

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**January 15, 2009**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, January 15, 2009**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

**The public meeting will begin at 5:30 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION (120):**

- Receipt of recommendation for approval of the proposed CAHSEE waiver request pursuant to §60851 (c), as cited in the Education Code (20):
  - CAHSEE-1003-08/09                      CAHSEE-1006-08/09
  - CAHSEE-1004-08/09                      CAHSEE-1007-08/09
  - CAHSEE-1005-08/09                      CAHSEE-1008-08/09
- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act (10):
  - DN-1025-08/09                      EN-1002-08/09
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act (teacher) (10)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (20)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (20)

- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (2 cases). (20)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (20)

#### **IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (30)**

- Dr. Martin Luther King, Jr. Celebration (10)
- National Board Certified Teachers (10)
- Franklin Elementary School (10)

#### **V. APPROVAL OF THE AGENDA**

#### **VI. APPROVAL OF MINUTES**

|      |                           |                   |
|------|---------------------------|-------------------|
| A.01 | Approval of Minutes ..... | 1                 |
|      | November 20, 2008         | December 11, 2008 |
|      | December 8, 2008          | December 17, 2008 |

#### **VII. CONSENT CALENDAR (5)**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

##### **Curriculum and Instruction**

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|------|---|-------|
| A.02 | Approval of Independent Contractors.....                              | 2-3   |
| A.03 | Overnight Field Trip(s) – 2008-2009.....                              | 4     |
| A.04 | Conference and Travel Approval/Ratification.....                      | 5-8   |
| A.05 | Supplemental Textbooks.....   | 9     |
| A.06 | Consolidated Application – Part II .....                              | 10-12 |
| A.07 | Course Approval – Olympic High School .....                           | 13-15 |
| A.08 | 2008/09 Adult Education Center Approval – Community Education Program | 16-18 |
| A.09 | 2008/09 Adult Education Center Approval – Older Adults.....           | 19-21 |
| A.10 | Approval of Head Start Parent Group By-Laws .....                     | 22    |
| A.11 | Approval of Special Education Contracts – 2008-2009 .....             | 23-27 |

##### **Business and Fiscal**

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| A.12 | Award of Purchase Orders – 2008-2009.....  | 28-28g |
| A.13 | Acceptance of Gifts – 2008/2009 .....  | 29-33  |
| A.14 | Permit to Use Civic Auditorium Facilities.....   | 34     |
| A.15 | Amendment for Bid #9.07 – Organ Chamber Modification and Installation –<br>Change Order #1 – Jenn Matt ..... | 35     |

##### **Measure “BB”**

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| A.16 | Contract Amendment #6 for Increased Scope – Architectural Services for<br>Cabrillo Elementary School Safety and Security Project – HMC –<br>Measure “BB” Projects ..... | 36-37 |
| A.17 | Contract Amendment #7 for Increased Scope – Architectural Services for<br>Webster Elementary School Safety and Security Project – HMC –<br>Measure “BB” Projects .....  | 38-39 |

|      |  |       |
|------|--|-------|
| A.18 | Contract Amendment #8 for Increased Scope – Architectural Services for<br>Cabrillo Elementary School Septic Study – HMC – Measure “BB”<br>Projects.....  | 40-41 |
| A.19 | Contract Amendment #9 for Increased Scope – Architectural Services for<br>Malibu High School – HMC – Measure “BB” Projects .....   | 42-43 |
| A.20 | Contract Amendment #10 for Increased Scope – Architectural Services for<br>Malibu High School – HMC – Measure “BB” Projects .....  | 44-45 |
| A.21 | Contract Amendment #6 for Increased Scope – Santa Monica High School –<br>R.L. Binder Architecture & Planning – Measure “BB” Projects.....   | 46-47 |
| A.22 | Contract Amendment #8 for Increased Scope – Architectural Services for<br>Lincoln Middle School – WWCOT – Measure “BB” Projects .....  | 48-49 |
| A.23 | Contract Amendment #6 for Increased Scope – Architectural Services for<br>Edison Language Academy – Daly Genik/IBI – Measure “BB” Projects.....  | 50-51 |
| A.24 | Contract Amendment #5 – CEQA Environmental Documents for<br>Malibu High School – PBS&J – Measure “BB” Projects.....  | 52-53 |
| A.25 | Contract Amendment #7 for Increased Scope – Aerial Photography and<br>Digital Mapping Services for Malibu HS, Cabrillo ES, McKinley ES,<br>Grant ES, and Webster ES – Psomas – Measure “BB” Projects ..... | 54-55 |
| A.26 | Contract Amendment #6 for Increased Scope – Phase I Environmental<br>Screening Services for Malibu HS and Santa Monica HS Environmental<br>Impact Study Services – LFR – Measure “BB” Projects.....        | 56    |
| A.27 | Contract Amendment #7 for Increased Scope – Architectural Services for<br>John Adams Middle School – Osborn/Koning Eizenberg – Measure<br>“BB” Projects.....   | 57-58 |
| A.28 | Contract Amendment #9 for Increased Scope – Development of District<br>Landscape and Planting Standards for Measure “BB” Projects –<br>WWCOT .....   | 59-60 |
| A.29 | Approve Agreement with Jubany-Nac Architecture for Architectural<br>Services – Olympic High School – Measure “BB” Projects .....   | 61    |

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| A.31 | Special Service Employees .....                       | 69-70 |
| A.32 | Classified Personnel – Merit.....                     | 71-74 |
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#### **General**

|      |   |    |
|------|---|----|
| A.34 | Appointments to Financial Oversight Committee ..... | 76 |
|------|---|----|

### **VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI. CONTINUATION OF PUBLIC COMMENTS.**

## **IX. COMMUNICATIONS (24)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

### **A. Student Board Member Reports**

Jamie Black – Santa Monica High School (3)

Roya Sahafi – Malibu High School (3)

Isis Enriquez – Olympic High School (3)

### **B. SMMCTA Update – Mr. Harry Keiley (5)**

### **C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)**

### **D. PTA Council – Rebecca Kennerly (5)**

### **E. Financial Oversight Committee – Cynthia Torres (5)**

## **X. SUPERINTENDENT’S REPORT (5)**

### **MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

## **XI. MAJOR ITEMS (50)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

|      |   |        |
|------|---|--------|
| A.35 | Adopt Resolution No. 08-10 – Commemorating Martin Luther King, Jr. Day (5) .....                                  | 77-79  |
| A.36 | Approval of the 2007-08 Annual Financial and Measure “S” Audit Reports (30) .....                                 | 80     |
| A.37 | Santa Monica High School Siting Study & Concept A-Final Build Out (5)..   | 81-82c |
| A.38 | Assignment of Board of Education Liaisons to District Advisory Committees (DACs) (5).....                         | 83     |
| A.39 | Approve Charges for Special Education DAC – 2008/2009 (5) .....   | 84-85  |
| A.40 | Approval of 2007-08 School Accountability Report Cards (SARCs) for Elementary, Middle, and High Schools (5) ..... | 86     |
| A.41 | Early Declaration Retirement Incentive (5).....   | 87-88  |

## **XII. DISCUSSION ITEMS (95)**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

|      |   |       |
|------|---|-------|
| D.01 | Health Services Annual Report, Update on Health Curriculum and Students Seen by the Venice Family Clinic (30) ..... | 89    |
| D.02 | Enrollment Projections Report - DecisionInsite (45).....  | 90    |
| D.03 | Review Policy 3511.1 – Integrated Waste Management (20) .....   | 91-95 |

## **XIII. INFORMATIONAL ITEMS (0)**

|      |   |       |
|------|---|-------|
| I.01 | Special Education Collaborative Working Group Update..... | 96-97 |
| I.02 | Supplemental Textbooks.....                               | 98-99 |

|      |  |          |
|------|--|----------|
| I.03 | Administrative Regulation 5111.1 – District Residency .....                                    | 100-104  |
| I.04 | Quarterly Report on Williams Uniform Complaints .....  | 105-105a |
| I.05 | Correction to Administrative Regulation 5141.4 – Child Abuse<br>Prevention and Reporting ..... | 106-114  |

#### **XIV. BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

#### **XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320©. Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

#### **XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

#### **XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

#### **XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

#### **XIV. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

#### **XX. ADJOURNMENT**

This meeting will adjourn to the next regular meeting scheduled for **Thursday, February 5, 2009, at 5:30 p.m.** in the **Malibu City Council Chambers: 23815 Stuart Ranch Road, Malibu, CA.**

**Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

# SMMUSD Board of Education Meeting Schedule 2008-2009

**Closed Session begins at 4:00pm**  
**Public Meetings begin at 5:30pm**

| July through December 2008     |                             |                             |                             |                                  |  |
|--------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------------|--|
| Month                          | 1 <sup>st</sup><br>Thursday | 2 <sup>nd</sup><br>Thursday | 3 <sup>rd</sup><br>Thursday | 4 <sup>th</sup><br>Thursday      | Special Note:  |
| July                           |                             |                             |                             | 7/24 DO                          | * 7/1: Special Meeting<br>* 7/10: Special Meeting                  |
| August                         |                             |                             | 8/21* DO                    |                                  | *8/21: Begins at 4:30pm  |
| September                      | 9/4 DO                      |                             |                             | 9/18 DO                          |  |
| October                        | 10/2 M                      |                             | 10/16 SM                    |                                  |  |
| November                       | 11/6 M                      |                             | 11/20* DO                   | 11/27<br>(5 <sup>th</sup> Thurs) | *11/20: Location moved to District Office<br>Thanksgiving 11/27-28 |
| December                       | 12/8* DO                    | 12/11 DO                    | 12/17* DO                   | winter break                     | *12/8: Special Meeting<br>*12/17: Special Meeting                  |
| December 22 – 31: Winter Break |                             |                             |                             |                                  |  |
| January through June 2009      |                             |                             |                             |                                  |  |
| January 1 – 2: Winter Break    |                             |                             |                             |                                  |  |
| January                        | winter break                | 1/8* DO                     | 1/15 DO                     | 1/29<br>(5 <sup>th</sup> Thurs)  | *1/8: Special Closed Session                                       |
| February                       | 2/5 M                       |                             | 2/19 SM                     |                                  |  |
| March                          | 3/5 M                       |                             | 3/19 SM                     |                                  | Stairway 3/26 & 3/27   |
| April                          | 4/2 DO                      | spring break                | spring break                | 4/23 DO                          |  |
| April 6-17: Spring Break       |                             |                             |                             |                                  |  |
| May                            | 5/7 M                       |                             | 5/21 SM                     |                                  |  |
| June                           | 6/4 DO                      |                             |                             | 6/25 DO                          | Last day of school 6/19  |

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA  
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District  
Board of Education  
January 15, 2009**

**I      CALL TO ORDER**

A      Roll Call

Ralph Mechur – President  
Barry Snell – Vice President  
Ben Allen  
Oscar de la Torre  
Jose Escarce  
Maria Leon-Vazquez  
Kelly Pye

Student Board Members

Jaime Black – Santa Monica High School  
Roya Sahafi – Malibu High School  
Isis Enriquez – Olympic High School

B      Pledge of Allegiance

**II      CLOSED SESSION**

TO: BOARD OF EDUCATION

ACTION  
01/15/09

FROM: TIM CUNEO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

November 20, 2008

December 8, 2008

December 11, 2008

December 17, 2008

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



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## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

| Contractor /<br>Contract Dates  | Description  | Site               | Funding                                  |
|---|--|--------------------|--|
| R.L. Binder FAIA<br>Architecture &<br>Planning<br><br>7/1/08 to 6/30/09<br><br>Not to exceed: \$40,000  | SAMOHl Centennial Project<br>RDA support scope   | Business<br>Office | 21-00002-0-00000-<br>82000-5802-050-2600 |
| Salzman Associates<br><br>9/12/08 to 2/13/09<br><br>Not to exceed: \$5,900  | Coach teachers in effective<br>behavior management   | John Adams         | 01-90121-0-11100-<br>10000-5802-011-4110 |
| Jewish Family Service<br>of Los Angeles<br><br>9/2/08 to 6/19/09<br><br>Not to exceed: \$5,000  | Individual group family<br>counseling; classroom and<br>PTSA presentations;<br>referrals; crisis intervention. | John Adams         | 01-901250-11100-<br>10000-5802-011-4110  |
| UCLA Graduate<br>School of Education &<br>Information Studies<br><br>10/1/08 to 6/30/09<br><br>Not to exceed: \$5,400   | Professional Development<br>math presentations – 2 hours<br>per month for 9 months.                            | John Adams         | 01-90121-0-11100-<br>10000-5802-011-4110 |
| Jessica Martin<br><br>8/19/08 to 3/23/09<br><br><u>Amend Contract</u><br><u>Amount:</u><br>Not to exceed: \$12,450<br><del>\$10,050</del> (Approved on<br>10/16/08) | Professional development<br>and coaching for language<br>arts teachers in grades 6-8.                          | John Adams         | 01-90121-0-11100-<br>10000-5802-011-4110 |

|   |   |                         |   |
|---|---|-------------------------|---|
| STAR, Inc.<br><br>1/6/09 to 4/30/09<br><br>Not to exceed:<br>\$11,899.80  | Hands on Science.<br>Supplemental programming<br>in physical, life and earth<br>sciences for grades 4 & 5.  | Franklin                | 01-90150-0-011100-<br>10000-5802-002-4020 |
| Ojai Foundation/<br>Center for Council<br>Training<br><br>12/5/08 to 6/19/09<br><br>Not to exceed:<br>\$20,182.50 | Offers students a platform to<br>express and listen to peers<br>and receive positive<br>feedback from group<br>counselors.  | Malibu<br>High          | 01-90141-0-11100-<br>10000-5802-010-4100  |
| Facing History and<br>Ourselves<br><br>7/01/08 to 6/30/09<br><br>Not to exceed: \$3,000                           | Supports district-wide use of<br>Facing History curricula<br>while continuing to support<br>the implementation and<br>growth of the Freshman<br>Seminar course at SAMOHI. | Educational<br>Services | 01-41100-0-11100-<br>21000-5802-035-1300  |
| Topanga Underground<br><br>11/19/08 to 6/30/10<br><br>Not to exceed: \$11,600                                     | Onsite Wastewater<br>Treatment System<br>Investigation at Malibu High<br>School   | Measure BB              | 21-00000-0-00000-<br>85000-5802-010-2600  |
| GeoConcepts, Inc.<br><br>1/16/09 to 6/30/10<br><br>Not to exceed: \$6,000   | Update geologic map relative<br>to existing septic systems,<br>monitoring wells, and<br>groundwater evaluation at<br>Malibu High School                                   | Measure BB              | 21-00000-0-00000-<br>85000-5802-010-2600  |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2008-2009

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2008-2009 school year. No child will be denied due to financial hardship.

| <b>School<br/>Grade<br/># students</b>         | <b>Destination<br/>Dates of Trip</b>  | <b>Principal/<br/>Teacher</b>    | <b>Cost<br/>Funding<br/>Source</b>                               | <b>Subject</b> | <b>Purpose<br/>Of Field Trip</b>   |
|--|---|----------------------------------|--|----------------|--|
| Cabrillo<br><br>5<br><br>56                    | Camp Hess Kramer<br>Malibu, CA<br><br>05/19/09 to<br>05/22/09                                   | Barry Yates/<br>Posey Rowland    | \$312.50 per<br>student by<br>parent donation<br>and fundraising | Science        | Annual science<br>enrichment supporting<br>the curriculum.   |
| Malibu<br>High<br>School<br><br>9-12<br><br>22 | New York City -<br>Columbia<br>University<br>(Journalism<br>Workshop)<br><br>3/17/09 to 3/22/09 | Mark Kelly/<br>Jennifer Miller   | \$1,200 per<br>student by<br>parent donation<br>and fundraising  | Journalism     | Columbia Scholastic<br>Press Association -<br>National gathering of<br>student editors and<br>faculty advisors in<br>journalism - numerous<br>workshops and sessions<br>to educate and inform. |
| Malibu<br>Middle<br>School<br><br>6<br><br>123 | Astrocamp,<br>Idyllwild, CA<br><br>3/2/09 to 3/4/09   | Mark Kelly/<br>Kathryn<br>DeHope | \$250 per<br>student by<br>parent donation<br>and fundraising    | Science        | Annual science<br>enrichment supporting<br>the curriculum.   |
| Samohi<br><br>9-12<br><br>19                   | Carnegie Hall, New<br>York City<br><br>4/10/09 to 4/13/09                                       | Hugo Pedroza/<br>Joni Swenson    | \$1,400 per<br>student by<br>parent donation<br>and fundraising  | Music          | The Samohi Chamber<br>Orchestra was invited<br>to play in the National<br>Band and Orchestra<br>Festival in New York.  |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: location and date(s) of the conference, account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

| <b><u>NAME</u></b><br><b>Site</b><br><b>Account Number</b><br><b>Fund – Resource Number</b>   | <b>CONFERENCE NAME</b><br><b>LOCATION</b><br><b>DATE (S)</b>  | <b>COST</b><br><b>ESTIMATE</b> |
|---|---|--------------------------------|
| <b><u>BOXER, Lorissa</u></b><br>Edison Elementary<br>01-91700-0-11100-10000-5200-001-4010<br>General Fund-<br><b>Resource:</b> COTSEN Family Foundation       | CUE<br>Palm Springs, CA<br>March 5 – 7, 2009  | \$195<br>+1 SUB                |
| <b><u>DIAZ, Aida</u></b><br>Ed Services<br>01-62860-0-47600-10000-5220-035-1300<br>General Fund-<br><b>Resource:</b> ELAP                                     | Coordinating Improvement Efforts-<br>Building Synergies<br>Burlingame, CA<br>February 8 – 10, 2009                  | \$800                          |
| <b><u>HO, Pat</u></b><br>Fiscal Services<br>01-00000-0-00000-73100-5220-051-2510<br>General Fund-<br><b>Function:</b> Conference & Travel                     | January 2009 Budget Perspective Workshop<br>Ontario, CA<br>January 14, 2009   | \$220                          |
| <b><u>HYATT, Virginia</u></b><br>Purchasing<br>21-00000-0-00000-85000-5220-050-2600<br>State School Building Fund-<br><b>Function:</b> Facilities/Acquisition | Green California Schools Summit<br>Anaheim, CA<br>December 8 – 10, 2008   | \$90                           |
| <b><u>KHIMANI, Ashraf</u></b><br>BB Office<br>21-00000-0-00000-85000-5220-050-2600<br>State School Building Fund-<br><b>Function:</b> Facilities/Acquisition  | LACOE Training<br>Downey, CA<br>12/4/08, 12/9/08, 1/6/09, 2/11/09,<br>3/4/09, 4/15/09 and 5/20/09                   | \$215                          |
| <b><u>PERRY, Stephanie</u></b><br>Personnel Commission<br>01-00000-0-00000-74000-5220-027-220<br>General Fund-<br><b>Function:</b> Personnel/Human Resources  | Western Region Intergovernmental<br>Personnel Assessment Council Training<br>San Diego, CA<br>January 27 – 30, 2009 | \$1,000                        |

|  |   |                 |
|--|---|-----------------|
| <u>PRUNIER, Sarah</u><br>Malibu High<br>01-73950-0-11100-10000-220-010-4100<br>General Fund-<br><b>Resource:</b> School & Library Impvmnt.               | Green California Schools Summit &<br>Exposition 2008<br>Pasadena, CA<br>December 8, 2008                                    | \$260<br>+1 SUB |
| <u>SOLIMAN, Thoraia</u><br>Purchasing<br>01-00000-0-00000-75300-5220-055-2550<br>General Fund-<br><b>Function:</b> Purchasing                            | CASBO<br>San Diego, CA<br>April 6-9, 2009   | \$2,500         |
| <u>SAMARGE-POWELL, Susan</u><br>Human Resources<br>01-73920-0-11100-21000-5220-035-1300<br>General Fund-<br><b>Resource:</b> Teacher Credentialing Block | Winter 2009 BTSA Cluster Meeting<br>Burbank, CA<br>February 17, 2009  | \$220           |
| <u>SIEMER, Deborah</u><br>Olympic High School<br>01-00000-0-32000-27000-5220-014-4140<br>General Fund-<br><b>Function:</b> School Administration         | The Pictorial Mathematics Professional<br>Development Series<br>Lawndale, CA<br>January 22, 2009                            | \$349           |
| <u>SUHD, Mike</u><br>Santa Monica High (ROP)<br>01-96352-0-71100-27000-5900-080-7800<br>General Fund<br><b>Resource:</b> ROP-Support                     | CITEC Industrial Technology Education<br>Professional Development Institute<br>Cathedral City, CA<br>December 12 – 13, 2008 | \$150           |

| <b>Adjustments</b><br>(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance) |  |  |
|---|--|--|
| <b>NONE</b>   |  |  |

| <b>Group Conference and Travel: In-State</b><br><i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>                        |  |                           |
|--|--|---------------------------|
| <u>ANDERSON, Tamara</u><br><u>ROSA, Lucy</u><br>Special Ed/District<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option   | PECS Basic Training<br>San Diego, CA<br>December 8 – 9, 2008   | \$750<br>TOTAL<br>+2 SUBS |
| <u>BISHOP, Shannon</u><br>+13 Additional Staff<br>Special ed/District<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option | Inside Out: What makes the person with<br>Aspergers or High functioning Autism Tick?<br>Orange County, CA<br>January 7, 2009 | \$2,000<br>TOTAL          |
| <u>BOONE, Larry</u><br><u>INIGUEZ, Jose</u><br>Santa Monica High<br>01-00000-0-11100-10000-5220-015-4150<br>General Fund-<br><b>Function:</b> Instruction                  | Creating a Pyramid of Intervention<br>Downey, CA<br>February 11 – 12, 2009 and<br>May 27 – 28, 2009                          | \$1,300<br>TOTAL          |

|  |  |                             |
|--|--|-----------------------------|
| <u>BRADY, Pam</u><br><u>MCLOUD, Shane</u><br>Personnel Commission<br>01-00000-0-00000-74000-5220-027-2270<br>General Fund-<br><b>Function:</b> Personnel/Human Resources     | California School Personnel Commissioners<br>Association Annual Conference<br>San Diego, CA<br>February 5 – 8, 2009                              | \$1,600<br>TOTAL            |
| <u>COX, Dan</u><br><u>SHAFEY, Mariane</u><br>ROP   | Teaching Strategies for Students w/Learning<br>Disabilities in the Career and Technical<br>Education Classroom<br>Downey, CA<br>October 22, 2008 | \$0<br>No Cost              |
| <u>CUNEO, Tim</u><br>+1 Board Member<br>District Office<br>01-00000-0-00000-71500-5220-020-1200<br>General Fund-<br><b>Function:</b> Superintendent                          | School Services of California: Governor's<br>Budget Workshop<br>Long Beach, CA<br>January 13, 2009   | \$350<br>TOTAL              |
| <u>DANNELLEY, Bekah</u><br>+11 Additional Staff<br>Special Ed/District<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option  | Improving Organizational Skills in<br>Students with Autism & Asperger<br>Costa Mesa, CA<br>January 8, 2009                                       | \$1,300<br>TOTAL            |
| <u>HELD, Pamela</u><br>+4 Additional Staff<br>Webster Elementary<br>01-73950-0-11100-10000-5220-008-4080<br>General Fund-<br><b>Resource:</b> School & Library Impvmnt.      | Green California School Summit<br>And Exposition 2008<br>Anaheim, CA<br>December 8, 2008   | \$585<br>TOTAL              |
| <u>LUONG, Theresa</u><br>+7 Additional Staff<br>Santa Monica High<br>01-00000-0-11100-10000-5220-015-1501<br>General Fund-<br><b>Function:</b> Instruction                   | CMC-SS Math Conference<br>Palm Springs, CA<br>November 7 – 8, 2008   | \$2,880<br>TOTAL<br>+7 SUBS |
| <u>MANNING, Marlyn</u><br>+2 Additional Staff<br>Special Ed/District<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option    | Introduction to Prompt Technique<br>San Diego, CA<br>January 8 – 10, 2009  | \$1,000<br>TOTAL            |
| <u>MURRAY, Brian</u><br>+14 Additional Staff<br>Special Ed/District<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option     | An Exploration of Prespective Taking<br>Abilities & Related Strategies<br>Costa Mesa, CA<br>January 9, 2009                                      | \$2,100<br>TOTAL            |
| <u>QUINE, Nicky</u><br><u>ANDREWS, Krystal</u><br>Special Ed/District<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option   | PECS Basic Training<br>Anaheim, CA<br>January 8 – 9, 2009  | \$750<br>TOTAL<br>+2 SUBS   |
| <u>STAUFFER, Aimee</u><br><u>MATTHEWS, Jennifer</u><br>Lincoln Middle<br>01-73950-0-11100-10000-5220-012-4120<br>General Fund-<br><b>Resource:</b> School & Library Impvmnt. | Overindulged Children and Conduct Disorder<br>Santa Monica, CA<br>December 9, 2008   | \$298<br>TOTAL              |

| <b>Out-of-State Conferences: Individual</b>   |   |         |
|---|---|---------|
| <u>ONAMI, Janice</u><br>CDS<br>12-52101-0-85000-10000-5210-070-2700<br>Child Development Fund-<br><b>Resource:</b> Head Start-Basic       | NHSA Annual Parent Training Conference<br>Atlanta, GA<br>December 13 – 18, 2008 | \$3,800 |
| <u>WOO, Angela</u><br>Adams Middle<br>01-73950-0-11100-10000-5220-011-4110<br>General Fund-<br><b>Resource:</b> School & Library Impvmnt. | The Midwest Clinic<br>Chicago, IL<br>December 16 – 19, 2008                     | \$90    |

| <b>Out-of-State Conferences: Group</b> |  |  |
|--|--|--|
| <b>NONE</b>                            |  |  |

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.05

It is recommended that the textbook listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**Environment, 4<sup>th</sup> Edition**, by Raven, Peter H. & Berg, Linda R. for grades 11 and 12 at Malibu High School. Adoption requested by John Cary.

**Linear Algebra And Its Applications, second edition**, by David C. Lay for grade 12 at Malibu High School. Adoption requested by Brian Corrigan

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: CONSOLIDATED APPLICATION - PART II

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the Consolidated Application, which must be submitted to the California Department of Education for the Santa Monica-Malibu Unified School District to receive funds for categorical programs.

COMMENT: The application is submitted in two parts for each school year of funding. Following Board approval, Part II is to be submitted by January 31, 2009, indicating the number of pupil participants and funding allocations for each program and school site. Federal guidelines also allow local non-profit private schools to participate with the public school district in federal programs. Participating eligible schools and allocations are included in Part II. The district is receiving the following funding for the 2008-2008 school year as part of the Consolidated Application:

**Federal Funds:**

**Entitlements**

Title I: \$1,156,503

A federal program to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging academic achievement standards and state academic assessments.

Title II Part A: Teacher Quality \$ 436,274

A federal program that increases student academic achievement through strategies such as improving teacher and principal quality through professional development and increasing the number of highly qualified teachers in the classroom and high qualified principals and assistant principals in the schools.

Title II Part D: Technology \$ N/A

A federal program providing formula funded grants for education technology based on the percentage of Title I funds received. Twenty five percent of the funding must be spent on professional development; the remainder must be spent to support using technology to enhance education in a manner consistent with the approved application. *Funding information is currently not available from the state.*

Title III: Program for LEP Students: \$ 136,325  
A federal program to provide supplementary programs and services to assist English Learners in acquiring English as well as achieving grade-level and graduation standards.

Title IV: Safe and Drug Free Schools: \$ 33,850  
A federal program providing funding to local educational agencies to prevent violence in and around schools; to prevent the illegal use of alcohol, tobacco and drugs; and to foster a safe and drug free learning environment that supports academic achievement.

Title V: Innovative Education Strategies: \$ N/A  
A federal program to develop and implement innovative education programs in order to improve school, student and teacher performance, including professional development activities and class size reduction programs.

**State Funds**

**Entitlements**

Economic Impact Aid (EIA): \$ 878,163  
A program supporting compensatory educational services for educationally disadvantaged students and services for English Learners.

Tobacco Use Prevention Education (TUPE): \$ 15,651  
A program providing funding for tobacco-specific student instruction, reinforcement activities, special events and cessation programs for students in grades four through eight. As a pre-requisite for receiving funds, school districts must have a fully implemented tobacco free school district board policy.

School Safety and Violence Prevention: \$ N/A  
A program providing funding to school districts maintaining grades eight through twelve to improve school safety or reduce violence among students. *Funding information is currently not available from the state.*

**Total Consolidated Funding:**

**\$2,656,766**

*(Continued on next page)*

**School Site Responsibilities:**

Each school is required to have a comprehensive school plan known as the Single Plan for Student Achievement describing strategies and activities to improve student achievement and meet district adopted standards through supplementary services provided by these programs. Each school receives an allocation of funding for school-based programs to fund effective, research-based programs to improve student achievement. Activities to support parent involvement must also be included. Services must be supplementary and may include additional support staff, such as specialist teachers, counselors, and instructional aides. Services may also include before/after school intersession classes, instructional materials, equipment, technology, professional development and conferences. Each school's School Site Council is required to provide input and recommend to the Board for approval the planned program activities and budgets as part of the Single Plan for Student Achievement. In addition, the Chief Academic Officer and Directors in Educational Services meet with each principal to insure compliance and proper expenditure of funds.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: COURSE APPROVAL - OLYMPIC HIGH SCHOOL

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the granting of elective credits for the following four courses to be offered at Olympic High School.

Comments: Olympic High School staff have developed the proposed classes to enhance the current course offerings available to students. Each of these classes addresses the development of specific knowledge, skills and attitudes to engage students and prepare them for graduation and beyond. The courses are elective in nature, and therefore, their credits will count towards graduation units. They will not fulfill any of the district-adopted graduation requirements, or required courses for admission to California's public universities ("a-g requirements").

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**COURSE:** *Success Skills*

**NUMBER OF CREDITS:** 5      **Duration:** One Semester

**DEPARTMENT:** English and Math

**COURSE OBJECTIVES/GOALS:** Participating students will:

- Learn basic English Language Arts and math skills;
- Demonstrate the ability to produce a well-written paper addressing a topic provided by the instructor;
- Demonstrate the ability to perform satisfactorily on the subtests of the California High School Exit Exam.

**COURSE DESCRIPTION/OVERVIEW:** This course is designed for students who have not passed the CAHSEE. Participating students will learn and acquire the skills needed to pass the English/ Language Arts and math subtests of the exam. The scope of the English Language Arts skills covered in this course includes: word analysis, comprehension, literary response, writing strategies, and writing conventions and applications. Basic skills in the mathematical strands of number sense, statistics, data analysis and probability, measurement and geometry, algebra and functions, and math reasoning are also covered in this course. Using CAHSEE prep textbooks and materials, students will be coached by English and math teachers to ensure mastery of skills and enhanced ability to pass the exit exam.

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**COURSE:** *Yoga*

**NUMBER OF CREDITS:** 5                      **Duration:** One Semester

**DEPARTMENT:** Physical Education

**COURSE OBJECTIVES/GOALS:** Participating students will:

- Learn the history of yoga from a cultural context, as well as in contemporary society;
- Demonstrate the ability to engage in yoga poses, stretches, and postures.

**COURSE DESCRIPTION/OVERVIEW:** This course is designed for students with or without previous knowledge of yoga. It focuses on the discipline of yoga as a vehicle for health and physical fitness. In the course, students will learn about yoga as a form of exercise, as they engage in, and learn the various poses and stretches. The scope and sequence of the course has been developed to build students' physical strength and mental focus.

-----

**COURSE:** *Jewelry*

**NUMBER OF CREDITS:** 5                      **Duration:** One Semester

**DEPARTMENT:** Art

**COURSE OBJECTIVES/GOALS:** Participating students will:

- Learn the history of beads and beading from a cultural context as well as in contemporary society;
- Demonstrate the ability to identify stones used in jewelry making;
- Demonstrate the ability to string, knot, and wire wrap in jewelry making;
- Demonstrate the ability to design and complete earring, necklace, bracelet, and bookmark projects.

**COURSE DESCRIPTION/OVERVIEW:** This course is designed for students with or without previous knowledge or experience with beading or in jewelry production. Students will learn the history of beads and beading, and will learn the skills needed to complete several projects. The course will address the creative and design talents of participating students.

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**COURSE:** *Sober Living*

**NUMBER OF CREDITS:** 5                      **Duration:** One Semester

**DEPARTMENT:** Health

**COURSE OBJECTIVES/GOALS:** Participating students will:

- Explore issues related to substance abuse;
- Learn the warning signs and downward spiral of the addiction process;
- Produce coherent well-reasoned essays in response to materials and discussions presented in class.

**COURSE DESCRIPTION/OVERVIEW:** This course is designed to focus on the real-life dangers of substance abuse. In addition to assigned readings, students will explore the dangers of addiction through interacting weekly with panels of speakers from Alcoholics Anonymous. The panelists will be recovered individuals, who will share their personal stories of addiction and the routes they took to recovery.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION  
01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU/ JANIE GATES

RE: 2008/2009 ADULT EDUCATION CENTER APPROVAL - COMMUNITY  
EDUCATION PROGRAM

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve Adult Education courses to be offered for the 2008/2009 school term under the Community Education Program. Community Education classes are funded by student fees and will be offered in the general subject areas of the Arts, Business, Dance, Exercise, Languages, Music, and Photography. Instructors to be hired will hold teaching credentials in the general subject area and will be processed by the Human Resources Department.

**Proposed Classes - Spring 2009**

**Watercolor Techniques**

- Wed, 6:30-8:30 pm, AEC Rm 6, G. Teixeira  
Beginning: 1/28-3/25/09 (#991019)  
Fee: \$100; Seniors (62+) \$90  
Intermediate: 4/1-6/10/09 (#991029)  
Fee: \$100; Seniors (62+) \$90  
Class is designed for the beginning painter as well as those who have previous painting experience. Through demonstrations and personal instruction, you will learn the basics of painting in an easy to follow process! Students purchase own supplies. Supplies needed: watercolor pads, brushes and paint (transparent watercolor and acrylic).

**Guitar - Beginning**

- Tues, 6:30-8:30 pm, AEC Rm Cafeteria, G. Teixeira  
1/27 - 3/24/09 (#992019)  
Fee: \$100; Seniors (62+) \$90  
Students will learn basic classical techniques and several simple pieces. After a few weeks students will be able to read guitar music and be able to play tunes with chords and arpeggios! Guitar Required.

**Guitar - Intermediate**

- Tues, 6:30-8:30 pm, AEC Rm Cafeteria, G. Teixeira  
3/31 - 6/9/09 (#992029)  
Fee: \$100; Seniors (62+) \$90  
Students will work on classical guitar techniques including scales, arpeggios and reading music. Student-chosen favorite pieces will be included. Guitar Required.



### **Digital Photography - Beginning**

- Wed, 7-9 pm, AEC Rm 11, R. Hartman  
(#993019) Fee: \$100; Seniors (62+) \$90  
Introduction to digital photography! Enjoy and improve your photography skills! Register early to guarantee your place!  
Feb 4, 11, 18, 25; March 4, 11, 18, 25  
Any kind of digital camera required!

### **Digital Photography - Intermediate**

- Wed, 7-9 pm, AEC Rm 11, R. Hartman  
(#993029) Fee: \$100; Seniors (62+) \$90  
Class is designed for the serious photographer who wants to strengthen their technical and creative photography skills.  
April 22, 29; May 6, 13, 20, 27; June 3, 10  
Any kind of digital camera required!

### **Copyright / Intellectual Property Law Seminar**

- Thurs, 7-9 pm, AEC Rm 3, R. Hartman  
(#995019) Fee: \$100; Seniors (62+) \$90  
What is a copyright? How do I obtain a copyright? Who can obtain a copyright? What works are protected by copyright? These questions and many more regarding protecting intellectual property will be answered! Bring your questions! May 13 & 20

### **Spanish for Parents of Spanish Learners**

- Tues, 4-5:30 pm, Edison Rm TBD, R. Street  
(#999023) Fee: \$150; Seniors (62+) \$135  
Specifically designed for parents of children attending the Edison Elementary Spanish Immersion Program. The program's curriculum is used to study written and spoken Spanish grammar and vocabulary, literature and music and gives parents the resources to help, encourage and understand their child's Spanish immersion experience. 1/27 - 3/24/09

### **General Community Education Program Policies:**

**Fee Policy:** Classes not meeting a minimum student enrollment to cover the cost of the class are subject to cancellation at anytime. Fees for classes in this category are determined by the number of sessions and an estimated number of enrolled students. Material fees, if any, are listed in the class description and are for additional instructional materials, which will be used directly by the student. There is no in-class payment of fees. Pay all fees in the Adult Education office.

**Refund Policy:** Refund form is available in the Adult Education Center office. Full refunds only on classes canceled. A \$ 5 processing fee is charged for all refunds prior to the first day of class meeting. After the first class meeting all refunds are prorated from the date received plus a \$ 10 processing fee. No refunds on textbooks or on one-meeting classes after they have been conducted.

**Senior Discount Policy:** Students 62 years or older qualify for a discount on registration fees. No senior discount on materials for any class. Proof of age may be requested.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JANIE GATES

RE: 2008/2009 ADULT EDUCATION CENTER APPROVAL - OLDER  
ADULTS

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the revised Adult Education courses to be offered for the 2008/2009 school term. A total of four courses were added to the original previously board approved course list. The added courses are specifically designed for active older adults. Courses offered are in the subject areas of Community, World, The Arts and Health and Fitness Literacy.

**Fine & Applied Arts / Literature**

**Drawing Basics 1 #660415**

- Tues, 4-6 pm, AEC Rm 6, J. West  
Materials Fee: \$5 per session  
This introductory course will help unlock the mysteries of drawing! Beginning with simple shapes and objects, soon you will be able to draw anything more realistically! Tools & materials will include pencil, charcoal, pastel, and ink.  
1/27 - 3/24/09

**Drawing Basics 2 #660425**

- Tues, 4-6 pm, AEC Rm 6, J. West  
Materials Fee: \$5 per session  
Take your beginning drawing skills to the next level! Learn to combine simple shapes and forms into more complex illustrations. The course will focus on capturing the human form in a realistic way culminating by working with a live model! Tools and materials will include pencil, charcoal, pastel, and ink. 3/31 - 6/9/09

**Drawing from Photos #660435**

- Wed, 4-6 pm, AEC Rm 6, K. Hall  
Materials Fee: \$15  
A fun and easy class on drawing from photos. You will be amazed at the pencil and pastel drawings you come out with to hang on your wall. No experience necessary. 1/28 - 3/25/09

### **Painting from Photos #660445**

- Wed, 4-6 pm, AEC Rm 6, K. Hall  
Materials Fee:\$20  
A fun and easy class on painting from photos. You will be amazed at the beautiful water-based oil paintings you'll want to hang on your wall. We'll use the old masters painting technique which is easy and fast (that's why they used it). No experience is necessary. 4/1 - 6/10/09

### **Mysteries #660455**

- Tues, 4-6 pm, AEC Rm 14, K. Hall  
Love mysteries? Each week we will read and discuss a whodunit by a different writer - Wilkie Collins, Agatha Christie, Dorothy Sayers, Dashiell Hammett, Raymond Chandler, Rex Stout, etc., (even some of the new ones like the foodie mysteries with recipes!) All semester

### **Great Writers & Artists Series 1 #660465**

- Thurs, 4-6 pm, AEC Rm 14, K. Hall  
Jane Austen and Mary Cassatt, masters of beauty and domesticity. Come and read Jane Austen's wonderful works starting with Pride and Prejudice. We'll discuss Sense and Sensibility and read the hilarious short novella, Lady Susan, out loud. We'll culminate with the incredible BBC version of Pride and Prejudice, popcorn and all! Mary Cassatt's beautiful paintings are added each week to make it a cultural feast. 1/26 - 3/27/09

### **Great Writers & Artists Series 2 #660475**

- Thurs, 4-6 pm, AEC Rm 14, K. Hall  
The Storytellers—Wm. Faulkner, Somerset Maugham and Vermeer. Each week we will read a new work from great yarnspinners, such as The Razor's Edge and The Moon and Sixpence (a loose story of Gauguin's life) from Maugham, and Spotted Horse, The Reivers, and Old Man from Faulkner. Maugham sailed all over the world on tramp steamers, passing the time making up stories about people he encountered. 3/30 - 6/12/09

### **Communication & World Topics**

#### **Fun & Games #660215**

- Wed, 6-8 pm, AEC Cafeteria, K. Hall  
Come and laugh and have fun playing games and meeting new people. Each week we will play a different game such as Liar's Dice, Charades, Spoons, Mah Jong, Two Truths and One Lie, Poker, Monopoly, Mystery Game with costumes and more. No experience necessary. All semester.

## **Historical & Current Perspectives #660315**

- Mon, 4-6 pm, AEC Rm 4, A. Fuller  
Students will have the opportunity to discuss historical and current events and participate in activities that will help foster mental alertness. All Semester.

COMMENTS: The list of courses represent course titles approved by the Department of Education, State of California. Only courses on the approved list may be used to generate ADA for which the district will be reimbursed. The list is not available in the electronic agenda. However, it is printed in the published agenda and is available for the public review in the Adult Education Office and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JUDY ABDO

RE: APPROVAL OF HEAD START PARENT GROUP BY-LAWS

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve the Head Start Parent Group By-Laws.

COMMENT: The Parent Group is an annually-elected body of current parent representatives, current parent alternates and community representatives, whose purpose is to share responsibility for overseeing the delivery of services to Head Start children and families.

The By-Laws have been provided to the board under separate cover. A copy of the bylaws is available for public viewing in the Superintendent's Office.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2008-2009

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2008-2009 as follows:

**NPS**

2008-2009 Budget 01-65000-0-57500-11800-5125-043-1400

| Nonpublic School/Agency | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|-------------------------|-------------|---------------------|-----------------|--------------------|
| Kayne Eras Center       | 12/22/94    | NPS                 | #49 - UC09232   | \$ 34,228          |

|  |              |
|--|--------------|
| Amount Budgeted NPS 08/09                  | \$ 1,500,000 |
| Prior Board Authorization as of 12/11/2008 | \$ 1,274,550 |
| Balance                                    | \$ 225,450   |
| Positive Adjustment (See Below)            | \$ 24,720    |
| Total Amount for these Contracts           | \$ 34,228    |
| Balance                                    | \$ 215,942   |

| Adjustment  |                       |                 |                          |                 |         |
|---|-----------------------|-----------------|--------------------------|-----------------|---------|
| NPS Budget 01-65000-0-57500-11800-5125-043-1400   |                       |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 1/05/09 |                       |                 |                          |                 |         |
| NPS   | Service Description   | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| Heritage Center   | Transportation to NPS | #12-UC09064     | R                        | \$ 1,200        |         |
| Aspen Ranch   | NPS                   | #4 - UC09056    | R                        | \$ 23,520       |         |

**NPA**

2008-2009 Budget 01-65000-0-57500-11800-5126-043-1400

| Nonpublic School/Agency | Student DOB | Service Description            | Contract Number | Cost Not to Exceed |
|-------------------------|-------------|--------------------------------|-----------------|--------------------|
| Believeability          | 10/19/97    | AT assessment & IEP attendance | #30 - UC09225   | \$ 1,070           |
| Believeability          | 1/10/94     | AT assessment & IEP attendance | #31- UC09217    | \$ 1,070           |
| Believeability          | 12/31/98    | AT assessment & IEP attendance | #32- UC9226     | \$ 1,070           |

|  |         |              |
|--|---------|--------------|
| Amount Budgeted NPA 08/09                |         | \$ 1,400,000 |
| Prior Board Authorization as of 12/11/08 |         | \$ 1,227,916 |
|  | Balance | \$ 172,084   |
| Positive Adjustment (See Below)          |         | \$ 31,078    |
| Total Amount for these Contracts         |         | \$ 3,210     |
|  | Balance | \$ 199,952   |

| Adjustment  |                     |                 |                             |                 |         |
|---|---------------------|-----------------|-----------------------------|-----------------|---------|
| NPA Budget 01-65000-0-57500-11800-5126-043-1400   |                     |                 |                             |                 |         |
| There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 1/05/09 |                     |                 |                             |                 |         |
| NPA   | Service Description | Contract Number | Reduce (R)<br>Eliminate (E) | Adjusted Amount | Comment |
| Alpha Vista Services, Inc.  | Speech Therapy      | #20-UC09131     | R                           | \$ 31,078       |         |

#### NPA PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11800-5125043-1400

| Nonpublic School/Agency | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|-------------------------|-------------|---------------------|-----------------|--------------------|
|                         |             |                     |                 |                    |

|  |                    |
|--|--------------------|
| Amount Budgeted NPA Pre School 08/09     | \$ 100,000         |
| Prior Board Authorization as of 12/11/08 | \$ 120,460         |
|  | Balance \$ -20,460 |
| Total Amount for these Contracts         | \$ 0               |
|  | Balance \$ -20,460 |

#### Instructional Consultants

2008-2009 Budget 01-65000-0-57500-11900-5802-043-1400

| Instructional Consultant              | Student DOB | Service Description  | Contract Number | Cost Not to Exceed |
|---------------------------------------|-------------|----------------------|-----------------|--------------------|
| Dr. Dana Chidekel - contract increase | 2/9/1991    | IEP attendance       | #25-UC09130     | \$ 1,200           |
| Shiksha Hingorani - contract increase | Various     | Occupational Therapy | #26-UC09134     | \$ 75,979          |
| Carol Atkins                          | 10/31/90    | CAPD Assessment      | #44-UC09230     | \$ 897             |
| Carol Atkins                          | 4/18/93     | CAPD Assessment      | #45-UC09231     | \$ 1,070           |

|   |                     |
|---|---------------------|
| Amount Budgeted Instructional Consultants 08/09 | \$ 310,000          |
| Prior Board Authorization as of 12/11/08        | \$ 436,617          |
|   | Balance \$- 126,617 |
| Positive Adjustment (See Below)                 | \$ 0                |
| Total Amount for these Contracts                | \$ 18,400           |
|   | Balance \$ -145,017 |



| Adjustment  |                     |                 |                          |                 |         |
|---|---------------------|-----------------|--------------------------|-----------------|---------|
| Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400   |                     |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2008-09 in the amount of \$ as of 1/15/09 |                     |                 |                          |                 |         |
| Instructional Consultant  | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
|   |                     |                 |                          |                 |         |

#### Instructional Consultants -INFANT

2008-2009 Budget 01-65000-0-57100-11900-5802-043-1400

| Nonpublic School/Agency | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|-------------------------|-------------|---------------------|-----------------|--------------------|
|                         |             |                     |                 |                    |

|   |    |        |
|---|----|--------|
| Amount Budgeted Instructional Consult-Infants 08/09 | \$ | 15,000 |
| Prior Board Authorization as of 12/11/08            | \$ | 15,000 |
| Balance   | \$ | 0      |
| Total Amount for these Contracts                    | \$ | 4,130  |
| Balance   | \$ | -4,130 |

#### Instructional Consultants -PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11900-5802-043-1400

| Nonpublic School/Agency | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|-------------------------|-------------|---------------------|-----------------|--------------------|
|                         |             |                     |                 |                    |

|   |    |         |
|---|----|---------|
| Amount Budgeted Instruct Consult-Pre School 08/09 | \$ | 175,000 |
| Prior Board Authorization as of 12/11/08          | \$ | 53,220  |
| Balance   | \$ | 121,780 |
| Total Amount for these Contracts                  | \$ | 0       |
| Balance   | \$ | 121,780 |

#### Non-Instructional Consultants

2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

| Non-Instructional Consultant | Student DOB | Service Description   | Contract Number | Cost Not to Exceed |
|------------------------------|-------------|-----------------------|-----------------|--------------------|
| Parent Reimbursement         | 9/23/93     | Transportation to NPS | #12 - UC09227   | \$ 1,200           |
| Parent Reimbursement         | 1/13/92     | Transportation to NPS | #13 - UC09228   | \$ 1,530           |

|   |            |
|---|------------|
| Amount Budgeted Non-Instructional Consultants 08/09 | \$ 144,000 |
| Prior Board Authorization as of 12/11/08            | \$ 116,360 |
| Balance   | \$ 27,640  |
| Positive Adjustment (See Below)                     | \$ 0       |
| Total Amount for these Contracts                    | \$ 2,730   |
| Balance   | \$ 24,910  |

| Adjustment  |                     |                 |                          |                 |         |
|---|---------------------|-----------------|--------------------------|-----------------|---------|
| Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400   |                     |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2008-09 in the amount of \$ as of 1/15/2009 |                     |                 |                          |                 |         |
| Instructional Consultant  | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
|   |                     |                 |                          |                 |         |

#### Legal

2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

| Legal Contractor                      | Service Description | Contract Number | Cost Not to Exceed |
|---------------------------------------|---------------------|-----------------|--------------------|
| Littler Mendelson - contract increase | Legal Services      | #4 - UC09115    | \$ 200,000         |
| Fagan, Friedman & Fulfroft            | Legal Services      | #3 - UC09114    | \$ 25,000          |

|  |             |
|--|-------------|
| Amount Budgeted Legal Services 08/09     | \$ 200,000  |
| Prior Board Authorization as of 12/11/08 | \$ 497,500  |
| Balance                                  | \$ -297,000 |
| Adjustments for this period              | \$ 10,000   |
|  | \$ -287,000 |
| Total Amount for these Contracts         | \$ 225,000  |
| Balance                                  | \$ -512,000 |

| Adjustment  |                     |                 |                          |                 |         |
|---|---------------------|-----------------|--------------------------|-----------------|---------|
| Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400   |                     |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2008-09 in the amount of \$ as of 1/15/2009 |                     |                 |                          |                 |         |
| Instructional Consultant  | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| Atkinson, Andelson, Loya, Rudd & Romo   | Legal Services      | #1 - UC09112    | R                        | \$ 10,000       |         |

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2008-2009

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from December 1, 2008, through January 8, 2009, for fiscal /09.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2008/2009

RECOMMENDATION NO. A.13

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$43,576.98 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2008-2009 income and appropriations by \$43,326.98 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

BOE Date: 01/15/09

Current Gifts and Donations 2008/2009

| School/Site<br>Account Number                                      | Gift<br>Amount   | Equity Fund<br>15% Contrib.   | In-kind<br>Value | Donor  | Purpose  |
|--|--|---|------------------|--|--|
| <b>JAMS</b><br>01-90120-0-00000-00000-8699-011-0000                | \$ 14,647.50<br>\$ 10,000.00<br>\$ 425.00<br>\$ 126.00<br>\$ 56.10   | \$ -<br>\$ -<br>\$ 75.00<br>\$ -<br>\$ 9.90                                       |                  | Various Parents<br>Santa Monica Science Magnet<br>Metro Calvary Chapel<br>Edison Gifts<br>Coca Cola Bottling Company   | Field Trip<br>Field Trip<br>General Supplies and Materials<br>Field Trip<br>General Supplies and Materials   |
| <b>Adult Education</b><br>11-90120-0-00000-00000-8699-090-0000     |  |   |                  |  |  |
| <b>Alternative (SMASH)</b><br>01-90120-0-00000-00000-8699-009-0000 |  |   |                  |  |  |
| <b>Cabrillo</b><br>01-90120-0-00000-00000-8699-017-0000            |  |   |                  |  |  |
| <b>CDS</b><br>12-90120-0-00000-00000-8699-070-0000                 |  |   |                  |  |  |
| <b>Edison</b><br>01-90120-0-00000-00000-8699-001-0000              |  |   |                  |  |  |
| <b>Franklin</b><br>01-90120-0-00000-00000-8699-002-0000            |  |   |                  |  |  |
| <b>Grant</b><br>01-90120-0-00000-00000-8699-003-0000               |  |   |                  |  |  |
| <b>Lincoln</b><br>01-90120-0-00000-00000-8699-012-0000             |  |   |                  |  |  |
| <b>Malibu High School</b><br>01-90120-0-00000-00000-8699-010-0000  | \$ 4,360.00<br>\$ 805.00<br>\$ 789.92<br>\$ 680.00<br>\$ 500.00<br>\$ 471.24<br>\$ 440.00<br>\$ 165.00<br>\$ 165.00<br>\$ 110.00 | \$ -<br>\$ -<br>\$ 139.39<br>\$ -<br>\$ -<br>\$ -<br>\$ -<br>\$ -<br>\$ -<br>\$ - |                  | Malibu High School PTSA<br>Various<br>Various Donors<br>Various Students<br>Exxon Mobil Corporation<br>White Studios<br>Master Swim Students<br>Marine Biology Students<br>Student Funds<br>Various Students | General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials |
| <b>McKinley</b><br>01-90120-0-00000-00000-8699-004-0000            |  |   |                  |  |  |

BOE Date: 01/15/09

Current Gifts and Donations 2008/2009

| School/Site<br>Account Number   | Gift<br>Amount  | Equity Fund<br>15% Contrib.          | In-kind<br>Value | Donor   | Purpose  |
|---|---|--------------------------------------|------------------|---|--|
| <b>Muir</b><br>01-90120-0-00000-00000-8699-005-0000                           | \$ 1,055.83   | \$ 186.32                            |                  | Various   | Equipment  |
| <b>Olympic HS</b><br>01-90120-0-00000-00000-8699-014-0000                     |   |                                      |                  |   |  |
| <b>Rogers</b><br>01-90120-0-00000-00000-8699-006-0000                         | \$ 600.00   | \$ -                                 |                  | Heal the Bay  | Field Trip   |
| <b>Roosevelt</b><br>01-90120-0-00000-00000-8699-007-0000                      |   |                                      |                  |   |  |
| <b>Samohi</b><br>01-90120-0-00000-00000-8699-015-0000                         | \$ 1,046.00<br>\$ 918.00<br>\$ 895.00<br>\$ 757.00<br>\$ 384.00 | \$ -<br>\$ -<br>\$ -<br>\$ -<br>\$ - | \$ -             | Various<br>Various<br>Various<br>Various<br>Various<br>Winter Hoffman   | General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials<br>Salvaged 1980 Mercedes-Auto Shop |
| <b>Barnum Hall</b><br>01-91150-0-00000-00000-8699-015-0000                    |   |                                      |                  |   |  |
| <b>Pt. Dume Marine Science</b><br>01-90120-0-00000-00000-8699-019-0000        |   |                                      |                  |   |  |
| <b>Webster</b><br>01-90120-0-00000-00000-8699-008-0000                        |   |                                      |                  |   |  |
| <b>Others:</b>  |   |                                      |                  |   |  |
| <b>Superintendent's Office</b><br>01-90120-0-00000-00000-8699-020-0000        |   |                                      |                  |   |  |
| <b>Educational Services</b><br>-<br>-<br>01-90120-0-00000-00000-8699-030-0000 | \$ 3,404.80<br>\$ 114.98  | \$ -<br>\$ -                         | \$ 250.00        | Educational Development Center<br>Various Music Parents<br>Cheryl Clark | General Supplies and Materials<br>General Supplies and Materials<br>3/4 Violin   |
| <b>Student &amp; Family Services</b><br>01-90120-0-00000-00000-8699-040-0000  |   |                                      |                  |   |  |
| <b>Special Education</b><br>01-90120-0-00000-00000-8699-044-0000              |   |                                      |                  |   |  |
| <b>Information Services</b><br>01-90120-0-00000-00000-8699-054-0000           |   |                                      |                  |   |  |
| <b>Food and Nutrition Services</b><br>01-90120-0-00000-00000-8699-057-0000    |   |                                      |                  |   |  |
| <b>District</b><br>01-90120-0-00000-00000-8699-090-0000                       |   |                                      |                  |   |  |
| <b>TOTAL</b>  | <b>\$ 42,916.37</b>   | <b>\$ 410.61</b>                     | <b>\$ 250.00</b> |   |  |

BOE Date: 01/15/09

## Current Gifts and Donations 2008/2009

| School/Site<br>Account Number   | Y-T-D<br>Adjusted<br>Gift Total | Current<br>Gift<br>Amount | Equity Fund<br>15% Contrib. | Cumulative<br>Gift Amount | Y-T-D<br>In-Kind Value   | Current<br>In-Kind<br>Value | Cumulative<br>In-Kind<br>Value |
|---|---------------------------------|---------------------------|-----------------------------|---------------------------|--------------------------|-----------------------------|--------------------------------|
| <b>JAMS</b><br>01-90120-0-00000-00000-8699-011-0000   | \$ 235,905.24                   | \$ 25,254.60              | \$ 84.90                    | \$ 261,244.74             | \$ 4,950.00<br>\$ 100.00 |                             | \$ 4,950.00<br>\$ 100.00       |
| <b>Adult Education</b><br>11-90120-0-00000-00000-8699-090-0000  | \$ 3,423.22                     |                           |                             | \$ 3,423.22               |                          |                             |                                |
| <b>Alternative (SMASH)</b><br>01-90120-0-00000-00000-8699-009-0000  |                                 |                           |                             |                           |                          |                             |                                |
| <b>Cabrillo</b><br>01-90120-0-00000-00000-8699-017-0000   | \$ 81,419.90                    |                           |                             | \$ 81,419.90              | \$ 13,329.26             |                             | \$ 13,329.26                   |
| <b>CDS</b><br>12-90120-0-00000-00000-8699-070-0000  | \$ 1,384.67                     |                           |                             | \$ 1,384.67               | \$ 5,113.00              |                             | \$ 5,113.00                    |
| <b>Edison</b><br>01-90120-0-00000-00000-8699-001-0000   | \$ 64,489.36                    |                           |                             | \$ 64,489.36              | \$ 200.00                |                             | \$ 200.00                      |
| <b>Franklin</b><br>01-90120-0-00000-00000-8699-002-0000   | \$ 1,268.17                     |                           |                             | \$ 1,268.17               |                          |                             |                                |
| <b>Grant</b><br>01-90120-0-00000-00000-8699-003-0000  | \$ 3,529.46                     |                           |                             | \$ 3,529.46               | \$ 65.88                 |                             | \$ 65.88                       |
| <b>Lincoln</b><br>01-90120-0-00000-00000-8699-012-0000  | \$ 43,247.03                    |                           |                             | \$ 43,247.03              |                          |                             |                                |
| <b>Malibu High School</b><br>01-90120-0-00000-00000-8699-010-0000<br><b>Malibu Shark Fund - Resource #90141</b> | \$ 114,753.40                   | \$ 8,486.16               | \$ 139.39                   | \$ 123,378.95             |                          |                             |                                |
| <b>McKinley</b><br>01-90120-0-00000-00000-8699-004-0000   | \$ 86,663.30                    |                           |                             | \$ 86,663.30              |                          |                             |                                |
| <b>Muir</b><br>01-90120-0-00000-00000-8699-005-0000   | \$ 63,249.05                    | \$ 1,055.83               | \$ 186.32                   | \$ 64,491.20              |                          |                             |                                |
| <b>Olympic HS</b><br>01-90120-0-00000-00000-8699-014-0000   | \$ 7,166.16                     |                           |                             | \$ 7,166.16               |                          |                             |                                |
| <b>Rogers</b><br>01-90120-0-00000-00000-8699-006-0000   | \$ 84,100.85                    | \$ 600.00                 | \$ -                        | \$ 84,700.85              | \$ 150.00                |                             | \$ 150.00                      |
| <b>Roosevelt</b><br>01-90120-0-00000-00000-8699-007-0000  | \$ 138,863.03                   |                           |                             | \$ 138,863.03             | \$ 100.00                |                             | \$ 100.00                      |
| <b>Samohi</b><br>01-90120-0-00000-00000-8699-015-0000   | \$ 150,586.17                   | \$ 4,000.00               | \$ -                        | \$ 154,586.17             | \$ 5,475.00<br>\$ 100.00 |                             | \$ 5,475.00<br>\$ 100.00       |
| <b>Pt. Dume Marine Science</b><br>01-90120-0-00000-00000-8699-019-0000  | \$ 156,306.20                   |                           |                             | \$ 156,306.20             |                          |                             |                                |
| <b>Webster</b><br>01-90120-0-00000-00000-8699-008-0000  | \$ 12,670.00                    |                           |                             | \$ 12,670.00              |                          |                             |                                |



BOE Date: 01/15/09

Current Gifts and Donations 2008/2009

| School/Site<br>Account Number  | Y-T-D<br>Adjusted<br>Gift Total | Current<br>Gift<br>Amount | Equity Fund<br>15% Contrib.           | Cumulative<br>Gift Amount | Y-T-D<br>In-Kind Value          | Current<br>In-Kind<br>Value | Cumulative<br>In-Kind<br>Value |
|--|---------------------------------|---------------------------|---------------------------------------|---------------------------|---------------------------------|-----------------------------|--------------------------------|
| <b>ALL OTHER LOCATIONS:</b>  |                                 |                           |                                       |                           |                                 |                             |                                |
| <b>Superintendent's Office</b><br>01-90120-0-00000-00000-8699-020-0000             | \$ 50,000.00                    |                           |                                       | \$ 50,000.00              |                                 |                             |                                |
| <b>Educational Services</b><br>01-90120-0-00000-00000-8699-030-0000                | \$ 243,866.83                   | \$ 3,519.78               |                                       | \$ 247,386.61             | \$ 23,920.00                    | \$ 250.00                   | \$ 24,170.00                   |
| <b>Student and Family Support Services</b><br>01-90120-0-00000-00000-8699-041-0000 | \$ 325.00                       |                           |                                       | \$ 325.00                 |                                 |                             |                                |
| <b>Special Education</b><br>01-90120-0-00000-00000-8699-044-0000                   | \$ 1,000.00                     |                           |                                       | \$ 1,000.00               |                                 |                             |                                |
| <b>Information Services</b><br>01-90120-0-00000-00000-8699-054-0000                | \$ 2,000.00                     |                           |                                       | \$ 2,000.00               |                                 |                             |                                |
| <b>District</b><br>01-90120-00000-0-00000-8699-090-0000                            |                                 |                           |                                       |                           |                                 |                             |                                |
| <b>Food &amp; Nutrition Services</b><br>01-90120-0-00000-00000-8699-070-0000       | \$ 9,207.84                     |                           |                                       | \$ 9,207.84               |                                 |                             |                                |
| <b>TOTAL GIFTS</b>   | <b>\$1,555,424.88</b>           | <b>\$ 42,916.37</b>       | <b>\$ 410.61</b>                      | <b>\$1,598,751.86</b>     | <b>\$ 53,503.14</b>             | <b>\$ 250.00</b>            | <b>\$ 53,753.14</b>            |
|  |                                 |                           |                                       |                           |                                 |                             |                                |
|  |                                 |                           | Total Equity<br>Fund<br>15% Contribs. |                           |                                 |                             |                                |
| <b>Total Cash Gifts for District:</b>  |                                 | <b>\$ 42,916.37</b>       | <b>\$ 410.61</b>                      |                           | <b>Total In-Kind<br/>Gifts:</b> | <b>\$ 250.00</b>            |                                |

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / SALLY CHOU / TOM WHALEY

RE: PERMIT TO USE CIVIC AUDITORIUM FACILITIES

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Permit #6377, agreement with the City of Santa Monica for the use of the authorized premises of the Santa Monica Civic Auditorium for a total fee not to exceed \$12,000. This fee includes estimated equipment, labor, and services provided by the Civic Auditorium.

FUNDING INFORMATION

Source: General Fund Restricted - Gifts

Budgeted: Yes

Account Number: 01-90120-0-17300-10000-5630-030-1300

Description: Lease-Rental/Stairway-Gift/Curriculum

BACKGROUND INFORMATION

This agreement is made between the City of Santa Monica ("the City") and the Santa Monica-Malibu Unified School District ("Permittee") for Stairway of the Stars event at the Civic Auditorium.

To use and occupy the authorized premises described below, on the date(s) and time(s) described, for the activities and at the rental described as follows:

EVENT TITLE: **STAIRWAY OF THE STARS**

AUTHORIZED PREMISES: Main Hall, Lobby and East Wing

| DAY       | DATE    | TIME              | ACTIVITY          | RENTAL |
|-----------|---------|-------------------|-------------------|--------|
| Wednesday | 3/25/09 | 12:00-8:00pm      | Move-in/Rehearsal | Waived |
| Thursday  | 3/26/09 | 8:00-3:00pm       | Rehearsal         |        |
| Thursday  | 3/26/09 | 7:30-10:30pm      | Event             | Waived |
| Friday    | 3/27/09 | 7:30-10:30pm      | Event             | Waived |
| Friday    | 3/27/09 | 10:30 pm-midnight | Move-out          |        |

**Total Base Rental**

**\$WAIVED**

**Event Time:** Thursday and Friday, March 26 & 27, 2009 at 7:30 p.m.

A copy of contract is available in the Superintendent's Office, Fiscal Services, Insurance Office, and Educational Services (VAPA Department).

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AMENDMENT FOR BID #9.07 - ORGAN CHAMBER MODIFICATION  
AND INSTALLATION - CHANGE ORDER #1 - JENN MATT

RECOMMENDATION NO. A.15

It is recommended that the Board of Education authorize Change Order #1 as an amendment for Bid #9.07 - Organ Chamber Modification and Installation, to Jenn Matt in an amount not to exceed \$6,700, for a total contract amount of \$74,520.00.

Funding Information

Budgeted: Yes

Fund: 01

Source: General Fund

Account Number: 01-91150-0-00000-85000-6200-015-2550

Description: Restore Barnum Hall

COMMENTS: Change Order #1 represents the work listed below, and includes all materials and labor:

|                          |              |
|--------------------------|--------------|
| Original Contract Amount | \$ 67,820.00 |
| Change Order #1          | \$ 6,700.00  |
| Total Contract Amount    | \$ 74,520.00 |

1. Seal floor in the chamber
2. Install boxes and network receptacle on 1.5" pipe
3. Install new 12" duct
4. Install new electrical outlet in space below the West Chamber
5. Install 2 1.5" sleeves in the west chamber
6. Patch and paint
7. Add 2 of new 10" duct in the east chamber

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #6 FOR INCREASED SCOPE -  
ARCHITECTURAL SERVICES FOR CABRILLO ELEMENTARY SCHOOL  
SAFETY AND SECURITY PROJECT - HMC - MEASURE "BB"  
PROJECTS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve Contract Amendment #6 with HMC Architects to provide architectural services for the safety and security project at Cabrillo Elementary School, in an amount not to exceed \$10,304 for a total contract amount of \$4,897,752.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-017-2600

Description: Consultant Services

COMMENTS: On November 6, 2008, the Board of Education approved the recommended safety and security projects identified by the safety team (Recommendation No. A.28). On December 11, 2008, architectural services were approved for all the safety projects except for Cabrillo and Webster.

District staff performed a comprehensive survey in order to identify the most critical safety and security needs District-wide. A safety team made up of law enforcement representatives, District staff and community members reviewed each school site and developed recommendations. The following critical needs were identified at the Cabrillo ES site:

- School perimeter at Morningview Drive is not configured to effectively control entry
- Kindergarten classrooms have doors not within the controlled perimeter of the school site

The recommended Safety and Security project reconfigures the main entry and will improve supervision, safety and security and allow expanded use of the front yard.

The proposed fees for architectural services for this project are \$10,304, including architectural services for the following phases: Design Development, Construction Documents, DSA Approval, Bid and Award, Construction Administration, and Closeout and Warranty. An allowance for anticipated reimbursable expenses is also included.

|   |             |
|---|-------------|
| ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)     | \$961,327   |
| CONTRACT AMENDMENT #1 (Cabrillo SDC-IS)               | \$87,995    |
| CONTRACT AMENDMENT #2 (FF&E Standards)                | \$92,400    |
| CONTRACT AMENDMENT #3 (DD/CD/CA)                      | \$3,562,894 |
| CONTRACT AMENDMENT #4 (Pt. Dume/Webster Safety Proj.) | \$157,688   |
| CONTRACT AMENDMENT #5 (Malibu HS Public Hearing/EIR)  | \$25,144    |
| CONTRACT AMENDMENT #6 (Cabrillo Safety Proj.)         | \$10,304    |
| TOTAL CONTRACT AMOUNT                                 | \$4,897,752 |

A Master Architectural Agreement has been approved and signed by HMC Architects. Fee schedules for the DD/CD/CA services for Cabrillo ES will be added to the Master Agreement to complete this project.

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #7 FOR INCREASED SCOPE -  
ARCHITECTURAL SERVICES FOR WEBSTER ELEMENTARY SCHOOL  
SAFETY AND SECURITY PROJECT - HMC - MEASURE "BB"  
PROJECTS

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve Contract Amendment #7 with HMC Architects to provide architectural services for the safety and security project at Webster Elementary School, in an amount not to exceed \$62,344 for a total contract amount of \$4,960,096.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-008-2600

Description: Consultant Services

COMMENTS: On November 6, 2008, the Board of Education approved the recommended safety and security projects identified by the safety team (Recommendation No. A.28). On December 11, 2008, architectural services were approved for all the safety projects except for Cabrillo and Webster.

District staff performed a comprehensive survey in order to identify the most critical safety and security needs District-wide. A safety team made up of law enforcement representatives, District staff and community members reviewed each school site and developed recommendations. The following critical needs were identified at the Webster ES site:

- School perimeter at Cafetorium entry is not configured to effectively control entry
- Drop-off, pick-up and parking on Winter Canyon Road is congested and lacks a pedestrian route to school entry
- Improvements to existing parking lot off Civic Center Way are required to reduce congestion on Winter Canyon Road

The recommended Safety and Security project provides new fences and gates, reconfigures the drop-off/pick-up area and improves the parking lot and will improve supervision, safety and security.

The proposed fees for architectural services for this project are \$31,200, including architectural services for the following phases: Design Development, Construction Documents, DSA Approval, Bid and Award, Construction Administration, and Closeout and Warranty. An allowance for anticipated reimbursable expenses is also included.

|   |             |
|---|-------------|
| ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)         | \$961,327   |
| CONTRACT AMENDMENT #1 (Cabrillo SDC-IS)                   | \$87,995    |
| CONTRACT AMENDMENT #2 (FF&E Standards)                    | \$92,400    |
| CONTRACT AMENDMENT #3 (DD/CD/CA)                          | \$3,562,894 |
| CONTRACT AMENDMENT #4 (Pt. Dume/Webster Safety Proj.)     | \$157,688   |
| CONTRACT AMENDMENT #5 (Malibu HS Public Hearing/EIR)      | \$25,144    |
| CONTRACT AMENDMENT #6 (Cabrillo Safety Proj.)(Item A.16)  | \$10,304    |
| CONTRACT AMENDMENT #7 (Webster Safety & Security Project) | \$62,344    |
| TOTAL CONTRACT AMOUNT                                     | \$4,960,096 |

A Master Architectural Agreement has been approved and signed by HMC Architects. Fee schedules for the DD/CD/CA services for Webster ES will be added to the Master Agreement to complete this project.

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #8 FOR INCREASED SCOPE -  
ARCHITECTURAL SERVICES FOR CABRILLO ELEMENTARY SCHOOL  
SEPTIC STUDY - HMC - MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve Contract Amendment #8 with HMC Architects to provide a study of the existing septic system at Cabrillo Elementary, in an amount not to exceed \$21,647 for a total contract amount of \$4,981,743.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-017-2600

Description: Consultant Services

COMMENTS: As a result of the Coastal Development Permit process at the Malibu MS/HS Measure BB project, a study of the existing septic system at Cabrillo is required in order to comply with the permit guidelines of the Regional Water Quality Control Board (RWQCB). As the Cabrillo and Malibu HS campuses are adjacent to each other with a total of 9 septic systems, it is necessary to review all the individual systems as an integrated unit.

This Contract Amendment #8, for \$21,647, is for the architectural and engineering services to study and determine the capacity and integrity of the existing septic system at Cabrillo as it relates to the septic system integration to the Malibu MS/HS site. The revised contract total will be \$4,918,743.

*(Continued on next page)*



|  |             |
|--|-------------|
| ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)        | \$961,327   |
| CONTRACT AMENDMENT #1 (Cabrillo SDC-IS)                  | \$87,995    |
| CONTRACT AMENDMENT #2 (FF&E Standards)                   | \$92,400    |
| CONTRACT AMENDMENT #3 (DD/CD/CA)                         | \$3,562,894 |
| CONTRACT AMENDMENT #4 (Pt. Dume/Webster Safety Proj.)    | \$157,688   |
| CONTRACT AMENDMENT #5 (Malibu HS Public Hearing/EIR)     | \$25,144    |
| CONTRACT AMENDMENT #6 (Cabrillo Safety Proj.)(Item A.16) | \$10,304    |
| CONTRACT AMENDMENT #7 (Webster Safety Proj.)(Item A.17)  | \$62,344    |
| CONTRACT AMENDMENT #8 (Cabrillo Septic Study)(Item A.18) | \$21,647    |
| TOTAL CONTRACT AMOUNT                                    | \$4,981,743 |

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #9 FOR INCREASED SCOPE -  
ARCHITECTURAL SERVICES FOR MALIBU HS - HMC - MEASURE  
"BB" PROJECTS

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve Contract Amendment #9 with HMC Architects to provide architectural services to add a right turn lane at the entry to Malibu HS, in an amount not to exceed \$68,256 for a total contract amount of \$5,049,999.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-010-2600

Description: Consultant Services

COMMENTS: After discussions with the design professionals, the CEQA consultant, City of Malibu representatives, and input from the public meetings held to discuss parking and traffic at Malibu High School, a recommendation was made to increase the width of the street to include a right turn lane into the school site in order to reduce the traffic gridlock during drop-off and pick-up on Morning View Drive.

This Contract Amendment #9, for \$68,256, is for the architectural and engineering services to add a right turn lane to Morning View Drive from Merritt Drive to, and including the first driveway to the school parking lot at the Malibu HS site. The revised contract total will be \$5,049,999.

*(Continued on next page)*

|  |             |
|--|-------------|
| ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)        | \$961,327   |
| CONTRACT AMENDMENT #1 (Cabrillo SDC-IS)                  | \$87,995    |
| CONTRACT AMENDMENT #2 (FF&E Standards)                   | \$92,400    |
| CONTRACT AMENDMENT #3 (DD/CD/CA)                         | \$3,562,894 |
| CONTRACT AMENDMENT #4 (Pt. Dume/Webster Safety Proj.)    | \$157,688   |
| CONTRACT AMENDMENT #5 (Malibu HS Public Hearing/EIR)     | \$25,144    |
| CONTRACT AMENDMENT #6 (Cabrillo Safety Proj.)(Item A.16) | \$10,304    |
| CONTRACT AMENDMENT #7 (Webster Safety Proj.)(Item A.17)  | \$62,344    |
| CONTRACT AMENDMENT #8 (Cabrillo Septic Study)(Item A.18) | \$21,647    |
| CONTRACT AMENDMENT #9 (Malibu right turn lane)           | \$68,256    |
| TOTAL CONTRACT AMOUNT                                    | \$5,049,999 |

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #10 FOR INCREASED SCOPE -  
ARCHITECTURAL SERVICES FOR MALIBU HIGH SCHOOL - HMC -  
MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve Contract Amendment #10 with HMC Architects to provide architectural services for fire protection design at Malibu HS, in an amount not to exceed \$25,991 for a total contract amount of \$5,075,990.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-010-2600

Description: Consultant Services

COMMENTS: In December 2007, the Division of the State Architect (DSA) issued Bulletin 07-04 announcing their intentions to issuing Stop Work Orders for Automatic Fire Sprinkler Systems (AFSS) that are being installed without approved plans. As AFSS design has traditionally been a design-build package completed by the contractor and submitted to DSA as a deferred submittal, this service is normally excluded from the scope of architectural services for the Measure BB projects.

District staff recognized that including the design of the AFSS in the original DSA submittal is not only preferred by DSA, but could also potentially avoid major delays during construction and assist with timely DSA close-out. Therefore, District Staff requested a fee proposal from HMC for this additional scope.

This Contract Amendment #10, for \$25,991, is for the architectural and engineering services to provide architectural and engineering services for fire protection design, including Automatic Fire Sprinkler Systems for Malibu HS. The revised contract total will be \$5,075,990.

|   |             |
|---|-------------|
| ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)         | \$961,327   |
| CONTRACT AMENDMENT #1 (Cabrillo SDC-IS)                   | \$87,995    |
| CONTRACT AMENDMENT #2 (FF&E Standards)                    | \$92,400    |
| CONTRACT AMENDMENT #3 (DD/CD/CA)                          | \$3,562,894 |
| CONTRACT AMENDMENT #4 (Pt. Dume/Webster Safety Proj.)     | \$157,688   |
| CONTRACT AMENDMENT #5 (Malibu HS Public Hearing/EIR)      | \$25,144    |
| CONTRACT AMENDMENT #6 (Cabrillo Safety Proj.)(Item A.16)  | \$10,304    |
| CONTRACT AMENDMENT #7 (Webster Safety Proj.)(Item A.17)   | \$62,344    |
| CONTRACT AMENDMENT #8 (Cabrillo Septic Study)(Item A.18)  | \$21,647    |
| CONTRACT AMENDMENT #9 (Malibu right turn lane)(Item A.19) | \$68,256    |
| CONTRACT AMENDMENT #10 (Malibu fire protection)           | \$25,991    |
| TOTAL CONTRACT AMOUNT                                     | \$5,075,990 |

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #6 FOR INCREASED SCOPE - SANTA  
MONICA HIGH SCHOOL - R. L. BINDER ARCHITECTURE &  
PLANNING - MEASURE BB PROJECTS

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve Contract Amendment #6 with R, L. Binder Architecture & Planning (RLB) to provide architectural services for fire protection design at Santa Monica HS, in an amount not to exceed \$36,720 for a total contract amount of \$6,627,256.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Numbers: 21-00000-0-00000-85000-5802-015-2600

Description: Consultant Services

COMMENTS: In December 2007, the Division of the State Architect (DSA) issued Bulletin 07-04 announcing their intentions to issuing Stop Work Orders for Automatic Fire Sprinkler Systems (AFSS) that are being installed without approved plans. As AFSS design has traditionally been a design-build package completed by the contractor and submitted to DSA as a deferred submittal, this service is normally excluded from the scope of architectural services for the Measure BB projects.

District staff recognized that including the design of the AFSS in the original DSA submittal is not only preferred by DSA, but could also potentially avoid major delays during construction and assist with timely DSA close-out. Therefore, District Staff requested a fee proposal from R. L. Binder for this additional scope.

This Contract Amendment #6, for \$36,720, is for the architectural and engineering services to provide architectural and engineering services for fire protection design, including Automatic Fire Sprinkler Systems for Santa Monica HS. The revised contract total will be \$6,590,536.

|  |             |
|--|-------------|
| ORIGINAL CONTRACT AMOUNT                           | \$1,209,688 |
| CONTRACT AMENDMENTS #1 & 2 (siting study)          | \$180,000   |
| CONTRACT AMENDMENT #3 (not issued)                 | \$0         |
| CONTRACT AMENDMENT #4 (programming add'l services) | \$209,244   |
| CONTRACT AMENDMENT #5 (DD/CD/CA)                   | \$4,991,604 |
| CONTRACT AMENDMENT #6 (fire protection design)     | \$36,720    |
| TOTAL CONTRACT AMOUNT                              | \$6,627,256 |

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #8 FOR INCREASED SCOPE -  
ARCHITECTURAL SERVICES FOR LINCOLN MIDDLE SCHOOL -  
WWCOT - MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve Contract Amendment #8 with WWCOT Architects to provide architectural services for fire protection design at Lincoln Middle School, in an amount not to exceed \$17,538 for a total contract amount of \$3,718,960.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-012-2600

Description: Consultant Services

COMMENTS: In December 2007, the Division of the State Architect (DSA) issued Bulletin 07-04 announcing their intentions to issuing Stop Work Orders for Automatic Fire Sprinkler Systems (AFSS) that are being installed without approved plans. As AFSS design has traditionally been a design-build package completed by the contractor and submitted to DSA as a deferred submittal, this service is normally excluded from the scope of architectural services for the Measure BB projects.

District staff recognized that including the design of the AFSS in the original DSA submittal is not only preferred by DSA, but could also potentially avoid major delays during construction and assist with timely DSA close-out. Therefore, District Staff requested a fee proposal from WWCOT for this additional scope.

This Contract Amendment #8, for \$17,538, is for the architectural and engineering services to provide architectural and engineering services for fire protection design, including Automatic Fire Sprinkler Systems for Lincoln MS. The revised contract total will be \$3,718,960.



|   |             |
|---|-------------|
| ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)         | \$936,032   |
| CONTRACT AMENDMENT #1 (McKinley SDC, Roosevelt Preschool) | \$131,663   |
| CONTRACT AMENDMENT #2 (Data Center)                       | \$100,000   |
| CONTRACT AMENDMENT #3 (DD/CD/CA)                          | \$2,195,078 |
| CONTRACT AMENDMENT #4 (Roosevelt Revised Design)          | \$70,435    |
| CONTRACT AMENDMENT #5 (Data Center structural revisions)  | \$6,925     |
| CONTRACT AMENDMENT #6 (McKinley Safety Proj.)(Item A.XX)  | \$168,697   |
| CONTRACT AMENDMENT #7 (Lincoln MS Revised Design)         | \$92,592    |
| CONTRACT AMENDMENT #8 (Lincoln MS Fire Protection Design) | \$17,538    |
| TOTAL CONTRACT AMOUNT                                     | \$3,718,960 |

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #6 FOR INCREASE SCOPE -  
ARCHITECTURAL SERVICES FOR EDISON LANGUAGE ACADEMY -  
DALY GENIK/IBI - MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve Contract Amendment #6 with Daly Genik/IBI to provide architectural services for fire protection design at Edison Language Academy, in an amount not to exceed \$25,025 for a total contract amount of \$3,685,732.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-001-2600

Description: Consultant Services

COMMENTS: In December 2007, the Division of the State Architect (DSA) issued Bulletin 07-04 announcing their intentions to issuing Stop Work Orders for Automatic Fire Sprinkler Systems (AFSS) that are being installed without approved plans. As AFSS design has traditionally been a design-build package completed by the contractor and submitted to DSA as a deferred submittal, this service is normally excluded from the scope of architectural services for the Measure BB projects.

District staff recognized that including the design of the AFSS in the original DSA submittal is not only preferred by DSA, but could also potentially avoid major delays during construction and assist with timely DSA close-out. Therefore, District Staff requested a fee proposal from Daly Genik/IBI for this additional scope.

This Contract Amendment #6, for \$25,025, is for the architectural and engineering services to provide architectural and engineering services for fire protection design, including Automatic Fire Sprinkler Systems for Edison Language Academy. The revised contract total will be \$3,685,732.

|  |             |
|--|-------------|
| ORIGINAL CONTRACT AMOUNT (Prog./Schem.Design)  | \$536,695   |
| CONTRACT AMENDMENT #1 (Revised Schematic)      | \$78,000    |
| CONTRACT AMENDMENT #2 (DD/CD/CA)               | \$2,889,662 |
| CONTRACT AMENDMENT #3 (Dist. Stand. Specs)     | \$40,000    |
| CONTRACT AMENDMENT #4 (Library Study)          | \$7,750     |
| CONTRACT AMENDMENT #5 (2 Add. Designs)         | \$108,600   |
| CONTRACT AMENDMENT #6 (Fire Protection Design) | 25,025      |
| TOTAL CONTRACT AMOUNT                          | \$3,685,732 |

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #5 - CEQA ENVIRONMENTAL DOCUMENTS  
FOR MALIBU HIGH SCHOOL - PBS&J - MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve Contract Amendment #5 for PBS&J to prepare additional CEQA environmental document services for Malibu HS, for Measure "BB", in the amount of \$44,949, for a total contract amount of \$569,712.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-010-2600

Description: Independent Contractor / Consultant

COMMENTS: Original Contract for CEQA environmental services for Malibu High School was approved on July 24, 2008. Contract Amendment #1 for Community Outreach for MHS was approved October 2, 2008. CEQA environmental services for Lincoln, Adams, Webster, Pt. Dume, Olympic, and Washington East and West, Contract Amendment #2, was approved November 6, 2008. Contract Amendment #3, approved on November 20, 2008, was for an Archeological Study to update a previous report from the original Coastal Development Permit (CDP) for the Malibu High School site. Contract Amendment #4 provided an analysis of the lighting view-shed surrounding the athletic field at Malibu High School, to determine potential impacts of further development of the lighting project. This Contract Amendment #5 is for additional CEQA support activities for public outreach meetings.

*(Continued on next page)*

|  |           |
|--|-----------|
| ORIGINAL CONTRACT AMOUNT                 | \$152,745 |
| CONTRACT AMENDMENT #1 (Public Outreach)  | \$ 70,150 |
| CONTRACT AMENDMENT #2 (CEQA, 6 Schools)  | \$281,809 |
| CONTRACT AMENDMENT #3 (Archeo Survey)    | \$ 9,146  |
| CONTRACT AMENDMENT #4 (Lighting Study)   | \$ 10,913 |
| CONTRACT AMENDMENT #5 (CEQA Add Service) | \$ 44,949 |
| TOTAL CONTRACT AMOUNT                    | \$569,712 |

This scope of work was anticipated in the cost projections for the Measure BB budgets.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #7 FOR INCREASED SCOPE - AERIAL  
PHOTOGRAPHY AND DIGITAL MAPPING SERVICES FOR MALIBU HS,  
CABRILLO ES, MCKINLEY ES, GRANT ES, and WEBSTER ES -  
PSOMAS - MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.25

It is recommended that the Board of Education award Contract Amendment #7 to Psomas for digital mapping and ground survey services for the Measure BB program in the amount of \$72,600, for a total contract amount of \$739,250.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-017-2600(Cabrillo) \$10,000  
21-00000-0-00000-85000-5802-010-2600(MHS) \$28,500  
21-00000-0-00000-85000-5802-004-2600(McKin) \$7,900  
21-00000-0-00000-85000-5802-008-2600(Webster) \$17,500  
21-00000-0-00000-85000-5802-003-2600(Grant) \$8,700

Description: Independent Contractor / Consultant

COMMENTS: The original contract for Aerial Mapping and Survey Services was for minimal survey services for all 15 District school sites. Contract Amendments #1, 3-6 were for additional survey work for schools that required greater detail to allow the design team to design siting of the new facilities. Contract Amendment #2 was for the utilities investigations at SAMOHI, to assist the design team to know adjacency of the utilities and their current condition. Contract Amendment #7 is for the additional survey of five sites that are moving towards construction documents.

*(Continued on next page)*

|  |            |
|--|------------|
| ORIGINAL CONTRACT AMOUNT                                     | \$ 249,450 |
| Contract Amendment #1 (Survey, 4 Sites)                      | \$ 92,200  |
| Contract Amendment #2 (SAMOHI Utilities Map)                 | \$ 39,600  |
| Contract Amendment #3 (Survey, 2 Sites)                      | \$ 38,000  |
| Contract Amendment #4 (Survey, 4 Sites)                      | \$ 63,000  |
| Contract Amendment #5 (Survey, 4 Sites)                      | \$ 99,900  |
| Contract Amendment #6 (Survey/Utilities<br>Mapping, 4 Sites) | \$ 84,500  |
| Contract Amendment #7 (Survey, 5 Sites)                      | \$ 72,600  |
| TOTAL CONTRACT AMOUNT  | \$ 739,250 |

This scope of work was anticipated in the cost projections for the Measure BB budgets.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #6 FOR INCREASED SCOPE - PHASE I  
ENVIRONMENTAL SCREENING SERVICES FOR MALIBU HS AND  
SANTA MONICA HS ENVIRONMENTAL IMPACT STUDY SERVICES -  
LFR - MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve Contract Amendment #6 with LFR for a Phase I Environmental Site Assessment studies at Malibu High School and SAMOHI, for the Measure "BB" program, in the amount of \$4,200, for a total contract amount of \$330,792.

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-010-2600(MHS) \$2,680

21-00000-0-00000-85000-5802-015-2600(SAMOHI) \$1,340

Description: Independent Contractor / Consultant

COMMENTS: This Change Order is to give further clarification to the Environmental Site Assessments for the Malibu HS and SAMOHI projects, as required by further study and analysis of the site conditions by the design team, CEQA Consultants, and requirements of the Coastal Permit at Malibu HS.

|   |           |
|---|-----------|
| ORIGINAL CONTRACT AMOUNT                          | \$ 54,300 |
| Contract Amendment #1 (Pipe Risk Eval., Edison)   | \$ 26,686 |
| Contract Amendment #2 (Env. Assessment, Lincoln)  | \$ 50,879 |
| Contract Amendment #3 (Env. Assessment, 4 sites)  | \$162,335 |
| Contract Amendment #4 (Pipe Risk Phase 2, Edison) | \$ 32,392 |
| Contract Amendment #5 (Contract Extension)        | \$ 0      |
| Contract Amendment #6 (Malibu, SAMOHI)            | \$ 4,200  |
| TOTAL CONTRACT AMOUNT                             | \$330,792 |

This scope of work was anticipated in the cost projections for the Measure BB budgets.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #7 FOR INCREASED SCOPE -  
ARCHITECTURAL SERVICES FOR JOHN ADAMS MIDDLE SCHOOL -  
OSBORN/KONING EIZENBERG - MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.27

It is recommended that the Board of Education approve Contract Amendment #7 with Osborn/Koning Eizenberg to provide additional architectural services for coordination with the athletic fields project at John Adams Middle School, in an amount not to exceed \$17,000 for a total contract amount of \$2,434,065.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-011-2600

Description: Consultant Services

COMMENTS: Midway through the Design Development phase of the landscaped perimeter (green fringe) project at John Adams MS, the project team became aware of significant dimensional discrepancies between the Measure BB project drawings and the as-built construction of the adjacent athletic fields project. The project limits as agreed to by the architects for the athletic fields and Osborn/Koning Eizenberg, the Measure BB architects, had apparently not been incorporated into the construction documents for the athletic fields. This change in the project limits resulted in a design revision and extended schedule for the landscaped perimeter (green fringe) project at John Adams MS.

This Contract Amendment # 7, for \$17,000, is for architectural services to incorporate the revised project limits into the design. The revised contract total will be \$2,434,065.

*(Continued on next page)*

|  |             |
|--|-------------|
| ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)          | \$493,220   |
| CONTRACT AMENDMENT #1 (Rogers ES Prog./Schematic Design)   | \$100,620   |
| CONTRACT AMENDMENT #2 (DD/CD/CA)                           | \$1,661,925 |
| CONTRACT AMENDMENT #3 (Adams MS tennis courts/parking lot) | \$38,000    |
| CONTRACT AMENDMENT #4 (Adams MS landscaped perimeter)      | \$75,500    |
| CONTRACT AMENDMENT #5 (Grant ES Safety Proj.)              | \$31,200    |
| CONTRACT AMENDMENT #6 (Rogers ES Safety & Security Proj.)  | \$16,600    |
| CONTRACT AMENDMENT #7 (Adams MS add'l services coord.)     | \$17,000    |
| TOTAL CONTRACT AMOUNT                                      | \$2,434,065 |

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #9 FOR INCREASED SCOPE - DEVELOPMENT  
OF DISTRICT LANDSCAPE AND PLANTING STANDARDS FOR  
MEASURE BB PROJECTS - WWCOT

RECOMMENDATION NO. A.28

It is recommended that the Board of Education approve Contract Amendment #9 with WWCOT Architects to provide landscape design services for the development of District Landscape and Planting Standards for Measure BB projects in an amount not to exceed \$30,245 for a total contract amount of \$3,749,205.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-050-2600

Description: Consultant Services

COMMENTS: District staff requested that ah'bé Landscape Architects (consultant to WWCOT Architects) and Katherine Spitz Associates, Inc. (consultant to R. L. Binder Architects) submit qualification statements to provide services to develop District Landscape and Planting standards for use on Measure BB projects. ah'bé Landscape Architects was selected as being the most qualified and having the most relevant experience.

WWCOT/ah'bé Landscape Architects submitted a proposal to provide the following scope of work:

Develop District Landscape and Planting Standards:

- Review proposed planting lists and landscape designs for Measure BB projects, visit District campuses, review arborist's reports, review City of Santa Monica standards and City of Malibu requirements
- Facilitate District Landscape Workshop
- Review and coordinate proposed standards with District Staff, including Facilities, Maintenance and Purchasing
- Incorporate comments and prepare final Landscape and Planting Standards

This Contract Amendment #9 is for \$30,425; the revised contract total will be \$3,749,205.

|  |             |
|--|-------------|
| ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)          | \$936,032   |
| CONTRACT AMENDMENT #1 (McKinley SDC, Roosevelt Preschool)  | \$131,663   |
| CONTRACT AMENDMENT #2 (Data Center)                        | \$100,000   |
| CONTRACT AMENDMENT #3 (DD/CD/CA)                           | \$2,195,078 |
| CONTRACT AMENDMENT #4 (Roosevelt Revised Design)           | \$70,435    |
| CONTRACT AMENDMENT #5 (Data Center structural revisions)   | \$6,925     |
| CONTRACT AMENDMENT #6 (McKinley Safety Proj.)              | \$168,697   |
| CONTRACT AMENDMENT #7 (Lincoln MS Revised Design)          | \$92,592    |
| CONTRACT AMENDMENT #8 (Lincoln Fire Protection)(Item A.22) | \$17,538    |
| CONTRACT AMENDMENT #9 (Landscape and Planting Standards)   | \$30,245    |
| TOTAL CONTRACT AMOUNT                                      | \$3,749,205 |

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVE AGREEMENT WITH JUBANY-NAC ARCHITECTURE FOR  
ARCHITECTURAL SERVICES - OLYMPIC HIGH SCHOOL - MEASURE  
"BB" PROJECTS

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve a contract with Jubany-NAC Architecture to provide architectural services as required to provide Division of the State Architect (DSA) certifications for Pine Street Child Development Services relocatable classroom buildings at the Olympic High School site.

Funding Information:

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-014-2600

Description: Consultant Services

COMMENTS: Prior to submittal of the Olympic High School Measure BB project to DSA, previous projects on the site that were closed without DSA certification must be certified. In order to obtain certification for the relocatable classroom buildings that are used by the Pine Street Child Development Services, the architect of record for the original submittal has been asked to assist the District with obtaining the required certification. The proposed contract amount for these services is \$19,036, including an allowance for reimbursable expenses.

Previously, it was intended that Harley Ellis Devereaux (HED) would complete this work and a Board item was approved on November 6, 2008 for additional services for HED. However, after further research, it became apparent to staff that it would be more appropriate to have Jubany-NAC provide these services.

This scope of work was anticipated in the cost projections for the Measure BB budgets.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.30

Unless otherwise noted, the following items are included in the 2008/2009 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

|                          |                 |        |                |
|--------------------------|-----------------|--------|----------------|
| Levin, Tracy             | 10 hrs @\$40.46 | 8/8/08 | Est Hrly/\$405 |
| TOTAL ESTABLISHED HOURLY |                 |        | \$405          |

Comment: Prep for 6<sup>th</sup> Grade Summer Science Camp  
01-Targeted Instr Imprvmnt BG

|                          |                   |                   |                |
|--------------------------|-------------------|-------------------|----------------|
| Jacobs, Ed               | 7.41 hrs @\$40.46 | 11/14/08-11/16/08 | Est Hrly/\$300 |
| Levin, Tracy             | 9.88 hrs @\$40.46 | 11/14/08-11/16/08 | Est Hrly/\$400 |
| Sato, Glenn              | 7.41 hrs @\$40.46 | 11/14/08-11/16/08 | Est Hrly/\$300 |
| Schopflin, Jennifer      | 7.41 hrs @\$40.46 | 11/14/08-11/16/08 | Est Hrly/\$300 |
| Tarpley, Shirley         | 7.41 hrs @\$40.46 | 11/14/08-11/16/08 | Est Hrly/\$300 |
| TOTAL ESTABLISHED HOURLY |                   |                   | \$1,600        |

Comment: Chaperone 6<sup>th</sup> Grade Catalina Science Trip  
01-Targeted Instr Imprvmnt BG

CHILD DEVELOPMENT SERVICES

|                          |                 |                 |                  |
|--------------------------|-----------------|-----------------|------------------|
| Housman, JoAnn           | 36 hrs @\$40.46 | 12/22/08-1/2/09 | Est Hrly/\$1,457 |
| TOTAL ESTABLISHED HOURLY |                 |                 | \$1,457          |

Comment: Winter Break Assignment  
12-Head Start - Basic

|                      |                 |                 |                  |
|----------------------|-----------------|-----------------|------------------|
| Barba, Yesenia       | 48 hrs @\$24.46 | 12/22/08-1/2/09 | Own Hrly/\$1,174 |
| Cubbage, Clarice     | 48 hrs @\$24.09 | 12/22/08-1/2/09 | Own Hrly/\$1,156 |
| Landgraf, Heidi      | 48 hrs @\$32.40 | 12/22/08-1/2/09 | Own Hrly/\$1,555 |
| Lumsden, Peter       | 48 hrs @\$40.83 | 12/22/08-1/2/09 | Own Hrly/\$1,960 |
| Sterling-Molitch, P. | 48 hrs @\$24.71 | 12/22/08-1/2/09 | Own Hrly/\$1,186 |
| Yadegari, Sholeh     | 48 hrs @\$25.78 | 12/22/08-1/2/09 | Own Hrly/\$1,237 |
| TOTAL OWN HOURLY     |                 |                 | \$8,268          |

Comment: Winter Break Assignment  
12-CD: Latchkey (GLTK)

|                     |                 |                 |                  |
|---------------------|-----------------|-----------------|------------------|
| Castellon, Emma     | 48 hrs @\$24.10 | 12/22/08-1/2/09 | Own Hrly/\$1,157 |
| Chaheme-Morales, Y. | 48 hrs @\$28.77 | 12/22/08-1/2/09 | Own Hrly/\$1,381 |
| Cueva, Leonardo     | 48 hrs @\$19.07 | 12/22/08-1/2/09 | Own Hrly/\$ 915  |
| Douglas, Jennifer   | 48 hrs @\$31.64 | 12/22/08-1/2/09 | Own Hrly/\$1,519 |
| Justis, Vicki       | 48 hrs @\$37.35 | 12/22/08-1/2/09 | Own Hrly/\$1,793 |
| Langley, Zoe        | 48 hrs @\$27.17 | 12/22/08-1/2/09 | Own Hrly/\$1,304 |
| Martinez, Emelita   | 48 hrs @\$34.68 | 12/22/08-1/2/09 | Own Hrly/\$1,665 |
| Rodgers, Rodney     | 48 hrs @\$17.99 | 12/22/08-1/2/09 | Own Hrly/\$ 863  |
| TOTAL OWN HOURLY    |                 |                 | \$10,597         |

Comment: Winter Break Assignment  
12-Unrestricted Resource

|                  |                 |                 |                  |
|------------------|-----------------|-----------------|------------------|
| Alidina, Jamila  | 48 hrs @\$29.49 | 12/22/08-1/2/09 | Own Hrly/\$1,445 |
| Cerrato, Wendy   | 48 hrs @\$26.88 | 12/22/08-1/2/09 | Own Hrly/\$1,290 |
| Conway, Kenyatta | 48 hrs @\$23.02 | 12/22/08-1/2/09 | Own Hrly/\$1,105 |
| Cruse, Patricia  | 48 hrs @\$32.53 | 12/22/08-1/2/09 | Own Hrly/\$1,561 |

|                      |                 |                 |                  |
|----------------------|-----------------|-----------------|------------------|
| Daanish, Daa'im      | 48 hrs @\$21.95 | 12/22/08-1/2/09 | Own Hrly/\$1,054 |
| Drymon, Cheryl       | 48 hrs @\$34.88 | 12/22/08-1/2/09 | Own Hrly/\$1,674 |
| Dunn, Glenda         | 48 hrs @\$38.74 | 12/22/08-1/2/09 | Own Hrly/\$1,860 |
| Gluck, Heidi         | 48 hrs @\$32.72 | 12/22/08-1/2/09 | Own Hrly/\$1,571 |
| Gonzalez, Yolanda    | 48 hrs @\$24.71 | 12/22/08-1/2/09 | Own Hrly/\$1,186 |
| Kern, Kimberly       | 48 hrs @\$30.60 | 12/22/08-1/2/09 | Own Hrly/\$1,469 |
| Mercier, Alisha      | 48 hrs @\$27.69 | 12/22/08-1/2/09 | Own Hrly/\$1,329 |
| Montelongo, Angelina | 48 hrs @\$22.79 | 12/22/08-1/2/09 | Own Hrly/\$1,094 |
| Norodom, Pachapor    | 48 hrs @\$27.01 | 12/22/08-1/2/09 | Own Hrly/\$1,296 |
| Ortiz, Jessica       | 48 hrs @\$30.33 | 12/22/08-1/2/09 | Own Hrly/\$1,456 |
| Patton, Roxie        | 48 hrs @\$29.64 | 12/22/08-1/2/09 | Own Hrly/\$1,423 |
| Perez, Sylvia        | 48 hrs @\$25.17 | 12/22/08-1/2/09 | Own Hrly/\$1,208 |
| Sanchez, Johanna     | 48 hrs @\$22.29 | 12/22/08-1/2/09 | Own Hrly/\$1,070 |
| Smith, Courtnee      | 48 hrs @\$23.01 | 12/22/08-1/2/09 | Own Hrly/\$1,104 |
| Smith, La Tonya      | 48 hrs @\$21.23 | 12/22/08-1/2/09 | Own Hrly/\$1,019 |
| TOTAL OWN HOURLY     |                 |                 | \$25,214         |

Comment: Winter Break Assignment  
12-CD: Gnrl Child Care (GCTR)

#### EDUCATIONAL SERVICES

|                          |                |                  |                |
|--------------------------|----------------|------------------|----------------|
| Alvarado, Robert         | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Blitz, Sarah             | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Chen, Lillian            | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Contreras, Sitara        | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Dreier, Holly            | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Dresher, Pam             | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Finsten, Beth            | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Flanders, Matt           | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Goldman, Jennifer        | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Gonzalez, Gabriela       | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Gow, William             | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Greenfield, Sara         | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Hart, Sharon             | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Held, Rebecca            | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Hyland, Amy              | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Jaroch, Katie            | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Jeffries, Mark           | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Jordan, Nancy            | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Levy, Amy                | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Lipson, Jennifer         | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Marcos, Eric             | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Matthewson, Stefanie     | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Mendinueto, Darwin       | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Munsterteiger, E.        | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Nitti, Anna              | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Pham, Vy                 | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Pollack, Lori            | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Prakash, Jennifer        | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Saling, David            | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Schneider, Kirsten       | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Semik, Renee             | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Siegel, Julie            | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Smart, Carrie            | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Tipper, Geoff            | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Uttinger, Sara           | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| Wrabel, Carol            | 5 hrs @\$40.46 | 10/17/08-6/15/09 | Est Hrly/\$202 |
| TOTAL ESTABLISHED HOURLY |                |                  | \$7,272        |

Comment: Lesson Link Participants  
01-IASA: Title II Teacher Quality

HUMAN RESOURCES/BTSA

|                          |                 |                |                  |
|--------------------------|-----------------|----------------|------------------|
| Ipina, Elizabeth         | 25 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,012 |
| Johnson, Rebecca         | 25 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,012 |
| Tipper, Geoffrey         | 25 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,012 |
| TOTAL ESTABLISHED HOURLY |                 |                | \$3,036          |

Comment: BTSA Support Providers  
01-Teacher Credentialing Block G

LINCOLN MIDDLE SCHOOL

|                          |                 |                 |                |
|--------------------------|-----------------|-----------------|----------------|
| Davenport, Jeanne        | 16 hrs @\$40.46 | 12/4/08-6/19/09 | Est Hrly/\$647 |
| TOTAL ESTABLISHED HOURLY |                 |                 | \$647          |

Comment: Writing Assessment Scoring  
01-School and Library Imprvmnt BG

|                          |                |          |                |
|--------------------------|----------------|----------|----------------|
| Burack, Sharon           | 3 hrs @\$40.46 | 11/13/08 | Est Hrly/\$121 |
| Ehrke, Shelly            | 3 hrs @\$40.46 | 11/13/08 | Est Hrly/\$121 |
| Hoffman, Beth            | 3 hrs @\$40.46 | 11/13/08 | Est Hrly/\$121 |
| Hopkinson, Sandra        | 3 hrs @\$40.46 | 11/13/08 | Est Hrly/\$121 |
| Hunt, Mark               | 3 hrs @\$40.46 | 11/13/08 | Est Hrly/\$121 |
| Johnston, Roe            | 3 hrs @\$40.46 | 11/13/08 | Est Hrly/\$121 |
| Lima, Alaina             | 3 hrs @\$40.46 | 11/13/08 | Est Hrly/\$121 |
| Underwood, Brian         | 3 hrs @\$40.46 | 11/13/08 | Est Hrly/\$121 |
| Utzingier, Sara          | 3 hrs @\$40.46 | 11/13/08 | Est Hrly/\$121 |
| Viera, Ron               | 3 hrs @\$40.46 | 11/13/08 | Est Hrly/\$121 |
| TOTAL ESTABLISHED HOURLY |                |          | \$1,210        |

Comment: Student-Led Conferences  
01-School and Library Imprvmnt BG

|                          |                 |                |                  |
|--------------------------|-----------------|----------------|------------------|
| Moe, Eric                | 70 hrs @\$40.46 | 9/8/08-6/19/09 | Est Hrly/\$2,832 |
| Schwartz, Jeffrey        | 70 hrs @\$40.46 | 9/8/08-6/19/09 | Est Hrly/\$2,832 |
| TOTAL ESTABLISHED HOURLY |                 |                | \$5,664          |

Comment: Schoolyard Productions Club  
01-Reimbursed by PTA

|                          |                |               |                |
|--------------------------|----------------|---------------|----------------|
| Blitz, Sarah             | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| DeBeech, Beth            | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| Ehrke, Shelly            | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| Gies, Gretchen           | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| Greenfield, Sara         | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| Hart, Sharon             | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| Hartson, Elizabeth       | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| Jaroch, Katie            | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| Lee, Chon                | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| Lima, Alaina             | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| Moazzez, Rozita          | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| Stivers, Susan           | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| Vieira, Ron              | 5 hrs @\$40.46 | 7/1/08-9/1/08 | Est Hrly/\$202 |
| TOTAL ESTABLISHED HOURLY |                |               | \$2,626        |

Comment: Summer Reading Program  
01-Reimbursed by PTA

|                          |                 |                 |                  |
|--------------------------|-----------------|-----------------|------------------|
| Blitz, Sarah             | 38 hrs @\$40.46 | 11/1/08-5/30/09 | Est Hrly/\$1,537 |
| Chon, Lee                | 38 hrs @\$40.46 | 11/1/08-5/30/09 | Est Hrly/\$1,537 |
| TOTAL ESTABLISHED HOURLY |                 |                 | \$3,074          |

Comment: Intervention Tutoring  
01-School and Library Imprvmnt BG

MALIBU HIGH SCHOOL

|                 |                 |                 |                  |
|-----------------|-----------------|-----------------|------------------|
| Miller, Patrick | 80 hrs @\$40.46 | 11/1/08-6/30/09 | Est Hrly/\$3,237 |
|-----------------|-----------------|-----------------|------------------|



TOTAL ESTABLISHED HOURLY                      \$3,237

Comment:      Lesson planning and prep to assist long-term sub  
                  01-School and Library Imprvmnt BG

MUIR ELEMENTARY SCHOOL

|                 |                |                |   |
|-----------------|----------------|----------------|---|
| Herman, Melissa | 3 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$121                                      |
|                 |                |                | TOTAL ESTABLISHED HOURLY                      \$121 |

Comment:      Covering PE Time (in lieu of Prep Time)  
                  01-IASA:    Title I Basic-Lw Inc/Neg

OLYMPIC HIGH SCHOOL

|                   |                 |                 |   |
|-------------------|-----------------|-----------------|---|
| Rousseau, Harmony | 18 hrs @\$40.46 | 11/4/08-6/30/09 | Est Hrly/\$728                                      |
|                   |                 |                 | TOTAL ESTABLISHED HOURLY                      \$728 |

Comment:      CAHSEE Proctor/Counselor  
                  01-CAHSEE Intensive Instr & Serv

PT DUME ELEMENTARY SCHOOL

|                |                 |                 |   |
|----------------|-----------------|-----------------|---|
| Didion, Kelley | 44 hrs @\$40.46 | 1/15/09-3/26/09 | Est Hrly/\$1,780                                      |
|                |                 |                 | TOTAL ESTABLISHED HOURLY                      \$1,780 |

Comment:      After School GATE Classes  
                  01-Gifted/Talented Educ (GATE)

SANTA MONICA HIGH SCHOOL

|               |                  |                  |   |
|---------------|------------------|------------------|---|
| Walker, Megan | 130 hrs @\$40.46 | 10/24/08-6/19/09 | Est Hrly/\$5,260                                      |
|               |                  |                  | TOTAL ESTABLISHED HOURLY                      \$5,260 |

Comment:      Supervision of Peer Tutors  
                  01-Pupil Retention Block Grant

|                 |                 |                  |   |
|-----------------|-----------------|------------------|---|
| Fulcher, Nathan | 21 hrs @\$40.46 | 11/24/08-6/19/09 | Est Hrly/\$850                                      |
|                 |                 |                  | TOTAL ESTABLISHED HOURLY                      \$850 |

Comment:      Health and Safety Coordinator  
                  01-Unrestricted Resource

|            |                |         |   |
|------------|----------------|---------|---|
| Morn, Lora | 8 hrs @\$40.46 | 12/6/08 | Est Hrly/\$324                                      |
|            |                |         | TOTAL ESTABLISHED HOURLY                      \$324 |

Comment:      Emergency Preparedness Prep  
                  01-Unrestricted Resource

|                    |                  |                  |   |
|--------------------|------------------|------------------|---|
| Contreras, Luis    | 1.5 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$ 61  |
| Cruce, Marae       | 3.0 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$121  |
| Doughty, Lindsay   | 3.0 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$121  |
| Dreier, Holly      | 3.0 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$121  |
| Dunn, Pat          | 3.0 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$121  |
| Gaudet, Dana       | 1.5 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$ 61  |
| Gaynor, Susan      | 1.5 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$ 61  |
| Lopez, Gilbert     | 1.5 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$ 61  |
| Luong, Theresa     | 3.0 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$121  |
| Marken, Ari        | 3.0 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$121  |
| Okla, Kelly        | 1.5 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$ 61  |
| Schlenker, Heather | 1.5 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$ 61  |
| Tipper, Geoff      | 1.5 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$ 61  |
| Torres, Lupe       | 1.5 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$ 61  |
| Veral, Ramon       | 1.5 hrs @\$40.46 | 12/1/08-12/11/08 | Est Hrly/\$ 61  |
|                    |                  |                  | TOTAL ESTABLISHED HOURLY                      \$1,275 |

Comment:      Math Department Meetings  
                  01-Pupil Retention Block Grant

**SPECIAL EDUCATION**

|                  |                  |                  |                         |
|------------------|------------------|------------------|-------------------------|
| Proctor, Valerie | 120 hrs @\$25.89 | 9/1/08-6/19/09   | <u>Own Hrly/\$3,107</u> |
|                  |                  | TOTAL OWN HOURLY | \$3,107                 |

Comment: IEP Attendance  
01-Spec Ed: IDEA Preschool Grant

**WEBSTER ELEMENTARY SCHOOL**

|            |                 |                          |                       |
|------------|-----------------|--------------------------|-----------------------|
| Rose, Lori | 16 hrs @\$40.46 | 11/1/08-4/3/09           | <u>Est Hrly/\$647</u> |
|            |                 | TOTAL ESTABLISHED HOURLY | \$647                 |

Comment: Math Club for GATE Students  
01-Gifted/Talented Educ (GATE)

**ADDITIONAL ASSIGNMENT - DEPARTMENT CHAIR ASSIGNMENTS****LINCOLN MIDDLE SCHOOL**

| <u>Name</u>      | <u>Rate</u> | <u>Assignment</u> | <u>Effective</u> | <u>Not to Exceed</u> |
|------------------|-------------|-------------------|------------------|----------------------|
| Catanzano, Linda | 10 EDU      | Special Ed        | 12/08-6/09       | \$2,560              |
|                  |             |                   | TOTAL            | \$2,560              |

(change from 10/16 Agenda: Delete Darci Kehlerer/Add Linda Catanzano)

**ADDITIONAL ASSIGNMENT - EXTRA DUTY UNITS****MALIBU HIGH SCHOOL - Athletics**

| <u>Name</u>       | <u>Rate</u> | <u>Assignment</u>    | <u>Effective</u> | <u>Not to Exceed</u> |
|-------------------|-------------|----------------------|------------------|----------------------|
| Meyer, Andrew     | 13 EDU      | Var. Girls BB        | 11/08-2/09       | \$3,328              |
| Miller, Patrick   | 12 EDU      | JV Boys BB           | 11/08-2/09       | \$3,072              |
| Segesman, Timothy | 13 EDU      | Var Girls Water Polo | 11/08-2/09       | \$3,328              |
|                   |             |                      | TOTAL EDUS       | \$9,728              |

**SANTA MONICA HIGH SCHOOL - Academic**

| <u>Name</u>      | <u>Rate</u> | <u>Assignment</u> | <u>Effective</u> | <u>Not to Exceed</u> |
|------------------|-------------|-------------------|------------------|----------------------|
| Altuner, James   | 13 EDU      | Drama             | 9/08-1/09        | \$3,328              |
| Boyd, Bryn       | 5 EDU       | Senior Adv        | 9/08-1/09        | \$1,280              |
| Chapman, Amy     | 6 EDU       | Yearbook          | 9/08-1/09        | \$1,536              |
| Faas, Kathleen   | 6 EDU       | Newspaper         | 9/08-1/09        | \$1,536              |
| Forrer, Brooke   | 4 EDU       | Junior Adv        | 9/08-1/09        | \$1,024              |
| Garcia-Hecht, V. | 12 EDU      | Student Council   | 9/08-1/09        | \$3,072              |
| Gatell, Frank    | 6 EDU       | Scholarship Adv   | 9/08-1/09        | \$1,536              |
| Hafft, Ianna     | 5 EDU       | Senior Adv        | 9/08-1/09        | \$1,280              |
| Honda, Julie     | 7 EDU       | Scholarship Adv   | 9/08-1/09        | \$1,792              |
| Huls, Jeffe      | 10 EDU      | Vocal Music       | 9/08-1/09        | \$2,560              |
| Kariya, Emily    | 5 EDU       | Senior Adv        | 9/08-1/09        | \$1,280              |
| Meadors, Amy     | 12 EDU      | Pep Squad         | 9/08-1/09        | \$3,072              |
| Sakow, Terry     | 13 EDU      | Band              | 9/08-1/09        | \$3,328              |
| Swenson, Joni    | 13 EDU      | Orchestra         | 9/08-1/09        | \$3,328              |
|                  |             |                   | TOTAL EDUS       | \$29,952             |

**HOURLY TEACHERS****MUIR ELEMENTARY SCHOOL**

|             |                  |                 |                           |
|-------------|------------------|-----------------|---------------------------|
| Dewar, Ruth | 55 days \$476.54 | 11/4/08-6/19/09 | <u>Own Daily/\$26,210</u> |
|             |                  | TOTAL OWN DAILY | \$26,210                  |

Comment: Reading Specialist  
01-Unrestricted Resource -60%  
01-Gifts - Equity Fund -20%  
01-IASA: Title I Basic-LW Inc/Neg -20%

ADULT EDUCATION

|                          |                 |                 |                  |
|--------------------------|-----------------|-----------------|------------------|
| Fuller, Anthony          | 36 hrs @\$45.34 | 1/26/09-6/12/09 | Est Hrly/\$1,632 |
| West, Joyce              | 36 hrs @\$45.34 | 1/26/09-6/12/09 | Est Hrly/\$1,632 |
| TOTAL ESTABLISHED HOURLY |                 |                 | \$3,264          |

Comment: Adult Education Program  
11-Adult Education Apportionment

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY  
AND EXTRA DUTY UNITS = \$160,113**

ELECTIONSSUBSTITUTE TEACHERSEffectiveLONG-TERM SUBSTITUTES

(@\$210.00 Daily Rate)

|                 |          |
|-----------------|----------|
| Lambert, Daniel | 12/2/08  |
| Strober, Sheila | 12/20/08 |

PREFERRED SUBSTITUTES

(@\$162.00 Daily Rate)

|                    |          |
|--------------------|----------|
| Awbry, Gigi        | 12/9/08  |
| Beaulaurier, Renee | 12/11/08 |
| Shaw, Thomas       | 12/17/08 |

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)

|                     |          |
|---------------------|----------|
| Bryant, Amber       | 12/9/08  |
| Denson, Jaron       | 12/10/08 |
| Dobel, Jamie        | 12/3/08  |
| Fliegel, Daniel     | 12/2/08  |
| Gross, Pamela       | 12/9/08  |
| Mann, Jonathan      | 12/1/08  |
| McCoy, Amanda       | 12/10/08 |
| Mravik, Tanya       | 12/3/08  |
| Ramirez, Orlando    | 12/18/08 |
| Revett, Christopher | 12/18/08 |
| Schram, Jessica     | 12/17/08 |
| Schwengel, Tracey   | 12/18/08 |
| Strober, Sheila     | 11/20/08 |

LEAVE OF ABSENCE (with pay)Name/LocationEffective

|   |   |
|---|---|
| Audet, Amanda<br>Santa Monica HS              | 11/17/08-1/9/09<br>[maternity]<br>(dates extended from 10/16/08 Agenda) |
| Cueva, Olga<br>Grant Elementary               | 11/10/08-1/2/09<br>[medical]<br>(dates extended from 8/21/08 Agenda)    |
| Garrido Rosenberg, Jessica<br>Santa Monica HS | 11/25/08-12/19/08<br>[medical]<br>(dates extended from 6/26/08 Agenda)  |

|                                      |                                  |
|--------------------------------------|----------------------------------|
| Levin, Debra<br>Roosevelt Elementary | 11/20/08-12/12/08<br>[maternity] |
| Macwan, Vijaya<br>Santa Monica HS    | 11/24/08-1/23/09<br>[maternity]  |
| Talt, Leslie<br>Roosevelt Elementary | 12/1/08-12/19/08<br>[FMLA]       |
| Williams, Alma<br>Edison Elementary  | 12/2/08-1/9/09<br>[catastrophic] |

**LEAVE OF ABSENCE (without pay)**

| <u>Name/Location</u>                          | <u>Effective</u>   |
|---|--|
| Audet, Amanda<br>Santa Monica HS              | 1/10/09-1/23/09<br>[child care]<br>(dates reduced from 6/26/08 Agenda) |
| Garrido Rosenberg, Jessica<br>Santa Monica HS | 12/20/08-1/22/09<br>[CFRA]<br>(dates reduced from 6/26/08 Agenda)      |
| Stauffer, Nathaniel<br>Lincoln MS             | 11/27/08-12/5/08<br>[CFRA]   |

**RESIGNATION**

| <u>Name/Location</u>                 | <u>Effective</u> |
|--------------------------------------|------------------|
| Allen, John<br>Malibu High School    | 12/9/08          |
| Young, Letitia<br>Child Develop Svcs | 11/17/08         |

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.31

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2007-08 budget.

| <u>Name/Location</u>   | <u>Not to Exceed</u>                 | <u>Effective Dates</u> | <u>Rate</u> |
|--|--------------------------------------|------------------------|-------------|
| Flickinger, Kelly  | \$1,000                              | 9/2/08-6/19/09         | \$50/hr     |
| John Adams Middle School; percussion specialist providing instruction to students who do not have access to private lessons. |                                      |                        |             |
| FUNDING:   | 01-73950-0-11100-10000-2917-011-1501 | -100%                  |             |
| School and Library Imprvmnt BG   |                                      |                        |             |
| Flickinger, Kelly  | \$1,925                              | 9/11/08-6/19/09        | \$50/hr     |
| Educational Services; percussion specialist providing instruction to students at Title I schools.                            |                                      |                        |             |
| FUNDING:   | 01-90830-0-17100-10000-2917-030-1501 | -100%                  |             |
| SMMEF - Dream Winds  |                                      |                        |             |
| Martinez, Yolanda  | \$2,200                              | 1/5/09-6/19/09         | \$40/hr     |
| Franklin Elementary; facilitate fine arts classes for all 2 <sup>nd</sup> grade students.                                    |                                      |                        |             |
| FUNDING:   | 01-90150-0-11100-10000-2917-002-1501 | -100%                  |             |
| Reimbursed by PTA  |                                      |                        |             |
| Mcrae, Pamela  | \$3,500                              | 11/21/08-6/30/09       | \$10/hr     |
| Food Services/Rogers Elementary; prepare and deliver fruits and vegetables for Fresh Fruit & Vegetable Program Grant.        |                                      |                        |             |
| FUNDING:   | 13-53100-0-00000-37000-2917-057-1501 | -100%                  |             |
| Child Nutrition  |                                      |                        |             |
| Miller, Jeremy   | \$600                                | 7/1/08-7/4/08          | \$200/day   |
| Santa Monica High School; assist with Band summer program.   |                                      |                        |             |
| FUNDING:   | 01-90120-0-11100-10000-2917-015-1501 | -100%                  |             |
| Gifts  |                                      |                        |             |
| Miller, Jeremy   | \$12,000                             | 9/2/08-6/19/09         | \$1,200/mo  |
| Santa Monica High School; assist with Band program.  |                                      |                        |             |
| FUNDING:   | 01-90120-0-11100-10000-2917-015-1501 | -100%                  |             |
| Gifts  |                                      |                        |             |

Miller, Kyle                      \$600                      7/1/08-7/4/08                      \$200/day  
Santa Monica High School; assist with Band summer program.  
FUNDING: 01-90120-0-11100-10000-2917-015-1501                      -100%  
Gifts

Ross-Neier, Bobbi                      \$10,000                      9/23/08-6/30/09                      \$1,110/mo  
Malibu High School; coordinate and maintain Community  
Service Program.  
FUNDING: 01-73950-0-11100-10000-2917-010-1501                      -100%  
School and Library Imprvmnt BG

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.32

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

| <u>ELECTION</u>       |                               | <u>EFFECTIVE DATE</u> |
|-----------------------|-------------------------------|-----------------------|
| CABRERA, JENNIFER     | CHILDREN CENTER ASST          | 11/3/08               |
| CHILD DEVELOP SVCS    | 3.5 HRS/SY/RANGE: 18 STEP: A  |                       |
| FULLER, CHARESSE      | CAFETERIA WORKER I            | 11/17/08              |
| JAMS/FOOD SVCS        | 6 HRS/SY/RANGE: 11 STEP: B    |                       |
| GOMEZ, TIFFANY        | CHILDREN CENTER ASST          | 10/10/08              |
| CHILD DEVELOP SVCS    | 3.5 HRS/SY/RANGE: 18 STEP: A  |                       |
| GREER, KIMBERLYN      | CHILDREN CENTER ASST          | 11/24/08              |
| CHILD DEVELOP SVCS    | 3.5 HRS/SY/RANGE: 18 STEP: A  |                       |
| KHOADADADI, SHIRIN    | INST ASST - CLASSROOM         | 11/6/08               |
| FRANKLIN ELEMENTARY   | 3/7 HRS/SY/RANGE: 18 STEP: A  |                       |
| LARIOS, CARMEN        | HUMAN RESOURCES SPECIALIST    | 12/8/08               |
| HUMAN RESOURCES       | 8 HRS/12 MO/RANGE: 36 STEP: A |                       |
| LEGUIZAMON, MILAGROS  | INST ASST - CLASSROOM         | 8/28/08               |
| ROGERS ELEMENTARY     | 3 HRS/SY/RANGE: 18 STEP: A    |                       |
| MARTIN, KEVIN         | CAMPUS SECURITY OFFICER       | 8/30/08               |
| THEATER OPERATIONS    | 3 HRS/12 MO/RANGE: 25 STEP: A |                       |
| OUMAIS, MONA          | LAB TECHNICIAN                | 1/12/09               |
| MALIBU HIGH SCHOOL    | 6 HRS/SY/RANGE: 26 STEP: A    |                       |
| PEREZ, GRACE          | CHILDREN CENTER ASST - BIL    | 11/5/08               |
| CHILD DEVELOP SVCS    | 3.5 HRS/SY/RANGE: 18 STEP: A  |                       |
| PITTMAN, CHRISTOPHER  | CUSTODIAN                     | 11/17/08              |
| THEATER OPERATIONS    | 3 HRS/12 MO/RANGE: 22 STEP: A |                       |
| ROMO, JENNIFER        | CAFETERIA WORKER I            | 11/17/08              |
| FOOD SERVICES         | 3 HRS/SY/RANGE: 11 STEP: A    |                       |
| VIEYRA-MC DANIEL, EVA | INST ASST - CLASSROOM         | 12/4/08               |
| GRANT ELEMENTARY      | 2 HRS/SY/RANGE: 18 STEP: A    |                       |
| WAUGH, LAUREN         | CHILDREN CENTER ASST          | 11/24/08              |
| CHILD DEVELOP SVCS    | 3.5 HRS/SY/RANGE: 18 STEP: A  |                       |
| WEIRICK, TRACY        | INST ASST - CLASSROOM         | 12/2/08               |
| CABRILLO ELEMENTARY   | 3 HRS/ST/RANGE: 18 STEP: A    |                       |

|   |   |                              |
|---|---|------------------------------|
| WINTER, NIDRA<br>PT DUME ELEMENTARY           | OFFICE SPECIALIST<br>2 HRS/SY/RANGE: 22 STEP: A | 10/13/08                     |
| <b><u>PROVISIONAL ASSIGNMENT</u></b>          |   | <b><u>EFFECTIVE DATE</u></b> |
| JUEL, RORY<br>ROOSEVELT ELEMENTARY            | ELEMENTARY LIBRARY COORD                        | 8/25/08-12/19/08             |
| <b><u>TEMP/ADDITIONAL ASSIGNMENTS</u></b>     |   | <b><u>EFFECTIVE DATE</u></b> |
| COWAN, BARRY<br>OLYMPIC HIGH SCHOOL           | INST ASST - SPECIAL ED                          | 9/2/08-6/19/09               |
| GIAGNI, PAM<br>MUIR ELEMENTARY                | INST ASST - CLASSROOM                           | 11/1/08-6/4/09               |
| HERRADA, JOE<br>LINCOLN MS                    | CUSTODIAN                                       | 9/2/08-6/19/09               |
| ITOMURA, TERRIE<br>CHILD DEVELOP SVCS         | COMPUTER OPERATOR                               | 10/1/08-6/30/09              |
| PRECIADO, EDWIN<br>FRANKLIN ELEMENTARY        | INST ASST - INT BEHAV INTERV                    | 12/1/08-6/1/09               |
| RAMIREZ, PHIL<br>FACILITY PERMITS             | PAINTER   | 9/2/08-6/30/09               |
| <b><u>SUBSTITUTES</u></b>                     |   | <b><u>EFFECTIVE DATE</u></b> |
| ARRUFAT, KRISTINA<br>EDISON ELEMENTARY        | INST ASST - BILINGUAL                           | 12/1/08-6/19/09              |
| ATASHBAR, MOLOUK<br>SPECIAL EDUCATION         | INST ASST - SPECIAL ED                          | 10/12/08-6/19/09             |
| AZADITABAR-CARLSON, AZAM<br>SPECIAL EDUCATION | INST ASST - SPECIAL ED                          | 8/29/08-6/19/09              |
| BALLAT, NAWAL<br>CHILD DEVELOP SVCS           | CHILDREN CENTER ASST                            | 12/15/08-6/30/09             |
| BELL, MICHAEL<br>OPERATIONS                   | GARDENER  | 10/1/08-12/3/08              |
| BURTON, JEROME<br>OPERATIONS                  | CUSTODIAN                                       | 12/1/08-6/30/09              |
| CHENG, INGRID<br>FACILITY PERMITS             | OFFICE SPECIALIST                               | 10/27/08-11/28/08            |
| CHEW, DAVID<br>PERSONNEL COMMISSION           | INST ASST - PHYSICAL ED                         | 11/20/08-6/19/09             |
| CURETON, CLARENCE<br>PERSONNEL COMMISSION     | CAMPUS SECURITY OFFICER                         | 11/18/08-6/24/09             |
| GAIDZIK, GEORGE<br>ST ANNES/ED SERVICES       | TECHNOLOGY SUPPORT ASST                         | 12/1/08-3/31/09              |
| GUIRGUIS, RAMEZ<br>PERSONNEL COMMISSION       | INST ASST - PHYSICAL ED                         | 11/20/08-6/19/09             |
| HARRIS, TONI<br>SPECIAL EDUCATION             | INST ASST - SPECIAL ED                          | 9/12/08-6/19/09              |



|  |   |                              |
|--|---|------------------------------|
| HERNANDEZ, RUDY<br>PERSONNEL COMMISSION        | CAMPUS SECURITY OFFICER   | 11/18/08-6/24/09             |
| HIGGINS, SHAUN<br>SPECIAL EDUCATION            | INST ASST - SPECIAL ED  | 11/17/08-6/19/09             |
| JOVEL, DANIEL<br>PERSONNEL COMMISSION          | INST ASST - PHYSICAL ED   | 11/20/08-6/19/09             |
| MARES JR., JOSE<br>OPERATIONS                  | GARDENER  | 12/17/08-6/30/09             |
| MC INTOSH, EDNA<br>FOOD SERVICES               | CAFETERIA WORKER I  | 9/2/08-6/30/09               |
| SCHOEN, RUSSELL<br>CHILD DEVELOP SVCS          | ACCOUNTING TECHNICIAN   | 12/8/08-6/30/09              |
| SCHWARTZ-MILLER, CLAIRE<br>FRANKLIN ELEMENTARY | ELEMENTARY LIBRARY COORD  | 12/15/08-1/9/09              |
| TAVAKOLI, NEWSHA<br>SPECIAL EDUCATION          | INST ASST - SPECIAL ED  | 11/19/08-6/19/09             |
| TRUJILLO, MARIA<br>CHILD DEVELOP SVCS          | SR OFFICE SPECIALIST  | 11/1/08-11/30/08             |
| WEST, MALCOLM<br>OPERATIONS                    | CUSTODIAN   | 12/18/08-6/30/09             |
| <b><u>INCREASE IN ASSIGNMENT</u></b>           |   | <b><u>EFFECTIVE DATE</u></b> |
| TANAMAS, AYDA<br>MCKINLEY/SP ED                | INST ASST - SPECIAL ED<br>6.6 HRS/SY<br>FR: 6 HRS/SY                    | 11/1/08                      |
| <b><u>VOLUNTARY TRANSFER</u></b>               |   | <b><u>EFFECTIVE DATE</u></b> |
| STURGIS, LYNN<br>MUIR ELEMENTARY/CDS           | CHILDREN CENTER ASST<br>7 HRS/SY<br>FR: 3.5 HRS/SY/GRANT/CDS            | 10/6/08                      |
| YASHAR, AZITA<br>ROGERS ELEMENTARY             | INST ASST - SPECIAL ED<br>6 HRS/SY<br>FR: 6 HRS/SY/ROOSEVELT ELEMENTARY | 11/24/08                     |
| <b><u>LEAVE OF ABSENCE (PAID)</u></b>          |   | <b><u>EFFECTIVE DATE</u></b> |
| ALANIZ, FEDERICO<br>FOOD SVCS                  | STOCK/DELIVERY CLERK<br>MEDICAL   | 12/2/08-1/5/09               |
| TOPHAM, VALERIE<br>FRANKLIN ELEMENTARY         | ELEM LIBRARY COORD<br>MEDICAL   | 11/27/08-2/26/09             |
| VARGAS, CYNTHIA<br>MCKINLEY ELEMENTARY         | INST ASST - SPECIAL ED<br>MATERNITY                                     | 11/15/08-1/12/09             |
| WALKER, SHERI LYNNE<br>FOOD SVCS               | CAFETERIA WORKER I<br>MEDICAL   | 12/1/08-1/4/09               |
| <b><u>LEAVE OF ABSENCE (UNPAID)</u></b>        |   | <b><u>EFFECTIVE DATE</u></b> |
| EBBERTS, MELISSA<br>CHILD DEVELOP SVCS         | ADMINISTRATIVE ASST<br>50% - PERSONAL                                   | 3/2/09-5/15/09               |

|  |  |                              |
|--|--|------------------------------|
| <b><u>STIPEND</u></b>                    |  | <b><u>EFFECTIVE DATE</u></b> |
| SANDOVAL, KATHY<br>SANTA MONICA HS       | SR OFFICE SPECIALIST<br>NOT TO EXCEED \$300<br>ATHLETIC TICKET SALES         | 11/1/08-6/30/09              |
| <b><u>PROFESSIONAL GROWTH</u></b>        |  | <b><u>EFFECTIVE DATE</u></b> |
| GOODWIN, SHERI<br>SANTA MONICA HS        | ADMINISTRATIVE ASST  | 1/1/09                       |
| MORICH, KAREN<br>SPECIAL EDUCATION       | INST ASST - INTENS BEHAV INTER   | 12/1/08                      |
| SMITH, LUZ-STELLA<br>SPECIAL EDUCATION   | TRANSLATOR   | 1/1/09                       |
| VASQUEZ, GRACIELA<br>MALIBU HIGH SCHOOL  | CAMPUS SECURITY OFFICER  | 1/1/09                       |
| <b><u>WORKING OUT OF CLASS</u></b>       |  | <b><u>EFFECTIVE DATE</u></b> |
| BULCHAND, TINA<br>SPECIAL EDUCATION      | SR ADMINISTRATIVE ASST<br>FR: ADMINISTRATIVE ASST                            | 12/6/08-3/6/09               |
| HYATT, VIRGINIA<br>BUSINESS SVCS         | DIR, PURCHASING AND WAREHOUSE<br>FR: PURCHASING                              | 12/11/08-12/31/08            |
| <b><u>ESTABLISHMENT OF POSITION</u></b>  |  | <b><u>EFFECTIVE DATE</u></b> |
|  | INST ASST - SPECIAL ED<br>6 HRS/SY; GRANT ELEMENTARY                         | 11/16/08                     |
| <b><u>ABOLISHMENT OF POSITION</u></b>    |  | <b><u>EFFECTIVE DATE</u></b> |
|  | INST ASST - HEALTHCARE<br>6 HRS/SY; GRANT ELEMENTARY                         | 11/16/08                     |
| <b><u>TERMINATION</u></b>                |  | <b><u>EFFECTIVE DATE</u></b> |
| 5909-043-08<br>SPECIAL EDUCATION         | INST ASST - SPECIAL ED<br>[Abandonment of Position<br>Merit Rule 14.1.4.A,15 | 01/16/09                     |
| <b><u>RESIGNATION</u></b>                |  | <b><u>EFFECTIVE DATE</u></b> |
| CLARK, MARENDA<br>CHILD DEVELOP SVCS     | CHILDRENS CENTER ASST  | 11/5/08                      |
| DUNNAM, STEPHANIE<br>MCKINLEY ELEMENTARY | INST ASST - SPECIAL ED   | 1/30/09                      |
| MELLY, KIMBERLY<br>FISCAL SERVICES       | SUPERVISOR, FISCAL SERVICES  | 1/15/09                      |
| RENKER, STEPHANIE<br>CHILD DEVELOP SVCS  | CHILDREN CENTER ASST   | 12/3/08                      |
| VIGIL, NANI<br>SANTA MONICA HS           | INST ASST - SPECIAL ED   | 1/4/09                       |
| <b><u>RETIREMENT</u></b>                 |  | <b><u>EFFECTIVE DATE</u></b> |
| PONTON, FRANK G.<br>INFORMATION SVCS     | TEL/COMP EQUIP SPECIALIST  | 12/29/08                     |

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.33

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**CHILD CARE ASSISTANT**

|                       |                    |                  |
|-----------------------|--------------------|------------------|
| KHODAEI, SHAMSOLSADAT | ADULT EDUCATION    | 11/10/08-6/30/09 |
| SEALE, TA'CHAUNA      | CHILD DEVELOP SVCS | 11/18/08-6/19/09 |
| ZHEN, YUYUN           | ADULT EDUCATION    | 11/10/08-6/30/09 |
| ZOTELO, GUADALUPE     | CHILD DEVELOP SVCS | 11/12/08-6/19/09 |

**COACHING ASSISTANT**

|                |                 |                  |
|----------------|-----------------|------------------|
| VASQUEZ, ANGEL | SANTA MONICA HS | 12/10/08-6/30/09 |
|----------------|-----------------|------------------|

**NOON SUPERVISION**

|                      |                      |                  |
|----------------------|----------------------|------------------|
| ILLES, NICHOLAS      | GRANT ELEMENTARY     | 1/5/09-6/19/09   |
| MALDONADO, MONIQUE   | ROOSEVELT ELEMENTARY | 12/1/08-6/19/09  |
| SOTOJ, MARIA         | MCKINLEY ELEMENTARY  | 9/12/08-6/19/09  |
| STUBBINGS, DARRYL    | ROOSEVELT ELEMENTARY | 9/8/08-6/19/09   |
| VIEYRA-MCDANIEL, EVA | GRANT ELEMENTARY     | 12/10/08-6/19/09 |

**STUDENT WORKER - PEER TUTOR**

|                       |                 |                  |
|-----------------------|-----------------|------------------|
| AMATYA, RINA          | SANTA MONICA HS | 10/29/08-6/19/09 |
| HABIB, NAZANEEN       | SANTA MONICA HS | 10/29/08-6/19/09 |
| KATIRAI, ANDREW       | SANTA MONICA HS | 10/29/08-6/19/09 |
| MALDAGUE, JEAN-MICHEL | SANTA MONICA HS | 10/29/08-6/19/09 |
| PALMER, CHELSEA       | SANTA MONICA HS | 10/29/08-6/19/09 |

**STUDENT WORKER - WORKABILITY**

|                  |                 |                 |
|------------------|-----------------|-----------------|
| ALVARADO, KHARLO | SANTA MONICA HS | 11/1/08-6/30/12 |
| BLANE, KEVIN     | SANTA MONICA HS | 10/1/08-6/30/10 |
| FURUTA, WALLIS   | SANTA MONICA HS | 10/1/08-6/30/12 |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ

RE: APPOINTMENTS TO THE FINANCIAL OVERSIGHT COMMITTEE

RECOMMENDATION NO. A.34

It is recommended that the Board of Education accept the Financial Oversight Committee's recommendation to appoint three members to the FOC, as detailed below.

COMMENT: At the November 20, 2008, board meeting, the board approved Item A.23: *Replace Three Positions on the Financial Oversight Committee and Reappointment of Term for Cynthia Torres.*

The application process was conducted. A subcommittee of the FOC, which met in early January to interview the applicants, reported back to the full committee at the FOC meeting on January 13, 2009. It was motioned and passed to make a recommendation to the Board of Education to appoint the following individuals to fill the three vacancies on the Financial Oversight Committee:

| NAME | TERMS EXPIRES |
|------|---------------|
| TBD  |               |
| TBD  |               |
| TBD  |               |

NOTE: The three names will be provided in an Update to the agenda following the FOC's meeting on January 13, 2009.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

---

## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/15/09

FROM: TIM CUNEO

RE: ADOPT RESOLUTION NO. 08-10 - COMMEMORATING DR. MARTIN  
LUTHER KING, JR. DAY

RECOMMENDATION NO. A.35

It is recommended that the Board of Education adopt Resolution  
No. 08-10 - Commemorating Dr. Martin Luther King, Jr. Day.

This resolution is to honor Dr. Martin Luther King, Jr.'s  
birthday, which is officially observed this year on January 12,  
2009. Attached is the resolution.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**Santa Monica-Malibu Unified School District  
Board of Education**

**Resolution No. 08-10  
Commemorating Dr. Martin Luther King, Jr. Day**

**Whereas**, Dr. Martin Luther King, Jr. was born in 1929 in Atlanta Georgia;

**Whereas**, the young Martin Luther King attended segregated public schools and graduated from high school at age 15;

**Whereas**, Dr. King received his B.A. degree from Morehouse College in Georgia, the alma mater of both his father and grandfather and earned his B.D. from Crozer Theological Seminary. Later, in 1955, he received a Ph.D. from Boston University;

**Whereas**, Dr. King was committed to equal rights for African-Americans in this country from an early age and was an active member of the NAACP;

**Whereas**, Dr. King led the boycott of Montgomery's segregated buses for over a year after Rosa Parks refused to give up her seat in a bus in 1955, and eventually, the Supreme Court outlawed discrimination in public transportation and Dr. King emerged a prominent leader of the civil rights movement;

**Whereas**, Dr. King began organizing protest demonstrations and marches in such cities as Birmingham, Alabama, St. Augustine, Florida and Selma, Alabama. The marches were for the right to vote, desegregation, labor rights and other basic civil rights.

**Whereas**, between 1957 and 1968, Dr. King canvassed the country and appeared more than 2500 times to speak in protest against injustices toward his race;

**Whereas**, Dr. King wrote five books and numerous articles drawing on his experience as a preacher to galvanize and inspire an audience. Dr. King was arrested and jailed on several occasions;

**Whereas**, on August 28, 1963, Dr. King led the great march in Washington, DC, that culminated with his famous "I Have a Dream" speech at the Lincoln Memorial. More than a quarter million people of all ethnicities attended the event.

**Whereas**, at the height of Dr. King's influence, the Civil Rights Act of 1964 and the Voting Rights Act of 1965 were passed.

**Whereas**, Dr. King was awarded the Nobel Peace Prize in 1964, at the age of 35.

**Whereas**, Dr. King continued his work to attack discrimination in other parts of the North and broadened his criticism against the Vietnam War;

**Whereas**, Dr. King advocated for government compensatory program seeking restitution of wages lost to slavery which in turn, demanded aid for the poorest communities and sought an economic bill of rights that provided for massive government job programs to reconstruct society;

**Whereas**, Dr. King continued to participate in the movement by supporting black city workers striking for higher wages and better treatment in Memphis, Tennessee where he was assassinated;

**Whereas**, in 1986, Congress established the Martin Luther King Day as a United States holiday and in 1994, King Day of Service was built on the teachings of nonviolence and social justice to promote community service. The aim is to make the holiday a day ON, where people of all ages and backgrounds come together to improve lives, bridge social barriers, and move our nation closer to the "Beloved Community" that Dr. King envisioned.

**Therefore, let it be resolved**, that the Santa Monica-Malibu Unified School District celebrates the life and legacy of a man who brought hope and healing to America. We commemorate the timeless values he taught us through his example - the values of courage, truth, justice, compassion, dignity, humility and service that so radiantly defined Dr. King's character and empowered his leadership. On this holiday, we commemorate the universal, unconditional love, forgiveness and nonviolence that empowered his revolutionary spirit, and speaks to the best of who we are as human beings.

**Passed and Adopted** this 15<sup>th</sup> Day of January 2009 by the Santa Monica-Malibu Unified School District Board of Education by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Ralph Mechur  
Board President

---

Tim Cuneo  
Superintendent



TO: BOARD OF EDUCATION

ACTION/MAJOR

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: APPROVAL OF THE 2007-08 ANNUAL FINANCIAL AND MEASURE  
"S" AUDIT REPORTS

RECOMMENDATION NO. A.36

It is recommended that the Board of Education accept the 2007-08 Annual Financial and Measure "S" Audit Reports and approve management discussion and analysis/the administrative responses to the "Findings" and "Recommendations" as contained in the Subject audits.

COMMENT: In response to California Education Code mandate, the 2007-08 financial audit has been completed by the audit firm of Nigro, Nigro, and White, CPA, who has also completed the 2007-08 Measure "S" audit in response to that same mandate as well as the provisions of the Measure "S" language, subject to the comments and observations of the Financial Oversight Committee (FOC). The Board of Education and the FOC have previously received a copy of both the audit reports; an information copy of both audit reports is available for public review in the Superintendent's Office.

A section of the audit report contains a series of "Findings" and "Recommendations" and "District Responses" for board consideration.

A representative from the audit firm will be available at the meeting to answer questions.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: SANTA MONICA HIGH SCHOOL SITING STUDY AND CONCEPT A -  
FINAL BUILD OUT

RECOMMENDATION NO. A.37

Staff recommends the Board of Education receive the attached Santa Monica High School Siting Study by R. L. Binder FAIA Architecture and Planning.

Staff further recommends that the Board direct District staff to continue discussions with the City of Santa Monica and City Redevelopment Agency staff about shared-use opportunities and financing strategies for long-term redevelopment of the Santa Monica High School campus, based on Concept A-Final Build Out.

DISCUSSION:

At its January 17 and February 4, 2008 meetings, the Board approved the preparation of the Siting Study by R. L. Binder to develop potential short-term and 20-year term design concepts for the Santa Monica High School (Samohi) campus to meet its functional and programmatic needs, expand opportunities for shared public use of its facilities and develop linkages between the campus and the Civic Auditorium Campus to the southwest.

The Samohi Measure BB Site Committee discussed two concepts and three intermediate phases under development during preparation of the Siting Study that were presented by R.L. Binder at its May 7, 2008, meeting. The Committee unanimously recommended further exploration of Concept A-Final Build Out. (See three attached renderings.)

Concept A-Final Build Out envisions a long-term phased redevelopment of Samohi that provides for the Michigan Avenue alignment (the Michigan Commons) opening from East to West allowing Samohi campus use during school hours and public use including bicycle and pedestrian paths in the afternoons, evenings, and on the weekends with a secured campus north and south of the Commons. Included also is the development of three primary campus quads: An Art Plaza, Science and Tech Quad, and "Main Street," as well as smaller outdoor gathering spaces along the Michigan Avenue Commons.

Additional Concept phases may include relocating the gyms and natatorium under a new soccer field to the north and east, which would open the renovated Greek Theatre to the west and provide a vista to the History Building sited on the top of the campus hill to the entire community, redefine the nature of Pico Blvd.

and 4<sup>th</sup> Street and strengthen and enliven the connection to the Civic Auditorium Campus. The fields would be open to public view and access.

The relocated gyms and pool would front a realigned and redesigned 6<sup>th</sup> Street allowing easy identification and access for students and the community alike. Subterranean parking under a new football stadium could be entered from Olympic Blvd. and pedestrians would exit the parking lot directly onto the Michigan Commons - with ready access to the fields, Barnum Hall and the landscaped promenade that traverses the campus - providing ease of movement and clear wayfinding throughout the campus and to the Civic Auditorium Campus west of 4th Street.

At its July 23, 2008, Santa Monica City Council meeting, R. L. Binder presented Concept A-Final Build Out, to much enthusiasm. Concept A, Final Build Out was also presented to the Board at its July 24, 2008, meeting. As discussed, this concept for Samohi provides a number of opportunities for significant new public use of the Samohi campus.

The Board of Education initially directed staff to work with the City of Santa Monica staff to request funding from the Redevelopment Agency at its June 26, 2008, meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/15/09

FROM: TIM CUNEO

RE: ASSIGNMENT OF BOARD OF EDUCATION LIAISONS TO DISTRICT  
ADVISORY COMMITTEES (DACs)

RECOMMENDATION NO. A.38

It is recommended that the Board of Education approve the following assignments as board liaisons to the District Advisory Committees (DACs).

| DAC                             | Board Liaison                           |
|---------------------------------|---|
| Measure "BB" Advisory Committee | Ralph Mechur<br>Barry Snell             |
| Childcare and Development       | Ben Allen<br>Jose Escarce               |
| Community Health and Safety     | Kelly Pye                               |
| English Learners                | Oscar de la Torre                       |
| Financial Oversight             | Jose Escarce<br>Barry Snell             |
| Visual and Performing Arts      | Ben Allen<br>Kelly Pye                  |
| Prop 39 Citizens' Committee     | Ralph Mechur<br>Barry Snell             |
| Special Education               | Oscar de la Torre<br>Maria Leon-Vazquez |
| PTA                             | Ralph Mechur<br>Barry Snell             |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/15/09

FROM: TIM CUNEO

RE: APPROVE CHARGES FOR THE SPECIAL EDUCATION DAC -  
2008/2009

RECOMMENDATION NO. A.39

It is recommended that the Board of Education adopt the following proposed charges for the Special Education District Advisory Committee. The charges are to provide the advisory committee with the board's intended focus and parameters around which the DAC is to execute its work for the 2008-09 school year.

COMMENTS: The Board of Education approved the charges for the other DACs at its meeting on November 6, 2008.

**SPECIAL EDUCATION**

The charge to the Special Education DAC shall be:

- Advise the Board of Education about attitudes, opinions, and issues significant to the Special Education school community. (Measurement: In accordance with the Board policy concerning district advisory committees, two written reports will be prepared - one at mid-year, the other to accompany an oral report to be presented to the Board at the end of the school year.)
- Serve as a vehicle to collaborate with District staff to communicate with and advise the Board of Education on the ongoing implementation of the Special Education Strategic Plan (2004), the recommendations of An Independent Evaluation of the Santa Monica-Malibu Special Education Program by Lou Barber (2008), and the forthcoming Board approved recommendations of The Working Group (projected 2009). (Measurement: In accordance with Board policy this information will be included in reports to the Board of Education at mid-year and at the end of the school year.)
- Produce revisions to the Special Education Parent handbook in collaboration with District staff based on feedback from community members. An Ad Hoc committee will be assembled of members who served on the Parent Handbook Committee. (Measurement: In accordance with Board policy this information will be included in reports to the Board of Education at mid-year and at the end of the school year.)
- Create and maintain a facilitated parent support group. (Measurement: In accordance with Board policy this information will be included in reports to the Board of Education at mid-year and at the end of the school year.)
- Work independently or with the PTA Special Education Committee to recommend and sponsor speakers of interest to

the special education community. An Ad Hoc Committee will be formed to accomplish this work. (Measurement: In accordance with Board policy this information will be included in reports to the Board of Education at mid-year and at the end of the school year.)

- Work with the Childcare DAC to establish communication between the DACs and to participate in planning for Special Education preschool and CDS preschool and CREST programs to enhance inclusion opportunities. An Ad Hoc Committee will be formed to liaison with the Childcare DAC. (Measurement: In accordance with Board policy this information will be included in reports to the Board of Education at mid-year and at the end of the school year.)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF 2007-08 SCHOOL ACCOUNTABILITY REPORT CARDS  
(SARCs) FOR ELEMENTARY, MIDDLE, AND HIGH SCHOOLS

RECOMMENDATION NO. A.40

It is recommended that the Board of Education approve the 2007-2008 School Accountability Report Cards for the following sites:

- Edison Language Academy
- Franklin Elementary School
- Grant Elementary School
- John Muir Elementary School
- Juan Cabrillo Elementary School
- McKinley Elementary School
- Point Dume Marine Science School
- Roosevelt Elementary School
- Webster Elementary School
- Will Rogers Elementary School
- Santa Monica Alternative School House (SMASH)
- John Adams Middle School
- Lincoln Middle School
- Malibu High School
- Olympic High School
- Santa Monica High School

COMMENT: The School Accountability Report Cards (SARC) are mandated by California law and fulfill a reporting requirement of the No Child Left Behind Act of 2001. Each school's SARC must contain specific, discrete pieces of information mandated by the State of California, including test score results, demographic information, descriptions of professional development, and information about elements of Williams compliance (such as sufficiency of textbooks and information about building maintenance). School districts must post a School Accountability Report Card for each school in the district from the prior year (07-08) by February 1<sup>st</sup> of the end of the current school year (08-09). Once approved, SARCs are posted on our website and visited regularly by the public.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/15/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: EARLY DECLARATION RETIREMENT INCENTIVE

RECOMMENDATION NO. A.41

It is recommended that the Board of Education approve an early declaration retirement incentive.

COMMENT: As the District plans for the 2009-10 school year, staff is highly aware of budget reductions that may occur when the State of California revises the existing budget and creates the 2009-10 budget. As approximately 90% of the SMMUSD budget is personnel costs, it is clear that any reductions from the state may result in reductions in staffing. It is also clear that because of California Education Code and our employee agreements, any reductions in staff must be announced well in advance.

Every year, the District experiences a number of retirements. It will be very helpful for staff to know about any retirements in advance, as we can minimize the impact that any possible staff reductions will have on our employees. To that end, staff is recommending an early declaration incentive to any employee, certificated or classified, who signs an irrevocable letter of retirement, effective the last day of employment for the 2008-09 school year. This letter must be received no later than February 6, 2009. If the irrevocable letter of retirement is received by February 6, 2009, the District will make a payment of \$1,000, prorated on the percentage of full-time employment.

To be eligible, a retiree must have at least 10 years of salaried District employment, and be at least 55 years old by June 30, 2009. The Human Resources Department will have the form available for interested employees. The Human Resources Department will provide this information to all employees. All forms must be received by the Human Resources Department no later than 4:00PM on Friday, February 6, 2009.

*(Continued on next page)*



This is NOT an early retirement incentive. Early retirement incentives usually provide a much larger financial package which attempts to encourage employees to retire earlier than they may have planned. This is an early declaration incentive. It is intended for employees who have already decided to retire, but instead of waiting to put in the paperwork, they submit that paperwork early enough for the District to be able to plan more effectively.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JANE JEFFRIES

RE: HEALTH SERVICES ANNUAL REPORT, UPDATE ON HEALTH  
CURRICULUM AND STUDENTS SEEN BY THE VENICE FAMILY  
CLINIC

DISCUSSION ITEM NO. D.01

This is a presentation of the Health Services Annual Report, which includes the number of student visits to the school site health offices, types of health conditions that are seen, number of different types of health screenings performed, Special Education assessments performed and meetings attended, along with reports filed and medications given. The different community agency referrals are listed. Diseases and medical conditions present in our student population, how they are monitored, and the treatment needed are discussed. Also included is the professional development completed by health services staff and health education projects that staff and students have undertaken.

In order to address whether or not mandated HIV/AIDS education is being provided in middle and high schools, a committee was formed to work with Educational Services to plan how to best deliver this health education to students and ensure its implementation. An eight-session planned curriculum for each Freshman Seminar class is in place this year and is being taught by one of the school nurses. The curriculum addresses HIV/AIDS and Drug Abuse.

The Venice Family Clinic sees students at SAMOHI two mornings per week. They see fifty to seventy students per month. These are students without health insurance. Dr. Loeza will discuss the diseases and health concerns that are seen by clinic staff.

TO: BOARD OF EDUCATION

DISCUSSION

01/15/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: ENROLLMENT PROJECTIONS REPORT - DECISIONINSITE

DISCUSSION ITEM NO. D.02

The Board of Education continues to authorize a detailed study of enrollment projections by DecisionInsite, a private company specializing in this area. The Board will hear a presentation on enrollment projections for the 2009-10 school year, which are based not only on enrollment in prior years, but on outside factors related to census data.

Last year's projections were highly accurate. Only Santa Monica High School's projection was significantly different than their actual enrollment. Accuracy in enrollment projections is critical for accurate budget forecasting, so this information is of utmost importance to the district's budget. Staff will be using the projection data for staffing allocations for the 2009-2010 school year, and is in the process of sharing the enrollment projections and initial staffing recommendations with schools.

A final report, written by the DescisionInsite company, is available in the Superintendent's Office. District staff and representatives from DecisionInsite will be available for questions and discussion at the meeting.

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/15/09

FROM: TIM CUNEO / JANECE L. MAEZ

RE: REVIEW POLICY 3511.1 - INTEGRATED WASTE MANAGEMENT

RECOMMENDATION NO. A.03

It is requested that the Board of Education review and discuss Board Policy 3511.1 - Integrated Waste Management in preparation for action at their next regularly scheduled meeting. While the District has a variety of waste management or recycling efforts in place there is no written policy statement directing staff. The attached new policy, as recommended by CSBA, is being presented for Board consideration and comments. CSBA also provides an Administrative Regulation for districts to consider. A copy of the regulation is attached for the Boards information.

COMMENT: California school districts dispose of large amounts of waste (approximately 763,817 tons per year). These wastes represent a significant loss of natural resources and school district funds, as well as a potential threat to student/staff health and the environment. To be responsible stewards of environmental quality, school districts should review processes and operations, and even curriculum choices. They should evaluate the economic, educational, and environmental benefits of implementing an effective waste reduction program.

Incorporating waste reduction as part of the school district's overall way of doing business can provide a number of important benefits:

- Reduced disposal costs.
- Improved worker safety.
- Reduced long-term liability.
- Increased efficiency of school operations.
- Decreased associated purchasing costs.

*(Continued on next page)*

School district waste reduction programs also foster student achievement by transforming the school environment into a laboratory for learning and providing numerous opportunities for investigation through [environment-based education](#).

The California Integrated Waste Management Act requires that all California cities and counties reduce solid waste generation by 50 percent. School districts can play a critical role in a city or county's ability to realize this goal. As a result, a school district's host city or county is a natural partner in the evaluation of the existing waste management infrastructure and the development of a comprehensive district wide waste reduction program. The Santa Monica Malibu Unified School District is fortunate to be located within communities that actively and aggressively promote and support recycling efforts.

During the staff report on this item the focus will be recycling efforts at the District Office. Staff will describe current practices and report on how recycling efforts might be improved. Additionally, staff will present a brief description of what is occurring at individual school sites.

Attached:

- Board Policy 3511.1 - Integrated Waste Management
- Administrative Regulation 3511.1 - Integrated Waste Management (for board information)

THIS IS A NEW BOARD POLICY

| <u>NUMBER</u> | <u>ARTICLE</u>          | <u>TITLE</u>                |
|---------------|-------------------------|-----------------------------|
| 3515.1        | Business and Operations | Integrated Waste Management |

| <u>SUBTOPIC</u> | <u>POLICY</u> | <u>REGULATION</u> | <u>EXHIBIT</u> |
|-----------------|---------------|-------------------|----------------|
|                 | X             |                   |                |

**DETAIL**

The Governing Board believes that the conservation of water, energy and other natural resources as well as the protection of the environment are essential to the health and well-being of the community. The Superintendent or designee shall develop an integrated waste management program to reduce waste, conserve natural resources and protect the environment.

The program shall include specific strategies designed to help the district reduce waste generation and improve efficiency in using natural resources in all areas of its operations.

The Superintendent or designee may collaborate with city, county and state agencies in developing and implementing the district's integrated waste management program.

The Superintendent or designee shall make every effort to identify funding opportunities for the district's integrated waste management program including applying for available grants or other cost-reducing incentives.

The Superintendent or designee shall provide appropriate training opportunities to students and staff regarding the benefits and methods of conserving natural resources and protecting the environment.

**REFERENCE**

Legal Reference:

EDUCATION CODE

32370-32376 Recycling paper

33541 Environmental education

PUBLIC RESOURCES CODE

25410-25421 Energy conservation assistance

40050-40063 Integrated waste management act

41780 Waste diversion

42620-42622 Source reduction and recycling programs

42630-42647 Schools site source reduction and recycling

**MANAGEMENT RESOURCES**

CIWMB PUBLICATIONS

A District-wide Approach to Recycling- -A Guide for School Districts, Pub. # 500-94-009

Seeing Green through Waste Prevention - - A Guide for School Districts, Pub. # 500-94-010  
Going Beyond Recycling, Buying Recycled - - A Guide for School Districts, Pub. # 322-95-001  
Reusable School News  
WEB SITES  
CSBA: <http://www.csba.org>  
California Integrated Waste Management Board:  
<http://www.ciwmb.ca.gov>  
California Division of State Architect: <http://www.dsa.ca.gov>  
California Energy Commission: <http://www.energy.ca.gov>  
California Environmental Protection Agency:  
<http://www.calepa.ca.gov>  
U.S. EPA: <http://www.epa.gov>

**ADOPTED**  
XXXXXX

**REVISED**

**CSBA DATE**  
November 2001



THIS IS A NEW ADMINISTRATIVE REGULATION

| <u>NUMBER</u> | <u>ARTICLE</u>          | <u>TITLE</u>                |
|---------------|-------------------------|-----------------------------|
| 3515.1        | Business and Operations | Integrated Waste Management |

| <u>SUBTOPIC</u> | <u>POLICY</u> | <u>REGULATION</u> | <u>EXHIBIT</u> |
|-----------------|---------------|-------------------|----------------|
|                 |               | X                 |                |

**DETAIL**

To ensure efficient utilization of natural and material resources, the Superintendent or designee shall work towards instituting the following measures and/or practices:

Reduce waste generation by reducing the consumption of disposable materials, composting of organic materials and fully utilizing all materials prior to disposal.

Recycle materials such as paper, glass, plastic, and aluminum, and minimize the use of non-biodegradable products.

Prefer recycled and other environmentally preferable products when procuring materials for use in district schools and buildings or contracting for the construction or modernization of any district building.

Work with vendors and contractors to use packaging and delivery materials that generate less waste.

Work with city, county, or other government agencies to locate markets for the district's reusable and recyclable materials.

**CSBA DATE:** November 2001

**APPROVAL**

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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MARTHA DURAN-CONTRERAS

RE: SPECIAL EDUCATION COLLABORATIVE WORKING GROUP UPDATE

INFORMATION ITEM NO. I.01

The purpose of this item is to update the Board of Education regarding the progress of the Special Education Collaborative Working Group, which was appointed by Superintendent Tim Cuneo, convened in November 2008, and will work through February 2009.

**Report of Progress to Date:**

Three meetings have been held with the fourth one scheduled for January 14, 2009.

- **Third Meeting – Developed a list of prioritized recommendations:** By the end of this meeting we were able to:
  - Hold a lengthy discussion as to the process for the work
  - Review the prioritized lists and the rationale for each recommendations made by each pair (nine pairs of one parent and one SMMUSD staff member collaborated)
  - Integrate the offerings to identify key ideas
  - Assign “homework” to work in self-selected groups of 4-5 on identifying the critical success factors for each recommendation
  - As is our practice, reflect together on the meeting and the work ahead

The following chart is the **PRELIMINARY** Priority Setting of the identified key areas to date given to each group as homework:

| Working Title                          | Rationale & Strategies  |
|--|---|
| <b>Hire the Best Fast</b>              | <b>Rationale:</b> <i>(tbd: is SMMUSD turnover on par with other districts? more problematic for some positions)</i><br>Teaching staff is the core of our SE offerings. The labor market is competitive. In particular, there is a need to streamline the hiring of classroom aides.   |
| <b>Keep and Develop the Best</b>       | <b>Rationale:</b> Turnover is costly (replacement, training and orientation) and disrupts relationships (students, families and classrooms) and the educational process.<br><b>Strategies:</b> Providing staff with ongoing development and training, tapping internal experts to train others (SE and GE teachers), working to bring services in house will benefit staff satisfaction and cost reduction.<br>Creating a positive and professional work environment where teachers feel valued and respected is foundational.  |
| <b>Establish a Policy of Inclusion</b> | <b>Rationale:</b> When SE education is an integral part of the total educational system, then students and families and SE staff are also treated as an integral part of the education community.<br><b>Strategies:</b> This paradigm shift depends on both policy mandate from the top, as well as site leadership to create a welcoming and inclusive local environment. It requires training General Education Teachers to follow specified accommodation and modifications and expanding the availability of collaborative classrooms beyond the pre-school level. It is also enabled by and programs like Circle of Friendship, Parent Resource Network and the outreach of local PTA's. Some districts have hired Inclusion Facilitators to support classroom teachers. |

|  |   |
|--|---|
| <b>Strengthen Early Identification and Assessment</b>                                  | <p><b>Rationale:</b> A systematic approach to early intervention for students showing signs of risk for academic failure and/or behavioral problems and working with families of younger children can prevent more serious problems, and mobilize resources and support for students, teachers, and families. It builds capacity, good will and can avert more costly and contentious situations.</p> <p><b>Strategies:</b> RtI is under development. Build on pockets of excellence in district schools. Continue to strengthen the efforts at the pre-school level, both at district sites and independent schools.</p>   |
| <b>Working Title: Build Robust Technology Infrastructure</b>                           | <p><b>Rationale:</b> Communication from SE Department to sites, from Schools to parents, across SE staff is fragmented, unreliable, and archaic. SMMUSD needs a <b>21<sup>st</sup> Century Communication Platform</b>. Investment in technology and systems is vital to cultivating a culture of collaboration and transparency and accountability.</p> <p><b>Strategies:</b> phone broadcasts; email; website with information about district policy, program offerings, resources. Surveys to gauge satisfaction, emerging needs, etc.; standards and accountability</p> <p><b>Hot Button: why can't/won't the District identify the resources and programs available?</b></p>  |
| <b>Working Title: Assure that IEP Process follows the letter and spirit of the Law</b> | <p><b>Rationale:</b> There has been improvement and there are pockets of excellence, but the IEP process needs to be consistently administered across all sites. A perception of transparency and an experience of respect and collaboration will contribute to the building of trust. Once the plan is completed, parents want to know that services are being delivered. Attention must also be paid to ensuring a smooth transition between classes and grade levels.</p> <p><b>Strategies:</b> This will require consistent and transparent policies, protocols, and practices. Local and district roles, decision-making authority and accountability should be clarified. The perspective of parents and of teachers should be invited and respected.</p> |

**To be addressed:**

- How do we assure that methodologies are being consistently implemented?
- How do we create a meaningful voice for parents around consideration of (research based/evidence based) methodologies?
- What will it take to make sure that the SE curriculum provides a meaningful education
- Should we develop a life skills curriculum for 18-2 year olds at a facility other than the high school

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TO: BOARD OF EDUCATION

INFORMATION

01/15/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.02

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**A Tour of the Calculus**, by David Berlinski for Malibu High grades 10, 11, and 12 Calculus A/Calculus BC Math. Adoption requested by Brian Corrigan.

**Flatland, A Romance of Many Dimensions**, by Edwin A. Abbott for Malibu High grades 11 and 12 AP Calculus BC Math. Adoption requested by Brian Corrigan.

**Euler, The Master of Us All**, by William Dunham for Malibu High Grade 12 Calculus DE Math. Adoption requested by Brian Corrigan.

**Annus Mirabilis**, by John Gribbin and Mary Gribbin for Malibu High grades 11 and 12 AP Physics Science. Adoption requested by Brian Corrigan.

**Einstein's Universe**, by Nigel Calder for Malibu High grades 11 and 12 AP Physics B Science. Adoption requested by Brian Corrigan.

**Bad Astronomy**, by Philip Plait for Malibu High grades 11 and 12 AP Physics B Science. Adoption requested by Brian Corrigan.

**In Search of Schrodinger's Cat, Quantum Physics and Reality**, by John Gribbin for Malibu High grades 11 and 12 AP Physics B Science. Adoption requested by Brian Corrigan.

**Schrodinger's Kittens and the Search for Reality, Solving the Quantum Mysteries**, by John Gribbin for Malibu High grades 11 and 12 AP Physics C (Science). Adoption requested by Brian Corrigan.

**Ocean Images: The Plankton**, by Robert Bradbrook Perry for grades 10, 11, and 12 Biology and Marine Biology at Malibu High and Santa Monica High School. Adoption requested by Robert Perry.

**From Baghdad, With Love**, by Lieutenant Colonel Jay Kopelman with Melinda Roth for Malibu High grades 9 - 12 English. Adoption requested by Bonnie Thoreson.

**The Fortress of Solitude**, by Jonathan Lethem for Malibu High grades 9 - 12 English. Adoption requested by Bonnie Thoreson.

**Three Cups of Tea**, by Greg Mortenson for Mailbu High grades 9-12 English. Adoption requested by Bonnie Thoreson.

**The Boy in the Striped Pajamas**, by John Boyne for Malibu grades 9 - 12 English. Adoption requested by Bonnie Thoreson.

TO: BOARD OF EDUCATION

INFORMATION

01/15/09

FROM: TIM CUNEO / LAUREL SCHMIDT

RE: ADMINISTRATIVE REGULATION 5111.1 - DISTRICT RESIDENCY

INFORMATION ITEM NO. I.03

For the Board of Education's information, the district has developed Administrative Regulation 5111.1 - District Residency, to accompany Board Policy 5111 - Admission. Since ARs do not require board approval, the attached AR is for the board's information.

Attached:

Administrative Regulation 5111.1 - District Residency

THIS IS A NEW ADMINISTRATIVE REGULATION

|  |                            |                                    |                |
|--|----------------------------|------------------------------------|----------------|
| <u>NUMBER</u><br>5111.1                        | <u>ARTICLE</u><br>Students | <u>TITLE</u><br>District Residency |                |
| <u>SUBTOPIC</u><br>Elementary and<br>Secondary | <u>POLICY</u>              | <u>REGULATION</u><br>X             | <u>EXHIBIT</u> |

DETAIL

**Criteria for Residency**

A student shall be deemed to have complied with district residency requirements if he/she meets any of the following criteria:

1. The student resides with his/her parent/guardian within district boundaries. In the case of divorced parents, the student would attend school in the district of the parent who has primary physical custody. If the parents have 50/50 co-custody and one parent lives within the Santa Monica Malibu School District, the student may be enrolled in SMMUSD. (Education Code 48200)  
(cf. 5111.13 - Residency for Homeless Children)  
(cf. 6173 - Education for Homeless Children)
2. The student is placed within district boundaries in a regularly established licensed children's institution, a licensed foster home, or a family home pursuant to a court-ordered commitment or placement. (Education Code 48204)  
(cf. 6173.1 - Education for Foster Youth)
3. The student has been admitted through the district's interdistrict attendance program. (Education Code 48204)  
(cf. 5117 - Interdistrict Attendance)
4. The student is an emancipated minor residing within district boundaries. (Education Code 48204)
5. The student lives with a caregiving adult within district boundaries. (Education Code 48204)
6. The student resides in a state hospital located within district boundaries. (Education Code 48204)
7. The student is confined to a hospital or other residential health facility within district boundaries for treatment of a temporary disability. (Education Code 48207)  
(cf. 6183 - Home and Hospital Instruction)

District residency is not required for enrollment in a regional occupational center or program if there are openings in the program or class. (Education Code 52317)

The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available



in the district, including, but not limited to, all options for meeting residency requirements for school attendance.

(cf. 5145.6 - Parental Notifications)

### **Proof of Residency**

Prior to admission in district schools, students shall provide proof of residency.

(cf. 5111 - Admission)

The Superintendent or designee shall annually verify the student's residency and retain a copy of the documents or written statements offered as verification in the student's mandatory permanent record.

(5 CCR 432)

Pursuant to Education Code 48204, a student shall be deemed a resident of the district if the student lives with a caregiving adult within district boundaries. Family Code 6552 provides an affidavit which authorizes a caregiver 18 years of age or older to enroll a minor in school and requires the caregiver's attestation that the student lives in his/her home. If the student stops living with the caregiver, Family Code 6550 requires the caregiver to so notify the school.

Upon enrollment of a student residing in the home of a caregiving adult within district boundaries, the caregiving adult shall execute, under penalty of perjury, the affidavit specified in Family Code 6552.

(cf. 5141 - Health Care and Emergencies)

Valid proof of residency may be established by documentation including, but not limited to, a combination of the following:

1. Picture Identification with local address
2. Utility service payment receipts
3. Business mail such as: bank statement, credit card statement, correspondence from doctor, dentist, health care provider, insurance broker.
4. Income or property tax payment receipts
5. An affidavit of residency completed by a resident with whom the family is living.

A California Department of Education Legal Advisory, dated March 3, 1995, recommended that districts address circumstances in which the district has a reasonable belief that parents/guardians have provided false or unreliable evidence of residency.

If any district employee reasonably believes that the parent/guardian of a student has provided false or unreliable evidence of residency, the Superintendent or designee shall make reasonable efforts to determine that the student meets legal residency requirements. The investigation of residence may include: written request to parents to provide adequate, current documentation establishing residence, interview with the student, observation of student's residence, door-knock to establish that student is in residence.

### **Safe at Home Program**

Government Code 6205-6211 authorize the Secretary of State to provide victims of domestic violence or stalking with a substitute address to use in place of their residence, work, or school address in all public records. SB 1062 (Ch. 639, Statutes of 2006) amended Government Code 6205.5 and 6206 to also include victims of sexual assault in this program. Under this program, the Secretary of State receives any mail sent to the substitute address and forwards it to the program participant's confidential address. Pursuant to Government Code 6207, the district must accept and use an address designated by the Secretary of State as a participant's substitute address. An August 27, 1999, letter from the Secretary of State clarifies that the substitute address should be used for all communication and correspondence with program participants. The participant will present a laminated identification card containing his/her substitute address and a four-digit authorization number. The district may verify the enrollment of a student in the program by contacting the Safe At Home program.

Program participants have been advised by the Secretary of State to provide administrators with their actual residence location only for school emergency purposes and to establish eligibility for residency.

When a student or parent/guardian participating in the Safe at Home program requests that the district use the substitute address designated by the Secretary of State, the Superintendent or designee may request the actual residence address for the purpose of establishing residency within district boundaries. The Superintendent or designee shall not include the actual address in the student's file or any other public record and shall instead use the substitute address for all future communications and correspondence. (Government Code 6206, 6207)  
(cf. 3580 - District Records)  
(cf. 5125 - Student Records)

## **Denial or Revocation of Enrollment**

If the Superintendent or designee, upon investigation, determines that a student's enrollment or attempted enrollment is based on false evidence of residency, he/she shall revoke the student's enrollment. Before any such revocation, the parent/guardian shall be sent written notice that the school has credible evidence that the student is not a resident of the district. The letter will indicate that the parent has the right, within ten days to provide adequate proof of residence to their child's school of attendance. If the parent/guardian fails to provide satisfactory evidence of residence, the student's enrollment shall be revoked on the Friday following the confirmation of non-residence.

### **Legal Reference:**

#### **EDUCATION CODE**

35351 Assignment of students to particular schools

48050-48054 Nonresidents

48200-48208 Persons included (compulsory education law)

48980 Notification of parent or guardian

52317 ROP, admission of persons including nonresidents to attendance area

#### **FAMILY CODE**

6550-6552 Caregivers

#### **GOVERNMENT CODE**

6205-6211 Confidentiality of residence for victims of domestic violence

#### **CODE OF REGULATIONS, TITLE 5**

432 Varieties of student records

#### **UNCODIFIED STATUTES**

AB 687, Ch. 309, Statutes of 1995

#### **COURT DECISIONS**

Katz v. Los Gatos-Saratoga Joint Union High School District, (2004) 117 Cal.App.4th 47

### **Management Resources:**

#### **CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES**

0303.95 Verification of residency, LO: 1-95

#### **WEB SITES**

California Department of Education: <http://www.cde.ca.gov>

California Secretary of State, Safe at Home Program:

<http://www.ss.ca.gov/safeathome>

(3/01 7/04) 11/06

TO: BOARD OF EDUCATION

INFORMATION

01/15/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS

INFORMATION ITEM NO. I.04

Attached is a copy of the Quarterly Report on Williams Uniform Complaints. It is required that the information be reported publicly at a Board Meeting.

TO: BOARD OF EDUCATION

INFORMATION

01/15/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CORRECTION TO ADMINISTRATIVE REGULATION 5141.4 - CHILD  
ABUSE PREVENTION AND REPORTING

INFORMATION ITEM NO. I.05

On July 24, 2008, the Board of Education approved revisions to Board Policy 5141.4 - Child Abuse Prevention and Reporting. The Administrative Regulation (AR) that accompanied the Board Policy accidentally included paragraphs that do not belong in the AR.

Attached is the corrected Administrative Regulation. The paragraphs that are to be deleted have been crossed out. Because Administrative Regulations do not require board action, this item is included in the agenda as information.

**THIS IS A CORRECTED SMMUSD ADMINISTRATIVE REGULATION**

Deleted text in ~~strikeout~~

| <u>NUMBER</u> | <u>ARTICLE</u> | <u>TITLE</u>                                  |
|---------------|----------------|---|
| 5141.4        |                | Students Child Abuse Prevention and Reporting |

| <u>SUBTOPIC</u> | <u>POLICY</u> | <u>REGULATION</u> | <u>EXHIBIT</u> |
|-----------------|---------------|-------------------|----------------|
| Welfare         |               | X                 |                |

**DETAIL**

Definitions

Child abuse or neglect includes the following:

1. A physical injury or death inflicted by other than accidental means on a child by another person
2. Sexual abuse of a child, including sexual assault or sexual exploitation
3. Neglect of a child as defined in Penal Code 11165.2
4. Willful harming or injuring of a child or the endangering of the person or health of a child as defined in Penal Code 11165.3
5. Unlawful corporal punishment or injury as defined in Penal Code 11165.4

Child abuse or neglect does not include:

1. A mutual affray between minors (Penal Code 11165.6)
2. An injury caused by reasonable and necessary force used by a peace officer acting within the course and scope of his/her employment (Penal Code 11165.6)
3. An injury resulting from the exercise by a teacher, assistant principal, principal, or other certificated employee of the same degree of physical control over a student that a parent/guardian would be privileged to exercise, not exceeding the amount of physical control reasonably necessary to maintain order, protect property, protect the health and safety of students, or maintain proper and appropriate conditions conducive to learning (Education Code 44807)
4. An injury caused by a school employee's use of force that is reasonable and necessary to quell a disturbance threatening physical injury to persons or damage to property, to protect himself/herself, or to obtain weapons or other dangerous objects within the control of the student (Education Code 49001)
5. Physical pain or discomfort caused by athletic competition or other such recreational activity voluntarily engaged in by the student (Education Code 49001)

Mandated reporters include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; classified employees; certificated pupil personnel employees;

administrative officers or supervisors of child attendance; administrators and employees of a licensed day care facility; Head Start teachers; district police or security officers; licensed nurses or health care providers; and administrators, presenters, and counselors of a child abuse prevention program (Penal Code 1165.7)

Reasonable suspicion means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse or neglect. (Penal Code 11166)

### Reportable Offenses

A mandated reporter shall make a report using the procedures provided whenever, in his/her professional capacity or within the scope of his/her employment, he/she has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. (Penal Code 11166)

Any mandated reporter who has knowledge of or who reasonably suspects that a child is suffering serious emotional damage or is at a substantial risk of suffering serious emotional damage, based on evidence of severe anxiety, depression, withdrawal, or untoward aggressive behavior toward self or others, may make a report to the appropriate agency. (Penal Code 11166.05)

Any person shall notify a peace officer if he/she reasonably believes that he/she has observed the commission of a murder, rape, or lewd or lascivious act by use of force, violence, duress, menace, or fear of immediate and unlawful bodily injury, where the victim is a child under age 14. (Penal Code 152.3, 288)

### Responsibility for Reporting

The reporting duties of mandated reporters are individual and cannot be delegated to another person. (Penal Code 11166)

When two or more mandated reporters jointly have initial reported knowledge of a known or suspected instance of child abuse or neglect, each reporter must file a report or they must file the report jointly. If filing jointly, all mandated reporters must have their name on the form. (Penal Code 11166)

No supervisor or administrator shall impede or inhibit a mandated reporter from making a report. (Penal Code 11166)

Any person not identified as a mandated reporter who has knowledge of or observes a child whom he/she knows or reasonably

suspects has been a victim of child abuse or neglect may report the known or suspected instance of child abuse or neglect to the appropriate agency. (Penal Code 11166)

### Reporting Procedures

#### 1. Initial Telephone Report

Within 24 hours of knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to any police department (excluding a school district police/security department), sheriff's department, county probation department if designated by the county to receive such reports, or county welfare department. (Penal Code 11166) When possible, the telephone call should be made before the end of the school day during which the information was obtained.

800-540-4000 (LA County Child Protection Hot Line 24 hours)

Or

Santa Monica Police Department

333 Olympic Drive, Santa Monica, CA 90401

Attn: Youth Services Division

310-458-8491 (24 hours)

310-393-5051 (fax)

Or

Malibu LA County Sheriff's Department (310-456-6652, ext. 235).

When the initial telephone report is made, the mandated reporter shall note the name of the official contacted, the date and time contacted, and any instructions or advice received.

#### 2. Written Report

Within 36 hours of knowing or observing the information concerning the incident, the mandated reporter shall then prepare and either send, fax, or electronically submit to the appropriate agency a written follow-up report, which includes a completed Department of Justice form (SS 8572). (Penal Code 11166, 11168)

Mandated reporters may obtain copies of the Department of Justice form from either the district or the appropriate agency.

Reports of suspected child abuse or neglect shall include, if known: (Penal Code 11167)

- a. The name, business address, and telephone number of the person making the report and the capacity that makes the person a mandated reporter
- b. The child's name and address, present location and, where applicable, school, grade, and class
- c. The names, addresses, and telephone numbers of the child's parents/guardians



- d. The information that gave rise to the reasonable suspicion of child abuse or neglect and the source(s) of that information
- e. The name, address, telephone number, and other relevant personal information about the person(s) who might have abused or neglected the child

The mandated reporter shall make a report even if some of this information is not known or is uncertain to him/her. (Penal Code 11167)

Information relevant to the incident of child abuse or neglect may also be given to an investigator from an agency that is investigating the case. (Penal Code 11167)

### 3. Internal Reporting

#### a. Internal Reporting of Alleged Child Abuse Regarding Non-SMMUSD Employees

Employees reporting child abuse or neglect to an appropriate agency are required, to notify the principal or designee immediately after the initial telephone report to the appropriate agency.

The principal so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with law, Board policy, and administrative regulation. At the mandated reporter's request, the principal may assist in completing and filing the necessary forms.

After completion of the written follow-up report, which includes a completed Department of Justice form (SS 8572), and after providing that form to the appropriate agency, the mandated reporter shall provide that form to the school nurse or designee. The mandated reporter shall not be required to disclose his/her identity and may remove his/her name from the form. (Penal Code 11166)

~~The principal or designee shall attach the follow up report to the Confidential Incident Report Form, which shall be provided to the Superintendent.~~

~~The Superintendent or designee shall maintain a record of all reported cases of suspected child abuse regarding employees to enable the district to monitor, address and prevent repetitive child abuse in its schools. All complaints and allegations of child abuse shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action.~~

Reporting the information to an employer, supervisor, principal, school counselor, co-worker, or other person shall not be a substitute for making a mandated report to the appropriate agency. (Penal Code 11166)

b. Internal Reporting of Alleged Child Abuse Regarding  
SMMUSD Employees or Volunteers

Employees reporting child abuse or neglect allegations against an SMMUSD employee or volunteer to an appropriate agency are required to notify the principal or designee immediately after the initial telephone report to the appropriate agency. When so notified, the principal shall inform the Superintendent or designee with the Confidential Incident Report Form.

The principal or designee so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with law, Board policy, and administrative regulation. At the mandated reporter's request, the principal may assist in completing and filing the necessary forms.

After completion of the written follow-up report, which includes a completed Department of Justice form (SS 8572), and after providing that form to the appropriate agency, the mandated reporter shall provide that form to the principal or designee. The mandated reporter shall not be required to disclose his/her identity to the principal and may remove his/her name from the form. (Penal Code 11166)

The principal or designee shall attach the follow-up report to the Confidential Incident Report Form, which shall be provided to the Superintendent.

The Superintendent or designee shall maintain a record of all reported cases of suspected child abuse regarding employees to enable the district to monitor, address and prevent repetitive child abuse in its schools. All complaints and allegations of child abuse shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action.

No student shall not be required or asked to meet with the employee or volunteer who has allegedly abused that student. If the employee or volunteer suspected of sexual misconduct is a district employee or volunteer, then during the course of the investigation, he/she shall discontinue contact with students.

Reporting the information to an employer, supervisor, principal, school counselor, co-worker, or other person shall not be a substitute for making a mandated report to the appropriate agency. (Penal Code 11166)

## Training

Training of mandated reporters shall include child abuse and neglect identification and mandated reporting. (Penal Code 11165.7)

Training shall also include guidance in the appropriate discipline of students, physical contact with students, and maintenance of ethical relationships with students to avoid actions that may be misinterpreted as child abuse.

## Victim Interviews

Whenever a representative of a government agency investigating suspected child abuse or neglect or the state Department of Social Services deems it necessary, a suspected victim may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be given the choice of being interviewed in private or in the presence of any adult district employee or volunteer aide selected by the child. (Penal Code 11174.3)

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform him/her of the following requirements: (Penal Code 11174.3)

- a. The purpose of the selected person's presence at the interview is to lend support to the child and enable him/her to be as comfortable as possible.
- b. The selected person shall not participate in the interview.
- c. The selected person shall not discuss the facts or circumstances of the case with the child.
- d. The selected person is subject to the confidentiality requirements of the Child Abuse and Neglect Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5.

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. (Penal Code 11174.3)

## Release of Child to Peace Officer

When a child is released to a peace officer and taken into custody as a victim of suspected child abuse or neglect, the Superintendent or designee and/or principal shall not notify the parent/guardian, but rather shall provide the peace officer with the address and telephone number of the child's parent/guardian. It is the responsibility of the peace officer or agent to notify the parent/guardian of the situation. (Education Code 48906)

Peace officers shall be asked to sign an appropriate release or acceptance of responsibility form.

#### Parent/Guardian Complaints Regarding Suspected Child Abuse

Upon request, the Superintendent or designee shall provide parents/guardians with a copy of the district's administrative regulation that describes how to report suspected child abuse occurring at a school site to appropriate agencies. For parents/guardians whose primary language is other than English, such procedures shall be in their primary language and, when communicating orally regarding those procedures, an interpreter shall be provided.

To file a complaint against a district employee or other person suspected of child abuse or neglect at a school site, parents/guardians may file a report by telephone, in person, or in writing with any appropriate agency identified above under "Reporting Procedures." If a parent/guardian makes a complaint about an employee to any other employee, the employee receiving the information shall notify the parent/guardian of procedures for filing a complaint with the appropriate agency. The employee also is obligated pursuant to Penal Code 11166 to file a report himself/herself using the procedures described above for mandated reporters.

In addition, if the child is enrolled in special education, a separate complaint may be filed with the California Department of Education pursuant to 5 CCR 4650.

#### Notifications

The Superintendent or designee shall provide to all new employees who are mandated reporters a statement that informs them of their status as mandated reporters, of their reporting obligations under Penal Code 11166, and of their confidentiality rights under Penal Code 11167. The district shall also provide these new employees with a copy of Penal Code 11165.7, 11166, and 11167. (Penal Code 11165.7, 11166.5)

Before beginning employment, employees shall sign the statement indicating that they have knowledge of the reporting obligations under Penal Code 11166 and that they will comply with those provisions. The signed statements shall be retained by the Superintendent or designee. (Penal Code 11166.5)

Employees who work with dependent adults shall be notified of legal responsibilities and reporting procedures pursuant to Welfare and Institutions Code 15630-15637.

The Superintendent or designee shall also notify all employees that:

1. A mandated reporter who reports a known or suspected instance of child abuse or neglect shall not be held civilly or criminally liable for making a report and this immunity shall apply even if the mandated reporter acquired the knowledge or reasonable suspicion of child abuse or neglect outside of his/her professional capacity or outside the scope of his/her employment. Any other person making a report shall not incur civil or criminal liability unless it can be proven that he/she knowingly made a false report or made a report with reckless disregard of the truth or falsity of the report.  
(Penal Code 11172)
2. If a mandated reporter fails to report an incident of known or reasonably suspected child abuse or neglect, he/she may be guilty of a crime punishable by a fine and/or imprisonment.  
(Penal Code 11166)
3. No employee shall be subject to any sanction by the district for making a report. (Penal Code 11166)

#### IV. RELATED FORMS

Suspected Child Abuse Report (11166PC)  
Department of Justice Form SS 8572

#### V. APPROVAL