

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: APPROVAL OF MINUTES

ACTION
11/04/04

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

September 09, 2004
October 07, 2004
October 21, 2004

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2004/2005 budget.

Contractor/Contract Dates	Description	Site	Funding
ASUCLA Oct 1, 2004 - June 30, 2005 Cost Not to Exceed: \$10,000	To provide peer advising and tutoring at SAMOHI	SamoHi	PTA Gift 01-90120-0-11100-10000-5802-015-4150
California Weekly Explorer Dec 8 - Dec 10, 2004 Amount of Increase: \$72.00 Total contract cost: Not to exceed \$1,440	Amendment of previous contract approved by the Board 6/3/04 to provide three social studies workshops (Walk Throughs) of 2 1/2 hours each for each 4th grade class. The programs will focus on the history of California	Franklin	GATE 01-71400-0-11100-10000-5802-002-4020
Teaching & Learning Consultants, Inc. Bernadette Cleland UC 05017 Aug 1, 2004 - June 30, 2005 Amount of Increase: \$180 Total contract cost: Not to exceed \$3,180	Amendment to contract approved by the Board on 9/19/04 to provide a two day workshop for implementation of the New Teacher Evaluation System	Ed Services	Stupski 19-90200-0-00000-21400-5802-030-1300

Contractor/Contract Dates	Description	Site	Funding
<p>Miller Educational Consulting Services, Inc. Albert "Duffy" Miller UC05016</p> <p>Aug 1, 2004 through June 30, 2005</p> <p>Amount of Increase: \$100</p> <p>Total contract cost: Not to exceed \$3,100</p>	<p>Amendment to contract approved by the Board on 9/19/04 to provide a two day workshop for implementation of the New Teacher Evaluation System</p>	<p>Ed Services</p>	<p>Stupski</p> <p>19-90200-0-00000-21400-5802-030-1300</p>
<p>Donna Vigneau Nov 4, 2004 through June 30, 2005 Cost Not-to-Exceed: \$25,000</p>	<p>To provide coaching for John Adams Middle School teachers to improve instructional practices and consider reforms to strengthen teaching and learning at the site.</p>	<p>John Adams Middle School</p>	<p>Funding: Ed Services' RGK Foundation</p> <p>19-90180-0-91000-21000-5802-030-1300</p>

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP(S) 2004-05

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2004-05 school year. No child will be denied due to financial hardship.

<u>School Grade # of Students</u>	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost/Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
SamoHi 45 Students	UC Davis and other Northern California Colleges/ Universities 11/04/04 - 11/06/04	Veronica Garcia Hecht	\$25/ Committee 41 Club/ASB 22510000	Higher Education	To expose students that are under- represented in colleges/unive rsities to higher education. To allow these students the experience of college life so as to motivate them to do well in high school, college and life
Rogers/ 5Th grade 90 Students	Malibu camp- Outdoor Science Shool 11/1/04- 11/04/04	LaDawna Hamilton/ Carl Witt	\$168/ Fundraising	Science	To participate in over 20 hours of natural science instruction and learn about taking responsibility to maintain our natural environment

<u>School Grade # of Students</u>	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost/Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
SamoHi 5 Students	Porto Alegre, Brazil 01/22/05 - 02/01/05	Michelle Kenney	\$2,500/ fundraising	World Social Forum	To raise political, social and environmental awareness, bringing world issues back to the larger school community with presentations to the school
Grant/5th grade 109 students	Camp Hess-Kramer 01/18/05 - 01/21/05	Alan Friedenberg /Susan Friedman, Susan Croft, Sheri Miller, Lisa Johnson, Shelley Smith	PTA Fundraising	Science	Four day science enrichment program offered to 5th graders that includes an array of science classes, daily hikes, evening activities and environmental discussions. This camp is offered thru the Los Angeles County of Education.
Edison 70 students	Catalina Island Marine Institute 02/09/05 - 02/11/05	Tom Boyd	\$225 per student/ PTA scholarships fundraising	Science	The purpose of the field trip is to culminate the 5th grade experience and initiate student into the science program at JAMS

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/WINSTON BRAHAM
RE: ACCEPTANCE OF GIFTS - 2004-05

ACTION/CONSENT
11/04/04

RECOMMENDATION NO. A.04

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$17,412.43 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2004-2005 income and appropriations by \$17,412.43, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 11-04gift.pdf

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: JOHN E. DEASY/VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 14 through October 27, 2004 for fiscal year 2004/05.

AGENDA

NOTE:

The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: APPROVAL OF REFUND OF SCHOOL FACILITY FEES

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve a refund in the amount of \$4,622.35 to Mr. Allan Mayer for overpayment of school facility fees.

COMMENTS: On April 22, 2004, Mr. Allan Mayer paid school facility fees (developer fees) in the amount of \$4,622.35 for the property located at 22800 Beckledge Terrace in Malibu. At that time, he paid the fees "under protest" due to the fact that he purchased the property after the previous house was destroyed by fire. Education Code §17626 prohibits the application of school fees to the reconstruction of a residence destroyed by fire, except to the extent in which the new residence is larger than the one which was destroyed (additional square footage).

The case was forwarded to the District's legal counsel, and it was subsequently determined that a refund in the amount of \$4,622.35 should be applied to Mr. Mayer in accordance with California Education Code §17626.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.07

Unless otherwise noted, all items are included in the 2004/2005 approved budget.

ELECTIONS

ADDITIONAL ASSIGNMENTS

JOHN ADAMS MIDDLE SCHOOL

Avedian, Ray	96 hrs @\$35.96	9/8/04-6/24/04	Est Hrly/\$3,452
Brown, Dan	96 hrs @\$35.96	9/8/04-6/24/04	Est Hrly/\$3,452
Cady, Linda	96 hrs @\$35.96	9/8/04-6/24/04	Est Hrly/\$3,452
Gray, Shana	96 hrs @\$35.96	9/8/04-6/24/04	Est Hrly/\$3,452
Jurewicz, Kristin	96 hrs @\$35.96	9/8/04-6/24/04	Est Hrly/\$3,452
Krinski, Hallie	96 hrs @\$35.96	9/8/04-6/24/04	Est Hrly/\$3,452
Levin, Tracy	96 hrs @\$35.96	9/8/04-6/24/04	Est Hrly/\$3,452
Moore, Jon	96 hrs @\$35.96	9/8/04-6/24/04	Est Hrly/\$3,452
Steinmetz, Brigitte	96 hrs @\$35.96	9/8/04-6/24/04	<u>Est Hrly/\$3,452</u>
TOTAL ESTABLISHED HOURLY			\$31,068

Comment: After School Science Seminars
01-Unrestricted Resource

Ahmadi, Parisa	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Bui, Jasper	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Goldberg, Cori	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Hart, Matt	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Jacobs, Ed	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Loopesko, Laura	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Mancini, Carmen	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Moore, Jon	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Scotland, Alva	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Tolin, Gary	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Torres, Lupe	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Shuman, Lori	65 hrs @\$35.96	9/20/04-6/10/05	<u>Est Hrly/\$2,337</u>
TOTAL ESTABLISHED HOURLY			\$28,044

Comment: After school library supervision
01-Unrestricted Resource

Ahmadi, Parisa	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Bui, Jasper	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Goldberg, Cori	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Hart, Matt	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Jacobs, Ed	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Loopesko, Lorna	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Mancini, Carmen	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Moore, Jon	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Scotland, Alva	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Shuman, Lori	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Tolin, Gary	65 hrs @\$35.96	9/20/04-6/10/05	Est Hrly/\$2,337
Torres, Lupe	65 hrs @\$35.96	9/20/04-6/10/05	<u>Est Hrly/\$2,337</u>
TOTAL ESTABLISHED HOURLY			\$28,044

Comment: After school computer lab supervision
01-School Improvement Prog, K-6

CABRILLO ELEMENTARY SCHOOL

Lambert, Anne 400 hrs @\$35.96 9/8/04-6/24/05 Est Hrly/\$14,384
TOTAL ESTABLISHED HOURLY \$14,384

Comment: Vocal Music Teacher
01-Reimbursed by PTA

CHILD DEVELOPMENT SERVICES

Namdar, Shahfar 40 hrs @\$24.47 8/30/04-9/30/04 Own Hrly/\$979
TOTAL OWN HOURLY \$979

Comment: Summer Program at Adams Pre-school
12-Head Start-Basic

FRANKLIN ELEMENTARY

Teague, Linda 20 hrs @\$35.96 9/04-6/05 Est Hrly/\$719
TOTAL ESTABLISHED HOURLY \$719

Comment: Educational Technology
01-School Improvement Prog, K-6

Leininger, Joy 38 hrs @\$35.96 9/29/04-6/15/05 Est Hrly/\$1,366
Walling, Cheryl 38 hrs @\$35.96 9/29/04-6/15/05 Est Hrly/\$1,366
TOTAL ESTABLISHED HOURLY \$2,732

Comment: Homework Club
01-School Improvement Prog, K-6

Silhavy, Dawn 38 hrs @\$35.96 9/29/04-6/15/05 Est Hrly/\$1,366
TOTAL ESTABLISHED HOURLY \$1,366

Comment: Technology Club
01-School Improvement Prog, K-6

GRANT ELEMENTARY

Raymond, Jeanette 556 hrs @\$35.96 9/8/04-6/30/05 Est Hrly/\$20,000
TOTAL ESTABLISHED HOURLY \$20,000

Comment: Reading Teacher
01-Reimbursed by PTA

MALIBU

Cairns, John 20 hrs @\$35.96 10/1/04-10/31/04 Est Hrly/\$719
TOTAL ESTABLISHED HOURLY \$719

Comment: CBEDS Project
01-School Improvement Prog, 7-12

Brooks, Ursula 28 hrs @\$35.96 9/7/04-6/24/05 Est Hrly/\$1,000
D'Agostino, Joan 28 hrs @\$35.96 9/7/04-6/24/05 Est Hrly/\$1,000
TOTAL ESTABLISHED HOURLY \$2,000

Comment: AVID Teacher
01-City of Malibu

Segesman, Tim 175 hrs @\$35.96 10/4/04-6/24/05 Est Hrly/\$6,293
TOTAL ESTABLISHED HOURLY \$6,293

Comment: Additional Assignment-Pinnacle
01-School Improvement Prog, 7-12

DiMercurio, Joseph 210 hrs @\$35.96 10/1/04-6/24/05 Est Hrly/\$7,552
TOTAL ESTABLISHED HOURLY \$7,552

Comment: After school library hours
01-School Improvement Prog, K-6

WILL ROGERS ELEMENTARY SCHOOL

Borquez, Catherine 5 hrs @\$35.96 9/2/04 Est Hrly/\$180
Braff, Sarah 5 hrs @\$35.96 9/2/04 Est Hrly/\$180
Contreras, Sitara 5 hrs @\$35.96 9/2/04 Est Hrly/\$180
Cruz, Teresita 5 hrs @\$35.96 9/2/04 Est Hrly/\$180
Daruty, Lila 5 hrs @\$35.96 9/2/04 Est Hrly/\$180

DeLaRosa, Mary	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Demopoulos, Katherine	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Dresher, Pam	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Elston, Becki	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Friedman-Siddique, Lydia	3 hrs @\$35.96	9/2/04	Est Hrly/\$108
Hamilton, LaDawna	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Hensel, Katja	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Jones, Tristen	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Kinsinger, Julie	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Klein, Joan	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Kleiser, Yvette	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Lopez, Felicia	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Losavio, Dina	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Marmolejo, Yolanda	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
McComas, Shanti	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Mendinueto, Darwin	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Powell, Fay	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Reid, Roberta	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Rues, Kevin	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Salcedo, Rebecca	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Serepiglia, Anne	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Smith, Devon	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Thatcher, Cindy	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Urias, Rebecca	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Witt, Carl	5 hrs @\$35.96	9/2/04	Est Hrly/\$180
Wyse, Chrysta	5 hrs @\$35.96	9/2/04	Est Hrly/\$180

TOTAL ESTABLISHED HOURLY \$5,508

Comment: Pre-service
01-School Improvement Prog, K-6

Baroody, Reem	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Barraza, Pete	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Franco, Tom	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Jimenez, Jaime	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Kim, Douglas	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Kirshon, Andrea	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Manley, Geoffrey	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Marek, Celia	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Paez, Gabriel	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Paul, Carmen	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Perkins, Kristin	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Pitts, Greg	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Sato, Liane	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466
Tyler, Tiffany	152 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$5,466

TOTAL ESTABLISHED HOURLY \$76,524

Comment: Saturday School Teachers
01-Unrestricted Resource

Jones, Teri	183 hrs @\$35.96	9/3/04-6/30/05	Est Hrly/\$6,581
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TOTAL ESTABLISHED HOURLY \$6,581

Comment: Vike's Inn (Student Store) Manager/Project ECHO
01-Unrestricted Resource

STUDENT AND FAMILY SUPPORT SERVICES

Boewe, Juliette	14 days @\$420.72	6/28/04-7/30/04	Own Daily/\$5,890
Sinfield, Deanna	14 days @\$432.80	6/28/04-7/30/04	Own Daily/\$6,060

TOTAL OWN DAILY \$11,950

Comment: Summer School Psychologist
01-Special Education

Janulaitis, Donna 50 hrs @\$35.96 9/1/04-6/30/05 Eat Hrly/\$1,798
TOTAL ESTABLISHED HOURLY \$1,798

Comment: Assist with opening of school at school sites/new nurses
01-Medi-Cal Billing Option

Janulaitis, Donna 48 hrs @\$35.96 9/21/04-6/30/05 Eat Hrly/\$1,726
TOTAL ESTABLISHED HOURLY \$1,726

Comment: Assist nurse with scoliosis/vision/hearing testing
01-Unrestricted Resource

WEBSTER ELEMENTARY SCHOOL

Stevens, Lori 16 hrs @\$35.96 10/1/04-6/30/05 Est Hrly/\$575
TOTAL ESTABLISHED HOURLY \$575

Comment: Teaching Jr Great Books reading class to GATE students
01-Gifted/Talented Educ (GATE)

HOURLY TEACHERS

ADULT EDUCATION

Fawcett, Evelyn 360 hrs @\$40.30 9/20/04-6/30/05 Est Hrly/\$14,508
Tidwell, Athena 456 hrs @\$40.30 9/01/04-6/30/05 Est Hrly/\$18,377
TOTAL ESTABLISHED HOURLY \$32,885

Comment: ESL Teacher
11-231 ESL

Doran, Marianne 380 hrs @\$40.30 9/01/04-6/30/05 Est Hrly/\$15,314
TOTAL ESTABLISHED HOURLY \$15,314

Comment: Teacher (ESL McKinley)
11-Community Based Engl Tutor Prog

TOTAL ESTABLISHED HOURLY and OWN HOURLY = \$296,761

CHANGE IN ASSIGNMENT

Name/Assignment
Location Effective
Freedman, Marolyn 7/1/04-6/30/05
District Office/School Safety
From: 80%
To: 100%

Higuchi-Hernandez, Jessica 9/3/04=6/24/05
Webster Elementary/K
From: 80%
To: 100%

CONTINUING 2ND YEAR OF 40% ASSIGNMENT

Name/Assignment
Location Effective
Marcy, Steve 9/3/04-6/24/05
Lincoln MS/Math [correction of 10/21/04 Board Meeting
stating 80% assignment

EXTENSION OF 20% ASSIGNMENT

Name/Assignment
Location Effective
Abraham, Mary 9/3/04-6/24/05
Webster Elementary [last year of 20%]

Berman, Wendy
Webster Elementary
Conrod, Merryl
Webster Elementary

9/3/04-6/24/05
[last year of 20%]
9/3/04-6/24/05
[last year of 20%]

SUBSTITUTE TEACHERS

Effective

ADULT EDUCATION

(@\$35.96 hourly rate)

Fawcett, Evelyn

9/13/04-6/30/05

Stark, Joe

9/1/04-6/30/05

CHILD DEVELOPMENT CENTER

(@\$14.39 hourly rate)

Yovetich, Wallace

9/8/04

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$121.20 Daily Rate)

Belt, Valerie

10/8/04

Dick, Joshua

10/8/04

Go, Katherine

10/11/04

Littell, Danielle

10/11/04

Raikhly, Nicole

10/11/04

Stanbridge, Erin

10/11/04

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/04/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.08

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2004/05 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Baker, Elizabeth Grant Elementary School, instruct primary grades in vocal music FUNDING: 01-90150-0-11100-10000-2917-003-1501-100% Reimbursed by PTA	\$5,000	9/22/04-6/30/05	\$30/hr
Baker, Elizabeth Franklin Elementary School, teach choral music, movement, rhythm and hand instruments to Kindergarten classes culminating with a performance for parents FUNDING: 01-90150-0-11100-10000-2917-002-1501-100% Reimbursed by PTA	\$1,500	9/08/04-6/24/05	\$50/hr
DeMarco, Suzanne Cabrillo Elementary, art instructor FUNDING: 01-90150-0-11100-10000-2917-017-1501-100% Reimbursed by PTA	\$14,098	9/8/04-6/24/05	\$35.60/hr
Dress, Stephen Educational Services, provide string musical instruction to students who do not have additional instruction outside of district music program at Lincoln Middle School, John Adams Middle Scholl and four (4) Title I schools FUNDING: 01-90120-0-17100-10000-2917-030-1501-100% Gifts	\$3,420	10/1/04-6/30/05	\$45/hr + 11.3% non-health benefit
Farokhadeh, Mersedeh Franklin Elementary School, supplement the heavy counseling load at Franklin, provide parent education to Farsi-speaking community and conduct special counseling sessions for children as needed FUNDING: 01-72600-0-11100-10000-2917-002-1501-100% School Improvement Prog, K-6	\$5,000	9/08/04-6/24/05	\$40/hr

Farokhadeh, Mersedeh \$1,250 9/04/04-6/24/05 \$250/session
Franklin Elementary School, conduct five (5) parenting
sessions for Farsi speaking parents during the evening to
help the parents understand their child's development and
give them practical resources for helping their children
achieve and be successful
FUNDING: 01-72600-0-11100-10000-2917-002-1501-100%
School Improvement Prog, K-6

Fiala, Ruth \$24,0000 9/7/04-6/24/05 \$30/hr
John Muir Elementary School, teach science to k-5 students
FUNDING: 01-90120-0-17100-10000-2917-005-1501-100%
Gifts

Gelber, Lisa \$5,400 9/8/04-6/24/05 \$60/hr
Franklin Elementary School, fine art for all 4th and 5th grade
classes
FUNDING: 01-90150-0-11100-10000-2917-002-1501-100%
Reimbursed by PTA

Glaser, Jane \$3,900 9/22/04-6/30/05 \$30/hr
Grant Elementary School, dance instructor to primary grades
FUNDING: 01-90150-0-11100-10000-2917-003-1501-100%
Reimbursed by PTA

Gulino, Charla \$5,710 10/1/04-6/30/05 \$45/hr +
11.3% non-health benefit
Educational Services, provide woodwind/brass instruction to
students who do not have additional instruction outside of
district music program at Lincoln Middle School, John Adams
Middle Scholl and four (4) Title I schools
FUNDING: 01-90830-0-17100-10000-2917-030-1501-34%
SMMEF-Dream Winds
01-90300-0-17100-10000-2917-030-1501-66%
Cher Foundation

Hall, Lynne \$2,000 9/22/04-6/30/05 \$25/hr
Grant Elementary School, teach recorder to 3rd grade students
FUNDING: 01-90150-0-11100-10000-2917-003-1501-100%
Reimbursed by PTA

Hall, Lynne \$2,800 10/04-12/04 \$40/session
Franklin Elementary School, teach recorder to 3rd grade
students
FUNDING: 01-90150-0-11100-10000-2917-002-1501-100%
Reimbursed by PTA

Von der Ahe, Gregory \$20,000 10/21/04-6/30/05 \$40/hr
Webster Elementary School, computer teacher
FUNDING: 01-90150-0-11100-10000-2917-008-1501-100%
Reimbursed by PTA

Yeager, Amy \$19,897 09/08/04-6/24/05 \$35.60/hr
Cabrillo Elementary School, science instructor
FUNDING: 01-90150-0-11100-10000-2917-017-1501-100%
Reimbursed by PTA

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION
11/04/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -
CHILD DEVELOPMENT SERVICES, COORDINATOR-SCHOOL AGE

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following certificated administrative appointment:

Monica Simon

Child Development Center
Coordinator, School Age

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/RICHARD R. IDE
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
11-04-04

RECOMMENDATION NO. A.10

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

REICHTHAL,
SARA INST ASST - CLASSROOM MUSIC 10-04-04
2.5 HRS/SY MALIBU
RANGE: 18 STEP: 01

PROMOTION

SOLIMAN,
THORAIA ACCOUNTING ASST II 10-12-04
8.0 HRS/12 FISCAL
FR: INST ASST - SPECIAL ED

INCREASE IN ASSIGNMENT

MOLLIN,
DORIS INST ASST - CLASSROOM 09-17-04
1.8 HRS/SY FRANKLIN
FR: 1.2 HRS/SY

INVOLUNTARY TRANSFER

ABDULKAREEM,
NEHAL CHILDREN CENTER ASST 09-07-04
3.5 HRS/12 MCKINLEY
FR: 3.5 HRS/12 PINE STREET

BUFORD,
LAKESHA CHILDREN CENTER ASST 09-07-04
3.5 HRS/SY CDS
FR: 3.5 HRS/SY MUIR

GLAVIN,
MARY INST ASST - CLASSROOM 09-21-04
3.5 HRS/SY CABRILLO 10-10-04
FR: 2.0 HRS/SY FS MALIBU

MARINEZ,
VICTORIA INST ASST - SPECIAL ED 09-24-04
6.0 HRS/SY LINCOLN
FR: 6.0 HRS/SY FRANKLIN

MCKINZIE,
AMY INST ASST - SPECIAL ED 09-15-04
5.0 HRS/SY PT.DUME
FR: 5.0 HRS/SY MCKINLEY

WORKING OUT OF CLASS

KAHLE, PETER	PHYSICAL ACTIVITIES SPEC 5.5 HRS/SY WEBSTER FR: INST ASST - PHYSICAL ED	10-05-04
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WORKER COMP ACCOMODATION

YEPEZ, VICTORIA	CAFETERIA WORKER I 7.0 HRS/SY SAMOHI FR: CAFETERIA WORKER II	09-07-04 12-07-04
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PAID MEDICAL LEAVE OF ABSENCE

IMAN, PAUL	CUSTODIAN I NSI ADAMS	09-09-04 11-15-04
KAMKAR, VIDA	ADMINISTRATIVE ASST MCKINLEY	10-12-04 10-18-04

SUMMER ASSIGNMENT

GUTIERREZ, NANCY	BIL COMMUNITY LIAISON LINCOLN	07-01-04 08-30-04
SMITH, LUZ	TRANSLATOR SPECIAL ED	08-31-04 09-03-04

TEMP/ADDITIONAL ASSIGNMENT

CARTER, LEIGHTON	INST ASST - CLASSROOM ADAMS	10-20-04 06-24-05
CONSTANZA, SIUGEN	BIL COMMUNITY LIAISON MALIBU	10-01-04 06-30-05
GONZALEZ, JEFFREY	INST ASST - CLASSROOM FRANKLIN	10-04-04 06-24-05
GRAVES, GIZELLE	COMMUNITY LIAISON CDS	07-01-04 06-30-05
HALPERN, SONYA	COLLEGE & CAREER ADVISOR MALIBU	10-01-04 06-30-05
HIROTO, BETTY	INST ASST - CLASSROOM FRANKLIN	09-08-04 06-24-05
HUMPHREY, REGENCE	INST ASST - SPECIAL ED SAMOHI	09-13-04 06-30-05
HUN, EMILY	INST ASST - CLASSROOM ADAMS	09-30-04 06-24-05

MARQUEZ, LILY	BIL COMMUNITY LIAISON MCKINLEY	09-08-04 06-30-05
MARTIN, CHARLES	CAMPUS SECURITY OFFICER LINCOLN	10-09-04 06-24-05
PRECIADO, EDWIN	INST ASST - CLASSROOM FRANKLIN	10-04-04 06-24-05
SMITH, DUNELL	CAMPUS SECURITY OFFICER LINCOLN	10-09-04 06-24-05
SPITLER, EMILY	INST ASST - CLASSROOM MALIBU	10-01-04 06-30-05
<u>SUBSTITUTE</u>		
BASS, SAMUEL	INST ASST - PHYSICAL ED PERSONNEL COMMISSION	10-20-04 06-24-05
ECKENRODE, JAMIE	INST ASST - SPECIAL ED SPECIAL ED	10-13-04 06-24-05
JONES, ROBERT	INST ASST - PHYSICAL ED PERSONNEL COMMISSION	09-15-04 06-24-05
MAHLANZA, MOSA	INST ASST - SPECIAL ED SPECIAL ED	09-14-04 06-24-05
MAXWELL, HERBERT	CUSTODIAN I OPERATIONS	09-14-04 09-17-04
MIRABAL, JESSICA	INST ASST - SPECIAL ED SPECIAL ED	10-20-04 06-24-05
NAULIN, BARBARA	CHILDREN CENTER ASST CDS	09-07-04 06-30-05
OSTENBERG, ROBIN	CHILDREN CENTER ASST CDS	09-07-04 06-30-05
PEALMAN, JULLIAN	INST ASST - PHYSICAL ED PERSONNEL COMMISSION	10-20-04 06-24-05
RODRIGUEZ, SARA	CHILDREN CENTER ASST CDS	09-07-04 06-30-05
ROPER-CONLEY, CAROLYN	OFFICE SPECIALIST SAMOHI	09-13-04 06-30-05
ROPER-CONLEY, CAROLYN	OFFICE SPECIALIST PERSONNEL SERVICES	10-12-04 06-30-05

SCOTT, AMAL	INST ASST - SPECIAL ED SPECIAL ED	10-14-04 06-24-05
TAKAHASHI, SUE	OFFICE SPECIALIST SMASH	10-04-04 06-30-05
TATE, JOHN	CAFETERIA WORKER I FOOD SERVICES	10-01-04 06-24-05
WILSON, STANLEY	CAMPUS SECURITY OFFICER ADULT ED	09-28-04 06-30-05
<u>RESIGNATION</u>		
RUVALCABA, NANCY	INST ASST - BILINGUAL SAMOHI	10-19-04
SEPULVEDA, BRIAN	PHYSICAL ACTIVITIES SPEC WEBSTER	10-29-04
SILVERBERG, KELLY	INST ASST - CLASSROOM WEBSTER	10-18-04
<u>ABOLISH POSITIONS</u>		
VACANT	INST ASST - SPECIAL ED 6.0 HRS/SY CABRILLO	07-01-04

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/RICHARD R. IDE
RE: CLASSIFIED PERSONNEL - NON-MERIT

ACTION/CONSENT
11-04-04

RECOMMENDATION NO. A.11

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT HELPER

GOBRIAL, STEPHANIE WORKABILITY 09-20-04 - 06-30-05

NOON- DUTY

BARRERAS-GRACIANO, LAURA ROGERS 09-07-04 - 10-13-04
CRUZ, ESPERANZA ROGERS 09-30-04 - 06-24-05
DUNHAM, MERRIE FRANKLIN 10-07-04 - 06-24-05
GUTIERREZ, CINDY FRANKLIN 09-08-04 - 06-24-05
GIROUX, MICHELLE ROOSEVELT 09-08-04 - 06-24-05
HUFFMAN, KRISTINA ROOSEVELT 09-08-04 - 06-24-05
JOHNSTON, KIMBERLEE FRANKLIN 09-08-04 - 06-24-05
MUNOZ, MARIA MUIR 09-08-04 - 06-24-05
OCHOA, BARBARA FRANKLIN 09-08-04 - 06-24-05
VALADEZ, LUZ EDISON 09-08-04 - 06-24-05

CHILD CARE ASSISTANT

CORTEZ, VENUS SAMOHI SAPID 09-07-04 - 06-30-05
GODINEZ, JOSEFINA CDS-MCKINLEY 10-04-04 - 06-30-05
HERNANDEZ, BEATRIZ CDS-ROGERS 10-01-04 - 06-30-05
MARION, ROSA MIRIAM CDS-MCKINLEY 09-08-04 - 06-24-05
SANDOVAL PAULINA CDS 09-07-04 - 06-30-05
SHEHAT, MESANT ADULT ED 09-01-04 - 06-30-05

COACHING ASSISTANT

GRAHAM, MAURICE SAMOHI 09-01-04 - 11-30-04

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/04/04

FROM: JOSÉ ESCARCE AND EMILY BLOOMFIELD

RE: COMPLETION OF EVALUATION: SUPERINTENDENT'S PERFORMANCE TARGETS AND SUBSEQUENT PERFORMANCE BONUS, FISCAL YEAR 2003-2004

RECOMMENDATION NO.A.12

It is recommended that the Board of Education formally complete the evaluation of Superintendent John E. Deasy, by amending his contract of May 3, 2001 to accommodate the finding reached at the Board Meeting of October 21, 2004.

COMMENT: In Closed Session at the Board of Education meeting of October 21, 2004, the Board completed its evaluation of Superintendent John E. Deasy, using a wide variety of information sources in developing its evaluation.

The evaluation encompassed both a summative assessment of the Superintendent's general performance and an assessment of his achievement of four specific performance targets. The Board chose the targets to focus the Superintendent's efforts on specific areas for improvement and established standards to encourage exceptional performance.

The Superintendent may receive a maximum of 2.5% of his base salary in each of the four target areas. The Board determined the Superintendent's success using the criteria "partially achieved", "substantially achieved" and "completely achieved" in each area. There is no bonus for partial achievement, 1.25% for substantial achievement and 2.5% for complete achievement.

In reporting the completion of the formal evaluation, the Board noted that it was extremely pleased with the Superintendent's performance during his third year in the District. On the four specific performance targets, the Board's assessment was as follows:

<u>Target Area</u>	<u>Achievement/Level</u>	<u>Bonus</u>
•Evaluate Intervention Programs	Partially Achieved	
•Support SAMOHI Redesign	Substantially Achieved	<u>1.25%</u>
•Build Capacity of Central Office Leadership	Substantially Achieved	<u>1.25%</u>
•Establish Text-Based Investigation Groups	Substantially Achieved	<u>1.25%</u>

Given these findings and based on the previously approved guidelines, the performance bonus for Superintendent John Deasy will be 3.75% of his base salary.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE: N/A

AYES:

NOES:

TO: BOARD OF EDUCATION

MAJOR/ACTION

11/04/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/LAUREL SCHMIDT

RE: REVISION OF POLICY 5123-PROMOTION/ACCELERATION/
RETENTION

RECOMMENDATION NO. A.13

It is recommended that the Board of Education adopt revisions to Board Policy 5123 to bring the policy into compliance with current legislation.

COMMENT: Board Policy 5123 has been revised to accurately reflect the district's philosophy about insuring student success by providing appropriate, timely, adequate interventions to support students at risk of retention. The assessment information has also been updated to accurately reflect the measures used to determine promotion and retention.

Principals and staff of the Education Services Department collaborated on the Administrative Regulations to accompany this policy. The Administrative Regulations:

- C Indicate the criteria for identification of students at risk of retention
- C Outline procedures for notifying parents
- C Describe Academic Improvement Plan that must be developed
- C Provide the timeline for supports
- C Institute a multi-level process for making a final decision on retention
- C Insure a process for hearing parent appeals.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Santa Monica-Malibu District Policy Detail

<u>NUMBER</u>	<u>ARTICLES</u>	<u>TITLE</u>		
5123	Students	Promotion/Acceleration/Retention		
<u>SUBTOPIC</u>		<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Progress and Student Records		x		

DETAIL

The Board of Education expects students to progress through each grade level within one school year. To accomplish this, instruction should accommodate the varying interests and growth patterns of individual students and include strategies for addressing academic support when needed.

Promotion

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.

Progress toward high school graduation shall be based on students' ability to pass the subjects and electives necessary to earn the required number of credits and beginning with the class of 2006, on their ability to pass the state high school exit examination.

Acceleration

When high academic achievement is evident, the Superintendent or designee may recommend a student for acceleration into a higher grade level. The student's maturity level shall be taken into consideration in making a determination to accelerate a student.

Retention

As early as possible in the school year and in students' school careers, the Superintendent or designee shall identify students who may be at risk of retention or recommended for retention in accordance with law, Board policy, administrative regulation and the following criteria.

Students shall be identified on the basis of a combination of multiple measures. The following indicators of academic achievement shall be used:

- (1) Teacher grades.
- (2) State-wide achievement test scores (e.g. California Standards Tests)
- (3) Other performance-based assessments designed by the district
- (4) In the case of English Language Learners, student progress toward proficiency in use of the English language.
- (5) In the case of Special Education students, individual progress toward completion of Individualized Education Program (IEP) objectives.

When a student in grades 2 through 9 is retained or recommended for retention, the Superintendent or designee shall offer programs of direct, systematic and intensive supplemental instruction in accordance with Education Code 37252.2, to assist the student in overcoming his/her academic deficiencies. Such opportunities may include but are not limited to tutorial programs, after-school programs, Saturday school programs, weekend school programs and summer school programs.

When a student is identified as being at risk of retention or recommended for retention, the Superintendent or designee shall so notify the student's parents/guardians in writing early in the school year. The student's parent/guardian shall be provided an opportunity to consult with the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5).

The Superintendent/designee shall also provide a copy of the district's promotion/retention guidelines to those parents/guardians who have been notified that his/her child is eligible for retention.

Before retaining a student, the principal or designee shall determine that:

- (1) The student has not met standards of expected student achievement.
- (2) Remedial help has been provided consistently but has not sufficiently prepared the student for advancement.
- (3) Appropriate support targeted to the student's needs and maturity will be provided in addition to retention.

Parent agreement with the decision is suggested but not required except at the kindergarten level.

Retained students may be given the opportunity to attend a different district school.

REFERENCE

Legal Reference:

EDUCATION CODE

37252-37253.5 Supplemental instruction

46300 Method of computing ADA

48011 Admission on completing kindergarten; grade placement of pupils coming from other districts

48070-48070.5 Promotion and retention

48431.6 Required systematic review of students and grading

56345 Elements of individualized education plan

60641-60648 Standardized Testing and Reporting Program

60850-60856 Exit examination

CODE OF REGULATIONS, TITLE 5

200-202 Admission and exclusion of students

Management Resources:

CDE MANAGEMENT ADVISORIES

0900.90 Changes in Law Concerning Eligibility for Admission to Kindergarten 90-10

LEGISLATIVE COUNSEL'S OPINION

Promotion and Retention #21610

CSBA POLICY ADVISORIES

0901.99 Social Promotion/Retention Policy Briefing: Considerations for English Language Learners

1112.98 Student Promotion/Retention Advisory

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

ADOPTED

August 12, 1999

REVISED

CSBA DATE

October, 1998

DISTRICT GOAL

Quality Education for All

Santa Monica-Malibu Unified School District
PROMOTING STUDENT SUCCESS IMPLEMENTATION OUTLINE
Send informational letter to all parents at start of school year or enrollment.

STUDENTS AT RISK OF RETENTION

STEP 1: IDENTIFICATION AND NOTIFICATION OF AT-RISK OF RETENTION

Use District Achievement and Progress Indicators Criteria to identify students at risk of retention. Parents must be provided both written notification and a parent conference or SST. Written notification to parent shall be at the earliest grade possible and by the end of the first quarter in middle school and by the November conferences in elementary school. An initial Teacher-Parent Conference or Student Success Team meeting shall be held to develop the Academic Improvement Plan. At least one follow-up meeting shall be held prior to referral to the retention review board.

STEP 2: INTERVENTIONS

Classroom and/or School wide interventions must be provided for at least six(6) months prior to retention.

STEP 3: PROGRESS MONITORING

Student performance and progress must be monitored by teacher/designee on a regular basis. Written notification to parent of student progress must be provided at least every six (6) weeks. Students whose grade placement is already one year below age-appropriate and who fail to demonstrate academic progress shall be referred for an academic evaluation for an educational intervention plan, a 504 plan, or an Individual Education Plan.

STEP 4: RETENTION DECISION

Placement decisions for students At-Risk of retention shall be determined by the teacher/designee as part of the school's retention review team. Students who do not progress or who do not participate in recommended interventions shall be retained. The teacher/designee may overrule a decision to retain by providing written comments regarding why retention is not in the student's best interest and by recommending additional interventions. Students may not be retained more than once in the elementary grades and once in the intermediate grades.

STEP 5: APPEALS

Parents have the right to appeal by specifying in writing why they disagree with the decision to retain. Appeals will be reviewed at the school by the principal based on student achievement and progress indicators. If the parent is not satisfied with the decision, the appeal shall be heard by the District Board of Review consisting of the Director of Pupil Services and the Chief Academic Officer. The decision to retain shall require the agreement of both the Director of Pupil Services and the Chief Academic Officer and shall be final.

SPECIAL SITUATIONS

Students who enter during the school year shall be identified At-Risk of Retention at the earliest reporting period based on record of achievement from previous school and current performance. English Language Learners shall not be recommended for retention based solely on current level of English proficiency and its relationship to test and course performance in English. Placement decisions for students with an Individualized Education Plan or 504 Plan shall be consistent with the specifications of such plan.

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/04/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2004-2005 as follows:

NPS/NPA

2004-2005 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Westview School	07-06-90	NPS	#71	\$ 31,895
Autism Spectrum Therapies	11-13-93	NPA - Behavior Therapy	#82	\$ 2,250
Autism Spectrum Therapies	09-03-94	NPA - Behavior Therapy	#83	\$ 17,300
Baby & Baby, Inc.	10-09-91	NPA - PT	#84	\$ 1,400
Baby & Baby, Inc.	05-28-98	NPA - PT	#85	\$ 3,440
Baby & Baby, Inc.	07-12-98	NPA - PT	#86	\$ 8,600
Baby & Baby, Inc.	08-26-94	NPA - PT	#87	\$ 3,440
Baby & Baby, Inc.	08-14-00	NPA - PT	#88	\$ 2,720
Bruce Gale	10-31-90	NPA - Behavior Therapy	#89	\$ 3,500
Can Do Kids, Inc.	11-09-98	NPA - PT	#90	\$ 4,300
Center for Developing Kids	02-10-97	NPA - OT	#91	\$ 6,080
Dynamic Therapy Solutions	11-23-92	NPA - Augmentative Communication Assessment	#92	\$ 500
Julia Hobbs Speech Pathology, Inc.	11-14-00	NPA - Speech	#93	\$ 10,140
Kelter Center	02-28-92	NPA - Educational Services	#94	\$ 7,125
Therapy West, Inc.	11-14-00	NPA - OT	#95	\$ 680

**Non-Instructional Consultants
2004-2005 Budget 01-65000-0-50010-11800-5890-043-1400**

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	02-21-89	Non-Instr. Consultant-Reimbursement for travel to NPS for school year 2004-2005.	#18	\$ 491
Parent Reimbursement	04-23-98	Non-Instr. Consultant-Reimbursement for outside services provided for school year 2004-2005.	#19	\$ 8,825

Amount Budgeted Instructional Consultants 04/05	\$ 400,000
Prior Board Authorization as of 10/21/04	\$ 126,535
Balance	\$ 273,465
 Total Amount of these Contracts	 \$ 9,316
Balance	\$ 264,149

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/04/04

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: ADOPT RESOLUTION NO.04-07 - ASSIGNMENT OF DELINQUENT
TAX RECEIVABLES TO JOINT POWERS AUTHORITY

RECOMMENDATION NO. A.15

It is recommended that the Board of Education adopt Resolution Number 04-07 to approve the assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority and authorizing execution and delivery of related documents and actions.

COMMENTS: Information has been received from Ron Bennett and Paul Goldfinger of School Services of California, Inc. regarding future financings of property tax delinquencies through the Joint Powers Authority (JPA). The District participated in the previous financing of property tax delinquencies and has received about \$45,000 from property taxes in 2002-03, 2003-04 and 2004-05, and \$146,000 from penalties and interest in 2003-03 and 2003-04. It is anticipated that \$55,000 will be generated from penalties and interest for the 2004-05 fiscal year. The JPA will purchase the delinquent property taxes within Los Angeles County and will then be entitled to any interest or penalty payments on these delinquencies. The JPA would be underwritten by Plymouth Financial Company, Inc. who will administer the program and assume all risks. Each member school district will receive 8% of its delinquent tax base within its area.

This opportunity presents itself because Los Angeles County is not part of the "Teeter Plan". Currently, 53 of 58 California counties are under the Teeter Plan, in which those counties' Auditor-Controllers pay their school agencies 100% of delinquent tax principal. For this guarantee, those counties are allowed to keep any interest or penalty generated by the delinquent property taxes. In this proposal, the JPA will act as the Auditor-Controller in a Teeter Plan county.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

RESOLUTION NO. 04-07

RESOLUTION OF THE BOARD OF EDUCATION OF THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT APPROVING ASSIGNMENT OF DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA STATEWIDE DELINQUENT TAX FINANCE AUTHORITY FOR THE FISCAL YEARS ENDING JUNE 30 2005, 2006 AND 2007, AND AUTHORIZING EXECUTION AND DELIVERY OF RELATED DOCUMENTS AND ACTIONS

WHEREAS, under Section 6516.6 of the Government Code of the State of California (the "Law"), a school district, community college district or other educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by or on behalf of the school agency for collection on the secured, unsecured, or supplemental property tax rolls in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the "Authority") has been formed as a joint powers authority for the purpose of purchasing delinquent ad valorem property taxes in accordance with the Law upon terms and conditions which are acceptable to school agencies; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for a school agency for revenue limit purposes is equal to 100% of the school agency's allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the school agency; and

WHEREAS, under a Future Tax Receivables Sales Agreement dated November 1, 2002, the Santa Monica-Malibu Unified School District (the "District") has previously agreed to sell its Tax Receivables to the Authority for the fiscal year ending June 30, 2004, the Board of Education of the District has previously adopted its resolution approving all documents and actions required to sell its Tax Receivables to the Authority for the fiscal year ending June 30, 2004; and

WHEREAS, the Authority has requested the District to sell its delinquent ad valorem property tax receivables (the "Tax Receivables") to the Authority for the fiscal years ending June 30 in each of the years 2005 through 2007 (the "Covered Fiscal Years") at a purchase price equal to 108.5% of the amount of Tax Receivables which have been levied; and

WHEREAS, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year, representing a participation interest in all of the Tax Receivables received from the District and from other participating school agencies in the County of Los Angeles for such fiscal year, which certificate of participation will be sold to a designee of Plymouth Park Tax Services, LLC, a Delaware limited liability company ("Plymouth"); and

WHEREAS, the Board wishes at this time to approve the foregoing financing plan and authorize the execution and delivery of all related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Santa Monica-Malibu Unified School District as follow:

Section 1. Approval of Financing Plan; Sale of Tax Receivables to Authority. The Board hereby approves the financing plan presented to the Board at the meeting at which this Resolution is adopted, and as generally described in the recitals of this Resolution. The Board hereby acknowledges that under a Future Tax

Receivables Sales Agreement dated November 1, 2002, the District has previously sold its Tax Receivables to the Authority for the fiscal year ending June 30, 2004. The Board further hereby approves and authorizes the sale of the Tax Receivables to Authority for each of the Covered Fiscal Years.

Section 2. Approval of Financing Documents. In order to implement the financing plan approved under Section 1, the Board hereby approves each of the following agreements, to be entered into for each of the Covered Fiscal Years:

Future Tax Receivables Sales Agreement to be entered into among the Authority, Plymouth, and the District, under which the District agrees to sell its Tax Receivables to the Authority in each Covered Fiscal Year, in substantially the form on file with the Secretary.

Purchase and Sale Agreement to be entered into between the Authority and the District with respect to the Tax Receivables, in substantially the form used on previous financings between the Authority and the District.

Each of the foregoing agreements is approved in substantially the respective forms on file with the Clerk of the Board, together with any changes therein or modifications thereof as may be approved by the Title(s) of Officer(s) authorized to sign documents on behalf of the District, and the execution and delivery of each agreement by the District shall be conclusive evidence of the approval of all changes and modifications to said agreement. The Board hereby authorizes the delivery and performance of each of the foregoing agreements.

Section 3. Official Actions. The Title(s) of Officer(s) authorized to sign documents on behalf of the District, are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority for each Covered Fiscal Year. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf if such officer is absent or unavailable. Section 4. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof.

PASSED AND ADOPTED this 4th day of November, 2004, by the following vote:

AYES:

NOES:

ABSENT:

Emily Bloomfield, Vice President
SMMUSD Board of Education

John E. Deasy, Ph.D., Secretary
SMMUSD Board of Education

ATTEST:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/04/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: AMEND AGENDA FORMAT TO INCLUDE TIME STAMPED ITEMS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education amend the agenda format to include a provision for time stamped items.

COMMENT: At the meeting of October 21, the Superintendent suggested that the Board of Education consider setting a specified time on items of public interest. This action is intended to let the public know at what time an item of major interest will come before the Board.

The president, vice-president, superintendent and assistant superintendents meet to review the draft agenda and at that time the officers of the Board will determine which items are to be time stamped. The designation will appear on the table of contents for the agenda. During the course of the Board meeting, items time stamped will be heard by the Board at the affixed time.

If it is prudent to do so, the Board may adjust the time stamp to complete the item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

DISCUSSION

11/04/04

FROM: JOHN E. DEASY/WINSTON BRAHAM/WALLY BERRIMAN/
MAROLYN FREEDMAN

RE: UPDATE AND FURTHER FOLLOW-UP ON SHOOTING INCIDENT OF
SEPTEMBER 28, 2004

DISCUSSION ITEM NO. D.1

Following discussion at the October 21, 2004 Board meeting of the shooting incident that took place on September 28, 2004 adjacent to Edison Elementary School, staff indicated that further information would be provided at this meeting.

This update includes the following:

- Results of the Safety Audit conducted by the Alliance of Schools for Cooperative Insurance Programs (ASCIP) (Not available for electronic transfer; however, it is included in the printed copy of the agenda)
- Staff's commentary and timeline for correcting any suggested items
- An introductory memo with a compendium of intervention programs around school safety
- Staff's recommendation that a Community Safety Partnership Group be launched in response to the Board's request to examine partnerships with the community around safety issues. The members of the group will include members of our school community, our police community and our city government. The group is to examine and make recommendations for improvement of ongoing safety issues. Staff recommends that Judy Abdo chair this group.

OFFICE OF FACILITIES MANAGEMENT

October 28, 2004

THRU: Winston Braham - Assistant Superintendent
TO: John E. Deasy - Superintendent
FROM: J.W. Berriman - Director, Facilities Management
SUBJECT: Staff Report on Edison Language Academy
Perimeter Safety Audit

I concur with the findings of the ASCIP Safety Audit. The following actions are being taken and should be complete by early December 2004:

1. A Purchase Order in the amount of approximately \$13,000 was issued to Santa Monica Fence on August 25, 2004 to replace the fencing on the south side of the school from Virginia Avenue to Kansas Avenue, including a new gate for the large staff parking lot. The new fencing will be 10 feet tall. The construction will be coordinated with the school and should start in November.
2. The gate to the large staff parking lot has been repaired.
3. The two trees in the front of the school have been trimmed, as have the larger shrubs at the main entrance and the visitor/drop off parking lot.
4. The fencing between the cafetorium and administration building will be raised to the height of the overhead canopy.
5. Panic hardware will be installed on the two pedestrian gates that lead to the large staff parking lot. One gate is located between the cafetorium and room 11 and one gate is located to the rear of room 11.
6. Exterior lighting on the cafetorium, room 11 and the relocatables adjacent to the large staff parking lot will be improved.
7. New "We Tip" metal signs are being ordered and installed.

I do not recommend, nor does ASCIP recommend, the construction of a cinder block wall at the rear of the school. Such a wall eliminates visibility to the entire rear half of the school site. People exiting through the rear gate are blind as they step out to the public sidewalk and street. The cost of such a wall is approximately \$100,000.

Memo

To: John E. Deasy, Superintendent
From: Marolyn Freedman, Pupil Services Coordinator
Date: 10/28/04
Re: School Safety and Violence Prevention and
Intervention Programs

California Education Code 35294 mandates "three essential components" be included in each school's Comprehensive School Safety Plan to address violence prevention and support the development of a safe school community. Specifically the plan must implement programs to:

1. Assure each pupil a safe physical environment
2. Assure each pupil a safe, respectful, accepting and emotionally nurturing environment
3. Provide each child resiliency skills

In the 2003-04 school year each school site submitted an action plan in its Comprehensive School Safety Plan that included a list of the programs that address these three components. The following pages are excerpted from the individual school plans and compiled to give an overview of violence prevention and school safety programs district wide by each school site.

School Safety/Prevention and Intervention 03-04 data

Juan Cabrillo

- C Drug prevention program
- C STAR Program from Malibu Sheriff's Department
- C Virtue Program
- C Jewish Family Services Support for parents and students
- C Virtue Program
- C Student Council grades 2-5
- C Student Council Leadership Commissions: recycling, citizenship, playground, and community service

Edison

- C Cool Tools
- C El Nido counseling groups

Franklin

- C Cool Tools
- C Virtue Program
- C Lunch Bunch -counseling support group

Grant

- C Character Counts
- C Peace Patrol

Muir

- C Cool Tools
- C Conflict Resolution

McKinley

- C Cool Tools
- C Character Counts
- C Conflict Resolution

Rogers

- C STRINGS (Students Teachers Rogers In Nurturing Groups Success)
- C Cool Tools
- C El Nido, counseling support service
- C Peer mediation

Roosevelt

- C Cool Tools
- C Mentor Program –Struggling Students- First Federal Bank
- C Jewish Family Services counseling support group
- C Classroom looping

Pt. Dume

- C Great Expectations Program
- C Six Pillars Of Character Program
- C Student Council Leadership Commissions: recycling, citizenship, playground community service

SMASH

- C Peer mediation

Webster

- C STAR - Sheriff's Anti-Substance Abuse for 4th and 5th grades
- C Peace Patrol
- C Counseling - Jewish Family Service

Adams

- C Character Counts Curriculum and Support Program
- C Community Circles
- C Youth Leadership Conference
- C School Culture Committee
- C Peer Mediation
- C Decisions Class: 6th grade
- C Life Skills Class: 7th grade
- C Project Alert: 7th grade Social Studies Class

Lincoln

- C “Homebase” Class- Groups of 25 students who meet 4 days a week for 30 minutes will provide a small venue in crisis situations
- C Peer Mediation program including 48 Trained peer mediators
- C Grade level Scholars Program providing academic support for struggling students and their families
- C “Council” community-building program in 8th grade science classes
- C Project Adventure- team-building activities in PE
- C Friends and Games outreach program
- C Parent Ed Evenings: Single Parents of Teens, Book club for Parents of Adolescent Girls, Book club for parents of Adolescent Boys. Gay and Lesbian Parent Group,

Malibu

- C Drug prevention program
- C Dialogues
- C Council
- C Peer Mediation
- C Smart Moves
- C Mentor Programs
- C Jewish Family Services

Olympic

SAINT JOHN'S CHILD AND FAMILY DEVELOPMENT CENTER

in partnership with SOJOURN

Daily - one social worker (St. John's) and one videographer (Sojourn)

- beginning class - digital video production/editing focused on personal emotional issues
- advanced class - digital video production/editing focused on personal emotional issues

SAINT JOHN'S CHILD AND FAMILY DEVELOPMENT CENTER

- one group session for female students
- one group session for male students

SAINT JOHN'S CHILD AND FAMILY DEVELOPMENT CENTER

- individual counseling sessions, three periods per social worker/intern

FAMILY SERVICE OF SANTA MONICA

- individual sessions, three periods per intern

Westside Family Health Center

- twice a year - Peer Education Workshops (AIDS, pregnancy prevention, STD's, etc.)

DIDI HIRSCH COMMUNITY MENTAL HEALTH CENTER

Tuesdays - one counselor (four hours)

- individual and group sessions focused on a topic

Santa Monica High

- C Alliance Program – collaborative case management for students “at risk;” includes counseling, job development, stipend internships, mediation, parent support, tutorials and other services
- C Substance Abuse assessment and referral
- C Outside agency counseling, group and individual
- C Community Liaisons and Outreach Workers
- C AVID Program
- C Classroom presentations by on-site Police Officer on “you and the law”
- C Anger Management Group
- C Stress Management Group
- C Ninth Grade Girls Socialization Group
- C Promises – substance abuse/at-risk behavior intervention
- C Health class (both social and emotional health, substance abuse prevention, sex and relationship education)
- C School Success Group (otherwise known as “How to Succeed in School while Dealing with Everything Else in your Life Group”)
- C Alliance tutorials
- C Circle of Friends program, which partners regular ed students with special needs students

COOL TOOLS TRAINING SCHEDULE

Cool Tools School	Year Program Began	Training Phase One Introduction	Training Phase Two Tool Kit	Training Phase Three Mediation	Classified Staff Training	Parent Training
Roosevelt	02-03	completed	completed	completed	completed	completed
Rogers	03-04	completed	completed	completed		
Muir	03-04	completed	scheduled 1/6		scheduled 11/12/04	
SMASH	03-04	completed	declined by principal	declined by principal	declined by principal	declined by principal
CDS	02-03	completed	completed			
Franklin	04-05	completed	scheduled 1/19/05	to be scheduled	completed	scheduled 1/5/05

In September 2002 SMMUSD and Pupil Services began a partnership with UCLA and Seeds University Elementary School (UES) to bring Cool Tools to our district. Cool Tools is a violence prevention program designed to build community and to give teachers, staff and students skills to build a safe school environment and resolve conflict.

The Cool Tools program is funded by a Medi-Cal grant. The grant funds are used to purchase Cool Tools toolboxes. UCLA donates the training for teachers and Pupil Services provides the training for classified staff and parents. The program, materials and training are provided at no cost to the schools. Training requires an entire school year and schools that have completed the training are provided a "re-tooling" training annually.

TO: BOARD OF EDUCATION

DISCUSSION

11/04/04

FROM: JOHN E. DEASY/MICHAEL MATTHEWS/WINSTON BRAHAM/
ORLANDO GRIEGO

RE: PARTIAL MEAL POLICY AT ELEMENTARY SCHOOL SITES

DISCUSSION ITEM NO. D.2

In response to Board member requests, staff is providing background and recommendations on the Partial Meal Policy. The Partial Meal Policy was created in 1995 to implement Board Policy #3551, which states, "The Board of Education intends that, insofar as possible, food services shall be a self-supporting, nonprofit program." The policy is attached. The policy is enacted only when repeated attempts have been made to notify the parent and when three meals have already been provided without payment.

It is staff's recommendation that the Board choose one of three options:

- One option is that the Board could choose not to enforce the Partial Meal Policy with the possibility that negative balances would exist, requiring the Board of Education to supplement the Food Services budget.
- The second option is for the Board of Education to direct staff to work with the District PTA to create an arrangement where the PTA would agree to cover parents who do not pay for their children's meals.
- The third option is to continue the policy as it exists.

Background: The Food and Nutrition Services Policy for feeding students who come to the cafeteria without money is as follows:

- Students who are new or who have no money are to be fed a full meal for the first three days and marked as paid on the daily sales worksheet.
- Parents who prepay will receive a notice when the number of meals available reaches seven. Only one notice will be sent as a reminder.

- Students will be allowed to owe for only three complete meals each semester.
- If a child does not have money and has exceeded his/her three meal credit, a partial meal will be offered to the student. The partial meal will consist of vegetable, fruit and milk. A reminder notice should be sent home with the child on the first day when a partial meals is served.
- The Food and Nutrition Services Staff prints a Negative Balance report on a weekly basis. This report is sent to the school office. The school office staff must send a Food and Nutrition Services generated letter to the parents or contact all parents on the list. The school office staff should remind parents of the balance due and the fact that their child may be receiving a partial meal.

Unless otherwise agreed upon with the school office or school PTA, parents are solely responsible for ensuring that their child's account is active and not in negative status. There is no credit or partial meals for secondary students.

In 1995, a Procedural Bulletin (#7 attached* *in paper copy of agenda only - not available electronically*) was sent by Rodney K. Taylor, Director of Food Services, to all Principals, Assistant Principals, Activity Directors, Office Manager and Cafeteria Managers. In 1999, a memo was sent to all Principals and Administrative Assistants clarifying the procedure to be followed for informing parents of their negative balances.

On February 2, 2004, it became evident that McKinley Elementary School was having issues with some parents being delinquent in paying for meals. Food Services Director Orlando Griego sent a memo to CFO Ken Bailey regarding the Partial Meal Policy with suggested revisions. The suggested revisions were actually clarification of procedures already being followed by the Cafeteria Managers. At that time, the only school having difficulty with the Policy was McKinley. After many meetings with Mr. Bailey, three decisions were made: (1) the Partial Meal Policy at McKinley would not be enforced for the remainder of the 2003/04 school year; (2) a proposal would be sent to the McKinley Principal and PTA regarding a payment plan and (3) the Partial Meal Policy did not need to be changed since McKinley was the

only school experiencing difficulty. McKinley Elementary ended the year with a \$400 balance that was never paid back and was not billed.

In August 2004, Mr. Griego again met with Ken Bailey and it was determined that the Partial Meal Policy would be enforced at McKinley for the 2004/05 school year if the problems of non-payment continued. In August 2004, Mr. Griego sent a memo and an e-mail to Mr. Garcia and met with him at the school regarding the enforcement of this policy. The policy was enforced beginning October 1, 2004, because the total negative balance exceeded \$350.00. Before enforcement of the policy began, the principal of McKinley saw that all parents with delinquent accounts were notified with a letter provided by Food Services and sent home in the students' communications folders.

The question has been asked, "Why does this work at other schools?" The answer to this question is not easily identified. Perhaps it is because at other schools there is a greater cooperation on the part of the staff and parents. Food Services does not enforce this policy at Rogers Elementary because of an agreement with the Rogers PTA.

Staff requested information about Partial Meal Policies from districts around the state. At the time of writing this item, nine districts had responded. Seven of the nine districts had similar policies. One did not because the overwhelming majority of students were on free and reduced lunch. One other district chose not to have the policy and was not experiencing payment problems.

TO: BOARD OF EDUCATION

DISCUSSION

11/04/04

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: AMEND CHARGE FOR FINANCIAL OVERSIGHT COMMITTEE

DISCUSSION ITEM NO. D.3

It is recommended that the Board of Education amend the charge for the Financial Oversight Committee, as delineated in the following documents: Statement of Purpose and 2004-05 Focus.

COMMENTS: At the Financial Oversight Committee meeting of September 27, 2004, the members reviewed and approved revisions to these documents. A motion was made and seconded at that meeting, requesting that the Board of Education amend the original charge with these changes. Members will prepare/revise the Financial Oversight Committee focus on an annual basis.

**Santa Monica-Malibu Unified School District
FINANCIAL OVERSIGHT COMMITTEE
Statement of Purpose**

I. Committee Composition

The Financial Oversight Committee (FOC) of the Santa Monica-Malibu Unified School District shall consist of 9 members, appointed by the Board of Education. Appointments will be for three-year terms, such terms to be staggered so that one-third of the members (3) will have terms that expire in any given calendar year.

The Committee will select a chair and vice-chair, who will each serve for a one-year term.

The District's Assistant Superintendent for Fiscal & Business Services will serve as the staff liaison to the FOC, and will be assisted by other District staff as needed. District consultants may be needed to assist in the work of the FOC, depending on data and/or issues being analyzed.

Prior members of the FOC may serve at the request of the Committee as emeritus members of the FOC at the expiration of their term. Such emeritus members are advisory, non-voting members.

II. Criteria for Selection of Committee Members

1. Broad perspective
2. Financial and/or management and/or legal expertise/experience
3. Residing, employed or working within the geographic boundaries of the Santa Monica-Malibu Unified School District
4. Business process orientation
5. Communicates clearly the information resulting from the FOC's work
6. Not currently serving as an elected official

In appointing members, the Board will attempt to have the composition of the FOC reflect the composition of the student population.

III. Application Process

The Board will seek applications to fill vacancies on the Committee on an annual basis. All applications received will be reviewed by the FOC, and recommendations regarding FOC members will be forwarded from the Committee to the Board. The Board appoints members to the Committee.

Applications will be considered valid for a period of one year from the date of receipt, unless withdrawn by the applicant.

All applicants will be asked to provide their professional resume, together with the application form and any other information they may deem relevant. Application forms will be available at the switchboard of the District's administrative offices, 1651 16th Street in Santa Monica, and upon request from the Superintendent's Office.

IV. FOC Roles and Responsibilities

1. Assist the District in educating the general public concerning school finance issues.
2. Assist the District in creating reader friendly budget information.
3. Review any matters potentially having a significant impact on District finances before the Board of Education takes action.
4. Serve as the Measures S Resident Taxpayer Oversight Committee charged with reviewing the District's administration of and compliance with the terms of the Measure, including:
 - a) Ensuring that the revenues raised by Measure S are used for the following purposes:
 - i) To restore programs and replace funds lost or reduced due to State budget cuts;
 - ii) To sustain achievement in reading, writing, and mathematics for all students at all grade levels and to fulfill the District's core curriculum which includes music, arts, and athletics; and,
 - iii) To protect the taxpayers' investment in education and ensure District accountability by providing for resident taxpayer oversight and independent annual audits of revenues and expenditures.
 - b) Overseeing the District's accounting for revenues raised by Measure S, including placing Measure S revenues in a separate account;
 - c) Consulting with the District in the preparation of an Annual Plan for Measure S expenditures for Board action;
 - d) Reviewing the District's annual report to the Board and the Financial Oversight Committee identifying the actual amount of Measure S funds collected and expended, and how these expenditures relate to the Annual Plan approved by the Board; and,
 - e) Reviewing the District's annual independent audit of Measure S revenues and expenditures.
5. Provide monitoring and oversight of the City of Santa Monica joint-use agreement with the District, as per the terms of that contractual agreement.
6. Provide monitoring and oversight of any City of Malibu contributions to the District.
7. Review the District's annual audit and accompanying management letters, and submit any comments or recommendations to the Board of Education.
8. Review the annual budget, enrollment projections, revenue and expenditure forecasts, and the District's capital program, and submit any recommendations to the Board of Education.

9. Serve as liaison to other District committees regarding financial implications of proposed program or policy changes at the direction of the Board.

V. Conflict of Interest

Financial Oversight Committee members shall sign the Conflict of Interest pledge.

VI. FOC Meetings and Procedures

The FOC will meet regularly during the school year. The annual schedule of meetings will be determined at the first meeting of each year. Additional meetings will be scheduled as needed. FOC meetings are subject to State open meeting laws, including timely agenda posting and participation by the public.

The FOC will annually report to the Board on Measure S and other oversight activities.

At the beginning of each fiscal year the FOC will consider and select several objectives related to its purpose, which will serve as the FOC's focus during that year, subject to concurrence by the Board of Education.

The FOC may, as needed, form subcommittees to provide an opportunity for in-depth review.

The FOC may adopt other rules and procedures to govern its operations, including by-laws, subject to review and approval by the Board of Education.

**Santa Monica-Malibu Unified School District
FINANCIAL OVERSIGHT COMMITTEE**

2004-05 Focus

1. Assist staff and the Board to develop and implement an annual District budget preparation schedule, including:
 - a) opportunities for timely review by FOC and the public prior to Board action;
 - b) design of a District budget public education program; and,
 - c) design of a user-friendly budget presentation format.
2. Assist in identifying cost containment strategies for District expenditures.
3. Assist the Board in moving forward with a Master Facilities Plan.

TO: BOARD OF EDUCATION

DISCUSSION

11/04/04

FROM: JOHN DEASY/LINDA KAMINSKI/DONNA MUNCEY

RE: INVENTORY OF ACADEMIC SUPPORT, INTERVENTION, AND
REMEDICATION PROGRAMS IN THE SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT FOR 2004-2004 ACADEMIC YEAR.

DISCUSSION ITEM NO. D.4

The Santa Monica-Malibu Unified School District and the City of Santa Monica have joined together to begin the process of careful documentation of funded academic support, intervention, and remediation programs currently found in the Santa Monica-Malibu Unified elementary, middle, and high schools. The recently completed inventory is the first step in this process. The inventory summarizes programs throughout the district's schools that are intended to help students meet challenging academic standards.

The data in the inventory are organized and presented in three sections:

1. Key support programs are briefly described and comparative information from across all school sites is provided;
2. Individual inventories for each site are included; and
3. An aggregate summary of programs across all sites is the final section.

This inventory is one of several preliminary steps in our efforts to strengthen support to our at risk students. Review of the data compiled has revealed additional areas where we can strengthen and deepen the information compiled in future editions of the inventory. We will update the inventory each year.

(Copies have been made available to the Board of Education. Copies will be available at the meeting and copies are available for review in the Office of Educational Services.)

TO: BOARD OF EDUCATION

DISCUSSION

11/04/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: COMMUNITY DAY SCHOOL

DISCUSSION ITEM NO. D.5

Community day schools can provide a small and personalized learning environment for students who have been expelled, referred by the School Attendance Review Board, and other secondary students who could benefit from this opportunity. Community day schools provide a six hour instructional day that includes academic programs, individual attention to student learning modalities and abilities, development of pro-social skills and student self-esteem and resiliency. Community day schools include supplementary apportionment in addition to base revenue funding to allow for low student-teacher ratios and ancillary services such as psychologist, counselors, or pupil discipline personnel.

An opportunity for a community day school within the Santa Monica-Malibu Unified School District will be discussed as one response to the board's interest in providing more personalized learning environment.

Linda Kaminski will make a report to the Board of Education including a powerpoint presentation.

TO: BOARD OF EDUCATION

INFORMATION

11/04/04

FROM: JOHN E. DEASY/WINSTON BRAHAM/MICHAEL HILL

RE: CALIFORNIA YOUTH SOCCER AND RECREATION DEVELOPMENT GRANT
(ARTIFICIAL TURF)

INFORMATIONAL COMMUNICATION NO. I.1

PROPOSAL

The grant will seek approximately \$950,000 to replace 122,000 sf of the south field at JAMS with artificial turf and provide a gated, four-foot fence along the northern boundary (the asphalt playing area). Development of the budget is still in process and includes a review of the repair or replacement of one or both of the softball backstops and other supportive improvements and contingencies. It is currently envisioned that an outside contractor will oversee the installation.

ARTIFICIAL TURF - Environmental assessment

The City of Santa Monica's environmental assessment includes the following:

Studies verify that the turf material is inert and chemically unreactive (thus considered "harmless" if ingested). It does not release any obnoxious fumes. The two types of rubber material are also considered "stable" and no respiratory protection measures are indicated. Inhalation and skin exposures producing adverse health effects are "not anticipated." Interestingly, the rubber product is considered less of concern than playground sand (silica sand).

A 2001 study completed by scientists at Southern Illinois University and funded by the State of Illinois concluded that "...results obtained from chemical nutrient analysis revealed that it is environmentally safe to incorporate crumb rubber into soil..." The research, a test of the feasibility of using recycled tire rubber to improve turf wearability (improved shock absorbency and a healthier root zone) began in 1998. The researchers found no leaching of chemicals, and no significant difference between plots that had crumb rubber in the soil and the control plot that had no crumb rubber mixed in.

OUTREACH AND INCLUSION

The District's Maintenance and Operations staff is assisting in writing this proposal. The City of Santa Monica Recreation and Parks Commission has voted to send a letter of support for the proposal. Rich Rollins, the City's liaison to the Sports Advisory Council (comprised of representatives from all the youth sports organizations in the City), supports the project and is in the process of gathering letters of support from AYSO, Bobby Sox, Little League, Pony League and other youth sports organizations. Karen Ginsberg and Brett Horner of the City's Community and Cultural Affairs and Community Facility Planning departments have been most helpful in providing background research for the proposal. Communications with the JAMS principal, assistant principal and the PTSA president are progressing. JAMS staff "is supportive of the idea..." and has been sent information addressing injury and physical development concerns. Santa Monica College staff is very supportive of the proposal. There is much community enthusiasm for the installation of synthetic turf and there is no opposition.