

For a Listing of Upcoming Board Meetings See Page v of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
MINUTES

June 4, 2008

A special meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Wednesday, June 4, 2008, in the Board Room of the District Offices: 1651 16th Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:16 p.m.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. APPROVAL OF THE AGENDA

III. APPROVAL OF MINUTES

- A.01 Approval of Minutes 1
No Minutes to Approve

IV. CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

V. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

VI. MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.02 Approval of Contract with Leadership Associates to Assist Board of Education with the Search for an Interim Superintendent for SMMUSD 2-7

VII. DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

VIII. INFORMATIONAL ITEMS

IX. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

X. ADJOURNMENT

It was moved by Mr. Snell, seconded by Dr. Escarce, and voted 7/0 to adjourn the meeting at 5:35 p.m. The next regular meeting will be held on **Thursday, June 5, 2008**, at **5:30 p.m.** at the District Administrative Offices: 1651 16th Street, Santa Monica, CA.

Approved: 6/26/08



President



Superintendent

Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.

**Meetings held at the District Office and in Malibu are taped and rebroadcast
in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.**

Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm

Board of Education Meeting Schedule – 2007/2008
Public Meetings will begin at 5:30 p.m.

July through December 2007					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July		7/12 DO	7/19* DO		*Special Meeting
August		8/9 DO		8/23 DO	8/29: Board Retreat
September	9/6 DO			9/27 DO	9/4: Board Retreat 9/29: Closed Session
October	10/4 M		10/18 SM	10/25* DO	10/1: Brd Retreat 10/2: Special Mtg *Special Meeting
November	11/1 M		11/15 SM	11/30 WHERE (5th Thurs)	Thanksgiving 11/22-23
December		12/13 DO		winter break	12/10: Board Retreat
December 24 – 31: Winter Break					
January through June 2008					
January 1 – 4: Winter Break					
January	winter break		1/17 DO	1/31 WHERE (5th Thurs)	
February	2/7 M	2/11* DO	2/21 SM	2/26* DO 2/27* DO	*Special Meeting
March	3/5* DO	3/13 DO	spring break	spring break	*Special Meeting Stairway 3/6 & 3/7
March 17 – 28: Spring Break					
April	4/3 DO		4/17 SM		4/7: Special Meeting (DO) 4/12: Board Retreat (SAMOHI) 4/16: Special Meeting (DO)
May	5/1 M		5/15 SM	5/29 WHERE (5th Thurs)	5/13: Special Meeting (DO) 5/20: Special Meeting (DO) 5/22: Board Retreat (DO)
June	6/5 DO			6/26 DO	6/4: Special Meeting (DO) 6/9: Special Meeting (DO) Last day of school 6/20

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District
Board of Education
June 4, 2008**

I CALL TO ORDER

4:16pm

A Roll Call

Oscar de la Torre –President
Jose Escarce – Vice President
Maria Leon-Vazquez
Ralph Mechur
Kelly Pye
Barry Snell
Kathy Wisnicki

Student Board Members

No Student Board Members were present for this special meeting.

B Pledge of Allegiance

Led by Dr. Wisnicki.

II CLOSED SESSION

TO: BOARD OF EDUCATION
FROM: DIANNE TALARICO
RE: APPROVAL OF MINUTES

ACTION
06/04/08

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

There are no minutes for approval.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/08

FROM: OSCAR DE LA TORRE / JOSÉ ESCARCE

RE: APPROVAL OF CONTRACT WITH LEADERSHIP ASSOCIATES TO ASSIST BOARD OF EDUCATION WITH THE SEARCH FOR AN INTERIM SUPERINTENDENT FOR SMMUSD

RECOMMENDATION NO. A.02

It is recommended that the Board of Education select Leadership Associates to assist the Board with the search for an interim Superintendent for SMMUSD. The proposal from Leadership Associates for their services is attached.

Public Comments:

- *Betsy Hitesew, Claudia Landis, Debbie Mulvaney, Richard Bencivengo, Judith Meister, and Laurie Snyder, members of the public, addressed the board regarding qualities they would like to see in an Interim Superintendent.*

Ms. Leon-Vazquez expressed her desire to have an Interim Superintendent with a background in education and experience in early childcare, Special Education, and community relations. Dr. Escarce expressed his desire to have an Interim Superintendent who is politically savvy with experience in Special Education. Mr. Mechur reminded his colleagues that the district has three well-qualified Assistant Superintendents to lead the district during the search for an Interim Superintendent.

Mr. Snell asked Mr. Brown if there was a conflict of interest using Leadership Associates for the interim search. Mr. Brown clarified that the district had hired him to conduct board retreats as a consultant with SpringBoard Enterprises, but that his participation in finding Interim Superintendent candidates would be under a different company, Leadership Associates. He therefore did not perceive a conflict of interest.

Mr. Brown suggested that whoever is hired as the Interim Superintendent should not be considered as a candidate for the permanent Superintendent position.

The board agreed to hold community input sessions next week to provide employees and members of the community the opportunity to communicate the qualities and characteristics they are seeking in an Interim Superintendent. Dr. Wisnicki suggested that these sessions be held in both cities.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

LEADERSHIP ASSOCIATES

**SANTA MONICA MALIBU
UNIFIED SCHOOL DISTRICT**

**INTERIM SUPERINTENDENT SEARCH
PROPOSAL**

May 21, 2008

Board of Trustees
Santa Monica-Malibu Unified School District
1651 16th Street
Santa Monica, CA 90404

Dear Board Members:

Our firm, *Leadership Associates*, is pleased to submit a proposal to conduct the search for an Interim Superintendent for the Santa Monica-Malibu Unified School District.

Leadership Associates has conducted over 170 superintendent searches in California since 1994. On several occasions, Leadership consultants have assisted Boards in finding candidates who will serve as superintendent until the Board completes a formal search process. As an example, in 2007, Leadership helped the Pasadena Unified Board find an interim superintendent until the formal search process ended in the selection of Edwin Diaz as the new superintendent for the District.

If our firm is selected to assist with the search for an interim superintendent, Larry Aceves and Jim Brown will serve as search consultants. Their duties will include the following:

1. Meet with the Board to determine a profile for the position
2. Recruit and reference check candidates that meet the profile
3. Present summaries of qualified candidates to the Board for review
4. Assist with coordination of the interview process
5. Assist with development of contract parameters.

The cost for the search process will be \$9,500 which will include all expenses.

Leadership understands that the Board would like to have the interim superintendent in place by July 1, 2008 or as soon as possible thereafter. The length of service will depend on the final timeline the Board adopts for the search process that will be developed to identify the district's new superintendent.

Leadership is proud of its work and its continuing commitment to providing high quality service to its clients. We believe our references will confirm that we will do an excellent job for the Santa Monica-Malibu Unified School District.

Sincerely,

Larry Aceves
Partner

LEADERSHIP ASSOCIATES

Partial Listing of Search Projects

<u>District</u>	<u>County</u>	<u>ADA</u>
Elk Grove USD	Sacramento	56,000
Sacramento City USD	Sacramento	52,757
Capistrano USD	Orange	50,000
Corona-Norco USD	Riverside	50,000
Moreno Valley USD	Riverside	38,000
Saddleback Valley USD	Orange	35,500
Clovis USD	Fresno	35,000
Poway USD	San Diego	32,189
Glendale USD	Los Angeles	30,000
Sacramento COE	Sacramento	30,000
Placentia-Yorba Linda USD	Orange	27,000
Bakersfield City	Kern	26,600
Lodi USD	San Joaquin	25,800
Irvine USD	Orange	25,000
Torrance USD	Los Angeles	24,055
Fairfield-Suisun USD	Solano	24,000
Hayward USD	Alameda	23,500
Conejo Valley USD	Ventura	22,400
Downey USD	Los Angeles	22,000
Oceanside USD	San Diego	21,075
Pasadena USD	Los Angeles	21,000
Alhambra City SD	Los Angeles	19,800
Pajaro Valley USD	Santa Cruz	19,000
Escondido Union SD	San Diego	18,700
Folsom Cordova USD	Sacramento	18,500
Modesto City Schools	Stanislaus	18,000
Rowland USD	Los Angeles	18,000
Hemet USD	Riverside	17,544
Napa Valley USD	Napa	16,354
Huntington Beach Union HSD	Orange	14,800
Panama Buena Vista USD (inside search only)	Kern	14,700
Pleasanton USD	Alameda	14,106
Fullerton SD	Orange	13,890
Tracy Joint USD	San Joaquin	13,529
Covina Valley USD	Los Angeles	13,400
Upland USD	San Bernardino	12,600
San Lorenzo USD	Alameda	11,528
Merced City	Merced	11,500
Lompoc USD	Santa Barbara	11,000
Monterey Peninsula USD	Monterey	10,800
Alameda USD	Alameda	10,700
South Bay Union SD	San Diego	10,200
West Covina USD	Los Angeles	10,089
Carlsbad USD	San Diego	10,000
Palo Alto USD	Santa Clara	10,000
Franklin-McKinley Elementary SD	Santa Clara	9,900
San Dieguito Union SD	San Diego	9,900
Berkeley USD	Alameda	9,700
Ceres USD	Stanislaus	9,200
San Leandro USD	Alameda	8,700
Los Banos USD	Merced	8,500
Murrieta Valley USD	Riverside	8,300
Novato USD	Marin	7,900
Brentwood Union SD	Contra Costa	7,800
Alta Loma EISD	San Bernardino	7,500
Glendora USD	Los Angeles	7,500
San Luis Coastal USD	San Luis Obispo	7,500
Campbell Union SD	Santa Clara	7,400
Sylvan Union EISD	Stanislaus	7,400
Claremont USD	Los Angeles	6,900
Charter Oak USD	Los Angeles	6,600
Selma USD	Fresno	6,500
Roseville Joint Union HSD	Placer	6,400

National SD	San Diego	6,153
Buena Park ESD	Orange	6,096
El Dorado Union HSD	El Dorado	6,000
Sunnyvale ESD	Santa Clara	5,730
Encinitas Union EISD	San Diego	5,600
Los Banos USD	Merced	5,520
Selma USD	Fresno	5,500
Benicia USD	Solano	5,400
Beverly Hills USD	Los Angeles	5,300
Culver City USD	Los Angeles	5,300
Orcutt Union ESD	Santa Barbara	4,961
Acalanes Union HSD	Contra Costa	4,800
Duarte USD	Los Angeles	4,700
Placer Union HSD	Placer	4,700
Eureka City USD	Humboldt	4,562
Mt. View-Whisman ESD	Santa Clara	4,500
Buckeye Union ESD	El Dorado	4,500
Valley Center-Pauma USD	San Diego	4,500
Coalinga-Huron Joint USD	Fresno	4,316
Moreland ESD	Santa Clara	4,300
Cypress ESD	Orange	4,200
Ojai USD	Ventura	4,200
South Pasadena USD	Los Angeles	4,200
Santa Paula EISD	Ventura	3,900
Tamalpais Union HSD	Marin	3,850
Goleta Union SD	Santa Barbara	3,800
Mt. View-Los Altos UHS	Santa Clara	3,600
Oak Park USD	Ventura	3,600
Lowell-Joint ESD	Los Angeles	3,300
San Marino USD	Los Angeles	3,300
Corcoran Joint USD	Kings	3,201
Cambrian ESD	Santa Clara	3,100
San Benito HSD	San Benito	3,000
Los Gatos-Saratoga Joint UHS	Santa Clara	3,023
San Bruno Park ESD	San Mateo	2,900
El Segundo USD	Los Angeles	2,900
Laguna Beach USD	Orange	2,860
San Benito HSD	San Benito	2,829
Mountain View-Los Altos Union HSD	Santa Clara	2,800
San Benito HSD	San Benito	2,700
Rincon Valley Union ESD	Sonoma	2,700
Solana Beach ESD	San Diego	2,700
San Carlos SD	San Mateo	2,680
Dos Palos-Oro Loma Joint USD	Merced	2,600
Coronado USD	San Diego	2,500
Orinda Union SD	Contra Costa	2,379
Beverly Hills USD	Los Angeles	2,365
Carmel USD	Monterey	2,200
Fowler USD	Fresno	2,200
Mill Valley ESD	Marin	2,200
Kelseyville USD	Lake	2,000
Golden Valley USD	Madera	1,928
Chowchilla ESD	Madera	1,900
Ross Valley ESD	Marin	1,800
Sonora Union HSD	Tuolumne	1,700
Mark West Union SD	Sonoma	1,500
Del Mar Union SD	San Diego	1,500
Mark Twain ESD	Calaveras	1,000
Reed Union SD	Marin	1,000
Hermosa Beach City SD	Los Angeles	900
Larkspur ESD	Marin	875
Other:		
Green Dot Public Schools (Chief Academic Officer)	Los Angeles	2,500
City Heights Educational Collaborative (Exec. Dir.)	San Diego	5,000

LEADERSHIP ASSOCIATES
PMB 455
23052-H Alicia Parkway
Mission Viejo, California 92692
Phone/Fax (949) 461-9119

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is made this 4th day of JUNE, 2008, between LEADERSHIP ASSOCIATES, hereinafter called the Contractor, and SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT hereinafter called the District.

The Contractor agrees to perform services for the District as follows:

- **The Contractor will conduct an Interim Superintendent search.**

The District agrees to pay the Contractor NINE THOUSAND, FIVE HUNDRED DOLLARS (\$9,500)

for services provided. Payment is to take place in two increments: (1) \$4,750 upon the close of applications, and (2) \$4,750 upon completion of the search. The Contractor will submit invoices to the district for each of the payment increments. Payments are due within 30 days of receipt of invoice.

The Contractor is to perform the above services beginning JUNE 4, 2008.

Contractor agrees to hold harmless and indemnify the District, its officers, agents, and employees with respect to all damages, costs, expenses or claims, in law or in equity, arising or asserted because of injuries to or death of person or damage to, destruction, loss, or theft of property arising out of faulty performance of the services to be performed by Contractor hereunder.

It is expressly understood and agreed to by both parties hereto that the Contractor, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent, or employee of the aforesaid District. Either party may terminate this agreement by providing the other party with ten (10) days written notice. Upon such termination, fees will be determined on a pro rata basis.

In accordance with Education Code Section 39656, this contract is not valid or an enforceable obligation against the District until approved or ratified by motion of the governing board duly passed and adopted.

CONTRACTOR:

DISTRICT:

LEADERSHIP ASSOCIATES
Taxpayer ID#: 68-038 3653

SANTA MONICA-MALIBU
UNIFIED SCHOOL DISTRICT

By _____

By _____

Name JAMES R. BROWN

Name _____

Date JUNE 4, 2008

Date _____