

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**June 5, 2008**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, June 5, 2008**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

**The public meeting will begin at 5:30 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION:**

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act:
  - DN-1067-07/08                      DN-1070-07/08
- Receipt of recommendation for approval of the proposed CAHSEE waiver request pursuant to §60851 (c), as cited in the Education Code:
  - CAHSEE-1005-07/08              CAHSEE-1009-07/08
  - CAHSEE-1006-07/08              CAHSEE-1010-07/08
  - CAHSEE-1008-07/08              CAHSEE-1011-07/08
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957, as cited in the Brown Act (Interim Superintendent)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (1 case).
- Pupil hearing pursuant to EC §48918 (c) as cited in the Brown Act (*agenda item No. A.18*)

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS**

- Recognition of Retirees
- John Adams Science Magnet's QuikScience Team – National 2<sup>nd</sup> Place Winners  
*(postponed from previous meeting)*
- Outgoing Student Board Members

**V. APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

A.01 Approval of Minutes..... 1  
    May 13, 2008  
    May 15, 2008  
    May 20, 2008  
    May 22, 2008

**VII. CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

**Curriculum and Instruction**

A.02 Approval of Independent Contractors..... 2  
A.03 Conference and Travel Approval/Ratification..... 3-4  
A.04 Supplemental Textbooks..... 5  
A.05 Approval of Special Education Contracts – 2007-2008 ..... 6-8

**Business and Fiscal**

A.06 Award of Purchase Orders – 2007-2008..... 9-9i  
A.07 Acceptance of Gifts – 2007-2008 ..... 10-14  
A.08 Declaration of Indefinite Salaries for Represented Bargaining Unit  
    Members and Unrepresented Senior Management, Management,  
    Supervisory, and Confidential Employees for 2008-2009..... 15  
A.09 Amendment to Contract for Bid #8.07 – Pool Repairs – Malibu High School –  
    Condor, Inc. .... 16  
A.10 Award of Bid #8.10 – Fencing Replacement Malibu High and Cabrillo  
    Elementary Schools – TBD ..... 17  
A.11 Increase Scope for Aerial Photography and Digital Mapping Services to  
    Psomias for Measure “BB” – RFP #8.09 – Change Order #3 ..... 18  
A.12 Appropriation Transfers at School Year-End ..... 19  
A.13 Transfer of Funds..... 20

**Personnel**

A.14 Certificated Personnel – Elections, Separations ..... 21-24  
A.15 Special Service Employees ..... 25  
A.16 Classified Personnel – Merit..... 26-29  
A.17 Classified Personnel – Non-Merit..... 30

**General**

A.18 Student Expulsion (B/D 07/03/93)..... 31

**VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.

**IX. COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

**A. Student Board Member Reports**

- Alec Richker – Santa Monica High School
- Kristen Lambert – Malibu High School
- John Shippey – Olympic High School

**B. SMMCTA Update – Mr. Harry Keiley**

**C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely**

*SEIU Sunshine Letter* .....32

**D. PTA Council President Report – Rebecca Kennerly**

**E. Financial Oversight Committee**

**F. Measure "BB" Advisory Committee**

**G. District Advisory Committee Reports (10 minutes per DAC)\***

1. English Learners Advisory Committee (ELAC)..... 33-36  
*(postponed from previous meeting)*

2. Community Health and Safety DAC ..... 37-41

*\*District responses are scheduled for a July 2008 board meeting.*

**X. SUPERINTENDENT'S REPORT**

- Santa Monica-Malibu Educational Collaborative

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI. MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.19 Administrative Appointment .....42

*House Principal, Santa Monica High School*

A.20	Mathematics Textbook Adoption .....	43
A.21	Appoint New Member and Approve Renewal of Member to Health & Safety District Advisory Committee.....	44
A.22	Amend Charge for Financial Oversight Committee (FOC).....	45-49
A.23	2007-08 Budget Transfers.....	50-59
A.24	Adopt Resolution No. 07-28 – Temporary Interfund Cash Borrowing.....	60-61
A.25	Approval of Special Education Local Plan Area (SELPA) Service and Budget Plan.....	62-72

**XII. DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

7:00 pm

D.01	Joint Meeting (1 hour) with Financial Oversight Committee (FOC) .....	73-74
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8:00 pm

D.02	Report from the Small Schools Task Force .....	75
D.03	Preliminary General Fund Budget for 2008-09 ( <i>continued discussion</i> ) .....	76-82
D.04	Revise Policy 5141.4: Child Abuse Prevention and Reporting [Formerly “Child Abuse and Neglect (Reporting Procedures)”].....	83-94

**XIII. INFORMATIONAL ITEMS**

I.01	Tentative Timeline for Search for a New Permanent Superintendent for SMMUSD .....	95
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**XIV. BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

- Joint Workshop with Measure “BB” Advisory Committee (6/9/08)

**XIX. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX. ADJOURNMENT**

This meeting will adjourn to a board workshop scheduled for **Monday, June 9, 2008**, at **4:00 p.m.** in the Board Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA.

**Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast**

**in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

**SMMUSD Board of Education Meeting Schedule 2007-2008**

**Public Meetings begin at 5:30pm**

July through December 2007					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July		7/12 DO	7/19* DO		*Special Meeting
August		8/9 DO		8/23 DO	8/29: Board Retreat
September	9/6 DO			9/27 DO	9/4: Board Retreat 9/29: Closed Session
October	10/4 M		10/18 SM	10/25* DO	10/1: Brd Retreat 10/2: Special Mtg *Special Meeting
November	11/1 M		11/15 SM	11/30 WHERE (5th Thurs)	Thanksgiving 11/22-23
December		12/13 DO		winter break	12/10: Board Retreat
<b>December 24 – 31: Winter Break</b>					
January through June 2008					
<b>January 1 – 4: Winter Break</b>					
January	winter break		1/17 DO	1/31 WHERE (5th Thurs)	
February	2/7 M	2/11* DO	2/21 SM	2/26* DO 2/27* DO	*Special Meeting
March	3/5* DO	3/13 DO	spring break	spring break	*Special Meeting Stairway 3/6 & 3/7
<b>March 17 – 28: Spring Break</b>					
April	4/3 DO		4/17 SM		4/7: Special Meeting (DO) 4/12: Board Retreat (SAMOHI) 4/16: Special Meeting (DO)
May	5/1 M		5/15 SM	5/29 WHERE (5th Thurs)	5/13: Special Meeting (DO) 5/20: Special Meeting (DO) 5/22: Board Retreat (DO)
June	6/5 DO			6/26 DO	6/4: Board Retreat (DO) 6/9: Special Meeting (DO) Last day of school 6/20

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA  
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**SMMUSD Board of Education Meeting Schedule 2008-2009**

**Closed Session begins at 4:00pm**  
**Public Meetings begin at 5:30pm**

July through December 2008					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July				7/24 DO	
August		8/14 DO			
September	9/4 DO			9/18 DO	
October	10/2 M		10/16 SM		
November	11/6 M		11/20 SM	11/27 (5 <sup>th</sup> Thurs)	Thanksgiving 11/27-28
December		12/11 DO		winter break	Usually one mtg. (Three wks in Dec. before winter break)
<b>December 22 – 31: Winter Break</b>					
January through June 2009					
<b>January 1 – 2: Winter Break</b>					
January	winter break		1/15 DO	1/29 (5 <sup>th</sup> Thurs)	
February	2/5 M		2/19 SM		
March	3/5 M		3/19 SM		Stairway 3/26 & 3/27
April	4/2 DO	spring break	spring break	4/23 DO	
<b>April 6-17: Spring Break</b>					
May	5/7 M		5/21 SM		
June	6/4 DO			6/25 DO	Last day of school 6/19

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA  
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District  
Board of Education  
June 5, 2008**

**I CALL TO ORDER**

A Roll Call

Oscar de la Torre – President  
Jose Escarce – Vice President

Maria Leon-Vazquez  
Ralph Mechur  
Kelly Pye  
Barry Snell  
Kathy Wisnicki

Student Board Members

B Pledge of Allegiance

**II CLOSED SESSION**



TO: BOARD OF EDUCATION

ACTION  
06/05/08

FROM: DIANNE TALARICO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

May 13, 2008

May 15, 2008

May 20, 2008

May 22, 2008

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

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## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Salzman Associates Tools for Schools  6/25/08  Not to exceed: \$3,150	To provide a workshop assisting teachers with classroom management program for summer school to use on a daily basis in classrooms	District	01-62670-0-11100- 10000-5802-035-1300
Jewish Family Svcs.  9/27/07 to 6/31/08  Not to exceed: \$7,500	To provide counseling services	Grant	01-90121-0-11100- 10000-5802-003-4030
Jewish Family Svcs.  10/1/07 to 5/31/08  Not to exceed: \$10,000	To provide counseling services	Point Dume	01-91270-0-11100- 10000-5802-019-13003 - 50%  01-73950-0-11100- 10000-5802-019-1300
<b>AMENDED AMOUNT</b> - originally approved on 4/17/08 A Plus Video-Shawn Tanowitz  3/6/08 to 6/30/08 Was: \$2,526.56 <b>AMENDED AMOUNT:</b> Not to exceed: \$2,826.56	To videotape the entire stairway event using a broadcast 3-chip digital camera, edit and duplicate DVDs for sale	Ed. Services	01-90120-0-17300- 10000-5802-030-1300

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>MOORE, Evan</u> Point Dume Elementary	World Strides Sacramento, CA May 20-22, 2008	\$0 + 1 SUB
<u>SERNA, Maria</u> Fiscal Services 01-00000-0-00000-73100-9330-051-2510 General Fund- <b>Function:</b> Conference and Travel	The Indispensable Assistant Torrance, CA September 23, 2008	\$170

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		

<b>Group Conference and Travel: In-State</b>		
<i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>DIDION, Kelley</u> +2 Additional Staff Point Dume Elementary	Wolf Outdoor Learning Adventure Malibu, CA May 20 – 23, 2008	\$0
<u>JONES, Lee</u> +2 Additional Staff Special Education 01-00000-0-00000-71500-5220-020-1200 General Fund- <b>Function:</b> Superintendent	Sopris West Long Beach, CA April 28, 2008	\$100 Mileage Only
<u>WHALEY, Tom</u> + 18 Additional Staff Ed Services 01-90120-0171-00-10000-5220-030-1300 General Fund- <b>Resource:</b> Gifts	Celebration for the Arts Santa Monica, CA April 26 – 27, 2008	\$182 TOTAL

<b>Out-of-State Conferences: Individual</b>		
<b>NONE</b>		

<b>Out-of-State Conferences: Group</b>		
<b>NONE</b>		

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.04

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**ENRIQUE'S JOURNEY**, by Sonia Nazario, for 9-12 grade English. Adoption requested by Peggy Harris.

**KAFFIR BOY: THE TRUE STORY OF A BOACK YOUTH'S COMING OF AGEN IN APARTHEID SOUTH AFRICA**, by Mark Mathabane for eighth grade English. Requested by Chon Lee from Lincoln Middle School

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2007-2008

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2007-2008 as follows:

NPS/NPA

2007-2008 Budget 01-65000-0-57500-11800-5125-043-1400

<b>Nonpublic School/Agency</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Soliant Health - contract increase	Various	Occupational Therapy	#49 - UC08266	\$ 1,190
Believe Ability - contract increase	12/26/98	IEP attendance	#53- UC08268	\$ 220
Speech Therapy Group - contract & date increase	5/14/98	Speech Therapy Assmt & IEP	#68 - UC08170	\$ 225

Amount Budgeted NPS/NPA 07/08	\$ 3,000,000
Prior Board Authorization as of 5/15/08	\$ 2,626,912
Prior Board Authorization for Instructional Aides	\$ 68,145
Prior Board Authorization for Speech Therapy	\$ 130,739
Prior Board Authorization for Occupational Therapy	\$ 103,310
Balance	\$ 70,894
 Positive Adjustment (See Below)	 \$ 0
 Total Amount for these Contracts	 \$ 1,635
 Balance	 \$ 69,259

Adjustment					
NPA/NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 6/05/08					
<b>NPA/NPS</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Reduce (R) Eliminate (E)</b>	<b>Adjusted Amount</b>	<b>Comment</b>

Instructional Consultants

2006-2007 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Lisa White-Ullrich - contract increase	10-12-98	IEP attendance	#53-UC08138	\$ 350
Lisa White-Ullrich - contract increase	3-29-98	IEP attendance	#58-UC08143	\$ 350
Lisa White-Ullrich - contract increase	8-14-00	IEP attendance	#72-UC08215	\$ 200
Lisa White-Ullrich - contract increase	3-7-02	IEP attendance	#78-UC08272	\$ 200
Dr. Trang Nguyen	3/30/93	Vision Therapy Assessment	#86 - UC08302	\$ 190

Amount Budgeted Instructional Consultants 07/08	\$ 350,000
Prior Board Authorization as of 5/15/08	\$ 463,542
Prior Board Authorization for Occupational Therapy	\$ 52,297
Balance	\$ -165,839

Positive Adjustment	\$ 0
\$	

Total Amount for these Contracts	\$ 1,290
Balance	\$ -167,129

Non-Instructional Consultants

2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Non-Instructional Consultants 07/08	\$ 225,000
Prior Board Authorization as of 5/15/08	\$ 183,152
Balance	\$ 41,848

Total Amount for these Contracts	\$ 0
Balance	\$ 41,848



NPS-Legal

2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Littler Mendelson	Legal services	#4	\$ 25,000

Amount Budgeted Legal Services 07/08		\$ 195,000
Prior Board Authorization as of 5/15/08		<u>\$ 220,000</u>
	Balance	\$ -25,000
Total Amount for these Contracts		<u>\$ 25,000</u>
	Balance	\$ -50,000

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2007-2008

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from May 8, 2008, through May 27, 2008, for fiscal /08.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2007/2008

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$23,712.38 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2007-2008 income and appropriations by \$23,712.38 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 2,578.16 \$ 500.00 \$ 425.00 \$ 10.00	\$ - \$ - \$ 75.00 \$ -		Santa Monica Science Magnet Friends of J. Adams Spanish Imm. Metro Calvary Chapel Kathy Gardello	Field Trip Field Trip General Supplies and Materials Field Trip
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000	\$ 15.34	\$ -		Albertsons'	General Supplies and Materials-Graduation
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000					
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000					
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000					
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000					
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000					
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000					
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000					
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000	\$ 1,700.00 \$ 440.00	\$ 300.00 \$ -		Malibu High School PTSA Various-Master Swim Team Students	General Supplies and Materials General Supplies and Materials
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000					
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 2,494.00 \$ 704.00 \$ 162.88	\$ - \$ - \$ -		Various Various Various	Field Trip Field Trip Field Trip
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000					
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 4,690.00	\$ -		Various	Field Trip

BOE Date: 06/05/08

Current Gifts and Donations 2007/2008

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000					
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 850.00 \$ 223.00 \$ 216.00	\$ 150.00 \$ - \$ -		The Grammy Foundation Various Various	General Supplies and Materials Transcripts Transcripts
<b>Barnum Hall</b> 01-91150-0-00000-00000-8699-015-0000					
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000					
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000					
<b>Others:</b>					
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000					
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 8,179.00	\$ -		Gail Dorin Foundation/Various	General Supplies and Materials
<b>Student &amp; Family Services</b> 01-90120-0-00000-00000-8699-040-0000					
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000					
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000					
<b>Food and Nutrition Services</b> 01-90120-0-00000-00000-8699-057-0000					
<b>District</b> 01-90120-0-00000-00000-8699-090-0000					
<b>TOTAL</b>	<b>\$ 23,187.38</b>	<b>\$ 525.00</b>	<b>\$ -</b>		

BOE Date: 06/05/08

Current Gifts and Donations 2007/2008

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 201,318.06	\$ 3,513.16	\$ 75.00	\$ 204,906.22	\$ 4,750.00		\$ 4,750.00
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000	\$ 3,280.73	\$ 15.34	\$ -	\$ 3,296.07	\$ 100.00		\$ 100.00
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000							
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 69,617.93			\$ 69,617.93	\$ 1,268.56		\$ 1,268.56
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000	\$ 1,384.67			\$ 1,384.67	\$ 3,268.00		\$ 3,268.00
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 61,077.26			\$ 61,077.26	\$ 200.00		\$ 200.00
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 1,105.32			\$ 1,105.32			
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000	\$ 3,529.46			\$ 3,529.46	\$ 65.88		\$ 65.88
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 42,168.67			\$ 42,168.67			
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 99,049.87	\$ 2,140.00	\$ 300.00	\$ 101,489.87			
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 68,853.18			\$ 68,853.18			
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 58,364.31	\$ 3,360.88	\$ -	\$ 61,725.19			
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 6,716.16			\$ 6,716.16			
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 64,079.49	\$ 4,690.00	\$ -	\$ 68,769.49	\$ 150.00		\$ 150.00
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 134,574.03			\$ 134,574.03	\$ 100.00		\$ 100.00
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 136,716.65	\$ 1,289.00	\$ 150.00	\$ 138,155.65	\$ 4,825.00		\$ 4,825.00
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000	\$ 129,251.20			\$ 129,251.20	\$ 100.00		\$ 100.00
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000	\$ 12,670.00			\$ 12,670.00			

BOE Date: 06/05/08

Current Gifts and Donations 2007/2008

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>ALL OTHER LOCATIONS:</b>							
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000	\$ 50,000.00			\$ 50,000.00			
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 222,627.40	\$ 8,179.00		\$ 230,806.40	\$ 23,920.00		\$ 23,920.00
<b>Student and Family Support Services</b> 01-90120-0-00000-00000-8699-041-0000	\$ 325.00			\$ 325.00			
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000	\$ 1,000.00			\$ 1,000.00			
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000	\$ 2,000.00			\$ 2,000.00			
<b>District</b> 01-90120-00000-0-00000-8699-090-0000							
<b>Food &amp; Nutrition Services</b> 01-90120-0-00000-00000-8699-070-0000	\$ 9,207.84			\$ 9,207.84			
<b>TOTAL GIFTS</b>	<b>\$ 1,378,917.23</b>	<b>\$ 23,187.38</b>	<b>\$ 525.00</b>	<b>\$ 1,402,629.61</b>	<b>\$ 38,747.44</b>	<b>\$ -</b>	<b>\$ 38,747.44</b>
<b>Total Cash Gifts for District:</b>		<b>\$ 23,187.38</b>	<b>Total Equity Fund 15% Contribs. \$ 525.00</b>		<b>Total In-Kind Gifts:</b>	<b>\$ -</b>	

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ

RE: DECLARATION OF INDEFINITE SALARIES FOR REPRESENTED  
BARGAINING UNIT MEMBERS AND UNREPRESENTED SENIOR  
MANAGEMENT, MANAGEMENT, SUPERVISORY, AND CONFIDENTIAL  
EMPLOYEES FOR 2008-2009

RECOMMENDATION NO. A.08

It is recommended that the board declare salaries as indefinite for bargaining unit members and unrepresented senior management, management, supervisory, and confidential employees for the 2008/2009 school year.

COMMENT: Because salaries for represented bargaining unit members and unrepresented senior management, management, supervisory and confidential employees are set by the Board of Education, if the Board of Education declares, in advance of the new fiscal year, that salaries for its employees are indefinite, whether subject to future review, negotiations, financial condition, or other factors, such action will suffice to permit retroactive salary adjustments back to the beginning of the new year.

This action meets the requirements specified in Education Code Section 45032.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION ACTION/CONSENT  
06/05/08  
FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT  
RE: AMENDMENT TO CONTRACT FOR BID #8.07 - POOL REPAIRS -  
MALIBU HIGH SCHOOL - CONDOR, INC.

RECOMMENDATION NO. A.09

It is recommended that the Board of Education authorize Addendum #1 to Bid #8.07 - Pool Repairs at Malibu High School to Condor, Inc., in an amount of \$9,047 for a total contract price not to exceed \$229,847.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-82000-5640-010-2600

COMMENTS: Amendment #1 represents the work listed below:

ORIGINAL CONTRACT AMOUNT	\$220,800
ADDENDUM #1	\$ 9,047
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$229,847</u>

This amendment constitutes the following additions to the scope of work:

1. Filter tank service: remove sand, inspect tank lining and anodes, install new sand, replace manhole gasket. \$9,074

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
06/05/08  
FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT  
RE: AWARD OF BID #8.10 - FENCING REPLACEMENT MALIBU HIGH  
AND CABRILLO ELEMENTARY SCHOOLS - TBD

RECOMMENDATION NO. A.10

It is recommended that the Board of Education award Bid #8.10 - Fencing Replacement at Malibu High School and Cabrillo Elementary School to TBD, in an amount not to exceed \_\_\_\_\_.

Funding Information

Budgeted: No  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-82000-6170-000-2600

COMMENTS: This bid award scope will consist of removal and replacement of the entire baseball outfield fence at Malibu High School and the removal and replacement of the chain link fencing and installation of a larger gated entrance to the field between Cabrillo Elementary and Malibu High Schools. This scope of work was not included in the Districtwide Fencing Replacement Bid #8.10.

Bids were sent to four (4) contractors, two (2) contractors of which attended the job walk on May 21, 2009, and [NUMBER] submitted bids as follows:

Western/Pilgrim Fence \$ \_\_\_\_\_  
Santa Monica Fence \$ \_\_\_\_\_

*NOTE: The bid closes on June 3, 2008. An update to this agenda will be provided and will include the bid amounts, the selected vendor, and the cost.*

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR AERIAL PHOTOGRAPHY AND DIGITAL  
MAPPING SERVICES TO PSOMAS FOR MEASURE "BB" - RFP #8.09  
- CHANGE ORDER #3

RECOMMENDATION NO.11

It is recommended that the Board of Education award Change Order #3 to Psomas for aerial photography and digital mapping services for the Measure "BB" program in the amount of \$38,000, for a total contract price of \$419,250.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-050-2600

Description: Other Operating Expenses

COMMENTS: This contract is for the award of services for ground survey work at the Olympic High School and Washington West sites. It is anticipated that this work will begin upon award and be complete in six weeks.

ORIGINAL CONTRACT AMOUNT	\$ 249,450
CHANGE ORDER #1	\$ 92,200
CHANGE ORDER #2	\$ 39,600
CHANGE ORDER #3	\$ 38,000
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$ 419,250</u>

This scope of work was anticipated in the cost projections for the Measure "BB" budgets.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: APPROPRIATION TRANSFERS AT SCHOOL YEAR-END

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the attached authorization in conjunction with year-end appropriation transfers.

COMMENTS: The Los Angeles County Office of Education recommends that District Governing Boards authorize the County Office to make various year-end appropriation transfers. Staff will identify the source of the funds to be transferred, and copies of transfers will be sent to the District as they occur.

Section 42601 of the Education Code as amended states: "At the close of any school year a school district may, with the approval of the governing board, identify and request the County Superintendent of Schools to make the transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year. For each elementary, high school, and unified school district that during the preceding school year, had an average daily attendance less than the level, as appropriate, specified in subdivision (a) of EC §41301, the County Superintendent of Schools, with the consent of the Governing Board of the School District, may identify and make the transfers, and shall notify the districts."

Fiscal year-end posting of warrants or liabilities, or both, may cause overdraft in appropriation accounts, which will need budget transfers between major objects or reserve accounts.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / JANCE L. MAEZ / PAT HO

RE: TRANSFER OF FUNDS

RECOMMENDATION NO A.13

It is recommended that the Board of Education approve the following transfers for the 2007/2008 fiscal year.

- A. \$4,000,000 from the Capital Facilities Fund (Fund 25) to the State School Building Fund (Fund 21) to transfer the Developer Fees to support Measure "BB" construction projects.
- B. \$1,000,000 from the State School Building Fund (Fund 21) to the General Fund (Fund 01) for the District's Routine Restricted Maintenance program.
- C. \$522,070 from the General Fund (Fund 01) to the Deferred Maintenance Fund (Fund 14) for the District's deferred maintenance program cost. This constitutes the General Fund marching requirement.
- D. \$75,000 from the General Fund (Fund 01) to the Child Development Fund (Fund 12) for the cost of childcare for the minimum school days.
- E. \$750,000 from the General Fund (Fund 01) to Special Reserve Fund for Post-Employment Benefits (Fund 20) as a reserve for the requirement of Governmental Accounting Standards Board (GASB) Rule 45 in Other Post-Employment Benefit.

COMMENT: The Los Angeles County Office of Education (LACOE) requires Board approval to make transfers between Funds.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.14

Unless otherwise noted, the following items are included in the 2007/2008 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

Brown, Dan	12.35 hrs @\$40.46	9/4/07-6/20/08	Est Hrly/\$500
Cady, Linda	12.35 hrs @\$40.46	9/4/07-6/20/08	Est Hrly/\$500
TOTAL ESTABLISHED HOURLY			\$1,000

Comment: Science Magnet Planning  
01-Targeted Instruc. Imprvmnt BG

EDUCATIONAL SERVICES

Beeman-Solano, Amy	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
Cartagena, Lisette	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
Faas, Kathleen	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
Gies, Gretchen	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
Lee, Chon	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
Saling, David	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
Stevens, Maria	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
VerSteege, Robin	5 hrs @\$40.46	4/14/08-6/30/08	Est Hrly/\$202
TOTAL ESTABLISHED HOURLY			\$1,616

Comment: 9<sup>th</sup> Grade Honors Placement  
01-Unrestricted Resource

MCKINLEY ELEMENTARY SCHOOL

Sanschagrinn, Mark	10 hrs @\$40.46	4/1/08-6/30/08	Est Hrly/\$405
Sepe, Tiffany	1 hr @\$40.46	4/1/08-6/30/08	Est Hrly/\$ 40
Suomu, Susan	10 hrs @\$40.46	4/1/08-6/30/08	Est Hrly/\$405
Treuenfels, Therese	10 hrs @\$40.46	4/1/08-6/30/08	Est Hrly/\$405
TOTAL ESTABLISHED HOURLY			\$1,255

Comment: Family Nights  
01-IASA: Title I Basic LW Inc/Neg

PT DUME ELEMENTARY SCHOOL

Harris, Kenneth	13 hrs @\$40.46	1/28/08-4/21/08	Est Hrly/\$526
TOTAL ESTABLISHED HOURLY			\$526

Comment: After School Classes  
01-Reimbursed by PTA

ROOSEVELT ELEMENTARY SCHOOL

Devincintis-Waul, M.	2 hrs @\$40.46	5/2/08	Est Hrly/\$81
TOTAL ESTABLISHED HOURLY			\$81

Comment: GATE Field Trip Coordinator  
01-Gifted/Talented Educ (GATE)

SMASH

Holland, Kurt 11 hrs @\$40.46 3/1/08-5/10/08 Est Hrly/\$445  
TOTAL ESTABLISHED HOURLY \$445

Comment: Field Testing - Education Environment Initiative  
01-Education and Environment

SANTA MONICA HIGH SCHOOL

Forrer, Brooke 20 hrs @\$40.46 5/1/08-6/20/08 Est Hrly/\$809  
TOTAL ESTABLISHED HOURLY \$809

Comment: Support for Teacher Leader  
01-CAHSEE Intensive Instr & Serv

STUDENT SERVICES

DeHope, Kathryn 24.72 hrs @\$40.46 9/6/07-6/30/08 Est Hrly/\$1,000  
TOTAL ESTABLISHED HOURLY \$1,000

Comment: Safe and Drug Free School Coordinator  
01-Tobacco-Use Prevent Ed: 4-8

**ADDITIONAL ASSIGNMENT - EXTRA DUTY UNITS**EDUCATIONAL SERVICES

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Aiello, Jason	1.0 EDU	Stairway	1/08-6/08	\$ 256
Bersch, Kirsten	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Bixler, Bill	1.0 EDU	Stairway	1/08-6/08	\$ 256
Blanchard, Cecile	0.9 EDU	Stairway	1/08-6/08	\$ 230
Cavallaro, Kathryn	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Fedderson-France, D.	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Hardesty, Apryl	1.0 EDU	Stairway	9/07-6/08	\$ 256
Huls, Jeffe	1.25 EDU	Stairway	1/08-6/08	\$ 320
Hunt, Mark	1.6 EDU	Stairway	1/08-6/08	\$ 410
Justin, Susan	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Khaefi, Arian	0.8 EDU	Stairway	1/08-6/08	\$ 205
Kibler, John	1.5 EDU	Stairway	1/08-6/08	\$ 384
Lockrem, Bonnie	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Loyd, Allen	6.0 EDU	Elem Music	9/07-6/08	\$1,536
McKeown, Kevin	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Park, Peter	3.0 EDU	Stairway	1/08-6/08	\$ 768
Sakow, Terry	0.7 EDU	Stairway	1/08-6/08	\$ 179
Spike Gravelle, J.	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Swenson, Joni	1.0 EDU	Stairway	1/08-6/08	\$ 256
Ravaglioli, Steven	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Tellier, Bruce	6.0 EDU	Elem Music	9/07-6/08	\$1,536
Ventre, Vanessa	2.0 EDU	Stairway	1/08-6/08	\$ 512
Woo, Angela	1.0 EDU	Stairway	1/08-6/08	\$ 256
TOTAL EDUS				\$19,648

LINCOLN MIDDLE SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Allstot, Sean	0.05 EDU	Basketball Club	1/08-6/08	\$ 13
Ehrke, Shelly	2.00 EDU	Travel Club	1/08-6/08	\$ 512
Ehrke, Shelly	0.69 EDU	Guided Study	1/08-6/08	\$ 176
Greenfield, Sara	0.69 EDU	Guided Study	1/08-6/08	\$ 176
Haenschke, Kristine	1.00 EDU	Book Club	1/08-6/08	\$ 256
Haenschke, Kristine	1.00 EDU	Anime Club	1/08-6/08	\$ 256
Hernandez, Jose	1.00 EDU	Peer Mentor Program	1/08-6/08	\$ 256
Hunt, Mark	6.00 EDU	Instrumental Music	1/08-6/08	\$1,536
Kramer-Jaroch, K.	2.50 EDU	Honor Society	1/08-6/08	\$ 640

Levy, Amanda	1.50	EDU	Best Buddies Club	1/08-6/08	\$ 384
Marcos, Eric	1.00	EDU	Scratch Club	1/08-6/08	\$ 256
Marcos, Eric	1.75	EDU	Web 2.0 Club	1/08-6/08	\$ 448
McCray, Angela	1.00	EDU	Robotics Club	1/08-6/08	\$ 256
McCray, Angela	0.69	EDU	Guided Study	1/08-6/08	\$ 176
O'Brien, Marianna	0.89	EDU	Science Club/Bowl	1/08-6/08	\$ 227
O'Brien, Marianna	0.75	EDU	Science Lab	1/08-6/08	\$ 192
O'Brien, Marianna	2.50	EDU	Travel Club	1/08-6/08	\$ 640
Paddock, Jennifer	1.00	EDU	Peer Mentor Program	1/08-6/08	\$ 256
Paddock, Jennifer	1.50	EDU	Best Buddies Club	1/08-6/08	\$ 384
Park, Peter	6.00	EDU	Instrumental Music	1/08-6/08	\$1,536
Pham, Vy	1.00	EDU	Yearbook	1/08-6/08	\$ 256
Schwartz, Jeffrey	1.50	EDU	Debate Club	1/08-6/08	\$ 384
Stauffer, Aimee	1.00	EDU	Peer Mentor Program	1/08-6/08	\$ 256
Stauffer, Nathaniel	0.50	EDU	Basketball Club	1/08-6/08	\$ 128
Utzinger, Sara	0.69	EDU	Guided Study	1/08-6/08	\$ 176
Ventre, Vanessa	6.00	EDU	Choral Music	1/08-6/08	\$1,536
			TOTAL EDUS		\$11,312

**TOTAL ESTABLISHED HOURLY, AND EXTRA DUTY UNITS = \$ 37,692**

### ELECTIONS

#### SUBSTITUTE TEACHERS

#### Effective

#### LONG-TERM SUBSTITUTES

(@\$210.00 Daily Rate)

Cooper, Richard	4/14/08
Hanson-Booker, Denise	4/21/08
Hernandez, Rafael	5/5/08

#### REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)

Beaulaurier, Renee	5/16/08
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#### LEAVE OF ABSENCE (with pay)

#### Name/Location

#### Effective

Hale, Prakriti SMASH	8/28/08-11/13/08 [maternity]
Johnson, Ethel McKinley Elementary	5/12/08-6/20/08 [medical]
Levin, Debra Ann Roosevelt Elementary	5/16/08-5/30/08 [medical]

#### LEAVE OF ABSENCE (without pay)

#### Name/Location

#### Effective

Hale, Prakriti SMASH	11/14/08-1/20/09 [CFRA]
Hale, Prakriti SMASH	1/21/09-6/19/09 [child care]
Olsheim, Elizabeth Roosevelt Elementary	8/28/08-6/19/09 [child care]
Shapiro, Hallie McKinley Elementary	8/28/08-6/19/09 [child care]



**RESIGNATION**

<u>Name/Location</u>	<u>Effective</u>
Ammons, Rachel Roosevelt Elementary School	6/20/08
Bradshaw, Kristen Roosevelt Elementary School	6/20/08
Callery, Louisa Malibu High School	5/12/08
Gaul, Pamela Santa Monica High School	6/20/08
Light, Lindsay McKinley Elementary	6/20/08

**RETIREMENT**

<u>Name/Location</u>	<u>Effective</u>
Johnson, Ethel Sue McKinley Elementary School	6/20/08
Schwartz, Bonnie Santa Monica High School	6/20/08

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/08

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.15

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2007-08 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
Gordon, Eve	\$1,200	5/5/08-6/30/08	\$40/hr
Grant Elementary; teach drama to 2 <sup>nd</sup> graders			
FUNDING: 01-90150-0-11100-10000-2917-003-1501 -100%			
Reimbursed by PTA			
Nelson, Rebecca	\$46,972	7/1/08-6/30/09	\$391/day
Special Education; Behavior Intervention Consultant			
FUNDING: 01-65000-0-50010-31200-1910-043-1501 -100%			
Special Education			

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
06/05/08

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.16

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
BULCHAND, MARIC CHRISTINA SPECIAL EDUCATION	ADMINISTRATIVE ASST 8 HRS/12 MO/RANGE: 29 STEP: A	5/14/08
CARNEY, ALEX FACILITIES MAINT	HVAC MECHANIC 8 HRS/12 MO/RANGE: 37 STEP: A	4/28/08
D'ANDREA, CAROLINE ROOSEVELT ELEMENTARY	INST ASST - SPECIAL ED 5 HRS/SY/RANGE: 20 STEP: A	5/5/08
LEWIS, GABEL CDS/GRANT ELEMENTARY	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE: 18 STEP: A	4/28/08
YEH, WENDY CDS/JOHN ADAMS MS	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE: 18 STEP: A	4/28/08
 <u>PROVISIONAL ASSIGNMENT</u>		 <u>EFFECTIVE DATE</u>
ITOMURA, TERRIE CHILD DEVELOP SVCS	COMPUTER OPERATOR	4/28/08-6/30/08
KISCH, JANICE PURCHASING	SUPERVISOR - BUYER	4/20/08-6/30/08
 <u>PROMOTION</u>		 <u>EFFECTIVE DATE</u>
PRECIADO, EDWIN SPECIAL EDUCATION	INST ASST - INTENS BEHAV INTERV 6 HRS/SY/RANGE: 26 STEP: D FR: INST ASST - SPECIAL ED	5/15/08
 <u>RE-EMPLOYMENT</u>		 <u>EFFECTIVE DATE</u>
TORRES, KENNIA SANTA MONICA HS	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: F	4/28/08
 <u>TEMP/ADDITIONAL ASSIGNMENTS</u>		 <u>EFFECTIVE DATE</u>
CAVALUZZI, LISA PUPIL SERVICES	SR OFFICE SPECIALIST	9/5/06-8/31/07
COOPER, RAYMOND MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	4/1/08-6/30/08
FLORES, ANA BUSINESS SERVICES	OFFICE SPECIALIST	5/12/08-8/15/08
GLEASON, TIM BARNUM HALL	CUSTODIAN	4/25/08-6/30/08

HUGHES, CLARENCE BARNUM HALL	UTILITY WORKER	4/1/08-6/30/08
JONES, CHANCY CHILD DEVELOP SVCS	CAMPUS SECURITY OFFICER	4/21/08-6/30/08
JONES, CHANCY LINCOLN MS	CAMPUS SECURITY OFFICER	5/8/08
NUNEZ, SHERRY LINCOLN MS	CAMPUS SECURITY OFFICER	5/8/08
OYENOKI, ELIZABETH MCKINLEY ELEMENTARY	SR OFFICE SPECIALIST	5/5/08-6/25/08
STRNAD, JAN BARNUM HALL	ADMIN ASSISTANT	4/1/08-6/30/08
TANAMAS, AYDA MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	5/19/08-6/20/08
TANGUM, CATHY ROGERS ELEMENTARY	CAMPUS SECURITY OFFICER	5/2/08
TANGUM, CATHY MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	4/1/08-6/30/08
WILSON, STANLEY CHILD DEVELOP SVCS	CAMPUS SECURITY OFFICER	4/21/08-6/30/08
WILSON, STANLEY MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	4/1/08-6/30/08

**SUBSTITUTES**

CHENG, INGRID STUDENT SERVICES	OFFICE SPECIALIST	<b><u>EFFECTIVE DATE</u></b> 5/1/08-6/6/08
DEARN, ANDREW PERSONNEL COMMISSION	INST ASST - PHYSICAL ED	5/7/08-6/20/08
ROSS, ROSALYN OPERATIONS	CUSTODIAN	5/1/08-6/30/08
SPRAGUE, MELROSE PERSONNEL COMMISSION	OFFICE SPECIALIST	5/1/08-6/30/08
STAIB, KATHERINE PERSONNEL COMMISSION	OFFICE SPECIALIST	5/1/08-6/30/08

**INVOLUNTARY TRANSFER**

HERNANDEZ, RITA CDS/ROGERS	CHILDREN CENTER ASST 3.5 HRS/SY FR: 3.5 HRS/SY/MCKINLEY ELEMENTARY	<b><u>EFFECTIVE DATE</u></b> 4/14/08
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**LEAVE OF ABSENCE (PAID)**

JACKSON, MICHAEL MAINTENANCE	GARDENER MEDICAL	<b><u>EFFECTIVE DATE</u></b> 4/20/08-5/2/08
RAZON-MCMILLIAN, MONICA CHILD DEVELOP SVCS	CHILDREN CENTER ASST MEDICAL	3/27/08-4/14/08

O'ROURKE, THOMAS SANTA MONICA HS	CUSTODIAN CATASTROPHIC [Extension of dates from 4/17/08 Agenda]	5/2/08-6/5/08
O'ROURKE, THOMAS SANTA MONICA HS	CUSTODIAN MEDICAL	6/6/08-6/30/08
O'ROURKE, THOMAS SANTA MONICA HS	CUSTODIAN MEDICAL	7/1/08-9/7/08
<b><u>LEAVE OF ABSENCE (UNPAID)</u></b>		<b><u>EFFECTIVE DATE</u></b>
CERON, GLORIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST PERSONAL	5/5/08-6/20/08
VIRAMONTES-GUTIERREZ, T. LINCOLN MS	BILINGUAL COMMUNITY LIAISON FMLA	5/15/08-6/30/08
<b><u>STIPEND</u></b>		<b><u>EFFECTIVE DATE</u></b>
HARDT, REBECCA SANTA MONICA HS	STUDENT OUTREACH SPEC \$900 STIPEND RACIAL HARMONY RETREAT	4/21/08-4/25/08
NAO, KIMBERLY SANTA MONICA HS	STUDENT OUTREACH SPEC \$900 STIPEND RACIAL HARMONY RETREAT	4/21/08-4/25/08
<b><u>PROFESSIONAL GROWTH</u></b>		<b><u>EFFECTIVE DATE</u></b>
ABDULKAREEM, NEHAL CHILD DEVELOP SVCS	CHILDREN CENTER ASST	5/1/08
BRITO, SALVADOR TRANSPORTATION	BUS DRIVER	5/1/08
MONROY, ROSA SANTA MONICA HS	OFFICE SPECIALIST	5/1/08
<b><u>WORKING OUT OF CLASS</u></b>		<b><u>EFFECTIVE DATE</u></b>
BERRIMAN, J. WALLACE BUSINESS SVCS	DIR. FACILITY IMPR PROJECTS FR: DIR. FACILITIES MAINT	5/28/08-6/30/08
GLOVER, TOMITA SANTA MONICA HS	ADMINISTRATIVE ASST FR: SR OFFICE SPECIALIST	4/1/08-6/30/08
MARTIN, ELENA SANTA MONICA HS	ADMINISTRATIVE ASST FR: SR OFFICE SPECIALIST	4/1/08-6/30/08
PADILLA, ROMERO OPERATIONS	EQUIPMENT OPERATOR FR: GARDNER	3/7/08-4/14/08
TERRY, SYLVIA SANTA MONICA HS	ADMINISTRATIVE ASST FR: SR OFFICE SPECIALIST	4/1/08-6/30/08
WASHINGTON, CHANEE SANTA MONICA HS	ADMINISTRATIVE ASST FR: SR OFFICE SPECIALIST	4/1/08-6/30/08

**RENEWAL OF ASSIGNMENT PER COLLECTIVE BARGAINING AGREEMENT**

CARTEE-JENKINS, KERYL  
HUMAN RESOURCE/SEIU

CHIEF STEWARD

**EFFECTIVE DATE**

7/1/08-6/30/09

**SUSPENSION WITHOUT PAY**

8162-015-08  
SANTA MONICA HIGH SCHOOL

CUSTODIAN I

**EFFECTIVE DATE**

6/9/08-6/10/08

**ESTABLISHMENT OF POSITION**

INST ASST - SPEICAL ED  
6 HRS/SY/SPECIAL ED/PT DUME

**EFFECTIVE DATE**

6/6/08

**ABOLISHMENT OF POSITION**

ADMINISTRATIVE ASST  
4 HRS/12 MO; SPECIAL EDUCATION

**EFFECTIVE DATE**

5/26/08

**RESIGNATION**

ANDERSON, LEONELL  
CHILD DEVELOP SVCS

CHILDREN CENTER ASST

**EFFECTIVE DATE**

4/3/08

AWBREY, GIGI  
PT DUME ELEMENTARY

INST ASST - CLASSROOM

6/20/08

BAXTER, LAEL  
MCKINLEY ELEMENTARY

INST ASST - CLASSROOM

5/9/08

FRANCO, EREN  
GRANT ELEMENTARY

INST ASST - CLASSROOM

5/14/08

MORALES, CARMELA  
CHILD DEVELOP SVCS

CHILD CARE ASST

4/4/08

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
06/05/08  
FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS / WILBERT YOUNG  
RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.17

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**COACHING ASSISTANT**

CARY, WENDY	MALIBU HIGH SCHOOL	4/1/08-6/30/08
HOWARD, DEMETRE	SANTA MONICA HS	3/1/08-6/30/08

**NOON SUPERVISION**

MAGALLANES, MARINA	MUIR ELEMENTARY	4/25/08-6/20/08
MARINEZ, NICOLAS	WEBSTER ELEMENTARY	3/1/08-3/4/08
PINEDA, MARISSA	ROGERS ELEMENTARY	5/12/08-6/20/08

**STUDENT WORKER - WORKABILITY**

AHERAN, MICHELLE	MALIBU HIGH SCHOOL	3/1/08-6/30/08
MARZULLI, SARAH	MALIBU HIGH SCHOOL	4/1/08-6/30/08

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
06/05/08  
FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / LAUREL SCHMIDT  
RE: EXPULSION OF STUDENT (B/D 07/03/93)

RECOMMENDATION NO. A.18

It is recommended that the Board of Education expel student (B/D 07/03/93).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Board Policy 5131.6, 48900(c), and 48900(k):

"Unlawfully possessed, used, was under the influence of or otherwise furnished to others a controlled substance or alcoholic beverage or intoxicant of any kind." Board Policy 5131.61

"Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, alcoholic beverage or intoxicant of any kind." Education Code 48900(c)

"Disrupted school activities or willfully defied the authority of school personnel." Education Code 48900(k)

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



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## **COMMUNICATIONS**

May 19, 2008

SMMUSD Board of Education  
1651 Sixteenth Street  
Santa Monica, CA 90404

*Via Facsimile and Certified Mail*

Re: Santa Monica - Malibu Unified School District  
And  
Service Employees International Union, Local 99

Dear SMMUSD Board of Education:

Pursuant to the existing collective bargaining agreement, SEIU hereby notifies you of its intention to re-open Wages, Benefits, and three articles, listed below. We respectfully request this item be placed on the board agenda. Specific proposals and contract language will be developed during the negotiation process.

Article 16 – Wages  
Article 17 – Health & Welfare Benefits  
Article 12 – Stewards  
Article 29 – Working out of Class  
Article 2 – Recognition

We look forward to a successful re-opener that is amenable to both parties.

Sincerely,  
Joaquin Flores  
Representative & Organizer  
SEIU Local 99

Cc: SMMUSD SEIU Bargaining Committee  
Dianne Talarico, SMMUSD Superintendent

*(NOTE: The original format of the letter was a .pdf; therefore, only the text of the letter was reproduced for the agenda. The original letter was on S.E.I.U. letterhead.)*

**District Advisory Committee**  
**Board of Education Annual Report**  
**2007-2008**

**ENGLISH LEARNERS ADVISORY COMMITTEE (ELAC)**

**Staff Liaison:** Aida Diaz

The District English Learners Advisory Committee (DELAC) is a state mandated advisory committee. The main function of DELAC is to review and advise the board on programs and services for English Learners (ELs).

Our District DELAC meetings incorporate the state mandated requirements and informational presentations. The state mandated requirements help parents to fully understand the programs and services for English Learners and participate in the educational process of their children. The presentations provide parents with knowledge and skills that they can use to support and advocate for their students in their acquisition of English and academic subjects. It is important to note that our DELAC continues to include a wide range of Spanish speaking parents, many of whom do not have children who are English Learners.

**I Meeting Topics:**

DELAC complied with state requirements and included the following presentations:

<b>Month</b>	<b>DELAC Requirements</b>	<b>Presentations</b>
October	- Purpose of DELAC - Goals and Objectives of the District programs and services for English Learners - Survey of Topics for future meetings	• State Testing Results and their significance
November	- Survey results	• Successful Parent/Teacher Conferences
February	- Parent Notification letters of Initial / Annual CELDT results	• Report Cards • "Effective Discipline"; - Marcela Avila, MFPI Therapist
March	- Reclassification Procedure	• "What is Latino Identity? And How it Influences Our Latino Students" - Marcela Avila, MFPI Therapist
April	- R-30 Language Census Report	• "Mental Health" - Dr. Sandra de Silva, UCLA
May	- Needs Assessment	• "The Road to College"

**II Highlights**

**Staff Development:**

- California Education code requires that English Learners be instructed in ELD and content area by teachers who possess specific training and authorization. By hiring teachers with appropriate authorization and / or training our teachers we will be complying with

state and federal mandates and meeting the instructional needs of our English Learners. The current authorization required by the state is the Cross Cultural language and Academic Development (CLAD) certificate that is earned by taking courses of passing the California Teachers of English Learners (CTEL) examination. The district offered CTET Examination Preparation classes free of cost to district teachers.

<b>Number of Teachers participating in Examination preparation workshops</b>	
<b>2006-2007</b>	<b>2007-2008</b>
46	62

**English Learners Achievement Data:**

- Our District and individual school sites continue to meet and surpass state generated achievement targets of Title III Accountability for English Learners, which are the three Annual Measurable Achievement Objectives (AMAOs).

<b>AMAO</b>	<b>2006-2007 Target</b>	<b>District Percentage Meeting Target</b>
#1 - Percent of Students Making Annual Progress in Learning English	48.7%	66.6%
#2 - Percent of Students Attaining English Proficiency on CELDT	27.2%	46.8%
#3 - Adequate Yearly Progress for the English Learner Subgroup at the LEA level for English Arts and Mathematics data	Not specified	Met

**Language Census Report (R-30) :**

- The R-30 is the annual school-level data collection document that contains counts of students from non-English-language backgrounds enrolled in public school (K-12) schools in California and data on the staff who provide services to ELs . The student counts for ELs as reflected in the R-30 determine the funding for most Federal and State categorical funding.

**I English Learners and Fluent English Proficient**

<b>Language</b>	<b>English Learners (EL)</b>	<b>Fluent English Proficient (FEP)</b>	<b>Total</b>
Spanish	1016	845	1861
Farsi	55	164	219
Japanese	41	60	101
Korean	36	37	73
Russian	20	59	79
Mandarin	18	33	51
<b>Total of All Languages*</b>	<b>1363</b>	<b>1538</b>	<b>2901</b>

\*Includes over 31 languages

**Assessment:**

• California English Language Development Test (CELDT) the California test is administered every year between July-October. The purpose of this test is to determine The English language proficiency of students and the progress English Learners are making in their acquisition of the English language in the areas of Listening, Speaking, Reading and Writing.

<b>Levels</b>	<b>Totals</b>
Beginning (BG)	70
Early Intermediate (EI)	111
Intermediate (IN)	369
Early Advanced (EA)	593
Advanced (AD)	364
<b>TOTAL</b>	<b>1507</b>

**III Recommendations:**

DELAC is aware that there are budgetary limitations, however the parents want to make certain that the district continues to implement the strategies, interventions, and programs that have been successful in accelerating the achievement of our English Learners. Many of our English Learners meet the percentage of achievement required by the state in the AMAOs. However, there are a number of English Learners who do not. Therefore, there remains a need to refine our ability to provide effective service to each English Learner; particularly those who have yet to meet the state target levels of achievement.

In order to do this, DELAC views the following recommendations as fundamental to the success of their children, and in fulfillment of the charge that they have been given by the state of California as reflected in the California Educational Code urges the district to:

1) Continue to offer high quality English Language Development secondary (ELD) at the:

The achievement level of SMMUSD’s Reclassified Fluent English proficient students as measured by performance on standardized measures such as CST and CAHSEE has historically been remarkable. Parents and staff feel that this directly attributable to the comprehensive services that English Learners receive in district programs. A fundamental component of these services are ELD classes that are targeted, utilize high quality materials and instructional methodologies, and sequentially provide for the linguistic needs of students acquiring English. There is a need to continue to provide the current scope, sequence and structure of District ELD programs.

2) Continue offering Sheltered content classes at the secondary level:

Sheltered content classes provide grade level academic instruction that gives English Learners access to the core curriculum while teaching English vocabulary and English grammatical structures. Secondary sites need to evaluate the need of providing their ELs with access in the various content areas and create sheltered classes offerings according to the identified need. Currently offered at JAMS and Samohi.

3) Continue appropriate placement of English Learners:

The district's design for delivering services to ELs requires that ELs be grouped in classrooms according to their English proficiency levels. Grouping ELs of no more than 2 contiguous English proficiency levels facilitates the delivery of appropriate instructional services in the elementary classrooms.

4) Continue ELD summer school and intervention classes:

Summer and intervention programs are seen as one of the best ways to support student learning. They especially give ELs the opportunity to receive additional support needed in their acquisition of English and accessing the core curriculum which leads to academic achievement.

**IV Budgetary Implications/Recommendation:**

The district receives state and federal funds to provide supplementary support to English Learners. DELAC urges the board to use the additional funds that English Learners generate to continue implementing the recommendations outlined above.

**District Advisory Committee**  
**Board of Education Annual Report**  
**2007-2008**

**HEALTH AND SAFETY DAC**

**Chairs:** Pat Nolan

**Staff Liaison:** Marolyn Freedman

**Charges:**

DAC on Community Health and Safety shall be to:

- Assist, inform, and support the Board on issues related to student health, wellness and safety.
- Monitor contemporary issues in health and safety that have a direct impact on school age children.
- Encourage developmentally appropriate health and physical education in all schools.
- Identify community resources to enhance health and safety in schools.
- Identify community resources to provide supplemental mental health supports for children and families.
- Review the literature and best practices associated with healthy eating, delivery of student meals and student consumption of meals aimed at the reduction of childhood obesity and establishing healthy life-long eating habits to support its work.

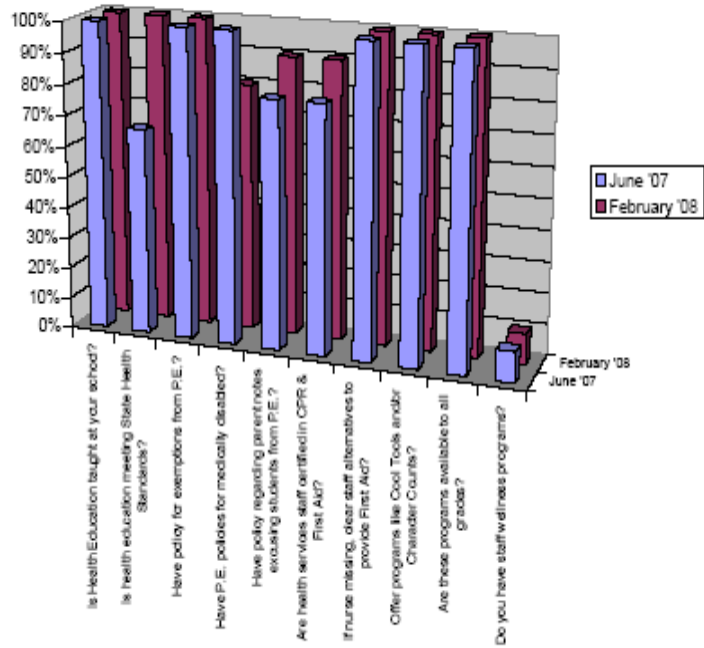
**Accomplishments to date this year:**

1. Attended School Wellness Policy Conference sponsored by California School Board Association.
2. Informed Principals of Wellness Policy guidelines.
3. Met with parent groups to discuss policy.
4. Provided information for teachers and parents on Wellness Policy guidelines and foods that can be served on campus.
5. Provided teachers and parents suggestions for classroom parties that would meet Wellness Policy Guidelines compliance.
6. Conducted Pre and Post Surveys at schools to assess level of compliance with Wellness Policy.

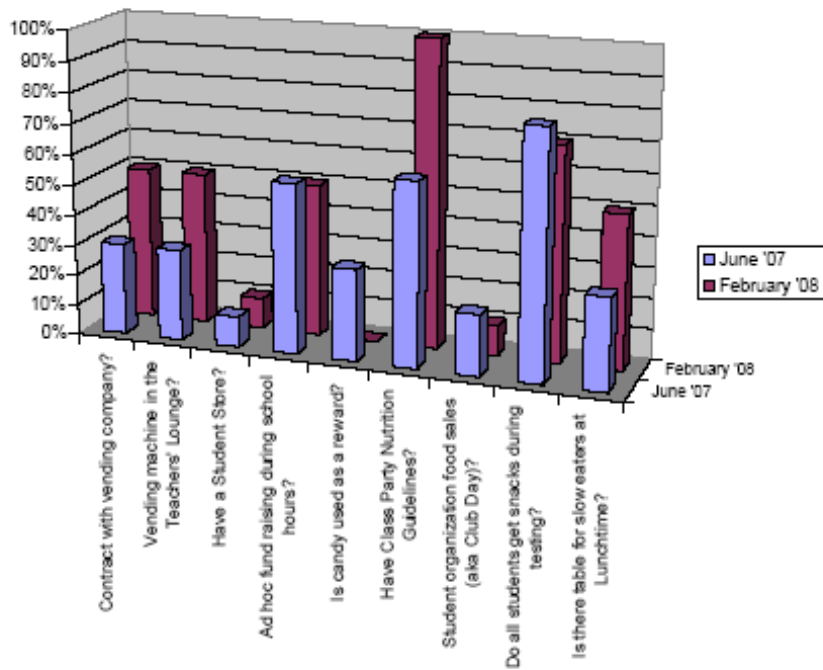
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**SIGNIFICANT OUTCOMES FROM WELLNESS POLICY**

**8-month change in health education, PE, and wellness - elementary schools**

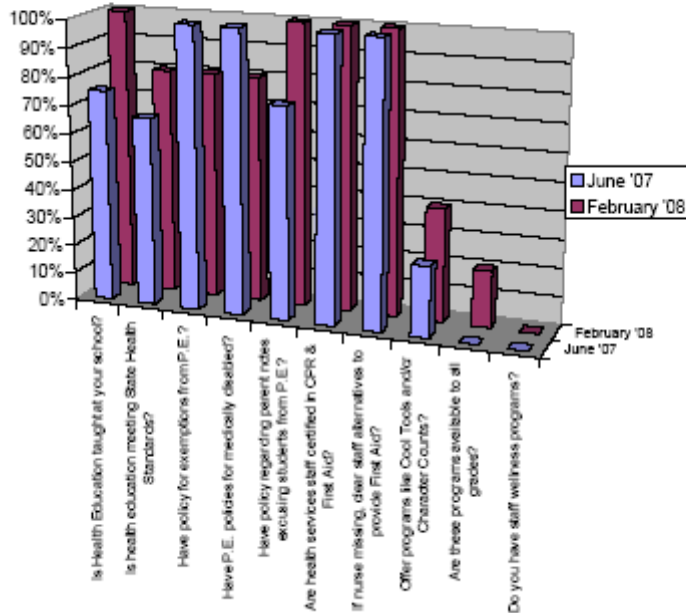


**8-month changes in nutrition policies - elementary schools**

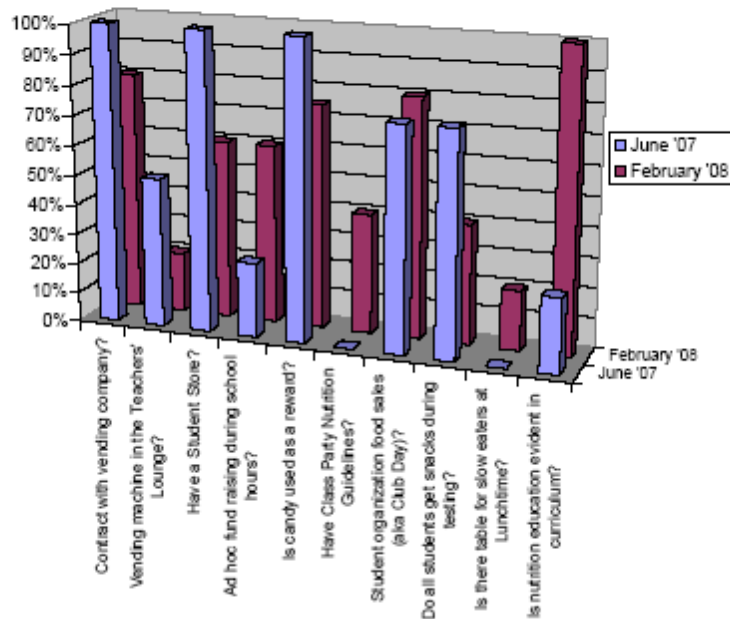




## 8 month changes in health education, PE policies and wellness programs - high schools



## 8 months change in Nutrition Policies - high schools



7. Received reports from Food and Nutrition Services about school lunch and vending compliance with Wellness Policy; SMMUSD is in compliance with current policy.

UCLA graduate student will be working with Food & Nutritional Services using a program evaluation tool to assess the success of nutrition education, the next step in incorporating healthy eating as a lifestyle choice beyond school.

## FitnessGram results for SMMUSD 2006-2007

### 2006-07 California Physical Fitness Report Summary of Results

Additional information can be found at the Standards and Assessment Division's [California Physical Fitness Test site](#).

	Grade 5			Grade 7			Grade 9		
<a href="#">Physical Fitness Area</a>	Total <sup>1</sup> Tested	<a href="#">% In HFZ</a>	% Not in HFZ	Total <sup>1</sup> Tested	% In HFZ	% Not in HFZ	Total <sup>1</sup> Tested	% In HFZ	% Not in HFZ
Aerobic Capacity	855	71.2	28.8	860	63.8	36.2	893	72.5	27.5
Body Composition	855	79.5	20.5	860	81.2	18.8	893	78.2	21.8
Abdominal Strength	855	86.8	13.2	860	87.4	12.6	893	82.4	17.6
Trunk Extensor Strength	855	91.7	8.3	860	87.1	12.9	893	84.9	15.1
Upper Body Strength	855	76.5	23.5	860	70.5	29.5	893	53.0	47.0
Flexibility	855	64.7	35.3	860	70.5	29.5	893	75.0	25.0
	Grade 5			Grade 7			Grade 9		
Number of Physical Fitness Areas Meeting the Healthy Fitness Zone									
	Number	Percent	Cum. Percent	Number	Percent	Cum. Percent	Number	Percent	Cum. Percent
6 of 6 fitness criteria	318	37.2	37.2	251	29.2	29.2	272	30.5	30.5
5 of 6 fitness criteria	226	26.4	63.6	283	32.9	62.1	250	28.0	58.5
4 of 6 fitness criteria	155	18.1	81.8	165	19.2	81.3	163	18.3	76.7
3 of 6 fitness criteria	83	9.7	91.5	100	11.6	92.9	105	11.8	88.5
2 of 6 fitness criteria	46	5.4	96.8	30	3.5	96.4	51	5.7	94.2
1 of 6 fitness criteria	23	2.7	99.5	19	2.2	98.6	31	3.5	97.6
0 of 6 fitness criteria	4	0.5	100.0	12	1.4	100.0	21	2.4	100.0
Total tested	855	100.0		860	100.0		893	100.0	

<sup>1</sup> Includes partially tested students

\*\* To protect confidentiality scores are not shown when the number of students tested is 10 or less.

8. Reviewed and discussed resources related to student health:

- Refining a communication pathways among SMMUSD HQ/school nurses/DAC to proactively respond to emerging health issues pertinent to students

9. We have re-welcomed a representative of the American Cancer Society to the DAC

10. We have reviewed and discussed resources related to student safety:

- Presentations/discussions on the Emergency Response (911) system, Emergency Preparedness on SMMUSD campuses (yearly earthquake drills), community (city/county) emergency response networks/training (DART, SMOAID, "I've Got 7" program now piloted in SMMUSD McKinley ES and to be expanded) tsunami drills), RISK program.
- Updates on Measure "BB" resources available for bathroom renovation, etc; discussion of deferred maintenance budget

- DAC receives updates from SMPD and SMFD, and has member of SMFD on its roster.

Our DAC continues to seek new members, particularly those with expertise/interest in physical fitness

**Highlight(s) to date of particular note:**

Santa Monica-Malibu Unified School District celebrated the 10<sup>th</sup> Anniversary of its world-famous Farmers' Market Salad Bar. The celebration was held on May 8<sup>th</sup> at McKinley Elementary School, the first campus to enjoy this program. Daily, over 1,000 salads are consumed by students in our schools who choose this health eating option.

**Suggested direction for 2008-09:**

Continue to monitor Wellness Policy compliance and other health & safety issues pertinent to students:

- Campus traffic and congestion as a H&S issue, as part of a holistic approach (including rational physical design through Prop BB campus modification and a proposed "Safe Routes to School" program to encourage environmentally-conscious modes of transport, including feet)
- Working collaboratively with PTA Council on Emergency Preparedness

**Charges awaiting a Board of Education Response:**

We await Board discussion on this issue, including results of the Homework Survey sent to parents

**Budgetary Implications:**

None at this time.

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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: ADMINISTRATIVE APPOINTMENT

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the following administrative appointment:

**CERTIFICATED APPOINTMENT**

**Effective**

TBD

07/01/08

House Principal, Santa Monica High School

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / PEGGY HARRIS /  
TRISTEN MACON / ROSA SERRATORE

RE: MATHEMATICS TEXTBOOK ADOPTION

RECOMMENDATION NO. A.20

It is recommended that the Board of Education adopt the following mathematics textbooks.

COMMENT: Teachers of the mathematics support class, Essentials II for Algebra, reviewed algebra readiness texts appropriate for this 9<sup>th</sup> grade course on April 17<sup>th</sup> and during the week of April 21<sup>st</sup>. Taking into account the curriculum based on Algebra I and CAHSEE standards, the teachers recommend America's Choice Ramp-Up to Algebra program.

Our alternative school, SMASH, has requested to use Wright Group/McGraw-Hill California's Everyday Mathematics for K-6. They will use the adopted Holt program for grade 7 and Algebra I.

These materials have been on display at Santa Monica High and SMASH since March 10 and the District Office: 1651 16<sup>th</sup> Street, Santa Monica, CA 90404 since May 20.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO

RE: APPOINT NEW MEMBER AND APPROVE RENEWAL OF MEMBER TO  
THE HEALTH & SAFETY DISTRICT ADVISORY COMMITTEE

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the renewal of the following individual to the Health & Safety District Advisory Committee:

**Renewal:**

**Name**

**District Affiliation**

Patricia Nolan

Member on Health & Safety DAC

**New Member:**

**Name**

**District Affiliation**

Debbie Bernstein

Parent

COMMENT: Copies of the applications have been provided to the Board of Education under separate cover and are on file in the Office of the Superintendent.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ

RE: AMEND CHARGE FOR FINANCIAL OVERSIGHT COMMITTEE (FOC)

RECOMMENDATION NO. A.22

It is recommended that the Board of Education amend the Charge for the Financial Oversight Committee, as delineated in the following document: *Statement of Purpose*, to remove resident taxpayer oversight committee responsibilities for the rescinded Measure S, and assign similar new responsibilities to review the district's administration of and compliance with the terms of Measure R, as approved by the voters of Malibu and Santa Monica in the February 5, 2008, Special Election.

COMMENTS: On February 5, 2008, district voters overwhelmingly approved Measure R, which consolidated and modified two parcel taxes and rescinded the prior parcel taxes approved as Measures Y and S. Measure R, like the previous Measure S, requires an Independent Citizens Oversight Committee to monitor proposed and actual parcel tax expenditures each year. It is appropriate that the Financial Oversight Committee be charged with the Measure R expenditure oversight task, as stated above, which would replace the FOC's similar responsibilities under the now-rescinded Measure S. The Charge for the Financial Oversight Committee was last updated on November 18, 2004. The only change being recommended by this action is due to the passage of the Measure R parcel tax.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



**Santa Monica-Malibu Unified School District  
FINANCIAL OVERSIGHT COMMITTEE  
Statement of Purpose**

**I. Committee Composition**

The Financial Oversight Committee (FOC) of the Santa Monica-Malibu Unified School District shall consist of 9 members, appointed by the Board of Education. Appointments will be for three-year terms, such terms to be staggered so that one-third of the members (3) will have terms that expire in any given calendar year.

The Committee will select a chair and vice-chair, which will each serve for a one-year term.

The District's Assistant Superintendent for Fiscal & Business Services will serve as the staff liaison to the FOC, and will be assisted by other District staff as needed. District consultants may be needed to assist in the work of the FOC, depending on data and/or issues being analyzed.

Prior members of the FOC may serve at the request of the Committee as emeritus members of the FOC at the expiration of their term. Such emeritus members are advisory, non-voting members.

**II. Criteria for Selection of Committee Members**

1. Broad perspective
2. Financial and/or management and/or legal expertise/experience
3. Residing, employed or working within the geographic boundaries of the Santa Monica-Malibu Unified School District
4. Business process orientation
5. Communicates clearly the information resulting from the FOC's work
6. Not currently serving as an elected official

In appointing members, the Board will attempt to have the composition of the FOC reflect the composition of the student population.

**III. Application Process**

The Board will seek applications to fill vacancies on the Committee on an annual basis. All applications received will be reviewed by the FOC, and recommendations regarding FOC members will be forwarded from the Committee to the Board. The Board appoints members to the Committee.

Applications will be considered valid for a period of one year from the date of receipt, unless withdrawn by the applicant.

All applicants will be asked to provide their professional resume, together with the application form and any other information they may deem relevant. Application forms will be available at the switchboard of the District's administrative offices, 1651 16th Street in Santa Monica, and upon request from the Superintendent's Office.

#### IV. FOC Roles and Responsibilities

1. Assist the District in educating the general public concerning school finance issues.
2. Assist the District in creating reader friendly budget information.
3. Review any matters potentially having a significant impact on District finances before the Board of Education takes action.
4. Serve as the Measure ~~S Resident Taxpayer~~ **R Independent Citizens** Oversight Committee charged with reviewing the District's administration of and compliance with the terms of the Measure, including:
  - a) Ensuring that the revenues raised by Measure ~~S~~ **R** are used for the following purposes:
    - i) To ~~restore~~ **preserve** programs and replace funds lost or reduced due to ~~State budget cuts~~ **inadequate state funding**;
    - ii) To sustain achievement in reading, writing, and mathematics for all students at all grade levels and to fulfill the District's core curriculum which includes music, arts, and athletics; and,
    - iii) **To attract and retain highly qualified teachers and,**
    - iv) To protect the taxpayers' investment in education and ensure District accountability by providing for ~~resident taxpayer~~ **special citizen financial** oversight and independent annual audits of revenues and expenditures.
  - b) Overseeing the District's accounting for revenues raised by Measure ~~S~~ **R**, including placing Measure ~~S~~ **R** revenues in a separate account;
  - c) Consulting with the District in the preparation of an Annual Plan for Measure ~~S~~ **R** expenditures for Board action;
  - d) Reviewing the District's annual report to the Board and the Financial Oversight Committee identifying the actual amount of Measure ~~S~~ **R** funds collected and expended, and how these expenditures relate to the Annual Plan approved by the Board; and,
  - e) Reviewing the District's annual independent audit of Measure ~~S~~ **R** revenues and expenditures.
5. Provide monitoring and oversight of the City of Santa Monica joint-use agreement with the District, as per the terms of that contractual agreement.
6. Provide monitoring and oversight of any City of Malibu contributions to the District.
7. Review the District's annual audit and accompanying management letters, and submit any comments or recommendations to the Board of Education.
8. Review the annual budget, enrollment projections, revenue and expenditure forecasts, and the District's capital program, and submit any recommendations to the Board of Education.
9. Serve as liaison to other District committees regarding financial implications of proposed program or policy changes at the direction of the Board.

**V. Conflict of Interest**

Financial Oversight Committee members shall sign the Conflict of Interest pledge.

**VI. FOC Meetings and Procedures**

The FOC will meet regularly during the school year. The annual schedule of meetings will be determined at the first meeting of each year. Additional meetings will be scheduled as needed. FOC meetings are subject to State open meeting laws, including timely agenda posting and participation by the public.

The FOC will annually report to the Board on Measure R and other oversight activities.

At the beginning of each fiscal year the FOC will consider and select several objectives related to its purpose, which will serve as the FOC's focus during that year, subject to concurrence by the Board of Education.

The FOC may, as needed, form subcommittees to provide an opportunity for in-depth review.

The FOC may adopt other rules and procedures to govern its operations, including by-laws, subject to review and approval by the Board of Education.

*(Continued on next page)*

~~Santa Monica-Malibu Unified School District  
FINANCIAL OVERSIGHT COMMITTEE~~

~~2004-05 Focus~~

- ~~1. Assist staff and the Board to develop and implement an annual District budget preparation schedule, including:
  - ~~a) opportunities for timely review by FOC and the public prior to Board action;~~
  - ~~b) design of a District budget public education program; and,~~
  - ~~c) design of a user-friendly budget presentation format.~~~~
- ~~2. Assist in identifying cost containment strategies for District expenditures.~~
- ~~3. Assist the Board in moving forward with a Master Facilities Plan.~~

TO: BOARD OF EDUCATION`

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: 2007-08 BUDGET TRANSFERS

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve the following budget transfers, as described on the following pages, for these below-listed Funds. These routine paper transfers are intended to accomplish the formal/final shifting to recognize the accounting of previously-approved activities prior to the year-end closing.

Fund 01 - General Fund (Unrestricted & Restricted)  
Fund 11 - Adult Education Fund  
Fund 12 - Child Development Fund  
Fund 13 - Cafeteria Fund  
Fund 14 - Deferred Maintenance Fund  
Fund 19 - Foundation Special Reserve Fund  
Fund 21 - Building Fund  
Fund 25 - Capital Facilities Fund

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**FUND 1 – UNRESTRICTED GENERAL FUND**

Object	Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
	<b>Beginning Fund Balance</b>	<b>16,682,781</b>	<b>16,682,781</b>	-	Fund balance reflected on Adopted Budget
8011-8099	Revenue Limit	64,877,928	65,219,114	341,186	May revise adjustment
8100-8299	Federal Revenue	40,840	40,840	-	
8300-8590	State Revenue	5,520,756	5,566,923	46,167	60,821 Other State Apportionment (14,654) State Lottery
8600-8799	Local Revenue	15,648,370	17,329,356	1,680,986	Suggested adjustment by the auditor for the prior year over accrual of Workers' Compensation
8910-8929	Transfers In	1,000,000	1,000,000	-	
8980-8999	Contribution	(12,361,711)	(11,806,427)	555,284	92,305 Special Ed: IDEA 586,254 Special Education 32,238 Special Education Transportation (9,375) Community Day School (35,977) Targeted Instructional Improvement Grant 35,977 Transportation Home to School (99,866) Restricted Routine Maintenance (46,272) Measure S
<b>Total Revenue Increase/(Decrease)</b>		<b>74,726,183</b>	<b>77,349,806</b>	<b>2,623,623</b>	
1000-1999	Certificated Salaries	43,825,665	43,849,325	23,660	3% Unrepresented unit increase
2000-2999	Classified Salaries	9,790,280	10,449,668	659,388	3.31% Unit member increase and bonus
3000-3999	Employee Benefits	14,452,248	14,551,416	99,168	Adjustments due to corresponding changes in the salaries
4000-4999	Books and Supplies	887,575	895,005	7,430	
5000-5999	Services and Other Operating	6,357,125	6,299,558	(57,567)	Maintenance agreements
6000-6999	Capital Outlay	78,078	86,447	8,369	
7100-7499	Other Outgo (Except 73xxx)	13,530	13,530	-	
7610-7629	Transfers Out	825,000	825,000	-	
7300-7399	Indirect	(1,076,976)	(1,078,944)	(1,968)	
<b>Total Expenditure Increase/Decrease</b>		<b>75,152,525</b>	<b>75,891,005</b>	<b>738,480</b>	
<b>Increase /(Decrease) Fund Balance</b>		<b>(426,342)</b>	<b>1,458,801</b>	<b>1,885,143</b>	
<b>Projected Fund Balance</b>		<b>16,256,439</b>	<b>18,141,582</b>		

**FUND 01 – RESTRICTED GENERAL FUND - SPECIAL EDUCATION, CATEGORICAL, SPECIAL EDUCATION, TRANSPORTATION**

Object	Description	2 <sup>ND</sup> INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes	
	<b>Beginning Fund Balance</b>	<b>6,751,111</b>	<b>6,751,111</b>	0	Fund balance reflected on Adopted Budget	
8011-8099	Revenue Limit transfers	2,038,854	2,008,114	(30,740)	(3,370) Special Education (27,370) Community Day Schools	Adjustment in funding Adjustment in funding
8100-8299	Federal Revenue	4,623,281	4,528,088	(95,193)	(105,176) Special Ed: IDEA 9,983 Voc Ed, Carl Perkins	Adjustment in funding Adjustment in funding
8300-8590	State Revenue	6,331,478	6,433,927	102,449	10,226 ELAP (English Language Acquisition Program) (48,454) Restricted State Lottery 17,560 Educ Tech: CTAPS 30,653 Instructional Materials, English Learners 52,972 Transportation Home to School 53,026 Transportation Special Education	Adjustment in funding Adjustment in funding Adjustment in funding Adjustment in funding Adjustment in funding
8600-8799	Local Revenue	18,255,207	20,193,996	1,938,789	196,057 Special Ed Apportionment Transfer 1,245,212 Other Local 110,776 Gifts 190,011 Gifts Equity Fund 21,789 Malibu Shark Fund 36,769 PTA 122,419 Use of Facilities-Barnum Hall	
8980-8999	Contribution	12,361,711	11,806,427	(555,284)	(92,305) Special Ed: IDEA (586,254) Special Education (32,238) Special Education Transportation 9,375 Community Day School 35,977 Targeted Instructional Improvement Grant (35,977) Transportation Home to School 99,866 Restricted Routine Maintenance 46,272 Measure S	
	<b>Total Revenue Increase/(Decrease)</b>	<b>43,610,531</b>	<b>44,970,552</b>	<b>1,360,021</b>		
1000-1999	Certificated Salaries	14,798,834	14,580,604	(218,230)		Adjustment of the vacant positions in Special Education
2000-2999	Classified Salaries	10,759,406	10,880,028	120,622		3.31% Unit member increase and bonus
3000-3999	Employee Benefits	7,200,620	7,205,855	5,235		Adjustments due to corresponding changes in the salaries
4000-4999	Books and Supplies	7,582,460	7,428,873	(153,587)		Decrease corresponds to the adjustments in the revenues above
5000-5999	Services and Other Operating	6,558,153	6,762,129	203,976		Increase corresponds to the adjustments in the revenues above
6000-6999	Capital Outlay	831,994	859,238	27,244		Increase corresponds to the adjustments in the revenues above
7100-7499	Other Outgo	2,151	2,151	0		
7610-7629	Transfers Out	523,561	523,561	0		
7300-7399	Indirect	577,238	577,815	577		
	<b>Total Expenditure Increase/(Decrease)</b>	<b>48,834,417</b>	<b>48,820,254</b>	<b>(14,163)</b>		
	<b>Increase /(Decrease) Fund Balance</b>	<b>(5,223,886)</b>	<b>(3,849,702)</b>	<b>1,374,184</b>		
	<b>Projected Fund Balance</b>	<b>1,527,225</b>	<b>2,901,409</b>			

**FUND 11 – ADULT EDUCATION**

Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
<b>Beginning Fund Balance</b>	<b>243,198</b>	<b>243,198</b>		Fund balance reflected on Adopted Budget
Revenue Limit			-	
Federal Revenue	146,600	156,585	9,985	PL 105, English Literacy
State Revenue	524,534	524,534	-	
Local Revenue	42,516	42,531	15	
<b>Total Revenue Increase/(Decrease)</b>	<b>713,650</b>	<b>723,650</b>	<b>10,000</b>	
Certificated Salaries	415,619	424,554	8,935	PL 105, English Literacy, Hourly
Classified Salaries	199,922	184,950	(14,972)	Adjustment for the vacant position
Employee Benefits	144,931	144,530	(401)	Adjustments due to corresponding changes in the salaries
Books and Supplies	53,505	53,620	115	
Services and Other Operating	41,737	41,637	(100)	
Capital Outlay			-	
Other Outgo			-	
Transfers Out			-	
Indirect	28,793	28,793	-	
<b>Total Expenditure Increase/Decrease</b>	<b>884,507</b>	<b>878,084</b>	<b>(6,423)</b>	
<b>Increase /(Decrease) Fund Balance</b>	<b>(170,857)</b>	<b>(154,434)</b>	<b>16,423</b>	
<b>Projected Fund Balance</b>	<b>72,341</b>	<b>88,764</b>		



**FUND 12 – CHIL DEVELOPMENT**

Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes	
<b>Beginning Fund Balance</b>	<b>113,067</b>	<b>113,067</b>		Fund balance reflected on Adopted Budget	
Federal Revenue	1,711,819	1,783,784	71,965	41,965	Federal Quality Improvement
				30,000	Food Program
State Revenue	3,461,530	3,492,030	30,500	29,000	Cal-Safe Child Care & Development
				1,500	Food Program
Local Revenue	2,909,499	2,909,444	(55)		
Contribution	75,000	75,000	-		
<b>Total Revenue Increase/(Decrease)</b>	<b>8,157,848</b>	<b>8,260,258</b>	<b>102,410</b>		
Certificated Salaries	2,942,630	2,942,630	-		
Classified Salaries	2,122,292	2,078,614	(43,678)	(62,000)	Head Start
				4,234	Unrestricted Child Development
				6,964	State Pre-School
				3,400	General Child Care
				1,678	Latchkey
				1,418	L.A. Universal Pre-School
Employee Benefits	1,402,873	1,385,581	(17,292)		Adjustments due to corresponding changes in the salaries
Books and Supplies	352,782	414,181	61,399	76,350	Head Start
				(14,172)	Latchkey
Services and Other Operating	668,489	760,495	92,006	23,000	Federal Quality Improvement
				14,500	Head Start
				31,500	Food Program
				12,000	Latchkey
				27,800	CREST All Programs
				(7,000)	General Child Care
Capital Outlay	9,850	18,434	8,584	14,284	Federal Quality Improvement
				(2,850)	General Child Care
Other Outgo			-		
Transfers Out			-		
Indirect	317,571	318,962	1,391		
<b>Total Expenditure Increase/Decrease</b>	<b>7,816,487</b>	<b>7,918,897</b>	<b>102,410</b>		
<b>Increase /(Decrease) Fund Balance</b>	<b>341,361</b>	<b>341,361</b>	<b>-</b>		
<b>Projected Fund Balance</b>	<b>454,428</b>	<b>454,428</b>			

**FUND 13 – CAFETERIA**

Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
<b>Beginning Fund Balance</b>	<b>379,508</b>	<b>379,508</b>	-	Fund balance reflected on Adopted Budget
Revenue Limit			-	
Federal Revenue	984,404	984,404	-	
State Revenue	56,690	56,690	-	
Local Revenue	2,270,845	2,249,545	(21,300)	Local food service sales
Transfers In			-	
Contribution	-		-	
<b>Total Revenue Increase/(Decrease)</b>	<b>3,311,939</b>	<b>3,290,639</b>	<b>(21,300)</b>	
Certificated Salaries			-	
Classified Salaries	1,436,046	1,519,843	83,797	3.31% Unit member increase, bonus, & other changes
Employee Benefits	496,658	501,874	5,216	Adjustments due to corresponding changes in the salaries
Books and Supplies	1,465,714	1,494,953	29,239	
Services and Other Operating	(278,071)	(312,360)	(34,289)	
Capital Outlay	35,000	19,750	(15,250)	
Transfers Out	-		-	
Indirect	153,374	153,374	-	
<b>Total Expenditure Increase/(Decrease)</b>	<b>3,308,721</b>	<b>3,377,434</b>	<b>68,713</b>	
<b>Increase /(Decrease) Fund Balance</b>	<b>3,218</b>	<b>(86,795)</b>	<b>(90,013)</b>	
<b>Projected Fund Balance</b>	<b>382,726</b>	<b>292,713</b>		

**FUND 14 – DEFERRED MAINTENANCE**

Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
<b>Beginning Fund Balance</b>	<b>4,734,384</b>	<b>4,734,384</b>		Fund balance reflected on Adopted Budget
Revenue Limit			-	
Federal Revenue			-	
State Revenue	500,000	476,911	(23,089)	Deferred Maintenance Allowance
Local Revenue	200,000	190,000	(10,000)	Interest
Transfers In	523,561	523,561	-	
Contribution			-	
<b>Total Revenue Increase/(Decrease)</b>	<b>1,223,561</b>	<b>1,190,472</b>	<b>(33,089)</b>	
Certificated Salaries			-	
Classified Salaries	-		-	
Employee Benefits	-		-	
Books and Supplies	-		-	
Services and Other Operating	973,904	762,900	(211,004)	Repair by vendors
Capital Outlay	1,764,988	1,199,814	(565,174)	188,600 Land improvements (Asphalt)
Other Outgo			-	81,140 Equipment replacement (Boiler at Lincoln)
Transfers Out			-	(834,914) Building improvements
Indirect			-	
<b>Total Expenditure Increase/Decrease</b>	<b>2,738,892</b>	<b>1,962,714</b>	<b>(776,178)</b>	
<b>Increase /(Decrease) Fund Balance</b>	<b>(1,515,331)</b>	<b>(772,242)</b>	<b>743,089</b>	
<b>Projected Fund Balance</b>	<b>3,219,053</b>	<b>3,962,142</b>		

**FUND 19 – FOUNDATION TRUST FUND**

Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
<b>Beginning Fund Balance</b>	<b>161,744</b>	<b>161,744</b>	-	Fund balance reflected on Adopted Budget
Revenue Limit			-	
Federal Revenue			-	
State Revenue			-	
Local Revenue	331,381	331,381	-	
Transfers In				
Contribution			-	
<b>Total Revenue Increase/(Decrease)</b>	<b>331,381</b>	<b>331,381</b>	-	
Certificated Salaries	262,242	261,634	(608)	
Classified Salaries				
Employee Benefits	60,609	61,217	608	
Books and Supplies	28,261	26,345	(1,916)	
Services and Other Operating	11,712	13,628	1,916	
<b>Total Expenditure Increase/(Decrease)</b>	<b>362,824</b>	<b>362,824</b>	-	
<b>Increase /(Decrease) Fund Balance</b>	<b>(31,443)</b>	<b>(31,443)</b>	-	
<b>Projected Fund Balance</b>	<b>130,301</b>	<b>130,301</b>		

**FUND 21 – BUILDING FUND**

Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
<b>Beginning Fund Balance</b>	<b>588,678</b>	<b>588,678</b>		
				Fund balance reflected on Adopted Budget
Revenue Limit			-	
Federal Revenue			-	
State Revenue			-	
Local Revenue	2,425,000	1,925,000	(500,000)	Interest
Transfers In		4,000,000	4,000,000	Transfer from Fund 25 (Capital Facilities Fund)
All Other Financing Sources	60,000,000	60,000,000	-	
<b>Total Revenue Increase/(Decrease)</b>	<b>62,425,000</b>	<b>65,925,000</b>	<b>3,500,000</b>	
Certificated Salaries			-	
Classified Salaries	242,530	248,044	5,514	
Employee Benefits	84,793	80,452	(4,341)	
Books and Supplies	56,600	56,600	-	
Services and Other Operating	1,661,233	5,535,233	3,874,000	Construction Program Management and Architects
Capital Outlay	85,000	87,154	2,154	
Other Outgo			-	
Transfers Out	1,000,000	1,000,000	-	
Indirect			-	
<b>Total Expenditure Increase/Decrease</b>	<b>3,130,156</b>	<b>7,007,483</b>	<b>3,877,327</b>	
<b>Increase /(Decrease) Fund Balance</b>	<b>59,294,844</b>	<b>58,917,517</b>	<b>(377,327)</b>	
<b>Projected Fund Balance</b>	<b>59,883,522</b>	<b>59,506,195</b>		

Expenditures do not yet reflect all planned Measure BB expenditures.

**FUND 25 – CAPITAL FACILITIES FUND**

Object	Description	2ND INTERIM 1/31/2008	FINAL REVISION 5/27/2008	Changes Increase (Decrease)	Explanations of Major Changes
	<b>Beginning Fund Balance</b>	<b>4,023,701</b>	<b>4,023,701</b>		Fund balance reflected on Adopted Budget
8011-8099	Revenue Limit	-		-	
8100-8299	Federal Revenue	-		-	
8300-8590	State Revenue	-		-	
8600-8799	Local Revenue	1,030,000	1,450,000	420,000	350,000 Developer Fees
		-			70,000 Interest
8910-8929	Transfers In			-	
8980-8999	Contribution			-	
	<b>Total Revenue Increase/(Decrease)</b>	<b>1,030,000</b>	<b>1,450,000</b>	<b>420,000</b>	
1000-1999	Certificated Salaries	-		-	
2000-2999	Classified Salaries	-		-	
3000-3999	Employee Benefits	-		-	
4000-4999	Books and Supplies	-		-	
5000-5999	Services and Other Operating	103,000	103,000	-	
6000-6999	Capital Outlay	300,000	450,703	150,703	Fencing
7100-7499	Other Outgo	-	4,000,000	4,000,000	Transfer to Fund 21 (Building Fund, BB Bond)
7610-7629	Transfers Out			-	
7300-7399	Indirect			-	
	<b>Total Expenditure Increase/Decrease</b>	<b>403,000</b>	<b>4,553,703</b>	<b>4,150,703</b>	
	<b>Increase /(Decrease) Fund Balance</b>	627,000	(3,103,703)	(3,730,703)	
	<b>Projected Fund Balance</b>	<b>4,650,701</b>	<b>919,998</b>		

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ

RE: ADOPT RESOLUTION 07-28 - TEMPORARY INTERFUND CASH  
BORROWING

RECOMMENDATION NO. A.24

It is recommended that the Board of Education adopt Resolution No. 07-28 - *Temporary Interfund Cash Borrowing*.

COMMENTS: Education Code §42603 allows school districts to use cash reserves in one Fund to meet short-term cash deficiencies in another Fund. The amount of such transfers is limited to 75% of available resources in a Fund. With the possibility that the District Revenue Limit apportionment will be delayed until September 2008, it may be necessary to use this authority in the 2008-09 fiscal year. It is common that school districts adopt a Resolution of this nature on an annual basis to facilitate District operations. Board adoption of this Resolution will allow for inter-fund cash borrowing between District Funds.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Santa Monica-Malibu Unified School District

**RESOLUTION**

**TEMPORARY INTERFUND CASH BORROWING**

**WHEREAS,** Special Emergency Session Assembly Bill X34, signed February 16, 2008, relieved the State of California from distributing the July Advance Apportionment payment to School Districts until the end of September 2008.

**WHEREAS,** The District may temporarily find that they do not have enough cash to meet their fiscal obligations in the General or other operating Funds due to the shortage of funds created by the deferral of the July apportionment payment or the lack of an authorizing State Adopted Budget which delays the release of other state funds normally received during this period.

**WHEREAS,** The District may temporarily borrow, as identified under Education Code §42603, cash from any Fund of the District, not-to-exceed 75% of available resources in any Fund.

**NOW THEREFORE,** The Governing Board hereby approves this blanket resolution to authorize the use of an aggregate cash balance in all District Funds if the need arises.

Passed and adopted on June 5, 2008 at a regular meeting of the Governing Board by the following vote:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

I certify that the foregoing Resolution was duly introduced, passed and adopted as stated.

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President, Governing Board



TO: BOARD OF EDUCATION ACTION/MAJOR  
06/05/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)  
SERVICE AND BUDGET PLAN

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve the Special Education Local Plan Area (SELPA) Assurances (attached).

COMMENT: In compliance with the Individuals with Disabilities Education Act (IDEA), as amended in 2004, and California Education Code (EC) Section 56205(b)(2) and EC Section 56601(a), the Board of Education of the Administrative Unit of Tri-City SELPA will receive public input regarding the SELPA Annual Budget and Service Plan. The Tri-City SELPA member Districts are Culver City Unified School District, Santa Monica-Malibu Unified School District, and Beverly Hills Unified School District.

The annual service plan shall include a description of services to be provided by each district within the SELPA, including the nature of the services and physical location where the services are provided on the required State reporting forms. This information will be submitted annually to the State Superintendent in form prescribed and in consultation with State SELPA Directors in order for the State Superintendent to carry out evaluation responsibilities. The attached is the Tri-City SELPA's Annual Service and Budget Plan for 2007-2008. This plan reflects services and budget for all member districts. The approved plan is necessary for the State flow of Special Education State and Federal funding to the SELPA. This information has been reviewed by the SELPA Community Advisory Committee for Special Education. The plans are due June 30, 2008 for school year 2007-2008.

Approval by the Administrative Unit (AU) of the Tri-City SELPA is necessary prior to submission to the State.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

9.8

**9.8 Approval of Special Education Local Plan Area Service and Budget Plan (Nondistrict Function)**

The annual service plan shall include a description of services to be provided by each district within the SELPA, including the nature of the services and physical location where the services are provided on the required State reporting forms. This information will be submitted annually to the State Superintendent in form prescribed and in consultation with State SELPA Directors in order for the State Superintendent to carry out evaluation responsibilities. The attached is the Tri-City SELPA's Annual Service and Budget Plan for 2007-2008. This plan reflects services and budget for all member districts. The approved plan is necessary for the State flow of Special Education State and Federal funding to the SELPA. This information has been reviewed by the SELPA Community Advisory Committee for Special Education. The plans are due June 30, 2007 for school year 2007-2008.

Approval by the Administrative Unit (AU) of the Tri-City SELPA is necessary prior to submission to the State.

RECOMMENDED MOTION: That the Special Education Local Plan Area Services and Budget Plan (Nondistrict Function) be approved.

Moved: Seconded by:

Vote:

**3.1 Approval of Special Education Local Plan Area Service and Budget Plan  
(Nondistrict Function)**

In compliance with IDEA, as amended in 2004, and California Education Code (EC) Section 56205(b)(2) and EC Section 56601(a), the Board of Education of the Administrative Unit of Tri-City SELPA will receive public input regarding the SELPA Annual Budget and Service Plan. The Tri-City SELPA member Districts are Culver City Unified School District, Santa Monica-Malibu Unified School District and Beverly Hills Unified School District.

SPECIAL EDUCATION LOCAL PLAN AREA  
LOCAL EDUCATION AGENCY (LEA) ASSURANCES

**1. FREE APPROPRIATE PUBLIC EDUCATION (20 USC § 1412 (a)(1))**

It shall be the policy of this LEA that a free appropriate public education is available to all children residing in the LEA between the ages of three through 21 inclusive, including students with disabilities who have been suspended or expelled from school.

**2. FULL EDUCATIONAL OPPORTUNITY (20 USC § 1412 (a)(2))**

It shall be the policy of this LEA that all pupils with disabilities have access to educational programs, nonacademic programs, and services available to non-disabled pupils.

**3. CHILD FIND (20 USC § 1412 (a)(3))**

It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services are identified, located and evaluated. A practical method is developed and implemented to determine which students with disabilities are currently receiving needed special education and related services.

**4. INDIVIDUALIZED EDUCATION PROGRAM (IEP) AND INDIVIDUALIZED FAMILY SERVICE PLAN (IFSP) (20 USC § 1412 (a)(4))**

It shall be the policy of this LEA that an Individualized Education Program (IEP) or an Individualized Family Service Plan (IFSP) is developed, reviewed and revised for each child with a disability who requires special education and related services in order to benefit from his/her individualized education program. It shall be the policy of this LEA that a review of an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions.

## **5. LEAST RESTRICTIVE ENVIRONMENT (20 USC § 1412 (a)(5))**

It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special class, separate schooling, or other removal of a student with disabilities from the general educational environment, occurs only when the nature or severity of the disability of the student is such that education in general classes with the use of supplemental aids and services cannot be achieved satisfactorily.

## **6. PROCEDURAL SAFEGUARDS (20 USC § 1412 (a)(6))**

It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards throughout the provision of a free appropriate public education including the identification, evaluation, and placement process.

## **7. EVALUATION (20 USC § 1412 (a)(7))**

It shall be the policy of this LEA that a reassessment of a student with a disability shall be conducted at least once every three years or more frequently, if appropriate.

## **8. CONFIDENTIALITY (20 USC § 1412 (a)(8))**

It shall be the policy of this LEA that the confidentiality of personally identifiable data information and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act (FERPA).

## **9. PART C, TRANSITION (20 USC § 1412 (a)(9))**

It shall be the policy of this LEA that a transition process for a child who is participating in Early Intervention Programs (IDEA, Part C) with an IFSP is begun prior to a toddler's third birthday. The transition process shall be smooth, timely and effective for the child and family.

#### **10. PRIVATE SCHOOLS (20 USC § 1412 (a)(10))**

It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents.

#### **11. LOCAL COMPLIANCE ASSURANCES (20 USC § 1412 (a)(11))**

It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and regulations, including compliance with the Individuals with Disabilities Education Act, the Federal Rehabilitation Act of 1973, Section 504 of Public Law and the provisions of the California Education Code, Part 30.

#### **12. INTERAGENCY (20 USC § 1412 (a)(12))**

It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for FAPE are provided, including the continuation of services during an interagency dispute resolution process.

#### **13. GOVERNANCE (20 USC § 1412 (a)(13))**

It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the Local Plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Educational Agency.

#### **14. PERSONNEL QUALIFICATIONS (20 USC § 1412 (a)(14))**

It shall be the policy of this LEA to ensure that personnel providing special education related services meet the highly qualified requirements as defined under federal law, including that those personnel have the content knowledge and skills to serve children with disabilities.

This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the CDE about staff qualifications.

#### **15. PERFORMANCE GOALS & INDICATORS (20 USC § 1412 (a)(15))**

It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE.

#### **16. PARTICIPATION IN ASSESSMENTS (20 USC § 1412 (a)(16))**

It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments, consistent with state standards governing such determinations.

#### **17. SUPPLEMENTATION OF STATE/FEDERAL FUNDS (20 USC § 1412 (a)(17))**

It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA; will be used to supplement and not to supplant state, local and other Federal funds those funds.

#### **18. MAINTENANCE OF EFFORT (20 USC § 1412 (a)(18))**

It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in Federal law and regulations.

**19. PUBLIC PARTICIPATION (20 USC § 1412 (a)(19))**

It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comment available to the general public, including individuals with disabilities and parents of children with disabilities are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA.

**20. RULE OF CONSTRUCTION (20 USC § 1412 (a)(20))**

(Federal requirement for State Education Agency only)

**21. STATE ADVISORY PANEL (20 USC § 1412 (a)(21))**

(Federal requirement for State Education Agency only)

**22. SUSPENSION/EXPULSION (20 USC § 1412 (a)(22))**

The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures and practices related to the development and implementation of the IEPs will be revised.

**23. ACCESS TO INSTRUCTIONAL MATERIALS (20 USC § 1412 (a)(23))**

It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state adopted National Instructional Materials Accessibility Standard.

**24. OVERIDENTIFICATION AND DISPROPORTIONALITY (20 USC § 1412 (a)(24))**

It shall be the policy of this LEA to prevent the inappropriate disproportionate representation by race and ethnicity of students with disabilities.

**25. PROHIBITION ON MANDATORY MEDICINE (20 USC § 1412 (a)(25))**

It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services.



**26. DISTRIBUTION OF FUNDS (20 USC § 1411(e),(f)(1-3))**

(Federal requirement for State Education Agency only)

**27. DATA (20 USC § 1418 a-d)**

It shall be the policy of this LEA to provide data or information to the California Department of Education that may be required by regulations.

**28. READING LITERACY (State Board requirement, 2/99)**

It shall be the policy of this LEA that in order to improve the educational results for students with disabilities, SELPA Local Plans shall include specific information to ensure that all students who require special education will participate in the California Reading Initiative.

**29. CHARTER SCHOOLS (E.C. 56207.5 (a-c))**

It shall be the policy of this LEA that a request by a charter school to participate as a local educational agency in a special education local plan area may not be treated differently from a similar request made by a school district.

In accordance with Federal and State laws and regulations,

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(TRI-CITY SELPA/S.M.M.U.S.D.)

certifies that this plan has been adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et.seq, and implementing regulations under 34 CFR, Parts 300 and 303, 29 USC 794, 705 (20), 794- 794b, the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California Education Code, Part 30 and Chapter 3, Division 1 of Title V of the California Code of Regulations.

Be it further resolved, the LEA superintendent shall administer the local implementation of procedures, in accordance with state and federal laws, rules, and regulations, which will ensure full compliance.

Furthermore, the LEA superintendent ensures that policies and procedures covered by this assurance statement are on file at the Local Education Agency and the SELPA office.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_.

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

Signed: \_\_\_\_\_

Title: Director of Special Education \_\_\_\_\_

ANNUAL BUDGET PLAN  
 FISCAL YEAR: 2007-2008

The Annual Budget Plan shall identify expected expenditures for all items required by this part as listed below. The SACS Codes provide source information for the LEA(S) reporting:

	Reference/Label	Instructions	SELPA Totals	SMMUSD Totals
A.	Funds received in accordance with Chapter 7.2 (commencing with Section 56836), (Special Education Program Funding)	SACS Resource Code 65000 (State), 3300-3499 (Federal)	\$17,510,984	\$ 8,389,003
B	Administrative costs of the plan	SACS Goal Code 5001; Function 2100	\$ 1,687,807	\$1,062,424
C	Special Education service to pupils with severe disabilities (1) and low incidence disabilities (2)	SACS Goal Code 5710	\$ 95	\$ 95
		SACS Goal Code 5730	\$ 841,391	\$ 481,383
		SACS Goal Code 5750	\$15,408,349	\$ 9,660,621
D	Special Education services to pupils with non-severe disabilities	SACS Goal Code 5770	\$19,014,138	\$ 9,309,517
E	Supplemental aides and services in general Education classroom	Any SACS Goal Code with SACS Function Code 1130	\$ 139,389	\$ 85,226
F	Regionalized operations and services, and direct instructional support by program specialists in accordance with Article 6 (commencing with Section 56836.23) of Chapter 7.2 (SELPA Program Specialists Funding)	SACS Goal 5050	\$ 0	\$ 511,451
		SACS Goal 5060	\$ 0	
G	The use of property taxes allocated to the special education local plan area pursuant to Section 2572	.....		.....

The Annual Budget Plan was presented for Public Hearing June 2, 2008

Tri-City SELPA

SELPA Code: 1917

\_\_\_\_\_  
 Authorized SELPA Signature

\_\_\_\_\_  
 Date

Ruth Valadez, Director of Special Education  
 Name and Title

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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ

7:00 p.m.

RE: JOINT MEETING (1 HOUR) WITH FINANCIAL OVERSIGHT  
COMMITTEE (FOC)

DISCUSSION ITEM NO. D.01

In June 2003, voters approved a qualified special property tax known as Measure S, which authorized the levying of a special per parcel tax within the boundaries of the Cities of Santa Monica and Malibu for (6) years. A significant provision of this particular Measure was the formation of a Board-appointed "resident taxpayer oversight committee to review administration of and compliance with Measure S. The Financial Oversight Committee (FOC) was charged by the Board of Education with those Measure S responsibilities.

Furthermore, Measure S also required that, the FOC review the independent financial audit of all Measure S expenditures and financial activities for the immediately preceding fiscal year and review spending projections for the upcoming fiscal year. The FOC reports its findings on these matters as part of its annual report to the Board. This will be the final year for the report on Measure S as the voters approved a new parcel tax, Measure R, on February 5, 2008. This Measure combined and replaced the previous Measure S and Measure Y parcel taxes. Beginning with fiscal year 2008-09, the FOC will assume the oversight responsibilities associated with Measure R. (Action appointing the FOC as the oversight committee for Measure R is expected during the major action item portion of this Board Meeting.)

*(Continued on next page)*

Therefore, in compliance with the foregoing, the Board of Education will convene a joint session with the Financial Oversight Committee on June 5, 2008 at 7:00 p.m. for the purpose of addressing the following items:

- I. Report from the FOC as presented by Chair Paul Silvern
  - A. Introduction
  - B. Summary of FOC Activities During FY 2007-08
  - C. Report on Measure S Expenditures
  - D. Views on the Proposed 2008-09 District Budget
  - E. Proposed FOC Focus for FY 2008-09
  
- II. Discussion between the Board of Education and the FOC

TO: BOARD OF EDUCATION DISCUSSION  
06/05/08  
FROM: DIANNE TALARICO / SMALL SCHOOLS TASK FORCE **8:00 p.m.**  
**Postponed**  
**from**  
RE: REPORT FROM THE SMALL SCHOOLS TASK FORCE **05/15/08**

DISCUSSION ITEM NO. D.02

The Board of Education will hear highlights from a white paper prepared by the Small Schools Task Force. The presentation will be delivered by Janie Gates, Anthony Fuller, Barry Cowan, Rebel Harrison, Toby Berlin, and Harry Keiley.

Task Force members will present the rationale for recommending the creation of a small school with a Global Sustainability, Environmental Science, and Technology theme.

During the months of October 2007 through March 2008, the task force completed a study of the research, visited model small learning communities, conducted a parent survey, and heard a presentation from a small learning community expert, Mr. David Rattray.

TO: BOARD OF EDUCATION

DISCUSSION

06/05/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: PRELIMINARY GENERAL FUND BUDGET FOR 2008-09 (*continued discussion*)

DISCUSSION ITEM NO. D.03

Introduction

The Board has had several opportunities to discuss the development of the 2008-09 District Budget. In a workshop held on April 7, 2008, staff outlined the impact of the Governor's January Budget and made several budget reduction recommendations for the budget year. At the regular Board of Education held on May 15, 2008, staff described in detail a preliminary budget for the District. Additional budget reductions were proposed, as directed by the Board at the earlier April workshop. Staff also incorporated a very early analysis of the Governor's May Revise and made a series of suggestions for budget reinstatement. Prior to final adoption of the budget staff has prepared a revised preliminary general fund budget for Board review.

Listed below are the revised assumptions used to develop the SMMUSD budget:

**REVENUE ASSUMPTIONS**

5.66% statutory COLA for 2008-09 Revenue Limit funding

The Base Revenue Limit for Santa Monica-Malibu USD will be \$6,208.84 per ADA (2007-08 P2 ADA - 11,087). A **<5.36% >** deficit factor is applied to the Revenue Limit. The total Revenue Limit is \$65,779,658.

The hourly rate for Supplemental Instructional Programs are:

Grade 7-12 CASEE	\$4.08/hr
Grade 2-9 Retained	\$3.37/hr
Grade 2-6 At Risk	\$2.60/hr
K-12 Core	\$2.33/hr

The projection of 2008-09 District Enrollment is 11,364. The current CBEDs count is 11,652, thus a potential reduction of <288> students that translates to approximately (\$1.6 M) reduction in our revenue stream.

The Lottery allocation will be \$131.50 per annual ADA, of which \$115 is for unrestricted expenditures and the remaining \$16.5 is for Proposition 20 - Mandated for Instructional Materials.

The District will participate in the K-3 Class Size Reduction Program and receive \$1,001 per pupil (\$1,071 in 2007-08).



No COLA and restored <6.5 %> cut of Special Educations Funding in May Revision. Special Education transfer from the Revenue Limit is \$1,916,348.

Special Education Mandate Settlement at \$4.52 per 1999-2000 ADA is \$52,328.

The 07-08 Mandated Reimbursement is not included in the 2008-09 budget.

The Measure "R" parcel tax at \$346 per parcel is estimated to generate \$10,296,960, after processing senior exemptions, which are anticipated to number 2,767 out of 32,527 parcels. The Measure "R" will begin in 2008-09 to replace the Measure "Y" and Measure "S".

The District will receive \$7,443,913 (including 3% prevailing COLA) of financial support from the City of Santa Monica.

The District will receive \$139,835 of Joint Use Agreement from the City of Malibu.

The combined lease revenue is \$2,642,412, which is from Double Tree Hotel, Madison Site, 9<sup>th</sup> & Colorado and 16<sup>th</sup> Street properties.

The Instructional Materials Funding Realignment Program (IMFRP) will be funded at \$64.67 per pupil per 2008-09 CBEDS enrollment.

The Supplemental School Counseling Program will be funded at \$70 per pupil, based on the 2007-08 grades 7 to 12 enrollment.

The Arts and Music Grant will be funded at \$14.25 per enrolled K-12 pupil.

No state contribution for regular Deferred Maintenance projects. (Approximate \$500,000).

#### **EXPENDITURE ASSUMPTIONS**

##### **Full-Time Equivalent (FTE) Changes:**

Certificated: Due to the projection of declining enrollment, 21.25 FTE teaching positions are budgeted to be decreased,  
1.0 FTE teaching position at John Muir Elementary School  
1.0 FTE teacher on Special Assignment at Ed Services  
0.75 FTE Elementary Music Teacher  
(1.0) FTE teaching position at Will Rogers Elementary School  
(1.0) FTE teaching position at McKinley Elementary School  
(1.0) FTE teaching position at Pt. Dume Elementary School  
(2.0) FTEs teaching position at Grant Elementary School  
(4.4) FTEs teaching position at John Adams Middle School

- (3.4) FTEs teaching position at Malibu High School
- (7.0) FTEs teaching position at Santa Monica High School
- (4.2) FTEs vacated teaching position at Special Education

Management:

- (2.5) FTEs at District Office
- (1.0) FTE at Site

Classified:

- (3.0) FTEs at District Office
- (4.8) FTEs at various Sites
- (10.0) FTEs vacated Special Education Aides position at Special Education
- 2.0 FTEs Skilled Workers at Maintenance Department

Salary:

- 2.2% step and column increase for certificated employees
- 1.5% step and column increase for classified employees

Benefits:

Statutory Benefits:

- 8.25% STRS employer contribution rate
- 6.20% OASDI contribution rate
- 1.45% Medicare contribution rate
- 0.30% SUI contribution
- 2.00% Workers' Compensation contribution
- 9.428% PERS Employer contribution rate
- 3.592% PERS Reduction

Health & Welfare

The premium for District-paid employee health benefits is budgeted for a 10% increase in 2009 calendar year. Cal-PERS has not announced the new rate for 2009. We will adjust these rates when the official notification is received.

The budget for the schools' formula Money allocation for supplies and other operating costs:

- K-5 \$37.75 per pupil
- 6-8 \$42.66 per pupil
- 9-12 \$63.48 per pupil

Lottery Instructional Materials funds (Proposition 20) will be used to partly fund this allocation.

Due to the participation in the State's School Facilities Modernization Program, we are currently required to budget 2% of the total General Fund (Restricted and Unrestricted) budget for the On-Going Maintenance Program.

The 2008-09 projected total retiree benefits are \$780,164.

## **TRANSFERS**

The Indirect Rate will be changed from 5.29% to 6.78% in 2008-09.

\$98,000 will be transferred from the School & Library Improvement Block Grant to Special Education Transportation program and \$31,322 will be transferred from the Targeted Instructional Improvement Block Grant (*TIIG*) to Home-to- School Transportation.

A \$1 million transfer from Fund 21 to the Ongoing Maintenance Program (Fund 01) was approved by the Board (May 3, 2007).

A \$75,000 transfer from General Fund to the Child Development Fund is budgeted in 2008-09 for the extra costs incurred by the minimum days of elementary schools.

## **RESERVE for ECONOMIC UNCERTAINTIES**

Under the State Criteria and Standards, the District budget should reflect a 3% reserve of the total General Fund Budget for 2008-09, 2009-10 and 2010-11.

The following documents include a General Fund - Unrestricted Revenue Summary, a General Fund -Unrestricted Expenditure Summary, and Multiyear Projection.

**GENERAL FUND – UNRESTRICTED REVENUE SUMMARY**

	<b>2007-08 BUDGET</b>	<b>2008-09 BUDGET</b>	<b>CHANGE</b>
REVENUE LIMIT	67,227,228	65,779,658	(1,447,570)
REVENUE LIMIT ADA TRANSFER	(2,008,114)	(1,916,348)	91,766
OTHER FEDERAL REVENUE	40,840	40,840	-
OTHER STATE APPROPRIATION	775,129	607,130	(167,999)
K-3 CLASS SIZE REDUCTION	3,310,461	3,096,093	(214,368)
LOTTERY -UNRESTRICTED	1,401,417	1,346,886	(54,531)
OTHER STATE REVENUE	79,916	74,322	(5,594)
PARCEL TAX MEASURE "Y"	3,921,000		(3,921,000)
PARCEL TAX MEASURE "S"	6,573,000		(6,573,000)
PARCEL TAX MEASURE "R"		10,245,486	10,245,486
CITY OF SANTA MONICA	7,227,100	7,443,913	216,813
CITY OF MALIBU	139,835	139,835	-
LEASES AND RENTALS	2,642,412	2,642,412	-
OTHER LOCAL INCOME	2,229,009	239,668	(1,989,341)
TRANSFER FROM OTHER FUNDS	1,000,000	1,000,000	-
LOCAL GENERAL FUND CONTRIBUTION (LGFC)	(15,372,204)	(16,080,665)	(708,461)
INTEREST	1,170,000	800,000	(370,000)
<b>TOTAL REVENUES:</b>	<b>80,357,029</b>	<b>75,459,230</b>	<b>(4,897,799)</b>

**GENERAL FUND –UNRESTRICTED EXPENDITURE SUMMARY**

	<b>2007-08 BUDGET</b>	<b>2008-09 BUDGET</b>	<b>CHANGE</b>
CERTIFICATED SALARIES	44,919,987	45,235,999	316,012
CLASSIFIED SALARIES	11,565,983	10,984,508	(581,475)
BENEFITS	15,233,637	15,613,195	379,558
BOOKS/SUPPLIES	948,016	855,619	(92,397)
SERVICES AND OTHER OPERATION COST	6,384,572	6,316,933	(67,639)
EQUIPMENT	86,447	31,066	(55,381)
INDIRECT COST	(1,078,944)	(1,058,760)	20,184
OTHER OUTGOING	838,530	81,800	(756,730)
<b>TOTAL EXPENDITURES:</b>	<b>78,898,228</b>	<b>78,060,360</b>	<b>(837,868)</b>

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**MULTIYEAR PROJECTIONS**  
**UNRESTRICTED GENERAL FUND**

**Assumptions**

<b>Factor</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
Statutory COLA	4.53%	5.66%	4.83%	2.70%
Base Revenue Limit Per P2 ADA	\$ 5,879.84	\$ 6,208.84	\$ 6,505.84	\$ 6,679.84
<b>Deficit Factor</b>		-5.36%	-5.36%	-5.36%
Enrollment Projection*	11,652	11,364	10,973	10,605
Decline Enrollment from Prior Year	(250)	(288)	(391)	(368)
P2 ADA Projection	11,103	10,821	10,442	10,097
Revenue Limit ADA (Prior Yr)	11,364	11,103	10,821	10,442
Federal Revenues	0%	0%	0%	0%
City of Santa Monica	\$ 7,227,100	\$ 7,443,913	\$ 7,667,230	\$ 7,897,247
<b>Measure "Y" Expires 6/30/08</b>	\$ 3,921,000			
<b>Measure S" Expires 6/30/08</b>	\$ 6,573,000			
<b>Measure "R"</b>		\$10,245,486	\$10,552,851	\$ 10,924,045
Lottery	\$131.00/ADA	\$131.5/ADA	\$132.25/ADA	\$132.3/ADA
Special Ed COLA - State	3.58%	0%	0%	0%
Salary Increase: Certificated	3%	0%	0%	0%
Salary Increase: Management	3%	0%	0%	0%
Salary Increase: Classified	3.31%	0%	0%	0%
Bonus - Classified	3.00%	0%	0%	0%
Step & Column Incr. - Certificated	2.20%	2.20%	2.20%	2.20%
Step & Column Incr. - Mgmt.	1.50%	1.50%	1.50%	1.50%
Step & Column Incr. - Classified	1.50%	1.50%	1.50%	1.50%
FTE Adjustment vs Enrollment	(21.6 FTEs)	(21.25 FTEs)	(13 FTEs)	(12 FTEs)
Health/Welfare	7%	7%	7%	7%
Workers' Compensation	2%	2%	2%	2%
Indirect Cost Rate	5.29%	6.78%	5.00%	5.00%
Interest Rate	5.00%	5.00%	5.00%	5.00%
Interfund Transfer From Fund 21	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Interfund Transfer to Fund 12 & 20	\$ 825,000	\$ 75,000	\$ 75,000	\$ 75,000
Ongoing Maintenance	3%	3%	3%	3%
Reserve for Uncertainties	3%	3%	3%	3%

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**MULTIYEAR PROJECTIONS**  
**UNRESTRICTED GENERAL FUND**  
05/29/2008

Description	2007-08 BUDGET	2008-09 PROJECTED	2009-10 PROJECTED	2010-11 PROJECTED
<b>Revenue:</b>				
Revenue Limit	65,219,114	63,863,309	65,269,442	64,713,048
Other Federal	40,840	40,840	-	-
Other State Apportionments	855,045	681,452	711,922	729,868
Class Size Reduction	3,310,461	3,096,093	3,143,773	3,175,211
Other State (Lottery...)	1,401,417	1,346,886	1,326,683	1,306,783
<b>Meas. "Y" Expires 6/30/09</b>	3,921,000	-	-	-
All Other Local Income	13,408,356	11,265,828	11,289,145	11,736,875
Interfund Transfer In	1,000,000	1,000,000	1,000,000	1,000,000
LGFC	(15,372,204)	(16,080,665)	(16,321,875)	(16,566,703)
<b>Meas. "S" Expires 6/30/09</b>	6,573,000			
<b>Meas. "R" Begins 7/1/08</b>		10,245,486	10,552,851	10,869,436
	80,357,029	75,459,230	76,971,941	76,964,517
<b>Expenditure:</b>				
Certificated Salary	44,919,987	45,235,999	46,041,191	47,054,097
Decrease 13 FTEs 09-10			(917,140)	(939,152)
Decrease 12 FTEs 10-11				(866,909)
Salary Compression			577,129	590,980
Classified Salaries	11,565,983	10,984,508	11,149,276	11,316,515
Benefits	15,233,637	15,613,195	16,055,121	16,561,015
Supplies/Books	948,016	855,619	770,619	770,619
Other Operational Costs	6,384,572	6,316,933	6,000,000	6,000,000
Capital Outlay	86,447	31,066		
Transfers	6,800	6,800	6,800	6,800
Indirect	(1,078,944)	(1,058,760)	(850,000)	(850,000)
Debt Services	6,730	-	-	-
Transfer Out	825,000	75,000	75,000	75,000
	78,898,228	78,060,360	78,907,996	79,718,965
<b>Increase (Decrease) Fund Balance</b>	<b>1,458,801</b>	<b>(2,601,130)</b>	<b>(1,936,055)</b>	<b>(2,754,448)</b>
Beginning	16,682,781	18,141,582	15,540,452	13,604,397
Fund Balance	18,141,582	15,540,452	13,604,397	10,849,949
Reserve- Revolving cash, Store	84,714	84,000	84,000	84,000
Total Reserve	18,056,868	15,456,452	13,520,397	10,765,949
3% Contingency Reserve	3,700,881	3,700,881	3,700,881	3,700,881
Unappropriated Balance	14,355,987	11,755,571	9,819,516	7,065,068

**NOTES :**

The Current multi-year financial projection assumes a decline of enrollment in each of the next three years (2007-08: 250 students & 21.6 FTEs; 2008-09: 288 students & 21.25 FTEs; 2009-10: 391 students & 13 FTEs; and 2010-11: 368 students & 12 FTEs)

TO: BOARD OF EDUCATION

DISCUSSION

06/05/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / LAUREL SCHMIDT

RE: REVISE POLICY 5141.4 - CHILD ABUSE PREVENTION AND  
REPORTING [FORMERLY "CHILD ABUSE AND NEGLECT  
(REPORTING PROCEDURES)"]

DISCUSSION ITEM NO. D.04

It is recommended that the Board of Education revise Board Policy 5141.4 - Child Abuse Prevention and Reporting [formerly "Child Abuse and Neglect (Reporting Procedures)"]. These revisions are recommended by CSBA, the California State Department of Education, and the California Attorney General's Office, Crime and Violence Prevention Center.

Attachment:

- Board Policy 5141.4 - Child Abuse Prevention and Reporting
- Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting

**THIS IS A REVISED SMMUSD POLICY**

New text in underline

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<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5141.4	Students	Child Abuse <del>and Neglect (Reporting Procedures)</del> <u>Prevention and Reporting</u>

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare	X		

**DETAIL**

Child Abuse Prevention

The Governing Board recognizes the district's responsibility to educate students about the dangers of child abuse so that they will acquire the skills and techniques needed to identify unsafe situations and to react appropriately and promptly.

The district's instructional program shall include age-appropriate and culturally sensitive child abuse prevention curriculum. This curriculum shall explain students' right to live free of abuse, inform them of available support resources, and teach them how to obtain help and disclose incidents of abuse. The curriculum also shall include training in self-protection techniques.

The Superintendent or designee shall seek to incorporate community resources into the district's child abuse prevention programs. To the extent feasible, the Superintendent or designee shall use these community resources to provide parents/guardians with instruction in parenting skills and child abuse prevention.

Child Abuse Reporting

The Board recognizes that child abuse has severe consequences and that the district has a responsibility to protect students by facilitating the prompt reporting of known and suspected incidents of child abuse. With concern for the total well-being of each student, the Board of Education directs the employees of the District to report known or suspected incidences of child abuse in accordance with state law and Administrative Regulations. District employees shall cooperate with the child protective agencies responsible for reporting, investigating and prosecuting cases of child abuse. The Superintendent or designee shall develop and implement regulations for identifying and reporting child abuse. establish procedures for the



identification and reporting of such incidents in accordance with law.

Employees who are mandated reporters, as defined by law and administrative regulation, are obligated to report all known or suspected incidents of child abuse and neglect.

Mandated reporters shall not investigate any suspected incidents but rather shall cooperate with agencies responsible for investigating and prosecuting cases of child abuse and neglect.

The Superintendent or designee shall provide training regarding the reporting duties of mandated reporters.

In the event that training is not provided to mandated reporters, the Superintendent or designee shall report to the California Department of Education the reasons that such training is not provided.

### **REFERENCE**

Legal Reference

EDUCATION CODE

32280-32288 Comprehensive school safety plans

33308.1 Guidelines on procedure for filing child abuse complaints

44690-44691 Staff development in the detection of child abuse and neglect

44807 Duty concerning conduct of students

48906 Notification when student released to peach officer

48987 Dissemination of reporting guidelines to parents

49001 Prohibition of corporal punishment

51220.5 Parenting skills education

PENAL CODE

Duty to report murder, rape, or lewd or lascivious act

273a Willful cruelty or unjustifiable punishment of child; endangering life or health

288 Definition of lewd or lascivious act requiring reporting

11164-11174.4 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

15630-15637 Dependent adult abuse reporting

CODE OF REGULATIONS, TITLE 5

Filing complaints with CDE, special education students

### **MANAGEMENT RESOURCES**

CDE LEGAL ADVISORIES

514.93 Guidelines for parents to report suspected child abuse

WEBSITES

California Attorney General's Office, Crime and Violence Prevention Center:  
<http://safestate.org>

California Department of Education, Safe Schools: <http://www.cde.ca.gov/lr/ss>

California Department of Social Services, Children and Family Services

Division: <http://www.childsworld.ca.gov>

U.S. Department of Health and Human Services, National Clearinghouse on Child Abuse and Neglect Information: <http://nccanch.acf.hhs.gov>

### **ADOPTED**

November 14, 1988

### **REVISED**

XXXXXXX

### **CSBA DATE**

November 2004

**THIS IS A REVISED SMMUSD ADMINISTRATIVE REGULATION**

New text in underline

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<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5141.4	Students	Child Abuse and Neglect <del>(Reporting Procedures)</del> <u>Prevention and Reporting</u>

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare		X	

**DETAIL**

~~SUBJECT: Child Abuse and Neglect (Reporting Procedures)~~

~~ISSUED BY: Director Pupil/Administrative Services~~

~~I. EFFECTIVE DATE: November 14, 1988~~

~~II. AUTHORITY~~

~~Board of Education Policy 5141.4~~

~~III. PROCEDURES~~

~~A. Reportable Cases Under Child Abuse Reporting Law~~

~~1. Sections 11166 of the California Penal Code mandates the reporting to designated authorities of cases of suspected or known child abuse. A report, both by telephone and in writing, is required of any certificated school employee who in his/her professional capacity or within the scope of his/her employment has knowledge of or observes a child who can reasonably be suspected of having been a victim of child abuse.~~

~~2. For the purposes of this law, the following definitions apply:~~

~~a. "Child" means a person under the age of 18. Emancipation does not alter the responsibility for reporting abuse of a minor under the California Penal Code.~~

~~b. "Child abuse" means:~~

Definitions

Child abuse or neglect includes the following:

1. A physical injury or death inflicted by other than accidental means on a child by another person

2. Sexual abuse of a child, including sexual assault/molestation and/or sexual exploitation, of a child; as defined in Penal Code 11165.1

3. Neglect of a child as defined in Penal Code 11165.2

4. Willful harming or injuring of a child or the endangering of the person or health of a child as defined in Penal Code 11165.3

~~3) Any act or omission proscribed by Section 273a (willful cruelty or punishment of a child) or 273d (corporal punishment or injury) of the California Penal Code;~~

5. Unlawful corporal punishment or injury as defined in Penal Code 11165.4

Child abuse or neglect does not include:

1. A mutual affray between minors (Penal Code 11165.6)

2. An injury caused by reasonable and necessary force used by a peace officer acting within the course and scope of his/her employment (Penal Code 11165.6)

3. An injury resulting from the exercise by a teacher, assistant principal, principal, or other certificated employee of the same degree of physical control over a student that a parent/guardian would be privileged to exercise, not exceeding the amount of physical control reasonably necessary to maintain order, protect property, protect the health and safety of students, or maintain proper and appropriate conditions conducive to learning (Education Code 44807)

4. An injury caused by a school employee's use of force that is reasonable and necessary to quell a disturbance threatening physical injury to persons or damage to property, to protect himself/herself, or to obtain weapons or other dangerous objects within the control of the student (Education Code 49001)

5. Physical pain or discomfort caused by athletic competition or other such recreational activity voluntarily engaged in by the student (Education Code 49001)

Mandated reporters include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; classified employees; certificated pupil personnel employees; administrative officers or supervisors of child attendance; administrators and employees of a licensed day care facility; Head Start teachers; district police or security officers; licensed nurse or health care provider; and administrators,

presenters, and counselors of a child abuse prevention program (Penal Code 1165.7)

Reasonable suspicion means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse or neglect. (Penal Code 11166)

### Reportable Offenses

A mandated reporter shall make a report using the procedures provided whenever, in his/her professional capacity or within the scope of his/her employment, he/she has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. (Penal Code 11166)

Any mandated reporter who has knowledge of or who reasonably suspects that a child is suffering serious emotional damage or is at a substantial risk of suffering serious emotional damage, based on evidence of severe anxiety, depression, withdrawal, or untoward aggressive behavior toward self or others, may make a report to the appropriate agency. (Penal Code 11166.05)

Any person shall notify a peace officer if he/she reasonably believes that he/she has observed the commission of a murder, rape, or lewd or lascivious act by use of force, violence, duress, menace, or fear of immediate and unlawful bodily injury, where the victim is a child under age 14. (Penal Code 152.3, 288)

### Responsibility for Reporting

The reporting duties of mandated reporters are individual and cannot be delegated to another person. (Penal Code 11166)

When two or more mandated reporters jointly have knowledge of a known or suspected instance of child abuse or neglect, the report may be made by a member of the team selected by mutual agreement and a single report may be made and signed by the selected member of the reporting team. Any member who has knowledge that the member designated to report has failed to do so shall thereafter make the report. (Penal Code 11166)

No supervisor or administrator shall impede or inhibit a mandated reporter from making a report. (Penal Code 11166)

Any person not identified as a mandated reporter who has knowledge of or observes a child whom he/she knows or reasonably suspects has been a victim of child abuse or neglect may report

the known or suspected instance of child abuse or neglect to the appropriate agency. (Penal Code 11166)

## Reporting Procedures

### 1. Initial Telephone Report

Within 24 hours of knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to any police department (excluding a school district police/security department), sheriff's department, county probation department if designated by the county to receive such reports, or county welfare department. (Penal Code 11166)  
Please call the LA County Child Protection Hot Line first.

### **800-540-4000 (LA County Child Protection Hot Line 24 hours)**

Or

Santa Monica Police Department  
333 Olympic Drive, Santa Monica, CA 90401  
Attn: Youth Services Division  
310-458-8491 (24 hours)  
310-393-5051 (fax)

Or

Malibu LA County Sheriff's Department (310-456-6652, ext. 235).

When the initial telephone report is made, the mandated reporter shall note the name of the official contacted, the date and time contacted, and any instructions or advice received.

### 2. Written Report

Within 36 hours of knowing or observing the information concerning the incident, the mandated reporter shall then prepare and either send, fax, or electronically submit to the appropriate agency a written follow-up report, which includes a completed Department of Justice form (SS 8572). (Penal Code 11166, 11168)

Mandated reporters may obtain copies of the Department of Justice form from either the district or the appropriate agency.

Reports of suspected child abuse or neglect shall include, if known: (Penal Code 11167)

- a. The name, business address, and telephone number of the person making the report and the capacity that makes the person a mandated reporter
- b. The child's name and address, present location and, where applicable, school, grade, and class
- c. The names, addresses, and telephone numbers of the child's parents/guardians

- d. The information that gave rise to the reasonable suspicion of child abuse or neglect and the source(s) of that information  
e. The name, address, telephone number, and other relevant personal information about the person(s) who might have abused or neglected the child

The mandated reporter shall make a report even if some of this information is not known or is uncertain to him/her. (Penal Code 11167)

Information relevant to the incident of child abuse or neglect may also be given to an investigator from an agency that is investigating the case. (Penal Code 11167)

### 3. Internal Reporting

Employees reporting child abuse or neglect to an appropriate agency are required, to notify the principal as soon as possible after the initial telephone report to the appropriate agency. When so notified, the principal shall inform the Superintendent or designee.

The principal so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with law, Board policy, and administrative regulation. At the mandated reporter's request, the principal may assist in completing and filing the necessary forms.

The mandated reporter shall not be required to disclose his/her identity to the principal. (Penal Code 11166)

He/she may provide or mail a copy of the written report to the principal or Superintendent or designee without his/her signature or name.

Reporting the information to an employer, supervisor, principal, school counselor, co-worker, or other person shall not be a substitute for making a mandated report to the appropriate agency. (Penal Code 11166)

### Training

Training of mandated reporters shall include child abuse and neglect identification and mandated reporting. (Penal Code 11165.7)

Training shall also include guidance in the appropriate discipline of students, physical contact with students, and maintenance of ethical relationships with students to avoid actions that may be misinterpreted as child abuse.

## Victim Interviews

Whenever a representative of a government agency investigating suspected child abuse or neglect or the state Department of Social Services deems it necessary, a suspected victim may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be given the choice of being interviewed in private or in the presence of any adult school employee or volunteer aide selected by the child. (Penal Code 11174.3)

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform him/her of the following requirements: (Penal Code 11174.3)

- a. The purpose of the selected person's presence at the interview is to lend support to the child and enable him/her to be as comfortable as possible.
- b. The selected person shall not participate in the interview.
- c. The selected person shall not discuss the facts or circumstances of the case with the child.
- d. The selected person is subject to the confidentiality requirements of the Child Abuse and Neglect Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5.

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. (Penal Code 11174.3)

## Release of Child to Peace Officer

When a child is released to a peace officer and taken into custody as a victim of suspected child abuse or neglect, the Superintendent or designee and/or principal shall not notify the parent/guardian, but rather shall provide the peace officer with the address and telephone number of the child's parent/guardian. It is the responsibility of the peace officer or agent to notify the parent/guardian of the situation. (Education Code 48906)

Peace officers shall be asked to sign an appropriate release or acceptance of responsibility form.

## Parent/Guardian Complaints Regarding Suspected Child Abuse

Upon request, the Superintendent or designee shall provide parents/guardians with a copy of the district's administrative regulation that describes how to report suspected child abuse occurring at a school site to appropriate agencies. For

parents/guardians whose primary language is other than English, such procedures shall be in their primary language and, when communicating orally regarding those procedures, an interpreter shall be provided.

To file a complaint against a district employee or other person suspected of child abuse or neglect at a school site, parents/guardians may file a report by telephone, in person, or in writing with any appropriate agency identified above under "Reporting Procedures." If a parent/guardian makes a complaint about an employee to any other employee, the employee receiving the information shall notify the parent/guardian of procedures for filing a complaint with the appropriate agency. The employee also is obligated pursuant to Penal Code 11166 to file a report himself/herself using the procedures described above for mandated reporters.

In addition, if the child is enrolled in special education, a separate complaint may be filed with the California Department of Education pursuant to 5 CCR 4650.

#### Notifications

The Superintendent or designee shall provide to all new employees who are mandated reporters a statement that informs them of their status as mandated reporters, of their reporting obligations under Penal Code 11166, and of their confidentiality rights under Penal Code 11167. The district shall also provide these new employees with a copy of Penal Code 11165.7, 11166, and 11167. (Penal Code 11165.7, 11166.5)

Before beginning employment, employees shall sign the statement indicating that they have knowledge of the reporting obligations under Penal Code 11166 and that they will comply with those provisions. The signed statements shall be retained by the Superintendent or designee. (Penal Code 11166.5)

Employees who work with dependent adults shall be notified of legal responsibilities and reporting procedures pursuant to Welfare and Institutions Code 15630-15637.

The Superintendent or designee shall also notify all employees that:

1. A mandated reporter who reports a known or suspected instance of child abuse or neglect shall not be held civilly or criminally liable for making a report and this immunity shall apply even if the mandated reporter acquired the knowledge or reasonable suspicion of child abuse or neglect outside of his/her professional capacity or outside the scope of his/her employment. Any other person making a report shall not incur



civil or criminal liability unless it can be proven that he/she knowingly made a false report or made a report with reckless disregard of the truth or falsity of the report. (Penal Code 11172)

2. If a mandated reporter fails to report an incident of known or reasonably suspected child abuse or neglect, he/she may be guilty of a crime punishable by a fine and/or imprisonment. (Penal Code 11166)

3. No employee shall be subject to any sanction by the district for making a report. (Penal Code 11166)

~~AR 5141.4 (b)~~

~~4) Neglect of a child~~

~~(a) Severe neglect (situations where any person having care or custody of a child willfully causes or permits the child to be in a situation that the child's health is endangered.~~

~~(b) General neglect (negligent failure of a person having the care or custody of a child to provide adequate food, clothing, shelter, or supervision where no physical injury to the child has occurred).~~

~~e. "Reasonable suspicion" means that it is objectively reasonable for a person to entertain such a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse.~~

~~B. Procedures for Reporting Child Abuse~~

~~1. Suspected instances of child abuse are to be reported to the school nurse. He/she is the contact person at each school site. The nurse will assume responsibility for completing the Suspected Child Abuse Report (11166PC) form, secure the initials of the school principal on this form and contact the Santa Monica Police Department (458-8943) or Malibu Sheriff's Department (456-6652, ext. 235).~~

~~2. In the absence of the school nurse, the contact person at each site is the school principal.~~

~~3. The identity of all persons who report known or suspected child abuse is confidential as indicated in Penal Code Section 11167 subdivision (c).~~

~~AR 5141.4 (c)~~

IV. RELATED FORMS

Suspected Child Abuse Report (11166PC)

Department of Justice Form SS 8572

V. APPROVAL

~~SUPERINTENDENT Gene Tucker DATE 11/14/88~~

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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION  
06/05/08

FROM: OSCAR DE LA TORRE / JOSÉ ESCARCE

RE: APPROVAL OF TENTATIVE TIMELINE FOR SEARCH FOR A NEW  
PERMANENT SUPERINTENDENT FOR SMMUSD

INFORMATION ITEM NO. I.01

It is recommended that the Board of Education approve the following tentative timeline for the search for a new permanent superintendent for SMMUSD. The timeline has been developed with three goals in mind: (1) beginning recruitment of potential candidates early enough to ensure that top candidates have not committed to other districts that are conducting searches; (2) allowing sufficient time for each stage in the process, from issuing the request for proposals from search firms to the interviews and site visits with finalist candidates; and (3) ensuring that the Board members elected in November 2008 take full part in the most important stages of the process, including reviewing candidates with the search firm, interviews, and site visits.

Tentative Timeline:

July-August 2008	Request for proposals from search firms
September 2008	Selection of search firm
October 2008	Visits with community and staff
November-December 2008	Recruiting and reference checking
January 2009	Search firm reviews candidates and recommendations with Board
February 2009	Interviews for new superintendent and site visits
March 1, 2009	Complete selection of new superintendent for start date as soon as possible after March 1, 2009