

**Santa Monica-Malibu Unified School District
Board of Education Meeting
MINUTES**

**UNADOPTED
August 26, 2004**

A meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, August 26, 2004 in the Santa Monica City Council Chambers, 1685 Main Street, Santa Monica, CA. The meeting was called to order at 5 p.m. at the District Offices 1651 16th Street, Santa Monica, CA. and moved to Closed Session in the Board Conference Room for the reason(s) listed in Section III, below. The Board reconvened the public portion of the meeting at 7 p.m. in the City Council Chambers.

I CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

There were no speakers to the items listed for Closed Session.

III CLOSED SESSION:

- Conference with Superintendent and Assistant Superintendents regarding Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) and Non-Represented Employees (management and confidential) pursuant to GC § 54957.6, as cited in the Brown Act.
- Receipt of Recommendation for Approval of Proposed Settlement Cases Pursuant to GC§54954.9(b),as cited in the Brown Act:
 - < Case #SN 04-1647
 - < Case #SN 03-2690
 - < Case #SN 02-1706
 - < Case #SN 04-1527
 - < Case #SN 04-0607
 - < Case #SN 03-2625

IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS

None

V APPROVAL OF THE AGENDA

Moved by Dr. Jordan, seconded by Ms. Bloomfield and approved 6/0. Ms. Leon-Vazquez was absent.

VI APPROVAL OF MINUTES

A.01 Approval of Minutes: none 1

VII CONSENT CALENDAR

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.02	Independent Contractors	2
A.03	Approval of a Memorandum of Understanding with the Los Angeles County Office of Education Bilingual Teacher Training Program	3-3a
A.04	Agreement Between Santa Monica College and Santa Monica Unified School District - Even Start Child Care Program	4-6

Business and Fiscal

A.05	Award of Purchase Orders	7-7b
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Personnel

A.06	Educational Services - Job Descriptions	8-16
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VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes.

< Jill Greene, Sparky Greene, Marie Smith and Anita Stephens addressed the Board of Education on behalf of Jake Greene, who will attend a private school and who would like to participate on the Cross Country Track Team at Malibu High School, his former school of attendance. The Board of Education directed staff to look into the matter through the California Interscholastic Federation (CIF) which oversees matters of this type.

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. SMMCTA Report** - no report
- B. SEIU Report** - no report

X SUPERINTENDENT'S REPORT

- < Opening of School - Update
Superintendent Deasy reported that enrollment in the elementary schools appeared to be right on projection. Enrollment for secondary schools was reported to be within 60 students of projection. Staff adjustments were made at the end of the 2003-04 school year, in line with projected pupil enrollment.
- < Summer Facilities/Grounds Projects
Dr. Deasy enumerated a number of projects completed throughout the district which included the following:
 - _ replaced, resurfaced & re-stripped 80,800 sq. ft. of asphalt at Malibu High School- \$98,000
 - _ replaced 105,740 sq. ft. of carpet & tile at eight sites - \$227,635
 - _ replaced approx. 210 ft. of main sewer lines at three sites - \$27,000
 - _ roof repairs & maintenance at four sites - \$11,223
 - _ re-stripped outside courts at two middle schools - \$3,050
 - _ replacing 437 ft. of fence at one site - \$12,745
 - _ renovated & hydro-seeded five fields – (in-house)
 - _ trimmed 23 trees – (in-house)
 - _ refinished wood & tile floors at 11 elementary auditoriums/cafetoriums – (in-house)
 - _ refinished wood gymnasium floors at high schools – (in-house)
 - _ main feed, clock & wiring for irrigation system in front of café & admin. bldg at SAMOHI - \$9,000
 - _ HVAC, electrical, plumbing & general preventive maintenance at all sites – (in-house)

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.7 Ratification of Agreement Between the Santa Monica Malibu Unified School District and the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) 17-17p
- A.8 Non-Represented Employees Including Superintendent, Assistant Superintendents, Management/Supervisory and Confidential Positions - 2004-05 Salary Adjustment 18-19
- A.9 2004-2005 Modifications to Playground Partnership Agreement with the City of Santa Monica 20-20c
- A.10 Authorization of 2004-05 City of Malibu Facilities Use Schedule 21-21g
- A.11 Award of Vending Services to First Class Vending , Bid #5.03 (addendum) 22

XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- D.1 Temporary Modification of Field Use 23-24
- D.2 Special Education Initiatives - Progress Report 25
- D.3 Report from Samohi Parking and Transportation Task Force 26-28
- D.4 Proposed Policy 3290 - Acceptance of Gifts 29-37a

XIII INFORMATIONAL ITEMS

- I.1 Malibu Separation - Process 38-50

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

VII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX ADJOURNMENT

Moved by Ms. Bloomfield, seconded by Ms. Brownley and voted 5/0 to adjourn the meeting at 9:30 p.m. The next regular meeting is scheduled to be held on Thursday, September 9, 2004, at 7 p.m. in Board Room of the Santa Monica-Malibu Unified School District Offices, 1651 16th Street, Santa Monica, CA.

Meetings held in Santa Monica are taped for rebroadcast
and played on Cable Channel 16 (City TV) at 11:00 AM
on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access
Channel 3 every Saturday at 8 PM

Approved: _____

2/21/08

President



Superintendent



If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting MINUTES : August 26, 2004

-v-

Board of Education Meeting Schedule					
July through December, 2004					
Month	1st Thurs	2nd Thurs.	3rd Thursday Discussion Mtg.	4th Thursday	Special Note:
July				22 DO	Special Meeting re: SMC Bond
August			19 DO	26 SM	
September		9 DO	16 (Holiday)	23 MHS	3 rd Thursday is a District Holiday
October	7 DO		21 SM		(Resume 1st & 3 rd Meeting schedule)
November	4 MHS		18 SM		
December	2	9 DO			(CSBA Conference first week of Dec.)
January through June, 2005					
January	6 DO		20 SM		
February	3 MHS		17 SM		
March	3 DO		17 SM		Stairway: March 10-11
April	7 MHS		21 SM		
May	5 DO		19 SM		
June	2 DO		16 SM		(Graduation is week of 6/20)

District Office (DO) 2004: 7/22, 8/19, 9/9, 10/7, 12/9, 1/6, 3/3, 5/5, and 6/2
 Malibu HS (MHS): 9/23, 11/4, 2/3, and 4/7 Malibu High School Aud. 30215 Morning View Drive, Malibu.
 Santa Monica City Council Chambers (SM): 8/26, 10/21, 11/18, 1/20, 2/17, 3/17, 4/21, 5/19 and 6/16
 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica.

Complete Board of Education agendas are available in *pdf* format, on the District's website: www.smmusd.org.

Amended: 8/19/04

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Santa Monica-Malibu Unified School District
Board of Education
August 26, 2004

I CALL TO ORDER

5:00 p.m.
Moved to Closed Session: 5:01 p.m.
Reconvened Public Session: 7:00 p.m.

- A Roll Call
Jose Escarce - President
Emily Bloomfield - Vice President
Julia Brownley
Oscar de la Torre - out at 8:30 p.m.
Mike Jordan
Maria Leon-Vazquez - excused absence
Shane McLoud

- B Pledge of Allegiance
Led by Dr. Escarce

II CLOSED SESSION

Dr. Escarce reported the following action taken in closed session:

On a motion made by Ms. Brownley, seconded by Ms. Bloomfield and voted 5/0 (Mr. de la Torre and Ms. Leon-Vazquez were absent), the Board of Education approved the following special education settlement cases:

- < Case #SN 04-1647
- < Case #SN 03-2690
- < Case #SN 02-1706
- < Case #SN 04-1527
- < Case #SN 04-0607
- < Case #SN 03-2625

TO: BOARD OF EDUCATION

ACTION
08/26/04

FROM: JOHN E. DEASY

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

No Minutes available for approval

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONENT

08/26/04

FROM: SUPERINTENDENT/LAUREL SCHMIDT

RE: APPROVAL OF INDEPENDENT CONTRACTOR
ELEANORE U. MEYER, PHYSICIAN CONSULTANT

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into the following Independent Contract. This contract is included in the 2004-2005 budget.

Contractor	Description	Site	Funding
Eleanore U. Meyer	Provide medical consultation services for the district, particularly school nurses	Student Services	Student Services Medi-Cal reimbursement
09/01/04-06/30/05			01-56400-0-11100-3900 0-5802-041-1400
Total amount of contract not to exceed \$10,000			

MOTION MADE BY: Dr. Jordan
SECONDED BY: Ms. Bloomfield
STUDENT ADVISORY VOTE: N/A
AYES: All (6)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

08-26-04

FROM: SUPERINTENDENT/PEGGY HARRIS/AIDA DIAZ

RE: APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE LOS ANGELES COUNTY OFFICE OF EDUCATION BILINGUAL TEACHER TRAINING PROGRAM

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve a Memorandum of Understanding (MOU) between the District and the Los Angeles County Office of Education Bilingual Teacher Training Program (LACOE-BTTP). This Memorandum enables the County Office BTTP to conduct training in the District designed to lead to the qualification of teachers for (Bilingual) Crosscultural Language and Academic Development (CLAD/BCLAD) certification. Training will be throughout the 2004-05 school year.

Funding Information:

Source: Title III Funds

Currently Budgeted: Yes

Comment: The State of California requires that all teachers who instruct English Language Learner (ELL) students be trained and certified in methodologies designed to meet the linguistic needs of the ELL student. The current form of certification for the State of California is the CLAD/BCLAD. The LACOE/BTTP is a state authorized provider of training, and its courses of study of CLAD/BCLAD and minority language proficiency are consistent with the California Department of Education guidelines. The projected cost for services is \$5,500.

MOTION MADE BY: Dr. Jordan
SECONDED BY: Ms. Bloomfield
STUDENT ADVISORY VOTE: N/A
AYES: All (6)
NOES: None (0)



***FORM A**

TRAINING SCHEDULE

MEMORANDUM OF UNDERSTANDING

FOR SCHOOL YEAR 2004-2005

BETWEEN THE Los Angeles County Office of Education BTTP/2

AND THE Santa Monica-Malibu SCHOOL DISTRICT

Training Offered (a)	Training Period (b)	Number of Hours (c)	Number of Participants	Total Training Cost	Cost per Participant
CLAD TRAINING	Fall, Winter, Spring, Summer				
Module 1 CLAD 1	Fall	15	(MINIMUM: 10)	1500	*\$150
Module 2 CLAD 2	Winter	30	(MINIMUM: 10)	2500	*\$250
Module 3 CLAD 3	Spring	15	(MINIMUM: 10)	1500	*\$150
REVIEWS: CLAD 1, 2, 3, BCLAD 4, 5		3/4	(MINIMUM: 12)		\$25 per module
BCLAD TRAINING	Fall, Winter, Spring, Summer				
Module 4 BCLAD 4		10	(MINIMUM: 8)		*\$150
Module 5 BCLAD 5		30	(MINIMUM: 8)		*\$250
SB 395 TRAINING	Fall, Winter, Spring, Summer				
SDAIE/ELD (Please note: If a teacher fails, there will be an additional fee of \$50 - \$100 added to retrain.)		45	(MINIMUM: 20)		*\$490
TOTALS				\$ 5500	

* Fees include costs for required manuals from BTTP, these will be kept by the participants. Any supplementary books required for classes will be loaned by the BTTP to the class participants for a check deposit, which will be returned at the end of that training.

Note: Minimum number refers to the number of participants required to open the class.

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/26/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/JUDY ABDO

RE: AGREEMENT BETWEEN SANTA MONICA COLLEGE AND SANTA
MONICA-MALIBU UNIFIED SCHOOL DISTRICT - EVEN START
CHILD CARE PROGRAM

RECOMMENDATION NO. A.04

It is recommended that the Board of Education authorize the district to enter into an agreement with Santa Monica College for professional services related to the Even Start Child Care Program as specified in the attached agreement.

MOTION MADE BY: Dr. Jordan
SECONDED BY: Ms. Bloomfield
STUDENT ADVISORY VOTE: N/A
AYES: All (6)
NOES: None (0)

Agreement for Professional Services

THIS AGREEMENT is hereby entered into by the SANTA MONICA COMMUNITY COLLEGE , hereinafter referred to as SMC, and:

Santa Monica Malibu Unified School

SS# 95-6002855

1651 – Sixteenth Street

Santa Monica, CA 90404

310/450-8338

hereinafter referred to as SMMUSD.

SMMUSD agrees to provide to SMC the services enumerated in Section G of this Agreement under the following terms and conditions:

- A. Services shall begin on 08/16/04 and shall be completed on or before 06/30/05.
- B. SMMUSD understands and agrees that s/he and all of his/her employees are not employees of the SMC and are not entitled to benefits of any kind or nature normally provided employees of the SMC and/or to which SMC employees are normally entitled, including, but not limited to State Unemployment Compensation or Workers Compensation. SMMUSD shall assume full responsibility for payment of all federal, state and local taxes or contributions including Unemployment Insurance, Social Security, and Income Taxes with respect to SMMUSD'S employees.
- C. SMMUSD shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement unless specifically stated in section J.
- D. In the performance of the work herein contemplated, SMMUSD is an independent contractor, with the authority to control and direct the performance of the details of the work, SMC being interested only in the results obtained.
- E. SMMUSD agrees to defend, indemnify and hold harmless the SMC, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of SMMUSD'S negligence in the performance of their Agreement, including, but not limited to any claim due to injury and/or damage sustained by SMC, and/or SMC'S employees or agents.
- F. SMMUSD shall provide SMC with a Certificate of Insurance showing a minimum (not applicable) combined single limit of general liability and automobile coverage as required by the SMC.

G. Services to be rendered to the SMC by the SMMUSD are as follows:

*Reimbursement for child care services,
staff development and conference expenses,
Even Start monthly home visits, ESL instructor,
child care supplies and equipment and other
costs related to Even Start program.*

H. Neither partner shall assign or delegate any part of this Agreement without the written consent of the other party.

I. The work completed herein must meet the approval of the SMC and shall be subject to the SMC'S general right of inspection and supervision to secure the satisfactory completion thereof. SMMUSD agrees to comply with all Federal, State, Municipal and SMC laws, rules, and regulations that are now, or may in the future become applicable to SMMUSD, SMMUSD'S business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

J. Payments will be made by the SMC to the SMMUSD as follows:
NOT TO EXCEED: \$18,000.--.

K. This agreement may be terminated by either party notifying the other, in writing, at any time prior to the date of termination.

THIS AGREEMENT IS ENTERED INTO THIS 10th DAY OF August, 2004.

SMC SIGNATURE

SMMUSD SIGNATURE

Piedad F. Robertson, Ed.D.
Superintendent/President

John E. Deasy, Ph.D.
Superintendent

DATE : _____

DATE: _____

June 7, 2004 (recommendation #4
BOARD APPROVAL DATE

01.3-00000.0-04334-00071-5110-7010000 &
01.3-00000.0-04345-00071-5110-7010000
ACCOUNT NUMBER

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/26/04

FROM: JOHN E. DEASY/VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.5

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from August 11 through August 19, 2004 for fiscal year 2004/05.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Dr. Jordan
SECONDED BY: Ms. Bloomfield
STUDENT ADVISORY VOTE: N/A
AYES: All (6)
NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 26, 2004

PAGE 1

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROPOSALS and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
511399	AMERICAN COUNCIL ON EDUCATION	GED TESTING SERVICES	ADULT EDUCATION CENTER	433.50	A
511433	ARCH WIRELESS	PAGER RENTAL-MAINT.DEPT.	FACILITY MAINTENANCE	1,044.00	
511393	ARMSTRONG GARDEN CENTER	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	200.00	U
511366	AUDIOMED INC	AUDIOMETER CALIBRATION	HEALTH SERVICES	810.00	U
511404	AVID CENTER	AVID MATERIALS	MALIBU HIGH SCHOOL	4,933.20	U
511387	BUSINESS PRINTING AND IMAGING	BUSINESS CARDS	MALIBU HIGH SCHOOL	122.58	U
510086	CALIFORNIA COPY PRODUCTS	COPIER RENTAL	STATE AND FEDERAL PROJECTS	500.00	R
511437	CITY OF SANTA MONICA-ACCTG OFF	CITY OF SM CUPA PROGRAM	FACILITY MAINTENANCE	2,813.50	U
511379	CORPORATE EXPRESS	OFFICE SUPPLIES	HEALTH SERVICES	200.00	U
511365	CPUC ONTARIO-MONTCLAIR	CPUG	FISCAL SERVICES	3,000.00	U
511430	CIB/MCGRAW HILL	CELDT pre-coded labels	CURRICULUM AND IMC	865.05	U
511392	DIETZ HYDROSEEDING CO	GROUNDS SUPPLIES HYDOSEEDING	GROUNDS MAINTENANCE	1,314.00	U
511382	ERLANDSON, STACI	SUPPLIES FOR NATIONAL BOARD	STATE AND FEDERAL PROJECTS	150.00	R
511428	FEDERAL EXPRESS	DOCUMENT DELIVERY	FISCAL SERVICES	35.27	U
511370	FILMS FOR THE HUMANITIES AND	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	714.47	
511128	GALE SUPPLY CO	FACIAL TISSUES	LINCOLN MIDDLE SCHOOL	178.61	R
511401	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	232.95	U
511313	GATEWAY 2000 MAJOR ACCOUNTS	Mark Kelly Laptop	MALIBU HIGH SCHOOL	2,158.51	U
511451	HARCOURT OUTLINES INC	MATH WORKBOOKS	CABRILLO ELEMENTARY SCHOOL	7,216.22	R
511394	HILLYARD FLOOR CARE SUPPLY	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	237.31	U
511402	HOWS MARKET	IN-SERVICES SUPPLIES	CURRICULUM AND IMC	433.00	
510392	K-LOG	MULTI-PURPOSE CONFERENCE CTR	ADULT EDUCATION CENTER	388.13	A
511384	MARAZZI NANCY LEVY	FINAL REIMB FOR NAT'L BD	STATE AND FEDERAL PROJECTS	575.00	R
511335	MARTIN BROS PLUMBING	SEWER REPAIR-401 ASHLAND	FACILITY MAINTENANCE	10,450.00	
511374	MATTHEWS, MIKE	Reimbursement-Mike Matthews	CURRICULUM AND IMC	108.25	
511406	MATTHEWS, MIKE	INSERVICE SUPPLIES	CURRICULUM AND IMC	324.75	
511414	MC MASTER CARR	OPEN ORDER-MECH.TRADE SUPPLIES	FACILITY MAINTENANCE	3,000.00	
511400	NASCO WEST - MODESTO	BASIC BUDDY LUNG BAGS	HEALTH SERVICES	75.45	U
511380	PATTONS PHARMACY	OPEN ORDER TB TESTING	HEALTH SERVICES	2,500.00	U
511398	PEARSON EDUCATION #3	TEXTBOOKS	ADULT EDUCATION CENTER	267.02	A
511375	PEARSON EDUCATION #1	WORKBOOKS - HEALTH CHAMPIONS	HEALTH SERVICES	1,085.74	
511376	PEARSON EDUCATION #1	WORKBOOKS-HEALTH CHAMPIONS	HEALTH SERVICES	2,112.75	
511377	PEARSON EDUCATION #1	WORKBOOKS - HEALTH CHAMPIONS	HEALTH SERVICES	1,343.32	
511395	PEARSON EDUCATION #1	WORKBOOKS - HEALTH CHAMPIONS	HEALTH SERVICES	1,061.98	
511396	PEARSON EDUCATION #1	WORKBOOKS - HEALTH CHAMPIONS	HEALTH SERVICES	1,447.52	
511415	REDWOOD PRESS INC	RECEIPT BOOKS	SANTA MONICA HIGH SCHOOL	584.55	U
511381	RUES, KEVIN M	REIMB FOR APPLICATION FEE/NB	STATE AND FEDERAL PROJECTS	300.00	R
511391	S & S RENT A FENCE INC	GROUNDS TEMPORARY FENCING	GROUNDS MAINTENANCE	1,927.20	U
511389	SANTA MONICA STAR	DISPLAY ADS	R O P	500.00	R
511448	SCHOLASTIC INC	kn phonics workbooks	CABRILLO ELEMENTARY SCHOOL	570.43	R
511403	SCHOOL SPECIALTY INC	OUTDOOR FLAGS	MALIBU HIGH SCHOOL	110.36	U
511405	SCIENCE KIT & BOREAL LABS	SCIENCE SUPPLIES	MALIBU HIGH SCHOOL	231.58	U
511385	SMART & FINAL	OPEN PO SUPPLIES	CURRICULUM AND IMC	541.25	U
511425	SO CALIFORNIA AIR CONDITIONING	OPEN ORDER-HVAC SUPPLIES	FACILITY MAINTENANCE	750.00	
511431	SOUTHWEST SCHOOL SUPPLY	OFFICE SUPPLIES	GRANT ELEMENTARY SCHOOL	800.00	U
511295	UC REGENTS	IFSP SEMINAR TRANSP/PARK FEES	CHILD DEVELOPMENT CENTER	1,500.00	CD
511355	UC REGENTS/UCLA/GSE&IS	DUES AND MEMBERSHIPS	BOE/SUPERINTENDENT	50.00	U
511369	UNIFORMS INC	SECURITY UNIFORM	SANTA MONICA HIGH SCHOOL	2,012.37	U
511372	UNITED STATES ACADEMIC	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	422.15	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 26, 2004

PAGE 2

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
511411	VAUGHAN'S INDUSTRIAL REPAIR CO	EMER.REPAIR-SAMOHI POOL PUMP	FACILITY MAINTENANCE	4,000.00	
511388	VIRCO MFG CORP	ROP Classroom Furniture	R O P	2,715.52	R
511383	WEINSTOCK,CYNDIE	REIMB FOR NAT'L BD SUPPLIES	STATE AND FEDERAL PROJECTS	150.00	R
			** NEW PURCHASE ORDERS TOTAL:	69,497.49	

TO: BOARD OF EDUCATION ACTION/CONSENT
08/26/04
FROM: JOHN E. DEASY/LINDA KAMINSKI/MICHAEL D. MATTHEWS
RE: EDUCATIONAL SERVICES - JOB DESCRIPTIONS

RECOMMENDATION NO. A.6

It is recommended that the Board of Education approve the job descriptions for the following positions:

- < Coordinator, Teacher Support
- < Coordinator, Student Support
- < Coordinator, Literacy
- < Coordinator, Assessment

COMMENT: Educational Services provides support for teachers, students and administrators in the development of standards-based curriculum, effective instructional strategies, and the administration and analysis of state and district standards-based assessments. Job descriptions have been rewritten to reflect the functions of the department and to align with the district's organizational structure of 200 day coordinator positions at range 60.

The job descriptions (attached) were reviewed by Board of Education at a regular meeting held August 19, 2004.

MOTION MADE BY: Dr. Jordan
SECONDED BY: Ms. Bloomfield
STUDENT ADVISORY VOTE: N/A
AYES: All (6)
NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Office of Human Resources

CERTIFICATED JOB DESCRIPTION

Coordinator of Teacher Support

DEFINITION

Under the direction of the Chief Academic Officer/designee, Educational Services, it is the role of the Coordinator of Teacher Support to assist in the development and implementation of professional development for teachers to meet the District's expectations for high quality teaching and the California Standards for the Teaching Profession.

DISTINGUISHING CHARACTERISTICS

Demonstrate knowledge and ability to effectively teach the California Content Standards and meet the highest expectations of the California Standards for the Teaching Profession.

Demonstrate ability to work with adult learners, ability to support and encourage members of the teaching profession, skills in self-assessment, and reflective practice in the process of improving instructional practice. Demonstrate leadership and collaboration in a team setting. Must have good familiarity with computer technology (creating spreadsheets, databases, word processing, email). Will need to develop competency with computerized assessment equipment.

EXAMPLES OF DUTIES:

Provide leadership and support for curriculum development and professional development to support full implementation of an effective, culturally responsive, standards-based curriculum to close the achievement gap.

Oversee and coordinate teacher professional development programs such as the Beginning Teacher Support and Assessment, Career Development Program, National Board Certification, or other programs as assigned by the Chief Academic Officer/designee.

Provide support to prospective, newly credentialed, out-of-state credentialed and continuing teachers to implement the California Content Standards and the California Standards for the Teaching Profession.

Support the selection, administration and analysis of curriculum-embedded assessments. Provide professional development on the use of assessment results for instructional planning.

Assist the Chief Academic Officer/designee with articulation, alignment and implementation of professional development, instructional initiatives, grants, and other programs as assigned.

Serve as a liaison between sites and the district office to further communication, collaboration and shared priorities.

DESIRABLE EXPERIENCE:

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. Typical ways to demonstrate the required knowledge and skill would be:

Documented successful classroom teaching experience, including use of effective instructional practices with diverse learners.

Evidence of ability to write and implement standards-based, grade-appropriate curriculum units/course of study designed to engage all students and close the achievement gap.

Demonstrated skill and ability to provide both individual and group professional development in curriculum, pedagogy and data analysis for instructional planning and modification.

Served in site-based leadership capacity to positively impact student achievement.

CERTIFICATION REQUIREMENTS:**Credential:**

Must hold a Life or Professional Clear teaching credential with CLAD, BCLAD, or BCC certification.

Valid California Administrative Services Credential or Preliminary Services Credential is required.

Master's degree and/or National Board Certification.

License:

Possession of a valid Motor Vehicle Operator's license.

Condition of Employment:

Insurability by the district's liability insurance carrier.

Job Description Approved:

Michael Matthews, Ed. D.
Assistant Superintendent/Chief of Staff

Date

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Office of Human Resources

CERTIFICATED JOB DESCRIPTION

Coordinator of Student Support

DEFINITION

Under the direction of the Chief Academic Officer/designee, Educational Services, it is the role of the Coordinator of Student Support to assist in the development and implementation of intervention programs and professional development to increase student achievement and close the achievement gap.

DISTINGUISHING CHARACTERISTICS

Demonstrate knowledge and ability to effectively teach the California Content Standards and to implement effective intervention and remediation programs to increase achievement.

Demonstrate ability to work with adult learners, ability to support and encourage members of the teaching profession, skills in self-assessment, and reflective practice in the process of improving instructional practice. Demonstrate leadership and collaboration in a team setting. Must have good familiarity with computer technology (creating spreadsheets, databases, word processing, email). Will need to develop competency with computerized assessment equipment.

EXAMPLES OF DUTIES:

Provide leadership and support for curriculum development and professional development to support full implementation of an effective, culturally responsive, standards-based curriculum to close the achievement gap.

Oversee and coordinate student intervention programs such as the before/after school intervention and summer school programs.

Provide assistance to teachers at Title I, Program Improvement or other schools that need to increase student achievement.

Support the selection, administration and analysis of curriculum-embedded assessments.
Provide professional development on the use of assessment results for instructional planning.

Assist the Chief Academic Officer/designee with articulation, alignment and implementation of professional development, instructional initiatives, grants, and other programs as assigned.

Serve as a liaison between sites and the district office to further communication, collaboration and shared priorities.

DESIRABLE EXPERIENCE:

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. Typical ways to demonstrate the required knowledge and skill would be:

Documented successful classroom teaching experience, including use of effective instructional practices with diverse learners.

Evidence of ability to write and implement standards-based, grade-appropriate curriculum units/course of study designed to engage all students and close the achievement gap.

Demonstrated skill and ability to provide both individual and group professional development in curriculum, pedagogy and data analysis for instructional planning and modification.

Served in site-based leadership capacity to positively impact student achievement.

CERTIFICATION REQUIREMENTS:**Credential:**

Must hold a Life or Professional Clear teaching credential with CLAD, BCLAD, or BCC certification.

Valid California Administrative Services Credential or Preliminary Services Credential is required.

Master's degree and/or National Board Certification.

License:

Possession of a valid Motor Vehicle Operator's license.

Condition of Employment:

Insurability by the district's liability insurance carrier.

Job Description Approved:

Michael Matthews, Ed. D.
Assistant Superintendent/Chief of Staff

Date

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Office of Human Resources

CERTIFICATED JOB DESCRIPTION

Coordinator of Literacy

DEFINITION

Under the direction of the Chief Academic Officer/designee, Educational Services, it is the role of the Coordinator of Literacy to assist in the development and implementation of standards-based literacy instruction, professional development, and assessments to increase student achievement and close the achievement gap.

DISTINGUISHING CHARACTERISTICS

Demonstrate knowledge of the California Content Standards and effective teaching practices to support the development of literacy among all students. Demonstrate knowledge of and ability to analyze curriculum-embedded assessments to measure student progress in literacy and to inform instructional practices. Demonstrate ability to work with adult learners, skills in self-assessment, and reflective practice in the process of improving instructional practice based on knowledge of the state standards and assessment results. Demonstrate leadership and collaboration in a team setting. Must have good familiarity with computer technology (creating spreadsheets, databases, word processing, email). Will need to develop competency with computerized assessment equipment.

EXAMPLES OF DUTIES:

Provide leadership and support for the development of standards-based literacy curriculum and professional development to support full implementation of an effective, culturally responsive, standards-based curriculum to raise student achievement and close the achievement gap.

Oversee and coordinate literacy assessment programs such as district curriculum-embedded assessments, department-wide assessments.

Provide data analysis and professional development to support the interpretation and use of assessment results for school improvement planning and instructional planning.

Support the selection, administration and analysis of curriculum-embedded assessments.
Provide professional development on the use of assessment results for instructional planning.

Assist the Chief Academic Officer/designee with articulation, alignment and implementation of professional development, instructional initiatives, grants, and other programs as assigned.

DESIRABLE EXPERIENCE:

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. Typical ways to demonstrate the required knowledge and skill would be:

Evidence of exceptional knowledge in the field of literacy development including Language - Arts based literacy development as well as content-based literacy development. Demonstrated ability to communicate knowledge effectively with teachers and administrators.

Documented successful classroom teaching experience, including use of effective instructional practices with diverse learners.

Evidence of ability to analyze test results and implement data-based decision making designed to raise student achievement and close the achievement gap.

Demonstrated skill and ability to provide both individual and group professional development in assessment administration and data analysis for instructional planning and modification.

Served in site-based leadership capacity to positively impact student achievement.

CERTIFICATION REQUIREMENTS:

Credential:

Must hold a Life or Professional Clear teaching credential with CLAD, BCLAD, or BCC certification preferred.

Valid California Administrative Services Credential or Preliminary Services Credential is required.

Master's degree or higher in an area of expertise such as curriculum, literacy, linguistics, or reading, and/or National Board Certification.

License:

Possession of a valid Motor Vehicle Operator's license.

Condition of Employment:

Insurability by the district's liability insurance carrier.

Job Description Approved:

Michael Matthews, Ed. D.
Assistant Superintendent/Chief of Staff

Date

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Office of Human Resources

CERTIFICATED JOB DESCRIPTION

Coordinator of Assessment

DEFINITION

Under the direction of the Chief Academic Officer/designee, Educational Services, it is the role of the Coordinator of Assessment to assist in the development, implementation, and analysis of district and state assessment programs to increase student achievement and close the achievement gap.

DISTINGUISHING CHARACTERISTICS

Demonstrate knowledge of the California Content Standards and aligned assessments including the California Standards Tests, California High School Exit Exam, and district standards-based assessments. Demonstrate knowledge of state and federal accountability systems including the Academic Performance Index and No Child Left Behind Adequate Yearly Progress.

Demonstrate ability to analyze and communicate test results patterns to assist schools in data-based decision making. Demonstrate ability to work with adult learners, skills in self-assessment, and reflective practice in the process of improving instructional practice based on assessment results. Demonstrate leadership and collaboration in a team setting. Must have good familiarity with computer technology (creating spreadsheets, databases, word processing, email). Will need to develop competency with computerized assessment equipment.

EXAMPLES OF DUTIES:

Provide leadership and support for data analysis and professional development to support full implementation of an effective, culturally responsive, standards-based curriculum to raise student achievement and close the achievement gap.

Oversee and coordinate assessment programs such as district curriculum-embedded assessments, department-wide assessments and state and federal assessment programs such as the California Standards Tests and the California High School Exit Exam.

Provide data analysis to support the interpretation and use of assessment results for school improvement planning and instructional planning.

Support the selection, administration and analysis of curriculum-embedded assessments. Provide professional development on the use of assessment results for instructional planning.

Assist the Chief Academic Officer/designee with articulation, alignment and implementation of professional development, instructional initiatives, grants, and other programs as assigned.

DESIRABLE EXPERIENCE:

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. Typical ways to demonstrate the required knowledge and skill would be:

Documented successful classroom teaching experience, including use of effective instructional practices with diverse learners.

Evidence of ability to analyze test results and implement data-based decision making designed to engage raise student achievement and close the achievement gap.

Demonstrated skill and ability to provide both individual and group professional development in assessment administration and data analysis for instructional planning and modification.

Served in site-based leadership capacity to positively impact student achievement.

CERTIFICATION REQUIREMENTS:**Credential:**

Must hold a Life or Professional Clear teaching credential with CLAD, BCLAD, or BCC certification.

Valid California Administrative Services Credential or Preliminary Services Credential is required.

Master's degree and/or National Board Certification.

License:

Possession of a valid Motor Vehicle Operator's license.

Condition of Employment:

Insurability by the district's liability insurance carrier.

Job Description Approved:

Michael Matthews, Ed. D.
Assistant Superintendent/Chief of Staff

Date

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/26/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS

previously
7/22 and 8/19/04

RE: APPROVAL OF AGREEMENT BETWEEN THE SANTA
MONICA MALIBU CLASSROOM TEACHERS ASSOCIATION
(SMMCTA) AND THE SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT (SMMUSD)

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the tentative agreement reached between the Santa Monica Malibu Classroom Teachers Association (SMMCTA) and the District regarding the contract which covers the period 2003-04 through 2004-2005.

COMMENT: The SMMCTA and District negotiating teams reached agreement on the contract on July 14, 2004. It is anticipated that the association will contact its membership to vote on the contract by September, 2004.

In accordance with AB 1200, the public disclosure of the collective bargaining agreement form is attached. This information has been made available to the public and posted to the district's web site as of August 11, 2004. (The document is in the paper copy of the Agenda, however, the information is not formatted for inclusion in the electronic version of the agenda. The information can be found on the district's web site, under press releases.)

MOTION MADE BY: Dr. Jordan
SECONDED BY: Ms. Bloomfield
STUDENT ADVISORY VOTE: N/A
AYES: All (6)
NOES: None (0)

**Los Angeles County Office of Education
Division of Business Advisory Services**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Name of School District: Santa Monica-Malibu USD
 Name of Bargaining Unit: SMMCTA
 Certificated, Classified, Other: Certificated

The proposed agreement covers the period beginning: July 01, 2003 and ending: June 30, 2005
 (date) (date)

The Governing Board will act upon this agreement on: August 26, 2004
 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY 04 - 05	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY 04 - 05	Year 2 Increase/(Decrease) FY 05 - 06	Year 3 Increase/(Decrease) FY 06 - 07
1 Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6)	\$ 47,381,888	\$ 236,909	\$ 476,188	\$ 480,950
		0.50%	1.01%	1.02%
2 Other Compensation - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ 483,544.00	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
Description of other compensation				
3 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 6,390,035	\$ 31,627	\$ 63,571	\$ 64,207
		0.49%	0.99%	1.00%
4 Health/Welfare Plans	\$ 5,916,756	\$ (316,197.00)	\$ (542,052)	\$ (542,052)
		-5.34%	-9.16%	-9.16%
5 Total Compensation - Add Items 1 through 4 to equal 5	\$ 60,172,223	\$ (47,660)	\$ (2,293)	\$ 3,105
		-0.08%	0.00%	0.01%
6 Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1.	\$ 905,693	\$ 4,528	\$ 9,102	\$ 9,193
7 Total Number of Represented Employees (Use FTEs if appropriate)	708.02			
8 Total Compensation Average Cost per Employee	\$ 84,987	\$ (67)	\$ (3)	\$ 4
		-0.08%	0.00%	0.01%

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

1% increase was approved, the annualized percentage for year 1 is 0.5%.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

N/A

11. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes ☒ No ☐

If yes, please describe the cap amount.

Single PERSCare PPO premium will be capped by Single PERS Choice PPO amount.

- B. Proposed Negotiated Changes in Noncompensation Items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

N/A

- C. What are the specific impacts (positive or negative) on instructional and support programs accommodate the settlement?** Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

N/A

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

None.

E. Will this agreement create, or decrease deficit financing in the current or subsequent year(s)?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

No.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

No.

G. Source of Funding for Propose Agreement

1. Current Year

Eliminates the selection of PERSCare PPO health care option, savings is determined by employees selecting less expensive health care options of either PERS Choice PPO or an HMO option.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

N/A

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

The first year of the agreement is no change in salary nor any change in Health & Welfare benefits. The second year of the agreement eliminates the highest cost PERSCare PPO as a District paid option. Savings from the elimination of this option are used to fund a 1% salary increase effective 2/1/05.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund SMMCTA				
Enter Bargaining Unit:				
	Column 1 Latest Board- Approved Budget Before Settlement (As of 6/24/04)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 60,430,741	\$ -	\$ -	\$ 60,430,741
Remaining Revenues (8100-8799)	\$ 16,873,586	\$ -	\$ -	\$ 16,873,586
TOTAL REVENUES	\$ 77,304,327	\$ -	\$ -	\$ 77,304,327
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 40,101,061	\$ 177,161	\$ -	\$ 40,278,222
Classified Salaries (2000-2999)	\$ 9,158,464	\$ -	\$ -	\$ 9,158,464
Employee Benefits (3000-3999)	\$ 13,988,114	\$ (215,276)	\$ -	\$ 13,772,838
Books and Supplies (4000-4999)	\$ 949,908	\$ -	\$ -	\$ 949,908
Services, Other Operating Expenses (5000-5999)	\$ 4,480,621	\$ -	\$ -	\$ 4,480,621
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ (841,172)	\$ -	\$ -	\$ (841,172)
Other Adjustments				
TOTAL EXPENDITURES	\$ 67,836,996	\$ (38,115)	\$ -	\$ 67,798,881
OPERATING SURPLUS (DEFICIT)	\$ 9,467,331	\$ 38,115	\$ -	\$ 9,505,446
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 620,000	\$ -	\$ -	\$ 620,000
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 400,000	\$ -	\$ -	\$ 400,000
CONTRIBUTIONS (8980-8999)	\$ (9,547,415)	\$ -	\$ -	\$ (9,547,415)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 139,916	\$ 38,115	\$ -	\$ 178,031
BEGINNING BALANCE	\$ 2,310,715			\$ 2,310,715
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 2,450,631	\$ 38,115	\$ -	\$ 2,488,746
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$ 47,654	\$ -	\$ -	\$ 47,654
Reserved for Economic Uncertainties (9770)	\$ -	\$ -	\$ -	\$ -
Designated Amounts (9775-9780)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ 2,402,978	\$ 38,115	\$ -	\$ 2,441,093

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Bargaining Unit:		Restricted General Fund SMMCTA		
	Column 1 Latest Board- Approved Budget Before Settlement (As of 6/24/04)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 2,043,122	\$ -	\$ -	\$ 2,043,122
Remaining Revenues (8100-8799)	\$ 23,068,056	\$ -	\$ -	\$ 23,068,056
TOTAL REVENUES	\$ 25,111,178	\$ -	\$ -	\$ 25,111,178
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 11,119,023	\$ 48,620	\$ -	\$ 11,167,643
Classified Salaries (2000-2999)	\$ 8,627,885	\$ -	\$ -	\$ 8,627,885
Employee Benefits (3000-3999)	\$ 6,357,269	\$ (53,138)	\$ -	\$ 6,304,131
Books and Supplies (4000-4999)	\$ 2,581,441	\$ -	\$ -	\$ 2,581,441
Services, Other Operating Expenses (5000-5999)	\$ 5,824,699	\$ -	\$ -	\$ 5,824,699
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ 263,982	\$ -	\$ -	\$ 263,982
Other Adjustments				
TOTAL EXPENDITURES	\$ 34,774,299	\$ (4,519)	\$ -	\$ 34,769,780
OPERATING SURPLUS (DEFICIT)	\$ (9,663,121)	\$ 4,519	\$ -	\$ (9,658,602)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ 9,547,415	\$ -	\$ -	\$ 9,547,415
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (115,706)	\$ * 4,519	\$ -	\$ (111,187)
BEGINNING BALANCE	\$ 657,992			\$ 657,992
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 542,286	\$ 4,519	\$ -	\$ 546,805
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$ -	\$ -	\$ -	\$ -
Reserved for Economic Uncertainties (9770)	\$ -	\$ -	\$ -	\$ -
Designated Amounts (9775-9780)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ 542,286	\$ 4,519	\$ -	\$ 546,805

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund SMMCTA				
Enter Bargaining Unit:				
	Column 1 Latest Board- Approved Budget Before Settlement (As of 6/24/04)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 62,473,863	\$ -	\$ -	\$ 62,473,863
Remaining Revenues (8100-8799)	\$ 39,941,642	\$ -	\$ -	\$ 39,941,642
TOTAL REVENUES	\$ 102,415,505	\$ -	\$ -	\$ 102,415,505
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 51,220,084	\$ 225,781	\$ -	\$ 51,445,865
Classified Salaries (2000-2999)	\$ 17,786,349	\$ -	\$ -	\$ 17,786,349
Employee Benefits (3000-3999)	\$ 20,345,383	\$ (268,414)	\$ -	\$ 20,076,969
Books and Supplies (4000-4999)	\$ 3,531,349	\$ -	\$ -	\$ 3,531,349
Services, Other Operating Expenses (5000-5999)	\$ 10,305,320	\$ -	\$ -	\$ 10,305,320
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ (577,190)	\$ -	\$ -	\$ (577,190)
Other Adjustments				
TOTAL EXPENDITURES	\$ 102,611,295	\$ (42,634)	\$ -	\$ 102,568,661
OPERATING SURPLUS (DEFICIT)	\$ (195,790)	\$ 42,634	\$ -	\$ (153,156)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 620,000	\$ -	\$ -	\$ 620,000
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 400,000	\$ -	\$ -	\$ 400,000
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 24,210	\$ 42,634	\$ -	\$ 66,844
BEGINNING BALANCE	\$ 2,968,707			\$ 2,968,707
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 2,992,917	\$ 42,634	\$ -	\$ 3,035,551
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$ 47,654	\$ -	\$ -	\$ 47,654
Reserved for Economic Uncertainties (9770)	\$ -	\$ -	\$ -	\$ -
Designated Amounts (9775-9780)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount - Unrestricted (9790)	\$ 2,402,978	\$ 38,115	\$ -	\$ 2,441,093
Unappropriated Amount - Restricted (9790)	\$ 542,286	\$ 4,519	\$ -	\$ 546,805
Reserve for Economic Uncertainties Percentage	2.33%			2.37%

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Bargaining Unit:		Adult Education Fund SMMCTA		
	Column 1 Latest Board- Approved Budget Before Settlement (As of 6/24/04)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 587,758	\$ -	\$ -	\$ 587,758
Remaining Revenues (8100-8799)	\$ 402,475	\$ -	\$ -	\$ 402,475
TOTAL REVENUES	\$ 990,233	\$ -	\$ -	\$ 990,233
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 437,376	\$ 1,681	\$ -	\$ 439,057
Classified Salaries (2000-2999)	\$ 243,100	\$ -	\$ -	\$ 243,100
Employee Benefits (3000-3999)	\$ 159,760	\$ 224	\$ -	\$ 159,984
Books and Supplies (4000-4999)	\$ 77,099	\$ -	\$ -	\$ 77,099
Services, Other Operating Expenses (5000-5999)	\$ 34,255	\$ -	\$ -	\$ 34,255
Capital Outlay (6000-6999)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ 35,294	\$ -	\$ -	\$ 35,294
TOTAL EXPENDITURES	\$ 986,884	\$ 1,905	\$ -	\$ 988,789
OPERATING SURPLUS (DEFICIT)	\$ 3,349	\$ (1,905)	\$ -	\$ 1,444
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 3,349	\$ * (1,905)	\$ -	\$ 1,444
BEGINNING BALANCE	\$ 13,521			\$ 13,521
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 16,870	\$ (1,905)	\$ -	\$ 14,965
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9730)	\$ -	\$ -	\$ -	\$ -
Reserved for Economic Uncertainties (9770)	\$ -	\$ -	\$ -	\$ -
Board Designated Amounts (9775-9780)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amounts (9790)	\$ 16,870	\$ (1,905)	\$ -	\$ 14,965

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Cafeteria Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 6/24/04)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 3,353,256	\$ -	\$ -	\$ 3,353,256
TOTAL REVENUES	\$ 3,353,256	\$ -	\$ -	\$ 3,353,256
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ 1,345,270	\$ -	\$ -	\$ 1,345,270
Employee Benefits (3000-3999)	\$ 404,226	\$ -	\$ -	\$ 404,226
Books and Supplies (4000-4999)	\$ 1,318,330	\$ -	\$ -	\$ 1,318,330
Services, Other Operating Expenses (5000-5999)	\$ 86,026	\$ -	\$ -	\$ 86,026
Capital Outlay (6000-6999)	\$ 5,000	\$ -	\$ -	\$ 5,000
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ 174,404	\$ -	\$ -	\$ 174,404
TOTAL EXPENDITURES	\$ 3,333,256	\$ -	\$ -	\$ 3,333,256
OPERATING SURPLUS (DEFICIT)	\$ 20,000	\$ -	\$ -	\$ 20,000
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 20,000	\$ -	\$ -	\$ 20,000
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ *	\$ -	\$ -
BEGINNING BALANCE	\$ 119,141			\$ 119,141
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 119,141	\$ -	\$ -	\$ 119,141
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9713)	\$ -	\$ -	\$ -	\$ -
Reserved for Economic Uncertainties (9770)	\$ -	\$ -	\$ -	\$ -
Board Designated Amounts (9775-9780)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amounts (9790)	\$ 119,141	\$ -	\$ -	\$ 119,141

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Bargaining Unit:		Child Development Fund SMMCTA		
	Column 1 Latest Board- Approved Budget Before Settlement (As of 6/24/04)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 6,342,019	\$ -	\$ -	\$ 6,342,019
TOTAL REVENUES	\$ 6,342,019	\$ -	\$ -	\$ 6,342,019
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 2,182,385	\$ 9,448	\$ -	\$ 2,191,833
Classified Salaries (2000-2999)	\$ 1,709,167	\$ -	\$ -	\$ 1,709,167
Employee Benefits (3000-3999)	\$ 1,103,954	\$ (16,379)	\$ -	\$ 1,087,575
Books and Supplies (4000-4999)	\$ 562,958	\$ -	\$ -	\$ 562,958
Services, Other Operating Expenses (5000-5999)	\$ 277,578	\$ -	\$ -	\$ 277,578
Capital Outlay (6000-6999)	\$ 140,000	\$ -	\$ -	\$ 140,000
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ 367,492	\$ -	\$ -	\$ 367,492
TOTAL EXPENDITURES	\$ 6,343,534	\$ (6,931)	\$ -	\$ 6,336,603
OPERATING SURPLUS (DEFICIT)	\$ (1,515)	\$ 6,931	\$ -	\$ 5,416
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (1,515)	\$ 6,931	\$ -	\$ 5,416
BEGINNING BALANCE	\$ 84,700			\$ 84,700
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 83,185	\$ 6,931	\$ -	\$ 90,116
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9713)	\$ -	\$ -	\$ -	\$ -
Reserved for Economic Uncertainties (9770)	\$ -	\$ -	\$ -	\$ -
Board Designated Amounts (9780)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amounts (9790)	\$ 83,185	\$ 6,931	\$ -	\$ 90,116
Reserve for Economic Uncertainties Percentage	1.31%			1.42%

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Fund: _____

Enter Bargaining Unit: _____

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of _____)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ -	\$ -	\$ -	\$ -
Employee Benefits (3000-3999)	\$ -	\$ -	\$ -	\$ -
Books and Supplies (4000-4999)	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenses (5000-5999)	\$ -	\$ -	\$ -	\$ -
Capital Outlay (6000-6999)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	*	\$ -	\$ -
BEGINNING BALANCE	\$ -			\$ -
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$ -	\$ -	\$ -	\$ -
Reserved for Economic Uncertainties (9770)	\$ -	\$ -	\$ -	\$ -
Board Designated Amounts (9775-9780)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amounts (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Enter Bargaining Unit:			
Combined General Fund SMMCTA			
	2004-05	2005-06	2006-07
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	\$ 62,473,863	\$ 64,160,673	\$ 65,957,174
Remaining Revenues (8100-8799)	\$ 39,941,642	\$ 40,452,032	\$ 41,000,671
TOTAL REVENUES	\$ 102,415,505	\$ 104,612,705	\$ 106,957,845
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 51,445,865	\$ 52,477,249	\$ 53,496,194
Classified Salaries (2000-2999)	\$ 17,786,349	\$ 18,319,940	\$ 18,869,539
Employee Benefits (3000-3999)	\$ 20,076,969	\$ 20,214,329	\$ 20,350,688
Books and Supplies (4000-4999)	\$ 3,531,349	\$ 3,449,908	\$ 3,449,908
Services, Other Operating Expenses (5000-5999)	\$ 10,305,320	\$ 10,280,621	\$ 10,280,621
Capital Outlay (6000-6999)	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ (577,190)	\$ (577,190)	\$ (577,190)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 102,568,661	\$ 104,164,857	\$ 105,869,760
OPERATING SURPLUS (DEFICIT)	\$ (153,156)	\$ 447,848	\$ 1,088,085
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 620,000	\$ 632,400	\$ 645,048
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 400,000	\$ 400,000	\$ 400,000
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 66,844	\$ 680,248	\$ 1,333,133
BEGINNING BALANCE	\$ 2,968,707	\$ 3,035,551	\$ 3,715,799
CURRENT-YEAR ENDING BALANCE	\$ 3,035,551	\$ 3,715,799	\$ 5,048,932
COMPONENTS OF ENDING BALANCE:			
Reserved Amounts (9711-9740)	\$ 47,654	\$ 47,654	\$ 47,654
Reserved for Economic Uncertainties - Unrestricted (9770)	\$ -	\$ -	\$ -
Reserved for Economic Uncertainties - Restricted (9770)	\$ -	\$ -	\$ -
Board Designated Amounts (9775-9780)	\$ -	\$ -	\$ -
Unappropriated Amounts - Unrestricted (9790)	\$ 2,441,093	\$ 3,121,340	\$ 4,454,473
Unappropriated Amounts - Restricted (9790)	\$ 546,805	\$ 546,805	\$ 546,805

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2004-05	2005-06	2006-07
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 102,968,661	\$ 104,564,857	\$ 106,269,760
b.	State Standard Minimum Reserve Percentage for this District enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 3,089,060	\$ 3,136,946	\$ 3,188,093

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	\$ -	\$ -	\$ -
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$ 2,441,093	\$ 3,121,340	\$ 4,454,473
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	\$ 1,036,979	\$ 1,049,476	\$ 1,061,976
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriated Amount (9790)	\$ -	\$ -	\$ -
g.	Total Available Reserves	\$ 3,478,072	\$ 4,170,816	\$ 5,516,449
h.	Reserve for Economic Uncertainties Percentage	3.38%	3.99%	5.19%

3. Do unrestricted reserves meet the state minimum reserve amount?

2004-05	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2005-06	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2006-07	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below:

6. Please include any additional comments and explanations of Page 4 as necessary:

K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any Salary/Benefit Negotiations are settled after the district's final budget has been adopted.

COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT BASE REVENUE LIMIT

(a) Current-Year Base Revenue Limit (BRL) per ADA: (obtain from the County Office-provided Revenue Limit run, Form RL, Line 4)	<u>\$ 5,108.84</u> (Estimated)
(b) Prior-Year Base Revenue Limit per ADA: (Form RL, Line 1)	<u>\$ 4,991.84</u> (Actual)
(c) Amount of Current-Year Increase: (a) minus (b)	<u>\$ 117.00</u>
(d) Percentage Increase in BRL per ADA: (c) divided by (b)	<u>2.34%</u>
(e) Deficit: (Form RL, Line 9-a)	<u>97.86%</u>
(f) Percentage Increase in BRL after deficit:	<u>100.20%</u>
(g) Total Compensation Percentage Increase from Section A, Line 5, Page 1 for current year (Year 1)	<u>-0.08%</u>

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

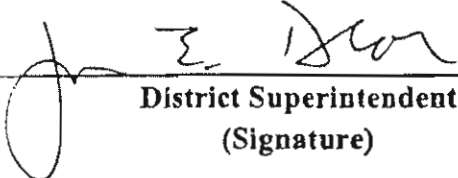
The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Santa Monica-Malibu Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Santa Monica-Malibu California Teacher Association Bargaining Unit, during the term of the agreement from July 01, 2003 to June 30, 2005

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

<u>Budget Adjustment Categories:</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	<u></u>
<u>Expenditures/Other Financing Uses</u>	<u>\$ (47,660.00)</u>
<u>Ending Balance Increase (Decrease)</u>	<u>\$ 47,660.00</u>

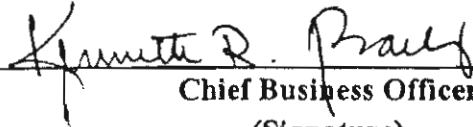
N/A (No budget revisions necessary)



District Superintendent
(Signature)

26-Jul-04

Date



Chief Business Officer
(Signature)

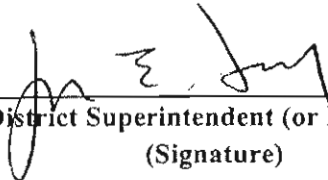
26-Jul-04

Date

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.



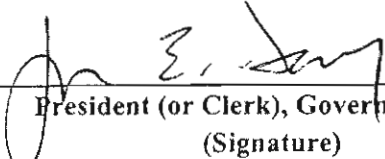
District Superintendent (or Designee)
(Signature)

August 26, 2004
Date

John Deasy
Contact Person

310-450-8338 ext. 241
Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on August 26, 2004, took action to approve the proposed Agreement with the Santa Monica-Malibu California Teacher Association Bargaining Unit.



President (or Clerk), Governing Board
(Signature)

August 26, 2004
Date

Special Note: The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/26/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: NON-REPRESENTED EMPLOYEES INCLUDING SUPERINTENDENT,
ASSISTANT SUPERINTENDENTS, MANAGEMENT/SUPERVISORY AND
CONFIDENTIAL POSITIONS - 2004-05 SALARY ADJUSTMENT

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the Compensation proposal for all Non-Represented Employees including the Superintendent of Schools, Assistant Superintendents, Management/Supervisory and Confidentials effective July 1, 2004.

Comment: Contract negotiations have concluded with SMMCTA which has resulted in a mutually agreed upon contract. SMMCTA Membership will vote on the contract in September, 2004.

With the conclusion of certificated negotiations, the Board of Education has directed that salary enhancements be applied to non-represented employees (superintendent, assistant superintendents, management/ supervisory and confidential) as follows: salary enhancements of one percent (1%), which was deferred from the 2003-04 school year and will go into effect on July 1, 2004, and an additional enhancement of one percent (1%), which will go into effect on February 1, 2005 be applied to Health and welfare benefits will be maintained at current district levels, except for those employees choosing the single insured, who will no longer be able to receive Blue Cross PERS Care unless they choose to pay the differential between the Kaiser rate and the Blue Cross PERS Care rate. Those who choose a single insurance package will be able to choose Blue Cross PERS Choice at no additional cost. The following proposal is presented for Board approval in regards to non-represented employee groups:

- < Apply a COLA of one percent (1%) effective July 1, 2004 and one percent (1%) effective February 1, 2005 to the Employment Agreements of Superintendent and Assistant Superintendents.
- 2. Apply a COLA of one percent (1%) effective July 1, 2004 and one percent (1%) effective February 1, 2005 to the Management Salary Schedule.

3. Apply a COLA of one percent (1%) effective July 1, 2004 and one percent (1%) effective February 1, 2005 to the Supervisory Salary Schedule.
4. Apply a COLA of one percent (1%) effective July 1, 2004 and one percent (1%) effective February 1, 2005 to the Confidential Salary Schedule.
5. Maintain health and welfare benefits at current district levels, except for those employees choosing the single insured, who will no longer be able to receive Blue Cross PERS Care unless they choose to pay the differential between the Kaiser rate and the Blue Cross PERS Care rate. Those who choose a single insurance package will be able to choose Blue Cross PERS Choice at no additional cost.

MOTION MADE BY: Dr. Jordan
SECONDED BY: Ms. Bloomfield
STUDENT ADVISORY VOTE: N/A
AYES: All (6)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/26/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/CHRIS CORLISS

RE: 2004-2005 MODIFICATIONS TO PLAYGROUND PARTNERSHIP
AGREEMENT WITH CITY OF SANTA MONICA

RECOMMENDATION ITEM NO. A.09

It is recommended that the Board of Education approve modifications (see Attachment A) to the 2004-2005 PLAYGROUND PARTNERSHIP AGREEMENT with the City of Santa Monica for the 2004-2005 fiscal year.

COMMENTS: The Board of Education reviewed and discussed this item at the June 24, 2004 Board meeting. Board directed staff to return the item tonight for Action. Analysis of Playground Partnership (PP) site use data indicates very low use and incident levels during weekdays. Based on data, reducing number of PP staff from two or three on duty to one or two allows increased hours of PP operation without increasing budget or lowering service or safety standards.

MOTION MADE BY: Dr. Jordan
SECONDED BY: Ms. Bloomfield
STUDENT ADVISORY VOTE: N/A
AYES: All (6)
NOES: None (0)

Modified Playground Partnership Representatives Work Schedule for Fiscal Year 2004/05

2004-06 MODIFICATIONS

Playground user data indicates very low use and incident levels during weekdays. Based on data, reducing number of PP staff from 2 or 3 on duty to 1 or 2 allows increased hours of PP operation without increasing budget or lowering service or safety standards.

SUMMER BREAK 04/05

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hours	
Shift	9:45 - 2:30pm	9:45 - 2:30pm	9:45 - 2:30pm	9:45 - 2:30pm	9:45 - 2:30pm	8:45 - 9pm	9:45am - 9pm	47.25	1 person on duty most of day Mon - Fri.
Shift	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	8:45 - 1pm	9:45 - 1pm	40	2 people on duty most of Sat - Sun.
Shift	7pm - 9pm	7pm - 9pm	7pm - 9pm	7pm - 9pm	7pm - 9pm	1:30 - 9:15pm	1:30 - 9:15pm	25.5	Staff rotate among the sites throughout the week.
Shift - JAMS*	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	9am - 7pm	9am - 7pm	42.5	2 people close 5 sites all week (+ JAMS staff M-F)
Mon - Fri.	Muir/SMASH, Franklin & Roosevelt open 10am							155.25	
	Rogers opens at 1pm, McKinley & Grant open at 1:30pm							11	
								weeks	
								sub-total hours	1707.75

WINTER BREAK 04/05

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hours	
Shift	9:45 - 6:15pm	9:45 - 6:15pm	9:45 - 6:15pm	9:45 - 6:15pm	9:45 - 6:15pm	8:45 - 6:15pm	9:45 - 6:15pm	60.5	1 person on duty between 12 & 4 Mon - Sun.
Shift	9:45am - 12 pm	9:45am - 12 pm	9:45am - 12 pm	9:45am - 12 pm	9:45am - 12 pm	8:45am - 12 pm	9:45am - 12 pm	16.75	Staff rotate among the sites throughout the week.
Shift	4 - 6:15pm	4 - 6:15pm	4 - 6:15pm	4 - 6:15pm	4 - 6:15pm	4 - 6:15pm	4 - 6:15pm	15.75	2 people close 5 sites all week (+ JAMS staff)
Shift - JAMS*	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	9am - 7pm	9am - 7pm	42.5	
								135.5	
								weeks	2
								sub-total hours	271

SPRING BREAK 04/05

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hours	
Shift	9:45 - 8:30pm	9:45 - 8:30pm	9:45 - 8:30pm	9:45 - 8:30pm	9:45 - 8:30pm	8:45 - 8:30pm	9:45 - 8:30pm	76.25	1 person on duty between 12 & 6:30 Mon - Sun.
Shift	9:45am - 12 pm	9:45am - 12 n	9:45am - 12 n	9:45am - 12 n	9:45am - 12 n	8:45am - 12 n	9:45am - 12 n	16.75	Staff rotate among the sites throughout the week.
Shift	6:30 - 8:30pm	6:30 - 8:30pm	6:30 - 8:30pm	6:30 - 8:30pm	6:30 - 8:30pm	6:30 - 8:30pm	6:30 - 8:30pm	14	2 people close 5 sites all week (+ JAMS staff)
Shift - JAMS*	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	9am - 7pm	9am - 7pm	42.5	
								149.5	
								weeks	2
								sub-total hours	299

SCHOOL YEAR (Sep. May, June) FY 04/05

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hours	
Shift	6pm - 9pm	6pm - 9pm	6pm - 9pm	6pm - 9pm	6pm - 9pm	8:45am - 9pm	9:45 - 9pm	38.5	1 person on duty 12 - 6 Sat - Sun
Shift	6pm - 9pm	6pm - 9pm	6pm - 9pm	6pm - 9pm	6pm - 9pm	8:45 - 12n	9:45 - 12n	18	Staff rotate among the sites throughout the week.
Shift	6pm - 9pm	6pm - 9pm	6pm - 9pm	6pm - 9pm	6pm - 9pm	6pm - 9pm	6pm - 9pm	18.5	3 people rotate among 6 sites week-days
Shift - JAMS*	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	9am - 9pm	9am - 9pm	46.5	2 people close 5 sites Sat, Sun (+ JAMS staff)
								121.5	
								weeks	12
								sub-total hours	1458

SCHOOL YEAR (Oct - April) FY 04/05

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hours	
Shift						8:45am - 7pm	9:45am - 7pm	19.5	1 person on duty 12 - 4 Sat - Sun
Shift						8:45 - 12n	9:45 - 12n	5.5	Staff rotate among the sites throughout the week.
Shift						4 - 7pm	4 - 7pm	6	2 people close 5 sites (+ JAMS staff)
Shift - JAMS*	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	5 - 9:30pm	9am - 7pm	9am - 7pm	42.5	
								73.5	
								weeks	25
								sub-total hours	1837.5

* to Oct 1- 04 JAMS Permit Monitoring staff assists with opening and closing of PP sites/back-up as needed.

If no longer monitor JAMS, same schedule exits with staff primarily monitoring Clover & Marine.

If Edison added to the schedule, it will open 30 minutes later than Site 2 Group. Existing staff will open and close. Result is less monitoring at each site, including JAMS. See 05/06 Draft Schedule.

TOTAL HOURS	5573.25
Budget	5600
Balance	26.75

Atchmnt "A" 04-05 P#4CB08.xls Staffing 04.05 8/19/04

Playground Partnership Schedule 04-05/05-06

Original Schedule Approved by Board of Education and City Council in 2002-03

FY 2004/05

		Franklin, McKinley, Will Rogers		Roosevelt, Grant, Muir/SMASH	
		SITE ONE		SITE TWO	
		Open	Closed	Open	Closed
July	Saturday	9:00am	8:30pm	9:30am	9:00pm
	Sunday	10:00am	8:30pm	10:30am	9:00pm
	M - F	10:00am	8:30pm*	12:30pm	8:30pm**
Aug	Saturday	9:00am	8:15pm	9:30am	8:45pm
	Sunday	10:00am	8:15pm	10:30am	8:45pm
	M - F	10:00am	8:30pm*	12:30pm	8:30pm**
Sept	Saturday	9:00am	7:30pm	9:30am	8:00pm
	Sunday	10:00am	7:30pm	10:30am	8:00pm
Oct	Saturday	9:00am	6:45pm	9:30am	7:15pm
	Sunday	10:00am	6:45pm	10:30am	7:15pm
Nov	Saturday	9:00am	5:30pm	9:30am	6:00pm
	Sunday	10:00am	5:30pm	10:30am	6:00pm
Dec	Saturday	9:00am	5:30pm	9:30am	6:00pm
	Sunday	10:00am	5:30pm	10:30am	6:00pm
Jan	Saturday	9:00am	5:45pm	9:30am	6:15pm
	Sunday	10:00am	5:45pm	10:30am	6:15pm
Feb	Saturday	9:00am	6:15pm	9:30am	6:45pm
	Sunday	10:00am	6:15pm	10:30am	6:45pm
Mar	Saturday	9:00am	6:45pm	9:30am	7:15pm
	Sunday	10:00am	6:45pm	10:30am	7:15pm
Apr	Saturday	9:00am	7:45pm	9:30am	8:15pm
	Sunday	10:00am	7:45pm	10:30am	8:15pm
May	Saturday	9:00am	8:15pm	9:30am	8:45pm
	Sunday	10:00am	8:15pm	10:30am	8:45pm
June	Saturday	9:00am	8:45pm	9:30am	9:15pm
	Sunday	10:00am	8:45pm	10:30am	9:15pm

FY 2005/06

		Franklin, McKinley, Will Rogers		Roosevelt, Grant, Muir/SMASH		*Edison (to be included in SITE TWO GROUP when playground improvements completed)	
		SITE ONE		SITE TWO		*SITE TWO	
		Open	Closed	Open	Closed	Open	Closed
		9:00am	8:30pm	9:30am	9:00pm	10am	9:00pm
		10:00am	8:30pm	10:30am	9:00pm	11am	9:00pm
		10:00am	8:30pm*	12:30pm	8:30pm**	10:30am	8:30pm*
		9:00am	8:15pm	9:30am	8:45pm	10am	8:45pm
		10:00am	8:15pm	10:30am	8:45pm	11am	8:45pm
		10:00am	8:30pm*	12:30pm	8:30pm**	10:30am	8:30pm**
		9:00am	7:30pm	9:30am	8:00pm	10am	8:00pm
		10:00am	7:30pm	10:30am	8:00pm	11am	8:00pm
		9:00am	6:45pm	9:30am	7:15pm	10am	7:15pm
		10:00am	6:45pm	10:30am	7:15pm	11am	7:15pm
		9:00am	5:30pm	9:30am	6:00pm	10am	6:00pm
		10:00am	5:30pm	10:30am	6:00pm	11am	6:00pm
		9:00am	5:30pm	9:30am	6:00pm	10am	6:00pm
		10:00am	5:30pm	10:30am	6:00pm	11am	6:00pm
		9:00am	5:45pm	9:30am	6:15pm	10am	6:15pm
		10:00am	5:45pm	10:30am	6:15pm	11am	6:15pm
		9:00am	6:15pm	9:30am	6:45pm	10am	6:45pm
		10:00am	6:15pm	10:30am	6:45pm	11am	6:45pm
		9:00am	6:45pm	9:30am	7:15pm	10am	7:15pm
		10:00am	6:45pm	10:30am	7:15pm	11am	7:15pm
		9:00am	7:45pm	9:30am	8:15pm	10am	8:15pm
		10:00am	7:45pm	10:30am	8:15pm	11am	8:15pm
		9:00am	8:15pm	9:30am	8:45pm	10am	8:45pm
		10:00am	8:15pm	10:30am	8:45pm	11am	8:45pm
		9:00am	8:45pm	9:30am	9:15pm	10am	9:15pm
		10:00am	8:45pm	10:30am	9:15pm	11am	9:15pm

* Sites without Summer School, ** Sites with Summer School (PP Hours changed to accommodate Summer School .)

BOARD & COUNCIL (2003) APPROVED: Site One Group -Franklin, McKinley, Will Rogers Site Two Group -Roosevelt, Grant, Muir/SMASH (*Edison in 05-06)

Playground Partnership Representatives Work Schedule Fiscal Year 2005/06

*Includes Playground Partnership monitoring hours for Edison should improvements there be approved and completed by this time.

SUMMER BREAK Q4/O5

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hours	
Shift	9:45 - 2:30pm	9:45 - 2:30pm	9:45 - 2:30pm	9:45 - 2:30pm	9:45 - 2:30pm	8:45 - 2:30pm	9:45 - 2:30pm	34.25	2 people all day all week
Shift	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	45.5	3 people open and close each day
Shift	9:45 - 2:30pm	9:45 - 2:30pm	9:45 - 2:30pm	9:45 - 2:30pm	9:45 - 2:30pm	8:45 - 2:30pm	9:45 - 2:30pm	34.25	Staff rotate among the sites throughout the week.
Shift	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	2:30 - 9pm	45.5	
Shift	7 - 9:15pm	7 - 9:15pm	7 - 9:15pm	7 - 9:15pm	7 - 9:15pm	7 - 9:15pm	7 - 9:15pm	15.75	
Mon - Fri. Muir/SMASH, Franklin & Roosevelt open 10am, Edison at 10:30am Rogers opens at 1pm, McKinley & Grant open at 1:30pm								175.25	
								weeks	11
								sub-total hours	1927.75

WINTER BREAK Q4/O5

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hours	
Shift	9:45 - 6:15pm	9:45 - 6:15pm	9:45 - 6:15pm	9:45 - 6:15pm	9:45 - 6:15pm	8:45 - 6:15pm	9:45 - 6:15pm	60.5	2 people all day all week
Shift	9:45 - 6:15pm	9:45 - 6:15pm	9:45 - 6:15pm	9:45 - 6:15pm	9:45 - 6:15pm	8:45 - 6:15pm	9:45 - 6:15pm	60.5	3 people open and close each day
Shift	9:45 - 12pm	9:45 - 12pm	9:45 - 12pm	9:45 - 12pm	9:45 - 12pm	8:45 - 12pm	9:45 - 12pm	16.75	Staff rotate among the sites throughout the week.
Shift	4 - 6:15pm	4 - 6:15pm	4 - 6:15pm	4 - 6:15pm	4 - 6:15pm	4 - 6:15pm	4 - 6:15pm	15.75	
								153.5	
								weeks	2
								sub-total hours	307

SPRING BREAK Q4/O5

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hours	
Shift	9:45 - 8:30pm	9:45 - 8:30pm	9:45 - 8:30pm	9:45 - 8:30pm	9:45 - 8:30pm	8:45 - 8:30pm	9:45 - 8:30pm	76.25	2 people all day all week
Shift	9:45 - 8:30pm	9:45 - 8:30pm	9:45 - 8:30pm	9:45 - 8:30pm	9:45 - 8:30pm	8:45 - 8:30pm	9:45 - 8:30pm	16.75	3 people open and close each day
Shift	9:45 - 12pm	9:45 - 12pm	9:45 - 12pm	9:45 - 12pm	9:45 - 12pm	8:45 - 12pm	9:45 - 12pm	16.75	Staff rotate among the sites throughout the week.
Shift	6:30 - 8:30pm	6:30 - 8:30pm	6:30 - 8:30pm	6:30 - 8:30pm	6:30 - 8:30pm	6:30 - 8:30pm	6:30 - 8:30pm	14	
								123.75	
								weeks	2
								sub-total hours	247.5

SCHOOL YEAR (Sept. May, June) FY Q4/O5

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hours	
Shift	6pm -9pm	6pm -9pm	6pm -9pm	6pm -9pm	6pm -9pm	8:45am - 9pm	9:45 - 9pm	38.5	4 people on duty week-days among 7 sites
Shift	6pm -9pm	6pm -9pm	6pm -9pm	6pm -9pm	6pm -9pm	8:45am - 9pm	9:45 - 9pm	38.5	3 people open and close week-ends
Shift	6pm -9pm	6pm -9pm	6pm -9pm	6pm -9pm	6pm -9pm	8:45 - 11am	9:45 - 12n	20	Staff rotate among the sites throughout the week.
Shift	6pm -9pm	6pm -9pm	6pm -9pm	6pm -9pm	6pm -9pm	7 - 9pm	7 - 9pm	19	
								116	
								weeks	12
								sub-total hours	1392

SCHOOL YEAR (Oct - April) FY Q4/O5

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hours	
Shift						8:45am - 7pm	9:45am - 7pm	19.5	2 people all day Sat & Sun
Shift						8:45am - 7pm	9:45am - 7pm	19.5	3 people open and close each day
Shift						8:45 - 11am	9:45 - 12n	4.5	Staff rotate among the sites throughout the week.
Shift						5 - 7pm	5 - 7pm	4	
								47.5	
								weeks	25
								sub-total hours	1187.5

Includes Edison opening 30 minutes later than approved site 2. Existing staff will open and close.
Possible only if JAMS is not monitored and the hours are not assigned primarily to Clover & Marine

Attchmnt "A" 04-05 P#4CB08.xls Staffing 05.06 8/19/04

TOTAL HOURS	5061.75	
Budget	5600	(Includes 2449 hours previously budgeted for JAMS)

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/26/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/CHRIS CORLISS

RE: AUTHORIZATION OF 2004-2005 CITY OF MALIBU FACILITIES
USE SCHEDULE

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve the 2004-2005 Facilities Use Schedule, Fees and Credits Summary (See Attachment A).

COMMENTS: This is an annual procedure required by the Master Joint Use Agreement with the City of Malibu approved by the Board on June 12, 2003.

The District has a joint use agreement with the City of Malibu (City) through 2006 providing for City and community education, recreation and athletic programming use of District facilities at Malibu High School, Cabrillo, Webster and Point Dume Marine Science Elementary School sites.

Schedule, Fees and Credits for planned use of District facilities in Malibu for the 2004-2005 fiscal year have been reviewed and approved by District and City of Malibu staff.

MOTION MADE BY: Dr. Jordan
SECONDED BY: Ms. Bloomfield
STUDENT ADVISORY VOTE: N/A
AYES: All (6)
NOES: None (0)

Attachmennt "A"
FY 2004-05 Schedule of Use and Joint Use Cost Summary

Facility	Description	Total Hours of Use	District Basic Cost	City of Malibu Credits	Cash Contributio n
Malibu High School	Pool, Locker rooms, Restrooms	1700	\$ 82,500	\$ 45,500	\$ 37,000
	Softball Field, Upper and Lower Practice Fields, Tennis Courts, Outdoor Basketball Courts	3415	\$ 86,860	\$ 55,200	\$ 31,660
	Gyms, Classrooms)	1650	\$ 21,150	\$ 42,400	\$ (21,250)
Elementary Schools	Webster, Cabrillo, Point Dume Playfields, Playgrounds w/Restrooms	4232	\$ 115,515	\$ 28,000	\$ 87,515
	Totals	10,997	\$ 306,025	\$ 171,100	\$ 134,925

For City of Malibu

Paul L. Adams,
Director of Parks & Recreation

Date

For Santa Monica- Malibu Unified School District

Chris Corliss,
Joint Use Program Coordinator
Designee per Superintendent John Deasy

Date

A. Malibu High School (MHS)

Swimming Pool & Locker room/Restroom @ Basic Cost of \$50 /hr					
<i>Scheduled Use</i>	<i>Day / Time</i>	<i>#Wks</i>	<i>Hrs/Wk</i>	<i>Total</i>	<i>Total Cost</i>
6/21/04 - 6/18/05	*Saturdays:9am-4pm / Sundays:11am-3pm	50	11	550	\$ 27,500
6/21/04 - 8/22/04	Monday-Friday 9am-6pm	9	45	405	\$ 20,250
8/25/04-8/29/04	Monday-Friday 9am-2pm and 6-8pm	1	35	35	\$ 1,750
9/1/04 - 6/18/05	Monday-Friday 6pm-9pm	38	15	570	\$ 28,500
Spring Break	Monday-Friday 9am-6pm	2	45	90	\$ 4,500
Total Costs: Pool and Locker room		100	151	1650	\$ 82,500

<i>Pool Credit Item</i>	<i>Description</i>	<i>#Hrs</i>	<i>Cost/Hr</i>	<i>Total Credit</i>	<i>Balance Due</i>
1. City to provide staff to monitor and supervise all pool, locker room, restroom use. Provide in-kind custodial services, equipment and supplies for cleaning pool deck area, locker rooms and restrooms after each use.	Monitor, supervise and maintain a safe and clean environment. Assign and direct staff and permit users to use appropriate parking lot/space. Identify, document and report any serious injury, illness, incident, confrontation or conflict to district or school staff and Los Angeles County Sheriff Department. Provide a cell phone for City staff use while at MHS to order to contact Los Angeles County Sheriff and / or Fire Department in case of emergency. Pick up and dispose of all trash/debris in and around pool deck and seating area, lockerrooms, restrooms and parking lots serving these facilities and deposit in appropriate trash containers. Empty all trash containers and haul trash to City dumpster. Arrange for weekly service to empty City provided dumpster. Sweep and wash down pool deck, lockerroom, restroom. Wet mop and clean showerroom floors, sinks, toilets with appropriate germicidal cleaner. Remove and safely store pool cover if City is first user of the day. Replace pool cover if City is last	1050	\$ 20	\$ 21,000	
2. City to provide all pool deck maintenance as an in-kind service as needed	Repair or fill holes, cracks. Maintain diving board in safe condition. Paint and/or sign as needed with District approval: No Running, No Diving, No Pool Use Without Lifeguard on Duty.	TBD	TBD	TBD	
3. City to provide equipment replacement as determined by City and District up to contribution amount	Including but not limited to: a new pool cover and cover storage device, lane lines and line storage device, ladders, buoy lines, diving board, first aid and safety equipment as needed.			\$ 2,000	
4. City credited for 1/20 of initial \$450,000 contribution to pool	Original pool construction agreement call for a 20 year amortization of contribution to be allocated to City should District revoke use of pool.			\$ 22,500	
Totals				\$ 45,500	\$ 37,000

B. MHS Fields and

Softball Field (1) @ Basic Cost of \$20 /hr					
<i>Scheduled Use</i>	<i>Day / Time</i>	<i>#Wks</i>	<i>Hrs/Wk</i>	<i>Total</i>	<i>Total Cost</i>
9/1/04-1/31/05	*Saturdays:8am-5pm / Sundays:10am-5pm	22	16	352	\$ 7,040
9/1/04-12/18/05	Monday-Friday : 4pm-6pm	16	10	160	\$ 3,200
2/1/04-6/30/05	*Saturdays:12pm-7pm / Sundays:10am-5pm	21	15	315	\$ 6,300
Spring Break	Monday-Friday : 1pm-6pm	2	25	50	\$ 1,000
Totals		61	66	877	\$ 17,540

Upper and Lower Auxiliary Fields (2) @ Basic Cost of \$15 /hr/field					
<i>Scheduled Use</i>	<i>Day / Time</i>	<i>#Wks</i>	<i>Hrs/Wk</i>	<i>Total</i>	<i>Total Cost</i>
9/1/04-6/30/05	*Saturdays:8am-5pm / Sundays:10am-5pm	40	16	640	\$ 19,200
9/1/04-12/18/05	Monday-Friday : 4pm-6pm	16	10	160	\$ 2,400
6/21/04-8/15/04	Monday-Friday : 8am-4pm	8	40	320	\$ 9,600
Spring Break	Monday-Friday : 9am-5pm	2	40	80	\$ 2,400
Totals		66	106	1200	\$ 33,600

Tennis Courts (4) @ Basic Cost of \$5 /hr/court					
<i>Scheduled Use</i>	<i>Day / Time</i>	<i>#Wks</i>	<i>Hrs/Wk</i>	<i>Total</i>	<i>Total Cost</i>
7/1/04-6/30/05	*Saturdays:8am-5pm / Sundays:12pm-5pm	52	14	728	\$ 14,560
6/21/04-8/15/04	Monday-Friday : 8am-3pm	8	40	320	\$ 6,400
Spring Break	Monday-Friday : 8am-4pm	2	40	80	\$ 1,600
Totals		62	94	1128	\$ 22,560

MHS Baseball Field					
<i>Scheduled Use</i>	<i>Day / Time</i>	<i>#Wks</i>	<i>Hrs/Wk</i>	<i>Total</i>	<i>Total Cost</i>
9/6/04-12/6/04	Saturdays 8:00am - 6:00pm	12	10	120	\$ 2,400
12/5/2004	Sunday : 10am-6pm	1	8	8	\$ 160
Totals					
		Total scheduled uses			
		13	18	128	\$ 2,560

Outdoor Basketball Courts (8) @ Basic Cost of \$5 /hr/court					
<i>Scheduled Use</i>	<i>Day / Time</i>	<i>#Wks</i>	<i>Hrs/Wk</i>	<i>Total</i>	<i>Total Cost</i>
12/1/04-2/28/05	Monday-Friday : 3pm-5pm	13	10	130	\$ 2,600

6/21/04-8/15/04	Monday-Friday : 8am-4pm	8	40	320	\$ 6,400
Spring Break	Monday-Friday : 8am-4pm	2	40	80	\$ 1,600
Totals		23	90	530	\$ 10,600
		Total Costs: MHS Fields and Courts		3863	\$ 86,860

MHS Field / Courts Credit Items	Description	#Hrs	Cost/Hr	Total Credit	Balance Due
1. City to provide supervision on fields and courts during permit use time and custodial in-kind services after each use.	Monitor, supervise and maintain order and a safe and clean environment. Assign and direct staff and permit users to appropriate parking lot/space. Address, document and report any serious injury, illness, incident, confrontation or conflict. Provide cell phone for City staff use while at MHS to order to contact Los Angeles County Sheriff and / or Fire Department in case of emergency. Pick up and dispose of all trash/debris in trash containers and around fields, tennis courts, outdoor basketball courts area and parking lot serving these facilities. Empty all trash containers.	1480	\$ 20	\$ 29,600	
2. City to provide softball infield prep and maintenance services, equipment, materials and supplies.	Prepare infield prior to 1/31/05 by weeding, dragging, adding new clay top soil, repairing or filling holes, divots, depressions in clay infield and turf outfield as needed. Provide weekly maintenance as needed to maintain safe field conditions during use period.			\$ 5,000	
3. City to provide equipment replacement	Including but not limited to: tennis nets, softball field equipment, field / courts storage containers, water hoses, ladders,tempoaray fencing, safety equipment as needed.			\$ 2,000	
4. Clean Tennis Courts	Sweep tennis courts minimum weekly. Wash down tennis courts minimum monthly.	104	\$ 25	\$ 2,600	
5. City to provide additional turf maintenance service, materials, equipment and supplies.	Coordinated with District grounds staff, City to provide quarterly (4x year) deep tyne aeration and fertilization with Weed and Feed or comparable product of all fields covered under this agreement at MHS. One over seeding (winter rye grass) with Winter quarter aeration / fertilization.			\$ 10,000	
6. Provide weekly City dumpster service.	Provide and maintain one (1) 30 cubic foot dumpster to be used as depository for trash and refuse collected from City use time at facilities. Arrange for weekly emptying of this dumpster.			\$ 1,500	
7. City credited for 1/20 of 1993 one time \$90,000 contribution to renovate and maintain upper and lower play				\$ 4,500	
Totals				\$ 55,200	\$ 31,660

C. MHS Gym , Classroom, Auditorium Use

East (MS) Gym (1 court) @ Basic Cost of \$15/hr					
<i>Scheduled Use</i>	<i>Day / Time</i>	<i>#Wks</i>	<i>Hrs/Wk</i>	<i>Total</i>	<i>Total Cost</i>
9/1/04-6/18/05	Monday-Friday : 6pm-8pm	41	10	410	\$ 6,150
12/1/04-2/28/05	*Saturdays: 8am-8pm / Sundays:12pm-8pm	12	20	240	\$ 3,600
Spring Break	Monday-Friday : 8am-4pm	2	40	80	\$ 1,200
6/21/04-8/15/04	Monday-Friday : 8am-8pm	8	60	480	\$ 7,200
Totals		55	70	1210	\$ 18,150

PE Classroom # Adj To Gym @ Basic Cost of \$5/hr					
<i>Scheduled Use</i>	<i>Day / Time</i>	<i>#Wks</i>	<i>Hrs/Wk</i>	<i>Total</i>	<i>Total Cost</i>
Spring Break	Monday-Friday : 8am-4pm	2	40	80	\$ 400
TBD - Lifeguard Trainin	TBD			200	\$ 1,000
6/21/04-8/25/04	Monday-Friday : 8am-4pm	8	40	320	\$ 1,600
Totals		2	40	600	\$ 3,000

Total Costs: MHS Gyms, Classrooms			1810	\$ 21,150
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<i>MHS Gyms, Classroom,</i>	<i>Description</i>	<i>#Hrs</i>	<i>Cost/Hr</i>	<i>Total Credit</i>	<i>Balance Due</i>
1. City to provide supervision in gyms, classrooms, auditorium during permit use time and in-kind custodial services, materials, equipment and supplies needed to clean and restock facilities after	Monitor, supervise and maintain order and a safe and clean environment. Assign and direct staff and permit users to appropriate parking lot/space. Address, document and report any serious injury, illness, incident, confrontation or conflict. Provide cell phone for City staff use while at MHS to order to contact Los Angeles County Sheriff and / or Fire Department in case of emergency. Pick up and dispose of all trash/debris in and around gyms, classroom, and auditorium, walkways and parking lot(s) serving these facilities. Empty all trash containers into City dumpster.	2120	\$ 20	\$ 42,400	
Totals				\$ 42,400	\$ (21,250)

D. Elementary Playfields, Playgrounds w/ Restroom

Webster Elementary

Upper and Lower Fields (2 @ \$25/hr), Playground (1 @ \$10/hr) with Restroom

<i>Scheduled Use</i>	<i>Day / Time</i>	<i>#Wks</i>	<i>Hrs/Wk</i>	<i>Total</i>	<i>Total Cost</i>
9/1/04-6/21/05	Monday-Friday : 3pm-6pm	40	15	600	\$ 21,000
9/1/04-7/31/05	*Saturdays: 8am-5pm / Sundays:10am-5pm	44	16	704	\$ 24,640
Spring Break	Monday-Friday : 8am-4pm	2	40	80	\$ 2,800
6/22/04-8/1/04	Monday-Friday : 1pm-6pm	7	25	175	\$ 6,125
closed Winter Break for maintenance and August for renovation					
Totals		86	71	1384	\$ 54,565

Cabrillo Elementary

Playfield (1 @ \$15/hr), Playground (1 @ \$10/hr) with Restroom

<i>Scheduled Use</i>	<i>Day / Time</i>	<i>#Wks</i>	<i>Hrs/Wk</i>	<i>Total</i>	<i>Total Cost</i>
9/1/04-6/21/05	Monday-Friday : 3pm-6pm	40	15	600	\$ 15,000
9/1/04-7/31/05	*Saturdays: 8am-5pm / Sundays:10am-5pm	44	16	704	\$ 17,600
Winter Break	Monday-Friday : 8am-4pm	2	40	80	\$ 2,000
6/22/04-8/1/04	Monday-Friday : 1pm-6pm	7	25	175	\$ 4,375
closed Spring Break for maintenance and August for renovation					
Totals		86	71	1384	\$ 38,975

Point Dume Elementary

Playfield (1 @ \$15/hr), Playground (1 @ \$10/hr) with Restroom

<i>Scheduled Use</i>	<i>Day / Time</i>	<i>#Wks</i>	<i>Hrs/Wk</i>	<i>Total</i>	<i>Total Cost</i>
9/1/04-7/31/05	*Saturdays: 8am-5pm / Sundays:10am-5pm	44	16	704	\$ 17,600
6/22/04-7/31/04	Monday-Friday : 1pm-6pm	7	25	175	\$ 4,375
closed August for renovation					
Totals		44	16	704	\$ 21,975

	Total Elementary School Playfields, Playgrounds, Restrooms			3472	\$ 115,515
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<i>Elementary Playfields w/ Restrooms Credit Items</i>	<i>Description</i>	<i>#Hrs</i>	<i>Cost/Hr</i>	<i>Total Credit</i>	<i>Balance Due</i>
1. City to provide supervision of Elementary Playfields, Playgrounds w/ Restrooms during permit use time.	Monitor, supervise and maintain order and a safe and clean environment. Assign and direct staff and permit users to appropriate parking lot/space. Address, document and report any serious injury, illness, incident, confrontation or conflict. Provide cell phone for City staff use while at MHS to order to contact Los Angeles County Sheriff and / or Fire Department in case of emergency. (includes weekdays @ Pt Dume during summer)	650	\$ 20	\$ 13,000	
2. City to provide in-kind custodial services including materials, equipment and supplies needed to clean and restrooms facilities after	Sweep courts and restroom. Clean restroom floors, sinks, toilets with appropriate germicidal cleaner. Pick up and dispose of all trash/debris in and around Elementary Playfields, Playgrounds and Restrooms, walkways and parking lot(s) serving these facilities. Haul away all trash from premises each weekend.	450	\$ 20	\$ 9,000	
3. City to provide additional turf maintenance service, materials, equipment and supplies at these	Coordinated with District grounds staff, City to provide quarterly (4x year) deep tyne aeration and fertilization with Weed and Feed or comparable product at all fields covered under this agreement at MHS. One over seeding (winter rye grass) with Winter quarter aeration / fertilization.			\$ 6,000	
Totals				\$ 28,000	\$ 87,515

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/26/04

FROM: SUPERINTENDENT/VIRGINIA I. HYATT

Addendum

RE: AWARD OF VENDING SERVICES TO FIRST CLASS VENDING
BID #5.03

RECOMMENDATION NO. A.11

It is recommended that the Board of Education award the vending machine contract to First Class Vending.

Funding Information: There is no fiscal impact from this contract as all vending machines create revenue for the District.

COMMENT: Bids were sent to six (6) vendors. Four (4) attended the job walk, three (3) responded with bids. Analysis was based on product selection, equipment, the vendor's accounting, collection and auditing methods and the percent of profit paid to the District (based on net sales). Vending machines and associated products are to adhere to Senate Bills 19 and 677 and to all District policies, including BP 3555 and the Nutrition and Physical Activity Policy adopted on November 20, 2003. All vending machines and associated products will be reviewed prior to their placement into the machines. Bids were as follows:

Vendor	Collection/Auditing Method	% Paid on Net Profit
First Class Vending	Sales, change and money collected are scanned into a computer and balanced through software	50%
Vending Plus	Sales from machine manually done from non-resetting counters, reports are manually done	Average 49%
24/7	Sales, change and money collected are balanced through a remote wireless system	18%

MOTION MADE BY: Dr. Jordan

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: N/A

AYES: All (6)

NOES: None (0)

TO: BOARD OF EDUCATION

DISCUSSION

08/26/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/CHRIS CORLISS

RE: TEMPORARY MODIFICATION OF BOARD POLICY SECTION 1330(a)
COMMUNITY RELATIONS-USE OF SCHOOL FACILITIES, SCHEDULE
OF CHARGES-USE OF FACILITIES

DISCUSSION ITEM NO. D.1

It is recommended that the Board of Education approve and adopt a Temporary modification of BOARD POLICY section 1330 (a) COMMUNITY RELATIONS USE OF SCHOOL FACILITIES-Schedule of Charges-Use of Facilities for the fiscal years 2004-2005 and 2005-2006. (See Attachment "A". Temporary Modification of COMMUNITY RELATIONS USE OF SCHOOL FACILITIES-Revised Schedule of Charges-Use of Facilities).

COMMENTS: The current SMMUSD Schedule of Charges for Field Use was adopted at the June 12, 2003 Board of Education Meeting. At that time Board directed staff to suspend fees for field users at John Adams and Lincoln Middle Schools for one year or until the City of Santa Monica implemented it's new field fee schedule plan. Santa Monica City Council approved implementation of field fees and a schedule on June 15, 2004.

Working together, District and City Staff have created a plan to temporarily modify the School District rate to match the City's. This will be enforced at the City permitted field space at John Adams and Lincoln Middle Schools through the 2005-2006 fiscal year.

The District will assign a block of non-school field use time to City. City will include District field space in available field inventory when allocating and permitting space to non-profit youth sports user groups. The City will permit the space in coordination with District staff. City will charge for the District field space at the modified hourly rate, which is substantially lower than the District hourly rate. The City will send payments of fees paid by the permitted users at each site to the District. The plan will accommodate the youth sports user groups need for additional space, help the City implement it's field fee charges and provide the District some revenue to help cover cost of permit monitoring and custodial services.

This item will return to the Agenda for action.

Attachment "A"

Temporary Modification of Facilities Use-Schedule of Charges
(revised 2003 for John Adams and Lincoln Middle School fields to
accommodate Youth Sports Groups and City of Santa Monica Field
Fee Implementation

John Adams and Lincoln Middle School Fields	SMMUSD "Basic Cost Rate" for Santa Monica based Non-Profit Youth Sports (per hour)	City of Santa Monica Rate for Santa Monica Based Non-Profit Youth Sports (per hour)
Soccer/Football w/o lights Practice/Games	\$15.00	\$2.50
Soccer/Football with lights Practice/Games	\$15.00	\$5.00
Softball/Baseball (2) (per field) w/o lights-Practice/Game	\$5.00	\$1.25
Softball/Baseball (2) (per field) with lights-Practice/Game	\$5.00	\$3.75

TO: BOARD OF EDUCATION

DISCUSSION

08/26/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/CINDY ATLAS

RE: SPECIAL EDUCATION INITIATIVES - PROGRESS REPORT

DISCUSSION ITEM NO. D.2

Since the presentation of the Special Education Strategic Plan and the District's response at the June board meetings, the district has been developing implementation plans for 2004 - 2005. Progress to date will be highlighted as well as continuing plans for the coming year.

* * * * *

This item was postponed to the September 9 Board Meeting at the request of the Special Education Strategic Plan Steering Committee. Many of the members of the Steering Committee were on vacation and the Chair of the Committee requested that it be rescheduled to the next Board meeting.

TO: BOARD OF EDUCATION

DISCUSSION

08/26/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: REPORT FROM SAMOHI PARKING AND TRANSPORTATION TASK
FORCE

DISCUSSION ITEM NO. D.3

In March 2004, the Superintendent formed a task force to address the parking and transportation concerns of Santa Monica High School and its neighbors. The Superintendent and City Manager attended the first meeting. The task force includes community members - Christian Boyce, Barbara Filet, Kathryn Morea and Delphine LaFont; Andy Agle - City of Santa Monica, Assistant Director of Planning Community Development; Greg Runyon - S House principal; Bryce Maddock - SAMOHI student; Randi Hutchinson - SAMOHI PTSA; Jeanne Wells - Superintendent's Office. The charge of the task force was to recommend solutions which could be implemented to positively impact the parking and transportation issues involving Santa Monica High School and its neighboring community. The bigger picture, however, was how to safely deliver 3500 students to Santa Monica High School daily while preserving the health and safety of our children and the surrounding neighborhood.

The first meeting was held on March 24, 2004 and the task force identified fifteen factors which contribute to the parking and transportation problems:

1. 1600 potential student drivers
2. Limited parking spaces available on site (less than 50) and off site
3. The Blue Bus schedules do not always coincide with SAMOHI's schedule
4. A large number of parents drive students to and from school
5. Limited space available for drop-off and pick-up
6. SAMOHI is surrounded by four major thoroughfares: Olympic East; Pico Boulevard; Fourth Street and Lincoln Boulevard.
7. Lack of restrictions for students parking on streets surrounding SAMOHI
8. Limited safe walking/bicycle routes
9. Students who work after school need parking closer to the school
10. We live in a driving culture
11. Police support is limited during the start and ending school hours. (By necessity, they are assigned to the elementary and middle schools.)
12. SAMOHI has a non-traditional schedule. (Students may be at school from 6:30 a.m. - 7:30 p.m.)
13. There is no regular school bus transportation in California

14. Barnum Hall will soon attract a number of visitors
15. Lack of off-campus supervision

During the discussions, community members made many recommendations that affect their streets that were not included in the report. Recommendations were included only if they had a positive benefit to both the school and the community. Some recommendations are clearly outside the realm of the Board to enact; however, they were included as ideas to explore with the City of Santa Monica and Cal Trans.

Following are the recommendations, reached by consensus, which the task force felt would provide more safety for students and the community, as well as ease congestion and lack of parking for neighbors on Bay Street. The congestion on Michigan Avenue still remains unresolved.

1. Request the City to solicit resident feedback regarding changing street cleaning times on Bay Street from the present 3:30-5:00 p.m. to the previous 9:00-11:00 a.m. The once a week restriction would have little impact on students.
2. Ask the City to study traffic patterns and solicit resident feedback regarding traffic impacts on Bay Street between Sixth Street and Lincoln Boulevard between 7:00 and 9:00 a.m. on days Santa Monica High School is in session. Solutions may include posting signs indicating no turns onto Bay Street from Lincoln Boulevard.
3. Ask the City to help identify pedestrian/bicyclist street crossings that are heavily used by students and consider measures such as ladder striping to enhance pedestrian and bicyclist safety.
4. Ask the City and Cal Trans to study traffic patterns at Lincoln Boulevard and Michigan Avenue to enhance safety and movement for pedestrians, bicyclists and motorists. The City has begun by adjusting the signals at this intersection and is asking for feedback.
5. Ask the City and Cal Trans to re-evaluate the expansion of the Olympic Boulevard student drop-off zone.
6. Investigate whether there are adequate "School Zone" signs posted in the vicinity of SAMOHI, and if not, request the School District to ask for installation of additional signs. According to California Vehicle Code 42011, fines are doubled for offenses made in a school zone.

7. Encourage increased use of Santa Monica's Blue Bus by:
 - a. asking the Blue Bus staff to present educational programs at SAMOHI;
 - b. making Blue Bus student passes easily available for purchase at all SAMOHI houses;
 - c. recommending to the City that the enhancement of bus stops adjacent to SAMOHI be a priority to encourage increased rider use.
8. Throughout the school year, continue to have SAMOHI and the PTSA educate parents on current traffic and parking regulations including current drop-off and pick-up conflicts.
9. Have SAMOHI and the PTSA work with Santa Monica Police Department to aid in the enforcement of existing traffic rules around schools.
10. Have ASB and PTSA create a student survey for distribution in the fall that would include how students currently get to and from school, and how we can promote alternatives to automobile use.
11. Have PTSA and ASB work with the community to create a good neighbor policy.
12. Have SAMOHI consider a needs-based assessment for student parking on campus.

The task force is a new collaboration between the neighbors of SAMOHI, the City of Santa Monica and the School District. All participants on the task force were passionate about the needs of the students and neighbors of SAMOHI - being safe and considerate were two priorities.

* * * * *

Dr. Deasy thanked the members of the Committee, Jeanne Wells and Greg Runyon their hard work and dedication in exploring ways to alleviate traffic congestion and parking dilemmas in the neighborhood surrounding Santa Monica High School.

Greg Runyon presented the report to the Board on behalf of the Committee.

Direction from the Board:

PUBLIC COMMENTS

Delphine LaFont
Barbara Filet
Randi Hutchinson

The Board directed staff to formally request that the City of Santa Monica consider items 1-5 and item 7. Staff was further directed to explore items 6, 8-12 and to seek assistance from the PTSA where applicable.

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: PROPOSED POLICY 3290 -
ACCEPTANCE OF GIFTS

DISCUSSION
08/26/04
PREVIOUSLY
1/22/04; 2/05,19&26/04
3/11&25/04; 5/06; 6/24/04

DISCUSSION ITEM NO. D.4

The Board of Education has discussed this matter over a period of months. The policy has been modified based on input from the Ad Hoc Gift Policy Committee.

* * * * *

Following review of the policy, the Board of Education directed that this policy be returned for action with modifications to the Equity Fund, section 3 as follows:

- < Districtwide programs to be featured as prominently as site-based programs.
- < Include prioritization of programs (i.e. if resources are available, what programs would be implemented, including associated costs.
- < Include districtwide programs in other areas of the policy, where appropriate.

It was noted that the policy, in its current format, will be used as the baseline for any future modifications. When returned to the Board for action, modifications will be shown with underline (added text) or strikeout (deleted text).

Acceptance of Gifts

The Board of Education adopts the following policy for acceptance of gifts to the District:

Philosophy

The Board of Education acknowledges that education is a fundamental right. Every child has a right to an education that will prepare him or her to be a skilled and productive member of our society. The goal of the Board of Education is to provide equitable and high quality educational opportunities for all students in Santa Monica-Malibu Unified School District.

The Board recognizes that the needs of students require various learning opportunities, and it is the responsibility of the board to identify and remove barriers that contribute to gaps in achievement for different groups of students. It is the intent of the Board that gifts accepted by the District provide equitable access to educational opportunities to meet the needs of all students. The board recognizes the community=s desire to participate in promoting excellence in our schools through fund-raising and gifts. While greatly appreciating acceptable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all district students.

The Board recognizes that there are differences among various communities in their ability to contribute additional funds for programs and services at their local schools, and these differences perpetuate inequalities in educational opportunities from one district school to another. Therefore, the Board may not accept gifts by individuals, groups or organizations to specific schools intended to replace personnel, programs or services cut by the Board in the process of budget reduction, unless sufficient funds are received to restore those programs, services or personnel at all sites from which they were cut.

To achieve a greater level of equalization, the Board will establish an Equity Fund, which will be administered by an external organization of the Boards choosing. ***Contributions to this fund and distributions from this fund will be made in accordance with Administrative Regulations 3290.*** The purpose of the Equity Fund grants will be to improve the achievement of ALL students while simultaneously closing the achievement gap by mitigating the effects of the unequalized enrichment of schools.

Before accepting a gift, the Board shall consider whether the gift:

1. Has a purpose consistent with the district's vision and philosophy
2. Begins a program which the Board would be unable to continue when the donated funds are exhausted
3. Entails undesirable or excessive costs
4. Implies endorsement of any business or product

The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of district philosophy and operations. If the Board feels the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

Gift books and instructional materials shall be accepted only if they meet regular district criteria.

All gifts, grants and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school.

Legal Reference:

EDUCATION CODE

- [1834](#) Acquisition of materials and apparatus
- [35162](#) Power to sue, be sued, hold and convey property
- [41030](#) School district may invest surplus monies from bequest or gifts
- [41031](#) Special fund or account in county treasury
- [41032](#) Authority of school board to accept gift or bequest; investments; gift of land requirements
- [41035](#) Advisory committee
- [41036](#) Function of advisory committee
- [41037](#) Rules and regulations

MANAGEMENT RESOURCES

ADOPTED January 23, 1984

REVISED
CSBA DATE

DISTRICT GOAL

SUBJECT: Acceptance of Gifts

ISSUED BY: Assistant Superintendent, Business and Fiscal Services

I. EFFECTIVE DATE

II. AUTHORITY
BOARD OF EDUCATION POLICY 3290

III. PROCEDURES

A. ACCEPTANCE PROCEDURES

1. Gifts will be donated to the school District but can be designated for a particular school.
2. A needs assessment will be conducted by a committee at each school composed of parents, teachers and the principal. This committee will develop a prioritized list of needs for each school.
3. The committee and the principal of the school must approve the disposition of all gifts, which should be in accordance with the school's identified needs, before a request for acceptance is submitted to the Board of Education.

B. CRITERIA FOR ACCEPTING GIFTS

All gifts and donations will be formally accepted by the Board of Education in accordance with administrative procedures subject to the following criteria:

1. Gifts are of direct or closely related instructional value and will not cause the instructional program of the school in which the gift is used to differ from established district curriculum. If a gift is offered that does not appear on the prioritized list of needs or is not of direct institutional value, the committee and the principal will evaluate the gift and make a recommendation regarding acceptance.
2. Gifts of money for personnel will be used for instruction, consulting services, assemblies, aides to assist in the instructional program, for supervision of students (i.e., noon aides) or clerical help. Certificated personnel will be hourly only; however, classified personnel may be hourly, part time or full time. All personnel whose services are paid for with gift funds must be hired through the Personnel Office.

3. The Business Services Division must approve all gifts requiring installation and maintenance, and appropriate money must accompany requests for acceptance of these gifts. If gift items require an ongoing maintenance contract, the money for that contract must accompany the gift.
4. Gift funds allocated to a school shall be placed in a specifically designated program account. Any funds remaining in this program at the end of the fiscal year shall carry forward into the ensuing fiscal year.
5. The foregoing rules also apply to gifts from student body organizations or any on-campus improvement projects not financed or processed through normal requisitioning procedures.
6. With gifts of opportunity, the Superintendent/designee is authorized to accept gifts on behalf of the Board of Education where a delay until the next Board of Education meeting will cause the gift offer to be retracted.
7. Schools will be allowed to establish a revolving cash fund created by gift money. The fund shall not exceed \$100 per teacher per semester.
8. Gifts given by individuals not in conjunction with fund raising under a value of \$100 do not need Board approval.

C. THE EQUITY FUND

To provide equitable and high quality educational opportunities for all students in Santa Monica-Malibu Unified School District, the Board will establish an Equity Fund, which will be administered by the Santa Monica Malibu Education Foundation. The Equity Fund will distribute block grants to all schools to address district and local school goals and mitigate the effects of the unequalized enrichment of schools. The District will establish two categories of contributions to the Equity Fund: mandatory contributions as described in this policy, and voluntary contributions.

1. Contributions and Collection Mechanisms:
Contributions to the mandatory fund will be collected from the following sources:
 - a. Fifteen percent of all cash gifts to either the District or any department or organization thereof, or individual schools, donated during a school year will be placed in the Equity Fund.
 - b. Grants and Gifts
There are four (4) types of revenue sources to the district in the area of grants and gifts:

- 1.) Gifts to the district
- 2.) Grants to the district
- 3.) Gifts to a site/school
- 4.) Grants to a site/school

It is not the intent of this policy to discourage grants from private or public philanthropy.

All gifts given to either a site/school or district shall be required to make the 15% established donation to the Equity Fund.

Grants to the district shall be considered on a case-by-case basis. When the Board accepts each grant (as is normally required), it would also decide if the individual grant should be subjected to the guidelines of the policy or not. A test of how equitable the grant funds are to be distributed will be a guiding principle when making this type of decision.

Grants applied for and given to individual sites/schools shall be exempted from the policy. However, no grant will be submitted or accepted unless it is reviewed by the Assistant Superintendent/Chief Academic Officer.

2. Exemptions

The following items are exempt from mandatory contributions to the Equity Fund:

- a) ASB activities initiated and administered by students.
- b) Operational costs of any organization contributing to the fund.
- c) Any expenditure made by any organization covered by this policy that does not provide a donation explicitly to the Santa Monica-Malibu Unified Public Schools.
- d) Field trips for students.
- e) Scholarships (either academic or to ameliorate fiscal hardship for a student in order to participate in a school sponsored activity).
- f) District approved capital programs.

- g) Grants as noted above.
- h) Non-monetary gifts: The first \$5,000 of assessed value from any donor is exempt. Any amount of value over \$5,000 is subject to the 15% portion of the policy. **If a donor gives multiple gifts in a fiscal year, when totaled, the amount above \$5,000 is subject to the policy.**
- i) Funds supporting copy machines, i.e. purchase, maintenance agreements, etc.

3. Distribution of Funds

Distributions from the Equity Fund will be made annually to District schools. Prior to the purchase of any new service or material made by Equity Fund monies, a site must (to the extent fiscally possible) make whole the various organizations that contribute to the fund in the previous year.

The amount of money given to each school in block grants will be determined using a student weighted formula. See Appendix I. The formula contains equal and fractional weights.

This formula takes into account a number of impacting factors on a school. These are: socio-economic status, language acquisition, number of severely handicapped students, population size, and the academic performance of the student body. This formula shall be monitored regularly.

Making decisions about expenditures requires both a very local and very broad perspective simultaneously. These should not be considered as competing forces in this decision. As much as possible the Board of Education believes that the decisions be made as close to the classroom as possible when dealing with school site expenditures. A portion of the equity fund will be used for district-wide programs designed to support activities to achieve our mission. Funds should only be expended by either schools or the district for the following activities:

- a.) Enhance the degree of equity in our district within enrichment/advancement programs (this deals with the equity of advantage issues)
- b.) Intervention and supplemental support programs (this deals with the equity of opportunity issues)
- c.) District-wide intervention or acceleration programs (this deals with community-wide equity of acquisition issues)

It should be expected that over time, and on a yearly basis contributions to the voluntary side of the fund would fluctuate dramatically. In order to avoid a feast/famine cycle (like the State of California) the School Board will include the yearly decision on the amount of funds from the voluntary contributions that will be redistributed. Even growth will be the aim.

In the weighted student formula, the total number of school points is divided into the total amount of Equity Fund resources available. The quotient becomes the Equity Funding Point Value. The Equity Funding Point Value is multiplied by the total number of points at each site resulting in a budget weighted to provide resources differentiated for the needs of each site.

Before receiving block grant funds, each school will submit a detailed plan for expenditures, as part of their regular school site improvement plan, to the Chief Academic Officer. The plan must include: target population, number of students served, description of need, rationale for plan, detailed plan of interventions and support, budget, assessment and evaluation procedures.

The Site Governance Council will administer the funds provided to a school/site from the Equity Fund. In the absence of a governance council, a similar group should be designated.

D. ADDITIONAL CONSIDERATIONS FOR COLLECTION

A methodology to simplify the entire collection process will be to have schools/sites post a monthly update with the fiscal office on the amount of gift/donations made to or on behalf of the school during each month. The fiscal office will help schools track their ongoing gift amounts and contribution owed to the fund. Sites/schools would be responsible for 'holding aside' their required contribution. All contributions would be sent to the Equity Fund in June. The organization administering the Equity Fund would receive the donations and distribute the funds via the student-weighted formula in July. The district will provide an anticipated planning budget each year, so that sites/schools can plan accordingly for the expenditure of these funds. This would be made on the previous year's level of gift/fundraising.

E. VOLUNTARY CONTRIBUTIONS

No formula is applied to voluntary contributions to the Equity Fund. Any amount given is a 100 percent contribution.

F. EQUITY FUND ADMINISTRATION

The Board will designate the Santa Monica Malibu Education Foundation to administer the Equity Fund. The duties of this organization will include the collection and distribution of funds, and the public reporting through an annual audit. The Organization will also be responsible for the collection of all voluntary donations to the Equity Fund. A board of directors from the Education Foundation will be established to oversee the Equity Fund and its activities. The School Board should seek membership and outline responsibilities for this board. The responsibilities of the Equity Fund Board include:

- 1.) Actively fundraise for the Fund
- 2.) Assist sites/schools in fundraising through a cadre of experts in this area. These volunteers will be at the disposal of various schools to help with this important work
- 3.) Support a sister site program for those who wish to participate
- 4.) Post an annual audit of both the finances and activities of the Equity Fund.

This group of community volunteers should report to the School Board on a regular basis.

This policy will return to the Board of Education for review each year prior to October 1.

IV. RELATED FORMS:

Request for Acceptance of Gift
Block Grant Planning Form
Student Weighted Formula

V. APPROVAL _____

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/SUPERINTENDENT
RE: MALIBU SEPARATION STUDY - PROCESS

INFORMATION
08/26/04

INFORMATIONAL COMMUNICATION NO. I.1

As part of an exploratory investigation by a group of citizens in Malibu, the Superintendent has prepared a memorandum to the Board of Education regarding the process for petition regarding school district separation and implications of the process for the Santa Monica-Malibu Unified School District. The memo includes the Superintendent's recommendation regarding these issues.

* * * * *

Dr. Deasy summarized the process the citizens group would follow in petitioning to form a separate public school district (which is spelled out in the attached memo). He recommended that the Board of Education take a position of neutrality, but support the investigation by the Malibu Unified School Team (MUST) committee as part of the democratic process.

PUBLIC SPEAKERS

Sandy Thacker, Secretary, MUST
Mitchell Clarfield, Treasure, MUST
Deirdre Roney, MUST

All three speakers addressed the Board in support of continuing to explore the feasibility of forming a separate public school district in the City of Malibu. Representatives from MUST indicated that it is their intent to secure signatures of at least 25% of the registered voters residing within the affected area as proscribed in the guidelines. Only then will the committee come back to the Board requesting formal support.

Board Direction

The Board of Education unanimously agreed to be part of the investigative process, where appropriate.



OFFICE OF THE SUPERINTENDENT

Memo

To: Board of Education

From: Dr. John E. Deasy, Superintendent

CC: Senior Cabinet

Date: 8/13/04

Re: Malibu Separation Process

This memorandum is designed to provide the Board with the following information:

- 1.) The process for petition regarding school district separation pursuant to Education Code 35700(a) et seq.
- 2.) Implications of this process for Santa Monica-Malibu Unified
- 3.) My recommendation(s) regarding these issues

BACKGROUND

In March of the past school year a group of citizens in Malibu formed the Malibu Unified School Team to investigate the process and feasibility of forming an independent unified school district for the area of the city of Malibu. This group commissioned a study under the guidance of a consultant who is working with them. The consultant, Dr. Thomas Griffin, made a presentation to a group of citizens in Malibu in early August. Representatives of this group met with me last week. We discussed the process and information requested from them to be provided by the District. The group is identified as MUST (Malibu Unified School Team). Consideration of separation in order to form an independent unified school district has occurred before. In October of 1980, a similar petition came before the Board of Education. At that time, the Board took no position and supported the petition process. The County Committee voted the petition down later that year and the process ended. (Appendix 1). MUST intends to initiate the process for separation immediately and has asked for the Board's support of the process.

THE PROCESS

In order to help you understand the complexities of this process I have outlined the information germane to this event in the attachments to this memorandum. I have been in touch with the County Office and they have been very helpful. Not all of the answers to questions that are bound to arise are known at this time. As you develop questions, staff will work to provide answers.

The following is a typical flow sheet of timelines and activities to be completed. All information contained in this memorandum is provided by the County.

Timelines and activities

School District Reorganization Process and Potential Timelines

School District Unification and Formation Pursuant to Education Code 35700(a) et seq.

Petition Request	Should include map and description of area proposed for reorganization, supporting documentation, and rational for proposal.
Petition Requirement	! Majority of the board members of each affected district, or ! Signatures of at least 25 percent of the registered voters residing within the affected area.
_____	Completed petition containing required signatures returned to the Los Angeles County Superintendent of Schools (County Superintendent)
_____	Signatures verified by the County Superintendent (via Los Angeles County Registrar-Recorder/County Clerk (30-day timeline)
_____	If the petition is sufficient and signed as required by law, the proposal is presented to the Los Angeles County Committee on School District Organization (County Committee) at its next regular meeting.
_____	At <u>least</u> one public hearing will be held by the County Committee in <u>each</u> affected school district. NOTE: Public hearings <u>must</u> be held within 60 days after presenting the proposal to the County Committee.
_____	Staff gathers data, prepares feasibility study of area, and formulates plans and recommendations based on specified criteria contained in Education Code 35753.
_____	Within 120 days of the first public hearing, the County Committee makes a recommendation to approve or disapprove the proposal and forwards it to the State Board of Education (SBE). If the County Committee recommends approval of the proposal, they may also recommend the area in which to hold the election.
_____	SBE holds a public hearing (no statutory timeline for SBE to hold hearing) and makes a final decision to approve or disapprove the proposal. ! If approved, SBE selects area in which to hold an election and orders the County Superintendent to call an election. ! If disapproved, the process ends.

- _____ County Superintendent orders an election.
- _____ Election held regarding proposal. Governing board election consolidated with reorganization election.
- _____ If the reorganization election carries, the Los Angeles County Board of Supervisors orders changes in school districts (must be completed prior to end of calendar year in order for reorganization to become effective July 1 of following year).
- _____ **Reorganization effective.**

Conditions to be considered affecting the decision

Policy Statement

- P The Los Angeles County Committee on School District Organization (County Committee) may vote to approve a proposal to transfer territory when the conditions contained in Education Code (EC) 35753(a)(1) through (10) are substantially met.
- P The County Committee has the option to vote to recommend that a proposal for unification or formation be disapproved, when the conditions are substantially met, if it determines a proposal will not be in the best overall interests of those affected, there is no compelling reason for a change, the proposal will not improve the effectiveness and/or the efficiency of the delivery of educational services to students, or for any other reason(s) the County Committee deems relevant.
- P The County Committee may vote to recommend approval of a proposal for unification or formation if it determines it is not practical nor possible to apply the EC 35753 conditions literally and circumstances with respect to the proposal present an **exceptional situation** sufficient to justify approval of the proposal.

Conditions Required To Be Considered By The County Committee

NOTE: Following each condition is a list of considerations, which may be used by the County Committee in determining if the condition has been substantially met. Because each reorganization proposal is unique, all considerations listed may not apply to specific proposals. Staff will use their discretion in determining which considerations to address in preparing reports and recommendations for the County Committee.

Met	Condition #1	Condition Substantially
------------	---------------------	--------------------------------

Considerations:

<u>Type of School District</u>	<u>Minimum # of Pupils</u>
! elementary	901
! high	301
! unified	1501

The County Committee should consider the projected enrollment and the resulting increase/decrease.

It is not necessary to meet the minimum requirements if the County Committee feels there are extenuating circumstances, e.g., geographical barriers.

Met	Condition #2	Condition Substantially
	The districts are each organized on the basis	____ Yes ____ No

Considerations:

The County Committee should consider the following criteria:

- P Isolation
- P Geography
- P Distance between social centers
- P Distance between school centers
- P Topography
- P Weather
- P Community, school, social ties, and other circumstances peculiar to the area
- P Size and style of homes and similarity of architecture
- P Usage patterns of park and school facilities for recreation programs
- P Traffic patterns and public transportation
- P Geopolitical factors such as cities, zip codes, and electoral districts
- P Neighborhood and regional shopping patterns

Condition #3	Substantially Met	Condition
The proposal will result in an equitable division		____ Yes

Considerations:

- a. All property, funds, and obligations, except real property and bonded indebtedness (e.g. funds, cash on hand, monies due but uncollected, state apportionments)

The County Committee will determine which of the criteria authorized under EC 35736 shall apply for dividing the property:

- P Assessed valuation;
- P Revenue limit per pupil in each district;
- P Average daily attendance (ADA).

The County Committee should consider the value and location of the school property and such other matters as may be deemed pertinent and equitable.

- b. Real Property

The real property and personal property and fixtures normally situated there shall be the property of the district in which the real property is located.

In reviewing the aspects of proposals dealing with school facilities, the County Committee should request long-range facilities plans from the districts affected. Those plans should include:

- P Demographic studies showing both current and projected student population data;
- P Development of maps showing census tracts, boundaries, current and proposed zoning, and projected development;
- P An evaluation and report of the utilization, capacity, and condition of existing facilities; and
- P Development of a “comparison analysis” considering both existing and proposed divisions.

- c. Bonded Indebtedness

Provided for under EC 35570-35579.

NOTE: The County Committee may recommend, pursuant to EC 35565, the appointment of a board of arbitrators to resolve any disputes between the governing boards of the affected school districts concerning the division of funds, property, or obligations.

Met	Condition #4	Condition Substantially
	The reorganization of the district will not promote	____ Yes ____

Considerations:

The County Committee should consider the effects of the following criteria (Title V of the California Administrative Code (CAC) 18573). Each of these items should be evaluated to determine whether any imbalance would be so disproportionate that, realistically, minority students would be isolated from other students and that all students would be deprived of an integrated educational experience:

- P The current number and percentage of pupils in each racial and ethnic group in the affected districts and schools in the affected districts, compared with the number and percentage of pupils in each racial and ethnic group in the affected districts and schools in the affected districts if the proposal or petition is approved.
- P The trends and rates of present and possible future growth or change in the total population in the districts affected, in each racial and ethnic group within the total district, and in each school of the affected districts.
- P The school board policies regarding methods of preventing racial and ethnic segregation in the affected districts and the effect of the proposal or petition on any desegregation plan or program of the affected districts, whether voluntary or court ordered, designed to prevent or alleviate racial or ethnic discrimination or segregation.
- P The effect of factors such as distance between schools and attendance centers, terrain, and geographic features that may involve safety hazards to pupils, capacity of schools, and related conditions or circumstances that may have an effect on the feasibility of integration of the affected schools.
- P The effect of the proposal on the duty of the governing board of each of the affected districts to take steps, insofar as reasonably feasible, to alleviate segregation of minority pupils in schools regardless of its cause.

The County Committee may also consider:

- P Participation in extracurricular activities;
- P Equipment of affected school districts;
- P Condition of facilities of affected school districts;
- P Perception of staff, administrators, and community regarding whether schools are segregated; and
- P Racial/ethnic makeup of staff and administration.

Met	Condition #5	Condition Substantially

Considerations:

Pursuant to Title V of the CAC 18573, each district affected will be adequate in terms of financial ability if:

- P The revenue limit per ADA of the proposed district does not vary from the revenue limit per ADA in all of the affected districts by more than 15 percent; or
- P The proposal does not increase costs to the state for the affected territory by more than ten percent.

NOTE: Reorganization proposals exceeding the ten-percent limit will not be denied; however, the maximum increase will be held to ten percent.

The following factors should also be considered in evaluating this criterion:

- P The blended revenue limit per unit of ADA including salary add-ons and inflation adjustment calculated pursuant to EC 35735.1;
- P Other state special or categorical programs, and the increased state costs if students transferring would qualify in the gaining district and not in the losing district;
- P The additional costs to the state if special or categorical program costs are higher in the gaining district; and
- P The effect on the district's home-to-school and special education transportation costs and state reimbursement.

Condition #6	Condition	
Substantially Met		
The proposed reorganization will not significantly disrupt the educational programs in the proposed districts and districts affected by the proposed	_____ Yes	_____ No

Considerations:

The County Committee must look at the effect of the proposal on all school districts affected by the reorganization. The County Committee should look at district-wide programs and the school site programs in schools not a part of the proposal that will be affected by the proposal.

Condition #7	Condition Substantially
Met	

Considerations:

The County Committee should evaluate the affected districts' school housing needs and the long-range facilities plans for meeting the current and projected facilities requirements including:

- P Local bonding capacity (potential);
- P Developer fee income;
- P Surplus property and asset management opportunities
- P Eligibility for state school facilities funding;
- P Deferred maintenance, modernization, and reconstruction needs; and
- P The portion of costs for additional housing to be assumed by state and local programs.

Met	Condition #8	Condition Substantially	
	The proposed reorganization is not primarily designed to result in a significant increase in property values causing financial advantage to	_____ Yes	_____ No

Considerations:

The County Committee should analyze the rational presented in the petition for the transfer. The County Committee should consider whether increased property values might be the primary reason for the petition. The county tax assessor's office or local real estate boards should be consulted concerning the potential impact on property values in the area proposed for transfer or unification.

Met	Condition #9	Condition Substantially	
	The proposed reorganization will not negatively No	_____ Yes	_____

The County Committee should look at the percentage of lost revenue to total revenue of the affected districts. It should also look at the viability of a new school district to operate a meaningful educational curriculum with its anticipated revenue.

The County Committee should review the financial status of the districts for several preceding years and evaluate the financial impact of the reorganization on each of the districts affected. The County Committee might also review other sources of financial data including the annual audit reports prepared by the district's independent auditors.

Additionally, the County Committee should review and consider any potential revenue gains and/or losses (e.g. community redevelopment agency agreements, Mello-Roos Community Facility District funds, parcel taxes, certificates of participation, mitigation agreements with developers, or any other categorical or specialized funds.)

The County Committee must report whether any of the following, in the opinion of the County Committee, would be true regarding the proposed reorganization.

The proposed reorganization would comply	<input type="checkbox"/> True	<input type="checkbox"/> Not
-------------------------------------------------	--------------------------------------	-------------------------------------

The proposed reorganization would adversely	<input type="checkbox"/> True	<input type="checkbox"/> Not
True		
affect the school district organization of the		

County Committee Decision/Recommendation

Within 120 days of the commencement of the first public hearing on the petition, the County Committee shall recommend approval or disapproval of a petition for unification of school districts; or for the division of the territory of an existing school district into two or more separate school districts, as the petition may be augmented; or shall approve or disapprove a petition for the transfer of territory, as the petition may be augmented.

A. May Approve the Proposal

- P If all the conditions of EC 35753 are substantially met.

Certain conditions may be waived, and the County Committee may approve a proposal if the County Committee determines circumstances with respect to the petition or proposal provide an exceptional situation sufficient to justify approval.

B. To Disapprove the Proposal

- P In making its decision, the County Committee should consider whether:

- o A compelling reason necessitates the reorganization;
- o The reorganization proposal improves the effectiveness and efficiency of the delivery of educational services;
- o The reorganization is in the best interests of all concerned;

- o ~~Any other reasons deemed pertinent by the County Committee to~~
support the reorganization

Decision/Recommendation

Except for petitions for the transfer of territory, the County Committee shall
The County Committee: forward its recommendation to the SBE.

☐ **Approves the proposed reorganization**

Determination and execution of election, process completed by the County only.
Determining the Area of the Election

STEP 1

- P Identify the petition area

STEP 2

- P The County Committee may expand the area of election beyond the petition area if it determines that there exists a logical and meaningful reason to do so.

- P If not, then the election area is deemed to be the petition area.

As one can see the process has many steps and phases. It is clear that the Board of Education has no actual decision-making activity in this process. The Board may facilitate the process, and certainly give testimony at the County and State level hearings. As such, staff and I offer the following recommended course of action.

RECOMMENDATION(S)

I strongly recommend that a position of neutrality be taken throughout the process. I view this as a civic/governmental issue and ultimately an issue of self-determination for the citizens of Malibu. This is not in keeping with other 'educational' issues such as curriculum, student conduct, instructional materials, and the like. This is also not in keeping with facility improvement processes. Those areas serve an educational aim and direct purpose of the Board's leadership. Separation from the District is a process called for by the Educational Code and relegated to the County and State for decision-making. Today (so-to-speak) the students of Malibu, and all of the Santa Monica-Malibu Unified School District, enjoy a remarkable educational experience.

The Board of Education would execute its official duties in guiding the system through policy creation and enforcement and by monitoring results. On both counts it is obvious that the District excels. It is clear that the Board of Education has no direct decision-making on separation as per Education Code. This decision is for the County to ultimately determine. Therefore, neutrality is the prudent course of action. I further advise that I think it best to facilitate the desire(s) of the citizens of Malibu in undertaking this serious investigation.

Since it is apparent that the community of Malibu wants to examine this issue, I suggest that nothing stand in the way of the democratic process. Therefore, I recommend that we (the petitioners and the District) jointly facilitate the initiation of the process. The Board could call for a motion that places your signatures on the petition for the purpose of moving the process to the County for a full examination of the merits and a start of the official process **simultaneously** with the receipt of the required signatures from the electorate of Malibu. This process would indicate a commitment by the community of Malibu to the process and the Board's commitment to the community's opportunity to exercise the process called for in Education Code governing this matter. The Board of Education could notify MUST that when they have collected the signatures and presented them to you, that the Board would also make the motion at a Board meeting affixing your signatures on the petition and sending both to the County. This process does not require the Board of Education to take a position on the merits of the petition (and I do not think you should), but honors the already established public process with a redoubled affirmation of the process. It also sends a clear message of gravity of purpose to the County with respect to this issue.

Of course, Malibu need not follow this course of action. As has been pointed out in this memorandum, they can simply file the signatures and initiate the process. But with our long and unique history, I think it appropriate to be by their side in what will ultimately be their decision.

Please know that staff and I stand ready to provide you as much information as you desire as this process moves forward.

wp/BOARD/Malibu separation