

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**September 14, 2006**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on Thursday, September 14, 2006 in the District Administrative Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

**The public meeting will begin at 5:30 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting, must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION:**

- Conference with Superintendent and Assistant Superintendents regarding 2006-2007 Strategies for Negotiations for Santa Monica-Malibu Classroom Teachers Association (SMMCTA) pursuant to §GC 54957.6, as cited in the Brown Act.
- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC Section 54954.9 (b), as cited in the Brown Act:

DN-1020-06/07  
DN-1021-06/07  
DN-1022-06/07  
DN-1023-06/07

DN-1025-06/07  
DN-1026-06/07  
DN-1027-06/07

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting AGENDA: September 14, 2006

**IV. BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS**

- Karen Garot, Assistant to the Superintendent - Retiring
- Sarah Wahrenbrock, Assistant to the Superintendent - Incoming

**V. APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

A.01 Approval of Minutes ..... 1  
 August 31, 2006

**VII. CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

**Curriculum and Instruction**

A.02 Independent Contractors ..... 2  
 A.03 Overnight Field Trip(s) 2006-2007 ..... 3  
 A.04 Basic/Supplemental Textbook Adoption ..... 4  
 A.05 Acceptance of Gifts - 2006-2007 ..... 5-5d

**Business and Fiscal**

A.06 Award of Purchase Orders ..... 6-6c  
 A.07 Revised Attendance Calendar for 2006-2007 ..... 7-7a  
 A.08 Update of Signature Authorization for First Federal Bank of California ..... 8

**Personnel**

A.09 Certificated Personnel - Elections, Separations ..... 9-14  
 A.10 Special Services Employees ..... 15  
 A.11 Classified Personnel - Merit ..... 16-19  
 A.12 Classified Personnel - Non-Merit ..... 20

**VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

**XIV. COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Member Reports**  
Sara Nickpay - Santa Monica High School
- B. SMMCTA Update - Mr. Harry Keiley**
- C. S.E.I.U. Update - Ms. Keryl Cartee**
- D. PTA Council President Report - Laura Rosenbaum**

**X. SUPERINTENDENT’S REPORT**

- Opening of School Report

***MAJOR and DISCUSSION Items***

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI. MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.13 Approval of 2005-2006 Unaudited Actual Financial Report . . . . . 21-24
- A.14 Extension of Application Deadline for Potential Members of the Financial Oversight Committee . . . . . 25
- A.15 Approval of Special Education Contracts 2005-2006 . . . . . 26
- A.16 Approval of Special Education Contracts - 2006-2007 . . . . . 28-30

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

**XII. DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- D.1 Update on the Reorganization of the Human Resources Department . . . . . 31-34

**XIII. INFORMATIONAL ITEMS**

- I.1 District Response to DAC’s: Child Care & Technology . . . . . 35-37
- I.2 Basic/Supplemental Textbook Adoption . . . . . 38

**XIV. BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS”.

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIX. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

## **XX. ADJOURNMENT**

This meeting will adjourn to the next regularly scheduled meeting to be held on Thursday, September 28, 2006 at 5:30 p.m. in the District Board Room, 1651 16<sup>th</sup> Street, Santa Monica, CA.

**Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Channel 3 every Saturday at 8 PM**

**Board of Education Meeting Schedule**  
**Public Meetings will begin at 5:30 p.m.**

**July through December, 2006**

| Month     | 1st Thursday | 2nd Thursday | 3rd Thursday | 4th Thursday                       | Special Note:   |
|-----------|--------------|--------------|--------------|------------------------------------|---|
| July      |              | 13 DO        | 20* DO       | 7/27 DO                            | *Special Meeting  |
| August    | 3 DO         |              | 8/17 SM      | 8/31 DO<br>(5th Thurs)             | *Special Meeting  |
| September |              | 9/14 DO      |              | 9/28 DO                            | <b>School Opens 9/6, 2006</b><br>(Because of Labor Day and start of school, mtgs on 2 <sup>nd</sup> & 4 <sup>th</sup> in Sept.) |
| October   | 10/5 M       |              | 10/19 SM     |                                    | Start traditional schedule 1 <sup>st</sup> & 3 <sup>rd</sup> Thursdays  |
| November  | 11/2 DO      |              | 11/16 SM     | <del>11/30 DO</del><br>(5th Thurs) | Thanksgiving 11/24-25,  |
| December  |              | 12/14 DO     |              |                                    | Usually one mtg. -(Three wks in Dec. Before winter break)   |

**December 25-29 Winter Break**

**January through June, 2007**

**January 1-5 Winter Break**

|          |        |  |         |  |   |
|----------|--------|--|---------|--|---|
| January  |        |  | 1/18 SM |  |   |
| February | 2/1 M  |  | 2/15 SM |  |   |
| March    | 3/1 DO |  | 3/15 SM |  | Stairway 3/22-23<br>(5 Thursday's in March) |

**April 02 - 13, 2007 - Spring Break**

|       |        |  |         |       |  |
|-------|--------|--|---------|-------|--|
| April |        |  | 4/19 SM |       |  |
| May   | 5/3 M  |  | 5/17 SM |       |  |
| June  | 6/7 DO |  |         | 28 DO | 6/21*Graduation<br>Last day of School 6/22 |

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.

Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting AGENDA: September 14, 2006

**Santa Monica-Malibu Unified School District  
Board of Education  
August 31, 2006**

**I CALL TO ORDER**

A Roll Call

Julia Brownley -President  
Kathy Wisnicki - Vice-President

Emily Bloomfield  
Oscar de la Torre  
Jose Escarce  
Maria Leon-Vazquez  
Shane McLoud

Student Board Members

B Pledge of Allegiance

**II CLOSED SESSION**

TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT  
RE: APPROVAL OF MINUTES

ACTION  
09/14/06

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

August 31, 2006

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

---

## **CONSENT ITEMS**

TO: BOARD OF EDUCATION  
 FROM: SUPERINTENDENT  
 RE: APPROVAL OF INDEPENDENT CONTRACTORS

ACTION/CONSENT  
 09/14/06

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2006/2007 budget.

| <b>Contractor/<br/>Contract Dates</b>   | <b>Description</b>   | <b>Site</b> | <b>Funding</b>                       |
|---|--|-------------|--------------------------------------|
| UCLA<br>9/25/06 to 6/16/07<br><br>Not to exceed:<br>\$2902                        | College students participating in the University Federal Work Study Program tutor Samohi Advancement Via Individual Determination (AVID) students  | Samohi      | 01-90121-0-11100-10000-2990-015-1501 |
| Loyola Marymount University<br>9/25/06 to 6/16/07<br><br>Not to exceed:<br>\$1137 | College students participating in the University Federal Work Study Program tutor Samohi Advancement Via Individual Determination (AVID) students  | Samohi      | 01-90121-0-11100-10000-2990-015-1501 |
| Firoozeh Dumas<br>7/1/06 to 6/16/07<br><br>Not to exceed:<br>\$5,000              | As part of the "One School, One Book" program at Samohi, the Summer Reading committee has had the good fortune of having the author of the book, Firoozeh Dumas, agree to do a special speaking engagement on September 15th in Barnum Hall. Her visit to Samohi will bring to a close the many community events planned for students during the first days of school that are both cross-curricular and cultural in pedagogy. The Samohi staff, in particular, the English department, is very exciting to have this special opportunity occur on our campus. | Samohi      | 01-90140-0-11100-41000-5802-015-1501 |

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/14/06

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP 2006-2007

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the special field trip(s) listed below for students for the 2006-2007 school year. No child will be denied due to financial hardship.

| <u>School Grade #</u><br>students | <u>Destination Dates</u>            | <u>Principal Teacher</u> | <u>Cost Funding Source</u>                              | <u>Subject</u> | <u>Purpose of Trip</u>                              |
|-----------------------------------|-------------------------------------|--------------------------|---|----------------|---|
| SMASH<br>6-8<br>70                | Catalina<br>10/23/06 to<br>10/25/06 | Carrie<br>Ferguson       | \$255 paid<br>for by<br>parents,<br>and fund<br>raising | Science        | Science camp will<br>enhance science<br>curriculum. |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/14/06

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOK ADOPTION

RECOMMENDATION NO. A.04

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the last two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA. 90405.

**CALCULUS: GRAPHICAL, NUMERICAL, ALGEBRAIC** by Finney, Demana, Waits, Kennedy, adoption requested by Steve Rupprecht of Samohi for 11th grade US History.

**STATISTICS**, by Yates, Starnes, Moore, adoption requested by Beverly Gleason of Samohi for 11-12 grade.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/14/06

FROM: DIANNE TALARICO/WINSTON A. BRAHAM/PAT HO

RE: ACCEPTANCE OF GIFTS - 2006-07

RECOMMENDATION NO. A.05

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$29,863.93 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2006-2007 income and appropriations by \$29,863.93 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

AGENDA

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org), as a pdf file; to view the gift report:

- 1) go to [www.smmusd.org](http://www.smmusd.org)
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on CurrGift091406.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
09/14/06  
FROM: SUPERINTENDENT/WINSTON BRAHAM/VIRGINIA I. HYATT  
RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Order from August 23, 2006 through September 5, 2006 for fiscal year 2006/07.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/14/06

FROM: DIANNE TALARICO/WINSTON A. BRAHAM

RE: REVISED ATTENDANCE CALENDAR FOR 2006/2007

RECOMMENDATION NO. A.07

It is recommended that the Board of Education adopt the attached Revised Attendance Calendar for the 2006/2007 school year.

COMMENTS: Education Code §73201 allows us to build an attendance school calendar to maximize ADA by strategically positioning the start and end of the P2 Apportionment period. Since P2 is computed as the average attendance from the beginning of the school year through the last full attendance month ending on or before April 15, **the earlier we count the ADA, the more apportionment we will generate.** Districts are given the option of including or omitting any portion of the winter break in order to maximize the amount of ADA claimed. It has been determined that by leaving the winter break in the calendar, the District will be able to claim the higher ADA.

**This will not, in any way, change the current adopted school calendar. It is for attendance accounting purposes only.**

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/14/06

FROM: DIANNE TALARICO/WINSTON A. BRAHAM

RE: UPDATE OF SIGNATURE AUTHORIZATION FOR FIRST FEDERAL  
BANK OF CALIFORNIA

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the District's updated signature authorization records for First Federal Bank of California.

COMMENTS: The District maintains certain funds in a local bank, (First Federal Bank of California) for fees collected for items such as fees for bus passes, lunch cards, Cafeteria and Associated Student Body transactions (ASB), etc. These funds are then routinely cleared and deposited to the Los Angeles County Treasurer (LACOE) via a local bank check.

In order to accomplish this process, from time to time we're obligated to update the signature cards. Therefore, effective July 1, 2006, this action will authorize the removal of all previously-authorized individuals and add or retain the following:

Ms. Dianne Talarico, Superintendent  
Mr. Timothy R. Walker, Deputy Superintendent  
Mr. Winston A. Braham, Assistant Superintendent Fiscal,  
Business Services & Chief Financial Officer  
Ms. Wang Pin Ju (Pat) Ho, Director of Fiscal Services  
Dr. Douglas R. Staine, Director of Human Resources  
Mr. Orlando R. Griego, Director of Food & Nutrition  
Services

Each of the above-listed individuals, following approval of this action, will need to present themselves in person to First Federal Bank of California, with proper identification and sign the signature cards, as listed above.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/14/06

FROM: SUPERINTENDENT

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.09

Unless otherwise noted, all items are included in the 2006/2007 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

|              |                  |                 |                          |
|--------------|------------------|-----------------|--------------------------|
| Avedian, Ray | 4 days @\$339.50 | 8/21/06-8/25/06 | <u>Own Daily/\$1,358</u> |
|              |                  | TOTAL OWN DAILY | \$1,358                  |

Comment: Science Magnet Summer Institute  
01-Targeted Instr. Imprvmnt BG

CHILD DEVELOPMENT SERVICES

|               |                  |                  |                         |
|---------------|------------------|------------------|-------------------------|
| Vega, Dolores | 232 hrs @\$22.85 | 9/11/06-6/22/07  | <u>Own Hrly/\$5,301</u> |
|               |                  | TOTAL OWN HOURLY | \$5,301                 |

Comment: Tutoring  
01-Schol and Library Imprvmnt BG

EDUCATIONAL SERVICES

|                  |                |                          |                       |
|------------------|----------------|--------------------------|-----------------------|
| Cierra, Jorge    | 6 hrs @\$37.41 | 8/29/06                  | Est Hrly/\$224        |
| Clark, Jason     | 6 hrs @\$37.41 | 8/29/06                  | Est Hrly/\$224        |
| Doughty, Lindsay | 6 hrs @\$37.41 | 8/29/06                  | Est Hrly/\$224        |
| Dunn, Pat        | 6 hrs @\$37.41 | 8/29/06                  | Est Hrly/\$224        |
| Gleason, Beverly | 6 hrs @\$37.41 | 8/29/06                  | Est Hrly/\$224        |
| Kinzly, Richard  | 6 hrs @\$37.41 | 8/29/06                  | Est Hrly/\$224        |
| Loung, Theresa   | 6 hrs @\$37.41 | 8/29/06                  | Est Hrly/\$224        |
| Marks, Patty     | 6 hrs @\$37.41 | 8/29/06                  | Est Hrly/\$224        |
| Okla, Kelly      | 6 hrs @\$37.41 | 8/29/06                  | Est Hrly/\$224        |
| Siemer, Deborah  | 6 hrs @\$37.41 | 8/29/06                  | Est Hrly/\$224        |
| Veral, Ramon     | 6 hrs @\$37.41 | 8/29/06                  | <u>Est Hrly/\$224</u> |
|                  |                | TOTAL ESTABLISHED HOURLY | \$2,464               |

Comment: CAHSEE Intervention Curriculum Workshop  
01-Professional Dvlpmnt Block G

|                   |                 |                 |                  |
|-------------------|-----------------|-----------------|------------------|
| Ahmadi, Parisa    | 6 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 224  |
| Bon, Nancy        | 6 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 224  |
| Boxer, Lorissa    | 6 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 224  |
| Brumer, Sandra    | 6 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 224  |
| Cruz, Teresita    | 6 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 224  |
| Daruty, Lila      | 8 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 299  |
| Donovan, Mike     | 6 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 224  |
| Fererra, Emily    | 6 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 224  |
| Hamilton, LaDawna | 8 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 299  |
| Iwanaka, Traci    | 30 hrs @\$37.41 | 7/11/06-8/30/06 | Est Hrly/\$1,122 |
| Kananack, Lindsay | 6 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 224  |
| Marks, Jamie      | 6 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 224  |
| Meyer, Kimberly   | 6 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 224  |
| Naranjo, Rocio    | 30 hrs @\$37.41 | 7/11/06-8/30/06 | Est Hrly/\$1,122 |
| Perez, Lourdes    | 6 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 224  |
| Post, Joel        | 6 hrs @\$37.41  | 7/11/06-8/30/06 | Est Hrly/\$ 224  |

|                          |        |          |                 |                    |            |
|--------------------------|--------|----------|-----------------|--------------------|------------|
| Ramsay, Monique          | 6 hrs  | @\$37.41 | 7/11/06-8/30/06 | Est Hrly/\$        | 224        |
| Sato, Glenn              | 6 hrs  | @\$37.41 | 7/11/06-8/30/06 | Est Hrly/\$        | 224        |
| Smith, Devon             | 8 hrs  | @\$37.41 | 7/11/06-8/30/06 | Est Hrly/\$        | 299        |
| Takashima, Iris          | 6 hrs  | @\$37.41 | 7/11/06-8/30/06 | Est Hrly/\$        | 224        |
| Talbott, Deborah         | 8 hrs  | @\$37.41 | 7/11/06-8/30/06 | Est Hrly/\$        | 299        |
| Tio, Caroline            | 6 hrs  | @\$37.41 | 7/11/06-8/30/06 | Est Hrly/\$        | 224        |
| Wheeler, Daniel          | 30 hrs | @\$37.41 | 7/11/06-8/30/06 | Est Hrly/\$        | 1,122      |
| Zrinzo, Peter            | 6 hrs  | @\$37.41 | 7/11/06-8/30/06 | <u>Est Hrly/\$</u> | <u>224</u> |
| TOTAL ESTABLISHED HOURLY |        |          |                 |                    | \$8,370    |

Comment: EETT(Enhancing Education Through Technology)Professional Development  
01-Title II Part D EETT Cometiciv

|                          |        |          |                |                    |            |
|--------------------------|--------|----------|----------------|--------------------|------------|
| Ahmadi, Parisa           | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Bon, Nancy               | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Boxer, Lorissa           | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Brumer, Sandra           | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Cruz, Teresita           | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Daruty, Lila             | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Donovan, Mike            | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Fererra, Emily           | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Hamilton, LaDawna        | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Iwanaka, Traci           | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Kananack, Lindsay        | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Marks, Jamie             | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Meyer, Kimberly          | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Naranjo, Rocio           | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Perez, Lourdes           | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Post, Joel               | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Ramsay, Monique          | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Sato, Glenn              | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Smith, Devon             | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Takashima, Iris          | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Talbott, Deborah         | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Tio, Caroline            | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Wheeler, Daniel          | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 748        |
| Zrinzo, Peter            | 20 hrs | @\$37.41 | 9/1/06-6/30/07 | <u>Est Hrly/\$</u> | <u>748</u> |
| TOTAL ESTABLISHED HOURLY |        |          |                |                    | \$17,952   |

Comment: EETT Professional Development  
01-Title II Part D EETT Cometiciv

|                          |        |          |                |                    |              |
|--------------------------|--------|----------|----------------|--------------------|--------------|
| Erlandson, Staci         | 30 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 1,122        |
| Herrera, Denise          | 30 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 1,122        |
| Johnson, Lisa            | 30 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 1,122        |
| Lee, Chon                | 30 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 1,122        |
| Moore, LaShawn           | 30 hrs | @\$37.41 | 9/1/06-6/30/07 | Est Hrly/\$        | 1,122        |
| Witt, Carl               | 30 hrs | @\$37.41 | 9/1/06-6/30/07 | <u>Est Hrly/\$</u> | <u>1,122</u> |
| TOTAL ESTABLISHED HOURLY |        |          |                |                    | \$6,732      |

Comment: Participation in Action Research  
01-Teachers Network

|                  |        |          |                |             |       |
|------------------|--------|----------|----------------|-------------|-------|
| Ball, Marissa    | 27 hrs | @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$ | 1,010 |
| Erlandson, Staci | 27 hrs | @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$ | 1,010 |
| Fiske, Nikki     | 27 hrs | @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$ | 1,010 |
| Hart, Sharon     | 27 hrs | @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$ | 1,010 |
| Hynding, Sheri   | 27 hrs | @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$ | 1,010 |
| Jones, Julie     | 27 hrs | @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$ | 1,010 |
| McClure, Katie   | 27 hrs | @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$ | 1,010 |
| McComas, Shanti  | 27 hrs | @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$ | 1,010 |
| Murphy, Titia    | 27 hrs | @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$ | 1,010 |
| Naranjo, Rocio   | 27 hrs | @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$ | 1,010 |

|                          |                 |                |                  |
|--------------------------|-----------------|----------------|------------------|
| Ostrom, Michael          | 27 hrs @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$1,010 |
| Rodriguez, Judith        | 27 hrs @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$1,010 |
| Thatcher, Cindy          | 27 hrs @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$1,010 |
| Walling, Cheryl          | 27 hrs @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$1,010 |
| Weinstock, Cyndie        | 27 hrs @\$37.41 | 7/6/06-8/25/06 | Est Hrly/\$1,010 |
| TOTAL ESTABLISHED HOURLY |                 |                | \$15,150         |

Comment: Social Studies Grade Level Curriculum  
01-Professional Dvlpmnt Block G

**HOURLY TEACHERS**

**FRANKLIN ELEMENTARY**

|                          |                  |                |                   |
|--------------------------|------------------|----------------|-------------------|
| Fowler, Gloria           | 475 hrs @\$37.41 | 9/5/06-6/22/07 | Est Hrly/\$17,770 |
| TOTAL ESTABLISHED HOURLY |                  |                | \$17,770          |

Comment: Train teachers in software/integrate technology into curriculum  
01-Targeted Instr. Imprvmnt BG

**MALIBU HIGH SCHOOL**

|                  |                  |                |                   |
|------------------|------------------|----------------|-------------------|
| Poole, William   | 183 hrs @\$60.14 | 9/1/06-6/30/07 | Own Hrly/\$11,006 |
| TOTAL OWN HOURLY |                  |                | \$11,006          |

Comment: 1 period of Woodshop  
01-Unrestricted Resource

**STUDENT SERVICES**

|                          |                    |                |                 |
|--------------------------|--------------------|----------------|-----------------|
| Anderson, Diane          | \$37.41, as needed | 9/6/06-6/30/07 | Est Hrly/\$---- |
| Cairns, John             | \$37.41, as needed | 9/6/06-6/30/07 | Est Hrly/\$---- |
| Fischer-Lerer, V.        | \$37.41, as needed | 9/6/06-6/30/06 | Est Hrly/\$---- |
| Jones, Jeff              | \$37.41, as needed | 9/6/06-6/30/07 | Est Hrly/\$---- |
| Orloff, Warren           | \$37.41, as needed | 9/6/06-6/30/07 | Est Hrly/\$---- |
| Rubell, Kay              | \$37.41, as needed | 9/6/06-6/30/07 | Est Hrly/\$---- |
| Saenz, Debbie            | \$37.41, as needed | 9/6/06-6/30/07 | Est Hrly/\$---- |
| Santiago, Joan           | \$37.41, as needed | 9/6/06-6/30/07 | Est Hrly/\$---- |
| TOTAL ESTABLISHED HOURLY |                    |                | \$----          |

Comment: Home Instructor  
01-Special Education - 50%  
01- Unrestricted Resource - 50%

**TOTAL ESTABLISHED HOURLY, OWN HOURLY AND OWN DAILY = \$ 86,103**

**ELECTIONS**

**TENURED CONTRACTS**

|   |   |                  |
|---|---|------------------|
| <u>Name/Assignment/Location</u>                 | <u>Not to Exceed</u>                                | <u>Effective</u> |
| Chaheme, Yessenia/Teacher<br>Child Develop Svcs | 50%<br>[re-employment following<br>medical lay-off] | 9/5/06           |
| Macwan, Vijaya/Chemistry<br>Santa Monica HS     | 100%<br>[rehire]                                    | 9/1/06           |

**PROBATIONARY CONTRACTS**

|  |                               |                  |
|--|-------------------------------|------------------|
| <u>Name/Assignment/Location</u>                  | <u>Not to Exceed</u>          | <u>Effective</u> |
| Aiello, Jason/Inst Music<br>Educational Services | 50%<br>[new position]         | 9/1/06           |
| Allstot, Sean/PE<br>Lincoln Middle School        | 100%<br>[replacing V. Acosta] | 9/1/06           |

|   |   |        |
|---|---|--------|
| Bloom, Eleanor/English<br>Santa Monica HS             | 100%<br>[replacing S. Goltra]                       | 9/1/06 |
| Garden, Nathaniel/SDC-ED<br>Franklin Elementary       | 100%<br>[replacing M. Jorgensen]                    | 9/1/06 |
| Garden, Sarah/SDC-IS<br>McKinley Elementary           | 100%<br>[replacing J. Ott]                          | 9/1/06 |
| Jacobs, Ari/English<br>Malibu HS                      | 100%<br>[rehire]                                    | 9/1/06 |
| Lutz, Joseph/English<br>Santa Monica HS               | 100%<br>[Prob II - rehire]                          | 9/1/06 |
| Martinez, Nancy/English<br>Malibu High School         | 100%<br>[replacing D. Warshawski]                   | 9/1/06 |
| Ramirez, Abel/Music<br>Santa Monica HS                | 50%<br>[Prob II - rehire]                           | 9/1/06 |
| Saling, David/Lang Arts<br>Adams MS                   | 100%<br>[Prob II - rehire<br>replacing B. Lipscomb] | 9/1/06 |
| Scott, Ayanna/Chemistry<br>Santa Monica HS            | 100%<br>[Prob I - rehire]                           | 9/1/06 |
| Ventre, Vanessa/Choral Music<br>Lincoln Middle School | 100%<br>[replacing B. DeGroff]                      | 9/1/06 |
| Webster, Jason/SDC-NS<br>Roosevelt Elementary         | 100%<br>[replacing L. Catanzano]                    | 9/1/06 |

TEMPORARY CONTRACTS

| <u>Name/Assignment/Location</u>                     | <u>Not to Exceed</u>                        | <u>Effective</u> |
|---|---|------------------|
| Colmenero, Maria/Spanish<br>Santa Monica HS         | 100%<br>[LOA - V. Garcia]                   | 9/1/06-6/22/07   |
| DeLeo, Nicholas/Assist Ctr<br>Malibu High School    | 100%<br>[Temp IV - rehire]                  | 9/1/06-6/22/07   |
| Egan, Johanna/Humanities<br>Adams MS                | 100%<br>[Temp II - rehire<br>LOA - T. Daws] | 9/1/06-6/22/07   |
| Kibler, John/Instr Music<br>Educational Services    | 50%<br>[new position]                       | 9/1/06-6/22/07   |
| Minder, Melissa/1st<br>Franklin Elementary          | 50%<br>[LOA - L. Lobos]                     | 9/1/06-6/22/07   |
| Moulton, Evan/Math<br>Santa Monica High School      | 100%<br>[replacing R. Serratore]            | 9/1/06-6/22/07   |
| Schlenker, Heather/Math<br>Santa Monica High School | 100%<br>[Temp II - rehire]                  | 9/1/06-6/22/07   |

**SUBSTITUTE TEACHERS**

**Effective**

PREFERRED SUBSTITUTES  
(@\$149.00 Daily Rate)

O'Meara, Peggy

8/29/06

**CHANGE IN ASSIGNMENT**

**Effective**

Fischer, Tania

Santa Monica HS/Art

9/1/06

From: 100%

To: 80%

Giron, Christine

Rogers/CDS

9/5/06

From: CDS Floater

To: Rogers Elementary

Gluck, Heidi

Child Develop Svcs

9/5/06

From: Rogers Elementary

To: CDS Floater

Kibler, John/Inst Music

Malibu HS

9/1/06

From: 60%

To: 50%

Levin, Debra

Roosevelt Elementary/Reading

9/1/06

From: 100%/First Grade

To: 40%/Reading Teacher

Lipscomb, Barbara/RSP

Adams Middle School

9/1/06

From: Language Arts

To: RSP

Plaia, Jodi/Drama

Malibu HS/ROP

9/1/06

From: 80%

To: 40%

Rodriguez, Melinda

CDS/Lead Teacher

9/5/06

From: 50%

To: 100%

Young, F.E.

Adams MS/Art

9/1/06

From: 100%/Lincoln

To: 80%/Adams

**LEAVES OF ABSENCE (with pay)**

| <u>Name/Location</u>                | <u>Effective</u>  |
|-------------------------------------|---|
| Valencia, Yunuen<br>Santa Monica HS | 9/12/06-10/2/06<br>[child care]<br>(correction of 7/27/06 Agenda) |

**LEAVES OF ABSENCE (without pay)**

| <u>Name/Location</u>                     | <u>Effective</u>                 |
|--|----------------------------------|
| Gonzalez, Maribeth<br>Child Develop Svcs | 9/1/06-6/22/07<br>[personal]     |
| Lobos, Lisa<br>Franklin Elementary       | 9/1/06-6/22/07<br>[child care]   |
| Young, Frances<br>John Adams MS          | 9/1/06-6/22/07<br>[20% personal] |

**RETIREMENTS**

| <u>Name/Location</u>                     | <u>Effective</u> |
|--|------------------|
| Bannatyne, Elaine<br>McKinley Elementary | 6/26/06          |
| Levin, Peri<br>Adult Education           | 8/3/06           |

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT  
RE: SPECIAL SERVICES EMPLOYEES

ACTION/CONSENT  
09/14/06

RECOMMENDATION NO. A.10

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2006/07 budget.

ELECTIONS

| <u>Name/Location</u>  | Not to<br><u>Exceed</u> | <u>Effective</u> | <u>Rate</u>       |
|---|-------------------------|------------------|-------------------|
| Doyon, Katie<br>Special Education; Psych Intern<br>FUNDING: 01-65000-0-50010-31200-2917-043-1501<br>Special Education   | \$9,500                 | 9/1/06-6/30/07   | \$60/day<br>-100% |
| Fiala, Ruth<br>Muir Elementary; present science program to K-5 students in-line with California Science Content Standards, and organize 5 <sup>th</sup> grade Outdoor Science School<br>FUNDING: 01-30100-0-11100-10000-2917-005-1501<br>IASA: Title I Basic-LW Inc/Neg | \$2,000                 | 8/23/06-9/30/06  | \$30/hr<br>-100%  |
| Levy, Orly<br>Special Education; Psych Intern<br>FUNDING: 01-65000-0-50010-31200-2917-043-1501  | \$9,500                 | 9/1/06-6/30/07   | \$60/day          |
| Lucero, Diane<br>Special Education; Psych Intern<br>FUNDING: 01-65000-0-50010-31200-2917-043-1501   | \$9,500                 | 9/1/06-6/30/07   | \$60/day          |
| Thomas, Jason<br>Special Education; Psych Intern<br>FUNDING: 01-65000-0-50010-31200-2917-043-1501   | \$9,500                 | 9/1/06-6/30/07   | \$60/day          |

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION  
 FROM: SUPERINTENDENT/WILBERT YOUNG  
 RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT  
 09/14/06

RECOMMENDATION NO. A.11

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

| <u>ELECTIONS</u>                        |  | <u>EFFECTIVE DATE</u> |
|---|--|-----------------------|
| FLORES, DORETTE<br>TRANSPORTATION       | BUS DRIVER<br>7 HRS/10 MO/RANGE: 28 STEP: A                  | 8/29/06               |
| GRIFFIS, CRYSTAL<br>SPECIAL EDUCATION   | INST ASST - INTENSIVE BEHAVIOR<br>6 HRS/SY/RANGE: 26 STEP:D  | 9/5/06                |
| HARDT, REBECCA<br>SANTA MONICA HS       | STUDENT OUTREACH SPECIALIST<br>8 HRS/10 MO/RANGE: 44 STEP: A | 8/29/06               |
| MARMOLEJO, DAVID<br>COMPUTER SERVICES   | TECHNOLOGY SUPPORT ASST<br>8 HRS/12 MO/RANGE: 32 STEP: F     | 8/1/06                |
| PENA, JAIME<br>SANTA MONICA HS          | CAMPUS SECURITY OFFICER<br>8 HRS/10 MO/RANGE: 25 STEP: A     | 8/29/06               |
| PEREZ, MARIA<br>OPERATIONS              | CUSTODIAN I<br>8 HRS/12 MO/RANGE: 22 STEP: C                 | 9/6/06                |
| SANCHEZ, JOHANNA<br>EDISON ELEMENTARY   | PHYSICAL ACTIVITIES SPECIALIST<br>6 HRS/SY/RANGE: 26 STEP: C | 9/5/06                |
| VELASCO, HENRY<br>INFORMATION SERVICES  | TECH SUPPORT ASSISTANT<br>8 HRS/11 MO/RANGE: 32 STEP: F      | 8/24/06               |
| WORTHINGTON, JAMIE<br>SPECIAL EDUCATION | INST ASST - INTENSIVE BEHAVIOR<br>6 HRS/SY/RANGE: 26 STEP: D | 9/5/06                |
| <u>SUMMER ASSIGNMENT</u>                |  | <u>EFFECTIVE DATE</u> |
| COBURN, SHARON<br>FOOD SERVICES         | COOK BAKER   | 8/10/06-9/1/06        |
| COOPER, RAYMOND<br>SANTA MONICA HS      | CAMPUS SECURITY OFFICER                                      | 8/24/06-8/25/06       |
| DURST, PEGGY<br>COMMUNITY DAY SCHOOL    | INST ASST - SPECIAL ED                                       | 8/17/06-8/18/06       |
| KING, SYDNEY<br>SANTA MONICA HS         | CAMPUS SECURITY OFFICER                                      | 8/24/06-8/25/06       |
| LAI, CHONG FAH<br>FOOD SERVICES         | PRODUCTION KITCHEN COORD                                     | 8/30/06-9/1/06        |

|                                       |                         |                 |
|---------------------------------------|-------------------------|-----------------|
| LOPEZ, VICTORIA<br>SANTA MONICA HS    | CAMPUS SECURITY OFFICER | 8/21/06-8/22/06 |
| MANGUM, DON<br>SANTA MONICA HS        | CAMPUS SECURITY OFFICER | 8/21/06-8/22/06 |
| MARTINEZ, LUZ<br>FOOD SERVICES        | SITE COORDINATOR        | 8/29/06-8/31/06 |
| RENDON, VIRGINIA<br>OPERATIONS        | CUSTODIAN I             | 8/21/06-9/4/06  |
| PARTRIDGE, FRANCES<br>SANTA MONICA HS | OFFICE ASSISTANT        | 8/4/06-8/8/06   |
| SMITH, DUNELL<br>SANTA MONICA HS      | CAMPUS SECURITY OFFICER | 8/21/06-8/22/06 |
| THOMPSON, TIANI<br>SANTA MONICA HS    | CAMPUS SECURITY OFFICER | 8/24/06-8/25/06 |
| VELASQUEZ, JOSE<br>OPERATIONS         | CUSTODIAN I             | 8/21/06-9/4/06  |
| WATKINS, JENNIFER<br>FOOD SERVICES    | COOK BAKER              | 8/10/06-8/31/06 |
| WILLIAMS, SHAYLON<br>OPERATIONS       | CUSTODIAN               | 8/17/06-9/4/06  |

**TEMP/ADDITIONAL ASSIGNMENT**

|  |                      | <b><u>EFFECTIVE DATE</u></b> |
|--|----------------------|------------------------------|
| GUTIERREZ, MARTHA<br>FRANKLIN ELEMENTARY | SR OFFICE SPECIALIST | 8/18/06-6/22/07              |
| MESROBIAN, VARSO<br>FRANKLIN ELEMENTARY  | SR OFFICE SPECIALIST | 8/18/06-6/22/07              |
| SANDOVAL, KATHY<br>MUIR ELEMENTARY       | SR OFFICE SPECIALIST | 8/24/06-6/30/07              |

**SUBSTITUTES**

|  |                         | <b><u>EFFECTIVE DATE</u></b> |
|--|-------------------------|------------------------------|
| CASILLAS, ALFREDO<br>SPECIAL EDUCATION | INST ASST - SPECIAL ED  | 9/6/06-6/22/07               |
| DUNN, JAMES<br>SANTA MONICA HS         | CAMPUS SECURITY OFFICER | 8/28/06-6/30/07              |
| GARCIA, EDGAR<br>SANTA MONICA HS       | CAMPUS SECURITY OFFICER | 8/28/06-6/30/07              |
| MARTIN, KEVIN<br>SANTA MONICA HS       | CAMPUS SECURITY OFFICER | 8/28/06-6/30/07              |
| NUNEZ, LETICIA<br>FOOD SERVICES        | CAFETERIA WORKER I      | 9/5/06-6/30/07               |
| SMITH, JILL<br>EDUCATIONAL SERVICES    | INST ASST - PHYSICAL ED | 9/5/06-6/22/07               |

|                                    |                        |                 |
|------------------------------------|------------------------|-----------------|
| SMITH, ZEKAI<br>CHILD DEVELOP SVCS | CHILDREN CENTER ASST   | 8/1/06-9/1/06   |
| TAWFIK, K.C.<br>SPECIAL EDUCATION  | INST ASST - SPECIAL ED | 9/5/06-6/22/07  |
| VASQUEZ, RAFAEL<br>OPERATIONS      | CUSTODIAN I            | 8/17/06-6/30/07 |

**VOLUNTARY TRANSFER**

**EFFECTIVE DATE**

|  |   |         |
|--|---|---------|
| FRITZ, EULA<br>FRANKLIN ELEMENTARY       | INST ASST - PHYSICAL ED<br>3.75 HRS/SY<br>FR: 5 HRS/PT DUME ELEMENTARY      | 9/5/06  |
| HARDEN, ANDRELL<br>MUIR ELEMENTARY       | PHYSICAL ACTIVIES SPECIALIST<br>6 HRS/SY<br>FR: 6 HRS/SY/PT DUME ELEMENTARY | 9/5/06  |
| LEWIS, BRIANA<br>ROOSEVELT ELEMENTARY    | INST ASST - SPECIAL ED<br>5 HRS/SY<br>FR: 6 HRS/SY/LINCOLN MS               | 9/5/06  |
| MESTERHAZY, YVONNE<br>MALIBU HIGH SCHOOL | SR OFFICE SPECIALIST<br>8 HRS/10 MO<br>FR: 6 HRS/10 MO/WEBSTER ELEMENTARY   | 8/29/06 |

**VOLUNTARY REDUCTION IN ASSIGNMENT**

**EFFECTIVE DATE**

|   |  |        |
|---|--|--------|
| CERVANTES, HAYDE<br>MCKINLEY ELEMENTARY | INST ASST - CLASSROOM<br>3 HRS/SY<br>FR: INST ASST - BILINGUAL<br>3 HRS/SY/EDISON ELEMENTARY | 9/5/06 |
|---|--|--------|

**LEAVE OF ABSENCE (PAID)**

**EFFECTIVE DATE**

|  |                                   |                  |
|--|-----------------------------------|------------------|
| BAKER, TERRENCE<br>MAINTENANCE                   | CUSTODIAN I<br>MEDICAL            | 8/7/06-9/5/06    |
| CISNEROS-GARCIA, MARGARITA<br>CHILD DEVELOP SVCS | ACCOUNTING ASST II<br>MEDICAL     | 9/19/06-10/31/06 |
| GREAVES, PAMELA<br>SANTA MONICA HS               | INST ASST - SPECIAL ED<br>MEDICAL | 9/5/06-2/1/07    |
| LEYBA, JOEY<br>OPERATIONS                        | LEAD GROUNDS PERSON<br>MEDICAL    | 8/15/06-12/14/06 |
| TIRADO, FORTINO<br>OPERATIONS                    | GARDNER<br>MEDICAL                | 8/14/06-8/31/06  |

**LEAVE OF ABSENCE (UNPAID)**

**EFFECTIVE DATE**

|  |                                   |               |
|--|-----------------------------------|---------------|
| JIMENEZ, MARGARET<br>EDISON ELEMENTARY | INST ASST - BILINGUAL<br>PERSONAL | 9/5/06-9/1/07 |
|--|-----------------------------------|---------------|

**WORKING OUT OF CLASS**

**EFFECTIVE DATE**

|                                    |   |                 |
|------------------------------------|---|-----------------|
| DIAZ, CHRISTINA<br>HUMAN RESOURCES | SR OFFICE SPECIALIST<br>FR: OFFICE SPECIALIST | 8/21/06-8/31/06 |
|------------------------------------|---|-----------------|

**LAYOFF/REDUCTION OF HOURS**NEWMAN, PAISLEY  
MALIBU HIGH SCHOOLINST ASST - SPECIAL ED  
6 HRS/SY  
FR: 6.5 HRS/SY**EFFECTIVE DATE**

10/16/06

**RESIGNATIONS**ASA, ELIZABETH  
TRANSPORTATION

BUS DRIVER

**EFFECTIVE DATE**

8/31/06

BARTUND, JOHANNA  
JOHN ADAMS MS

INST ASST - SPECIAL ED

8/22/06

DIXON, CRYSTAL  
SPECIAL EDUCATION

INST AST - SPECIAL ED

6/26/06

LONG, RAYMOND  
ROGERS ELEMENTARY

PHYSICAL ACTIVITIES SPEC

8/25/06

PAGLIARI, PATRICIA  
INST ASST - SPECIAL ED

INST ASST - SPECIAL ED

6/26/06

RAZON, MONICA  
CHILD DEVELOP SVCS

CHILDREN CENTER ASST

8/9/06

SATO, NAOMI  
SANTA MONICA HS

INST ASST - MUSIC

6/26/06

SULLIVAN, PAULA  
FOOD SERVICES

CAFETERIA WORKER I

8/29/06

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/14/06

FROM: SUPERINTENDENT/WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.12

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**COACHING ASSISTANT**

|                     |                    |                   |
|---------------------|--------------------|-------------------|
| BROCKWAY, KEVIN     | SANTA MONICA HS    | 08/15/06-12/31/06 |
| CUMMINGS, KEVIN     | SANTA MONICA HS    | 08/15/06-12/31/06 |
| GRAHAM, MAURICE     | SANTA MONICA HS    | 08/15/06-12/31/06 |
| KORZENIK, ALFREDO   | SANTA MONICA HS    | 08/15/06-12/31/06 |
| NAVARRETE, FERNANDO | SANTA MONICA HS    | 08/15/06-12/31/06 |
| NGUYEN, TRINH       | SANTA MONICA HS    | 08/15/06-12/31/06 |
| PRIETO, BRANDI      | SANTA MONICA HS    | 08/15/06-12/31/06 |
| SKEHAN, NIALL       | SANTA MONICA HS    | 08/15/06-12/31/06 |
| WILLIAMSON, COLLIN  | MALIBU HIGH SCHOOL | 08/10/06-06/30/07 |
| YAMAMOTO, JOHN      | SANTA MONICA HS    | 08/15/06-12/31/06 |
| YOUNG, BRUCE        | MALIBU HIGH SCHOOL | 07/01/06-06/30/07 |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

---

## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/14/06

FROM: DIANNE TALARICO/WINSTON A. BRAHAM

RE: APPROVAL OF 2005-06 UNAUDITED ACTUAL FINANCIAL REPORT

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve the Fiscal Year (FY) 2005-06 Unaudited Actual Financial Report pursuant to California Education Code §42100.

COMMENTS: The District's *2005-06 Unaudited Actual Financial Report* is being filed with the Los Angeles County Office of Education as required by the Education Code. All data contained in the report will be subjected to final audit by the District's Independent Auditor, Roy J. Blair, Certified Public Accountant. The complete report is attached to this Agenda as Attachment A.

The Santa Monica-Malibu Unified School District concluded the 2005-06 fiscal year with an \$11,660,320.95 General Fund balance, of which \$5,985,540.49 is the unrestricted portion and the remainder being restricted categorical funding. A significant portion of this available balance will be designated for the Reserve, GASB 45 and Special Education as required by the Education Code, as well as absorbing the operating deficit for this FY. The total revenue over the operating expenditures for the year was \$2,240,746.47 (unrestricted). This is largely due to selected unexpected revenue adjustments related to Block Grants, spending controls, (1)-time negotiated cash inflows, and outgoing benefits of 2004-05 carryover, in addition to this and prior year budgeting methodologies.

This action will also give authority to establish/put into effect the appropriate transfers to accomplish (1)-time spending from the aforementioned carryover as proposed on the second attached spreadsheet, *Proposed Allocation Fund Balance*.

Also attached is a *2005-06 Summary Report for All Funds* showing the beginning balances, revenues, expenditures, transfers, and ending balances for all Funds.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**2005-06 SUMMARY REPORT FOR ALL FUNDS**

| <b>Fund #</b> | <b>Fund Name</b>                       | <b>Beginning Fund Balance</b> | <b>Revenues</b>         | <b>Expenditures</b>     | <b>Ending Fund Balance</b> |
|---------------|--|-------------------------------|-------------------------|-------------------------|----------------------------|
| 01            | General Fund-Unrestricted              | \$3,744,794.02                | \$72,371,478.33         | \$70,130,731.86         | \$5,985,540.49             |
| 01            | General Fund-Restricted                | \$2,233,934.74                | \$41,800,220.30         | \$38,359,374.58         | \$5,674,780.46             |
| 11            | Adult Education                        | \$131,657.68                  | \$831,207.30            | \$756,790.32            | \$206,074.66               |
| 12            | Child Development                      | <\$218,285.15>                | \$6,371,360.86          | \$6,011,432.68          | \$141,643.03               |
| 13            | Cafeteria                              | \$170,537.72                  | \$3,357,630.55          | \$3,241,452.62          | \$286,715.65               |
| 14            | Deferred Maintenance                   | \$4,558,558.52                | \$1,170,480.66          | \$786,447.83            | \$4,942,591.35             |
| 17            | Special Reserve - Non-Capital Projects | \$5,825,085.53                | \$1,213,577.04          | -----                   | \$7,038,660.57             |
| 19            | Foundation Trust (Special Reserve)     | \$52,748.94                   | \$591,934.70            | \$430,985.22            | \$213,698.42               |
| 21            | State School Building                  | \$3,892,306.99                | \$135,444.93            | \$2,110,360.61          | \$1,917,391.31             |
| 25            | Capital Facilities                     | \$1,018,844.55                | \$1,112,295.79          | -----                   | \$2,131,140.34             |
| 40            | Spec Reserve - Capital Outlay Projects | \$568,508.63                  | \$1,395,757.49          | \$202,000.00            | \$1,762,266.12             |
| 51            | Bond Interest & Redemption             | \$6,400,360.00                | \$7,325,444.00          | \$7,390,203.00          | \$6,335,601.00             |
| 56            | Capital Service (Debt Svc.)            | \$1,055.05                    | \$42.46                 | -----                   | \$1,097.51                 |
| 71            | Retiree Benefits                       | \$831,338.80                  | \$1,469.48              | -----                   | \$832,808.28               |
| <b>TOTAL</b>  |  | <b>\$29,211,444.02</b>        | <b>\$137,678,343.89</b> | <b>\$129,419,778.72</b> | <b>\$37,470,009.19</b>     |

| <b>PROPOSED (1)-TIME RE-ALLOCATION -2005-06 UNRESTRICTED GENERAL FUND BALANCE</b> |                |                 |             |              |             |               |                       |
|---|----------------|-----------------|-------------|--------------|-------------|---------------|-----------------------|
| <b>1. APPROVED BY THE BOARD IN 2005-06 BUDGET, BUT NOT SPENT BY 6/30/06:</b>      |                |                 |             |              |             |               |                       |
| <b>ITEM</b>   | <b>Account</b> |                 |             |              |             |               | <b>AMOUNT</b>         |
|   | <b>Fund</b>    | <b>Resource</b> | <b>Goal</b> | <b>Func.</b> | <b>Obj.</b> | <b>Loc.</b>   |                       |
| Achieve Data Solutions  | 01             | 00000           | 19100       | 21000        | 5890        | 0301300       | <b>\$60,568.75</b>    |
| California CD Creations   | 01             | 00000           | 00000       | 39000        | 4310        | 0401400       | <b>\$10,949.59</b>    |
| Student Info. System  | 01             | 00000           | 00000       | 39000        | 6400        | 0401400       | <b>\$7,144.50</b>     |
| Dynix - Library System  | 01             | 00000           | 19530       | 24200        | 6400        | 0542540       | <b>\$11,494.04</b>    |
| <b>TOTAL ROLLOVER REQUISITION:</b>  |                |                 |             |              |             |               | <b>\$90,156.88</b>    |
| <b>2. FORMULA CARRYOVER FOR SCHOOL SITES:</b>                                     |                |                 |             |              |             |               | <b>\$58,485.00</b>    |
| <b>3. RESTORATION OF SPECIAL EDUCATION FUNDING:</b>                               |                |                 |             |              |             | <b>FTE(s)</b> | <b>AMOUNT</b>         |
| Special Education Teacher   |                |                 |             |              |             | 2.00          | \$119,278.00          |
| Instructional Aides   |                |                 |             |              |             | 5.00          | \$114,434.00          |
| Occupational Therapist  |                |                 |             |              |             | 1.00          | \$41,297.00           |
| Physical Therapist  |                |                 |             |              |             | 1.00          | \$50,737.00           |
| <b>Psychologist - Temp</b>  |                |                 |             |              |             | 1.00          | \$52,525.00           |
| <b>Psychologist - Intern</b>  |                |                 |             |              |             |               | \$31,011.00           |
| Parent Settlements  |                |                 |             |              |             |               | \$400,000.00          |
| Benefits  |                |                 |             |              |             |               | \$193,519.00          |
| <b>TOTAL FOR SPECIAL EDUCATION CONTRIBUTION:</b>                                  |                |                 |             |              |             | <b>10.00</b>  | <b>\$1,002,801.00</b> |
| <b>4. 2006-07 UNFUNDED UNRESTRICTED GENERAL FUND ITEMS:</b>                       |                |                 |             |              |             | <b>FTE(s)</b> | <b>AMOUNT</b>         |
| EETT Matching (Educational Services)  |                |                 |             |              |             |               | \$215,000.00          |
| Testing Supplies (Educational Services)   |                |                 |             |              |             |               | \$50,000.00           |
| Liability Insurance (Premium Increase in 2006-07)                                 |                |                 |             |              |             |               | \$250,000.00          |
| Dynix Training for Library Staff  |                |                 |             |              |             |               | \$15,000.00           |
| Professional Development Costs (Educational Services)                             |                |                 |             |              |             |               | \$75,000.00           |
| Assistant Principal at McKinley Elementary  |                |                 |             |              |             | .40           | \$34,483.00           |
| Human Resources/Personnel Settlement Costs  |                |                 |             |              |             |               | \$106,488.00          |
| Custodians - Sub Pool   |                |                 |             |              |             |               | \$100,000.00          |
| New Lawn Mower - Malibu High  |                |                 |             |              |             |               | \$20,000.00           |
| IP Phone System - District, Plus (1) School Site TBD                              |                |                 |             |              |             |               | \$100,000.00          |
| District Bond Outreach Efforts  |                |                 |             |              |             |               | \$100,000.00          |
| Continue Physical Improvement Plan - District Office                              |                |                 |             |              |             |               | \$50,000.00           |

|   |            |                       |
|---|------------|-----------------------|
| Succession Plans - Transition of Information Systems Director |            | \$50,000.00           |
| Deferred Maintenance Matching Funds                           |            | \$500,000.00          |
| Reserve for GASB 45   |            | \$500,000.00          |
| <b>TOTAL:</b>   | <b>.40</b> | <b>\$2,165,971.00</b> |
| <b>TOTAL REALLOCATION FROM UNRESTRICTED FUND BALANCE:</b>     |            | <b>\$3,317,413.88</b> |

TO: BOARD OF EDUCATION

ACTION/MAJOR  
09/14/06

FROM: DIANNE TALARICO/WINSTON A. BRAHAM

RE: APPROVAL OF EXTENSION OF APPLICATION DEADLINE FOR  
POTENTIAL MEMBERS OF THE FINANCIAL OVERSIGHT COMMITTEE

RECOMMENDATION NO. A.14

It is recommended that the Board of Education extend the deadline to apply for the Financial Oversight Committee (FOC) from August 31, 2006 September 30, 2006 in order to allow a greater response from the community.

COMMENTS: At the June 1, 2006 Board Meeting, the Board approved *Reappointment of Term to the Financial Oversight Committee for Craig Hamilton* (Item A. 27), which also stated that (2) vacancies are to be filled, with the application process to be conducted under the Office of the Superintendent. Subsequently, a Press Release was distributed as well as posted on the District's website on June 12, 2006, *SMMUSD Board of Education Accepting Applications for Financial Oversight Committee*.

At the July 27, 2006 Board Meeting, the Board approved extending the FOC application deadline to August 31, 2006 (Item A. 29), due to a less than anticipated response received to the initial Press Release/District website posting.

Subsequently, (3) applications were received by that deadline and were reviewed by the FOC at their meeting on September 5, 2006. Committee members are requesting another extension of the application deadline to September 30, 2006 to allow a greater response. An FOC subcommittee will then interview those applicants at their meeting on October 10, 2006, and give their recommendations to the Board for approval at the October 19, 2006 Board Meeting.

FOC members committed to following-up previously enacted outreach efforts, and have requested a website posting and Press Release to be sent with the new deadline of September 30, 2006.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION  
 FROM: SUPERINTENDENT/TIMOTHY R. WALKER  
 RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

ACTION/MAJOR  
 09/14/06

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2005-2006 as follows:

NPS/NPA  
 2005-2006 Budget 01-65000-0-57500-11800-5825-043-1400

| Nonpublic School/Agency             | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|-------------------------------------|-------------|---------------------|-----------------|--------------------|
| Devereux School - contract increase | 5/5/91      | NPS                 | #74 - UC06467   | \$ 58              |

|   |              |
|---|--------------|
| Amount Budgeted NPS/NPA 05/06           | \$ 3,100,000 |
| Prior Board Authorization as of 8/31/06 | \$ 3,311,696 |
| Balance                                 | \$ -211,696  |
| Positive Adjustment (See below)         | \$ 0         |
| Total Amount for these Contracts        | \$ 58        |
| Balance                                 | \$ -211,754  |

| Adjustment  |                     |                 |                          |                 |         |
|---|---------------------|-----------------|--------------------------|-----------------|---------|
| Nonpublic School/ Agency  | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400   |                     |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2005-06 in the amount of \$ 0 as of August 31, 2006 |                     |                 |                          |                 |         |

Instructional Consultants  
 2005-2006 Budget 01-65000-0-57500-11800-5802-043-1400

| Instructional Consultant | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|--------------------------|-------------|---------------------|-----------------|--------------------|
|--------------------------|-------------|---------------------|-----------------|--------------------|

|   |            |
|---|------------|
| Amount Budgeted Instructional Consultants 05/06 | \$ 410,000 |
| Prior Board Authorization as of 8/31/06         | \$ 500,079 |
| Balance   | \$ -90,079 |
| Total Amount for these Contracts                | \$ 0       |
| Balance   | \$ -90,079 |

Non-Instructional Consultants  
 2005-2006 Budget 01-65000-0-57500-11800-5890-043-1400

| Instructional Consultant | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|--------------------------|-------------|---------------------|-----------------|--------------------|
|--------------------------|-------------|---------------------|-----------------|--------------------|

|   |         |            |
|---|---------|------------|
| Amount Budgeted Non-Instructional Consultants 05/06 |         | \$ 225,000 |
| Prior Board Authorization as of 8/31/06             |         | \$ 276,122 |
|   | Balance | \$ -51,122 |
| Total Amount for these Contracts                    |         | \$ 0       |
|   | Balance | \$ -51,122 |

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION  
 FROM: SUPERINTENDENT/TIMOTHY R. WALKER  
 RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

ACTION/MAJOR  
 09/14/06

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2006-2007 as follows:

NPS/NPA  
 2006-2007 Budget 01-65000-0-57500-11800-5825-043-1400

| Nonpublic School/Agency                | Student DOB | Service Description    | Contract Number | Cost Not to Exceed |
|--|-------------|------------------------|-----------------|--------------------|
| Autism Partnership - contract increase | 11/19/93    | NPA - Behavior Therapy | #3 - UC07098    | \$ 6,360           |
| Autism Partnership - contract increase | 3/23/01     | NPA - Behavior Therapy | #46 - UC07141   | \$ 173             |
| Westview School - contract increase    | 12/23/88    | NPS -                  | #22 - UC07075   | \$ 210             |
| Westview School - contract increase    | 03/29/91    | NPS -                  | #24 - UC07077   | \$ 210             |

|   |              |
|---|--------------|
| Amount Budgeted NPS/NPA 06/07           | \$ 3,000,000 |
| Prior Board Authorization as of 8/31/06 | \$ 2,371,688 |
| Balance                                 | \$ 628,312   |
| Positive Adjustment<br>(See below)      | \$ 59,475    |
|   | \$ 687,787   |
| Total Amount for these Contracts        | \$ 6,953     |
| Balance                                 | \$ 680,834   |

Adjustment

NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2006-07 in the amount of \$59,475 as of 9/14/06

| Nonpublic School/ Agency  | Service Description    | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment            |
|---------------------------|------------------------|-----------------|--------------------------|-----------------|--------------------|
| Autism Spectrum Therapies | NPA - Behavior Therapy | #4 - UC07099    | R                        | \$20,560        | service reduction  |
| Autism Spectrum Therapies | NPA - Behavior Therapy | #5 - UC07100    | R                        | \$22,010        | service reduction  |
| Autism Spectrum Therapies | NPA - Behavior Therapy | #6 - UC07101    | E                        | \$ 1,785        | student moved      |
| Therapy West              | NPA - Behavior Therapy | #58 - UC07164   | E                        | \$ 15,120       | duplicate contract |

Instructional Consultants

2006-2007 Budget 01-65000-0-57500-11900-5802-043-1400

| Instructional Consultant | Student DOB | Service Description                          | Contract Number | Cost Not to Exceed |
|--------------------------|-------------|--|-----------------|--------------------|
| Susan Wetzel             | Various     | Instr. Consult - Speech/Language Pathologist | #34             | \$ 24,960          |

|   |               |
|---|---------------|
| Amount Budgeted Instructional Consultants 06/07 | \$ 350,000    |
| Prior Board Authorization as of 8/31/06         | \$ 352,813    |
| Balance   | \$ -2,813     |
| <br>Total Amount for these Contracts            | <br>\$ 24,960 |
| Balance   | \$ -27,773    |

Non-Instructional Consultants  
 2006-2007 Budget 01-65000-0-57500-11900-5890-043-1400

| Non-Instructional Consultant | Student DOB | Service Description        | Contract Number | Cost Not to Exceed |
|------------------------------|-------------|----------------------------|-----------------|--------------------|
| Parent Reimbursement         | 2/23/98     | PT, OT, and Speech Therapy | #4              | \$ 44,000          |

|   |            |
|---|------------|
| Amount Budgeted Non-Instructional Consultants 06/07 | \$ 225,000 |
| Prior Board Authorization as of 8/31/06             | \$ 34,344  |
| Balance   | \$ 190,656 |
| <br>  |            |
| Total Amount for these Contracts                    | \$ 44,000  |
| Balance   | \$ 146,656 |

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

---

## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION  
09/14/06

FROM: SUPERINTENDENT/TIM WALKER/DOUGLAS STAINE

RE: UPDATE ON THE REORGANIZATION OF THE HUMAN RESOURCES  
DEPARTMENT

DISCUSSION ITEM NO. D.1

This is an update for the Board of Education on the Reorganization of the Human Resources/Personnel Commission Departments. The attached communication was presented to the Personnel Commission at their meeting on August 1, 2006.

The Human Resources Department has recommended to the Personnel Commission that the Re-Org Pilot Program begun on February 1, 2005 be completed and the personnel changes and department structure included therein be made permanent. The reorganization of the two departments has proven to have a positive impact on the services provided to our employees.

At this time the Personnel Commission has requested the Pilot program be extended; however, any amendment to the Memorandum of Understanding must be agreed upon by both the Board of Education and the Personnel Commission. The Directors of both departments are currently in discussion regarding the next possible steps to move this process forward and address any areas of concern that may be outstanding.

If the Memorandum of Understanding requires any modification, it will come back to the Board of Education for further discussion and action at a later date.



# Memo

To: Personnel Commission

From: Dr. Michael D. Matthews, Assistant Superintendent

CC: Board of Education

Date: August 1, 2006

**Re:** Reorganization of the Human Resources Department

On February 1, 2005, the reorganization pilot of the Human Resources Department began. Paul Doty and Ashraf Khimani were transferred to the Human Resources side of the office and health insurance responsibilities began the move from the fiscal department to the human resources department. This report is to officially inform the Personnel Commission of the status and progress of the reorganization pilot.

Without question, the people who deserve the most thanks in this pilot are the outstanding employees in the Human Resources and Personnel Commission Departments. The Human Resources division has been stable and continues to serve all employees in an exemplary manner. Although the Personnel Commission is comprised of four new people out of the 4.5 positions, the Commission should be commended for hiring truly outstanding people. Throughout these six months, and even before, Dr. Staine and I have been consistently impressed by their abilities, attitude and desire of the employees in both departments to serve all SMMUSD employees.

## **Health Insurance:**

Without question, health insurance, though certainly more labor-intensive than planned, has been a big success for the district and our employees. Our own internal audit has saved district funds, and our employees are getting calls answered quickly. The Human Resources employees have learned a tremendous amount about health insurance. This has been to the advantage of all SMMUSD employees, and it has made the Human Resources office even more of a place where we take care of our valuable employees.

At the Open Enrollment Fair in 2005, the entire Human Resources office was present to answer employees questions about health insurance, disability insurance, Tax Sheltered Annuities and many other options. Open Enrollment must be a department-wide focus in the coming years if this part of the pilot becomes permanent. All SMMUSD employees must

be better educated on health insurance options and the options presented by Section 125 plans. Finally, we have to continue to explore our efficiency in this area. We should not be the place where employees go to answer questions that the health insurance companies should answer. We are working on a FAQ sheet on our website to help all employees. We should be the place that ensures that employees and retirees have health insurance and know their options before they commit.

### **Leaves of Absence:**

For the last year, one employee has addressed and kept track of all of our leaves of absence, both certificated and classified. This change has also been very positive. Beth Holmes collects all leaves, enters them into our HR database, and works with Dr. Staine to answer all leaves in a consistent manner. In the past, this was a very nebulous and inconsistent area and it was apparent that we need to clarify our position on granting leaves that are not guaranteed by federal and state law. We have provided information about leaves to employees, we collaborate with Workers' Compensation staff, and the Human Resources office does an excellent job in this area.

### **Substitutes:**

The Human Resources office now is assigning instructional aide substitutes using the Subfinder System. At this point, since there are still too few substitutes available, we are primarily filling 1:1 positions, but it has worked well and it has room to grow. Again, this is an additional service the has reduced redundancy and utilized technology to help our schools and our students.

### **Processing Employees:**

As has been previously described, it is still a goal to process all newly hired employees as quickly as possible. The Human Resources office has had to learn how to process classified employees. Since Mr. Doty now has health insurance responsibilities for a portion of the day, other staff members have had to learn how to do this. We are proud to say that we process our classified employees very quickly, and that there is no backlog at all.

### **Human Resources Specialist**

The Personnel Commission recently made the determination that both of the information technicians are on the same level. There has been some question over whether or not the person who deals primarily with classified personnel should be returned to the Personnel Commission. It is our strong recommendation that both of the HR Specialists remain in the Human Resources department. With the exception of creating seniority lists, all of the duties of this position are Human Resources duties. And even that responsibility is both a Merit Rules and SEIU responsibility. Position Control forms are clearly a responsibility of the District and not a merit system function. Although we have a long ways to go on this, having both HR Specialists working together has created more consistency and has begun to create a system where we have back up in case of absences or vacations. **We need more here.**

**Personnel:**

Change is difficult enough, but personnel changes in the midst of change can make things even more difficult. The following changes have occurred since this pilot was put into place:

- A HR Tech in Classified Personnel was promoted to a Senior Administrative Assistant.
- An Administrative Assistant in Classified Personnel was promoted to a Senior Administrative Assistant.
- The Interim Director of Classified Personnel ended his tenure.
- The Director of Human Resources took a position in another District as an Assistant Superintendent of Human Resources.
- The Senior Administrative Assistant retired.
- The receptionist/office specialist was promoted to a position in CDS.
- The Assistant Superintendent of Human Resources became the Interim Superintendent and is leaving the District for a private sector position.

The following people have been hired since the pilot began:

- Dr. Wilbert Young, Director, Classified Personnel
- Jana Hatch, Administrative Assistant, Classified Personnel
- Leslie Fairweather, HR Tech, Classified Personnel
- Stephanie Perry, Personnel Analyst, Classified Personnel
- Lisa Andersen, Senior Administrative Assistant
- Dr. Douglas Staine, Director, Human Resources
- Christina Gutierrez, Office Specialist
- \_\_\_\_\_, Assistant Superintendent, Human Resources

It is overwhelmingly clear that there has been a great deal of change above and beyond the actual reorganization. Still, during the 18 month pilot, changes have occurred that have benefitted all employees in a very positive manner.

**Conclusion:**

The reorganization pilot of the Human Resources Department progressed well and thanks to the dedication and hard work of all involved has resulted in many successful changes. The changes implemented have all affected the services provided to employees of the Santa Monica-Malibu Unified School District in a positive manner. Various aspects of the human resources services have been streamlined and made more efficient. On the part of effectively processing employees and providing them support in the various aspects related to their benefits and salaries there has been tremendous success. This is due in large part not only to the structure implemented in the reorganization but also to the tremendous staff members who were a part of this pilot. With the Human Resources Department focusing primarily on processing both Classified and Certificated newly hired employees, the personnel commission department is afforded the opportunity to focus primarily on the recruitment of classified personnel. This is a particularly critical endeavor given the significant number of vacancies in this area. The recommendation to maintain the current structure of the Human Resources and Classified Personnel departments is important not only for the reasons outlined above but also because any changes in the structure at this time will have a negative impact on the services being provided to our employees. A significant number of the staff members actually hired to work in both departments, were hired after the implementation of the pilot, have assimilated into the structure, and are very familiar with the current system. This helps for efficiency and effectively meeting the needs of individuals employed by SMMUSD.

---

## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION  
09/14/06

FROM: **SUPERINTENDENT/TIM WALKER**

RE: STAFF RESPONSE TO CHILD DEVELOPMENT AND TECHNOLOGY  
DISTRICT ADVISORY COMMITTEE REPORTS 2005-2006

INFORMATION ITEM NO. I.1

The following are staff responses to the Child Development and Technology DAC's:

**Staff Response to CDS DAC Report 2005-2006:**

**Monitor progress in Universal Preschool and Preschool for All programs.**

Staff concurs that the DAC should continue to monitor the LA Universal Preschool organization and policy development and to continue working on the Preschool For All issue as it evolves within the State.

**Participate in setting and monitoring State standards for preschool.**

Staff agrees that DAC members should continue their work on developing emerging standards at the State level.

**Work closely with principals and district administration to find appropriate after school and preschool classroom space.**

Staff concurs that DAC members communicate with CDS staff who will maintain contact with site administrators regarding space needs for CDS programs.

**Expand inclusion programs with the special ed preschool program**

Staff agrees with the DAC that there is a need to establish closer contact with special education DAC members and staff members within special education for both preschool and school age programs.

**Create wrap-around programs for pre-K children of working parents to provide before and after school childcare.**

Staff agrees with the DAC that there is a need for wrap-around programs for pre-K families and welcomes assistance from DAC members in finding appropriate funding designs to create more effective programs for working families.

**Operate full day preschool childcare program.**

CDS staff will work with district leadership to ensure that a full day preschool childcare program is financially and operationally feasible and explore a realistic timeline for resumption of the program, if the decision is to go ahead.

**Create some positions for classroom assistants to work longer than 3.5 hrs**

Staff recognizes there is a need for some classroom assistants to work longer hours to enhance preschool program quality. CDS staff will work with district leadership to determine the feasibility of increasing the hours of some classified staff positions.

**Expand Infant Toddler Center at SAMOHI to include more faculty members**

Staff recognizes with the need to expand the Infant Toddler Center at SAMOHI in order to provide childcare for additional faculty members. With the changes in leadership at SAMOHI, staff recommends continued exploration of expansion for the future and will explore with SAMOHI leadership and district facilities staff regarding the need for an additional restroom for the Infant Toddler Center.

**Continue to provide input to the Facilities Master Plan**

Staff agrees that DAC members should continue to attend Facilities Master Plan activities and continue to provide valuable input regarding the needs of child development programs at each site.

## Response to Technology DAC Report

The Santa Monica-Malibu Unified School District thanks the Instructional Technology DAC for its thorough and thoughtful report of May 18, 2006. The committee's list of accomplishments for the year is a reflection of the members' strong and continuing advocacy for technology in SMMUSD.

The highlights shared by the Instructional Technology DAC highlight the myriad of ways that technology impacts teaching and learning across the district. In classrooms, the EETT grant is currently being implemented for summer school students at the elementary and middle school level with professional development for all implementing sites as well. A data warehouse is currently under construction to give all staff access to critical student data for decision-making. Additional purchases of technology and software have occurred across the district using district, site and gift moneys.

Many of the recommendations pertain to funding of technology initiatives through district allocation for technology purchases.

- Staff recognizes that effective support of technology includes infrastructure, software, and consistent maintenance.
- Staff concurs that every effort should be made to fully staff existing technology Support Assistant positions and to provide them with the training and support necessary to be successful.
- Continued efforts to secure grants and external funding for schools with limited financial resources continues to be a priority for Education Services.
- Staff agrees that specific funding would allow for significant purchases and support to maintain technology throughout schools.
- Staff also encourages all schools to consider technology needs when determining how to spend SI and other local funds.

Additionally, the Instructional Technology DAC recommended that their focus for 2006-07 be related to differentiated instruction, use of existing technology to support student learning, professional development for staff and software applications to expand the use of Smart Boards. Staff concurs that these are important areas for attention in the upcoming school year.

TO: BOARD OF EDUCATION

INFORMATION  
09/14/06

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOK ADOPTION

INFORMATION ITEM No. I.2

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA. 90405.

**THE TIPPING POINT** by Malcolm Gladwell, adoption requested by Andy Meyer of Malibu High for grades 9-12.