

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: APPROVAL OF MINUTES

ACTION
02/02/06

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

January 19, 2006

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/06

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2005/2006 budget.

Contractor/Contract Dates	Description	Site	Funding
The Adderley School 2/17/06 to 5/15/06 Not to exceed: \$800	To provide 1 4/5 combination class with 10 sessions of drama and acting culminating in 2 performances.	Franklin	01-90150-0- 11100-10000- 5802-002-4020 PTA
Arts Meets Technology/Mary Anne Solomon 7/1/2005 to 6/30/2006 Not to exceed: \$4,000	To update the District's various Web pages as directed by the Information Services Dept.	Information Services	01-00000-0- 00000-77000- 5802-054-2540 General Fund
Star Inc. 3/17/06 to 3/17/06 Not to exceed: \$750.00	To provide the entire Franklin student body with a hands on science exhibit focusing on Health and Fitness	Franklin	01-73950-0- 11100-10000- 5802-002-4020 School Improvement
Jewish Family Services 9/7/05 to 6/26/06 Not to exceed: \$5,000	To provide individual group, family counseling; classroom and PTSA presentations; referrals; crisis intervention	John Adams	01-90150-0- 11100-10000- 5802-011-4110
Jewish Family Services 10/1/05 to 6/30/06 Not to exceed: \$9,000	To provide counseling services, peace patrol, conflict resolution	Webster	01-56400-0- 11100-10000- 5802-008-4080 Medical Grant 01-72600-0- 11100-10000- 5802-008-4080 School Improvement

Contractor/Contract Dates	Description	Site	Funding
Marina Data Solutions 2/9/06 to 6/30/6 Not to exceed: \$45,000	To research, recommend, and begin implementation of a districtwide data warehouse system for the Santa Monica-Malibu Unified School District	District	01-00000-0-19100-21000-5802-030-1300
Eleanore U. Meyer 09/02/05-06/30/06 Total amount of contract not to exceed \$6,000.	Provide medical consultation services for the district, particularly school nurses	Student Services	Student Services Medi-Cal reimbursement 01-56400-0-11100-39000-5802-041-1400

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/06

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>CADY, Linda</u> John Adams Middle 01-73940-0-13450-10000-5220-011-4110 General Fund - Resource: Targeted Instructional Improvement Grant	Yosemite National Park Extended Field Trip Yosemite, CA January 22 -27, 2006	\$400 + SUB (+ mileage)
<u>DONOVAN, Marc</u> Facilities Maintenance 01-81500-0-00000-81100-5220-061-2602 General Fund - Resource: Ongoing & Major Maint.	Certified Pool Spa Operator Norwalk, CA 90650 February 1 - 2, 2006	\$370
<u>FREDERICK, Sarah</u> Roosevelt Elementary 01-73950-0-11100-10000-5220-007-4070 General Fund - Resource: School & Library Improvemnt.	Creating a Thinking Curriculum Westwood, CA January 28 & 30, February 25 & 27, March 18 & 20, April 29 & May 1, 2006	\$375 + SUB
<u>GATES, Janie</u> Olympic High No Cost to District	Assn. of Calif. School Administrators Sacramento, CA January 27 & May 12, 2006	0
<u>GONSALVES, Diane</u> John Adams Middle 01-72600-0-11100-10000-5220-011-4110 General Fund Resource: SIP K-6	Write Time: Teaching Students to Write Pasadena, CA January 14, 2006	\$100

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>HARRIS, Jerry</u> Roosevelt Elementary 01-00000-0-11100-27000-5220-007-4070 General Fund - Function: School Administration	Writer's Workshop Buena Park, CA January 30, 2006	\$230
<u>HELD, Pamela</u> Webster Elementary 01-90150-0-11100-10000-5220-008-4080 General Fund - \$200.00 Resource: PTA Gifts 01-72600-0-11100-10000-5220-008-4080 General Fund - \$445.05 Resource: SIP K-6	Lindamood-Bell Learning Process San Luis Obispo, CA February 9 - 11, 2006	\$645.05 + SUB
<u>LIPSCOMB, Barbara</u> John Adams Middle 01-72600-0-11100-10000-5220-011-4110 General Fund - Resource: SIP K-6	Motivating & Challenging the Unmotivated Learner Pasadena, CA January 23, 2006	\$139 + SUB
<u>SMART, Carrie</u> Juan Cabrillo Elementary 01-71400-0-11100-10000-5220-017-4170 General Fund - Resource: Gifted & Talented Education	Staff Development for Educators First Grade Conference for California Teachers Riverside, CA January 23 - 24, 2006	\$299
<u>SONG, Kate</u> State & Federal Projects 01-40350-0-11100-10000-5220-035-1300 General Fund - Resource: Title II, Teacher Quality	Advanced Placement Workshop Alhambra, CA February 11, 2006	\$200
<u>STAINED, Douglas</u> Personnel Services No Cost to District 01-00000-0-00000-74000-5220-025-1250 General Fund - Function: Personnel/Human Resources	Pepperdine University Education Career Fair West Los Angeles, CA March 8, 2006 Univ. of Calif. Riverside Teacher Job Fair Riverside, CA March 14, 2006	0 \$350
Group Conference and Travel: In-State <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>ANDERSON, Terry</u> + 5 Additional Staff Santa Monica High 01-58100-0-11100-10000-5220-015-4150 General Fund - Resource: Other Federal	The Role of the Teacher Leader Irvine, CA February 3 - 4, 2006	\$1,700 TOTAL + 6 SUBS

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BIXLER, Bill</u> <u>PLAIA, Jodi</u> Regional Occupational Program 01-35500-0-38000-10000-5220-080-7080 General Fund - Resource: Carl Perkins II	Regional Occupational Program New Teacher Inservice Downey, CA February 7 & March 8, 2006	2 SUBS ONLY
<u>DALAN, Angelita</u> <u>MELLY, Kim</u> Fiscal Services 01-00000-0-00000-72000-5220-051-2510 General Fund - Function: Other General Administration	Pupil Attendance Accounting for Business Office Downey, CA February 14, 2006	\$66.53 TOTAL
<u>DEASY, John</u> + 4 Additional Staff Superintendent 01-90120 0-00000-71500-5220-020-1200 General Fund - Resource: Gifts	Senior Cabinet Workshop Santa Monica, CA January 6, 2006	\$115 TOTAL
<u>DEASY, John</u> + 50 Additional Staff Superintendent 01-90120 0-00000-71500-5220-020-1200 General Fund - Resource: Gifts	Principals, Asst. Principals & Directors Staff Development Meeting Santa Monica, CA January 9, 2006	\$486.30 TOTAL
<u>FLYNN, Paula</u> + 3 Additional Staff Franklin Elementary 01-00000-0-11100-27000-5220-002-4020 General Fund - Function: School Administration	Teaching Comprehension: Seven Strategies Proficient Readers Use (K-8) Long Beach, CA March 1, 2006	\$726 TOTAL + 4 SUBS
<u>FOWLER, Amy</u> <u>MUNCEY, Donna</u> State & Federal Projects 01-72600-0-11100-10000-5220-035-2700 General Fund - Resource: School Improvement	Delivery of Enhancing Education through Technology Grants Sacramento, CA November 18, 2005	\$350 TOTAL
<u>HARRIS, Jerry</u> <u>SCHNEIDER, Rhonda</u> Roosevelt Elementary 01-00000-0-11100-27000-5220-007-4070 General Fund - \$179 Function: School Administration 01-73950-0-11100-10000-5220-007-4070 General Fund - \$179 Resource: School & Library Improvement	Increasing Student Spelling Achievement Anaheim, CA January 25, 2006	\$358 TOTAL + 1 SUB

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>LOPEZ, Jose</u> <u>PAUL, Carmen</u> State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - Resource: Title II Teacher Quality	Advance Placement Spanish Language/Literature Workshop Alhambra, CA February 11, 2006	\$400 TOTAL
<u>RISHE, Jessica</u> <u>SAMARGE, Sue</u> State & Federal Projects 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: Beginning Teacher Support	Winter 2006 Cluster Meeting Claremont, CA January 31 - February 1, 2006	\$300 TOTAL
<u>TOOMEY, Mary Ellen</u> + 2 Additional Staff Educational Services 01-00000-0-19510-10000-5220- 030-1300 General Fund - Function: Instruction	Calif. High School Exit Examination Testing for Non- Public Schools Downey, CA January 20, 2006	\$25 TOTAL (mileage)
<u>STAINED, Douglas</u> <u>HAGEN, Marcia</u> Personnel Services 01-00000-0-00000-74000-5220- 025-1250 General Fund - Resource: Personnel/Human Resources	Calif. State Univ. Los Angeles Teachers' Job Faire 2006 Los Angeles March 2, 2006	\$200 TOTAL
<u>YOUNG, Wilbert</u> + 2 Additional Staff Personnel Commission 01-00000-0-00000-72000-5220- 027-2270 General Fund - Function: Other General Administration	Calif. School Personnel Commissioners Assn. 2006 Annual Conference Sacramento, CA February 9 - 12, 2006	\$2,700 TOTAL
Out-of-State Conferences: Individual		
<u>GRIEGO, Orlando</u> Food & Nutrition Services No Cost to District	Tyson University for School Operators Russellville, AK February 1 - 4, 2006	0
Out-of-State Conferences: Group		
NONE		

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION
02/02/06

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP(S) 2005-2006

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the special field trip(s) listed below for students for the 2005-2006 school year. No child will be denied due to financial hardship.

<u>School Grade # of students</u>	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost Funding Source</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Samohi 9-12 60	San Francisco 4/28/06 to 4/30/06	Jeff Hulls	\$300 Fund raising Parents	Choral Music	The purpose of this trip is for the Men's Chorus grades 9-12 plus teacher Jeff Hulls to attend the San Francisco Heritage Music Festival.
Roosevelt 5 117	Astro Camp 4/5/06 to 4/7/06	Jerry Harris	\$250 per student Paid with parent donations and the PTA	Science	Students will have classes in weather, geology, astrophysics, rocketry, robotics, and space technology at the Desert Sun Science Center in Idyllwild.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/06

FROM: JOHN E. DEASY/DONNA MUNCEY

RE: BASIC/SUPPLEMENTAL TEXTBOOKS ADOPTION

RECOMMENDATION NO. A.05

It is recommended that the following textbook(s) listed below be adopted by the Santa Monica-Malibu Unified School District.

NO EXIT, AND OTHER PLAYS, by Jean-Paul Sartre, adoption requested by Berkeley Blatz at Samohi school for grades 12 Existential Literature.

BARRON'S HOW TO PREPARE FOR THE AP ENGLISH LITERATURE AND COMPOSITION, by George Ehrenhaft, et. al. Adoption requested by Joanna Smith at Samohi for grade 12 English AP.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed above have been on public display for the last two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA. 90405.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/06

FROM: JOHN E. DEASY/WINSTON A. BRAHAM/PAT HO

RE: ACCEPTANCE OF GIFTS - 2005-06

RECOMMENDATION NO. A.06

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$24,278.32 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2005-2006 income and appropriations by \$24,278.32 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on CurrGift020206.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
02/02/06
FROM: JOHN E. DEASY/WINSTON BRAHAM/VIRGINIA I. HYATT
RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Order from January 12, through January 25, 2006 for fiscal year 2005/06.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
02/02/06
FROM: JOHN E. DEASY/WINSTON A. BRAHAM/VIRGINIA I. HYATT
RE: ACCEPTANCE OF WORK COMPLETED FOR DISRICTWIDE CARPET
REPLACEMENT BY SPECTRA CONTRACT FLOORING - UNIT PRICING
BID #4.07

RECOMMENDATION NO. A.08

It is recommended that the Board of Education accept as completed all work contracted with Spectra Contract Flooring for Districtwide carpet replacement in an amount of \$196,740.65.

Funding Information

Budgeted: Yes
Fund: 01
Source: Deferred Maintenance
Account number:14-62050-0-00000-85000-6200-XXX-2600
Description: Deferred Maintenance

COMMENT: The contract with Spectra Contract Flooring has been completed. In order to facilitate the release of the 10% retention being held by the District, a notice of completion must be filed for thirty five (35) days with the County of Los Angeles pending Board approval.

ORIGINAL CONTRACT	\$227,635.00
TOTAL CONTRACT PRICE	\$196,740.65
BALANCE OF CONTRACT NOT AWARDED	\$ 30,894.35

The scope of work included McKinley, Cabrillo, Malibu High and Grant. The balance of the annual contract may be awarded at a later date.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT /MICHAEL D. MATTHEWS
RE: ADMINISTRATIVE APPOINTMENTS

ACTION/MAJOR
02/02/06

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following administrative appointments:

CERTIFICATED APPOINTMENTS

Effective

Shiva Ghodsi
Psychologist, Special Education

January 10-June 30, 2006

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/06

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.10

Unless otherwise noted, all items are included in the 2005/2006 approved budget.

ADDITIONAL ASSIGNMENTS

ADAMS MIDDLE SCHOOL

La Duke, Jan	12 hrs @\$37.41	1/8/06-1/21/06	Est Hrly/\$449
Saling, David	12 hrs @\$37.41	1/8/06-1/21/06	<u>Est Hrly/\$449</u>
TOTAL ESTABLISHED HOURLY			\$898

Comment: 8th Grade Weekend Tutoring in Lang Arts
01-School Improvement Prog, 7-12

Cady, Linda	10.6 hrs @\$37.41	9/2/05-6/26/06	Est Hrly/\$397
Iwasa, Chris	5.3 hrs @\$37.41	9/2/05-6/26/06	Est Hrly/\$198
Lang, Justine	10.6 hrs @\$37.41	9/2/05-6/26/06	Est Hrly/\$397
Torres, Lupe	5.3 hrs @\$37.41	9/2/05-6/26/06	<u>Est Hrly/\$198</u>
TOTAL ESTABLISHED HOURLY			\$1,190

Comment: Grade Level Coordinator
01-School Improvement Prog, 7-12

CABRILLO ELEMENTARY

Pickens, Erin	44 hrs @\$37.41	1/3/06-6/26/06	Est Hrly/\$1,646
Posey, Steve	22 hrs @\$37.41	1/3/06-6/26/06	<u>Est Hrly/\$ 823</u>
TOTAL ESTABLISHED HOURLY			\$2,469

Comment: Homework Club
01-Gifts

GRANT ELEMENTARY

Baird, Janice	20 hrs @\$37.41	1/24/06-3/26/06	Est Hrly/\$748
Chen, Lilian	12 hrs @\$37.41	1/26/06-4/6/06	Est Hrly/\$449
Croft, Susan	12 hrs @\$37.41	1/23/06-4/6/06	Est Hrly/\$449
Donovan, Michael	12 hrs @\$37.41	1/24/06-4/6/06	Est Hrly/\$449
Hoffman, Heidi	20 hrs @\$37.41	1/24/06-3/26/06	Est Hrly/\$748
Hopkins, Miriam	12 hrs @\$37.41	1/26/06-4/6/06	Est Hrly/\$449
Iwanaka, Traci	7 hrs @\$37.41	1/25/06-4/6/06	Est Hrly/\$262
Johnson, Lisa	12 hrs @\$37.41	1/24/06-4/6/06	Est Hrly/\$449
Lipson, Jennifer	12 hrs @\$37.41	1/26/06-4/6/06	Est Hrly/\$449
Smith, Shelly	12 hrs @\$37.41	1/25/06-4/6/06	<u>Est Hrly/\$449</u>
TOTAL ESTABLISHED HOURLY			\$4,901

Comment: Intensive Intervention
01-School and Library Improvmnt BG

MCKINLEY ELEMENTARY

Bishop, Shannon	40 hrs @\$37.41	1/9/06-4/7/06	Est Hrly/\$1,496
Duran, Concepcion	40 hrs @\$37.41	1/9/06-4/7/06	Est Hrly/\$1,496
Gonzalez, Gabriela	40 hrs @\$37.41	1/9/06-4/7/06	Est Hrly/\$1,496
Light, Lindsey	20 hrs @\$37.41	1/9/06-4/7/06	Est Hrly/\$ 748

Sanshagrín, Marc	40 hrs @\$37.41	1/9/06-4/7/06	Est Hrly/\$1,496
Talbott, Deborah	20 hrs @\$37.41	1/9/06-4/7/06	<u>Est Hrly/\$ 748</u>
TOTAL ESTABLISHED HOURLY			\$7,480

Comment: After School Intervention
01-IASA: Title I Basic-LW Inc/Neg

PT DUME ELEMENTARY

Dunn, Margo	8 hrs @\$37.41	2/15/06-4/5/06	Est Hrly/\$299
Harris, Kennith	10 hrs @\$37.41	1/23/06-4/3/06	Est Hrly/\$374
Jennings, Kristine	8 hrs @\$37.41	2/15/06-4/5/06	<u>Est Hrly/\$299</u>
TOTAL ESTABLISHED HOURLY			\$972

Comment: After School GATE Programs
01-Gifted/Talented EDU (GATE)

ADDITIONAL ASSIGNMENTS - EXTENDED DUTY UNITS (EDUs)

MALIBU HIGH SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Mulligan, Michael	12 EDU	Grls WaterPolo Asst	11/05-2/06	\$2,748
Segesman, Timothy	13 EDU	Grls WaterPolo Head	11/05-2/06	<u>\$2,977</u>
TOTAL EDUS				\$5,725

Comment: Athletic EDUs - Winter Season
01-Unrestricted Resource

Panish, Adam no longer HS Senior Advisor (8 EDUS)
[correction to 12/8/05 Board Agenda]

TOTAL ESTABLISHED HOURLY, AND EDUS = \$23,635

ELECTIONS

TEMPORARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Handelman, Catherine Rogers Elementary	100% [R. Salcedo LOA]	2/1/06-6/26/06
Jacobs, Ari Malibu HS/Assistant Center	40% [new position]	1/30/06-6/26/06
Marshall, Susan Special Ed/Pre-School	100% [replacing M. Millard]	1/12/06-6/26/06

SUBSTITUTE TEACHERS

Effective

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$127.00 Daily Rate)

Orlowski, Whitney 1/9/06

LEAVES OF ABSENCE (with pay)

Name/Location

Effective

Bowman-Smith, Carla 1/30/06-3/27/06
Malibu HS [maternity]

Deshautelle, Anna 1/17/06-3/25/06
Malibu HS [maternity]

(Revision of dates from 1/19/06 Board Agenda)

Fisher, Tania Santa Monica HS	1/16/06-3/16/06 [maternity] (Revision of dates from 1/19/06 Board Agenda)
Gonzalez, Maribeth Child Develop Svcs	12/5/05-2/24/06 [medical]
Lapajne, Katherine Malibu HS	11/28/05-2/15/06 [maternity/child care] (Revision of dates from 11/17/05 Board Agenda)
Salcedo, Jennifer Rogers Elementary	1/5/06-3/24/06 [maternity]

LEAVES OF ABSENCE (without pay)

<u>Name/Location</u>	<u>Effective</u>
Bohannon, Denise Child Develop Svcs	1/3/06-6/26/06 [personal]
Deshautelle, Anna Malibu HS	3/25/06-4/7/06 [child care] (Revision of dates from 1/19/06 Board Agenda)
Fischer, Tania Santa Monica HS	3/17/06-6/26/06 [80% child care] (Revision of dates from 1/19/06 Board Agenda)
Lapajne, Katherine Malibu HS	2/16/06-3/31/06 [child care] (Revision of dates from 11/17/05 Board Agenda)
Lazare, Shernice Muir Elementary	12/5/05-1/2/06 [child care] (Revision of dates from 11/17/05 Board Agenda)
Lazare, Shernice Muir Elementary	1/3/06-6/26/06 [20% personal]
Salcedo, Rebecca Rogers Elementary	3/25/06-6/26/06 [child care]

RESIGNATIONS

<u>Name/Location</u>	<u>Effective</u>
Buford, Lakesha Child Develop Svcs-Muir	12/16/05

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS
RE: SPECIAL SERVICES EMPLOYEES

ACTION/CONSENT
02/02/06

RECOMMENDATION NO. A.11

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2005/06 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Dickey, Anna	\$1,450	12/1/05-4/30/06	\$145.00/day
Student Services; substitute nurse services for Health Champions Postive Health Profile Program			
FUNDING: 01-93190-0-11100-31400-2917-041-1501			
St Johns: Health Programs			
Robb, Lynn	\$2,059	1/9/06-6/30/06	\$36.32/hr
Educational Services; write/edit and complete Visual and Performing Arts curriculum for the visual arts discipline.			
FUNDING: 01-91251-0-17000-10000-2917-030-1501 -100%			
LA County Arts Commission			
Robb, Lynn	\$2,522	1/9/06-6/26/06	\$25.00/hr
Rogers Elementary; art instruction			
FUNDING: 01-90150-0-11100-10000-2917-006-1501 -100%			
Reimbursed by PTA			

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
02/02/06

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS/WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.12

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

<u>ELECTIONS</u>		<u>EFFECTIVE DATE</u>
FOX, CAROL SANTA MONICA HS	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: A	1/3/06
PEREZ, MARIA PT DUME ELEMENTARY	CUSTODIAN I 8 HRS/12 MO/RANGE: 22 STEP: B	1/10/06
PERRY, STEPHANIE PERSONNEL COMMISSION	PERSONNEL ANALYST 8 HRS/12 MO/RANGE: 46 STEP: C	1/9/06
SMITH, ANGELIQUE SPECIAL EDUCATION	OCCUPATIONAL THERAPIST 8 HRS/10 MO/RANGE: 06 STEP: 5	12/2/05
TATE, JOHN FOOD SERVICES	CAFETERIA WORKER I 3 HRS/SY/RANGE: 11 STEP: A	1/3/06

<u>PROVISIONAL</u>		<u>EFFECTIVE DATE</u>
DECORDOVA, ANGEL OPERATIONS/GROUND	EQUIPMENT OPERATOR	11/25/05-3/30/06
SUGAR, BONNIE WEBSTER ELEMENTARY	INST ASST - CLASSROOM	12/9/05-5/11/06

<u>TEMP/ADDITIONAL ASSIGNMENT</u>		<u>EFFECTIVE</u>
<u>DATE</u>		
CONSTANZA, SIUGEN HUMAN RESOURCES	BILINGUAL LIAISON	10/15/05-6/30/06
GILBERT, JANET EDUCATIONAL SERVICES	SR. OFFICE SPECIALIST	1/6/06-3/31/06
GREENE, MILTON MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	9/1/05-6/30/06
MARTIN, ERIC MALIBU HIGH SCHOOL	CUSTODIAN I	9/1/05-6/30/06
MARTIN, KEVIN SANTA MONICA HS	CAMPUS SECURITY OFFICER	9/1/05-6/30/06
NARAIN, CHANDRA EDUCATIONAL SERVICES	ADMINISTRATIVE ASSIST	1/3/06-6/30/06

NUNEZ, SHERRY SANTA MONICA HS	CAMPUS SECURITY OFFICER	9/1/05-6/30/06
SMITH, LUZ SANTA MONICA HS	TRANSLATOR	9/1/05-6/30/06
VASQUEZ, GRACE MALIBU HS/SANTA MONICA HS	CAMPUS SECURITY OFFICER	9/1/05-6/30/06
WALKER, CHRISTINE CABRILLO ELEMENTARY	INST ASST - CLASSROOM	1/3/06-6/26/06
WIDNER, KIM MALIBU HIGH SCHOOL	CUSTODIAN I	9/1/05-6/30/06

SUBSTITUTES

EFFECTIVE DATE

BONNEY, CHRISTINA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	10/18/05-06/26/06
BROWN, MURPHY GROUNDS	CUSTODIAN I	12/1/05-4/4/06
CRUSE, ANNIE SPECIAL EDUCATION	INST ASST - SPECIAL ED	1/10/06-6/26/06
FREEDMAN, JORDAN GRANT ELEMENTARY	INST ASST - CLASSROOM	11/15/06-5/17/06
MEJIA, LORENA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	10/21/05-6/26/06
MESROBIAN, SYLVIA ADULT EDUCATION	OFFICE SPECIALIST	10/4/05-12/26/05
NEYLAN, SUZANNE SPECIAL EDUCATION	INST ASST - SPECIAL ED	1/3/06-6/26/06
PACHECO, PATRICIA FOOD SERVICES	CAFETERIA WORKER I	1/3/06-6/26/06
PRICE, QUENTIN EDUCATIONAL SERVICES	INST ASST - PHYSICAL ED	1/12/06-6/26/06

INCREASE IN ASSIGNMENT

EFFECTIVE DATE

BOYD, JACQUELINE 9/6/05 SMASH	INST ASST - CLASSROOM 5 HRS/SY FR: 5 HRS/SY
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LEAVE OF ABSENCE (PAID)

EFFECTIVE DATE

ELIE, BANITA TRANSPORTATION	BUS DRIVER MEDICAL (Revision of dates from 1/19/06 Board Agenda)	11/21/05-1/2/06
JOHNSON, MAYRA CHILD DEVELOP SVCS	CHILDREN CENTER ASST MATERNITY	12/15/05-1/2/06
SAWAYA, MIGUEL SANTA MONICA HS	INST ASST - SPECIAL ED MEDICAL	12/5/05-1/2/06

YASHAR, AZITA INST ASST - SPECIAL ED 1/17/06-2/12/06
LINCOLN MS MATERNITY

LEAVE OF ABSENCE (UNPAID)

JOHNSON, MAYRA CHILDREN CENTER ASST 1/3/06-2/14/06
CHILD DEVELOP SVCS CHILD CARE

LONG, RAYMOND PHYSICAL ACTIVITIES SPEC 3/27/06-6/2/06
ROGERS ELEMENTARY PERSONAL

STIPEND

DEARN, TIMOTHY INST ASST - SPECIAL ED 11/17/05
SANTA MONICA HS \$150 STIPEND
RACIAL HARMONY WORKSHOP PARTICIPANT

MORALES, ROBERTO STUDENT OUTREACH SPECIALIST 11/17/05
SANTA MONICA HS \$150 STIPEND
RACIAL HARMONY WORKSHOP PARTICIPANT

PERALTA, CARLOS INST ASST - CLASSROOM 1/20/06
ADAMS MS \$300 STIPEND
DJ SERVICES FOR ASB DANCE

ESTABLISH POSITION

INST ASST - SPECIAL ED 1/3/06
5 HRS/SY; SPECIAL EDUCATION

ABOLISHMENT OF POSITION

CAMPUS SECURITY OFFICER 2/2/06
8 HRS/10 MO; SANTA MONICA HS

RESIGNATIONS

HENNESSY, VALERIE INST ASST - SPECIAL ED 1/31/06
MCKINLEY ELEMENTARY

PEREZ, ELIZABETH INST ASST - BILINGUAL 1/18/06
SANTA MONICA HS

RETIREMENTS

WEST, BERTHA CAFETERIA WORKER I 12/16/05
LINCOLN MS

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
02/02/06
FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS/WILBERT YOUNG
RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.13

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

COACHING ASSISTANT

COOKE, TERRY	SANTA MONICA HS	01/13/06-04/01/06
HALL, KEITH	SANTA MONICA HS	11/01/05-04/01/06
VANCE, FRED	SANTA MONICA HS	12/09/05-04/01/06
WATERS, DAVID	SANTA MONICA HS	12/02/05-04/01/06

NOON SUPERVISION

DIMAS, PAULINA	ROGERS ELEMENTARY	01/17/06-06/26/06
MORALES, CARMELA	ROGERS ELEMENTARY	12/12/05-06/26/06
RODRIGUEZ, SARA	ROGERS ELEMENTARY	01/05/06-06/26/06

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/MAJOR
02/02/06
FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS/WINSTON A. BRAHAM
RE: RATIFICATION OF THE AGREEMENT BETWEEN THE SANTA MONICA-
MALIBU UNIFIED SCHOOL DISTRICT AND THE SERVICE
EMPLOYEES INTERNATIONAL UNION (S.E.I.U.), LOCAL 660

RECOMMENDATION NO. A.14

It is recommended that the Board of Education ratify the Tentative Agreement reached with and ratified by the Service Employees International Union (S.E.I.U.), Local 660 during the collective bargaining process. AB 1200 requires that this Agreement be sunshined to the Board of Education using our routine notification process, and that the Los Angeles County Office of Education approve the financial impact of the Agreement ten (10) days in advance of full Board approval. The AB 1200 requirement has been fulfilled, concluding that the agreement does not have any negative fiscal implication upon the District in the immediate succeeding years to the initial year of implementation in July, 2005. (The AB 1200 document is available for viewing in the Superintendent's Office or on the District website.) Additionally, this Agreement was brought to the Board as is required by law as a Discussion Item (D.1) at the Board Meeting on January 19, 2006. The Board may now proceed with the ratifying vote.

COMMENT: The District's negotiators and the S.E.I.U. Negotiation Team reached a Tentative Agreement on December 5, 2005, which will go into effect January 1, 2006.

A three (3%) percent salary increase will be effective January 1, 2006. Classified employees will earn a matching TSA of \$100 a year for part-time employees and \$200 a year for full-time employees. Health and welfare benefits will be maintained at current District levels. Any increase in the cost of Hartford Disability Insurance will be covered by the District.

For the period of July 1, 2006 - June 30, 2007, the awarding of Professional Growth increments will be suspended. No later than March 1, 2006, a joint committee of SEIU and SMMUSD representatives shall be formed to review the Professional Growth Program.

The Length of the Contract will be from January 1, 2006 through June 30, 2007.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Department of Human Resources

SEIU/SMMUSD 2005 CONTRACT NEGOTIATIONS

Following are the areas in which additional Agreements were made:

Article 2	Recognition
Article 9	Leaves of Absence
Article 10	Scheduled Holidays
Article 12	Stewards
Article 29	Working Out of Class
Article 31	Negotiation Procedures

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/06

FROM: JOHN E. DEASY/DONNA MUNCEY/MAUREEN BRADFORD

RE: SCHOOL ACCOUNTABILITY REPORT CARD (SARC)

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the 2004-2005 School Accountability Report Cards for the following sites:

Edison Language Academy
Franklin Elementary
Grant Elementary
McKinley Elementary
Webster Elementary

COMMENT: The School Accountability Report Cards (SARC) are mandated by California law and fulfill a reporting requirement of the No Child Left Behind Act of 2001. Each school's SARC must contain more than 58 discrete pieces of information mandated by the State of California, including test score results, demographic information, descriptions of professional development and leadership activities at the site, and information about elements of Williams compliance (such as sufficiency of textbooks and information about maintenance). School districts must post a School Accountability Report Card for each school in the district by June 30th of the year after the school year that is being reported. That is, the 2004-2005 SARCs must be posted by June 30, 2006. SARCs on our website are visited regularly, therefore, we are working to post last year's SARCs earlier so that the most accurate information possible is available to the public through these documents.

Copies of the SARCs will be available for review at the meeting and in the Office of the Superintendent.

SARCs for the remaining schools will be presented at the meeting of February 16 and March 2, 2006.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/02/06

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: SANTA MONICA COLLEGE MEASURE S FIELD IMPROVEMENTS AT
JOHN ADAMS MIDDLE SCHOOL

RECOMMENDATION NO. A.16

It is recommended that the Board of Education direct staff to work cooperatively with Santa Monica College and the City of Santa Monica (CREST, Playground Partnership, Sports Advisory Council) to design and upgrade the fields at JAMS to an all weather synthetic turf surface while maintaining the dirt portions needed for baseball/softball) and other related improvements using funds from the College's Measure S bonds.

COMMENT: The fields at JAMS are among the most used fields in Santa Monica. They are used by JAMS' PE classes, the City's Playground Partnership program (AYSO, Little League, Pony League, Santa Monica United Soccer, Bobby Sox, American Youth Football, Pacific Coast Soccer Club, and others), the City's CREST program, offering after-school youth sports programming, and Santa Monica College - soccer and football.

To increase available field time, significantly reduce maintenance and water costs, the District submitted a grant to the California Parks and Recreation Department November, 2004 for \$1 million in funding to install synthetic turf on the south field at JAMS. This grant was the second of a two-part funding process. The City of Santa Monica submitted a proposal during the first round to install synthetic turf at the new Airport Park. The City's proposal was funded; the District's was not. In the second round, the State received 251 applications for a total of \$180 million against \$23 million in available funds.

Santa Monica College's 2004 Measure S authorizes use of bond funds to retrofit existing athletic fields. A meeting with College senior staff and District staff in November 2005 was very productive in outlining ways the District's could work together to redesign JAMS' fields and install synthetic turf using Measure S funding.

A recommendation was passed by the College's Board of Trustees December 5, 2005, directing their staff to work "cooperatively with the Santa Monica-Malibu Unified Schools District staff, City of Santa Monica staff, the Sports Advisory Council and existing users to upgrade the John Adams Middle School soccer, baseball, and practice fields to an all-weather synthetic turf surface (preserving the dirt portions needed for baseball/softball) and to make related improvements, with funding from Measure S."

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/02/06

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: AMENDMENT TO BOND REFUNDING RESOLUTION 05-01 ADOPTED AT
THE BOARD MEETING OF AUGUST 18, 2005

RECOMMENDATION NO. A.17

It is recommended that the Board of Education amend the Subject Resolution to change the refunding threshold savings from \$500,000 to 4.5%.

COMMENT: The original resolution was approved by the Board of Education at the August 18, 2005 meeting. It is necessary to revise the threshold to a percentage rather than a dollar amount, given that the face value of the various bond issues is different.

NOTE: Since the Resolution is a legal Word document, no effort was made to convert it to WordPerfect, the preferred Board Agenda format. It is, however, printed in the hard copy of the Agenda and posted on the web site in pdf format with the Agenda. It is also available for inspection in the Office of the Superintendent.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/02/06

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: ADOPT RESOLUTION NO. 05-14 - RESOLUTION OF THE BOARD OF EDUCATION OF THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT REGARDING ITS INTENTION TO ISSUE TAX EXEMPT GENERAL OBLIGATION BONDS (REIMBURSEMENT FOR FIELDS DEVEREAUX HARLEY ELLIS [FDHE] CONTRACT)

RECOMMENDATION NO. A.18

It is recommended that the Board of Education adopt Resolution No. 05-14 regarding the District's Intention to Issue Tax Exempt General Obligation Bonds sometime in the future.

COMMENTS: The Board recently approved the contract for the accomplishment of a District Facilities Master Plan. This particular contract with Fields Devereaux Harley Ellis (FDHE) is expected to cost approximately \$1.1 million. These funds will be absorbed by the very specific and restricted Prop X (Fund 21) surplus.

While the Board and Superintendent have yet to decide whether or not modernization, construction, acquisitions or any major capital projects anticipated or recommended by the aforementioned Facilities Master Plan, will lead to a Bond Issue and/or Certificates of Participation (COPs), all current planning costs are reimbursable from the disbursement of any future investment instruments issued as a result of or in conjunction with the Facilities Master Plan.

However, IRS Rules/Government Code require that in order for the District to seek reimbursement of planning from the proceedings of future Bond or COPs issues, those intentions must be declared within or no later than (60) days after the first payment of invoices/expenditures related to the Facilities Master Plan. See attached first payment to the Facilities Master Plan contractor (FDHE) - Warrant #13648804 in the amount of \$61,702.13 which was issued by the Treasurer of the Los Angeles County Office of Education (LACOE) on January 20, 2006. This clearly puts us well within the (60) day rule. Of note, while no decisions have been made relative to a possible Bond or COPs Issue, the dollar amount offered in Section (2) of the Subject Resolution is simply intended to satisfy the Resolution rules requiring a reasonably expected maximum against which the reimbursements will be made. There will be no punishment nor disadvantage to us should we choose not to issue, or issue an amount either less than or greater than, that amount cited in Section (2) of the Subject Resolution.

NOTE: Since the Resolution is a legal Word document, no effort was made to convert it to WordPerfect, the preferred Board Agenda format. It is, however, printed in the hard copy of the Agenda and posted on the web site in pdf format with the Agenda. It is also available for inspection in the Office of the Superintendent.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/MAJOR
02/02/06
FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS
RE: NON-REPRESENTED EMPLOYEES COMPENSATION AGREEMENT
(MANAGEMENT/SUPERVISORY/CONFIDENTIAL/SENIOR MANAGEMENT)

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the MA and Doctoral stipend increase effective July 1, 2005 for all Non-Represented Employees (Management/Supervisory/Confidential/Senior Management). It is also recommended that the Board of Education approve a salary increase of 3% for Senior Management, effective January 1, 2006. (This is the same salary increase approved by the Board of Education for the other non-represented employee groups on January 5, 2006.) It is further recommended that the Board of Education approve the TSA matching contribution as delineated below.

COMMENT: The MA stipend shall be \$1,600 and the doctoral stipend shall be \$3,000 effective July 1, 2005. For any manager, supervisor, confidential employee or senior manager who contributes at least \$200 a year to a Tax Sheltered Annuity (TSA/403b), the District shall contribute a maximum of \$200 a year in matching funds to that TSA, effective July 1, 2005.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
 FROM: SUPERINTENDENT/TIMOTHY R. WALKER
 RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

ACTION/MAJOR
 02/02/06

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2005-2006 as follows:

NPS/NPA

2005-2006 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Bridgeport - H.E.L.P. Group Schools	10/3/87	NPS	#62	\$ 23,101
Can Do Kids	10/8/02	NPA-Physical Therapy	#137	\$ 4,600
Augmentative Communication Therapies	9/17/86	NPA-Augmentative Communication Assessment	#138	\$ 500
Computer Access Center	4/18/94	NPA-Assessment and services	#139	\$ 3,312
Beautiful Minds Contract Increase	11/26/01	NPA-Behavior Therapy 1:1	#84-UC06215	\$ 2,415
Excelsior Youth Ctr Contract Increase in number of days/Amt	7/6/89	NPS	#62-UC06332	\$ 572

Amount Budgeted NPS/NPA 05/06	\$ 3,100,000
Prior Board Authorization as of 1/05/06	\$ 3,006,320
Balance	\$ 93,680
Positive Adjustment (See below)	\$ 90,507
	\$
Total Amount for these Contracts	\$ 34,500
Balance	\$ 149,687

Adjustment

NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2005-06 in the amount of **\$90,507** as of February 2, 2006.

Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
North Hills Prep	NPS	#14-UC06014	R	\$5,778	student changed to partial days 2 nd semester
Tobinworld	NPS	#27-UC06026	E	\$21,350	student relocated to LAUSD
Village Glen West	NPS	#33-UC06032	E	\$63,379	student relocated to LAUSD

Instructional Consultants

2005-2006 Budget 01-65000-0-57500-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Tom Metz	6/2/98	Instr.Consultant - Hearing Evaluation	#92	\$ 225
Lisa B. White	2/24/97	Instr.Consultant - PT Evaluation	#93	\$ 300
Tejal Shah	1/7/99	Instr. Consultant - PT Evaluation	#94	\$ 300
Lisa B. White	5/24/97	Instr. Consultant - PT Services	#95	\$ 625

Amount Budgeted Instructional Consultants 05/06	\$ 410,000
Prior Board Authorization as of 1/19/06	\$ 424,286
Balance	\$ -14,286
 Total Amount for these Contracts	 \$ 1,450
Balance	\$ -15,736

Non-Instructional Consultants

2005-2006 Budget 01-65000-0-57500-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
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Amount Budgeted Non-Instructional Consultants 05/06	\$ 225,000
Prior Board Authorization as of 1/19/06	\$ 92,544
Balance	\$ 132,456
 Total Amount for these Contracts	 \$ 0
Balance	\$ 132,456

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/02/06

FROM: JOHN E. DEASY

RE: ADJUST BOARD OF EDUCATION MEETING CALENDAR

RECOMMENDATION NO. A.21

It is recommended that the Board of Education adjust the calendar of Board Meetings as follows:

Cancel the April 20, 2006 meeting
(This meeting date falls during spring break.)

Add May 11, 2006
(This date added in lieu of April 20, 2006.)

COMMENT: In reviewing the calendar of Board meetings, it was determined that cancelling the meeting that falls during spring break and adding a meeting in May would be in the best interest of the district.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

DISCUSSION
02/02/06

FROM: JOHN E. DEASY/DONNA E. MUNCEY

RE: ADOPTION OF REVISIONS TO POLICY 1220 -- DISTRICT
ADVISORY COMMITTEES

DISCUSSION ITEM NO. D.1

At its January 19, 2006 meeting, the Board of Education directed staff to return suggestions for language in Board policy 1220 - District Advisory Committees, around previously deleted item C.3. under functions. After discussion, staff provides four suggestions for the Board's consideration:

- (1) The policy as written and adopted on January 5, 2006 (attached).
- (2) The language in the policy prior to amendment:
To assist in the overall planning of the educational program and of budget resources.
- (3) New language: "To provide advice on educational programs and their budget implications as related to the DAC's area of focus."
- (4) New Language: "To advise the Board of Education on matters related to education programs and the allocation of funds for the programs contained within the scope of the specific charge(s)."

Staff awaits direction from the Board on any further amendments.

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
1220	Community Relations	District Advisory Committees		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Participation by the Public	x			

DETAIL

The Board of Education recognizes that district advisory committees provide a valuable method whereby citizens and educators can better understand the attitudes and opinions which are held in the school-community environment.

The Board, or the Superintendent with the Board's approval, may appoint district advisory committees to advise the Board on school problems, needs and issues from a balanced, logical, and analytic perspective, as the need arises.

It is not the intention that advisory committees become policy-making bodies or that they manage or direct staff. Committees are advisory in nature only; that is, they inform, suggest, and recommend to the Board of Education.

All meetings of committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California. It is the intent of the Board of Education that each District Advisory Committee shall schedule two meetings in Malibu each school year. Board appointed Ad Hoc Advisory Committees and Oversight Committees shall establish meeting schedules that best meet the requirements of their respective charges.

District Advisory Committees shall be appointed for a specific purpose. The Board of Education will review the purposes/charges of the committees on an annual basis no later than October of each year. Annually, an Assessment/Evaluation form will be distributed to District Advisory Committees for their review and input regarding the committee charges and their yearly accomplishments. The Board seeks to be highly collaborative in determining committee charges. When a committee has fulfilled or completed its purpose/charge, it may be given a new or revised charge or it may be dissolved. The Board shall have the sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committees.

All residents and taxpayers of the district attendance area, parents of children enrolled in its schools, school employees, and experts/professionals, as stipulated in this Board Policy, shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

Every effort shall be made to select committee members in a manner which ensures that the committee represents a cross section of qualified people throughout the district. A balance of males and females, ethnic representation and geographic location shall be sought in the composition of each committee, except in those cases where a committee is established to address the needs of a particular segment of the school population or community. The Board shall review this balance before making final the appointments of committee members and alternates.

A staff Liaison will be assigned to each advisory committee and will serve as the district representative and as a communication link between the committee and the other district administrative staff. The Staff Liaison is not a member of the committee and may not vote.

Staff members may be appointed to advisory committees as deemed appropriate by the Board of Education. Staff may also be appointed to serve as expert advisors. An expert advisor is not a member of the committee and may not vote.

Membership recruitment will be ongoing throughout the year. Minimally, information about the District Advisory Committees will be shared with the public in August, November, and January. Applications for appointment to advisory committees may be submitted at any time during the year. Once per quarter, an item shall be placed on the Board of Education agenda listing committee vacancies.

The Superintendent is authorized to accept letters of resignation from individual committee members.

EXPENSES, TRAVEL, REIMBURSEMENT

When the Board approves a request by a committee that members be authorized to provide translation services at meetings, to attend a conference, visit an educational facility, or otherwise participate in an activity which involves expense to the member in carrying out the mission of the committee, the Superintendent is authorized to reimburse the member at the same rates and under the same conditions as those provided for district employees and officers.

ADDITIONAL PDF DETAIL

REFERENCE

EDUCATION CODE

8070 Vocational education advisory committee
11503 Parent involvement program
35147 School site councils and advisory committees
35172 Promotional activities
44032 Travel expense payment
44033 Automobile allowances
52012 School site council
52065 American Indian advisory committee
52176 Advisory committees (LEP program)
52208 Parent participation (GATE)
52852 Site council, school-based program coordination
54425 Advisory committees; compensatory education
54444.1-54444.2 Services to migrant children; parent advisory councils
54724 Site council, motivation and maintenance program
56190-56194 Community advisory committee, special education
62002.5 Continuing parent advisory committees; schools receiving funds from economic impact aid or bilingual education act

GOVERNMENT CODE

820.9 Members of local public boards not vicariously liable
54950-54962 Meetings

MANAGEMENT RESOURCES

ADOPTED

January 4, 1989

REVISED

October 15, 1998 September 17, 1998
May 14, 1998 March 10, 1994

CSBA DATE

October, 1994

DISTRICT GOAL

Quality Education for All

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
1220	Community Relations	District Advisory Committees		
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Participation by the Public			X	
<u>DETAIL</u>				

SUBJECT: DISTRICT ADVISORY COMMITTEES

ISSUED BY: SUPERINTENDENT

I. EFFECTIVE DATE: March 10, 1994

II. AUTHORITY

Board of Education Policy 1220

III. PROCEDURES

Consistent with Board of Education Policy, the following General Guidelines apply to District Advisory Committees.

GENERAL GUIDELINES

A. Purpose

The basic purpose of a district advisory committee is to advise the Board of Education regarding school problems, needs and issues from a neutral party point of view.

The district advisory committee provides a method whereby citizens and educators can understand better the attitudes and opinions which are held in the school-community environment. Such a committee shall have as its purpose improved communication and understanding. It is not the intention that advisory committees become policy-making bodies or that they manage or direct the schools. Committees are advisory in nature only; that is, they inquire, inform, suggest, recommend. It is assumed, however, that through improved understanding and information, the district can and will move in the direction of clearly demonstrated needs and desires of the community to be served.

B. Roles

Committees established/approved by the Board of Education are responsible to the Board, the superintendent in his capacity as secretary to the Board of Education, or a designated representative. Committees shall function as recommending agencies.

Each committee shall serve for a specific purpose to be stated to the committee at the time it is formed. The committee shall then begin its work which, when completed, will result in recommendations to the Board or the superintendent.

C. Functions

The basic district goal is to provide a quality education for every pupil. It is expected that district advisory committees will contribute to the attainment of this goal. The committee's functions may include but shall not be limited to the following:

1. To act as a channel of effective communication between schools, the administration and the community, thereby assisting in promoting community pride in district and schools.
2. To improve joint exploration of future school needs regarding the community's aspirations and the improvement of school programs.
3. To assist in identifying, mobilizing and coordinating resources, both human and material, available from the community for the benefit of the schools.
4. To assist in providing support for educational programs.
5. To act as a sounding board for additions to or changes in the school district's education projects.
6. To keep the Board and superintendent informed of the committee's progress and activities, and advise regarding the committee's recommendations, proposals and decisions.

D. Responsibilities

District advisory committees may have the responsibility to:

1. Advise the Board and superintendent on matters related to educational needs, problems and suggested priorities. Committees shall prepare and submit a written report of their work to date, by the end of the first semester, and a summary report before the close of the school year. Each committee will make one oral presentation to the Board of Education in conjunction with this final report.
2. Advise the Board and superintendent regarding opinions and attitudes of parents and other citizens of the total school community on significant issues of a general or specified nature.
3. Assist in establishing liaison with, and strengthening communication between the district and the communities it serves.
4. Assist in identifying educational needs unique to a local school community.
5. Assist in interpreting educational needs and programs to the community.
6. Advise the Board and superintendent on adoption of educational programs.
7. Approach all issues from an objective, neutral party point of view.

E. Membership

Being aware that the schools belong to the people who created them by taxation and consent; and believing that the schools will only be as successful as the intelligent and knowledgeable support of the people permit them to be; and knowing that committees are advisory in nature with decision-making powers retained by the Board of Education; all residents and taxpayers of the district attendance area, all parents of children enrolled in its schools, and school employees as stipulated in these Guidelines shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

1. Size
The committees shall be of sufficient size to assure representation of a cross section of the community; normally seven (7) to twenty (20) active members are desirable.
2. Representation
Committee members shall be selected in a manner to provide reasonable geographic, socioeconomic and ethnic representation. No person, however, may be excluded from nomination because of race, color, creed, religion, sex, sexual preference, handicap or expressed opinions so long as that person can assume an objective point of view in all committee deliberations.

Each committee shall elect a chairperson. Each committee shall have a district representative whose function shall be to furnish information and services needed by the committee.

3. Duration
It is intended that committee members be appointed by the Board for a term of up to four (4) years. If at the end of a four (4) year-term a member wishes to remain on the committee, the Board invites and encourages the member to complete a new application for committee membership.
4. Selection of Members
Committee members and alternates shall be appointed or approved by the Board of Education, and serve thereafter at the pleasure of the Board.
5. Selection of Alternates
If the need arises, alternate members may be appointed or approved by the Board.

F. Officers

1. Officers
The officers of a district advisory committee shall be a chairperson, a vice chairperson, a secretary, and such other officers as a committee may deem desirable.
2. Election and Term of Office
The officers of a district advisory committee shall be elected as soon as feasible after the first meeting, and in no case later than the conclusion of the third regular meeting. They shall serve one (1) year, or until the committee's task is completed. The rotation of 'Chair' is strongly encouraged.
3. Notification
The Board and superintendent shall be presented with a list of officers following the election.
4. Definition of Roles
It is important that each member of a district advisory committee understand his/her own role as well as the roles of the other members. By an understanding of these roles the committee will better fulfill its responsibilities and functions. The roles of committee members are as follows:

a. Committee Chairperson

- (1) Works closely with the other officers of the committee and the district representative to plan each meeting and make proper notification of meetings to each member.
- (2) Presides at all meetings, maintains order and sees that the meeting is properly adjourned.
- (3) Takes general responsibility for the maintenance of committee minutes and other records.
- (4) Sees that business is ordered, considered and disposed of properly.
- (5) Reports to the superintendent directly on behalf of the committee. Thus, comments by individual members shall not be construed as the committee's position.
- (6) Is an impartial, conscientious arbiter of discussion and debate and insists on fairness in the actions and debate of the members.
- (7) Is responsive to the concerns of all members and visitors.
- (8) Directs the preparation of reports of the actions of the committee and submits them to the superintendent through the district representative.

b. Vice-Chairperson

- (1) Substitutes for the chairperson during his/her absence and represents the chairperson in assigned duties.
- (2) Performs such other duties as may be assigned by the chairperson or by the committee.
- (3) In the event that the chairperson cannot fulfill his/her term of office, the vice-chairperson shall serve in that capacity for the remainder of the term.

c. Recording Secretary

- (1) Keeps accurate, complete minutes of all meetings, both regular and special, and promptly transmits them to the chairperson and the district representative.
- (2) Is custodian of the committee's records.
- (3) Sees that all notices are duly given.
- (4) Keeps the committee's membership and attendance records, including the address and telephone number of each member.
- (5) Keeps a list of special duties of the members.
- (6) Prepares a copy of the order of business for the presiding officer and reminds the presiding officer of the order of business and time limitations, when necessary.

- (7) Performs all duties incident to the office of secretary and such other duties as may be assigned to the office by the chairperson or by the committee.
- (8) Keeps on file a summary written report of actions of the committee.

d. District Representative (Appointed by the superintendent)

- (1) Serves as the appointed district representative and as a communication link between the committee and the other district administrative staff.
- (2) Provides staff services to the committee.
- (3) Arranges for the typing, reproduction and distribution of all minutes, reports, letters and other records and communications of the committee.
- (4) Arranges any resource allocations needed by the committee to carry out designated functions. All such allocations shall be approved by the superintendent.

e. All Members

- (1) Participate regularly in committee meetings and carry out committee assignments.
- (2) Become knowledgeable about the topics to be considered by the committee and their impact on the District.
- (3) Serve as a communications link between the committee and any group they may represent, keeping such groups informed of actions and activities of the committee.
- (4) Avoid use of committee membership/position for personal purposes.

f. Board Members

Applies when Board members are appointed as liaison members to a committee.

- (1) Provide liaison between the committee and the Board of Education. Keep the Board informed of discussion and actions of the committee(s).
- (2) Represent the position of the entire Board in all committee deliberations on subjects where the Board has taken a position.
- (3) May not serve as an officer of a committee.
- (4) Are not voting members.

G. Meetings

1. Regular Meetings

District advisory committees shall meet regularly as determined by each committee at the first general meeting. Meetings shall be scheduled to permit the greatest number of members to attend. The first official meeting of district advisory committees shall be held as soon as practicable following completion of appointments.

2. Special Meetings

Special meetings may be called by the chairperson, by majority vote of a committee, or at the request of the Board of Education.

3. Place of Meetings

All regular meetings shall be held within the geographical boundaries of the school district.

4. Notice of Meetings

Notification of all meetings shall be duly publicized at least two (2) days in advance.

5. Openness of Meetings

All meetings of committee shall be held as open meetings.

6. Agenda

The chairperson, in consultation with the district representative, shall be responsible for preparation of the agenda for each meeting. When appropriate, the agenda shall include an opportunity for presentation of new business from the floor, and shall provide for public comment.

7. Decisions

All decisions of the district advisory committees shall be made only upon an affirmative vote of a majority of its members in attendance, provided a quorum is present.

8. Quorum

A quorum consists of a simple majority of the committee, excluding vacancies.

9. Minutes

Minutes shall be kept for each meeting and submitted for approval at the next meeting. The minutes of the meeting shall be made available for any interested person or group.

10. Subcommittees

Subcommittees may be established as necessary and may include participants other than appointed members.

H. Operation

A guide for the operation of district advisory committees is as follows:

1. Selection of members

2. Orientation of members
3. Outline of procedures
4. Election of officers
5. Selection of materials and resources
6. Work on the project
7. Report of findings by members
8. Agreement on reports
9. Development of committee recommendations
10. Delivery of recommendations to Board and superintendent
11. Consideration of suggestions by Board and superintendent and staff
12. Action by the Board of Education and dissolution of committee
Each committee shall evaluate its own operation and make needed changes.

I. Orientation

Orientation and general information shall be provided for district advisory committees as needed. This shall be a shared responsibility of the committee chairperson, Board representative and district representative. Inservice training shall be provided if requested by the committee.

J. Limitations

Reproductions of district advisory committee products, such as newsletters, handbooks and general communications must be previewed by the superintendent or his designee prior to distribution.

Responsibility for the establishment of policy is vested by law in the district's elected Board of Education.

K. District Support

The Board may establish an operation budget for a committee, as deemed necessary. The district representative shall see that reasonable committee needs for typing services, franking assistance, duplicating services, inservice education, conference/convention attendance, etc., are met.

IV. RELATED FORMS

Application for Membership District Advisory Committee(s)

V. APPROVAL

SUPERINTENDENT
Eugene Tucker

DATE 3/10/94

ADDITIONAL PDF DETAIL

REFERENCE

MANAGEMENT RESOURCES

ADOPTED

REVISED
January 05, 2006

CSBA DATE
March 10, 1994

DISTRICT GOAL

TO: BOARD OF EDUCATION

INFORMATION

02/02/06

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE) APPROVALS OF
DISTRICT'S 1ST INTERIM REPORT AND SERVICE EMPLOYEES
INTERNATIONAL UNION (SEIU) RELATED AB 1200

INFORMATIONAL COMMUNICATION NO. I.1

As is required by law, the District must, at a minimum twice each fiscal year, complete a Solvency Certification, also known as the 1st and 2nd Interim Reports. The State has an obligation to audit said reports and issue a range of Certifications, based on a District's financial condition. Note that our 1st Interim Report for the 2005-06 fiscal year has been audited and has received the best possible Certification of "Positive Certification" (see attached). The District's required 2nd Interim Report will be presented for Board approval at the March 23, 2006 Board Meeting.

Additionally, the required LACOE formal approval of our AB 1200, or financial analysis/funding appropriations for the recently ratified SEIU Collective Bargaining Agreement has been reviewed and authorized by the State (see attached).

TO: BOARD OF EDUCATION

INFORMATION

02/02/06

FROM: JOHN E. DEASY / TIMOTHY R. WALKER

RE: DISTRICT SPECIAL EDUCATION IEP COMPLIANCE REVIEW

INFORMATION COMMUNICATION NO. I.2

Twice a year, on the 31st of December and the 30th of June, the Special Education Department must submit comprehensive data to the California Department of Education (CDE), Special Education Division related to the Individualized Educational Programs (IEP's) of students from the Santa Monica-Malibu Unified School District who are eligible to receive Special Education services. The specific information from certain "Fields" of this P-1 and P-2 Data are monitored by the CDE to ensure that compliance with Special Education laws is maintained. The data, delivered electronically through the California Special Education Management Information System (CASEMIS) can flag areas known as "Key Performance Indicators (KPI's)" that are used to determine whether or not a District will be chosen for a comprehensive Special Education Verification Review. One of the KPI's that is provided to the District is the level of non-compliance in the area of maintaining the timelines associated with annual and triennial IEP's.

The District is in the final stages of the Special Education Verification Review Cycle. As a result of the recent Special Education Verification Review, an area of focus for the Special Education Department has been improving compliance throughout the District related to the District's ability to hold IEP's within the timelines identified by law.

Following is specific information related to the level of non-compliance in the area of holding annual and triennial IEP's within the required timelines over the last six reporting periods. The data demonstrates positive improvement in the relation to this area of focus.

<u>School year</u>	<u>Reporting Cycle ending</u>	<u>% of non-compliance</u>	
		<u>(Annual)</u>	<u>(Triennial)</u>
2002-2003	June	08.69	3.66
2003-2004	December	12.17	5.25
	June	11.87	7.25
2004-2005	December	17.57	9.79
	June	06.16	4.90
2005-2006	December	04.80	2.84

TO: BOARD OF EDUCATION

INFORMATION

02/02/06

FROM: JOHN E. DEASY/DONNA MUNCEY

RE: BASIC/SUPPLEMENTAL TEXTBOOK ADOPTION

INFORMATION COMMUNICATION NO. I.3

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

ECONOMICS, PRINCIPALS AND PRACTICES, by Clayton, for grade 9-12
Economics, Adoption requested by Donna Muncey.

COMMENT: In accordance with the Board of Education policy, the textbook listed above will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA. 90405.