

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
MINUTES

June 5, 2008

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, June 5, 2008, in the District Administrative Offices: 1651 16th Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:20 p.m. in the Board Conference Room at the District Offices: 1651 16th Street, Santa Monica, CA. At 4:21 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 5:55 p.m. in the Board Room.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION:

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act:
DN-1067-07/08 DN-1070-07/08
- Receipt of recommendation for approval of the proposed CAHSEE waiver request pursuant to §60851 (c), as cited in the Education Code:
CAHSEE-1005-07/08 CAHSEE-1009-07/08
CAHSEE-1006-07/08 CAHSEE-1010-07/08
CAHSEE-1008-07/08 CAHSEE-1011-07/08
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957, as cited in the Brown Act (Interim Superintendent)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (1 case).
- Pupil hearing pursuant to EC §48918 (c) as cited in the Brown Act (*agenda item No. A.18*)

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS

- Recognition of Retirees

Assistant Superintendent Mike Matthews said it was a great pleasure to honor the retirees. He commented that these employees have been the backbone of our district for many years, and they have served tirelessly and deserve recognition far beyond what can be done just tonight. Dr. Matthews then read the names of those who could not attend the meeting tonight: Peggy Marx, Anthony Romero, Susan Thomas, Melrose Sprague, Susan Freiman Ross, Sonia Halpern, Frances Partridge, Georgia Seymour, Anne Brown, Barbara Palilis, Maria Santos, Gloria Davis, Clara Romero, Jack Casey, Helen McCullough.

Dr. Matthews then introduced those retirees who were at the meeting as well as their years of service: William Washington, Sandy Antwine, Laurie Harmon, Elaine Evans, William Patrick Cady, Bonnie Schwartz, Delores

Vega, Susan Moore, Ethel Sue Johnson, Linda Teague, Laura Haydel, and Les Bennet. Mr. de la Torre asked Mr. Bennet, the retiree with the greatest number of service years, to make a comment. Mr. Bennet explained why he decided to retire – he joked that he was just too old and too old-fashioned to keep up with his students during P.E., one of the subjects he taught. On behalf of the Board of Education, Mr. de la Torre thanked the retirees for their years of service and great accomplishments. He added that their dedication helped to make public education in Santa Monica and Malibu great.

- John Adams Science Magnet's QuikScience Team – National 2nd Place Winners
(postponed from previous meeting)
This item did not occur.

- Outgoing Student Board Members
Chief Academic Officer Sally Chou thanked the Student Board Member Alec Richker from SAMOHI, Kristen Lambert from Malibu High School, and Jon Shippey from Olympic High School for their bimonthly reports and for keeping everyone updated on the activities at the school sites. Each student was presented with a plaque. On behalf of Board of Education, Mr. de la Torre thanked Ms. Lambert for her enthusiasm, great sense of spirit, and articulate presentations. He thanked Mr. Shippey for his sense of humor and down to earth approach regarding politics. He also congratulated Mr. Shippey on his guitar performance at the Jackson Browne benefit concert last weekend. In regards to future plans, Ms. Lambert explained that she would be a senior next year and had just been elected as ASB president for 2008-09. Mr. Shippey said that he would be attending Santa Monica College in the fall.

Dr. Wisnicki commented that she has known Ms. Lambert since the student was five years old, and that she has had a wonderful personality all her life. Dr. Wisnicki also expressed her delight to discover that Mr. Shippey was such a talented musician. Ms. Leon-Vazquez, who is a staff member at SMC, welcomed Mr. Shippey as a new student.

V. APPROVAL OF THE AGENDA

It was moved by Dr. Escarce, seconded by Ms. Leon-Vazquez, and voted 7/0 to approve the agenda with the Update. Dr. Matthews requested that Recommendation No. A.19 should be pulled, considering it is still in progress.

VI. APPROVAL OF MINUTES

A.01 Approval of Minutes 1
 May 13, 2008
 May 15, 2008
 May 20, 2008
 May 22, 2008

VII. CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

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General

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VIII. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI,

CONTINUATION OF PUBLIC COMMENTS.

- *Jon Kean, PTA President at Roosevelt, addressed the board regarding the recent change in Measure “BB” plans for that site. Mr. Mechur suggested that Roosevelt administration and Measure “BB” team collaborate to better communicate, and therefore understand, the change in construction plans.*
- *Elizabeth Sterns and Richard McKinnon addressed the board regarding hiring a public relations/communication specialist. Mr. Mechur suggested that over the summer staff examine the feasibility of hiring a full- or part-time communications specialist.*

IX. COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

6:55pm

A. Student Board Member Reports

Alec Richker – Santa Monica High School

Student Board Member Richker reported that the Senior Gala was being tonight at 7:00pm, and the Pops Concert would be Saturday night at 2:00pm. The Film Festival last night made \$900 and fourteen films were picked. The cheerleaders are holding a car wash fundraiser this Sunday from 10:00am-4:00pm; the funds will support their trip to Nationals in Florida. Graduation and Grad Night are June 19th. Dona Davoodi was elected to be the ASB President for 2008-09. The Choral Concert will be held on June 6th at 7:00pm, while UN Day is on the 9th. Yearbooks will be distributed Tuesday and Wednesday next week. Seniors have their class finals this week. Mr. Richker finished his report by introducing SAMOHI's 2008-09 Student Board Member, Jamie Black. Since Mr. Richker arrived late to the meeting, Board President de la Torre presented him with his end-of-year plaque and thanked him for his service.

Kristen Lambert – Malibu High School

Student Board Member Lambert reported that juniors went on a field trip to UCLA, while the seniors went to yesterday's Dodger game; a handful of seniors took a field trip to the Griffith Park Observatory. The Choral Concert Masterwork Concert was today, while the general choir concert will be held on June 9th, the band performance will be on June 10th, and the orchestra will perform on June 11th. The middle school Talent Show will be held tomorrow. Seniors took their finals this week. Graduation will be held on June 19th, and 8th Grade Promotion will be held on June 20th. The Journalism group will sponsor a Coffee House gathering on June 13th. Ms. Lambert said that Ms. Thomas and Mr. Bennet, both of whom are retiring at the end of this school year, would be missed greatly. She concluded by saying that her experiences as a student board member have been invaluable. She thanked the Board of Education for the opportunity to serve. Mr. de la Torre said that if Ms. Lambert needed assistance next year as ASB President to contact the board.

John Shippey – Olympic High School

Student Board Member Shippey reported that a USC study had been conducted on campus by the Keck School of Medicine. The study examined why students use tobacco, alcohol, and drugs, and practice unsafe sexual behaviors. The campus had a very successful comedy night last month. This semester, SMC provided for a Counseling I Class for Olympic students. They are hoping to have two classes next year. A film by student Adrian Villasenor was viewed in a screening in the Santa Monica Main Library. The film will be entered in the Santa Monica Film Festival. SMDP Chief Tim Jackman spoke to the Criminal Justice Class last month. Olympic's Mentoring Project is underway, in which former students who have gone on to successful careers come to mentor current students. The RGK Foundation is providing the campus with \$10,000 to

help establish a science lab on campus, thanks to the efforts of the Education Foundation. Science teachers Anthony Fuller and Barry Cowan took eight students on an overnight astronomy trip to Mt. Pinos in Frazier Park. This spring, a boys' yoga class was established. Artwork generated by Olympic students was included in a gallery showing of the Venice Arts group last month. SMPD held a DUI day on campus, in which officers showed videos to students and simulated drunk driving with special goggles. Student digital artwork was displayed at Virginia Ave. Park in an art show last month. Two Olympic students, Daniel Tea and Mr. Shippey himself, performed with Jackson Browne, VENICE, and HEART last weekend.

Mr. Shippey concluded his report by thanking Principal Janie Gates for her dedication. He said he understands that Olympic High School sometimes gets a bad rap for being a continuation high school, but the wonderful things that happen and the great opportunities are due to Ms. Gates. Mr. de la Torre said the perception of Olympic was changing into something very positive, thanks to Janie Gates and the successes of the students.

B. SMMCTA Update – Mr. Harry Keiley

Mr. Keiley was attending a CalSTRS meeting in Sacramento, and was therefore unable to attend tonight's meeting. His official report can be found under Attachments at the end of these minutes.

C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely

SEIU Sunshine Letter32

D. PTA Council President Report – Rebecca Kennerly

Ms. Kennerly reported that at its May 20th meeting, the PTA Council established its own Special Ed Committee. The next meeting for this committee is scheduled for June 16th. Ms. Kennerly said the council would like to have board liaison on the committee. She also reported that literacy is a top priority for PTA Council. The PTA Council also supports the establishment of a communications program that would address communications strategies, the district hiring a communications specialist, and a parent contact database. Ms. Kennerly then addressed the recent situation at Lincoln Middle School. She also mentioned that in preparation for next school year, PTA Council would meet with the Health and Safety DAC regarding emergency preparedness. To conclude her report, Ms. Kennerly stated that the incredible accomplishments of the district's students are visible in end-of-year activities and performances.

E. Financial Oversight Committee

See Discussion Item. No. D.01.

F. Measure “BB” Advisory Committee – no report

G. District Advisory Committee Reports (10 minutes per DAC)*

- 1. English Learners Advisory Committee (ELAC)..... 33-36
(postponed from previous meeting)
- 2. Community Health and Safety DAC 37-41

*District responses are scheduled for a July 2008 board meeting.

8:44pm

X. SUPERINTENDENT’S REPORT

6:36pm

Chief Academic Office Sally Chou introduced members of the audience representing Santa Monica College, Santa Monica High School, and the group of Young Collegian students. She also introduced Catherine Mueller, who is Co-Chair of the collaborative and a member of the SMC staff. (Their presentation can be found under Attachments at the end of these minutes.) Ms. Peggy Harris introduced Ayinde Ross, a students who has been selected as a Young Collegian. Mr. Ross read from his interview statement, expressing his interest to be a Young Collegian to get a preview for what college is like and to experience the challenge. Louise Jaffe from the SMC Board of Trustees said it had been a very productive year. On behalf of SMC’s board, she said that the college was committed to continuing the partnership with SMMUSD. She thanked Ms. Talarico, Dr. Chou, and the participants from both staffs for their work in the partnership this year.

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI. MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

11:25pm

A.19	Administrative Appointment	42
	<i>House Principal, Santa Monica High School</i>	
A.20	Mathematics Textbook Adoption	43
A.21	Appoint New Member and Approve Renewal of Member to Health & Safety District Advisory Committee.....	44
A.22	Amend Charge for Financial Oversight Committee (FOC).....	45-49
A.23	2007-08 Budget Transfers.....	50-59
A.24	Adopt Resolution No. 07-28 – Temporary Interfund Cash Borrowing.....	60-61
A.25	Approval of Special Education Local Plan Area (SELPA) Service and Budget Plan.....	62-72

XII. DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

7:14pm

9:30pm

11:43pm

10:26pm

D.01	Joint Meeting (1 hour) with Financial Oversight Committee (FOC)	73-74
D.02	Report from the Small Schools Task Force	75
D.03	Preliminary General Fund Budget for 2008-09 (<i>continued discussion</i>)	76-82
D.04	Revise Policy 5141.4: Child Abuse Prevention and Reporting [Formerly “Child Abuse and Neglect (Reporting Procedures)”].....	83-94

XIII. INFORMATIONAL ITEMS

I.01	Tentative Timeline for Search for a New Permanent Superintendent for SMMUSD	95
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XIV. BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

- *Joint Workshop with Measure “BB” Advisory Committee (6/9/08)*
- *Public Hearing and Adoption of 2008-09 Budget (Major Action 6/26/08)*
- *LessonLink Presentation (Discussion 6/26/08)*
- *Update on Intra/Interdistrict Permits for 2008-09 (Discussion 6/26/08)*
- *Revise Policy 5141.4: Child Abuse Prevention and Reporting [Formerly “Child Abuse and Neglect (Reporting Procedures)”] (Major Action 6/26/08)*
- *District Responses to DAC End-of-Year Reports (Information 7/24)*
- *Nurses’ Annual Report & District’s Health Services (Discussion 7/24 – tentative)*

XIX. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX. ADJOURNMENT

It was moved by Dr. Wisnicki, seconded by Ms. Leon-Vazquez, and moved 6/0 (Mr. de la Torre left at 11:50 p.m.) to return to Closed Session at 12:12 a.m. to finish items listed on page *i*. The continued Closed Session was adjourned at 12:20 a.m. The next meeting will be a board workshop scheduled for **Monday, June 9, 2008, at 4:00 p.m.** in the Board Room at the District Offices: 1651 16th Street, Santa Monica, CA.

Approved: 7/24/08



President



Superintendent

**Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.
Meetings held at the District Office and in Malibu are taped and rebroadcast
in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

SMMUSD Board of Education Meeting Schedule 2007-2008

Public Meetings begin at 5:30pm

July through December 2007					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July		7/12 DO	7/19* DO		*Special Meeting
August		8/9 DO		8/23 DO	8/29: Board Retreat
September	9/6 DO			9/27 DO	9/4: Board Retreat 9/29: Closed Session
October	10/4 M		10/18 SM	10/25* DO	10/1: Brd Retreat 10/2: Special Mtg *Special Meeting
November	11/1 M		11/15 SM	11/30 WHERE (5th Thurs)	Thanksgiving 11/22-23
December		12/13 DO		winter break	12/10: Board Retreat
December 24 – 31: Winter Break					
January through June 2008					
January 1 – 4: Winter Break					
January	winter break		1/17 DO	1/31 WHERE (5th Thurs)	
February	2/7 M	2/11* DO	2/21 SM	2/26* DO 2/27* DO	*Special Meeting
March	3/5* DO	3/13 DO	spring break	spring break	*Special Meeting Stairway 3/6 & 3/7
March 17 – 28: Spring Break					
April	4/3 DO		4/17 SM		4/7: Special Meeting (DO) 4/12: Board Retreat (SAMOHI) 4/16: Special Meeting (DO)
May	5/1 M		5/15 SM	5/29 WHERE (5th Thurs)	5/13: Special Meeting (DO) 5/20: Special Meeting (DO) 5/22: Board Retreat (DO)
June	6/5 DO			6/26 DO	6/4: Board Retreat (DO) 6/9: Special Meeting (DO) Last day of school 6/20

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

SMMUSD Board of Education Meeting Schedule 2008-2009

Closed Session begins at 4:00pm
Public Meetings begin at 5:30pm

July through December 2008					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July				7/24 DO	
August		8/14 DO			
September	9/4 DO			9/18 DO	
October	10/2 M		10/16 SM		
November	11/6 M		11/20 SM	11/27 (5th Thurs)	Thanksgiving 11/27-28
December		12/11 DO		winter break	Usually one mtg. (Three wks in Dec. before winter break)
December 22 – 31: Winter Break					
January through June 2009					
January 1 – 2: Winter Break					
January	winter break		1/15 DO	1/29 (5th Thurs)	
February	2/5 M		2/19 SM		
March	3/5 M		3/19 SM		Stairway 3/26 & 3/27
April	4/2 DO	spring break	spring break	4/23 DO	
April 6-17: Spring Break					
May	5/7 M		5/21 SM		
June	6/4 DO			6/25 DO	Last day of school 6/19

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District
Board of Education
June 5, 2008**

I CALL TO ORDER

4:20pm

Moved to Closed Session: 4:21pm

Reconvened Public Meeting: 5:55pm

A Roll Call

Oscar de la Torre – President – *left at 11:50pm*

Jose Escarce – Vice President

Maria Leon-Vazquez

Ralph Mechur

Kelly Pye

Barry Snell

Kathy Wisnicki

Student Board Members

Alec Richker

Kristen Lambert

John Shippey – sat at the dais

B Pledge of Allegiance

Led by Mr. Les Bennett, who is retiring after 44 years of dedicated service to the district.

II CLOSED SESSION

President de la Torre reported that there was not action to report out of the initial Closed Session.

During the continued portion of Closed Session following the open meeting, it was moved by Ms. Pye, seconded by Mr. Snell, and voted 6/0 (Mr. de la Torre was absent for this vote) to approve the following settlement cases pursuant to GC Section 54954.9 (b), as cited in the Brown Act:

DN-1067-07/08 DN-1070-07/08

The total district commitment toward these settlements is \$9,373.

It was moved by Ms. Pye, seconded by Mr. Snell, and voted 6/0 (Mr. de la Torre was absent for this vote) to approve the following CAHSEE waiver requests pursuant to GC Section 60851 (c), as cited in the Education Code:

CAHSEE-1005-07/08 CAHSEE-1009-07/08

CAHSEE-1006-07/08 CAHSEE-1010-07/08

CAHSEE-1008-07/08 CAHSEE-1011-07/08

TO: BOARD OF EDUCATION
FROM: DIANNE TALARICO
RE: APPROVAL OF MINUTES

ACTION
06/05/08

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

May 13, 2008
May 15, 2008
May 20, 2008
May 22, 2008

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Ms. Pye
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

Contractor/ Contract Dates	Description	Site	Funding
Salzman Associates Tools for Schools 6/25/08 Not to exceed: \$3,150	To provide a workshop assisting teachers with classroom management program for summer school to use on a daily basis in classrooms	District	01-62670-0-11100- 10000-5802-035-1300
Jewish Family Svcs. 9/27/07 to 6/31/08 Not to exceed: \$7,500	To provide counseling services	Grant	01-90121-0-11100- 10000-5802-003-4030
Jewish Family Svcs. 10/1/07 to 5/31/08 Not to exceed: \$10,000	To provide counseling services	Point Dume	01-91270-0-11100- 10000-5802-019-13003 – 50% 01-73950-0-11100- 10000-5802-019-1300
AMENDED AMOUNT – originally approved on 4/17/08 A Plus Video-Shawn Tanowitz 3/6/08 to 6/30/08 Was: \$2,526.56 AMENDED AMOUNT: Not to exceed: \$2,826.56	To videotape the entire stairway event using a broadcast 3-chip digital camera, edit and duplicate DVDs for sale	Ed. Services	01-90120-0-17300- 10000-5802-030-1300

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Snell

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>MOORE, Evan</u> Point Dume Elementary	World Strides Sacramento, CA May 20-22, 2008	\$0 + 1 SUB
<u>SERNA, Maria</u> Fiscal Services 01-00000-0-00000-73100-9330-051-2510 General Fund- Function: Conference and Travel	The Indispensable Assistant Torrance, CA September 23, 2008	\$170

Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

Group Conference and Travel: In-State		
<i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>DIDION, Kelley</u> +2 Additional Staff Point Dume Elementary	Wolf Outdoor Learning Adventure Malibu, CA May 20 – 23, 2008	\$0
<u>JONES, Lee</u> +2 Additional Staff Special Education 01-00000-0-00000-71500-5220-020-1200 General Fund- Function: Superintendent	Sopris West Long Beach, CA April 28, 2008	\$100 Mileage Only
<u>WHALEY, Tom</u> + 18 Additional Staff Ed Services 01-90120-0171-00-10000-5220-030-1300 General Fund- Resource: Gifts	Celebration for the Arts Santa Monica, CA April 26 – 27, 2008	\$182 TOTAL

Out-of-State Conferences: Individual		
NONE		

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Mr. Snell
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.04

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

ENRIQUE'S JOURNEY, by Sonia Nazario, for 9-12 grade English. Adoption requested by Peggy Harris.

KAFFIR BOY: THE TRUE STORY OF A BOACK YOUTH'S COMING OF AGEN IN APARTHEID SOUTH AFRICA, by Mark Mathabane for eighth grade English. Requested by Chon Lee from Lincoln Middle School

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Snell

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2007-2008

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2007-2008 as follows:

NPS/NPA

2007-2008 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Soliant Health - contract increase	Various	Occupational Therapy	#49 - UC08266	\$ 1,190
Believe Ability - contract increase	12/26/98	IEP attendance	#53- UC08268	\$ 220
Speech Therapy Group - contract & date increase	5/14/98	Speech Therapy Assmt & IEP	#68 - UC08170	\$ 225

Amount Budgeted NPS/NPA 07/08	\$ 3,000,000
Prior Board Authorization as of 5/15/08	\$ 2,626,912
Prior Board Authorization for Instructional Aides	\$ 68,145
Prior Board Authorization for Speech Therapy	\$ 130,739
Prior Board Authorization for Occupational Therapy	\$ 103,310
Balance	\$ 70,894
 Positive Adjustment (See Below)	 \$ 0
 Total Amount for these Contracts	 \$ 1,635
 Balance	 \$ 69,259

Adjustment					
NPA/NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 6/05/08					
NPA/NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2006-2007 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Lisa White-Ullrich - contract increase	10-12-98	IEP attendance	#53-UC08138	\$ 350
Lisa White-Ullrich - contract increase	3-29-98	IEP attendance	#58-UC08143	\$ 350
Lisa White-Ullrich - contract increase	8-14-00	IEP attendance	#72-UC08215	\$ 200
Lisa White-Ullrich - contract increase	3-7-02	IEP attendance	#78-UC08272	\$ 200
Dr. Trang Nguyen	3/30/93	Vision Therapy Assessment	#86 - UC08302	\$ 190

Amount Budgeted Instructional Consultants 07/08	\$ 350,000
Prior Board Authorization as of 5/15/08	\$ 463,542
Prior Board Authorization for Occupational Therapy	\$ 52,297
Balance	\$ -165,839

Positive Adjustment	\$ 0
\$	

Total Amount for these Contracts	\$ 1,290
Balance	\$ -167,129

Non-Instructional Consultants

2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Non-Instructional Consultants 07/08	\$ 225,000
Prior Board Authorization as of 5/15/08	\$ 183,152
Balance	\$ 41,848

Total Amount for these Contracts	\$ 0
Balance	\$ 41,848

NPS-Legal

2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Littler Mendelson	Legal services	#4	\$ 25,000

Amount Budgeted Legal Services 07/08		\$ 195,000
Prior Board Authorization as of 5/15/08		\$ 220,000
	Balance	\$ -25,000
Total Amount for these Contracts		\$ 25,000
	Balance	\$ -50,000

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Mr. Snell
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2007-2008

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from May 8, 2008, through May 27, 2008, for fiscal /08.

***** ***** ***** ***** ***** *****

Dr. Wisnicki asked why "Computing Solutions - Email Software" on page 9b was not charged to Measure "BB" funds. Ms. Hyatt and Ms. Maez said they would confirm, but thought the charges were related to the district changing its email system, which would not be charged to Measure "BB".

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Snell

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE, 2008

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
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DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
817233	BELLWORK ENTERPRISES INC	INCORRECT PRICING	FRANKLIN ELEMENTARY SCHOOL	41.67	R
817100	COMTRONICS	ADDITIONAL COST	STATE AND FEDERAL PROJECTS	42.48	R
817501	EDUCATIONAL SYSTEMS INT'L	price increase	SANTA MONICA HIGH SCHOOL	73.37	R
817416	POWELL & POWELL	NO SHIPPING COSTS	FRANKLIN ELEMENTARY SCHOOL	70.00	R
817496	SOUTHPAW ENTERPRISES	PRICE INCREASE	LINCOLN MIDDLE SCHOOL	12.23	R
			** CHANGED PURCHASE ORDERS	239.75	
<u>*** NEW PURCHASE ORDERS ***</u>					
817083	3M LIBRARY SECURITY SYSTEM	SERVICE CALL	SANTA MONICA HIGH SCHOOL	750.00	R
817013	A & R WHOLESALE DISTRIBUTORS	OPEN PO FOR SNACK FOOD	SAMOHI STUDENT STORE	500.00	U
817060	AAHS ENGRAVING	EMPLOYEE RELATIONS	EMPLOYEE RELATIONS	100.00	U
817106	AAHS ENGRAVING	OPEN PO FOR ECHO/SAGE TROPHIES	SAMOHI STUDENT STORE	1,082.50	U
816735	AARDVARK CLAY	KILN/ARTS GRANT	JOHN ADAMS MIDDLE SCHOOL	3,287.55	R
817204	AARDVARK CLAY	GLAZES/ART GRANT	JOHN ADAMS MIDDLE SCHOOL	1,404.62	R
817455	ACADEMIC SUPERSTORE	INSTRUCTIONAL SUPPLIES	R O P	3,382.60	R
817243	ADVANCED BATTERY SYSTEMS	Repair Supplies - Bus 17	TRANSPORTATION	162.27	R
817320	AGS PUBLISHING	TEXTBOOKS	OLYMPIC CONTINUATION SCHOOL	294.82	R
817520	ALL STAR GLASS	NEW WINDOW FOR VEHICLE #46	FOOD SERVICES	115.81	F
817329	ALPHASMART INC	AlphaSmart Cables	SPECIAL EDUCATION REGULAR YEAR	634.28	R
817534	AMBRIZ, THOMAS	REIMBURSEMENT	ST.MONICA HIGH PRIVATE SCHOOL	209.00	R
817208	AMERICAN COUNCIL ON EDUCATION	GED EXAM PROCESSING FEE	ADULT EDUCATION CENTER	248.98	A
817163	AMMONS, RACHEL	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	225.00	R
817261	ANZA RENTS	GRADUATION CHAIRS	MALIBU HIGH SCHOOL	1,806.42	R
815168	APPLE COMPUTER CORP	MACBOOK LAPTOP	EDISON ELEMENTARY SCHOOL	1,324.32	R
816837	APPLE COMPUTER CORP	APPLE LAPTOPS	EDISON ELEMENTARY SCHOOL	3,197.64	R
816919	APPLE COMPUTER CORP	COMPUTERS	JOHN ADAMS MIDDLE SCHOOL	2,529.57	R
817098	APPLE COMPUTER CORP	COMPUTER SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	74.04	U
817183	APPLE COMPUTER CORP	COMPUTERS	SANTA MONICA HIGH SCHOOL	3,101.13	R
817103	ATLANTIC EXPRESS OF LA INC	FIELD TRIP	COMMUNITY DAY SCHOOL	475.00	R
816965	ATLAS PEN & PENCIL COMPANY	INCENTIVES FOR STUDENTS	EDISON ELEMENTARY SCHOOL	463.31	R
816873	ATLAS PHONES	TELEPHONES	GRANT ELEMENTARY SCHOOL	176.71	R
816003	B & H PHOTO	AUDIO VISUAL EQUIPMENT	R O P	9,844.26	R
817143	BARNES & NOBLE/SANTA MONICA	Books for Cotsen Mentor	CURRICULUM AND IMC	474.62	R
817173	BARNES & NOBLE/SANTA MONICA	LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	500.00	R
817192	BARNES & NOBLE/SANTA MONICA	OPEN ORDER/INST SUP/6TH TEAM	JOHN ADAMS MIDDLE SCHOOL	90.00	R
817263	BARRONS EDUCATIONAL SERIES INC	AP WORKBOOKS	SANTA MONICA HIGH SCHOOL	1,175.23	R
817141	BASEBALL RAMPAGE	CATCHER PROTECTIVE GEAR	SANTA MONICA HIGH SCHOOL	474.14	U
817296	BMC INC	cartridge for the fax machine	CURRICULUM AND IMC	278.63	U
817058	BOB BAKER MARIONETTES	FIELD TRIP/BOB BAKER MARIONETT	CHILD DEVELOPMENT CENTER	600.00	CD
817077	BORDERS BOOKS & MUSIC	BOOKS	SANTA MONICA HIGH SCHOOL	450.00	R
817111	BORDERS BOOKS & MUSIC	BOOKS	SANTA MONICA HIGH SCHOOL	600.00	R
817194	BORDERS BOOKS & MUSIC	OPEN ORDER/INST SUP/LANG ARTS	JOHN ADAMS MIDDLE SCHOOL	145.31	R
817326	BORDERS BOOKS & MUSIC	BOOKS	SANTA MONICA HIGH SCHOOL	588.53	R
817334	BORDERS BOOKS & MUSIC	WORKBOOKS	SANTA MONICA HIGH SCHOOL	638.55	R
817335	BORDERS BOOKS & MUSIC	WORKBOOKS	SANTA MONICA HIGH SCHOOL	601.75	R
817338	BORDERS BOOKS & MUSIC	SUMMER READING BOOKS	SANTA MONICA HIGH SCHOOL	282.93	U
817339	BORDERS BOOKS & MUSIC	BOOKS/REFERENCE BOOKS	OLYMPIC CONTINUATION SCHOOL	300.00	R

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
817340	BORDERS BOOKS & MUSIC	REFERENCE BOOKS	OLYMPIC CONTINUATION SCHOOL	200.00	R
816178	BSN SPORTS/SPORT SUPPLY GROUP	PE SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	2,847.04	R
816653	BSN SPORTS/SPORT SUPPLY GROUP	POST PADS	MCKINLEY ELEMENTARY SCHOOL	941.45	R
817138	BSN SPORTS/SPORT SUPPLY GROUP	BATTING HELMETS	SANTA MONICA HIGH SCHOOL	274.35	U
817440	BURKE, BRIAN	GRADUATION LUNCHEON	COMMUNITY DAY SCHOOL	433.00	R
817110	BUSINESS PRINTING AND IMAGING	PRINT BUSINESS CARDS	INFORMATION SERVICES	32.15	U
816999	CALIFORNIA DEPT OF EDUCATION	PROCESSING OF GED RECORDS	ADULT EDUCATION CENTER	497.95	A
817479	CALIFORNIA DEPT OF EDUCATION	Reading ELA frameworks	CURRICULUM AND IMC	431.92	U
817411	CALIFORNIA NEWSPAPER SERVICE	PUBL. HRG. AD - 2008-09 BUDGET	BUSINESS SERVICES	250.00	U
816920	CALIFORNIA SCIENCE CENTER	ADMISSIONS TO IMAX	JOHN ADAMS MIDDLE SCHOOL	128.50	R
817105	CALIFORNIA SCIENCE CENTER	FIELD TRIP	SANTA MONICA HIGH SCHOOL	1,375.00	R
816996	CANON BUSINESS SOLUTIONS-WEST	INSPECTION FOR CONTRACT	EDISON ELEMENTARY SCHOOL	162.38	R
817008	CASTILLO, JOHN	Cell Phone Reimbursement	INFORMATION SERVICES	120.00	U
816597	CDW-G COMPUTING SOLUTIONS	HS MATH MATERIALS	MALIBU HIGH SCHOOL	113.44	R
816814	CDW-G COMPUTING SOLUTIONS	TECHNOLOGY SUPPLIES	MALIBU HIGH SCHOOL	2,776.61	R
816847	CDW-G COMPUTING SOLUTIONS	INTERNET MOUSE	EDISON ELEMENTARY SCHOOL	462.77	R
816874	CDW-G COMPUTING SOLUTIONS	COMPUTER SUPPLIES	EDISON ELEMENTARY SCHOOL	70.81	R
816997	CDW-G COMPUTING SOLUTIONS	E-MAIL SOFTWARE	INFORMATION SERVICES	16,117.56	U
816998	CDW-G COMPUTING SOLUTIONS	SOFTWARE	INFORMATION SERVICES	5,683.13	U
817315	CDW-G COMPUTING SOLUTIONS	COMPUTER SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	1,015.89	R
817355	CDW-G COMPUTING SOLUTIONS	NETWORK SWITCHES	EDISON ELEMENTARY SCHOOL	409.19	R
816863	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	223.00	U
816894	CHELSEA HOUSE PUBLISHERS	library books	LINCOLN MIDDLE SCHOOL	338.84	R
817180	CHEVRON U.S.A. INC.	FUEL	PURCHASING/WAREHOUSE	600.00	U
817201	CHEVRON U.S.A. INC.	GAS FOR OUTSIDE TRANSPORTATION	SANTA MONICA HIGH SCHOOL	121.48	U
817322	CHEVRON U.S.A. INC.	GAS FOR MAINTENENACE VEHICLES	FACILITY MAINTENANCE	6,500.00	R
817521	CHEVRON U.S.A. INC.	VEHICLE FUEL	GROUNDS MAINTENANCE	5,000.00	R
816896	CHILDRENS BOOK WORLD	books	WEBSTER ELEMENTARY SCHOOL	149.50	R
817010	CHILDRENS BOOK WORLD	OPEN ORDER/CHILDREN BOOKS	CHILD DEVELOPMENT CENTER	125.00	CD
817330	CHILDRENS BOOK WORLD	LITERATURE SETS	MCKINLEY ELEMENTARY SCHOOL	2,000.00	R
817449	CITIZENS MEDICAL GROUP	EMPLOYEE PHYSICALS	PERSONNEL SERVICES	5,000.00	U
817424	CLASSROOMDIRECT.COM	Classroom Supplies/ Core 3	SMASH SCHOOL	544.25	R
816773	COMMITTEE FOR CHILDREN	INST MATERIALS ATTACHED PS#1	PLURALISTIC PRIVATE SCHOOL	920.92	R
816866	COMPLETE BUSINESS SYSTEMS	COPIER SUPPLIES	SANTA MONICA HIGH SCHOOL	4,338.84	R
817170	COMPLETE BUSINESS SYSTEMS	Toner for Duplo	ROOSEVELT ELEMENTARY SCHOOL	350.02	U
817206	COMPLETE BUSINESS SYSTEMS	DUPLO SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	1,266.00	U
817232	COPELAND, BARBARA	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	275.00	R
816759	CORPORATE EXPRESS	COPY PAPER	SANTA MONICA HIGH SCHOOL	152.09	R
816918	CORPORATE EXPRESS	OPEN ORDER/INST SUP/SPEC ED	JOHN ADAMS MIDDLE SCHOOL	55.00	U
816940	CORPORATE EXPRESS	Storage cabinet	SPECIAL EDUCATION REGULAR YEAR	264.00	R
816941	CORPORATE EXPRESS	Open PO for copy paper	FRANKLIN ELEMENTARY SCHOOL	1,500.00	R
816951	CORPORATE EXPRESS	ERGONOMIC OFFICE CHAIR/MAEZ	BUSINESS SERVICES	683.06	U
817038	CORPORATE EXPRESS	OPEN ORDER/INST SUP/IMMERSION	JOHN ADAMS MIDDLE SCHOOL	133.63	R
817046	CORPORATE EXPRESS	FILE CABINETS	OLYMPIC CONTINUATION SCHOOL	674.70	R
817072	CORPORATE EXPRESS	OPEN ORDER/COPY PAPER/DEPT/ADM	JOHN ADAMS MIDDLE SCHOOL	1,630.00	R
817080	CORPORATE EXPRESS	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	1,000.00	R
817121	CORPORATE EXPRESS	COPIER PAPER	MCKINLEY ELEMENTARY SCHOOL	794.12	R
817123	CORPORATE EXPRESS	OPEN ORDER/COPY PAPER/SCI DEPT	JOHN ADAMS MIDDLE SCHOOL	500.00	R
817132	CORPORATE EXPRESS	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	1,000.00	R
817160	CORPORATE EXPRESS	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	1,674.41	R
817428	CORPORATE EXPRESS	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	2,110.88	R

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
817480	CORPORATE EXPRESS	INSTRUCTIONAL SUPPLIES	R O P	378.88	R
816798	CORPORATE EXPRESS/US OFFICE	CLASSROOM SUPPLIES	MALIBU HIGH SCHOOL	68.00	R
816803	CORPORATE EXPRESS/US OFFICE	CLASSROOM FURNITURE	MALIBU HIGH SCHOOL	582.60	R
817015	CORPORATE EXPRESS/US OFFICE	Copy Paper	ROOSEVELT ELEMENTARY SCHOOL	54.75	U
817084	CORPORATE EXPRESS/US OFFICE	Classroom Supplies	GRANT ELEMENTARY SCHOOL	61.17	R
817247	CORPORATE EXPRESS/US OFFICE	Open Order for Supplies	TRANSPORTATION	1,000.00	R
817291	CORPORATE EXPRESS/US OFFICE	ERGONOMIC OFFICE CHAIRS	GRANT ELEMENTARY SCHOOL	357.23	R
817292	CORPORATE EXPRESS/US OFFICE	OPEN ORDER-OFFICE SUPPLIES	FACILITY MAINTENANCE	500.00	R
817408	CORPORATE EXPRESS/US OFFICE	Office Supplies	GRANT ELEMENTARY SCHOOL	1,109.31	R
817446	CORPORATE EXPRESS/US OFFICE	OFFICE SUPPLIES	STUDENT SERVICES	1,082.50	U
817003	COURSEY, PIERRE	Cell Phone Reimbursement	INFORMATION SERVICES	240.00	U
816943	COX PAINT INC	OPEN ORDER-PAINT SUPPLIES	FACILITY MAINTENANCE	1,800.00	R
817331	CSBA	SUPPLIES	STUDENT SERVICES	3,000.00	U
816946	CULVER NEWLIN	CLASSROOM CHAIRS	MCKINLEY ELEMENTARY SCHOOL	477.11	R
817348	CULVER NEWLIN	COMPUTER TABLE	MALIBU HIGH SCHOOL	299.26	R
816907	CURRICULUM ASSOC INC	3rd grade writing workbooks	ROOSEVELT ELEMENTARY SCHOOL	191.30	R
817364	CYBERGUYS COMPUTER ACCESSORIES	COMPUTER ACCESSORIES	JOHN MUIR ELEMENTARY SCHOOL	61.66	U
816968	DEMCO INC	Library supplies	EDISON ELEMENTARY SCHOOL	450.00	R
817055	DEPARTMENT OF GENERAL SERVICES	LEGAL EXPENSES	EMPLOYEE RELATIONS	66.00	U
817112	DEPARTMENT OF GENERAL SERVICES	State of CA Contract	ROOSEVELT ELEMENTARY SCHOOL	283.34	U
817533	DIAMANT,RITA	REIMBURSEMENT	ST.MONICA HIGH PRIVATE SCHOOL	553.00	R
816870	DICK BLICK	ART CLASS SUPPLIES	SANTA MONICA HIGH SCHOOL	70.56	R
817415	DICK BLICK	ART SUPPLIES	OLYMPIC CONTINUATION SCHOOL	43.52	R
816990	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	120.95	CD
817125	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	113.39	CD
817104	DOUBLETREE GUEST SUITES-SM	OPEN PO FOR ECHO AWARD DINNER	SAMOHI STUDENT STORE	3,247.50	U
816783	DREYER'S GRAND ICE CREAM INC	OPEN PO FOR ICE CREAM	SAMOHI STUDENT STORE	1,200.00	U
816860	DYNIX INC	LIBRARY BARCODES	MALIBU HIGH SCHOOL	1,279.70	R
817425	EAI EDUCATION	GEO SAFARI QUIZ BOWL	SANTA MONICA HIGH SCHOOL	975.06	R
816842	EDUCATIONAL RESOURCE AND	HEADPHONES FOR LABS/CLASSROOM	EDISON ELEMENTARY SCHOOL	431.70	R
816845	EDUCATIONAL RESOURCE AND	HEADPHONES	EDISON ELEMENTARY SCHOOL	469.91	R
817522	EDUCATIONAL RESOURCES	headsets	EDISON ELEMENTARY SCHOOL	901.61	R
816911	EDUCATORS PUBLISHING COMPANY	Primary writing workbooks	ROOSEVELT ELEMENTARY SCHOOL	908.49	R
816936	EDUCATORS PUBLISHING COMPANY	WORKBOOKS	CABRILLO ELEMENTARY SCHOOL	1,360.15	R
816822	ENSLow PUBLISHERS INC	library books	LINCOLN MIDDLE SCHOOL	576.60	R
817157	ETA CUISENAIRE	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	1,227.28	R
817018	EYE ON EDUCATION	BOOKS FOR TEACHERS/ST. MONICA	ST.MONICA HIGH PRIVATE SCHOOL	233.18	R
816958	FAST DEER BUS CHARTER INC	BUS TRANSPORTATION	PT DUME ELEMENTARY SCHOOL	1,856.51	R
817241	FLINN SCIENTIFIC INC	CLASSROOMS SUPPLIES	SANTA MONICA HIGH SCHOOL	1,165.50	R
816867	FOLLETT LIBRARY BOOK CO	Library books	EDISON ELEMENTARY SCHOOL	1,000.00	R
816972	FOLLETT LIBRARY BOOK CO	Curric related books 7th grade	JOHN ADAMS MIDDLE SCHOOL	2,084.21	R
816973	FOLLETT LIBRARY BOOK CO	Curriculum related books	JOHN ADAMS MIDDLE SCHOOL	570.72	R
817172	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	1,500.00	R
817412	FRANKLIN COVEY	OPEN ORDER/JULY PLANNERS	CHILD DEVELOPMENT CENTER	100.00	CD
816778	FREY SCIENTIFIC/SCHOOL SPECIAL	SCIENCE CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	1,892.27	R
816834	FREY SCIENTIFIC/SCHOOL SPECIAL	SCIENCE CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	834.83	R
816917	FREY SCIENTIFIC/SCHOOL SPECIAL	SCIENCE CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	1,193.98	R
817221	FREY SCIENTIFIC/SCHOOL SPECIAL	AP SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	822.12	R
817530	G I INDUSTRIES	wastemanagement malibu sites	FACILITY MAINTENANCE	6,978.00	U
817056	G2SOLUTIONS INC	FINGERPRINT RECORD CHARGES	PERSONNEL SERVICES	250.00	U
816840	GALE SUPPLY CO	ART CLASS SUPPLIES	SANTA MONICA HIGH SCHOOL	132.61	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
816862	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	2,307.56	U
816884	GALE SUPPLY CO	Custodial Supplies	CABRILLO ELEMENTARY SCHOOL	174.93	U
816926	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	828.76	U
816952	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,475.88	R
816994	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	942.15	CD
817012	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	921.55	CD
817023	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	1,024.32	CD
817050	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CABRILLO ELEMENTARY SCHOOL	197.66	U
817068	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	3,765.04	CD
817185	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WEBSTER ELEMENTARY SCHOOL	234.20	U
817323	GARCIA, JENNIFER	SCHOLARSHIP	OLYMPIC CONTINUATION SCHOOL	200.00	R
817321	GARCIA, FLAVIO	SCHOLARSHIP	OLYMPIC CONTINUATION SCHOOL	200.00	R
817118	GATES, JANIE YUGUCHI	REIMBURSEMENT	OLYMPIC CONTINUATION SCHOOL	515.03	R
816796	GATEWAY 2000 MAJOR ACCOUNTS	STUDENT COMPUTERS	MALIBU HIGH SCHOOL	2,636.97	R
816811	GATEWAY 2000 MAJOR ACCOUNTS	MS MATH CLASSROOM COMPUTER	MALIBU HIGH SCHOOL	1,089.42	R
817030	GATEWAY 2000 MAJOR ACCOUNTS	Laptop	INFORMATION SERVICES	1,681.22	U
817453	GATEWAY 2000 MAJOR ACCOUNTS	INSTRUCTIONAL SUPPLIES	R O P	6,425.14	R
816889	GLENCOE/MACMILLAN/MCGRAW-HILL	math textbooks	LINCOLN MIDDLE SCHOOL	14,421.07	R
817000	GLENCOE/MACMILLAN/MCGRAW-HILL	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	21,489.94	R
817096	GLENCOE/MACMILLAN/MCGRAW-HILL	Math Textbook - Readiness	JOHN ADAMS MIDDLE SCHOOL	18,747.38	R
817164	GREAT SOURCE EDUCATION GROUP	Materials for Summer School	STATE AND FEDERAL PROJECTS	6,559.95	R
817308	GREAT SOURCE EDUCATION GROUP	ELA practice books	WEBSTER ELEMENTARY SCHOOL	3,092.49	R
817419	GREAT SOURCE EDUCATION GROUP	ELA practice books	WEBSTER ELEMENTARY SCHOOL	3,516.67	R
816910	HANDWRITING WITHOUT TEARS INC	Primary Writing Workbooks	ROOSEVELT ELEMENTARY SCHOOL	3,336.27	R
817161	HARCOURT ASSESSMENT INC	materials for summer school	CURRICULUM AND IMC	909.30	U
816830	HARCOURT BRACE JOVANOVICH	Harcourt Span. Math Consumable	STATE AND FEDERAL PROJECTS	7,449.57	R
817317	HARCOURT BRACE JOVANOVICH	READING PROGRAM MATERIALS	MCKINLEY ELEMENTARY SCHOOL	502.82	R
816944	HD SUPPLY PLUMBING/HVAC	OPEN ORDER-PLUMBING SUPPLIES	FACILITY MAINTENANCE	1,800.00	R
817509	HERNANDEZ, DIANE	SUPPLIES	FISCAL SERVICES	348.00	R
817049	HI-POD	ATHLETIC EQUIPMENT	SANTA MONICA HIGH SCHOOL	5,749.88	R
816883	HOLT RINEHART & WINSTON	math textbooks	LINCOLN MIDDLE SCHOOL	83,082.47	R
816888	HOLT RINEHART & WINSTON	math textbooks	LINCOLN MIDDLE SCHOOL	6,153.73	R
817086	HOLT RINEHART & WINSTON	Math Textbooks all grades	JOHN ADAMS MIDDLE SCHOOL	78,526.12	R
817219	HOLT RINEHART & WINSTON	MATH TEXTBOOKS	OLYMPIC CONTINUATION SCHOOL	3,810.40	R
817223	HOLT RINEHART & WINSTON	TEXTBOOKS	OLYMPIC CONTINUATION SCHOOL	363.45	R
817064	HOME DEPOT #613 THOUSAND OAKS	OPEN ORDER/GARDENING SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,124.00	R
817048	HOME DEPOT- L.A.	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	453.57	R
817225	HOME DEPOT- L.A.	NON-INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	108.46	CD
817244	HOME DEPOT- L.A.	OPEN ORDER-MAINT SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
817289	HOME DEPOT- L.A.	STORAGE SHED/KINDER TEACHERS	GRANT ELEMENTARY SCHOOL	691.77	R
816906	HOUGHTON MIFFLIN	Textbooks	CABRILLO ELEMENTARY SCHOOL	2,362.64	R
816912	HOUGHTON MIFFLIN	Language Arts Practice Books	ROOSEVELT ELEMENTARY SCHOOL	8,241.91	R
816934	HOUGHTON MIFFLIN	consumable science textbooks	JOHN MUIR ELEMENTARY SCHOOL	2,726.90	R
817237	HUGHES APPLIANCE	OPEN ORDER-MAINT SUPPLIES	FACILITY MAINTENANCE	100.00	R
816000	IMED	DVD RECORDER + VCR	LINCOLN MIDDLE SCHOOL	228.25	R
816660	IMED	VISUAL PRESENTER/DOCUMENT CAM	WILL ROGERS ELEMENTARY SCHOOL	1,141.39	R
816974	IMED	CALIFONE AV SUPPLIES	MALIBU HIGH SCHOOL	570.00	R
817029	IMED	AUDIO VISUAL	MALIBU HIGH SCHOOL	897.41	R
817186	IMED	LCD PROJECTOR/CART	SANTA MONICA HIGH SCHOOL	1,033.52	R
817250	IMED	DLP PROJECTOR/CART	SANTA MONICA HIGH SCHOOL	917.31	R
817312	IMED	LCD PROJECTOR BULBS	JOHN ADAMS MIDDLE SCHOOL	996.98	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE, 2008

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A ADULT ED CD-CHILD DEVELOPMENT F CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
817346	IMED	LCD PROJECTOR	SANTA MONICA HIGH SCHOOL	1,558.80	R
817437	IMED	VISUAL PRESENTOR/DOCUMENT CAM	SANTA MONICA HIGH SCHOOL	566.36	U
817447	IMED	AV EQUIPMENT CART	SANTA MONICA HIGH SCHOOL	286.65	U
817448	IMED	VISUAL PRESENTER/DOCUMENT CAM	SANTA MONICA HIGH SCHOOL	566.36	R
817484	IMED	MICROPHONES	BUSINESS SERVICES	1,733.41	R
817490	IMED	PODIUM	BUSINESS SERVICES	2,615.68	R
817519	INSTA-TUNE	SMOG CHECK ON VEHICLE #46	FOOD SERVICES	70.80	F
817131	JOHN LISEE PUMPS	REPAIR TO SAMOHI POOL PUMP	BUSINESS SERVICES	3,940.23	R
817420	KAMRAN & CO	ICE MAKER	BUSINESS SERVICES	4,253.44	R
817478	KELLY PAPER/SANTA MONICA	INSTRUCTIONAL SUPPLIES	R O P	433.00	R
817076	KRAMER SPORTING GOODS	ATHLETIC EQUIPMENT	SANTA MONICA HIGH SCHOOL	800.00	U
816935	LABYRINTH LEARNING	TEXTBOOKS	ADULT EDUCATION CENTER	106.27	A
816927	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	250.00	CD
816967	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	125.00	CD
817133	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	400.00	CD
817145	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	90.00	CD
816869	LAKESHORE CURRICULUM	Teacher Supplies	FRANKLIN ELEMENTARY SCHOOL	397.05	R
817089	LAKESHORE CURRICULUM	Classroom Supplies	GRANT ELEMENTARY SCHOOL	201.03	R
817211	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	527.51	R
817318	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	1,486.40	R
817451	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	325.38	U
817525	LAW FIRE PROTECTION SERVICES	Fire Prot. Equipment/Transp.	TRANSPORTATION	601.81	R
816966	LECTORUM PUBLICATIONS	Reference books	EDISON ELEMENTARY SCHOOL	441.82	R
817432	LIBRARY STORE INC,THE	SUPPLIES/VALUED YOUTH	JOHN ADAMS MIDDLE SCHOOL	55.69	R
817174	LIBRARY VIDEO COMPANY	LIBRARY SUPPLIES	SANTA MONICA HIGH SCHOOL	845.71	R
816875	LINGUI SYSTEMS INC	CLASSROOM SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	96.18	R
817043	LINGUI SYSTEMS INC	Speech Materials	SPECIAL EDUCATION REGULAR YEAR	258.49	R
817042	LOS ANGELES COUNTY OFFICE OF	science camp	JOHN MUIR ELEMENTARY SCHOOL	11,396.55	R
816982	LOS ANGELES DODGERS	FIELD TRIP/LOS ANGELES DODGERS	CHILD DEVELOPMENT CENTER	3,155.00	CD
817231	M & M PAPER CO.	COLOR COPY PAPER	SANTA MONICA HIGH SCHOOL	256.55	U
817356	MACGILL	Wheelchair for school use	GRANT ELEMENTARY SCHOOL	193.29	U
816835	MACKIN LIBRARY MEDIA	BOOKS FOR LIBRARY	SANTA MONICA HIGH SCHOOL	500.00	U
817238	MALIBU PARTY RENTALS	TABLES	MALIBU HIGH SCHOOL	646.79	R
817006	MANGLE, RUTH	1Cell Phone Reimbursement	INFORMATION SERVICES	240.00	U
817483	MARKERTEK VIDEO SUPPLY	MICS/CABLING	BUSINESS SERVICES	7,564.79	R
817007	MARMOLEJO, DAVID	1Cell Phone Reimbursement	INFORMATION SERVICES	240.00	U
816989	MEDIA DISTRIBUTORS	CD/DVD DUPLICATOR	JOHN ADAMS MIDDLE SCHOOL	3,527.86	R
816761	MIDWEST TECHNOLOGY PRODUCTS	TECH SHOP SUPPLIES	SANTA MONICA HIGH SCHOOL	609.83	R
817067	MITTEL'S ART SUPPLY	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	250.00	CD
816984	MORGAN WIXSON THEATRE	FIELD TRIP/MORGAN-WIXSON	CHILD DEVELOPMENT CENTER	875.00	CD
816970	MULLEN, RUSS	REIMBURSE/PIZZA/JAZZ BAND/GIFT	JOHN ADAMS MIDDLE SCHOOL	114.72	R
816849	NASCO WEST - MODESTO	INSTRUCT SUP/MATH DEPT/6TH	JOHN ADAMS MIDDLE SCHOOL	222.13	R
817036	NASCO WEST - MODESTO	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	79.46	R
817069	NASCO WEST - MODESTO	INST SUP/MATH DEPT	JOHN ADAMS MIDDLE SCHOOL	332.22	R
817189	NASCO WEST - MODESTO	MATH INSTRUCTIONAL SUPPLIES	LINCOLN MIDDLE SCHOOL	84.79	R
816937	NATIONAL CONTROLS INC	SAMOHI KILN	FACILITY MAINTENANCE	851.66	R
817158	NCS PEARSON	TESTING MATERIALS	SANTA MONICA HIGH SCHOOL	178.02	R
817505	NORTON MEDICAL CLINICS	DRUG TESTING	PERSONNEL SERVICES	500.00	U
817109	ODWALLA INC	OPEN ORDER FOR JUICES/SNACKS	SAMOHI STUDENT STORE	500.00	U
816986	OFFICE MAX	COPIER PAPER	MALIBU HIGH SCHOOL	1,700.00	R
817090	OFFICE MAX	inservice supplies	CURRICULUM AND IMC	1,732.00	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
817409	OFFICE MAX	OPEN PURCHASE ORDER PAPER	MALIBU HIGH SCHOOL	1,500.00	R
817353	OLIVER WORLDCLASS LABS INC	LCD PROJECTORS ST. MONICA HIGH	ST. MONICA HIGH PRIVATE SCHOOL	1,729.84	R
817458	OLIVER WORLDCLASS LABS INC	SMART SENTEO INTERACTIVE	MCKINLEY ELEMENTARY SCHOOL	2,202.59	R
817354	ORGANIZED SPORTS INC	AVID T-SHIRTS	MALIBU HIGH SCHOOL	290.86	R
816836	ORIENTAL TRADING CO INC	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	109.75	R
816885	ORIENTAL TRADING CO INC	Teacher Supplies	FRANKLIN ELEMENTARY SCHOOL	328.93	R
817214	ORIENTAL TRADING CO INC	graduation supplies	SMASH SCHOOL	157.81	R
817229	ORIENTAL TRADING CO INC	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	217.64	R
816701	ORUM, LORI	TITLE 1 BANQUET TICKETS	EDISON ELEMENTARY SCHOOL	200.00	R
817017	OTIS SPUNKMEYER INC	OPEN ORDER FOR COOKIES	SAMOHI STUDENT STORE	500.00	U
817341	PACIFIC BUILDING SPECIALTIES	TOILET PARTITIONS	BUSINESS SERVICES	3,290.00	R
817078	PATTONS PHARMACY	Open Order For Epipens	HEALTH SERVICES	541.25	U
816716	PEARSON	ENVISION MATH ADOPTION TEXTS	MCKINLEY ELEMENTARY SCHOOL	.00	R
816898	PEARSON	Text Books	CABRILLO ELEMENTARY SCHOOL	.00	R
816914	PEARSON	Math Textbooks K-4-5	STATE AND FEDERAL PROJECTS	31,905.32	R
816915	PEARSON	Math Textbooks	STATE AND FEDERAL PROJECTS	19,052.28	R
816932	PEARSON	math textbooks	STATE AND FEDERAL PROJECTS	17,909.64	R
817044	PEARSON	TEXTBOOKS	STATE AND FEDERAL PROJECTS	19,401.60	R
817051	PEARSON	TEXTBOOKS	STATE AND FEDERAL PROJECTS	26,839.09	R
817274	PEARSON	math adoption program	STATE AND FEDERAL PROJECTS	21,356.06	R
817309	PERFECT COPY PRODUCTS INC	Copier rental for summer sch	CURRICULUM AND IMC	848.68	U
817347	PERFECT COPY PRODUCTS INC	COPIER RENTAL SUMMER SCHOOL	CURRICULUM AND IMC	848.68	U
816950	PERMABOUND BOOKS	Core literature order	EDISON ELEMENTARY SCHOOL	1,291.53	R
817427	PERSONNEL TESTING COUNCIL	ANNUAL MEMBERSHIP PTC-SC	PERSONNEL COMMISION	80.00	U
817402	PIECES OF LEARNING	books for teachers/st. monica	ST. MONICA HIGH PRIVATE SCHOOL	850.03	R
817127	PLIXER INTERNATIONAL INC	NETWORK ANALYSIS	INFORMATION SERVICES	3,412.09	U
817005	PONTON, FRANK G	1Cell Phone Reimburstment	INFORMATION SERVICES	240.00	U
817115	POSTMASTER-SANTA MONICA	US POSTAGE STAMPS	SMASH SCHOOL	227.33	U
817202	POSTMASTER-SANTA MONICA	POSTAGE STAMPS	JOHN ADAMS MIDDLE SCHOOL	168.00	U
817459	POSTMASTER-SANTA MONICA	POSTAGE	SANTA MONICA HIGH SCHOOL	1,319.00	U
817063	QUALITY RUBBER STAMPS	OFFICE SUPPLIES	PERSONNEL SERVICES	123.30	U
817287	RALPH'S	Open PO for Summer School	CURRICULUM AND IMC	600.00	R
816930	RALPHS MARKET	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	50.00	CD
817511	RAYVERN LIGHTING	FLUORESCENT LAMPS	PT DUME ELEMENTARY SCHOOL	174.55	U
816777	RENAISSANCE LEARNING INC	COMPUTER MATERIALS FOR ST. ANN	SAINT ANNE'S PRIVATE SCHOOL	4,112.42	R
816948	RENAISSANCE LEARNING INC	Star Math & Reading Renewals	FRANKLIN ELEMENTARY SCHOOL	5,950.60	R
816955	RENAISSANCE LEARNING INC	STAR Early Literacy Renaissanc	FRANKLIN ELEMENTARY SCHOOL	2,029.17	R
816991	RIVERDEEP	Edmark Reading Level 1	SPECIAL EDUCATION REGULAR YEAR	1,093.38	R
817476	ROCKY MOUNTAIN RAM	INSTRUCTIONAL SUPPLIES	R O P	319.95	R
817144	ROSEN PUBLISHING GROUP	LIBRARY SUPPLIES	SANTA MONICA HIGH SCHOOL	860.59	R
817324	S C A Q M D	ANNUAL FEES-GENERATOR LMS	FACILITY MAINTENANCE	365.64	R
816963	S.T.A.R. INC	FIELD TRIP/STAR ECO STATION	CHILD DEVELOPMENT CENTER	230.00	CD
817039	SAINTE ANNE SCHOOL	REIMBURSE ST. ANNES	SAINTE ANNE'S PRIVATE SCHOOL	100.00	R
817117	SAM ASH MUSIC	DRUMS/MUSIC CLASS	OLYMPIC CONTINUATION SCHOOL	2,500.58	R
816740	SAMY'S CAMERA SHOP	DIGITAL CAMERA/PHOTO CLASS	OLYMPIC CONTINUATION SCHOOL	1,845.45	R
816820	SAMY'S CAMERA SHOP	DIGITAL CAMERA	ROOSEVELT ELEMENTARY SCHOOL	231.45	R
817524	SANTA MONICA FORD	Repair Bus #16	TRANSPORTATION	817.42	R
817108	SANTA MONICA MUN BUS LINES	OPEN ORDER FOR STUDENT CARDS	SAMOHI STUDENT STORE	1,000.00	U
817260	SANTA MONICA THEATRE GUILD	TALES OF A 4TH GR. NOTHING	EDISON ELEMENTARY SCHOOL	215.00	U
817510	SANTANA, MARISOL	REIMBURSE FOR TUITION FEES	ST. MONICA HIGH PRIVATE SCHOOL	2,000.00	R
817271	SAX ARTS/SCHOOL SPECIALTY	INST SUP/ARTS GRANT	JOHN ADAMS MIDDLE SCHOOL	591.72	R

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
816848	SCHOLASTIC INC	EXPANSION PACK	EDISON ELEMENTARY SCHOOL	971.00	R
816924	SCHOLASTIC INC	2 Ref set 7th grade history	JOHN ADAMS MIDDLE SCHOOL	673.75	R
816938	SCHOLASTIC INC	WORKBOOKS	CABRILLO ELEMENTARY SCHOOL	369.83	R
816819	SCHOOL ANNUAL PUBLISHING	SCHOOL ANNUALS	MCKINLEY ELEMENTARY SCHOOL	2,736.99	R
817212	SCHOOL NURSE SUPPLY INC	NURSE SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	328.65	R
817414	SCHOOL NUTRITION SERVICES	SAFETY AND SANITATION PROGRAM	FOOD SERVICES	3,050.00	F
817332	SCHOOL SAVERS	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	3,710.49	R
816949	SCHOOL SPECIALTY INC	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	3,200.00	R
817235	SCHOOL SPECIALTY INC	AMERICAN FLAG	JOHN MUIR ELEMENTARY SCHOOL	102.18	R
817413	SCHOOL SPECIALTY INC	Butcher Paper for school	GRANT ELEMENTARY SCHOOL	512.18	R
816846	SEHI COMPUTER PRODUCTS	PRINTER	EDISON ELEMENTARY SCHOOL	755.59	R
816960	SEHI COMPUTER PRODUCTS	INK CARTRIDGES	SANTA MONICA HIGH SCHOOL	542.61	R
817054	SEHI COMPUTER PRODUCTS	OFFICE SUPPLIES	PERSONNEL SERVICES	264.62	U
817154	SEHI COMPUTER PRODUCTS	TONER	SANTA MONICA HIGH SCHOOL	178.20	R
817156	SEHI COMPUTER PRODUCTS	ALL IN ONE/FAX-PRINTER-SCANNER	SANTA MONICA HIGH SCHOOL	403.90	R
817175	SEHI COMPUTER PRODUCTS	COPIER INK	SANTA MONICA HIGH SCHOOL	65.57	U
817187	SEHI COMPUTER PRODUCTS	COLOR FLATBED ALL-IN-ONE	LINCOLN MIDDLE SCHOOL	667.92	R
817284	SEHI COMPUTER PRODUCTS	PRINTER FOR GATE	JOHN MUIR ELEMENTARY SCHOOL	1,169.94	R
817506	SEHI COMPUTER PRODUCTS	PRINTER & CARTRIDGE	LINCOLN MIDDLE SCHOOL	1,225.76	R
817169	SHAKESPEARE ENGRAVING	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	487.13	R
816878	SHIMANOFF DBA,PERRY	DELUXE SOFTWARE SUPPORT-SPMMS	FACILITY MAINTENANCE	600.00	R
817240	SINCLAIR STORE/ICI DULUX PAINT	OPEN ORDER-PAINT SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
817122	SIR SPEEDY PRINTING #0245	Printing Packets	SPECIAL EDUCATION REGULAR YEAR	151.55	R
817531	SIR SPEEDY PRINTING #0245	OPEN ORDER PRINTING	STATE AND FEDERAL PROJECTS	400.00	R
817328	SLOSSON EDUCATIONAL	OT Materials	SPECIAL EDUCATION REGULAR YEAR	146.04	R
816904	SMART & FINAL	GENERAL SUPPLIES/MATERIALS	PUBLIC INFORMATION OFFICE	600.00	U
817436	SMART & FINAL	INCENTIVE ITEMS	COMMUNITY DAY SCHOOL	216.50	R
817503	SMS TECH SOLUTIONS	software licenses	INFORMATION SERVICES	6,030.00	U
817171	SOCIAL STUDIES SCHOOL SVCS	PEDROZA/LOTTERY/LIBRARY/BB/SG	SANTA MONICA HIGH SCHOOL	500.00	R
817196	SOCIAL STUDIES SCHOOL SVCS	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	70.51	U
817311	SOCIAL STUDIES SCHOOL SVCS	INST SUP/SOC ST.DEPT	JOHN ADAMS MIDDLE SCHOOL	346.00	R
817314	SOCIAL STUDIES SCHOOL SVCS	OPEN ORDER/INST SUP/SOCIAL ST	JOHN ADAMS MIDDLE SCHOOL	323.33	R
817439	SOCIAL STUDIES SCHOOL SVCS	REFERENCE BOOKS	SANTA MONICA HIGH SCHOOL	115.83	R
816903	SOS SURVIVAL PRODUCTS INC	EMERGENCY SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	1,191.26	R
816769	SOUTHPAW ENTERPRISES	ROTATIONAL DEVICE	LINCOLN MIDDLE SCHOOL	96.58	R
816953	SOUTHWEST SCHOOL SUPPLY	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	1,300.00	R
817040	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/INST SUP/ELL	JOHN ADAMS MIDDLE SCHOOL	300.00	R
817081	SOUTHWEST SCHOOL SUPPLY	Classroom Supplies	GRANT ELEMENTARY SCHOOL	53.32	R
817091	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	PT DUME ELEMENTARY SCHOOL	149.88	R
817119	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	OLYMPIC CONTINUATION SCHOOL	139.74	U
817269	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	OLYMPIC CONTINUATION SCHOOL	1,000.00	R
817526	SPICERS PAPER INC.	COPIER PAPER	PRINTING SERVICES	2,557.90	U
816929	SPORTIME	Adaptive PE Materials	SPECIAL EDUCATION REGULAR YEAR	595.95	R
817162	SRA/MCGRAW-HILL	Summer school materials	STATE AND FEDERAL PROJECTS	12,572.60	R
816908	STAPLES BUSINESS ADVANTAGE	GENERAL SUPPLIES/MATERIALS	PUBLIC INFORMATION OFFICE	500.00	U
817088	STAPLES BUSINESS ADVANTAGE	inservice supplies	CURRICULUM AND IMC	1,840.25	U
817093	STAPLES BUSINESS ADVANTAGE	inservice supplies	CURRICULUM AND IMC	1,515.50	U
817147	STAPLES BUSINESS ADVANTAGE	LIBRARY SUPPLIES	SANTA MONICA HIGH SCHOOL	1,200.00	R
817190	STAPLES BUSINESS ADVANTAGE	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	53.33	U
817293	STAPLES BUSINESS ADVANTAGE	Open PO for Summer School	CURRICULUM AND IMC	3,200.00	U
817319	STAPLES BUSINESS ADVANTAGE	classroom supplies	SMASH SCHOOL	725.87	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
817344	STAPLES BUSINESS ADVANTAGE	PEDROZA/I HOUSE/MAYORAL	SANTA MONICA HIGH SCHOOL	418.23	R
817359	STAPLES BUSINESS ADVANTAGE	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	1,569.13	R
816872	STAPLES/P-U/SANTA MONICA/WILSH	5TH GRADE ARCHITECTURE PROJECT	EDISON ELEMENTARY SCHOOL	324.75	R
817113	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ORDER/INST SUP/6TH TEAM	JOHN ADAMS MIDDLE SCHOOL	50.94	U
817177	STAPLES/P-U/SANTA MONICA/WILSH	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	300.00	U
817230	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ODER/BINDER ORG. V.	CHILD DEVELOPMENT CENTER	433.00	CD
817444	STAPLES/P-U/SANTA MONICA/WILSH	SUPPLIES	COMMUNITY DAY SCHOOL	108.25	R
817061	STAPLES/P-U/VENICE/LINCOLN BL	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	75.00	R
817168	STAPLES/P-U/VENICE/LINCOLN BL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	200.00	U
817216	STAPLES/P-U/VENICE/LINCOLN BL	INSTRUCTIONAL MATERIALS	OLYMPIC CONTINUATION SCHOOL	773.00	R
817220	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	100.00	CD
817270	STAPLES/P-U/VENICE/LINCOLN BL	INSTRUCTIONAL MATLS	OLYMPIC CONTINUATION SCHOOL	1,000.00	R
817034	STAPLES/P-U/WLA/CUST#240174490	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	120.00	R
817277	STAPLES/P-U/WLA/CUST#240174490	OPEN P.O. FOR SUMMER SCHOOL	CURRICULUM AND IMC	490.00	R
817532	STAPLES/P-U/WLA/CUST#240174490	OPEN ORDER SUPPLIES	STATE AND FEDERAL PROJECTS	350.00	R
817224	STAR EDUCATIONAL SYSTEMS	AV EQUIPMENT	SANTA MONICA HIGH SCHOOL	889.92	R
817207	STEELDECK INC.	STAGE RENTAL	MCKINLEY ELEMENTARY SCHOOL	900.00	R
817435	STEELDECK INC.	GRADUATION STAGE	SANTA MONICA HIGH SCHOOL	5,003.17	R
817492	STEELDECK INC.	RAMP FOR BRIDGE FOR GRADUATION	BUSINESS SERVICES	5,632.01	R
817213	SUCCESS BY DESIGN INC	student planners	SMASH SCHOOL	629.37	R
816859	SUPER DUPER PUBLICATIONS	CLASSROOM SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	94.97	R
817316	SUPER DUPER PUBLICATIONS	COMPUTER SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	386.14	R
817325	SWRCB ACCOUNTING OFFICE	TRANSP.STORMWATER PERMIT FEE	FACILITY MAINTENANCE	830.00	U
817014	SYED INDUSTIRES	ORDER FOR SPIRIT CLOTHING	SAMOHI STUDENT STORE	264.00	U
817011	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	125.00	CD
817062	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	250.00	CD
817065	TARGET STORES	OPEN ORDER/INSTRUCTIIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
817130	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
817137	TARGET STORES	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	125.00	CD
817410	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	125.00	CD
817475	TARGET STORES	INSTRUCTIONAL SUPPLIES	R O P	270.63	R
816969	TARPLEY, SHIRLEY	REIMBURSE SUP/6TH TEAM/EXPL	JOHN ADAMS MIDDLE SCHOOL	93.27	U
816964	TEACHER'S DISCOVERY	Reference books	EDISON ELEMENTARY SCHOOL	211.77	R
816913	TEACHER'S MEDIA COMPANY	SCIENCE CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	142.79	R
817002	TECHNET	Network Suppport	INFORMATION SERVICES	5,000.00	U
817028	TL NETWORKS INC.	Samohi Wiring	INFORMATION SERVICES	1,628.26	U
816690	TOLENTINO,AIMEE	REIMBURSEMENT: INCENTIVES	LINCOLN MIDDLE SCHOOL	250.00	R
817487	TOOMEY,MARY ELLEN	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	596.41	R
817120	TOSHIBA	COMPUTER SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	1,264.79	R
817200	TOSHIBA	PRINTER CARTRIDGES	JOHN ADAMS MIDDLE SCHOOL	189.46	R
817443	TOSHIBA	OPEN ORDER/TONER	CHILD DEVELOPMENT CENTER	142.89	CD
817215	TOYS R US	INSTRUCTIONAL MATERIALS	OLYMPIC CONTINUATION SCHOOL	500.00	R
816954	TOYS TO GROW ON/LAKESHORE	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	301.58	R
817066	TOYS-R-US	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
817136	TOYS-R-US	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	350.00	CD
816899	TRI-BEST VISUAL DISPLAY	BULLETIN BOARD	WEBSTER ELEMENTARY SCHOOL	303.10	R
817218	TRI-BEST VISUAL DISPLAY	WHITE MARKERBOARDS	SANTA MONICA HIGH SCHOOL	6,069.38	R
817198	TROJAN PROFESSIONAL PRODUCTS	CONDOMS	STUDENT SERVICES	680.10	U
817075	TUMBLEWEED EDUCATIONAL	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	332.50	U
817151	TUMBLEWEED EDUCATIONAL	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	1,300.00	R
817246	TUMBLEWEED EDUCATIONAL	Rt. #24	TRANSPORTATION	4,248.75	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE, 2008

U-GENERAL FUND,UNRESTRICTED R GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
817073	UNIVERSAL ASPHALT CO. INC.	ASPHALT-SAMOHI FIELD	FACILITY MAINTENANCE	4,968.00	DF
817528	UNIVERSAL PRINTWORKS INC.	Forms	INFORMATION SERVICES	4,552.15	U
816962	US BANK (GOVT CARD SERVICES)	Certificate	INFORMATION SERVICES	359.00	U
817102	US BANK (GOVT CARD SERVICES)	Software	INFORMATION SERVICES	459.00	U
817342	VIDES, SERGIO	GRADUATION AWARD	ADULT EDUCATION CENTER	150.00	A
817193	VIRCO MFG CORP	CLASSROOM ACTIVITY TABLE	SANTA MONICA HIGH SCHOOL	209.12	R
817210	VIRCO MFG CORP	CLASSROOM DESKS	MCKINLEY ELEMENTARY SCHOOL	1,316.43	R
817286	VIRCO MFG CORP	STUDENT DESKS	GRANT ELEMENTARY SCHOOL	2,106.29	R
817450	VIRCO MFG CORP	COMPUTER LAB TABLES	MCKINLEY ELEMENTARY SCHOOL	1,959.80	R
816928	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	60.00	CD
817303	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	240.00	CD
817527	W.O.L.F.	FIELD TRIP	PT DUME ELEMENTARY SCHOOL	10,030.00	R
816853	WEATHERPROOFING TECHNOLOGIES	TREMCO ROOF EVAL	FACILITY MAINTENANCE	390.00	R
817398	WEST GROUP/BARCLAYS LAW PUB	CALIFORNIA EDUCATION CODE	PERSONNEL COMMISION	220.83	U
816947	WEST LA MUSIC INCORP	MUSICAL INSTRUMENTS	SANTA MONICA HIGH SCHOOL	454.65	R
817327	WESTERN PSYCHOLOGICAL	OT Materials	SPECIAL EDUCATION REGULAR YEAR	141.90	R
817405	WICKSON, STEVE	reimburse for tuition	ST. MONICA HIGH PRIVATE SCHOOL	200.00	R
816988	WOO, ANGELA	REIMBURSE/FEES/MUSIC GRANT	JOHN ADAMS MIDDLE SCHOOL	105.00	R
817087	WORLD BOOK ENCYCLOPEDIA INC	ENCYCLOPEDIAS	SANTA MONICA HIGH SCHOOL	810.79	R
816833	XEROX CORP/SUPPLIES	COPIER SUPPLIES	SANTA MONICA HIGH SCHOOL	408.55	U
817434	XEROX CORPORATION	COPIER MAINTENANCE CHARGES	MCKINLEY ELEMENTARY SCHOOL	1,081.15	R
** NEW PURCHASE ORDERS				848,423.73	

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **

817500	BAXTER, CATHERINE	REIMBURSEMENT	SANTA MONICA HIGH SCHOOL	321.27	X
817295	CORPORATE EXPRESS	Furniture	BUSINESS SERVICES	6,273.09	BB
817463	CTL ENVIRONMENTAL SERVICES	ASBESTOS SURVEY-BB-WASH-EAST	BUSINESS SERVICES	4,433.00	BB
817504	DAILY BREEZE, THE	BID ADVERTISEMENTS	BUSINESS SERVICES	183.48	BB
817516	JACOBS ENGINEERING GROUP	ENGINEERING SERVICES	JOHN ADAMS MIDDLE SCHOOL	18,000.00	X
817472	PROGRESSIVE FLOOR COVERING INC	INSTALL CARPET-1634 17TH BB OF	BUSINESS SERVICES	2,307.25	BB
816854	STATE OF CALIFORNIA	DSA FEES	PROP "X" STAND ALONE PROJECTS	11,468.96	X
817518	TANDUS US INC	FLOOR COVERING BB OFFICE	BUSINESS SERVICES	4,230.26	BB
** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES				47,217.31	

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2007/2008

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$23,712.38 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2007-2008 income and appropriations by \$23,712.38 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Snell

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 2,578.16 \$ 500.00 \$ 425.00 \$ 10.00	\$ - \$ - \$ 75.00 \$ -		Santa Monica Science Magnet Friends of J. Adams Spanish Imm. Metro Calvary Chapel Kathy Gardello	Field Trip Field Trip General Supplies and Materials Field Trip
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 15.34	\$ -		Albertsons'	General Supplies and Materials-Graduation
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000					
Cabrillo 01-90120-0-00000-00000-8699-017-0000					
CDS 12-90120-0-00000-00000-8699-070-0000					
Edison 01-90120-0-00000-00000-8699-001-0000					
Franklin 01-90120-0-00000-00000-8699-002-0000					
Grant 01-90120-0-00000-00000-8699-003-0000					
Lincoln 01-90120-0-00000-00000-8699-012-0000					
Malibu High School 01-90120-0-00000-00000-8699-010-0000	\$ 1,700.00 \$ 440.00	\$ 300.00 \$ -		Malibu High School PTSA Various-Master Swim Team Students	General Supplies and Materials General Supplies and Materials
McKinley 01-90120-0-00000-00000-8699-004-0000					
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 2,494.00 \$ 704.00 \$ 162.88	\$ - \$ - \$ -		Various Various Various	Field Trip Field Trip Field Trip
Olympic HS 01-90120-0-00000-00000-8699-014-0000					
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 4,690.00	\$ -		Various	Field Trip

BOE Date: 06/05/08

Current Gifts and Donations 2007/2008

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
Roosevelt 01-90120-0-00000-00000-8699-007-0000					
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 850.00 \$ 223.00 \$ 216.00	\$ 150.00 \$ - \$ -		The Grammy Foundation Various Various	General Supplies and Materials Transcripts Transcripts
Barnum Hall 01-91150-0-00000-00000-8699-015-0000					
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000					
Webster 01-90120-0-00000-00000-8699-008-0000					
Others:					
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000					
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 8,179.00	\$ -		Gail Dorin Foundation/Various	General Supplies and Materials
Student & Family Services 01-90120-0-00000-00000-8699-040-0000					
Special Education 01-90120-0-00000-00000-8699-044-0000					
Information Services 01-90120-0-00000-00000-8699-054-0000					
Food and Nutrition Services 01-90120-0-00000-00000-8699-057-0000					
District 01-90120-0-00000-00000-8699-090-0000					
TOTAL	\$ 23,187.38	\$ 525.00	\$ -		

BOE Date: 06/05/08

Current Gifts and Donations 2007/2008

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 201,318.06	\$ 3,513.16	\$ 75.00	\$ 204,906.22	\$ 4,750.00		\$ 4,750.00
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 3,280.73	\$ 15.34	\$ -	\$ 3,296.07	\$ 100.00		\$ 100.00
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000							
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 69,617.93			\$ 69,617.93	\$ 1,268.56		\$ 1,268.56
CDS 12-90120-0-00000-00000-8699-070-0000	\$ 1,384.67			\$ 1,384.67	\$ 3,268.00		\$ 3,268.00
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 61,077.26			\$ 61,077.26	\$ 200.00		\$ 200.00
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 1,105.32			\$ 1,105.32			
Grant 01-90120-0-00000-00000-8699-003-0000	\$ 3,529.46			\$ 3,529.46	\$ 65.88		\$ 65.88
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 42,168.67			\$ 42,168.67			
Malibu High School 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 99,049.87	\$ 2,140.00	\$ 300.00	\$ 101,489.87			
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 68,853.18			\$ 68,853.18			
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 58,364.31	\$ 3,360.88	\$ -	\$ 61,725.19			
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 6,716.16			\$ 6,716.16			
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 64,079.49	\$ 4,690.00	\$ -	\$ 68,769.49	\$ 150.00		\$ 150.00
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 134,574.03			\$ 134,574.03	\$ 100.00		\$ 100.00
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 136,716.65	\$ 1,289.00	\$ 150.00	\$ 138,155.65	\$ 4,825.00		\$ 4,825.00
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000	\$ 129,251.20			\$ 129,251.20	\$ 100.00		\$ 100.00
Webster 01-90120-0-00000-00000-8699-008-0000	\$ 12,670.00			\$ 12,670.00			

BOE Date: 06/05/08

Current Gifts and Donations 2007/2008

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
ALL OTHER LOCATIONS:							
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000	\$ 50,000.00			\$ 50,000.00			
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 222,627.40	\$ 8,179.00		\$ 230,806.40	\$ 23,920.00		\$ 23,920.00
Student and Family Support Services 01-90120-0-00000-00000-8699-041-0000	\$ 325.00			\$ 325.00			
Special Education 01-90120-0-00000-00000-8699-044-0000	\$ 1,000.00			\$ 1,000.00			
Information Services 01-90120-0-00000-00000-8699-054-0000	\$ 2,000.00			\$ 2,000.00			
District 01-90120-00000-0-00000-8699-090-0000							
Food & Nutrition Services 01-90120-0-00000-00000-8699-070-0000	\$ 9,207.84			\$ 9,207.84			
TOTAL GIFTS	\$ 1,378,917.23	\$ 23,187.38	\$ 525.00	\$ 1,402,629.61	\$ 38,747.44	\$ -	\$ 38,747.44
Total Cash Gifts for District:		\$ 23,187.38	Total Equity Fund 15% Contribs. \$ 525.00		Total In-Kind Gifts:	\$ -	

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ

RE: DECLARATION OF INDEFINITE SALARIES FOR REPRESENTED
BARGAINING UNIT MEMBERS AND UNREPRESENTED SENIOR
MANAGEMENT, MANAGEMENT, SUPERVISORY, AND CONFIDENTIAL
EMPLOYEES FOR 2008-2009

RECOMMENDATION NO. A.08

It is recommended that the board declare salaries as indefinite for bargaining unit members and unrepresented senior management, management, supervisory, and confidential employees for the 2008/2009 school year.

COMMENT: Because salaries for represented bargaining unit members and unrepresented senior management, management, supervisory and confidential employees are set by the Board of Education, if the Board of Education declares, in advance of the new fiscal year, that salaries for its employees are indefinite, whether subject to future review, negotiations, financial condition, or other factors, such action will suffice to permit retroactive salary adjustments back to the beginning of the new year.

This action meets the requirements specified in Education Code Section 45032.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Snell

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT
06/05/08
FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT
RE: AMENDMENT TO CONTRACT FOR BID #8.07 - POOL REPAIRS -
MALIBU HIGH SCHOOL - CONDOR, INC.

RECOMMENDATION NO. A.09

It is recommended that the Board of Education authorize Addendum #1 to Bid #8.07 - Pool Repairs at Malibu High School to Condor, Inc., in an amount of \$9,047 for a total contract price not to exceed \$229,847.

Funding Information

Budgeted: Yes
Fund: 21
Source: Building Fund
Account Number: 21-00000-0-00000-82000-5640-010-2600

COMMENTS: Amendment #1 represents the work listed below:

ORIGINAL CONTRACT AMOUNT	\$220,800
ADDENDUM #1	\$ 9,047
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$229,847</u>

This amendment constitutes the following additions to the scope of work:

1. Filter tank service: remove sand, inspect tank lining and anodes, install new sand, replace manhole gasket. \$9,074

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Snell
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ /
VIRGINIA I. HYATT

UPDATE

RE: AWARD OF BID #8.10 - FENCING REPLACEMENT MALIBU HIGH
AND CABRILLO ELEMENTARY SCHOOLS - SANTA MONICE FENCE

RECOMMENDATION NO. A.10

It is recommended that the Board of Education award Bid #8.10 - Fencing Replacement at Malibu High School and Cabrillo Elementary School to Santa Monica Fence in an amount not to exceed \$41,191.18.

Funding Information

Budgeted: No
Fund: 21
Source: Building Fund
Account Number: 21-00000-0-00000-82000-6170-000-2600

COMMENTS: This bid award scope will consist of removal and replacement of the entire baseball outfield fence at Malibu High School and the removal and replacement of the chain link fencing and installation of a larger gated entrance to the field between Cabrillo Elementary and Malibu High Schools. This scope of work was not included in the Districtwide Fencing Replacement Bid #8.10.

Bids were sent to four (4) contractors, two (2) contractors of which attended the job walk on May 21, 2009, and two (2) submitted bids as follows:

Western/Pilgrim Fence	<u>\$50,350.01</u>
Santa Monica Fence	<u>\$41,191.18</u>

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Snell

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT
06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR AERIAL PHOTOGRAPHY AND DIGITAL
MAPPING SERVICES TO PSOMAS FOR MEASURE "BB" - RFP #8.09
- CHANGE ORDER #3

RECOMMENDATION NO.11

It is recommended that the Board of Education award Change Order #3 to Psomas for aerial photography and digital mapping services for the Measure "BB" program in the amount of \$38,000, for a total contract price of \$419,250.

Funding Information

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-00000-85000-5802-050-2600
Description: Other Operating Expenses

COMMENTS: This contract is for the award of services for ground survey work at the Olympic High School and Washington West sites. It is anticipated that this work will begin upon award and be complete in six weeks.

ORIGINAL CONTRACT AMOUNT	\$ 249,450
CHANGE ORDER #1	\$ 92,200
CHANGE ORDER #2	\$ 39,600
CHANGE ORDER #3	\$ 38,000
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$ 419,250</u>

This scope of work was anticipated in the cost projections for the Measure "BB" budgets.

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Snell
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: APPROPRIATION TRANSFERS AT SCHOOL YEAR-END

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the attached authorization in conjunction with year-end appropriation transfers.

COMMENTS: The Los Angeles County Office of Education recommends that District Governing Boards authorize the County Office to make various year-end appropriation transfers. Staff will identify the source of the funds to be transferred, and copies of transfers will be sent to the District as they occur.

Section 42601 of the Education Code as amended states: "At the close of any school year a school district may, with the approval of the governing board, identify and request the County Superintendent of Schools to make the transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year. For each elementary, high school, and unified school district that during the preceding school year, had an average daily attendance less than the level, as appropriate, specified in subdivision (a) of EC §41301, the County Superintendent of Schools, with the consent of the Governing Board of the School District, may identify and make the transfers, and shall notify the districts."

Fiscal year-end posting of warrants or liabilities, or both, may cause overdraft in appropriation accounts, which will need budget transfers between major objects or reserve accounts.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Snell

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANCE L. MAEZ / PAT HO

RE: TRANSFER OF FUNDS

RECOMMENDATION NO A.13

It is recommended that the Board of Education approve the following transfers for the 2007/2008 fiscal year.

- A. \$4,000,000 from the Capital Facilities Fund (Fund 25) to the State School Building Fund (Fund 21) to transfer the Developer Fees to support Measure "BB" construction projects.
- B. \$1,000,000 from the State School Building Fund (Fund 21) to the General Fund (Fund 01) for the District's Routine Restricted Maintenance program.
- C. \$522,070 from the General Fund (Fund 01) to the Deferred Maintenance Fund (Fund 14) for the District's deferred maintenance program cost. This constitutes the General Fund marching requirement.
- D. \$75,000 from the General Fund (Fund 01) to the Child Development Fund (Fund 12) for the cost of childcare for the minimum school days.
- E. \$750,000 from the General Fund (Fund 01) to Special Reserve Fund for Post-Employment Benefits (Fund 20) as a reserve for the requirement of Governmental Accounting Standards Board (GASB) Rule 45 in Other Post-Employment Benefit.

COMMENT: The Los Angeles County Office of Education (LACOE) requires Board approval to make transfers between Funds.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Snell

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.14

Unless otherwise noted, the following items are included in the 2007/2008 approved budget.

ADDITIONAL ASSIGNMENTS

ADAMS MIDDLE SCHOOL

Brown, Dan	12.35 hrs @\$40.46	9/4/07-6/20/08	Est Hrly/\$500
Cady, Linda	12.35 hrs @\$40.46	9/4/07-6/20/08	Est Hrly/\$500
TOTAL ESTABLISHED HOURLY			\$1,000

Comment: Science Magnet Planning
01-Targeted Instruc. Imprvmnt BG

EDUCATIONAL SERVICES

Beeman-Solano, Amy	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
Cartagena, Lissette	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
Faas, Kathleen	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
Gies, Gretchen	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
Lee, Chon	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
Saling, David	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
Stevens, Maria	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
VerSteege, Robin	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
TOTAL ESTABLISHED HOURLY			\$1,616

Comment: 9th Grade Honors Placement
01-Unrestricted Resource

MCKINLEY ELEMENTARY SCHOOL

Sanschagrinn, Mark	10 hrs @\$40.46	4/1/08-6/30/08	Est Hrly/\$405
Sepe, Tiffany	1 hr @\$40.46	4/1/08-6/30/08	Est Hrly/\$ 40
Suomu, Susan	10 hrs @\$40.46	4/1/08-6/30/08	Est Hrly/\$405
Treuenfels, Therese	10 hrs @\$40.46	4/1/08-6/30/08	Est Hrly/\$405
TOTAL ESTABLISHED HOURLY			\$1,255

Comment: Family Nights
01-IASA: Title I Basic LW Inc/Neg

PT DUME ELEMENTARY SCHOOL

Harris, Kenneth	13 hrs @\$40.46	1/28/08-4/21/08	Est Hrly/\$526
TOTAL ESTABLISHED HOURLY			\$526

Comment: After School Classes
01-Reimbursed by PTA

ROOSEVELT ELEMENTARY SCHOOL

Devincintis-Waul, M.	2 hrs @\$40.46	5/2/08	Est Hrly/\$81
TOTAL ESTABLISHED HOURLY			\$81

Comment: GATE Field Trip Coordinator
01-Gifted/Talented Educ (GATE)

SMASH

Holland, Kurt 11 hrs @\$40.46 3/1/08-5/10/08 Est Hrly/\$445
TOTAL ESTABLISHED HOURLY \$445

Comment: Field Testing - Education Environment Initiative
 01-Education and Environment

SANTA MONICA HIGH SCHOOL

Forrer, Brooke 20 hrs @\$40.46 5/1/08-6/20/08 Est Hrly/\$809
TOTAL ESTABLISHED HOURLY \$809

Comment: Support for Teacher Leader
 01-CAHSEE Intensive Instr & Serv

STUDENT SERVICES

DeHope, Kathryn 24.72 hrs @\$40.46 9/6/07-6/30/08 Est Hrly/\$1,000
TOTAL ESTABLISHED HOURLY \$1,000

Comment: Safe and Drug Free School Coordinator
 01-Tobacco-Use Prevent Ed: 4-8

ADDITIONAL ASSIGNMENT - EXTRA DUTY UNITSEDUCATIONAL SERVICES

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Aiello, Jason	1.0 EDU	Stairway	1/08-6/08	\$ 256
Bersch, Kirsten	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Bixler, Bill	1.0 EDU	Stairway	1/08-6/08	\$ 256
Blanchard, Cecile	0.9 EDU	Stairway	1/08-6/08	\$ 230
Cavallaro, Kathryn	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Fedderson-France, D.	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Hardesty, Apryl	1.0 EDU	Stairway	9/07-6/08	\$ 256
Huls, Jeffe	1.25 EDU	Stairway	1/08-6/08	\$ 320
Hunt, Mark	1.6 EDU	Stairway	1/08-6/08	\$ 410
Justin, Susan	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Khaefi, Arian	0.8 EDU	Stairway	1/08-6/08	\$ 205
Kibler, John	1.5 EDU	Stairway	1/08-6/08	\$ 384
Lockrem, Bonnie	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Loyd, Allen	6.0 EDU	Elem Music	9/07-6/08	\$1,536
McKeown, Kevin	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Park, Peter	3.0 EDU	Stairway	1/08-6/08	\$ 768
Sakow, Terry	0.7 EDU	Stairway	1/08-6/08	\$ 179
Spike Gravelle, J.	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Swenson, Joni	1.0 EDU	Stairway	1/08-6/08	\$ 256
Ravaglioli, Steven	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Tellier, Bruce	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Ventre, Vanessa	2.0 EDU	Stairway	1/08-6/08	\$ 512
Woo, Angela	1.0 EDU	Stairway	1/08-6/08	\$ 256
TOTAL EDUS				\$19,648

LINCOLN MIDDLE SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Allstot, Sean	0.05 EDU	Basketball Club	1/08-6/08	\$ 13
Ehrke, Shelly	2.00 EDU	Travel Club	1/08-6/08	\$ 512
Ehrke, Shelly	0.69 EDU	Guided Study	1/08-6/08	\$ 176
Greenfield, Sara	0.69 EDU	Guided Study	1/08-6/08	\$ 176
Haenschke, Kristine	1.00 EDU	Book Club	1/08-6/08	\$ 256
Haenschke, Kristine	1.00 EDU	Anime Club	1/08-6/08	\$ 256
Hernandez, Jose	1.00 EDU	Peer Mentor Program	1/08-6/08	\$ 256
Hunt, Mark	6.00 EDU	Instrumental Music	1/08-6/08	\$1,536
Kramer-Jaroch, K.	2.50 EDU	Honor Society	1/08-6/08	\$ 640

Levy, Amanda	1.50	EDU	Best Buddies Club	1/08-6/08	\$ 384
Marcos, Eric	1.00	EDU	Scratch Club	1/08-6/08	\$ 256
Marcos, Eric	1.75	EDU	Web 2.0 Club	1/08-6/08	\$ 448
McCray, Angela	1.00	EDU	Robotics Club	1/08-6/08	\$ 256
McCray, Angela	0.69	EDU	Guided Study	1/08-6/08	\$ 176
O'Brien, Marianna	0.89	EDU	Science Club/Bowl	1/08-6/08	\$ 227
O'Brien, Marianna	0.75	EDU	Science Lab	1/08-6/08	\$ 192
O'Brien, Marianna	2.50	EDU	Travel Club	1/08-6/08	\$ 640
Paddock, Jennifer	1.00	EDU	Peer Mentor Program	1/08-6/08	\$ 256
Paddock, Jennifer	1.50	EDU	Best Buddies Club	1/08-6/08	\$ 384
Park, Peter	6.00	EDU	Instrumental Music	1/08-6/08	\$1,536
Pham, Vy	1.00	EDU	Yearbook	1/08-6/08	\$ 256
Schwartz, Jeffrey	1.50	EDU	Debate Club	1/08-6/08	\$ 384
Stauffer, Aimee	1.00	EDU	Peer Mentor Program	1/08-6/08	\$ 256
Stauffer, Nathaniel	0.50	EDU	Basketball Club	1/08-6/08	\$ 128
Utzinger, Sara	0.69	EDU	Guided Study	1/08-6/08	\$ 176
Ventre, Vanessa	6.00	EDU	Choral Music	1/08-6/08	\$1,536
			TOTAL EDUS		\$11,312

TOTAL ESTABLISHED HOURLY, AND EXTRA DUTY UNITS = \$ 37,692

ELECTIONS

SUBSTITUTE TEACHERS

Effective

LONG-TERM SUBSTITUTES

(@\$210.00 Daily Rate)

Cooper, Richard	4/14/08
Hanson-Booker, Denise	4/21/08
Hernandez, Rafael	5/5/08

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)

Beaulaurier, Renee	5/16/08
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LEAVE OF ABSENCE (with pay)

Name/Location

Effective

Hale, Prakriti SMASH	8/28/08-11/13/08 [maternity]
Johnson, Ethel McKinley Elementary	5/12/08-6/20/08 [medical]
Levin, Debra Ann Roosevelt Elementary	5/16/08-5/30/08 [medical]

LEAVE OF ABSENCE (without pay)

Name/Location

Effective

Hale, Prakriti SMASH	11/14/08-1/20/09 [CFRA]
Hale, Prakriti SMASH	1/21/09-6/19/09 [child care]
Olsheim, Elizabeth Roosevelt Elementary	8/28/08-6/19/09 [child care]
Shapiro, Hallie McKinley Elementary	8/28/08-6/19/09 [child care]

RESIGNATION

<u>Name/Location</u>	<u>Effective</u>
Ammons, Rachel Roosevelt Elementary School	6/20/08
Bradshaw, Kristen Roosevelt Elementary School	6/20/08
Callery, Louisa Malibu High School	5/12/08
Gaul, Pamela Santa Monica High School	6/20/08
Light, Lindsay McKinley Elementary	6/20/08

RETIREMENT

<u>Name/Location</u>	<u>Effective</u>
Johnson, Ethel Sue McKinley Elementary School	6/20/08
Schwartz, Bonnie Santa Monica High School	6/20/08

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Snell
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.15

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2007-08 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
Gordon, Eve	\$1,200	5/5/08-6/30/08	\$40/hr
Grant Elementary; teach drama to 2 nd graders			
FUNDING: 01-90150-0-11100-10000-2917-003-1501 -100%			
Reimbursed by PTA			
Nelson, Rebecca	\$46,972	7/1/08-6/30/09	\$391/day
Special Education; Behavior Intervention Consultant			
FUNDING: 01-65000-0-50010-31200-1910-043-1501 -100%			
Special Education			

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Snell

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT
06/05/08

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.16

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
BULCHAND, MARIC CHRISTINA SPECIAL EDUCATION	ADMINISTRATIVE ASST 8 HRS/12 MO/RANGE: 29 STEP: A	5/14/08
CARNEY, ALEX FACILITIES MAINT	HVAC MECHANIC 8 HRS/12 MO/RANGE: 37 STEP: A	4/28/08
D'ANDREA, CAROLINE ROOSEVELT ELEMENTARY	INST ASST - SPECIAL ED 5 HRS/SY/RANGE: 20 STEP: A	5/5/08
LEWIS, GABEL CDS/GRANT ELEMENTARY	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE: 18 STEP: A	4/28/08
YEH, WENDY CDS/JOHN ADAMS MS	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE: 18 STEP: A	4/28/08
 <u>PROVISIONAL ASSIGNMENT</u>		 <u>EFFECTIVE DATE</u>
ITOMURA, TERRIE CHILD DEVELOP SVCS	COMPUTER OPERATOR	4/28/08-6/30/08
KISCH, JANICE PURCHASING	SUPERVISOR - BUYER	4/20/08-6/30/08
 <u>PROMOTION</u>		 <u>EFFECTIVE DATE</u>
PRECIADO, EDWIN SPECIAL EDUCATION	INST ASST - INTENS BEHAV INTERV 6 HRS/SY/RANGE: 26 STEP: D FR: INST ASST - SPECIAL ED	5/15/08
 <u>RE-EMPLOYMENT</u>		 <u>EFFECTIVE DATE</u>
TORRES, KENNIA SANTA MONICA HS	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: F	4/28/08
 <u>TEMP/ADDITIONAL ASSIGNMENTS</u>		 <u>EFFECTIVE DATE</u>
CAVALUZZI, LISA PUPIL SERVICES	SR OFFICE SPECIALIST	9/5/06-8/31/07
COOPER, RAYMOND MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	4/1/08-6/30/08
FLORES, ANA BUSINESS SERVICES	OFFICE SPECIALIST	5/12/08-8/15/08
GLEASON, TIM BARNUM HALL	CUSTODIAN	4/25/08-6/30/08

HUGHES, CLARENCE BARNUM HALL	UTILITY WORKER	4/1/08-6/30/08
JONES, CHANCY CHILD DEVELOP SVCS	CAMPUS SECURITY OFFICER	4/21/08-6/30/08
JONES, CHANCY LINCOLN MS	CAMPUS SECURITY OFFICER	5/8/08
NUNEZ, SHERRY LINCOLN MS	CAMPUS SECURITY OFFICER	5/8/08
OYENOKI, ELIZABETH MCKINLEY ELEMENTARY	SR OFFICE SPECIALIST	5/5/08-6/25/08
STRNAD, JAN BARNUM HALL	ADMIN ASSISTANT	4/1/08-6/30/08
TANAMAS, AYDA MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	5/19/08-6/20/08
TANGUM, CATHY ROGERS ELEMENTARY	CAMPUS SECURITY OFFICER	5/2/08
TANGUM, CATHY MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	4/1/08-6/30/08
WILSON, STANLEY CHILD DEVELOP SVCS	CAMPUS SECURITY OFFICER	4/21/08-6/30/08
WILSON, STANLEY MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	4/1/08-6/30/08

SUBSTITUTES

CHENG, INGRID STUDENT SERVICES	OFFICE SPECIALIST	<u>EFFECTIVE DATE</u> 5/1/08-6/6/08
DEARN, ANDREW PERSONNEL COMMISSION	INST ASST - PHYSICAL ED	5/7/08-6/20/08
ROSS, ROSALYN OPERATIONS	CUSTODIAN	5/1/08-6/30/08
SPRAGUE, MELROSE PERSONNEL COMMISSION	OFFICE SPECIALIST	5/1/08-6/30/08
STAIB, KATHERINE PERSONNEL COMMISSION	OFFICE SPECIALIST	5/1/08-6/30/08

INVOLUNTARY TRANSFER

HERNANDEZ, RITA CDS/ROGERS	CHILDREN CENTER ASST 3.5 HRS/SY FR: 3.5 HRS/SY/MCKINLEY ELEMENTARY	<u>EFFECTIVE DATE</u> 4/14/08
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LEAVE OF ABSENCE (PAID)

JACKSON, MICHAEL MAINTENANCE	GARDENER MEDICAL	<u>EFFECTIVE DATE</u> 4/20/08-5/2/08
RAZON-MCMILLIAN, MONICA CHILD DEVELOP SVCS	CHILDREN CENTER ASST MEDICAL	3/27/08-4/14/08

O'ROURKE, THOMAS SANTA MONICA HS	CUSTODIAN CATASTROPHIC [Extension of dates from 4/17/08 Agenda]	5/2/08-6/5/08
O'ROURKE, THOMAS SANTA MONICA HS	CUSTODIAN MEDICAL	6/6/08-6/30/08
O'ROURKE, THOMAS SANTA MONICA HS	CUSTODIAN MEDICAL	7/1/08-9/7/08
<u>LEAVE OF ABSENCE (UNPAID)</u>		<u>EFFECTIVE DATE</u>
CERON, GLORIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST PERSONAL	5/5/08-6/20/08
VIRAMONTES-GUTIERREZ, T. LINCOLN MS	BILINGUAL COMMUNITY LIAISON FMLA	5/15/08-6/30/08
<u>STIPEND</u>		<u>EFFECTIVE DATE</u>
HARDT, REBECCA SANTA MONICA HS	STUDENT OUTREACH SPEC \$900 STIPEND RACIAL HARMONY RETREAT	4/21/08-4/25/08
NAO, KIMBERLY SANTA MONICA HS	STUDENT OUTREACH SPEC \$900 STIPEND RACIAL HARMONY RETREAT	4/21/08-4/25/08
<u>PROFESSIONAL GROWTH</u>		<u>EFFECTIVE DATE</u>
ABDULKAREEM, NEHAL CHILD DEVELOP SVCS	CHILDREN CENTER ASST	5/1/08
BRITO, SALVADOR TRANSPORTATION	BUS DRIVER	5/1/08
MONROY, ROSA SANTA MONICA HS	OFFICE SPECIALIST	5/1/08
<u>WORKING OUT OF CLASS</u>		<u>EFFECTIVE DATE</u>
BERRIMAN, J. WALLACE BUSINESS SVCS	DIR. FACILITY IMPR PROJECTS FR: DIR. FACILITIES MAINT	5/28/08-6/30/08
GLOVER, TOMITA SANTA MONICA HS	ADMINISTRATIVE ASST FR: SR OFFICE SPECIALIST	4/1/08-6/30/08
MARTIN, ELENA SANTA MONICA HS	ADMINISTRATIVE ASST FR: SR OFFICE SPECIALIST	4/1/08-6/30/08
PADILLA, ROMERO OPERATIONS	EQUIPMENT OPERATOR FR: GARDNER	3/7/08-4/14/08
TERRY, SYLVIA SANTA MONICA HS	ADMINISTRATIVE ASST FR: SR OFFICE SPECIALIST	4/1/08-6/30/08
WASHINGTON, CHANEE SANTA MONICA HS	ADMINISTRATIVE ASST FR: SR OFFICE SPECIALIST	4/1/08-6/30/08

RENEWAL OF ASSIGNMENT PER COLLECTIVE BARGAINING AGREEMENT

CARTEE-JENKINS, KERYL
HUMAN RESOURCE/SEIU

CHIEF STEWARD

EFFECTIVE DATE

7/1/08-6/30/09

SUSPENSION WITHOUT PAY

8162-015-08
SANTA MONICA HIGH SCHOOL

CUSTODIAN I

EFFECTIVE DATE

6/9/08-6/10/08

ESTABLISHMENT OF POSITION

INST ASST - SPEICAL ED
6 HRS/SY/SPECIAL ED/PT DUME

EFFECTIVE DATE

6/6/08

ABOLISHMENT OF POSITION

ADMINISTRATIVE ASST
4 HRS/12 MO; SPECIAL EDUCATION

EFFECTIVE DATE

5/26/08

RESIGNATION

ANDERSON, LEONELL
CHILD DEVELOP SVCS

CHILDREN CENTER ASST

EFFECTIVE DATE

4/3/08

AWBREY, GIGI
PT DUME ELEMENTARY

INST ASST - CLASSROOM

6/20/08

BAXTER, LAEL
MCKINLEY ELEMENTARY

INST ASST - CLASSROOM

5/9/08

FRANCO, EREN
GRANT ELEMENTARY

INST ASST - CLASSROOM

5/14/08

MORALES, CARMELA
CHILD DEVELOP SVCS

CHILD CARE ASST

4/4/08

***** ***** ***** ***** ***** *****

Dr. Mike Matthews requested the board pull the "Suspension without Pay" listing. The board agreed unanimously.

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Snell
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT
06/05/08
FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS / WILBERT YOUNG
RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.17

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

COACHING ASSISTANT

CARY, WENDY	MALIBU HIGH SCHOOL	4/1/08-6/30/08
HOWARD, DEMETRE	SANTA MONICA HS	3/1/08-6/30/08

NOON SUPERVISION

MAGALLANES, MARINA	MUIR ELEMENTARY	4/25/08-6/20/08
MARINEZ, NICOLAS	WEBSTER ELEMENTARY	3/1/08-3/4/08
PINEDA, MARISSA	ROGERS ELEMENTARY	5/12/08-6/20/08

STUDENT WORKER - WORKABILITY

AHERAN, MICHELLE	MALIBU HIGH SCHOOL	3/1/08-6/30/08
MARZULLI, SARAH	MALIBU HIGH SCHOOL	4/1/08-6/30/08

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Snell
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT
06/05/08
FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / LAUREL SCHMIDT
RE: EXPULSION OF STUDENT (B/D 07/03/93)

RECOMMENDATION NO. A.18

It is recommended that the Board of Education expel student (B/D 07/03/93).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Board Policy 5131.6, 48900(c), and 48900(k):

"Unlawfully possessed, used, was under the influence of or otherwise furnished to others a controlled substance or alcoholic beverage or intoxicant of any kind." Board Policy 5131.61

"Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, alcoholic beverage or intoxicant of any kind." Education Code 48900(c)

"Disrupted school activities or willfully defied the authority of school personnel." Education Code 48900(k)

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Snell
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

COMMUNICATIONS

May 19, 2008

SMMUSD Board of Education
1651 Sixteenth Street
Santa Monica, CA 90404

Via Facsimile and Certified Mail

Re: Santa Monica - Malibu Unified School District
And
Service Employees International Union, Local 99

Dear SMMUSD Board of Education:

Pursuant to the existing collective bargaining agreement, SEIU hereby notifies you of its intention to re-open Wages, Benefits, and three articles, listed below. We respectfully request this item be placed on the board agenda. Specific proposals and contract language will be developed during the negotiation process.

Article 16 – Wages
Article 17 – Health & Welfare Benefits
Article 12 – Stewards
Article 29 – Working out of Class
Article 2 – Recognition

We look forward to a successful re-opener that is amenable to both parties.

Sincerely,
Joaquin Flores
Representative & Organizer
SEIU Local 99

Cc: SMMUSD SEIU Bargaining Committee
Dianne Talarico, SMMUSD Superintendent

(NOTE: The original format of the letter was a .pdf; therefore, only the text of the letter was reproduced for the agenda. The original letter was on S.E.I.U. letterhead.)

District Advisory Committee
Board of Education Annual Report
2007-2008

ENGLISH LEARNERS ADVISORY COMMITTEE (ELAC)

Staff Liaison: Aida Diaz

The District English Learners Advisory Committee (DELAC) is a state mandated advisory committee. The main function of DELAC is to review and advise the board on programs and services for English Learners (ELs).

Our District DELAC meetings incorporate the state mandated requirements and informational presentations. The state mandated requirements help parents to fully understand the programs and services for English Learners and participate in the educational process of their children. The presentations provide parents with knowledge and skills that they can use to support and advocate for their students in their acquisition of English and academic subjects. It is important to note that our DELAC continues to include a wide range of Spanish speaking parents, many of whom do not have children who are English Learners.

I Meeting Topics:

DELAC complied with state requirements and included the following presentations:

Month	DELAC Requirements	Presentations
October	- Purpose of DELAC - Goals and Objectives of the District programs and services for English Learners - Survey of Topics for future meetings	• State Testing Results and their significance
November	- Survey results	• Successful Parent/Teacher Conferences
February	- Parent Notification letters of Initial / Annual CELDT results	• Report Cards • "Effective Discipline"; - Marcela Avila, MFPI Therapist
March	- Reclassification Procedure	• "What is Latino Identity? And How it Influences Our Latino Students" - Marcela Avila, MFPI Therapist
April	- R-30 Language Census Report	• "Mental Health" - Dr. Sandra de Silva, UCLA
May	- Needs Assessment	• "The Road to College"

II Highlights

Staff Development:

- California Education code requires that English Learners be instructed in ELD and content area by teachers who possess specific training and authorization. By hiring teachers with appropriate authorization and / or training our teachers we will be complying with

state and federal mandates and meeting the instructional needs of our English Learners. The current authorization required by the state is the Cross Cultural language and Academic Development (CLAD) certificate that is earned by taking courses of passing the California Teachers of English Learners (CTEL) examination. The district offered CTET Examination Preparation classes free of cost to district teachers.

Number of Teachers participating in Examination preparation workshops	
2006-2007	2007-2008
46	62

English Learners Achievement Data:

- Our District and individual school sites continue to meet and surpass state generated achievement targets of Title III Accountability for English Learners, which are the three Annual Measurable Achievement Objectives (AMAOs).

AMAO	2006-2007 Target	District Percentage Meeting Target
#1 - Percent of Students Making Annual Progress in Learning English	48.7%	66.6%
#2 - Percent of Students Attaining English Proficiency on CELDT	27.2%	46.8%
#3 - Adequate Yearly Progress for the English Learner Subgroup at the LEA level for English Arts and Mathematics data	Not specified	Met

Language Census Report (R-30) :

- The R-30 is the annual school-level data collection document that contains counts of students from non-English-language backgrounds enrolled in public school (K-12) schools in California and data on the staff who provide services to ELs . The student counts for ELs as reflected in the R-30 determine the funding for most Federal and State categorical funding.

I English Learners and Fluent English Proficient

Language	English Learners (EL)	Fluent English Proficient (FEP)	Total
Spanish	1016	845	1861
Farsi	55	164	219
Japanese	41	60	101
Korean	36	37	73
Russian	20	59	79
Mandarin	18	33	51
Total of All Languages*	1363	1538	2901

*Includes over 31 languages

Assessment:

• California English Language Development Test (CELDT) the California test is administered every year between July-October. The purpose of this test is to determine The English language proficiency of students and the progress English Learners are making in their acquisition of the English language in the areas of Listening, Speaking, Reading and Writing.

Levels	Totals
Beginning (BG)	70
Early Intermediate (EI)	111
Intermediate (IN)	369
Early Advanced (EA)	593
Advanced (AD)	364
TOTAL	1507

III Recommendations:

DELAC is aware that there are budgetary limitations, however the parents want to make certain that the district continues to implement the strategies, interventions, and programs that have been successful in accelerating the achievement of our English Learners. Many of our English Learners meet the percentage of achievement required by the state in the AMAOs. However, there are a number of English Learners who do not. Therefore, there remains a need to refine our ability to provide effective service to each English Learner; particularly those who have yet to meet the state target levels of achievement.

In order to do this, DELAC views the following recommendations as fundamental to the success of their children, and in fulfillment of the charge that they have been given by the state of California as reflected in the California Educational Code urges the district to:

1) Continue to offer high quality English Language Development secondary (ELD) at the:

The achievement level of SMMUSD's Reclassified Fluent English proficient students as measured by performance on standardized measures such as CST and CAHSEE has historically been remarkable. Parents and staff feel that this directly attributable to the comprehensive services that English Learners receive in district programs. A fundamental component of these services are ELD classes that are targeted, utilize high quality materials and instructional methodologies, and sequentially provide for the linguistic needs of students acquiring English. There is a need to continue to provide the current scope, sequence and structure of District ELD programs.

2) Continue offering Sheltered content classes at the secondary level:

Sheltered content classes provide grade level academic instruction that gives English Learners access to the core curriculum while teaching English vocabulary and English grammatical structures. Secondary sites need to evaluate the need of providing their ELs with access in the various content areas and create sheltered classes offerings according to the identified need. Currently offered at JAMS and Samohi.

3) Continue appropriate placement of English Learners:

The district's design for delivering services to ELs requires that ELs be grouped in classrooms according to their English proficiency levels. Grouping ELs of no more than 2 contiguous English proficiency levels facilitates the delivery of appropriate instructional services in the elementary classrooms.

4) Continue ELD summer school and intervention classes:

Summer and intervention programs are seen as one of the best ways to support student learning. They especially give ELs the opportunity to receive additional support needed in their acquisition of English and accessing the core curriculum which leads to academic achievement.

IV Budgetary Implications/Recommendation:

The district receives state and federal funds to provide supplementary support to English Learners. DELAC urges the board to use the additional funds that English Learners generate to continue implementing the recommendations outlined above.

***** ***** ***** ***** ***** *****

Public Comments:

- *Margarita Gonzalez, a parent in the district, addressed the board regarding parent support groups.*

Mr. de la Torre requested information regarding the number of English Learners and bilingual staff at each site. Ms. Diaz said that she could provide him with that information, as well as a copy of the parent handbook.

Dr. Escarce expressed his concern that English Learners often times do not apply for four-year colleges because they are deterred by the concept of student loans. He suggested an aggressive plan to educate students and families regarding the benefits of student loans for colleges. Ms. Diaz explained that during workshops staff does emphasize the benefits of financial aid as well as explain the college application and financial aid process.

District Advisory Committee
Board of Education Annual Report
2007-2008

HEALTH AND SAFETY DAC

Chairs: Pat Nolan

Staff Liaison: Marolyn Freedman

Charges:

DAC on Community Health and Safety shall be to:

- Assist, inform, and support the Board on issues related to student health, wellness and safety.
- Monitor contemporary issues in health and safety that have a direct impact on school age children.
- Encourage developmentally appropriate health and physical education in all schools.
- Identify community resources to enhance health and safety in schools.
- Identify community resources to provide supplemental mental health supports for children and families.
- Review the literature and best practices associated with healthy eating, delivery of student meals and student consumption of meals aimed at the reduction of childhood obesity and establishing healthy life-long eating habits to support its work.

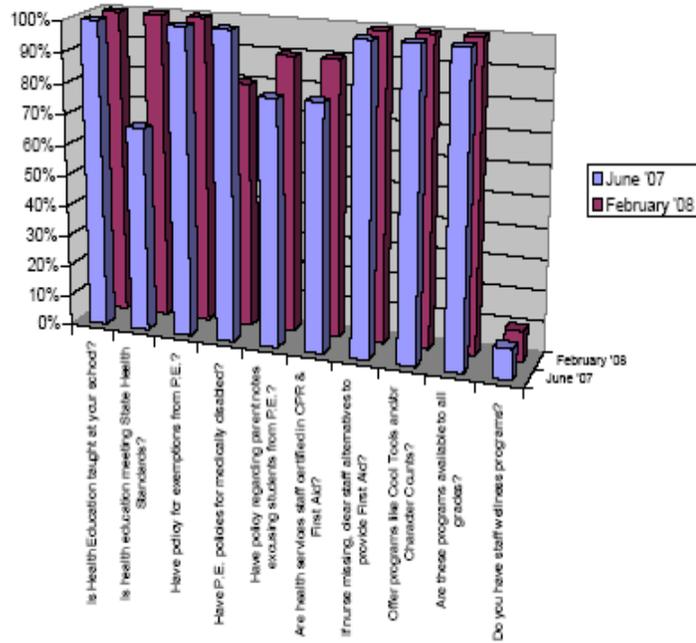
Accomplishments to date this year:

1. Attended School Wellness Policy Conference sponsored by California School Board Association.
2. Informed Principals of Wellness Policy guidelines.
3. Met with parent groups to discuss policy.
4. Provided information for teachers and parents on Wellness Policy guidelines and foods that can be served on campus.
5. Provided teachers and parents suggestions for classroom parties that would meet Wellness Policy Guidelines compliance.
6. Conducted Pre and Post Surveys at schools to assess level of compliance with Wellness Policy.

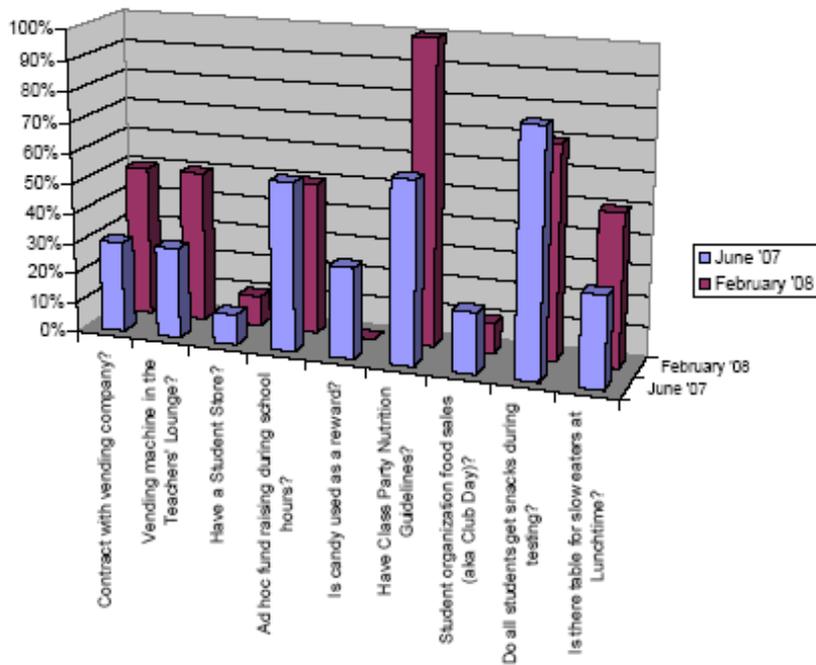
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SIGNIFICANT OUTCOMES FROM WELLNESS POLICY

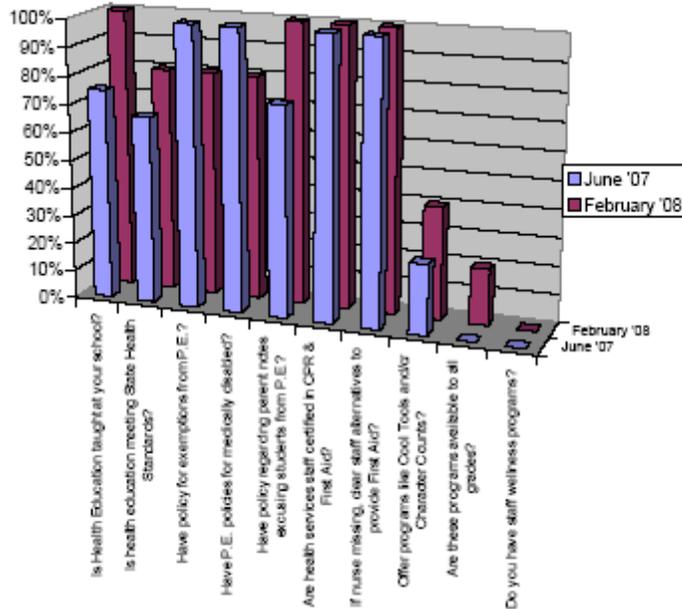
8-month change in health education, PE, and wellness - elementary schools



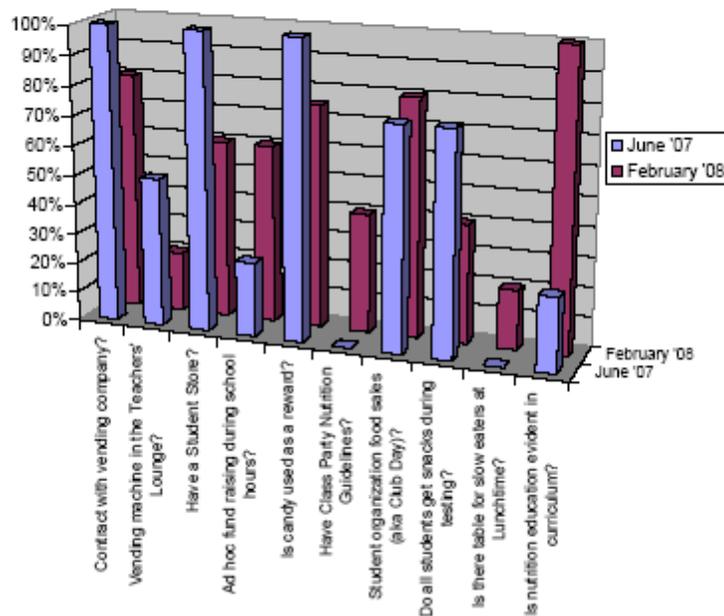
8-month changes in nutrition policies - elementary schools



8 month changes in health education, PE policies and wellness programs - high schools



8 months change in Nutrition Policies - high schools



7. Received reports from Food and Nutrition Services about school lunch and vending compliance with Wellness Policy; SMMUSD is in compliance with current policy.

UCLA graduate student will be working with Food & Nutritional Services using a program evaluation tool to assess the success of nutrition education, the next step in incorporating healthy eating as a lifestyle choice beyond school.

FitnessGram results for SMMUSD 2006-2007

**2006-07 California Physical Fitness Report
Summary of Results**

Additional information can be found at the Standards and Assessment Division's [California Physical Fitness Test site](#).

	Grade 5			Grade 7			Grade 9		
<u>Physical Fitness Area</u>	Total ¹ Tested	<u>% In HFZ</u>	% Not in HFZ	Total ¹ Tested	% In HFZ	% Not in HFZ	Total ¹ Tested	% In HFZ	% Not in HFZ
Aerobic Capacity	855	71.2	28.8	860	63.8	36.2	893	72.5	27.5
Body Composition	855	79.5	20.5	860	81.2	18.8	893	78.2	21.8
Abdominal Strength	855	86.8	13.2	860	87.4	12.6	893	82.4	17.6
Trunk Extensor Strength	855	91.7	8.3	860	87.1	12.9	893	84.9	15.1
Upper Body Strength	855	76.5	23.5	860	70.5	29.5	893	53.0	47.0
Flexibility	855	64.7	35.3	860	70.5	29.5	893	75.0	25.0
	Grade 5			Grade 7			Grade 9		
Number of Physical Fitness Areas Meeting the Healthy Fitness Zone	Number	Percent	Cum. Percent	Number	Percent	Cum. Percent	Number	Percent	Cum. Percent
6 of 6 fitness criteria	318	37.2	37.2	251	29.2	29.2	272	30.5	30.5
5 of 6 fitness criteria	226	26.4	63.6	283	32.9	62.1	250	28.0	58.5
4 of 6 fitness criteria	155	18.1	81.8	165	19.2	81.3	163	18.3	76.7
3 of 6 fitness criteria	83	9.7	91.5	100	11.6	92.9	105	11.8	88.5
2 of 6 fitness criteria	46	5.4	96.8	30	3.5	96.4	51	5.7	94.2
1 of 6 fitness criteria	23	2.7	99.5	19	2.2	98.6	31	3.5	97.6
0 of 6 fitness criteria	4	0.5	100.0	12	1.4	100.0	21	2.4	100.0
Total tested	855	100.0		860	100.0		893	100.0	

¹ Includes partially tested students

** To protect confidentiality scores are not shown when the number of students tested is 10 or less.

8. Reviewed and discussed resources related to student health:

- Refining a communication pathways among SMMUSD HQ/school nurses/DAC to proactively respond to emerging health issues pertinent to students

9. We have re-welcomed a representative of the American Cancer Society to the DAC

10. We have reviewed and discussed resources related to student safety:

- Presentations/discussions on the Emergency Response (911) system, Emergency Preparedness on SMMUSD campuses (yearly earthquake drills), community (city/county) emergency response networks/training (DART, SMOAID, "I've Got 7" program now piloted in SMMUSD McKinley ES and to be expanded) tsunami drills), RISK program.
- Updates on Measure "BB" resources available for bathroom renovation, etc; discussion of deferred maintenance budget

- DAC receives updates from SMPD and SMFD, and has member of SMFD on its roster.

Our DAC continues to seek new members, particularly those with expertise/interest in physical fitness

Highlight(s) to date of particular note:

Santa Monica-Malibu Unified School District celebrated the 10th Anniversary of its world-famous Farmers' Market Salad Bar. The celebration was held on May 8th at McKinley Elementary School, the first campus to enjoy this program. Daily, over 1,000 salads are consumed by students in our schools who choose this health eating option.

Suggested direction for 2008-09:

Continue to monitor Wellness Policy compliance and other health & safety issues pertinent to students:

- Campus traffic and congestion as a H&S issue, as part of a holistic approach (including rational physical design through Prop BB campus modification and a proposed "Safe Routes to School" program to encourage environmentally-conscious modes of transport, including feet)
- Working collaboratively with PTA Council on Emergency Preparedness

Charges awaiting a Board of Education Response:

We await Board discussion on this issue, including results of the Homework Survey sent to parents.

Budgetary Implications:

None at this time.

***** ***** ***** ***** ***** *****

Pat Nolan, Chair of the Health and Safety DAC, summarized the report. Dr. Wisnicki suggested that staff investigate guidelines and standards for emergency preparedness supplies at each site.

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: ADMINISTRATIVE APPOINTMENT

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the following administrative appointment:

CERTIFICATED APPOINTMENT

Effective

TBD

07/01/08

House Principal, Santa Monica High School

***** ***** ***** ***** ***** *****

Dr. Matthews requested that Recommendation No. A.19 be pulled, considering it is still in process. The board agreed unanimously.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/MAJOR
06/05/08
FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / PEGGY HARRIS /
TRISTEN MACON / ROSA SERRATORE
RE: MATHEMATICS TEXTBOOK ADOPTION

RECOMMENDATION NO. A.20

It is recommended that the Board of Education adopt the following mathematics textbooks.

COMMENT: Teachers of the mathematics support class, Essentials II for Algebra, reviewed algebra readiness texts appropriate for this 9th grade course on April 17th and during the week of April 21st. Taking into account the curriculum based on Algebra I and CAHSEE standards, the teachers recommend America's Choice Ramp-Up to Algebra program.

Our alternative school, SMASH, has requested to use Wright Group/McGraw-Hill California's Everyday Mathematics for K-6. They will use the adopted Holt program for grade 7 and Algebra I.

These materials have been on display at Santa Monica High and SMASH since March 10 and the District Office: 1651 16th Street, Santa Monica, CA 90404 since May 20.

Dr. Wisnicki expressed her concern regarding SMASH using a different textbook than the other sites. Ms. Rosa Serratore from the Education Services Department explained that the teachers at SMASH have always used different textbooks than those adopted by the other sites. She added that this is, in part, why SMASH is an alternative school.

Dr. Wisnicki said she was opposed to the Everyday Mathematics adoption.

MOTION MADE BY: Mr. Mechur
SECONDED BY: Dr. Escarce
STUDENT ADVISORY VOTE: N/A
AYES: Six (6)
NOES: 1 (Dr. Wisnicki)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO

RE: APPOINT NEW MEMBER AND APPROVE RENEWAL OF MEMBER TO THE HEALTH & SAFETY DISTRICT ADVISORY COMMITTEE

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the renewal of the following individual to the Health & Safety District Advisory Committee:

Renewal:

Name

District Affiliation

Patricia Nolan

Member on Health & Safety DAC

New Member:

Name

District Affiliation

Debbie Bernstein

Parent

COMMENT: Copies of the applications have been provided to the Board of Education under separate cover and are on file in the Office of the Superintendent.

***** ***** ***** ***** ***** *****

Mr. Mechur asked for a comprehensive list of DAC members and their terms.

MOTION MADE BY: Mr. Mechur
SECONDED BY: Mr. Snell
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ

RE: AMEND CHARGE FOR FINANCIAL OVERSIGHT COMMITTEE (FOC)

RECOMMENDATION NO. A.22

It is recommended that the Board of Education amend the Charge for the Financial Oversight Committee, as delineated in the following document: *Statement of Purpose*, to remove resident taxpayer oversight committee responsibilities for the rescinded Measure S, and assign similar new responsibilities to review the district's administration of and compliance with the terms of Measure R, as approved by the voters of Malibu and Santa Monica in the February 5, 2008, Special Election.

COMMENTS: On February 5, 2008, district voters overwhelmingly approved Measure R, which consolidated and modified two parcel taxes and rescinded the prior parcel taxes approved as Measures Y and S. Measure R, like the previous Measure S, requires an Independent Citizens Oversight Committee to monitor proposed and actual parcel tax expenditures each year. It is appropriate that the Financial Oversight Committee be charged with the Measure R expenditure oversight task, as stated above, which would replace the FOC's similar responsibilities under the now-rescinded Measure S. The Charge for the Financial Oversight Committee was last updated on November 18, 2004. The only change being recommended by this action is due to the passage of the Measure R parcel tax.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

**Santa Monica-Malibu Unified School District
FINANCIAL OVERSIGHT COMMITTEE
Statement of Purpose**

I. Committee Composition

The Financial Oversight Committee (FOC) of the Santa Monica-Malibu Unified School District shall consist of 9 members, appointed by the Board of Education. Appointments will be for three-year terms, such terms to be staggered so that one-third of the members (3) will have terms that expire in any given calendar year.

The Committee will select a chair and vice-chair, which will each serve for a one-year term.

The District's Assistant Superintendent for Fiscal & Business Services will serve as the staff liaison to the FOC, and will be assisted by other District staff as needed. District consultants may be needed to assist in the work of the FOC, depending on data and/or issues being analyzed.

Prior members of the FOC may serve at the request of the Committee as emeritus members of the FOC at the expiration of their term. Such emeritus members are advisory, non-voting members.

II. Criteria for Selection of Committee Members

1. Broad perspective
2. Financial and/or management and/or legal expertise/experience
3. Residing, employed or working within the geographic boundaries of the Santa Monica-Malibu Unified School District
4. Business process orientation
5. Communicates clearly the information resulting from the FOC's work
6. Not currently serving as an elected official

In appointing members, the Board will attempt to have the composition of the FOC reflect the composition of the student population.

III. Application Process

The Board will seek applications to fill vacancies on the Committee on an annual basis. All applications received will be reviewed by the FOC, and recommendations regarding FOC members will be forwarded from the Committee to the Board. The Board appoints members to the Committee.

Applications will be considered valid for a period of one year from the date of receipt, unless withdrawn by the applicant.

All applicants will be asked to provide their professional resume, together with the application form and any other information they may deem relevant. Application forms will be available at the switchboard of the District's administrative offices, 1651 16th Street in Santa Monica, and upon request from the Superintendent's Office.

IV. FOC Roles and Responsibilities

1. Assist the District in educating the general public concerning school finance issues.
2. Assist the District in creating reader friendly budget information.
3. Review any matters potentially having a significant impact on District finances before the Board of Education takes action.
4. Serve as the Measure ~~S Resident Taxpayer~~ **R Independent Citizens** Oversight Committee charged with reviewing the District's administration of and compliance with the terms of the Measure, including:
 - a) Ensuring that the revenues raised by Measure ~~S~~ **R** are used for the following purposes:
 - i) To ~~restore~~ **preserve** programs and replace funds lost or reduced due to ~~State budget cuts~~ **inadequate state funding**;
 - ii) To sustain achievement in reading, writing, and mathematics for all students at all grade levels and to fulfill the District's core curriculum which includes music, arts, and athletics; and,
 - iii) **To attract and retain highly qualified teachers and,**
 - iv) To protect the taxpayers' investment in education and ensure District accountability by providing for ~~resident taxpayer~~ **special citizen financial** oversight and independent annual audits of revenues and expenditures.
 - b) Overseeing the District's accounting for revenues raised by Measure ~~S~~ **R**, including placing Measure ~~S~~ **R** revenues in a separate account;
 - c) Consulting with the District in the preparation of an Annual Plan for Measure ~~S~~ **R** expenditures for Board action;
 - d) Reviewing the District's annual report to the Board and the Financial Oversight Committee identifying the actual amount of Measure ~~S~~ **R** funds collected and expended, and how these expenditures relate to the Annual Plan approved by the Board; and,
 - e) Reviewing the District's annual independent audit of Measure ~~S~~ **R** revenues and expenditures.
5. Provide monitoring and oversight of the City of Santa Monica joint-use agreement with the District, as per the terms of that contractual agreement.
6. Provide monitoring and oversight of any City of Malibu contributions to the District.
7. Review the District's annual audit and accompanying management letters, and submit any comments or recommendations to the Board of Education.
8. Review the annual budget, enrollment projections, revenue and expenditure forecasts, and the District's capital program, and submit any recommendations to the Board of Education.
9. Serve as liaison to other District committees regarding financial implications of proposed program or policy changes at the direction of the Board.

V. Conflict of Interest

Financial Oversight Committee members shall sign the Conflict of Interest pledge.

VI. FOC Meetings and Procedures

The FOC will meet regularly during the school year. The annual schedule of meetings will be determined at the first meeting of each year. Additional meetings will be scheduled as needed. FOC meetings are subject to State open meeting laws, including timely agenda posting and participation by the public.

The FOC will annually report to the Board on Measure R and other oversight activities.

At the beginning of each fiscal year the FOC will consider and select several objectives related to its purpose, which will serve as the FOC's focus during that year, subject to concurrence by the Board of Education.

The FOC may, as needed, form subcommittees to provide an opportunity for in-depth review.

The FOC may adopt other rules and procedures to govern its operations, including by-laws, subject to review and approval by the Board of Education.

(Continued on next page)

~~Santa Monica-Malibu Unified School District
FINANCIAL OVERSIGHT COMMITTEE~~

~~2004-05 Focus~~

- ~~1. Assist staff and the Board to develop and implement an annual District budget preparation schedule, including:
 - ~~a) opportunities for timely review by FOC and the public prior to Board action;~~
 - ~~b) design of a District budget public education program; and,~~
 - ~~c) design of a user-friendly budget presentation format.~~~~
- ~~2. Assist in identifying cost containment strategies for District expenditures.~~
- ~~3. Assist the Board in moving forward with a Master Facilities Plan.~~

TO: BOARD OF EDUCATION`

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: 2007-08 BUDGET TRANSFERS

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve the following budget transfers, as described on the following pages, for these below-listed Funds. These routine paper transfers are intended to accomplish the formal/final shifting to recognize the accounting of previously-approved activities prior to the year-end closing.

Fund 01 - General Fund (Unrestricted & Restricted)
Fund 11 - Adult Education Fund
Fund 12 - Child Development Fund
Fund 13 - Cafeteria Fund
Fund 14 - Deferred Maintenance Fund
Fund 19 - Foundation Special Reserve Fund
Fund 21 - Building Fund
Fund 25 - Capital Facilities Fund

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

FUND 1 – UNRESTRICTED GENERAL FUND

Object	Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
	Beginning Fund Balance	16,682,781	16,682,781	-	Fund balance reflected on Adopted Budget
8011-8099	Revenue Limit	64,877,928	65,219,114	341,186	May revise adjustment
8100-8299	Federal Revenue	40,840	40,840	-	
8300-8590	State Revenue	5,520,756	5,566,923	46,167	60,821 Other State Apportionment (14,654) State Lottery
8600-8799	Local Revenue	15,648,370	17,329,356	1,680,986	Suggested adjustment by the auditor for the prior year over accrual of Workers' Compensation
8910-8929	Transfers In	1,000,000	1,000,000	-	
8980-8999	Contribution	(12,361,711)	(11,806,427)	555,284	92,305 Special Ed: IDEA 586,254 Special Education 32,238 Special Education Transportation (9,375) Community Day School (35,977) Targeted Instructional Improvement Grant 35,977 Transportation Home to School (99,866) Restricted Routine Maintenance (46,272) Measure S
Total Revenue Increase/(Decrease)		74,726,183	77,349,806	2,623,623	
1000-1999	Certificated Salaries	43,825,665	43,849,325	23,660	3% Unrepresented unit increase
2000-2999	Classified Salaries	9,790,280	10,449,668	659,388	3.31% Unit member increase and bonus
3000-3999	Employee Benefits	14,452,248	14,551,416	99,168	Adjustments due to corresponding changes in the salaries
4000-4999	Books and Supplies	887,575	895,005	7,430	
5000-5999	Services and Other Operating	6,357,125	6,299,558	(57,567)	Maintenance agreements
6000-6999	Capital Outlay	78,078	86,447	8,369	
7100-7499	Other Outgo (Except 73xxx)	13,530	13,530	-	
7610-7629	Transfers Out	825,000	825,000	-	
7300-7399	Indirect	(1,076,976)	(1,078,944)	(1,968)	
Total Expenditure Increase/Decrease		75,152,525	75,891,005	738,480	
Increase /(Decrease) Fund Balance		(426,342)	1,458,801	1,885,143	
Projected Fund Balance		16,256,439	18,141,582		

FUND 01 – RESTRICTED GENERAL FUND - SPECIAL EDUCATION, CATEGORICAL, SPECIAL EDUCATION, TRANSPORTATION

Object	Description	2 ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes	
	Beginning Fund Balance	6,751,111	6,751,111	0	Fund balance reflected on Adopted Budget	
8011-8099	Revenue Limit transfers	2,038,854	2,008,114	(30,740)	(3,370) Special Education (27,370) Community Day Schools	Adjustment in funding Adjustment in funding
8100-8299	Federal Revenue	4,623,281	4,528,088	(95,193)	(105,176) Special Ed: IDEA 9,983 Voc Ed, Carl Perkins	Adjustment in funding Adjustment in funding
8300-8590	State Revenue	6,331,478	6,433,927	102,449	10,226 ELAP (English Language Acquisition Program) (48,454) Restricted State Lottery 17,560 Educ Tech: CTAPS 30,653 Instructional Materials, English Learners 52,972 Transportation Home to School 53,026 Transportation Special Education	Adjustment in funding Adjustment in funding Adjustment in funding Adjustment in funding Adjustment in funding
8600-8799	Local Revenue	18,255,207	20,193,996	1,938,789	196,057 Special Ed Apportionment Transfer 1,245,212 Other Local 110,776 Gifts 190,011 Gifts Equity Fund 21,789 Malibu Shark Fund 36,769 PTA 122,419 Use of Facilities-Barnum Hall	
8980-8999	Contribution	12,361,711	11,806,427	(555,284)	(92,305) Special Ed: IDEA (586,254) Special Education (32,238) Special Education Transportation 9,375 Community Day School 35,977 Targeted Instructional Improvement Grant (35,977) Transportation Home to School 99,866 Restricted Routine Maintenance 46,272 Measure S	
	Total Revenue Increase/(Decrease)	43,610,531	44,970,552	1,360,021		
1000-1999	Certificated Salaries	14,798,834	14,580,604	(218,230)		Adjustment of the vacant positions in Special Education
2000-2999	Classified Salaries	10,759,406	10,880,028	120,622		3.31% Unit member increase and bonus
3000-3999	Employee Benefits	7,200,620	7,205,855	5,235		Adjustments due to corresponding changes in the salaries
4000-4999	Books and Supplies	7,582,460	7,428,873	(153,587)		Decrease corresponds to the adjustments in the revenues above
5000-5999	Services and Other Operating	6,558,153	6,762,129	203,976		Increase corresponds to the adjustments in the revenues above
6000-6999	Capital Outlay	831,994	859,238	27,244		Increase corresponds to the adjustments in the revenues above
7100-7499	Other Outgo	2,151	2,151	0		
7610-7629	Transfers Out	523,561	523,561	0		
7300-7399	Indirect	577,238	577,815	577		
	Total Expenditure Increase/(Decrease)	48,834,417	48,820,254	(14,163)		
	Increase /(Decrease) Fund Balance	(5,223,886)	(3,849,702)	1,374,184		
	Projected Fund Balance	1,527,225	2,901,409			

FUND 11 – ADULT EDUCATION

Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
Beginning Fund Balance	243,198	243,198		Fund balance reflected on Adopted Budget
Revenue Limit			-	
Federal Revenue	146,600	156,585	9,985	PL 105, English Literacy
State Revenue	524,534	524,534	-	
Local Revenue	42,516	42,531	15	
Total Revenue Increase/(Decrease)	713,650	723,650	10,000	
Certificated Salaries	415,619	424,554	8,935	PL 105, English Literacy, Hourly
Classified Salaries	199,922	184,950	(14,972)	Adjustment for the vacant position
Employee Benefits	144,931	144,530	(401)	Adjustments due to corresponding changes in the salaries
Books and Supplies	53,505	53,620	115	
Services and Other Operating	41,737	41,637	(100)	
Capital Outlay			-	
Other Outgo			-	
Transfers Out			-	
Indirect	28,793	28,793	-	
Total Expenditure Increase/Decrease	884,507	878,084	(6,423)	
Increase /(Decrease) Fund Balance	(170,857)	(154,434)	16,423	
Projected Fund Balance	72,341	88,764		

FUND 12 – CHIL DEVELOPMENT

Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes	
Beginning Fund Balance	113,067	113,067		Fund balance reflected on Adopted Budget	
Federal Revenue	1,711,819	1,783,784	71,965	41,965	Federal Quality Improvement
				30,000	Food Program
State Revenue	3,461,530	3,492,030	30,500	29,000	Cal-Safe Child Care & Development
				1,500	Food Program
Local Revenue	2,909,499	2,909,444	(55)		
Contribution	75,000	75,000	-		
Total Revenue Increase/(Decrease)	8,157,848	8,260,258	102,410		
Certificated Salaries	2,942,630	2,942,630	-		
Classified Salaries	2,122,292	2,078,614	(43,678)	(62,000)	Head Start
				4,234	Unrestricted Child Development
				6,964	State Pre-School
				3,400	General Child Care
				1,678	Latchkey
				1,418	L.A. Universal Pre-School
Employee Benefits	1,402,873	1,385,581	(17,292)		Adjustments due to corresponding changes in the salaries
Books and Supplies	352,782	414,181	61,399	76,350	Head Start
				(14,172)	Latchkey
Services and Other Operating	668,489	760,495	92,006	23,000	Federal Quality Improvement
				14,500	Head Start
				31,500	Food Program
				12,000	Latchkey
				27,800	CREST All Programs
				(7,000)	General Child Care
Capital Outlay	9,850	18,434	8,584	14,284	Federal Quality Improvement
				(2,850)	General Child Care
Other Outgo			-		
Transfers Out			-		
Indirect	317,571	318,962	1,391		
Total Expenditure Increase/Decrease	7,816,487	7,918,897	102,410		
Increase /(Decrease) Fund Balance	341,361	341,361	-		
Projected Fund Balance	454,428	454,428			

FUND 13 – CAFETERIA

Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
Beginning Fund Balance	379,508	379,508	-	Fund balance reflected on Adopted Budget
Revenue Limit			-	
Federal Revenue	984,404	984,404	-	
State Revenue	56,690	56,690	-	
Local Revenue	2,270,845	2,249,545	(21,300)	Local food service sales
Transfers In			-	
Contribution	-		-	
Total Revenue Increase/(Decrease)	3,311,939	3,290,639	(21,300)	
Certificated Salaries			-	
Classified Salaries	1,436,046	1,519,843	83,797	3.31% Unit member increase, bonus, & other changes
Employee Benefits	496,658	501,874	5,216	Adjustments due to corresponding changes in the salaries
Books and Supplies	1,465,714	1,494,953	29,239	
Services and Other Operating	(278,071)	(312,360)	(34,289)	
Capital Outlay	35,000	19,750	(15,250)	
Transfers Out	-		-	
Indirect	153,374	153,374	-	
Total Expenditure Increase/(Decrease)	3,308,721	3,377,434	68,713	
Increase /(Decrease) Fund Balance	3,218	(86,795)	(90,013)	
Projected Fund Balance	382,726	292,713		

FUND 14 – DEFERRED MAINTENANCE

Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
Beginning Fund Balance	4,734,384	4,734,384		Fund balance reflected on Adopted Budget
Revenue Limit			-	
Federal Revenue			-	
State Revenue	500,000	476,911	(23,089)	Deferred Maintenance Allowance
Local Revenue	200,000	190,000	(10,000)	Interest
Transfers In	523,561	523,561	-	
Contribution			-	
Total Revenue Increase/(Decrease)	1,223,561	1,190,472	(33,089)	
Certificated Salaries			-	
Classified Salaries	-		-	
Employee Benefits	-		-	
Books and Supplies	-		-	
Services and Other Operating	973,904	762,900	(211,004)	Repair by vendors
Capital Outlay	1,764,988	1,199,814	(565,174)	188,600 Land improvements (Asphalt)
Other Outgo			-	81,140 Equipment replacement (Boiler at Lincoln)
Transfers Out			-	(834,914) Building improvements
Indirect			-	
Total Expenditure Increase/Decrease	2,738,892	1,962,714	(776,178)	
Increase /(Decrease) Fund Balance	(1,515,331)	(772,242)	743,089	
Projected Fund Balance	3,219,053	3,962,142		

FUND 19 – FOUNDATION TRUST FUND

Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
Beginning Fund Balance	161,744	161,744	-	Fund balance reflected on Adopted Budget
Revenue Limit			-	
Federal Revenue			-	
State Revenue			-	
Local Revenue	331,381	331,381	-	
Transfers In				
Contribution			-	
Total Revenue Increase/(Decrease)	331,381	331,381	-	
Certificated Salaries	262,242	261,634	(608)	
Classified Salaries				
Employee Benefits	60,609	61,217	608	
Books and Supplies	28,261	26,345	(1,916)	
Services and Other Operating	11,712	13,628	1,916	
Total Expenditure Increase/(Decrease)	362,824	362,824	-	
Increase /(Decrease) Fund Balance	(31,443)	(31,443)	-	
Projected Fund Balance	130,301	130,301		

FUND 21 – BUILDING FUND

Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
Beginning Fund Balance	588,678	588,678		
				Fund balance reflected on Adopted Budget
Revenue Limit			-	
Federal Revenue			-	
State Revenue			-	
Local Revenue	2,425,000	1,925,000	(500,000)	Interest
Transfers In		4,000,000	4,000,000	Transfer from Fund 25 (Capital Facilities Fund)
All Other Financing Sources	60,000,000	60,000,000	-	
Total Revenue Increase/(Decrease)	62,425,000	65,925,000	3,500,000	
Certificated Salaries			-	
Classified Salaries	242,530	248,044	5,514	
Employee Benefits	84,793	80,452	(4,341)	
Books and Supplies	56,600	56,600	-	
Services and Other Operating	1,661,233	5,535,233	3,874,000	Construction Program Management and Architects
Capital Outlay	85,000	87,154	2,154	
Other Outgo			-	
Transfers Out	1,000,000	1,000,000	-	
Indirect			-	
Total Expenditure Increase/Decrease	3,130,156	7,007,483	3,877,327	
Increase /(Decrease) Fund Balance	59,294,844	58,917,517	(377,327)	
Projected Fund Balance	59,883,522	59,506,195		

Expenditures do not yet reflect all planned Measure BB expenditures.

FUND 25 – CAPITAL FACILITIES FUND

Object	Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
	Beginning Fund Balance	4,023,701	4,023,701		Fund balance reflected on Adopted Budget
8011-8099	Revenue Limit	-		-	
8100-8299	Federal Revenue	-		-	
8300-8590	State Revenue	-		-	
8600-8799	Local Revenue	1,030,000	1,450,000	420,000	350,000 Developer Fees
		-			70,000 Interest
8910-8929	Transfers In			-	
8980-8999	Contribution			-	
	Total Revenue Increase/(Decrease)	1,030,000	1,450,000	420,000	
1000-1999	Certificated Salaries	-		-	
2000-2999	Classified Salaries	-		-	
3000-3999	Employee Benefits	-		-	
4000-4999	Books and Supplies	-		-	
5000-5999	Services and Other Operating	103,000	103,000	-	
6000-6999	Capital Outlay	300,000	450,703	150,703	Fencing
7100-7499	Other Outgo	-	4,000,000	4,000,000	Transfer to Fund 21 (Building Fund, BB Bond)
7610-7629	Transfers Out			-	
7300-7399	Indirect			-	
	Total Expenditure Increase/Decrease	403,000	4,553,703	4,150,703	
	Increase /(Decrease) Fund Balance	627,000	(3,103,703)	(3,730,703)	
	Projected Fund Balance	4,650,701	919,998		

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ

RE: ADOPT RESOLUTION 07-28 - TEMPORARY INTERFUND CASH
BORROWING

RECOMMENDATION NO. A.24

It is recommended that the Board of Education adopt Resolution No. 07-28 - *Temporary Interfund Cash Borrowing*.

COMMENTS: Education Code §42603 allows school districts to use cash reserves in one Fund to meet short-term cash deficiencies in another Fund. The amount of such transfers is limited to 75% of available resources in a Fund. With the possibility that the District Revenue Limit apportionment will be delayed until September 2008, it may be necessary to use this authority in the 2008-09 fiscal year. It is common that school districts adopt a Resolution of this nature on an annual basis to facilitate District operations. Board adoption of this Resolution will allow for inter-fund cash borrowing between District Funds.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

Los Angeles County Office of Education
Division of School Financial Services

Santa Monica-Malibu Unified School District

RESOLUTION NO. 07-28

TEMPORARY INTERFUND CASH BORROWING

WHEREAS, Special Emergency Session Assembly Bill X34, signed February 16, 2008, relieved the State of California from distributing the July Advance Apportionment payment to School Districts until the end of September 2008.

WHEREAS, The District may temporarily find that they do not have enough cash to meet their fiscal obligations in the General or other operating Funds due to the shortage of funds created by the deferral of the July apportionment payment or the lack of an authorizing State Adopted Budget which delays the release of other state funds normally received during this period.

WHEREAS, The District may temporarily borrow, as identified under Education Code §42603, cash from any Fund of the District, not-to-exceed 75% of available resources in any Fund.

NOW THEREFORE, The Governing Board hereby approves this blanket resolution to authorize the use of an aggregate cash balance in all District Funds if the need arises.

Passed and adopted on June 5, 2008 at a regular meeting of the Governing Board by the following vote:

Ayes: 7

Noes: 0

Absent: 0

I certify that the foregoing Resolution was duly introduced, passed and adopted as stated.

President, Governing Board

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)
SERVICE AND BUDGET PLAN

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve the Special Education Local Plan Area (SELPA) Assurances (attached).

COMMENT: In compliance with the Individuals with Disabilities Education Act (IDEA), as amended in 2004, and California Education Code (EC) Section 56205(b)(2) and EC Section 56601(a), the Board of Education of the Administrative Unit of Tri-City SELPA will receive public input regarding the SELPA Annual Budget and Service Plan. The Tri-City SELPA member Districts are Culver City Unified School District, Santa Monica-Malibu Unified School District, and Beverly Hills Unified School District.

The annual service plan shall include a description of services to be provided by each district within the SELPA, including the nature of the services and physical location where the services are provided on the required State reporting forms. This information will be submitted annually to the State Superintendent in form prescribed and in consultation with State SELPA Directors in order for the State Superintendent to carry out evaluation responsibilities. The attached is the Tri-City SELPA's Annual Service and Budget Plan for 2007-2008. This plan reflects services and budget for all member districts. The approved plan is necessary for the State flow of Special Education State and Federal funding to the SELPA. This information has been reviewed by the SELPA Community Advisory Committee for Special Education. The plans are due June 30, 2008 for school year 2007-2008.

Approval by the Administrative Unit (AU) of the Tri-City SELPA is necessary prior to submission to the State.

Ms. Leon-Vazquez asked what how SMMUSD is becoming more involved in the Tri-City SELPA. Dr. Chou explained that she would represent SMMUSD at the next meeting. Mr. Mechur inquired about sharing resources within the SELPA. Ms. Valadez replied that the SELPA Director and Superintendent discuss such collaborative opportunities. She added that meeting dates would be more consistent. Dr. Wisnicki recommended that SMMUSD regain leadership in the Tri-City SELPA. Ms. Valadez explained that the current SELPA Director splits her time between her district and the SELPA.

MOTION MADE BY: Mr. Snell

SECONDED BY: Mr. Mechur

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Mr. de la Torre was absent for this vote)

NOES: None (0)

9.8

9.8 Approval of Special Education Local Plan Area Service and Budget Plan (Nondistrict Function)

The annual service plan shall include a description of services to be provided by each district within the SELPA, including the nature of the services and physical location where the services are provided on the required State reporting forms. This information will be submitted annually to the State Superintendent in form prescribed and in consultation with State SELPA Directors in order for the State Superintendent to carry out evaluation responsibilities. The attached is the Tri-City SELPA's Annual Service and Budget Plan for 2007-2008. This plan reflects services and budget for all member districts. The approved plan is necessary for the State flow of Special Education State and Federal funding to the SELPA. This information has been reviewed by the SELPA Community Advisory Committee for Special Education. The plans are due June 30, 2007 for school year 2007-2008.

Approval by the Administrative Unit (AU) of the Tri-City SELPA is necessary prior to submission to the State.

RECOMMENDED MOTION: That the Special Education Local Plan Area Services and Budget Plan (Nondistrict Function) be approved.

Moved: Seconded by:

Vote:

**3.1 Approval of Special Education Local Plan Area Service and Budget Plan
(Nondistrict Function)**

In compliance with IDEA, as amended in 2004, and California Education Code (EC) Section 56205(b)(2) and EC Section 56601(a), the Board of Education of the Administrative Unit of Tri-City SELPA will receive public input regarding the SELPA Annual Budget and Service Plan. The Tri-City SELPA member Districts are Culver City Unified School District, Santa Monica-Malibu Unified School District and Beverly Hills Unified School District.

SPECIAL EDUCATION LOCAL PLAN AREA
LOCAL EDUCATION AGENCY (LEA) ASSURANCES

1. FREE APPROPRIATE PUBLIC EDUCATION (20 USC § 1412 (a)(1))

It shall be the policy of this LEA that a free appropriate public education is available to all children residing in the LEA between the ages of three through 21 inclusive, including students with disabilities who have been suspended or expelled from school.

2. FULL EDUCATIONAL OPPORTUNITY (20 USC § 1412 (a)(2))

It shall be the policy of this LEA that all pupils with disabilities have access to educational programs, nonacademic programs, and services available to non-disabled pupils.

3. CHILD FIND (20 USC § 1412 (a)(3))

It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services are identified, located and evaluated. A practical method is developed and implemented to determine which students with disabilities are currently receiving needed special education and related services.

4. INDIVIDUALIZED EDUCATION PROGRAM (IEP) AND INDIVIDUALIZED FAMILY SERVICE PLAN (IFSP) (20 USC § 1412 (a)(4))

It shall be the policy of this LEA that an Individualized Education Program (IEP) or an Individualized Family Service Plan (IFSP) is developed, reviewed and revised for each child with a disability who requires special education and related services in order to benefit from his/her individualized education program. It shall be the policy of this LEA that a review of an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions.

5. LEAST RESTRICTIVE ENVIRONMENT (20 USC § 1412 (a)(5))

It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special class, separate schooling, or other removal of a student with disabilities from the general educational environment, occurs only when the nature or severity of the disability of the student is such that education in general classes with the use of supplemental aids and services cannot be achieved satisfactorily.

6. PROCEDURAL SAFEGUARDS (20 USC § 1412 (a)(6))

It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards throughout the provision of a free appropriate public education including the identification, evaluation, and placement process.

7. EVALUATION (20 USC § 1412 (a)(7))

It shall be the policy of this LEA that a reassessment of a student with a disability shall be conducted at least once every three years or more frequently, if appropriate.

8. CONFIDENTIALITY (20 USC § 1412 (a)(8))

It shall be the policy of this LEA that the confidentiality of personally identifiable data information and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act (FERPA).

9. PART C, TRANSITION (20 USC § 1412 (a)(9))

It shall be the policy of this LEA that a transition process for a child who is participating in Early Intervention Programs (IDEA, Part C) with an IFSP is begun prior to a toddler's third birthday. The transition process shall be smooth, timely and effective for the child and family.

10. PRIVATE SCHOOLS (20 USC § 1412 (a)(10))

It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents.

11. LOCAL COMPLIANCE ASSURANCES (20 USC § 1412 (a)(11))

It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and regulations, including compliance with the Individuals with Disabilities Education Act, the Federal Rehabilitation Act of 1973, Section 504 of Public Law and the provisions of the California Education Code, Part 30.

12. INTERAGENCY (20 USC § 1412 (a)(12))

It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for FAPE are provided, including the continuation of services during an interagency dispute resolution process.

13. GOVERNANCE (20 USC § 1412 (a)(13))

It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the Local Plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Educational Agency.

14. PERSONNEL QUALIFICATIONS (20 USC § 1412 (a)(14))

It shall be the policy of this LEA to ensure that personnel providing special education related services meet the highly qualified requirements as defined under federal law, including that those personnel have the content knowledge and skills to serve children with disabilities.

This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the CDE about staff qualifications.

15. PERFORMANCE GOALS & INDICATORS (20 USC § 1412 (a)(15))

It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE.

16. PARTICIPATION IN ASSESSMENTS (20 USC § 1412 (a)(16))

It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments, consistent with state standards governing such determinations.

17. SUPPLEMENTATION OF STATE/FEDERAL FUNDS (20 USC § 1412 (a)(17))

It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA; will be used to supplement and not to supplant state, local and other Federal funds those funds.

18. MAINTENANCE OF EFFORT (20 USC § 1412 (a)(18))

It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in Federal law and regulations.

19. PUBLIC PARTICIPATION (20 USC § 1412 (a)(19))

It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comment available to the general public, including individuals with disabilities and parents of children with disabilities are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA.

20. RULE OF CONSTRUCTION (20 USC § 1412 (a)(20))

(Federal requirement for State Education Agency only)

21. STATE ADVISORY PANEL (20 USC § 1412 (a)(21))

(Federal requirement for State Education Agency only)

22. SUSPENSION/EXPULSION (20 USC § 1412 (a)(22))

The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures and practices related to the development and implementation of the IEPs will be revised.

23. ACCESS TO INSTRUCTIONAL MATERIALS (20 USC § 1412 (a)(23))

It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state adopted National Instructional Materials Accessibility Standard.

24. OVERIDENTIFICATION AND DISPROPORTIONALITY (20 USC § 1412 (a)(24))

It shall be the policy of this LEA to prevent the inappropriate disproportionate representation by race and ethnicity of students with disabilities.

25. PROHIBITION ON MANDATORY MEDICINE (20 USC § 1412 (a)(25))

It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services.

26. DISTRIBUTION OF FUNDS (20 USC § 1411(e),(f)(1-3))

(Federal requirement for State Education Agency only)

27. DATA (20 USC § 1418 a-d)

It shall be the policy of this LEA to provide data or information to the California Department of Education that may be required by regulations.

28. READING LITERACY (State Board requirement, 2/99)

It shall be the policy of this LEA that in order to improve the educational results for students with disabilities, SELPA Local Plans shall include specific information to ensure that all students who require special education will participate in the California Reading Initiative.

29. CHARTER SCHOOLS (E.C. 56207.5 (a-c))

It shall be the policy of this LEA that a request by a charter school to participate as a local educational agency in a special education local plan area may not be treated differently from a similar request made by a school district.

In accordance with Federal and State laws and regulations,

(TRI-CITY SELPA/S.M.M.U.S.D.)

certifies that this plan has been adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et.seq, and implementing regulations under 34 CFR, Parts 300 and 303, 29 USC 794, 705 (20), 794- 794b, the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California Education Code, Part 30 and Chapter 3, Division 1 of Title V of the California Code of Regulations.

Be it further resolved, the LEA superintendent shall administer the local implementation of procedures, in accordance with state and federal laws, rules, and regulations, which will ensure full compliance.

Furthermore, the LEA superintendent ensures that policies and procedures covered by this assurance statement are on file at the Local Education Agency and the SELPA office.

Adopted this _____ day of _____, 200____.

Yeas: _____ Nays: _____

Signed: _____

Title: Director of Special Education _____

ANNUAL BUDGET PLAN
 FISCAL YEAR: 2007-2008

The Annual Budget Plan shall identify expected expenditures for all items required by this part as listed below. The SACS Codes provide source information for the LEA(S) reporting:

	Reference/Label	Instructions	SELPA Totals	SMMUSD Totals
A.	Funds received in accordance with Chapter 7.2 (commencing with Section 56836), (Special Education Program Funding)	SACS Resource Code 65000 (State), 3300-3499 (Federal)	\$17,510,984	\$ 8,389,003
B	Administrative costs of the plan	SACS Goal Code 5001; Function 2100	\$ 1,687,807	\$1,062,424
C	Special Education service to pupils with severe disabilities (1) and low incidence disabilities (2)	SACS Goal Code 5710	\$ 95	\$ 95
		SACS Goal Code 5730	\$ 841,391	\$ 481,383
		SACS Goal Code 5750	\$15,408,349	\$ 9,660,621
D	Special Education services to pupils with non-severe disabilities	SACS Goal Code 5770	\$19,014,138	\$ 9,309,517
E	Supplemental aides and services in general Education classroom	Any SACS Goal Code with SACS Function Code 1130	\$ 139,389	\$ 85,226
F	Regionalized operations and services, and direct instructional support by program specialists in accordance with Article 6 (commencing with Section 56836.23) of Chapter 7.2 (SELPA Program Specialists Funding)	SACS Goal 5050	\$ 0	\$ 511,451
		SACS Goal 5060	\$ 0	
G	The use of property taxes allocated to the special education local plan area pursuant to Section 2572

The Annual Budget Plan was presented for Public Hearing June 2, 2008

Tri-City SELPA

SELPA Code: 1917

 Authorized SELPA Signature

 Date

Ruth Valadez, Director of Special Education
 Name and Title

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ

7:00 p.m.

RE: JOINT MEETING (1 HOUR) WITH FINANCIAL OVERSIGHT COMMITTEE (FOC)

DISCUSSION ITEM NO. D.01

In June 2003, voters approved a qualified special property tax known as Measure S, which authorized the levying of a special per parcel tax within the boundaries of the Cities of Santa Monica and Malibu for (6) years. A significant provision of this particular Measure was the formation of a Board-appointed "resident taxpayer oversight committee to review administration of and compliance with Measure S. The Financial Oversight Committee (FOC) was charged by the Board of Education with those Measure S responsibilities.

Furthermore, Measure S also required that, the FOC review the independent financial audit of all Measure S expenditures and financial activities for the immediately preceding fiscal year and review spending projections for the upcoming fiscal year. The FOC reports its findings on these matters as part of its annual report to the Board. This will be the final year for the report on Measure S as the voters approved a new parcel tax, Measure R, on February 5, 2008. This Measure combined and replaced the previous Measure S and Measure Y parcel taxes. Beginning with fiscal year 2008-09, the FOC will assume the oversight responsibilities associated with Measure R. (Action appointing the FOC as the oversight committee for Measure R is expected during the major action item portion of this Board Meeting.)

Therefore, in compliance with the foregoing, the Board of Education will convene a joint session with the Financial Oversight Committee on June 5, 2008 at 7:00 p.m. for the purpose of addressing the following items:

- I. Report from the FOC as presented by Chair Paul Silvern
 - A. Introduction
 - B. Summary of FOC Activities During FY 2007-08
 - C. Report on Measure S Expenditures
 - D. Views on the Proposed 2008-09 District Budget
 - E. Proposed FOC Focus for FY 2008-09

II. Discussion between the Board of Education and the FOC

***** ***** ***** ***** ***** *****

Public Comments:

- *Gleam Davis, a member of the community, voiced her support for the FOC suggestions.*

CFO Jan Maez introduced the FOC members. Chair Paul Silvern summarized the FOC report, which can be found at the end of these minutes under Attachments.

Dr. Escarce said he disagreed with the FOC's phrase "persistent deficit spending." He said that during this budget crisis, the district is having to make large budget cuts, and should draw on the reserve funds to support programs that are valuable to students. Ms. Maez suggested that the district might want to evaluate its budgeting practices and that the FOC could assist in that process. Mr. de la Torre proposed SMMUSD examine best practices for budget planning in other districts. Dr. Wisnicki suggested the district could receive budget planning and deficit spending advice from a group like FCMAT. She expressed her confidence in the district's financial health. Ms. Hoffman said the district has a reserve due, in part, to measures such as aggressive hiring freezes and approving interdistrict permits. Mr. Silvern warned against including large, one-time funding sources in the budget planning process, considering they can be unreliable from year to year. Ms. Leon-Vazquez commented that a school district needs to find a balance between the needs of the children and teachers with fiscal responsibility. Mr. Snell suggested examining existing models to gradually reduce budget deficits. He and Mr. Mechur welcomed FOC involvement regarding cost reductions in Special Education, while maintaining programs. Ms. Pye asked for more analysis addressing where the district is historically regarding carryover, managing student attendance, and a deliberate approach to spending reserves. Ms. Hoffman suggested the district not use one-time money to fund ongoing programs. Mr. de la Torre suggested the idea of a model to incentivize teachers who teach in places of greatest need. Mr. Silvern clarified for Mr. de la Torre that he has never opposed future raises for labor groups, but has expressed concern regarding the percentage of an increase.

The board unanimously supported having the FOC review the district budget prior to the onset of labor negotiations. The board also agreed to the FOC assisting in developing a financial model for the Special Education program.

TO: BOARD OF EDUCATION DISCUSSION
06/05/08
FROM: DIANNE TALARICO / SMALL SCHOOLS TASK FORCE 8:00 p.m.
Postponed
from
RE: REPORT FROM THE SMALL SCHOOLS TASK FORCE 05/15/08

DISCUSSION ITEM NO. D.02

The Board of Education will hear highlights from a white paper prepared by the Small Schools Task Force. The presentation will be delivered by Janie Gates, Anthony Fuller, Barry Cowan, Rebel Harrison, Toby Berlin, and Harry Keiley.

Task Force members will present the rationale for recommending the creation of a small school with a Global Sustainability, Environmental Science, and Technology theme.

During the months of October 2007 through March 2008, the task force completed a study of the research, visited model small learning communities, conducted a parent survey, and heard a presentation from a small learning community expert, Mr. David Rattray.

Public Comments:

- Mike Bone and Lori Nafshun, SMASH parents, expressed their support for a small high school.

Teacher Anthony Fuller, representing the Small Schools Task Force, showed the presentation, which is under Attachments at the end of these minutes.

The board unanimously supported the idea of establishing a small high school.

Mr. Snell suggested the district examine how to finance a small school. Mr. Mechur stressed the need to be realistic about when the district could start the high school. He requested that staff come back with estimated costs and a proposed timeline. Ms. Pye suggested the district examine other models to determine how SMMUSD could implement a small high school sooner.

As next steps, staff will come back with a discussion item, and then later an action item, regarding a plan and budget for a planning year; the plan should address the goals of the planning year, what would be needed to get the project up and running, and analysis regarding one theme-based house at SAMOHI.

TO: BOARD OF EDUCATION

DISCUSSION

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: PRELIMINARY GENERAL FUND BUDGET FOR 2008-09 (*continued discussion*)

DISCUSSION ITEM NO. D.03

Introduction

The Board has had several opportunities to discuss the development of the 2008-09 District Budget. In a workshop held on April 7, 2008, staff outlined the impact of the Governor's January Budget and made several budget reduction recommendations for the budget year. At the regular Board of Education held on May 15, 2008, staff described in detail a preliminary budget for the District. Additional budget reductions were proposed, as directed by the Board at the earlier April workshop. Staff also incorporated a very early analysis of the Governor's May Revise and made a series of suggestions for budget reinstatement. Prior to final adoption of the budget staff has prepared a revised preliminary general fund budget for Board review.

Listed below are the revised assumptions used to develop the SMMUSD budget:

REVENUE ASSUMPTIONS

5.66% statutory COLA for 2008-09 Revenue Limit funding

The Base Revenue Limit for Santa Monica-Malibu USD will be \$6,208.84 per ADA (2007-08 P2 ADA - 11,087). A **<5.36% >** deficit factor is applied to the Revenue Limit. The total Revenue Limit is \$65,779,658.

The hourly rate for Supplemental Instructional Programs are:

Grade 7-12 CASEE	\$4.08/hr
Grade 2-9 Retained	\$3.37/hr
Grade 2-6 At Risk	\$2.60/hr
K-12 Core	\$2.33/hr

The projection of 2008-09 District Enrollment is 11,364. The current CBEDs count is 11,652, thus a potential reduction of <288> students that translates to approximately (\$1.6 M) reduction in our revenue stream.

The Lottery allocation will be \$131.50 per annual ADA, of which \$115 is for unrestricted expenditures and the remaining \$16.5 is for Proposition 20 - Mandated for Instructional Materials.

The District will participate in the K-3 Class Size Reduction Program and receive \$1,001 per pupil (\$1,071 in 2007-08).

No COLA and restored <6.5 %> cut of Special Educations Funding in May Revision. Special Education transfer from the Revenue Limit is \$1,916,348.

Special Education Mandate Settlement at \$4.52 per 1999-2000 ADA is \$52,328.

The 07-08 Mandated Reimbursement is not included in the 2008-09 budget.

The Measure "R" parcel tax at \$346 per parcel is estimated to generate \$10,296,960, after processing senior exemptions, which are anticipated to number 2,767 out of 32,527 parcels. The Measure "R" will begin in 2008-09 to replace the Measure "Y" and Measure "S".

The District will receive \$7,443,913 (including 3% prevailing COLA) of financial support from the City of Santa Monica.

The District will receive \$139,835 of Joint Use Agreement from the City of Malibu.

The combined lease revenue is \$2,642,412, which is from Double Tree Hotel, Madison Site, 9th & Colorado and 16th Street properties.

The Instructional Materials Funding Realignment Program (IMFRP) will be funded at \$64.67 per pupil per 2008-09 CBEDS enrollment.

The Supplemental School Counseling Program will be funded at \$70 per pupil, based on the 2007-08 grades 7 to 12 enrollment.

The Arts and Music Grant will be funded at \$14.25 per enrolled K-12 pupil.

No state contribution for regular Deferred Maintenance projects. (Approximate \$500,000).

EXPENDITURE ASSUMPTIONS

Full-Time Equivalent (FTE) Changes:

Certificated: Due to the projection of declining enrollment, 21.25 FTE teaching positions are budgeted to be decreased,
1.0 FTE teaching position at John Muir Elementary School
1.0 FTE teacher on Special Assignment at Ed Services
0.75 FTE Elementary Music Teacher
(1.0) FTE teaching position at Will Rogers Elementary School
(1.0) FTE teaching position at McKinley Elementary School
(1.0) FTE teaching position at Pt. Dume Elementary School
(2.0) FTEs teaching position at Grant Elementary School
(4.4) FTEs teaching position at John Adams Middle School

- (3.4) FTEs teaching position at Malibu High School
- (7.0) FTEs teaching position at Santa Monica High School
- (4.2) FTEs vacated teaching position at Special Education

Management:

- (2.5) FTEs at District Office
- (1.0) FTE at Site

Classified:

- (3.0) FTEs at District Office
- (4.8) FTEs at various Sites
- (10.0) FTEs vacated Special Education Aides position at Special Education
- 2.0 FTEs Skilled Workers at Maintenance Department

Salary:

- 2.2% step and column increase for certificated employees
- 1.5% step and column increase for classified employees

Benefits:

Statutory Benefits:

- 8.25% STRS employer contribution rate
- 6.20% OASDI contribution rate
- 1.45% Medicare contribution rate
- 0.30% SUI contribution
- 2.00% Workers' Compensation contribution
- 9.428% PERS Employer contribution rate
- 3.592% PERS Reduction

Health & Welfare

The premium for District-paid employee health benefits is budgeted for a 10% increase in 2009 calendar year. Cal-PERS has not announced the new rate for 2009. We will adjust these rates when the official notification is received.

The budget for the schools' formula Money allocation for supplies and other operating costs:

- K-5 \$37.75 per pupil
- 6-8 \$42.66 per pupil
- 9-12 \$63.48 per pupil

Lottery Instructional Materials funds (Proposition 20) will be used to partly fund this allocation.

Due to the participation in the State's School Facilities Modernization Program, we are currently required to budget 2% of the total General Fund (Restricted and Unrestricted) budget for the On-Going Maintenance Program.

The 2008-09 projected total retiree benefits are \$780,164.

TRANSFERS

The Indirect Rate will be changed from 5.29% to 6.78% in 2008-09.

\$98,000 will be transferred from the School & Library Improvement Block Grant to Special Education Transportation program and \$31,322 will be transferred from the Targeted Instructional Improvement Block Grant (TIIG) to Home-to- School Transportation.

A \$1 million transfer from Fund 21 to the Ongoing Maintenance Program (Fund 01) was approved by the Board (May 3, 2007).

A \$75,000 transfer from General Fund to the Child Development Fund is budgeted in 2008-09 for the extra costs incurred by the minimum days of elementary schools.

RESERVE for ECONOMIC UNCERTAINTIES

Under the State Criteria and Standards, the District budget should reflect a 3% reserve of the total General Fund Budget for 2008-09, 2009-10 and 2010-11.

The following documents include a General Fund - Unrestricted Revenue Summary, a General Fund -Unrestricted Expenditure Summary, and Multiyear Projection.

***** ***** ***** ***** ***** *****

Ms. Pye asked about ways to promote World Class Public Schools to help combat declining enrollment. She requested information regarding the cost of hiring a part-time communications specialist or grant writer.

Mr. Mechur asked how the district determined classified and certificated reductions. Dr. Matthews explained that classified staffing is done using formulas. He added that at the district office, certain positions were cut or vacant positions were not filled.

Dr. Escarce asked when staff incorporated the projected 150 permit students. Ms. Maez replied that the agenda item for last meeting and this meeting reflected that projection.

The board gave direction to Ms. Maez to bring this information forward in the final budget for approval at the June 26th board meeting.

GENERAL FUND – UNRESTRICTED REVENUE SUMMARY

	2007-08 BUDGET	2008-09 BUDGET	CHANGE
REVENUE LIMIT	67,227,228	65,779,658	(1,447,570)
REVENUE LIMIT ADA TRANSFER	(2,008,114)	(1,916,348)	91,766
OTHER FEDERAL REVENUE	40,840	40,840	-
OTHER STATE APPROPRIATION	775,129	607,130	(167,999)
K-3 CLASS SIZE REDUCTION	3,310,461	3,096,093	(214,368)
LOTTERY -UNRESTRICTED	1,401,417	1,346,886	(54,531)
OTHER STATE REVENUE	79,916	74,322	(5,594)
PARCEL TAX MEASURE "Y"	3,921,000		(3,921,000)
PARCEL TAX MEASURE "S"	6,573,000		(6,573,000)
PARCEL TAX MEASURE "R"		10,245,486	10,245,486
CITY OF SANTA MONICA	7,227,100	7,443,913	216,813
CITY OF MALIBU	139,835	139,835	-
LEASES AND RENTALS	2,642,412	2,642,412	-
OTHER LOCAL INCOME	2,229,009	239,668	(1,989,341)
TRANSFER FROM OTHER FUNDS	1,000,000	1,000,000	-
LOCAL GENERAL FUND CONTRIBUTION (LGFC)	(15,372,204)	(16,080,665)	(708,461)
INTEREST	1,170,000	800,000	(370,000)
TOTAL REVENUES:	80,357,029	75,459,230	(4,897,799)

GENERAL FUND –UNRESTRICTED EXPENDITURE SUMMARY

	2007-08 BUDGET	2008-09 BUDGET	CHANGE
CERTIFICATED SALARIES	44,919,987	45,235,999	316,012
CLASSIFIED SALARIES	11,565,983	10,984,508	(581,475)
BENEFITS	15,233,637	15,613,195	379,558
BOOKS/SUPPLIES	948,016	855,619	(92,397)
SERVICES AND OTHER OPERATION COST	6,384,572	6,316,933	(67,639)
EQUIPMENT	86,447	31,066	(55,381)
INDIRECT COST	(1,078,944)	(1,058,760)	20,184
OTHER OUTGOING	838,530	81,800	(756,730)
TOTAL EXPENDITURES:	78,898,228	78,060,360	(837,868)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
MULTIYEAR PROJECTIONS
UNRESTRICTED GENERAL FUND

Assumptions

Factor	2007-08	2008-09	2009-10	2010-11
Statutory COLA	4.53%	5.66%	4.83%	2.70%
Base Revenue Limit Per P2 ADA	\$ 5,879.84	\$ 6,208.84	\$ 6,505.84	\$ 6,679.84
Deficit Factor		-5.36%	-5.36%	-5.36%
Enrollment Projection*	11,652	11,364	10,973	10,605
Decline Enrollment from Prior Year	(250)	(288)	(391)	(368)
P2 ADA Projection	11,103	10,821	10,442	10,097
Revenue Limit ADA (Prior Yr)	11,364	11,103	10,821	10,442
Federal Revenues	0%	0%	0%	0%
City of Santa Monica	\$ 7,227,100	\$ 7,443,913	\$ 7,667,230	\$ 7,897,247
Measure "Y" Expires 6/30/08	\$ 3,921,000			
Measure S" Expires 6/30/08	\$ 6,573,000			
Measure "R"		\$10,245,486	\$10,552,851	\$ 10,924,045
Lottery	\$131.00/ADA	\$131.5/ADA	\$132.25/ADA	\$132.3/ADA
Special Ed COLA - State	3.58%	0%	0%	0%
Salary Increase: Certificated	3%	0%	0%	0%
Salary Increase: Management	3%	0%	0%	0%
Salary Increase: Classified	3.31%	0%	0%	0%
Bonus - Classified	3.00%	0%	0%	0%
Step & Column Incr. - Certificated	2.20%	2.20%	2.20%	2.20%
Step & Column Incr. - Mgmt.	1.50%	1.50%	1.50%	1.50%
Step & Column Incr. - Classified	1.50%	1.50%	1.50%	1.50%
FTE Adjustment vs Enrollment	(21.6 FTEs)	(21.25 FTEs)	(13 FTEs)	(12 FTEs)
Health/Welfare	7%	7%	7%	7%
Workers' Compensation	2%	2%	2%	2%
Indirect Cost Rate	5.29%	6.78%	5.00%	5.00%
Interest Rate	5.00%	5.00%	5.00%	5.00%
Interfund Transfer From Fund 21	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Interfund Transfer to Fund 12 & 20	\$ 825,000	\$ 75,000	\$ 75,000	\$ 75,000
Ongoing Maintenance	3%	3%	3%	3%
Reserve for Uncertainties	3%	3%	3%	3%

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
MULTIYEAR PROJECTIONS
UNRESTRICTED GENERAL FUND
05/29/2008

Description	2007-08 BUDGET	2008-09 PROJECTED	2009-10 PROJECTED	2010-11 PROJECTED
Revenue:				
Revenue Limit	65,219,114	63,863,309	65,269,442	64,713,048
Other Federal	40,840	40,840	-	-
Other State Apportionments	855,045	681,452	711,922	729,868
Class Size Reduction	3,310,461	3,096,093	3,143,773	3,175,211
Other State (Lottery...)	1,401,417	1,346,886	1,326,683	1,306,783
Meas. "Y" Expires 6/30/09	3,921,000	-	-	-
All Other Local Income	13,408,356	11,265,828	11,289,145	11,736,875
Interfund Transfer In	1,000,000	1,000,000	1,000,000	1,000,000
LGFC	(15,372,204)	(16,080,665)	(16,321,875)	(16,566,703)
Meas. "S" Expires 6/30/09	6,573,000			
Meas. "R" Begins 7/1/08		10,245,486	10,552,851	10,869,436
	80,357,029	75,459,230	76,971,941	76,964,517
Expenditure:				
Certificated Salary	44,919,987	45,235,999	46,041,191	47,054,097
Decrease 13 FTEs 09-10			(917,140)	(939,152)
Decrease 12 FTEs 10-11				(866,909)
Salary Compression			577,129	590,980
Classified Salaries	11,565,983	10,984,508	11,149,276	11,316,515
Benefits	15,233,637	15,613,195	16,055,121	16,561,015
Supplies/Books	948,016	855,619	770,619	770,619
Other Operational Costs	6,384,572	6,316,933	6,000,000	6,000,000
Capital Outlay	86,447	31,066		
Transfers	6,800	6,800	6,800	6,800
Indirect	(1,078,944)	(1,058,760)	(850,000)	(850,000)
Debt Services	6,730	-	-	-
Transfer Out	825,000	75,000	75,000	75,000
	78,898,228	78,060,360	78,907,996	79,718,965
Increase (Decrease) Fund Balance	1,458,801	(2,601,130)	(1,936,055)	(2,754,448)
Beginning	16,682,781	18,141,582	15,540,452	13,604,397
Fund Balance	18,141,582	15,540,452	13,604,397	10,849,949
Reserve- Revolving cash, Store	84,714	84,000	84,000	84,000
Total Reserve	18,056,868	15,456,452	13,520,397	10,765,949
3% Contingency Reserve	3,700,881	3,700,881	3,700,881	3,700,881
Unappropriated Balance	14,355,987	11,755,571	9,819,516	7,065,068

NOTES :

The Current multi-year financial projection assumes a decline of enrollment in each of the next three years (2007-08: 250 students & 21.6 FTEs; 2008-09: 288 students & 21.25 FTEs; 2009-10: 391 students & 13 FTEs; and 2010-11: 368 students & 12 FTEs)

TO: BOARD OF EDUCATION

DISCUSSION

06/05/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / LAUREL SCHMIDT

RE: REVISE POLICY 5141.4: CHILD ABUSE PREVENTION & REPORTING
[FORMERLY "CHILD ABUSE & NEGLECT (REPORTING PROCEDURES)"]

DISCUSSION ITEM NO. D.04

It is recommended that the Board of Education revise Board Policy 5141.4 - Child Abuse Prevention and Reporting [formerly "Child Abuse and Neglect (Reporting Procedures)"]. These revisions are recommended by CSBA, the California State Department of Education, and the California Attorney General's Office, Crime and Violence Prevention Center.

Attachment:

- Board Policy 5141.4: Child Abuse Prevention and Reporting
- Administrative Reg. 5141.4: Child Abuse Prevention & Reporting

Public Comments:

- Michael Chwe, a member of the community, addressed the board regarding student safety. Dr. Matthews clarified the difference between a child abuse report and a complaint form.

Dr. Mike Matthews summarized the proposed changes to the policy. (The draft minutes from the Ad Hoc Policy Review Committee meeting can be found under Attachments at the end of these minutes.) Dr. Wisnicki supported the inclusion of the last bullet point from the Ad Hoc Policy Review suggested changes.

Dr. Matthews clarified that when the authorities determine there are no findings regarding a complaint, the district keeps a record of the complaint, but it does not go in the employee's file. He explained that the district is looking into hiring an independent investigator for instances of allegations. While the district cannot interfere with an investigation by the authorities, it can follow up after the authorities' investigation is complete.

Dr. Matthews explained that all new employees attend training, and their administrators sign off that those employees have received training materials. He added that beginning on July 1st, an employee would not attend the first day of work without having first been trained by district office staff. He said the forms are on the website and the information is printed in the parent handbook. It was suggested the PTA could help communicate this information to the community.

Dr. Escarce requested the student sexual harassment policy come forward for review. Dr. Matthews said the district is waiting on a contract with CSBA to review and offer updates to all SMMUSD policies.

Mr. de la Torre suggested the word "protect" be incorporated into the beginning of the policy language.

This policy will return for approval on June 26, 2008. On June 12th, the Ad Hoc Policy Review Committee will review the legality of the suggested language changes.

THIS IS A REVISED SMMUSD POLICY

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5141.4	Students	Child Abuse and Neglect (Reporting Procedures) <u>Prevention and Reporting</u>

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare	X		

DETAIL

Child Abuse Prevention

The Governing Board recognizes the district's responsibility to educate students about the dangers of child abuse so that they will acquire the skills and techniques needed to identify unsafe situations and to react appropriately and promptly.

The district's instructional program shall include age-appropriate and culturally sensitive child abuse prevention curriculum. This curriculum shall explain students' right to live free of abuse, inform them of available support resources, and teach them how to obtain help and disclose incidents of abuse. The curriculum also shall include training in self-protection techniques.

The Superintendent or designee shall seek to incorporate community resources into the district's child abuse prevention programs. To the extent feasible, the Superintendent or designee shall use these community resources to provide parents/guardians with instruction in parenting skills and child abuse prevention.

Child Abuse Reporting

The Board recognizes that child abuse has severe consequences and that the district has a responsibility to protect students by facilitating the prompt reporting of known and suspected incidents of child abuse. With concern for the total well-being of each student, the Board of Education directs the employees of the District to report known or suspected incidences of child abuse in accordance with state law and Administrative Regulations. District employees shall cooperate with the child protective agencies responsible for reporting, investigating and prosecuting cases of child abuse. The Superintendent or designee shall develop and implement regulations for identifying and reporting child abuse. establish procedures for the

identification and reporting of such incidents in accordance with law.

Employees who are mandated reporters, as defined by law and administrative regulation, are obligated to report all known or suspected incidents of child abuse and neglect.

Mandated reporters shall not investigate any suspected incidents but rather shall cooperate with agencies responsible for investigating and prosecuting cases of child abuse and neglect.

The Superintendent or designee shall provide training regarding the reporting duties of mandated reporters.

In the event that training is not provided to mandated reporters, the Superintendent or designee shall report to the California Department of Education the reasons that such training is not provided.

REFERENCE

Legal Reference

EDUCATION CODE

32280-32288 Comprehensive school safety plans

33308.1 Guidelines on procedure for filing child abuse complaints

44690-44691 Staff development in the detection of child abuse and neglect

44807 Duty concerning conduct of students

48906 Notification when student released to peach officer

48987 Dissemination of reporting guidelines to parents

49001 Prohibition of corporal punishment

51220.5 Parenting skills education

PENAL CODE

Duty to report murder, rape, or lewd or lascivious act

273a Willful cruelty or unjustifiable punishment of child; endangering life or health

288 Definition of lewd or lascivious act requiring reporting

11164-11174.4 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

15630-15637 Dependent adult abuse reporting

CODE OF REGULATIONS, TITLE 5

Filing complaints with CDE, special education students

MANAGEMENT RESOURCES

CDE LEGAL ADVISORIES

514.93 Guidelines for parents to report suspected child abuse

WEBSITES

California Attorney General's Office, Crime and Violence Prevention Center:
<http://safestate.org>

California Department of Education, Safe Schools: <http://www.cde.ca.gov/lr/ss>

California Department of Social Services, Children and Family Services

Division: <http://www.childsworld.ca.gov>

U.S. Department of Health and Human Services, National Clearinghouse on Child Abuse and Neglect Information: <http://nccanch.acf.hhs.gov>

ADOPTED

November 14, 1988

REVISED

XXXXXXX

CSBA DATE

November 2004

THIS IS A REVISED SMMUSD ADMINISTRATIVE REGULATION

New text in underline
Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5141.4	Students	Child Abuse and Neglect (Reporting Procedures) <u>Prevention and Reporting</u>

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare		X	

DETAIL

~~SUBJECT: Child Abuse and Neglect (Reporting Procedures)~~

~~ISSUED BY: Director Pupil/Administrative Services~~

~~I. EFFECTIVE DATE: November 14, 1988~~

~~II. AUTHORITY~~

~~Board of Education Policy 5141.4~~

~~III. PROCEDURES~~

~~A. Reportable Cases Under Child Abuse Reporting Law~~

~~1. Sections 11166 of the California Penal Code mandates the reporting to designated authorities of cases of suspected or known child abuse . A report, both by telephone and in writing, is required of any certificated school employee who in his/her professional capacity or within the scope of his/her employment has knowledge of or observes a child who can reasonably be suspected of having been a victim of child abuse.~~

~~2. For the purposes of this law, the following definitions apply:~~

~~a. "Child" means a person under the age of 18. Emancipation does not alter the responsibility for reporting abuse of a minor under the California Penal Code.~~

~~b. "Child abuse" means:~~

Definitions

Child abuse or neglect includes the following:

1. A physical injury or death inflicted by other than accidental means on a child by another person

2. Sexual abuse of a child, including sexual assault/molestation and/or sexual exploitation, of a child; as defined in Penal Code 11165.1

3. Neglect of a child as defined in Penal Code 11165.2

4. Willful harming or injuring of a child or the endangering of the person or health of a child as defined in Penal Code 11165.3

~~3) Any act or omission proscribed by Section 273a (willful cruelty or punishment of a child) or 273d (corporal punishment or injury) of the California Penal Code;~~

5. Unlawful corporal punishment or injury as defined in Penal Code 11165.4

Child abuse or neglect does not include:

1. A mutual affray between minors (Penal Code 11165.6)

2. An injury caused by reasonable and necessary force used by a peace officer acting within the course and scope of his/her employment (Penal Code 11165.6)

3. An injury resulting from the exercise by a teacher, assistant principal, principal, or other certificated employee of the same degree of physical control over a student that a parent/guardian would be privileged to exercise, not exceeding the amount of physical control reasonably necessary to maintain order, protect property, protect the health and safety of students, or maintain proper and appropriate conditions conducive to learning (Education Code 44807)

4. An injury caused by a school employee's use of force that is reasonable and necessary to quell a disturbance threatening physical injury to persons or damage to property, to protect himself/herself, or to obtain weapons or other dangerous objects within the control of the student (Education Code 49001)

5. Physical pain or discomfort caused by athletic competition or other such recreational activity voluntarily engaged in by the student (Education Code 49001)

Mandated reporters include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; classified employees; certificated pupil personnel employees; administrative officers or supervisors of child attendance; administrators and employees of a licensed day care facility; Head Start teachers; district police or security officers; licensed nurse or health care provider; and administrators,

presenters, and counselors of a child abuse prevention program (Penal Code 1165.7)

Reasonable suspicion means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse or neglect. (Penal Code 11166)

Reportable Offenses

A mandated reporter shall make a report using the procedures provided whenever, in his/her professional capacity or within the scope of his/her employment, he/she has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. (Penal Code 11166)

Any mandated reporter who has knowledge of or who reasonably suspects that a child is suffering serious emotional damage or is at a substantial risk of suffering serious emotional damage, based on evidence of severe anxiety, depression, withdrawal, or untoward aggressive behavior toward self or others, may make a report to the appropriate agency. (Penal Code 11166.05)

Any person shall notify a peace officer if he/she reasonably believes that he/she has observed the commission of a murder, rape, or lewd or lascivious act by use of force, violence, duress, menace, or fear of immediate and unlawful bodily injury, where the victim is a child under age 14. (Penal Code 152.3, 288)

Responsibility for Reporting

The reporting duties of mandated reporters are individual and cannot be delegated to another person. (Penal Code 11166)

When two or more mandated reporters jointly have knowledge of a known or suspected instance of child abuse or neglect, the report may be made by a member of the team selected by mutual agreement and a single report may be made and signed by the selected member of the reporting team. Any member who has knowledge that the member designated to report has failed to do so shall thereafter make the report. (Penal Code 11166)

No supervisor or administrator shall impede or inhibit a mandated reporter from making a report. (Penal Code 11166)

Any person not identified as a mandated reporter who has knowledge of or observes a child whom he/she knows or reasonably suspects has been a victim of child abuse or neglect may report

the known or suspected instance of child abuse or neglect to the appropriate agency. (Penal Code 11166)

Reporting Procedures

1. Initial Telephone Report

Within 24 hours of knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to any police department (excluding a school district police/security department), sheriff's department, county probation department if designated by the county to receive such reports, or county welfare department. (Penal Code 11166)
Please call the LA County Child Protection Hot Line first.

800-540-4000 (LA County Child Protection Hot Line 24 hours)

Or

Santa Monica Police Department
333 Olympic Drive, Santa Monica, CA 90401
Attn: Youth Services Division
310-458-8491 (24 hours)
310-393-5051 (fax)

Or

Malibu LA County Sheriff's Department (310-456-6652, ext. 235).

When the initial telephone report is made, the mandated reporter shall note the name of the official contacted, the date and time contacted, and any instructions or advice received.

2. Written Report

Within 36 hours of knowing or observing the information concerning the incident, the mandated reporter shall then prepare and either send, fax, or electronically submit to the appropriate agency a written follow-up report, which includes a completed Department of Justice form (SS 8572). (Penal Code 11166, 11168)

Mandated reporters may obtain copies of the Department of Justice form from either the district or the appropriate agency.

Reports of suspected child abuse or neglect shall include, if known: (Penal Code 11167)

- a. The name, business address, and telephone number of the person making the report and the capacity that makes the person a mandated reporter
- b. The child's name and address, present location and, where applicable, school, grade, and class
- c. The names, addresses, and telephone numbers of the child's parents/guardians

- d. The information that gave rise to the reasonable suspicion of child abuse or neglect and the source(s) of that information
e. The name, address, telephone number, and other relevant personal information about the person(s) who might have abused or neglected the child

The mandated reporter shall make a report even if some of this information is not known or is uncertain to him/her. (Penal Code 11167)

Information relevant to the incident of child abuse or neglect may also be given to an investigator from an agency that is investigating the case. (Penal Code 11167)

3. Internal Reporting

Employees reporting child abuse or neglect to an appropriate agency are required, to notify the principal as soon as possible after the initial telephone report to the appropriate agency. When so notified, the principal shall inform the Superintendent or designee.

The principal so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with law, Board policy, and administrative regulation. At the mandated reporter's request, the principal may assist in completing and filing the necessary forms.

The mandated reporter shall not be required to disclose his/her identity to the principal. (Penal Code 11166)

He/she may provide or mail a copy of the written report to the principal or Superintendent or designee without his/her signature or name.

Reporting the information to an employer, supervisor, principal, school counselor, co-worker, or other person shall not be a substitute for making a mandated report to the appropriate agency. (Penal Code 11166)

Training

Training of mandated reporters shall include child abuse and neglect identification and mandated reporting. (Penal Code 11165.7)

Training shall also include guidance in the appropriate discipline of students, physical contact with students, and maintenance of ethical relationships with students to avoid actions that may be misinterpreted as child abuse.

Victim Interviews

Whenever a representative of a government agency investigating suspected child abuse or neglect or the state Department of Social Services deems it necessary, a suspected victim may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be given the choice of being interviewed in private or in the presence of any adult school employee or volunteer aide selected by the child. (Penal Code 11174.3)

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform him/her of the following requirements: (Penal Code 11174.3)

- a. The purpose of the selected person's presence at the interview is to lend support to the child and enable him/her to be as comfortable as possible.
- b. The selected person shall not participate in the interview.
- c. The selected person shall not discuss the facts or circumstances of the case with the child.
- d. The selected person is subject to the confidentiality requirements of the Child Abuse and Neglect Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5.

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. (Penal Code 11174.3)

Release of Child to Peace Officer

When a child is released to a peace officer and taken into custody as a victim of suspected child abuse or neglect, the Superintendent or designee and/or principal shall not notify the parent/guardian, but rather shall provide the peace officer with the address and telephone number of the child's parent/guardian. It is the responsibility of the peace officer or agent to notify the parent/guardian of the situation. (Education Code 48906)

Peace officers shall be asked to sign an appropriate release or acceptance of responsibility form.

Parent/Guardian Complaints Regarding Suspected Child Abuse

Upon request, the Superintendent or designee shall provide parents/guardians with a copy of the district's administrative regulation that describes how to report suspected child abuse occurring at a school site to appropriate agencies. For

parents/guardians whose primary language is other than English, such procedures shall be in their primary language and, when communicating orally regarding those procedures, an interpreter shall be provided.

To file a complaint against a district employee or other person suspected of child abuse or neglect at a school site, parents/guardians may file a report by telephone, in person, or in writing with any appropriate agency identified above under "Reporting Procedures." If a parent/guardian makes a complaint about an employee to any other employee, the employee receiving the information shall notify the parent/guardian of procedures for filing a complaint with the appropriate agency. The employee also is obligated pursuant to Penal Code 11166 to file a report himself/herself using the procedures described above for mandated reporters.

In addition, if the child is enrolled in special education, a separate complaint may be filed with the California Department of Education pursuant to 5 CCR 4650.

Notifications

The Superintendent or designee shall provide to all new employees who are mandated reporters a statement that informs them of their status as mandated reporters, of their reporting obligations under Penal Code 11166, and of their confidentiality rights under Penal Code 11167. The district shall also provide these new employees with a copy of Penal Code 11165.7, 11166, and 11167. (Penal Code 11165.7, 11166.5)

Before beginning employment, employees shall sign the statement indicating that they have knowledge of the reporting obligations under Penal Code 11166 and that they will comply with those provisions. The signed statements shall be retained by the Superintendent or designee. (Penal Code 11166.5)

Employees who work with dependent adults shall be notified of legal responsibilities and reporting procedures pursuant to Welfare and Institutions Code 15630-15637.

The Superintendent or designee shall also notify all employees that:

1. A mandated reporter who reports a known or suspected instance of child abuse or neglect shall not be held civilly or criminally liable for making a report and this immunity shall apply even if the mandated reporter acquired the knowledge or reasonable suspicion of child abuse or neglect outside of his/her professional capacity or outside the scope of his/her employment. Any other person making a report shall not incur

civil or criminal liability unless it can be proven that he/she knowingly made a false report or made a report with reckless disregard of the truth or falsity of the report. (Penal Code 11172)

2. If a mandated reporter fails to report an incident of known or reasonably suspected child abuse or neglect, he/she may be guilty of a crime punishable by a fine and/or imprisonment. (Penal Code 11166)

3. No employee shall be subject to any sanction by the district for making a report. (Penal Code 11166)

~~AR 5141.4 (b)~~

~~4) Neglect of a child~~

~~(a) Severe neglect (situations where any person having care or custody of a child willfully causes or permits the child to be in a situation that the child's health is endangered.~~

~~(b) General neglect (negligent failure of a person having the care or custody of a child to provide adequate food, clothing, shelter, or supervision where no physical injury to the child has occurred).~~

~~e. "Reasonable suspicion" means that it is objectively reasonable for a person to entertain such a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse.~~

~~B. Procedures for Reporting Child Abuse~~

~~1. Suspected instances of child abuse are to be reported to the school nurse. He/she is the contact person at each school site. The nurse will assume responsibility for completing the Suspected Child Abuse Report (11166PC) form, secure the initials of the school principal on this form and contact the Santa Monica Police Department (458-8943) or Malibu Sheriff's Department (456-6652, ext. 235).~~

~~2. In the absence of the school nurse, the contact person at each site is the school principal.~~

~~3. The identity of all persons who report known or suspected child abuse is confidential as indicated in Penal Code Section 11167 subdivision (c).~~

~~AR 5141.4 (c)~~

IV. RELATED FORMS

Suspected Child Abuse Report (11166PC)

Department of Justice Form SS 8572

V. APPROVAL

~~SUPERINTENDENT Gene Tucker DATE 11/14/88~~

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION
06/05/08

FROM: OSCAR DE LA TORRE / JOSÉ ESCARCE

RE: APPROVAL OF TENTATIVE TIMELINE FOR SEARCH FOR A NEW
PERMANENT SUPERINTENDENT FOR SMMUSD

INFORMATION ITEM NO. I.01

It is recommended that the Board of Education approve the following tentative timeline for the search for a new permanent superintendent for SMMUSD. The timeline has been developed with three goals in mind: (1) beginning recruitment of potential candidates early enough to ensure that top candidates have not committed to other districts that are conducting searches; (2) allowing sufficient time for each stage in the process, from issuing the request for proposals from search firms to the interviews and site visits with finalist candidates; and (3) ensuring that the Board members elected in November 2008 take full part in the most important stages of the process, including reviewing candidates with the search firm, interviews, and site visits.

Tentative Timeline:

July-August 2008	Request for proposals from search firms
September 2008	Selection of search firm
October 2008	Visits with community and staff
November-December 2008	Recruiting and reference checking
January 2009	Search firm reviews candidates and recommendations with Board
February 2009	Interviews for new superintendent and site visits
March 1, 2009	Complete selection of new superintendent for start date as soon as possible after March 1, 2009

ATTACHMENTS

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- SMMCTA Report
- Presentation: "Santa Monica-Malibu Education Collaborative" (relates to Superintendent's Report)
- FOC Report: "Presentation to the Board of Education by the Santa Monica-Malibu Unified School District Financial Oversight Committee" (relates to *Discussion Item No. D.01*)
- "Ad Hoc Policy Review Committee Minutes" (relates to *Discussion Item No. D.04*)

June 4, 2008

SMMUSD Board of Education
1651 16th Street
Santa Monica, CA 90404

Dear Board Members:

This memo is a follow up to SMMCTA's initial communication regarding the budget.

State Budget

Earlier this spring CTA implemented our Protect Proposition 98 strategy across California. Specifically, the campaign involved the following:

1. A media campaign to educate Californians about the impact that the proposed cuts to education would have on children and classrooms.
2. Intensive lobbying efforts aimed to secure the votes of eight Republicans.
3. A statewide president's Lobby Day in Sacramento.
4. Partnering with our allies in PTA, the Ed Coalition and labor organizations to pool financial resources and human capital in communicating a common message to law makers.
5. Intensive lobbying efforts by CTA leaders and the Office of the Governor.

Our efforts to protect Proposition 98 have proven to be successful, as evidenced by the recently released May Revise. Although the May Revise is not perfect, it's an improvement from the Governor's initial budget proposal. Most elected officials in Sacramento, including the Governor are willing to protect Proposition 98. Moreover, there is growing number of legislators willing to find additional revenues for k-14 funding.

There remains one final hurdle in the budget process, the final adoption of the 2009 state budget. This will be a complicated and intense political battle, which may not be resolved until later this summer. CTA and the Ed Coalition are committed to protecting k-14 funding. If history is any indicator, we will be successful.

Local Budget

Despite the ongoing challenges of the state budget and the planned declining enrollment, there is positive news about SMMUSD's budget.

Specifically, the current level of Unrestricted Reserves exceed \$18 million, well above the legally required 3%. There has been a steady increase of the Unrestricted Reserve levels during the past 4-5 years.

In addition, you have set aside revenues for Other Post Employment Obligations. As reported recently in the LA Times, most public agencies have not yet be able or willing to set aside funds for these obligations. Also noted in the recent article, California teachers do not earn Social Security benefits and the average teacher retirement benefit is well below other public employees, including, police and firefighters.

The Joint Use Agreement with the city of Santa Monica and the passage of Measure R, with no sunset clause and an annual inflationary factor, provides a guarantee of ongoing local revenues for our district. These revenues will continue to grow in the years ahead, regardless of the state economy. Please note that one of the goals of Measure "R" and used widely during the campaign, is to "attract and retain" qualified teachers. Unfortunately, some in the education

community fail to remember that a leading priority voters gave for supporting our Parcel Tax Measures is to provide teachers with better compensation. With a reserve level of more than \$18 million (\$3.5 required by law), we should be able to make continued and consistent progress to the Certificated Salary Schedule.

During the past several years the district has reduced the number of teachers by more than thirty and the 2008-09 budget further reduces the teaching staff by twenty-one. However, during the same time period, there have not been comparable reductions in the number of district level administrators. As the Board plans for the outer years,

SMMCTA strongly recommends a reduction in the number of district administrators.

The following are some issues to consider as you plan for the adoption of the 2008-09 budget and multi year planning:

- In the planning of district budgets, staff historically has underestimated revenues and over estimated expenditures.
- The trend is for the ending balance to be higher then estimated in the First or Second Interim Report.
- The May Revise protects Proposition 98 and there are proposals in the Capitol to identify new k-14 revenue streams.
- The current budget does not assume any teacher retirements. As of June 1st, (12) teachers have submitted their retirement documents. The final number will be between 15 and 20.
- The current budget for Ed Services increases from \$2.8 to \$3.2 million.
- The current budget projects an ending balance of more than \$10 million in 2009 and more than meets the 3% requirement in the 3 subsequent years.
- The current budget includes Indirect Costs in excess of 6% for 2009.
- The current budget includes a 2.2% increase to Step and Column costs. Historically, the actual cost is between 1% and 1.5%.

Conclusion

The Board should be applauded for your ability to build the Unrestricted Reserves; decreases the numbers of students on permits (24% to 14%) and provide all employees with salary increases. During the most recent past, we have been able to provide teachers with reasonable and responsible salary increases. The current economic climate, especially the rise in the cost of oil and food, is having a real impact on teachers and their families. It's essential for our teachers and their families that we do not lose ground on the progress we've made in recent years. Looking ahead, we will have some challenges, however, SMMCTA is confident that if we maintain our collaborative relationship, we will be able to provide our teachers with the compensation they deserve, protect programs and preserve the fiscal solvency of the district.

Sincerely,

Harry M. Keiley

Cc: Senior Staff
Financial Oversight Committee
Board of Directors

Santa Monica-Malibu Educational Collaborative

Presentation to the
Board of Education
June 5, 2008

Memorandum of Understanding May 21, 2007

Key Points

- Establish Pre-K-14 Collaborative
 - Ensures curricular articulation in English Language Arts and Mathematics
 - Future collaboration in other disciplines
- Offer college courses to students at both the college and high school campuses
 - Based on individual school site needs in both core and elective programs
- Provide summer programs for high school students
 - Concurrent enrollment on SMC campus
 - Dual enrollment on high school campuses
- Share athletic and classroom facilities
- Articulate career and technical educational programs between the school district, ROP and the College
- Develop High School Transfer Academy (Young Collegians Programs)
 - Starting in 10th grade students have opportunity to participate in the collegiate experience
 - Students meet graduation requirements and earn college transfer credit
- Develop an Early College High School for grades 9 through 12

Establish Pre-K-14 Collaborative

- Santa Monica-Malibu Educational Collaborative was established in May 2007 with first meeting held on June 12, 2007.
- Meetings are held monthly in the conference room of the Academy of Entertainment and Technology, SMC.
- Collaborative leadership: Dr. Sally Chou, SMMSUD and Katharine Muller, SMC.
- Collaborative membership includes administrators and staff from both institutions, including teacher and faculty union leaderships, and representative from LACOE's AVID Program.
 - SMM Education Foundation and UCLA has recently joined the Collaborative.
- Two articulation meetings with English Language Arts and Math have taken place and more are scheduled.
- SMC dual and concurrent enrollment programs are provided with SMMUSD high schools input and are offered at Malibu, Olympic and SAMOHI.

Offer college courses at both the college and high school campuses

- SMC has offered the Summer Institute Program since 1996 to all high school students in the Los Angeles area.
- SMC has been offering dual enrollment courses in the following areas at the request of Santa Monica and Malibu High Schools:
 - History
 - Early Childhood Education
 - Sociology
 - Music
 - Art
 - Dance
- Community Day School students participated in
 - Counseling & Art - Summer '07
 - Theater Arts & Art - Fall '07

Provide summer programs for high school students through concurrent and dual enrollment

- Summer dual enrollment program for SMMUSD students at high school
 - Summer 2006 - Jazz Dance
 - Summer 2007 - History 1 & 2, 10 & 11, Jazz Dance
 - Summer 2008 - Chinese 1, History 1 & 2, 10 & 11, Jazz Dance
- Young Collegians Program
 - Summer 2008 - Speech 5 and Counseling 1
- Summer Institute at SMC open to SMMUSD students
 - Animation
 - Art
 - Business
 - Graphic Design
 - Photography
 - Psychology
 - Science- Biology, Chemistry and Physics
 - Theater Arts

Shared use of facilities benefits both districts

Classrooms

- High school classrooms are used after school hours and summer for dual enrollment and/or regular college classes, as needed.
- College classrooms are used by Community Day School, Young Collegians.

Athletic facilities

- Athletics and other events have been held on JAMS fields and Corsair Field.
- SMC's Celebrate America will be held at John Adams MS field on Saturday, June 28, 2008 with SMC renovating the field with artificial turf afterwards.

Other

- District meetings and retreats have been held at SMC locations.

Collaboration and articulation of career and technical educational programs between the school district, ROP and the college

SMC Los Angeles Universal Preschool Grant

- Santa Monica High School students participate in Early Childhood Education (ECE) certificate program.
- Grant provides the high school with a counselor and additional resources for tutorials.
- Will provide 2+2+4 career path in early childhood education.

SMC Workforce and Economic Development Grant

- Provides juniors and seniors with a short-term seminar on allied health care careers.
- Both institutions will continue to explore joint grant application in career and technical education.

SMC Strengthening Grant

- Provides career exploration presentations to middle and high schools on careers in logistics.
- Provides 2+2+4 career path in Logistics.

Develop High School Transfer Academy

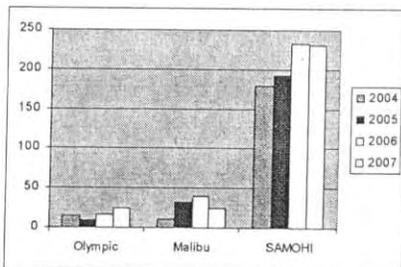
High School Transfer Academy = Young Collegians Program

- Young Collegians Program is the name of the high school transfer academy
 - A steering committee of staff from both institutions has developed the following:
 - student selection criteria
 - rising 10th graders
 - first generation college attendance
 - 2.0 GPA
 - "C" grade in English
 - Curriculum, program design and recruitment
 - Program to be implemented Summer 2008
 - 82 students identified by the House Principals and advisors based on the criteria
 - Orientation/informational session February 26, 2008
 - Interviews for final selection held April 25, 2008
 - Students will attend two classes (Speech 5 and Counseling 1) and Friday seminars on SMC campus, Summer 2008.
 - Coursework and/or seminars on SMC campus to continue during the school year.
 - Goal is for Young Collegians to finish high school with a minimum of 30 earned college units.

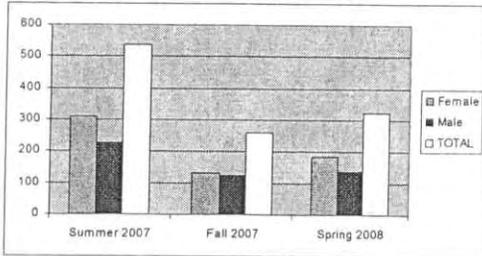
Early College High School

- The conceptual framework needs to be studied further due to space limitations.

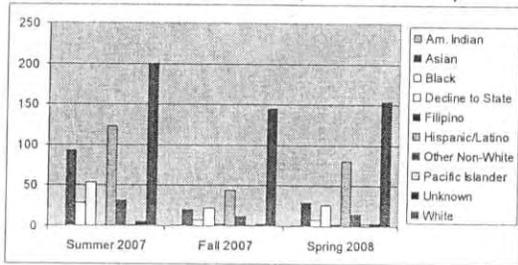
Enrollment at SMC by SMMUSD Graduates



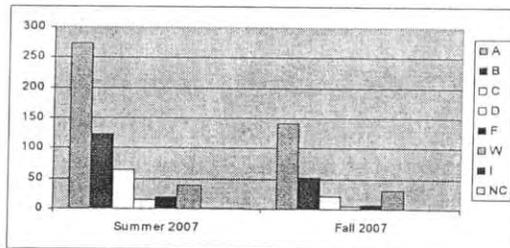
SMMUSD Student Enrollment in SMC
Concurrent and Dual Enrollment Classes
Female-Male Breakdown (Year 2007-08)



SMMUSD Student Enrollment in SMC
Concurrent and Dual Enrollment Classes
Ethnic Distribution (Year 2007-08)



SMMUSD Student Enrollment in SMC
Concurrent and Dual Enrollment Classes
Grade Distribution (Year 2007-08)*



*Grades not finalized for Spring 2008

**Presentation to the Board of Education by the
Santa Monica-Malibu Unified School District Financial Oversight Committee**

Paul J. Silvern, Chair

June 5, 2008

Good evening Members of the Board of Education. On behalf of your Financial Oversight Committee (FOC), we welcome this opportunity to review the FOC's work during the past year and to offer our observations about certain District financial matters.

Introduction

The Financial Oversight Committee, now in its seventh year of operation, is a nine-member committee of professional and community members appointed by the Board to provide you and District management with advice and counsel on a variety of financial matters. According to the charge you gave us, our responsibilities include:

- Reviewing and commenting on the District's annual financial audit, the interim financial reports to the Los Angeles County Office of Education, the proposed annual budget and annual enrollment projections;
- Assisting in the development of a long-term financial plan for the District;
- Reviewing issues that could have a significant impact on District finances before the Board makes decisions about them, including proposed labor settlements;
- Serving as the Taxpayer Oversight Committee charged with reviewing the District's administration of and compliance with the terms of Measure S, the 2003 parcel tax approved by District voters in June 2003 (and, pending Board action, an equivalent new responsibility for the replacement Measure R);
- Monitoring and advising about the funding agreements between the District and the City of Santa Monica and the City of Malibu; and
- Assisting the District to educate the general public about school finance issues.

We believe that the District is on a relatively firm financial footing as it approaches the adoption of its budget for FY 2008-09, but there are, as usual, many significant financial challenges that the Board will need to confront. On the positive side, the District has received independent confirmation from municipal bond rating agencies that its general financial condition is improving. In October, the District received an upgraded rating for the Measure "BB" facilities bonds from Moodys Investors Service. Even more impressively, in April 2008, Standard & Poor's upgraded its rating on all District debt instruments by two notches, to AA from A+. In doing so, Standard & Poor's highlighted voter approval of Measure "R," the District's funding contract with the City of Santa Monica, growth in its unreserved fund balance, and the general strength of the Santa Monica, Malibu and general Los Angeles metro area economies.

On the other hand, the State's \$15 billion (and growing) budget deficit, and the protracted debate that is likely to occur this summer between the Governor and the Legislature about how to close the fiscal gap, raise significant concerns about the fate of funding for K-12 education in California. More specific to the District, the Los Angeles County Office of Education continues to raise concerns about the District's deficit financing practices, funding of labor settlements by drawing down reserves, the expiring term of the contract with the City of Santa Monica, and the budgetary impacts of the continuing decline in student enrollment.

Against that general backdrop, the topics we want to discuss with you tonight include the following:

1. A brief summary of FOC's activities during FY 2007-08;
2. Our report on audited Measure S expenditures during FY 2006-07, which is our final report on this subject due to the replacement of this parcel tax with Measure "R."
3. Comments about the proposed plan for use of revenues from the new Measure R parcel tax for FY 2008-09;
4. Comments on the current draft of the FY 2008-09 District budget; and
5. Recommendations on several specific District financial issues.

FOC's Activities During FY 2007-08

This year has been another busy one for the FOC, during which we accomplished the following:

- Participated in two series of interviews with candidates for the permanent CFO position, culminating in the selection of Jan Maez in September 2007;
- Met with the District's auditor to review the FY 2006-07 audit of District finances and Measure S expenditures;
- Reviewed the 1st and 2nd Interim Reports, the P-1 and P-2 enrollment counts, District staff projections of enrollment and Average Daily Attendance (ADA), and various proposed budget transfers;
- Reviewed, discussed and provided comments to the Board on a variety of other financial matters, including three labor settlements and their associated AB 1200 analyses; the Barber & Associates Report on the District's Special Education program; and the new DecisionInsite enrollment forecast.
- Monitored the implementation of the Measure "BB" facilities bond program, including participation of a subcommittee that advises the CFO and Program Manager on the overall financial strategy for the program; and

- Reviewed and discussed the initial draft of the District's FY 2008-09 budget, including plans for expenditures from Measure "R" revenues;

In addition, several of our members were actively involved in recommending a strategy to replace the two previous parcel taxes (Measures "S" and "Y") and the successful campaign for Measure "R."

The FOC's work this year benefited from a productive working relationship with the Superintendent, former Interim CFO Dr. Steve Hodgson, new CFO Jan Maez, the District's outstanding fiscal staff, and other senior District staff. Once again, we want to acknowledge Dawn Smithfield, in particular, who provides administrative support to the FOC and who continues to handle the parcel tax senior exemption program with unusual diligence and tact.

We were again very fortunate to have active participation in our meetings by our Board liaisons, Maria Leon-Vazquez and Kelly Pye, who provided valuable insights about Board policy. Other members of the Board also attended our monthly meetings from time to time. Although our meetings this year did not attract quite as many members of the public and press as last year, public knowledge about our work was enhanced by regular posting of our agendas and minutes on the Board's Web site.

Measure "S" Expenditures

The Quality Public Education Preservation Act of 2003, more commonly known as Measure "S," was the parcel tax approved by District voters in June 2003. Measure "S" imposed a \$225 tax on each parcel of land in Santa Monica and Malibu within the District's boundaries, with exemptions for qualifying seniors. The tax was rescinded in February 2008 as part of voter approval of Measure "R." As such, this is the FOC's final report on Measure "S."

With a total of about 32,400 property parcels in the District, and after deductions for the estimated number of senior exemptions and tax payment delinquencies, Measure "S" generated about \$6.5 million annually for the District. Under the terms of Measure "S" these funds were to be used to:

- Restore/replace programs cut due to State funding reductions;
- Sustain student achievement and fulfill the District's core curriculum, including music, arts and athletics; and
- Provide independent expenditure accountability.

The Board assigned the independent expenditure accountability role to the FOC. Each year we reviewed the proposed annual expenditure plan for the following year, and reviewed the actual, audited expenditures from the prior year, all in terms of their consistency with the Measure's purposes.

Inasmuch as Measure "S" has now been rescinded, our final review is limited to actual Measure "S" expenditures for last year (i.e., FY 2006-07). The District's auditor concluded that actual expenditures were consistent with the Board's adopted expenditure plan that was included in the FY 2006-07 budget, both as to dollar amounts and distribution by category. That spending plan included the allocations shown in Table 1.

Table 1
Measure "S" Expenditure Plan vs. Actual Expenditures, FY 2006-07

	Budgeted			Reported		
	FTEs	Amount	Percent	FTEs	Amount	Percent
Revenues Collected		\$ 6,573,000	100.0%		\$ 6,861,964	100.0%
Expenditures						
Teachers Salaries & Benefits						
K-3 Class Size Reduction	19.00	\$ 1,554,371	23.6%	23.00	\$ 1,881,483	27.4%
Middle Schools	10.00	\$ 818,090	12.4%	10.00	\$ 827,383	12.1%
High Schools	16.00	\$ 1,308,944	19.9%	16.00	\$ 1,305,395	19.0%
Subtotal	45.00	\$ 3,681,405	56.0%	49.00	\$ 4,014,261	58.5%
Music Program		\$ 1,023,906	15.6%		\$ 1,080,725	15.7%
Physical Education Program		\$ 603,484	9.2%		\$ 478,862	7.0%
Library Program		\$ 1,211,236	18.4%		\$ 1,229,841	17.9%
Measure "S" Admin.		\$ 47,969	0.7%		\$ 53,419	0.8%
Audit Cost		\$ 5,000	0.1%		\$ 4,856	0.1%
Subtotal		\$ 2,891,595	44.0%		\$ 2,847,703	41.5%
Total Expenditures		\$ 6,573,000	100.0%		\$ 6,861,964	100.0%
Total Revenues (Over)/Under Expenditures		\$ -			\$ -	

Source: Roy J. Blair, CPA, FY 2006-07 Measure "S" Audit, p.2

Accurate tracking of these expenditures was made possible by assigning them the specific account code number 91221. There were no audit exceptions or recommendations from the auditor for changes to Measure "S" accounting procedures or practices. Thus, the Board and public can be assured that, once again, last year's expenditures were consistent with what the expenditure purposes that District voters approved in 2003. Proposed expenditures from Measure "S" for this year (i.e., FY 2007-08) were reviewed by FOC last June and included in the adopted budget.

Two issues with respect to administration of Measure "S" arose in FY 2007-08. First, the Board agreed to waive the parcel tax on those properties that sustained 50 percent or greater damage to property as a result of the winter fires in Malibu. The number of such cases was expected to be small. Second, a communication error between the District and the Los Angeles County Assessor's Office caused some seniors who were eligible for the Measure "S" exemption to be incorrectly charged for the parcel tax. The District promptly made refunds to property owners as warranted. Again, the number of parcels involved was very small.

Table 2 provides an historical overview of actual Measure "S" expenditures since the FOC has been reviewing them. It shows that since FY 2004-05, Measure "S" provided a total of about \$19.8 million to support District classroom programs (not including unaudited expenditures in FY 2007-08), including class-size reduction, music and the arts, physical education and the library program. This enabled the District to provide the kinds of high-quality programming that District voters expect, but for which there is insufficient State funding.

Table 2
Measure "S" Expenditures, FY 2004-05 through FY 2006-07

Expenditure Category	FY 2004-05 Actual			FY 2005-06 Actual			FY 2006-07 Actual ¹			TOTALS ²	
	FTEs	Amount	Percent	FTEs	Amount	Percent	FTEs	Amount	Percent	Amount	Percent
Teachers Salaries & Benefits											
K-3 Class Size Reduction	19,500	\$ 1,502,812	23.0%	21,000	\$ 1,664,505	25.9%	23,000	\$ 1,881,483	27.4%	\$ 5,048,800	25.5%
Middle Schools	10,000	\$ 771,333	11.8%	10,000	\$ 784,111	12.2%	10,000	\$ 827,383	12.1%	\$ 2,382,827	12.0%
High Schools	20,000	\$ 1,542,666	23.6%	20,000	\$ 1,267,631	19.7%	16,000	\$ 1,305,395	19.0%	\$ 4,115,692	20.8%
Subtotal (49.5 FTEs)	49,500	\$ 3,816,811	58.3%	51,000	\$ 3,716,247	57.7%	49,000	\$ 4,014,261	58.4%	\$ 11,547,319	58.3%
Music Program	NA	\$ 952,239	14.6%	NA	\$ 977,725	15.2%	NA	\$ 1,080,725	15.7%	\$ 3,010,689	15.2%
Physical Education Program	NA	\$ 602,013	9.2%	NA	\$ 541,802	8.4%	NA	\$ 478,862	7.0%	\$ 1,622,677	8.2%
Library Program	NA	\$ 1,165,647	17.8%	NA	\$ 1,155,952	18.0%	NA	\$ 1,229,841	17.9%	\$ 3,551,440	17.9%
Measure "S" Admin.		\$ -	0.0%		\$ 39,000	0.6%		\$ 57,469	0.8%	\$ 53,419	0.3%
Audit Costs		\$ 4,686	0.1%		\$ 4,750	0.1%		\$ 5,000	0.1%	\$ 4,856	0.0%
Subtotal		\$ 2,724,585	41.7%		\$ 2,719,229	42.3%		\$ 2,851,897	41.5%	\$ 8,243,081	41.7%
Total		\$ 6,541,396	100.0%		\$ 6,435,476	100.0%		\$ 6,866,158	100.0%	\$ 19,790,400	100.0%

¹ Includes unanticipated periodic "catch up" revenue resulting from property tax penalties and other adjustments made by the County Auditor-Controller.

² Not including unaudited expenditures for FY 2007-08.

Sources: Measure "S" Audits.

Proposed Measure "R" Expenditures for FY 2008-09

In anticipation of Board action to assign the FOC with independent oversight responsibilities under Measure "R," the FOC also reviewed the District staff's plan for expenditures of those revenues next year.

Measure "R" is a replacement parcel tax for the previous Measure "Y" and Measure "S" parcel taxes, which were rescinded with the adoption of Measure "R." The Measure "R" tax amount is \$346 per parcel this year. Like the previous Measure "Y" (but not Measure "S"), it will be adjusted in future years for inflation by the change in the local Consumer Price Index. Like Measure "S" (but not Measure "Y"), it provides an exemption for qualifying seniors, but has no sunset date.

Revenues from Measure "R" are to be used for the following purposes:

- To preserve programs and replace funds lost or reduced due to inadequate state funding;
- To sustain achievement in reading, writing, and mathematics for all students at all grade levels and to fulfill the District's core curriculum which includes music, arts, and athletics;
- To attract and retain highly qualified teachers; and
- To protect the taxpayers' investment in education and ensure District accountability by providing for special citizen financial oversight and independent annual audits of revenues and expenditures.

Measure "R" also requires that funds be deposited into a separate account, that a "citizen financial oversight committee" review District administration of and compliance with Measure "R," provides for public review of the expenditure plan, and requires an annual audit of expenditures.

The proposed Measure "R" expenditure plan for FY 2008-09 totals \$10.3 million and is shown on the following page. It funds 71.3 FTE teacher positions at all grade levels, and provides \$1.1 million for the Art & Music Program, about \$580,000 for the Physical Education Program, \$1.3 million for the Library Program, about \$1.0 million for technology expenditures, and \$66,000 for administrative costs, including the annual audit. This expenditure plan was reviewed by the FOC at its regular meeting on June 3, 2008. The plan is very similar to the expenditure priorities applied to Measure "S" revenues, but also adds expenditures for technology management. This appropriately supports the technology capital investment being made through the Measure "BB" bond program. The FOC concludes that the expenditure plan is consistent with the stated purposes of Measure "R," and recommends that the Board approve it.

*Financial Oversight Committee Presentation to the Board of Education
June 5, 2008*

Table 3
SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
PARCEL TAX - MEASURE "R" PROPOSED BUDGET
2008-09

REVENUE:		
	\$/PARCEL	\$ 346.00
	TOTAL PARCEL	32,527
	SENIOR EXEMPTION	2,787 (9/2007 RECORD)
PROJECTED REVENUE:		\$ 10,296,960
EXPENDITURE:		
CLASS SIZE REDUCTION:		
	FTE	BUDGET
TEACHING POSITIONS		
K-3 CLASS SIZE REDUCTION	21.86	1,885,865
4-5 GRADES TEACHERS	5.00	432,139
MIDDLE SCHOOL TEACHERS	17.40	1,513,637
HIGH SCHOOL TEACHERS	27.00	2,317,310
TOTAL BUDGET FOR TEACHING POSITIONS:	71.257	6,149,252
MEASURE "R" AUDIT		5,000
01-00001-0-00000-72000-2430-050-1501		
MEASURE "R" EXEMPTION PROCESSING COST		8,796
01-00001-0-00000-72000-4310-050-1500		42,000
01-00001-0-00000-72000-5710-050-1500		3,000
NEWSLETTER MAILER		
01-00001-0-00000-72000-5802-050-1500		7,500
ADMINISTRATION COST		66,296
01-00001-0-17100-10000-1110-030-1501		
ART & MUSIC PROGRAM		
MUSIC COORDINATOR	1,000	101,764
ELEMENTARY MUSIC TEACHERS	7,420	542,271
EXTRA DUTY UNIT-EDU		10,240
OTHER HOURLY		552
BENEFITS		159,541
ACCOMPANIST/MUSIC AIDES		
ADAMS	1,4375	63,342
LINCOLN	1,375	53,898
MALIBU	1,500	66,198
SAMOH	1,125	55,325
SECURITY QT STAIRWAY		2,927
SUPPLIES		5,510
MILEAGE		3,760
CONFERENCE		1,000
DUES AND MEMBERSHIP		300
REPAIR BY VENDOR		50,000
DIRECT COST-PRINTING & SCHOOL BUS		6,187
TRANSPORTATION		918
CONSULTANT		17,500
COMMUNICATION		460
TOTAL BUDGET FOR MUSIC PROGRAM:	12,858	1,141,733
01-00001-0-19480-10000-2000-030-1501		
PE PROGRAM		
ELEMENTARY		
PHYSICAL ACTIVITY SPECIALIST	7,6875	242,180
PE AIDES	3,680	102,053
PE SUB - TEACHER		15,000
PE AIDES -SUB		11,411
BENEFITS		144,642
PE SUPPLIES		3,500
SECONDARY		
ADAMS	0,875	33,437
LINCOLN	0,750	25,556
CONFERENCE AND TRAVEL		1,000
COMMUNICATION		400
INTERFUND TRANSFER		500
TOTAL BUDGET FOR PE PROGRAM:	12,9925	579,679
01-00001-0-19530-24200-1210/2410/2910		
LIBRARY PROGRAM		
ELEMENTARY		
LIBRARIANS	1,000	68,963
LIBRARY ASSISTANT	9,000	321,812
SECONDARY		
LIBRARIANS	5,000	346,634
LIBRARY ASSISTANT	3,375	85,859
TEXTBOOK COORDINATOR/SAMOH	1,000	67,389
MEDIA SERVICES/SAMO	1,000	41,922
BENEFITS		339,481
MAINTENANCE AGREEMENT		18,000
OTHER OPERATING COST		26,000
PROQUEST INFORMATION & LEARNING		
TOTAL BUDGET FOR LIBRARY PROGRAM:	20,375	1,316,070
TECHNOLOGY SUPPORT ASSISTANT	8	360,921
NETWORK ENGINEER	1	72,708
TECHNICIAN	2	136,605
BENEFITS		226,674
SUPPLY		3,022
NON-CAPITAL EQUIPMENT		5,000
MILEAGE		4,500
CONFERENCE		2,000
INTERFUND TRANSFER		500
MAINTENANCE AGREEMENT		42,000
REPAIR - APPLE COMPUTER		100,000
CONSULTANT (MARINA DATA SOLUTION)		60,000
OTHER OPERATING COST		30,000
TOTAL BUDGET FOR TECHNOLOGY	11	1,043,930
TOTAL EXPENDITURE FOR MEASURE "R":	128.48	10,296,960

Proposed FY 2008-09 District Budget

The general financial context for considering the District's FY 2008-09 budget is unusually uncertain. As noted above, the \$15 billion State deficit, and the budget debate that will take place this summer, forces all California school districts to plan for next year without a complete understanding about State revenues and program requirements. Although the Governor's May Revision of the proposed State budget retracted some of the more draconian cuts that were initially proposed in January, guidance from the Los Angeles County Office of education is to expect no growth in Revenue Limit funding and zero Cost of Living Adjustment (COLA) funding for next year, assume reductions in some categorical program revenues, to shy away from using some of the cost reduction options discussed in the May Revision because they are simply poor financial practice (e.g., reducing the Reserve for Economic Uncertainty and the Routine Restricted Maintenance set-aside), and to be very cautious about assuming any COLAs for the next couple of years. Whether the Legislature will accept the Governor's latest proposals, including the State lottery securitization strategy that is central to the financing plan, or move in the direction recommended by the Legislative Analyst's Office which is more favorable to K-12 education funding, or pursue some completely different approach, is all very much in question. It will undoubtedly be a long, hot summer of budget negotiations in Sacramento.

Nevertheless, the District must adopt its budget by the end of this month. The FOC's ability to provide comment to the Board on the proposed budget is aided by the excellent work of Ms. Maez and the fiscal staff, who work diligently to keep up with ever-changing circumstance in Sacramento, and the fact that the Board continued its recent practice of discussing the draft budget at several Board meetings and special workshops. This is a significant improvement in the budget preparation process.

The FOC applauds the District staff's continuing effort to analyze staffing ratios and the Board's support for making the staffing reductions that are needed to correspond with the continued decline in student enrollment, most of which is related to Board policy to limit out-of-District permits. And, in light of the negative revenue impacts from declining enrollment and State funding uncertainty, we also support the Board's decision to add additional student permits for next year.

We remain very concerned, however, about the projected scale and growth of the operating deficit in the Unrestricted General Fund, which is the District's primary operating account. The three-year projection shows a deficit of about -\$2.6 million next fiscal year and a cumulative total deficit over the three-year projection period of -\$4.7 million. This is at odds with the Board's very first adopted budgeting principle, which is to maintain balance between current and future year income and expenditures so as to ensure the long-term financial integrity of the District. The Los Angeles County Office of Education has routinely cautioned the District about the need to reduce its projected operating deficit. As we noted in our report last year, new research by School Services of California shows that persistent deficit spending may be a better indicator of future fiscal difficulty than an inability to meet the minimum three percent reserve benchmark. We urge the staff and Board to continue searching for ways to reduce costs, increase revenues, or both, including the identified, but not fully quantified "budgetary solution strategies" list initiated last year.

The deficit is, in part, a result of generous labor settlements approved this year with all three of the District's bargaining units, but without any commensurate reductions in expenditures or identification of new on-going revenues. Instead, the operating deficit is financed by drawing down reserves. While the proposed budget indicates that the District will be able to fund the minimum required three percent reserve for economic uncertainties throughout the projection period, there will be steady erosion of the unallocated fund balance at a rate that is between \$2 million and \$3 million each year. In addition to being poor financial practice, this trend threatens to undermine one of the key reasons that Standard & Poor's upgraded its rating on District debt instruments.

Further, it should also be remembered that the proposed District budget is a best case scenario. It assumes, for example, no additional cost increases resulting from future labor negotiations with any of the District's bargaining units over the next three years, and assumes renewal of the City-District contract, which is far from a certainty for many reasons. The Board will need to be vigilant about maintaining District reserves, controlling costs and aggressively searching for new revenues in order for the District to remain financially sound.

Although we are mindful of the time pressure that staff faces each year in preparing the budget, we want to reiterate several suggestions about the budget process that have not yet been acted on:

- *Budget to Meet Specific District Objectives.* We continue to recommend that the budget be presented in the context of the educational and management objectives and priorities for the coming year. We believe that doing so will assist the Board to better align expenditure decisions with its planning objectives, and provide more clarity to the public.
- *Show Information on All Funds.* We continue to recommend that the budget presentation include a summary of all District funds, and not just the Unrestricted General Fund. While the General Fund, including both its unrestricted and restricted funds is clearly the most significant component of the total budget, we believe the Board and public should see a more complete picture of the District's total budget.
- *Improve Public Communication.* Finally, we once again recommend that the budget presentation make better use of graphics to help explain the proposed District budget. School district finance in California is particularly complicated and difficult for the average citizen to grasp. Although the school- and program-based budgets have been useful, the agenda reports to the Board do not explain the budget structure as clearly as it could. We should be using every opportunity to educate voters and the public in general about the condition of District finances.

Specific Recommendations for Future Action

In our joint meeting with the Board last year, we made six specific recommendations for your consideration. We are pleased to report that progress has been made on four of them:

- *Redouble Efforts to Identify and Select a Highly Qualified CFO.* We urged the District to continue its search for a highly-qualified CFO, a search made more difficult by the controversy surrounding Mr. Braham's resignation. Some of our members participated in

two rounds of selection interviews and we were pleased with the selection of Jan Maez last September. The FOC has had a very good working relationship with Jan in the intervening months.

- *Reconcile Conflicting Enrollment Forecasts.* Because the short-term enrollment projection prepared for the District by FCMAT in 2007 was at serious odds with the more optimistic projection prepared for the draft Facilities Master Plan, and because the District's financial and facilities strategies depend heavily on an accurate picture of future enrollment changes, we urged more careful attention to this matter. The District commissioned a new enrollment forecast from DecisionInsite, which confirmed FCMAT's concerns about continuing future enrollment declines. Although we have some reservations about certain aspects of this new forecast, we believe it provides a better basis for District financial and program planning.
- *Initiate a Financial Evaluation of the Special Education Strategy.* We have consistently recommended that the District initiate a complete evaluation of the plan that was put in place a few years ago to slow the rate of increase in the costs of Special Education. The recently completed Barber & Associates Report sheds important new light on the historical pattern of program revenue and costs and that will assist the District to achieve a better balance between service delivery and the cost of services.
- *Minimum Analysis Required for Future Labor Negotiations.* We recommended that, at minimum, the Board require staff or other experts to prepare multi-year financial projections for a range of settlement scenarios using either the AB1200 process and/or FCMAT's Budget Explorer software to project financial impacts before reaching a tentative agreement. Although the FOC is not privy to exactly what information is provided to District negotiators and union representatives, Jan Maez reports to us that multi-year scenarios are being considered.

On the other hand, not much progress was made on the other two FOC recommendations:

- *Plan to Eliminate the Operating Deficit Within Five Years.* We recommended that the Board set this objective and fashion its budget strategy around it. Instead, the District continues to spend more than it receives in revenue, and balances its books by drawing down reserves. This is an unsustainable practice and should be ended in a planned manner.
- *Strengthen the "Accountability" Provisions in the City-District Agreement.* Finally, we recommended that the "accountability" provision in the Master Facilities Use Agreement between the City and the District should be strengthened. No progress was made on this issue. In light of events during this school year, movement on this issue will be essential to win renewal of the City-District contract.

For FY 2008-09, the FOC proposes to focus on the following two issues, in addition to the other responsibilities assigned by the Board:

- *Explore an Appropriate FOC Role in District Financial Condition Evaluation Prior to the Commencement of Labor Negotiations.* Salaries and benefits now account for 91 percent of the Unrestricted General Fund. Thus, settlements with the bargaining units are among the most significant financial decisions the Board makes each year. Yet the FOC plays no role in this process until after settlements have been reached. As FOC Vice Chair Cynthia Torres has observed, this is financial “hindsight,” not “oversight.” The FOC believes there is a constructive role it can play in developing neutral analytic information that will assist the parties in their deliberations without interfering with the Board’s responsibilities or the rules that govern the collective bargaining process. We propose that the Board, District staff and FOC consult with experts in the field to identify options for constructive roles that the FOC can play to inform the front end of this process.
- *Assist in the Development of a Financial Management Plan for Special Education.* As noted above, the Barber & Associates Report shed important new light on the costs and revenues associated with the District’s Special Education program. Consistent with the direction articulated by Superintendent Talarico in mid-March, the FOC proposes to play a constructive role in helping to develop a financial management plan for Special Education. This may involve, for example, working with District staff and any outside consultant retained by the District to develop a work plan and schedule for this task so that it is coordinated with the development of the program plan, developing quarterly program revenue and expenditure reporting that can serve as both a useful information and management tool, and continuing to clarify the overall picture of Special Education revenues and costs.

On behalf of the FOC, thank you for the opportunity to serve the Santa Monica-Malibu Unified School District.

Ad Hoc Policy Review Committee
June 2, 2008; 4:30 PM
Minutes

Draft

Present: Leslie Beriant, Carmen Cruz, Oscar de la Torre, Martha Duran-Contreras, Ken Haker, Christopher Jimenez y West, Rebecca Kennerly, Debra Krizman, Lynn Leavitt, Bambi Martins, Mike Matthews, Laurel Schmidt, Debra Shepherd

The committee determined to expand the committee to include other schools and other grade levels, union representation, and members of the Health and Safety DAC.

The committee revised the purpose of the committee to be the following:

The purpose of the Ad Hoc Policy Review Committee is to examine current board policies, administrative regulations and safeguards that discuss staff responsibilities and accountability pertaining to the protection of students from child abuse or sexual misconduct by staff, and to provide feedback for staff as staff brings those revised or newly created policies to the Board of Education for review and approval.

The Committee examined the proposed Board Policy 5141.4, "Child Abuse Prevention and Reporting." The following suggestions were made:

- The Governing Board recognizes the district's responsibility to educate administrators, staff and students about the dangers of child abuse so that they will acquire the skills and techniques needed to identify unsafe situations and to react appropriately and promptly. The Governing Board also recognizes the district's responsibility to provide and maintain a safe physical environment that will minimize unsafe situations for children.
- The district's instructional program shall include age-appropriate and culturally and linguistically sensitive child abuse prevention curriculum. Students who are new to the District will receive an orientation which will include this curriculum.
- The Superintendent shall annually inform the public that the training for all mandated reporters has been provided. In the event that training is not provided to mandated reporters, the Superintendent shall report to the California Department of Education and the public the reasons that such training has not been provided.

The Committee also examined the proposed Administrative Regulation 5141.4, "Child Abuse Prevention and Reporting." The following suggestions were made:

- Employees reporting child abuse or neglect to an appropriate agency are required to notify the principal or designee as soon as possible after the initial telephone report to the appropriate agency.

- The principal shall complete a confidential incident report form. The written report of the child abuse shall be attached to the report and submitted to the Superintendent's office. Incident Report Forms must be safeguarded by keeping a separate school and District file for the retention of those records. Access to these confidential records is restricted to individuals who have a legitimate need for such access. The records must be kept for five years from the school year in which the incident occurred.

The meeting adjourned at 6:30 PM. The next meeting will be on Thursday, June 12 at 4:30 PM in the District Office.