

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**October 16, 2008**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, October 16, 2008**, in the **Santa Monica City Council Chambers**: 1685 Main Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Santa Monica City Council Chambers.

**The public meeting will begin at 5:30 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION (35):**

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act (5):  
DN-1019-08/09
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957, as cited in the Brown Act (Teacher, Attorney). (10)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (2 potential cases). (10)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (10)

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (10)**

- Lincoln Middle School (10)

**V. APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

A.01	Approval of Minutes.....	1
	September 18, 2008	
	October 2, 2008	

**VII. CONSENT CALENDAR (5)**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

**Curriculum and Instruction**

A.02	Approval of Independent Contractors.....	2-3
A.03	Overnight Field Trip(s) – 2008-2009.....	4
A.04	Conference and Travel Approval/Ratification.....	5-8
A.05	Supplemental Textbooks.....	9
A.06	Approval of Special Education Contracts – 2008-2009 .....	10-13

**Business and Fiscal**

A.07	Award of Purchase Orders – 2008-2009.....	14-14e
A.08	Acceptance of Gifts – 2008/2009 .....	15-19
A.09	Amendment to Contract for Boiler Replacement – Lincoln Middle School – Bid #8.08 – To RKDM Enviro-Energy Services, Inc.....	20
A.10	Amendment to Contract for Fencing Replacement Districtwide – Bid #8.10 – Change Order #2 – Santa Monica Fence .....	21
A.11	Amendment to Contract for Fencing Replacement Districtwide – Bid #8.10 – Deductive Change Order #3 – Santa Monica Fence.....	22
A.12	Award of Districtwide Lead Paint Stabilization – Bid #9.08 to Matrix Environmental.....	23-24
A.13	Award of Districtwide Painting – Bid #9.09 to AJ Fiste Corporation.....	25-26

**Measure “BB”**

A.14	Approval of Geotechnical Investigations and Reports for MACTEC for SAMOHI (RFQ #8.14) for Measure “BB” .....	27
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**Personnel**

A.15	Certificated Personnel – Elections, Separations .....	28-33
A.16	Special Service Employees .....	34-36
A.17	Classified Personnel – Merit.....	37-43
A.18	Classified Personnel – Non-Merit.....	44-45

**VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment

section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

**IX. COMMUNICATIONS (24)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

- A. Student Board Member Reports**
  - Jaime Black – Santa Monica High School (3)
  - Roya Sahafi – Malibu High School (3)
  - Isis Enriquez – Olympic High School (3)
- B. SMMCTA Update – Mr. Harry Keiley (5)**
- C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)**
- D. PTA Council – Rebecca Kennerly (5)**

**X. SUPERINTENDENT’S REPORT (5)**

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI. MAJOR ITEMS (19)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.19	Increase in FTEs – Child Development Services (2).....	46
A.20	Increase in FTEs – Special Education (2).....	47
A.21	Establish Position – Systems Analyst (5) .....	48
A.22	Annual Public Hearing and Adoption of Resolution No. 08-08 on Sufficiency of Instructional Materials and Williams Settlement Instructional Materials Funds (5).....	49-55
A.23	Exceptional Hispanic/Latino Teacher Recognition (5) .....	56-57

**XII. DISCUSSION ITEMS (95)**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.01	Special Education Collaborative (20) .....	58-61
D.02	2008 Intensive Intervention Summer School Update (30).....	62
D.03	Adopt Policy 5022 – Student and Family Privacy Rights (20).....	63-67
D.04	Revise Policy 5141.7 – Policy on Seizure Disorders (Epilepsy) for Students – Use of Apparatus, Swimming, and Shop Equipments (5) .....	68-69
D.05	District Advisory Committees – Draft of Charges and Open Recruitment to Fill Vacancies for 2008-09 (20) .....	70-72

**XIII. INFORMATIONAL ITEMS (0)**

**XIV. BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320©. Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIV. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX. ADJOURNMENT**

This meeting will adjourn to the next regularly scheduled meeting to be held on **Thursday, November 6, 2008, at 5:30 p.m.** in the **Malibu City Council Chambers**, 23815 Stuart Ranch Road, Malibu, CA.

**Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

**SMMUSD Board of Education Meeting Schedule 2008-2009**

**Closed Session begins at 4:00pm**  
**Public Meetings begin at 5:30pm**

July through December 2008					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July				7/24 DO	* 7/1: Special Meeting * 7/10: Special Meeting
August			8/21* DO		*8/21: Begins at 4:30pm
September	9/4 DO			9/18 DO	
October	10/2 M		10/16 SM		
November	11/6 M		11/20 DO*	11/27 (5th Thurs)	*11/20: Location moved to District Office Thanksgiving 11/27-28
December		12/11 DO		winter break	Usually one mtg. (Three wks in Dec. before winter break)
<b>December 22 – 31: Winter Break</b>					
January through June 2009					
<b>January 1 – 2: Winter Break</b>					
January	winter break		1/15 DO	1/29 (5th Thurs)	
February	2/5 M		2/19 SM		
March	3/5 M		3/19 SM		Stairway 3/26 & 3/27
April	4/2 DO	spring break	spring break	4/23 DO	
<b>April 6-17: Spring Break</b>					
May	5/7 M		5/21 SM		
June	6/4 DO			6/25 DO	Last day of school 6/19

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA  
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District  
Board of Education  
October 16, 2008**

**I CALL TO ORDER**

A Roll Call

Oscar de la Torre – President  
Jose Escarce – Vice President  
Maria Leon-Vazquez  
Ralph Mechur  
Kelly Pye  
Barry Snell  
Kathy Wisnicki

Student Board Members

Jaime Black – Santa Monica High School  
Roya Sahafi – Malibu High School  
Isis Enriquez – Olympic High School

B Pledge of Allegiance

**II CLOSED SESSION**

TO: BOARD OF EDUCATION

ACTION  
10/02/08

FROM: TIM CUNEO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

September 18, 2008

October 2, 2008

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

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## **CONSENT ITEMS**



TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

<b>Contractor / Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Santa Monica Academy of Music  10/1/08 to 6/30/09  Not to exceed: \$9,000 <i>(\$3,000 per quarter)</i>	Kindergarten, 1 <sup>st</sup> , & 2 <sup>nd</sup> grade music. Weekly classes and a culmination concert at end of session.	Roosevelt	01-90150-0-11100- 10000-5802-007-4070
Ed Tech Support Kevin McKeown  7/1/08 to 7/30/09  Not to exceed:\$70,000	To provide support for repairs to Macintosh computers as directed by Information Services Dept. (Apple Certified)	Information Services	01-00001-0-19100- 21000-5802-054-2540
Mary Anne Soloman Art Meets Technology  7/1/08 to 7/30/09  Not to exceed: \$8,000	Update the District's various Web pages as directed by Information Services Dept.	Information Services	01-00000-0-00000- 77000-5802-054-2540
P.S. Arts  10/1/09 to 5/31/09  Not to exceed: \$5,000	To provide visual arts instruction for grades K-5.	McKinley	01-90120-0-11100- 10000-5802-004-4040
Jessica Martin  8/19/08 to 6/12/09  Not to exceed: \$10,050	Professional development and coaching for language arts teachers in grades 6 – 8.	John Adams	01-90121-0-11100- 10000-5802-011-4110
Music Center Education Division  10/1/08 to 5/30/09  Not to exceed: \$7,965	Seven assemblies for grades 1, 2, 4, & 5, focusing on different cultures, music, dance, storytelling, and poetry that supplements classroom curriculum.	Franklin	01-90150-0-11100- 10000-5802-002-4020

<p><b><u>Amend Name</u></b>  <b>Pieces of Learning</b>  <i>(was approved on 10/2/08 as "Carolyn Coil")</i></p> <p>1/6/09</p> <p>Not to exceed: \$3,700</p>	<p>Workshop/Presentation on successful teaching with differentiated instruction "Pieces of Learning."</p>	<p>St. Monica Catholic High School</p>	<p>01-40350-0-11100-21000-5802-038-1300</p>
<p>John Jalili</p> <p>11/01/08 to 6/30/09</p> <p>Not to exceed: \$32,000  <i>(\$4,000 per month)</i></p>	<p>To assist the District with development funding options for facility projects.</p>	<p>District Business Office</p>	<p>21-00002-0-00000-82000-5802-050-2600</p>

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2008-2009

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2008-2009 school year. No child will be denied due to financial hardship.

<b>School Grade # students</b>	<b>Destination Dates of Trip</b>	<b>Principal/Teacher</b>	<b>Cost Funding Source</b>	<b>Subject</b>	<b>Purpose Of Field Trip</b>
Malibu High 9 80-150	Camp Ramah, Ojai, CA	Liz Cowgill plus 4 other teachers and parents	\$500 per student paid by parent donations	Freshman Seminar	9 <sup>th</sup> grade Fall retreat enhancing transition from middle school to high school.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BRYANT, Cheryl</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- <b>Function:</b> Personnel/Human Resources	Section 125 Overview by Keenan & Associates Los Angeles, CA October 23, 2008	\$20  Mileage Only
<u>DE LA CRUZ, Gilda</u> Santa Monica High 01-00000-0-11100-10000-5220-015-4150 General Fund- <b>Function:</b> Instruction	Facing History On-Line October 16, 2008	\$325
<u>ERVIN, Jordan</u> Malibu High 01-00000-0-11100-27000-5220-010-4100 General Fund- <b>Function:</b> School Administration	AP European History for Teachers Los Angeles, CA October 25, 2008	\$300
<u>FULCHER, Nathan</u> Santa Monica High 01-73950-0-11100-10000-5220-015-4150 General Fund- <b>Resource:</b> School & Library Imprvmnt.	The Holocaust and Human Behaviors Los Angeles, CA September 17- 21, 2008	\$500 +1 SUB
<u>MATTHEWS, Michael</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- <b>Function:</b> Personnel/ Human Resources	Preparing Educators for a Changing World Downey, CA September 29, 2008	\$50
<u>MURPHY, Titia</u> Adams Middle 01-73950-0-11100-10000-5220-011-4110 General Fund- <b>Resource:</b> School & Library Impvmnt.	UCLA History Geography Project: Democratic Ideals August 13 – 15, 2008	\$75

<u>PERRY, Stephanie</u> Personnel Commission 01-00000-0-00000-74000-5220-027-2270 General Fund- <b>Function:</b> Personnel/Human Resources	2008 Personnel Testing Council of Southern California Annual Conference Huntington Beach, CA October 2 – 3, 2008	\$770
<u>SAMARGE-POWELL, Susan</u> Human Resources 01-73920-0-11100-21000-5220-035-1300 General Fund- <b>Resource:</b> Teacher Credentialing Block	BTSA Cluster 4 Fall Kick-Off Meeting Pomona, CA September 24 – 25, 2008	\$150
<u>VALDEZ, Guillermo</u> Adams Middle 01-70900-0-47600-10000-5220-011-4110 General Fund- <b>Resource:</b> Economic Impact Aid	Why Try El Segundo, CA October 6 – 7, 2008	\$350

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<u>SAMARGE-POWELL, Susan</u> Human Resources 01-73920-0-11100-21000-5220-035-1300 General Fund- <b>Resource:</b> Teacher Credentialing Block	BTSA Cluster 4 Fall Kick-off Meeting Pomona, CA September 24 – 25, 2008	\$150 PLUS A \$100 OVERAGE

<b>Group Conference and Travel: In-State</b> <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>CHOU, Sally</u> <u>GLAZER, Maxine</u> Ed Services 01-00000-0-19600-21000-5220-030-1300 General Fund- <b>Function:</b> Supervision of Instruction	Response to Intervention Workshops San Diego, CA November 5, 2008	\$550 TOTAL
<u>DIAZ, Aida</u> <u>HARRIS, Peggy</u> Ed Services 01-62860-0-47600-10000-5220-035-1300 General Fund- <b>Resource:</b> ELAP	District Literacy Leaders Collaborative Downey, CA 9/25/08, 1/22/09, 4/28/09	\$190 TOTAL
<u>DUNN, Margo</u> <u>JENNINGS, Kris</u> Point Dume Elementary	Catalina Island Marine Institute September 22 – 24, 2008	\$0 No Cost
<u>DUNN, Margo</u> <u>JENNINGS, Kris</u> Point Dume Elementary	Sea World Field Trip- 5 <sup>th</sup> Grade San Diego, CA March 11 – 13, 2009	\$0 No Cost
<u>HARRIS, Peggy</u> <u>DIAZ, Aida</u> Ed Services 01-40350-0-11100-21000-5220-035-1300 General Fund- <b>Resource:</b> Title II	Reading/Language Arts Adoption Tool Kit Overview Downey, CA October 28, 2008	\$870 TOTAL
<u>HINOJOSA, Judith</u> <u>+6 Additional Staff</u> Santa Monica High 01-73900-0-11100-31100-5220-015-4150 General Fund- <b>Resource:</b> Counseling	UC Counselor Conference Los Angeles, CA September 17, 2008	\$420 TOTAL

<u>HONDA, Julie</u> <u>GATELL, Frank</u> Santa Monica High 01-00000-0-11100-10000-5220-015-4150 General Fund- <b>Function:</b> Instruction	CSF/CJSF Convention for Delian's Huntington Beach, CA October 25, 2008	\$60 TOTAL
<u>KINGSLEY, Karrie</u> <u>MARTINO, Jesica</u> Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- <b>Resource:</b> Medi-Cal Billing Option	Clinical Assessment & Practical Intervention for Praxis: From Ideation to Execution San Diego, CA October 31 – November 1, 2008	\$700 TOTAL
<u>SERRATORE, Rosa</u> <u>MOE, Eric</u> Ed Services 01-40350-0-11100-21000-5220-035-1300 General Fund- <b>Resource:</b> Title II	Geometer's Sketchpad, Lesson Link Workshops Downey, CA October 8, 2008	\$80 TOTAL
<u>SHAW, Martha</u> +2 Additional Staff Adams Middle 01-73950-0-11100-10000-5220-011-4110 General Fund- <b>Resource:</b> School & Library Imprvmnt.	A Focus on Algebra Alhambra, CA October 22, 2008	\$255 TOTAL +1 SUB
<u>VALADEZ, Ruth</u> +4 Additional Staff Special Ed/District 01-56400-0-00000-39000-5220-041-1400 General Fund- <b>Resource:</b> Medi-Cal Billing Option	Attorney Panel (Sponsored by LACOE) Lakewood, CA October 24, 2008	\$100 TOTAL
<u>VALADEZ, Ruth</u> +4 Additional Staff Special Ed/District 01-56400-0-00000-39000-5220-041-1400 General Fund- <b>Resource:</b> Medi-Cal Billing Option	Special Education Symposium Los Angeles, CA 11/14/08 & 3/20/09	\$2,000 TOTAL
<u>VANCOTT, James</u> +2 Additional Staff Special Ed/District 01-56400-0-00000-39000-5220-041-1400 General Fund- <b>Resource:</b> Medi-Cal Billing OptionI	37 <sup>th</sup> National Adapted Physical Education Conference San Diego, CA November 20 – 22, 2008	\$1,000 TOTAL

(Continued on next page)

<b>Out-of-State Conferences: Individual</b>		
<u>DRESHER, Pam</u> Rogers Elementary 01-00000-0-13450-10000-5220-006-4060 General Fund- <b>Function:</b> Instruction	Charlotte Area Conference Charlotte, NC October 30 – November 1, 2008	\$300 TOTAL +1 SUB
<u>SNELL, Barry</u> District Office 01-00000-0-0000-71500-5220-020-1200 General Fund- <b>Function:</b> Superintendent	2008 Up Where We Belong: Accelerating African American Male Student Achievement Atlanta, GA October 23 – 24, 2008	\$1,800 TOTAL

<b>Out-of-State Conferences: Group</b>		
<b>NONE</b>		

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
10/16/08  
FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS  
RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.05

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**Blink "The Power of Thinking Without Thinking"**, by Malcolm Gladwell for 11<sup>th</sup> and 12<sup>th</sup> grade Psychology at Malibu High School. Requested by Andy Meyer

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2008-2009

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2008-2009 as follows:

**NPS**

2008-2009 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Echo Horizon School	12/30/01	NPS	# 38 - UC09193	\$ 33,055
Kayne Eras Center	9/1/90	NPS	# 39 - UC09194	\$ 42,281
The HELP Group (Summit View Westside)	1/3/99	NPS	#40 - UC09195	\$ 26,802
Carousel School	8/7/97	NPS	#41- UC09195	\$ 37,164

Amount Budgeted NPS 08/09		\$ 1,500,000
Prior Board Authorization as of 10/2/08		\$ 893,372
	Balance	\$ 606,628
Positive Adjustment (See Below)		\$ 0
Total Amount for these Contracts		\$ 139,302
	Balance	\$ 467,326

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 10/16/08					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**NPA**

2008-2009 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Hear to Talk - contract & date increase	2/26/96	Auditory-verbal therapy	#12 - UC09096	\$ 4,160
Jennifer Keany & Associates	3/23/01	Behavior Therapy	#29 - UC09191	\$ 51,450

Amount Budgeted NPA 08/09		\$ 1,400,000
Prior Board Authorization as of 10/2/08		\$ 951,254
	Balance	\$ 448,746
Positive Adjustment (See Below)		\$ 0
Total Amount for these Contracts		\$ 55,610
	Balance	\$ 393,136

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 10/16/08					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**NPA PRE SCHOOL**

2008-2009 Budget 01-65000-0-57300-11800-5126-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted NPA Pre School 08/09		\$ 100,000
Prior Board Authorization as of 10/2/08		\$ 56,795
	Balance	\$ 43,205
Total Amount for these Contracts		\$ 0
	Balance	\$ 43,205

**Instructional Consultants**

2008-2009 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Kim Hiddleston - contract & date increase	2/16/96	Auditory-verbal therapy	#3 - UC09032	\$ 1,080
Ruth Punt	Various	Speech Assessments	#36 - UC09189	\$ 6,000
Lisa White-Ulrich	3/7/02	Physical Therapy	#37 - UC09190	\$ 6,900

Amount Budgeted Instructional Consultants 08/09		\$ 310,000
Prior Board Authorization as of 10/2/08		\$ 394,472
	Balance	\$ - 84,472
Positive Adjustment (See Below)		\$ 3,700
Total Amount for these Contracts		\$ 13,980
	Balance	\$ - 94,752

Adjustment

Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400

There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2007-08 in the amount of \$ 3,700 as of 10/16/08

Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Lisa White-Ulrich	Physical Therapy	#21 - UC09125	E	\$ 3,700	

**Instructional Consultants - INFANT**

2008-2009 Budget 01-65000-0-57100-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consult-Infants 08/09	\$ 15,000
Prior Board Authorization as of 10/2/08	\$ 14,000
Balance	\$ 1,000
Total Amount for these Contracts	\$ 0
Balance	\$ 1,000

**Instructional Consultants - PRE SCHOOL**

2008-2009 Budget 01-65000-0-57300-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Maureen Wolf	6/10/04	Physical Therapy	#11 - UC09188	\$ 9,600

Amount Budgeted Instruct Consult-Pre School 08/09	\$ 175,000
Prior Board Authorization as of 10/2/08	\$ 43,620
Balance	\$ 131,380
Total Amount for these Contracts	\$ 9,600
Balance	\$ 121,780

**Non-Instructional Consultants**

2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	10/16/00	Speech & Behavioral Therapy	#7 - UC09192	\$ 20,891

Amount Budgeted Non-Instructional Consultants 08/09	\$ 144,000
Prior Board Authorization as of 10/2/08	\$ 45,019
Balance	\$ 98,981
Total Amount for these Contracts	\$ 20,891
Balance	\$ 78,090

**NPS-Legal**

2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 08/09		\$	200,000
Prior Board Authorization as of 10/2/08		\$	150,000
	Balance	\$	50,000
Total Amount for these Contracts		\$	0
	Balance	\$	50,000

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2008-2009

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from September 24, 2008, through October 7, 2008, for fiscal /09.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2008/2009

RECOMMENDATION NO. A.08

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$16,057.56 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2008-2009 income and appropriations by \$16,057.56 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 11,592.50 \$ 425.00 \$ 255.00 \$ 9.18	\$ - \$ 75.00 \$ 45.00 \$ 1.62		Various Parents Metro Calvary Church Peter Baldwin Planet Aid, Inc.	Field Trip General Supplies and Materials General Supplies and Materials General Supplies and Materials
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000					
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000					
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 1,125.74 \$ 493.00 \$ 72.25	\$ 198.66 \$ 87.00 \$ 12.75		Various Parents Various Parents Stephanie Guthrie	General Supplies and Materials General Supplies and Materials General Supplies and Materials
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000					
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 28.68	\$ 5.07		Planet Aid, Inc.	General Supplies and Materials
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 138.42	\$ 24.43		Target	General Supplies and Materials
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000					
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000					
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000					
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000					
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000					
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000					
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000					

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000					
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 1,052.52 \$ 230.00	\$ 185.74 \$ -		Various Various	General Supplies and Materials Transcripts
<b>Barnum Hall</b> 01-91150-0-00000-00000-8699-015-0000					
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000					
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000					
<b>Others:</b>					
<b><u>Superintendent's Office</u></b> 01-90120-0-00000-00000-8699-020-0000					
<b><u>Educational Services</u></b> 01-90120-0-00000-00000-8699-030-0000					
<b><u>Student &amp; Family Services</u></b> 01-90120-0-00000-00000-8699-040-0000					
<b><u>Special Education</u></b> 01-90120-0-00000-00000-8699-044-0000					
<b><u>Information Services</u></b> 01-90120-0-00000-00000-8699-054-0000					
<b><u>Food and Nutrition Services</u></b> 01-90120-0-00000-00000-8699-057-0000					
<b><u>District</u></b> 01-90120-0-00000-00000-8699-090-0000					
<b>TOTAL</b>	<b>\$ 15,422.29</b>	<b>\$ 635.27</b>	<b>\$ -</b>		



## Current Gifts and Donations 2008/2009

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 221,301.21	\$ 12,281.68	\$ 121.62	\$ 233,704.51	\$ 4,750.00 \$ 100.00		\$ 4,750.00 \$ 100.00
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000	\$ 3,396.07			\$ 3,396.07			
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000							
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 76,512.50	\$ 1,690.99	\$ 298.41	\$ 78,501.90	\$ 1,268.56		\$ 1,268.56
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000	\$ 1,384.67			\$ 1,384.67	\$ 4,963.00		\$ 4,963.00
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 64,257.26	\$ 28.68	\$ 5.07	\$ 64,291.01	\$ 200.00		\$ 200.00
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 1,105.32	\$ 138.42	\$ 24.43	\$ 1,105.32			
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000	\$ 3,529.46			\$ 3,529.46	\$ 65.88		\$ 65.88
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 43,219.77			\$ 43,219.77			
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 108,204.31			\$ 108,204.31			
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 83,908.80			\$ 83,908.80			
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 62,286.69			\$ 62,286.69			
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 7,166.16			\$ 7,166.16			
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 82,452.54			\$ 82,452.54	\$ 150.00		\$ 150.00
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 138,863.03			\$ 138,863.03	\$ 100.00		\$ 100.00
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 143,306.65	\$ 1,282.52	\$ 185.74	\$ 144,774.91	\$ 4,825.00 \$ 100.00		\$ 4,825.00 \$ 100.00
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000	\$ 141,266.20			\$ 141,266.20			
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000	\$ 12,670.00			\$ 12,670.00			

Current Gifts and Donations 2008/2009

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>ALL OTHER LOCATIONS:</b>							
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000	\$ 50,000.00			\$ 50,000.00			
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 243,866.83			\$ 243,866.83	\$ 23,920.00		\$ 23,920.00
<b>Student and Family Support Services</b> 01-90120-0-00000-00000-8699-041-0000	\$ 325.00			\$ 325.00			
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000	\$ 1,000.00			\$ 1,000.00			
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000	\$ 2,000.00			\$ 2,000.00			
<b>District</b> 01-90120-00000-0-00000-8699-090-0000							
<b>Food &amp; Nutrition Services</b> 01-90120-0-00000-00000-8699-070-0000	\$ 9,207.84			\$ 9,207.84			
<b>TOTAL GIFTS</b>	<b>\$ 1,501,230.31</b>	<b>\$ 15,422.29</b>	<b>\$ 635.27</b>	<b>\$1,517,125.02</b>	<b>\$ 40,442.44</b>	<b>\$ -</b>	<b>\$ 40,442.44</b>
<b>Total Cash Gifts for District:</b>		<b>\$ 15,422.29</b>	<b>\$ 635.27</b>		<b>Total In-Kind Gifts:</b>	<b>\$ -</b>	

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AMENDMENT TO CONTRACT FOR BOILER REPLACEMENT - LINCOLN MIDDLE SCHOOL - BID #8.08 - TO RKDM ENVIRO-ENERGY SERVICES, INC.

RECOMMENDATION NO. A.09

It is recommended that the Board of Education authorize Change Order #1, as an amendment to the contract for Boiler Replacement, Bid #8.08, to RKDM Enviro-Energy Services, in an amount of \$6,750 in an amount not to exceed \$87,889.81.

Funding Information

Budgeted: Yes  
Fund: Building Fund  
Source: Equipment Replacement  
Account Number: 21-00000-0-00000-82000-6500-050-1500

COMMENTS: Change Order #1 represents the work listed below:

ORIGINAL CONTRACT AMOUNT	\$81,139.81
CHANGE ORDER #1	<u>\$ 6,750.00</u>
TOTAL CONTRACT AMOUNT	\$87,889.81

This change order constitutes the following additions to the scope of work:

1. Additional work needed in boiler room for securing boiler to floor, stack relocation, McDonald Miller flow control valve and other misc. parts to complete the project.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
10/16/08  
FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT  
RE: AMENDMENT TO CONTRACT FOR FENCING REPLACEMENT  
DISTRICTWIDE - BID #8.10 - CHANGE ORDER #2 - SANTA  
MONICA FENCE

RECOMMENDATION NO. A.10

It is recommended that the Board of Education authorize Change Order #2 as an amendment to the contract for districtwide Fencing Replacement to Santa Monica Fence in amount not to exceed \$10,322.45, for a total contract amount of \$125,974.80.

Funding Information

Budgeted: No  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-6170-000-2600

COMMENTS: Change Order #2 represents the work listed below:

ORIGINAL CONTRACT AMOUNT	\$ 98,861.84
CHANGE ORDER #1	\$ 16,790.51
CHANGE ORDER #2	<u>\$ 10,322.45</u>
TOTAL CONTRACT AMOUNT	\$125,974.80

This change order constitutes the following additions to the scope of work:

1. Muir: Add green chain link fence to scope \$3,374.33
2. Muir: Remove and replace 100' x 10' green chain link to scope of \$ 5,425.62
3. Grant: Add 7' x 8' swing gate into fence opening \$1,522.50

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AMENDMENT TO CONTRACT FOR FENCING REPLACEMENT  
DISTRICTWIDE - BID #8.10- DEDUCTIVE CHANGE ORDER #3 -  
SANTA MONICA FENCE

RECOMMENDATION NO. A.11

It is recommended that the Board of Education authorize Deductive Change Order #3 as an amendment to the contract for Districtwide Fencing Replacement to Santa Monica Fence in amount not to exceed <\$16,790.51> for a total contract amount of \$109,184.29.

Funding Information

Budgeted: No  
Fund: 25  
Source: Capital Facilities Fund  
Account Number: 25-90100-0-00000-85000-6170-070-2600

COMMENTS: Change Order #3 represents the work listed below:

ORIGINAL CONTRACT AMOUNT	\$ 98,861.84
CHANGE ORDER #1 AND #2	\$ 27,112.96
CHANGE ORDER #3	\$ <16,790.51>
TOTAL CONTRACT AMOUNT	<u>\$109,184.29</u>

This deductive change order constitutes the following deduction to the scope of work:

1. The Washington West facility fencing was removed from the scope of work.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF DISTRICTWIDE LEAD PAINT STABILIZATION - BID #9.08 TO MATRIX ENVIRONMENTAL

RECOMMENDATION NO. A.12

It is recommended that the Board of Education award Districtwide Lead Paint Stabilization contract, Bid #9.08 to Matrix Environmental in an amount not to exceed \$110,988.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number: 14-62050-0-00000-85000-6100-XXX-1500

Description: Site Improvement

Comments: This contract is for the removal of lead paint for nine (9) sites: Lincoln (\$22,160), Lincoln Child Dev. Center (\$2,432), Grant (\$21,160), Olympic (\$5,756), Santa Monica High (\$24,160), SAMOHI Greek Theatre (\$3,540), District Office (\$3,540), Pt.Dume (\$13,620).

Twelve (12) abatement contractors and twenty two (22) painting contractors were invited to bid; ten (10) abatement contractors and fifteen (15) painting contractors showed interest in the contract and attended the daylong job walk on August 12 and 27, 2008. Ten (10) contractors submitted bids. Contractors were allowed to pick the sites they wished to bid based on their work crews and bonding capacity. Staff determined that it was in the best interest of the district to award the contract to one contractor.

The completion of this project is based on the schedule submitted by the contractors in conjunction with the painting contract schedules from Bid #9.09. It is anticipated that the lead paint stabilization portion of the painting project will be completed in three months. Bids follow:

Everlast	\$ 647,000
Karcher	\$1,005,112*
Leo's AC	\$ 208,000
Fix Painting	\$1,126,000*

Universal	\$ 137,000*
Piana	\$ 119,077*
Prime	\$ 278,000*
CT Georgio	\$ 216,604
Matrix	\$ 110,988
AJ Fistes	\$ 111,262*

\*Contractor chose not to bid all sites

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF DISTRICTWIDE PAINTING - BID #9.09 TO AJ FISTE CORPORATION

RECOMMENDATION NO. A.13

It is recommended that the Board of Education award Bid # 9.09, districtwide painting contract, to AJ Fiste Corporation in an amount not to exceed \$396,270.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number:14-62050-0-00000-85000-6100-XXX-1500

COMMENTS: This contract is for the painting of nine (9) sites throughout the district: Lincoln (\$57,600), Lincoln Child Development Center (\$4,475), Grant (\$59,500), Olympic (\$31,750), Santa Monica High School (\$148,900), SAMOHI Greek Theater (\$4,950), District Office (\$14,900), Pt. Dume (\$39,250), and Webster (\$34,945).

Twenty-two (22) painters were invited to bid; twenty (20) attended the job walk on August 12, 2008, sixteen (16) submitted bids. Contractors were allowed to pick the sites they wished to bid on, based on their work crews and bonding capacity. Staff determined that is was in the best interest of the district to award the contract to one contractor. Bids are as follows:

<b>Contractors</b>	<b>Bids</b>
AJ Fiste	\$ 396,270
Fix Painting	\$1,406,500
Everlast	\$ 903,000
CT Georgio	\$ 743,482.50
Olympic*	\$ 391,000
Kronos*	\$ 305,000
Tony Painting*	\$ 165,000
Omega	\$1,059,000
Leo's AC*	\$ 600,000
Cam Paint	\$ 878,000
Athenian	\$ 711,300



Nike Const.*	\$ 797,600
Industry Coating	\$ 533,220
Prime Painting	\$ 596,450
Southwest Coating	\$ 690,500
Piana*	\$1,550,000

\*Contractor chose not the bid all sites.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL OF GEOTECHNICAL INVESTIGATIONS AND REPORTS FOR  
MACTEC FOR SAMOHI (RFQ #8.14) FOR MEASURE "BB"

RECOMMENDATION NO.14

It is recommended that the Board of Education approve proposal for additional work for MACTEC for Geotechnical Investigations and Report for SAMOHI for the Measure "BB" program in the amount of \$5,000. Previous contract for \$31,600, with this change order will be \$36,600.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-015-2600

Description: Independent Contractor / Consultant

COMMENTS: The Board of Education approved MACTEC for Geotechnical consultant for SAMOHI. Due to refinement of the scope of the new buildings, additional borings are required for the Geotechnical report. Current geotechnical investigations are necessary for each site to determine structural design requirements, given the site soils profile and current codes.

This scope of work was anticipated in the cost projections for the Measure BB budget.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.15

Unless otherwise noted, the following items are included in the 2008/2009 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

Asher, Jeanette	57 hrs @\$40.46	9/15/08-6/19/09	Est Hrly/\$2,306
Hagen, Carol	57 hrs @\$40.46	9/15/08-6/19/09	Est Hrly/\$2,306
Jacobs, Edward	57 hrs @\$40.46	9/15/08-6/19/09	Est Hrly/\$2,306
Murphy, Letitia	57 hrs @\$40.46	9/15/08-6/19/09	Est Hrly/\$2,306
Toppel, Diane	57 hrs @\$40.46	9/15/08-6/19/09	Est Hrly/\$2,306
			<u>TOTAL ESTABLISHED HOURLY</u>
			\$11,530

Comment: After-School Library  
01-School and Library Imprvemnt BG

Ahmadi, Parisa	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Asher, Jeanette	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Casas, Maria	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Dollosso, Maritess	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Hagen, Carol	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Sato, Glenn	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Schopflin, Jennifer	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Scotland, Alva	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Strocker, Carly	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
			<u>TOTAL ESTABLISHED HOURLY</u>
			\$11,655

Comment: Saturday School  
01-Unrestricted Resource

HUMAN RESOURCES

Alexander, Lorie	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Beeman-Solana, Amy	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Bersch, Kirsten	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Bowman-Smith, Carla	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Bream, Eugene	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Brumer, Sandra	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Cruz, Teresita	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
De la Rosa, Mary	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Hale, Prakriti	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Louria, Meredith	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Matthews, Jill	100 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$4,046
Moore, LaShawn	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Mulligan, Michael	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Murphy, Letitia	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Panish, Adam	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Pust, Jennifer	100 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$4,046
Semik, Renee	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Silhavy, Dawn	100 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$4,046
Thatcher, Cindy	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Thoreson, Bonita	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
Urias, Rebecca	50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$2,023
			<u>TOTAL ESTABLISHED HOURLY</u>
			\$48,552

Comment: BTSA Support Providers  
01-Teacher Credentialing Block G

LINCOLN MIDDLE SCHOOL

Blitz, Sarah	24.75 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,001
Finsten, Beth	24.75 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,001
Hartson, Elizabeth	24.75 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,001
Jeffries, Mark	16.50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$ 668
Lee, Chon	16.50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$ 668
Schwartz, Jeff	16.50 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$ 668
Utzingler, Sara	24.75 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,001
			<u>TOTAL ESTABLISHED HOURLY</u> \$6,008

Comment: Grade Level Coordinators  
01-School and Library Imprvemnt BG

MALIBU HIGH SCHOOL

DeHope, Katherine	91.5 hrs @\$50.19	8/29/08-6/19/09	<u>Own Hrly/\$4,592</u>
			<u>TOTAL OWN HOURLY</u> \$4,592

Comment: 6<sup>th</sup> Period Assignment  
01-Gifts - Equity Fund

DiMercurio, Joseph	300 hrs @\$40.46	9/2/08-6/19/09	<u>Est Hrly/\$12,138</u>
			<u>TOTAL ESTABLISHED HOURLY</u> \$12,138

Comment: After-School Library  
01-School and Library Imprvemnt BG

Jacobs, Ari	2 hrs @\$40.46	9/1/08-6/30/09	Est Hrly/\$81
Meyer, Andrew	2 hrs @\$40.46	9/1/08-6/30/09	Est Hrly/\$81
			<u>TOTAL ESTABLISHED HOURLY</u> \$162

Comment: Curriculum Planning  
01-School and Library Imprvemnt BG

MCKINLEY ELEMENTARY SCHOOL

Taslimi, Laila	25 hrs @\$40.46	9/19/08-6/19/09	<u>Est Hrly/\$1,012</u>
			<u>TOTAL ESTABLISHED HOURLY</u> \$1,012

Comment: Student Council  
01-School and Library Imprvemnt BG

PT DUME ELEMENTARY SCHOOL

Loch, Amy	48 hrs @\$40.46	9/10/08-3/20/09	<u>Est Hrly/\$1,942</u>
			<u>TOTAL ESTABLISHED HOURLY</u> \$1,942

Comment: Choral Music, grades 3-5  
01-Reimbursed by PTA

SANTA MONICA HIGH SCHOOL

Bisson, Amy	84 hrs @\$67.83	9/8/08-1/23/09	<u>Own Hrly/\$5,698</u>
			<u>TOTAL OWN HOURLY</u> \$5,698

Comment: 6<sup>th</sup> Period Assignment  
01-Unrestricted Resource

Barraza, Pete	3 hrs @\$40.46	8/5/08-9/1/08	Est Hrly/\$121
Harris, John	14 hrs @\$40.46	8/5/08-9/1/08	Est Hrly/\$566
			<u>TOTAL ESTABLISHED HOURLY</u> \$687

Comment: Advanced Placement Certification  
01-Gifted/Talented Educ (GATE)

Forrer, Brooke	13 hrs @\$40.46	7/1/08-8/27/08	<u>Est Hrly/\$526</u>
			<u>TOTAL ESTABLISHED HOURLY</u> \$526

Comment: Advisory Planning  
01-Pupil Retention Block Grant

Green, Mike	48 hrs @\$40.46	9/22/08-12/19/08	Est Hrly/\$1,942
Kim, Doug	48 hrs @\$40.46	9/22/08-12/19/08	Est Hrly/\$1,942
Semik, Renee	48 hrs @\$40.46	9/22/08-12/19/08	Est Hrly/\$1,942
TOTAL ESTABLISHED HOURLY			\$5,826

Comment: After-school Tutorial  
01-CAHSEE intensive Instr & Serv

SPECIAL EDUCATION

Heyler, Sioux	183 hrs @\$61.87	9/2/08-6/19/09	Own Hrly/\$11,322
TOTAL OWN HOURLY			\$11,322

Comment: 6<sup>th</sup> Period Assignment  
01-Dept Rehab: Transitn Partnrshp

ADDITIONAL ASSIGNMENT - DEPARTMENT CHAIR ASSIGNMENTS

ADAMS MIDDLE SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Bon, Nancy	8 EDU	Math (1 <sup>st</sup> sem)	9/08-1/09	\$1,024
Brown, Dan	8 EDU	Science	9/08-6/09	\$2,048
Garcia, Apryl	6 EDU	Vis/Perf Arts	9/08-6/09	\$1,536
Gonzalez, Maricela	6 EDU	Counseling	9/08-6/09	\$1,536
Hagen, Carol	1 EDU	Inst Media	9/08-6/09	\$ 512
Hale, Shannon	6 EDU	Humanities (2 <sup>nd</sup> sem)	2/09-6/09	\$ 768
Kusion, Alex	2 EDU	Immersion	9/08-6/09	\$ 512
Loopesko, Lorna	6 EDU	Humanities (1 <sup>st</sup> sem)	9/08-1/09	\$ 768
McNamara, Jeanne	6 EDU	Electives	9/08-6/09	\$1,536
Meyer, Kimberly	8 EDU	Math (2 <sup>nd</sup> sem)	2/09-6/09	\$1,024
Murphy, Letitia	6 EDU	Soc Studies	9/08-6/09	\$1,536
Murphy, Letitia	2 EDU	AVID (2 <sup>nd</sup> sem)	2/09-6/09	\$ 256
Perez, Lourdes	2 EDU	AVID (1 <sup>st</sup> sem)	9/08-1/09	\$ 256
Scotland, Alva	2 EDU	ELD	9/08-6/09	\$ 512
Shockley, Walter	6 EDU	Physical Ed	9/08-6/09	\$1,536
Whaley, Joseph	10 EDU	Special Ed	9/08-6/09	\$2,560
Whitaker, Cathie	8 EDU	Lang. Arts	9/08-6/09	\$2,048
TOTAL				\$19,968

LINCOLN MIDDLE SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Jaroch, Katie	14 EDU	Humanities	9/08-6/09	\$3,584
Keheler, Darci	10 EDU	Special Ed	9/08-6/09	\$2,560
Moe, Eric	10 EDU	Math	9/08-6/09	\$2,560
Park, Peter	6 EDU	Vis/Perf Arts	9/08-6/09	\$ 512
Stauffer, Aimee	8 EDU	Advisory	9/08-6/09	\$2,048
Stauffer, Nate	8 EDU	Physical Ed	9/08-6/09	\$2,048
Suffolk, Stefanie	10 EDU	Science	9/08-6/09	\$2,560
Valenzuela, Amanda	2 EDU	History	9/08-6/09	\$ 512
TOTAL				\$13,824

MALIBU HIGH SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Brooks, Ursula	6 EDU	MS Math	9/08-6/09	\$1,536
Deshautelle, Anna	10 EDU	Special Ed	9/08-6/09	\$2,560
Hoos, JuliaCheri	10 EDU	Humanities	9/08-6/09	\$2,560
Leonard, Brigitte	8 EDU	Vis/Perf Arts	9/08-6/09	\$2,048
Mulligan, Michael	6 EDU	Physical Ed	9/08-6/09	\$1,536
Owens, Rebecca	6 EDU	Foreign Lang	9/08-6/09	\$1,536
Sferra, Luke	8 EDU	Counseling	9/08-6/09	\$2,048
TOTAL				\$13,824

SANTA MONICA HIGH SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Exceed</u>
Felix, Michael	6 EDU	Freshman Sem	9/08-6/09	\$1,536
Huls, Jeffe	8 EDU	Vis/Perf Arts	9/08-6/09	\$2,048
Karyadi, Adrienne	2 EDU	ELD	9/08-6/09	\$ 512
Lacy, Norm	8 EDU	Physical Ed	9/08-6/09	\$2,048
Lopez, Jose	14 EDU	Foreign Lang	9/08-6/09	\$3,584
Moen, JoDee	14 EDU	Special Ed	9/08-6/09	\$3,584
Trundle, Al	14 EDU	Advisory	9/08-6/09	\$3,584
Wood, David	8 EDU	Art	9/08-6/09	\$2,048
		TOTAL		\$18,944

HOURLY TEACHERSMALIBU HIGH SCHOOL

Poole, William	183 hrs @\$60.14	8/29/08-6/19/09	<u>Own Hrly/\$11,006</u>
		TOTAL OWN HOURLY	\$11,006

Comment: Woodshop Class  
01-Unrestricted Resource

PT DUME ELEMENTARY SCHOOL

Farlow, Diane	196 hrs @\$40.46	9/24/08-4/2/09	<u>Est Hrly/\$7,930</u>
		TOTAL ESTABLISHED HOURLY	\$7,930

Comment: Reading Instruction  
01-School and Library Imprvemnt BG

Whitman, Angela	214.25 hrs @\$40.46	9/2/08-4/1/09	<u>Est Hrly/\$8,669</u>
		TOTAL ESTABLISHED HOURLY	\$8,669

Comment: Reading Instruction  
01-Unrestricted Resource -92%  
01-Reimbursed by PTA - 8%

ADULT EDUCATION

Morgan, Alexandra	210 hrs @\$45.34	9/15/08-6/12/09	<u>Est Hrly/\$9,521</u>
Teixeira, Gustavo	105 hrs @\$45.34	9/15/08-6/12/09	<u>Est Hrly/\$4,761</u>
		TOTAL ESTABLISHED HOURLY	\$14,282

Comment: Adult Education Classes  
11-PL105-22 Engl Literacy/Civics

Dvosin, Nora	210 hrs @\$45.34	9/15/08-6/12/09	<u>Est Hrly/\$9,521</u>
		TOTAL ESTABLISHED HOURLY	\$9,521

Comment: ESL Instruction  
11-231: ABE/ESL/ESL Ctzn VESL/VABE

Berman, Steven	64 hrs @\$45.34	10/2/08-6/12/09	<u>Est Hrly/\$2,902</u>
		TOTAL ESTABLISHED HOURLY	\$2,902

Comment: ESL Instruction  
11-Adult Education Apportionment

Berman, Steven	\$40.46, as needed	10/2/08-6/12/09	<u>Est Hrly/\$----</u>
		TOTAL ESTALBISHED HOURLY	\$----

Comment: Substitute Teacher  
11-Adult Edudcation Apportionment

ROP

Hodges, Nathan	540 hrs @\$45.34	9/2/08-6/30/09	<u>Est Hrly/\$24,484</u>
		TOTAL ESTABLISHED HOURLY	\$24,484

Comment: ROP Instruction  
01-ROP-Classroom/Program

**TOTAL ESTABLISHED HOURLY, OWN HOURLY AND EXTRA DUTY UNITS = \$267,004**

**ELECTIONS****PROBATIONARY CONTRACTS**Name/Assignment/LocationGaudet, Dana/Math  
Santa Monica HSNot to Exceed100%  
[new position]Effective

9/25/08

**SUBSTITUTE TEACHERS**Effective**LONG-TERM SUBSTITUTES**(@\$210.00 Daily Rate)

Ellis, Hollace

8/28/08

Gutierrez, Yesenia

8/28/08

Mandell, Harriet

9/5/08

**CHILD DEVELOPMENT SERVICES**(@\$16.19 Hourly Rate)

Sugasawara, Patricia

10/2/08

**CHANGE IN ASSIGNMENT**Effective

Landgraff, Heidi

8/29/08

Child Develop Svcs/School Age

From: 50%To: 69%**LEAVE OF ABSENCE (with pay)**Name/LocationEffectiveAudet, Amanda  
Santa Monica HS10/4/08-11/16/08  
[medical]  
(dates extended from 6/26/08 Agenda)Baxter, Catherine  
Santa Monica HS9/17/08-10/7/08  
[medical]Degregorio, Dana  
Roosevelt Elementary9/15/08-11/18/08  
[maternity]McCarthy, Marcia  
John Adams MS10/2/08-2/19/09  
[medical]Song, Kate  
Santa Monica HS10/6/08-12/19/08  
[maternity]**LEAVE OF ABSENCE (without pay)**Name/LocationEffectiveAudet, Amanada  
Santa Monica HS11/17/08-1/23/09  
[child care]  
(dates updated from 6/26/08 Agenda)Degregeorio, Dana  
Roosevelt Elemetnary11/19/08-12/19/08  
[CFRA]Nemtsov, Rachel  
John Adams MS9/9/08-6/19/09  
[40% - personal]

**RETIREMENT**

<u>Name/Location</u>	<u>Effective</u>
Bryant, Shirley John Adams Middle School	6/19/09
Stamps, Elizabeth Child Develop Svcs	10/30/08

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.16

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2008-09 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
Andrews, Dian SMASH; Musical performance instruction for school-wide arts program.	\$8,010	9/8/08-6/12/09	\$32/hr
FUNDING: 01-90150-0-50010-31200-2917-009-1501			-100%
Reimbursed by PTA			
Baker, Elizabeth Ann Franklin Elementary School; Music, movement and rhythm instruction for K, 1 <sup>st</sup> and 2 <sup>nd</sup> graders.	\$5,200	9/2/08-6/19/09	\$50/hr
FUNDING: 01-90150-0-11100-10000-2917-002-1501			-100%
Reimbursed by PTA			
Boudreaux, Wanda Rogers Elementary School; Art instruction	\$2,000	9/2/08-6/19/09	\$25/hr
FUNDING: 01-90120-0-11100-10000-2917-006-1501			-100%
Gifts			
Davoodi, Parastoo Special Education; Psych Intern	\$9,200	9/5/08-6/19/09	\$60/day
FUNDING: 01-65000-0-50010-31200-2917-043-1501			-100%
Special Education			
DeMarco, Suzanne Cabrillo Elementary School; Art Instruction	\$18,300	9/15/08-6/1/09	\$40.46/hr
FUNDING: 01-90150-0-11100-10000-29170-017-1501			-100%
Reimbursed by PTA			
Dress, Stephen Educational Services; Bass coaching to students at Lincoln Middle School	\$3,845	9/11/08-6/30/09	\$50/hr
FUNDING: 01-90830-0-17100-10000-2917-030-1501			-100%
SMMEF - Dream Winds			

Farokhzadeh, Mersedeh \$1,500 9/2/08-6/19/09 \$250/day  
Franklin Elementary School; Parenting sessions for 5<sup>th</sup>/6<sup>th</sup>  
grade Farsi-speaking parents.  
FUNDING: 01-73950-0-11100-10000-2917-002-1501 -100%  
School and Library Imprvmnt BG

Farokhzadeh, Mersedeh \$5,700 9/2/08-6/19/09 \$40/hr  
Franklin Elementary School; counseling services for Farsi-  
speaking families.  
FUNDING: 01-73950-0-11100-10000-2917-002-1501 -100%  
School and Library Imprvmnt BG

Glaser, Jane \$8,200 9/26/08-6/19/09 \$50/hr  
Grant Elementary School; Dance instruction for primary  
grade students.  
FUNDING: 01-90150-0-11100-10000-2917-003-1501 -100%  
Reimbursed by PTA

Hageman, Justin \$1,925 9/11/08-6/30/09 \$50/hr  
Educational Services; Brass coaching to students at John  
Adams Middle School.  
FUNDING: 01-90830-0-17100-10000-2917-030-1501 -100%  
SMMEF - Dream Winds

Hageman, Justin \$1,000 9/2/08-6/30/09 \$50/hr  
John Adams Middle School; Brass instruction for students  
who do not have access to outside music lessons.  
FUNDING: 01-73950-0-11100-10000-2917-011-1501 -100%  
School and Library Imprvmnt BG

Harding, Debbie \$14,691 9/2/08-6/30/09 \$18/hr  
Food and Nutrition Services; Garden Manager  
FUNDING: 13-53100-0-00000-37000-2917-057-1501 -100%  
Child Nutrition

Hulbert, Julie \$7,250 9/3/08-6/19/09 \$149/day  
Student Services; Nurse substitute  
FUNDING: 01-00000-0-11100-31400-2917-041-1501 -100%  
Unrestricted Resource

Martinez, Yolanda \$6,600 9/2/08-6/19/09 \$40/day  
Franklin Elementary School; Fine arts instruction for K  
and 1<sup>st</sup> graders.  
FUNDING: 01-90150-0-11100-10000-2917-002-1501 -100%  
Reimbursed by PTA

Martinez, Yolanda \$2,000 9/2/08-6/19/09 \$25/hr  
Rogers Elementary School; Art instruction.  
FUNDING: 01-90120-0-11100-10000-2917-006-1501 -100%  
Gifts

Moerscheul, Josephine \$3,849 9/11/08-6/19/09 \$50/hr  
 Educational Services; String coaching to students at John  
 Adams Middle School.  
 FUNDING: 01-90830-0-17100-10000-2917-030-1501 -100%  
 SMMEF - Dream Winds

Moerscheul, Josephine \$3,849 9/2/08-6/19/09 \$50/hr  
 John Adams Middle School; String instruction for students  
 who do not have access to outside music lessons.  
 FUNDING: 01-73950-0-11100-10000-2917-011-1501 -100%  
 School and Library Imprvmnt BG

Plenk, William \$1,925 9/11/08-6/19/09 \$50/hr  
 Educational Services; Brass coaching to students at John  
 Adams Middle School.  
 FUNDING: 01-90830-0-17100-10000-2917-030-1501 -100%  
 SMMEF - Dream Winds

Plenk, William \$1,000 9/2/08-6/19/09 \$50/hr  
 John Adams Middle School; Brass instruction for students  
 who do not have access to outside music lessons.  
 FUNDING: 01-73950-0-11100-10000-2917-011-1501 -100%  
 School and Library Imprvmnt BG

Reaves, Teag \$3,849 9/11/08-6/19/09 \$50/hr  
 Educational Services; Brass coaching to students at Edison  
 Elementary and Lincoln Middle School.  
 FUNDING: 01-90830-0-17100-10000-2917-030-1501 -100%  
 SMMEF - Dream Winds

Roth, Jennifer \$1,925 9/11/08-6/19/09 \$50/hr  
 Educational Services; Woodwind coaching to students at  
 Title I schools.  
 FUNDING: 01-90830-0-17100-10000-2917-030-1501 -100%  
 SMMEF - Dream Winds

Roth, Jennifer \$1,000 9/2/08-6/19/09 \$50/hr  
 John Adams Middle School; Woodwind instruction for  
 students who do not have access to outside music lessons.  
 FUNDING: 01-73950-0-11100-10000-2917-011-1501 -100%  
 School and Library Imprvmnt BG

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.17

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
CROSS, PATTIE MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: A	9/24/08
GRINDLE, ARIANNA PT DUME ELEMENTARY	INST ASST - CLASSROOM 3.6 HRS/SY/RANGE: 18 STEP: A	8/29/08
ITOMURA, TERRIE CHILD DEVELOP SVCS	COMPUTER OPERATOR 8 HRS/12 MO/RANGE: 33 STEP: A	9/8/08
LEWIS, LEFIFA PT DUME ELEMENTARY	INST ASST - CLASSROOM 4 HRS/SY/RANGE: 18 STEP: A	9/22/08
MCPHEARSON, MARIYA ED SVCS/ST ANNE'S	INST ASST - CLASSROOM 3 HRS/SY/RANGE: 18 STEP: A	9/25/08
MONROY, DOUGLAS FRANKLIN ELEMENTARY	INST ASST - PHYSICAL ED 3.75 HRS/SY/RANGE: 20 STEP: A	9/22/08
NAPIORKOWSKI, KRISTEN ROOSEVELT ELEMENTARY	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: A	9/5/08
TAPIA, GIOVANNI FRANKLIN ELEMENTARY	INST ASST - PHYSICAL ED 3.25 HRS/SY/RANGE: 20 STEP: A	9/24/08
VAUGHAN, WESLEY ROGERS ELEMENTARY	INST ASST - CLASSROOM 3 HRS/SY/RANGE: 18 STEP: A	9/22/08
<u>PROMOTION</u>		<u>EFFECTIVE DATE</u>
RODRIGUEZ, SARA EDISON ELEMENTARY	INST ASST - SPECIAL ED 5 HRS/SY/RANGE: 20 STEP: F FR: INST ASST - CLASSROOM	9/22/08
<u>RE-EMPLOYMENT</u>		<u>EFFECTIVE DATE</u>
QUINE, NICKI CABRILLO ELEMENTARY	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: E	9/24/08
<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
BROWN, MURPHY SANTA MONICA HS	CUSTODIAN I	7/1/08-8/31/08
CALVERT, CHERYL PT DUME ELEMENTARY	INST ASST - CLASSROOM	9/2/08-6/19/09

CARRIER, LEIGH ANNE PT DUME ELEMENTARY	INST ASST - CLASSROOM	9/2/08-6/19/09
CURRAN, MEGAN PT DUME ELEMENTARY	INST ASST - CLASSROOM	9/2/08-6/19/09
DAVIDSON-PORTER, DIANE PT DUME ELEMENTARY	INST ASST - CLASSROOM	9/2/08-6/19/09
DE ALMEIDA, SUZANNE LINCOLN MS	INST ASST - SPECIAL ED	9/15/08-6/19/09
GARDEA-PEREZ, GUADALUPE EDUCATIONAL SVCS	TRANSLATOR	9/1/08-6/30/09
GONZALEZ, TERESA LINCOLN MS	SR OFFICE ASST	8/1/08-8/19/08
GRINDLE, ARIANNA PT DUME ELEMENTARY	INST ASST - CLASSROOM	9/2/08-6/19/09
GUTIERREZ-PRADA, NANCY SANTA MONICA HS	BILINGUAL COMM LIAISON	9/17/08
KAHALEUAHI, JOAN LINCOLN MS	INST ASST - SPECIAL ED	9/15/08-6/19/09
KLENK, HEATHER EDUCATIONAL SVCS	INST ASST - MUSIC	9/2/08-6/19/09
LOMBERA, JULIO BARNUM HALL	CUSTODIAN	8/1/08-6/30/09
LOGSDON, ADILIA LINCOLN MS	SR OFFICE ASST	8/1/08-8/19/08
LOPEZ, MANUEL ROOSEVELT ELEMENTARY	CAMPUS SECURITY OFFICER	9/17/08-5/30/09
LOPEZ, VICTORIA ROOSEVELT ELEMENTARY	CAMPUS SECURITY OFFICER	9/17/08-5/30/09
LOZA, ADELSA LINCOLN MS	INST ASST - SPECIAL ED	9/15/08-6/19/09
MARTIN, CHARLES LINCOLN MS	CAMPUS SECURITY OFFICER	9/2/08-6/19/09
MARTIN, KEVIN EDISON ELEMENTARY	CAMPUS SECURITY OFFICER	9/2/08-6/19/09
MINCA, ROBIN LINCOLN MS	ADMINISTRATIVE ASST	9/2/08-6/19/09
NUNEZ, SHERRY LINCOLN MS	CAMPUS SECURITY OFFICER	9/2/08-6/19/09
PADDOCK, LORI LINCOLN MS	SR OFFICE SPECIALIST	8/22/08
PADDOCK, LORI LINCOLN MS	SR OFFICE SPECIALIST	9/2/08-6/19/09

REID, SHUNTORIA PT DUME ELEMENTARY	INST ASST - CLASSROOM	9/2/08-6/19/09
RODRIGUEZ, MARIA SUPERINTENDENT	TRANSLATOR	9/1/08-6/30/09
ROMERO, CLARA ROGERS ELEMENTARY	ADMINISTRATIVE ASST	9/2/08-9/5/08
SOLOWAY, BETH PT DUME ELEMENTARY	INST ASST - CLASSROOM	9/2/08-6/19/09
TERZIS, SANDRA PT DUME ELEMENTARY	INST ASST - CLASSROOM	9/2/08-6/19/09
VELASQUEZ, JOSE BARNUM HALL	CUSTODIAN I	7-/1/08-6/30/09
WOLFE, PETRA LINCOLN MS	LIBRARY ASST I	9/15/08-6/19/09
<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
ALBAUGH, STEPHEN PERSONNEL COMMISSION	INST ASST - PHYS ED	9/2/08-6/19/09
ARPAIA, PATTY PERSONNEL COMMISSION	OFFICE SPECIALIST	9/1/08-6/30/09
CABRERA, JENNIFER CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/2/08-6/19/09
CAWLEY, PAT PERSONNEL COMMISSION	OFFICE SPECIALIST	9/1/08-6/30/09
CHENG, INGRID PERSONNEL COMMISSION	OFFICE SPECIALIST	9/1/08-6/30/09
CURRY, KIMBERLY PERSONNEL COMMISSION	OFFICE SPECIALIST	9/1/08-6/30/09
CURTIS, KATHLEEN PERSONNEL COMMISSION	INST ASST - PHYS ED	9/2/08-6/19/09
DEARN, ANDREW PERSONNEL COMMISSION	INST ASST - PHYS ED	9/2/08-6/19/09
EDMOND, CLEVIS OPERATIONS	CUSTODIAN I	7/1/08-6/30/09
FLORES, ANA PERSONNEL COMMISSION	OFFICE SPECIALIST	9/1/08-6/30/09
FLORES, ASUSENA PERSONNEL COMMISSION	OFFICE SPECIALIST	9/1/08-6/30/09
GARRETT, JOHN PERSONNEL COMMISSION	INST ASST - PHYS ED	9/2/08-6/19/09
GLOSS, KANDY OPERATIONS	CUSTODIAN I	7/1/08-6/30/09

GORDON-JOHNSON, ROBIN PERSONNEL COMMISSION	SR OFFICE SPECIALIST	8/5/08-8/15/08
GRAHAM, LYDIA PERSONNEL COMMISSION	OFFICE SPECIALIST	9/2/08-6/30/09
HART, WALTER OPERATIONS	CUSTODIAN I	7/1/08-6/30/09
JACKSON, SHERALYNN PERSONNEL COMMISSION	OFFICE SPECIALIST	9/1/08-6/30/09
JIMENEZ, BERNARDINO OPERATIONS	CUSTODIAN I	7/1/08-6/30/09
JOHNSON, MICHELLE SPECIAL EDUCATION	INST ASST - SPECIAL ED	9/18/08-6/19/09
KINNEY, LORINE PERSONNEL COMMISSION	OFFICE SPECIALIST	9/1/08-6/30/09
LAMONEA, HANNAH CABRILLO ELEMENTARY	OFFICE SPECIALIST	9/2/08-6/19/09
LARSON, LESLIE WEBSTER ELEMENTARY	INST ASST - CLASSROOM	9/25/08-12/31/08
LOPEZ, MANUEL PERSONNEL COMMISSION	CAMPUS SECURITY OFFICER	8/25/08-6/24/09
MARINEZ, NICOLAS PERSONNEL COMMISSION	INST ASST - PHYS ED	9/2/08-6/19/09
MARSHALL, XAVIER FOOD SVCS	STOCK AND DELIVERY CLERK	9/2/08-6/30/09
MARTIN, KEVIN PERSONNEL COMMISSION	CAMPUS SECURITY OFFICER	8/25/08-6/24/09
MASON, MELANIE FRANKLIN ELEMENTARY	ELEMENTARY LIBRARY COORD	9/2/08-6/30/09
MUHAMMAD, WILLIAM PERSONNEL COMMISSION	CAMPUS SECURITY OFFICER	8/25/08-6/24/09
PIERCE, MATTHEW SPECIAL EDUCATION	INST ASST - SPECIAL ED	9/18/08-6/19/09
POLHEMUS, ANN PERSONNEL COMMISSION	INST ASST - PHYS ED	9/2/08-6/19/09
PONGAS, DOROTHEA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/5/08-6/19/09
SMITH-DUPONT, SARAH CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/2/08-6/19/09
STAIB, KATHY PERSONNEL COMMISSION	OFFICE SPECIALIST	9/1/08-6/30/09
THOMPSON, FLOYD PERSONNEL COMMISSION	INST ASST - PHYS ED	9/2/08-6/19/09

VILLASENOR, ERIKA PERSONNEL COMMISSION	OFFICE SPECIALIST	9/1/08-6/30/09
<b><u>INVOLUNTARY TRANSFER</u></b>		<b><u>EFFECTIVE DATE</u></b>
SCHLIERMAN, CHERIE JOHN ADAMS MS	INST ASST - SPECIAL ED 6 HRS/SY FR: 6 HRS/SY/MUIR ELEMENTARY	8/28/08
<b><u>VOLUNTARY TRANSFER</u></b>		<b><u>EFFECTIVE DATE</u></b>
SEMBER, JUDITH PURCHASING/BB	SR ADMINISTRATIVE ASST 8 HRS/12 MO FR: 8 HRS/12 MO/SPECIAL EDUCATION	10/1/08
<b><u>FUNDING CHANGE IN LIEU OF LAYOFF/REDUCTION OF HOURS</u></b>		<b><u>EFFECTIVE DATE</u></b>
GORDON-JOHNSON, ROBIN ROGERS ELEMENTARY	OFFICE SPECIALIST	10/13/08-6/24/09
<b><u>INCREASE IN ASSIGNMENT</u></b>		<b><u>EFFECTIVE DATE</u></b>
ABDULKAREEM, NEHAL CHILD DEVELOP SVCS	CHILDREN CENTER ASST 7 HRS/12 MO FR: 3.5 HRS/12 MO	8/28/08
BARNETT, JOY MALIBU HS	INST ASST - SPECIAL ED 7 HRS/SY FR: 6 HRS/SY	9/22/08
BERRIOS, MERCEDES CHILD DEVELOP SVCS	CHILDREN CENTER ASST 7 HRS/SY FR: 3.5 HRS/SY	8/29/08
CORTEZ, GRISELDA CHILD DEVELOP SVCS	CHILDREN CENTER ASST 7 HRS/SY FR: 6 HRS/SY	8/29/08
GODINEZ, LORENA CHILD DEVELOP SVCS	CHILDREN CENTER ASST 7 HRS/SY FR: 3.5 HRS/SY	8/29/08
HENDLER, NANETTE MUIR ELEMENTARY	INST ASST - SPECIAL ED 6 HRS/SY FR: 5 HRS/SY	9/19/08
HERNANDEZ, RITA CHILD DEVELOP SVCS	CHILDREN CENTER ASST 7 HRS/SY FR: 3.5 HRS/SY	8/29/08
JIVANI, SHENAZ CHILD DEVELOP SVCS	CHILDREN CENTER ASST 7 HRS/SY FR: 3.5 HRS/SY	8/29/08
MARTIN, LINDA CHILD DEVELOP SVCS	CHILDREN CENTER ASST 7 HRS/SY FR: 3.5 HRS/SY	8/29/08
NAVIA, JANENE CHILD DEVELOP SVCS	CHILDREN CENTER ASST 7 HRS/SY FR: 3.5 HRS/SY	8/29/08
PINEDA-DE LARA, BLANCA CHILD DEVELOP SVCS	CHILDREN CENTER ASST 7 HRS/SY FR: 3.5 HRS/SY	8/29/08



RAZON-MCMILLAN, MONICA CHILD DEVELOP SVCS	CHILDREN CENTER ASST 7 HRS/SY FR: 3.5 HRS/SY	8/29/08
TERZIS, SANDRA PT DUME ELEMENTARY	INST ASST - CLASSROOM 4.4 HRS/SY FR: 4 HRS/SY	9/2/08
TRUJILLO, SANDY CHILD DEVELOP SVCS	CHILDREN CENTER ASST 7 HRS/SY FR: 3.5 HRS/SY	8/29/08
YBARRA, JENNIFER CHILD DEVELOP SVCS	CHILDREN CENTER ASST 7 HRS/SY FR: 3.5 HRS/SY	8/28/08
<b><u>LEAVE OF ABSENCE (PAID)</u></b>		<b><u>EFFECTIVE DATE</u></b>
ALANIZ, FEDERICO FOOD SERVICES	STOCK AND DELIVERY CLERK MEDICAL	9/30/08-10/29/08
CAVALUZZI, LISA STUDENT SERVICES	SR OFFICE SPECIALIST MEDICAL	9/9/08-10/17/08
O'ROURKE, THOMAS SANTA MONICA HS	CUSTODIAN I MEDICAL	9/8/08-10/5/08
RUIZ, MARIA FOOD SERVICES	CAFETERIA WORKER I MEDICAL	10/1/08-10/21/08
SMITHFIELD, DAWN BUSINESS	SR ADMINISTRATIVE ASST MEDICAL	10/2/08-10/10/08
SULLIVAN, BRIANNA GRANT ELEMENTARY	INST ASST - CLASSROOM MATERNITY	9/8/08-11/26/08
TOPHAM, VALERIE FRANKLIN ELEMENTARY	ELEMENTARY LIBRARY COORD MEDICAL	8/26/08-11/26/08
VARGAS, CYNTHIA MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED MATERNITY	9/22/08-11/14/08
VASQUEZ, GRACIELA MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER MEDICAL	9/26/08-10/3/08
WALKER, SHERI FOOD SERVICES	CAFETERIA WORKER I MEDICAL	10/1/08-11/30/08
YOUNAN, JULIE PERSONNEL COMMISSION	HUMAN RESOURCES TECH MEDICAL	9/24/08-10/14/08
<b><u>PROFESSIONAL GROWTH</u></b>		<b><u>EFFECTIVE DATE</u></b>
GEVORKYAN, ARUTYAN TRANSPORTATION	VEHICLE/EQUIPMENT MECHANIC	10/1/08
<b><u>WORKING OUT OF CLASS</u></b>		<b><u>EFFECTIVE DATE</u></b>
CASTRO, ESPERANZA FOOD SVCS	SITE COORDINATOR FR: CAFETERIA WORKER II	9/2/08-9/19/08
FORD, SPIKES OPERATIONS	PLANT MANAGER FR: SKILLED MAINT WORKER	9/11/08-11/3/08

MOORE, SANDRA FOOD SVCS	CAFETERIA WORKER II FR: CAFETERIA WORKER I	9/3/08-9/12/08
SUGARS, CURTIS MAINTENANCE	MANAGER, FACILITIES AND GROUNDS FR: PLANT MANAGER	9/8/08-9/30/08
<b><u>ESTABLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	SR OFFICE SPECIALIST 8 HRS/10 MO; EDUCATIONAL SVCS	10/1/08
<b><u>ABOLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	ADMINISTRATIVE ASST 8 HRS/11 MO; EDUCATIONAL SVCS	10/1/08
<b><u>TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES</u></b> (39-MONTH MEDICAL REEMPLOYMENT LIST)		<b><u>EFFECTIVE DATE</u></b>
7376-057-08 FOOD SERVICES	CAFETERIA WORKER I	10/17/08
<b><u>DISQUALIFICATION FROM PROBATION</u></b>		<b><u>EFFECTIVE DATE</u></b>
3672-070-08 CHILD DEVELOP SVCS		10/15/08
<b><u>RESIGNATION</u></b>		<b><u>EFFECTIVE DATE</u></b>
BOURDAGES, TERRY GRANT ELEMENTARY	INST ASST - CLASSROOM	9/5/08
COLLINS, JACLYN CHILD DEVELOP SVCS	CHILDREN CENTER ASST	10/17/08
CURETON, CLARENCE SANTA MONICA HS	CAMPUS SECURITY OFFICER	10/1/08
EHRlich, KORY ROGERS ELEMENTARY	INST ASST - SPECIAL ED	9/29/08
HERNANDEZ, RAFAEL SANTA MONICA HS	INST ASST - SPECIAL ED	9/26/08
NAKHLA, NOUR FOOD SERVICES	CAFETERIA WORKER I	8/28/08
SLOSBERG, ANDREA CABRILLO ELEMENTARY	INST ASST - CLASSROOM	9/14/08
TAWFIK, KELLY CYRUS MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	11/1/08
<b><u>RETIREMENT</u></b>		<b><u>EFFECTIVE DATE</u></b>
RAMIREZ, JOE MAINTENANCE	LEAD: MECHANICAL TRADES	12/30/08
TRUJILLO, MARIA CHILD DEVELOP SVCS	SR OFFICE SPECIALIST	10/31/08

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.18

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**CHILD CARE ASSISTANT**

DIAZ, MARIA CHILD DEVELOP SVCS 8/29/08-6/19/09

**NOON SUPERVISION**

ADAMS, DARYL	WEBSTER ELEMENTARY	9/2/08-6/19/09
ADOLFI, KRISTEN	ROOSEVELT ELEMENTARY	9/15/08-6/19/09
AGUILAR, JACQUELINE	ROOSEVELT ELEMENTARY	9/15/08-6/19/09
AUSMUS, JULEY	CABRILLO ELEMENTARY	9/2/08-6/19/09
BLACK, SANDEE	LINCOLN MIDDLE SCHOOL	9/2/08-6/19/09
BLACKBURN, SUZANNE	GRANT ELEMENTARY	9/2/08-6/19/09
BONILLA, REINA MARIA	EDISON ELEMENTARY	9/2/08-6/19/09
BRALEY, CHRISTINA	GRANT ELEMENTARY	9/2/08-6/19/09
BREWSTER, STEPHANIE	CABRILLO ELEMENTARY	9/2/08-6/19/09
BROKES, KAREN	WEBSTER ELEMENTARY	9/2/08-6/19/09
CHRISTENSEN, KIMBERLY	WEBSTER ELEMENTARY	9/2/08-6/19/09
DIMAS, PAULINA	MUIR ELEMENTARY	9/4/08-6/19/09
ELLIS, NORM	GRANT ELEMENTARY	9/2/08-6/19/09
ESQUIVEL, SANDRA	ROOSEVELT ELEMENTARY	9/15/08-6/19/09
FARJADI, NORA	ADAMS MIDDLE SCHOOL	9/2/08-6/19/09
FOUNTAIN, MARESA	GRANT ELEMENTARY	9/2/08-6/19/09
GALLARDO, IRMA	ADAMS MIDDLE SCHOOL	9/2/08-6/19/09
GIROUX, SHARON	EDISON ELEMENTARY	9/2/08-6/19/09
JUAREZ, BERTA	MUIR ELEMENTARY	9/8/08-6/19/09
LANDAVERDE, ELMER	ROOSEVELT ELEMENTARY	9/15/08-6/19/09
LEWIS, LEFIFIA	PT DUME ELEMENTARY	9/22/08-6/19/09
LIOSA, SILVIA	WEBSTER ELEMENTARY	9/2/08-6/19/09
MARTIN, KEVIN	ADAMS MIDDLE SCHOOL	9/2/08-6/19/09
MCDONOUGH, BARBARA	GRANT ELEMENTARY	9/2/08-6/19/09
MENDOZA, VALETTA	ROOSEVELT ELEMENTARY	9/2/08-6/19/09
MOCK, CHRIS	WEBSTER ELEMENTARY	9/2/08-6/19/09
MOORE, TENISHA	GRANT ELEMENTARY	9/2/08-6/19/09
MORENO, ASHLEE	ROOSEVELT ELEMENTARY	9/15/08-6/19/09
ORBAN, MARIE	GRANT ELEMENTARY	9/2/08-6/19/09
REABER, WINIFRED	GRANT ELEMENTARY	9/2/08-6/19/09
REYNOSO, JESUS	GRANT ELEMENTARY	9/2/08-6/19/09
RODRIGUEZ, CHRIS	MUIR ELEMENTARY	9/16/08-6/19/09
RODRIGUEZ, OFELIA	EDISON ELEMENTARY	9/2/08-6/19/09

RODRIGUEZ, SERGIO	EDISON ELEMENTARY	9/2/08-6/19/09
SANTINO, SUSAN	SMASH	9/2/08-6/19/09
SCHLIERMAN, JOHN	GRANT ELEMENTARY	9/2/08-6/19/09
SHARAF, JILL	ROOSEVELT ELEMENTARY	8/29/08-12/31/08
SHEFFIELD, MARY	GRANT ELEMENTARY	9/2/08-6/19/09
TERZIS, SANDEE	PT DUME ELEMENTARY	9/2/08-6/19/09
THOMPSON, FLOYD	ROGERS ELEMENTARY	9/10/08-6/19/09
VALADEZ, LUZ VICTORIA	EDISON ELEMENTARY	9/2/08-6/19/09

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: INCREASE IN FTES - CHILD DEVELOPMENT SERVICES

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve an addition of .9375 FTEs to add one Child Development Teacher (4 hours) and one Children Center Assistant (3.5 hours). This will allow the creation of a new classroom for the School-Age program at the Rogers CDS site. There is a large list of children waiting to be enrolled in the program, and the state contract requires that Child Development Services respond to community needs when possible.

FUNDING NOTE: The 2008-2009 Child Development Services budget will be adjusted \$32,090.50 for salary and benefits. This cost will be covered by parent fees and state allocations (State Contract CCTR).

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: INCREASE IN FTES - SPECIAL EDUCATION

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve an addition of 1.5 FTEs to add two Instructional Assistant-Special Education one-on-one positions to the Special Education Department. These positions are each six hours and are needed due to IEP requirements.

FUNDING NOTE: The 2008-2009 budget will be adjusted \$57,812 for salary and benefits.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / MICHAEL D. MATTHEWS  
RE: ESTABLISH POSITION - SYSTEMS ANALYST

ACTION/MAJOR  
10/16/08

RECOMMENDATION NO. A.21

It is recommended that the Board of Education establish a new position: Systems Analyst, in order to better serve the needs of the district. This position will support the Student Information System and other applications in the district.

COMMENT: Under the supervision of the Director, Information Technology, the Systems Analyst will be responsible for the installation, maintenance and support of the District Student Information System. While a more comprehensive job description will be developed in collaboration with the Personnel Commission, a brief outline of the job duties and qualifications is as follows:

- Knowledge of Student Information Systems
- Responsible for support issues related to the Student Information System
- Customize network software applications to meet the needs of the users and administration
- Integrate the use of other software with the Student Information System
- Work closely with site technology staff to assure smooth functioning of the Student Information System
- Certified as SQL programmer with Sequel 2005
- Experience with Visual Basic
- School-Site experience

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/MAJOR

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: ANNUAL PUBLIC HEARING AND ADOPTION OF RESOLUTION  
NO.08-08 ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS AND  
WILLIAMS SETTLEMENT INSTRUCTIONAL MATERIALS FUNDS

RECOMMENDATION NO. A.22

In May 2000, the American Civil Liberties Union (ACLU) filed a lawsuit against the State of California claiming that the state had failed in its duty to provide students with equal educational opportunity. That lawsuit, known as Williams v. State of California, was settled in August 2004. SMMUSD has engaged in several accountability measures in order to comply with the Williams lawsuit settlement. Among the measures is the requirement to inventory all Board of Education-adopted core materials, including: English, Mathematics, Social Studies, Science, Foreign Languages, Health, and laboratory science materials for high school students.

Assembly Bill 831, Chapter 118, Statutes of 2005, took effect July 25, 2005. AB 831 modified the annual public hearing requirement in Education Code (EC) Section 60119 and modified the expenditure requirements related to Williams instructional materials funds. Under EC Section 60119, the governing board of every local educational agency (LEA) that receives state instructional materials funds must hold an annual public hearing before the end of the eighth week from the first day pupils attend school for that year. At the public hearing, the governing board must make a determination as to whether each pupil in each school has sufficient textbooks or instructional materials, or both, that are aligned to the content standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in reading/language arts, mathematics, science, and history-social science. In addition, the definition of sufficiency now provides that each pupil, including each English learner, must have a standards-aligned textbook or instructional materials, or both, to use in class and to take home.

*(continued on next page)*

Tonight we will hold the annual public hearing of sufficiency, present our resolution on the adequacy of materials for all students, which includes our compliance and non-compliance with legal guidelines, and propose remedies for our areas of non-compliance. We request that the Board of Education adopt the resolution on the adequacy of materials for all students in the Santa Monica-Malibu Unified School District.

Open Hearing -

Close Hearing -

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

Adoption of Resolution No.08-08 on the adequacy of instructional materials and endorsement of the remedies proposed within the Resolution.

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

Resolution No. 08-08 - Regarding Sufficiency or Insufficiency of  
Instructional Materials  
Certification of Provision of Standards-Aligned Instructional  
Materials

**WHEREAS**, the governing board of Santa Monica-Malibu Unified School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on October 16, 2008 at 5:30 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

**WHEREAS**, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

**WHEREAS**, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district or county office has a bargaining unit) in the public hearing, and;

**WHEREAS**, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments, and;

**WHEREAS**, information provided at the public hearing and to the governing board at the public meeting detailed that insufficient textbooks or instructional materials were provided to pupils in the following subjects and grade levels at district schools:

**Cabrillo:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Edison:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Franklin:**

14 kindergarten students have insufficient textbooks and/or instructional materials in the following areas of study: Science. Additional texts have been ordered.

**Grant:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**McKinley:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Muir:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Point Dume:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Roosevelt:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Rogers:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Webster:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**John Adams Middle School:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, Foreign Language, and Health.

**Lincoln:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, Foreign Language and Health.

**SMASH (Santa Monica Alternative School House):**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Olympic Continuation High School:**

The Olympic staff has mapped the curriculum and determined that the standards for each grade level in each subject area (English Language Arts, Mathematics, Science, Social Studies and Health) are met with the instructional materials that each teacher uses. Every student has sufficient textbooks and/or instructional materials.

**Malibu Middle and High School:**

3 students have insufficient textbooks in the area of English Language Arts; 17 students have insufficient textbooks in the area of math; 154 students have insufficient textbooks in the area of science; 92 students have insufficient textbooks in the area of health. All insufficient texts are on order.

**Santa Monica High School:**

4 students have insufficient textbooks and/or instructional materials in the following areas of study: Foreign Language. Additional texts have been ordered.

**WHEREAS**, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive, and;

**WHEREAS**, the insufficient textbooks or instructional materials listed above were not provided for the following reasons:

**Franklin:** Increased enrollment and the opening of a new kindergarten classroom necessitated the ordering of an additional science kindergarten kit.

**Malibu High School:** Lost textbooks and changes in course enrollments necessitated the ordering of additional textbooks to meet the sufficiency requirements for Earth Science, Environmental Science, Health, Grade 7 English, and Algebra Readiness.

**Santa Monica High School:** Lost textbooks and changes in course enrollments necessitated the ordering of additional textbooks to meet sufficient requirements in Latin.

**WHEREAS**, for the 2008-2009 school year, the principals have verified that students at their schools have been provided with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum framework and that any insufficiencies have been addressed by ordering additional texts as needed;

**BE IT FURTHER RESOLVED**, that actions have been taken to ensure that all students have sufficient textbooks or instructional materials in all subjects consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which the determination is made.

The local governing board of the Santa Monica-Malibu Unified School District hereby certifies that as of this date, each pupil in the district, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in K-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by *CCR, Title 5, Section 9531*.

For students in grades, 9-12, the instructional materials were adopted by the local governing board following district review of the materials and their alignment with state content standards as required by *CCR, Title 5, Section 9531*.

Certification was approved by the local governing board at a public meeting held on October 16, 2008.

The State Board of Education adopted new standards-aligned instructional materials for K-8 in Mathematics on November 8, 2007. The local governing board of Santa Monica-Malibu Unified School District/County Office of Education has provided each pupil with a standards-aligned textbook or basic instructional materials from this adopted list by September 2, 2008, which is the start of the first school term that is not later than 24 months following the state adoption of these materials.

The local governing board certifies that it has provided each pupil in grades 9-12 in English, Mathematics, Science, Social Science, Foreign Language, and Health classes with a standards-aligned textbook or basic instructional materials from this adopted list by September 2, 2008, which is the start of the first school term that is no later than 24 months following the local adoption of these materials.

**THEREFORE**, it is resolved that for the 2008-2009 school year, the Santa Monica-Malibu Unified School District has provided each pupil with sufficient textbooks or instructional materials aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks as specified in Education Code section 60119.

**PASSED AND ADOPTED** by the BOARD of EDUCATION on this October 16, 2008 by the following vote:

Ayes\_\_\_\_\_

Noes\_\_\_\_\_

Absent\_\_\_\_\_

Abstain\_\_\_\_\_

\_\_\_\_\_  
Oscar de la Torre, President

\_\_\_\_\_  
Jose J. Escarce, Vice President

\_\_\_\_\_  
Maria Leon-Vasquez, Member

\_\_\_\_\_  
Ralph Mechur, Member

\_\_\_\_\_  
Kelly Pye, Member

\_\_\_\_\_  
Barry Snell, Member

\_\_\_\_\_  
Kathy Wisnicki, Member

\_\_\_\_\_  
Tim Cuneo, Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR

10/02/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: EXCEPTIONAL LATINO EDUCATOR RECOGNITION

RECOMMENDATION NO. A.23

Board Pres de la Torre has recommended that the board consider the establishment of an Latino Educator Recognition award to be given during National Hispanic/Latino Heritage Month (September 15-October 15).

COMMENT: Attached are the criteria and nomination process for such an award, as discussed at the board meeting on October 2, 2008.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



## **Exceptional Latino Educator Award**

The Board of Education supports recognizing teachers in our school district who provide exceptional instruction and service to our student body. In honor of Hispanic/Latino Heritage Month, the Board of Education presents the Exceptional Latino Educator Award to recognize Latino educators who provide exceptional service to students.

### **Nomination Process:**

1. Educator names are submitted with accompanying application to the site administrator.
2. Site administrators review nominations, selects the educator who meets the selection criteria, and forwards the nomination to the Superintendent's office.
3. Superintendent and board representative make the final selection.
4. Nominee is notified and recognized during Hispanic/Latino Heritage Month at the appropriate school board meeting.

### **Selection Criteria:**

The chosen Latino educator:

1. Has worked for the district for more than 3 years.
2. Provides high quality instruction and a culturally responsive curriculum measured by student performance.
3. Works inside and outside of the classroom and community to support student learning and youth leadership development.
4. Supports the advancement and achievement of all students in the school and community.
5. Provides learning opportunities through field trips, guest speakers, and service learning.
6. Demonstrates a desire to improve upon his/her teaching capabilities by attending professional growth activities.

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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MARTHA DURAN-CONTRERAS

RE: SPECIAL EDUCATION COLLABORATIVE

DISCUSSION ITEM NO. D.01

The Superintendent and staff will report on the progress of the Special Education Collaborative to date, its goals and principles. The report will also address the opportunity for community input regarding the draft criteria for the selection of the Special Education Working Group membership, their roles and responsibilities, and the proposed timeline for Working Group applications. Supporting documents are attached.

NOTE: This report was also presented in Malibu on October 2, 2008.

**SMMUSD Special Education Collaborative**  
**“Working Collaboratively for 21<sup>st</sup> Century Special Education Students”**

**Presented at the Board of Education Meetings October 2 and October 16, 2008**

**Goals of the Collaborative:**

- 1. Make recommendations to the Superintendent that will strengthen the quality and climate of Special Education throughout the district**
- 2. Clarify roles and decision making authority as well as inclusive and respectful processes for Special Education**
- 3. Develop a collaborative approach for addressing issues of change**

**Guiding Principles**

The intent of this effort is to both strengthen the quality and climate of Special Education and to establish a precedent and a prototype for how the district addresses issues. We want to design and build the *social architecture*, the agreed upon structures and the inclusive and respectful processes that will support educational professionals and the communities they serve to deliberate productively on behalf of what is best for all students.

To be successful, we will have to do the following:

- articulate clear boundaries and decision rights
- agree to explicit rules of engagement
- use a smaller representative working group along with broad community engagement
- design a well-organized, interactive process
- communicate often to all stakeholders about process, progress, and outcomes
- assure that the process is fair and transparent
- build capacity for productively addressing difficult issues
- assure sustainability by identifying the leadership, accountability, and resources for follow through

This will be a fast-tracked process so that recommendations can be incorporated into the next budget cycle. The set of strategic priorities, once approved by the Board, will require ongoing leadership, capacity building, and monitoring.

**Project Structure and Roles**

**The Superintendent:**

- appoints the Working Group and receives its recommendations
- keeps the Board and the school community apprised of the progress on a regular basis
- is a member of the Sponsor Group

## **The Sponsor Group**

The Superintendent, CAO, Director of Special Education, and Project Leader will serve as the Sponsor Group for the Special Education Collaborative. The Sponsor Group is part architect, part advisor, and part champion. Over the life of the collaborative, sponsoring work will have four aspects:

- Ensure that the initial expectations are clear, the resources available, and the support sufficient
- Advise and participate as the Working Group requires
- Be informed of the Working Group's deliberations and recommendations
- Translate recommendations into work plans, providing leadership and resources for implementation

## **Project Lead**

The SMMUSD Project Lead will:

- Partner with Claros Group to provide context, plan, and lead the Working Group meetings
- Inspire the Working Group to full constructive participation
- Assure ongoing communication with community stakeholders
- Manage the project timeline and deliverables.

Martha Durán-Contreras is designated as the Project Lead. Her membership in the Sponsor Group will assure consistent communication and guidance. The Project Lead is responsible for assuring frequent communication that keeps all stakeholders informed, efficient use of SMMUSD and consulting resources, and capacity building to support the transformation.

## **Working Group**

The Working Group will convene in November 2008 and work through February 2009, at a minimum. The charge of this group is to review, integrate, and prioritize Special Education goals, strategies, and deliverables currently embedded in disparate documents, including the Barber Report and earlier strategic planning documents. The Working Group will submit recommendations to the Superintendent, who will share these recommendations with the Board in February 2009.

## **Working Group Participant Roles and Responsibilities:**

- Commit up to twenty hours per month for three months to meetings, collecting input, and communicating with key constituents
- Follow the rules of engagement developed by the group
- Actively participate in all deliberations
- Facilitate two-way communication with important stakeholder groups
- Attend all scheduled meetings

## **Claros Group**

This effort will be supported by Laura Peck of the Claros Group and her associates. They provide expertise in organizational assessment and re-modeling and helping organizations navigate change. Ms. Peck will work closely with Martha Durán-Contreras to design and facilitate the project flow as well as the team meetings.

## **WORKING GROUP**

### **Composition**

This work group will have sixteen members, drawn equally from the District and the community.

**District members** may include principals, psychologists, SDC teachers, RSP, coordinators, speech and language specialists, instructional aides, general education teachers.

**Community members** may include CREST, Board of Education members, SE parents, GE parents, community members at large.

**Others** may be invited in as needed, for example, Human Resources, Finance, IT, or legal counsel.

### **Criteria for Membership Selection**

- Represent diversity and a diverse viewpoints and able to consider the good of all
- Have a history of active participation and be willing and ready to have new conversations
- Credible in eyes of peers
- Represent balance of perspectives, grade levels, and school sites
- Willing to hear and respect all perspectives
- Committed to participating in robust communication between the working group and local sites, job-alikes, and the parent community
- Demonstrated leadership skills
- Voluntary service, committed to meeting a minimum of 20 hours/month for four months
- Overlapping membership with key stakeholder groups, including involvement in planning efforts and the Barber report

### **Selection Process**

The Superintendent in consultation with the Sponsor Group develops the criteria for membership of the Working Group.

The Superintendent will give an update on the progress of the Special Education Collaborative as a discussion item at the next two consecutive Board of Education meetings on Oct. 2<sup>nd</sup> in Malibu and Oct 16<sup>th</sup> in Santa Monica. This gives an opportunity for community input regarding the criteria. People can also send their written input to Martha Durán-Contreras (duran-contreras@smmusd.org) no later than the 17<sup>th</sup> of October.

The Sponsor Group will incorporate community feedback regarding criteria and finalize the application for the Working Group. Applications will be available October 20 and due October 30. Applications will be available at the reception desk at the District Office or can be requested from Martha Durán-Contreras, Project Lead, either by phone (310) 450-8338, ext. 282 or by email at duran-contreras@smmusd.org.

In early November, the Superintendent will convene a Selection Committee composed of the Sponsor Group and chairs (or their representatives) from the SEDAC and the PTA-Special Education Committee. The Selection Committee will review the applications for diversity and parity and recommend membership to the Superintendent by November 7<sup>th</sup>.

The Superintendent will review the recommendations and appoint members to the Working Group in time for the first meeting of the Special Education Collaborative.

TO: BOARD OF EDUCATION

DISCUSSION

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: 2008 INTENSIVE INTERVENTION SUMMER SCHOOL UPDATE

DISCUSSION ITEM NO. D.02

Intensive Intervention Summer School (IISS) for students exiting grades 2 through 12 was held from late June through August 2008.

This presentation will report on the professional development, and implemented curriculum for English Language Arts and Mathematics. Results from students' pre- and post-tests administered during the summer school program, along with longitudinal performance on CSTs for 2007 IISS students will be shared. In addition, a summary of survey data from parents, students and teachers will be presented.

IISS data, a cost analysis of the program, as well as reflections and considerations from the elementary, middle and, high school IISS administrators will provide the basis for discussion of the 2008 IISS program and implications for future development and improvement of the IISS program for 2009.

TO: BOARD OF EDUCATION

DISCUSSION

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / MAROLYN FREEDMAN

RE: ADOPT POLICY 5022 - STUDENT AND FAMILY PRIVACY RIGHTS

DISCUSSION ITEM NO. D.03

It is recommended that the Board of Education adopt Board Policy 5022 - Student and Family Privacy Rights. This policy is required in order to conduct the California Healthy Kids Survey.

COMMENTS: In compliance with the No Child Left Behind Act of 2001, CDS now requires that all districts receiving Title IV funds must administer the *California Healthy Kids Survey (CHKS)* biennially to assess needs and demonstrate accountability. The *California Healthy Kids Survey* is a comprehensive, self-report youth survey for grades 5, 7, 9 and 11. It assesses all major areas of health-related risk behavior and resilience, with an emphasis on preventing substance use and violence and on promoting positive youth development and well-being.

Districts are required to adopt a policy on privacy rights that explicitly addresses the consent process. Before any student can take the survey, both parents and students have to be thoroughly informed about the survey following standard guidelines for the protection of human subjects and given the opportunity to decline survey participation.

This policy and the accompanying Administrative regulations meet the requirements set forth by the California Department of Education (CDE) for the administration of the *California Healthy Kids Survey*.

Attachments:

- Policy 5022 - Student and Family Privacy Rights  
(*recommended for adoption*)
- Administrative Regulation 5022 - Student and Family Privacy Rights  
(*for information*)



THIS IS A **NEW** POLICY

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
5022	Students	Student and Family Privacy Rights		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
	X			

**DETAIL**

The Governing Board believes that personal information concerning district students and their families should be kept private in accordance with the law, including the provisions outlined in the Family Educational Rights and Privacy Act (FERPA).

**Collection of Personal Information**

The board recognizes that in compliance with the No Child Left Behind Act of 2001, districts receiving Title IV funds must administer the California Healthy Kids Survey biennially. Guidelines for parent consent to participate in the survey are outlined in the Administrative Regulations for this policy.

The Board prohibits district staff from administering or distributing to students survey instruments that are designed for the purpose of collecting personal information for marketing or for selling that information.

**REFERENCE**

**EDUCATION CODE**

49450-49457 Physical examinations  
49602 Confidentiality of pupil information  
51101 Parents Rights Act of  
200251513 Personal beliefs  
51938 Sexual Health and HIV/AIDS Prevention Education Act; notice and parental excuse

**UNITED STATES CODE, TITLE 20**

1232g Family Educational Rights and Privacy Act  
1232h Protection of pupil rights

**MANAGEMENT RESOURCES**

**WEB SITES**

CSBA: <http://www.csba.org>  
CDE: <http://www.cde.ca.gov>  
USDOE, Family Policy Compliance Office: <http://www.ed.gov/offices/OM/fpco/>

**ADOPTED**

**REVISED**

**CSBA DATE**

November 2002

THIS IS A **NEW** ADMINISTRATIVE REGULATION

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
5022	Students	Student and Family Privacy Rights		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
	X			

**DETAIL**

**Definition**

Personal information means individually identifiable information including a student's or parent/guardian's first and last name, a home or other physical address (including street name and the name of the city or town), a telephone number, or a social security identification number. (20 USC 1232h)

**Surveys Requesting Information about Beliefs and Practices**

A student's parent/guardian shall provide prior written consent before the student participates in a survey containing one or more of the following items: (20 USC 1232h; Education Code 51513)

1. Political affiliations or beliefs of the student or his/her family.
2. Mental or psychological problems of the student or his/her family.
3. Sexual behavior or attitudes or personal beliefs and practices in family life or morality.
4. Illegal, anti-social, self-incriminating or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians or ministers.
7. Religious practices, affiliations or beliefs of the student or his/her parent/guardian.
8. Income, except to the extent that income is required to be disclosed by law for participation in a program or for receiving financial assistance under such a program.

If a student participates in a survey regarding information about beliefs and practices as identified above, school officials and staff members shall not request or disclose the student's identity.

Notwithstanding the above requirements, the district may administer to students in grades 7-12, anonymous, voluntary, and confidential research and evaluation tools to measure student

health risks and behaviors, including tests and surveys about the student's attitudes or practices related to sex as long as parents/guardians are provided written notice and given an opportunity to request that their child not participate. (Education Code 51938)

**Exceptions to Collection of Personal Information**

Any district restriction regarding collection of personal information shall not apply to the collection, disclosure, or use of personal information collected from students for the purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following: (20 USC 1232h)

1. College or other postsecondary education recruitment or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

**Parent/Guardian Access to Surveys and Instructional Materials**

Before school staff administers a survey or evaluation containing personal information as identified above or distributes an instrument to a student for the purpose of collecting personal information, the student's parent/guardian may: (20 USC 1232h; Education Code 51938)

1. Upon request, inspect that survey or instrument before it is administered or distributed to his/her child or any instructional material used as part of his/her child's educational curriculum.

Within a reasonable period of time of receiving a request, the principal or designee shall permit a parent/guardian to view a survey, instrument or instructional material.

2. Refuse to allow his/her child to participate in the activity.

Students whose parents/guardians exercise this option shall not be penalized by the district. (20 USC 1232h)

**Health Examinations**

No school official or staff member shall subject a student to a non-emergency, invasive physical examination as a condition for school attendance, except as permitted or required under California law. (20 USC 1232h)

Invasive physical examination means any medical examination that involves the exposure of private body parts or any act during such examination that includes incision, insertion or injection into the body, but does not include a properly authorized hearing, vision or scoliosis screening. (20 USC 1232h)

**Notifications**

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians of: (20 USC 1232h)

1. The district's policy regarding student privacy.
2. The process to opt their children out of participation in any activity described in this policy and administrative regulation.
3. The specific or approximate dates during the school year when the following activities are scheduled:
  - a. Survey requesting personal information
  - b. Physical exams or screenings

**BOARD POLICY:** 5022 Student and Family Privacy Rights

**LAST BOARD ACTION:** XXXXXXXX

**CSBA DATE:** March 2004

**INTERIM SUPERINTENDENT:**

\_\_\_\_\_  
*Tim Cuneo*

**DATE:** XXXXXXXX

TO: BOARD OF EDUCATION

DISCUSSION

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / LAUREL SCHMIDT

RE: REVISE BOARD POLICY 5141.7 - SEIZURE DISORDERS-USE OF APPARATUS, SWIMMING, AND SHOP EQUIPMENT

DISCUSSION ITEM NO. D.04

It is recommended that the Board of Education revise BP 5141.7 Seizure Disorder, to allow students with seizure disorders to participate in activities that involve swimming, apparatus or shop equipment if they have written clearance from their physicians.

COMMENTS: Students were formerly required to be seizure-free for one to two years in order participate in activities that involved swimming, apparatus or shop equipment. School health officials are recommending that participation should be determined by the student's personal physician. The student would be required to obtain clearance annually and submit a letter at the beginning of each school year to provide up-to-date information to the health staff on the student's condition.

Attached is the revised policy with the new language underlined. The text to be removed has been stricken.

Attachments:

- Policy 5022 - Student and Family Privacy Rights  
(*recommended for adoption*)

New text in underline  
 Deleted text in ~~strikeout~~

<u>NUMBER</u> 5141.7	<u>ARTICLE</u> Students	<u>TITLE</u> Policy on Seizure Disorders (Epilepsy) for Students - Use of Apparatus, Swimming, and Shop Equipments	
<u>SUBTOPIC</u> Welfare	<u>POLICY</u> X	<u>REGULATION</u>	<u>EXHIBIT</u>

**DETAIL**

The policy of the Santa Monica-Malibu Unified School District regarding seizure disorders (epilepsy) is as follows:

1. ~~A student Students with seizure disorder must have been seizure free for one year to use apparatus in physical education classes (even though on medication.)~~
2. ~~A student must have been seizure free for two years to swim or use shop equipment:~~
  - (a) ~~Elementary children with a seizer disorder may take part in a swimming program providing the parent accompanies the child to each session and providing that the parent assists the instructor in watching the child.~~
  - (b) ~~Letters from the student's physician and parent, giving consent to the use of shop equipment, or participation in the swimming activity are required.~~

Students with seizure disorder must present a letter from their physician and parent/guardian to the school nurse or principal at the beginning of each school year that specifically gives consent for the student's participation in swimming, use of shop equipment or playground apparatus.

**REFERENCE**

**MANAGEMENT RESOURCES**

**ADOPTED**

April 24, 1978

**REVISED**

**CSBA DATE**

**DISTRICT GOAL**

TO: BOARD OF EDUCATION

DISCUSSION

10/18/08

FROM: TIM CUNEO

RE: DISTRICT ADVISORY COMMITTEES - DRAFT OF CHARGES AND  
OPEN RECRUITMENT TO FILL VACANCIES FOR 2008-09

DISCUSSION ITEM NO. D.05

This item is intended to trigger the annual review of the rosters for District Advisory Committees, the determination of the goals and direction for the coming year as directed by the Board of Education, as well as discussion of any funding implications for selected committees. Following review of the enclosed drafts of the charges, district staff liaisons are prepared to organize the structure for each DAC, schedule their first meeting, and begin the application process for the annual recruitment of individuals to serve as members.

**Staff Report**

The current District Advisory Committees and their respective district staff liaison are as follows:

<b>District Advisory Committee</b>	<b>Staff Liaison</b>
English Learners Advisory	Aida Diaz
Child Care and Development	Judy Abdo
Community Health and Safety	Marolyn Freedman
Visual & Performing Arts	Tom Whaley
Special Education	Ruth Valadez

Staff recommends that the board direct the DACs to focus on the following charges. The construction of these are aligned with both State and Federal mandates, the district's strategic plan, and staff's suggested focus given our review of current achievement improvement progress. These charges will return for approval at a November board meeting.

**ENGLISH LEARNERS ADVISORY**

The charge to the Bilingual DAC shall be:

- In accordance with State and/or Federal regulations, the Bilingual Advisory Committee is charged with collecting, reviewing, and analyzing data and collecting public opinion concerning issues related to Bilingual students and their achievement on the California State standards in English, Math, Science, and Social Studies, as well as, their mastery of English. The Board will review the committee's findings in its annual report.

### **CHILD CARE and DEVELOPMENT**

The charge to the Child Care and Development DAC shall be:

- Continue work to increase the number of full time preschool children served. Open a new full day classroom at Washington West in September 2008.
- Implement a database enrollment system.
- Use the summer months to create special transition programs to prepare 4-year-olds for kindergarten. Involve families in the transition activities. Enroll kindergarten children whose families want childcare as early as possible to assist in their transition to kindergarten before and after school programs.
- Work with Ed Services to provide opportunities for CDS preschool and CREST teachers and kindergarten teachers to interact and cross train.
- Continue to work with site facility planning committees at each CDS site.
- Work with the Special Education DAC to establish communication between the DACs and to participate in planning for Special Education preschool and CDS preschool and CREST programs to enhance inclusion opportunities.

### **COMMUNITY HEALTH and SAFETY**

The charge of the Community Health and Safety DAC shall be:

- Assist, inform, and support the board on issues related to student health, wellness, and safety.
- Monitor contemporary issues in health and safety that have a direct impact on school age children.
- Encourage developmentally appropriate health and physical education in all schools.
- Identify community resources to enhance health and safety in schools.
- Identify community resources to provide supplemental mental health supports for children and families.
- Review the literature and best practices associated with healthy eating, delivery of student meals and student consumption of meals aimed at the reduction of childhood obesity and establishing healthy life-long eating habits to support its work.

### **VISUAL AND PERFORMING ARTS**

The charge of the Visual and Performing Arts DAC shall be:

- Serve as a vehicle for parents, community, teachers, and students to communicate with the Board of Education on matters related to all students' equitable access to and successful participation in comprehensive, sequential, standards-based PreK-12 Arts Education. A comprehensive arts education program, with the arts taught as discrete



disciplines, should be an integral part of the core curriculum offered to all students at all grade levels.

- Assess our current Visual and Performing Arts programs (Dance, Music, Theatre, and Visual Arts).
- Compare the District's curriculum scheduling, staffing, instructional materials, equipment, and facilities with national and state standards and frameworks.
- Work with various agencies to explore funding to support the Visual and Performing Arts programs.

### **SPECIAL EDUCATION**

The Special Education DAC will be discussing its draft charges at its meeting on October 14, after which those recommended draft charges will come forward for board discussion at a future board meeting.

The Staff liaison is charged with the review of Policy and Administrative Regulation 1220. They are expected to determine adherence to general guidelines with respect to roles, functions, responsibilities, membership, election, and terms of office, meetings, and operations. A report detailing compliance will be filed with the Chief Academic Officer no later than November 1, 2008. Accompanying the report will be a calendar of meetings of which there will be no less than five (5) scheduled during this academic year.

### **Reporting to the Board of Education**

The following is the schedule for DAC reports to the Board of Education for Spring 2009:

<b>District Advisory Committee</b>	<b>Date of Report - 2009</b>
Community Health and Safety	May 7, 2009
English Learners Advisory	May 7, 2009
Child Care and Development	May 21, 2009
Special Education	May 21, 2009
Visual & Performing Arts	June 4, 2009