

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
AGENDA

June 4, 2009

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, June 4, 2009**, in the **District Administrative Offices**: 1651 16th Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices: 1651 16th Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

The public meeting will begin at 5:30 p.m.

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card prior to discussion of that item. Persons wishing to address the Board of Education regarding an item that is not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

Time Certain Items: Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION (85):

- Receipt of recommendation for approval of the proposed CAHSEE waiver request pursuant to §60851 (c), as cited in the Education Code (15):
 - CAHSEE-1028-08/09 CAHSEE-1031-08/09 CAHSEE-1034-08/09
 - CAHSEE-1029-08/09 CAHSEE-1032-08/09 CAHSEE-1035-08/09
 - CAHSEE-1030-08/09 CAHSEE-1033-08/09 CAHSEE-1036-08/09
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act (Principal, House Principal, Coordinator) (10)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (20)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (20)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (2 cases). (20)

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (40)

- Recognition of Retirees (30)
- Outgoing Student Board Members – Jamie Black (SAMOHI), Roya Sahafi (Malibu HS), and Isis Enriquez (Olympic HS) (10)

V. APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

A.01 Approval of Minutes1
May 14, 2009

VII. CONSENT CALENDAR (5)

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

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A.08 Approve 2009-10 Budget Reductions and Realignment in Districtwide Contracted Services and Special Education..... 17-18
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A.10 Approve Reduction in One House at SAMOHI Beginning 2009-10 21-22

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A.11 Contract Amendment #7 for Geotechnical Investigation and Report Services – Webster Elementary School – Leighton – Measure BB Safety and Security Projects 23-24
A.12 Contract Amendment #11 for Additional Phase I Environmental Screening Services – John Adams Middle School – LFR – Measure BB 25-26
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A.14 Contract Amendment #4 for Preliminary Geologic Investigation and Reports for Wastewater System Requirements – Webster Elementary School – Geoconcepts, Inc. – Measure BB.....29
A.15 Contract Amendment #3 for Sewer Drain Line Survey and Reports – Webster Elementary School – Drew Lewis Company – Measure BB30
A.16 Contract Amendment #9 for Malibu Football Lighting, Photometric Study to Support CEQA Environmental Documents – PBS&J – Measure BB31
A.17 Contract Amendment #4 for Additional Architectural Services for Electrical As-Built – Olympic HS – Harley Ellis Devereaux – Measure BB 32-33

A.18	Contract Amendment #5 for Additional Architectural Services for Electrical As-Builts – Washington Child Development Services – Harley Ellis Devereaux – Measure BB	34-35
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VIII. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI. CONTINUATION OF PUBLIC COMMENTS.**

IX. COMMUNICATIONS (29)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

A. Student Board Member Reports

- Jaime Black – Santa Monica High School (3)
- Roya Sahafi – Malibu High School (3)
- Isis Enriquez – Olympic High School (3)

B. SMMCTA Update – Mr. Harry Keiley (5)

C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)

D. PTA Council – Rebecca Kennerly (5)

E. District Advisory Committee End-of-Year Reports (5) 53-57
Visual and Performing Arts DAC (5)

X. SUPERINTENDENT’S REPORT (5)

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI. MAJOR ITEMS (75)

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.28	Adopt Resolution No. 08-43 - Adoption of Standardization Fire Alarm System Manufacturer (5)	58-59
A.29	Approval of McKinley ES School Entry and Main Office Reconfiguration Project, Measure BB Program and Authorize Filing of Notice of Exemption (5)	60-61
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XII. DISCUSSION ITEMS (120)

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

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D.03	Review Board Policy Series 0000 and 1000 (60)	122-123c

XIII. INFORMATIONAL ITEMS (0)

XIV. BOARD MEMBER ITEMS (0)

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320©. Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is

less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIV. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX. ADJOURNMENT

This meeting will adjourn to a special meeting scheduled for Wednesday, June 10, 2009, at 6:00pm in the Board Room at the District Office. The next regularly scheduled meeting will be held on **Thursday, June 25, 2009**, at **5:30p.m.** in the Board Room at the District Offices: 1651 16th Street, Santa Monica, CA.

**Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.
Meetings held at the District Office and in Malibu are taped and rebroadcast
in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

SMMUSD Board of Education Meeting Schedule 2008-2009

Closed Session begins at 4:00pm
Public Meetings begin at 5:30pm

July through December 2008					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July				7/24 DO	* 7/1: Special Meeting * 7/10: Special Meeting
August			8/21* DO		*8/21: Begins at 4:30pm
September	9/4 DO			9/18 DO	
October	10/2 M		10/16 SM		
November	11/6 M		11/20* DO	11/27 (5th Thurs)	*11/20: Location moved to District Office Thanksgiving: 11/27-28
December	12/8* DO	12/11 DO	12/17* DO	winter break	*12/8: Special Meeting *12/17: Special Meeting
December 22 – 31: Winter Break					
January through June 2009					
January 1 – 2: Winter Break					
January	winter break	1/8* DO	1/15 DO	1/29 (5th Thurs)	*1/8: Special Closed Session
February	2/5 M		2/19 SM	2/27* DO	*2/27: Special Meeting
March	3/4* DO 3/5 M		3/19 SM		*3/4: Special Meeting Stairway 3/26 & 3/27
April	4/2* DO	spring break	spring break	4/18* DO 4/23 DO	*4/2: Begins at 6:00pm *4/18: Special Closed Session
April 6-17: Spring Break					
May	5/5* DO 5/7 M	5/14* DO	5/21 SM	5/28* DO	*5/5: Special Meeting *5/14: Special Meeting *5/28: Special Meeting
June	6/4 DO	6/10* DO		6/25 DO	*6/10: Special Meeting Last day of school: 6/19

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

SMMUSD Board of Education Meeting Schedule 2009-2010

Closed Session begins at 4:00pm
Public Meetings begin at 5:30pm

July through December 2009					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July			7/16 DO		
August			8/20 DO		
September	9/3 DO		9/17 DO		First day of school: 9/9
October	10/1 M		10/15 DO	10/29 (5th Thurs)	
November	11/5 M		11/19 DO		Thanksgiving: 11/26-27
December		12/10 DO		winter break	
December 20 – 31: Winter Break					
January through June 2010					
January 1 – 2: Winter Break					
January		1/14 DO			
February	2/4 M		2/18 DO		
March	3/4 DO		3/18 DO		*Stairway: 3/25 & 3/26
March 29 – April 9: Spring Break					
April	spring break	spring break		4/22 DO	
May	5/6 M		5/20 DO		
June	6/3 DO		6/17 DO		Last day of school: 6/25

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

**Santa Monica-Malibu Unified School District
Board of Education
June 4, 2009**

I. CALL TO ORDER

A. Roll Call

Ralph Mechur – President
Barry Snell – Vice President
Ben Allen
Oscar de la Torre
Jose Escarce
Maria Leon-Vazquez
Kelly Pye

Student Board Members

Jaime Black – Santa Monica High School
Roya Sahafi – Malibu High School
Isis Enriquez – Olympic High School

B. Pledge of Allegiance

II. CLOSED SESSION

TO: BOARD OF EDUCATION

ACTION
06/04/09

FROM: TIM CUNEO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

May 14, 2009

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

Contractor / Contract Dates	Description	Site	Funding
CCM, Inc. <u>Amend Contract Date:</u> 07/01/09 to 09/15/09 1/1/09 to 6/30/09 <u>Amend Contract Amount:</u> Cost: Not to Exceed \$26,977.65 (includes out of state tax) \$105,500 (Approved at 2/5/09 Board Meeting)	Evaluation and Review of M/O Department	District	General Fund 01-81500-0-00000-81100-5802-061-2802
CCM, Inc. <u>Amend Contract Date:</u> 7/1/09 to 9/30/09 1/1/09 to 6/30/09 <u>Amend Contract Amount:</u> Cost: Not to Exceed \$25,000 \$75,000 (Approved at 2/5/09 Board Meeting)	DSA Closeout Services on an as-needed basis	District	21-00000-0-00000-82000-5802-050-2600
Richard Straus Spirit Series, Inc. 5/3/09 to 5/21/09 Not to exceed: \$2,500	Dramatic Performance of the Ballad of Sitting Bull Program emphasizing key standards in fifth grade history, language arts, social studies, and performing arts.	John Muir	01-71400-0-11100-10000-5802-005-4050

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JEANNE DAVIS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2008-2009

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2008-2009 as follows:

NPS

2008-2009 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Heritage School	8/8/94	NPS	#67-UC09362	\$ 4,071

Amount Budgeted NPS 08/09 \$ 1,500,000
 Prior Board Authorization as of 05/21/2009 \$ 1,538,111
 Balance \$ - 38,111

Positive Adjustment (See Below) \$ 0

Total Amount for these Contracts \$ 4,071
 Balance \$ - 42,182

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 06/04/09					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2008-2009 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Therapy West - contract increase	8/28/02	Occupational Therapy	#62-UC08293	\$ 4,710

Amount Budgeted NPA 08/09 \$ 1,400,000
 Prior Board Authorization as of 05/07/09 \$ 1,226,298
 Balance \$ 173,702

Positive Adjustment (See Below) \$ 0

Total Amount for these Contracts \$ 4,710
 Balance \$ 168,992

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 05/21/09					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11800-5125043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted NPA Pre School 08/09	\$ 100,000
Prior Board Authorization as of 05/21/09	\$ 120,460
Balance	\$ -20,460
Total Amount for these Contracts	\$ 0
Balance	\$ -20,460

Instructional Consultants

2008-2009 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Lindamood-Bell Learning Processes-contract increase	4/18/93	1:1 instructional services	#46-UC09234	\$ 3,026
Dr. Trang Nguyen	5/6/01	Assessment	#58-UC09366	\$ 395
Dr. Trang Nguyen	4/11/04	Assessment	#59-UC09365	\$ 395
Dr. Trang Nguyen	8/28/02	Assessment	#60-UC09361	\$ 395

Amount Budgeted Instructional Consultants 08/09	\$ 310,000
Prior Board Authorization as of 05/21/09	\$ 607,879
Balance	\$ -297,879
Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 4,211
Balance	\$ -302,090

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2008-09 in the amount of \$ as of 06/04/09					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants -INFANT

2008-2009 Budget 01-65000-0-57100-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instruct Consult-Infants 08/09 \$ 15,000
 Prior Board Authorization as of 05/21/09 \$ 19,130
 Balance \$ -4,130

Total Amount for these Contracts \$ 0
 Balance \$ -4,130

Instructional Consultants -PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instruct Consult-Pre School 08/09 \$ 175,000
 Prior Board Authorization as of 05/21/09 \$ 53,220
 Balance \$ 121,780

Total Amount for these Contracts \$ 0
 Balance \$ 121,780

Non-Instructional Consultants

2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	4/29/95	Travel to NPS	#28-UC09360	\$ 2,881

Amount Budgeted Non-Instructional Consultants 08/09 \$ 144,000
 Prior Board Authorization as of 05/21/09 \$ 227,069
 Balance \$ -83,069

Positive Adjustment (See Below) \$ 0
 Total Amount for these Contracts \$ 2,881
 Balance \$ -85,950

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2008-09 in the amount of \$ as of 06/04/09					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 08/09		\$ 200,000
Prior Board Authorization as of 05/21/09		<u>842,208</u>
	Balance	\$ -642,208
Adjustments for this period		<u>\$ 0</u>
		\$ -642,208
Total Amount for these Contracts		<u>\$ 0</u>
	Balance	\$ -642,208

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2008-2009

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from May 12, 2009, through May 26, 2009, for fiscal /09.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2008/2009

RECOMMENDATION NO. A.05

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$7,515.69 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2008-2009 income and appropriations by \$7,515.69 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Current Gifts and Donations 2008/2009

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 25.31	\$ 4.47		Coca Cola Bottling Company	General Supplies and Materials
Adult Education 11-90120-0-00000-00000-8699-090-0000					
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000					
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 5,298.10 \$ 582.00	\$ - \$ -		Juan Cabrillo PTA Various Parents	Field Trips Field Trip
CDS 12-90120-0-00000-00000-8699-070-0000					
Edison 01-90120-0-00000-00000-8699-001-0000					
Franklin 01-90120-0-00000-00000-8699-002-0000					
Grant 01-90120-0-00000-00000-8699-003-0000					
Lincoln 01-90120-0-00000-00000-8699-012-0000					
Malibu High School 01-90120-0-00000-00000-8699-010-0000	\$ 680.00	\$ -		Various Students	General Supplies and Materials
McKinley 01-90120-0-00000-00000-8699-004-0000					
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 245.81	\$ -		Various	Field Trip
Olympic HS 01-90120-0-00000-00000-8699-014-0000					

Current Gifts and Donations 2008/2009

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 600.00 \$ 80.00	\$ - \$ -		Heal The Bay Todd and Hope Dufour	Field Trip Field Trip
Roosevelt 01-90120-0-00000-00000-8699-007-0000					
Samohi 01-90120-0-00000-00000-8699-015-0000					
Barnum Hall 01-91150-0-00000-00000-8699-015-0000					
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000					
Webster 01-90120-0-00000-00000-8699-008-0000					
Others:					
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000					
Educational Services 01-90120-0-00000-00000-8699-030-0000					
Student & Family Services 01-90120-0-00000-00000-8699-040-0000					
Special Education 01-90120-0-00000-00000-8699-044-0000					
Information Services 01-90120-0-00000-0000-8699-054-0000					
Food and Nutrition Services 01-90120-0-00000-0000-8699-057-0000					
District 01-90120-0-00000-00000-8699-090-0000					
TOTAL	\$ 7,511.22	\$ 4.47	\$ -		

Current Gifts and Donations 2008/2009

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 53,153.22	\$ 25.31	\$ 4.47	\$53,183.00	\$ 200.00		\$ 200.00
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 31.80			\$ 31.80			\$ -
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000							\$ -
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 20,557.40	\$ 5,880.10	\$ -	\$26,437.50	\$ 12,060.70		\$ 12,060.70
CDS 12-90120-0-00000-00000-8699-070-0000				\$ -	\$ 150.00		\$ 150.00
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 3,610.68			\$ 3,610.68			\$ -
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 454.74			\$ 454.74			\$ -
Grant 01-90120-0-00000-00000-8699-003-0000	\$ 300.00			\$ 300.00			\$ -
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 332.26			\$ 332.26			\$ -
Malibu High School 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 37,013.94	\$ 680.00	\$ -	\$37,693.94			\$ -
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 17,183.80			\$17,183.80			\$ -
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 7,602.21	\$ 245.81	\$ -	\$ 7,848.02			\$ -
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 12,450.00			\$12,450.00			\$ -
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 35,460.44	\$ 680.00	\$ -	\$36,140.44			\$ -
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 3,506.88			\$ 3,506.88			\$ -
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 22,762.62			\$22,762.62	\$ 650.00		\$ 650.00
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000	\$ 15,040.00			\$15,040.00			\$ -
Webster 01-90120-0-00000-00000-8699-008-0000	\$ 12,670.00			\$12,670.00			\$ -

BOE Date: 06/04/09

Current Gifts and Donations 2008/2009

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value				
ALL OTHER LOCATIONS:											
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000				\$ -			\$ -				
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 90,503.93			\$ 90,503.93	\$ 250.00		\$ 250.00				
Student and Family Support Services 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -				
Special Education 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -				
Information Services 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -				
District 01-90120-0-00000-0-00000-8699-090-0000							\$ -				
Food & Nutrition Services 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -				
TOTAL GIFTS	\$ 332,633.92	\$ 7,511.22	\$ 4.47	\$340,149.61	\$ 13,310.70	\$ -	\$ 13,310.70				
<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td colspan="2" style="text-align: center;">Total Equity Fund 15% Contribs.</td> </tr> <tr> <td style="text-align: right;">Total Cash Gifts for District:</td> <td style="text-align: right;">\$ 7,511.22</td> </tr> </table>								Total Equity Fund 15% Contribs.		Total Cash Gifts for District:	\$ 7,511.22
Total Equity Fund 15% Contribs.											
Total Cash Gifts for District:	\$ 7,511.22										
				<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: right;">Total In-Kind Gifts:</td> <td style="text-align: right;">\$ -</td> </tr> </table>		Total In-Kind Gifts:	\$ -				
Total In-Kind Gifts:	\$ -										

TO: BOARD OF EDUCATION ACTION/CONSENT
06/04/09
FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT
RE: AMENDMENT TO CONTRACT FOR BID #9.09 - DISTRICTWIDE
PAINTING - AJ FISTE CORPORATION - CHANGE ORDER #2

RECOMMENDATION NO. A.06

It is recommended that the Board of Education authorize Change Order #2 as an amendment to the contract AJ Fiste Corporation in an amount not to exceed \$30,310, for a total contract amount of \$447,539.61.

Funding Information

Budgeted: Yes
Fund: 14
Source: Deferred Maintenance
Account Number: 14-62050-0-00000-81100-5640-XXX-2600
Description: Site Improvement

Comments: Change Order #2 represents the work listed below:

ORIGINAL CONTRACT AMOUNT	\$693,270.00
CHANGE ORDER #1	20,959.61
CHANGE ORDER #2	30,310.00
TOTAL CONTRACT AMOUNT	<u>\$447,539.61</u>

This Change Order constitutes the following additions to the scope of work:

1. SAMOHI - Block retaining walls all around school
\$22,975
2. Edge work around Greek Theater, Sisal on cement and
Winchester on blocks \$1,325.00
3. SAMOHI - Top of Arcade between administration and
cafeteria \$2,725

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: APPROVE BUDGET SOLUTIONS - TIER III CATEGORICAL FUNDS
FLEXIBILITY

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the proposed budget solution in the allocation of certain "Tier III" categorical funds. The District is estimated to receive \$3.2 million from the state in these categorical programs (see list below). All funds from these programs will be deposited by the State into the District's general fund. The District will develop general fund budgets to continuing programs. It is recommended that the following programs be funded at the proposed levels for 2009-2010.

School Safety	\$220,000
Supplemental Counseling	\$168,000
Arts and Music (teachers)	\$165,000
Outreach Specialists	\$333,000
Instructional Materials	\$250,000
Teacher Credentialing Block Grant (BSTA)	\$150,000
Educational Services (CTAP, CAHSEE, PD)	\$150,000
JAMS Science Magnet	\$ 80,000
APEX Learning (online credit recovery)	\$ 24,000
Transportation	\$146,000
School & Library Improvement/GATE	\$630,000
<i>(estimated at \$57/student for K-8, \$10/student for 9-12)</i>	
<u>Total</u>	<u>\$ 2,200,000</u>

Comments: California's fiscal outlook is deteriorating and the potential of a massive budget problem is looming in 2009-10. The near term outlook for the state's economy has turned extremely negative due to reduced consumer spending, higher unemployment, the near collapse of the financial and credit markets, and other factors. Earlier estimates projected a revenue shortfall of more than \$8 billion. The state also faces huge shortfalls in the longer term if the voters do not approve the measures on the May 19 ballot. The staff has developed several budget reduction options for the Board's consideration based on the States adopted 2009-10 budget. If the measures on the May 19 ballot are not approved the District could face an added revenue loss of \$6.8 million and additional budget reductions will have to be considered. During

the last four months a variety of options have been discussed during board meetings, at two Board - Fiscal Oversight Committee workshops, and at community/staff meetings. Staff has analyzed a variety of options and makes this recommendation knowing the implications it will have on students and district programs.

The following is one of the budget solutions presented at these various meeting regarding the use of categorical funds of which the state has granted the school districts particular kinds of flexibility. These changes are in effect until 2012-13. The categorical funds have been divided into three "tiers."

- **Tier I** funds receive no funding reduction, no program flexibility, and no statutory requirements waived (with the exception of Class Size Reduction (CSR) penalty provisions). In SMMUSD, these funds include Child Development, Child Nutrition, Economic Impact Aid, K-3 Class Size Reduction, Special Education, Home-to-School transportation, and Special Education Transportation.

Tier II funds were reduced by 15.38% in 2008-2009 and will face an additional 5% reduction in 2009-2010, but no flexibility, and programs are to be operated under the current requirements. In SMMUSD, these funds include State Testing and English Language Acquisition Program (ELAP) for grades 4 - 8.

Tier III funds were reduced by 15.38% in 2008-2009 and will also face the same 5% reduction in 2009-2010, but with maximum flexibility to move funding for any educational purposes. In SMMUSD, these funds include Targeted Instructional Improvement Block Grant, Adult Education, Regional Occupational Centers and Programs (ROC/P), School and Library Improvement Block Grant, Supplemental Instruction (hourly reimbursement), Instructional Materials, Deferred Maintenance, Professional Development Block Grant Program (Buy-back days), Supplemental School Counseling Program, Teacher Credentialing Block Grant (BSTA), High Priority Schools Grant Program, Arts and Music Block Grant, School Safety Block Grant for grades 8 - 12, Pupil

Retention Block Grant Program, CAHSEE
Instructional Support and Services, California
School Age Families Education (CAL-SAFE), Gifted
and Talented, Community-Based English Tutoring
Program (CBET), Peer Assistance and Review,
Principal Training (AB 460), National Board
Certification Incentives, and AP Programs (fee
waiver).

As indicated earlier, the total amount expected to be deposited
in the general fund for Tier III programs is \$3.2 million.
Approval of this item will continue existing programs at \$2.2
million and the balance will be used to offset general fund
reductions.

This item came forward discussion at the May 21, 2009, board
meeting as Discussion Item No. D.02.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ

RE: APPROVE 2009-10 BUDGET REDUCTIONS AND REALIGNMENT IN
DISTRICTWIDE CONTRACTED SERVICES AND SPECIAL EDUCATION

RECOMMENDATION NO. A.08

California's fiscal outlook is deteriorating and the potential of a massive budget problem is looming in 2009-10. The near term outlook for the state's economy has turned extremely negative due to reduced consumer spending, higher unemployment, the near collapse of the financial and credit markets, and other factors. Earlier estimates projected a revenue shortfall of more than \$8 billion. The state also faces huge shortfalls in the longer term if the voters do not approve the measures on the May 19 ballot. The staff has developed several budget reduction options for the Board's consideration based on the State's adopted 2009-10 budget. If the measures on the May 19 ballot are not approved the District could face an added revenue loss of \$6.8 million and additional budget reductions will have to be considered. During the last four months a variety of options have been discussed during board meetings, at two Board - Fiscal Oversight Committee workshops, and at community/staff meetings. Staff has analyzed a variety of options and makes this recommendation knowing the implications it will have on students and district programs.

It is recommended that the Board of Education approve a total of a one million dollar budget reduction in two areas of the District's budget. The recommendation is to reduce contract services accounts in district wide departments by a total of \$300,000 and to realign the Special Education budget to reflect historical expenditure patterns with a reduction of \$700,000.

COMMENT:

Contracted Services

Staff has reviewed district level contract accounts in an effort to identify line items in the budget that could be eliminated or reduced. Examples of expenditures charged to this object code in the past have been: Superintendent Search Firm, the interim Superintendent's contract, a Special Education Working Group consultant, the Communications consultant, certificated personnel support, legal costs, district policy support, a facility permit consultant, and technology consultants. Account lines in the Superintendent, Human Resources, and the office of CFO and district wide contract accounts will be reduced by \$300,000 should this recommendation be approved.

Special Education Alignment

Reducing line items in the Special Education budget comes as a result of analysis reviewing several years of expenditure patterns in Special Education. This analysis reflected a pattern of under spending over time the Special Education allocation provided the department. There were some very specific areas that were consistent from year to year. These areas included: legal costs, non public school and non public agency contracts and instructional assistant allocations. There is any number of reasons that these patterns might have persisted. In what many considered the most challenging budget times it is appropriate to be especially careful about over allocation. It is prudent in the district's budget development to reduce these budget line items at this time. It should be noted the district is committed to maintaining the level of services required and expected based upon maintenance of effort. Line items in the Special Education budget will be reduced by \$700,000 should the recommendation be approved.

This item came forward discussion at the May 21, 2009, board meeting as Discussion Item No. D.03.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CLASS SIZE FOR THE 2009-10 SCHOOL YEAR

RECOMMENDATION NO. A.09

California's fiscal outlook is deteriorating and the potential of a massive budget problem is looming in 2009-10. The near term outlook for the state's economy has turned extremely negative due to reduced consumer spending, higher unemployment, the near collapse of the financial and credit markets, and other factors. Earlier estimates projected a revenue shortfall of more than \$8 billion. The state also faces huge shortfalls in the longer term if the voters do not approve the measures on the May 19 ballot. The staff has developed several budget reduction options for the Board's consideration based on the States adopted 2009-10 budget. If the measures on the May 19 ballot are not approved the District could face an added revenue loss of \$6.8 million and additional budget reductions will have to be considered. During the last four months, a variety of options have been discussed during board meetings, at two Board/Fiscal Oversight Committee workshops, and at community/staff meetings. Staff has analyzed a variety of options and makes this recommendation knowing the implications it will have on students and district programs.

It is recommended that the Board of Education approve an increase in the ratio of students to teacher in grades K-3 and in grades 6-12 for the 2009-10 school year. Staff makes this recommendation knowing very well that this is a critical issue to teachers, parents, and students. But with the state budget worsening, and with revenues to the District declining, staff believes this is a necessary change. Staff recommends the following changes for the 2009-10 school year:

- 23:1 in grades K-3
 - This is an increase of 3 student per class.
 - The state has reduced penalties for going over the 20:1 level, making this a financially viable option.
 - 23:1 is still a low class size.
- 30:1 in grades 4-5
 - There is no change from this year's class sizes.
 - This will be the class size at SMASH as well.
- 25:1 in grades 4-5 in all four Title I schools
 - Will Rogers & Edison already have this ratio in 08-09.
 - This will be a decrease of 5 students per class at McKinley and Muir.

- 32:1 in grades 6-12
 - In the 2008-09 school year, secondary schools were staffed at 32:1.
 - This year (2009-10), the staffing was improved to 31:1.
 - This recommendation will take secondary schools back to 32:1.
 - Staffing ratios are based on students taking 6 classes and teachers teaching 5 classes.

- 30:1 at John Adams Middle School
 - In the 2008-09 school year, John Adams was staffed at 29:1.

These changes will result in a reduction of approximately \$1.9 million in expenditures in the 2009-10 school year. Staff is recommending these changes and plans to implement them without certificated layoffs. Santa Monica-Malibu is one of the few districts not to issue layoff notices this year. Every effort has been made to retain our probationary and permanent teachers, and we are planning for retirements, resignations and leaves of absences to create the necessary reductions in staff.

This item came forward discussion at the May 21, 2009, board meeting as Discussion Item No. D.04.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

DISCUSSION

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: APPROVE REDUCTION IN ONE HOUSE AT SAMOHI BEGINNING
2009-10

RECOMMENDATION NO. A.10

California's fiscal outlook is deteriorating and the potential of a massive budget problem is looming in 2009-10. The near term outlook for the state's economy has turned extremely negative due to reduced consumer spending, higher unemployment, the near collapse of the financial and credit markets, and other factors. Earlier estimates projected a revenue shortfall of more than \$8 billion. The state also faces huge shortfalls in the longer term if the voters do not approve the measures on the May 19 ballot. The staff has developed several budget reduction options for the Board's consideration based on the States adopted 2009-10 budget. If the measures on the May 19 ballot are not approved, the District could face an added revenue loss of \$6.8 million and additional budget reductions will have to be considered. During the last four months, a variety of options have been discussed during board meetings, at two Board/Fiscal Oversight Committee workshops, and at community/staff meetings. Staff has analyzed a variety of options and makes this recommendation knowing the implications it will have on students and district programs.

It is recommended that the Board of Education approve a reduction to Santa Monica High School by one house, beginning in the 2009-10 school year. Staff makes this recommendation knowing very well that this is a critical issue to teachers, parents, and students. Staff also believes that the House system has been very successful at Santa Monica High School, particularly in the area of personalizing education for students. It is staff's intent to continue to support this very successful house system. But with the state budget worsening, and with revenues to the District declining, staff believes this is a necessary change. Staff considered many factors in making this recommendation, including the following:

1. Santa Monica High School enrollment has decreased since the House System began. There were 3,449 in the 2003-04 school year. There are currently 2,891 students, a reduction of 16.1%.
2. Reducing by one house would be a reduction of 16.6%, so the house system would have similar ratios when compared to its beginnings.
3. Santa Monica High School receives additional staffing for the house system, which includes:
 - a) A lower student to counseling ratio than all other secondary schools

- b) A lower co-administrator (house/assistant principal/dean) to student ratio than all other secondary schools
- c) A lower clerical staffing to student ratio than all other secondary schools
- d) Student Outreach Specialists (no other school has them)
- e) Teacher Leaders (no other school has them)

If this change were implemented, each house would remain very similar to how it looks right now.

	Current House in 6-House System	Proposed House in 5-House System
House Principal	1	1
Students	482	578
Advisors	2	2
Student: Advisor Ratio	241:1	289:1
Student Outreach Specialists	1	1
Teacher Leader	2 Periods	1 Period

Staff is recommending the following reductions for the 2009-10 school year:

- 1 House Principal (\$130,000)
- 2 Advisors (\$160,000)
- 1 Outreach Specialist (\$60,000)
- 1 Administrative Assistant (\$70,000)
- 1 Senior Office Specialist (\$60,000)
- 1 Security Officer (\$60,000)
- 0.5 Librarian (\$40,000)
- 1.2 Teacher Leaders (\$120,000)

These changes will result in a reduction of approximately \$700,000 in expenditures in the 2009-10 school year. Staff is committed to assisting Santa Monica High School in its transition from a 6-House to a 5-House high school.

This item came forward discussion at the May 21, 2009, board meeting as Discussion Item No. D.05.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #7 FOR GEOTECHNICAL INVESTIGATION &
REPORT SERVICES - WESBTER ELEMENTARY SCHOOL - LEIGHTON
- MEASURE BB SAFETY & SECURITY PROJECTS

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve Leighton Contract Amendment #7 for additional Geotechnical Investigation and Report Services for Webster Elementary School, in the amount of \$9,400, for a total contract amount of \$98,900, Measure BB projects.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-85000-85000-5802-008-2600

Description: Other Operating Expenses

COMMENTS: The Board of Education previously approved Leighton as one of the three (3) pre-qualified Geotechnical consultants on the cities of Santa Monica and Malibu. The firms are being assigned projects as the need arises and depending on their familiarity with and availability for the assignment.

This Contract Amendment No.7 is for sub-surface exploration and in-situ hydraulic conductivity testing at Webster Elementary School for the design of the proposed new parking.

Leighton was previously awarded Purchase Orders for the geotechnical investigations and reports for Edison Language Academy and Malibu High School for a total amount of \$89,500. This new contract amendment will increase their total contract by \$9,400, to a total of \$98,900.

(Continued on next page)

CONTRACT AMENDMENT #1 (Edison)	\$19,000
CONTRACT AMENDMENT #2 (Edison)	\$5,000
CONTRACT AMENDMENT #3 (Edison)	\$7,000
CONTRACT AMENDMENT #4 (Edison)	\$5,000
CONTRACT AMENDMENT #5 (Malibu)	\$50,500
CONTRACT AMENDMENT #6 (Malibu)	\$3,000
CONTRACT AMENDMENT #7 (Webster)	\$9,400
<u>TOTAL:</u>	<u>\$98,900</u>

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #11 FOR ADDITIONAL PHASE I
ENVIRONMENTAL SCREENING SERVICES - JOHN ADAMS MIDDLE
SCHOOL - LFR - MEASURE BB

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve Contract Amendment #11 with LFR for additional soil sampling and development of a Removal Action Workplan at John Adams Middle School, for the Measure BB program, in the amount of \$25,320, for a total contract amount of \$424,308.

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-011-2600

Description: Independent Contractor / Consultant

COMMENTS: During the completion of the Phase I environmental Site Assessment (ESA) and prescribed Preliminary Environmental Assessment (PEA) sampling at the John Adams MS site, it was determined that additional delineation sampling was warranted at three locations. At their May 7, 2009, meeting, the Board of Education approved Contract Amendment #10 for additional step-out sampling. Preliminary results from the additional sampling activities indicate that further sampling and a Removal Action Workplan (RAW) may be required.

In order to maintain the project schedule, this Contract Amendment #11 is for additional delineation sampling and preparation of a RAW, pending receipt of analytical results. Should the results indicate that this effort is not required this contract amendment would not be executed.

In addition, the value of Contract Amendment #9 is revised to reflect the actual value of the executed contract amendment with LFR.

(Continued on next page)

ORIGINAL CONTRACT AMOUNT	\$54,300
Contract Amendment #1 (Pipe Risk Eval., ELA)	\$26,686
Contract Amendment #2 (Env. Assessment, Lincoln)	\$50,879
Contract Amendment #3 (Env. Assessment, 4 sites)	\$162,335
Contract Amendment #4 (Pipe Risk Phase 2, ELA)	\$32,392
Contract Amendment #5 (Contract Extension)	\$0
Contract Amendment #6 (Malibu, SAMOHI)	\$4,200
Contract Amendment #7 (Pipe Risk Stage 2, SAMOHI)	\$6,770
Contract Amendment #8 (Removal Action Plan, ELA)	\$21,010
Contract Amendment #9 (Sampling Lincoln) \$ 18,808	\$16,808
Contract Amendment #10 (Sampling Adams)	\$21,608
Contract Amendment #11 (sampling RAW Adams)	\$ 25,320
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$422,308</u>

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #12 FOR ADDITIONAL PHASE I
ENVIRONMENTAL SCREENING SERVICES FOR LINCOLN MIDDLE
SCHOOL AND CONTRACT TIME EXTENSION - LFR - MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve Contract Amendment #12 with LFR for additional soil sampling and development of a Removal Action Workplan at Lincoln Middle School, for the Measure BB program, in the amount of \$31,970, for a total contract amount of \$456,278 and a time extension of two years.

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-012-2600

Description: Independent Contractor / Consultant

COMMENTS: During the completion of the Phase I environmental Site Assessment (ESA) and prescribed Preliminary Environmental Assessment (PEA) sampling at the Lincoln MS site, it was determined that additional delineation sampling was warranted at three locations. At their May 7, 2009 meeting, the Board of Education approved Contract Amendment #9 for additional step-out sampling. Preliminary results from the additional sampling activities indicate that further sampling and a Removal Action Workplan (RAW) may be required.

In order to maintain the project schedule, this Contract Amendment #12 is for additional delineation sampling and preparation of a RAW, pending receipt of analytical results. Should the results indicate that this effort is not required this contract amendment would not be executed. This contract amendment also extends the contract time by two years to the period from 09/27/07 to 06/30/11.

(Continued on next page)

ORIGINAL CONTRACT AMOUNT	\$ 54,300
Contract Amendment #1 (Pipe Risk Eval., ELA)	\$ 26,686
Contract Amendment #2 (Env. Assessment, Lincoln)	\$ 50,879
Contract Amendment #3 (Env. Assessment, 4 sites)	\$162,335
Contract Amendment #4 (Pipe Risk Phase 2, ELA)	\$ 32,392
Contract Amendment #5 (Contract Extension)	\$ 0
Contract Amendment #6 (Malibu, SAMOHI)	\$ 4,200
Contract Amendment #7 (Pipe Risk Stage 2, SAMOHI)	\$ 6,770
Contract Amendment #8 (Removal Action Plan, ELA)	\$ 21,010
Contract Amendment #9 (Sampling Lincoln)	\$ 16,808
Contract Amendment #10 (Sampling Adams)	\$ 21,608
Contract Amendment #11 (sampling RAW Adams)(A.12)	\$ 25,320
Contract Amendment #12 (samp. RAW Lincoln)(A.13)	\$ 31,970
<hr/> TOTAL CONTRACT AMOUNT	<hr/> \$454,278

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #4 FOR PRELIMINARY GEOLOGIC INVESTIGATION AND REPORTS FOR WASTEWATER SYSTEM REQUIREMENTS - WEBSTER ELEMENTARY SCHOOL - GEOCONCEPTS, INC. - MEASURE BB

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Contract Amendment #4 for GeoConcepts, Inc., for a preliminary geologic investigation of the existing wastewater system at Webster Elementary School in an amount of \$18,080 for a total contract amount of \$118,020.

Funding Information

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-00000-85000-5802-008-2600
Description: Independent Contractor / Consultant

COMMENTS: In April 2009, the Los Angeles Regional Water Quality Control Board issued a Directive to the District requiring that the Webster Elementary School wastewater system comply with permitting requirements. At the May 7, 2009 Board meeting, funding for the investigations was approved. At the May 21, 2009 Board meeting, a contract amendment to Topanga Underground was approved for initial system investigations. This Contract Amendment # 3 to GeoConcepts provides for geotechnical investigations including installation of two (2) monitoring wells at the Webster Elementary School site.

Original Contract Amount:	\$ 6,000
Contract Amendment #1 (Monitoring Wells)	\$73,500
Contract Amendment #2 (Saturday Work)	\$10,440
Contract Amendment #3 (Percolation Tests)	\$10,000
Contract Amendment #4 (Geotech, Webster)	\$18,080
<u>Total Contract Amount:</u>	<u>\$118,020</u>

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #3 FOR SEWER DRAIN LINE SURVEY AND REPORTS - WEBSTER ELEMENTARY SCHOOL - DREW LEWIS COMPANY - MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve Contract Amendment #3 with Drew Lewis Company for sewer drain line surveys and investigations at Webster Elementary School in the amount of \$6,400 for a total contract amount of \$16,700.

Funding Information:

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-00000-85000-5802-008-2600
Description: Independent Contractor / Consultant

BACKGROUND: In April 2009, the District received a Directive from the Los Angeles Regional Water Quality Control Board requiring a submittal for permitting of the On-site Wastewater Treatment System (OWTS) for the Webster Elementary School. At the May 7, 2009 Board meeting, the Board approved an allocation of funding for the Webster and Pt. Dume elementary schools for OWTS investigations. At the May 4, 2009 Board meeting, the Board authorized proceeding with a contract amendment to Topanga Underground to initiate site investigations for Webster. This amendment for Drew Lewis is part of the necessary site investigations to support the application for permitting of the OWTS at Webster.

COMMENTS: The original contract was approved by the Board on February 5, 2009. This Contract Amendment #3 is to investigate and detail sewer lines for Webster.

ORIGINAL CONTRACT AMOUNT	\$6,400
Contract Amendment #1 (New Survey)	\$1,600
Contract Amendment #2 (Additional survey)	\$1,900
Contract Amendment #3 (Webster)	\$6,800
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$16,700</u>

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ/ STUART SAM

RE: CONTRACT AMENDMENT #9 FOR MALIBU FOOTBALL LIGHTING,
PHOTOMETRIC STUDY TO SUPPORT CEQA ENVIRONMENTAL
DOCUMENTS - PBS&J - MEASURE BB

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve Contract Amendment #9 for PBS&J to perform additional photometric studies in support of CEQA environmental document for the Malibu High Football Lighting in the amount of \$4,200 for a total contract amount of \$802,496.

Funding Information

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-00000-85000-5802-010-2600
Description: Independent Contractor / Consultant

COMMENTS: Original Contract for CEQA environmental services for Malibu High School was approved on July 24, 2008. This Contract Amendment #9 is for additional photometric study of the Malibu Football Lighting to support the CEQA documentation.

ORIGINAL CONTRACT AMOUNT	\$152,745
CONTRACT AMENDMENT #1 (Public Outreach)	\$ 70,150
CONTRACT AMENDMENT #2 (CEQA, 6 Schools)	\$281,809
CONTRACT AMENDMENT #3 (Archeo Survey)	\$ 9,146
CONTRACT AMENDMENT #4 (Lighting Study)	\$ 10,913
CONTRACT AMENDMENT #5 (CEQA Add Service)	\$ 44,949
CONTRACT AMENDMENT #6 (CEQA, 5 Schools)	\$102,005
CONTRACT AMENDMENT #7 (Malibu, Traffic)	\$ 63,706
CONTRACT AMENDMENT #8 (Malibu, EIR)	\$ 61,873
CONTRACT AMENDMENT #9 (Malibu Football)	\$ 4,200
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$802,496</u>

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #4 FOR ADDITIONAL ARCHITECTURAL SERVICES FOR ELECTRICAL AS-BUILTS - OLYMPIC HS - HARLEY ELLIS DEVEREAUX - MEASURE BB

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve Contract Amendment #4 with Harley Ellis Devereaux to provide electrical "as-built" drawings for the Olympic High School site, in an amount not to exceed \$19,339, for a total contract amount of \$1,010,347.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Numbers: 21-00000-0-00000-85000-5802-014-2600(Olympic)

Description: Consultant Services

COMMENTS: During the Schematic Design phase for the Olympic High School project, it was determined that adequate "as-built" drawings were not available for the site. The architect, Harley Ellis Devereaux (HED), requires this information in order to complete the Design Development Phase. At their October 2, 2008 meeting, the Board of Education approved Contract Amendment #2 to Harley Ellis Devereaux to prepare architectural as-built drawings for this site.

District staff requested a fee proposal from HED to provide investigation and documentation of existing electrical load and circuitry conditions including the following:

- Field investigation to determine circuiting for all receptacle outlets, lights, equipment and other devices or electrical loads.
- Prepare circuitry sketch on-site identifying device and equipment loads.
- Determine load from each panel utilizing a clamp ammeter reading methods and wire sizes of incoming feeder.
- As-built electrical floor plans and existing panel schedules.
- Allowance for monitoring electrical meters.

In addition, the values of Contract Amendments #2 and #3 are revised to reflect the actual value of the executed contract amendments with HED.

ORIGINAL CONTRACT AMENDMENT	\$171,750
CONTRACT AMENDMENT #1 (DD/CD/CA Olympic, Wash. CDS)	\$818,597
CONTRACT AMENDMENT #2 (As-builts Oly., Wash.)	\$20,000 \$ 13,225
CONTRACT AMENDMENT #3 (Landscape at NW)	\$38,600 \$ 22,000
CONTRACT AMENDMENT #4 (elec. as-builts Olympic)(A.17)	\$ 19,339
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$1,010,347</u>

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #5 FOR ADDITIONAL ARCHITECTURAL SERVICES FOR ELECTRICAL AS-BUILTS - WASHINGTON CHILD DEVELOPMENT SERVICES - HARLEY ELLIS DEVEREAUX - MEASURE BB

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve Contract Amendment #5 with Harley Ellis Devereaux to provide electrical "as-built" drawings for the Washington Child Development Services (East and West) sites, in an amount not to exceed \$18,322, for a total contract amount of \$1,063,233.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Numbers: 21-00000-0-00000-85000-5802-070-2600(Washington CDS)

Description: Consultant Services

COMMENTS: During the Schematic Design phase for the Washington CDS project, it was determined that adequate "as-built" drawings were not available for the site. The architect, Harley Ellis Devereaux (HED), requires this information in order to complete the Design Development Phase. At their October 2, 2008 meeting, the Board of Education approved Contract Amendment #2 to Harley Ellis Devereaux to prepare architectural as-built drawings for this site.

District staff requested a fee proposal from HED to provide investigation and documentation of existing electrical load and circuitry conditions including the following:

- Field investigation to determine circuiting for all receptacle outlets, lights, equipment and other devices or electrical loads.
- Prepare circuitry sketch on-site identifying device and equipment loads.
- Determine load from each panel utilizing a clamp ammeter reading methods and wire sizes of incoming feeder.
- As-built electrical floor plans and existing panel schedules.
- Allowance for monitoring electrical meters.

ORIGINAL CONTRACT AMENDMENT	\$171,750
CONTRACT AMENDMENT #1 (DD/CD/CA Olympic, Wash. CDS)	\$818,597
CONTRACT AMENDMENT #2 (As-builts Oly., Wash.)	\$13,225
CONTRACT AMENDMENT #3 (Landscape at NW)	\$22,000
CONTRACT AMENDMENT #4 (elec. as-builts Olympic)(A.17)	\$19,339
CONTRACT AMENDMENT #4 (elec. as-builts Wash.) (A.18)	\$18,322
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$1,063,233</u>

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #1 FOR ADDITIONAL GEOTECHNICAL
OBSERVATION AND TESTING SERVICES - JOHN ADAMS MS -
CONVERSE CONSULTANTS - MEASURE BB

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve Contract Amendment #1 with Converse Consultants to provide for additional Geotechnical Observation and Testing Services for John Adams Middle School, in the amount of \$8,545, for a total contract amount of \$63,745.

Funding Information

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-85000-85000-5802-011-2600
Description: Independent Contractors/Consultant

COMMENTS: The Board of Education previously approved Converse Consultants as one of the three (3) pre-qualified Geotechnical consultants on the cities of Santa Monica and Malibu. The firms are being assigned projects as the need arises and depending on their familiarity with and availability for the assignment.

This Contract Amendment #1 is for construction observation and materials/soil testing during grading activities at the John Adams MS parking lot project being constructed as part of the John Adams Middle School Boys and Girls Club project.

ORIGINAL CONTRACT - John Adams MS	\$26,950
ORIGINAL CONTRACT - Lincoln MS	\$28,250
CONTRACT AMENDMENT #1 (Adams testing)	\$8,545
<u>TOTAL:</u>	<u>\$63,745</u>

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #15 FOR INCREASE SCOPE FOR
TOPOGRAPHIC SURVEYS AND DIGITAL MAPPING FOR ADDITIONAL
SURVEY WORK - MALIBU MS/HS - PSOMAS - RFP #8.09 -
MEASURE BB

RECOMMENDATION NO. A.20

It is recommended that the Board of Education award Contract Amendment #15 to Psomas for additional design survey services at Malibu Middle / High School for the Measure BB program in the amount of \$1,800, for a total contract amount of \$961,550.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-010-2600(MMHS)\$1,800

Description: Independent Contractor / Consultant

COMMENTS: In developing the requirements for the Coastal Development Permit (CDP) for the BB project, additional services are required: to revise the color slope analysis exhibit; to coordinate with the architects; to calculate and report total area of slopes and gross lot area to support Floor Area Ratio (FAR) analysis by the architects; and to print and transmit as required.

This Contract Amendment #15, for \$1,800, is for additional services to support the Malibu Middle/High School project CDP.

(Continued on next page)

ORIGINAL CONTRACT AMOUNT	\$ 249,450
Contract Amendment#1(Survey, 4 Sites)	\$ 92,200
Contract Amendment#2(Samohi Utilities Map)	\$ 39,600
Contract Amendment#3(Survey, 2 Sites)	\$ 38,000
Contract Amendment#4(Survey, 4 Sites)	\$ 63,000
Contract Amendment#5(Survey, 4 Sites)	\$ 99,900
Contract Amendment#6(Survey/Utilities Mapping, 4 Sites)	\$ 84,500
Contract Amendment #7(Survey, 5 Sites)	\$ 72,600
Contract Amendment #8(MMHS, Sewer, Easement)	\$ 63,500
Contract Amendment #9(Samohi, Olympic)	\$ 99,000
Contract Amendment #10(Samohi survey)(A.16)	\$ 7,500
Contract Amendment #11(Lincoln survey)(A.17)	\$ 15,000
Contract Amendment #12(MMHS survey)	\$ 5,500
Contract Amendment #13(Webster survey)	\$ 22,500
Contract Amendment #14(MMHS survey)	\$ 7,500
Contract Amendment #15(MMHS slope analysis)	\$ 1,800
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$ 961,550</u>

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #6 FOR BIOLOGIST STUDY REPORT FOR FOOTBALL LIGHTING - MALIBU MS/HS - GLENN LUKOS ASSOCIATES - MEASURE BB

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve Amendment #6 with Glenn Lukos Associates to provide additional biological support services for lighting impact analysis in the amount of \$2,260 for a total contract amount of \$59,860.

Funding Information:

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-00000-85000-5802-010-2600
Description: Independent Contractor / Consultant

COMMENTS: The District authorized the preparation of a Mitigated Negative Declaration (MND) for the Football Lighting at Malibu High School. A biological impact analysis is required to support the MND. This Contract Amendment #6 is to perform the biological impact analysis related to the Football season lighting.

Original Contract Amount:(Landscape Review)	\$16,000
Contract Amendment #1:(Bio Review)	\$11,800
Contract Amendment #2:(Lighting Study)	\$ 6,280
Contract Amendment #3:(ESHA, Pub Support)	\$ 8,970
Contract Amendment #4:(Owl Survey)	\$ 5,050
Contract Amendment #5:(Raptor Survey)	\$ 9,500
<u>Contract Amendment #6:(Football lighting)</u>	<u>\$ 2,260</u>
Total:	\$59,860

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #8 FOR PUMPING EXISTING SEPTIC TANKS, IN PREPARATION OF FORM 200s - WEBSTER ELEMENTARY SCHOOL - TOPANGA UNDERGROUND - MEASURE BB

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve Contract Amendment #8 with Topanga Underground for septic system investigations for the Webster Elementary school site in the amount of \$4,200, for a total contract amount of \$254,221

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-008-2600

Description: Independent Contractor / Consultant

COMMENTS: At the Board Meeting on May 7, 2009, funding was approved to begin investigations for the Webster and Pt. Dume elementary school sites towards preparation and submittal of Form 200s to the Los Angeles Regional Water Control Board (LARWQCB). Following this Amendments #6 and #7 were issued to Topanga Underground to provide the septic system investigation and analysis. This Contract Amendment #8 is for additional services to pump the existing septic tanks at Webster Elementary School, which are currently full. The pumping is required to enable detailed investigation and analysis.

ORIGINAL CONTRACT AMOUNT	\$ 11,600
Contract Amendment #1 (Septic Analysis)	\$ 45,207
Contract Amendment #2 (New Septic Survey)	\$ 3,575
Contract Amendment #3 (Water Flow Survey)	\$108,690
Contract Amendment #4 (Septic Work/Permit)	\$ 5,405
Contract Amendment #5 (Septic Excavation)	\$ 15,544
Contract Amendment #6 (Form 200s, Webster)	\$ 30,000
Contract Amendment #7 (Form 200s, Pt. Dume)	\$ 30,000
Contract Amendment #8 (Septic Tanks, Webster)	\$ 4,200
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$254,221</u>

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #11 FOR INCREASED SCOPE - ANALYSIS AND DEVELOPMENT OF PHOTO VOLTAIC SYSTEM STANDARDS FOR MEASURE BB PROJECTS - WWCOT - MEASURE BB

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve Contract Amendment #11 with WWCOT Architects to provide additional consulting services for the analysis, review and development of District Photo Voltaic System Standard Specifications for Measure BB projects in an amount not to exceed \$26,100 for a total contract amount of \$3,779,925.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-050-2600

Description: Consultant Services

COMMENTS: District staff requested a proposal from Syska Hennessy Group (consultant to WWCOT Architects) to analyze, review and develop District standard specifications for Photo Voltaic Systems for use on Measure BB projects.

WWCOT/Syska Hennessy Group submitted a proposal to provide the following scope of work:

Develop District Photo Voltaic (PV) System Standard Specifications:

- Review existing PV standards and develop District standard specifications
- Review proposed PV Systems on all Measure BB projects with meetings and review sessions with design teams

This Contract Amendment #11 is for \$26,100, including an allowance of \$1,500 for reimbursable expenses. The revised contract total will be \$3,779,925.

In addition, the value of Contract Amendment #2 is revised to reflect the actual value of the executed contract amendment with WWCOT.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)		\$936,032
CONTRACT AMENDMENT #1 (McKinley SDC, Roosevelt Preschool)		\$131,663
CONTRACT AMENDMENT #2 (Data Center)	\$100,000	\$99,420
CONTRACT AMENDMENT #3 (DD/CD/CA)		\$2,195,078
CONTRACT AMENDMENT #4 (Roosevelt Revised Design)		\$70,435
CONTRACT AMENDMENT #5 (Data Center structural revisions)		\$6,925
CONTRACT AMENDMENT #6 (McKinley Safety Proj.)		\$168,697
CONTRACT AMENDMENT #7 (Lincoln MS Revised Design)		\$92,592
CONTRACT AMENDMENT #8 (Lincoln Fire Protection)		\$17,538
CONTRACT AMENDMENT #9 (Landscape and Planting Standards)		\$30,245
CONTRACT AMENDMENT #10 (Add'l Landscape Standards)		\$5,200
CONTRACT AMENDMENT #11 (PV Standard Specs)		\$26,100
<u>TOTAL CONTRACT AMOUNT</u>		<u>\$3,779,925</u>

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.24

Unless otherwise noted, the following items are included in the 2008/2009 approved budget.

ADDITIONAL ASSIGNMENTS

EDUCATIONAL SERVICES

Ross, Shannon	11 hrs @\$40.46	4/20/09-5/12/09	Est Hrly/\$445
			TOTAL ESTABLISHED HOURLY \$445

Comment: Piloting Education Environment Initiative
01-Education and Environment

HUMAN RESOURCES

Kovaric, Linda	24.71 hrs @\$40.46	6/19/09	Est Hrly/\$1,000
Martinez, Albert	24.71 hrs @\$40.46	6/19/09	Est Hrly/\$1,000
McDaniel, Olivia	24.71 hrs @\$40.46	6/19/09	Est Hrly/\$1,000
Paulson, Janet	24.71 hrs @\$40.46	6/19/09	Est Hrly/\$1,000
Stewart, Kristine	24.71 hrs @\$40.46	6/19/09	Est Hrly/\$1,000
Whitaker, Catherin	24.71 hrs @\$40.46	6/19/09	Est Hrly/\$1,000
			TOTAL ESTABLISHED HOURLY \$6,000

Comment: "Early-Tell" Retirement Incentive
01-Unrestricted Resource

ADDITIONAL ASSIGNMENT - EXTRA DUTY UNITS

EDUCATIONAL SERVICES

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Exceed</u>
Aiello, Jason	2.00 EDU	Stairway	1/09-6/09	\$512
Bixler, Bill	1.00 EDU	Stairway	1/09-6/09	\$256
Blanchard, Cecile	0.85 EDU	Stairway	1/09-6/09	\$218
Garcia, Apryl	1.00 EDU	Stairway	1/09-6/09	\$256
Huls, Jeffe	1.00 EDU	Stairway	1/09-6/09	\$256
Hunt, Mark	1.00 EDU	Stairway	1/09-6/09	\$256
Janert, Kathleen	1.00 EDU	Stairway	1/09-6/09	\$256
Kibler, John	0.85 EDU	Stairway	1/09-6/09	\$218
Loch, Amy	0.70 EDU	Stairway	1/09-6/09	\$179
Park, Peter	1.00 EDU	Stairway	1/09-6/09	\$256
Sakow, Terry	0.85 EDU	Stairway	1/09-6/09	\$218
Swenson, Joni	1.00 EDU	Stairway	1/09-6/09	\$256
Ventre, Vanessa	1.50 EDU	Stairway	1/09-6/09	\$384
Woo, Angela	1.00 EDU	Stairway	1/09-6/09	\$256
				TOTAL EDUS \$3,777

Bersch, Kirsten	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Cavallaro, Kathryn	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Fedderson-France, D.	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Justin, Susan	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Lockrem, Bonnie	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Loyd, Allen	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
McKeown, Kevin	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Ravaglioli, Steven	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Spike-Gravelle, J.	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Tellier, Bruce	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
				TOTAL EDUS \$15,360

MALIBU HIGH SCHOOL - Middle School Academics

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
DeHope, Kathryn	5 EDU	Student Activities	2/09-6/09	\$1,280
TOTAL EDUS				\$1,280

MUIR ELEMENTARY SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Exceed</u>
Benitez, Lourdes	5.0 EDU	Science Camp	9/08-6/09	\$1,280
Brizuela, Luis	2.5 EDU	Science Camp	9/08-6/09	\$ 640
Davies, Michael	2.5 EDU	Science Camp	9/08-6/09	\$ 640
TOTAL EDUS				\$2,560

SMASH

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Exceed</u>
Berens, Candis	2.0 EDU	Outdoor Learning	9/08-6/09	\$ 512
Holland, Kurt	2.0 EDU	Outdoor Learning	9/08-6/09	\$ 512
Hwang, Genie	1.0 EDU	Book Clubs	9/08-6/09	\$ 256
Kulsrud, Kelly	1.5 EDU	Outdoor Learning	9/08-6/09	\$ 384
Mugalian, Tamara	4.0 EDU	Student Council	9/08-6/09	\$1,024
Sherman, Laura	1.0 EDU	Student Art Fair	9/08-6/09	\$ 256
Wold, Jayme	1.5 EDU	Student Council	8/08-6/09	\$ 384
TOTAL EDUS				\$3,328

ADDITIONAL ASSIGNMENT - STIPENDS

EDUCATIONAL SERVICES

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Exceed</u>
Beasley, Linda	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Boxer, Lorissa	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Boyd, Thomas	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Brumer, Sandra	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Contreras, Luis	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Cueva, Martha	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Dworin, Jeanne	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Garcia-Nunez, V.	\$ 900	Bilingual Stipend	9/08-6/09	\$ 900
Rodriguez, Judith	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Kohut, Jennifer	\$ 750	Bilingual Stipend	9/08-6/09	\$ 750
Kusion, Alex	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Maiztegui, Laura	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Martinez, Elizabeth	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Meade, Mary	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Melendez, Brisa	\$ 900	Bilingual Stipend	9/08-6/09	\$ 900
Morales, Carlos	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Murcia, Constanza	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Naranjo, Rocio	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Rankin, Nancy	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Salmaggi, Aileen	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Tejeda de Leon, K.	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Valentiner, K.	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Williams, Alma	\$ 450	Bilingual Stipend	9/08-6/09	\$ 450
TOTAL				\$31,500

HOURLY TEACHERS

ADULT EDUCATION

Rousseau, Harmony	32 hrs @\$45.34	6/1/09-6/30/09	Est Hrly/\$1,451
TOTAL ESTABLISHED HOURLY			\$1,451

Comment: Counselor - GED Prep
11-Adult Education Apportionment

TOTAL ESTABLISHED HOURLY, EXTRA DUTY UNITS AND STIPENDS = \$65,701

ELECTIONS**ADMINISTRATIVE CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Anderson, Stacey School Psychologist Special Education	100%	7/1/09

SUBSTITUTE TEACHERSEffective**PREFERRED SUBSTITUTES**

(@\$162.00 Daily Rate)

Blagojevic, Milos	4/29/09
Brewer, Christine	4/20/09
Field, Bailey	4/22/09
Ramirez, Orlando	5/4/09
Wood, Michael	5/5/09

LEAVE OF ABSENCE (with pay)Name/LocationEffective

Carey, Ann Roosevelt Elementary	4/20/09-6/19/09 [maternity]
Forrer, Brooke Santa Monica HS	6/5/09-6/19/09 [maternity]
Lira, Monica Child Develop Svcs	5/7/09-6/19/09 [maternity]

LEAVE OF ABSENCE (without pay)Name/LocationEffective

Cartegena, Zelena John Adams MS	4/27/09-5/14/09 [personal]
Daire, Meiko Santa Monica HS	5/1/09-5/15/09 [child care]
Kratzer, Cindy Educational Services	7/1/09-6/30/10 [personal]

RESIGNATIONName/LocationEffective

Nadel, Jonathan Malibu High School	6/19/09
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RETIREMENTName/LocationEffective

9832-040-08 McKinley Elementary	6/19/09
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MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.25

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
BRISENO, ELIAS SPECIAL EDUCATION	INST ASST - INTENS BEHAV INTER 6 HRS/SY/RANGE: 26 STEP: A	5/26/09
CHULACK, SARAH SPECIAL EDUCATION	INST ASST - INTENS BEHAV INTER 6 HRS/SY/RANGE: 26 STEP: A	3/18/09
CORNEJO, ANA SAMO/FOOD SVCS	CAFETERIA WORKER I 3 HRS/SY/RANGE: 11 STEP: A	5/11/09
LOZA, NANCY CHILD DEVELOP SVCS	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE: 18 STEP: A	5/14/09
MEHTA, JAIMINI SANTA MONICA HS	BRAILLE TRANSCRIBER 3.5 HRS/SY/RANGE: 21 STEP: A	5/21/09
MOORE, DEBORAH ED SVCS/ST ANNE'S	INST ASST - CLASSROOM 3.5 HRS/SY/RANGE: 18 STEP: A	5/18/09
SERRANO, ELVA LINCOLN/FOOD SVCS	CAFETERIA WORKER I 3 HRS/SY/RANGE: 11 STEP: A	5/4/09
SMITH, CRAIG MAINTENANCE	HVAC TECHNICIAN 8 HRS/12 MO/RANGE: 37 STEP: D	5/12/09
ZAMBRANO, ROGELIO EDISON ELEMENTARY	INST ASST - SPECIAL ED 5 HRS/SY/RANGE: 20 STEP: A	5/11/09
<u>PROVISIONAL ASSIGNMENT</u>		<u>EFFECTIVE DATE</u>
MORGAN, JENNIFER SPECIAL EDUCATION	OCCUPATIONAL THERAPIST	5/18/09-6/30/09
<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
AVILA, ALFREDO SANTA MONICA HS	STUDENT OUTREACH SPECIALIST	3/3/09-3/13/09
DICKERSON, BABETTE MCKINLEY ELEMENTARY	INST ASST - CLASSROOM	4/27/09-5/8/09
GAIDZIK IV, GEORGE CHILD DEVELOP SVCS	TECHNOLOGY SUPPORT ASST	5/1/09-6/30/09
GUTIERREZ, YOLI EDISON ELEMENTARY	TRANSLATOR	4/23/09

HARDT, REBECCA SANTA MONICA HS	STUDENT OUTREACH SPECIALIST	3/3/09-3/13/09
LUCAS, RALPH MCKINLEY ELEMENTARY	INST ASST - CLASSROOM	4/27/09-5/8/09
MORRIS, TERRY THEATER OPERATIONS	ADMINISTRATIVE ASST	5/1/09-6/30/09
MORRIS, TERRY FACILITY PERMITS	ADMINISTRATIVE ASST	5/1/09-6/30/09
NAO, KIM SANTA MONICA HS	STUDENT OUTREACH SPECIALIST	3/3/09-3/13/09
SERRANO, ELVA FOOD SVCS	CAFETERIA WORKER I	5/4/09-6/30/09
SMITH, LUZ-STELLA PUPIL SERVICES	TRANSLATOR	3/16/09
<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
JENSON, DIANE SPECIAL EDUCATION	INST ASST - SPECIAL ED	5/11/09-6/19/09
STEWART, GEORGE OPERATIONS	CUSTODIAN	4/3/09-6/30/09
<u>LEAVE OF ABSENCE (PAID)</u>		<u>EFFECTIVE DATE</u>
BELL, MICHAEL OPERATIONS	EQUIPMENT OPERATOR MILITARY	6/22/09-6/30/09
BELL, MICHAEL OPERATIONS	EQUIPMENT OPERATOR MILITARY	7/1/09-7/6/09
BENEDICT, YVONNE ROGERS ELEMENTARY	INST ASST - BILINGUAL PERSONAL	5/18/09-6/19/09
CUEVA, JEMINA FOOD SVCS	CAFETERIA WORKER I MEDICAL	5/2/09-5/22/09
GREEN, JOANN GRANT ELEMENTARY	INST ASST - CLASSROOM MEDICAL	5/13/09-6/19/09
HERNANDEZ, PATRICIA JOHN ADAMS MS	SR OFFICE SPECIALIST MATERNITY	5/4/09-6/24/09
HUGHES, CLARENCE MAINTENANCE	UTILITY WORKER MEDICAL	5/1/09-5/31/09
KAMKAR, VIDA FISCAL SVCS	ACCOUNTING TECH MEDICAL	5/21/09-6/24/09
LAMONEA, HANNA CABRILLO ELEMENTARY	INST ASST - CLASSROOM MATERNITY	4/21/09-6/19/09
O'ROURKE, THOMAS SANTA MONICA HS	CUSTODIAN MEDICAL	5/19/09-6/22/09
RIDLEY, LATRESSE ROOSEVELT ELEMENTARY	INST ASST - SPECIAL ED MEDICAL	4/30/09-5/15/09

ST CLAIR, REGINALD SMASH	PHYSICAL ACTIVITIES SPECIALIST MEDICAL	5/18/09-6/18/09
WHITELY, ANITA CHILD DEVELOP SVCS	CHILDREN CENTER ASST MEDICAL	4/24/09-6/1/09
<u>PROFESSIONAL GROWTH</u>		<u>EFFECTIVE DATE</u>
FLORES, ANA SANTA MONICA HS	INST ASST - SPECIAL ED	6/1/09
QUINE, NICKI CABRILLO ELEMENTARY	INST ASST - SPECIAL ED	6/1/09
<u>WORKING OUT OF CLASS</u>		<u>EFFECTIVE DATE</u>
BOTT, MICHAEL FACILITIES MAINT	MAINTENANCE SUPERVISOR FR: LEAD, BUILDING TRADES	5/15/09-6/30/09
CASTRO, ESPERANZA JAMS/FOOD SVCS	SITE COORDINATOR FR: CAFETERIA WORKER II	5/8/09-6/19/09
GONZALEZ, HECTOR OPERATIONS	LEAD, GROUNDS FR: SPRINKLER REPAIR TECH	5/20/09-6/30/09
MARMOLEJO, DAVID INFO SVCS	TELE SYST/COMP EQUIP TECH FR: TECHNOLOGY SUPPORT ASST	5/23/09-6/30/09
MOORE, SANDRA EDISON/FOOD SVCS	CAFETERIA WORKER II FR: CAFETERIA WORKER I	5/8/09-6/19/09
<u>RENEWAL OF ASSIGNMENT PER COLLECTIVE BARGAINING AGREEMENT</u>		<u>EFFECTIVE DATE</u>
CARTEE-MCNEELY, KERYL HUMAN RESOURCE/SEIU	CHIEF STEWARD	7/1/09-6/30/10
<u>ABOLISHMENT OF POSITION</u>		<u>EFFECTIVE DATE</u>
	INST ASST - CLASSROOM 2 HRS/SY; WEBSTER ELEMENTARY	7/1/09
	OFFICE SPECIALIST 2 HRS/SY; PT DUME ELEMENTARY	7/1/09
	INST ASST - CLASSROOM 3 HRS/SY; PT DUME ELEMENTARY	7/1/09
	SR OFFICE SPECIALIST 6.4 HRS/12 MO; PUPIL SERVICES	6/5/09
<u>LAYOFF/REDUCTION OF HOURS</u>		<u>EFFECTIVE DATE</u>
5657-057-08 FOOD SVCS	NUTRITION SPECIALIST 6.4 HRS/SY FR: 8 HRS/10 MO	7/22/09
0833-057-08 FOOD SVCS	STOCK/DELIVERY CLERK 7 HRS/SY FR: 8 HRS/SY	7/22/09
6348-057-08 FOOD SVCS	STOCK/DELIVERY CLERK 7 HRS/SY FR: 8 HRS/SY	7/22/09
3568-057-08 FOOD SVCS	COOK/BAKER 7 HRS/SY FR: 8 HRS/SY	7/22/09

3048-057-08 FOOD SVCS	COOK/BAKER 7 HRS/SY FR: 8 HRS/SY	7/22/09
0400-057-08 FOOD SVCS	COOK/BAKER 7 HRS/SY FR: 8 HRS/SY	7/22/09
9794-030-08 GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY FR: 2.5 HRS/SY	7/22/09
9424-030-08 GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY FR: 2.5 HRS/SY	7/22/09
0590-030-08 GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY FR: 2.5 HRS/SY	7/22/09
5691-030-08 GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY FR: 2.5 HRS/SY	7/22/09
0428-030-08 GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY FR: 2.5 HRS/SY	7/22/09

LAYOFF

EFFECTIVE DATE

4994-030-08 GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY	7/22/09
6444-080-08 WEBSTER ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY	7/22/09
3109-015-08 SANTA MONICA HS	STUDENT OUTREACH SPECIALIST 8 HRS/10 MO	7/22/09
3802-015-08 SANTA MONICA HS	SR OFFICE SPECIALIST 8 HRS/10 MO	7/22/09

RESIGNATION

EFFECTIVE DATE

STUBBINGS, DARYL ROOSEVELT ELEMENTARY	INST ASST - PHYSICAL ED	6/19/09
THEODAT, DOMINQUE MCKINLEY/CHILD DEVELOP	CHILDREN CENTER ASST	5/15/09

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.26

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

COACHING ASSISTANT

HUMPHREY, REGENCE

MALIBU HIGH SCHOOL

2/1/09-6/30/09

TENORIO, ROBERT

MALIBU HIGH SCHOOL

7/1/09-6/30/10

NOON SUPERVISION

HOWARD, LATEEF

WEBSTER ELEMENTARY

4/29/09-6/30/09

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO

RE: REVISE BOARD OF EDUCATION MEETING SCHEDULE - 2009-10

RECOMMENDATION NO. A.27

It is recommended that the Board of Education revise its meeting schedule for the second meeting in March 2010.

COMMENT: The annual districtwide "Stairway of the Stars" music performance had originally been scheduled for March 18, 2010, which would have been a board meeting night. To accommodate this, the second meeting in March was moved to March 25. However, the "Stairway" performance has been moved to March 25, allowing the second board meeting in March to move back to the third Thursday: March 18, 2010.

The schedule of meetings appears on the attached page and will be printed in every agenda as part of the Table of Contents.

Meetings will be held at the district office and Malibu City Council Chambers.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

SMMUSD Board of Education Meeting Schedule 2009-2010

Closed Session begins at 4:00pm
Public Meetings begin at 5:30pm

July through December 2009					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July			7/16 DO		
August			8/20 DO		
September	9/3 DO		9/17 DO		First day of school: 9/9
October	10/1 M		10/15 DO	10/29 (5th Thurs)	
November	11/5 M		11/19 DO		Thanksgiving: 11/26-27
December		12/10 DO		winter break	
December 20 – 31: Winter Break					
January through June 2010					
January 1 – 2: Winter Break					
January		1/14 DO			
February	2/4 M		2/18 DO		
March	3/4 DO		<u>3/18 DO</u>		*Stairway: 3/25 & 3/26
March 29 – April 9: Spring Break					
April	spring break	spring break		4/22 DO	
May	5/6 M		5/20 DO		
June	6/3 DO		6/17 DO		Last day of school: 6/25

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

COMMUNICATIONS

**District Advisory Committee
Board of Education Annual Report
June 4, 2009**

DISTRICT ADVISORY COMMITTEE ON THE VISUAL AND PERFORMING ARTS

Chair: Cindy Rosmann

Staff Liaison: Tom Whaley

Charge:

Serve as a vehicle for parents, community members, teachers and students to communicate with the Board of Education on matters related to all students' equitable access to and successful participation in comprehensive, sequential, standards-based PreK-12 Arts Education. A comprehensive arts education program, with the arts taught as discrete disciplines, should be an integral part of the core curriculum offered to all students at all grade levels.

Compare the District's curriculum, scheduling, staffing, instructional materials, equipment and facilities with National and State standards and frameworks. Assess the District's current Visual and Performing Arts programs in all four arts disciplines (Dance, Music, Theatre, and Visual Arts).

Work with various agencies to explore funding to support the Visual and Performing Arts programs in the SMMUSD.

Accomplishments to date this year: (see attached packet)

Highlight(s) to date of particular note:

Regarding access to standards-based arts instruction, over the past 5 years the number of students enrolled in music and visual arts classes has increased, while total enrollment in the district has diminished.

At the 4 Title I schools, SmART Schools continued to provide professional development and master teaching artists for classroom teachers this year, funded by a Department of Education grant. Lynn Robb, Site Coordinator of the SmART Schools West program, facilitated teacher training sessions and artist/classroom teacher collaborations. A new partnership was formed with Habla, the Center for Culture and Language, a lab school and International Center based in Merida, Mexico.

ROP began funding a Dance program (3 sections) at Samohi this year. The goal is to eventually offer classes at beginning, intermediate and advanced levels during the school day, in addition to the SMC dual enrollment after-school dance classes.

The "Ballroom Madness" dance program, funded by grants, provided a 10-week, 20-lesson ballroom dance class for all 5th graders at Rogers Elementary School this year.

A new Gospel Choir began at Samohi in Fall 2008 as a SMC dual enrollment class. The choir is under the direction of Mr. Victor Bell, who also serves as professor of Gospel music at UC Santa Barbara and Loyola Marymount University. The choir performed at a Samohi assembly, at a televised Board of Education meeting, and at the "State of the Schools" event at the Santa Monica Main Library. Enrollment increased during spring semester.

Regarding a proposed SMC dual enrollment Mariachi class at Samohi, the good news is that a well-qualified instructor was identified. Unfortunately, despite various efforts to recruit students, including class visits, announcements, email blasts and a recruitment assembly featuring a professional Mariachi ensemble, only 9 students signed up, an insufficient number to open the class this year.

SMMUSD was one of only 6 among L.A. County's 81 school districts to have met 4 of 5 key indicators of a sustainable Arts Education program in 2008-09.

The SMMUSD Arts for All Committee, with the help of Maureen Bradford, created an online survey to serve as a program evaluation tool for the district's VAPA programs (dance, music, theatre, and visual arts).

Extraordinary student achievement in the district's world class Visual and Performing Arts programs was communicated to the public by means of a full schedule of school concerts, plays, and art exhibits. (The district's VAPA Department schedule is posted at www.smmusd.org/vapa/)

Suggested direction for 2009-10: Continue implementing the 9-year "Arts for All" strategic plan, adopted unanimously by the Board of Education in 2005:

1. **VAPA Coordinator** - Maintain the VAPA Coordinator position, one of the five critical components of a sustainable arts education program.
2. **Music** - Maintain the district-wide elementary music program, currently serving grades 3, 4, and 5, which is the foundation of the entire district music program. Request that the Board of Education pass a resolution in support of AB 351, ensuring P.E. credit for marching band and color guard.
3. **Scheduling** - Schedule additional AM classes and summer school classes, especially for 9th and 10th graders. This will allow students to participate in arts classes, foreign

language classes, and sports. Honors classes could possibly support larger class sizes without impacting students, which would reduce cost.

4. **Theatre** - Provide equal access to standards-based "for credit" theatre instruction to students at all three middle schools, not just Malibu Middle School, when funding becomes available. Ensure that four drama classes are offered at Samohi in 2009-2010, not just two.
5. **Visual Arts** - Provide a district-wide standards-based visual arts program for 4th and 5th grade at all eleven elementary schools, when funding becomes available. To assist visitors to the campus, improve the signage for the Roberts Art Gallery at Samohi.
6. **Dance** - Expand the elementary-level standards-based dance program to include 5th grade as well as 4th grade, when funding becomes available.
7. **Facilities** - Ensure that any VAPA facilities built with Measure BB funds are constructed according to national *Opportunity-to-Learn Standards for Arts Education* and the district's own VAPA facilities guidelines, adopted in 2000.

Budgetary Implications: None at this time.

VAPA DAC – VAPA program assessment as of June 4, 2009	Elementary Schools	Middle Schools	High Schools
DANCE – current program	District-wide program for 4 th grade: 2 weeks of instruction (10 lessons per year) during P.E. “Ballroom Madness”: 20 lessons for 5 th graders at Rogers in Spring 2009, funded by grants.	One “for credit” dance class at JAMS. Robert Gilliam began teaching once-a-week classes at Lincoln MS & Malibu MS during P.E. in Spring 2009 (funded by SMMEF).	3 ROP dance classes & 2 SMC dual enrollment after-school classes at Samohi. Robert Gilliam teaches once-a-week classes at Malibu HS & Olympic HS (funded by SMMEF).
DANCE – deficiencies	No district-wide dance instruction for PreK-3 or 5 th grade. No dance K-5 at SMASH.	No “for credit” dance classes at Lincoln MS, Malibu MS, or SMASH MS.	No “for credit” dance classes at Malibu HS or Olympic HS.
MUSIC – current program	District-wide program for grades 3, 4, and 5. 3rd graders have General Music. 4 th and 5 th graders choose between Choir & Instrumental Music (strings and winds). Orff instruments have been purchased for the PreK program.	Choral & instrumental music classes at various levels of instruction at all three middle schools.	Choral & instrumental music classes at various levels of instruction at Malibu HS & Samohi. Guitar class at Olympic (funded by SMMEF).
MUSIC – deficiencies	No district-wide program in K, 1 st , or 2 nd grades.	Substandard facilities (see below)	The Samohi marching band director has no secure viewpoint for evaluating formations. Band parents pay for Color Guard, Percussion instructors, & for transportation to competitions. Orchestra parents pay for section coaches.
THEATRE – current program	P.S. Arts Foundation is providing K-5 drama at Edison.	“For credit” drama class & play production at Malibu MS. One Student TV class and a PTSA-funded after-school Drama Club at Lincoln MS. SMASH has PTSA-funded drama instruction.	“For credit” drama & play production at Malibu HS & Samohi. ROP will fund a Theater Tech class at Samohi in 2009-2010.
THEATRE – deficiencies	No district-wide program in PreK-5.	No drama program or play production at JAMS. When MS drama teachers leave the district, they are not replaced. At Lincoln MS, many more students audition than there are parts in the Drama Club plays. No Theatre Tech class is offered to give them alternative theatre skills.	Only 2 drama classes & 1 film class at Samohi this year. More students are interested than there is space for room in the classes.
VISUAL ARTS – current program	P.S. Arts Foundation is providing K-5 instruction at McKinley and Muir. PTAs are funding programs with non-credentialed teachers at some schools.	Exploratory classes at JAMS & Lincoln MS. Semester-long classes at Malibu MS. PTSA-funded instruction at SMASH MS.	A wide range of art classes are offered at all 3 high schools.

VISUAL ARTS - deficiencies	No district-wide program since 1978. Edison has no art program. Rogers PTA is struggling to continue funding its art program.	No semester-long or year-long classes at JAMS & Lincoln MS. Reduction in art FTEs to 1.0 each at JAMS & Lincoln.	Samohi lost an art FTE two years ago. Samohi's Roberts Art Gallery manager receives no stipend.
Scheduling needs		"A Period" classes at JAMS and Lincoln should be maintained so students can schedule arts electives.	More "A Period" & summer school classes are needed at Samohi so students can schedule arts classes, foreign languages classes, & sports.
Facilities needs	"Dedicated" visual & performing arts classrooms that meet national standards are needed at the elementary schools. Dance classroom floors are substandard at most schools.	The ventilation system for the kiln room at Malibu MS should be checked. The Lincoln MS choir room is substandard. Dance classroom floors are substandard.	Visual arts classrooms need more storage & more sinks. Dance classroom floors are substandard.

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: ADOPT RESOLUTION NO. 08-43 - ADOPTION OF STANDARDIZED
FIRE ALARM SYSTEM MANUFACTURER

RECOMMENDATION NO. A.28

It is recommended that the Board of Education ("Board") adopt Resolution No. 08-43 to specify a standardized manufacturer for fire alarm systems at all District sites.

DISCUSSION:

The Santa Monica-Malibu Unified School District ("District") includes sixteen (16) school sites (as identified by address) that all have fire alarm systems as required by Title 24, the California building Code. In the last bond program, all but two of the sites were updated with fire alarm systems manufactured by Simplex.

In the Measure BB Bond program, several of the sites will be upgraded to current standards. For example, at the Samohi site, the new building will require a fully automatic, addressable fire alarm system including automatic dial-up and continuous monitoring. In order to make the new system compatible with the existing Simplex system on the Samohi site, it is necessary to specify a single manufacturer and connect with the existing system. No substitution of another manufacturer would be compatible.

In addition, several new systems will be installed on existing campuses. In order to maintain continuity in the maintenance and operations of these systems, it is required to establish a single fire alarm manufacturer as a standard across the District.

Per Public Contract Code section 3400(b), the District may specify one source to match products already in use upon making such a finding, which is proposed in the Resolution.

The recommendation and proposed resolution have been reviewed by counsel.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION 08-43

RESOLUTION TO ADOPT STANDARDIZED FIRE ALARM SYSTEM MANUFACTURER

WHEREAS, Section 3400(b)(2) of the California Public Contract Code authorizes a Board of Education to specify a particular brand or trade name to match other products already in use; and

WHEREAS, the District has existing fire alarm systems by Simplex; and

WHEREAS, the safety, economic, and operational requirements of the District are best served through the continued use of Simplex fire alarm systems;

NOW, THEREFORE, BE IT RESOLVED, that the Santa Monica-Malibu Unified School District Board of Education ("Board") hereby finds that Simplex fire alarm systems are to be specified in invitations for bids or requests for proposals that include a fire alarm component to match Simplex fire alarm systems that are currently in use at the District facilities.

PASSED AND ADOPTED by the Santa Monica-Malibu Unified School District of Los Angeles County at a regular meeting held on this 4th day of June 2009.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Ralph Mechur, President
Board of Education

I, Tim Cuneo, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on June 4, 2009.

Tim Cuneo, Superintendent
Santa Monica-Malibu
Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF MCKINLEY ES ENTRY AND MAIN OFFICE
RECONFIGURATION PROJECT - MEASURE BB PROGRAM AND
AUTHORIZE FILING OF NOTICE OF EXEMPTION

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve the McKinley Elementary School Entry and Main Office Reconfiguration Project (Project) and authorize staff to file a Notice of Exemption under the Class 1 Categorical Exemption.

COMMENTS: At its November 6, 2008 meeting, the Board of Education approved a total allocation of \$1,297,000 from the Measure BB bond fund for the life safety projects identified at Cabrillo, Grant, McKinley, Muir/SMASH, Rogers, and Webster Elementary Schools.

The Project consists of a new fenced seating area and entry gates at the main entry to the campus, the internal reconfiguration of the main office area and restrooms for improved safety, circulation, and supervision; improvements to landscaped areas and planters; and the relocation of two parking spaces within the same parking lot.

Due to the limited scope of this Project and that no new buildings or additions will be constructed, it has been found that the Project is categorically exempt under the California Environmental Quality Act (CEQA) because such types of projects like the McKinley Elementary School Entry and Main Office Reconfiguration Project will not create a significant environmental impact. The District commissioned PBS&J to analyze the Project and prepare a memorandum to document that this Project meets the Existing Facilities (i.e., Class 1) Categorical Exemption set forth in CEQA Guidelines section 15301. This memorandum is attached hereto as Attachment A.

Under the CEQA Guidelines, a Notice of Exemption (NOE) is filed with the County Clerk after approval of the Project. The proposed NOE is attached hereto as Attachment B. Staff requests authorization to file the NOE.

Note: The complete Memorandum of Environmental Effects - Class 1 Categorical Exemption has been forwarded to the Board of Education members and is available for public review in the Superintendent's Office.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF GRANT ES MAIN ENTRY RECONFIGURATION
PROJECT, MEASURE BB PROGRAM AND AUTHORIZE FILING OF
NOTICE OF EXEMPTION

RECOMMENDATION NO. A.30

It is recommended that the Board of Education approve the Grant Elementary School Main Entry Reconfiguration Project (Project) and authorize staff to file a Notice of Exemption under the Class 1 Categorical Exemption.

COMMENTS: At its November 6, 2008 meeting, the Board of Education approved a total allocation of \$1,297,000 from the Measure BB bond fund for the life safety projects identified at Cabrillo, Grant, McKinley, Muir/SMASH, Rogers and Webster Elementary Schools.

The Project consists of the installation of a new fence and entry gates at the main entry to the campus, reconfiguration of stairs and ramps, and new landscaped areas, which would include seat walls and planters. The new fence and entry gates will expand on the existing secured perimeter in order to improve supervision, safety, and security on the elementary school campus.

Due to the limited scope of this Project and that no new buildings or additions will be constructed, it has been found that the Project is categorically exempt under the California Environmental Quality Act (CEQA) because such types of projects like the Grant Elementary School Main Entry Reconfiguration Project will not create a significant environmental impact. The District commission PBS&J to analyze the Project and prepare a memorandum to document that this Project meets the Existing Facilities (i.e., Class 1) Categorical Exemption as set forth in CEQA Guidelines section 15301. This memorandum is attached hereto as Attachment A.

Under the CEQA Guidelines, a Notice of Exemption (NOE) is filed with the County Clerk after approval of the Project. The proposed NOE is attached hereto as Attachment B. Staff requests authorization to file the NOE.

Note: The complete Memorandum of Environmental Effects - Class 1 Categorical Exemption has been forwarded to the Board of Education members and is available for public review in the Superintendent's Office.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ

RE: RE-ESTABLISH POSITION - MAINTENANCE SUPERVISOR

RECOMMENDATION NO. A.31

It is recommended that the Board of Education re-establish the position Maintenance Supervisor, in order to better serve the needs of the District. This position will be responsible for supervising the mechanical and building trades.

COMMENT: The position of Lead Person, Mechanical Trades will be abolished. It has been determined that re-establishing the Maintenance Supervisor position, under the supervision of the Manager, Maintenance and Construction, will better serve the needs of the department. The position of Lead Person, Mechanical Trades is currently vacant and abolishing the position would not result in a layoff situation.

Upon approval of the Supervisor position, the Personnel Commission would begin their recruitment process. The proposed change will allow direct supervision of the day-to-day operations in the maintenance trades and allow the Manager of Facilities and Construction to manage the larger facility projects. The new supervisor would report directly to the Manager of Facilities and Construction.

FUNDING NOTE: The 2008-2009 budget will be adjusted \$86,396 for salary and benefits.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / CAREY UPTON

RE: REVISE POLICY AND ADMINISTRATIVE REGULATIONS 1330 -
USE OF SCHOOL FACILITIES

RECOMMENDATION NO. A.32

It is recommended that the Board of Education revise Board Policy 1330-Use of School Facilities. Attached is a complete revision of Board Policy 1330. The attached Administrative Regulations have also been revised.

COMMENT: This item came forward for first reading at the May 21, 2009, Board of Education meeting (Item D.01).

The previous Facility Permit Policy lacked appropriate guidance and suffered from misapplication. The management of the Facility Permit process was transferred to the new Theater Operations & Facility Permit Office on July 1, 2008. The office has worked to repair and understand the process and application.

The Theater Operations and Facility Permit Office has worked to redraft the policy to support the current usage and to appropriately manage these physical resources of the District.

In reviewing this policy, the Facility Permit Office has worked with the over five hundred facility user groups to issue permits this year. The office has done a wide ranging review of other school districts, local cities and commercial rental policies and fees. Staff has had discussions with and has met with a wide range of the user groups and district staff.

The proposed policy is projected to give greater guidance to staff and external users for the use of facilities.

While changes to board policies require board approval, changes to administrative regulations do not.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

THIS IS THE **REVISED POLICY**

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
1330	Community Relations	Use of School Facilities

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities	X	X	X

DETAIL

A. Purpose

The Board of Education recognizes that District facilities are a community resource whose primary purpose is to support school programs and activities. The District permits the use of school facilities by groups whose purposes and objectives contribute to the development and welfare of the community when such use does not interfere with school activities or result in undue cost to the District.

The Board of Education authorizes the Superintendent or designee to permit use of facilities, including those allowed under the Civic Center Act. The Superintendent or designee shall maintain procedures and regulations for the use of school facilities and grounds that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities.
2. Preserve order in school buildings and on school grounds and protect school facilities, including designating a person to supervise this task.
3. Ensure that the use of school facilities or grounds is not inconsistent with the use of the school facilities or grounds for school purposes and does not interfere with the regular conduct of schoolwork.

B. Approved Activities

The sites, facilities and grounds of the Santa Monica-Malibu Unified School District are primarily for programs to educate SMMUSD students along with the support activities to achieve this goal. No activities are allowed on District Facilities other than those permitted through this process or another specific agreement approved by the Board.

1. The District hereby reserves the right under the Civic Center Act to restrict activities that may result in damage to facilities, disrupt approved activities, conflict with school purpose, or increase risk of injury to persons or property on facilities.
2. Activities that are prohibited include, but are not limited to, the use of roller blades, roller skates or skateboards, dumping, golf, or the use of motorized vehicles on surfaces

not designated for vehicles. Appropriate signage will be posted at gates identifying prohibited use. Individuals who participate in prohibited activities will be asked to leave campus. Failure to leave a school site when requested by staff will constitute trespassing and may be prosecuted.

3. Specific athletic facilities (i.e., tracks, basketball or tennis courts) are made available by the District to be used by the public for community recreational use. The District will post which facilities are available to the public for recreational use without need for a permit. The District reserves the right to disallow this use without notice when the facilities are needed for other school and permit uses. This use is intended for individuals or small groups (up to 10). Larger groups and those being paid for instruction must receive permits.

C. Definitions

To provide direction to staff, the Board of Education recognizes these definitions of facility use in the issuing and management of facility permits:

School/District Use includes all programs, activities and events operated and supported by SMMUSD programs, departments and offices. These activities are funded by the District and operated by District employees. These include all curriculum-based activities.

School Sponsored Use includes all activities that are an extension of School Use. These include extracurricular activities originated by clubs, athletic teams, ASB and other school-derived groups. These activities include fund raising activities by students or staff for the schools or activities. These activities are approved by Site Administrators, are directly managed by District Staff, and all funds collected will be expended on school activities and programs through District approved policies and procedures.

External Use includes all activities and facility use originated by any organization other than SMMUSD. Any use that is not School Use is deemed External Use. All External Use must receive a Facility Permit or be included in a Board Approved Joint Use or Lease Agreement to use District Facilities. This policy and attached administrative regulations apply to all external use, unless specifically superseded by an agreement approved by the Board of Education.

Facility Permits are agreements issued to external users allowing them specific use of District Facilities for approved activities during a specific period of time.

Affiliated Groups are non-profit organizations whose sole purpose, as evidenced in their Bylaws and Articles of Incorporation, are in direct support of the Santa Monica-

Malibu Unified School District, its schools and their programs. To qualify as an Affiliated Group, the organization must be approved by the Facility Permit Office. Approval requires submitting a copy of their Bylaws and Articles of Incorporation and presenting a Letter of Determination from the Internal Revenue Service stating the corporation is organized as a 501(c)(3) non-profit corporation.

Community Meetings fits within the terms and conditions in the Civic Center Act (Education Code 38130-39). The Board of Education grants there is a civic center at each and every school facility where citizens, organizations and clubs can meet to discuss matters of interest to the citizens of the community. The District reserves the right to designate available spaces for community use at each site, provided there is a designated civic center space at each school facility. The availability is based on the priority use schedule below. All Community Meeting use must fit the following criteria:

- Use must be nonexclusive, open to the public, and free of charge
- Use must be in a designated Civic Center facility
- Use must be less than four hours
- Use must be limited to only once a week per group

Site refers to school properties and all of the facilities included in them.

Facility refers to specific buildings, rooms and spaces at a Site.

Direct Rate as defined by the Civic Center Act is the cost of supplies, utilities, janitorial services, services of any other District employees, and salaries paid school district employees necessitated by the organization's use of the school facilities. This includes all fees not charged separately.

Commercial Rate or **Fair Market Value** or as defined by the Civic Center Act is the Direct Rate plus the amortized costs of the school facilities or grounds used for the duration of the activity.

D. Charges for Use of Facilities

External Users are divided into the following use categories to determine approved rental fees and personnel costs for each use. All groups must pay a Facility Permit Fee of twenty-five dollars (\$25.00) to cover administrative cost to process the permit. All groups must also meet the Indemnification, Liability and Security Requirements detailed in Administrative Regulations. The Rental Fees are listed in the Rental Fee Schedule exhibit. Additional personnel and other costs for the operation of the permit will be paid by the user. Users will be placed in the most cost effective category for which they qualify. The fees for the use of school facilities and grounds shall be charged in accordance with the following categories:

1. **Commercial:** Commercial users will be charged the Fair Market Value which shall be Direct Costs plus the amortized costs of the school facilities or grounds used for the duration of the activity. This is referred to as **Rate A** in Exhibit 6 - Facility Fee Schedule. This category includes, but is not limited to, any event, game, entertainment or meeting where admission is charged or contributions solicited and net receipts are not to be wholly expended for charitable purposes or for the welfare of the District's students.
2. **Direct:** All non-profit organizations will be placed in the Direct Category. The users in this category will be charged the Direct Rate for their use. This is referred to as **Rate B** in Exhibit 6 - Facility Fee Schedule. To qualify for this category, the user must present a Letter of Determination from the Internal Revenue Service stating the corporation is organized as a 501(c)(3) non-profit corporation.
3. **Community Meeting:** The Board of Education acknowledges the benefit of making school facilities available for community forums. This use must be: nonexclusive, open to the public, and free of charge; in a designated Civic Center facility; less than four hours; and limited to only once a week per group. This category is based on specified use rather than the type of organization. A specific use by an organization might meet these criteria where another use does not. There are two fee structures available for Community Meetings: Community Meeting I is designated for most uses. These groups will receive a 65% discount from the Commercial Rate. This is referred to as **Rate C** in Exhibit 6 - Facility Fee Schedule. Community Meeting II is reserved for Community Meetings where the majority of participants are SMMUSD students. These groups will receive a 90% discount from the Commercial Rate. This is referred to as **Rate E** in Exhibit 6 - Facility Fee Schedule. As per the Civic Center Act, the conduct of religious services does not qualify for this rate.
4. **Basic:** The Board of Education recognizes the benefit to the District and the community made by non-profit organizations who work primarily with SMMUSD students. The activities by non-profit organizations that benefit SMMUSD students are placed in the Basic Category. For the purpose of this category, "primarily" is defined as being over 50% District student participation. These groups will be charged a Basic rate, an 80% discount off the Commercial Rate. This is referred to as **Rate D** in Exhibit 6 - Facility Fee Schedule. To qualify for this category, the corporation must present a Letter of Determination from the Internal Revenue Service stating the corporation is organized as a 501(c)(3) non-profit corporation.

5. **After School:** This category is restricted to non-profit organizations that provide programs for students immediately after school. They must be approved in writing by the Superintendent or designee. After school groups must present a Letter of Determination from the Internal Revenue Service stating the group is organized as a 501(c)(3) non-profit corporation. These uses will be charged the After School rate, a 90% discount off the Commercial Rate. This is referred to as **Rate E** in Exhibit 6 - Facility Fee Schedule.
6. **Affiliated:** The Board of Education recognizes the benefit to the District made by non-profit organizations whose primary purpose and activities are in direct and sole support of the Santa Monica-Malibu Unified School District, its schools and their programs, such as PTAs, Booster Clubs and the Santa Monica-Malibu Education Foundation (hereinafter referred to as "Affiliated Groups"). The District agrees to waive the facility rental fees for Affiliated Group activities. This is referred to as **Rate F** in Exhibit 6 - Facility Fee Schedule. They are required to pay the Facility Permit Fee and any personnel or other expenses incurred by the District specifically due to their facility use. Affiliated Groups will not pay Asset Replacement Fees. To qualify for this category, the organization must be approved as an Affiliated Group by the Facility Permit Office. This includes: submitting a copy of their Articles of Incorporation and Bylaws and presenting a Letter of Determination from the Internal Revenue Service stating the corporation is organized as a 501(c)(3) non-profit corporation.

F. Priority Use of Facilities

1. All school district programs and departments (e.g. Child Development) shall have first priority for shared use of facilities within the district as defined in the Education Code.
2. All school-related activities (clubs, class events, etc.) shall be given next priority in the use of facilities under the Civic Center Act.
3. Thereafter, the Board favors facility uses that provide extended learning opportunities to the school community and then to the community at-large.
4. Thereafter, the use of facilities will be on a first-come, first-served basis.

The Superintendent or designee shall make every effort to work with the cities of Santa Monica and Malibu with respect to coordinating the most efficient shared use of grounds and facilities, which is in keeping with the Board's vision, goals, belief statements and outcomes.

In extreme circumstances, any approved Facilities Use Permit may be revoked where need of the property for public school purposes has subsequently developed. In this case, SMMUSD will notify the user as soon as possible and will endeavor to assist the user in finding a suitable alternative location or date.

G. Division of Revenue with Sites

The Superintendent or designee shall establish procedures whereby a percentage of the fees collected for use of facilities shall be shared directly with the sites to maintain the physical integrity of the school sites.

H. Prohibitions & Restrictions

1. No District buildings or grounds shall be used for the purpose of employees conducting private tutoring, counseling, coaching, and/or assessments, for which a fee or other compensation is received.
2. District staff working a Facility Permit will be paid by the Facility Permit Office. At no time shall a facility user pay, compensate or tip District Staff directly for work at District Facilities unless approved in writing by the Superintendent or designee.
3. External users must report any employment of District staff to teach or work facility permits at school sites. When this is done, the outside user must have a facility permit, collect all funds, and disburse the salary or fee to the employee. District employees are required to report any employment by facility permit users on school sites to their supervisors.

ADOPTED

REVISED

CSBA DATE

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities		X	

Rental Requirements

The following requirements apply to all facility permit rentals in the district:

CONDITIONS FOR USE OF SCHOOL FACILITIES: Renters of school facilities agree that the District makes no representations or warranties as to the condition of the facilities which the Renter is entitled to use, and Renter agrees to take such property and facilities "AS IS." Renter acknowledges that it shall be the Renter's responsibility and obligation to assure that the property and facilities are in proper and safe condition to be used for the purpose anticipated; and Renter acknowledges that it shall be obligated to inspect such property and facilities before they are used and to take affirmative steps where necessary to warn users or rectify hazards in order to prevent injuries to property and persons. The Renter of facilities agrees to refuse the use of the property if unsatisfactory conditions are not rectified prior to scheduled use.

INDEMNIFICATION: Renter agrees to defend, indemnify and hold harmless the Santa Monica-Malibu Unified School District (District) , and its officers, agents, employees and volunteers from all claims including active and passive claims, losses, costs, attorney fees and expenses arising out of any liability or claim of liability for personal injury, bodily injury to persons or death, contractual liability and damage to property sustained or claimed to have been sustained arising out of the Renter's use of the rented property and/or the acts of Renter, its subcontractors or those of any of its officers, agents or employees, whether such act is authorized by this Agreement or not. The District assumes no responsibility for any property placed on the premises. Renter further agrees to waive all rights of subrogation against the District. The preceding provisions do not apply to any damages or losses caused by the sole negligence or willful misconduct of the District or any of its officers, agents or employees.

INSURANCE: During the entire term of this agreement and any extension or modification thereof, the Renter shall maintain General Liability insurance coverage with a minimum limit of \$1,000,000 per occurrence and, if Renter's employees perform work on the premises, Worker's Compensation insurance per the statutory requirement. Insurance carriers providing the required coverage must have an A.M. Best's rating of "A" or better. A

Certificate of Insurance must be provided with the application showing that the required coverage is in place and that the Santa Monica Malibu Unified School District is named an Additional Insured on the General Liability coverage. An Additional Insured Endorsement page must be attached to the Certificate of Insurance.

SECURITY STATEMENT: The Renter states that, to the best of his or her knowledge, the school property for use will not be used for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the government of the United States by force, violence or other unlawful means; That the organization on whose behalf he or she is making application for use of school property, does not, to the best of his or her knowledge, advocate the overthrow of the government of the United States or of the State of California by force, violence, or other unlawful means, and that, to the best of his or her knowledge, it is not a Communist action organization or Communist front organization required by law to be registered with the Attorney General of the United States. This statement is made under the penalties of perjury.
(Education Code 38135)

Division of Revenue with Sites

All Facility Permit revenues, after deductions for labor charge backs and other production related expense are split between the School Site used by the Permit and the Facility Permit Fund. Funds are distributed to the school site when received and deposited by the Facility Permit office. Principals are responsible for expending their share of the permit revenue at their site. These funds are allocated to maintain the physical integrity of the school sites, supervise and manage permit use at the site, and provide for ongoing or as yet undetermined maintenance, operation and/or renovation of the site's facilities. These are limited to:

- a. Custodial Equipment: Floor Equipment - Extractors, Strippers, Wet or Dry Vacuums, Auto Scrubber's Pressure Washer
- b. Custodial Supplies: Any Paper Stock, Lights, and Tools
- c. Gardening/Landscaping Supplies: Water Hoses, Trash Cans, Hand Tools
- d. Sports Equipment: Volleyball/Basketball Nets, Balls
- e. Auditorium supplies & equipment
- f. Bleachers, Tables, Chairs, Benches, outdoor furniture
- g. Paint - touch up in Gyms/Auditoriums
- h. Salaries and benefits for staff used for permits NOT covered by District

ADOPTED

REVISED

CSBA DATE

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

Exhibit 1

Rules of Use For Facilities

School facilities are primarily for school programs and activities. The Board of Education also encourages and authorizes the use of school facilities by outside organizations and community groups when such use does not interfere with school functions. The Theater Operations and Facility Permit office coordinates and permits the use of school district facilities to all outside groups. These rules of use apply to all Facility Permits. There are additional rules that accompany filming and the use of theaters, kitchens, and athletic facilities.

GENERAL

1. Any use of school facilities shall comply with all State and local fire, health and safety laws. Persons or groups to whom permits, leases or other authorizations for the use of school property are granted shall insure that all activities carried on, all equipment used or placed upon school property and all foods or other items of personal property used or distributed shall comply with applicable State and local fire, health and safety laws and regulations.
2. Any use contrary to or in violation of any law, or of these rules and regulations, shall be grounds for cancellation of the permit and for removing the users from the property and may be grounds for barring such individual, group or organization from further use of the facilities of this district.
3. Any organization granted use of a District facility shall not deny the use of the facility to any person because of their race, religion, creed, national origin, ancestry, gender or sexual orientation.
4. The permit holder is responsible for preservation of order and enforcement of all regulations pertaining to the use of District facilities by all individuals on site for the permit.
5. The Facility Permit Office may require individuals or organizations to submit, in writing, the nature and purpose of the organization and the nature and purpose of the proposed use. Such information may be in addition to information requested on the Availability Request for Facilities form and may be considered an additional District application requirement.
6. No use may be granted in such a manner as to constitute a monopoly for the benefit of any one person or organization.
7. School premises shall not be used by any person or group as a political campaign headquarter.

WHAT NOT TO DO (PROSCRIPTIONS)

8. Smoking is not permitted on school property by state law.
9. There shall be no profane language, fighting, gambling or use of intoxicants, hallucinatory drugs or narcotics in or about the school

buildings or premises. Violation of this rule shall be sufficient cause for cancellation of the Permit and requiring renter to vacate facility and denial of further use of school facilities.

10. Dogs or other animals (with the exception of certified service animals) are not allowed on District property without express written permission and authorization made as part of a Facilities Use Permit.

11. No wheeled vehicles, bicycles, toys, scooters, roller shoes, roller skates/blades, self-, electrical- or gas-powered mechanized devices of any kind are allowed on District property without express written permission and authorization made a part of a Facilities Use Permit.

12. The school office shall assume no responsibility for mail for a non-school group and shall not permit the use of the school telephone or district mail by any group or representative thereof.

FINANCIAL

13. An application fee and security deposit payment may be required prior to use of the facilities. Any fees associated with the permit must be paid to the Permit Office ten (10) business days prior to the event. If overtime or additional services are required beyond those included in the initial charge, the Applicant will be invoiced for the outstanding balance. Final payment must be received within thirty (30) days on invoice.

14. All rental fees and an estimate of services must be paid prior to the event. The following payment schedule will be followed:

- a. *The event is contracted a month or less prior to the event:* The entire Rental Fee and estimate of services is due upon signing of this agreement.
- b. *The event is contracted from one to three months prior to the event:* On half of the Rental Fee and estimate of services is due upon signing of the agreement. The second half of the Rental Fee and estimate of services must be received five business days prior to the commencement of the Term.
- c. *The event is contracted more than three months prior to the event:* One third of the Rental Fee and estimate of services is due upon signing of the contract. The second third of the Rental Fee and estimate of services must be received one month prior to the event. The final third of the Rental Fee and estimate of services must be received five business days prior to the event.
- d. *Ongoing regular events:* The renter will be billed on the fifteenth of each month. Payment must be received prior to the beginning of the next month.

15. The Renter may terminate this agreement at anytime. In such event, all rental fees previously paid by Renter to SMMUSD shall be deemed non-refundable and shall be retained by SMMUSD.

16. Nothing shall be sold, offered or advertised for sale on school premises including, but not limited to, items of literature without written permission of the Facility Permit office. Affiliated users are exempt from this rule.

17. The Director of Theater Operations and Facility Permits will set the fee at the time of application for any facilities not included in the Schedule of Charges.

SCHEDULES & PERSONNEL

18. District personnel must be on site for all Facility Permits. Permits will not be authorized unless a District representative is present. If such a request results in staff overtime costs the Applicant shall pay the direct cost of the services to the District in addition to the basic rental fee if applicable.

19. Facilities will not be opened earlier than requested for set up. If special arrangements are necessary, they must be included on the application.

20. Use of other structures, rooms or spaces on the Property not listed on the Invoice is not permitted under this agreement. Additional use must be contracted with a separate agreement or rider. Permit Users are not guaranteed District personnel, restrooms, or other building facilities unless requested on the Application and listed on the Invoice.

21. SMMUSD ensures Renter's exclusive use of the Facilities listed on the invoice during the term. However, SMMUSD retains the exclusive right to use all other buildings, facilities and equipment on the Property concurrent with the Renter's use of the Facilities. Renter hereby agrees and acknowledges that SMMUSD makes no representation or warranty that, the SMMUSD Users presence on, or use of, the Property will not interfere with any aspect of Renter's use of the Facilities.

22. All salaries and compensation to District employees working Facility Permits will be paid through the Facility Permit Office. No compensation or gratuities shall be offered to school personnel nor shall school personnel accept compensation or gratuities from renter.

23. Organizations permitted to use only outside school grounds and athletic fields will not automatically be provided with restrooms or other building facilities unless requested in writing. If such a request results in overtime costs, the organization shall pay direct costs.

24. In extreme circumstances, any approved Permit for Use of School Facilities may be revoked without previous notice where need of the property for public school purposes has subsequently developed. In this case, SMMUSD will notify the Renter as soon as possible and will endeavor to assist the Renter to find a suitable alternative location or date.

CARE OF THE FACILITIES

25. Renter shall not make, or cause to be made, any alterations, additions or improvements to or of Premises, or any part of equipment thereof, without prior written consent from the Director of Facility Permits. No structures may be erected or assembled on school premises, nor may any electrical, mechanical, or other equipment be brought thereon unless written approval has been obtained from the Facility Permit Office.

26. Any breakage, damage or loss of District property, beyond reasonable wear and tear, shall be paid for by the using organization even though such breakage, damage or loss is caused by spectators or observers who are not official members of the organization. The supervision of the organization should be sufficient to protect school property against all losses as a result of the activity. Cost of any loss shall be established by the Facility Permit Office and a proper invoice submitted to the responsible organization. Failure to pay for such damage promptly shall be grounds for refusal of future applications.

27. Groups must observe the ordinary rules of cleanliness and shall not leave any facility littered with paper or trash. If facilities are left littered and unsanitary, the using organization will be invoiced for the cost necessary to clean the facility.

28. School furniture or apparatus may not be removed or displaced without permission from and under the supervision of the school district employee supervising the activity.

29. Any person or group granted a permit to hold a meeting on school premises may post a sign announcing such a meeting in the place and manner designated by the principal, provided that such a sign shall not be larger than 24 inches by 48 inches in exterior dimensions. The sign shall not be posted more than one hour prior to the time of the meeting and shall be removed immediately after the meeting.

30. Decorations and signs must be flameproof and erected in such a manner as to not damage District property and must be removed immediately following the event or the organization will be charged extra labor fees. Decorations are not permitted on any painted surface nor hung from the ceiling. Any advertisement or handout material must be removed at the end of the event.

31. Renters are not allowed to store items at the sites unless authorized in writing by the Facility Permit Office. When permitted, an additional fee might apply. Permission to store items on site must be renewed with each permit. SMMUSD is not responsible for safety and security of renter's property brought on or stored on site.

32. District equipment that requires an operator must be operated by district personnel. Renters with appropriate skills may be authorized to operate district equipment at the discretion of the Facility Permit Office. All equipment and facilities to be used must be listed on the Application. Arrangements will be made by the District for trained personnel to operate District equipment, i.e., public address system, projectors, theater equipment etc. School equipment is not to be loaned or rented for use outside of school property.

SAFETY

33. The number of people present shall not exceed the posted seating capacity for the building. This is a FIRE REGULATION.

34. In locations where parking is allowed on school premises, all participants in use of the District facilities shall adhere to posted parking regulations. Vehicles must be parked in such a manner that fire fighting equipment may have easy access to buildings at all times. Vehicles not in compliance with these laws may be ticketed and towed. The District reserves the right to charge a parking fee on District property to all participants.

35. The District evaluates security personnel needs for each use. The hiring of District security personnel may be required for any activity with a large number of participants or spectators. All security staff, when requested by the Applicant and/or required by the District, shall be provided by the District. The organization is bound by the determination of the District and is responsible for District personnel salaries in addition to the basic rental fee if applicable.

36. All juvenile organizations or groups seeking use of school premises must have adequate adult supervision. Sponsors and supervisors of such groups shall at all times exercise control and maintain a high standard of conduct with all members of the group. The school district may require an organization to provide adequate security to maintain control and safeguard property.

GENERAL PROVISIONS

37. Renter shall not voluntarily, or by operation of law, assign or transfer this Rental Agreement or any interest therein, and shall not sublet Premises or any part thereof without SMMUSD's prior consent.

38. In the event that Premises are unavailable for use due to partial or total destruction, acts of nature, strikes, action by governmental agencies, *force majeure* or for any other reason beyond the exclusive reasonable control of SMMUSD, SMMUSD shall have the right to terminate this Agreement by refunding all deposits due Renter. If possession or use of the facility has begun, the rental and other charges shall be prorated.

39. In the event that either party shall retain the service of an attorney to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs, including the costs of corporate staff counsel, and interest thereon at the prevailing legal rate.

40. Subject to the terms and conditions of this Agreement, if the Renter fails to perform any material term or condition of this Agreement, or otherwise breaches this Agreement, and such failure or breach continues after delivery of written notice from SMMUSD to the Renter, SMMUSD may, at its option and without any further demand terminate this Agreement and/or exercise any other right or remedy available at law or in equity.

a. Notwithstanding, the Director of Theater Operations has the immediate authority to curtail or terminate any activity that might result in personal harm or permanent damage to the facility.

d. Upon termination of this Agreement, pursuant to this Section, if the Renter is in occupancy of the Facilities, the Renter shall promptly vacate the Facilities and the Property and shall forfeit all rights under this Agreement including any rights to monies due to, from or paid to SMMUSD in the form of use fees, rents, charges, and/or deposits.

c. In no event shall SMMUSD be responsible for any losses, including without limitation, any revenues, profits, costs, expenses, deposits or other fees, costs and expenses earned or accrued by the Renter, whether in connection with the Event or otherwise, as result of such termination.

d. SMMUSD shall not be subject to legal action or liable for damages in the event that Renter is in material default hereunder.

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

Exhibit 2

Regulations for Use of School Cafeterias & Kitchens

The kitchens and cafeterias at the district school sites are integral to providing food and nutrition for our students. The kitchens are managed and the cafeterias utilized by Food & Nutrition Services (FNS). Use of these facilities by outside and school groups will not be allowed to disrupt the work of Food & Nutrition Services. Use of kitchens and cafeterias are allowed and permitted under the following regulations:

Cafeteria without Kitchen Use

1. Cafeterias are multi-purpose spaces used and managed by the school sites. When not in use by FNS, cafeterias are used and scheduled freely for school activities. School sites will work with custodial staff to daily restore the space for FNS use.
2. Cafeterias are available for permitting by outside groups and are designated as a Civic Center space. Use must be permitted through the Facility Permit office.
3. School and Facility Permit holders may use sinks and counter spaces in the Kitchens, for simple activities such as making coffee or cutting cakes as part of this use. The use of kitchen equipment, tools or supplies is prohibited unless the use of the kitchen is included in the agreement or permit. All kitchen use must follow the regulations below. Unauthorized use of the kitchen facilities will result in a discontinuation of permit and use.

Kitchen Use

4. All use of kitchen facilities, equipment or supplies for cooking and preparation of food must receive special authorization by the Director of FNS. School sites will work directly with FNS for authorization. Permit users will coordinate their use through the Facility Permit office.
5. A Food Services employee shall be on duty whenever the cafeteria kitchens are being used. At no time is the kitchen to be open for use without Food Services employee present the full time.
6. Arrangements shall be made with the Director of FNS by the using organization at least two weeks prior to the function so that an understanding may be reached as to the use of the facility.
7. The organization using the kitchen shall be responsible for the preparation of the food, the serving of the food and the cleaning of the serving room and kitchen, washing the dishes, pots and pans used, and performing other necessary duties in order to leave the kitchen and premises in the condition in which it was found.
8. The Food Service employee shall not be expected to take the responsibility for the preparation of the food unless the meal

is being prepared as a function of FNS. Their duties are primarily to direct, assist, and supervise the proper use of cafeteria equipment and facilities and to assume the responsibility of assuring the facility is left clean and in good order.

9. Breakage, damage, or loss of equipment shall be paid by the organization using the Food Service facilities.
10. School Site and Facility Permit users will be charged the direct cost to the district for hiring the Food Service employee as per the agreement with classified staff. There is a three hour minimum for all employee work calls. When the work exceeds their regular assignment, the employee will be compensated at a rate of one and half times their salary.
11. School sites will be billed by the FNS Office and will be responsible for compensating the FNS for the costs. Permit users will be invoiced the estimate of use prior to the event by the Facility Permit office. This must be paid in full prior to the event. Any additional costs or damage will be invoiced to the permit user following the event. The security deposit will be returned after the final invoice is paid.
12. Use of district kitchens will only be allowed on non-school days and on school days between 2:30 p.m. and 9:30p.m. Exceptions must be authorized in writing by the Director of FNS.
13. Use of refrigerators must be arranged in advance with the Food Service employee for the space. Requirements of the cafeteria receive first consideration.
14. Any leftover food and/or beverages belonging to the organization must be removed from the cafeteria site immediately following the function by the using organization. Any leftover food and/or beverages will be discarded by the Food Service employee the following working day.
15. No home-prepared foods may be sold or served as meals or refreshments on campus during school days. Food may be sold or served on campus only if prepared in our school kitchens under conditions approved by the City or County Health Department or from an approved source.
16. Commercial caterers may only use Food Service facilities with written permission by the Director of FNS.
17. FNS will not generally provide catered meals except for school-sponsored events. When FNS prepares or serves catered meals, the school or permit user will be charged the prevailing rate approved by the school district.
18. No child under fifteen years of age shall be allowed in the kitchen area.
19. Any use contrary to or in violation of any law, or of these rules and regulations, shall be referred to the Director of FNS (and in relation to permit users, the Director of Facility Permits) for consideration and disposition. Abuse of the Cafeterias & Kitchens may be grounds for cancellation of use or permit; for removing the users from the property; and/or may be grounds for barring such individual, group or organization from further use of the facilities of this district.

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

Exhibit 3

Regulations for Use of Barnum Hall & District Theaters

The Santa Monica Malibu Unified School District has a number of high quality Theaters, Auditoriums & Amphitheaters. These spaces are the centers of the cultural life at our schools. They are the venues for our award winning Performing Arts programs. Making them available for rental expands the cultural and entertainment opportunities for our schools and local communities.

The District performing arts spaces are managed by the Theater Operations Office. The following regulations apply to all use of Theaters & Auditoriums:

A. TERMS: The use the Facilities will be guaranteed when this Agreement is fully signed and its requirements are met. A reservation of calendar dates shall not be confirmed until this Agreement is fully executed and the Rental Fee and estimate of charges is paid according to the Payment Schedule.

1. The Full Rental Day is a fourteen (14) hour day. If the use extends past 14 hours in a single day, the Renter will pay an overtime rate of one tenth the rental rate per hour for every hour that exceeds the fourteen hours. The Half Day is a six (6) hour day. If the use extends past six hour, the Renter will be charged the full day rate for all facilities being used.

2. The Renter shall have no right to use the Facilities for any purpose whatsoever prior to the commencement date/time or termination date/time specified in this agreement.

3. A rehearsal may not, by definition, include more than 25 people in the audience section without prior approval of the Director of Theater Operations. A rehearsal in violation of this standard shall be deemed and charged as a performance.

B. INSURANCE: The use of SMMUSD Theaters and Auditoriums requires a General Public Liability Insurance minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate. This is an increase from the standard rental agreement.

C. USE OF FACILITIES: Except as otherwise expressly provided in this Agreement, SMMUSD shall not be responsible for the planning, advertising, marketing, setup and preparation of the Facilities, security, public safety services, admissions and admission/credential control, crowd control, speaker, performance or entertainment bookings, catering, food and beverage service, lighting, audio-visual services or any other aspect of the Event. If the Renter requires such services from SMMUSD, the Renter shall pay to SMMUSD all costs and expenses incurred by SMMUSD for such work. The Renter shall take all appropriate and necessary actions to protect the Facilities and any personal property or equipment located thereon from damage of any type and shall comply with all requests made by SMMUSD with regard to the protection of the Facilities and any personal property or equipment located thereon.

1. The Renter shall leave the Facilities in substantially as good condition as when received by it excepting reasonable wear and tear and use. The Renter shall immediately restore the Facility to its prior condition.

2. The Renter shall remove all sets, structures and other material and equipment from Facilities. Unless otherwise agreed to by the parties in writing, any equipment or furnishings of the Renter which are left at the Property or Facilities for more than 48 hours after the event, shall be deemed abandoned by the Renter and may be disposed or used of by SMMUSD in its sole and absolute discretion. The Renter will be responsible for any fees incurred due to the disposal of Abandoned Equipment.

D. MACHINERY, FLAMMABLE MATERIALS AND EQUIPMENT: The Renter shall abide by the following safety requirements:

1. The Renter shall not erect any engine, motor or other machinery on Premises or use any gas, electricity, flammable liquid, candles, or charcoal without prior written approval of the Director of Theater Operations or his designated representative. All such devices and effects must be permitted in accordance with all city, county, state and national laws.

2. As a rule the Renter shall not, and shall strictly prohibit, use, exhibit or lighting of fireworks, explosive or open flames (including burning candles) anywhere on the Property. Permission for use will be granted in writing solely by the Director of Theater Operations after consideration of all safety concerns and approval by the Fire Department, Police Department or any other required public safety entity.

3. All Special Effects that have any possibility of injuring any persons or damaging any equipment or facilities must be approved in writing by the Director of Theater Operations or his designated representative, which consent shall be granted in its sole and absolute discretion.

4. All Electrical connections in the Facility between house power and equipment exceeding 120v must be approved by the Director of Theater Operations and if necessary a certified electrician.

5. The Renter shall not erect, connect or attach any decorative scenery or other materials to any facilities so as to damage any of the Facilities without the prior written approval of the Director of Theater Operations or his designated representative. The Theatre Operations Staff reserves the right to prevent the hanging of materials deemed unsafe in any way.

6. Any and all scenery or decorative material shall be of a noncombustible type or be suitably treated with a flame retardant as defined in Section 13115 of the Health and Safety Code of the State of California. The Renter must have flame retardant certificates on hand for all such materials.

7. All theater technical equipment, including but not limited to lighting, sound, rigging and stage mechanics, must be operated by Theater Operations staff or personnel approved by the Director of Theater Operations.

8. The Renter agrees and acknowledges that all amplified sounds are under the sole and absolute authority of the Director of Theater Operations or his designated representative. Sound levels shall not exceed 98DB.

9. Animals are prohibited from being on the property, with exception of service animals. Permission to use them as part of the event must be received in writing prior to the Event by the Director of Theater Operations or his designated representative.
- E. PERSONNEL: The Facilities shall at all times be under the control of the SMMUSD Director of Theater Operations or a designated representative. He will be the official representative of SMMUSD in all areas regarding this agreement and the use of the space. A SMMUSD staff member must be present at all times the facilities are occupied.
1. SMMUSD has the right and responsibility to determine SMMUSD personnel required to support the event. The number and type of personnel required for the event and the cost to the Renter are detailed in the Invoice.
 2. The Director of Theater Operations will be responsible for calling and hiring the technical personnel requested by Renter, and SMMUSD reserves the right to call and hire the number of personnel SMMUSD deems necessary for a particular event. SMMUSD reserves the right to operate any and all of its own equipment.
 3. The Director of Theater Operations reserves the right to permit designated SMMUSD employees to enter the Facilities at all times and to require, without charge, a reasonable number of tickets, admission passes or other necessary credentials to facilitate the operation of the event.
- F. CONCESSIONS/ LOBBY SALES OF SOUVENIR AND PROGRAMS: SMMUSD retains the right to provide exclusive concession service. The items served and prices charged shall be at the discretion of SMMUSD. All concession fees belong to, and are reserved by and for the sole benefit and use of SMMUSD.
1. Programs, records, tapes, and other similar media, may be sold if they relate to the performance and are sold in conjunction with Renter's event. Renter is responsible for payment of applicable sales taxes. All items to be sold must have SMMUSD's prior approval.
 2. Catering service may be arranged by Renter, subject to prior approval by SMMUSD Director of Theater Operations. Renter will be charged for clean-up of food preparation and serving areas as necessary. The dispensing or sale of alcoholic beverages is strictly prohibited.
 3. Food and Drink are strictly prohibited in SMMUSD Theaters & Auditorium and may only be in designated areas (i.e. Green Room in Barnum Hall).
- G. PARKING: SMMUSD retains the right to either provide exclusive parking service or to rent the available parking to the Renter for the event. All parking fees belong to, and are reserved by and for the sole benefit and use of SMMUSD.
- H. ADVERTISING: Renter shall not advertise any performances or the appearance of any performer on Premises unless agreements between all parties involved have been properly executed and provided to SMMUSD.
1. Renter shall not use the name of Santa Monica Malibu Unified School District, Barnum Hall, Samohi, or the name of the any SMMUSD School in any way other than as the location for a particular event.
 2. Signs may be posted on bulletin boards provided for such use, upon the prior approval of SMMUSD's Director of Theater Operations. Signs may not be placed anywhere else on the Property without SMMUSD's prior consent. Advertising material

which does not pertain completely to the immediate attraction may not be circulated on the Property. Under no circumstances may advertising material be circulated in parking facilities or walkways adjacent to Property.

G. COPYRIGHT LICENSE: The Renter shall secure, at its sole cost and expense, all applicable copyright licenses. The Renter shall indemnify, defend and hold SMMUSD harmless from all claims of copyright violation of any kind in connection with the Renter's use of the Facilities and Property. The indemnification obligations of this section shall survive the termination of this Agreement.

H. FILMING RIGHTS: There shall be no filming or recording other than for archival purposes unless both parties also sign the Filming Rider.

1. Renter grants permission to SMMUSD to photograph the event and use the photographs for promotional and archival purposes.

I. COMPLIANCE WITH LAW AND RULES: Renter shall not use Facilities or permit anything to be done in or about Property which will in any way conflict with any law, statute, ordinance or governmental rule or regulation.

1. Any performer or any other person whose conduct is objectionable, disorderly or disruptive to the use of the facility or in violation of any law shall be refused entrance and shall be immediately ejected from Property. Renter shall defend, indemnify and hold SMMUSD harmless for any claim resulting from such action.

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

Exhibit 4

Regulations for Use of Athletic Facilities

- A. Specialized District Physical Education and Athletic facilities include, but are not limited to, all pools, playfields, tracks, playgrounds, gymnasiums, fitness centers, multi-purpose rooms, wrestling rooms, dance rooms, weight training rooms, outdoor athletic courts, tennis courts, shower rooms, locker rooms, associated restrooms/dressing rooms and any other facilities designated as such.
- B. Use of these facilities outside of the school day requires either an internal permit for school use and school approved use or a facility permit issued to external users by the Facility Permit Office or one of the authorized joint use partners.
- C. An approved/authorized internal permit for School / District Sponsored or an external facility permit must be completed and on file prior to scheduling any event on or in any of the Athletic facilities.
- D. Athletic Facilities are designated for organized athletic activity only, unless the permit specifies otherwise.
- E. Permit holders must refrain from excessive noise or using whistles prior to 8am Monday - Saturday and 9am on Sundays, and avoid unnecessary noise during other times. Permission must be received in writing from the permit supervisor to utilize amplified sound, drums or other instruments.
- F. Use of facilities is limited to those identified on the permit during the dates and times indicated and for the stated purpose. Permits are not transferable.
- G. Permitted time should include warm-up time if use of the field is desired for warming up players. Cleats of any type are not allowed on open green space.
- H. For your safety and the enjoyment of all users, the following are prohibited on all playing fields:
- Metal cleats (*EXCEPTION: baseball*)
 - Permanent marking materials
 - Animals
 - Bicycles, skateboards or unauthorized vehicles
- I. In addition to the above, the following are prohibited on artificial turf fields:
- Food or beverage (except water)
 - Sunflower seeds
 - Chewing gum
 - Tents or shade structures
 - Staked equipment (flags, goals, etc.)
- J. Any behavior or activity that is determined by the district staff to be unsafe, a violation of park rules or unsportsmanship like conduct is prohibited. Examples of unsportsmanship like conduct include: aggressive, intimidating, abusive or threatening actions, cursing or fighting. The Police may be called and violators may be required to vacate the premises or may be subject to arrest.

K. Permits may be revoked and/or denied in the future if there is any violation of these rules or any abuse of the privilege of using Athletic facilities or equipment.

L. Permit holders are to share these rules and regulations with visiting teams.

INCLEMENT WEATHER FIELD CLOSURE PROCEDURE

Weekday Process

1. If there has been inclement weather in the past 48 hours, Facility Management staff will inspect the athletic fields each morning by 11am and make a decision whether the field will be open for play.
2. Facility Management staff will contact the Facility Permit staff with decision. Staff will record the decision on the "Field Use Info Line" (310-255-0445) by noon and include the date.
4. Occasionally, further updates may be recorded on the line in the afternoon if weather changes (either begins to rain or has become sunny, and warm causing field conditions to change).
5. Facility Management staff will put up "field closed" signs and take them down as field conditions change.

Weekend Process

1. If there is inclement weather within the past 48 hours, the Sports Facility Coordinator will inspect the field in the morning between 7am-9am and make a decision whether the fields are open for play (note: some fields may be open while others are closed based on weather and drainage conditions).
 2. Staff will record the decision on the info line between 9 and 10 am
- Steps 3-5 remain the same.

Artificial Turf Fields: Permittee has the option of using the field during inclement weather, providing there is no thunder or lightning. Rainouts will result in rescheduling of field use if possible or refund.

SWIMMING POOLS

The following conditions apply to use of district swimming pools located at Santa Monica High School, Malibu High School and Lincoln Middle School:

1. Outside groups requesting use of district swimming pools must secure a permit from the District Facility Permit Office or one the Joint Use Partners.
2. An appropriate number of lifeguards will be assigned to be on duty during the time period of the permit. Lifeguards will be assigned at a three-hour minimum. Permit Holders assume the costs for Lifeguards.

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

Exhibit 5
Regulations for Filming at
Santa Monica-Malibu Unified School District

The Santa Monica Malibu Unified School District (SMMUSD) is a Film Friendly District. The Theater Operations Office is staffed with industry professionals who are here to bridge the needs of the production companies and the schools. The Theater Operations Office handles all aspects of filming from permissions, releases, agreements, permitting and facilitates all parts of the filming process.

Filming is not allowed to negatively impact school activities. All care will be given to minimize distraction and interruption by filming. The District also appreciates the positive aspects that filming brings, including showing off the school and its students in a positive light, as a teaching opportunity of a primary industry in our communities and as a source of needed revenue to enhance school facilities.

In support of these goals, SMMUSD allows filming and recording on District property in the following categories: In house productions, including student films; News & Documentary Filming and Commercial Filming and Recording. This Administrative Regulation concerns only Commercial

Filming Fees and personnel costs are available in AR7 - Fee Schedule. The District does not have special rates for non-profit or independent filming.

All Commercial Filming is managed by the Theater Operations Office. The following regulations apply to all Filming or Recording of District Facilities:

A. TERMS: The use the Facilities is guaranteed when this Agreement is fully signed and its requirements are met. A reservation of calendar dates shall not be confirmed until this Agreement is fully executed and the Rental Fee and estimate of charges is paid according to the Payment Schedule.

1. The Full Rental Day is a fourteen (14) hour day. If the use extends past 14 hours in a single day, the Renter will pay an overtime rate of one tenth the rental rate per hour for every hour that exceeds the fourteen hours. The Half Day is a six (6) hour day. If the use extends past six hour, the Renter will be charged the full day rate for all facilities being used.

2. The Renter shall have no right to use the Facilities for any purpose whatsoever prior to the commencement date/time or termination date/time specified in this agreement.

3. Prep/Strike Days are charged one half of the daily filming rate. Hold days are negotiated as part of the agreement.

B. INSURANCE: Filming and Recording require a General Public Liability Insurance minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate. This is an increase from the standard rental agreement.

C. USE OF FACILITIES: Except as otherwise expressly provided in this Agreement, SMMUSD shall not be responsible for the planning, advertising, marketing, setup and preparation of the Facilities, security, public safety services, admissions and admission/credential control, crowd control, speaker, performance or entertainment bookings, catering, food and beverage service, lighting, audio-visual services or any other aspect of the Event. If the Renter requires such services from SMMUSD, the Renter shall pay to SMMUSD all costs and expenses incurred by SMMUSD for such work. The Renter shall take all appropriate and necessary actions to protect the Facilities and any personal property or equipment located thereon from damage of any type and shall comply with all requests made by SMMUSD with regard to the protection of the Facilities and any personal property or equipment located thereon.

1. The Renter shall leave the Facilities in substantially as good condition as when received by it excepting reasonable wear and tear and use. The Renter shall immediately restore the Facility to its prior condition.

2. The Renter shall remove all sets, structures and other material and equipment from Facilities. Unless otherwise agreed to by the parties in writing, any equipment or furnishings of the Renter which are left at the Property or Facilities for more than 48 hours after the event, shall be deemed abandoned by the Renter and may be disposed or used of by SMMUSD in its sole and absolute discretion. The Renter will be responsible for any fees incurred due to the disposal of Abandoned Equipment.

D. MACHINERY, FLAMMABLE MATERIALS AND EQUIPMENT: The Renter shall abide by the following safety requirements:

1. The Renter shall not erect any engine, motor or other machinery on Premises or use any gas, electricity, flammable liquid, candles, or charcoal without prior written approval of the Director of Theater Operations or his designated representative. All such devices and effects must be permitted in accordance with all city, county, state and national laws.

2. As a rule the Renter shall not, and shall strictly prohibit, use, exhibit or lighting of fireworks, explosive or open flames (including burning candles) anywhere on the Property. Permission for use will be granted in writing solely by the Director of Theater Operations after consideration of all safety concerns and approval by the Fire Department, Police Department or any other required public safety entity.

3. All Special Effects that have any possibility of injuring any persons or damaging any equipment or facilities must be approved in writing by the Director of Theater Operations or his designated representative, which consent shall be granted in its sole and absolute discretion.

4. All Electrical connections in the Facility between house power and equipment exceeding 120v must be approved by the Director of Theater Operations and if necessary a certified electrician.

5. The Renter shall not erect, connect or attach any decorative scenery or other materials to any facilities so as to damage any of the Facilities without the prior written approval of the Director of Theater Operations or his designated representative. The Theatre Operations Staff reserves the right to prevent the hanging of materials deemed unsafe in any way.

6. Any and all scenery or decorative material shall be of a noncombustible type or be suitably treated with a flame retardant as defined in Section 13115 of the Health and Safety Code of the State of California. The Renter must have flame retardant certificates on hand for all such materials.

7. All theater technical equipment, including but not limited to lighting, sound, rigging and stage mechanics, must be operated by Theater Operations staff or personnel approved by the Director of Theater Operations.

8. The Renter agrees and acknowledges that all amplified sounds are under the sole and absolute authority of the Director of Theater Operations or his designated representative. Sound levels shall not exceed 98DB.

9. Animals are prohibited from being on the property, with exception of service animals. Permission to use them as part of the event must be received in writing prior to the event by the Director of Theater Operations or his designated representative.

E. PERSONNEL: The Facilities shall at all times be under the control of the SMMUSD Director of Theater Operations or a designated representative. He will be the official representative of SMMUSD in all areas regarding this agreement and the use of the space. A SMMUSD staff member must be present at all times the facilities are occupied.

1. SMMUSD has the right and responsibility to determine SMMUSD personnel required to support the event. The number and type of personnel required for the event and the cost to the Renter are detailed in the Invoice.

2. The Director of Theater Operations will be responsible for calling and hiring the technical personnel requested by Renter, and SMMUSD reserves the right to call and hire the number of personnel SMMUSD deems necessary for a particular event. SMMUSD reserves the right to operate any and all of its own equipment.

3. The Director of Theater Operations reserves the right to permit designated SMMUSD employees to enter the Facilities at all times and to require, without charge, a reasonable number of tickets, admission passes or other necessary credentials to facilitate the operation of the event.

F. PARKING: SMMUSD retains the right to either provide exclusive parking service or to rent the available parking to the Renter for the Event. All parking fees belong to, and are reserved by and for the sole benefit and use of SMMUSD.

G. COPYRIGHT LICENSE: The Renter shall secure, at its sole cost and expense, all applicable copyright licenses. The Renter shall secure, at its sole cost and expense, all applicable copyright licenses to film any third party signage or logo located on the Premises. The Renter shall indemnify, defend and hold SMMUSD harmless from all claims of copyright violation of any kind in connection with the Renter's use of the Facilities and Property. The indemnification obligations of this section shall survive the termination of this Agreement.

H. FILMING RIGHTS: SMMUSD herein irrevocably grants the Renter the right to use, photograph and record (including without limitations by means of motion picture, still or video device photography) the Premises (the "Recordings"), including any signs located thereon that identify the Premises as the School Site, subject to the limitations set forth below. Renter shall have the right to refer to the Premises or any part thereof by any fictitious name and the right to refer to any real or fictitious events as having occurred on the Premises, provided Renter has obtained necessary approvals, if any, prior to such use.

A. Notwithstanding the above grant of rights, in the event the Recordings include any signage or other identifying marks that represent the Premises as Santa Monica High School, SMMUSD shall be provided absolute prior written script approval that may be granted or withheld in SMMUSD's sole discretion.

B. Renter shall have the right to, and to license others to reproduce, edit, distribute, exhibit, advertise, publicize, promote and otherwise exploit the Recordings, exclusively in connection with the project currently called, _____ (the "Project") in any and all media, whether now known or hereafter devised, throughout the world in perpetuity. Renter shall be the sole owner of all right, title and interest, under copyright or otherwise, in and to the Project and all Recordings, whether or not included in the Project. Any use of the Recordings in any manner other than as part of the Project is strictly prohibited and restricted. If Renter requires use of the Recordings in a manner than as part of the Project, Renter must obtain prior written permission from SMMUSD, which may be granted or withheld in SMMUSD's sole discretion.

C. Renter shall indemnify and hold harmless SMMUSD from any claim, action or demand made against SMMUSD that use of the Recordings is defamatory or an infringement of a party's right of privacy or publicity or other personal or property right, including copyright and trademark infringement.

I. COMPLIANCE WITH LAW AND RULES: Renter shall not use Facilities or permit anything to be done in or about Property which will in any way conflict with any law, statute, ordinance or governmental rule or regulation.

1. Any performer or any other person whose conduct is objectionable, disorderly or disruptive to the use of the facility or in violation of any law shall be refused entrance and shall be immediately ejected from Property. Renter shall defend, indemnify and hold SMMUSD harmless for any claim resulting from such action.

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

Exhibit 6
Rental Fee Schedule

General Fees

A Facility Permit Fee of \$25.00 is charged for each permit to all users. This fee defrays the administrative costs associated with issuing permits.

Personnel Fees

A District staff member must be on site for all outside events. Some facilities and activities require the use of District Staff to clean, run equipment, provide security or generally support the event. An Estimate of Rental Fees and Personnel Costs will be developed based on each renters needs. Required staffing is at the discretion of the Director of Theatre Operations. Due to insurance requirements & protection of our equipment, renter-supplied staff will only be allowed to operate district equipment by permission of the Director of Theatre Operations & Facility Permits or his designee.

Personnel are paid by the hour, beginning with the first hour of each rental. All calls are for 3 hour minimums. Rates are as follow:

- *Regular Time:* the first 8 hours in any day up to forty hours in any week. A day is from 7 am to midnight.
- *Overtime:* Paid at 1.5 times regular rate for any hours over eight in one day, or over forty cumulative hours in one week.
- *Double Time:* Paid at 2 times the regular rate for any hours between 12:01 am and 6:59 am, or any hours over twelve hours in one day.

Current Personnel Fees:

Director of Theatre Operations	\$60.00 per hour
Technical Theatre Coordinator	\$40.00 per hour
Technical (A/V)	\$37.71 per hour
Technical - Department Head	\$42.50 per hour
Stage Technician (all depts.)	\$32.50 per hour
Student Crew	\$10.00 per hour
House Manager	\$35.00 per hour
Site Representative	\$30.00 per hour
Security	\$37.50 per hour
Custodial	\$37.50 per hour
Life Guard	\$30.00 per hour

Rates for Classified Personnel are based on the high average of cost per hour of the members in the classification. In some situations, the rates are lower based on the use of available personnel. The selection of personnel to work an event is based on the staff rotation agreement the district has with the classified personnel union.

Break Policies:

- A meal break needs to be called between three and five hours into the work shift.
- Meal breaks are for one half hour off the clock for Classified Crews.
- Meal breaks for stage technicians are one hour off the clock. A one half hour "working meal" may be called for stage technicians. The meal is on the clock and the renter must feed the crew.
- A work/coffee break of 15 minutes shall be given, on the clock, every 2-3 hours depending on the meal schedule.

Equipment and Asset Replacement Fees

User groups are charged for rental of special equipment that does not normally come with the equipment. Fees are determined by the Facility Permit Office on a per use basis. Asset Replacement Fees are charged to cover expendable use of equipment. This is primarily applied in the use of theaters, amphitheaters, auditoriums, gyms and pools.

FACILITY PERMIT FEES
RATES ARE CHARGED BY THE HOUR

Facility	RATE A Commercial	RATE B Direct	RATE C Community Meeting I	RATE D Basic	RATE E Community Meeting II & After School	RATE F Affiliate
School Rooms						
Classroom, Conference Room	\$30.00	\$15.00	\$10.50	\$6.00	\$3.00	\$0.00
Library	\$50.00	\$25.00	\$17.50	\$10.00	\$5.00	\$0.00
Music, Choral, Band Room	\$50.00	\$25.00	\$17.50	\$10.00	\$5.00	\$0.00
Cafeterias/Cafeteriums (w/o kitchen)						
Elementary	\$75.00	\$37.50	\$26.25	\$15.00	\$7.50	\$0.00
Middle	\$90.00	\$45.00	\$31.50	\$18.00	\$9.00	\$0.00
High School	\$100.00	\$50.00	\$35.00	\$20.00	\$10.00	\$0.00
Kitchens						
Elementary	\$36.00	\$18.00	NA	\$7.20	NA	\$0.00
Middle	\$40.00	\$20.00	NA	\$8.00	NA	\$0.00
High Schools	\$70.00	\$35.00	NA	\$14.00	NA	\$0.00
Gyms/Gym Rooms						
Lincoln MS Gym, practice	\$75.00	\$37.50	NA	\$15.00	\$7.50	\$0.00
Lincoln MS Gym, game/event	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Adams MS Gym, practice	\$75.00	\$37.50	NA	\$15.00	\$7.50	\$0.00

Adams MS Gym, game/event	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Malibu Old Gym, practice	\$75.00	\$37.50	NA	\$15.00	\$7.50	\$0.00
Malibu Old Gym, game/event	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Malibu New Gym (3 courts), practice	\$100.00	\$50.00	NA	NA	NA	\$0.00
Malibu New Gym (3 courts), game/event	\$200.00	\$100.00	NA	NA	NA	\$0.00
Samohi, North Gym (1 court), practice	\$100.00	\$50.00	NA	NA	NA	\$0.00
Samohi, North Gym (1 court), game/event	\$200.00	\$100.00	NA	NA	NA	\$0.00
Samohi, South Gym (3 courts), practice	\$75.00	\$37.50	NA	\$15.00	\$7.50	\$0.00
Samohi, South Gym (3 courts), game/event	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Samohi, North Gym Wrestling Room	\$50.00	\$25.00	NA	\$10.00	NA	\$0.00
Samohi, North Gym Dance Room	\$50.00	\$25.00	NA	\$10.00	NA	\$0.00

Discounts Per Category		50%	65%	80%	90%	100%
		Discount	Discount	Discount	Discount	Discount
Facility	RATE A Commercial	RATE B Direct	RATE C Community Meeting I	RATE D Basic	RATE E Community Meeting II & After School	RATE F Affiliate

Sports Fields (practice or game)						
Samohi, West Field*	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Samohi, North Field, Football/Soccer	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Samohi, North Field, Baseball	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Samohi, Softball Field	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Malibu HS, Main Field	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Malibu HS, Baseball/Softball Fields	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Malibu HS, Upper Auxiliary Field	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Malibu HS, Lower Auxiliary Field	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Adams MS, North Field, Soccer*	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Adams MS, South Field, Football/Soccer*	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Adams MS, South Field, Softball/Baseball*	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Lincoln MS, Field, Football/Soccer	\$75.00	\$37.50	NA	\$15.00	NA	\$0.00
Elementary Playfield w/o restrooms	\$60.00	\$30.00	NA	\$12.00	\$6.00	\$0.00
Elementary Playfield w/restrooms	\$80.00	\$40.00	NA	\$16.00	\$8.00	\$0.00
Elementary Outdoor Court w/o restrooms	\$25.00	\$12.50	NA	\$5.00	\$2.50	\$0.00
Elementary Outdoor Court w/restrooms	\$45.00	\$22.50	NA	\$9.00	\$4.50	\$0.00
*FIELD LIGHTS AS NEEDED, per hour	\$40.00	\$30.00	NA	\$30.00	NA	\$0.00

Track and Field						
Samohi, practice*	\$60.00	\$30.00	NA	\$12.00	NA	\$0.00
Samohi, meet*	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Malibu HS, practice	\$60.00	\$30.00	NA	\$12.00	NA	\$0.00
Malibu HS, meet	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Lincoln MS, practice	\$50.00	\$25.00	NA	\$10.00	NA	\$0.00
Lincoln MS, meet	\$75.00	\$37.50	NA	\$15.00	NA	\$0.00
*FIELD LIGHTS AS NEEDED, per hour	\$40.00	\$30.00	NA	\$30.00	NA	\$0.00

Tennis Courts						
Samohi, Practice and Recreational Play, per court	\$10.00	\$5.00	NA	\$2.00	NA	\$0.00
Samohi, Tournament or Private Instruction, per court	\$25.00	\$12.50	NA	\$5.00	NA	\$0.00
Malibu HS, Practice and Recreational Play, per court	\$10.00	\$5.00	NA	\$2.00	NA	\$0.00
Malibu HS, Tournament or Private Instruction, per court	\$25.00	\$12.50	NA	\$5.00	NA	\$0.00

Lincoln MS, Practice and Recreational Play, per court	\$10.00	\$5.00	NA	\$2.00	NA	\$0.00
Lincoln MS, Tournament or Private Instruction, per court	\$20.00	\$10.00	NA	\$4.00	NA	\$0.00
Adams MS, Practice and Recreational Play, per court	\$10.00	\$5.00	NA	\$2.00	NA	\$0.00

Outdoor Basketball Courts						
Samohi, per court	\$15.00	\$7.50	NA	\$3.00	\$1.50	\$0.00
Malibu HS, per court	\$15.00	\$7.50	NA	\$3.00	\$1.50	\$0.00
Lincoln MS, per court	\$15.00	\$7.50	NA	\$3.00	\$1.50	\$0.00
Adams MS, per court	\$15.00	\$7.50	NA	\$3.00	\$1.50	\$0.00

Swimming Pools, w/access to locker rooms and restrooms. MUST HAVE DISTRICT LIFEGUARD, NOT INCLUDED IN RATE.						
Samohi (12 lanes), for Practice and Recreational Swim, per hour	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Samohi (12 lanes), for Swim Meets and WP Games per hour	\$200.00	\$100.00	NA	\$40.00	NA	\$0.00
Lincoln MS (6 lanes), for Practice and Recreational Swim, per hour	\$120.00	\$60.00	NA	\$24.00	\$12.00	\$0.00
Lincoln MS (6 lanes), for Swim Meets and WP Games, per hour	\$160.00	\$80.00	NA	\$32.00	\$16.00	\$0.00
Malibu HS (6 lanes), for Practice and Recreational Swim, per hour	\$120.00	\$60.00	NA	\$24.00	NA	\$0.00
Malibu HS (6 lanes), for Swim Meets and WP Games, per hour	\$160.00	\$80.00	NA	\$32.00	NA	\$0.00

Parking Lots						
All Schools, per space	\$7.00	\$3.50	\$2.45	\$1.40	\$0.70	\$0.00
Event Parking (non-school), per space	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00

Auditoriums	RATE A Commercial		RATES B & D Direct/Basic		RATES C & E Community Meeting I & II	RATE F Affiliate	
	Performance	Rehearsal	Performance	Rehearsal	Meeting (4 hr max.)	Performance	Rehearsal
Elementary, Full Day	\$1,000.00	\$350.00	\$750.00	\$262.50	\$500.00	\$175.00	
Elementary, 1/2 Day	\$600.00	\$210.00	\$450.00	\$157.50	\$300.00	\$105.00	\$250.00
Lincoln MS, Full Day	\$1,600.00	\$560.00	\$1,200.00	\$420.00	\$800.00	\$280.00	
Lincoln MS, 1/2 Day	\$960.00	\$336.00	\$720.00	\$252.00	\$480.00	\$168.00	\$450.00
John Adams MS, Full Day	\$1,400.00	\$490.00	\$1,050.00	\$367.50	\$700.00	\$245.00	
John Adams MS, 1/2 Day	\$840.00	\$294.00	\$630.00	\$220.50	\$420.00	\$147.00	\$400.00
Malibu HS, Full Day	\$1,600.00	\$560.00	\$1,200.00	\$420.00	\$800.00	\$280.00	
Malibu HS, 1/2 Day	\$960.00	\$336.00	\$720.00	\$252.00	\$480.00	\$168.00	\$450.00
Samohi HS, Full Day (Barnum Hall)	\$3,200.00	\$1,200.00	\$2,400.00	\$900.00	\$1,600.00	\$600.00	
Samohi HS, 1/2 Day (Barnum Hall)	\$2,250.00	\$800.00	\$1,600.00	\$600.00	\$1,125.00	\$400.00	\$900.00

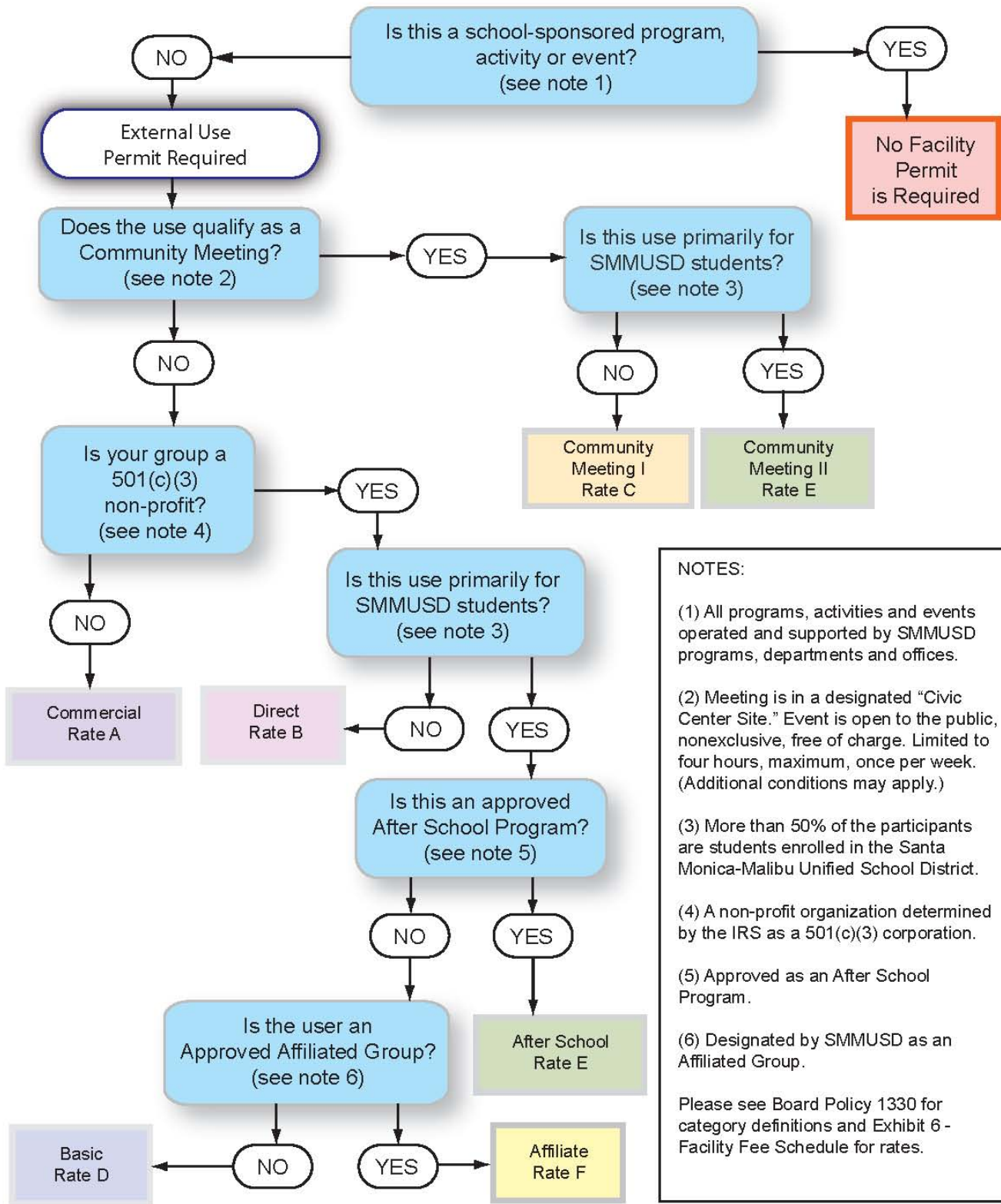
Amphitheatres							
	Performance	Rehearsal	Performance	Rehearsal		Performance	Rehearsal
Samohi (Greek), Full Day	\$4,000.00	\$1,600.00	\$3,000.00	\$1,200.00	\$2,000.00	\$800.00	
Samohi (Greek), 1/2 Day	\$2,500.00	\$1,000.00	\$1,875.00	\$750.00	\$1,250.00	\$500.00	\$1,000.00
Malibu HS, Full Day	\$1,400.00	\$560.00	\$1,050.00	\$420.00	\$700.00	\$280.00	
Malibu HS, 1/2 Day	\$840.00	\$336.00	\$630.00	\$252.00	\$420.00	\$168.00	\$336.00

Filming	Commercial Rate		Still Photo/Small Crew	
	Filming	Prep	Filming	Prep
Full Day (school not in session)	\$3,500.00	\$1,750.00	\$2,000.00	\$1,000.00
Full Day (school in session)	\$4,000.00	\$2,000.00	\$2,500.00	\$1,250.00
Half Day (school not in session)	\$2,000.00	\$1,000.00	\$1,500.00	\$750.00
Half Day (school in session)	\$2,500.00	\$1,250.00	\$1,500.00	\$750.00
Special Location Bump (Theaters/Gyms/ Pools)	\$500.00	\$250.00	\$250.00	\$125.00

SMMUSD does not have Non-profit or Student film rates

FULL DAY = up to 14 hours; HALF DAY = up to 6 hours; inclusive (walk in to walk out)
Overtime Rate for over 14 hours is 15% of rental rate per hour

What's My Category and Rate?



- NOTES:**
- (1) All programs, activities and events operated and supported by SMMUSD programs, departments and offices.
 - (2) Meeting is in a designated "Civic Center Site." Event is open to the public, nonexclusive, free of charge. Limited to four hours, maximum, once per week. (Additional conditions may apply.)
 - (3) More than 50% of the participants are students enrolled in the Santa Monica-Malibu Unified School District.
 - (4) A non-profit organization determined by the IRS as a 501(c)(3) corporation.
 - (5) Approved as an After School Program.
 - (6) Designated by SMMUSD as an Affiliated Group.
- Please see Board Policy 1330 for category definitions and Exhibit 6 - Facility Fee Schedule for rates.

TO: BOARD OF EDUCATION
FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO
RE: 2008-09 BUDGET TRANSFERS

ACTION/MAJOR
6/04/09

RECOMMENDATION NO. A.33

It is recommended that the Board of Education approve the following budget transfers, as described on the following pages, for these below-listed Funds. These routine paper transfers are intended to accomplish the shifting to recognize the accounting of previously-approved activities prior to the 2nd Interim.

Fund 01 - General Fund (Unrestricted & Restricted)
Fund 11 - Adult Education Fund
Fund 12 - Child Development Fund
Fund 13 - Cafeteria Fund
Fund 14 - Deferred Maintenance Fund
Fund 19 - Foundation Special Revenue Fund
Fund 20 - Special Reserve Fund for Postemployment Benefits
Fund 21 - Building Fund
Fund 25 - Capital Facilities Fund
Fund 40 - Special Reserve Fund for Capital Outlay Projects

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

Fund 01- Unrestricted General Fund

Object	Description	2nd Interim Budget as of 1/31/09	Budget Revision as of 5/21/09	Changes
	Beginning Fund Balance	21,020,258	21,020,258	-
8011-8099	Revenue Limit	60,757,047	62,038,729	1,281,682
8100-8299	Federal Revenue	40,840	62,123	21,283
8300-8590	State Revenue	5,132,622	5,329,971	197,349
8600-8799	Local Revenue	22,910,553	23,191,286	280,733
8910-8929	Other Financial Sources	1,000,000	1,000,000	-
8980-8999	Contribution	(16,681,336)	(16,015,903)	665,433
	Total Revenue	73,159,726	75,606,206	2,446,480
1000-1999	Certificated Salaries	45,306,948	45,324,588	17,640
2000-2999	Classified Salaries	11,145,977	11,138,778	(7,199)
3000-3999	Employee Benefits	15,709,333	15,742,219	32,886
4000-4999	Books and Supplies	924,589	954,611	30,022
5000-5999	Services and Other Operating	6,694,388	6,567,059	(127,329)
6000-6999	Capital Outlay	85,800	76,047	(9,753)
7100-7499	Other Outgo	6,800	6,800	-
7300-7399	Indirect	(1,252,656)	(1,190,028)	62,628
7610-7699	Interfund Transfer	1,075,000	75,000	(1,000,000)
	Total Expenditure	79,696,179	78,695,074	(1,001,105)
	Increase /(Decrease) Fund Balance	(6,536,453)	(3,088,868)	3,447,585
	Projected Fund Balance	14,483,805	17,931,390	3,447,585

Major Changes:

Revenues:

\$1,281,682 increase in Revenue Limit due to Revised State Budget in February.

(\$ 44,204) decrease in Hourly Supplemental Programs

\$ 21,283 increase in MAA program

\$ 226,660 increase in K-3 CSR

\$ 392,859 increase in other Local Revenue includes \$300,000 from ASCIP

(\$ 438,529) increase in Local General Fund Contribution

\$1,103,962 increase in Categorical Flexibility Transfer

Expenditures:

\$ 17,640 increase in Certificated salaries

(\$ 7,199) decrease in Classified salaries

\$ 32,866 increase in Benefits

\$ 30,022 increase of Supplies

(\$ 127,329) decrease of Services and Other Operating Costs

(\$ 9,753) decrease in Capital Equipment

\$62,628 decrease of Indirect Charge from other programs

(\$1,000,000) reverse the transfer for the GASB 45 Reserve from Fund 20 to General Fund

Fund 01- Restricted General Fund

Object	Description	2nd Interim Budget as of 1/31/09	Working Budget as of 5/21/09	Changes
	Beginning Fund Balance	7,064,915	7,064,915	-
8011-8099	Revenue Limit	1,927,129	1,904,539	(22,590)
8100-8299	Federal Revenue	4,774,193	4,826,901	52,708
8300-8590	State Revenue	5,755,326	5,693,226	(62,100)
8600-8799	Local Revenue	12,236,310	12,677,252	440,942
8980-8999	Contribution	16,681,336	16,015,903	(665,433)
	Total Revenue	41,374,294	41,117,821	(256,473)
1000-1999	Certificated Salaries	13,426,179	13,359,387	(66,792)
2000-2999	Classified Salaries	9,875,684	9,984,284	108,600
3000-3999	Employee Benefits	6,646,804	6,544,095	(102,709)
4000-4999	Books and Supplies	7,254,160	6,396,178	(857,982)
5000-5999	Services and Other Operating	6,850,735	8,972,413	2,121,678
6000-6999	Capital Outlay	515,305	630,336	115,031
7400-7499	Other Outgo			-
7300-7399	Indirect	679,217	616,143	(63,074)
7610-7629	Interfund Transfer	500,000	-	(500,000)
	Total Expenditure	45,748,084	46,502,836	1,254,752
	Increase /(Decrease) Fund Balance	(4,373,790)	(5,385,015)	(1,511,225)
	Projected Fund Balance	2,691,125	1,679,900	(1,511,225)

Major Changes:

Revenues:

(\$22,590) decrease Special ED ADA appropriation

Federal Programs

\$ 25,000 Increase in Medi-Cal program

\$ 27,708 increase in Title II

State Programs

(\$62,100) decrease in various programs

Local Programs:

\$440,942 increase in PTA, Gifts, Shark Fund, Permit, Barnum Hall,

General Fund Contribution:

\$ 977,429 increase in Special Ed programs

(\$497,402) decrease in Ongoing Maintenance Program

(\$ 41,498) decrease in Transportation

Flexibility Transfer

(\$1,103,962) transfer to Unrestricted 2007-08 fund balance and Tier III to Unrestricted.

Expenditures:

(\$ 857,982) decrease in Supplies due to the flexibility transfer of state programs

\$1,210,714 increase in Special ED NPS/NPA contracts, Legal Cost, Settlement mental....

\$ 736,926 increase in Other Local Program for repairing of Roofs and other operating cost.

Fund 11- Adult Education

Object	Description	2nd Interim Budget as of 1/31/09	Budget Revision as of 5/21/09	Changes
	Beginning Fund Balance	286,639	286,639	-
8100-8299	Federal Revenue	127,728	135,650	7,922
8300-8590	State Revenue	337,107	420,170	83,063
8600-8799	Local Revenue	29,077	30,267	1,190
	Total Revenue	493,912	586,087	92,175
1000-1999	Certificated Salaries	330,084	337,817	7,733
2000-2999	Classified Salaries	125,010	125,010	-
3000-3999	Employee Benefits	96,281	97,209	928
4000-4999	Books and Supplies	32,890	33,095	205
5000-5999	Services and Other Operating	32,420	32,520	100
6000-6999	Capital Outlay			-
7400-7499	Other Outgo			-
7300-7399	Indirect	18,567	18,567	-
	Total Expenditure	635,252	644,218	8,966
	Increase /(Decrease) Fund Balance	(141,340)	(58,131)	83,209
	Projected Fund Balance	145,299	228,508	83,209

Major Changes:

Revenues:

\$ 83,063 increase in the revenue limit

\$ 7,922 increase in Federal Programs

\$ 1,190 increase in other local program

Fund 12 - Child Development Fund

Object	Description	2nd Interim budget as of 1/31/09	budget Revision as of 5/21/09	Changes
	Beginning Fund Balance	336,582	336,582	-
8100-8299	Federal Revenue	1,935,690	2,072,096	136,406
8300-8590	State Revenue	3,347,010	3,347,010	-
8600-8799	Local Revenue	2,788,519	2,930,819	142,300
8910-8929	Interfund Transfer	75,000	75,000	-
	Total Revenue	8,146,219	8,424,925	278,706
1000-1999	Certificated Salaries	3,033,738	3,032,938	(800)
2000-2999	Classified Salaries	2,038,636	2,030,265	(8,371)
3000-3999	Employee Benefits	1,590,657	1,572,292	(18,365)
4000-4999	Books and Supplies	244,157	467,046	222,889
5000-5999	Services and Other Operating	842,659	925,714	83,055
6000-6999	Capital Outlay	500	500	-
7300-7399	Indirect	395,872	396,318	446
	Total Expenditure	8,146,219	8,425,073	278,854
	Increase /(Decrease) Fund Balance	-	(148)	(148)
	Projected Fund Balance	336,582	336,434	(148)

Major Changes:

\$136,406 increase in Federal Head Start program

\$122,448 increase in LA Universal Preschool

Fund 13 - Cafeteria Fund

Object	Description	2nd Interim Budget as of 1/31/09	Working Budget as of 5/21/09	Changes
	Beginning Fund Balance	375,523	375,523	-
8100-8299	Federal Revenue	1,056,041	1,056,041	-
8300-8590	State Revenue	58,118	43,018	(15,100)
8600-8799	Local Revenue	2,385,281	2,385,281	-
	Total Revenue	3,499,440	3,484,340	(15,100)
2000-2999	Classified Salaries	1,475,000	1,475,000	-
3000-3999	Employee Benefits	480,257	480,257	-
4000-4999	Books and Supplies	1,610,404	1,650,230	39,826
5000-5999	Services and Other Operating	(265,221)	(294,461)	(29,240)
6000-6999	Capital Outlay	40,000	114,279	74,279
7300-7399	Indirect	159,000	159,000	-
	Total Expenditure	3,499,440	3,584,305	84,865
	Increase /(Decrease) Fund Balance		(99,965)	(99,965)
	Projected Fund Balance	375,523	275,558	(99,965)

Major Changes:

Revenues:

(\$15,100) decrease in State Nutrition Program

Expenditures:

\$39,826 increase in Supplies

\$74,279 increase in Truck Replacement

Fund 14 - Deferred Maintenance Fund

Object	Description	2nd Interim Budget as of 1/31/09	Working Budget as of 5/21/09	Changes
	Beginning Fund Balance	4,101,498	4,101,498	-
8600-8799	Local Revenue	50,000	80,000	30,000
8980-8999	Contribution	500,000	-	(500,000)
	Total Revenue	550,000	80,000	(470,000)
4000-4999	Books and Supplies	4,866	4,866	-
5000-5999	Services and Other Operating	1,342,885	1,702,885	360,000
6000-6999	Capital Outlay	3,145,134	378,134	(2,767,000)
	Total Expenditure	4,492,885	2,085,885	(2,407,000)
	Increase /(Decrease) Fund Balance	(3,942,885)	(2,005,885)	1,937,000
	Projected Fund Balance	158,613	2,095,613	1,937,000

Major Changes:

Revenues:

(\$500,000) changing the matching requirement from the State

\$ 30,000 increase in projected Interest income

Expenditures:

(\$2,407,000) budget revision to reflect the projection of the year-end fund balance

Fund 19 - Foundation Special Reserve Fund

Object	Description	2nd Interim budget as of 1/31/09	Budget Revision as of 5/21/09	Changes
	Beginning Fund Balance	113,712	113,712	-
8600-8799	Local Revenue			-
	Total Revenue	-	-	-
1000-1999	Certificated Salaries	-	204	204
2000-2999	Classified Salaries	-	-	-
3000-3999	Employee Benefits	-	24	24
4000-4999	Books and Supplies	639	2,658	2,019
5000-5999	Services and Other Operating	4,245	1,998	(2,247)
	Total Expenditure	4,884	4,884	-
	Increase /(Decrease) Fund Balance	4,884	(4,884)	-
	Projected Fund Balance	118,596	108,828	-

Fund 20 - Special Reserve Fund for Postemployment Benefits

Object	Description	2nd Interim budget as of 1/31/09	Budget Revision as of 5/21/09	Changes
	Beginning Fund Balance	1,672,077	1,672,077	-
8600-8799	Local Revenue	44,000	44,000	-
8900-8999	Contribution	1,000,000	-	(1,000,000)
	Total Revenue	1,044,000	44,000	(1,000,000)
	Increase /(Decrease) Fund Balance	1,044,000	44,000	(1,000,000)
	Projected Fund Balance	2,716,077	1,716,077	(1,000,000)

(\$1,000,000) Projected contribution from General Fund was reversed

Fund 21 - Building Fund

Object	Description	2nd Interim Budget as of 1/31/09	Working Budget as of 5/21/09	Changes
	Beginning Fund Balance	58,507,095	58,507,095	-
8600-8799	Local Revenue	3,720,000	4,271,623	551,623
8980-8999	Contribution	1,300,000	1,300,000	-
	Total Revenue	5,020,000	5,571,623	551,623
2000-2999	Classified Salaries	324,111	324,111	-
3000-3999	Employee Benefits	103,565	104,585	1,020
4000-4999	Books and Supplies	164,512	178,807	14,295
5000-5999	Services and Other Operating	15,842,951	18,667,057	2,824,106
6000-6999	Capital Outlay	36,793,216	39,315,971	2,522,755
7600-7629	Transfer Out	1,000,000	1,000,000	-
7300-7399	Indirect			-
	Total Expenditure	54,228,355	59,590,531	5,362,176
	Increase /(Decrease) Fund Balance	(49,208,355)	(54,018,908)	(4,810,553)
	Projected Fund Balance	9,298,740	4,488,187	(4,810,553)

Major Changes:

\$551,623 increase in projected interest income

\$2,824,106 increase in Repair, Legal, Architect, Consultant and Other Operating Costs

\$2,568,100 increase in Technology Infrastructure

Fund 25 - Capital Facilities Fund

Object	Description	2nd Interim Budget as of 1/31/09	Working Budget as of 5/21/09	Changes
	Beginning Fund Balance	1,523,139	1,523,139	-
8600-8799	Local Revenue	1,350,000	800,000	(550,000)
	Total Revenue	1,350,000	800,000	(550,000)
4000-4999	Books and Supplies	-	-	-
5000-5999	Services and Other Operating	103,000	103,000	-
6000-6999	Capital Outlay	-	153,192	153,192
7600-7629	Transfer Out	1,300,000	1,300,000	-
7300-7399	Indirect			-
	Total Expenditure	1,403,000	1,556,192	153,192
	Increase /(Decrease) Fund Balance	(53,000)	(756,192)	(703,192)
	Projected Fund Balance	1,470,139	766,947	(703,192)

Major Changes:

(\$500,000) decrease in projected Developer Fees

(\$ 50,000) decrease in projected Interest

\$ 153,192 increase in Schools Fencing

Fund 40 - Special Reserve for Capital Outlay Projects

Object	Description	2nd Interim Budget as of 1/31/09	Working Budget as of 5/21/09	Changes
	Beginning Fund Balance	1,886,544	1,886,544	-
	Audit Adjustment	1,493,185	1,493,185	-
8600-8799	Local Revenue	1,627,571	1,627,571	-
8980-8999	Contribution			-
	Total Revenue	1,627,571	1,627,571	-
5000-5999	Services and Other Operating	2,000	122,000	120,000
6000-6999	Capital Outlay			-
7400-7499	Other Outgo	1,145,453	1,145,453	-
7300-7399	Indirect			-
	Total Expenditure	1,147,453	1,267,453	120,000
	Increase /(Decrease) Fund Balance	480,118	360,118	-
	Projected Fund Balance	3,859,847	3,739,847	-

Major Changes:

\$120,000 increase in Samohi / City of Santa Monica Redevelopment Project

TO: BOARD OF EDUCATION
FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO
RE: TRANSFER OF FUNDS

ACTION/MAJOR
06/04/09

RECOMMENDATION NO. A.34

It is recommended that the Board of Education approve the following transfers for the 2008/2009 fiscal year.

- A. \$1,000,000 from the Capital Facilities Fund (*Fund 25*) to the State School Building Fund (*Fund 21*) to transfer the Developer Fees to support Measure BB construction projects.
- B. \$1,000,000 from the State School Building Fund (*Fund 21*) to the General Fund (*Fund 01*) for the District's Routine Restricted Maintenance program.
- C. \$75,000 from the General Fund (*Fund 01*) to the Child Development Fund (*Fund 12*) for the cost of child care for the minimum school days.
- D. \$300,000 from the Capital Facilities Fund (*Fund 25*) to the State School Building Fund (*Fund 21*) for the Boys and Girls Club at John Adams Middle School.

COMMENTS: The Los Angeles County Office of Education (*LACOE*) requires Board approval to make transfers between Funds.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: ADOPT RESOLUTION NO. 08-44 - CERTIFICATED
ADMINISTRATOR RELEASE AND REASSIGNMENT

RECOMMENDATION NO. A.35

It is recommended that the Board of Education approve the attached Resolution No. 08-44, Certificated Administrator Release and Reassignment of pursuant to Education Code Section 44951 as indicated on the Resolution, effective June 2009.

COMMENT: As required, the Board of Education notified certificated administrators on or before March 15 of its decision that the employee may be released from an administrative position and reassigned to a teaching position for the next succeeding school year. This resolution finalizes that action.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**BEFORE THE BOARD OF EDUCATION OF
THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT,
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 08-44

**RESOLUTION REGARDING RELEASE AND REASSIGNMENT OF CERTIFICATED
ADMINISTRATIVE EMPLOYEE PURSUANT TO EDUCATION CODE 44951**

WHEREAS, California Education Code Section 44951 requires that unless a certificated employee holding a position requiring an administrative or supervisory credential is sent written notice by registered mail by March 15, or, unless the signature of the employee is obtained on the written notice by March 15 that he or she may be released from his or her position for the following school year, then he or she shall be continued in the position; and,

WHEREAS, the purpose of California Education Code Section 44951 is to afford affected administrative employees adequate notice of possible reassignment and sufficient time to permit such employees to possibly seek other administrative employment prior to the beginning of the next school year; and,

WHEREAS, California Education Code Section 44896 states that whenever a person employed in an administrative or supervisory position is transferred to a teaching position, the Board of Education of the school district shall give each employee, when requested by him or her, a written statement of the reasons for such transfer; and,

WHEREAS, the employees listed below is currently employed by the Santa Monica-Malibu Unified School District in a position requiring an administrative credential;

WHEREAS, the Board and Superintendent have considered, on an individual basis, the performance of the employees listed below and the anticipated needs of the District and have determined that he or she should be released from his or her administrative assignment.

NOW THEREFORE BE IT RESOLVED AND ORDERED, the Board of Education has determined, upon consideration on an individual basis, that the individuals listed below, who are certificated employees, *shall* be released from his or her administrative position at the end of the 2008-2009 school year, and the Superintendent, or designee, is hereby authorized to give written notice of this action.

EMPLOYEE NUMBER

5449 0071

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 4th day of June 2009 by the following vote:

AYES:

NOES:

ABSENT:

Ralph Mechur

President, Board of Education of the

Santa Monica-Malibu Unified School District

I, Tim Cuneo, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on June 4, 2009.

Tim Cuneo

Secretary, Board of Education of the

Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: ADOPT RESOLUTION NO. 08-45 - CERTIFICATED
ADMINISTRATOR RELEASE AND REASSIGNMENT AND/OR
REDUCTION IN WORK DAYS OR COMPENSATION

RECOMMENDATION NO. A.36

It is recommended that the Board of Education approve the attached Resolution No.08-45, Certificated Administrator Release and Reassignment and/or reduction in work days or compensation pursuant to Education Code Section 44951 as indicated on the Resolution, effective June 2009.

COMMENT: As required, the Board of Education notified certificated administrators on or before March 15 of its decision that the employee may be released from an administrative position and reassigned to a teaching position for the next succeeding school year. This resolution will place administrators in an administrative position with reduced work days and/or reduced compensation.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**BEFORE THE BOARD OF EDUCATION OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 08-45

**ADMINISTRATOR RELEASE AND REASSIGNMENT AND/OR
REDUCTION OF WORK DAYS OR COMPENSATION**

WHEREAS, California Education Code section 44951 requires that unless a certificated employee holding a position requiring an administrative or supervisory credential is sent written notice by registered mail by March 15, or, unless the signature of the employee is obtained on the written notice by March 15 that he or she may be released from his or her position for the following school year, then he or she shall be continued in the position; and,

WHEREAS, the purpose of California Education Code section 44951 is to afford affected administrative employees adequate notice of possible reassignment and sufficient time to permit such employees to possibly seek other administrative employment prior to the beginning of the next school year; and,

WHEREAS, California Education Code section 44896 states that whenever a person employed in an administrative or supervisory position is transferred to a teaching position, the Board of Education of the school district shall give each employee, when requested by him or her, a written statement of the reasons for such transfer; and,

WHEREAS, the individuals listed below are currently employed by the Santa Monica-Malibu Unified School District in positions requiring an administrative credential, or in other certificated positions which are not subject to the terms of a collective bargaining agreement; and,

EMPLOYEE NUMBER

6749 3837

WHEREAS, prior to March 15, 2009, the above-listed individuals were provided notice of their potential release from their administrative assignments at the end of the 2008-2009 school year and reassignment, and/or that their work year may be reduced with a reduction in compensation effective the beginning of the 2009-2010 school year;

WHEREAS, the Board and Superintendent have anticipated needs of the District and have determined that each of the above-listed individuals be given notice that at the end of the 2008-2009 school year he/she *shall* be released from his/her administrative position at the end of the 2008-2009 school year, and reassigned effective the beginning of the 2009-2010 school year to an administrative position with reduced work days and a corresponding reduction in compensation.

NOW THEREFORE BE IT RESOLVED AND ORDERED, the Board of Education has determined that each of the above-listed certificated administrative employees *shall* be released from his/her administrative position at the end of the 2008-2009 school year, and reassigned effective the beginning of the 2009-2010 school year to an administrative position with reduced work days and a corresponding reduction in compensation, and the Superintendent, or designee, is hereby authorized to give written notice of this action.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 4th day of June 2009, by the following vote:

AYES:

NOES:

ABSENT:

Ralph Mechur
President, Board of Education of the
Santa Monica-Malibu Unified School District

I, Tim Cuneo, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed, and adopted by the Board of Education at its regular meeting held on June 4, 2009.

Tim Cuneo
Secretary, Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ

RE: DECLARATION OF INDEFINITE SALARIES FOR REPRESENTED
BARGAINING UNIT MEMBERS AND UNREPRESENTED SENIOR
MANAGEMENT, MANAGEMENT, SUPERVISORY, AND CONFIDENTIAL
EMPLOYEES FOR 2009-2010

RECOMMENDATION NO. A.37

It is recommended that the Board declare salaries as indefinite for bargaining unit members and unrepresented senior management, management, supervisory and confidential employees for the 2009/2010 school year.

COMMENT: Because salaries for represented bargaining unit members and unrepresented senior management, management, supervisory and confidential employees are set by the Board of Education, if the Board of Education declares, in advance of the new fiscal year, that salaries for its employees are indefinite, whether subject to future review, negotiations, financial condition, or other factors, such action will suffice to permit retroactive salary adjustments back to the beginning of the new year.

This action meets the requirements specified in Education Code Section 45032.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

06/04/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD /
TRISTEN MACON

RE: ENHANCING EDUCATION THROUGH TECHNOLOGY GRANT

DISCUSSION ITEM NO. D.01

In 2006, the Santa Monica-Malibu Unified School District received a two-year, competitive federal grant through the Enhancing Education Through Technology (EETT) program. Because the district met a high percentage of the grant programs' goals, the district was awarded a third year of funding for 2008-09.

The EETT project focused on integrating technology into mathematics instruction for fourth and fifth grade students at Edison, Grant, McKinley, Muir, and Rogers, as well as all math classrooms at John Adams Middle School.

This presentation will provide information on the overall success of the EETT project and lessons learned for future technology integration across the district.

TO: BOARD OF EDUCATION

DISCUSSION

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: PRELIMINARY GENERAL FUND BUDGET FOR 2009-10

DISCUSSION ITEM NO. D.02

Introduction

Following is a preliminary General Fund Budget for 2009-10 according to the most recent information we have received for State and federal funding. This includes revenue and expenditure assumptions, the estimated Reserve, revenue and expenditure summaries, and multiyear projections.

Listed below are the assumptions used to develop the SMMUSD budget:

REVENUE ASSUMPTIONS

4.25% statutory COLA for 2009-10 Revenue Limit funding.

The Base Revenue Limit for Santa Monica-Malibu USD will be \$6,469.84 per ADA (2008-09 P2 ADA - 11,030). A <12.447% > deficit factor is applied to the Revenue Limit, and the adjusted Based Revenue Limit will be \$5,664.54 per ADA. The total Revenue Limit is \$62,557,267.

The revenue for the Supplemental Instructional Programs is decreased by 19.84% as compared to the 2007-08 fiscal year.

The projection of the 2009-10 District enrollment is the same as 2008-09.

The Lottery allocation will be \$121 per annual ADA, of which \$109.50 is for unrestricted expenditures and the remaining \$11.50 is for Proposition 20 - Mandated for Instructional Materials.

The District will participate in the K-3 Class Size Reduction Program and receive \$1,071 per pupil, less the 15% of penalties for increasing class size to 23:1, and the total projected revenue is \$2,817,533.

No COLA and a <12.447%> cut of Special Education Funding. Adjusted Special Education funding is \$5,420.56. Special Education transfer from the Revenue Limit is \$1,885,435. Special Education Mandate Settlement at \$4.52 per 1999-2000 ADA is \$52,328.

The 2008-09 Mandated Reimbursement is not included in the 2009-10 Budget.

The Measure "R" parcel tax at \$346 per parcel is estimated to generate \$10,300,420, after processing senior exemptions.

The District will receive \$7,443,913 of financial support from the City of Santa Monica.

The District will receive \$139,835 of Joint Use Agreement funding from the City of Malibu.

The combined lease revenue is \$2,642,412, which is from the DoubleTree Hotel, Madison Site, 9th & Colorado and 16th Street properties.

The estimated revenue of Tier III programs is \$3,161,689. A <19.84%> cut is applied to the 2007-08 Revenue.

No State contribution for regular Deferred Maintenance projects (approximately \$500,000).

EXPENDITURE ASSUMPTIONS

Staffing Ratio Changes:

K-3		23
Grade 4-5	(Title I schools)	25
Grade 4-5	(Other)	30
Grade 6-8	John Adams	30
Grade 6-12	(Other)	32

Full-Time Equivalent (FTE) Changes:

Certificated: Due to the change in staffing ratios, 22.0 FTE teaching positions are budgeted to be decreased, as follows:

- (2.0) FTE teaching positions at Will Rogers Elementary School
- (2.0) FTE teaching positions at Webster Elementary School
- (2.0) FTE teaching positions at Pt. Dume Elementary School
- (2.0) FTE teaching positions at Grant Elementary School
- (2.0) FTE teaching positions at Cabrillo Elementary School
- (1.0) FTE teaching position at Franklin Elementary School
- (1.0) FTE teaching position at Edison Elementary School
- (2.8) FTE teaching positions at John Adams Middle School
- (2.4) FTE teaching positions at Lincoln Middle School
- (1.4) FTE teaching positions at Malibu High School
- (3.4) FTE teaching positions at Santa Monica High School

Certificated: Due to the change in staffing ratios at Title I schools, the following increases will occur:

- 1.0 FTE teaching position at John Muir Elementary School
- 1.0 FTE teaching position at McKinley Elementary School

Other Certificated Support Decreases:

- (0.5) FTE Librarian at Santa Monica High School
- (0.5) FTE Librarian for Elementary Schools
- (2.0) FTE Student Support Advisors at Santa Monica High School

Management Decreases:

- (1.0) FTE Math Coordinator

- (0.2) FTE Principal of Santa Monica Alternative School (SMASH)
- (1.0) House Principal at Santa Monica High School
- (1.0) Special Education Coordinator
- (1.0) Principal on Special Assignment
 - Visual and Performing Arts Coordinator 20-day reduction

Classified Decreases:

- (1.0) FTE Administrative Assistant at Santa Monica High School
- (1.0) FTE Sr. Office Specialist at Santa Monica High School
- (1.0) FTE Student Outreach Specialists

Salary:

Certificated salary schedule shall be compressed from 21 to 18 years (Estimated Cost \$600,000).

2.2% step and column increase for certificated employees

1.5% step and column increase for classified employees

Benefits:

Statutory Benefits:

- 8.25% STRS employer contribution rate
- 6.20% OASDI contribution rate
- 1.45% Medicare contribution rate
- 0.30% SUI contribution
- 2.00% Workers' Compensation contribution
- 9.709% PERS Employer contribution rate
- 3.311% PERS Reduction

Health & Welfare:

The premium for District-paid employee health benefits is budgeted for a 10% increase in 2010 calendar year. Cal-PERS has not announced the new rate for 2009. We will adjust these rates when we receive the official notification.

Retiree Health & Welfare Benefits:

The 2009-10 projected total pay-as-you-go retiree benefits are \$893,832.

Summer Schools:

The proposed budget of Summer Schools is \$593,252.

Others:

The budget for the schools' Formula Money allocation for supplies and other operating costs:

K-5 \$ 36.75 per pupil

6-8 \$ 38.66 per pupil

9-12 \$ 59.48 per pupil

Lottery Instructional Materials funds (Proposition 20) will be used to partly fund this allocation.

Due to the participation in the State's School Facilities Modernization Program, we are currently required to budget 3% of the total General Fund (Restricted and Unrestricted) budget for the Ongoing Maintenance Program.

The estimated Property and Liability Insurance is \$1,050,000.

TRANSFERS

The Indirect Rate will be changed from 6.78% to 7.03% in 2009-10.

A \$1M transfer from Fund 21 to the Ongoing Maintenance Program (Fund 01) was approved by the Board (*May 3, 2007*).

A \$75,000 transfer from the General Fund to Child Development Center is budgeted in 2009-10 for the extra cost incurred by the minimum days of elementary schools.

Eliminate General Fund transfer to Deferred Maintenance of \$500,000, and to Retiree Benefits Fund of \$1,000,000.

RESERVE for ECONOMIC UNCERTAINTIES

Under the State Criteria and Standards, the District Budget should reflect a 3% reserve of the total General Fund Budget for 2009-10, 2010-11 and 2011-12.

The following documents include a General Fund-Unrestricted Revenue Summary, a General Fund-Unrestricted Expenditure Summary, and Multiyear Projections.

SANTA MONICA-MALIBU USD
2009-2010
GENERAL FUND
5/26/2009

REVENUE SUMMARY:

	2008-09 WORKING BUDGET	2009-10 PROPOSED BUDGET	CHANGE
REVENUE LIMIT	63,943,268	63,142,430	(800,838)
FEDERAL REVENUE	4,889,024	5,223,768	334,744
OTHER STATE REVENUE	11,023,197	10,080,881	(942,316)
PARCEL TAX MEASURE "R"	10,300,420	10,300,420	-
CITY OF SANTA MONICA	8,024,282	7,443,913	(580,369)
CITY OF MALIBU	139,835	135,000	(4,835)
SPECIAL ED STATE FUND	6,592,724	6,592,724	-
OTHER LOCAL INCOME	10,251,277	5,422,919	(4,828,358)
TRANSFER FROM OTHER FUNDS	1,000,000	1,000,000	-
INTEREST	550,000	350,000	(200,000)
TOTAL REVENUES:	116,714,027	109,692,055	(7,021,972)

EXPENDITURE SUMMARY:

	2008-09 WORKING BUDGET	2009-10 PROPOSED BUDGET	CHANGE
CERTIFICATED SALARIES	58,683,975	57,258,087	(1,425,888)
CLASSIFIED SALARIES	21,120,788	20,615,845	(504,943)
BENEFITS	22,286,088	23,314,869	1,028,781
BOOKS/SUPPLIES	7,350,589	3,866,724	(3,483,865)
SERVICES AND OTHER OPERATING COSTS	15,591,972	11,271,821	(4,320,151)
EQUIPMENT	706,383	113,000	(593,383)
INDIRECT COSTS	(573,885)	(591,018)	(17,133)
OTHER OUTGOING	81,800	81,800	-
TOTAL EXPENDITURES:	125,247,710	115,931,128	(9,316,582)

SANTA MONICA-MALIBU USD
2009-2010
UNRESTRICTED GENERAL FUND
5/26/2009

REVENUE SUMMARY

	2008-09 WORKING BUDGET	200910 PROPOSED BUDGET	CHANGE
REVENUE LIMIT	63,943,268	63,142,430	(800,838)
REVENUE LIMIT ADA TRANSFER	(1,904,539)	(1,885,435)	19,104
OTHER FEDERAL REVENUE	62,123	100,000	37,877
OTHER STATE APPROPRIATION	655,551	621,146	(34,405)
K-3 CLASS SIZE REDUCTION	3,314,745	2,817,533	(497,212)
LOTTERY -UNRESTRICTED	1,270,460	1,270,460	-
OTHER STATE REVENUE	89,215	84,754	(4,461)
PARCEL TAX MEASURE "R"	10,300,420	10,300,420	-
CITY OF SANTA MONICA	8,024,282	7,443,913	(580,369)
CITY OF MALIBU	139,835	135,000	(4,835)
LEASES AND RENTALS	2,662,993	2,662,993	-
OTHER LOCAL INCOME	1,513,756	349,668	(1,164,088)
FLEXIBILITY TRANSFER (TIER III)	1,103,962	3,161,869	2,057,907
TRANSFER FROM OTHER FUNDS	1,000,000	1,000,000	-
LOCAL GENERAL FUND CONTRIBUTION (LGFC)	(17,119,865)	(17,336,665)	(216,800)
INTEREST	550,000	350,000	(200,000)
TOTAL REVENUES:	75,606,206	74,218,086	(1,388,120)

EXPENDITURE SUMMARY

	2008-09 WORKING BUDGET	200910 PROPOSED BUDGET	CHANGE
CERTIFICATED SALARIES	45,324,588	45,544,392	219,804
CLASSIFIED SALARIES	11,138,778	11,324,373	185,595
BENEFITS	15,742,219	16,772,318	1,030,099
BOOKS/SUPPLIES	954,611	1,543,084	588,473
SERVICES AND OTHER OPERATING COSTS	6,566,859	6,151,660	(415,199)
EQUIPMENT	76,047	15,000	(61,047)
INDIRECT COSTS	(1,190,028)	(999,914)	190,114
OTHER OUTGOING	6,800	6,800	-
TOTAL EXPENDITURES:	78,619,874	80,357,713	1,737,839

**SANTA MONICA - MALIBU USD
MULTI-YEAR PROJECTION
UNRESTRICTED GENERAL FUND -ASSUMPTIONS
5/26/2009**

Factor	2008-09	2009-10	2010-11	2011-12
Statutory COLA	5.66%	4.25%	0.70%	2.30%
Base Revenue Limit Per P2 ADA	\$ 6,208.84	\$ 6,469.84	6,514.84	\$ 6,662.84
Deficit Factor	-7.844%	-12.447%	-12.447%	-12.447%
Enrollment Projection*	11,565	11,565	11,565	11565
P2 ADA Projection	11,030	11,030	11,030	11,030
Revenue Limit ADA (Prior Yr)	11,060	11,030	11,030	11,030
Federal Revenues	0%	0%	0%	0%
City of Santa Monica	\$ 8,024,282	\$ 7,443,913	\$ 7,518,352	\$ 7,668,719
Measure "R"	\$ 10,300,420	\$ 10,300,420	\$ 10,403,424	\$ 10,611,493
Lottery	\$121/ADA	\$121/ADA	\$121/ADA	\$121/ADA
Special Ed COLA - State	0%	0%	0%	0%
Salary Increase: Certificated	0%	0%	0%	0%
Salary Increase: Management	0%	0%	0%	0%
Salary Increase: Classified	0%	0%	0%	0%
Step & Column Incr. - Certificated	2.20%	2.20%	2.20%	2.20%
Step & Column Incr. - Mgmt.	1.50%	1.50%	1.50%	1.50%
Step & Column Incr. - Classified	1.50%	1.50%	1.50%	1.50%
Health/Welfare	5%	7%	7%	7%
Workers' Compensation	2%	2%	2%	2%
Indirect Cost Rate	6.78%	5.00%	5.00%	5.00%
Interest Rate	2.90%	1.80%	2.50%	2.50%
Interfund Transfer From Fund 21	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Interfund Transfer to Fund 12 & 20	\$ 1,075,000	\$ 75,000	\$ 75,000	\$ 75,000
Ongoing Maintenance	3%	3%	3%	3%
Reserve for Uncertainties	5%	3%	3%	3%

**SANTA MONICA - MALIBU USD
MULTI-YEAR PROJECTION
UNRESTRICTED GENERAL FUND
5/26/2009**

Description	2008-09 BUDGET	2009-10 PROJECTED	2010-11 PROJECTED	2011-12 PROJECTED
Revenue:				
Revenue Limit	62,038,729	61,256,995	61,674,823	63,072,053
Other Federal	62,123	100,000	100,000	100,000
Other State Apportionments	744,766	705,900	710,248	724,634
Class Size Reduction	3,314,745	2,817,533	2,817,533	2,817,533
Other State (Lottery...)	1,270,460	1,270,460	1,270,460	1,270,460
Meas. "R"	10,300,420	10,300,420	10,403,424	10,611,493
All Other Local Income	12,890,866	10,941,574	11,263,145	11,313,512
Interfund Transfer In	1,000,000	1,000,000	1,000,000	1,000,000
Local General Fund Contribution	(17,119,865)	(17,342,812)	(17,342,812)	(17,342,812)
2007-08 SWEEPS	1,030,143			
TIER III - Categorical Flexibility	73,819	3,161,869	3,161,869	3,161,869
Federal State Fiscal Stabilization	3,047,171			
IDEA	1,200,000			
MAY REVISE	(2,475,000)	(2,684,000)	(2,684,000)	(2,684,000)
	77,378,377	71,527,939	72,374,690	74,044,742
Expenditure:				
Certificated Salary	45,324,588	45,544,392	46,546,369	47,570,389
Classified Salaries	11,138,778	11,324,373	11,494,239	11,666,652
Benefits	15,742,219	16,772,318	17,610,934	18,491,481
Supplies/Books	954,611	1,543,084	1,543,084	1,543,084
Other Operational Costs	6,565,059	6,151,660	6,151,660	6,151,660
Capital Outlay	76,047	15,000		
Transfers	6,800	6,800	6,800	6,800
Indirect	(1,190,028)	(999,914)	(850,000)	(850,000)
Transfer Out	75,000	75,000	75,000	75,000
	78,693,074	80,432,713	82,578,085	84,655,066
Increase (Decrease) Fund Balance	(1,314,697)	(8,904,774)	(10,203,395)	(10,610,323)
Beginning	21,020,258	19,705,561	10,800,787	597,392
Fund Balance	19,705,561	10,800,787	597,392	(10,012,931)
Reserve- Revolving cash, Store	96,000	96,000	96,000	96,000
Reserve - New Student System	1,000,000	1,000,000	1,000,000	1,000,000
Total Available Fund Balance	18,609,561	9,704,787	(498,608)	(11,108,931)
5% / 3% Contingency Reserve	5,712,221	3,491,285	3,578,915	3,600,000
Unappropriated Balance	12,897,340	6,213,502	(4,077,523)	(14,708,931)

TO: BOARD OF EDUCATION

DISCUSSION

06/04/09

FROM: TIM CUNEO

RE: REVIEW BOARD POLICY SERIES 0000 and 1000

DISCUSSION ITEM NO. D.03

It is recommend that the Board of Education review Board Policy Articles 0000 (Philosophies, Goals, Objectives, and Comprehensive Plans) and 1000 (Community Relations) for adoption at a subsequent Board of Education meeting.

At that subsequent meeting, staff will recommended that the Board delete all current policies, administrative regulations in these articles and adopt those reviewed and recommended for Board adoption today and that these actions will be effective August 1, 2009.

COMMENT: The District embarked on a process of reviewing and updating all its policies, administrative regulations and related exhibits. It was agreed that California School Boards Association Board policies would serve as an example for that comparative review and in November a series of workshops were conducted with appropriate staff and a consultant from CSBA to review each District Policy, administrative regulation and exhibit along side those of CSBA and make recommended changes to the Board. Previous revisions made to policies that reflect the specific interests of SMMUSD have not been altered (as long as those revisions are compliant with state and federal law). Attached is a matrix of staff recommendations for deletion and adoption of policies and administrative regulations for these articles that was sent to CSBA and produced the policies and administrative regulations before you today.

A Board of Education meeting is scheduled for June 10, 2009, to continue this process with Articles 3000 (Business and Non-Instructional Operations) and 5000 (Students).

Additionally, staff recommended and the Board approved after the new policies are adopted they would be returned to CSBA for uploading to their computers and be linked to our web site for public and staff access and printing.

CSBA issues updates in March, July, and November of each year that reflect recent changes in Federal and state statute, law, Education Code and case law. When received these changes will be reviewed and appropriate recommendations made to the board.

In this manner, the District can maintain its policies and administrative regulations that will keep the District in full compliance.

Attachments:

Article 0000 - Philosophies, Goals, Objectives, and
Comprehensive Plans

Article 1000 - Community Relations