

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
AGENDA

November 20, 2008

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, November 20, 2008**, in the **District Administrative Offices**: 1651 16th Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices: 1651 16th Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

The public meeting will begin at 5:30 p.m.

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

Time Certain Items: Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION (80):

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act (10):
DN-1020-08/09 DN-1021-08/09
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957, as cited in the Brown Act (Special Education Coordinator). (10)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (1 potential case). (40)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (20)

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (30)

- Outgoing Board of Education Member – Dr. Kathy Wisnicki
- Exceptional Latino Educator Award
- McKinley Elementary School (10)

V. APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

A.01 Approval of Minutes.....1
There are no minutes for approval.

VII. CONSENT CALENDAR (5)

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

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Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI. CONTINUATION OF PUBLIC COMMENTS.**

IX. COMMUNICATIONS (24)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

A. Student Board Member Reports

- Jaime Black – Santa Monica High School (3)
- Roya Sahafi – Malibu High School (3)
- Isis Enriquez – Olympic High School (3)

B. SMMCTA Update – Mr. Harry Keiley (5)

C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)

D. PTA Council – Rebecca Kennerly (5)

X. SUPERINTENDENT’S REPORT (5)

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI. MAJOR ITEMS (45)

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.22 Increase Scope for Architectural Services for Santa Monica High School –
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XIV. BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320©. Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIV. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX. ADJOURNMENT

This meeting will adjourn to a board retreat scheduled for **Monday, December 8, 2008**, at **4:00 p.m.** in the Board Conference Room at the District Offices: 1651 16th Street, Santa Monica, CA. The next regularly scheduled meeting will be held on **Thursday, December 11, 2008**, at **5:30 p.m.** in the Board Room at the District Offices.

Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.

Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.

Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

SMMUSD Board of Education Meeting Schedule 2008-2009

Closed Session begins at 4:00pm
Public Meetings begin at 5:30pm

July through December 2008					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July				7/24 DO	* 7/1: Special Meeting * 7/10: Special Meeting
August			8/21* DO		*8/21: Begins at 4:30pm
September	9/4 DO			9/18 DO	
October	10/2 M		10/16 SM		
November	11/6 M		11/20* DO	11/27 (5th Thurs)	*11/20: Location moved to District Office Thanksgiving 11/27-28
December	12/8* DO	12/11 DO	12/17* DO	winter break	*12/8: Special Meeting *12/17: Special Meeting
December 22 – 31: Winter Break					
January through June 2009					
January 1 – 2: Winter Break					
January	winter break		1/15 DO	1/29 (5th Thurs)	
February	2/5 M		2/19 SM		
March	3/5 M		3/19 SM		Stairway 3/26 & 3/27
April	4/2 DO	spring break	spring break	4/23 DO	
April 6-17: Spring Break					
May	5/7 M		5/21 SM		
June	6/4 DO			6/25 DO	Last day of school 6/19

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District
Board of Education
November 20, 2008**

I CALL TO ORDER

A Roll Call

Oscar de la Torre – President
Jose Escarce – Vice President
Maria Leon-Vazquez
Ralph Mechur
Kelly Pye
Barry Snell
Kathy Wisnicki

Student Board Members

Jaime Black – Santa Monica High School
Roya Sahafi – Malibu High School
Isis Enriquez – Olympic High School

B Pledge of Allegiance

II CLOSED SESSION

TO: BOARD OF EDUCATION

ACTION
11/20/08

FROM: TIM CUNEO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

There are no minutes to approve.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

Contractor / Contract Dates	Description	Site	Funding
Family Services of Santa Monica 9/2/08 to 6/31/09 Not to exceed: \$15,000	Counsel students at request of Principal. Mediation and information meetings.	SMASH	01-73950-0-31000-10000-5802-009-4090 01-73960-0-31000-10000-5802-009-4090 01-90150-0-31000-10000-5802-009-4090
Ana Maria Guterrez 9/1/08 to 6/30/09 Not to exceed: \$20,000	Will provide weekly counseling and therapy services to Latino students & their families.	Malibu	01-90120-0-11100-10000-5802-010-4100
LFR Inc. Amend Contract Date: 9/27/07 to 6/30/09 9/27/07 to 6/30/08 Total Contract Amount Currently: \$326,592 (last approved 9/18/08)	Measure "BB" services.	Edison	21-00000-0-00000-85000-5802-050-1500

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2008-2009

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2008-2009 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Samohi 9-12 42	California Orchestra Directors Association - San Jose State University, CA 12/4/08 to 12/6/08	Catherine Baxter/Joni Swenson and Jason Aiello	\$350 per student by parent donation and fundraising	Music	CODA Honor Orchestras - students successfully auditioned and will represent Samohi in All State Orchestra.
Samohi 11-12 12	Virtual Enterprise Bakersfield International Trade Fair 12/3/08 to 12/5/08	Catherine Baxter/Teri Jones and Mary Kay McCray	\$160 per student by parent donation and fundraising	ROP, entrepre- neurship course, Virtual Enterprise	Students will attend a business plan competition and trade show to promote their on-line virtual business.
Franklin 5 110	Astro Camp, Idyllwild, CA 1/30/09-2/1/09	Tara Brown/Erin Powell	\$250 per student by parent donation and fundraising	Science	Annual science enrichment supporting the curriculum.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>HYATT, Virginia</u> Purchasing 21-00000-0-00000-85000-5220-050-2600 State School Building Fund- Function: Facilities/Acquisition	CHPS Sacramento, CA September 10 – 12, 2008	\$59 REIMB. FOR FOOD ONLY
<u>MURPHY, Titia</u> Adams Middle 01-73950-0-11100-10000-5220-011-4110 General Fund- Resource: School & Library Impvmt.	Bureau of Educational Research Accelerating Student Learning In Social Studies Anaheim, CA November 13, 2008	\$199 +1 SUB
<u>ROMAN, Bertha</u> Ed Services 01-00000-0-19100-10000-5220-030-1300 General Fund- Function: Instruction	2008 Data Director User Conference Ontario, CA November 24 – 25, 2008	\$500

Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

Group Conference and Travel: In-State		
<i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>BOEWE, Juliette</u> +2 Additional Staff Special Ed/District 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	Juvenile Bipolar Disorder El Segundo, CA November 18, 2008	\$100 TOTAL
<u>DANELLEY, Bekah</u> <u>KITTEL, Gina</u> Special ed/District 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	Spotlight the "T" in RTI Palmdale, CA November 6, 2008	\$100 TOTAL
<u>JENNINGS, Kris</u> <u>DIDION, Kelley</u> <u>Point Dume Elementary</u>	Field Trip to Sacramento and Gold Rush County Sacramento, CA May 19, 2008	\$0
<u>PEREZ, Lourdes</u> <u>BON, Nancy</u> Adams Middle 01-73950-0-11100-10000-5220-011-4110 General Fund- Resource: School & Library Imprvmnt.	CEEA/SDR Fractions, Decimals And Percents Burbank, CA December 12, 2008	\$398 TOTAL +2 SUBS
<u>SERRATORE, Rosa</u> <u>MACON, Tristen</u> Ed Services 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II-Teacher Quality	California Mathematics Council-South Palm Springs, CA November 7 – 8, 2008	\$675 TOTAL

Out-of-State Conferences: Individual		
<u>O'BRIEN, Marianna</u> Lincoln Middle 01-73950-0-11100-10000-1160-012-1501 General Fund- Resource: School & Library Imprvmnt.	NSTA Portland Area Conference On Science Education Portland, OR November 19 – 23, 2008	\$0 SUB ONLY

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.05

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

Cry The Beloved Country, by Alan Paton for ninth grade HP English at Malibu High School. Adoption requested
By Bonnie Thoreson.

Twelve Angry Men, by Reginald Rose for tenth grade CP English Language at Malibu High School. Requested by Bonnie Thoreson.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: INCREASE IN FTES - MCKINLEY ELEMENTARY SCHOOL

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve an addition of .15 FTE to add an Office Specialist position, 6 hours per week to assist with office responsibilities at McKinley Elementary School.

FUNDING NOTE: The 2008-2009 budget will be adjusted \$4,534 for salary and benefits.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2008-2009

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2008-2009 as follows:

NPS

2008-2009 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
The HELP Group (Village Glen)	1/16/1993	NPS	#43-UC09203	\$ 33,054
The HELP Group - contract increase	8/14/1993	Transportation	#23-UC09075	\$ 13,440
Vista School	12/02/95	NPS	#44-UC09211	\$ 32,626

Amount Budgeted NPS 08/09	\$ 1,500,000
Prior Board Authorization as of 11/06/08	\$ 1,070,429
Balance	\$ 429,571
Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 79,120
Balance	\$ 350,451

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 11/20/08					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2008-2009 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
WAPADH	2/19/98	AAC assessment / IEP attendance	#37 - UC09205	\$ 1,050

WAPADH	11/28/95	AAC assessment / IEP attendance	#38 - UC09206	\$ 1,050
WAPADH	12/24/97	AAC assessment / IEP attendance	#39- UC09207	\$ 1,050
WAPADH	8/14/00	AAC assessment / IEP attendance	#40- UC09208	\$ 1,050
WAPADH	3/7/2002	AAC assessment / IEP attendance	#41- UC09209	\$ 1,050
WAPADH	10/11/93	Speech coaching	#42- UC09210	\$ 3,000

Amount Budgeted NPA 08/09		\$ 1,400,000
Prior Board Authorization as of 11/06/08		\$ 1,012,864
	Balance	\$ 387,136
Positive Adjustment (See Below)		\$ 6,000
Total Amount for these Contracts		\$ 8,250
	Balance	\$ 384,886

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 11/20/08					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Ruth Punt	Speech Assessments	#36 - UC09189	E	\$ 6,000	

NPA PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11800-5125043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Mediscan - contract increase	Various	NPA-Speech Therapy	#1- UC09093	\$ 63,665

Amount Budgeted NPA Pre School 08/09	\$ 100,000
Prior Board Authorization as of 11/06/08	\$ 0
	Balance \$ 43,205
Total Amount for these Contracts	\$ 63,665
	Balance \$ -20,460

Instructional Consultants

2008-2009 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Dr. Trang Nguyen	3/30/93	Vision Therapy Assessment	#38-UC09198	\$ 395
Dr. Trang Nguyen	12/13/98	Vision Therapy & Post- Therapy Assessments	#39 - UC09199	\$ 1,340
Ruth Punt - contract increase	Various	Speech Assessments	#36 - UC09189	\$ 6,000
Dr. Trang Nguyen	7/17/01	Vision Therapy Assessment	#40 - UC09211	\$ 395

Amount Budgeted Instructional Consultants 08/09	\$ 310,000
Prior Board Authorization as of 11/06/08	\$ 410,087
Balance	\$ -100,087
Positive Adjustment (See Below)	\$ 0
 Total Amount for these Contracts	 \$ 8,130
Balance	\$ -108,217

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2008-09 in the amount of \$ 3,700 as of 10/16/08					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants -INFANT

2008-2009 Budget 01-65000-0-57100-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consult-Infants 08/09	\$ 15,000
Prior Board Authorization as of 10/16/08	\$ 14,000
Balance	\$ 1,000
 Total Amount for these Contracts	 \$ 0
Balance	\$ 1,000

Instructional Consultants -PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instruct Consult-Pre School 08/09 \$ 175,000
 Prior Board Authorization as of 10/16/08 \$ 53,220
 Balance \$ 121,780

Total Amount for these Contracts \$ 0
 Balance \$ 121,780

Non-Instructional Consultants

2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	8/16/95	Speech assessment Audiology assessment OT assessment	#9 - UC09200	\$ 3,050
Parent Reimbursement	12/27/94	Travel to NPS	#10 - UC09212	\$ 1,200

Amount Budgeted Non-Instructional Consultants 08/09 \$ 144,000
 Prior Board Authorization as of 11/06/08 \$ 110,910
 Balance \$ 33,090

Positive Adjustment (See Below) \$ 45,000

Total Amount for these Contracts \$ 4,250
 Balance \$ 73,840

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2008-09 in the amount of \$ 3,700 as of 11/20/08					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Parent Reimbursement	Educational Costs and assessments	#8 - UC09202	E	\$ 45,000	

NPS-Legal

2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Littler Mendelson - contract increase	Legal Services	#4 - UC09115	\$ 100,000

Amount Budgeted Legal Services 08/09		\$ 200,000
Prior Board Authorization as of 11/06/08		\$ 395,000
	Balance	\$ -195,000
Total Amount for these Contracts		\$ 100,000
	Balance	\$ -295,000

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2008-2009

RECOMMENDATION NO. A.0

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 28, 2008, through November 12, 2008, for fiscal /09.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2008/2009

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$17,973.70 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2008-2009 income and appropriations by \$5,063.00 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 1,275.00 \$ 425.00	\$ 225.00 \$ 75.00	\$ 200.00	Rand Corporation Metro Calvary Chapel The Wolfe Family	General Supplies and Materials General Supplies and Materials IMAC Desktop for Room 50
Adult Education 11-90120-0-00000-00000-8699-090-0000					
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000					
Cabrillo 01-90120-0-00000-00000-8699-017-0000			\$ 12,060.70	Linda Ellrod/ Malibu Sped Foundation	Supplies for the Occupational Therapist Room 16
CDS 12-90120-0-00000-00000-8699-070-0000					
Edison 01-90120-0-00000-00000-8699-001-0000					
Franklin 01-90120-0-00000-00000-8699-002-0000					
Grant 01-90120-0-00000-00000-8699-003-0000					
Lincoln 01-90120-0-00000-00000-8699-012-0000					
Malibu High School 01-90120-0-00000-00000-8699-010-0000					
McKinley 01-90120-0-00000-00000-8699-004-0000					
Muir 01-90120-0-00000-00000-8699-005-0000					
Olympic HS 01-90120-0-00000-00000-8699-014-0000					

Current Gifts and Donations 2008/2009

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
Rogers 01-90120-0-00000-00000-8699-006-0000					
Roosevelt 01-90120-0-00000-00000-8699-007-0000					
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 2,125.00 \$ 563.00	\$ 375.00 \$ -	\$ 650.00	The Brotman Foundation Various Dan Halprin	General Supplies and Materials General Supplies and Materials Plexiglass Tank for "Touch and Feel" Exhibit Science Class
Barnum Hall 01-91150-0-00000-00000-8699-015-0000					
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000					
Webster 01-90120-0-00000-00000-8699-008-0000					
Others:					
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000					
Educational Services 01-90120-0-00000-00000-8699-030-0000					
Student & Family Services 01-90120-0-00000-00000-8699-040-0000					
Special Education 01-90120-0-00000-00000-8699-044-0000					
Information Services 01-90120-0-00000-0000-8699-054-0000					
Food and Nutrition Services 01-90120-0-00000-0000-8699-057-0000					
District 01-90120-0-00000-00000-8699-090-0000					
TOTAL	\$ 4,388.00	\$ 675.00	\$ 12,910.70		

Current Gifts and Donations 2008/2009

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 233,905.24	\$ 1,700.00	\$ 300.00	\$ 235,905.24	\$ 4,750.00 \$ 100.00	\$ 200.00	\$ 4,950.00 \$ 100.00
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 3,423.22			\$ 3,423.22			
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000							
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 81,419.90			\$ 81,419.90	\$ 1,268.56	\$ 12,060.70	\$ 13,329.26
CDS 12-90120-0-00000-00000-8699-070-0000	\$ 1,384.67			\$ 1,384.67	\$ 5,113.00		\$ 5,113.00
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 64,489.36			\$ 64,489.36	\$ 200.00		\$ 200.00
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 1,268.17			\$ 1,268.17			
Grant 01-90120-0-00000-00000-8699-003-0000	\$ 3,529.46			\$ 3,529.46	\$ 65.88		\$ 65.88
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 43,247.03			\$ 43,247.03			
Malibu High School 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 114,753.40			\$ 114,753.40			
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 86,663.30			\$ 86,663.30			
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 63,249.05			\$ 63,249.05			
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 7,166.16			\$ 7,166.16			
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 84,100.85			\$ 84,100.85	\$ 150.00		\$ 150.00
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 138,863.03			\$ 138,863.03	\$ 100.00		\$ 100.00
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 147,523.17	\$ 2,688.00	\$ 375.00	\$ 150,586.17	\$ 4,825.00 \$ 100.00	\$ 650.00	\$ 5,475.00 \$ 100.00
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000	\$ 156,306.20			\$ 156,306.20			
Webster 01-90120-0-00000-00000-8699-008-0000	\$ 12,670.00			\$ 12,670.00			

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
ALL OTHER LOCATIONS:							
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000	\$ 50,000.00			\$ 50,000.00			
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 243,866.83			\$ 243,866.83	\$ 23,920.00		\$ 23,920.00
Student and Family Support Services 01-90120-0-00000-00000-8699-041-0000	\$ 325.00			\$ 325.00			
Special Education 01-90120-0-00000-00000-8699-044-0000	\$ 1,000.00			\$ 1,000.00			
Information Services 01-90120-0-00000-00000-8699-054-0000	\$ 2,000.00			\$ 2,000.00			
District 01-90120-00000-0-00000-8699-090-0000							
Food & Nutrition Services 01-90120-0-00000-00000-8699-070-0000	\$ 9,207.84			\$ 9,207.84			
TOTAL GIFTS	\$ 1,550,361.88	\$ 4,388.00	\$ 675.00	\$1,555,424.88	\$ 40,592.44	\$ 12,910.70	\$ 53,503.14
			Total Equity Fund 15% Contribs.				
Total Cash Gifts for District:		\$ 4,388.00	\$ 675.00		Total In-Kind Gifts:	\$ 12,910.70	

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AMENDMENT TO JJ PLUMBING - BID #8.13R - DISTRICTWIDE
PLUMBING REPAIRS - CHANGE ORDER #2

RECOMMENDATION NO. A.10

It is recommended that the Board of Education authorize Addendum #2 to JJ Plumbing, Bid #8.13R for Districtwide Plumbing Repairs in an amount of \$2,205, for a total contract price, \$249,913.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number:14-62050-0-00000-81100-5640-017-2600

COMMENTS: Amendment #2 represents the work listed below, and includes all materials and labor:

Original Contract Amount	\$241,000
Change Order #1	\$ 6,708
Change Order #2	\$ 2,205
Total Contract Amount	<u>\$249,913</u>

1. Credit for extension of manhole opening and covers over existing septic tank at Cabrillo Elementary School.
\$-7,260.
2. Labor, material and equipment for adjusting manhole covers at Cabrillo Elementary School
\$9,465.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: REVISIONS TO DISTRICT FACILITY STANDARDS FOR PRESCHOOL
FACILITY LOCATIONS

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve revisions and clarifications to the District Facility Standards with regard to the location of preschool facilities on school sites.

COMMENTS: During the Programming and Schematic Design phase of the Measure BB projects, several meetings were held with the Child Development Services staff to discuss preschool facility requirements. The following proposed revisions to the District Facility Standards are a result of those discussions:

Current District Facility Standard June 9, 1997

Group Two: Room Specific Standards

Kindergarten Classrooms

- Twenty-five percent larger than regular rooms, with access to water, toilets and separate play area; one session per day; carpeted floor area; *Consideration should be given to locating child care and state preschool programs near the kindergarten classrooms, to allow for sharing of facilities and/or resources.* Rooms may be shared with child care programs where appropriate, and adequate, secure storage is available.

Proposed Revision to District Facility Standard

Preschool Classrooms

- Preschool program facilities should be located on school sites with consideration to the following criteria:
 - 1) Adjacent to parking area for drop-off and pick-up.
 - 2) Integrated into school and campus to facilitate transition of students into kindergarten, including proximity to communal facilities (i.e., library, food services, auditorium/cafetorium, and administration).
 - 3) Secured within the school perimeter for purposes of student and staff safety, particularly in the event of an emergency.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR JOHN ADAMS MIDDLE SCHOOL BOYS & GIRLS CLUB - KILLEFER FLAMMANG ARCHITECTS - CHANGE ORDER #3, FOR MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve Change Order #3 with Killefer Flammang Architects to provide for construction phase revisions to the parking lot design at the John Adams MS project, in an amount not to exceed \$4,120 for a total contract amount of \$93,120.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-011-2600

Description: Consultant Services

COMMENTS: Killefer Flammang Architects (KFA) was required by the City of Santa Monica to relocate the proposed driveway at the new parking lot at the John Adams MS. KFA has provided a fee proposal to redesign the parking lot per the City's requirements.

ORIGINAL CONTRACT AMOUNT	\$35,000
CHANGE ORDER #1	\$35,000
CHANGE ORDER #2	\$19,000
CHANGE ORDER #3	\$4,120
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$93,120</u>

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR ROOSEVELT
ELEMENTARY SCHOOL - WWCOT - CHANGE ORDER #4, FOR
MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve Change Order #4 with WWCOT for a siting study and a revised schematic design at the Roosevelt Elementary School site, in an amount not to exceed \$70,435, for a total contract amount of \$3,433,208.

Funding Information

Budgeted: Yes
Fund: 21
Source: Building Fund
Account Number: 21-00000-0-00000-85000-5802-007-2600
Description: Consultant Services

COMMENTS: During the Schematic Design phase of the Roosevelt ES project, it was determined that the proposed site location for the preschool facility was not compatible with the Child Development Services program and the intent of the District Facility Standards. District staff requested a fee proposal from WWCOT to provide for a siting study and revised schematic design.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$936,032
CHANGE ORDER #1 (MCKINLEY SDC-IS, ROOSEVELT PS)	\$131,663
CHANGE ORDER #2 (DATA CENTER)	\$100,000
CHANGE ORDER #3 (DD/CD/CA)	\$2,195,078
CHANGE ORDER #4 (Roosevelt Revised Design)	\$70,435
TOTAL CONTRACT AMOUNT	\$3,433,208

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR DATA CENTER - WWCOT - CHANGE ORDER #5, FOR MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Change Order #5 with WWCOT for structural revisions to the Data Center project, in an amount not to exceed \$6,925 for a total contract amount of \$3,440,133.

Funding Information

Budgeted: Yes
Fund: 21
Source: Building Fund
Account Number: 21-00000-0-00000-85000-5802-050-2600
Description: Consultant Services

COMMENTS: During the Design Development phase of the District Data Center project, it was determined that structural modifications to the existing building were required in order to comply with Division of the State Architect (DSA) requirements. WWCOT has provided an additional services proposal to incorporate these revisions into their construction documents.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$936,032
CHANGE ORDER #1 (MCKINLEY SDC-IS, ROOSEVELT PS)	\$131,663
CHANGE ORDER #2 (DATA CENTER)	\$100,000
CHANGE ORDER #3 (DD/CD/CA)	\$2,195,078
CHANGE ORDER #4 (Roosevelt Revised Design)	\$70,435
CHANGE ORDER #5 (Data Center structural revisions)	\$6,925
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$3,440,133</u>

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR EDISON
LANGUAGE ACADEMY - DALY GENIK/IBI - CHANGE ORDER #5 -
FOR MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve a change order with Daly Genik/IBI to provide two alternate designs at the Edison school site, in an amount not to exceed \$108,600 for a total contract amount of \$3,660,707.

Funding Information

Budgeted: Yes
Fund: 21
Source: Building Fund
Account Number: 21-00000-0-00000-85000-5802-001-2600
Description: Consultant Services

COMMENTS: The District may potentially acquire one or two parcels at the Edison site. Design and documentation of two alternate designs are recommended in anticipation of the potential acquisition of one or both of the parcels.

ORIGINAL CONTRACT AMOUNT(Prog./Schem.Design)	\$536,695
CHANGE ORDER #1 (Revised Schematic)	\$78,000
CHANGE ORDER #2 (DD/CD/CA)	\$2,889,662
CHANGE ORDER #3 (Dist. Stand. Specs)	\$40,000
CHANGE ORDER #4 (Library Study)	\$7,750
CHANGE ORDER #5 (2 Add. Designs)	\$108,600
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$3,660,707</u>

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES AT MALIBU
HIGH SCHOOL - HMC - CHANGE ORDER #5, FOR MEASURE "BB"
PROJECTS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve Change Order #5 to the contract with HMC to provide architectural services for participation and support of the Environmental Impact Review (EIR) work and associated public meetings, in conjunction with the Measure "BB" construction program, in an amount not to exceed \$25,144, for a total contract amount of \$4,887,448.

Funding Information

Budgeted: Yes
Fund: 21
Source: Building Fund
Account Numbers: 21-00000-0-00000-85000-5802-010-2600
Description: Consultant Services

COMMENTS: The District will require assistance from HMC Architects to provide input, design documents, and participation in public meetings for the EIR process for Malibu HS. The scope of work was not included in their basic services of their original agreement from HMC did not include these support activities.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$961,327
CHANGE ORDER #1 (CABRILLO SDC-IS)	\$87,995
CHANGE ORDER #2 (FF&E STANDARDS)	\$92,400
CHANGE ORDER #3 (DD/CD/CA)	\$3,562,894
CHANGE ORDER #4 (Pt. Dume and Webster)	\$157,688
<u>CHANGE ORDER #5 (MHS Public Hearing/EIR)</u>	<u>\$25,144</u>
TOTAL CONTRACT AMOUNT	\$4,887,448

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR PBS&J TO CONDUCT AN ARCHEOLOGICAL SURVEY FOR THE MALIBU HIGH SCHOOL - CHANGE ORDER #3, FOR MEASURE "BB"

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve an agreement with PBS&J to conduct an archeological survey of the project site at Malibu High School for the City of Malibu Local Coastal Plan (LCP) and Coastal Commission, for \$9,146, for a total contract amount of \$513,850, for the Measure "BB".

Funding Information

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-00000-85000-5802-010-2600
Description: Independent Contractor / Consultant

COMMENTS: The City of Malibu Planning Department LCP Coastal Development Permit application requires that a qualified archeologist conduct an archeological survey of the project site. PBS&J has expertise in this field as the District's approved EIR consultant for the Malibu HS project.

ORIGINAL CONTRACT AMOUNT (MHS EIR)	\$ 152,745
CHANGE ORDER #1 (Public Outreach)	\$ 70,150
CHANGE ORDER #2 (Add EIR projects)	\$ 281,809
<u>CHANGE ORDER #3 (Archeo Survey)</u>	<u>\$ 9,146</u>
TOTAL CONTRACT AMOUNT	\$ 513,850

This scope of work was anticipated in the cost projections for the Measure BB budgets.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.18

Unless otherwise noted, the following items are included in the 2008/2009 approved budget.

ADDITIONAL ASSIGNMENTS

JOHN ADAMS MIDDLE SCHOOL

Levin, Tracy	6 hrs @\$40.46	8/25/08	Est Hrly/\$243
McNamara, Jeanie	6 hrs @\$40.46	8/25/08	Est Hrly/\$243
			<u>TOTAL ESTABLISHED HOURLY</u> \$486

Comment: Involuntary Move of Classroom
01-Unrestricted Resource

EDUCATIONAL SERVICES

Daruty, Lila	24.7 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$999
Dunn, Margo	24.7 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$999
Pickens, Erin	24.7 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$999
Snow, Angie	24.7 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$999
			<u>TOTAL ESTABLISHED HOURLY</u> \$3,996

Comment: SmartBoard Academy Coaches and Mentors
01-IASA: Title V Innovat Ed Strt

Suomu, Susan	37 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$1,497
Wyse, Chrysta	37 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$1,497
			<u>TOTAL ESTABLISHED HOURLY</u> \$2,994

Comment: Cognitive G I Coaches and Mentors
01-IASA: Title V Innovat Ed Strt

Peterson, Suzanne	90 hrs @\$40.46	9/15/08-6/20/09	Est Hrly/\$3,641
			<u>TOTAL ESTABLISHED HOURLY</u> \$3,641

Comment: Assisting Librarians
01-School and Library Imprvmnt BG

LINCOLN MIDDLE SCHOOL

Allstot, Sean	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Blitz, Sarah	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Martinez, Al	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Moazzez, Rozita	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
O'Brien, Marianna	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Ventre, Vanessa	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
			<u>TOTAL ESTABLISHED HOURLY</u> \$7,770

Comment: Saturday School
01-Unrestricted Resource

MALIBU HIGH SCHOOL

Miller, Jennifer	270 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$10,924
Nadel, Jonathan	270 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$10,924
Thoreson, Bonita	270 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$10,924
			<u>TOTAL ESTABLISHED HOURLY</u> \$32,772

Comment: CAHSEE Tutoring
01-CAHSEE Intensive Inst & Serv

Beauvoir, Didier	300 hrs @\$40.46	9/5/08-6/19/09	Est Hrly/\$12,138
Cary, John	300 hrs @\$40.46	9/5/08-6/19/09	Est Hrly/\$12,138
Corrigan, Brian	300 hrs @\$40.46	9/5/08-6/19/09	Est Hrly/\$12,138

Miller, Jennifer	300 hrs @\$40.46	9/5/08-6/19/09	Est Hrly/\$12,138
Wintner, Lisa	300 hrs @\$40.46	9/5/08-6/19/09	Est Hrly/\$12,138
TOTAL ESTABLISHED HOURLY			\$60,690

Comment: After School Tutoring
01-Gifts - Equity Fund

ROGERS ELEMENTARY SCHOOL

Alexander, Katja	\$40.46, as needed	11/1/08-6/19/09	Est Hrly/\$----
Barba, Carolina	\$40.46, as needed	11/1/08-6/19/09	Est Hrly/\$----
Dresher, Pam	\$40.46, as needed	11/1/08-6/19/09	Est Hrly/\$----
Klein, Yvette	\$40.46, as needed	11/1/08-6/19/09	Est Hrly/\$----
TOTAL ESTABLISHED HOURLY			\$----

Comment: Assist with Homework Club
01-IASA: Title I Basic-Lw Inc/Neg

SCHOOL SAFETY

DeHope, Kathryn	24.71 hrs @\$40.46	9/2/08-6/30/09	Est Hrly/\$1,000
TOTAL ESTABLISHED HOURLY			\$1,000

Comment: Safe and Drug Free School Coordinator
01-Tobacco-Use Prevent Ed: 4-8

SANTA MONICA HIGH SCHOOL

Barraza, Pete	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Chacon, Martha	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Cox, Shannon	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
De La Cruz, Gilda	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Fairchild, Lauren	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Felix, Michael	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Forrer, Brooke	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Gatell, Frank	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Gleason, Beverly	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Green, Michael	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Harris, John	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Henderson, Luke	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Hernandez, Rafael	5 hrs @\$40.46	10/18/08	Est Hrly/\$202
Lipetz, Sarah	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Mabrey, Matt	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
McGee, Richard	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
McKeller, Leigh Ann	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Morn, Lora	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Orloff, Warren	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Reardon, Marybeth	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Roman, Bertha	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Scott, Ayanna	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Semik, Renee	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Silvestri, Marisa	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Surrago, Michael	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Tipper, Geoff	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Vo, Cam-An	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
TOTAL ESTABLISHED HOURLY			\$4,414

Comment: PSAT Proctor
01-Reimbursed by ASB

Lipetz, Sarah	90 hrs @\$54.65	8/28/08-1/23/09	Own Hrly/\$4,919
TOTAL OWN HOURLY			\$4,919

Comment: 6th Period Assignment
01-Unrestricted Resource

Contreras, Luis	128 hrs @\$40.46	10/14/08-6/19/09	Est Hrly/\$5,179
TOTAL ESTABLISHED HOURLY			\$5,179

Comment: After School Tutoring
01-Gifts - Equity Fund

Ellis, Holly 36 hrs @\$40.46 8/28/08-11/26/08 Est Hrly/\$1,457
 TOTAL ESTABLISHED HOURLY \$1,457

Comment: Conducting IEPs
 01-Unrestricted Resource

Bart-Bell, Dana \$40.46, as needed 9/17/08-6/19/09 Est Hrly/\$----
 Fulcher, Nathan \$40.46, as needed 9/17/08-6/19/09 Est Hrly/\$----
 Gow, William \$40.46, as needed 9/17/08-6/19/09 Est Hrly/\$----
 Jimenez, Jaime \$40.46, as needed 9/17/08-6/19/09 Est Hrly/\$----
 TOTAL ESTABLISHED HOURLY \$----

Comment: After School Library Supervision
 01-Reimbursed by PTA

STUDENT SERVICES

Singh, Kiran \$40.46, as needed 9/2/08-6/30/09 Est Hrly/\$----
 TOTAL ESTABLISHED HOURLY \$----

Comment: Home Instructor
 01-Special Education - 50%
 01-Unrestricted Resource - 50%

ADDITIONAL ASSIGNMENT - EXTRA DUTY UNITS

MALIBU HIGH SCHOOL - Athletics

Name	Rate	Assignment	Effective	Not to Exceed
Mulligan, Michael	8 EDU	F/S Boys Water Polo	9/08-11/08	\$2,048
Mulligan, Michael	12 EDU	Var. Boys Water Polo	9/08-11/08	\$3,328
Prunier, Sarah	12 EDU	JV Cross Country	9/08-11/08	\$3,072
Ryan, Sean	12 EDU	JV Football	9/08-11/08	\$3,072
TOTAL EDUS				\$11,520

SANTA MONICA HIGH SCHOOL - Athletics

Name	Rate	Assignment	Effective	Not to Exceed
Cuda, Conrad	12 EDU	Asst Football	9/08-11/08	\$3,072
Cuda, Zachary	13 EDU	Var. Football	9/08-11/08	\$3,328
Dunn, George Patrick	12 EDU	Asst Football	9/08-11/08	\$3,072
Fischer, Tania	13 EDU	Var. Boys CrossCountry	9/08-11/08	\$3,328
Flanders, Mathew	13 EDU	Var. Boys Water Polo	9/08-11/08	\$3,328
Gomez, Anthony	12 EDU	Asst Football	9/08-11/08	\$3,072
Kim, Douglas	12 EDU	Asst Football	9/08-11/08	\$3,072
Sato, Glen	12 EDU	Asst Girls VB	9/08-11/08	\$3,072
Sato, Liane	13 EDU	Var. Girls VB	9/08-11/08	\$3,328
Vollstedt, Todd	13 EDU	Var. Girls CrossCountry	9/08-11/08	\$3,328
TOTAL EDUS				\$32,000

HOURLY TEACHERS

FRANKLIN ELEMENTARY SCHOOL

Fowler, Gloria 225 hrs @\$40.46 10/27/08-6/19/09 Est Hrly/\$9,104
 Teague, Linda 225 hrs @\$40.46 10/27/08-6/19/09 Est Hrly/\$9,104
 TOTAL ESTABLISHED HOURLY \$18,208

Comment: Reading Specialist
 01-Unrestricted Resource

POINT DUME ELEMENENTARY SCHOOL

Van Note, Vonnie 768 hrs @\$40.46 9/29/08-6/5/09 Est Hrly/\$31,073
 TOTAL ESTABLISHED HOURLY \$31,073

Comment: Reading Specialist
 01-Unrestricted Resource

ROGERS ELEMENTARY SCHOOL

Estrada, Tiffany 320.0 hrs @\$40.46 9/2/08-6/19/09 Est Hrly/\$12,947

Hu, Chang	487.5 hrs @\$40.46	9/2/08-6/19/09	<u>Est Hrly/\$19,724</u>
		TOTAL ESTABLISHED HOURLY	\$32,671

Comment: Reading Specialist
01-Unrestricted Resource

Brunson, Diane	30 days @\$427.37	9/3/08-6/19/09	<u>Own Daily/\$12,821</u>
		TOTAL OWN DAILY	\$12,821

Comment: Reading Specialist
01-Unrestricted Resource

WEBSTER ELEMENTARY SCHOOL

Cooley, Susan	360 hrs @\$40.46	9/1/08-6/19/09	<u>Est Hrly/\$14,566</u>
		TOTAL ESTABLISHED HOURLY	\$14,566

Comment: Reading Specialist
01-Unrestricted Resource

ADULT EDUCATION

Gomez, Victor	225 hrs @\$45.34	11/1/08-6/12/09	<u>Est Hrly/\$10,202</u>
		TOTAL ESTABLISHED HOURLY	\$10,202

Comment: Computer Literacy Classes and Math Lab
11-Adult Education Apportionment

Hammond, Paul	192.5 hrs @\$45.34	11/1/08-6/12/09	<u>Est Hrly/\$8,728</u>
		TOTAL ESTABLISHED HOURLY	\$8,728

Comment: Math Lab Instructor (change in hours from 10/2/08 Board Agenda)
11-Adult Education Apportionment

TOTAL ESTABLISHED HOURLY, OWN HOURLY AND EXTRA DUTY UNITS = \$301,107

ELECTIONS

PROBATIONARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Clark, Marena/Preschool Child Develop Svcs/Rogers	50%	11/10/08
Miller, Judith/Counselor Pupil Services	60% [rehire-Prob I]	8/1/08
Sugasawara, Patti/Preschool Child Develop Svcs/WW	75% [repl. E. Stamps]	11/1/08
Young, Leticia/School-Age Child Develop Svcs/Grant	50% [repl. L. Ramirez]	11/1/08

TEMPORARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Reynolds, Laree/Humanities Malibu High School	100% [LOA - L. Eicks]	8/28/08-6/19/09
Hensley, Kristin/English Olympic High School	40% [repl. J. Casey]	8/28/08-6/19/09

SUBSTITUTE TEACHERS

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)

Johnson, Michelle 11/3/08
Ruttenberg, Matthew 10/30/08

CHILD DEVELOPMENT SERVICES

(@\$16.19 Hourly Rate)

Calles, Kendy 11/3/08

CHANGE IN ASSIGNMENT

Effective

Kehleher, Darci 11/24/08

Special Education/Coord

From: Teacher/Resource/Lincoln MS

To: Coordinator/Special Education

Lopez, David 10/20/08

Cabrillo Elementary/SDC-IS

From: Lincoln Middle School

To: Cabrillo Elementary

Ramirez, Laura/School Age Teacher 11/1/08

Child Develop Svcs/Muir

From: CDS/Grant Elementary

To: CDS/Muir Elementary

Suminski, Mark 8/28/08

Olympic High School/English

From: Special Ed

To: English

LEAVE OF ABSENCE (with pay)

Name/Location

Effective

Armstrong, Brenda 11/4/08-12/1/08
Santa Monica HS [medical]

Fagen, Barbara 11/17/08-12/27/09
John Adams MS [maternity]

Meade, Mary Margaret 10/17/08-5/1/09
Edison Elementary [medical]

Ramirez, Laura 10/23/08-11/2/08
Child Develop Svcs [maternity]

LEAVE OF ABSENCE (without pay)

Name/Location

Effective

Fagen, Barbara 12/28/08-1/4/09
John Adams MS [childcare]

Meade, Mary Margaret 5/2/09-6/20/09
Edison Elementary [personal]

Ramirez, Laura 11/3/08-12/19/08
Child Develop Svcs [child care]

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.19

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2008-09 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
Harris, Mark	\$20,000	9/2/08-6/30/09	\$50/day
Olympic High School; Guitar Instruction.			
FUNDING:	01-90830-0-17000-10000-2917-014-1501		-100%
	SMMEF - Dream Winds		

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
11/20/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.20

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
BIRDSALL, REBECCA MALIBU HIGH SCHOOL	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: D	11/3/08
GUTIERREZ, CAROLINA EDISON ELEMENTARY	INST ASST - BILINGUAL 3.5 HRS/SY/RANGE: 20 STEP: A	10/13/08
HARTLEY, DANA CABRILLO ELEMENTARY	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: A	10/20/08
<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
ALBA, RAUL FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
ANDERSON, BRUNO BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
ANDERSON, BRUNO FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
ANDERSON, MICHAEL FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
AVITIA, HECTOR FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
BAKER, TERRY BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
BAKER, TERRY FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
BOYD, KATHERINE BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
BOYD, KATHERINE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
BROWN, MURPHY FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
BUCHANAN, TIM FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
CASILLAS, VERONICA SANTA MONICA HS	OUTREACH SPECIALIST	8/25/08

COLVIN, LOVELL FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
COOPER, RAYMOND BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
COOPER, RAYMOND FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
CUEVA, FELIPE BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
CUEVA, FELIPE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
DAVIS, KATHY FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
DAVIS, STEVIE BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
DAVIS, STEVIE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
DOTY, KEN FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
GAIDZIK, GEORGE BUSINESS/BB BOND	TECH SUPPORT ASST	9/20/08-10/11/08
GILBREATH, LAWRENCE BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
GLEASON, TIM FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
GREEN, JOE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
GREENE, MILTON BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
GREENE, MILTON FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
GONZALEZ, ART FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
HARRIS, KEN FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
HARRIS, TRACEY FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
HEIDERMAN, DANIEL MALIBU HIGH SCHOOL	CUSTODIAN	10/1/08-6/30/09
HERRADA, JOE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
HUGHES, CLARENCE BARNUM HALL	UTILITY WORKER	9/2/08-6/30/09

HUGHES, CLARENCE FACILITY PERMITS	UTILITY WORKER	9/2/08-6/30/09
JOHNSON, DEBRAH FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
JONES, CHANCY BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
JONES, CHANCY FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
KRATZ, DAMON FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
LOMBERA, JULIO FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
LOPEZ, MANUEL BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
LOPEZ, MANUEL BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
LOPEZ, VICTORIA BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
LOPEZ, VICTORIA FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MANGUM, DON BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MANGUM, DON FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MARQUEZ, LILIA MCKINLEY ELEMENTARY	BILINGUAL COMMUNITY LIAISON	9/2/08-6/19/09
MARTIN, CHARLES BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MARTIN, CHARLES FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MARTIN, ERIC FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
MARTIN, KEVIN BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MARTIN, KEVIN FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MC ALPIN, MICHAEL FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
MC GEE, LESLEE SANTA MONICA HS	ADMINISTRATIVE ASST	10/15/08
MORRIS, TERRY SANTA MONICA HS	ADMINISTRATIVE ASST	10/15/08

MOTON, WILSON FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
NUNEZ, SHERRY BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
NUNEZ, SHERRY FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
ODOM, LAMONT FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
OMARI, SALEEM FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
O'ROURKE, TOM FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
OROZCO, JAVIER FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
PARKER, STEVE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
PATTERSON, PETE FACILITY PERMITS	UTILITY WORKER	9/2/08-6/30/09
PENA, JAIME FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
PENA, JAIME BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
PEOPLES, JEFFREY FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
PERCHLAK, STANLEY FACILITY PERMITS	SKILLED MAINTENANCE WORKER	9/2/08-6/30/09
PEREZ, GRACIELA FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
PEREZ, MARIA BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
PEREZ, MARIA FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
PONTON, GREG BUSINESS/BB BOND	TEL SYS/COMP EQUIP SPEC	9/20/08-10/11/08
RAMOS, ALEX FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
RISING, ROBERT FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
SEGUAR, BETHEL FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
SMITH, DUNELL BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09

SPALDING, JIM FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
SAVAGE, STEPHANIE SANTA MONICA HS	SR OFFICE SPECIALIST	10/15/08
SCOTT, BENNY FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
SCOTT, BENNY BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
SEGURA, BETHEL BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
SMART, HOWARD BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
SMART, HOWARD FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
SMITH, DUNELL FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
SUASTE, EDUARDO FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
TAYLOR, CANDICE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
TAYLOR, CANDICE BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
THOMPSON, TIANI BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
THOMPSON, TIANI FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
VASQUEZ, GRACIELA BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
VASQUEZ, GRACIELA FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
VELASQUEZ, JOSE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
VENABLE, MARK FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
VILLA, ALEJANDRO FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
WALKER, LOUIS FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
WATKINS, ERNEST FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
WIDNER, KIM FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09

WILSON, STANLEY BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
WILSON, STANLEY FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
WOODRUFF, EDWARD BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/30/09
WOODRUFF, EDWARD FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/30/09
YBARRA, ANGEL FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
YBARRA, JOEY FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
CAWLEY, PAT PERSONNEL COMMISSION	HUMAN RESOURCES TECH	10/24/08-12/31/08
CHENG, INGRID SPECIAL EDUCATION	OFFICE SPECIALIST	10/20/08-10/24/08
HARMON, LAURIE SPECIAL EDUCATION	INST ASST - SPECIAL ED	9/1/08-6/19/09
PEREZ, ROCIO EDISON ELEMENTARY	INST ASST - BILINGUAL	9/2/08-6/19/09
WOODRUFF, EDWARD PERSONNEL COMMISSION	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
<u>LEAVE OF ABSENCE (PAID)</u>		<u>EFFECTIVE DATE</u>
ALANIZ, FEDERICO FOOD SVCS	STOCK & DELIVERY CLERK MEDICAL	10/30/08-12/1/08
HUNTER-SALLUSTI, DOMINI CHILD DEVELOP SVCS	CHILDREN CENTER ASST MEDICAL	10/15/08-11/7/08
JOHNSON, KAREN GRANT ELEMENTARY	ELEMENTARY LIBRARY COORD FMLA	10/20/08-11/14/08
JOHNSON, MAYRA CHILD DEVELOP SVCS	BILINGUAL COMMUNITY LIAISON MATERNITY	11/10/08-1/9/09
LEWIS, JESSIE TRANSPORTATION	BUS DRIVER FMLA/CATASTROPHIC	11/4/08-11/18/08
MARTINEZ, LUZ FOOD SVCS	SITE FOOD SVCS COORD MEDICAL	8/29/08-4/3/09
O'ROURKE, THOMAS SANTA MONICA HS	CUSTODIAN MEDICAL	11/4/08-11/14/08
YBARRA, JENNIFER CHILD DEVELOP SVCS	CHILDREN CENTER ASST MATERNITY	10/29/08-1/9/09

<u>STIPEND</u>		<u>EFFECTIVE DATE</u>
AVILA, ALFREDO SANTA MONICA HS	OUTREACH SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
BERNARD, GREGORY SANTA MONICA HS	COACHING ASST STIPEND NOT TO EXCEED \$600 SCORE KEEPER/TIME KEEPER	10/1/08-6/19/09
BOLAN, ANETTE SANTA MONICA HS	ADMINISTRATIVE ASST \$160 STIPEND PSAT PROCTOR	10/18/08
FAIRCHILD, KATHLEEN SANTA MONICA HS	SR OFFICE SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
FLORES, ESTELA SANTA MONCIA HS	SR OFFICE SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
GLOVER, TOMITA SANTA MONICA HS	ADMINISTRATIVE ASST \$160 STIPEND PSAT PROCTOR	10/18/08
KELLER, JEFFREY SANTA MONICA HS	OUTREACH SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
MCGEE, LESLEE SANTA MONICA HS	ADMINISTRATIVE ASST STIPEND NOT TO EXCEED \$200 TICKET SALES	10/1/08-6/30/09
MCGEE, LESLEE SANTA MONICA HS	ADMINISTRATIVE ASST \$160 STIPEND PSAT PROCTOR	10/18/08
MENDOZA, DINA SANTA MONICA HS	SR OFFICE SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
MORALES, ROBERTO SANTA MONICA HS	OUTREACH SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
MORRIS, TERRY SANTA MONICA HS	ADMINISTRATIVE ASST \$160 STIPEND PSAT PROCTOR	10/18/08
NAO, KIMBERLY SANTA MONICA HS	OUTREACH SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
PRIETO, BRANDI SANTA MONICA HS	INST ASST - PHYSICAL ED \$160 STIPEND PSAT PROCTOR	10/18/08
SAVAGE, STEPHANIE SANTA MONICA HS	SR OFFICE SPECIALIST STIPEND NOT TO EXCEED \$100 TICKET SALES	10/1/08-6/19/09

SAVAGE, STEPHANIE SR OFFICE SPECIALIST 10/18/08
SANTA MONICA HS \$160 STIPEND
PSAT PROCTOR

WASHINGTON, CHANEE ADMINISTRATIVE ASST 10/18/08
SANTA MONICA HS \$160 STIPEND
PSAT PROCTOR

WORKING OUT OF CLASS

DONOVAN, MARC ELECTRICIAN 11/10/08-3/25/09
FACILITIES MAINT FR: SKILLED MAINTENANCE WORKER

YOUNAN, JULIE HUMAN RESOURCES SPECIALIST 10/24/08-12/31/08
HUMAN RESOURCES FR: HUMAN RESOURCES TECH

RESIGNATION

LOCKETT, TYRONE GARDNER 11/6/08
MAINTENANCE

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
11/06/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.21

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

CHILD CARE ASSISTANT

MARION, ROSA MIRIAM	ADULT EDUCATION	10/27/08-6/12/09
WOMACK, RAVEN	CHILD DEVELOP SVCS	9/1/08-6/30/09

COACHING ASSISTANT

GACAD, ANGELA	MALIBU HIGH SCHOOL	9/1/08-6/30/09
KINNEAR, LLOYD	MALIBU HIGH SCHOOL	11/4/08-6/30/09
THACKER-SCULLY, SEAN	MALIBU HIGH SCHOOL	10/29/08-6/30/09
WATERS, DAVID	SANTA MONICA HS	10/1/08-6/30/09
WILLIAMSON, COLLIN	MALIBU HIGH SCHOOL	9/1/08-6/30/09

NOON SUPERVISION

DE HERNANDEZ, RIVAS	ROGERS ELEMENTARY	9/2/08-6/19/09
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STUDENT WORKER - WORKABILITY

BARKER, PATRICK	SANTA MONICA HS	10/1/08-6/30/10
FERNANDEZ, JOHN	SANTA MONICA HS	9/1/08-6/30/11
MAGANA, BRANDON	OLYMPIC HS	10/22/08 - 6/30/10
MARIN, JUAN	SANTA MONICA HS	10/17/08-6/30/09
SANCHEZ, DANIEL	SANTA MONICA HS	10/1/08-6/30/10

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR SANTA MONICA HIGH SCHOOL - R. L. BINDER ARCHITECTURE & PLANNING - CHANGE ORDER #5 AND PROJECT SCOPE REVIEW

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve Change Order #5 to the contract with R. L. Binder Architecture & Planning (RLB) to provide architectural services for design development (DD), construction documents (CD) and construction administration (CA) for Santa Monica High School for the scope of work as presented in amount not to exceed \$4,991,604, for a total contract amount of \$6,589,836.

Funding Information

Budgeted: Yes
Fund: 21
Source: Building Fund
Account Number: 21-00000-0-00000-85000-5802-015-2600
Description: Consultant Services

COMMENTS: R. L. Binder Architecture & Planning (RLB) has completed Schematic Design for the Measure BB project at Santa Monica High School. The project scope has been defined through a series of meetings with the school sites and District staff.

District staff requested fee proposals from RLB for Santa Monica High School. The proposed fee listed below includes architectural services for the following phases:

- Design Development
- Construction Documents
- DSA Approval
- Bid and Award
- Construction Administration
- Closeout and Warranty

An allowance for anticipated reimbursable expenses is also included for the project.

ORIGINAL CONTRACT AMOUNT	\$ 340,000
CHANGE ORDERS #1, 2, 3 & 4 (Combined)	\$ 1,258,232
CHANGE ORDERS #5 (DD/CD/CA)	\$ 4,991,604
TOTAL CONTRACT AMOUNT	\$ 6,589,836

The Master Architectural Agreement has been approved and signed by RLB. Fee schedules for the DD/CD/CA services will be added to the Master Agreement to complete this project.

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

A PowerPoint presentation will be presented to describe the proposed scope of work for the Measure BB project at Santa Monica High School.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ

RE: REPLACE THREE POSITIONS ON THE FINANCIAL OVERSIGHT COMMITTEE AND REAPPOINTMENT OF TERM FOR CYNTHIA TORRES

RECOMMENDATION NO. A.23

It is recommended that the Board of Education:

- 1) authorize the process to begin the replacement of three positions on the District's Financial Oversight Committee;
- 2) direct staff to conduct an application process;
- 3) approve the following timeline for the appointment:
 - distribution of applications November 24, 2008
 - applications due in Superintendent's Office December 19, 2009
 - recommendations by FOC January 13, 2009
 - Board to appoint January 15, 2009
- 4) approve the reappointment of term for Ms. Cynthia Torres through December 31, 2011.

Term Ends 12/31/08	Term Ends 12/31/09	Term Ends 12/31/10	Term Ends 12/31/11
Denny Kernochan Resigns 12/3/08	Craig Hamilton	Ben Allen (Board Member) New Appointee	New Appointee
Cheryl Stecher Resigns 12/3/08	Gordon Lee	Patricia Hoffman	New Appointee
Cynthia Torres Reappointment	Carrie Wagner	Paul Silvern	Cynthia Torres

COMMENTS: At the 11/4/08 General Election, Mr. Ben Allen was elected by the voters as a Member of the SMMUSD Board of Education. This necessitates his resignation from the Financial Oversight Committee (FOC), the term of which will end on 12/31/10. In addition, both Mr. Denny Kernochan and Ms. Cheryl Stecher, who have served as FOC members since 2005 and 2003, respectively, have informed the FOC that they will resign as of December 3, 2008. Their terms are scheduled to end on 12/31/08. This leaves a total of three vacancies on the nine-member Committee.

A Press Release inviting applicants to respond will be sent and notices will be forwarded for posting at the District's school sites, with the PTA Council as well as Santa Monica and Malibu City Halls and Libraries. The application will also be available on the District's website (www.smmusd.org) and in the Office of the Superintendent.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES

TO: BOARD OF EDUCATION`
FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO
RE: 2008-09 BUDGET TRANSFERS

ACTION/MAJOR
11/20/08

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the following budget transfers, as described on the following pages, for these below-listed Funds. These routine paper transfers are intended to accomplish the formal/final shifting to recognize the accounting of previously-approved activities prior to the year-end closing.

Fund 01 - General Fund (Unrestricted & Restricted)
Fund 11 - Adult Education Fund
Fund 12 - Child Development Fund
Fund 13 - Cafeteria Fund
Fund 14 - Deferred Maintenance Fund
Fund 19 - Foundation Special Reserve Fund
Fund 20 - Special Reserve Fund for Postemployment Benefits
Fund 21 - Building Fund
Fund 25 - Capital Facilities Fund

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

Fund 01- Unrestricted General Fund

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget as of 10/31/08	Changes
	Beginning Fund Balance	18,141,582	21,020,258	2,878,677
8011-8099	Revenue Limit	63,863,310	64,200,109	336,799
8100-8299	Federal Revenue	40,840	40,840	-
8300-8590	State Revenue	5,116,423	5,201,569	85,146
8600-8799	Local Revenue	21,604,039	21,679,553	75,514
8910-8929	Other Financial Sources	1,000,000	1,000,000	-
8980-8999	Contribution	(15,994,358)	(16,345,388)	(351,030)
	Total Revenue Increase/(Decrease)	75,630,254	75,776,683	146,429
1000-1999	Certificated Salaries	45,344,709	45,305,930	(38,779)
2000-2999	Classified Salaries	11,010,833	11,138,602	127,769
3000-3999	Employee Benefits	15,646,275	15,694,797	48,522
4000-4999	Books and Supplies	838,441	920,143	81,702
5000-5999	Services and Other Operating	6,351,701	6,598,043	246,342
6000-6999	Capital Outlay	31,066	77,266	46,200
7100-7499	Other Outgo	6,800	6,800	-
7300-7399	Indirect	(1,038,760)	(1,239,818)	(201,058)
7610-7699	Interfund Transfer	75,000	1,075,000	1,000,000
	Total Expenditure Increase/(Decrease)	78,266,065	79,576,763	1,310,698
	Increase /(Decrease) Fund Balance	(2,635,811)	(3,800,080)	(1,164,269)
	Projected Fund Balance	15,505,771	17,220,178	1,714,408

MAJOR CHANGES:

Revenues:

\$336,799 increase in Revenue Limit.

\$85,146 increase of Hourly Supplemental Programs

\$54,934 updated Measure "R" revenue per County record

(\$351,030) increase of General Fund Contribution to various categorical programs.

Expenditures:

Certificated Salaries

(\$183,434) transfer Superintendent salary from 1310 to "5802"

\$105,950 restore Dean of Student position at Samohi

(\$140,000) Athletic EDU transfer to Coach Assistant

Classified Salaries

\$140,000 Classified Coach Assistant budget was transfer from EDU

Benefits

\$127,769 increase of benefits

Books and Supplies

\$61,335 Scanning Equipment for assessment

\$11,000 Supplies for New Ed Services Office (1/2 paid by BB Bond)

Services and Other Operating Costs

\$320,775 for Consultant and Contractor of Interim Superintendent, Human Resources and Fiscal Services.

Capital Equipment

\$11,200 New copier for Ed Services (1/2 paid by BB Bond)

\$35,000 Furniture for Ed Services Office (1/2 paid by BB Bond)

Indirect Costs

(\$201,058) due to the carryover of various Categorical programs

Interfund Transfer

\$1,000,000 Transfer to Fund 20 to reserve for implementing GASB 45.

Fund 01- Restricted General Fund

Object	Description	Adopted Budget As of 7/1/08	1st Interim Budget As of 10/31/08	Changes
	Beginning Fund Balance	2,901,412	7,064,915	4,163,503
8011-8099	Revenue Limit	1,916,348	1,929,388	13,040
8100-8299	Federal Revenue	4,107,106	4,384,706	277,600
8300-8590	State Revenue	5,745,372	5,815,815	70,443
8600-8799	Local Revenue	8,852,769	11,827,373	2,974,604
8980-8999	Contribution	15,994,358	16,345,388	351,030
	Total Revenue Increase/(Decrease)	36,615,953	40,302,670	3,686,717
1000-1999	Certificated Salaries	12,479,264	13,337,555	858,291
2000-2999	Classified Salaries	8,789,171	9,772,724	983,553
3000-3999	Employee Benefits	6,442,136	6,672,176	230,040
4000-4999	Books and Supplies	2,766,096	6,616,925	3,850,829
5000-5999	Services and Other Operating	5,080,158	6,078,146	997,988
6000-6999	Capital Outlay	76,502	528,483	451,981
7400-7499	Other Outgo	-	-	-
7300-7399	Indirect	456,877	657,935	201,058
7610-7629	Interfund Transfer	500,000	500,000	-
	Total Expenditure Increase/(Decrease)	36,590,204	44,163,944	7,573,740
	Increase/(Decrease) Fund Balance	25,749	(3,861,274)	
	Projected Fund Balance	2,927,161	3,203,641	4,163,503

MAJOR CHANGES:

Revenue:

\$13,040 increase Special ADA appropriation

Federal Programs

\$165,058 Title One Carryover from prior year

\$ 84,070 Title II carryover from prior year

\$ 14,923 EETT carryover from prior year

\$ 199 Title III carryover from prior year

\$ 5,962 Title IV (Drug Free School) carryover from prior year

State Programs

\$32,721 TUPE carryover from prior year

\$15,327 CTAP carryover from prior year

\$25,118 School Garden program carryover from prior year

Local Programs

\$1,559,842 increase of PTA revenue

\$ 351,153 Equity Fund carryover from prior year

\$ 96,975 Permit

\$ 67,253 Gifts

\$ 145,266 Santa Monica Malibu Education Foundation programs

\$ 196,036 Microsoft –settlement

\$ 268,732 ASB

\$ 121,506 Shark Fund

\$ 15,000 City of Malibu

\$ 122,139 Cotsen Family (Transfer from fund 19 to fund 01)

General Fund Contribution

\$ 351,031 various programs

Expenditures:

Due the prior year carryover and funding increase for categorical programs, the budget of expenditures is increased accordingly.

Fund 11- Adult Education

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget As 10/31/08	Changes
	Beginning Fund Balance	88,764	286,639	197,875
8100-8299	Federal Revenue	146,600	127,728	(18,872)
8300-8590	State Revenue	446,664	394,873	(51,791)
8600-8799	Local Revenue	29,050	29,077	27
	Total Revenue Increase/ (Decrease)	622,314	551,678	(70,636)
1000-1999	Certificated Salaries	340,852	330,084	(10,768)
2000-2999	Classified Salaries	125,326	125,010	(316)
3000-3999	Employee Benefits	95,462	96,281	819
4000-4999	Books and Supplies	26,829	31,390	4,561
5000-5999	Services and Other Operating	35,459	33,920	(1,539)
6000-6999	Capital Outlay		-	-
7400-7499	Other Outgo			-
7300-7399	Indirect	18,567	18,567	-
	Total Expenditure Increase/ (Decrease)	642,495	635,252	(7,243)
	Increase /(Decrease) Fund Balance	(20,181)	(83,574)	(63,393)
	Projected Fund Balance	68,583	203,065	134,482

MAJOR CHANGES:

Revenues:

1. (\$51,791) "CBET" program changed deferred revenue to fund balance.
2. (\$18,872) Decrease the revenue of Federal Programs

Expenditures:

1. (\$10,768) Decrease of Hourly Teacher Salary
2. (\$ 4,561) Decrease Supplies budget

Due to the decrease of the revenue, the expenditures budget was decreased to ensure the fiscal solvency of the Adult Education Fund.

Fund 12 - Child Development Fund

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget As of 10/31/08	Changes
	Beginning Fund Balance	371,886	336,582	(35,304)
8100-8299	Federal Revenue	1,688,635	1,688,635	-
8300-8590	State Revenue	3,308,049	3,308,049	-
8600-8799	Local Revenue	2,856,324	2,856,324	-
8910-8929	Interfund Transfer	75,000	75,000	-
	Total Revenue Increase/(Decrease)	7,928,008	7,928,008	-
1000-1999	Certificated Salaries	2,946,854	2,946,854	-
2000-2999	Classified Salaries	2,007,294	2,007,294	-
3000-3999	Employee Benefits	1,538,828	1,538,828	-
4000-4999	Books and Supplies	256,976	254,057	(2,919)
5000-5999	Services and Other Operating	770,240	773,159	2,919
6000-6999	Capital Outlay	3,500	3,500	-
7300-7399	Indirect	404,316	404,316	-
	Total Expenditure Increase/(Decrease)	7,928,008	7,928,008	-
	Increase /(Decrease) Fund Balance	-	-	-
	Projected Fund Balance	371,886	336,582	(35,304)

MAJOR CHANGES:

\$2,919 transfer between supplies and other operating costs

Fund 13 – Cafeteria Fund

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget As of 10/31/08	Changes
	Beginning Fund Balance	292,713	375,523	82,810
8100-8299	Federal Revenue	1,009,391	1,056,041	46,650
8300-8590	State Revenue	58,118	58,118	-
8600-8799	Local Revenue	2,476,168	2,438,680	(37,488)
8980-8999	Contribution			-
	Total Revenue Increase/(Decrease)	3,543,677	3,552,839	9,162
2000-2999	Classified Salaries	1,513,086	1,513,086	-
3000-3999	Employee Benefits	533,058	495,570	(37,488)
4000-4999	Books and Supplies	1,574,654	1,602,304	27,650
5000-5999	Services and Other Operating	(276,121)	(257,121)	19,000
6000-6999	Capital Outlay	40,000	40,000	-
7400-7499	Other Outgo			-
7300-7399	Indirect	159,000	159,000	-
	Total Expenditure Increase/(Decrease)	3,543,677	3,552,839	9,162
	Increase /(Decrease) Fund Balance	-	-	-
	Projected Fund Balance	292,713	375,523	82,810

MAJOR CHANGES:

Revenue:

\$46,650 New Fresh Fruit and Vegetable Program (FFVP) funding
(\$37,488) Decrease of Sales of Food

Expenditure:

\$27,650 Food (FFVP)
\$19,000 Other Operating Costs (FFVP)

Fund 14 - Deferred Maintenance Fund

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget as of 10/31/08	Changes
	Beginning Fund Balance	3,962,142	4,101,498	139,356
8600-8799	Local Revenue	50,000	50,000	-
8980-8999	Contribution	500,000	500,000	-
	Total Revenue Increase/(Decrease)	550,000	550,000	-
4000-4999	Books and Supplies	10,000	4,866	(5,134)
5000-5999	Services and Other Operating	1,330,000	1,330,000	-
6000-6999	Capital Outlay	3,140,000	3,145,134	5,134
7400-7499	Other Outgo			-
7300-7399	Indirect			-
	Total Expenditure Increase/(Decrease)	4,480,000	4,480,000	-
	Increase /(Decrease) Fund Balance	(3,930,000)	(3,930,000)	-
	Projected Fund Balance	32,142	171,498	139,356

MAJOR CHANGES:

\$5,134 transfer from Supplies to Capital Outlay

Fund 19 - Foundation Special Revenue Fund

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget as of 10/31/08	Changes
	Beginning Fund Balance	130,301	113,712	(16,590)
8600-8799	Local Revenue	122,139	-	(122,139)
8980-8999	Contribution			-
	Total Revenue Increase/(Decrease)	122,139	-	(122,139)
1000-1999	Certificated Salaries	89,776	-	(89,776)
2000-2999	Classified Salaries	-	-	-
3000-3999	Employee Benefits	24,363	-	(24,363)
4000-4999	Books and Supplies	8,000	639	(7,361)
5000-5999	Services and Other Operating	-	4,245	4,245
6000-6999	Capital Outlay			-
7400-7499	Other Outgo			-
7300-7399	Indirect			-
	Total Expenditure Increase/(Decrease)	122,139	4,884	(117,255)
	Increase /(Decrease) Fund Balance	-	(4,884)	(4,884)
	Projected Fund Balance	130,301	108,828	(21,474)

MAJOR CHANGES:

Transfer Cotsen Family program from Fund 19 to Fund 01

Fund 20 - Special Reserve for Postemployment Benefits

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget as of 10/31/08	Changes
	Beginning Fund Balance	1,672,595	1,672,077	(518)
8600-8799	Local Revenue	44,000	44,000	-
8980-8999	Contribution		1,000,000	1,000,000
	Total Revenue Increase/ (Decrease)	44,000	1,044,000	1,000,000
	Increase /(Decrease) Fund Balance	44,000	1,044,000	1,000,000
	Projected Fund Balance	1,716,595	2,716,077	999,482

MAJOR CHANGES:

\$1,000,000 Transfer from Fund 01 to Fund 20 (9/4/08 Board Approval)

Fund 21 - Building Fund

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget as of 10/31/08	Changes
	Beginning Fund Balance	59,506,195	58,507,095	(999,099)
8600-8799	Local Revenue	1,300,000	3,700,000	2,400,000
8980-8999	Contribution	-	1,300,000	1,300,000
	Total Revenue Increase/ (Decrease)	1,300,000	5,000,000	3,700,000
2000-2999	Classified Salaries	324,111	324,111	-
3000-3999	Employee Benefits	103,565	103,565	-
4000-4999	Books and Supplies	59,967	164,512	104,545
5000-5999	Services and Other Operating	8,320,399	15,842,951	7,522,552
6000-6999	Capital Outlay	23,850,000	36,793,216	12,943,216
7600-7629	Transfer Out	1,000,000	1,000,000	-
7300-7399	Indirect			-
	Total Expenditure Increase/ (Decrease)	33,658,042	54,228,355	16,870,313
	Increase /(Decrease) Fund Balance	(32,358,042)	(49,228,355)	(16,870,313)
	Projected Fund Balance	27,148,153	9,278,740	(17,869,413)

MAJOR CHANGES:

Transfer \$300,000 from Fund 25 for Boys and Girls Club at John Adams

Add \$2,400,000 Revenue from Boys and Girls Club

Increase BB expenditure budget for Architect and BB related services budget.

Edison: \$7,565,000

Samohi: \$2,050,000

John Adams \$4,525,000

Lincoln: \$2,345,000

CDS: \$165,000

Olympic: \$210,000

Technology: \$4,000,000

Fund 25 - Capital Facilities Fund

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget as of 10/31/08	Changes
	Beginning Fund Balance	919,998	1,523,139	603,141
8600-8799	Local Revenue	1,350,000	1,350,000	-
8980-8999	Contribution			-
	Total Revenue Increase/ (Decrease)	1,350,000	1,350,000	-
4000-4999	Books and Supplies	-	-	-
5000-5999	Services and Other Operating	103,000	103,000	-
6000-6999	Capital Outlay	300,000	-	(300,000)
7600-7629	Other Outgo	-	1,300,000	1,300,000
7300-7399	Indirect			-
	Total Expenditure Increase/ (Decrease)	403,000	1,403,000	1,000,000
	Increase /(Decrease) Fund Balance	947,000	(53,000)	(1,000,000)
	Projected Fund Balance	1,866,998	1,470,139	(396,859)

MAJOR CHANGES:

Transfer \$300,000 from Object code 6200 to 7619, Transfer \$300,000 for Boys and Girls Club
Transfer \$1,000,000 to Fund 21 to support BB program

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: TITLE I FUNDING

DISCUSSION ITEM NO. D.01

It is recommended that the Board of Education support the redistribution of the remainder of the Title I fund in January 2009, pending the results of the district's recalculated Adequate Yearly Performance (AYP).

COMMENT: Due to data error in the identification of students with disabilities in the pre-ID process, and the implementation of the new California Modified Assessment (CMA) for students of disabilities in grades three through five, the state will be recalculating the district's AYP. The recalculation, which will include CMA, will be released on November 18, 2008. The recalculation for data corrections will take place in January 2009. The second calculation leaves open the possibility that some Title I funded schools may not make AYP for the Students with Disabilities subgroup. This may require a set aside of Title I funds to conduct mandated activities.

TO: BOARD OF EDUCATION

DISCUSSION

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: REPORT FROM THE TASK FORCE ON THE ACHIVEMENT OF
STUDENTS OF COLOR

DISCUSSION ITEM NO. D.02

In the 2006-2007 school year, Superintendent Dianne Talarico directed staff from Student and Family Support Services to form a Task Force on the achievement of students of color in district schools. The Task Force was charged with researching best practices and making recommendations to address the issue of the gaps in achievement that exist among students. This discussion item will be the Task Force's report to the board that was developed in response to the Superintendent's charge.

TO: BOARD OF EDUCATION DISCUSSION
11/20/08

FROM: OSCAR DE LA TORRE / JOSE ESCARCE (PRESIDENT AND
VICE PRESIDENT OF THE BOARD OF EDUCATION)

RE: REQUEST FOR PROFESSIONAL SEARCH PROPOSALS FOR DISTRICT
SUPERINTENDENT

DISCUSSION ITEM NO. D.03

The purpose of this discussion item is to provide direction to the Interim Superintendent to initiate the executive search process to attract, select, and hire a qualified search firm to assist the Board of Education in seeking a new Superintendent.

COMMENTS: In fulfilling the charge of its constituency, the Board of Education is committed to a recruiting process that will ensure transparency to attract the broadest possible pool of qualified candidates to fill the position of Superintendent of Schools. In order to accomplish this, the Interim Superintendent, Tim Cuneo, will be charged with soliciting from a list of established national, respected search firms to prepare, on the district's behalf, the required proposal for accomplishing the aforementioned task. The board will review the final selection of search firms at a public meeting.

TO: BOARD OF EDUCATION
FROM: TIM CUNEO / CHIUNG-SALLY CHOU
RE: HOMEWORK POLICY REVIEW PROCESS AND TIMELINE

DISCUSSION
11/20/08

DISCUSSION ITEM NO. D.04

At the November 6, 2008, board meeting, the board discussed Board Policy 6154 - Homework Policy K-12. During the discussion, the Superintendent informed the board that a homework policy review committee would be established in order to review the current policy. The board requested additional information regarding this committee, including charges and timeline.

Homework Policy Review Committee

The charge of the Homework Policy Review Committee shall be:

- Review the current district Homework Policy 6154 and Administrative Regulation
- Review the latest research on homework and its effect on student achievement; and district surveys
- Review recommended policy from CSBA and other districts' homework policies
- Recommend revisions to the current policy and administrative regulation

Timeline:

- Currently - Recruitment of members to the Committee: site administrators (3), teachers (3), and parents (3), with the Chief Academic Officer coordinating and facilitating
- 11/20/08 board meeting - review of charges and timeline
- Committee meetings in November, December, and January
- 2/5/09 board meeting - board discusses recommended revisions to policy (if any)
- 2/19/09 board meeting - board approves changes to policy (if any)

TO: BOARD OF EDUCATION

DISCUSSION

11/20/08

FROM: TIM CUNEO

Postponed from

11/06/08

RE: REVISE POLICY 1220 - DISTRICT ADVISORY COMMITTEES

DISCUSSION ITEM NO. D.05

It is recommended that the Board of Education review the current Board Policy 1220 - District Advisory Committees. The current policy and administrative regulation are attached for board review and discussion. The purpose of this discussion is to allow the board to determine if the current policy and administrative regulation align with the Board of Education's philosophy. Any changes to the policy will be brought back for approval at the meeting on December 11, 2008.

Attachments:

- Policy 1220 - District Advisory Committees
- Administrative Regulation 1220 - District Advisory Committees

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
1220	Community Relations	District Advisory Committees

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Participation by the Public	X		

DETAIL

The Board of Education recognizes that district advisory committees provide a valuable method whereby citizens and educators can better understand the attitudes and opinions which are held in the school-community environment.

The Board, or the Superintendent with the Board's approval, may appoint district advisory committees to advise the Board on school problems, needs and issues from a balanced, logical, and analytic perspective, as the need arises.

It is not the intention that advisory committees become policy-making bodies or that they manage or direct staff. Committees are advisory in nature only; that is, they inform, suggest, and recommend to the Board of Education.

All meetings of committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California. It is the intent of the Board of Education that each District Advisory Committee shall schedule two meetings in Malibu each school year. Board appointed Ad Hoc Advisory Committees and Oversight Committees shall establish meeting schedules that best meet the requirements of their respective charges.

District Advisory Committees shall be appointed for a specific purpose. The Board of Education will review the purposes/charges of the committees on an annual basis. Annually, an Assessment/Evaluation form will be distributed to District Advisory Committees for their review and input regarding the committee charges and their yearly accomplishments. When a committee has fulfilled or completed its purpose/charge, it may be given a new or revised charge or it may be dissolved.

The Board shall have the sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committees.

All residents and taxpayers of the district attendance area, parents of children enrolled in its schools, school employees, and experts/professionals, as stipulated in this Board Policy, shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

Every effort shall be made to select committee members in a manner which ensures that the committee represents a cross section of qualified people throughout the district. A balance of males and females, ethnic representation and geographic location shall be sought in the composition of each committee, except in those cases where a committee is established to address the needs of a particular segment of the school population or community. The Board shall review this balance before making final the appointments of committee members and alternates.

Committee membership will be reviewed twice each year-once in August and once in the Spring. Members who no longer represent the membership category they were originally appointed to by the Board of Education, but who wish to continue as members of their respective committees, will submit new applications and will be considered for appointment.

A Staff Liaison will be assigned to each advisory committee and will serve as the district representative and as a communication link between the committee and the other district administrative staff. The Staff Liaison is not a member of the committee and may not vote.

Staff members may be appointed to advisory committees as deemed appropriate by the Board of Education. Staff may also be appointed to serve as expert advisors. An expert advisor is not a member of the committee and may not vote.

Applications for appointment to advisory committees may be submitted at any time during the year. Once per quarter, an item shall be placed on the Board of Education agenda listing committee vacancies.

The Superintendent is authorized to accept letters of resignation from individual committee members.

EXPENSES, TRAVEL, REIMBURSEMENT

When the Board approves a request by a committee that members be authorized to attend a conference, visit an educational facility, or otherwise participate in an activity which involves expense to the member in carrying out the mission of the committee, the Superintendent is authorized to reimburse the member at the same rates and under the same conditions as those provided for district employees and officers.

REFERENCE

EDUCATION CODE

8070 Vocational education advisory committee
11503 Parent involvement program
35147 School site councils and advisory committees
35172 Promotional activities

44032 Travel expense payment
 44033 Automobile allowances
 52012 School site council
 52065 American Indian advisory committee
 52176 Advisory committees (LEP program)
 52208 Parent participation (GATE)
 52852 Site council, school-based program coordination
 54425 Advisory committees; compensatory education
 54444.1-54444.2 Services to migrant children; parent advisory councils
 54724 Site council, motivation and maintenance program
 56190-56194 Community advisory committee, special education
 62002.5 Continuing parent advisory committees; schools receiving funds from economic impact aid or bilingual education act
 GOVERNMENT CODE
 820.9 Members of local public boards not vicariously liable
 54950-54962 Meetings

MANAGEMENT RESOURCES

<u>ADOPTED</u>	<u>REVISED</u>	<u>CSBA DATE</u>
January 4, 1989	February 16, 2006 January 5, 2006 October 15, 1998 September 17, 1998 May 14, 1998 March 10, 1994	October 1994

DISTRICT GOAL

Quality Education for All

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
1220	Community Relations	District Advisory Committees

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Participation by the Public		x	

DETAIL

SUBJECT: DISTRICT ADVISORY COMMITTEES

ISSUED BY: SUPERINTENDENT

I. EFFECTIVE DATE: March 10, 1994

II. AUTHORITY

Board of Education Policy 1220

III. PROCEDURES

Consistent with Board of Education Policy, the following General Guidelines apply to District Advisory Committees.

GENERAL GUIDELINES

A. Purpose

The basic purpose of a district advisory committee is to advise the Board of Education regarding school problems, needs and issues from a neutral party point of view.

The district advisory committee provides a method whereby citizens and educators can understand better the attitudes and opinions which are held in the school-community environment. Such a committee shall have as its purpose improved communication and understanding. It is not the intention that advisory committees become policy-making bodies or that they manage or direct the schools. Committees are advisory in nature only; that is, they inquire, inform, suggest, recommend. It is assumed, however, that through improved understanding and information, the district can and will move in the direction of clearly demonstrated needs and desires of the community to be served.

B. Roles

Committees established/approved by the Board of Education are responsible to the Board, the superintendent in his capacity as secretary to the Board of Education, or a designated representative. Committees shall function as recommending agencies.

AR 1220 (b)

Each committee shall serve for a specific purpose to be stated to the committee at the time it is formed. The committee shall then begin its work which, when completed, will result in recommendations to the Board or the superintendent.

C. Functions

The basic district goal is to provide a quality education for every pupil. It is expected that district advisory committees will contribute to the attainment of this goal. The committee's functions may include but shall not be limited to the following:

1. To act as a channel of effective communication between schools, the administration and the community, thereby assisting in promoting community pride in district and schools.
2. To improve joint exploration of future school needs regarding the community's aspirations and the improvement of school programs.
3. To assist in the overall planning of the educational program and of budget resources.
4. To assist in identifying, mobilizing and coordinating resources, both human and material, available from the community for the benefit of the schools.
5. To assist in providing support for educational programs.
6. To act as a sounding board for additions to or changes in the school district's education projects.
7. To keep the Board and superintendent informed of the committee's progress and activities, and advise regarding the committee's recommendations, proposals and decisions.

AR 1220 (c)

D. Responsibilities

District advisory committees may have the responsibility to:

1. Advise the Board and superintendent on matters related to educational needs, problems and suggested priorities.
2. Advise the Board and superintendent regarding opinions and attitudes of parents and other citizens of the total school community on significant issues of a general or specified nature.
3. Assist in establishing liaison with, and strengthening communication between the district and the communities it serves.
4. Assist in identifying educational needs unique to a local school community.

5. Assist in interpreting educational needs and programs to the community.
6. Advise the Board and superintendent on adoption of educational programs.
7. Approach all issues from an objective, neutral party point of view.

E. Membership

Being aware that the schools belong to the people who created them by taxation and consent; and believing that the schools will only be as successful as the intelligent and knowledgeable support of the people permit them to be; and knowing that committees are advisory in nature with decision-making powers retained by the Board of Education; all residents and taxpayers of the district attendance area, all parents of children enrolled in its schools, and school employees as stipulated in these Guidelines shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

AR 1220 (d)

1. Size

The committees shall be of sufficient size to assure representation of a cross section of the community; normally seven (7) to twenty (20) active members are desirable.

2. Representation

Committee members shall be selected in a manner to provide reasonable geographic, socioeconomic and ethnic representation. No person, however, may be excluded from nomination because of race, color, creed, religion, sex, sexual preference, handicap or expressed opinions so long as that person can assume an objective point of view in all committee deliberations.

Each committee shall elect a chairperson. Each committee shall have a district representative whose function shall be to furnish information and services needed by the committee.

3. Duration

It is intended that members not serve more than a total of four (4) years on the same committee.

4. Selection of Members

Committee members and alternates shall be appointed or approved by the Board of Education, and serve thereafter at the pleasure of the Board.

5. Selection of Alternates

If the need arises, alternate members may be appointed or approved by the Board.

F. Officers

1. Officers

The officers of a district advisory committee shall be a chairperson, a vice chairperson, a secretary, and such other officers as a committee may deem desirable.

AR 1220 (e)

2. Election and Term of Office

The officers of a district advisory committee shall be elected as soon as feasible after the first meeting, and in no case later than the conclusion of the third regular meeting. They shall serve one (1) year, or until the committee's task is completed.

3. Notification

The Board and superintendent shall be presented with a list of officers following the election.

4. Definition of Roles

It is important that each member of a district advisory committee understand his/her own role as well as the roles of the other members. By an understanding of these roles the committee will better fulfill its responsibilities and functions. The roles of committee members are as follows:

a. Committee Chairperson

- (1) Works closely with the other officers of the committee and the district representative to plan each meeting and make proper notification of meetings to each member.
- (2) Presides at all meetings, maintains order and sees that the meeting is properly adjourned.
- (3) Takes general responsibility for the maintenance of committee minutes and other records.

- (4) Sees that business is ordered, considered and disposed of properly.
- (5) Reports to the superintendent directly on behalf of the committee. Thus, comments by individual members shall not be construed as the committee's position.

AR 1220 (f)

- (6) Is an impartial, conscientious arbiter of discussion and debate and insists on fairness in the actions and debate of the members.
- (7) Is responsive to the concerns of all members and visitors.
- (8) Directs the preparation of reports of the actions of the committee and submits them to the superintendent through the district representative.

b. Vice-Chairperson

- (1) Substitutes for the chairperson during his/her absence and represents the chairperson in assigned duties.
- (2) Performs such other duties as may be assigned by the chairperson or by the committee.
- (3) In the event that the chairperson cannot fulfill his/her term of office, the vice-chairperson shall serve in that capacity for the remainder of the term.

c. Recording Secretary

- (1) Keeps accurate, complete minutes of all meetings, both regular and special, and promptly transmits them to the chairperson and the district representative.
- (2) Is custodian of the committee's records.
- (3) Sees that all notices are duly given.
- (4) Keeps the committee's membership and attendance records, including the address and telephone number of each member.
- (5) Keeps a list of special duties of the members.

AR 1220 (g)

- (6) Prepares a copy of the order of business for the presiding officer and reminds the presiding officer of the order of business and time limitations, when necessary.
- (7) Performs all duties incident to the office of secretary and such other duties as may be assigned

to the office by the chairperson or by the committee.

- (8) Keeps on file a summary written report of actions of the committee.

d. District Representative (Appointed by the superintendent)

- (1) Serves as the appointed district representative and as a communication link between the committee and the other district administrative staff.
- (2) Provides staff services to the committee.
- (3) Arranges for the typing, reproduction and distribution of all minutes, reports, letters and other records and communications of the committee.
- (4) Arranges any resource allocations needed by the committee to carry out designated functions. All such allocations shall be approved by the superintendent.

e. All Members

- (1) Participate regularly in committee meetings and carry out committee assignments.
- (2) Become knowledgeable about the topics to be considered by the committee and their impact on the District.

AR 1220 (h)

- (3) Serve as a communications link between the committee and any group they may represent, keeping such groups informed of actions and activities of the committee.
- (4) Avoid use of committee membership/position for personal purposes.

f. Board Members

Applies when Board members are appointed as liaison members to a committee.

- (1) Provide liaison between the committee and the Board of Education. Keep the Board informed of discussion and actions of the committee(s).
- (2) Represent the position of the entire Board in all committee deliberations on subjects where the Board has taken a position.
- (3) May not serve as an officer of a committee.
- (4) Are not voting members.

G. Meetings

1. Regular Meetings

District advisory committees shall meet regularly as determined by each committee at the first general meeting. Meetings shall be scheduled to permit the greatest number of members to attend. The first official meeting of district advisory committees shall be held as soon as practicable following completion of appointments.

2. Special Meetings

Special meetings may be called by the chairperson, by majority vote of a committee, or at the request of the Board of Education.

AR 1220 (i)

3. Place of Meetings

All regular meetings shall be held within the geographical boundaries of the school district.

4. Notice of Meetings

Notification of all meetings shall be duly publicized at least two (2) days in advance.

5. Openness of Meetings

All meetings of committee shall be held as open meetings.

6. Agenda

The chairperson, in consultation with the district representative, shall be responsible for preparation of the agenda for each meeting. When appropriate, the agenda shall include an opportunity for presentation of new business from the floor, and shall provide for public comment.

7. Decisions

All decisions of the district advisory committees shall be made only upon an affirmative vote of a majority of its members in attendance, provided a quorum is present.

8. Quorum

A quorum consists of a simple majority of the committee, excluding vacancies.

9. Minutes

Minutes shall be kept for each meeting and submitted for approval at the next meeting. The minutes of the meeting shall be made available for any interested person or group.

10. Subcommittees

Subcommittees may be established as necessary and may include participants other than appointed members.

AR 1220 (j)

H. Operation

A guide for the operation of district advisory committees is as follows:

1. Selection of members
2. Orientation of members
3. Outline of procedures
4. Election of officers
5. Selection of materials and resources
6. Work on the project
7. Report of findings by members
8. Agreement on reports
9. Development of committee recommendations
10. Delivery of recommendations to Board and superintendent
11. Consideration of suggestions by Board and superintendent and staff
12. Action by the Board of Education and dissolution of committee

Each committee shall evaluate its own operation and make needed changes.

I. Orientation

Orientation and general information shall be provided for district advisory committees as needed. This shall be a shared responsibility of the committee chairperson, Board representative and district representative. Inservice training shall be provided if requested by the committee.

J. Limitations

Reproductions of district advisory committee products, such as newsletters, handbooks and general communications must be previewed by the superintendent or his designee prior to distribution.

Responsibility for the establishment of policy is vested by law in the district's elected Board of Education.

AR 1220 (k)

K. District Support

The Board may establish an operation budget for a committee, as deemed necessary. The district representative shall see that reasonable committee needs for typing services, franking assistance, duplicating services, inservice education, conference/convention attendance, etc., are met.

IV. RELATED FORMS

Application for Membership District Advisory Committee(s)

V. APPROVAL

SUPERINTENDENT Gene Tucker DATE 3/10/94

REFERENCE
MANAGEMENT RESOURCES

<u>ADOPTED</u>	<u>REVISED</u>	<u>CSBA DATE</u>
March 10, 1994	February 16, 2006 January 5, 2006	

DISTRICT GOAL

TO: BOARD OF EDUCATION

DISCUSSION
11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: REVISE POLICY 6161 - SELECTION OF INSTRUCTIONAL
MATERIALS

DISCUSSION ITEM NO. D.06

It is recommended that the Board of Education revise Board Policy 6161 - Selection of Instructional Materials. The proposed language change has been reviewed by the district's risk management department. This item will be brought back for approval at the meeting on December 11, 2008.

Attachments:

- Policy 1220 - District Advisory Committees

THIS IS A REVISED SMMUSD POLICY

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
6161	Instruction	Selection of Instructional Materials

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Instructional Services	X		

DETAIL

The Santa Monica-Malibu Unified School District recognizes the rights inherent in the First Amendment of the Constitution of the United States and supports the principles of intellectual freedom expressed in the Library Bill of Rights and in Access to Resources and Services in the School Library Media Program. It is the policy of the district to provide information and instructional materials in classrooms and library media centers in accordance with constitutional protection. The Santa Monica-Malibu Unified School District supports a process for the systematic review of instructional materials through established procedures.

Legal responsibility for the operation of the district including the supervision of the selection of educational instructional materials rests with the Board of Education. The Board of Education delegates the authority for the selection of instructional materials to the professional staff employed by the district. It is the responsibility of the professional staff to select and use instructional materials to implement the educational program of the school district. Instructional materials must serve both the breadth of the curriculum and the needs and interest of individual students by accommodating a wide range of abilities and respecting diverse points of view.

Educational suitability is the major criteria for the selection of instructional materials. Professional staff are to use educational criteria and professional judgment rather than personal opinions, values, and beliefs in the selection of instructional materials.

Instructional Materials should:

- A. Be selected according to their alignment with the state frameworks and the general educational goals of the district.
- B. Be appropriate for the age, interests, abilities, learning styles, social development, and maturity levels of the students.

- C. Represent the diversity of religious, ethnic, political, and cultural values held in a pluralistic society.
- D. Illustrate the contributions made by various groups to our national heritage and the world.
- E. Illustrate historical and contemporary forces in society to enable users to recognize and understand social, economic, personal, and political problems.
- F. Provide various points of view about issues, including those considered to be controversial.

Certificated library media personnel and teachers should consider:

- A. Literary and artistic merit; technical quality; and physical condition appropriate to format and intended use.
- B. Scope, arrangement, and organization, relevance of information, special features, and overall value to the collection.
- C. Selection of instructional materials for specific courses to be consistent with the educational goals of the district, the objectives of the course, and the characteristics of the students.
- D. When selecting textbooks or materials for courses, it is imperative that administrators and faculty members avoid any appearance of a conflict of interest in assigning faculty-authored textbooks, supplemental books or instructional materials. While not expressly prohibited, the assignment of faculty-authored textbooks, supplemental books, or instructional materials should ensure that the teacher does not profit from this arrangement. Textbooks, supplemental books, tapes, software and other instructional materials authored by the course teacher may be assigned to be purchased by students or the District for a course taught by the author if the royalties arising from the purchase of the assigned materials are returned to the District, another educational institution, a charitable organization, or a not-for-profit foundation. A statement, signed by the author, outlining the approved disbursement of any royalties shall be retained on file by the District.

REFERENCE

Legal Reference:

EDUCATION CODE

60010 Definitions

60040-60047 Instructional requirements and materials

60119 Public hearing on sufficiency of materials

60200-60206 Elementary school materials

60240-60252 State Instructional Materials Fund

60400-60411 High school textbooks

60420-60424 Instructional Materials Funding Realignment Program

CODE OF REGULATIONS, TITLE 5

9505-9532 Instructional materials; especially

9531-9532 Instructional Materials Funding Realignment Program

MANAGEMENT RESOURCES

WEB SITES

CDE, Curriculum Frameworks and Instructional Resources Division:

<http://www.cde.ca.gov/cfir>

ADOPTED

September 24, 1990

DISTRICT GOAL

REVISED

CSBA DATE

7/03

TO: BOARD OF EDUCATION

DISCUSSION

11/20/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

Postponed from

11/06/08

RE: CERTIFICATED HIRING STATISTICS FOR 2008-09

DISCUSSION ITEM NO. D.07

The purpose of this report is to inform the Board of Education regarding certificated staff demographics for the current and past five years school years. The presentation will examine recruiting practices, hiring practices, and demographic data for this and the last five years.

Even though enrollment declined and staffing was reduced in the 2008-09 school year, sixty-six certificated staff members were hired.

Staff will present data to the board for discussion and guidance for future years.

INFORMATION ITEMS

TO: BOARD OF EDUCATION INFORMATION
11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbook listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

Yookoso! Continuing with Contemporary Japanese, Third Edition by Yasu-Hiko Tohsaku for grades 9 - 12 for Japanese 3 and Japanese 4HP. Adoption requested by Emily Kariya.