

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**September 6, 2007**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, September 6, 2007**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

**The public meeting will begin at 5:30 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION:**

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act:
  - DN-1015-07/08                      DN-1024-07/08
  - DN-1021-07/08                      DN-1025-07/08
  - DN-1022-07/08                      DN-1026-07/08
  - DN-1023-07/08
- Conference with Superintendent regarding 2007-2008 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act.
- Superintendent's performance evaluation and 2006-07 Performance Targets pursuant to GC §54954.5 as cited in the Brown Act.
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957 as cited in the Brown Act (2 cases).
- Real property negotiations regarding 1707 Fourth Street, Santa Monica, CA, pursuant to GC § 54956.6 as cited in the Brown Act.

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS**

**V. APPROVAL OF THE AGENDA**

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

**VI. APPROVAL OF MINUTES**

A.01 Approval of Minutes.....1  
August 23, 2007

**VII. CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

**Curriculum and Instruction**

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A.03 Conference and Travel Approval/Ratification..... 3-4  
A.04 Supplemental Textbooks.....5  
A.05 2007-2008 Declaration of Need for Fully Qualified Educators.....6  
A.06 Approval of Special Education Contracts – 2007-2008 ..... 7-9

**Business and Fiscal**

A.07 Award of Purchase Orders – 2007-2008..... 10-10d  
A.08 2007/2008 Attendance Calendar..... 11-12

**Personnel**

A.09 Certificated Personnel – Elections, Separations ..... 13-15  
A.10 Special Service Employees.....16  
A.11 Classified Personnel – Merit..... 17-19  
A.12 Classified Personnel – Non-Merit.....20

**VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**

**IX. COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

- A. Student Board Member Reports**
- B. SMMCTA Update – Mr. Harry Keiley**
- C. S.E.I.U. Update – Ms. Keryl Cartee**
- D. PTA Council President Report – Rebecca Kennerly**
- E. Financial Oversight Committee**
- F. Measure “BB” Advisory Committee**

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

**X. SUPERINTENDENT’S REPORT**

- First Day of School Activities
- Teacher Professional Development Programs during Summer Months

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI. MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.13 Administrative Appointments.....21

A.14 Adopt Resolution No. 07-03 –National Hispanic Heritage Month..... 22-23

A.15 Appoint Additional Members to the Parcel Tax Renewal Feasibility  
Committee.....24

A.16 Award of Contract to Harley Ellis Devereaux (HED) for Master Plan  
Updates Related to Program Environmental Impact Report Process .....25

A.17 Award of Contract to Harley Ellis Devereaux (HED) for Standard Design  
Templates..... 26-27

A.18 Adopt Resolution No. 07-04 – Gann Amendment ..... 28-29c

A.19 Approval of Second Amendment for Lease of Office Space at 1634 and  
1638 17<sup>th</sup> Street .....30

A.20 Summary of Revenue and Expenditures for 2006-2007 (Unaudited) and  
Technical Corrections to the 2007-08 Adopted Budget ..... 31-38

A.21 New Policy 5141 – Health Care and Emergencies ..... 39-41

A.22 Delete Policies 5141.11, 5141.12, 5141.13, 5141.23 ..... 42

A.23 Revise Policies 5141.21, 5141.22 ..... 43-48

A.24 Revise Policy 6146.11 – Alternative Credits toward Graduation..... 49-52

A.25 New Policy 6171 – Title I Programs..... 53-56

**XII. DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

**7:00pm** D.01 Prioritization of Facilities Master Plan Projects for Measure “BB” – Lincoln  
and John Adams Middle Schools and Franklin, Grant, Will Rogers, and  
Roosevelt Elementary Schools ..... 57-59

D.02 2006 Student Achievement Data .....60

D.03 Report on Developer Fees Pursuant to SB 1693 and Government Code Sections  
66001 and 66006..... 61-69

**XIII. INFORMATIONAL ITEMS**

I.01 Supplemental Textbooks.....70

**XIV. BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIX. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX. ADJOURNMENT**

This meeting will adjourn to the next regularly scheduled meeting to be held on **Thursday, September 27, 2007, at 5:30 p.m.** at the **District Administrative Offices**, 1651 16<sup>th</sup> Street, Santa Monica, CA.

**Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

**SMMUSD Board of Education Meeting Schedule 2007-2008**

**Public Meetings begin at 5:30pm**

July through December 2007					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July		7/12 DO	7/19* DO		*Special Meeting
August		8/9 DO		8/23 DO	8/29: Board Retreat
September	9/6 DO			9/27 DO	9/4: Board Retreat
October	10/4 M		10/18 SM		10/1: Board Retreat
November	11/1 M		11/15 SM	11/30 WHERE (5th Thurs)	Thanksgiving 11/22-23
December		12/13 DO		winter break	Usually one mtg. (Three wks in Dec. before winter break)
<b>December 24 – 31: Winter Break</b>					
January through June 2008					
<b>January 1 – 4: Winter Break</b>					
January	winter break		1/17 DO	1/31 WHERE (5th Thurs)	
February	2/7 M		2/21 SM		
March		3/13 DO	spring break	spring break	Stairway 3/6 & 3/7
<b>March 17 – 28: Spring Break</b>					
April	4/3 DO		4/17 SM		
May	5/1 M		5/15 SM	5/29 WHERE (5th Thurs)	
June	6/5 DO			6/26 DO	Last day of school 6/20

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA  
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District  
Board of Education  
September 6, 2007**

**I CALL TO ORDER**

A Roll Call

Kathy Wisnicki – President  
Oscar de la Torre – Vice-President

Jose Escarce  
Maria Leon-Vazquez  
Ralph Mechur  
Kelly Pye  
Barry Snell

Student Board Members

B Pledge of Allegiance

**II CLOSED SESSION**

TO: BOARD OF EDUCATION  
FROM: DIANNE TALARICO  
RE: APPROVAL OF MINUTES

ACTION  
09/06/07

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

August 23, 2007

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

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## **CONSENT ITEMS**



TO: BOARD OF EDUCATION

ACTION/CONSENT

09/06/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Intercultural Development Research Association  8/1/07 to 7/31/08  Not to exceed: \$30,000	Training and Technical Assistance that includes three Implementation Team Meetings, on going observations, case studies, sites observations, a Teacher Coordinator Institute, and a Leadership Forum – Valued Youth Program	John Adams and Samohi	01-70900-0-11100- 21000-5802-011-1300  EIA - Adams
Jessica Martin  8/29/07 to 6/20/08  Not to exceed: \$19,800	Training Language Art Teachers in reading comprehension strategies	John Adams	01-90121-0-11100- 10000-5802-011-4110  Equity
Gary Drucker dba  8/15/07 to 6/30/08  Not to exceed: \$16,550	To create a Newsletter for BB Bond	Purchasing	21-00000-0-00000- 82000-5802-050-2551

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

9/06/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BRADFORD, Maureen</u> Educational Services 01-00000-0-19510-31600-5220-030-1300 General Fund- <b>Function:</b> Pupil Testing Services	Fall 2007 County and District Evaluators Meeting Dana Point, CA November 27 – 30, 2007	\$1,100
<u>MELLY, Kimberly</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- <b>Function:</b> Conference and Travel	Frontline Leadership and Management Program Downey, CA 9/26, 10/3, 10/10, 10/17 and 10/24/07	\$525
<u>PEREZ, Elena</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- <b>Function:</b> Conference and Travel	Special Education Funding Workshop Garden Grove, CA October 18, 2007	\$225
<u>RAMIREZ, Luis</u> Adams Middle 01-73950-0-11100-10000-5220-011-4110 General Fund- <b>Resource:</b> School & Library Imprvmnt.	The Seven Habits of Highly Effective People Los Angeles, CA September 20, 2007	\$475
<u>ROQUEMORE, Shermella</u> Special Education 01-33400-0-50010-21400-5220-044-1400 General Fund- <b>Resource:</b> Idea Local Staff Development	Autism Conference Pasadena, CA August 18 – 19, 2007	\$300

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		

<b>Group Conference and Travel: In-State</b> <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>DAHM, Katie</u> <u>SFERRA, Luke</u> Malibu High 01-00000-0-11100-27000-5220-010-4100 General Fund- <b>Function:</b> School Administration	UC Counselor Conference Santa Barbara, CA September 17, 2007	\$160 TOTAL

<b>Out-of-State Conferences: Individual</b>		
<b>NONE</b>		

<u>Out-of-State Conferences: Group</u>		
<u>THAIS, Rob</u> +4 Additional Staff Santa Monica High 01-70800-0-11100-31100-5220-035-1300 General Fund- <b>Resource:</b> Supplemental School Counseling Program	College Board AP Annual Conference Las Vegas, NV July 12 – 15, 2007	\$4,000 TOTAL

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION  
FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU  
RE: SUPPLEMENTAL TEXTBOOKS

ACTION/CONSENT  
09/06/07

RECOMMENDATION NO. A.04

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below has been on public display for the past two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405. This first came to the board as *Information Item No. I.03* on August 23, 2007.

**CHEMISTRY**, written by R Thomas Myers, PhD., Keith Oldham, Salvatore Tocci, Adoption requested by Bertha Roman from Samohi for 10<sup>th</sup> Grade Chemistry P. This is to replace the core curriculum being used.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT  
09/06/07

FROM: DIANNE TALARICO / MICHAEL MATTHEWS

RE: 2007-2008 DECLARATION OF NEED FOR FULLY QUALIFIED  
EDUCATORS

RECOMMENDATION NO. A.05

It is recommended that the district adopt the 2007-2008 Declaration of Need for Fully Qualified Educators.

COMMENT: Based on prior year data, the following Declaration stipulates those areas and numbers of emergency permit holders Santa Monica-Malibu anticipates for the 2007-2008 school year. With board approval, the Declaration will be sent to the Commission on Teacher Credentialing (CTC), thereby establishing the district's need areas for 2007-2008.

Under Education Code 44300 and Senate Bill 322, the Declaration enables the district to streamline its approach to obtaining emergency credentials by establishing the statement of need once rather than on a person-by-person basis. Therefore, as the district finds it necessary to employ teachers under emergency permits, the application process and approval will be more quickly completed.

This declaration may be revised with board approval as hiring needs change during the school year.

The board has received a copy of the Declaration of Need for Fully Qualified Educators and supporting documentation under separate cover. These documents are on file in the Office of Human Resources and will be included with the permanent minutes of the meeting.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2007-2008

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2007-2008 as follows:

NPS/NPA

2007-2008 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Smart Start - contract increase	4/8/93	Behavior consultation	#22 - UC08091	\$ 1,350
Summit Speech Pathology Services, Inc.	Various	Speech Therapy	#28	\$ 39,375

Amount Budgeted NPS/NPA 07/08	\$ 3,000,000
Prior Board Authorization as of 8/23/07	\$ 1,937,283
Balance	\$ 1,062,717
Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 40,725
Balance	\$ 1,021,992

Adjustment					
Instructional Consultant Budget 01-65000-0-57500-11800-5825-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 200708 in the amount of \$ as of 9/06/07					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants  
 2006-2007 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Lindamood-Bell	04-08-93	Educational Therapy	#20	\$ 45,360

Amount Budgeted Instructional Consultants 07/08	\$ 350,000
Prior Board Authorization as of 8/23/07	\$ 321,292
Balance	\$ 28,708
 Positive Adjustment (See Below)	 \$ 0
	\$
 Total Amount for these Contracts	\$ 45,360
Balance	\$ -16,652

Adjustment					
Instructional Consultant Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 200708 in the amount of \$ 0 as of 9/06/07					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants  
 2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement - contract increase	5/1/01	Occupational Therapy	#1 - UC08024	\$ 6,600

Amount Budgeted Non-Instructional Consultants 07/08	\$ 225,000
Prior Board Authorization as of 08/23/07	\$ 41,215
Balance	\$ 183,785
 Total Amount for these Contracts	\$ 6,600
Balance	\$ 177,185

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Non-Instructional Consultants 07/08	\$ 180,000
Prior Board Authorization as of 8/09/07	\$ 180,000
Balance	\$ 0
Total Amount for these Contracts	\$ 0
Balance	\$ 0

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

09/06/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON /  
VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2007-2008

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from August 16, 2007, through August 28, 2007, for fiscal /08.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/06/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON

RE: 2007/2008 ATTENDANCE CALENDAR

RECOMMENDATION NO. A.08

It is recommended that the Board of Education adopt the attached Attendance Calendar for the 2007/2008 school year.

COMMENT: Education Code §73201 allows us to build an attendance school calendar to maximize ADA by strategically positioning the start and end of the P2 Appointment period. Since P2 is computed as the average attendance from the beginning of the school year through the last full attendance month ending on or before April 15, **the earlier we count the ADA, the more apportionment we will generate.** Districts are given the option of including or omitting any portion of the winter break in order to maximize the amount of ADA claimed. It has been determined that by leaving the winter break in the calendar, the district will be able to claim the higher AD.

**This will not, in any way, change the current adopted school calendar. It is for attendance accounting purposes only.**

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ATTENDANCE CALENDAR 2007/2008

Mo.	1 <sup>ST</sup> WEEK					2 <sup>ND</sup> WEEK					3 <sup>RD</sup> WEEK					4 <sup>TH</sup> WEEK					DAYS		
	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	ELEM	SEC.	
1	Sept. 3	4	1st Day 5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	17	17	
2	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	20	20	
3	29	30	31	Nov. 1	2	5	6	7	8	8	12	13	E 14	15	16	19	20	21	22	23	16	17	
4	26	27	28	29	30	Dec. 3	4	5	6	7	10	11	12	13	14	17	18	19	20	P1 21	20	20	
5	WINTER BREAK										7	8	9	10	11	14	15	16	17	18	10	10	
6	21	22	23	24	25	S 28	29	30	31	Feb 1	4	5	6	7	8	11	12	13	14	15	19	18	
7	18	19	20	21	22	25	26	27	28	29	Mar 3	4	5	6	7	10	11	12	13	14	19	19	
8	SPRING BREAK										31	Apr 1	2	3	4	7	8	9	10	11	P2	10	10
9	14	15	16	17	18	21	22	23	24	25	28	29	30	May 1	2	5	6	7	8	9	20	20	
10	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	June 2	3	4	5	6	19	19	
11	9	10	11	12	13	16	17	18	19	Last day 20											10	10	
<b>June 20, 2008 DAYS P3</b>																					<b>180</b>	<b>180</b>	
<b>April 11, 2008 DAYS P2</b>																					<b>131</b>	<b>131</b>	
<b>December 21, 2007 DAYS P1</b>																					<b>73</b>	<b>74</b>	

- Sept. 5, 2007 - 1st Day of School
- Sept. 13, 2007 - Admissions Day(Obs)
- Nov. 12, 2007 - Veteran's Day
- Nov. 14, 2007 - ELEMENTARY Pupil Free**
- Nov 22-23, 2007 - Thanksgiving Holiday
- Dec. 24-Jan. 4, 2008 - Winter Recess
- Jan. 21, 2008 - Martin Luther King Day

- Jan. 28, 2008 - SECONDARY Pupil Free**
- Feb. 18, 2008 - Washington's Day
- Mar. 17-28, 2008 - Spring Break
- Mar. 24, 2008 - Lincoln's Day Obs.
- May 26, 2008 - Memorial Day
- June 20, 2008 - Last Day of School

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/06/07

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.09

Unless otherwise noted, the following items are included in the 2007/2008 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADULT EDUCATION

Alexander, Laura	150 hrs @\$39.28	8/31/07-6/30/08	Est Hrly/\$5,892
Siemer, Deborah	150 hrs @\$39.28	8/31/07-6/30/08	Est Hrly/\$5,892
TOTAL ESTABLISHED HOURLY			\$11,784

Comment: Administrator Support  
11-Adult Education Apportionment

EDUCATIONAL SERVICES

Allen-Wright, S.	30 hrs @\$39.28	8/16/07-8/30/07	Est Hrly/\$1,178
Bon, Nancy	30 hrs @\$39.28	8/16/07-8/30/07	Est Hrly/\$1,178
Brooks, Ursula	30 hrs @\$39.28	8/16/07-8/30/07	Est Hrly/\$1,178
Pham, Vy	30 hrs @\$39.28	8/16/07-8/30/07	Est Hrly/\$1,178
Sato, Glen	30 hrs @\$39.28	8/16/07-8/30/07	Est Hrly/\$1,178
Torres, Guadalupe	30 hrs @\$39.28	8/16/07-8/30/07	Est Hrly/\$1,178
TOTAL ESTABLISHED HOURLY			\$7,068

Comment: MS Math Curriculum Mapping  
01-Unrestricted Resource

Beeman-Solano, Amy	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Berman, Wendy	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Daruty, Lila	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Johnson, Cindy	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Lipson, Jenny	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Marmolejo, Yoli	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
O'Brien, Marianna	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Ostrom, Mike	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Ross, Erica	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Salmaggi, Aileen	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Scheer, Susan	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Sinclair, Michelle	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Suffolk, Stefanie	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Taslimi, Laila	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Thais, Rob	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Weinstock, Cindy	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Witt, Carl	40 hrs @\$39.28	8/31/07-6/16/08	Est Hrly/\$1,571
Wrabel, Carol	40 hrs @\$39.28	8/31/07-6/16/08	Est hrly/\$1,571
TOTAL ESTABLISHED HOURLY			\$28,278

Comment: Lesson Link Facilitator Training  
01-RGK Foundation

FACILITIES MANAGEMENT

Lacy, Norm	20 hrs @\$39.28	8/8/07-8/25/07	Est Hrly/\$786
TOTAL ESTABLISHED HOURLY			\$786

Comment: Event Administrator - Barnam Hall  
01-Barnam Hall

**HOURLY TEACHERS**

ROGERS ELEMENTARY SCHOOL

Dresher, Pam                      662 hrs @\$39.28                      8/31/07-6/20/08                      Est Hrly/\$26,003  
TOTAL ESTABLISHED HOURLY                      \$26,003

Comment:        Special Assignments - Science Instruction  
                    01-School and Library Imprvmnt Bg

**TOTAL ESTABLISHED HOURLY = \$73,919**

**ELECTIONS**

PROBATIONARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Honda, Julie/College Counselor Santa Monica HS	100%	8/31/07

TEMPORARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Cierra, Jorge/SDC-RSP Santa Monica HS	100% [rehire - Temp II]	8/31/07-6/20/08
Pitts, Greg/SDC-NS Santa Monica HS	100% [rehire - Temp V]	8/31/07-6/20/08
Young, Lori Grant Elementary/5 <sup>th</sup>	100% [repl. S. Willard/LOA]	8/31/07-6/20/08

**SUBSTITUTE TEACHERS**

Effective

PREFERRED SUBSTITUTES

(@\$157.00 Daily Rate)

Bates, Abigail	8/21/07
Engerman, Julie	8/21/07
Estrada, Tiffany	8/21/07
Schlabach, Daniel	8/21/07
Steinmetz, Brigitte	8/20/07

CHILD DEVELOPMENT SERVICES

(@\$15.72 Hourly Rate)

Cueva, Leonardo	8/8/07-8/31/07
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**CHANGE IN ASSIGNMENT**

Effective

Ellis, John Edison Elementary/Title I	8/31/07
<u>From:</u> 50%/RSP	
<u>To:</u> 50%/Title I Coordinator	

Hakomori, Teri Franklin Elementary	8/31/07
<u>From:</u> 50%/3 <sup>rd</sup> /Edison	
<u>To:</u> 100%/Franklin	

Ware, Andrea Grant Elementary/4 <sup>th</sup>	8/31/07
<u>From:</u> 50%	
<u>To:</u> 100%	

**LEAVE OF ABSENCE (with pay)**

<u>Name/Location</u>	<u>Effective</u>
Murcia, Constanza Edison Elementary	9/4/07-9/25/07 [CFRA]
Turner, Amy Rogers Elementary	8/31/07-9/10/07 [maternity]
Turner, Amy Rogers Elementary	9/11/07-10/1/07 [CFRA] (Revision of dates from 6/28/07 Agenda)

**LEAVE OF ABSENCE (without pay)**

<u>Name/Location</u>	<u>Effective</u>
Murcia, Constanza Edison Elementary	9/26/07-11/2/07 [CFRA]
Turner, Amy Rogers Elementary	10/2/07-12/7/07 [CFRA] (Revision of dates from 6/28/07 Agenda)
Turner, Amy Rogers Elementary	12/8/07-6/20/08 [child care]
Verham, Karen Pt Dume Elementary	8/31/07-6/20/08 [personal]

**RESIGNATION**

<u>Name/Location</u>	<u>Effective</u>
Debash, Reham Child Develop Svcs	8/31/07
Himmelright, Bill Community Day School	9/5/07
Swann, Cara SMASH	6/22/07
Wold, Tanya Santa Monica HS	6/22/07

**RETIREMENT**

<u>Name/Location</u>	<u>Effective</u>
Rubell, Kay Student Services	9/29/07

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/06/07

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.10

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2006-07 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
Macon, Ann Marie	\$9,500	9/1/07-6/20/08	\$60/day
Special Education; Psych Intern			
FUNDING: 01-65000-0-50010-31200-2917-043-1501			-100%
Special Education			

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
09/06/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.11

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
BLACKBURN, SUZANNE GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY/RANGE: 18 STEP: A	9/4/07
BRALEY, CHRISTINA GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY/RANGE: 18 STEP: A	9/4/07
COOK JR., RAYMOND TRANSPORTATION	BUS DRIVER - HEAVY 7 HRS/10 M0/RANGE: 28 STEP: A	8/28/07
CORNELL, CONSTANCE SANTA MONICA HS	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: E	9/4/07
KEMNA-GONZALES, GABRIELLE PINE STREET/SP ED	INST ASST - SPECIAL ED 4.5 HRS/SY/RANGE: 20 STEP: A	9/4/07
LUBIN, DENNY WEBSTER ELEMENTARY	PHYSICAL ACTIVITIES SPEC 5.5 HRS/SY/RANGE: 26 STEP: F	9/4/07
MCCONVILLE-AWBREY, GIGI PT DUME ELEMENTARY	INST ASST - CLASSROOM 3 HRS/SY/RANGE: 18 STEP: A	9/4/07
O'NIEL, JAMES-BENJAMIN MALIBU HS	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: D	9/4/07

<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
ANDERSON, BRUNO BARNUM HALL	CUSTODIAN I	8/9/07-8/26/07
COOPER, RAY BARNUM HALL	CAMPUS SECURITY OFFICER	8/9/07-8/26/07
HANSON, MAGGIE STUDENT SERVICES	ADMINISTRATIVE ASST	8/6/07-6/30/08
LOWE, HEATHER EDUCATIONAL SVCS	ELEMENTARY LIBRARY COORD	8/6/07-8/10/07
LOWE, HEATHER MCKINLEY ELEMENTARY	ELEMENTARY LIBRARY COORD	8/9/07-8/27/07
MANGNUM, DON BARNUM HALL	CAMPUS SECURITY OFFICER	8/9/07-8/26/07
OMARI, SALEEN BARNUM HALL	CUSTODIAN I	8/9/07-8/26/07



OYENOKI, LIZ MCKINLEY ELEMENTARY	SR OFFICE SPECIALIST	8/9/07-8/27/07
SMITH, DUNELL BARNUM HALL	CAMPUS SECURITY OFFICER	8/9/07-8/26/07
TANGUM, CATHY OLYMPIC HIGH SCHOOL	CAMPUS SECURITY OFFICER	7/1/07-6/30/08
<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
ABDALLAH, CHIHEB OPERATIONS	CUSTODIAN I	8/10/07-6/30/07
GOMEZ, JOSE OPERATIONS	CUSTODIAN I	8/10/07-6/30/07
MCGOWAN, LUCILLE OPERATIONS	CUSTODIAN I	8/10/07-6/30/07
MRAVIK, TANYA CHILD DEVELOP SVCS	OFFICE SPECIALIST	6/28/07-10/31/07
REAL, METTA SPECIAL EDUCATION	INST ASST - SPECIAL ED	9/4/07-6/20/08
VARGAS, MARIA OPERATIONS	CUSTODIAN I	8/23/07-6/30/08
<b><u>APPOINTMENT TO THE BOARD OF EDUCATION</u></b>		<b><u>EFFECTIVE DATE</u></b>
MECHUR, RALPH	BOARD MEMBER	8/1/07-12/31/08
<b><u>LEAVE OF ABSENCE (PAID)</u></b>		<b><u>EFFECTIVE DATE</u></b>
BAKER, TERRENCE MAINTENANCE	CUSTODIAN MEDICAL	7/20/07-8/22/07
HORTON, TEHEISHA ROOSEVELT ELEMENTARY	SR OFFICE SPECIALIST MEDICAL	8/28/07-10/15/07
RAMIEREZ, MARIA FOOD SERVICES	CAFETERIA WORKER I MEDICAL	9/4/07-9/28/07
<b><u>PROFESSIONAL GROWTH</u></b>		<b><u>EFFECTIVE DATE</u></b>
ANDERSON, SALLY EDUCATIONAL SVCS	ADMINISTRATIVE ASST	12/1/05
ESCOBAR, VICTORIA FOOD SERVICES	CAFETERIA WORKER II	7/1/06
MCCARTHY, JENNIFER FISCAL SERVICES	ACCOUNTING TECH	8/1/07
VELASCO, HENRY INFORMATION SVCS	TECHNOLOGY SUPPORT ASST	8/1/07
<b><u>WORKING OUT OF CLASS</u></b>		<b><u>EFFECTIVE DATE</u></b>
ANDERSON, MICHAEL OPERATIONS	LEAD CUSTODIAN FR: CUSTODIAN	7/2/07-8/31/07
BERRIMAN, WALLY BUSINESS SERVICES	DIRECTOR, FACILTY IMPRVMT PROJ FR: DIR, FACILITIES MAINTENANCE	7/25/07-1/15/08

GARDNER, RODNEY OPERATIONS	LEAD CUSTODIAN FR: CUSTODIAN	7/2/07-8/31/07
HYATT, VIRGINIA PURCHASING	DIRECTOR, PURCHASING/BB BOND FR: DIR., PURCHASING/WAREHOUSE	8/1/07-12/11/07
PADILLA, RAMIRO OPERATIONS/GROUNDS	EQUIPMENT OPERATOR FR: GARDNER	10/9/06-10/12/06
TIRADO, FORTINO OPERATIONS/GROUNDS	SPRINKLER REPAIR TECH FR: GARDNER	7/16/07-7/24/07

**ESTABLISHMENT OF POSITION**

INST ASST - SPECIAL ED 6 HRS/SY; JOHN ADAMS MS	<b><u>EFFECTIVE DATE</u></b> 9/5/07
INST ASST - SPECIAL ED 5 HRS/SY; ROOSEVELT ELEMENTARY	10/3/07

**ABOLISHMENT OF POSITION**

INST ASST - SPECIAL ED 6 HRS/SY; PT DUME	<b><u>EFFECTIVE DATE</u></b> 9/5/07
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**DISQUALIFICATION FROM PROBATION**

5799-43-08 SPECIAL EDUCATION	ADMINISTRATIVE ASST.	<b><u>EFFECTIVE DATE</u></b> 9/19/07
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**RESIGNATION**

DOTY, PAUL PERSONNEL COMMISSION	HUMAN RESOURCES TECH	<b><u>EFFECTIVE DATE</u></b> 8/17/07
GIROUX, MICHELLE ROOSEVELT ELEMENTARY	INST ASST - CLASSROOM	6/22/07
GONZALEZ, MONICA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	8/10/07
HONDA, JULIE SANTA MONICA HS	ATHLETIC TRAINER	8/14/07
LOSOYA-OROZCO, IRENE EDISON ELEMENTARY	ADMINISTRATIVE ASST	9/4/07
SALMERON, JENNY EDISON ELEMENTARY	INST ASST - SPECIAL ED	8/22/07
SHIH, JENNIFER CHILD DEVELOP SVCS	CHILDREN CENTER ASST	8/30/07

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/06/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.12

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**COACHING ASSISTANT**

BERNARD, GREGORY	SANTA MONICA HS	7/1/07-8/31/07
NAVARRETE, FERNANDO	SANTA MONICA HS	7/1/07-10/31/07
SKEHAN, NIALL	SANTA MONICA HS	7/1/07-10/31/07
WILLIAMSON, COLLIN	MALIBU HIGH SCHOOL	7/1/07-6/30/08

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: ADMINISTRATIVE APPOINTMENTS

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve the following administrative appointments:

**CERTIFICATED APPOINTMENTS**

**Effective**

Avena, Kathleen  
Behavior Intervention Specialist

9/7/07

Brian Burke  
Teaching Principal, Community Day School

8/27/07

Doris Meek  
Multi-Site Supervisor, Child Development Services

9/7/07

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Correction to Administrative Appointment

~~Gardner, Melissa~~  
~~Behavior Intervention Specialist~~  
(Previously approved on 8/23/07 Agenda)

~~8/24/07~~

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO /

RE: ADOPT RESOLUTION NO. 07-03 - NATIONAL HISPANIC HERITAGE  
MONTH

RECOMMENDATION NO. A.14

It is recommended that the Board of Education adopt Resolution No. 07-03 - National Hispanic Heritage Month in recognition of the contributions of Hispanic Americans in our nation. Attached is the full Resolution to be signed by the Board President and Superintendent.

COMMENT: Officially, National Hispanic Heritage Month is recognized from September 15<sup>th</sup> through October 14<sup>th</sup>.

The signed Resolution will be shared with the school sites to increase awareness and encourage participation in the celebration of the Hispanic American culture.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**Santa Monica-Malibu Unified School District**

**Resolution No. 07-03**

**National Hispanic Heritage Month**

**WHEREAS**, the Hispanic American community consists of distinct groups, including people from Mexico, the Caribbean, Central America, South America, and Spain, and whereas Hispanics have had an important part of the history and heritage of the Americas; and

**WHEREAS**, we celebrate the achievements of Hispanic Americans and their important part of the history and heritage of our nation; and

**WHEREAS**, Hispanic Americans have enriched our community through contributions in many professions and fields, including education, law, government, business, science, sports, and the arts; and

**WHEREAS**, the hard work and determination of Hispanic Americans continue to inspire all those who dream of a better life for themselves and their families; and

**WHEREAS**, to honor the achievements of Hispanic Americans, the United States Congress, by Public Law 100-402, has authorized and requested the President to issue annually a proclamation designating September 15 through October 14, as “National Hispanic Heritage Month.”

**THEREFORE, be it resolved** that During National Hispanic Heritage Month, the Santa Monica-Malibu Unified School District joins with all Americans in celebrating this rich and diverse culture, and encourages all members of our community to recognize the important role of Hispanics in creating and building this great Nation. We further resolve that appropriate lessons and units of study about the contributions of Americans of Hispanic descent take place in our schools not only during this month, but throughout the school-year.

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
KATHY WISNICKI  
Board of Education President

\_\_\_\_\_  
Date

\_\_\_\_\_  
DIANNE TALARICO  
Superintendent and Secretary  
to the Board of Education

\_\_\_\_\_  
Date

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON

RE: APPOINT ADDITIONAL MEMBERS TO PARCEL TAX RENEWAL  
FEASIBILITY COMMITTEE

RECOMMENDATION NO. A.15

It is recommended that the Board of Education appoint additional members establish to the Parcel Tax Renewal Feasibility Committee.

COMMENT: At the August 9, 2007, meeting, the board established and appointed members to the Parcel Tax Renewal Feasibility Committee. At the time of the meeting, a few individuals who had been asked to serve on the committee had not yet responded. Below are the names of individuals who responded following the August 7<sup>th</sup> meeting.

Committee Members (alphabetical order):

Heather Anderson

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO/STEPHEN R. HODGSON/  
VIRGINIA I. HYATT

RE: AWARD OF CONTRACT TO HARLEY ELLIS DEVEREAUX (HED) FOR  
MASTER PLAN UPDATES RELATED TO PROGRAM ENVIRONMENTAL  
IMPACT REPORT PROCESS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve a contract with Harley Ellis Devereaux to update the Facilities Master Plan to comply with the Program Environmental Impact Report (PEIR) in an amount of \$50,000 plus expenses.

Funding Information

Budgeted: No

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-82000-5802-050-1500

Description: Consultants

COMMENT: Harley Ellis Devereaux completed the Preliminary Draft Facilities Master Plan, accepted by the Board of Education on June 23, 2007. There are further refinements, adjustments and updates that need to be made as the PEIR process and site projects move forward. The contract includes the following services:

- Coordination with the Program Management Team, Parsons/3DI
- Board presentations
- Update spreadsheets, graphics, cost estimates, etc. as Phase I projects evolve
- Provide materials to various consultants as required

It is anticipated that the initial four months of the contract will be \$50,000, and be adjusted in length, price, and scope as the PEIR progresses and needs are more clearly identified.

The Measure "BB" Advisory Committee is scheduled to review this recommendation at its meeting on September 10, 2007.

Funds from the sale of the Issuance Series "A" of the Measure "BB" General Obligations Bonds will reimburse Fund 21 as they become available.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON /  
VIRGINIA I. HYATT

RE: AWARD OF CONTRACT TO HARLEY ELLIS DEVEREAUX (HED) FOR  
STANDARD DESIGN TEMPLATES

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve a contract with Harley Ellis Devereaux in an amount not to exceed \$36,750 to work with Parsons 3DI in creating design standards for the District Design Guideline Manual.

Funding Information

Budgeted: No

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-82000-5802-050-1500

Description: Consultants

COMMENT: Harley Ellis Devereaux completed the Preliminary Draft Facilities Master Plan, accepted by the Board of Education on June 23, 2007. During the two year long process, various discussions were held as to classroom standards that would be used throughout the district as new construction and renovation began in relation to the Facility Master Plan. Based on these discussions and a clear understanding as to the programmatic needs of the district, staff asked HED to submit a proposal to develop Design Guidelines and templates for the architectural firms to use uniformly throughout the district. Both Parsons/3 DI and HED will be working closely together to complete the Design Guidelines so that the standards throughout the District are updated and ready for architectural firms to review and use as they begin design in December 2007. The contract includes the following templates:

- General Classroom - Kindergarten, Pre-School, Elementary, Middle, and High Schools
- Science Laboratories and Prep Rooms - High School Chemistry, Biology, Earth Sciences, General Purpose/Lecture rooms
- Science Laboratories and Prep Rooms - Middle School General Purpose, Lecture Rooms
- Special Ed Classrooms and Support Spaces - Elementary, Middle and High Schools

- Special Purpose Classrooms - Elementary Schools, Art, Music, Computer, Science, and Multi-purpose rooms
- Libraries - Elementary, Middle, and High Schools

Fees also include meeting with user groups and green specifications as they relate to the CHPS program.

The Measure "BB" Advisory Committee is scheduled to review this recommendation at its meeting on September 10, 2007.

Funds from the sale of the Issuance Series "A" of the Measure "BB" General Obligations Bonds will reimburse Fund 21 as they become available.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON

RE: ADOPT RESOLUTION NO. 07-04 - GANN AMENDMENT

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve the attached resolution.

COMMENT: Under the Gann Initiative, which was passed by the State electorate as Proposition 4 in 1979, all agencies of the State must calculate an appropriations limit that cannot be exceeded on a year-to-year basis. The formula for the calculation is statutorily set. The resolution and report are attached.

Attached is a three-page report that is available in the hardcopy agenda only.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 07-04**

**DISTRICT APPROPRIATIONS LIMITS FOR 2006-07  
AND PROJECTED LIMITS FOR 2007-08**

**WHEREAS**, in November of 1979, the California Electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

**WHEREAS**, the provisions of that Article establish maximum appropriations limitations, commonly called “Gann Limits”, for public agencies, including school districts; and,

**WHEREAS**, the District must establish a revised Gann Limit for the 2006-07 fiscal year and a projected Gann Limit for the 2007-08 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

**NOW, THEREFORE, BE IT RESOLVED** that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2006-07 and 2007-08 fiscal years are made in accord with applicable constitutional and statutory law;

**AND BE IT FURTHER RESOLVED** that this Board does hereby declare that the appropriations in the Budget for the 2006-07 and 2007-08 fiscal years do not exceed the limitations imposed by Proposition 4;

**AND BE IT FURTHER RESOLVED** that the Superintendent provide copies of this Resolution along with the appropriate attachments to interested citizens of this District.

Passed and adopted by the Board of Education of the Santa Monica-Malibu Unified School District, Los Angeles County, State of California, this 6<sup>TH</sup> day of September, 2007.

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
DIANNE TALARICO  
Superintendent and Secretary  
to the Board of Education

\_\_\_\_\_  
Date

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON

RE: APPROVAL OF SECOND AMENDMENT FOR LEASE OF OFFICE SPACE  
AT 1634 AND 1638 17<sup>TH</sup> STREET

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the Second Amendment to the lease for office space at 1634 and 1638 17<sup>th</sup> Street.

COMMENTS: The Board of Education, at its meeting on June 28, 2007, approved an amendment and extension of the lease (First Amendment) for office space at 1638 17<sup>th</sup> Street used by the district's Education Services Division (*Recommendation Item No. A.15*). That lease term covers the period of July 1, 2007, through June 30, 2012.

Since the approval of that agenda item, the adjacent office (1634 17<sup>th</sup> Street) has become available. The lease of this office space (approximately 2,331 square feet), along with some needed tenant improvements, would enable the district's Educational Services personnel to be in the same location and also provide space needed for the Measure "BB" program.

The lease term for the space at 1634 17<sup>th</sup> Street would cover the period from Board of Education approval through June 30, 2012 with a beginning base lease cost of \$5,594.40 per month.

Special Notes:

Staff is currently in the process of negotiating a tenant improvement allowance that would help to offset the cost of any interior alterations needed before occupancy.

The costs associated with the lease of space at 1634 17<sup>th</sup> Street will be shared on a proportional basis between the General Fund (Fund 01) and the Building Fund (Fund 21/Measure "BB").

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON / PAT HO

RE: SUMMARY OF REVENUE AND EXPENDITURES FOR 2006-2007  
(UNAUDITED) AND TECHNICAL CORRECTIONS TO THE 2007-08  
ADOPTED BUDGET

RECOMMENDATION NO. A.20

It is recommended the Board of Education approve the unaudited summary of District revenues and expenditures for 2006-07 and resulting technical corrections to the 2007-08 Adopted Budget.

COMMENTS: California Education Code §42100 requires the governing board of each school district to provide the County Office of Education (on or before September 15) a report of all revenues and expenditures for the preceding fiscal year. This report must also include any resulting corrections to the current year (2007-08) adopted budget. Although the prior fiscal year formally ended on June 30, final accounting tabulations are not generally completed by the district and LACOE until the end of August. It is noted that all data contained in the attached report will be subject to final audit by the district's Independent Auditor, Roy J. Blair, Certified Public Accountant.

Perspectives on Budget Solution Strategies:

From a fiscal and budgetary perspective, 2006-07 was one of significant challenge, and as a result of the FCMAT study, recommendations from the Superintendent and courageous action by the Board of Education, also one of significant accomplishment. While the work to bring balance to the district's budget needs to be ongoing, and efforts to align staffing with student enrollment needs to continue, progress has been made towards achieving a greater balance between current year income and expenditures.

Other Budgetary Issues:

The fiscal pressures associated with past and projected future declines in district enrollment are real and should be continuously monitored. The ongoing loss of funding resulting from this decline presents one of the district's greatest fiscal challenges.

In order to maintain the semblance of a balanced budget, address ongoing programmatic and operational needs, provide a competitive salary and benefit package to employees (all in an era of declining enrollment) will necessitate/require/take an

ongoing commitment of senior leadership and the Board of Education. The "Principles for Guiding Future Budgetary Decision" established in conjunction with development of the 2007-08 budget, can continue to provide guidance.

Within the next month or so, staff will have a better picture of 2007-08 enrollment and also begin collective bargaining negotiations with SEIU, and subsequently, (and possibly concurrently) with SMMCTA. These two factors will help initially frame the level of budgetary challenges that will need to be addressed in the near term. The third challenge (and perhaps greatest) will be efforts to receive voter approval to renew the Measure "S" Parcel Tax.

### **Report of Year-End Fund Balances for 2006-07**

#### General Fund Ending Balance 2006-07

1. **Unrestricted Funds** - The Unrestricted General Fund ending balance (inclusive of the 3% Reserve for Economic Uncertainties, revolving cash, warehouse inventory, school site and District carryover funds, etc.) is currently estimated at \$16,682,781 or approximately \$3,062,325 higher than the estimate reported to the Board of Education on June 28, 2007.

The above increase is reflective of the following:

- Revenue increases of \$1,803,973 including additional interest earnings and other local income revenue, and a significant decrease <\$1,383,545> in the Local General Fund Contribution (LGFC) to the Special Education and other district programs. In regards to Special Education, the specific decrease reflects a number of certificated and classified positions that were budgeted but not filled during the fiscal year and other budgeted funds that were not spent. It is noted that because of the ongoing shortage of qualified Special Education applicants, many budgeted positions remain vacant each fiscal year. The attached summary reflects a more detailed analysis of the LGFC category.
- Expenditure Reductions and Carryover Funds to be re-budgeted. Overall, expenditures in the Unrestricted General Fund were \$967,974 less than previously estimated. This amount includes \$67,496 of school site carryover funds to be re-appropriated in 2007-08 and to pay for previously approved 2006-07 Purchase Orders for goods and/or services which were received after July 1, 2007, as well as budgeted funds in various categories that were not spent.

2. **Restricted Funds** - The ending balance in the Restricted General Fund was \$6,597,877. The balance for various State and Federal programs follows:



<b>2006-07 RESTRICTED ENDING FUND BALANCE - STATE AND FEDERAL</b>		
<b>PROGRAM</b>	<b>RESOURCE #</b>	<b>2006-07</b>
		<b>FUND BALANCE</b>
COMMUNITY DAY SCHOOL	24300	3,559.33
MEDI-CAL	56400	377,929.36
ELAP	62860	55,667.22
LOTTERY	63000	362,816.64
SCHOOL SAFETY	64050	220,382.71
ARTS AND MUSIC ONE TIME	67610	679,438.22
CAHSEE	70550	56,003.17
CAHSEE MATERIAL	70560	2,584.00
SUPPLEMENTAL SCHOOL COUNSELING	70800	416,783.00
ECONOMIC IMPACT AID	70900	27,357.23
GATE	71400	96,381.25
IMFRP	71560	948,971.59
CA PEER ASSISTANT	72710	18,573.31
TENTH GRADE COUNSELING	73750	12,335.37
PUPIL RETENTION BLOCK GRANT	73900	59,626.96
BTSA- BEGINNING TEACHER	73920	80,338.26
PROFESSIONAL DEVELOPMENT	73930	74,856.66
TIIG	73940	86,694.64
SIP-BLOCK GRANT	73950	264,484.53
DISCRETIONARY BLOCK GRANT	73960	464,555.72
DISCRETIONARY BLOCK GRANT DISTRICT	73970	184,609.00
INSTRUCTIONAL AND LIBRARY	73980	193,276.00

Important Considerations:

Because the 2006-07 ending balance exceeded the previous estimate, there is now an opportunity to designate a portion of that balance to address other important district obligations and priorities. In this regard, it is recommended that consideration be given to set aside up to \$750,000 for transfer to Fund 20 to continue to address the requirements of Governmental Accounting Standards Board (GASB) Rule 45 in conjunction with Post-Employment Benefit funding. It is also recommended that consideration be given to establish a "special reserve fund" to begin to address the current and future-year budgetary challenges associated with the District's ongoing decline in student enrollment. Additionally, the Board of Education may wish to consider the designation of funds to respond to other District priorities and infrastructure needs such as technology and related support services. Maintaining the quality of the SMMUSD instructional program is dependent upon an adequate and responsive infrastructure.

It is noted that as of the date of the preparation of this agenda item, the Legislature has not yet approved the State Budget for 2007-08.

Attachments:

- **Attachment 1** - Provides a summary of the Local General Fund Contribution (LGFC) category for 2006-07.
- **Attachment 2** - Provides a summary of the 2006-07 ending fund balance for each district Fund.
- **Attachment 3** - Provides a new Multi-Year Financial Projection, which incorporates the "Unaudited" financial information reflected in Attachment A.
- **Attachment 4** - Principles for Guiding Future Budgetary Decisions.

The complete 2006-07 Unaudited Actual Financial Report in the State Standardized Account Code Structure (SACS) is attached to the Agenda as *Attachment A* (green pages).

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
2006-07 LOCAL GENERAL FUND CONTRIBUTION (LGFC)**

	<b>2006-07 BUDGET</b>	<b>2006-07 ACTUALS</b>	<b>CHANGES</b>
SPECIAL EDUCATION	9,999,441	9,221,989	(777,452)
SPECIAL EDDUCATION TRANSPORTATION	612,876	443,438	(169,438)
TITLE II PART D: ENHENCING EDUCATION THROUGH TECHNOLOGYETT	215,000	108,173	(106,827)
NATIONAL BOARD CERTIFICATION	60,000	18,730	(41,270)
MULTI-CULTURE PROGRAM	500,000	465,142	(34,858)
VALUED YOUTH PROGRAM	82,500	65,888	(16,612)
STUDENT OUTREACH PROGRAM-SAMOHI	223,399	428	(222,971)
REGIONAL OCCUPATIONAL PROGRAM	8,700	8,700	-
BARNUM HALL	107,000	32,540	(74,460)
ON GOING MAINTENANCE PROGRAM	3,501,868	3,549,802	47,934
<b>TOTAL CONTRIBUTION:</b>	<b>15,310,784</b>	<b>13,914,830</b>	<b>(1,395,954)</b>

\*Targeted Instructional Improvement Block Grant Program Funding (TIIG) used to help support this program

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
2006-07 SUMMARY REPORT FOR ALL FUNDS  
UNAUDITED ACTUALS**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>BEGINNING FUND BALANCE</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>FUND BALANCE</b>
01	<b>GENERAL FUND</b>				
	UNRESTRICTED	\$ 5,985,540.49	\$ 84,150,796.68	\$ 73,453,556.43	\$ 16,682,780.74
	RESTRICTED	\$ 5,674,780.46	\$ 43,332,746.75	\$ 42,256,416.00	\$ 6,751,111.21
11	ADULT EDUCATION	\$ 206,074.66	\$ 872,297.85	\$ 835,174.50	\$ 243,198.01
12	CHILD DEVELOPMENT	\$ 141,643.03	\$ 6,509,651.38	\$ 6,538,227.50	\$ 113,066.91
13	CAFETERIA	\$ 286,715.65	\$ 3,426,162.40	\$ 3,333,370.38	\$ 379,507.67
14	DEFERRED MAINTENANCE	\$ 4,942,591.35	\$ 1,250,601.62	\$ 1,458,808.54	\$ 4,734,384.43
17	SPECIAL RESERVE	\$ 7,038,660.57	\$ 350,999.43	\$ 7,389,660.00	\$ -
19	FOUNDATION SPECIAL REVENUE	\$ 213,698.42	\$ 475,405.12	\$ 527,359.11	\$ 161,744.43
21	BUILDING	\$ 1,917,391.31	\$ 88,030.74	\$ 1,416,744.29	\$ 588,677.76
25	CAPITAL FACILITIES	\$ 2,131,140.34	\$ 1,901,560.28	\$ 9,000.00	\$ 4,023,700.62
40	SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS	\$ 1,762,266.12	\$ 4,103,538.46	\$ 4,096,008.46	\$ 1,769,796.12
51	BOND INTEREST AND REDEMPTION FUND	\$ 6,335,601.00	\$ 8,142,978.00	\$ 7,537,735.00	\$ 6,940,844.00
56	DEBT SERVICES	\$ 1,097.51	\$ 60.03	\$ -	\$ 1,157.54
20/71	RETIREE BENEFITS	\$ 832,808.28	\$ 45,786.93		\$ 878,595.21
	<b>TOTAL:</b>	<b>\$ 37,470,009.19</b>	<b>\$154,650,615.67</b>	<b>\$ 148,852,060.21</b>	<b>43,268,564.65</b>

Description	2006-07 ACTUALS	2007-08 PROPOSED	2008-09 PROJECTION	2009-10 PROJECTION
<b>Revenue:</b>				
Revenue Limit	64,085,029	65,032,563	66,080,565	66,637,129
Other Federal	191,727	80,000	80,000	80,000
Other State Apportionments	-	734,224	761,390	781,186
Class Size Reduction	3,242,381	3,267,278	3,300,931	3,350,445
Other State (Lottery...)	2,971,663	1,476,682	1,448,868	1,431,450
<b>Meas. "Y" Exp. 6/30/11</b>	3,912,376	3,921,000	4,038,630	4,159,789
All Other Local Income	11,616,542	10,772,576	10,759,393	10,967,541
Interfund Transfer In	8,031,647	500,000	500,000	500,000
LGFC	(13,914,829)	(16,753,298)	(17,004,597)	(17,259,666)
<b>Meas. "S" Exp. 6/30/09</b>	6,861,964	6,573,000	6,573,000	6,573,000
	86,998,501	75,604,026	76,538,180	77,220,872
<b>Expenditure:</b>				
Certificated Salary	44,514,529	44,281,233	45,166,858	46,070,195
Decrease 6.5 FTEs 08-09			(397,800)	(405,756)
Decrease 7 FTEs 09-10				(436,968)
Classified Salaries	10,654,601	10,691,268	10,851,637	11,014,412
Benefits 4%	15,389,052	15,653,579	16,225,025	16,813,943
Supplies/Books	814,728	901,283	896,894	896,894
Other Operational Costs	5,214,457	5,775,873	5,826,104	5,826,104
Capital Outlay	81,803	11,494	-	
Transfers	6,578	6,800	6,800	6,800
Indirect (1)	(470,516)	(912,465)	(850,000)	(850,000)
Debt Services (COPs)	21,029	22,253	22,253	22,253
Transfer Out	75,000	75,000	75,000	75,000
	76,301,261	76,506,318	77,822,770	79,032,876
<b>Increase (Decrease) Fund Balance</b>	<b>10,697,240</b>	<b>(902,292)</b>	<b>(1,284,591)</b>	<b>(1,812,004)</b>
Beginning	5,985,540	16,682,780	15,780,488	14,495,898
Fund Balance	16,682,780	15,780,488	14,495,898	12,683,894
Reserve- Revolving cash store	50,000	50,000	50,000	50,000
Total Reserve	16,632,780	15,730,488	14,445,898	12,633,894
3% Contingency Reserve	3,724,897	3,426,894	3,495,731	3,564,053
Unappropriated Balance	12,907,883	12,303,594	10,950,167	9,069,841

**NOTES:**

- 1) Indirect Rate will be changed from 2.45% to 5.29% in 2007-08, 2008-09 and 2009-10.
- 2) The current *Multi-Year Financial Projection* assumes a decline in enrollment in each of the next three years:
  - 2007-08: 181 students and 23.3 FTEs
  - 2008-09: 164 students and 6.5 FTEs
  - 2009-10: 181 students and 7 FTEs

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**PRINCIPLES FOR GUIDING FUTURE BUDGETARY DECISIONS**

- Maintain a balance between current and future-year income and expenditures so as to ensure the long-term financial integrity of the District.
- Recognize that the highest financial priority is directly related to improving student achievement.
- Instructional and support service programs shall be aligned with Board of Education identified goals and priorities.
- Maintain competitive salaries and benefits that will enable the District to attract and retain an excellent teaching and support service staff.
- Recognize that some programs and services may need to be reduced or eliminated. Regularly evaluate all programs and services for cost effectiveness.
- Consistent with the need for standardization, align resource distribution with accountability for student achievement...the greater the degree of accountability, the more direct control the school site should have over the distribution of funding.
- Work to reduce/eliminate the financial impact (encroachment) that various categorical and incentive programs have on the General Fund.
- Recognize that an adequate infrastructure is needed in order to provide a high level of programs and services.
- Ensure that the District is in compliance with state and federal mandates.

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / LAUREL SCHMIDT

RE: NEW POLICY 5141 - HEALTH CARE AND EMERGENCIES

RECOMMENDATION NO. A.21

It is recommended that the Board of Education adopt Board Policy 5141 - Health Care and Emergencies, as recommended by CSBA. This is a new policy that contains updated language regarding student health and safety. It replaces BP 5141.11, 5141.12, 5141.13, and 5141.23.

COMMENT: This item was brought to the board on August 23, 2007, as *Discussion Item No. D.04*.

Attachment:

- Board Policy 5141 - Health Care and Emergencies

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

THIS IS A **NEW POLICY**

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<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
<u>5141</u>	<u>Students</u>	<u>Health Care and Emergencies</u>

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
<u>Welfare</u>	<u>X</u>		

**DETAIL**

The Board of Education recognizes the importance of taking appropriate action whenever an emergency threatens the safety, health, or welfare of a student at school or during school-sponsored activities.

The Superintendent or designee (Health Services personnel) shall develop procedures to ensure that first aid and/or medical attention is provided as quickly as possible when student accidents and injuries occur and that parents/guardians are notified as appropriate.

The Superintendent or designee shall require parents/guardians to provide emergency contact information in order to facilitate communication in the event of an accident or illness.

District staff shall appropriately report and document student accidents.

Assistive Devices

Students who are required to temporarily use assistive devices at school such as casts, splints, canes, walkers, crutches, wheelchairs, etc. shall first present a letter from the prescribing doctor to the principal or Health Services designee that states the necessity for the student's use of the device, any restrictions and the length of time that the restrictions and devices will be necessary.

**REFERENCE**

Legal Reference:

EDUCATION CODE

32040-32044 First aid equipment

49300-49307 School safety patrols

49407 Liability for treatment

49408 Emergency information

49409 Athletic events; physicians and surgeons; emergency medical care; immunity

49470 Medical and hospital services for athletic program

49471 Medical and hospital services not provided or available

49472 Medical and hospital services for pupils



49474 Ambulance services  
51202 Instruction in personal and public health and safety  
CIVIL CODE  
1714.21 Defibrillators; CPR; immunity from civil liability  
FAMILY CODE  
6550-6552 Caregivers  
HEALTH AND SAFETY CODE  
1797.196 Automatic external defibrillators, immunity from civil  
liability  
CODE OF REGULATIONS, TITLE 8  
5193 California Bloodborne Pathogens Standard

**MANAGEMENT RESOURCES**

WEB SITES

American Heart Association: <http://www.americanheart.org>  
American Red Cross: <http://www.redcross.org>  
California Department of Health Services: <http://www.dhs.ca.gov>

**ADOPTED**

XXXXXXXX

**REVISED**

**CSBA DATE**

November 2005

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / LAUREL SCHMIDT

RE: DELETE POLICIES: 5141.11, 5141.12, 5141.13, 5141.23

RECOMMENDATION NO. A.22

It is recommended that the Board of Education delete the following health-related policies because the information they contain is either outdated, no longer applicable, or has been incorporated into the new Board Policy 5141 - Health Care and Emergencies:

1. BP 5141.11 Emergency Cards for Students (4/24/78)
2. BP 5141.12 Illness (4/24/78)
3. BP 5141.13 Ambulance at Events (4/24/78)
4. BP 5141.23 Communicable Disease Control (4/24/78)

COMMENT: This item was brought to the board on August 23, 2007, as *Discussion Item No. D.05*.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / LAUREL SCHMIDT

RE: REVISE POLICIES 5141.21, 5141.22

RECOMMENDATION NO. A.23

It is recommended the Board of Education revise the following health-related policies to reflect best practices in school health care.

COMMENT: This item was brought to the board on August 23, 2007, as *Discussion Item No. D.06*.

Attachment:

- Board Policy 5141.21 - Administering Medication and Monitoring Health
- Board Policy 5141.22 - Students with Infectious Diseases

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

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<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5141.21	Students	Administering Medication and Monitoring Health Conditions

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare	X		

**DETAIL**

The Governing Board recognizes that students may need to take prescribed medication during the school day in order to be able to attend school without jeopardizing their health.

When the district has received written statements from the student's physician and parent/guardian, designated personnel shall assist the student in taking the medication. In addition, upon written request, designated personnel may assist the student in monitoring, testing or treatment of an existing medical condition. (Education Code 49423)

Upon written request by the parent/guardian and with the approval of the student's physician, a student with an existing medical condition that requires frequent monitoring, testing or treatment may be allowed to self administer this service. The student shall observe universal precautions in the handling of blood and bodily fluids.

A. Anaphylactic Injections (EPI-PEN)

The Board recognizes that some students have allergies of such severity that they may require an emergency anaphylactic injection during the course of the school day.

Parents/guardians who are aware of this foreseeable need may ask the district to provide such injections in accordance with administrative regulations.

School staff who may be required to administer anaphylactic injections shall receive training from qualified medical personnel. They will be authorized to administer the injections in accordance with administrative regulations and will be afforded appropriate liability protection.

B. Automatic External Defibrillator (AED)

The Board recognizes the importance of taking appropriate action whenever an emergency threatens the safety, health or welfare of a student at school or during school-sponsored activities.

Automatic External Defibrillators may be installed at school sites for use in the case of sudden cardiac arrest. School staff who may be required to administer external defibrillation using the AED shall receive training from qualified medical personnel. They will be authorized to administer the AED in accordance with

administrative regulations and will be afforded appropriate liability protection.

C. Insulin

The Board of Education recognizes that in order to achieve the optimal control of blood sugar, the diabetic student may need to use insulin during the school day. Insulin may only be administered by a licensed nurse, the parent, the diabetic student or a trained parent designee not employed by the district. Trained Diabetic Personnel can supervise the student who is competent to self-administer insulin. Written orders for insulin administration signed by the doctor and the parent must be submitted to the site prior to any administration of insulin to/by the student.

**REFERENCE**

Legal Reference:

EDUCATION CODE

49407 Liability for treatment

49408 Emergency information

49423 Administration of prescribed medication for student

49423.5 Specialized health care services

49426 School nurses

49480 Continuing medication regimen; notice

BUSINESS AND PROFESSIONS CODE

2700-2837 Nursing, especially:

2726 Authority not conferred

2727 Exceptions in general

**MANAGEMENT RESOURCES**

Legal Reference EDUCATION CODE 49407 Liability for treatment 49408 Emergency information 49423 Administration of prescribed medication for student 49423.5 Specialized health care services 49426 School nurses 49480 Continuing medication regimen; notice

BUSINESS AND PROFESSIONALS CODE 2700-2837 Nursing, especially: 2726 Authority not conferred 2727 Exceptions in general

**ADOPTED**

October 29, 1998

**REVISED**

xxxxx

June 24, 2004

**CSBA DATE**

October 1995

**DISTRICT GOAL**

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<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5141.22	Students	Students with Infectious Diseases

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare	X		

#### DETAIL

##### GENERAL PRINCIPLES

The Board of Education recognizes its dual responsibility to protect the health of students from risks posed by infectious diseases and to uphold the right of students to a free and appropriate education. The Board recognizes that prevention and education are the most effective means of limiting the spread of infectious diseases.

The Superintendent or Health Services designee shall collaborate with parents/guardians and local health agencies and organizations to develop a comprehensive approach to disease prevention that promotes preventative measures and education of students and staff.

The Superintendent or designee shall regularly review resources available from health experts to ensure that district programs are based on the most up-to-date information.

The Superintendent or designee shall ensure that the district's comprehensive health education program provides information about the prevention of infectious diseases, including the nature of bloodborne pathogens and their transmission, as well as information to help prevent the spread of contagious diseases, such as a pandemic influenza. He/she shall also ensure that each school has sufficient infection prevention supplies that are easily accessible to staff.

For purposes of this policy, infectious diseases shall include all those listed by the State Department of Health Services and the County Health Department.

The admission of a student with an infectious disease shall be determined by the Superintendent/Health Services designee in consultation with the student's parent/guardian, the student's physician and the County Health Department.

It shall be the responsibility of the District Health Services to institute and conduct a program of communicable disease control and prevention. This program shall include all district employees having regular contact with pupils and shall properly advise them of overt symptoms of communicable diseases.

Students with Infectious Diseases

The Superintendent or Health Services designee shall exclude students only in accordance with law, Board policy, and administrative regulation. Because bloodborne pathogens such as hepatitis B virus, hepatitis C virus, and human immunodeficiency virus (HIV) are not casually transmitted, the presence of infectious conditions of this type is not, by itself, sufficient reason to exclude students from attending school.

Parents/guardians are encouraged to inform the Superintendent or designee if their child has an infectious disease so that school staff may work cooperatively with the student's parents/guardians to minimize the child's exposure to other diseases in the school setting. The Superintendent or designee shall ensure that student confidentiality rights are strictly observed in accordance with law.

#### EVALUATING STUDENTS WHO ARE INFECTED WITH HIV

HIV is not spread by casual, everyday contact. Students who are infected with HIV shall attend the school and classroom to which they would be assigned if they were not infected. They are entitled to all rights, privileges, and services accorded to other students. Decisions about any changes in the education program of a student who is infected with HIV shall be made on a case-by-case basis, relying on the best available scientific evidence and medical advice.

A program of on-going education about HIV for students shall be conducted to ensure that all are informed in a consistent manner about the nature of HIV infection, including how it is and is not transmitted and how to prevent its spread.

#### CONFIDENTIALITY

The people who shall know the identity of a student who is infected with HIV shall treat all information as highly confidential. No information shall be divulged, directly or indirectly, to any other individuals or groups. All related medical information and written documentation of discussions, telephone conversations, proceedings, and meetings shall be kept by the superintendent/designee in a locked file. Access to this file will be granted only to those persons who have the written consent of the infected student's parent or guardian. To further protect confidentiality, names will not be used in documents except when this is essential. Any document containing the name, or any other information that would reveal the identity of the infected person, will not be shared with any person, not even for the purposes of word processing or reproduction.

#### **REFERENCE**

Legal Reference:  
EDUCATION CODE

48210-48216 Persons excluded  
49073-49079 Privacy of pupil records  
49403 Cooperation in control of communicable disease and immunization of pupils  
49405 Smallpox control  
49406 Examination for tuberculosis (employees)  
49408 Information of use in emergencies  
49602 Confidentiality of student information  
51202 Instruction in personal and public health and safety  
 CALIFORNIA CONSTITUTION  
 Article 1, Section 1 Right to Privacy  
 CIVIL CODE  
56-56.37 Confidentiality of Medical Information Act  
1798-1798.76 Information Practices Act  
 HEALTH AND SAFETY CODE  
120230 Exclusion for communicable disease  
120325-120380 Immunization against communicable diseases  
120875-120895 AIDS information  
120975-121022 Mandated blood testing and confidentiality to protect public health  
121475-121520 Tuberculosis tests for pupils  
 CODE OF REGULATIONS, TITLE 8  
5193 California bloodborne pathogens standard  
 CODE OF REGULATIONS, TITLE 17  
2500-2511 Communicable disease reporting requirements  
 UNITED STATES CODE, TITLE 20  
1232g Family Educational and Privacy Rights Act  
1400-1482 Individuals with Disabilities Education Act  
 UNITED STATES CODE, TITLE 29  
794 Section 504 of the Rehabilitation Act of 1973  
 CODE OF FEDERAL REGULATIONS, TITLE 45  
164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)  
 COURT DECISIONS  
 Thomas v. Atascadero Unified School District, (1987) 662 F.Supp. 376

**MANAGEMENT RESOURCES**

CSBA PUBLICATIONS

Saving Lives: AIDS Issues for California Schools 1994, rev. 2006  
 Avian Influenza, Governance and Policy Services Fact Sheet, April 2006

WEB SITES

CSBA: <http://www.csba.org>  
 California Department of Education: <http://www.cde.ca.gov>  
 California Department of Health Services: <http://www.dhs.ca.gov>  
 Centers for Disease Control and Prevention: <http://www.cdc.gov>  
 Contra Costa County Office of Education, Pandemic Flu Resources: <http://www.cccoe.k12.ca.us/about/flu/resources> flu action kit  
 U.S. Government Pandemic Flu Information: <http://www.pandemicflu.gov>

<b><u>ADOPTED</u></b>	<b><u>REVISED</u></b>	<b><u>CSBA DATE</u></b>
May 29, 1990	xxxxxxxx	July 2006



TO: BOARD OF EDUCATION

ACTION/MAJOR

09/06/07

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU

RE: REVISE POLICY 6146.11 - ALTERNATIVE CREDITS TOWARD  
GRADUATION

RECOMMENDATION NO. A.24

It is recommended the Board of Education revise Board Policy 6146.11 - Alternative Credits toward Graduation. These revisions are recommended by CSBA.

COMMENT: This item was brought to the board on August 23, 2007, as *Discussion Item No. D.07*. At the board's request on August 23<sup>rd</sup>, an amendment has been made to the language in #9 relating to credits earned for foreign language (in bold, underlined font). The new section addressing online courses has been removed from this policy and will come back for discussion as a new policy.

Attachment:

- Board Policy 6146.11 - Alternative Credits toward Graduation

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

New text in underline  
Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
6146.11	Instruction	Alternative Credits Toward Graduation

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Curriculum	X		

#### DETAIL

In order to meet individual student needs and encourage all students to complete their high school education, the Board of Education desires to provide flexibility in the completion of prescribed courses in accordance with law. The Board shall actively involve parents/guardians, administrators, teachers, and students in helping the district develop alternative means for students to complete the prescribed course of study required for graduation. As an alternative to completing the course requirements for high school graduation and with prior approval by the principal or designee, students may fulfill one or more of the course requirements through the following:

1. Practical demonstration of skills and competencies
2. Supervised work experience or other outside school experience up to 40 semester periods in accordance with Education Code 51760.3 and 5 CCR 1635, ~~or other outside school experience~~
3. Career technical education, Vocational education and/or Regional Occupational Program (ROP) classes offered through our high schools district.
4. Courses offered by regional occupational centers or programs (ROP)
5. Interdisciplinary Study
6. Independent study
7. Credit earned at a postsecondary institution (Pursuant to 5 CCR 1630)
8. Private instruction in accordance with ~~(Pursuant to 5 CCR 1631)~~
9. Credit for private school foreign language instruction in accordance with **Education Codes 51243, 51244, and 51245** and 5 CCR 1362)
10. Military service and training in accordance with 5 CCR 1634
11. Correspondence instruction from a California university or college accredited for teacher training in accordance with 5 CCR 1633 ~~(Pursuant to EC 51740)~~
12. To complete drivers education and training, a program approved by the Department of Motor Vehicles that offers drivers education and behind-the-wheel instruction through a driving school or licensed independent driving instructor in accordance with Vehicle Code 12814.6

13. For credit toward the district's physical education requirement, participation in district interscholastic athletic programs carried on wholly or partially after regular school hours when such participation entails a comparable amount of time and physical activity

The district shall accept for credit any coursework satisfactorily completed by students while detained in a juvenile court school or county or state-operated institution. District students who successfully complete district graduation requirements while so detained shall receive a diploma from the school they last attended. (Education Code 48645.5)

~~Students may receive physical education credit for participation in district interscholastic athletic programs carried on wholly or partially after regular school hours when such participation entails a comparable amount of time and physical activity.~~

~~Students using interscholastic athletics participation to fulfill physical education requirements may be graded on this participation, provided that a teacher credentialed to teach physical education supervises this participation and assigns the grade. (Reference BP 6145 Extracurricular and Cocurricular Activities)~~

~~The Superintendent or designee shall determine whether a student has satisfactorily met course requirements through any of the above alternative means.~~

A. Concurrent/Dual Enrollment

Concurrent/Dual enrollment means enrollment in any non-SMMUSD course during the school year or during the summer by a regularly enrolled SMMUSD student. Concurrent/Dual enrollment is an alternative means by which students may obtain credit toward graduation while being simultaneously enrolled in both the school district and another approved educational program. Students must obtain signed pre-approval for any concurrent/dual enrollment course or program from the school principal or designee.

Concurrent/Dual enrollment may be approved for "make-up", "acceleration", and/or "enrichment" purposes.

Courses eligible for concurrent/dual enrollment include:

1. Any course offered by Santa Monica High School, Malibu High School, Olympic High School or the SMMUSD Adult School, either during the school year or during the summer.
2. Courses offered by any community college, public or private college/university
3. Courses offered by the UC Extension Program

Students who demonstrate that the courses they want to take are not available at their high school, may, with the pre-approval of the principal, take courses at accredited high schools other than the schools mentioned above.

~~Nothing in this policy is construed to permit web-based or on-line courses either as alternative credits toward graduation or as a course eligible for concurrent enrollment for "make-ups", "acceleration" and/or "enrichment."~~

**Legal Reference:**

EDUCATION CODE 35160 Authority of governing boards 35160.1 Broad authority of school districts 48645.5 Course credit, juvenile court schools 48800-48802 Attendance at community college; advanced education 51220 Areas of study; grades 7-12 51225.3 Requirements for graduation 51240-51246 Exemptions from requirements 51740-51741 Authority to provide instruction by correspondence  
CODE OF REGULATIONS, TITLE 5  
1600-1635 Alternative credit

**Management Resources:**

SMMUSD BOARD POLICY  
BP6145 Extracurricular and Co-curricular Activities  
CDE PROGRAM ADVISORIES  
0418.89 Physical Education, April 18, 1989  
0615.89 Granting credit for passing GED, SPB:88/89-11  
WEB SITES  
CDE: <http://www.cde.ca.gov>

**BOARD GOAL**

A. Quality Instruction for All

BOARD ADOPTED: \_\_\_\_\_ CSBA UPDATED: March, 2000

The above BP 6146.11 Alternative Credits Toward Graduation was amended and approved by the board, as shown, at its May 16, 2002, board meeting.

TO: BOARD OF EDUCATION  
FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU  
RE: NEW POLICY 6171 - TITLE I PROGRAMS

ACTION/MAJOR  
09/06/07

RECOMMENDATION NO. A.25

It is recommended the Board of Education revise Board Policy 6171 - Title I Programs.

COMMENT: This item was brought to the board on August 23, 2007, as *Discussion Item No. D.08*.

Attachment:

- Board Policy 6171 - Title I Programs

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

THIS IS A **NEW POLICY**

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
<u>6171</u>	<u>Instruction</u>	<u>Title I Programs</u>		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
<u>Students</u>	<u>X</u>			

**DETAIL**

In order to improve the academic achievement of students from economically disadvantaged families, the district shall use federal Title I funds to provide supplementary services that reinforce the core curriculum and assist students in attaining proficiency on state academic standards and assessments.

The Superintendent or designee shall provide technical assistance and support to any school participating in the Title I program, including consultation in the development and implementation of school plans and activities. (20 USC 6312)

The district and each school receiving Title I funds shall develop a written parent involvement policy in accordance with 20 USC 6318.

Local Educational Agency Plan

The Superintendent or designee shall consult with teachers, principals, administrators, other appropriate school personnel, and parents/guardians of participating students in the development, periodic review, and, as necessary, the revision of a local educational agency (LEA) plan. The plan and any revisions shall be submitted to the Governing Board for approval. (20 USC 6312)

The plan shall address the components specified in 20 USC 6312, which describe the assessments, strategies, and services the district will use to help low-achieving students meet challenging academic standards.

The initial plan shall be submitted to the California Department of Education (CDE) and approved by the State Board of Education. Subsequent revisions of the plan shall be kept on file in the district.

Comparability of Services

State and local funds used in schools receiving Title I funds shall provide services that, taken as a whole, are at least

comparable to services in schools that are not receiving Title I funds or, if all district schools are receiving Title I funds, that are substantially comparable in each school. Comparability may be determined on a school-by-school basis or by grade span. (20 USC 6321)

To demonstrate comparability of services among district schools:

1. The Board shall adopt and implement a districtwide salary schedule.
2. The ratio of students to teachers, administrators, and other staff at each Title I school shall not exceed 110 percent of the average ratio across non-Title I schools.
3. Salary expenditures at each Title I school shall be no less than 90 percent of the average salary expenditure across non-Title I schools.
4. All district schools shall be provided with the same level of base funding per student for curriculum and instructional materials.
5. The Superintendent or designee shall maintain records of the quantity and quality of instructional materials and equipment at each school.

In determining comparability, the district shall not include staff salary differentials for years of employment. The district also may exclude unpredictable changes in student enrollment or personnel assignments that occur after the beginning of the school year, state and local funds expended for language instruction educational programs, state and local funds expended for the excess costs of providing services to disabled students, and supplemental state or local funds expended in any school attendance area or school for programs that specifically meet the intent and purposes of Title I. (20 USC 6321)

At the beginning of each school year, the Superintendent or designee shall measure comparability in accordance with the above criteria and maintain records documenting the district's compliance. If any instances of noncomparability are identified, the Superintendent or designee shall promptly implement adjustments as needed to ensure comparability.

#### Program Evaluation

The Board shall use state assessment results and other available measures or indicators to annually determine whether each participating school is making adequate yearly progress toward ensuring that all students meet the state's proficient level of achievement on state assessments. (20 USC 6316)

#### Legal Reference:

EDUCATION CODE

11503 Parent involvement programs in Title I schools

52055.57 Districts identified or at risk of identification for

program improvement  
 54020-54028 Economic Impact Aid  
 54420-54425 State Compensatory Education  
 64001 Single plan for student achievement, consolidated application  
 programs  
 UNITED STATES CODE, TITLE 20  
 6301 Program purpose  
 6311-6322 Improving basic programs for disadvantaged students,  
 including:  
 6312 Local educational agency plan  
 6313 Eligibility of schools and school attendance areas; funding  
 allocation  
 6314 Title I schoolwide programs  
 6315 Targeted assistance schools  
 6316 School improvement  
 6318 Parent involvement  
 6320 Participation of private school students  
 6321 Comparability of services  
 7881 Participation of private school students  
 CODE OF FEDERAL REGULATIONS, TITLE 34  
 200.1-200.79 Improving basic programs for disadvantaged students

Management Resources:

CSBA PUBLICATIONS

Parent Involvement: Development of Effective and Legally Compliant  
 Policies, Governance and Policy Services Policy Briefs, August 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

LEA Plan, rev. May 17, 2006

Provisions for Private School Students, Teachers, and Other Education  
 Personnel in the No Child Left Behind Act of 2001, rev. November 1,  
 2005

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Title I Fiscal Issues, May 26, 2006

Designing Schoolwide Programs, March 22, 2006

Supplemental Educational Services, June 13, 2005

The Impact of the New Title I Requirements on Charter Schools, July  
 2004

Parental Involvement: Title I, Part A, April 23, 2004

Serving Preschool Children Under Title I, March 4, 2004

Title I Services to Eligible Private School Students, October 17, 2003

Local Educational Agency Identification and Selection of School  
 Attendance Areas and Schools and Allocation of Title I Funds to Those  
 Areas and Schools, August 2003

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education:

<http://www.cde.ca.gov/iasa/titleone>

No Child Left Behind: <http://www.ed.gov/nclb>

U.S. Department of Education: <http://www.ed.gov>

**ADOPTED**

XXXXXXXXXX

**REVISED**

**CSBA DATE**

August 2006



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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

09/06/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON /  
VIRGINIA I. HYATT / J.W.BERRIMAN

7:00pm

RE: PRIORITIZATION OF FACILITIES MASTER PLAN PROJECTS FOR  
MEASURE "BB" - LINCOLN AND JOHN ADAMS MIDDLE SCHOOLS  
AND FRANKLIN, GRANT, WILL ROGERS, AND ROOSEVELT  
ELEMENTARY SCHOOLS

DISCUSSION ITEM NO. D.01

Incorporated within the district's Facility Master Plan (FMP) are defined projects based on current and future facility and curriculum requirements relating to the Measure "BB" bond. The purpose of the bond is "to enable the District to enhance the educational opportunities of all the students in the District and to achieve one of the Board's primary goals of providing comparable schools for all students throughout the District." During the development of the FMP, it was apparent that in order to achieve these goals, the need was to focus on technology, fire/life/safety, and sustainability.

A detailed Project Analysis identifying the priorities of the Facilities Master Plan projects will be made available at the board meeting for John Adams and Lincoln Middle Schools and Will Rogers, Grant, Roosevelt, and Franklin Elementary Schools. Due to time constraints, the scope of the remaining projects will be brought to the Board of Education at each board meeting until all sites have been reviewed. Santa Monica and Malibu High Schools were brought before the Board of Education during the 08/23/07 board meeting.

The detailed project priority lists will be communicated with the individual schools sites and neighborhoods at PTSA meetings, site governance meetings, and Back-to-School night.

**John Adams Middle School**

1. Demolish 80's wing and construct new two-story Science wing
2. Relocate administrative offices to renovated rooms 16 - 18 and renovate old administrative offices into 3 classrooms
3. Construct new commons with shade structures

**\$12 million**

**Lincoln Middle School**

1. Demolish West wing including Music rooms and Art rooms; and construct new two-story West wing including a new Library with community access
2. Construct new all-weather track and synthetic turf athletic field

**\$16 million**

**Franklin Elementary**

1. Remove relocatables along west alley and construct new two-story classroom building including expanded library

**\$7 million**

**Grant Elementary**

1. Remove relocatables along west alley and construct new two-story classroom building

**\$4.5 million**

**Rogers Elementary**

1. Construct new pre-school (2) and Kindergarten (4) classrooms and associated playground areas
2. Construct new amphitheater/outdoor classroom

**\$4.2 million**

**Roosevelt Elementary**

1. Construct new two-story classroom building in place of one-story building on 9<sup>th</sup> Street
2. Remove 9 relocatables and reconstruct main playground area

**\$8 million**

*(Continued on next page)*

Measure "BB" Recommended Project by School Site - SMMUSD - June 2007 Draft

Key Recommendations	Priority (H,M,L)	FMP PRIORITIES:																				
			1. Fire and Life Safety	2. ADA, Traffic, Drop Off Safety	3. Athletic Facility Safety + Health	2. Small Learning Community	3. Relieve Overcrowding	4. Enrollment Changes	5. Meet District Standards	6. Provide Swing Space for Mod.	7. (U) Secondary Science Labs	8. (U) Library/Media Centers	9. Art/Music Special Facilities	10. Athletic/Recreation Facilities	11. Integrate Technology	12. Differential Instruction	12 Integrate Special Education	13. Program Improvement	14. Redefine Campus Image	15. Joint Use Possibility	16. Pre-K, After school, Family	17. Sustainability
			SAFETY	SPACE NEEDS				SECONDARY			CURRICULUM			COMMUNITY		COST						
<b>JOHN ADAMS MIDDLE SCHOOL</b>																						
1. Demo 80's wing and construct new two story Science wing										X	X				X							X
2. Relocate administrative offices to renovated rooms 16-18 and renovate old administrative offices into 3 classrooms			X	X																		
3. Construct new commons with shade structures.						X				X							X					X
<b>LINCOLN MIDDLE SCHOOL</b>																						
1. Demolish West wing incl. Music and Art rooms; construct new two-story West wing incl new Library with community access.			X			X	X			X		X	X		X		X		X		X	X
2. Construct new all-weather track and synthetic turf athletic field.					X								X					X			X	X
<b>FRANKLIN ELEMENTARY</b>																						
1. Remove relocatable along west alley and construct new two-story classroom building including expanded library.			X			X	X	X	X	X					X	X		X	X		X	X
<b>GRANT ELEMENTARY</b>																						
1. Remove relocatables along west alley and construct new two-story classroom building			X							X												X
<b>WILL ROGERS ELEMENTARY</b>																						
1. Construct 2 new pre-K and 4 new Kindergarten classrooms with play areas.			X													X				X		
2. Construct new amphitheater/outdoor classroom.																	X	X			X	
<b>ROOSEVELT ELEMENTARY</b>																						
1. Replace 1-story classroom building with 2-story on 9th Street			X				X			X				X								X
2. Remove 9 relocatables; reconfigure main playground			X				X			X				X								X

TO: BOARD OF EDUCATION

DISCUSSION

09/06/07

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: 2006 STUDENT ACHIEVEMENT DATA

DISCUSSION ITEM NO. D.02

The California Standards Tests (CSTs) measure student achievement in grade level standards. They are administered to all students in grades 2 - 11. The California High School Exit Exam (CAHSEE) is given to all 10<sup>th</sup> grade students. Students must pass both the mathematics and language arts portions of this exam in order to graduate from high school. Students who do not achieve a passing score in 10<sup>th</sup> grade may continue to take the test throughout 11<sup>th</sup> and 12<sup>th</sup> grade.

Both the CSTs and CAHSEE results are used to determine the district's Academic Performance Index (API), the state's accountability piece for student achievement.

In addition, the percentage of students who are proficient on these exams is used to determine the district's Adequate Yearly Progress toward Annual Measurable Objectives (AMOs), as part of the federal accountability requirements legislated through the No Child Left Behind Act.

Achievement data from these standardized measures, as well as district formative assessments are used to help schools and central office identify program needs, prioritize professional development, and to develop data-driven school improvement plans.

Multi-year trends in districtwide student achievement on CSTs, CHASEE, API, and AYP will be reviewed.

TO: BOARD OF EDUCATION

DISCUSSION

09/06/07

FROM: DIANNE TALARICO/STEPHEN R. HODGSON

RE: REPORT ON DEVELOPER FEES PURSUANT TO SB 1693 AND  
GOVERNMENT CODE SECTIONS 66001 AND 66006

DISCUSSION ITEM NO. D.03

Background

Senate Bill 1693 amended Government Code Sections 66001 and §66006 to require more detailed reporting requirements for developer fees. Under these requirements, school districts must account for funds collected, whether committed or uncommitted, and are required to review this information at a regularly scheduled public meeting not less than 15 days after the information is made available for public review.

The attached report provides information on developer fees and interest income collected and expended during 2006-07. Summarized information for fiscal years 2002-03 through 2006-07 is also included.

The fees and interest generated by developer fees are used to provide, renovate, and modernize school facilities so that they can accommodate changes in student population and address facilities needs associated with changes to the instructional program such as class size reduction in grades K-3 and grade 9, etc. These fees have been justified, and a reasonable relationship established between the fees and the purpose for which they are allocated, in the district's 2006 Developer Fee Study (April 2006). This justification study is scheduled for its next revision in April 2008. Developer fees, General Obligation Bond, and State Bond funds are the primary funding sources used to address the school facility needs of the district.

During 2006-07, no refunds were made pursuant to subdivision (e) of Section 66001 and no allocations were made pursuant to subdivision (f) of Section 66001.

Outline of Reporting Requirements

Section 66006(b)(1) of the Government Code states that for each separate account established for Reportable Fees (Developer Fees), the local educational agency shall, within one hundred and eighty (180) days after the last day of the fiscal year, make available to the public the following information:

- (1) A brief description of the type of fees collected.
- (2) The amount of the fees collected and interest earned.

- (3) The beginning and ending balance of the account.
- (4) An identification of each project on which fees were expended.
- (5) An identification of an approximate date by which the construction of a project will commence.
- (6) As applicable, a description of each interfund transfer or loan made from the account, including the Project on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account will receive on the loan.
- (7) As applicable, the amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001; and

Section 66001(d) of the Government Code also requires that the District make the following findings with respect to that portion of the account remaining unexpended, whether committed or uncommitted, at the time it makes the foregoing information available to the public:

- (1) Identification of the purpose to which the fees are to be allocated.
- (2) Demonstration of a reasonable relationship between the Reportable Fees and the purpose for which they are charged.
- (3) Identification of all sources and amounts of funding anticipated to complete financing of the Projects of the District.
- (4) Designation of the approximate dates on which the funding, referred to in paragraph (3), is expected to be deposited into the appropriate account.

Attachment A to this report constitutes the District's report of Developer Fees pursuant to SB 1693 and Government Code Sections 66001 and 66006.

## SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

**REPORT OF SCHOOL FACILITY FEES INCLUDING ALTERNATIVE SCHOOL FACILITY FEES ("REPORTABLE FEES") REPORT FOR FISCAL YEAR 2006-07 IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 66006 AND 66001**

Government Code Sections 66006 and 66001 provide that the District shall make available to the public certain information and adopt described findings relative to statutory school facility fees adopted pursuant to Education Code Section 17620 and Government Code Sections 65995, 65995.5, 65995.6 and 65995.7 ("Level 1 Fees", "Level 2 Fees" and "Level 3 Fees," collectively, "Statutory School Facility Fees" and as to Level 2 and Level 3 Fees, "Alternative School Facility Fees"). The foregoing for this purpose is also referred to as reportable fees ("Reportable Fees"). The described information and findings relate to Reportable Fees received, expended or to be expended in connection with school facilities ("School facilities") for the District to accommodate additional students from new development if funded or partially funded with Reportable Fees. The Reportable Fees do not include letters of credit, bonds, or other instruments to secure payment of Reportable Fees at a future date. The Reportable Fees have not been levied, collected, or imposed for general revenue purposes.

The following is the information and proposed findings the District proposes to review and adopt in accordance with Government Code Sections 66006 and 66001.

I. INFORMATION MADE AVAILABLE PURSUANT TO GOVERNMENT CODE SECTION 66006 FOR FISCAL YEAR 2006-07:

In accordance with Government Code Section 66006(b)(1) and (2), the District provides the following information for fiscal year 2006-07:

A. DESCRIPTION OF THE TYPE OF REPORTABLE FEES IN THE ACCOUNT OR SUB-ACCOUNT(S) OF THE DISTRICT:

The Reportable Fees consist of Statutory School Facility Fees including Alternative School Facility Fees.

B. AMOUNT OF THE REPORTABLE FEES:

The Reportable Fee amounts for fiscal year 2006-07 are set forth in the Schedule "A". These fee amounts were approved by the Board of Education on June 15, 2006. Developer Fees amounts only partially mitigate the impact to the District caused by residential or other development.



C. BEGINNING AND ENDING BALANCE OF ACCOUNT AND SUB-ACCOUNT(S) :

	<b>Reportable Fees</b>
Beginning Balance (7-1-06)	\$2,131,140
Ending Balance (6-30-07)	\$4,023,701

\* Currently designated for various Measure BB and Capital Facility and Improvement Fund projects.

D. AMOUNT OF THE REPORTABLE FEES COLLECTED AND INTEREST EARNED:

<b>Amount of Reportable Fees Collected Per Account or Sub-Account(s)</b>	<b>Amount of Interest Earned Per Account or Sub-Account(s)</b>
Residential      \$1,661,341.47	\$139,138.42
Commercial      \$93,293.34	\$7,787.05
TOTAL              \$1,754,634.81	\$146,925.47

E. IDENTIFICATION OF EACH PROJECT DURING 2005-06 ON WHICH DEVELOPER FEES WERE EXPENDED

The only expenditures from the Developer Fee Fund during 2006-07 (\$9,000) were for professional appraisal services and for a Developer Fee Study.

F. IDENTIFICATION OF AN APPROXIMATE DATE BY WHICH VARIOUS CONSTRUCTION PROJECTS OF THE DISTRICT WILL COMMENCE

The District has determined that for fiscal year 2006-07, Reportable Fees and other sources of funding were not sufficient to complete the financing of all currently identified school facility (renovation, modernization and new construction) projects.

G. DESCRIPTION OF EACH INTERFUND TRANSFER OR LOAN MADE FROM THE ACCOUNT OR SUB-ACCOUNT(S), INCLUDING PROJECT(S) OF THE DISTRICT ON WHICH THE TRANSFERRED OR LOANED REPORTABLE FEES WILL BE EXPENDED, AND, IN THE CASE OF AN INTERFUND LOAN, THE DATE ON WHICH THE LOAN WILL BE REPAYED, AND THE RATE OF INTEREST THAT THE ACCOUNT OR SUB-ACCOUNT(S) WILL RECEIVE ON THE LOAN:

<b>Description of Interfund Transfer or Loan</b>	<b>Funds to Which Reportable Fees Are Loaned</b>	<b>Amount</b>	<b>Date Loan Repaid</b>	<b>Rate of Interest</b>
N/A	N/A	N/A	N/A	N/A

H. THE AMOUNT OF REFUNDS MADE OR REVENUES ALLOCATED FOR OTHER PURPOSES IF THE ADMINISTRATIVE COSTS OF REFUNDING UNEXPENDED REVENUES EXCEED THE AMOUNT TO BE REFUNDED:

None.

II. PROPOSED FIVE (5) YEAR FINDINGS WITH RESPECT TO THAT PORTION OF THE ACCOUNT OR SUB-ACCOUNT(S) REMAINING UNEXPENDED, WHETHER COMMITTED OR UNCOMMITTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 66001:

A. IDENTIFICATION OF THE PURPOSE TO WHICH THE REPORTABLE FEES ARE TO BE EXPENDED:

The purpose of Developer Fees imposed and collected on new residential, commercial and industrial development within the District is to fund additional school facilities required to serve the students of the District generated by its new development within the District. Specifically, the Reportable Fees will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities to add additional classrooms and technology, as well as acquiring and installing additional modular classrooms.

B. DEMONSTRATION OF A REASONABLE RELATIONSHIP BETWEEN THE REPORTABLE FEES AND THE PURPOSES FOR WHICH THEY ARE CHARGED:

There is a proportional/reasonable relationship between the new development upon which the Developer Fees are charged and the need for additional school facilities by reason of the fact that additional students will be generated by additional development within the District and the District does not have student capacity in the existing school facilities to accommodate these new students.

Special Note: The District's Developer Fee Study (Revised in March 2006) provides the justification documentation for the assessment of fees (Developer Fees) on new residential and commercial/industrial construction. This document is available for inspection in the Business Services Office of the Administration Center and is scheduled to be revised in 2008.

C. DEVELOPER FEE COLLECTIONS AND EXPENDITURES FOR FISCAL YEARS 2002-03 THROUGH 2006-07

In accordance with Government Code Section 66006(b)(2), information, including the proposed five (5) year findings presented in Schedule B, was made available to the public at least fifteen (15) days prior to consideration of the Reportable Fees Report. The Board of Education will be asked to formally consider (certify) such annual information and

proposed five (5) year findings at its meeting on September 27, 2007.

D. IDENTIFICATION OF ESTIMATED FUNDING SOURCES AND AMOUNTS ANTICIPATED TO COMPLETE VARIOUS PROJECTS IDENTIFIED IN THE DISTRICT'S MEASURE BB AND OTHER FACILITY RELATED REPORTS:

Source of Funding	Amount of Funding Received/Anticipated to be Received to Complete Financing of School Facilities
1. State School Building Program (Received to date)	N/A
2. Community Facilities Districts	N/A
3. General Obligation Bond Proceeds (Measure BB only)	\$268,000,000
4. Redevelopment Pass-Through Funding (received 2006-07)	\$983,142
5. Statutory School Facility Fees (Developer Fees)	\$4,023,701****
6. Mitigation Payments	N/A
7. Certificates of Participation	N/A
8. SB-201 Fees (Government Code Section 65970 <i>et seq.</i> )	N/A
9. Total Funding (Lines 1 - 8 except Line 4)	\$272,023,701
10. Total Costs of All Projects (est.) (Facility Master Plan - June 2007)	\$1,000,000,000 (est.)*****
11. Minus Total of All Funding Sources (Enter from Line 9 above)	\$272,023,701
12. Unfunded Balance (Line 11, minus Line 12)	\$727,976,299*****

\* Reflects State School Construction Bond funding received to date for various Measure BB projects.

\*\* Reflects Bond Series A and future Measure BB series.

\*\*\* Reflects tax increment funds received to during 2006-07, which were designated for repayment obligations in conjunction with outstanding Certificates of Participation.

\*\*\*\* Developer Fee Fund balance as of June 30, 2007, designated for various capital facility projects.

\*\*\*\*\* Includes Measure BB and potential future local and state bond funds.

\*\*\*\*\* The "Unfunded Balance" is only in relation to the funding sources listed on lines 1 to 8 (except line 4) and does not reflect projected Measure BB interest earnings and future funding from the District's Capital Project, Deferred Maintenance and Developer Fee Funds, or future bond issues.

E. DESIGNATION OF THE APPROXIMATE DATE ON WHICH THE FUNDING REFERRED TO IN SECTION D ABOVE IS EXPECTED TO BE DEPOSITED IN THE APPROPRIATE ACCOUNT OR SUB-ACCOUNT(S).

<b>Sources</b>	<b>Approximate Date Expected to Be Deposited</b>
State School Building Program	<u>N/A</u>
Community Facilities Districts	<u>N/A</u>
General Obligation Bond Proceeds	<u>CURRENTLY ON DEPOSIT</u>
Redevelopment Pass-Through Agreements	<u>CURRENTLY ON DEPOSIT</u>
Statutory School Facility Fees	<u>CURRENTLY ON DEPOSIT</u>
Mitigation Payments	<u>N/A</u>
Certificates of Participation	<u>N/A</u>
S.B. No. 201 Fees (Government Code Section 65970 et seq.)	<u>N/A</u>

SCHEDULE A

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

STATUTORY SCHOOL FACILITY FEES  
INCLUDING ALTERNATIVE SCHOOL FACILITY FEE AMOUNTS  
2006-07

Residential:

Level 1	\$ <u>2.63</u> per square foot
Level 2	N/A per square foot
Level 3	<u>N/A</u> per square foot

Commercial/Industrial:           \$ 0.42 per square foot

Note: On August 14, 2006, the Level 1 Residential Fee was increased to \$2.63 per square foot and the Commercial/Industrial Fee to \$.42 per square foot. The State Allocation Board will consider an increase in the statutory Level 1 fees in January 2008.

**SCHEDULE B**

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

**DEVELOPER FEE COLLECTIONS AND EXPENDITURES FOR FISCAL YEARS  
2002-03 TO 2006-07 FUND 25 IN SACS**

<b>Year</b>	<b>Fees Collected/ Interest/Other Income</b>	<b>Expenditures</b>
2002-03	\$1,124,418.95	\$467,923.08
2003-04	\$1,310,043.05	\$2,945.00
2004-05	\$1,258,485.08	\$2,780,711.09
2005-06	\$1,112,295.79	\$0
2006-07	\$1,901,560.00	\$9,000.00

Note: The information in Schedule C above reflects only annual income and expenditures. It does not reflect the net beginning or ending balance of Fund 25 (SACS).

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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

09/06/07

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**YOUR PREGNANCY AND NEWBORN JOURNEY**, written by Jeanne Warren Lindsay and Jean Brunelli PHN, Adoption requested by Judy Abdo from Samohi.



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## **ATTACHMENTS**