

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents

**Santa Monica-Malibu Unified School District
Board of Education Meeting
AGENDA**

JUNE 29, 2006

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, June 15, 2006 in the Board Room of the District Offices, 2651 16th Street, Santa Monica, CA. The Board of Education will call the meeting to order at **4:00 p.m.** in the Board Conference Room at the District Offices, 1651 16th Street, Santa Monica, CA., at which time the Board of Education moved to Closed Session regarding the items listed in section III below. The public meeting will reconvene at 5:30 p.m. in the Board Room of the District Administrative Offices.

The Public Meeting Begins at 5:30 p.m.

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting, must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

Time Certain Items: Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION:

- Public Employee, to consider appointment, employment of a district superintendent pursuant to GC §54957 as cited in the Brown Act.

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting AGENDA: June 29, 2006

- Public Employee appointment, employment, pursuant to GC §54957 as cited in the Brown Act: Senior Director, Educational Services; Principal, John Adams Middle School
- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC Section 54954.9 (b), as cited in the Brown Act:

DN-1121-05/06	DN-1127-05/06	DN-1130-05/06
DN-1124-05/06	DN-1128-05/06	DN-1131-05/06
DN-1125-05/06	DN-1129-05/06	DN-1133-05/06
- Pupil Hearings pursuant to California Education Code Sections 35146 and 48918. (Expulsion matter)

IV. BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS

V. APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

- A.01 Approval of Minutes 1
 (No Minutes Available for Approval)

VII. CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

Curriculum and Instruction

- A.02 Approval of Independent Contractors 2
 A.03 Basic/Supplemental Textbook Adoption 3
 A.04 Consolidated Application - Part I 4-5

Business and Fiscal

- A.05 Award of Purchase Orders 2005-2006 6-6b
 A.06 Additive Change Order #1 - Bid #3.05 Lighting Retrofit Project -
 Phase III - Wheatstone Energy 7
 A.07 Acceptance of Work Completed for Energy Conservation Lighting
 Retrofit Replacement Project - Phase III - Wheatstone Energy 8
 A.08 Renewal of Contract with Mayer, Brown, Rowe & Maw, LLP 9

Personnel

- A.09 Certificated Personnel - Elections, Separations 10
 A.10 Classified Personnel - Merit 11

General

A.11	Expulsion of Student (B/D 09/23/91)	12
A.12	Designation of CIF Representatives to League - 2006-2007	13

VIII. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI,

CONTINUATION OF PUBLIC COMMENTS.

XIV. COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

A. SMMCTA - Mr. Harry Keiley

XV. SUPERINTENDENT'S REPORT

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XVI. MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.13	Establishment of a New Position - Senior Director of Secondary Education, Educational Services	14-18
A.14	Certificated Administrative Appointment Senior Director of Secondary Education	19

XVI. MAJOR ITEMS (continued)

A.15	Certificated Administrative Appointment Principal, John Adams Middle School	20
A.16	Public Hearing on Proposed 2006-2007 Budget	21
A.17	2006-2007 Proposed Final Budget	22-26h
A.18	Authority for Pre-Approval of Special Education Positions Prior to Board Approval - Not to Exceed Ten (10) FTE's	27-28
A.19	Agreement to Provide Child Development Center Services for Fiscal Year 2006-2007	29
A.20	Amend Contract for Master Facilities Planning	30
A.21	Appoint Additional Members - Bond Feasibility Committee	31
A.22	Authorization for Chief Financial Officer to Approve Professional Services Related to the Proposed Bon Issue for November 2006 General Election ..	32
A.23	Set date for Additional Board Meeting - July 2006	33
A.24	Approval of Special Education Contracts	34-36

XVII. DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	Report from District Bond Feasibility "Blue Ribbon" Committee	37
-----	---	----

XVIII. INFORMATIONAL ITEMS

I.1	Update on Facilities Master Plan	38-40
-----	--	-------

XIV. BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS”.

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX. ADJOURNMENT

The next regular meeting is scheduled to be held on Thursday, July 27, 2006 at 5:30 p.m. in the Board Room of the Administrative Offices, 1651 16th Street, Santa Monica, CA 90401.

**Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.
Meetings held at the District Office and in Malibu are taped and rebroadcast
in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.
Meetings are rebroadcast in Malibu on Government Access
Channel 3 every Saturday at 8 PM**

Board of Education Meeting Schedule Public Meetings will begin at 5:30 p.m.					
July through December, 2006					
Month	1st Thursday	2nd Thursday	3rd Thursday	4th Thursday	Special Note:
July				7/27 DO	One meeting in July
August			8/17 SM	8/31 DO (5th Thurs)	5 Thursday's in August
September		9/14 DO		9/28 DO	School Opens 9/6, 2006 (Because of Labor Day and start of school, mtgs on 2 nd & 4 th in Sept.)
October	10/5 M		10/19 SM		Start traditional schedule 1 st & 3 rd Thursdays
November	11/2 DO		11/16 SM	11/30 DO (5th Thurs)	Thanksgiving 11/24-25,
December		12/14 DO			Usually one mtg. -(Three wks in Dec. Before winter break)
December 25-29 Winter Break					
January through June, 2007					
January 1-5 Winter Break					
January			1/18 SM		
February	2/1 M		2/15 SM		
March	3/1 DO		3/15 SM		Stairway 3/22-23 (5 Thursday's in March)
April 02 - 13, 2007 - Spring Break					
April			4/19 SM		
May	5/3 M		5/17 SM		
June	6/7 DO			28 DO	6/21*Graduation Last day of School 6/22

District Office (DO): 1651 16th Street, Santa Monica.

Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting AGENDA: June 29, 2006

**Santa Monica-Malibu Unified School District
Board of Education
JUNE 29, 2006**

I CALL TO ORDER

- A Roll Call
Julia Brownley -President
Kathy Wisnicki - Vice-President

Emily Bloomfield
Oscar de la Torre
Jose Escarce
Maria Leon-Vazquez
Shane McLoud

Student Board Members

- B Pledge of Allegiance

II CLOSED SESSION

TO: BOARD OF EDUCATION
FROM: MICHAEL D. MATTHEWS
RE: APPROVAL OF MINUTES

ACTION
06/29/06

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

No Minutes Available for Approval

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/06

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2005/2006 budget.

Contractor/ Contract Dates	Description	Site	Funding
Donna Iwagaki 6/19/06 to 6/23/06 Not to exceed: \$5,000	Individual professional development and technical assistance to Head Start teachers on reflective practice and room environment	CDS	12-52105-0-85000-10000-5802-070-2700
<u>CORRECTION:</u> <i>Albert "Duffy" Miller, Miller Educational Consulting , Inc.</i> <u>May 2006 to June 30, 2006</u> <u>Cost:</u> <u>Not to exceed an additional:</u> <u>\$7,150</u> <i>(Contract originally approved on November 17, 2005)</i>	To provide professional development support and technical assistance to support increased use of research-based instructional strategies and improved student achievement, and effective use of advisory time	John Adams Middle School	Title II Part A 01-40350-0-11100-10000-5802-035-1300

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/06

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOK ADOPTION

RECOMMENDATION NO. A.03

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

U.S. HISTORY, by Appleby, Brinkley, requested by Jaime Jimenez of Samohi for 11th grade US History.

COMMENT: In accordance with the Board of Education policy, the textbook listed above have been on public display for the last two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA. 90405.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/06

FROM: MICHAEL D. MATTHEWS/TIM WALKER/MAUREEN BRADFORD

RE: CONSOLIDATED APPLICATION - PART I

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve the submission of the State of California Consolidated Application, Part I.

COMMENT: The Consolidated Application must be submitted to the California Department of Education for the district to receive funds for categorical programs. The application is submitted in two parts for each school year. Following Board approval, Part I is to be submitted by June 30, 2006, indicating which programs will be implemented at eligible schools. Part of the application indicates the Santa Monica-Malibu Unified School District requests participation in federal programs, including: Title I Basic Grant (low income/low achieving students), Title II, Part A (Teacher and Principal Training and Recruiting), Title III (Limited English Proficient Students), Title IV (Safe & Drug Free Schools and Communities), and Title V (Innovative Strategies). State programs include Economic Impact Aid, Peer Assistance and Review Program, School Safety and Violence Prevention Program, and Tobacco-Use Prevention Education. Federal guidelines also allow local non-profit private schools to participate with the public school district in federal programs. Those participating private schools are identified in Part I of the application.

As required of the No Child Left Behind Act (NCLB), the district continues to make the necessary adjustments and modifications to meet continuing legislative provisions of the aforementioned programs.

Part II of the Consolidated Application, which includes budget information, will be submitted to CDE in January 2007 after district funding entitlements are confirmed following adoption of the state budget. Part II will indicate the number of pupil participants and funding allocations for each program and school site.

Each school site is required to have a comprehensive school plan known as the Single Plan for Student Achievement describing the strategies and activities to improve student achievement and meet district adopted standards through supplementary services provided by these programs. Schools

utilize additional special highly qualified teachers, instructional aides, scientifically research-based intervention programs, tutoring assistance, materials and equipment, professional development, district provided training, conferences and workshop attendance, expert consultants, and parent/community involvement activities to meet the needs of the students requiring supplemental services. Each school's School Site Council is required to provide input and recommended to the Board to approve the planned program activities and budgets as part of the Single School Plan for Student Achievement. The Director of Educational Services reviews program regulations and guidelines with all administration and site staff to insure appropriate implementation and to maintain compliance for each program.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
06/29/06
FROM: MICHAEL D. MATTHEWS/WINSTON BRAHAM/VIRGINIA I. HYATT
RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Order from June 8, 2006 through June 20, 2006 for fiscal year 2005/06.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
06/29/06
FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM/VIRGINIA I. HYATT
RE: ADDITIVE CHANGE ORDER #1 - BID #3.05 LIGHTING RETROFIT
PROJECT-PHASE III-WHEATSTONE ENERGY

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve Change Order #1 for lighting retrofit at Malibu High School in an amount of \$8,508.50.

Funding Information

Budgeted: Yes
Fund: 14
Source: Deferred Maintenance Fund
Account number: 14-62050-0-00000-85000-6200-060-1500
Description: Other Operating Expenses

COMMENT: During the initial survey of the site some rooms were locked and unavailable for inspection. During the installation of Phase III these rooms were made available, with additional lamps found that needed replacement.

Additive Change Orders #1 represents the work listed below:

Change Order #1:

1. Add 57 standard 4' lamps, 1 Tandem retrofit, 1 drum fixture and 1 LED exit sign on the main campus. \$3,368.50

2. Add 21 standard 4' lamps and 10 wrap retrofits to the bus garage and maintenance bays. \$5,140.00

ORIGINAL CONTRACT	\$152,963.00
CHANGE ORDER #1	\$ 8,508.50
TOTAL CONTRACT PRICE	\$161,471.50

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION CONSENT
06/29/06
FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM/VIRGINIA I. HYATT
RE: ACCEPTANCE OF WORK COMPLETED FOR ENERGY CONSERVATION
LIGHTING RETROFIT REPLACEMENT PROJECT-PHASE III-TO
WHEATSTONE ENERGY

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accept as completed all work contracted with Wheatstone Energy as the contractor for the Energy Efficiency, Lighting Retrofit Replacement Project, Phase III, under RFP #3.05.

Funding Information

Budgeted: Yes
Fund: 14
Source: Deferred Maintenance Fund
Account number: 14-62050-0-00000-85000-6200-060-1500
Description: Other Operating Expenses

COMMENT: The contract with Wheatstone Energy, Inc. has been completed. In order to facilitate the release of the 10% retention being held by the District, a notice of completion must be filed for thirty five (35) days with the County of Los Angeles pending Board approval.

ORIGINAL CONTRACT	\$152,963.00
CHANGE ORDER #1	\$ 8,508.50
TOTAL CONTRACT PRICE	\$161,471.50

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/06

FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM

RE: RENEWAL OF CONTRACT WITH MAYER, BROWN, ROWE & MAW, LLP

RECOMMENDATION NO. A.08

It is recommended that the Board of Education authorize the renewal of the contract with the law firm of Mayer, Brown, Rowe & Maw, LLP to provide general legal services to the District in a not-to-exceed amount of \$50,000.

Funding Information:

Currently Budgeted: Yes

Fund: Fund 01

Source: General Fund

Account Number: 01-00000-0-00000-72000-5820-050-1500

Description: Other Genl Admin/Legal Costs/Business Serv.

COMMENTS: Mayer, Brown, Rowe and Maw, LLP have provided general legal services to the District since January, 2004.
The current contract expires on June 30, 2006 and needs to be renewed for ongoing legal advice.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/06

FROM: MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.09

Unless otherwise noted, all items are included in the 2005/2006 approved budget.

CHANGE IN ASSIGNMENT

Effective

Ramos, Irene

7/1/06

Santa Monica HS/Student Support Adv

From: Principal/220 days/John Adams MS

To: Student Support Adv/195 days/Santa Monica HS
[replacing S. Dresher]

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/06

FROM: MICHAEL D. MATTHEWS/WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.10

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

DISQUALIFICATION FROM PROBATION

EFFECTIVE DATE

BURDICK, BARTON CAMPUS SECURITY OFFICER
SANTA MONICA HS

6/30/06

RETURN TO PREVIOUS CLASSIFICATION

EFFECTIVE DATE

BURDICK, BARTON GARDNER
GROUNDS 8 HRS/12 MOS
FR: CAMPUS SECURITY OFFICER
8 HRS/10 MOS/SANTA MONICA HS

6/30/06

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/29/06

FROM: MICHAEL MATTHEWS/TIM WALKER/LAUREL SCHMIDT

RE: EXPULSION OF STUDENT (B/D 09/23/91)

RECOMMENDATION NO. A.11

It is recommended that the Board of Education expel student
(B/D 09-23-91).

COMMENT: The Principal of Santa Monica High School recommended
the expulsion based on the student's violations of Education
Code Sections 48915(c)(3) and 48900(c):

"Selling a controlled substance." Education Code 48915(c)(3)

"Unlawfully possessed, used, sold, or otherwise furnished,
or been under the influence of, any controlled substance,
alcoholic beverage or intoxicant of any kind." Education
Code 48900(c)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/06

FROM: MICHAEL D. MATTHEWS

RE: DESIGNATION OF CIF REPRESENTATIVES TO LEAGUE
2006-2007

RECOMMENDATION NO. A.12

It is recommended that the Board of Education appoint representatives for 2006-2007 to the California Interscholastic Federation as required by education code 33353 (a)(1):

Alfredo Silva - Malibu High School
Catherine Baxter - Santa Monica High School

COMMENT: Annually, the California Interscholastic Federation requests the names of league representatives appointed by the Board of Education. In accordance with the Education Code citing above, the representatives appointed by the Board of Education are the only people (from the district) who will be voting on issues at the league and section level.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

6/29/06

FROM: MICHAEL D. MATTHEWS

RE: ESTABLISHMENT OF A NEW POSITION - SENIOR DIRECTOR OF
SECONDARY EDUCATION, EDUCATIONAL SERVICES

RECOMMENDATION NO. A.13

It is recommended that the Board of Education establish a new position in Educational Services: Senior Director of Secondary Education, to meet the needs of all levels of schools in the Santa Monica - Malibu Unified School District.

COMMENT: With the departure of the Chief Academic Officer, staff proposes this new position as a part of a reorganization which would see the Assistant Superintendent of Special Education become the Assistant Superintendent of Educational Services. The Assistant Superintendent of Educational Services would have two director-level administrators to lead instructional improvement and compliance in the District. This new position would require extensive experience in site administrative leadership.

Under the Direction of the Assistant Superintendent of Educational Services, the Senior Director of Secondary Education would have the following responsibilities:

- C Standardized Assessment
- C Support/Strengthen Alternative Education Sites
- C Developing and Administering Local Assessments
- C Supervising Accountability (WASC, a-g requirements, instructional minutes)
- C Data Analysis
- C Honors and Advanced Placement Instruction
- C Secondary Intervention and Remediation
- C Secondary Curriculum
- C Secondary Professional Development
- C Visual and Performing Arts
- C High School Athletics
- C Grant/Research Oversight
- C Technology

The Management Salary Range for this Position will be 67.
The attached job description includes suggested changes made by the Board of Education at the meeting of June 15, 2006.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Department of Human Resources

CERTIFICATED JOB DESCRIPTION
Senior Director, Secondary Education

DEFINITION

Under professional direction of the Assistant Superintendent of Educational Services, it is the responsibility of the Senior Director of Secondary Education to share leadership in the development of system-wide improvement strategies; to plan, organize, manage, and direct the instructional service programs of the district; to plan, organize, coordinate, and manage instructional program design and delivery systems; to plan, organize, design, and implement curriculum and instruction programs and activities to ensure optimal learning opportunities and growth experiences for all students; and to do other related functions as directed.

DISTINGUISHING CHARACTERISTICS

This position classification requires subject matter expertise in educational programming, and curriculum and instruction strategies. Extensive directly related administrative and leadership experience is necessary to manage the District's secondary educational programs and services. The job requires the ability to analyze, develop and offer alternative problem solutions to curriculum and instruction issues and concerns. Decisions are made by the incumbent that have a critical impact on the District goals, and the organization and administration of educational programs and services. The position classification has management responsibility for the planning, assigning, reviewing, and evaluating the quality and quantity of work of professionals, technical and classified employees. The incumbent frequently meets with teachers, support and administrative personnel to influence, motivate and monitor the result objectives of the district. This is a sedentary position classification and performs light work that involves sitting a portion of the time, but does require walking and standing for extended periods. This position requires accurate perceiving of sound, near and far vision, depth perception, working with educational materials and objects, and providing oral information and direction.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

ESSENTIAL DUTIES

- C Plan, organize, and direct secondary District curriculum, and instruction design and development programs, instructional delivery systems, and the strategies and techniques for achieving optimal educational and instructional results.
- C Directs the alignment of the District's secondary curriculum, including standards, curricular objectives, instructional materials, and evaluation.
- C Directs and monitors standardized assessment in the District, including assessments such as STAR/CAPA, CAHSEE, Advanced Placement, EAP, California Healthy Kids Survey, and others.

ESSENTIAL DUTIES (continued)

- C Develops, directs and monitors local assessments and compliance measures, including secondary common semester assessments, CAHSEE math pre-tests, WASC, a-g requirements for UC, ROP, Williams textbook compliance, instructional minutes, and more.
- C Performs data analysis and presents data to the Assistant Superintendent of Educational Services and the Board of Education. Standards analysis/presentation topics include standardized testing, API/AYP, **GPA, disaggregated data by ethnicity**, and other special projects as directed.
- C Prepares press releases regarding Educational Services issues, subject to the approval of the Assistant Superintendent of Educational Services and the Superintendent.
- C Prepares mailers to the community as directed by the Assistant Superintendent of Educational Services;
- C Monitors secondary intervention and remediation, and including CAHSEE support, secondary summer school, intervention programming; Valued Youth Program and AVID.
- C Directs secondary Beginning Principal Support Activities.
- C Oversees and monitors Visual and Performing Arts in Grades K-12.
- C Provides support and oversees secondary athletic programs and physical education programs, including independent study PE.
- C Oversees grants related to secondary education.
- C Provides support for Advanced Placement program, including AP pre-audits, AP Professional Development, Bridge and support classes for AP expansion, Honors English identification, Honors Geometry identification, and Honors Biology identification.
- C Directs the evaluation and selection of textbooks and other instructional materials.
- C Conducts the evaluation and revision of curriculum materials.
- C Facilitates the articulation of curriculum between secondary and elementary schools.
- C Serves as a resource person for all curriculum committees by facilitating communications, preparing reports, and compiling research.
- C Develops instructional guides and courses of study outlines.
- C Arranges for demonstration of new instructional materials and techniques.
- C Informs instructional personnel about current trends in curriculum and assessment.
- C Coordinates the District's instructional materials and media program.
- C Performs other duties as assigned.
- C Serve as an advisor to the Assistant Superintendent and District personnel pertaining to the various aspects of curriculum, instruction design and delivery systems.
- C Serves as an advisor to the Assistant Superintendent and District personnel regarding the various aspects of building instructional capacity, professional development, and administrator capacity building.
- C Assists in leading the District's efforts to aggressively pursue opportunities through grant writing, work with private foundations, etc.
- C Provide direction, support, and guidance to staff, District personnel, and members of the educational community to effect thorough and complete communication relative to the educational design and delivery process, and to ensure that community advisory groups have had an opportunity to participate in educational assessment and evaluation processes.

ESSENTIAL DUTIES (continued)

- C Plan, organize, and direct the preparation of a variety of district, county, State and Federal reports in order to ensure compliance, secure funding and provide thorough, complete, and effective communication and information systems.
- C Plan, organize, and implement educational service budget planning guidelines and expenditure control strategies.
- C Plan, develop, and conduct public and community relations programs pertaining to instructional program functions and activities.
- C Provide leadership and expertise in forming, guiding, and advising District advisory committees and groups.
- C **Provide leadership in monitoring and increasing the diversity of Honors and Advanced Placement classes, as well as leading the effort to make sure the needs of all students are addressed in Advanced Placement and Honors classes.**

QUALIFICATIONS

Knowledge of:

1. Principles, practices, trends, goals, and objectives of public education;
2. Philosophical, educational, fiscal, and legal aspects affecting a school district operation;
3. Organization, management, planning, and evaluation strategies, techniques, and procedures;
4. Curriculum and instruction design and delivery systems, including audit and evaluation processes which determine process effectiveness;
5. Instructional program, function, and activity planning, forecasting, projecting, auditing, and managing of a variety of information and data management, storage, retrieval, and dissemination systems;
6. Research and development strategies, processes, and techniques;
7. Human relationships, conflict resolution strategies, and procedures, and team management building methods and techniques;
8. Instructional support programs, functions, and activities.
9. **Successful strategies and skills regarding working in and leading a diverse community**

Ability to:

1. Plan, organize, coordinate, and direct the District's educational services programs;
2. Plan, organize, develop, and implement instructional service budget planning, and expenditure control processes and procedures;
3. Demonstrate leadership qualities and utilize motivational techniques and strategies in the development of an operational instructional mode that is cost effective and cost beneficial;
4. Evaluate and analyze complex problems, issues, and concerns, and recommend appropriate alternative solutions and make effective and timely decisions;
5. Communicate effectively in oral and written form, utilizing a simplistic communication mode in ensuring understandable and thorough communication;
6. Establish and maintain cooperative organizational, public, and educational community relationships.

EXPERIENCE AND EDUCATION

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. A typical way to obtain the required knowledge and skill would be:

Experience:

Minimum of five (5) years of teaching experience and ten (10) years of secondary administrative experience, preferably as a principal, performing instructional leadership services and related functions.

Education:

Equivalent to the completion of a master of arts or higher degree in educational administration, professional development, instructional technology, curriculum development and design, or closely related fields.

CERTIFICATIONS, LICENSES AND CONDITIONS

Certification Requirement

Possession of or the ability to qualify for a valid California credential authorizing service as an elementary and secondary level administrator.

License Requirement

Possession of a valid Motor Vehicle Operator's License;

Condition of Employment

Insurability by the District's liability insurance carrier.

Job Description Approved:

Michael D. Matthews, Ed.D.
Assistant Superintendent, Chief of Staff

Date

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/29/06

FROM: MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve the following administrative appointment:

CERTIFICATED APPOINTMENT

Effective

Dr. Ilene Straus
Senior Director of Secondary Education,
Educational Services

7/1/06

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/29/06

FROM: MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following administrative appointment:

CERTIFICATED APPOINTMENT

Effective

Principal, John Adams Middle School

7/1/06

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/29/06

FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM

RE: PUBLIC HEARING ON PROPOSED 2006-07 BUDGET

RECOMMENDATION NO. A.16

It is recommended that the Board of Education hold a public hearing for the proposed budget for fiscal year 2006-07, in accordance with Education Code Section §42103, followed by the legally-required Budget Adoption by the end of the last day of business preceding July 1, 2006.

COMMENT: The proposed budget has been made available for public inspection in the Office of the Superintendent, consistent with established District policy, since June 26, 2006. Required public notice has been given by the Los Angeles County Office of Education.

Furthermore, in accordance with State law, said proposal in various progressions was presented for public review at the Board Meetings on 5/18/06, 6/1/06 and 6/15/06.

Open Public Hearing

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Close Public Hearing

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/29/06

FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM

RE: 2006-07 PROPOSED FINAL BUDGET

RECOMMENDATION NO. A.17

It is recommended that the Board of Education adopt the 2006-07 Final Budget as presented in the accompanying California Department of Education Format, AB1200, documenting (all Funds) approximately \$145.0 million with an operating deficit of approximately <\$621,000>, disclosing the downward trend in the District's deficit spending from <\$4.40 million> in the 2002-03 fiscal year to a Multi-Year 2007-08 Projection of <\$84,000> Operating Deficit.

In compliance with the provision of Education Code §42103, Los Angeles County Office of Education (LACOE) requires that School Districts file their adopted budget for Fiscal Year (FY) 2006-07 with their office on or before July 1, 2006.

This budget was developed using the State-adopted Standards and Criteria. Once the budget is adopted, inclusive of the J-200 series of reports, the Standards and Criteria and Budget Certification, it's then presented to the State Department of Education via LACOE for final Audit and Certification.

The Preliminary 2006-07 General Fund Budget was previously presented for review and discussion at Board Meetings on May 18, June 1, and June 15 Board Meetings, (with important related components in prior sessions), and the Final Budget has been revised to reflect the needs and changes of the Board, Senior Management, School Site Leadership, other Constituents, and all updated information known at the time of preparation of said Document.

In summary, this 2006-07 Final Budget represents the financial management plan, general framework and constraints for the School District. It has been developed with the intent of supporting the various school programs and departments of the District in implementing the vision, initiatives and policies approved by the Board of Education.

KEY SELECTED REVENUE ASSUMPTIONS

- , State Revenue Limit (including Base Revenue Limit) projections are completed using a 5.92% COLA added to the 2005-06 ADA Revenue Limit of \$5,319.84. Thus, the 2006-07 per ADA Revenue Limit is \$5,627.84 less a deficit factor of .892% or a \$308 per ADA increase.
- , The Base Revenue Limit for Santa Monica-Malibu will be \$5,627.84 per ADA (using the 2005-06 P2 ADA), and applying a zero (0)% Deficit Factor, translating to a total Revenue Limit of approximately \$66,553,823 (based on \$5,627.84 x 11582.50) ADA for Revenue Limit Calculation. The above total, \$66,553,823, includes other Base Revenue Limit funds \$, such as Meals for Needy, Remedial Programs, Beginning Teacher Incentives, etc.
- , The projection of 2006-07 District Enrollment is 11,986. The current CBEDs count is 12,191, thus, a potential reduction of <205> (12,191 less 205) students which translates to approximately <\$1.2 million> reduction in our revenue stream and amount requested from our total District's new COLA Revenues.
- , The Lottery allocation will be \$148 per ADA (2005-06 estimated Annual ADA), of which \$123 is for unrestricted expenditures and the remaining \$25 is for Proposition 20 - Mandated for Instructional Materials.
- , The District will participate in the State's Class Size Reduction Program for K-3 and receive \$1,017 per pupil for the K-3 component or a total revenue of \$3.1 million.
- , Supplemental Instructional Programs hourly rate \$3.90.
- , Special Education transfer from the Revenue Limit is \$2,242,440. Special Education Mandate Settlement at \$4.52 per 1999-00 ADA is \$52,328. The Special Education funding for AB602 Base Funding rate is \$540 per ADA, for an estimated \$6,300,000.
- , The Mandated Costs reimbursement as proposed by the Governor has been deferred/postponed again in 2006-07. The cumulative balance due to SMMUSD as of the end of 2004-05 is \$1,315,560. As directed by LACOE, that amount is not included in the Budget, however, in order to preserve our claims, the District will continue to collect and file its Mandated Costs Reimbursement Claims.

- , The local Parcel Tax for Measure "Y" at \$116.88 per parcel, which includes an estimated CPI-U adjustment of 4.7%, will generate \$3,788,431, based on 32,413 parcels. Measure "Y" began in 2001 for 10 years and will expire in June, 2011.
- , The Measure "S" parcel tax at \$225 per parcel is estimated to generate \$6,573,000, after processing senior exemptions, which are anticipated to number 3,200. Measure "S" began in 2003 for 6 years and will expire in June, 2009.
- , The District will receive \$6,365,400 (including 3% prevailing COLA) of financial support from the City of Santa Monica, \$500,000 of which will be designated for multi-cultural education efforts, \$405,000 for the Student Outreach Program at Santa Monica High School and \$80,000 for the Valued Youth Program at John Adams Middle School. In the current Agreement, the City's contribution will run for the next 10 years out from the 2004-05 FY.
- , The combined lease revenue is \$2.40 million, which is from the Doubletree Hotel, Madison Site, 9th & Colorado and 16th Street properties. Of this amount, approximately \$1,000,000 annually is pledged to support outstanding Certificates of Participation (COPs) Series "B" and "C" with a current face value of approximately \$20,000,000.
- , The Instructional Materials Funding Realignment Program(IMFRP) is projected to be funded at \$65 per 2005-06 CBEDS enrollment.
- , St. John's Hospital will continue to fund the School Nurse Program and have increased the amount to \$135,000. St. John's will also continue to support the Infant-Family Support Program in the amount of \$200,000 (Child Development Services).
- , There is \$200,000 estimated interest revenue from funds held in the County Treasury.

EXPENDITURE ASSUMPTIONS

- , Full-Time Equivalent (FTE) Changes:
Certificated: Due to the projection of declining enrollment, the elementary schools will be decreased by 5.00 FTEs. There will be a decrease of 4.40 FTEs teaching positions at middle schools: 2.20 FTEs at John Adams and 2.20 at Lincoln. High school teaching positions will increase by 1.30 FTEs: 1.20 FTE at Santa Monica High and .10 at Olympic High School.
- , Salary and Benefits:
No projections of salary increases are included, except the 2% step and column increases for Certificated and Classified employees.
- , Statutory Benefits:
8.25% STRS employer contribution rate (increased from 8.25%)
6.20% OASDI contribution rate
1.45% Medicare Contribution
0.05% SUI contribution
4.00% Workers' Compensation contribution rate
9.124% PERS employer contribution rate
3.896% PERS Reduction
- , The premium rates for District-paid employee medical and dental benefits are budgeted for a 7% annual increase beginning January 2007. Cal-PERS has not announced the new rates for 2006. We will adjust these rates when receive the official notification.
- , The budget for the schools' Formula Money allocation for supplies and other operating costs:
 - K-5 \$37.75 per pupil
 - 6-8 \$42.66 per pupil
 - 9-12 \$63.48 per pupilLottery Instructional Materials funds (Proposition 20) will be used to partly fund this allocation.
- , The school site allocations for Extra Duty Units (EDUs) and athletic transportation will be funded at the same level as 2005-06.
- , Due to our participation in the State's School Facilities Modernization Program, we are currently required to budget 3% of the total General Fund (restricted and unrestricted) budget for the ongoing Maintenance program.

- , The retiree benefits will be paid from the General Fund. These benefits include the 2002-03 Service Recognition Program, and health and welfare benefits, for a cost of \$758,116.
- , A contribution of \$500,000 to the Deferred Maintenance program has been budgeted, representing the estimated District match.
- , A contribution of \$75,000 to Child Development Services has been budgeted for the extra cost incurred by the minimum days of elementary schools.
- , A General Fund Budget will be planned to assure that the "Reserve for Economic Uncertainties" is equal to or greater than 3% of General Fund expenditure, according to State Statute.
- , Summer School Budgets:
 - \$216,702 for Elementary Schools (Rogers and Cabrillo)
 - \$133,108 for Middle Schools (John Adams)
 - \$321,482 for High Schools (Samohi and Olympic)
 - Part of this budget is funded buy Targeted Instructional Improvement Grant (TIIG)

The following documents include a General Fund - Unrestricted Revenue Summary and a General Fund - Unrestricted Expenditure Summary, as well as individual summaries for each site. The complete series of J-200 Reports is included as Attachment A.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/29/06

FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM

RE: AUTHORITY FOR PRE-APPROVAL OF SPECIAL EDUCATION POSITIONS
PRIOR TO BOARD APPROVAL - NOT TO EXCEED (10) FTEs

RECOMMENDATION NO. A.18

It is recommended that the Board of Education authorize the Assistant Superintendent, Fiscal, Business Services/Chief Financial Officer to work in concert with the Assistant Superintendent, Special Education/Educational Services to add staff who will likely be required as the new School Year begins. As needed and with justification, no more than (10) Special Education positions will be effected with this plan. This Board Action is a follow-up to initial discussions and tentative directives endorsed during/at the June 15, 2006 Board Meeting.

COMMENTS: This special authorization will be a "Rapid Response" support of Special Education's efforts to increase its internal capacity for delivering Special Education services that are now being rendered with significant support of outside contract services/Agencies.

The Positions and FTEs to follow are the limits of this authority that will remain in effect and shall expire during the 2006-07 Fiscal Year (FY) once all listed positions are filled. No changes and/or substitutions are allowed.

This action will allow for the most expeditious response to Individual Educational Plans (IEPs) and Special Education's service demands as they are executed during the upcoming year.

Furthermore, accompanying all additions will be a detailed Financial Impact/Justification Statement under the signatures of Mr. Walker and/or Superintendent. Said Justification, identifying documented commensurate savings tied to the Special Education Deficit Reduction Plan, will then be submitted to the Los Angeles County Office of Education (LACOE), which is the Local Educational Agency (LEA) responsible for authorizing all Budget Adjustments.

Projected/anticipated needs are as follows:

- , 2.0 FTEs Teaching Positions (a 3rd FTE previously added back to 2006-07 Budget)
- , 1.0 FTE Psychologist (Temporary)
- , 1.0 FTE Occupational Therapist
- , 1.0 FTE Physical Therapist
- , 5.0 FTEs Special Education Instructional Aides

Note, as needed, all new classified positions representing a new classification must first be submitted to the Personnel Commission for its review and approval. Additionally, FTE increases must be presented to the Board of Education for its eventual "after-the-fact" approval.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06-29-06

FROM: MICHAEL D. MATTHEWS/TIM WALKER/JUDY ABDO

RE: AGREEMENT TO PROVIDE CHILD DEVELOPMENT CENTER (CDC)
SERVICES FOR FISCAL YEAR 2006-2007

RECOMMENDATION NO. A.19

It is recommended that the Board of Education authorize execution of a resolution to renew the contract with the State Department of Education(CDE), Child Development Division effective July 1, 2006 through June 30, 2007. This agreement, CCTR-6194, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu District Child Development Fund/CDC an amount not to exceed \$1,034,881. The Board agrees to provide a drug free workplace and to authorize Michael Matthews, Interim Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted

Currently Budgeted: Yes

Account Number: 12-50250-0-00000-00000-8290-090-0000

Description: CCDF Center Child Care Apportionment

COMMENT: The contract, operated on a minimum of 245 days, is based on a full-time daily reimbursement rate of \$30 per child. The contract provides for the operation of school-age planned programs; developmentally appropriate activities for all children receiving service; meals and snacks; educational services and staff development. Participating schools include Edison, Grant, McKinley, Muir, Rogers, Roosevelt, SMASH, Adams Teen Center, and Lincoln Teen Center.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/29/06

FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM

RE: AMEND ORIGINAL CONTRACT FOR FACILITIES MASTER PLAN

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve an amendment of the Facilities Master Plan contract with Harley Ellis Devereaux (HED) to reflect the following new charges and credits that are primarily the result of the Board's decision to elongate the Master Contract associated with the Facilities Master Planning Process.

COMMENTS: As a result of the elongation, changes are being made to the terms, provisions, pricing and, as well, the scope & task sequencing of the original contract approved earlier this Fiscal Year.

As a result of these changes:

Total New/Added Charges	\$134,276
Total New Credits/Drops changes	<\$ 90,875>
Net Overall New Additions/Modifications	\$ 43,401

The Grand Total of Amended Master Contract: \$1,108,094
(original approved amount of \$1,064,693 + \$43,401)

Under the terms of this amendment and within (10) days of Board approval, HED will deliver an Interim Report to include, amongst others, deliverables of all District site assessments, enrollment projections and probable costs for upgrades, renovation, mitigation efforts, etc.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION
FROM: MICHAEL D. MATTHEWS

ACTION/MAJOR
06/29/06

RE: APPOINT ADDITIONAL MEMBERS TO THE BOND FEASIBILITY
COMMITTEE

RECOMMENDATION NO. A.21

It is recommended that the Board of Education appoint additional members to the Bond Feasibility Committee to examine the results of the recent voter attitude survey and make a recommendation to the Board of Education on the feasibility of placing a Prop. 39 bond on the November 2006 ballot. Additional appointees include: Lisa Balfus, Yolanda de Cordova, Russ Haft and Deirdre Roney.

COMMENT: The following individuals were appointed to the committee at the meeting of June 15, 2006. Members include the AHFC (Ad Hoc Facilities Committee) and other key organizations. Several other individuals have been contacted and declined or have not replied. Staff liaisons to this committee include: Winston Braham, Wally Berriman and Judy Abdo.

AHFC
Dennis Crane
Gleam Davis
Don Girard
Craig Hamilton
Chris Harding
Ralph Mechur
Laura Rosenthal
Dave Reznick
Bob Stallings
Barbara Stinchfield
Allan Young

Harry Keiley or CTA Rep
Keryl Cartee or SEIU Rep

Heather Anderson
Lisa Balfus
Mark Benjamin
Colleen O'Beirne Brydon
Shari Davis
Yolanda de Cordova
Rochelle Finali
Russ Haft
Louise Jaffe
Zina Josephs
Judith Meister
Karen Moses
Cheri Orgel
Kelly Pye
Maria Rodriguez
Deirdre Roney
Paul Silvern
Barry Snell
Denny Zane

The Bond Feasibility Committee met on June 28 at 4 p.m. in the Board Room of the District Administrative Offices. The new members recommended for appointment were invited to attend.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/29/06

FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM

RE: AUTHORIZATION FOR CHIEF FINANCIAL OFFICER TO APPROVE
PROFESSIONAL SERVICES RELATED TO THE PROPOSED BOND ISSUE
FOR NOVEMBER 2006 GENERAL ELECTION

RECOMMENDATION NO. A.22

It is recommended that the Board of Education authorize the Assistant Superintendent Fiscal, Business Services & Chief Financial Officer (CFO) to identify and execute contingent contracts with specialty legal and investment banking financial service firms related to the potential Bond Issue.

COMMENTS: In anticipation of the possibility that the newly formed Board-appointed Bond Feasibility "Blue Ribbon Committee" will recommend (and the Board will approve) the decision to seek voter approval of a Bond Issue, this authorization is a most critical step in expediting what will be a time-sensitive fast-paced process. Given the time constraints of the Electoral Rules that will guide the voter-supported Bond Issue in November, rapid pace is of the essence and does not afford the District the luxury of an extended down-time that is typically associated with developing, publishing and acting on a Request for Proposal (RFP) for the needed Professional Services.

Therefore, the CFO will be charged with identifying, selecting and executing contingency agreements (meaning if and only when the Board authorizes the Resolution to place a Ballot Measure on the November 2006 ballot) for the following professional/specialized services:

- , District Investment Banking & Financial Advisors
- , Bond Counsel
- , Bond Disclosure Counsel
- , General Legal Counsel
- , Professional Campaign Organizing Consulting Firm-TBD

The above-listed selections will be based on firms' or individuals' expertise that have successfully taken California school districts from the initial exploratory stages of a Bond Issue through the Electoral Process to the Bond Sale and actual Issue and "Spend-Down" of Bond funds.

Additionally, the CFO will be responsible for functioning throughout the entire process as the Board and organizing Committee's liaison and technical advisor.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/29/06

FROM: MICHAEL D. MATTHEWS

RE: SET DATE FOR ADDITIONAL MEETING IN JULY 2006

RECOMMENDATION NO. A.23

It is recommended that the Board of Education set a date for an additional Board of Education Meeting to be held in July, prior to the scheduled meeting of July 27, 2006. The purpose of the meeting is to determine whether to place a bond measure on the November 2006 ballot.

COMMENT: The Bond Feasibility Committee will have reviewed the polling information at its meeting scheduled for June 28, 2006. Following that meeting the Committee will meet again and craft a recommendation to the Board of Education. Should the Committee recommend that the Board of Education proceed with a bond measure, and the Board of Education concurs with the recommendation, staff will need to prepare documents to adopt and file a resolution with the appropriate electoral office within the provisions of the "88-day" rule. It should be noted that the CFO is not available on Thursday or Friday, July 20 and 21.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/29/06

FROM: SUPERINTENDENT/TIMOTHY R. WALKER

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2005-2006 as follows:

NPS/NPA

2005-2006 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Heritage School - contract increase	32524	NPS	#8 - UC06008	\$ 2,156
Excelsior - contract increase	33253	NPS - transportation	#75 - UC06484	\$ 2,300
Step by Step - contract increase	35987	NPA - Speech, Occupational, & Behavior Therapy	#49 - UC06093	\$ 13,000
Can Do Kids - contract increase 2 hrs/wk to 3 hrs/wk for 3 weeks only	36751	NPA -Physical Therapy	#102 - UC06246	\$ 300
Augmentative Communication Therapies- contract increase	35095	NPA - training	#159 - UC06461	\$ 460

Amount Budgeted NPS/NPA 05/06	\$ 3,100,000
Prior Board Authorization as of 6/15/06	\$ 3,260,153
Balance	\$ -160,153

Positive Adjustment	\$ 0
(See below)	\$

Total Amount for these Contracts	\$ 18,216
Balance	\$ -178,369

Adjustment					
NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2005-06 in the amount of \$ 0 as of June 29, 2006.					
Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2005-2006 Budget 01-65000-0-57500-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Edward Danskin/Intensive Behavior Intervention Consultants - reinstate contract	various	behavioral consultant	#142-UC06393	\$ 7,500
Debbie Bohn	37798	Instr. Consultant Physical Therapy Evaluation	#117	\$ 300
Larry Sulham	36283	Instr. Consultant Physical Therapy	#118	\$ 5,760
Tejal Shah	37438	Instr. Consult - Physical Therapy	#119	\$ 690

Amount Budgeted Instructional Consultants 05/06	\$ 410,000
Prior Board Authorization as of 6/15/06	<u>\$ 481,228</u>
Balance	\$ -71,228
 Total Amount for these Contracts	 <u>\$ 14,250</u>
Balance	\$ -85,478

Non-Instructional Consultants
2005-2006 Budget 01-65000-0-57500-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Non-Instructional Consultants 05/06	\$ 225,000
Prior Board Authorization as of 6/15/06	<u>\$ 217,924</u>
Balance	\$ 7,076
 Total Amount for these Contracts	 <u>\$ 0</u>
Balance	\$ 7,076

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

06/29/06

FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM

RE: REPORT FROM DISTRICT BOND FEASIBILITY "BLUE RIBBON"
COMMITTEE

DISCUSSION NO. D.1

At a previous Board Meeting, the Board discussed and authorized the augmentation and expansion of the already established and functioning Ad Hoc Facilities Committee (*AHFC*) to assume the role of a "Bond Feasibility/Blue Ribbon" Committee. Furthermore, the Board charged said Committee with the evaluation of and to counsel the Board as to the feasibility (**not the advisability**) of placing a Facilities Bond Measure on the Ballot for the November 2006 General Election.

As a result, the Board, in concert with this Committee, authorized the commission of a Voter Attitude Survey by Fairbank, Maslin, Maullin & Associates (*FMMA*). Said Telephone Survey was accomplished via use of a United States west coast phone bank that conducted a fairly extensive interview of (500) likely Santa Monica/Malibu voters.

On June 20 and June 28, 2006, respectively, the Survey results and related details (which remain the property of *FMMA*) were discussed with the Committee. The Committee has deliberated and will offer their guidance to the Board. Said presentation will include a summary of the Voter Attitude Survey results by Dr. Richard Bernard, Senior Vice President of *FMMA* and Mayer, Brown, Rowe & Maw, LLP, the District's legal counsel.

The Board will then be left with the responsibility of deliberating/evaluating (with urgency) whether or not and how to act on the advice of the Committee.

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

06/29/06

FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM

RE: UPDATE ON FACILITIES MASTER PLAN

INFORMATIONAL COMMUNICATION NO. I.1

Subsequent to the 3rd workshop meeting held on April 29th, and with the recommendation of the AHFC Oversight Committee and approval of the District Project Manager, the Project Team held two additional community meetings on May 31 and June 2. The first of these meetings occurred at Malibu High School and emphasized the remaining issues concerning the Malibu schools. The second took place at Samohi and focused on the more challenging campuses of the Santa Monica area, specifically Samohi and the Lincoln / Ocean Park campus. The Project Team felt that these two meetings were important opportunities to obtain a more in depth and critical response from interested stakeholders, given the complexities of these particular Malibu and Santa Monica sites.

The Project Team presented ideas collected from the April 29th workshop to lead the discussions at these two meetings. Each table, facilitated by at least one member of the Project Team, was shown the appropriate foamcore model, including changes made by community members during the prior meeting, and was asked to provide reactions to the ideas generated at the April 29th meeting, make additional suggestions, and review the prioritized list of ideas for each school.

For example, at Malibu High School the prioritization changed only slightly from the 3rd workshop to the community meeting on May 31st. Despite the slight reordering of priorities, this additional reaction allowed the Project Team to have greater confidence in the earlier recommendations. Also, the larger group present at the additional meeting provided a more diverse representation that lent validity to the comments. In addition, the Project Team had the opportunity to examine shared problems and the potential for collaborative solutions to traffic, safety, and facility problems expressed by Cabrillo Elementary and adjacent Malibu High.

At the Samohi meeting three groups were formed. One was for the Lincoln / Ocean Park campus, and included representation from a variety of constituencies that use the campus. In particular, Olympic High School, Adult Education, and Pre-School were the main programs discussed, but attention was also given to Special Ed, Independent Study, and Infant Support. This was by far the largest showing seen from this campus in all of the four workshops, with over 20 people present. Priorities were recorded both by campus and by campus program, so that an in-depth idea of the entirety and complexity of issues was gained. Meanwhile, the even larger Samohi group was divided into two sections, one comprised of community members and the second comprised of administrators, teachers, and staff from the school. This allowed the Project Team not only to obtain some feedback on priorities, but also to focus on the facility needs as seen by those who work within the school every day. According to the Project Team's interaction with Principal Straus, she was very happy with this opportunity.

Detailed notes by the facilitators at the meetings then served to assist the project team to develop more comprehensive lists of potential facility interventions at each school. Furthermore, these lists were incorporated into detailed spreadsheets that will ultimately be part of the database into which information about a wide variety of facility features will be fed. Generally, these include such topics as demolition, modernization and new classrooms, special features, infrastructure improvements, and site development.

Meanwhile, the Project Team released its fifth and final newsletter before the summer, which was distributed to the schools during the final week of the school year. Also, a final update to the website was instituted prior to summer break. As usual, all of this released material was in bi-lingual format, in both English and Spanish. The Team also continued its work on the third survey, an examination of community-wide attitudes, which was filled out by 395 community members. Subsequent to its fielding, Sidewalk Studio wrote up the results and formulated the data into a series of charts summarized in the newsletter and on the project website and disseminated in full via the website. Many interesting opinions were gathered and the Project Team encourages the School Board to spend time reading the newsletter summary and examining the charts and graphs available from the website.

The Project Team would also like to note that a meeting between the District, Schoolworks, and HED took place on May 11th to discuss the preliminary findings of Schoolworks' demographic report. The District requested that additional information be added into Schoolworks' powerpoint style report to include an explanation of methodology and analysis of the data they collected, particularly regarding the implications of current policies on interdistrict transfer permits. Schoolworks has supplied the district with a draft report with the additional information as requested, and refinements to demographic projections and analysis is underway. Furthermore, Draft Capacity Analysis spreadsheets by campus have been developed and submitted to the District Project Manager with the request that unknown information be clarified for inclusion into the final draft FMP Report in the fall. The electronic Database is still being developed with additional information as collected. Meanwhile, the traffic engineering firm of Kaku Associates has completed its analysis of key sites and is nearing release of their draft report of its findings to HED for review and comment. HED is in the process of assembling the Interim Report, including proposals for potential improvements at each school site and Preliminary Cost Estimates for distribution to the District by month's end as called for in the revised schedule of tasks.

Since this is the Project Team's final report to the School Board for this school year, 2005-06, it should be noted that the upcoming project hiatus will provide time for the new Superintendent to have the opportunity to review the Interim Report and provide guidance to the Project Team prior to completion of the FMP. Depending upon instruction from the AHFC and District Staff, and the terms of a contract amendment, the Project Team will resume the project at an appropriate time, most likely by mid-October. The Team expects to provide a full presentation to the community of all of the distilled ideas by sometime in the late fall, and to immediately afterward submit the finished FMP to the School Board for its approval.

In order to provide all of these additional services over an extended period of time, the Project Team and the District are negotiating an amendment to the original contract which reflects Board direction provided in March and does not require any authorization of additional expenditure by the School Board beyond a maximum of \$87,000 that has already been approved above the original contract, and includes savings from the elimination of several tasks.