

**For a Listing of Upcoming Board Meetings See Page v of this Table of Contents**

**Santa Monica-Malibu Unified School District  
Board of Education Meeting  
AGENDA**

**May 11, 2006**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on Thursday, May 11, 2006 in the Board Room in the District Administrative Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at **4 p.m.** in the upstairs Conference Room and move to Closed Session for the reasons listed under section III. The Board will reconvene the Public Meeting at 5:30 p.m. in the Council Chambers.

**The public meeting will begin at 5:30 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting, must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III CLOSED SESSION:**

- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957 as cited in the Brown Act.
- Conference with Interim Superintendent and Assistant Superintendents regarding 2006-07 initial response - Santa Monica Malibu Classroom Teachers Association (SMMCTA)
- Conference with Interim Superintendent and Assistant Superintendents regarding general tax or assessment pursuant to GC §54954.6 as cited in the Brown Act.

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting Agenda: May 11, 2006

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC Section 54954.9 (b), as cited in the Brown Act:

DN-1101-05/06

DN-1104-05/06

**IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS**

**V APPROVAL OF THE AGENDA**

**VI APPROVAL OF MINUTES**

**VII CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. **However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).**

**Curriculum and Instruction**

A.02	Approval of Independent Contractors .....	2
A.03	Overnight Field Trip - 2005-06 .....	3
A.04	Agreement with the State Department of Education to Accept Funds for the Child Development Program for Fiscal Year 2005-2006 .....	4

**Business and Fiscal**

A.05	Award of Purchase Orders .....	5-5a
A.06	Accounting and Consulting Services/Mandated Cost Reimbursement Claims - Maximus, Inc. ....	6
A.07	Approval of Increase to Contract for Mayer Brown Rowe & Maw, LLP .....	7

**Personnel**

A.08	Certificated Personnel - Elections, Separations .....	8-9
A.09	Classified Personnel - Merit .....	10

**VIII PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

**IX COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Members Reports**
- B. SMMCTA Update - Mr. Harry Keiley**
- C. S.E.I.U. Update - Keryl Cartee**
- D. Annual Report - Community Health and Safety District Advisory Committee - Dr. William McCarthy**

**X SUPERINTENDENT’S REPORT**

- Special Commendations

***MAJOR and DISCUSSION Items***

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**VI MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.10 Approval of the Single Plan for Student Achievement (Previously Known as School Improvement Plan) - Postponed from 5/4/06 ..... 11
- A.11 Adopt Resolution No. 05-21 Classified School Employees Week, May 15-21, 2007 ..... 12-13
- A.12 Adoption of Resolution Number 05-22 Requesting the City of Santa Monica to Consolidate a Board of Education Election with the General Municipal Election of the City of Santa Monica to be Held on November 7, 2006 ..... 14-15
- A.13 Charge Citizens Committee to Examine Feasibility of a Ballot Measure for the November 2006 Election ..... 16-20

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

**XII DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- D.1 Update on Vision in Action Reforms at John Adams Middle School . . . . . 21
- D.2 Revision of Board Policy 5030 - Nutrition and Physical Activity . . . . . 22-34
- D.3 California Healthy Kids Survey Results . . . . . 35
- D.4 K-8 History and Social Studies Adoption . . . . . 36
- D.5 Proposed District Allocation of Equity Funds for 2006-2007 . . . . . 37-38
- D.6 Response to the Special Education District Advisory Committee . . . . . 39-42
- Mid-year Written Update . . . . .

**XIII INFORMATIONAL ITEMS**

- I.1 District Special Education Verification Review . . . . . 43

**XIV BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS”.

**XVIII FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

**IX CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX ADJOURNMENT**

This meeting will adjourn to a regular meeting scheduled to be held on Thursday, May 18, 2006 at 5:30 p.m. in the Santa Monica City Council Chambers, 1685 Main Street, Santa Monica, CA.

**Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.  
Meetings held at the District Office and in Malibu are taped and rebroadcast  
in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.  
Meetings are rebroadcast in Malibu on Government Access  
Channel 3 every Saturday at 8 PM**

<b>Board of Education Meeting Schedule</b>						
<b><u>Public Meetings will begin at 5:30 p.m.</u></b>						
<b>January through June, 2006</b>						
January	1/5	M		1/19	SM	
February	2/2	DO		2/16	SM	
March	3/2	M	3/9 DO	22 DO	3/23 DO	Stairway 3/16-17 3/22 - Supt Search Firms
	<b>School Dist. Office</b>				<b>Malibu City Hall</b>	
April	4/6	DO		4/20*	SM	*Spring Break:4/10-21
May	5/4	M	5/11 DO	5/18	SM	5/11 in lieu of 4/20
June	6/1	DO		6/15	SM	29 DO Last day of School 6/23 Budget Approval (6/29)

District Office (DO) 7/28,9/8, 9/22,11/3,12/8,2/2,3/23,4/6, 5/11 and 6/1

Malibu City Council Chambers (M): 10/6,1/5,3/2, and 5/4

23815 Stuart Ranch Road, Malibu, CA

Santa Monica City Council Chambers (SM): 8/18,10/20,11/17,1/19,2/16, 4/20\*, 5/18 and 6/15

1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica. Complete Board of Education agendas are available in pdf format, on the District’s website:

[www.smmusd.org](http://www.smmusd.org).

Adopted 5/19/05

Revised 2/02/06

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

**Santa Monica-Malibu Unified School District  
Board of Education  
MAY 11, 2006**

**I CALL TO ORDER**

A Roll Call

Julia Brownley -President  
Kathy Wisnicki - Vice-President

Emily Bloomfield  
Oscar de la Torre  
Jose Escarce  
Maria Leon-Vazquez  
Shane McLoud

Student Board Members

Alon Nachshon - Santa Monica High School  
Sarah Paxton - Malibu High School

B Pledge of Allegiance

**II CLOSED SESSION**

TO: BOARD OF EDUCATION  
FROM: MICHAEL D. MATTHEWS  
RE: APPROVAL OF MINUTES

ACTION  
05/11/06

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

No Minutes available for approval

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

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## **CONSENT ITEMS**



TO: BOARD OF EDUCATION

ACTION/CONSENT

05/11/06

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2005/2006 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Salzman Associates - Tools for Schools  4/06/06 to 6/30/06  Not to exceed: \$3000	To provide a Behavior Management Program for summer school teachers to use in their classroom.	District	01-00000-0- 19600-21000- 5802-030-1300
Market Watch  No cost to District	Auditing of invoices from primary vendors for Food and Nutrition Services	Food Services	NA

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/11/06

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP(S) 2005-2006

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the special field trip(s) listed below for students for the 2005-2006 school year. No child will be denied due to financial hardship.

<u>School Grade #students</u>	<u>Location Dates</u>	<u>Principal Teacher</u>	<u>Cost Funding Source</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Samohi 9-12 7	New York 5/24/06 to 5/28/06	Teri Jones	\$900 paid for by LA Co. ROP and parents	ROP	This trip is to compete in the USA SAGE (Students for the Advancement of Global Enterprise) national competition after winning the State Championship on April 29, 2006.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
05/11/06

FROM: MICHAEL D. MATTHEWS/DONNA E. MUNCEY/JUDY ABDO

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO  
ACCEPT FUNDS FOR THE CHILD DEVELOPMENT PROGRAM FOR  
FISCAL YEAR 2005-2006

RECOMMENDATION NO. A.04

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective January 1, 2006 through June 30, 2006. This agreement CPKR-5303, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$8,934.00. The Board agrees to use the funds to improve the quality of the Child Development Services'prekindergarten program. And to authorize Michael Matthews, Interim Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted  
Currently Budgeted: No  
Account Number: 12-50350-0-00000-00000-8290-090-0000  
Description: Child Development Center Apportionment - CDC

COMMENT: These prekindergarten resource contract funds must be used for the benefit of prekindergarten children ages three to five years. The contract funds may be used to purchase special, age-appropriate instructional materials, books and equipment to improve prekindergarten program quality; staff development and training activities to enhance the quality of preschool curriculum and instruction; and for minor renovations and repairs to the prekindergarten service area and/or to comply with ADA and/or health and safety standards.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
05/11/06  
FROM: JOHN E. DEASY/WINSTON BRAHAM/VIRGINIA I. HYATT  
RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Order from April 27, through May 2, 2006 for fiscal year 2005/06.

**AGENDA**

**NOTE:** The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
05/11/06  
FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM/PAT HO  
RE: ACCOUNTING AND CONSULTING SERVICES/MANDATED COST  
REIMBURSEMENT CLAIMS - MAXIMUS, INC.

RECOMMENDATION NO. A.06

It is recommended that the Board of Education enter into an agreement with Maximus, Inc. to provide accounting and consulting services related to the preparation of Mandates Cost reimbursement claims and other related services, in an amount not to exceed \$18,500 per year. The term of this agreement is July 1, 2006 through September 30, 2007. The agreement covers work necessary to file claims for Fiscal Year 2006-07, due on January 15, 2007 and all claims which become necessary between July 1, 2005 and June 30, 2006. The cost will be reimbursed to the District through the Mandated Costs claims process.

Funding Information

Source: General Fund - Mandated Cost Income  
Currently Budgeted: Yes  
SACS Account #: 01-00000-0-00000-72000-5890-051-2510  
Description: Other Genl. Admin./Other Oper. Expenses/  
Fiscal Services

COMMENTS: The mandated costs reimbursement claims processing services will assist the District with:

1. Maximizing State Mandated Costs Reimbursement
2. Monthly data collection
3. Staff training and consultation
4. Preparation of State Mandated Claim Reports
5. Providing regular project status information
6. Amending 2004-05 actual cost claims filed on or by January 17, 2006.
7. Serving as primary liaison with the State Controller's Office.
8. All desk reviews or field audits.
9. Monitoring the general payment status of all claims.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/11/06

FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM

RE: APPROVAL OF INCREASE TO CONTRACT FOR MAYER BROWN ROWE &  
MAW, LLP

RECOMMENDATION NO. A.07

It is recommended that the Board of Education 1) approve an increase in the amount of \$30,000 for the 2005-06 fiscal year for the contract with Mayer Brown Rowe & Maw, LLP.

COMMENTS: The District routinely utilizes the legal services of Mayer Brown Rowe & Maw, LLP for its financial, real estate, and other miscellaneous items. It is estimated that \$30,000 will be needed for the remainder of the 2005-06 Fiscal Year. Staff recommends that the Board approve increasing this contract amount as detailed above.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
05/11/06

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.08

Unless otherwise noted, all items are included in the 2005/2006 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

Ahmadi, Parisa	9 hrs @\$37.41	3/17/06-6/16/06	Est Hrly/\$337
Cartagena, Lissette	9 hrs @\$37.41	3/17/06-6/16/06	Est Hrly/\$337
Lipscomb, Barbara	9 hrs @\$37.41	3/17/06-6/16/06	Est Hrly/\$337
			<u>TOTAL ESTABLISHED HOURLY</u> \$1,011

Comment: Friday Lunch Supervision  
01-Unrestricted Resource

Woo, Angela	3 hrs @\$37.41	4/4/06-6/26/06	Est Hrly/\$112
			<u>TOTAL ESTABLISHED HOURLY</u> \$112

Comment: Team Leader Meetings with the Principal  
01-School Improvement Prog, 7-12

CHILD DEVELOPMENT SERVICES

Namdar, Shahfar	24 hrs @26.38	4/18/06-4/21/06	Est Hrly/\$633
			<u>TOTAL ESTABLISHED HOURLY</u> \$633

Comment: Spring Break Assignment  
01-CD: State Preschool (GCTR)

MUIR ELEMENTARY SCHOOL

Mathews, Christine	40 hrs @\$37.41	1/1/06-6/26/06	Est Hrly/\$1,496
			<u>TOTAL ESTABLISHED HOURLY</u> \$1,496

Comment: Program for GATE students  
01-Gifted/Talented EDUC (GATE)

SPECIAL EDUCATION

Bernota, Vincent	27 hrs @\$37.41	4/3/06-4/5/06	Est Hrly/\$1,010
			<u>TOTAL ESTABLISHED HOURLY</u> \$1,010

Comment: Special Ed 1:1 Aide for Science Camp  
01-Special Education

**HOURLY TEACHERS**

LINCOLN MIDDLE SCHOOL

Monastero, Jon	60 hrs @\$37.41	5/16/06-6/1/06	Est Hrly/\$2,245
			<u>TOTAL ESTABLISHED HOURLY</u> \$2,245

Comment: Living History Presentations  
01-Gifted/Talented EDUC (GATE)

**TOTAL ESTABLISHED HOURLY, AND OWN HOURLY = \$6,507**

**ELECTIONS**

**TEMPORARY CONTRACTS**

Name/Assignment/Location  
Handelman, Catherine  
Roosevelt Elementary

Not to Exceed  
100%  
[LOA-A. Carey]

Effective  
4/4/06-6/26/06

**SUBSTITUTE TEACHERS**

**LONG-TERM SUBSTITUTES**  
**(@\$194.00 Daily Rate)**  
Anderson, Meredith

**Effective**  
  
5/1/06-6/26/06

**REGULAR DAY-TO-DAY SUBSTITUTES**  
**(@\$127.00 Daily Rate)**  
Anderson, Meredith

4/20/06

**CHANGE IN ASSIGNMENT**

Breceda, Brenda  
Adams MS/Teacher, Lang Arts  
From: 80%  
To: 60%

**Effective**  
4/24/06-6/26/06

**LEAVES OF ABSENCE (without pay)**

Name/Location  
King, Keri  
Educational Services

Effective  
8/1/06-6/30/07  
[20% - personal]

**RETIREMENTS**

Name/Location  
Dresher, Susan  
Santa Monica HS

Effective  
6/30/06

Nagata, Junko  
Franklin Elementary

6/26/06

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

05/11/06

FROM: MICHAEL D. MATTHEWS/WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.09

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

**TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES**

**EFFECTIVE DATE**

(39-MONTH MEDICAL REEMPLOYMENT LIST)

YASHAR, AZITA

INSTRUCTIONAL ASST - SPECIAL ED

5/15/06

SPECIAL EDUCATION

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION ACTION/MAJOR  
05-11-06  
FROM: MICHAEL D. MATTHEWS/DONNA E. MUNCEY **Postponed from**  
**05/04/06**  
RE: APPROVAL OF THE SINGLE PLAN FOR STUDENT ACHIEVEMENT  
(PREVIOUSLY KNOWN AS SCHOOL IMPROVEMENT PLAN)

RECOMMENDATION NO A.10

It is recommended that the Board of Education approve the updates to the Single Plan for Student Achievement (aka School Improvement Plan) submitted by the following district schools:

- C Juan Cabrillo Elementary School
- C John Muir Elementary School
- C Santa Monica High School

COMMENT: The Single Plan for Student Achievement establishes a focus for raising the academic performance of students to meet or exceed state standards. The development of the Single Plan for Student Achievement consists of twelve steps:

- (1) Obtain the input of the school community
- (2) Review the school characteristics
- (3) Analyze current educational practices and staffing
- (4) Analyze student performance data
- (5) Establish school goals
- (6) Review available resources
- (7) Select specific improvements
- (8) Consider centralized services
- (9) Recommend the plan to the local governing board
- (10) Monitor progress
- (11) Evaluate the effectiveness of planned activities
- (12) Modify the plan

The development of the updates followed a similar format. This is the second year that sites have had the option of preparing an update. The last comprehensive plan was created in 2003-2004. Sites will create a comprehensive plan during the 2006-2007 academic year. We moved to this comprehensive plan followed by two update cycle as a result of concerns by some governance committees that there was not enough data to determine whether specific components of a plan were successful. Staff at the California Department of Education suggested this cycle which allows for modifications to a full plan without reworking the entire plan. One public copy of each plan will be available at the Board of Education meeting. Each site also has a copy available of its plan update.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/11/06

FROM: MICHAEL D. MATTHEWS/WILBERT YOUNG

RE: ADOPT RESOLUTION NO. 05-21 CLASSIFIED SCHOOL EMPLOYEES  
WEEK, MAY 15-21, 2006

RECOMMENDATION NO.

It is recommended that the Board of Education adopt Resolution No. 05-21 in recognition of Classified School Employees Week, May 15-21, 2006.

In honor of Classified School Employees Week, the Personnel Commission is hosting a reception for District classified employees on Tuesday, May 16, 2006 at 5:00pm in the Board Room.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION AND PERSONNEL COMMISSION  
RESOLUTION NUMBER 05-21  
CLASSIFIED SCHOOL EMPLOYEES WEEK  
MAY 15-21, 2006

WHEREAS, Classified school employees provide valuable services to schools and students of the Santa Monica-Malibu Unified School District; and

WHEREAS, Classified school employees contribute to the establishment and promotion of a positive instructional environment in our classrooms for the students and teachers; and

WHEREAS, Classified school employees play a vital role in providing for the welfare and safety of the Santa Monica-Malibu Unified School District's students; and

WHEREAS, Classified school employees strive for excellence in all areas relative to the life-long learning educational communities of Santa Monica and Malibu;

THEREFORE, BE IT HEREBY RESOLVED, that the Santa Monica-Malibu Unified School District's Board of Education and Personnel Commission hereby recognize and wish to honor the contributions of all Classified school employees to quality education in the State of California and in the Santa Monica-Malibu Unified School District, and declare the week of May 15-21, 2006 Classified School Employees' Week in the Santa Monica-Malibu Unified School District.

PASSED AND ADOPTED THIS 11th day of May, 2006, by the Santa Monica-Malibu Unified School District's Board of Education and the 16th day of May, 2006, by the Santa Monica-Malibu Unified School District's Personnel Commission.

\_\_\_\_\_  
Julia Brownley, President

\_\_\_\_\_  
Kathy Wisnicki, Vice-President

\_\_\_\_\_  
Emily Bloomfield, Member

\_\_\_\_\_  
Oscar de la Torre, Member

\_\_\_\_\_  
Jose J. Escare, Member

\_\_\_\_\_  
Maria Leon-Vasquez, Member

\_\_\_\_\_  
Shane McLoud, Member

\_\_\_\_\_  
Michael D. Matthews, Interim  
Superintendent

\_\_\_\_\_  
Celia Carroll, Commission Chair

\_\_\_\_\_  
Pam Brady, Commissioner

\_\_\_\_\_  
Russel Barnard, Commissioner

TO: BOARD OF EDUCATION ACTION/MAJOR  
05/11/06

FROM: MICHAEL D. MATTHEWS/INTERIM SUPERINTENDENT

RE: ADOPTION OF RESOLUTION NUMBER 05-22 REQUESTING THE CITY OF SANTA MONICA TO CONSOLIDATE A BOARD OF EDUCATION ELECTION WITH THE GENERAL MUNICIPAL ELECTION OF THE CITY OF SANTA MONICA TO BE HELD ON NOVEMBER 7, 2006

RECOMMENDATION NO. A.11

It is recommended that the Board of Education adopt attached Resolution Number requesting that the City of Santa Monica consolidate a Board of Education election with the general municipal election of the City of Santa Monica to be held on November 7, 2006.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

RESOLUTION NUMBER 05-22  
REQUESTING THE CITY OF SANTA MONICA  
TO CONSOLIDATE A BOARD OF EDUCATION ELECTION WITH  
THE GENERAL MUNICIPAL ELECTION OF THE CITY OF SANTA MONICA  
TO BE HELD ON NOVEMBER 7, 2006

WHEREAS, the City Council of the City of Santa Monica has called a general Municipal Election in the City of Santa Monica to be held on November 7, 2006, for the purpose of electing officers of the City of Santa Monica, The Santa Monica Rent Control Board and the Santa Monica Community College District Board; and

WHEREAS, the Santa Monica-Malibu Unified School District Board of Education wishes to request that the School District Board of Education elections be consolidated with the General Municipal Elections to be conducted by the City of Santa Monica and;

WHEREAS, The Elections Code authorizes the consolidation of the election of members of the Santa Monica-Malibu Unified School District Board of Education with the General Municipal Election;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Santa Monica-Malibu Unified does request as follows:

SECTION 1. Pursuant to Elections Code Sections 10402 and 10403, the City Council of the City of Santa Monica is hereby requested to consent and agree to the consolidation of a Board of Education election with the General Municipal Election on Tuesday, November 7, 2006.

SECTION 2. The City Council of the City of Santa Monica is hereby requested to issue instructions to the City Clerk of the City of Santa Monica to take any and all steps necessary for the holding of the consolidated elections.

SECTION 3. The Santa Monica-Malibu Unified School District recognizes that additional costs shall be incurred by the City of Santa Monica by reason of this consolidation and agrees to reimburse the City of Santa Monica for any such costs.

I, Michael D. Matthews, Interim Superintendent and Secretary of the Board of Education of the Santa Monica-Malibu Unified School District of the Los Angeles County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a meeting thereof, held on the 11th day of May, 2006.

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Michael D. Matthews, Ed.D.  
Interim Superintendent/Secretary  
Santa Monica-Malibu USD  
Board of Education

TO: BOARD OF EDUCATION ACTION/MAJOR  
05/11/06  
FROM: MICHAEL D. MATTHEWS/WINSTON A. BRAHAM previously  
5/04/06  
RE: CHARGE CITIZENS COMMITTEE TO EXAMINE  
FEASIBILITY OF A BALLOT MEASURE FOR THE  
NOVEMBER 2006 ELECTION

RECOMMENDATION NO. A.13

It is recommended that the Board of Education create a citizens committee or add a charge to an existing committee to examine the feasibility of a facilities bond measure on the November 2006 general election ballot. The committee would also be charged to examine the timing of the renewal of the District's parcel tax measures.

COMMENT: At the meeting of May 4, 2006, the Board asked that this item be returned with additional information as follows:

- Membership of the Committee would include members of the Ad Hoc Facilities Committee and other members as recommended by staff and the Board of Education.
- The Committee would be charged with the following goals:
  - N Determine if a Bond is necessary and advisable.
  - N Determine project specificity that is required by law for a Prop 39 election and whether there is enough information from the master plan at this time to meet these requirements. It is desirable that the bond language be flexible enough to consider projects identified when the master plan is completed in the fall.
  - N Work with a polling firm to craft questions on bond threshold and potential projects that meet with voter approval.
  - N Identify projects from the facilities master plan that may be included in the scope of the bond measure.
  - N Work with Chief Financial Officer to delineate the steps necessary to place a bond on the November, 2006 ballot and retain the necessary counsel for each step of the process.
  - N Report to the Board of Education with a recommendation regarding the feasibility of a bond, the threshold for voter approval and potential projects that should be included in the bond language.
  - N This report should be made not later than the June 15, 2006 Board meeting.
- The Committee would be authorized to expend up to \$30,000 to poll the electorate regarding bond feasibility.



The Board of Education has hired consultant groups to create a Facilities Master Plan for the Santa Monica-Malibu community, including a facilities needs assessment and a 20-year plan for district facilities. As this process comes to a close, it is clear that there are many needs for facilities improvement, expansion and creation. As Proposition 39 provides clear advantages to general elections in 2006, 2008 and 2010, it is imperative for the Board of Education to determine the timing of a possible bond measure. The Board seeks to create a Citizens Committee to examine the facilities needs, to poll the electorate on bond feasibility and to prioritize potential projects based on those results, with the end result of a recommendation to the Board of Education on whether or not to proceed with a facilities bond in the 2006 November election. If the recommendation is to proceed with a bond in that election, the Committee will also identify potential projects developed in the Facilities Master Plan and recommend an amount to be included in the bond measure.

At the April 6, 2006 Board Meeting, the Facilities Master Plan process and its impact on a potential Bond Issue and the pending renewal of existing Parcel Tax Measures "S" and "Y" were discussed (*Item D.1*). Those community oversight, financial and legal planning experts who guided and advised the Board through the discussion process were:

- Andrew T. Kugler, Esquire - Mayer, Brown, Rowe & Maw, LLP
- Dr. Richard Bernard - Fairbank, Maslin, Maullin & Associates
- Anthony R. Hsieh, Vice President & Mark Farrell, Vice President - Piper Jaffray & Co., the District's financial advisors
- David Casnocha, Esq. - Stradling, Yocca, Carlson & Rauth (Piper Jaffray's Bond Counsel)
- Paul Silvern, Chair of the Financial Oversight Committee (FOC) or his designee
- Ralph Mechur, Member of the Ad Hoc Facilities Committee and President, Santa Monica-Malibu Education Foundation (*SMMEF*)

During this Meeting, the Board engaged in a fairly comprehensive and lengthy substantive discussion regarding the possibilities of seeking voter authorization for a yet-to-be-determined dollar amount Facilities Bond Issue in the November 2006 General Election. Additionally, the Board evaluated the merits of early renewals and renewal timeline of the current (2) Parcel Tax Measures "S" and "Y" that together contribute approximately \$10 million annually to the District's revenue stream.

In order to allow for further discussions on this very important District matter, the following suggested timeline is offered, should the Board, indeed, wish to consider seeking voter-backed Facilities Bond Issue authorization for November 2006. Additionally, it's important that the Board remain mindful of legal provisions that allow for the combination and early renewal of both outstanding Parcel Tax Measures.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT PROPOSED TIMELINE  
PROCESS FOR A NOVEMBER 7, 2006 BOND ELECTION  
Offered by Winston A. Braham - 05/04/06**

1	Retain Bond Counsel, Investment Banker, Voter Survey Consultant (pollster) and Campaign Consultant	April 2006
2	Using Facilities Master Plan assessments to date, identify, prioritize and price capital facility needs of the District; cost estimation of improvements. Pricing need not be overly tight, since later adjustments will be necessary.	April 2006
3	Begin to outline the reasons why voters should approve a bond for these projects.	April 2006
4	Determine that General Obligation Bonds are the least expensive and fairest method to finance needed projects (alternatives: Mello Roos, COPs).	April 2006
5	Investment Banker to provide input re: bond size, debt capacity, tax rates and bond sale timing to complete projects.	April 2006
6	Consider asking Political Consultant to run "information campaign". Consider establishing a budget for such a campaign.	April 2006
7	Begin community outreach efforts to educate public on facility needs of District and District's role in community.	April 2006
8	Draft voter opinion survey questionnaire with Polling Consultant, Investment Banker, Bond Counsel.	April 2006
9	Conduct voter opinion survey.	April/May 2006
10	Evaluate polling results; modify project list; adjust proposed bond size and timing of bond sale; recommit to November 2006 election based on likelihood of success.	May 2006
11	Resume community outreach effort based on polling data, modify message, dollar request, test campaign themes.	May 2006
12	Begin to identify community leaders, facility committee members, etc. to serve as core of bond campaign committee, particularly chair and finance directors.	June 2006
13	Finalize project list, costs, bond size, timing, tax rate levels, draft ballot measure language.	July 2006

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT PROPOSED TIMELINE  
PROCESS FOR A NOVEMBER 7, 2006 BOND ELECTION (CONTINUED)  
Offered by Winston A. Braham - 05/04/06**

14	Adopt Resolution calling for Bond Election.	July 25, 2006
15	<b>DELIVER RESOLUTION CALLING FOR ELECTION TO LOS ANGELES COUNTY REGISTRARS OF VOTERS</b>	<b>August 10, 2006</b>
16	Bond Committee enters into contract with campaign consultant.	August 2006
17	Prepare tax rate statement, impartial analysis (Bond Counsel, County Counsel), pro-ballot argument (committee, campaign consultant) for voter pamphlet.	August 10, 2006
18	Fundraising by Bond Committee, Superintendent, etc.	August/ September/ October 2006
19	Conduct campaign	August/ September/ October 2006
20	<b>ELECTION.</b>	<b>November 7, 2006</b>
21	Election results certified.	December 7, 2006
22	District Board adopts Resolution authorizing the issuance of Bonds.	January 2007
23	County Board of Supervisors adopts Bond Issuance Resolution.	February 2007
24	Prepare Official Statement; obtain Bond ratings.	February 2007
25	Sell Bonds.	March 2007
26	Receipt of bond money.	March 2007
27	Tax levy to secure bonds imposed	December 2007

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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

05/11/06

FROM: MICHAEL D. MATTHEWS/DONNA E. MUNCEY/IRENE RAMOS

RE: UPDATE ON VISION IN ACTION REFORMS AT JOHN ADAMS MIDDLE SCHOOL

DISCUSSION ITEM NO. D.1

Staff (teachers and administrators) from John Adams Middle School will provide an update on the changes that were undertaken at the site this year as a result of the Vision In Action planning done during the 2004-2005 academic year. Among the areas of focus for this presentation will be the following:

- (1) Organizational redesign, Collaborative Planning Time and associated staffing changes
- (2) Activities that have been undertaken as part of Collaborative Planning Time
- (3) Advisory
- (4) Current intervention and support efforts at the school, including the Valued Youth Program
- (5) Associated curricular changes, for example, in mathematics and plans for 2006-2007
- (6) Balancing the tensions that often derail restructuring efforts
- (7) Outreach to the community and parent involvement in the school
- (8) Preliminary impact data (achievement and discipline)
- (9) Next steps to further restructuring efforts at JAMS and continue efforts to help all students succeed at high levels.

TO: BOARD OF EDUCATION

DISCUSSION

05/11/06

FROM: MICHAEL D. MATTHEWS/WINSTON BRAHAM/LAUREL SCHMIDT/  
DONA RICHWINE

RE: REVISION OF BOARD POLICY 5030 - NUTRITION AND PHYSICAL  
ACTIVITY

DISCUSSION ITEM NO. D.2

It is recommended that the Board of Education adopt revisions to Board Policy Nutrition and Physical Activity to create Board Policy 5030 - Student Wellness, which would meet the new requirements of federal law.

COMMENT: The Federal Child Nutrition and Women, Infants and Children (WIC) Reauthorization Act of 2004 mandates each district participating in the National School Lunch program to adopt a districtwide school wellness policy by the beginning of the school year after July 2006. If the Governing Board has already adopted policies promoting healthy eating and physical activity, it should use a broad based panel of community members and health experts to review its existing policies to ensure that they meet the requirements of federal law.

In November 2003, the Santa Monica-Malibu Unified School District adopted a comprehensive Nutrition and Physical Activity Policy to address many of the components of the proposed Wellness Policy. Developed with input from the Community Health and Safety Advisory Committee, the existing policy contains sections on:

- C Nutritious Food
- C Food and Nutrition Services
- C Nutrition Education
- C Standards Based Physical Education and Physical Activity
- C Family and Community Partnerships

In January 2006, the Community Health and Safety Advisory Committee, under the leadership of Dr. Bill McCarthy, created a subcommittee to revise the existing policy to bring it into compliance with new federal regulations, and recommend goals for achieving a high level of support for student wellness.

Federal guidelines mandate that the Wellness Policy must:

- C Include goals for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness in a manner that the district determines is appropriate
- C Include nutrition guidelines selected by the district for all foods available on each campus during the school day, with the objectives of promoting student health and reducing childhood obesity.

- C Provide an assurance that the district's guidelines for reimbursable school meals will not be less restrictive than federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a) and 1779(a) and (b), as they apply to schools.
- C Establish a plan for measuring implementation of the policy, including the designation of one or more persons in the district or at each school charged with operational responsibility for ensuring that this policy is implemented

The draft presented for board consideration was developed by the Community Health and Safety Advisory Committee in conjunction with the Orlando Griego, Director of Food Services, and Dona Richwine, the district nutritionist.

Staff will respond to the presentation with a brief description of staffing, fiscal and other resource considerations that might impact the Board of Education's consideration of the language in this policy.



**Santa Monica-Malibu** District Policy Detail

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5030	Student	Student Wellness

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Physical Fitness		x	

**DETAIL**

**A. Purpose**

The Board of Education recognizes that sound nutrition, optimal physical fitness, emotional well being and the adoption of life long healthy habits correlate with learning readiness, academic achievement and decreased discipline problems. Life long healthy habits include the daily consumption of fruits and vegetables and daily physical fitness activities. Such habits can prevent Type 2 Diabetes, some Cancers, Cardiovascular Disease, Obesity and Osteoporosis.

The Santa Monica-Malibu Unified School District is committed to promoting the health of its students by linking the Departments of Food and Nutrition Services with Health Services, Physical Education, and Family and Community Services.

This Wellness Policy will ensure that all students in the Santa Monica-Malibu Unified School District will have the opportunity to receive the following:

1. High quality, nutritious food while in school including during classroom activities.
2. Nutrition education in the classroom.
3. Sequential age appropriate health education
4. Standards based physical education and physical activity at all grade levels.
5. Access to counseling resources to assist students coping with challenges to their emotional well-being.
6. Access to trained health personnel.

**B. Program Implementation: Nutritious Food/Food and Nutrition Services**

Access to high quality, nutritious meals has been shown to improve eating habits and overall health status.

1. Food and Nutrition Services will offer healthy foods for sale on all school campuses elementary through secondary. School meals will meet or exceed the standards set by the National School Lunch Program, which are set by the Dietary Guidelines for Americans.

Specific nutrition goals, consistent with the above, include:

- a. Schools will offer students a minimum of four fruit/vegetable choices at lunch and 25-30% larger serving sizes of these items than federal requirements OR students selecting hot entrée meals will be able to choose fruits and vegetables being served at the school's salad bar.
- b. Over one school year, schools will offer an average of at least five different fruits and five different vegetables over the course of a week. When practical, these choices should be purchased fresh and from local sources.
- c. Students may take extra servings of fruits and vegetables at no additional charge.
- d. By 2008, all schools should aim for lower sodium and cholesterol levels and higher fiber levels than the standards set by the daily SHAPE California menu-planning target levels:

	<u>Sodium</u>	<u>Fiber</u>	<u>Cholesterol</u>
<u>Breakfast</u>	<u>825 mg</u>	<u>4g</u>	<u>75 mg</u>
<u>Lunch</u>	<u>1100 mg</u>	<u>6g</u>	<u>100 mg</u>

- e. Schools' eating areas should feature variety, visibility and accessibility of fresh fruit and vegetables through facility design, and programs such as Farm-to-School programs. The healthiest lunch choices, such as salads and fresh fruit, should be prominently displayed to encourage students to make healthier choices.
- f. The SMMUSD Farmers' Market Salad Bar shall remain a reimbursable lunch option in all of our schools.
- g. Reduce students' consumption of added sugars in school meals by limiting prepared foods and pastries with high fructose corn syrup and other added sugars or caloric sweeteners. Limit added sugar to less than 7 grams per ounce of cereal.
- h. All food and beverages served or sold anywhere on campus during ½ hour before or ½ hour after school hours will meet or exceed Senate Bill 12 and Senate Bill 965 guidelines. See Addendum "A" for explanation of these guidelines.
- i. Schools should encourage participation in both the breakfast and lunch programs through a variety of means, including convenient bell schedules, classroom breakfasts, grab-and-go meals, second-chance breakfasts, distributed, point-of-sale options (e.g., food carts), etc.
- j. As needed, changes in menu options and competitive foods should be periodically assessed for impact on the average weekly nutrient profile of food and beverages purchased and consumed on campus.

- k. Concurrent with the results of the School Meals Initiative review (conducted every five years), the Superintendent and the Community Health and Safety District Advisory Committee should review the weekly average nutrient profile of breakfast and lunch meals served to students to ensure that school meals meet all federal, state, and local laws and standards.
- l. Student nutrition services staff should include training and development/ or certification for food service personnel at their various levels of responsibility, including safe food handling, nutrition education, and recognition of the signs, symptoms, and appropriate responses to severe food allergy reactions.
- m. Students should be given at least 10 minutes to eat after sitting down for breakfast and at least 20 minutes to eat after sitting down for lunch. Space and seating should be sufficient to seat all students eating lunch at this time.
- n. If practical, it would be desirable to schedule lunch after recess, especially in elementary schools. More research is needed to document the nutrition benefits of scheduling lunch after recess.

### **Nutrition Education**

1. Research validates that healthy eating is directly correlated with the amount of nutrition education received. It is the District's position that all students will receive:
  - a. Consistent nutrition education K thru 12.
  - b. Nutrition education integrated into standards based curriculum using science, math, language arts, history etc.
  - c. Nutrition education will be science based and consistent with recommendations made in the Dietary Guidelines for Americans which can be found at: *<http://www.health.gov/dietaryguidelines/dga2005/document/> and MyPyramid which can be found at: <http://mypyramid.gov/>*
  - d. Nutrition behavior monitored biennially through the California Healthy Kids Survey.
2. The Board of Education authorizes that nutrition education be provided in a variety of instructional settings such as:
  - a. California Education Code Section 51210 requires that health education, including nutrition education, be taught in grades one through 6.
  - b. Nutrition education by SMMUSD Nutrition Specialist.
  - c. Farmers' Market Tours and School Gardens connect classroom gardens, nutrition education and the school salad bar.
  - d. Teachers will be kept aware of the above programs via workshops, staff meetings and flyers and be encouraged to utilize them as much as possible.
  - e. Staff who provide nutrition education will have appropriate training and will use

curriculum and materials consistent with the Dietary Guidelines for Americans approved by SMMUSD Nutrition Specialist and/or Asst. Superintendent Education Services.

### **Health Education**

- a. California Education Code Section 51210 requires that health education, including nutrition education, be taught in grades one through six. Ed Section 51890 declares the intent that districts provide comprehensive health education and requires that a variety of health topics be included in middle school and high school curricula.
- b. Credentialed staff will:
  - (1) develop age appropriate health education curriculum for elementary thru secondary
  - (2) provide ongoing monitoring and inservicing of elementary school teachers health education curriculum
  - (3) train teachers at secondary level who teach health education.
  - (4) establish student goals that foster and promote health literacy, defined as "the capacity of an individual to obtain, interpret, and understand basic health information and services and the competence to use such information and services in ways that are health enhancing.

### **Standards Based Physical Activity**

The Board of Education recognizes that student academic performance, behavior and health status are compromised by physical inactivity and enhanced by physical activity. Research indicates that becoming and remaining physically active significantly reduces the risk of some cancers, diabetes, heart disease and other chronic diseases.

1. To increase opportunities for physical activity and fitness education in our schools the Board of Education commits to the following:
  - a. All children, from pre-kindergarten through grade 12 will participate in quality, daily physical activity and/or fitness education.
  - b. All K-12 students (including students with disabilities and/or special health-care needs and those in alternative educational settings) will receive physical education instruction as designated (EC sections 51210, 51222, and 51223):
    - (1) A minimum of 200 minutes for every 10 school days for students in grades 1-6
    - (2) A minimum of 400 minutes for every 10 school days for students in grades 7-12

- High school students must take a minimum of two years of physical education in grades 9, 10, 11, or 12, per local district policy. It is recommended that this be expanded to provide students with the opportunity to participate in a variety of physical education elective courses that are conducive to non competitive, lifetime physical activities such as yoga, dance, hiking, etc. that address the five fitness components: cardiorespiratory endurance, flexibility, muscular strength and endurance and body composition. (EC Sections 51222(b) and 51241)
- c. Temporary exemptions from physical education should be limited to students whose medical conditions do not allow for inclusion in the general, modified, or adapted physical education program. (EC Section 51241)
  - d. The school/district, in conjunction with a credentialed school nurse, should develop policies that outline guidelines for student participation in physical activity at school when they have a medical condition. These policies should be communicated to all members of the school community and be designed to protect students' well-being and provide for maximum participation of students in physical activity, at an appropriate level.
  - e. Certificated staff will supervise the physical program and staff of the District. It would be desirable for all schools to have Certificated Physical Education teachers and enough Physical Activity Specialists to accommodate a maximum class size of 30:1.
  - f. All P.E. Teachers, Specialists and staff working directly with students should have current certifications for training in CPR and first aid. A desirable ratio of CPR-trained and first aid trained adult to student ratio of 1:100 or better.
  - g. Appropriate facilities, equipment, and supplies needed to deliver quality, daily physical education will be available. Facilities and equipment used for physical activity should be properly monitored and maintained to ensure participants' safety. This includes Life Guards for all water sports.
  - h. Using the California Fitnessgram, annually monitor and assess District physical activity/physical education programs, fitness testing performance, achievement of State physical fitness standards, and community physical activity programs at our schools. School districts will administer a physical fitness test annually to all students in grades five, seven, and nine during the months of February, March, April, or May. Students will receive their individual fitness test results.
  - i. Access to school sites will be provided through community joint use agreements and partnerships with youth organizations for quality community sports and recreation programs for all young people in our communities.

## **Health Services**

All students should have daily access to a credentialed school nurse or a designated staff member who has current certification in CPR and first aid and is supervised by, and has physical or electronic access to, the school nurse or another duly qualified supervisor of health.

- It is desirable to have a full time credentialed nurse with a student ratio of 750:1 which reflects the national average to coordinate health services at their school site.

## **Emotional Well Being**

To optimize students' emotional well-being and social functioning:

1. Students should have access to credentialed school counselors and psychologists who provide students with support and assistance in making health-related decisions, managing emotions, and coping with crises
2. Programs such as Cool Tools that teach students the above should be mandatory for all students.

## **Family and Community Partnerships**

The Board of Education acknowledges that a team of community partners delivering strong, consistent messages and modeling healthy food choices and physical activity as part of a coordinated school health program increases the effectiveness of school based nutrition and fitness education.

All family groups within the district (i.e. PTA, sports booster clubs, English language advisory groups, etc.) will be informed of this policy. All school-based organizations will be encouraged to use non-food items for fund-raising. Student, parent, or school groups should sell only food or beverages that meet the Senate Bill 12 and 965 guidelines as fundraisers. These restrictions apply ½ hour before the school day begins and ½ hour after the school day ends.

A District Advisory Committees shall exist for Health and Safety and Physical Activity. This group will assess adherence to this Wellness Policy and set goals for improvement in student wellness. The Chairperson of this committee will report annually to the School Board on compliance with this policy and achievement of student goals.

## **Staff Wellness**

Staff wellness programs should be made available to support employees' efforts to improve their personal health and fitness so that they can serve as role models and promote the health of others, including students.

**Legal Reference:****EDUCATION CODE**

49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001  
49490-49493 School breakfast and lunch programs  
49500-49505 School meals  
49510-49520 Nutrition  
49530-49536 Child Nutrition Act  
49540-49546 Child care food program  
49547-49548.3 Comprehensive nutrition services  
49550-49560 Meals for needy students  
49570 National School Lunch Act  
51222 Physical education  
51223 Physical education, elementary schools

**CODE OF REGULATIONS, TITLE 5**

15500-15501 Food sales by student organizations  
15510 Mandatory meals for needy students  
15530-15535 Nutrition education  
15550-15565 School lunch and breakfast programs

**UNITED STATES CODE, TITLE 42**

1751-1769 National School Lunch Program, especially:  
1751 Note Local wellness policy  
1771-1791 Child Nutrition Act, including:  
1773 School Breakfast Program  
1779 Rules and regulations, Child Nutrition Act

**CODE OF FEDERAL REGULATIONS, TITLE 7**

210.1-210.31 National School Lunch Program  
220.1-220.21 National School Breakfast Program

**Management Resources:****CSBA PUBLICATIONS**

Healthy Food Policy Resource Guide, rev. 2005

**CDE PUBLICATIONS**

Health Framework for California Public School, Kindergarten Through Grade Twelve, 2003

**CDC PUBLICATIONS**

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2004

**NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION (NASBE) PUBLICATIONS**

Fit, Healthy and Ready to Learn, 2000

**USDA PUBLICATIONS**

Changing the Scene, Improving the School Nutrition Environment: A Guide to Local Action, Team Nutrition, Food and Nutrition Services, 2000

**WEB SITES**

**CSBA:** <http://www.csba.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Department of Health Services: <http://www.mch.dhs.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition): <http://www.californiaprojectlean.org>

Centers for Disease Control and Prevention (CDC): <http://www.cdc.gov>

National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>

National Association of State Boards of Education: <http://www.boards@nasbe.org>

National School Boards Association: <http://www.schoolhealth@nsba.org>

School Nutrition Association: <http://www.asfsa.org>

Society for Nutrition Education: <http://www.sne.org>

U.S. Department of Agriculture: [http://www.fns.usda.gov/tn/Healthy/wellnesspolicy\\_steps.html](http://www.fns.usda.gov/tn/Healthy/wellnesspolicy_steps.html)

3/05

**Senate Bill 12**  
**Signed into Law September 15, 2005**  
**Commences July 1, 2007**

**Definitions:**

"Full Meal" - any combination of food items that meet USDA-approved School Breakfast Program (SBP) or National School Lunch Program (NSLP) meal pattern requirements

"Added Sweetener" - Any additive other than 100% fruit juice that enhances the sweetness of a beverage.

"Entrée" - A food that is generally regarded as being the primary food in a meal, and shall include, but not be limited to, sandwiches, burritos, pasta and pizza.

"Snack" - A food that is generally regarded as supplementing a meal, including, but not limited to, chips, crackers, onion rings, nachos, French fries, donuts, cookies, pastries, cinnamon rolls, and candy.

**Elementary Schools:**

Only full meals and individually sold portions of nuts, nut butters, seeds, eggs, cheese packaged for individual sale, fruit, vegetables that have not been deep fried, and legumes.

Individually sold dairy items and whole grain food items may be sold to pupils at an elementary school, except food sold as part of a USDA meal program, if it meets all of the following standards:

- C Not more than 35% of its total calories shall be from fat.
- C Not more than 10% of its total calories shall be from saturated fat.
- C Not more than 35% of its total weight shall be composed of sugar, including naturally occurring and added sugar
- C Not more than 175 calories per individual food item

An elementary school may permit the sale of food items that do not comply with the above regulations as part of a school fundraising event in any of the following circumstances:

- C The items are sold by pupils of the school and the sale of those items takes place off of and away from school premises.
- C The items are sold by pupils of the school and the sale of those items takes place at least one-half hour after the end of the school day.

**Middle, Junior or High School:**

Snacks sold to a pupil in middle, junior or high school, except food served as part of the USDA meal program, shall meet all of the following standards:

- C Not more than 35% of its total calories shall be from fat.
- C Not more than 10% of its total calories shall be from saturated fat.
- C Not more than 35% of its total weight shall be composed of sugar, including naturally occurring and added sugar
- C Not more than 1250 calories per individual food item



Entrée items sold to a pupil in middle, junior or high school, except food served as part of a USDA meal shall:

- C Contain no more than 400 calories per entrée
- C Contain no more than 4 grams of fat per 100 calories contained in each entrée and shall be categorized as entrée items in the SBP or NSLP

A middle, junior or high school may permit the sale of food items that do not comply with the above regulations in any of the following circumstances:

- C The sale of those items takes place off of and away from school premises.
- C The sale of those items takes on school premises at least one-half hour after the end of the school day.
- C The sale of those items occurs during a school-sponsored pupil activity after the end of the school day.

It is the intent of the Legislature that the governing board of a school district annually review its compliance with the nutrition standards described.

**Senate Bill 965**  
**Signed into Law September 15, 2005**  
**Commences July 1, 2007 (50%)**  
**Commences July 1, 2009 (100%)**

**Definitions:**

"Added Sweetener" - Any additive that enhances the sweetness of the beverage, including added sugar but does not include the natural sugar of sugars that are contained within the fruit juice which is a component of the beverage.

**Elementary School:**

Regardless of the time of day, only the following beverages may be sold to a pupil at an elementary school:

- C Fruit-based drinks that are composed of no less than 50% fruit juice and have no added sweetener
- C Vegetable-based drinks that are composed of no less than 50% vegetable juice and have no added sweetener
- C Drinking water with no added sweetener
- C Two percent-fat, one-percent-fat milk, nonfat milk, soy milk, rice milk, and other similar nondairy milk.

An elementary school may permit the sale of beverages that do not comply with the above regulations as part of a school fundraising event in any of the following circumstances:

- C The items are sold by pupils of the school and the sale of those items takes place off of and away from school premises.
- C The items are sold by pupils of the school and the sale of those items takes place at least one half hour after the end of the school day.

**Middle or Junior High School:**

From one-half hour before the start of the school day to one-half hour after the end of the school day, only the following beverages may be sold to a pupil at a middle or junior high school:

- C Fruit-based drinks that are composed of no less than 50% fruit juice and have no added sweetener
- C Vegetable-based drinks that are composed of no less than 50% vegetable juice and have no added sweetener
- C Drinking water with no added sweetener
- C Two percent-fat, one-percent-fat milk, nonfat milk, soy milk, rice milk, and other similar nondairy milk.
- C An electrolyte replacement beverage that contains no more than 42 grams of added sweetener per 20-ounce serving.

A middle or junior high school may permit the sale of beverages that do not comply with the above regulations as part of a school event if the sale of those items meets all of the following criteria:

- C The sale occurs during a school sponsored event and takes place at the location of that event at least one half hour after the end of the school day.
- C Vending machines, student stores, and cafeterias are used later than one-half hour after the end of the school day.

Above items may be made available in vending machines at any time during the school day. Beverages that do not comply, may be made available in middle and junior high schools if the beverage only is available not later than one-half hour before the start of the school day and not sooner than one-half hour after the end of the school day.

Commencing July 1, 2007, no less than 50 percent of all beverages sold to pupils from one-half hour before the start of the school day until one-half hour after the end of the school day shall be those meeting the above criteria.

Commencing July 1, 2009, all beverages sold to pupils from one-half hour before the start of the school day until one-half hour after the end of the school day shall be those meeting the above criteria.

TO: BOARD OF EDUCATION

DISCUSSION

05/11/06

FROM: MICHAEL D. MATTHEWS/DONNA E. MUNCEY

RE: CALIFORNIA HEALTHY KIDS SURVEY RESULTS

DISCUSSION ITEM NO. D.3

During the Spring 2005, students at grades 5, 7, 9, and 11 in Santa Monica-Malibu Unified School District schools completed the California Healthy Kids Survey. The California Healthy Kids Survey was developed under contract from the California Department of Education by WestEd. It is designed to provide a common set of comprehensive health risk and resilience data across the state to guide local program decision-making and also determine geographic and demographic variation. (CHKS, Key Findings, p. 21). We are required to administer this survey every other year as a condition of receiving federal and state money to support safe and drug-free schools, but are also believe the results from this administration will be useful in helping us to understand trends in student behavior with regard to use of alcohol, tobacco, and other drugs, violence and safety issues, and physical health.

This presentation will provide an overview of these findings and discuss ways that these data may help serve as baseline data for the Wellness Policy and for monitoring that is likely to be recommended as a result of the ongoing School-Based Mental Health Survey.

TO: BOARD OF EDUCATION

DISCUSSION

05/11/06

FROM: MICHAEL MATTHEWS/DONNA E. MUNCEY/AMY FOWLER

RE: K-8 HISTORY AND SOCIAL STUDIES ADOPTION

DISCUSSION ITEM NO. D.4

As part of the instructional materials adoption process, elementary and intermediate school history-social science teachers have been engaged in reviewing state-adopted textbooks for grades K-8. Using criteria recommended by the California Department of Education as well as local needs, teachers reviewed texts to determine the most suitable publishers in terms of:

- Textbook readability
- Support for English Learners and struggling readers
- Sensitivity to diversity
- Quality of scholarship
- Visuals (maps, pictures, graphs, etc.)
- Technology

Teacher representatives for the adoption process came to a unanimous recommendation for each level. Principals reviewed the materials and are in agreement about the selections. The materials that are recommended for Board approval for the 2006 History and Social Studies adoption are:

- K-5th grade- Harcourt Brace Reflections Series**
- 6th-8th grade- Teachers' Curriculum Institute**
- 6th-8th grade Immersion Program- Holt Publishing**

These materials will be available for public review at the

**Professional Development and Leadership Center  
2802 4th Street, Santa Monica, CA 90405**

Staff in Educational Services will be available at the Professional Development and Leadership Center on two evenings between now and the June 1, 2006 Board of Education meeting when this item will return for action. The evening meetings will be on:

- Tuesday, May 23 from 6-8 p.m.
- Wednesday, May 31 from 6-8 p.m.

Parents and community members may also request to examine these materials by appointment. Please contact Diana Moraga in the Superintendent's Office if you wish to make an appointment to review the texts recommended for adoption.

TO: BOARD OF EDUCATION

DISCUSSION

05/11/06

FROM: MICHAEL MATTHEWS/DONNA E. MUNCEY

RE: PROPOSED DISTRICT ALLOCATION OF EQUITY FUNDS FOR  
2006-2007

DISCUSSION NO. D.5

Within the policy and regulations that govern the distribution of the Equity Funds collected during the course of a given year there are several options for distribution. One of these options is to ask the Board of Education to reserve some of the collected funds for use centrally for intervention, support and/or remediation programming. To date during 2005-2006, the Equity Fund has accumulated approximately \$140,000, and there is an expectation that the total will increase prior to the end of the fiscal year.

Educational Services, in conjunction with all sites that will undertake summer school programming and Student and Family Support Services, request that the sum of \$40,000 be dedicated to the continued improvement of summer school through four mechanisms.

First, we would like to have bi-lingual community liaisons and student outreach specialists present at summer school and engaged in activities intended to support increased learning through the programs. Last summer, we received grant funding from the Cotsen Family Foundation that allowed us to provide a bi-lingual community liaison at our elementary program. In addition to the important support the liaison provided for parents who speak Spanish as their primary/only language, she worked with teachers and parents to arrange visits to, and assistance in, classrooms; to support the parent literacy activities that were undertaken as a parallel program; and to translate all of the materials sent home to parents weekly to provide up-to-date information on their child's performance in summer school. We would like to make that type of support available at all of our sites. Additionally, the student outreach specialists at Santa Monica High School will provide an opportunity for selected students to participate in a transition planning class as part of their summer activities. Approximate cost for this portion of the request: \$24,000.

Second, we would like to hire a teacher to work with the highly successful parent literacy program at elementary school. This program helps parents understand the literacy approach that their children are experiencing in summer school and be better able to support their homework. Additionally, we would like to be able to produce the books that the parents and children write as part of this project. Estimated cost for this portion of the request: \$5,000.

Third, we would like to provide some technology support and resource materials to Santa Monica High School to support students who are struggling to master algebra I and intermediate algebra. Our intention will be to pilot this web-based program during the summer in preparation for more wide-spread use in the Fall, 2006. Approximate cost for this portion of the request: \$6,000.

Fourth, we would like to purchase the assessment materials (pre- and post-test) that will allow us to assess our students' growth at elementary and middle school and compare that growth to last year's summer school growth. Approximate cost for this portion of the request: \$5,000.

In sum, we seek resources to support programming and activities intended to further strengthen our summer school programming. We are recognizing the importance of expanding the parental involvement in, and awareness of, the intention of our summer school programs. Additionally, we have two other mechanisms that are becoming increasingly important in our efforts to help all students achieve master of the state standards -- investment in the use of instructional technology and continued use of appropriate assessment to ascertain progress and diagnose areas that need continued emphasis in order for our summer school students to succeed.

TO: BOARD OF EDUCATION

DISCUSSION

05/11/06

FROM: MICHAEL D. MATTHEWS/DONNA E. MUNCEY

RE: RESPONSE TO SPECIAL EDUCATION DISTRICT ADVISORY  
COMMITTEE MID-YEAR WRITTEN UPDATE

DISCUSSION ITEM NO. D.6

The Special Education District Advisory Committee has submitted its mid-year report. The purpose of this discussion item is to offer members of the Board of Education an opportunity to respond to the report. The report is attached.



**Accomplishments to date this year:**

1. The Special Education DAC has maintained its commitment to its charge to serve the Board of Education by assuring that the needs of the community are represented. When the Board undertook a process to update its policy on DACs the SEDAC played a dynamic and leadership role in shaping new policy and in crafting meaningful and useful charges to focus its work for the year.
2. SEDAC transitioned from a group serving as the steering committee in the creation of the Special Education Strategic Plan to a community group that, according to its first charge, will “communicate with and advise the Board of Education on the ongoing implementation of the Special Education Strategic Plan.”
3. In order to accomplish the targeted work on charges two and three the SEDAC created two ad hoc committees: to create a parent handbook and to work with various agencies to explore fundraising possibilities.
4. To fulfill the fourth charge, a liaison was appointed by the SEDAC to attend all meetings of the Master Facilities Planning Committee. That having been achieved, the committee requests that the Board direct its immediate attention to an already existing SMMUSD accessibility study that was not implemented. The existing study provides a useful guide to relevant and needed improvements to existing facilities.
5. Meetings were held by the SEDAC at school sites in Santa Monica and Malibu (McKinley, Malibu High School, Lincoln, Muir, and Santa Monica High School) to help enhance relationships among teachers and parents. These meetings have fostered collegial and congenial relationships and have addressed and resolved issues of compliance at no cost to the district. (At one campus parents called attention to the non-compliance of the site with federal law and the school administration made immediate changes in the inclusion of Special Day Class students in school social activities. After the SEDAC meeting at SAMO was announced at feeder middle schools the special education staff there distributed SEDAC fliers to students, including the event as one of several designed to make student transition to the high school an easier process.)
6. New officers were elected: Ken Haker, chair, Karen Paris, vice chair, Linda Karr O’Connor, secretary.
7. A new liaison to the PTA Council was appointed to continue representation of Special Education issues to that body and to keep PTA presidents informed of school meetings and parent education opportunities, which they have helped to promote.
8. SEDAC members created an ad hoc Autism Spectrum Committee to research and select experts to make informational presentations at an upcoming workshop for the Board of Education.
9. SEDAC members attended all Community Advisory Committee meetings of the SELPA and engaged in discussion of SELPA policies and direction.

10. SEDAC members assisted with input to the search firm assisting in the hiring of a new superintendent.

**Plans for 2006 – 2007 to inform creation of new charges:**

1. Parent education events in English and Spanish are planned to assist the district in meeting state requirements that there be outreach to the parent community concerning the IEP process and understanding state and federal law.
2. Parent support groups have been requested by community members and the SEDAC will assist school communities in their creation.
3. To assure continuing work toward the delivering of educational program options for students on the Autism spectrum, experts will be recommended to the Board of Education and a presentation will be scheduled.

**Suggested direction for SMMUSD 2006-2007**

1. In addition to regularly scheduled reports from the Assistant Supt. for Special Education, the SEDAC requests that the Board seek biannual presentations on progress being made toward ongoing implementation of the Special Education Strategic Plan as well as previous DAC reports.
2. The SEDAC requests that a special report be presented on progress made to create internal capacity for previously outsourced services. The SEDAC is concerned that the District has reduced use of non-public agency support before creating adequate internal capacity for direct services to students, most specifically in Assistive Technology and Behavioral Intervention. While we are impressed by improvements to compliance with state law, we do not see improvements being made to the delivery of educational programs to students.
3. As is recommended in the Special Education Strategic Plan and consistent with the description of intensive reading services required to bring reading disabled students to grade level in the California Reading Initiative, the SEDAC recommends the creation of learning resource centers at all schools. As a first step we urge the Board to fund a Learning Resource Center at Santa Monica High School. These centers can also be developed to deliver needed math interventions and assistive technology.
4. SEDAC members request that the Board emphasize and fund teacher training, especially for teachers in Special Day Classes who do not have the same opportunities for professional interaction as other teachers. Like their students, they benefit from interaction with each other and with the larger community of their peers and they should be offered professional opportunities to foster such collegial relationships. Expense to the district of creating such opportunities is minimal and in some cases may consist only of the cost of paying substitute teachers.

5. Publication of a parent handbook to be provided by the SEDAC, with a Spanish translation, is recommended. SEDAC members request that distribution of the handbook be assured at all campuses.
6. SEDAC members recommend that the District adopt and fund a "Social Skills" program to be delivered at all campuses. District dependence upon the good will of the community to deliver these urgently needed services as "clubs" is poor public policy when the supports are so critical to the success of socially fragile and isolated students. Club services such as Circle of Friends at Santa Monica High School need to be institutionalized to assure their ongoing availability.
7. Parity in the reporting of student progress must be assured by SMMUSD. Such reporting for students with IEPs is required by law, but does not occur with consistency, i.e. the reporting of benchmarks on progress being made to meet annual goals. General education students receive grades four times a year on their report cards. Parents have been requesting SEDAC advocacy in this area: that objective and measurable reports of progress on students with disabilities be presented on the same schedule as is received by non-disabled peers.

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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

05/11/06

FROM: MICHAEL D. MATTHEWS / TIMOTHY R. WALKER

RE: DISTRICT SPECIAL EDUCATION VERIFICATION REVIEW

INFORMATION COMMUNICATION NO. I.1

On May 1, 2006 the Superintendent received a communication from the State Director of Special Education who supervises Mr. Matthew Hill, Special Education Consultant, Focused Monitoring and Technical Assistance Unit 1, a component of the California Department of Education, Special Education Division.

The communication clarified that the Special Education 2003-2004 Verification Review of the Santa Monica-Malibu Unified School District has been closed.

Previously the Board of Education was informed that the last follow-up review would be conducted prior to June 26, 2006. The review occurred on March 29, 2006. Mr. Hill and a team of reviewers selected twenty student records at random and reviewed them in detail. The review team determined that no student level or systemic level findings were in evidence.

A copy of the letter from the California Department of Education is attached.