

**Santa Monica-Malibu Unified School District
Board of Education Meeting
MINUTES**

**UNADOPTED
September 9, 2004**

A meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, September 9, 2004 in the District Offices, 1651 16th Street, Santa Monica, CA. At 5:30 p.m. the meeting was called to order. The Board moved to Closed Session in the Board Conference Room for the reason(s) listed in Section III, below. The Board reconvened the public portion of the meeting at 7:05 p.m. in the Board Room.

I CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

There were no speakers.

III CLOSED SESSION:

- Conference with Superintendent and Assistant Superintendents regarding Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) and Non-Represented Employees (management and confidential) pursuant to GC§ 54957.6, as cited in the Brown Act.
- Real Property Transactions; Meet with District's Negotiator Dean Pappas pursuant to GC§ 54956.8, as cited in the Brown Act.
- Expulsion Matters (BD 01/05/88 and 02/19/89 - Recommendations A.11 and 12)
- Superintendent's Performance Targets for 2004-05 pursuant to GC§ 54957, as cited in the Brown Act.

IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS

- Introduction of Student Board Members -
Dr. Deasy welcomed Student Board Members Mari Sahba, Olympic High School and Naomi Vasquez, Samohi, Malibu High. He also welcomed back, Camden Vilkin, from Malibu High School, who made her final report and introduced incoming Student Board Member, Kitty Smith.
- Meredith Louria - Selected as one of 36 United States Teachers Participating in the 2004 United States - Eurasian Awards for Excellence in Teaching Program - Dr. Deasy shared that as part of the program, Ms Louria will go to Voronezh, Russia for three weeks in October, where she will work with students, teachers and administrators at one large school, grades 2-11. She will also be a guest teacher at the teacher training institution at the university.

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

V APPROVAL OF THE AGENDA

Moved by Ms. Leon-Vazquez, seconded by Ms. Brownley and approved 6/0.
Mr. de la Torre was absent.

VI APPROVAL OF MINUTES

A.01 Approval of Minutes: August 19 and 26, 2004 1

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

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A.03 Basic and Supplemental Textbooks to be Adopted 4

Business and Fiscal

A.04 Conference and Travel Approval/Ratification 5-6
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A.06 Renew Contract - School Services of California, Inc. 8

Personnel

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A.08 Special Service Employees 12-15
A.09 Classified Personnel - Merit 16-19
A.10 Classified Personnel - Non-Merit 20

General

A.11 Expulsion of Student (BD 01/05/88) 21
A.12 Expulsion of Student (BD 02/19/89) 22

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes.

u Ms. Lora Morn addressed the Board of Education regarding the Circle of Friends Club at Santa Monica High School and requested that the Board consider establishing a program versus continuing this activity as an after school club. She stated that the Club has been very successful in developing socialization skills for special needs students and she would like to see it expanded into a regular class program.

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

A. STUDENT BOARD MEMBERS REPORTS:

- < Ms. Mari Sahba shared her success in moving a year ahead in credits toward early graduation, a goal she is actively pursuing. She will move on to college as soon as she is able to graduate. Ms. Sahba reported that students are very pleased with their new principal, Ms. Gates.
- < Ms. Naomi Vasquez stated that she looked forward to working with the Board for the coming year. She reported that the entire student body was encouraged to read, Yellow Raft in the Blue Water, over the summer. A variety of activities have been planned around this book. For those students who have not read the book, additional opportunities are being made available so that every student completes the book.

Registration at Santa Monica High School went smoothly and very few students had scheduling problems this first week of school.

Samohi's first football game is scheduled for Friday, September 10. An Art Show will take place on Wednesday.

- < Camden Vilkin reported that students are welcoming a new administrative staff at Malibu High School that includes new principal, Dr. Kelly, two new Assistant Principals; Suzanne Webb-Monastero and Matt Horvath, new counselor and new teachers. She further stated that there are only two counselors for the entire school which impacted the rate at which schedule changes could be accomplished.

The Current, the Malibu High School newspaper, published its first edition for the year on Wednesday. A middle school newspaper will also be published this year with high school students working with middle school students. Several new classes are being offered this year including the History of Film and Film Production.

Lastly, Camden introduced Ms. Kitty Smith, who will serve as this year's Student Board Member from Malibu High School.

B. SMMCTA Report - no report

C. SEIU Report

Ms. Keryl Cartee, Chief Steward, stated that she was excited to welcome everyone back to a new school year. She reported that SEIU is launching a campaign to reach out to every union member to make the work place a better place for employees.

Ms. Cartee has been appointed to fill the seat on the SEIU Board of Directors which was vacated by the untimely passing of Mr. Richard Bartolomeo. She will work with cultural affairs and community outreach.

A committee will be formed to develop criteria for awarding scholarship(s) from the Richard A. Bartolomeo Scholarship fund which is being handled by the Education Foundation.

Lastly, Ms. Cartee stated that SEIU is looking forward to working with district staff this year. She further stated, "Classified staff works hard to make others look good." The Stewards' Council will be working on a strategic plan which will "re-identify and re-claim the sense of purpose for Classified Employees in the District."

D. SMMCouncil PTSA Report - no report

X SUPERINTENDENT'S REPORT

< Opening of School - Update

Dr. Deasy reported that the district had a great opening this year, with all classes running well. There were intensive professional development sessions prior to the opening of school. Dr. Deasy thanked Dr. Muncy for developing the program for staff on September 3 which focused on instructional strategies for high achievement. Professional development for secondary, grades 6-12 provided AVID Instructional strategies in English, Math, Science, Social Science, Foreign Language/English Language Development, Fine Arts, PE and Technology. The focus at the elementary level, grade 5, was on the AVID Pathway and for grades K-4, the focus was on effective instructional strategies. Child Development staff worked on behavioral support and interventions. Special Day Class staff worked on standards-based instruction—essential standards, functional curriculum and worked with the new procedural manual

• Edison Playground - Anticipated Completion Date

As a follow-up to a question from the August 26, 2004 Board Meeting, Dr. Deasy provided the following information. The new "upper grades" play structure was installed at Edison Elementary School during Prop. X to replace the wood play structure. Although the wood play structure was slated for removal during Prop. X, the Edison Site Governance Council decided to retain the structure. Currently, the site has not requested that the wood play structure be removed, although the site has discussed the option of removing it during the "Lantana" playground

improvement project. Inspections of the unit has not uncovered an unsafe condition, however, because the structure is made of wood, those using it have the possibility of getting splinters. Principal Ernesto Leon, staff and children continue to enjoy the play structure and would like to keep the unit for now. The Lantana improvement project may include removal of the wooden play structure, concrete curb and sandbox to permit an expansion of the grass playfield.

- Wild Oats - 5% Day - Donation to Food Services Department - **September 13!**
Lastly, Dr. Deasy announced that Wild Oats markets in Santa Monica will donate 5% of its income on September 13 to the Santa Monica-Malibu Unified School District and encouraged everyone to participate.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.13	Certificated Administrative Appointments:	23
	Coordinator of Assessment	
	Coordinator of Literacy	
	Coordinator of Teacher Support	
	Coordinator of Teacher Support	
	Interim Principal, John Adams Middle School	
	Assistant Principal, John Adams Middle School	
	Assistant Principal, John Adams Middle School	
	Assistant Principal, Grant Elementary School	
	Assistant Principal, Roosevelt Elementary School	
	Interim Principal, Pt. Dume Elementary School	
A.14	Multi School Team Status - CIF - Malibu High School and Concord High School	24-25
A.15	Agreement with State Department of Education for the District to Accept Funding for the Special Education Department for Fiscal Year 2004-2005	26
A.16	Temporary Modification of Board Policy Section 1330(a) Community Relations - Schedule of Charges - Use of Facilities	27-28
A.17	Nominations for Membership to the Los Angeles County Committee On School District Organization - First, Fourth and Fifth Supervisorial Districts	29
A.18	2003-04 Unaudited Actual Financial Report	30-31
A.19	Adopt Policy 3290 - Acceptance of Gifts	32-41
A.20	Malibu Petition for Separation	42

XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	Special Education Initiatives - Progress Report	43
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XIII INFORMATIONAL ITEMS

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

VII BOARD MEMBER COMMENTS

none

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX ADJOURNMENT

Moved by Ms. Bloomfield, seconded by Mr. McLoud, and voted 6/0 to adjourn the meeting at 10:45 p.m. The next regular meeting is scheduled to be held on Thursday, September 23, 2004, at 7 p.m. in auditorium at Malibu City Council Chambers, 23815 Stuart Ranch Road, Malibu, CA.

Meetings held in Santa Monica are taped for rebroadcast
and played on Cable Channel 16 (City TV) at 11:00 AM
on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access
Channel 3 every Saturday at 8 PM

Approved: Nov 18, 2004


President


Superintendent

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting Schedule					
July through December, 2004					
Month	1st Thurs	2nd Thurs.	3rd Thursday Discussion Mtg.	4th Thursday	Special Note:
July				22 DO	Special Meeting re: SMC Bond
August			19 DO	26 SM	
September		9 DO	16 (Holiday)	23 M	3 rd Thursday is a District Holiday
October	7 DO		21 SM		(Resume 1st & 3 rd Meeting schedule)
November	4 M		18 SM		
December	2	9 DO			(CSBA Conference first week of Dec.)
January through June, 2005					
January	6 DO		20 SM		
February	3 M		17 SM		
March	3 DO		17 SM		Stairway: March 10-11
April	7 M		21 SM		
May	5 DO		19 SM		
June	2 DO		16 SM		(Graduation is week of 6/20)

District Office (DO) 2004: 7/22, 8/19, 9/9, 10/7, 12/9, 1/6, 3/3, 5/5, and 6/2

Malibu HS (M): 9/23, 11/4, 2/3, and 4/7 Malibu City Council Chambers

Santa Monica City Council Chambers (SM): 8/26, 10/21, 11/18, 1/20, 2/17, 3/17, 4/21, 5/19 and 6/16
1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica.

Complete Board of Education agendas are available in *pdf* format, on the District's website: www.smmusd.org.

Amended: 8/19/04

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting MINUTES: September 9, 2004

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**Santa Monica-Malibu Unified School District
Board of Education
September 9, 2004**

I CALL TO ORDER

5:35 p.m.
Moved to Closed Session: 5:36 p.m.
Reconvene Public Session: 7:05 p.m..

A Roll Call

Jose Escarce - President
Emily Bloomfield - Vice President
Julia Brownley
Oscar de la Torre - Excused Absence
Mike Jordan
Maria Leon-Vazquez
Shane McLoud

Student Board Members

Camden Vilkin - Malibu High School - introducing Kitty Smith
Mari Sahba - Olympic High School
Naomi Vasquez - Santa Monica High School

B Pledge of Allegiance

Led by Ms. Garot

II CLOSED SESSION

Dr. Escarce stated that no action had been taken in Closed Session, therefore, there was no report.

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: APPROVAL OF MINUTES

ACTION
09/09/04

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

August 19, 2004
August 26, 2004

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: (5) *

NOES: (0)

ABSTENTIONS: (1) *Ms. Brownley abstained from voting on Minutes from August 19, 2004 as she was not present at that meeting.
Ms. Leon-Vazquez abstained from voting on Minutes from August 26, 2004 as she was not present at that meeting.
Mr. de la Torre was absent.

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/09/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.2

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2004/2005 budget.

Contractor/Contract Dates	Description	Site	Funding
Sharroky Hollie Sept.1, 2004 only Cost Not to Exceed: \$300	To provide a staff development workshop for Olympic High buy back day, presenting the research base of the AEMP	Olympic	Gift 01-90120-0-11100-10000-5802-014-4140
AVID Center (Ron Ottinger, National Associate Director) Sept. 3, 2004 only Cost Not to Exceed: \$5,000	To present a one-day AVID path training to participating teachers	Ed Services	Instructional Administration 01-00000-0-19510-10000-5802-030-1300-
Adrienne Mack-Kirschner, Inc. July 1,2004 - June 30th 2005 Cost: Not to exceed \$20,000	Amendment to previous contract approved by the Board on 8/19/04 to provide support to National Board candidates to complete and submit National Board Portfolios	Ed Services	State and Federal (National Board) Amended Account#: 01-62670-0-11100-10000-5802-035-1300
Family Service of Santa Monica July 15, 2004 - June 30, 2005 Cost: Not to exceed \$32,000	To provide mental health prevention and intervention services for preschool children and their families. Also provide training and technical assistance for classroom instructional staff	CDS	Head Start \$21,824 (68.02%) 12-52101-0-85000-10000-5802-070-2700 SPS \$10.176 (31.8%) 12-52101-0-85000-10000-5802-070-2700

Contractor/Contract Dates	Description	Site	Funding
Michael Hill July 15, 2004 - June 30, 2005 Cost: Not to exceed \$18,000	To monitor Preschool classrooms to ensure classrooms interactions and activities meet required Preschool guidelines for childrens' social and emotional growth and development	CDS	Head Start \$8,866 (49.3%) 12-52101-0-85000-10000-5802-070-2700 SPS \$9,134 (50.7%) 12-60550-0-85000-10000-5802-070-2700
Art Meets Technology July 1, 2004 - June 30, 2005 Cost: Not to exceed \$6,000	To provide an update and maintain Samohi Website	SamoHi	Gift 01-90120-0-11100-27000-5802-015-4150
San Bernardino City Unified School District Sept. 3, 2004 only Cost: Not to exceed \$1,300	To present the Special Education workshop "The Basics Training, Moderate to Severe Basic Skills Curriculum Framework"	Ed Services	Title II, Teacher Quality 01-40350-0-11100-10000-5802-035-1300

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Ms. Brownley
 STUDENT ADVISORY VOTE: Aye
 AYES: All (6)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/09/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: BASIC AND SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.03

It is recommended that the Board of Education adopt the following textbooks for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these materials at the next board meeting.

HOLT - Psychology. Principles in Practice - Psychology
Wright, Richard. (1938).
Uncle Tom's Children - English 10 Anaya, Rudolfo A. (1979).
Tortuga - English 10 Kingston, Maxine Hong. (1977).
China Men - English 10 Naylor, Gloria. (1980).
The Women of Brewster Place - A Novel in Seven Stories -
English 10 Sebold, Alice. (2002)
The Lovely Bones - English 10

COMMENT: In accordance with Board of Education policy, the textbooks listed below were on display for two (2) weeks at Educational Services.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None(0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/09/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u>	<u>CONFERENCE NAME</u>	<u>COST</u>
<u>SITE</u> Account Number Fund - Resource Number	<u>LOCATION</u> DATE (S)	<u>ESTIMATE</u>
<u>CUDA, Zach</u> Santa Monica High 01-00000-0-11100-27000-5220- 015-4150 General Fund - Function: School Admin.	Advanced Placement Micro/Macro Economics Palos Verdes, CA August 9 - 13, 2004	\$600
<u>D'AGOSTINO, Joan</u> Malibu High 01-91270-0-11110-10000-5220- 010-4100 General Fund - Resource: City of Malibu	L.A. County Advancement Via Individual Determination New Elective Teachers Meeting Downey, CA August 24, 2004	\$60 (mileage-regis. paid by LACOE)
<u>HO, Pat</u> Fiscal Services 01-00000-0-00000-72000-5220- 051-2510 General Fund - Function: Other Genl. Admin.	General Accounting Standards Board 34 - Advanced Topics Ontario, CA October 15, 2004	\$155
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		
Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>ABDO, Judy</u> + 22 Additional Staff Child Development Serv. 12-52101-0-85000-10000-5220- 070-2700 Child. Dev. Fund- Resource: HeadStart-Basic	Seeds of Success; Cultivating Literacy Santa Monica, CA January 31, 2004	\$230 Total

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
DEASY, John BLOOMFIELD, Emily BROWNLEY, Julia de la Torre, Oscar LEON-VAZQUEZ, Maria McLOUD, Shane Board of Education 01-00000-0-00000-71500-5220- 020-1200 General Fund - Function: Superintendent	Calif. School Boards Assn. Annual Education Conference San Francisco, CA December 2 - 4, 2004	\$9,500 Total
DURAN-CONTRERAS, Martha + 18 Additional Staff John Muir Elementary 01-90120-0-11100-10000-5220- 005-4050 General Fund - Resource: Gifts	John Muir Pre-Service Oxnard, CA September 1 - 2, 2004	\$2,329 Total
HARRISON, Rebel + 14 Additional Staff Regional Occupational Ctr. 01-96351-0-71100-10000-5220- 080-1501 General Fund - Resource: ROP Classroom	Celebrating 30 Years of Student Success Los Angeles, CA October 1, 2004	8 SUBS ONLY
HAGEN, Marcia HOLMES, Beth State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - Resource: Title II	Credential Counselors and Analysts of California (CCAC) Fall Conference Sacramento, CA October 12-15, 2004	\$1800 Total
KAMINSKI, Linda MUNCEY, Donna State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - Resource: Title II	School Services 2004 School Finance & Management Conference Ontario, CA August 13, 2004	\$550 Total
Out-of-State Conferences: Individual		
NONE		

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Ms. Brownley
 STUDENT ADVISORY VOTE: Aye
 AYES: All (6)
 NOES: None(0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/09/04

FROM: JOHN E. DEASY/VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from August 20 through September 2, 2004 for fiscal year 2004/05.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER, 2004

PAGE 1

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROPS and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
511480	A C S A	MEMBERSHIP DUES INCREASE	BOE/SUPERINTENDENT	378.90	U
511478	ARCH WIRELESS	ADDITIONAL CHARGES	FOOD SERVICES	36.48	F
511514	CITY OF SANTA MONICA-ACCTG OFF	INCORRECT AMOUNT ON P.O.	FACILITY MAINTENANCE	396.00	U
511473	CORPORATE EXPRESS	ADDITIONAL LABELS	SPECIAL EDUCATION REGULAR YEAR	365.99	R
511482	REDWOOD PRESS INC	NCR FORMS	CHILD DEVELOPMENT CENTER	86.60	CD
511591	REDWOOD PRESS INC	NCR FORMS	CHILD DEVELOPMENT CENTER	86.60	CD
** CHANGED PURCHASE ORDERS TOTAL:				1,350.57	
<u>*** NEW PURCHASE ORDERS ***</u>					
511511	(ASCD)ASSN FOR SUPERVISION &	MEMBERSHIP	MALIBU HIGH SCHOOL	79.00	U
511279	ADVANCED ELECTRONICS	RADIOS	STUDENT SERVICES	924.82	R
511550	ADVANCED ELECTRONICS	RADIOS	STUDENT SERVICES	469.91	R
511492	AGS PUBLISHING	PSYCHOLOGISTS SUPPLIES	HEALTH SERVICES	10,855.37	R
511542	AGS PUBLISHING	SPEECH MATERIALS	SPECIAL EDUCATION REGULAR YEAR	354.74	R
511417	APPLE COMPUTER CORP	COMPUTERS FOR CLASSROOMS/GPA	JOHN ADAMS MIDDLE SCHOOL	6,440.88	U
511557	ASCD	PROF DEVELOPMENT MATERIALS	JOHN ADAMS MIDDLE SCHOOL	1,358.44	U
511598	AVID CENTER	AVID 5th gr books	STATE AND FEDERAL PROJECTS	1,581.38	R
511495	BARNES & NOBLE/SANTA MONICA	PROFESSIONAL BOOKS	WILL ROGERS ELEMENTARY SCHOOL	999.15	R
511460	BAY CITIES	BTSA Teacher Academy - lunch	STATE AND FEDERAL PROJECTS	145.00	R
511490	BEN'S ASPHALT & MAINTENANCE	STRIPING COURTS AT JAMS	FACILITY MAINTENANCE	1,266.20	
511429	BMC INC	fax repair	CABRILLO ELEMENTARY SCHOOL	126.40	U
511547	BMC INC	ANNUAL MAINTENANCE AGREEMENT	CHILD DEVELOPMENT CENTER	295.00	CD
511538	BOISE CASCADE OFFICE/PAPER	COLOR PAPER	SANTA MONICA HIGH SCHOOL	56.50	U
511465	BORDERS BOOKS & MUSIC	OPEN ORDER - BOOKS	SMASH SCHOOL	800.00	R
511618	BOYS & GIRLS CLUB OF	DUES/MEMBERSHIPS	BOE/SUPERINTENDENT	275.00	U
511605	BUDGET TEXT	TEXTBOOKS	JOHN ADAMS MIDDLE SCHOOL	3,791.10	R
511435	BUSINESS PRINTING AND IMAGING	PRINT BUSINESS CARDS	GRANT ELEMENTARY SCHOOL	32.15	U
511439	BUSINESS PRINTING AND IMAGING	PRINT BUSINESS CARDS	CABRILLO ELEMENTARY SCHOOL	59.40	U
511563	BUYERS LABORATORY INC	SPECIFICATION GUIDES	PURCHASING/WAREHOUSE	92.55	U
511635	CALIFORNIA INTERSCHOLASTIC	DUES/MEMBERSHIP	SANTA MONICA HIGH SCHOOL	2,034.91	U
511507	CANON BUSINESS SOLUTIONS	OVER COPY CHARGE YR 03/04	WILL ROGERS ELEMENTARY SCHOOL	93.89	R
511418	CANON BUSINESS SOLUTIONS-WEST	MAIN. CONTRACT/OFFICE COPIERS	JOHN ADAMS MIDDLE SCHOOL	1,173.90	U
511493	CANON BUSINESS SOLUTIONS-WEST	NLE20264 MAINTENANCE AGREEMENT	LINCOLN MIDDLE SCHOOL	5,278.49	U
511496	CANON BUSINESS SOLUTIONS-WEST	NLE18297 MAINTENANCE AGREEMENT	LINCOLN MIDDLE SCHOOL	5,646.75	U
511504	CANON BUSINESS SOLUTIONS-WEST	NNV12455 MAINTENANCE AGREEMENT	LINCOLN MIDDLE SCHOOL	1,500.35	U
511534	CANON BUSINESS SOLUTIONS-WEST	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	345.52	U
511543	CANON BUSINESS SOLUTIONS-WEST	ANNUAL MAINTENANCE AGREEMENT	CHILD DEVELOPMENT CENTER	501.00	CD
511544	CANON BUSINESS SOLUTIONS-WEST	ANNUAL MAINTENANCE AGREEMENT	CHILD DEVELOPMENT CENTER	2,229.99	CD
511546	CANON BUSINESS SOLUTIONS-WEST	ANNUAL MAINTENANCE AGREEMENT	CHILD DEVELOPMENT CENTER	270.00	CD
511548	CCS PRESENTATION SYSTEMS	LCD PROJECTOR	OLYMPIC CONTINUATION SCHOOL	1,731.02	
511484	COASTAL ENTERPRISES	APRONS FOR VIKES INN WORKERS	SAMOHI STUDENT STORE	522.00	U
511521	COMMERCIAL GRAPHICS	OPEN ORDER/PRINTING	CURRICULUM AND IMC	866.00	U
511577	CORPORATE EXPRESS	SHREDDERS	LINCOLN MIDDLE SCHOOL	647.77	R
511587	CORPORATE EXPRESS	INSTRUCTIONAL SUP/SCIENCE MAG	JOHN ADAMS MIDDLE SCHOOL	1,000.00	U
511620	CORPORATE EXPRESS	OFFICE SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	500.00	R
511315	CORPORATE EXPRESS/US OFFICE	OFFICE FURNITURE	PERSONNEL SERVICES	724.19	U
511512	CORPORATE EXPRESS/US OFFICE	FILE CABINET	MALIBU HIGH SCHOOL	172.12	U
511541	CPM EDUCATIONAL PROGRAM	TEXTBOOKS	MALIBU HIGH SCHOOL	1,624.48	R
511559	CPM EDUCATIONAL PROGRAM	MATHEMATICS TEXTBOOKS	SANTA MONICA HIGH SCHOOL	76.86	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER, 2004

PAGE 2

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
511555	CURRICULUM ASSOC INC	Writing Folders	WEBSTER ELEMENTARY SCHOOL	690.64	R
511571	DAY-TIMERS INC	OFFICE SUPPLIES	PERSONNEL SERVICES	27.63	U
511570	DEPT OF GENERAL SERVICES	EMPLOYEE RELATIONS	EMPLOYEE RELATIONS	161.00	U
511528	DESHAUTELLE, ANNA	REIMB./SUMMER SCHOOL SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	75.00	R
511530	E. SAM JONES DISTRIBUTOR INC.	CUSTODIAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	101.48	U
511522	EDUCATION WEEK	SUBSCRIPTION	SANTA MONICA HIGH SCHOOL	42.00	U
511527	FARINA, NAOMI	REIMB./SUMMER SCHOOL SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	75.00	R
511458	FIRST STUDENT	TRANSPORTATION	CHILD DEVELOPMENT CENTER	1,923.75	CD
511408	FREESTYLE PHOTO SUPPLIES	CLASSROOM SUPPLIES - PHOTO	MALIBU HIGH SCHOOL	462.43	R
511436	GALE SUPPLY CO	CUSTODIAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	1,343.33	U
511526	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,823.29	U
511585	GATEWAY 2000 MAJOR ACCOUNTS	LAPTOP FOR PRINCIPAL/GPA	JOHN ADAMS MIDDLE SCHOOL	2,303.56	U
511508	HAWTHORNE EDUCATION SERVICE	PSYCHOLOGISTS SUPPLIES	HEALTH SERVICES	402.05	R
511475	HOFER, EMMA	REIMBURSEMENT/PARENT FEE	CHILD DEVELOPMENT CENTER	170.00	CD
511575	IMED	OVERHEAD PROJECTORS/SCREENS	LINCOLN MIDDLE SCHOOL	1,049.81	R
511568	JOBS AVAILABLE	ADVERTISING	PERSONNEL SERVICES	225.00	U
511537	KELLY PAPER/SANTA MONICA	PAPER	SANTA MONICA HIGH SCHOOL	111.32	U
511611	KENDALL/HUNT PUBLISHING	SCIENCE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	449.61	R
511614	KRAMER, DAVID	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	542.79	U
511445	LAKESHORE CURRICULUM	journals	CABRILLO ELEMENTARY SCHOOL	44.42	U
511442	MAILBOX, THE	magazine subscription	CABRILLO ELEMENTARY SCHOOL	27.06	U
511583	MARVAC DOW ELECTRONICS	ROP COMPUTER LAB SUPPLIES	R O P	250.00	R
510579	MICRO BIO-MEDICS/ORDERS	NURSE SUPPLIES	GRANT ELEMENTARY SCHOOL	301.74	U
511125	MILOSEVIC, MARINA	REIMBURSEMENT/YEAR BOOKS	CHILD DEVELOPMENT CENTER	94.18	CD
511615	MINDWING CONCEPTS INC	SPEECH MATERIALS	SPECIAL EDUCATION REGULAR YEAR	82.76	R
511386	MONARCH BUS. FORMS/STRATACOM	STATIONARY	MALIBU HIGH SCHOOL	89.85	U
511485	MONARCH BUS. FORMS/STRATACOM	PRINT ABSENCE DIST BUSIN FORM	PRINTING SERVICES	765.06	U
511524	MULTI HEALTH SYSTEMS	PSYCHOLOGISTS SUPPLIES	HEALTH SERVICES	1,537.20	R
511519	PACIFIC RIM PRINTERS*MAILERS	PRINTING	SANTA MONICA HIGH SCHOOL	648.00	R
511621	PEARSON EDUCATION #3	SCIENCE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	10,637.13	R
511536	PHI DELTA KAPPA INTERNATIONAL	SUBSCRIPTION	SANTA MONICA HIGH SCHOOL	55.21	U
511466	PIONEER CHEMICAL CO	FLOOR EXTRACTOR	DISTRICT-WIDE	3,123.01	SR
511590	PIONEER CHEMICAL CO	CUSTODIAL FLOOR MACHINES	DISTRICT-WIDE	8,192.36	SR
511502	PRO-ED	PSYCHOLOGISTS SUPPLIES	HEALTH SERVICES	5,113.73	R
511501	PSYCHOLOGICAL & EDUCATIONAL	PSYCHOLOGISTS SUPPLIES	HEALTH SERVICES	4,115.10	R
511509	PSYCHOLOGICAL ASSESS	PSYCHOLOGISTS SUPPLIES	HEALTH SERVICES	442.26	R
511500	PSYCHOLOGICAL CORPORATION, THE	PSYCHOLOGISTS SUPPLIES	HEALTH SERVICES	6,466.11	R
511531	QUALITY RUBBER STAMPS	CUSTOM RUBBER STAMP/EMBOSSER	SMASH SCHOOL	74.04	R
511468	RALPH'S	B TSA SUPPLIES FOR TEACHER ACAD	STATE AND FEDERAL PROJECTS	324.75	R
511574	RIGHT WAY COMPANY, THE	REFERENCE MATERIALS	WILL ROGERS ELEMENTARY SCHOOL	487.33	R
511505	RIVERSIDE PUBLISHING/HOUGHTON	PSYCHOLOGISTS SUPPLIES	HEALTH SERVICES	3,603.38	R
511497	RUSCO INC	PE LOCKS FOR RESALE	SAMOHI STUDENT STORE	3,200.00	U
511578	SAN BERNARDINO CITY USD	TEACHER BOOKS	STATE AND FEDERAL PROJECTS	900.00	R
511540	SANTA MONICA FENCE CO	REPAIR/REPLACE FENCE-EDISON	FACILITY MAINTENANCE	12,745.91	
511529	SCHNEIDER, RHONDA	SUMMER SCHOOL SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	75.00	R
511409	SCHOOL HEALTH CORPORATION	HEALTH SUPPLIES	MALIBU HIGH SCHOOL	334.54	R
511499	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	175.00	R
511545	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES/ELIAZAROV	GRANT ELEMENTARY SCHOOL	110.17	U
511606	SCOTSMAN OF LOS AGELES	ICE MACHINE MOTOR REPLACE	FACILITY MAINTENANCE	300.00	
511633	SEHI COMPUTER PRODUCTS	PRINTER TONERS	SANTA MONICA HIGH SCHOOL	667.30	U
511506	SLOSSON EDUCATIONAL	PSYCHOLOGIST TESTING MATERIALS	HEALTH SERVICES	283.21	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER, 2004

PAGE 3

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROPOS and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
511518	SMART & FINAL	WORKSHOP/INSERVICE SUPPLIES	ENGLISH LANGUAGE DEVELOPMENT	400.00	
511565	SMART & FINAL	OPRN ORDER/IN-SERVICES	CHILD DEVELOPMENT CENTER	450.00	CD
511586	SMART & FINAL #315	INSTRUCTIONAL SUP/SCIENCE MAG	JOHN ADAMS MIDDLE SCHOOL	1,000.00	U
511122	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	LINCOLN MIDDLE SCHOOL	324.64	R
511416	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/SUPPLIES/ASB	JOHN ADAMS MIDDLE SCHOOL	300.00	
511454	SOUTHWEST SCHOOL SUPPLY	OFFICE/TEACHER SUPPLIES	CABRILLO ELEMENTARY SCHOOL	2,000.00	U
511481	SOUTHWEST SCHOOL SUPPLY	OFFICE SUPPLIES	GRANT ELEMENTARY SCHOOL	800.00	U
511474	SPARKLETTS WATER CO	DRINKING WATER	CHILD DEVELOPMENT CENTER	380.00	CD
511515	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ORDER/OFFICE SUPPLIES	ENGLISH LANGUAGE DEVELOPMENT	400.00	R
511464	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER - SUPPLIES	SMASH SCHOOL	1,000.00	R
511553	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	1,500.00	CD
511595	STAPLES/P-U/VENICE/LINCOLN BL	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	300.00	R
511487	SYED INDUSTIRES	SAMOH I SPIRIT SWEATERS	SAMOH I STUDENT STORE	1,350.00	U
511488	SYED INDUSTIRES	SPIRIT GEAR FOR RESALE	SAMOH I STUDENT STORE	604.25	U
511634	TEN SPEED PRESS	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	275.57	U
511558	TEXTBOOK WAREHOUSE INC.	MATHEMATICS TEXTBOOKS	SANTA MONICA HIGH SCHOOL	8,750.93	R
511617	TEXTBOOK WAREHOUSE INC.	SCIENCE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	4,708.88	R
511560	THOMSON LEARNING	MATHEMATICS TEXTBOOKS	SANTA MONICA HIGH SCHOOL	1,054.88	R
511551	TOMITA, KAREN	REIMBURSEMENT/PARENT FEE	CHILD DEVELOPMENT CENTER	50.00	CD
511549	TOMLIN, AMELIA	SCHOLARSHIP	OLYMPIC CONTINUATION SCHOOL	500.00	
511579	TRI-BEST VISUAL DISPLAY	WHITE BOARDS	FRANKLIN ELEMENTARY SCHOOL	743.68	U
511477	TURF STAR INC	TURF SWEEPER	DISTRICT-WIDE	15,132.27	SR
511410	U S POSTMASTER-MALIBU	POSTAGE STAMPS	MALIBU HIGH SCHOOL	592.00	R
511520	U S POSTMASTER-SANTA MONICA	POSTAGE STAMPS	SANTA MONICA HIGH SCHOOL	222.00	U
511584	U S POSTMASTER-SANTA MONICA	STAMPS	EDISON ELEMENTARY SCHOOL	37.00	U
511312	UNISOURCE/NATIONAL SANITARY	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	238.50	U
511603	UNIVERSAL PRINTWORKS INC.	Report Cards	INFORMATION SERVICES	2,909.87	U
511601	US BANK (GOVT CARD SERVICES)	SSL Certificate Renewal	INFORMATION SERVICES	452.00	U
511183	VIRCO MFG CORP	STUDENT CHAIR DESKS/GPA	JOHN ADAMS MIDDLE SCHOOL	6,376.47	U
511580	VIRCO MFG CORP	CLASSROOM FURNITURE	FRANKLIN ELEMENTARY SCHOOL	272.74	U
511564	VONS MARKET-SANTA MONICA	OPEN ORDER/IN-SERVICE	CHILD DEVELOPMENT CENTER	400.00	CD
511516	VONS STORE #2262	OPEN ORDER/INSERVICE SUPPLIES	ENGLISH LANGUAGE DEVELOPMENT	200.00	
511623	WEEKLY READER PERIODICALS	BOOKS	SMASH SCHOOL	152.84	R
511510	WESTERN PSYCHOLOGICAL	PSYCHOLOGISTS SUPPLIES	HEALTH SERVICES	1,917.68	R
511567	XEROX CORP/SUPPLIES	COPIER SUPPLIES	PERSONNEL SERVICES	822.70	U
511419	XEROX CORPORATION	MAIN CONTRACT/COPIER	JOHN ADAMS MIDDLE SCHOOL	10,949.40	U
511592	XEROX CORPORATION	COPIER MAINTENANCE	BOE/SUPERINTENDENT	1,039.20	U
** NEW PURCHASE ORDERS TOTAL:				202,795.23	

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/09/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: RENEW CONTRACT-SCHOOL SERVICES OF CALIFORNIA, INC.

RECOMMENDATION NO. A.06

It is recommended that the Board of Education ratify an agreement for special fiscal services with School Services of California, Inc., effective July 1, 2004 and terminating June 30, 2005.

It is further recommended that in consideration for services provided by School Services of California, Inc., that the District agrees to pay \$2,580 annually, plus expenses.

Funding Information

Source: General Fund-Unrestricted

Currently Budgeted: Yes

Account Number: 01-00000-0-00000-72000-5800-050-1500

Description: Other Gen'l Admin/Contracts/Business Serv.

COMMENT: This request represents a renewal of our contract with School Services of California, Inc. There is a modest rate increase of 4% in the annual fee over the previous contract. School Services of California, Inc. provides fiscal services to the District including school finance, legislation, school budgeting and general fiscal issues. This agreement also includes up to 12 direct service hours at no additional cost.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None(0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/09/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.07

ADDITIONAL ASSIGNMENTS

EDISON ELEMENTARY

Brumer, Sandra	11 hrs @\$35.60	05/03/04-6/11/04	Est Hrly/\$392
Dworin, Jeanne	22 hrs @\$35.60	05/03/04-6/11/04	Est Hrly/\$783
Jacob-Marai, Nora	22 hrs @\$35.60	05/03/04-6/11/04	Est Hrly/\$783
Murcia, Constanza	5 hrs @\$35.60	05/03/04-6/11/04	Est Hrly/\$178
Nunez-Garcia, Veronica	5 hrs @\$35.60	05/03/04-6/11/04	Est Hrly/\$178
Rankin, Nancy	1 hr @\$35.60	05/03/04-6/11/04	Est Hrly/\$36

TOTAL ESTABLISHED HOURLY\$2,350

COMMENT: After school intervention
01-Unrestricted Resource

TOTAL ESTABLISHED HOURLY = \$2,350

SUBSTITUTE TEACHERS

Effective

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$121.20 Daily Rate)

Gomez, Carolina 9/3/04

PREFERRED SUBSTITUTES

(\$143.42 Daily Rate)

Ackrich, Deborah 9/8/04

Monastero, Jon 9/8/04

Yook, Emily 9/8/04

LONG-TERM SUBSTITUTES

(\$185.84 Daily Rate)

Gomez, Carolina 9/3/04- 11/24/04

PROBATIONARY CONTRACTS

Name/Assignment <u>Location</u>	Not to <u>Exceed</u>	<u>Effective</u>
Barreras-Graciano, Laura Will Rogers Elem/CDS	50%	9/3/04
Benitez, Lourdes John Muir Elementary	100% [replacing R. Suskin]	9/3/04
Eliazarov, Aliza Grant Elementary/3rd	100% [replacing J. Adams]	9/3/04
Greer, Katie Malibu HS/Counselor	100% [replacing A. Richert-Ballweg]	8/16/04
Killar, Rachel SAMOHI/SDC-RSP	100% [replacing B. Lipscomb]	9/3/04
Marcos, Eric Lincoln MS/Math	100% [replacing J. Crawford]	9/3/04

Klevs, Charles SAMOHI/Social Studies	100% [replacing T. Hadlock-Piltz] [Reinstatement-Prob II]	9/3/04
Navia, Brandon John Muir Elementary/1st	100% [rehire-Prob I]	9/3/04
Ramirez, Joseph A. John Muir Elementary/3rd	100% [rehire-Prob I]	9/3/04
Varner, John SMASH/RSP	50% [replacing N. Griffin]	9/3/04

TEMPORARY CONTRACTS

Name/Assignment <u>Location</u>	Not to <u>Exceed</u>	<u>Effective</u>
Ball, Marisa Will Rogers Elem/CDS	100%	9/3/04-6/24/05
Cook, Peter SAMOHI/Spanish	100% [replacing B. Sanders]	9/3/04-6/24/05
Dardick, Tracy Webster Elementary/3rd	100% [replacing D. Ackrich]	9/3/04-6/24/05
Ferre, Liwanag SAMOHI/Chemistry	100% [replacing D. Omura]	9/3/04-6/24/05
Huaman, Ricardo SAMOHI/Spanish	100% [replacing L. Wells]	9/3/04-6/24/05
Ortega, Sergio Edison Elementary/4th	100% [replacing M. Meade]	9/3/04-6/24/05
Pingatore, Lynda Malibu HS/SDC-IS	20% [replacing L. Szilagyi]	9/3/04-6/24/05
Riley, Elizabeth Malibu HS/Spanish	100% [replacing M. Mora]	9/3/04-1/28/05
Rodriguez, Luis SAMOHI/Algebra	100% [replacing M. Welford]	9/3/04-6/24/05

LEAVES OF ABSENCE (without pay)

Name/Assignment <u>Location</u>	<u>Effective</u>
Cady, Patrick SAMOHI	9/3/04-6/24/05 [personal-40% leave]
Cueva, Martha Will Rogers Elementary	9/3/04-6/24/05 [child care]
Lovett, Tiffany John Muir Elementary	9/3/04-6/24/05 [personal]
Sanders, Bryan SAMOHI	9/3/04-6/24/05 [child care]

RETURN FROM LEAVE OF ABSENCE

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Herman, Melissa	9/3/04
John Muir Elementary/1st	

RESIGNATIONS

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Close, Jacqueline	8/6/04
Student & Family Support Svcs/Special Education	
Farrell, Sarah	6/18/04
SAMOH	
Rosales, Susan	8/2/04
Edison Elementary	
Toomey, Kathy	8/5/04
Adult Education	

RETIREMENTS

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Adams, Judith	6/18/04
Grant Elementary	
Berson, Rosamund	6/18/04
Will Rogers Elementary	

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Ms. Brownley
STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None (0)

TO: BOARD OF EDUCATION

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: SPECIAL SERVICES EMPLOYEES

ACTION/CONSENT
09/09/04

RECOMMENDATION NO. A.08

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2004/05 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Berger, Julie Student and Family Support Services, Special Education, provide psychology intern services as directed and supervised by a school district psychologist FUNDING: 01-65000-0-50010-31200-2917-043-1501-100% Special Education	\$4,200	9/13/04-9/10/05	\$60/day
Brotman, Mary Student and Family Support Services, Special Education, assist Occupational Therapist; provide direct services to students from 7/1/04 through 7/30/04 as per signed IEP's which have occupational therapy goals under the supervision of a licensed Occupational Therapist FUNDING: 01-65000-0-57700-11900-2917-042-1501-100% Special Education	\$2,700	7/1/04-7/30/04 + mileage reimbursement	\$15.58/hr \$0.365/mile
Cohen, Arthur Business Services, consultant services needed to close out the Prop X modernization programs FUNDING: 21-00000-0-00000-82000-2917-098-1501-100% Unrestricted Resource	\$10,000	7/1/04-6/30/05	\$125/hr
deSoto-Foley, Alicia Food & Nutrition Services, provide tech support for all gardens, meet with gardening angels, pick up supplies, support teachers, PTA's in recruiting angels, assit in planning workshop, organize/submit reports FUNDING: 13-53100-0- 00000-37000-2917-057-1501 Child Nutrition	\$6,840	9/8/04-6/30/05	\$18/hr

Harding, Debbie \$8,550 9/8/04-6/30/05 \$15/hr
Food & Nutrition Services, manage raised beds and greenhouse at SAMOHI, link curriculum to gardens, monitor student planting and harvesting, coordinate field trips to gardens, assist in teacher's workshop
FUNDING: 13-53100-0- 00000-37000-2917-057-1501
Child Nutrition

Isackson, Kari \$3,375 7/1/04-7/30/04 \$19.47/hr
+ mileage reimbursement
\$0.365/mile
Student and Family Support Services, Special Education, assist Occupational Therapist; provide direct services to students from 7/1/04 through 7/30/04 as per signed IEP's which have occupational therapy goals under the supervision of a licensed Occupational Therapist
FUNDING: 01-65000-0-57700-11900-2917-042-1501-100%
Special Education

Kingsley, Karrie \$6,200 7/1/04-7/30/04 \$35.77/hr
+ mileage reimbursement
\$0.365/mile
Student and Family Support Services, Special Education, assist Occupational Therapist; provide direct services to students from 7/1/04 through 7/30/04 as per signed IEP's which have occupational therapy goals under the supervision of a licensed Occupational Therapist
FUNDING: 01-65000-0-57700-11900-2917-042-1501-100%
Special Education

Lovett, Tanisha \$4,200 9/13/04-9/10/05 \$60/day
Student and Family Support Services, Special Education, provide psychology intern services as directed and supervised by a school district psychologist
FUNDING: 01-65000-0-50010-31200-2917-043-1501-100%
Special Education

Martino, Jesica \$4,960 7/1/04-7/30/04 \$4960/mo
Student and Family Support Services, Special Education, Occupational Therapist; provide direct services to students from 7/1/04 through 7/30/04 as per signed IEP's which have occupational therapy goals
FUNDING: 01-65000-0-57700-11900-2917-042-1501-100%
Special Education

Meek, Dorie \$54,000 7/1/04-6/30/05 \$4,500/mo
Child Development Services, direct implementation of all infant and family support program activities including Adult Education, Healthy Families Outreach and application assistance, UCLA Home Visitations Project
FUNDING: 12-94190-0-85000-59000-2917-070-1501-100%
St. John's:Infant Family

Moran, Amy \$4,200 9/13/04-9/10/05 \$60/day
Student and Family Support Services, Special Education, provide
psychology intern services as directed and supervised by a
school district psychologist

FUNDING: 01-65000-0-50010-31200-2917-043-1501-100%
Special Education

Muncey, Donna \$108,263 7/1/04-6/30/05 \$487.67/day
+ stipend of
\$2702/year
for Doctorate
degree

Educational Services, Director-Educational Services

FUNDING: 01-00000-0-19600-21000-2917-030-1501-100%
Unrestricted Resource

Rabin, Debbie \$6,200 7/1/04-7/30/04 \$35.77/hr
+ mileage reimbursement
\$0.365/mile

Student and Family Support Services, Special Education,
assist Occupational Therapist; provide direct services to
students from 7/1/04 through 7/30/04 as per signed IEP's which
have occupational therapy goals under the supervision of a
licensed Occupational Therapist

FUNDING: 01-65000-0-57700-11900-2917-042-1501-100%
Special Education

Ross, Jennifer \$3,375 7/1/04-7/30/04 \$19.47/hr
+ mileage reimbursement
\$0.365/mile

Student and Family Support Services, Special Education,
assist Occupational Therapist; provide direct services to
students from 7/1/04 through 7/30/04 as per signed IEP's which
have occupational therapy goals under the supervision of a
licensed Occupational Therapist

FUNDING: 01-65000-0-57700-11900-2917-042-1501-100%
Special Education

Schuman, Greta \$4,200 9/13/04-9/10/05 \$60/day
Student and Family Support Services, Special Education, provide
psychology intern services as directed and supervised by a
school district psychologist

FUNDING: 01-65000-0-50010-31200-2917-043-1501-100%
Special Education

Student and Family Support Services, Special Education, assist Occupational Therapist; provide direct services to students from 7/1/04 through 7/30/04 as per signed IEP's which have occupational therapy goals under the supervision of a licensed Occupational Therapist

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TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/ROBERT SEEDS
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
09-09-04

RECOMMENDATION NO. A.09

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

BERNARD, GREGORY	INST ASST - SPECIAL ED 6.0 HRS/SY MALIBU RANGE: 20 STEP: 04	09-07-04
BRYANT, LORETTA	SR OFFICE SPECIALIST 8.0 HRS/10 ROGERS RANGE: 25 STEP: 01	08-31-04
DEWIG, MELISSA	INST ASST - CLASSROOM 3.5 HRS/SY MUIR RANGE: 18 STEP: 01	09-07-04
JACOBS, ALICIA RANGE: 18	INST ASST - CLASSROOM 3.0 HRS/SY MCKINLEY STEP: 01	09-07-04
KELLER, COLLEEN	INST ASST - SPECIAL ED 6.0 HRS/SY MALIBU RANGE: 20 STEP: 04	09-07-04
MCGARRY, MARGARET	INST ASST - CLASSROOM 4.0 HRS/SY PT.DUME RANGE: 18 STEP: 01	09-07-04
PARKS, MARI	INST ASST - CLASSROOM 3.0 HRS/SY PT.DUME RANGE: 18 STEP: 01	09-07-04
RILEY, MARTELLE	BUS DRIVER 7.0 HRS/10 TRANSPORTATION RANGE: 28 STEP: 01	08-31-04
STURGIS, LYNN	INST ASST - CLASSROOM 3.5 HRS/SY SMASH RANGE: 18 STEP: 01	09-07-04
ZWAHLEN, RYAN	INST ASST - CLASSROOM MUSIC 3.0 HRS/SY LINCOLN RANGE: 18 STEP: 01	09-07-04

LATERAL TRANSFER

RICHARDSON, MELVIN	INST ASST - PHYSICAL ED 6.0 HRS/SY LINCOLN FR: INST ASST - SPECIAL ED	09-06-04
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PROFESSIONAL GROWTH

COOPER, CAROLE	INST ASST - SPECIAL ED ROOSEVELT	03-01-02
MARTINEZ, LUZ	SITE FOOD SERVICE COORD FOOD SERVICES	02-01-02

PAID MEDICAL LEAVE OF ABSENCE

DOMINGUEZ-MORALES, YANET	COMPUTER LAB TECH SAMOHI	09-01-04 10-25-04
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SUMMER ASSIGNMENT

BIVENS, EMILY	CHILDREN CENTER ASST CDS	08-23-04 09-02-04
COJAN, CARMEN	CAFETERIA WORKER II FOOD SERVICES	08-22-04 08-31-04
COOPER, RAYMOND	CUSTODIAN I DAY OPERATIONS	08-01-04 08-31-04
COOPER, RAYMOND	CAMPUS SECURITY OFFICER SAMOHI	07-01-04 08-30-04
COOPER, RAYMOND	CAMPUS SECURITY OFFICER SAMOHI	08-24-04 08-27-04
DESAI, BELA	CAFETERIA WORKER II FOOD SERVICES	08-22-04 08-31-04
ESCOBAR, VICTORIA	CAFETERIA WORKER II FOOD SERVICES	08-22-04 08-31-04
LAI, CHONG FAH	PRODUCTION KITCHEN COORD FOOD SERVICES	08-22-04 08-31-04
LOPEZ, VICTORIA	CAMPUS SECURITY OFFICER SAMOHI	07-01-04 08-30-04
LOPEZ, VICTORIA	CAMPUS SECURITY OFFICER SAMOHI	08-24-04 08-27-04
MANGUM, DON	CAMPUS SECURITY OFFICER SAMOHI	07-01-04 08-30-04
MARTINEZ, LUZ	SITE FOOD SERVICE COORD FOOD SERVICES	08-22-04 08-31-04

MEJIA, LORENA	CHILDREN CENTER ASST CDS	06-21-04 06-30-04
MIRANDA, KARLA	CAFETERIA WORKER II FOOD SERVICES	08-22-04 08-31-04
NOLEN, HENRY	CAFETERIA WORKER II FOOD SERVICES	08-22-04 08-31-04
PRECIADO, IRIS	SR OFFICE SPECIALIST EDISON	08-23-04 08-31-04
TANGUM, CATHY	CAMPUS SECURITY OFFICER SAMOHI	07-01-04 08-30-04
TANGUM, CATHY	CAMPUS SECURITY OFFICER SAMOHI	08-24-04 08-27-04
WEEKS, CARLA	PRODUCTION KITCHEN COORD FOOD SERVICES	08-22-04 08-31-04
WILSON, STANLEY	CUSTODIAN I DAY OPERATIONS	08-01-04 08-31-04
YEPEZ, VICTORIA	CAFETERIA WORKER II FOOD SERVICES	08-22-04 08-31-04
<u>SUBSTITUTE</u>		
LOYA, JESSICA	OFFICE SPECIALIST PERSONNEL SERVICES	08-16-04 08-30-04
<u>SUSPENSION WITHOUT PAY</u>		
KRPAN, VERITY	STOCK & DELIVERY CLERK PURCHASING	09-15-04
<u>RESIGNATION</u>		
BARBA, VERONICA	INST ASST - CLASSROOM ROGERS	06-18-04
BARRERAS-GRACIANO, LAURA	INST ASST - BILINGUAL ROGERS	06-18-04
BATISTA, GLORIA	INST ASST - SPECIAL ED MCKINLEY	06-18-04
CHEBAIR, LUZ	CAFETERIA WORKER I ADAMS	08-24-04
GOMEZ-TAGLE, NANCY	INST ASST - SPECIAL ED SAMOHI	08-18-04

HENDRICKS, DAVID	CHILDREN CENTER ASST ROGERS	09-02-04
JAUREGUI, MARISSA	INST ASST - CLASSROOM ROOSEVELT	08-20-04
MIZEL, JULIA	INST ASST - SPECIAL ED ROOSEVELT	08-25-04
OZTOPCU, OZDEN	INST ASST - SPECIAL ED MUIR	08-24-04
RAIKHY, NICOLE	INST ASST - CLASSROOM FRANKLIN	06-18-04
VICKERS, LAURA	INST ASST - SPECIAL ED SAMOHI	06-18-04

ESTABLISHED POSITION

8.0 HRS/12	EQUIPMENT OPERATOR OPERATIONS	07-01-04
2 POSITION	INST ASST - CLASSROOM 3.5 HRS/SY CABRILLO	09-08-04
1.2 HRS/SY	INST ASST - CLASSROOM ADULT ED	09-01-04
2.1 HRS/SY	INST ASST - CLASSROOM ADULT ED	09-01-04

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Ms. Brownley
 STUDENT ADVISORY VOTE: Aye
 AYES: All (6)
 NOES: None(0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09-09-04

FROM: JOHN E. DEASY/ROBERT SEEDS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.10

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN - ALLIANCE GRANT

ECHERRRIA, MARIA	SAMOH	07-01-04 - 08-31-04
HERNANDEZ, STEVEN	SAMOH	07-01-04 - 08-31-04
RUIZ, JOANNA	SAMOH	07-01-04 - 08-31-04

STUDENT HELPER

CAMPBELL, TAI	WORKABILITY	08-01-04 - 06-30-06
CORRODI, LAURA	WORKABILITY	07-01-04 - 06-30-05
DE PABLO, PETER	WORKABILITY	07-01-04 - 06-30-08
GUNSEKARA, CHANDRA	WORKABILITY	07-01-04 - 06-30-05
PAGE, ALICIA	WORKABILITY	07-01-04 - 06-30-08

COACHING ASSISTANT

GRAY, CARLOS	MALIBU	08-16-04 - 06-24-05
ZEMLIK, WILLIAM	MALIBU	08-24-04 - 09-30-04

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None(0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/09/04

FROM: SUPERINTENDENT

RE: EXPULSION OF STUDENT (B/D 01-05-88)

RECOMMENDATION NO. A.11

It is recommended that the Board of Education expel student (B/D 01-05-88).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Education Code Sections 48900(a)(1) and 48900(k):

"Caused, attempted to cause, or threatened physical injury to another person." Education Code 48900(a)(1).

"Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other personnel engaged in the performance of their duties." Education Code 48900(k)

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None(0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/09/04

FROM: SUPERINTENDENT

RE: EXPULSION OF STUDENT (B/D 02-19-89)

RECOMMENDATION NO. A.12

It is recommended that the Board of Education expel student (B/D 02-19-89).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Education Code Section 48900(c):

"Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance, alcoholic beverage or intoxicant of any kind."
Education Code 48900 (c).

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None(0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/09/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS/LINDA KAMINSKI

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENTS

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve the following certificated administrative appointments:

Hank Harris
Coordinator of Assessment

Cindy Kratzer
Coordinator of Literacy

Jessica Rishe
Coordinator of Teacher Support

Susan Samarge
Coordinator of Teacher Support

Irene Ramos
Interim Principal
John Adams Middle School

Amy Fowler
Assistant Principal
John Adams Middle School

Luis Ramirez
Assistant Principal
John Adams Middle School

Iraida Johns
Assistant Principal
Grant Elementary School

Irene Gonzalez
Assistant Principal
Roosevelt Elementary School

Susan Samarge
Temporary Principal
Pt. Dume Elementary School
(Chi Kim on Maternity Leave)

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None(0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/09/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS

RE: MULTI SCHOOL TEAM STATUS - CIF
MALIBU HIGH SCHOOL AND CONCORD HIGH SCHOOL

RECOMMENDATION NO. A.14

It is recommended that the Board of Education deny the request for multi-school team status in Boys' Cross Country (CIF Rule 302) for Malibu High School and Concord High School.

COMMENT: At the Board meeting on August 26, 2004, a family in the district petitioned the Board of Education to approve a form for the CIF (California Interscholastic Federation) that would allow students who live in the Malibu attendance area and attend Concord High School to be eligible for the Boys' Cross Country Team at Malibu High School.

If the SMMUSD Board of Education approves this request, it must then be approved by the principal of Malibu High School, the principal of Concord High School, the presidents of the Boards of Education for the district and Concord High School, representatives of the Frontier League, and the Commissioner of the CIF.

In investigating this issue, staff spoke with the athletic directors at Malibu High School and Santa Monica High School, with an elected officer of the Southern Section of the CIF, and with the commissioner of athletics of another CIF section.

The reason for approving this multi-school status form in this case is that the student applying for the status has attended Malibu High School for two years and has had no disciplinary record.

However, staff sees several reasons why the Board should consider not approving the multi-team status.

! Although this student has no discipline infractions, the Board would have no control over the character of other students from Concord High School who might become eligible for the team.

! The district school would have the added burden of using the academic, attendance and behavioral records of the private school to determine eligibility.

From Rule 302:

The administrative responsibility for all students involved in athletics shall rest with the principal of the CIF member school for which the students(s) is competing.

- ! Students on the team would not have the same level of academic standards required to participate on the team.
- ! There may be liability questions when the student was driving from the private school to the district school to get to practice or a competition.
- ! The private school could state that their school has the added advantage of allowing its students to compete in CIF sports while assuming none of the costs or responsibilities.
- ! The district would open the door to further requests from students living in our attendance area and attending private schools without CIF sports, thus an approval would set a precedent.
- ! The District would bring the issue to the athletic leagues, which would then have to decide in each case what to do. The issue would bring up issues of competitive advantage and precedence. In the history of the Frontier League, there has not been one case of this rule even being brought before the League. In speaking with a CIF elected officer, she could not recall a public school district ever attempting to form a multi-school team with a private school.
- ! There is a differentiation between this request and requests from students in accredited home school situations where the district has certain obligations found in the Education Code.

Staff recommends that this request be denied as it is an inappropriate policy consideration because of the factors listed above.

Public Comment
 Sparky Greene
 Jill Greene
 Jake Greene

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: (3) Ms. Bloomfield, Dr. Escarce and Mr. McCloud

NOES: (3) Ms. Brownley, Dr. Jordan and Ms. Leon-Vazquez

A tie vote in this instance resulted in no action (to approve or deny) being taken by the Board of Education.

Moved by Ms. Brownley, seconded by Dr. Escarce and voted 6/0 to bring this matter back before the Board at the meeting of Sept. 23, 2004. Staff is to continue to investigate this matter in order to provide the Board with as much information as possible.

TO: BOARD OF EDUCATION

ACTION/MAJOR
09/09/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/CINDY ATLAS

RE: AGREEMENT WITH STATE DEPARTMENT OF EDUCATION TO ACCEPT
FUNDING FOR THE SPECIAL EDUCATION DEPARTMENT FOR FISCAL
YEAR 2004-2005.

RECOMMENDATION NO. A.15

It is recommended that the Board of Education accept the contract with the State Department of Education, Department of Rehabilitation, and Santa Monica-Malibu School District's Special Education Department effective July 1, 2004 through June 30, 2005. This agreement is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Special Education Department an amount not to exceed \$131,377. The Board agrees to use the funds for transition services for special education students and to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information:

Source: Department of Rehabilitation
Currently Budgeted: Yes
Account Number: 01-34100-0-00000-00000-8182-090-000
Description: Transition Partnership Program -
Special Education Department

COMMENT: This Transition Partnership Program grant from the Department of Rehabilitation will enable the special education department to expand the present transition services for special education students in high school. This grant is a renewal from the previous year.

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Ms. Brownley
STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None(0)

TO: BOARD OF EDUCATION

ACTION/MAJOR
09/09/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: TEMPORARY MODIFICATION OF BOARD POLICY SECTION 1330 (a)
COMMUNITY RELATIONS-USE OF SCHOOL FACILITIES, SCHEDULE
OF CHARGES-USE OF FACILITIES

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve and adopt a Temporary modification of BOARD POLICY section 1330 (a) COMMUNITY RELATIONS USE OF SCHOOL FACILITIES-Schedule of Charges-Use of Facilities for the fiscal years 2004-2005 and 2005-2006. (See Attachment "A". Temporary Modification of COMMUNITY RELATIONS USE OF SCHOOL FACILITIES-Revised Schedule of Charges-Use of Facilities).

COMMENTS: The current SMMUSD Schedule of Charges for Field Use was adopted at the June 12, 2003 Board of Education Meeting. At that time Board directed staff to suspend fees for field users at John Adams and Lincoln Middle Schools for one year or until the City of Santa Monica implemented it's new field fee schedule plan. Santa Monica City Council approved implementation of field fees and a schedule on June 15, 2004.

Working together, District and City Staff have created a plan to temporarily modify the School District rate to match the City's. This will be enforced at the City permitted field space at John Adams and Lincoln Middle Schools through the 2005-2006 fiscal year.

The District will assign a block of non-school field use time to City. City will include District field space in available field inventory when allocating and permitting space to non-profit youth sports user groups. The City will permit the space in coordination with District staff. City will charge for the District field space at the modified hourly rate, which is substantially lower than the District hourly rate. The City will send payments of fees paid by the permitted users at each site to the District. The plan will accommodate the youth sports user groups need for additional space, help the City implement it's field fee charges and provide the District some revenue to help cover cost of permit monitoring and custodial services.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None(0)

Attachment "A"

Temporary Modification of Facilities Use-Schedule of Charges
(revised 2003 for John Adams and Lincoln Middle School fields to
accommodate Youth Sports Groups and City of Santa Monica Field
Fee Implementation

John Adams and Lincoln Middle School Fields	SMMUSD "Basic Cost Rate" for Santa Monica based Non-Profit Youth Sports (per hour)	City of Santa Monica Rate for Santa Monica Based Non-Profit Youth Sports (per hour)
Soccer/Football w/o lights Practice/Games	\$15.00	\$2.50
Soccer/Football with lights Practice/Games	\$15.00	\$5.00
Softball/Baseball (2) (per field) w/o lights-Practice/Game	\$5.00	\$1.25
Softball/Baseball (2) (per field) with lights-Practice/Game	\$5.00	\$3.75

TO: BOARD OF EDUCATION

ACTION/MAJOR
09/09/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: NOMINATIONS FOR MEMBERSHIP TO THE LOS ANGELES COUNTY
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION - FIRST,
FOURTH AND FIFTH SUPERVISORIAL DISTRICTS

RECOMMENDATION NO. A.17

It is recommended that the Board of Education consider nominations to the Los Angeles County Committee on School District Organization. Nominations are to be forwarded to the Los Angeles County Office of Education by September 17, 2004.

COMMENT: LACOE Informational Bulletin #65 has been provided to members of the Board. It includes guidelines for the nomination process, election process and maps of the supervisorial districts in which the vacancies will occur in October of 2004.

Employees of school and community college districts and the Los Angeles County Office of Education are excluded from membership on the County Committee.

A member of a school or community college district governing board who is otherwise eligible, may simultaneously serve as a member of the County Committee.

The election is an at-large election. The voting representative from each district governing board will cast a vote for each vacant position. It is not necessary for a district to fall within the boundaries of a supervisorial district where a vacancy exists in order to make a nomination or to cast a vote.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE:

AYES:

NOES:

The Board of Education made no nominations for appointment to the First, Fourth and Fifth Supervisorial Districts.

TO: BOARD OF EDUCATION

ACTION/MAJOR
9/09/04

FROM: JOHN E. DEASY/BETH CONNORS

RE: 2003-04 UNAUDITED ACTUAL FINANCIAL REPORT

RECOMMENDATION NO. A.18

It is recommended that the Board approve the 2003-04 Unaudited Actual Financial Report pursuant to Education Code §42100.

COMMENTS: The District's *2003-04 Unaudited Actual Financial Report* is being filed with the Los Angeles County Office of Education pursuant to Education Code §42100. All data contained in the report will be subjected to final audit by the District's independent auditor, Roy J. Blair, Certified Public Accountant. The complete report was included in the printed Agenda as Attachment A. The report is on file in the Fiscal Services Office.

The Santa Monica-Malibu Unified School District concluded the 2003-04 school year with a \$4,669,608.24 General Fund balance. The unrestricted portion of the General Fund balance is \$2,855,132.15. All of the available balance is designated for the Reserve for Economic Uncertainties, as required by the California Education Code. The Budget Act of 2003-04 granted a flexibility component that reduced the Reserve for Economic Uncertainties to 1.5% (instead of the usual 3%) for both 2003-04 and 2004-05. The Reserve requirement at 1.5% is \$1,543,689.84 and if it were at the 3% level, it would be \$3,087,379.68 for the 2003-04 fiscal year.

Another flexibility component of the 2002-03 Budget Act was the provision that allowed school districts the ability to transfer categorical reserves into unrestricted reserves, to the extent that school district's state revenues were reduced in 2002-03. Sixteen categorical program reserve balances were transferred into unrestricted funds as part of last year's closing. These balances have not been totally spent and are still part of the District's unrestricted reserve amounts. The total of these transfers was \$1,059,832. This total is part of the unrestricted General Fund balance of \$2,855,132.15.

The total operating expenditure over budget for the year was \$1,427,986.00. The District's reserves were used to fund this excess of expenditures over revenues. This year's expenditure over budget is considerably smaller than last year's amount of \$4,419,573.69. The District will not have the ability to sustain a similar event this year and meet the 3% reserve requirement.

I would like to read a statement about my vote on the Equity Fund.

Last spring, when the board voted whether the Equity Fund discussion should proceed as a mandatory fund or a voluntary fund, I explained in detail why I favored a voluntary fund. My position then, and now, is that a voluntary fund would be something every family, business and donor in the district would support, that it would have the potential for raising a much larger amount of money than a mandatory fund, and that it would require much-reduced administrative entanglements and discretionary decisions about exemptions and other issues related to the fund. Another overriding concern was the alienation of those who oppose the mandatory approach.

The proper course, I believe, would have been the quick establishment of a voluntary Equity Fund. I believe it would have served as a catalyst for unity in our great district and rallied all of us around a cause we all deeply believe in. I believe we would have already had hundreds of thousands of dollars in this fund, perhaps more, and would not have alienated those in both Malibu and Santa Monica who oppose a mandatory process. To the contrary, they would have enthusiastically joined the campaign at that point. A voluntary fund would have preserved the option for a mandatory fund: After a year or two of assessment of the effectiveness of a voluntary fund, then there would naturally be wide support at that point for a mandatory fund if the voluntary fund had not been successful.

I want to make something crystal clear: I support an Equity Fund. In fact, I am passionate about the equity issue in our district and, like our superintendent and all of my fellow board members, have made it a top priority in my work as a board member. Ironically, in my view, because we did not first try a voluntary fund, it is entirely possible that in a couple of years there will be no funds, voluntary, mandatory or otherwise, from Malibu. Our district is on the verge of a very difficult divorce process, in my view, and the groundswell of new support in Malibu for the creation of a Malibu Unified School District is a direct result of the way we proceeded around this issue.

It didn't have to be so. When the Equity Fund was first proposed, many of us envisioned a re-invigorated Santa Monica-Malibu Unified School district around this cause. A check-off box on PTA, corporate and other gifts and grants, allowing all of our donors to give various amounts to an Equity Fund by simply checking a box when they submitted their gifts, would have raised a staggering amount of money, I believe. Districtwide fundraising events for the Equity Fund would have been historic and, I believe, enormously successful and unifying. Everybody would have wanted to jump on board. Instead, the families that would have benefited from such a fund will be left with what, in my view, will be an inferior solution.

The breakup of our district, if it is eventually approved, and the separation of all the resources back into the two communities, may very well be good for Malibu, at least when it comes to the kinds of gift-giving included in this Equity Fund. The money raised by Malibu High's Shark Fund and other PTA efforts in Malibu is well-documented. But the breakup of our district will not be good for the families of Santa Monica who would have benefited from what would have been, I believe, many years of generous giving to the Equity Fund by the people of Malibu. Also missing will be the many and amazing human resources that have contributed so much to our unified district over many years. Now, it is too late to restore that kind of good will. I cannot support such a divisive policy, when there were, in my view, other highly effective alternatives that would have preserved and promoted unity.

Mike Jordan
Board Member

**03-04 Unaudited Actuals
Restricted Fund Balance
(F.2 Ending Balance, Column B Restricted is made up of the following Programs)**

<u>Resource #</u>	<u>Description</u>	
56400	Medi-Cal Billing Option	\$ 489,517
62860	ELAP	\$ 2,641
62960	School Library	\$ 5,107
63000	Lottery - Instructional Materials	\$ 408,848
70450	Targeted Instruction	\$ 483,929
71200	Ed Tech Staff Development	\$ 5,264
71400	GATE	\$ 129,829
71560	IMFRP	\$ 261,762
73750	10th Grade Counseling	\$ 14,789
90180	RGK Foundation	\$ 11,878
91250	L.A. County Education Foundation	\$ 362
95190	Coach Training	\$ 550
	TOTAL:	<u>\$ 1,814,476</u>

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Ms. Brownley
STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/09/04

FROM: JOHN E. DEASY/SUPERINTENDENT

PREVIOUSLY

1/22/04; 2/05,19&26/04

RE: ADOPT POLICY 3290 -
ACCEPTANCE OF GIFTS

3/11&25/04; 5/06; 6/24/04

8/26/04

RECOMMENDATION NO. A.19

It is recommended that the Board of Education adopt policy 3290, Acceptance of Gifts, which incorporates the establishment of an Equity Fund.

COMMENT: In an effort to equalize opportunities for all students throughout the District, modifications to the Gift Policy, #3290 to include an Equity Fund were presented by the Superintendent to the Board of Education and community in November, 2003. Since that time, this item has returned to the agenda for continued discussion and modification. During this period of discussion, an Ad Hoc Gift Policy Committee was formed for the general purpose of helping the Board construct the finer points of the administrative regulations and to offer opinions on policy points when asked to provide input.

The Board of Education reviewed the policy at the regular meeting held August 26 and directed several modifications which are included in the attached AR (underlined and in bold print).

Once approved, the new policy and equity fund component will become effective ~~for the 2004-05 school year~~ on the date of approval.

* * * * *

It was agreed by the maker and seconder of the motion that the following friendly amendments be included in the motion: The policy will become effective on the date of approval.

- < On page 39, a, b, and c will be reordered and shown with "bullets" rather than letters or numbers.
- < On page 39, last paragraph, last word in the first sentence will be deleted, (available) and in its place will be, "allocated by the Board of Education for distribution to sites."
- < Include an annual evaluation component to the AR (see page 41).
- < Equity Funds at sites that roll over to the next fiscal year will not be included in the new year's 15% calculation to the Fund.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: Aye

AYES: All (4)

NOES: None(2) Dr. Jordan* and Mr. McLoud (*Dr. Jordan's prepared statement attached to Permanent MINUTES.) Staff will present recommended districtwide programs to the Board for action at a future meeting. Policy 3290 and AR shown on the following pages incorporates the Board's actions as of September 9, 2004.

Acceptance of Gifts

The Board of Education adopts the following policy for acceptance of gifts to the District:

Philosophy

The Board of Education acknowledges that education is a fundamental right. Every child has a right to an education that will prepare him or her to be a skilled and productive member of our society. The goal of the Board of Education is to provide equitable and high quality educational opportunities for all students in Santa Monica-Malibu Unified School District.

The Board recognizes that the needs of students require various learning opportunities, and it is the responsibility of the board to identify and remove barriers that contribute to gaps in achievement for different groups of students. It is the intent of the Board that gifts accepted by the District provide equitable access to educational opportunities to meet the needs of all students. The board recognizes the community's desire to participate in promoting excellence in our schools through fund-raising and gifts. While greatly appreciating acceptable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all district students.

The Board recognizes that there are differences among various communities in their ability to contribute additional funds for programs and services at their local schools, and these differences perpetuate inequalities in educational opportunities from one district school to another. Therefore, the Board may not accept gifts by individuals, groups or organizations to specific schools intended to replace personnel, programs or services cut by the Board in the process of budget reduction, unless sufficient funds are received to restore those programs, services or personnel at all sites from which they were cut.

To achieve a greater level of equalization, the Board will establish an Equity Fund, which will be administered by an external organization of the Boards choosing. Contributions to this fund and distributions from this fund will be made in accordance with Administrative Regulations 3290. The purpose of the Equity Fund grants will be to improve the achievement of ALL students while simultaneously closing the achievement gap by mitigating the effects of the unequalized enrichment of schools.

Before accepting a gift, the Board shall consider whether the gift:

1. Has a purpose consistent with the district's vision and philosophy

2. Begins a program which the Board would be unable to continue when the donated funds are exhausted
3. Entails undesirable or excessive costs
4. Implies endorsement of any business or product

The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of district philosophy and operations. If the Board feels the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

Gift books and instructional materials shall be accepted only if they meet regular district criteria.

All gifts, grants and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school.

Legal Reference:

EDUCATION CODE

- [1834](#) Acquisition of materials and apparatus
- [35162](#) Power to sue, be sued, hold and convey property
- [41030](#) School district may invest surplus monies from bequest or gifts
- [41031](#) Special fund or account in county treasury
- [41032](#) Authority of school board to accept gift or bequest; investments; gift of land requirements
- [41035](#) Advisory committee
- [41036](#) Function of advisory committee
- [41037](#) Rules and regulations

MANAGEMENT RESOURCES

ADOPTED January 23, 1984

REVISED September 9, 2004
CSBA DATE

DISTRICT GOAL

SUBJECT: Acceptance of Gifts

ISSUED BY: Assistant Superintendent, Business and Fiscal
Services

I. EFFECTIVE DATE

II. AUTHORITY

BOARD OF EDUCATION POLICY 3290

III. PROCEDURES

A. ACCEPTANCE PROCEDURES

1. Gifts will be donated to the school District but can be designated for a particular school.
2. A needs assessment will be conducted by a committee at each school composed of parents, teachers and the principal. This committee will develop a prioritized list of needs for each school.
3. The committee and the principal of the school must approve the disposition of all gifts, which should be in accordance with the school's identified needs, before a request for acceptance is submitted to the Board of Education.

B. CRITERIA FOR ACCEPTING GIFTS

All gifts and donations will be formally accepted by the Board of Education in accordance with administrative procedures subject to the following criteria:

1. Gifts are of direct or closely related instructional value and will not cause the instructional program of the school in which the gift is used to differ from established district curriculum. If a gift is offered that does not appear on the prioritized list of needs or is not of direct institutional value, the committee and the principal will evaluate the gift and make a recommendation regarding acceptance.
2. Gifts of money for personnel will be used for instruction, consulting services, assemblies, aides to assist in the instructional program, for supervision of students (i.e., noon aides) or clerical help. Certificated personnel will be

hourly only; however, classified personnel may be hourly, part time or full time. All personnel whose services are paid for with gift funds must be hired through the Personnel Office.

3. The Business Services Division must approve all gifts requiring installation and maintenance, and appropriate money must accompany requests for acceptance of these gifts. If gift items require an ongoing maintenance contract, the money for that contract must accompany the gift.
4. Gift funds allocated to a school shall be placed in a specifically designated program account. Any funds remaining in this program at the end of the fiscal year shall carry forward into the ensuing fiscal year.
5. The foregoing rules also apply to gifts from student body organizations or any on-campus improvement projects not financed or processed through normal requisitioning procedures.
6. With gifts of opportunity, the Superintendent/designee is authorized to accept gifts on behalf of the Board of Education where a delay until the next Board of Education meeting will cause the gift offer to be retracted.
7. Schools will be allowed to establish a revolving cash fund created by gift money. The fund shall not exceed \$100 per teacher per semester.
8. Gifts given by individuals not in conjunction with fund raising under a value of \$100 do not need Board approval.

C. THE EQUITY FUND

To provide equitable and high quality educational opportunities for all students in Santa Monica-Malibu Unified School District, the Board will establish an Equity Fund, which will be administered by the Santa Monica Malibu Education Foundation. The Equity Fund will, annually, distribute block grants to all schools to address district and local school goals and mitigate the effects of the unequalized enrichment of schools. The Board of Education will also annually distribute funds from the Equity Fund to address district-wide goals and programs in order to mitigate the effects of unequalized enrichment and opportunity for students.

The District will establish two categories of contributions to the Equity Fund: mandatory contributions as described in this policy, and voluntary contributions.

1. Contributions and Collection Mechanisms:
Contributions to the mandatory fund will be collected from the following sources:

- a. Fifteen percent of all cash gifts to either the District or any department or organization thereof, or individual schools, donated during a school year will be placed in the Equity Fund.

- b. Grants and Gifts

There are four (4) types of revenue sources to the district in the area of grants and gifts:

- 1.) Gifts to the district
- 2.) Grants to the district
- 3.) Gifts to a site/school
- 4.) Grants to a site/school

It is not the intent of this policy to discourage grants from private or public philanthropy.

All gifts given to either a site/school or district shall be required to make the 15% established donation to the Equity Fund.

Grants to the district shall be considered on a case-by-case basis. When the Board accepts each grant (as is normally required), it would also decide if the individual grant should be subjected to the guidelines of the policy or not. A test of how equitable the grant funds are to be distributed will be a guiding principle when making this type of decision.

Grants applied for and given to individual sites/schools shall be exempted from the policy. However, no grant will be submitted or accepted unless it is reviewed by the Assistant Superintendent/ Chief Academic Officer.

2. Exemptions

The following items are exempt from mandatory contributions to the Equity Fund:

- a) ASB activities initiated and administered by students.
- b) Operational costs of any organization contributing to the fund.
- c) Any expenditure made by any organization covered by this policy that does not provide a donation explicitly to the Santa Monica-Malibu Unified Public Schools.
- d) Field trips for students.
- e) Scholarships (either academic or to ameliorate fiscal hardship for a student in order to participate in a school sponsored activity).
- f) District approved capital programs.
- g) Grants as noted above.
- h) Non-monetary gifts: The first \$5,000 of assessed value from any donor is exempt. Any amount of value over \$5,000 is subject to the 15% portion of the policy. If a donor gives multiple gifts in a fiscal year, when totaled, the amount above \$5,000 is subject to the policy.
- i) Funds supporting copy machines, i.e. purchase, maintenance agreements, etc.

3. Distribution of Funds

Distributions from the Equity Fund will be made annually to District schools and to pre-determined district-wide programs. Prior to the purchase of any new service or material at school sites made by Equity Fund monies, a site must (to the extent fiscally possible) make whole the various organizations that contribute to the fund in the previous year.

The amount of money given to each school in block grants will be determined using a student weighted formula. See Appendix I. The formula contains equal and fractional weights.

This formula takes into account a number of impacting factors on a school. These are: socio-economic status, language acquisition, number of severely handicapped students, population size, and the academic performance of the student body. This formula shall be monitored regularly.

Making decisions about expenditures requires both a very local and very broad perspective simultaneously. These should not be considered as competing forces in this decision. As much as possible the Board of Education believes that the decisions be made as close to the classroom as possible when dealing with school site expenditures. A portion of the equity fund will be used for district-wide programs designed to support activities to achieve our mission. Funds should only be expended by either schools or the district for the following activities:

- District-wide intervention or acceleration programs (this deals with community-wide equity of acquisition issues)
- Intervention and supplemental support programs (this deals with the equity of opportunity issues)
- Enhance the degree of equity in our district within enrichment/advancement programs (this deals with the equity of advantage issues)

It should be expected that over time, and on a yearly basis contributions to the voluntary side of the fund would fluctuate dramatically. In order to avoid a feast/famine cycle (like the State of California) the School Board will include the yearly decision on the amount of funds from the voluntary contributions that will be redistributed. Even growth will be the aim.

In the weighted student formula, the total number of school points is divided into the total amount of Equity Fund resources allocated by the Board of Education for distribution to the sites. The quotient becomes the Equity Funding Point Value. The Equity Funding Point Value is multiplied by the total number of points at each site resulting in a budget weighted to provide resources differentiated for the needs of each site.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1																
2																
3			F & R	Total		Total		Total		Total		Total	Math	Total	Grand Total	Dollar
4		CBEDS	Lunch	Points	ELL	Points	SDC	points	RSP	Points	ELA	points	Count	Points	Points	Distribution
5																
6	Edison	405.00	250.00	250.00	206.00	206.00	-	-	24.00	12.00	192.00	96.00	141.00	70.50	646.50	65,441.85
7	Franklin	791.00	66.00	66.00	78.00	78.00	19.00	19.00	51.00	25.50	121.00	60.50	116.00	58.00	307.00	31,076.02
8	Grant	652.00	201.00	201.00	123.00	123.00	25.00	25.00	25.00	12.50	169.00	84.50	150.00	75.00	521.00	52,738.13
9	McKinley	432.00	227.00	227.00	125.00	125.00	29.00	29.00	29.00	14.50	106.00	53.00	92.00	46.00	494.50	50,055.67
10	Muir	348.00	185.00	185.00	93.00	93.00	25.00	25.00	24.00	12.00	133.00	66.50	117.00	58.50	440.00	44,538.92
11	Rogers	686.00	423.00	423.00	172.00	172.00	23.00	23.00	38.00	19.00	235.00	117.50	223.00	111.50	866.00	87,660.69
12	Roosevelt	783.00	127.00	127.00	103.00	103.00	33.00	33.00	34.00	17.00	163.00	81.50	138.00	69.00	430.50	43,577.29
13	Webster	450.00	35.00	35.00	20.00	20.00	-	-	39.00	19.50	85.00	42.50	79.00	39.50	156.50	15,841.68
14	SMASH	189.00	14.00	14.00	20.00	20.00	-	-	20.00	10.00	32.00	16.00	26.00	13.00	73.00	7,389.41
15	Cabrillo	331.00	51.00	51.00	44.00	44.00	32.00	32.00	37.00	18.50	85.00	85.00	72.00	36.00	266.50	26,976.41
16	Pt. Dume	326.00	9.00	9.00	1.00	1.00	-	-	17.00	8.50	54.00	27.00	56.00	28.00	73.50	7,440.02
17	JAMS	1,217.00	535.00	535.00	162.00	162.00	34.00	24.00	104.00	52.00	612.00	306.00	729.00	364.50	1,443.50	146,118.03
18	Lincoln	1,343.00	279.00	279.00	122.00	122.00	42.00	42.00	96.00	48.00	398.00	199.00	503.00	251.50	941.50	95,303.17
19	SAMOH	3,435.00	785.00	785.00	273.00	273.00	96.00	96.00	171.00	85.50	1,417.00	708.50	1,031.00	515.50	2,463.50	249,367.34
20	Malibu High	1,314.00	143.00	143.00	54.00	54.00	63.00	63.00	78.00	39.00	429.00	214.50	357.00	178.50	692.00	70,047.58
21	Olympic	135.00	34.00	34.00	9.00	9.00	16.00	16.00	9.00	4.50	-	-		-	63.50	6,427.78
22																
23		12,837.00	3,364.00	1.00	1,605.00	1.00	437.00	1.00	796.00	0.50	4,231.00	0.50	3,830.00	0.50	9,879.00	1,000,000.00
24																
25	Equity Distribution Amount			1,000,000.00												
26																
27	POINT VALUE			101.22												
28																
29	as of 8/2004															

Before receiving block grant funds, each school will submit a detailed plan for expenditures, as part of their regular school site improvement plan, to the Chief Academic Officer. The plan must include: target population, number of students served, description of need, rationale for plan, detailed plan of interventions and support, budget, assessment and evaluation procedures.

The Site Governance Council will administer the funds provided to a school/site from the Equity Fund. In the absence of a governance council, a similar group should be designated.

The Board of Education will establish an annual priority list of district-wide programs to be funded by the Equity Fund. Recommendations shall be solicited from staff and approved by the Board as part of the annual budget adoption process.

D. ADDITIONAL CONSIDERATIONS FOR COLLECTION

A methodology to simplify the entire collection process will be to have schools/sites post a monthly update with the fiscal office on the amount of gift/donations made to or on behalf of the school during each month. The fiscal office will help schools track their ongoing gift amounts and contribution owed to the fund. Sites/schools would be responsible for 'holding aside' their required contribution. All contributions would be sent to the Equity Fund in June. The organization administering the Equity Fund would receive the donations and distribute the funds via the student-weighted formula in July. The district will provide an anticipated planning budget each year, so that sites/schools can plan accordingly for the expenditure of these funds. This would be made on the previous year's level of gift/fundraising.

E. VOLUNTARY CONTRIBUTIONS

No formula is applied to voluntary contributions to the Equity Fund. Any amount given is a 100 percent contribution.

F. EQUITY FUND ADMINISTRATION

The Board will designate the Santa Monica Malibu Education Foundation to administer the Equity Fund. The duties of this organization will include the collection and distribution of funds, and the public reporting through an annual audit. The Organization

will also be responsible for the collection of all voluntary donations to the Equity Fund. A board of directors from the Education Foundation will be established to oversee the Equity Fund and its activities. The School Board should seek membership and outline responsibilities for this board. The responsibilities of the Equity Fund Board include:

- 1.) Actively fundraise for the Fund
- 2.) Assist sites/schools in fundraising through a cadre of experts in this area. These volunteers will be at the disposal of various schools to help with this important work
- 3.) Support a sister site program for those who wish to participate
- 4.) Post an annual audit of both the finances and activities of the Equity Fund.

This group of community volunteers should report to the School Board on a regular basis.

This policy will return to the Board of Education for review and evaluation each year prior to October 1.

IV. RELATED FORMS:

Request for Acceptance of Gift
Block Grant Planning Form
Student Weighted Formula

V. APPROVAL _____

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/SUPERINTENDENT
RE: MALIBU PETITION FOR SEPARATION

ACTION/MAJOR
09/09/04

RECOMMENDATION NO. A.20

It is recommended that the Board of Education support the Malibu community's investigation and feasibility study of establishing a separate Malibu unified school district.

When the requisite number of signatures have been collected by the supporters of the petition (at least 25% of the registered voters residing within the affected area) then the members of the Board of Education would **simultaneously**, affix their signatures to the petition, which would then be forwarded to the Los Angeles County Office of Education.

This action, to be taken, is done expressly without taking a position on this issue. Therefore, the Board of Education is explicitly maintaining a position of neutrality regarding the merits of the petition.

The Board of Education reiterates and emphasizes its emphatic commitment to provide the highest quality education for every single student in the Santa Monica-Malibu Unified School District.

COMMENT: At the meeting of August 26, 2004, the superintendent presented information regarding the interest on the part of a group of citizens in Malibu who formed the Malibu Unified School Team (MUST) to investigate the process and feasibility of forming an independent unified school district for the area of the city of Malibu.

Following discussion of this matter, the Board of Education directed the superintendent to bring back a recommendation for the Board's consideration.

* * * * *

Moved by Ms. Brownley, seconded by Dr. Escarce and voted 6/0 to insert a fourth paragraph in the recommendation as shown above (additional wording is underlined).

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Ms. Brownley
STUDENT ADVISORY VOTE: N/A
AYES: (5)
NOES: (1) Ms. Leon-Vazquez

TO: BOARD OF EDUCATION

DISCUSSION

09/09/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/CINDY ATLAS

RE: SPECIAL EDUCATION INITIATIVES UPDATE

DISCUSSION ITEM NO. D.1

Since the presentation of the Special Education Strategic Plan and the District's response at the June board meetings, the district has been developing implementation plans for 2004 - 2005. Progress to date will be highlighted as well as continuing plans for the coming year.

* * * * *

Ms. Cindy Atlas presented the progress report to the Board. A copy of the powerpoint is attached to the permanent Minutes.

Public Comments

Claudia Landis, Representing the Special Education
Strategic Plan, Steering Committee

David Kramer

Hyman Katz

Next Steps in Special Education

SMMUSD
Special Education Initiatives Update
2004 - 2005

I. Cost/Benefit Planning

Financial/Operational Audit

✓ Quarterly meetings of the Special Education Strategic Plan Steering Committee

Fund-raising Priorities

Alternative Dispute Resolution

The Challenge

- Respond to CA and Strategic Plan Recommendations
- Face the Facts
 - Student Needs
 - Programs in Place
 - Fiscal Impact
- Create a New Standard of Service
 - Prevention
 - Inclusion
 - Cost Containment

II. Preventive Services

- ✓ Diagnostic Screening and Formative Assessment
Assessment Committee 2004-2005
- ✓ Student Study Teams
Administrative Training 8/04
- ✓ Reading Intervention Teachers
Researching Funding and Training
- ✓ Afterschool Intervention Classes
Implemented 04-05

10 Initiatives for 2004-2005

- | | |
|---------------------------|-----------------------------|
| ■ Cost/Benefit Planning | ■ Professional Development |
| ■ Preventive Services | ■ Department Support |
| ■ Policies and Procedures | ■ Department Reorganization |
| ■ Curriculum Development | ■ Record-Keeping |
| ■ Instructional Materials | ■ Accountability |

II. Preventive Services

- ✓ Preschool Diagnostic Assessment Center
Team begins Fall 2004
- ✓ Malibu Learning Resource Center
Teacher Selection Fall 2004
- ✓ Autism Pilot
Program Research, Consultation and Conference
Parent Domain Survey
Assessment Research

III. Policies and Procedures

- ✓ Policies and Procedures Manual
Administrative Training - 8/2004
Special Ed Teacher Training - 9/2004
Inservice Development

Parent Handbook

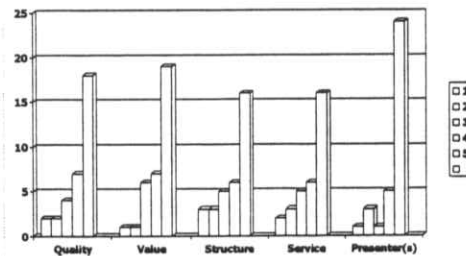
VI. Professional Development

- ✓ *Administrative Meetings 2004 – 2005*
- ✓ *Teacher Professional Development Needs 2004 – 2005*

IV. Curriculum Development

- ✓ Curriculum Guides
Algebra Essentials – Summer 2004
- ✓ Functional Curriculum Scope/Sequence
The Basics – September 2004

Prof. Dev. Evaluation



V. Instructional Materials

- ✓ Standards-Based Materials
Needs Survey and Purchase – Fall 2004
- ✓ Foundation Development Materials
Needs Survey and Purchase – Fall 2004
Making Math Real Pilot – September 2004

VII. Department Support

- ✓ *Budget Analyst – Fiscal Services*
- ✓ *Data Entry – Information Services*

VIII. Dept. Reorganization

- ✓ Program Site Support
 - SDC - LS SDC - EBS SDC - IS*
 - Quality Indicators Checklist*
 - Site Visitation Summary*
 - Coordinator Reassignments*
- ✓ Operations Support
 - Clerical*

IX. Record-Keeping

- ✓ *New Filing System*
- ✓ *Data Entry Specialist*
- ✓ *September 30, 2004*

Computerized IEPS
Software Review -
Info System Review
Selpa Review

X. Accountability

- ✓ *Quality Indicators*
- ✓ *Site Visitation Summary*

Annual Parent Survey – Spring 2005
Administrative Mentor – 2004-2005