

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: APPROVAL OF MINUTES

ACTION
12/09/04

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

No MINUTES available for approval

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2004/2005 budget.

Contractor/Contract Dates	Description	Site	Funding
Sharon Thorstensen Dec 12 - Dec 13, 2004 Total contract cost: Not to exceed \$3,000	To provide two day workshop for "Soar to Success & Early Success" for academic intervention before & after school program	Ed Services	Title I 01-30100-0-00000- 21450-5802-035- 1501

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/04

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2004-05

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2004-05 school year. No child will be denied due to financial hardship.

<u>School Grade</u>	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost / Paid for</u>	<u>Subject/Purpose of Trip Subject/</u>
Cabrillo Grade 4 62 Students	Sacramento June 9, 2005 to June 10, 2005	Jill Matthews John Davis	\$429 paid for by sponsors and donations	<u>World Studies:</u> The purpose of this trip is for the student to discover our California Heritage outside the classroom
John Muir Grade 5 70 Students	Camp Hess Malibu Jan. 18, 2005 to Jan. 21, 2005	Luis Brizuela	\$190 paid for by sponsors and donations	<u>Science:</u> This four day science program offered to 5th graders will include an array of science classes, daily hikes, evening activities and environmental discussions. This camp is offered through the LACOE.
Malibu Grade 6 135 Students	Idyllwild March 7, 2005 to March 9, 2005	Dale Eicks Mark Kelly	\$225 paid for by sponsors and donations	<u>Science:</u> Enrichment Science activities including classes in weather, geology, astrophysics, rocketry, robotics and space technology
Point Dume Grade 5 58 students	WOLF Outdoor camp May 31, 2005 to June 3, 2005	Kelley Didion Chi Kim	\$250 paid for by sponsors and donations	<u>Science:</u> This program is designed to incorporate scientific field studies along with teambuilding and problem solving skills. Students will learn through hands-on activities and experiments, about ecology, wildlife studies, birds of prey, Native American culture, botany and geology.
Samohi Grades 9-12 15 Students	Santa Barbara Dec. 26, 2004 to Dec. 30, 2004	Marcus Charurastra Cathy Baxter	\$150 paid for by parents and fundraising	<u>Physical Ed.:</u> The Samohi Girls Basketball Team is participating in the San Marcos Basketball Tournament

<u>School Grade</u>	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost / Paid for</u>	<u>Subject/Purpose of Trip Subject/</u>
Roosevelt Grade 4-5 60 Students	Catalina Island Jan. 24, 2005 to Jan. 26, 2005	Ms. Erlandson	\$250 paid for by parents and fundraising	<u>Science:</u> Oceanography Club Fieldtrip - This is an outdoor educational program where students will explore the marine and terrestrial environments of Catalina island. Hands-on learning ins an integral part of the CIMI experience. The trip will involve using laboratory and field equipment and going on snorkeling excursions, flattop boat cruises, kayaking adventures and island ecology hikes.
Cabrillo Grade 5 55 Students	WOLF Outdoor Education Camp May 31, 2005 to June 3, 2005	John Davis	\$250 paid for by sponsors and donations	<u>Science:</u> This program is designed to incorporate scientific field studies along with teambuilding and problem solving skills. Students will learn through hands-on activities and experiments, about ecology, wildlife studies, birds of prey, Native American culture, botany and geology.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/09/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/DONNA E. MUNCEY

RE: APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE
ENERGY COALITION AND THE SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT (PEAK)

RECOMMENDATION NO A.04

It is recommended that the Board of Education approve the attached memorandum of understanding between the Energy Coalition and the Santa Monica-Malibu Unified School District for 2004-2005 and 2005-2006.

COMMENT: In addition to the on-going work between PEAK and our middle schools, this agreement will provide standards-based lessons in energy use and efficiency for all fourth grade students as an important component in preparation for the California Standards Tests in Science at the elementary level. In January, all fourth grade teachers will receive one full day of professional development by PEAK staff in preparation for the introduction of these new curriculum materials into fourth grade classrooms.

MOTION MADE BY:
SECONDED BY:
STUDENT BOARD MEMBER:
AYES:
NOES:

AGREEMENT IN PRINCIPLE

Between

THE ENERGY COALITION

And

THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

December 2004

This Agreement in Principle (AIP) between The Energy Coalition (Coalition) and the Santa Monica-Malibu Unified School District (SMMUSD) addresses the continuation of a promising energy efficiency partnership through the use of the Coalition's PEAK Student Energy Action program in elementary and secondary schools within the Santa Monica-Malibu Unified School District.

PEAK is a program developed by the Coalition and is provided to the SMMUSD as part of the Community Energy Partnership (Partnership), a demonstration project of a statewide model for the sustainable delivery of energy efficiency in California. The Partnership focuses energy efficiency services in discreet "energy districts," targeting traditionally underserved energy users such as low-income residents, senior citizens, and small businesses.

PEAK is at the core of the Partnership program, building awareness from the bottom-up and working to educate tomorrow's consumers about the merits and compelling reasons for wise energy management. The Community Energy Partnership is a partnership between the cities of Irvine, Santa Monica, Moreno Valley, Palm Desert, Brea, Cathedral City, Santa Clarita, Corona, and San Bernardino, managed by The Energy Coalition and supported by the ratepayers of Southern California Edison and Southern California Gas through the direction of the California Public Utilities Commission.

The Coalition, as the developer of PEAK and the architect of the Partnership, has been engaged with the cities of Santa Monica and Irvine for many years as they began defining their respective energy futures. PEAK was initially developed in the late 1970s to establish an energy efficiency ethic in elementary school students. In the past two years, the Coalition has redefined PEAK to provide an integrated curriculum and software capability that will meet SMMUSD, City, student, and family energy efficiency needs.

The Agreement in Principle meets the following goals for the 2004-2005 and 2005-2006 school years.

The Coalition will provide the PEAK Student Energy Action program at no cost for use in SMMUSD schools as part of the Community Energy Partnership during the 2004-2005 and 2005-2006 school years.

The SMMUSD will integrate the PEAK Student Energy Actions program into its elementary and secondary schools, initiating energy efficiency savings in approximately 2000 households and in the school facilities in Santa Monica.

The SMMUSD will enable and encourage its teachers to use PEAK and specifically to teach a core lesson plan of smart energy management that will assure that the energy efficiency focus of PEAK is taught to students for use in reducing energy use in their homes and at school.

Interested SMMUSD teachers will receive training by the Coalition on the effective use of the curriculum, software, and website.

The Coalition will work with SMMUSD to develop and support a network of PEAK Program Coordinators in each participating school.

The Coalition will make its proprietary curriculum and software available to all SMMUSD students participating in the PEAK Student Energy Actions program. Students will be provided PEAK software and lesson plans so that they can use PEAK at home to further energy efficiency educational benefits with their families. PEAK's website will be available to students and their families.

The Coalition, in concert with the City of Santa Monica, Southern California Edison and Southern California Gas, will provide every student enrolled in the program with a compact fluorescent lightbulb. A fact sheet provided to each student explains the symbolism of the lightbulb for his or her family's opportunity to leverage greater savings through energy efficiency. In addition, the Coalition will explore the opportunity to provide additional compact fluorescent lightbulbs that students can sell in their communities to raise funds for their schools and specific activities approved by SMMUSD.

By distributing flyers and by providing specific teacher resources, the Coalition will link participating families with other Southern California Edison and Southern California Gas programs and incentives and with other utility programs as necessary for electric, gas, and water efficiency opportunities in student homes.

The Coalition will work with the SMMUSD to develop appropriate rewards and incentives for exemplary student behavior in saving energy at home and at school, potentially in concert with interested local businesses eager to support education. Teacher recognition will also be explored and potentially introduced and awarded.

As part of the Partnership demonstration project, the Coalition will also support SMMUSD in saving energy and money at schools. The Coalition will provide a range of technical services to support saving energy at school activities.

The Coalition will work with SMMUSD facilities staff and District officials to assist in developing mechanisms to determine the real energy and monetary savings from energy efficiency, specifically to help sort out the effects of rate increases and changes in building use patterns and occupancy schedules that affect baseline usage. The Coalition will advocate that a portion of the verified monetary benefits that accrue be reinvested in SMMUSD facilities for deeper levels of energy management.

The Coalition will work with SMMUSD to develop a shared-savings program such that verified energy and dollar savings are split between the school district for general purposes, specific schools for reinvestment to leverage ever-greater efficiency gains, and the maintenance staff that plays a critical role in effective building operation and thus wise energy management on campus.

While providing for complete student and family confidentiality, SMMUSD agrees that the Coalition and Southern California Edison and Southern California Gas shall have access to PEAK results in order to document benefits and to highlight the Partnership case study that will be built.

The Coalition will work with the Santa Monica-Malibu Unified School District and the City of Santa Monica to publicize the results of the PEAK program and its integration with existing school facility energy efficiency programs throughout the community, the City, and the State of California to propel the energy efficiency works at home and at school and to sustain the effort for years to come.

SMMUSD and the Coalition agree that during the school year of 2005-2006 they will review PEAK to determine its further use in sustaining SMMUSD's energy future.

The above represents the Agreement In Principle between The Energy Coalition and the Santa Monica-Malibu Unified School District.

This ninth day of December 2004.

Ted Flanigan
Managing Director
California Energy Coalition

John E. Deasy, Ph. D.
Superintendent
Santa Monica-Malibu
Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/09/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/DONNA MUNCEY

RE: APPROVAL OF THE SINGLE PLAN FOR STUDENT ACHIEVEMENT
(PREVIOUSLY KNOWN AS SCHOOL IMPROVEMENT PLAN)

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the updates to the Single Plan for Student Achievement (aka School Improvement Plan) submitted by all of the District schools, including Cabrillo, Edison, Franklin, Grant, McKinley, Muir, Pt. Dume, Rogers, Roosevelt, Webster, Santa Monica Alternative, John Adams, Lincoln, Malibu, Olympic, and Santa Monica High. The Single Plan for Student Achievement establishes a focus for raising the academic performance of students to meet or exceed state standards.

The development of the Single Plan for Student Achievement consists of twelve steps:

1. Obtain the input of the school community
2. Review the school characteristics
3. Analyze current educational practice and staffing
4. Analyze student performance data
5. Establish school goals
6. Review available resources
7. Select specific improvements
8. Consider centralized services
9. Recommend the plan to the local governing board
10. Monitor progress
11. Evaluate the effectiveness of planned activities
12. Modify the plan

The development of the updates followed a similar format.

The Board of Education will be presented with these updates to the Single Plans for Student Achievement at its December 9, 2004 meeting.

One public copy of each plan will be available at the Board meeting. Electronic copies of the plans will be posted to each school's website. Hard copies of the plans are available for viewing in the Office of State and Federal Programs.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/04

FROM: SUPERINTENDENT/WINSTON BRAHAM

RE: RENEWAL OF AGREEMENT WITH LOS ANGELES COUNTY OFFICE
OF EDUCATION FOR REGIONAL OCCUPATIONAL PROGRAM

RECOMMENDATION NO. A.06

It is recommended that the Board of Education renew the agreement with the Los Angeles County Office of Education (LACOE) for the District's participation in the Los Angeles County Regional Occupational Program (ROP) for the 2004-05 fiscal year.

Funding Information

Source: General Fund

Currently Budgeted: Yes

Account Number: 01-63500-0-71100-27000-2410-080-1501

Description: ROP/Non-Agency Edu./School/Admin./Clerical
Salary/ROP/Samohi

Account Number: 01-63500-0-00000-00000-8983-090-0000

Description: Local General Fund Contribution

COMMENTS: This program provides career technical training and guidance services to students of the District. The district shall be reimbursed for the actual cost of the program upon timely receipt of the claims for reimbursement, provided such claims are in accordance with the program budget approved by the County Superintendent and the District.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/04

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BEARD, Clara</u> Santa Monica High No cost to District	College Board's Fall Counselor Workshop Playa del Rey, CA September 20, 2004	0
<u>BRESSLER, Rachel</u> Health Services 01-00000-0-11100-31400-5220-041-1400 General Fund - Function: Health Services	L.A. County School Nurses Assn. Fall Symposium Alhambra, CA October 2, 2004	\$85
<u>COMPTON-SUGARS, Shirley</u> John Adams Middle No cost to District	Advancement Via Individual Determination - Best Practices Los Angeles, CA January 13, 2005	SUB ONLY
<u>CORRIGAN, Brian</u> Malibu High 01-71400-0-11100-10000-5220-010-4100 General Fund - Resource: Gifted & Talented Education	Advanced Placement Workshop La Jolla, CA November 6, 2004	\$200

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DIAZ, Aida</u> Student & Family Services No cost to District	California Intervention Convention La Quinta, CA October 21 - 22, 2004	0
<u>HARRIS, Hank</u> State & Federal Projects 01-30100-0-11100-10000-5220- 035-1300 General Fund - Resource: Title I - Basic State & Federal Projects 01-30100-0-11100-10000-5220- 035-1300 General Fund - Resource: Title I - Basic Educational Services 01-00000-0-19510-10000-5220- 030-1300 General Fund - Function: Instruction	Assessment Training Camp Downey, CA October 11, 2004 2004 Standardized Testing and Reporting Costa Mesa, CA November 1, 2004 County & District Evaluator's Meeting Pasadena, CA November 17, 2004	\$30 \$40 \$100
<u>HARRIS, Jerry</u> Roosevelt Elementary 01-00000-0-11100-10000-5220- 007-4070 General Fund - Function: Instruction	Supervision for Best Teaching Practices Costa Mesa, CA January 24 -25, 2004	\$425
<u>HEYLER, Sioux</u> Special Education 01-34050-0-57700-11900-5220- 044-1400 General Fund - Resource: Special Ed - Workability	Workability Fall Training 2004 Anaheim, CA November 16 - 17, 2004	\$250
<u>KAMINSKI, Linda</u> Educational Services 19-90180-0-00000-21000-5220- 030-1300 Foundation Trust Fund - Resource: RGK Foundation Educational Services 19-90180-0-00000-21000-5220- 030-1300 Foundation Trust Fund - Resource: RGK Foundation	State Superintendent's High School Summit 2004 Sacramento, CA October 25 - 26, 2004 School Services of Calif. Making Money Work Where It Matters Garden Grove, CA October 28, 2004	\$600 \$200
<u>O'BRIEN, Lourdes</u> John Adams Middle No cost to District	Advancement Via Individual Determination Program Review Burbank, CA February 9, 2004	SUB ONLY

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>OSTROM, Michael</u> Roosevelt Elementary 01-00000-0-11100-27000-5220- 007-4070 General Fund - Function: School Administration	Guided Writing! Accelerate Your Students' Writing Ontario, CA December 10, 2004	\$179
<u>REICHLE, Tisha</u> Santa Monica High No cost to District Santa Monica High No cost to District	Mount St. Mary's Visitation Los Angeles, CA October 21, 2004 Princeton Review College Counseling Lynwood, CA November 1 - 2, 2004	SUB ONLY SUB ONLY
<u>SUOMU, Susan</u> McKinley Elementary 01-30100-0-11100-10000-5220- 004-4040 General Fund - Resource: Title I Basic	Early Literacy Westwood, CA November 20 & 24, December 4 & 6, 2004, January 22 & 24, and March 5, 2005	\$240.00 + 1 SUB
<u>TONOOKA, Janis</u> Special Education No cost to District	Multicultural Workshop: Assessing the Language Skills of Children from Diverse Backgrounds Fullerton, CA October 29, 2004	0
<u>WALLING, Cheryl</u> Franklin Elementary 01-72600-0-11100-10000-5220- 002-4020 General Fund - Resource: SIP K-6	Marcy Cook: Active Math for K-3 Long Beach, CA December 10, 2004	\$159.00 + 1 SUB
<u>WINTNER, Lisa</u> Malibu High 01-72650-0-11100-10000-5220- 010-4100 General Fund - Resource: SIP 7-12	With Different Eyes Westwood, CA November 6, 2004	\$120.00
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>BEARD, Clara</u> <u>HOLLIE, Ada</u> Santa Monica High No cost to District No cost to District No cost to District	American Collegiate Testing Carson, CA October 29, 2004 Calif. State Univ. Channel Islands Counselor Day Channel Islands, CA October 8, 2004 Yale University Counselor Breakfast Beverly Hills, CA October 21, 2004	0
<u>BERMAN, Wendy</u> + 2 Additional Staff Webster Elementary 01-72600-0-11100-10000-5220- 008-4080 General Fund - Resource: SIP K-6	Active Math for K-3 "The Basics & Beyond" Anaheim, CA November 19, 2004	\$477 Total + 3 SUBS
<u>CENTER-BROOKS, Cheryl</u> <u>COHN, Jeff</u> Special Education 01-65000-0-50010-21000-5220- 043-1400 General Fund - Resource: Special Education	Calif. School for the Blind IEP Meeting Fremont, CA November 5, 2004	\$300 Total
<u>COX, Dan</u> <u>SUHD, Mike</u> Regional Occupational Program No cost to District	Calif. Industrial & Technology Education Consortium Palm Springs, CA December 3 - 4, 2004	1 SUB ONLY (to be reimbursed by LACOE)
<u>DEMIRJIAN, Lisa</u> <u>SIMONE, Laura</u> Santa Monica High No cost to District	Financial Aid Training 2004 Universal City, CA November 2, 2004	0
<u>DIDION, Kelley</u> + 15 Students Pt. Dume Elementary 01-71400-0-11100-10000-5220- 019-4190 General Fund - Resource: Gifted & Talented Education	Calif. Assn. of Student Councils Camarillo, CA December 9, 2004	\$525 Total + 1 SUB

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DIXON, Lupita</u> <u>OCAMPO, Irma</u> Child Development Services 12-94190-0-85000-59000-5220- 070-2700 Child Development Fund - Resource: St. John's Infant Family	Immigrants & Health Care: Caring for All Californians Los Angeles, CA October 27, 2004	\$90 Total
<u>FLIEGEL, Laura</u> + 2 Additional Staff Will Rogers Elementary 01-72600-0-11100-10000-5220- 006-4060 General Fund - Resource: SIP K-6	Touch Math 4 You Irvine, CA December 7, 2004	\$450 Total + 2 SUBS
<u>HYATT, Virginia</u> <u>MOHINDRA, Ajay</u> Fiscal Services 01-00000-0-00000-72000-5220- 051-2510 General Fund - Function: Other General Administration	School Services of Calif. Beginner Revenue Limit Workshop Garden Grove, CA November 30, 2004	\$450 Total
<u>JONES, Julie</u> + 5 Additional Staff Malibu High 01-90141-0-11100-10000-5220- 010-4100 General Fund - Resource: Shark Fund	Advancement Via Individual Determination Winter Institute/Site Team Conference Lake Arrowhead, CA December 9 - 10, 2004	\$1,200 Total + 4 SUBS
<u>MOORE, Sue</u> + 14 Additional Staff Health Services 01-56400-0-00000-39000-5220- 041-1400 General Fund - Resource: Medi-Cal Reimbursement	Applying Principles of Motor Learning to Treatment of Childhood Apraxia of Speech Lakewood, CA January 28, 2005	\$750 Total
<u>OLSHEM, Elizabeth</u> <u>SILHAVY, Dawn</u> Franklin Elementary 01-00000-0-11100-27000-5220- 007-4070 General Fund - Function: School Administration	California Math Conference Palm Springs, CA November 5, 2004	\$1,010 Total + 1 SUB

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>RHODES, Chris</u> <u>THAIS, Rob</u> Santa Monica High 01-58100-0-11100-10000-5220- 015-4150 General Fund - Resource: Other Federal	Teacher Center Workshops: Advisory Programs Santa Monica, CA October 22, 2004	\$120 Total + 2 SUBS
Out-of-State Conferences: Individual		
DEASEY, John Superintendent's Office 01-00000-0-00000-71500-5220- 020-1200 General Fund <u>Function:</u> Superintendent	National Institute for School Leadership Washington, D.C. September 16-21	1550
<u>KITTEL, Gina</u> State & Federal Projects 01-30100-0-11100-10000-5220- 035-1300 General Fund - Resource: Title I Basic	55th Annual Intl. Dyslexia Assn. Conference Philadelphia, PA November 3 - 6, 2004	\$1,370 + 1 SUB
Out-of-State Conferences: Group		
<u>KAMINSKI, Linda</u> + 12 Additional Staff Educational Staff 19-90180-0-91000-21000-5220- 030- 1300 Foundation Trust Fund - Resource: RGK Foundation	What Works in Schools/Assn. for Supervision & Curriculum Development Dallas, TX October 14 -17, 2004	\$7,000 Total
<u>STRAUS, Ilene</u> <u>MAYORAL, Eva</u> Santa Monica High 01-90180-0-11100-10000-5220- 010- 4100 General Fund - Resource: RGK Foundation	What Works in Schools: Sustaining Student Success Dallas, TX October 14 - 17, 2004	\$2,000 Total

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/WINSTON A. BRAHAM
RE: ACCEPTANCE OF GIFTS - 2004-05

ACTION/CONSENT
12/09/04

RECOMMENDATION NO. A.08

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$64,015.91 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2004-2005 income and appropriations by \$64,015.91, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 12-09gift.pdf

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/09/04
FROM: JOHN E. DEASY/WINSTON BRAHAM/VIRGINIA I. HYATT
RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from November 9 through December 1, 2004 for fiscal year 2004/05.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.10

Unless otherwise noted, all items are included in the 2004/2005 approved budget.

ADDITIONAL ASSIGNMENTS

JOHN ADAMS MIDDLE SCHOOL

Moore, Jon	28 hrs @\$35.96	10/2/04-6/18/05	Est Hrly/\$1007
Murphy, Titia	28 hrs @\$35.96	10/2/04-6/18/05	Est Hrly/\$1007
Nonhof, Sandy	28 hrs @\$35.96	10/2/04-6/18/05	Est Hrly/\$1007
O'Meara, Peggy	28 hrs @\$35.96	10/2/04-6/18/05	Est Hrly/\$1007
Shuman, Lori	28 hrs @\$35.96	10/2/04-6/18/05	Est Hrly/\$1007
Torres, Lupe	28 hrs @\$35.96	10/2/04-6/18/05	<u>Est Hrly/\$1007</u>
TOTAL ESTABLISHED HOURLY			\$6,042

Comment: Saturday School Supervision
01-Unrestricted Resource

Kilpatrick, Genevieve	100 hrs @\$35.96	10/18/04-6/20/05	<u>Est Hrly/\$3596</u>
TOTAL ESTABLISHED HOURLY			\$3,596

Comment: RSP Teacher, per compliance agreement
01-Special Education

Cady, Linda	11 hrs @\$35.96	11/19/04-11/21/04	Est Hrly/\$400
Krinski, Hallie	11 hrs @\$35.96	11/19/04-11/21/04	Est Hrly/\$400
Levin, Tracy	11 hrs @\$35.96	11/19/04-11/21/04	Est Hrly/\$400
O'Meara, Peggy	11 hrs @\$35.96	11/19/04-11/21/04	Est Hrly/\$400
Shuman, Lori	11 hrs @\$35.96	11/19/04-11/21/04	<u>Est Hrly/\$400</u>
TOTAL ESTABLISHED HOURLY			\$2,000

Comment: Chaperone Science Magnet Trip to Catalina
01-Unrestricted Resource

CHILD DEVELOPMENT SERVICES

Hentschell, Denise	14 hrs @\$21.96	9/3/04-6/30/05	<u>Own Hrly/\$300</u>
TOTAL OWN HOURLY			\$300

Comment: CDS-Cal-Safe, Lead Teacher
Cal-Safe Child Care & Develop

Castellon, Emma	6 hrs @\$20.14	9/28/04-9/30/04	<u>Own Hrly/\$121</u>
TOTAL OWN HOURLY			\$121

Comment: Service English Language Learners
01-City of Santa Monica

LINCOLN MIDDLE SCHOOL

Suffolk, Stefanie	20 hrs @\$35.96	9/7/04-6/24/05	<u>Est Hrly/\$719</u>
TOTAL ESTABLISHED HOURLY			\$719

Comment: Professional Staff Development Planning
01-School Improvement Prog, 7-12

SANTA MONICA HIGH SCHOOL

Harris, John	70 hrs @\$35.96	10/01/04-6/30/05	Est Hrly/\$2517
Roman, Bertha	70 hrs @\$35.96	10/01/04-6/30/05	Est Hrly/\$2517

Rupprecht, Steve	70 hrs @\$35.96	10/01/04-6/30/05	Est Hrly/\$2517
Williams, Heather	70 hrs @\$35.96	10/01/04-6/30/05	<u>Est Hrly/\$2517</u>
TOTAL ESTABLISHED HOURLY			\$10,068

Comment: Advance Placement (A.P.) Tutorial
01-Gifted/Talented Educ (GATE)

Marsh, Catherine	30 hrs @\$35.96	9/1/04-6/30/05	Est Hrly/\$1079
Solomon, Daryl	30 hrs @\$35.96	9/1/04-6/30/05	Est Hrly/\$1079
Thais, Robert	30 hrs @\$35.96	9/1/04-6/30/05	<u>Est Hrly/\$1079</u>
TOTAL ESTABLISHED HOURLY			\$3,237

Comment: Literacy Support Meeting
01-Other Federal

Audet, Amanda	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Cook, Peter	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Danesi, Dana	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
DeLaCruz, Gilda	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Denis, Randy	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Ferre, Liwanag	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Franco, Thomas	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Gatell, Frank	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Garcia-Hecht, Vero	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Gleason, Beverly	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Huaman, Ricardo	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Jones, Jeff	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Kariya, Emily	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Kim, Doug	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Kirshon, Andrea	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Luong, Theresa	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Malfer, Warren	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Manley, Geoff	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
McGee, Richard	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Montanez, Christina	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Paez, Gabriel	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Roberts, LaSonja	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Rosen, Nance	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Serratore, Rosa	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Skaggs, Debbie	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Sugarman, Amariah	3.8 hrs \$35.96	10/16/04	Est Hrly/\$140
Wells, Leslie	3.8 hrs \$35.96	10/16/04	<u>Est Hrly/\$140</u>
TOTAL ESTABLISHED HOURLY			\$3,780

Comment: PSAT Proctor
01-Reimbursed by ASB

Kim, Douglas	56 hrs @\$35.96	9/3/04-12/31/04	<u>Est Hrly/\$2000</u>
TOTAL ESTABLISHED HOURLY			\$2,000

Comment: Athletic Director - transition position
01-Reimbursed by ASB

Blasi, Tasha	20 hrs @\$35.96	10/1/04-6/30/05	Est Hrly/\$719
Chapman, Marguerite	20 hrs @\$35.96	10/1/04-6/30/05	Est Hrly/\$719
Hecht, James	20 hrs @\$35.96	10/1/04-6/30/05	Est Hrly/\$719
Marken, Ari	20 hrs @\$35.96	10/1/04-6/30/05	Est Hrly/\$719
Reyes, Katrina	20 hrs @\$35.96	10/1/04-6/30/05	Est Hrly/\$719
Sene, Fabrice	20 hrs @\$35.96	10/1/04-6/30/05	Est Hrly/\$719
Serratore, Rosa	20 hrs @\$35.96	10/1/04-6/30/05	Est Hrly/\$719
Song, Kate	20 hrs @\$35.96	10/1/04-6/30/05	Est Hrly/\$719
Veral, Ramon	20 hrs @\$35.96	10/1/04-6/30/05	<u>Est Hrly/\$719</u>
TOTAL ESTABLISHED HOURLY			\$6,471

Comment: Algebra-Biology Block Course Meetings/Workshops
01-Other Federal

JOHN MUIR ELEMENTARY

Ball, Marisa	4 hrs @\$35.96	92/04	Est Hrly/\$144
Beltran, Sue	4 hrs @\$35.96	92/04	Est Hrly/\$144
Benitez, Lourdes	4 hrs @\$35.96	92/04	Est Hrly/\$144
Brizuela, Luis	4 hrs @\$35.96	92/04	Est Hrly/\$144
Dewar, Ruth	4 hrs @\$35.96	92/04	Est Hrly/\$144
Edelman, Susie	4 hrs @\$35.96	92/04	Est Hrly/\$144
Estrada, Tiffany	4 hrs @\$35.96	92/04	Est Hrly/\$144
Hyatt, Lova	4 hrs @\$35.96	92/04	Est Hrly/\$144
Leung, Anita	4 hrs @\$35.96	92/04	Est Hrly/\$144
Mawson, Carla	4 hrs @\$35.96	92/04	Est Hrly/\$144
Navia, Brandon	4 hrs @\$35.96	92/04	Est Hrly/\$144
Ramirez, Joe	4 hrs @\$35.96	92/04	Est Hrly/\$144
Salvaryn, Elisa	4 hrs @\$35.96	92/04	Est Hrly/\$144
Thomas, Carla	4 hrs @\$35.96	92/04	Est Hrly/\$144
Wheeler, Daniel	4 hrs @\$35.96	92/04	Est Hrly/\$144
TOTAL ESTABLISHED HOURLY			\$2,160

Comment: "Unwrapping the Standards"
01-School Improvement Prog, K-6

HOURLY TEACHERS

ADULT EDUCATION

Oyman, Denise	420 hrs @\$40.30	11/15/04-6/30/05	Est Hrly/\$16,926
TOTAL ESTABLISHED HOURLY			\$16,926

Comment: ESL/Parenting Teacher
11-Adult Education Apportionment

ROP

Wood, David	183 hrs @\$66.75	9/3/04-6/24/05	Own Hrly/\$12,215
Commerical Photography			
TOTAL OWN HOURLY			\$12,215
01-ROP/Classroom/Program			

EXTENDED DUTY UNITS

<u>LOCATION</u>	<u>RATE</u>	<u>ACTIVITY</u>	<u>EFFECTIVE</u>	<u>TOTAL</u>
<u>SANTA MONICA HIGH SCHOOL</u>				
Acker, Ned	12 units @\$227	Student Activities	9/1/04-1/31/05	\$2,724
Danesi, Dana	12 units @\$227	Student Activities	9/1/04-1/31/05	\$2,724
Ford, Frank	13 units @\$227	Drama Director	9/1/04-1/31/05	\$2,951
Hollie, Ada	13 units @\$227	Scholarship	9/1/04-1/31/05	\$2,951
Horn, Lorri	6 units @\$227	Newspaper Advisor	9/1/04-1/31/05	\$1,362
Jago, Carol	6 units @\$227	Annual Advisor	9/1/04-1/31/05	\$1,362
Kim, Douglas	13 units @\$227	Athletic Director	9/1/04-1/31/05	\$2,951
Marsh, Catherine	10 units @\$227	Sr Advisor	9/1/04-1/31/05	\$2,270
Meadors, Amy	13 units @\$227	Pep Squad	9/1/04-1/31/05	\$2,951
Rhodes, Chris	10 units @\$227	Vocal Director	9/1/04-1/31/05	\$2,270
Sakow, Terry	13 units @\$227	Band Director	9/1/04-1/31/05	\$2,951
TOTAL EXTENDED DUTY UNITS				\$27,467
01-Unrestrited Resource				
Barraza, Peter	12 units @\$227	Asst Girls V'Ball	9/04-11/04	\$2,724
Burnett, Michael	13 units @\$227	Head F'Ball Coach	9/04-11/04	\$2,951
Cady, Patrick	13 units @\$227	Head Girl's Cross Cntry	9/04-11/04	\$2,951
Cuda, Conrad	12 units @\$227	Asst. Football Coach	9/04-11/04	\$2,724
Cuda, Zachary	12 units @\$227	Asst. Football Coach	9/04-11/04	\$2,724
Fischer, Tania	13 units @\$227	Head Boy's Cross Cntry	9/04-11/04	\$2,951
Flanders, Matthew	13 units @\$227	Head Boy's Water Polo	9/04-11/04	\$2,951

Sato, Liane	13 units @\$227	Head Girls V'Ball	9/04-11/04	\$2,951
Verdugo, Marty	13 units @\$227	Head Girl's Golf Coach	9/04-11/04	<u>\$2,951</u>
		TOTAL EXTENDED DUTY UNITS		\$25,878
		01-Unrestricted Resource		
Black, Mark	13 units @\$227	Head Wrestling Coach	12/04-2/05	\$2,951
Chapman, James	12 units @\$227	Asst Boys Soccer Coach	12/04-2/05	\$2,724
Flanders, Matthew	13 units @\$227	Hd Girls Water Polo Cch	12/04-2/05	\$2,951
Gatell, Frank	13 units @\$227	Head Soccer Coach	12/04-2/05	\$2,951
Hecht, James	13 units @\$227	Hd Boys Bball Coach	12/04-2/05	\$2,951
Sene, Fabrice	12 units @\$227	Asst Boys Bball Coach	12/04-2/05	<u>\$2,724</u>
		TOTAL EXTENDED DUTY UNITS		\$17,252

TOTAL ESTABLISHED HOURLY, OWN HOURLY and EXTENDED DUTY UNITS = \$140,232

SUBSTITUTE TEACHERS

Effective

ADULT EDUCATION

(@\$35.96 hourly rate)

Nichols, Sharon

11/16/04-6/30/05

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$122 Daily Rate)

Forrer, Brooke

11/17/04

CHANGE IN ASSIGNMENT

Name/Assignment

Location

Effective

Castellon-Gomez, Emma

10/15/04

Roosevelt Elementary/CDS

From: 50%

To: 68.75%

Cerrato, Wendy

9/7/04

Edison/CDS

From: Regular CDS Teacher

To: CDS Lead Teacher - 15% stipend

Laufer, Lorraine

9/27/04-6/24/05

Franklin Elementary/RSP

From: 60%

To: 100%

Ostrom, Michael

9/3/04-6/24/05

Roosevelt Elementary School

From: 5th Grade

To: Literacy Coordinator

Wells, Leslie

8/1/04-6/30/05

Santa Monica High School

[replacing K. Spriggs]

From: Spanish Teacher

To: Counselor "M" House

LEAVES OF ABSENCE (with pay)

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Barker, Alison Lincoln MS	11/22/04-12/2/04 [family care]
Bush, Gary Special Education	10/7/04-12/9/04 [medical]
Frumovitz, Alexandra John Adams MS	9/3/04-10/4/04 [maternity]
McCarthy, Marcia John Adams MS	9/8/04-10/26/04 [medical]
Rodionoff, Carolyn Santa Monica High School	11/3/04-12/7/04 [medical]
Rosenthal, Betsey Roosevelt Elementary	11/18/04-11/29/04 [family care]
Spriggs, Kelly Santa Monica High School	9/2/04-11/10/04 [maternity]

LEAVES OF ABSENCE (without pay)

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Barba-Castro, Graciela Will Rogers Elementary (Revised dates - returned to work 11/19/04)	11/1/04-11/18/04 [family care]
Barker, Alison Lincoln MS	12/3/04-1/3/05 [family care]
Frumovitz, Alexandra John Adams MS	10/05/04-1/28/05 [child care]
Rosenthal, Betsey Roosevelt Elementary	11/30/04-1/17/05 [family care]
Spriggs, Kelly Santa Monica High School	11/11/04-6/24/05 [family care]

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.11

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2004/05 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Blake, Judith Grant Elementary School, instructor in Art for GATE students FUNDING: 01-71400-0-11100-10000-2917-003-1501-100% Gifted/Talented Educ (GATE)	\$2,000	10/1/04-6/18/05	\$50/hr
Connors, Elizabeth Fiscal Services, previous Director of Fiscal and Business Services is needed to help with backlog of work until new permanent Director is hired FUNDING: 01-00000-0-00000-72000-2917-051-1501-100% Unrestricted Resource	\$10,000	10/11/04-6/30/05	\$50.04/hr
DeLaSota, Ann Franklin Elementary, workshop for teachers at Franklin to learn the implementation and daily practices of the Cool Tools Program FUNDING: 01-72600-0-11100-10000-5802-002-4020-100% School Improvement Prog, K-6	\$1,500	1/05-2/05	\$150/hr
Doss Romero, Maria Will Rogers Elementary School, art instructor for Grades K-1 FUNDING: 01-90150-0-11100-10000-2917-006-1501-100% Reimbursed by PTA	\$1,925	10/1/04-06/30/05	\$25/hr
Martinez, Yolanda Will Rogers Elementary School, art teacher/co-director of Art Program FUNDING: 01-90150-0-11100-10000-2917-006-1501-100% Reimbursed by PTA	\$2,676	10/1/04-06/30/05	\$25/hr

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION
12/09/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: STUDENT TEACHING AGREEMENT - CHAPMAN UNIVERSITY

RECOMMENDATION NO. A.12

It is recommended that the Board of Education enter into a Student Teaching Agreement between Chapman University and the Santa Monica-Malibu Unified School District.

INSTITUTION: Chapman University
EFFECTIVE: November 1, 2004 through October 31, 2005

PAYMENT: \$150 Master Teacher stipend per nine (9) week session of full-time student teaching consisting of three to six (3-6) units for multiple and single subject credential candidates.

COMMENT: The District participates with university teacher training institutions in providing classroom teaching situations under the supervision of a master teacher. The university is billed by the District after completion of the student teaching assignment. The master teachers are then paid the amount due them per the agreement after the District has received the monies from the respective universities.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/RICHARD R. IDE
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
12-09-04

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

GIBSON, LETICIA	CAFETERIA WORKER I 3.0 HRS/SY FRANKLIN RANGE: 11 STEP: 01	11-22-04
MESROBIAN, SYLVIA	INST ASST - CLASSROOM .63 HRS/SY FRANKLIN RANGE: 18 STEP: 01	10-15-04
NORWOOD, LAKEISHA	OFFICE SPICIALIST 1.2 HRS/SY ROOSEVELT RANGE: 22 STEP: 01	10-27-04

WORKING OUT OF CLASS

CHAVEZ, DENNIS	GLAZIER 8.0 HRS/12 MAINTENANCE FR: SKILLED MAINTENANCE WORKER	11-08-04 03-24-05
DONOVAN, MARC	SKILLED MAINTENANCE WORKER 8.0 HRS/12 MAINTENANCE FR: CUSTODIAN I DAY	11-15-04 04-01-05

VOLUNTARY DEMOTION

MARRUJO, LEO	CAFETERIA WORKER I 3.0 HRS/SY CABRILLO FR: STOCK & DELIVERY CLERK	11-19-04
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VOLUNTARY TRANSFER

WOODS, SHELEITA	INST ASST - SPECIAL ED 6.0 HRS/SY SAMOHI FR: 3.0 HRS/SY GRANT	11-15-04
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INCREASE IN ASSIGNMENT

COLES, ROXANNE	INST ASST - SPECIAL ED 6.0 HRS/SY PINE ST/SPEC ED FR: 3.5 HRS/SY PINE ST	09-07-04
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NEWMAN,
PASLEY INST ASST - SPECIAL ED 10-22-04
6.5 HRS/SY MALIBU
FR: 6.0 HRS/SY

PALKOVIC,
DIANE INST ASST - SPECIAL ED 09-07-04
4.0 HRS/SY OLYMPIC
FR: 3.0 HRS/SY

INVOLUNTARY TRANSFER

EPIFANI-WORTHY,
CARLA CHILDREN CENTER ASST 11-01-04
3.5 HRS/12 GRANT
FR: 3.5 HRS/12 CDS

FLORES,
ANA INST ASST - SPECIAL ED 09-07-04
6.0 HRS/SY LINCOLN
6.0 HRS/SY MCKINLEY

SAWAYA,
MIGUEL INST ASST - SPECIAL ED 09-07-04
3.5 HRS/SY SAMOHI
FR: 3.5 HRS/SY SMASH

VILLATORO,
MARIA CHILDREN CENTER ASST 09-07-04
3.5 HRS/SY ROGERS
FR: 3.5 HRS/SY CDS

PROFESSIONAL GROWTH

HERMOSILLO,
ADRIANA CHILDREN CENTER ASST 02-01-04
MUIR

LOPEZ,
MARIBEL INST ASST - SPECIAL ED 11-01-04
MCKINLEY

MARQUEZ,
LILIA BIL COMMUNITY LIAISON 11-01-04
MCKINLEY

POSNER,
CARA INST ASST - SPECIAL ED 10-01-04
MALIBU

RICHWINE,
DONA NUTRITION SPECIALIST 11-01-04
FOOD SERVICES

TANGUM,
CATHY CAMPUS SECURITY OFFICER 11-01-04
SAMOHI

VASQUEZ,
MARTHA CHILDREN CENTER ASST 11-01-04
CDS

WATKINS,
ERNEST CUSTODIAN I NSI 10-01-04
MALIBU

UNPAID LEAVE OF ABSENCE

DE CORDOVA, ANGEL	GARDENER GROUNDS MAINTENANCE	11-08-04 01-08-05
VISSANI-LESKO, SONIA	INST ASST - SPECIAL ED MUIR	10-20-04 06-24-05

SUMMER ASSIGNMENT

JAUREGUI, JOSE	COMPUTER LAB TECH SAMOHI	08-01-04 08-31-04
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TEMP/ADDITIONAL ASSIGNMENT

CAMPOS, ROXANA	INST ASST - CLASSROOM SAMOHI AVID TUTOR	09-01-04 06-30-05
HERNANDEZ, EDUARDO	INST ASST - CLASSROOM SAMOHI AVID TUTOR	11-04-04 06-30-05
MONTANEZ, JOE	INST ASST - SPECIAL ED SPECIAL ED	09-07-04 10-31-04
NORWOOD, LAKEISHA	OFFICE SPECIALIST SPECIAL ED	11-15-04 12-31-04
PARTRIDGE, FRANCES	OFFICE SPECIALIST ROOSEVELT	11-01-04 06-30-05
VARGAS, PATRICIA	ADMINISTRATIVE ASSISTANT OLYMPIC	09-01-04 06-30-05
WILKINSON, ADAM	INST ASST - CLASSROOM ADAMS AVID TUTOR	11-08-04 06-24-05

SUBSTITUTE

BRITO, SLAVADOR	BUS DRIVER TRANSPORTATION	11-15-04 06-30-05
BUENDIA, CAROLINA	CHILDREN CENTER ASST CDS	11-01-04 06-30-05
FLEMING, PETER	TECH SUPORT ASST SAMOHI (CORRECTION TO BOE 11/18/04 ENDING DATE CHANGE FR 06/30/05)	11-01-04 11-12-04
HARDEN, ANDRELL	CHILDREN CENTER ASST CDS	11-01-04 06-30-05
MARTIN, JULIAN	EQUIPMENT OPERATOR OPERATIONS	11-01-04 06-30-05

OSAZE, ZOLI	INST ASST - PHYSICAL ED PERSONNEL COMM SUB POOL	11-12-04 06-24-05
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VON DER AHE, GREG	TECH SUPPORT ASST WEBSTER	11-08-04 06-30-05
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RESIGNATION

CONNORS, ELIZABETH	DIRECTOR OF FISCAL/BUSINESS FISCAL SERVICES	10-10-04
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FLIEGEL, LOIS	INST ASST - SPECIAL ED ROGERS	11-04-04
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GONZALEZ, MARIA	SR OFFICE SPECIALIST NSI ADULT ED	12-10-04
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LAWRENCE, JENNIFER	INST ASST - CLASSROOM CABRILLO	12-31-04
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MCGARRY, MARGARET	INST ASST - CLASSROOM PT.DUME	11-19-04
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VILLASENOR, LORENA	CAFETERIA WORKER I ADAMS	11-05-04
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ABOLISH POSITION

VACANT	INST ASST - SPECIAL ED 6.0 HRS/SY ROOSEVELT	11-02-04
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VACANT	INST ASST - SPECIAL ED 3.5 HRS/SY SMASH	09-01-04
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ESTABLISHED POSITIONS

	INST ASST - SPECIAL ED 6.0 HRS/SY MALIBU	09-07-04
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3 POSITIONS	INST ASST - SPECIAL ED 5.0 HRS/SY MCKINLEY	10-18-04
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	INST ASST - SPECIAL ED 6.0 HRS/SY SAMOHI FR: 3.0 HRS/SY	11-05-04
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	INST ASST - SPECIAL ED 5.0 HRS/SY CABRILLO	10-18-04
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	INST ASST - SPECIAL ED 1.0 HRS/SY WEBSTER	09-01-04
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MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/RICHARD R. IDE
RE: CLASSIFIED PERSONNEL - NON-MERIT

ACTION/CONSENT
12-09-04

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT HELPER

CARDENAS, MARIO	WORKABILITY	11-01-04 - 06-30-06
VARGAS, MATTHEW	WORKABILITY	11-01-04 - 06-30-05

NOON- DUTY

GUTIERREZ, ISAURA	MUIR	09-08-04 - 06-24-05
MARTIN, KEVIN	ADAMS	11-15-04 - 06-24-05
RAMOS, RITA	MCKINLEY	11-19-04 - 12-17-04

NOON -DUTY WITH BENEFITS

RODRIGUEZ, IRENE	EDISON	11-16-04 - 06-24-05
RODRIGUEZ, OFELIA	EDISON	11-12-04 - 06-24-05

CHILD CARE ASSISTANT

GODINEZ, JOSEFINA	CDS- ROGERS	09-08-04 - 06-30-05
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COACHING ASSISTANT

CHARKUT, THERESE	MALIBU	11-15-04 - 06-24-05
DOYLE, MICHAEL	MALIBU	11-12-04 - 04-30-05
ISLAS, DANIEL	SAMOHI	12-01-04 - 02-28-05
PERLMUTTER, HOLLIE	MALIBU	11-15-04 - 06-30-05
SIMPSON, DAVID	MALIBU	10-18-04 - 06-24-05
USHER, ALAN	MALIBU	11-12-04 - 04-30-05
WARNER, DAVID	MALIBU	11-12-04 - 04-30-05

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/LAUREL SCHMIDT

RE: BIENNIAL REVIEW OF CONFLICT OF INTEREST AND
DISCLOSURE CODE

RECOMMENDATION NO. A.15

It is recommended that the Board of Education amend Exhibit "B" of Board Policy 8250 the Conflict of Interest and Disclosure Code, pursuant to instruction received from the Board of Supervisors, County of Los Angeles.

COMMENT: Government Code Section 87306.5 requires that the board submit a biennial report identifying any changes that may be needed in the district's Conflict of Interest and Disclosure Code. There are no changes to the existing policy. The amendment is to Exhibit "B" only. The following changes have been made:

- C Delete Deputy Superintendent, Chief of Staff
- C Add Assistant Superintendent, Chief of Staff
- C Add Assistant Superintendent, Special Education
- C Delete Assistant Superintendent, Education Services
- C Add Assistant Superintendent, Chief Academic Officer

This document must be filed with the Board of Supervisors, County of Los Angeles, by December 15, 2004.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**SANTA MONICA-MALIBU SCHOOL DISTRICT
EXHIBIT "B"**

<u>Designated Positions Categories</u>	<u>Disclosure</u>
Member, School Board	1,2,3
Superintendent	1,2,3
Assistant Superintendent, Chief of Staff	1,2,3
Assistant Superintendent, Business/Fiscal Services	1,2,3
Assistant Superintendent, Chief Academic Officer	4
Assistant Superintendent, Special Education	4
Director, Purchasing/Warehouse	4
Director, Food Services	4
Director, Information Services	4
Director, Facilities Management	4
Manager of Facilities and Grounds	4
Manager of Maintenance and Construction	4
Consultant	6
Personnel Commissioners	5

Effective Date: 12/09/04

MEMO SUPERINTENDENT'S REPORT

To: Board of Education
From: John E. Deasy, Ph.D., Superintendent of Schools
cc: Staff
Date: 12.01.04
Re: Fiscal Outlook for 2005-2006

This memorandum serves to offer some perspective on our current fiscal status and to suggest the trends and most probable outlook for the upcoming fiscal year. We are beginning the budget preparation process for the fiscal year 2005-2006. In the next few meetings you will receive our annual certified audit, the revenue projection forecast, the enrollment forecast, and our expenditure projections and recommended budget. Our budget outlook is directly connected with the State's budget forecast. As you know the State of California has been in a serious fiscal crisis for the last three years. While there appears to be some mitigation in the outlook for the State's economic health in terms of jobs growth and revenue, it is dramatically offset by both a gaping budget shortfall for both the current fiscal year and next year. I write this memorandum following the LAO's budget analysis and first projection for the 2005-2006 fiscal year. Recent tax revenues point to a continued steady climb in State receipts. The majority of this increased revenue comes from bank and corporate taxes. However, this should not offer a sense of optimism or security with respect to the upcoming budget forecast. Bank and corporation taxes are not stable revenue sources that can support long-term program expenditures. Personal income tax revenues, which are a more stable revenue source, have increased, but not nearly to the magnitude that would provide relief or optimism from the State's ongoing deficits. In her commentary, Elizabeth Hill suggests that the State is facing "a sea of red ink" for the foreseeable future. And to complicate matters more, deficits in the years beyond 2005-2006 are large as notes become due and as a result of fundamental structural problems with the State's budget remain uncorrected.

Both the ACSA and CSBA predict that the 2005-06 budget deliberations will be equally, if not more, difficult than what we faced in the previous three years. A quick look at the legislature after Election Day bodes ill for bipartisan collaborative solutions now that all of the quick (credit card-like) fixes have been used up in the previous budget years.

With the increase in State revenues, Proposition 98 is increasing. After decreasing for the last four (4) years, Prop. 98 turned around and began a steady increase this fiscal year. For the next several years, budget analysts, like School Services of California, predict yearly increases in Prop. 98 in an overall range of 5% to 7%. For the fiscal year 2005-06 Prop. 98 should come in between 2.5 – 3 million higher than last year. Statutory COLA looks like it should be between 2.5% and 3% and enrollment growth likely between 0.75% and 1%.

At *prima facie*, this is good news. The predicted increase for 2005-06 is enough to fully fund COLA, growth, pay off most (if not all) of the deficit factor, and make a sizable payment to the unpaid mandate claims per the Education Coalition's 2004-2005 budget agreement enacted in July. That agreement was **not** just a one-year deal. Under the deal that all of our representative organizations fought for and obtained, payment of the deficit factor, mandate claims and prior-year settle-up (Due To funds) have first claim on any new Prop. 98 funds. I am sorry to say, but that is where the good news (if there actually was any) ends.

The LAO, in a surprise announcement found inside the initial fiscal forecast, called for the non-payment of the 'Agreement' monies and suggested that Prop. 98 could be examined for potential less-than-full funding again. This is a serious situation. To fully understand the motives behind this suggested strategy, one must look at the large fiscal picture.

While Prop. 98 funds are going up but the rest of the State's revenues are in terrible condition. Of greater concern is crossing that 'line in the sand' in being able to suspend (I mean re-base) Prop.98 has been brooked once, and with the future fiscal looking more challenging than ever, it becomes easier to do this again. This will be significantly compounded by the recent passage of Props. 1A and 63. Each remove what were previous pots of money that had been used to balance budgets in the past. 1A prevents the Legislature and the Governor from using local property tax allocations to backfill Prop.98. And 63 take the taxing of upper income brackets off the table. While each had other important and good consequences, I am constructing the outcome of these in terms of Prop. 98 funding only. I believe that the budget for the 2005-06 year will probably be balanced with 2 possible scenarios: the first will be to suspend Prop.98 again, or the other will be to under-appropriate the minimum guarantee. Both situations will have a dramatically negative consequence on our (or any LEA's) ability to meet API targets, comply with NCLB and Williams, and remain solvent.

At the local level we should land this year's budget as forecasted and with some strategic cost-savings make the full reserve appropriation before the fiscal year closes. This is a critical step. We have been operating under the special provision allowed by the Legislature due to the State's fiscal crisis to allow school districts to hold a 1.5% reserve instead of the statutory 3%. We must return to the 3% before the next fiscal year begins. I hope and expect that with stringent cost savings and the work of our outstanding fiscal office we will meet this obligation without cutting next year's budget for this purpose first. The next major impact on our local budget will be our enrollment situation. Three year's ago we suspended the permit policy on taking new permits (except for the special provisions in the policy) as a way to strategically shrink our enrollment. The effect of this policy is now being felt. Our enrollment decreased this year and will again next year. As you know, for 1 year only a district may claim the previous year's ADA as a construction of its revenue limit. Next year we will post a lower ADA and thus a lower revenue limit. This means less revenue for our expenditures. We will need to navigate this situation carefully. This may require a re-examination of our permit policy suspension or other strategic budget reductions. While there are other important budget decisions ahead, each

has a set of costs and benefits attached which we will outline throughout the budget preparation process. One example being the choice (1 time only) to pay off our COPS, thus use an amount of special reserve, but reducing a yearly payout for interest and principal payments from the general fund. We will work through each of these carefully. Among other factors affecting the budget will be the new guidelines around categorical funding (the mega-item categorical). This is a result of AB 825, the block grant bill which was originally Senate bill 1510. This will consolidate over 20 programs into 6 block grants, which take effect in the 2005-06 fiscal year. Also in the upcoming budget will be the influence of GASB 45. This will require us to build an increased reserve to deal with post-employment benefits. And of course, there will be the dramatic increases in workman's compensation insurance rates expected in this year.

Of prime concern is, of course, the State picture. Given what appears to be a seriously negative forecast situation shaping up for schools, I strongly suggest (and will be directing) the our budget to be constructed without any consideration of expected (promised) growth, mandate claims reimbursement, or deficit factor payments (Due To monies) to our district from the State. This will result in a very tight and difficult budget. Furthermore, I will suggest we use the lower end of the COLA forecast for budget construction. Should any of the conditions change upon which this initial budget is built, then we will be in a position to alter our fiscal outlook and expenditure scenarios.

I, and your staff look forward to working with you as we prepare our 2005-06 budget and continue the important work of raising the achievement for all students while simultaneously closing the achievement gap.

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/09/04

FROM: SUPERINTENDENT

RE: ELECTION OF BOARD OF EDUCATION OFFICERS

RECOMMENDATION NO. A.16

It is recommended that _____ be elected President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.16a

It is recommended that _____ be elected Vice-President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.16b

It is recommended that the Superintendent, John E. Deasy, be designated as the Secretary of the Board of Education for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with Board Policy 9100, the officers of the Board of Education of the Santa Monica-Malibu Unified School District shall consist of a President, Vice President and Secretary. Each shall be elected at the organization meeting held annually each year.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/04

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: CERTIFICATION OF AUTHORIZED SIGNATURES

RECOMMENDATION NO. A.17

It is recommended that the following persons be authorized to sign warrants, orders for salary payment, notices of employment, contracts and other documents as directed by the Board of Education:

- Dr. John E. Deasy, Superintendent
- Mr. Winston A. Braham, Chief Financial Officer
- Dr. Michael D. Matthews, Asst. Superintendent/Chief of Staff
- Dr. Linda Kaminski, Chief Academic Officer
- J. Wallace Berriman, Director of Facilities Management
- Ms. Peggy Harris, Director of Student & Family Support Services
- Laurel Schmidt, Director of Pupil Services
- Ms. Cindy Atlas, Director of Special Education
- Ms. Virginia Hyatt, Interim Director, Fiscal Services
- Ms. Judy Abdo, Director, Child Development Services

It is further recommended that Dr. Gabriel Soumakian, Director, Human Resources, be authorized to sign lease agreements, contracts and other documents as directed by the Board of Education.

It is further recommended that Orlando R. Griego, Director of Food & Nutrition Services, be authorized to sign warrants, contracts and other related documents as directed by the Board of Education.

RECOMMENDATION NO. A.17a

It is recommended that the attached document "Certification of Signatures" be completed and filed with the County Superintendent of School in accordance with Education Code §42633. The signatures will be considered valid for the period December 3, 2004 through December 2, 2005.

RECOMMENDATION NO. A.17

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

RECOMMENDATION NO. A.17a

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/09/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: RATIFICATION OF AGREEMENT BETWEEN THE SANTA MONICA-
MALIBU UNIFIED SCHOOL DISTRICT AND THE SERVICE
EMPLOYEES INTERNATIONAL UNION (SEIU), LOCAL 660

RECOMMENDATION NO. A.18

It is recommended that the Board of Education ratify the Tentative Agreement reached with and ratified by the Service Employees International Union (SEIU), Local 660 during the collective bargaining process. AB 1200 requires that this Agreement be sunshined to the Board of Education using our routine notification process, and that the Los Angeles County Office of Education approve the financial impact of the Agreement ten (10) days in advance of full Board approval. The AB1200 requirement has been fulfilled. The Board may now proceed with the ratifying vote.

COMMENT: The District's negotiators and the SEIU Negotiation Team reached a Tentative Agreement which will go into effect January 1, 2004, with a one percent (1%) salary increase effective July 1, 2004, and a one percent (1%) salary increase effective February 1, 2005.

Health and welfare benefits will be maintained at current District levels, except for those employees choosing the single insured, who will no longer be able to receive Blue Cross PERS Care unless they choose to pay the differential between the Kaiser rate and the Blue Cross PERS Care rate. Those who choose a single insurance package will be able to choose Blue Cross PERS Choice at no additional cost. Open enrollment will be continued through October 28, 2004, so that SEIU employees may have time to switch insurance if necessary. During the 2004/05 school year, a joint committee including certificated and classified bargaining units and other key stakeholders will be formed to review health care options.

A Tentative Agreement has been reached on a calendar issue. Less than twelve-month employees must schedule 14 days vacation during the winter and spring recesses. Employees earning less than 14 days vacation may use

necessity days, floating holidays, or may request a District work assignment up to three days to avoid unpaid days. Exceptions to the above shall not occur without prior written approval from the Assistant Superintendent, Human Resources.

It is agreed that the District will form a committee with SEIU during the 2004/05 school year to examine the Professional Growth Program.

The Length of the Contract will be from January 1, 2004 through December 31, 2005. Contract negotiations will reopen no earlier than May 1, 2005, with reopeners of Salary, Benefits and Professional Growth.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Department of Human Resources

SEIU/SMMUSD 2004 CONTRACT NEGOTIATIONS

Following are in the areas in which additional Tentative Agreements were made:

Article 4.3 Overtime Compensation

Article 8 MOU on Uniforms
Involuntary Transfers
Food and Nutrition Services

Article 9.2 Sick Leave

Article 10 Holidays

Article 19.3 Assignment of Overtime

Article 19.7 Summer and Inter-session Assignments
Involuntary Transfers

Article 21 Site-Based Management

MOU Special Services Employees

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/09/04

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: ADJUSTMENT TO 2004-05 BEGINNING FUND BALANCES

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the following adjustments to the beginning balances of the following District Funds.

COMMENTS: The beginning Fund Balances used in the 2004-05 Adopted Budget were based on estimates at the time the Budget was prepared. Now that the 2003-04 books are closed, it is necessary to revised the 2004-05 Adopted Budget to reflect the unaudited actual adjustments. The Los Angeles County Office of Education (LACOE) requires that the District submit these Fund balance adjustments for approval by the Board of Education and forward the appropriate forms to LACOE, noting that "this revision is due to changes between the estimated beginning balance and the true beginning balance after closing the books on this Fund".

Attached* is a spreadsheet from LACOE which lists the 2004-05 Beginning Balances, the 2003-04 Unaudited Actuals Ending Balances, and the adjustment amount needed.

(*The attachment appears in the printed agenda, however, it is not available for electronic transfer. The materials are available for review in the Fiscal/Business Office.)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/WINSTON A. BRAHAM
RE: BUDGET ADJUSTMENTS

ACTION/MAJOR
12/09/04

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve an **increase** to the General Fund - Unrestricted Budget in the amount of \$316,400 for the 2004-05 fiscal year, as detailed below:

- COMMENTS:
1. **Increase** the budget for Special Education in the amount of \$68,000 to cover the cost of the Assistant Superintendent, Special Education.
 2. **Increase** the budget for Business Services in the amount of \$50,000 to cover the costs of general legal services from Mayer Brown Rowe & Maw, LLP.
 3. **Increase** the budget for Educational Services in the amount of \$125,000 to cover the contract costs of the HiPlaces Assessment Survey.
 4. **Increase** the budget for Child Development Services in the amount of \$23,400 to cover the Special Education preschool students' costs associated with the Easter Seals Agreement.
 5. **Increase** the budget for Special Education in the amount of \$50,000 to cover the costs of an additional Resource Specialist Teacher and a 5-hour Instructional Assistant, Special Education.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/WINSTON A. BRAHAM
RE: FIRST INTERIM REPORT - 2004-2005

ACTION/MAJOR
12/09/04

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the 2004-05 First Interim Report and supporting documentation.

COMMENTS: The Board of Education adopted the 2004-05 Budget on June 24, 2004, which was subsequently approved by the Los Angeles County Office of Education (LACOE) and other California State entities.

Since the adoption of the initial budget, usual operating conditions have changed, necessitating adjusting the District budget. Included in this item are two spreadsheets, detailing the budget assumptions and individual fund summaries. All of the expenditure and revenue changes previously approved by the Board or proposed for approval at this time are individually identified in the First Interim Report (October 31, 2004), which is included as a part of this document, as Attachment A*.

Approving the First Interim Report will authorize the corresponding budget adjustments.

(*Attachment appears in the printed agenda, however, it is not available for electronic transfer. It is planned to have it posted on the web as soon as possible. In the interim, the report is available for review in the Fiscal/Business Office.)

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/09/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: APPOINTMENT - FINANCIAL OVERSIGHT COMMITTEE

RECOMMENDATION NO. A.22

It is recommended that the Board of Education name appointees to fill three existing vacancies on the Financial Oversight Committee. The appointments will fill terms ending June 30, 2005, 2006 and 2007.

COMMENT: At the meeting of June 24, 2004, the Board of Education adopted a schedule of rotating terms for members of the Financial Oversight Committee. The Financial Oversight Committee has reviewed the applications and has forwarded its recommendation to the Board of Education. Copies of all applications have been provided to the Board of Education under separate cover.

Name	Term	Term Ends June 30,		
		2005	2006	2007
Vacancy* - _____ (*Michael Rich resigned)	6/30/06	x		
Cheryl Stecher	--	x		
Cynthia Torres	--	x		
Craig Hamilton	6/30/06		x	
Christopher Harding	6/30/06		x	
Vacancy* - _____ (*Babette Heimbuch resigned)	6/30/06		x	
Patricia Hoffman	6/30/04			x
Paul Silvern	6/30/04			x
Vacancy* - _____ Kathy Wisnicki elected to the Board of Education)	6/30/04			x

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/09/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: APPOINT MEMBERS TO THE AD HOC FACILITIES COMMITTEE

RECOMMENDATION NO. A.23

It is recommended that the Board of Education appoint members to the Ad Hoc Facilities Committee. The committee will be composed of not more than ten community members with one member representing the Financial Oversight Committee and one member representing the Proposition X Oversight Committee. In keeping with the charge to the Committee, three staff members from the City of Santa Monica have been invited, and have accepted, to serve on this Committee. The City of Malibu will be contacted for two representatives and Santa Monica College will be asked to recommend one representative.

AD HOC FACILITIES COMMITTEE	
1.	
2.	
3.	
4.	
5.	
6. Chris Harding	Financial Oversight Rep
7. Dennis Crane	Proposition X Oversight Rep
8.	Santa Monica College
9.	City of Malibu
10.	City of Malibu
11. Barbara Stinchfield	City of Santa Monica
12. Suzanne Frick	City of Santa Monica
13. Gordon Anderson	City of Santa Monica

COMMENT: The Charge to the Committee will be to undertake a comprehensive facilities study of the Santa Monica-Malibu Unified School District while adhering to the tenants of the District's Strategic Plan. The study will examine the results of Proposition X, determine the needs met and those unfulfilled in terms of facilities in the District.

The Committee will make recommendations to the Board of Education for future facilities needs and specifically, how these needs could be met, including but not limited to the hiring of a professional expert in the area of needs assessment. Included in the report to the Board would be a determination of if and when the District should prepare for a capital facilities bond initiative and project(s). Should the Committee provide the Board with a recommendation that a capital facilities project should be undertaken, the report should be designed in such a fashion as to become the justification and blueprint for such a project.

The Committee will launch in January 2005 and make periodic updates to the Board of Education. A final report to the Board will be made no later than January 2006.

Copies of all applications have been provided to the Board of Education under separate cover.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES;

TO: BOARD OF EDUCATION ACTION/MAJOR
12/09/04

FROM: JOHN E. DEASY/WINSTON A. BRAHAM/VIRGINIA I. HYATT

RE: AWARD BID #5.02 - CLOSED CIRCUIT SECURITY CAMERAS TO AMERITEL INC. AND AUTHORIZE INSTALLATION AT SANTA MONICA HIGH SCHOOL

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve AmeriTel as the awarding contractor for closed circuit security cameras, in an amount not to exceed \$20,073.50. It is further recommended that the Board authorize their installation at Santa Monica High School.

Funding Information

Budgeted: Yes
 Fund: General Fund
 Source: Permits
 Account number: 01-90110-0-11100-10000-4400-015-4150
 Description: Instruction

COMMENT: Santa Monica High School has suffered continual incidents of vandalism on its' campus. In order to deter such acts, it has been determined that closed circuit camera be installed on the **exterior** of various buildings throughout the campus. Both Requests for Proposal (RFP) met the needs of the site. AmeriTel's proposal consists of analog cameras and digital processing equipment. IES's proposal was all digital equipment, using a web based retrieval system. It was determined that the AmeriTel proposal would be more cost effective, would use existing phone lines, and would not be dependant on the internet connection if the lines were non-functioning. AmeriTel is currently used by the District for telephone maintenance Districtwide.

Bids were sent to five (5) contractors; three (3) attended the job walk; two (2) responded with bids:

Vendor	Interior Cameras	Exterior Cameras	Total Bid
AmeriTel	\$15,546.00	\$20,073.50	\$35,619.50
IES Group	\$34,227.01	\$38,168.12	\$72,395.13

It is anticipated that ASCIP will provide reimbursement for one half of the project through its grant application process. Justification from Santa Monica High School follows:

Justification for closed circuit cameras on the Santa Monica High School campus:

Santa Monica High School has experienced repeated incidents of vandalism, graffiti, theft and other crimes against property and people. Site Governance Council at SAMOHI has spent four months researching the rationale behind installing security cameras on the exterior of campus buildings as deterrent to such crimes. Governance Council has unanimously recommended the installation of such cameras. SAMOHI requests permission from the Board of Education to implement security cameras on the exterior of campus buildings.

School administration feel strongly that the implementation of a security camera system will:

- , Act as deterrent to unwanted activities.
- , Create an increased sense of security on campus.
- , Reduce costs related to vandalism and thefts.
- , Create as record of in inappropriate activity to identify and prosecute the perpetrators.

School administration is well aware of the need to protect the privacy of its population. In accordance with this belief:

- , Information obtained through video surveillance will be used exclusively for security, safety and law enforcement purposes.
- , No audio will be recorded or monitored
- , Designated users of the system will be approved by the school Principal.
- , Recorded images will be stored on site in as secure location.

The campus of Santa Monica High School is used continuously by school staff and students as well as the community. It is imperative that we protect our population and our campus.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/MAJOR
12/09/04
FROM: SUPERINTENDENT/WINSTON A. BRAHAM/VIRGINIA I. HYATT
RE: EMERGENCY RESOLUTION NO. 04-10 FOR TRUSS REPAIRS, AT
WEBSTER ELEMENTARY SCHOOL, TO SPS INC.

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve an Emergency Resolution, without advertising, to SPS, Inc., for truss repairs to the cafeteria building at Webster Elementary, in an amount not to exceed \$58,240.

Funding Information

Budgeted: Yes
Fund/Source: 01 - General Fund
21 - Prop X - General Obligation Bonds
30 - State Modernization
Account number: 01-81500-0-00000-81100-5620-061-2602 - \$37,720
21-00000-0-92000-85000-5802-008-2605 - \$ 5,500
30-00000-0-92000-85000-6200-090-2600 - \$15,020
Description: Maintenance Contracts
Consulting Contracts
Building Improvement

COMMENT: This contract is for the engineering, design, truss repairs and structural reinforcement on the cafetorium building at Webster Elementary School.

During investigation of a water leak in the cafetorium roof, a low spot was identified. Upon further investigation of the attic space, several large wooden truss members were found to be split and failing. The District maintenance staff installed temporary support posts under the damaged areas. Both a professional structural engineer and a repair company were then contacted. They both determined that the temporary support was adequate for short term safety to allow continued use of the space with the understanding that a permanent repair would need to be done as soon as possible.

SPS was chosen to do the work as they can do a turn-key operation on the project, without the District awarding to individual companies. Wolf Lang Christopher, who the District has used extensively for construction design, and who sent out a structural engineer, recommended that the District use SPS, Inc. for this project as it would expedite the process.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
RESOLUTION NO. 04-10

EMERGENCY RESOLUTION FOR AWARDING ROOF TRUSS REPAIR - WEBSTER
ELEMENTARY SCHOOL WITHOUT ADVERTISING

Action taken by the members of the Board of Education of the Santa Monica-Malibu Unified School District at a regular meeting held December 9, 2004.

BE IT UNANIMOUSLY RESOLVED by this Board that an emergency exists wherein certain repairs, alterations, work and improvements are necessary to permit the continuance of existing school classes, or to avoid danger to health, life or property, to wit:

Due to truss failure in the cafeteria building, it is necessary to repair and reinforce the area immediately, due to life and safety concerns. Temporary shoring has been done for life safety concerns until permanent structural repairs can be made.

This emergency procedure will enable the District to correct this condition by January 2005 at Webster Elementary School.

The cost of this job is \$58,240.

BE IT FURTHER RESOLVED that this Board make contracts in writing on behalf of the District, without advertising for bids or inviting of bids for the performance of labor and furnishing of materials and supplies for such repairs, alterations, work and improvements.

BE IT FURTHER RESOLVED that before entering into such contracts, that the approval of the County Superintendent of Schools be secured to this resolution and to the proposed contracts.

Adopted this 9th day of December

President Vice President

Board Member Board Member

Board Member Board Member

Board Member

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/09/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2004-2005 as follows:

NPS/NPA

2004-2005 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parkhill School	12-16-88	NPS 11/04 - 01/05	#73	\$ 4,650
Beautiful Minds Center for Autism, Inc.	05-01-01	NPA - Behavior Therapy 10/04 - 4/05	#107	\$ 20,990
Beautiful Minds Center for Autism, Inc.	04-25-00	NPA - Behavior Therapy 7/04 - 5/05	#108	\$ 22,700
Can Do Kids, Inc.	04-18-94	NPA - PT 7/04 - 6/05	#109	\$ 8,800
Century City Optometric	02-09-95	NPA - Vision Therapy 7/04 - 10/04	#110	\$ 805
Smart Start Preschool	05-06-94	NPA - Speech 10/04 - 1/05	#111	\$ 2,400
Therapy West, Inc.	10-26-01	NPA - PT 11/04 - 6/05	#112	\$ 3,698
Interim Healthcare (Board approved 08-19-04) contract to be charge to account 01-65000-0-57500-11800-5802-043-1400 - Instructional Consultant - previously approved as NPA provider.		NPA	#29 UC05120	
Poseidon Contract Increase	03-12-87	NPS	#26 UC05052	\$ 162

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Village Glen Westside Contract Increase	12-02-94	NPS - added counseling	#44 UC05071	\$ 3,655
Baby & Baby, Inc. Contract Increase	08-14-00	NPA - PT	#88 UC05256	\$ 800
Baby & Baby, Inc. Contract Increase	07-12-98	NPA - PT	#86 UC05254	\$ 4,300
Beautiful Minds Center for Autism, Inc. Contract Increase	10-16-00	NPA - Behavior Therapy	#18 UC05109	\$ 640

Amount Budgeted NPS/NPA 04/05	\$ 3,500,000
Prior Board Authorization as of 11/18/04	\$ 3,155,127
Balance	\$ 344,873
Positive Adjustment (See attachment)	\$ 142,576
	\$ 487,449
Total Amount of these Contracts	\$ 73,600
Balance	\$ 413,849

***Prior Year Authorization (11-06-03) \$2,473,340**

Adjustment					
NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2004-05 in the amount of \$ 142,576 as of December 9, 2004.					
Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Pacific Ridge	NPS	#25 UC05051	E	\$ 33,600	Student graduated in June 2004.
Village Glen Westside	NPS	#41 UC05068	E	\$ 38,760	Student privately placed.
Village Glen Westside	NPS	#46 UC05073	E	\$ 33,600	Student back to District.

Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Westview	NPS	#64 UC05091	E	\$ 27,100	Student graduated June 2004.
Baby & Baby, Inc.	NPA	#85 UC05253	R	\$ 320	Adjustment in ISA.
Can Do Kids, Inc.	NPA	#90 UC05258	E	\$ 4,300	Services not needed.
MAXIM Healthcare Services	NPA	#100 UC05286	E	\$ 4,896	Adjustment in ISA (services no longer needed.)

Instructional Consultants

2004-2005 Budget 01-65000-0-57500-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Adrian Whitchelo-Scott	03-30-93	Instr.Consultant - Assistive Technology Assessment. 11/04 - 1/05	#36	\$ 600
Adrian Whitchelo-Scott	07-27-91	Instr.Consultant - Assistive Technology Services. 10/04 - 6/05	#37	\$ 3,200
Adrian Whitchelo-Scott	04-28-95	Instr.Consultant - Assistive Technology Assessment. 11/04 - 1/05	#38	\$ 600
Adrian Whitchelo-Scott	11-30-95	Instr.Consultant - Assistive Technology Assessment. 11/04 - 1/05	#39	\$ 600
Deborah Bohn	11-09-04	Instr.Consultant - To provide Physical Therapy services. 11/04 - 6/05	#40	\$ 2,610
Deborah Bohn	10-22-98	Instr.Consultant - To do a Physical Therapy assessment. 12/04 - 2/05	#41	\$ 300
Deborah Bohn	02-12-95	Instr.Consultant - To do a Physical Therapy assessment. 11/04 - 1/05	#42	\$ 300

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Gary Etting	01-10-91	Instr.Consultant - Vision Therapy 10/04 - 2/05	#43	\$ 840
Katherine Cordova	10-27-99	Instr.Consultant - Speech Services 12/04 - 6/05	#44	\$ 3,375
Larry Sulham	08-03-00	Instr.Consultant - Physical Therapy 11/04 - 6/05	#45	\$ 5,040
Tom Metz	01-04-99	Instr.Consultant - To provide student with earmolds. 12/04 - 1/05	#46	\$ 180
Trang Nguyen	04-24-95	Instr.Consultant - Vision Assessment 12/04 - 2/05	#47	\$ 500
Trang Nguyen	03-22-95	Instr.Consultant - Vision Assessment 12/04 - 2/05	#48	\$ 500

Amount Budgeted Instructional Consultants 04/05	\$ 350,000
Prior Board Authorization as of 11/18/04	\$ 298,118
Balance	\$ 51,882
 Total Amount of these Contracts	 \$ 18,645
Balance	\$ 33,237

Non-Instructional Consultants

2004-2005 Budget 01-65000-0-57500-11800-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Administrative Services Cooperative	12-16-88	Non-Instr. Consultant-Transportation. 11/04 - 1/05	#20	\$ 6,020
Lora Jerugim	Various	Non-Instr. Consultant- Provide therapeutic support for Preschool parents. 7/04 - 6/05	#21	\$ 2,295

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	01-04-99	Non-Instr. Consultant- Parent reimbursement for transportation for school year 2004-2005.	#22	\$ 510
Parent Reimbursement	05-28-94	Non-Instr. Consultant- Parent reimbursement for Pace Program. School year 2004-2005.	#23	\$ 3,278
Parent Reimbursement	08-01-94	Non-Instr. Consultant- Parent reimbursement for transportation for school year 2004-2005.	#24	\$ 228

Amount Budgeted Instructional Consultants 04/05	\$ 350,000
Prior Board Authorization as of 11/04/04	<u>\$ 135,851</u>
Balance	\$ 214,149
 Total Amount of these Contracts	 <u>\$ 12,331</u>
Balance	\$ 201,818

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/09/04

FROM: SUPERINTENDENT / LINDA KAMINSKI / TOM WHALEY

RE: REPLACEMENT OF POLICY 4142.1 - ARTS EDUCATION

RECOMMENDATION NO. A.27

It is recommended that the Board of Education adopt Board Policy 6142.6 Visual and Performing Arts Education to replace Board Policy 4142.1 Arts Education.

COMMENT: The numbering system for California School Board Policies

has changed for arts education from 4142.1 to 6142.6. The name of the policy has also been changed from Arts Education to Visual and Performing Arts Education, to reflect the California State Framework on the Visual and Performing Arts. Therefore, it is recommended that Policy 4142.1 be deleted (a copy is included in this packet), and replaced with the updated Policy 6142.6.

The new policy language:

- # Includes essential elements of the State Framework on Visual and Performing Arts, including artistic perception, creative expression, historical and cultural context and aesthetic valuing
- # Addresses the need for standards-based instruction
- # Insures equitable access for all students in all grades
- # Approves collaboration with the Local Arts Education Partnership Program
- # Sets guidelines for the membership of the local steering committee.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Santa Monica-Malibu District Policy Detail

<u>NUMBER</u>	<u>ARTICLES</u>	<u>TITLE</u>		
6142.6 Education	Students	Visual and Performing Arts		
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Instruction			x	

DETAIL

The Board of Education recognizes that by studying visual and performing arts, students learn to develop initiative, discipline, perceptual abilities and critical and creative thinking skills that extend to all areas of life. The Board believes that a comprehensive arts education program should be an integral part of the core curriculum offered to all students in all grades. The Board supports the need to identify resources to provide standards-based instructional materials, equipment and facilities. The Board of Education also supports the need to provide adequate and equitable funding for a high quality, standard-based **Pre K-12 Arts Education**. Scheduling of visual and performing arts instruction should be designed to insure equitable access for all students in all grades, **during the school day**.

The district's comprehensive arts education program shall include a written, sequential standards-based curriculum and assessment program in dance, music, theater and the visual arts. Students shall have the opportunity to develop academic content knowledge in the arts disciplines, continually improve artistic skills, showcase their work by creating and/or performing original works, acquire an appreciation of arts from many eras and cultures and develop an intellectual basis for making aesthetic judgments. The Board encourages all teachers to use the arts to facilitate learning in the subjects they teach. In addition, the Superintendent or designee shall encourage the integration of community arts resources into the school program. Students shall have **regular** opportunities to attend musical, theatrical **and dance** performances, **attend art exhibitions** and work directly with visiting artists.

The Board supports a collaboration with community arts agencies and is committed to providing the necessary time, staff and financial resources in order to support school-community arts agency partnerships.

The Board acknowledges the importance of and will support ongoing professional development for teachers in arts education. The Superintendent or designee shall ensure that visual and performing arts classes are taught by qualified and certificated staff. **These staff members will** have opportunities to become knowledgeable about curriculum developments in the arts and strategies for delivering a comprehensive arts program to students.

Legal Reference:

EDUCATION CODE

8810-8820 Arts education
8950-8958 California summer school of the arts
51204 Course of study designed for students' needs
51225.3 Graduation requirements
58800-58805 Specialized secondary programs
99200-99205 Subject matter projects

Management Resources:

CDE PUBLICATIONS

The Visual and Performing Arts Framework for California Public Schools: Kindergarten Through Grade Twelve, 2004
Literature for the Visual and Performing Arts, Kindergarten Through Grade Twelve
Prelude to Performance Assessments in the Arts, K-12, 1994
The Arts: Partnerships as a Catalyst for Educational Reform, 1994
Arts Work: A Call for Arts Education for All California Students, 1997

WEB SITES:

CDE: <http://www.cde.ca.gov>
TCAP: <http://www.ucop.edu/tcap>
California Arts Council: <http://www.cac.ca.gov>

(9/90) 2/98

TO: BOARD OF EDUCATION ACTION/MAJOR
12/09/04
FROM: JOHN E. DEASY/LINDA KAMINSKI/LAUREL SCHMIDT
RE: ADOPTING POLICY 6179 - SUPPLEMENTAL INSTRUCTION

RECOMMENDATION NO. A.28

It is recommended that the Board of Education adopt Board Policy 6179 Supplemental Instruction as required by Education Codes 37252.5 and 37252.6 to support Board Policy 5123, Promotion/Acceleration/Retention.

COMMENT: This new policy is required to indicate the specific types of supplemental instructional programs that will be provided to students who are retained, recommended for retention, or do not demonstrate sufficient progress toward passing the state exit examination required for high school graduation.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

<u>NUMBER</u> 6179	<u>ARTICLES</u> Students	<u>TITLE</u> Supplemental Instruction
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<u>SUBTOPIC</u> Instruction	<u>POLICY</u>	<u>REGULATION</u> x	<u>EXHIBIT</u>
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DETAIL

The Governing Board shall provide supplemental instructional programs to motivate and support students to overcome academic deficiencies, attain grade-level academic standards or enhance critical skills, as state funding permits.

Supplemental instructional programs shall be offered outside the regular school day. Such programs may be offered during the summer, before school, after school, on Saturday and/or during intersessions. (Education Code 37252, 37252.2, 37252.8, 37253)

The Board shall offer direct, systematic and intensive supplemental instruction for students in grades 2-9 who have been retained or recommended for retention pursuant to Education Code 48070.5. (Education Code 37252.2)

The Board shall offer direct, systematic and intensive supplemental instruction for students in grades 7-12 who do not demonstrate "sufficient progress" toward passing the state exit examination required for high school graduation. (Education Codes 37252, 60851)

OPTION 2: For purposes of determining students' eligibility for supplemental instruction, "sufficient progress" toward passing the high school exit examination shall be determined by students' grades and other indicators of academic achievement designated by the board including performance on district assessments and the California Standards Test.

Whenever a school receiving federal Title I funds fails to make adequate yearly progress, as defined by the State Board of Education, for three or more consecutive school years, supplemental educational services shall be provided outside the regular school day to eligible students from low-income families. Services shall be selected by parents/guardians from an approved list of service providers and shall specifically be designed to increase eligible students' achievement on state academic assessments and to assist them in attaining state academic standards. (20 USC 6316)

As state funding, facilities and staffing permit, supplemental instruction may be offered to:

1. Students in grades 2-6 who have been identified as being at risk of retention pursuant to Education Code 48070.5. (Education Code 37252.8)
2. Students in grades 2-6 who have been identified as having a deficiency in mathematics, reading or written expression based on the results of the Standardized Testing and Reporting Program. (Education Code 37252.8)
3. Students in grades K-12, including English language learners, who need or desire intensive English language and literacy instruction. (Education Codes 422-424)
4. As additional funding permits, students in grades K-12 who seek enrichment in mathematics, science or other core academic areas designated by the Superintendent of Public Instruction. (Education Code 37253; 5 CCR 11472)

The programs described in items 1-4 above shall be offered during summer school except when facilities constraints or other educational reasons make it not feasible to offer these programs during summer school, in which case they may be offered before school, after school, on Saturday and/or during intersessions. (Education Code 423, 53029, 53093)

Legal Reference:

EDUCATION CODE

420-428	Intensive English language and literacy grants
37200-37202	School calendar
37223	Weekend classes
37252-37253.5	Supplemental instruction
42239-42239.2	Supplemental instruction, apportionments
44259	Comprehensive reading program
46100	Length of school day
48070-48070.5	Promotion and retention
51210	Courses of study, elementary schools
51220	Courses of study, secondary schools
53025-53031	Intensive reading instruction
53091-53094	Intensive algebra instruction
60640-60648	Standardized Testing and Reporting Program
60850-60856	High school exit examination
99223	Algebra Academies Professional Development Institutes

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/09/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ELECTION OF ANNUAL REPRESENTATIVE TO THE LOS ANGELES
COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA) FOR 2005

RECOMMENDATION NO. A.29

It is recommended that _____ be elected by the Board of Education as the Annual Representative to the Los Angeles County School Trustees Association for 2003-04. The Representative shall perform duties as described in Standing Rule #6 as follows:

Representatives: Each School Board will be asked to select a Board member at their organizational meeting to serve as the LACSTA representative.

The representative's role is to:

- a. vote on all Association matters;
- b. communicate between the Executive Board, the Association, and the local Board.

COMMENT: Last year's representative was Shane McLoud.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/09/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ELECTION OF VOTING REPRESENTATIVE: LOS ANGELES COUNTY
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.30

It is recommended that _____ be elected as the Board's voting representative to elect members to the Los Angeles County Committee on School District Organization from December, 2004 through November 2005.

COMMENT: Each school board is asked to select a board member at its annual organizational meeting to serve as the voting representative to elect members to the Los Angeles County Committee on School District Organization. Last year's representative was Maria Leon-Vazquez.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/09/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: NOMINATIONS FOR CALIFORNIA SCHOOL BOARDS ASSOCIATION
(CSBA) DELEGATE ASSEMBLY - REGION 24

RECOMMENDATION NO. A.31

It is recommended that the Board of Education consider nominations for election to the CSBA Delegate Assembly, Region 24 - Los Angeles County, (SW Crescent).

COMMENT: Nominations for CSBA's Delegate Assembly will be accepted until Wednesday, January 5, 2005. Any CSBA member board is eligible to nominate board members within his/her geographical region or subregion. Each board may nominate as many individuals as it chooses. All nominees must submit the required biographical sketch. (Nomination and biographical sketch forms provided by CSBA).

CSBA Delegates serve two-year terms. Those elected in 2005 will serve immediately upon election through April 30, 2007. There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding the CSBA Annual Education Conference in December. In accordance with CSBA Bylaws, CSBA does not pay travel expenses associated with Delegates' Assembly meetings. District and county association often cover or offer supplemental help with expenses.

Important dates to keep in mind:

January 05	- Nomination(s) deadline
January 12	- Biographical Sketch deadline
February 01	- March 15 - Boards vote for Delegates
April 01	- Elections results posted on CSBA's Web site
April 20	- Deadline for run-off ballots
May 14-15 (Sat/Sun)	- Delegate Assembly Meeting in Sacramento

Region 24 - Los Angeles County (SW Crescent)

Delegates whose terms expire in 2004:
Maria Calix (Centinela Valley Union HSD)
Linda Garcia (Paramount USD)
Alice Grigsby (Inglewood USD)
Cathy McCurdy (Hermosa Beach City ESD)
Ana Valencia (Norwalk-La Mirada)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

DISCUSSION
12/09/04

FROM: JOHN DEASY/LINDA KAMINSKI/DONNA E. MUNCEY

RE: EVALUATION REPORT FOR 2004 SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT INTENSIVE INTERVENTION SUMMER SCHOOL,
PHASE ONE

DISCUSSION ITEM NO. D.1

Last summer, Educational Services began a comprehensive evaluation of the 2004 Intensive Intervention Summer School. This evaluation is a mixed method study that includes qualitative data collection -- such as interviewing, surveying, and observing -- as well as quantitative data collection -- including pre- and post-testing, analysis of state and local testing and student enrollment in summer school, and analysis of the probable impact of the program on student achievement throughout the 2004-2005 academic year. The Phase One evaluation report includes a description of the elementary and middle school intensive intervention summer school programs, professional development and curriculum materials used in the programs, programmatic decisions and their consequences, and the results of stakeholder surveys conducted with parents, students, and faculty.

This evaluation is part of our efforts to strengthen support to our most at-risk students. Review of the local data and the research literature on summer school, combined with comprehensive planning that has already begun, have yielded several recommendations that will strengthen these programs. Findings and recommendations from the evaluation are included for the Board of Education's consideration. Because several of our key findings and recommendations are closely aligned with newly reported research intended to improve the efficacy of summer school (and all intervention) programming, we also provide a summary of the relevant research literature. We conclude this report with a description of ongoing planning for summer programming and an overview of what data will be discussed in the Phase Two portion of this report, which will be prepared once the 2005 STAR data are available.

Copies of the report have been made available to the Board of Education. Copies will be available at the meeting and are available for review in the Office of Educational Services.

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/LINDA KAMINSKI
RE: ALGEBRA I / BIOLOGY BLOCK AT SAMOHI

DISCUSSION
12/09/04

DISCUSSION ITEM NO. D.2

During the 2003 - 2004 academic year, Santa Monica High School provided an Algebra I / Biology block of 3 periods to provide additional instructional time for 100 identified students with the greatest need for academic support. Increased instructional time during the school day is recognized as one strategy for increasing student achievement. This additional time is used to provide extended opportunities for instruction and explanation for both in-class and out-of-class assignments. Results for the first year of this innovative program yielded impressive gains in course grades and baseline data from the California Standards Test in Algebra and Biology. A discussion of the program will include goals, program design and impact measures.

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/PEGGY HARRIS/AIDA DIAZ
RE: BILINGUAL COMPETENCY RECOGNITION

INFORMATION
12/09/04

INFORMATIONAL ITEM NO. I.1

Effective as of the 2004-05 school year, district staff will implement a Bilingual Competency Awards Program. This program honors language achievement of graduating high school seniors. The Bilingual Competency Awards Program grants recognition based on criteria that demonstrate competency in both academic English and a second language.

Comments: An increasing number of school districts currently implement programs to encourage and recognize bilingualism in students. SMMUSD has a longstanding commitment to producing multi-lingual students, as evidenced through the support of the K-12 Spanish Dual Language Program, as well as the wide variety of classical and modern languages offered in district secondary schools. This commitment is clearly enumerated in the district's Vision Statement that states:

"As a community of learners the Santa Monica-Malibu Unified School District works together in a nurturing environment to help students be visionary, versatile thinkers; resourceful, life-long learners; effective, multi-lingual communicators and global citizens."

Therefore implementing a program that recognizes bilingual competency upon graduation from our high schools is very much in alignment with articulated district values. It is within this context that the SMMUSD Bilingual Competency Awards Program has been developed.

TO: BOARD OF EDUCATION

PUBLIC REQUEST
12/09/04

FROM: JIM JAFFE

RE: REQUEST TO ADDRESS THE BOARD

PUBLIC REQUEST NO. 1

As per Board Policy 8320(c), I am requesting that a Discussion Item be placed on the December 9, 2005, [sic] agenda for the purpose of reviewing Board Policy 1340 (Community Relations, Access to District Records) for possible changes. Given that BP 1340 was adopted on February 13, 1990, four years before the Brown Act was revised, I believe it is out of compliance with the new law. Specifically, the Board needs to review and address the new test for immediate public access to distributed and undistributed documents as per Sections 54957.5 (a) and (d) fo the Brown Act.

Thank you for your consideration of this matter.