

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**August 23, 2007**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, August 23, 2007**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

**The public meeting will begin at 5:30 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION:**

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act:
  - DN-1102-06/07                      DN-1009-07/08
  - DN-1002-07/08                      DN-1017-07/08
  - DN-1004-07/08                      DN-1018-07/08
- Conference with Superintendent regarding 2007-2008 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act.
- Superintendent's performance evaluation and 2006-07 Performance Targets pursuant to GC §54954.5 as cited in the Brown Act.
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957 as cited in the Brown Act (3 cases).

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS**

- Education Services Staff for SMART Board Academy & New Teacher Orientation

**V. APPROVAL OF THE AGENDA**

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting AGENDA: August 23, 2007

**VI. APPROVAL OF MINUTES**

A.01 Approval of Minutes.....1  
August 9, 2007

**VII. CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

**Curriculum and Instruction**

A.02 Approval of Independent Contractors.....2  
A.03 Overnight Field Trips: 2007-2008 .....3  
A.04 Student Teaching Agreement – California State University, Los Angeles .....4  
A.05 Approval of Special Education Contracts – 2007-2008 ..... 5-7

**Business and Fiscal**

A.06 Award of Purchase Orders – 2007-2008..... 8-8d  
A.07 Increase of Contract (Legal Fees) for Goodwin Proctor LLP.....9

**Personnel**

A.08 Certificated Personnel – Elections, Separations ..... 10-18  
A.09 Special Service Employees.....19  
A.10 Classified Personnel – Merit..... 20-24  
A.11 Classified Personnel – Non-Merit.....25

**VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.

**IX. COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

- A. Student Board Member Reports**
- B. SMMCTA Update – Mr. Harry Keiley**
- C. S.E.I.U. Update – Ms. Keryl Cartee**
- D. PTA Council President Report – Rebecca Kennerly**
- E. Financial Oversight Committee**
- F. Measure “BB” Advisory Committee**

**X. SUPERINTENDENT’S REPORT**

- Back to School Message

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI. MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.12	Establish Small Schools Task Force .....	26-27
A.13	Assignment of Board of Education Liaison to District Advisory Committee .....	28
A.14	Administrative Appointment .....	29
A.15	Appoint Additional Members to the Parcel Tax Renewal Feasibility Committee.....	30
A.16	New Policy 6020 – Parent Involvement .....	31-36
A.17	Delete Policy 1241 – Parent Involvement .....	37

**XII. DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.01	Prioritization of Facilities Master Plan Projects for Measure “BB” – SAMOHI and Malibu HS .....	38-39
D.02	Review Policy 1330 – Use of Facilities and Barnum Hall Facilities Use Agreement.....	40-43n
D.03	New Policy 4258 – Employee Security .....	44-48
D.04	New Policy 5141 – Health Care and Emergencies .....	49-51
D.05	Delete Policies 5141.11, 5141.12, 5141.13, 5141.23 .....	52-56
D.06	Revise Policies 5141.21, 5141.22 .....	57-62
D.07	Revise Policy 6146.11 – Alternative Credits toward Graduation.....	63-67
D.08	New Policy 6171 – Title I Programs.....	68-71

**XIII. INFORMATIONAL ITEMS**

5:30 pm

I.01	Presentation by Financial Advisor of Proposed Structure of \$60 Million Series “A” Measure “BB” Bond.....	72
I.02	Detail of Staffing Forecast for Three-Month Preliminary Contract for Program Management Services – Parsons 3D/I .....	73-73c
I.03	Supplemental Textbooks.....	74

**XIV. BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIX. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX. ADJOURNMENT**

This meeting will adjourn to the next regularly scheduled meeting to be held on **Thursday, September 6, 2007, at 5:30 p.m.** at the **District Administrative Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA.**

**Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

**SMMUSD Board of Education Meeting Schedule 2007-2008**

**Public Meetings begin at 5:30pm**

July through December 2007					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July		7/12 DO	7/19* DO		*Special Meeting
August		8/9 DO		8/23 DO	
September	9/6 DO			9/27 DO	
October	10/4 M		10/18 SM		
November	11/1 M		11/15 SM	11/30 WHERE (5th Thurs)	Thanksgiving 11/22-23
December		12/13 DO		winter break	Usually one mtg. (Three wks in Dec. before winter break)
<b>December 24 – 31: Winter Break</b>					
January through June 2008					
<b>January 1 – 4: Winter Break</b>					
January	winter break		1/17 DO	1/31 WHERE (5th Thurs)	
February	2/7 M		2/21 SM		
March		3/13 DO	spring break	spring break	Stairway 3/6 & 3/7
<b>March 17 – 28: Spring Break</b>					
April	4/3 DO		4/17 SM		
May	5/1 M		5/15 SM	5/29 WHERE (5th Thurs)	
June	6/5 DO			6/26 DO	Last day of school 6/20

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA  
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District  
Board of Education  
August 23, 2007**

**I CALL TO ORDER**

A Roll Call

Kathy Wisnicki – President  
Oscar de la Torre – Vice-President

Jose Escarce  
Maria Leon-Vazquez  
Ralph Mechur  
Kelly Pye  
Barry Snell

Student Board Members

B Pledge of Allegiance

**II CLOSED SESSION**

TO: BOARD OF EDUCATION  
FROM: DIANNE TALARICO  
RE: APPROVAL OF MINUTES

ACTION  
08/23/07

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

August 09, 2007

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

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## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/23/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Early Advantage 8/31/07 Not to exceed: \$2500	Teacher training services in preparation for Kindergarten classroom teachers implementing new Spanish / Mandarin curriculum.	Ed Services	01-90250-0-11100-10000-5802-030-1300  Rotary Funds

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/23/07

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIRLD TRIP(S) 2007-2008

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2007-2008 school year. No child will be denied due to financial hardship.

<b>School Grade # students</b>	<b>Destination Dates of Trip</b>	<b>Principal/ Teacher</b>	<b>Cost Funding Source</b>	<b>Subject</b>	<b>Purpose Of Field Trip</b>
Samohi 9-12 100	Salzburg, Prague, Vienna – Austria & Czech Republic  3/16/08 to 3/27/08	Joni Swenson	\$2800 per student paid for by parents and fund raising	Music	To engage in a cultural exchange and perform at exceptional venues throughout this region.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/23/07

FROM: DIANNE TALARICO / MICHAEL MATTHEWS

RE: STUDENT TEACHING AGREEMENT - CALIFORNIA STATE  
UNIVERSITY, LOS ANGELES

RECOMMENDATION NO. A.04

It is recommended that the Board of Education enter into a Student Teaching Agreement between California State University, Los Angeles and the Santa Monica-Malibu Unified School District.

INSTITUTION: California State University, Los Angeles  
EFFECTIVE: July 1, 2007, through June 30, 2008  
PAYMENT: The University shall pay the District \$16.67 per quarter unit, not to exceed a total payment of \$1,667.00. The services to be provided by the District shall not exceed 100-quarter units.

COMMENT: The district participates with university teacher training institutions in providing classroom-teaching situations under the supervision of a master teacher.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/23/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2007-2008

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2007-2008 as follows:

NPS/NPA

2007-2008 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Stepping Stone - rate increase	7/28/02	Behavior Therapy	#13 - UC08040	\$ 3,320
Julia Hobbs Speech Pathology	12/26/98	Speech Therapy	#25 -	\$ 5,460
Can Do Kids	10/21/98	Physical Therapy	#26 -	\$ 5,130
Can Do Kids	3/29/98	Physical Therapy	#27 -	\$ 5,130
Kayne-Eras	9/1/90	NPS	#28 -	\$ 5,331

Amount Budgeted NPS/NPA 07/08	\$ 3,000,000
Prior Board Authorization as of 8/09/07	\$ 1,942,364
Balance	\$ 1,057,636
Positive Adjustment (See Below)	\$ 29,452
Total Amount for these Contracts	\$ 24,371
Balance	\$ 1,062,717

Adjustment					
Instructional Consultant Budget 01-65000-0-57500-11800-5825-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 200708 in the amount of \$ 29,452 as of 8/23/07					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Jennifer Keany & Associates	Behavior Therapy	#11 - UC08038	R	\$ 29,452	

Instructional Consultants  
 2006-2007 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Tejal Shah - D.O.B. correction	9/5/03	Physical Therapy	#19 - UC08061	\$ 0

Amount Budgeted Instructional Consultants 07/08	\$ 350,000
Prior Board Authorization as of 8/09/07	\$ 330,372
Balance	\$ 19,628
Positive Adjustment (See Below)	\$ 9,080
	\$
Total Amount for these Contracts	\$ 0
Balance	\$ 28,708

Adjustment					
Instructional Consultant Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 200708 in the amount of \$ 0 as of 8/23/07					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Larry Sulham	Physical Therapy	#23 - UC08071	E	\$ 720	
Steve Kofler	Physical Therapy	#38 - UC08086	R	\$ 8,360	

Non-Instructional Consultants  
 2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	6/19/90	Travel to NPS	#3	\$ 425

Amount Budgeted Non-Instructional Consultants 07/08	\$ 225,000
Prior Board Authorization as of 08/09/07	\$ 41,220
Balance	\$ 183,780
Total Amount for these Contracts	\$ 425
Balance	\$ 183,355

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Non-Instructional Consultants 07/08	\$ 180,000
Prior Board Authorization as of 8/09/07	<u>\$ 180,000</u>
Balance	\$ 0
 Total Amount for these Contracts	 <u>\$ 0</u>
Balance	\$ 0

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/23/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON /  
VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2007-2008

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from July 31, 2007, through August 15, 2007, for fiscal /08.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/23/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON

RE: INCREASE OF CONTRACT (LEGAL FEES) FOR GOODWIN PROCTER  
LLP

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve a contract for Goodwin Procter LLP for general legal services in a not-to-exceed amount of \$100,000.

Funding Information:

Currently Budgeted: Yes

Funding Source: Fund 01 - General Fund-Unrestricted

Account Number: 01-00000-0-00000-73000-5820-050-1500

Description: Other Genl. Admin./Legal Fees/Business Serv.

COMMENT: Dean Pappas, Esq., has provided general legal services for the past several years and is currently with the law firm of Goodwin Procter LLP. On April 19, 2007, the Board approved item A.11, *Approval of Contract (Legal Fees) for Goodwin Procter LLP*, in the amount of \$50,000. Staff now recommends increasing the contract amount to \$100,000.

Board approval will allow continuing general legal services to the district by Goodwin Procter LLP.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/23/07

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.08

Unless otherwise noted, the following items are included in the 2007/2008 approved budget.

**ADDITIONAL ASSIGNMENTS**

CHILD DEVELOPMENT SERVICES

Dunn, Glenda	16 hrs @ \$34.52	7/7/07-7/8/07	<u>Own Hrly/\$552</u>
		TOTAL OWN HOURLY	\$552

Comment: Set-Up for John Adams Preschool Opening  
12-Gnrl Child Care (GCTR)

Landgraf, Heidi	6 hrs @ \$19.55	7/7/07	<u>Own Hrly/\$117</u>
Sanchez, Johanna	6.25 hrs @ \$20.94	7/7/07	<u>Own Hrly/\$131</u>
Smith, Courtnee	5 hrs @ \$15.72	7/7/07	<u>Own Hrly/\$ 79</u>
		TOTAL OWN HOURLY	\$327

Comment: Set-Up for John Adams Preschool Opening  
12-Gnrl Child Care (GCTR)

EDUCATIONAL SERVICES

Anderson, Meredith	35 hrs @ \$39.28	8/6/07-8/10/07	<u>Est Hrly/\$1,375</u>
Cartegena, Lissette	35 hrs @ \$39.28	8/6/07-8/10/07	<u>Est Hrly/\$1,375</u>
Davenport, Jeanne	25 hrs @ \$39.28	8/6/07-8/10/07	<u>Est Hrly/\$ 982</u>
Gies, Gretchen	35 hrs @ \$39.28	8/6/07-8/10/07	<u>Est Hrly/\$1,375</u>
Jones, Julie	35 hrs @ \$39.28	8/6/07-8/10/07	<u>Est Hrly/\$1,375</u>
Lapajne, Katy	35 hrs @ \$39.28	8/6/07-8/10/07	<u>Est Hrly/\$1,375</u>
Loopesko, Lorna	35 hrs @ \$39.28	8/6/07-8/10/07	<u>Est Hrly/\$1,375</u>
Saling, David	35 hrs @ \$39.28	8/6/07-8/10/07	<u>Est Hrly/\$1,375</u>
Stivers, Susan	35 hrs @ \$39.28	8/6/07-8/10/07	<u>Est Hrly/\$1,375</u>
Whitaker, Cathie	35 hrs @ \$39.28	8/6/07-8/10/07	<u>Est Hrly/\$1,375</u>
		TOTAL ESTABLISHED HOURLY	\$13,357

Comment: Middle School ELA Curriculum Mapping  
01-Unrestricted Resource

Gusman-Garcia, R	15 hrs @ \$39.28	9/10/06-6/30/07	<u>Est Hrly/\$589</u>
Magnuson, Ruth	15 hrs @ \$39.28	9/10/06-6/30/07	<u>Est Hrly/\$590</u>
		TOTAL ESTABLISHED HOURLY	\$1,178

Comment: Coca-Cola Valued Youth Program  
01-City of SM: Valued Youth Prog  
(2006-2007 Budget Item)

Brown, Melissa	74 hrs @ \$39.28	2/1/07-6/30/07	<u>Est Hrly/\$2,907</u>
Vo, Cam-An	36.5 hrs @ \$39.28	1/1/07-6/30/07	<u>Est Hrly/\$1,434</u>
		TOTAL ESTABLISHED HOURLY	\$4,341

Comment: Intervention Counseling  
01-Supplemental Counseling MS/HS  
(2006-2007 Budget Item)

Felix, Michael	16 hrs @ \$39.28	6/28/07-8/2/07	<u>Est Hrly/\$628</u>
		TOTAL ESTABLISHED HOURLY	\$628

Comment: Academic Intervention  
01-Supplemental Counseling MS/HS

Boyd, Bryn	8 hrs @\$39.28	8/1/07-8/31/07	Est Hrly/\$314
Forrer, Brooke	8 hrs @\$39.28	8/1/07-8/31/07	Est Hrly/\$314
Gaynor, Susan	8 hrs @\$39.28	8/1/07-8/31/07	Est Hrly/\$314
Halley, Shannon	8 hrs @\$39.28	8/1/07-8/31/07	Est Hrly/\$314
Hecht, James	8 hrs @\$39.28	8/1/07-8/31/07	Est Hrly/\$314
Hinojosa, Judith	8 hrs @\$39.28	8/1/07-8/31/07	Est Hrly/\$314
Pust, Jennifer	8 hrs @\$39.28	8/1/07-8/31/07	Est Hrly/\$314
Ramos, Irene	8 hrs @\$39.28	8/1/07-8/31/07	Est Hrly/\$314
Silvestri, Marisa	8 hrs @\$39.28	8/1/07-8/31/07	Est Hrly/\$314
TOTAL ESTABLISHED HOURLY			\$2,826

Comment: Summer Academic Intervention  
01-Supplemental Counseling MS/HS

Beasley, Linda	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Beltran, Sue	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Boxer, Lorissa	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Braff, Sarah	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Brock, Miriam	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Contreras, Sitara	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Daruty, Lila	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
De la Rosa, Mary	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Demopoulous, K.	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Dresher, Pam	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Fliegel, Lois	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Gomez, Carolina	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Henning, Laura	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Hensel, Katja	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Herrera, Mayra	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Hyatt, Lova	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Kinsinger, Julie	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Martinez, Elizabeth	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Mendinueto, Darwin	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Rodriguez, Judith	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Schneider, Kirsten	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Tejeda, Katrina	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Thatcher, Cynthia	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Westmore, Elayne	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
Witt, Carl	20 hrs @\$39.28	8/6/07-8/10/07	Est Hrly/\$786
TOTAL ESTABLISHED HOURLY			\$19,650

Comment: SmartArts Summer Institute Professional Development  
01-LA County Arts Commission

MALIBU HIGH SCHOOL

DiMercurio, Joseph	300 hrs @\$39.28	8/31/07-6/20/08	Est Hrly/\$11,784
TOTAL ESTABLISHED HOURLY			\$11,784

Comment: After-School Library Supervision  
01-Malibu Shark Fund

STUDENT SERVICES

Bronstein, Susan	14 hrs @\$39.28	8/31/07-6/20/08	Est Hrly/\$550
Ernst, Anne	14 hrs @\$39.28	8/31/07-6/20/08	Est hrly/\$550
Jeffries, Jane	14 hrs @\$39.28	8/31/07-6/20/08	Est Hrly/\$550
Mahon, Meg	14 hrs @\$39.28	8/31/07-6/20/08	Est Hrly/\$550
Morn, Lora	14 hrs @\$39.28	8/31/07-6/20/08	Est Hrly/\$550
Niemi, Charlene	14 hrs @\$39.28	8/31/07-6/20/08	Est Hrly/\$550
Relles, Ellen	14 hrs @\$39.28	8/31/07-6/20/08	Est Hrly/\$550
TOTAL ESTABLISHED HOURLY			\$3,850

Comment: CPR Training for District Employees  
01-Medi-Cal Billing Option

Bronstein, Susan	6 hrs @\$39.28	8/27/07-8/31/07	Est Hrly/\$236
Jeffries, Jane	6 hrs @\$39.28	8/27/07-8/31/07	Est Hrly/\$236
Niemi, Charlene	6 hrs @\$39.28	8/27/07-8/31/07	Est Hrly/\$236
Relles, Ellen	6 hrs @\$39.28	8/27/07-8/31/07	Est Hrly/\$236
Sachs, Teri	6 hrs @\$39.28	8/27/07-8/31/07	Est Hrly/\$236
Waldorf, Sherry	6 hrs @\$39.28	8/27/07-8/31/07	Est Hrly/\$236
TOTAL ESTABLISHED HOURLY			\$1,416

Comment: Nurse Preparation for the Opening of School  
01-Medi-Cal Billing Option

Hannan, Ellen	100 hrs @\$39.28	9/5/07-6/30/08	Est Hrly/\$3,928
TOTAL ESTABLISHED HOURLY			\$3,928

Comment: Assist school nurses with Scoliosis/Vision/Hearing tests  
01-Unrestricted Resource

**TOTAL ESTABLISHED HOURLY, AND OWN HOURLY = \$63,837**

**ELECTIONS**

TENURED CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Greenfield, Sara/Eng-Humanities Lincoln MS	80%	8/31/07
Held, Pamela/K-1 <sup>st</sup> Webster Elementary	100%	8/31/07

PROBATIONARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Ammons, Racher/Speech Path Special Education	100%	8/31/07
Andino, Melisa/MS Math Malibu High School	100%	8/31/07
Beatty, Carol/RSP Pt Dume Elementary	100%	8/31/07
Brown, Jaclyn/SDC-NS Roosevelt Elementary	100%	8/31/07
Campbell, Charlotte/2 <sup>nd</sup> Pt Dume Elementary	100%	8/31/07
Casas, Maria/Spanish John Adams MS	100%	8/31/07
Chenik, Mara Roosevelt Elementary	100% [rehire - Prob II]	8/31/07
Davies, Michael/SDC-NS Muir Elementary	100%	8/31/07
Dreier, Holly/Math Santa Monica HS	100%	8/31/07
Drucker, Michelle/SDC-IS Special Education	100%	8/31/07

Felix, Valerie/Social St Santa Monica HS	100%	8/31/07
Fernandez, Heidi/4 <sup>th</sup> Roosevelt Elementary	100% [rehire Prob II]	8/31/07
Gomez, Candelario/SDC-NS Santa Monica HS	100%	8/31/07
Graves, Gizelle/Teen Parenting Child Develop Svcs	100%	8/31/07
Hagen, Carol/Librarian John Adams MS	100%	8/31/07
Hampton, Lynne/5 <sup>th</sup> Franklin Elementary	100%	8/31/07
Hwang, Eugenie/4 <sup>th</sup> -5 <sup>th</sup> SMASH	100%	8/31/07
Ihrig, Debra/SDC-IS Grant Elementary	100%	8/31/07
Joyce-West, Jennifer/Art John Adams MS	100%	8/31/07
Keith, Kelly/RSP Santa Monica HS	100%	8/31/07
Kern, Kimberly/Lead Teacher Child Develop Svcs	100%	8/31/07
Landgraf, Heidi/Pre-School Child Develop Svcs	100%	8/31/07
Mabrey, Matthew/Biology Santa Monica HS	100%	8/31/07
Martin, Laurie/Speech Path Special Education	100%	8/31/07
Mayle, Alexander/HS English Malibu High School	100%	8/31/07
Maynard, Amy/ Franklin Elementary	100% [rehire - Prob II]	8/31/07
Micale, Monica/Kindergarten Franklin Elementary	100%	8/31/07
Miller, Jennifer/English/Journ Malibu High School	100%	8/31/07
Miller, Patrick/Spanish Malibu High School	100%	8/31/07
Morales, Carlos/4 <sup>th</sup> -5 <sup>th</sup> Edison Elementary	100%	8/31/07
Nadel, Jonathan/Math Malibu High School	100%	8/31/07

Orf, Sara/Speech Path Special Education	100%	8/31/07
Orozco, Joanna/Kindergarten-Immer Edison Elementary	100%	8/31/07
Parker, Trevor/RSP Santa Monica HS	100%	8/31/07
Perkins, Thea-Marie/English Santa Monica HS	100%	8/31/07
Powell, Erin/ Franklin Elementary	100% [rehire - Prob II]	8/31/07
Pulido, Maribel/Student Supp Adv Santa Monica HS	100% [rehire - Prob II]	8/31/07
Reardon, Mary Beth/Physics Santa Monica HS	100%	8/31/07
Reilly, Maureen/SDC-IS Lincoln MS	100%	8/31/07
Sanchez, Johanna/School Age Child Develop Svcs	100%	8/31/07
Silvestri, Marisa/Social St Santa Monica HS	100% [rehire - Prob II]	8/31/07
Staubitz, John/SDC-ED Santa Monica HS	100%	8/31/07
Stowell, Rachel/English Malibu High School	100%	8/31/07
Suminski, Mark/RSP Olympic High School	100%	8/31/07
Swann, Cara/6 <sup>th</sup> -7 <sup>th</sup> -8 <sup>th</sup> SMASH	100% [rehire - Prob II]	8/31/07
Vollstedt, Todd/Math Santa Monica HS	100%	8/31/07
Walker, Megan/English Santa Monica HS	100%	8/31/07
Whittaker, Elizabeth/RSP Roosevelt Elementary	100%	8/31/07
<u>TEMPORARY CONTRACTS</u>		
<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Abbey, Chantal/RSP John Adams MS	100% [repl. B. Lipscomb/LOA]	8/31/07-6/20/08
Alfred, Chasta/English Santa Monica HS	100% [repl. T. Anderson/LOA]	8/31/07-6/20/08

Andreani, Erin/SDC-IS McKinley Elementary	100% [repl. A. Conrad/LOA]	8/31/07-6/20/08
Carter, Christian/3 <sup>rd</sup> Muir Elementary	100% [repl. R. Estrada/LOA]	8/31/07-6/20/08
Cervantes, Hayde/5 <sup>th</sup> McKinley Elementary	100% [repl. C. Lemmon/LOA]	8/31/07-6/20/08
Check, Laura/Counselor John Adams MS	100% [new position]	8/31/07-6/20/08
Colmenero, Maria/Spanish Santa Monica HS	100% [rehire - Temp II repl. V. Garcia/LOA]	8/31/07-6/20/08
Compton, Joseph/4 <sup>th</sup> Roosevelt Elementary	100% [repl. E. Paul/LOA]	8/31/07-6/20/08
Cowen, Kate/4 <sup>th</sup> McKinley Elementary	100% [repl. L. Light/LOA]	8/31/07-6/20/08
Cruce, Marae/Math Santa Monica HS	100% [repl. L. Adams/LOA]	8/31/07-6/20/08
DeHope, Kathryn/Counselor Malibu High School	100% [new position]	8/31/07-6/20/08
Evans, Jennifer/5 <sup>th</sup> McKinley Elementary	100% [repl. Taslimi/Emerson/LOA]	8/31/07-6/20/08
Fagan, Susan/Kindergarten Pt Dume Elementary	100% [new position]	8/31/07-6/20/08
Gravelle, Jessica/Elem Music Educational Services	100% [rehire - Temp II]	8/31/07-6/20/08
Gomez, Carolina/Kindergarten Rogers Elementary	100% [rehire - Temp II repl. P. Drescher/LOA]	8/31/07-6/20/08
Gonzalez, Jeffrey/5 <sup>th</sup> Franklin Elementary	100% [repl. A. Turner/LOA]	8/31/07-6/20/08
Green, Michael/Counselor Santa Monica HS	100% [new position]	8/31/07-6/20/08
Hampton, Lynne/5 <sup>th</sup> Franklin Elementary	100% [repl. A. Turner/LOA]	8/31/07-6/20/08
Handelman, Catherine Roosevelt Elementary	100% [rehire - Temp II repl. E. Olsheim/LOA]	8/31/07-6/20/08
Hoeffferle, Quinn/3 <sup>rd</sup> Roosevelt Elementary	100% [repl. D. Harris/LOA]	8/31/07-6/20/08
Kastenbaum, Justin/Social St Malibu High School	100% [rep. L. Eicks/LOA]	8/31/07-6/20/08
Kay, Benjamin/Biology Santa Monica HS	100% [rehire - Temp II]	8/31/07-6/20/08

Khaefi, Arian/Choral Music Malibu High School	80%	8/31/07-6/20/08
Kibler, John/Inst Music Malibu High School	40% [rehire - Temp III]	8/31/07-6/20/08
Lipsky, Jill/4 <sup>th</sup> Muir Elementary	100% [rehire - Temp II Repl. M. Ball/LOA]	8/31/07-6/20/08
Matthews, Jennifer/Counselor Lincoln MS/Olympic HS	100% [new position]	8/31/07-6/20/08
McCray, Angela/Math-Science Lincoln Middle School	100% [repl. D. Danesi/LOA]	8/31/07-6/20/08
Moulton, Evan/Math Santa Monica HS	100% [rehire - Temp II]	8/31/07-6/20/08
O'Meara, Peggy/SDC-NS Grant Elementary	100%	8/31/07-6/20/08
Ripley, Virginia/3 <sup>rd</sup> Grant Elementary	100% [rehire - Temp II]	8/31/07-6/20/08
Ross, Shannon Roosevelt Elementary	100% [rehire - Temp II repl. N. Berukhim/LOA]	8/31/07-6/20/08
Shifren, Norm/Spanish Santa Monica HS	100% [repl. C. Baustista/LOA]	8/31/07-6/20/08
Smith, Courtnee/Pre-School Child Develop Svcs	100% [repl. L. Vega/LOA]	8/31/07-6/20/08
Smith, Rachel/5 <sup>th</sup> Webster Elementary	100% [repl. K. McClure/LOA]	8/31/07-6/20/08
Toppel, Diane/Humanities John Adams MS	100% [repl. T. Daws/LOA]	8/31/07-6/20/08
Veral, Ramon/Math Santa Monica HS	100% [rehire - Temp VI]	8/31/07-6/20/08
Vo, Cam-An/Student Supp Adv Santa Monica HS	100% [repl. A. Alpert]	8/31/07-6/20/08
Wold, Jayme/2 <sup>nd</sup> -3 <sup>rd</sup> SMASH	100% [repl. K. Uema/LOA]	8/31/07-6/20/08

**SUBSTITUTE TEACHERS**

Effective

**PREFERRED SUBSTITUTES**

(@\$157.00 Daily Rate)

Orloff, Warren

8/1/07-8/10/07

Pitts, Gregory

7/31/07-8/8/07

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$134.00 Daily Rate)

Hensley, Kristin 8/31/07  
Russo, Rebecca 8/31/07

**CHANGE IN ASSIGNMENT**

Effective

Barba-Castro, Graciela 8/31/07

St/Family Support Srvcs/Teacher

From: Cotzen Teacher

To: ELD Teacher/Rogers Elementary

Crane, Lakin 8/31/07

Grant Elementary/Special Ed Teacher

From: Pt. Dume Elementary/SDC

To: Grant Elementary/SDC

DeGregorio, Dana 8/31/07

Roosevelt Elementary/Special Ed Teacher

From: Cabrillo Elementary/SDC

To: Roosevelt Elementary/SDC

DeVincentis-Waul, Ermina 8/31/07

Community Day School/SDC-NS

From: Santa Monica HS

To: Community Day School

Farruggia, Elizabeth 8/31/07

Santa Monica HS/Special Ed Teacher

From: Community Day School/RSP

To: Santa Monica HS/RSP

Jacob-Marai, Nora 8/31/07

Edison Elementary/Teacher

From: Kindergarten

To: Special Education/RSP

Lynch, Jennifer 8/31/07

McKinley Elementary/Reading

From: Roosevelt/1<sup>st</sup>

To: McKinley/Reading Specialist

Mackey, Tammy 8/31/07

Pt Dume Elementary/3<sup>rd</sup>

From: 50%

To: 100%

Kim, Elizabeth 8/31/07

Santa Monica HS/Special Ed Teacher

From: Pt Dume Elementary/RSP

To: Santa Monica HS/SDC-IS

Laufer, Lorraine 8/31/07

Rogers Elementary/Special Ed Teacher

From: Franklin Elementary/RSP

To: Rogers Elementary/RSP

Lebo, Meredith 8/31/07

Lincoln MS/Librarian

From: Santa Monica HS/Librarian

To: Lincoln MS/Librarian

Maiztegui, Laura 8/31/07  
Edison Elementary/2<sup>nd</sup>  
From: RSP/Title I  
To: 2<sup>nd</sup> Grade

Meade, Mary Margaret 8/31/07  
Edison Elementary/Teacher  
From: 50%  
To: 100%

Montgomery, Todd 8/31/07  
Malibu HS/Special Ed Teacher  
From: Olympic HS/SDC  
To: Malibu HS/SDC

Reeser, Elizabeth 8/31/07  
Roosevelt Elementary/1<sup>st</sup>  
From: Rogers Elementary/1<sup>st</sup>  
To: Roosevelt Elementary/1st

**LEAVE OF ABSENCE (without pay)**

<u>Name/Location</u>	<u>Effective</u>
Mc Namara, Jeanie John Adams MS	8/31/07-6/20/08 [personal]
Miyoshi, Melina Grant Elementary	8/31/07-6/20/08 [child care]

**RESIGNATION**

<u>Name/Location</u>	<u>Effective</u>
Razon-McMillan, Monica Child Develop Svcs	6/22/07

**RETIREMENT**

<u>Name/Location</u>	<u>Effective</u>
Zarenda, Nancy Franklin Elementary	6/22/07

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/23/07

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.09

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2006-07 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
Meek, Doris	\$13,500	7/1/07-9/30/07	\$4,500/mo
Child Development Services; coordinate a variety of parent education activities and parent/child activities for Infant and Family Support program.			
FUNDING:	12-94150-0-85000-10000-2917-070-1501		-50%
	L.A. Universal Preschool		
	12-60600-0-85000-10000-2917-070-1501		-50%
	CD: Gnrl Child Care (GCTR)		
Ramaro, Maria	\$1,500	6/1/07-6/30/07	\$25/hr
Rogers Elementary School; art instruction for K-5 students.			
FUNDING:	01-90150-0-11100-10000-2917-006-1501		-100%
	Reimbursed by PTA		

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
08/23/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.10

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
CARY, WENDY MALIBU HIGH SCHOOL	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: D	9/4/07
TORRES, JOSE OPERATIONS	CUSTODIAN I 8 HRS/12 MO/RANGE: 22 STEP: A	8/6/07
VILLASENOR, RAFAEL MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER 4 HRS/10 MO/RANGE: 25 STEP: A	8/28/07

<u>LIMITED-TERM ASSIGNMENT</u>		<u>EFFECTIVE DATE</u>
SCOTT, JAMES LARRY MAINTENANCE/OPERATIONS	DIRECTOR, FACILITY MANANGEMENT	7/25/07-1/15/08

<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
BOYD, TERRY MALIBU HIGH SCHOOL	CUSTODIAN	7/1/07-6/30/07
GREENE, MILTON MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	7/1/07-6/30/08
MARTIN, ERIC MALIBU HIGH SCHOOL	CUSTODIAN	7/1/07-6/30/08
PEREZ, LUPE SUPERINTENDENT	TRANSLATOR	7/1/07-6/30/08
RODRIGUEZ, MARIA JOHN ADAMS MS	BILINGUAL LIAISON	9/10/06-6/30/07
TAYLOR, CANDICE MALIBU HIGH SCHOOL	CUSTODIAN	7/1/07-6/30/08
VARGAS, PATRICIA OLYMPIC HIGH SCHOOL	ADMINISTRATIVE ASST	7/1/07-6/30/08
VASQUEZ, GRACE MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	7/1/07-6/30/08
VILLASENOR, RAFAEL MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	8/28/07-6/30/08
WIDNER, KIM MALIBU HIGH SCHOOL	CUSTODIAN	7/1/07-6/30/08

<u>SUMMER ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
AYALA, WILLY CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/25/07-8/3/07
BROTMAN, MARY SPECIAL EDUCATION	OCCUPATIONAL THERAPY ASST	7/1/07-8/8/07
CAMPOS, ROXANNA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/25/07-8/2/07
CERVANTES, HAYDE STUDENT/FAMILY SVCS	INST ASST - BILINGUAL	6/29/07-8/8/07
CRAWFORD, CYNTHIA OPERATIONS	CUSTODIAN I	7/1/07-8/31/07
CRUSE, ANNE SPECIAL EDUCATION	INST ASST - SPECIAL ED	7/1/07-8/8/07
FLORES, MARIA SPECIAL EDUCATION	INST ASST - SPECIAL ED	7/1/07-8/8/07
GAGLIONE, LISA ADULT SCHOOL	INST ASST - CLASSROOM	8/1/07-8/10/07
GEAR, LYNNE SPECIAL EDUCATION	INST ASST - SPECIAL ED	7/1/07-8/8/07
GONZALEZ, JOSEPH ADULT EDUCATION	INST ASST - CLASSROOM	8/1/07-8/3/07
GORDON, ROBIN EDUCATIONAL SERVICES	SR OFFICE SPECIALIST	7/30/07-8/3/07
GREENE, MILTON JOHN ADAMS MS	CAMPUS SECURITY OFFICER	7/27/07-8/27/07
JONES, CHANCY JOHN ADAMS MS	CAMPUS SECURITY OFFICER	7/27/07-8/27/07
JONES, CHANCY JOHN ADAMS MS	CUSTODIAN	8/6/07-8/17/07
KELLER, JEFFREY SANTA MONICA HS	OUTREACH SPECIALIST	8/1/07-8/31/07
KOUZEKALANI, MEHRI CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/25/07-8/3/07
LUNA, GRETCHEN CHILD DEVELOP SVCS	CHILDREN CENTER ASST	7/1/07-8/31/07
MARTIN, KEVIN JOHN ADAMS MS	CAMPUS SECURITY OFFICER	7/27/07-7/29/07
MILLER, KAREN MCKINLEY ELEMENTARY	OFFICE SPECIALIST	7/28/07-9/5/07
MONROY, ROSA ROP	OFFICE SPECIALIST	8/6/07-8/27/07

NAO, KIM SANTA MONICA HS	OUTREACH SPECIALIST	6/28/07-8/2/07
PENA, JAIME JOHN ADAMS MS	CAMPUS SECURITY OFFICER	7/27/07-8/27/07
RENDON, VIRGINIA OPERATIONS	CUSTODIAN I	7/1/07-9/4/07
VILLA, MONICA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/25/07-8/3/07
WILSON, STANLEY JOHN ADAMS MS	CAMPUS SECURITY OFFICER	7/27/07-8/27/07
WILSON, STANLEY OPERATIONS	CUSTODIAN	7/1/07-8/31/07
WOODRUFF, ED ADULT EDUCATION	CAMPUS SECURITY OFFICER	7/16/07-7/31/07
WOODRUFF, ED ADULT EDUCATION	CAMPUS SECURITY OFFICER	8/1/07-8/3/07

**SUBSTITUTES**

KOPEK, TONI PURCHASING	REPROGRAPHICS OPERATOR	<b><u>EFFECTIVE DATE</u></b> 8/1/07-6/30/08
MARSHALL, XAVIER OPERATIONS	CUSTODIAN I	7/1/07-6/30/08
MERCER, JAMES OPERATIONS	CUSTODIAN I	7/1/07-6/30/08
PARTRIDGE, FRANCES HUMAN RESOURCES	OFFICE SPECIALIST	7/1/07-6/30/08
PASS, MICHAEL OPERATIONS	CUSTODIAN I	7/1/07-6/30/08
TORRES RIOS, RAUL OPERATIONS	CUSTODIAN I	7/1/07-6/30/08

**LEAVE OF ABSENCE (PAID)**

GONZALEZ, HECTOR MAINTENANCE	SPRINKLER REPAIR TECH MEDICAL	<b><u>EFFECTIVE DATE</u></b> 7/10/07-7/24/07
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**LEAVE OF ABSENCE (UNPAID)**

GONZALEZ, JOSEPH ADULT EDUCATION	INST ASST - CLASSROOM PERSONAL	<b><u>EFFECTIVE DATE</u></b> 9/4/07-6/20/08
SCOTT, MAREN FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED PERSONAL	9/4/07-12/21/07

<b><u>STIPEND</u></b>		<b><u>EFFECTIVE DATE</u></b>
SLAWTER, CYNTHIA	SR OFFICE SPECIALIST	7/1/07-6/30/07
MALIBU HIGH SCHOOL	\$1,000 PER SEMESTER	
	COORDINATOR, COMMUNITY SERVICE PROGRAM	

<b><u>WORKING OUT OF CLASS</u></b>		<b><u>EFFECTIVE DATE</u></b>
HERRERA, ZENON	EQUIP OPERATOR/TREE TRIMMER	7/1/07-11/2/07
	FR: EQUIPMENT OPERATOR	

<b><u>ESTABLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	INST ASST - SPECIAL ED	9/1/07
	6 HRS/SY; GRANT ELEMENTARY	
	INST ASST - SPECIAL ED	9/1/07
	6 HRS/SY; GRANT ELEMENTARY	
	INST ASST - SPECIAL ED	9/1/07
	6 HRS/SY; MALIBU HIGH SCHOOL	
	INST ASST - SPECIAL ED	9/1/07
	6 HRS/SY; CABRILLO ELEMENTARY	
	INST ASST - SPECIAL ED	9/1/07
	6 HRS/SY; MCKINLEY ELEMENTARY	
	INST ASST - SPECIAL ED	9/1/07
	6 HRS/SY; GRANT ELEMENTARY	
	INST ASST - SPECIAL ED	9/1/07
	4 HRS/SY; SANTA MONICA HS	

<b><u>ABOLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	INST ASST - SPECIAL ED	9/1/07
	6 HRS/SY; CABRILLO ELEMENTARY	
	INST ASST - SPECIAL ED	9/1/07
	6 HRS/SY; CABRILLO ELEMENTARY	
	INST ASST - SPECIAL ED	9/1/07
	6 HRS/SY; CABRILLO ELEMENTARY	
	INST ASST - SPECIAL ED	9/1/07
	6 HRS/SY; MALIBU HIGH SCHOOL	
	INST ASST - SPECIAL ED (1:1)	9/1/07
	6 HRS/SY; MCKINLEY ELEMENTARY	
	INST ASST - SPECIAL ED (1:1)	9/1/07
	6 HRS/SY; MCKINLEY ELEMENTARY	
	INST ASST - SPECIAL ED (1:1)	9/1/07
	6 HRS/SY; ROGERS ELEMENTARY	
	INST ASST - SPECIAL ED (1:1)	9/1/07
	3 HRS/SY; SMASH	
	INST ASST - SPECIAL ED	9/1/07
	1 HR/SY; WEBSTER ELEMENTARY	
	INST ASST - SPECIAL ED	9/1/07
	6 HRS/SY; JOHN ADAMS MS	

**RESIGNATION**

		<b><u>EFFECTIVE DATE</u></b>
BARBERA, ALICE MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	8/7/07
CERVANTES, HAYDE MCKINLEY ELEMENTARY	INST ASST - CLASSROOM	8/22/07
DUFFY, KATHERINE SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/3/07
GALLEGOS, YOLANDA LINCOLN MIDDLE SCHOOL	INST ASST - SPECIAL ED	6/22/07
HAWLEY, NANCY FOOD SERVICES	CAFETERIA WORKER I	7/10/07
KIRKPATRICK, SHARON LINCOLN MIDDLE SCHOOL	INST ASST - SPECIAL ED	7/27/07
POP, LELIA CHILD DEVELOP SVCS	CHILD CARE ASSISTANT	7/3/07
WEEKS, CARLA FOOD SERVICES	KITCHEN COORDINATOR	8/5/07
ZACCAGNINO, ANTHONY SANTA MONICA HS	INST ASST - SPECIAL ED	8/17/07
ZIEMIALKOWSKI, LISA FOOD SERVICES	CAFETERIA WORKER I	7/31/07

**RETIREMENT**

		<b><u>EFFECTIVE DATE</u></b>
HALPERN, SONJA MALIBU HIGH SCHOOL	COLLEGE/CAREER ADVISOR	11/31/07

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/23/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.11

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**COACHING ASSISTANT**

GRAY, CARLOS	MALIBU HIGH SCHOOL	7/1/07-6/30/08
HUMPHREY, RAY	MALIBU HIGH SCHOOL	7/1/07-6/30/08
ZWEIG, MARIE	MALIBU HIGH SCHOOL	7/1/07-6/30/08

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION  
FROM: DIANNE TALARICO / KATHY WISNICKI  
RE: ESTABLISH SMALL SCHOOLS TASK FORCE

ACTION/MAJOR  
08/23/07

RECOMMENDATION NO. A.12

It is recommended that the Board of Education establish a task force to study the feasibility of creating an additional High School and/or Middle High School within the Santa Monica Malibu Unified School District.

The secondary schools in Santa Monica, particularly Santa Monica High School, are larger than optimal size. Current research on school reform validates the success of "small learning communities," specifically, schools of approximately 500 students. These research findings, along with several grant opportunities, enabled the district to implement the current house design at Santa Monica High School. This design resulted in substantial and significant gains in student achievement since its inception along with providing access and opportunity for more students to gain entrance into rigorous courses. While the current structure at SAMOHI offers many advantages to students, not all students desire or will succeed in a large comprehensive high school. Therefore, it seems evident that reducing the number of students at SAMOHI would significantly improve the teaching and learning conditions on that campus while also providing another learning opportunity for students in Santa Monica and Malibu.

Further, during the 2003/2004 academic year, the former Superintendent, several Board of Education members, and the SMMCTA President had the opportunity to visit several small school models throughout the country. Based on the board's desire to create additional and optimal learning environments for students, the board established the study of the small schools concept and proposals for SMMUSD as a performance target for that year. Due to a myriad of other challenges that occurred, this target was set aside for that year with the intention to bring it back should funding for such a concept become available. With the completion of the Facilities Master Plan and the passage of Measure "BB," now is the opportune time to undertake this initiative.

The committee shall study and research small High Schools and or Middle High Schools, examine the feasibility of this concept for SMMUSD. The committee will also explore models other than a comprehensive high school that would attract students with different interests and provide an additional educational opportunity for secondary students. Further, in conjunction with

proposed Measure "BB" projects, the committee will examine the feasibility of creating a smaller high school campus on existing district property, such as Olympic High School. The committee will also examine the proposed K-8 model for the existing Edison site.

The committee shall be appointed by no later than October 1, 2007, and shall update the Board of Education in December 2007, Spring 2008, and present their findings in June 2008. This proposed timeline corresponds to the tentative timeline for the CEQA review. It is anticipated that recommendations from this committee will assist the board in determining project priorities based on educational goals.

The committee shall include the following members: district senior staff, teacher(s), secondary school administrator(s), an SMMCTA representative, a parents, student(s), a member(s) of the business community, and a member(s) of the Board of Education.

COMMENT: This item was first discussed at the August 9, 2007, board meeting as *Discussion Item. No. D.03*.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/23/07

FROM: DIANNE TALARICO

RE: ASSIGNMENT OF BOARD OF EDUCATION LIAISON TO DISTRICT  
ADVISORY COMMITTEE (DAC)

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve the following assignment as board liaison to the District Advisory Committees (DACs).

DAC

Board Liaison

Measure "BB" Advisory Committee

Ralph Mechur

COMMENT: Mr. Ralph Mechur was appointed to the Board of Education at the August 9, 2007, board meeting. His past experience serving on both the Ad Hoc Facilities Committee and the Measure "BB" Advisory Committee will allow him to liaise between the committee and the board effectively.

Board Member Mechur will serve as co-liaison to the Measure "BB" Advisory Committee along with Board President Wisnicki, who was assigned as the board liaison in January 2007.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/23/07

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: ADMINISTRATIVE APPOINTMENTS

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve the following administrative appointments:

**CERTIFICATED APPOINTMENT**

**Effective**

Monahan, Martha  
Assistant Principal, Grant Elementary School

8/24/07

Gardner, Melissa  
Behavior Intervention Specialist, Special Education

8/24/07

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/23/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON

RE: APPOINT ADDITIONAL MEMBERS TO PARCEL TAX RENEWAL  
FEASIBILITY COMMITTEE

RECOMMENDATION NO. A.15

It is recommended that the Board of Education appoint additional members establish to the Parcel Tax Renewal Feasibility Committee.

COMMENT: At the August 9, 2007, meeting, the board established and appointed members to the Parcel Tax Renewal Feasibility Committee. At the time of the meeting, a few individuals who had been asked to serve on the committee had not yet responded. Below are the names of individuals who responded following the August 7<sup>th</sup> meeting.

Committee Members (alphabetical order):

Abby Arnold

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION  
FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU  
RE: NEW POLICY 6020 - PARENT INVOLVEMENT

ACTION/MAJOR  
08/23/07

RECOMMENDATION NO. A.16

It is recommended the Board of Education adopt Board Policy 6020 - Parent Involvement. This will replace Board Policy 1241 - Parent Involvement.

COMMENT: This item was brought to the board on August 9, 2007, as *Discussion Item No. D.08*.

Attachment:

- Board Policy 6020 - Parent Involvement

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

THIS IS A **NEW POLICY** (Replacing BP 1241)

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
<u>6020</u>	<u>Instruction</u>	<u>Parent Involvement</u>		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
<u>Concepts and Roles</u>	<u>X</u>			

**DETAIL**

The Board of Education recognizes the necessity and value of parent involvement to support student success and academic achievement. The Board also recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Board believes that respectful collaboration between parents and teachers is essential and supports the implementation of strategies to assure that collaboration. The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in district and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so. In order to assure collaborative partnerships between parents and schools, the Board, working through the administration, is committed to:

- a. involving parents as partners in school governance including shared decision making.
- b. Establishing effective two-way communication with all parents, respecting the diversity and differing needs of families.
- c. Developing strategies and programmatic structures at schools to enable parents to participate actively in their children's education.
- d. Providing support and coordination for school staff and parents to implement and sustain appropriate parent involvement from kindergarten through grade twelve.
- e. Utilizing schools to connect students and families with community resources that provide educational enrichment and support.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's

parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit parent/guardian participation.

### Title I Schools

Each year the Superintendent or designee shall identify specific objectives of the district's parent involvement program for schools that receive Title I funding. He/she shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program. (Education Code 11503)

The Superintendent or designee shall ensure that the district's parent involvement strategies are jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent involvement and describe how the district will carry out each activity listed in 20 USC 6318. (20 USC 6318)

The Superintendent or designee shall consult with parents/guardians of participating students in the planning and implementation of parent involvement programs, activities, and regulations. He/she also shall involve parents/guardians of participating students in decisions regarding how the district's Title I funds will be allotted for parent involvement activities. (20 USC 6318)

Each school receiving Title I funds shall including the following in the Parent Involvement Plan:

1. Provide meaningful consultation with the parents of students served.
2. Plan and implement programs, activities, and procedures, as required under Title I, that involve parents in the education of their children.
3. Develop a parental involvement policy with the participation of parents. This policy becomes a part of the Local Educational Agency (LEA) Plan and establishes the District's expectations for parental involvement. The parental involvement policy describes how the LEA will:
  - Involve parents in helping to develop the LEA Plan.
  - Involve parents in the process of school review and improvement.
  - Provide schools with the assistance necessary to plan and implement effective parental involvement activities that will improve student academic achievement and school performance.

- Build a school's capacity for strong parental involvement by:
  - Helping parents understand the state academic content standards and state assessments
  - Providing materials and training to help parents work with their children to improve their children's academic achievement
  - Involving parents in school activities, especially academically related ones
- Educate teachers and other staff, with the assistance of parents, about:
  - Recognizing the value and usefulness of parents' contributions
  - Reaching out to, communicating with, and working with parents as equal partners
  - Implementing and coordinating parent programs
  - Building ties between parents and the school
- Coordinate the parental involvement program with other programs, such as Head Start, Reading First, and public preschools.
- Provide reasonable support for parental involvement activities under Title I as parents may request.
- Conduct, with the help of parents, an annual evaluation of the parental involvement policy and its effectiveness in improving the academic quality of Title I schools.
- Identify barriers to greater participation by parents in activities authorized by Title I.
- Submit parents' comments to the California Department of Education if the LEA Plan is not satisfactory to parents.
- 4. Reserve one percent of the Title I funds for parental involvement activities if the LEA receives more than \$500,000, District shall:
  - Involve parents in the decisions regarding how the parental involvement funds are spent.
  - Distribute 95 percent of the parental involvement funds to Title I schools.
- 5. Provide opportunities for full participation to parents with limited English proficiency, parents of migrant children, and parents with disabilities.
- 6. Include parents, when possible, as a part of school support teams designed to assist the District and schools in increasing student achievement.
- 7. Give parents an easy-to-understand annual District Accountability Report Card.
- 8. Notify parents when a teacher who does not meet the teacher requirements of NCLB has taught the child for four or more consecutive weeks.

9. Provide parents with timely information about schools in a language and format they can understand. The information shall include annual notification of:
- The level of achievement of their child in each academic assessment required by state and federal laws
  - The names of schools identified by the state as Program Improvement (PI) schools
  - The parental option to transfer a child from a PI school to a non-PI school (Transportation is to be paid by the LEA according to local policy. If demand exceeds available funds, priority for this service goes to the lowest-achieving students.)
  - The supplemental educational services available in PI schools:
    - Eligibility requirements for students to obtain supplemental educational services
    - Names of approved providers and their qualifications
    - Help available to parents in selecting a provider, if requested
    - Assurance of fair and equitable procedures for serving students
    - Privacy policies that protect the identity of the student
  - Information about English learners (if Title I funds are used to provide an educational language-instruction program):
    - The reasons the child is identified as an English learner and where he/she will be placed
    - The child's levels of English and academic achievement and how the levels were assessed
    - A description of the programs available, the differences between them, and the methods of instruction
    - The ways in which the programs will meet the child's educational strengths and needs
    - The ways in which the programs will help the child learn English and grade-level standards for promotion and graduation
    - The exit requirements of the program, including the expected rate of transition to an English-language mainstream classroom, and the expected rate of graduation from high school
    - The ways in which the programs will meet the objectives of an individualized education program for a child with disabilities
    - The right of the parent to decline enrollment, request the child be moved from the program offered, or receive help in choosing another one
  - The right to request the professional qualifications of their children's classroom teachers, including:
    - The teacher's qualifications to teach the subject matter

- o The type of credential held
- o The degree or graduate certificate held
- o If services are provided by a paraprofessional, what type of services and the paraprofessional's qualifications

**REFERENCE**

Legal Reference:

EDUCATION CODE

11500-11506 Programs to encourage parent involvement

48985 Notices in languages other than English

51101 Parent rights and responsibilities

64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

UNITED STATES CODE, TITLE 20

6311 Parental notice of teacher qualifications and student achievement

6312 Local educational agency plan

6314 Schoolwide programs

6316 School improvement

6318 Parent involvement

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions, auxiliary aids and services

35.160 Communications

**MANAGEMENT RESOURCES:**

CSBA PUBLICATIONS

Parent involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006

STATE BOARD OF EDUCATION POLICIES

89-01 Parent involvement in the Education of Their Children, rev. 1994

U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE

Parental involvement: Title I, Part A, April 23, 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Family, School, Community

Partnerships: <http://www.cde.ca.gov/ls/pf>

California Parent Center: <http://parent.sdsu.edu>

California State PTA: <http://www.capta.org>

National Coalition for Parent involvement in Education:

<http://www.ncpie.org>

National PTA: <http://www.pta.org>

No Child Left Behind: <http://www.ed.gov/nclb>

Parent Information and Resource Centers: <http://www.pirc-info.net>

Parents as Teachers National Center: <http://www.parentsasteachers.org>

U.S. Department of Education: <http://www.ed.gov>

**ADOPTED**

BP 1241 June 24, 1991

**REVISED**

xxxxx

**CSBA DATE**

August 2006

**DISTRICT GOAL:** Quality Education for All

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/23/07

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU

RE: DELETE POLICY 1241 - PARENT INVOLVEMENT

RECOMMENDATION NO. A.17

It is recommended the Board of Education delete Board Policy 1241 - Parent Involvement. This is being replaced with Board Policy 6020 - Parent Involvement.

COMMENT: This item was brought to the board on August 9, 2007, as *Discussion Item No. D.09*.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

08/09/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON /  
VIRGINIA I. HYATT / J.W.BERRIMAN

RE: PRIORITIZATION OF FACILITIES MASTER PLAN PROJECTS FOR  
MEASURE "BB" - SAMOHI AND MALIBU HS

DISCUSSION ITEM NO. D.01

Incorporated within the district's Facility Master Plan (FMP) are defined projects based on current and future facility and curriculum requirements relating to the Measure "BB" bond. The purpose of the bond is "to enable the District to enhance the educational opportunities of all the students in the District and to achieve one of the Board's primary goals of providing comparable schools for all students throughout the District." During the development of the FMP, it was apparent that in order to achieve these goals, the need was to focus on technology, fire/life/safety, and sustainability.

A detailed Project Analysis for SAMOHI and Malibu HS identifying the priorities of the Facilities Master Plan projects will be made available at the board meeting. Due to time constraints, the scope of projects for the remaining sites will be brought forward for discussion at a future meeting.



TO: BOARD OF EDUCATION

DISCUSSION

08/23/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON

RE: REVIEW POLICY 1330 - USE OF FACILITIES AND BARNUM HALL  
FACILITIES USE AGREEMENT

DISCUSSION ITEM NO. D.02

At the request of the board, this policy and Rental Agreement are being brought forth as a Discussion Item.

Attachments:

- Board Policy 1330 - Use of Facilities
- Board Policy Exhibit 1330 - Use of Facilities (Barnum Hall)
- SMMUSD Facilities Use Agreement - Barnum Hall Performance (available in hard copy only)
- Guidelines for Use of Barnum Hall and the Greek Theatre (available in hard copy only)
- Rental Rates for Barnum Hall and the Greek Theatre (available in hard copy only)

**THIS IS AN EXISTING POLICY**

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
1330	Community Relations	Use of School Facilities		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Public Activities Involving Staff, Students or School Facilities	X			

**DETAIL**

The Board of Education recognizes that district facilities are a powerful resource for supporting and expanding learning opportunities within our community. The primary purpose of school facilities is to be used for school programs and activities. The Board also encourages and authorizes the use of school facilities by outside organizations and community groups for purposes provided for in the Civic Center Act, when such use does not interfere with regular school hours of operation.

**B. Priority Use of Facilities**

1. All school district programs and departments (e.g. Child Development) shall have first priority for shared use of facilities within the district as defined in the Education Code.
2. All school-related activities (clubs, class events etc.) shall be given next priority in the use of facilities under the Civic Center Act.
3. Thereafter, the Board favors facility uses that provide extended learning opportunities to the school community and then to the community at-large.
4. Thereafter, the use of facilities will be on a first-come, first-served basis.

The Superintendent or designee shall make every effort to work with the cities of Santa Monica and Malibu with respect to coordinating the most efficient shared use of grounds and facilities, which is in keeping with the Board's vision, goals, belief statements and outcomes.

**C. Charges for Use of Facilities**

The Board authorizes the use of school facilities without charge by nonprofit organizations, clubs or associations organized to promote youth, school and civic activities or when use of the facilities clearly benefits the school community by improving or expanding learning opportunities. Such groups include, but are not limited to, Site-Governance Councils, parent-teacher associations, school-community advisory councils and Girl Scouts, Boy Scouts and Camp Fire, Inc.

Other groups requesting the use of school facilities under the Civic Center Act shall be charged at least direct costs.

1. Fair Rental Value

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

2. Sharing Revenues with Sites

The Superintendent or designee shall establish procedures whereby a percentage of the fees collected for use of facilities shall be shared directly with the sites to maintain the physical integrity of the school sites.

D. Restrictions/Prohibitions on Use of Facilities

No District buildings or grounds shall be used for the purpose of employees conducting private tutoring, counseling and/or assessments, for which a fee or other compensation is received. The use of alcoholic beverages and/or tobacco products is prohibited on any district property.

**REFERENCE**

EDUCATION CODE

10900-10914.5 Community Recreation Programs

38130-38138 Civic Center Act: use of school property for public purposes

ATTORNEY GENERAL OPINIONS

79 Ops.Cal.Atty.Gen 248 (1996)

COURT DECISIONS

Lamb's Chapel v. Center Moriches Union Free School District (1993) 113 S.Ct. 2141

Cole v. Richardson, (1972) 405 U.S. 676, 92 S.Ct. 1332

Connell v. Higgenbotham, (1971) 403 U.S. 207, 91 S.Ct. 1772

ACLU of So. Calif. v. Board of Education of San Diego, (1963) 59 Cal .2d 224

ACLU of So. Calif. v. Board of Education of Los Angeles, (1963) 59 Cal .2d 203

ACLU of So. Calif. v. Board of Education of San Diego, (1961) 55 Cal .2d 906

ACLU of So. Calif. v. Board of Education of Los Angeles, (1961) 55 Cal .2d 167

**MANAGEMENT RESOURCES**

CDE LEGAL ADVISORIES

1101.89 School District Liability and "Hold Harmless" Agreements, LO: 4-89

**ADOPTED**

April 1, 1999

**REVISED**

**CSBA DATE**

June 1997

**DISTRICT GOAL**

Quality Education For All

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	<u>EXHIBIT</u>
1330	Community Relations	Use of Facilities (Barnum Hall)	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

**DETAIL**

SANTA MONICA HIGH SCHOOL  
BARNUM HALL

The use of Barnum Hall, except for school activities, shall be limited to the use of the stage, auditorium, dressing rooms, ticket office and entrance corridor, and shall not include use of other facilities, projection machines or any student body equipment. Persons or organizations using the building on permit will not be permitted to make any changes or alterations in existing electrical equipment, including switchboards, lamps, stage curtains or other equipment. Organizations shall not be entitled to use any of the stage flats or wagons, which belong to the school district.

The footlight, the strip lights on border pipes #1, #2, and #3, the balcony pocket spotlights (6), and the bridge spotlights (6) in the auditorium ceiling are house equipment and may be used by persons or organizations using the building on permit. The Arc spot in the projection booth may be use if operated by an authorized school district electrician.

All other spotlights (Ellipsoidal, Fresnel and Beam) were purchased by the A.S.B. or Drama Club and are not available for other organizations.

**REFERENCE**

**MANAGEMENT RESOURCES:**

<u>ADOPTED</u>	<u>REVISED</u>	<u>CSBA DATE</u>
November 28, 1998		

**DISTRICT GOAL**

TO: BOARD OF EDUCATION

DISCUSSION

8/23/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / LAUREL SCHMIDT

RE: NEW POLICY 4258 - EMPLOYEE SECURITY

DISCUSSION ITEM NO. D.03

It is recommended that the Board of Education adopt Board Policy 4258 - Employee Security, as recommended by CSBA. This is a new policy that contains language regarding the possession of pepper spray by employees on school property and at school activities.

Background:

On August 9, 2007, the board adopted a policy prohibiting the possession of pepper spray by students. At the same time, the board requested a policy that would address possession by employees. The attached CSBA sample policy provides three options related to the possession of pepper spray.

Attachment:

- CSBA Sample Policy 4258 - Employee Security

**CSBA Sample  
Board Policy**

BP 4258

**Personnel**

Employee Security

\*\*\*Note: Pursuant to Government Code 3543.2, safety conditions in employment are a mandatory subject of collective bargaining.\*\*\*

The Governing Board desires to provide a safe, orderly working environment for all employees. As part of the district's comprehensive school safety plan, the Superintendent or designee shall develop strategies for protecting employees from potentially dangerous persons and situations and for assisting them in the event of an emergency situation.

The Superintendent or designee shall ensure that employees are informed, in accordance with law, regarding crimes and offenses by students who may pose a danger in the classroom.

\*\*\*Note: Code of Civil Procedure 527.8 provides that employers may seek temporary restraining orders and injunctions on behalf of an employee against individuals who pose a credible threat of violence to the safety of an employee in the workplace. Penal Code 601 makes it illegal for someone who has made such a threat to enter the threatened person's workplace, within 30 days of the threat, seeking to locate that person without lawful purpose and in order to execute the threat. \*\*\*

When violence is directed against an employee by any individual and the employee so notifies the Superintendent or designee, the Superintendent or designee shall take steps to ensure that appropriate legal measures are instituted. When the employee notifies the Superintendent or designee of a threat of bodily harm, the district shall take appropriate measures to enable the employee to request assistance if a threat occurs on school grounds.

The Superintendent or designee shall ensure that employees are trained in crisis prevention and intervention techniques in order to protect themselves and students. Staff development may include training in classroom management, effective communication techniques and crisis resolution.

\*\*\*Note: Education Code 32225-32226 expresses the Legislature's intent that two-way communication devices be installed in each classroom of grades K-12, including portables, if federal funding becomes available for this purpose. The following

optional paragraph is offered for districts that wish to provide communications devices (e.g., telephones, walkie-talkies, personal alert transmitters) at the present time.\*\*\*

The Board recognizes that access to two-way communications devices allows employees to call for assistance from their supervisor or law enforcement in the event of a threat of violence or medical emergency. The district shall provide such communications devices in classrooms to the extent possible.

\*\*\*Note: The following options are related to the possession of pepper spray. Penal Code 12403.7 authorizes adults, with certain exceptions, to carry for purposes of self-defense an approved tear gas weapon in which the active ingredient is oleoresin capsicum, a peppery-type substance which causes physical discomfort when discharged on a sensitive part of the body. Penal Code 626.9 and 626.10, which prohibit the possession of weapons on school grounds, do not prohibit the possession of pepper spray on school grounds. \*\*\*

OPTION 1: Employees may possess a pepper spray weapon that meets the requirements of Penal Code 12403.7 on school property and at school activities for their own safety. Any employee who is negligent or careless in the possession or handling of pepper spray shall be subject to appropriate disciplinary measures.

OPTION 2: Employees may possess a pepper spray weapon that meets the requirements of Penal Code 12403.7 on school property when students are not present. On a case-by-case basis, the Superintendent or designee may allow such possession when students are present if justified by unusual dangerous circumstances. Any employee who is negligent or careless in the possession or handling of pepper spray shall be subject to appropriate disciplinary measures.

OPTION 3: Employees may not carry or possess pepper spray on school property or at school activities. On a case-by-case basis, however, the Superintendent or designee may allow the possession of a pepper spray weapon that meets the requirements of Penal Code 12403.7 when justified by unusual dangerous circumstances. Any employee who is negligent or careless in the possession or handling of pepper spray shall be subject to appropriate disciplinary measures.

#### Reporting of Injurious Objects

\*\*\*Note: The following optional section specifies actions to be taken in the event an employee becomes aware that any person is in possession of an injurious object. The actions listed below are consistent with the actions an employee may take when students are in possession of injurious objects; see AR 5131.7 -

Weapons and Dangerous Instruments. In some instances, employees or students may be authorized to carry pepper spray or weapons on school grounds; see BP/AR 5131.7 - Weapons and Dangerous Instruments.\*\*\*

The Board requires school employees to take immediate action upon being made aware that any person is in possession of an injurious object on school grounds or at a school-related or school-sponsored activity. The employee shall use his/her own judgment as to the dangerousness of the situation and, based upon this analysis, shall do one of the following:

1. Confiscate the object and deliver it to the principal immediately
2. Immediately notify the principal, who shall take appropriate action
3. Immediately notify the local law enforcement agency and the principal

When informing the principal about the possession or seizure of a weapon or dangerous device, the employee shall report the name(s) of persons involved, witnesses, location, and the circumstances of any seizure.

\*\*\*Note: Education Code 49334 provides that school employees who notify law enforcement regarding students or adults who are in possession of injurious objects while on school grounds or under the jurisdiction of school personnel are immune from prosecution. \*\*\*

**Legal Reference:**

EDUCATION CODE

32210-32212 Willful disturbance, public schools or meetings

32225-32226 Communication devices

35204 Contract with attorney in private practice or use of administrative advisor

35205 Contract for legal services

35208 Liability insurance

35213 Reimbursement for loss, destruction or damage of school property

44014 Report of assault by pupil against school employee

44807 Duty concerning conduct of students

48201 Transfer of student records

48900-48926 Suspension or expulsion Grounds for suspension or expulsion

49079 Notification to teacher; student who has engaged in acts constituting grounds for suspension or expulsion

49330-49335 Injurious objects

CIVIL CODE

51.7 Freedom from violence or intimidation

CODE OF CIVIL PROCEDURE

527.8 Workplace violence safety act

GOVERNMENT CODE

995-996.4 Defense of public employees  
3543.2 Scope of representation  
PENAL CODE  
71 Threatening public officers and employees and school officials  
240 Definition of assault  
241.2 Assault on school or park property against any person  
241.3 Assault against school bus drivers  
241.6 Assault on school employee includes board member  
242 Definition of battery  
243 Battery; definition of "injury" and "serious bodily injury"  
243.2 Battery on school or park property against any person  
243.3 Battery against school bus drivers  
243.6 Battery against school employee includes board member  
245.5 Assault with deadly weapon; school employee includes board member  
290 Registration of sex offenders  
601 Trespass by person making credible threat  
626.9 Gun-Free School Zone Act of 1995  
626.10 Exceptions to bringing weapons on school grounds  
646.9 Stalking  
12403.7 Weapons approved for self defense  
WELFARE AND INSTITUTIONS CODE  
827 Juvenile court proceedings; reports; confidentiality  
828.1 District police or security department, disclosure of juvenile records

**Management Resources:**

CDE CORRESPONDENCE  
0401.01 Protecting Student Identification in Reporting Injurious  
Objects  
WEB SITES  
CDE, Safe Schools and Violence Prevention Office:  
<http://www.cde.ca.gov/spbranch/safety/safetyhome>  
CSBA: <http://www.csba.org>

**DATE OF LAST ACTION:** (2/95 2/96) 7/01

TO: BOARD OF EDUCATION

DISCUSSION

08/23/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /  
LAUREL SCHMIDT

Previously

08/09/07

RE: NEW POLICY 5141 - HEALTH CARE AND EMERGENCIES

DISCUSSION ITEM NO. D.04

It is recommended that the Board of Education adopt Board Policy 5141 - Health Care and Emergencies, as recommended by CSBA. This is a new policy that contains updated language regarding student health and safety. It replaces BP 5141.11, 5141.12, 5141.13, and 5141.23.

Attachment:

- Board Policy 5141 - Health Care and Emergencies

THIS IS A **NEW POLICY**

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
<u>5141</u>	<u>Students</u>	<u>Health Care and Emergencies</u>

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
<u>Welfare</u>	<u>X</u>		

**DETAIL**

The Board of Education recognizes the importance of taking appropriate action whenever an emergency threatens the safety, health, or welfare of a student at school or during school-sponsored activities.

The Superintendent or designee (Health Services personnel) shall develop procedures to ensure that first aid and/or medical attention is provided as quickly as possible when student accidents and injuries occur and that parents/guardians are notified as appropriate.

The Superintendent or designee shall require parents/guardians to provide emergency contact information in order to facilitate communication in the event of an accident or illness.

District staff shall appropriately report and document student accidents.

Assistive Devices

Students who are required to temporarily use assistive devices at school such as casts, splints, canes, walkers, crutches, wheelchairs, etc. shall first present a letter from the prescribing doctor to the principal or Health Services designee that states the necessity for the student's use of the device, any restrictions and the length of time that the restrictions and devices will be necessary.

**REFERENCE**

Legal Reference:

EDUCATION CODE

32040-32044 First aid equipment

49300-49307 School safety patrols

49407 Liability for treatment

49408 Emergency information

49409 Athletic events; physicians and surgeons; emergency medical care; immunity

49470 Medical and hospital services for athletic program

49471 Medical and hospital services not provided or available

49472 Medical and hospital services for pupils

49474 Ambulance services  
51202 Instruction in personal and public health and safety  
CIVIL CODE  
1714.21 Defibrillators; CPR; immunity from civil liability  
FAMILY CODE  
6550-6552 Caregivers  
HEALTH AND SAFETY CODE  
1797.196 Automatic external defibrillators, immunity from civil  
liability  
CODE OF REGULATIONS, TITLE 8  
5193 California Bloodborne Pathogens Standard

**MANAGEMENT RESOURCES**

WEB SITES

American Heart Association: <http://www.americanheart.org>  
American Red Cross: <http://www.redcross.org>  
California Department of Health Services: <http://www.dhs.ca.gov>

**ADOPTED**

XXXXXXXX

**REVISED**

**CSBA DATE**

November 2005

TO: BOARD OF EDUCATION

DISCUSSION

08/23/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /  
LAUREL SCHMIDT

Previously

08/09/07

RE: DELETE POLICIES: 5141.11, 5141.12, 5141.13, 5141.23

DISCUSSION ITEM NO. D.05

It is recommended that the Board of Education delete the following health-related policies because the information they contain is either outdated, no longer applicable, or has been incorporated into the new Board Policy 5141 - Health Care and Emergencies:

1. BP 5141.11 Emergency Cards for Students (4/24/78)
2. BP 5141.12 Illness (4/24/78)
3. BP 5141.13 Ambulance at Events (4/24/78)
4. BP 5141.23 Communicable Disease Control (4/24/78)

Attached are Board Policies 5141.11, 5141.12, 5141.13, and 5141.23, the text of which has been stricken.

THIS POLICY TO BE **DELETED**

New text in underline  
Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
5141.11	Students	Emergency Cards for Students		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Welfare	*			

**DETAIL**

~~It is the policy of the Board of Education of the Santa Monica-Malibu Unified School District it be mandatory that a parent or guardian of a pupil submit within two weeks of enrollment, emergency information as outlined in Education Code, Section 49408.~~

**REFERENCE**

~~Cross-reference:  
Health Manual  
Legal Reference:  
E.C. 49408~~

**MANAGEMENT RESOURCES**

<u>ADOPTED</u>	<u>REVISED</u>	<u>CSBA DATE</u>
April 24, 1978		

**DISTRICT GOAL**

THIS POLICY TO BE **DELETED**

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5141.12	Students	Illness

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare	*		

**DETAIL**

~~It shall be the responsibility of employees of the District to be alert to the possibilities of pupils becoming ill while under the jurisdiction of the school. If a pupil does, in fact, become ill, the principal and school nurse should be notified immediately.~~

**REFERENCE**

~~Cross-reference:——  
Health Manual  
Elementary Principals Handbook  
Policy Number 5141.4 — Emergency Card~~

**MANAGEMENT RESOURCES**

<u>ADOPTED</u>	<u>REVISED</u>	<u>CSBA DATE</u>
April 24, 1978		

**DISTRICT GOAL**

THIS POLICY TO BE **DELETED**

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
<del>5141.13</del>	<del>Students</del>	<del>Ambulance Services at Athletic Events</del>		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
<del>Welfare</del>	<del>*</del>			

**DETAIL**

~~It is the belief of the Board of Education that the presence of a physician at all home football games is adequate protection for injured students and that ambulance service is readily available by telephone. It is therefore the policy of the Board of Education that the District shall not pay for the services of a standby ambulance.~~

**REFERENCE**

~~Legal Reference: \_\_\_\_\_~~

~~Education Code:~~

~~49470; 49474~~

**MANAGEMENT RESOURCES**

**ADOPTED**

~~September 9, 1974~~

**REVISED**

~~April 24, 1978~~

**CSBA DATE**

**DISTRICT GOAL**

THIS POLICY TO BE **DELETED**

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5141.23	Students	<del>Communicable Disease Control</del>

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare	*		

**DETAIL**

~~It shall be the responsibility of the Director of Health to institute and conduct a program of communicable disease control and prevention. In the implementation of such policy, all persons having contract with pupils shall be properly advised of overt symptoms of communicable diseases.~~

**REFERENCE**

~~Cross-reference:——~~

~~Health Manual~~

~~Education code 49403; 49405; 49408~~

**MANAGEMENT RESOURCES**

**ADOPTED**

~~April 24, 1978~~

**REVISED**

**CSBA DATE**

**DISTRICT GOAL**

TO: BOARD OF EDUCATION

DISCUSSION

08/23/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /  
LAUREL SCHMIDT

Previously

08/09/07

RE: REVISE POLICIES 5141.21, 5141.22

DISCUSSION ITEM NO. D.06

It is recommended the Board of Education revise the following health-related policies to reflect best practices in school health care.

Attachment:

- Board Policy 5141.21 - Administering Medication and Monitoring Health
- Board Policy 5141.22 - Students with Infectious Diseases

New text in underline  
Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5141.21	Students	Administering Medication and Monitoring Health Conditions

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare	X		

**DETAIL**

The Governing Board recognizes that students may need to take prescribed medication during the school day in order to be able to attend school without jeopardizing their health.

When the district has received written statements from the student's physician and parent/guardian, designated personnel shall assist the student in taking the medication. In addition, upon written request, designated personnel may assist the student in monitoring, testing or treatment of an existing medical condition. (Education Code 49423)

Upon written request by the parent/guardian and with the approval of the student's physician, a student with an existing medical condition that requires frequent monitoring, testing or treatment may be allowed to self administer this service. The student shall observe universal precautions in the handling of blood and bodily fluids.

A. Anaphylactic Injections (EPI-PEN)

The Board recognizes that some students have allergies of such severity that they may require an emergency anaphylactic injection during the course of the school day.

Parents/guardians who are aware of this foreseeable need may ask the district to provide such injections in accordance with administrative regulations.

School staff who may be required to administer anaphylactic injections shall receive training from qualified medical personnel. They will be authorized to administer the injections in accordance with administrative regulations and will be afforded appropriate liability protection.

B. Automatic External Defibrillator (AED)

The Board recognizes the importance of taking appropriate action whenever an emergency threatens the safety, health or welfare of a student at school or during school-sponsored activities.

Automatic External Defibrillators may be installed at school sites for use in the case of sudden cardiac arrest. School staff who may be required to administer external defibrillation using the AED shall receive training from qualified medical personnel. They will be authorized to administer the AED in accordance with

administrative regulations and will be afforded appropriate liability protection.

C. Insulin

The Board of Education recognizes that in order to achieve the optimal control of blood sugar, the diabetic student may need to use insulin during the school day. Insulin may only be administered by a licensed nurse, the parent, the diabetic student or a trained parent designee not employed by the district. Trained Diabetic Personnel can supervise the student who is competent to self-administer insulin. Written orders for insulin administration signed by the doctor and the parent must be submitted to the site prior to any administration of insulin to/by the student.

**REFERENCE**

Legal Reference:

EDUCATION CODE

49407 Liability for treatment

49408 Emergency information

49423 Administration of prescribed medication for student

49423.5 Specialized health care services

49426 School nurses

49480 Continuing medication regimen; notice

BUSINESS AND PROFESSIONS CODE

2700-2837 Nursing, especially:

2726 Authority not conferred

2727 Exceptions in general

**MANAGEMENT RESOURCES**

Legal Reference EDUCATION CODE 49407 Liability for treatment 49408 Emergency information 49423 Administration of prescribed medication for student 49423.5 Specialized health care services 49426 School nurses 49480 Continuing medication regimen; notice

BUSINESS AND PROFESSIONALS CODE 2700-2837 Nursing, especially: 2726 Authority not conferred 2727 Exceptions in general

**ADOPTED**

October 29, 1998

**REVISED**

xxxxx

June 24, 2004

**CSBA DATE**

October 1995

**DISTRICT GOAL**

New text in underline  
Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5141.22	Students	Students with Infectious Diseases

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare	X		

**DETAIL**

GENERAL PRINCIPLES

The Board of Education recognizes its dual responsibility to protect the health of students from risks posed by infectious diseases and to uphold the right of students to a free and appropriate education. The Board recognizes that prevention and education are the most effective means of limiting the spread of infectious diseases.

The Superintendent or Health Services designee shall collaborate with parents/guardians and local health agencies and organizations to develop a comprehensive approach to disease prevention that promotes preventative measures and education of students and staff.

The Superintendent or designee shall regularly review resources available from health experts to ensure that district programs are based on the most up-to-date information.

The Superintendent or designee shall ensure that the district's comprehensive health education program provides information about the prevention of infectious diseases, including the nature of bloodborne pathogens and their transmission, as well as information to help prevent the spread of contagious diseases, such as a pandemic influenza. He/she shall also ensure that each school has sufficient infection prevention supplies that are easily accessible to staff.

For purposes of this policy, infectious diseases shall include all those listed by the State Department of Health Services and the County Health Department.

The admission of a student with an infectious disease shall be determined by the Superintendent/Health Services designee in consultation with the student's parent/guardian, the student's physician and the County Health Department.

It shall be the responsibility of the District Health Services to institute and conduct a program of communicable disease control and prevention. This program shall include all district employees having regular contact with pupils and shall properly advise them of overt symptoms of communicable diseases.

Students with Infectious Diseases

The Superintendent or Health Services designee shall exclude students only in accordance with law, Board policy, and administrative regulation. Because bloodborne pathogens such as hepatitis B virus, hepatitis C virus, and human immunodeficiency virus (HIV) are not casually transmitted, the presence of infectious conditions of this type is not, by itself, sufficient reason to exclude students from attending school.

Parents/guardians are encouraged to inform the Superintendent or designee if their child has an infectious disease so that school staff may work cooperatively with the student's parents/guardians to minimize the child's exposure to other diseases in the school setting. The Superintendent or designee shall ensure that student confidentiality rights are strictly observed in accordance with law.

#### EVALUATING STUDENTS WHO ARE INFECTED WITH HIV

HIV is not spread by casual, everyday contact. Students who are infected with HIV shall attend the school and classroom to which they would be assigned if they were not infected. They are entitled to all rights, privileges, and services accorded to other students. Decisions about any changes in the education program of a student who is infected with HIV shall be made on a case-by-case basis, relying on the best available scientific evidence and medical advice.

A program of on-going education about HIV for students shall be conducted to ensure that all are informed in a consistent manner about the nature of HIV infection, including how it is and is not transmitted and how to prevent its spread.

#### CONFIDENTIALITY

The people who shall know the identity of a student who is infected with HIV shall treat all information as highly confidential. No information shall be divulged, directly or indirectly, to any other individuals or groups. All related medical information and written documentation of discussions, telephone conversations, proceedings, and meetings shall be kept by the superintendent/designee in a locked file. Access to this file will be granted only to those persons who have the written consent of the infected student's parent or guardian. To further protect confidentiality, names will not be used in documents except when this is essential. Any document containing the name, or any other information that would reveal the identity of the infected person, will not be shared with any person, not even for the purposes of word processing or reproduction.

#### **REFERENCE**

Legal Reference:  
EDUCATION CODE

48210-48216 Persons excluded  
49073-49079 Privacy of pupil records  
49403 Cooperation in control of communicable disease and immunization of pupils  
49405 Smallpox control  
49406 Examination for tuberculosis (employees)  
49408 Information of use in emergencies  
49602 Confidentiality of student information  
51202 Instruction in personal and public health and safety  
 CALIFORNIA CONSTITUTION  
 Article 1, Section 1 Right to Privacy  
 CIVIL CODE  
56-56.37 Confidentiality of Medical Information Act  
1798-1798.76 Information Practices Act  
 HEALTH AND SAFETY CODE  
120230 Exclusion for communicable disease  
120325-120380 Immunization against communicable diseases  
120875-120895 AIDS information  
120975-121022 Mandated blood testing and confidentiality to protect public health  
121475-121520 Tuberculosis tests for pupils  
 CODE OF REGULATIONS, TITLE 8  
5193 California bloodborne pathogens standard  
 CODE OF REGULATIONS, TITLE 17  
2500-2511 Communicable disease reporting requirements  
 UNITED STATES CODE, TITLE 20  
1232g Family Educational and Privacy Rights Act  
1400-1482 Individuals with Disabilities Education Act  
 UNITED STATES CODE, TITLE 29  
794 Section 504 of the Rehabilitation Act of 1973  
 CODE OF FEDERAL REGULATIONS, TITLE 45  
164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)  
 COURT DECISIONS  
 Thomas v. Atascadero Unified School District, (1987) 662 F.Supp. 376

**MANAGEMENT RESOURCES**

CSBA PUBLICATIONS

Saving Lives: AIDS Issues for California Schools 1994, rev. 2006  
 Avian Influenza, Governance and Policy Services Fact Sheet, April 2006

WEB SITES

CSBA: <http://www.csba.org>  
 California Department of Education: <http://www.cde.ca.gov>  
 California Department of Health Services: <http://www.dhs.ca.gov>  
 Centers for Disease Control and Prevention: <http://www.cdc.gov>  
 Contra Costa County Office of Education, Pandemic Flu Resources: <http://www.cccoe.k12.ca.us/about/flu/resources>  
[flu action kit](http://www.cccoe.k12.ca.us/about/flu/resources)  
 U.S. Government Pandemic Flu Information:  
<http://www.pandemicflu.gov>

**ADOPTED**

May 29, 1990

**REVISED**

xxxxxxxxx

**CSBA DATE**

July 2006

TO: BOARD OF EDUCATION

DISCUSSION

08/23/07

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU

Previously

08/09/07

RE: REVISE POLICY 6146.11 - ALTERNATIVE CREDITS TOWARD  
GRADUATION

DISCUSSION ITEM NO. D.07

It is recommended the Board of Education revise Board Policy 6146.11 - Alternative Credits toward Graduation. These revisions are recommended by CSBA.

Attachment:

- Board Policy 6146.11 - Alternative Credits toward Graduation

New text in underline  
Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
6146.11	Instruction	Alternative Credits Toward Graduation

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Curriculum	X		

#### DETAIL

In order to meet individual student needs and encourage all students to complete their high school education, the Board of Education desires to provide flexibility in the completion of prescribed courses in accordance with law. The Board shall actively involve parents/guardians, administrators, teachers, and students in helping the district develop alternative means for students to complete the prescribed course of study required for graduation. As an alternative to completing the course requirements for high school graduation and with prior approval by the principal or designee, students may fulfill one or more of the course requirements through the following:

1. Practical demonstration of skills and competencies
2. Supervised work experience or other outside school experience up to 40 semester periods in accordance with Education Code 51760.3 and 5 CCR 1635, ~~or other outside school experience~~
3. Career technical education, Vocational education and/or Regional Occupational Program (ROP) classes offered through our high schools ~~district.~~
4. Courses offered by regional occupational centers or programs (ROP)
5. Interdisciplinary Study
6. Independent study
7. Credit earned at a postsecondary institution (Pursuant to 5 CCR 1630)
8. Private instruction in accordance with ~~(Pursuant to 5 CCR 1631)~~
9. Credit for private school foreign language instruction in accordance with 5 CCR 1362)
10. Military service and training in accordance with 5 CCR 1634
11. Correspondence instruction from a California university or college accredited for teacher training in accordance with 5 CCR 1633 ~~(Pursuant to EC 51740)~~
12. To satisfy the district's driver education and training requirement, a program approved by the Department of Motor Vehicles which offers drivers education and behind-the-wheel instruction through a driving school or licensed independent driving instructor in accordance with Vehicle Code 12814.6
13. For credit toward the district's physical education

requirement, participation in district interscholastic athletic programs carried on wholly or partially after regular school hours when such participation entails a comparable amount of time and physical activity

The district shall accept for credit any coursework satisfactorily completed by students while detained in a juvenile court school or county or state-operated institution. District students who successfully complete district graduation requirements while so detained shall receive a diploma from the school they last attended. (Education Code 48645.5)

~~Students may receive physical education credit for participation in district interscholastic athletic programs carried on wholly or partially after regular school hours when such participation entails a comparable amount of time and physical activity.~~

~~Students using interscholastic athletics participation to fulfill physical education requirements may be graded on this participation, provided that a teacher credentialed to teach physical education supervises this participation and assigns the grade. (Reference BP 6145 Extracurricular and Cocurricular Activities)~~

~~The Superintendent or designee shall determine whether a student has satisfactorily met course requirements through any of the above alternative means.~~

#### A. Concurrent/Dual Enrollment

Concurrent/Dual enrollment means enrollment in any non-SMMUSD course during the school year or during the summer by a regularly enrolled SMMUSD student. Concurrent/Dual enrollment is an alternative means by which students may obtain credit toward graduation while being simultaneously enrolled in both the school district and another approved educational program. Students must obtain signed pre-approval for any concurrent/dual enrollment course or program from the school principal or designee.

Concurrent/Dual enrollment may be approved for "make-up", "acceleration", and/or "enrichment" purposes.

Courses eligible for concurrent/dual enrollment include:

1. Any course offered by Santa Monica High School, Malibu High School, Olympic High School or the SMMUSD Adult School, either during the school year or during the summer.
2. Courses offered by any community college, public or private college/university
3. Courses offered by the UC Extension Program

Students who demonstrate that the courses they want to take are not available at their high school, may, with the pre-approval of the principal, take courses at accredited high schools other than the schools mentioned above.

~~Nothing in this policy is construed to permit web-based or on-line courses either as alternative credits toward graduation or as a course eligible for concurrent enrollment for "make-ups", "acceleration" and/or "enrichment."~~

#### B. Online Courses

Online courses are delivered over the Internet or provided through a set curriculum via software. Students may participate in web-based or online courses either as alternative credits toward graduation or as a course eligible for concurrent enrollment for "make-ups", "acceleration" and/or "enrichment." Students must obtain signed pre-approval for any online course or program from the school principal or designee.

For the 2007-2008 school year, the principal shall evaluate the quality and effectiveness of online course offerings and determine which online courses shall be accepted for high school credit. No student shall earn more than twenty (20) high school credits in any given school year.

Beginning July 1, 2008, only District approved online providers and/or courses listed in the accompanying Administrative Regulation shall be eligible for high school credits.

The Superintendent or designee shall determine whether a student has satisfactorily met course requirements through any of the above alternative means.

#### **Legal Reference:**

EDUCATION CODE 35160 Authority of governing boards 35160.1 Broad authority of school districts 48645.5 Course credit, juvenile court schools 48800-48802 Attendance at community college; advanced education 51220 Areas of study; grades 7-12 51225.3 Requirements for graduation 51240-51246 Exemptions from requirements 51740-51741 Authority to provide instruction by correspondence  
CODE OF REGULATIONS, TITLE 5  
1600-1635 Alternative credit

#### **Management Resources:**

SMMUSD BOARD POLICY  
BP6145 Extracurricular and Co-curricular Activities

CDE PROGRAM ADVISORIES

0418.89 Physical Education, April 18, 1989

0615.89 Granting credit for passing GED, SPB:88/89-11

WEB SITES

CDE: <http://www.cde.ca.gov>

**BOARD GOAL**

A. Quality Instruction for All

BOARD ADOPTED: \_\_\_\_\_ CSBA UPDATED: March, 2000

The above BP 6146.11 Alternative Credits Toward Graduation was amended and approved by the board, as shown, at its May 16, 2002, board meeting.

TO: BOARD OF EDUCATION

DISCUSSION

08/23/07

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU

RE: NEW POLICY 6171 - TITLE I PROGRAMS

DISCUSSION ITEM NO. D.08

It is recommended the Board of Education revise Board Policy 6171 - Title I Programs.

Attachment:

- Board Policy 6171 - Title I Programs

THIS IS A **NEW POLICY**

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
<u>6171</u>	<u>Instruction</u>	<u>Title I Programs</u>		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
<u>Students</u>	<u>X</u>			

**DETAIL**

In order to improve the academic achievement of students from economically disadvantaged families, the district shall use federal Title I funds to provide supplementary services that reinforce the core curriculum and assist students in attaining proficiency on state academic standards and assessments.

The Superintendent or designee shall provide technical assistance and support to any school participating in the Title I program, including consultation in the development and implementation of school plans and activities. (20 USC 6312)

The district and each school receiving Title I funds shall develop a written parent involvement policy in accordance with 20 USC 6318.

Local Educational Agency Plan

The Superintendent or designee shall consult with teachers, principals, administrators, other appropriate school personnel, and parents/guardians of participating students in the development, periodic review, and, as necessary, the revision of a local educational agency (LEA) plan. The plan and any revisions shall be submitted to the Governing Board for approval. (20 USC 6312)

The plan shall address the components specified in 20 USC 6312, which describe the assessments, strategies, and services the district will use to help low-achieving students meet challenging academic standards.

The initial plan shall be submitted to the California Department of Education (CDE) and approved by the State Board of Education. Subsequent revisions of the plan shall be kept on file in the district.

Comparability of Services

State and local funds used in schools receiving Title I funds shall provide services that, taken as a whole, are at least

comparable to services in schools that are not receiving Title I funds or, if all district schools are receiving Title I funds, that are substantially comparable in each school. Comparability may be determined on a school-by-school basis or by grade span. (20 USC 6321)

To demonstrate comparability of services among district schools:

1. The Board shall adopt and implement a districtwide salary schedule.
2. The ratio of students to teachers, administrators, and other staff at each Title I school shall not exceed 110 percent of the average ratio across non-Title I schools.
3. Salary expenditures at each Title I school shall be no less than 90 percent of the average salary expenditure across non-Title I schools.
4. All district schools shall be provided with the same level of base funding per student for curriculum and instructional materials.
5. The Superintendent or designee shall maintain records of the quantity and quality of instructional materials and equipment at each school.

In determining comparability, the district shall not include staff salary differentials for years of employment. The district also may exclude unpredictable changes in student enrollment or personnel assignments that occur after the beginning of the school year, state and local funds expended for language instruction educational programs, state and local funds expended for the excess costs of providing services to disabled students, and supplemental state or local funds expended in any school attendance area or school for programs that specifically meet the intent and purposes of Title I. (20 USC 6321)

At the beginning of each school year, the Superintendent or designee shall measure comparability in accordance with the above criteria and maintain records documenting the district's compliance. If any instances of noncomparability are identified, the Superintendent or designee shall promptly implement adjustments as needed to ensure comparability.

#### Program Evaluation

The Board shall use state assessment results and other available measures or indicators to annually determine whether each participating school is making adequate yearly progress toward ensuring that all students meet the state's proficient level of achievement on state assessments. (20 USC 6316)

#### Legal Reference:

EDUCATION CODE

11503 Parent involvement programs in Title I schools

52055.57 Districts identified or at risk of identification for

program improvement  
 54020-54028 Economic Impact Aid  
 54420-54425 State Compensatory Education  
 64001 Single plan for student achievement, consolidated application  
 programs  
 UNITED STATES CODE, TITLE 20  
 6301 Program purpose  
 6311-6322 Improving basic programs for disadvantaged students,  
 including:  
 6312 Local educational agency plan  
 6313 Eligibility of schools and school attendance areas; funding  
 allocation  
 6314 Title I schoolwide programs  
 6315 Targeted assistance schools  
 6316 School improvement  
 6318 Parent involvement  
 6320 Participation of private school students  
 6321 Comparability of services  
 7881 Participation of private school students  
 CODE OF FEDERAL REGULATIONS, TITLE 34  
 200.1-200.79 Improving basic programs for disadvantaged students

Management Resources:

CSBA PUBLICATIONS

Parent Involvement: Development of Effective and Legally Compliant  
 Policies, Governance and Policy Services Policy Briefs, August 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

LEA Plan, rev. May 17, 2006

Provisions for Private School Students, Teachers, and Other Education  
 Personnel in the No Child Left Behind Act of 2001, rev. November 1,  
 2005

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Title I Fiscal Issues, May 26, 2006

Designing Schoolwide Programs, March 22, 2006

Supplemental Educational Services, June 13, 2005

The Impact of the New Title I Requirements on Charter Schools, July  
 2004

Parental Involvement: Title I, Part A, April 23, 2004

Serving Preschool Children Under Title I, March 4, 2004

Title I Services to Eligible Private School Students, October 17, 2003

Local Educational Agency Identification and Selection of School  
 Attendance Areas and Schools and Allocation of Title I Funds to Those  
 Areas and Schools, August 2003

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education:

<http://www.cde.ca.gov/iasa/titleone>

No Child Left Behind: <http://www.ed.gov/nclb>

U.S. Department of Education: <http://www.ed.gov>

**ADOPTED**

XXXXXXXXXX

**REVISED**

**CSBA DATE**

August 2006

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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

08/23/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON

5:30pm

RE: PRESENTATION BY FINANCIAL ADVISOR OF PROPOSED STRUCTURE  
OF \$60 MILLION SERIES "A" MEASURE "BB" BOND

INFORMATION ITEM NO. I.01

Mr. Tony Hsieh and Mr. Chet Wang of Piper Jaffray & Co., the district's financial advisors on the Measure "BB" Bond, will be in attendance to discuss the proposed structure of the \$60 million Series "A" Measure "BB" Bond.

COMMENT: At the June 7, 2007, board meeting, the board approved issuance of Series "A" (\$60 million) of the Measure "BB" General Obligation Bond (*Item A.24*). That item included a next-step activity timeline and responsibility schedule. At the June 28, 2007, board meeting, the board discussed the negotiated or competitive sale of the Series "A" Measure "BB" Bond (*Item D.01*), and on July 12, 2007, the board adopted Resolution No. 07-01 for a "negotiated" sale of the Series "A" Measure "BB" Bond.

The presentation now will be to discuss the proposed structure of that negotiated sale of the Series "A" Measure "BB" Bond.

TO: BOARD OF EDUCATION

INFORMATION

08/23/07

FROM: DIANNE TALARICO / STEPHEN R. HODGSON /  
VIRGINIA I. HYATT

RE: DETAIL OF STAFFING FORECAST FOR THREE-MONTH PRELIMINARY  
CONTRACT FOR PROGRAM MANAGEMENT SERVICES - PARSONS 3D/I

INFORMATION ITEM NO. I.02

During the Board of Education meeting of August 9, 2007, the board approved a contract extension to Parsons 3D/I for a total of three months, in an amount of \$353,000. It was requested by the Board of Education that the details of the staffing costs be brought to the board at its next board meeting. Attached are the cost details from July through September.

This contract will cover the necessary tasks for Measure "BB" until the final contract negotiations are completed.

TO: BOARD OF EDUCATION  
FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU  
RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION  
08/23/07

INFORMATION ITEM NO. I.03

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**CHEMISTRY**, written by R Thomas Myers, PhD., Keith Oldham, Salvatore Tocci, Adoption requested by Bertha Roman from Samohi for 10<sup>th</sup> Grade Chemistry P. This is to replace the core curriculum being used.