

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**February 21, 2008**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, February 21, 2008**, in the **Santa Monica City Council Chambers**, 1685 Main Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Santa Monica City Council Chambers.

**The public meeting will begin at 5:30 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the “Request to Address” card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting’s agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION:**

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act:  
DN-1064-07/08
- Receipt of recommendation for approval of the proposed CAHSEE waiver request pursuant to §60851 (c), as cited in the Education Code:  
CAHSEE-1003-07/08      CAHSEE-1004-07/08
- Conference with Superintendent regarding 2007-2008 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act.
- Conference with Superintendent regarding 2007-2008 Strategies for Negotiations with SMMCTA pursuant to GC §54957.6 as cited in the Brown Act.
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (1 case).
- Closed Session, Superintendent’s performance evaluation and 2007-08 Performance Targets pursuant to GC §54954.5 as cited in the Brown Act.

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS**

- African-American History Month Celebration
- National Board Certified Teachers
- McKinley Elementary School

**V. APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

A.01 Approval of Minutes ..... 1  
     June 3, 2004  
     August 26, 2004  
     February 7, 2008  
     February 11, 2008

**VII. CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

**Curriculum and Instruction**

A.02 Approval of Independent Contractors..... 2-3  
 A.03 Overnight Fieldtrip(s) 2007-2008 ..... 4-5  
 A.04 Conference and Travel Approval/Ratification..... 6-9  
 A.05 Supplemental Textbooks.....10  
 A.06 Approval of a Memorandum of Understanding with the Los Angeles County  
     Office of Education (LACOE) Bilingual Teacher Training Program .....11  
 A.07 Approval of Special Education Contracts – 2007-2008 ..... 12-14

**Business and Fiscal**

A.08 Award of Purchase Orders – 2007-2008..... 15-15e  
 A.09 Request for Allowance of Attendance due to Emergency Conditions ..... 16-24

**Personnel**

A.10 Certificated Personnel – Elections, Separations ..... 25-27  
 A.11 Special Service Employees .....28  
 A.12 Classified Personnel – Merit..... 29-33  
 A.13 Classified Personnel – Non-Merit.....34

**VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**

**IX. COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

- A. Student Board Member Reports**  
     Alec Richker – Santa Monica High School  
     Kristen Lambert – Malibu High School  
     John Shippey – Olympic High School
- B. SMMCTA Update – Mr. Harry Keiley**
- C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely**
- D. PTA Council President Report – Rebecca Kennerly**
- E. Financial Oversight Committee**
- F. Measure “BB” Advisory Committee**

**X. SUPERINTENDENT’S REPORT**

- Unveiling of the SMMUSD Revised Website
- Update on Measure “BB” Construction in Relation to the DecisionInsite Enrollment Projections

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI. MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

|      |  |        |
|------|--|--------|
| A.14 | 2008 CSBA Delegate Assembly Election for Region 24 .....   | 35-35b |
| A.15 | Adopt Resolution No. 07-13 – Week of the School Administrator,<br>March 3-7, 2008.....   | 36-37  |
| A.16 | Approval of Agreement Between the Santa Monica-Malibu Classroom<br>Teachers Association (SMMCTA) and the Santa Monica-Malibu<br>Unified School District (SMMUSD) ..... | 38-38u |
| A.17 | 2007-08 Budget Transfers.....  | 39-48  |
| A.18 | Approve Comprehensive School Safety Plans for 2007-2008 for<br>District’s Schools.....   | 51-52  |
| A.19 | Approval of the Single Plan for Student Achievement –<br>Secondary Schools.....  | 51-52  |
| A.20 | Approval of 2006-07 School Accountability Report Cards (SARCs) for<br>Elementary, Middle, and High Schools .....   | 53-54  |
| A.21 | Revise Policy 5117 – Interdistrict Attendance.....   | 55-59  |
| A.22 | Revise Policy 4119.11 – Sexual Harassment (Personnel) and<br>Policy 5145.7 – Sexual Harassment (Students) .....  | 60-67  |

**XII. DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

7:30 pm D.01 Inclusion Opportunities for Students with Special Needs .....68  
D.02 Staffing Allocations and Reductions for the 2008-2009 School Year.....69

**XIII. INFORMATIONAL ITEMS**

**XIV. BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIX. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX. ADJOURNMENT**

This meeting will adjourn to a special workshop scheduled for **Tuesday, February 26, 2008, at 4:00 p.m.** in the **District Administrative Offices:** 1651 16<sup>th</sup> Street, Santa Monica, CA.

**Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

**SMMUSD Board of Education Meeting Schedule 2007-2008**

**Public Meetings begin at 5:30pm**

| July through December 2007            |                             |                             |                             |                               |  |
|---------------------------------------|-----------------------------|-----------------------------|-----------------------------|-------------------------------|--|
| Month                                 | 1 <sup>st</sup><br>Thursday | 2 <sup>nd</sup><br>Thursday | 3 <sup>rd</sup><br>Thursday | 4 <sup>th</sup><br>Thursday   | Special Note:  |
| July                                  |                             | 7/12 DO                     | 7/19* DO                    |                               | *Special Meeting   |
| August                                |                             | 8/9 DO                      |                             | 8/23 DO                       | 8/29: Board Retreat  |
| September                             | 9/6 DO                      |                             |                             | 9/27 DO                       | 9/4: Board Retreat<br>9/29: Closed Session                 |
| October                               | 10/4 M                      |                             | 10/18 SM                    | 10/25* DO                     | 10/1: Brd Retreat<br>10/2: Special Mtg<br>*Special Meeting |
| November                              | 11/1 M                      |                             | 11/15 SM                    | 11/30<br>WHERE<br>(5th Thurs) | Thanksgiving 11/22-23                                      |
| December                              |                             | 12/13 DO                    |                             | winter break                  | 12/10: Board Retreat                                       |
| <b>December 24 – 31: Winter Break</b> |                             |                             |                             |                               |  |
| January through June 2008             |                             |                             |                             |                               |  |
| <b>January 1 – 4: Winter Break</b>    |                             |                             |                             |                               |  |
| January                               | winter break                |                             | 1/17 DO                     | 1/31<br>WHERE<br>(5th Thurs)  |  |
| February                              | 2/7 M                       | 2/11* DO                    | 2/21 SM                     | 2/26* DO<br>2/27* DO          | *Special Meeting   |
| March                                 | 3/5* DO                     | 3/13 DO                     | spring break                | spring break                  | *Special Meeting<br>Stairway 3/6 & 3/7                     |
| <b>March 17 – 28: Spring Break</b>    |                             |                             |                             |                               |  |
| April                                 | 4/3 DO                      |                             | 4/17 SM                     |                               |  |
| May                                   | 5/1 M                       |                             | 5/15 SM                     | 5/29<br>WHERE<br>(5th Thurs)  |  |
| June                                  | 6/5 DO                      |                             |                             | 6/26 DO                       | Last day of school 6/20                                    |

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA  
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District  
Board of Education  
February 21, 2008**

**I CALL TO ORDER**

A Roll Call

Oscar de la Torre – President  
Jose Escarce – Vice President

Maria Leon-Vazquez  
Ralph Mechur  
Kelly Pye  
Barry Snell  
Kathy Wisnicki

Student Board Members

B Pledge of Allegiance

**II CLOSED SESSION**

TO: BOARD OF EDUCATION  
FROM: DIANNE TALARICO  
RE: APPROVAL OF MINUTES

ACTION  
02/21/08

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

June 3, 2004  
August 26, 2004  
February 7, 2008  
February 11, 2008

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

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## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/21/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

| <b>Contractor/<br/>Contract Dates</b>  | <b>Description</b>   | <b>Site</b>          | <b>Funding</b>  |
|--|--|----------------------|---|
| UCLA Graduate School of Education and Information Studies, Math, Science, Social Studies & Reading/Literature Projects<br><br>8/31/070<br><br>ORIGINALLY APPROVED ON 10/4/07 FOR \$500<br><br><b>CORRECTED AMOUNT<br/>Not to exceed: \$5,400</b> | Provide staff development for district teachers, grades 6-12   | Student Services     | 01-40350-0-11100-10000-5802-035-1501  |
| Nancy Craig<br><br>11/26/07 to 12/11/07<br><br>ORIGINALLY APPROVED ON 11/15/07 FOR \$9500<br><br><b>CORRECTED AMOUNT<br/>Not to exceed: \$10,057</b>   | Conduct 5 days training in Differentiated Instruction for district administrators, elementary and middle school teachers | Educational Services | ACCOUNT # WAS:<br>01-71400-0-11100-10000-4310-032-2560<br><br><b>CORRECTED LOCATION #:</b><br>01-71400-0-11100-10000-5802- <del>035</del> -1300 |
| Marcela Avila<br><br>3/13/08 to 5/15/08<br><br>Not to exceed: \$450  | Series of sessions for parents on how culture impacts "Being the Parent of an Adolescent Today".                         | Lincoln              | 01-90121-0-11100-10000-5802-012-4120<br><br>Equity Fund   |
| Spirit Series Inc.<br><br>1/25/08 to 4/14/08<br><br>Not to exceed: \$5,500   | To bring "Spirit Series" to Lincoln Middle School for 7 <sup>th</sup> year   | Lincoln              | 01-71400-0-11100-10000-5802-012-4120  |
| Jewish Family Services of Los Angeles<br><br>9/5/07 to 6/20/08<br><br>Not to exceed: \$5,000   | To provide individual or group counseling on the campus of John Adams  | John Adams           | 01-90150-0-11100-10000-5802-011-4110  |

|   |  |          |  |
|---|--|----------|--|
| Peggy Fisher Gymnastics<br>10/4/07 to 3/13/08<br>Not to exceed: \$2,500 | To provide 30 minutes of<br>movement instruction for 5<br>kindergarten classes | Grant    | 01-90150-0-11100-<br>10000-2917-003-1501   |
| STAR Inc.<br>2/23/08 to 3/15/08<br>Not to exceed: \$8,100               | To provide Science and<br>Technology enrichment classes<br>for grades 4-5      | Franklin | \$6300: 01-71400-0-<br>11100-10000-5802-<br>002-4020<br><br>\$1800: 01-90121-0-<br>11100-10000-5802-<br>002-4020 |

MOTION MADE BY :  
SECONDED BY :  
STUDENT ADVISORY VOTE :  
AYES :  
NOES :

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/21/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIRD TRIP(S) 2007-2008

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2007-2008 school year. No child will be denied due to financial hardship.

| <b>School Grade # students</b> | <b>Destination Dates of Trip</b>                 | <b>Principal/Teacher</b> | <b>Cost Funding Source</b>                   | <b>Subject</b>  | <b>Purpose Of Field Trip</b>   |
|--------------------------------|--|--------------------------|--|-----------------|--|
| Point Dume<br>5<br>49          | Sea World San Diego<br><br>3/12/08 to<br>3/14/08 | Pat Cairns<br>Chi Kim    | \$400 / paid for by parents and fund raising | Marine Science  | Students will participate in hands-on behind the scenes activities with Sea World trainers/biologists  |
| Cabrillo<br>5<br>50            | Camp Hess<br><br>5/20/08 to<br>5/23/08           | Barry Yates              | \$295/ paid for by parents and fund raising  | Science         | The main focus is on the protection of riparian environments, the water cycle and how human interaction affects these environments                       |
| Lincoln<br>8<br>10             | Orlando, Florida<br><br>3/16/08 to<br>3/20/08    | Marianna O'Brien         | \$2100/ paid for by parents and fund raising | Science         | Educational Field trip to Kennedy Space Center. This trip "Science in Motion" is directly related to the 8 <sup>th</sup> grade Science Content Standards |
| Samohi<br>9-12<br>15           | San Diego<br><br>3/6/08 to 3/8/08                | Cathy Baxter             | \$150/ paid for by parents and fund raising  | Boys Volleyball | Best of the West Invitational Boys Volleyball Tournament   |
| Samohi<br>9-12<br>18           | Bullhead, AZ<br><br>3/6/08 to 3/9/08             | Debbie Skaggs            | \$150/ paid for by parents and fund raising  | Girls Softball  | Elite Softball Tournament with nationally ranked teams.  |

|                       |                                     |                   |   |                   |  |
|-----------------------|-------------------------------------|-------------------|---|-------------------|--|
| Samohi<br>9-12<br>18  | Lancaster<br>3/14/08 to<br>3/15/08  | Debbie<br>Skaggs  | \$100/ paid for<br>by parents and<br>fund raising | Girls<br>Softball | Softball<br>Tournament – High<br>Desert Varsity<br>Softball<br>Tournament                                |
| Samohi<br>9-12<br>24  | Phoenix, AZ<br>3/7/08 to 3/9/08     | Terry<br>Sakow    | \$400/ paid for<br>by parents and<br>fund raising | Colorgaurds       | Winter Color guard<br>team will be<br>participating in the<br>WGI Regional<br>Competition in<br>Arizona. |
| Samohi<br>9-12<br>15  | Irvine, CA<br>3/7/08 to 3/9/08      | Miriam<br>Shafiey | \$90/ paid for by<br>parents and<br>fund raising  | ROP               | To participate in<br>the Business and<br>Marketing<br>Competition.                                       |
| Samohi<br>9-12<br>122 | Irvine, CA<br>3/28/08 to<br>3/29/08 | Andrew<br>Gollan  | \$200/ paid for<br>by parents and<br>fund raising | Latin Club        | To participating in<br>the California<br>Junior Classical<br>League State<br>Convention                  |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/21/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

| <u>NAME</u><br><u>SITE</u><br>Account Number<br>Fund – Resource Number  | CONFERENCE NAME<br>LOCATION<br>DATE (S)  | COST<br>ESTIMATE |
|---|--|------------------|
| <u>ASHER, Jeanette</u><br>John Adams Middle<br>01-67610-0-11100-10000-5220-011-4110<br>General Fund-<br><b>Resource:</b> Arts, Music PE Grant                     | California Association of<br>Health, Physical Ed, Recreation & Dance<br>Riverside, CA<br>March 7-March 8, 2008 | \$550            |
| <u>CADY, Linda</u><br>John Adams Middle<br>01-73940-0-13450-10000-5220-011-4110<br>General Fund-<br><b>Resource:</b> Targeted Inst.Improvement                    | Yosemite Institute<br>Yosemite National Park<br>January 20-January 25, 2008                                    | \$450            |
| <u>COLLIN, Laura</u><br>Special Ed<br>01-56400-0-00000-39000-5220-041-1400<br>General fund<br><b>Resource:</b> Medi-Cal Billing Option                            | All Ages & Abilities / Aspergers Conference<br>Anaheim, CA<br>February 17, 2008                                | \$150            |
| <u>GUTIERREZ, Nancy</u><br>John Adams Middle<br>01-73950-0-11100-10000-5220-011-4110<br>General Fund-<br><b>Resource:</b> School & Library Imprvmnt               | Closing the Achievement Gap<br>Norwalk, CA<br>February 7-February 8, 2008                                      | \$315            |
| <u>HAGEN, Carol</u><br>John Adams Middle<br>01-73950-0-11100-24200-5220-011-4110<br>General Fund-<br><b>Resource:</b> School & Library Imprvmnt.                  | Web 2.0 Tool Box<br>Redlands, CA<br>January 26, 2008   | \$72.72          |
| <u>HERREERA, Denise</u><br>Rogers Elementary<br>19-91700-0-11100-10000-5220-006-4060<br>Foundation Sp Revenue Fund-<br><b>Resource:</b> Cotsen Family Foundation. | 46 TH Annual Conf. Of The Living Tree<br>Ventura, CA<br>January 12-January 13, 2008                            | \$295            |

|   |   |          |
|---|---|----------|
| <u>HO, Pat</u><br>Fiscal Services<br>01-00000-0-00000-73100-5220-051-2510<br>General Fund-<br><b>Function:</b> Fiscal Service                     | CASBO<br>Pomona, CA<br>March 7, 2008  | \$20     |
| <u>MATTHEWS, Jennifer</u><br>Olympic High<br>01-00000-0-32000-31100-5220-014-4140<br>General Fund-<br><b>Resource:</b> Guidance/Counseling        | CA 8 th Annual State Conference<br>San Diego, CA<br>December 13 2007                            | \$133.32 |
| <u>ORF, Sara</u><br>Special Education<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option        | 53 <sup>rd</sup> Speech, Language Study Conference<br>Lakewood, CA<br>January 25, 2008          | \$25     |
| <u>SNELL, Barry</u><br>Board Member<br>01-00000-0-00000-71500-5220-020-1200<br>General Fund-<br><b>Resource:</b> Superintendent Office            | Closing the Achievement Gap Conference<br>Sacramento, CA<br>November 14, 2007                   | \$333.80 |
| <u>SOLIMAN, Thoraia</u><br>Fiscal Services<br>01-00000-0-00000-73100-5220-051-2510<br>General Fund-<br><b>Function:</b> Fiscal Services           | RAD I<br>Introduction to PC Budget<br>Downey, CA<br>Dec.19,2007 Jan.8, Feb.20 & Apr.29,2008     | \$155    |
| <u>SOLIMAN, Thoraia</u><br>Fiscal Services<br>01-00000-0-00000-73100-5220-051-2510<br>General Fund-<br><b>Function:</b> Fiscal Services           | Pupil Attendance Accounting for<br>Business Office<br>Downey, CA<br>February 25, 2008           | \$250    |
| <u>STAUBITZ, John</u><br>Special Education<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option   | CA Association for Behavior Analysis Conf.<br>Garden Grove, CA<br>February 21-February 23, 2008 | \$300    |
| <u>YASUTOMI, Elisa</u><br>Special Education<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option. | SEECAP Symposium 2008<br>San Marcos, CA<br>February 21-February 28,2008                         | \$500    |
| <u>ZAVALA, Anna</u><br>Special Education<br>01-56400-0-00000-39000-5210-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option     | Childhood Apraxia of Speech<br>Santa Monica, CA<br>January 15, 2008                             | \$247    |

|   |  |  |
|---|--|--|
| <b>Adjustments</b><br>(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance) |  |  |
| <b>NONE</b>   |  |  |

### Group Conference and Travel: In-State

*\* a complete list of conference participants is on file in the Department of Fiscal Services*

|  |  |                              |
|--|--|------------------------------|
| <u>ALVARADO, Robert</u><br>+3 Additional Staff<br>Samohi<br>01-90121-0-11100-10000-5220-015-4150<br>General Fund-<br><b>Function:</b> Equity   | Differentiated Instruction to Maximize<br>Student Learning<br>Downey, CA<br>February 14 and March 12, 2008 | \$1,000<br>TOTAL             |
| <u>BEHRENS, Candis</u><br><u>MUGALIAN, Tamara</u><br>Smash<br>01-73940-0-11100-10000-5220-035-1300<br>General Fund-<br><b>Resource:</b> Targeted Inst. Improvement                       | CFB New Coaches Institute<br>UCLA<br>Los Angeles, CA<br>February 4-February 8, 2008                        | \$2,000<br>TOTAL             |
| <u>COPELAND, Barbara</u><br><u>MARTIN, Laurie</u><br>Special Education<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option              | 53 <sup>rd</sup> Annual Speech / Language Study<br>Conference<br>Lakewood, CA<br>January 25, 2008          | \$50<br>TOTAL                |
| <u>GARCIA, Carol</u><br>+2 Additional Staff<br>Various Locations<br>01-40350-0-11100-10000-5220-035-1300<br><b>Resource:</b> Title II Teacher Quality                                    | Peggy Sharp-What's New in<br>Childrens Literature<br>Anaheim, CA<br>February 22, 2008                      | \$650<br>TOTAL               |
| <u>GLAZER, Maxine</u><br>+3 Additional Staff<br>Special Education<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option.                  | Co-Teaching Strategies<br>Long Beach, CA<br>February 28, 2008  | \$950<br>TOTAL               |
| <u>MENIJAR, LaDawna</u><br>+2 Additional Staff<br>Special Education<br>01-40460-0-19100-10000-5220-035-1300<br><b>Resource:</b> Enhancing Education Thru<br>Technology Comparative Grant | CUE Conference<br>Palm Springs, CA<br>March 6-March 8, 2008  | \$2,200<br>TOTAL             |
| <u>MONTE, Peri</u><br><u>MOSCOSO, Suzanne</u><br>Various Locations<br>01-40350-0-11100-10000-5220-035-1300<br><b>Resource:</b> Title II Teacher Quality                                  | Jim Trealease – READ! READ! READ!<br>Ontario, CA<br>May 1, 2008  | \$450<br>TOTAL               |
| <u>SINCLAIR, Michele</u><br>+2 Additional Staff<br>Lincoln Middle<br>01-73950-0-11100-10000-5220-012-4120<br><b>Resource:</b> School & Library<br>Improvement                            | Take Center Stage Annual Conference<br>Sacramento, CA<br>February 28 – March 2, 2008                       | \$2,500<br>TOTAL<br>+ 3 Subs |

| <b>Out-of-State Conferences: Individual</b>  |   |                  |
|--|---|------------------|
| <u>ANDINO, Melisa</u><br>Malibu High<br>01-73950-0-11100-10000-5220-010-4100<br><b>Resource</b> School & Library Improvements  | T3 International Conference<br>Dallas, TX<br>February 29 – March 2, 2008                                      | \$250<br>TOTAL   |
| <u>HENNING, Laura</u><br>Rogers<br>19-91700-0-11100-10000-5220-006-4060<br><b>Resource</b> Cotsen Family Foundation  | TCRWP<br>Columbia University, New York<br>February 19 – February 22, 2008                                     | \$475<br>TOTAL   |
| <u>KELLER, Anne</u><br>Malibu High<br>01-90120-0-11100-10000-5220-010-4100<br><b>Resource</b> Gifts<br>01-90141-0-11100-10000-5220-010-4100<br><b>Resource</b> Malibu Shark Fund | RAV-O A Systematic Approach to Reading<br>Tuft University<br>Boston, Massachusetts<br>April 4 – April 5, 2008 | \$2,350<br>TOTAL |

| <b>Out-of-State Conferences: Group</b> |  |  |
|--|--|--|
| <u>NONE</u>                            |  |  |

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
02/21/08  
FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD  
RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.05

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**WRITE TRAITS CLASSROOM KITS**, by Great Source Education Group, for McKinley, grades K-5 for Language Arts: Writing. Adoption requested by Irene Gonzalez.

**BON VOYAGE GLENCOE FRENCH 1**, written by Conrad Schmitt, for Samohi, grades 9-12 for French. Adoption requested by Kelly Bates.

**CAREERS IN FOCUS! FAMILY & CONSUMER SCIENCES -TEACHERS RESOURCE GUIDE**, written by Lee Jackson, for Olympic High, grades 11-12 for Careers in Focus. Adoption requested by Janie Gates.

**CAREERS IN FOCUS! FAMILY & CONSUMER SCIENCES -STUDENT ACTIVITY GUIDE**, written by Lee Jackson, for Olympic High, grades 11-12 for Careers in Focus. Adoption requested by Janie Gates.

**THE ATTITUDE ADVANTAGE-TEACHERS EDITION**, written by Rosemary T. Truehling, PhD. & Roberta Moore, for Olympic High, grades 11-12 for Life Management & Attitudes. Adoption requested by Janie Gates.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
02/21/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / PEGGY HARRIS /  
AIDA DIAZ

RE: APPROVAL OF A MEMORADUM OF UNDERSTANDING WITH THE LOS  
ANGELES COUNTY OFFICE OF EDUCATION (LACOE) BILINGUAL  
TEACHER TRAINING PROGRAM

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve a Memorandum of Understanding (MOU) between the district and the Los Angeles County of Education Bilingual Teacher Training Program (LACOE-BTTP). This Memorandum enables the County Office BTTP to conduct training in the district that is designed to lead to the qualification of teachers for Cross-cultural Language and Academic Development (CLAD) certification. Training will be throughout the 2007-2008 school year.

Funding Information:

Budgeted: Yes  
Source: Title III  
Account: 01-42030-0-47600-10000-5823-035-1300  
Description: Other Fees

Funding Information:

Budgeted: Yes  
Source: ELAP  
Account: 01-62860-0-47600-10000-5823-035-1300  
Description: Other Fees

COMMENT: The State of California requires that all teachers who instruct English Learners (ELs) be trained and certified in methodologies designed to meet the linguistic needs of ELs. The current form of certification for the State of California is the CLAD. LACOE/BTTP is a state authorized provider of training, and its courses of study of CLAD are consistent with the California Department of Education guidelines. The projected cost for services is \$16,500.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/21/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2007-2008

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2007-2008 as follows:

NPS/NPA

2007-2008 Budget 01-65000-0-57500-11800-5825-043-1400

| <b>Nonpublic School/Agency</b>          | <b>Student DOB</b> | <b>Service Description</b> | <b>Contract Number</b> | <b>Cost Not to Exceed</b> |
|---|--------------------|----------------------------|------------------------|---------------------------|
| Vista Del Mar - contract increase       | 5/5/91             | NPS                        | #38 - UC08225          | \$ 1,350                  |
| Devereux Foundation - contract increase | 11/6/90            | NPS                        | #42- UC08262           | \$ 908                    |
| Soliant Health                          | Various            | Occupational Therapy       | #49                    | \$ 47,600                 |
| Summit Speech                           | Various            | Speech Therapy             | #50                    | \$ 16,800                 |
| Mediscan                                | Various            | Speech Therapy             | #51                    | \$ 33,320                 |
| Can Do Kids                             | 3/29/98            | Occupational Therapy Assmt | #52                    | \$ 270                    |
| Believe Ability                         | 12/26/98           | ACC Assmt                  | #53                    | \$ 660                    |

|  |              |
|--|--------------|
| Amount Budgeted NPS/NPA 07/08                      | \$ 3,000,000 |
| Prior Board Authorization as of 2/7/08             | \$ 2,564,738 |
| Prior Board Authorization for Instructional Aides  | \$ 68,145    |
| Prior Board Authorization for Speech Therapy       | \$ 47,250    |
| Prior Board Authorization for Occupational Therapy | \$ 55,440    |
| Balance  | \$ 264,427   |

|                                 |      |
|---------------------------------|------|
| Positive Adjustment (See Below) | \$ 0 |
|---------------------------------|------|

|                                       |            |
|---------------------------------------|------------|
| Total Amount for Occupational Therapy | \$ 47,870  |
| Total Amount for Speech Therapy       | \$ 50,120  |
| Total Amount for these Contracts      | \$ 2,918   |
| Balance                               | \$ 163,519 |

| Adjustment  |                     |                 |                          |                 |         |
|---|---------------------|-----------------|--------------------------|-----------------|---------|
| NPA/NPS Budget 01-65000-0-57500-11800-5125-043-1400   |                     |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 2/21/08 |                     |                 |                          |                 |         |
| Instructional Consultant  | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
|   |                     |                 |                          |                 |         |

Instructional Consultants  
2006-2007 Budget 01-65000-0-57500-11900-5802-043-1400

| Instructional Consultant                 | Student DOB | Service Description     | Contract Number | Cost Not to Exceed |
|--|-------------|-------------------------|-----------------|--------------------|
| Total Recall - date & contract increase  | 10/21/92    | Auditory-Verbal Therapy | #21 - UC08114   | \$ 32,020          |
| Lindamood Bell- date & contract increase | 10/20/92    | Educational Therapy     | #30- UC08110    | \$ 3,738           |

|  |             |
|--|-------------|
| Amount Budgeted Instructional Consultants 07/08    | \$ 350,000  |
| Prior Board Authorization as of 2/7/08             | \$ 405,417  |
| Prior Board Authorization for Occupational Therapy | \$ 52,297   |
| Balance  | \$ -107,714 |

|                     |      |
|---------------------|------|
| Positive Adjustment | \$ 0 |
| (See Below)         | \$   |

|                                  |             |
|----------------------------------|-------------|
| Total Amount for these Contracts | \$ 35,758   |
| Balance                          | \$ -143,472 |

| Adjustment   |                     |                 |                          |                 |         |
|--|---------------------|-----------------|--------------------------|-----------------|---------|
| Instructional Consultant Budget 01-65000-0-57500-11900-5802-043-1400   |                     |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2007/08 in the amount of \$0 as of 2/21/08 |                     |                 |                          |                 |         |
| Instructional Consultant   | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
|  |                     |                 |                          |                 |         |

Non-Instructional Consultants  
 2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

| Non-Instructional Consultant | Student DOB | Service Description   | Contract Number | Cost Not to Exceed |
|------------------------------|-------------|-----------------------|-----------------|--------------------|
| Parent Reimbursement         | 9/23/93     | NPA-Therapeutic visit | #17             | \$ 1,200           |
| Parent Reimbursement         | 7/16/04     | Transportation        | #18             | \$ 2,004           |
| Parent Reimbursement         | 4/11/90     | Educational Assmt     | #19             | \$ 1,800           |

Amount Budgeted Non-Instructional Consultants 07/08 \$ 225,000  
 Prior Board Authorization as of 2/7/08 \$ 140,503  
 Balance \$ 84,497

Total Amount for these Contracts \$ 5,004  
 Balance \$ 79,493

NPS-Legal  
 2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

| Legal Contractor | Service Description | Contract Number | Cost Not to Exceed |
|------------------|---------------------|-----------------|--------------------|
|                  |                     |                 |                    |

Amount Budgeted Legal Services 07/08 \$ 195,000  
 Prior Board Authorization as of 2/7/08 \$ 200,000  
 Balance \$ -5,000

Total Amount for these Contracts \$ 0  
 Balance \$ -5,000

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/21/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2007-2008

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from January 29, 2008, through February 11, 2008, for fiscal /08.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/21/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY  
CONDITIONS

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the submission of *Request for Allowance of Attendance Due to Emergency Conditions* as a result of the fires that occurred in the Malibu area during the week of October 21, 2007, and associated Malibu schools closures on October 22 and October 23, 2007. It is also recommended that the Board Of Education execute the *Affidavit Of Governing Board Members* certifying the emergency listed.

It is additionally recommended that allowance conditions be given to Webster Elementary School for additional fire damage and clean up to take place on October 24, 25, and 26, 2007.

It is additionally recommended that the board approve the material decrease for Malibu schools (except Webster, was closed) for October 24, 25, and 26, 2007.

It is additionally recommended that the board approve the material decrease for Webster for October 29, 2007.

COMMENTS: Education Code §41422 states, "When one or more district schools have been closed due to emergency conditions, districts may request a waiver to allow the lost day(s) to be disregarded in the computation of ADA and obtain credit for the instructional minutes that would have been offered." Education code §46392 states, "When one or more schools are kept open but experience a material decrease in ADA, districts may request a waiver to allow the ADA from either the month of October or May be used to determine the ADA as if the emergency hadn't occurred."

Attached are the forms that will be sent to California Department of Education.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**REQUEST FOR ALLOWANCE OF ATTENDANCE  
BECAUSE OF EMERGENCY CONDITIONS  
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name: SANTA MONICA MALIBU UNIFIED

School District (or Charter School) Address: 1651 SIXTEENTH ST, SANTA MONICA

County-District Code: 19-64980

County Name: LOS ANGELES

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code* Section 41422
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code* Section 46392
- When attendance records have been lost or destroyed as described in *Education Code* Section 46391

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code* Section 37202 (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Terri Emery  
School Fiscal Services Division  
California Department of Education  
1430 N Street, Suite 3800  
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a California Department of Education

**SCHOOL CLOSURE**

Nature of Emergency (describe): Wildfires in Malibu Canyons. As a safety precaution all Malibu Schools were close on October 22 and 23, 2007.

Name of School(s): Webster Elementary, Cabrillo Elementary, Pt Dume Marine Science Elementary and Malibu High School.

(if request covers all schools, write "all schools")

School Code(s):6022537, 6022636, 6022602, 1995737

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

October 22, 2007 and October 23, 2007

Because of the described emergency, approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years:

### SCHOOL CLOSURE

Nature of Emergency (describe): Wildfires in Malibu Canyons causes property damage in Webster Elementary.

Name of School(s): Webster Elementary.

(if request covers all schools, write "all schools")

School Code(s): 6022537

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

October 24, 2007, October 25, 2007, and October 26, 2007.

Because of the described emergency, approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years:

**MATERIAL DECREASE**

Nature of Emergency (describe): Wildfires in Malibu Canyons.

Name of School: Cabrillo Elementary, Pt Dume Marine Science Elementary, and Malibu High School

(If request covers all schools, write "all schools")

School Code(s): 6022636, 6022602, 1995737

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) October 24, 2007, October 25, 2007 and October 26, 2007, during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA September): 1787.01 students per day. Estimated daily attendance multiplied by number of days of material decrease, yields 5361.03 days of attendance requested.

State method of determining estimated daily attendance (October or May ADA September):

ADA for school month beginning on September 5, 2007, and ending on September 28, 2007,

Actual apportionable attendance for days of material decrease:

| <b>Site</b>            | <b>Date</b> | <b>Actual Attendance</b> |
|------------------------|-------------|--------------------------|
| Cabrillo Elementary    | 10/24/07    | 266                      |
| Cabrillo Elementary    | 10/25/07    | 275                      |
| Cabrillo Elementary    | 10/26/07    | 281                      |
| Pt Dume Marine Science | 10/24/07    | 261                      |
| Pt Dume Marine Science | 10/25/07    | 269                      |
| Pt Dume Marine Science | 10/26/07    | 271                      |
| Malibu High School     | 10/24/07    | 1113                     |
| Malibu High School     | 10/25/07    | 1203                     |
| Malibu High School     | 10/26/07    | 1196                     |

**SUMMARY OF ACTUAL ATTENDANCE FOR THE MONTH OF SEPTEMBER 09/05/07-09/2807**

| <b>Site</b>                | <b>Actual Attendance</b> |
|----------------------------|--------------------------|
| Cabrillo Elementary        | 280.12                   |
| Pt Dume Marine Science     | 273.65                   |
| Malibu High –Middle School | 1233.24                  |
|                            | -----                    |
|                            | 1787.01                  |

| <b>Site</b>        | <b>Actual Attendance</b> |
|--------------------|--------------------------|
| Webster Elementary | 367.18                   |

**MATERIAL DECREASE**

Nature of Emergency (describe): Wildfires in Malibu Canyons causes property damage in Webster Elementary.

Name of School: Webster Elementary.  
(If request covers all schools, write "all schools")

School Code(s): 6022537

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) 10/29/07  
10/29/07 during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): 367.18 students per day. Estimated daily attendance multiplied by number of days of material decrease, yields 367.18 days of attendance requested.

State method of determining estimated daily attendance (October or May ADA):

ADA for school month beginning on 09/05/2007, and ending on 09/28/2007.

Actual apportionable attendance for days of material decrease:

| <b>Site</b>        | <b>Date</b> | <b>Actual Attendance</b> |
|--------------------|-------------|--------------------------|
| Webster Elementary | 10/29/07    | 357                      |

**LOST OR DESTROYED ATTENDANCE RECORDS**

We request the use of estimated attendance in lieu of attendance that cannot be verified because of the loss or destruction of attendance records. This request is made in accordance with Section 46391. The entire period covered by the lost or destroyed records commences with \_\_\_\_\_, 2\_\_\_\_ , up to and including, \_\_\_\_\_, 2\_\_\_\_\_.

Describe circumstances and extent of records loss or destruction:

Describe how it is proposed to reconstruct attendance records or estimate attendance in the absence of records:

**AFFIDAVIT OF GOVERNING BOARD MEMBERS**

We, members constituting a majority of the governing board of the Santa Monica-Malibu Unified school district, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

|                           |            |
|---------------------------|------------|
| <u>Oscar de la Torre</u>  | _____      |
| <u>Jose Escarce</u>       | _____      |
| <u>Maria Leon-Vazquez</u> | _____      |
| <u>Ralph Mechur</u>       | _____      |
| <u>Kelly Pye</u>          | _____      |
| <u>Barry Snell</u>        | _____      |
| <u>Kathy Wisnicki</u>     | _____      |
| Printed Names             | Signatures |

**At least a majority of the members of the governing board shall execute this affidavit.**

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_

of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: Thoraia Soliman Title: Accountant

Phone: 310-450-8338 Fax : \_\_\_\_\_ E-mail: thoraia.soliman@smmusd.org

**AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_

of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**AFFIDAVIT OF CHARTER SCHOOL GOVERNING BOARD MEMBERS**

We, members constituting a majority of the governing board of the \_\_\_\_\_  
\_\_\_\_\_ charter school, hereby swear (or affirm) that the foregoing  
statements are true and are based on official district records.

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Printed Names

Signatures

**At least a majority of the members of the governing board shall execute this affidavit.**

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_  
of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_

**Approval by Superintendent of Authorized Local Educational Agency (LEA)**

Signature, Title \_\_\_\_\_  
of \_\_\_\_\_ (LEA).

**AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct  
to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_  
Date: \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_  
of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/21/08

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.10

Unless otherwise noted, the following items are included in the 2007/2008 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

|            |                   |                |   |
|------------|-------------------|----------------|---|
| Hsu, Grace | 25.5 hrs @\$39.28 | 1/1/08-6/20/08 | Est Hrly/\$1,000                        |
|            |                   |                | <u>TOTAL ESTABLISHED HOURLY</u> \$1,000 |

Comment: Cello Instruction in music classes  
01-School and Library Imprvmnt BG

GRANT ELEMENTARY SCHOOL

|                  |                 |               |   |
|------------------|-----------------|---------------|---|
| Chen, Lillian    | 12 hrs @\$39.28 | 2/4/08-5/1/08 | Est Hrly/\$471                          |
| Croft, Susan     | 22 hrs @\$39.28 | 2/4/08-5/1/08 | Est Hrly/\$864                          |
| Hoffman, Heidi   | 12 hrs @\$39.28 | 2/4/08-5/1/08 | Est Hrly/\$471                          |
| Hopkins, Miriam  | 12 hrs @\$39.28 | 2/4/08-5/1/08 | Est Hrly/\$471                          |
| Ihrig, Debbie    | 12 hrs @\$39.28 | 2/4/08-5/1/08 | Est Hrly/\$471                          |
| Iwanka, Traci    | 22 hrs @\$39.28 | 2/4/08-5/1/08 | Est Hrly/\$864                          |
| Petrilyak, David | 22 hrs @\$39.28 | 2/4/08-5/1/08 | Est Hrly/\$864                          |
| Smith, Shelley   | 12 hrs @\$39.28 | 2/4/08-5/1/08 | Est Hrly/\$471                          |
| Ware, Andrea     | 22 hrs @\$39.28 | 2/4/08-5/1/08 | Est Hrly/\$864                          |
| Young, Lori      | 12 hrs @\$39.28 | 2/4/08-5/1/08 | Est Hrly/\$471                          |
|                  |                 |               | <u>TOTAL ESTABLISHED HOURLY</u> \$6,282 |

Comment: Intensive Intervention  
01-School and Library Imprvmnt BG

|                    |                |        |                                       |
|--------------------|----------------|--------|---------------------------------------|
| Croft, Susan       | 2 hrs @\$39.28 | 2/1/08 | Est Hrly/\$79                         |
| Gromley, Brynn     | 2 hrs @\$39.28 | 2/1/08 | Est Hrly/\$79                         |
| Hoffman, Heidi     | 2 hrs @\$39.28 | 2/1/08 | Est Hrly/\$79                         |
| Hopkins, Miriam    | 2 hrs @\$39.28 | 2/1/08 | Est Hrly/\$79                         |
| Neumann, Stephanie | 2 hrs @\$39.28 | 2/1/08 | Est Hrly/\$79                         |
| Petrilyak, David   | 2 hrs @\$39.28 | 2/1/08 | Est Hrly/\$79                         |
| Pollack, Lori      | 2 hrs @\$39.28 | 2/1/08 | Est Hrly/\$79                         |
| Ripley, Virginia   | 2 hrs @\$39.28 | 2/1/08 | Est Hrly/\$79                         |
| Smith, Shelly      | 2 hrs @\$39.28 | 2/1/08 | Est Hrly/\$79                         |
| Spanos, Christina  | 2 hrs @\$39.28 | 2/1/08 | Est Hrly/\$79                         |
| Thomas, Chris      | 2 hrs @\$39.28 | 2/1/08 | Est Hrly/\$79                         |
| Ware, Andrea       | 2 hrs @\$39.28 | 2/1/08 | Est Hrly/\$79                         |
|                    |                |        | <u>TOTAL ESTABLISHED HOURLY</u> \$948 |

Comment: Math Night  
01-School and Library Imprvmnt BG

LINCOLN MIDDLE SCHOOL

|                |                |         |                                       |
|----------------|----------------|---------|---------------------------------------|
| Gies, Gretchen | 3 hrs @\$39.28 | 1/19/08 | Est Hrly/\$118                        |
| Stivers, Susan | 3 hrs @\$39.28 | 1/19/08 | Est Hrly/\$118                        |
|                |                |         | <u>TOTAL ESTABLISHED HOURLY</u> \$236 |

Comment: Planning for Reading Class  
01-School and Library Imprvmnt BG

SPECIAL EDUCATION

|                  |                 |                |                               |
|------------------|-----------------|----------------|-------------------------------|
| Proctor, Valerii | 20 hrs @\$24.44 | 9/4/07-6/30/08 | Own Hrly/\$489                |
|                  |                 |                | <u>TOTAL OWN HOURLY</u> \$489 |

Comment: Attend Pre-school IEP Meetings  
01-Special Education

**HOURLY TEACHERS****STUDENT SERVICES**

Devincentis-Waul, E. \$39.28, as needed 1/1/08-6/30/08 Est Hrly/\$----  
 TOTAL ESTABLISHED HOURLY \$----

Comment: Home Instructor  
 01-Special Education - 50%  
 01-Unrestricted Resource - 50%

**ADDITIONAL ASSIGNMENT - EXTRA DUTY UNITS****LINCOLN MIDDLE SCHOOL**

| <u>Name</u>         | <u>Rate</u> | <u>Assignment</u>  | <u>Effective</u> | <u>Not to Exceed</u> |
|---------------------|-------------|--------------------|------------------|----------------------|
| Allstot, Sean       | .05 EDU     | Basketball Club    | 9/07-1/08        | \$ 12                |
| Ehrke, Shely        | 1.00 EDU    | Travel Club        | 9/07-1/08        | \$ 248               |
|                     | .69 EDU     | Guided Study       | 9/07-1/08        | \$ 171               |
| Greenfield, Sara    | .69 EDU     | Guided Study       | 9/07-1/08        | \$ 171               |
| Haenschke, Kristine | 1.00 EDU    | Book Club          | 9/07-1/08        | \$ 248               |
|                     | 1.00 EDU    | Anime Club         | 9/07-1/08        | \$ 248               |
| Hernandez, Jose     | 1.00 EDU    | Peer Mentor Prog   | 9/07-1/08        | \$ 248               |
| Hunt, Mark          | 6.00 EDU    | Instrumental Music | 9/07-1/08        | \$1,488              |
| Jaroch, Katie       | 1.50 EDU    | Jr. Honor Society  | 9/07-1/08        | \$ 372               |
| Levy, Amanda        | 1.50 EDU    | Best Buddies Club  | 9/07-1/08        | \$ 372               |
| Marcos, Eric        | 1.00 EDU    | Scratch Club       | 9/07-1/08        | \$ 248               |
|                     | 1.75 EDU    | Web 2.0 Club       | 9/07-1/08        | \$ 434               |
| McCray, Angela      | 1.00 EDU    | Robotics Club      | 9/07-1/08        | \$ 248               |
|                     | 0.69 EDU    | Guided Study       | 9/07-1/08        | \$ 171               |
| O'Brien, Marianna   | 0.63 EDU    | Science Club/Bowl  | 9/07-1/08        | \$ 155               |
|                     | 0.75 EDU    | Science Lab        | 9/07-1/08        | \$ 186               |
|                     | 0.05 EDU    | Travel Club        | 9/07-1/08        | \$ 12                |
| Paddock, Jennifer   | 1.00 EDU    | Peer Mentor Prog   | 9/07-1/08        | \$ 248               |
|                     | 1.50 EDU    | Best Buddies Club  | 9/07-1/08        | \$ 372               |
| Park, Peter         | 6.00 EDU    | Instrumental Music | 9/07-1/08        | \$1,488              |
| Pham, Vy            | 1.00 EDU    | Yearbook           | 9/07-1/08        | \$ 248               |
| Schwartz, Jeffrey   | 1.50 EDU    | Debate Club        | 9/07-1/08        | \$ 372               |
| Stauffer, Aimee     | 1.00 EDU    | Peer Mentor Prog   | 9/07-1/08        | \$ 248               |
| Stauffer, Nathaniel | 0.50 EDU    | Basketball Club    | 9/07-1/08        | \$ 124               |
| Utzinger, Sara      | 0.69 EDU    | Guided Study       | 9/07-1/08        | \$ 171               |
| Ventre, Vanessa     | 6.00 EDU    | Choral Music       | 9/07-1/08        | \$1,488              |
|                     |             | TOTAL EDUS         |                  | \$9,791              |

**ADDITIONAL ASSIGNMENT - DEPARTMENT CHAIR ASSIGNMENTS****JOHN ADAMS MIDDLE SCHOOL**

| <u>Name</u>      | <u>Rate</u> | <u>Assignment</u> | <u>Effective</u> | <u>Not to Exceed</u> |
|------------------|-------------|-------------------|------------------|----------------------|
| McNamara, Jeanie | 6 EDU       | Electives/Explor  | 2/08-6/08        | \$1,488              |
|                  |             | TOTAL             |                  | \$1,488              |

**TOTAL ESTABLISHED HOURLY, OWN HOURLY AND EXTRA DUTY UNITS = \$20,234**

**ELECTIONS****PROBATIONARY CONTRACTS**

| <u>Name/Assignment/Location</u>                            | <u>Not to Exceed</u> | <u>Effective</u> |
|--|----------------------|------------------|
| Fekete, Vanessa/Coll Couns<br>Malibu High School           | 100%                 | 2/4/08           |
| Jean, Martha/4 <sup>th</sup> Grade<br>Roosevelt Elementary | 100%                 | 2/11/08          |

**SUBSTITUTE TEACHERS**

Effective

**REGULAR DAY-TO-DAY SUBSTITUTES**

(@\$134.00 Daily Rate)

Gropman, Adam 2/8/08  
Troutt, Christie 1/30/08  
Wright, Brent 2/1/08

**CHANGE IN ASSIGNMENT**

Effective

Abbey, Chantal 1/28/08-6/20/08

Special Education/Teacher

From: RSP/John Adams MS

To: Itinerant/Special Education

Amsberry, Adrian 1/14/08

Adult Education/Teacher

From: 13.5 hrs/week

To: 11 hrs/week

Carrizo, Virginia 1/14/08

Adult Education/Teacher

From: 3 hrs/week

To: 0 hrs/week

Easton, Julie 1/14/08

Adult Education/Teacher

From: 9 hrs/week

To: 6 hrs/week

Zax, Kelly 1/14/08

Adult Education/Teacher

From: 18 hrs/week

To: 15 hrs/week

**LEAVE OF ABSENCE (with pay)**

Name/Location

Effective

Akins, Jenna 2/16/08-3/6/08

Franklin Elementary

[maternity]

(Revision of dates from 2/7/08 Agenda)

Levin, Tracy 2/22/08-6/20/08

John Adams Middle School

[maternity]

**LEAVE OF ABSENCE (with pay)**

Name/Location

Effective

Akins, Jenna 3/7/08-5/12/08

Franklin Elementary

[CFRA]

(Revision of dates from 2/7/08 Agenda)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/21/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /  
MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.11

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2007-08 budget.

| <u>Name/Location</u>   | <u>Not to Exceed</u>                 | <u>Effective Dates</u> | <u>Rate</u> |
|--|--------------------------------------|------------------------|-------------|
| Mattson, Mark  | \$5,000                              | 1/23/08-6/20/08        | \$50/day    |
| Franklin Elementary; 5 <sup>th</sup> grade musical performance |                                      |                        |             |
| FUNDING:   | 01-90150-0-11100-10000-00000002-1501 |                        | -100%       |
| Reimbursed by PTA  |                                      |                        |             |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
02/21/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.12

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

| <u>ELECTION</u>                          |  | <u>EFFECTIVE DATE</u>     |
|--|--|---------------------------|
| BROTMAN, ESTHER<br>LINCOLN MS            | INST ASST - SPECIAL ED<br>4.5 HRS/SY/RANGE: 20 STEP: A   | 12/17/07                  |
| DUNNAN, STEPHANIE<br>MCKINLEY ELEMENTARY | INST ASST - SPECIAL ED<br>4 HRS/SY/RANGE: 20 STEP: A   | 2/6/08                    |
| FOLEY, RICKYE<br>FRANKLIN ELEMENTARY     | INST ASST - PHYSICAL ED<br>3.25 HRS/SY/RANGE: 20 STEP: A                                       | 1/23/08                   |
| FRANCO, EREN<br>GRANT ELEMENTARY         | INST ASST - CLASSROOM<br>2 HRS/SY/RANGE: 18 STEP: A  | 1/16/08                   |
| MINER, CALLIE<br>FRANKLIN ELEMENTARY     | INST ASST - CLASSROOM<br>3.6 HRS/SY/RANGE: 18 STEP: A  | 1/22/08                   |
| SIMPSON, ENDEYA<br>CHILD DEVELOP SVCS    | CHILDREN CENTER ASST<br>3.5 HRS/SY/RANGE: 18 STEP: A   | 1/28/08                   |
| UCAN, ABRAHAM<br>SPECIAL EDUCATION       | INST ASST - INTENSIVE BEHAV<br>6 HRS/SY/RANGE: 26 STEP: A                                      | 2/1/08                    |
| <br><u>PROVISIONAL ASSIGNMENT</u>        |  | <br><u>EFFECTIVE DATE</u> |
| FLORES, ANA<br>SANTA MONICA HS           | TEXTBOOK COORDINATOR   | 1/7/08-5/28/08            |
| <br><u>PROMOTION</u>                     |  | <br><u>EFFECTIVE DATE</u> |
| INIGUEZ, WILMA<br>MUIR ELEMENTARY        | SR OFFICE SPECIALIST - BILINGUAL<br>6 HRS/10 MO/RANGE: 25 STEP: D<br>FR: INST ASST - CLASSROOM | 2/4/08                    |
| QUIROZ, TIMOTHY<br>FOOD SERVICES         | SITE COORDINATOR<br>7 HRS/SY/RANGE: 29 STEP: F<br>FR: CAFETERIA WORKER II                      | 1/30/08                   |
| <br><u>RE-EMPLOYMENT</u>                 |  | <br><u>EFFECTIVE DATE</u> |
| TRUJILLO, SANDY<br>CHILD DEVELOP SVCS    | CHILDREN CENTER ASST<br>3.5 HRS/SY/RANGE: 18 STEP: F   | 1/28/08                   |
| <br><u>TEMP/ADDITIONAL ASSIGNMENTS</u>   |  | <br><u>EFFECTIVE DATE</u> |
| BUCHANAN, TIM<br>BARNUM HALL             | CUSTODIAN  | 1/1/08-6/30/08            |

|   |                             |                              |
|---|-----------------------------|------------------------------|
| CAPITANO, CAROL<br>JOHN ADAMS MS          | INST ASST - SPECIAL ED      | 2/1/08-2/3/08                |
| EMHARDT, JANA<br>BARNUM HALL              | ADMINISTRATIVE ASST         | 1/1/08-6/30/08               |
| GARCIA, JOSHUA<br>JOHN ADAMS MS           | INST ASST - AVID TUTOR      | 1/7/08-6/20/08               |
| GRICE, DEUNDRE<br>JOHN ADAMS MS           | INST ASST - AVID TUTOR      | 1/7/08-6/20/08               |
| GUILLEN, CLAUDIA<br>JOHN ADAMS MS         | INST ASST - AVID TUTOR      | 1/7/08-6/20/08               |
| GUTIERREZ-PRADA, NANCY<br>SANTA MONICA HS | BILINGUAL COMMUNITY LIAISON | 1/14/08                      |
| HAJI-SADEGHI, JOHATHAN<br>JOHN ADAMS MS   | INST ASST - AVID TUTOR      | 1/7/08-6/20/08               |
| JHAUVYSUPHEREMIO, ROTER<br>JOHN ADAMS MS  | INST ASST - AVID TUTOR      | 1/30/08-6/20/08              |
| JOHNSON, DEBRAH LYNN<br>BARNUM HALL       | CUSTODIAN                   | 1/1/08-6/30/08               |
| LASMARIAS, JAN MICHAEL<br>JOHN ADAMS MS   | INST ASST - AVID TUTOR      | 1/7/08-6/20/08               |
| MOTON, WILSON<br>BARNUM HALL              | CUSTODIAN                   | 1/1/08-6/30/08               |
| MOUL, GREG<br>MUIR ELEMENTARY             | INST ASST - CLASSROOM       | 1/7/08-6/20/08               |
| RAMOS, ANAHI<br>JOHN ADAMS MS             | INST ASST - AVID TUTOR      | 2/1/08-6/20/08               |
| SMITH, DUNELL<br>FRANKLIN ELEMENTARY      | CAMPUS SECURITY OFFICER     | 1/18/08-6/30/08              |
| TORRES, JOSE<br>BARNUM HALL               | CUSTODIAN                   | 1/1/08-6/30/08               |
| YBARRA, ANGEL<br>BARNUM HALL              | CUSTODIAN                   | 1/1/08-6/30/08               |
| YBARRA, JOEY<br>BARNUM HALL               | CUSTODIAN                   | 1/1/08-6/30/08               |
| <b><u>SUBSTITUTES</u></b>                 |                             | <b><u>EFFECTIVE DATE</u></b> |
| DUHALDE, LAVONNE<br>CHILD DEVELOP SVCS    | CHILDREN CENTER ASST        | 1/25/08-6/20/08              |
| ESCOBEDO, ELVIRA<br>CABRILLO ELEMENTARY   | INST ASST - CLASSROOM       | 1/7/08-6/20/08               |
| FRANKLIN, STEFFIE<br>FOOD SERVICES        | CAFETERIA WORKER I          | 1/7/08-6/20/08               |

|   |  |                              |
|---|--|------------------------------|
| GABEL, LEWIS<br>CHILD DEVELOP SVCS        | CHILDREN CENTER ASST   | 1/22/08-6/20/08              |
| GARCIA, SARA<br>CHILD DEVELOP SVCS        | CHILDREN CENTER ASST   | 1/22/08-6/20/08              |
| HARDEN, ANDRELL<br>PERSONNEL COMMISSION   | INST ASST - PHYSICAL ED  | 1/29/08-6/20/08              |
| HARRIS, TONI<br>SPECIAL EDUCATION         | INST ASST - SPECIAL ED   | 1/25/08-6/20/08              |
| MARTINEZ, DANIEL<br>CHILD DEVELOP SVCS    | CHILDREN CENTER ASST   | 1/22/08-6/20/08              |
| MASON, MELANIA<br>PERSONNEL COMMISSION    | OFFICE SPECIALIST  | 1/7/08-6/30/08               |
| MIYAMOTO, WENDE<br>PERSONNEL COMMISSION   | OFFICE SPECIALIST  | 1/2/08-6/30/08               |
| ROMERO, CLARA<br>ROGERS ELEMENTARY        | ADMINISTRATIVE ASST  | 1/2/08-1/15/08               |
| SPRINGER, FELICIA<br>FOOD SERVICES        | CAFETERIA WORKER I   | 1/28/08-6/20/08              |
| STEPINA, GALINA<br>SPECIAL EDUCATION      | INST ASST - SPECIAL ED   | 1/12/08-6/20/08              |
| TSENG, PEI-YI<br>CHILD DEVELOP SVCS       | CHILDREN CENTER ASST   | 1/15/08-6/20/08              |
| WASHINGTON, WILLIAM<br>CHILD DEVELOP SVCS | CHILDREN CENTER ASST   | 1/8/08-6/20/08               |
| ZAMIGNANI, CELIA<br>SPECIAL EDUCATION     | INST ASST - SPECIAL ED   | 12/1/07-6/20/08              |
| <b><u>INVOLUNTARY TRANSFER</u></b>        |  | <b><u>EFFECTIVE DATE</u></b> |
| ASRIYAN, ARAMAIS<br>OPERATIONS            | CUSTODIAN<br>8 HRS/12 MO<br>FR: 8 HRS/12 MO/LINCOLN MS                 | 12/6/07                      |
| BURELL, JASON<br>CABRILLO ELEMENTARY      | INST ASST - SPECIAL ED<br>6 HRS/SY<br>FR: 6 HRS/SY/MALIBU HIGH SCHOOL  | 1/10/08                      |
| GREENE, JOE<br>LINCOLN MS                 | CUSTODIAN<br>8 HRS/12 MO<br>FR: 8 HRS/12 MO/OPERATIONS                 | 12/6/07                      |
| PETERSON, INGRID<br>MALIBU HIGH SCHOOL    | INST ASST - SPECIAL ED<br>6 HRS/SY<br>FR: 6 HRS/SY/CABRILLO ELEMENTARY | 1/10/08                      |
| <b><u>INCREASE IN ASSIGNMENT</u></b>      |  | <b><u>EFFECTIVE DATE</u></b> |
| CARRIERE, LEIGH ANN<br>PT DUME ELEMENTARY | INST ASST - CLASSROOM<br>5 HRS/SY<br>FR: 4 HRS/SY                      | 1/15/08                      |

| <u>LEAVE OF ABSENCE (PAID)</u>           |   | <u>EFFECTIVE DATE</u> |
|--|---|-----------------------|
| GARDNER, RODNEY<br>MAINTENANCE           | CUSTODIAN<br>MEDICAL  | 1/16/08-2/4/08        |
| HORTON, TEHEISHA<br>ROOSEVELT ELEMENTARY | SR OFFICE SPECIALIST<br>MEDICAL                               | 1/31/08-2/21/08       |
| KELLER, EVELYN<br>JOHN ADAMS MS          | INST ASST - SPECIAL ED<br>MEDICAL                             | 1/29/08-3/10/08       |
| LAMONEA, HANNA<br>CABRILLO ELEMENTARY    | INST ASST - CLASSROOM<br>MEDICAL                              | 1/28/08-2/25/08       |
| PADILLA, GLORIA<br>ROGERS ELEMENTARY     | INST ASST - SPECIAL ED<br>MEDICAL                             | 1/16/08-2/28/08       |
| <br>                                     |   |                       |
| <u>STIPEND</u>                           |   | <u>EFFECTIVE DATE</u> |
| BLACK, JERRY<br>SANTA MONICA HS          | COACH ASST<br>\$265 PER MONTH<br>LUNCH DETENTION SUPERVISION  | 1/7/08-6/20/08        |
| <br>                                     |   |                       |
| <u>PROFESSIONAL GROWTH</u>               |   | <u>EFFECTIVE DATE</u> |
| ISLAS, HAYDEE<br>GRANT ELEMENTARY        | CHILDREN CENTER ASST  | 2/1/08                |
| SKOWLAND, CAROL<br>EDUCATIONAL SERVICES  | SR ADMINISTRATIVE ASST  | 1/1/08                |
| SMITH, LUZ-STELLA<br>SPECIAL EDUCATION   | TRANSLATOR  | 1/1/08                |
| SUASTE, EDUARDO<br>SANTA MONICA HS       | CUSTODIAN   | 2/1/08                |
| VASQUEZ, GRACIELA<br>MALIBU HIGH SCHOOL  | CAMPUS SECURITY OFFICER                                       | 1/1/08                |
| <br>                                     |   |                       |
| <u>SUSPENSION WITHOUT PAY</u>            |   | <u>EFFECTIVE DATE</u> |
| 6605-70-08<br>CHILD DEVELOP SVCS         | CHILDREN CENTER ASST  | 2/11/08-2/22/08       |
| <br>                                     |   |                       |
| <u>ABOLISHMENT OF POSITION</u>           |   | <u>EFFECTIVE DATE</u> |
|  | INST ASST - CLASSROOM<br>3.3 HRS/11 MO; ADULT EDUCATION       | 1/10/08               |
|  | INST ASST - INTENS BEHAV INTERV<br>6 HR/SY; SPECIAL EDUCATION | 1/7/08                |
| <br>                                     |   |                       |
| <u>RESIGNATION</u>                       |   | <u>EFFECTIVE DATE</u> |
| DELGADO, EDUARDO<br>MALIBU HIGH SCHOOL   | INST ASST - SPECIAL ED  | 2/15/08               |
| JOFFE, SUZANNE<br>FRANKLIN ELEMENTARY    | INST ASST - CLASSROOM   | 1/30/08               |

**RETIREMENT**

HALPERN, SONYA  
MALIBU HIGH SCHOO

COLLEGE/CAREER COUNSELOR  
(Revision of date from 12/13/07 Agenda)

**EFFECTIVE DATE**

2/8/08

MARX, PEGGY  
ROOSEVELT ELEMENTARY

INST ASST - SPECIAL ED

3/28/08

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
02/21/08  
 FROM: DIANNE TALARICO / TIMOTHY R. WALKER / WILBERT YOUNG  
 RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.13

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**CHILD CARE ASSISTANT**

|                   |                    |                |
|-------------------|--------------------|----------------|
| GUTIERREZ, ISAURA | CHILD DEVELOP SVCS | 2/1/08-6/20/08 |
| LLAMAS, LETICIA   | CHILD DEVELOP SVCS | 2/1/08-6/20/08 |
| MORALES, CARMELA  | CHILD DEVELOP SVCS | 1/1/08-6/30/08 |
| SAENZ, ALICIA     | CHILD DEVELOP SVCS | 2/1/08-6/20/08 |

**COACHING ASSISTANT**

|                   |                 |                |
|-------------------|-----------------|----------------|
| BERNARD, GREGORY  | SANTA MONICA HS | 3/1/08-6/20/08 |
| BURDICK, BARTON   | SANTA MONICA HS | 3/1/08-6/20/08 |
| CANNON, KERMIT    | SANTA MONICA HS | 3/1/08-6/20/08 |
| CASILLAS, ANTHONY | SANTA MONICA HS | 3/1/08-6/20/08 |
| CONDON, DONALD    | SANTA MONICA HS | 1/1/08-6/20/08 |
| DE LA TORRE, JOSE | SANTA MONICA HS | 1/1/08-6/20/08 |
| HARDT, REBECCA    | SANTA MONICA HS | 3/1/08-6/20/08 |
| HEAVENS, JOHN     | SANTA MONICA HS | 3/1/08-6/20/08 |
| HOUSTON, LOVELL   | SANTA MONICA HS | 8/1/07-1/31/08 |
| HOUSTON, LOVELL   | SANTA MONICA HS | 3/1/08-6/20/08 |
| HOWARD, DEMETRE   | SANTA MONICA HS | 3/1/08-6/20/08 |
| MACZKA, EVAN      | SANTA MONICA HS | 1/1/08-6/20/08 |
| MILLER, ROBERT    | SANTA MONICA HS | 1/1/08-6/20/08 |
| MORENO, MARYBELL  | SANTA MONICA HS | 1/1/08-6/20/08 |
| POON, WILSON      | SANTA MONICA HS | 3/1/08-6/20/08 |
| PRIETO, BRANDI    | SANTA MONICA HS | 3/1/08-6/20/08 |
| RAMOS, DANIEL     | SANTA MONICA HS | 3/1/08-6/20/08 |
| SKEHAN, NIALL     | SANTA MONICA HS | 1/1/08-6/20/08 |
| TRINH, NGUYEN     | SANTA MONICA HS | 3/1/08-6/20/08 |

**NOON SUPERVISION**

|                        |                     |                |
|------------------------|---------------------|----------------|
| MCCONVILLE-AWBRY, GIGI | PT DUME ELEMENTARY  | 9/5/07-6/22/08 |
| VASQUEZ, MARTHA        | MCKINLEY ELEMENTARY | 1/7/08-6/20/08 |

**STUDENT WORKER - WORKABILITY**

|                  |                 |                  |
|------------------|-----------------|------------------|
| BLOOMFIELD, EMMA | SANTA MONICA HS | 12/10/07-6/30/08 |
|------------------|-----------------|------------------|

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/21/08

FROM: DIANNE TALARICO

RE: 2008 CSBA DELEGATE ASSEMBLY ELECTION FOR REGION 24

RECOMMENDATION NO. A.14

It is recommended that the Board of Education hold elections to fill nine (9) vacant seats that represent Region 24 in the California School Board Association (CSBA) Delegate Assembly.

COMMENT: The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For Region 24, to which SMMUSD belongs, there are nine (9) vacancies; therefore, the board as a whole may vote for up to nine individuals. Regardless of the vacancies, the board may cast no more than one vote for any one candidate.

The ballot must be signed by the Superintendent and returned to the CSBA office no later than March 17, 2008. Election results will be available no later than March 31, 2008. If there is a tie vote, a run-off election will be held. All re-elected and newly elected delegates will serve two-year terms beginning April 1, 2008 - March 31, 2010. The next meeting of the delegate assembly is on Saturday, May 17 - Sunday, May 18<sup>th</sup> in Sacramento.

A copy of the official ballot listing the candidates is attached.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/21/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER

RE: ADOPT RESOLUTION NO. 07-13 - WEEK OF THE SCHOOL  
ADMINISTRATOR, MARCH 3-7, 2008

RECOMMENDATION NO. A.15

It is recommended that the Board of Education adopt Resolution No. 07-13 in recognition of Week of the School Administrator, March 3-7, 2008.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
RESOLUTION NUMBER 07-13  
WEEK OF THE SCHOOL ADMINISTRATOR

WHEREAS, leadership matters for California’s public education system and the more than 6 million students it serves;

WHEREAS, School Administrators are passionate, lifelong learners who believe in the value of quality public education;

WHEREAS, the title “School Administrator” is a broad term used to define many educational leadership posts, including superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, research shows great school are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has authorized the “Week of the School Administrator” in Education Code 44015.1; and

WHEREAS, the future of California’s public education system depends upon the quality of its leadership; now therefore

BE IT RESOLVED, by the governing board of the Santa Monica-Malibu Unified School District that all school leaders in the Santa Monica-Malibu Unified School District be commended for the contributions they make to successful student achievement, and declare the week of March 3-7, 2008, *Week of the School Administrator* in the Santa Monica-Malibu Unified School District.

PASSED AND ADOPTED THIS 21<sup>st</sup> day of February 2008, at the regular meeting of the Santa Monica-Malibu Unified School District Board of Education.

\_\_\_\_\_  
Oscar de la Torre, President

\_\_\_\_\_  
Jose Escarce, Vice President

\_\_\_\_\_  
Maria Leon-Vasquez, Member

\_\_\_\_\_  
Ralph Mechur, Member

\_\_\_\_\_  
Kelly Pye, Member

\_\_\_\_\_  
Barry Snell, Member

\_\_\_\_\_  
Kathy Wisnicki, Member

\_\_\_\_\_  
Dianne Talarico, Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/21/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / JANECE L. MAEZ

RE: RATIFICATION OF AGREEMENT BETWEEN THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT (SMMUSD) AND THE SANTA MONICA-MALIBU CLASSROOM TEACHERS ASSOCIATION (SMMCTA)

RECOMMENDATION NO. A.16

It is recommended that the Board of Education ratify the Agreement reached with the Santa Monica-Malibu Classroom Teachers Association during the collective bargaining process concluded in December 2007. The Agreement has been ratified by SMMCTA's general membership and has been properly noticed and publicly discussed in accordance with AB 1200. AB 1200 requires public disclosure of all provisions of all collective bargaining agreements before entering a written agreement. Additionally, this Agreement was brought to the board, as is required by law, as Discussion Item No. D.03 at the board meeting on February 7, 2008, and the AB 1200 was included in the discussion item at that same meeting.

COMMENT: The Board of Education and the Santa Monica-Malibu Classroom Teachers Association, having concluded collective bargaining, present the changes to the current agreement, which go into effect July 1, 2007.

The components of changes to the Agreement are:

Article XXIII Salary

- o 3% increase in salary schedules and stipends with the exception of stipends for National Board and SMHS Student Support Advisors.

- o On June 30, 2009, the Certificated salary schedule shall be compressed to 18 years.

Article XXIV Additional Compensation

Article XXV Health Benefits

Article XXVI Retirement Incentive Program

- o The District will initiate a study to determine the viability of a Retirement Incentive Program.

Article XXXVI Term of Agreement

- o July 1, 2007 to June 30, 2009.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

2/21/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: 2007-08 BUDGET TRANSFERS

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve the following budget transfers, as described on the following pages, for these below-listed Funds. These routine paper transfers are intended to accomplish the formal/final shifting to recognize the accounting of previously approved activities prior to the *2nd Interim Report*.

Fund 01 - General Fund (Unrestricted & Restricted)  
Fund 11 - Adult Education Fund  
Fund 12 - Child Development Fund  
Fund 13 - Cafeteria Fund  
Fund 14 - Deferred Maintenance Fund  
Fund 19 - Foundation Special Reserve Fund  
Fund 21 - Building Fund  
Fund 40 - Special Reserve Fund for Capital Outlay Projects

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**FUND 01 - UNRESTRICT GENERAL FUND**

| Object                                     | Description                   | 1ST INTERIM<br>10/31/2007 | 2ND INTERIM<br>1/31/2008 | Changes Increase<br>(Decrease) | Explanations of Major Changes                                      |
|--|-------------------------------|---------------------------|--------------------------|--------------------------------|--|
|  | <b>Beginning Fund Balance</b> | <b>16,682,781</b>         | <b>16,682,781</b>        | -                              | Adopted budget reflects balance presented on 9/6/07                |
| 8011-8099                                  | Revenue Limit                 | 65,019,975                | 64,877,928               | (142,047)                      | .5% Deficit Factor Adjustment in funding                           |
| 8100-8299                                  | Federal Revenue               | 80,000                    | 40,840                   | (39,160)                       | MAA (MEDI-CAL Administrative Activities)                           |
| 8300-8590                                  | State Revenue                 | 5,528,536                 | 5,520,756                | (7,780)                        | Supplemental-Hourly Program Adjustment in funding                  |
| 8600-8799                                  | Local Revenue                 | 14,693,577                | 15,648,370               | 954,793                        | 350,000 Interest   |
|  |                               |                           |                          |                                | 490,916 City of Sta. Monica  |
|  |                               |                           |                          |                                | 113,877 Interest on Delinquent Taxes                               |
| 8910-8929                                  | Transfers In                  | 500,000                   | 1,000,000                | 500,000                        | Transfer from Fund 21 per FCMAT's Recommendation                   |
| 8980-8999                                  | Contribution                  | (12,423,804)              | (12,361,711)             | 62,093                         | 0 Categorical Programs   |
|  |                               |                           |                          |                                | 45,483 Special Education Programs                                  |
|  |                               |                           |                          |                                | (3,844) Transportation-SPED  |
|  |                               |                           |                          |                                | 20,454 Routine Maintenance   |
| <b>Total Revenue Increase/(Decrease)</b>   |                               | <b>73,398,284</b>         | <b>74,726,183</b>        | <b>1,327,899</b>               |  |
| 1000-1999                                  | Certificated Salaries         | 42,755,259                | 43,825,665               | 1,070,406                      | 3% increase & other changes  |
| 2000-2999                                  | Classified Salaries           | 9,665,054                 | 9,790,280                | 125,226                        | Clerical and Other Classified                                      |
| 3000-3999                                  | Employee Benefits             | 15,196,004                | 14,452,248               | (743,756)                      | Changes due to corresponding change in salaries above.             |
| 4000-4999                                  | Books and Supplies            | 784,970                   | 887,575                  | 102,605                        | Re-allocations of sites and departments budget                     |
| 5000-5999                                  | Services and Other Operating  | 6,143,786                 | 6,357,125                | 213,339                        |  |
|  |                               |                           |                          |                                | 52,915 Repair and Maintenance Agreements                           |
|  |                               |                           |                          |                                | 137,804 \$79,000 Special Ed Audit, \$20,981 Enrollment Projection, |
|  |                               |                           |                          |                                | \$15,000 Maryanne Solomon, \$12,500 Will Carey                     |
|  |                               |                           |                          |                                | 22,620 Others  |
| 6000-6999                                  | Capital Outlay                | 31,555                    | 78,078                   | 46,523                         | 52,523 New Copier for Print Shop                                   |
| 7100-7499                                  | Other Outgo (Except 73xxx)    | 29,053                    | 13,530                   | (15,523)                       | Debt Service   |
| 7610-7629                                  | Transfers Out                 | 825,000                   | 825,000                  | -                              |  |
| 7300-7399                                  | Indirect                      | (1,062,367)               | (1,076,976)              | (14,609)                       |  |
|  |                               |                           |                          |                                | (21,370) Categorical Programs                                      |
|  |                               |                           |                          |                                | 6,761 Child Development  |
| <b>Total Expenditure Increase/Decrease</b> |                               | <b>74,368,314</b>         | <b>75,152,525</b>        | <b>784,211</b>                 |  |
| <b>Increase /(Decrease) Fund Balance</b>   |                               | <b>(970,030)</b>          | <b>(426,342)</b>         | <b>543,688</b>                 |  |
| <b>Projected Fund Balance</b>              |                               | <b>15,712,751</b>         | <b>16,256,439</b>        |                                |  |

**FUND 01 - Restricted General Fund - Special Education, Categorical, Special Education, Transportation**

| Object    | Description                                  | 1 <sup>ST</sup> INTERIM<br>10/31/2007 | 2 <sup>ND</sup> INTERIM<br>1/31/2008 | Changes<br>Increase<br>(Decrease) | Explanations of Major Changes  |
|-----------|--|---------------------------------------|--------------------------------------|-----------------------------------|--|
|           | <b>Beginning Fund Balance</b>                | <b>6,751,111</b>                      | <b>6,751,111</b>                     | 0                                 | Adopted budget reflects balance presented on 9/6/07  |
| 8011-8099 | Revenue Limit transfers                      | 2,215,503                             | 2,038,854                            | (176,649)                         | (208,312) Special Ed -ADA decrease<br>31,663 Community Day Schools - ADA increase  |
| 8100-8299 | Federal Revenue                              | 4,648,459                             | 4,623,281                            | (25,178)                          | (27,917) Title I Adjustment in funding<br>(6,511) Drug Free School Adjustment in funding<br>(6,459) Title II, Teacher Quality Adjustment in funding<br>(6,955) Special Ed : IDEA Local Staff Dev Change Resource to 65350<br>2,086 Title V Adjustment in funding<br>20,966 Title III Adjustment in funding   |
| 8300-8590 | State Revenue                                | 6,261,575                             | 6,331,478                            | 69,903                            | 6,955 Special Ed Staff Development New Resource 65350<br>5,050 Calsafe Adjustment in funding<br>14,929 School Safety Adjustment in funding<br>(9,000) AB 75 Principal Training Program Adjustment in funding<br>7,050 Art and Music Block Grant Adjustment in funding<br>7,831 Supplemental School Counseling Adjustment in funding<br>53,518 Instructional Materials Realignment Adjustment in funding<br>30,000 Calif. Instructional School Garden Program New Program<br>(46,217) Economic Impact Aid (EIA) Adjustment in funding |
| 8600-8799 | Local Revenue                                | 17,247,266                            | 18,255,207                           | 1,007,941                         | 152,055 PTA Current year funding<br>13,560 Home to School Transportation Bus Fees / Field Trip<br>267,896 Microsoft Voucher Program Current year funding and adjustment<br>104,742 Malibu Shark Fund Current year funding and carryover<br>264,945 Gift Current Year Funding and carryover<br>109,442 Permits Current year funding and adjustment<br>1,966 SMMEF Current year funding<br>80,000 SMC - LA Universal Preschool New Program<br>9,000 ASB Current year funding   |
| 8980-8999 | Contribution                                 | 12,423,804                            | 12,361,711                           | (62,093)                          | (45,483) Special Ed<br>(20,454) On Going Maintenance Program<br>3,844 Transportation-SPED  |
|           | <b>Total Revenue Increase/(Decrease)</b>     | <b>42,796,607</b>                     | <b>43,610,531</b>                    | <b>813,924</b>                    |  |
| 1000-1999 | Certificated Salaries                        | 14,363,332                            | 14,798,834                           | 435,502                           | 3% Increase for SMMCTA   |
| 2000-2999 | Classified Salaries                          | 10,600,966                            | 10,759,406                           | 158,440                           | Increases reflect revenue increase for various program   |
| 3000-3999 | Employee Benefits                            | 7,701,138                             | 7,200,620                            | (500,518)                         | 2% Decrease of Workers' Compensation   |
| 4000-4999 | Books and Supplies                           | 7,237,183                             | 7,582,460                            | 345,277                           | Increases reflect revenue increase for various program   |
| 5000-5999 | Services and Other Operating                 | 6,179,062                             | 6,558,153                            | 379,091                           | Increases reflect revenue increase for various program   |
| 6000-6999 | Capital Outlay                               | 697,498                               | 831,994                              | 134,496                           | Increases reflect revenue increase for various program   |
| 7100-7499 | Other Outgo                                  | 1,845                                 | 2,151                                | 306                               |  |
| 7610-7629 | Transfers Out                                | 500,000                               | 523,561                              | 23,561                            | Transfer to Fund 14 - Deferred Maintenance Program   |
| 7300-7399 | Indirect                                     | 555,868                               | 577,238                              | 21,370                            | Various Categorical Programs   |
|           | <b>Total Expenditure Increase/(Decrease)</b> | <b>47,836,892</b>                     | <b>48,834,417</b>                    | <b>997,525</b>                    |  |
|           | <b>Increase /(Decrease) Fund Balance</b>     | <b>(5,040,285)</b>                    | <b>(5,223,886)</b>                   | <b>(183,601)</b>                  |  |
|           | <b>Projected Fund Balance</b>                | <b>1,710,826</b>                      | <b>1,527,225</b>                     |                                   |  |

**FUND 11 - ADULT EDUCATION**

| Description                                | 1ST<br>INTERIM<br>10/31/2007 | 2ND<br>INTERIM<br>1/31/2008 | Changes<br>Increase<br>(Decrease) | Explanations of Major Changes                       |
|--|------------------------------|-----------------------------|-----------------------------------|---|
| <b>Beginning Fund Balance</b>              | <b>243,198</b>               | <b>243,198</b>              |                                   | Adopted budget reflects balance presented on 9/6/07 |
| Revenue Limit                              |                              |                             | -                                 |   |
| Federal Revenue                            | 146,600                      | 146,600                     | -                                 |   |
| State Revenue                              | 735,642                      | 524,534                     | (211,108)                         | Adjust state revenue - Declined enrollments         |
| Local Revenue                              | 62,500                       | 42,516                      | (19,984)                          | Adjust Interest Income                              |
| <b>Total Revenue Increase/(Decrease)</b>   | <b>944,742</b>               | <b>713,650</b>              | <b>(231,092)</b>                  |   |
| Certificated Salaries                      | 417,848                      | 415,619                     | (2,229)                           | 3% increase add to budget + decrease the classes    |
| Classified Salaries                        | 199,922                      | 199,922                     | -                                 |   |
| Employee Benefits                          | 158,260                      | 144,931                     | (13,329)                          | decrease 2% Workers' Compensation                   |
| Books and Supplies                         | 54,695                       | 53,505                      | (1,190)                           |   |
| Services and Other Operating               | 41,737                       | 41,737                      | -                                 |   |
| Capital Outlay                             |                              |                             | -                                 |   |
| Other Outgo                                |                              |                             | -                                 |   |
| Transfers Out                              |                              |                             | -                                 |   |
| Indirect                                   | 28,793                       | 28,793                      | -                                 |   |
| <b>Total Expenditure Increase/Decrease</b> | <b>901,255</b>               | <b>884,507</b>              | <b>(16,748)</b>                   |   |
| <b>Increase /(Decrease) Fund Balance</b>   | <b>43,487</b>                | <b>(170,857)</b>            | <b>(214,344)</b>                  |   |
| <b>Projected Fund Balance</b>              | <b>286,685</b>               | <b>72,341</b>               |                                   |   |

**FUND 12 - CHILD DEVELOPMENT FUND**

| Description                                | 1ST<br>INTERIM<br>10/31/2007 | 2ND<br>INTERIM<br>1/31/2008 | Changes<br>Increase<br>(Decrease) | Explanations of Major Changes                                  |
|--|------------------------------|-----------------------------|-----------------------------------|--|
| <b>Beginning Fund Balance</b>              | <b>113,067</b>               | <b>113,067</b>              |                                   | Adopted budget reflects balance presented on 9/6/07            |
| Federal Revenue                            | 1,704,433                    | 1,711,819                   | 7,386                             |  |
|  |                              |                             |                                   | 21,637 Head Start - Basic                                      |
|  |                              |                             |                                   | (14,251) Federal Block Grant                                   |
| State Revenue                              | 3,238,409                    | 3,461,530                   | 223,121                           |  |
|  |                              |                             |                                   | 204,871 State Preschool - Deferred Revenue from prior year     |
|  |                              |                             |                                   | 8,445 General Child Care                                       |
|  |                              |                             |                                   | 9,805 Latchkey   |
| Local Revenue                              | 2,882,469                    | 2,883,399                   | 930                               |  |
| Contribution                               | 75,000                       | 75,000                      | -                                 |  |
| <b>Total Revenue Increase/(Decrease)</b>   | <b>7,900,311</b>             | <b>8,131,748</b>            | <b>231,437</b>                    |  |
| Certificated Salaries                      | 2,880,011                    | 2,942,630                   | 62,619                            | 3% increase of SMMCTA members                                  |
| Classified Salaries                        | 2,183,676                    | 2,122,292                   | (61,384)                          |  |
| Employee Benefits                          | 1,485,946                    | 1,402,873                   | (83,073)                          | 2% decrease of W/C   |
| Books and Supplies                         | 753,306                      | 352,782                     | (400,524)                         | Reclassify account code for meals and snacks tf 4710 to 5750   |
| Services and Other Operating               | 280,446                      | 668,489                     | 388,043                           | Reclassify account code for meals and snacks tf 5750 from 4710 |
| Capital Outlay                             | 7,000                        | 9,850                       | 2,850                             |  |
| Other Outgo                                | -                            | -                           | -                                 |  |
| Transfers Out                              | -                            | -                           | -                                 |  |
| Indirect                                   | 309,539                      | 317,571                     | 8,032                             | Various Program  |
| <b>Total Expenditure Increase/Decrease</b> | <b>7,899,924</b>             | <b>7,816,487</b>            | <b>(83,437)</b>                   |  |
| <b>Increase /(Decrease) Fund Balance</b>   | <b>387</b>                   | <b>315,261</b>              | <b>314,874</b>                    |  |
| <b>Projected Fund Balance</b>              | <b>113,454</b>               | <b>428,328</b>              |                                   |  |

**FUND 13 - CAFETERIA FUND**

| Description                                  | 1ST<br>INTERIM<br>10/31/2007 | 2ND<br>INTERIM<br>1/31/2008 | Changes<br>Increase<br>(Decrease) |   |
|--|------------------------------|-----------------------------|-----------------------------------|---|
| <b>Beginning Fund Balance</b>                | <b>379,508</b>               | <b>379,508</b>              | -                                 | Adopted budget reflects balance presented on 9/6/07   |
| Revenue Limit                                |                              |                             | -                                 |   |
| Federal Revenue                              | 984,004                      | 984,404                     | 400                               |   |
| State Revenue                                | 56,690                       | 56,690                      | -                                 |   |
| Local Revenue                                | 2,755,208                    | 2,270,845                   | (484,363)                         | Reclassified account code, transfer Local Revenue from CDC to interfund transfer account (object code 5750) |
| Transfers In                                 |                              |                             | -                                 |   |
| Contribution                                 | -                            |                             | -                                 |   |
| <b>Total Revenue Increase/(Decrease)</b>     | <b>3,795,902</b>             | <b>3,311,939</b>            | <b>(483,963)</b>                  |   |
| Certificated Salaries                        |                              |                             | -                                 |   |
| Classified Salaries                          | 1,467,159                    | 1,436,046                   | (31,113)                          |   |
| Employee Benefits                            | 551,794                      | 496,658                     | (55,136)                          |   |
| Books and Supplies                           | 1,465,514                    | 1,465,714                   | 200                               |   |
| Services and Other Operating                 | 108,050                      | (278,071)                   | (386,121)                         | Reclassified account code, transfer local revenue to interfund transfer (object code 5750)                  |
| Capital Outlay                               | 32,000                       | 35,000                      | 3,000                             |   |
| Transfers Out                                | -                            |                             | -                                 |   |
| Indirect                                     | 168,167                      | 153,374                     | (14,793)                          | Expenses decrease   |
| <b>Total Expenditure Increase/(Decrease)</b> | <b>3,792,684</b>             | <b>3,308,721</b>            | <b>(483,963)</b>                  |   |
| <b>Increase /(Decrease) Fund Balance</b>     | <b>3,218</b>                 | <b>3,218</b>                | -                                 |   |
| <b>Projected Fund Balance</b>                | <b>382,726</b>               | <b>382,726</b>              |                                   |   |

**FUND 14 - DEFERRED MAINTENANCE**

| Object    | Description                                | 1ST<br>INTERIM<br>10/31/2007 | 2ND<br>INTERIM<br>1/31/2008 | Changes<br>Increase<br>(Decrease) | Explanations of Major Changes                                    |
|-----------|--|------------------------------|-----------------------------|-----------------------------------|--|
|           | <b>Beginning Fund Balance</b>              | <b>4,734,384</b>             | <b>4,734,384</b>            |                                   | Adopted budget reflects balance presented on 9/6/07              |
| 8011-8099 | Revenue Limit                              |                              |                             | -                                 |  |
| 8100-8299 | Federal Revenue                            |                              |                             | -                                 |  |
| 8300-8590 | State Revenue                              | 500,000                      | 500,000                     | -                                 |  |
| 8600-8799 | Local Revenue                              | 200,000                      | 200,000                     | -                                 |  |
| 8910-8929 | Transfers In                               |                              |                             | -                                 |  |
| 8980-8999 | Contribution                               | 500,000                      | 523,561                     | 23,561                            | Matching funds from General Fund                                 |
|           |  |                              |                             |                                   |  |
|           | <b>Total Revenue Increase/(Decrease)</b>   | <b>1,200,000</b>             | <b>1,223,561</b>            | <b>23,561</b>                     |  |
| 1000-1999 | Certificated Salaries                      |                              |                             | -                                 |  |
| 2000-2999 | Classified Salaries                        | -                            |                             | -                                 |  |
| 3000-3999 | Employee Benefits                          | -                            |                             | -                                 |  |
| 4000-4999 | Books and Supplies                         | -                            |                             | -                                 |  |
| 5000-5999 | Services and Other Operating               | 800,404                      | 973,904                     | 173,500                           |  |
|           |  |                              |                             |                                   | 62,000 Asphalt Repair - Muir, Grant, Pt.Dume, Lincoln, Roosevelt |
|           |  |                              |                             |                                   | 12,500 Samohi Cafeteria Roof                                     |
|           |  |                              |                             |                                   | 9,000 McKinley Sewer   |
|           |  |                              |                             |                                   | 45,000 Alarm System - various schools                            |
|           |  |                              |                             |                                   | 40,000 Samohi sewer lines  |
| 6000-6999 | Capital Outlay                             | 1,764,988                    | 1,764,988                   | -                                 |  |
| 7100-7499 | Other Outgo                                |                              |                             | -                                 |  |
| 7610-7629 | Transfers Out                              |                              |                             | -                                 |  |
| 7300-7399 | Indirect                                   |                              |                             | -                                 |  |
|           |  |                              |                             |                                   |  |
|           | <b>Total Expenditure Increase/Decrease</b> | <b>2,565,392</b>             | <b>2,738,892</b>            | <b>173,500</b>                    |  |
|           | <b>Increase /(Decrease) Fund Balance</b>   | <b>(1,365,392)</b>           | <b>(1,515,331)</b>          | <b>(149,939)</b>                  |  |
|           | <b>Projected Fund Balance</b>              | <b>3,368,992</b>             | <b>3,219,053</b>            |                                   |  |

**FUND 19 - FOUNDATION TRUST FUND**

| Object    | Description                                  | 1ST<br>INTERIM<br>10/31/2007 | 2ND<br>INTERIM<br>1/31/2008 | Changes<br>Increase<br>(Decrease) | Explanations of Major Changes                       |
|-----------|--|------------------------------|-----------------------------|-----------------------------------|---|
|           | <b>Beginning Fund Balance</b>                | <b>161,744</b>               | <b>161,744</b>              | -                                 | Adopted budget reflects balance presented on 9/6/07 |
| 8011-8099 | Revenue Limit                                |                              |                             | -                                 |   |
| 8100-8299 | Federal Revenue                              |                              |                             | -                                 |   |
| 8300-8590 | State Revenue                                |                              |                             | -                                 |   |
| 8600-8799 | Local Revenue                                | 301,236                      | 331,381                     | 30,145                            | 29,645 Cotsen Family Foundation                     |
| 8910-8929 | Transfers In                                 |                              |                             |                                   | 500 RGK Foundation                                  |
| 8980-8999 | Contribution                                 |                              |                             | -                                 |   |
|           | <b>Total Revenue Increase/(Decrease)</b>     | <b>301,236</b>               | <b>331,381</b>              | <b>30,145</b>                     |   |
| 1000-1999 | Certificated Salaries                        | 226,972                      | 262,242                     | 35,270                            | 31,768 Costen Family                                |
| 2000-2999 | Classified Salaries                          | -                            |                             |                                   | 3,502 RGK   |
| 3000-3999 | Employee Benefits                            | 62,201                       | 60,609                      | (1,592)                           |   |
| 4000-4999 | Books and Supplies                           | 30,195                       | 28,261                      | (1,934)                           |   |
| 5000-5999 | Services and Other Operating                 | 13,311                       | 11,712                      | (1,599)                           |   |
|           | <b>Total Expenditure Increase/(Decrease)</b> | <b>332,679</b>               | <b>362,824</b>              | <b>30,145</b>                     |   |
|           | <b>Increase /(Decrease) Fund Balance</b>     | <b>(31,443)</b>              | <b>(31,443)</b>             | -                                 |   |
|           | <b>Projected Fund Balance</b>                | <b>130,301</b>               | <b>130,301</b>              |                                   |   |

**FUND 21 - BUILDING**

| Object    | Description                                | 1ST<br>INTERIM<br>10/31/2007 | 2ND<br>INTERIM<br>1/31/2008 | Changes<br>Increase<br>(Decrease) | Explanations of Major Changes                          |
|-----------|--|------------------------------|-----------------------------|-----------------------------------|--|
|           | <b>Beginning Fund Balance</b>              | <b>588,678</b>               | <b>588,678</b>              |                                   |  |
|           |  |                              |                             |                                   | Adopted budget reflects balance presented on 9/6/07    |
| 8011-8099 | Revenue Limit                              |                              |                             | -                                 |  |
| 8100-8299 | Federal Revenue                            |                              |                             | -                                 |  |
| 8300-8590 | State Revenue                              |                              |                             | -                                 |  |
| 8600-8799 | Local Revenue                              | 25,000                       | 2,425,000                   | 2,400,000                         | Interest Income  |
| 8910-8929 | Transfers In                               |                              |                             | -                                 |  |
| 8930-8979 | All Other Financing Sources                | 60,000,000                   | 60,000,000                  | -                                 |  |
|           |  |                              |                             |                                   |  |
|           | <b>Total Revenue Increase/(Decrease)</b>   | <b>60,025,000</b>            | <b>62,425,000</b>           | <b>2,400,000</b>                  |  |
| 1000-1999 | Certificated Salaries                      |                              |                             | -                                 |  |
| 2000-2999 | Classified Salaries                        | 24,530                       | 24,530                      | -                                 |  |
| 3000-3999 | Employee Benefits                          | 84,793                       | 84,793                      | -                                 | Changes due to corresponding change in salaries above. |
| 4000-4999 | Books and Supplies                         | 56,600                       | 56,600                      | -                                 | General  |
| 5000-5999 | Services and Other Operating               | 1,634,733                    | 1,661,233                   | 26,500                            | Asbestos Study- CTL Environmental Services             |
| 6000-6999 | Capital Outlay                             | 85,000                       | 85,000                      | -                                 |  |
| 7100-7499 | Other Outgo                                |                              |                             | -                                 |  |
| 7610-7629 | Transfers Out                              | 500,000                      | 1,000,000                   | 500,000                           | Transfer to General Fund Per FCMAT's Recommendation    |
| 7300-7399 | Indirect                                   |                              |                             | -                                 |  |
|           |  |                              |                             |                                   |  |
|           | <b>Total Expenditure Increase/Decrease</b> | <b>2,385,656</b>             | <b>2,912,156</b>            | <b>526,500</b>                    |  |
|           | <b>Increase /(Decrease) Fund Balance</b>   | <b>57,639,344</b>            | <b>59,512,844</b>           | <b>1,873,500</b>                  |  |
|           | <b>Projected Fund Balance</b>              | <b>58,228,022</b>            | <b>60,101,522</b>           |                                   |  |

**Expenditures do not yet reflect all planned Measure BB expenditures.**

**FUND 40 – SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS**

| <b>Object</b> | <b>Description</b>                         | <b>1ST<br/>INTERIM<br/>10/31/2007</b> | <b>2ND<br/>INTERIM<br/>1/31/2008</b> | <b>Changes<br/>Increase<br/>(Decrease)</b> | <b>Explanations of Major Changes</b> |
|---------------|--|---------------------------------------|--------------------------------------|--|--------------------------------------|
|               | <b>Beginning Fund Balance</b>              | <b>1,769,796</b>                      | <b>1,769,796</b>                     |  |                                      |
| 8011-8099     | Revenue Limit                              | -                                     |                                      | -  |                                      |
| 8100-8299     | Federal Revenue                            | -                                     |                                      | -  |                                      |
| 8300-8590     | State Revenue                              | -                                     |                                      | -  |                                      |
| 8600-8799     | Local Revenue                              | 1,060,000                             | 1,239,955                            | 179,955                                    | Redevelopment Fee                    |
|               |  |                                       |                                      |  |                                      |
| 8910-8929     | Transfers In                               |                                       |                                      | -  |                                      |
| 8980-8999     | Contribution                               |                                       |                                      | -  |                                      |
|               | <b>Total Revenue Increase/(Decrease)</b>   | <b>1,060,000</b>                      | <b>1,239,955</b>                     | <b>179,955</b>                             |                                      |
|               |  |                                       |                                      |  |                                      |
| 1000-1999     | Certificated Salaries                      | -                                     |                                      | -  |                                      |
| 2000-2999     | Classified Salaries                        | -                                     |                                      | -  |                                      |
| 3000-3999     | Employee Benefits                          | -                                     |                                      | -  |                                      |
| 4000-4999     | Books and Supplies                         | -                                     |                                      | -  |                                      |
| 5000-5999     | Services and Other Operating               | 77,000                                | 77,000                               | -  |                                      |
| 6000-6999     | Capital Outlay                             | -                                     |                                      | -  |                                      |
| 7100-7499     | Other Outgo                                | 1,145,500                             | 1,145,500                            | -  |                                      |
| 7610-7629     | Transfers Out                              |                                       |                                      | -  |                                      |
| 7300-7399     | Indirect                                   |                                       |                                      | -  |                                      |
|               |  |                                       |                                      |  |                                      |
|               | <b>Total Expenditure Increase/Decrease</b> | <b>1,222,500</b>                      | <b>1,222,500</b>                     | <b>-</b>                                   |                                      |
|               |  |                                       |                                      |  |                                      |
|               | <b>Increase /(Decrease) Fund Balance</b>   | <b>(162,500)</b>                      | <b>17,455</b>                        | <b>179,955</b>                             |                                      |
|               | <b>Projected Fund Balance</b>              | <b>1,607,296</b>                      | <b>1,787,251</b>                     |  |                                      |

TO: BOARD OF EDUCATION ACTION/MAJOR  
02/21/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / MAROLYN FREEDMAN

RE: APPROVE COMPREHENSIVE SCHOOL SAFETY PLANS FOR 2007-  
2008 FOR DISTRICT'S SCHOOLS

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve the Comprehensive School Safety Plans (CSSP) for all of the district's schools pursuant to Education Code 35294.

COMMENT: California legislation mandates that the governing board of the school district discuss each school's Comprehensive School Safety Plan prior to approval and adoption.

Board members must discuss how the school safety plan addresses the needs of the school and pupils within that school and how the school site council considered the three essential components. These components are:

1. Assuring each pupil a safe physical environment
2. Assuring each pupil a safe, respectful, accepting, and emotionally nurturing environment
3. Providing each child resiliency skills

Board members have been provided with a written statement and an Action Plan from each school summarizing how their Comprehensive School Safety Plan addresses the needs of the school and its pupils. The Action Plan is based on the assessment of safety at each site, per Education Code 35294.2.

*(Continued on next page)*

Board members also received a checklist for each school that indicates the school's compliance with the mandated Comprehensive School Safety Plan components. Each completed Comprehensive School Safety Plan was reviewed by Pupil Services Coordinator, Marolyn Freedman. The Comprehensive School Safety Plan for each school is on file in the Pupil Services Department for review.

This item will return to the Board annually.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/21/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU /  
MAUREEN BRADFORD

RE: APPROVAL OF THE SINGLE PLAN FOR STUDENT ACHIEVEMENT -  
SECONDARY SCHOOLS

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the following secondary school sites' Single Plan for Student Achievement (SPSA).

- John Adams Middle School
- Lincoln Middle School
- Malibu High School
- Santa Monica High School
- Olympic High School

COMMENT: The Single Plan for Student Achievement establishes a focus for raising the academic performance of students to meet or exceed state standards. Each School Site Council (SSC) is responsible for the development, implementation and review of its SPSA. The development of the plan consists of twelve steps:

- 1) Obtain the input of the school community
- 2) Review the school characteristics
- 3) Analyze current educational practices and staffing
- 4) Analyze student performance data
- 5) Establish school goals
- 6) Review available resources
- 7) Select specific improvements
- 8) Consider centralized services
- 9) Recommend the plan to the local governing board
- 10) Monitor progress
- 11) Evaluate the effectiveness of planned activities
- 12) Modify the plan

*(Continued on next page)*

One public copy of each plan will be available at the Board of Education meeting. Hard copies of the plans are available for viewing in Educational Services. Each site also has a copy of its plan available for review.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/MAJOR  
02/21/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF 2006-07 SCHOOL ACCOUNTABILITY REPORT CARDS  
(SARCs) FOR ELEMENTARY, MIDDLE, AND HIGH SCHOOLS

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the 2006-2007 School Accountability Report Cards for the following sites:

- Edison Language Academy
- Franklin Elementary School
- Grant Elementary School
- John Muir Elementary School
- Juan Cabrillo Elementary School
- McKinley Elementary School
- Point Dume Marine Science School
- Roosevelt Elementary School
- Webster Elementary School
- Will Rogers Elementary School
- Santa Monica Alternative School House (SMASH)
- John Adams Middle School
- Lincoln Middle School
- Malibu High School
- Olympic High School
- Santa Monica High School

COMMENT: The School Accountability Report Cards (SARCs) are mandated by California law and fulfill a reporting requirement of the No Child Left Behind Act of 2001. Each school's SARC must contain specific, discrete pieces of information mandated by the State of California, including test score results, demographic information, descriptions of professional development, and information about elements of Williams compliance (such as sufficiency of textbooks and information about maintenance).

*(Continued on next page)*

School districts must post a School Accountability Report Card for each school in the district from the prior year (2006-07) before the end of the current school year (2007-08). On our website, SARCs are visited regularly; therefore, we choose to post last year's SARCs as early as possible so that the most accurate information possible is available to the public through these documents.

This completes all the SARCs for the Santa Monica-Malibu Unified School District.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/MAJOR  
02/21/08  
FROM: DIANNE TALARICO / TIMOTHY R. WALKER / LAUREL SCHMIDT  
RE: REVISE POLICY 5117 - INTERDISTRICT ATTENDANCE

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the revised Board Policy 5117 - Interdistrict Attendance.

COMMENTS: Revisions made to this policy are the result of discussion that took place at the February 7, 2008, board meeting during Discussion Item No. D01a.

Attachment

- Board Policy 5117 - Interdistrict Attendance

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

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| <u>NUMBER</u> | <u>ARTICLE</u> | <u>TITLE</u>                    |
|---------------|----------------|---------------------------------|
| 5117          | Students       | Interdistrict Attendance Policy |

| <u>SUBTOPIC</u> | <u>POLICY</u> | <u>REGULATION</u> | <u>EXHIBIT</u> |
|-----------------|---------------|-------------------|----------------|
| Attendance      | X             |                   |                |

**DETAIL**

A. Although students generally must attend school in the district and school where their residence has been established, the Santa Monica-Malibu School District Governing Board recognizes justifiable reasons for interdistrict permits. Upon request, the Superintendent or designee may accept students from other districts and may allow students who live within the District to transfer to another school within the District or out of the District.

Beginning with the 2005-06 school year permits will be issued on a year-to-year basis. Parents must reapply and be accepted for continued attendance each year. Students enrolled prior to the 2005-06 school year on a PERT or DERT permit will not be affected by this change.

Involuntary loss of housing resulting from: apartments being removed from the rental market (Ellis Act), buildings being red-tagged, or evictions to accommodate owner-occupancy should not interfere with a child completing his/her education in the Santa Monica Malibu Unified School District. The permit office will require the applicant to obtain verification from the Rent Control Department or other appropriate legal agency. These students will be allowed to remain in their schools for the remainder of the year in which their housing has been lost. In addition, they will be allowed to remain in SMMUSD as permit students in subsequent years provided they meet all the conditions of students attending SMMUSD on permit, and they reapply annually. The Ellis Act allows California apartment owners to evict tenants if the landlords intend to withdraw their units from the rental market.

SMMUSD students in good standing who were residents of Santa Monica or Malibu during the 2001-2002 school year, and subsequently move to another city, will be allowed to remain in the Santa Monica-Malibu School district as permit students, upon receiving a permit from their district of residence and meeting all the conditions of students attending Santa Monica-Malibu Unified School District on a permit.

- B. Permits of this type are to be initiated by the student's parent or guardian who attests to the fact or shows evidence that the permit would be in the student's best interests. Cancellation of the permit shall occur if certain provisions are not adhered to by the student or parent/guardian, or if overcrowding should occur at the school of acceptance.
- C. The Board is committed to providing a quality education for all District students legally enrolled and will provide fair and consistent treatment for students and parent/guardians regardless of their residence or permit status. All applications for a permit will be treated in a fair and consistent manner.
- D. Final approval of permits for all students, including students needing specialized programs, such as GATE, special education, ELL, etc., shall rest at the District and shall be contingent upon space, budget and staff availability. The District will not pay excess costs to provide specialized services to students on permit.
- E. Except for the conditions listed below, effective September 2002, there will be a moratorium on the receipt of all new interdistrict attendance permits for schools in the Santa Monica-Malibu Unified School District. This moratorium shall continue through the 2008-2009 school year with the following exceptions:
  - 1. The District will accept applications for interdistrict permits to attend schools in the City of Santa Monica for grades K through 8 in order to stabilize the current number of interdistrict permit students in the District. Permits will be granted per the language of section D. above.
  - 2. Requests for new interdistrict permits will be accepted for all schools in the City of Malibu. Priority will be granted first to those individuals who are employees within the City limits of Malibu (based upon documentation of employment). Permits will be granted per the language of section D. above.
  - 3. No permits will be granted to attend Olympic High School.
  - 4. The total number of all new interdistrict permits that will be accepted and approved for the 2008-2009 school year will not exceed 200 for the District. Permits will be granted per the language of section D. above.
  - 5. All students currently attending on an interdistrict permit will be allowed to remain in the District until they leave or graduate, assuming that they: reapply for a permit annually and comply with all the application requirements;

uphold appropriate standards of behavior, ~~and~~ attendance, and academic effort, and that the conditions under which the current permit was granted have not changed.

6. Guidelines previously applied to SMASH, Edison, including the immersion program through Grade 8, and our preschools will remain in effect.
- F. Requests for new permits will be received (granted) in the following order (Based on the timelines identified in Administrative Regulations 5117):
1. Intradistrict permits allowing children who are residents of the cities of Santa Monica and/or Malibu to attend a school other than their neighborhood school;
    - ~~The District guarantees~~ It is the intention of the District to provide same-school placement for all siblings in a family once an intradistrict permit has been granted, except in cases where students need a specialized program which is only available on another campus.
  2. Interdistrict permits for children of employees of the Santa Monica-Malibu Unified School District [certificated, classified, management, full and part-time (a minimum of 15 hours per week)];
    - ~~The District guarantees~~ It is the intention of the District to provide a seat in a District school to all children of District employees who have requested a new interdistrict permit, with the understanding that Section D. will be considered. staff will do its best to accommodate requests for a specific school but will not guarantee requested placement. On-going permit holders are not affected and will continue in the home school being currently attended.
  3. If space, staffing and budget permit, staff will do its best to accommodate requests for placement for siblings (of current interdistrict permit holders) who will be entering Kindergarten, 1st, 6th, or 9th Grade. If a permit is received (granted) there is no guarantee of same-school placement. On-going permit holders are not effected and will continue in the home school being currently attended.
  4. If space, staffing and budget permit, interdistrict permits for children of employees of the cities of Malibu or Santa Monica.
  5. If space, staffing and budget permit, interdistrict permits for children of full-time, permanent employees of Santa Monica College enrolling in grades K-8 for the 2008-2009 school year, up to:

- a) 50 students if the enrollment decline is less than 120.
  - b) If the decline is more than 120, the number of additional students required to shrink the decline to 120.
- No permits will be issued in this category at the high school level.

**REFERENCE**

LEGAL REFERENCE:

EDUCATION CODE

- 46600-46611 Interdistrict attendance agreements
- 48204 Residency requirements for school attendance
- 48915 Expulsion; particular circumstances
- 48915.1 Expelled individuals: enrollment in another district
- 48918 Rules governing expulsion procedures
- 48980 Notice at beginning of term
- 52317 Admission of persons including nonresidents to attendance area; workers' compensation for pupils

**MANAGEMENT RESOURCES**

**ADOPTED**

January 27, 1994

**REVISED**

- June 7, 2007
- June 15, 2006
- November 17, 2005
- February 17, 2005
- November 21, 2002
- April 1, 1999

**CSBA DATE**

February 1995

**DISTRICT GOAL**

Quality Education for All

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/21/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /  
MICHAEL D. MATTHEWS

RE: REVISE POLICY 4119.11 - SEXUAL HARASSMENT (PERSONNEL)  
AND POLICY 5145.7 - SEXUAL HARASSMENT (STUDENTS)

RECOMMENDATION NO. A.22

It is recommended that the Board of Education revise Board Policy 4119.11 - Sexual Harassment (Personnel) and Board Policy 5145.7 - Sexual Harassment (Students). These revisions are recommended by CSBA and the California State Department of Education.

COMMENT: These policies came before the board as Discussion Item No. D.05 at the February 7, 2008, board meeting.

Attachment:

- Board Policy 4119.11 - Sexual Harassment (Personnel)
- Board Policy 5145.7 - Sexual Harassment (Students)

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| <u>NUMBER</u> | <u>ARTICLE</u> | <u>TITLE</u>      |
|---------------|----------------|-------------------|
| 4119.11       | Personnel      | Sexual Harassment |

| <u>SUBTOPIC</u>   | <u>POLICY</u> | <u>REGULATION</u> | <u>EXHIBIT</u> |
|-------------------|---------------|-------------------|----------------|
| Health and Safety | X             |                   |                |

**DETAIL**

~~Sexual harassment by any employee toward any other person shall not be tolerated in the work environment. The Board of Education considers sexual harassment to be a major offense which may result in disciplinary action or dismissal of the offending employee.~~

~~Pursuant to Education Code 212.5 "sexual harassment" means unwelcome sexual advances, requests for sexual favors and other verbal, visual or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions.~~

- ~~A. When submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, status or promotion.~~
- ~~B. When submission to, or rejection of, the conduct by the individual is used as the basis of employment or academic decisions affecting the individual.~~
- ~~C. When the conduct has the purpose or effect of having a negative impact upon the individual's work performance or of creating an intimidating, hostile or offensive work environment.~~
- ~~D. When submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits, services, honors, programs or other available activities.~~

~~An employee who feels that he/she is being harassed is encouraged to immediately report such incident to his/her immediate supervisor without fear of reprisal. The immediate supervisor shall take the following investigative/corrective actions:~~

- ~~A. All supervisors or managers shall immediately report any evidence of sexual harassment or complaints regarding sexual harassment made to them to the Director-Classified Personnel or Assistant Superintendent, Personnel.~~

- ~~B. All supervisors or managers shall, within three working days, investigate any incident of alleged sexual harassment reported to them.~~
- ~~C. All supervisors or managers shall immediately report in writing the results of any investigation of sexual harassment, including recommended corrective or disciplinary action to be taken, to the Director-Classified Personnel or the Assistant Superintendent, Personnel.~~
- ~~D. Under no circumstances shall an employee of the district who believes that he or she has been the victim of sexual harassment be required to first report that harassment to a supervisor if the supervisor is the individual who has done the harassing. An employee who has a claim of sexual harassment to file against an immediate supervisor shall contact the supervisor's immediate supervisor or the Superintendent of Schools.~~
- ~~E. All supervisors or managers are required to maintain confidentiality in investigating any claims of alleged harassment.~~
- ~~F. All supervisors or managers shall follow up within one month any reported incident of sexual harassment to determine whether the victim has been subject to any further forbidden conduct.~~

### Sexual Harassment

The Governing Board prohibits sexual harassment of district employees and job applicants. The Board also prohibits retaliatory behavior or action against district employees or other persons who complain, testify or otherwise participate in the complaint process established pursuant to this policy and administrative regulation.

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation
2. Publicizing and disseminating the district's sexual harassment policy to staff
3. Ensuring prompt, thorough, and fair investigation of complaints
4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the

complainant and the alleged harasser and subsequent monitoring of developments

All complaints and allegations of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or to take other subsequent necessary actions. (5 CCR 4964)

Any district employee or job applicant who feels that he/she has been sexually harassed or who has knowledge of any incident of sexual harassment by or against another employee, a job applicant or a student, shall immediately report the incident to his/her supervisor, the principal, district administrator or Superintendent.

A supervisor, principal or other district administrator who receives a harassment complaint shall promptly notify the Superintendent or designee.

Complaints of sexual harassment shall be filed in accordance with AR 4031 - Complaints Concerning Discrimination in Employment. An employee may bypass his/her supervisor in filing a complaint where the supervisor is the subject of the complaint.

Any district employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment against a district employee, job applicant, or student is in violation of this policy and is subject to disciplinary action, up to and including dismissal.

**REFERENCE**

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

GOVERNMENT CODE

12900-12996 Fair Employment and Housing Act, especially:

12940 Prohibited discrimination

12950.1 Sexual harassment training

LABOR CODE

1101 Political activities of employees

1102.1 Discrimination: sexual orientation

CODE OF REGULATIONS, TITLE 2

7287.8 Retaliation

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

CODE OF FEDERAL REGULATIONS, TITLE 34

106.9 Dissemination of policy

COURT DECISIONS

Department of Health Services v. Superior Court of California, (2003) 31

Cal.4th 1026

Faragher v. City of Boca Raton, (1998) 118 S.Ct. 2275

Burlington Industries v. Ellreth, (1998) 118 S.Ct. 2257

Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989

Oncale v. Sundowner Offshore Serv. Inc., (1998) 118 S.Ct. 998

Meritor Savings Bank, FSB v. Vinson et al., (1986) 447 U.S. 57

**MANAGEMENT RESOURCES**

OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEYS GENERAL

Protecting Students from Harassment and Hate Crime, January, 1999

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

U.S. Department of Education, Office of Civil Rights:

<http://www.ed.gov/offices/OCR>

| <b><u>ADOPTED</u></b> | <b><u>REVISED</u></b> | <b><u>CSBA DATE</u></b> |
|-----------------------|-----------------------|-------------------------|
| February 11, 1992     | XXXXXXXXXXXXXX<br>XX  | July 2005               |

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| <u>NUMBER</u> | <u>ARTICLE</u> | <u>TITLE</u>      |
|---------------|----------------|-------------------|
| 5145.7        | STUDENTS       | Sexual Harassment |

| <u>SUBTOPIC</u> | <u>POLICY</u> | <u>REGULATION</u> | <u>EXHIBIT</u> |
|-----------------|---------------|-------------------|----------------|
| Welfare         | X             |                   |                |

#### DETAIL

~~The Board of Education prohibits sexual harassment of any student by any person. Teachers shall discuss this policy with their students in age-appropriate ways and students will be taught that they need not endure any form of sexual harassment.~~

~~Any student who engages in sexual harassment may be subject to disciplinary action up to and including expulsion. Any employee who permits or engages in sexual harassment may be subject to disciplinary action up to and including dismissal.~~

~~The Board expects students and/or staff to report incidents of sexual harassment as soon as possible to the principal or to a responsible member of the staff who will help the complainant make a formal complaint. The complainant will be given a copy of AR 1312.3 Uniform Complaint Procedures. Complaints of harassment can be filed in accordance with these procedures.~~

~~The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.~~

The Governing Board is committed to maintaining an educational environment that is free from harassment. The Board prohibits sexual harassment of students by other students, employees or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against persons who complain, testify, assist or otherwise participate in the complaint process established pursuant to this policy and the administrative regulation.

#### Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same gender
2. A clear message that students do not have to endure sexual harassment

3. Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained
4. Information about the person(s) to whom a report of sexual harassment should be made

#### Complaint Process

Any student who feels that he/she is being or has been subjected to sexual harassment shall immediately contact his/her teacher or any other employee. A school employee to whom a complaint is made shall, within 24 hours of receiving the complaint, report it to the principal or designee.

Any school employee who observes any incident of sexual harassment involving a student shall report this observation to the principal or designee, whether or not the victim files a complaint.

In any case of sexual harassment involving the principal or any other district employee to whom the complaint would ordinarily be made, the employee who receives the student's report or who observes the incident shall report to the nondiscrimination coordinator or the Superintendent or designee.

The principal or designee to whom a complaint of sexual harassment is reported shall immediately investigate the complaint in accordance with administrative regulation. Where the principal or designee finds that sexual harassment occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim. The principal or designee shall also advise the victim of any other remedies that may be available. The principal or designee shall file a report with the Superintendent or designee and refer the matter to law enforcement authorities, where required.

#### Disciplinary Measures

Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4 through 12, disciplinary action may include suspension and/or expulsion, provided that in imposing such discipline the entire circumstances of the incident(s) shall be taken into account.

#### Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address and prevent repetitive harassing behavior in its schools.

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the

investigation or take other subsequent necessary action. (5 CCR 4964)

## **REFERENCE**

### EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48980 Notice at beginning of term

### CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

### CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

### UNITED STATES CODE, TITLE 20

1681-1688 Title IX, Discrimination

### UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

### UNITED STATES CODE, TITLE 42

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

### CODE OF FEDERAL REGULATIONS, TITLE 34

106.1-106.71 Nondiscrimination on the basis of sex in education programs

### COURT DECISIONS

Reese v. Jefferson School District, (2001) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989

Nabozny v. Podlesny, (1996, 7th Cir.) 92 F.3d 446

Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

Oona R.-S. etc. v. Santa Rosa City Schools et al, (1995) 890 F.Supp. 1452

Rosa H. v. San Elizario Ind. School District, (W.D. Tex. 1995) 887 F. Supp. 140, 143

Clyde K. v. Puyallup School District #3, (1994) 35 F.3d 1396

Patricia H. v. Berkeley Unified School District, (1993) 830 F.Supp. 1288

Franklin v. Gwinnet County Schools, (1992) 112 S. Ct. 1028

Kelson v. City of Springfield, Oregon, (1985, 9th Cir.) 767 F.2d 651

## **MANAGEMENT RESOURCES**

### OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEYS GENERAL

Protecting Students from Harassment and Hate Crime: A Guide for Schools, January 1999

### OFFICE OF CIVIL RIGHTS' PUBLICATIONS

Revised Sexual Harassment Guidance, January 2001

Sexual Harassment Guidance, March 1997

### WEB SITES

OCR: <http://www.ed.gov/offices/OCR>

| <b><u>ADOPTED</u></b> | <b><u>REVISED</u></b> | <b><u>CSBA DATE</u></b> |
|-----------------------|-----------------------|-------------------------|
| March 28, 1993        | xxxxxxx               | November 2001           |

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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

02/21/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / RUTH A. VALADEZ

RE: INCLUSION OPPORTUNITIES FOR STUDENTS WITH SPECIAL  
NEEDS

DISCUSSION ITEM NO. D.

The Board of Education has requested a presentation on the variety of approaches used within our district to teach and reinforce social skills for students with special needs. Like reading and math, social skills are an integral component of all special education classrooms. The facilitation of social skills is embedded in instruction throughout the school day. In addition to in-classroom support of social skills, all sites also offer support during non-structured times through a variety of approaches, as determined by the needs of the students.

The board will hear a brief presentation on the methods used to address social skills, outside of the classroom, at each of the school campuses. Staff from Malibu High School, Santa Monica High School, and Cabrillo Elementary will discuss what models are used at their sites. An overview of what approaches are used at all other sites will be presented by Ruth Valadez, Director of Special Education.

TO: BOARD OF EDUCATION

DISCUSSION

02/21/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /  
MICHAEL D. MATTHEWS

RE: STAFFING ALLOCATIONS AND REDUCTIONS FOR THE 2008-2009  
SCHOOL YEAR

DISCUSSION ITEM NO. D.

Reductions in staffing are being considered for the 2008-2009 school year due to declining enrollment. The reductions are based upon all secondary schools being staffed at a student-to-teacher ratio of 31:1.

For the 2007-2008 school year, John Adams Middle School was staffed at a 29:1 ratio, while all other secondary schools were funded 32:1. In 2008-2009, grades K-3 will continue to be funded at 20:1. Grades 4-5 will be funded at 30:1, with the exception of Will Rogers Learning Community, Edison Language Academy, and SMASH, which have lower staffing ratios. Utilizing these staffing ratios and the enrollment projections provided by DecisionInsite, the initial recommendations for teaching reductions are as follows:

7 elementary school teachers  
18 secondary school teachers

Staff continues to examine administrative and classified staffing ratios, and will be recommending reductions in those areas as well. Being considered are: reductions in central office administrators and staff; reducing Santa Monica High School by one "House"; and staffing school administrators and classified staff by a clear and consistently-applied ratio, which would result in a decrease of staff at some sites, while increasing staff at others.

Specific certificated staff reductions for the 2008-2009 school year will be brought to the Board of Education for action at the March 5, 2008, special board meeting. Recommendations regarding Classified staffing reductions will be brought to the board at a later date.