

**Santa Monica-Malibu Unified School District  
Board of Education Meeting  
MINUTES**

**UNADOPTED  
November 4, 2004**

A meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, November 4, 2004 in the Malibu City Council Chambers, 23815 Stuart Ranch Road, Malibu, CA. The meeting was called to order at 5:39 p.m. in the upstairs Conference Room. At 5:40 p.m., the Board moved to Closed Session for the reason(s) listed in Section III, below. The Board reconvened the public portion of the meeting at 7:04 p.m. in the Malibu City Council Chambers.

**I CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III CLOSED SESSION:**

- Real Property - Meet with District Negotiator Dean Pappas re: DoubleTree Hotel 1707 Fourth Street, Santa Monica, CA pursuant to GC§ 54956.8 as cited in the Brown Act.
- Receipt of recommendations for the approval of the proposed settlement cases pursuant to GC§ 54954.9 )b) as cited in the Brown Act:

Case # SN 04-01232  
Case # SN 04-01356

Case # SN 04-01964  
Case # SN 04-01357

**IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS**

*Superintendent Deasy introduced Kathy Wisnicki who was elected to the Board of Education in last Tuesday's election.*

***Pt. Dume Marine Science Elementary School and PTSA***

*Dr. Deasy introduced Debbie Kester, President of the Pt. Dume PTSA who also congratulated Kathy Wisnicki upon her election to the Board of Education and to Jose Escarce and Maria Leon-Vazquez, both of whom were re-elected to the Board of Education. Ms. Kester reported that in September the students participated in the California Coastal Beach Clean UP and in October they collected food and staples for the Labor Exchange. Every month the students participate in community service projects and lead by example. Students participated in a mock election at school and then encouraged their parents to exercise their democratic rights by voting in the November 2<sup>nd</sup> election. Fourth grade students took a three-day trip to the Catalina Environmental Leadership program which enhanced their appreciation for the marine environment. Ms. Kester introduced 4<sup>th</sup> grader, Jake Kester, who presented a video of student activities at the school.*

*Lastly, Ms. Kester requested that the Board of Education revisit its budget to seek full funding for technology personnel.*

## **V APPROVAL OF THE AGENDA**

*Motion made by Ms. Leon Vazquez, seconded by Ms. Brownley and voted unanimously to approve the agenda.*

## **VI APPROVAL OF MINUTES**

A.01 Approval of Minutes: September 9 and October 7, and 21, 2004 ..... 1  
(The Minutes were not available for approval)

## **VII CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

### **Curriculum and Instruction**

A.02 Approval of Independent Contractors ..... 2-3  
A.03 Overnight Field Trip(s) 2004-05 ..... 4-5

### **Business and Fiscal**

A.04 Acceptance of Gifts - 2004-05 ..... 6-6d  
A.05 Award of Purchase Orders ..... 7-7e  
A.06 Refund of School Facility Fees ..... 8

### **Personnel**

A.07 Certificated Personnel - Elections, Separations ..... 9-13  
A.08 Special Services Employees ..... 14-18  
A.09 Certificated Administrative Appointment - Child Development Services,  
Coordinator - School-Age ..... 19  
A.10 Classified Personnel - Merit ..... 20-23  
A.11 Classified Personnel - Non-Merit ..... 24

## **VIII PUBLIC COMMENTS - *No speakers***

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes.

## **IX COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

**A. Student Board Members Reports**

*Ms. Kitty Smith, Malibu High School, reported that as part of Red Ribbon Week the high school students has the Juvenile Investigation Team from the Lost Hills Sheriffs' Station speak with students and answer questions. Deputy Bob spoke with middle school students. Also, as part of the week's activities, the students met regarding drug and alcohol policies and brought up the subject of having a breathalyzer at prom. Twelve students participated in Aids awareness activities.*

*The middle school production of Sleepy Hollow was very professional and well received.*

*Ms. Smith reported that student Katelyn Hall was shot in the face while downtown to attend a concert. The father of 7<sup>th</sup> grade student, Scarlett Tidy, died Monday night. Students and staff have supported the families as they work through the tragedies and loss.*

*Sports teams are doing well with both the Girls Tennis and Boys Water Polo teams taking first place in the Frontier League.*

**B. SMMCTA Report - Mr. Keiley** congratulated Ms. Leon-Vazquez and Dr. Escarce upon their re-election to the Board of Education and stated he was looking forward to continuing to build on a good relationship. He also congratulated Dr. Wisnicki who was elected to the Board of Education. Mr. Keiley thanked Mr. Jordan for his service on the Board.

*Mr. Keiley reported that he is still conducting his listening tour, visiting all the school site classrooms and talking with teachers about good teaching and learning as well as teaching conditions in which people work.*

**C. SEIU Report - Ms. Cartee** also congratulated Ms. Leon-Vazquez and Dr. Escarce upon their re-election to the Board of Education. She stated that she appreciated the openness that the Board has to meeting with individuals. She thanked Mr. Jordan for his service on the Board of Education and stated that she had enjoyed working with him. SEIU General Membership meeting was held earlier in the evening. Ballots will be counted on Monday regarding the new contract.

**X SUPERINTENDENT'S REPORT - No Report**

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

## **XI MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.12 Completion of Evaluation: Superintendent's Performance Targets  
and Subsequent Performance Bonus, Fiscal Year 2003-2004 ..... 25
- A.13 Revision of Policy 5123 - Promotion/Acceleration/Retention ..... 26-30
- A.14 Approval of Special Education Contracts ..... 31-33
- A.15 Adopt Resolution No. 04-07 - Assignment of Delinquent Tax Receivables  
To Joint Powers Authority ..... 34-36
- A.16 Amend Agenda Format to Include Time Stamped Items ..... 37

## **XII DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- D.1 Update and Further Follow Up on Shooting Incident of  
September 28, 2004 ..... 38-45c
- D.2 Partial Meal Policy at Elementary School Sites ..... 46-48a
- D.3 Amend Charge for Financial Oversight Committee ..... 49-53
- D.4 Inventory of Academic Support, Intervention, and Remediation Programs  
in the Santa Monica-Malibu Unified School District for 2004-2005  
Academic Year ..... 54
- D.5 Community Day School ..... 55

## **XIII INFORMATIONAL ITEMS**

- I.1 California Youth Soccer and Recreation Development Grant  
(Artificial Turf) ..... 56-57

## **XIV BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

## **XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

## **XVI CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed.

## VII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

- *Ms. Brownley commented that she was in agreement with a letter sent by the President and Vice-President in response to a letter published by one board member. She wanted to reassure all staff especially classified and support staff that she concurred with the Board President and Vice-President as to the value of all the employees in the District.*

*Mr. McLoud apologized to the Board, Superintendent, staff, employees, Keryl and anyone hurt by his commentary published in the newspaper. He stated it was not his intent to demean employee role or to say it was not valuable or not needed. He stated the letter has been a distraction to the tasks at hand and business of the district and it bothered him that it has taken people away for their job and hurts morale.*

## XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

- Appointments - Executive Ad Hoc Committee - Master Facilities Study - 12/5/04

## XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

## XX ADJOURNMENT

At 11 p.m., it was moved by Ms. Brownley, seconded by Ms. Leon-Vazquez to adjourn the meeting in memory of Mr. Nick Tidy, parent at Malibu High School. The next regular meeting is scheduled to be held on Thursday, November 18, 2004, at 7 p.m. in the Santa Monica City Council Chambers, 1685 Main Street, Santa Monica, CA.

Meetings held in Santa Monica are taped for rebroadcast  
and played on CityTV2, Cable Channel 20 at 11:00 AM  
on the Sunday following the Board meeting.  
Meetings are rebroadcast in Malibu on Government Access  
Channel 3 every Saturday at 8 PM

Approved: \_\_\_\_\_

2/1/07

  
President

  
Superintendent/Secretary

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting MINUTES: November 4, 2004

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| <b>Board of Education Meeting Schedule</b> |                  |                   |                                     |                     |   |
|--|------------------|-------------------|-------------------------------------|---------------------|---|
| <b>July through December, 2004</b>         |                  |                   |                                     |                     |   |
| <b>Month</b>                               | <b>1st Thurs</b> | <b>2nd Thurs.</b> | <b>3rd Thursday Discussion Mtg.</b> | <b>4th Thursday</b> | <b>Special Note:</b>                            |
| July                                       |                  |                   |                                     | 22 DO               | Special Meeting re: SMC Bond                    |
| August                                     |                  |                   | 19 DO                               | 26 SM               |   |
| September                                  |                  | 9 DO              | 16 (Holiday)                        | 23 M                | 3 <sup>rd</sup> Thursday is a District Holiday  |
| October                                    | 7 DO             |                   | 21 SM                               |                     | (Resume 1st & 3 <sup>rd</sup> Meeting schedule) |
| November                                   | 4 M              |                   | 18 SM                               |                     |   |
| December                                   | 2 ———            | 9 DO              |                                     |                     | (CSBA Conference first week of Dec.)            |
| <b>January through June, 2005</b>          |                  |                   |                                     |                     |   |
| January                                    | 6 DO             |                   | 20 SM                               |                     |   |
| February                                   | 3 M              |                   | 17 SM                               |                     |   |
| March                                      | 3 DO             |                   | 17 SM                               |                     | Stairway: March 10-11                           |
| April                                      | 7 M              |                   | 21 SM                               |                     |   |
| May  | 5 DO             |                   | 19 SM                               |                     |   |
| June                                       | 2 DO             |                   | 16 SM                               |                     | (Graduation is week of 6/20)                    |

District Office (DO) 2004: 7/22, 8/19, 9/9, 10/7, 12/9, 1/6, 3/3, 5/5, and 6/2  
 Malibu City Council Chambers (M): 9/23 and 11/4/04 2/3 and 4/7/05  
 23815 Stuart Ranch Road, Malibu, CA

Santa Monica City Council Chambers (SM): 8/26, 10/21, 11/18, 1/20, 2/17, 3/17, 4/21, 5/19 and 6/16  
 1685 Main Street, Santa Monica.

**Agenda Distribution:**

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica. Complete Board of Education agendas are available in *pdf* format, on the District's website: [www.smmusd.org](http://www.smmusd.org).

Amended: 9/23/04

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting MINUTES: November 4, 2004

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**Santa Monica-Malibu Unified School District  
Board of Education  
November 4, 2004**

**I      CALL TO ORDER ..... 5:39 p.m.**  
Moved to Closed Session 5:40p.m.  
Reconvened Public Meeting 7:04 p.m.

- A      Roll Call**  
Jose Escarce - President - excused absence  
Emily Bloomfield - Vice President  
Julia Brownley - arrived 6 p.m.  
Oscar de la Torre  
Mike Jordan  
Maria Leon-Vazquez  
Shane McLoud

Student Board Members  
Kitty Smith - Malibu High School - (out at 9:40 p.m.)  
Mari Sahba - Olympic High School - absent  
Naomi Vasquez - Santa Monica High School - absent

- B      Pledge of Allegiance**  
Led by Ms. Leon-Vazquez

**II      CLOSED SESSION**

Vice President Emily Bloomfield reported that in Closed Session, it was moved by Ms. Leon-Vazquez, seconded by Mr. de la Torre and voted 5/0 (Ms. Brownley was late due to Jury Duty and Dr. Escarce was absent) to approve the proposed settlement cases pursuant to GC§ 54954.9 )b) as cited in the Brown Act:

|                    |                    |
|--------------------|--------------------|
| Case # SN 04-01232 | Case # SN 04-01964 |
| Case # SN 04-01356 | Case # SN 04-01357 |

TO: BOARD OF EDUCATION

ACTION  
11/04/04

FROM: JOHN E. DEASY

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

September 09, 2004  
October 07, 2004  
October 21, 2004

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

This item pulled by staff.  
No Minutes available for approval.



TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2004/2005 budget.

| Contractor/Contract Dates   | Description  | Site        | Funding  |
|---|--|-------------|--|
| ASUCLA<br><br>Oct 1, 2004 -June 30, 2005<br><br>Cost Not to Exceed: \$10,000  | To provide peer advising and tutoring at SAMOHI  | SamoHi      | PTA Gift<br><br>01-90120-0-11100-10000-5802-015-4150 |
| California Weekly Explorer<br><br>Dec 8 - Dec 10, 2004<br><br>Amount of Increase: \$72.00<br><br>Total contract cost: Not to exceed \$1,440   | Amendment of previous contract approved by the Board 6/3/04 to provide three social studies workshops (Walk Throughs) of 2 1/2 hours each for each 4th grade class. The programs will focus on the history of California | Franklin    | GATE<br><br>01-71400-0-11100-10000-5802-002-4020     |
| Teaching & Learning Consultants, Inc.<br>Bernadette Cleland<br>UC 05017<br><br>Aug 1, 2004 - June 30, 2005<br><br>Amount of Increase: \$180<br><br>Total contract cost: Not to exceed \$3,180 | Amendment to contract approved by the Board on 9/19/04 to provide a two day workshop for implementation of the New Teacher Evaluation System   | Ed Services | Stupski<br><br>19-90200-0-00000-21400-5802-030-1300  |

| Contractor/Contract Dates   | Description   | Site                            | Funding   |
|---|---|---------------------------------|---|
| <p>Miller Educational Consulting Services, Inc.<br/>Albert "Duffy" Miller<br/>UC05016</p> <p>Aug 1, 2004 through June 30, 2005</p> <p>Amount of Increase: \$100</p> <p>Total contract cost: Not to exceed \$3,100</p> | <p>Amendment to contract approved by the Board on 9/19/04 to provide a two day workshop for implementation of the New Teacher Evaluation System</p>                       | <p>Ed Services</p>              | <p>Stupski</p> <p>19-90200-0-00000-21400-5802-030-1300</p>                              |
| <p>Donna Vigneau<br/>Nov 4, 2004 through June 30, 2005<br/>Cost Not-to-Exceed: \$25,000</p>   | <p>To provide coaching for John Adams Middle School teachers to improve instructional practices and consider reforms to strengthen teaching and learning at the site.</p> | <p>John Adams Middle School</p> | <p>Funding: Ed Services' RGK Foundation</p> <p>19-90180-0-91000-21000-5802-030-1300</p> |

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Brownley  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (6)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP(S) 2004-05

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2004-05 school year. No child will be denied due to financial hardship.

| <u>School<br/>Grade<br/># of<br/>Students</u> | <u>Destination<br/>Dates</u>   | <u>Principal<br/>Teacher</u>      | <u>Cost/Paid<br/>for</u>                      | <u>Subject</u>      | <u>Purpose<br/>of Trip</u>   |
|---|--|-----------------------------------|---|---------------------|--|
| SamoHi<br>45<br>Students                      | UC Davis and<br>other<br>Northern<br>California<br>Colleges/<br>Universities<br><br>11/04/04 -<br>11/06/04 | Veronica<br>Garcia<br>Hecht       | \$25/<br>Committee 41<br>Club/ASB<br>22510000 | Higher<br>Education | To expose<br>students that<br>are under-<br>represented in<br>colleges/unive<br>rsities to<br>higher<br>education. To<br>allow these<br>students the<br>experience of<br>college life<br>so as to<br>motivate them<br>to do well in<br>high school,<br>college and<br>life |
| Rogers/<br>5Th<br>grade<br>90<br>Students     | Malibu camp-<br>Outdoor<br>Science<br>Shool<br><br>11/1/04-<br>11/04/04                                    | LaDawna<br>Hamilton/<br>Carl Witt | \$168/<br>Fundraising                         | Science             | To participate<br>in over 20<br>hours of<br>natural<br>science<br>instruction<br>and learn<br>about taking<br>responsibility<br>to maintain<br>our natural<br>environment  |

| <u>School<br/>Grade<br/># of<br/>Students</u> | <u>Destination<br/>Dates</u>  | <u>Principal<br/>Teacher</u>  | <u>Cost/Paid<br/>for</u>                                 | <u>Subject</u>           | <u>Purpose<br/>of Trip</u>  |
|---|---|---|--|--------------------------|---|
| SamoHi<br>5<br>Students                       | Porto<br>Alegre,<br>Brazil<br><br>01/22/05 -<br>02/01/05                | Michelle<br>Kenney  | \$2,500/<br>fundraising                                  | World<br>Social<br>Forum | To raise<br>political,<br>social and<br>environmental<br>awareness,<br>bringing world<br>issues back<br>the the larger<br>school<br>community with<br>presentations<br>to the school  |
| Grant/5th<br>grade<br>109<br>students         | Camp Hess-<br>Kramer<br><br>01/18/05 -<br>01/21/05                      | Alan<br>Friedenberg<br>/Susan<br>Friedman,<br>Susan<br>Croft,<br>Sheri<br>Miller,<br>Lisa<br>Johnson,<br>Shelley<br>Smith | PTA<br>Fundraising                                       | Science                  | Four day<br>science<br>enrichment<br>program<br>offered to 5th<br>graders that<br>includes an<br>array of<br>science<br>classes, daily<br>hikes, evening<br>activities and<br>environmental<br>discussions.<br>This camp is<br>offered thru<br>the Los<br>Angeles County<br>of Education. |
| Edison<br>70<br>students                      | Catalina<br>Island<br>Marine<br>Institute<br><br>02/09/05 -<br>02/11/05 | Tom Boyd  | \$225 per<br>student/ PTA<br>scholarships<br>fundraising | Science                  | The purpose of<br>the field trip<br>is to<br>culminate the<br>5th grade<br>experience and<br>initiate<br>student into<br>the science<br>program at<br>JAMS  |

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Brownley  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (6)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: JOHN E. DEASY/WINSTON BRAHAM

RE: ACCEPTANCE OF GIFTS - 2004-05

RECOMMENDATION NO. A.04

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$17,412.43 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2004-2005 income and appropriations by \$17,412.43, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

AGENDA

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org), as a pdf file; to view the gift report:

- 1) go to [www.smmusd.org](http://www.smmusd.org)
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 11-04gift.pdf

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

| School/Site<br>Account Number        | Gift Amount | In-kind Value | Donor                    | Purpose   |
|--------------------------------------|-------------|---------------|--------------------------|---|
| <b>JAMS</b>                          | \$ 275.00   |               | Various                  | General Supplies & Materials (Adopt a Musician Scholarship) |
| 01-90120-0-00000-00000-8699-011-0000 | \$ 73.62    |               | Cartridge Recyclers      | General Supplies & Materials (AVID Program)                 |
| <b>Adult Education</b>               |             |               |                          |   |
| 11-90120-0-00000-00000-8699-090-0000 |             |               |                          |   |
| <b>Alternative (SMASH)</b>           |             |               |                          |   |
| 01-90120-0-00000-00000-8699-009-0000 |             |               |                          |   |
| <b>Cabrillo</b>                      |             |               |                          |   |
| 01-90120-0-00000-00000-8699-017-0000 |             |               |                          |   |
| <b>PTA Reim. - Resource #90150</b>   |             |               |                          |   |
| <b>CDS</b>                           |             |               |                          |   |
| 12-90120-0-00000-00000-8699-070-0000 |             |               |                          |   |
| <b>Edison</b>                        | \$ 130.00   |               | Susy Raquel Blair        | General Supplies & Materials                                |
| 01-90120-0-00000-00000-8699-001-0000 | \$ 30.00    |               | Fatima Sosa              | General Supplies & Materials                                |
|                                      | \$ 25.00    |               | James & Claudia Kay      | General Supplies & Materials                                |
|                                      | \$ 25.00    |               | Daniel Slavin            | General Supplies & Materials                                |
|                                      | \$ 25.00    |               | Daena Ho                 | General Supplies & Materials                                |
|                                      | \$ 15.00    |               | Mireva & Ricardo Reynoso | General Supplies & Materials                                |
| <b>PTA Reim. - Resource #90150</b>   |             |               |                          |   |
| <b>Franklin</b>                      |             |               |                          |   |
| 01-90120-0-00000-00000-8699-002-0000 |             |               |                          |   |
| <b>PTA Reim. - Resource #90150</b>   |             |               |                          |   |
| <b>Grant</b>                         |             |               |                          |   |
| 01-90120-0-00000-00000-8699-003-0000 |             |               |                          |   |
| <b>Lincoln</b>                       | \$ 1,110.39 |               | Lincoln PTSA             | Other Books (Bookfair Profits)                              |
| 01-90120-0-00000-00000-8699-012-0000 | \$ 200.00   |               | Tierney Gearon           | General Supplies & Materials                                |
| <b>Mallbu High School</b>            | \$ 1,320.00 |               | Keys Studios             | General Supplies & Materials                                |
| 01-90120-0-00000-00000-8699-010-0000 | \$ 122.00   |               | Various Parents          | General Supplies & Materials (Counseling Office)            |
| <b>Shark Fund - Resource #90141</b>  |             |               |                          |   |
| <b>McKinley</b>                      | \$ 1,723.00 |               | Various Parents          | General Supplies & Materials (Earthquake Kits)              |
| 01-90120-0-00000-00000-8699-004-0000 | \$ 156.42   |               | Target                   | General Supplies & Materials                                |
| <b>Muir</b>                          | \$ 45.00    |               | Jennifer Repo            | Equipment   |
| 01-90120-0-00000-00000-8699-005-0000 | \$ 25.00    |               | Marilyn Pierce-Harris    | Equipment   |
| School/Site                          | Gift Amount | In-kind Value | Donor                    | Purpose   |

| Account Number                              |              |      |                   |  |
|---|--------------|------|-------------------|--|
| <b>Olympic HS</b>                           |              |      |                   |  |
| 01-90120-0-00000-00000-8699-014-0000        |              |      |                   |  |
| <b>Rogers</b>                               |              |      |                   |  |
| 01-90120-0-00000-00000-8699-006-0000        |              |      |                   |  |
| <b>PTA Reim. - Resource #90150</b>          |              |      |                   |  |
| <b>Roosevelt</b>                            |              |      |                   |  |
| \$  | 2,112.00     |      | Washington Mutual | General Supplies & Materials                   |
| 01-90120-0-00000-00000-8699-007-0000        |              |      |                   |  |
| <b>PTA Reim. - Resource #90150</b>          |              |      |                   |  |
| <b>Samohi</b>                               |              |      |                   |  |
| \$  | 10,000.00    |      | Samohi PTSA       | Independent Contractor (After-School Tutoring) |
| 01-90120-0-00000-00000-8699-015-0000        |              |      |                   |  |
| <b>Barnum Hall</b>                          |              |      |                   |  |
| 01-91150-0-00000-00000-8699-015-0000        |              |      |                   |  |
| <b>Pt. Dume Marine Science</b>              |              |      |                   |  |
| 01-90120-0-00000-00000-8699-019-0000        |              |      |                   |  |
| <b>PTA Reim. - Resource #90150</b>          |              |      |                   |  |
| <b>Webster</b>                              |              |      |                   |  |
| 01-90120-0-00000-00000-8699-008-0000        |              |      |                   |  |
| <b>PTA Reim. - Resource #90150</b>          |              |      |                   |  |
| <b>Others:</b>                              |              |      |                   |  |
| <b><u>Superintendent's Office</u></b>       |              |      |                   |  |
| 01-90120-0-00000-00000-8699-020-0000        |              |      |                   |  |
| <b><u>Educational Services</u></b>          |              |      |                   |  |
| 01-90120-0-00000-00000-8699-030-0000        |              |      |                   |  |
| <b><u>Student &amp; Family Services</u></b> |              |      |                   |  |
| 01-90120-0-00000-00000-8699-040-0000        |              |      |                   |  |
| <b><u>Special Education</u></b>             |              |      |                   |  |
| 01-90120-0-00000-00000-8699-044-0000        |              |      |                   |  |
| <b><u>Food &amp; Nutrition Services</u></b> |              |      |                   |  |
| 01-90120-0-00000-0000-8699-057-0000         |              |      |                   |  |
| <b><u>District</u></b>                      |              |      |                   |  |
| 01-90120-0-00000-00000-8699-090-0000        |              |      |                   |  |
| <b>TOTAL</b>                                | \$ 17,412.43 | \$ - |                   |  |

| School/Site<br>Account Number                               | Y-T-D Adjusted<br>Gift Total | Current<br>Gift Amount | Cumulative<br>Gift Amount | Y-T-D<br>In-Kind Value | Current<br>In-Kind Value | Cumulative<br>In-Kind Value |
|---|------------------------------|------------------------|---------------------------|------------------------|--------------------------|-----------------------------|
| JAMS<br>01-90120-0-00000-00000-8699-011-0000                | \$ 31,157.44                 | \$ 348.62              | \$ 31,506.06              | \$ 750.00              | \$ -                     | \$ 750.00                   |
| Adult Education<br>11-90120-0-00000-00000-8699-090-0000     | \$ 225.00                    | \$ -                   | \$ 225.00                 | \$ -                   | \$ -                     | \$ -                        |
| Alternative (SMASH)<br>01-90120-0-00000-00000-8699-009-0000 | \$ -                         | \$ -                   | \$ -                      | \$ -                   | \$ -                     | \$ -                        |
| Cabrillo<br>01-90120-0-00000-00000-8699-017-0000            | \$ 3,530.71                  | \$ -                   | \$ 3,530.71               | \$ -                   | \$ -                     | \$ -                        |
| PTA Reim. - Resource #90150                                 | \$ -                         | \$ -                   | \$ -                      | \$ -                   | \$ -                     | \$ -                        |
| CDS<br>12-90120-0-00000-00000-8699-070-0000                 | \$ -                         | \$ -                   | \$ -                      | \$ -                   | \$ -                     | \$ -                        |
| Edison<br>01-90120-0-00000-00000-8699-001-0000              | \$ -                         | \$ 250.00              | \$ 250.00                 | \$ 300.00              | \$ -                     | \$ 300.00                   |
| PTA Reim. - Resource #90150                                 | \$ 14,093.00                 | \$ -                   | \$ 14,093.00              | \$ 400.00              | \$ -                     | \$ -                        |
| Franklin<br>01-90120-0-00000-00000-8699-002-0000            | \$ 332.18                    | \$ -                   | \$ 332.18                 | \$ -                   | \$ -                     | \$ -                        |
| PTA Reim. - Resource #90150                                 | \$ -                         | \$ -                   | \$ -                      |                        |                          |                             |
| Grant<br>01-90120-0-00000-00000-8699-003-0000               | \$ 326.39                    | \$ -                   | \$ 326.39                 | \$ -                   | \$ -                     | \$ -                        |
| Lincoln<br>01-90120-0-00000-00000-8699-012-0000             | \$ 5,840.40                  | \$ 1,310.39            | \$ 7,150.79               | \$ -                   | \$ -                     | \$ -                        |
| Malibu High School<br>01-90120-0-00000-00000-8699-010-0000  | \$ 6,733.31                  | \$ 1,442.00            | \$ 8,175.31               | \$ -                   | \$ -                     | \$ -                        |
| Malibu Shark Fund - Resource #90141                         | \$ 30,000.00                 | \$ -                   | \$ 30,000.00              |                        |                          |                             |
| McKinley<br>01-90120-0-00000-00000-8699-004-0000            | \$ 1,450.00                  | \$ 1,879.42            | \$ 3,329.42               | \$ -                   | \$ -                     | \$ -                        |
| Muir<br>01-90120-0-00000-00000-8699-005-0000                | \$ 25,473.97                 | \$ 70.00               | \$ 25,543.97              | \$ -                   | \$ -                     | \$ -                        |
| Olympic HS<br>01-90120-0-00000-00000-8699-014-0000          | \$ 150.00                    | \$ -                   | \$ 150.00                 | \$ -                   | \$ -                     | \$ -                        |
| Rogers<br>01-90120-0-00000-00000-8699-006-0000              | \$ 3,381.92                  | \$ -                   | \$ 3,381.92               | \$ -                   | \$ -                     | \$ -                        |
| PTA Reim. - Resource #90150                                 | \$ -                         | \$ -                   | \$ -                      |                        |                          |                             |
| Roosevelt<br>01-90120-0-00000-00000-8699-007-0000           | \$ -                         | \$ 2,112.00            | \$ 2,112.00               | \$ -                   | \$ -                     | \$ -                        |
| PTA Reim. - Resource #90150                                 | \$ 63,083.02                 | \$ -                   | \$ 63,083.02              | \$ -                   | \$ -                     | \$ -                        |



| School/Site<br>Account Number  | Y-T-D Adjusted<br>Gift Total       | Current<br>Gift Amount | Cumulative<br>Gift Amount | Y-T-D<br>In-Kind Value                        | Current<br>In-Kind Value     | Cumulative<br>In-Kind Value |
|--|------------------------------------|------------------------|---------------------------|---|------------------------------|-----------------------------|
| <b>Samohi</b><br>01-90120-0-00000-00000-8699-015-0000                              | \$ 17,261.60                       | \$ 10,000.00           | \$ 27,261.60              | \$ -  | \$ -                         | \$ -                        |
|  | <i>[See Below for Barnum Hall]</i> |                        |                           |   |                              |                             |
| <b>Pt. Dume Marine Science</b><br>01-90120-0-00000-00000-8699-019-0000             | \$ 2,500.00                        | \$ -                   | \$ 2,500.00               | \$ -  | \$ -                         | \$ -                        |
| <i>PTA Reim. - Resource #90150</i>   | \$ -                               | \$ -                   | \$ -                      |   |                              |                             |
| <b>Webster</b><br>01-90120-0-00000-00000-8699-008-0000                             | \$ -                               | \$ -                   | \$ -                      | \$ -  | \$ -                         | \$ -                        |
| <i>PTA Reim. - Resource #90150</i>   | \$ -                               | \$ -                   | \$ -                      | \$ -  | \$ -                         | \$ -                        |
| <b>ALL OTHER LOCATIONS:</b>  |                                    |                        |                           |   |                              |                             |
| <b>Superintendent's Office</b><br>01-90120-0-00000-00000-8699-020-0000             | \$ 25,000.00                       | \$ -                   | \$ 25,000.00              | \$ -  | \$ -                         | \$ -                        |
| <b>Educational Services</b><br>01-90120-0-00000-00000-8699-030-0000                | \$ 10,000.00                       | \$ -                   | \$ 10,000.00              | \$ 500.00                                     | \$ -                         | \$ 500.00                   |
| <b>Student and Family Support Services</b><br>01-90120-0-00000-00000-8699-041-0000 | \$ -                               | \$ -                   | \$ -                      | \$ -  | \$ -                         | \$ -                        |
| <b>Special Education</b><br>01-90120-0-00000-00000-8699-044-0000                   | \$ -                               | \$ -                   | \$ -                      | \$ -  | \$ -                         | \$ -                        |
| <b>Food &amp; Nutrition Services</b><br>01-90120-0-00000-00000-8699-070-0000       | \$ -                               | \$ -                   | \$ -                      | \$ -  | \$ -                         | \$ -                        |
| <b>District</b><br>01-90120-00000-0-00000-8699-090-0000                            | \$ -                               | \$ -                   | \$ -                      | \$ -  |                              | \$ -                        |
| <b>TOTAL GIFTS</b>   | \$ 240,538.94                      | \$ 17,412.43           | \$ 257,951.37             | \$ 1,950.00                                   | \$ -                         | \$ 1,550.00                 |
| <b>BARNUM HALL - Current Year</b>  | <b>Y-T-D Gifts</b>                 | <b>Current Gifts</b>   | <b>Cumulative Gifts</b>   | <b>Prev. In-Kind Gifts</b>                    | <b>Current In-Kind Gifts</b> | <b>Cumulative In-Kind</b>   |
| 01-91150-0-00000-00000-8699-015-0000   | \$ -                               | \$ -                   | \$ -                      | Organ (Belt) (Est.)                           |                              | \$ 250,000.00               |
| <b>Previous Years' Gifts</b>   |                                    |                        |                           | Organ (Dollinger)                             |                              | 350,000.00                  |
| 2003-04  | \$ 7,616.11                        |                        |                           |   |                              |                             |
| 2002-03  | \$ 125,376.04                      |                        |                           |   |                              |                             |
| 2001-02  | \$ 66,200.00                       |                        |                           | Dollinger Organ donated at 4/11/02 Board Mtg. |                              |                             |
| 2000-01  | \$ 137,863.00                      |                        |                           | (Item A.21) to Tucson Fox Foundation          |                              | \$ (350,000.00)             |
| 1999-00  | \$ 175,700.00                      |                        |                           |   | n/a                          |                             |
| 1998-99  | \$ 10,945.00                       |                        |                           |   | n/a                          |                             |
| 1997-98  | \$ 26,645.00                       |                        |                           |   |                              | \$ 250,000.00               |
| <b>TOTAL CASH GIFTS FOR BARNUM HALL</b>  | \$ 550,345.15                      |                        |                           |   |                              |                             |
| <b>Total Cash Gifts for District, incl. Barnum Hall:</b>                           |                                    | \$ 17,412.43           |                           |   |                              |                             |

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: JOHN E. DEASY/VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 14 through October 27, 2004 for fiscal year 2004/05.

**AGENDA**

**NOTE:** The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Brownley  
STUDENT ADVISORY VOTE: Aye  
AYES: All (6)  
NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2004

PAGE 1

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROF ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

| PO NO.                      | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT     |    |
|-----------------------------|--------------------------------|--------------------------------|--------------------------------|------------|----|
| *** NEW PURCHASE ORDERS *** |                                |                                |                                |            |    |
| 512858                      | (ASCD)ASSN FOR SUPERVISION &   | MEMBERSHIP                     | CURRICULUM AND IMC             | 79.00      | U  |
| 512625                      | 3M LIBRARY SECURITY SYSTEM     | LIBRARY ALARM REPAIR           | JOHN ADAMS MIDDLE SCHOOL       | 500.00     | R  |
| 512720                      | A A EQUIPMENT RENTALS CO INC   | OPEN ORDER GROUNDS VEHICLE REP | GROUNDS MAINTENANCE            | 2,000.00   | U  |
| 512671                      | ACADEMIC BOOK SERVICES         | Science textbook               | GRANT ELEMENTARY SCHOOL        | 57.34      | R  |
| 512715                      | ADVANCED BATTERY SYSTEMS       | OPN ORDER/BATTERIES            | INFORMATION SERVICES           | 500.00     | U  |
| 512401                      | ADVANCED VENDING SYSTEMS       | JAMS LIBRARY PHOTOCOPIER       | JOHN ADAMS MIDDLE SCHOOL       | 784.41     | R  |
| 512648                      | AGS PUBLISHING                 | TEXTBOOKS                      | MALIBU HIGH SCHOOL             | 591.24     | R  |
| 512882                      | APPLE COMPUTER CORP            | ROP Computer Supplies          | R O P                          | 190.52     | R  |
| 512898                      | APPLE COMPUTER CORP            | COMPUTER                       | MCKINLEY ELEMENTARY SCHOOL     | 977.42     | R  |
| 512920                      | APPLE COMPUTER CORP            | POWER MAC                      | WEBSTER ELEMENTARY SCHOOL      | 4,218.50   | R  |
| 512679                      | APPLE COMPUTER INC             | CD-RW REWRITE DRIVE            | SPECIAL EDUCATION REGULAR YEAR | 154.62     | R  |
| 512721                      | ARGO FLEET SERVICES            | GROUNDS VEHICLE REPAIR         | GROUNDS MAINTENANCE            | 63.87      | U  |
| 512757                      | ARGO FLEET SERVICES            | Open PO for Starters/Transp.   | TRANSPORTATION                 | 211.09     | R  |
| 512824                      | ARGO FLEET SERVICES            | Open PO for starters & altern  | TRANSPORTATION                 | 1,000.00   | R  |
| 512870                      | ASCD                           | BOOKS                          | OLYMPIC CONTINUATION SCHOOL    | 235.77     | R  |
| 512923                      | ASCD                           | Classroom Resource Books       | ROOSEVELT ELEMENTARY SCHOOL    | 442.55     | R  |
| 512884                      | ASCIP                          | 2004/05 ASCIP LIABILITY INS.   | INSURANCE SERVICES             | 729,761.00 | U  |
| 512852                      | BAY CITIES APPLIANCE           | REFRIGERATOR                   | CHILD DEVELOPMENT CENTER       | 675.48     | CD |
| 512943                      | BAY PRINTING CO                | LETTERHEAD ENVELOPES           | SANTA MONICA HIGH SCHOOL       | 422.18     | U  |
| 512952                      | BMC INC                        | TONER FOR FAX/ADMIN            | JOHN ADAMS MIDDLE SCHOOL       | 92.52      | U  |
| 512627                      | BOISE CASCADE OFFICE/PAPER     | XEROX PAPER                    | EBISON ELEMENTARY SCHOOL       | 240.32     | U  |
| 512647                      | BOISE CASCADE OFFICE/PAPER     | COPIER PAPER                   | ROOSEVELT ELEMENTARY SCHOOL    | 333.81     | U  |
| 512686                      | BOISE CASCADE OFFICE/PAPER     | COPY PAPER                     | JOHN ADAMS MIDDLE SCHOOL       | 405.01     | R  |
| 512805                      | BOISE CASCADE OFFICE/PAPER     | Paper                          | ROOSEVELT ELEMENTARY SCHOOL    | 115.61     | U  |
| 512833                      | BOISE CASCADE OFFICE/PAPER     | XEROX PAPER                    | SANTA MONICA HIGH SCHOOL       | .00        | R  |
| 512881                      | BRIDGES.COM COMPANY            | ROP CAREER SOFTWARE            | R O P                          | 1,367.71   | R  |
| 512907                      | BRODART COMPANY                | LIBRARY SUPPLIES               | LINCOLN MIDDLE SCHOOL          | 54.63      | R  |
| 512891                      | BROWNSTONE PUBLISHERS INC      | COMPLIANCE HANDBOOK            | STATE AND FEDERAL PROJECTS     | 298.03     | R  |
| 511807                      | BUSINESS PRINTING AND IMAGING  | COMMUNITY LIAISON CARDS        | ENGLISH LANGUAGE DEVELOPMENT   | 94.44      | R  |
| 512917                      | BUSINESS PRINTING AND IMAGING  | BUSINESS CARDS-DEMUTH/PROSSER  | FACILITY MAINTENANCE           | 64.29      | R  |
| 512910                      | CAMPBELL, BRIDGET              | REIMBURSEMENT/PARENT FEES      | CHILD DEVELOPMENT CENTER       | 294.00     | CD |
| 512808                      | CANON BUSINESS SOLUTIONS       | COPIER                         | DISTRICT-WIDE                  | 5,000.00   | SR |
| 512807                      | CANON BUSINESS SOLUTIONS-WEST  | MAINTENANCE AGREEMENT/SPECIAL  | SPECIAL EDUCATION REGULAR YEAR | 1,186.29   | R  |
| 512839                      | CANON BUSINESS SOLUTIONS-WEST  | LIBRARY EQUIPMENT              | LINCOLN MIDDLE SCHOOL          | 6,089.06   | R  |
| 512841                      | CANON BUSINESS SOLUTIONS-WEST  | MAINTENANCE AGREEMENT          | LINCOLN MIDDLE SCHOOL          | 288.45     | R  |
| 512853                      | CANON BUSINESS SOLUTIONS-WEST  | INVOICE FOR TONER FOR COPIER   | GRANT ELEMENTARY SCHOOL        | 113.66     | U  |
| 512225                      | CHAMPION CHEMICAL              | CUSTODIAL SUPPLIES             | FACILITY OPERATIONS            | 571.56     | U  |
| 512888                      | CHANNING L. BETE CO INC        | VIDEOS                         | HEALTH SERVICES                | 74.95      | U  |
| 512890                      | CHILDCRAFT EDUCATION CORP.     | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 205.23     | CD |
| 512823                      | CHILDRENS BOOK WORLD           | school books                   | SAINT ANNE'S PRIVATE SCHOOL    | 1,082.50   | R  |
| 512886                      | CHRONICLE OF HIGHER, THE       | SUBSCRIPTION CHRONICLE HIGH ED | CURRICULUM AND IMC             | 65.00      | U  |
| 512761                      | CLEMENT COMMUNICATIONS INC     | PURCHASE - HWY. PROF. PROG. TR | TRANSPORTATION                 | 127.77     | R  |
| 512922                      | CLEMENT COMMUNICATIONS INC     | POSTER PROGRAM/TRANSP. DEPT.   | TRANSPORTATION                 | 126.68     | R  |
| 512649                      | COACH USA                      | ATHLETIC TRANSPORTATION        | MALIBU HIGH SCHOOL             | 954.73     | R  |
| 512817                      | COACH USA                      | ATHLETIC TRANSPORTATION        | MALIBU HIGH SCHOOL             | 1,833.51   | R  |
| 512463                      | COCA COLA BOTTLING COMPANY     | SOFT DRINKS FOR HIGH SCHOOLS   | FOOD SERVICES                  | 2,000.00   | F  |
| 512944                      | COLONIAL WILLIAMSBURG FOUNDATI | ELECTRONIC FIELD TRIP REG.     | WEBSTER ELEMENTARY SCHOOL      | 556.25     | R  |
| 512800                      | COMMERCIAL GRAPHICS            | printing                       | CURRICULUM AND IMC             | 703.63     | U  |
| 512830                      | COMPLETE BUSINESS SYSTEMS      | DUPLICATORS/GPA/PERMIT         | JOHN ADAMS MIDDLE SCHOOL       | 18,705.60  | U  |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2004

PAGE 2

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

| PO NO. | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT   |    |
|--------|--------------------------------|--------------------------------|--------------------------------|----------|----|
| 512690 | COMPUSA                        | LAPTOP COVERS                  | STATE AND FEDERAL PROJECTS     | 659.24   | R  |
| 512752 | CONTEMPORARY BOOKS/MCGRAW-HILL | BOOKS                          | ADULT EDUCATION CENTER         | 87.52    | R  |
| 512809 | CORPORATE EXPRESS              | OFFICE SUPPLIES FOR SPECIAL ED | SPECIAL EDUCATION REGULAR YEAR | 500.00   | R  |
| 512818 | CORPORATE EXPRESS              | OPEN ORDER/INS SUP/8TH CORE    | JOHN ADAMS MIDDLE SCHOOL       | 100.00   | R  |
| 512819 | CORPORATE EXPRESS              | OPEN ORDER/OFFICE SUP/ATTEND   | JOHN ADAMS MIDDLE SCHOOL       | 200.00   | U  |
| 512820 | CORPORATE EXPRESS              | OPEN ORDER/INS SUP/6TH CORE    | JOHN ADAMS MIDDLE SCHOOL       | 137.00   | R  |
| 512821 | CORPORATE EXPRESS              | OPEN ORDER/INST SUP/8TH CORE   | JOHN ADAMS MIDDLE SCHOOL       | 50.00    | R  |
| 512829 | CORPORATE EXPRESS              | BULLETIN BOARDS/PE DEPT/GIFT   | JOHN ADAMS MIDDLE SCHOOL       | 1,034.87 | R  |
| 512840 | CORPORATE EXPRESS              | OPEN ORDER/INST SUP/8TH CORE   | JOHN ADAMS MIDDLE SCHOOL       | 340.84   | R  |
| 512880 | CORPORATE EXPRESS              | OPEN ORDER/INST SUP/AVID/PTSA  | JOHN ADAMS MIDDLE SCHOOL       | 300.00   | R  |
| 512935 | CORPORATE EXPRESS              | OPEN ORDER/OFFICE SUP/ADMIN    | JOHN ADAMS MIDDLE SCHOOL       | 300.00   | U  |
| 512631 | CORPORATE EXPRESS/US OFFICE    | U.S. FLAG                      | EDISON ELEMENTARY SCHOOL       | 39.51    | R  |
| 512633 | CORPORATE EXPRESS/US OFFICE    | TYPEWRITER                     | EDISON ELEMENTARY SCHOOL       | 344.04   | R  |
| 512652 | CORPORATE EXPRESS/US OFFICE    | CLASSROOM SUPPLIES             | MALIBU HIGH SCHOOL             | 4,000.00 | R  |
| 512674 | CORPORATE EXPRESS/US OFFICE    | BOOKCASE                       | STUDENT SERVICES               | 158.05   | U  |
| 512728 | CORPORATE EXPRESS/US OFFICE    | ERGONOMIC OFFICE CHAIR         | PERSONNEL SERVICES             | 450.05   | U  |
| 512836 | CORPORATE EXPRESS/US OFFICE    | NON INSTR SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 277.93   | U  |
| 512925 | CORPORATE EXPRESS/US OFFICE    | TYPEWRITER                     | PT DUME ELEMENTARY SCHOOL      | 344.04   | R  |
| 512290 | CULVER NEWLIN                  | PRESCHOOL PICNIC TABLE         | CHILD DEVELOPMENT CENTER       | 1,003.80 | CD |
| 512380 | CULVER NEWLIN                  | PRESCHOOL PICNIC TABLE         | CHILD DEVELOPMENT CENTER       | 1,003.80 | CD |
| 512704 | CULVER NEWLIN                  | STUDENT CHAIRS                 | FRANKLIN ELEMENTARY SCHOOL     | 497.52   | R  |
| 512912 | DAVIS, LISA                    | REIMBURSEMENT/PARENT FEES      | CHILD DEVELOPMENT CENTER       | 294.00   | CD |
| 512811 | DELPHIN COMPUTER SUPPLY        | INK CARTRIDGES FOR COMPUTERS   | SPECIAL EDUCATION REGULAR YEAR | 542.01   | R  |
| 512777 | DEMCO LIBRARY SUPPLIES         | LIBRARY SUPPLIES               | ROOSEVELT ELEMENTARY SCHOOL    | 348.50   | U  |
| 512906 | DEMCO LIBRARY SUPPLIES         | LIBRARY SUPPLIES               | LINCOLN MIDDLE SCHOOL          | 356.26   | R  |
| 512680 | DIAZ, AIDA                     | REIMBURSEMENT                  | ENGLISH LANGUAGE DEVELOPMENT   | 57.68    | R  |
| 512499 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 86.62    | CD |
| 512741 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 243.82   | CD |
| 512848 | DISCOUNT SCHOOL SUPPLY         | P.E. SUPPLIES                  | WEBSTER ELEMENTARY SCHOOL      | 379.37   | U  |
| 512387 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 510.15   | CD |
| 512753 | DUTTONS BOOKSTORE              | BOOKS                          | ADULT EDUCATION CENTER         | 232.02   | R  |
| 512398 | E. SAM JONES DISTRIBUTOR INC.  | OVERHEAD BULBS FOR CLASSROOMS  | JOHN ADAMS MIDDLE SCHOOL       | 514.19   | R  |
| 512838 | E. SAM JONES DISTRIBUTOR INC.  | CUSTODIAL SUPPLIES             | JOHN MUIR ELEMENTARY SCHOOL    | 101.48   | U  |
| 512874 | EBSCO SUBSCRIPTION SERVICES    | SUBSCRIPTION HARVARD ED LETTER | CURRICULUM AND IMC             | 47.63    | U  |
| 512864 | EDUCATION WEEK                 | MEMBERSHIP ED WEEK             | CURRICULUM AND IMC             | 42.22    | U  |
| 512656 | F K M COPIER PRODUCTS          | FAX MACHINE SUPPLIES           | ADULT EDUCATION CENTER         | 88.76    | A  |
| 512654 | FACETS MULTIMEDIA INC          | INSTR SUPPLIES                 | SANTA MONICA HIGH SCHOOL       | 146.90   | R  |
| 512953 | FIRST CLASS/OPEN TEXT CORP     | SOFTWARE SUPPORT               | FRANKLIN ELEMENTARY SCHOOL     | 633.81   | U  |
| 512749 | FIRST STUDENT                  | BUS TRANSPORTATION             | SANTA MONICA HIGH SCHOOL       | 478.30   | U  |
| 512746 | FLINN SCIENTIFIC INC           | SCIENCE LAB SUPPLIES           | SANTA MONICA HIGH SCHOOL       | 1,237.15 | R  |
| 512860 | FOLLETT LIBRARY BOOK CO        | LIBRARY BOOKS                  | ROOSEVELT ELEMENTARY SCHOOL    | 1,200.00 | R  |
| 512718 | FRITO-LAY INC                  | OPEN PO FOR SNACK FOOD         | SAMOHY STUDENT STORE           | 3,500.00 | U  |
| 512372 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES             | CHILD DEVELOPMENT CENTER       | 240.15   | CD |
| 512589 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES             | JOHN ADAMS MIDDLE SCHOOL       | 1,345.44 | U  |
| 512615 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES             | JOHN MUIR ELEMENTARY SCHOOL    | 827.68   | U  |
| 512629 | GALE SUPPLY CO                 | KLEENEX                        | EDISON ELEMENTARY SCHOOL       | 142.89   | R  |
| 512659 | GALE SUPPLY CO                 | CUSTODIAL GLOVES               | SANTA MONICA HIGH SCHOOL       | 86.60    | U  |
| 512702 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES             | ADULT EDUCATION CENTER         | 367.82   | A  |
| 512765 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES             | GRANT ELEMENTARY SCHOOL        | 139.64   | U  |
| 512768 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES             | WEBSTER ELEMENTARY SCHOOL      | 554.13   | U  |
| 512769 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES             | FRANKLIN ELEMENTARY SCHOOL     | 477.60   | U  |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2004

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U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

| PO NO. | VENDOR                          | DESCRIPTION                    | LOCATION                       | AMOUNT    |    |
|--------|---------------------------------|--------------------------------|--------------------------------|-----------|----|
| 512778 | GALE SUPPLY CO                  | CUSTODIAL SUPPLIES             | MCKINLEY ELEMENTARY SCHOOL     | 906.38    | U  |
| 512792 | GALE SUPPLY CO                  | TRASH CAN LIDS                 | WILL ROGERS ELEMENTARY SCHOOL  | 73.88     | R  |
| 512847 | GALE SUPPLY CO                  | OPEN ORDER/FLOOR MATS          | SANTA MONICA HIGH SCHOOL       | 800.00    | U  |
| 512856 | GALE SUPPLY CO                  | ENTRANCE FLOOR MATS            | FACILITY OPERATIONS            | 497.95    | U  |
| 512863 | GALE SUPPLY CO                  | CUSTODIAL SUPPLIES             | CHILD DEVELOPMENT CENTER       | 100.67    | CD |
| 512873 | GALE SUPPLY CO                  | CUSTODIAL SUPPLIES             | CHILD DEVELOPMENT CENTER       | 97.37     | CD |
| 512918 | GALE SUPPLY CO                  | CUSTODIAL SUPPLIES             | WILL ROGERS ELEMENTARY SCHOOL  | 121.62    | U  |
| 512926 | GALE SUPPLY CO                  | CUSTODIAL SUPPLIES             | PT DUME ELEMENTARY SCHOOL      | 499.63    | U  |
| 512803 | GATEWAY 2000 MAJOR ACCOUNTS     | COMPUTER                       | HEALTH SERVICES                | 3,435.86  | R  |
| 512804 | GATEWAY 2000 MAJOR ACCOUNTS     | COMPUTER                       | HEALTH SERVICES                | 1,196.16  | R  |
| 512678 | GLAZER, MAXINE                  | MILEAGE REIMBURSEMENT          | SPECIAL EDUCATION REGULAR YEAR | 700.00    | R  |
| 512955 | GLOBE BOOK/PEARSON EDUCATION    | ALGEBRA BOOKS                  | SMASH SCHOOL                   | 2,025.79  | R  |
| 512052 | GOPHER SPORTS EQUIP             | PE EQUIPMENT                   | WILL ROGERS ELEMENTARY SCHOOL  | 337.74    | R  |
| 512913 | GUSTAFSON, TRISHA               | REIMBURSEMENT/PARENT FEES      | CHILD DEVELOPMENT CENTER       | 294.00    | CD |
| 512691 | HARCOURT BRACE                  | INSTRUCTIONAL MATERIALS        | FRANKLIN ELEMENTARY SCHOOL     | 581.64    | R  |
| 511962 | HARCOURT BRACE JOVANOVIH        | WKBKS, SCIENCE                 | MCKINLEY ELEMENTARY SCHOOL     | 1,255.79  | R  |
| 512726 | HARCOURT BRACE JOVANOVIH        | Science textbook               | GRANT ELEMENTARY SCHOOL        | 141.74    | R  |
| 512736 | HARCOURT BRACE JOVANOVIH        | Textbooks                      | JOHN MUIR ELEMENTARY SCHOOL    | 3,950.15  | R  |
| 512799 | HARRIS, HENRY                   | mileage                        | CURRICULUM AND IMC             | 365.00    | U  |
| 512872 | HARVARD BUSINESS REVIEW         | SUBSCRIPTION HBR               | CURRICULUM AND IMC             | 107.17    | U  |
| 512812 | HAWTHORNE EDUCATION SERVICE     | EDUCATIONAL RESOURCES          | GRANT ELEMENTARY SCHOOL        | 85.14     | U  |
| 512896 | HEINEMANN                       | PHONICS LESSONS - 1ST AND 2ND  | PT DUME ELEMENTARY SCHOOL      | 197.53    | R  |
| 512859 | HERFF JONES                     | CAP AND GOWN                   | OLYMPIC CONTINUATION SCHOOL    | 578.97    | R  |
| 512676 | HIGGINSON, SAM                  | MILEAGE REIMBURSEMENT          | SPECIAL EDUCATION REGULAR YEAR | 500.00    | R  |
| 512861 | HOLT RINEHART & WINSTON         | TEXTBOOKS                      | LINCOLN MIDDLE SCHOOL          | 20,721.22 | R  |
| 512877 | HOME DEPOT- L.A.                | OPEN ORDER/RUGS                | CHILD DEVELOPMENT CENTER       | 250.00    | CD |
| 512111 | HOUGHTON MIFFLIN                | CD ANTHOLOGY FOR READING       | MCKINLEY ELEMENTARY SCHOOL     | 75.24     | R  |
| 512167 | HOUGHTON MIFFLIN                | TEXTBOOKS                      | MALIBU HIGH SCHOOL             | 3,271.53  | R  |
| 512796 | HOUGHTON MIFFLIN                | INSTRUCTIONAL SUPPLIES         | FRANKLIN ELEMENTARY SCHOOL     | 295.46    | R  |
| 512929 | HOUGHTON MIFFLIN                | BOOK                           | WEBSTER ELEMENTARY SCHOOL      | 173.09    | R  |
| 512832 | IDE, RICHARD                    | REIMBURSEMENT                  | PERSONNEL COMMISSION           | 683.20    | U  |
| 512889 | IKON OFFICE SOLUTIONS           | GENERAL SUPPLIES & MATERIALS   | ADULT EDUCATION CENTER         | 266.73    | A  |
| 512636 | IMED                            | TV / DVD/VCR                   | MCKINLEY ELEMENTARY SCHOOL     | 658.48    | R  |
| 512656 | IMED                            | PROJECTION SCREEN              | JOHN ADAMS MIDDLE SCHOOL       | 73.61     | U  |
| 512689 | IMED                            | PROJECTION SCREEN              | WILL ROGERS ELEMENTARY SCHOOL  | 86.29     | U  |
| 512916 | INNOVATIVE THERAPISTS INT'L     | TALK TOOLS - SPEECH THERAPY    | HEALTH SERVICES                | 133.62    | R  |
| 512328 | INTELLI-TECH                    | ROP COMPUTER SUPPLIES          | R O P                          | 235.49    | R  |
| 512692 | JAMES STANFIELD CO INC          | TRANSITION CURRICULUM          | SPECIAL ED SPECIAL PROJECTS    | 590.17    | R  |
| 512908 | JAMES, APRIL                    | REIMBURSEMENT/PARENTS FEES     | CHILD DEVELOPMENT CENTER       | 300.00    | CD |
| 512927 | JOHNSTONE SUPPLY CO             | COMPRESSOR FOR MALIBU MILK BOX | FOOD SERVICES                  | 129.90    | F  |
| 512739 | JUNIOR LIBRARY GUILD            | Books                          | JOHN MUIR ELEMENTARY SCHOOL    | 769.53    | R  |
| 512730 | KAMINSKI, LINDA                 | REIMBURSEMENT BOOKS            | CURRICULUM AND IMC             | 324.75    | U  |
| 512866 | KNOWBUDDY PUBLISHERS            | LIBRARY BOOKS                  | LINCOLN MIDDLE SCHOOL          | 213.85    | R  |
| 512665 | KRAMER SPORTING GOODS           | FOOTBALL PADS                  | SANTA MONICA HIGH SCHOOL       | 618.70    | U  |
| 512837 | KRAMER SPORTING GOODS           | SECURITY SHIRTS/GIFT           | JOHN ADAMS MIDDLE SCHOOL       | 51.96     | R  |
| 512790 | LAB SAFETY SUPPLY INC           | CUSTODIAL SUPPLIES             | LINCOLN MIDDLE SCHOOL          | 45.59     | U  |
| 512794 | LACOE: ACCOUNTS RECEIVABLE UNIT | 04/05 LACOE JETMAIL MEMBERSHIP | FISCAL SERVICES                | 2,000.00  | U  |
| 512772 | LAKE SHORE (PICK UP ONLY)       | inservice supplies             | SAINT ANNE'S PRIVATE SCHOOL    | 324.75    | R  |
| 512869 | LAKE SHORE (PICK UP ONLY)       | OPEN ORDER/COOKING MATERIALS   | CHILD DEVELOPMENT CENTER       | 100.00    | CD |
| 512875 | LAKE SHORE (PICK UP ONLY)       | OPEN ORDER/SCIENCE             | CHILD DEVELOPMENT CENTER       | 100.00    | CD |
| 512879 | LAKE SHORE (PICK UP ONLY)       | OPEN ORDER/INSTRUCTIONAL       | CHILD DEVELOPMENT CENTER       | 100.00    | CD |

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U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROF ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

| PO NO. | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT   |    |
|--------|--------------------------------|--------------------------------|--------------------------------|----------|----|
| 512700 | LAKESHORE CURRICULUM           | CLASSROOM SUPPLIES             | ROOSEVELT ELEMENTARY SCHOOL    | 48.06    | R  |
| 512660 | LEON, ERNESTO                  | REIMBURSEMENT                  | EDISON ELEMENTARY SCHOOL       | 85.52    | U  |
| 512914 | LUMENG, KJERSTI                | REIMBURSEMENT/PARENT FEES      | CHILD DEVELOPMENT CENTER       | 295.00   | CD |
| 512685 | MATTHEWS, MIKE                 | REIMBURSEMENT OF EMPLOYEE      | PERSONNEL SERVICES             | 1,800.00 | U  |
| 512725 | METRO TRUCK BODY INC           | GROUPS VEHICLE REPAIR          | GROUPS MAINTENANCE             | 1,015.94 | U  |
| 512934 | MICRO BIO-MEDICS/ORDERS        | SUPPLIES/HEALTH OFFICE         | JOHN ADAMS MIDDLE SCHOOL       | 300.00   | R  |
| 512698 | MODERN CURRICULUM PRESS        | INSTRUCTIONAL SUPPLIES         | FRANKLIN ELEMENTARY SCHOOL     | 330.34   | R  |
| 512764 | NEOPOST                        | O.O./SUPPLIES/POSTAGE MACHINE  | PURCHASING/WAREHOUSE           | 300.00   | U  |
| 512331 | OMEGA INDUSTRIAL SUPPLY        | CUSTODIAL SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 701.15   | U  |
| 512571 | PATCH USA                      | SPRINT HATS FOR RESALE         | SAMOHY STUDENT STORE           | 288.00   | U  |
| 512865 | PHI DELTA KAPPA INTERNATIONAL  | SUBSCRIPTION PHI DELTA KAPPA   | CURRICULUM AND IMC             | 47.63    | U  |
| 512745 | PIONEER STATIONERS             | NON INSTR SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 91.61    | U  |
| 512653 | PRENTICE HALL SCHOOL DIVISION  | TEACHER MATERIALS              | MALIBU HIGH SCHOOL             | 197.47   | R  |
| 512937 | PRIORITY MAILING SYSTEMS INC   | FOLDER MAINT CONTRACT          | PRINTING SERVICES              | 2,238.10 | U  |
| 512670 | PUBLISHERS QUALITY LIBRARY     | LIBRARY BOOKS                  | LINCOLN MIDDLE SCHOOL          | 857.96   | R  |
| 512434 | QUARTERMASTER                  | SECURITY CLOTHING/GIFT         | JOHN ADAMS MIDDLE SCHOOL       | 129.68   | R  |
| 512677 | RABIN, DEBBIE                  | MILEAGE REIMBURSEMENT          | SPECIAL EDUCATION REGULAR YEAR | 600.00   | R  |
| 512868 | RALPHS MARKET                  | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER       | 80.00    | CD |
| 512655 | RAYVERN LIGHTING               | CUSTODIAL SUPPLIES             | JOHN ADAMS MIDDLE SCHOOL       | 174.55   | U  |
| 512773 | RAYVERN LIGHTING               | FLOUROSCEENT LAMPS             | FRANKLIN ELEMENTARY SCHOOL     | 90.28    | U  |
| 512806 | RDG WOODWINDS INC              | MUSICAL INSTRUMENT             | CURRICULUM AND IMC             | 3,734.63 |    |
| 512850 | RECORDED BOOKS INC             | RECORDED TEXTS                 | LINCOLN MIDDLE SCHOOL          | 49.55    | R  |
| 512747 | REDWOOD PRESS INC              | PRINT ATTEND. READMIT. FORMS   | SANTA MONICA HIGH SCHOOL       | 387.54   | U  |
| 512688 | RISO INC                       | TONER FOR OFFICE MACHINES      | WILL ROGERS ELEMENTARY SCHOOL  | 674.95   | U  |
| 511413 | ROTARY CLUB OF SANTA MONICA    | DUES & MEMBERSHIPS             | BOE/SUPERINTENDENT             | 2,000.00 | U  |
| 512596 | SAMY'S CAMERA SHOP             | DIGITAL HANDICAMS              | LINCOLN MIDDLE SCHOOL          | 2,136.86 | R  |
| 512257 | SANTA MONICA MUN BUS LINES     | BUSS PASS FOR SAMOHY           | SPECIAL EDUCATION REGULAR YEAR | 158.40   | R  |
| 512902 | SANTA MONICA MUN BUS LINES     | BUS CARDS FOR RESALE           | SAMOHY STUDENT STORE           | 1,000.00 | U  |
| 512642 | SCHOLASTIC INC                 | INSTRUCTIONAL SUPPLIES         | LINCOLN MIDDLE SCHOOL          | 138.61   | U  |
| 512813 | SCHOLASTIC INC                 | SCHOLASTIC NEWS FOR RM 21/23   | WEBSTER ELEMENTARY SCHOOL      | 162.00   | R  |
| 512326 | SCHOOL SPECIALTY INC           | SCIENCE CLASSROOM TABLES       | JOHN ADAMS MIDDLE SCHOOL       | 1,488.44 | U  |
| 512386 | SCHOOL SPECIALTY INC           | CLASSROOM SUPPLIES             | WILL ROGERS ELEMENTARY SCHOOL  | 175.00   | U  |
| 512762 | SCHOOL SPECIALTY INC           | OFFICE SUPPLIES                | WILL ROGERS ELEMENTARY SCHOOL  | 509.05   | U  |
| 512699 | SCHOOL SPECIALTY/BECKLEY CARDY | CLASSROOM SUPPLIES             | ROOSEVELT ELEMENTARY SCHOOL    | 156.49   | R  |
| 512885 | SCHOOL SPECIALTY/BECKLEY CARDY | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 203.59   | CD |
| 512911 | SEAGRAVE, LAUREN               | REIMBURSEMENT/PARENT FEES      | CHILD DEVELOPMENT CENTER       | 160.00   | CD |
| 512667 | SEHI COMPUTER PRODUCTS         | PRINTER CARTRIDGES             | SANTA MONICA HIGH SCHOOL       | 222.38   | R  |
| 512668 | SEHI COMPUTER PRODUCTS         | PRINTER CARTRIDGES             | SANTA MONICA HIGH SCHOOL       | 589.89   | R  |
| 512672 | SEHI COMPUTER PRODUCTS         | PRINTER CARTRIDGES             | SANTA MONICA HIGH SCHOOL       | 1,563.79 | R  |
| 512738 | SEHI COMPUTER PRODUCTS         | NON-INSTRUCTIONAL/FAX MACHINE  | CHILD DEVELOPMENT CENTER       | 128.56   | R  |
| 512750 | SEHI COMPUTER PRODUCTS         | PRINTER CARTRIDGES             | SANTA MONICA HIGH SCHOOL       | 1,740.53 | R  |
| 512862 | SEHI COMPUTER PRODUCTS         | INK CARTRIDGE                  | OLYMPIC CONTINUATION SCHOOL    | 210.68   | R  |
| 512899 | SEHI COMPUTER PRODUCTS         | PRINTER                        | MCKINLEY ELEMENTARY SCHOOL     | 198.44   | R  |
| 512675 | SHAFIEY, MAHVASH               | MILEAGE REIMBURSEMENT          | SPECIAL EDUCATION REGULAR YEAR | 200.00   | R  |
| 512871 | SMART & FINAL                  | OPEN ORDER/COOKING MATERIALS   | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 512878 | SMART & FINAL                  | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 512775 | SMART & FINAL #315             | SUPPLIES                       | MCKINLEY ELEMENTARY SCHOOL     | 500.00   | R  |
| 512905 | SMITH & HARTFORD CUSTOM COACH  | Repairs to bus #28/Special Ed. | TRANSPORTATION                 | 1,178.60 | R  |
| 512657 | SOUTHWEST SCHOOL SUPPLY        | CLASSROOM SUPPLIES/PETRILAK    | GRANT ELEMENTARY SCHOOL        | 70.36    | U  |
| 512662 | SOUTHWEST SCHOOL SUPPLY        | OPEN ORDER FOR OFFICE SUPPLIES | GRANT ELEMENTARY SCHOOL        | 500.00   | U  |
| 512949 | SPARKLETT'S WATER CO           | NON INSTR SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 52.10    | R  |

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SM-STATE MODERNIZATION

| PO NO. | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT   |    |
|--------|--------------------------------|--------------------------------|--------------------------------|----------|----|
| 512930 | SPIRAL BINDING                 | SPIRAL BINDERS                 | ROOSEVELT ELEMENTARY SCHOOL    | 152.03   | U  |
| 512767 | SPORTIME                       | P.E. SUPPLIES                  | WEBSTER ELEMENTARY SCHOOL      | 310.15   | U  |
| 512842 | SPORTIME                       | P.E. SUPPLIES                  | WEBSTER ELEMENTARY SCHOOL      | 1,148.17 | U  |
| 512857 | STAPLES BUSINESS ADVANTAGE     | GENERAL SUPPLIES/MATERIALS     | BOE/SUPERINTENDENT             | 1,200.00 | U  |
| 512684 | STAPLES/P-U/SANTA MONICA/WILSH | PARTIAL INVOICE PAYMENT        | SPECIAL EDUCATION REGULAR YEAR | 300.92   | R  |
| 512740 | STAPLES/P-U/VENICE/LINCOLN BL  | NON-INSTRUCTIONAL/TELEPHONE    | CHILD DEVELOPMENT CENTER       | 161.29   | CD |
| 512810 | STAPLES/P-U/VENICE/LINCOLN BL  | Staples pick up open p.o.      | SANTA MONICA HIGH SCHOOL       | 500.00   | R  |
| 512828 | STAPLES/P-U/VENICE/LINCOLN BL  | OPEN ORDER/INST SUP/6TH CORE   | JOHN ADAMS MIDDLE SCHOOL       | 75.00    | R  |
| 512945 | STAPLES/P-U/VENICE/LINCOLN BL  | INSTR SUPPLIES                 | SANTA MONICA HIGH SCHOOL       | 100.00   | R  |
| 512687 | STAPLES/P-U/WLA/CUST#240174490 | OFFICE SUPPLIES/ADMIN          | JOHN ADAMS MIDDLE SCHOOL       | 150.00   | U  |
| 512826 | STAPLES/P-U/WLA/CUST#240174490 | inservice supplies             | SAINT ANNE'S PRIVATE SCHOOL    | 162.38   | R  |
| 512814 | STERLING COMPUTERS             | COMPUTER SUPPLIES              | MCKINLEY ELEMENTARY SCHOOL     | 2,889.71 | R  |
| 512951 | STRAUS, ILENE                  | NON INSTR SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 179.58   | R  |
| 512801 | SUPER DUPER PUBLICATIONS       | PUBLICATIONS                   | HEALTH SERVICES                | 134.07   | R  |
| 512900 | SUPER DUPER PUBLICATIONS       | PUBLICATIONS                   | HEALTH SERVICES                | 128.44   | R  |
| 512893 | THOMPSON PUBLISHING GROUP      | TITLE I HANDBOOK               | STATE AND FEDERAL PROJECTS     | 429.75   | R  |
| 512867 | TOYS-R-US (SANTA MONICA)       | OPEN ORDER/GAMES               | CHILD DEVELOPMENT CENTER       | 75.00    | CD |
| 512876 | TOYS-R-US (SANTA MONICA)       | OPEN ORDER/INSTRUCTIONAL ITEMS | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 512666 | TUMBLEWEED EDUCATIONAL         | BUS TRANSPORTATION             | SANTA MONICA HIGH SCHOOL       | 384.00   | U  |
| 512650 | U S POSTMASTER-MALIBU          | BULK POSTAGE FEE               | MALIBU HIGH SCHOOL             | 150.00   | U  |
| 512716 | U S POSTMASTER-SANTA MONICA    | POSTAGE STAMPS                 | FRANKLIN ELEMENTARY SCHOOL     | 370.00   | U  |
| 512854 | U S POSTMASTER-SANTA MONICA    | NON-INSTRUCTIONAL/POSTAGE      | CHILD DEVELOPMENT CENTER       | 481.00   | CD |
| 512855 | U S POSTMASTER-SANTA MONICA    | POSTAGE FOR MAILING            | SANTA MONICA HIGH SCHOOL       | 1,276.50 | U  |
| 512895 | U S POSTMASTER-SANTA MONICA    | OFFIC SUPPLIES/STAMPS          | MCKINLEY ELEMENTARY SCHOOL     | 148.00   | U  |
| 512894 | UNITED DISTRIBUTION CENTER     | SUPPLIES                       | MCKINLEY ELEMENTARY SCHOOL     | 430.23   | R  |
| 512719 | UNITED LABORATORIES            | SPEC ED BUS/PARTS & SUPPLIES   | TRANSPORTATION                 | 89.31    | R  |
| 512789 | UNITED PARCEL SERVICE          | RETURN SHIPPING OF PARCELS     | JOHN MUIR ELEMENTARY SCHOOL    | 51.60    | R  |
| 512651 | UTRECHT MANUFACTURING CORP     | CLASSROOM SUPPLIES             | MALIBU HIGH SCHOOL             | 941.07   | R  |
| 512901 | VERIZON CALIFORNIA             | DIRECTORY                      | HEALTH SERVICES                | 149.56   | R  |
| 512681 | VESCERA, PAMELA                | REIMBURSEMENT FOR REFRESHMENTS | SPECIAL ED SPECIAL PROJECTS    | 300.00   | R  |
| 512776 | WEEKLY READER PERIODICALS      | WEEKLY READERS                 | MCKINLEY ELEMENTARY SCHOOL     | 173.32   | R  |
| 512933 | WEEKLY READER PERIODICALS      | WEEKLY READER                  | WEBSTER ELEMENTARY SCHOOL      | 334.72   | R  |
| 512892 | WEST COAST PRINT               | SUPPLIES                       | MCKINLEY ELEMENTARY SCHOOL     | 194.85   | R  |
| 512797 | WESTERN PSYCHOLOGICAL          | VISION SCREENING KIT           | HEALTH SERVICES                | 357.21   | R  |
| 512661 | XEROX CORP/SUPPLIES            | STAPLES FOR XEROX MACHINE      | SANTA MONICA HIGH SCHOOL       | 558.57   | U  |
| 512731 | XEROX CORPORATION              | XEROX STAPLES                  | CURRICULUM AND IMC             | 190.52   | U  |
| 512748 | YALE/CHASE MATERIALS HANDLING  | REPAIR                         | SANTA MONICA HIGH SCHOOL       | 420.01   | U  |

\*\* NEW PURCHASE ORDERS TOTAL: 909,823.29

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: APPROVAL OF REFUND OF SCHOOL FACILITY FEES

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve a refund in the amount of \$4,622.35 to Mr. Allan Mayer for overpayment of school facility fees.

COMMENTS: On April 22, 2004, Mr. Allan Mayer paid school facility fees (developer fees) in the amount of \$4,622.35 for the property located at 22800 Beckledge Terrace in Malibu. At that time, he paid the fees "under protest" due to the fact that he purchased the property after the previous house was destroyed by fire. Education Code §17626 prohibits the application of school fees to the reconstruction of a residence destroyed by fire, except to the extent in which the new residence is larger than the one which was destroyed (additional square footage).

The case was forwarded to the District's legal counsel, and it was subsequently determined that a refund in the amount of \$4,622.35 should be applied to Mr. Mayer in accordance with California Education Code §17626.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)



TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.07

Unless otherwise noted, all items are included in the 2004/2005 approved budget.

ELECTIONS

ADDITIONAL ASSIGNMENTS

JOHN ADAMS MIDDLE SCHOOL

|                          |                 |                |                  |
|--------------------------|-----------------|----------------|------------------|
| Avedian, Ray             | 96 hrs @\$35.96 | 9/8/04-6/24/04 | Est Hrly/\$3,452 |
| Brown, Dan               | 96 hrs @\$35.96 | 9/8/04-6/24/04 | Est Hrly/\$3,452 |
| Cady, Linda              | 96 hrs @\$35.96 | 9/8/04-6/24/04 | Est Hrly/\$3,452 |
| Gray, Shana              | 96 hrs @\$35.96 | 9/8/04-6/24/04 | Est Hrly/\$3,452 |
| Jurewicz, Kristin        | 96 hrs @\$35.96 | 9/8/04-6/24/04 | Est Hrly/\$3,452 |
| Krinski, Hallie          | 96 hrs @\$35.96 | 9/8/04-6/24/04 | Est Hrly/\$3,452 |
| Levin, Tracy             | 96 hrs @\$35.96 | 9/8/04-6/24/04 | Est Hrly/\$3,452 |
| Moore, Jon               | 96 hrs @\$35.96 | 9/8/04-6/24/04 | Est Hrly/\$3,452 |
| Steinmetz, Brigitte      | 96 hrs @\$35.96 | 9/8/04-6/24/04 | Est Hrly/\$3,452 |
| TOTAL ESTABLISHED HOURLY |                 |                | \$31,068         |

Comment: After School Science Seminars  
01-Unrestricted Resource

|                          |                 |                 |                  |
|--------------------------|-----------------|-----------------|------------------|
| Ahmadi, Parisa           | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Bui, Jasper              | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Goldberg, Cori           | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Hart, Matt               | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Jacobs, Ed               | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Loopesko, Laura          | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Mancini, Carmen          | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Moore, Jon               | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Scotland, Alva           | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Tolin, Gary              | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Torres, Lupe             | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Shuman, Lori             | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| TOTAL ESTABLISHED HOURLY |                 |                 | \$28,044         |

Comment: After school library supervision  
01-Unrestricted Resource

|                          |                 |                 |                  |
|--------------------------|-----------------|-----------------|------------------|
| Ahmadi, Parisa           | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Bui, Jasper              | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Goldberg, Cori           | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Hart, Matt               | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Jacobs, Ed               | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Loopesko, Lorna          | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Mancini, Carmen          | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Moore, Jon               | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Scotland, Alva           | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Shuman, Lori             | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Tolin, Gary              | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| Torres, Lupe             | 65 hrs @\$35.96 | 9/20/04-6/10/05 | Est Hrly/\$2,337 |
| TOTAL ESTABLISHED HOURLY |                 |                 | \$28,044         |

Comment: After school computer lab supervision  
01-School Improvement Prog, K-6

CABRILLO ELEMENTARY SCHOOL

|               |                  |                |                          |
|---------------|------------------|----------------|--------------------------|
| Lambert, Anne | 400 hrs @\$35.96 | 9/8/04-6/24/05 | <u>Est Hrly/\$14,384</u> |
|---------------|------------------|----------------|--------------------------|

|                          |          |
|--------------------------|----------|
| TOTAL ESTABLISHED HOURLY | \$14,384 |
|--------------------------|----------|

Comment: Vocal Music Teacher  
01-Reimbursed by PTA

CHILD DEVELOPMENT SERVICES

|                 |                 |                 |                       |
|-----------------|-----------------|-----------------|-----------------------|
| Namdar, Shahfar | 40 hrs @\$24.47 | 8/30/04-9/30/04 | <u>Own Hrly/\$979</u> |
|-----------------|-----------------|-----------------|-----------------------|

|                  |       |
|------------------|-------|
| TOTAL OWN HOURLY | \$979 |
|------------------|-------|

Comment: Summer Program at Adams Pre-school  
12-Head Start-Basic

FRANKLIN ELEMENTARY

|               |                 |           |                       |
|---------------|-----------------|-----------|-----------------------|
| Teague, Linda | 20 hrs @\$35.96 | 9/04-6/05 | <u>Est Hrly/\$719</u> |
|---------------|-----------------|-----------|-----------------------|

|                          |       |
|--------------------------|-------|
| TOTAL ESTABLISHED HOURLY | \$719 |
|--------------------------|-------|

Comment: Educational Technology  
01-School Improvement Prog, K-6

|                |                 |                 |                         |
|----------------|-----------------|-----------------|-------------------------|
| Leininger, Joy | 38 hrs @\$35.96 | 9/29/04-6/15/05 | <u>Est Hrly/\$1,366</u> |
|----------------|-----------------|-----------------|-------------------------|

|                 |                 |                 |                         |
|-----------------|-----------------|-----------------|-------------------------|
| Walling, Cheryl | 38 hrs @\$35.96 | 9/29/04-6/15/05 | <u>Est Hrly/\$1,366</u> |
|-----------------|-----------------|-----------------|-------------------------|

|                          |         |
|--------------------------|---------|
| TOTAL ESTABLISHED HOURLY | \$2,732 |
|--------------------------|---------|

Comment: Homework Club  
01-School Improvement Prog, K-6

|               |                 |                 |                         |
|---------------|-----------------|-----------------|-------------------------|
| Silhavy, Dawn | 38 hrs @\$35.96 | 9/29/04-6/15/05 | <u>Est Hrly/\$1,366</u> |
|---------------|-----------------|-----------------|-------------------------|

|                          |         |
|--------------------------|---------|
| TOTAL ESTABLISHED HOURLY | \$1,366 |
|--------------------------|---------|

Comment: Technology Club  
01-School Improvement Prog, K-6

GRANT ELEMENTARY

|                   |                  |                |                          |
|-------------------|------------------|----------------|--------------------------|
| Raymond, Jeanette | 556 hrs @\$35.96 | 9/8/04-6/30/05 | <u>Est Hrly/\$20,000</u> |
|-------------------|------------------|----------------|--------------------------|

|                          |          |
|--------------------------|----------|
| TOTAL ESTABLISHED HOURLY | \$20,000 |
|--------------------------|----------|

Comment: Reading Teacher  
01-Reimbursed by PTA

MALIBU

|              |                 |                  |                       |
|--------------|-----------------|------------------|-----------------------|
| Cairns, John | 20 hrs @\$35.96 | 10/1/04-10/31/04 | <u>Est Hrly/\$719</u> |
|--------------|-----------------|------------------|-----------------------|

|                          |       |
|--------------------------|-------|
| TOTAL ESTABLISHED HOURLY | \$719 |
|--------------------------|-------|

Comment: CBEDS Project  
01-School Improvement Prog, 7-12

|                |                 |                |                         |
|----------------|-----------------|----------------|-------------------------|
| Brooks, Ursula | 28 hrs @\$35.96 | 9/7/04-6/24/05 | <u>Est Hrly/\$1,000</u> |
|----------------|-----------------|----------------|-------------------------|

|                  |                 |                |                         |
|------------------|-----------------|----------------|-------------------------|
| D'Agostino, Joan | 28 hrs @\$35.96 | 9/7/04-6/24/05 | <u>Est Hrly/\$1,000</u> |
|------------------|-----------------|----------------|-------------------------|

|                          |         |
|--------------------------|---------|
| TOTAL ESTABLISHED HOURLY | \$2,000 |
|--------------------------|---------|

Comment: AVID Teacher  
01-City of Malibu

|               |                  |                 |                         |
|---------------|------------------|-----------------|-------------------------|
| Segesman, Tim | 175 hrs @\$35.96 | 10/4/04-6/24/05 | <u>Est Hrly/\$6,293</u> |
|---------------|------------------|-----------------|-------------------------|

|                          |         |
|--------------------------|---------|
| TOTAL ESTABLISHED HOURLY | \$6,293 |
|--------------------------|---------|

Comment: Additional Assignment-Pinnacle  
01-School Improvement Prog, 7-12

|                    |                  |                 |                         |
|--------------------|------------------|-----------------|-------------------------|
| DiMercurio, Joseph | 210 hrs @\$35.96 | 10/1/04-6/24/05 | <u>Est Hrly/\$7,552</u> |
|--------------------|------------------|-----------------|-------------------------|

|                          |         |
|--------------------------|---------|
| TOTAL ESTABLISHED HOURLY | \$7,552 |
|--------------------------|---------|

Comment: After school library hours  
01-School Improvement Prog, K-6

WILL ROGERS ELEMENTARY SCHOOL

|                    |                |        |                       |
|--------------------|----------------|--------|-----------------------|
| Borquez, Catherine | 5 hrs @\$35.96 | 9/2/04 | <u>Est Hrly/\$180</u> |
|--------------------|----------------|--------|-----------------------|

|              |                |        |                       |
|--------------|----------------|--------|-----------------------|
| Braff, Sarah | 5 hrs @\$35.96 | 9/2/04 | <u>Est Hrly/\$180</u> |
|--------------|----------------|--------|-----------------------|

|                   |                |        |                       |
|-------------------|----------------|--------|-----------------------|
| Contreras, Sitara | 5 hrs @\$35.96 | 9/2/04 | <u>Est Hrly/\$180</u> |
|-------------------|----------------|--------|-----------------------|

|                |                |        |                       |
|----------------|----------------|--------|-----------------------|
| Cruz, Teresita | 5 hrs @\$35.96 | 9/2/04 | <u>Est Hrly/\$180</u> |
|----------------|----------------|--------|-----------------------|

|              |                |        |                       |
|--------------|----------------|--------|-----------------------|
| Daruty, Lila | 5 hrs @\$35.96 | 9/2/04 | <u>Est Hrly/\$180</u> |
|--------------|----------------|--------|-----------------------|

|                          |                |        |                |
|--------------------------|----------------|--------|----------------|
| DeLaRosa, Mary           | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Demopoulos, Katherine    | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Dresher, Pam             | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Elston, Becki            | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Friedman-Siddique, Lydia | 3 hrs @\$35.96 | 9/2/04 | Est Hrly/\$108 |
| Hamilton, LaDawna        | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Hensel, Katja            | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Jones, Tristen           | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Kinsinger, Julie         | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Klein, Joan              | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Kleiser, Yvette          | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Lopez, Felicia           | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Losavio, Dina            | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Marmolejo, Yolanda       | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| McComas, Shanti          | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Mendinueto, Darwin       | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Powell, Fay              | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Reid, Roberta            | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Rues, Kevin              | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Salcedo, Rebecca         | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Serepiglia, Anne         | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Smith, Devon             | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Thatcher, Cindy          | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Urias, Rebecca           | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Witt, Carl               | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| Wyse, Chrysta            | 5 hrs @\$35.96 | 9/2/04 | Est Hrly/\$180 |
| TOTAL ESTABLISHED HOURLY |                |        | \$5,508        |

Comment: Pre-service  
01-School Improvement Prog, K-6

|                          |                  |                |                  |
|--------------------------|------------------|----------------|------------------|
| Baroody, Reem            | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Barraza, Pete            | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Franco, Tom              | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Jimenez, Jaime           | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Kim, Douglas             | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Kirshon, Andrea          | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Manley, Geoffrey         | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Marek, Celia             | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Paez, Gabriel            | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Paul, Carmen             | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Perkins, Kristin         | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Pitts, Greg              | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Sato, Liane              | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| Tyler, Tiffany           | 152 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$5,466 |
| TOTAL ESTABLISHED HOURLY |                  |                | \$76,524         |

Comment: Saturday School Teachers  
01-Unrestricted Resource

|                          |                  |                |                  |
|--------------------------|------------------|----------------|------------------|
| Jones, Teri              | 183 hrs @\$35.96 | 9/3/04-6/30/05 | Est Hrly/\$6,581 |
| TOTAL ESTABLISHED HOURLY |                  |                | \$6,581          |

Comment: Vike's Inn (Student Store) Manager/Project ECHO  
01-Unrestricted Resource

#### STUDENT AND FAMILY SUPPORT SERVICES

|                  |                   |                 |                   |
|------------------|-------------------|-----------------|-------------------|
| Boewe, Juliette  | 14 days @\$420.72 | 6/28/04-7/30/04 | Own Daily/\$5,890 |
| Sinfield, Deanna | 14 days @\$432.80 | 6/28/04-7/30/04 | Own Daily/\$6,060 |

|                 |  |  |          |
|-----------------|--|--|----------|
| TOTAL OWN DAILY |  |  | \$11,950 |
|-----------------|--|--|----------|

Comment: Summer School Psychologist  
01-Special Education

|   |                 |                          |                         |
|---|-----------------|--------------------------|-------------------------|
| Janulaitis, Donna   | 50 hrs @\$35.96 | 9/1/04-6/30/05           | <u>Eat Hrly/\$1,798</u> |
|   |                 | TOTAL ESTABLISHED HOURLY | \$1,798                 |
| Comment: Assist with opening of school at school sites/new nurses<br>01-Medi-Cal Billing Option |                 |                          |                         |
| Janulaitis, Donna   | 48 hrs @\$35.96 | 9/21/04-6/30/05          | <u>Eat Hrly/\$1,726</u> |
|   |                 | TOTAL ESTABLISHED HOURLY | \$1,726                 |
| Comment: Assist nurse with scoliosis/vision/hearing testing<br>01-Unrestricted Resource         |                 |                          |                         |

WEBSTER ELEMENTARY SCHOOL

|   |                 |                          |                       |
|---|-----------------|--------------------------|-----------------------|
| Stevens, Lori   | 16 hrs @\$35.96 | 10/1/04-6/30/05          | <u>Est Hrly/\$575</u> |
|   |                 | TOTAL ESTABLISHED HOURLY | \$575                 |
| Comment: Teaching Jr Great Books reading class to GATE students<br>01-Gifted/Talented Educ (GATE) |                 |                          |                       |

HOURLY TEACHERS

ADULT EDUCATION

|   |                  |                          |                          |
|---|------------------|--------------------------|--------------------------|
| Fawcett, Evelyn   | 360 hrs @\$40.30 | 9/20/04-6/30/05          | Est Hrly/\$14,508        |
| Tidwell, Athena   | 456 hrs @\$40.30 | 9/01/04-6/30/05          | <u>Est Hrly/\$18,377</u> |
|   |                  | TOTAL ESTABLISHED HOURLY | \$32,885                 |
| Comment: ESL Teacher<br>11-231 ESL                                    |                  |                          |                          |
| Doran, Marianne   | 380 hrs @\$40.30 | 9/01/04-6/30/05          | <u>Est Hrly/\$15,314</u> |
|   |                  | TOTAL ESTABLISHED HOURLY | \$15,314                 |
| Comment: Teacher (ESL McKinley)<br>11-Community Based Engl Tutor Prog |                  |                          |                          |

**TOTAL ESTABLISHED HOURLY and OWN HOURLY = \$296,761**

CHANGE IN ASSIGNMENT

|                               |                  |
|-------------------------------|------------------|
| Name/Assignment               |                  |
| <u>Location</u>               | <u>Effective</u> |
| Freedman, Marolyn             | 7/1/04-6/30/05   |
| District Office/School Safety |                  |
| <u>From:</u> 80%              |                  |
| <u>To:</u> 100%               |                  |
|                               |                  |
| Higuchi-Hernandez, Jessica    | 9/3/04=6/24/05   |
| Webster Elementary/K          |                  |
| <u>From:</u> 80%              |                  |
| <u>To:</u> 100%               |                  |

CONTINUING 2ND YEAR OF 40% ASSIGNMENT

|                 |  |
|-----------------|--|
| Name/Assignment |  |
| <u>Location</u> | <u>Effective</u>   |
| Marcy, Steve    | 9/3/04-6/24/05   |
| Lincoln MS/Math | [correction of 10/21/04 Board Meeting<br>stating 80% assignment] |

EXTENSION OF 20% ASSIGNMENT

|                    |                    |
|--------------------|--------------------|
| Name/Assignment    |                    |
| <u>Location</u>    | <u>Effective</u>   |
| Abraham, Mary      | 9/3/04-6/24/05     |
| Webster Elementary | [last year of 20%] |

Berman, Wendy  
Webster Elementary  
Conrod, Merryll  
Webster Elementary

9/3/04-6/24/05  
[last year of 20%]  
9/3/04-6/24/05  
[last year of 20%]

SUBSTITUTE TEACHERS

Effective

ADULT EDUCATION

(@\$35.96 hourly rate)

Fawcett, Evelyn

9/13/04-6/30/05

Stark, Joe

9/1/04-6/30/05

CHILD DEVELOPMENT CENTER

(@\$14.39 hourly rate)

Yovetich, Wallace

9/8/04

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$121.20 Daily Rate)

Belt, Valerie

10/8/04

Dick, Joshua

10/8/04

Go, Katherine

10/11/04

Littell, Danielle

10/11/04

Raikhya, Nicole

10/11/04

Stanbridge, Erin

10/11/04

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.08

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2004/05 budget.

ELECTIONS

| <u>Name/Location</u>  | <u>Not to Exceed</u> | <u>Effective</u> | <u>Rate</u>                           |
|---|----------------------|------------------|---------------------------------------|
| Baker, Elizabeth<br>Grant Elementary School, instruct primary grades in vocal music<br>FUNDING: 01-90150-0-11100-10000-2917-003-1501-100%<br>Reimbursed by PTA  | \$5,000              | 9/22/04-6/30/05  | \$30/hr                               |
| Baker, Elizabeth<br>Franklin Elementary School, teach choral music, movement, rhythm and hand instruments to Kindergarten classes culminating with a performance for parents<br>FUNDING: 01-90150-0-11100-10000-2917-002-1501-100%<br>Reimbursed by PTA   | \$1,500              | 9/08/04-6/24/05  | \$50/hr                               |
| DeMarco, Suzanne<br>Cabrillo Elementary, art instructor<br>FUNDING: 01-90150-0-11100-10000-2917-017-1501-100%<br>Reimbursed by PTA  | \$14,098             | 9/8/04-6/24/05   | \$35.60/hr                            |
| Dress, Stephen<br>Educational Services, provide string musical instruction to students who do not have additional instruction outside of district music program at Lincoln Middle School, John Adams Middle Scholl and four (4) Title I schools<br>FUNDING: 01-90120-0-17100-10000-2917-030-1501-100%<br>Gifts  | \$3,420              | 10/1/04-6/30/05  | \$45/hr +<br>11.3% non-health benefit |
| Farokhadeh, Mersedeh<br>Franklin Elementary School, supplement the heavy counseling load at Franklin, provide parent education to Farsi-speaking community and conduct special counseling sessions for children as needed<br>FUNDING: 01-72600-0-11100-10000-2917-002-1501-100%<br>School Improvement Prog, K-6 | \$5,000              | 9/08/04-6/24/05  | \$40/hr                               |

Farokhadeh, Mersedeh \$1,250 9/04/04-6/24/05 \$250/session  
Franklin Elementary School, conduct five (5) parenting  
sessions for Farsi speaking parents during the evening to  
help the parents understand their child's development and  
give them practical resources for helping their children  
achieve and be successful  
FUNDING: 01-72600-0-11100-10000-2917-002-1501-100%  
School Improvement Prog, K-6

Fiala, Ruth \$24,0000 9/7/04-6/24/05 \$30/hr  
John Muir Elementary School, teach science to k-5 students  
FUNDING: 01-90120-0-17100-10000-2917-005-1501-100%  
Gifts

Gelber, Lisa \$5,400 9/8/04-6/24/05 \$60/hr  
Franklin Elementary School, fine art for all 4th and 5th grade  
classes  
FUNDING: 01-90150-0-11100-10000-2917-002-1501-100%  
Reimbursed by PTA

Glaser, Jane \$3,900 9/22/04-6/30/05 \$30/hr  
Grant Elementary School, dance instructor to primary grades  
FUNDING: 01-90150-0-11100-10000-2917-003-1501-100%  
Reimbursed by PTA

Gulino, Charla \$5,710 10/1/04-6/30/05 \$45/hr +  
11.3% non-health benefit  
Educational Services, provide woodwind/brass instruction to  
students who do not have additional instruction outside of  
district music program at Lincoln Middle School, John Adams  
Middle Scholl and four (4) Title I schools  
FUNDING: 01-90830-0-17100-10000-2917-030-1501-34%  
SMMEF-Dream Winds  
01-90300-0-17100-10000-2917-030-1501-66%  
Cher Foundation

Hall, Lynne \$2,000 9/22/04-6/30/05 \$25/hr  
Grant Elementary School, teach recorder to 3rd grade students  
FUNDING: 01-90150-0-11100-10000-2917-003-1501-100%  
Reimbursed by PTA

Hall, Lynne \$2,800 10/04-12/04 \$40/session  
Franklin Elementary School, teach recorder to 3rd grade  
students  
FUNDING: 01-90150-0-11100-10000-2917-002-1501-100%  
Reimbursed by PTA





Raffa-Leal, Davida      \$6,200      9/27/04-6/30/05      \$30/hr  
Grant Elementary School, teach ceramics to students in various  
grade levels  
FUNDING: 01-90150-0-11100-10000-2917-003-1501-100%  
Reimbursed by PTA

Roth, Jennifer                 \$3,806                 10/1/04-6/30/05                 \$45/hr +  
    11.3% non-health benefit  
Educational Services, provide woodwind/brass instruction to students who do not have additional instruction outside of district music program at Lincoln Middle School, John Adams Middle Scholl and four (4) Title I schools

FUNDING: 01-90300-0-17100-10000-2917-030-1501-100%

Cher Foundation

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Von der Ahe, Gregory \$20,000 10/21/04-6/30/05 \$40/hr  
Webster Elementary School, computer teacher  
FUNDING: 01-90150-0-11100-10000-2917-008-1501-100%  
Reimbursed by PTA

Yeager, Amy \$19,897 09/08/04-6/24/05 \$35.60/hr  
Cabrillo Elementary School, science instructor  
FUNDING: 01-90150-0-11100-10000-2917-017-1501-100%  
Reimbursed by PTA

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Brownley  
STUDENT ADVISORY VOTE: Aye  
AYES: All (6)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION  
11/04/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -  
CHILD DEVELOPMENT SERVICES, COORDINATOR-SCHOOL AGE

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following certificated administrative appointment:

Monica Simon

---

Child Development Center  
Coordinator, School Age

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Brownley  
STUDENT ADVISORY VOTE: Aye  
AYES: All (6)  
NOES: None (0)

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/RICHARD R. IDE  
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT  
11-04-04

RECOMMENDATION NO. A.10

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

**ELECTION**

|                      |  |          |
|----------------------|--|----------|
| REICHENTHAL,<br>SARA | INST ASST - CLASSROOM MUSIC<br>2.5 HRS/SY MALIBU<br>RANGE: 18 STEP: 01 | 10-04-04 |
|----------------------|--|----------|

**PROMOTION**

|                     |   |          |
|---------------------|---|----------|
| SOLIMAN,<br>THORAIA | ACCOUNTING ASST II<br>8.0 HRS/12 FISCAL<br>FR: INST ASST - SPECIAL ED | 10-12-04 |
|---------------------|---|----------|

**INCREASE IN ASSIGNMENT**

|                  |  |          |
|------------------|--|----------|
| MOLLIN,<br>DORIS | INST ASST - CLASSROOM<br>1.8 HRS/SY FRANKLIN<br>FR: 1.2 HRS/SY | 09-17-04 |
|------------------|--|----------|

**INVOLUNTARY TRANSFER**

|                       |   |          |
|-----------------------|---|----------|
| ABDULKAREEM,<br>NEHAL | CHILDREN CENTER ASST<br>3.5 HRS/12 MCKINLEY<br>FR: 3.5 HRS/12 PINE STREET | 09-07-04 |
|-----------------------|---|----------|

|                    |   |          |
|--------------------|---|----------|
| BUFORD,<br>LAKESHA | CHILDREN CENTER ASST<br>3.5 HRS/SY CDS<br>FR: 3.5 HRS/SY MUIR | 09-07-04 |
|--------------------|---|----------|

|                 |  |                      |
|-----------------|--|----------------------|
| GLAVIN,<br>MARY | INST ASST - CLASSROOM<br>3.5 HRS/SY CABRILLO<br>FR: 2.0 HRS/SY FS MALIBU | 09-21-04<br>10-10-04 |
|-----------------|--|----------------------|

|                      |   |          |
|----------------------|---|----------|
| MARINEZ,<br>VICTORIA | INST ASST - SPECIAL ED<br>6.0 HRS/SY LINCOLN<br>FR: 6.0 HRS/SY FRANKLIN | 09-24-04 |
|----------------------|---|----------|

|                  |   |          |
|------------------|---|----------|
| MCKINZIE,<br>AMY | INST ASST - SPECIAL ED<br>5.0 HRS/SY PT.DUME<br>FR: 5.0 HRS/SY MCKINLEY | 09-15-04 |
|------------------|---|----------|

**WORKING OUT OF CLASS**

|                 |   |          |
|-----------------|---|----------|
| KAHLE,<br>PETER | PHYSICAL ACTIVITIES SPEC<br>5.5 HRS/SY WEBSTER<br>FR: INST ASST - PHYSICAL ED | 10-05-04 |
|-----------------|---|----------|

**WORKER COMP ACCOMODATION**

|                    |  |                      |
|--------------------|--|----------------------|
| YEPEZ,<br>VICTORIA | CAFETERIA WORKER I<br>7.0 HRS/SY SAMOHI<br>FR: CAFETERIA WORKER II | 09-07-04<br>12-07-04 |
|--------------------|--|----------------------|

**PAID MEDICAL LEAVE OF ABSENCE**

|                 |                                 |                      |
|-----------------|---------------------------------|----------------------|
| IMAN,<br>PAUL   | CUSTODIAN I NSI<br>ADAMS        | 09-09-04<br>11-15-04 |
| KAMKAR,<br>VIDA | ADMINISTRATIVE ASST<br>MCKINLEY | 10-12-04<br>10-18-04 |

**SUMMER ASSIGNMENT**

|                     |                                  |                      |
|---------------------|----------------------------------|----------------------|
| GUTIERREZ,<br>NANCY | BIL COMMUNITY LIAISON<br>LINCOLN | 07-01-04<br>08-30-04 |
| SMITH,<br>LUZ       | TRANSLATOR<br>SPECIAL ED         | 08-31-04<br>09-03-04 |

**TEMP/ADDITIONAL ASSIGNMENT**

|                      |                                    |                      |
|----------------------|------------------------------------|----------------------|
| CARTER,<br>LEIGHTON  | INST ASST - CLASSROOM<br>ADAMS     | 10-20-04<br>06-24-05 |
| CONSTANZA,<br>SIUGEN | BIL COMMUNITY LIAISON<br>MALIBU    | 10-01-04<br>06-30-05 |
| GONZALEZ,<br>JEFFREY | INST ASST - CLASSROOM<br>FRANKLIN  | 10-04-04<br>06-24-05 |
| GRAVES,<br>GIZELLE   | COMMUNITY LIAISON<br>CDS           | 07-01-04<br>06-30-05 |
| HALPERN,<br>SONYA    | COLLEGE & CAREER ADVISOR<br>MALIBU | 10-01-04<br>06-30-05 |
| HIROTO,<br>BETTY     | INST ASST - CLASSROOM<br>FRANKLIN  | 09-08-04<br>06-24-05 |
| HUMPHREY,<br>REGENCE | INST ASST - SPECIAL ED<br>SAMOHI   | 09-13-04<br>06-30-05 |
| HUN,<br>EMILY        | INST ASST - CLASSROOM<br>ADAMS     | 09-30-04<br>06-24-05 |

|                          |   |                      |
|--------------------------|---|----------------------|
| MARQUEZ,<br>LILY         | BIL COMMUNITY LIAISON<br>MCKINLEY               | 09-08-04<br>06-30-05 |
| MARTIN,<br>CHARLES       | CAMPUS SECURITY OFFICER<br>LINCOLN              | 10-09-04<br>06-24-05 |
| PRECIADO,<br>EDWIN       | INST ASST - CLASSROOM<br>FRANKLIN               | 10-04-04<br>06-24-05 |
| SMITH,<br>DUNELL         | CAMPUS SECURITY OFFICER<br>LINCOLN              | 10-09-04<br>06-24-05 |
| SPITLER,<br>EMILY        | INST ASST - CLASSROOM<br>MALIBU                 | 10-01-04<br>06-30-05 |
| <b><u>SUBSTITUTE</u></b> |   |                      |
| BASS,<br>SAMUEL          | INST ASST - PHYSICAL ED<br>PERSONNEL COMMISSION | 10-20-04<br>06-24-05 |
| ECKENRODE,<br>JAMIE      | INST ASST - SPECIAL ED<br>SPECIAL ED            | 10-13-04<br>06-24-05 |
| JONES,<br>ROBERT         | INST ASST - PHYSICAL ED<br>PERSONNEL COMMISSION | 09-15-04<br>06-24-05 |
| MAHLANZA,<br>MOSA        | INST ASST - SPECIAL ED<br>SPECIAL ED            | 09-14-04<br>06-24-05 |
| MAXWELL,<br>HERBERT      | CUSTODIAN I<br>OPERATIONS                       | 09-14-04<br>09-17-04 |
| MIRABAL,<br>JESSICA      | INST ASST - SPECIAL ED<br>SPECIAL ED            | 10-20-04<br>06-24-05 |
| NAULIN,<br>BARBARA       | CHILDREN CENTER ASST<br>CDS                     | 09-07-04<br>06-30-05 |
| OSTENBERG,<br>ROBIN      | CHILDREN CENTER ASST<br>CDS                     | 09-07-04<br>06-30-05 |
| PEALMAN,<br>JULLIAN      | INST ASST - PHYSICAL ED<br>PERSONNEL COMMISSION | 10-20-04<br>06-24-05 |
| RODRIGUEZ,<br>SARA       | CHILDREN CENTER ASST<br>CDS                     | 09-07-04<br>06-30-05 |
| ROPER-CONLEY,<br>CAROLYN | OFFICE SPECIALIST<br>SAMOHI                     | 09-13-04<br>06-30-05 |
| ROPER-CONLEY,<br>CAROLYN | OFFICE SPECIALIST<br>PERSONNEL SERVICES         | 10-12-04<br>06-30-05 |

|                    |                                      |                      |
|--------------------|--------------------------------------|----------------------|
| SCOTT,<br>AMAL     | INST ASST - SPECIAL ED<br>SPECIAL ED | 10-14-04<br>06-24-05 |
| TAKAHASHI,<br>SUE  | OFFICE SPECIALIST<br>SMASH           | 10-04-04<br>06-30-05 |
| TATE,<br>JOHN      | CAFETERIA WORKER I<br>FOOD SERVICES  | 10-01-04<br>06-24-05 |
| WILSON,<br>STANLEY | CAMPUS SECURITY OFFICER<br>ADULT ED  | 09-28-04<br>06-30-05 |

**RESIGNATION**

|                      |                                     |          |
|----------------------|-------------------------------------|----------|
| RUVALCABA,<br>NANCY  | INST ASST - BILINGUAL<br>SAMOHI     | 10-19-04 |
| SEPULVEDA,<br>BRIAN  | PHYSICAL ACTIVITIES SPEC<br>WEBSTER | 10-29-04 |
| SILVERBERG,<br>KELLY | INST ASST - CLASSROOM<br>WEBSTER    | 10-18-04 |

**DISQUALIFICATION FROM PROBATIONARY STATUS** (updated 11/01/04)

|                 |                      |          |
|-----------------|----------------------|----------|
| CHEN,<br>DAPHNE | ACCOUNTANT<br>FISCAL | 11-05-04 |
|-----------------|----------------------|----------|

**ABOLISH POSITIONS**

|        |   |          |
|--------|---|----------|
| VACANT | INST ASST - SPECIAL ED<br>6.0 HRS/SY CABRILLO | 07-01-04 |
|--------|---|----------|

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Brownley  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (6)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11-04-04

FROM: JOHN E. DEASY/RICHARD R. IDE

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.11

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

**STUDENT HELPER**

|                    |             |                     |
|--------------------|-------------|---------------------|
| GOBRIAL, STEPHANIE | WORKABILITY | 09-20-04 - 06-30-05 |
|--------------------|-------------|---------------------|

**NOON- DUTY**

|                          |           |                     |
|--------------------------|-----------|---------------------|
| BARRERAS-GRACIANO, LAURA | ROGERS    | 09-07-04 - 10-13-04 |
| CRUZ, ESPERANZA          | ROGERS    | 09-30-04 - 06-24-05 |
| DUNHAM, MERRIE           | FRANKLIN  | 10-07-04 - 06-24-05 |
| GUTIERREZ, CINDY         | FRANKLIN  | 09-08-04 - 06-24-05 |
| GIROUX, MICHELLE         | ROOSEVELT | 09-08-04 - 06-24-05 |
| HUFFMAN, KRISTINA        | ROOSEVELT | 09-08-04 - 06-24-05 |
| JOHNSTON, KIMBERLEE      | FRANKLIN  | 09-08-04 - 06-24-05 |
| MUNOZ, MARIA             | MUIR      | 09-08-04 - 06-24-05 |
| OCHOA, BARBARA           | FRANKLIN  | 09-08-04 - 06-24-05 |
| VALADEZ, LUZ             | EDISON    | 09-08-04 - 06-24-05 |

**CHILD CARE ASSISTANT**

|                     |               |                     |
|---------------------|---------------|---------------------|
| CORTEZ, VENUS       | SAMOHAI SAPID | 09-07-04 - 06-30-05 |
| GODINEZ, JOSEFINA   | CDS-MCKINLEY  | 10-04-04 - 06-30-05 |
| HERNANDEZ, BEATRIZ  | CDS-ROGERS    | 10-01-04 - 06-30-05 |
| MARION, ROSA MIRIAM | CDS-MCKINLEY  | 09-08-04 - 06-24-05 |
| SANDOVAL PAULINA    | CDS           | 09-07-04 - 06-30-05 |
| SHEHAT, MESANT      | ADULT ED      | 09-01-04 - 06-30-05 |

**COACHING ASSISTANT**

|                 |         |                     |
|-----------------|---------|---------------------|
| GRAHAM, MAURICE | SAMOHAI | 09-01-04 - 11-30-04 |
|-----------------|---------|---------------------|

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)



TO: BOARD OF EDUCATION

ACTION/MAJOR

11/04/04

FROM: JOSÉ ESCARCE AND EMILY BLOOMFIELD

RE: COMPLETION OF EVALUATION: SUPERINTENDENT'S PERFORMANCE  
TARGETS AND SUBSEQUENT PERFORMANCE BONUS, FISCAL YEAR  
2003-2004

RECOMMENDATION NO.A.12

It is recommended that the Board of Education formally complete the evaluation of Superintendent John E. Deasy, by amending his contract of May 3, 2001 to accommodate the finding reached at the Board Meeting of October 21, 2004.

COMMENT: In Closed Session at the Board of Education meeting of October 21, 2004, the Board completed its evaluation of Superintendent John E. Deasy, using a wide variety of information sources in developing its evaluation.

The evaluation encompassed both a summative assessment of the Superintendent's general performance and an assessment of his achievement of four specific performance targets. The Board chose the targets to focus the Superintendent's efforts on specific areas for improvement and established standards to encourage exceptional performance.

The Superintendent may receive a maximum of 2.5% of his base salary in each of the four target areas. The Board determined the Superintendent's success using the criteria "partially achieved", "substantially achieved" and "completely achieved" in each area. There is no bonus for partial achievement, 1.25% for substantial achievement and 2.5% for complete achievement.

In reporting the completion of the formal evaluation, the Board noted that it was extremely pleased with the Superintendent's performance during his third year in the District. On the four specific performance targets, the Board's assessment was as follows:

| <u>Target Area</u>                           | <u>Achievement/Level</u> | <u>Bonus</u> |
|--|--------------------------|--------------|
| •Evaluate Intervention Programs              | Partially Achieved       |              |
| •Support SAMOHI Redesign                     | Substantially Achieved   | <u>1.25%</u> |
| •Build Capacity of Central Office Leadership | Substantially Achieved   | <u>1.25%</u> |
| •Establish Text-Based Investigation Groups   | Substantially Achieved   | <u>1.25%</u> |

Given these findings and based on the previously approved guidelines, the performance bonus for Superintendent John Deasy will be 3.75% of his base salary.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Brownley  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6)  
NOES: None (0)

TO: BOARD OF EDUCATION

MAJOR/ACTION

11/04/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/LAUREL SCHMIDT

RE: REVISION OF POLICY 5123-PROMOTION/ACCELERATION/  
RETENTION

RECOMMENDATION NO. A.13

It is recommended that the Board of Education adopt revisions to Board Policy 5123 to bring the policy into compliance with current legislation.

COMMENT: Board Policy 5123 has been revised to accurately reflect the district's philosophy about insuring student success by providing appropriate, timely, adequate interventions to support students at risk of retention. The assessment information has also been updated to accurately reflect the measures used to determine promotion and retention.

Principals and staff of the Education Services Department collaborated on the Administrative Regulations to accompany this policy. The Administrative Regulations:

- C Indicate the criteria for identification of students at risk of retention
- C Outline procedures for notifying parents
- C Describe Academic Improvement Plan that must be developed
- C Provide the timeline for supports
- C Institute a multi-level process for making a final decision on retention
- C Insure a process for hearing parent appeals.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

## Santa Monica-Malibu District Policy Detail

| <u>NUMBER</u>                | <u>ARTICLES</u> | <u>TITLE</u>                     |                   |                |  |
|------------------------------|-----------------|----------------------------------|-------------------|----------------|--|
| 5123                         | Students        | Promotion/Acceleration/Retention |                   |                |  |
| <u>SUBTOPIC</u>              |                 | <u>POLICY</u>                    | <u>REGULATION</u> | <u>EXHIBIT</u> |  |
| Progress and Student Records |                 | x                                |                   |                |  |

### DETAIL

The Board of Education expects students to progress through each grade level within one school year. To accomplish this, instruction should accommodate the varying interests and growth patterns of individual students and include strategies for addressing academic support when needed.

### Promotion

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.

Progress toward high school graduation shall be based on students' ability to pass the subjects and electives necessary to earn the required number of credits and beginning with the class of 2006, on their ability to pass the state high school exit examination.

### Acceleration

When high academic achievement is evident, the Superintendent or designee may recommend a student for acceleration into a higher grade level. The student's maturity level shall be taken into consideration in making a determination to accelerate a student.

### Retention

As early as possible in the school year and in students' school careers, the Superintendent or designee shall identify students who may be at risk of retention or recommended for retention in accordance with law, Board policy, administrative regulation and the following criteria.

Students shall be identified on the basis of a combination of multiple measures. The following indicators of academic achievement shall be used:

- (1) Teacher grades.
- (2) State-wide achievement test scores (e.g. California Standards Tests)
- (3) Other performance-based assessments designed by the district
- (4) In the case of English Language Learners, student progress toward proficiency in use of the English language.
- (5) In the case of Special Education students, individual progress toward completion of Individualized Education Program (IEP) objectives.

When a student in grades 2 through 9 is retained or recommended for retention, the Superintendent or designee shall offer programs of direct, systematic and intensive supplemental instruction in accordance with Education Code 37252.2, to assist the student in overcoming his/her academic deficiencies. Such opportunities may include but are not limited to tutorial programs, after-school programs, Saturday school programs, weekend school programs and summer school programs.

When a student is identified as being at risk of retention or recommended for retention, the Superintendent or designee shall so notify the student's parents/guardians in writing early in the school year. The student's parent/guardian shall be provided an opportunity to consult with the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5).

The Superintendent/designee shall also provide a copy of the district's promotion/retention guidelines to those parents/guardians who have been notified that his/her child is eligible for retention.

Before retaining a student, the principal or designee shall determine that:

- (1) The student has not met standards of expected student achievement.
- (2) Remedial help has been provided consistently but has not sufficiently prepared the student for advancement.
- (3) Appropriate support targeted to the student's needs and maturity will be provided in addition to retention.

Parent agreement with the decision is suggested but not required except at the kindergarten level.

Retained students may be given the opportunity to attend a different district school.

#### REFERENCE

Legal Reference:

EDUCATION CODE

37252-37253.5 Supplemental instruction

46300 Method of computing ADA

48011 Admission on completing kindergarten; grade placement of pupils coming from other districts

48070-48070.5 Promotion and retention

48431.6 Required systematic review of students and grading

56345 Elements of individualized education plan

60641-60648 Standardized Testing and Reporting Program

60850-60856 Exit examination

CODE OF REGULATIONS, TITLE 5

200-202 Admission and exclusion of students

Management Resources:

CDE MANAGEMENT ADVISORIES

0900.90 Changes in Law Concerning Eligibility for Admission to Kindergarten 90-10

LEGISLATIVE COUNSEL'S OPINION

Promotion and Retention #21610

CSBA POLICY ADVISORIES

0901.99 Social Promotion/Retention Policy Briefing: Considerations for English Language Learners

1112.98 Student Promotion/Retention Advisory

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

ADOPTED

August 12, 1999

REVISED

CSBA DATE

October, 1998

DISTRICT GOAL

Quality Education for All

**Santa Monica-Malibu Unified School District**  
**PROMOTING STUDENT SUCCESS IMPLEMENTATION OUTLINE**  
**Send informational letter to all parents at start of school year or enrollment.**

**STUDENTS AT RISK OF RETENTION**

**STEP 1: IDENTIFICATION AND NOTIFICATION OF AT-RISK OF RETENTION**

Use District Achievement and Progress Indicators Criteria to identify students at risk of retention. Parents must be provided both written notification and a parent conference or SST. Written notification to parent shall be at the earliest grade possible and by the end of the first quarter in middle school and by the November conferences in elementary school. An initial Teacher-Parent Conference or Student Success Team meeting shall be held to develop the Academic Improvement Plan. At least one follow-up meeting shall be held prior to referral to the retention review board.

**STEP 2: INTERVENTIONS**

Classroom and/or School wide interventions must be provided for at least six(6) months prior to retention.

**STEP 3: PROGRESS MONITORING**

Student performance and progress must be monitored by teacher/designee on a regular basis. Written notification to parent of student progress must be provided at least every six (6) weeks. Students whose grade placement is already one year below age-appropriate and who fail to demonstrate academic progress shall be referred for an academic evaluation for an educational intervention plan, a 504 plan, or an Individual Education Plan.

**STEP 4: RETENTION DECISION**

Placement decisions for students At-Risk of retention shall be determined by the teacher/designee as part of the school's retention review team. Students who do not progress or who do not participate in recommended interventions shall be retained. The teacher/designee may overrule a decision to retain by providing written comments regarding why retention is not in the student's best interest and by recommending additional interventions. Students may not be retained more than once in the elementary grades and once in the intermediate grades.

**STEP 5: APPEALS**

Parents have the right to appeal by specifying in writing why they disagree with the decision to retain. Appeals will be reviewed at the school by the principal based on student achievement and progress indicators. If the parent is not satisfied with the decision, the appeal shall be heard by the District Board of Review consisting of the Director of Pupil Services and the Chief Academic Officer. The decision to retain shall require the agreement of both the Director of Pupil Services and the Chief Academic Officer and shall be final.

**SPECIAL SITUATIONS**

Students who enter during the school year shall be identified At-Risk of Retention at the earliest reporting period based on record of achievement from previous school and current performance. English Language Learners shall not be recommended for retention based solely on current level of English proficiency and its relationship to test and course performance in English. Placement decisions for students with an Individualized Education Plan or 504 Plan shall be consistent with the specifications of such plan.

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/04/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2004-2005 as follows:

**NPS/NPA**

**2004-2005 Budget 01-65000-0-57500-11800-5825-043-1400**

| Nonpublic School/Agency            | Student DOB | Service Description                         | Contract Number | Cost Not to Exceed |
|------------------------------------|-------------|---|-----------------|--------------------|
| Westview School                    | 07-06-90    | NPS   | #71             | \$ 31,895          |
| Autism Spectrum Therapies          | 11-13-93    | NPA - Behavior Therapy                      | #82             | \$ 2,250           |
| Autism Spectrum Therapies          | 09-03-94    | NPA - Behavior Therapy                      | #83             | \$ 17,300          |
| Baby & Baby, Inc.                  | 10-09-91    | NPA - PT                                    | #84             | \$ 1,400           |
| Baby & Baby, Inc.                  | 05-28-98    | NPA - PT                                    | #85             | \$ 3,440           |
| Baby & Baby, Inc.                  | 07-12-98    | NPA - PT                                    | #86             | \$ 8,600           |
| Baby & Baby, Inc.                  | 08-26-94    | NPA - PT                                    | #87             | \$ 3,440           |
| Baby & Baby, Inc.                  | 08-14-00    | NPA - PT                                    | #88             | \$ 2,720           |
| Bruce Gale                         | 10-31-90    | NPA - Behavior Therapy                      | #89             | \$ 3,500           |
| Can Do Kids, Inc.                  | 11-09-98    | NPA - PT                                    | #90             | \$ 4,300           |
| Center for Developing Kids         | 02-10-97    | NPA - OT                                    | #91             | \$ 6,080           |
| Dynamic Therapy Solutions          | 11-23-92    | NPA - Augmentative Communication Assessment | #92             | \$ 500             |
| Julia Hobbs Speech Pathology, Inc. | 11-14-00    | NPA - Speech                                | #93             | \$ 10,140          |
| Kelter Center                      | 02-28-92    | NPA - Educational Services                  | #94             | \$ 7,125           |
| Therapy West, Inc.                 | 11-14-00    | NPA - OT                                    | #95             | \$ 680             |

| Nonpublic School/Agency   | Student DOB | Service Description    | Contract Number | Cost Not to Exceed |
|---|-------------|------------------------|-----------------|--------------------|
| Center for Autism & Related Disorders, Inc.<br><b>Contract Increase</b> | 01-07-94    | NPA - Behavior Therapy | #61 UC05202     | \$ 2,029           |
| Step by Step<br><b>Contract Increase</b>                                | 07-12-98    | NPA - Behavior Therapy | #43 UC05134     | \$ 12,300          |

Amount Budgeted NPS/NPA 04/05 \$ 3,500,000

Prior Board Authorization as of 10/21/04 \$ 3,057,487

Balance \$ 442,513

Total Amount of these Contracts \$ 117,699

Balance \$ 324,814

\*Prior Year Authorization (10-16-03) \$2,286,567

#### Instructional Consultants

2004-2005 Budget 01-65000-0-50010-11800-5802-043-1400

| Instructional Consultant                           | Student DOB | Service Description  | Contract Number | Cost Not to Exceed |
|--|-------------|--|-----------------|--------------------|
| Adrian Whitchelo-Scott                             | 12-21-92    | Instr.Consultant - To do an Assistive Technology Assessment per IEP.                   | #29             | \$ 600             |
| Adrian Whitchelo-Scott                             | 06-09-95    | Instr.Consultant - To provide Educational Therapy services as per mediation agreement. | #30             | \$8,000            |
| Adrian Whitchelo-Scott                             | 10-17-89    | Instr.Consultant - To do an Assistive Technology Assessment per IEP.                   | #31             | \$ 600             |
| Deborah Bohn                                       | 08-03-00    | Instr.Consultant - To do a Physical Therapy Evaluation.                                | #32             | \$ 300             |
| James P. Blumenthal                                | 04-15-95    | Instr.Consultant - To provide Interactive Metronome Training.                          | #33             | \$3,450            |
| Adrian Whitchelo-Scott<br><b>Contract Increase</b> | 01-03-91    | Instr.Consultant -   | #25 UC05207     | \$22,800           |

Amount Budgeted Instructional Consultants 04/05 \$ 300,000

Prior Board Authorization as of 10/21/04 \$ 256,068

Balance \$ 43,932

Total Amount of these Contracts \$ 35,750

Balance \$ 8,182



**Non-Instructional Consultants**  
**2004-2005 Budget 01-65000-0-50010-11800-5890-043-1400**

| <b>Non-Instructional Consultant</b> | <b>Student DOB</b> | <b>Service Description</b>   | <b>Contract Number</b> | <b>Cost Not to Exceed</b> |
|-------------------------------------|--------------------|--|------------------------|---------------------------|
| Parent Reimbursement                | 02-21-89           | Non-Instr. Consultant-Reimbursement for travel to NPS for school year 2004-2005.             | #18                    | \$ 491                    |
| Parent Reimbursement                | 04-23-98           | Non-Instr. Consultant-Reimbursement for outside services provided for school year 2004-2005. | #19                    | \$ 8,825                  |

|  |                            |
|--|----------------------------|
| <b>Amount Budgeted Instructional Consultants 04/05</b> | <b>\$ 400,000</b>          |
| <b>Prior Board Authorization as of 10/21/04</b>        | <b><u>\$ 126,535</u></b>   |
| <b>Balance</b>   | <b>\$ 273,465</b>          |
| <br><b>Total Amount of these Contracts</b>             | <br><b><u>\$ 9,316</u></b> |
| <b>Balance</b>   | <b>\$ 264,149</b>          |

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Brownley  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (6)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/04/04

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: ADOPT RESOLUTION NO.04-07 - ASSIGNMENT OF DELINQUENT TAX  
RECEIVABLES TO JOINT POWERS AUTHORITY

RECOMMENDATION NO. A.15

It is recommended that the Board of Education adopt Resolution Number 04-07 to approve the assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority and authorizing execution and delivery of related documents and actions.

COMMENTS: Information has been received from Ron Bennett and Paul Goldfinger of School Services of California, Inc. regarding future financings of property tax delinquencies through the Joint Powers Authority (JPA). The District participated in the previous financing of property tax delinquencies and has received about \$45,000 from property taxes in 2002-03, 2003-04 and 2004-05, and \$146,000 from penalties and interest in 2003-03 and 2003-04. It is anticipated that \$55,000 will be generated from penalties and interest for the 2004-05 fiscal year. The JPA will purchase the delinquent property taxes within Los Angeles County and will then be entitled to any interest or penalty payments on these delinquencies. The JPA would be underwritten by Plymouth Financial Company, Inc. who will administer the program and assume all risks. Each member school district will receive 8% of its delinquent tax base within its area.

This opportunity presents itself because Los Angeles County is not part of the "Teeter Plan". Currently, 53 of 58 California counties are under the Teeter Plan, in which those counties' Auditor-Controllers pay their school agencies 100% of delinquent tax principal. For this guarantee, those counties are allowed to keep any interest or penalty generated by the delinquent property taxes. In this proposal, the JPA will act as the Auditor-Controller in a Teeter Plan county.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

## **RESOLUTION NO. 04-07**

### **RESOLUTION OF THE BOARD OF EDUCATION OF THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT APPROVING ASSIGNMENT OF DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA STATEWIDE DELINQUENT TAX FINANCE AUTHORITY FOR THE FISCAL YEARS ENDING JUNE 30 2005, 2006 AND 2007, AND AUTHORIZING EXECUTION AND DELIVERY OF RELATED DOCUMENTS AND ACTIONS**

WHEREAS, under Section 6516.6 of the Government Code of the State of California (the "Law"), a school district, community college district or other educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by or on behalf of the school agency for collection on the secured, unsecured, or supplemental property tax rolls in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the "Authority") has been formed as a joint powers authority for the purpose of purchasing delinquent ad valorem property taxes in accordance with the Law upon terms and conditions which are acceptable to school agencies; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for a school agency for revenue limit purposes is equal to 100% of the school agency's allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the school agency; and

WHEREAS, under a Future Tax Receivables Sales Agreement dated November 1, 2002, the Santa Monica-Malibu Unified School District (the "District") has previously agreed to sell its Tax Receivables to the Authority for the fiscal year ending June 30, 2004, the Board of Education of the District has previously adopted its resolution approving all documents and actions required to sell its Tax Receivables to the Authority for the fiscal year ending June 30, 2004; and

WHEREAS, the Authority has requested the District to sell its delinquent ad valorem property tax receivables (the "Tax Receivables") to the Authority for the fiscal years ending June 30 in each of the years 2005 through 2007 (the "Covered Fiscal Years") at a purchase price equal to 108.5% of the amount of Tax Receivables which have been levied; and

WHEREAS, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year, representing a participation interest in all of the Tax Receivables received from the District and from other participating school agencies in the County of Los Angeles for such fiscal year, which certificate of participation will be sold to a designee of Plymouth Park Tax Services, LLC, a Delaware limited liability company ("Plymouth"); and

WHEREAS, the Board wishes at this time to approve the foregoing financing plan and authorize the execution and delivery of all related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Santa Monica-Malibu Unified School District as follow:

Section 1. Approval of Financing Plan; Sale of Tax Receivables to Authority. The Board hereby approves the financing plan presented to the Board at the meeting at which this Resolution is adopted, and as generally described in the recitals of this Resolution. The Board hereby acknowledges that under a Future Tax

Receivables Sales Agreement dated November 1, 2002, the District has previously sold its Tax Receivables to the Authority for the fiscal year ending June 30, 2004. The Board further hereby approves and authorizes the sale of the Tax Receivables to Authority for each of the Covered Fiscal Years.

Section 2. Approval of Financing Documents. In order to implement the financing plan approved under Section 1, the Board hereby approves each of the following agreements, to be entered into for each of the Covered Fiscal Years:

~~A~~Future Tax Receivables Sales Agreement to be entered into among the Authority, Plymouth, and the District, under which the District agrees to sell its Tax Receivables to the Authority in each Covered Fiscal Year, in substantially the form on file with the Secretary.

~~P~~urchase and Sale Agreement to be entered into between the Authority and the District with respect to the Tax Receivables, in substantially the form used on previous financings between the Authority and the District.

Each of the foregoing agreements is approved in substantially the respective forms on file with the Clerk of the Board, together with any changes therein or modifications thereof as may be approved by the Title(s) of Officer(s) authorized to sign documents on behalf of the District, and the execution and delivery of each agreement by the District shall be conclusive evidence of the approval of all changes and modifications to said agreement. The Board hereby authorizes the delivery and performance of each of the foregoing agreements.

Section 3. Official Actions. The Title(s) of Officer(s) authorized to sign documents on behalf of the District, are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority for each Covered Fiscal Year. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf if such officer is absent or unavailable. Section 4. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof.

PASSED AND ADOPTED this 4th day of November, 2004, by the following vote:

AYES: (6) Ms. Bloomfield, Ms. Brownley, Mr. de la Torre, Dr. Jordan  
Ms. Leon-Vazquez and Mr. McLoud

NOES: (0) None

ABSENT: (1) Dr. Escarce

s/Emily Bloomfield  
Emily Bloomfield, Vice President  
SMMUSD Board of Education

s/John E. Deasy  
John E. Deasy, Ph.D., Secretary  
SMMUSD Board of Education

ATTEST:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/04/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: AMEND AGENDA FORMAT TO INCLUDE TIME STAMPED ITEMS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education amend the agenda format to include a provision for time stamped items.

COMMENT: At the meeting of October 21, the Superintendent suggested that the Board of Education consider setting a specified time on items of public interest. This action is intended to let the public know at what time an item of major interest will come before the Board.

The president, vice-president, superintendent and assistant superintendents meet to review the draft agenda and at that time the officers of the Board will determine which items are to be time stamped. The designation will appear on the table of contents for the agenda. During the course of the Board meeting, items time stamped will be heard by the Board at the affixed time.

If it is prudent to do so, the Board may adjust the time stamp to complete the item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

TO: BOARD OF EDUCATION

DISCUSSION

11/04/04

FROM: JOHN E. DEASY/WINSTON BRAHAM/WALLY BERRIMAN/  
MAROLYN FREEDMAN

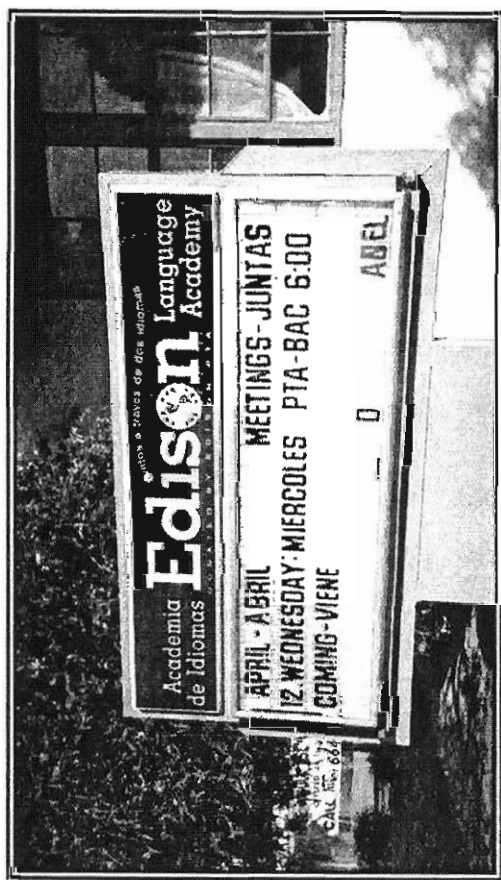
RE: UPDATE AND FURTHER FOLLOW-UP ON SHOOTING INCIDENT OF  
SEPTEMBER 28, 2004

DISCUSSION ITEM NO. D.1

Following discussion at the October 21, 2004 Board meeting of the shooting incident that took place on September 28, 2004 adjacent to Edison Elementary School, staff indicated that further information would be provided at this meeting.

This update includes the following:

- Results of the Safety Audit conducted by the Alliance of Schools for Cooperative Insurance Programs (ASCIP) (Not available for electronic transfer; however, it is included in the printed copy of the agenda)
- Staff's commentary and timeline for correcting any suggested items
- An introductory memo with a compendium of intervention programs around school safety
- Staff's recommendation that a Community Safety Partnership Group be launched in response to the Board's request to examine partnerships with the community around safety issues. The members of the group will include members of our school community, our police community and our city government. The group is to examine and make recommendations for improvement of ongoing safety issues. Staff recommends that Judy Abdo chair this group.



## *Alliance of Schools for Cooperative Insurance Programs*

### *Perimeter Safety Audit*

#### *Edison Elementary School*

#### *Santa Monica-Malibu Unified School District*

This report contains the findings of an independent Loss Control and Safety Inspection

This report was completed by Robin Flint, ARM, CPSL. Since the Safety Audit report is based on a District-escorted visit some areas may not have been accessible at the time of the Audit or may have inadvertently been missed. ASCIP's members are encouraged to act upon the recommendations of the Auditors, to address the situations or behaviors represented in the Auditors' observations and recommendations. The observations, whether photographed or not, should be addressed in a timely manner wherever the conditions or behaviors may be found within the District's organization.

The detailed observations and recommendations are on the following pages. The photographs used are representative of concerns or issues documented during the Audit process. These conditions may exist in multiple locations at the same site; therefore, these photographs should be considered as being representative of conditions, not as depictions of every instance where these issues were observed.

Loss Control is a daily responsibility of your District's management. ASCIP's/Poms and Associates' visits and related efforts are not to be considered and not intended by ASCIP to be a substitute for all or part of the District's loss control programs. Any recommendations made by ASCIP or Poms and Associates are drawn from limited conditions physically observed at the time of the site visit, and do not necessarily address each and every possible loss potential, code or other statutory violation, or exception to good practices and procedures. Further, the absence of comment or recommendation on a given area does not mean the area is in compliance with all acceptable codes and statutes, is in conformance with good practices and procedures, or is without a loss potential.

**A photograph, and/or an observation, location, recommendation, and citation may accompany checkmarks in the "No" column. Observations and recommendations are found on the following pages. These photographs are representative of concerns or issues documented during the Audit process. These conditions may exist in multiple locations on the same site; therefore, these photographs should be considered as being representative of these conditions and not as depictions of every instance where these issues were observed.**



# **SITE EXTERIOR INSPECTION**

**Date:** October 18, 2004  
**District:** Santa Monica Malibu USD  
**Location:** Edison Language Academy  
**Contact:** Mr. Wally Berriman & Mr. Rick Demuth  
**Inspector:** Robin Flint

## Priority:

**Priority 1** - Any condition which is life threatening, or may cause severe injury, or permanent disability  
**Priority 2** - Any condition which may cause serious, but non-disabling injury  
**Priority 3** - Any condition which may cause slight injury  
 or  
 Any condition which may not cause an injury, does not meet established standards or regulations, or may result in property loss or damage to facilities.

| ACCEPTABLE?                        |    |    | Priority | Photo | Location | If "No" |      |      |
|------------------------------------|----|----|----------|-------|----------|---------|------|------|
| Yes                                | No | NA |          |       |          | Who     | When | Done |
| Streets, Intersections and Parking |    |    |          |       |          |         |      |      |
| A.                                 | X  |    |          | 5, 7  |          |         |      |      |
| B.                                 | X  |    |          | 6     |          |         |      |      |
| C.                                 | X  |    |          |       |          |         |      |      |
| D.                                 | X  |    |          |       |          |         |      |      |
| E.                                 | X  |    |          |       |          |         |      |      |
| F.                                 | X  |    |          |       |          |         |      |      |

| ACCEPTABLE? |    |    | If "No"  |         |                             |   |      |      |
|-------------|----|----|----------|---------|-----------------------------|---|------|------|
| Yes         | No | NA | Priority | Photo   | Location                    | Who   | When | Done |
|             |    |    |          |         |                             |   |      |      |
| G.          |    |    |          |         |                             |   |      |      |
|             | X  |    |          | 5, 6    |                             |   |      |      |
| H.          | X  |    |          | 9       | East parking lot on Kansas. | Recommend combining Visitor Lot and the Drop Off Lot.   |      |      |
| I.          | X  |    |          |         |                             |   |      |      |
| J.          | X  |    |          |         |                             |   |      |      |
| K.          | X  |    |          |         |                             |   |      |      |
| L.          |    | X  |          |         |                             |   |      |      |
| M.          | X  |    |          |         |                             |   |      |      |
|             |    |    |          |         |                             |   |      |      |
|             |    |    |          |         |                             |   |      |      |
| N.          | X  |    |          | 1, 2, 4 |                             | Prune trees and cut back other foliage.   |      |      |
| O.          |    | X  |          |         |                             |   |      |      |
| P.          |    | X  |          |         |                             |   |      |      |
| Q.          | X  |    |          |         |                             |   |      |      |
|             |    |    |          |         |                             |   |      |      |
| R.          |    | X  |          |         |                             |   |      |      |
| S.          | X  |    | 4, 6     |         |                             | Install additional lighting in west facing staff lot. School and city lighting will also be improved after trees are trimmed. |      |      |

|     | ACCEPTABLE? |    |    | If "No"  |       |          |   |      |      |
|-----|-------------|----|----|----------|-------|----------|---|------|------|
|     | Yes         | No | NA | Priority | Photo | Location | Who   | When | Done |
| T.  | X           |    |    |          |       |          |   |      |      |
| U.  |             | X  |    |          |       |          |   |      |      |
|     |             |    |    |          |       |          |   |      |      |
| V.  |             | X  |    |          |       |          |   |      |      |
| W.  | X           |    |    |          |       |          |   |      |      |
| X   | X           |    |    |          |       |          |   |      |      |
| Y.  | X           |    |    |          |       |          |   |      |      |
| Z.  | X           |    |    |          |       |          |   |      |      |
| aa. | X           |    |    |          |       |          |   |      |      |
| ab. |             | X  |    |          |       |          | Work with City to improve pedestrian traffic to and from Burke Health Center. |      |      |

**Site Assessment - Comments Only - No Photographs:**

**Observations:**

- This District has a Comprehensive School Safety Plan and a current evacuation map.

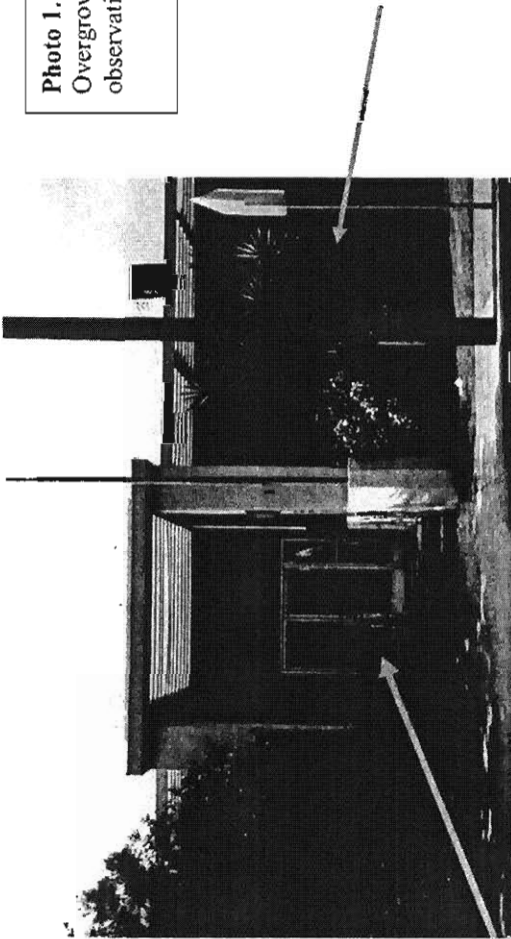
**Recommendations:**

- All onsite staff should acknowledge they have reviewed the Comprehensive School Safety Plan.
- The plan should be reviewed annually and updated as necessary.

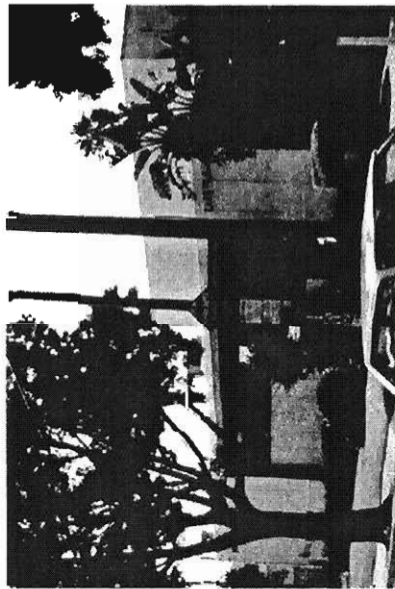
**Regulations:**

- SB 187 (9/97)
- Good Loss Prevention Practices

**Photo 1. Edison Main Office.**  
Overgrown landscaping reduces visual observation.



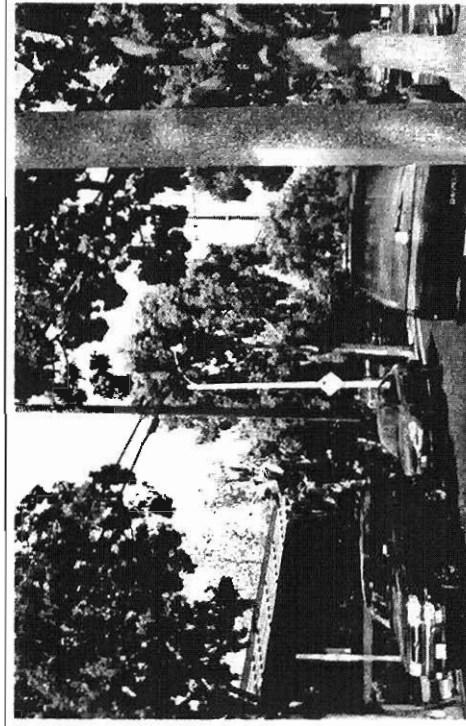
**Photo 2. School Watch signage.** Recommend discussion with city to improve neighborhood safety program. City can advertise their program in the local paper. Also recommend We Tip metal posters be installed in area. We Tip program should also be promoted in school/parent newspaper.

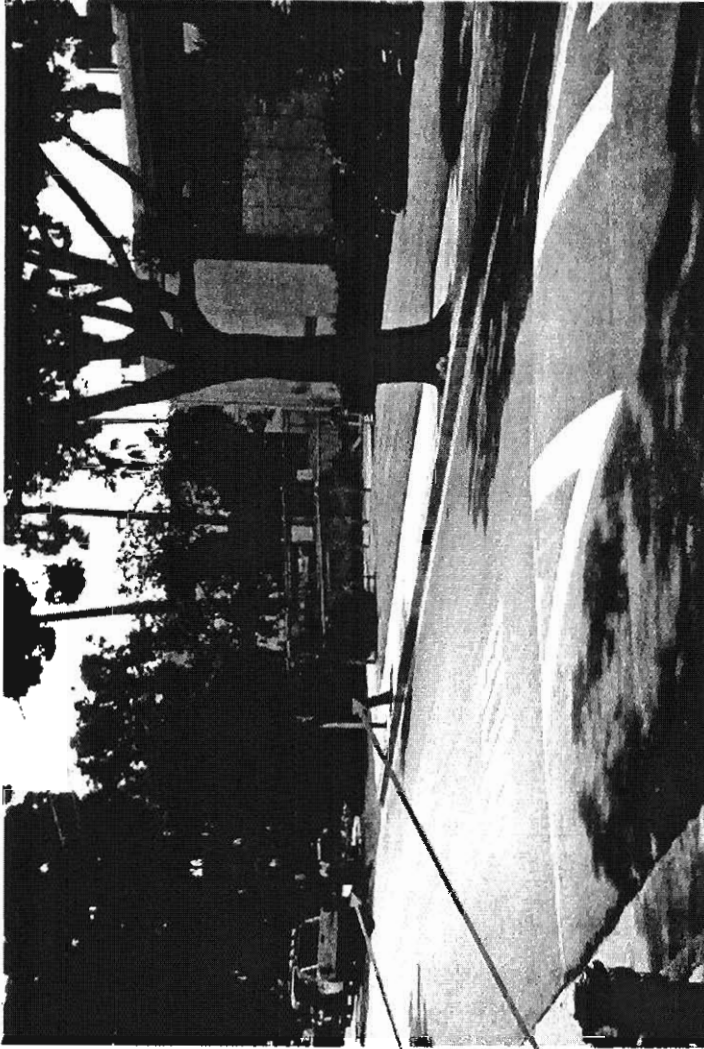




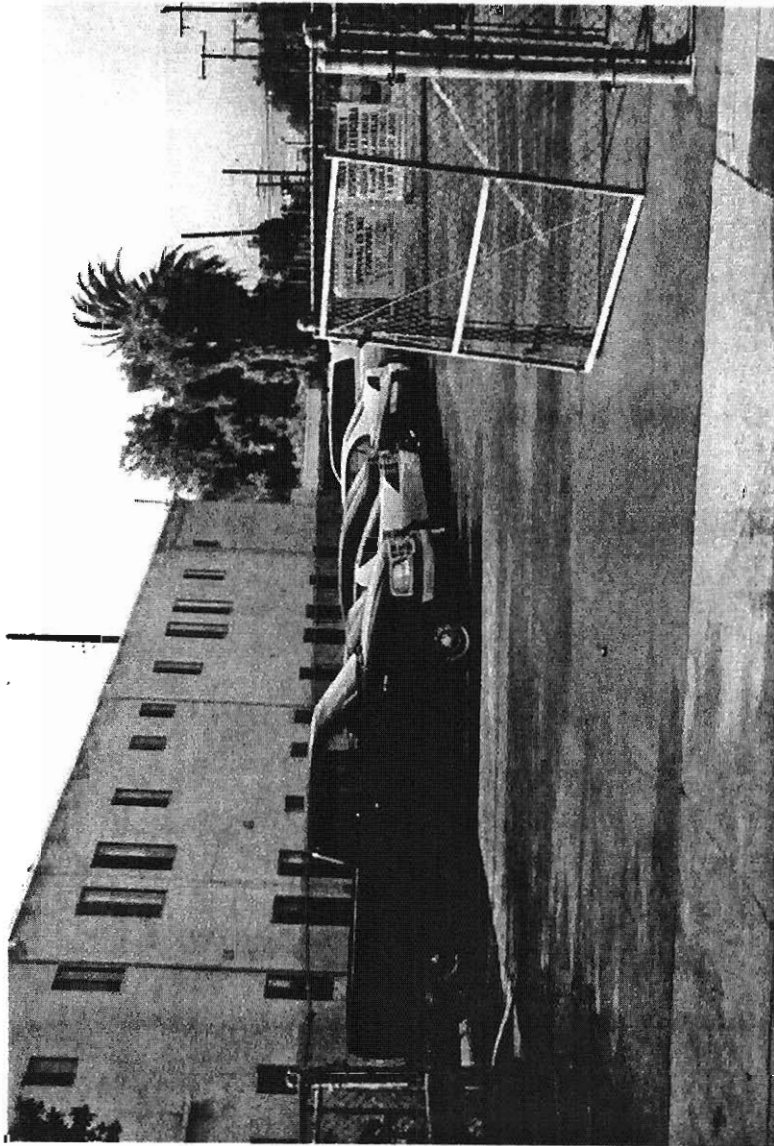
**Photo 3. Graffiti damaged Neighborhood Watch signage. Recommend working with City to post undamaged signs.**

**Photo 4. Overgrown landscaping.** This is an example of where both the school's trees and the City of Santa Monica trees are not pruned. Pruning will increase visibility and lighting in and around the school site.





**Photo 5.** Gates to visitor and staff parking lot are broken and left open. This photo also shows a member of the public sitting in close proximity to the school. This parking lot gives access to the kitchen and cafeteria doors which remain open or unlocked at all times.

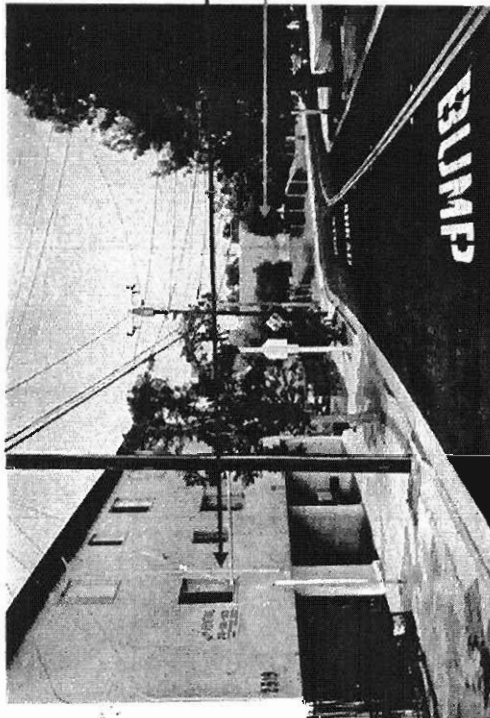


**Photo 6.** This is a frontal view of the visitor and staff parking lot. This lot is located west of the main office. Recommend relocating Visitor Parking lot to the current Drop Off Zone parking lot. This should be a staff only lot and the gates should be kept locked. M&O should also improve the lighting in this area for improved safety for staff working after school hours or evening hours.





**Photo 7.** Picture of Virginia Avenue facing west. Rear of Edison playground.



**Photo 8.** Picture of Virginia Avenue located east of Edison. There are several apartments on Virginia Avenue and Kansas Avenue for rent. It appears many of the rental units in this neighborhood are being refurbished. Due to the vacancies and cosmetic improvements in the apartments, owners or property managers may want to work with the District and City of Santa Monica in promoting We Tip and other neighborhood responsibility safety programs.



### **Recommended Improvements.**

1. **Make the west facing parking lot on Kansas a staff only parking lot.**
  - The gates should be locked at all times.
  - Fencing in this area should be mended where needed.
  - Fencing in this area should be raised to a height where the public cannot easily scale and gain access to the site.
  - M&O to improve lightening in this lot for staff leaving after school hours.
2. **Fencing.** M&O has identified other perimeter locations where the height of the fence should be raised so that the public cannot easily gain access to the school site.
3. **Visitor parking lot should be combined with current Drop Off Parking lot (in east facing lot on Kansas).** This change will allow the staff lot to be secured at all times. The newly combined visitor and drop off parking lot will channel visitors to the main office.
4. **Landscaping.** The District should trim all trees to a height that allows natural surveillance into the school and does not allow members of the public to enter the site. The District should also cut back overgrown foliage. The District should contact the City of Santa Monica to trim trees that are city property. The pruning of the city trees will increase the street lights provided by the City of Santa Monica.
5. **Neighborhood safety programs.** From existing signage there are a few neighborhood safety programs. Existing City signage that are damaged should be replaced. The District should consider working with the City to improve the promotion of neighborhood safety and reporting of crimes. The District should also consider installing its own We Tip metal signage and promoting this program in the school's parent newsletter.
6. **Panic hardware on gates.** The exterior exit gates near Room 11 and between Room 11 & the cafeteria do not have panic hardware on them. By relocating the visitor parking lot to the drop off zone parking lot the staff parking lot can remain locked. Once this is accomplished the secured staff lot can be used as an alternative emergency exit route. When making the security improvements to the staff parking lot the gates near Room 11 and between Room 11 & the cafeteria should be installed with panic hardware so that egress is not impeded.

### **Other Recommendations.**

1. The pedestrian gate located on Virginia Avenue (rear of Edison field) should not have panic hardware installed as this gate opens to the public.

**OFFICE OF FACILITIES MANAGEMENT**

October 28, 2004

**THRU:** Winston Braham - Assistant Superintendent  
**TO:** John E. Deasy - Superintendent  
**FROM:** J.W. Berriman - Director, Facilities Management  
**SUBJECT:** Staff Report on Edison Language Academy  
Perimeter Safety Audit

I concur with the findings of the ASCIP Safety Audit. The following actions are being taken and should be complete by early December 2004:

1. A Purchase Order in the amount of approximately \$13,000 was issued to Santa Monica Fence on August 25, 2004 to replace the fencing on the south side of the school from Virginia Avenue to Kansas Avenue, including a new gate for the large staff parking lot. The new fencing will be 10 feet tall. The construction will be coordinated with the school and should start in November.
2. The gate to the large staff parking lot has been repaired.
3. The two trees in the front of the school have been trimmed, as have the larger shrubs at the main entrance and the visitor/drop off parking lot.
4. The fencing between the cafetorium and administration building will be raised to the height of the overhead canopy.
5. Panic hardware will be installed on the two pedestrian gates that lead to the large staff parking lot. One gate is located between the cafetorium and room 11 and one gate is located to the rear of room 11.
6. Exterior lighting on the cafetorium, room 11 and the relocatables adjacent to the large staff parking lot will be improved.
7. New "We Tip" metal signs are being ordered and installed.

I do not recommend, nor does ASCIP recommend, the construction of a cinder block wall at the rear of the school. Such a wall eliminates visibility to the entire rear half of the school site. People exiting through the rear gate are blind as they step out to the public sidewalk and street. The cost of such a wall is approximately \$100,000.

# Memo

To: John E. Deasy, Superintendent  
From: Marolyn Freedman, Pupil Services Coordinator  
Date: 10/28/04  
Re: School Safety and Violence Prevention and  
Intervention Programs

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California Education Code 35294 mandates "three essential components" be included in each school's Comprehensive School Safety Plan to address violence prevention and support the development of a safe school community. Specifically the plan must implement programs to:

1. Assure each pupil a safe physical environment
2. Assure each pupil a safe, respectful, accepting and emotionally nurturing environment
3. Provide each child resiliency skills

In the 2003-04 school year each school site submitted an action plan in its Comprehensive School Safety Plan that included a list of the programs that address these three components. The following pages are excerpted from the individual school plans and compiled to give an overview of violence prevention and school safety programs district wide by each school site.

## School Safety/Prevention and Intervention 03-04 data

### Juan Cabrillo

- C Drug prevention program
- C STAR Program from Malibu Sheriff's Department
- C Virtue Program
- C Jewish Family Services Support for parents and students
- C Virtue Program
- C Student Council grades 2-5
- C Student Council Leadership Commissions: recycling, citizenship, playground, and community service

### Edison

- C Cool Tools
- C El Nido counseling groups

### Franklin

- C Cool Tools
- C Virtue Program
- C Lunch Bunch -counseling support group

### Grant

- C Character Counts
- C Peace Patrol

### Muir

- C Cool Tools
- C Conflict Resolution

### McKinley

- C Cool Tools
- C Character Counts
- C Conflict Resolution

### Rogers

- C STRINGS (Students Teachers Rogers In Nurturing Groups Success)
- C Cool Tools
- C El Nido, counseling support service
- C Peer mediation

## Roosevelt

- C Cool Tools
- C Mentor Program –Struggling Students- First Federal Bank
- C Jewish Family Services counseling support group
- C Classroom looping

## Pt. Dume

- C Great Expectations Program
- C Six Pillars Of Character Program
- C Student Council Leadership Commissions: recycling, citizenship, playground community service

## SMASH

- C Peer mediation

## Webster

- C STAR - Sheriff's Anti-Substance Abuse for 4th and 5th grades
- C Peace Patrol
- C Counseling - Jewish Family Service

## Adams

- C Character Counts Curriculum and Support Program
- C Community Circles
- C Youth Leadership Conference
- C School Culture Committee
- C Peer Mediation
- C Decisions Class: 6<sup>th</sup> grade
- C Life Skills Class: 7<sup>th</sup> grade
- C Project Alert: 7<sup>th</sup> grade Social Studies Class

## Lincoln

- C “Homebase” Class- Groups of 25 students who meet 4 days a week for 30 minutes will provide a small venue in crisis situations
- C Peer Mediation program including 48 Trained peer mediators
- C Grade level Scholars Program providing academic support for struggling students and their families
- C “Council” community-building program in 8th grade science classes
- C Project Adventure- team-building activities in PE
- C Friends and Games outreach program
- C Parent Ed Evenings: Single Parents of Teens, Book club for Parents of Adolescent Girls, Book club for parents of Adolescent Boys. Gay and Lesbian Parent Group,

## Malibu

- C Drug prevention program
- C Dialogues
- C Council
- C Peer Mediation
- C Smart Moves
- C Mentor Programs
- C Jewish Family Services

## Olympic

### SAINT JOHN'S CHILD AND FAMILY DEVELOPMENT CENTER

in partnership with SOJOURN

Daily - one social worker (St. John's) and one videographer (Sojourn)

- beginning class - digital video production/editing focused on personal emotional issues
- advanced class - digital video production/editing focused on personal emotional issues

### SAINT JOHN'S CHILD AND FAMILY DEVELOPMENT CENTER

- one group session for female students
- one group session for male students

### SAINT JOHN'S CHILD AND FAMILY DEVELOPMENT CENTER

- individual counseling sessions, three periods per social worker/intern

### FAMILY SERVICE OF SANTA MONICA

- individual sessions, three periods per intern

### Westside Family Health Center

- twice a year - Peer Education Workshops (AIDS, pregnancy prevention, STD's, etc.)

### DIDI HIRSCH COMMUNITY MENTAL HEALTH CENTER

Tuesdays - one counselor (four hours)

- individual and group sessions focused on a topic



## Santa Monica High

- C Alliance Program – collaborative case management for students “at risk;” includes counseling, job development, stipend internships, mediation, parent support, tutorials and other services
- C Substance Abuse assessment and referral
- C Outside agency counseling, group and individual
- C Community Liaisons and Outreach Workers
- C AVID Program
- C Classroom presentations by on-site Police Officer on “you and the law”
- C Anger Management Group
- C Stress Management Group
- C Ninth Grade Girls Socialization Group
- C Promises – substance abuse/at-risk behavior intervention
- C Health class (both social and emotional health, substance abuse prevention, sex and relationship education)
- C School Success Group (otherwise known as “How to Succeed in School while Dealing with Everything Else in your Life Group”)
- C Alliance tutorials
- C Circle of Friends program, which partners regular ed students with special needs students

| <b>COOL TOOLS TRAINING SCHEDULE</b> |                           |  |                                    |                                       |                                  |                        |
|-------------------------------------|---------------------------|--|------------------------------------|---------------------------------------|----------------------------------|------------------------|
| <b>Cool Tools School</b>            | <b>Year Program Began</b> | <b>Training Phase One Introduction</b> | <b>Training Phase Two Tool Kit</b> | <b>Training Phase Three Mediation</b> | <b>Classified Staff Training</b> | <b>Parent Training</b> |
| Roosevelt                           | 02-03                     | completed                              | completed                          | completed                             | completed                        | completed              |
| Rogers                              | 03-04                     | completed                              | completed                          | completed                             |                                  |                        |
| Muir                                | 03-04                     | completed                              | scheduled 1/6                      |                                       | scheduled 11/12/04               |                        |
| SMASH                               | 03-04                     | completed                              | declined by principal              | declined by principal                 | declined by principal            | declined by principal  |
| CDS                                 | 02-03                     | completed                              | completed                          |                                       |                                  |                        |
| Franklin                            | 04-05                     | completed                              | scheduled 1/19/05                  | to be scheduled                       | completed                        | scheduled 1/5/05       |

In September 2002 SMMUSD and Pupil Services began a partnership with UCLA and Seeds University Elementary School (UES) to bring Cool Tools to our district. Cool Tools is a violence prevention program designed to build community and to give teachers, staff and students skills to build a safe school environment and resolve conflict.

The Cool Tools program is funded by a Medi-Cal grant. The grant funds are used to purchase Cool Tools toolboxes. UCLA donates the training for teachers and Pupil Services provides the training for classified staff and parents. The program, materials and training are provided at no cost to the schools. Training requires an entire school year and schools that have completed the training are provided a "re-tooling" training annually.



**Police Department**  
333 Olympic Drive  
Santa Monica, California 90401

**James T. Butts, Jr.**  
*Chief of Police*

**Phillip Sanchez**  
*Deputy Chief of Police*

*Captains*  
**Gary Gallinot**  
**Jacqueline Seabrooks**  
**Mark Smiley**

City of  
**Santa Monica**

**November 4, 2004**

**Superintendent John Deasy**  
**Santa Monica-Malibu-Unified School District**  
**1651 16<sup>th</sup> Street**  
**Santa Monica, CA 90404**

Dear Superintendent Deasy:

I write in response to our conversation this morning regarding Item 38 (and the prior televised Board discussion that led to its formation) of the SMMUSD School Board packet regarding a recommendation that a, "Community Safety Partnership Group be launched in response to the Board's request to examine partnerships around community safety issues."

Respectfully, I must tell you that I do not feel this is the most effective and efficient approach for informing the Board of the various aspects of the City of Santa Monica's community policing structure and public safety accomplishments. Further, I feel it somewhat dismissive of the SMPD's decade-long effort and progress in manifestly improving not only public safety, but police-community partnerships in achieving such accomplishments. I think that if the Police Department were to unilaterally request to convene a partnership on high school dropouts and absenteeism without first seeking information from the School District about the scope of the issue or existence/effectiveness of current programs, the Board might feel as we do at the Police Department do about Item 38.

Since the end of 1993, overall Part I Crime has decreased approximately 59% in Santa Monica. Violent crime has fallen 62% in that same time frame. At present, crime is at its lowest rate in our City in 43 years. Crime has fallen 9 of the last 10 years and 8 years consecutively during the decade. Crime year-to-date at the end of September is down an additional 10 percent compared to 2003. Crime in Pico Neighborhood is down an equal or greater amount in both categories. If this current reduction trend for 2004 holds for the last quarter, crime in Santa Monica will be at its lowest level since 1958.

Additionally, survey results have revealed increasing levels of satisfaction with the SMPD's efforts to address neighborhood concerns. In a 2002 City of Santa Monica Resident Study, the Police Department was rated by 79 percent of the residents surveyed as "excellent" or "good" for addressing neighborhood concerns. This followed rankings of 75% (2000), 77% (1999), 76% (1998). The Police Department received an 81 percent positive rating (57% excellent, 24% good) for the quality of services received in response to their emergency calls.<sup>1</sup>

If an in-depth understanding of how the Santa Monica Police Department functions and interacts with our various neighborhoods, constituencies and public safety stakeholders is sought, let me recommend school staff participation in our Citizen's Police Academy. We would be willing to convene a Citizen's Academy Class exclusively for District Staff and/or PTA Presidents or members of the School Board's choosing.

We are currently in our 21<sup>st</sup> session of the Citizen Academy. The academy originally began in the fall of '94 and is held twice a year. Total graduates to date are approximately 400. The current format is a 12-week course, meeting once weekly for three (3) hours from 6 p.m. to 9 p.m.

We have held eight (8) Spanish-speaking academies (Academia Comunitaria Policial) since the fall of '98, and these academies are held one or two times a year. Total graduates to date are approximately 120. The current format is a 12-week course, once weekly for three (3) hours from 6 p.m. to 9 p.m.

We are also currently holding a new outreach directed towards female high school seniors, age 17-18, called "G.R.A.D.S." (Girls Ready Able Dependable & Safe). The focus is on equipping young women, as they get ready to go to college, with information concerning alcohol, drugs, driving, date rape, and personal safety. This is a six-session course held once monthly for six months. We have 15 young women currently enrolled.

The following is a brief overview of the status of public safety and community policing structures that have been developed and expanded in my 13 years of stewardship at the Santa Monica Police Department.

At present, in Santa Monica, there is one Police Headquarters maintained in the Public Safety Facility at 333 Olympic Drive. Additionally, we maintain three permanently staffed Community Policing operations. The first is located in the Pico Neighborhood, and it is staffed by four police officers and one police sergeant. Additionally, two School Resource police officers fall under the supervision of the Pico Neighborhood Bicycles sergeant. These SROs are a visible and tangible on-campus manifestation of our community partnership with the SMMUSD.

Additionally, the Department has assembled a Youth Services Division (YSD) commanded by a police lieutenant. That commander was previously Lieutenant P.J. Guido, but currently is Lieutenant Alex Padilla. This Division is composed of all the

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<sup>1</sup> City of Santa Monica 2002 Resident Study – Detailed Findings, Goodwin Strategic Research

Department resources specializing in our model of Prevention, Intervention and Enforcement (acronym PIE) for the care and supervision of juveniles.

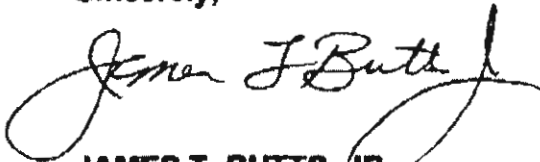
Our second police community substation operation operates from downtown Santa Monica and is composed of sworn and civilian personnel, whose primary modality is bicycles as well. These officers serve as a community interface and problem-solvers for the many businesses in the Downtown/3<sup>rd</sup> Street area, as well as for the tens of thousands of residents and visitors that come Downtown on a daily basis.

Our third police community substation operates from the Santa Monica Pier. The lieutenant who commands both this substation and the Downtown/3<sup>rd</sup> Street area policing operations is Lieutenant Calisse Lindsey. Her command is known as the Special Policing District and is problem-solving and community-based in nature.

Approximately two years ago, we sought to expand the personalized, face-to-face command level interface provided to the Pico Neighborhood and the Special Policing District to all of the self-identified residential and business neighborhoods with the advent of our Neighborhood Centered Policing concept. In short, this model provides our neighborhoods and business districts with a lieutenant-level command officer responsible for overseeing outreach, interface and problem-solving solutions for quality of life and crime issues City-wide. The lieutenants under this model are titled Neighborhood Service Area Coordinators and have broad latitude to cooperatively redeploy police resources to provide more effective service to community-generated crime and quality-of-life issues.

Should your Board accept this invitation, either they and/or your staff will be afforded the opportunity to learn more about the Department and our public safety plans at a more in-depth level in the Citizen's Police Academy. Further, the Academy provides feedback opportunities for the Department to learn from participants their views, opinions and expectations of their police department.

Sincerely,



**JAMES T. BUTTS, JR.**  
Chief of Police

TO: BOARD OF EDUCATION

DISCUSSION

11/04/04

FROM: JOHN E. DEASY/MICHAEL MATTHEWS/WINSTON BRAHAM/  
ORLANDO GRIEGO

RE: PARTIAL MEAL POLICY AT ELEMENTARY SCHOOL SITES

DISCUSSION ITEM NO. D.2

In response to Board member requests, staff is providing background and recommendations on the Partial Meal Policy. The Partial Meal Policy was created in 1995 to implement Board Policy #3551, which states, "The Board of Education intends that, insofar as possible, food services shall be a self-supporting, nonprofit program." The policy is attached. The policy is enacted only when repeated attempts have been made to notify the parent and when three meals have already been provided without payment.

It is staff's recommendation that the Board choose one of three options:

- One option is that the Board could choose not to enforce the Partial Meal Policy with the possibility that negative balances would exist, requiring the Board of Education to supplement the Food Services budget.
- The second option is for the Board of Education to direct staff to work with the District PTA to create an arrangement where the PTA would agree to cover parents who do not pay for their children's meals.
- The third option is to continue the policy as it exists.

Background: The Food and Nutrition Services Policy for feeding students who come to the cafeteria without money is as follows:

- Students who are new or who have no money are to be fed a full meal for the first three days and marked as paid on the daily sales worksheet.
- Parents who prepay will receive a notice when the number of meals available reaches seven. Only one notice will be sent as a reminder.

- Students will be allowed to owe for only three complete meals each semester.
- If a child does not have money and has exceeded his/her three meal credit, a partial meal will be offered to the student. The partial meal will consist of vegetable, fruit and milk. A reminder notice should be sent home with the child on the first day when a partial meals is served.
- The Food and Nutrition Services Staff prints a Negative Balance report on a weekly basis. This report is sent to the school office. The school office staff must send a Food and Nutrition Services generated letter to the parents or contact all parents on the list. The school office staff should remind parents of the balance due and the fact that their child may be receiving a partial meal.

Unless otherwise agreed upon with the school office or school PTA, parents are solely responsible for ensuring that their child's account is active and not in negative status. There is no credit or partial meals for secondary students.

In 1995, a Procedural Bulletin (#7 attached\* *in paper copy of agenda only - not available electronically*) was sent by Rodney K. Taylor, Director of Food Services, to all Principals, Assistant Principals, Activity Directors, Office Manager and Cafeteria Managers. In 1999, a memo was sent to all Principals and Administrative Assistants clarifying the procedure to be followed for informing parents of their negative balances.

On February 2, 2004, it became evident that McKinley Elementary School was having issues with some parents being delinquent in paying for meals. Food Services Director Orlando Griego sent a memo to CFO Ken Bailey regarding the Partial Meal Policy with suggested revisions. The suggested revisions were actually clarification of procedures already being followed by the Cafeteria Managers. At that time, the only school having difficulty with the Policy was McKinley. After many meetings with Mr. Bailey, three decisions were made: (1) the Partial Meal Policy at McKinley would not be enforced for the remainder of the 2003/04 school year; (2) a proposal would be sent to the McKinley Principal and PTA regarding a payment plan and (3) the Partial Meal Policy did not need to be changed since McKinley was the

only school experiencing difficulty. McKinley Elementary ended the year with a \$400 balance that was never paid back and was not billed.

In August 2004, Mr. Griego again met with Ken Bailey and it was determined that the Partial Meal Policy would be enforced at McKinley for the 2004/05 school year if the problems of non-payment continued. In August 2004, Mr. Griego sent a memo and an e-mail to Mr. Garcia and met with him at the school regarding the enforcement of this policy. The policy was enforced beginning October 1, 2004, because the total negative balance exceeded \$350.00. Before enforcement of the policy began, the principal of McKinley saw that all parents with delinquent accounts were notified with a letter provided by Food Services and sent home in the students' communications folders.

The question has been asked, "Why does this work at other schools?" The answer to this question is not easily identified. Perhaps it is because at other schools there is a greater cooperation on the part of the staff and parents. Food Services does not enforce this policy at Rogers Elementary because of an agreement with the Rogers PTA.

Staff requested information about Partial Meal Policies from districts around the state. At the time of writing this item, nine districts had responded. Seven of the nine districts had similar policies. One did not because the overwhelming majority of students were on free and reduced lunch. One other district chose not to have the policy and was not experiencing payment problems.



Santa Monica- Malibu Unified School District

PROCEDURAL BULLETIN

BULLETIN #7

DATE 07-19-95

To: Principals, Assistant Principals, Activity Directors, Office Managers,  
Cafeteria Managers

From: Rodney K. Taylor, Director Food Services

Re: Policy for Feeding Students Who Do Not Have Money for a Meal

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The Departmental Policy for feeding students without money to purchase a meals is a follows:

ELEMENTARY SCHOOLS

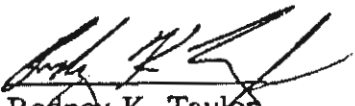
- Child should be sent to Office Manager to borrow meal money (if applicable).
- Child without money to purchase a meal should be offered a fruit, vegetable and a milk.

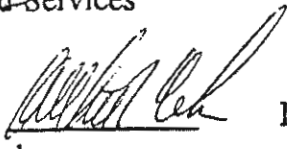
Should child request this privilege on any three (3) consecutive days, both the Site Administrator and Director of Food Services should be notified.

SECONDARY SCHOOLS

- Student must have money to purchase a meal. Absolutely no loans will be extended.

CC: Food Services Managers

  
Rodney K. Taylor  
Director, Food Services

APPROVED:   
Art Cohen,  
Asst. Supt., Business

Date: 7/28/95

TO: BOARD OF EDUCATION

DISCUSSION

11/04/04

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: AMEND CHARGE FOR FINANCIAL OVERSIGHT COMMITTEE

DISCUSSION ITEM NO. D.3

It is recommended that the Board of Education amend the charge for the Financial Oversight Committee, as delineated in the following documents: Statement of Purpose and 2004-05 Focus.

COMMENTS: At the Financial Oversight Committee meeting of September 27, 2004, the members reviewed and approved revisions to these documents. A motion was made and seconded at that meeting, requesting that the Board of Education amend the original charge with these changes. Members will prepare/revise the Financial Oversight Committee focus on an annual basis.

**Santa Monica-Malibu Unified School District  
FINANCIAL OVERSIGHT COMMITTEE  
Statement of Purpose**

**I. Committee Composition**

The Financial Oversight Committee (FOC) of the Santa Monica-Malibu Unified School District shall consist of 9 members, appointed by the Board of Education. Appointments will be for three-year terms, such terms to be staggered so that one-third of the members (3) will have terms that expire in any given calendar year.

The Committee will select a chair and vice-chair, who will each serve for a one-year term.

The District's Assistant Superintendent for Fiscal & Business Services will serve as the staff liaison to the FOC, and will be assisted by other District staff as needed. District consultants may be needed to assist in the work of the FOC, depending on data and/or issues being analyzed.

Prior members of the FOC may serve at the request of the Committee as emeritus members of the FOC at the expiration of their term. Such emeritus members are advisory, non-voting members.

**II. Criteria for Selection of Committee Members**

1. Broad perspective
2. Financial and/or management and/or legal expertise/experience
3. Residing, employed or working within the geographic boundaries of the Santa Monica-Malibu Unified School District
4. Business process orientation
5. Communicates clearly the information resulting from the FOC's work
6. Not currently serving as an elected official

In appointing members, the Board will attempt to have the composition of the FOC reflect the composition of the student population.

**III. Application Process**

The Board will seek applications to fill vacancies on the Committee on an annual basis. All applications received will be reviewed by the FOC, and recommendations regarding FOC members will be forwarded from the Committee to the Board. The Board appoints members to the Committee.

Applications will be considered valid for a period of one year from the date of receipt, unless withdrawn by the applicant.

All applicants will be asked to provide their professional resume, together with the application form and any other information they may deem relevant. Application forms will be available at the switchboard of the District's administrative offices, 1651 16th Street in Santa Monica, and upon request from the Superintendent's Office.

#### **IV. FOC Roles and Responsibilities**

1. Assist the District in educating the general public concerning school finance issues.
2. Assist the District in creating reader friendly budget information.
3. Review any matters potentially having a significant impact on District finances before the Board of Education takes action.
4. Serve as the Measures S Resident Taxpayer Oversight Committee charged with reviewing the District's administration of and compliance with the terms of the Measure, including:
  - a) Ensuring that the revenues raised by Measure S are used for the following purposes:
    - i) To restore programs and replace funds lost or reduced due to State budget cuts;
    - ii) To sustain achievement in reading, writing, and mathematics for all students at all grade levels and to fulfill the District's core curriculum which includes music, arts, and athletics; and,
    - iii) To protect the taxpayers' investment in education and ensure District accountability by providing for resident taxpayer oversight and independent annual audits of revenues and expenditures.
  - b) Overseeing the District's accounting for revenues raised by Measure S, including placing Measure S revenues in a separate account;
  - c) Consulting with the District in the preparation of an Annual Plan for Measure S expenditures for Board action;
  - d) Reviewing the District's annual report to the Board and the Financial Oversight Committee identifying the actual amount of Measure S funds collected and expended, and how these expenditures relate to the Annual Plan approved by the Board; and,
  - e) Reviewing the District's annual independent audit of Measure S revenues and expenditures.
5. Provide monitoring and oversight of the City of Santa Monica joint-use agreement with the District, as per the terms of that contractual agreement.
6. Provide monitoring and oversight of any City of Malibu contributions to the District.
7. Review the District's annual audit and accompanying management letters, and submit any comments or recommendations to the Board of Education.
8. Review the annual budget, enrollment projections, revenue and expenditure forecasts, and the District's capital program, and submit any recommendations to the Board of Education.

9. Serve as liaison to other District committees regarding financial implications of proposed program or policy changes at the direction of the Board.

**V. Conflict of Interest**

Financial Oversight Committee members shall sign the Conflict of Interest pledge.

**VI. FOC Meetings and Procedures**

The FOC will meet regularly during the school year. The annual schedule of meetings will be determined at the first meeting of each year. Additional meetings will be scheduled as needed. FOC meetings are subject to State open meeting laws, including timely agenda posting and participation by the public.

The FOC will annually report to the Board on Measure S and other oversight activities.

At the beginning of each fiscal year the FOC will consider and select several objectives related to its purpose, which will serve as the FOC's focus during that year, subject to concurrence by the Board of Education.

The FOC may, as needed, form subcommittees to provide an opportunity for in-depth review.

The FOC may adopt other rules and procedures to govern its operations, including by-laws, subject to review and approval by the Board of Education.

**Santa Monica-Malibu Unified School District  
FINANCIAL OVERSIGHT COMMITTEE**

**2004-05 Focus**

1. Assist staff and the Board to develop and implement an annual District budget preparation schedule, including:
  - a) opportunities for timely review by FOC and the public prior to Board action;
  - b) design of a District budget public education program; and,
  - c) design of a user-friendly budget presentation format.
2. Assist in identifying cost containment strategies for District expenditures.
3. Assist the Board in moving forward with a Master Facilities Plan.

TO: BOARD OF EDUCATION

DISCUSSION

11/04/04

FROM: JOHN DEASY/LINDA KAMINSKI/DONNA MUNCEY

RE: INVENTORY OF ACADEMIC SUPPORT, INTERVENTION, AND  
REMEDICATION PROGRAMS IN THE SANTA MONICA-MALIBU UNIFIED  
SCHOOL DISTRICT FOR 2004-2004 ACADEMIC YEAR.

DISCUSSION ITEM NO. D.4

The Santa Monica-Malibu Unified School District and the City of Santa Monica have joined together to begin the process of careful documentation of funded academic support, intervention, and remediation programs currently found in the Santa Monica-Malibu Unified elementary, middle, and high schools. The recently completed inventory is the first step in this process. The inventory summarizes programs throughout the district's schools that are intended to help students meet challenging academic standards.

The data in the inventory are organized and presented in three sections:

1. Key support programs are briefly described and comparative Information from across all school sites is provided;
2. Individual inventories for each site are included; and
3. An aggregate summary of programs across all sites is the final section.

This inventory is one of several preliminary steps in our efforts to strengthen support to our at risk students. Review of the data compiled has revealed additional areas where we can strengthen and deepen the information compiled in future editions of the inventory. We will update the inventory each year.

(Copies have been made available to the Board of Education. Copies will be available at the meeting and copies are available for review in the Office of Educational Services.)

TO: BOARD OF EDUCATION

DISCUSSION

11/04/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: COMMUNITY DAY SCHOOL

DISCUSSION ITEM NO. D.5

Community day schools can provide a small and personalized learning environment for students who have been expelled, referred by the School Attendance Review Board, and other secondary students who could benefit from this opportunity. Community day schools provide a six hour instructional day that includes academic programs, individual attention to student learning modalities and abilities, development of pro-social skills and student self-esteem and resiliency. Community day schools include supplementary apportionment in addition to base revenue funding to allow for low student-teacher ratios and ancillary services such as psychologist, counselors, or pupil discipline personnel.

An opportunity for a community day school within the Santa Monica-Malibu Unified School District will be discussed as one response to the board's interest in providing more personalized learning environment.

Linda Kaminski will make a report to the Board of Education including a powerpoint presentation.



## Creating High School Options: Community Day School

Presentation to the  
Santa Monica-Malibu Unified School District  
Board of Education  
Nov. 4 , 2004

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## High School Program Options

### Current

- Large Comprehensive High School
- High School Redesign Houses
- Small Comprehensive High School
- Continuation School

### Future

- Community Day School
- Alternative School
- Middle College
- Early College

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## At-Risk Student Needs

- Very small learning environment
- Intense academic support
- Structured behavioral support
- Family involvement
- Community connections
- Post-secondary transition support

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## Community Day School Benefits

### > Very small alternative setting

- Expelled students
- SARB students
- General education students
- Special education students
- 20 – 30 students
- Placement guidelines

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## Community Day School Benefits

### > Structured Behavioral Support

- Individual Behavior Rehabilitation Plan
- Social-emotional support
- Family involvement and contract
- Support, counseling, and community resources available
- Students may transition back to home school with a greater degree of success

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## Community Day School Benefits

### > Intense Academic Support

- 15:1 student: teacher ratio
- Academic and program consistency
  - Instruction during expulsion process
  - Greater teacher instruction and support rather than independent study system
  - Reduced home teaching for Special Ed students
- Preparation for successful transition to alternative education, general education, and post-secondary endeavors

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## Community Day School Benefits

### ➤ Cost Avoidance

- Stop ADA loss for suspended, expelled students
- Increase attendance
- Year round schedule
- Supplemental funding
  - AB 1845, 1988
  - \$2376 for the 5<sup>th</sup> hour/day of attendance
  - \$2376 for the 6<sup>th</sup> hour/day of attendance

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## Eligible Students

- Grade 7-12 students (E.C. 48660)
  - Begin with grades 9-12
- Meet district transfer policy
- Meet placement conditions
- Recommend not to include E.C.48915 violations (big six)

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## District Transfer Policy

- Transfer Procedures
  - E.C. 48662(a)
- Student Eligibility Priorities
  - E.C.48662(b).
- Rehabilitation Plan

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### Priority Placement

- Mandatory Expulsion(E.C. 48915)
- Expelled Students including suspended expulsions and stipulated expulsions.
- Court Referral
- SARB
- All other students through the District Referral Process

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### Community Day School Design

- Waiver required for placement on K-12 site
- Separation through bell schedule, supervision, and/or fencing
- Administrative supervision and support staff
- Staffing:
  - 1 Special Ed teacher
  - 1 General Ed teacher
  - 1 Special Ed instructional assistant
- Capacity of 30 students

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### Community Day School Design

- 360 instructional minutes/day
- Low pupil-ratio and individualized instruction
- Standards-based and supportive instruction
  - Core Content – CAHSEE and Diploma
  - Character Development
  - Career Preparation
  - Student Learning Community

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## Services Available

- Social-emotional support
  - Counseling, Behavior Specialist
- Community partnerships
  - Services to students and families, resources, mentors, etc.
- District cooperation with county office of education, law enforcement, probation, human service agencies working with at-risk youth (E.C. 48660.1)

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## Proposed Budget – ½ Year (.85 ADA – 6 Hour Day)

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|---|-----------|
| Certificated – 1 FTE (2 <sup>nd</sup> FTE from Sp. Ed.) | 40,000    |
| Classified – 1 FTE (2 <sup>nd</sup> FTE from Sp. Ed.)   | 20,000    |
| Socio-Behavior Support                                  | 30,000    |
| Campus Security   | 10,000    |
| Instructional Materials/Technology/Site Funds           | 15,000    |
| Professional Development/Consultants                    | 3,000     |
| Facility Lease  | 6,000     |
| Total Expenses  | \$125,000 |

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## District Benefits

- Proactive program for expelled students
- Proactive program for at-risk students
- Consistent district curriculum for smoother transition to home school
- Rehabilitation plan is **monitored**
- ADA increase
  - Attendance during expulsion process
  - Reduced suspensions

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### District Benefits

- District recoups \$25 ADA plus \$25 supplement ADA for the average of 20 days if student attends CDS during the expulsion process
- This translates to \$1000 per student for 20 days of an ADA cycle
- Supplemental funding of \$4753 per student for 180 days

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### Next Steps

- Board approval of Community Day School
- Waiver and site map submitted to CDE demonstrating separation from K-12
- Approve CDS to operate under the Ed Options umbrella.
- Request separate CDS number
- Modify district transfer policy to address CDS placement
- Align district and community resources to support plan proposal to achieve desired results

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TO: BOARD OF EDUCATION

INFORMATION

11/04/04

FROM: JOHN E. DEASY/WINSTON BRAHAM/MICHAEL HILL

RE: CALIFORNIA YOUTH SOCCER AND RECREATION DEVELOPMENT GRANT  
(ARTIFICIAL TURF)

INFORMATIONAL COMMUNICATION NO. I.1

**PROPOSAL**

The grant will seek approximately \$950,000 to replace 122,000 sf of the south field at JAMS with artificial turf and provide a gated, four-foot fence along the northern boundary (the asphalt playing area). Development of the budget is still in process and includes a review of the repair or replacement of one or both of the softball backstops and other supportive improvements and contingencies. It is currently envisioned that an outside contractor will oversee the installation.

**ARTIFICIAL TURF - Environmental assessment**

The City of Santa Monica's environmental assessment includes the following:

Studies verify that the turf material is inert and chemically unreactive (thus considered "harmless" if ingested). It does not release any obnoxious fumes. The two types of rubber material are also considered "stable" and no respiratory protection measures are indicated. Inhalation and skin exposures producing adverse health effects are "not anticipated." Interestingly, the rubber product is considered less of concern than playground sand (silica sand).

A 2001 study completed by scientists at Southern Illinois University and funded by the State of Illinois concluded that "...results obtained from chemical nutrient analysis revealed that it is environmentally safe to incorporate crumb rubber into soil..." The research, a test of the feasibility of using recycled tire rubber to improve turf wearability (improved shock absorbency and a healthier root zone) began in 1998. The researchers found no leaching of chemicals, and no significant difference between plots that had crumb rubber in the soil and the control plot that had no crumb rubber mixed in.

### **OUTREACH AND INCLUSION**

The District's Maintenance and Operations staff is assisting in writing this proposal. The City of Santa Monica Recreation and Parks Commission has voted to send a letter of support for the proposal. Rich Rollins, the City's liaison to the Sports Advisory Council (comprised of representatives from all the youth sports organizations in the City), supports the project and is in the process of gathering letters of support from AYSO, Bobby Sox, Little League, Pony League and other youth sports organizations. Karen Ginsberg and Brett Horner of the City's Community and Cultural Affairs and Community Facility Planning departments have been most helpful in providing background research for the proposal. Communications with the JAMS principal, assistant principal and the PTSA president are progressing. JAMS staff "is supportive of the idea..." and has been sent information addressing injury and physical development concerns. Santa Monica College staff is very supportive of the proposal. There is much community enthusiasm for the installation of synthetic turf and there is no opposition.