

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**December 11, 2008**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, December 11, 2008**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

**The public meeting will begin at 5:30 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION** *(125):*

- Receipt of recommendation for approval of the proposed CAHSEE waiver request pursuant to §60851 (c), as cited in the Education Code *(10)*:  
CAHSEE-1001-08/09      CAHSEE-1002-08/09
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act (teacher) *(10)*
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. *(20)*
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (2 cases). *(45)*
- Pupil hearings pursuant to EC §48918 (c) as cited in the Brown Act *(agenda item No. A.23 and A.24)*. *(20)*
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. *(20)*

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (30)**

- Outgoing Board of Education President and Vice President
- John Muir Elementary School (10)
- Santa Monica Alternative School House (SMASH) (10)

**V. APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

A.01 Approval of Minutes .....1  
November 6, 2008

**VII. CONSENT CALENDAR (5)**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

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Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI. CONTINUATION OF PUBLIC COMMENTS.**

**IX. COMMUNICATIONS (24)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

**A. Student Board Member Reports**

- Jaime Black – Santa Monica High School (3)
- Roya Sahafi – Malibu High School (3)
- Isis Enriquez – Olympic High School (3)

**B. SMMCTA Update – Mr. Harry Keiley (5)**

**C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)**

**D. PTA Council – Rebecca Kennerly (5)**

**X. SUPERINTENDENT’S REPORT (5)**

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI. MAJOR ITEMS (62)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting. iii

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These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

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**XIV. BOARD MEMBER ITEMS (20)**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

D.05	Santa Monica Pier Centennial Event (20).....	91-91a
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**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320©. Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIV. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX. ADJOURNMENT**

This meeting will adjourn to a board workshop scheduled for **Wednesday, December 17, 2008**, at **4:00 p.m.** in the Board Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA. The next regularly scheduled meeting will be held on **Thursday, January 15, 2009**, at **5:30 p.m.** in the Board Room at the District Offices.

**Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast  
in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

**SMMUSD Board of Education Meeting Schedule 2008-2009**

**Closed Session begins at 4:00pm**  
**Public Meetings begin at 5:30pm**

July through December 2008					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July				7/24 DO	* 7/1: Special Meeting * 7/10: Special Meeting
August			8/21* DO		*8/21: Begins at 4:30pm
September	9/4 DO			9/18 DO	
October	10/2 M		10/16 SM		
November	11/6 M		11/20* DO	11/27 (5th Thurs)	*11/20: Location moved to District Office Thanksgiving 11/27-28
December	12/8* DO	12/11 DO	12/17* DO	winter break	*12/8: Special Meeting *12/17: Special Meeting
<b>December 22 – 31: Winter Break</b>					
January through June 2009					
<b>January 1 – 2: Winter Break</b>					
January	winter break		1/15 DO	1/29 (5th Thurs)	
February	2/5 M		2/19 SM		
March	3/5 M		3/19 SM		Stairway 3/26 & 3/27
April	4/2 DO	spring break	spring break	4/23 DO	
<b>April 6-17: Spring Break</b>					
May	5/7 M		5/21 SM		
June	6/4 DO			6/25 DO	Last day of school 6/19

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA  
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District  
Board of Education  
December 11, 2008**

**I CALL TO ORDER**

A Roll Call

Oscar de la Torre – President  
Jose Escarce – Vice President  
Maria Leon-Vazquez  
Ralph Mechur  
Kelly Pye  
Barry Snell  
Kathy Wisnicki

Student Board Members

Jaime Black – Santa Monica High School  
Roya Sahafi – Malibu High School  
Isis Enriquez – Olympic High School

B Pledge of Allegiance

**II CLOSED SESSION**

TO: BOARD OF EDUCATION

ACTION  
12/11/08

FROM: TIM CUNEO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

November 6, 2008

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



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## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

<b>Contractor / Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Cities at Peace, Inc. 11/19/08  Not to exceed: \$2,500	Facilitate leadership workshop for 70 SMMUSD students	Educational Services	01-71400-0-11100-10000-5802-035-1330  (GATE)
Irma Maldonado Enriquez  2/01/09 to 6/20/09  Not to exceed: \$900	Provides three parent trainings throughout school year	St. Anne's Elementary School	01-30100-0-11100-10000-5802-1300
Dr. Tony Mazzaferro  3/25/09 to 3/27/09  Not to exceed: \$1,500	To guest conduct 2009 Stairway of the Stars concert and rehearsal with student performers.	Educational Services	01-00001-0-17300-10000-5802-030-1300
Ajay Mohindra  <u>Amend Contract Date:</u> 1/1/09 to 6/30/09 <del>9/15/08 to 12/12/08</del>  <u>Amend Contract Amount:</u> Cost: Not to Exceed: \$60,000 <del>\$25,500</del> (Approved at 9/18/08 Board Meeting)	To provide support to the Fiscal Services Department by training new staff and providing assistance in the areas of GASB 34 and 45; reviewing and making recommendations in the proper reporting of and accounting for District's fixed assets.  Services to be provided until replacement for Assistant Director of Fiscal Services has been hired and trained.	Fiscal Services	01-00000-0-00000-73100-5802-051-2510

Music Center/ Partnership Program  1/06/09 to 4/03/09  Not to exceed: \$10,000	13 workshops per classroom for 3 <sup>rd</sup> graders plus planning meeting, evaluation and culmination program.	Roosevelt Elementary	01-90150-0-11100- 10000-5802-007-4070
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MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2008-2009

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2008-2009 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
SAMOHI 10-12 15	DECA District Competition, Ontario, CA  01/23/09 to 01/25/09	Catherine Baxter/Mariam Shafiey	\$100 per student by parent donation and fundraising	ROP	DECA District Competition
SAMOHI 9-12 16	Disneyworld Resort, Orlando, FL  2/5/09 to 2/10/09	Catherine Baxter/Amy Meadors	\$900 per student by parent donation and fundraising	PE	Participants of Pep Squad will be competing in the UCA Cheer Nationals in Orlando, FL
SAMOHI 9-12 106	California Junior Classical League State Convention, The Harker School, San Jose, CA  3/27/09 to 3/28/09	Catherine Baxter/Luke Henderson and Jennifer Pust	\$300 per student by parent donation and fundraising	Latin	Students will compete against other Latin Language students.
LMS 7 - 8 55	Heritage Festival San Diego, CA  05/1/09 to 05/2/09	Suzanne Webb/Vanessa Ventre	\$300 per student by parent donation and fundraising	Music	Choir festival offering the choir students a chance to get high level feedback from an adjudicator, listen to other groups, work with a clinician and then get positive follow up awards.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BLANCHARD, Cecile</u> John Adams Middle 01-73950-0-11100-10000-5220-011-4110 General Fund- <b>Resource:</b> School & Library Impvmnt.	ACDA American Choral Directors Assn. Fall Conf. Santa Monica, CA November 21, 2008	\$95
<u>DEHOPE, Kathryn</u> Malibu High 01-73900-0-11100-31100-5220-010-4100 General Fund- <b>Resource:</b> Pupil Retention Block Grant	Overindulged Children and Conduct Disorder Santa Monica, CA December 9, 2008	\$259
<u>HAGEN, Marcia</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General fund <b>Function:</b> Personnel HRS	2008-2009 Williams Assignment Monitoring Workshop Downey, CA November 6, 2008	\$40
<u>KHIMANI, Ashraf</u> Measure BB Building Fund 21-00000-0-00000-8500-5220-050-1502 <b>Function:</b> Facilities Acquisition	SACS Basic & Advanced Ontario, CA November 19 – November 20, 2008	\$500
<u>KAMKAR, Vida</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- <b>Function:</b> Fiscal Services	Legal Aspects & Hands-On Accounting For Student Body Organizations Ontario, CA January 28,2009	\$285
<u>MAEZ, Jan</u> Business Services 01-00000-0-00000-73000-5220-050-1500 General Fund- <b>Function:</b> Business Services	CASBO 2009 Conference CA Assn. Of School Business Officials San Diego, CA April 6 – April 9, 2009	\$1500

<u>MAEZ, Jan</u> Business Services 01-00000-0-00000-73000-5220-050-1500 General Fund- <b>Function:</b> Business Services	Governor's Budget Workshop Long Beach, CA January 13, 2009	\$175
<u>PHAM, Vy</u> Lincoln Middle 01-73950-0-11100-10000-5220-012-4120 General Fund- <b>Resource:</b> School and Library Imprvmt	CMC California Math Conference Palm Springs, CA November 8, 2008	\$150
<u>ROSEN, Maureen</u> Malibu High 01-73950-0-11100-10000-5220-010-4100 General Fund- <b>Resource:</b> School and Library Imprvmt	Autism & Asperger's Syndrome Future Horizons Inc. Manhattan Beach, CA December 5, 2008	\$230
<u>SCHMIDT, Laurel</u> Student Services 01-00000-0-11100-39000-5220-040-1400 General Fund- <b>Function:</b> Other Pupil Services	ACSA 2009 Student Services Symposium Monterey, CA January 14 – January 16, 2009	\$1000

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		

<b>Group Conference and Travel: In-State</b> <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>BELTRAN, Sue</u> +4 Additional Staff John Muir 01-30100-0-11100-10000-5220-005-4050 General Fund- <b>Function:</b> IASA, Title I	Growing Place Tour Literacy & Movement Santa Monica, CA November 14-November 15, 20088	\$550 TOTAL
<u>BISHOP, Shannon</u> + 7 Additional Staff Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- <b>Resource:</b> Medi-Cal	54 <sup>TH</sup> Annual Speech Conference LACOE Lakewood, CA January 30, 2009	\$800 TOTAL
<u>COSTANZO, Frances</u> + 9 Additional Staff Special Education 01-56400-0-00000-39000-5220-041-1400 General Fund- <b>Resource:</b> Medi-Cal Billing Option	A Super Conference on Autism and Asperger's Syndrome Manhattan Beach, CA January 5, 2009	\$1600 TOTAL
<u>HERNANDEZ, Diane</u> <u>KAMKAR, Vida</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 <b>Function:</b> Fiscal Services	1099 User Group Meeting LACOE Lakewood, CA November 24, 2008	\$30.54 TOTAL
<u>HO, Pat</u> <u>MELLY, Kim</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- <b>Function:</b> Fiscal Services	CASBO 2009 Conference CA Assn. Of School Business Officials San Diego, CA April 6 – April 9, 2009	\$2350 TOTAL

<u>HYATT, Virginia</u> +2 Additional Staff Various Locations 21-00000-0-00000-85000-5220-050-2600 <b>Function:</b> Facilities Acquisition 01-81500-0-00000-81100-5220-061-2602 <b>Resource:</b> Major Maintenance 01-00000-0-00000-73000-5220-050-1500 <b>Function:</b> Business Services	CASH 30 <sup>TH</sup> Annual Conference On School Facilities Sacramento, CA February 23 – February 27, 2009	\$6202 TOTAL
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<b>Out-of-State Conferences: Individual</b>		
<b>NONE</b>		

<b>Out-of-State Conferences: Group</b>		
<b>NONE</b>		

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.05

It is recommended that the textbook listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**Yookoso! Continuing with Contemporary Japanese, Third Edition** by Yasu-Hiko Tohsaku for grades 9 - 12 for Japanese 3 and Japanese 4HP. Adoption requested by Emily Kariya.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION ACTION/CONSENT  
12/11/08  
FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JUDY ABDO  
RE: APPROVAL OF HEAD START PROGRAM ACTIVITIES

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following actions as they relate to the Head Start program:

1. Approve the request to correct the current program year (2008-2009) Head Start Calendar so that it reflects the accurate days of operation.

COMMENT: There is no change in the number of contract days. The revised calendar shows the operational days that coincide with the school district's first day of school (9/2/08) and pupil free day (11/19/08).

2. Approve the Head Start Planning Process.
3. Approve the 2009-2010 Head Start Refunding Application, which includes: Head Start Program Narrative, Training and Technical Assistance Plan, and the Program Budget. In all, it is recommended that the Board of Education approve the request of funds of \$1,529,836.

Head Start Basic Budget	\$1,519,554
<u>Training and Technical Assistance</u>	<u>\$ 10,282</u>
TOTAL 2009-2010	\$1,529,836

4. Approve the 2009-2010 Head Start Master Plan.

COMMENT: Head Start is a federal grant program with a long history of providing comprehensive child development and support services to young children and families with income at or below poverty level. The contract operates on a minimum of 200 days, provides for the operation of ten Head Start classes - approximately 194 children in a full-day setting in partnership with State funds.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2008-2009

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2008-2009 as follows:

**NPS**

2008-2009 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Devereux Foundation	6/8/1989	NPS	#45-UC09216	\$ 20,671
Provo Canyon	10/19/92	NPS	#46-UC09218	\$ 28,560
The HELP Group (Bridgeport)- contract increase	6/4/1987	Counseling	#21-UC09073	\$ 1,785
Westview School - contract increase	11/12/91	Counseling	#18-UC09070	\$ 2,940
Vista School	6/18/1994	NPS	#47 - UC09218	\$ 30,851
The HELP Group (Village Glen)	2/23/1998	NPS	#48-UC09219	\$ 40,194

Amount Budgeted NPS 08/09	\$ 1,500,000
Prior Board Authorization as of 11/20/08	\$ 1,149,549
Balance	\$ 350,451
Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 125,001
Balance	\$ 225,450

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 12/11/08					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**NPA**

2008-2009 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Alpha Vista Services, Inc.	Various	Speech Therapy	#20 - UC09131	\$ 103,402
The Kelter Center	4/18/1993	Intensive Ed Therapy	#21- UC09221	\$ 8,400
Verdugo Hills	8/7/1997	1:1 aide & supervision	#22- UC09222	\$ 95,000

Amount Budgeted NPA 08/09		\$ 1,400,000
Prior Board Authorization as of 11/20/08		\$ 1,021,114
	Balance	\$ 378,886
Positive Adjustment (See Below)		\$ 0
Total Amount for these Contracts		\$ 206,802
	Balance	\$ 172,084

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 12/11/08					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**NPA PRE SCHOOL**

2008-2009 Budget 01-65000-0-57300-11800-5125043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted NPA Pre School 08/09		\$ 100,000
Prior Board Authorization as of 11/20/08		\$ 120,460
	Balance	\$ -20,460
Total Amount for these Contracts		\$ 0
	Balance	\$ -20,460

**Instructional Consultants**

2008-2009 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Language People, Inc.	Various	Interpreting Services	#41-UC09214	\$ 1,000
Laura Meyer	10/16/00	Assessments	#42-UC09213	\$ 3,900
Ruth Punt - contract increase	Various	Speech Assessments	#36-UC09189	\$ 12,000
Sarah Clifford Scheflen, MS CCC-SLP	2/21/01	Speech Assessments	#43-UC09223	\$ 1,500

Amount Budgeted Instructional Consultants 08/09	\$ 310,000
Prior Board Authorization as of 11/20/08	\$ 418,217
Balance	\$ -108,217
Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 18,400
Balance	\$ -126,617

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2008-09 in the amount of \$ as of 12/11/2008					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**Instructional Consultants -INFANT**

2008-2009 Budget 01-65000-0-57100-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Samantha Fogel - contract increase	9/29/06	DHH early intervention	#3 - UC09051	\$ 70
Samantha Fogel - contract increase	10/11/06	DHH early intervention	#2 - UC09050	\$ 70
Samantha Fogel - contract increase	3/3/06	DHH early intervention	#1 - UC09049	\$ 3,990

Amount Budgeted Instructional Consult-Infants 08/09	\$ 15,000
Prior Board Authorization as of 11/20/08	\$ 15,000
Balance	\$ 0
Total Amount for these Contracts	\$ 4,130
Balance	\$ -4,130

**Instructional Consultants - PRE SCHOOL**

2008-2009 Budget 01-65000-0-57300-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instruct Consult-Pre School 08/09 \$ 175,000  
 Prior Board Authorization as of 11/20/2008 \$ 53,220  
 Balance \$ 121,780

Total Amount for these Contracts \$ 0  
 Balance \$ 121,780

**Non-Instructional Consultants**

2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	6/8/1989	Travel to NPS	#11-UC09215	\$ 1,200

Amount Budgeted Non-Instructional Consultants 08/09 \$ 144,000  
 Prior Board Authorization as of 11/20/08 \$ 115,160  
 Balance \$ 28,840

Positive Adjustment (See Below) \$ 0  
 Total Amount for these Contracts \$ 1,200  
 Balance \$ 27,640

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2008-09 in the amount of \$ as of 12/11/08					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**NPS-Legal**

2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Littler Mendelson - contract increase	Legal Services	#4 - UC09115	\$ 100,000

Amount Budgeted Legal Services 08/09 \$ 200,000  
 Prior Board Authorization as of 11/20/08 \$ 495,000  
 Balance \$ -295,000

Total Amount for these Contracts \$ 100,000  
 Balance \$ -395,000

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2008-2009

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from November 13, 2008, through December 1, 2008, for fiscal /09.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFT FROM NIKE AND LA84

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept, with gratitude, the generous donation from NIKE, Inc. and LA84 of the refurbishment of the track at Samohi.

NIKE USA, in conjunction with LA84 Foundation, has chosen Santa Monica High School to become the recipient of a refurbished 400-meter, six-lane synthetic track. Students, athletes, and the community will benefit from this all-weather running surface. The resurfacing of the track will include all supplies, materials and labor at no cost to SMMUSD. The estimated value of this gift is \$100,000.

Samohi staff is working closely with Maintenance and Operations to develop a timely and coordinated schedule for this work and to make sure that the maintenance of this new track remains at or below what is currently provided. In addition, this new track will not require our athletes to purchase any special equipment to make full use of it.

NIKE's Gift Agreement for Track Refurbishment for Santa Monica High School dated December 11, 2008, is attached for your information.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



**GIFT AGREEMENT FOR TRACK REFURBISHMENT  
Santa Monica High School**

**Effective Date: December 11, 2008**

Whereas:

- A. NIKE, Inc. is a leading designer, marketer and distributor of authentic athletic footwear, apparel, equipment and accessories for a wide variety of sports and fitness activities;
- B. NIKE and its affiliates such as NIKE USA, Inc. (collectively "NIKE") support communities through programs designed to get kids active;
- C. In particular, NIKE has created a program called "Let Me Play" which provides grants to community groups and government entities to support the promotion of sport to get youth active and as a means for positive social change in many other ways;
- D. Through its Reuse-A-Shoe program, NIKE promotes recycling by grinding up waste from the manufacture of athletic shoes and grinding up used athletic shoes and equipment to create a material called "Nike Grind" which, in turn, NIKE desires to be used in play surfaces installed pursuant to Let Me Play grants;
- E. The LA84 Foundation ("LA84 Foundation") (formerly the "Amateur Athletic Foundation"), supports a wide array of youth sports programs in the greater Los Angeles area;
- F. NIKE and LA84 Foundation intend to partner in a number of Let Me Play sport surface donations in the Los Angeles area over the next year or two;
- G. The Santa Monica - Malibu Unified School District is a public school district organized under the laws of the State of California.
- H. Santa Monica - Malibu Unified School District seeks to promote active sports play among youth enrolled in its schools;
- I. NIKE and LA84 Foundation wish to award and the Santa Monica - Malibu Unified School District wishes to accept a refurbished running track at Santa Monica High School as more fully described below.

Pursuant to this Grant Agreement ("Agreement") dated December 1, 2008 (the "Effective Date"), NIKE USA, Inc. and LA84 Foundation ("Grantors") hereby agree to award a grant to the Santa Monica – Malibu Unified School District ("Grantee"), and Grantee hereby accepts such grant, on the terms and conditions set forth below.

- 1. **Grantors:**        **NIKE USA, Inc.**  
One Bowerman Drive  
Beaverton, OR 97005  
  
                                 **LA84 Foundation**  
2141 West Adams Boulevard  
Los Angeles, CA 90018  
  
                                 **Grantee:**        **Santa Monica - Malibu Unified School District**  
**1651 Sixteenth Street**  
**Santa Monica, CA 90405**

- 2. **Deliberately Left Blank.**

3. **The Grant Project.** Grantor LA84 Foundation shall contract with Atlas Tracks, Inc. dba "Atlas Track & Tennis" (Atlas) for the refurbishment of the 400 meter, 6 lane track (the "Track") at Santa Monica High School, located at 601 Pico Boulevard, Santa Monica, CA 90405 (the "Project Location"). The contract between LA84 Foundation and Atlas shall expressly state a requirement that Atlas use a Nike-authorized installer for the resurfacing of the Track. Grantors' names, logos or other identifying marks may be incorporated into the design of the Track (e.g., the LA84 Foundation, NIKE, NIKE Swoosh, NIKE Grind and/or Let Me Play logos painted on or around the Track), subject to Grantee's reasonable approval. The goal is for the Track to be operational by January 2009. Funds for the refurbishment of the Track shall be provided by Grantors NIKE and LA84 Foundation. The Track refurbishment project is valued at one hundred thousand dollars (\$100,000).

Grantee shall not be responsible for expenses related to the refurbishment of the track including supplies, materials, or labor.

4. **Grantee's Covenants:** Grantee hereby covenants that, in order to induce Grantors to enter into this Agreement and to award the Grant:

- (a) Grantee will maintain the Track in a safe and attractive manner consistent with Grantors' image and reputation, the terms and conditions of the product warranty, and appropriate industry and community standards;
- (b) Grantee owns the Project Location, and the Project Location is free of any liens, encumbrances or third-party claims that would be inconsistent with the Grantors' intent that the Track be used for recreation and play activities;
- (c) Grantee shall obtain, or shall assist contractor Atlas Track in obtaining, all necessary permits, authorizations and consents, as well as right of entry to the Project Location to perform the necessary work; and
- (d) Grantee shall ensure that the Track shall be used exclusively for sports and recreation activities during the term of this Agreement.
- (e) Grantee is authorized to enter into this Grant Agreement.

5. **Status:** Grantee affirms that it is tax-exempt to the same extent as other public entities within California.

6. **Grantee's Books and Records:** Grantee agrees to maintain sufficient operating and financial books, records and related documentation regarding the Grant, the Track, and the activities of Grantee, and to allow Grantors reasonable access to such books and records as they relate to the implementation of this Agreement.

7. **Publicity, Recognition and Partnership Opportunities:**

- (a) Grantee shall acknowledge Grantors NIKE and LA84 Foundation as grant partners in its written material, news releases and related marketing or publicity including, but not limited to, a kick-off press conference and the Track dedication ceremony.
- (b) Grantee agrees to assist and cooperate in a mutually acceptable dedication event at the Track.
- (c) Grantors also shall have the right to publicize, show photographs of, use the name of the Track and otherwise promote its contribution.
- (d) Grantors will be given usage of the Track for up to three (3) sports events per year upon reasonable notice and subject to Grantee's reasonable approval. Grantee shall not charge Grantors a fee for use of the Track for

these events but may charge Grantors for Grantee's personnel expenses for staff supervision during the event(s).

- (e) Grantors shall have the right (but not the obligation) to place and remove its logos or trademarks on or around the Track, subject to the prior approval of Grantee. The use of any name for the Track shall be subject to the prior approval of Grantors and Grantee, subject to Grantee's naming policy, with prior notice to Grantor.
- (f) Grantors shall have the right, at Grantor-held events at the Track (e.g., events as described in 7(a) or 7(d) above), to operate a non-retail booth or similar area for promotional purposes. The size and location of the booth or similar area shall be subject to Grantee's reasonable approval

**8. Absence of Grantor Warranties:** GRANTORS MAKE NO REPRESENTATIONS OR WARRANTIES HEREUNDER OF ANY KIND, EXPRESS OR IMPLIED, AS TO ANY MATTER INCLUDING IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY OR OTHERWISE RELATING TO THE TRACK OR ANY COMPONENT THEREOF, OR THE PERFORMANCE BY THE SURFACE CONTRACTORS OF ANY SERVICES. IN NO EVENT, EXCEPT AS PROVIDED IN PARAGRAPH 9, WILL GRANTORS BE LIABLE FOR ANY DAMAGES INCLUDING PERSONAL INJURY, LOST PROFITS, OR OTHER CONSEQUENTIAL, EXEMPLARY, INCIDENTAL OR PUNITIVE DAMAGES ARISING OUT OF THIS AGREEMENT OR THE PLAY AREA.

**9. Indemnification:**

- (a) Except for the active negligence or willful misconduct of Grantor NIKE or LA84 Foundation, or any of Grantors' officers, directors, employees, accountants, attorneys, agents, affiliates, subsidiaries, successors, insurers and assigns, Grantee agrees to indemnify, defend and hold harmless Grantors NIKE and LA84 Foundation and Grantors' officers, directors, employees, accountants, attorneys, agents, affiliates, subsidiaries, successors, insurers and assigns from and against any and all third party claims, demands, losses, damages, liabilities, costs and expenses (including reasonable legal/attorneys' fees and expenses arising out of or related to any legal proceeding and any legal appeal) related to the Grant, the Track, or this Grant Agreement and liabilities of any kind or nature whatsoever, whether in contract, tort, or otherwise, resulting from any claim (including, without limitation, personal injury, death, or property damage) actually or allegedly arising out of or in connection with the negligent acts, errors, omissions or willful misconduct, including the maintenance, location, or condition of the Track, or any person's use of the Track, whether authorized or unauthorized, proper or improper. Without limiting this obligation, Grantee will maintain the insurance described in Section 10 below.
- (b) Except for the negligence or willful misconduct of the Santa Monica - Malibu Unified School District or any of its Boards, Officers, Agents, Employees, Assigns and Successors in Interest, Grantors, during Grantor-sponsored special events (including the operation of booths or similar area for promotional purposes) undertakes and agrees to defend, indemnify and hold harmless the Santa Monica - Malibu Unified School District and any of its Boards, Officers, Agents, Employees, Assigns and Successors in Interest from and against all suits and causes of action, claims, losses, demands and

expenses, including, but not limited to, attorney's fees and cost of litigation, damage or liability of any nature whatsoever, for death or injury to any person, including Grantors' employees and agents, or damage or destruction of any property of either party hereto or of third parties, arising in any manner by reason of the negligent acts, errors, omissions or willful misconduct incident during the Grantors' use of the Track or its use by Grantors' Contractors and Subcontractors of any tier.

**10. Insurance Requirements:**

(a) Grantee shall obtain and keep in effect for the period of time the Track are in place, at Grantee's expense, the following insurance coverage:

<u>Type of Insurance</u>	<u>Limits of Liability</u>
Commercial General Liability (including bodily injury, property damage, products/completed operations, personal injury, participants' bodily injury liability and contractual liability coverages)	\$5,000,000

(b) The coverage limits above may be through a self-insurance program or a combination of self-insurance and excess coverage from a commercial insurer. In the event that commercial insurance is purchased, coverage shall be written by insurance companies that are satisfactory to Grantors and that are licensed to do business in the state or country in which the Track are located. The policies, including self-insurance, shall be endorsed to name Grantor, and its directors, officers, agents, and affiliates as additional insureds and shall be written on an occurrence basis.

(c) The policies shall provide Grantors with thirty (30) days' notice of cancellation.

**11. Use of Marks:** Notwithstanding any provision herein, neither party shall use the other's trademarks, tradenames or logos (each, a "Mark") without prior written approval. Each Mark shall remain the sole and exclusive intellectual property of the pertinent party.

**12. Term:** The term of this Agreement shall commence on the Effective Date and end five (5) years from that date.

**13. LA84 Foundation Disclaimer:** It is expressly understood by the City and NIKE that no director, member, officer, employee or other representative of LA84 Foundation shall incur any financial responsibility or liability of any kind or nature whatsoever in connection with this Agreement or any amendment or subsequent agreement regarding the subject matter hereof.

**14. Relationship of Parties:** The parties agree that no other party shall have any right, power, or authority to assume, create, or incur any expense, liability, or obligation, expressed or implied, on behalf of any other party, except as expressly provided herein. The parties are independent contractors and this Agreement is not intended to be nor shall it be construed as a joint venture, association, partnership, or other form of a business organization or agency relationship.

**IN WITNESS WHEREOF**, the parties have executed this Grant Agreement as of the date first above written.

**Grantee – Santa Monica - Malibu Unified School District**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Grantor – NIKE USA, Inc.**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Grantor – LA84 Foundation**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AMENDMENT TO BID #9.04 - DISTRICTWIDE DOOR REPLACEMENT  
- CHANGE ORDER #2

RECOMMENDATION NO. A.10

It is recommended that the Board of Education authorize Addendum #2 Commercial Door, Bid #9.04 for Districtwide Door Replacement in an amount of \$14,000.00 for a total contract price, \$279,602.62.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number:14-00000-0-00000-81100-5640-XXX-2600

COMMENTS: Amendment #2 represents the work listed below, and includes all materials and labor:

Original Contract Amount	\$258,677.62
Change Order #1	\$ 6,925.00
Change Order #2	\$ 14,000.00
<u>Total Contract Amount</u>	<u>\$279,602.62</u>

1. Malibu Middle and High School - Remove and install new steel doors in rooms 508, 509 and woodshop exit.  
\$ 4,275.00
2. Grant Elementary - Remove and install new steel doors in two restrooms and storage area.  
\$ 5,575.00
3. Pt.Dume Elementary - Remove and install new steel door to the PTA room and the Kindergarten storage area.  
\$ 4,150.00

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
12/11/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #6 FOR INCREASED SCOPE -  
ARCHITECTURAL SERVICES FOR MCKINLEY ELEMENTARY SCHOOL  
SAFETY AND SECURITY PROJECT - WWCOT - MEASURE "BB"

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve Contract Amendment #6 with WWCOT Architects to provide architectural services for the safety and security project at McKinley Elementary School, in an amount not to exceed \$168,697, for a total contract amount of \$3,608,830.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-5802-004-2600  
Description: Consultant Services

COMMENTS: The Safety and Security project for perimeter control improvements and reconfiguration of the main office and restrooms at McKinley Elementary School was approved by the Board of Education at their November 6, 2008, meeting (*Recommendation No. A.28*).

District staff requested a fee proposal from WWCOT Architects for this project. The proposed fees listed below include architectural services for the following phases: Design Development, Construction Documents, DSA Approval, Bid and Award, Construction Administration, and Closeout and Warranty. An allowance for anticipated reimbursable expenses is also included.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$936,032
CONTRACT AMENDMENT #1 (MCKINLEY SDC-IS, ROOSEVELT PS)	\$131,663
CONTRACT AMENDMENT #2 (DATA CENTER)	\$100,000
CONTRACT AMENDMENT #3 (DD/CD/CA)	\$2,195,078
CONTRACT AMENDMENT #4 (Roosevelt Revised Design)	\$70,435
CONTRACT AMENDMENT #5 (Data Center struct. revisions)	\$6,925
CONTRACT AMENDMENT #6 (McKinley Safety Project)	\$168,697
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$3,608,830</u>

A Master Architectural Agreement has been approved and signed by WWCOT Architects. Fee schedules for the DD/CD/CA services for McKinley Elementary School will be added to the Master Agreement to complete this project.

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION ACTION/CONSENT  
12/11/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #7 FOR INCREASED SCOPE -  
ARCHITECTURAL SERVICES FOR LINCOLN MIDDLE SCHOOL -  
WWCOT - MEASURE "BB"

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve Contract Amendment #7 with WWCOT Architects for revisions to the design and an extended Design Development Phase at Lincoln Middle School, in an amount not to exceed \$92,592, for a total contract amount of \$3,701,422.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-5802-012-2600  
Description: Consultant Services

COMMENTS: In response to concerns raised by the Measure BB Advisory Committee Design Review Subcommittee, staff decided to revisit the design of the Lincoln Middle School project at the beginning of the Design Development Phase. This effort resulted in expenses incurred by the architect, WWCOT, as well as a two month extension to the Design Development phase schedule.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$936,032
CONTRACT AMENDMENT #1 (McKinley SDC, Roosevelt Preschool)	\$131,663
CONTRACT AMENDMENT #2 (Data Center)	\$100,000
CONTRACT AMENDMENT #3 (DD/CD/CA)	\$2,195,078
CONTRACT AMENDMENT #4 (Roosevelt Revised Design)	\$70,435
CONTRACT AMENDMENT #5 (Data Center structural revisions)	\$6,925
CONTRACT AMENDMENT #6 (McKinley Safety Proj.)(Item A.XX)	\$168,697
CONTRACT AMENDMENT #7 (Lincoln MS Revised Design)	\$92,592
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$3,701,422</u>

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
12/11/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #5 FOR INCREASED SCOPE -  
ARCHITECTURAL SERVICES FOR GRANT ELEMENTARY SCHOOL  
SAFETY AND SECURITY PROJECT - OSBORN/KONING EIZENBERG -  
MEASURE "BB"

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve Contract Amendment #5 with Osborn/Koning Eizenberg to provide architectural services for the safety and security project at Grant Elementary School, in an amount not to exceed \$31,200, for a total contract amount of \$2,400,465.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-5802-003-2600  
Description: Consultant Services

COMMENTS: The Safety and Security project for perimeter control improvements at Grant Elementary School was approved by the Board of Education at their November 6, 2008 meeting (*Recommendation No. A.28*). District staff requested a fee proposal from Osborn/Koning Eizenberg for this project. The proposed fees listed below include architectural services for the following phases: Design Development, Construction Documents, DSA Approval, Bid and Award, Construction Administration, and Closeout and Warranty. An allowance for anticipated reimbursable expenses is also included.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$493,220
CONTRACT AMENDMENT #1 (Rogers ES Prog./Schematic Design)	\$100,620
CONTRACT AMENDMENT #2 (DD/CD/CA)	\$1,661,925
CONTRACT AMENDMENT #3 (Adams MS tennis courts/parking lot)	\$38,000
CONTRACT AMENDMENT #4 (Adams MS landscaped perimeter)	\$75,500
CONTRACT AMENDMENT #5 (Grant ES Safety & Security Proj.)	\$31,200
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$2,400,465</u>

A Master Architectural Agreement has been approved and signed by Osborn/Koning Eizenberg. Fee schedules for the DD/CD/CA services for Grant Elementary School will be added to the Master Agreement to complete this project.

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
12/11/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #6 FOR INCREASED SCOPE -  
ARCHITECTURAL SERVICES FOR ROGERS ELEMENTARY SCHOOL  
SAFETY AND SECURITY PROJECT - OSBORN/KONING EIZENBERG -  
MEASURE "BB"

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Contract Amendment #6 with Osborn/Koning Eizenberg to provide architectural services for the safety and security project at Will Rogers Elementary School, in an amount not to exceed \$16,600 for a total contract amount of \$2,417,065.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-5802-006-2600  
Description: Consultant Services

COMMENTS: The Safety and Security project for perimeter control improvements at Will Rogers Elementary School was approved by the Board of Education at their November 6, 2008, meeting (*Recommendation No. A.28*). District staff requested a fee proposal from Osborn/Koning Eizenberg for this project. The proposed fees listed below include architectural services for the following phases: Design Development, Construction Documents, DSA Approval, Bid and Award, Construction Administration, and Closeout and Warranty. An allowance for anticipated reimbursable expenses is also included.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$493,220
CONTRACT AMENDMENT #1 (Rogers ES Prog./Schematic Design)	\$100,620
CONTRACT AMENDMENT #2 (DD/CD/CA)	\$1,661,925
CONTRACT AMENDMENT #3 (Adams MS tennis courts/parking lot)	\$38,000
CONTRACT AMENDMENT #4 (Adams MS landscaped perimeter)	\$75,500
CONTRACT AMENDMENT #5 (Grant ES Safety Proj.)(Item A.XX)	\$31,200
CONTRACT AMENDMENT #6 (Rogers ES Safety & Security Proj.)	<u>\$16,600</u>
TOTAL CONTRACT AMOUNT	\$2,417,065

A Master Architectural Agreement has been approved and signed by Osborn/Koning Eizenberg. Fee schedules for the DD/CD/CA services for Rogers Elementary School will be added to the Master Agreement to complete this project.

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
12/11/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #1 TO CHRISTOPHER A. JOSEPH & ASSOCIATES (CAJA) - CEQA ENVIRONMENTAL SERVICES FOR EDISON LANGUAGE ACADEMY - MEASURE "BB"

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve Christopher A. Joseph & Associates (CAJA) Contract Amendment #1 for additional CEQA Environmental Services for the Edison Language Academy, in the amount of \$34,300, for a total contract amount of \$90,000.

Funding Information

Budgeted: Yes  
 Fund: 21  
 Source: State School Building Fund  
 Account Number: 21-00000-0-00000-85000-5802-001-2600  
 Description: Independent Contractor / Consultant

COMMENTS: The Board approved a contract with CAJA on July 24, 2008, for CEQA consulting services to evaluate the Project and prepare a mitigated negative declaration. Additional services are required to evaluate three project alternatives, including the potential of future land acquisitions, and their impacts and to document the evaluation in the mitigated negative declaration, performed by CAJA and its transportation sub-consultant, Linscott Law & Greenspan.

ORIGINAL CONTRACT AMOUNT:	\$55,700
CONTRACT AMENDMENT #1	\$34,300
TOTAL:	<u>\$90,000</u>

This scope of work was anticipated in the cost projections for the Measure BB budget.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
12/11/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #2 TO GLENN LUKOS ASSOCIATES -  
BIOLOGIST STUDY REPORT SERVICES FOR MALIBU HIGH SCHOOL  
ATHLETIC FIELD LIGHTING PROJECT - MEASURE "BB"

RECOMMENDATION NO. A.16

It is recommended that the Board of Education amend the agreement with Glenn Lukos Associates to provide biological study services, for habitat assessments of owls and other raptors for the athletic field lighting project, for the Measure "BB" program, in the amount of \$6,280, for a total contract amount of \$34,080.

Funding Information:

Budgeted: Yes  
Fund: 21  
Source: State School Building Fund  
Account Number: 21-00000-0-00000-85000-5802-010-2600  
Description: Independent Contractor / Consultant

COMMENTS: Based on Special Condition requirements of the previous Coastal Permit, a landscape evaluation was required five (5) years following completion; that Contract was approved by the Board on July 24, 2008. A Contract Amendment #1 for Biological Review and Report surrounding the athletic field was approved by the Board on September 4, 2008. This Contract Amendment #2 is to allow a study of the effects of the lighting required by the Coastal Commission prior to the Permit approval of the project, and due to public comment about the effects of the lighting on surrounding areas.

Original Contract Amount:	\$16,000
Contract Amendment #1: (Bio Review)	\$11,800
<u>Contract Amendment #2: (Lighting Study)</u>	<u>\$ 6,280</u>
Total:	\$34,080

This scope of work was anticipated in the cost projections for the Measure BB budgets.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #3 TO PBS&J - CEQA ENVIRONMENTAL DOCUMENTS FOR MALIBU HIGH SCHOOL - MEASURE "BB"

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve Contract Amendment #3 for PBS&J to prepare CEQA environmental documents, in the amount of \$10,913, for a total contract amount of \$515,617.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: State School Building Fund  
Account Number: 21-00000-0-00000-85000-5802-010-2600  
Description: Independent Contractor / Consultant

COMMENTS: Original Contract for CEQA environmental services for Malibu High School was approved on July 24, 2008. Contract Amendment #1 for Community Outreach for MHS was approved October 2, 2008. CEQA environmental services for Lincoln, Adams, Webster, Pt. Dume, Olympic, and Washington East and West, Contract Amendment #2, was approved November 6, 2008. This Contract Amendment #3 is for PBS&J to provide an analysis of the lighting view-shed surrounding the athletic field at Malibu High School, to determine potential impacts that may occur with the further development of the lighting project. The PBS&J analysis will be in conjunction with the findings of the Glenn Lukos & Associates study of the biology and surrounding owls/raptors.

ORIGINAL CONTRACT AMOUNT	\$152,745
CONTRACT AMENDMENT #1 (Public Outreach)	\$ 70,150
CONTRACT AMENDMENT #2 (CEQA, 6 Schools)	\$281,809
CONTRACT AMENDMENT #3 (Lighting Study)	\$ 10,913
TOTAL CONTRACT AMOUNT	\$515,617

This scope of work was anticipated in the cost projections for the Measure BB budgets.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.18

Unless otherwise noted, the following items are included in the 2008/2009 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

Hart, Matthew	\$40.46, as needed	11/15/08-6/13/09	Est Hrly/\$----
			TOTAL ESTABLISHED HOURLY \$----

Comment: Saturday School Substitute  
01-Unrestricted Resource

CHILD DEVELOPMENT SERVICES

Morn, Lora	24 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$971
			TOTAL ESTABLISHED HOURLY \$971

Comment: CPR Training for CDS Teachers  
12-Unrestricted Resource 50%  
12-Gnrl Child Care (GCTR) 50%

EDUCATIONAL SERVICES

Goldberg, Cori	4 hrs @\$40.46	9/1/08-6/19/09	Est Hrly/\$162
Gow, William	4 hrs @\$40.46	9/1/08-6/19/09	Est Hrly/\$162
Perry, Robert	4 hrs @\$40.46	9/1/08-6/19/09	Est Hrly/\$162
Suffolk, Stephanie	4 hrs @\$40.46	9/1/08-6/19/09	Est Hrly/\$162
Suminski, Mark	4 hrs @\$40.46	9/1/08-6/19/09	Est Hrly/\$162
			TOTAL ESTABLISHED HOURLY \$810

Comment: Professional Development-Model Technology Classrooms  
01-IASA: Title II Teacher Quality

Daruty, Lila	2 hrs @\$40.46	11/7/08	Est Hrly/\$81
Sanschagrín, Marc	2 hrs @\$40.46	11/7/08	Est Hrly/\$81
Treuenfels, Therese	2 hrs @\$40.46	11/7/08	Est Hrly/\$81
			TOTAL ESTABLISHED HOURLY \$243

Comment: SmArts School Mini Institute  
01-Professional Dvlpmnt Block G

FACILITY PERMITS

Hecht, James	100 hrs @\$40.46	9/2/08-12/31/08	Est Hrly/\$4,046
			TOTAL ESTABLISHED HOURLY \$4,046

Comment: Support Services for Facility Permits  
01-Permits

MCKINLEY ELEMENTARY SCHOOL

Daruty, Lila	5 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$202
Duran, Concepcion	5 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$202
Mowry, Kristen	5 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$202
Sanschagrín, Marc	5 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$202
Talbott, Deborah	5 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$202
Treuenfels, Therese	5 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$202
			TOTAL ESTABLISHED HOURLY \$1,212

Comment: Family Forum  
01-Gifts - Equity Fund

ROGERS ELEMENTARY SCHOOL

Cedillo, Sofia	26.5 hrs @\$40.46	11/1/08-6/19/09	Est Hrly/\$1,072
Demopoulos, Katherine	14.0 hrs @\$40.46	11/1/08-6/19/09	Est Hrly/\$ 566
Gomez, Carolina	14.0 hrs @\$40.46	11/1/08-6/19/09	Est Hrly/\$ 566
Henning, Laura	26.5 hrs @\$40.46	11/1/08-6/19/09	Est Hrly/\$1,072
Hensel, Katja	14.0 hrs @\$40.46	11/1/08-6/19/09	Est Hrly/\$ 566
Zundell, Nicholas	14.0 hrs @\$40.46	11/1/08-6/19/09	Est Hrly/\$ 566
			<u>TOTAL ESTABLISHED HOURLY</u> \$4,408

Comment: Homework Club  
01-IASA: Title I Basic-LW Inc/Neg

Braff, Sarah	\$40.46, as needed	11/1/08-6/19/09	Est Hrly/\$----
Dresher, Pam	\$40.46, as needed	11/1/08-6/19/09	Est Hrly/\$----
Klein, Yvette	\$40.46, as needed	11/1/08-6/19/09	Est Hrly/\$----
			<u>TOTAL ESTABLISHED HOURLY</u> \$----

Comment: Homework Club - Substitutes  
01-IASA: Title I Basic-LW Inc/Neg

SANTA MONICA HIGH SCHOOL

Cruce, Marae	1.5 hrs @\$40.46	9/29/08-11/3/08	Est Hrly/\$ 61
Doughty, Lindsay	4.5 hrs @\$40.46	9/29/08-11/3/08	Est Hrly/\$182
Dreier, Holly	3.0 hrs @\$40.46	9/29/08-11/3/08	Est Hrly/\$121
Dunn, Pat	1.5 hrs @\$40.46	9/29/08-11/3/08	Est Hrly/\$ 61
Gaudet, Dana	1.5 hrs @\$40.46	9/29/08-11/3/08	Est Hrly/\$ 61
Gaynor, Susan	1.5 hrs @\$40.46	9/29/08-11/3/08	Est Hrly/\$ 61
Lopez, Gilbert	1.5 hrs @\$40.46	9/29/08-11/3/08	Est Hrly/\$ 61
Luong, Theresa	3.0 hrs @\$40.46	9/29/08-11/3/08	Est Hrly/\$121
Schlenker, Heather	1.5 hrs @\$40.46	9/29/08-11/3/08	Est Hrly/\$ 61
Tipper, Geoff	1.5 hrs @\$40.46	9/29/08-11/3/08	Est Hrly/\$ 61
Veral, Ramon	1.5 hrs @\$40.46	9/29/08-11/3/08	Est Hrly/\$ 61
			<u>TOTAL ESTABLISHED HOURLY</u> \$912

Comment: Math Department Meetings  
01-School and Library Imprvmnt BG

Bitner, Beth	10.0 hrs @\$40.46	10/1/08-10/31/08	Est Hrly/\$405
Cierra, Jorge	6.0 hrs @\$40.46	10/1/08-10/31/08	Est Hrly/\$243
Cruce, Marae	12.0 hrs @\$40.46	10/13/08-11/4/08	Est Hrly/\$486
Harris, John	12.0 hrs @\$40.46	10/13/08-11/4/08	Est Hrly/\$486
Kim, Doug	10.0 hrs @\$40.46	10/1/08-10/31/08	Est Hrly/\$405
Parker, Trevor	6.0 hrs @\$40.46	10/1/08-10/31/08	Est Hrly/\$243
Silvestri, Marisa	16.5 hrs @\$40.46	10/13/08-11/4/08	Est Hrly/\$668
Waul, Maria	12.0 hrs @\$40.46	10/13/08-11/4/08	Est Hrly/\$486
			<u>TOTAL ESTABLISHED HOURLY</u> \$3,422

Comment: After-School Tutorial  
01-CAHSEE Intensive Instr & Serv

HOURLY TEACHERS

ADULT EDUCATION

Dvosin, Nora	189.75 hrs @\$45.34	12/1/08-6/12/09	Est Hrly/\$8,603
			<u>TOTAL ESTABLISHED HOURLY</u> \$8,603

Comment: ESL Classes  
11-231: ABE/ESL/ESL Ctzn, VESL/VABE  
[Additional hours from 10/16/08 Board Agenda]

ROP

Emile, Louis	90 hrs @\$45.34	10/7/08-6/30/09	Est Hrly/\$4,081
			<u>TOTAL ESTABLISHED HOURLY</u> \$4,081

Comment: ROP Instruction  
01-ROP-Classroom/Program

**TOTAL ESTABLISHED HOURLY = \$28,708**

**ELECTIONS**

**SUBSTITUTE TEACHERS**

Effective

LONG-TERM SUBSTITUTES

(@\$210.00 Daily Rate)

Beaulaurier, Renee	11/3/08-12/19/08
Lathanh, Anthony	10/27/08-12/19/08
Perez, Rocio	10/28/08-6/19/09
Santana, David	11/10/08

PREFERRED SUBSTITUTES

(@\$162.00 Daily Rate)

Carnes, Timothy	11/17/08
Perez, Rocio	11/10/08

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)

Devlin, Ashley	11/8/08
Emerson, Clark	11/17/08

**LEAVE OF ABSENCE (with pay)**

Name/Location

Effective

Dworin, Jeanne Edison Elementary	8/28/08-10/31/08 [medical] (Revision of dates from 9/18/08 Agenda)
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Lapajne, Katherine Malibu High School	12/1/08-1/23/09 [maternity]
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Taylor, Heidi Grant Elementary	11/27/08-1/23/09 [maternity]
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**LEAVE OF ABSENCE (without pay)**

Name/Location

Effective

Farruggia, Elizabeth Santa Monica High School	11/27/08-12/5/08 [CFRA]
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Lapajne, Katherine Malibu High School	1/24/09-3/13/09 [CFRA]
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Taylor, Heidi Grant Elementary	1/24/09-5/1/09 [CFRA]
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Taylor, Heidi Grant Elementary	5/2/09-6/19/09 [child care]
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**RETIREMENT**

Name/Location

Effective

Johnson, Marsha Santa Monica HS	2/2/09
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MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
 12/11/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.19

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
ELLIOTT-MCGUFFIE, NICOLE LINCOLN MS	INST ASST - CLASSROOM (MUSIC) 5 HRS/SY/RANGE: 18 STEP: A	11/10/08
FISHER, JEFFREY SPEC ED/PINE STREET	INST ASST - SPECIAL ED 4.5 HRS/SY/RANGE: 20 STEP: A	11/18/08
JARAMILLO, GUIDO SANTA MONICA HS	CAMPUS SECURITY OFFICER 8 HRS/10 MO/RANGE: 25 STEP: A	11/10/08
KUCHEL, MARK SANTA MONICA HS	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: A	10/27/08
PAZ, TREVOR MALIBU HIGH SCHOOL	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: D	11/3/08
STOVER, SVETLANA MALIBU HIGH SCHOOL	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: D	11/17/08
VILLALOBOS, CRISTINA LINCOLN MS	BILINGUAL COMMUNITY LIAISON 8 HRS/10 MO/RANGE: 25 STEP: A	11/14/08
ZAKOWICZ, EVA FISCAL SVCS	ACCOUNTING TECHNICIAN 8 HRS/12 MO/RANGE: 29 STEP: A	11/13/08
<u>RE-EMPLOYMENT</u>		<u>EFFECTIVE DATE</u>
DELGADO, EDUARDO MALIBU HIGH SCHOOL	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: E	11/10/08
WILLIAMS, ADRIANNA TRANSPORTATION	BUS DRIVER 7 HRS/10 MO/RANGE: 28 STEP: E	11/10/08
<u>PROMOTION</u>		<u>EFFECTIVE DATE</u>
MANGLE, RUTH INFO SVCS	DIRECTOR, INFORMATION SVCS FR: ASST DIRECTOR	11/21/08
<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
BUCHANAN, TIMOTHY OPERATIONS	CUSTODIAN	7/1/08-6/30/09
CARY, WENDY MALIBU HIGH SCHOOL	INST ASST - SPECIAL ED	10/1/08-6/19/09
DOTY, KENNETH OPERATIONS	CUSTODIAN	7/1/08-6/30/09

GARCIA, JOSHUA JOHN ADAMS MS	INST ASST - AVID TUTOR	9/29/08-6/19/09
GUTIERREZ-PRADA, NANCY SANTA MONICA HS	COMMUNITY LIAISON	10/28/08
HEIDERMAN, DANIEL OPERATIONS	CUSTODIAN	7/1/08-6/30/09
JONES, CHANCY MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	10/1/08-6/24/09
KRAMER, QUINTON MALIBU HIGH SCHOOL	INST ASST - SPECIAL ED	10/1/08-6/19/09
PETERSON, INGRID MALIBU HIGH SCHOOL	INST ASST - SPECIAL ED	10/1/08-6/19/09
SMITH, JILL MALIBU HIGH SCHOOL	INST ASST - SPECIAL ED	10/1/08-6/19/09
WALKER, CHRISTINE CABRILLO ELEMENTARY	INST ASST - CLASSROOM	9/15/08-6/19/09
WILSON, STANLEY MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	10/1/08-6/24/09
<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
BONEM, JANE SPECIAL EDUCATION	INST ASST - SPECIAL ED	10/20/08-6/19/09
EVANS-CONWAY, BOBBIE SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
HANSBERRY, FELICIA HUMAN RESOURCES	OFFICE SPECIALIST	11/14/08-6/30/09
LESSERSON, SARAH SPECIAL EDUCATION	INST ASST - SPECIAL ED	10/29/08-6/19/09
MARX, PEGGY SPECIAL EDUCATION	INST ASST - SPECIAL ED	10/1/08-6/19/09
SPANG, VIBEKE SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
<b><u>LEAVE OF ABSENCE (PAID)</u></b>		<b><u>EFFECTIVE DATE</u></b>
HUGHES, CLARENCE MAINTENANCE	UTILITY WORKER MEDICAL	11/3/08-12/19/08
<b><u>WORKING OUT OF CLASS</u></b>		<b><u>EFFECTIVE DATE</u></b>
BULCHAND, TINA SPECIAL EDUCATION	SR ADMINISTRATIVE ASST FR: ADMINISTRATIVE ASST	9/22/08-12/5/08
<b><u>LAYOFF</u></b>		<b><u>EFFECTIVE DATE</u></b>
6509-001-08 EDISON ELEMENTARY SCHOOL	INST ASST - BILINGUAL	01/276/09
4392-001-08 EDISON ELEMENTARY SCHOOL	INST ASST - BILINGUAL	01/276/09

**SUSPENSION WITHOUT PAY**

4724-011-08

JOHN ADAMS MS

INST ASST - SPECIAL ED

**EFFECTIVE DATE**

11/14/08, 11/18/08,  
12/1/08

**TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES**

(39-MONTH MEDICAL REEMPLOYMENT LIST)

2610-070-08

ROOSEVELT ELEMENTARY SCHOOL

ELEM LIBRARY COORD

**EFFECTIVE DATE**

1/14/09

**RESIGNATION**

VICKERS, LAURA

GRANT ELEMENTARY

INST ASST - HEALTH CARE

**EFFECTIVE DATE**

11/26/08

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
12/11/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.20

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**CHILD CARE ASSISTANT**

GONZALEZ, CECILLIA	CHILD DEVELOP SVCS	11/7/08-6/19/09
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**COACHING ASSISTANT**

FUKUYAMA, LES	SANTA MONICA HS	12/1/08-1/31/09
GRAY, CARLOS	MALIBU HIGH SCHOOL	11/1/08-6/30/09
HIGGINS, SHAUN	SANTA MONICA HS	11/17/08-1/31/09
JACKSON, BRIANNA	MALIBU HIGH SCHOOL	11/24/08-6/30/09
PIKE, ROBERT	MALIBU HIGH SCHOOL	11/17/08-6/30/09
QUINTANILLA, ALBERT	MALIBU HIGH SCHOOL	11/1/08-6/30/09
ROCK, ANDREW	SANTA MONICA HS	10/20/08-1/31/09
ROCK, KELSEA	SANTA MONICA HS	10/20/08-1/31/09
SALGADO, XOCHITL	SANTA MONICA HS	10/20/08-6/30/09
SEDIE, ADAM	SANTA MONICA HS	11/13/08-6/30/09
SWANSON, JOSEPH	MALIBU HIGH SCHOOL	11/1/08-6/30/09

**NOON SUPERVISION**

DIAZ, EVELYN	ROGERS ELEMENTARY	9/22/08-6/19/09
GIROUX, STEPHANIE	EDISON ELEMENTARY	9/2/08-6/19/09
VAUGHN, WESLEY	ROGERS ELEMENTARY	9/22/08-6/19/09

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / TOM WHALEY

RE: APPOINTMENT - DISTRICT ADVISORY COMMITTEES

RECOMMENDATION NO. A.21

It is recommended that the Board of Education appoint the following individuals to the District Advisory Committees as listed below:

DAC	Name
Visual and Performing Arts	Bambi Martins

COMMENT: Copies of the applications have been provided to the Board of Education under separate cover and are on file in the Office of the Superintendent.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT  
12/11/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: REVISE POLICY 6161 - SELECTION OF INSTRUCTIONAL  
MATERIALS

RECOMMENDATION NO. A.22

It is recommended that the Board of Education revise Board Policy 6161 - Selection of Instructional Materials. The proposed language change has been reviewed by the district's risk management department. This item will be brought back for approval at the meeting on December 11, 2008.

COMMENTS: This policy came forward for discussion at the board meeting on November 20, 2008.

Attachments:

- Policy 1220 - District Advisory Committees

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**THIS IS A REVISED SMMUSD POLICY**

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
6161	Instruction	Selection of Instructional Materials

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Instructional Services	X		

**DETAIL**

The Santa Monica-Malibu Unified School District recognizes the rights inherent in the First Amendment of the Constitution of the United States and supports the principles of intellectual freedom expressed in the Library Bill of Rights and in Access to Resources and Services in the School Library Media Program. It is the policy of the district to provide information and instructional materials in classrooms and library media centers in accordance with constitutional protection. The Santa Monica-Malibu Unified School District supports a process for the systematic review of instructional materials through established procedures.

Legal responsibility for the operation of the district including the supervision of the selection of educational instructional materials rests with the Board of Education. The Board of Education delegates the authority for the selection of instructional materials to the professional staff employed by the district. It is the responsibility of the professional staff to select and use instructional materials to implement the educational program of the school district. Instructional materials must serve both the breadth of the curriculum and the needs and interest of individual students by accommodating a wide range of abilities and respecting diverse points of view.

Educational suitability is the major criteria for the selection of instructional materials. Professional staff are to use educational criteria and professional judgment rather than personal opinions, values, and beliefs in the selection of instructional materials.

Instructional Materials should:

- A. Be selected according to their alignment with the state frameworks and the general educational goals of the district.
- B. Be appropriate for the age, interests, abilities, learning styles, social development, and maturity levels of the students.

- C. Represent the diversity of religious, ethnic, political, and cultural values held in a pluralistic society.
- D. Illustrate the contributions made by various groups to our national heritage and the world.
- E. Illustrate historical and contemporary forces in society to enable users to recognize and understand social, economic, personal, and political problems.
- F. Provide various points of view about issues, including those considered to be controversial.

Certificated library media personnel and teachers should consider:

- A. Literary and artistic merit; technical quality; and physical condition appropriate to format and intended use.
- B. Scope, arrangement, and organization, relevance of information, special features, and overall value to the collection.
- C. Selection of instructional materials for specific courses to be consistent with the educational goals of the district, the objectives of the course, and the characteristics of the students.
- D. When selecting textbooks or materials for courses, it is imperative that administrators and faculty members avoid any appearance of a conflict of interest in assigning faculty-authored textbooks, supplemental books or instructional materials. While not expressly prohibited, the assignment of faculty-authored textbooks, supplemental books, or instructional materials should ensure that the teacher does not profit from this arrangement. Textbooks, supplemental books, tapes, software and other instructional materials authored by the course teacher may be assigned to be purchased by students or the District for a course taught by the author if the royalties arising from the purchase of the assigned materials are returned to the District, another educational institution, a charitable organization, or a not-for-profit foundation. A statement, signed by the author, outlining the approved disbursement of any royalties shall be retained on file by the District.

**REFERENCE**

Legal Reference:

EDUCATION CODE

60010 Definitions

60040-60047 Instructional requirements and materials

60119 Public hearing on sufficiency of materials

60200-60206 Elementary school materials

60240-60252 State Instructional Materials Fund

60400-60411 High school textbooks

60420-60424 Instructional Materials Funding Realignment Program

CODE OF REGULATIONS, TITLE 5

9505-9532 Instructional materials; especially

9531-9532 Instructional Materials Funding Realignment Program

**MANAGEMENT RESOURCES**

WEB SITES

CDE, Curriculum Frameworks and Instructional Resources Division:

<http://www.cde.ca.gov/cfir>

**ADOPTED**

September 24, 1990

**DISTRICT GOAL**

**REVISED**

**CSBA DATE**

7/03

TO: BOARD OF EDUCATION ACTION/CONSENT  
12/11/08  
FROM: TIM CUNEO / CHIUNG-SALLY CHOU / LAUREL SCHMIDT  
RE: EXPULSION OF STUDENT (B/D 04-25-94)

RECOMMENDATION NO. A.23

It is recommended that the Board of Education expel student (B/D 04-25-94).

COMMENT: The Principal of Malibu High School recommended the expulsion based on the student's violations of Education Code Sections 48915(c)(3) and 48900(d):

"Unlawfully selling a controlled substance listed in Section 11053 of the Health and Safety Codes."  
Education Code 48915(a)(3)

"Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage, or intoxicant of any kind, and then either sold, delivered or otherwise furnished anything in lieu of it and represented the replacement as a controlled substance, alcoholic beverage or intoxicant."  
Education Code 48900(d)

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
12/11/08  
FROM: TIM CUNEO / CHIUNG-SALLY CHOU / LAUREL SCHMIDT  
RE: EXPULSION OF STUDENT (B/D 03-19-92)

RECOMMENDATION NO. A.24

It is recommended that the Board of Education expel student (B/D 03-19-92).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Education Code Sections 48915(a)(3):

"Unlawful possession of a controlled substance."  
Education Code 48915(a)(3)

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/08

FROM: TIM CUNEO

RE: ELECTION OF BOARD OF EDUCATION OFFICERS

RECOMMENDATION NO. A.25

It is recommended that \_\_\_\_\_ be elected President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.a

It is recommended that \_\_\_\_\_ be elected Vice-President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.b

It is recommended that the Superintendent, Tim Cuneo, be designated as the Secretary of the Board of Education for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with Board Policy 9100, the officers of the Board of Education of the Santa Monica-Malibu Unified School District shall consist of a President, Vice President, and Secretary. Each shall be elected at the organization meeting held annually each year.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / JANECE L. MAEZ  
RE: CERTIFICATION OF AUTHORIZED SIGNATURES

ACTION/MAJOR  
12/11/08

RECOMMENDATION NO. A.26

It is recommended that the following persons be authorized to sign warrants, orders for salary payment, notices of employment, contracts and other documents as directed by the Board of Education:

Mr. Tim Cuneo, Interim Superintendent  
Ms. Janece L. Maez, Assistant Superintendent, Business and Fiscal Services/Chief Financial Officer  
Dr. Michael D. Matthews, Assistant Superintendent, Human Resources  
Dr. Chiung-Sally Chou, Chief Academic officer  
Ms. Judy Abdo, Director of Child Development Services  
Ms. Maureen L. Bradford, Director of Assessment, Research & Evaluation  
Ms. Marolyn Freedman, Director of School Safety  
Mr. Orlando R. Griego, Director of Food & Nutrition Services  
Ms. Peggy Harris, Director of Curriculum & Staff Development  
Ms. Wang Pin-Ju "Pat" Ho, Director of Fiscal Services  
Ms. Virginia I. Hyatt, Director of Purchasing & Warehouse  
Ms. Ruthy Mangle, Director of Information Services  
Ms. Laurel Schmidt, Director of Pupil Services  
Ms. Ruth A. Valadez, Director of Special Education

It is further recommended that the attached *Certification of Signatures* document be completed and filed with the County Superintendent of Schools in accordance with Education Code §42633. The signatures will be considered valid for the period December 3, 2008, through December 2, 2009. This attachment is not available electronically but is included in the printed agenda.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/08

FROM: TIM CUNEO

RE: ELECTION OF ANNUAL REPRESENTATIVE TO THE LOS ANGELES  
COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA) FOR  
2008-2009

RECOMMENDATION NO. A.27

It is recommended that \_\_\_\_\_ be elected by the Board of Education as the Annual Representative to the Los Angeles County School Trustees Association for 2008-09. The Representative shall perform duties as described in Standing Rule #6 as follows:

Representatives: Each School Board will be asked to select a board member at their organizational meeting to serve as the LACSTA representative.

The representative's role is to:

- a. vote on all Association matters;
- b. communicate between the Executive Board, the Association, and the local Board.

COMMENT: Board Member Snell was elected as the board's representative for the 2008-2009 term.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/08

FROM: TIM CUNEO

RE: ELECTION OF VOTING REPRESENTATIVE: LOS ANGELES COUNTY  
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.28

It is recommended that \_\_\_\_\_ be elected as the board's voting representative to elect members to the Los Angeles County Committee on School District Organization from December 2008 through November 2009.

COMMENT: Each school board is asked to select a board member at its annual organizational meeting to serve as the voting representative to elect members to the Los Angeles County Committee on School District Organization. Board Member Wisnicki volunteered to serve as last year as the Board's representative.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: PUBLIC HEARING - SMMUSD INITIAL NEGOTIATIONS PROPOSAL  
TO SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU)

RECOMMENDATION NO. A.29

It is recommended that the Board of Education hold a public hearing regarding the Santa Monica-Malibu Unified School District initial negotiations proposal to Service Employees International Union (SEIU) for the 2008-2009 school year.

COMMENT: This item allows member of the public to comment on the Articles that have been opened by SMMUSD in its initial negotiations proposal to SMMCTA. Please refer to *Information Item No. I.03* for more details.

Open Public Hearing

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

Close Public Hearing

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: APPROVAL OF THE 2008-09 FIRST INTERIM REPORT

RECOMMENDATION NO. A.30

It is recommended that the Board of Education approve the 2008-09 First Interim Report and the corresponding budget adjustments.

COMMENTS: Education Code (*EC*) Sections §35035 (g), §42130, and §42131 require the governing board of each local educational agency (*LEA*) to certify at least twice a year as to the *LEA*'s ability to meets its financial obligations for the remainder for that fiscal year and for the subsequent two fiscal years.

The 2008-09 Budget was adopted by the Board of Education on June 26, 2008, and was approved by the Los Angeles County Office of Education (*LACOE*).

Since the adoption of the initial budget, changing conditions have necessitated adjusting the District budget. All of the expenditure and revenue changes previously approved by the Board or proposed for approval at this time are individually identified in the First Interim Report (October 31, 2008), which is included as a part of this document.

The First Interim Report was developed based on the following Revenue and Expenditure Assumptions.

**REVENUE ASSUMPTIONS:**

1. State Revenue Limit projection is based on a 5.66% COLA for 2008-09 (\$329 per ADA = 5.60% for SMMUSD). And the Deficit Factor is <4.71%>. The net decrease in Revenue Limit funding is **<\$1,324,632>**.
2. The Base Revenue Limit for Santa Monica-Malibu will be \$6,588,547 per 2007-08 P-2 ADA (11,065).
3. The Lottery allocation is currently estimated to be \$131.50 per annual ADA. Of this amount, \$19 is allocated for instructional materials.
4. The District will participate in the State's Class Size Reduction Program for Grades K-3 and will receive \$1,007 per pupil for Grades K-3.

5. No budget for Mandated Costs Reimbursement in 2008-09.
6. Special Education transfer from the Revenue Limit is \$1,929,388. Special Education Settlement at \$4.52 per 1999-00 ADA is \$52,328. The Special Education estimated funding for AB 602 is \$6,609,831, and the estimated federal funding is \$2,436,595.
7. Instructional Materials Funding Realignment Program will be funded at \$69 per pupil (October 2007 CBEDS -11,571).
8. The local Parcel Tax for Measure R at \$346 per parcel is estimated to generate \$10,300,420, after processing senior exemptions, which are anticipated to number 2,757 out of 32,527 parcels. The Measure R parcel begins in 2008-09 to replace the previous Measure Y and Measure S parcel taxes.
9. The District will receive \$7,443,913 of financial support from the City of Santa Monica.
10. The District will receive \$135,000 of Joint Use Agreement funding from the city of Malibu.
11. The combined lease revenue is \$2.64 million, which is from the Doubletree Hotel, Madison Site, 9<sup>th</sup> & Colorado and 16<sup>th</sup> Street properties.
12. There is \$800,000 estimated interest revenue for the Unrestricted General Fund.
13. The District will receive \$16.8 per pupil for the Arts and Music Block Grant.
14. The District will receive \$69 per 2007-08 CBEDS grade 7-12 for Supplemental School Counseling.
15. The total of \$1,268,392 for the 2007-08 deferred revenues is added to 2008-09 current revenues for various programs.

**EXPENDITURE ASSUMPTIONS:**

1. Full-Time Equivalent (*FTE*) Changes post budget adoption:
  - 1.0 FTE increase for Malibu High teaching position
  - 1.0 FTE increase for Will Rogers teaching position
  - 0.4 FTE increase for John Adams teaching position
  - 1.4 FTE increase for SAMOHI teaching Position
  - 3.65 FTE increase for Reading Specialists
  - 0.5 FTE increase for Ed Services teacher on Special Assignment
  - 1.0 FTE increase to restore the Dean of Students at SAMOHI

- 1.0 FTE increase for Principal on Special Assignment
- 1.0 FTE increase for Special Ed coordinator position

2. Salary:

No projections of salary increases are included, except the step and column increases for Certificated and Classified employees.

3. Statutory Benefits:

- 8.25 % STRS employer contribution rate
- 6.20% OASDI contribution rate
- 1.45% Medicare contribution
- 0.30% SUI contribution
- 2.00% Workers' Compensation contribution rate
- 9.428% PERS employer Contribution rate
- 3.592% PERS Reduction

4. Effective 1/1/2009, the premium rates for District-paid employee medical are increased as follows:

- Blue Shield (HMO) - 5.18%
- Kaiser Permanente - 8%

**TRANSFERS**

1. Due to our participation in the State's School Facilities Modernization Program, we are currently required to budget 3%(\$3,890,101) of the total General Fund budget for the Ongoing Maintenance Program.
2. A contribution of \$500,000 to the Deferred Maintenance Fund (Fund 14) has been budgeted, representing the estimated District match.
3. A transfer of \$1,000,000 from Fund 21 to the Ongoing Maintenance Program (Fund 01) is budgeted.
4. A contribution of \$75,000 to the Child Development Fund (Fund 12) has been budgeted for the extra costs incurred by the minimum days of elementary schools.
5. A contribution of \$1,000,000 to the Post-employment Benefits Fund (Fund 20) has been budgeted to reserve for the implementation of GASB 45.

*(Continued on next page)*

**RESERVE FOR ECONOMIC UNCERTAINTIES**

The District budget reflects a 3% + \$2M reserve of the total General Fund budget for 2008-09.

The Following pages include a General Fund - Revenue Summary and a General Fund Expenditure Summary, as well as individual summaries for major Funds and a Multi-Year Projection for the Unrestricted General Fund. The following documents are included as Attachment A: 2008-09 First Interim Budget Assumptions and the complete SACS Report.

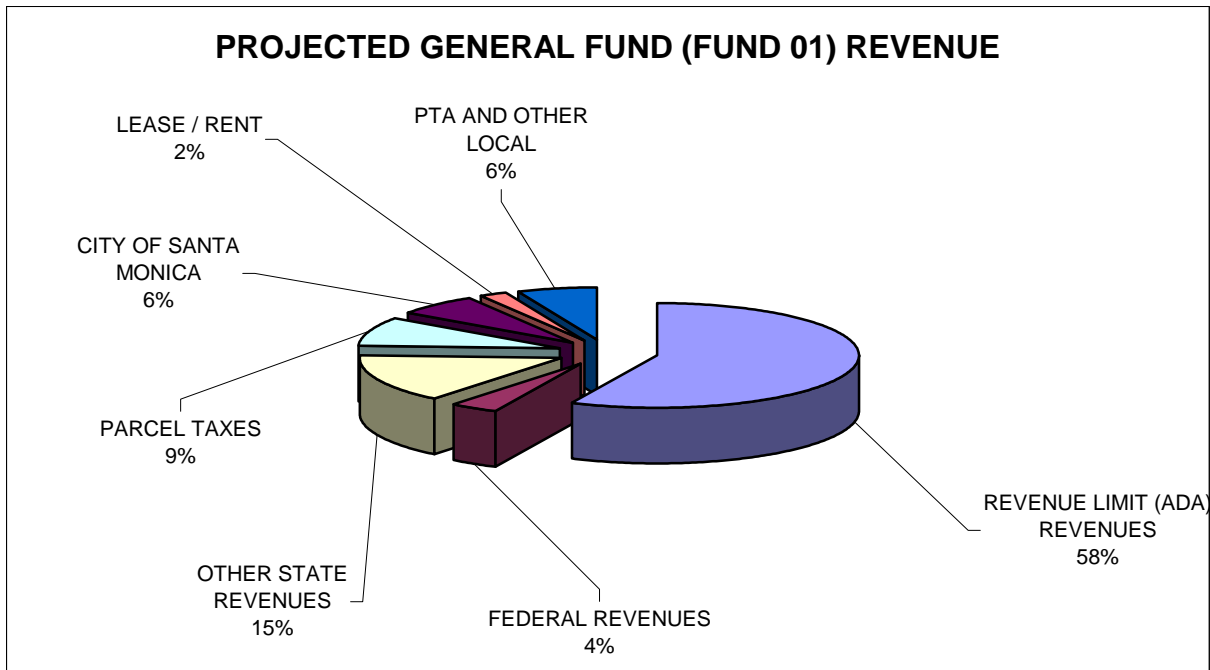
MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
2008-09 FIRST INTERIM BUDGET SUMMARY  
GENERAL FUND**

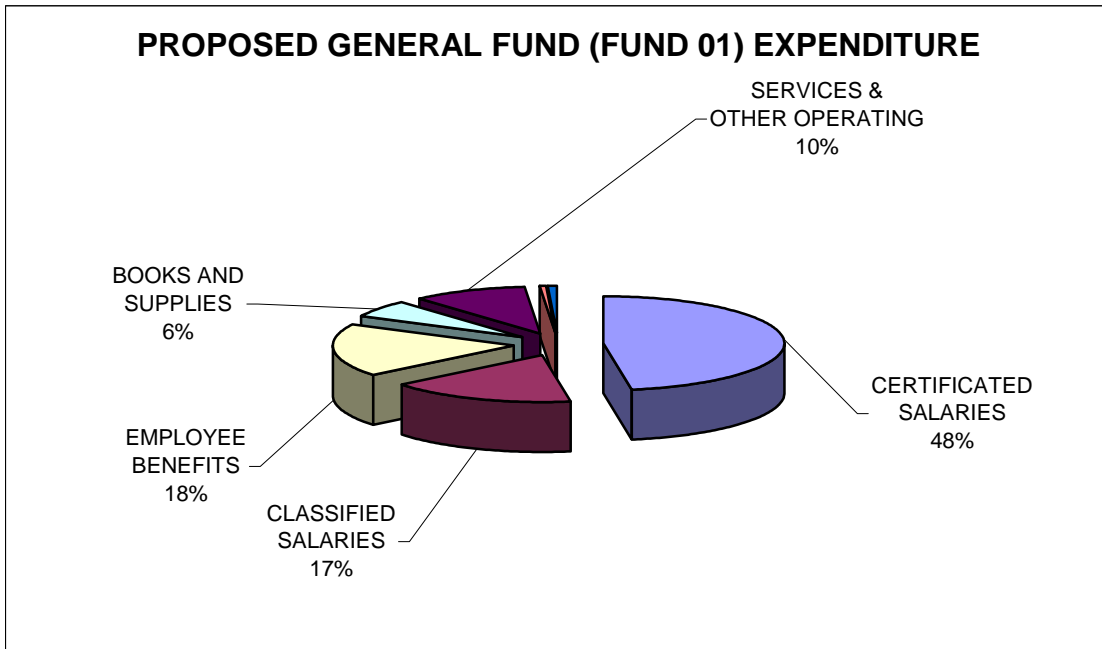
**REVENUES**

<b>BEGINNING BALANCE</b>	\$ 28,085,174
<b>PROJECTED REVENUES:</b>	
REVENUE LIMIT (ADA) REVENUES	66,129,497
FEDERAL REVENUES	4,425,546
OTHER STATE REVENUES	17,627,215
PARCEL TAXES	10,300,420
CITY OF SANTA MONICA	7,443,913
LEASE / RENT	2,642,412
PTA AND OTHER LOCAL	7,510,350
INTERFUND TRANSFERS	1,000,000
<b>TOTAL REVENUES:</b>	<b>116,079,353</b>
<b>TOTAL AVAILABLE FUNDS:</b>	<b>144,164,527</b>



**EXPENTURES**

<b>PROPOSED EXPENDITURES:</b>	
CERTIFICATED SALARIES	58,643,485
CLASSIFIED SALARIES	20,911,326
EMPLOYEE BENEFITS	22,366,973
BOOKS AND SUPPLIES	7,537,068
SERVICES & OTHER OPERATING	12,676,189
CAPITAL OUTLAY	605,749
OTHER OUTGO	999,917
<b>TOTAL EXPENDITURES:</b>	<b>123,740,707</b>
<b>PROJECTED FUND BALANCE:</b>	<b>20,423,820</b>



**2008-09 MAJOR CATEGORICAL PROGRAMS**

	<b>2008-09 ADOPTED BUDGET</b>	<b>2008-09 1ST INTERIM BUDGET</b>	<b>CHANGE</b>
<b>FEDERAL PROGRAMS</b>			
TITLE I: BASIC	797,922	962,980	165,058
TITLE II: TEACHER QUALITY	408,565	489,635	81,070
TITLE II: ENHANCING ED THROUGH TECH	9,483	24,406	14,923
TITLE II: ENHANCING ED THROUGH TECH PART D	82,800	82,800	-
TITLE III: LEP	142,742	144,741	1,999
TITLE IV: DRUG FREE SCHOOL	38,265	44,227	5,962
TITLE V: INNOVATIVE EDUCATION	10,832	19,420	8,588
VOC: CARL PERKINS II	54,902	54,902	-
MEDI-CAL REIMBURSEMENT	125,000	125,000	-
SP ED: IDEA ENTITLEMENT	2,298,649	2,298,649	-
DEPT REHAB: TRANSITION PARTNERSHIP PROGRAM	137,946	137,946	-
<b>TOTAL FEDERAL REVENUES:</b>	<b>4,107,106</b>	<b>4,384,706</b>	<b>277,600</b>
<b>STATE PROGRAMS</b>			
SPECIAL EDUCATION - AB602	6,466,722	6,609,831	143,109
WORKABILITY	58,056	58,256	200
GIFTED AND TALENTED EDUCATION	98,710	98,710	-
HOME TO SCHOOL TRANSPORTATION	484,894	484,894	-
SPECIAL ED TRANSPORTATION	448,895	448,895	-
ECONOMIC IMPACT AID	739,261	739,261	-
ENGLISH LANGUAGE ACQUISITION (ELAP)	56,512	56,512	-
TOBACCO-USE PREVENT ED: 4-8	14,892	47,613	32,721
SCHOOL SAFETY	198,139	198,139	-
INSTRUCTIONAL MATERIALS REALIGNMENT	691,126	691,126	-
CAHSEE INTENSIVE INSTR & SERVICES	88,953	88,953	-
LOTTERY - INSTRUCTIONAL MATERIALS	193,249	193,249	-
INSTRUCTIONAL MATERIALS - ENGLISH LEARNER	-	-	-
CAL SAFE: STUDENT SUPPORT	26,000	26,000	-
ARTS AND MUSIC BLOCK GRANT	193,144	193,144	-
PUPIL RETENTION BLOCK GRANT	37,908	37,908	-
TEACHER CREDENTIALING BLOCL GRANT	181,579	181,579	-
PROFESSIONAL DEVELOPMENT BLOCK GRANT	522,604	522,604	-
TARGETED INSTRUCTIONAL IMPROVEMENT	502,778	502,778	-
SCHOOL AND LIBRARY IMPROVEMENT	762,159	750,236	(11,923)
CA PEER ASSISTANCE & REVIEW (PAR)	43,169	43,169	-
REGIONAL OCCUPATIONAL PROGRAM (ROP)	978,762	978,762	-
ADMINSTRATION TRAINING (AB75/430)	-	9,000	9,000
SUPPLEMENTAL SCHOOL COUNSELING	394,447	394,447	-
<b>TOTAL STATE REVENUES</b>	<b>13,181,959</b>	<b>13,355,070</b>	<b>173,107</b>

**LOCAL GENERAL FUND CONTRIBUTION (LGFC)**

	<b>2008-09 ADOPTED</b>	<b>2008-09 1ST INTERIM</b>	<b>CHANGES</b>
SPECIAL EDUCATION	11,294,887	11,367,021	72,134
SPECIAL EDUCATION TRANSPORTATION*	422,134	484,899	62,765
NATIONAL BOARD CERTIFICATION	20,000	20,000	-
MULTI-CULTURE PROGRAM	500,000	500,000	-
REGIONAL OCCUPATIONAL PROGRAM	<b>8,700</b>	8,700	-
HOME TO SCHOOL TRANSPORTATION	90,288	74,667	(15,621)
ONGOING MAINTENANCE PROGRAM	3,658,349	3,890,101	231,752
<b>TOTAL CONTRIBUTION:</b>	<b>15,994,358</b>	<b>16,345,388</b>	<b>351,030</b>

Transfer \$97,751 from School and Library Improvement Block Grant to Special Ed Transportation.

Transfer \$31,322 from Targeted Instructional Improvement Block Grant to Home to School Transportation.

**MULTIYEAR PROJECTION  
UNRESTRICTED GENERAL FUND**

**ASSUMPTIONS**

<b>Factor</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
Statutory COLA	5.66%	5.60%	3.50%
Base Revenue Limit Per P2 ADA	\$ 6,208.84	\$ 6,552.84	\$ 6,779.84
<b>Deficit Factor</b>	-4.71%	-9.77%	-9.77%
Enrollment Projection*	11,565	11,148	10,780
Declining Enrollment from Prior Year	(87)	(417)	(368)
P2 ADA Projection	10,821	10,442	10,097
Revenue Limit ADA (Prior Yr)	11,103	10,821	10,442
Federal Revenues	0%	0%	0%
City of Santa Monica	\$ 7,443,913	\$ 7,667,230	\$ 7,897,247
<b>Measure R</b>	\$ 10,300,420	\$ 10,552,851	\$10,924,045
Lottery	\$131.5/ADA	\$132.25/ADA	\$132.3/ADA
Special Ed COLA - State	0%	0%	0%
Salary Increase: Certificated	0%	0%	0%
Salary Increase: Management	0%	0%	0%
Salary Increase: Classified	0%	0%	0%
Step & Column Incr. - Certificated	2.20%	2.20%	2.20%
Step & Column Incr. - Mgmt.	1.50%	1.50%	1.50%
Step & Column Incr. - Classified	1.50%	1.50%	1.50%
FTE Adjustment vs Enrollment	(9.55 FTEs)	(13 FTEs)	(12 FTEs)
Health/Welfare	5%	7%	7%
Workers' Compensation	2%	2%	2%
Indirect Cost Rate	6.78%	5.00%	5.00%
Interest Rate	3.50%	4.00%	4.00%
Interfund Transfer From Fund 21	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Interfund Transfer to Fund 12 & 20	\$ 1,075,000	\$ 75,000	\$ 75,000
Ongoing Maintenance	3%	3%	3%
Reserve for Uncertainties	3%+ 2M	3%	3%

**PROJECTION**

<b>Description</b>	<b>2008-09 1ST INTERIM</b>	<b>2009-10 PROJECTION</b>	<b>2010-11 PROJECTION</b>
<b>Revenue:</b>			
Revenue Limit	64,200,108	63,803,503	63,774,915
Other Federal	40,840	40,840	-
Other State Apportionments	766,598	767,743	768,497
Class Size Reduction	3,088,085	3,088,085	3,088,085
Other State (Lottery...)	1,346,886	1,326,683	1,306,783
<b>Measure R</b>	<b>10,300,420</b>	<b>10,609,433</b>	<b>10,927,716</b>
All Other Local Income	11,379,134	11,209,726	11,736,875
Interfund Transfer In	1,000,000	1,000,000	1,000,000
Local General Fund Contribution	(16,345,388)	(16,590,569)	(16,839,427)
	75,776,683	75,255,444	75,763,444
<b>Expenditure:</b>			
Teachers Salaries 2.2%	45,305,930	46,195,621	47,304,316
Decrease 13 FTEs 09-10		(931,648)	(954,007)
Decrease 12 FTEs 10-11			(877,182)
Salary Compression		577,129	590,980
Classified Salaries 1.5%	11,138,602	11,305,681	11,475,266
Benefits 4%	15,694,797	16,449,472	17,064,684
Supplies/Books	920,143	804,526	804,526
Other Operational Costs	6,598,043	5,966,093	5,966,093
Capital Outlay	77,266	-	-
Transfers	6,800	6,800	6,800
Indirect	(1,239,818)	(850,000)	(850,000)
Transfer Out	1,075,000	75,000	75,000
	79,576,763	79,598,674	80,606,476
<b>Increase (Decrease) Fund Balance</b>	<b>(3,800,080)</b>	<b>(4,343,230)</b>	<b>(4,843,032)</b>
Beginning Fund Balance	21,020,258	16,088,178	11,744,948
Fund Balance	17,220,178	11,744,948	6,901,916
<b>Reserve- Revolving cash, store</b>	96,000	90,000	90,000
<b>Reserve - Small School Planning</b>	132,000		
<b>Reserve - Student System</b>	1,000,000		
Total Reserve	15,992,178	11,654,948	6,811,916
5% Contingency Reserve	5,712,221	5,575,726	5,628,968
Unappropriated Balance	10,279,957	6,079,222	1,182,948
% of District Reserve	13.42%	11.47%	8.89%

## SUMMARY OF MAJOR FUNDS

### FUND 01 - UNRESTRICTED GENERAL FUND

	<b>2008-09 ADOPTED</b>	<b>2008-09 1ST INTERIM</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	18,141,582	21,020,258	2,878,676
<b>REVENUES</b>			-
REVENUE LIMIT	63,863,310	64,200,109	336,799
FEDERAL REVENUE	40,840	40,840	-
OTHER STATE REVENUE	5,116,423	5,201,569	85,146
LOCAL REVENUES	21,604,039	21,679,553	75,514
INTERFUND TRANSFER	(14,994,358)	(15,345,388)	(351,030)
<b>TOTAL REVENUES</b>	<b>75,630,254</b>	<b>75,776,683</b>	<b>146,429</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	45,344,709	45,305,930	(38,779)
CLASSIFIED SALARIES	11,010,833	11,138,602	127,769
EMPLOYEE BENEFITS	15,646,275	15,694,797	48,522
BOOKS AND SUPPLIES	838,441	920,143	81,702
SERVICES & OTHER OPERATING	6,351,701	6,598,043	246,342
CAPITAL OUTLAY	31,066	77,266	46,200
OTHER OUTGO	(956,960)	(158,018)	798,942
<b>TOTAL EXPENDITURES</b>	<b>78,266,065</b>	<b>79,576,763</b>	<b>1,310,698</b>
NET INCREASE (DECREASE)	(2,635,811)	(3,800,080)	(1,164,269)
<b>PROJECTED FUND BALANCE</b>	<b>15,505,771</b>	<b>17,220,178</b>	<b>1,714,407</b>

### FUND 01 - RESTRICTED GENERAL FUND

	<b>2008-09 ADOPTED</b>	<b>2008-09 1ST INTERIM</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	2,901,412	7,064,915	4,163,503
<b>REVENUES</b>			
REVENUE LIMIT	1,916,348	1,929,388	13,040
FEDERAL REVENUE	4,107,106	4,384,706	277,600
OTHER STATE REVENUE	5,719,372	5,815,815	96,443
LOCAL REVENUES	8,878,769	11,827,373	2,948,604
INTERFUND TRANSFER	15,994,358	16,345,388	351,030
<b>TOTAL REVENUES</b>	<b>36,615,953</b>	<b>40,302,670</b>	<b>3,686,717</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	12,479,264	13,337,555	858,291
CLASSIFIED SALARIES	8,789,171	9,772,724	983,553
EMPLOYEE BENEFITS	6,442,136	6,672,176	230,040
BOOKS AND SUPPLIES	2,766,096	6,616,925	3,850,829
SERVICES & OTHER OPERATING	5,080,158	6,078,146	997,988
CAPITAL OUTLAY	76,502	528,483	451,981
OTHER OUTGO	956,877	1,157,935	201,058
<b>TOTAL EXPENDITURES</b>	<b>36,590,204</b>	<b>44,163,944</b>	<b>7,573,740</b>
<b>PROJECTED FUND BALANCE</b>	<b>2,927,161</b>	<b>3,203,641</b>	<b>276,480</b>

**FUND 11- ADULT EDUCATION**

	<b>2008-09 ADOPTED</b>	<b>2008-09 1ST INTERIM</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	88,764	286,639	197,875
<b>REVENUES</b>			
FEDERAL REVENUE	146,600	127,728	(18,872)
STATE REVENUE	446,664	394,873	(51,791)
LOCAL REVENUES	29,050	29,077	27
<b>TOTAL REVENUES</b>	<b>622,314</b>	<b>551,678</b>	<b>(70,636)</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	340,852	330,084	(10,768)
CLASSIFIED SALARIES	125,326	125,010	(316)
EMPLOYEE BENEFITS	95,462	96,281	819
BOOKS AND SUPPLIES	26,829	31,390	4,561
SERVICES & OTHER OPERATING	35,459	33,920	(1,539)
OTHER OUTGO	18,567	18,567	-
<b>TOTAL EXPENDITURES</b>	<b>642,495</b>	<b>635,252</b>	<b>(7,243)</b>
<b>PROJECTED FUND BALANCE</b>	<b>68,583</b>	<b>203,065</b>	<b>134,482</b>

**FUND 12 - CHILD DEVELOPMENT FUND**

	<b>2008-09 ADOPTED</b>	<b>2008-09 1ST INTERIM</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	371,886	336,582	(35,304)
<b>REVENUES</b>			
FEDERAL REVENUE	1,688,635	1,688,635	-
OTHER STATE REVENUE	3,308,049	3,308,049	-
LOCAL REVENUES	2,856,324	2,856,324	-
INTERFUND TRANSFER	75,000	75,000	-
<b>TOTAL REVENUES</b>	<b>7,928,008</b>	<b>7,928,008</b>	<b>-</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	2,946,854	2,946,854	-
CLASSIFIED SALARIES	2,007,294	2,007,294	-
EMPLOYEE BENEFITS	1,538,828	1,538,828	-
BOOKS AND SUPPLIES	256,976	254,057	(2,919)
SERVICES & OTHER OPERATING	770,240	773,159	2,919
CAPITAL OUTLAY	3,500	3,500	-
OTHER OUTGO	404,316	404,316	-
<b>TOTAL EXPENDITURES</b>	<b>7,928,008</b>	<b>7,928,008</b>	<b>-</b>
<b>PROJECTED FUND BALANCE</b>	<b>371,886</b>	<b>336,582</b>	<b>(35,304)</b>



**FUND 13: CAFETERIA SPECIAL FUND**

	<b>2008-09 ADOPTED</b>	<b>2008-09 1ST INTERIM</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	292,717	375,523	82,806
<b>REVENUES</b>			
FEDERAL REVENUE	1,009,391	1,056,041	46,650
OTHER STATE REVENUE	58,118	58,118	-
LOCAL REVENUES	2,476,168	2,438,680	(37,488)
<b>TOTAL REVENUES</b>	<b>3,543,677</b>	<b>3,552,839</b>	<b>9,162</b>
<b>EXPENDITURES</b>			
CLASSIFIED SALARIES*	1,513,086	1,513,086	-
EMPLOYEE BENEFITS	533,058	495,570	(37,488)
BOOKS AND SUPPLIES	1,574,654	1,602,304	27,650
SERVICES & OTHER OPERATING	(276,121)	(257,121)	19,000
CAPITAL OUTLAY	40,000	40,000	-
OTHER OUTGO	159,000	159,000	-
<b>TOTAL EXPENDITURES</b>	<b>3,543,677</b>	<b>3,552,839</b>	<b>9,162</b>
<b>PROJECTED FUND BALANCE</b>	<b>292,717</b>	<b>375,523</b>	<b>82,806</b>

**FUND 14: DEFERRED MAINTENANCE FUND**

	<b>2008-09 ADOPTED</b>	<b>2008-09 1ST INTERIM</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	3,962,142	4,101,498	139,356
<b>REVENUES</b>			
OTHER STATE REVENUE	-		
LOCAL REVENUES	50,000	50,000	-
INTERFUND TRANSFER	500,000	500,000	-
<b>TOTAL REVENUES</b>	<b>550,000</b>	<b>550,000</b>	<b>-</b>
<b>EXPENDITURES</b>			
BOOKS AND SUPPLIES	10,000	4,866	(5,134)
SERVICES & OTHER OPERATING	1,330,000	1,330,000	-
CAPITAL OUTLAY	3,140,000	3,145,134	5,134
<b>TOTAL EXPENDITURES</b>	<b>4,480,000</b>	<b>4,480,000</b>	<b>-</b>
<b>PROJECTED FUND BALANCE</b>	<b>32,142</b>	<b>171,498</b>	<b>139,356</b>

**FUND 19: FOUNDATION SPECIAL RESERVE FUND**

	<b>2008-09 ADOPTED</b>	<b>2008-09 1ST INTERIM</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	130,301	113,712	(16,589)
<b>REVENUES</b>			
LOCAL REVENUE	122,139	-	(122,139)
<b>TOTAL REVENUES</b>	122,139	-	(122,139)
<b>EXPENDITURES</b>			
CERTIFICATED SALAIES	89,776	-	(89,776)
EMPLOYEE BENEFITS	24,363	-	(24,363)
BOOKS AND SUPPLIES	8,000	639	(7,361)
SERVICES & OTHER OPERATING	-	4,245	4,245
<b>TOTAL EXPENDITURES</b>	<b>122,139</b>	<b>4,884</b>	<b>(117,255)</b>
<b>PROJECTED FUND BALANCE</b>	<b>130,301</b>	<b>108,828</b>	<b>(21,473)</b>

**FUND 20: SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS**

	<b>2008-09 ADOPTED</b>	<b>2008-09 1ST INTERIM</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	1,672,595	1,672,077	(518)
<b>REVENUES</b>			
INTERFUND TRANSFER	-	1,000,000	1,000,000
INTEREST	44,000	44,000	-
<b>TOTAL REVENUES</b>	44,000	1,044,000	1,000,000
<b>PROJECTED FUND BALANCE</b>	1,716,595	2,716,077	999,482

**FUND 21: BUILDING FUND**

	<b>2008-09 ADOPTED</b>	<b>2008-09 1ST INTERIM</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	59,506,195	58,507,096	(999,099)
<b>REVENUES</b>			
PROCEEDS - SALE OF BONDS	-	-	-
INTERFUND TRANSFER	-	-	-
LOCAL REVENUES	1,300,000	3,700,000	2,400,000
CONTRIBUTION	-	1,300,000	1,300,000
<b>TOTAL REVENUES</b>	1,300,000	5,000,000	3,700,000
<b>EXPENDITURES</b>			
CLASSIFIED SALARIES	324,111	324,111	-
EMPLOYEE BENEFITS	103,565	103,565	-
BOOKS AND SUPPLIES	49,968	164,512	114,544
SERVICES & OTHER OPERATING	8,170,399	15,842,951	7,672,552
CAPITAL OUTLAY	23,710,000	36,793,216	13,083,216
OTHER OUTGO	1,000,000	1,000,000	-
<b>TOTAL EXPENDITURES</b>	<b>33,358,043</b>	<b>54,228,355</b>	<b>20,870,312</b>
<b>PROJECTED FUND BALANCE</b>	27,448,152	9,278,741	(18,169,411)

**FUND 25: CAPITAL FACILITIES FUND**

	<b>2008-09 ADOPTED</b>	<b>2008-09 1ST INTERIM</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	919,998	1,523,139	603,141
<b>REVENUES</b>			
DEVELOPMENT FEE	1,250,000	1,250,000	-
INTEREST	100,000	100,000	-
<b>TOTAL REVENUES</b>	<b>1,350,000</b>	<b>1,350,000</b>	<b>-</b>
<b>EXPENDITURES</b>			
BOOKS AND SUPPLIES			-
SERVICES & OTHER OPERATING	103,000	103,000	-
CAPITAL OUTLAY	300,000	-	(300,000)
OTHER OUTGO (TF TO FUND 21)		1,300,000	1,300,000
<b>TOTAL EXPENDITURES</b>	<b>403,000</b>	<b>1,403,000</b>	<b>1,000,000</b>
<b>PROJECTED FUND BALANCE</b>	<b>1,866,998</b>	<b>1,470,139</b>	<b>(396,859)</b>

**2008-09 PROJECTED ENDING FUND BALANCE AS OF JUNE 30, 2009**

<b>FUND</b>		<b>PROJECTED END FUND BALANCE AS OF 6/30/09</b>
01	GENERAL FUND	
	UNRESTRICTED	\$17,220,178
	RESTRICTED	3,203,641
11	ADULT EDUCATION	203,065
12	CHILD DEVELOPMENT FUND	336,582
13	CAFETERIA FUND	375,523
14	DEFERRED MAINTENANCE FUND	171,498
19	FOUNDATION FUND	108,828
20	SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS	2,716,077
21	BUILDING FUND	9,278,740
25	CAPITAL FACILITIES FUND	1,470,139
40	SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS	2,089,738
56	DEBT SERVICES FUND	1,253

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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / MICHAEL D. MATTHEWS  
RE: BOARD POLICY REVIEW PROCESS

DISCUSSION  
12/11/08

DISCUSSION ITEM NO. D.01

There are approximately 400 existing board policies, administrative regulations and exhibits in the Santa Monica - Malibu Unified School District. The Board of Education regularly has policy updates on the agenda, but there are still many policies that have not been updated. The District has had situations where a board policy should have been updated to stay current with federal law, state law, case law and/or California Education Code.

California School Board Association (CSBA) has outlined 634 policies, administrative regulations and exhibits for districts to consider. The California School Boards Association (CSBA) is a collaborative group of virtually all of the state's more than 1,000 school districts and county offices of education. CSBA provides guidance to districts throughout California, and one of their areas of expertise is in recommending board policies that are consistent with federal and state laws, and in letting district know how and when they should update those policies.

SMMUSD staff worked with CSBA personnel to update our policies. After three full days of examining current policies and CSBA-recommended policies, and more hours of reviewing those changes, district staff will be recommending a combination of District-approved policies and CSBA-recommended policies. This review process will continue through December, at which time we will send our recommendations to CSBA. CSBA will take those recommendations and provide a recommendation for an entirely updated set of board policies for SMMUSD.

CSBA's recommendation, based upon successful experiences with more than 200 districts across the state, is for the Board to (1) delete all existing policies, and (2) adopt the combined previously-approved district policies and staff-recommended CSBA policies. Staff is recommending this course of action and proposes the schedule below for accomplishing this task:

*(Continued on next page)*

Timeline:

November 12-14, 2008		Staff review of existing and CSBA policies
December 11, 2008		Board discussion item on policy update process
December 31, 2008		All documents submitted to CSBA
February 15, 2009		Documents returned from CSBA
February 28, 2009		Saturday board meeting on board policies
	0000	Philosophy, Goals, Objectives and Comprehensive Plans
	1000	Community Relations
	5000	Students
March 7, 2009		Saturday board meeting on board policies
	2000	Administration
	9000	By-laws of the Board
	4000	Personnel
March 21, 2009		Saturday board meeting on board policies
	3000	Business and Non-Instructional Operations
	6000	Instruction
	7000	Facilities
April, 15, 2009		New policies online with CSBA with a link to SMMUSD

Staff recommends that the Board of Education find three dates (such as the ones above) for Board of Education meetings in which the sole agenda is the examination and approval of all Board policies.

TO: BOARD OF EDUCATION

DISCUSSION

12/11/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: UPDATES ON COLLABORATIVE WORK WITH SANTA MONICA  
COLLEGE

RECOMMENDATION NO. D.02

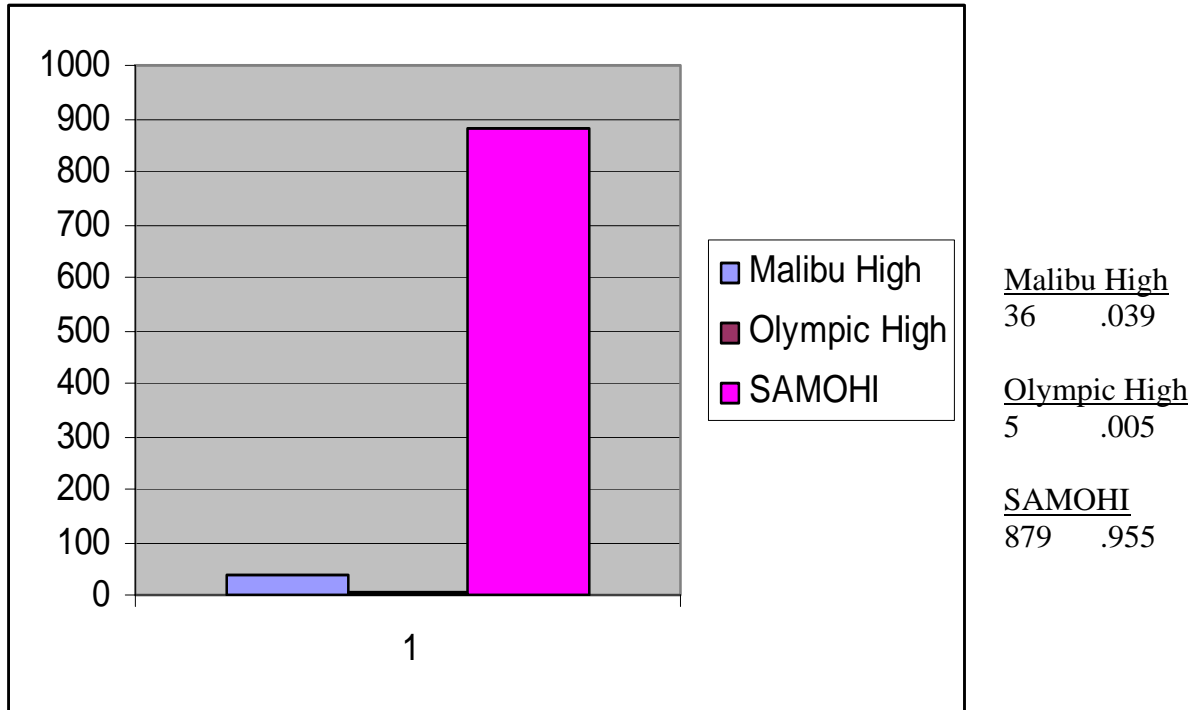
It is recommended that the Board of Education review and support the continuing work that has taken place between Santa Monica-Malibu Unified School District and Santa Monica College District in providing students with enriched scholastic and vocational programs.

A presentation was made on June 5, 2008, regarding the Collaborative activities. Attached please find the updated information for 2008 Summer activities, current and spring semester dual enrollment course offerings, and other related information regarding the Collaborative.

**Santa Monica College  
Dual and Concurrent Enrollment Programs  
Summer 2008 Semester  
Reporting Data for  
Santa Monica-Malibu Unified School District**

*Total Enrollments\* = 920*

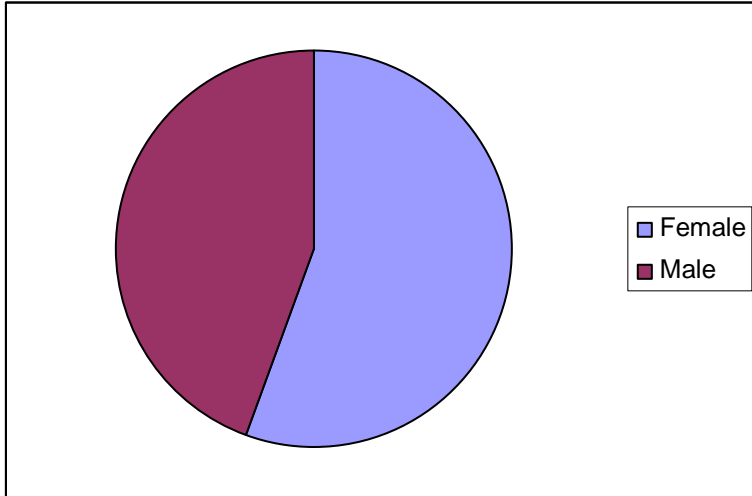
*Student Enrollments by High School*



\*includes student drops and some take more than one course. A total of 712 students (duplicated count) received a grade in a given class.

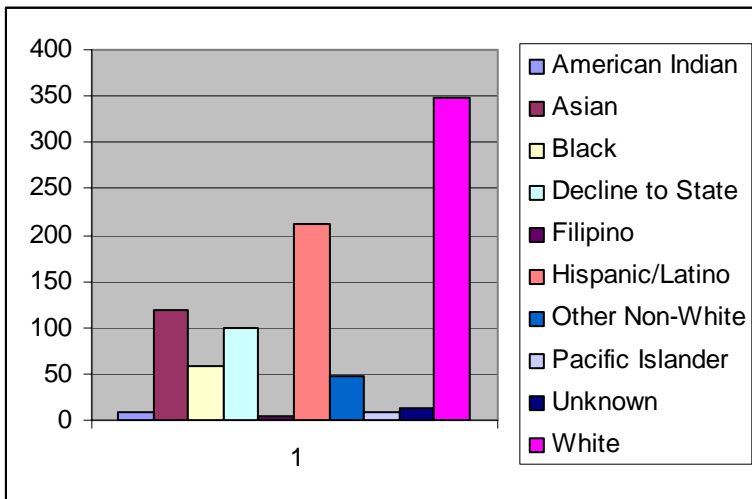


**Total Student Enrollments by Gender**



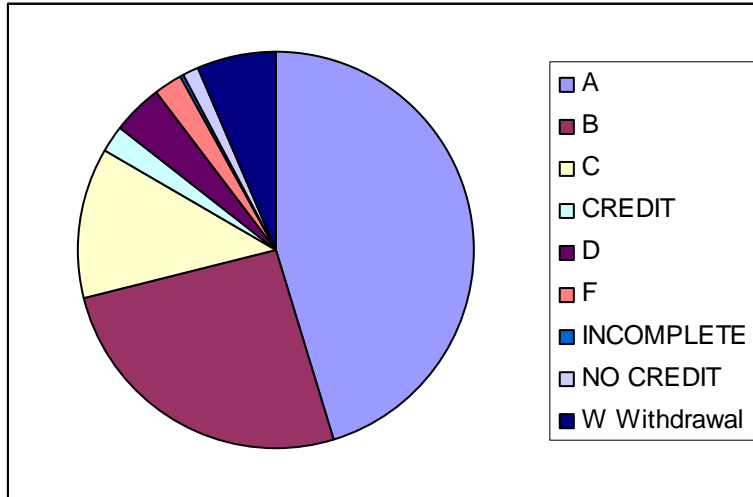
<u>Female</u>	
510	.55
<u>Male</u>	
410	.45

**Total Student Enrollments by Ethnicity**



<u>American Indian</u>	
8	.008
<u>Asian</u>	
119	.129
<u>African Am/Black</u>	
59	.064
<u>Decline to State</u>	
100	.108
<u>Filipino</u>	
5	.005
<u>Hispanic /Latino</u>	
212	.230
<u>Other Non-White</u>	
48	.052
<u>Pacific Islander</u>	
8	.008
<u>Unknown</u>	
13	.014
<u>White</u>	
348	.378

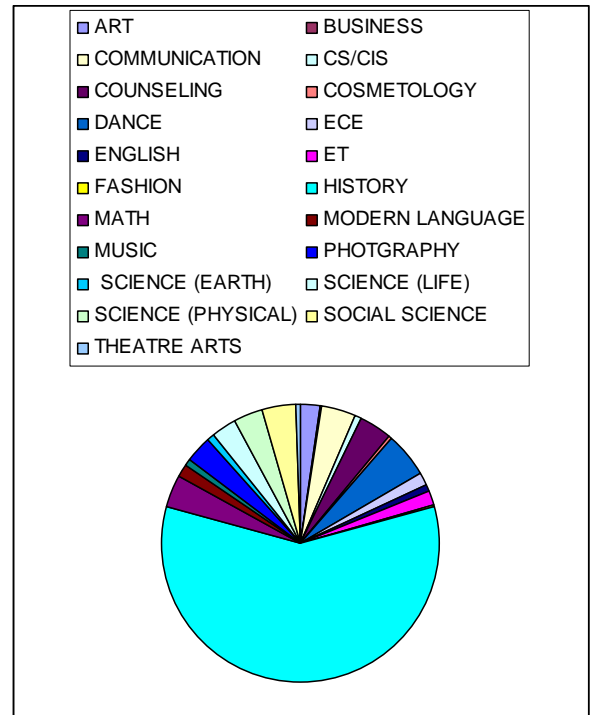
**Grade Distribution**  
**712 Student Enrollment with a Grade**



<u>A</u>	322	.452	} .855
<u>B</u>	184	.258	
<u>C</u>	88	.123	
<u>CREDIT</u>	16	.022	
<u>D</u>	29	.040	
<u>F</u>	16	.022	
<u>INCOMPLETE</u>	1	.001	
<u>NO CREDIT</u>	10	.014	
<u>W Withdrawal</u>	46	.064	

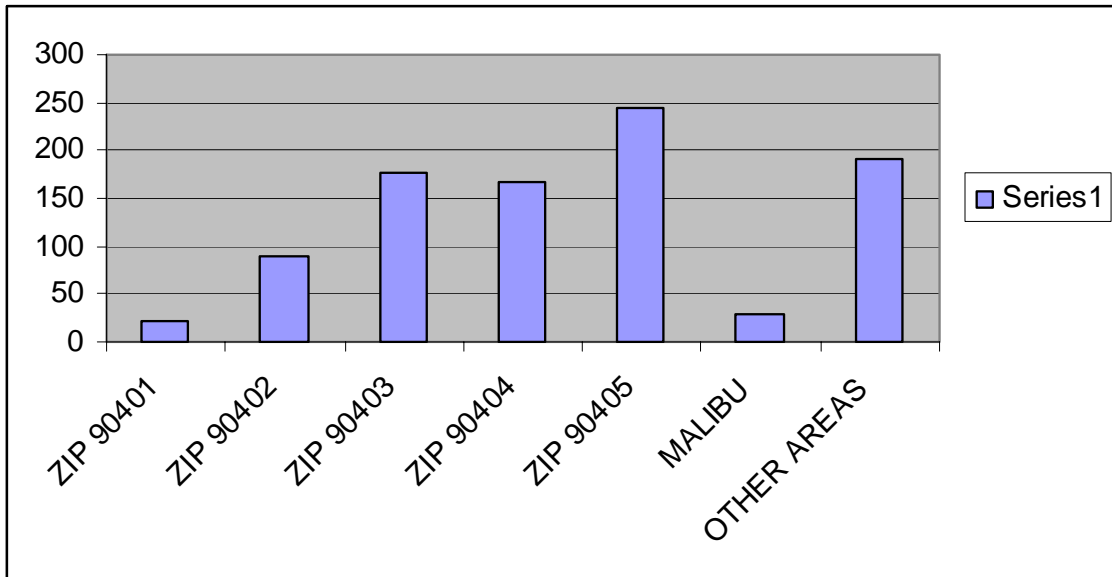
**Enrollment by Department**

Art	15	.021	
Business	2	.002	
Communication	29	.040	
CS/CIS	5	.007	
Counseling	29	.040	
Cosmetology	1	.001	
Dance	37	.051	
ECE	10	.014	
English	7	.009	
ET	11	.015	
Fashion	2	.002	
History (x2)	417	.585	
Math	27	.037	
Modern Languages	10	.014	
Music	6	.008	
Photography	20	.028	
Science (Earth)	6	.008	} .072
Science (Life)	23	.032	
Science (Physical)	23	.032	
Social Science	29	.040	
Theatre Arts	3	.004	



**TOTAL STUDENT ENROLLMENTS BY ZIP CODE**

**N=920**



90401	22	.023
90402	90	.097
90403	176	.191
90404	166	.180
90405	244	.266
Malibu 90265	30	.032
Other	191	.207

## Dual Enrollment Offerings SY 2008-09

### Fall 2008

School	Course
Malibu HS	Art 48 (Sculpture)
	Music 59 (Chamber Choir)
	Music 78 (Jazz Ensemble)
Olympic	Counseling 1
	Jazz Dance
Santa Monica HS	Art 28 (Drawing)
	Chinese I
	Dance 14 (Jazz Dance)
	Dance 27 (Brazilian Dance)
	ECE 4 (Language and Literacy of the Young Child)
	Music 53 (Gospel Choir)
	Music 78 (Jazz Ensemble)
	Guitar
	Sociology I

### Spring 2009

School	Course
Malibu HS	Art 48 (Sculpture)
	Music 59 (Chamber Choir)
	Music 78 (Jazz Ensemble)
Olympic	Counseling 1
	Jazz Dance
Santa Monica HS	Art 28 (Drawing)
	Chinese II (tentative)
	Dance 14 (Jazz Dance)
	Dance 27 (Salsa Dance)
	Psych 11 (Child Psychology)
	Music 53 (Gospel Choir)
	Music 78 (Jazz Ensemble)
	Guitar

## Santa Monica-Malibu Educational Collaborative

- There are 20 standing Collaborative members from both the Santa Monica-Malibu Unified School District and the Santa Monica College as well as representatives from Santa Monica-Malibu Education Foundation, UCLA, and LA County Office of Education. Both the SMMCTE and the SMC Faculty Council provide representation on the Collaborative. There are a total of 32 persons on the email list who are informed and invited to the Collaborative meetings. The Collaborative is co-chaired by Dr. Sally Chou of the District and Katharine Mueller, Dean at SMC.
- The Collaborative group serves as the planning committee for the offering of concurrent and dual enrollment courses as well as planning for other collaborative educational activities such as CAHSEE Prep and High School Diploma programs.
- The Collaborative meets once a month, generally on the second Wednesday of each month in the conference room at the Santa Monica College's Academy of Entertainment and Technology.
- The Young Collegians Program is one of the products of the Collaborative. A total of 24 students (*first generation college attendee hopefuls*) participated in Cohort 1 last summer on SMC campus taking Counseling 1 and Speech 5 classes along with other supportive workshops. Different activities are being held to continue to support these students on the Samohi campus. They will continue to take classes the next summer on SMC campus. The District is in the process of recruiting for cohort 2 students (rising sophomores).
- Through the Strengthening Grant, our teachers and staff are invited to participate in a series of conferences to learning more about the collaboration in the various programs between school districts and community colleges.
- Other activities included: a SMC sponsored field trip on September 24, 2008 to Ability Tri-Modal Transportation Services and the Long Beach Harbor to better acquaint the school district staff on the emerging career in Logistics which will be offered to our students during the Spring semester; a Counselors Day at SMC on November 12, 2008 to acquaint the counselors with the programs that are accessible to our students beyond the advanced scholastic work to include career, technical and vocational programs such as the Teacher Academy, Early Childhood Education, Nursing, Business Logistics, and Copernicus Project.

TO: BOARD OF EDUCATION

DISCUSSION

12/11/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MARTHA DURAN/CONTRERAS

RE: SPECIAL EDUCATION COALITION WORKING GROUP UPDATE

DISCUSSION ITEM NO. D.03

The purpose of this item is to update the Board of Education regarding the progress of the Special Education Coalition Working Group, which was appointed by Superintendent Tim Cuneo and convened in November 2008 and will work through February 2009.

**Working Group**

The Working Group was appointed by Superintendent Tim Cuneo and convened in November 2008 and will work through February 2009. The Working Group is co-facilitated by Martha Durán-Contreras, Project Lead and Principal on Special Assignment, and Laura Peck, Consultant from the Claros Group. The overarching goals for the Working Group are:

1. Recommend **strategic priorities** to the Superintendent for strengthening and improving the quality and culture of Special Education.
2. Describe what it will take to ensure a collaborative and constructive partnership between the district and the community: the **critical factors for successful implementation:** roles, decision rights, processes, and resource investment.
3. Recommend **how we will measure progress** so that we maintain momentum and build in the means for continuous improvement and adaptation.

The Working Group is working on and will submit recommendations to the Superintendent, who will share these recommendations with the Board in February 2009.

**Working Group Composition**

This work group has eighteen members, drawn equally from the District and the community. The following are the members of the Working Group:

- Steve Barnett, parent of a child in NPS and in Regular Education
- Suzanne Forman, parent - Pt. Dume
- Craig Hamilton, parent - SAMOHI
- Theresa Harris, parent - Preschool
- Christy Hobart, parent - McKinley (Special & Regular Ed)
- Lee Jones, parent - SAMOHI
- Lauren Lambert, parent - John Muir
- Debra Shepherd, parent - Lincoln (Special & Regular Ed)
- Lupe Smith, parent - Preschool
- *Bekah Dannelley, Coordinator- Preschool*
- *Ilana Herson, Instructional Assistant - Olympic, Special Education*

- *JoDee Moen, RSP Teacher- SAMOHI*
- *Lora Morn, School Nurse- SAMOHI, parent- Malibu HS*
- *Monica Simon, CDS Coordinator*
- *Lisa Szilagyi, SDC Teacher - Malibu HS*
- *Diane Toppel, RSP teacher - JAMS*
- *Kris Vegas, Psychologist - Malibu*
- *Lorelei Woerner-Eisner, Occupational Therapist*

**Report of Progress to Date:**

Two meetings have been held:

- **First Meeting - Group Formation:** The work of formation was to build a foundation of trust through a shared vision, agreements, and experiences. We were able to:
  - o Agree upon a charter
  - o Agree on our rules of engagement: principles and practice
  - o Develop a "Disciplined Message" about communicating with key stakeholder groups
  - o Develop questions for informational briefings regarding Human Resources, Programs, and Finances
  - o Schedule our next meeting
- **Second Meeting - Created a Common Understanding of what has happened:** By the end of this meeting we were able to:
  - o Continue to build the agreements and processes our working group will need to be successful
  - o Develop a common baseline understanding of past efforts and the thinking behind the recommendations (Weintraub, Atlas, Strategic Plan, and the Barber Report)
  - o Schedule our next meeting

Preliminary results and next steps will be discussed.

TO: BOARD OF EDUCATION

DISCUSSION

12/11/08

FROM: TIM CUNEO /

RE: BOARD POLICY 5111 - ADMISSION

DISCUSSION ITEM NO. D.04

The Board of Education requested to review Board Policy 5111 - Admission, as well as the process used to verify student residence.

Attached:

- Board Policy 5111 - Admission



**THIS IS AN EXISTING SMMUSD POLICY**

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5111	Students	Admission

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
	X		

DETAIL

Admission

The Governing Board believes that all children should have the opportunity to receive educational services. Staff shall encourage parents/guardians to enroll all school-aged children in school.

The Superintendent or designee shall maintain procedures that provide for verification of all entrance requirements specified in law and in Board policies and regulations.

Residency

Children attending public school must attend school in the school district wherein their parent/legal guardian resides, unless explicitly authorized to attend school in another district (Education Code Section 48200, 48204). Accordingly, it is the district's policy to require valid proof of residency for all students and to be vigilant in discovering and terminating enrollment that does not comply with residency laws or meet the conditions identified in the California Education Code.

1. The Superintendent or designee is authorized to require the parent/legal guardians of students to provide to the district verifiable documentary evidence of residency, to execute affidavits attesting to residency, and to otherwise prove residency to the satisfaction of the district. Proof of residency shall, at a minimum, be required upon a student's initial enrollment in the district, whenever there is a change in residency, and at any time a student's residency with the district is in doubt.
2. Any student enrolled in the district shall immediately notify the district of any change in circumstances, which would affect their residency determination under this policy. Failure to do so shall result in disenrollment and disqualification from future enrollment under the Board's Inter-district Transfer Policy.
3. The Superintendent or designee is authorized to investigate any cases where there may be reason to believe that a student and/or parent/legal guardian does not reside with the district,

has provided false information to the district with respect to residency or where there may be reason to believe that the information provided is no longer current or accurate.

4. If the Superintendent or designee determines that a student currently enrolled in the district is not a resident of the district, the student shall be disenrolled from the district, effective the Friday of the week following the determination of nonresidency.

5. In the event the district becomes aware of any violation of law during the course of enforcing this policy, including violation of fraud or perjury statutes, the Superintendent or designee may refer such matters to the appropriate law enforcement authorities for criminal investigation.

#### **REFERENCE**

CDE MANAGEMENT ADVISORIES

900.09 Changes in law concerning eligibility for admission to kindergarten

#### **MANAGEMENT RESOURCES**

Legal Reference:

EDUCATION CODE

46600 Agreements for admission of pupils desiring interdistrict attendance

48000 Minimum age of admission (kindergarten)

48002 Evidence of minimum age required to enter kindergarten or first grade

48010 Minimum age of admission (first grade)

48011 Admission from kindergarten or other school; minimum age

48050-48050 Nonresidents

48200 Children between ages of 6 and 18 years (compulsory full-time education)

49076 Access to records by persons without written consent or under judicial order

49408 Information of use in

HEALTH AND SAFETY CODE

120325-120380 Immunization against communicable disease

121475-121520 Tuberculosis tests for pupils

CODE OF REGULATIONS, TITLE 5

200 Promotion from kindergarten to first grade

201 Admission to high school

CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance immunization requirements

UNITED STATES CODE, TITLE 20

11431-11435 McKinney Homeless Assistance Act

#### **ADOPTED**

May 3, 2007

#### **CSBA Date**

June 1991

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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

12/11/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**Environment, 4<sup>th</sup> Edition**, by Raven, Peter H. & Berg, Linda R. for grades 11 and 12 at Malibu High School. Adoption requested by John Cary.

TO: BOARD OF EDUCATION

INFORMATION

12/11/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: REVISE ADMINISTRATIVE REGULATION 1240 - VOLUNTEER  
ASSISTANCE

INFORMATION ITEM NO. I.02

For the Board of Education's Information, the district has updated Administrative Regulation 1240 - Volunteer Assistance. Since changes to ARs do not require board approval, the attached AR is for board information.

Attached:

- Board Policy 1240 - Volunteer Assistance (for reference)
- Administrative Regulation 1240 - Volunteer Assistance (for information)

**THIS IS AN EXISTING SMMUSD POLICY**

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
1240	Community Relations	Volunteer Assistance

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Participation by the Public	X		

**DETAIL**

The Governing Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with students. Volunteer assistance in schools enriches the educational program, enhances supervision of students and contributes to school safety while strengthening the schools' relationships with the community. The Board also encourages community members to serve as mentors providing support and motivation to students.

The Superintendent or designee shall develop and implement a plan for recruiting, screening and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. He/she may also recruit community members to serve as mentors and/or make appropriate referrals to community organizations.

The Superintendent or designee shall establish procedures to protect the safety of students and adults. These procedures shall include laws related to tuberculosis testing and may also include laws related to criminal record checks.

Volunteers shall be provided with information about school goals, programs and practices and shall receive an orientation and other training related to their specific responsibilities as appropriate. Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that capitalize on their skills and expertise and maximize their contribution to the educational program.

Volunteers shall act in accordance with district policies, regulations and school rules. At their discretion, employees who supervise volunteers may ask any volunteer who violates school rules to leave the campus. Employees also may confer with the principal or designee regarding any such volunteers. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

Volunteer maintenance work shall be limited to those projects that do not replace the normal maintenance duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school, do not significantly increase maintenance workloads and comply with employee commitments and contracts.

Volunteer aides shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off. (Education Code 35021)

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

The Superintendent or designee shall periodically report to the Board regarding the district's volunteer assistance program.

### **REFERENCE**

Legal Reference:

EDUCATION CODE

35021 Volunteer aides

35021.1 Automated records check

44010 Sex offense; definition

44227.5 Classroom participation by college methodology faculty

44814-44815 Supervision of students during lunch and other nutrition periods

45125 Fingerprinting requirements

45340-45349 Instructional aides

45360-45367 Teacher aides

49406 Examination for tuberculosis

GOVERNMENT CODE

3100-3109 Oath or affirmation of allegiance

3543.5 Prohibited interference with employees' rights

HEALTH AND SAFETY CODE

1596.871 Fingerprints of individuals in contact with child day care facility clients

LABOR CODE

3364.5 Persons performing voluntary services for school districts

PENAL CODE

290 Registration of sex offenders

290.4 Information re sex offenders

CODE OF REGULATIONS, TITLE 22

101170 Criminal record clearance

101216 Health screening, volunteers in child care centers

UNITED STATES CODE, TITLE 20

6319 Qualifications and duties of paraprofessionals, Title I programs

ATTORNEY GENERAL OPINIONS

62 Ops. Cal. Atty. Gen. 325 (1979)

Whisman Elementary School District, 15 Public Employee Reporter for California, 22043

### **MANAGEMENT RESOURCES**

NATIONAL PTA PUBLICATIONS

National Standards for Parent/Family Involvement Programs, 1997

Building Successful Partnerships: A Guide for Developing Parent and Family Involvement Programs, 2000

California PTA: <http://www.capta.org>

National PTA: <http://www.pta.org>

California Partners in Education: <http://www.capie.org>

National Coalition for Parent Involvement in Education: <http://www.ncpie.org>

U.S. Department of Education, Partnership for Family Involvement in Education: <http://pfie.ed.gov>

CDE: <http://www.cde.ca.gov>

California Department of Justice, Megan's Law mapping:

<http://www.meganslaw.ca.gov>

ADOPTED: October 4, 2007

CSBA DATE: July 2002

**THIS IS A REVISED SMMUSD ADMINISTRATIVE REGULATION**

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
1240	Community Relations	Volunteer Assistance

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Participation by the Public		X	

**DETAIL**

Volunteers may assist certificated personnel in the performance of their duties, in the supervision of students, and in instructional tasks which, in the judgment of the certificated personnel to whom the instructional aide is assigned, may be performed by a person not licensed as a classroom teacher. These duties shall not include assignment of grades to students. (Education Code 45343, 45344, 45349) A volunteer will be defined as a parent, community member, or other adult who assists at a school site or program on a regular or semi-regular basis, usually with an assigned schedule. A volunteer provides his/her time to the District without pay. Individuals who are at the school to attend or help at a one-time special event involving no unsupervised contact with children are not considered volunteers.

Volunteers may supervise students during lunch and/or breakfast periods or may serve as nonteaching aides under the immediate supervision and direction of certificated personnel to perform non-instructional work which assists certificated personnel in the performance of teaching and administrative responsibilities. (Education Code 35021, 44814, 44815) Volunteers may work on short-term facilities projects pursuant to Governing Board policy and administrative regulation. Any volunteer who will be driving students must submit their driver's license and insurance and the District will examine DMV records before approval. There are two levels of volunteers:

**LEVEL 1 Volunteers Working Under the Constant Direct Supervision of a Certificated Employee**

These volunteers serve during and after school hours to work in classrooms, on the campus, or in special school programs. Examples would include: lunch assistant, playground supervision, classroom aide or helper, assisting in the library, and assisting at lunch or after school club or school activity.



**LEVEL 2 Volunteers Working Under the Supervision of  
Certificated Employee But Occasionally Unsupervised While  
Working with Students**

Examples would include athletic coaches, performing arts  
coaches, tutors and chaperones on overnight trips

Qualifications of Volunteers

Volunteers providing supervision or instruction of students pursuant to Education Code 45349 shall give evidence of basic skills proficiency. (Education Code 45344.5, 45349)  
A person who is required to register as a sex offender pursuant to Penal Code 290 shall not serve as a volunteer instructional aide or as a volunteer nonteaching aide under the direct supervision of a certificated employee. (Education Code 35021)

The Superintendent or designee shall verify by reasonable means that persons serving as volunteer instructional aides and nonteaching volunteer aides are not required to register as a sex offender pursuant to Penal Code 290.

No volunteer shall be assigned to provide supervision or instruction of students unless he/she has submitted evidence of an examination within the past 60 days to determine that he/she is free of active tuberculosis. Volunteers who skin test negative shall thereafter be required to take a tuberculosis test every four years in accordance with Education Code 49406. (Education Code 45106, 45347, 45349, 49406.)

The Superintendent or designee may exempt from tuberculosis testing requirements those volunteers who serve less than a school year and whose functions do not require frequent or prolonged contact with students. (Education Code 49406)  
Volunteers engaged in the performance of any service to the District are considered an employee of the District for the purpose of Workers' Compensation Insurance.  
The following chart will be a guide to the application requirements for volunteers.

**REQUIREMENTS FOR VOLUNTEERS**

	<b><u>LEVEL 1</u></b>	<b><u>LEVEL 2</u></b>
	Under the Constant Direct Supervision of a Certificated Employee	Under the Supervision of Certificated Employee, but Occasionally Unsupervised While Working with Students
<b>Activities:</b>	<ul style="list-style-type: none"> <li>• lunch supervision</li> <li>• playground supervision</li> <li>• classroom aide or helper assisting in library</li> <li>• lunch or after school club or activity assistance</li> </ul>	<ul style="list-style-type: none"> <li>• athletic coaches</li> <li>• performing arts coaches</li> <li>• tutors</li> <li>• chaperones on overnight trips</li> </ul>
<b>Volunteer Application</b>	Yes	Yes
<b>TB Test - Every 4 Years</b>	Yes	Yes
<b>Megan's Law Check - Every Year</b>	Yes	No
<b>Site-level Approval (Site Administrator)</b>	Yes	Yes
<b>District-level Approval (Human Resources)</b>	No	Yes
<b>Fingerprint Clearance</b>	No	Yes

The School Site is responsible for receiving, approving and maintaining Level 1 volunteer applications. Level 2 applications must be approved by the Assistant Superintendent, Human Resources after fingerprint clearance. The District will continue to provide TB testing and cover the cost (about \$5) for volunteers. If a chest x-ray is required, the District does not provide that service and will not cover that cost. The District will cover the cost of fingerprinting (about \$50). Any volunteers who would like to make a donation to cover those costs may certainly do so.

BOARD POLICY: BP 1240 Volunteer Assistance

LAST BOARD ACTION: ADOPTED: October 4, 2007

CSBA DATE: July 2002

APPROVAL

SUPERINTENDENT: Dianne Talarico DATE: October 30, 2007

TO: BOARD OF EDUCATION

INFORMATION

12/11/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT SUNSHINE  
LETTER TO OPEN NEGOTIATIONS WITH THE SERVICE EMPLOYEES  
INTERNATIONAL UNION (SEIU) FOR THE 2008-2009 SCHOOL  
YEAR

INFORMATION ITEM NO. I.03

For the Board of Education's Information, the district's sunshine letter to the Service Employees International Union (SEIU) regarding opening negotiations for the 2008-2009 school year is attached. Included are the article(s) that the district intends to open. Specific Proposals and contract language recommendations will be developed during the negotiations process.

**SANTA MONICA – MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION INITIAL PROPOSAL**

FOR NEGOTIATIONS WITH THE

**SERVICE EMPLOYEES INTERNATIONAL UNION – LOCAL 99  
2008-2009 SCHOOL YEAR**

The Santa Monica – Malibu Unified School District Board of Education hereby submits its initial negotiations proposal for the 2008-09 school year, pursuant to Government Code Section 3547. The proposal presented by the District is conceptual in nature. Specific modifications to contract language will be developed during the negotiations proceedings. The District reserves the right to add to, or subtract from, or otherwise modify this initial proposal.

As per the previous agreement, both SEIU and SMMUSD agreed to open Article 16 (Wages) and Article 17 (Health and Welfare Benefits). In addition, it was agreed that each organization may open up to three articles. The articles to be opened by SMMUSD will be:

Article 6	Remediation Procedures
Article 29	Working Out of Class

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## **BOARD MEMBER ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

12/11/08

FROM: BARRY SNELL

RE: SANTA MONICA PIER CENTENNIAL CELEBRATION

DISCUSSION ITEM NO. D.05

The Santa Monica Pier is celebrating its 100th year, and Board Member Snell is the SMMUSD Board of Education representative to the Centennial Committee. The purpose of this discussion item is to discuss future events related to the celebration, and SMMUSD's involvement.

Ben Franz-Knight, Executive Director of the Pier, will be giving a presentation to the board.

Attached is a chart of activities for the participating organizations.