FROM: JOHN E. DEASY

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

September 22, 2005

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2005/2006 budget.

Contractor/Contract Dates	Description	Site	Funding
Santa Monica Academy of Music September 1, 2005 to June 30, 2006 Cost: Not-to-Exceed \$36,000	To provide general and or vocal music to third, fourth, and fifty graders at four Title I schools.	Educational Services	SMMEF 01-90830-0- 17100-10000- 5820-030-1300
Shelly Tochluk November 5, 2005 to February 2, 2006 Not to exceed \$2000.00	BTSA course instructor for Supporting Equity and Access for English Learners	Educational Services	BTSA 01-72800-0- 11100-10000- 5280-035-1300
Carol Codrington, Esq. July 1, 2005 through June 30, 2006 Cost: Not to Exceed \$25,000	To provide consultation services to the District in the specialized area of confidential personnel and risk management matters	Human Resources	General Fund 01-00000-0- 00000-72000- 5820-026-1250
Deloitte Financial Advisory Services LLP July 1, 2005 through June 30, 2006 Cost: Not to Exceed \$25,000	To provide financial advisory services to the District for possible General Obligation Bond initiative and/or sale of Bonds	Business Services	General Fund 01-00000-0- 00000-72000- 5890-050-1500
Laurel Davis Special Services September 26, 2005 to June 29, 2006 Cost: Not to Exceed \$2000	To provide instruction to teachers in Mathematics	Educational Services	Title II A 01-40350-0- 11100-10000- 5802-035-1300

Contractor/Contract Dates	Description	Site	Funding
Eleanore U. Meyer 09/02/05-06/30/06 Total amount of contract not to exceed \$6,000.	Provide medical consultation services for the district, particularly school nurses	Student Services	Student Services Medi-Cal reimbursement 01-56400-0- 11100-39000- 5802-041-1400
Dawn Nakagawa Independent Contractor October 7-9, 2005 Cost: Not to exceed: \$3,500	To provide professional development support for the Full Cabinet Retreat being held at the UCLA Lake Arrowhead Retreat Center, October 7-9, 2005.	Superintendent	<u>correction:</u> <u>01-90120-0-</u> <u>11100-1000-</u> <u>5802-020-1200</u> (gift funds for professional development)

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
BRADFORD, Maureen State & Federal Projects 01-40350-0-11100-10000-5220-035-1300 General Fund - <u>Resource</u> : Title II, Teacher Quality	Standards & Assessment Information Meeting Burbank, CA October 26, 2005	\$50
<u>CORRIGAN, Brian</u> Malibu High 01-71400-0-11100-10000-5220-010-4100 General Fund - <u>Resource</u> : Gifted & Talented Education	Advanced Placement Calculus BC Workshop Woodland Hills, CA February 11, 2006	\$175
DIAZ, Aida English Language Development 01-42010-0-47600-10000-5220-032-2560 General Fund - <u>Resource</u> : Title III	Accountability Institute for English Learners & Immigrant Students Anaheim, CA November 6 - 8, 2005	\$165
<u>GATES, Janie</u> Olympic High 01-00000-0-11100-27000-5220-014-4140 General Fund - <u>Function</u> : School Administration	Calif. Consortium for Independent Study Compliance Workshop Palm Springs, CA October 12 - 14, 2005	\$700

NAME	CONFERENCE NAME	COST
<u>SITE</u> Account Number Fund - Resource Number	LOCATION DATE (S)	ESTIMATE
HANNAN, Ellen Health Services 01-00000-0-11100-31400-5220-041-1400 General Fund - <u>Function</u> : Health Services	Don't Worry, Be Healthy Rancho Mirage, CA September 30 - October 1, 2005	\$200
HARRISON, Rebel Regional Occupational Program No Cost to District	Calif. Assn. of Leaders for Career Preparation - Fall Workshop Downey, CA October 28, 2005	0
<u>JEFFRIES, Jane</u> Health Services 01-00000-0-11100-31400-5220-041-1400 General Fund - <u>Function</u> : Health Services	American School Health Assn. Conference Burbank, CA October 21, 2005	\$175
<u>JONES, Teri</u> Regional Occupational Program No Cost to District	Virtual Calif. Enterprise Coordinators Workshop Cudahy, CA September 15, 2005	0
SHAFIEY, Mariam Regional Occupational Program No Cost to District	Diversified Occupations Workshop/ROP Downey, CA October 27, 2005	0
WOLD, Tanya Special Education 01-65000-0-50010-21000-5220-043-1400 General Fund - <u>Resource</u> : Special Education	Going to the Heart of Autism San Diego, CA October 7 - 8, 2005	\$350 + SUB
	Adjustments 10% in excess of approved costs t oard/Changes in Personnel Attendan	
NONE		
	erence and Travel: In-State ce participants is on file in the I	Department
CAREY, Will Information Services 01-00000-0-00000-77000-5220- 054-2540 General Fund - Function: Data Processing Services	Taking the Mystery Out of the Telecommunications RFP World Los Angeles, CA September 29, 2005	\$310
<u>HYATT, Virginia</u> Purchasing 01-00000-0-00000-72000-5220- 055-2550 General Fund - <u>Function</u> : Other General Administration		\$310

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>GLAZER, Maxine</u> + 3 Additional Staff Special Education 01-65000-0-50010-21000-5220- 043-1400 General Fund - <u>Resource</u> : Special Education	Diana Browning Wright - Accommodations & Modifications Burbank, CA September 29, 2005	\$100 Total
BELTRAN, Sue Muir Elementary 01-00040-0-11100-10000-5220- 005-4050 General Fund - <u>Resource</u> : Gov's Performance Award	Kindergarten Conference for Calif. Teachers Anaheim, CA October 3- 4, 2005	\$285 + 1 SUB
<u>CAREY, Ann</u> Roosevelt 01-73950-0-11100-10000-5220- 007-4070 General Fund - <u>Resource</u> : School & Library Imrprovmt.	October 3 - 4, 2005	\$285 + 1 SUB \$1,995
<pre>HELD, Pamela + 6 Additional Staff State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - Resource: Title II Teacher Quality</pre>	October 3 - 5, 2005	Total + 7 SUBS
LEONARD, Brigette <u>PLAIA, Jodi</u> Malibu High 01-71400-0-11100-10000-5220- 010-4100 General Fund - <u>Resource</u> : Gifted & Talented Education	Calif. Ed. Theater Assn-Theater in the Contemporary World North Hollywood, CA October 7 - 9, 2005	\$850 Total + 2 SUBS
<u>SHERMAN, Laura</u> <u>SHUKIA, Prakriti</u> SMASH 01-71400-0-11100-10000-5220- 009-4090 General Fund - <u>Resource</u> : Gifted & Talented Education	Early Literacy Westwood, CA October 15 & 17, November 19 & 21, December 10 & 12, 2005 and January 21 & 23, 2006	\$560 Total + 2 SUBS
<pre>HARRISON, Rebel + 2 Additional Staff Regional Occupational Program 01-35500-0-38000-10000-5220- 080-7800 General Fund - <u>Resource</u>: Carl Perkins II</pre>	Microsoft Office Burbank, CA October 17, 2005	\$147 Total

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<pre>HARRISON, Rebel + 2 Additional Staff Regional Occupational Program 01-35500-0-38000-10000-5220- 080-7800 General Fund - Resource: Carl Perkins II</pre>	17 th Annual Calif. Assn. for Leaders in Career Preparation/Regional Occupational Programs Conference Sacramento, CA November 16 - 18, 2005	\$2,300 Total + 2 SUBS
PALILIS, Barbara + 15 Additional Staff Health Services 01-56400-0-00000-39000-5220- 041-1400 General Fund - <u>Resource</u> : Medi-Cal Reimbursement	American Speech Hearing Assn. Conference San Diego, CA November 17 - 20, 2005	\$6,430 Total
Out-of-Sta	te Conferences: Individual	
MENDINUETO, Darwin Rogers Elementary 19-91700-0-11100-10000-5220- 006-4060 Foundation Trust Fund - Resource: Cotsen Family Foundation	Teacher's College Writing Workshop New York, NY August 15 - 19, 2005	\$1,000
<u>KEMP, Anita</u> Regional Occupational Program 01-35500-0-38000-10000-5220- 080-7800 General Fund - <u>Resource</u> : Carl Perkins II	The Consortium of Entrepreneurship Education Conference Orlando, FL November 4 - 7, 2005	\$970
Out-of-	State Conferences: Group	
NONE		

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOK ADOPTION

RECOMMENDATION NO. A.04

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

INTRODUCTION TO ARTISTRY IN STRINGS, by Robert S. Frost et. al., for grades 4-5, Adoption requested by Tom Whaley, Fine Arts Director

COMMENT: In accordance with the Board of Education policy, the textbook listed above has been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA. 90405.

FROM: JOHN E. DEASY/WINSTON A. BRAHAM/PAT HO

RE: ACCEPTANCE OF GIFTS - 2005-06

RECOMMENDATION NO. A.05

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$3,022.10 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code \$42602, be authorized to increase the 2005-2006 income and appropriations by \$3,022.10 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

AGENDA

NOTE: The list of gifts is available on the District's website, <u>www.smmusd.org</u>, as a pdf file; to view the gift report:

- 1) go to <u>www.smmusd.org</u>
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on CurrGift100605.pdf

FROM: JOHN E. DEASY/WINSTON BRAHAM/VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Order from September 14, 2005 through September 28, 2005 for fiscal year 2005/06.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

FROM: SUPERINTENDENT

RE: AGREEMENT WITH LOS ANGELES UNIVERSAL PRESCHOOL

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the agreement between Santa Monica-Malibu Unified School District-Washington West Preschool (Room 2) and Los Angeles Universal Preschool, a California non-profit public benefit corporation (LAUP) effective September 1, 2005 through June 30, 2006.

Funding Information

Source:Child Development Fund - RestrictedCurrently Budgeted:YesAccount Number:12-94150-0-00000-00000-8699-090-0000Description:LAUP

COMMENT: The program will operate for a minimum of 175 days, which includes 165 days of instructional program and 10 days of training for provider's staff. The contract provides for the operation of 2 classes - one a.m. and one p.m. The monthly parent fee is \$90 per child and is appealable for families whose income is below the median income for the zip code 90405. Automatic waivers of the parent fee apply to: (1) Parents of children receiving childcare subsidies from public funds, (2) Parents of children with a current IEP, (3) Foster parents, (4) Parents with children under the supervision of the Department of Children and Family Services (DCFS) and (5) Teen parents involved in foster and juvenile probation systems. The total monthly LAUP payment will be adjusted monthly to reflect subsequent automatic waivers and successful appeals of the Standard Parent Investment Fee.

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.08

Unless otherwise noted, all items are included in the 2005/2006 approved budget.

ADDITIONAL ASSIGNMENTS

ADAMS MIDDLE SCHOOL			
Ahmadi, Parisa	4 hrs @\$36.32	8/24/05-8/26/05	Est Hrly/\$145
Bui, Jasper	3 hrs @\$36.32	8/24/05-8/26/05	Est Hrly/\$109
Rodriguez, Jesus	6 hrs \$\$36.32	8/24/05-8/26/05	Est Hrly/\$218
Rosekelly, Shelly	4 hrs @\$36.32	8/24/05-8/26/05	Est Hrly/\$145
Scotland, Alva	10 hrs @\$36.32	8/24/05-8/26/05	Est Hrly/\$363
Steinmetz, Brigette	2 hrs @\$36.32	8/24/05-8/26/05	<u>Est Hrly/\$ 73</u>
		TOTAL ESTABLISHED	HOURLY \$1,053
Comment: ELL Team Orie:	ntation Meetings		
01-School and	Library Imprvmnt H	3G	
Avedian, Ray	10 days @\$320	8/13/05-8/26/05	Own Daily/\$3,200
Brown, Dan	6 days @\$405	8/13/05-8/26/05	Own Daily/\$2,430
Cady, Linda	11 days @\$357	8/13/05-8/26/05	Own Daily/\$3,927
Dipley, Jeri	6 days @\$328	8/13/05-8/26/05	Own Daily/\$1,968
Hart, Matt	6 days @\$264	8/13/05-8/26/05	Own Daily/\$1,584
Jurewicz, Kristin	10 days @\$262	8/13/05-8/26/05	Own Daily/\$2,620
Krinski, Hallie	5 days @\$218	8/13/05-8/26/05	Own Daily/\$1,090
Levin, Tracy	11 days @\$347	8/13/05-8/26/05	Own Daily/\$3,817
Ruttenberg, Neil	6 days @\$294	8/13/05-8/26/05	Own Daily/\$1,764
Scott, Loren	5 days @\$218	8/13/05-8/26/05	Own Daily/\$1,090
Steinmetz, Brigette	6 days @\$303	8/13/05-8/26/05	<u>Own Daily/\$1,818</u>
		TOTAL OWN DAILY	\$25,308
Comment: Preparation/Te	eaching Summer Scie	ence Camp/Science M	lagnet Institute

Comment: Preparation/Teaching Summer Science Camp/Science Magnet Institut 01-Targeted Instr. Imprvmnt BG

EDUCATIONAL SERVICES			
Bartoli, Lisa	4 hrs @\$36.32	8/29/05	Est Hrly/\$145
Boxer, Lorissa	4 hrs @\$36.32	8/29/05	Est Hrly/\$145
Boyd, Tom	4 hrs @\$36.32	8/29/05	Est Hrly/\$145
Cannell, Steve	4 hrs @\$36.32	8/29/05	Est Hrly/\$145
Lipson, Jenny	4 hrs @\$36.32	8/29/05	Est Hrly/\$145
Reff, Eric	4 hrs @\$36.32	8/29/05	Est Hrly/\$145
Rowland, Chris	4 hrs @\$36.32	8/29/05	Est Hrly/\$145
Scheer, Susan	4 hrs @\$36.32	8/29/05	Est Hrly/\$145
Smith, Shelly	4 hrs @\$36.32	8/29/05	Est Hrly/\$145
Witt, Carl	4 hrs @\$36.32	8/29/05	<u>Est Hrly/\$145</u>
		TOTAL ESTABLISHED HO	URLY \$1,450
С			

omment: Elementary District-Wide Assessment Rubric Revision 01-IASA: Title II Teacher Quality

HUMAN RESOURCES-SUMMER ASSIGNMENT (80% own daily rate)				
Braff, Sara Silvers, Larry	4.5 dys @\$302.21 4.5 dys @\$299.14	7/1/05-8/30/05 7/1/05-8/30/05 TOTAL OWN DAILY	Own Daily/\$1,360 <u>Own Daily/\$1,346</u> \$2,706	
Comment: Employee Rela 01-Unrestrict				
LINCOLN MIDDLE SCHOOL Asgharzadeh, Rozita Gies, Gretchen Kelin, Marie Claire Kiehm, Monique	72 hrs @\$36.32 36 hrs @\$36.32 90 hrs @\$36.32 36 hrs @\$36.62	9/7/05-6/26/06 9/7/05-6/26/06 9/7/05-6/26/06 9/7/05-6/26/06 TOTAL ESTABLISHED	Est Hrly/\$2,615 Est Hrly/\$1,308 Est Hrly/\$3,269 Est Hrly/\$1,308 HOURLY \$8,500	
Comment: Extended Libr 01-Reimbursed				
Anderson, Judy Hota, Diane Chon, Lee Sinclair, Michele Vieira, Ron	14 hrs @\$36.32 14 hrs @\$36.32 14 hrs @\$36.32 41 hrs @\$36.32 41 hrs @\$36.32	9/7/05-6/26/06 9/7/05-6/26/06 9/7/05-6/26/06 9/7/05-6/26/06 9/7/05-6/26/06 TOTAL ESTABLISHED	Est Hrly/\$ 508 Est Hrly/\$ 508 Est Hrly/\$ 508 Est Hrly/\$1,489 <u>Est Hrly/\$1,489</u> HOURLY \$4,502	
Comment: Grade Level C 01-School and	Library Imprvmnt E	3G		
Seymour, Robert Suffolk, Stefanie	10 hrs @\$36.32 10 hrs @\$36.32	8/25/05-9/2/05 8/25/05-9/2/05 TOTAL ESTABLISHED	Est Hrly/\$363 <u>Est Hrly/\$363</u> HOURLY \$726	
	rientation/Opening Library Imprvmnt E		ent	
Bowman-Smith, Carla Bream, Eugene	183 hrs @\$42.83 183 hrs @\$53.90 183 hrs @\$74.14 183 hrs @\$43.48 signment	9/2/05-6/26/06 9/2/05-6/26/06 9/2/05-6/26/06 9/2/05-6/26/06 TOTAL OWN HOURLY	Own Hrly/\$ 7,838 Own Hrly/\$ 9,864 Own Hrly/\$13,568 <u>Own Hrly/\$ 7,957</u> \$39,227	
01-Unrestrict				
<u>STUDENT AND FAMILY SUPE</u> Perez, Brisa	<u>PORT SERVICES</u> 20 hrs @\$36.32	8/1/05-8/19/05 TOTAL ESTABLISHE		
HOURLY TEACHERS				
ADULT EDUCATION Afable, Elaine ESL Advanced	420 hrs @\$40.70		Est Hrly/\$17,094	
Allen, Antonia HS Diploma Lab (Y Amsberry, Adrian	175 hrs @\$40.70 (MCA) 350 hrs @\$40.70		Est Hrly/\$ 7,123 Est Hrly/\$14,245	
Hammond, Paul	175 hrs @\$40.70		_	
HS Diploma Math I Landa, Belle ELS Intermediate			Est Hrly/\$17,094	

Nikcevic, Veronica 420 hrs @\$40.70 9/12/05-6/30/06 Est Hrly/\$17,094 ESL Advanced Low Stroud, Ruth 262.5 hrs @\$40.70 9/12/05-6/30/06 Est Hrly/\$10,684 HS Diploma Lab 420 hrs @\$40.70 9/12/05-6/30/06 Est Hrly/\$17,094 Tidwell, Athena ESL Beginning High 350 hrs @\$40.70 9/12/05-6/30/06 Est Hrly/\$14,245 Zax, Kelly ESL Intermediate TOTAL ESTABLISHED HOURLY \$121,796 Comment: Teacher 11-Adult Education Apportionment Hernandez, Patricia 175 hrs @\$40.70 9/12/05-6/30/06 Est Hrly/\$7,123 Coordinator/Citizenship Oyman, Deniz 210 hrs @\$40.70 9/12/05-6/30/06 Est Hrly/\$8,547 Coordinator/CASAS and Civics Toomey, Kathy 105 hrs @\$40.70 9/12/05-6/30/06 Est Hrlv/\$4,274 Distance Learning TOTAL ESTABLISHED HOURLY \$19,944 Comment: Teacher 11-PL105-22 Engl Literacy/Civics 315 hrs @\$40.70 Easton, Julie 9/12/05-6/30/06 Est Hrly/\$12,821 ESL Conversation High Gridley, Steven 350 hrs @\$40.70 9/12/05-6/30/06 Est Hrly/\$14,245 ESL Beginning Sharon 420 hrs @\$40.70 Sawaya, Sharon 9/12/05-6/30/06 Est Hrly/\$17,094 TOTAL ESTABLISHED HOURLY \$44,160 Comment: Teacher 11-231:ABE/ESL/ESL Ctzn, VESL/VABE Porter, Lynne 700 hrs @\$40.70 9/12/05-6/30/06 Est Hrly/\$28,490 Coordinator/HS Diploma TOTAL ESTABLISHED HOURLY \$28,490 Comment: Teacher 11-Adult Education Apportionment - 50% 11-Adult Ed: Priority 5, GED/SECND - 50% 262.5 hrs @\$40.70 9/12/05-6/30/06 Est Hrly/\$10,684 Levin, Peri Reading Lab TOTAL ESTABLISHED HOURLY \$10,684 Comment: Teacher 11-Adult Education Apportionment - 50% 11-231:ABE/ESL/ESL Ctzn, VESL/VABE - 50% 490 hrs @\$40.70 9/12/05-6/30/06 Est Hrly/\$19,943 Moses, Karen Computer Coordinator/Teacher; Citizenship Teacher; ESL Teacher TOTAL ESATABLISHED HOURLY \$19,943 Comment: Teacher 11-PL105-22 Engl Lieracy/Civics - 65% 11-Community-Based Engl Tutor Prg - 35%

PT DUME ELEMENTARY	
Carter, Sandra 643 hrs @\$36.32 9	9/18/05-6/1/06 Est Hrly/\$23,354
Marine Science Lab	
	9/7/05-5/18/06 Est Hrly/\$12,095
Teach Art classes	
	9/7/05-6/26/06 <u>Est Hrly/\$19,395</u>
Reading Support for At-Risk Students	
	IOTAL ESTABLISHED HOURLY \$54,844
Comment: Hourly Teacher	
01-Reimbursed by PTA	
STUDENT AND FAMILY SUPPORT SERVICES Mora, Roxan 342 hrs @\$36.32 9	2/6/05 6/26/06 Eat $Um lar/$12.421$
English Language Development Coach (Fra	
	TOTAL ESTABLISHED HOURLY \$12,421
Comment: Teacher	IOIAL ESTABLISHED HOORLI VIZ, 421
01-ESEA: Title III-LEP	
1 20211 12010 111 221	
Zagor, Maura 342 hrs @\$36.32 9	9/6/05-6/26/06 <u>Est Hrly/\$12,421</u>
English Language Development Coach (McK	
	TOTAL ESTABLISHED HOURLY \$12,421
Comment: Teacher	
01-Targeted Instr. Imprvmnt BG	
TOTAL ESTABLISHED HOURLY, OWN HOURLY AND	O OWN DAILY = $$408,901$

<u>Effective</u>

SUBSTITUTE TEACHERS

PREFERRED SUBSTITUTES	
(@\$145.00 Daily Rate	
Beard, Clara	9/16/05
Little, Lucius	9/1/05
(Correction to 9/22/05	agenda)
REGULAR DAY-TO-DAY SUBSTITUTES	
(@\$123.00 Daily Rate)	
Lewis, Teri	9/16/05
Simons, Jill	9/16/05
Vitartas, Cheryl	9/16/05
Walsh, Avery	9/8/05
Young, Bambi	9/16/05
CDS SUBSTITUTES - SUMMER	

(@\$14.53 Hourly Rate) Jacob-Marai, Nora 8/1/05-9/2/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.09

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2005/06 budget.

ELECTIONS

Name/Location	Not to <u>Exceed</u>	Effective	Rate
	tary; teach	09/08/05-06/23/06 choral music, movemen kindergarten, first	nt, rhythm

grade classes. FUNDING: 01-90150-0-11100-10000-2917-002-1501 -100% Reimbursed by PTA

10/06/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS/WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.10

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule

ELECTIONS APRILE, VANESSA MCKINLEY ELEMENTARY	EFE INST ASST - CLASSROOM 3 HRS/SY/RANGE:18 STEP:A	ECTIVE DATE 9/12/05
BURELL, JASON CABRILLO ELEMENTARY	INST ASST - SPECIAL ED 6 HRS/SY/RANGE:20 STEP:D	9/6/05
CHEBAIR, LUZ EDISON ELEMENTARY	CAFETERIA WORKER I 3 HRS/SY/RANGE:11 STEP:F	9/6/05
CHENG, GEORGE ADAMS MS	INST ASST - SPECIAL ED 6 HRS/SY/RANGE:20 STEP:A	9/6/05
CONLEY, TIM MCKINLEY ELEMENTARY	PHYSICAL ACTIVITIES SPEC 6 HRS/SY/RANGE:26 STEP:A	9/6/05
FAGAN, SUSAN PT DUME ELEMENTARY	INST ASST - CLASSROOM 4 HRS/SY/RANGE:18 STEP:A	9/6/05
FISKE, JENNIFER CHILD DEVELOPMENT SRVC	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE:18 STEP:A	9/6/05
HARRINGTON, WHITNEY CABRILLO ELEMENTARY	INST ASST - CLASSROOM 3 HRS/SY/RANGE:18 STEP:A	9/6/05
HERRADOR, KARIN SMASH	INST ASST - CLASSROOM 3.5 HRS/SY/RANGE:18 STEP:A	9/6/05
HIRE, HEATHER SPECIAL EDUCATION	OCCUPATIONAL THERAPIST 8 HRS/10 MO/RANGE:51 STEP:E	9/2/05
JIMENEZ, MARISELA ROGERS ELEMENTARY	CAFETERIA WORKER I 3 HRS/SY/RANGE:11 STEP:A	9/6/05
JOHNSON, MICHELLE SPECIAL EDUCATION	INST ASST - SPECIAL ED 3.5 HRS/SY/RANGE:20 STEP:A	9/19/05
KINGSLEY, KARRIE SPECIAL EDUCATION		9/2/05

MARTINO, JESICA SPECIAL EDUCATION	OCCUPATIONAL THERAPIST 8 HRS/10 MO/RANGE:51 STEP:E	9/2/05
MC CLELLAN, MARK CHILD DEVELOPMENT SRVC	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE:18 STEP:A	9/6/05
MECHAM, ABIGAIL GRANT ELEMENTARY	INST ASST - PHYSICAL ED 4 HRS/SY/RANGE:20 STEP:A	9/6/05
MESNER, VANESSA SPECIAL EDUCATION	OCCUPATIONAL THERAPIST 8 HRS/10 MO/RANGE:51 STEP:E	9/2/05
MILLER, KAREN MCKINLEY ELEMENTARY	OFFICE SPECIALIST 3 HRS/SY/RANGE:22 STEP:A	9/12/05
MIRABEL, JESSICA ADAMS MS	INST ASST - SPECIAL ED 6 HRS/SY/RANGE:20 STEP:A	9/6/05
NOGEN, RICHARD MCKINLEY ELEMENTARY	INST ASST - PHYSICAL ED 3 HRS/SY/RANGE:20 STEP:A	9/6/05
PETERSON, SARA SANTA MONICA HS	INST ASST - SPECIAL ED 5 HRS/SY/RANGE:20 STEP:A	9/6/05
	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE:18 STEP:A	9/12/05
RAYMOND, EMILY WEBSTER ELEMENTARY	INST ASST - CLASSROOM 4 HRS/SY/RANGE:18 STEP:A	9/13/05
RIDLEY, TISCHA FOOD SERVICES	CAFETERIA WORKER I 3 HRS/SY/RANGE:11 STEP:A	9/19/05
SANTIAGO, LAUREN MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED 6 HRS/SY/RANGE:20 STEP:A	9/7/05
STREET, ERICK FRANKLIN ELEMENTARY	INST ASST - PHYSICAL ED 3.25 HRS/SY/RANGE:20 STEP:A	9/6/05
SULLIVAN, PAULA FOOD SERVICES	CAFETERIA WORKER I 3 HRS/SY/RANGE:11 STEP:A	9/6/05
	INST ASST - SPECIAL ED 6 HRS/SY/RANGE:20 STEP:A	9/6/05
VASQUEZ, MARTHA MCKINELY ELEMENTARY	INST ASST - CLASSROOM 3 HRS/SY/RANGE:18 STEP:E	9/6/05
WATSON, NATASHA MCKINELEY ELEMENTARY	INST ASST - SPECIAL ED 3.5 HRS/SY/RANGE:20 STEP:A	9/6/05
	INST ASST - SPECIAL ED 8 HRS/10 MO/RANGE:51 STEP:E	9/2/05

TEMP/ADDITIONAL ASSIGNM	ENT	EFFECTIVE DATE
ANDERSON, BRUNO SANTA MONICA HS	CUSTODIAN	7/1/05-6/30/06
COOPER, RAYMOND SANTA MONICA HS	CAMPUS SECURITY OFFICER	9/1/05-6/30/06
LOPEZ, VICTORIA SANTA MONICA HS	CAMPUS SECURITY OFFICER	9/1/05-6/30/06
SUBSTITUTES BLUM, SYLVIA SPECIAL EDUCATION	INST ASST - SPECIAL ED	<u>EFFECTIVE DATE</u> 9/7/05-6/26/06
BONNEY, CHRISTINA SPECIAL EDUCATION	INST ASST - SPECIAL ED	9/7/05-6/26/06
DAVIS, GEORGE FOOD SERVICES	CAFETERIA WORKER I	9/6/05-6/26/06
EHRLICH, KORY SPECIAL EDUCATION	INST ASST - SPECIAL ED	9/7/05-6/26/06
MENDIVEL, PENELOPE FOOD SERVICES	CAFETERIA WORKER I	9/8/05-6/26/06
TAYLOR, TERESA SPECIAL EDUCATION	INST ASST - SPECIAL ED	9/7/05-6/26/06
WARD, DIANE GRANT ELEMENTARY	INST ASST - CLASSROOM	9/7/05-12/31/05
SUMMER ASSIGNMENTS ALVAREZ, CONSUELO FOOD SERVICES	CAFETERIA WORKER II	EFFECTIVE DATE 9/1/05
CISNEROS, YOLANDA FOOD SERVICES	CAFETERIA WORKER II	9/1/05
COJAN, CARMEN FOOD SERVICES	CAFETERIA WORKER II	9/1/05
DESAI, BELA FOOD SERVICES	CAFETERIA WORKER II	9/1/05
ESCOBAR, VICTORIA FOOD SERVICES	CAFETERIA WORKER II	9/1 05
LAI, CHONG FAH FOOD SERVICES	PRODUCTION KITCHEN	9/1/05
MARTIN, CHARLES LINCOLN MS	CAMPUS SECURITY OFFICER	6/27/05-8/30/05

MARTINEZ, LUZ FOOD SERVICES	SITE COORDINATOR	9/1/05
MIRANDA, KARLA FOOD SERVICES	CAFETERIA WORKER II	9/1/05
NUNEZ, SHERRY LINCOLN MS	CAMPUS SECURITY OFFICER	6/27/05-8/30/05
NOLEN, HENRY FOOD SERVICES	CAFETERIA WORKER II	9/1/05
RENDON, VIRGINIA FOOD SERVICES	CAFETERIA WORKER II	9/1/05
WEEKS, CARLA FOOD SERVICES	PRODUCTION KITCHEN	9/1/05

INCREASE IN ASSIGNMENT JOHNSON, TRACY SPECIAL EDUCATION	INST ASST - SPECIAL ED 4.5 HRS/SY FR: 3.5 HRS/SY	EFFECTIVE DATE 9/2/05
ZAKI,EMIL FOOD SERVICES	CAFETERIA WORKER I 7 HRS/SY FR: 6 HRS/SY	9/6/05

INVOLUNTARY TRANSER EFFECTIVE DATE

ALVAREZ, GUILLERMINA ROOSEVELT ELEMENTARY	CAFTERIA WORKER I 3 HRS/SY FR: 3 HRS/SY; ADAMS MS	9/6/05
LOZA,ADELSA SANTA MONICA HS	INST ASST - SPECIAL ED 6 HRS/SY FR: 6 HRS/SY; ADAMS MS	9/7/05
GIBSON,LETICIA ADAMS MS	CAFETERIA WORKER I 3 HRS/SY FR: 3 HRS/SY; MCKINLEY ELEM	9/6/05

VOLUNTARY TRANSFER

EFFECTIVE DATE

CASANOVA, MARGARITA ROOSEVELT	CAFETERIA WORKER I 3 hrs/sy fr: 3 hrs/sy; adams ms	9/6/05
JOHNSON, KERRI	INST ASST - SPECIAL ED	9/6/05

JOHNSON, KERRI	INST ASST - SPECIAL ED	9/6/
ROGERS ELEMENTARY	6 HRS/SY	
	FR: 5 HR/SY; SANTA MONICA HS	

REINSTATEMENT

EFFECTVE DATE

HENDRICKS, DAVID CHILDREN CENTER ASST 9/6/05 CHILD DEVELOPMENT SRVS 3.5 HRS/SY RANGE:18 STEP:D

PROFESSIONAL GROWTH

ELEMENTARY LIBRAY COORD

EFFECTIVE DATE

ARNOLD,	ANGI	ELA		
ROOSE	VELT	ELE	MENT	ARY

FRANKLIN ELEMENTARY

WORKING OUT OF CLASS

EFFECTIVE DATE SR OFFICE SPECIALIST 7/13/05-10/31/05 DIAZ, CHRISTINA 8 HRS/12 MO HUMAN RESOURCES FR:OFFICE SPECIALIST

RESIGNATIONS

CHENG, GEORGE SANTA MONICA HS	INST ASST - SPECIAL ED	9/20/05
DEWIG, MELISSA MUIR ELEMENTARY	INST ASST - CLASSROOM	6/24/05

- DOYLE, CATHY INST ASST - SPECIAL ED 6/26/05 CABRILLO ELEMENTARY
- 6/24/05 FREEMAN, MAX CHILD CARE ASST CHILD DEVELOPMENT SVCS
- LE, ANH KIEN ACCOUNTING ASSISTANT II 9/14/05 SANTA MONICA HS MESROBIAN, SYLVIA INST ASST - CLASSROOM 6/24/05
- SOLEIL, JESSICA INST ASST - SPECIAL ED 9/23/05 SANTA MONICA HS

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS/WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.11

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

<u>CHILD CARE ASSISTANT</u> MARION, ROSA SALMERON, MARIA	ADULT EDUCATION ADULT EDUCATION	09/12/05-06/30/06 09/12/05-06/30/06
<u>COACHING ASSISTANT</u> MITCHELL, LAURA NAVARRETE, FERNANDO WARD, NILACALA	MALIBU HIGH SCHOOL SANTA MONICA HS SANTA MONICA HS	09/08/05-06/30/06 09/12/05-12/31/05 08/24/05-09/30/05
<u>NOON SUPERVISION</u> SCHLIERMANN, JOHN	GRANT ELEMENTARY	09/07/05-06/26/06

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: APPROVAL OF CONTRACTOR FOR FACILITIES MASTER PLAN

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the selection of the following firm to prepare the District's Facilities Master Plan:

Fields Devereaux Architects & Engineers (FDAE) and Concordia LLC & Sidewalk Studios, Strategic Partners of FDAE

Background

At the Board Meeting of September 22, 2005, the Facilities Master Plan Process Update (*Discussion Item D.1*), detailed the process undertaken by the District and approved by the Board of Education. This detailed the formation of the Ad Hoc Facilities Committee (AHFC), the development of a Request for Proposal (RFP) with the assistance of Alison Kendall of Kendall Planning & Design, and creating a Master Plan process timeline,

The RFP was distributed/publicized, and on August 24, 2005, a pre-bid submittal conference was held for all firms interested in submitting proposals for the subject Plan. The deadline for receipt of proposals was Monday, September 12, 2005, however, that deadline was extended for (24) hours to September 13, 2005, in light of the L.A. citywide electrical blackout.

Proposals were received from eight (8) firms with proposed fees ranging from approximately \$400,000 to \$2.0 million, reflecting a varying magnitude/interpretation of phases and tasks.

As part of the process, a Subcommittee of the AHFC was convened to select (using a predetermined set of criteria, previously broadcast to all bidders) the three "best-suited" firms. This process was accomplished (reported to the Board on September 22, 2005) and the three top firms were interviewed on Monday, September 26,2005. These firms are:

- # Fields Devereaux Architects and Engineers, with their Strategic Partners, Concordia LLC and Sidewalk Studios
- # Gensler
- # WWCOT (Widom Wein Cohen O'Leary Terasawa)

After very complete and comprehensive presentations and a lengthy period of deliberation by the Selection Committee, we are indeed pleased to recommend as the finalist, Fields Devereaux, Concordia LLC and Sidewalk Studios.

Upon Board approval, the process will include further negotiations, development of a contract and completion of all other agreed-upon requirements, including, but not limited to, references and background "worthiness" report.

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: DISTRIBUTION OF EQUITY FUNDS

RECOMMENDATION NO. A.

It is recommended that the Board of Education authorize the distribution of Equity Funds collected during the 2004-2005 school year.

COMMENT: In keeping with Board Policy, staff recommends that the Board of Education authorize the distribution of equity funds as shown on the attached chart (Excel attachment) The total amount of funds available is reflective of the deduction of \$40,000 for summer school as previously authorized by the Board of Education.

A sub-committee of the PTA reviewed the data prior to calculating the final distribution.

JOHN E. DEASY/WINSTON A. BRAHAM/PAT HO FROM:

2005-06 BUDGET TRANSFERS RE:

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve the following budget transfers as described on the following pages, for these below-listed Funds. These routine paper transfers are intended to accomplish the formal/final shifting to recognize the account of previously-approved activities.

- Fund 01 General Fund (Unrestricted & Restricted) —
- Fund 11 Adult Education Fund —
- Fund 12 -Child Development Fund
- Deferred Maintenance Fund
- Fund 14 -Fund 19 -Foundation Trust Fund

Object #	Description	Adopted Budget as of 7/1/05	Budget Adjustment 7/1 - 9/19/05	Revised Budget as of 9/19/05
	Beginning Fund Balance	\$ 5,978,729		\$ 5,978,729
8011-8099	Revenue Limit	65,097,465	0	65,097,465
8100-8299	Federal Revenue	4,574,810	480,031	5,054,841
8300-8599	State Revenue	15,988,750	379,529	16,368,279
8600-8799	Local Revenue	20,914,478	1,682,807	22,597,285
8900-8999	Other Financing Sources	720,000	0	720,000
	Total Revenue Increase/ <decrease>:</decrease>	107,295,503	2,542,367	109,838,870
1000-1999	Certificated Salaries	53,361,453	259,729	53,621,182
2000-2999	Classified Salaries	19,052,842	485,439	19,538,281
3000-3999	Employee Benefits	22,140,789	222,941	22,363,730
4000-4999	Books and Supplies	3,678,861	2,369,271	6,048,132
5000-5999	Services, Other Oper. Exp.	9,790,914	264,343	10,055,557
6000-6999	Capital Outlay	20,200	91,484	111,684
7000-7999	Other Outgo	338,465	26,037	364,502
	Total Expenditure Increase/ <decrease>:</decrease>	108,383,524	3,719,244	112,102,768
	Increase / (Decrease) Fund Balance	(1,088,021)	(1,176,877)	(2,263,898)
	Projected Fund Balance	\$ 4,890,708		\$ 3,713,831
Title One Title II: Title III: Medi-Cal Smaller L	Deferred / Carryover Revenues:	To		\$ 169,274 \$ 190,549 \$ 37,840 \$ 13,530 <u>\$ 68,838</u> \$ 480,031
Education School In	a Tech (CTAP) approvement: eginning Teacher Support)	<u>State Programs</u> To	tal:	\$ 28,031 \$ 334,141 <u>\$ 17,357</u> \$ 379,529
. <u>2004-05 I</u>	Deferred /Carryover Revenues: I	Local Programs		\$ 497,653

FUND 01 - GENERAL FUND

4.	2005-06 Revenues Increases from 7/1/05 to 9/22/05 SMMEF - Library SMMEF - Dream Winds Music Program L.A. County Arts Commission City of Malibu - AVID for Malibu High City of Santa Monica - Valued Youth Program Gifts PTA	Tatab	\$ 49,500 \$ 71,000 \$ 40,000 \$ 6,000 \$ 79,739 \$ 114,815 \$ 824,100 \$ 145,154
5.	Expenditures: <u>Certificated Salaries</u> 1.00 FTE Teaching Principal <i>(Replace 1.00 FTE teacher for Community Day Sch</i> 1.00 FTE Teaching Position - Roosevelt Gifts Teacher Hourly - Various programs <i>(PTA, Gifts, etc.)</i>	Total: nool) Total:	\$1,185,154 \$ 49,409 \$ 41,000 \$ 169,320 \$ 259,729
	<u>Classified Salaries</u> Increase 16.16 FTEs Instructional Assistants - PTA Pro Special Services - PTA/Dream Winds Music Program	ogram Total:	\$ 419,899 <u>\$ 65,540</u> \$ 485,029
	Benefits	Total:	\$ 222,941
	Books and Supplies Carryover from Prior Year Instructional Materials (IMFRP) 2004-05 Lottery - Instructional Materials Federal Programs General Fund Unrestricted Other State Programs - Gifts Budget Increase - Progress Report - Measure "S" Budget increase - New Grant Money	Total:	\$ 536,933 \$ 221,450 \$ 382,512 \$ 153,201 \$ 433,110 \$ 292,743 \$ 38,000 \$ 311,322 \$2,369,271
	Services and Other Operating Expenses Increase Budget for Independent Consultant-Unrestrict Increase Budget - Gifts Increase Budget - PTA Increase Budget - Wind Stream <i>(SMMEF)</i> Increase Budget - L.A. County Arts Commission Other Budget Transfers among Object Codes	ed Total:	\$ 264,343 \$ 81,620 \$ 42,852 \$ 22,046 \$ 36,339 \$ 12,720 \$ 68,766 \$ 528,686
	<u>Capital Outlay</u> Claim Wall - Lincoln Gifts Duplo Machine - Samohi Gifts Copiers - Smash and Muir - Gifts/Title I (<i>Transfer</i>) Copier - Edison PTA CCS Presenting System - EETT (<i>Transfer</i>) Priority Mailing System - Unrestricted (<i>Transfer</i>)	Total:	\$ 7,000 \$ 25,000 \$ 21,333 \$ 18,251 \$ 10,900 \$ 9,000 \$ 91,484
	<u>Other Outgo</u> Indirect Charge from Child Development Center Lease Payments - Copiers <i>(Transfer)</i>	Total:	<\$ 1,092> <u>\$ 27,129</u> \$ 26,037

Object #	Description	Adopted Budget as of 7/1/05	Budget Adjustment 7/1 - 9/19/05	Revised Budget as of 9/19/05
	Beginning Fund Balance	\$ 131,658		\$ 131,658
8011-8099	Revenue Limit	584,528	2,000	586,528
8100-8299	Federal Revenue	178,885	0	178,885
8300-8599	State Revenue	57,000	39,089	96,089
8600-8799	Local Revenue	47,775	0	47,775
8900-8999	Other Financing Sources	0	0	0
	Total Revenue Increase/ <decrease>:</decrease>	868,188	41,089	909,277
1000-1999	Certificated Salaries	417,924	0	417,924
2000-2999	Classified Salaries	184,054		184,054
3000-3999	Employee Benefits	149,411		149,411
4000-4999	Books and Supplies	46,653	49,588	96,241
5000-5999	Services, Other Oper. Exp.	32,416	2,500	34,916
6000-6999	Capital Outlay	0	0	0
7000-7999	Other Outgo	18,489	0	18,489
	Total Expenditure Increase/ <decrease>:</decrease>	848,947	52,088	901,035
	Increase / (Decrease) Fund Balance	19,241	<10,999>	8,242
	Projected Fund Balance	\$ 150,899	0	\$ 139,000

FUND 11 - ADULT EDUCATION FUND

Total:\$41,089Expenditures2004-05 Gift Carryover Posted to Supplies\$10,999Above Revenue Posted to Supplies, Other Operating Expenses\$41,089Total:\$52,088

Object #	Description	Adopted Budget as of 7/1/05	Budget Adjustment 7/1 - 9/19/05	Revised Budget as of 9/19/05
	Beginning Fund Balance	\$ 88,771		\$ 88,771
8011-8099	Revenue Limit	0	0	0
8100-8299	Federal Revenue	1,233,547	21,347	1,254,894
8300-8599	State Revenue	2,118,377	0	2,118,377
8600-8799	Local Revenue	2,730,614	32,444	2,763,058
8900-8999	Other Financing Sources	75,000	0	75,000
	Total Revenue Increase/ <decrease>:</decrease>	6,157,538	53,791	6,211,329
1000-1999	Certificated Salaries	2,219,816	12,920	2,232,736
2000-2999	Classified Salaries	1,763,426	11,816	1,775,542
3000-3999	Employee Benefits	1,082,112	14,708	1,096,820
4000-4999	Books and Supplies	640,502	12,955	653,457
5000-5999	Services, Other Oper. Exp.	311,818	300	312,118
6000-6999	Capital Outlay	2,500	0	2,500
7000-7999	Other Outgo	137,364	1,092	138,456
	Total Expenditure Increase/ <decrease>:</decrease>	6,157,538	53,791	6,211,329
	Increase / (Decrease) Fund Balance	0	0	0
	Projected Fund Balance	\$ 88, 71	0	\$ 88,771
Federal (School A L.A. Uni	<u>s</u> iving Adjustment (COLA) Incre Quality Improvement Program (F ge Resource (CCD) Increase - N versal Preschool Program Increa	<i>TLIP)</i> Increase - Ne lew Contract	ew Contract	\$ 14,508 \$ 2,716 \$ 4,123 <u>\$ 32,444</u> \$ 53,791
Teacher, Instr. Ass	ures Hourly - HeadStart Basic Progra Monthly & Sub L.A. Universa sets., Other Classified Employee Adjustment - HeadStart Basic Pr	ll Preschool Progra s - L.A. Universal		\$ 3,215 \$ 9,705 \$ 11,816 \$ 11 20

FUND 12 - CHILD DEVELOPMENT FUND

11,293 Benefits Increase - L.A. Universal Preschool Program Supplies Increase - FLIP, CCD Preschool, L.A. Universal Preschool Other Operating Costs Increase - L.A. Universal Preschool Program Indirect Costs Increase - L.A. Universal Preschool Program \$ \$ \$ \$ \$ \$ 3,415 12,955 300 1,092 Total: 53,791

Object #	Description	Adopted Budget as of 7/1/05	Budget Adjustment 7/1 - 9/19/05	Revised Budget as of 9/19/05
	Beginning Fund Balance	\$ 4,558,559		\$ 4,558,559
8011-8099	Revenue Limit	0	0	0
8100-8299	Federal Revenue	0	0	0
8300-8599	State Revenue	500,000	0	500,000
8600-8799	Local Revenue	60,000	0	60,000
8900-8999	Other Financing Sources	500,000	0	500,000
	Total Revenue Increase/ <decrease>:</decrease>	1,060,000	0	1,060,000
1000-1999	Certificated Salaries	0	0	0
2000-2999	Classified Salaries	0	0	0
3000-3999	Employee Benefits	0	0	0
4000-4999	Books and Supplies	100,000	0	100,000
5000-5999	Services, Other Oper. Exp.	50,000	<290,000>	210,000
6000-6999	Capital Outlay	610,000	290,000	90,000
7000-7999	Other Outgo	0	0	0
	Total Expenditure Increase/ <decrease>:</decrease>	1,210,000	0	1,210,000
	Increase / (Decrease) Fund Balance	<150,000>	0	<150,000> 0
	Projected Fund Balance	\$ 4,408559	0	\$ 4,408,559

FUND 14 - DEFERRED MAINTENANCE FUND

Major Items:1. Transfers
From Other Operating Exp. to Capital Outlay for 8 high school boilers\$ 290,000

Object #	Description	Adopted Budget as of 7/1/05	Budget Adjustment 7/1 - 9/19/05	Revised Budget as of 9/19/05
	Beginning Fund Balance	\$ 52,749		\$ 4,558,559
8011-8099	Revenue Limit	0	0	0
8100-8299	Federal Revenue	0	0	0
8300-8599	State Revenue	0	0	500,000
8600-8799	Local Revenue	334,963	44,450	379,413
8900-8999	Other Financing Sources	0	0	0
	Total Revenue Increase/ <decrease>:</decrease>	334,963	44,450	379,413
1000-1999	Certificated Salaries	266,561	5,845	272,406
2000-2999	Classified Salaries	0	2,743	2,743
3000-3999	Employee Benefits	66,922	1,452	68,374
4000-4999	Books and Supplies	0	1,000	27,286
5000-5999	Services, Other Oper. Exp.	1,480	1,000	2,480
6000-6999	Capital Outlay	0	0	0
7000-7999	Other Outgo	0	0	0
	Total Expenditure Increase/ <decrease>:</decrease>	334,963	78,326	413,289
	Increase / (Decrease) Fund Balance	0	<33,876>	< 33,876>
	Projected Fund Balance	\$ 52,749	0	\$ 18,873

FUND 19 - FOUNDATION TRUST FUND

Major Items:

1.	RevenuesSupplies, Conference (24 Mentors) Increase - Cotsen Family FoundationClassified-Hourly & Supplies Increase - Cotsen Family Foundation(Parent Summer Academy)Total:	\$ <u>\$</u>	24,000 20,450 44,450
2.	Expenditures 2004-05 Carryover (Cher Foundation) - Posted to Supplies	\$	33,876

FROM: SUPERINTENDENT/TIMOTHY R. WALKER

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2005-2006 as follows:

NPS/NPA

2005-2006	Budget	01-65000-0-57500-11800-5825-043-1400
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Nonpublic School/Agency	Student DOB	Service Contrac Description Number		Cost Not to Exceed
Hathaway School	05-22-91	NPS	#54	\$ 25,324
Augmentative Communication Therapies	01-23-90	NPA - Augmentative Communication Assessment	#82	\$ 500
Autism Spectrum Therapies (AST)	02-21-01	NPA - Therapy	#83	\$ 900
Beautiful Minds Center for Autism, Inc.	11-26-01	NPA - Behavior Therapy/1:1	#84	\$ 1,470
Computer Access Center	04-22-86	NPA - Computer Training	#85	\$ 634
Lovass Institute	09-14-99	NPA - Behavior Therapy	#86	\$ 7,455
Therapy West, Inc.	01-27-91	NPA - PT	#87	\$ 7,310
Therapy West, Inc.	09-30-88	NPA - PT	#88	\$ 85
Therapy West, Inc.	08-08-87	NPA - PT	#89	\$ 7,310
Therapy West, Inc.	09-25-02	NPA - PT	#90	\$ 3,060
Cathedral Home for Children	08-13-90	NPS (2004-2005)	#4 UC05030	\$ 845
Contract Increase				
Frostig Center Contract Increase	02-10-97	NPS	#7 UC06007	\$ 1,425
Jeffrey Foundation	11-01-00	NPS	#9 UC06009	\$ 1,691
Contract Increase				

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Elliott Institute Contract Increase	05-21-91	NPA	#66 UC06182	\$ 2,250
Playworks/PDA, Inc.	05-06-94	NPA - Behavior Therapy	#43 UC06087	\$ 1,200
Contract Increase Ar Pr		3,000,000 2,459,410 540,590		
	ositive Adju See attachme		<u>\$</u> \$	<u>62,272</u> 602,862
Тс	otal Amount	for these Contract	.s <u>\$</u>	61,459
		E	Balance \$	541,403

Adjustment NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2005-06 in the amount of **\$62,272** as of October 6, 2005.

Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Kayne-Eras Center	NPS	#11 UC06011	E	\$ 33,329	Student graduated June 2005.
Personal Coaching Systems #1 (PCS)	NPS	#17	E	\$ 28,943	Student attending another NPS.

Instructional Consultants 2005-2006 Budget 01-65000-0-57500-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Adrian Whitchelo-Scott	12-30-94	Instr.Consultant - Attend IEP meeting for school year 2005-2006.	#50	\$ 200
Lora Jerugim	Various	Instr.Consultant - Therapeutic support for preschoolers. For school year 2005-006.	#51	\$ 1,530
The Speech Therapy Group - Nancy Barrows	03-07-02	Instr.Consultant - Speech/Language	#52	\$ 8,910

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Trang Nguyen	03-22-95	Instr.Consultant – Vision Therapy	#53	\$ 480
		actional Consultants 05/ cion as of 09/22/05 Bal	<u>\$</u>	510,000 <u>304,260</u> 205,740
Total Amoun	t for these	Contracts	\$	11,120

Balance \$ 194,620

Non-Instructional Consultants 2005-2006 Budget 01-65000-0-57500-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	No	Cost ot to xceed
Parent Reimbursement	04-23-98	Non-Instr. Consultant- For outside services provided (Behavioral) for summer 2005-2006.	#5	\$ <u>}</u> -	11,063

Amount Budgeted Non-Instructional Consultants 05/06	\$ 225,000
Prior Board Authorization as of 08/18/05	<u>\$ 34,593</u>
Balance	\$ 190,407

Total Amount for these Contracts

<u>\$ 11,063</u>

Balance \$ 179,344

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a nonpublic, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: SECONDED BY: STUDENT ADVISORY VOTE: AYES: NOES:

FROM: JOHN E. DEASY/WINSTON BRAHAM/VIRGINIA HYATT

RE: REVISION OF BOARD POLICY 3351 - CONFERENCE ATTENDANCE

RECOMMENDATION NO. A.16

It is recommended that the Board of Education adopt revisions to the district's Conference Attendance Policy.

COMMENT: The District updated its Conference Attendance Policy on September 8, 2005.

This revision aligns the District with the U.S. General Services Administration's (GSA) guidelines regarding lodging and meals. However, there are instances where conferences are held in areas where the GSA rate and the conference hotel rate are not aligned due to hotel/accommodation expenses in certain metropolitan areas. Therefore, it is the recommendation of staff that the Superintendent or the Chief Financial Officer have the authority to waive (within reason) the GSA rate in certain instances.

MOTION MADE BY: SECONDED BY: STUDENT ADVISORY VOTE: AYES: NOES: Deleted text in strikeout. New text in <u>underline</u>.

NUMBER	ARTICLE	TITLE
3351	Business and Operations	Conference Attendance

SUBTOPIC	POLICY	REGULATION	EXHIBIT
Budget Development	Х		

DETAIL

The Superintendent/designee is authorized to approve conference attendance and necessary expenses for an employee to perform services for the district within the limits of the adopted budget and with the following limitations:

A. Out-of-state travel shall be authorized by the Board of Education.

B. The Superintendent/designee shall approve employee, Board member or non-employee expense claims in accordance with this policy.

C. Prior approval for employee travel shall be authorized by the Superintendent/ designee. Travel includes attendance at workshops, seminars, conventions, conferences and other meetings of interest to the District.

D. Personnel Commission members and their staff are authorized to attend only those conferences and meetings that have been approved in the Personnel Commission Budget.

E. Authorized Expenditures

1. MEALS and INCIDENTALS - The maximum per diem allowance for meals and incidentals shall be the rate established by the U.S. General Services Administration (GSA) For conferences that end before 12:00 noon the maximum shall be 75% of the established rate.

A banquet breakfast, luncheon or dinner, which is an official part of a conference program and for which there is a prescribed fee, may exceed the daily meal allowance and shall be paid at actual cost with conference fees.

2. LODGING - Lodging shall not exceed the rate for single occupancy and shall not exceed the established U.S. General Services Administration (GSA) rates. For approved conferences that book rooms at hotels that have a higher rate than the GSA rate, the Superintendent or Chief Financial Officer may authorize reimbursement at the posted conference room rate. If the GSA rate is not available, the rate should be no higher than what is reasonable and equally comparable to the conference location as determined by Business Services. The GSA rates are available at: http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentId=17943&contentType=GSA_BASIC or by contacting Fiscal Services. Hotels that accept the GSA rates may be found at http://www.hotelsfplf.com/fpl/st5.htm or by contacting Fiscal Services that are scheduled within 100 miles from the district.

3. TRANSPORTATION – If the same type of conference is offered in various locations, attendance shall be at the conference closest to the employee's home or work location. Economy, standard, tourist or coach airfare rates are allowed including necessary taxi and shuttle service fees. The option for use of a private vehicle is allowed except that the District shall make reimbursement for transportation resulting in the least cost to the District.

Employees who receive a monthly mileage allotment will only be reimbursed for use of private vehicle OUTSIDE OF LOS ANGELES COUNTY.

4. REGISTRATION - Registration fees are authorized.

5. CONFERENCE FEES - Conference fees for specific events are authorized except those that are essentially entertainment or non-business.

6. TELEPHONE and INTERNET ACCESS – Telephone or hotel internet access expenses are authorized for school business only and shall not to exceed \$10.00 per day.

F. Reimbursement Guidelines

1. Reimbursement shall be based upon actual and necessary costs not to exceed amounts set forth in this policy.

2. When travel is authorized and costs are incurred, the claimant shall be required to prepare a Request for Absence on District Business form which details all expenditures incurred. This form shall be filed with the management level supervisor within 15 working days after return from travel and submitted to the Office of Fiscal Services for processing.

3. Receipts as proof of payment shall be submitted for the following expenditures:

- a. Air fare/train fare
- b. Lodging
- c. Registration
- d. Conference fees
- e. Car rentals
- f. Taxi/shuttle service
- g. Telephone and internet access (school business only)
- h. Parking fees
- i. Meals (itemized receipts required)

<u>4. For approved conferences that book rooms at hotels that have a higher rate than the GSA rate, the Superintendent or Chief Financial Officer may authorize reimbursement at the posted conference room rate.</u>

G. These rates shall apply to all district authorized contractors, subcontractors and consultants per their contracts.

REFERENCE Education Code 44016 Travel expense 44032 Travel expense payment 44033 Automobile allowance 44802 Student teacher's travel expense

MANAGEMENT RESOURCES

ADOPTED March 9, 1995 REVISED September 8, 2005 CSBA DATE June 1998

DISTRICT GOAL Effective Utilization of Human Resources Effective Resource Allocation

DISCUSSION 10/06/05 Postponed

FROM: JOHN E. DEASY/DONNA E. MUNCEY

from 09/08,9/22/04 RE: 2005 CALIFORNIA STANDARDS TESTS SCORES, CALIFORNIA HIGH SCHOOL EXIT EXAM TEST SCORES, ADEQUATE YEARLY PROGRESS, AND ACADEMIC PERFORMANCE INDEX SCORES

DISCUSSION ITEM NO. D.1

The California Standards Tests measure student achievement on grade level standards and are administered to all students in grades 2-11. The California High School Exit Exam is given to all 10th grade students and, beginning with the class of 2006, students must pass the examination in order to graduate. Overall achievement results (for the district and individual schools)from the 2005 testing will be presented to the Board. Trends in performance for the past two or three years will be discussed.

Additionally, district performance and the overall performance of district schools on the Annual Measurable Objectives associated with Adequate Yearly Progress (AYP) -- a measure intended to mark progress toward the attainment of the goals embodied in the No Child Left Behind Act -- and California's Academic Performance Index (API) will be reviewed.

Data from these tests and comparative measures of performance help schools and the central office identify program needs, prioritize professional development needs, and develop datadriven school improvement plans.

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: PRESENTATION ON ADMINISTRATOR EVALUATION

DISCUSSION ITEM NO. D.2

Beginning with the 2004-2005 academic year, a new standards-based administrator evaluation instrument was introduced. During this pilot year a number of modifications were made to the process and the instrument. Staff will report on the new instrument and process, which is in full use beginning this year.

This is part of the ongoing process to increase accountability.

DISCUSSION 10/06/2005 First Reading

FROM: JOHN DEASY, SUPERINTENDENT

RE: BOARD POLICY 6164.2 - GUIDANCE AND COUNSELING

DISCUSSION ITEM NO. D.3

It is recommended that the Board of Education adopt Board Policy 6164.2 which directs school staffs to provide comprehensive counseling for students, particularly related to academic support and preparation for post-secondary education.

Comment: This first draft of the proposed policy regarding the guidance of all high school students in preparing for and completing an application to a four-year university is presented for your consideration. As was previously promised, this is part of our effort to further strengthen opportunities for access for all students. While this policy in no way directs students and families to make any decision regarding their post high school career, it does ensure support for students in having as many options as possible for such a decision.

The historical statistics of students accessing four-year colleges and universities for our students of color versus two-year colleges and their eventual persistence rate in obtaining a B.A. is over particular concern. Therefore, I strongly encourage your consideration of a policy that encourages and provides all <u>four-year</u> options for a student to consider.

Santa Monica-Malibu District Policy Detail

Instruction

ARTICLE

|--|

Guidance and Counseling

6164.2 SUBTOPIC

NUMBER

POLICY REGULATION EXHIBIT

DETAIL

The Governing Board recognizes that a comprehensive counseling program can help promote academic achievement and serve the diverse needs of district students. Students shall be encouraged to arrange meetings with counseling staff to discuss academic, social or personal problems and other issues that may impact student learning.

Academic and Career Counseling

The Board expects academic counseling to help students establish immediate and long-range educational plans, achieve academic standards, prepare for the high school exit examination, and complete the required curriculum in accordance with their individual needs, abilities and interests. High schools students will have individual counseling sessions to determine long-range academic goals and devise academic plans to meet those goals. Insofar as possible, parents/guardians shall be included when making educational plans.

Counseling staff shall help students plan for the future and become aware of their career potential. All students will have assistance in planning their post-secondary education. Academic planning for higher education shall include a systematic, comprehensive presentation of information about college and university admission to all students each year, beginning in 9th grade. This will include information about courses needed for admission to colleges and universities, required standardized admission tests, testing schedules and locations, waivers for fees on admission tests and college applications, financial aid, and scholarships.

Students will be given information about a broad range of post-secondary educational opportunities including historically black colleges, tribal colleges and other institutions that offer culturally relevant programs for students of color.

High schools will sponsor regular parent education events to promote college attendance and share information about college admission requirements, tests, fee waivers, financial aid and scholarships, beginning with parents of ninth grade students.

All students will be required to complete the application process to attend a four-year college or university as a condition of graduation, and will be given appropriate support in that process.

Colleges, employers and prospective employers, including military services representatives, shall have access to students for recruiting purposes. (20 USC 7908; 10 USC 503)

Personal Counseling

Counseling staff shall identify and work with students whose personal problems may prevent them from functioning up to their potential. As appropriate, students shall be informed about agencies that offer qualified professional assistance with substance abuse, physical or emotional problems, or other personal problems.

Counselors shall respect student confidentiality as appropriate and shall consult with the Superintendent or designee or with the district's legal counsel whenever unsure of how to respond to a student's personal problem. Parental consultation and consent shall be obtained as appropriate.

Crisis Counseling

The Board recognizes the need for a prompt and effective response when students are confronted with a traumatic incident. School counselors shall assist in the implementation of the comprehensive school safety plan, emergency and disaster preparedness plan, and other prevention and intervention practices designed to assist students before and after a crisis.

In addition, the Superintendent or designee shall identify crisis counseling resources to train district staff in appropriate response techniques and/or to directly help students cope with such crises if they occur.

Early identification and intervention plans shall be developed to help identify those students who may be at risk for violence so that support may be provided before they engage in violent or disruptive behavior.

Teacher-Based Advisory Program

The Board recognizes that a supportive ongoing relationship with a caring adult can provide a student with valuable advice and security. The Board desires to establish a teacher-based advisory program in which teachers, with supervision and support from a credentialed school counselor, advise students in such areas as character development, conflict resolution and self-esteem. The Board expects this program to enhance student-teacher relationships and give students positive adult role models. The Superintendent or designee and a credentialed school counselor shall design this program and submit it to the Board for adoption.

Legal Reference: EDUCATION CODE

221.5 Prohibited sex discrimination 48431 Establishing and maintaining high school guidance and placement program 48431.6 Academic progress and counseling review program 49600-49604 Educational counseling 51513 Personal beliefs PENAL CODE 11166-11170 Reporting known or suspected cases of child abuse CODE OF REGULATIONS, TITLE 5 4930-4931 Counseling

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act 7908 Armed forces recruiter access to students and student recruiting information UNITED STATES CODE, TITLE 10 503 Military recruiter access to directory information CODE OF FEDERAL REGULATIONS, TITLE 34 99.1-99.67 Family Educational Rights and Privacy Management Resources: WEB SITES United States Department of Education: http://www.ed.gov CDE: http://www.cde.ca.gov California Association of School Counselors: http://www.schoolcounselor-ca.org American School Counseling Association: http

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOK ADOPTION

INFORMATION ITEM NO. I.1

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

KING HEDLEY II, by August Wilson, for grade 11 English AP, Adoption requested by Meredith Louria from Samohi.

GIRL INTERRUPTED, by Suzanna Kaysen, for grade 9 English HP, Adoption requested by Meredith Louria from Samohi. AGS PUBLISHING, MATH, Geometry and student workbook. Adoption requested by Special Education for High Schools, Special Day Classes.

AGS PUBLISHING, MATH, Pre-Algebra and student workbook. Adoption requested by Special Education for Middle and High Schools, Special Day Classes.

AGS PUBLISHING, MATH, Algebra and student workbook. Adoption requested by Special Education for Middle and High Schools, Special Day Classes.

AGS PUBLISHING, MATH, Life Skills Math and student workbook. Adoption requested by Special Education for Middle and High Schools, Special Day Classes.

AGS PUBLISHING, MATH, Basic Math Skills and student workbook. Adoption requested by Special Education for Middle and High Schools, Special Day Classes.

AGS PUBLISHING, MATH, Mathematics Pathways and student workbook. Adoption requested by Special Education for Middle and High Schools, Special Day Classes.

AGS PUBLISHING, ENGLISH, Basic English and student workbook. Adoption requested by Special Education for Middle and High Schools, Special Day Classes.

AGS PUBLISHING, ENGLISH, World Literature and student workbook. Adoption requested by Special Education for High Schools, Special Day Classes.

AGS PUBLISHING, ENGLISH, English to Use and student workbook. Adoption requested by Special Education for High Schools, Special Day Classes.

AGS PUBLISHING, ENGLISH, Sounds & Symbols, Early Reading Program (High Hat). Adoption requested by Special Education for Elementary, Middle and High Schools Special Day Classes.

AGS PUBLISHING, SOCIAL STUDIES, History of Our Nation: Beginnings to 1920. Adoption requested by Special Education for High Schools, Special Day Classes.

AGS PUBLISHING, SOCIAL STUDIES, World History. Adoption requested by Special Education for High School Special Day Classes.

AGS PUBLISHING, SOCIAL STUDIES, World Geography. Adoption requested by Special Education for High School Special Day Classes.

AGS PUBLISHING, SCIENCE, Physical Science. Adoption requested by Special Education for High School Special Day Classes.

AGS PUBLISHING, SCIENCE, Biology and workbooks. Adoption requested by Special Education for High School Special Day Classes.

AGS PUBLISHING, SCIENCE, General Science and workbooks, Adoption requested by Special Education for High School Special Day Classes.

AGS PUBLISHING, SCIENCE, Life Skills Health and workbooks. Adoption requested by Special Education for High School Special Day Classes.

PACEMAKER BASIC ENGLISH, Publishers Globe Fearon, Pearson Learning Group. Adoption requested by Special Education for Middle and High Schools, Special Day Classes.

PACEMAKER PRACTICAL ENGLISH, Publishers Globe Fearon, Pearson Learning Group. Adoption requested by Special Education for Middle and High Schools, Special Day Classes.

G. F. JANUS, Social Studies, Janus World History, Part 1 and II Publishers Globe Fearon, Pearson Learning Group. Adoption requested by Special Education for Middle and High Schools, Special Day Classes.

SCHOLASTIC PHONICS, Reading Readiness, Phonics Chapter Books, Level 1 Library (6 titles). Adoption requested by Special Education for Elementary Schools, Special Day Classes.

SCHOLASTIC PHONICS, Reading Readiness, Phonics Chapter Books, Level 2A & Level 2B Library sets (18 titles). Adoption requested by Special Education for Elementary Schools, Special Day Classes.

SRA, READING, Building and Vocabulary Skills, Adoption requested by Special Education for Middle and High Schools, Special Day Classes.

SRA, ENGLISH, High-Performance Writing: A Structured Approach, Beginning Writing, Adoption requested by Special Education for Elementary and Middle Schools, Special Day Classes. SRA, ENGLISH, High-Performance Writing: A Structured Approach, Intermediate Writing, Adoption requested by Special Education for Elementary and Middle Schools, Special Day Classes.

SRA, MATH, MATH EXPLORATIONS AND APPLICATIONS: A Structured Approach, Adoption requested by Special Education for Elementary and Middle and High Schools, Special Day Classes.

Lakeshore, Preschool Reading Readiness, I Can Build Simple Words. Adoption requested by Special Education for Preschool, Special Day Classes.

Lakeshore, Preschool Reading Readiness, Word Building Blocks. Adoption requested by Special Education for Preschool, Special Day Classes.

Lakeshore, Preschool Reading Readiness, Classroom Favorites. Adoption requested by Special Education for Preschool, Special Day Classes.

Lakeshore, Preschool Reading Readiness, Web Organizer Pocket Chart. Adoption requested by Special Education for Preschool, Special Day Classes.

Lakeshore, Preschool Reading Readiness, Make a Pattern Puzzle. Adoption requested by Special Education for Preschool, Special Day Classes.

Lakeshore, Preschool Math Readiness, Cookie Sheet Magnetic Math Series. Adoption requested by Special Education for Preschool, Special Day Classes.

COMMENT: In accordance with Board of Education policy, the textbooks listed above will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA. 90405.