

TO: BOARD OF EDUCATION

ACTION
09/08/05

FROM: JOHN E. DEASY

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

August 18, 2005

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/08/05

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2005/2006 budget.

Contractor/Contract Dates	Description	Site	Funding
Family Service of Santa Monica 7/11/05-6/30/06 Cost: Not to Exceed \$32,000	To provide Mental health prevention and intervention services for preschool children & their families. Also provide training and technical assistance for classroom instructional staff.	CDS	12-52101-0-85000-10000-5802-070-2700 Head Start (68.2%)-\$21,824 12-60550-0-85000-10000-5802-070-2700 State Preschool (31.8%)\$10,176
Thomson L. Sun, DDS 7/11/05-6/30/06 Cost: Not to Exceed \$5,000	To provide Dental services to Head Start preschool children of families without Dental Insurance. Services: Examinations; prophylaxis; fluoride supplies.; X-rays; restoration, etc.	CDS	12-52101-0-85000-10000-5802-070-2700 Head Start-\$5,000
Mary Anne Patino, MSRD 7/11/05-6/30-06 Cost: Not to Exceed \$5,500	To evaluate HS children for Nutritional concerns, evaluate the nutrition written plans, offer classes to the HS parents which meet the Federal Performance Standard (Balanced diet & balanced budget)	CDS	12-52101-0-85000-10000-5802-070-2700 Head Start-\$5,500
Anti-Defamation League (ADL) September 2, 2005 Cost: Not-to-Exceed: \$10,500	To implement "A World of Difference" teacher training workshop	Santa Monica High School	Smaller Learning Communities Grant 01-56400-0-11100-10000-5220-015-4150

Contractor/Contract Dates	Description	Site	Funding
Ajay Mohindra July 1- June 30, 2006 Cost: Not-to-Exceed: \$20,000	Due to the still-vacant Assistant Director of Fiscal & Business Services, this individual will assist with the aggressive financial clean-up for Special Education, i.e., parent reimbursements, fiscal issues related to outstanding IEP's, analysis of NPA & NPS, establish sound fiscal/budget practices and assist school sites and Central Office with the 2005-06 1st Interim Report.	Fiscal Services	General Fund 01-00000-0-11111-72000-5802-151-2510
Reading & Writing Project Network Aug. 21- Aug. 24, 2005 Cost: Not-to-Exceed: \$18,400	To conduct a 4 day professional development writer's workshop for primary and upper grades.	Educational Services	Title II, Teacher Quality, Part A 01-40350-0-11100-21000-5802-035-1300

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION

09/08/05

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP(S) 2005-2006

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the special field trip(s) listed below for students for the 2005-2006 school year. No child will be denied due to financial hardship.

<u>School Grade # students</u>	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost Funding Source</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Malibu 9-12 40	Austria, Vienna 4/9/06- 4/18/06	Mark Kelly Irene Messolaras	\$2000 Fund raising Parents	Music	The purpose of this trip is for choral students to perform in different venues such as churches and concert halls with other high schools.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/08/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
McTAGGART, Kathy Santa Monica High No Cost to District	Law & Ethics for Social Workers/Counselors Long Beach, CA August 12, 2005	0
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		
Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
AUDIT, Amanda + 14 Additional Staff Santa Monica High 01-73750-0-11100-31100-5220- 015-4150 General Fund - Resource: 10 th Grade Counseling	University of Calif. 2005 Counselor Conference Los Angeles, CA September 13, 2005	\$1,000 Total
AUDIT, Amanda + 14 Additional Staff Santa Monica High 01-73750-0-11100-31100-5220- 015-4150 General Fund - Resource: 10 th Grade Counseling	Calif. State University Fall 2005 Counselor Conference Pasadena, CA September 20, 2005	\$1,200 Total

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
DOTY, Paul HOLMES, Beth Personnel Services 01-00000-0-00000-74000-5220- 025-1250 General Fund - Function: Personnel/Human Resources	L.A. Regional Insurance Services Authority Annual Benefits Seminar Cerritos, CA August 17, 2005	\$80 Total
GARCIA, Veronica + 4 Additional Staff Santa Monica High 01-00000-0-11100-27000-5220- 015-4150 General Fund - Function: School Administration	Advancement Via Individual Determination Summer Institute Los Angeles, CA August 8 - 12, 2005	\$3,125 Total
HAGEN, Marcia HOLMES, Beth State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - Resource: Title II, Part A	Credential Counselors & Analysts of Calif. Fall Conference 2005 Sacramento, CA October 11 - 14, 2005	\$2,200 Total
HARRISON, Rebel + 13 Additional Staff Regional Occupational Program No Cost to District	Western Assn. of School Colleges All District Inservice Pasadena, CA August 19, 2005	0
HOLMES, Beth SOUMAKIAN, Gabe Personnel Services 01-00000-0-00000-74000-5220- 025-1250 General Fund - Function: Personnel Services	Calif. Assn. of School Business Officials - Leaves of Absence Ontario, CA September 28, 2005	\$450 Total
Out-of-State Conferences: Individual		
NONE		
Out-of-State Conferences: Group		
NONE		

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/08/05

FROM: JOHN E. DEASY/DONNA MUNCEY

RE: BASIC/SUPPLEMENTAL TEXTBOOKS ADOPTION

RECOMMENDATION NO. A.05

It is recommended that the following textbook(s) listed below be adopted by the Santa Monica-Malibu Unified School District:

PACEMAKER AMERICAN GOVERNMENT, Publishers Globe Fearon, Pearson Learning Group, Copyright 2001 for grade 8. Adoption requested by Malibu High School, Special Day Class History.

PACEMAKER BASIC MATHEMATICS, 3rd Edition, Publishers Globe Fearon, Pearson Learning Group, Copyright 2000 for grades 6, 7 and 8. Adoption requested by Malibu High School, Special Day Class Mathematics.

PACEMAKER PRE-ALGEBRA, Publishers Globe Fearon, Pearson Learning Group, Copyright 2001. Adoption requested by Malibu High School, Special Day Class Mathematics.

PACEMAKER ALGEBRA I, Publishers Globe Fearon, Pearson Learning Group, Copyright 2001 for grades 6, 7 and 8. Adoption requested by Malibu High School, Special Day Class Mathematics.

PACEMAKER GEOMETRY, Publishers Globe Fearon, Pearson Learning Group, Copyright 2003 for grades 6, 7 and 8. Adoption requested by Malibu High School, Special Day Class Mathematics.

PACEMAKER PRACTICAL MATHEMATICS FOR CONSUMERS, Publishers Globe Fearon, Pearson Learning Group, Copyright 2004 for grades 6, 7 and 8. Adoption requested by Malibu High School, Special Day Class Mathematics.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed above have been on public display for the last two weeks in the Educational Services Department, 1638 17th Street, Santa Monica, CA 90404.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/08/2005

FROM: SUPERINTENDENT

RE: WESTSIDE FAMILY HEALTH CENTER COLLABORATIVE AGREEMENT
WITH SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT INFANT
AND FAMILY SUPPORT PROGRAM.

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve an agreement between Westside Family Health Center (WFHC) and the Santa Monica-Malibu Unified School District Infant and Family Support Program commencing July 1, 2005 and ending June 30, 2008.

COMMENT: If the agreement is approved, the SMMUSD mother-child group leader shall provide planning and leadership for the Spanish speaking mother-toddler group for children 18 months to 3 years of age on a weekly basis and WFHC agrees to pay SMMUSD \$31.94 per hour for three (3) hours of services per week. The annual reimbursement increase will be no more than 4% annually by mutual agreement of both parties.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
09/08/05
FROM: JOHN E. DEASY/WINSTON BRAHAM/VIRGINIA I. HYATT
RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Order from August 9, 2005 through August 29, 2005 for fiscal year 2005/06.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/08/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: 2005/2006 ATTENDANCE CALENDAR

RECOMMENDATION NO. A.08

It is recommended that the Board of Education adopt the attached Attendance Calendar for the 2005/2006 school year.

COMMENTS: Education Code §73201 allows us to build an attendance school calendar to maximize ADA by strategically positioning the start and end of the P2 Apportionment period. Historically, our secondary enrollment drops from the seventh month onward. Since P2 is computed as the average attendance from the beginning of the school year through the last full attendance month ending on or before April 15, **the earlier we count the ADA, the more apportionment we will generate.** This can be accomplished by excluding either the winter break or any portion of the winter break and filing P2 through the 7th school month rather than the 8th school month, as is currently depicted in the regular school calendar.

This will not, in any way, change the current adopted school calendar. It is for attendance accounting purposes only. A copy of the attendance calendar is printed in the hard copy of the agenda and is available upon request.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/08/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.09

Unless otherwise noted, all items are included in the 2005/2006 approved budget.

ADDITIONAL ASSIGNMENTS

EDUCATIONAL SERVICES

Karyadi, Adrienne	24 hrs @\$36.32	7/5/05-9/1/05	Est Hrly/\$ 872
Lopez, Felicia	20 hrs @\$36.32	7/5/05-9/1/05	Est Hrly/\$ 726
Mora, Roxan	25 hrs @\$36.32	7/5/05-9/1/05	Est Hrly/\$ 908
Perez, Brisa	40 hrs @\$36.32	7/5/05-9/1/05	<u>Est Hrly/\$1,453</u>
TOTAL ESTABLISHED HOURLY			\$3,959

Comment: CELDT Testing
01-Unrestricted Resource

Kratzer, Cindy	2 days @\$368.09	7/10/05-7/11/05	<u>Own Hrly/\$736</u>
TOTAL OWN HOURLY			\$736

Comment: Summer School Language Arts curriculum training
01-IASA: Title II Teacher Quality

Anderson, Terry	3.75 hrs @\$36.32	8/22/05-8/24/05	Est Hrly/\$136
Barba-Castro, Graciella	7.5 hrs @\$36.32	8/22/05-8/24/05	Est Hrly/\$272
Demopoulos, Katherine	7.5 hrs @\$36.32	8/22/05-8/24/05	Est Hrly/\$272
Friedman Syddique, Lydia	2.5 hrs @\$36.32	8/22/05-8/24/05	Est Hrly/\$ 91
Hendra, Mary	2.5 hrs @\$36.32	8/22/05-8/24/05	Est Hrly/\$ 91
Louria, Meredith	3.75 hrs @\$36.32	8/22/05-8/24/05	Est Hrly/\$136
Snow, Angie	3.75 hrs @\$36.32	8/22/05-8/24/05	<u>Est Hrly/\$136</u>
TOTAL ESTABLISHED HOURLY			\$1,134

Comment: Teacher Academy
01-IASA: Title II Teacher Quality

LINCOLN MIDDLE SCHOOL

DiLeo, Greg	98 hrs @\$36.32	7/1/05-8/26/05	Est Hrly/\$3,559
Johnston, Roe	66 hrs @\$36.32	7/1/05-8/26/05	Est Hrly/\$2,397
Seymour, Robert	20 hrs @\$36.32	7/1/05-8/26/05	<u>Est Hrly/\$ 726</u>
TOTAL ESTABLISHED HOURLY			\$6,682

Comment: Computer/AV Support school year planning
01-School and Library Imprvmnt BG

PUPIL SERVICES

Bressler, Rachel	12 hrs @\$36.32	8/31/05-9/1/05	Est Hrly/\$436
Bronstein, Susan	12 hrs @\$36.32	8/31/05-9/1/05	Est Hrly/\$436
Ernst, Anne	12 hrs @\$36.32	8/31/05-9/1/05	Est Hrly/\$436
Hannan, Ellen	12 hrs @\$36.32	8/31/05-9/1/05	Est Hrly/\$436
Housman, Joann	12 hrs @\$36.32	8/31/05-9/1/05	Est Hrly/\$436
Janulaitis, Donna	12 hrs @\$36.32	8/31/05-9/1/05	Est Hrly/\$436
Jeffries, Jane	12 hrs @\$36.32	8/31/05-9/1/05	Est Hrly/\$436
Majon, Meg	12 hrs @\$36.32	8/31/05-9/1/05	Est Hrly/\$436
Niemi, Charlene	12 hrs @\$36.32	8/31/05-9/1/05	Est Hrly/\$436
Relles, Ellen	12 hrs @\$36.32	8/31/05-9/1/05	Est Hrly/\$436

Sachs, Teri	12 hrs @\$36.32	8/31/05-9/1/05	Est Hrly/\$436
Waldorf, Sherry	12 hrs @\$36.32	8/31/05-9/1/05	Est Hrly/\$436
		TOTAL ESTABLISHED HOURLY	\$5,232
Comment: Nurse Workshop and Preparation for opening of school 01-Medi-Cal Billing Option			
Bader, Cheryl	20 hrs @\$65.20	7/1/05-7/15/05	Own Hrly/\$1,304
		TOTAL OWN HOURLY	\$1,304
Comment: Update Health Manual 01-Medi-Cal Billing Option			
<u>SANTA MONICA HIGH SCHOOL</u>			
Harvey, Stacey	21 hrs @\$36.32	7/5/05-8/19/05	Est Hrly/\$763
Trundle, Al	21 hrs @\$36.32	7/5/05-8/19/05	Est Hrly/\$763
Wells, Leslie	21 hrs @\$36.32	7/5/05-8/19/05	Est Hrly/\$763
		TOTAL ESTABLISHED HOURLY	\$2,289
Comment: 10th Grade Counseling scheduling 01-Tenth Grade Counseling			
Beard, Clara	2 days @\$377.39	7/11/05-7/12/05	Own Daily/\$755
Hollie, Ada	2 days @\$356.91	7/11/05-7/12/05	Own Daily/\$714
		TOTAL OWN DAILY	\$1,469
Comment: Additional College Counseling responsibilities 01-State Lottery			
Jones, Teri	8 hrs @\$57.11	7/1/05-8/31/05	Own Hrly/\$457
		TOTAL OWN HOURLY	\$457
Comment: Student Store Manager Responsibilities 01-Unrestricted Resource			
<u>SPECIAL EDUCATION</u>			
Boewe, Juliette	6 days @\$424.99	7/6/05-7/27/05	Own Daily/\$2,550
Martinez, Paricia	4 days @\$458.61	7/18/05-7/22/05	Own Daily/\$1,834
Romano, Marisa	5 days @\$386.07	7/18/05-7/22/05	Own Daily/\$1,930
Sinfield, Deanna	10 days @\$449.52	7/5/05-8/2/05	Own Daily/\$4,495
Von der Lieth, Jady	5 days @\$461.78	7/18/05-7/22/05	Own Daily/\$2,309
		TOTAL OWN DAILY	\$13,118
Comment: Provide psychological counseling 01-Special Education			
<u>STUDENT AND FAMILY SUPPORT SERVICES</u>			
Ipina, Elizabeth	42 hrs @\$36.32	7/5/05-8/26/05	Est Hrly/\$1,525
		TOTAL ESTABLISHED HOURLY	\$1,525
Comment: Edit 4th grade lesson guides 01-Gifted/Talented Educ (GATE)			
<u>SUMMER SCHOOL</u> (80% own daily rate unless otherwise noted)			
<u>CHILD DEVELOPMENT SERVICES</u>			
Housman, JoAnn	12 days @\$337.59	8/2/05-9/2/05	Own Daily/\$4,051
Mahon, Margaret	6 days @\$299.97	8/1/05-9/2/05	Own Daily/\$1,800
		TOTAL OWN DAILY	\$5,851
Comment: CDS Summer Program 12-Head Start - Basic			

EDUCATIONAL SERVICES

Macon, Tristan Jones	20 days @\$245.53	7/18/05-8/12/05	<u>Own Daily/\$4,910</u>
		TOTAL OWN DAILY	\$4,910

Comment: Elementary/Middle School Summer School
01-Unrestricted Resource

ADULT EDUCATION CENTER

Easton, Julie	45 hrs @\$40.70	7/5/05-8/5/05	Est Hrly/\$1,832
Tong, Lorena	50 hrs @\$40.70	7/5/05-8/5/05	Est Hrly/\$2,035
Toomey, Kathy	60 hrs @\$40.70	7/5/05-8/5/05	<u>Est Hrly/\$2,442</u>
		TOTAL ESTABLISHED HOURLY	\$6,309

Comment: ESL Teacher
11-231 ESL

Amsberry, Adrian	50 hrs @\$40.70	7/5/05-8/5/05	Est Hrly/\$2,035
Nichols, Sharon	45 hrs @\$40.70	7/5/05-8/5/05	Est Hrly/\$1,832
Street, Robert	60 hrs @\$40.70	7/5/05-8/5/05	Est Hrly/\$2,442
Zax, Kelly	50 hrs @\$40.70	7/5/05-8/5/05	<u>Est Hrly/\$2,035</u>
		TOTAL ESTABLISHED HOURLY	\$8,344

Comment: ESL Teacher
11-Adult Ed Apportionment

Allen, Antonia	25 hrs @\$40.70	7/5/05-8/5/05	<u>Est Hrly/\$1,018</u>
		TOTAL ESTABLISHED HOURLY	\$1,018

Comment: YWCA Lab Teacher
11-Adult Ed Apportionment

Hammond, Paul	25 hrs @\$40.70	7/5/05-8/5/05	Est Hrly/\$1,018
Stroud, Ruth	37.5 hrs @\$40.70	7/5/05-8/5/05	<u>Est Hrly/\$1,526</u>
		TOTAL ESTABLISHED HOURLY	\$2,544

Comment: High School Diploma Lab Teacher
11-Adult Ed Apportionment

Afable, Elaine	72.5 hrs @\$40.70	7/5/05-8/5/05	<u>Est Hrly/\$2,951</u>
		TOTAL ESTABLISHED HOURLY	\$2,951

Comment: ESL Teacher and Citizenship Teacher
11-Adult Ed Apportionment - 80%
11-PL105-22 Engl Literacy/Civics - 20%

Hernandez, Patricia	25 hrs @\$40.70	7/5/05-8/5/05	<u>Est Hrly/\$1,018</u>
		TOTAL ESTABLISHED HOURLY	\$1,018

Comment: Citizenship Coordinator
11-PL105-22 Engl Literacy/Civics

Jacobs, Edward	25 hrs @\$40.70	7/5/05-8/5/05	<u>Est Hrly/\$1,018</u>
		TOTAL ESTABLISHED HOURLY	\$1,018

Comment: Computer Teacher
11-PL105-22 Engl Literacy/Civics

Levin, Peri	37.5 hrs @\$40.70	7/5/05-8/5/05	<u>Est Hrly/\$1,526</u>
		TOTAL ESTABLISHED HOURLY	\$1,526

Comment: Reading Lab Teacher
11-Adult Education Apportionment - 50%
11-231:ABE/ESL/ESL CTZN, VESL/VABE - 50%

Moses, Karen	70 hrs @\$40.70	7/5/05-8/5/05	<u>Est Hrly/\$2,849</u>
		TOTAL ESTABLISHED HOURLY	\$2,849

Comment: ESL Teacher & Computer Lab Coordinator
11-Adult Education Apportionment - 85%
11-PL105-22 Engl Literacy/Civics - 15%

Oyman, Deniz	30 hrs @\$40.70	7/5/05-8/5/05	<u>Est Hrly/\$1,221</u>
TOTAL ESTABLISHED HOURLY			\$1,221
Comment: CASAS & Civic Coordinator 11-PL105-22 Engl Literacy/Civics			
Porter, Lynne	80 hrs @\$40.70	7/5/05-8/5/05	<u>Est Hrly/\$3,256</u>
TOTAL ESTABLISHED HOURLY			\$3,256
Comment: High School Diploma Coordinator 11-Adult Education Apportionment - 50% 11-Adult Ed: Priority 5, GED/SECND - 50%			

HOURLY TEACHERS

ROP

Jones, Teresa	60 hrs @\$57.11	7/1/05-8/26/05	Own Hrly/\$3,427
Retail Sales, Marketing, Small Business Management			
Kemp, Anita	25 hrs @\$60.74	7/1/05-8/26/05	<u>Own Hrly/\$1,519</u>
Small Business Management, Banking, Food Service Management			
TOTAL OWN HOURLY			\$4,946
01-ROP-Classroom/Program			
Givens, Tecumseh	80 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$3,256
Emergency Medical Technician			
McGee, Richard	70 hrs @\$40.70	7/1/05-8/12/05	Est Hrly/\$2,849
Commercial Art/Digital Design			
Sauceda, Robert	90 hrs @\$40.70	7/1/05-8/20/05	Est Hrly/\$3,663
Office Occupations, Computer Applications			
Suhd, Mike	60 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$2,442
Building Maintenance, Diversified Occupations			
White, William Alan	80 hrs @\$40.70	7/1/05-8/26/05	<u>Est Hrly/3,256</u>
Emergency Medical Technician			
TOTAL ESTABLISHED HOURLY			\$15,466
01-ROP-Classroom/Program			
Bixler, William	24 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$ 977
Byrd, Marc	18 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$ 733
Cox, Dan	18 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$ 733
Givens, Tecumseh	24 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$ 977
Jones, Teresa	18 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$ 733
Kemp, Anita	18 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$ 733
McGee, Richard	28 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$1,140
Plai, Jodi Ann	24 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$ 977
Shafiey, Mahvash	6 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$ 244
Suhd, Mike	18 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$ 733
White, William Alan	24 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$ 977
Wilson, Verian	18 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$ 733
Wishart, Bill	20 hrs @\$40.70	7/1/05-8/26/05	Est Hrly/\$ 814
Wood, David	18 hrs @\$40.70	7/1/05-8/26/05	<u>Est Hrly/\$ 733</u>
ROP Summer Inservice			
TOTAL ESTABLISHED HOURLY			\$11,237
01-ROP-Classroom/Program			

TOTAL ESTABLISHED HOURLY, OWN DAILY, AND OWN HOURLY = \$112,369

SUBSTITUTE TEACHERS**ADULT EDUCATION**

(@\$36.32 Hourly Rate)

DeMello, Flavia

Thobe, Christie

Effective

7/27/05-8/5/05

7/20/05-8/5/05

PREFERRED SUBSTITUTES

(@\$145 Daily Rate)

Corsun, Daniel

9/1/05

Cuda, Zackary

9/1/05

Freimund, Paula

9/1/05

Gleason, Tania

9/1/05

Hsu, Grace

9/1/05

Jacoby, Richard

9/1/05

Kohut, Jennifer

9/1/05

McNamara, Cheryl

9/1/05

Mizel, Julia

9/1/05

Morgan, Barbara

9/1/05

Navia, Brandon

9/1/05

PREFERRED SUBSTITUTES - SUMMER

(@\$145 Daily Rate)

Besser, Christopher

7/1/05-8/12/05

Bostick, Rosalie

7/1/05-8/12/05

Contreras, Sitara

7/1/05-8/12/05

Cramer, Dorothy

7/1/05-8/12/05

Jorgensen, Monica

7/1/05-8/12/05

Pham, Vy

7/1/05-8/12/05

Reich, Sheila

7/1/05-8/12/05

Sinclair, Michele

7/1/05-8/12/05

CDS SUBSTITUTES - SUMMER

(@\$14.53 Hourly Rate)

Diaz, Evelyn

7/11/05-9/2/05

CHANGE IN ASSIGNMENT

Name/Assignment

LocationEffective

Antonopoulos, Erin

9/2/05-6/26/06

Franklin Elementary

From: 100%To: 50% [job-share with L. Lobos]

Avedian, Ray

9/2/05

Adams Middle School

From: 40%To: 100%

Bautista-Nicholas, Claudia

9/2/05

Santa Monica HS

From: 80%To: 100%

Berman, Wendy

9/2/05

Webster Elementary

From: 80%To: 100%

Berukhim, Niloufar 9/2/05-6/26/06
 Roosevelt Elementary
From: 100%
To: 50% [returning from LOA/job-share with K. Mendelson]

Fowler, Amy 8/1/05
 Educational Services
From: Assistant Principal/Adams MS
To: Coordinator of Teacher Support [replacing H. Harris]

Glazer, Maxine 7/1/05
 Special Education/Coordinator
From: 200 days, 11 months
To: 220 days, 12 months

Hakomori, Teri 9/2/05-6/26/06
 Edison Elementary
From: 100%
To: 50% [job-share with M. Meade]

Jason, Michael 7/1/05
 Special Education/Coordinator
From: 200 days, 11 months
To: 220 days, 12 months

Kerns-Mabry, Debborah 7/1/05
 Special Education/Coordinator
From: 200 days, 11 months
To: 220 days, 12 months

LeCassidy, Linh 8/1/05
 Santa Monica High School
From: Student Support Advisor
To: College Counselor [replacing A. Hollie]

Leck, Victoria 9/2/05-11/1/05
 Pt. Dume Elementary
From: 50%
To: 100% [replacing A. Whitman/LOA]

Lipscomb, Barbara 9/2/05
 Adams Middle School
From: RSP
To: Language Arts [replacing K. Brehm]
 (Correction to 8/18/05 agenda)

Lobos, Lisa 9/2/05-6/26/06
 Franklin Elementary
From: 100%
To: 50% [job-share with E. Antonopoulos]

Lynch, Jennifer 9/2/05-6/26/06
 Roosevelt Elementary
From: 100%
To: 50% [job-share with A. Nitti]

McNamara, Jeanie 9/2/05
 Adams Middle School
From: 60%
To: 80%

Meade, Margaret 9/2/05-6/26/06
 Edison Elementary
From: 100%
To: 50% [returning from LOA/job-share with T. Hakomori]

Mehring, Patti 9/2/05
 Cabrillo Elementary
From: 20%
To: 100% [replacing B. Morgan]

Mendelson, Karen 9/2/05-6/26/06
 Roosevelt Elementary
From: 100%
To: 50% [returning from LOA/job-share with N. Berukhim]

Nitti, Anna 9/2/05-6/26/06
 Roosevelt Elementary
From: 100%
To: 50% [job-share with J. Lynch]

Purcell, Andrea 9/2/05-6/26/06
 SMASH
From: 100%
To: 50% [returning from LOA/replacing C. Dalton]

Szilagyi, Lisa 9/2/05
 Malibu HS
From: 80%
To: 100%

Wetmore, Elayne 9/2/05
 McKinley Elementary
From: 80%
To: 100%

Yarber, Mary 9/2/05
 Malibu HS
From: Adult Ed
To: Malibu HS [replacing K. Landry]

Zatlin, Amy 9/2/05
 Webster Elementary
From: 40%
To: 100%

Zrinzo, Peter 7/1/05
 Technology/Coordinator
From: Educational Services
To: Computer Services

ELECTIONS

PROBATIONARY CONTRACTS

Name/Assignment	Not to	
<u>Location</u>	<u>Exceed</u>	<u>Effective</u>
Adams, Michael	100%	9/2/05
SAMOH/Math	[rehire Prob I/replacing L. Rojhani]	
Arnold, Joshua	100%	9/2/05
SAMOH/English	[replacing M. Yarber]	

Badt, Jonathan Special Ed/Adaptive PE	100% [replacing G. Bush]	9/2/05
Ball, Marissa Muir Elementary	100% [rehire Prob II/replacing B. Navia]	9/2/05
Baum, Rena SAMOHI/SSA	100% [replacing L. LeCassidy]	8/1/05
Bautista-Nicholas, Claudia SAMOHI/Spanish	100% [rehire Prob I]	9/2/05
Berumen, Christina Adams MS/Art	100% [replacing C. Warick]	9/2/05
Blaesser, Elizabeth Webster Elementary/2nd	100% [replacing S. Donfeld]	9/2/05
Blitz, Sarah Lincoln MS/Humanities	100% [replacing M. Diamond]	9/2/05
Boyd, Bryn SAMOHI/Social Studies	100% [replacing C. Klevs]	9/2/05
Carsillo, Mary Ann SAMOHI/Spanish	100% [replacing S. Campos/LOA]	9/2/05
Cartagena, Zelena Adams MS/Language Arts	100% [New Position]	9/2/05
Cedillo, Sofia Rogers Elementary/1st Bil	100% [replacing G. Barba-Castro]	9/2/05
Chandler, Lauren Franklin Elementary/2nd-3rd	100% [New Position]	9/2/05
Clark, Jason Malibu HS/Math	100% [replacing L. Leithold]	9/2/05
Corpuz, Rowena Franklin Elementary/SDC	100% [rehire Prob II/replacing D. Corsun] [change in Worksite: from Webster]	9/2/05
Croland, Carol Adams MS/Humanities	100% [replacing L. Shuman]	9/2/05
Dardick, Tracy Michelle Webster Elementary/3rd	100% [rehire Prob II/replacing D. Ackrich]	9/2/05
Diaz, Martha SAMOHI/Chemistry	100% [replacing E. Johnson]	9/2/05
Dougherty, Kelly SAMOHI/SDC-IS	100% [replacing N. Rosen]	9/2/05
Dunn, George SAMOHI/Math	100% [replacing F. Sene]	9/2/05
Dunn, Glenda CDS/Lead Teacher	75% [replacing G. Schlegel]	9/6/05

Erikson, Laura SAMOHI/Math	100% [replacing T. Franco]	9/2/05
Estabrook, Amy SAMOHI/English	100% [rehire Prob I/replacing A. Franke]	9/2/05
Ferrera, Emily Rogers Elementary/5th	100% [New Position]	9/2/05
Finocchio, Amanda Lincoln MS/SDC-NS	100% [replacing S. Gross]	9/2/05
Fliegel, Lois Rogers Elementary/SDC-NS	100% [rehire Prob I/replacing G. Golan]	9/2/05
Forrer, Brooke SAMOHI/Spanish	100% [rehire Prob I/replacing R. Huaman]	9/2/05
Fragoso, Danielle SAMOHI/SDC-NS	100% [replacing M. Mullen]	9/2/05
Fulcher, Nathan SAMOHI/English	100% [replacing D. Danesi]	9/2/05
Gasparino, Jenna SAMOHI/English	100% [replacing M. Rugg]	9/2/05
Gaul, Pamela Special Ed/Comm Day School	100% [New Position]	9/2/05
Giambrone, Martina Special Education/Speech	100% [New Position]	9/2/05
Gillette, Jaclyn SAMOHI/Social Studies	100% [replacing T. Evensen]	9/2/05
Gow, William SAMOHI/Health	100% [replacing T. Fales]	9/2/05
Hafft, Ianna SAMOHI/Biology	100% [replacing T. Blasi]	9/2/05
Hartson, Elizabeth Lincoln/English-Hist	100% [replacing M. McNulty]	9/2/05
Harvey, Stacy SAMOHI/Counselor	100% [replacing A. Hollie]	8/1/05
Held, Rebecca Webster Elementary/RSP	100% [replacing R. Corpuz]	9/2/05
Henning, Laura Rogers Elementary/1st	100% [replacing D. Losavio]	9/2/05
Hernandez, Jose Lincoln MS/MS Counselor	100% [rehire Prob I]	8/1/05
Herrera, Denise Rogers Elementary/1st Bil	100% [replacing C. Borquez]	9/2/05

Hinojosa, Judith SAMOHI/SSA	100% [replacing C. Montanez]	9/2/05
Iwanaka, Traci Grant Elementary/4th	100% [replacing P. Freimund]	9/2/05
Jenuwine, Julie Adams MS/Math	100% [replacing A. Frumovitz]	9/2/05
Kim, Douglas SAMOHI/Soc St-Ath Dir	100% [Rehire Prob I]	9/2/05
Kim, Elizabeth Pt. Dume Elementary/RSP	100% [replacing J. Jay]	9/2/05
King, Deirdre SAMOHI/Social Studies	100% [replacing S. Fox]	9/2/05
Langdon, Lance SAMOHI/English	100% [replacing B. Sanders]	9/2/05
Leya, Bernadette Rogers Elem/Reading Specialist	100% [New Position]	9/2/05
Lopez, Jason Adams MS/SDC-NS	100% [replacing P. O'Meara]	9/2/05
Magnuson, Ruth SAMOHI/English	100% [replacing D. Solomon]	9/2/05
Markosian, Rebecca SAMOHI/Biology	100% [replacing M. Chapman]	9/2/05
Mathews, Christine Muir Elementary/4th	100% [replacing C. Thomas]	9/2/05
Meyer, Kimberly Adams MS/Math	100% [replacing V. Simmons]	9/2/05
Ott, Jennifer McKinley Elementary/SDC-IS	100% [replacing J. Mizel]	9/2/05
Owens, Rebecca Malibu HS/French-English	100% [replacing E. Combes]	9/2/05
Papale, Jacqueline Webster Elementary/3rd	100% [replacing C. Sanford]	9/2/05
Proctor, Valerii CDS/Adams	50% [replacing V. Patel]	9/2/05
Ramsay, Monique Grant Elementary/4th	100% [replacing S. Teisl]	9/2/05
Rash, Alison Webster Elementary/3rd	100% [replacing K. Glansberg]	9/2/05
Rodriguez Torres, Jesus Adams MS/ELD	100% [replacing J. Moore]	9/2/05
Rosekelly, Shelly Adams MS/Soc Studies	100% [replacing C. Cuda]	9/2/05

Roth, Cathy Roosevelt Elementary/RSP	100% [replacing D. Smith]	9/2/05
Rubin, Theresa Webster Elementary/3rd	100% [replacing L. Staab]	9/2/05
Rosen, Nance SAMOHI/RSP-SDC	100% [rehire Prob II] [replacing R. Killar-Sweet]	9/2/05
Ruttenberg, Neil Adams MS/Science	100% [New Position]	9/2/05
Ryan, Sean Malibu HS/Soc Studies	100% [replacing J. Gardella]	9/2/05
Sato, Glenn Adams MS/Math	100% [replacing G. Tolin]	9/2/05
Schwartz, Jeffrey Lincoln MS/History	100% [rehire Prob II] [replacing S. Greenfield]	9/2/05
Scinto, Kirsten Rogers Elementary/5th	100% [New Position]	9/2/05
Semik, Renee SAMOHI/Soc Studies	100% [replacing G. Paez]	9/2/05
Steinmetz, Brigitte Adams MS/Science	100% [rehire Prob II]	9/2/05
Strocker, Carly Adams MS/Social Studies	100% [New Position]	9/2/05
Stuart, Francine SAMOHI/Chemistry	100% [replacing J. Duane]	9/2/05
Supangan, Rosalynn Lincoln MS/Math	100% [replacing S. Greenwald]	9/2/05
Tanzer, Arlene Sp Ed/Speech	100% [replacing D. Kerns]	9/2/05
Tarbell, Harlan Olympic/SDC	100% [rehire Prob I]	9/2/05
Teran, Miguel SAMOHI/Math	100% [replacing G. Manley]	9/2/05
Vasquez-Mancini, Carmen Adams MS/Immersion Soc St	100% [rehire Prob I]	9/2/05
Valencia, Yunen SAMOHI/SSA	100% [replacing F. Gatell]	8/1/05
Walters, Jeffrey Bain Adams MS/PE	100% [New Position]	9/2/05

TEMPORARY CONTRACTS

<u>Name/Assignment</u> <u>Location</u>	<u>Not to</u> <u>Exceed</u>	<u>Effective</u>
Bushman, Julie Lincoln MS/PE	100% [rehire Temp III]	9/2/05-6/26/06
Casillas, Sylvia Franklin Elementary/K	100% [replacing K. Govindraj/LOA]	9/2/05-6/26/06
Chenik, Mara Roosevelt/1st	100% [replacing V. Tsujimoto/LOA]	9/2/05-6/26/06
Daanish, Daa'im CDS/Teacher	50% [rehire Temp VI]	9/6/05-6/26/06
Davis, Peter SAMOHI/RSP	100% [rehire Temp I] [replacing C. Duff/A. Jackson]	9/2/05-6/26/06
Devincentis-Waul, Maria SAMOHI/SDC-NS	100% [rehire Temp II]	9/2/05-6/26/06
DeLeo, Nicholas Malibu HS/MS Math	100% [rehire Temp III]	9/2/05-6/26/06
Egan, Johanna Adams MS/Humanities	100% [replacing T. Daws/LOA]	9/2/05-6/26/06
Emerson, Susan McKinley Elementary/3rd	20% [rehire Temp III] [job-share with L. Taslimi]	9/2/05-6/26/06
Faulkner, Cheryl SAMOHI/Math	100% [replacing H. Calahan/LOA]	9/2/05-6/26/06
Fuller, Anthony Olympic HS/Science	100% [rehire Temp IV]	9/2/05-6/26/06
Gonzalez, Gabriela McKinley Elementary/RSP	100% [rehire Temp IV]	9/2/05-6/26/06
Goulet, Darin SAMOHI/Music	40% [replacing C. Hammer]	9/2/05-6/26/06
Handelman, Catherine Grant Elementary/2nd	100% [replacing S. Neumann/LOA]	9/2/05-12/16/05
Hanson, Lori Muir Elementary/3rd	100% [replacing S. Lazare/LOA]	9/2/05-6/26/06
Hawarny, Christina Franklin Elementary/4th	100% [replacing Lobos/Anton]	9/2/05-6/26/06
Jaurequi, Marissa Roosevelt Elementary/K	100% [rehire Temp II]	9/2/05-6/26/06
Korzenik, Alfredo SAMOHI/SDC-NS	100% [replacing J. Ridgeway]	9/2/05-6/26/06
Lutz, Joseph SAMOHI/English	100% [replacing L. Horn/LOA]	9/2/05-6/26/06

McKeown, Kevin Ed Services/Elem Music	100% [rehire Temp II]	9/2/05-6/26/06
Meshel, Laura Grant Elementary/1st	100% [replacing G. Caamal/K. Graf]	9/2/05-6/26/06
Moen, JoDee Malibu HS/SDC	100% [rehire Temp III]	9/2/05-6/26/06
O'Meara, Peggy Adams MS/RSP	100% [rehire Temp V/replacing B. Lipscomb]	9/2/05-6/26/06
Owens, Joshua SAMOHI/RSP	100% [replacing C. Simon]	9/2/05-6/26/06
Paddock, Jennifer Lincoln MS/Counselor	100% [replacing C. Shortt]	9/2/05-6/26/06
Pitts, Gregory SAMOHI/SDC-NS	100% [rehire Temp III]	9/2/05-6/26/06
Porter, Jason SMASH/6th-8th	100% [replacing A. Purcell/LOA]	9/2/05-6/26/06
Pusey, Jonathan SAMOHI/SDC-NS	100% [rehire Temp VI]	9/2/05-6/26/06
Qualles, Brandyn-Jade McKinley Elementary/SDC-IS	100% [replacing D. Willis]	9/2/05-6/26/06
Ramirez, Abel SAMOHI/Music	60% [rehire Temp II/replacing C. Hammer]	9/2/05-6/26/06
Rodriguez, Judith Edison Elementary/2nd Bil	100% [replacing L. Orum]	9/2/05-6/26/06
Saling, David Adams MS/Language Arts	100% [replacing H. Austin/LOA]	9/2/05-6/26/06
Schlenker, Heather SAMOHI/Math	100% [replacing T. Gleason]	9/2/05-6/26/06
Scott, Ayanna SAMOHI/Chemistry	100% [rehire Temp I] [replacing L. Ferre/D. Omura]	9/2/05-6/26/06
Siegel, Julie Cabrillo Elementary/RSP	100% [replacing E. Pickens]	9/2/05-6/26/06
Song, Kate SAMOHI/Biology	100% [rehire Temp III]	9/2/05-6/26/06
Szilagyi, Lisa Malibu HS/SDC-IS	100% [rehire Temp V]	9/2/05-6/26/06
Takahashi, Kara Lincoln MS/SDC-IS	100% [replacing R. Jacoby]	9/2/05-6/26/06
Thai, Cindy Adams MS/PE	100% [replacing V. Pastrana]	9/2/05-6/26/06
Veral, Ramon SAMOHI/Math	100% [rehire Temp IV]	9/2/05-6/26/06

TENURED CONTRACTS

Name/Assignment	Not to	
<u>Location</u>	<u>Exceed</u>	<u>Effective</u>
Allen, Samantha	100%	9/2/05
Lincoln MS/Math	[replacing J. Belcher]	
Huls, Jeffrey	100%	9/2/05
SAMOHI/Music	[replacing C. Rhodes/LOA]	

LEAVES OF ABSENCE (with pay)

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Calderon, Brenda	9/2/05-6/26/06
Adams Middle School	[personal - 20%/2nd year]
Messoloras, Irene	9/2/05-6/26/06
Malibu High School	[personal - 20%/2nd year]
(Correction to 8/18/05 agenda)	
Zimmermann-Wolff, Amelia	9/2/05-6/26/06
Malibu High School	[personal - 20%]

RETURN FROM LEAVE OF ABSENCE

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Toomey, Mary Ellen	8/8/05
Special Education/Coordinator	[replacing M. Bush]

RESIGNATIONS

<u>Name/Location</u>	<u>Effective</u>
Ferres, Kristin	6/24/05
John Adams Middle School	
Friedman-Siddique, Lydia	8/19/05
Rogers Elementary School	
Gray, Shana	6/24/05
John Adams Middle School	
Lewis, Craig	8/17/05
Community Day School	
Mizel, Julia	6/24/05
McKinley Elementary School	
Montanez, Christina	8/12/05
Santa Monica High School	
Mora, Monica	6/24/05
Malibu High School	
Mullen, Meaghan	6/24/05
Santa Monica High School	
Paez, Gabriel	8/12/05
Santa Monica High School	
Sanchez, Kelly	8/01/05
CDs/Santa Monica High School	

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION
09/08/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: STUDENT TEACHING AGREEMENT-LOYOLA MARYMOUNT UNIVERSITY

RECOMMENDATION NO. A.10

It is recommended that the Board of Education enter into a Student Teaching Agreement between Loyola Marymount University and the Santa Monica-Malibu Unified School District.

INSTITUTION: Loyola Marymount University
EFFECTIVE: August 1, 2005 through July 31, 2008
PAYMENT: Loyola Marymount University will pay each
Master Teacher per semester unit of practice
teaching

COMMENT: The District participates with university teacher training institutions in providing classroom teaching situations under the supervision of a master teacher.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/08/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.11

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTIONS

ARNOLD, ANGELA	ELEMENTARY LIBRARY COORDINATOR 7.0 HRS/10 MO ROOSEVELT ELEMENTARY RANGE: 26 STEP: 06	08/30/05
DEAN, ERIN	INST ASSISTANT/SPECIAL EDUCATION 6.0 HRS/SY SANTA MONICA HS RANGE: 20 STEP: 01	09/06/05
FRITZ, EULA	INST ASSISTANT/PHYS ED 5.1 HRS/SY PT DUME ELEMENTARY RANGE: 20 STEP: 01	09/06/05
GLOVER, TOMITA	SR. OFFICE SPECIALIST 8.0 HRS/10 MO SANTA MONICA HS RANGE: 25 STEP: 01	08/30/05
GORDON, ROBIN	SR. OFFICE SPECIALIST 8.0 HRS/10 MO ROGERS ELEMENTARY RANGE: 25 STEP: 03	08/30/05
LESTELLE, DEBI	CAFETERIA WORKER I 3.0 HRS/SY WEBSTER ELEMENTARY RANGE: 11 STEP: 01	09/06/05
MARTINEZ, KIM	INST ASSISTANT/SPECIAL EDUCATION 5.0 HRS/SY MCKINLEY ELEMENTARY RANGE: 20 STEP: 04	09/06/05
NELLI, MARIA	INST ASSISTANT/SPECIAL EDUCATION 6.5 HRS/SY SANTA MONICA HS RANGE: 20 STEP: 04	09/06/05
NUNEZ, SHERRY	CAMPUS SECURITY OFFICER 8 HRS/10 MO LINCOLN MS RANGE: 25 STEP: 01	08/30/05
SAWAYA, MIGUEL	INST ASSISTANT/SPECIAL EDUCATION 5 HRS/SY SANTA MONICA HS RANGE: 20 STEP: 03	09/06/05

TECUN, JUAN	TECHONOLOGY SUPPORT ASSISTANT 8 HRS/11 MO COMPUTER SERVICES RANGE: 32 STEP: 06	07/01/05
TORRES, KENNIA	INST ASSISTANT/SPECIAL EDUCATION 6 HRS/SY SANTA MONICA HS RANGE: 20 STEP: 04	09/06/05
VASQUEZ, GRACIELA	CAMPUS SECURITY OFFICER 8 HRS/10 M0 MALIBU HS RANGE: 25 STEP: 01	08/30/05
YOUNG, WILBERT	DIRECTOR OF CLASSIFIED PERSONNEL 8 HRS/12 MO PERSONNEL COMMISSION RANGE: 64 STEP: 01	08/01/05
<u>RE-EMPLOYMENT</u>		
MENDOZA, VALETTA	INSTRUCTIONAL ASSISTANT/CLASSROOM 3.5 HRS/SY MUIR ELEMENTARY RANGE: 18 STEP: 04	09/06/05
<u>RENEWAL OF CONTRACT</u>		
CARTEE-JENKINS, KERYL	CHIEF STEWARD HUMAN RESOURCES/SEIU	07/01/05 06/30/06
<u>TEMP/ADDITIONAL ASSIGNMENT</u>		
ARNOLD, ANGELA	SR OFFICE SPECIALIST STUDENT SERVICES	07/01/05 07/31/05
BOOTHBY, DEVON	ADMINISTRATIVE ASST TRANSPORTATION	07/29/05 08/18/05
CERVANTES, HAYDE	INST ASSISTANT/BILINGUAL SPECIAL EDUCATION/TRANSLATION	05/26/05 05/26/05
CERVANTES, HAYDE	INST ASSISTANT/BILINGUAL EDUCATIONAL SERVICES	07/05/05 09/01/05
CRAWFORD, CYNTHIA	OFFICE SPECIALIST SPECIAL EDUCATION	07/18/05 08/29/05
GARDEA-PEREZ, GUADALUPE	TRANSLATOR/BOARD AGENDAS SUPERINTENDENT	07/01/05 06/30/06
GONZALEZ, ERNESTO	CAMPUS SECURITY OFFICER SUPERINTENDENT	06/14/05 06/14/05
HUMPHREY, RAY	SUMMER COND/VARSITY FOOTBALL COACH MALIBU HS	07/01/05 12/31/05
JOHNSTON, CINDY	HUMAN RESOURCES TECH PERSONNEL COMMISSION	06/30/05 08/30/05
PARTRIDGE, FRANCES	OFFICE SPECIALIST PERSONNEL COMMISSION	07/01/05 08/29/05

CHANGE IN ASSIGNMENT

NARAIN,	ADMINISTRATIVE ASSISTANT	07/01/05
CHANDRA	8.0 HRS/12 MO EDUCATIONAL SVCS	
	FR: 8.0 HRS/11 MO EDUCATIONAL SVCS	

CHANGE IN ASSIGNMENT DUE TO LAYOFF/REDUCTION OF HOURS

KELLER,	PHYSICAL ACTIVITIES SPECIALIST	09/09/05
JEFFREY	6.0 HRS/10 MO JOHN MUIR ELEMENTARY	
	FR: 8.0 HRS/10 MO JOHN MUIR ELEMENTARY	

MORALES,	PHYSICAL ACTIVITIES SPECIALIST	09/09/05
CARLOS	6.0 HRS/10 MO EDISON ELEMENTARY	
	FR: 8.0 HRS/10 MO EDISON ELEMENTARY	

PROMOTION

GRAY,	SR. ADMINISTRATIVE ASSISTANT	07/18/05
NEDRA	8.0 HRS/12 MO MALIBU HIGH SCHOOL	
	FR: ADMINISTRATIVE ASSISTANT	
	8.0 HRS/12 MO PERSONNEL COMMISSION	

TRANSFER

ANDERSEN,	SR. ADMINISTRATIVE ASST (CONFIDENTIAL)	08/01/05
LISA	8.0 HRS/12 MO HUMAN RESOURCES	
	FR: SR. ADMINISTRATIVE ASSISTANT	
	8.0 HRS/12 MO MALIBU HIGH SCHOOL	

VOLUNTARY REDUCTION IN HOURS

GRAVES,	COMMUNITY LIAISON	07/01/05
GIZELLE	6.0 HRS/11 MO CHILD DEVELOPMENT SVCS	
	FR: 8.0 HRS/11 MO CHILD DEVELOPMENT SVCS	

WORKING OUT OF CLASS

DONOVAN,	SKILLED MAINTENANCE SKR	07/01/05
MARC	MAINTENANCE AND OPERATIONS	09/30/05

SUBSTITUTES

ALBA,	CUSTODIAN I	07/01/05
RAUL	GROUND	06/30/06

ASRIYAN,	CUSTODIAN I	07/01/05
ARAMAIS	GROUND	06/30/06

BOYD,	CUSTODIAN I	07/01/05
TERRY	GROUND	06/30/06

GARCIA,	CUSTODIAN I	07/01/05
EDGAR	GROUND	06/30/06

GORDON,	OFFICE SPECIALIST	07/13/05
ROBIN	HUMAN RESOURCES	08/29/05

MESROBIAN,	SR OFFICE SPECIALIST	07/20/05
VARSO	PERSONNEL COMMISSION	08/05/05

MARTIN,	CAMPUS SECURITY OFFICER	07/20/05
CHARLES	ADULT EDUCATION	08/30/05

MERCER, JAMES	CUSTODIAN I GROUNDS	07/01/05 06/30/06
PALKOVIC, DIANE	OFFICE SPECIALIST OLYMPIC HS	06/25/05 12/31/05
SAUCEDO, OLGA	SR OFFICE SPECIALIST ADULT EDUCATION	07/01/05 12/31/05
<u>SUMMER ASSIGNMENT</u>		
ABBEY, CHANTEL	INST ASSISTANT SPECIAL EDUCATION	07/05/05 08/12/05
ACEVES, CINDY	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
ADACHI, NAOMI	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
ALANIZ, FEDERICO	CUSTODIAN I GROUNDS	06/27/05 09/06/05
BAXTER-LAM, BEATRICE	JOB DEVELOPMENT/PLACEMENT SPECIAL EDUCATION	07/01/05 08/31/05
BELITZ, KIMBERLY	INST ASSISTANT SPECIAL EDUCATION	07/05/05 08/02/05
BRITO, MARIA	CHILDRENS CENTER ASST CHILD DEVELOPMENT SVCS	06/27/05 09/01/05
BROOKS, LATRICIA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
BROTMAN, MARY	SCHOOL OCCUPATIONAL THERAPIST ASST SPECIAL EDUCATION	07/05/05 07/29/05
BUENDIA, CAROLINA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
BUFORD, LAKESHA	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	06/27/05 09/01/05
BURNHAM, REX ANNE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
CARILLO, STEVEN	BUS DRIVER TRANSPORTATION	07/05/05 07/29/05
CAVALUZZI, LISA	SR OFFICE SPECIALIST STUDENT SERVICES	07/05/05 07/29/05
CHOVINARD, DEANNA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05

COLES, ROXANNE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
COREA-ALVAREZ CONNIE	CAFETERIA WORKER II FOOD AND NUTRITION SERVICES	07/11/05 08/12/05
COOPER, CAROLE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
COOPER, RAYMOND	CUSTODIAN I GROUNDS	07/01/05 09/02/05
COWAN, BARRY	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
CUSTODIO, THELMA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 08/12/05
DAVIDSON, PENNY	BRaille TRANSCRIBER SPECIAL EDUCATION	07/01/05 09/01/05
DAVIS, KENDRICK	BUS DRIVER TRANSPORTATION	07/05/05 07/29/05
DAVIS, LENORA	BUS DRIVER TRANSPORTATION	07/05/05 07/29/05
DE ALMEIDA, SUZANNE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
DEWIG, MELISSA	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	07/05/05 09/02/05
DIAZ, MARIA DEL SOC	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	06/27/05 09/01/05
DO, THUHONG	INST ASSISTANT SPECIAL EDUCATION	07/05/05 08/12/05
DUFFY, KATHERINE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
DURST, PEGGY	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
ELIE, LATRICE	BUS DRIVER TRANSPORTATION	07/05/05 08/12/05
ELLIOT, GENE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
ERICKSON, ANA	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	07/19/05 09/02/05

ESCALERA, ROSALIE	INST ASSISTANT/BILINGUAL EDISON ELEMENTARY	07/05/05 07/29/05
EVANS, LAURA	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	06/27/05 09/01/05
FAIRCHILD, KATHY	SR OFFICE SPECIALIST SANTA MONICA HS	07/05/05 08/12/05
FLORES, ARDIS	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
FLORES, MARIA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
FLORES, MARTHA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
FORD, COLLEEN	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
FRIEDENBERG, MINDY	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
FRITZ, EULA	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	07/11/05 09/02/05
GARCIA, CYNTHIA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
GARDNER, RODNEY	INST ASSISTANT SPECIAL EDUCATION	07/05/05 08/12/05
GAUNTT, DEBORAH	BUS DRIVER TRANSPORTATION	08/01/05 08/26/05
GAUR, SMITRI	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	06/27/05 09/01/05
GERGIS, SOHAIR	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
GIAGNI, PAMELA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
GIBBONS-FLY, SHEILA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
GIRION, EVANGELINA	BUS DRIVER TRANSPORTATION	07/05/05 08/12/05
GIROUX, MICHELLE	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	07/11/05 09/02/05

GOMEZ, JOSE	SITE COORDINATOR FOOD AND NUTRITION SERVICES	06/27/05 09/07/05
GONZALEZ, DOLORES	ADMINISTRATIVE ASST SPECIAL EDUCATION	07/05/05 07/29/05
GONZALEZ, ERNESTO	CAMPUS SECURITY OFFICER SANTA MONICA HS	07/05/05 07/22/05
GONZALEZ, JOSEPH	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	06/27/05 09/01/05
GONZALEZ, SOLEDA	CAFETERIA WORKER I FOOD AND NUTRITION SERVICES	07/11/05 08/12/05
GRANADINO, FRANK	BUS DRIVER TRANSPORTATION	06/30/05 08/17/05
GUTIERREZ, NANCY	BILINGUAL COMMUNITY LIAISON CHILD DEVELOPMENT SERVICES	07/05/05 09/02/05
GUZMAN, JENNIE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 08/12/05
HARDEN, ANDRELL	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	06/27/05 09/01/05
HAROONI, SHAHIN	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
HEANEY, ANNE MARTE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
HENDLER, NANETTE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 08/12/05
HERNANDEZ, PATRICIA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
HERSON, ILANA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
HORTON, TEHEISHA	BUS DRIVER TRANSPORTATION	07/05/05 07/29/05
INIGUEZ, LUCIA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
JACOBS, ALICIA	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	07/11/05 07/20/05
JIVANI, SAHENAZBEGUM	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	06/27/05 09/01/05

JOHNSON, IRA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 08/12/05
JOHNSON, KERRI	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
JONES, CECILIA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 08/12/05
JONES, CHANCY	CUSTODIAN I GROUNDS	06/30/05 06/30/05
JONES, CHANCY	CUSTODIAN I GROUNDS	07/01/05 08/30/05
JONES, CHANCY	CAMPUS SECURITY OFFICER JOHN ADAMS MS	07/29/05 07/29/05
KASPAR, JOSEPH	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	06/27/05 09/01/05
KINGSLEY, KARRIE	SCHOOL OCCUPATIONAL THERAPIST ASST SPECIAL EDUCATION	07/05/05 08/12/05
KIRBY, CAROLINE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
KIRPATRICK SHARON	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
KYLE, VIRGINIA	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	07/11/05 09/02/05
LAVIGNE, IANNE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
LEWIS, BIANCA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
LEWIS, JESSE	BUS DRIVER TRANSPORTATION	07/05/05 07/29/05
LIPOW, EILEEN	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
LOPEZ, MARIBEL	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
LOPEZ, VICTORIA	CAMPUS SECURITY OFFICER SANTA MONICA HS	07/05/05 07/22/05
LOUISELL, SHANE	CUSTODIAN I GROUNDS	07/01/05 09/02/05

LOZA, ADELSA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
LUCAS, RALPH	CUSTODIAN I GROUNDS	07/01/05 09/06/05
LURIE, DANIELLE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
MANGUM, DON	CAMPUS SECURITY OFFICER SANTA MONICA HS	07/25/05 08/12/05
MARTINEZ, MELINDA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
MARTINO, JESSICA	SCHOOL OCCUPATIONAL THERAPIST ASST SPECIAL EDUCATION	07/05/05 07/29/05
MARZULLI, MARGARET	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
MCGRATH, KATHY	SR OFFICE SPECIALIST JOHN ADAMS MS	07/06/05 08/16/05
MCKEEVER, MARISSA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
MEDELLIN, DIANA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
MEJIA, LORENA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
MESNER, VANESSA	SCHOOL OCCUPATIONAL THERAPIST ASST SPECIAL EDUCATION	07/05/05 07/29/05
MESROBIAN, VARSO	SR OFFICE SPECIALIST FRANKLIN ELEMENTARY	06/30/05 09/01/05
MILLER, PATRINA	DATA ENTRY SPECIALIST SPECIAL EDUCATION	06/30/05 08/30/05
MILLS, SUSAN	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
MOORE, SANDRA	CAFETERIA WORKER I FOOD AND NUTRITION SERVICES	07/11/05 08/12/05
NEWMAN, PASLEY	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
O'BRIEN, PATRICIA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05

OLMOS, MARIA	SR OFFICE SPECIALIST EDUCATIONAL SERVICES	07/06/05 08/16/05
OSTERDAY, DAVID	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
PADILLA, GLORIA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
PAGLIARI, PATRICIA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
PEQUES, FORREST	BUS DRIVER TRANSPORTATION	07/05/05 07/29/05
POSNER, CARA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
PRECIADO, IRIS	SR OFFICE SPECIALIST CHILD DEVELOPMNENT SERVICES	07/05/05 09/01/05
PURCELL, ROBYN	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
QUIROZ, TIMOTHY	STOCK AND DELIVERY CLERK FOOD AND NUTRITION SERVICES	07/05/05 09/07/05
RADFORD, KAREN	SR OFFICE SPECIALIST SANTA MONICA HS	07/05/05 08/12/05
REICHENTHAL, SARA	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	07/11/05 09/02/05
REID, SHUNTORIA	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	06/27/05 09/01/05
RIDLEY, LATRESSE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
ROGERS, ERICKA	CHILDRENS CENTER ASST CHILD DEVEOPMENT SERVICES	06/27/05 09/01/05
ROSAS, ROSEMARIE	CAFETERIA WORKER I FOOD AND NUTRITION SERVICES	06/27/05 08/12/05
SAAD, CAROLIN	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
SANCHEZ, JOHANNA	CHILDRENS CENTER ASST CHILD DEVEOPMENT SERVICES	06/27/05 09/01/05
SANDOVAL, CATHY	SR OFFICE SPECIALIST CHILD DEVELOPMENT SERVICES	07/05/05 09/01/05
SANTIAGO, LAUREN	INST ASSISTANT SPECIAL EDUCATION	07/05/05 08/12/05

SCHLIERMAN, CHERIE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
SCOTT, CADY LANE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
SCOTT, MAREN CELESTE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
SHERMAN, WYNN	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
SMITH, BRIAN	BUS DRIVER TRANSPORTATION	07/05/05 07/29/05
SMITH, DUNELL	CAMPUS SECURITY OFFICER SANTA MONICA HS	07/25/05 08/12/05
STURGIS, LYNN	CHILDRENS CENTER ASST CHILD DEVELOPMENT CENTER	07/05/05 09/02/05
SULLIVAN, BRIANNA	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	06/27/05 09/01/05
TAKAHASHI, SUE	OFFICE SPECIALIST CHILD DEVELOPMENT SERVICES	07/01/05 07/08/05
TANAMAS, AYDA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
TANGUN, CATHY	CAMPUS SECURITY OFFICER OLYMPIC HS	06/30/05 08/04/05
TORRES, VICTOR	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
TRUJILLO, SANDY	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	06/27/05 09/01/05
USHER, ALAN	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
VALADEZ, LUZ	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	07/11/05 09/02/05
VAN LOO, DONNA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
VARGAS, CYNTHIA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
VASQUEZ, MARTHA	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	06/27/05 09/01/05

WALKER, CHRISTINE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
WALKER, SHERI	CAFETERIA WORKER I FOOD AND NUTRITION SERVICES	07/05/05 08/12/05
WARD, MAKEVA	ACCOUNTING ASSISTANT II FISCAL SERVICES	07/20/05 08/31/05
WARNER, DAVID	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
WILLIAMS, ADRIANNA	BUS DRIVER TRANSPORTATION	07/05/05 07/29/05
WILLIAMS, D'ANDRE	BUS DRIVER TRANSPORTATION	07/05/05 07/29/05
WILSON, STANLEY	CUSTODIAN I GROUNDS	06/30/05 06/30/05
WILSON, STANLEY	CUSTODIAN I GROUNDS	07/01/05 09/02/05
WILSON, STANLEY	CAMPUS SECURITY OFFICER EDUCATIONAL SERVICES	07/11/05 08/12/05
WOLFF, MINDY	SCHOOL OCCUPATIONAL THERAPIST ASST SPECIAL EDUCATION	07/05/05 07/29/05
WOODS, SHELEITA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
WORTHINGTON, JAMIE	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
YASHAR, AZITA	INST ASSISTANT SPECIAL EDUCATION	07/05/05 08/12/05
YATES, KATHY	BUS DRIVER TRANSPORTATION	07/05/05 08/12/05
YBARRA, GAIL	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
YBARRA, JENNIFER	CHILDRENS CENTER ASST CHILD DEVELOPMENT SERVICES	07/11/05 09/02/05
ZHENG, JIN	INST ASSISTANT SPECIAL EDUCATION	07/05/05 07/29/05
<u>PROFESSIONAL GROWTH</u>		
BUFORD, LAKESHA	CHILDRENS CENTER ASST MUIR ELEMENTARY	08/01/05

LE, DUC	ACCOUNTING ASST II FISCAL SERVICES	08/01/05
LOPEZ, LOREN	SR ADMINISTRATIVE ASSISTANT SANTA MONICA HS	07/01/05
MARTINEZ, MELINDA	INST ASSISTANT/SPECIAL EDUCATION ROOSEVELT ELEMENTARY	05/01/05
PATTERSON, PETE	CUSTODIAN/NS MAINTENANCE AND OPERATIONS	08/01/05
SYMONS, ALYSON	INST ASSISTANT/SPECIAL EDUCATION MUIR ELEMENTARY	08/01/05
TORRES, KENNIA	INST ASSISTANT/SPECIAL EDUCATION SANTA MONICA HS	08/01/05
VELASCO, HENRY	CUSTODIAN/NS MAINTENANCE & OPERATIONS	08/01/05
WINGATE, TANYA	ACCOUNTING ASST II FISCAL SERVICES	07/01/05
<u>STIPEND</u> SOLOMAN, MARYANNE	TECHNOLOGY SUPPORT TECH \$200	06/01/05 06/30/05
<u>ABOLISH POSITION</u>	INST ASSISTANT/SPECIAL EDUCATION 5 HRS/SY PT DUME ELEMENTARY	05/23/05
<u>RESIGNATIONS</u> BARRAGAN, SUSANNA	INST ASSISTANT/BILINGUAL EDISON ELEMENTARY	06/24/05
BOWER, JULIE	CAFETERIA WORKER I ROOSEVELT ELEM/SANTA MONICA HS	06/24/05
CASILLAS, SYLVIA	PHYSICAL ACTIVITY SPECIALIST FRANKLIN ELEMENTARY	07/21/05
CHENG, GEORGE	INST ASSISTANT/SPECIAL EDUCATION MCKINLEY ELEMENTARY	06/10/05
GLENN, WILLIAM	INST ASSISTANT/SPECIAL EDUCATION SANTA MONICA HS	07/25/05
GORY, RHONDA	INST ASSISTANT/SPECIAL EDUCATION JOHN ADAMS MS	07/27/05
GRAY, BRIAN	CHILDRENS CENTER ASST JOHN ADAMS TEEN CENTER	09/01/05

JACOB, BETH	INST ASSISTANT/SPECIAL EDUCATION MUIR ELEMENTARY	06/23/05
JOHNSTON, KIMBERLEE	INST ASSISTANT/PHYS ED FRANKLIN ELEMENTARY	06/27/05
LIBBY, CASEY	SENIOR OFFICE SPECIALIST LINCOLN MS	06/29/05
PAUL, CRISTINA	INST ASSISTANT/CLASSROOM MCKINLEY ELEMENTARY	06/24/05
PERDIGONE, AMY	INST ASSISTANT/CLASSROOM SMASH	06/24/05
SMITH, ZEKAIA	CHILDRENS CENTER ASST ROGERS ELEMENTARY	07/08/05
TAYLOR, BRIAN	CUSTODIAN MAINTENANCE AND OPERATIONS	09/08/05
WYATT, TAJUANA	CHILDRENS CENTER ASST MUIR ELEMENTARY	06/24/05

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CLASSIFIED PERSONNEL - NON-MERIT

ACTION/CONSENT
09/08/05

RECOMMENDATION NO. A.12

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

SUMMER ASSIGNMENT - CHILD CARE ASSISTANT

CAMPOS, MARIA	CHILD DEVELOP SVCS	06/27/05-09/01/05
CAMPOS, MARIA DE LA ASUN	CHILD DEVELOP SVCS	07/11/05-08/10/05
CAMPOS, ROSA MARIA	CHILD DEVEOP SVCS	07/11/05-08/04/05
CORTEZ, VENUS	CHILD DEVELOP SVCS	07/18/05-09/02/05
DIAZ, MARIA	CHILD DEVELOP SVCS	06/27/05-09/01/05
DIAZ, MARIA RAQUEL	CHILD DEVELOP SVCS	06/27/05-09/01/05
GODINEZ, JOSEPHINA	CHILD DEVELOP SVCS	06/27/05-09/01/05
GUTIERREZ, ISAURA	CHILD DEVELOP SVCS	06/27/05-09/01/05
HERNANDEZ, MARIA	CHILD DEVELOP SVCS	06/27/05-09/01/05
HAYDEE, ISLAS	CHILD DEVELOP SVCS	06/27/05-09/01/05
MARTIN, ESTELA	CHILD DEVELOP SVCS	06/27/05-09/01/05
PADILLA, ELVA	CHILD DEVELOP SVCS	06/27/05-09/01/05
SAENZ, ALICIA	CHILD DEVELOP SVCS	06/27/05-09/01/05
SALEHIEH, MARYAM	CHILD DEVELOP SVCS	06/27/05-09/01/05
SANDOVAL, PAULINA	CDS/EDUCATIONAL SVCS	06/27/05-09/01/05
TREJO, MARIA TRINIDAD	CHILD DEVELOP SVCS	06/27/05-09/01/05

STUDENT WORKER - WORKABILITY

MCHUGH, TARA	OLYMPIC HS	07/01/05-06/30/06
SANTOS, ADRIAN	SANTA MONICA HS	06/01/05-06/30/06
TAYLOR, CHARLES LEEVON	SANTA MONICA HS	06/01/05-06/30/06

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/08/05

FROM: JOHN E. DEASY/WILBERT YOUNG

RE: REAPPOINTMENT OF PERSONNEL COMMISSIONER PAM BRADY

RECOMMENDATION NO. A.13

It is recommended that Pam Brady be reappointed to the Personnel Commission for a three year term commencing December 1, 2005 and ending November 30, 2008. It is further recommended that this recommendation be submitted to Mr. Jack O'Connell, State Superintendent of Public Instruction, for formal appointment.

COMMENT: Commissioner Brady, under provisions of Education Code §45244, "Merit System" is a well qualified Commissioner, in that she has amply met the requirements in the Education Code to be reappointed to the Personnel Commission. These requirements are: That she is a known adherent to the principles of the Merit System, which she has clearly demonstrated through meeting attendance and actions which support the Merit System and its operation.

Mrs. Brady was appointed to the Personnel Commission in January 2003, and has faithfully served the District in this capacity since her initial appointment. (The Personnel Commission has staggered terms: Mrs. Celia Carroll is up for reappointment in 2006 and Mr. Russell Barnard in 2007.)

Mrs. Brady has demonstrated by her meeting attendance and her participation in the functions of the Personnel Commission, her knowledge of the Merit System and, therefore, meets all requirements for reappointment.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/08/05

FROM: SUPERINTENDENT

RE: EXPULSION OF STUDENT (B/D 06-27-90)

RECOMMENDATION NO. A.14

It is recommended that the Board of Education expel student (B/D 06-27-90).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Education Code Sections 48915(a) and 48915(c)(3):

"Unlawful possession of a controlled substance."

Education Code 48915(a)

"Unlawfully selling a controlled substance."

Education Code 48915(c)(3)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/08/05

FROM: JOHN E. DEASY/DONNA MUNCEY/PEGGY HARRIS

RE: APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN SMMUSD AND
SANTA MONICA BAY AREA HUMAN RELATIONS COUNCIL

RECOMMENDATION NO. A.15

It is recommended that the Board of Education adopt the attached Memorandum of Understanding (MOU) between the District and the Santa Monica Bay Area Human Relations Council.

COMMENT: The purpose of this action as stated in the MOU is the formation of a collaborative relationship to continue to "promote diversity and inclusiveness in the community. Each organization can help the community address intergroup relations through education, training, and dialogue. It is the desire of both entities to strengthen their ability to promote diversity and reduce intergroup conflict by improving program coordination, sharing expertise and resources, and leveraging capability through collective effort."

The District has had an ongoing relationship for many years with the Human Relations Council (formerly NCCJ). Staff is presenting the MOU for the Board's consideration at this time.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

MEMORANDUM OF UNDERSTANDING
Between
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
And
SANTA MONICA BAY AREA HUMAN RELATIONS COUNCIL

This Memorandum of Understanding entered into this _____ day of _____, 2005 by and between the Santa Monica-Malibu Unified School District and the Santa Monica Bay Area Human Relations Council, is made with reference to the following:

RECITALS

- 1) The Santa Monica-Malibu Unified School District is a Local School District, duly organized and validly existing under California Code with the power to carry out its business as it is now being conducted under the statutes of the State of California and the Bylaws of the District.
- 2) The Santa Monica Bay Area Human Relations Council is a California non-profit organization with tax exempt status pursuant to I.R.C. 501(c)(3). The Council is in good standing under the laws of the state of California and the United States, and has corporate power to carry out its business as specified in its bylaws.
- 3) The Superintendent of Schools, or his designee, is authorized to negotiate this Memorandum with the Santa Monica Bay Area Human Relations Council.

Now therefore, it is mutually agreed by and between the undersigned parties as follows:

1. PURPOSE

The Santa Monica-Malibu Unified School District (SMMUSD) and the Santa Monica Human Relations Council (HRC) are committed to promoting diversity and inclusiveness in the community. Each organization can help the community address intergroup relations through education, training, and dialogue. It is the desire of both entities to strengthen their ability to promote diversity and reduce intergroup conflict by improving program coordination, sharing expertise and resources, and leveraging capability through collective effort.

2. RESPONSIBILITIES

A. Under this MOU, HRC will conduct community dialogue and school-based diversity programs including, but not limited to:

1. Town Hall Dialogues - To provide the community with a structured and respectful process for sharing perspectives and building understanding.
2. The Literature and Arts Program - To engage students in grades 4-12 in creative exercises that focus on themes of diversity, community, cooperation, respect, fairness, peace, and reconciliation.

The HRC will also be responsible for recruiting and directing volunteers to plan and implement programs to attract attention to issues, and seek out financial support for programs.

B. SMMUSD will:

1. Provide administrative support and collaboration in the form of appropriate staff to coordinate the Literature and arts Program and other activities as agreed to by the HRC board and the SMMUSD Superintendent (or their respective designees). SMMUSD staff allocated for HRC support shall not exceed 20% Full time Equivalent (FTE) district administrator and 20% FTE administrative assistant.
2. Provide an office and related administrative infrastructure to support the on-going basic work of the HRC.
3. Encourage the involvement of teachers and students in the Literature and Arts Program and other HRC activities as agreed to by the HRC board and the SMMUSD Superintendent (or their respective designees).

3. COLLABORATION TO EXPAND INSTITUTIONAL PARTNERSHIPS

HRC and SMMUSD will work together to identify and recruit other partners in the community to take responsibility for various aspects of establishing and promoting human relations programs including, but not limited to the City of Santa Monica, the Big Blue Bus, the Santa Monica police Department, Santa Monica College, and private-sector partners such as service clubs, the Santa Monica Chamber of Commerce, and businesses.

4. COMPLIANCE WITH LAW

The parties shall comply with all federal, state, and local laws, ordinances, regulations, and directives as they shall relate to the performance of this memorandum or any modifications or amendments thereto.

5. TERMINATION OF MEMORANDUM

Either party may terminate this agreement at any time upon written notice. In the event that either party exercises its right to terminate as provided in this paragraph, termination will be effective six (6) months from the date of reception of the written notice to terminate.

6. INDEMNIFICATION AND HOLD HARMLESS

- A. The HRC shall indemnify and hold harmless the District and its officers, agents, volunteers, and employees for and against all loss, damages, liability, claims, suits, costs, and expenses, whatsoever, including reasonable attorney's fees arising out of the negligence or other wrongdoing of the HRC, its officers, volunteers, or agents connected to the activities conducted pursuant to the Memorandum.
- B. The District shall indemnify and hold harmless the HRC and its officers, directors, employees, agents and volunteers for and against all loss, damages, liability, claims, suits, costs, and expenses, whatsoever, including attorney's fees, arising out of the negligence or other wrongdoing of the District, its officers, employees, volunteers, or agents connected to the activities conducted pursuant to this Memorandum.

7. TERM OF MEMORANDUM

The term of this Memorandum shall be from _____ to June 2007 unless this Memorandum is terminated sooner as provided herein., The parties may renew the Memorandum for successive years.

Superintendent - SMMUSD

Chairperson - HRC

Date

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/08/05

FROM: SUPERINTENDENT /MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENTS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the following administrative appointments:

CERTIFICATED APPOINTMENTS

Effective

Ken Harris

August 25, 2005

Interim Assistant Principal, Will Rogers Elementary School

Robert Horton

August 29, 2005

Teaching Principal, Community Day School

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/08/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM/JUDY ABDO

RE: TEMPORARY INTERFUND TRANSFER FROM OTHER FUNDS

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve the temporary interfund transfer of funds from the State School Building Fund (Fund 21) to the Child Development Fund (Fund 12), not to exceed \$650,000.00, to meet temporary cash flow needs. This approval will cover the 2005-06 Fiscal Year.

COMMENTS: Education Code §42603 states that the Governing Board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account. Similar actions have been approved by the Board in prior years to meet cost flow needs.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/MAJOR
09/08/05
FROM: JOHN E. DEASY/WINSTON A. BRAHAM/VIRGINIA I. HYATT
RE: ACCEPTANCE OF WORK COMPLETED FOR HAZARDOUS MATERIAL
REMOVAL-BID #6.03-JOHN ADAMS MIDDLE SCHOOL TO
CASTLEROCK ENVIRONMENTAL, INC.

RECOMMENDATION NO. A.18

It is recommended that the Board of Education accept as completed all work contracted with Castlerock Environmental, Inc., as the awarding contractor for Bid #6.03, Hazardous Materials Removal, John Adams Middle School.

Funding Information

Budgeted: No
Fund: General Fund
Source: On Going Maintenance
Account number: 01-81500-0-00000-81100-5890-061-2602
Description: Other Operating Expenses

COMMENT: The contract with Castlerock Environmental, Inc. has been completed. In order to facilitate the release of the 10% retention being held by the District, a notice of completion must be filed for thirty five (35) days with the County of Los Angeles pending Board approval.

ORIGINAL CONTRACT	\$44,655
TOTAL CONTRACT PRICE	\$44,655

The rooms were ready for occupancy for the start of the school year. All three rooms (16,17,18) have been refurbished with dry wall replacement (\$2,000), new flooring (\$4,783) and paint (completed in-house) for a total project cost of \$51,438.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/08/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM/PAT HO

RE: 2004-05 UNAUDITED ACTUAL FINANCIAL REPORT

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the 2004-05 Unaudited Actual Financial Report pursuant to California Education Code §42100.

COMMENTS: The District's *2004-05 Unaudited Actual Financial Report* is being filed with the Los Angeles County Office of Education as required by the Education Code. All data contained in the report will be subjected to final audit by the District's Independent Auditor, Roy J. Blair, Certified Public Accountant. The complete report is attached to this Agenda as Attachment A.

The Santa Monica-Malibu Unified School District concluded the 2004-05 fiscal year with a \$5,978,728.76 General Fund balance, of which \$3,744,794.02 is the unrestricted portion. The significant portion of this available balance will be designated for the Reserve, as required by the Education Code, as well as absorbing the operating deficit. The total revenue over the operating expenditures for the year was \$1,307,985.02. This is largely due to the spending controls and budget freeze now in place, in addition to prior year budgeting methodologies.

Attached is a *2004-05 Summary Report for All Funds* showing the beginning balances, revenues, expenditures, transfers, and ending balances for all Funds.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

2004-05 SUMMARY REPORT FOR ALL FUNDS						
Fund # & Name	Beginning Fund Balance	Revenues	Expenditures	Interfund Transfers In	Interfund Transfers Out	Ending Fund Balance
01- General - Unrestricted	\$2,856,267.65	\$77,636,181.93	\$68,504,734.93	\$620,000.00	\$8,862,920.63	\$3,744,794.02
01- General - Restricted	\$1,814,476.09	\$28,066,358.41	\$34,345,820.39	\$6,698,920.63	-----	\$2,233,934.74
11-Adult Ed.	\$23,661.22	\$927,805.43	\$819,808.97	-----	-----	\$131,657.68
12-Child Dev.	98540.99	\$6,235,322.46	\$6,245,092.50	-----	-----	\$88,770.95
13-Cafeteria	\$88,873.61	\$3,319,355.84	\$3,217,691.73	-----	\$20,000.00	\$170,537.72
14-Def Mtnc	\$4,106,504.75	\$586,002.53	\$533,948.76	\$400,000.00	-----	\$4,558,558.52
17-Non-Cap	\$1,025,158.24	\$35,925.29	-----	\$4,764,000.00	-----	\$5,825,083.53
19-Fdtn Trust	\$88,853.94	\$440,747.89	\$476,852.89	-----	-----	\$52,748.94
21-Schl Bldg	\$3,423,676.84	\$101,904.05	\$261,093.32	\$1,027,819.42	\$400,000.00	\$3,892,306.99
25-Cap Fac	\$2,541,070.56	\$1,258,485.08	\$2,780,711.09	-----	-----	\$1,018,844.55
30-Bld Ls Pur	\$1,087,922.35	-----	\$60,102.93	-----	\$1,027,819.42	-----
40-Cap Outly	\$2,933,046.47	\$1,307,032.50	\$411,570.34	-----	\$3,260,000.00	\$568,508.63
56-Cap Srvg	\$1,027.59	\$14.58	\$59,987.12	\$60,000.00	-----	\$1,055.05
71-Retiree Bn	\$830,515.66	\$823.14	-----	-----	-----	\$831,338.80
TOTAL:	\$20,919,595.96	\$119,915,959.13	\$117,717,414.97	\$13,570,740.05	\$13,570,740.05	\$23,118,140.12

TO: BOARD OF EDUCATION

FROM: SUPERINTENDENT/TIMOTHY R. WALKER

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

ACTION/MAJOR
09/08/05

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2005-2006 as follows:

NPS/NPA

2005-2006 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Keystone Education & Youth Service	12-01-88	NPS	#51	\$ 135
Linden Center	02-02-87	NPS	#52	\$ 4,455
Provo Canyon	04-08-88	NPS	#53	\$ 130
Can Do Kids, Inc.	04-18-94	NPA - PT	#65	\$ 8,600
Elliott Institute	02-18-94	NPA - Speech/Language	#66	\$ 750
Therapy West, Inc.	01-27-91	NPA - PT	#67	\$ 3,910
Therapy West, Inc.	05-23-94	NPA - PT	#68	\$ 2,975
Therapy West, Inc.	07-10-93	NPA - PT	#69	\$ 1,998
Therapy West, Inc.	02-10-97	NPA - PT/OT	#70	\$ 4,590
Therapy West, Inc.	07-04-99	NPA - PT	#71	\$ 2,125
Therapy West, Inc.	07-17-92	NPA - PT/OT	#72	\$ 7,480
Therapy West, Inc.	10-26-01	NPA - PT	#73	\$ 1,530
Therapy West, Inc.	02-09-95	NPA - OT	#74	\$ 638
Therapy West, Inc.	11-14-00	NPA - OT	#75	\$ 1,445
Julia Hobbs Speech Pathology, Inc.	01-20-00	NPA - OT/PT	#33 UC06077	\$ 9,840
Contract Increase				
<u>Correction of Name Only</u> agency name should be <u>Playworks</u> instead of Pediatric Developmental Associates - this was previously board approved on 07-28-05.	05-06-94	NPA - Behavior Therapy	#42 UC06086	

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
<u>Correction of Name Only</u> agency name should be <u>Playworks</u> instead of Pediatric Developmental Associates - this was previously board approved on 07-28-05.	05-06-94	NPA - Behavior Therapy	#43 UC06087	

Amount Budgeted NPS/NPA 05/06 \$ 3,000,000
 Prior Board Authorization as of 08/18/05 \$ 2,184,053
 Balance \$ 815,947

Total Amount for these Contracts \$ 50,601

Balance \$ 765,346

Instructional Consultants

2005-2006 Budget 01-65000-0-57500-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
South Bay Hearing Center - Tom Metz <u>Correction from previous board agenda of 8/18/05</u> - student date of birth was incorrect.	<u>10-31-90</u>	Instr.Consultant - Auditory Trainer Repair	#45 UC06163	

Amount Budgeted Instructional Consultants 05/06 \$ 510,000
 Prior Board Authorization as of 08/18/05 \$ 298,030
 Balance \$ 211,970

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/08/05

FROM: JOHN E. DEASY/TIM WALKER/LAUREL SCHMIDT

RE: REVISION OF BOARD POLICIES RELATED TO RESPONSIBILITIES
AND CONDUCT OF BOARD MEMBERS

RECOMMENDATION NO. A.21

It is recommended that the Board of Education adopt revisions to board policies and by-laws related to the responsibilities and conduct of board members. The attached chart indicates the policies that were recommended for review and the nature of the changes that were made in order to update each policy.

COMMENT: Six board policies related to the responsibilities and conduct of board members were reviewed. Some of the policies had not been revised since the 1980's. In the intervening years, the California School Board Association (CSBA) has reorganized its policy system. Some topics have been re-designated to new sections of the policy manual, while others have been subsumed into other policies. The new policies reflect current laws and educational concerns, however, every effort was made to match the content of the policy being replaced.

The policy changes and revisions contained in chart above were made in collaboration with a California School Board Association policy consultant.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

BOARD POLICIES RELATED TO RESPONSIBILITIES AND CONDUCT

Policies Related to Board Responsibilities and Ethics

Number	Topic	Policy	AR	Updated	Changes
1164	Community Relations: Communication with Public	x		1989	Replaced by BB 9010 Board Bylaws Public Statements
1451	Community Relations: Public Activities	x		1989	Replaced by BP 1400 Community Relations: Relations between Governmental Agencies and Schools
2220.3	Administration:Line of Responsibility	x		1991	Replaced by BP 2220 Administration: Administrative Staff Organization
8110	Internal Board Operations:Authority	x		1983	Replaced by BB 9200 Board Bylaws: Limits of Board Authority
8300	Internal Board Operations: Method of Operation	x		1983	Replaced by BB 9000 Board Bylaws: Role of Board
9271	Bylaws of Board: Code of Ethics	x		1998	Replaced by BB 9005 Board Bylaws: Governance Standards

Santa Monica-Malibu District Policy Detail

FORMERLY BP 1164

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
9010(a)	Board Bylaws	Public Statements		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Communication with the Public	X			

DETAIL

The Governing Board recognizes the rights of Board members to freely express their views and encourages open discussion of issues during the Board meeting. The Board believes that effective Board members have a responsibility to express themselves, whether in agreement or disagreement with the Board majority, in ways that promote the Board's ability to govern the district.

When speaking to community groups, the media, or other members of the public, individual Board members should recognize that their statements may be perceived as reflecting the views and positions of the Board. Board members have a responsibility to identify personal viewpoints as such and not as the viewpoint of the Board.

All public statements authorized to be made on behalf of the Board shall be made by the Board president or, if appropriate, by the Superintendent or other designated representative.

ADDITIONAL PDF DETAIL

cf. 9011 - Disclosure of Confidential/Privileged Information)
(cf. 9200 - Limits of Board Member Authority)

REFERENCE

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

GOVERNMENT CODE

54960 Actions to stop or prevent violation of meeting provisions

MANAGEMENT RESOURCES

ADOPTED

9/88 9/90) 6/94

REVISED

CSBA DATE

DISTRICT GOAL

FORMERLY BP 1451

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>			
1400(a)	Community Relations	Relations Between Other Governmental Agencies and the Schools			
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	

x

DETAIL

The Governing Board recognizes that agencies at all levels of government share its concern and responsibility for the health, safety and welfare of youth. The Superintendent or designee shall initiate and maintain good working relationships with representatives of these agencies in order to help district schools and students make use of the resources which governmental agencies can provide.

The district may enter into agreements with other agencies which involve the exchange of funds or reciprocal services. Such agreements shall be approved by the Board and executed in writing.

Elections/Voter Registration

If a city or county elections official specifically requests the use of a school building as a polling place, the Board shall allow its use for such purpose. The Board may authorize the use of school buildings as polling places on any election day, and may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. If school sessions will continue, the Board shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)

When a school is used as a polling place, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere or interrupt the normal process of voting, and shall make a telephone line for Internet access available for use by local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to disabled persons. (Elections Code 12283)

To encourage students to participate in the elections process when they are eligible, the Superintendent or designee may distribute to high school seniors voter registration forms provided by the Secretary of State. He/she shall determine the most effective means of distributing the forms, which may include but not be limited to distributing forms at the start of the school year, with orientation materials, at central locations, and/or with graduation materials.

ADDITIONAL PDF DETAIL

REFERENCE

Legal Reference:

EDUCATION CODE

10900-10914.5 Cooperative community recreation programs
12400 Authority to receive and expend federal funds
12405 Authority to participate in federal programs
17050 Joint use of library facilities
17051 Joint use of park and recreational facilities
32001 Fire alarms and drills
35160 Authority of governing boards
35160.1 Broad authority of school districts
48902 Notification of law enforcement agencies
48909 District attorney may give notice re student drug use, sale or possession
49305 Cooperation of police and California Highway Patrol
49402 Contracts with city, county or local health departments
49403 Cooperation in control of communicable disease and immunization
51202 Instruction in personal and public health and safety

ELECTIONS CODE

2145-2146 Distribution of voter registration forms
12283 Polling places: schools

WELFARE AND INSTITUTIONS CODE

828 Disclosure of information re minors by law enforcement agency
828.1 School district police department; disclosure of juvenile criminal records

MANAGEMENT RESOURCES

WEB SITES

California Secretary of State: <http://www.ss.ca.gov>
California Voter Foundation: <http://www.calvoter.org>
Cities, Counties, and Schools Partnership: <http://www.ccspartnership.org>

ADOPTED

(9/88 6/91) 11/03

REVISED

CSBA DATE

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

FORMERLY BP 2220.3

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>			
2220	Administration	Administrative Staff Organization			
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Line of responsibility		x			

DETAIL

The Superintendent shall organize the administrative staff in a manner that best supports the educational program through efficient operations, effective communications and direct assistance to schools.

The Superintendent shall maintain a current district organization chart which designates lines of primary responsibility and the relationships between all district positions. Lines of responsibility shall in no way prevent staff members at all levels from collaborating, communicating and cooperating to develop the best possible programs and provide efficient services.

The Superintendent or designee may adjust staff responsibilities temporarily or permanently as needed to accommodate the workload and/or individual capabilities.

ADDITIONAL PDF DETAIL

REFERENCE

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

35020 Duties of employees fixed by governing board

35035 Powers and duties of superintendent

MANAGEMENT RESOURCES:

WEB SITES

CSBA: <http://www.csba.org>

ACSA: <http://www.acsa.org>

ADOPTED

(4/87 9/89) 7/01

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

FORMERLY BP 8110

NUMBER

9200

ARTICLE

Board Bylaws

TITLE

Limits of Board Authority

SUBTOPIC

Authority

POLICY

x

REGULATION

EXHIBIT

DETAIL

The Governing Board recognizes that the Board is the unit of authority over the district and that a Board member has no individual authority. Board members shall hold the education of students above any partisan principle, group interest, or personal interest.

Unless agreed to by the Board as a whole, individual members of the Board shall not exercise any administrative responsibility with respect to the schools or command the services of any school employee. Individual Board members shall submit requests for information to the Superintendent. Board members shall refer Board-related correspondence to the Superintendent for forwarding to the Board or for placement on the Board's agenda, as appropriate.

A board member whose child is attending a district school should be aware of his/her role as a Board member when interacting with district employees. Because his/her position as a Board member may inhibit the performance of school personnel, the Board member should inform the Superintendent or designee before volunteering in his/her child's classroom.

Board members and persons elected to the Board who have not yet assumed office are responsible for complying with the requirements of the state's open meeting laws. (Government Code 54952.1)

The Superintendent or designee shall provide a copy of the Brown Act to each Board member and to anyone who is elected to the Board and who has not yet assumed office.

ADDITIONAL PDF DETAIL

REFERENCE

Legal Reference:

EDUCATION CODE

7054 Use of district property

35010 Control of district; prescription and enforcement of rules

35100-35351 Governing boards, especially..

35160-35184 Powers and duties

35291 Rules

35292 Visits to schools (Board members)

51101 Rights of parents/guardians

GOVERNMENT CODE

54950-54962 The Ralph M. Brown Act, especially:

54952.1 Member of a legislative body of a local agency

54952.7 Copies of chapter to members of legislative body

MANAGEMENT RESOURCES:

CSBA PUBLICATIONS

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardsmanship, 1996

WEB SITES

CSBA: <http://www.csba.org>

ADOPTED

(9/88 2/94) 3/04

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

FORMERLY BP 8300

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
9000	Board Bylaws	Role of the Board	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Authority	x		

DETAIL

The Governing Board is elected by the community to provide leadership and citizen oversight of the district's schools. The Board shall work with the Superintendent to fulfill its major roles, which include:

1. Setting a direction for the district
2. Providing a basic organizational structure for the district by establishing policies
3. Ensuring accountability
4. Providing community leadership on behalf of the district and public education

To fulfill these basic responsibilities, the Board shall:

1. Involve the community, parents/guardians, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students
2. Adopt, evaluate and update policies consistent with the law and the district's vision and goals
3. Maintain accountability for student learning by adopting the district curriculum and monitoring student progress
4. Hire and support the Superintendent so that the vision, goals and policies of the district can be implemented
5. Conduct regular and timely evaluations of the Superintendent based on the vision, goals and performance of the district, and ensure that the Superintendent holds district personnel accountable
6. Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district

7. Ensure that a safe and appropriate educational environment is provided to all students
8. Establish a framework for the district's collective bargaining process and adopt responsible agreements
9. Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels
10. Convene as a judicial and appeals body and serve as the final decision-maker in accordance with law, Board policies and negotiated agreements

The Board is authorized to establish and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law. (Education Code 35160)

ADDITIONAL PDF DETAIL

REFERENCE

Legal Reference:

EDUCATION CODE

5304 Duties of governing board (re school district elections)
12400-12405 Authority to participate in federal programs
17565-17592 Board duties re property maintenance and control
33319.5 Implementation of authority of local agencies
35000 District name
35010 Control of district; prescription and enforcement of rules
35020-35046 Officers and agents
35100-35351 Governing boards, especially:
35160-35185 Powers and duties
35291 Rules

MANAGEMENT RESOURCES:

CSBA PUBLICATIONS

Professional Governance Standards, November 2000

Maximizing School Board Leadership, 1996

WEB SITES

CSBA: <http://www.csba.org>

ADOPTED

(10/95 2/97) 3/01

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

FORMERLY BP 9271

NUMBER

9005

ARTICLE

Board Bylaws

TITLE

Governance Standards

SUBTOPIC

Method of Operation

POLICY

x

REGULATION

EXHIBIT

DETAIL

The Governing Board believes that its primary responsibility is to act in the best interests of every student in the district. The Board also has major commitments to parents/guardians, all members of the community, employees, the state of California, laws pertaining to public education, and established policies of the district. To maximize Board effectiveness and public confidence in district governance, Board members are expected to govern responsibly and hold themselves to the highest standards of ethical conduct.

The Board expects its members to work with each other and the Superintendent to ensure that a high-quality education is provided to each student. Each individual Board member shall:

1. Keep learning and achievement for all students as the primary focus
2. Value, support and advocate for public education
3. Recognize and respect differences of perspective and style on the Board and among staff, students, parents and the community
4. Act with dignity, and understand the implications of demeanor and behavior
5. Keep confidential matters confidential
6. Participate in professional development and commit the time and energy necessary to be an informed and effective leader
7. Understand the distinctions between Board and staff roles, and refrain from performing management functions that are the responsibility of the Superintendent and staff
8. Understand that authority rests with the Board as a whole and not with individuals

Board members also shall assume collective responsibility for building unity and creating a positive organizational culture. To operate effectively, the Board shall have a unity of purpose and:

1. Keep the district focused on learning and achievement for all students
2. Communicate a common vision

3. Operate openly, with trust and integrity
4. Govern in a dignified and professional manner, treating everyone with civility and respect
5. Govern within Board-adopted policies and procedures
6. Take collective responsibility for the Board's performance
7. Periodically evaluate its own effectiveness
8. Ensure opportunities for the diverse range of views in the community to inform Board deliberations.

REFERENCE

Legal Reference:

EDUCATION CODE

35010 Power of governing board to adopt rules for its own governance

35160 Board authority to act in any manner not conflicting with law

35164 Actions by majority vote

GOVERNMENT CODE

1090 Financial interest in contract

1098 Disclosure of confidential information

1125-1129 Incompatible activities

54950-54963 The Ralph M. Brown Act

87300-87313 Conflict of interest code

MANAGEMENT RESOURCES:

CSBA PUBLICATIONS

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardsmanship, 1996

WEB SITES

CSBA: www.csba.org

ADOPTED

(7/84 9/89) 3/01)

DISTRICT GOAL

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/08/05

FROM: JOHN E. DEASY/TIM WALKER/LAUREL SCHMIDT

RE: REVISION OF BOARD POLICIES RELATED TO SCHOOL SAFETY

RECOMMENDATION NO. A.22

It is recommended that the Board of Education adopt revisions to board policies related to school safety. The attached chart indicates the policies that were reviewed and the nature of the changes that were made in order to update each policy.

COMMENT: Four board policies related to school safety were reviewed. These policies only require revisions. The underlined text indicates the changes. A new policy BP 5145.9 Hate-Motivated Behavior, was added as a subsection of BP 5145.2 Freedom of Speech/Expression.

The policy changes and revisions contained in chart above were made in collaboration with a California School Board Association policy consultant.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

BOARD POLICIES RELATED TO RESPONSIBILITIES AND CONDUCT

Policies Related to School Safety

1250	Community Relations: Visitors/Outsiders	x	x	1995	Revised and Administrative Regulations Included
1251	Community Relations: Loitering or Causing Disturbance	x		1989	Replaced by BP 3515.2 Business and Non-instructional Operations: Disruptions
5131.4	Students: Disruptive Demonstrations	x	x	1998	Revised and Renamed Students: Campus Disturbances
5145.2	Students: Freedom of Speech/Expression	x		1998	Revised

New Policy Added

5145.9	Students: Hate-Motivated Behavior	x			Pursuant to Ed Code 201, schools have an affirmative obligation to combat racism, sexism, and other forms of bias, as well as the obligation to provide equal educational opportunity.
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Santa Monica-Malibu District Policy Detail

REVISED

NUMBER

1250

ARTICLE

Community Relations

TITLE

Visitors / Outsiders

SUBTOPIC

Participation by the Public

POLICY

x

REGULATION

EXHIBIT

DETAIL

The Governing Board encourages parents/guardians and interested members of the community to visit the schools and view the educational program.

To ensure minimum interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be first arranged with the teacher and principal or designee. If a conference is desired, an appointment should be set with the teacher during noninstructional time.

To ensure the safety of students and staff and avoid potential disruptions, all visitors shall register immediately upon entering any school building or grounds when school is in session.

For purposes of school safety and security, the principal or designee may design a visible means of identification for visitors while on school premises.

No electronic listening or recording device may be used by students or visitors in a classroom without the teacher and principal's permission. (Education Code 51512)

ADDITIONAL PDF DETAIL

REFERENCE

Legal Reference:

EDUCATION CODE

32210 Willful disturbance of public school or meeting

32211 Threatened disruption or interference with classes; misdemeanor

32212 Classroom interruptions

35160 Authority of governing boards

35292 Visits to schools (board members)

51512 Prohibited use of electronic listening or recording device

PENAL CODE

626-626.10 Schools

627-627.10 Access to school premises, especially:

627.1 Definitions

627.2 Necessity of registration by outsider

MANAGEMENT RESOURCES:

ADOPTED

December 14, 1995

REVISED

CSBA DATE

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

REVISED

NUMBER

1250

ARTICLE

Community Relations

TITLE

Visitors / Outsiders

SUBTOPIC

Participation by the Public

POLICY

REGULATION

EXHIBIT

x

DETAIL

The Superintendent or designee shall post at every entrance to each school and school grounds a notice setting forth visitor registration requirements, hours during which registration is required, the registration location, the route to take to that location, and the penalties for violation of registration requirements. (Penal Code 627.6)

Unless otherwise directed by the principal or designee, a staff member shall accompany visitors while they are on school grounds.

Registration Procedure

In order to register, visitors shall, upon request, furnish the principal or designee with the following information: (Penal Code 627.3)

1. His/her name, address and occupation
2. His/her age, if less than 21
3. His/her purpose for entering school grounds
4. Proof of identity
5. Other information consistent with the provisions of law

Denial of Registration

1. The principal or designee may refuse to register any outsider if he/she reasonably concludes that the outsider's presence or acts would disrupt the school, students, or employees; would result in damage to property; or would result in the distribution or use of a controlled substance. Outsiders do not include students, parents/guardians, a governing board member or district employees, representative of an employee organization, elected public officials, or publisher, editor, reporter, or other person connected with or employed by a newspaper, magazine, other periodical, radio station or television station. (Penal Code 627.1.)

The principal or designee or school security officer may revoke an outsider's registration if he/she has a reasonable basis for concluding that the outsider's presence on school grounds would interfere or is interfering with the peaceful conduct of school activities or would disrupt or is disrupting the school, students or staff. (Penal Code 627.4)

(cf. 3515.2 - Disruptions)

2. The principal or designee may request that an outsider who has failed to register, or whose registration privileges have been denied or revoked, promptly leave school grounds. When an outsider is directed to leave, the principal or designee shall inform the outsider that if he/she reenters the school within seven days he/she will be guilty of a misdemeanor subject to a fine and/or imprisonment. (Penal Code 627.7)

Appeal Procedure

Any person who is denied registration or whose registration is revoked may appeal to the Superintendent or principal by submitting, within five days after the person's departure from school, a written request for a hearing. This request must state why he/she believes the denial or revocation was improper and must provide an address to which the hearing notice may be sent. Upon receipt of the request for a hearing, the Superintendent or principal shall promptly mail a notice of the hearing to the person requesting it. A hearing before the Superintendent or principal shall be held within seven days after receipt of the request. (Penal Code 627.5)

ADDITIONAL PDF DETAIL

REFERENCE

MANAGEMENT RESOURCES:

ADOPTED

July 11, 1989

REVISED

July 28, 2005

CSBA DATE

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

FORMERLY BP 1251

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>			
3515.2	Business and Non-Instructional Operations	Disruptions			
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Disturbances by the Public		x			

DETAIL

The Governing Board is committed to keeping the schools free from disruptions and to keeping unauthorized persons from entering school grounds. The Superintendent or designee shall provide for the prompt removal from school premises of any individual who disrupts or threatens to disrupt normal school operations, threatens the health and safety of students or staff, or causes property damage.

District and school site safety plans shall specify action to be taken, including specific staff responsibilities, when an individual is causing a disruption. School staff shall be trained to recognize when an individual has committed acts that constitute a disruption in violation of Board policy.

ADDITIONAL PDF DETAIL

(cf. 0450 - Comprehensive Safety Plan)

REFERENCE

Legal Reference:

EDUCATION CODE

32210 Willful disturbance of public school or meeting; misdemeanor

32211 Threatened disruption or interference with classes; misdemeanor

35160 Authority of governing boards

44810 Willful interference with classroom conduct

44811 Disruption of classwork or extracurricular activities

51512 Prohibited use of electronic listening or recording device

PENAL CODE

243.5 Assault or battery on school property

415.5 Disturbance of peace of school

626 Definitions

626.4 Notice of withdrawal or consent; report; action on report; reinstatement of consent; hearing; unlawful entry upon campus or facility; punishment

626.7 Failure to leave campus or facility; wrongful return; penalties; notice; exceptions

626.8 Disruptive presence at schools

626.85 Drug offenders; presence on school grounds

626.9-626.10 Gun Free School Zone Act

627-627.10 Access to school premises

653g Loitering about schools or public places

COURT DECISIONS

In Re Jimi A., (1989) 209 Cal. App. 3d 842

In Re Oscar R., (1984) 161 Cal. App. 3d 770

MANAGEMENT RESOURCES

ADOPTED

6/96

DISTRICT GOAL

REVISED

CSBA DATE

Santa Monica-Malibu District Policy Detail

REVISED

NUMBER

5131.4

ARTICLE

Students

TITLE

Campus Disturbances

SUBTOPIC

Demonstrations

POLICY

x

REGULATION

EXHIBIT

DETAIL

The Governing Board recognizes that all school staff must be prepared to cope with campus disturbances and to minimize the risks they entail. Staff should be especially sensitive to conditions that foster racial conflict, student protests, or gang intimidation and confrontations.

The Superintendent or designee shall establish at each school a disturbance response plan for curbing disruptions which create disorder and may lead to riots, violence or vandalism at school or school-sponsored events.

The Superintendent or designee shall consult with law enforcement authorities to plan for police support during school disruptions. Each school's disturbance response plan shall address the role of law enforcement. When a disturbance directly threatens students or staff, the Superintendent or designee has the authority to call in law enforcement personnel for assistance and may dismiss school.

Students who participate in disturbances may be subject to disciplinary action.

ADDITIONAL PDF DETAIL

REFERENCE

Legal Reference:

EDUCATION CODE

32210 Willful disturbance of public school or meeting

32211 Threatened disruption or interference with classes

32280-32288 School safety plans

38000-38005 Security patrols

44810 Willful interference with classroom conduct

44811 Disruption of classwork or school activities

48907 Student exercise of free expression

PENAL CODE

403-420 Crimes against the public peace, especially:

415 Fighting; noise; offensive words

415.5 Disturbance of peace of school

416 Assembly to disturb peace; refusal to disperse

626-626.10 Crimes on school grounds

627-627.7 Access to school premises

MANAGEMENT RESOURCES:

CDE PROGRAM ADVISORIES

0316.89 Contingency Plan for School Campus Emergencies

ADOPTED

March 10, 1969

REVISED

April 24, 1978

CSBA DATE

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

REVISED

NUMBER

5131.4

ARTICLE

Students

TITLE

Campus Disturbances

SUBTOPIC

Demonstrations

POLICY

REGULATION

EXHIBIT

x

DETAIL

All school staff shall respond to campus disturbances in accordance with the school's Comprehensive School Safety Plan (Section: Civil Unrest & Intruders). Response plans shall describe:

1. The means which will be used to signal an emergency situation and maintain communication among staff and with the Superintendent or designee.
2. Each staff member's specific duties during a disturbance.
3. Procedures for ensuring the safety of students and staff.
4. Conditions, as prearranged with law enforcement authorities, under which the principal or designee shall:
 - a. Inform the police.
 - b. Secure police assistance.
 - c. Give the police responsibility for a specific crisis situation.
5. Procedures for the orderly dismissal of school when authorized by the principal or designee.

All media inquiries during crisis situations shall be routed to the Superintendent or designee.

Extension of Class Period

During any disturbance in which additional students might become involved while changing classes, the principal or designee may notify all staff that the present class period will be extended until further notice. Upon receiving this notification:

1. Teachers shall ensure that all students in their charge remain in one location under their supervision.
2. Teachers shall ask any students who are in the halls to return to their classes at once.

Prohibited Activities

1. Disturbing the Peace:

It is a misdemeanor to intentionally cause or attempt to cause a riot by engaging in conduct which urges a riot or urges others to act forcefully or violently, or to burn or destroy property under circumstances which produce a clear, present, and immediate danger of such acts occurring. (Penal Code 404.6)

Anyone who, in a public place, fights, challenges another to fight, or uses offensive words likely to provoke a fight is guilty of a misdemeanor.
(Penal Code 415)

2. Disruption of School Operations:

Students shall be subject to disciplinary action for any exercise of free expression which so incites students as to create a clear and present danger of the commission of unlawful acts on school premises or the violation of lawful school regulations, or the substantial disruption of the orderly operation of the school, such as may occur when students:

- a. Organize or participate in unauthorized assemblies on school premises.
- b. Participate in sit-ins or stand-ins which deny students or employees normal access to school premises.

3. Refusal to Disperse:

Persons who assemble for the purpose of disturbing the public peace or committing any unlawful act are severally guilty of a misdemeanor if they do not disperse when desired or commanded to do so by a public officer.
(Penal Code 416)

Persons who remain present at the place of any riot, rout or unlawful assembly after being lawfully warned to disperse are guilty of a misdemeanor. (Penal Code 409)

4. Boycotts

Students participating in any protest that involves nonattendance at school or at a school activity where attendance is required shall be identified as truant, regardless of any parental approval of their act.

ADDITIONAL PDF DETAIL

REFERENCE

MANAGEMENT RESOURCES:

ADOPTED

REVISED

CSBA DATE

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

REVISED NUMBER

5145.2

ARTICLE

Students

TITLE

Freedom of Speech/Expression:
Publications Code

SUBTOPIC

Welfare

POLICY

x

REGULATION

EXHIBIT

DETAIL

The Governing Board believes that free inquiry and exchange of ideas are essential parts of a democratic education. The Board respects students' rights to express ideas and opinions, take stands on issues, and support causes, even when such speech is controversial or unpopular.

On-Campus Expression

Students shall have the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges and other insignia; and the right of expression in official publications. (Education Code 48907)

Student expression on district or school Internet web sites and on-line media shall generally be afforded the same protections as print media.

Students' freedom of expression shall be limited only as allowed by law in order to maintain an orderly school environment and to protect the rights, health and safety of all members of the school community.

Students are prohibited from making any expressions or distributing or posting any materials that are obscene, libelous or slanderous. Students also are prohibited from making any expressions that so incite students as to create a clear and present danger of the commission of unlawful acts on school premises, the violation of school rules, or substantial disruption of the school's orderly operation. (Education Code 48907)

The use of "fighting words" or epithets is prohibited if the speech is abusive and insulting rather than a communication of ideas, and the speech is used in an abusive manner in a situation that presents an actual danger that it will cause a breach of the peace.

School officials shall not engage in prior restraint of material prepared for official school publications except insofar as the content of the material violates the law. (Education Code 48907)

The Superintendent or designee shall not discipline any high school student solely on the basis of speech or other communication that would be constitutionally protected when engaged in outside of school, but may impose discipline for harassment, threats or intimidation unless constitutionally protected. (Education Code 48950)

Off-Campus Expression

Off-campus student expression, including but not limited to student expression on off-campus Internet web sites, is generally constitutionally protected but shall be subject to discipline when such expression poses a direct threat to the safety of students or school personnel.

Conduct by a student outside of class which for any reason materially disrupts classwork or involves substantial disorder or invasion of the rights of others is not protected by the constitutional guarantee of free speech.

ADDITIONAL PDF DETAIL

REFERENCE

Legal References:

EDUCATION CODE

48907 Exercise of free expression; rules and regulations

48950 Speech and other communication

51520 Prohibited solicitations on school premises

CALIFORNIA CONSTITUTION

Article 1, Section 2 Freedom of speech and expression

U.S. CONSTITUTION

Amendment 1 Freedom of speech and expression

COURT CASES

Lavine v. Blaine School District, (2001) 257 F.3d 981

Emmett v. Kirkland School District No. 415, (2000) 92 F.Supp. 2d 1088

J.S. v. Bethlehem Area School District, (2000) 757 A.2d 412 (Pa. Commw. 2000)

Beussink v. Woodland R-IV School District, (1998) 30 F. Supp. 2d 1175 (E.D. Mo. 1998)

Muller v. Jefferson Lighthouse School, (1996) 98 F.3d 1530

Hazelwood School District v. Kuhlmeier, (1988) 108 S. Ct. 562

Leeb v. DeLong, (1988) 198 Cal.App.3d 47

Perumal et al. v. Saddleback Valley Unified School District, (1988) 198 Cal.App.3d 64

Bethel School District No. 403 v. Fraser, (1986) 478 U.S. 675

Collin v. Smith, (1978) 447 F.Supp.676, affd. (1978) 578 F.2d 1197, cert. den. (1978) 439 U.S. 916

Bright v. Los Angeles Unified School District, (1976) 134 Cal. Rptr. 639, 556 P.2d 1090, 18 Cal. 3d 350

Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503

MANAGEMENT RESOURCES:

CDE LEGAL ADVISORIES

Limitations on Student Expression in School-Sponsored Publications, March 4, 1988

NSBA PUBLICATIONS

Digital Discipline: Off-Campus Student Conduct, the First Amendment and Web Sites, School Law in Review 2001

ADOPTED

December 10, 1998

REVISED

CSBA DATE

March 1993

DISTRICT GOAL

Quality Education for All

Santa Monica-Malibu District Policy Detail

NEW ADDITION TO BP 5145

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>			
5145.9	Students	Hate-Motivated Behavior			
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Hate Violence		x			

DETAIL

The Governing Board affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, religious beliefs or practices shall not be tolerated.

Any student who feels that he/she is a victim of hate-motivated behavior shall immediately contact the principal or designee. If the student believes that the situation has not been remedied by the principal or designee, he/she may file a complaint in accordance with district complaint procedures.

Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the principal, Superintendent or designee, and law enforcement, as appropriate. Students demonstrating hate-motivated behavior shall be subject to discipline in accordance with Board policy and administrative regulation.

In addition, the district shall provide counseling and appropriate sensitivity training and diversity education for students exhibiting hate-motivated behavior. The district shall also provide counseling, guidance and support, as necessary, to those students who are the victims of hate-motivated behavior.

The Superintendent or designee shall ensure that staff receive appropriate training to recognize hate-motivated behavior and methods for handling such behavior in appropriate ways.

The district shall provide age-appropriate instruction to help promote understanding of and respect for human rights.

At the beginning of each school year, students and staff shall receive a copy of the district's policy on hate-motivated behavior.

ADDITIONAL PDF DETAIL

REFERENCE

Legal References:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900.3 Suspension for hate violence

PENAL CODE

186.21 Street terrorism; legislative findings and declarations

422.55-422.86 Hate crimes

628-628.1 School Crime Reporting

11410-11414 Terrorism

13023 Reports by law enforcement of crimes motivated by race, ethnicity, religion, sexual orientation or physical or mental disability

13519.6 Hate crimes, training courses and guidelines

UNITED STATES CODE, TITLE 18

245 Federally protected activities

MANAGEMENT RESOURCES:

CSBA PUBLICATIONS

Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1995

ALAMEDA OFFICE OF EDUCATION & CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Hate-Motivated Behavior in Schools: Response Strategies for School Boards, Administrators, Law Enforcement and Communities, 1997

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS & NATIONAL ASSOCIATION OF ATTORNEYS GENERAL PUBLICATIONS

Protecting Students from Harassment and Hate Crime: A Guide for Schools, 1999

WEB SITES

CDE: <http://www.cde.ca.gov>

California Association of Human Relations Organizations: <http://www.cahro.org>

United States Department of Education, Office of Civil Rights: <http://www.ed.gov/offices/OCR/index.html>

ADOPTED

REVISED

CSBA DATE

DISTRICT GOAL

Quality Education for All

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/08/05

FROM: JOHN E. DEASY/TIM WALKER/LAUREL SCHMIDT

RE: REVISION OF BOARD POLICY 5137 POSITIVE SCHOOL CLIMATE

RECOMMENDATION NO. A.23

It is recommended that the Board of Education consider revisions to Board Policy 5137 to address diversity education.

COMMENT: On July 28, 2005 the board discussed a number of policies related to safeguarding district campuses. Board members voiced the need to review and revise policies that would strengthen diversity education in our schools. The California School Board Association suggests language may be added to BP 5137 Positive School Climate to address diversity education.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Santa Monica-Malibu District Policy Detail

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>			
5137	Students	Positive School Climate			
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	

x

DETAIL

The Board of Education desires to provide orderly and caring learning environments in which all students feel comfortable, share the responsibility for maintaining a positive school climate and take pride in their school and their achievements.

The district shall encourage attitudes and behaviors that promote mutual respect and harmonious relations. The schools shall promote nonviolent conflict resolution techniques and provide students opportunities to voice their concerns about school policies and practices. The Superintendent or designee may initiate student courts, campus beautification projects, buddy systems, vandalism prevention campaigns and other programs in which students may identify and solve problems that affect their school.

The schools shall actively discourage any comments or gestures which are obscene or which denigrate others on account of gender, race, color, religion, ancestry, national origin, sexual orientation, handicap or disadvantage. Students shall be subject to disciplinary procedures for bullying other students or for using insults, slurs, or fighting words which may disrupt school activities.

The curriculum and counseling programs shall foster positive racial and ethnic identity, help students understand diverse cultures, teach them to think critically about racial bias and show them how to deal with discriminatory behavior in appropriate ways. The Board encourages the use of cooperative learning strategies in the classroom in order to foster positive social interactions among students.

School staff shall encourage and reward success and achievement, participation in community projects and positive student conduct.

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

Adopted: December 9, 1991

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/08/05

FROM: JOHN E. DEASY/TIM WALKER/LAUREL SCHMIDT

RE: ADOPTION OF BOARD POLICY 6141.6 - MULTICULTURAL
EDUCATION

RECOMMENDATION NO. A.24

It is recommended that the Board of Education adopt Board Policy 6141.6 to address diversity education.

COMMENT: On July 28, 2005 the board discussed a number of policies related to safeguarding district campuses. Board members voiced the need to review and revise policies that would strengthen diversity education in our schools. The California School Board Association suggests such language may be included in Board Policy 6141.6 Multicultural Education. This will be a new policy adoption for our district.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Santa Monica-Malibu District Policy Detail

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
6141.6	Instruction	Multicultural Education	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>

x

DETAIL

To foster intercultural understanding, communication and respect in an increasingly diverse society, curriculum and instruction at all grade levels shall reflect the perspective and experiences of various cultural, ethnic, racial and social groups. The Governing Board desires that multicultural education be integrated across the curriculum into as many subjects as possible rather than providing isolated lessons on different cultures.

The district's comprehensive multicultural education program shall recognize the contributions of different groups of people to the history, life and culture of the local community, California, the United States and other nations. It may include but not be limited to instruction about the languages, cultural characteristics, significant events and individuals, and social, political and economic conditions of various ethnic groups.

While recognizing the unique aspects of different cultures and peoples, multicultural education shall also emphasize commonalities and challenge the stereotypes and biases that inhibit intergroup understanding. Multicultural education also shall be designed to contribute to the personal development of students through greater self-understanding, positive self-concept and pride in one's ethnic identity.

Legal Reference:

EDUCATION CODE

44560 Inservice preparation in ethnic backgrounds

60040 Portrayal of cultural and racial diversity

Management Resources:

WEB SITES

California Arts Project: www.ucop.edu/tcap

(9/87 6/92) 7/00

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/08/05

FROM: JOHN E. DEASY/WINSTON BRAHAM/VIRGINIA HYATT

RE: REVISION OF BOARD POLICY 3351 - CONFERENCE ATTENDANCE

RECOMMENDATION NO. A.25

It is recommended that the Board of Education adopt revisions to the district's Conference Attendance Policy.

COMMENT: The District has not updated its Conference Attendance Policy since it was first adopted March 9, 1995. The proposed revision has been circulated to all principals and management and their comments have been incorporated.

This revision aligns the District with the U.S. General Services Administration's (GSA) guidelines regarding lodging and meals. The policy will also cover consultants as well. The Policy was presented for a first reading at the meeting of August 18, 2005.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Deleted text in ~~strikeout~~.

New text in underline.

NUMBER	ARTICLE	TITLE
3351	Business and Operations	Conference Attendance

SUBTOPIC	POLICY	REGULATION	EXHIBIT
Budget Development	x		

DETAIL

The Superintendent/designee is authorized to approve conference attendance and necessary expenses for an employee to perform services for the district within the limits of the adopted budget and with the following limitations:

A. Out-of-state travel ~~and travel for which the estimated cost will exceed \$1000~~ shall be authorized by the Board of Education. ~~All other conferences must be processed on Purchase Orders.~~

B. The Superintendent/designee shall approve employee, Board member or non-employee expense claims in accordance with this policy.

C. Prior approval for employee travel shall be authorized by the Superintendent/ designee. Travel includes attendance at workshops, seminars, conventions, conferences and other meetings of interest to the District.

~~D. Expenses cannot be incurred under the term "representatives of the Board of Education" for the following:~~

- ~~1. Public officials~~
- ~~2. District auditors~~
- ~~3. Any person who may be involved in providing funds to the District~~
- ~~4. Family members of Board and employees~~
- ~~5. Building contractors or similar persons or firms~~
- ~~6. Consultants~~

~~DE. Personnel Commission members and their staff are authorized to attend only those conferences and meetings that have been approved in the Personnel Commission Budget.~~

EF. Authorized Expenditures

1. MEALS and INCIDENTALS - The maximum per diem allowance for meals and incidentals shall be the rate established by the U.S. General Services Administration (GSA). For conferences that end before 12:00 noon the maximum shall be 75% of the established rate.

A banquet breakfast, luncheon or dinner, which is an official part of a conference program and for which there is a prescribed fee, may exceed the daily meal allowance and shall be paid at actual cost with conference fees.

2. LODGING - Lodging shall not exceed the rate for single occupancy and shall not exceed the established U.S. General Services Administration (GSA) rates. If the GSA rate is not available, rate should be no higher than what is reasonable and equally comparable to the conference location as determined by Business Services. The GSA rates are available at:
http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentId=17943&contentType=GSA_BASIC or by contacting Fiscal Services. Hotels that accept the GSA rates may be found at <http://www.hotelsfplf.com/fpl/st5.htm> or by contacting Fiscal Services. Lodging is not authorized for one-day conferences that are scheduled within 100 miles from the district.

3. TRANSPORTATION – If the same type of conference is offered in various locations, attendance shall be at the conference closest to the employee's home or work location. Economy, standard, tourist or ~~similar~~ coach airfare rates are allowed including necessary taxi and shuttle service fees. The option for use of a private vehicle is allowed except that the District shall make reimbursement for transportation resulting in the least cost to the District.

Employees who receive a monthly mileage allotment will only be reimbursed for use of private vehicle OUTSIDE OF LOS ANGELES COUNTY.

4. REGISTRATION - Registration fees are authorized.

5. CONFERENCE FEES - Conference fees for specific events are authorized except those that are essentially entertainment or non-business.

6. TELEPHONE and INTERNET ACCESS – Telephone or hotel internet access ~~or telegram~~ expenses are authorized for school business only and shall not to exceed \$10.00 per day.

FG. Reimbursement Guidelines

1. Reimbursement shall be based upon actual and necessary costs not to exceed amounts set forth in this policy.

2. When travel is authorized and costs are incurred, the claimant shall be required to prepare a Request for Absence on District Business form which details all expenditures incurred. This form shall be filed with the management level supervisor within 15 working days after return from travel and submitted to the Office of Fiscal Services for processing.

3. Receipts ~~or~~ as proof of payment shall be submitted for the following expenditures:

- a. Air fare/train fare
- b. Lodging
- c. Registration
- d. Conference fees
- e. Car rentals
- f. Taxi/shuttle service
- g. Telephone and internet access (school business only)
- h. Parking fees
- i. Meals (itemized receipts required)

GH. Advances

1. A travel advance may be requested on the Request for Absence on District Business form not to exceed 70% of the total estimated expenses excluding those expenses prepaid by the district. A travel advance will not be disbursed to an employee who has neglected to file a claim covering a prior trip or advance.

2. If a travel advance exceeds actual cost, the claimant shall file a Request for Absence on District Business form showing amounts expended and reimburse the district for the excess amount within 15 days after the return from the trip.

H. These rates shall apply to all district authorized contractors, subcontractors and consultants per their contracts.

REFERENCE

Education Code

44016 Travel expense

44032 Travel expense payment

44033 Automobile allowance

44802 Student teacher's travel expense

MANAGEMENT RESOURCES

ADOPTED

March 9, 1995

REVISED

CSBA DATE

June 1998

DISTRICT GOAL

Effective Utilization of Human Resources Effective Resource Allocation

TO: BOARD OF EDUCATION

DISCUSSION

09/08/05

FROM: JOHN E. DEASY/DONNA E. MUNCEY

RE: UPDATE ON THE 2005 ELEMENTARY AND MIDDLE SCHOOL
INTENSIVE INTERVENTION SUMMER SCHOOL

DISCUSSION ITEM NO. D.1

Intensive Intervention Summer School for elementary and middle school students was held during July and August 2005. Professional development for teachers occurred in late June 2005. Several of the changes made to strengthen summer programming for elementary and middle school students as a result of the evaluation of the 2004 elementary and middle school summer programs were reviewed with the Board of Education in June 2005.

This update reports the results of professional development, the newly-developed curriculum, and student progress in English Language Arts. Results from the pre- and post-tests administered during the summer school program will be discussed. Preliminary implications for further development and refinement of the elementary and middle school English Language Arts component of summer school will be discussed.

Additionally, the update report will contain a summary discussion of the feedback received through surveys given to parents, students, and teachers during the final week of elementary and middle school summer school. Preliminary implications for further development and refinement of the overall administration of the elementary and middle school programs will be discussed.

Administrators, parents, and students will share the results of the Cotsen-funded parent involvement initiative as well.

Plans to review high school summer school programming and the results of the summer mathematics curriculum will be discussed at a future Board of Education meeting.

TO: BOARD OF EDUCATION

DISCUSSION

09/08/05

FROM: JOHN E. DEASY/DONNA E. MUNCEY

RE: UPDATE ON THE SUPERINTENDENT'S "PROGRAM IMPLEMENTATION
TO ENHANCE STUDENT ENGAGEMENT"

DISCUSSION ITEM NO. D.2

At the April 21, 2005 Board of Education meeting, the Superintendent outlined several new programs and policy proposals intended to improve and enhance student engagement. These programs and policy proposals were intended to build upon programs and policies already in place, and were informed by data collected in our schools over the past four years. The primary goals and outcomes for the proposals are as follows:

- 1) Increased engagement in school
- 2) Opportunities to build self-esteem
- 3) Improved school success
- 4) Reduction in disciplinary referrals
- 5) Increased school persistence

The Superintendent stated that it is his intention to have nearly all of these initiatives in place by the end of the 2005-2006 academic year.

This discussion item provides an update on each of the proposed programs and policies. Several of the initiatives relate to furthering the school improvement efforts at Santa Monica High School. Therefore, we will set some context for the programmatic work done to date by reporting the findings of focus group discussions and interviews conducted last Spring with students at Santa Monica High School. Ilene Strauss will discuss the planning and work accomplished this summer as well as the start of the 2005-2006 academic year at Santa Monica High School. She will also describe the priorities for students, Houses, and professional development for the year. Then the presentation will turn to updates on each of the projects and policies first outlined in April 21st Board agenda.

1. High School Curricular Improvement
 - A. Changes to Freshman Seminar
 - B. Plans for engage in curriculum development for 10th grade World History
2. Samohi Student Outreach Specialists
3. High School Policy on Four-Year College/University Application
4. Santa Monica-Malibu Unified Community Day School
5. Valued Youth Program

TO: BOARD OF EDUCATION

DISCUSSION

09/08/05

FROM: JOHN E. DEASY/DONNA E. MUNCEY

RE: 2005 CALIFORNIA STANDARDS TESTS SCORES, CALIFORNIA HIGH SCHOOL EXIT EXAM TEST SCORES, ADEQUATE YEARLY PROGRESS, AND ACADEMIC PERFORMANCE INDEX SCORES

DISCUSSION ITEM NO. D.3

The California Standards Tests measure student achievement on grade level standards and are administered to all students in grades 2-11. The California High School Exit Exam is given to all 10th grade students and, beginning with the class of 2006, students must pass the examination in order to graduate. Overall achievement results (for the district and individual schools) from the 2005 testing will be presented to the Board. Trends in performance for the past two or three years will be discussed.

Additionally, district performance and the overall performance of district schools on the Annual Measurable Objectives associated with Adequate Yearly Progress (AYP) -- a measure intended to mark progress toward the attainment of the goals embodied in the No Child Left Behind Act -- and California's Academic Performance Index (API) will be reviewed.

Data from these tests and comparative measures of performance help schools and the central office identify program needs, prioritize professional development needs, and develop data-driven school improvement plans.

TO: BOARD OF EDUCATION

INFORMATION

09/08/05

FROM: JOHN E. DEASY/DONNA E. MUNCEY

RE: BASIC/SUPPLEMENTAL TEXTBOOK ADOPTION

INFORMATION ITEM NO. I.1

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

MASTERING THE GUITAR, by William Bay, for Samohi grades 9-12,
Adoption requested by Tom Whaley, Fine Arts Director

ADULT PIANO ADVENTURES, by Nancy and Randall Feber, for Samohi
grades 9-12, Adoption requested by Tom Whaley, Fine Arts Director

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed above be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA. 90405. This item will be returned for action at the September 22, 2005 Board of Education meeting.