

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
AGENDA

July 24, 2008

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, July 24, 2008**, in the **District Administrative Offices**: 1651 16th Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices: 1651 16th Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

The public meeting will begin at 5:30 p.m.

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

Time Certain Items: Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION:

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act:
DN-1001-08/09 DN-1002-08/09
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957, as cited in the Brown Act (Interim Superintendent, Director, Coordinator)
- Pupil hearing pursuant to EC §48918 (c) as cited in the Brown Act (*agenda item No. A.33*)

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS

- New Interim Superintendent – Tim Cuneo

V. APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

A.01 Approval of Minutes.....1
June 5, 2008
June 24, 2008
June 25, 2008
June 26, 2008
July 1, 2008
July 10, 2008

VII. CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

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Romo for Construction and Facilities Legal Matters for Measure “BB”35
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VIII. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**

IX. COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

A. Student Board Member Reports

B. SMMCTA Update – Mr. Harry Keiley

C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

- D. PTA Council President Report – Rebecca Kennerly**
- E. Financial Oversight Committee**
- F. Measure “BB” Advisory Committee**
- G. Report from City of Santa Monica – Karen Ginsberg, Assistant Director of Community and Cultural Services**
Study of Shared Use Opportunities – Civic Center Auditorium and Santa Monica High School Campuses

X. SUPERINTENDENT’S REPORT

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI. MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

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XII. DISCUSSION ITEMS

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XIII. INFORMATIONAL ITEMS

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XIV. BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX. ADJOURNMENT

The next regularly scheduled meeting will be held on **Thursday, August 21, 2008**, at **5:30 p.m.** in the Board Room at the District Offices: 1651 16th Street, Santa Monica, CA.

**Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.
Meetings held at the District Office and in Malibu are taped and rebroadcast
in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

SMMUSD Board of Education Meeting Schedule 2008-2009

Closed Session begins at 4:00pm
Public Meetings begin at 5:30pm

July through December 2008					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July				7/24 DO	* 7/1: Special Meeting * 7/10: Special Meeting
August			8/21 DO		
September	9/4 DO			9/18 DO	
October	10/2 M		10/16 SM		
November	11/6 M		11/20 SM	11/27 (5 th Thurs)	Thanksgiving 11/27-28
December		12/11 DO		winter break	Usually one mtg. (Three wks in Dec. before winter break)
December 22 – 31: Winter Break					
January through June 2009					
January 1 – 2: Winter Break					
January	winter break		1/15 DO	1/29 (5 th Thurs)	
February	2/5 M		2/19 SM		
March	3/5 M		3/19 SM		Stairway 3/26 & 3/27
April	4/2 DO	spring break	spring break	4/23 DO	
April 6-17: Spring Break					
May	5/7 M		5/21 SM		
June	6/4 DO			6/25 DO	Last day of school 6/19

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District
Board of Education
July 24, 2008**

I CALL TO ORDER

A Roll Call

Oscar de la Torre – President
Jose Escarce – Vice President

Maria Leon-Vazquez
Ralph Mechur
Kelly Pye
Barry Snell
Kathy Wisnicki

Student Board Members

B Pledge of Allegiance

II CLOSED SESSION

TO: BOARD OF EDUCATION
FROM: TIM CUNEO
RE: APPROVAL OF MINUTES

ACTION
07/24/08

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

June 5, 2008
June 24, 2008
June 25, 2008
June 26, 2008
July 1, 2008
July 10, 2008

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

Contractor/ Contract Dates	Description	Site	Funding
Martha Ramirez Oropeza 6/30/08 to 7/25/08 \$25 per hour Not to exceed \$1,500	Summer School Reading Program, 3 hours per day	Edison	01-90150-0-11100- 10000-5802-001-4010
STAR Education 2/8/08 to 4/25/08 Not to exceed \$4,800	GATE science program for grades 4 & 5	Rogers	01-71400-0-11100- 10000-5802-006-4060 and 01-73950-0-11100- 10000-5802-006-4060
Matias Nardi 4/25/08 Not to exceed \$300	Racial Harmony Dance Performance	Santa Monica High School	01-90121-0-11100- 10000-5890-015-4150
Melanie Ronning 3/1/08 to 5/31/08 Not to exceed \$2,000	BTSA – Special Population Class	Ed Services	01-72710-0-11100- 10000-5802-035-1300
Marco Antonio Diaz 7/22/08 to 7/29/08 Not to exceed \$200	Teaching Young Collegians’ math workshops	Ed Services	01-70910-0-47600- 10000-5802-035-1300
Michael Hill Consulting Services 7/1/08 to 6/3/08 <u>ORIGINAL</u> <u>AMOUNT: \$30,000</u> <u>TOTAL AMENDED</u> <u>AMOUNT: \$60,000</u>	Collaboration between the City of Santa Monica and the District on implementation of Phase 1 of the Draft Facilities Master Plan per Measure “BB”	District	21-00000-0-00000- 85000-5802-050-1500

<p>Network Solutions, Inc.</p> <p>7/1/08 to 6/30/08</p> <p>Not to exceed \$199,000</p>	<p>To continue & extend the contract to ensure effective technology consulting services throughout the next year. Several projects are currently underway involving implementation of the data system upgrade & connectivity throughout the district, & facilitate relocation on MPOE at Malibu HS.</p>	District	<p><i>Correction on account number</i> <u>21-00000-0-00000-85000-5802-050-1500</u></p>
<p>Killefer Flamang Architects</p> <p>7/1/08 to 6/30/09</p> <p>Not to exceed \$70,000</p>	<p>To continue & extend the contract. Work includes the design & planning of the parking lot relocation at John Adams MS. Design plan includes surrounding pathways, landscape, & nearby JAMS clubhouse building that may be affected, as well as preparation of necessary documents associated with this project.</p>	District	<p><i>Correction on account number</i> <u>21-00000-0-00000-85000-5802-011-2600</u></p>
<p>Patrick S. Kennedy</p> <p>7/1/08 to 6/30/09</p> <p>Not to exceed \$14,000</p>	<p>To continue & extend the contract to assist district staff with consulting & constructions teams working on Meas. BB projects. The District Project Management Firm recommends this selected architectural consultant to assist with necessary RFP documents & other activity associated with Meas. BB.</p>	District	<p><i>Correction on account number</i> <u>21-00000-0-00000-85000-5802-050-1500</u></p>
<p>UCLA Center X</p> <p>8/18/08 to 8/19/08</p> <p>Not to exceed: \$7,200</p>	<p>To provide professional training in the area of mathematics instruction for District K-2 teachers</p>	Ed Services	<p>01-40350-0-11100-1-21000-5802-035-1300</p>
<p>The Jump Squad</p> <p>7/14/08 – 7/15/08</p> <p>Not to exceed: \$900</p>	<p>To provide 4 1-hour classes to the summer school-age program. The Jump Squad is a community-based effort committed to enhancing the youth experience by encouraging the development of character, confidence, & leadership skills through the rhythmic team sport of Double Dutch.</p>	Child Development Services	<p>12-00000-0-85000-5802-070-2700</p>
<p>Nigro, Nigro & White</p> <p>7/1/08 to 6/30/10</p> <p>Total Amount not to Exceed: \$56,423: \$18,075 (2007-08) \$18,798 (2008-09) \$19,550 (2009-10)</p>	<p>BB Bond Auditing Services for 2007-08, 2008-09, & 2009-10</p>	Business Services	<p>21-00000-0-00000-85000-5802-050-2600</p>

Nigro, Nigro & White 7/1/08 to 6/30/10 Total Amount not to Exceed: \$10,405: \$3,300 (2007-08) \$3,465 (2008-09) \$3,640 (2009-10)	Measure S Parcel Tax Auditing Services for 2007-08 and Measure R Parcel Tax Auditing Services for 2008-09 & 2009-10	Business Services	01-00000-0-00000-71900-5802-051-2510
Daly America 8/1/08 to 10/31/08 Not to exceed: \$15,750	Pt. Dume Solar Project, Management Services	Pt. Dume	01-90150-0-11100-85000-5802-019-4190
Zevitz-Redfield & Associates, Inc. Will Carey 7/1/08 to 6/30/09 Cost: \$125.00 / hour (up to a total of 300 hours) Not to exceed \$37,500	Hourly availability to support new Director of Information Services.	Information Services	01-00000-0-00000-77000-5640-054-2540
UC Regents Daniela Chavez 10/1/07 – 6/30/08 Not to exceed \$10,000	Student counseling and tutorial programs	Samohi	01-90150-0-11100-10000-5802-015-4150
UCLA Center X Ada Parsi 8/29/07 to 6/20/07 Not to exceed \$5,250	Professional Development: math presentations to school staff.	JAMS	01-90121-0-11100-10000-5802-011-4110
<u>TBD</u> 8/1/08 to 6/30/09 Not to exceed \$ <u>TBD</u>	Testing services for Pt. Dume Solar Project and Boys and Girls Club at John Adams Middle School	Pt. Dume JAMS	21-00000-0-00000-85000-5802-019-2600 and 21-00000-0-00000-85000-5802-011-2600

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BARBA, Maricela</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Resource: Conference and Travel	Various Workshops Downey, CA 2/20/08, 5/27/08 and 6/26/08	\$78 Mileage Only Post-pay for 2007/2008
<u>BRADFORD, Maureen</u> Ed Services 01-30100-0-11100-10000-5220-035-1300 General Fund- Resource: Title I	Title I Part 1 Downey, CA June 3, 2008	\$85 Post-pay for 2007/2008
<u>CHOU, Sally</u> Ed Services 01-00000-0-19600-21000-5800-030-1300 General Fund- Function: Supervision of Instruction	Claros Group (Leadership Coaching) Oakland, CA July 31, 2008	\$250
<u>Heyler, Sioux</u> Special Education 01-34100-0-57700-11900-4310-044-1400 General Fund- Resource: Dept. Rehab: Transitrn	Navigating the Roadmap to Success Secondary Transition Conference Palm Springs, CA April 28 – 29, 2008	\$839 Post-pay for 2007/2008
<u>JEFFRIES, Jane</u> District Office 01-00000-0-1110-31400-5220-041-1400 General Fund- Function: Health Service	School Health Program Manager Meetings Downey, CA 9/19/08, 12/12/08, 3/20/09 & 5/29/09	\$100
<u>KRATZER, Cindy</u> Ed Services CDE pays all expenses	California Department of Education Curriculum Frameworks and Instructional Resources Sacramento, CA July 13 – 18, 2008	\$0

<u>MAEZ, Jan</u> Business Services 01-00000-0-00000-73000-5220-050-1500 General Fund- Function: Business Services	School Finance & Management Conference 2008 Ontario, CA July 21, 2008	\$300
<u>PEDROZA, Hugo</u> Santa Monica High 01-70550-0-11100-10000-5220-015-4150 General Fund- Resource: CAHSEE Intensive Instr.	Various Workshops Los Angeles, CA September 2007 – June 2008	\$600 Post-pay for 2007/2008
<u>SCOTLAND, Alva</u> Adams Middle 01-73950-0-11100-10000-5220-011-4110 General Fund- Resource: School & Library Imprvmnt.	Supporting AVID School wide 2008 Downey, CA August 19 –20, 2008	\$300
<u>STEVENS, Maria</u> Santa Monica High School 01-71400-0-11100-10000-5220-015-4150 General Fund- Resource: Gifted/Talented Edu (GATE)	AP Summer Institute English Language and Composition Palos Verdes, CA August 11-15, 2008	\$725
<u>SUHD, Mike</u> ROP 01-96352-0-71100-27000-5220-080-7800 General Fund- Resource: ROP-Support	California Industrial and Technology Education Consortium Professional Development Institute Palm Springs, CA 11/30/07-12/1/07	\$350 Post-pay for 2007/2008
<u>TARPLEY, Shirley</u> Adams Middle 01-67610-0-11100-10000-5220-011-4110 General Fund- Resource: P.E. Grant	California Middle School Physical Education Workshop Fullerton, CA July 27 – 30, 2008	\$235
<u>TIPPER, Jeff</u> Santa Monica High 01-00000-0-11100-27000-5220-015-4150 General Fund- Resource: School Administration	Staff Development San Diego, CA May 23, 2008	\$133 Post-pay for 2007/2008

Adjustments

(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)

NONE		
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Group Conference and Travel: In-State

** a complete list of conference participants is on file in the Department of Fiscal Services*

<u>AVENA, Kathleen</u> <u>GAMON, Ken</u> Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	Positive Practices in Behavioral Support Los Angeles, CA July 22 – 25, 2008	\$1,200
<u>JONES, Teri</u> <u>KEMP, Anita</u> +9 Students ROP 01-35500-0-38000-10000-5220-080-7800 General Fund- Resource: Carl Perkins	(SAGE) Students for the Advancement of Global Entrepreneurship State Competition March 24 – 26, 2008	\$600 TOTAL Post-pay for 2007/2008

<u>PLATZ, Leyla</u> <u>KHIMANI, Ashraf</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- Resource: Personnel/ HR Services	PC Products User Conference 2008 Downey, CA June 26, 2008	\$60 TOTAL Post-pay for 2007/2008
<u>RIEDMILLER, Jill</u> <u>SMITH, Angelique</u> Special Education 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	Sensory Processing Disorder Burbank, CA January 22, 2008	\$448 Post-pay for 2007/2008
<u>SFERRA, Luke</u> +2 Additional Staff Malibu High 01-00000-0-11100-27000-5220-010-4100 General Fund- Resource: School Administration	UC Counselor Conference Los Angeles, CA September 17, 2008	\$300
<u>RIEDMILLER, Jill</u> Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	Sensory Processing Disorder Burbank, CA January 22, 2008	\$150 Post-pay for 2007/2008
<u>SUFFOLK, Stefanie</u> <u>CATANZANO, Linda</u> Lincoln Middle 01-73950-0-11100-10000-5220-012-4120 General Fund- Function: School & Library Imprvmnt.	California Reading & Literacy Project Westwood, CA August 12 – 14, 2008	\$416 TOTAL

Out-of-State Conferences: Individual		
NONE		

Out-of-State Conferences: Group		
<u>DONOHUE, Mary</u> <u>WHITLEY, Ann</u> Roosevelt Elementary 01-71400-0-11100-10000-5220-015-4150 General Fund- Resource: Gifted Talented Edu (GATE)	26 th Annual July Institute on the Teaching of Writing New York, NY July 7 – 11, 2008	\$1,200 TOTAL
<u>GOLDMAN, Jennifer</u> +3 Additional Staff Santa Monica High 01-71400-0-11100-10000-5220-015-4150 General Fund- Resource: Gifted Talented Edu (GATE)	6 th Annual August Institute on the Teaching of Reading New York, NY August 18 – 22, 2008	\$2,400 TOTAL

<u>JONES, Teri</u> <u>KEMP, Anita</u> +7 Students ROP 01-35500-0-38000-10000-5220-080-7800 General Fund- Resource: Carl Perkins II	(SAGE) Students for the Advancement of Global Entrepreneurship Cincinnati, OH May 21 – 24, 2008	\$2,000 TOTAL Post-pay for 2007/2008
<u>SHAFIEY, Miriam</u> +2 Students ROP 01-35500-0-38000-10000-5220-080-7800 General Fund- Resource: Carl Perkins II	(DECA) Distributive Education Clubs of America Atlanta, GA April 26 – 29, 2008	\$1,300 TOTAL Post-pay for 2007/2008

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / JUDY ABDO

RE: HEAD START - ADDITIONAL FUNDS FOR FY 2008-2009 AND
BUDGET ADJUSTMENT FOR FY 2007/2008

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve the request and receipt of additional funds for the 2008-2009 fiscal year of \$60,000 to the Head Start Basic Budget

Funding Information

Source: Child Development Fund - Restricted
Currently Budgeted: No
Account Number: 12-52101-0-00000-00000-8285-090-0000
Description: Head Start Basic
Amount: \$60,000

COMMENT: The additional funds will be used to maintain the extension of the end time of childcare services in one classroom from 2:30 p.m. to 6:00 p.m. at Will Rogers Preschool program.

Budget Adjustment - FY 2007-2008

Certificated Salaries	43,00
Classified Salaries	(28,000)
<u>Fringe Benefits</u>	<u>(15,000)</u>
Total	0

To adjust the FY 2007/08 budget based on actual expenditures.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / JUDY ABDO

RE: WASHINGTON WEST PRESCHOOL/ROOSEVELT SCHOOL-AGE PROGRAM

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the creation of teachers and assistants positions and to begin the hiring process to operate an additional full-day/full-year preschool class at Washington West-Room 3, and an additional class at the Roosevelt School-Age program.

Funding Information

Source: Child Development Fund - Restricted
 Currently Budgeted: No
 Account Number: 12-60600-0-00000-00000-8673-000-0000
 Description: Preschool - Parent Fees
 Account Number: 12-00000-0-00000-00000-8673-000-0000
 Description: School-Age - Parent Fees

COMMENT: The new class at the Washington West-Room 3 will operate from 7:30 a.m. to 6:00 p.m. This program will be operating under the General Child Care State Contract (CCTR) and parent fees. The class at Roosevelt School-Age will be serving children K-3 in the before-and-after school program. The budget will be funded entirely with parent fees.

Current staff and benefit costs for both classes will be included and there will be no encroachment on the general fund of the school district.

STAFF POSITIONS NEEDED:

Washington West:

Roosevelt School-Age:

1	7-hour teacher	1	4-hour teacher
2	3.5-hour assistants	1	3.5-hour assistant
2	3.5-hour non-merit positions		

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

07/24/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2007-2008

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2007-2008 as follows:

NPS/NPA

2007-2008 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Junior Blind - contract increase	5/1/01	NPS	#8 - UC08008	\$ 184
Devereux Foundation - contract increase	6/08/89	NPS	#26- UC08097	\$ 554
Devereux Foundation - contract increase	5/31/90	NPS	#41- UC08224	\$ 1
Heritage School - contract increase	2/6/92	NPS	#45 - UC08274	\$ 235
Kayne-Eras	3/15/93	NPS	#53- UC08311	\$ 4,596
Julia Hobbs Speech Pathology - contract increase	1/20/00	Speech Therapy	#8 - UC08035	\$ 130
Allison Freeman	2/16/96	DHH counseling	#36- UC08164	\$ 1,375

Amount Budgeted NPS/NPA 07/08	\$ 3,000,000
Prior Board Authorization as of 6/25/08	\$ 2,648,116
Prior Board Authorization for Instructional Aides	\$ 68,145
Prior Board Authorization for Speech Therapy	\$ 130,739
Prior Board Authorization for Occupational Therapy	\$ 103,310
Balance	\$ 19,569
Positive Adjustment (See Below)	\$ 38,087
Total Amount for these Contracts	\$ 7,075
Balance	\$ 50,581

Adjustment

NPA/NPS Budget 01-65000-0-57500-11800-5125-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 38,087 as of 7/24/08

NPA/NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Excelsior	NPS	#5 - UC08005	E	\$ 15,510	
Heritage School	NPS	#6 - UC08006	R	\$ 760	
Heritage School	NPS	#7 - UC08007	R	\$ 1,306	
Vista School	NPS	#27 - UC08101	R	\$ 650	
Devereux	NPS	#31 - UC08111	R	\$ 8,452	
Vista School	NPS	#38 - UC08225	R	\$ 3,564	
Vista School	NPS	#43 - UC08271	R	\$ 1,224	
Vista School	NPS	#48 - UC08299	E	\$ 3,201	
Therapy West	Physical Therapy	#19 - UC08046	R	\$ 2,970	
Therapy West	Physical Therapy	#62 - UC08293	E	\$ 450	

Instructional Consultants

2007-2008 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Samantha Fogel	3/3/06	Increase contract	#4 - UC08051	\$ 70
Samantha Fogel	10/11/06	Increase contract	#5 - UC08052	\$ 70
Sandra Kaler, Ph.D	5-14-98	increase contract date & amount	#67- UC08163	\$ 1,800

Amount Budgeted Instructional Consultants 07/08	\$ 350,000
Prior Board Authorization as of 6/05/08	\$ 467,624
Prior Board Authorization for Occupational Therapy	\$ 52,297
Balance	<u>\$ -169,921</u>

Positive Adjustment	\$ 0
	<u>\$</u>

Total Amount for these Contracts	\$ 1,940
Balance	<u>\$ -171,861</u>

Non-Instructional Consultants
 2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	6/19/08	NPS travel increase	#3-UC08105	\$ 775

Amount Budgeted Non-Instructional Consultants 07/08	\$ 225,000
Prior Board Authorization as of 6/05/08	\$ 195,162
Balance	\$ 29,838
 Total Amount for these Contracts	 \$ 775
Balance	\$ 29,063

NPS-Legal
 2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Atkinson, Andelson, Loya, Rudd & Romo	Legal services	#1 - UC08026	\$ 25,000
Littler Mendelson	Legal Services	#4	\$ 2,000

Amount Budgeted Legal Services 07/08	\$ 195,000
Prior Board Authorization as of 6/25/08	\$ 245,000
Balance	\$ -50,000
Positive Adjustments (See Below)	\$ 22,553
 Total Amount for these Contracts	 \$ 27,000
Balance	\$ -54,447

Adjustment					
NPA/NPS Budget 01-65000-0-57500-11900-5820-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 22,553 as of 7/24/08					
NPA/NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Fagan, Friedman & Fulfrost	Legal Services	#5 -	R	\$ 22,553	

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

07/24/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2008-2009

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year **2008-2009**

NPS/NPA

2008-2009 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Kayne-Eras	8/24/97	NPS	#1-UC09053	\$ 38,133
Kayne-Eras	9/26/90	NPS	#2-UC09054	\$ 37,849
Provo Canyon	11/30/93	NPS	#3-UC09055	\$ 32,142
Aspen Ranch	10/19/92	NPS	#4-UC09056	\$ 33,750
New Haven	1/13/93	NPS	#5-UC09057	\$ 24,783
Carousel	9/28/01	NPS	#6-UC09058	\$ 53,124
Kayne-Eras	3/15/93	NPS	#7-UC09059	\$ 34,069
Devereux	6/8/89	NPS	#8-UC09060	\$ 4,878
Echo Horizon	11/16/99	NPS	#9-UC09061	\$ 30,386
Heritage School	2/6/92	NPS	#10-UC09062	\$ 24,389
Heritage School	9/27/91	NPS	#11-UC09063	\$ 24,389
Heritage School	9/23/93	NPS	#12-UC09064	\$ 24,389
Little Citizens	11/6/91	NPS	#13-UC09065	\$ 41,232
Provo Canyon	12/27/94	NPS	#14-UC09066	\$ 32,142
Provo Canyon	4/20/95	NPS	#15-UC09067	\$ 32,142
Vista School	12/2/95	NPS	#16-UC09068	\$ 3,263

Vista School	10/30/92	NPS	#17-UC09069	\$ 25,858
Westview School	4/12/91	NPS	#18-UC09070	\$ 34,464
Westview School	3/28/91	NPS	#19-UC09071	\$ 37,404
Yellowstone	6/19/90	NPS	#20-UC09072	\$ 22,095
The H.E.L.P. Group	6/4/87	NPS	#21-UC09073	\$ 53,177
The H.E.L.P. Group	3/11/92	NPS	#22-Uc09074	\$ 49,812
The H.E.L.P. Group	8/14/93	NPS	#23-UC09075	\$ 43,071
The H.E.L.P. Group	7/23/90	NPS	#24-UC09076	\$ 7,597
The H.E.L.P. Group	7/16/91	NPS	#25-UC09077	\$ 46,919
Devereux	5/31/90	NPS	#26-UC09078	\$ 1,562
Junior Blind of America	5/1/01	NPS	#27-UC09079	\$ 5,507
Vista School	5/5/91	NPS	#28-UC09080	\$ 37,408
Tobinworld	5/28/89	NPS	#29-UC09081	\$ 36,513
North Hills Prep	1/13/92	NPS	#30-UC09082	\$ 5,262
The H.E.L.P. Group	12/15/94	NPS	#31-UC09083	\$ 48,919
Orange County Dept of Ed	2/8/91	NPS	#32-UC09107	\$ 37,507
The H.E.L.P. Group	4/24/89	NPS	#33-UC09109	\$ 4,183
Stepping Stone	7/28/02	NPA-Behavior Therapy	#1-UC09085	\$ 5,885
Smart Start	4/8/93	NPA-Behavior Therapy	#2-UC09086	\$ 4,300
Hear to Talk	1/1/99	NPA-Auditory support	#3-UC09087	\$ 2,470
Julia Hobbs Speech Pathology	1/20/00	NPA-Speech Therapy	#4-UC09088	\$ 14,690
I.A.B.A.	1/20/00	NPA-Behavior Therapy	#5-UC09089	\$ 12,760

Jennifer Keany & Associates	4/17/94	NPA-Behavior Therapy	#6-UC09090	\$ 21,735
Therapy West	1/20/00	NPA-Physical Theapy	#7-UC09091	\$ 4,320
Therapy West	5/1/01	NPA-Physical & Occupational Therapy	#8-UC09092	\$ 4,815
Believe Ability	10/17/90	NPA-Assistive Tech support	#10-UC09094	\$ 1,100
Believe Ability	1/26/98	NPA-Augmentative Comm Assessmt	#11-UC09095	\$ 850
Hear to Talk	2/26/98	NPA-Auditory Verbal Therapy	#12-UC09096	\$ 1,950
Can Do Kids	3/29/98	NPA-Physical Therapy	#13-UC09097	\$ 5,400
Autism Spectrum Therapies	4/18/94	NPA-Behavior Therapy	#14-UC09098	\$ 126,188
Allison Freeman	10/21/92	NPA-Counseling	#15-UC09099	\$ 4,500
Maxim Healthcare	Various	NPA-Instructional Aides	#16-UC09100	\$ 2,970
Therapy West	7/17/92	NPA-Physical & Occupational Therapy	#17-UC09101	\$ 15,480
Therapy West	1/27/91	NPA-Physical Therapy	#18-UC09102	\$ 4,770
Harmony Communications	Various	NPA-Speech Therapy	#19-UC09108	\$ 92,610

Amount Budgeted NPS/NPA 08/09		\$ 2,750,000
Prior Board Authorization as of		\$ 0
	Balance	\$ 2,750,000
Total Amount for these Contracts		\$ 1,295,111
	Balance	\$ 1,454,889

NPS/NPA PRE SCHOOL
2008-2009 Budget 01-65000-0-57500-11800-5730-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Mediscan	Various	NPA-Speech Therapy	#1-UC09093	\$ 51,935
Therapy West	12/2/04	NPA-Physical Therapy	#2-UC09103	\$ 3,645

Amount Budgeted NPS/NPA 08/09		\$ 250,000
Prior Board Authorization as of		\$ 0
	Balance	\$ 250,000
Total Amount for these Contracts		\$ 55,580
	Balance	\$ 194,420

Instructional Consultants

2008-2009 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Anthony Troung	Various	Behavioral Consultant	#1 - UC09030	\$ 68,000
Darlene Hanson	Various	Facilitated Communication	#2 - UC09031	\$ 3,750
Kim Hiddleson	2/16/96	Auditory Verbal Therapy	#3 - UC09032	\$ 360
House Ear Institute	1/4/99	Audiological Services	#4 - UC09033	\$ 750
Surayyah Muhammad	10/17/90	Home Schooling	#5 - UC09034	\$ 7,552
Lisa White-Ulrich	3/5/02	Physical Therapy	#6 - UC09035	\$ 200
Lisa White-Ulrich	8/14/00	Physical Therapy	#7 - UC09036	\$ 400
Lisa White-Ulrich	9/25/02	Physical Therapy	#8 - UC09037	\$ 500
Lisa White-Ulrich	3/07/02	Physical Therapy	#9 - UC09038	\$ 500
Lisa White-Ulrich	3/29/98	Physical Therapy	#10 - UC09039	\$ 400
Lisa White-Ulrich	4/08/02	Physical Therapy	#11 - UC09040	\$ 300
Lisa White-Ulrich	10-12-98	Physical Therapy	#12 - UC09041	\$ 500
Lindamood-Bell	10/3/91	Educational Therapy	#13 - UC09052	\$ 51,398
Lindamood-Bell	4/8/93	Educational Therapy	#14- UC09084	\$ 5,340
Pyramid Educational Consultants	7/17/92	PECS training	#15 - UC09104	\$ 82,000
Total Recall	2/26/96	Real Time Captioning	#16 - UC09111	\$ 26,334

Amount Budgeted Instructional Consultants 08/09		\$ 310,000
Prior Board Authorization as of		\$ 0
	Balance	\$ 310,000
Total Amount for these Contracts		\$ 248,284
	Balance	\$ 61,716

Instructional Consultants -INFANT
 2008-2009 Budget 01-65000-0-57100-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Samantha Fogel	3/3/06	DHH early intervention	#1 - UC09049	\$ 3,360
Samantha Fogel	10/11/06	DHH early intervention	#2 - UC09050	\$ 3,360
Samantha Fogel	9/29/06	DHH early intervention	#3 - UC09051	\$ 1,680

Amount Budgeted Instructional Consultants 08/09	\$	15,000
Prior Board Authorization as of	\$	0
	Balance	\$ 15,000
Total Amount for these Contracts	\$	8,400
	Balance	\$ 6,600

Instructional Consultants -PRE SCHOOL
 2008-2009 Budget 01-65000-0-57500-11900-5730-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Lisa White-Ulrich	10/8/02	Physical Therapy	#1 - UC09043	\$ 500
Lisa White-Ulrich	8/28/04	Physical Therapy	#2 - UC09044	\$ 500
Lisa White-Ulrich	09/10/04	Physical Therapy	#3 - UC09045	\$ 500
Lisa White-Ulrich	09/18/04	Physical Therapy	#4 - UC09046	\$ 500
Lisa White-Ulrich	12/14/04	Physical Therapy	#5 - UC09047	\$ 200
Samantha Fogel	6/27/03	DHH report	#6 - UC09048	\$ 70
Dilette Chiprin	Various	Therapeutic support for parents	#7 - UC09042	\$ 1,700

Amount Budgeted NPS/NPA 08/09	\$	250,000
Prior Board Authorization as of	\$	0
	Balance	\$ 250,000
Total Amount for these Contracts	\$	3,970
	Balance	\$ 246,030

Non-Instructional Consultants
 2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Administrative Services Coop - contract increase	Various	Taxi service	#1 - UC09105	\$ 40,000
Parent Reimbursement	5/1/01	Occupational Therapy	#2 - UC09106	\$ 240
Parent Reimbursement	6/19/90	NPS travel expenses	#3 - UC09110	\$ 1,200

Amount Budgeted Non-Instructional Consultants 07/08	\$ 225,000
Prior Board Authorization as of	\$ 0
Balance	\$ 225,000
 Total Amount for these Contracts	 \$ 41,440
Balance	\$ 183,560

NPS-Legal
 2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Atkinson, Andelson, Loya, Rudd & Romo	Legal Services	#1 -UC09112	\$ 25,000
Chris Knauf, Attorney at Law	Legal Services	#2 - UC09113	\$ 25,000
Fagan, Friedman & Fulfroost	Legal Services	#3 - UC09114	\$ 25,000
Littler Mendelson	Legal Services	#4 - UC09115	\$ 25,000

Amount Budgeted Legal Services 08/09	\$ 200,000
Prior Board Authorization as of	\$ 0
Balance	\$ 200,000
 Total Amount for these Contracts	 \$ 100,000
Balance	\$ 100,000

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2008-2009

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from June 18, 2008, through July 14, 2008, for fiscal /09.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2007/2008

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$29,059.64 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2007-2008 income and appropriations by \$29,059.64 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

BOE Date: 07/24/08

Current Gifts and Donations 2007/2008

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 425.00 \$ 32.21 \$ 14.53	\$ 75.00 \$ 5.68 \$ 2.57		Metro Calvary Chapel Coca Cola Botling Company Planet Aid Inc.	General Supplies and Materials General Supplies and Materials General Supplies and Materials
Adult Education 11-90120-0-00000-00000-8699-090-0000					
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000					
Cabrillo 01-90120-0-00000-00000-8699-017-0000					
CDS 12-90120-0-00000-00000-8699-070-0000					
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 1,700.00	\$ 300.00		Trio Films	General Supplies and Materials
Franklin 01-90120-0-00000-00000-8699-002-0000					
Grant 01-90120-0-00000-00000-8699-003-0000					
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 43.44	\$ 7.66		Planet Aid Inc.	General Supplies and Materials
Malibu High School 01-90120-0-00000-00000-8699-010-0000					
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 5,255.05 \$ 2,453.73 \$ 1,693.47 \$ 411.00	\$ 927.37 \$ - \$ - \$ -		Various Parents McKinley PTA McKinley PTA Various Parents	General Supplies and Materials Field Trips Maintenance Agreement General Supplies and Materials
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 290.27 \$ 220.00	\$ 51.23 \$ -		Various Various	General Supplies and Materials Field Trip
Olympic HS 01-90120-0-00000-00000-8699-014-0000					
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 8,500.00	\$ 1,500.00		LyLe and Elsie Cripe	General Supplies and Materials

BOE Date: 07/24/08

Current Gifts and Donations 2007/2008

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
Roosevelt 01-90120-0-00000-00000-8699-007-0000					
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 472.00 \$ 350.00 \$ 234.00	\$ - \$ - \$ -		Various Various Various	Transcripts Field Trip Transcripts
Barnum Hall 01-91150-0-00000-00000-8699-015-0000					
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000					
Webster 01-90120-0-00000-00000-8699-008-0000					
Others:					
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000					
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 4,095.43	\$ -		Various	General Supplies and Materials
Student & Family Services 01-90120-0-00000-00000-8699-040-0000					
Special Education 01-90120-0-00000-00000-8699-044-0000					
Information Services 01-90120-0-00000-0000-8699-054-0000					
Food and Nutrition Services 01-90120-0-00000-0000-8699-057-0000					
District 01-90120-0-00000-00000-8699-090-0000					
TOTAL	\$ 26,190.13	\$ 2,869.51	\$ -		

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 218,846.22	\$ 471.74	\$ 83.25	\$ 219,401.21	\$ 4,750.00		\$ 4,750.00
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 3,396.07			\$ 3,396.07	\$ 100.00		\$ 100.00
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000							
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 76,039.56			\$ 76,039.56	\$ 1,268.56		\$ 1,268.56
CDS 12-90120-0-00000-00000-8699-070-0000	\$ 1,384.67			\$ 1,384.67	\$ 4,963.00		\$ 4,963.00
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 62,257.26	\$ 1,700.00	\$ 300.00	\$ 64,257.26	\$ 200.00		\$ 200.00
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 1,105.32			\$ 1,105.32			
Grant 01-90120-0-00000-00000-8699-003-0000	\$ 3,529.46			\$ 3,529.46	\$ 65.88		\$ 65.88
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 43,168.67	\$ 43.44	\$ 7.66	\$ 43,219.77			
Malibu High School 01-90120-0-00000-00000-8699-010-0000 Malibu Shark Fund - Resource #90141	\$ 103,398.91			\$ 103,398.91			
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 73,168.18	\$ 9,813.25	\$ 927.37	\$ 83,908.80			
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 61,725.19	\$ 510.27	\$ 51.23	\$ 62,286.69			
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 6,716.16			\$ 6,716.16			
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 71,602.54	\$ 8,500.00	\$ 1,500.00	\$ 81,602.54	\$ 150.00		\$ 150.00
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 137,863.03			\$ 137,863.03	\$ 100.00		\$ 100.00
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 138,155.65	\$ 1,056.00	\$ -	\$ 139,211.65	\$ 4,825.00		\$ 4,825.00
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000	\$ 141,266.20			\$ 141,266.20	\$ 100.00		\$ 100.00
Webster 01-90120-0-00000-00000-8699-008-0000	\$ 12,670.00			\$ 12,670.00			

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ

RE: ADOPT RESOLUTION NO. 08-01 - IDENTIFYING DISTRICT
REPRESENTATIVES AUTHORIZED TO ACT AS LIAISONS WITH THE
STATE ALLOCATION BOARD

RECOMMENDATION NO. A.10

It is recommended that the Board of Education adopt Resolution No. 08-01 - Identifying District Representatives authorized to act as Liaisons with the State Allocation Board.

COMMENTS: In order to submit applications and other official documentation to the State Allocation Board (SAB), the School Board must adopt a Resolution that identifies authorized signers of that documentation. The SAB approves distribution of funds through the Office of Public School Construction (OPSC). Examples of funds a district might receive include: State Matching Funds, New Construction or Modernization Funds and Deferred Maintenance Funds. Those employees who will most likely submit these applications are Janece L. Maez, Assistant Superintendent, Business and Fiscal Services/Chief Financial Officer and Virginia I. Hyatt, Director of Purchasing and Warehouse. Dr. Michael D. Matthews has been added as an alternative signer in the event that Ms. Maez and/or Ms. Hyatt are not available.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**BEFORE THE GOVERNING BOARD
OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
LOS ANGELES COUNTY, CALIFORNIA**

RESOLUTION 08-01 The Matter of Identifying District Representatives

WHEREAS, the Board of Education will be requesting funding of one or more School Facility Program projects pursuant to Chapter 12.5, Part 10, Division 1, commencing with Section 17070.10, et Seq. of the Education Code; and

WHEREAS, the Board of Education is required to identify the District Representatives that will certify documents and act as liaison with the State Allocation Board; and

WHEREAS, the Board of Education has identified the following individuals as the District Representatives:

- ◆ Janece L. Maez – Assistant Superintendent – Chief Financial Officer
- ◆ Virginia I. Hyatt – Director of Purchasing and Warehouse
- ◆ Dr. Michael D. Matthews, Assistant Superintendent – Human Resources

WHEREAS, the District Representatives have been directed to review all school sites for modernization eligibility and update the eligibility on an annual basis when applicable;

WHEREAS, the District Representatives have been directed to review the District's new construction eligibility and update the eligibility on an annual basis when applicable;

NOW, THEREFORE, the Board of Education authorizes the District Representative to execute documents as necessary to carry out the provision of this Resolution.

This Resolution was adopted by the Board of Education on July 24, 2008, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENCES:

Secretary of the Governing Board
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF BID #8.18R - ROOFING REPAIRS, MALIBU AND SANTA MONICA HIGH SCHOOLS - TO STONE ROOFING

RECOMMENDATION NO. A.11

It is recommended that the Board of Education award Bid #8.18R Roofing Repairs, Malibu and Santa Monica High Schools to Stone Roofing, in an amount not to exceed \$421,130.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number:14-00000-0-00000-81100-5640-XXX-2600

COMMENTS: The roofing projects were broken into two sections to allow for flexibility in bidding by the contractors. Section A (Malibu High) was held on May 21, 2008, with eight (8) contractors and two (2) roof disposal vendors attending the job walk. Section B (Santa Monica High) was held on May 22, 2008, with seven (7) contractors attending the job walk. Bids were sent to fourteen (14) contractors. Due to the confusion of using the California Multiple Award Schedule (CMAS) for materials being purchased by the district, the bids were redone to include roofing materials. Only bidders who submitted bids under Bid #8.18 were allowed to submit bids for #8.18R. Bid results are as follows:

	Reycrest	Best Contracting	Solar Integrated	Stone Roofing
Malibu Gym	\$231,261	\$302,025	\$266,000	\$255,490
SAMOHI Café	\$205,196	\$205,900	\$214,000	\$195,640
TOTAL	\$436,457	\$507,925	\$480,000	\$421,130

It is anticipated that work will be completed prior to the opening of the 2008-09 school year.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF BID #9.01 - BOYS AND GIRLS CLUB FACILITY -
JOHN ADAMS MIDDLE SCHOOL - TO L. DREYFUSS AND
ASSOCIATES (DBA DREYFUSS CONSTRUCTION)

RECOMMENDATION NO. A.12

It is recommended that the Board of Education award Bid #9.01 for the Santa Monica Boys and Girls Club Facility located on the John Adams Middle School campus to Dreyfuss Construction, in an amount not exceed \$2,318,742.

Funding Information

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-90100-0-00000-85000-5802-011-1500
Description: Consultant Services

HISTORY: February 20, 2003 - Item A. 24 - Approval of Lease with Boys and Girls Club

May 13, 2005 - Item A. 21 - Approval of construction of the facility and allocation of \$300,000 from district's Fund 25.

April 19, 2007 - Item D.04 - Discussion of CDE grant proposal authorizing Joint Use Agreement.

COMMENTS: The total construction budget for the project is anticipated to be approximately \$3M dollars, with funding from a CDE Joint Use grant, City of Santa Monica HUD grant, and district funds, with the balance coming from the Boy's and Girl's Club.

The district will have contracts with consultants such as inspectors, construction managers, testing labs, lead abatement contractors, and other consulting firms as required, and will charge these expenses to the \$300,000 budget allocation. As these funds are depleted, the Boys and Girls Club will pick up the expenses (an escrow account is being set up for this purpose).

Bids were sent to thirteen (13) contractors, six (6) contractors attended the mandatory job walk on June 3, 2007, two (2) bidders submitted bids as follows:

Dreyfuss	\$ 2,318,742
SBS	\$ 2,507,157

It is anticipated that the work will be completed by April 2009.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF BID #9.04 - DISTRICTWIDE DOOR REPLACEMENT, TO COMMERCIAL DOOR

RECOMMENDATION NO. A.13

It is recommended that the Board of Education award Bid #9.04, Districtwide Door Replacement, to Commercial Door, in an amount not to exceed \$258,667.62.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number:14-00000-0-00000-81100-5640-XXX-2600

COMMENTS: The door replacement project was broken into two sections to allow for flexibility in bidding by the contractors. The first time the bid announcement was sent out (Bid #8.11) it was combined with window replacement and only two bids were received. The job was then re-bid with the scope of work for doors only. Job walk #1 was held on July 1, 2008 for the Malibu and northern Santa Monica Schools, with six (6) contractors attending, job walk #2 was held on July 2, 2008 for the south Santa Monica Schools, with six (6) contractors attending. Three (3) bids were received as follows:

	USS Builders	Korade & Associates	Commercial Doors
North Schools	\$194,300	\$115,307	\$104,728.94
South Schools	\$281,400	\$169,337	\$153,938.68
Total	\$475,700	\$284,644	\$258,667.62

This bid scope will replace old, aging doors throughout the District, and is part of the original deferred maintenance plan. It is anticipated that the contract will be completed in seventy (70) days.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF BID #9.06 - SOLAR/WIND DEMONSTRATION PROJECT -
PT. DUME ELEMENTARY SCHOOL - TO TBD

RECOMMENDATION NO. A.14

It is recommended that the Board of Education award Bid #9.06 for the Solar/Wind Demonstration Project at Pt. Dume Elementary School to TBD, in an amount not to exceed \$_____.

Funding Information

Budgeted: Yes
Fund: 01
Source: General Fund
Account Number: 01-90150-0-11100-85000-6200-019-4190
Description: Gift Fund

COMMENTS: Pt. Dume Elementary School has been instrumental in leading the sustainable charge in the district. Through efforts of the Princial, parents, teachers, students, and the community, money has been raised to install the project on two roof tops on the campus. Through this process, the site will have a working solar demonstration project and wind turbine installed, along with an additional component.

Bids were sent to twelve (12) contractors, four (4) contractors attended the mandatory job walk on July 15, 2007, __ () bidders submitted bids as follows:

It is anticipated that work will be completed within three (3) months.

NOTE: Bids close on July 22, 2008. An update to this item will be provided prior to the board meeting.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF BID #9.07 - ORGAN CHAMBER - SANTA MONICA HIGH SCHOOL, BARNUM HALL - TO TBD

RECOMMENDATION NO. A.15

It is recommended that the Board of Education award Bid #9.07 for the Organ Chamber Modification and Installation to TBD, in an amount not to exceed \$_____.

Funding Information

Budgeted: Yes
Fund: 01
Source: General Fund
Account Number: 01-91150-0-00000-85000-6200-015-2550
Description: Restore Barnum Hall

COMMENTS: Bids were sent to seven (7) contractors, ___ () contractors attended the mandatory job walk on July 16, 2008, ___ () bidders submitted bids as follows:

It is anticipated that work will be completed within thirty (30) days.

NOTE: Bids close on July 22, 2008. An update to this item will be provided prior to the board meeting.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVE LEGAL SERVICES AGREEMENT FOR ATKINSON,
ANDELSON, LOYA, RUUD & ROMO FOR CONSTRUCTION AND
FACILITIES LEGAL MATTERS FOR MEASURE "BB"

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve an agreement for construction and facilities legal matters during the construction and renovation of District facilities for the Measure "BB" construction program, in an amount not to exceed \$100,000.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-050-2600

Description: Independent Contractor / Consultant

COMMENTS: During the construction and renovation of the Measure "BB" projects, issues may arise that will require the expertise of legal counsel. AALRR has particular expertise in construction legal services in the educational arena.

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR AERIAL PHOTOGRAPHY AND DIGITAL MAPPING SERVICES TO PSOMAS FOR SAMOHI, EDISON, MALIBU HS AND JOHN ADAMS MS, FOR MEASURE BB - RFP #8.09 - CHANGE ORDER #4

RECOMMENDATION NO. A.17

It is recommended that the Board of Education award Change Order #4 to Psomas for aerial photography and digital mapping services for the Measure BB program in the amount of \$63,000, for a total contract price of \$482,250.

Funding Information

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-00000-85000-5802-015-2600 (SAMOHI)
21-00000-0-00000-85000-5802-001-2600 (EDISON)
21-00000-0-00000-85000-5802-010-2600 (MHS)
21-00000-0-00000-85000-5802-011-2600 (JAMS)
Description: Independent Contractor / Consultant

COMMENTS: This contract is for the award of services for minor additional ground survey work at SAMOHI, John Adams Middle School and Edison, as well as utilities locating and investigations and minor additional survey work at Malibu High School, including the identification of data lines for the MPOE and connection to campus facilities.

ORIGINAL CONTRACT AMOUNT	\$ 249,450
CHANGE ORDER #1,2,3	\$ 169,800
<u>CHANGE ORDER #4</u>	<u>\$ 63,000</u>
TOTAL CONTRACT AMOUNT	\$ 482,250

This scope of work was anticipated in the cost projections for the Measure BB budgets.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL OF GEOTECHNICAL INVESTIGATIONS AND REPORTS FOR
MACTEC FOR SAMOHI (RFQ #8.14) FOR MEASURE "BB"

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve MACTEC for Geotechnical Investigations and Report for SAMOHI for the Measure "BB" program in the amount of \$31,600.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-015-2600

Description: Other Operating Expenses

COMMENTS: The Board of Education previously approved MACTEC as one of the three (3) pre-qualified geotechnical consultants in Santa Monica and Malibu cities. MACTEC was selected to provide geotechnical services for SAMOHI.

Current geotechnical investigations are necessary for each site to determine structural design requirements, given the site soils profile and current codes.

This scope of work was anticipated in the cost projections for the Measure BB budget.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL OF GEOTECHNICAL INVESTIGATIONS AND REPORTS FOR
CONVERSE FOR JOHN ADAMS AND LINCOLN MIDDLE SCHOOLS (RFQ
#8.14) FOR MEASURE "BB"

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve Converse for Geotechnical Investigations and Report for John Adams (\$26,950) and Lincoln Middle School (\$28,250) for the Measure "BB" program in the amount of \$55,200.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-011-2600 (JAMS)

21-00000-0-00000-85000-5802-012-2600 (LMS)

Description: Independent Contractor / Consultant

COMMENTS: The Board of Education previously approved Converse as one of the three (3) pre-qualified geotechnical consultants in Santa Monica and Malibu cities. Converse was selected to provide geotechnical services for the two middle schools.

Current geotechnical investigations are necessary for each site to determine structural design requirements, given the site soils profile and current codes.

This scope of work was anticipated in the cost projections for the Measure BB budget.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVE HAZARDOUS MATERIALS INVESTIGATION AND REPORTS
CONSULTANT FOR MEASURE "BB" - TO TBD

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve TBD to provide hazardous materials investigations and reports districtwide for the Measure "BB" projects.

Funding Information

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-00000-85000-5802-050-2600
Description: Independent Contractor / Consultant

COMMENTS: Prior to demolition or renovations, the district will require the services of a hazardous materials consultant to verify asbestos and lead containing materials and air quality, provide reports detailing the findings, and recommendations for remediation.

An RFQ was advertised, nineteen (19) consultants responded, and it is recommended that three (3) firms be prequalified. The firms will be assigned to projects, and a cost proposal will be recommended for approval by the board at the time of assignment.

COMPANY A: TBD
COMPANY B: TBD
COMPANY C: TBD

This scope of work was anticipated in the cost projections for the Measure BB budget.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL OF GATEWAY FOR INSPECTIONS SERVICES FOR BOYS
AND GIRLS CLUB AT JOHN ADAMS MIDDLE SCHOOL AND THE
SOLAR PROJECT AT PT. DUME - RFQ #8.17

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve Gateway for Inspections Services for the Boys and Girls Club project (\$____) an the Pt. Dume Solar Project (\$____), for a total amount of \$____.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-XXXXX-XXXX-XXX-XXXX (B&G)

01-90150-0-11100-85000-6200-019-4190 (Pt.D.)

Description: Other Operating Expenses

COMMENTS: The Board of Education previously approved Gateway on 6/26/08 as one of the two (2) prequalified Inspection Services consultants in the Santa Monica and Malibu. DSA Inspections Services are required by code to ensure that the school facilities are built to the DSA approved plans and specifications.

The RFQ for Inspection Services (#8.17) was initiated for anticipated Measure "BB" projects; however, the district may use these Inspectors districtwide for the purposes of other projects that the district will construct.

NOTE: An update with costs and account numbers will be provided prior to the board meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVE AGREEMENT WITH GLENN LUKOS ASSOCIATES FOR
LANDSCAPE MONITORING REPORT SERVICES FOR MALIBU HIGH
SCHOOL FOR MEASURE "BB"

RECOMMENDATION NO. A.22

It is recommended that the Board of Education Glenn Lukos Associates to provide a landscape monitoring report, required by the California Coastal Commission, in accordance with the district's Coastal Development Permit for Malibu High School, for the Measure "BB" program, in an amount not exceed \$16,000.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-010-2600

Description: Independent Contractor / Consultant

COMMENTS: The district received a Coastal Development Permit from the California Coastal Commission (CCC) in August 2000 for development at Malibu High School under Prop X. Included in the Special Conditions of the Permit is a landscape monitoring report to be submitted to the Executive Director of the CCC. Glenn Lukos Associates is well qualified to provide that report for the district. The report is required prior to applying to the CCC for any further work for Measure "BB".

This scope of work was anticipated in the cost projections for the Measure BB budget.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL OF CEQA CONSULTING SERVICES TO JOSEPH A. CHRISTOPHER & ASSOCIATES (EDISON) AND PBS&J (MALIBU HS), FOR MEASURE "BB"

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve Christopher A. Joseph & Associates (CAJA) (\$55,700) for Edison, and PBS&J (\$152,745) for Malibu High School, to provide CEQA consulting services for the Measure "BB" Projects.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-001-2600 (Edison)

21-00000-0-00000-85000-5802-010-2600 (MHS)

Description: Independent Contractor / Consultant

COMMENTS: These CEQA consulting firms will initially be assigned to the Malibu High School (PBS&J) and Edison (CAJA). In the future, the firms will be assigned projects as the need arises and depending on their familiarity and availability for the assignment. Specific cost proposals for those assignments will be brought to the Board Of Education prior to approving proposals with the firms.

Four firms were interviewed to provide CEQA consulting services, three provided proposals, two were selected. The firms were evaluated for CEQA experience, qualified staff, and approach.

The firm's rate schedules are available for review in the Purchasing Office.

This scope of work was anticipated in the cost projections for the Measure BB budget.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR PHASE I ENVIRONMENTAL SCREENING SERVICES FOR LFR FOR ENVIRONMENTAL IMPACT STUDY SERVICES FOR MEASURE "BB" - CHANGE ORDER #3

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve Change Order #3 with LFR for a Phase I Environmental Site Assessment (ESA) and Preliminary Environmental Assessment (PEA) for Malibu High School (\$54,528), John Adams Middle School (\$23,083), SAMOHI (\$81,737), and Boys and Girls Club at John Adams (\$2,987) for the Measure "BB" program, for a total contract amount of \$294,200.

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-010-2600 (MHS)

21-00000-0-00000-85000-5802-011-2600 (JAMS)

21-00000-0-00000-85000-5802-015-2600 (SAMOHI)

21-00000-0-00000-90100-5802-011-2600 (B&G)

Description: Independent Contractor / Consultant

COMMENTS: This Change Order is to prepare a Phase I ESA and PEA for Malibu and SAMOHI sites, after the Phase I Environmental Screening Assessment identified potential issues. LFR recommends additional study and investigation for the sites, and the outcome will be the basis of the ESA and PEA.

John Adams MS Measure BB site assessment will not provide the specific detail for the Boys & Girls Club location, therefore the separate report is needed.

ORIGINAL CONTRACT AMOUNT	\$54,300
CHANGE ORDER # 1&2	\$77,565
CHANGE ORDER # 3	\$162,335
TOTAL CONTRACT AMOUNT	\$294,200

This scope of work was anticipated in the cost projections for the Measure BB budgets.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR OLYMPIC HIGH SCHOOL AND WASHINGTON EAST/WEST - HARLEY ELLIS DEVEREAUX CHANGE ORDER #1, AND PROJECT SCOPE REVIEW

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve Change Order #1 to the contract with Harley Ellis Devereaux (HED) to provide architectural services for design development (DD), construction documents (CD), and construction administration (CA) for Olympic HS and Washington East/West for the scope of work as presented, in amount not to exceed \$818,597, for a total contract amount of \$990,347.

Funding Information

Budgeted: Yes
 Fund: 21
 Source: Building Fund
 Account Number: 21-00000-0-00000-85000-5802-014-2600 (\$611,968)
 21-00000-0-00000-85000-5802-070-2600 (\$206,629)
 Description: Consultant Services

COMMENTS: HED has completed Schematic Design for the Measure BB projects at Olympic HS and Washington East/West. The project scopes have been defined through a series of meetings with the school sites and District staff.

District staff requested fee proposals from HED for Olympic High School and Washington East and West. The proposed fees listed below include architectural services for the following phases:

- Design Development
- Construction Documents
- DSA Approval
- Bid and Award
- Construction Administration
- Closeout and Warranty

An allowance for anticipated reimbursable expenses is also included for each project.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$171,750
CHANGE ORDER #1 (DD/CD/CA)	\$818,597
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$990,347</u>

The Master Architectural Agreement has been approved and distributed to HED for signature. Fee schedules

for the DD/CD/CA services will be added to the Master Agreement to complete these projects.

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

A PowerPoint presentation will be presented to describe the proposed scope of work for the Measure BB projects at Olympic HS and Washington East and West.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

7/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR
DEVELOPMENT OF DISTRICT STANDARD SPECIFICATIONS FOR
MEASURE "BB" PROJECTS - DALY GENIK/IBI, CHANGE ORDER #3

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve Change Order #3 to the contract with Daly Genik/IBI to provide architectural services for the development of District Standard Specifications for Measure "BB" projects in an amount not to exceed \$40,000, for a total contract amount of \$3,544,357.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-050-2600

Description: Consultant Services

COMMENTS: District staff requested that HMC, Daly Genik/IBI and WWCOT submit qualifications statements to provide services to develop District Standard Specifications for the Measure BB projects. Daly Genik/IBI was selected as being the most qualified and having the most relevant experience.

Daly Genik/IBI submitted a proposal to provide the following scope of work:

- Develop District Standard Specifications for all Division 1 - Owner Requirements including general contract procedures, temporary facilities, construction waste management, commissioning requirements and other Owner requirements that are common to all projects (approximately 30 sections).
- Develop District Standard Specifications for approximately 70 sections including hardware, plumbing fixtures, roofing and other typically standardized items.
- Research and incorporate sustainable best practices and CHPS criteria into specifications.
- Review and coordinate specifications with District Staff, including Facilities, Maintenance and Purchasing.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$536,695
CHANGE ORDER #1 (REVISED SCHEMATIC) (ITEM NO. A. XX)	\$78,000
CHANGE ORDER #2 (DD/CD/CA)	\$2,889,662
CHANGE ORDER #3 (Dist. Standard Specifications)	\$40,000
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$3,544,357</u>

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR JOHN
ADAMS MIDDLE SCHOOL - OSBORN/KONING EIZENBERG, CHANGE
ORDER #3

RECOMMENDATION NO. A.27

It is recommended that the Board of Education approve Change Order #3 to the contract with Osborn/Koning Eizenberg to provide for revisions to the Measure BB project scope at John Adams Middle School, including incorporation of additional landscape and relocation of tennis courts and parking lot, in an amount not to exceed \$38,000 for a total contract amount of \$2,293,765.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-011-2600

Description: Consultant Services

COMMENTS: During the schematic design phase for the John Adams Middle School project, several revisions to the initial Measure "BB" project description were made by the District, including:

- Incorporate a green fringe buffer between the artificial turf field.
- Relocate the tennis courts to the location of the existing parking lot.
- Provide landscape architectural services (schematic design through construction administration) for the design of a new parking lot at the location of the existing tennis courts as part of the Boys and Girls Club project.

The above listed revisions have resulted in additional efforts on the part of the architect, Osborn/Koning Eizenberg. District staff requested a fee proposal from Osborn/Koning Eizenberg for their additional services.

(Continued on next page)

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$493,220
CHANGE ORDER #1 (ROGERS LC)	\$100,620
CHANGE ORDER #2 (DD/CD/CA)	\$1,661,925
CHANGE ORDER #3 (John Adams MS add'l services)	\$38,000
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$2,293,765</u>

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR MEASURE
"BB" PROJECTS AT WEBSTER AND PT. DUME ELEMENTARY
SCHOOLS - HMC, CHANGE ORDER #4

RECOMMENDATION NO. A.28

It is recommended that the Board of Education approve Change Order #4 to the contract with HMC to provide architectural services for design development (DD), construction documents (CD) and construction administration, (CA) in conjunction with the Measure "BB" construction program in an amount not to exceed \$157,688, for a total contract amount of \$4,862,304.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-008-2600 (\$78,883)

21-00000-0-00000-85000-5802-019-2600 (\$78,805)

Description: Consultant Services

COMMENTS: The Board of Education approved two life safety projects during the Board meeting of June 26, 2008:

- 1) Gas line and furnace replacement at Pt. Dume Marine Science Elementary School.
- 2) Fire alarm replacement project at Webster Elementary School.

District staff requested fee proposals from HMC for these two projects. The proposed fees listed below include architectural services for the following phases:

- Design Development
- Construction Documents
- DSA Approval
- Bid and Award
- Construction Administration
- Closeout and Warranty

An allowance for anticipated reimbursable expenses is also included for each project.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$961,327
CHANGE ORDER #1 (CABRILLO SDC-IS)	\$87,995
CHANGE ORDER #2 (FF&E STANDARDS) (ITEM NO. A. XX)	\$92,400
CHANGE ORDER #3 (DD/CD/CA)	\$3,562,894
CHANGE ORDER #4 (Pt. Dume and Webster)	\$157,688
TOTAL CONTRACT AMOUNT	\$4,862,304

A Master Architectural Agreement has been approved and signed by HMC. Fee schedules for the DD/CD/CA services for Webster ES and Pt. Dume ES will be added to the Master Agreement to complete these projects.

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVE INSTALLATION OF FIVE (5) MODEL TECHNOLOGY
CLASSROOMS AT SECONDARY SCHOOLS

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve the installation of five (5) Model Technology Classrooms at the Secondary Schools for a total cost not to exceed \$150,000.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00001-85000-6200-015-2600 (\$30,000)

21-00000-0-00001-85000-6200-010-2600 (\$30,000)

21-00000-0-00001-85000-6200-014-2600 (\$30,000)

21-00000-0-00001-85000-6200-011-2600 (\$30,000)

21-00000-0-00001-85000-6200-012-2600 (\$30,000)

Description: Technology Improvements

COMMENTS: District technology consultant Darryl Vidal presented the proposed classroom technology standards to the Board of Education at a workshop on April 16, 2008.

Recently, the Secondary Classroom Technology Working Group was formed to review and comment on the proposed standards, prior to their implementation at the Measure BB projects. The Working Group is comprised of principals and teachers from the five secondary schools

District staff proposes that a model classroom with the proposed secondary technology standards be installed at each of the following secondary schools:

- Santa Monica High School
- Malibu High School
- Olympic High School
- John Adams Middle School
- Lincoln Middle School

The intent is that the Model Classrooms would be installed prior to the beginning of the 2008/09 school year.

The teachers and classrooms receiving the model classrooms will be selected by the school principals and Educational Services representatives. Teachers

will be selected on the quality of their proposed plan to integrate technology into the curriculum, as well as their commitment to undertake professional development and to share their experiences with other teachers, District technology team and the Measure BB program.

The cost for the installation of the five model classrooms is estimated not to exceed \$150,000.

The Measure "BB" Advisory Committee reviewed this item at its meeting on July 21, 2008.

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.30

Unless otherwise noted, the following items are included in the 2008/2009 approved budget.

ADDITIONAL ASSIGNMENTS

ADAMS MIDDLE SCHOOL

De La Rosa, Mary	29.65 hrs @\$40.46	9/5/08-6/20/08	Est Hrly/\$1,200
Gusmao-Garcia, Renata	19.77 hrs @\$40.46	9/5/07-6/20/08	Est Hrly/\$ 800
Stevens, Maria	19.77 hrs @\$40.46	9/5/07-6/20/08	Est Hrly/\$ 800
TOTAL ESTABLISHED HOURLY			\$2,800

Comment: Valued Youth Program
01-Economic Impact Aid - SCE

Cartagena, Lizzette	2.47 hrs @\$40.46	6/18/08	Est Hrly/\$100
Schopflin, Jennifer	2.47 hrs @\$40.46	6/18/08	Est Hrly/\$100
Whaley, Joseph	2.47 hrs @\$40.46	6/18/08	Est Hrly/\$100
Yoffy, Julie	2.47 hrs @\$40.46	6/18/08	Est Hrly/\$100
TOTAL ESTABLISHED HOURLY			\$400

Comment: Chaperone 8th Grade Trip
01-Reimbursed by ASB

CHILD DEVELOPMENT SERVICES

Hentschell, Denise	288 hrs @\$24.71	6/23/08-8/28/08	Own Hrly/\$7,116
McGowan, Joanne	288 hrs @\$25.78	6/23/08-8/28/08	Own Hrly/\$7,243
Redding, Yael	48 hrs @\$24.10	6/23/08-6/30/08	Own Hrly/\$1,157
Redding, Yael	240 hrs @\$24.94	7/1/08-8/28/08	Own Hrly/\$5,986
Rodriguez, Melinda	288 hrs @\$25.78	6/23/08-8/28/08	Own Hrly/\$7,425
TOTAL OWN HOURLY			\$28,927

Comment: Summer Assignment
12-Cal-Safe Child Care & Develop

Graves, Gizelle	30 hrs @\$21.22	6/23/08-6/30/08	Own Hrly/\$637
TOTAL OWN HOURLY			\$637

Comment: Summer Assignment
12-Cal-Safe Supportive Services

Alidina, Jamila	232 hrs @\$29.49	6/23/08-8/1/08	Own Hrly/\$6,842
Enriquez, Maria	48 hrs @\$28.05	6/23/08-6/30/08	Own Hrly/\$1,346
Enriquez, Maria	184 hrs @\$28.77	7/1/08-8/1/08	Own Hrly/\$5,294
Gluck, Heidi	232 hrs @\$32.72	6/23/08-8/1/08	Own Hrly/\$7,591
Henry, Cassy	48 hrs @\$24.09	6/23/08-6/30/08	Own Hrly/\$1,156
Henry, Cassy	184 hrs @\$24.81	7/1/08-8/1/08	Own Hrly/\$4,565
Namdar, Goli	40 hrs @\$30.24	6/23/08-6/27/08	Own Hrly/\$1,210
Norodom, Pachapor	48 hrs @\$26.29	6/23/08-6/30/08	Own Hrly/\$1,262
Norodom, Pachapor	184 hrs @\$27.01	7/1/08-8/1/08	Own Hrly/\$4,970
Olliff, Elizabeth	232 hrs @\$25.78	6/23/08-8/1/08	Own Hrly/\$5,981
Ortiz, Jessica	232 hrs @\$30.33	6/23/08-8/1/08	Own Hrly/\$7,037
Reed, Flavia	48 hrs @\$24.46	6/23/08-6/30/08	Own Hrly/\$1,174
Reed, Flavia	184 hrs @\$25.17	7/1/08-8/1/08	Own Hrly/\$4,631
Rodriguez, Claudia	232 hrs @\$25.78	6/23/08-8/1/08	Own Hrly/\$5,981
Romo, Patricia	232 hrs @\$25.78	6/23/08-8/1/08	Own Hrly/\$5,981

Rosas-Lopez, Cecelia	40 hrs @\$25.78	6/23/08-6/27/08	Own Hrly/\$1,031
Simpson, Darlene	48 hrs @\$23.74	6/23/08-6/30/08	Own Hrly/\$1,140
Simpson, Darlene	184 hrs @\$24.46	7/1/08-8/1/08	Own Hrly/\$4,501
Stamps, Elizabeth	232 hrs @\$25.78	6/23/08-8/1/08	Own Hrly/\$5,981
Vestal, Maria	40 hrs @\$24.71	6/23/08-6/27/08	Own Hrly/\$ 988
		TOTAL OWN HOURLY	\$78,662

Comment: Summer Assignment
12-Head Start - Basic

Drymon, Cheryl	376 hrs @\$34.88	6/23/08-8/27/08	Own Hrly/\$13,115
Dunn, Glenda	48 hrs @\$35.56	6/23/08-6/30/08	Own Hrly/\$ 1,707
Dunn, Glenda	328 hrs @\$36.39	7/1/08-8/27/08	Own Hrly/\$11,936
Sanchez, Johanna	48 hrs @\$21.57	6/23/08-6/30/08	Own Hrly/\$ 1,035
Sanchez, Johanna	324 hrs @\$22.29	7/1/08-8/27/08	Own Hrly/\$ 7,222
Smith, Courtney	48 hrs @\$21.22	6/23/08-6/30/08	Own Hrly/\$ 1,019
Smith, Courtney	324 hrs @\$21.93	7/1/08-8/27/08	Own Hrly/\$ 7,105
		TOTAL OWN HOURLY	\$43,139

Comment: Summer Assignment
12-Gnrl Child Care (GCTR)

EDISON ELEMENTARY SCHOOL

Jacob-Marai, Nora	4 hrs @\$40.46	6/30/08-7/25/08	Est Hrly/\$162
Maiztegui, Laura	4 hrs @\$40.46	6/30/08-7/25/08	Est Hrly/\$162
Melendez, Brisa	4 hrs @\$40.46	6/30/08-7/25/08	Est Hrly/\$162
Orozco, Joanna	4 hrs @\$40.46	6/30/08-7/25/08	Est Hrly/\$162
		TOTAL ESTABLISHED HOURLY	\$648

Comment: Preparation for Edison Summer Reading Program
01-Reimbursed by PTA -50%
01-IASA: Title I Basic-LW Inc/Neg -50%

Dworin, Jeanne	9 hrs @\$40.46	6/30/08-7/25/08	Est Hrly/\$364
Kohot, Jennifer	9 hrs @\$40.46	6/30/08-7/25/08	Est Hrly/\$364
Rodriguez, Judith	9 hrs @\$40.46	6/30/08-7/25/08	Est Hrly/\$364
		TOTAL ESTABLISHED HOURLY	\$1,092

Comment: Substitutes for Edison Summer Reading Program
01-Reimbursed by PTA -50%
01-IASA: Title I Basic-LW Inc/Neg -50%

Ellis, John	8 hrs @\$40.46	7/1/08-8/28/08	Est Hrly/\$324
Orozco, Joanna	8 hrs @\$40.46	7/29/08-8/6/08	Est Hrly/\$324
Rankin, Nancy	8 hrs @\$40.46	7/29/08-8/6/08	Est Hrly/\$324
		TOTAL ESTABLISHED HOURLY	\$972

Comment: Workshops for Parents
01-IASA: Title I Basic-LW Inc/Neg

EDUCATIONAL SERVICES

Wells, Leslie	5 days @\$365.83	6/24/08-6/30/08	Own Daily/\$1,829
		TOTAL OWN DAILY	\$1,829

Comment: Coordinator, Intensive Intervention Summer School (SMHS)
01-Unrestricted Resource

Boxer, Lorissa	3 hrs @\$40.46	8/20/08-8/21/08	Est Hrly/\$121
Dunn, Margo	6 hrs @\$40.46	8/20/08-8/21/08	Est Hrly/\$243
Snow, Angela	6 hrs @\$40.46	8/20/08-8/21/08	Est Hrly/\$243
Witt, Carl	6 hrs @\$40.46	8/20/08-8/21/08	Est Hrly/\$243
		TOTAL ESTABLISHED HOURLY	\$850

Comment: Smartboard Educators Academy Presenters
01-Gifts

Daruty, Lila	20 hrs @\$40.46	7/1/08-8/22/08	Est Hrly/\$809
Hamilton, LaDawna	20 hrs @\$40.46	7/1/08-8/22/08	Est Hrly/\$809
Naranjo, Rocio	20 hrs @\$40.46	7/1/08-8/22/08	Est Hrly/\$809
Sato, Glenn	3 hrs @\$40.46	7/1/08-8/22/08	Est Hrly/\$121
Smith, Devon	9 hrs @\$40.46	7/1/08-8/22/08	Est Hrly/\$364
TOTAL ESTABLISHED HOURLY			\$2,912

Comment: Smartboard Educators Academy Presenters
01-Title II Part D EETT Competitiv

Ahmadi, Parisa	6 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$243
Andino, Melisa	6 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$243
Bon, Nancy	6 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$243
Brooks, Ursula	6 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$243
Clark, Jason	6 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$243
Dreier, Holly	6 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$243
Gleason, Beverly	6 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$243
Luong, Theresa	6 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$243
Moe, Eric	6 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$243
Pham, Vy	9 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$364
Prakash, Jennifer	9 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$364
Tipper, Geoff	6 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$243
Torres, Lupe	12 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$486
Utzinger, Sara	6 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$243
TOTAL ESTABLISHED HOURLY			\$3,887

Comment: Secondary Mathematics Curriculum
01-IASA: Title II Teacher Quality

Herman, Melissa	5 hrs @\$40.46	5/15/08-6/30/08	Est Hrly/\$202
Prevett, Amy	5 hrs @\$40.46	5/15/08-6/30/08	Est Hrly/\$202
TOTAL ESTABLISHED HOURLY			\$404

Comment: Lesson Link Training
01-RGK Foundation

Dreier, Holly	5 hrs @\$40.46	6/2/08-6/17/08	Est Hrly/\$202
Roberts, LaSonja	5 hrs @\$40.46	6/2/08-6/17/08	Est Hrly/\$202
Roberts, LaSonja	6 hrs @\$40.46	7/8/08-7/15/08	Est Hrly/\$243
Semik, Renee	1 hr @\$40.46	6/2/08-6/17/08	Est Hrly/\$ 40
TOTAL ESTABLISHED HOURLY			\$687

Comment: Young Collegians Program Workshops
01-Economic Impact Aid LEP

Karyadi, Adrienne	24 hrs @\$40.46	6/25/08-8/1/08	Est Hrly/\$ 971
Lopez, Felicia	40 hrs @\$40.46	6/25/08-8/1/08	Est Hrly/\$1,618
Wintner, Lisa	90 hrs @\$40.46	6/25/08-8/1/08	Est Hrly/\$3,641
TOTAL ESTABLISHED HOURLY			\$6,230

Comment: Administer ELL CELDT to Summer School Students
01-Unrestricted Resource

Roman, Bertha	126 hrs @\$40.46	6/23/08-8/27/08	Est Hrly/\$5,098
TOTAL ESTABLISHED HOURLY			\$5,098

Comment: Education Technology Projects
01-Unrestricted Resource

LINCOLN MIDDLE SCHOOL

Allstot, Sean	1.5 hrs @\$40.46	6/9/08-6/13/08	Est Hrly/\$61
Burack, Sharon	2.0 hrs @\$40.46	6/9/08-6/13/08	Est Hrly/\$81
Hirt, Mary	1.0 hrs @\$40.46	6/9/08-6/13/08	Est Hrly/\$40
Stauffer, Nathaniel	0.5 hrs @\$40.46	6/9/08-6/13/08	Est Hrly/\$20
TOTAL ESTABLISHED HOURLY			\$202

Comment: Referee Student Basketball Program
01-Reimbursed by ASB

O'Brien, Marianna 5 hrs @\$40.46 6/9/08-6/13/08 Est Hrly/\$202
TOTAL ESTABLISHED HOURLY \$202
Comment: ASB Financial Year-End Closing
01-Reimbursed by ASB

Moe, Eric 124 hrs @\$40.46 9/7/08-6/20/08 Est Hrly/\$5,017
TOTAL ESTABLISHED HOURLY \$5,017
Comment: ASB Student Advisor
01-Reimbursed by ASB

Samarge, Patricia \$525.66, as needed 7/1/08-9/2/08 Own Daily/\$---
TOTAL OWN DAILY \$---
Comment: Interim Principal
01-Unrestricted Resource

MALIBU HIGH SCHOOL

Lambert, Lisa 80 hrs @\$40.46 5/1/08-6/30/08 Est Hrly/\$3,237
TOTAL ESTABLISHED HOURLY \$3,237
Comment: After School Tutoring
01-Gifts - Equity Fund

ROOSEVELT ELEMENTARY SCHOOL

Frederick, Sarah 5 hrs @\$40.46 5/1/08-6/20/08 Est Hrly/\$202
TOTAL ESTABLISHED HOURLY \$202
Comment: Kindergarten Assessments
01-Unrestricted Resource

Harris, Dana 3 hrs @\$40.46 6/24/08 Est Hrly/\$121
Levy, Amy 3 hrs @\$40.46 6/24/08 Est Hrly/\$121
Ostrom, Michael 3 hrs @\$40.46 6/24/08 Est Hrly/\$121
TOTAL ESTABLISHED HOURLY \$363
Comment: 5th Grade Planning Meeting
01-Unrestricted Resource

SANTA MONICA HIGH SCHOOL

Boyd, Bryn 8 hrs @\$40.46 7/1/08-8/27/08 Est Hrly/\$324
Gaynor, Susan 8 hrs @\$40.46 7/1/08-8/27/08 Est Hrly/\$324
Halley, Shannon 8 hrs @\$40.46 7/1/08-8/27/08 Est Hrly/\$324
Lipetz, Sarah 8 hrs @\$40.46 7/1/08-8/27/08 Est Hrly/\$324
Ramos, Irene 8 hrs @\$40.46 7/1/08-8/27/08 Est Hrly/\$324
Wethern, Heather 8 hrs @\$40.46 7/1/08-8/27/08 Est Hrly/\$324
TOTAL ESTABLISHED HOURLY \$1,944
Comment: Advisory Planning
01-Gifts - Equity Fund

Alfred, Chasta 40 hrs @\$40.46 7/7/08-8/1/08 Est Hrly/\$1,618
TOTAL ESTABLISHED HOURLY \$1,618
Comment: Reading Intervention
01-Gifts - Equity Fund

Sato, Glenn 75.9 hrs @\$40.46 3/1/08-5/31/08 Est Hrly/\$3,072
TOTAL ESTABLISHED HOURLY \$3,072
Comment: Coaching Stipend (Boys Volleyball)
01-Reimbursed by ASB

Alvarado, Robert 1 hr @\$40.46 6/2/08 Est Hrly/\$40
Felix, Michael 1 hr @\$40.46 6/2/08 Est Hrly/\$40

Kariya, Emily	1 hr @\$40.46	6/2/08	Est Hrly/\$40
Karyadi, Adrienne	1 hr @\$40.46	6/2/08	Est Hrly/\$40
Louria, Meredith	1 hr @\$40.46	6/2/08	Est Hrly/\$40
Reichle, Tisha	1 hr @\$40.46	6/2/08	Est Hrly/\$40
Saenz, Debbie	1 hr @\$40.46	6/2/08	Est Hrly/\$40
Semik, Renee	1 hr @\$40.46	6/2/08	Est Hrly/\$40
TOTAL ESTABLISHED HOURLY			\$320

Comment: Freshman Seminar Meeting
01-School and Library Imprvmnt BG

Johnson, Lisa	40 hrs @\$40.46	7/7/08-8/1/08	Est Hrly/\$1,618
TOTAL ESTABLISHED HOURLY			\$1,618

Comment: Reading Intervention
01-Gifts - Equity Fund

Contreras, Luis	230 hrs @\$40.46	6/24/08-8/7/08	Est Hrly/\$9,306
Green, Michael	230 hrs @\$40.46	6/24/08-8/7/08	Est Hrly/\$9,306
Hafft, Ianna	230 hrs @\$40.46	6/24/08-8/7/08	Est Hrly/\$9,306
TOTAL ESTABLISHED HOURLY			\$27,918

Comment: Summer School Intervention
01-CAHSEE intensive Instr & Serv

Garcia-Hecht, V.	28 hrs @\$40.46	5/1/08-5/31/08	Est Hrly/\$1,133
TOTAL ESTABLISHED HOURLY			\$1,133

Comment: Administrative Support
01-CAHSEE intensive Instr & Serv

SPECIAL EDUCATION

Berezowsky, Lisa	4 hrs @\$40.46	7/7/08-8/1/08	Est Hrly/\$162
Deshautelle, Anna	8 hrs @\$40.46	6/26/08-7/25/08	Est Hrly/\$324
Hylind, Amy	4 hrs @\$40.46	6/26/08-7/25/08	Est Hrly/\$162
Kleis, Heidi	2 hrs @\$40.46	7/7/08-8/1/08	Est Hrly/\$ 81
Saenz, Debbie	12 hrs @\$40.46	6/26/08-8/7/08	Est Hrly/\$486
TOTAL ESTABLISHED HOURLY			\$1,215

Comment: Special Education ESY - Lead Teacher responsibilities
01 - Special Education

Collins, Laura	10 hrs @\$40.46	7/8/08-7/16/08	Est Hrly/\$405
TOTAL ESTABLISHED HOURLY			\$405

Comment: Special Education Conference
01-Special Education

Dugan, Chelsea	25 hrs @\$40.46	6/26/08-8/7/08	Est Hrly/\$1,012
TOTAL ESTABLISHED HOURLY			\$1,012

Comment: Speech-Language Assessments
01-Special Education

Abbazia, Jocelyn	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Abbey, Chantal	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Ammons, Rachel	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Badt, Jonathan	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Berezowsky, Lisa	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Bishop, Shannon	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Brock, Miriam	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Center-Brooks, Cheryl	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Cierra, Jorge	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Cohn, Jeff	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Collin, Laura	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Copeland, Barbara	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Crane, Lakin	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Davies, Mike	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Degregorio, Dana	6 hrs @\$40.46	6/25/08	Est Hrly/\$243

Deshautelle, Anna	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Devincentis-Waul, E.	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Dugan, Chelsea	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Fleigel, Lois	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Flowers, Lynne	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Franklin, Judy	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Fredericks, Sara	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Gomez, Tony	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Gonzalez, Gabriela	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Hernandez, Lalo	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Higginson, Sam	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Hyland, Amy	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Ihrig, Debbie	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Keith, Kelly	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Kilpatrick, Genevieve	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Kim, Mindy	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Kleis, Heidi	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Levy, Amanda	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Manning, Marlynn	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Marshall, Susan	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Martin, Laurie	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
McGregory, Cynthia	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Montanez, Joe	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Montgomery, Todd	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Niemi, Charlene	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Orf, Sarah	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Ostrom, Michael	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Pitts, Gregory	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Rodriguez, Gildardo	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Rosen, Maureen	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Rues, Kevin	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Saenz, Debbie	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Schneider, Rhonda	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Schopflin, Jennifer	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Siegel, Julie	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Tarbell, Harlen	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Toppel, Diane	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
Van Cott, James	6 hrs @\$40.46	6/25/08	Est Hrly/\$243
TOTAL ESTABLISHED HOURLY			\$12,879

Comment: Special Education Extended School Year Staff Development
01-Special Education

STUDENT SERVICES

Miller, Judith	60 hrs @\$40.46	7/1/08-7/31/08	Est Hrly/\$2,428
TOTAL ESTABLISHED HOURLY			\$2,428

Comment: Counseling At-Risk Students
01-Tobacco-Use Prevent Ed

SUMMER SCHOOL

(80% own daily rate unless otherwise noted)

EDISON ELEMENTARY SCHOOL - (60% Assignment)

Jacob-Marai, Nora	19 days @\$234.68	6/30/08-7/25/08	Own Daily/\$4,459
Maiztegui, Laura	19 days @\$253.14	6/30/08-7/25/08	Own Daily/\$4,810
Melendez, Brisa	19 days @\$196.43	6/30/08-7/25/08	Own Daily/\$3,732
Orozco, Joanna	19 days @\$145.38	6/30/08-7/25/08	Own Daily/\$2,762
TOTAL OWN DAILY			\$15,763

Comment: Spanish Summer Reading Program
01-Reimbursed by PTA -50%
01-IASA: Title I Basic-LW Inc/Neg -50%

EDUCATIONAL SERVICES

Posey, Stephen	19 days	@\$261.91	6/30/08-7/25/08	Own Daily/\$4,976
Scheer, Stephen	19 days	@\$325.58	6/30/08-7/25/08	<u>Own Daily/\$6,186</u>
TOTAL OWN DAILY				\$11,162

Comment: Elementary Intensive Intervention Summer School (Malibu)
01-Unrestricted Resource

Benitez, Lourdes	24 days	@\$277.83	6/30/08-8/1/08	Own Daily/\$6,668
Brizuela, Jose Luis	24 days	@\$280.00	6/30/08-8/1/08	Own Daily/\$6,720
Brumer, Sandra	24 days	@\$341.90	6/30/08-8/1/08	Own Daily/\$8,206
Cervantes, Hayde	24 days	@\$193.84	6/30/08-8/1/08	Own Daily/\$4,652
Chen, Lillian	24 days	@\$293.74	6/30/08-8/1/08	Own Daily/\$7,050
Duran, Concepcion	24 days	@\$397.23	6/30/08-8/1/08	Own Daily/\$9,534
Gusmao-Garcia W., R.	24 days	@\$297.38	6/30/08-8/1/08	Own Daily/\$7,137
Hamilton, LaDawna	24 days	@\$264.08	6/30/08-8/1/08	Own Daily/\$6,338
Hopkins, Miriam	24 days	@\$349.46	6/30/08-8/1/08	Own Daily/\$8,387
Ipina, Elizabeth	24 days	@\$318.00	6/30/08-8/1/08	Own Daily/\$7,632
Johnson, Rebecca	24 days	@\$318.00	6/30/08-8/1/08	Own Daily/\$7,632
Marmolejo, Yolanda	24 days	@\$389.66	6/30/08-8/1/08	Own Daily/\$9,352
Mulkern, Nicole	24 days	@\$325.58	6/30/08-8/1/08	Own Daily/\$7,814
Talbott, Deborah	24 days	@\$337.52	6/30/08-8/1/08	Own Daily/\$8,100
Wheeler, Daniel	24 days	@\$325.58	6/30/08-8/1/08	Own Daily/\$7,814
Witt, Carl	24 days	@\$337.52	6/30/08-8/1/08	<u>Own Daily/\$8,100</u>
TOTAL OWN DAILY				\$121,136

Comment: Elementary Intensive Intervention Summer School (Santa Monica)
01-Unrestricted Resource

Gies, Gretchen	24 days	@\$325.58	6/30/08-8/1/08	Own Daily/\$7,814
Goldberg, Cori	24 days	@\$325.58	6/30/08-8/1/08	Own Daily/\$7,814
Moazzez, Rozita	24 days	@\$389.66	6/30/08-8/1/08	Own Daily/\$9,352
O'Brien, Marianna	24 days	@\$286.18	6/30/08-8/1/08	Own Daily/\$6,868
Post, Joel	24 days	@\$397.23	6/30/08-8/1/08	Own Daily/\$9,534
Torres, Guadalupe	24 days	@\$297.00	6/30/08-8/1/08	<u>Own Daily/\$7,128</u>
TOTAL OWN DAILY				\$48,510

Comment: Middle School Intensive Intervention Summer School (Santa Monica)
01-Unrestricted Resource

Larajne, Katy	19 days	@\$301.70	6/30/08-7/25/08	Own Daily/\$5,732
Andino, Melissa	19 days	@\$193.84	6/30/08-7/25/08	<u>Own Daily/\$3,683</u>
TOTAL OWN DAILY				\$9,415

Comment: Middle School Intensive Intervention Summer School (Malibu)
01-Unrestricted Resource

Cary, John	30 days	@\$317.62	6/26/08-8/7/08	Own Daily/\$ 9,529
Perry, Robert	30 days	@\$349.46	6/26/08-8/7/08	Own Daily/\$10,484
Stern, Donald	30 days	@\$268.53	6/26/08-8/7/08	<u>Own Daily/\$ 8,056</u>
TOTAL OWN DAILY				\$28,069

Comment: High School Intensive Intervention Summer School (Malibu)
01-Unrestricted Resource

Acker, Nathaniel	30 days	@\$309.66	6/26/08-8/7/08	Own Daily/\$ 9,290
Anderson, Terry	30 days	@\$291.49	6/26/08-8/7/08	Own Daily/\$ 8,745
Bart-Bell, Dana (40%)	30 days	@\$148.69	6/26/08-8/7/08	Own Daily/\$ 4,461
Beeman-Solano, Amy	30 days	@\$309.66	6/26/08-8/7/08	Own Daily/\$ 9,290
Black, Mark	30 days	@\$194.83	6/26/08-8/7/08	Own Daily/\$ 5,845
Cartagena, Zelena	30 days	@\$249.63	6/26/08-8/7/08	Own Daily/\$ 7,489
Clark, Jason	30 days	@\$301.70	6/26/08-8/7/08	Own Daily/\$ 9,051
Denis, Randall	30 days	@\$349.46	6/26/08-8/7/08	Own Daily/\$10,484
De La Cruz, Gilda (40%)	30 days	@\$154.83	6/26/08-8/7/08	Own Daily/\$ 4,645
DiMercurio, Joe (40%)	30 days	@\$198.62	6/26/08-8/7/08	Own Daily/\$ 5,959

Dew, Stephanie	30 days	@\$349.46	6/26/08-8/7/08	Own Daily/\$10,484
Felix, Michael	30 days	@\$293.74	6/26/08-8/7/08	Own Daily/\$ 8,812
Fulcher, Nathan	30 days	@\$198.94	6/26/08-8/7/08	Own Daily/\$ 5,968
Gleason, Beverly	30 days	@\$397.23	6/26/08-8/7/08	Own Daily/\$11,917
Jimenez, Jaime	30 days	@\$397.23	6/26/08-8/7/08	Own Daily/\$11,917
Johnson, Lisa	30 days	@\$325.57	6/26/08-8/7/08	Own Daily/\$ 9,767
Kertesz, Charles	30 days	@\$292.66	6/26/08-8/7/08	Own Daily/\$ 8,780
Lacy, Norm (40%)	30 days	@\$194.83	6/26/08-8/7/08	Own Daily/\$ 5,845
Lipetz, Sarah	30 days	@\$254.34	6/26/08-8/7/08	Own Daily/\$ 7,630
Luong, Theresa	30 days	@\$309.66	6/26/08-8/7/08	Own Daily/\$ 9,290
Mabrey, Matthew	30 days	@\$193.84	6/26/08-8/7/08	Own Daily/\$ 5,815
Mayle, Alexander	30 days	@\$262.30	6/26/08-8/7/08	Own Daily/\$ 7,869
Murphy, Letitia (40%)	30 days	@\$158.81	6/26/08-8/7/08	Own Daily/\$ 4,764
Paul, Carmen	30 days	@\$389.66	6/26/08-8/7/08	Own Daily/\$11,690
Semik, Renee	30 days	@\$252.49	6/26/08-8/7/08	Own Daily/\$ 7,575
Skaggs, Debbie	30 days	@\$305.34	6/26/08-8/7/08	Own Daily/\$ 9,160
Thais, Robert	30 days	@\$397.23	6/26/08-8/7/08	Own Daily/\$11,917
Veral, Ramon	30 days	@\$206.90	6/26/08-8/7/08	Own Daily/\$ 6,207
TOTAL OWN DAILY				\$230,666

Comment: High School Intensive Intervention Summer School (Santa Monica)
01-Unrestricted Resource

OLYMPIC HIGH SCHOOL

Fuller, Anthony	30 days	@\$260.44	6/26/08-8/7/08	Own Daily/\$ 7,813
Gecht, Marcia	15 days	@\$349.46	6/26/08-8/7/08	Own Daily/\$ 5,242
Siemer, Deborah	15 days	@\$301.70	6/26/08-8/7/08	Own Daily/\$ 4,526
Thobe, Christie(100%)	30 days	@\$365.83	6/26/08-8/7/08	Own Daily/\$10,975
Vazquez-Mancini, C.	30 days	@\$252.49	6/26/08-8/7/08	Own Daily/\$ 7,575
TOTAL OWN DAILY				\$36,131

Comment: Summer School Program
01-Gifts - Equity Fund

SPECIAL EDUCATION

Abbey, Chantal	20 days	@\$230.47	6/27/08-7/25/08	Own Daily/\$ 4,609
Badt, Jon	26 days	@\$221.04	6/27/08-8/4/08	Own Daily/\$ 5,747
Berezowsky, Lisa	20 days	@\$337.52	7/7/08-8/1/08	Own Daily/\$ 6,750
Brock, Miriam	20 days	@\$337.52	6/27/08-7/25/08	Own Daily/\$ 6,750
Center Brooks, C.	30 days	@\$397.23	6/26/08-8/7/08	Own Daily/\$11,917
Cierra, Jorge	30 days	@\$193.84	6/26/08-8/7/08	Own Daily/\$ 5,815
Cohn, Jeff	30 days	@\$301.70	6/26/08-8/7/08	Own Daily/\$ 9,051
Collins, Laura	20 days	@\$252.87	7/7/08-8/1/08	Own Daily/\$ 5,057
Crane, Lakin	20 days	@\$309.66	7/7/08-8/1/08	Own Daily/\$ 6,193
Davies, Mike	20 days	@\$277.83	6/27/08-7/25/08	Own Daily/\$ 5,557
DeGregorio, Dana	20 days	@\$304.94	6/27/08-7/25/08	Own Daily/\$ 6,099
Deshautelle, Anna	20 days	@\$337.52	6/27/08-7/25/08	Own Daily/\$ 6,750
Devincents-Waul, E.	30 days	@\$257.59	6/26/08-8/7/08	Own Daily/\$ 7,728
Fliegel, Lois	20 days	@\$254.34	6/27/08-7/25/08	Own Daily/\$ 5,087
Flowers, Lynne	20 days	@\$300.23	6/27/08-7/25/08	Own Daily/\$ 6,005
Franklin, Judy	20 days	@\$389.66	7/7/08-8/1/08	Own Daily/\$ 7,793
Frederick, Sarah	20 days	@\$309.66	6/27/08-7/25/08	Own Daily/\$ 6,193
Gomez, Antonio	30 days	@\$233.71	6/26/08-8/7/08	Own Daily/\$ 7,011
Gonzalez, Gabriela	20 days	@\$285.78	6/27/08-7/25/08	Own Daily/\$ 5,716
Higginson, James	30 days	@\$294.14	6/26/08-8/7/08	Own Daily/\$ 8,824
Hylind, Amy	20 days	@\$235.49	6/27/08-7/25/08	Own Daily/\$ 4,710
Ihrig, Debbie	20 days	@\$300.23	6/27/08-7/25/08	Own Daily/\$ 6,005
Keith, Kelly	30 days	@\$262.30	6/26/08-8/7/08	Own Daily/\$ 7,869
Kilpatrick, Genevieve	20 days	@\$341.90	6/26/08-7/25/08	Own Daily/\$ 6,838
Kittel, Gina	20 days	@\$349.46	6/27/08-7/25/08	Own Daily/\$ 6,989
Kim, Mindy	20 days	@\$193.84	7/7/08-8/1/08	Own Daily/\$ 3,877
Kleis, Heidi	20 days	@\$337.52	7/7/08-8/1/08	Own Daily/\$ 6,750

Levy, Amanda	20 days	@\$195.70	6/27/08-7/25/08	Own Daily/\$	3,914
Marshall, Susan	20 days	@\$257.59	7/7/08-8/1/08	Own Daily/\$	5,152
McGregory, Cynthia	30 days	@\$289.42	6/26/08-8/7/08	Own Daily/\$	8,683
Montanez, Joe	20 days	@\$216.33	6/27/08-7/25/08	Own Daily/\$	4,327
Montgomery, Todd	20 days	@\$310.05	6/27/08-7/25/08	Own Daily/\$	6,201
Ostrom, Michael	20 days	@\$271.65	7/7/08-8/1/08	Own Daily/\$	5,433
Pitts, Gregory	30 days	@\$265.16	6/26/08-8/7/08	Own Daily/\$	7,955
Rodriguez, Gildardo	30 days	@\$193.84	6/26/08-8/7/08	Own Daily/\$	5,815
Rosen, Maureen	20 days	@\$337.52	6/27/08-7/25/08	Own Daily/\$	6,750
Rues, Kevin	20 days	@\$397.23	6/27/08-7/25/08	Own Daily/\$	7,945
Saenz, Debbie	30 days	@\$397.23	6/26/08-8/7/08	Own Daily/\$	11,917
Schneider, Rhonda	20 days	@\$318.00	6/27/08-7/25/08	Own Daily/\$	6,360
Schopflin, Jennifer	20 days	@\$216.33	6/27/08-7/25/08	Own Daily/\$	4,327
Siegel, Julie	20 days	@\$216.33	6/27/08-7/25/08	Own Daily/\$	4,327
Tarbell, Harlan	30 days	@\$349.46	6/26/08-8/7/08	Own Daily/\$	10,484
Toppel, Diane	20 days	@\$265.16	6/27/08-7/25/08	Own Daily/\$	5,303
Van Cott, James	30 days	@\$285.78	6/26/08-8/7/08	<u>Own Daily/\$</u>	<u>8,573</u>
			TOTAL OWN DAILY		\$291,156

Comment: Special Education - Extended School Year
01-Special Education

Morn, Lora	18 days	@\$309.66	6/30/08-8/7/08	Own Daily/\$	5,574
Niemi, Charlene	2 days	@\$302.10	6/25/08-6/27/08	<u>Own Daily/\$</u>	<u>604</u>
			TOTAL OWN DAILY		\$6,178

Comment: Special Education - Extended School Year - Nurse
01-Special Education

Abbazia, Jocelyn	29 days	@\$261.91	6/27/08-8/7/08	Own Daily/\$	7,595
Bishop, Shannon	29 days	@\$325.58	6/27/08-8/7/08	Own Daily/\$	9,442
Copeland, Barbara	29 days	@\$397.23	6/27/08-8/7/08	Own Daily/\$	11,520
Dugan, Chelsea	30 days	@\$221.04	6/26/08-8/7/08	Own Daily/\$	6,631
Manning, Marlynn	29 days	@\$337.52	6/27/08-8/7/08	Own Daily/\$	9,788
Martin, Laurie	29 days	@\$253.95	6/27/08-8/7/08	Own Daily/\$	7,365
Orf, Sara	29 days	@\$236.57	6/30/08-8/7/08	<u>Own Daily/\$</u>	<u>6,861</u>
			TOTAL OWN DAILY		\$59,202

Comment: Special Education - Extended School Year - Speech Pathologist
01-Special Education

Ammons, Rachel	\$241.28, as needed		6/27/08-8/7/08	Own Daily/\$----	
			TOTAL OWN DAILY		\$----

Comment: Extended School Year - Speech Pathologist Substitute
01-Special Education

Heyler, Sioux	25 days	@\$289.03	6/26/08-8/7/08	<u>Own Daily/\$</u>	<u>7,226</u>
			TOTAL OWN DAILY		\$7,226

Comment: Special Education - Extended School Year
01-Dept Rehab: Transitn Partnrshp - 90%
01-Sp Ed Workability I LEA

HOURLY TEACHERS

ADULT EDUCATION

Amsberry, Adrian	20.00 hrs	@\$45.34	7/7/08-8/8/08	Est Hrly/\$	907
DeMello, Flavia	27.50 hrs	@\$45.34	7/7/08-8/8/08	Est Hrly/\$	1,247
Gawronska, Izabella	41.25 hrs	@\$45.34	7/7/08-8/8/08	Est Hrly/\$	1,870
Hernandez, Patricia	13.75 hrs	@\$45.34	7/7/08-8/8/08	Est Hrly/\$	623
Street, Robert	27.50 hrs	@\$45.34	7/7/08-8/8/08	Est Hrly/\$	1,247
Zax, Kelly	53.75 hrs	@\$45.34	7/7/08-8/8/08	<u>Est Hrly/\$</u>	<u>2,437</u>
			TOTAL ESTABLISHED HOURLY		\$8,331

Comment: Adult Education Classes
11-PL105-22 Engl Literacy/Civics

Oyman, Deniz	84 hrs @\$45.34	7/7/08-8/8/08	<u>Est Hrly/\$3,809</u>
		TOTAL ESTABLISHED HOURLY	\$3,809

Comment: Adult Education Teacher/Coordinator
 11-PL105-22 Engl Literacy/Civics -50%
 11-Community-Based Engl Tutor Prog -50%

Amsberry, Adrian	27.5 hrs @\$45.34	7/7/08-8/8/08	Est Hrly/\$1,247
DeMello, Flavio	47.5 hrs @\$45.34	7/7/08-8/8/08	Est Hrly/\$2,154
Gawronska, Izabella	20.0 hrs @\$45.34	7/7/08-8/8/08	Est Hrly/\$ 907
Hammond, Paul	27.5 hrs @\$45.34	7/7/08-8/8/08	Est Hrly/\$1,247
Hernandez, Patricia	32.5 hrs @\$45.34	7/7/08-8/8/08	Est Hrly/\$1,474
Porter, Lynne	60.0 hrs @\$45.34	7/7/08-8/8/08	<u>Est Hrly/\$2,720</u>
		TOTAL ESTABLISHED HOURLY	\$9,749

Comment: Adult Education Classes
 11-Adult Education Apportionment

Alexander, Laura	30 hrs @\$40.46	7/7/08-8/8/08	Est Hrly/\$1,214
Siemer, Deborah	60 hrs @\$40.46	7/7/08-8/8/08	<u>Est Hrly/\$2,428</u>
		TOTAL ESTABLISHED HOURLY	\$3,642

Comment: Administrative Support
 11-Adult Education Apportionment

ROP

Jones, Teresa	60 hrs @\$63.61	7/1/08-8/31/08	Own Hrly/\$3,817
Kemp, Anita	30 hrs @\$67.83	7/1/08-8/25/08	<u>Own Hrly/\$2,035</u>
		TOTAL OWN HOURLY	\$5,852

Comment: ROP Instruction - Summer
 01-ROP-Classroom/Program

McGee, Richard	70 hrs @\$45.34	7/1/08-8/24/08	Est Hrly/\$3,174
Sauceda, Robert	74 hrs @\$45.34	7/1/08-8/24/08	Est Hrly/\$3,355
Suhd, Mike	60 hrs @\$45.34	7/1/08-8/24/08	<u>Est Hrly/\$2,720</u>
		TOTAL ESTABLISHED HOURLY	\$9,249

Comment: ROP Instruction - Summer
 01-ROP-Classroom/Program

ADDITIONAL ASSIGNMENT - EXTRA DUTY UNITS

MALIBU HIGH SCHOOL - Athletics

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Lawson, Richard	13 EDU	Var. Boys Golf	1/08-4/08	\$3,328
Ryan, Sean	12 EDU	JV Boys Golf	1/08-4/08	<u>\$3,072</u>
			TOTAL EDUS	\$6,400

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY AND EXTRA DUTY UNITS
 = \$1,115,605**

ELECTIONS

PROBATIONARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Valdez, Guillermo/Interv Couns John Adams MS	100% [repl. A. Stukin]	8/1/08

SUBSTITUTE TEACHERSEffectivePREFERRED SUBSTITUTES

(@\$162.00 Daily Rate)

Samarge, Patricia

5/5/08-6/20/08

Suminski, Mark

6/26/08-8/7/08

CHILD DEVELOPMENT SERVICES

(@\$16.19 Hourly Rate)

Gheewala, Nehrun Nasreen

6/23/08-8/27/08

CHANGE IN ASSIGNMENTEffective

Gatell, Frank

8/1/08

Student Support Adv/SMHS

From: Teacher/Santa Monica HSTo: Student Support Adv

Jimenez, Sylvia

8/28/08

Cotsen Mentor/Edison

From: Teacher/EdisonTo: Cotsen Mentor

Roman, Bertha

8/28/08-6/30/09

Teacher on Special Assign/Ed Tech

From: Teacher/Santa Monica HSTo: Teacher on Special Assignment

Samarge-Powell, Susan

7/1/08

Coordinator, Teacher Support

From: Educational ServicesTo: Human Resources**LEAVE OF ABSENCE (with pay)**Name/LocationEffective

Smith, La Tonya

8/29/08-9/12/08

Child Develop Svcs

[child care]

LEAVE OF ABSENCE (without pay)Name/LocationEffective

Anderson, Terry

8/28/08-6/19/09

Santa Monica HS

[personal - 40%]

Lockhart, Vicki

8/28/08-6/19/09

Roosevelt Elementary

[personal - 20%]

Posner, Cara

8/28/08-6/19/09

SMASH

[personal - 50%]

Rishe, Jessica

7/1/08-6/30/09

SMASH

[personal - 20%]

Salumbides, Rose Ann

8/28/08-6/19/09

Santa Monica HS

[personal - 20%]

Smith, La Tonya

9/13/08-10/17/08

Child Develop Svcs

[child care]

Teplin, Amy

7/1/08-6/30/09

McKinley Elementary

[personal - 50%]

Wright, Samantha

8/28/08-6/19/09

Lincoln Middle School

[child care]

RESIGNATION

<u>Name/Location</u>	<u>Effective</u>
Addison, Tamika Child Develop Svcs	7/11/08
Gonzalez, Alicia Santa Monica High School	6/20/08
Harris, Dana Mercy Roosevelt Elementary	6/20/08
Samimi, Leili Child Develop Svcs	6/20/08
Tabis, Kelly Santa Monica High School	7/7/08

RETIREMENT

<u>Name/Location</u>	<u>Effective</u>
Ford, Frank Santa Monica High School	8/20/08
Zavala, Anna Special Education	6/20/08

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
07/24/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.31

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>RE-EMPLOYMENT</u>		<u>EFFECTIVE DATE</u>
REINHARD, JUDITH PT DUME ELEMENTARY	SR OFFICE SPECIALIST 4 HRS/10 MO; RANGE: 25 STEP: D	6/9/08
<u>PROMOTION</u>		<u>EFFECTIVE DATE</u>
TIRADO, FORTINO MAINTENANCE/OPERATIONS	EQUIP OPERATOR/TREE TRIMMER 8 HRS/12 MO/RANGE: 29 STEP: E FR: GARDENER; 8 HRS/12 MO	6/9/08
<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
BROTMAN, ESTHER SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/25/08
BROTMAN, MARY SPECIAL EDUCATION	CERT OCCUPATIONAL THERAPY ASST	6/25/08
EDWARDS, BRYANT SPECIAL EDUCATION	OCCUPATIONAL THERAPIST	6/25/08
ISACKSON, KARI SPECIAL EDUCATION	CERT OCCUPATIONAL THERAPY ASST	6/25/08
JOHNSTON, CINDY PERSONNEL COMMISSION	HUMAN RESOURCES TECHNICIAN	7/1/08-8/26/08
JONES, CHANCY EDUCATIONAL SVCS	CAMPUS SECURITY OFFICER	6/10/08
LICASSI, JULIANNA SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/25/08
MARTINEZ, SANTIAGO EDUCATIONAL SVCS	TECHNOLOGY SUPPORT ASST	6/10/08
MARZULLI, MARGARET SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/25/08
MCGRATH, KATHY JOHN ADAMS MS	SR OFFICE SPECIALIST	6/24/08-6/25/08
MOTEN, WILSON BARNUM HALL	CUSTODIAN	6/27/08-6/30/08
ODOM, LAMONT BARNUM HALL	CUSTODIAN	6/27/08-6/30/08

PRICE, QUENTIN LINCOLN MS	INST ASST - PHYSICAL ED	6/9/08-6/13/08
SPALDING, JAMES EDUCATIONAL SVCS	CUSTODIAN	6/10/08
TORRES, JOSE BARNUM HALL	CUSTODIAN	6/27/08-6/30/08
VIGIL, NANI SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/25/08
WALKER, CHRISTINE SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/25/08
WALKER, LOUIS BARNUM HALL	CUSODIAN	6/27/08-6/30/08
WILSON, STANLEY LINCOLN MS	CAMPUS SECURITY OFFICER	6/13/08
<u>SUMMER ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
ACEVES, CINDY FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
AGUILAR, MARY CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
ALANIZ, FEDERICO FOOD SVCS	STOCK DELIVERY CLERK	6/30/08-8/28/08
AMAYA LOREEN LINCOLN MS	INST ASST - SPECIAL ED	6/27/08-7/25/08
ANDERSON, AMANDA FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
ANDREWS, AUTUMN CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/29/08
BAKHYT, SAID SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/26/08-8/7/08
BARNETT, JOY SPECIAL EDUCATION	INST ASST - INTENS BEHAV INTERV	6/27/08-7/25/08
BIREN, SARAH CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
BRACKETT, KIMBERLY CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
BRIGHAM, DOLORES CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
BRITA, MARIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
BRITO, SAL CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
BROOKS, LATRICIA FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08

BROTMAN, MARY SPECIAL EDUCATION	CERT OCCUPATIONAL THER ASST	6/27/08-8/7/08
BUENDIA, CAROLINA MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
BURNHAM, REX ANNE FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
BURRELL, JASON FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
CANNON, KERMIT CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
CARLSON, KATY LINCOLN MS	INST ASST - HEALTH CARE	6/27/08-7/25/08
CARRILLO, STEVEN TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
CARY, WENDY MALIBU HS	INST ASST - SPECIAL ED	6/27/08-7/25/08
CASTRO, ESPERANZA FOOD SVCS	CAFETERIA WORKER II	6/30/08-8/28/08
CLARK, MARENDA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/29/08
CLAYTON, MERCILLE FOOD SVCS	CAFETERIA WORKER II	6/23/08-8/28/08
COCHRAN, SHAUN SPECIAL EDUCATION	INST ASST - INTENSIV BEHAV INTER	6/27/08-7/25/08
COLLINS, JACKLYN CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
COOPER, CAROL FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
COOPER, RAYMOND BARNUM HALL	CAMPUS SECURITY OFFICER	6/26/08-8/27/08
CORNELL, CONSTANCE SANTA MONICA HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
CORTEZ, GRISELDA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
COWAN, BARRY OLYMPIC HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
CRAWFORD, CYNTHIA SPECIAL EDUCATION	OFFICE SPECIALIST	6/26/08-8/7/08
CRENSHAW, ANNE MALIBU HS	INST ASST - SPECIAL ED	6/27/08-7/25/08
CUSTODIO, THELMA SANTA MONICA HS	INST ASST - SPECIAL ED	6/26/08-8/7/08

D'ANDREA, CAROLINA SANTA MONICA HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
DAVIS, KENDRICK TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
DAVIS, LENORA TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
DE MENDOZA, PATRICIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
DO, THU HONG SANTA MONICA HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
DROZDOSKI, MANUELA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
DUNNAM, STEPHANIE MCKLINLEY ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
DURST, PEGGY MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
EDWARDS, BRYANT SPECIAL EDUCATION	OCCUPATIONAL THERAPIST	6/27/08-8/7/08
ELIE, BANITA TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
ELIE, LATRICE TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
EPIFANI-WORTHY, CARLA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
FLORES, ARDIS SANTA MONICA HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
FOLEY, RICKYE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
FRIEDENBERG, MINDY FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
GARCIA, SARA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
GARDEA PEREZ, GUADALUPE ROGERS ELEMENTARY	BILINGUAL COMMUNITY LIAISON	6/30/08-8/1/08
GARDNER, RODNEY PT DUME ELEMENTARY	INST ASST - SPECIAL ED	6/26/08-8/7/08
GAUNTT, DEBORAH TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
GERGIS, SOHAIR MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
GERSHUNI, PEARL MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08

GIRION, EVANGELINA TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
GLEASON, TIM BARNUM HALL	CUSTODIAN	6/27/08-6/30/08
GODINEZ, LORENA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
GONZALEZ, JESSICA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
GONZALEZ, PATRICIA FOOD SVCS	CAFETERIA WORKER I	6/26/08-8/7/08
GONZALEZ, SIMONA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
GRANADINO, FRANK TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
GRANIERI, BROOKE FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
GREENE, MILTON BARNUM HALL	CAMPUS SECURITY OFFICER	6/26/08-8/27/08
GUTIERREZ, CAROLINA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/29/08
HARRE, ASHLEY CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
HERNANDEZ, MAIRA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/29/08
HERNANDEZ, MARITZA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08
HERNANDEZ, MARITZA SANTA MONICA HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
HERNANDEZ, PATTY LINCOLN MS	INST ASST - SPECIAL ED	6/27/08-7/25/08
HERNANDEZ, RITA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/29/08
HERNANDEZ, STEVEN SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/26/08-8/7/08
HERRADOR, KAREN CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
HERRERA, MAYRA MALIBU HS	INST ASST - SPECIAL ED	6/27/08-7/25/08
HERSON, ILANA OLYMPIC HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
HOLSOME, DOROTHY FOOD SVCS	CAFETERIA WORKER I	6/30/08-8/1/08

HOPE, JUDITH CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/29/08
HUNTER, DOMINIQUE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
HURTADO, RENEE CHILD DEVELOPS SVCS	CHILDREN CENTER ASST	6/23/08-8/29/08
IBARRA, RINA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
ISACKSON, KARI SPECIAL EDUCATION	CERT OCCUPATIONAL THER ASST	6/27/08-8/7/08
HAYDEE, ISLAS CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/29/08
JAMES, STEPHANY SPECIAL EDUCATION	INST ASST - INTENSV BEHAV INTER	6/27/08-7/25/08
JIMENEZ, MARIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
JIMENEZ, OSVALDO FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
JOHNSON, KERRI FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
JONES, CHANCY SANTA MONICA HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
JONES, CHANCY BARNUM HALL	CAMPUS SECURITY OFFICER	6/26/08-8/27/08
JONES, MELVIN CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
KINGSLEY, KARRIE SPECIAL EDUCATION	OCCUPATIONAL THERAPIST	6/27/08-8/7/08
KOTTE, MERRY CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
LEMBO, VALERIE FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
LENIHAN, KATHLEEN CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
LEWIS, JESSE TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
LOPEZ, MARIBEL LINCOLN MS	INST ASST - SPECIAL ED	6/27/08-7/25/08
LOPEZ, SARAH CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
LOPEZ, VICTORIA SANTA MONICA HS	CAMPUS SECURITY OFFICER	6/26/08-7/18/08

LOPEZ, VICTORIA BARNUM HALL	CAMPUS SECURITY OFFICER	6/26/08-8/27/08
LOSA, ADELSA LINCOLN MS	INST ASST - SPECIAL ED	6/27/08-7/25/08
LUIS, NOEMI CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
MANGUM, DON BARNUM HALL	CAMPUS SECURITY OFFICER	6/26/08-8/27/08
MARROQUIN, ROBERT SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/26/08-8/7/08
MARRUJO, LEONARDO FOOD SVCS	STOCK DELIVERY CLERK	6/23/08-8/28/08
MARTIN, CHARLES BARNUM HALL	CAMPUS SECURITY OFFICER	6/26/08-8/27/08
MARTIN, LINDA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
MARTINEZ, MELINDA SANTA MONICA HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
MARZULLI, MARGARET CABRILLO ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
MATTHEWS, CAMILLE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
MEDILLIN, DIANA SANTA MONICA HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
MENDOZA, VALETTA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
MESROBIAN, KRIKOR MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
MEYER, MARIA SPECIAL EDUCATION	INST ASST - INTENSIV BEHAV INTER	6/27/08-7/25/08
MILLER, JEANNE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
MIRABEL, JESSICA MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
MIRANDA, KARLA FOOD SVCS	CAFETERIA WORKER II	6/30/08-8/28/08
MISRA, KAWAL MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
MOLLMAN, IRENE SANTA MONICA HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
MONTE, PERI PT DUME ELEMENTARY	INST ASST - SPECIAL ED	6/26/08-8/7/08

MOORE, SANDRA FOOD SVCS	CAFETERIA WORKER I	6/23/08-8/28/08
MORALEZ, LOUIS CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
MORICH, KAREN SPECIAL EDUCATION	INST ASST - INTENSV BEHAV INTER	6/27/08-7/25/08
MOYA, KIMBERLY TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
MRAVIK, TANYA SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/26/08-8/7/08
NAO, KIMBERLY SANTA MONICA HS	STUDENT OUTREACH SPECIALIST	6/26/08-8/7/08
NAVIA, JANENE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/29/08
NEWMAN, PAISLEY LINCOLN MS	INST ASST - SPECIAL ED	6/27/08-7/25/08
NUNEZ, SHERRY BARNUM HALL	CAMPUS SECURITY OFFICER	6/26/08-8/27/08
OLMOS, MARIA SANTA MONICA HS	SR OFFICE SPECIALIST	6/26/08-8/6/08
O'NEILL, JAMES MALIBU HS	INST ASST - SPECIAL ED	6/27/08-7/25/08
PADILLA, ELIZABETH CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
PALKOVIC, DIANE OLYMPIC HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
PENA, JAIME BARNUM HALL	CAMPUS SECURITY OFFICER	6/26/08-8/27/08
PEGUES, FORREST TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
PEREZ, SALOMEN FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
PIERCE, MATTHEW MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	6/26/08-8/7/08
PRECIADO, DANIEL CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
PRECIADO, EDWIN SPECIAL EDUCATION	INST ASST - INTENSV BEHAV INTER	6/27/08-7/25/08
PRECIADO, IRIS JOHN ADAMS MS	SR OFFICE SPECIALIST	6/26/08-8/1/08
QUINTANILLA, ALBERT MALIBU HS	INST ASST - SPECIAL ED	6/27/08-7/25/08

QUIROZ, TIMOTHY FOOD SVCS	SITE COORDINATOR	6/23/08-8/28/08
RALPH, LINDA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/29/08
RALPH, LUCAS CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
RAMIREZ, KRISTINA SPECIAL EDUCATION	INST ASST - INTENSV BEHAV INTER	6/27/08-7/25/08
REYNA, FRANKIE SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/26/08-8/7/08
RILEY, MARTELLE TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
ROSA, LUCY PT DUME ELEMENTARY	INST ASST - SPECIAL ED	6/26/08-8/7/08
ROSAS, ROSEMARIE FOOD SVCS	CAFETERIA WORKER I	6/26/08-8/7/08
RAZON-MCMILLAN, MONICA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
SADIGHPOUR, SOFIA SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/26/08-8/7/08
SANDOVAL, CATHY SANTA MONICA HS	SR OFFICE SPECIALIST	6/26/08-8/7/08
SANTIAGO, LAUREN FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
SCHLIERMAN, CHERIE LINCOLN MS	INST ASST - SPECIAL ED	6/27/08-7/25/08
SCHMIDT, PHILLIP FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
SCOTT, MAREN FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
SHERMAN, WYNN LINCOLN MS	INST ASST - SPECIAL ED	6/27/08-7/25/08
SHIH, JENNIFER CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
SIMPSON, ENDEYA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
SMITH, ANGELIQUE SPECIAL EDUCATION	OCCUPATIONAL THERAPIST	6/27/08-8/7/08
SMITH, BRIAN TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
SMITH, DUNNELL BARNUM HALL	CAMPUS SECURITY OFFICER	6/26/08-8/27/08

SMITH, DUNNELL SANTA MONICA HS	CAMPUS SECURITY OFFICER	6/26/08-7/18/08
SMITH, JILL MALIBU HS	INST ASST - SPECIAL ED	6/27/08-7/25/08
TANAMAS, AYDA MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
TANGUM, CATHY BARNUM HALL	CAMPUS SECURITY OFFICER	6/26/08-8/27/08
TANGUM, CATHY OLYMPIC HS	CAMPUS SECURITY OFFICER	6/26/08-8/7/08
TAWFIK, KC MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	6/26/08-7/25/08
TAYLOR, CHRIS CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
THOMAS, MARJORIE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
THOMPSON, TIANI BARNUM HALL	CAMPUS SECURITY OFFICER	6/26/08-8/27/08
TORRES, KENNIA SANTA MONICA HS	INST ASST - SPECIAL ED	6/26/08-8/7/08
TORRES, VICTOR FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
TRUJILLO, SANDY CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
TURNER, ERIKA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
USHER, ALAN MALIBU HS	INST ASST - SPECIAL ED	6/27/08-7/25/08
VICKERS, LAURA LINCOLN MS	INST ASST - HEALTH	6/27/08-7/25/08
VIGIL, NANI LINCOLN MS	INST ASST - SPECIAL ED	6/27/08-7/25/08
WALKER, CHRISTINE MALIBU HS	INST ASST - SPECIAL ED	6/27/08-7/25/08
WALSH, LESLIE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
WHITLEY, ANITA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
WILLIAMS, ADRIANNA TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
WILSON, STANLEY JOHN ADAMS MS	CAMPUS SECURITY OFFICER	6/30/08-8/1/08

WILSON, STANLEY BARNUM HALL	CAMPUS SECURITY OFFICER	6/26/08-8/27/08
WIRT, JAMES TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
WOODS, SHELITA FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
WORTHINGTON, JAIME FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	6/27/08-7/25/08
YATES-LOMAX, KATHY TRANSPORTATION	BUS DRIVER	6/26/08-8/22/08
YBARRA, GAIL CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/29/08
YBARRA, JENNIFER CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
YEH, WENDY CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
ZHENG, JIN SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/26/08-8/7/08

SUBSTITUTES

SMART, HOWARD ROOSEVELT ELEMENTARY	CAMPUS SECURITY OFFICER	<u>EFFECTIVE DATE</u> 6/13/08-6/14/08
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INVOLUNTARY TRANSFER

CAPITANO, CAROL SANTA MONICA HS	INST ASST - SPECIAL ED 6 HRS/SY FR: 6 HRS/SY/JOHN ADAMS MS	<u>EFFECTIVE DATE</u> 8/28/08
MOSKOVICH, JANE SANTA MONICA HS	INST ASST - SPECIAL ED 6 HRS/SY FR: 6 HRS/SY/LINCOLN MS	8/28/08

LEAVE OF ABSENCE (PAID)

BAKER, TERENCE OPERATIONS	CUSTODIAN MEDICAL	<u>EFFECTIVE DATE</u> 6/16/08-6/30/08
BAKER, TERENCE OPERATIONS	CUSTODIAN MEDICAL	7/1/08-7/23/08
DAVIS, GLORIA SANTA MONICA HS	COMPUTER OPERATOR MEDICAL	5/19/08-6/30/08
GERSHUNI, PEARL MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED MEDICAL	6/5/08-6/20/08
MARTIN, MARIA ELENA SANTA MONICA HS	ADMINISTRATIVE ASST MEDICAL	6/27/08-8/25/08
YOUNAN, JULIE PERSONNEL COMMISSION	HUMAN RESOURCES TECH MEDICAL	6/23/08-8/1/08

<u>STIPEND</u>		<u>EFFECTIVE DATE</u>
JONES, CHANCY JOHN ADAMS MS	CAMPUS SECURITY OFFICER \$100 STIPEND 8 TH GRADE FIELD TRIP CHAPERONE	6/18/08

<u>PROFESSIONAL GROWTH</u>		<u>EFFECTIVE DATE</u>
ESCOBAR, VICTORIA FOOD SVCS/ROGERS	CAFETERIA WORKER II	7/1/08
GUTIERREZ, YOLY EDISON ELEMENTARY	BILINGUAL COMM LIAISON	7/1/08
LE, DUC FISCAL SVCS	ACCOUNTING ASST II	7/1/08
NAO, KIMBERLY SANTA MONICA HS	STUDENT OUTREACH SPEC	7/1/08
SLAWTER, MARY MALIBU HIGH SCHOOL	ACCOUNTING ASST II	7/1/08
TORRES, KENNIA SANTA MONICA HS	INST ASST - SPECIAL ED	5/1/08

<u>WORKING OUT OF CLASS</u>		<u>EFFECTIVE DATE</u>
BERRIMAN, J. WALLACE BUSINESS SVCS	DIR, FAC IMPROVEMENT PROJ FR: DIR, FACILITIES MAINT	7/1/08-11/7/08
HYATT, VIRGINIA BUSINESS SVCS	DIR, PURCHASING AND WAREHOUSE FR: PURCHASING	4/26/08-6/30/08
HYATT, VIRGINIA BUSINESS SVCS	DIR, PURCHASING AND WAREHOUSE FR: PURCHASING	7/1/08-12/10/08

<u>ESTABLISHMENT OF POSITION</u>		<u>EFFECTIVE DATE</u>
	INST ASST - SPECIAL ED 5 HRS/SY; ROOSEVELT ELEMENTARY	8/28/08
	INST ASST - SPECIAL ED 6 HRS/SY; PT DUME ELEMENTARY	8/28/08
	INST ASST - SPECIAL ED 6 HRS/SY; LINCOLN MS	8/28/08
	INST ASST - SPECIAL ED 6 HRS/SY; JOHN ADAMS MS	8/28/08
	INST ASST - SPECIAL ED 5 HRS/SY; SANTA MONICA HS	8/28/08
	INST ASST - SPECIAL ED 6 HRS/SY: SANTA MONICA HS	8/28/08

<u>ABOLISHMENT OF POSITION</u>		<u>EFFECTIVE DATE</u>
	COMPUTER OPERATOR 8 HRS/12 MONTH; SANTA MONICA HS	7/1/08
	SR OFFICE SPECIALIST 3 HRS/10 MONTHS; ROOSEVELT ELEMENTARY	7/1/08

INST ASST - SPECIAL ED 6 HRS/SY; LINCOLN MIDDLE SCHOOL	8/28/08
INST ASST - SPECIAL ED 6 HRS/SY; LINCOLN MIDDLE SCHOOL	8/28/08
INST ASST - SPECIAL ED 6 HRS/SY; ADAMS MIDDLE SCHOOL	8/28/08
INST ASST - SPECIAL ED 5 HRS/SY; MCKINLEY ELEMENTARY	8/28/08
INST ASST - SPECIAL ED 6 HRS/SY; MUIR ELEMENTARY	8/28/08
INST ASST - CLASSROOM 3 HRS/SY; ROGERS ELEMENTARY	7/25/08
INST ASST - CLASSROOM 3 HRS/SY; MCKINLEY ELEMENTARY	8/29/08
INST ASST - SPECIAL ED 6 HRS/SY; MCKINLEY ELEMENTARY	8/28/08
INST ASST - SPECIAL ED 6 HRS/SY; FRANKLIN ELEMENTARY	7/1/08
INST ASST - SPECIAL ED 6 HRS/SY; LINCOLN MIDDLE SCHOOL	7/1/08
CAFETERIA WORKER II 7 HRS/SY; FOOD SVCS/SANTA MONICA HS	6/23/08

TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES

EFFECTIVE DATE

(39-MONTH MEDICAL REEMPLOYMENT LIST) 2174-064-08 OPERATIONS	CUSTODIAN	8/20/08
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RESIGNATION

EFFECTIVE DATE

ALEXANDER, LEWIS SMASH	PHYSICAL ACTIVITIES SPEC	8/1/08
BATAZ, FABIOLA EDISON ELEMENTARY	INST ASST - BILINGUAL	6/16/08
ELLIOTT-MCGUFFIE, NICOLE ST ANNE'S	INST ASST - CLASSROOM	6/20/08
ELVIRA, RICARDO SANTA MONICA HS	SWIM INSTRUCTOR/LIFEGUARD	6/16/08
MAGGIO, ALIA WEBSTER ELEMENTARY	INST ASST - CLASSROOM [Change of date from 6/26/08 Agenda]	6/20/08
OBRUCICOVA, IRINA SANTA MONICA HS	INST ASST - BILINGUAL	6/20/08
PEREZ, ROCIO EDISON ELEMENTARY	INST ASST - SPECIAL ED	8/1/08

PLENK, WILLIAM JOHN ADAMS MS	INST ASST - MUSIC	6/13/08
QUINE, NICKI MALIBU HS	INST ASST - SPECIAL ED	8/1/08
THAYNE, KATIE PT DUME ELEMENTARY	INST ASST - CLASSROOM	8/1/08
TYLER, SUSAN CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/13/08
VASQUEZ, MARTHA MCKINLEY ELEMENTARY	INST ASST - CLASSROOM	6/20/08
WATTS, KANDICE PT DUME ELEMENTARY	INST ASST - CLASSROOM	8/1/08

RETIREMENT

VIRAMONTES-GUTIERREZ, T.
LINCOLN MS

BILINGUAL COMMUNITY LIAISON

EFFECTIVE DATE

8/2/08

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/24/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.32

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

NOON SUPERVISION

GIROUX, STEPHANIE	EDISON ELEMENTARY	6/13/08
GONZALEZ, SIMONA	ROOSEVELT ELEMENTARY	9/2/08-6/19/09
KUYAMA, KEIKO	ROOSEVELT ELEMENTARY	9/2/08-6/19/09
LOWNDS, ELI	ROOSEVELT ELEMENTARY	9/2/08-6/19/09
MAZAR-ATABAKI, SORAYA	ROOSEVELT ELEMENTARY	9/2/08-6/19/09
PADILLA, ELVA	CHILD DEVELOP SVCS	6/23/08-8/27/08
PERSHEN, NAJMEH	ROOSEVELT ELEMENTARY	9/2/08-6/19/09
STRAUSS, YOKO	ROOSEVELT ELEMENTARY	9/2/08-6/19/09

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
07/24/08
FROM: TIM CUNEO / CHIUNG-SALLY CHOU / LAUREL SCHMIDT
RE: EXPULSION OF STUDENT (B/D 06/19/95)

RECOMMENDATION NO.33

It is recommended that the Board of Education expel student (B/D 06/19/95).

COMMENT: The Principal of John Adams Middle School recommended the expulsion based on the student's violations of Education Code Sections 48900(d), and 48900(k):

"Unlawfully offered, arranged, or negotiated to sell such a controlled substance or alcoholic beverage or an intoxicant of any kind and did in fact sell, deliver or otherwise furnish to any person a different liquid substance, or material and presented to them that the liquid, substance, or material was a controlled substance, alcoholic beverage or intoxicant." Education Code 48900(d)

"Disrupted school activities or willfully defied the authority of school personnel."
Education Code 48900(k)

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

MAJOR ITEMS

TO: BOARD OF EDUCATION
FROM: OSCAR DE LA TORRE / JANECE L. MAEZ
RE: AMEND CERTIFICATION OF SIGNATURES

ACTION/MAJOR
07/24/08

RECOMMENDATION NO. A.34

It is recommended that the Board of Education amend the Certification of Authorized Signatures, as presented on December 13, 2007, in Recommendation No. A.23, to change the signature authority to include Tim Cuneo as the Interim Superintendent and Secretary to the Board of Education, and deleting the name of Ms. Dianne Talarico and Mr. Timothy R. Walker.

It is further recommended that the attached document "Certification of Signatures" be completed and filed with the County Superintendent of School in accordance with Education Code Section §42633. Mr. Cuneo's signature will be considered valid as of July 11, 2008.

COMMENTS: Ms. Talarico resigned as of June 30, 2008, and the Board of Education approved the appointment of Mr. Cuneo as Interim Superintendent at the board meeting on July 10, 2008. Mr. Walker resigned as of June 30, 2008.

Approval of this Board Action will authorize Mr. Cuneo to sign warrants, orders for salary payment, notices of employment, contracts and other documents as directed by the Board of Education.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

07/24/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: INCREASE IN FTE (1.0 FTE) - COORDINATOR, SPECIAL
EDUCATION

RECOMMENDATION NO. A.35

It is recommended that the Board of Education approve the addition of a Coordinator, Special Education, to augment the Special Education Department staff and better serve the needs of students and parents.

FUNDING NOTE: The 2008-2009 budget will be adjusted \$125,850 for salary and benefits.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

07/24/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: ADMINISTRATIVE APPOINTMENTS AND REASSIGNMENTS

RECOMMENDATION NO. A.36

It is recommended that the Board of Education approve the following administrative appointment:

CERTIFICATED APPOINTMENTS

Effective

Dannelley, Bekah
Coordinator, Special Education

TBD

Murray, Brian
Coordinator, Special Education

08/01/08

CERTIFICATED REASSIGNMENTS

Effective

Freedman, Marolyn
Director, Student Safety

07/25/08

Costanzo, Francis
Coordinator, Special Education

07/25/08

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

07/24/08

FROM: TIM CUNEO / JANECE L. MAEZ

RE: ADOPT RESOLUTION NO. 08-02 - IN SUPPORT OF THE SANTA
MONICA COLLEGE SAFETY AND MODERNIZATION BALLOT MEASURE

RECOMMENDATION NO. A.37

It is recommended that the Board of Education adopt Resolution No. 08-02 in support of the Santa Monica College Safety and Modernization Ballot Measure scheduled to be presented to voters at the November 4, 2008, General Election.

COMMENTS: Santa Monica Malibu Unified School District and Santa Monica College have a successful record of working cooperatively in many areas. Most recently, an educational collaborative between the two agencies is working to strengthen ties and open up more college opportunities for high school students.

The agencies also have a history of collaboration in the area of facilities and facility management. The Board of Education supported a previous college bond in November of 2004. At that time the District underwent a review of the unique provisions of the bond language that allowed inclusion of construction, renovation or modernization of joint use facilities. It was determined that it was appropriate to expend voter-approved funds in this way. The current renovation and upgrading of the field at John Adams Middle School is an example of these efforts.

The language of this new bond includes similar provisions, opening the door to continued discussions between the two agencies.

Mr. Don Girard, Santa Monica College Marketing Manager, will briefly address the Resolution and be available to answer questions from the Board.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**RECOMMENDATION NO.08-02 - ENDORSEMENT OF SANTA MONICA COLLEGE
SAFETY AND MODERNIZATION BALLOT MEASURE
NOVEMBER 4, 2008 ELECTION**

WHEREAS, Santa Monica College is among the top community colleges in the nation and has earned accreditation from the Western Association of Schools and Colleges, and

WHEREAS, a survey of Santa Monica and Malibu residents taken earlier this year shows that SMC is highly regarded and is well used by the community, with 94 percent reporting that the College is an important part of the community and 58 percent reporting that they or someone in their immediate family have attended the college, and

WHEREAS, about one-third of the graduating seniors of the Santa Monica-Malibu Unified School District begin their freshman year of studies at Santa Monica College, and

WHEREAS, the College and the School District have established an educational collaborative to strengthen ties and open up more college opportunities for high school students, leading to new initiatives such as an expanded offering of college courses at SMC and at the high schools based on individual school site needs; a collaboration on the development and expansion of career and technical education programs, including fields such as logistics; early start pathway programs in fields such as education and early childhood education; and developing a high school transfer academy – The Young Collegians, and

WHEREAS, the Board of Trustees of Santa Monica College, recognizing the need to modernize training opportunities at the college, improve sustainability, and make needed safety improvements, has voted unanimously to place the Santa Monica College Safety and Modernization Bond Measure on the November 4, 2008 ballot for consideration by the voters of the Santa Monica Community College District, and

WHEREAS, if passed, the Safety and Modernization Bond Measure will authorize Santa Monica College to issue bonds up to \$295 million to fund capital projects designed to improve the teaching of science, nursing, math, technology, media, and emerging high tech fields, and

WHEREAS, Santa Monica College proposes to use the proceeds of the bond to:

- Provide a replacement Math and new Science Wing on the main campus, as the math department currently operates in a temporary facility that is nearing the end of its life cycle and there are insufficient science lab classrooms to offer needed course sections for the allied health and nursing programs,
- Provide a Media and Technology-Driven Programs Complex at the Academy Campus that would replace 1950s era buildings that cannot support the modern infrastructure necessary for digital and online programs,
- Provide a new Career Opportunity and Job Training Building on the Bundy Campus to meet the training needs of SMC's Office of Workforce and Economic Development, considered one of the most successful programs in California, and to support the career training provided by city, county, and other agencies,
- Provide needed improvements to the Pico Boulevard frontage of the Main Campus, creating a more welcoming and organized face to the community, and adding a new bus shelter and bus pull-out on Pico to help reduce traffic congestion,
- Provide for community classroom and facility projects to be developed potentially as joint use projects with other agencies, using as an example the successful collaboration of the college and the school district in retrofitting the fields at John Adams Middle School,

- Provide for educational improvement and enhancement and contributing to the funding of a joint use library at Malibu High School to benefit SMC students in that area who may find it difficult to commute to Santa Monica, and to support Malibu High School students and local residents, and
- Provide for environmental performance upgrades to achieve energy or resource use efficiency; improve community use facilities on the main campus; complete seismic repairs; provide for fire safety; and provide upgrades to the electrical, security, telecommunications, and safety systems on the SMC campuses.

WHEREAS, all local communities are supporting or planning to support their colleges with bond programs at about the same level, including Long Beach, El Camino, and each of the nine Los Angeles community colleges, and

WHEREAS, all of the bond funds raised if this measure passes will be spent in Santa Monica and Malibu and none of this money can be taken away by the State, and

WHEREAS, the Santa Monica College Safety and Modernization Bond Measure has garnered broad community support from educators, parents, local business and leaders throughout the community,

NOW, THEREFORE, BE IT RESOLVED, that the Santa Monica-Malibu Unified School District Board of Education endorses the Santa Monica College Safety and Modernization Bond Measure on the November 4, 2008 ballot, and authorizes the campaign committee to include the District's endorsement where deemed appropriate.

PASSED AND ADOPTED by the Board of Education of the Santa Monica-Malibu Unified School District of Los Angeles County at a regular meeting held on the 24th day of July, 2008

Oscar de la Torre, President
Board of Education

Tim Cuneo, Interim Superintendent
Santa Monica-Malibu USD

TO: BOARD OF EDUCATION

ACTION/MAJOR

07/24/08

FROM: OSCAR DE LA TORRE AND JOSE ESCARCE

RE: COMPLETION OF EVALUATION: SUPERINTENDENT'S PERFORMANCE
TARGETS AND SUBSEQUENT PERFORMANCE BONUS, FISCAL YEAR
2007-2008

RECOMMENDATION NO. A.38

It is recommended that the Board of Education formally complete the evaluation of Superintendent Dianne Talarico for 2007-08 and award a 5% bonus of her base salary, to accommodate the finding reached at the Board Meeting of July 10, 2008.

COMMENT: In Closed Session at the Board of Education meeting of July 10, 2008, the board completed its evaluation of Superintendent Dianne Talarico for 2007-08, using a wide variety of information sources in developing its evaluation.

The evaluation encompassed both a summative assessment of the Superintendent's general performance and an assessment of her achievement of three specific performance targets. The board chose the targets to focus the Superintendent's efforts on specific areas for development and established benchmarks and standards as indicators and milestones for exceptional performance.

The Superintendent may receive up to 10% of her base salary in the form of a bonus. The Board of Education agreed on three targets for the 2007-08 school year.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

07/24/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: REVISE POLICY 6146.11 - ALTERNATIVE CREDITS TOWARD
GRADUATION

RECOMMENDATION NO. A.39

It is recommended that the Board of Education revise board policy 6146.11 - Alternative Credits toward Graduation.

COMMENT: The revised policy had been discussed during the board meeting on June 26, 2008. The revised policy was reviewed again by the ad hoc High School Task Force members.

Attachment:

- Board Policy 6146.11 - Alternative Credits toward Graduation
- Administrative Regulation 6146.11 - Alternative Credits toward Graduation

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

New text in underline
Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
6146.11	Instruction	Alternative Credits toward Graduation

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Curriculum	X		

DETAIL

In order to meet individual student needs and encourage all students to complete their high school education, the Board of Education desires to provide flexibility in the completion of prescribed courses in accordance with law. The Board shall actively involve parents/guardians, administrators, teachers, and students in helping the district develop alternative means for students to complete the prescribed course of study required for graduation. As an alternative to completing the course requirements for high school graduation and with prior approval by the principal or designee, students may fulfill one or more of the course requirements through the following:

1. Practical demonstration of skills and competencies
2. Supervised work experience or other outside school experience up to 40 semester periods in accordance with Education Code 51760.3 and 5 CCR 1635, ~~or other outside school experience~~
3. Career technical education, Vocational education and/or Regional Occupational Program (ROP) classes offered through our high schools district.
4. Courses offered by regional occupational centers or programs (ROP)
5. Interdisciplinary Study
6. Independent study
7. Credit earned at a postsecondary institution (Pursuant to 5 CCR 1630)
8. Private instruction in accordance with ~~(Pursuant to 5 CCR 1631)~~
9. Credit for private school foreign language instruction in accordance with 5 CCR 1362)
10. Military service and training in accordance with 5 CCR 1634
11. Correspondence instruction from a California university or college accredited for teacher training in accordance with 5 CCR 1633 ~~(Pursuant to EC 51740)~~
12. For credit toward the district's physical education requirement, participation in district interscholastic athletic programs carried on wholly or partially after regular school hours when such participation entails a comparable amount of time and physical activity

The district shall accept for credit any coursework satisfactorily completed by students while detained in a

juvenile court school or county or state-operated institution. District students who successfully complete district graduation requirements while so detained shall receive a diploma from the school they last attended. (Education Code 48645.5)

~~Students may receive physical education credit for participation in district interscholastic athletic programs carried on wholly or partially after regular school hours when such participation entails a comparable amount of time and physical activity.~~

~~Students using interscholastic athletics participation to fulfill physical education requirements may be graded on this participation, provided that a teacher credentialed to teach physical education supervises this participation and assigns the grade. (Reference BP 6145 Extracurricular and Cocurricular Activities)~~

~~The Superintendent or designee shall determine whether a student has satisfactorily met course requirements through any of the above alternative means.~~

A. Concurrent/Dual Enrollment

Concurrent/Dual enrollment means enrollment in any non-SMMUSD course during the school year or during the summer by a regularly enrolled SMMUSD student. Concurrent/Dual enrollment is an alternative means by which students may obtain credit toward graduation while being simultaneously enrolled in both the school district and another approved educational program. Students must obtain signed pre-approval for any concurrent/dual enrollment course or program from the school principal or designee.

Concurrent/Dual enrollment may be approved for "make-up", "acceleration", and/or "enrichment" purposes.

Courses eligible for concurrent/dual enrollment include:

1. Any course offered by Santa Monica High School, Malibu High School, Olympic High School or the SMMUSD Adult School, either during the school year or during the summer.
2. Courses offered by any community college, public or private college/university
3. Courses offered by the UC Extension Program

Students who demonstrate that the courses they want to take are not available at their high school, may, with the pre-approval of the principal, take courses at accredited high schools other than the schools mentioned above.

~~Nothing in this policy is construed to permit web-based or on-line courses either as alternative credits toward graduation or as a course eligible for concurrent enrollment for "make-ups", "acceleration" and/or "enrichment."~~

B. Online Courses

Online courses are delivered over the Internet or provided through a set curriculum via software. Students may participate in web-based or online courses either as alternative credits toward graduation or as a course eligible for concurrent enrollment for "make-ups", "acceleration" and/or "enrichment." Students must obtain signed pre-approval for any online course or program from the school principal or designee.

The principal shall evaluate the quality and effectiveness of online course offerings and determine which online courses shall be accepted for high school credit. The principal shall certify that the course is comparable to college-preparatory curriculum and ensures that the course and associated grades and credits are listed on the student's transcript.

The Superintendent or designee shall determine whether a student has satisfactorily met course requirements through any of the above alternative means.

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

35160.1 Broad authority of school districts 48645.5 Course credit, juvenile court schools

48800-48802 Attendance at community college; advanced education

51220 Areas of study; grades 7-12

51225.3 Requirements for graduation

51240-51246 Exemptions from requirements

51740-51741 Authority to provide instruction by correspondence

CODE OF REGULATIONS, TITLE 5

1600-1635 Alternative credit

Management Resources:

SMMUSD BOARD POLICY

BP6145 Extracurricular and Co-curricular Activities

CDE PROGRAM ADVISORIES

0418.89 Physical Education, April 18, 1989

0615.89 Granting credit for passing GED, SPB:88/89-11

WEB SITES

CDE: <http://www.cde.ca.gov>

BOARD GOAL

A. Quality Instruction for All

BOARD ADOPTED: _____ CSBA UPDATED: March, 2006

The above BP 6146.11 Alternative Credits toward Graduation was amended and approved by the board, as shown, at its May 16, 2002 board meeting.

THIS IS A **NEW** ADMINISTRATIVE REGULATION

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
<u>6146.11</u>	<u>Students</u>	<u>Alternative Credits</u> <u>towards Graduation</u>	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
<u>Progress and</u> <u>Student Records</u>		<u>X</u>	

DETAIL

Alternative means specified by the district for completing the prescribed course of study shall be made available to students, parents/guardians, and the public. (Education Code 51225.3)

Definitions

A semester period is one period of 40 to 60 minutes of instructional time per week throughout one semester of at least 17 weeks, or a minimum of 12 clock hours of instructional time provided during the academic year or in summer school. While the content to be covered is planned within these time frames, a student may be granted one semester period of credit even though the student spends less than the aforementioned amount of time in completing the necessary work. (5 CCR 1600)

Supervised Work Experience Education

A student shall be granted up to 40 semester periods of credit for work experience education of one or more of the following types: (Education Code 51760.3; 5 CCR 1635)

1. For exploratory work experience education, the student may earn 10 semester periods for each semester, with a maximum of 20 semester periods earned in two semesters.
2. For general work experience education, the student may earn 10 semester periods for each semester, with a maximum of 40 semester periods.
3. For vocational work experience education, the student may earn 10 semester periods for each semester, with a maximum of 40 semester periods.

To receive credit, the student must satisfy eligibility requirements and receive at least the minimum period of instruction or counseling pursuant to Education Code 51760.3.

(cf. 6178.1 - Work Experience Education)

College Courses

To receive high school credit for coursework completed at a community college or four-year college, the student or parent/guardian shall submit a written request and a transcript showing successful completion of the course. The course shall be one that satisfies college entrance requirements, applies toward college-level general education requirements, or is part of a vocational or career technical education course leading to a degree or certificate.

For students attending community college as special part-time students, credit shall be at a level jointly determined by the Governing Board and the community college governing board. (Education Code 48800)

(cf. 6172 - Gifted and Talented Student Program)

Private Instruction

A student who is regularly enrolled and in attendance at a high school shall receive credit toward high school graduation for private instruction under the following conditions: (5 CCR 1631)

1. The instruction entails fields and subjects included in the high school's courses of study and curricula.
2. The student demonstrates his/her capabilities at the beginning and at the end of the period of private instruction by examinations given under the school's supervision, thereby showing that he/she has made progress in learning satisfactory to the school.

Correspondence Instruction

The district shall grant credit for correspondence instruction under the following conditions: (Education Code 51740; 5 CCR 1633)

1. The correspondence instruction is provided by the University of California, or other university or college in California accredited for teacher training, in subjects included within or related to the student's course of study.
2. The student is, for good reason, unable to take the course of study offered in the school.
3. The Board determines the number of semester periods to be

credited for successful completion of a particular correspondence course.

4. No more than 40 semester periods of correspondence instruction are credited to a student towards graduation.

Foreign Language Instruction

The district shall grant credit for foreign language studies successfully completed in a private school and shall apply the credit toward meeting any foreign language requirement prescribed for grades 9-12, provided that all of the following conditions are met: (Education Code 51243-51245; 5 CCR 1632)

1. The courses are in languages designated in Education Code 51244.
2. The student is regularly enrolled or applying to the district in grades 9-12.
3. The student or parent/guardian applies in writing for the credit, specifies the private school attended and the amount and level of credit requested, and submits a transcript or other documents from the private school showing that the student successfully completed the course.
4. The amount of credit sought equals at least one semester's work.
5. The principal or designee determines that the student's achievement is equivalent to that expected of a student of comparable ability taking the same or similar instruction in district schools. This determination shall be based upon the private school's report of a test developed by the private school in cooperation with the district or, if the private school is located outside the district, the principal or designee may use a test given by a public school or other evidence which he/she deems appropriate.

Online Course Instruction

In order to provide students with online educational opportunities, the following are guidelines for implementation of online courses:

1. All online courses may be offered in a blended learning model that includes both face-to-face and online delivery.
2. The online courses shall meet the academic rigor of the California State standards and meet the CSU/UC "a-g" requirements with the exception of a limited number of non-"g" elective courses approved by the District/School.

3. The Principal or designee shall ensure student-testing integrity for online classrooms and ensure the accountability of active engagement of students participating in the courses provided via the Internet.
4. Students participating will strictly adhere to the policies and procedures set forth by the entity offering the online courses.
5. **The Principal or designee shall seek guidance from District staff to evaluate the quality and effectiveness of online course offerings.**
6. Teachers/Counselors/Advisors shall be trained in the facilitation of online learning and shall participate in e-learning training.
7. Students enrolling in the online courses shall follow the same process as concurrent enrollment at the community colleges, District's alternative educational setting, or a four-year college/university.
8. The high schools, in accordance with the District's policies, shall grant credits earned.
9. Students shall follow the guidelines established by the District including obtaining prior approval from site administration before enrolling in the program to receive credits.
10. No students shall be denied the opportunity of taking an online course due to financial hardship as determined by free and reduced lunch eligibility, or enrollment in home bound/home study program.

Access to technology utilized by online courses imposes certain responsibilities and obligations for both students and teachers:

1. The appropriate use of the online learning opportunity is both ethical and honest, and demonstrates respect for physical and intellectual property, system security protocols, course provider procedures, an individual's right to privacy and to freedom from intimidation, harassment, and unwarranted annoyance.
2. The students utilizing online courses shall adhere to the District's Acceptable Use Policy.
3. All policies relating to academic honesty, participation, and attendance shall be applied to online learning.

TO: BOARD OF EDUCATION

ACTION/MAJOR

07/24/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / LAUREL SCHMIDT

RE: REVISE POLICY 5125 - STUDENT RECORDS

RECOMMENDATION NO. A.40

It is recommended that the Board of Education approve revisions to the existing Board Policy 5125 - Student Records, and review Administrative Regulations 5125 - Student Records and Administrative Regulations 5125.3 - Challenging Student Records.

COMMENT: This policy and administrative regulation came forward as Discussion Item No. D.02 at the board meeting on June 26, 2008.

Attachment:

- Board Policy 5125 - Student Records
- Administrative Regulation 5125 - Student Records
- Administrative Regulation 5125 - Challenging Student Records

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

THIS IS A **Revised Policy**

New text in underline

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<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5125	Students	Student Records

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Progress and Student Records	<u>X</u>		

The Governing Board recognizes the importance of keeping accurate, comprehensive student records as required by law. Procedures for maintaining the confidentiality of student records shall be consistent with state and federal law.

The Superintendent or designee shall establish regulations for Broad approval governing the identification, description and security of student records, as well as timely access for authorized persons. These regulations shall ensure parental rights to review, inspect and photocopy student records and shall protect the student and the student's family from invasion of privacy.

~~1. Custodian of Records~~

The Superintendent or designee shall designate a certificated employee to serve as custodian of records, with responsibility for student records at the district level. At each school, the principal or a certificated designee shall act as custodian of records for students enrolled at that school. The custodian of records shall be responsible for implementing the Board policy and administrative regulation regarding student records. (Code of Regulations, Title 5, Section 431))

Legal Reference:

EDUCATION CODE

48201 Student records for transfer students who have been suspended/expelled
~~48904-48904.3~~ Withholding grades, diplomas, or transcripts of pupils causing property damage or injury; transfer of pupils to new school districts; notice to rescind decision to withhold

48918 Rules governing expulsion procedures

49060-49079 Pupil records

49091.14 Parental review of curriculum

51747 Independent study programs

56050 Surrogate parents

56055 Foster parents

CODE OF CIVIL PROCEDURE

1985.3 Subpoena duces tecum

FAMILY CODE

3025 Access to records by noncustodial parents

GOVERNMENT CODE

6252-6260 Inspection of public records

HEALTH AND SAFETY CODE

120440 Immunizations; disclosure of information

WELFARE AND INSTITUTIONS CODE

681 Truancy petitions

16010 Health and education records of a minor

CODE OF REGULATIONS, TITLE 5

430-438 Individual pupil records

16020-16028 Destruction of records of school districts

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

300.500 Definition of "personally identifiable"

300.501 Opportunity to examine records for parents of student with disability

300.573 Destruction of information

COURT DECISIONS

Falvo v. Owasso Independent School District, 220 F.3d. 1200 (10th Cir. 2000)

Management Resources:

WEB SITES

U.S. Department of Education, Family Policy Compliance Office:

<http://www.ed.gov/gen/guid/fpco/index.html>

CSBA Date 11/00

THIS IS A **NEW ADMINISTRATIVE REGULATION**

New text in underline
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<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
5125	Students	Student Records	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
<u>Progress and</u>		<u>X</u>	
<u>Student Records</u>			

Definitions

Student records are any items of information gathered within or outside the district that are directly related to an identifiable student and maintained by the district or required to be maintained by an employee in the performance of his/her duties. Any information maintained for the purpose of second-party review is considered a student record. A student record may be recorded in handwriting, print, computer media, video or audio tape, film, microfilm, microfiche, or by other means. Student records include the student's health record. (34 CFR 99.3; Education Code 49061, 49062; 5 CCR 430)

Student records do not include: (34 CFR 99.3; Education Code 49061, 49062)

1. Directory information

(cf. 5125.1 - Release of Directory Information)

2. Informal notes compiled by a school officer or employee which remain in the sole possession of the maker, are used only as a personal memory aid, and are not accessible or revealed to any other person except a substitute

Mandatory permanent student records are those records which are maintained in perpetuity and which schools have been directed to compile by state law, regulation, or administrative directive. (5 CCR 430)

Mandatory interim student records are those records which the schools are directed to compile and maintain for stipulated periods of time and are then destroyed in accordance with state law, regulation, or administrative directive. (5 CCR 430)

Permitted student records are those records having clear importance only to the current educational process of the student. (5 CCR 430)

Access means a personal inspection and review of a record, an

accurate copy of a record or receipt of an accurate copy of a record, an oral description or communication of a record, and a request to release a copy of any record. (Education Code 49061)

Disclosure means to permit access to or the release, transfer, or other communication of personally identifiable information contained in education records, to any party, by any means including oral, written, or electronic means. (34 CFR 99.3)

Personally identifiable information includes, but is not limited to, the student's name, the name of the student's parent/guardian or other family member, the address of the student or student's family, a personal identifier such as the student's social security number or student number, and a list of personal characteristics or other information that would make the student's identity easily traceable. (34 CFR 99.3)

Adult student is a person who is or was enrolled in school and who is at least 18 years of age. (5 CCR 430)

Parent/guardian means a natural parent, an adopted parent, legal guardian, surrogate parent, or foster parent. (Education Code 49061, 56050, 56055)

School officials and employees are officials or employees whose duties and responsibilities to the district, whether routine or as a result of special circumstances, require that they have access to student records.

Custodian of records is the employee responsible for the security of student records maintained by the district and for devising procedures for assuring that access to such records is limited to authorized persons. (5 CCR 433)

A legitimate educational interest is one held by school officials or employees whose duties and responsibilities to the district, whether routine or as a result of special circumstances, require that they have access to student records.

County placing agency means the county social service department or county probation department. (Education Code 49061)

Persons Granted Access to Student Records Without Prior Written Consent

Persons, agencies, or organizations specifically granted access rights to student records pursuant to law shall have access without prior written parental consent or judicial order. (Education Code 49076)

The following persons or agencies shall have absolute access to

any and all student records in accordance with law:

1. Parents/guardians of students younger than age 18. (Education Code 49069) Access to student records and information shall not be denied to a parent because he/she is not the child's custodial parent. (Family Code 3025)
2. An adult student age 18 or older or a student under the age of 18 who attends a postsecondary institution, in which case the student alone shall exercise rights related to his/her student records and grant consent for the release of records (34 CFR 99.3, 99.5)
3. Any person, agency, or organization authorized in compliance with a court order or lawfully issued subpoena. (Education Code 49077)

In addition, the following persons or agencies shall have access to those particular records that are relevant to the legitimate educational interest of the requester: (Education Code 49076)

1. Parents/guardians of a dependent student age 18 or older
2. Students age 16 or older or who have completed the 10th grade
3. School officials and employees
4. Members of a school attendance review board and any volunteer aide age 18 or older who has been investigated, selected, and trained by such a board to provide follow-up services to a referred student

(cf. 5113.1 - Truancy)

5. Officials and employees of other public schools or school systems where the student intends or is directed to enroll, including local, county, or state correctional facilities where educational programs leading to high school graduation are provided
6. Federal, state, and local officials, as needed for program audits or compliance with law
7. Any district attorney who is participating in or conducting a truancy mediation program or participating in the presentation of evidence in a truancy petition
8. A prosecuting agency for consideration against a parent/guardian for failure to comply with compulsory education laws

9. Any probation officer or district attorney for the purposes of conducting a criminal investigation or an investigation in regards to declaring a person a ward of the court or involving a violation of a condition of probation
10. Any judge or probation officer for the purpose of conducting a truancy mediation program for a student, or for purposes of presenting evidence in a truancy petition pursuant to Welfare and Institutions Code 681
11. Any county placing agency for the purpose of fulfilling educational case management responsibilities required by the juvenile court or by law pursuant to Welfare and Institutions Code 16010 and to assist with the school transfer or enrollment of a student

(cf. 6173.1 - Education for Foster Youth)

Foster family agencies with jurisdiction over currently enrolled or former students may access those students' records of grades and transcripts and any individualized education program (IEP) developed and maintained by the district with respect to such students. (Education Code 49069.3)

(cf. 6159 - Individualized Education Program)

When authorized by law to assist law enforcement in investigations of suspected kidnapping, the Superintendent or designee shall provide information about the identity and location of the student as it relates to the transfer of that student's records to another public school district or California private school. The information shall be released only to designated peace officers, federal criminal investigators, and federal law enforcement officers whose names have been submitted in writing by their law enforcement agency in accordance with the procedures specified in Education Code 49076.5. (Education Code 49076.5)

The Superintendent or designee may release information from a student's records to the following: (34 CFR 99.36; Education Code 49076)

1. Appropriate persons in an emergency if the health and safety of the student or other persons are at stake
2. Accrediting associations
3. Under the conditions specified in Education Code 49076, organizations conducting studies on behalf of educational institutions or agencies for the purpose of developing, validating, or administering predictive tests, administering

student aid programs, or improving instruction

4. Officials and employees of private schools or school systems where the student is enrolled or intends to enroll

5. Agencies or organizations in connection with the student's application for or receipt of financial aid

However, information permitting the personal identification of a student or his/her parents/ guardians for these purposes may be disclosed only as may be necessary to determine the eligibility of the student for financial aid, to determine the amount of financial aid, to determine the conditions which will be imposed regarding the financial aid, or to enforce the terms or conditions of the financial aid.

6. County elections officials for the purpose of identifying students eligible to register to vote and offering such students an opportunity to register

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

The Superintendent or designee may release a student's immunization record information to local health departments operating countywide or regional immunization information and reminder systems and the California Department of Public Health. Prior to releasing such information, the Superintendent or designee shall notify the parent/guardian of his/her right to refuse to share the information as well the other information specified in law. The following information may be released: (Health and Safety Code 120440)

1. Name of the student and the student's parent/guardian

2. Student's gender

3. Student's date and place of birth

4. Types and dates of immunizations received

5. Manufacturer and lot number of the immunization received

6. Adverse reaction to the immunization

7. Other nonmedical information necessary to establish the student's unique identity and record

Persons Granted Access to Student Records With Prior Written Consent

Persons, agencies, or organizations not afforded access rights by law may be granted access only through written permission of the parent/guardian or adult student, or by judicial order. (Education Code 49075)

Only a parent/guardian having legal custody of the student may consent to the release of records to others. Either parent may grant consent if both parents notify the district, in writing, that such an agreement has been made. (Education Code 49061)

(cf. 5021 - Noncustodial Parents)

Any person or agency granted access is prohibited from releasing information to another person or agency without written permission from the parent/guardian or adult student. (Education Code 49076)

Access to Records by Authorized Persons

Student records shall be maintained in a central file at the school attended by the student or, when records are maintained in different locations, a notation shall be placed in the central file indicating where other records may be found. Parents/guardians shall be notified of the location of student records if not centrally located. (Education Code 49069; 5 CCR 433)

To inspect, review, or obtain copies of student records, authorized persons shall submit a request to the custodian of records.

Authorized persons, organizations, or agencies from outside the school whose access requires consent from the parent/guardian or adult student shall submit their request, together with any required authorization, to the Superintendent or designee or the custodian of records. (5 CCR 435)

When prior written consent is required by law, the parent/guardian shall provide a signed and dated written consent before the district discloses the student record. Such consent may be given through electronic means in those cases where it can be authenticated. The consent shall specify the records that may be disclosed, state the purpose of the disclosure, and identify the party or class of parties to whom the disclosure may be made. Upon request by the parent/guardian, the district shall provide him/her a copy of the records disclosed. (34 CFR 99.30)

Within five (5) business days following the date of request, a parent/guardian or other authorized person shall be granted access to inspect, review, and obtain copies of student records during regular school hours. (Education Code 49069)

Qualified certificated personnel shall be available to interpret records when requested. (Education Code 49069)

The custodian of records shall be responsible for the security of student records and shall assure that access is limited to authorized persons. (5 CCR 433)

The custodian of records or the Superintendent or designee shall prevent the alteration, damage, or loss of records during inspection. (5 CCR 435)

Prior to disclosing a record pursuant to a court order or subpoena, the Superintendent or designee shall, unless otherwise instructed by the court, give the parent/guardian or adult student at least three days' notice of the name of the requesting agency and the specific record requested if lawfully possible within the requirements of the judicial order. (34 CFR 99.31; 5 CCR 435)

When the district discloses personally identifiable information to officials of another school, school system, or postsecondary institution where the student seeks or intends to enroll, the Superintendent or designee shall make a reasonable attempt to notify the parent/guardian or adult student at his/her last known address, provide a copy of the record that was disclosed, and give him/her an opportunity for a hearing to challenge the record. (34 CFR 99.34)

Upon releasing student information to a judge or probation officer for the purpose of conducting a truancy mediation program or presenting evidence in a truancy petition, the Superintendent or designee shall inform, or provide written notification to, the student's parent/guardian within 24 hours. (Education Code 49076)

If the district is planning to release a student's immunization information to the county health department or California Department of Public Health, the Superintendent or designee shall inform the student's parents/guardians of the following: (Health and Safety Code 120440)

1. The type of information that will be shared
2. The name and address of the agency with which the district will share the information

3. That any shared information shall be treated as confidential and shall be used to share only with each other and, upon request, with health care providers, child care facilities, family child care homes, service providers for the Women, Infants and Children (WIC) food program, county welfare departments, foster care agencies, and health care plans
4. That the information may be used only to provide immunization service; to provide or facilitate third-party payer payments for immunizations; and/or to compile and disseminate statistical information on immunization status on groups of people, without identifying the student
5. That the parent/guardian has the right to examine any immunization-related information shared in this manner and to correct any errors
6. That the parent/guardian may refuse to allow this information to be shared

Access Log

A log shall be maintained for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the records and the legitimate educational interest of the requester. (Education Code 49064)

In every instance of inspection by persons who do not have assigned educational responsibility, the custodian of records shall make an entry in the log indicating the record inspected, the name of the person granted access, the reason access was granted, and the time and circumstances of inspection. (5 CCR 435)

The log does not need to record access by: (Education Code 49064)

1. Parents/guardians or adult students
2. Students 16 years of age or older or who have completed the 10th grade
3. Parties obtaining district-approved directory information (cf. 5125.1 - Release of Directory Information)
4. Parties who provide written parental consent, in which case the consent notice shall be filed with the record pursuant to Education Code 49075
5. School officials or employees who have a legitimate educational interest

The log shall be accessible only to the parent/guardian, adult student, dependent adult student, student age 16 years or older or who has completed the 10th grade, custodian of records, and certain state/federal officials. (Education Code 49064; 5 CCR 432)

Duplication of Student Records

To provide copies of any student record, the district shall charge a reasonable fee not to exceed the actual cost of furnishing the copies. No charge shall be made for providing up to two transcripts or up to two verifications of various records for any former student. No charge shall be made to locate or retrieve any student record. (Education Code 49065)

Changes to Student Records

No additions except routine updating shall be made to a student's record after high school graduation or permanent departure without prior consent of the parent/guardian or adult student. (5 CCR 437)

Only a parent/guardian having legal custody of the student or an adult student may challenge the content of a record or offer a written response to a record. (Education Code 49061)

(cf. 5125.3 - Challenging Student Records)

Retention and Destruction of Student Records

All anecdotal information and assessment reports maintained as student records shall be dated and signed by the individual who originated the data. (5 CCR 431)

The following mandatory permanent student records shall be kept indefinitely: (5 CCR 432, 437)

1. Legal name of student
2. Date and place of birth and method of verifying birth date

(cf. 5111 - Admission)

3. Sex of student
4. Name and address of parent/guardian of minor student.
 - a. Address of minor student if different from the above.
 - b. Annual verification of parent/guardian's name and address and student's residence

(cf. 5111.1 - District Residency)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

(cf. 5111.13 - Residency for Homeless Children)

5. Entrance and departure date of each school year and for any summer session or other extra session

6. Subjects taken during each year, half-year, summer session, or quarter, and marks or credits given

(cf. 5121 - Grades/Evaluation of Student Achievement)

7. Verification of or exemption from required immunizations (cf. 5141.31 - Immunizations)

8. Date of high school graduation or equivalent

Mandatory interim student records, unless forwarded to another district, shall be maintained subject to destruction during the third school year following a determination that their usefulness has ceased or the student has left the district.

These records include: (Education Code 48918, 51747; 5 CCR 432, 437, 16027)

1. Expulsion orders and the causes thereof

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

2. A log identifying persons or agencies who request or receive information from the student record

3. Health information, including verification or waiver of the health screening for school entry

(cf. 5141.32 - Health Screening for School Entry)

4. Information on participation in special education programs, including required tests, case studies, authorizations, and evidence of eligibility for admission or discharge

(cf. 6159 - Individualized Education Program)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

5. Language training records

(cf. 6174 - Education for English Language Learners)

6. Progress slips/notices required by Education Code 49066 and

7. Parental restrictions/stipulations regarding access to directory information
8. Parent/guardian or adult student rejoinders to challenged records and to disciplinary action
9. Parent/guardian authorization or denial of student participation in specific programs
10. Results of standardized tests administered within the past three years

(cf. 6162.51 - Standardized Testing and Reporting Program)

(cf. 6162.52 - High School Exit Examination)

11. Written findings resulting from an evaluation conducted to determine whether it is in a student's best interest to remain in independent study

(cf. 6158 - Independent Study)

Permitted student records may be destroyed six months after the student completes or withdraws from the educational program, including: (5 CCR 432, 437)

1. Objective counselor/teacher ratings
2. Standardized test results older than three years
3. Routine disciplinary data(cf. 5144 - Discipline)
4. Verified reports of relevant behavioral patterns
5. All disciplinary notices
6. Supplementary attendance records

Records shall be destroyed in a way that assures they will not be available to possible public inspection in the process of destruction. (5 CCR 437)

Transfer of Student Records

If a student transfers into this district from any other school district or a private school, the Superintendent or designee shall inform the parent/guardian of his/her rights regarding student records, including the right to review, challenge, and receive a copy of student records.

(Education Code 49068; 5 CCR 438)

When a student transfers into this district from another, the Superintendent or designee shall request that the student's previous district provide any records, either maintained by that district in the ordinary course of business or received from a law enforcement agency, regarding acts committed by the transferring student that resulted in his/her suspension or expulsion. (Education Code 48201)

(cf. 4158/4258/4358 - Employee Security)

When a student transfers from this district to another school district or to a private school, the Superintendent or designee shall forward a copy of the student's mandatory permanent record as requested by the other district or private school. The original record or a copy shall be retained permanently by this district. If the transfer is to another California public school, the student's entire mandatory interim record shall also be forwarded. If the transfer is out of state or to a private school, the mandatory interim record may be forwarded. Permitted student records may be forwarded to any other district or private school. (5 CCR 438)

Upon receiving a request from an admitting school for a student's records, the district shall also forward any expulsion order and the causes for the expulsion. (Education Code 48918)

Upon receiving a request from a county placing agency to transfer a student in foster care out of a district school, the Superintendent or designee shall transfer the student's records to the next educational placement within two business days. (Education Code 49069.5)

All student records shall be updated before they are transferred. (5 CCR 438) Student records shall not be withheld from the requesting district because of any charges or fees owed by the student or parent/guardian. (5 CCR 438)

If the district is withholding grades, diploma, or transcripts from the student because of his/her damage or loss of school property, this information shall be sent to the requesting district along with the student's records. (cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

Notification of Parents/Guardians

Upon any student's initial enrollment, and at the beginning of each year thereafter, the Superintendent or designee shall notify parents/guardians and eligible students, in writing, of their rights related to student records. Insofar as practicable,

the district shall provide these notices in the student's home language and shall effectively notify parents/guardians or eligible students who are disabled. (34 CFR 99.7; Education Code 49063)

(cf. 5145.6 - Parental Notifications)

The notice shall include: (34 CFR 99.7, 99.34; Education Code 49063)

1. The types of student records kept by the district and the information contained therein
2. The title(s) of the official(s) responsible for maintaining each type of record
3. The location of the log identifying those who request information from the records
4. District criteria for defining school officials and employees and for determining legitimate educational interest
5. District policies for reviewing and expunging student records
6. The right to inspect and review student records and the procedures for doing so
7. The right to challenge and the procedures for challenging the content of a student record that the parent/guardian or student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights

(cf. 5125.3 - Challenging Student Records)

8. The cost, if any, charged for duplicating copies of records
9. The categories of information defined as directory information pursuant to Education Code 49073
10. The right to consent to disclosures of personally identifiable information contained in the student's records except when disclosure without consent is authorized by law
11. The availability of the curriculum prospectus developed pursuant to Education Code 49091.14 containing the titles, descriptions, and instructional aims of every course offered by the school

(cf. 5020 - Parent Rights and Responsibilities)

12. Any other rights and requirements set forth in Education Code 49060-49078, and the right of parents/guardians to file a complaint with the United States Department of Education concerning an alleged failure by the district to comply with 20 USC 1232g

13. A statement that the district forwards education records to other agencies or institutions that have requested the records and in which the student seeks or intends to enroll

(3/04 3/06) 3/08

TO: BOARD OF EDUCATION ACTION/MAJOR
07/24/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS **Postponed from**
06/26/08

RE: REVISE POLICY 5141.4: Child Abuse Prevention and Reporting [Formerly "Child Abuse and Neglect (Reporting Procedures)"]

RECOMMENDATION NO. A.41

It is recommended that the Board of Education approve revisions to policy 5141.4: Child Abuse Prevention and Reporting [formerly "Child Abuse and Neglect (Reporting Procedures)"].

COMMENT: The board discussed changes to this policy at its meeting on June 5, 2008. The Ad Hoc Policy Review Committee has also reviewed these changes.

Attached:

- Board Policy 5141.4: Child Abuse Prevention and Reporting [formerly "Child Abuse and Neglect (Reporting Procedures)"]
- Administrative Regulation 5141.4

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

THIS IS A REVISED SMMUSD POLICY

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<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5141.4	Students	Child Abuse and Neglect (Reporting Procedures) <u>Prevention and Reporting</u>

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare	X		

DETAIL

Child Abuse Prevention

The Governing Board recognizes the district's responsibility to educate administrators, staff and students about the dangers of child abuse so that they will acquire the skills and techniques needed to identify unsafe situations and to react appropriately and promptly. The Governing Board also recognizes the district's responsibility to provide and maintain a safe physical environment that will minimize unsafe situations for children.

The district's instructional program shall include age-appropriate and culturally and linguistically sensitive child abuse prevention curriculum. This curriculum shall explain students' right to live free of abuse, inform them of available support resources, and teach them how to obtain help and disclose incidents of abuse. The curriculum also shall include training in self-protection techniques. Students who are new to the District will receive an orientation which will include this curriculum.

The Superintendent or designee shall seek to incorporate community resources into the district's child abuse prevention programs. To the extent feasible, the Superintendent or designee shall use these community resources to provide parents/guardians with instruction in parenting skills and child abuse prevention.

Child Abuse Reporting

The Board recognizes that child abuse has severe consequences and that the district has a responsibility to protect students by facilitating the prompt reporting of known and suspected incidents of child abuse. With concern for the total well-being of each student, the Board of Education directs the employees of

the District to report known or suspected incidences of child abuse in accordance with state law and Administrative Regulations. District employees shall cooperate with the child protective agencies responsible for reporting, investigating and prosecuting cases of child abuse. The Superintendent or designee shall develop and implement regulations for identifying and reporting child abuse. establish procedures for the identification and reporting of such incidents in accordance with law.

Employees who are mandated reporters, as defined by law and administrative regulation, are obligated to report all known, suspected, or alleged incidents of child abuse and neglect.

Mandated reporters shall not investigate any suspected incidents but rather shall cooperate with agencies responsible for investigating and prosecuting cases of child abuse and neglect.

The Superintendent or designee shall provide training regarding the reporting duties of mandated reporters.

By no later than October 31st of each year, the Superintendent shall inform the public via an Information Item in the Board of Education agenda the numbers of child abuse reports and the number involving District employees for the previous school year. The Superintendent shall also inform the public that the training for all mandated reporters has been provided. In the event that training is not provided to mandated reporters, the Superintendent shall report to the California Department of Education and the public the reasons that such training has not been provided.

REFERENCE

Legal Reference

EDUCATION CODE

32280-32288 Comprehensive school safety plans

33308.1 Guidelines on procedure for filing child abuse complaints

44690-44691 Staff development in the detection of child abuse and neglect

44807 Duty concerning conduct of students

48906 Notification when student released to peach officer

48987 Dissemination of reporting guidelines to parents

49001 Prohibition of corporal punishment

51220.5 Parenting skills education

PENAL CODE

Duty to report murder, rape, or lewd or lascivious act

273a Willful cruelty or unjustifiable punishment of child; endangering life or health

288 Definition of lewd or lascivious act requiring reporting

11164-11174.4 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

15630-15637 Dependent adult abuse reporting

CODE OF REGULATIONS, TITLE 5

Filing complaints with CDE, special education students

MANAGEMENT RESOURCES

CDE LEGAL ADVISORIES

514.93 Guidelines for parents to report suspected child abuse

WEBSITES

California Attorney General's Office, Crime and Violence Prevention Center:

<http://safestate.org>

California Department of Education, Safe Schools: <http://www.cde.ca.gov/ls/ss>

California Department of Social Services, Children and Family Services

Division: <http://www.childsworld.ca.gov>

U.S. Department of Health and Human Services, National Clearinghouse on Child

Abuse and Neglect Information: <http://nccanch.acf.hhs.gov>

ADOPTED

November 14, 1988

REVISED

XXXXXXX

CSBA DATE

November 2004

THIS IS A REVISED SMMUSD ADMINISTRATIVE REGULATION

New text in underline

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<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5141.4	Students	Child Abuse and Neglect (Reporting Procedures) <u>Prevention and Reporting</u>

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare		X	

DETAIL

~~SUBJECT: Child Abuse and Neglect (Reporting Procedures)~~

~~ISSUED BY: Director Pupil/Administrative Services~~

~~I. EFFECTIVE DATE: November 14, 1988~~

~~II. AUTHORITY~~

~~Board of Education Policy 5141.4~~

~~III. PROCEDURES~~

~~A. Reportable Cases Under Child Abuse Reporting Law~~

~~1. Sections 11166 of the California Penal Code mandates the reporting to designated authorities of cases of suspected or known child abuse. A report, both by telephone and in writing, is required of any certificated school employee who in his/her professional capacity or within the scope of his/her employment has knowledge of or observes a child who can reasonably be suspected of having been a victim of child abuse.~~

~~2. For the purposes of this law, the following definitions apply:~~

~~a. "Child" means a person under the age of 18. Emancipation does not alter the responsibility for reporting abuse of a minor under the California Penal Code.~~

~~b. "Child abuse" means:~~

Definitions

Child abuse or neglect includes the following:

1. A physical injury or death inflicted by other than accidental means on a child by another person

2. Sexual abuse of a child, including sexual assault/molestation and/or sexual exploitation, of a child; as defined in Penal Code 11165.1

3. Neglect of a child as defined in Penal Code 11165.2

4. Willful harming or injuring of a child or the endangering of the person or health of a child as defined in Penal Code 11165.3

~~3) Any act or omission proscribed by Section 273a (willful cruelty or punishment of a child) or 273d (corporal punishment or injury) of the California Penal Code;~~

5. Unlawful corporal punishment or injury as defined in Penal Code 11165.4

Child abuse or neglect does not include:

1. A mutual affray between minors (Penal Code 11165.6)

2. An injury caused by reasonable and necessary force used by a peace officer acting within the course and scope of his/her employment (Penal Code 11165.6)

3. An injury resulting from the exercise by a teacher, assistant principal, principal, or other certificated employee of the same degree of physical control over a student that a parent/guardian would be privileged to exercise, not exceeding the amount of physical control reasonably necessary to maintain order, protect property, protect the health and safety of students, or maintain proper and appropriate conditions conducive to learning (Education Code 44807)

4. An injury caused by a school employee's use of force that is reasonable and necessary to quell a disturbance threatening physical injury to persons or damage to property, to protect himself/herself, or to obtain weapons or other dangerous objects within the control of the student (Education Code 49001)

5. Physical pain or discomfort caused by athletic competition or other such recreational activity voluntarily engaged in by the student (Education Code 49001)

Mandated reporters include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; classified employees; certificated pupil personnel employees; administrative officers or supervisors of child attendance; administrators and employees of a licensed day care facility; Head Start teachers; district police or security officers;

licensed nurses or health care providers; and administrators, presenters, and counselors of a child abuse prevention program (Penal Code 1165.7)

Reasonable suspicion means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse or neglect. (Penal Code 11166)

Reportable Offenses

A mandated reporter shall make a report using the procedures provided whenever, in his/her professional capacity or within the scope of his/her employment, he/she has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. (Penal Code 11166)

Any mandated reporter who has knowledge of or who reasonably suspects that a child is suffering serious emotional damage or is at a substantial risk of suffering serious emotional damage, based on evidence of severe anxiety, depression, withdrawal, or untoward aggressive behavior toward self or others, may make a report to the appropriate agency. (Penal Code 11166.05)

Any person shall notify a peace officer if he/she reasonably believes that he/she has observed the commission of a murder, rape, or lewd or lascivious act by use of force, violence, duress, menace, or fear of immediate and unlawful bodily injury, where the victim is a child under age 14. (Penal Code 152.3, 288)

Responsibility for Reporting

The reporting duties of mandated reporters are individual and cannot be delegated to another person. (Penal Code 11166)

When two or more mandated reporters jointly have knowledge of a known or suspected instance of child abuse or neglect, the report may be made by a member of the team selected by mutual agreement and a single report may be made and signed by the selected member of the reporting team. Any member who has knowledge that the member designated to report has failed to do so shall thereafter make the report. (Penal Code 11166)

No supervisor or administrator shall impede or inhibit a mandated reporter from making a report. (Penal Code 11166)

Any person not identified as a mandated reporter who has knowledge of or observes a child whom he/she knows or reasonably

suspects has been a victim of child abuse or neglect may report the known or suspected instance of child abuse or neglect to the appropriate agency. (Penal Code 11166)

Reporting Procedures

1. Initial Telephone Report

Within 24 hours of knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to any police department (excluding a school district police/security department), sheriff's department, county probation department if designated by the county to receive such reports, or county welfare department. (Penal Code 11166 When possible, the telephone call should be made before the end of the school day during which the information was obtained.

800-540-4000 (LA County Child Protection Hot Line 24 hours)

Or

Santa Monica Police Department

333 Olympic Drive, Santa Monica, CA 90401

Attn: Youth Services Division

310-458-8491 (24 hours)

310-393-5051 (fax)

Or

Malibu LA County Sheriff's Department (310-456-6652, ext. 235).

When the initial telephone report is made, the mandated reporter shall note the name of the official contacted, the date and time contacted, and any instructions or advice received.

2. Written Report

Within 36 hours of knowing or observing the information concerning the incident, the mandated reporter shall then prepare and either send, fax, or electronically submit to the appropriate agency a written follow-up report, which includes a completed Department of Justice form (SS 8572). (Penal Code 11166, 11168)

Mandated reporters may obtain copies of the Department of Justice form from either the district or the appropriate agency.

Reports of suspected child abuse or neglect shall include, if known: (Penal Code 11167)

a. The name, business address, and telephone number of the person making the report and the capacity that makes the person a mandated reporter

b. The child's name and address, present location and, where applicable, school, grade, and class

- c. The names, addresses, and telephone numbers of the child's parents/guardians
- d. The information that gave rise to the reasonable suspicion of child abuse or neglect and the source(s) of that information
- e. The name, address, telephone number, and other relevant personal information about the person(s) who might have abused or neglected the child

The mandated reporter shall make a report even if some of this information is not known or is uncertain to him/her. (Penal Code 11167)

Information relevant to the incident of child abuse or neglect may also be given to an investigator from an agency that is investigating the case. (Penal Code 11167)

3. Internal Reporting

Employees reporting child abuse or neglect to an appropriate agency are required, to notify the principal or designee immediately after the initial telephone report to the appropriate agency. When so notified, the principal shall inform the Superintendent or designee with the Confidential Incident Report Form.

The principal so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with law, Board policy, and administrative regulation. At the mandated reporter's request, the principal may assist in completing and filing the necessary forms.

After completion of the written follow-up report, which includes a completed Department of Justice form (SS 8572), and after providing that form to the appropriate agency, the mandated reporter shall provide that form to the principal or designee. The mandated reporter shall not be required to disclose his/her identity to the principal and may remove his/her name from the form. (Penal Code 11166)

The principal or designee shall attach the follow-up report to the Confidential Incident Report Form, which shall be provided to the Superintendent.

The Superintendent or designee shall maintain a record of all reported cases of suspected child abuse regarding employees to enable the district to monitor, address and prevent repetitive child abuse in its schools. All complaints and allegations of child abuse shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action.

Reporting the information to an employer, supervisor, principal, school counselor, co-worker, or other person shall not be a substitute for making a mandated report to the appropriate agency. (Penal Code 11166)

Training

Training of mandated reporters shall include child abuse and neglect identification and mandated reporting. (Penal Code 11165.7)

Training shall also include guidance in the appropriate discipline of students, physical contact with students, and maintenance of ethical relationships with students to avoid actions that may be misinterpreted as child abuse.

Victim Interviews

Whenever a representative of a government agency investigating suspected child abuse or neglect or the state Department of Social Services deems it necessary, a suspected victim may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be given the choice of being interviewed in private or in the presence of any adult district employee or volunteer aide selected by the child. (Penal Code 11174.3)

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform him/her of the following requirements: (Penal Code 11174.3)

- a. The purpose of the selected person's presence at the interview is to lend support to the child and enable him/her to be as comfortable as possible.
- b. The selected person shall not participate in the interview.
- c. The selected person shall not discuss the facts or circumstances of the case with the child.
- d. The selected person is subject to the confidentiality requirements of the Child Abuse and Neglect Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5.

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. (Penal Code 11174.3)

Release of Child to Peace Officer

When a child is released to a peace officer and taken into custody as a victim of suspected child abuse or neglect, the Superintendent or designee and/or principal shall not notify the parent/guardian, but rather shall provide the peace officer with the address and telephone number of the child's parent/guardian. It is the responsibility of the peace officer or agent to notify the parent/guardian of the situation. (Education Code 48906)

Peace officers shall be asked to sign an appropriate release or acceptance of responsibility form.

Parent/Guardian Complaints Regarding Suspected Child Abuse

Upon request, the Superintendent or designee shall provide parents/guardians with a copy of the district's administrative regulation that describes how to report suspected child abuse occurring at a school site to appropriate agencies. For parents/guardians whose primary language is other than English, such procedures shall be in their primary language and, when communicating orally regarding those procedures, an interpreter shall be provided.

To file a complaint against a district employee or other person suspected of child abuse or neglect at a school site, parents/guardians may file a report by telephone, in person, or in writing with any appropriate agency identified above under "Reporting Procedures." If a parent/guardian makes a complaint about an employee to any other employee, the employee receiving the information shall notify the parent/guardian of procedures for filing a complaint with the appropriate agency. The employee also is obligated pursuant to Penal Code 11166 to file a report himself/herself using the procedures described above for mandated reporters.

In addition, if the child is enrolled in special education, a separate complaint may be filed with the California Department of Education pursuant to 5 CCR 4650.

Notifications

The Superintendent or designee shall provide to all new employees who are mandated reporters a statement that informs them of their status as mandated reporters, of their reporting obligations under Penal Code 11166, and of their confidentiality rights under Penal Code 11167. The district shall also provide these new employees with a copy of Penal Code 11165.7, 11166, and 11167. (Penal Code 11165.7, 11166.5)

Before beginning employment, employees shall sign the statement

indicating that they have knowledge of the reporting obligations under Penal Code 11166 and that they will comply with those provisions. The signed statements shall be retained by the Superintendent or designee. (Penal Code 11166.5)

Employees who work with dependent adults shall be notified of legal responsibilities and reporting procedures pursuant to Welfare and Institutions Code 15630-15637.

The Superintendent or designee shall also notify all employees that:

1. A mandated reporter who reports a known or suspected instance of child abuse or neglect shall not be held civilly or criminally liable for making a report and this immunity shall apply even if the mandated reporter acquired the knowledge or reasonable suspicion of child abuse or neglect outside of his/her professional capacity or outside the scope of his/her employment. Any other person making a report shall not incur civil or criminal liability unless it can be proven that he/she knowingly made a false report or made a report with reckless disregard of the truth or falsity of the report. (Penal Code 11172)
2. If a mandated reporter fails to report an incident of known or reasonably suspected child abuse or neglect, he/she may be guilty of a crime punishable by a fine and/or imprisonment. (Penal Code 11166)
3. No employee shall be subject to any sanction by the district for making a report. (Penal Code 11166)

~~AR 5141.4 (b)~~

~~4) Neglect of a child~~

~~(a) Severe neglect (situations where any person having care or custody of a child willfully causes or permits the child to be in a situation that the child's health is endangered.)~~

~~(b) General neglect (negligent failure of a person having the care or custody of a child to provide adequate food, clothing, shelter, or supervision where no physical injury to the child has occurred).~~

~~e. "Reasonable suspicion" means that it is objectively reasonable for a person to entertain such a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse.~~

~~B. Procedures for Reporting Child Abuse~~

~~1. Suspected instances of child abuse are to be reported to the school nurse. He/she is the contact person at each school site. The nurse will assume responsibility for completing the Suspected Child Abuse Report (11166PC) form, secure the initials of the school principal on this form and contact the Santa Monica Police Department (458-8943) or Malibu Sheriff's Department (456-6652, ext. 235).~~

~~2. In the absence of the school nurse, the contact person at each site is the school principal.~~

~~3. The identity of all persons who report known or suspected child abuse is confidential as indicated in Penal Code Section 11167 subdivision (c).~~

~~AR 5141.4 (c)~~

IV. RELATED FORMS

Suspected Child Abuse Report (11166PC)
Department of Justice Form SS 8572

V. APPROVAL

~~SUPERINTENDENT Gene Tucker DATE 11/14/88~~

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

07/24/08

FROM: TIM CUNEO

RE: DISTRICT RESPONSES TO DAC END-OF-YEAR REPORTS, 2007-08

INFORMATION ITEM NO. I.01

Following are the responses to the District Advisory Committees (DACs) End-of-Year Reports from the district staff.

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**District Response to the Childcare and Development District
Advisory Committee End of the Year Annual Report
July 2008**

The CDS DAC presented five items of focus for the 2008-09 school year:

Continue work to increase the number of full time preschool children served. Open a new full day classroom at Washington West in September 2008.

Staff concurs with this plan and will work with facilities staff and with State Licensing to prepare the new classroom at Washington West.

Implement a database enrollment system.

The Head Start database, CRIS, is now in use. Staff will work with Information Services to identify the options for a database system that will include all CDS student programs.

Use the summer months to create special transition programs to prepare 4 yr olds for kindergarten. Involve families in the transition activities. Enroll kindergarten children whose families want childcare as early as possible to assist in their transition to kindergarten before and after school programs.

Staff concurs with this plan and will plan to have a program for transitioning preschool children next summer. LA Universal Preschool has cut their funding levels causing a delay in implementation of the planned summer program. CDS staff will determine costs for a summer program without LAUP funding for next year.

Work with Ed Services to provide opportunities for CDS and kindergarten teachers to interact and cross train.

CDS is working with Ed Services to bring preschool and kindergarten teachers together to discuss options for transitioning. A professional development activity brought nearly 50 preschool teachers and assistants together with Center X and district kindergarten trainers during the last week in June 08 to discuss kindergarten standards and math.

Continue to work with site facility planning committees at each CDS site.

CDS staff will work closely with Prop BB architects to ensure appropriate planning for the needs of preschool and after school programming.

Additional item from the CDS DAC

Work with the Special Education DAC to establish communication between the DACs and to participate in planning for Special Education preschool and CDS preschool programs to enhance inclusion opportunities. Staff concurs with this plan.

**District Response to the Visual and Performing Arts District
Advisory Committee End of the Year Annual Report
July 2008**

The board would like to extend its thanks and gratitude for the on-going work of the District Advisory Committee on the Visual and Performing Arts. The thought and attention committee members put into the written report and presentation on May 1, 2008, is yet another indication of your continued support for and dedication to arts education in the Santa Monica-Malibu Unified School District. The board and senior leadership are very proud of the numerous accomplishments and accolades achieved by the students and teachers in our Visual and Performing Arts classes.

We recognize that many of the highlights referred to in the report are the result of the combined efforts of district staff, parent and community members, and committee members and are reflective of previous years' committee recommendations.

The board has reinstated the elementary music teacher position to ensure the success of our elementary music program for all students in grades 3, 4, and 5.

In regard to facilities concerns, Tom Whaley will visit the Malibu High School art room and band room with the principal and assess what can be done to improve the ventilation in the visual art kiln room as well as the music practice rooms. In addition, the Samohi orchestra parents association has purchased new lockers for the orchestra room. The elementary music's use of school facilities should be improved this year by splitting the original one time slot for all 4th and 5th graders into two separate time slots. This will allow 4th and 5th graders access to appropriate spaces like the auditorium, MPR, library and other large spaces to lessen the use of classrooms for instruction.

The current definition of dance as PE is "one in which students use music and dance for exercise and recreation." And the teacher must be credentialed in PE in order for students to receive PE credits. In addition, the state is reviewing the development of a Dance credential. Samohi is currently interviewing candidates to teach three ROP funded dance classes for the Fall of 2008. This plan would be offered to all 10th - 12th graders and will hopefully grow in the future to five periods of dance at Samohi due to two more potential classes in dance being offered through the dual enrollment program with Santa Monica College.

Due to declining enrollment and the resulting budget constraints, recommendations for additional staffing cannot be met at this time. The committee's recommendations, however, will be considered as we look for additional funding from either categorical or foundation grants.

Again, we thank the committee for its fine work and continued efforts on behalf of our students and staff.

**District Response to the Special Education District Advisory
Committee End of the Year Annual Report
July 2008**

The District Special Education Administrative staff recognizes and appreciates the achievements of the Special Education District Advisory Committee (SEDAC). In their year-end report, the SEDAC identified accomplishments and highlights of their work during the 2007-2008 school year. Additionally, the SEDAC provided two recommendations regarding the direction for the 2008 - 2009 school year. The response from the District Special Education Administrative staff to these recommendations is as follows:

1. Update the SEDAC Strategic Plan for use by the District - The District Special Education Administrative staff agrees that the SEDAC Strategic Plan should be reviewed. It is fact that a majority of the plan has already been implemented. However, much of the remaining information, particularly dealing with the area of autism, is out-dated. It is the recommendation of the District Special Education Administrative staff that any unimplemented portions of the plan be reviewed and updated by District staff and a committee of SEDAC members. Following this, it is recommended that any rewritten sections of the Special Education Strategic Plan be incorporated into the District's overall Strategic Plan.

2. Assist the Superintendent in implementing her goals, especially as they pertain to autism programs and RtI - The District Special Education Administrative staff agrees that the SEDAC members play an important role in supporting the forward movement of the District. It is the recommendation of the District Special Education Administrative staff that the SEDAC, in collaboration with District staff, continue to support programs and policies as identified by the new Superintendent during the 2008-2009 school year.

**District Response to the Community Health and Safety District
Advisory Committee End of the Year Annual Report
July 2008**

Chair: Pat Nolan

Staff Liaison: Marolyn Freedman

DAC-Community Health and Safety Recommendation #1

Continue to monitor Wellness Policy compliance and other health & safety issues pertinent to students.

Staff will continue to work with administration and staff to support them in compliance with Wellness Policy and other health and safety issues pertinent to students.

DAC-Community Health and Safety Recommendation #2

High School traffic and congestion is a concern. DAC recommends a holistic approach including physical design through Prop BB campus modification and a proposed "Safe Routes to School" program to encourage environmentally-conscious modes of transport.

District staff has been working closely with Proposition BB committee on issues related to physical design and traffic and pedestrian safety at each school. This also includes studying the open outdoor space vehicular, bike and pedestrian circulation leading to great campus security at Samohi and Malibu High. District staff will continue to work with Proposition BB committee, Santa Monica Police Department and staff at high schools on school traffic congestion and safe school routes.

DAC-Community Health and Safety Recommendation #3

Work collaboratively w PTA Council on Emergency Preparedness.

Staff will continue to work with district staff, PTA Council and community partners on Emergency Preparedness. A Health and Safety DAC member will attend PTA Council meetings and a PTA Council member will attend Health and Safety DAC meetings in order to enhance collaboration on emergency preparedness.

**District Response to the English Learners Advisory Committee End
of the Year Annual Report
July 2008**

- 1) Continue to offer high quality English Language Development secondary (ELD) at the secondary level:
The achievement level of SMMUSD's Reclassified Fluent English proficient students as measured by performance on standardized measures such as CST and CAHSEE has historically been remarkable. Parents and staff feel that this directly attributable to the comprehensive services that English Learners receive in district programs. A fundamental component of these services are ELD classes that are targeted, utilize high quality materials and instructional methodologies, and sequentially provide for the linguistic needs of students acquiring English. There is a need to continue to provide the current scope, sequence and structure of District ELD programs.

Staff Response:

The English Learner Coordinator will continue to work with the secondary site ELD Coordinator and Principal to determine the ELD classes needed for the following school year. This will assure that we are in compliance and students are receiving appropriate support in their acquisition of the English Language.

- 2) Continue offering Sheltered content classes at the secondary level:
Sheltered content classes provide grade level academic instruction that gives English Learners access to the core curriculum while teaching English vocabulary and English grammatical structures. Secondary sites need to evaluate the need of providing their ELs with access in the various content areas and create sheltered classes offerings according to the identified need. Currently offered at JAMS and Samohi.

Staff Response:

The EL Coordinator will continue to work with the secondary site ELD Coordinator and Principal to determine the Sheltered Content classes needed for the following school year. These classes are required in order to be in compliance and to provide English Learners with access to the core curriculum.

- 3) Continue appropriate placement of English Learners:
The district's design for delivering services to ELs requires that ELs be grouped in classrooms according to their English proficiency levels. Grouping ELs of no more than 2 contiguous English proficiency levels facilitates the

delivery of appropriate instructional services in the elementary classrooms.

Staff Response:

EL Coordinator will work with principals regarding the appropriate grouping/placement for elementary ELs. The site ELD Coach will work directly with site staff to configure classes in a manner that helps accelerate the ELs' acquisition of English and access to the core curriculum.

4) Continue ELD summer school and intervention classes:

Summer and intervention programs are seen as one of the best ways to support student learning. They especially give ELs the opportunity to receive additional support needed in their acquisition of English and accessing the core curriculum which leads to academic achievement.

Staff Response:

EL Coordinator will work with the Summer School Administrative staff to ensure that ELs who need intervention support and summer school classes are identified, informed and enrolled in these programs.

TO: BOARD OF EDUCATION

INFORMATION

07/24/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS

INFORMATION ITEM NO. I.02

Attached is a copy of the Quarterly Report on Williams Uniform Complaints. It is required that the information be reported publicly at a Board Meeting.