

TO: BOARD OF EDUCATION

ACTION
08/18/05

FROM: JOHN E. DEASY

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

July 28, 2005

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/18/05

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2005/2006 budget.

Contractor/Contract Dates	Description	Site	Funding
Carol Codrington, Esg. June, 2005 Cost: Not to Exceed \$3,000	To provide consultation services to the District in the specialized area of Equal Opportunity-related matters and Insurance coverage issues and compliance	Insuran. Services	General Fund 01-00000-0-00000-72000-5802-0450-2511
Michael Hill July 1, 2005 - June 30, 2006 Cost: Not to Exceed \$10,000	Staff development for teachers and staff in computer and camera use. Website development/update	CDS (\$5000) (\$5000)	Head Start 12-52101-0-85000-10000-5802-070-2700
Michael Hill July 1, 2005 - June 30, 2006 Cost: Not to Exceed \$18,000	To monitor Preschool classrooms to ensure classroom interactions and activities meet required Preschool guidelines for children's social and emotional growth and development.	CDS	Head Start (49.3%) 12-52101-0-85000-10000-5802-070-2700 SPS (50.7%) 12-60550-0-85000-10000-5802-070-2700

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/18/05

FROM: SUPERINTENDENT

RE: OVERNIGHT FILED TRIP 2005-2006

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the special field trip(s) listed below for students for the 2005-2006 school year. No child will be denied participation due to financial hardship.

<u>School Grade, # of students</u>	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost Funding Source</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Samohi 9-12 41students	UCLA 08/05/05 to 08/08/05	Amy Meadors Azaden Sinai Aja Roberts	\$308 per student Pep Squad Account	Pep Squad	Students participated in Cheer Champ to learn new cheers and songs.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/18/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BEREZOWSKY, Lisa</u> Special Education - Pine St. 01-65000-0-50010-21000-5220-043-1400 General Fund - <u>Resource:</u> Special Education	Relationship Development Intervention San Diego, CA October 7 - 8, 2005	\$400
<u>CARTAGENA, Lisette</u> John Adams Middle 01-72600-0-11100-10000-5220-011-4110 General Fund - <u>Resource:</u> SIP K - 6	Year-Long Teaching Plan Pasadena, CA August 19, 2005	\$100
<u>DUANE, Janeen</u> Malibu High 01-71400-0-11100-10000-5220-010-4100 General Fund - <u>Resource:</u> Gifted & Talented Education	Advanced Placement Summer Institute San Marcos, CA July 24 - 29, 2005	\$800

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DRYMON, Cheryl</u> Child Development Services 12-00000-0-85000-10000-5220-070-2700 Child Development Fund - Function: Instruction	Bullies 101 Irvine, CA May 14, 2005	\$247
<u>LE, Duc</u> Fiscal Services 01-00000-0-00000-72000-5220-051-2510 General Fund - Function: Other General Administration	Accounts Payable Interface Downey, CA June 16, 2005	\$20.86 (mileage only)
<u>LIPSCOMB, Barbara</u> John Adams Middle 01-72600-0-11100-10000-5220-011-4110 General Fund - Resource: SIP K - 6	Teaching Students to Write Pasadena, CA August 27, 2005	\$100
<u>SOUMAKIAN, Gabe</u> State & Federal Projects 01-40350-0-11100-10000-5220-035-1300 General Fund - Resource: Title II	Assn. of California School Administrators Central Office Colloquium Westwood, CA July 11 - 15, 2005	\$915
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		
Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>DAHM, Katie</u> <u>SFERRA, Luke</u> Malibu High 01-00000-0-11100-27000-5220- 010-4100 General Fund - Function: School Administration <u>DAHM, Katie</u> <u>SFERRA, Luke</u> Malibu High 01-00000-0-11100-27000-5220- 010-4100 General Fund - Function: School Administration	University of Calif. Counselor Conference 2005 Westwood, CA September 13, 2005 Calif. State University Los Angeles Area High School Conference Pasadena, CA September 20, 2005	\$150 Total \$160 Total

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
DEASY, John + Senior Cabinet (4 Staff) Superintendent 01-90120-0-00000-71500-5220- 020-1200 General Fund - Gift Function: Superintendent	Senior Cabinet Retreat Malibu, CA July 26, 2005	\$428 Total
DEASY, John + Administrative Team (65 staff) Superintendent 01-90120-0-00000-71500-5220- 020-1200 General Fund - Gift Function: Superintendent	Administrative Team Retreat (Asst. Supts., Directors, Coordinators, Principals, Asst. Prin) Santa Monica, CA August 14-15, 2005	\$17000
DEASY, John + Full Cabinet (20 members) Superintendent's Office 01-90120-0-00000-71500-5220- 020-1200 General Fund - Gift Function: Superintendent	Full Cabinet Retreat (20) UCLA Conference Center Lake Arrowhead, CA October 7-9, 2005	\$5,500 est.
KELLY, Mark + 2 Additional Staff Malibu High 01-00000-0-11100-27000-5220- 010-4100 General Fund - Resource: School Administration	Principal Leadership Institute Playa del Rey, CA August 18, 19, & October 6, 2005	\$480 Total
STRAUS, Ilene + 2 Additional Staff Santa Monica High 01-58100-0-11100-10000-5220- 015-4150 General Fund - Resource: Other Federal	Student Achievement: The Broader Picture San Francisco, CA October 22 - 25, 2005	\$4,000 Total
Out-of-State Conferences: Individual		
NONE		
Out-of-State Conferences: Group		
NONE		

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/18/05

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOK ADOPTION

RECOMMENDATION NO. A.05

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

CURIOUS INCIDENT OF THE DOG IN THE NIGHT-TIME, by Mark Hudson, for Language Arts at Samohi for High School Intervention

WE SHALL OVERCOME: THE HISTORY OF THE CIVIL RIGHTS MOVEMENT AS IT HAPPENED, by Herb Boyd, for U.S. History at Samohi for High School Intervention

CIVIL RIGHTS CHRONICLE: THE AFRICAN AMERICAN STRUGGLE FOR FREEDOM, by Clayborne Carson, for U.S. History at Samohi for High School Intervention

CLR ASSOCIATES, MATH COACH, textbooks for Special Education Intervention Summer School

ACCESS-BUILDING LITERACY THROUGH LEARNING-SCIENCE, by Dr. Elva Duran et. al., textbooks for Adoption requested by Tom Beltran @ Lincoln Middle School for an ELD program for Science for grades 6-8.

GREAT AMERICAN SHORT STORIES, by Paul Negri, adoption requested by Tisha Reichle @ Samohi for American Literature for grade 11

STREET LAW, A COURSE IN PRACTICAL LAW, by Lee Arbetman and Edward L. O'Brien, adoption requested by Ruben Scott @ Malibu for Law and Society for grades 11-12.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed above have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA. 90405.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

8/18/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: ACCEPTANCE OF GIFTS - 2005-06

RECOMMENDATION NO. A.06

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$97,351.13 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2005-2006 income and appropriations by \$97,351.13 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on CurrGift081805.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
08/18/05
FROM: JOHN E. DEASY/WINSTON BRAHAM/VIRGINIA I. HYATT
RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Order from July 20, 2005 through August 8, 2005 for fiscal year 2005/06.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/18/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.08

Unless otherwise noted, all items are included in the 2005/2006 approved budget.

ELECTIONS

ADDITIONAL ASSIGNMENTS

CHILD DEVELOPMENT SERVICES

Gheewala, Nasreen	320 hrs @ \$14.53	7/11/05-9/02/05	Own Hrly/\$4,650
			TOTAL OWN HOURLY \$4,650

Comment: Summer Program - School Age
12-Unrestricted Resource

Lumsden, Peter	384 hrs @ \$35.29	6/27/05-9/2/05	Own Hrly/\$13,551
			TOTAL OWN HOURLY \$13,551

Comment: Summer Program - School Age
12-CD:Latchkey (GLTK)

SPECIAL EDUCATION

Braverman, Darci	8 hrs @ \$36.32	7/1/05-7/29/05	Est Hrly/\$291
Simmer, Heather	8 hrs @ \$36.32	7/1/05-7/29/05	Est Hrly/\$291
Vescera, Pam	12 hrs @ \$36.32	7/1/05-7/29/05	Est Hrly/\$436
			TOTAL ESTABLISHED HOURLY \$1,018

Comment: Teacher leader for summer school
01-Special Education

SUMMER SCHOOL

(80% own daily rate unless otherwise noted)

EDISON ELEMENTARY

(60% own daily rate)

Beasley, Linda	19 days @ \$210.10	7/5/05-7/29/05	Own Daily/\$3,992
Rankin, Nancy	19 days @ \$214.11	7/5/05-7/29/05	Own Daily/\$4,068
Maiztegui, Laura	19 days @ \$291.50	7/5/05-7/29/05	Own Daily/\$5,539
			TOTAL OWN DAILY \$13,599

Comment: Summer School
01-Reimbursed by PTA

EDUCATIONAL SERVICES

Lang, Justine	14.5 days @ \$231.24	7/1/05-8/12/05	Own Daily/\$3,353
Rodriguez-Torres, Jesus	14.5 days @ \$237.71	7/1/05-8/12/05	Own Daily/\$3,447
Thomas, Sara	27 days @ \$240.18	7/1/05-8/12/05	Own Daily/\$6,485
			TOTAL OWN DAILY \$13,285

Comment: Middle School Intensive Intervention Summer School
01-Unrestricted Resource

Benitez, Lourdes	28 days @\$234.35	7/1/05-8/12/05	<u>Own Daily/\$6,561</u>
		TOTAL OWN DAILY	\$6,561
Comment: Intensive Intervention Elementary Summer School			
01-Targeted Instr. Imprvmnt B G - 34.8%			
01-Unrestricted Resource - 65.2%			
Teplin, Amy	4 days @\$355.45	6/27/05-6/30/05	<u>Own Daily/\$1,422</u>
		TOTAL OWN DAILY	\$1,422
Comment: 04/05 Funding			
Teacher on Special Assignment/District Literacy Coach			
01-Stupski Foundation			
<u>OLYMPIC</u>			
Casey, Jack	28 days @\$355.82	6/28/05-8/4/05	Own Daily/\$9,963
Fuller, Anthony	28 days @\$212.72	6/28/05-8/4/05	Own Daily/\$5,956
Gecht, Marcia	28 days @\$302.22	6/28/05-8/4/05	Own Daily/\$8,462
Thobe, Chris	30 days @\$262.73	6/28/05-8/4/05	<u>Own Daily/\$7,882</u>
		TOTAL ESTABLISHED HOURLY	\$32,263
Comment: Summer School			
01-Unrestricted Resource			
<u>SPECIAL EDUCATION</u>			
Johnson, Lisa	30 days @\$271.19	6/30/05-8/12/05	Own Daily/\$8,136
Montanez, Joe	30 days @\$174.02	6/30/05-8/12/05	<u>Own Daily/\$5,221</u>
		TOTAL OWN DAILY	\$13,357
Comment: Summer School Classroom Teacher			
30 days (including in-service)			
01-Special Education			
Tarbell, Harlan	24 days @\$302.22	6/27/05-7/29/05	<u>Own Daily/\$7,253</u>
		TOTAL OWN DAILY	\$7,253
Comment: Summer School Classroom Teacher			
01-Special Education			
Palilis, Barbara	4 days @\$417.98	6/30/05-7/29/05	<u>Own Daily/1,672</u>
		TOTAL OWN DAILY	\$1,672
Comment: 100% Own Daily - Speech/Language Pathologist for summer school			
01-Special Education			
Bader, Cheryl	8 days @\$312.94	7/6/05-7/15/05	Own Daily/\$2,504
Bressler, Rachel	1 day @\$302.22	7/5/05	Own Daily/\$302
Jeffries, Jane	10 days @\$317.64	8/1/05-8/12/05	Own Daily/\$3,176
Morn, Lora	10 days @\$262.93	8/1/05-8/12/05	<u>Own Daily/\$2,629</u>
		TOTAL OWN DAILY	\$8,611
Comment: Summer School Nurse			
01-Special Education			
Heyler, Susan	25 days @\$244.41	6/30/05-7/29/05	<u>Own Daily/\$6,110</u>
		TOTAL OWN DAILY	\$6,110
Comment: Workability/tpp teacher for summer school			
01-Dept Rehab: Transitrn Partnrshp - 90%			
01-Spec Ed: Workability I - 10%			
Van Cott, James	30 days @\$235.47	6/30/05-8/12/05	<u>Own Daily/\$7,064</u>
		TOTAL OWN DAILY	\$7,064
Comment: APE summer school			
01-Special Education			

Bryant, Shirley	30 days	@\$250.23	6/30/05-8/12/05	Own Daily/\$7,507
Devincentis-Waul,				
Ermina	30 days	@\$182.82	6/30/05-8/12/05	Own Daily/\$5,485
Moen, JoDee	30 days	@\$252.67	6/30/05-8/12/05	Own Daily/\$7,580
Vescera, Pamela	30 days	@\$323.66	6/30/05-8/12/05	<u>Own Daily/\$9,710</u>
			TOTAL OWN DAILY	\$30,282
Comment: Classroom Teachers/Special Education/Non-severe				
	30 days (including in-service)			
	01-Special Education			
Elgart, Candace	20 days	@\$335.94	6/30/05-7/29/05	<u>Own Daily/\$6,719</u>
			TOTAL OWN DAILY	\$6,719
Comment: 100% Own Daily - Speech Teacher - Summer School				
	01-Special Education			
Arnello, Gina	20 days	@\$242.62	6/30/05-7/29/05	Own Daily/\$4,852
Berezowsky, Lisa	20 days	@\$285.48	6/30/05-7/29/05	Own Daily/\$5,709
Deshautelle, Anna	20 days	@\$302.22	6/30/05-7/29/05	Own Daily/\$6,044
Jacoby, Richard	20 days	@\$334.38	6/30/05-7/29/05	Own Daily/\$6,688
Kleis, Heidi	20 days	@\$364.38	6/30/05-7/29/05	Own Daily/\$5,830
Millard, Molly	20 days	@\$255.78	6/30/05-7/29/05	Own Daily/\$5,116
Willis, Deborah	20 days	@\$235.47	6/30/05-7/29/05	<u>Own Daily/\$4,709</u>
			TOTAL OWN DAILY	\$38,948
Comment: Classroom Teachers/Special Education/Severe				
	20 days (including in-service)			
	01-Unrestricted Resource			
Badt, Jonathan	20 days	@\$174.02	6/30/05-7/29/05	Own Daily/\$3,480
Braverman, Darci	20 days	@\$215.63	6/30/05-7/29/05	Own Daily/\$4,313
Brock, Miriam	20 days	@\$291.50	6/30/05-7/29/05	Own Daily/\$5,830
Collin, Laura	20 days	@\$205.58	6/30/05-7/29/05	Own Daily/\$4,112
Corpus, Rowena	20 days	@\$274.10	6/30/05-7/29/05	Own Daily/\$5,482
Edelman, Susie	20 days	@\$174.02	6/30/05-7/29/05	Own Daily/\$3,480
Epstein, Laura	20 days	@\$256.90	6/30/05-7/29/05	Own Daily/\$5,138
Evans, Elaine	20 days	@\$328.36	6/30/05-7/29/05	Own Daily/\$6,567
Fliegel, Lois	20 days	@\$191.29	6/30/05-7/29/05	Own Daily/\$3,826
French, Tara	20 days	@\$228.33	6/30/05-7/29/05	Own Daily/\$4,567
Kittel, Gina	20 days	@\$302.22	6/30/05-7/29/05	Own Daily/\$6,044
Mercy, Dana	20 days	@\$291.50	6/30/05-7/29/05	Own Daily/\$5,830
Pitts, Jr., Gregory	20 days	@\$182.82	6/30/05-7/29/05	Own Daily/\$3,656
Rosen, Maureen	20 days	@\$291.50	6/30/05-7/29/05	Own Daily/\$5,830
Rues, Kevin	20 days	@\$323.66	6/30/05-7/29/05	Own Daily/\$6,473
Santomieri, Amy	20 days	@\$197.11	6/30/05-7/29/05	Own Daily/\$3,942
Schneider, Rhonda	20 days	@\$285.48	6/30/05-7/29/05	Own Daily/\$5,710
Simmer, Heather	20 days	@\$227.00	6/30/05-7/29/05	Own Daily/\$4,540
Stanley, Erin	20 days	@\$197.11	6/30/05-7/29/05	Own Daily/\$3,942
Stone, Evie	20 days	@\$231.24	6/30/05-7/29/05	<u>Own Daily/\$4,625</u>
			TOTAL OWN DAILY	\$97,387
Comment: Classroom Teachers/Special Education/Non-Severe				
	20 days (including in-service)			
	01-Special Education			
Bishop, Shannon	20 days	@\$277.22	6/30/05-7/29/05	Own Daily/\$5,544
Copeland, Barbara	20 days	@\$334.38	6/30/05-7/29/05	Own Daily/\$6,688
Farina, Naomi	20 days	@\$291.50	6/30/05-7/29/05	Own Daily/\$5,830
Higginson, Sam	20 days	@\$249.76	6/30/05-7/29/05	Own Daily/\$4,995
Manning, Marilyn	20 days	@\$291.50	6/30/05-7/29/05	<u>Own Daily/\$5,830</u>
			TOTAL OWN DAILY	\$28,887
Comment: Classroom Teachers/Special Education/Therapists				
	Speech, O&M Specialist, Visual, APE			
	01-Special Education			

Center-Brooks,			
Cheryl	30 days @\$312.94	6/30/05-8/12/05	Own Daily/\$9,388
Cohn, Jeff	30 days @\$255.78	6/30/05-8/12/05	Own Daily/\$7,673
		TOTAL OWN DAILY	\$17,061

Comment: Classroom Teachers/Special Education/Therapists
O&M Specialist, Visual
01-Special Education

TOTAL ESTABLISHED HOURLY, OWN DAILY and OWN HOURLY = \$349,700

RESIGNATIONS

<u>Name/Location</u>	<u>Effective</u>
Everstine, Carrie	06/24/05
Santa Monica High School	
Thomas, Carla-Anne	06/24/05
John Muir Elementary	

RETIREMENTS

<u>Name/Location</u>	<u>Effective</u>
Dewar, Ruth	01/26/06
John Muir Elementary	

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/18/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - CHANGE IN ASSIGNMENT

RECOMMENDATION NO. A.09

Unless otherwise noted, all items are included in the 2005/06 approved budget.

CHANGE IN ASSIGNMENT

Voluntary Transfers

Location

Effective

LeCassidy, Linh

9/2/05

From: SSA, Samohi

To: College Counselor, Samohi

Glansberg, Kim

9/2/05

From: Third Grade Teacher, Webster

To: Third Grade Teacher, Cabrillo

Lipscomb, Barbara

9/2/05

From: RSP, John Adams

To: Third Grade Teacher, Cabrillo

Pickens, Erin

9/2/05

From: RSP, Cabrillo

To: Second/Third Grade Teacher, Cabrillo

Treuenfels, Theresa

9/2/05

From: ELD Mentor, McKinley

To: Third Grade Teacher, McKinley

Cuda, Conrad

9/2/05

From: Social Science, John Adams

To: Social Science, Samohi

Duane, Janeen

9/2/05

From: Chemistry, Samohi

To: Chemistry, Malibu High

Gatell, Frank

9/2/05

From: Student Support, Samohi

To: In House Suspension, Samohi

Rugg, Merideth

9/2/05

From: English Teacher, Samohi

To: Librarian, Samohi

Evensen, Thor 9/2/05
From: Art Teacher, Samohi
To: Art Teacher, Malibu Middle

Corpuz, Rowena 9/2/05
From: RSP, Webster
To: SDC Grades 3-5, Franklin

Barba-Castro, Graciela 9/2/05
From: Teacher, Will Rogers
To: Cotsen Mentor, Ed Services

King, Keri 9/2/05
From: McKinley, Ed Services
To: TOSA, Ed Services

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08-18-05

FROM: SUPERINTENDENT

RE: EXPULSION OF STUDENT (B/D 06-19-92)

RECOMMENDATION NO. A.10

It is recommended that the Board of Education expel student (B/D 06-19-92).

COMMENT: The Principal of Lincoln Middle School recommended the expulsion based on the student's violations of Education Code Sections 48900(n):

"Committed or attempted to commit a sexual assault, or committed a sexual battery, as defined by the Penal Code."
Education Code 48900(n)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE: N/A

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/18/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

TIME CERTAIN 6:30 P.M.

RE: ADOPT RESOLUTION 05-01 - RESOLUTION AUTHORIZING THE
ISSUANCE AND SALE OF REFUNDING BONDS AND APPROVING FORMS
OF DOCUMENTS AND ACTIONS OF OFFICERS OF THE DISTRICT
NECESSARY IN CONNECTION THEREWITH.

RECOMMENDATION NO. A.11

It is recommended that the Board of Education adopt Resolution
No. 05-01 for the issuance and sale of Refunding Bonds.

COMMENTS: The District issued General Obligation Bonds in 1999
(\$38,000,034) and 2001 (\$3,995,000) to construct needed
facilities. Given the current market environment, which has
witnessed historically low interest rates for tax-exempt
bonds, the District may be able to take advantage of market
changes to refund its outstanding bonds and provide savings
to the taxpayers. Many other districts have been able to
refund their bonds and lower local tax rates, and doing so
represents prudent stewardship on the part of the Board.

Because of market volatility, it is not possible to
determine in advance when will be the best time to sell
refunding bonds. Therefore, it is prudent for the Board to
direct staff to take steps now that will put the District in
a position to enter the market. This will give the staff and
financing team the necessary flexibility to act on short
notice to take advantage of daily interest rate market
changes.

This resolution takes the first step by approving the legal
documents listed below, directing the District's financing
team to monitor the market and periodically update staff
regarding a refunding opportunity, and directing staff and
the financing team to prepare the preliminary Official
Statement describing the refunding bonds and their security,
which will be brought before the Board for approval at a
future regular or a special meeting.

Financing Documents approved by the resolution are:

1. Bond Purchase Contract;
2. Paying Agent Agreement;
3. Escrow Agreement;
4. Continuing Disclosure Certificate;
5. Legal Services Agreement.

The complete detail of these investment banking documents, which were prepared by an outside Bond Counsel, Orrick Herrington & Sutcliffe, LLP, and an Investment Banking Firm, Piper Jaffray & Company, have been submitted under separate cover to the Board of Education and are available for public review in the Office of the Superintendent.

This action is in line with the previously approved District Investment Policy.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/18/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: ADMINISTRATIVE APPOINTMENTS

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the following administrative appointments:

CERTIFICATED APPOINTMENTS

Effective

Maureen Bradford

Director of Educational Services

July 1, 2005

Irma Lyons

Interim Principal, Will Rogers Elementary School

August 1, 2005

Monique Brinson

Assistant Principal, John Adams Middle School

August 1, 2005

Deborah Kerns-Mabry

Assistant Principal, Roosevelt Elementary School

October 1, 2005

Amy Fowler

Coordinator, Teacher Support

August 1, 2005

Amy Teplin

Coordinator, Teacher Support

July 1, 2005

Aida Diaz

Coordinator, Bilingual Programs

July 1, 2005

CLASSIFIED APPOINTMENTS

Dr. Wilbert Young

Director, Personnel Commission

August 1, 2005

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/18/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM/VIRGINIA I. HYATT

RE: AMENDMENT TO CONTRACT WITH C.S. LEGACY CONSTRUCTION INC.
FOR PLAYGROUND RENOVATION-CHILD DEVELOPMENT CENTER BID
#5.06 - ADDITIVE CHANGE ORDERS #9,10,11,12,13,14, AND TO
APPROVE ADDITIONAL FUNDING FROM THE STATE BUILDING FUND

RECOMMENDATION NO.A.13

It is recommended that the Board of Education authorize additive Change Orders #9 through 14 as an amendment to the contract with C.S. Legacy Construction, Inc., for the Washington West playground renovation project. These change orders will add a total of \$33,379.24 to the contract for a total contract price of \$359,551.59. In addition, it is requested that an additional \$32,679.24 funding be approved from the State Building Fund.

Funding Information

Budgeted: Yes/No

Fund: 12

Fund: 21

Source: Child Development

Source: State School Building Fund

Account Number:12-60550-0-85000-82000-6100-070-2700 \$ 700.00

Account Number:21-00000-0-92000-85000-6200-098-2600 \$32,679.24

Description: Site Improvement

Description: Building Improvement

COMMENT:ORIGINAL CONTRACT	\$350,628.00
CHANGE ORDER #1,2,3,4,5,6,7,8	(\$ 24,455.65)
CHANGE ORDER #9	\$ 10,003.91
CHANGE ORDER #10	\$ 5,704.60
CHANGE ORDER #11	\$ 700.00
CHANGE ORDER #12	\$ 2,665.76
CHANGE ORDER #13	\$ 3,353.84
CHANGE ORDER #14	\$ 10,951.13

TOTAL CONTRACT AMOUNT \$359,551.59

Additive Change Orders #9 through 14 include all materials and labor for the work listed below:

Change Order #9

Add additional panic hardware and backer plates on 4 chain link gates. \$10,003.91

Change Order #10

Relocate drinking fountain for accessibility. \$5,704.60

Change Order #11

Install anti-skateboard bumps and an additional handrail on concrete wall. \$700

Change Order #12

Install an additional 40 inches of wrought iron fencing. \$2,665.76

Change Order #13

Install 20 feet of trench drain adjacent to the North parking area \$3,353.84

Change Order #14

Demo asphalt in handicap parking area, remove debris, install new asphalt. \$10,951.13

Change Order #11 will be charged to the remaining contingency budget. The balance of the change orders will be charged to the State School Building Fund, for a total of \$187,011. The total cost for this project is \$542,060.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/18/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: APPROVAL OF INCREASE TO CONTRACT FOR MAYER
BROWN ROWE & MAW, LLP

RECOMMENDATION NO. A.14

It is recommended that the Board of Education 1) approve an increase in the amount of \$2,700 for the 2004-05 fiscal year and 2) approve an increase in the amount of \$50,000 for the 2005-06 fiscal year for the contract with Mayer Brown Rowe & Maw, LLP.

COMMENTS: The District routinely utilizes the legal services of Mayer Brown Rowe & Maw, LLP for its financial, real estate, and other miscellaneous items. There is an outstanding amount of \$2,700 for charges incurred in 2004-05, and it is estimated that \$50,000 will be needed for 2005-06. Staff recommends that the Board approve increasing this contract amount as detailed above.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08-18-05

FROM: JOHN E. DEASY/WINSTON BRAHAM/ORLANDO GRIEGO

RE: BOARD POLICY 3556 - PARTIAL MEAL POLICY AT ELEMENTARY
SCHOOL SITES

RECOMMENDATION NO. A.15

It is recommended that the Board of Education adopt Board Policy 3556, Partial Meal Policy at Elementary School Sites.

COMMENT: The Partial Meal Policy for Elementary School Sites was reviewed by the Board of Education in draft form at the July 28, 2005 meeting. By taking this action, Policy 3556 will be in place for the start of the 2005/06 school year.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Santa Monica-Malibu District Policy Detail

**NEW
NUMBER**
3556

ARTICLE
Business and Operations

TITLE
Partial Meal Policy at
Elementary School Sites

SUBTOPIC
Non-Instruction Operations

POLICY **REGULATION** **EXHIBIT**
X

DETAIL

The Food and Nutrition Services Policy for feeding students who come to the cafeteria without money is as follows:

- C Students who are new or who require District assistance are to be fed a full meal for the first three days and marked as paid on the daily sales worksheet
- C Parents who prepay will receive a written notice when the number of meals available reaches 5 (five), or cash equivalent (\$13.75). Only one notice will be sent as a reminder. The notice will be sent by the school office.
- C Students will be allowed to owe for only three consecutive complete meals, a value not to exceed \$8.25 for the 2005/06 school year.
- C If a child comes through the serving line without money, the Cafeteria Lead will issue a notice to the School Office. The School Office will send this notice to the parent.
- C If a child does not have money and has exceeded his/her three meal credit, a partial meal will be offered to the student. The partial meal will be a nutritionally adequate meal consisting of a cheese sandwich and nonfat milk. A written reminder notice will be sent home with the child on the first day when a partial meal is served. The notice will be sent by the school office.
- C A Negative Balance Report will be printed on a weekly basis and sent to the school office. The school office staff will send a letter or contact all parents on the list. The school office staff will remind parents of the balance due and the fact that their child may be receiving a partial meal.
- C Meal credits and cash balances may be transferred between household members only.

Unless otherwise agreed upon with the school office or school PTA, parents are solely responsible for ensuring that their child's account is active and not negative status.

There is no credit or partial meal service for secondary students.

ADDITIONAL PDF DETAIL
REFERENCE
MANAGEMENT RESOURCES

ADOPTED
08-10-05
DISTRICT GOAL

REVISED

CSBA DATA

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/18/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: BUDGET ADJUSTMENTS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve an **increase** to the 2005-06 Budget for the General Fund - Unrestricted (Fund 01) in the amount of \$56,000, as detailed below:

1. **Increase** the budget for the Community Day School in the amount of \$56,000 to reflect the change of a teaching position to a teaching principal position. This is a one-time adjustment for the 2005-06 fiscal year.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/18/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM/PAT HO

RE: TRANSFERRING OF FUNDS

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve a transfer for the 2005/2006 fiscal year in the amount of \$1.0M from the General Fund (Fund 01) to the Special Reserve Fund Non Capital Outlay Projects (Fund 17).

COMMENTS: The Los Angeles County Office of Education (LACOE) requires Board approval to make transfers between Funds. This transfer will allow the District to build up its legally-mandated 3% Reserve for Economic Uncertainties.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/18/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: ADOPTION OF HAZARD MITIGATION PLAN

RECOMMENDATION NO. A.18

It is recommended that the Board of Education adopt the Hazard Mitigation Plan, which was completed as a multi-jurisdictional packet with Santa Monica College (SMC).

COMMENTS: The Santa Monica-Malibu Unified School District is mandated by Federal Law to complete its Hazard Vulnerability Analysis and Program Plan under the Disaster Mitigation Act of 2000 (Robert T. Stafford Disaster Relief and Emergency Assistance Act, PL 93-288 and PL 100-707). We must complete said plan for submission to the State and the Federal Agencies. During the June 2, 2005 Board Meeting, (Item D.1 - *Hazard Mitigation Presentation*), the outline for this plan was reviewed and approved by the Board. Prior to submission to State and Federal agencies, the Board's official acceptance must be accomplished. Staff, with the assistance of the Hazard Mitigation Task Force and expert consultant Dimensions Unlimited, Inc., has reviewed the Plan and finds it to be thorough and complete, and it will satisfy all requirements of the subject law.

This will also acknowledge the work of the multi-jurisdictional (SMC and SMMUSD) Committees' work in accomplishing this very important task.

A copy of the Plan and diskette have been forwarded to Members of the Board of Education under separate cover, and are available for public review in the Office of the Superintendent. Due to the volume of material, the Plan was not able to be included in the hard copy of the Agenda.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/18/05

FROM: SUPERINTENDENT/TIMOTHY R. WALKER

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2004-05

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2004-2005 as follows:

NPS/NPA

2004-2005 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Heritage	01-17-89	NPS	#87	\$ 2,050
Heritage Contract Increase	04-29-88	NPS - add travel	#9 UC05035	\$ 142
Heritage Contract Increase	02-09-90	NPS	#80 UC05474	\$ 373
Summitview Westside Contract Increase	12-21-90	NPS	#32 UC05058	\$ 5,032
Summitview Westside Contract Increase	01-10-91	NPS	#36 UC05062	\$ 2,678
Village Glen Contract Increase	12-23-86	NPS	#38 UC05064	\$ 700
Village Glen Westside Contract Increase	06-03-93	NPS	#45 UC05072	\$ 5,865
Alison Freeman Contract Increase	03-28-96	NPA	#2 UC05093	\$ 688
Child Counseling & Behavior Therapy Clinic, Inc. Contract Increase	08-14-93	NPA	#130 UC05385	\$ 8,568
Smart Start Contract Increase	10-03-91	NPA	#168 UC05503	\$ 16,715

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Step by Step Contract Increase	07-12-98	NPA	#172 UC05516	\$ 6,000

Amount Budgeted NPS/NPA 04/05 \$ 3,600,000
 Prior Board Authorization as of 06/16/05 \$ 3,931,445
 Balance - \$ 331,445

 Total Amount of these Contracts \$ 48,811

 Balance - \$ 380,256

Instructional Consultants

2004-2005 Budget 01-65000-0-57500-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Adrian Whitchelo- Scott Contract Increase	09-09-95	Instr.Consultant - Ed Therapy	#30 UC05265	\$ 1,175
Adrian Whitchelo- Scott Contract Increase	04-08-93	Instr.Consultant - Assistive Technology Assessment	#2 UC05153	\$ 250
Adrian Whitchelo- Scott Contract Increase	02-09-91	Instr.Consultant - Assistive Technology Assessment	#52 UC05336	\$ 100
Adrian Whitchelo- Scott Contract Increase	08-13-86	Instr.Consultant - Assistive Technology Assessment	#54 UC05338	\$ 150
Cynthia D. Ferber Contract Increase	05-05-94	Instr.Consultant - Recreation Therapy	#62 UC05361	\$ 150
Deborah Bohn Contract Increase	03-07-02	Instr.Consultant - Physical Therapy	#119 UC05519	\$ 300
Devereux Institute of Clinical Training & Research Contract Increase	07-17-92	Instr.Consultant - Staff Training on Functional Curriculum and Skills needed to teach students. For school year 2004-2005.	#11 UC05162	\$ 7,000

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Katherine Borning Cordova Contract Increase	10-27-99	Instr.Consultant - Speech services	#44 UC05312	\$ 1,000
Larry Sulham Contract Increase	09-20-95	Instr.Consultant - Physical Therapy	#60 UC05344	\$ 2,880
Pyramid Educational Contract Increase	07-17-92	Instr.Consultant - Staff Training	#19 UC05170	\$ 2,200
Rehabnet Outpatient Center, Inc. Contract Increase	08-25-98	Instr.Consultant - Speech services	#81 UC05414	\$ 90
Rehabnet Outpatient Center, Inc. Contract Increase	01-24-97	Instr.Consultant - Speech services	#82 UC05415	\$ 45
Rehabnet Outpatient Center, Inc. Contract Increase	02-21-98	Instr.Consultant - Speech services	#86 UC05419	\$ 23
Rehabnet Outpatient Center, Inc. Contract Increase	08-08-97	Instr.Consultant - Speech services	#88 UC05421	\$ 90
Rehabnet Outpatient Center, Inc. Contract Increase	10-09-98	Instr.Consultant - Speech services	#90 UC05423	\$ 23

Amount Budgeted Instructional Consultants 04/05		\$ 400,000
Prior Board Authorization as of 06/16/05		\$ 643,833
Balance	-	\$ 243,833

Total Amount of these Contracts		\$ 15,476
Balance	-	\$ 259,309

Non-Instructional Consultants**2004-2005 Budget 01-65000-0-57500-11800-5890-043-1400**

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	07-27-91	Non-Instr.Consultant-Reimbursment to parent for outside services provided for school year 2004-2005.	#44	\$ 4,186
Parent Reimbursement	04-23-98	Non-Instr.Consultant-Reimbursement for outside services provided for school year 2004-2005.	#45	\$ 18,033
Parent Reimbursement Contract Increase	12-21-90	Non-Instr.Consultant-Mileage reimbursement for transportation to NPS for school year 2004-2005.	#11 UC05185	\$ 489

Amount Budgeted Instructional Consultants 04/05 **\$ 200,000**

Prior Board Authorization as of 06/16/05 **\$ 259,190**

Balance - \$ 59,190

Total Amount of these Contracts **\$ 22,708**

Balance - \$ 81,898

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/18/05

FROM: SUPERINTENDENT/TIMOTHY R. WALKER

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2005-2006 as follows:

NPS/NPA

2005-2006 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Devereux Texas Treatment Network	10-05-89	NPS	#46	\$ 27,177
Excelsior Youth Centers, Inc.	12-21-89	NPS	#47	\$ 889
North Point	11-12-91	NPS	#48	\$ 2,363
Provo Canyon	02-21-89	NPS	#49	\$ 5,590
Sunrise	08-14-93	NPS	#50	\$ 75,101
Augmentative Communication Therapies	08-14-93	NPA - Speech	#58	\$ 3,565
Autism Partnership	03-23-01	NPA - Behavior Therapy	#59	\$ 21,600
Center for Developing Kids, Inc.	02-10-97	NPA - OT	#60	\$ 1,615
Child Counseling & Behavior Therapy Clinic	08-14-93	NPA - Behavior Therapy	#61	\$ 7,344
Computer Access Center	04-22-86	NPA - Computer Training	#62	\$ 887
Institute for Applied Behavior Analysis (I.A.B.A.)	01-20-00	NPA - Behavior Therapy	#63	\$ 24,885
Therapy West, Inc.	01-20-00	NPA - OT/PT	#64	\$ 2,040

Amount Budgeted NPS/NPA 05/06	\$ 3,000,000
Prior Board Authorization as of 07/28/05	\$ 2,020,997
Balance	\$ 989,003

Total Amount for these Contracts	\$ 173,056
Balance	\$ 815,947

Instructional Consultants**2005-2006 Budget 01-65000-0-57500-11800-5802-043-1400**

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Deborah Bohn, PT	05-08-90	Instr.Consultant - Physical Therapy Evaluation	#42	\$ 300
Kim Carlson	02-23-98	Instr. Consultant - Speech/Language	#43	\$ 14,190
Kimberly Hiddleson	02-16-96	Instr. Consultant - Auditory/Verbal Therapy	#44	\$ 2,040
South Bay Hearing Center - Tom Metz	02-10-97	Instr. Consultant - Auditory Trainer repaired	#45	\$ 212

Amount Budgeted Instructional Consultants 05/06 **\$ 510,000**

Prior Board Authorization as of 07/28/05 **\$ 281,288**

Balance **\$ 228,712**

Total Amount for these Contracts **\$ 16,742**

Balance **\$ 211,970**

Non-Instructional Consultants**2005-2006 Budget 01-65000-0-57500-11800-5890-043-1400**

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	11-01-00	Non-Instr. Consultant- Parent reimbursement for transportation to NPS school. For extended school year only 2005.	#4	\$ 93

Amount Budgeted Non-Instructional Consultants 05/06 **\$ 225,000**

Prior Board Authorization as of 07/28/05 **\$ 34,500**

Balance **\$ 190,500**

Total Amount for these Contracts **\$ 93**

Balance **\$ 190,407**

NPS - Legal**2005-2005 Budget 01-65000-0-57500-11800-5820-043-1400**

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Lozano Smith, Atty.	Legal Services	#1	\$ 25,000

Amount Budgeted Legal 05/06 **\$ 100,000**

Total Amount for this Contract **\$ 25,000**

Balance **\$ 75,000**

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/18/05

FROM: JOHN E. DEASY

RE: NOMINATIONS FOR CSBA DIRECTORS-AT-LARGE

RECOMMENDATION NO. A.21

It is recommended that the Board of Education consider nominations for CSBA Directors-at-Large, American Indian and Black.

COMMENT: Any CSBA member board may nominate board members from CSBA member districts of county offices of education. The election will take place at CSBA's Delegate Assembly meeting in San Diego on November 30 - December 1. The U.S. Postal Service postmark or fax deadline for the nomination form and two letters of recommendation is Friday, September 30.

The Current Directors-at-Large are as follows:

- Director-at-Large, American Indian - D. Shelly Yarbrough (Val Verde USD)
- Director-at-Large, Black - Paul Chatman (Ocean View ESD)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/18/05

FROM: JOHN E. DEASY/DONNA E. MUNCEY/JUDY ABDO

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO
ACCEPT FUNDS FOR THE CHILD DEVELOPMENT PROGRAM FOR
FISCAL YEAR 2004/05 - 2005/06.

RECOMMENDATION NO. A.22

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective May 16, 2005 through June 30, 2006. This agreement CSCC-4103, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$4,123.00. The Board agrees to use these funds to improve the quality and availability of child care and the flexibility in the expenditure of the funds for one-time-only items that primarily benefit the school-age child care services programs. The Board also agrees to provide a drug free workplace and to authorize John E. Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source:	Child Development Fund - Restricted
Currently Budgeted:	No
Account Number:	12-50800-0-00000-00000-8290-090-0000
Description:	Child Development Center Apportionment - CDC

COMMENT: This school-age resource contract is funded through a grant from the federal Department of Health and Human Services. Funds may be used to: a) purchase equipment and materials for the school-age program. b) expand recruitment and outreach efforts to enroll additional school-age children. c) provide staff development and training for staff working with school-age children ages five to thirteen years. d) make minor renovations and repair to the school-age service area.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/18/05

FROM: JOHN E. DEASY/DONNA E. MUNCEY/JUDY ABDO

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO
ACCEPT FUNDS FOR THE INFANT AND TODDLER PROGRAM FOR
FISCAL YEAR 2004-2005 THROUGH 2005-2006

RECOMMENDATION NO. A.23

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective May 16, 2005 through June 30, 2006. This agreement CCAP-4151, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$2,716.00. The Board agrees to use the funds to purchase equipment & materials, train staff to work with infant and toddler children ages birth to three years, and for minor renovations and repair to the infant and toddler service area and to authorize John E. Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source:	Child Development Fund - Restricted
Currently Budgeted:	No
Account Number:	12-50350-0-00000-00000-8290-090-0000
Description:	Child Care Capacity Project

COMMENT: The intent of this resource award is to improve the quality and availability of child care by allowing us flexibility in the expenditures of the funds for one-time only items that primarily benefit the infant-toddler child care services program.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

DISCUSSION

8/18/05

FROM: JOHN E. DEASY/DONNA E. MUNCEY

RE: CHANGE IN THE ADMINISTRATION OF ELEMENTARY STANDARDS-BASED REPORT CARDS

DISCUSSION ITEM D.1

During the 2004-2005 school year, teachers in grades 1- 5 in all elementary schools in the Santa Monica-Malibu Unified School District piloted a common, standards-based report card. The elementary principals and a committee of elementary teachers tracked the implementation of this report card and offered suggestions for how to strengthen the reporting categories on the report card and communication with parents. Parents, too, offered input through a survey about the strengths and weaknesses of the particular categories on the standards-based report card. Simultaneously, a committee of kindergarten teachers readied the kindergarten version of the standards-based report card for use in the 2005-2006 school year.

One change that both teachers and administrators agreed with concerned the timing of the standards-based report cards. The report cards provide a wealth of data about how each student in performing on key ("power") standards that we all (teachers, elementary principals, and central office staff) believe are best reported on at the midpoint and end of the year. Since there is a long tradition of elementary conferencing with parents in November, a reporting format focused on adjustment to the grade level and discussion of formative and summative assessment data is in development. For the 2005-2006 academic year, then, there will be two reporting periods for the standards-based report card (January 27, 2006 and June 26, 2006) and a November informational conference.

TO: BOARD OF EDUCATION

DISCUSSION

8/18/05

FROM: JOHN E. DEASY/DONNA E. MUNCEY

RE: UPDATE ON THE COMMUNITY DAY SCHOOL AND THE INDEPENDENT
STUDY SCHOOL

DISCUSSION ITEM D.2

The Community Day School is scheduled to open in the Laurel Room at Memorial Park on September 7, 2005. Representatives from the City of Santa Monica and the Police Department have been meeting with District staff throughout the summer to prepare for the opening of the new school. We expect to open with a small student body (fewer than 10) and grow very little during this first year. Overall, the Community Day School will serve a maximum of 30 students at this site. Staff for the small school have been hired. Laurel Schmidt went with teachers to a week-long professional development about design-based learning (a standards-based and project-based curriculum) and staff are working on units for use with their students. We anticipate a wonderful start of the school year there.

The Santa Monica-Malibu Independent Study School is scheduled to open at Malibu High School on September 7, 2005. We will hold an informational meeting for parents next week and begin enrolling students during the week of August 29, 2005. We anticipate this will also be a small school, serving grades 6-12. We are currently working out the staffing arrangements and have applied for the relevant permissions and administrative number from the California Department of Education.

TO: BOARD OF EDUCATION

DISCUSSION

08/18/05

FROM: JOHN E. DEASY/TIM WALKER/LAUREL SCHMIDT

RE: REVISION OF BOARD POLICIES RELATED TO RESPONSIBILITIES
AND CONDUCT OF BOARD MEMBERS

DISCUSSION NO. D.3

It is recommended that the Board of Education adopt revisions to board policies and by-laws related to the responsibilities and conduct of board members. The attached chart indicates the policies that were recommended for review and the nature of the changes that were made in order to update each policy.

COMMENT: Six board policies related to the responsibilities and conduct of board members were reviewed. Some of the policies had not been revised since the 1980's. In the intervening years, the California School Board Association (CSBA) has reorganized its policy system. Some topics have been re-designated to new sections of the policy manual, while others have been subsumed into other policies. The new policies reflect current laws and educational concerns, however, every effort was made to match the content of the policy being replaced.

The policy changes and revisions contained in chart above were made in collaboration with a California School Board Association policy consultant.

BOARD POLICIES RELATED TO RESPONSIBILITIES AND CONDUCT

Policies Related to Board Responsibilities and Ethics

Number	Topic	Policy	AR	Updated	Changes
1164	Community Relations: Communication with Public	x		1989	Replaced by BB 9010 Board Bylaws Public Statements
1451	Community Relations: Public Activities	x		1989	Replaced by BP 1400 Community Relations: Relations between Governmental Agencies and Schools
2220.3	Administration:Line of Responsibility	x		1991	Replaced by BP 2220 Administration: Administrative Staff Organization
8110	Internal Board Operations:Authority	x		1983	Replaced by BB 9200 Board Bylaws: Limits of Board Authority
8300	Internal Board Operations: Method of Operation	x		1983	Replaced by BB 9000 Board Bylaws: Role of Board
9271	Bylaws of Board: Code of Ethics	x		1998	Replaced by BB 9005 Board Bylaws: Governance Standards

Santa Monica-Malibu District Policy Detail

FORMERLY BP 1164

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
9010(a)	Board Bylaws	Public Statements		
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Communication with the Public		x		

DETAIL

The Governing Board recognizes the rights of Board members to freely express their views and encourages open discussion of issues during the Board meeting. The Board believes that effective Board members have a responsibility to express themselves, whether in agreement or disagreement with the Board majority, in ways that promote the Board's ability to govern the district.

When speaking to community groups, the media, or other members of the public, individual Board members should recognize that their statements may be perceived as reflecting the views and positions of the Board. Board members have a responsibility to identify personal viewpoints as such and not as the viewpoint of the Board.

All public statements authorized to be made on behalf of the Board shall be made by the Board president or, if appropriate, by the Superintendent or other designated representative.

ADDITIONAL PDF DETAIL

cf. 9011 - Disclosure of Confidential/Privileged Information)
(cf. 9200 - Limits of Board Member Authority)

REFERENCE

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

GOVERNMENT CODE

54960 Actions to stop or prevent violation of meeting provisions

MANAGEMENT RESOURCES

ADOPTED

9/88 9/90) 6/94

REVISED

CSBA DATE

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

FORMERLY BP 1451

NUMBER

1400(a)

ARTICLE

Community Relations

TITLE

Relations Between Other
Governmental Agencies and the Schools

SUBTOPIC

POLICY

REGULATION

EXHIBIT

X

DETAIL

The Governing Board recognizes that agencies at all levels of government share its concern and responsibility for the health, safety and welfare of youth. The Superintendent or designee shall initiate and maintain good working relationships with representatives of these agencies in order to help district schools and students make use of the resources which governmental agencies can provide.

The district may enter into agreements with other agencies which involve the exchange of funds or reciprocal services. Such agreements shall be approved by the Board and executed in writing.

Elections/Voter Registration

If a city or county elections official specifically requests the use of a school building as a polling place, the Board shall allow its use for such purpose. The Board may authorize the use of school buildings as polling places on any election day, and may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. If school sessions will continue, the Board shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)

When a school is used as a polling place, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere or interrupt the normal process of voting, and shall make a telephone line for Internet access available for use by local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to disabled persons. (Elections Code 12283)

To encourage students to participate in the elections process when they are eligible, the Superintendent or designee may distribute to high school seniors voter registration forms provided by the Secretary of State. He/she shall determine the most effective means of distributing the forms, which may include but not be limited to distributing forms at the start of the school year, with orientation materials, at central locations, and/or with graduation materials.

ADDITIONAL PDF DETAIL

REFERENCE

Legal Reference:

EDUCATION CODE

10900-10914.5 Cooperative community recreation programs
12400 Authority to receive and expend federal funds
12405 Authority to participate in federal programs
17050 Joint use of library facilities
17051 Joint use of park and recreational facilities
32001 Fire alarms and drills
35160 Authority of governing boards
35160.1 Broad authority of school districts
48902 Notification of law enforcement agencies
48909 District attorney may give notice re student drug use, sale or possession
49305 Cooperation of police and California Highway Patrol
49402 Contracts with city, county or local health departments
49403 Cooperation in control of communicable disease and immunization
51202 Instruction in personal and public health and safety

ELECTIONS CODE

2145-2146 Distribution of voter registration forms
12283 Polling places: schools

WELFARE AND INSTITUTIONS CODE

828 Disclosure of information re minors by law enforcement agency
828.1 School district police department; disclosure of juvenile criminal records

MANAGEMENT RESOURCES

WEB SITES

California Secretary of State: <http://www.ss.ca.gov>
California Voter Foundation: <http://www.calvoter.org>
Cities, Counties, and Schools Partnership: <http://www.ccspartnership.org>

ADOPTED

(9/88 6/91) 11/03

REVISED

CSBA DATE

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

FORMERLY BP 2220.3

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
2220	Administration	Administrative Staff Organization
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u> <u>EXHIBIT</u>
Line of responsibility	x	

DETAIL

The Superintendent shall organize the administrative staff in a manner that best supports the educational program through efficient operations, effective communications and direct assistance to schools.

The Superintendent shall maintain a current district organization chart which designates lines of primary responsibility and the relationships between all district positions. Lines of responsibility shall in no way prevent staff members at all levels from collaborating, communicating and cooperating to develop the best possible programs and provide efficient services.

The Superintendent or designee may adjust staff responsibilities temporarily or permanently as needed to accommodate the workload and/or individual capabilities.

ADDITIONAL PDF DETAIL

REFERENCE

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

35020 Duties of employees fixed by governing board

35035 Powers and duties of superintendent

MANAGEMENT RESOURCES:

WEB SITES

CSBA: <http://www.csba.org>

ACSA: <http://www.acsa.org>

ADOPTED

(4/87 9/89) 7/01

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

FORMERLY BP 8110

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>			
9200	Board Bylaws	Limits of Board Authority			
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Authority		X			

DETAIL

The Governing Board recognizes that the Board is the unit of authority over the district and that a Board member has no individual authority. Board members shall hold the education of students above any partisan principle, group interest, or personal interest.

Unless agreed to by the Board as a whole, individual members of the Board shall not exercise any administrative responsibility with respect to the schools or command the services of any school employee. Individual Board members shall submit requests for information to the Superintendent. Board members shall refer Board-related correspondence to the Superintendent for forwarding to the Board or for placement on the Board's agenda, as appropriate.

A board member whose child is attending a district school should be aware of his/her role as a Board member when interacting with district employees. Because his/her position as a Board member may inhibit the performance of school personnel, the Board member should inform the Superintendent or designee before volunteering in his/her child's classroom.

Board members and persons elected to the Board who have not yet assumed office are responsible for complying with the requirements of the state's open meeting laws. (Government Code 54952.1)

The Superintendent or designee shall provide a copy of the Brown Act to each Board member and to anyone who is elected to the Board and who has not yet assumed office.

ADDITIONAL PDF DETAIL

REFERENCE

Legal Reference:

EDUCATION CODE

7054 Use of district property
35010 Control of district; prescription and enforcement of rules
35100-35351 Governing boards, especially:
35160-35184 Powers and duties
35291 Rules
35292 Visits to schools (Board members)
51101 Rights of parents/guardians

GOVERNMENT CODE

54950-54962 The Ralph M. Brown Act, especially:
54952.1 Member of a legislative body of a local agency
54952.7 Copies of chapter to members of legislative body

MANAGEMENT RESOURCES:

CSBA PUBLICATIONS

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardsmanship, 1996

WEB SITES

CSBA: <http://www.csba.org>

ADOPTED

(9/88 2/94) 3/04

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

FORMERLY BP 8300

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>			
9000	Board Bylaws	Role of the Board			
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Authority		X			

DETAIL

The Governing Board is elected by the community to provide leadership and citizen oversight of the district's schools. The Board shall work with the Superintendent to fulfill its major roles, which include:

1. Setting a direction for the district
2. Providing a basic organizational structure for the district by establishing policies
3. Ensuring accountability
4. Providing community leadership on behalf of the district and public education

To fulfill these basic responsibilities, the Board shall:

1. Involve the community, parents/guardians, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students
2. Adopt, evaluate and update policies consistent with the law and the district's vision and goals
3. Maintain accountability for student learning by adopting the district curriculum and monitoring student progress
4. Hire and support the Superintendent so that the vision, goals and policies of the district can be implemented
5. Conduct regular and timely evaluations of the Superintendent based on the vision, goals and performance of the district, and ensure that the Superintendent holds district personnel accountable
6. Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district

7. Ensure that a safe and appropriate educational environment is provided to all students
8. Establish a framework for the district's collective bargaining process and adopt responsible agreements
9. Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels
10. Convene as a judicial and appeals body and serve as the final decision-maker in accordance with law, Board policies and negotiated agreements

The Board is authorized to establish and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law. (Education Code 35160)

ADDITIONAL PDF DETAIL

REFERENCE

Legal Reference:

EDUCATION CODE

5304 Duties of governing board (re school district elections)
12400-12405 Authority to participate in federal programs
17565-17592 Board duties re property maintenance and control
33319.5 Implementation of authority of local agencies
35000 District name
35010 Control of district; prescription and enforcement of rules
35020-35046 Officers and agents
35100-35351 Governing boards, especially:
35160-35185 Powers and duties
35291 Rules

MANAGEMENT RESOURCES:

CSBA PUBLICATIONS

Professional Governance Standards, November 2000
Maximizing School Board Leadership, 1996

WEB SITES

CSBA: <http://www.csba.org>

ADOPTED

(10/95 2/97) 3/01

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

FORMERLY BP 9271

NUMBER

9005

ARTICLE

Board Bylaws

TITLE

Governance Standards

SUBTOPIC

Method of Operation

POLICY

x

REGULATION

EXHIBIT

DETAIL

The Governing Board believes that its primary responsibility is to act in the best interests of every student in the district. The Board also has major commitments to parents/guardians, all members of the community, employees, the state of California, laws pertaining to public education, and established policies of the district. To maximize Board effectiveness and public confidence in district governance, Board members are expected to govern responsibly and hold themselves to the highest standards of ethical conduct.

The Board expects its members to work with each other and the Superintendent to ensure that a high-quality education is provided to each student. Each individual Board member shall:

1. Keep learning and achievement for all students as the primary focus
2. Value, support and advocate for public education
3. Recognize and respect differences of perspective and style on the Board and among staff, students, parents and the community
4. Act with dignity, and understand the implications of demeanor and behavior
5. Keep confidential matters confidential
6. Participate in professional development and commit the time and energy necessary to be an informed and effective leader
7. Understand the distinctions between Board and staff roles, and refrain from performing management functions that are the responsibility of the Superintendent and staff
8. Understand that authority rests with the Board as a whole and not with individuals

Board members also shall assume collective responsibility for building unity and creating a positive organizational culture. To operate effectively, the Board shall have a unity of purpose and:

1. Keep the district focused on learning and achievement for all students
2. Communicate a common vision

3. Operate openly, with trust and integrity
4. Govern in a dignified and professional manner, treating everyone with civility and respect
5. Govern within Board-adopted policies and procedures
6. Take collective responsibility for the Board's performance
7. Periodically evaluate its own effectiveness
8. Ensure opportunities for the diverse range of views in the community to inform Board deliberations.

REFERENCE

Legal Reference:

EDUCATION CODE

35010 Power of governing board to adopt rules for its own governance

35160 Board authority to act in any manner not conflicting with law

35164 Actions by majority vote

GOVERNMENT CODE

1090 Financial interest in contract

1098 Disclosure of confidential information

1125-1129 Incompatible activities

54950-54963 The Ralph M. Brown Act

87300-87313 Conflict of interest code

MANAGEMENT RESOURCES:

CSBA PUBLICATIONS

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardsmanship, 1996

WEB SITES

CSBA: www.csba.org

ADOPTED

(7/84 9/89) 3/01)

DISTRICT GOAL

TO: BOARD OF EDUCATION

DISCUSSION

08/18/05

FROM: JOHN E. DEASY/TIM WALKER/LAUREL SCHMIDT

RE: REVISION OF BOARD POLICIES RELATED TO SCHOOL SAFETY

DISCUSSION NO.D.4

It is recommended that the Board of Education adopt revisions to board policies related to school safety. The attached chart indicates the policies that were reviewed and the nature of the changes that were made in order to update each policy.

COMMENT: Four board policies related to school safety were reviewed. These policies only require revisions. The underlined text indicates the changes. A new policy BP 5145.9 Hate-Motivated Behavior, was added as a subsection of BP 5145.2 Freedom of Speech/Expression.

The policy changes and revisions contained in chart above were made in collaboration with a California School Board Association policy consultant.

BOARD POLICIES RELATED TO RESPONSIBILITIES AND CONDUCT

Policies Related to School Safety

1250	Community Relations: Visitors/Outsiders	x	x	1995	Revised and Administrative Regulations Included
1251	Community Relations: Loitering or Causing Disturbance	x		1989	Replaced by BP 3515.2 Business and Noninstructional Operations: Disruptions
5131.4	Students: Disruptive Demonstrations	x	x	1998	Revised and Renamed Students: Campus Disturbances
5145.2	Students: Freedom of Speech/Expression	x		1998	Revised

New Policy Added

5145.9	Students: Hate-Motivated Behavior	x			Pursuant to Ed Code 201, schools have an affirmative obligation to combat racism, sexism, and other forms of bias, as well as the obligation to provide equal educational opportunity.
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Santa Monica-Malibu District Policy Detail

REVISED

NUMBER

1250

ARTICLE

Community Relations

TITLE

Visitors / Outsiders

SUBTOPIC

Participation by the Public

POLICY

x

REGULATION

EXHIBIT

DETAIL

The Governing Board encourages parents/guardians and interested members of the community to visit the schools and view the educational program.

To ensure minimum interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be first arranged with the teacher and principal or designee. If a conference is desired, an appointment should be set with the teacher during noninstructional time.

To ensure the safety of students and staff and avoid potential disruptions, all visitors shall register immediately upon entering any school building or grounds when school is in session.

For purposes of school safety and security, the principal or designee may design a visible means of identification for visitors while on school premises.

No electronic listening or recording device may be used by students or visitors in a classroom without the teacher and principal's permission. (Education Code 51512)

ADDITIONAL PDF DETAIL

REFERENCE

Legal Reference:

EDUCATION CODE

32210 Willful disturbance of public school or meeting

32211 Threatened disruption or interference with classes; misdemeanor

32212 Classroom interruptions

35160 Authority of governing boards

35292 Visits to schools (board members)

51512 Prohibited use of electronic listening or recording device

PENAL CODE

626-626.10 Schools

627-627.10 Access to school premises, especially:

627.1 Definitions

627.2 Necessity of registration by outsider

MANAGEMENT RESOURCES:

ADOPTED

December 14, 1995

REVISED

CSBA DATE

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

REVISED

NUMBER

1250

ARTICLE

Community Relations

TITLE

Visitors / Outsiders

SUBTOPIC

Participation by the Public

POLICY

REGULATION

EXHIBIT

x

DETAIL

The Superintendent or designee shall post at every entrance to each school and school grounds a notice setting forth visitor registration requirements, hours during which registration is required, the registration location, the route to take to that location, and the penalties for violation of registration requirements. (Penal Code 627.6)

Unless otherwise directed by the principal or designee, a staff member shall accompany visitors while they are on school grounds.

Registration Procedure

In order to register, visitors shall, upon request, furnish the principal or designee with the following information: (Penal Code 627.3)

1. His/her name, address and occupation
2. His/her age, if less than 21
3. His/her purpose for entering school grounds
4. Proof of identity
5. Other information consistent with the provisions of law

Denial of Registration

1. The principal or designee may refuse to register any outsider if he/she reasonably concludes that the outsider's presence or acts would disrupt the school, students, or employees; would result in damage to property; or would result in the distribution or use of a controlled substance. Outsiders do not include students, parents/guardians, a governing board member or district employees, representative of an employee organization, elected public officials, or publisher, editor, reporter, or other person connected with or employed by a newspaper, magazine, other periodical, radio station or television station. (Penal Code 627.1.)

The principal or designee or school security officer may revoke an outsider's registration if he/she has a reasonable basis for concluding that the outsider's presence on school grounds would interfere or is interfering with the peaceful conduct of school activities or would disrupt or is disrupting the school, students or staff. (Penal Code 627.4)

(cf. 3515.2 - Disruptions)

2. The principal or designee may request that an outsider who has failed to register, or whose registration privileges have been denied or revoked, promptly leave school grounds. When an outsider is directed to leave, the principal or designee shall inform the outsider that if he/she reenters the school within seven days he/she will be guilty of a misdemeanor subject to a fine and/or imprisonment. (Penal Code 627.7)

Appeal Procedure

Any person who is denied registration or whose registration is revoked may appeal to the Superintendent or principal by submitting, within five days after the person's departure from school, a written request for a hearing. This request must state why he/she believes the denial or revocation was improper and must provide an address to which the hearing notice may be sent. Upon receipt of the request for a hearing, the Superintendent or principal shall promptly mail a notice of the hearing to the person requesting it. A hearing before the Superintendent or principal shall be held within seven days after receipt of the request. (Penal Code 627.5)

ADDITIONAL PDF DETAIL

REFERENCE

MANAGEMENT RESOURCES:

ADOPTED
July 11, 1989

REVISED
July 28, 2005

CSBA DATE

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

FORMERLY BP 1251

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>			
3515.2	Business and Non-Instructional Operations	Disruptions			
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Disturbances by the Public		x			

DETAIL

The Governing Board is committed to keeping the schools free from disruptions and to keeping unauthorized persons from entering school grounds. The Superintendent or designee shall provide for the prompt removal from school premises of any individual who disrupts or threatens to disrupt normal school operations, threatens the health and safety of students or staff, or causes property damage.

District and school site safety plans shall specify action to be taken, including specific staff responsibilities, when an individual is causing a disruption. School staff shall be trained to recognize when an individual has committed acts that constitute a disruption in violation of Board policy.

ADDITIONAL PDF DETAIL

(cf. 0450 - Comprehensive Safety Plan)

REFERENCE

Legal Reference:

EDUCATION CODE

32210 Willful disturbance of public school or meeting; misdemeanor

32211 Threatened disruption or interference with classes; misdemeanor

35160 Authority of governing boards

44810 Willful interference with classroom conduct

44811 Disruption of classwork or extracurricular activities

51512 Prohibited use of electronic listening or recording device

PENAL CODE

243.5 Assault or battery on school property

415.5 Disturbance of peace of school

626 Definitions

626.4 Notice of withdrawal or consent; report; action on report; reinstatement of consent; hearing; unlawful entry upon campus or facility; punishment

626.7 Failure to leave campus or facility; wrongful return; penalties; notice; exceptions

626.8 Disruptive presence at schools

626.85 Drug offenders; presence on school grounds

626.9-626.10 Gun Free School Zone Act

627-627.10 Access to school premises

653g Loitering about schools or public places

COURT DECISIONS

In Re Jimi A., (1989) 209 Cal. App. 3d 842

In Re Oscar R., (1984) 161 Cal. App. 3d 770

MANAGEMENT RESOURCES

ADOPTED

6/96

DISTRICT GOAL

REVISED

CSBA DATE

Santa Monica-Malibu District Policy Detail

REVISED

NUMBER

5131.4

ARTICLE

Students

TITLE

Campus Disturbances

SUBTOPIC

Demonstrations

POLICY

x

REGULATION

EXHIBIT

DETAIL

The Governing Board recognizes that all school staff must be prepared to cope with campus disturbances and to minimize the risks they entail. Staff should be especially sensitive to conditions that foster racial conflict, student protests, or gang intimidation and confrontations.

The Superintendent or designee shall establish at each school a disturbance response plan for curbing disruptions which create disorder and may lead to riots, violence or vandalism at school or school-sponsored events.

The Superintendent or designee shall consult with law enforcement authorities to plan for police support during school disruptions. Each school's disturbance response plan shall address the role of law enforcement. When a disturbance directly threatens students or staff, the Superintendent or designee has the authority to call in law enforcement personnel for assistance and may dismiss school.

Students who participate in disturbances may be subject to disciplinary action.

ADDITIONAL PDF DETAIL

REFERENCE

Legal Reference:

EDUCATION CODE

32210 Willful disturbance of public school or meeting

32211 Threatened disruption or interference with classes

32280-32288 School safety plans

38000-38005 Security patrols

44810 Willful interference with classroom conduct

44811 Disruption of classwork or school activities

48907 Student exercise of free expression

PENAL CODE

403-420 Crimes against the public peace, especially:

415 Fighting; noise; offensive words

415.5 Disturbance of peace of school

416 Assembly to disturb peace; refusal to disperse

626-626.10 Crimes on school grounds

627-627.7 Access to school premises

MANAGEMENT RESOURCES:

CDE PROGRAM ADVISORIES

0316.89 Contingency Plan for School Campus Emergencies

ADOPTED

March 10, 1969

DISTRICT GOAL

REVISED

April 24, 1978

CSBA DATE

Santa Monica-Malibu District Policy Detail

REVISED

NUMBER

5131.4

ARTICLE

Students

TITLE

Campus Disturbances

SUBTOPIC

Demonstrations

POLICY

REGULATION

EXHIBIT

x

DETAIL

All school staff shall respond to campus disturbances in accordance with the school's Comprehensive School Safety Plan (Section: Civil Unrest & Intruders). Response plans shall describe:

1. The means which will be used to signal an emergency situation and maintain communication among staff and with the Superintendent or designee.
2. Each staff member's specific duties during a disturbance.
3. Procedures for ensuring the safety of students and staff.
4. Conditions, as prearranged with law enforcement authorities, under which the principal or designee shall:
 - a. Inform the police.
 - b. Secure police assistance.
 - c. Give the police responsibility for a specific crisis situation.
5. Procedures for the orderly dismissal of school when authorized by the principal or designee.

All media inquiries during crisis situations shall be routed to the Superintendent or designee.

Extension of Class Period

During any disturbance in which additional students might become involved while changing classes, the principal or designee may notify all staff that the present class period will be extended until further notice. Upon receiving this notification:

1. Teachers shall ensure that all students in their charge remain in one location under their supervision.
2. Teachers shall ask any students who are in the halls to return to their classes at once.

Prohibited Activities

1. Disturbing the Peace:

It is a misdemeanor to intentionally cause or attempt to cause a riot by engaging in conduct which urges a riot or urges others to act forcefully or violently, or to burn or destroy property under circumstances which produce a clear, present, and immediate danger of such acts occurring. (Penal Code 404.6)

Anyone who, in a public place, fights, challenges another to fight, or uses offensive words likely to provoke a fight is guilty of a misdemeanor.
(Penal Code 415)

2. Disruption of School Operations:

Students shall be subject to disciplinary action for any exercise of free expression which so incites students as to create a clear and present danger of the commission of unlawful acts on school premises or the violation of lawful school regulations, or the substantial disruption of the orderly operation of the school, such as may occur when students:

a. Organize or participate in unauthorized assemblies on school premises.

b. Participate in sit-ins or stand-ins which deny students or employees normal
access to school premises.

3. Refusal to Disperse:

Persons who assemble for the purpose of disturbing the public peace or committing any unlawful act are severally guilty of a misdemeanor if they do not disperse when desired or commanded to do so by a public officer.
(Penal Code 416)

Persons who remain present at the place of any riot, rout or unlawful assembly after being lawfully warned to disperse are guilty of a misdemeanor. (Penal Code 409)

4. Boycotts

Students participating in any protest that involves nonattendance at school or at a school activity where attendance is required shall be identified as truant, regardless of any parental approval of their act.

ADDITIONAL PDF DETAIL

REFERENCE

MANAGEMENT RESOURCES:

ADOPTED

REVISED

CSBA DATE

DISTRICT GOAL

Santa Monica-Malibu District Policy Detail

REVISED NUMBER

5145.2

ARTICLE

Students

TITLE

Freedom of Speech/Expression:
Publications Code

SUBTOPIC

Welfare

POLICY

x

REGULATION

EXHIBIT

DETAIL

The Governing Board believes that free inquiry and exchange of ideas are essential parts of a democratic education. The Board respects students' rights to express ideas and opinions, take stands on issues, and support causes, even when such speech is controversial or unpopular.

On-Campus Expression

Students shall have the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges and other insignia; and the right of expression in official publications. (Education Code 48907)

Student expression on district or school Internet web sites and on-line media shall generally be afforded the same protections as print media.

Students' freedom of expression shall be limited only as allowed by law in order to maintain an orderly school environment and to protect the rights, health and safety of all members of the school community.

Students are prohibited from making any expressions or distributing or posting any materials that are obscene, libelous or slanderous. Students also are prohibited from making any expressions that so incite students as to create a clear and present danger of the commission of unlawful acts on school premises, the violation of school rules, or substantial disruption of the school's orderly operation. (Education Code 48907)

The use of "fighting words" or epithets is prohibited if the speech is abusive and insulting rather than a communication of ideas, and the speech is used in an abusive manner in a situation that presents an actual danger that it will cause a breach of the peace.

School officials shall not engage in prior restraint of material prepared for official school publications except insofar as the content of the material violates the law. (Education Code 48907)

The Superintendent or designee shall not discipline any high school student solely on the basis of speech or other communication that would be constitutionally protected when engaged in outside of school, but may impose discipline for harassment, threats or intimidation unless constitutionally protected. (Education Code 48950)

Off-Campus Expression

Off-campus student expression, including but not limited to student expression on off-campus Internet web sites, is generally constitutionally protected but shall be subject to discipline when such expression poses a direct threat to the safety of students or school personnel.

Conduct by a student outside of class which for any reason materially disrupts classwork or involves substantial disorder or invasion of the rights of others is not protected by the constitutional guarantee of free speech.

ADDITIONAL PDF DETAIL

REFERENCE

Legal References:

EDUCATION CODE

48907 Exercise of free expression; rules and regulations

48950 Speech and other communication

51520 Prohibited solicitations on school premises

CALIFORNIA CONSTITUTION

Article 1, Section 2 Freedom of speech and expression

U.S. CONSTITUTION

Amendment 1 Freedom of speech and expression

COURT CASES

Lavine v. Blaine School District, (2001) 257 F.3d 981

Emmett v. Kirkland School District No. 415, (2000) 92 F.Supp. 2d 1088

J.S. v. Bethlehem Area School District, (2000) 757 A.2d 412 (Pa. Commw. 2000)

Beussink v. Woodland R-IV School District, (1998) 30 F. Supp. 2d 1175 (E.D. Mo. 1998)

Muller v. Jefferson Lighthouse School, (1996) 98 F.3d 1530

Hazelwood School District v. Kuhlmeier, (1988) 108 S. Ct. 562

Leeb v. DeLong, (1988) 198 Cal.App.3d 47

Perumal et al. v. Saddleback Valley Unified School District, (1988) 198 Cal.App.3d 64

Bethel School District No. 403 v. Fraser, (1986) 478 U.S. 675

Collin v. Smith, (1978) 447 F.Supp.676, affd. (1978) 578 F.2d 1197, cert. den. (1978) 439 U.S. 916

Bright v. Los Angeles Unified School District, (1976) 134 Cal. Rptr. 639, 556 P.2d 1090, 18 Cal. 3d 350

Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503

MANAGEMENT RESOURCES:

CDE LEGAL ADVISORIES

Limitations on Student Expression in School-Sponsored Publications, March 4, 1988

NSBA PUBLICATIONS

Digital Discipline: Off-Campus Student Conduct, the First Amendment and Web Sites, School Law in Review 2001

ADOPTED

December 10, 1998

REVISED

CSBA DATE

March 1993

DISTRICT GOAL

Quality Education for All

Santa Monica-Malibu District Policy Detail

NEW ADDITION TO BP 5145

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>			
5145.9	Students	Hate-Motivated Behavior			
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Hate Violence		X			

DETAIL

The Governing Board affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, religious beliefs or practices shall not be tolerated.

Any student who feels that he/she is a victim of hate-motivated behavior shall immediately contact the principal or designee. If the student believes that the situation has not been remedied by the principal or designee, he/she may file a complaint in accordance with district complaint procedures.

Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the principal, Superintendent or designee, and law enforcement, as appropriate. Students demonstrating hate-motivated behavior shall be subject to discipline in accordance with Board policy and administrative regulation.

In addition, the district shall provide counseling and appropriate sensitivity training and diversity education for students exhibiting hate-motivated behavior. The district shall also provide counseling, guidance and support, as necessary, to those students who are the victims of hate-motivated behavior.

The Superintendent or designee shall ensure that staff receive appropriate training to recognize hate-motivated behavior and methods for handling such behavior in appropriate ways.

The district shall provide age-appropriate instruction to help promote understanding of and respect for human rights.

At the beginning of each school year, students and staff shall receive a copy of the district's policy on hate-motivated behavior.

ADDITIONAL PDF DETAIL

REFERENCE

Legal References:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900.3 Suspension for hate violence

PENAL CODE

186.21 Street terrorism; legislative findings and declarations

422.55-422.86 Hate crimes

628-628.1 School Crime Reporting

11410-11414 Terrorism

13023 Reports by law enforcement of crimes motivated by race, ethnicity, religion, sexual orientation or physical or mental disability

13519.6 Hate crimes, training courses and guidelines

UNITED STATES CODE, TITLE 18

245 Federally protected activities

MANAGEMENT RESOURCES:

CSBA PUBLICATIONS

Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1995

ALAMEDA OFFICE OF EDUCATION & CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Hate-Motivated Behavior in Schools: Response Strategies for School Boards, Administrators, Law Enforcement and Communities, 1997

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS & NATIONAL ASSOCIATION OF ATTORNEYS GENERAL PUBLICATIONS

Protecting Students from Harassment and Hate Crime: A Guide for Schools, 1999

WEB SITES

CDE: <http://www.cde.ca.gov>

California Association of Human Relations Organizations: <http://www.cahro.org>

United States Department of Education, Office of Civil Rights: <http://www.ed.gov/offices/OCR/index.html>

ADOPTED

REVISED

CSBA DATE

DISTRICT GOAL

Quality Education for All

TO: BOARD OF EDUCATION

DISCUSSION

08/18/05

FROM: JOHN E. DEASY/TIM WALKER/LAUREL SCHMIDT

RE: REVISION OF BOARD POLICY 5137 - POSITIVE SCHOOL CLIMATE

DISCUSSION NO. D.5

It is recommended that the Board of Education consider revisions to Board Policy 5137 to address diversity education.

COMMENT: On July 28, 2005 the board discussed a number of policies

related to safeguarding district campuses. Board members voiced the need to review and revise policies that would strengthen diversity education in our schools. The California School Board Association suggests language may be added to BP 5137 Positive School Climate to address diversity education.

Santa Monica-Malibu District Policy Detail

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>			
5137	Students	Positive School Climate			
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
		X			

DETAIL

The Board of Education desires to provide orderly and caring learning environments in which all students feel comfortable, share the responsibility for maintaining a positive school climate and take pride in their school and their achievements.

The district shall encourage attitudes and behaviors that promote mutual respect and harmonious relations. The schools shall promote nonviolent conflict resolution techniques and provide students opportunities to voice their concerns about school policies and practices. The Superintendent or designee may initiate student courts, campus beautification projects, buddy systems, vandalism prevention campaigns and other programs in which students may identify and solve problems that affect their school.

The schools shall actively discourage any comments or gestures which are obscene or which denigrate others on account of gender, race, color, religion, ancestry, national origin, sexual orientation, handicap or disadvantage. Students shall be subject to disciplinary procedures for bullying other students or for using insults, slurs, or fighting words which may disrupt school activities.

The curriculum and counseling programs shall foster positive racial and ethnic identity, help students understand diverse cultures, teach them to think critically about racial bias and show them how to deal with discriminatory behavior in appropriate ways. The Board encourages the use of cooperative learning strategies in the classroom in order to foster positive social interactions among students.

School staff shall encourage and reward success and achievement, participation in community projects and positive student conduct.

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

Adopted: December 9, 1991

TO: BOARD OF EDUCATION

DISCUSSION

08/18/05

FROM: JOHN E. DEASY/TIM WALKER/LAUREL SCHMIDT

RE: ADOPTION OF BOARD POLICY 6141.6 - MULTICULTURAL
EDUCATION

DISCUSSION NO. D.6

It is recommended that the Board of Education adopt Board Policy 6141.6 to address diversity education.

COMMENT: On July 28, 2005 the board discussed a number of policies related to safeguarding district campuses. Board members voiced the need to review and revise policies that would strengthen diversity education in our schools. The California School Board Association suggests such language may be included in Board Policy 6141.6 Multicultural Education. This will be a new policy adoption for our district.

Santa Monica-Malibu District Policy Detail

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>			
6141.6	Instruction	Multicultural Education			
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
		X			

DETAIL

To foster intercultural understanding, communication and respect in an increasingly diverse society, curriculum and instruction at all grade levels shall reflect the perspective and experiences of various cultural, ethnic, racial and social groups. The Governing Board desires that multicultural education be integrated across the curriculum into as many subjects as possible rather than providing isolated lessons on different cultures.

The district's comprehensive multicultural education program shall recognize the contributions of different groups of people to the history, life and culture of the local community, California, the United States and other nations. It may include but not be limited to instruction about the languages, cultural characteristics, significant events and individuals, and social, political and economic conditions of various ethnic groups.

While recognizing the unique aspects of different cultures and peoples, multicultural education shall also emphasize commonalities and challenge the stereotypes and biases that inhibit intergroup understanding. Multicultural education also shall be designed to contribute to the personal development of students through greater self-understanding, positive self-concept and pride in one's ethnic identity.

Legal Reference:

EDUCATION CODE

44560 Inservice preparation in ethnic backgrounds

60040 Portrayal of cultural and racial diversity

Management Resources:

WEB SITES

California Arts Project: www.ucop.edu/tcap

(9/87 6/92) 7/00

TO: BOARD OF EDUCATION

DISCUSSION

08/18/05

FROM: JOHN E. DEASY/WINSTON BRAHAM/MICHAEL HILL

FIRST READING

RE: REVISION OF BOARD POLICY 3351 - CONFERENCE ATTENDANCE

DISCUSSION ITEM NO. D.7

It is recommended that the Board of Education adopt revisions to board policy 3351 related to conference attendance.

COMMENT: As the new school year begins, it is appropriate to update and revise the policy on conference attendance which was adopted March 9, 1995.

Deleted text in ~~strikeout~~.

New text in underline.

NUMBER	ARTICLE		TITLE
3351	Business and Operations		Conference Attendance
SUBTOPIC	POLICY	REGULATION	EXHIBIT
Budget Development	x		

DETAIL

The Superintendent/designee is authorized to approve conference attendance and necessary expenses for an employee to perform services for the district within the limits of the adopted budget and with the following limitations:

A. Out-of-state travel ~~and travel for which the estimated cost will exceed \$1000~~ shall be authorized by the Board of Education. ~~All other conferences must be processed on Purchase Orders.~~

B. The Superintendent/designee shall approve employee, Board member or non-employee expense claims in accordance with this policy.

C. Prior approval for employee travel shall be authorized by the Superintendent/ designee. Travel includes attendance at workshops, seminars, conventions, conferences and other meetings of interest to the District.

~~D. Expenses cannot be incurred under the term "representatives of the Board of Education" for the following:~~

- ~~1. Public officials~~
- ~~2. District auditors~~
- ~~3. Any person who may be involved in providing funds to the District~~
- ~~4. Family members of Board and employees~~
- ~~5. Building contractors or similar persons or firms~~
- ~~6. Consultants~~

~~D~~E. Personnel Commission members and their staff are authorized to attend only those conferences and meetings that have been approved in the Personnel Commission Budget.

E

F. Authorized Expenditures

1. MEALS and INCIDENTALS - The maximum per diem allowance for meals and incidentals shall be the rate established by the U.S. General Services Administration (GSA). For conferences that end before 12:00 noon the maximum shall be 75% of the established rate.

A banquet breakfast, luncheon or dinner, which is an official part of a conference program and for which there is a prescribed fee, may exceed the daily meal allowance and shall be paid at actual cost with conference fees.

2. LODGING - Lodging shall not exceed the rate for single occupancy and shall not exceed the established U.S. General Services Administration (GSA) rates. If the GSA rate is not available, rate should be no higher than what is reasonable and equally comparable to the conference location as determined by Business Services. The GSA rates are available at:
http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentId=17943&contentType=GSA_BASIC or by contacting Fiscal Services. Hotels that accept the GSA rates may be found at <http://www.hotelsfplf.com/fpl/st5.htm> or by contacting Fiscal Services. Lodging is not authorized for one-day conferences that are scheduled within 100 miles from the district.

3. TRANSPORTATION – If the same type of conference is offered in various locations, attendance shall be at the conference closest to the employee's home or work location. Economy, standard, tourist or ~~similar~~ coach airfare rates are allowed including necessary taxi and shuttle service fees. The option for use of a private vehicle is allowed except that the District shall make reimbursement for transportation resulting in the least cost to the District.

Employees who receive a monthly mileage allotment will only be reimbursed for use of private vehicle OUTSIDE OF LOS ANGELES COUNTY.

4. REGISTRATION - Registration fees are authorized.

5. CONFERENCE FEES - Conference fees for specific events are authorized except those that are essentially entertainment or non-business.

6. TELEPHONE and INTERNET ACCESS – Telephone or hotel internet access ~~or telegram~~ expenses are authorized for school business only and shall not to exceed \$10.00 per day.

FG. Reimbursement Guidelines

1. Reimbursement shall be based upon actual and necessary costs not to exceed amounts set forth in this policy.

2. When travel is authorized and costs are incurred, the claimant shall be required to prepare a Request for Absence on District Business form which details all expenditures incurred. This form shall be filed with the management level supervisor within 15 working days after return from travel and submitted to the Office of Fiscal Services for processing.

3. Receipts ~~or~~ as proof of payment shall be submitted for the following expenditures:

- a. Air fare/train fare
- b. Lodging
- c. Registration
- d. Conference fees
- e. Car rentals
- f. Taxi/shuttle service
- g. Telephone and internet access (school business only)
- h. Parking fees
- i. Meals (itemized receipts required)

GH. Advances

1. A travel advance may be requested on the Request for Absence on District Business form not to exceed 70% of the total estimated expenses excluding those expenses prepaid by the district. A travel advance will not be disbursed to an employee who has neglected to file a claim covering a prior trip or advance.

2. If a travel advance exceeds actual cost, the claimant shall file a Request for Absence on District Business form showing amounts expended and reimburse the district for the excess amount within 15 days after the return from the trip.

H. These rates shall apply to all district authorized contractors, subcontractors and consultants per their contracts.

REFERENCE

Education Code

44016 Travel expense

44032 Travel expense payment

44033 Automobile allowance

44802 Student teacher's travel expense

MANAGEMENT RESOURCES

ADOPTED

March 9, 1995

REVISED

CSBA DATE

June 1998

DISTRICT GOAL

Effective Utilization of Human Resources Effective Resource Allocation

TO: BOARD OF EDUCATION

INFORMATION

8-18-05

FROM: JOHN E. DEASY/DONNA E. MUNCEY

RE: COLLABORATION WITH THE CITY OF SANTA MONICA ON SCHOOL-BASED MENTAL HEALTH SERVICES

INFORMATIONAL COMMUNICATION No. I.1

The City of Santa Monica provides support for school-based mental health programs in district schools. As part of our joint initiative to evaluate all intervention, remediation, and support programs, the City of Santa Monica is funding an evaluation of these programs during the 2005-2006 school year. Over the summer, WestEd was awarded the contract for this evaluation. We will keep the Board of Education updated on requests for information and on the progress of the evaluation during the school year. We anticipate mid-grant and end-of-grant reports that will help guide our thinking about how best to strengthen the delivery of these important services to our students.

TO: BOARD OF EDUCATION

INFORMATION

08/18/05

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS ADOPTION

INFORMATIONAL COMMUNICATION NO. I.2

It is recommended that the following textbook(s) listed below be considered for adoption for the Santa Monica-Malibu Unified School District.

PACEMAKER AMERICAN GOVERNMENT, Publishers Globe Fearon, Pearson Learning Group, Copyright 2001 for grade 8. Adoption requested by Malibu High School, Special Day Class History.

PACEMAKER BASIC MATHEMATICS, 3rd Edition, Publishers Globe Fearon, Pearson Learning Group, Copyright 2000 for grades 6, 7 and 8. Adoption requested by Malibu High School, Special Day Class Mathematics.

PACEMAKER PRE-ALGEBRA, Publishers Globe Fearon, Pearson Learning Group, Copyright 2001. Adoption requested by Malibu High School, Special Day Class Mathematics.

PACEMAKER ALGEBRA I, Publishers Globe Fearon, Pearson Learning Group, Copyright 2001 for grades 6, 7 and 8. Adoption requested by Malibu High School, Special Day Class Mathematics.

PACEMAKER GEOMETRY, Publishers Globe Fearon, Pearson Learning Group, Copyright 2003 for grades 6, 7 and 8. Adoption requested by Malibu High School, Special Day Class Mathematics.

PACEMAKER PRACTICAL MATHEMATICS FOR CONSUMERS, Publishers Globe Fearon, Pearson Learning Group, Copyright 2004 for grades 6, 7 and 8. Adoption requested by Malibu High School, Special Day Class Mathematics.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed above will be on public display for the next two weeks in the Educational Services Department, 1638 17th Street, Santa Monica, CA 90404. The Board of Education will take action to adopt these books at the next Board of Education meeting, September 8, 2005.