

TO: BOARD OF EDUCATION

ACTION  
09/22/05

FROM: JOHN E. DEASY

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

September 8, 2005

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/22/05

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2005/2006 budget.

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
UCLA GSE&IS Math, Center X  September 1, 2005 to June 30, 2006  Cost: Not-to-Exceed \$5,400	To develop and enhance teacher's content knowledge and instructional strategies aligned with the California Board of Education adopted standards and frameworks. Expand opportunities for developing a network of teacher leaders for improving mathematics achievement of students in low performing schools.	McKinley and Franklin Elementary	Title II Part A  01-40350-0-11100-10000-5820-035-1300
IDRA (Intercultural Development & Research Association)  September 1, 2005 to July 31, 2006  Cost: Not-to-Exceed \$15,000	To provide end-of-program evaluation reports to one middle school participating in the Coca Cola Valued Youth Program. To provide training and technical assistance, plan and develop training and monitoring sessions, abide by specifications in Memorandum or Agreement and maintain confidentiality of all data provided by SMMUSD.	John Adams Middle School	Valued Youth Program  01-93230-0-11100-10000-5802-011-4110
Bernadette Cleland, Teaching and Learning Consultants, Inc.  September 1, 2005 to June 24, 2006  Cost: Not-to-Exceed \$24,000	To provide professional development support and technical assistance to support increased use of research-based instructional strategies and improved student achievement.	John Adams and Lincoln Middle School	Title II Part A  01-40350-0-11100-10000-5820-035-1300

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Albert "Duffy" Miller, Teaching and Learning Consultants, Inc.  September 1, 2005 to June 24, 2006  Cost: Not-to-Exceed \$24,000	To provide professional development support and technical assistance to support increased use of research-based instructional strategies and improved student achievement, and effective use of advisory time.	John Adams Middle School	Title II Part A  01-40350-0-11100-10000-5820-035-1300
Music 'N Motion, Inc. Melinda Fornero  September 1, 2005-June 30, 2006  Cost: Not to exceed \$16,000	To provide dance instruction to all 4th graders in Santa Monica-Malibu Schools through Physical Education Program	Ed Services	Fine Arts  01-91221-0-17150-10000-5802-030-1300
Adrienne Mack-Kirschner, Inc Independent Contractor  July 1, 2005 to June 30, 2006  Not to exceed: \$2,000	To implement pre-candidate workshops in summer and fall, 2005. To support Nationally Certified Teachers as they mentor candidates going through the National Board process	Ed Services	01-62670-11100-10000-5802-035-1300
Dawn Nakagawa Independent Contractor  October 7-9, 2005  Cost: Not to exceed: \$3,500	To provide professional development support for the Full Cabinet Retreat being held at the UCLA Lake Arrowhead Retreat Center, October 7-9, 2005.	Superintendent	01-00000-0-00000-71500-5820-020-1200

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/22/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BARBA, Maricela</u> Fiscal Services 01-00000-0-00000-72000-5220-051-2510 General Fund - <b>Function:</b> Other General Administration	Special Education Local Plan Area - Standardized Account Code Structure Training Pasadena, CA July 12 - 13, 2005	\$79.02
01-00000-0-00000-72000-5220-051-2510 General Fund - <b>Function:</b> Other General Administration	Revenue Limit Workshop Garden Grove, CA November 16, 2005	\$177.68
<u>BRAHAM, Winston</u> Business Services No Cost to District	Calif. School Boards Assn. 2005 Annual Education Conference San Diego, CA December 1 - 3, 2005	0 <i>(Will pay all his own expenses)</i>
<u>DEASY, John</u> Superintendent 01-00000-0-00000-71500-5220-020-1200 General Fund - <b>Function:</b> Superintendent	Hewlett Foundation: Ensuring Fully Prepared Teachers for All Calif. Schools Palo Alto, CA September 25 - 26, 2005	\$75
<u>DIAZ, Aida</u> English Language Development 01-42010-0-47600-10000-5220-032-2560 General Fund - <b>Resource:</b> Title III	Evaluating English Learner Services & Results for Accountability & Instructional Improvement Downey, CA October 11 & November 9, 2005 and January 18, 2006	\$425

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>HO, Pat</u> Fiscal Services 01-00000-0-00000-72000-5220-051-2510 General Fund - <b>Function:</b> Other General Administration	Pupil Attendance Accounting Ontario, CA October 13, 2005	\$250
<u>JEFFRIES, Jane</u> Health Services 01-00000-0-11100-31400-5220-041-1400 General Fund - <b>Function:</b> Health Services	School Health Program Managers Downey, CA September 23 & December 9, 2005 and February 24 & May 19, 2006	\$100
<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		
<b>Group Conference and Travel: In-State</b> * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>BRYANT, Shirley</u> + 6 Additional Staff Special Education - Regular Year 01-65000-0-50010-21000-5220-043-1400 General Fund - <b>Resource:</b> Special Education	Special Education Administrators of the County Downey, CA September 29 - 30, 2005	\$122.15 Total <b>+ 7 SUBS</b>
<u>DEASY, John</u> <u>BLOOMFIELD, Emily</u> <u>DE LA TORRE, Oscar</u> <u>LEON-VAZQUEZ, Maria</u> <u>McLOUD, Shane</u> <u>WISNICKI, Kathy</u> Superintendent/Board of Education 01-00000-0-00000-71500-5220-020-1200 General Fund - <b>Function:</b> Superintendent	Calif. School Boards Assn. 2005 Annual Education Conference San Diego, CA December 1 - 4, 2005	\$7,450 Total
GRIEGO, Orlando LANCASTER, Kelly Food & Nutrition Services 13-53100-0-00000-52100-5220-057-2570 Cafeteria Fund - <b>Resource:</b> Child Nutrition	National School Lunch Program Coordinated Review Effort Workshop Downey, CA September 16, 2005	\$45 Total

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>KRATZER, Cindy</u> <u>TEPLIN, Amy</u> State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II, Part A	District Literacy Leaders Collaborative Downey, CA September 19 & November 1, 2005 and February 2 & April 27, 2006	\$250 Total
<b>Out-of-State Conferences: Individual</b>		
NONE		
<b>Out-of-State Conferences: Group</b>		
<u>MUNCEY, Donna</u> <u>DE LA ROSA, Mary</u> <u>GONZALEZ, Maricela</u> <u>RODRIGUEZ, Maria</u> Valued Youth Funding 01-93230-0-11100-10000-5220- 011-4110 Resource:  DE LA TORRE, Oscar Superintendent's Office 01-00000-0-00000-71500-5220- 020-1200	Coca-Cola Valued Youth Program, National Teacher Coordinator Institute San Antonio, TX October 4-7, 2005	

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/22/05

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOK ADOPTION

RECOMMENDATION NO. A.04

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

**MASTERING THE GUITAR**, by William Bay, for Samohi grades 9-12,  
Adoption requested by Tom Whaley, Fine Arts Director

**ADULT PIANO ADVENTURES**, by Nancy and Randall Feber, for Samohi  
grades 9-12, Adoption requested by Tom Whaley, Fine Arts Director

COMMENT: In accordance with the Board of Education policy, the  
textbook(s) listed above have been on public display for the  
last two weeks in the Educational Services Department at  
1638 17th Street, Santa Monica, CA. 90405.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

9/22/05

FROM: SUPERINTENDENT/WINSTON BRAHAM

RE: RENEWAL OF AGREEMENT WITH LOS ANGELES COUNTY OFFICE  
OF EDUCATION FOR REGIONAL OCCUPATIONAL PROGRAM

RECOMMENDATION NO. A.05

It is recommended that the Board of Education renew the agreement with the Los Angeles County Office of Education (LACOE) for the District's participation in the Los Angeles County Regional Occupational Program (ROP) for the 2005-06 fiscal year.

Funding Information

Source: General Fund

Currently Budgeted: Yes

Account Number: 01-96350-0-71100-XXXXX-XXXX-080-XXXX

Description: ROP/Non-Agency Edu./School/Admin./Clerical  
Salary/ROP/Samohi

Account Number: 01-96352-0-00000-00000-8980-090-0000

Description: Local General Fund Contribution

COMMENTS: This program provides career technical training and guidance services to students of the District. The district shall be reimbursed for the actual cost of the program upon timely receipt of the claims for reimbursement, provided such claims are in accordance with the program budget approved by the County Superintendent and the District.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

9/22/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM/PAT HO

RE: ACCEPTANCE OF GIFTS - 2005-06

RECOMMENDATION NO. A.06

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$17,523.59 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2005-2006 income and appropriations by \$17,463.59 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

AGENDA

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org), as a pdf file; to view the gift report:

- 1) go to [www.smmusd.org](http://www.smmusd.org)
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on CurrGift092205.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
09/22/05  
FROM: JOHN E. DEASY/WINSTON BRAHAM/VIRGINIA I. HYATT  
RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Order from August 30, 2005 through September 13, 2005 for fiscal year 2005/06.

**AGENDA**

**NOTE:** The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
09/22/05  
FROM: JOHN E. DEASY/WINSTON A. BRAHAM/VIRGINIA I. HYATT  
RE: AWARD OF COMPUTER SOFTWARE TO EXCELSIOR SOFTWARE INC.

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the award of grade book software to Excelsior Software Inc. in an amount not to exceed \$92,505.

Funding Information

Budgeted: Yes

Fund: General Fund

Source:

Account number:01-00000-0-19510-10000-4310-030-1300

Description:

COMMENT: Currently all secondary schools in the District use this software to generate grade reporting through either client based software or via the web. It has been used for the last two years, with 2005-06 being year three. This software purchase will allow all elementary sites to generate standard's based grade reporting. This will obtain the District's goal of consistent reporting in all grades K-5.

The vendor will be paid over a two year period for this purchase in the amount of \$49,725.96 per year.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/22/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.9

Unless otherwise noted, all items are included in the 2005/2006 approved budget.

**ADDITIONAL ASSIGNMENTS**

EDUCATIONAL SERVICES

Armstrong, Brenda	18 hrs @\$36.32	8/4/05-8/31/05	Est Hrly/\$654
Bixler, Bill	12 hrs @\$36.32	8/4/05-8/31/05	Est Hrly/\$436
Blanchard, Cecile	12 hrs @\$36.32	8/4/05-8/31/05	Est Hrly/\$436
Messoloras, Irene	12 hrs @\$36.32	8/4/05-8/31/05	Est Hrly/\$436
Pomatti, Kate	12 hrs @\$36.32	8/4/05-8/31/05	Est Hrly/\$436
Tellier, Bruce	18 hrs @\$36.32	8/4/05-8/31/05	Est Hrly/\$654
Ford, Frank	4 hrs @\$36.32	8/4/05-8/31/05	Est Hrly/\$145
Leonard, Brigitte	4.5 hrs @\$36.32	8/4/05-8/31/05	Est Hrly/\$163
Plaia, Jodi	4.5 hrs @\$36.32	8/4/05-8/31/05	Est Hrly/\$163
Mizzone, Vanessa	18 hrs @\$36.32	8/4/05-8/31/05	<u>Est Hrly/\$654</u>
TOTAL ESTABLISHED HOURLY			\$4,177

Comment: Visual and Performing Arts Curriculum Writing  
01-LA County Arts Commission

Davenport, Jeanne	6 hrs @\$36.32	8/18/05	Est Hrly/\$218
DeBeech, Beth	6 hrs @\$36.32	8/18/05	Est Hrly/\$218
Hart, Sharon	6 hrs @\$36.32	8/18/05	Est Hrly/\$218
Jones, Julie	6 hrs @\$36.32	8/18/05	Est Hrly/\$218
Lee, Chon	6 hrs @\$36.32	8/18/05	Est Hrly/\$218
Loopesko, Lorna	6 hrs @\$36.32	8/18/05	<u>Est Hrly/\$218</u>
TOTAL ESTABLISHED HOURLY			\$1,308

Comment: Middle School District Writing Assessment  
01-Unrestricted Resource

Jones Macon, Tristan	10 days @\$307	8/1/05-8/12/05	<u>Own Daily/\$3,070</u>
TOTAL OWN DAILY			\$3,070

Comment: Acting as Administrator/Intensive Intervention Summer School  
01-Unrestricted Resource

SANTA MONICA HIGH SCHOOL

Bart-Bell, Dana	5 hrs @\$36.32	7/1/05-8/31/05	Est Hrly/\$182
De La Cruz, Gilda	5 hrs @\$36.32	7/1/05-8/31/05	Est Hrly/\$182
Gonzalez, Alicia	5 hrs @\$36.32	7/1/05-8/31/05	Est Hrly/\$182
Louria, Meredith	5 hrs @\$36.32	7/1/05-8/31/05	Est Hrly/\$182
Marek, Celia	5 hrs @\$36.32	7/1/05-8/31/05	Est Hrly/\$182
Reichie, Tisha	5 hrs @\$36.32	7/1/05-8/31/05	<u>Est Hrly/\$182</u>
TOTAL ESTABLISHED HOURLY			\$1,092

Comment: Schoolwide Summer Reading Committee  
01-Other Federal

Boyd, Bryn	6 hrs @\$36.32	7/1/05-6/30/06	Est Hrly/\$218
Braunfeld, Daniel	6 hrs @\$36.32	7/1/05-6/30/06	Est Hrly/\$218
Dunn, George Patrick	6 hrs @\$36.32	7/1/05-6/30/06	Est Hrly/\$218
Hecht, James	6 hrs @\$36.32	7/1/05-6/30/06	Est Hrly/\$218
Hendra, Mary	6 hrs @\$36.32	7/1/05-6/30/06	Est Hrly/\$218
Lipetz, Sarah	6 hrs @\$36.32	7/1/05-6/30/06	Est Hrly/\$218

Marek, Celia	6 hrs @\$36.32	7/1/05-6/30/06	Est Hrly/\$218
Serratore, Rosa	6 hrs @\$36.32	7/1/05-6/30/06	Est Hrly/\$218
Ver Steeg, Robin	6 hrs @\$36.32	7/1/05-6/30/06	Est Hrly/\$218
TOTAL ESTABLISHED HOURLY			\$1,962

Comment: "A" House Student Support Workshops  
01-Other Federal

Gleason, Beverly	23 hrs @\$36.32	7/1/05-6/30/06	Est Hrly/\$835
TOTAL ESTABLISHED HOURLY			\$835

Comment: Math Placement Testing  
01-Unrestricted Resource

Roberts, Lasonja	55 hrs @\$36.32	8/1/05-8/31/05	Est Hrly/\$1,998
TOTAL ESTABLISHED HOURLY			\$1,998

Comment: Leadership Camp Coordinator  
01-Medi-Cal Billing Option

#### HOURLY TEACHERS

##### ROP

Bixler, William	60 hrs @\$40.70	9/6/05-6/23/06	Est Hrly/\$ 2,442
Audio Technology			
Givens, Martin	500 hrs @\$40.70	9/6/05-6/30/06	Est Hrly/\$20,350
Emergency Medical Technician			
Just, Meiko	900 hrs @\$40.70	9/6/05-6/30/06	Est Hrly/\$36,630
Office Occupations, Marketing			
McGee, Richard	1040 hrs @\$40.70	9/6/05-6/30/06	Est Hrly/\$42,328
Commercial Art/Digital Design			
Merrick, Jeffrey	180 hrs @\$40.70	9/6/05-6/30/06	Est Hrly/\$ 7,326
Computer Applications			
Plaia, Jodi Ann	60 hrs @\$40.70	9/6/05-6/23/06	Est Hrly/\$ 2,442
Stagecraft Technology/Professional Acting			
Sauceda, Robert L.	40 hrs @\$40.70	9/6/05-6/30/06	Est Hrly/\$ 1,628
Office Occupations/Computer Applications			
Shafiey, Mahvash	700 hrs @\$40.70	9/6/05-6/30/06	Est Hrly/\$28,490
Marketing/Small Business Mgmt			
Suhd, Mike	360 hrs @\$40.70	9/6/05-6/30/06	Est Hrly/\$14,652
Building Maintenance, Diversified Occupations			
White, William Alan	320 hrs @\$40.70	9/6/05-6/30/06	Est Hrly/\$13,024
Emergency Medical Tech/Emergency Medical Responder			
Wishart, Bill	425 hrs @\$40.70	9/6/05-6/30/06	Est Hrly/\$17,298
Electronic News Gathering/Video Production			
Wood, David	48 hrs @\$40.70	9/6/05-6/30/06	Est Hrly/\$ 1,954
Commercial Photography			
TOTAL ESTABLISHED HOURLY			\$188,564
01-ROP-Classroom/Program			

Byrd, Marc	570 hrs @\$47.69	9/6/05-6/30/06	Own Hrly/\$27,183
Floral Design			
Jones, Teresa	1200 hrs @\$57.11	9/6/05-6/30/06	Own Hrly/\$68,532
Retail Sales, Marketing, Small Business Mgmt			
Just, Peggy	190 hrs @\$59.48	9/6/05-6/30/06	Own Hrly/\$11,301
Computer Applications			
Kemp, Anita	1300 hrs @\$60.74	9/6/05-6/30/06	Own Hrly/\$78,962
Small Business Mgmt, Banking, Food Service Mgmt			
TOTAL OWN HOURLY			\$185,978
01-ROP-Classroom/Program			

Bixler, William	30 hrs @\$40.70	9/6/05-6/24/06	Est Hrly/\$1,221
Byrd, Marc	20 hrs @\$40.70	9/6/05-6/30/06	Est Hrly/\$ 814
Cox, Dan	30 hrs @\$40.70	9/6/05-6/24/06	Est Hrly/\$1,221
Givens, Martin	36 hrs @\$40.70	9/6/05-6/30/06	Est Hrly/\$1,465

Jones, Teresa	30 hrs @ \$40.70	9/6/05-6/30/06	Est Hrly/\$1,221
Just, Meiko	30 hrs @ \$40.70	9/6/05-6/30/06	Est Hrly/\$1,221
Just, Peggy	10 hrs @ \$40.70	9/6/05-6/30/06	Est Hrly/\$ 407
Kemp, Anita	20 hrs @ \$40.70	9/6/05-6/30/06	Est Hrly/\$ 814
Plaia, Jodi Ann	30 hrs @ \$40.70	9/1/05-6/24/06	Est Hrly/\$1,221
McGee, Richard	20 hrs @ \$40.70	9/6/05-6/30/06	Est Hrly/\$ 814
Merrick, Jeffrey	10 hrs @ \$40.70	9/6/05-6/30/06	Est Hrly/\$ 407
Shafiey, Mahvash	30 hrs @ \$40.70	8/30/05-6/30/06	Est Hrly/\$1,221
Suhd, Mike	20 hrs @ \$40.70	9/6/05-6/30/06	Est Hrly/\$ 814
White, William Alan	30 hrs @ \$40.70	9/6/05-6/30/06	Est Hrly/\$1,221
Wishart, Bill	20 hrs @ \$40.70	9/1/05-6/30/06	Est Hrly/\$ 814
Wood, David	12 hrs @ \$40.70	9/6/05-6/23/06	<u>Est Hrly/\$ 488</u>

ROP Inservice

TOTAL ESTABLISHED HOURLY	\$15,384
01-ROP-Classroom/Program	

Conley-Roper, Carolyn	50 hrs @ \$40.70	9/1/05-6/30/06	<u>Est Hrly/\$2,035</u>
ROP Substitute			

TOTAL ESTABLISHED HOURLY	\$2,035
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Jeffries, Jane	10 hrs @ \$36.32	9/1/05-6/30/06	<u>Est Hrly/\$363</u>
Administer TB tests to ROP EMT students			

TOTAL ESTABLISHED HOURLY	\$363
01-ROP-Classroom/Program	

<b>TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY</b>	<b><u>= \$406,766</u></b>
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#### SUBSTITUTE TEACHERS

<u>PREFERRED SUBSTITUTES</u>	<u>Effective</u>
(@\$143.42 Daily Rate)	
Little, Lucius	9/1/05

#### CHANGE IN ASSIGNMENT

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Caamal-Murcia, Gabriela	9/2/05-6/30/06
Grant Elementary	
<u>From:</u> 100%	
<u>To:</u> 50% [job share with C. Spanos]	

Cronrod, Merryl	9/2/05
Webster Elementary	
<u>From:</u> 80%	
<u>To:</u> 100%	

Conway, Kenyatta	9/6/05
McKinley Elementary/CDS	
<u>From:</u> Edison Elementary	
<u>To:</u> McKinley Elementary [replacing W. Yovetitch]	

#### ELECTIONS

##### PROBATIONARY CONTRACTS

Name/Assignment	Not to	
<u>Location</u>	<u>Exceed</u>	<u>Effective</u>
Bora, Julie	100%	9/2/05
Santa Monica HS/Biology	[replacing C. Everstine]	

Buford, Lakesha CDS/Teacher	50% [replacing N. Gheewala]	9/6/05
DeGregorio, Dana Cabrillo Elementary/SDC-NS	100% [replacing E. Stanley]	9/2/05
Frost, Millicent Student Srvc/ELD	100% [replacing T. Treuenfels]	9/2/05
Montgomery, Todd Malibu HS/SDC-IS	100% [replacing G. Arnello]	9/16/05
Schlabach, Daniel Malibu HS/Spanish	100% [replacing M. Mora]	9/2/05
Schopflin, Jennifer Adams MS/SDC-NS	100% [replacing K. Ferres]	9/2/05
Shatz, Susan CDS/Franklin/Teacher	50% [replacing P. Cruse]	9/6/05

#### TEMPORARY CONTRACTS

Name/Assignment <u>Location</u>	Not to <u>Exceed</u>	<u>Effective</u>
Finkelstein, Madelynn Health/Nurse	20% [replacing N. McElvain]	9/2/05-6/26/06
Montanez, Joe Lincoln MS/SDC-NS	100% [replacing L. Maron]	9/2/05-6/26/06
Munoz-Friedman, Zelina SMASH/Elementary	100% [rehire Temp III]	9/2/05-6/26/06
Murdock, Sheryl Webster Elem/1st	20% [job share w/E. Ross]	9/2/05-6/26/06
Posner, Cara SMASH/Roosevelt/RSP	100% [replacing J. Varner/LOA]	9/2/05-6/26/06
Reynolds, Ashley Roosevelt Elem/1st	100% [replacing D. Levin]	9/2/05-6/26/06

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/22/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.10

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2005/06 budget.

LECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Garcia, Tracy Special Education; provide psychology intern services as directed and supervised by a school district psychologist FUNDING: 01-65000-0-50010-31200-2917-043-1501 Special Education	\$4,761.12	09/12/05-06/09/06	\$60/day -100%
Moreno, Myra Special Education; provide psychology intern services as directed and supervised by a school district psychologist. FUNDING: 01-65000-0-50010-31200-2917-043-1501 Special Education	\$4,761	09/01/05-06/26/06	\$60/day -100%
Rivera, Elias Special Education; provide psychology intern services as directed and supervised by a school district psychologist FUNDING: 01-65000-0-50010-31200-2917-043-1501 Special Education	\$4,761	09/01/05-06/26/06	\$60/day -100%
Schiller, Amanda Special Education; provide psychology intern services as directed and supervised by a school district psychologist. FUNDING: 01-65000-0-50010-31200-2917-043-1501 Special Education	\$4,761	09/12/05-06/09/06	\$60/day -100%
Steinberg, Sara Special Education; provide psychology intern services as directed and supervised by a school district psychologist. FUNDING: 01-65000-0-50010-31200-2917-043-1501 Special Education	\$4,761	09/01/05-06/26/06	\$60/day -100%



Williams, Gail                \$4,761                09/01/05-06/26/06                \$60/day  
Special Education; provide psychology intern services as  
directed and supervised by a school district psychologist.  
FUNDING: 01-65000-0-50010-31200-2917-043-1501 -100%

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/22/05

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS/WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.11

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
CORNEJO, SYLVIA	INST ASST - CLASSROOM	9/6/2005
MUIR ELEMENTARY	3.5 HRS/SY/RANGE: 18 STEP: A	
HARRINGTON, WHITNEY	INST ASST - CLASSROOM	9/7/2005
CABRILLO ELEMENTARY	3 HRS/SY/RANGE: 18 STEP: A	
HATCH, JANA	ADMIN ASSISTANT	8/25/2005
PERSONNEL COMMISSION	8 HRS/12 MO/RANGE: 20 STEP: A	
NUNEZ, SHERRY	CAMPUS SECURITY OFFICER	8/30/2005
LINCOLN MIDDLE	8 HRS/10 MO/RANGE: 25 STEP: A	
SCHLIERMAN, CHERIE	INST ASST - SPECIAL ED	9/22/2005
SPECIAL EDUCATION	3.5 HRS/SY/RANGE: 20 STEP: A	
	FROM: 3 HRS/10 MO	
WILLIAM, SHAYLON	CAFETERIA WORKER I	9/6/2005
FOOD SERVICES	3 HRS/SY/RANGE: 11 STEP: A	
	FROM: 3 HRS/SY	
<u>TEMP/ADDITIONAL ASSIGNMENT</u>		<u>EFFECTIVE DATE</u>
COSTANZA, SIUGEN	BILINGUAL COMMUNITY LIAISON	6/16/2005-8/12/2005
EDUCATIONAL SERVICES		
GILBERT, JANET	SR OFFICE SPECIALIST	8/15/2005-9/10/2005
CDS		
PARTRIDGE, FRANCES	OFFICE SPECIALIST	8/29/2005-6/26/2006
ROOSEVELT ELEMENTARY		
SMITH, LUZ	TRANSLATOR	7/1/2005-6/30/2006
SUPERINTENDENTS OFFICE		
TRUNNELL, TOMITA	SR OFFICE SPECIALIST	8/23/2005-8/29/2005
SANTA MONICA HS		

<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
AMOS, AARON GROUNDS	CUSTODIAN I	7/20/05-6/30/06
AVITIA, HECTOR GROUNDS	CUSTODIAN I	7/5/05-8/22/05
CRAWFORD, CYNTHIA HUMAN RESOURCES	OFFICE SPECIALIST	8/15/05-8/28/05
GARCIA, NAOMI CDS	OFFICE SPECIALIST	8/15/05-9/1/05
HART, WALTER GROUNDS	CUSTODIAN I	7/1/05-6/30/06
JOHNSON, ANGELA GROUNDS	CUSTODIAN I	7/1/05-9/6/05
JOHNSON, DELECTA GROUNDS	CUSTODIAN I	8/1/05-9/6/05
OMARI, SALEEM GROUNDS	CUSTODIAN I	7/1/05-6/30/06
PRECIADO, ELIZABETH HUMAN RESOURCES	OFFICE SPECIALIST	8/30/05-6/30/06
RIOS TORRIES, RAUL GROUNDS	CUSTODIAN I	7/1/05-6/30/06
RIVERA, RUBEN GROUNDS	CUSTODIAN I	7/1/05-6/30/06
STAMER, LINDA HUMAN RESOURCES	HUMAN RESOURCES TECH	8/8/05-6/30/06
<u>SUMMER ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
CASTRO, CAROLINE CDS	CHILDRENS CENTER ASST	8/1/05-9/1/05
COOPER, RAY SANTA MONICA HS	CAMPUS SECURITY OFFICER	8/25/05-8/30/05
DE LOS SANTOS, GABRIELA CDS	CHILDRENS CENTER ASST	6/27/05-9/1/05
GARDEA-PEREZ, GUADALUPE EDUCATIONAL SERVICES	BILINGUAL COMMUNITY LIAISON	7/5/05-8/12/05
LOPEZ, VICKY SANTA MONICA HS	CAMPUS SECURITY OFFICER	8/25/05-8/30/05

MC CLELLAN, MARK CDS	CHILDRENS CENTER ASST	8/15/05-9/2/05
OCAMPO, IRMA CDS	BILINGUAL COMMUNITY LIAISON	8/1/05-8/31/05
OYENOKI, LIZ MCKINLEY ELEMENTARY	SR OFFICE SPECIALIST	8/1/05-8/31/05
RILEY, MARTELLE TRANSPORTATION	BUS DRIVER	7/1/05-8/29/05
SANDOVAL, KATHY MUIR ELEMENTARY	SR OFFICE SPECIALIST	6/30/05-8/30/05
TANGUM, CATHY SANTA MONICA HS	CAMPUS SECURITY OFFICER	8/25/05-8/30/05
<u>VOLUNTARY TRANSFER</u>		<u>EFFECTIVE DATE</u>
GUZMAN, JENNIE SPECIAL EDUCATION	IA SPECIAL EDUCATION 6 HRS/SY	9/7/05
<u>ABOLISH POSITION</u>		<u>EFFECTIVE DATE</u>
	IA SPECIAL EDUCATION 6 HRS/SY	9/7/05
<u>LEAVE OF ABSENCE (PAID)</u>		<u>EFFECTIVE DATE</u>
MARTIN, LORENA ADULT EDUCATION	SR OFFICE SPECIALIST MATERNITY	10/12/05-11/12/05
SLAWTER, MARY LOUISE SANTA MONICA HS	SR OFFICE SPECIALIST FAMILY LEAVE	9/7/05-9/30/05
SOLIMAN, THORAIA FISCAL SERVICES	ACCOUNTANT FAMILY LEAVE	8/18/05-9/15/05
<u>LEAVE OF ABSENCE (UNPAID)</u>		<u>EFFECTIVE DATE</u>
MARTIN, LORENA ADULT EDUCATION	SR OFFICE SPECIALIST CHILD CARE	11/28/05-1/20/06
WILSON, LORRAINE FRANKLIN ELEMENTARY	IA SPECIAL EDUCATION PERSONAL	9/6/05-6/26/06
<u>RESIGNATIONS</u>		<u>EFFECTIVE DATE</u>
AHN, CHRISTINE SANTA MONICA HS	INST ASST - SPECIAL ED	9/16/05
BUFORD, LAKESHA CDS	INST ASST - CLASSROOM	8/31/05

CAMPOS, ROSA MARIA EDISON ELEMENTARY	CAFETERIA WORKER I	6/24/05
DAVIS, GEORGE ROOSEVELT ELEMENTARY	CAFETERIA WORKER I	7/10/05
DOMITITA, CARROL MUIR ELEMENTARY	BILINGUAL COMMUNITY LIAISON	9/2/05
FATEMI, SOHEILA CABRILLO ELEMENTARY	INST ASST - CLASSROOM	9/2/05
FORD-MORALES, MARY MALIBU HS	INST ASST - SPECIAL ED	8/30/05
FUNES, JANICE ROGERS ELEMENTARY	INST ASST - BILINGUAL	6/24/05
GAUR, SMRITI MUIR ELEMENTARY	INST ASST - CLASSROOM	6/24/05
GONZALEZ, ERNIE SANTA MONICA HS	CAMPUS SECURITY OFFICER	9/6/05
HUFFMAN, KRISTINA ROOSEVELT ELEMENTARY	INST ASST - CLASSROOM	8/26/05
IBARRA, CHASEN CDS	INST ASST - SPECIAL ED	6/24/05
KELLER, COLLEN MALIBU HS	INST ASST - SPECIAL ED	8/31/05
KELLER, SHANNON PT DUME ELEMENTARY	INST ASST - CLASSROOM	6/24/05
MAILANDER, MARK WEBSTER ELEMENTARY	INST ASST - CLASSROOM	6/24/05
MEJIA, LORENA ROGERS ELEMENTARY	INST ASST - CLASSROOM	7/29/05
MOLLIN, DORIS FRANKLIN ELEMENTARY	INST ASST - CLASSROOM	6/24/05
REYNOSO, BOBBY FRANKLIN ELEMENTARY	INST ASST - CLASSROOM	6/24/05
SMART, HOWARD OLYMPIC HS	CAMPUS SECURITY OFFICER	9/2/05
TORGERSON, SUSAN EDISON ELEMENTARY	INST ASST - SPECIAL ED	6/24/05
VILLATORO, MARIA CDS	INST ASST - CLASSROOM	8/18/05

WARFIELD, CATHYRN SMASH	PHYSICAL ACTIVITIES SPEC	6/24/05
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WARNER, DAVID MALIBU HS	INST ASST - SPECIAL ED	8/25/05
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<u>RETIREMENT</u>	<u>EFFECTIVE DATE</u>
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BARRETT, LYND EDUCATIONAL SERVICES	SR ADMINISTRATIVE ASST	12/30/05
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MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
09/22/05  
FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS/WILBERT YOUNG  
RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.12

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

SUMMER ASSIGNMENT - CHILD CARE ASSISTANT

SANDOVAL, PAULINA	EDUCATIONAL SVCS	07/08/05-08/09/05
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COACHING ASSISTANT

BERNARD, GREGORY	MALIBU HIGH SCHOOL	08/15/05-11/30/05
CONLEY, TIM	MALIBU HIGH SCHOOL	08/15/05-12/31/05
GRAY, CARLOS	MALIBU HIGH SCHOOL	08/15/05-06/23/06
JOHNSON, JEREMY	MALIBU HIGH SCHOOL	08/15/05-12/31/05
KEMPAINEN, EDWARD	MALIBU HIGH SCHOOL	08/15/05-12/31/05
MC CAMPBELL, JOHN	MALIBU HIGH SCHOOL	08/15/05-06/23/05
PERINIAN, MIKE	MALIBU HIGH SCHOOL	08/15/05-12/31/05
PERLMUTTER, EVAN	MALIBU HIGH SCHOOL	08/15/05-06/23/05
REUTINGER, CHRIS	MALIBU HIGH SCHOOL	08/15/05-06/23/05
SMITH, DYLEN	MALIBU HIGH SCHOOL	08/01/05-06/30/06

STIPEND

SANDOVAL, PAULINA	INFORMATION SERVICES	07/08/05-08/09/05
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MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR  
09/22/05

FROM: SUPERINTENDENT /MICHAEL D. MATTHEWS

RE: ADMINISTRATIVE APPOINTMENTS

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve the following administrative appointments:

**CERTIFICATED APPOINTMENTS**

**Effective**

Rebecca Nelson

August 17, 2005

Behavioral Intervention Specialist, Special Education

Kristopher Vegas

September 9, 2005

Psychologist, Special Education

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/MAJOR  
09/22/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM/PAT HO

RE: ADOPT RESOLUTION NO. 05-04 GANN AMENDMENT

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve the attached resolution.

COMMENT: Under the Gann Initiative which was passed in 1979 by the State electorate, all agencies of the State must calculate an appropriations limit which cannot be exceeded on a year-to-year basis. The formula for the calculation is statutorily set. The report is attached.

This limit is calculated annually. The statute provides that any excess be returned to the local taxpayers.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE  
AYES:  
NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 05-04

DISTRICT APPROPRIATIONS LIMITS FOR 2004-05  
AND PROJECTED LIMITS FOR 2005-06

WHEREAS, in November of 1979, the California Electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriations limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann Limit for the 2004-05 fiscal year and a projected Gann Limit for the 2005-06 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2004-05 and 2005-06 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2004-05 and 2005-06 fiscal years do not exceed the limitations imposed by Proposition 4;

AND, BE IT FURTHER RESOLVED that the Superintendent provide copies of this Resolution along with the appropriate attachments to interested citizens of this District.

Passed and adopted by the Board of Education of the Santa Monica-Malibu Unified School District, Los Angeles County, State of California, this 22<sup>nd</sup> day of September, 2005.

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John E. Deasy, Ph.D.  
Superintendent and Secretary  
Board of Education

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/SUPERINTENDENT  
RE: DISTRIBUTION OF EQUITY FUNDS

ACTION/MAJOR  
09/22/05

RECOMMENDATION NO. A.15

It is recommended that the Board of Education authorize the distribution of Equity Funds collected during the 2004-2005 school year.

COMMENT: In keeping with Board Policy, staff recommends that the Board of Education authorize the distribution of equity funds as shown on the attached chart (Excel attachment) The total amount of funds available is reflective of the deduction of \$40,000 for summer school as previously authorized by the Board of Education.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

Equity Fund Distribution Chart - see attachment web site

TO: BOARD OF EDUCATION

ACTION/MAJOR  
09/22/05

FROM: JOHN E. DEASY/TIM WALKER/ LAUREL SCHMIDT

RE: REVISION OF BOARD POLICY 5131.4 - CAMPUS DISTURBANCES

RECOMMENDATION NO. A.16

It is recommended that the Board of Education adopt revisions to Board Policy 5131.4 to include individuals and organizations in the effort to maintain an orderly campus.

COMMENT: The Board of Education reviewed the policy on August 18 and September 8, 2005. Policy 5131.4 is being returned to the Board of Education for action. The policy includes changes directed by the Board of Education

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

# Santa Monica-Malibu District Policy Detail

**REVISED  
NUMBER**  
5131.4

**ARTICLE**  
Students

**TITLE**  
Campus Disturbances

**SUBTOPIC**  
Demonstrations

**POLICY**  
X

**REGULATION**

**EXHIBIT**

## **DETAIL**

The Governing Board recognizes that all school staff must be prepared to cope with campus disturbances and to minimize the risks they entail. Staff should be especially sensitive to conditions that foster racial conflict, student protests, or gang intimidation and confrontations.

The Superintendent or designee shall establish at each school a disturbance response plan for curbing disruptions which create disorder and may lead to riots, violence or vandalism at school or school-sponsored events.

The Superintendent or designee shall consult with law enforcement authorities to plan for police support during school disruptions. Each school's disturbance response plan shall address the role of law enforcement and other experts or organizations who can support peace efforts on campus. When a disturbance directly threatens students or staff, the Superintendent or designee has the authority to call in law enforcement personnel for assistance and may dismiss school.

Students who participate in disturbances may be subject to disciplinary action.

## **ADDITIONAL PDF DETAIL**

### **REFERENCE**

#### **Legal Reference:**

#### EDUCATION CODE

32210 Willful disturbance of public school or meeting

32211 Threatened disruption or interference with classes

32280-32288 School safety plans

38000-38005 Security patrols

44810 Willful interference with classroom conduct

44811 Disruption of classwork or school activities

48907 Student exercise of free expression

#### PENAL CODE

403-420 Crimes against the public peace, especially:

415 Fighting; noise; offensive words

415.5 Disturbance of peace of school

416 Assembly to disturb peace; refusal to disperse

626-626.10 Crimes on school grounds

627-627.7 Access to school premises

### **MANAGEMENT RESOURCES:**

#### CDE PROGRAM ADVISORIES

0316.89 Contingency Plan for School Campus Emergencies

**ADOPTED**  
March 10, 1969

**REVISED**  
April 24, 1978

**CSBA DATE**

## **DISTRICT GOAL**

TO: BOARD OF EDUCATION

ACTION/MAJOR  
09/22/05

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ADOPT RESOLUTIONS REGARDING THE SPECIAL ELECTION IN  
NOVEMBER, 2005, AND PROPOSITIONS 74, 75 AND 76

RECOMMENDATION NO. A.17

It is recommended that the Board of Education adopt the attached resolutions in opposition to holding a Special Election in November 2005, and resolutions opposing Propositions 74, 75 and 76.

COMMENT: The Governor has committed millions of tax dollars to holding a special election in November 2005 at a time when the State of California continues to chronically underfund public education. Proposition 74 - Public School Teachers. Waiting Period for Permanent Status. Dismissal; Proposition 75 - Public Employee Union Dues, Required Employee Consent for Political Contributions, and Proposition 76 - School Funding. State Spending, are three propositions being presented to the voters of California that will impact public education. The Board of Education stands in opposition to the three ballot measures and the holding of the election itself by adopting the attached resolutions.

In addition, the Governor has not kept his publicly stated deal with the Education Coalition and thus severely cut funding for public schools for this year.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
RESOLUTION NO. 05-05

IN OPPOSITION TO PROPOSITION 74: Public School Teachers.  
Waiting Period for Permanent Status. Dismissal

WHEREAS, members of the Board of Education are elected by members of the community to recruit, hire and evaluate the teachers who educate our children; and

WHEREAS, Proposition 74 was hastily and poorly constructed; and

WHEREAS, under current law the probationary period for teachers is two years, with performance evaluations required at least once each year for probationary teachers and at least once every two years for teachers with permanent status; and Proposition 74 would change the probationary period to five years and thus substantially disadvantage school districts in California in recruiting and retaining high quality teachers as compared with other states; and

WHEREAS, rigorous and authentic accountability are part of our district's quality control and already found within our standards-based teacher evaluation which is a model in California; and

WHEREAS, Proposition 74 does not contain the specifics that would assure those components of a strong and authentic accountability system; and

WHEREAS, Proposition 74 would redefine "unsatisfactory performance" as it related to the dismissal of permanent or tenured teachers thereby forcing the Board of Education to abandon its rigorous, thoughtful and effective, locally adopted criteria and definitions; and

WHEREAS, the initiative would also specifically link the definition of unsatisfactory performance to a process that must be negotiated with teachers through collective bargaining, a process which the district has already successfully completed;

NOW, THEREFORE, BE IT RESOLVED that the Santa Monica-Malibu Unified School District Board of Education opposes Proposition 74 on the November 8 Special Election. Passed and adopted this 22<sup>nd</sup> day of September, 2005.

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Emily Bloomfield, President

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Julia Brownley, Vice-President

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Oscar de la Torre, Member

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José J. Escarce, Member

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Maria Leon-Vazquez, Member

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Shane McLoud, Member

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Kathy Wisnicki, Member

---

John E. Deasy, Superintendent



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
RESOLUTION NO. 05-06

IN OPPOSITION TO PROPOSITION 75: Public Employee Union Dues.  
Required Employee Consent for Political Contributions

WHEREAS, public employee labor organizations collect dues or fees from their constituency; and

WHEREAS, our union employees have demonstrated their ability raise revenue and support policies on behalf of our students; and

WHEREAS, public employee labor organizations elect members to serve as executive committees or stewards representing the members; and

WHEREAS, Proposition 75 prohibits public employee labor organizations from using dues or fees for political contributions unless the employee provides prior consent **each year** on a **specified written form**; and

WHEREAS, Proposition 75 is a highly undemocratic form of operation; and

WHEREAS, public employee labor organizations are self funded deeming it appropriate that they decide where dues are to be expended; and

WHEREAS, this proposition curtails union freedom of speech and democratic participation; and

WHEREAS, Proposition 75 is an attack on public employee organizing efforts, which is in direct conflict to Santa Monica-Malibu Unified School District's strong support for its employees;

NOW, THEREFORE, BE IT RESOLVED that the Santa Monica-Malibu Unified School District Board of Education opposes Proposition 75 on the November 2005 Special Election. Passed and adopted this 22<sup>nd</sup> day of September, 2005.

\_\_\_\_\_  
Emily Bloomfield, President

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Julia Brownley, Vice-President

\_\_\_\_\_  
Oscar de la Torre, Member

\_\_\_\_\_  
José J. Escarce, Member

\_\_\_\_\_  
Maria Leon-Vazquez, Member

\_\_\_\_\_  
Shane McLoud, Member

\_\_\_\_\_  
Kathy Wisnicki, Member

\_\_\_\_\_  
John E. Deasy, Superintendent

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
RESOLUTION NO. 05-07

IN OPPOSITION TO PROPOSITION 76:  
School Funding. State Spending

WHEREAS, the students in California's public schools deserve high-quality schools with well-trained educators, small class sizes, quality instructional materials, up-to-date textbooks and dynamic parental support; and

WHEREAS, Proposition 76 would eliminate basic provisions and guarantees as provided by voters when they passed Proposition 98, including making the 2004-05 reductions to school funding permanent rather than temporary, and eliminating the requirement to restore any reductions to the funding guarantee; and

WHEREAS, Proposition 76 would seriously undermine the continuity and quality of instructional programs by exposing schools to unstable funding and the constant threat of mid-year cuts, making it impossible to plan and budget for ongoing spending commitments because of the possibility of spending increases in one year and reductions the next year; and

WHEREAS, Proposition 76 would severely impact the funding base for schools – resulting in as much as \$4 billion (\$600 per student) per year below the minimum funding base required by current law; and

WHEREAS, The California Live Within Our Means Act (Proposition 76) is unsound public policy, and unfairly punishes schools and students and undermines the education funding protections voters say they want;

NOW, THEREFORE, BE IT RESOLVED that the Santa Monica-Malibu Unified School District strongly opposes Proposition 76 on the November 8 Special Election ballot. Passed and adopted this 22<sup>nd</sup> day of September, 2005.

\_\_\_\_\_  
Emily Bloomfield, President

\_\_\_\_\_  
Julia Brownley, Vice-President

\_\_\_\_\_  
Oscar de la Torre, Member

\_\_\_\_\_  
José J. Escarce, Member

\_\_\_\_\_  
Maria Leon-Vazquez, Member

\_\_\_\_\_  
Shane McLoud, Member

\_\_\_\_\_  
Kathy Wisnicki, Member

\_\_\_\_\_  
John E. Deasy, Superintendent

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
RESOLUTION NO. 05-08

IN OPPOSITION TO THE SPECIAL ELECTION SET FOR  
NOVEMBER 8, 2005

WHEREAS, the Governor of California has called for a special election to be held November, 2005; and

WHEREAS, the purpose of the special election is to permanently change the funding of public education in the State of California in direct opposition to Proposition 98 which the voters approved to ensure minimum base funding; and

WHEREAS, the Governor is working to divide public employee organizations by pitting one against the other for shrinking revenue; and

WHEREAS, the special election is estimated to cost the taxpayers of California approximately \$80 million dollars that would be better spent restoring and repaying funds promised to public education by the Governor in last year's budget settlement; and

WHEREAS, the Governor has crafted the propositions so that the balance of power, or checks and balances, is upset and undermines and dismisses the General Assembly, a body duly elected to deal with these issues;

NOW, THEREFORE, BE IT RESOLVED that the Santa Monica-Malibu Board of Education strongly opposes the holding of a special election set for November 8, 2005. Passed and adopted this 22<sup>nd</sup> day of September, 2005.

\_\_\_\_\_  
Emily Bloomfield, President

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Julia Brownley, Vice-President

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Oscar de la Torre, Member

\_\_\_\_\_  
José J. Escarce, Member

\_\_\_\_\_  
Maria Leon-Vazquez, Member

\_\_\_\_\_  
Shane McLoud, Member

\_\_\_\_\_  
Kathy Wisnicki, Member

\_\_\_\_\_  
John E. Deasy, Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR  
09/22/05

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ADOPT RESOLUTION 05-09 IN SUPPORT OF SENATE BILL 586,  
HIGH SCHOOL EXIT EXAMINATION: PUPILS WITH DISABILITIES

RECOMMENDATION NO. A.18

It is recommended that the Board of Education adopt the attached resolution in support of Senate Bill 586.

COMMENT: This bill would require the District to grant a high school diploma to a pupil with a disability if he or she is scheduled to graduate from high school in 2006 or 2007, does not qualify for the high school exit examination waiver, and meets other specified criteria, including having an individualized education plan (IEP).

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

RESOLUTION NO. 05-09  
SUPPORTING SENATE BILL 586  
HIGH SCHOOL EXIT EXAMINATION:  
PUPILS WITH DISABILITIES

WHEREAS, existing law requires, beginning with the 2003-04 school year, each pupil completing grade 12 to successfully pass the high school exit examination as a condition of receiving a diploma or graduation or a condition of graduation from high school; and

WHEREAS, existing law requires that the high school exit examination be offered to individuals with exceptional needs, and that individuals with exceptional needs be administered the examination with appropriate accommodations, where necessary; and

WHEREAS, existing law requires the Superintendent of Public Instruction to develop, and the State Board of Education to approve, by January 31, 2004, a request for a proposal for an independent consultant to assess options and provide recommendation for alternatives to the high school exit examination for a pupil with a disability to be eligible for a high school diploma; and

WHEREAS, existing law authorizes the governing board of a school district to waive the requirement to successfully pass one or both parts of the high school exit examination for a pupil with a disability if specified requirements are met; and

WHEREAS, SB 586 would require a school district to grant a high school diploma to a pupil with a disability, if he or she is scheduled to graduate from high school in 2006 or 2007, does not qualify for that high school exit examination waiver, and meets other specified criteria, including having an individualized education program or other specified plan; and

WHEREAS, SB 586 would require a school district, consistent with that program or plan, to provide pupils who meet the criteria the opportunity to participate in specified instruction; and

WHEREAS, SB 586 would require the school district to report to the Superintendent of Public Instruction regarding the number of characteristics of pupils granted diplomas in this manner;

NOW, THEREFORE, BE IT RESOLVED that the Santa Monica-Malibu Unified School District Board of Education wholeheartedly supports SB586 on behalf of high school students with disabilities. Passed and adopted this 22<sup>nd</sup> day of September.

\_\_\_\_\_  
Emily Bloomfield, President

\_\_\_\_\_  
Julia Brownley, Vice-President

\_\_\_\_\_  
Oscar de la Torre, Member

\_\_\_\_\_  
José J. Escarce, Member

\_\_\_\_\_  
Maria Leon-Vazquez, Member

\_\_\_\_\_  
Shane McCloud, Member

\_\_\_\_\_  
Kathy Wisnicki, Member

\_\_\_\_\_  
John E. Deasy, Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR  
09/22/05

FROM: EMILY BLOOMFIELD AND JULIA BROWNLEY

RE: COMPLETION OF EVALUATION: SUPERINTENDENT'S PERFORMANCE  
TARGETS AND SUBSEQUENT PERFORMANCE BONUS, FISCAL YEAR  
2004-2005

RECOMMENDATION NO.A.19

It is recommended that the Board of Education formally complete the evaluation of Superintendent John E. Deasy, by amending his contract of May 3, 2001 to accommodate the finding reached at the Board Meeting of September 8, 2005.

COMMENT: In Closed Session at the Board of Education meeting of September 8, 2005, the Board completed its evaluation of Superintendent John E. Deasy, using a wide variety of information sources in developing its evaluation.

The evaluation encompassed both a summative assessment of the Superintendent's general performance and an assessment of his achievement of three specific performance targets. The Board chose the targets to focus the Superintendent's efforts on specific areas for development and established benchmarks and standards as indicators and milestones for exceptional performance.

The Superintendent may receive up to 10% of his base salary in the form of a bonus. The Board of Education agreed on three targets for the 2004-05 school year, thus yielding a maximum of 3.33% of his base salary in each of the three target areas. The Board determined the Superintendent's success using the criteria "partially achieved", "substantially achieved" and "completely achieved" in each area. There is no bonus for partial achievement, 1.7% for substantial achievement and 3.33% for complete achievement.

In reporting the completion of the formal evaluation, the Board noted that it was extremely pleased with the Superintendent's performance during his fourth year in the District. The Board also recognized that there were many significant achievements under his leadership this past year that were not included in his performance targets and that went over and above baseline expectations, but were not used in calculating the bonus. On the three specific performance targets, the Board's assessment was as follows:

<u>Target Area</u>	<u>Achievement/Level</u>	<u>Bonus</u>
• Special Education	Substantially Achieved	1.7%
• Guiding intensive effort to focus on and improve teaching and learning at John Adams Middle School	Fully Achieved	3.33%
• Development of intervention programs and plans for additional options for youth grades 6-12	Not achieved (Deferred)	-0-

The Board declared that the final target was deferred in view of other complementary developments in the district, and thus was not considered as an underperformance. However, the target did not count towards the bonus. Given these findings and based on the previously approved guidelines, the performance bonus for Superintendent John E. Deasy will be 5% of his base salary.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE: N/A  
AYES:  
NOES:

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/WINSTON A. BRAHAM  
RE: FACILITIES MASTER PLAN PROCESS UPDATE

DISCUSSION  
09/22/05

DISCUSSION NO. D.1

**Background**

The Board of Education recently authorized the re-constitution/formation of an Ad Hoc Facilities Committee (AHFC) with the primary charge of overseeing the development/update of a District Strategic Facilities Master Plan. As part of this process, a Request for Proposal (RFP) was developed in order to attract qualified organizations interested in preparing our long-range Facilities Master Plan.

During their Thursday, May 12, 2005 meeting, the AHFC authorized Alison Kendall of Kendall Planning & Design to solicit input from key stakeholders, including our Board of Education, prior to finalizing the subject RFP. This information was incorporated into the RFP to assure that the proposed plan reflects the Board's vision as well as an understanding of the District's unique needs and high expectations of this planning process.

Despite the substantial upgrades from previous Bond Measures, there remain areas in which District facilities could be improved to better meet the goals of the Board's, Communities' and Senior Leadership's strategic vision, which suggests a facilities bond measure for a yet-to-be-determined amount in the very near future. We expect that the Facility Assessment component of the proposed Master Plan will develop an assessment of current facilities, their characteristics, along with joint use agreements with the Cities of Santa Monica and Malibu and Santa Monica College. The Facility Master Plan would also identify and examine the District's long-term facility needs, including but not limited to: parking, Smaller Learning Communities, public access and use, day care, recreation and Information Management Systems (IMS) infrastructure, for this bond over the next 10-20 years...otherwise, complete identification and analysis of our needs.

The RFP was distributed, and on August 24, 2005, a pre-submittal conference was held for all firms interested in submitting proposals for the Facilities Master Plan. The deadline for receipt of proposals was Monday, September 12, 2005, however, that deadline was extended for (24) hours to September 13, 2005, in light of the L.A. citywide electrical blackout.

Proposals were received from the following eight (8) firms with proposed fees ranging from \$400,000 to \$2.0 million, reflecting a varying magnitude/interpretation of tasks:

**Fields Devereaux Architects & Engineers**

*a Los Angeles-based architecture and engineering firm*



- , **Gensler**  
a Santa Monica-based architecture, design, planning & strategic consulting firm
- , **LHA (Leidenfrost /Horowitz & Assoc.)**  
a Glendale-based full service architecture facility planning & design firm
- , **MDA Johnson Favaro**  
a Culver City-based architecture and urban design firm
- , **Perkins & Will**  
a Los Angeles-based architecture planning & design firm
- , **Total School Solutions**  
a Fairfield-based business management & facilities consulting firm
- , **Vanir Construction Mgmt., Inc.**  
a Los Angeles-based planning, program/project/construction management firm
- , **WWCOT (Widom Wein Cohen O'Leary Terasawa)**  
a Santa Monica-based architecture planning & forensics firm

As part of the process, a subcommittee of the AHFC was convened to select (using a predetermined set of criteria, previously broadcast to all bidders) the three to four best-suited firms. Therefore, this discussion is now intended to solicit the Board of Education's advice on the following selected categories:

- < Acceptable \$\$ fee range for the Master Plan Development
- < The number of firms the Board wishes to have brought forward in order to select the finalist
- < A review of and relevance of tasks and timeline
- < Prioritizing stakeholder interviews
- < Review of the background and qualifications "most appropriate" for partnering with SMMUSD.
- < Determination of establishing simultaneous task Phase(s) in light of the Proposition 39, 2006 Election Timeline
- < Finally, to start the process of refining the timeline and required legal, public relations, financial and other relevant qualifications for bringing this process to fruition.

***Note: As was shared with all bidders, SMMUSD has retained the Forensic Research Division of Deloitte & Touche to perform background investigation and advice on the "worthiness" of the finalists selected by the aforementioned subcommittee. Given that the accuracy of background information from both public and non-public sources always allow room for interpretation, and while the respective organizations might seek and gain access to gathered information, Deloitte & Touche's report will be considered "privileged".***

TO: BOARD OF EDUCATION

DISCUSSION  
9/22/05

FROM: JOHN E. DEASY/TIM WALKER/DONNA MUNCEY

RE: STAFF RESPONSE AND UPDATE - SPECIAL EDUCATION  
STRATEGIC PLAN

DISCUSSION ITEM NO. D.2

The following report, as directed by the Board in June, 2005, is the staff response to the Special Education Strategic Report including future initiatives associated with the plan.

Staff report:

Staff wishes to acknowledge and thank those members of our parent and education community who helped craft the special education strategic plan. This plan is aligned with the existing framework of the District's strategic plan that guides our overall work towards our goal of improving the achievement of all students while simultaneously closing the achievement gap. The District's strategic plan has served as a guide for strategies, activities, and targets for our work aimed at improving the achievement of all students. All strategic plans serve as a framework. It is not possible, nor is it the intention, that a strategic plan become a 'to do list' in terms of direction to staff within the District. It is a general roadmap that is modified given specific financial, legal, economic, and social circumstances facing the district at any given point in a 5-year cycle.

The following is a brief overview of staff's response to the general initiatives and directions found within the plan. This will be followed by staff's recommendations concerning the priorities for our work during this academic year. This follows the same format we used when implementing the district's strategic plan.

**Curriculum**

*Reading and Writing Curriculum.* Within the general state-approved curriculum for schools in California, we continue to work on appropriate differentiation for students with diverse learning needs. We have an adopted, research-based, and state approved alternative curriculum for students with alternative learning styles. This is our *Language!* program. We continue to work on providing professional development for all faculty who use this program. This year we will continue the professional development and begin to incorporate the assessments of the *Language!* program into our formative assessment system. We are initiating *Read Naturally* at all elementary sites. This is a supplemental component to the core curriculum. This research-based program will also be supported by extensive professional development. We have initiated a major investment in new curriculum materials, professional development, and assessment to support our special education students Pre-K through 12 this year. For a more complete description of all new programs, please see attachment A.

These adoptions also support our new efforts in the writing component of the ELA curriculum. All special education faculty have been encouraged and invited to attend all District-sponsored writing professional development. The extensive investment in the 6 Traits writing professional development series and the Reading and Writing Workshop from Teachers College are examples of our initiatives for the improvement of writing for diverse learners. All materials and professional development programs have been implemented using the adoption process of the District.

Dr. Cindy Kratzer, District Literacy Coordinator, will convene a District-wide literacy committee to discuss issues related to reading and writing across the curriculum. All school sites, ELL, and Special Education will be represented on the committee.

A second LRC location has been opened and staffed in the Malibu area of the school district.

*Math curriculum.* The District has approved and is in the process of hiring a math coordinator who will oversee the development of a mathematics curriculum, assessment, and professional development for all learners, including students with special education needs. This key staff member will assure, among other responsibilities, implementation of adopted math curricula for learners with disabilities across the District. Supplemental materials to the core curricula have been purchased and additional staff development is planned. For greater detail on the materials, please see attachment A.

All faculty have been notified of all planned professional development through communications from Education Services and Special Education Services senior staff. Special education faculty have been welcomed to all of the math professional development being offered throughout this year. (Refer to materials previously distributed to the Board of Education.) The *Making Math Real* method of learning math is currently in place as a supplemental instructional support at our Autism pilot classrooms. Staff will monitor its implementation and effectiveness for a determination of broader use of these materials across the District in future years.

Data are being collected on every student's math proficiency through District formative assessment and the careful analysis of STAR proficiency and the sub-tests contained within. These results, along with the results of all students in the District, will be monitored and reported on by our new math coordinator.

The math coordinator will convene a District-wide committee to accomplish similar goals to those of the literacy committee.

Furthermore, the Superintendent's performance targets for the 2005-2006 year are being finalized. Among targets being discussed is a specific target dealing with math curricula, assessment, professional development, and achievement for all students in the district.

*Functional Curriculum.* The District has initiated a pilot of research-based curricula guides for students with moderate to severe disabilities to access the core curriculum areas of the California State Frameworks. *Core Content Access and Instructional Best Practices* by Lakeshore has been adopted by the Special Education Administrators of County Offices in California.

In addition, the District will continue to utilize *The Basics* curriculum framework for our students who require this level of support.

*Learning Technology.* The District is creating a job description and will hire an assistive technology specialist. Additionally, Educational Services, Information Technology, and Special Education staff are meeting to expand access to technology curricula for all students in the District. Results of these planning meetings will be seen throughout the year and some will be reflected in the 06-07 budget. Each coordinator in Education Services will incorporate an instructional technology integration component into their professional development with all teachers District-wide. The District will seek competitive grant funding to provide resources for much needed technology upgrades.

### **Differentiated Learning**

Staff has expanded pre-school programs and options for special education students. This included increasing the hours of operation. Multi-disciplinary teams are involved in the assessment process to address the unique needs of each student. A major thrust of the professional development this year will be to include regular education faculty in gaining knowledge about meeting the needs of students with all disabilities. Currently scheduled professional development activities have been reported to the Board in various formats.

*Autism Spectrum Disorders.* Substantial work has been initiated in providing support for the needs of students with Autism. Among these have been the identified pilot classroom in the District using specific approaches identified in the strategic plan. HR has established and will be hiring new support positions designed to decrease our dependency on outside agencies. The anticipated cost savings will be re-invested into specific areas to provide for program improvement. Staff development programs are scheduled for all faculty to work with students with Autism Spectrum. The behavior intervention specialist position has been established. Among the responsibilities for this staff member will be to visit identified model programs that address the needs of students with Autism Spectrum and report on these for future local development. The specialist will work closely with the behavior intervention assistants on different theories and methodological approaches to address the unique needs of students with Autism Spectrum through their IEP.

*Communications and Accommodations.* The District has provided extensive PECS training to all special education SDC faculty and all new staff. Additionally, the District has a consultant on retainer throughout the year for supplemental support and training. The addition of the assistive technology specialist as a member of the special education staff will strengthen the District's ability to meet students needs in this area.

### **Equity and Equality**

The District has substantially increased accountability for principals and faculty for students with disabilities in all learning environments through the implementation of our new evaluation process and instrument. Staff is concentrating on non-compliance areas identified through the verification review. All special education staff have been provided with an IEP agenda and guide to be used at all IEP meetings. This will ensure compliance. The SELPA is in the process of adopting a new IEP document. This paperwork will help to ensure not only compliance but also reduce the time associated with the development of a high-quality IEP. Future plans include the computerization of the document, once adopted, and ongoing review, revision, and creation of forms that address the global needs of students with disabilities relative to the requirements of IDEA.

Numerous components of this section have been previously reported to the Board. Substantial progress has been made in addressing the suggestions outlined here.

### **Schools as Community Centers**

Diversity training has been the center of our professional development activities offered at the beginning of this school year. Extensive professional development activities have been planned throughout the course of this year. We plan to evaluate the effectiveness of the *Circle of Friends* Program and are currently working with principals to identify new school sites where an interest in a similar program may exist.

With the reauthorization of IDEA and the creation of new IEP forms, individualized transition plans will be a focus of planned staff development.

### **Universal Access to Quality Early Childhood Education**

The number of students participating in these age group programs continues to grow. We have expanded the number of classrooms and hours of operation. We plan to continue to increase options throughout the year. Multi-disciplinary teams are in place and we are exploring the feasibility of the addition of a social worker to the team. Relationships with the West Side Regional Center are being explored, including the possibility of their serving as a vendor for some support services. Many of these components will be included in the Master Facilities Comprehensive Plan currently under development. We plan to maintain our outstanding preschool to K transition program for special education students.

As the Board issues its charges to the Special Education DAC, staff suggests the following areas for consideration.

Focused Targets for the Special Education DAC for the 2005-2006 school year.

- 1.) Explore with the Coordinator for Visual and Performing Arts ways to expand the participation of students with disabilities in our arts programs.
- 2.) Create a special education parent handbook to be published in English and Spanish with a specific emphasis on helping parents new to special education.
- 3.) Work with the Education Foundation to increase funding support for the programs authorized by the Board of Education that support students with disabilities.

Focused targets for the Special Education Department staff.

- 1.) Continue work to improve compliance with State and Federal laws, including the incorporation of the new reauthorized requirements of IDEA.
- 2.) Develop, then implement a new IEP document and attending paperwork.
- 3.) Continue close collaboration with Education Services to insure ongoing improvement of curricula, assessment, and professional development for our special education staff and students.
- 4.) Collaborate closely with HR to identify effective means to improve the recruitment and retention of highly qualified staff.

TO: BOARD OF EDUCATION

DISCUSSION  
09/22/05

FROM: JOHN E. DEASY, SUPERINTENDENT AND STAFF

RE: DISTRICT ADVISORY COMMITTEES - DRAFT OF CHARGES - OPEN  
RECRUITMENT TO FILL VACANCIES

DISCUSSION ITEM NO. D.3

This item is intended to trigger the annual review of the rosters for District Advisory Committees, the determination of the goals and direction for the coming year as directed by the Board of Education, as well as discussion of any funding implications for selected committees. Following review of the enclosed drafts of the charges, district staff liaisons are prepared to organize the structure for each DAC, schedule their first meeting, and begin the application process for the annual recruitment of individuals to serve as members. As background for this routine task, the following excerpts of your policy 1220 Community relations: District Advisory Committees are attached.

**Staff Report**

The current District Advisory Committees and their respective district staff liaison are as follows:

<b>District Advisory Committee</b>	<b>Staff Liaison</b>
Bilingual Advisory Council	Aida Diaz
Child Care and Development	Judy Abdo
Community Health and Safety	Marolyn Freedman
Differentiated Instruction/GATE	Donna Muncey
Fine Arts	Tom Whaley
Intercultural Advisory Council	Peggy Harris
Special Education	Tim Walker
Sports and Physical Education	Mike Matthews
Technology	Amy Fowler

Staff proposes to the Board that you direct your DACs to focus on the following charges. The construction of these are aligned with both State and Federal mandates, our strategic plan, and staff's suggested focus given our review of current achievement improvement progress.

**BILINGUAL ADVISORY**

The charge to the Bilingual District Advisory Committee shall be:

- In accordance with State and/or Federal regulations, the Bilingual Advisory Committee is charged with collecting, reviewing, and analyzing data and collecting public opinion concerning issues related to Bilingual students and their achievement on the California State standards in English, Math, Science, and Social Studies, as well as, their mastery of English. The Board will review your findings in your annual report.

### **CHILD CARE and DEVELOPMENT**

The charge to the Child Care and Development District Advisory Committee shall be:

- To assist, inform, and support the Master Facilities Planning committee on issues related to early childhood and after school programs and their needs with specific respect to facilities.

### **COMMUNITY HEALTH and SAFETY**

The charge of the District Advisory Committee on Community Health and Safety shall be:

- Identify and assist in obtaining community resources to enhance health and safety in the schools.
- To support and assist WestEd and the City of Santa Monica in the external evaluation of our school-based mental health programs.
- Review the literature and best practices associated with healthy eating and suggest way to improve our delivery and student consumption of meals which are aimed at the reduction of childhood obesity and establishing healthy life-long eating habits.

### **DIFFERENTIATED INSTRUCTION/GATE**

The charge of the District Advisory Committee on Differentiated Instruction/Gate shall be:

- The DAC is charged with collecting, reviewing, and analyzing data concerning issues related to the implementation of the differentiated instruction component of the strategic plan. The Board will review your findings in your annual report.

### **FINE ARTS DAC**

The charge of the Fine Arts DAC shall be:

- Serve as a vehicle for parents, community, teachers, and students to communicate with the Board of Education on matters related to all students' equitable access to and successful participation in comprehensive, sequential, standards-based PreK-12 Arts Education. A comprehensive arts education program, with the arts taught as discrete disciplines, should be an integral part of the core curriculum offered to all students at all grade levels.
- Assess our current visual and performing arts programs (dance, music, theater, and visual arts). Compare the District's curriculum, scheduling, staffing, instructional materials, equipment, and facilities with national and state standards and frameworks.
- Work with various agencies to explore and generate funding to support the visual and performing arts programs.



## **INTERCULTURAL ADVISORY COUNCIL**

The charge to the Council shall be:

- Provide input on District and school site efforts to facilitate the building of bridges of understanding between diverse student and parent populations so that all groups feel connected to, and part of, the school community.
- Serve as a vehicle for parents, community, and students to communicate with the Board of Education on matters related to the successful participation in the educational process of students and parents who come from a myriad of socio-economic, ethnic, cultural, and linguistic backgrounds.
- Provide a forum for the articulation of ideas and activities being implemented at District, school sites, and greater community that are successfully meeting the needs of our diverse student body and parent population. ucation.

## **SPECIAL EDUCATION**

The charge to the Special Education DAC shall be:

- C Explore with the Coordinator for Visual and Performing Arts ways to expand the participation of students with disabilities in our arts programs.
- C Create a special education parent handbook to be published in English and Spanish, with a specific emphasis on helping parents new to special education.
- C Work with the Education Foundation to increase funding support for the programs authorized by the Board of Education for students with disabilities.

## **SPORTS and PHYSICAL EDUCATION**

The charge to the Sports and Physical Education DAC shall be:

- C To serve as a vehicle to parents, community, and students to communicate to the Board of Education on matters related to sports programs and the overall quality of our physical education program.
- C To investigate and make recommendations on the feasibility of implementing an intramural program at our middle and high schools.
- C Work with various agencies to explore and generate funding to support the sports and physical education program.

## **TECHNOLOGY**

The charge of the Technology DAC shall be:

- C To provide a forum for the articulation of ideas, activities, and strategies to support the integration of instructional technology into classrooms and schools.
- C To review the District technology use plan.

The Staff liaison is charged with the review of the Policy and AR 1220. They are expected to determine adherence to general guidelines with respect to roles, functions, responsibilities, membership, election and terms of office, meetings, and operations. A report detailing compliance will be filed with the Chief Academic Officer no later than November 1, 2005. Accompanying the report will be a calendar of meetings of which there will be no less than five (5) scheduled during this academic year. The Board will celebrate and recognize those members whose terms as members and officers have expired at its November Board meeting.

Reporting to the Board of Education.

The following is the schedule for DAC reports to the Board of Education for the Spring of 2006:

<b>District Advisory Committee</b>	<b>Date of Report, 2006</b>
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Bilingual Advisory Council	May 18, 2006
Child Care and Development	June 01, 2006
Community Health and Safety	May 04, 2006
Differentiated Instruction/GATE	June 15, 2006
Fine Arts	May 18, 2006
Intercultural Advisory Council	June 01, 2006
Special Education	June 15, 2006
Sports and Physical Education	May 04, 2006
Technology	June 01, 2006

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
1220	Community Relations	District Advisory Committees		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Participation by the Public	X			

### **DETAIL**

The Board of Education recognizes that district advisory committees provide a valuable method whereby citizens and educators can better understand the attitudes and opinions which are held in the school-community environment.

The Board, or the Superintendent with the Board's approval, may appoint district advisory committees to advise the Board on school problems, needs and issues from a balanced, logical, and analytic perspective, as the need arises.

It is not the intention that advisory committees become policy-making bodies or that they manage or direct staff. Committees are advisory in nature only; that is, they inform, suggest, and recommend to the Board of Education.

All meetings of committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California. It is the intent of the Board of Education that each District Advisory Committee shall schedule two meetings in Malibu each school year. Board appointed Ad Hoc Advisory Committees and Oversight Committees shall establish meeting schedules that best meet the requirements of their respective charges.

District Advisory Committees shall be appointed for a specific purpose. The Board of Education will review the purposes/charges of the committees on an annual basis. Annually, an Assessment/Evaluation form will be distributed to District Advisory Committees for their review and input regarding the committee charges and their yearly accomplishments. When a committee has fulfilled or completed its purpose/charge, it may be given a new or revised charge or it may be dissolved.

The Board shall have the sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committees.

All residents and taxpayers of the district attendance area, parents of children enrolled in its schools, school employees, and experts/professionals, as stipulated in this Board Policy, shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

Every effort shall be made to select committee members in a manner which ensures that the committee represents a cross section of qualified people throughout the district. A balance of males and females, ethnic representation and geographic location shall be sought in the composition of each committee, except in those cases where a committee is established to address the needs of a particular segment of the school population or community. The Board shall review this balance before making final the appointments of committee members and alternates.

Committee membership will be reviewed twice each year-once in August and once in the Spring. Members who no longer represent the membership category they were originally appointed to by the Board of Education, but who wish to continue as members of their respective committees, will submit new applications and will be considered for appointment.

A Staff Liaison will be assigned to each advisory committee and will serve as the district representative and as a communication link between the committee and the other district administrative staff. The Staff Liaison is not a member of the committee and may not vote.

Staff members may be appointed to advisory committees as deemed appropriate by the Board of Education. Staff may also be appointed to serve as expert advisors. An expert advisor is not a member of the committee and may not vote.

Applications for appointment to advisory committees may be submitted at any time during the year. Once per quarter, an item shall be placed on the Board of Education agenda listing committee vacancies.

The Superintendent is authorized to accept letters of resignation from individual committee members.

#### EXPENSES, TRAVEL, REIMBURSEMENT

When the Board approves a request by a committee that members be authorized to attend a conference, visit an educational facility, or otherwise participate in an activity which involves expense to the member in carrying out the mission of the committee, the Superintendent is authorized to reimburse the member at the same rates and under the same conditions as those provided for district employees and officers.

### **ADDITIONAL PDF DETAIL**

### **REFERENCE**

#### EDUCATION CODE

8070 Vocational education advisory committee

11503 Parent involvement program

35147 School site councils and advisory committees

35172 Promotional activities

44032 Travel expense payment

44033 Automobile allowances

52012 School site council

52065 American Indian advisory committee

52176 Advisory committees (LEP program)

52208 Parent participation (GATE)

52852 Site council, school-based program coordination

54425 Advisory committees; compensatory education

54444.1-54444.2 Services to migrant children; parent advisory councils

54724 Site council, motivation and maintenance program

56190-56194 Community advisory committee, special education

62002.5 Continuing parent advisory committees; schools receiving funds from economic impact aid or bilingual education act

#### GOVERNMENT CODE

820.9 Members of local public boards not vicariously liable

54950-54962 Meetings

### **MANAGEMENT RESOURCES**

ADOPTED

REVISED

CSBA DATE

January 4, 1989

October 15, 1998 September 17, 1998 May 14, 1998 March 10, 1994  
October, 1994

### **DISTRICT GOAL**

Quality Education for All

**NUMBER**

1220

**ARTICLE**

Community Relations

**TITLE**

District Advisory Committees

**SUBTOPIC**

Participation by the Public

**POLICY****REGULATION****EXHIBIT****x****DETAIL**

SUBJECT: DISTRICT ADVISORY COMMITTEES

ISSUED BY: SUPERINTENDENT

I. EFFECTIVE DATE: March 10, 1994

## II. AUTHORITY

Board of Education Policy 1220

## III. PROCEDURES

Consistent with Board of Education Policy, the following General Guidelines apply to District Advisory Committees.

## GENERAL GUIDELINES

## A. Purpose

The basic purpose of a district advisory committee is to advise the Board of Education regarding school problems, needs and issues from a neutral party point of view.

The district advisory committee provides a method whereby citizens and educators can understand better the attitudes and opinions which are held in the school-community environment. Such a committee shall have as its purpose improved communication and understanding. It is not the intention that advisory committees become policy-making bodies or that they manage or direct the schools. Committees are advisory in nature only; that is, they inquire, inform, suggest, recommend. It is assumed, however, that through improved understanding and information, the district can and will move in the direction of clearly demonstrated needs and desires of the community to be served.

## B. Roles

Committees established/approved by the Board of Education are responsible to the Board, the superintendent in his capacity as secretary to the Board of Education, or a designated representative. Committees shall function as recommending agencies.

**AR 1220 (b)**

Each committee shall serve for a specific purpose to be stated to the committee at the time it is formed. The committee shall then begin its work which, when completed, will result in recommendations to the Board or the superintendent.

## C. Functions

The basic district goal is to provide a quality education for every pupil. It is expected that district advisory committees will contribute to the attainment of this goal. The committee's functions may include but shall not be limited to the following:

1. To act as a channel of effective communication between schools, the administration and the community, thereby assisting in promoting community pride in district and schools.
2. To improve joint exploration of future school needs regarding the community's aspirations and the improvement of school programs.

3. To assist in the overall planning of the educational program and of budget resources.
4. To assist in identifying, mobilizing and coordinating resources, both human and material, available from the community for the benefit of the schools.
5. To assist in providing support for educational programs.
6. To act as a sounding board for additions to or changes in the school district's education projects.
7. To keep the Board and superintendent informed of the committee's progress and activities, and advise regarding the committee's recommendations, proposals and decisions.

#### **AR 1220 (c)**

##### **D. Responsibilities**

District advisory committees may have the responsibility to:

1. Advise the Board and superintendent on matters related to educational needs, problems and suggested priorities.
2. Advise the Board and superintendent regarding opinions and attitudes of parents and other citizens of the total school community on significant issues of a general or specified nature.
3. Assist in establishing liaison with, and strengthening communication between the district and the communities it serves.
4. Assist in identifying educational needs unique to a local school community.
5. Assist in interpreting educational needs and programs to the community.
6. Advise the Board and superintendent on adoption of educational programs.
7. Approach all issues from an objective, neutral party point of view.

##### **E. Membership**

Being aware that the schools belong to the people who created them by taxation and consent; and believing that the schools will only be as successful as the intelligent and knowledgeable support of the people permit them to be; and knowing that committees are advisory in nature with decision-making powers retained by the Board of Education; all residents and taxpayers of the district attendance area, all parents of children enrolled in its schools, and school employees as stipulated in these Guidelines shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

#### **AR 1220 (d)**

##### **1. Size**

The committees shall be of sufficient size to assure representation of a cross section of the community; normally seven (7) to twenty (20) active members are desirable.

##### **2. Representation**

Committee members shall be selected in a manner to provide reasonable geographic, socioeconomic and ethnic representation. No person, however, may be excluded from nomination because of race, color, creed, religion, sex, sexual preference, handicap or expressed opinions so long as that person can assume an objective point of view in all committee deliberations.

Each committee shall elect a chairperson. Each committee shall have a district representative whose function shall be to furnish information and services needed by the committee.

### 3. Duration

It is intended that members not serve more than a total of four (4) years on the same committee.

### 4. Selection of Members

Committee members and alternates shall be appointed or approved by the Board of Education, and serve thereafter at the pleasure of the Board.

### 5. Selection of Alternates

If the need arises, alternate members may be appointed or approved by the Board.

## F. Officers

### 1. Officers

The officers of a district advisory committee shall be a chairperson, a vice chairperson, a secretary, and such other officers as a committee may deem desirable.

## **AR 1220 (e)**

### 2. Election and Term of Office

The officers of a district advisory committee shall be elected as soon as feasible after the first meeting, and in no case later than the conclusion of the third regular meeting. They shall serve one (1) year, or until the committee's task is completed.

### 3. Notification

The Board and superintendent shall be presented with a list of officers following the election.

### 4. Definition of Roles

It is important that each member of a district advisory committee understand his/her own role as well as the roles of the other members. By an understanding of these roles the committee will better fulfill its responsibilities and functions. The roles of committee members are as follows:

#### a. Committee Chairperson

(1) Works closely with the other officers of the committee and the district representative to plan each meeting and make proper notification of meetings to each member.

(2) Presides at all meetings, maintains order and sees that the meeting is properly adjourned.

(3) Takes general responsibility for the maintenance of committee minutes and other records.

(4) Sees that business is ordered, considered and disposed of properly.

(5) Reports to the superintendent directly on behalf of the committee. Thus, comments by individual members shall not be construed as the committee's position.

**AR 1220 (f)**

(6) Is an impartial, conscientious arbiter of discussion and debate and insists on fairness in the actions and debate of the members.

(7) Is responsive to the concerns of all members and visitors.

(8) Directs the preparation of reports of the actions of the committee and submits them to the superintendent through the district representative.

**b. Vice-Chairperson**

(1) Substitutes for the chairperson during his/her absence and represents the chairperson in assigned duties.

(2) Performs such other duties as may be assigned by the chairperson or by the committee.

(3) In the event that the chairperson cannot fulfill his/her term of office, the vice-chairperson shall serve in that capacity for the remainder of the term.

**c. Recording Secretary**

(1) Keeps accurate, complete minutes of all meetings, both regular and special, and promptly transmits them to the chairperson and the district representative.

(2) Is custodian of the committee's records.

(3) Sees that all notices are duly given.

(4) Keeps the committee's membership and attendance records, including the address and telephone number of each member.

(5) Keeps a list of special duties of the members.

**AR 1220 (g)**

(6) Prepares a copy of the order of business for the presiding officer and reminds the presiding officer of the order of business and time limitations, when necessary.

(7) Performs all duties incident to the office of secretary and such other duties as may be assigned to the office by the chairperson or by the committee.

(8) Keeps on file a summary written report of actions of the committee.

**d. District Representative (Appointed by the superintendent)**

(1) Serves as the appointed district representative and as a communication link between the committee and the other district administrative staff.

(2) Provides staff services to the committee.

(3) Arranges for the typing, reproduction and distribution of all minutes, reports, letters and other records and communications of the committee.

(4) Arranges any resource allocations needed by the committee to carry out designated functions. All such allocations shall be approved by the superintendent.



e. All Members

- (1) Participate regularly in committee meetings and carry out committee assignments.
- (2) Become knowledgeable about the topics to be considered by the committee and their impact on the District.

**AR 1220 (h)**

- (3) Serve as a communications link between the committee and any group they may represent, keeping such groups informed of actions and activities of the committee.
- (4) Avoid use of committee membership/position for personal purposes.

f. Board Members

Applies when Board members are appointed as liaison members to a committee.

- (1) Provide liaison between the committee and the Board of Education. Keep the Board informed of discussion and actions of the committee(s).
- (2) Represent the position of the entire Board in all committee deliberations on subjects where the Board has taken a position.
- (3) May not serve as an officer of a committee.
- (4) Are not voting members.

G. Meetings

1. Regular Meetings

District advisory committees shall meet regularly as determined by each committee at the first general meeting. Meetings shall be scheduled to permit the greatest number of members to attend. The first official meeting of district advisory committees shall be held as soon as practicable following completion of appointments.

2. Special Meetings

Special meetings may be called by the chairperson, by majority vote of a committee, or at the request of the Board of Education.

**AR 1220 (i)**

3. Place of Meetings

All regular meetings shall be held within the geographical boundaries of the school district.

4. Notice of Meetings

Notification of all meetings shall be duly publicized at least two (2) days in advance.

5. Openness of Meetings

All meetings of committee shall be held as open meetings.

6. Agenda

The chairperson, in consultation with the district representative, shall be responsible for preparation of the agenda for each meeting. When appropriate, the agenda shall include an opportunity for presentation of new business from the floor, and shall provide for public comment.

#### 7. Decisions

All decisions of the district advisory committees shall be made only upon an affirmative vote of a majority of its members in attendance, provided a quorum is present.

#### 8. Quorum

A quorum consists of a simple majority of the committee, excluding vacancies.

#### 9. Minutes

Minutes shall be kept for each meeting and submitted for approval at the next meeting. The minutes of the meeting shall be made available for any interested person or group.

#### 10. Subcommittees

Subcommittees may be established as necessary and may include participants other than appointed members.

### **AR 1220 (j)**

#### H. Operation

A guide for the operation of district advisory committees is as follows:

1. Selection of members
2. Orientation of members
3. Outline of procedures
4. Election of officers
5. Selection of materials and resources
6. Work on the project
7. Report of findings by members
8. Agreement on reports
9. Development of committee recommendations
10. Delivery of recommendations to Board and superintendent
11. Consideration of suggestions by Board and superintendent and staff
12. Action by the Board of Education and dissolution of committee

Each committee shall evaluate its own operation and make needed changes.

#### I. Orientation

Orientation and general information shall be provided for district advisory committees as needed. This shall be a shared responsibility of the committee chairperson, Board representative and district representative. Inservice training shall be provided if requested by the committee.

#### J. Limitations

Reproductions of district advisory committee products, such as newsletters, handbooks and general communications must be previewed by the superintendent or his designee prior to distribution.

Responsibility for the establishment of policy is vested by law in the district's elected Board of Education.

AR 1220 (k)

#### K. District Support

The Board may establish an operation budget for a committee, as deemed necessary. The district representative shall see that reasonable committee needs for typing services, franking assistance, duplicating services, inservice education, conference/convention attendance, etc., are met.

#### IV. RELATED FORMS

Application for Membership District Advisory Committee(s)

#### V. APPROVAL

SUPERINTENDENT Gene Tucker DATE 3/10/94

#### **ADDITIONAL PDF DETAIL**

#### **REFERENCE**

#### **MANAGEMENT RESOURCES**

#### **ADOPTED**

#### **REVISED**

#### **CSBA DATE**

March 10, 1994

#### **DISTRICT GOAL**

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
1220	Community Relations	District Advisory Committees

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Participation by the Public			<b>x</b>

#### DETAIL

The SMMUSD District Advisory Committee Application for Membership form can be found on the District's web site at the following address:

[http://www.smmusd.org/policies\\_database/BP1220DACapp.pdf](http://www.smmusd.org/policies_database/BP1220DACapp.pdf)

The form is in Adobe's Portable Document Format (PDF) and can be read using Adobe Acrobat Reader (download the program at: <http://www.adobe.com/products/acrobat/readstep.html>)

You may request that an application be sent to you by contacting the Superintendent's Office at (310) 450-8338.

#### ADDITIONAL PDF DETAIL

#### REFERENCE

#### MANAGEMENT RESOURCES

#### ADOPTED

#### REVISED

#### CSBA DATE

March 10, 1994

#### DISTRICT GOAL

TO: BOARD OF EDUCATION

DISCUSSION

09/22/05

FROM: JOHN E. DEASY/DONNA E. MUNCEY

Postponed

**from 09/08/05**

RE: 2005 CALIFORNIA STANDARDS TESTS SCORES, CALIFORNIA HIGH SCHOOL EXIT EXAM TEST SCORES, ADEQUATE YEARLY PROGRESS, AND ACADEMIC PERFORMANCE INDEX SCORES

DISCUSSION ITEM NO. D.4

The California Standards Tests measure student achievement on grade level standards and are administered to all students in grades 2-11. The California High School Exit Exam is given to all 10th grade students and, beginning with the class of 2006, students must pass the examination in order to graduate. Overall achievement results (for the district and individual schools) from the 2005 testing will be presented to the Board. Trends in performance for the past two or three years will be discussed.

Additionally, district performance and the overall performance of district schools on the Annual Measurable Objectives associated with Adequate Yearly Progress (AYP) -- a measure intended to mark progress toward the attainment of the goals embodied in the No Child Left Behind Act -- and California's Academic Performance Index (API) will be reviewed.

Data from these tests and comparative measures of performance help schools and the central office identify program needs, prioritize professional development needs, and develop data-driven school improvement plans.

TO: BOARD OF EDUCATION

DISCUSSION

09/22/05

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: PRESENTATION ON TEACHER EVALUATION

DISCUSSION ITEM NO. D.5

Beginning with the 2004-2005 academic year, a new standard-based teacher evaluation instrument was introduced. During this pilot year a number of modifications were made to the process and the instrument. Staff will report on the new instrument and process which is in full use beginning this year.

This is part of the continuing process to increase accountability.

TO: BOARD OF EDUCATION

DISCUSSION

09/22/05

FROM: JOHN E. DEASY/TIM WALKER/LAUREL SCHMIDT

RE: REVISION TO POLICIES RELATED TO ENVIRONMENTAL  
PROTECTION

DISCUSSION ITEM NO. D.6

It is recommended that the Board of Education review and consider for adoption a packet of policies related to the protection of the environment. These policies would be in alignment with the City of Santa Monica's Sustainable City Plan goals. Sustainable practices, such as reducing our dependence on toxic chemicals and developing alternatives to polluting technologies, place less stress on the Earth's systems, safeguard public health, and save money. This includes efforts to identify and purchase products and services that minimize the burden on the environment and human health. Specifically the policies address:

**Integrated Pest Management.** The goal for pest control is to reduce the risks associated with the use of chemical pesticides, as well as the amount of toxic pesticides used, in order to safeguard both the environment and the health of district workers and students. The district uses an Integrated Pest Management (IPM) System to address pests such as ants, roaches and rats.

IPM uses a variety of technical strategies including structural modification, reduction of food, water, harborage, access and environmental conditions favored by pests. Management strategies include education, training and promoting practices consistent with IPM.

**Herbicides.** The goal is to investigate ways to reduce chemical applications to control weeds on district property in order to minimize the risks and safeguard both the environment and the health of district workers and students.

**Recycled Products.** The Sustainable City goal is to encourage purchases of a wide range of recycled products, including office paper, janitorial paper products, laser printer cartridges and trash can liners. Preferred products contain a high percentage of reclaimed materials vs. virgin products, and may have the potential for recycling and reuse. The district will explore the feasibility of replacing Styrofoam products currently used by the Food Services Division with products that contain recycled materials and may have the ability to be recycled after use.

Attached is a chart indicating the annual cost to the district for Styrofoam products and the comparative cost of replacing them with pulp products.

Excel chart re: Styrofoam(See attachment on web site)



TO: BOARD OF EDUCATION

INFORMATION

09/22/05

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOK ADOPTION

INFORMATION ITEM I.1

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

**INTRODUCTION TO ARTISTRY IN STRINGS**, by Robert S. Frost et. al., for grades 4-5, Adoption requested by Tom Whaley, Fine Arts Director

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed above will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA. 90405.