

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: APPROVAL OF MINUTES

ACTION
08/19/04

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

July 22, 2004

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/19/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2004/2005 budget.

Contractor/Contract Dates	Description	Site	Funding
Adrienne Mack-Kirschner, Inc. July 1, 2004 - June 30, 2005 Cost Not to exceed \$20,000	To provide support to National Board candidates to complete and submit National Board Portfolios	Ed Services	Title II 01-40350-0-11100-10000-5802-035-1300
Hank Kratzer Sept. 1, 2003 - June 30, 2004 Cost: Not to exceed \$5,500	To provide the 2003/2004 template design and Access database software development for Houghton Mifflin, Harcourt-Brace and Holt test data for the district	Ed Services	Instuctional Administration 01-00000-0-19500-10000-5802-030-1300
Deberie L. Gomez-Grobe/Gomez-Grobe Research Srvs April 1 - June 30, 2004 July 1, 2004 - June 30, 2005 Cost: Not to exceed \$20,000	To conduct Reorganization Study of the HR Departments (Classified and Certificated)	Human Resources Dept.	Personnel Commission 01-00000-0-00000-72000-5802-027-2270 (50%) Board of Education 01-00000-0-00000-72000-5802-026-1250 (50%)
Center for Performance Assessment Aug 1, 2004- June 30, 2005 Cost:Not to exceed:\$13,000	To provide three professional development workshops, "Making Standards Work"	Ed Services	RGK 19-90180-0-00000-21400-5802-030-1300

Contractor/Contract Dates	Description	Site	Funding
Teaching & Learning Consultants, Inc., Bernadette Cleland Aug 1, 2004 - June 30, 2005 Cost:Not to exceed \$3,000	To provide a two day workshop for implementation of the New Teacher Evaluation System	Ed Services	Stupski 19-90200-0-00000-21400-5802-030-1300
Miller Educational Consulting Services, Inc. Albert "Duffy" Miller Aug 1, 2004 - June 30, 2005 Cost: Not to exceed \$3,000	To conduct a two day workshop for implementation of the New Teacher Evaluation System	Ed Services	Stupski 19-90200-0-00000-21400-5802-030-1300
Ellen Khokha June 24, 2004 Cost:Not to exceed \$250	To provide professional development day for preschool teachers	CDS	Head Start 12-52101-0-85000-10000-5802-070-2700
Christine Snyder June 24, 2004 Cost: Not to exceed \$250	To provide professional development for preschool teachers	CDS	State Preschool 12-60550-0-85000-10000-5802-070-2700

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/19/04

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP(S) 2004-05

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2004-05 school year. No child will be denied participation due to financial hardship.

<u>School Grade # of Students</u>	<u>Destinatio n Dates</u>	<u>Principal Teacher</u>	<u>Cost Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
SamoHi 8 Students	UC Santa Barbara 08/04/04 to 08/07/04	Ilene Straus Dana Danesi	\$510/student fundraising	Leadership skills	To attend a California Association of student councils camp to create a cohesive and motivated group in the Leadership class
SamoHi 43 Students	UCLA 08/13/04- 08/16/04	Ilene Straus Amy Wyllie Meadir	\$300/student fundrasing	UCLA Spirit Summer Camp	To create a cohesive and motivated group for SamoHi School
SamoHi 150 Students	Pleasanton, Calif Oct 22-24, 2004	Ilene Straus Terry Sakow	fundraising	Marching Band	To demonstrate technical and performance skills to qualified evaluators. Feedback and ratings will be provided
SamoHi 150 Students	Mt Carmel High School - San Diego/Poway area	Ilene Straus Terry Sakow	fundraising	Marching Band	To demonstrate technical and performance skills to qualified evaluators. Feedback and ratings will be provided
Malibu Grades 9-12	Lake Arrowhead 8/21/04 to 8/22/04	Mark Kelly Jeff Gardella	\$60/sstudent fundraising and parents	Student Leadership	To develop future leaders for our Nation as well as Student Leaders that can impact school climate today.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/19/04

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.04

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District.

QUICKSAND AND PASSING, by Nella Larsen for 12th grade African American Literature. Adoption requested by Sonja Roberts at Samohi.

BLACK NO MORE, by George S. Schuyler for 12th grade African American Literature. Adoption requested by Sonja Roberts at Samohi.

STRANGE FRUIT, by Lillian Smith for 12th grade African American Literature. Adoption requested by Sonja Roberts at Samohi.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
08-19-04
FROM: JOHN E. DEASY/LINDA KAMINSKI/JUDY ABDO
RE: AGREEMENT TO PROVIDE STATE PRESCHOOL (SPS) SERVICES FOR
FISCAL YEAR 2004-2005

RECOMMENDATION NO. A.05

It is recommended that the Board of Education authorize execution of a resolution to renew the contract with the State Department of Education, Child Development Division effective July 1, 2004 through June 30, 2005. This agreement, GPRE-4173, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu District Child Development Fund/SPS an amount not to exceed \$897,801. The Board agrees to provide a drug free workplace and to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted
Currently Budgeted: Yes
Account Number: 12-60550-0-00000-00000-8590-090-0000
Description: SPS Apportionment - CDS

COMMENT: The contract, operated on a minimum of 180 days, is based on a daily reimbursement rate of \$17.96 per child.

The contract provides for the operation of 19 state preschool classes operated for three hours per session on school days. Four classes will be available at Pine Street and McKinley; three classes at Edison and Grant; two classes at Franklin and Rogers; one class at Muir. The part-day program at each site includes developmentally appropriate activities, breakfast, lunch, and snack, social services, health services, parent participation/ education and staff development.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
08-19-04

FROM: JOHN E. DEASY/LINDA KAMINSKI/JUDY ABDO

RE: FY 2004-05 AGREEMENT WITH THE STATE DEPARTMENT OF
EDUCATION CCDF CENTER CHILD CARE PROGRAM

RECOMMENDATION NO. A.06

It is recommended that the Board of Education authorize execution of a resolution to renew the contract with the State Department of Education, Child Development Division effective July 1, 2004 through June 30, 2005. This agreement, FCTR-4066, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District Child Development Fund/CCDF Center Child Care Grant an amount not to exceed \$151,167. The Board agrees to provide a drug free workplace and to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted
Currently Budgeted: Yes
Account Number: 12-50250-0-00000-00000-8290-090-0000
Description: CCDF Center Child Care Apportionment

COMMENT: The contract, operated on a minimum of 246 days is based on a full-time daily reimbursement rate of \$28.93 per child. The contract will provide before-and-after school child care services for approximately 25 eligible low-income families.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
08-19-04

FROM: JOHN E. DEASY/LINDA KAMINSKI/JUDY ABDO

RE: AGREEMENT TO PROVIDE CHILD DEVELOPMENT CENTER (CDC)
SERVICES FOR FISCAL YEAR 2004-2005

RECOMMENDATION NO. A.07

It is recommended that the Board of Education authorize execution of a resolution to renew the contract with the State Department of Education, Child Development Division effective July 1, 2004 through June 30, 2005. This agreement, GCTR-4193, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu District Child Development Fund/CDC an amount not to exceed \$818,350. The Board agrees to provide a drug free workplace and to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted
Currently Budgeted: Yes
Account Number: 12-60600-0-00000-00000-8530-090-0000
Description: General Center Child Care Apportionment

COMMENT: The contract, operated on a minimum of 246 days, is based on a full-time daily reimbursement rate of \$28.93 per child. The contract provides for the operation of school-age planned programs; developmentally appropriate activities for all children receiving service; meals and snacks; educational services and staff development. Participating schools include Edison, McKinley, Muir, Rogers, Adams Teen Center, and Lincoln Teen Center.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION
08/19/04
FROM: JOHN E. DEASY/LINDA KAMINSKI/STEPHEN MARTINEZ
RE: ADULT EDUCATION - APPROVAR OF COURSES 2004-2005

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the Adult Education courses to be offered for the 2004/2005 school term.

COMMENTS: The list of courses represent course titles approved by the Department of Education, State of California. Only courses on the approved list may be used to generate ADA for which the district will be reimbursed. The list is not available in the electronic agenda. However, it is printed in the published agenda and is available for the public review in the Adult Education Office and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/19/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$74,187.82 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$62,445.39, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 8-190304.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/KENNETH R. BAILEY
RE: ACCEPTANCE OF GIFTS - 2004-05

ACTION/CONSENT
08/19/04

RECOMMENDATION NO. A. 10

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$40,067.49 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2004-2005 income and appropriations by \$39,717.49, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 8-190405.pdf

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/19/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u>	<u>CONFERENCE NAME</u>	<u>COST</u>
<u>SITE</u> Account Number Fund - Resource Number	<u>LOCATION</u> DATE (S)	<u>ESTIMATE</u>
<u>ABRAMSON, Neal</u> Transportation 01-72300-0-11100-36000-5220- 058-2580 General Fund - <u>Resource:</u> Transportation: Home/School	Mountain Driving - Instructor Training Program Sacramento, CA October 18 - 22, 2004	\$700
<u>DEASY, John</u> Superintendent 01-00000-0-00000-71500-5220- 020-1200 General Fund - <u>Function:</u> Superintendent	Assn. of Calif. School Admins. Annual Conference San Diego, CA November 3 - 6, 2004	\$1,300
01-00000-0-00000-71500-5220- 020-1200 General Fund - <u>Function:</u> Superintendent	Assn. of Calif. School Admins. 2005 Superintendents Symposium Monterey, CA January 25 - 28, 2005	\$1,200
<u>HAENSCHKE, Kristine</u> Lincoln Middle 01-72600-0-11100-10000-5220- 012-4120 General Fund - <u>Resource:</u> SIP K-6	Creative Grammar Instruction Westwood, CA July 12 - 16, 2004	\$285
<u>HARRIS, Hank</u> Educational Services 01-00000-0-19510-10000-5220- 030-1300 General Fund - <u>Function:</u> Instruction	Standardized Testing and Reporting 2004 Post-Test Workshop Downey, CA August 6, 2004	\$30
<u>KAMINSKI, Linda</u> State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <u>Resource:</u> Title II - Teacher Quality	Assn. of Calif. School Admins. Coaching Leaders to Attain Student Success Costa Mesa, CA October 19 - 21, 2004	\$800

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>RICHWINE, Dona</u> Food & Nutrition Services 13-53100-0-00000-37000-5220- 057-2570 Cafeteria Fund - Resource: Child Nutrition	Calif. Childrens' 5-a-Day Power Play Los Angeles, CA June 23, 2004	\$15 (mileage) 2003-04
13-53100-0-00000-37000-5220- 057-2570 Cafeteria Fund - Resource: Child Nutrition	American Dietetic Assn. Food & Nutrition Conference Pasadena, CA October 3 - 5, 2004	\$420
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		
Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>AUDET, Amanda</u> + 13 Additional Staff Santa Monica High 01-71400-0-11100-10000-5220- 015-4150 General Fund - Resource: Gifted & Talented	Univ. of Calif. High School Counselor Conference Irvine, CA September 14, 2004	\$1,200 Total
01-71400-0-11100-10000-5220- 015-4150 General Fund - Resource: Gifted & Talented	Calif. State Univ. High School Counselor Conference Pasadena, CA September 23, 2004	\$1,200 Total
<u>BRADFORD, Maureen</u> + 29 Additional Staff Will Rogers Elementary 01-30100-0-11100-10000-5220- 006-4060 General Fund - Resource: IASA Title I Basic	Will Rogers Learning Center Pre-Service Oxnard, CA September 1 - 2, 2004	\$3,500 Total
<u>DABASH, Reham</u> <u>ROSAS-LOPEZ, Cecelia</u> Child Development Serv. 13-52101-0-85000-10000-5220- 070-2700 Child Dev. Fund - Resource: HeadStart - Basic	National Reporting System Training for HeadStart San Francisco, CA July 12 - 14, 2004	\$2,400 Total
<u>DEASY, John</u> + 60 Additional Staff Educational Services 19-90180-0-91000-21000-5220- 030-1300 Found. Trust Fund- Resource: RGK Foundation	Certificated Managers Retreat Santa Monica, CA August 16 - 17, 2004	\$10,000 Total
<u>FOWLER, Amy</u> <u>HARRIS, Jerry</u> Roosevelt Elementary 01-00000-0-11100-27000-5220- 007-4070 General Fund - Function: School Admin.	What Works in Schools Downey, CA July 23, 2004	\$260 Total
<u>FOWLER, Amy</u> <u>STERN, Bella</u> 01-00000-0-11100-27000-5220- 007-4070 General Fund - Function: School Admin.	Time Management Long Beach, CA September 15, 2004	\$209 Total (1 free regis.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>GARCIA, Francisco</u> + 37 Additional Staff State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - Resource: Title II, Teacher Quality	Advancement Via Individual Determination Summer Institute San Diego, CA August 2 - 6, 2004	\$35,000 Total
<u>GONZALEZ, Dolores</u> <u>HARRIS, Jerry</u> Roosevelt Elementary 01-00000-0-11100-27000-5220- 007-4070 General Fund - Resource: School Admin.	Time Management Woodland Hills, CA August 18, 2004	\$388 Total
<u>HALPERN, Sunny</u> + 2 Additional Staff Malibu High 01-63000-0-11100-10000-5220- 010-4100 General Fund - Resource: Lottery - Instructional Materials	Univ. of Calif. Counselor Conference Santa Barbara, CA September 17, 2004	\$175 Total
<u>HALPERN, Sunny</u> + 2 Additional Staff 01-63000-0-11100-10000-5220- 010-4100 General Fund - Resource: Lottery - Instructional Materials	Calif. State Univ. Counselor Conference Pasadena, CA September 23, 2004	\$240 Total
<u>HERNANDEZ, Jose</u> + 2 Additional Staff Lincoln Middle 01-72600-0-11100-10000-5220- 012-4120 General Fund - Resource: SIP K-6	Heart & Science of Child Therapy Los Angeles, CA July 8 - 10, 2004	\$777 Total
<u>RISHE, Jessica</u> + 3 Additional Staff State & Federal Projects 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: Beginning Teacher Support & Assessment	FileMaker Pro Database Training Claremont, CA July 28, 2004	\$260 total
<u>WEBB-MONASTERO, Suzanne</u> + 3 Additional Staff Santa Monica High 01-58100-0-11100-10000-5220- 015-4150 General Fund - Resource: Other Federal	Enhanced T ³ Regional Conference Costa Mesa, CA August 12 - 13, 2004	\$250 Total
Out-of-State Conferences: Individual		
<u>GROSS, Stephanie</u> Lincoln Middle 01-72600-0-11100-10000-5220- 012-4120 General Fund - Resource: SIP - K-6	Exchel Spanish School Immersion Program Antigua, Guatemala* June 27 - July 10, 2004 (14 days) *One-time approval-Out of country conference policy being reviewed.	\$270 (regis. & lodging only)

Out-of-State Conferences: Group		
<u>BAXTER, Catherine</u> <u>MAYORAL, Eva</u> Santa Monica High 01-58100-0-11100-10000-5220- 015-4150 General Fund - Resource: Other Federal	Evaluating Technical Assistance Conference Washington, D.C. August 2 - 6, 2004	\$1,800 Total
<u>BRADFORD, Maureen</u> + 5 Additional Staff Educational Services 19-90180-0-00000-21400-5220- 030-1300 Found. Trust Fund- Resource: RGK Foundation	Institute for Learning Pittsburgh, PA July 18 - 23, 2004	\$6,000 Total

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
08/19/04
FROM: JOHN E. DEASY/KENNETH R. BAILEY/VIRGINIA I. HYATT
RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from July 15, 2004 through August 11, 2004 for fiscal year 2004/05.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/KENNETH R. BAILEY
RE: APPROVAL OF 2003-04 BUDGET ADJUSTMENT

ACTION/CONSENT
08/19/04

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve the following budget adjustment in the amount of \$994.08, as follows:

1. Senior Office Specialist, Special Education:

Overtime:

18.5 hours worked (27.75 overtime hours).

Total cost: \$451.30

Comp Time:

22.25 hours worked (33.375 overtime hours).

Total cost: \$542.78

COMMENTS: This increase is needed for additional help needed with setting up and organizing files in the Special Education Department. This assignment was effective from March 19, 2004 through June 17, 2004.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
08/19/04
FROM: JOHN E. DEASY/KENNETH BAILEY/VIRGINIA I. HYATT
RE: AMENDMENT TO CONTRACT WITH BEN'S ASPHALT - BID #4.05
CHANGE ORDER #2

RECOMMENDATION NO. A.14

It is recommended that the Board of Education authorize Change Order #2 as an amendment to the contract with Ben's Asphalt for asphalt repair at Malibu High School in the amount of \$1,265.50, for a new contract price of \$110,298.50.

Funding Information

Budgeted: Yes
Fund: 01
Source: Deferred Maintenance
Account Number: 14-00000-0-00000-81100-5640-060-1500
Description: Deferred Maintenance-Repair by Vendor

COMMENT: Change Order #2 represents the work listed below:

ORIGINAL CONTRACT	\$ 98,000.00
CHANGE ORDER #1	\$ 11,033.00
CHANGE ORDER #2	\$ 1,265.50
TOTAL CONTRACT AMOUNT	\$110,298.50

This change order constitutes the following additions to the scope of work:

1. Remove and replace ten (10) broken concrete valve sleeves at \$60/ea. Add \$600
2. Prepare and paint 50 lf of yellow curbing @\$1/lf; stencil five "District Only" areas @\$1/letter; paint 1,350 sq.ft red zone @\$.25 per sq.ft; paint 150 lf of red curbing at \$1/lf; stencil 8 "Fire Lane, No Parking" @\$.50/letter.
Add \$665.50

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/KENNETH R. BAILEY
RE: DENIAL OF CLAIM - GIBSON TRUST

ACTION/CONSENT
8/19/04

RECOMMENDATION NO. A.15

It is recommended that the Board of Education reject the claim presented by Gibson Trust PRP Group on May 10, 2004. This claim was forwarded to the District's Insurance Administrator for determination.

COMMENT: Claimant alleges the District shipped hazardous substances to the Gibson Environmental waste facility in Bakersfield, California in October 1992.

Amount of claim \$3,965.00

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/19/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.16

ADDITIONAL ASSIGNMENTS

JOHN ADAMS MIDDLE SCHOOL

Austin, Heather	3 hrs	@\$35.60	6/16/04	Est Hrly/\$100
Compton-Sugars, Shirley	3 hrs	@\$35.60	6/16/04	Est Hrly/\$100
Jurewicz, Kristin	3 hrs	@\$35.60	6/16/04	Est Hrly/\$100
Vazquez-Mancini, Carmen	3 hrs	@\$35.60	6/16/04	Est Hrly/\$100
Post, Joel	3 hrs	@\$35.60	6/16/04	Est Hrly/\$100
Torres, Lupe	3 hrs	@\$35.60	6/16/04	Est Hrly/\$100
Whaley, Joseph	3 hrs	@\$35.60	6/16/04	<u>Est Hrly/\$100</u>

TOTAL ESTABLISHED HOURLY\$700

Comment: Chaperone 8th grade trip to Magic Mountain
01-Reimbursed by ASB

Ahmadi, Parisa	9 hrs	@\$35.60	5/17/04-6/7/04	Est Hrly/\$320
Bon, Nancy	9 hrs	@\$35.60	5/17/04-6/7/04	Est Hrly/\$320
Hart, Matt	9 hrs	@\$35.60	5/17/04-6/7/04	Est Hrly/\$320
Iwasa, Chris	9 hrs	@\$35.60	5/17/04-6/7/04	Est Hrly/\$320
O'Brien, Lourdes	9 hrs	@\$35.60	5/17/04-6/7/04	Est Hrly/\$320
Post, Joel	9 hrs	@\$35.60	5/17/04-6/7/04	Est Hrly/\$320
Tio, Caroline	9 hrs	@\$35.60	5/17/04-6/7/04	Est Hrly/\$320
Tolin, Gary	9 hrs	@\$35.60	5/17/04-6/7/04	Est Hrly/\$320
Torres, Lupe	9 hrs	@\$35.60	5/17/04-6/7/04	<u>Est Hrly/\$320</u>

TOTAL ESTABLISHED HOURLY\$2,880

Comment: Professional Development for Math Department
01-Unrestricted Resource

Brown, Dan	14 hrs	@\$35.60	9/9/03-6/18/04	Est Hrly/\$500
Cady, Linda	7 hrs	@\$35.60	9/9/03-6/18/04	Est Hrly/\$250
Levin, Tracy	14 hrs	@\$35.60	9/9/03-6/18/04	<u>Est Hrly/\$500</u>

TOTAL ESTABLISHED HOURLY\$1,250

Comment: Planning & Supervising Science Magnet Grade Level Trips & Activities
01-Unrestricted Resource

Brown, Dan	5 days	@\$387.23	8/16/04-8/20/04	Own Daily/\$1936
Cady, Linda	5 days	@\$353.32	8/16/04-8/20/04	Own Daily/\$1767
Dipley, Jeri	5 days	@\$311.08	8/16/04-8/20/04	Own Daily/\$1555
Gray, Shana	5 days	@\$298.81	8/16/04-8/20/04	Own Daily/\$1494
Jurewicz, Kristin	5 days	@\$250.82	8/16/04-8/20/04	Own Daily/\$1254
Levin, Tracy	5 days	@\$334.17	8/16/04-8/20/04	Own Daily/\$1671
Steinmetz, Brigitte	5 days	@\$263.27	8/16/04-8/20/04	<u>Own Daily/\$1316</u>

TOTAL OWN DAILY\$10,993

Comment: Summer Science Institute for 7th and 8th graders
01-Gifts

Krinski, Hallie	4 days	@\$215.36	8/16/04-8/20/04	Own Daily/\$864
Post Joel	4 days	@\$440.31	8/16/04-8/20/04	<u>Own Daily/\$1761</u>

TOTAL OWN DAILY\$2,625

Comment: Summer Science Institute for 7th and 8th graders
01-Gifts

Tarpley, Shirley	2 days @\$346.62	8/16/04-8/20/04	<u>Own Daily/\$693</u>
			TOTAL OWN DAILY\$693
Comment: Summer Science Institute for 7th and 8th graders 01-Gifts			
Cady, Linda	5 days @\$353.32	8/23/04-8/27/04	<u>Own Daily/\$1767</u>
Levin, Tracy	5 days @\$334.17	8/23/04-8/27/04	<u>Own Daily/\$1671</u>
			TOTAL OWN DAILY\$3,438

Comment: Summer Science Camp for 6th graders
01-Gifts

Jurewicz, Kristin	4 days @\$250.82	8/23/04-8/27/04	<u>Own Daily/\$1003</u>
Krinski, Halli	4 days @\$215.36	8/23/04-8/27/04	<u>Own Daily/\$861</u>
			TOTAL OWN DAILY\$1,864

Comment: Summer Science Camp for 6th graders
01-Gifts

CHILD DEVELOPMENT SERVICES

Lumsden, Peter	424 hrs @\$33.86	6/21/04-9/02/04	<u>Own Hrly/\$14,357</u>
			TOTAL OWN HOURLY\$14,357

Comment: CDS Programs Operating During Summer 6/21/04-9/02/04
15% Lead Teacher Increment
12-CD:Genrl Child Care (GCTR) - 50%
12-Unrestricted Resource - 50%

Henry, Cassy	64 hrs @\$18.36	6/21/04-6/30/04	<u>Own Hrly/\$1175</u>
Pitney, Bertha	64 hrs @\$24.68	6/21/04-6/30/04	<u>Own Hrly/\$1580</u>
			TOTAL OWN HOURLY\$2,755

Comment: CDS Programs Operating During Summer 6/21/04-6/30/04
12-CD:Genrl Child Care (GCTR) - 50%
12-Unrestricted Resource - 50%

Daanish, Daaim	64 hrs @\$16.15	6/21/04-6/30/04	<u>Own Hrly/\$1034</u>
Yadegari, Sholey	64 hrs @\$21.95	6/21/04-6/30/04	<u>Own Hrly/\$1405</u>
			TOTAL OWN HOURLY\$2,755

Comment: CDS Programs Operating During Summer 6/21/04-6/30/04
12-CD:Genrl Child Care (GCTR) - 50%
12-CD:Latchkey (GLTR) - 50%

Hentschell, Denise	270 hrs @21.75	7/01/04-9/02/04	<u>Own Hrly/\$5873</u>
Sanchez, Kelly	270 hrs @20.03	7/01/04-9/02/04	<u>Own Hrly/\$5408</u>
			TOTAL OWN HOURLY\$11,281

Comment: CDS Programs Operating During Summer 7/01/04-9/02/04
12-Cal Save Child Care Dev

Romo, Patricia	360 hrs @\$21.85	6/28/04-9/02/04	<u>Own Hrly/\$7902</u>
Stamps, Elizabeth	360 hrs @\$21.85	6/28/04-9/02/04	<u>Own Hrly/\$7902</u>
			TOTAL OWN HOURLY\$15,804

Comment: CDS Programs Operating During Summer 6/28/04-9/02/04
12-CD:Federal Block Grant

Douglas, Jennifer	360 hrs @\$26.58	7/01/04-9/02/04	<u>Own Hrly/\$9,569</u>
Gheewala, Nasreem	360 hrs @\$20.26	7/01/04-9/02/04	<u>Own Hrly/\$7,294</u>
Jaye, Susan	360 hrs @\$29.84	7/01/04-9/02/04	<u>Own Hrly/\$10,742</u>
Justis, Vicki	360 hrs @\$21.85	7/01/04-9/02/04	<u>Own Hrly/\$10,029</u>
Langley, Zoe	360 hrs @\$20.80	7/01/04-9/02/04	<u>Own Hrly/\$7,488</u>
Sterling, Patricia	360 hrs @\$21.00	7/01/04-9/02/04	<u>Own Hrly/\$7,560</u>
			TOTAL OWN HOURLY\$52,682

Comment: CDS Programs Operating During Summer 7/01/04-9/02/04
12-Unrestricted Resource

Arthur, Diane	360 hrs	@\$18.68	7/01/04-9/02/04	Own Hrly/\$6,725
Barba, Yesenia	360 hrs	@\$18.04	7/01/04-9/02/04	Own Hrly/\$6,494
Castellon-Gomez, Edna	360 hrs	@\$19.95	7/01/04-9/02/04	Own Hrly/\$7,182
Cerrato, Wendy	360 hrs	@\$19.67	7/01/04-9/02/04	Own Hrly/\$7,081
Chaheme, Jessenia	360 hrs	@\$19.63	7/01/04-9/02/04	Own Hrly/\$7,067
Conway, Kenyatta	360 hrs	@\$17.74	7/01/04-9/02/04	Own Hrly/\$6,386
Cruse, Patricia	360 hrs	@\$25.95	7/01/04-9/02/04	Own Hrly/\$9,342
Drymon, Cheryl	360 hrs	@\$29.84	7/01/04-9/02/04	Own Hrly/\$10,742
Gonzalez, Yolanda	360 hrs	@\$20.05	7/01/04-9/02/04	Own Hrly/\$7,218
Herberg, Joan	360 hrs	@\$23.83	7/01/04-9/02/04	Own Hrly/\$8,579
Mercier, Alisha	360 hrs	@\$21.84	7/01/04-9/02/04	Own Hrly/\$7,862
Nichols, Sharon	360 hrs	@\$14.39	7/01/04-9/02/04	Own Hrly/\$5,180
Patel, Varsha	360 hrs	@\$16.46	7/01/04-9/02/04	Own Hrly/\$5,926
Perez, Silvia	360 hrs	@\$17.74	7/01/04-9/02/04	Own Hrly/\$6,386
Prinz, Leah	360 hrs	@\$26.88	7/01/04-9/02/04	Own Hrly/\$9,877
Prosser, Thelma	360 hrs	@\$14.39	7/01/04-9/02/04	Own Hrly/\$5,180
Samimi, Leili	360 hrs	@\$18.99	7/01/04-9/02/04	<u>Own Hrly/\$6,836</u>
				TOTAL OWN HOURLY\$124,063

Comment: CDS Programs Operating During Summer 7/01/04-9/02/04
12-CD:Genrl Child Care (GCTR)

Alidina, Jamila	256 hrs	@\$24.93	7/21/04-9/02/04	Own Hrly/\$6382
Enriquez, Maria	256 hrs	@\$21.42	7/21/04-9/02/04	Own Hrly/\$5484
Gluck, Heidi	256 hrs	@\$27.81	7/21/04-9/02/04	Own Hrly/\$7119
Gonzalez, Maribeth	256 hrs	@\$21.21	7/21/04-9/02/04	Own Hrly/\$5430
Martinez, Emelita	256 hrs	@\$29.83	7/21/04-9/02/04	Own Hrly/\$7636
Martinez, Maria	256 hrs	@\$21.97	7/21/04-9/02/04	Own Hrly/\$5624
Olliff, Elizabeth	256 hrs	@\$22.93	7/21/04-9/02/04	Own Hrly/\$5870
Rodriguez, Claudia	256 hrs	@\$22.17	7/21/04-9/02/04	Own Hrly/\$5676
Rodriguez, Melinda	256 hrs	@\$22.17	7/21/04-9/02/04	Own Hrly/\$5676
Rosas-Lopez, Cecelia	256 hrs	@\$22.17	7/21/04-9/02/04	Own Hrly/\$5676
Stamps, Elizabeth	256 hrs	@\$22.17	7/21/04-9/02/04	<u>Own Hrly/\$5676</u>
				TOTAL OWN HOURLY\$66,249

Comment: CDS Programs Operating During Summer 7/21/04-9/02/04
12-Head Start/Basic

Pekkanen, Jaana	64 hrs	@\$24.68	6/21/04-6/30/04	<u>Own Hrly/\$1580</u>
				TOTAL OWN HOURLY\$1,580

Comment: CDS Programs Operating During Summer 6/21/04-6/30/04
12-Unrestricted Resource - 34%
12-CD:Fed Chld Care Ctr-33%
12-CD:St Genl Child Care-33%

Pekkanen, Jaana	360 hrs	@\$25.32	7/01/04-9/02/04	<u>Own Hrly/\$9115</u>
				TOTAL OWN HOURLY\$9,115

Comment: CDS Programs Operating During Summer 7/01/04-9/02/04
12-Unrestricted Resource - 34%
12-CD:Fed Chld Care Ctr-33%
12-CD:St Genl Child Care-33%

EDUCATIONAL SERVICES

Barba-Castro, Graciela	42 hrs	@\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Beasley, Linda	42 hrs	@\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Beltran, Sue	42 hrs	@\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Didion, Kelley	42 hrs	@\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Erlandson, Staci	42 hrs	@\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Friedman, Susan	42 hrs	@\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Johnson, Rebecca	42 hrs	@\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
McClure, Katie	42 hrs	@\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Mulkern, Nicole	42 hrs	@\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Orum, Lori	42 hrs	@\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Penland, Katherine	42 hrs	@\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Ross, Erica	42 hrs	@\$35.60	1/27/04-6/30/04	Est Hrly/\$1500

Silhavy, Dawn	42 hrs @\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Suomu, Susan	42 hrs @\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Suskin, Robyn	42 hrs @\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Waxberg, Carrie	42 hrs @\$35.60	1/27/04-6/30/04	Est Hrly/\$1500
Witt, Carl	42 hrs @\$35.60	1/27/04-6/30/04	<u>Est Hrly/\$1500</u>
			TOTAL ESTABLISHED HOURLY\$25,500

Comment: Literacy Teacher Coach
73-Stupski Foundation

Kratzer, Cindy	32 days @\$364.58	6/21/04-8/31/04	Own Daily/\$11,667
Teplin, Amy	32 days @\$394.35	6/21/04-8/31/04	<u>Own Daily/\$12,225</u>
			TOTAL OWN DAILY\$23,892

Comment: Summer Planning & Presenting Literacy Professional Development
19-Stupski Foundation

Corliss, Chris	20 days @\$420.52	7/1/04-8/20/04	<u>Own Daily/\$8410</u>
			TOTAL OWN DAILY\$8,410

Comment: Coordinator/PE
01-Measure "S"

Whaley, Tom	10 days @\$407.42	7/1/04-7/31/04	<u>Own Daily/\$4074</u>
			TOTAL OWN DAILY\$4,074

Comment: Facilitate/coordinate schedules, grant writing, attend partnership meetings and write travel policy for student musicians
01-Gifts

Sinfield, Deanna	6 hrs @\$35.60	5/8/04	Est Hrly/\$200
Yates, Barry	6 hrs @\$35.60	5/8/04	<u>Est Hrly/\$200</u>
			TOTAL ESTABLISHED HOURLY\$400

Comment: Supervision of film crew
01-Permits

Light, Lindsay	53 hrs @\$35.96	8/2/04-8/20/04	Est Hrly/\$1875
Plasencia, Rachel	53 hrs @\$35.96	8/2/04-8/20/04	Est Hrly/\$1875
Suomu, Susan	67 hrs @\$35.96	8/2/04-8/20/04	<u>Est Hrly/\$2375</u>
			TOTAL ESTABLISHED HOURLY\$6,125

Comment: Summer Intervention
01-IASA:Title 1

WILL ROGERS ELEMENTARY

Barba-Castro, Graciela	7 hrs @\$35.60	6/18/04	Est Hrly/\$250
Demopoulos, Katherine	7 hrs @\$35.60	6/18/04	Est Hrly/\$250
Mendinueto, Darwin	7 hrs @\$35.60	6/18/04	Est Hrly/\$250
Powell, Chrysta	7 hrs @\$35.60	6/18/04	Est Hrly/\$250
Powell, Fay	7 hrs @\$35.60	6/18/04	<u>Est Hrly/\$250</u>
			TOTAL ESTABLISHED HOURLY\$1,250

Comment: Complete 1st grade Memory Book
01-Gifts

ROOSEVELT ELEMENTARY

Frederick, Sarah	43 hrs @\$35.96	8/2/04-8/27/04	Est Hrly/\$1546
Mulkern, Nicole	49 hrs @\$35.96	8/2/04-8/27/04	Est Hrly/\$1762
Penland, Katherine	43 hrs @\$35.96	8/2/04-8/27/04	<u>Est Hrly/\$1546</u>
			TOTAL ESTABLISHED HOURLY\$4,854

Comment: Summer Reading Program
01-Reimbursed by PTA

SANTA MONICA HIGH SCHOOL

Baxter, Catherine 42 hrs @\$35.60 4/15/04-4/16/04 Est Hrly/\$1500
Runyon, Greg 42 hrs @\$35.60 4/15/04-4/16/04 Est Hrly/\$1500
TOTAL ESTABLISHED HOURLY\$3,000
Comment: Oversee (site supervision) during the use of facility by Hardline
Film
01-Permits

Hendra, Mary 25 hrs @\$35.96 7/10/04-8/31/04 Est Hrly/\$899
Jimenez, Jaime 25 hrs @\$35.96 7/10/04-8/31/04 Est Hrly/\$899
Rhodes, Chris 25 hrs @\$35.96 7/10/04-8/31/04 Est Hrly/\$899
Sato, Liane 25 hrs @\$35.96 7/10/04-8/31/04 Est Hrly/\$899
TOTAL ESTABLISHED HOURLY\$3,596
Comment: Freshman Seminar Workshops
01-Other Federal

Trundle, Al 12 hrs @\$35.96 7/1/04-8/15/04 Est Hrly/\$432
TOTAL ESTABLISHED HOURLY\$432
Comment: New Advisors Training
01-Gifts

Flanders, Matthew 111 hrs @\$35.96 7/1/04-8/31/04 Est Hrly/\$4000
Trundle, Al 111 hrs @\$35.96 7/1/04-8/31/04 Est Hrly/\$4000
TOTAL ESTABLISHED HOURLY\$8,000
Comment: Water Polo Coach - summer league
01-Reimbursed by ASB

Beeman-Solano, Amy 20 hrs @\$35.96 7/1/04-8/31/04 Est Hrly/\$719
Hadlock-Piltz, Tassie 20 hrs @\$35.96 7/1/04-8/31/04 Est Hrly/\$719
Louria, Meredith 20 hrs @\$35.96 7/1/04-8/31/04 Est Hrly/\$719
Mayoral, Eva 20 hrs @\$35.96 7/1/04-8/31/04 Est Hrly/\$719
Roberts, Lasonja 20 hrs @\$35.96 7/1/04-8/31/04 Est Hrly/\$719
Serratore, Rosa 20 hrs @\$35.96 7/1/04-8/31/04 Est Hrly/\$719
Stout, Terry 20 hrs @\$35.96 7/1/04-8/31/04 Est Hrly/\$719
TOTAL ESTABLISHED HOURLY\$5,033
Comment: Leadership Retreat & Workshops and Creating Teacher Leader Handbook
01-Other Federal

Gleason, Beverly 18 hrs @\$35.96 7/1/04-8/31/04 Est Hrly/\$647
TOTAL ESTABLISHED HOURLY\$647
Comment: Math Placement Testing
01-Gifts

Skaggs, Debbie 25 hrs @\$35.96 7/20/04-8/5/04 Est Hrly/\$899
TOTAL ESTABLISHED HOURLY\$899
Comment: Summer School Intervention
01-Other Federal

Farrell, Sally 1 hr @\$35.60 6/1/04-6/30/04 Est Hrly/\$36
Hiss-Corliss, Eileen 1 hr @\$35.60 6/1/04-6/30/04 Est Hrly/\$36
Mayoral, Eva 1 hr @\$35.60 6/1/04-6/30/04 Est Hrly/\$36
Song, Kate 1 hr @\$35.60 6/1/04-6/30/04 Est Hrly/\$36
TOTAL ESTABLISHED HOURLY \$142
Comment: Biology/Algebra Block Meeting
01-Other Federal

Danesi, Dana 10 hrs @\$35.96 7/1/04-8/30/04 Est Hrly/\$360
DeLaCruz, Gilda 10 hrs @\$35.96 7/1/04-8/30/04 Est Hrly/\$360
Dew, Stephanie 10 hrs @\$35.96 7/1/04-8/30/04 Est Hrly/\$360
Faas, Kathleen 10 hrs @\$35.96 7/1/04-8/30/04 Est Hrly/\$360
Horn, Lori 10 hrs @\$35.96 7/1/04-8/30/04 Est Hrly/\$360
Jago, Carol 10 hrs @\$35.96 7/1/04-8/30/04 Est Hrly/\$360
Louria, Meredith 10 hrs @\$35.96 7/1/04-8/30/04 Est Hrly/\$360

Marek, Celia	10 hrs	@\$35.96	7/1/04-8/30/04	Est Hrly/\$360
Nation, Christina	10 hrs	@\$35.96	7/1/04-8/30/04	Est Hrly/\$360
Reichle, Tisha	10 hrs	@\$35.96	7/1/04-8/30/04	Est Hrly/\$360
Roberts, Lasonja	10 hrs	@\$35.96	7/1/04-8/30/04	Est Hrly/\$360
Sanders, Bryan	10 hrs	@\$35.96	7/1/04-8/30/04	Est Hrly/\$360
Solomon, Daryl	10 hrs	@\$35.96	7/1/04-8/30/04	Est Hrly/\$360
Stevens, Maria	10 hrs	@\$35.96	7/1/04-8/30/04	Est Hrly/\$360
Stout, Terry	10 hrs	@\$35.96	7/1/04-8/30/04	Est Hrly/\$360
VerSteeg, Robin	10 hrs	@\$35.96	7/1/04-8/30/04	<u>Est Hrly/\$360</u>
				TOTAL ESTABLISHED HOURLY\$5,760

Comment: Summer Curriculum Development-English Department
01-Other Federal

Carlson, Michelle	20 hrs	@\$35.96	7/1/04-8/31/04	Est Hrly/\$719
Le-Cassidy, Linh	20 hrs	@\$35.96	7/1/04-8/31/04	<u>Est Hrly/\$719</u>
				TOTAL ESTABLISHED HOURLY\$1,438

Comment: 10th Grade Counseling/Create Advisor Manual
01-Tenth Grade Counseling

Spriggs, Kelli	17 hrs	@\$35.96	7/1/04-7/15/04	Est Hrly/\$611
Trundle, Al	30 hrs	@\$35.96	7/1/04-7/15/04	<u>Est Hrly/\$1079</u>
				TOTAL ESTABLISHED HOURLY\$1,690

Comment: 10th Grade Counseling/Extra Summer Work
01-Tenth Grade Counseling

Demirjian, Lisa	20 hrs	@\$35.60	4/1/04-6/30/04	Est Hrly/\$712
DeMorst, Wendi	20 hrs	@\$35.60	4/1/04-6/30/04	Est Hrly/\$712
Carlson, Michelle	20 hrs	@\$35.60	4/1/04-6/30/04	Est Hrly/\$712
Orlowski, Jami	20 hrs	@\$35.60	4/1/04-6/30/04	Est Hrly/\$712
Sprigg, Kelli	20 hrs	@\$35.60	4/1/04-6/30/04	<u>Est Hrly/\$712</u>
				TOTAL ESTABLISHED HOURLY\$3,560

Comment: 10th Grade Counseling
01-Tenth Grade Counseling

STUDENT AND FAMILY SUPPORT SERVICES

Bautista-Nicholas, Claudia	6 hrs	@\$35.60	5/12/04-5/13/04	Est Hrly/\$214
Campos-Gonzalez, Sara	6 hrs	@\$35.60	5/12/04-5/13/04	Est Hrly/\$214
				TOTAL ESTABLISHED HOURLY\$428

Comment: Assess immersion Students
01-ELAP-Engl Lang Acquisition Prog

Diaz, Aida	17 days	@\$383.48	7/1/04-8/29/03	<u>Own Daily/\$6519</u>
				TOTAL OWN DAILY \$6,519

Comment: Teacher-Special Assignment
English Language Development Instruction
01-ELAP-Engl Lang Acquisition Prog

Barba-Castro, Graciela	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Beasley, Linda	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Boxer, Lorissa	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Boyd, Tom	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Brumer, Sandra	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Calderon, Brenda	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Castillo, Alma	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Contreras, Luis	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Cruz, Teresita	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Cueva, Martha	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
DeLaRosa, Mary	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Dworin, Jeanne	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Garcia-Nunez, Veronica	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495

Hakomori, Teri	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Herrera, Mayra	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Jacob-Marai, Nora	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Jimenez, Sylvia	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Kusion, Alex	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Marmolejo, Yolanda	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Martinez, Elizabeth	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Meade, Mary	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Moore, Jonathan	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Murcia, Constanza	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Orum, Lori	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Rankin, Nancy	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Rosales, Susan	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Salmaggi, Aileen	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Scotland, Alva	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Thatcher, Cynthia	42 hrs	@\$35.60	8/29/04-6/18/04	Est Hrly/\$1495
Zavala, Ana	42 hrs	@\$35.60	8/29/04-6/18/04	<u>Est Hrly/\$1495</u>

TOTAL ESTABLISHED HOURLY\$44,850

Comment: Bilingual Stipend
01-Unrestricted Resource

Ash, Kathleen	40 hrs	@\$35.60	4/12/04-4/16/04	Est Hrly/\$1424
Berezowky, Lisa	40 hrs	@\$35.60	4/12/04-4/16/04	Est Hrly/\$1424
Carlson, Linda	40 hrs	@\$35.60	4/12/04-4/16/04	Est Hrly/\$1424
Hobbs, Lynne	40 hrs	@\$35.60	4/12/04-4/16/04	Est Hrly/\$1424
Jacoby, Richard	40 hrs	@\$35.60	4/12/04-4/16/04	Est Hrly/\$1424
Montanez, Joe	40 hrs	@\$35.60	4/12/04-4/16/04	Est Hrly/\$1424
Moore, Sue	40 hrs	@\$35.60	4/12/04-4/16/04	Est Hrly/\$1424
Wurster, Pat	40 hrs	@\$35.60	4/12/04-4/16/04	<u>Est Hrly/\$1424</u>

TOTAL ESTABLISHED HOURLY\$11,392

Comment: Work during spring break for state audit
01-Special Education

Farini, Naomi	19 days	@\$285.77	7/6/04-7/30/04	<u>Own Daily/\$5430</u>
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TOTAL OWN DAILY\$5,430

Comment: Provide speech services to special education students during the
2004 extended school year
01-Special Education

Jeffries, Jane	25 days	@\$300.88	6/25/04-7/30/04	<u>Own Daily/\$7522</u>
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TOTAL OWN DAILY\$7,522

Comment: Provide nurse services to special education students during the
2004 extended school year
01-Special Education

Burrows, Linda	50 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$1780
Cronrod, Merryl	50 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$1780
Curry, Ed	5.5 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$196
Donovan, Micol	8 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$285
Fiske, Nikki	50 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$1780
Haydel, Laura	32 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$1139
Holtz, Diane	3.5 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$89
Korshak, Andrea	8 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$285
Light, Lindsey	5 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$178
Monastero, Jon	7 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$249
Munoz-Friedman, Zelina	50 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$1780
Normandin, Monique	33 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$1175
Noveck, Mary Anna	5.5 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$196
Sanford, Carin	25 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$890
Sanschagrín, Marc	9 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$320
Scotland, Alva	15 hrs	@\$35.60	9/5/03-6/18/04	Est Hrly/\$534

Sherman, Laura	50 hrs @\$35.60	9/5/03-6/18/04	Est Hrly/\$1780
Takashima, Iris	7.5 hrs @\$35.60	9/5/03-6/18/04	Est Hrly/\$267
			TOTAL ESTABLISHED HOURLY\$14,703

Comment: Inclusion hours worked by general education teachers
01-Special Education

Ellis, Holly	54 hrs @\$35.96	8/29/04-12/31/04	Est Hrly/\$1942
Pusey, John	54 hrs @\$35.96	8/29/04-12/31/04	Est Hrly/\$1942
Lipscomb, Barbara	54 hrs @\$35.96	8/29/04-12/31/04	Est Hrly/\$1942
			TOTAL ESTABLISHED HOURLY\$5,826

Comment: Tutoring for special education student per IEP
01-Special Education

Morse, Michelle	5 days @\$369.99	6/28/04-7/2/04	Own Daily/\$1850
			TOTAL OWN DAILY\$1,850

Comment: Principal for the 2004 extended school year
01-Special Education

Vonderlieth, Jady	4 days @\$440.73	4/5/04-4/8/04	Own Daily/\$1763
			TOTAL OWN DAILY\$1,763

Comment: Assist with records and conduct overdue preschool assessments for
new referrals
01-Special Education

SUMMER SCHOOL

(80% Own Daily Rate unless otherwise noted)

JOHN ADAMS MIDDLE SCHOOL

Post, Joel	29 days @\$348.82	6/21/04-7/30/04	Own Daily/\$10,116
Torres, Guadalupe	29 days @\$232.59	6/21/04-7/30/04	Own Daily/\$6,745
			TOTAL OWN DAILY\$16,861

Comment: Summer School-Algebra B Classes
01-Unrestricted Resource

ADULT EDUCATION CENTER

Afable, Elaine	90 hrs @\$40.30	7/1/04-8/7/04	Est Hrly/\$3627
			TOTAL ESTABLISHED HOURLY\$3,627

Comment: ESL Teacher & Citizenship Teacher
11-PL105-22 Engl Literacy/Civics - 25%
11-Adult Ed Apportionment - 75%

Allen, Antonia	30 hrs @\$40.30	7/1/04-8/7/04	Est Hrly/\$1209
			TOTAL ESTABLISHED HOURLY\$1,209

Comment: High School Diploma & GED Lab
11-Adult Ed Apportionment

Amsberry, Adrian	60 hrs @\$40.30	7/1/04-8/7/04	Est Hrly/\$2418
			TOTAL ESTABLISHED HOURLY\$2,418

Comment: ESL - Advanced Level
11-Adult Ed Apportionment

Baskin, Alla	72 hrs @\$40.30	7/1/04-8/7/04	Est Hrly/\$2902
			TOTAL ESTABLISHED HOURLY\$2,902

Comment: ESL Beginning Level
11-231 ESL

Bogotch, Hal	66 hrs @\$40.30	7/1/04-8/7/04	Est Hrly/\$2660
			TOTAL ESTABLISHED HOURLY\$2,660

Comment: Computer Classes
11-PL 105-22 Eng Literacy/Civics

DeMello, Flavia	90 hrs @\$40.30	7/1/04-8/7/04	<u>Est Hrly/\$3627</u>
			TOTAL ESTABLISHED HOURLY\$3,627
Comment: ESL-Conversation Low & Transitional English 11-Adult Ed Apportionment			
Doran, Marianne	81 hrs @\$40.30	7/1/04-8/7/04	<u>Est Hrly/\$3264</u>
			TOTAL ESTABLISHED HOURLY\$3,264
Comment: Computer Classesvel 11-PL 105-22 Eng Literacy/Civics			
Easton, Julie	72 hrs @\$40.30	7/1/04-8/7/04	<u>Est Hrly/\$2902</u>
			TOTAL ESTABLISHED HOURLY\$2,902
Comment: ESL Conversation High 11-231 ESL			
Fawcett, Evelyn	72 hrs @\$40.30	7/1/04-8/7/04	<u>Est Hrly/\$2902</u>
			TOTAL ESTABLISHED HOURLY\$2,902
Comment: ESL - Intermediate Level 11-PL105-22 Engl Literacy/Civics - 25% 11-Adult Ed Apportionment - 75%			
Hammond, Paul	36 hrs @\$40.30	7/1/04-8/7/04	<u>Est Hrly/\$1451</u>
			TOTAL ESTABLISHED HOURLY\$1,451
Comment: Teacher - Math Lab 11-Adult Ed Apportionment			
Hernandez, Patricia	30 hrs @\$40.30	7/1/04-8/7/04	<u>Est Hrly/\$1209</u>
			TOTAL ESTABLISHED HOURLY\$1,209
Comment: Citizenship Coordinator 11-PL105-22 Engl Literacy/Civics			
Levin, Peri	54 hrs @\$40.30	7/1/04-8/7/04	<u>Est Hrly/\$2176</u>
			TOTAL ESTABLISHED HOURLY\$2,176
Comment: Teacher 11-Adult Ed Apportionment - 50% 11-231 ESL - 50%			
Moses, Karen	114 hrs @\$40.30	7/1/04-8/7/04	<u>Est Hrly/\$4594</u>
			TOTAL ESTABLISHED HOURLY\$4,594
Comment: Citizenship Coordinator 11-PL105-22 Engl Literacy/Civics			
Porter, Lynne	96 hrs @\$40.30	7/1/04-8/7/04	<u>Est Hrly/\$3869</u>
			TOTAL ESTABLISHED HOURLY\$3,869
Comment: High School Diploma Coordinator 11-Adult Ed Apportionment - 50% 11-Adult Ed:Priority 5, GED/Second - 50%			
Stark, Joseph	90 hrs @\$40.30	7/1/04-8/7/04	<u>Est Hrly/\$3627</u>
			TOTAL ESTABLISHED HOURLY\$3,627
Comment: CSAS Testing Coordinator 11-Adult Ed Apportionment			
Stroud, Ruth	55 hrs @\$40.30	7/1/04-8/7/04	<u>Est Hrly/\$2176</u>
			TOTAL ESTABLISHED HOURLY\$2,176
Comment: High School Diploma Lab 11-Adult Ed Apportionment			
Tidwell, Athena	72 hrs @\$40.30	7/1/04-8/7/04	<u>Est Hrly/\$2902</u>
			TOTAL ESTABLISHED HOURLY\$2,902
Comment: ESL-Advanced Low Level 11-Adult Ed Apportionment			

Tong, Lorena 24 hrs @\$40.30 7/1/04-8/7/04 Est Hrly/\$967
TOTAL ESTABLISHED HOURLY\$967
Comment: ESL-Advanced Low Level
11-Adult Ed Apportionment

Toomey, Kathy 78 hrs @\$40.30 7/1/04-8/7/04 Est Hrly/\$3143
TOTAL ESTABLISHED HOURLY\$3,143
Comment: ESL-Beginning Level
11-231 ESL

Zax, Kelly 60 hrs @\$40.30 7/1/04-8/7/04 Est Hrly/\$2418
TOTAL ESTABLISHED HOURLY\$2,418
Comment: ESL-Intermediate Level
11-Adult Ed Apportionment

EDUCATIONAL SERVICES

Brumer, Sandra	24 days @\$290.37	6/28/04-7/30/04	Own Daily/\$6969
Duran, Concepcion	24 days @\$317.29	6/28/04-7/30/04	Own Daily/\$7615
Freimund, Paula	24 days @\$348.82	6/28/04-7/30/04	Own Daily/\$8372
Harkey, Anise	24 days @\$321.90	6/28/04-7/30/04	Own Daily/\$7726
Hopkins, Miriam	24 days @\$296.27	6/28/04-7/30/04	Own Daily/\$7110
Jacob-Maria, Nora	24 days @\$274.61	6/28/04-7/30/04	Own Daily/\$6591
Jimenez, Sylvia	24 days @\$272.86	6/28/04-7/30/04	Own Daily/\$6549
Jones, Tristen	24 days @\$270.40	6/28/04-7/30/04	Own Daily/\$6490
Montali, Jaimee	24 days @\$205.67	6/28/04-7/30/04	Own Daily/\$4936
Mulkern, Nicole	24 days @\$249.45	6/28/04-7/30/04	Own Daily/\$5987
Nitti, Anna	24 days @\$229.53	6/28/04-7/30/04	Own Daily/\$5509
Talbott, Deborah	24 days @\$274.61	6/28/04-7/30/04	Own Daily/\$6591
Urias, Rebecca	24 days @\$268.70	6/28/04-7/30/04	<u>Own Daily/\$6449</u>
			TOTAL OWN DAILY\$86,894

Comment: Teaching Intensive Intervention Summer School
01-IASA:Title 1 - 30%
01-Unrestricted Resource - 70%

Bradford, Maureen 19 days @\$459.14 6/24/04-8/6/04 Own Daily/\$8724
TOTAL OWN DAILY\$8,724
Comment: Priincipal for Elementary Intensive Intervention Summer School
01-IASA:Title 1

Contreras, Situra	26 days @\$239.40	6/28/04-7/30/04	Own Daily/\$6224
Powell, Chrysta	26 days @\$257.75	6/28/04-7/30/04	<u>Own Daily/\$6702</u>
			TOTAL OWN DAILY\$12,926

Comment: K-1 Intensive Intervention
01-IASA:Title 1

Thatcher, Cindy 20 days @\$257.75 7/6/04-7/30/04 Own Daily/\$7045
TOTAL OWN DAILY\$7,045
Comment: K-Summer School Teacher
01-IASA:Title 1

Murphy, Letitia 21 days @\$260.26 7/1/04-7/30/04 Own Daily/\$5465
TOTAL OWN DAILY\$5,465
Comment: Teaching Intensive Intervention Summer School
01-Unrestricted Resource - 50%
01-IASA:Title 1

Ortiz, Jessica 20 hrs @\$26.21 7/6/04-7/30/04 Own Hrly/\$2359
TOTAL OWN HOURLY\$2,359
Comment: K-Summer School Teacher
01-IASA:Title 1

SANTA MONICA HIGH SCHOOL

Fuller, Anthony	29 days @\$170.58	6/28/04-8/6/04	Own Daily/\$4947
Hedrick, Don	5 days @\$277.30	8/02/04-8/6/04	Own Daily/\$1387
Sene, Fabrice	29 days @\$170.58	6/28/04-8/6/04	Own Daily/\$4947
Shuman, Lori	29 days @\$201.53	6/28/04-8/6/04	Own Daily/\$5844
Veral, Ramon	29 days @\$170.58	6/28/04-8/6/04	<u>Own Daily/\$4947</u>

TOTAL OWN DAILY\$22,072

Comment: Summer School Teachers
01-Unrestricted Resource

STUDENT AND FAMILY SUPPORT SERVICESSPECIAL EDUCATION

Brock, Miriam	24 days @\$285.77	6/28/04-7/30/04	<u>Own Daily/\$6858</u>
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TOTAL OWN DAILY\$6,858

Comment: Provide speech services to special education students during the
2004 extended school year program
01-Special Education

Keller, Anne	25 days @\$348.82	6/25/04-7/30/04	<u>Own Daily/\$8721</u>
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TOTAL OWN DAILY\$8,721

Comment: Provide reading services to special education students during the
2004 extended school year program
01-Special Education

Higginson, Sam	25 days @\$219.68	6/25/04-7/30/04	Own Daily/\$5492
Van Cott, James	25 days @\$205.67	6/25/04-7/30/04	<u>Own Daily/\$5142</u>

TOTAL OWN DAILY\$10,634

Comment: Provide APE services to special education students during the
2004 extended school year program
01-Special Education

Bishop, Shannon	25 days @\$257.75	6/25/04-7/30/04	Own Daily/\$6444
Copeland, Barbara	25 days @\$327.80	6/25/04-7/30/04	Own Daily/\$8195
Manning, Marlyn	25 days @\$285.77	6/25/04-7/30/04	Own Daily/\$7144
Palilis, Barbara	25 days @\$317.29	6/25/04-7/30/04	Own Daily/\$7932
Tonooka, Janis	25 days @\$285.77	6/25/04-7/30/04	<u>Own Daily/\$7144</u>

TOTAL OWN DAILY\$36,859

Comment: Provide Speech Pathologist services to special education students
during the 2004 extended school year program
01-Special Education

EXTENDED DUTY UNITS

<u>LOCATION</u>	<u>RATE</u>	<u>ACTIVITY</u>	<u>EFFECTIVE</u>	<u>TOTAL</u>
<u>LINCOLN MIDDLE SCHOOL</u>				
Anderson, Judy	0.667 unit @\$224	8th Gr Activities	03/04	\$149
Brown, J.C.	2.5 units @\$224	Student Store	03/04	\$560
Brown, J.C.	.25 unit @\$224	Student LED Conf	03/04	\$56
Degroff, Bartsey	6 units @\$224	Choral Music	03/04	\$1344
Finsten, Beth	1 unit @\$224	Debate Club	03/04	\$224
Finsten, Beth	.25 unit @\$224	Student LED Conf	03/04	\$56
Greenfield, Sara	.25 unit @\$224	Student LED Conf	03/04	\$56
Haenschke, Kris	.25 unit @\$224	Student LED Conf	03/04	\$56
Haenschke, Kris	2 units @\$224	Book Club	03/04	\$448
Hirt, Mary	2 units @\$224	Jog-A-Thon	03/04	\$448
Hart, Sharon	0.5 unit @\$224	7th Gr Activities	03/04	\$112
Hotz, Diane	1 unit @\$224	8th Gr Activities	03/04	\$224
Hunt, Mark	6 units @\$224	Instrumental Music	03/04	\$1344
Johnston, Roe	1 unit @\$224	Recycling	03/04	\$224
Johnston, Roe	.25 unit @\$224	Student LED Conf	03/04	\$56
Kramer, Katie	0.5 unit @\$224	7th Gr Activities	03/04	\$112
Hunt, Mark	6 units @\$224	Instrumental Music	03/04	\$1344

McNulty, Mary Beth	5 units @\$224	Drama Club	03/04	\$1120
O'Brien, Marianna	0.667 unit @\$224	8th Gr Activities	03/04	\$149
Park, Peter	6 units @\$224	Instrumental Music	03/04	\$1344
Pomatti, Kate	2 units @\$224	Yearbook	03/04	\$448
Rogers, Alan	10 units @\$224	ASB Financial	03/04	\$2240
Rogers, Alan	3 units @\$224	ASB	03/04	\$672
Santomieri, Amy	0.5 unit @\$224	7th Gr Activities	03/04	\$112
Santomieri, Amy	2 units @\$224	Heart 2 Heart	03/04	\$448
Schaben, Ryan	0.667 unit @\$224	8th Gr Activities	03/04	\$149
Stauffer, Nathaniel	.25 unit @\$224	Student LED Conf	03/04	\$56
Stivers, Susan	1 unit @\$224	Literacy Council	03/04	\$224
Suffolk, Stefanie	.25 unit @\$224	Student LED Conf	03/04	\$56
Vanderveen, Ken	3 units @\$224	Video Yearbook	03/04	\$672
Vieira, Ron	.25 unit @\$224	Student LED Conf	03/04	<u>\$562</u>

TOTAL EXTENDED DUTY UNITS\$13,216
01-Unrestricted Resource

Jones, Tristen	.5 unit @\$224	Buddy Readerok	03/04	\$112
Smith, Devon	2 units @\$224	Student Senators	03/04	<u>\$448</u>

TOTAL EXTENDED DUTY UNITS\$560
01-Unrestricted Resource

SANTA MONICA HIGH SCHOOL

Acker, Ned	12 units @\$224	ASB	03/04	\$2688
Danesi, Dana	12 units @\$224	ASB	03/04	\$2688
Duron, Rob	5 units @\$224	Pep Squad Adv	03/04	\$1120
Escalara, Daniel	6 units @\$224	Senior Adv	03/04	\$1344
Gaida, Ingo	13 units @\$224	Academic Decathlon	03/04	\$2912
Garcia-Hecht, Veronica	3 units @\$224	Senior Adv	03/04	\$672
Griswold, Mike	13 units @\$224	Athletic Dir	03/04	\$2912
Hammer, Carl	13 units @\$224	Band Dir	03/04	\$2912
Hollie, Ada	13 units @\$224	Scholarship Adv	03/04	\$2912
Horn, Lorri	6 units @\$224	Newspaper Adv	03/04	\$1344
Jago, Carol	6 units @\$224	Yearbook Adv	03/04	\$1344
Marsh, Catherine	6 units @\$224	Senior Adv	03/04	\$1344
Orlowski, Jami	2 units @\$224	Pep Squad Adv	03/04	\$448
Rhodes, Christopher	10 units @\$224	Choral Dir	03/04	\$2240
Sakow, Terry	13 units @\$224	Band Dir	03/04	<u>\$2912</u>

TOTAL EXTENDED DUTY UNITS\$29,792
01-Unrestricted Resource

SMASH

Fort, Krysten	1 unit @\$224	Diversity Coord	03/04	\$224
Friedman, Zelina	2 units @\$224	Student Counc	03/04	\$448
Kazuki, Uema	2 units @\$224	Lunch Detention	03/04	\$448
Megalian, Tangra	2 units @\$224	Parent Educ	03/04	\$448
Purcell, Andrea	2 units @\$224	Yearbook Adv	03/04	\$448
Rhinehart, Rosalee	1 unit @\$224	Student Counc Adv	03/04	\$224
Sherman, Laura	2 units @\$224	Student Counc	03/04	\$448
Shukla, Prakrih	1 unit @\$224	Arts Coord	03/04	<u>\$224</u>

TOTAL EXTENDED DUTY UNITS\$2,912
01-Unrestricted Resource

**TOTAL ESTABLISHED HOURLY, OWN DAILY, OWN HOURLY and
EXTENDED DUTY UNITS = \$860,010**

SUBSTITUTE TEACHERS

Effective

SUMMER SCHOOL SUBSTITUTES

(@\$143.42 Preferred Substitute Rate)

Burnett, Michael	7/1/04-8/6/04
Compton-Sugars, Shirley	7/1/04-8/6/04
Culp, Lauren	7/1/04-8/6/04
deBenedictis, Gabrielle	7/1/04-8/6/04
Farrell, Sally	7/1/04-8/6/04
Franco, Thomas	7/1/04-8/6/04
Hasday, Cynthia	7/1/04-8/6/04
Jimenez, Jaime	7/1/04-8/6/04
Knepper, Jeffrey	7/1/04-8/6/04
LeMaster, Garth	7/1/04-8/6/04
Malfer, Warren	7/1/04-8/6/04
Marmolejo, Yolanda	7/1/04-8/6/04
Mintz, Larry	7/1/04-8/6/04
Rosen, Maureen	7/1/04-8/6/04
Sullivan, Casey	7/1/04-8/6/04
Szilagy, Lisa	7/1/04-8/6/04
Thais, Robert	7/1/04-8/6/04

CHANGE IN ASSIGNMENT

<u>Name/Assignment</u>	<u>Effective</u>
<u>Location</u> Arcella-Cott, Charlee Franklin Elementary	9/3/04
<u>From:</u> 80%	
<u>To:</u> 100%	
Austin, Heather John Adams MS	9/3/04
<u>From:</u> 80%	
<u>To:</u> 100%	
Baltrushes, Susan Cabrillo Elementary	9/3/04-6/24/05
<u>From:</u> 20%	
<u>To:</u> 50%	
Barker, Alison Lincoln MS	9/3/04
<u>From:</u> English to History [replacing J. Monastero]	
<u>To:</u> History [re-assignment due to lay-off]	
Brehm, Kristy John Adams MS	9/3/04
<u>From:</u> 80%	
<u>To:</u> 100%	
Bui, Jasper John Adams MS	9/3/04
<u>From:</u> Language Arts	
<u>To:</u> Librarian [replacing J. Dempsey]	
Cannell, Steve Franklin Elementary	9/3/04
<u>From:</u> Director/Educational Services	
<u>To:</u> Elementary Teacher	

Holland, Kurt 9/3/04
 SMASH
From: John Adams MS
To: SMASH [replacing R. Rhinehart]

Levy, Nancy 9/3/04-6/24/04
 Cabrillo Elementary
From: 80%
To: 100%

Lynch, Jennifer 9/3/04-6/24/04
 Franklin Elementary
From: 80%
To: 50% [50% child care leave/job-share with S. Baltrushes]

Maiztegui, Laura 9/3/04
 Edison Elementary
From: 100% - Title 1
To: 50% RSP [replacing L. Acevedo]
 50% Title 1

Murphy, Letitia 9/3/04
 John Adams MS
From: Rogers
To: John Adams MS [replacing A. Castro]

Smart, Carrie 9/3/04-6/24/05
 Cabrillo Elementary
From: 40%
To: 20%

Szilagyi, Lisa 9/3/04
 Malibu HS
From: 100%
To: 80%

Wrabel, Carol 9/3/04-6/24/05
 Lincoln MS
From: Santa Monica HS
To: Lincoln MS [replacing A. Rogers - Voluntary Transfer]

PROBATIONARY CONTRACTS

<u>Name/Assignment</u> <u>Location</u>	<u>Not to</u> <u>Exceed</u>	<u>Effective</u>
Alexander, Laura Olympic HS/Art Teacher	100% [replacing V. Alcalay] [reinstatement from lay-off-Prob II]	9/3/04
Au, Jenna Franklin Elementary/4th	100% [replacing G.Fowler]	9/3/04
Baltrusak, Jennifer Lincoln MS/Math	100% [replacing R. Schaben]	9/3/04
Baroody, Reem SAMOHI/Social Studies	100% [replacing J. Kurtz-Nichol]	9/3/04
Barraza, Pete SAMOHI/English	100% [reinstatement from lay-off-Prob II]	9/3/04
Berens, Candis SMASH/K-1	100% [replacing K. Fort]	9/3/04

Bon Nancy John Adams MS/Math	100%	9/3/04 [reinstatement from lay-off]
Braunfeld, Daniel SAMOHI/Social Studies	100%	9/3/04 [replacing A. Bates]
Brock, Miriam McKinley Elementary/SDC-IS	100%	9/3/04 [replacing H. Sperber]
Brown, Juliann Franklin Elementary/3rd	100%	9/3/04 [replacing P. Traylor]
Burton, Erin Cabrillo Elementary/RSP	100%	9/3/04 [replacing M. Wiedlin]
Carey, Ann Roosevelt Elementary/K	100%	9/3/04 [grant money-Prob II]
Chen, Lillian Grant Elementary	100%	9/3/04 [rehire-Prob II]
Corpuz, Rowena Webster Elementary/RSP	100%	9/3/04 [replacing S. McComas]
Daruty, Lila Will Rogers Elementary/4th	100%	9/3/04 [replacing J. Abbott-TR]
Danesi, Dana SAMOHI/English	100%	9/3/04 [reinstatement from lay-off-Prob II]
Degroff, Betsey Lincoln MS/Choral	100%	9/3/04 [reinstatement from lay-off]
Dollosso, Maritess John Adams MS/PE	100%	9/3/04 [reinstatement from lay-off-ProbII]
Duane, Janeen SAMOHI/Chemistry	100%	9/3/04 [replacing C. Wrabel-TR]
Edelman, Susan John Muir Elementary/SDC-IS	100%	9/3/04 [replacing G. Nico]
Evensen, Thor SAMOHI/Art	100%	9/3/04 [reinstatement from lay-off-Prob II]
Everstine, Carrie SAMOHI/Biology	100%	9/3/04 [replacing E.Okun]
Faas, Kathleen SAMOHI/English	100%	9/3/04 [reinstatement from lay-off-Prob II]
Farina, Naomi Itinerant/Speech	100%	9/3/04 [replacing J. Zagrobeiny]
Galante, Nadine Lincoln MS/Math	100%	9/3/04 [replacing M. Jeffries]
Garrido, Jessica SAMOHI/SSA	100%	9/3/04 [replacing J. Orlovski]
Gottlieb, David SAMOHI/French	100%	9/3/04 [replacing H. Hoang]

Hamilton, LaDawna Will Rogers Elementary/5th	100% [rehire-Prob II] [replacing L. Murphy]	9/3/04
Hardisty, Apryl John Adams MS/Inst Music	100% [rehire-Prob II] [replacing A. Chattaway]	9/3/04
Harris, John SAMOHI/English	100% [new position]	9/3/04
Hensel, Katja Will Rogers Elementary/4th	100% [rehire-Prob II] [replacing L. Peacock]	9/3/04
Kariya, Emily SAMOHI/Japanese	100% [reinstatement from layoff-Prob II] [replacing S. Bresnahan]	9/3/04
Kirshon, Andrea SAMOHI/SSA	100% [replacing W. DeMorst]	9/3/04
Lemmon, Cheyenne McKinley Elementary/5th	100% [replacing M. Montali]	9/3/04
Lichtblau, Andrew Lincoln MS/RSP	100% [replacing L. Burrows]	9/3/04
Lipetz, Sarah SAMOHI/Chemistry	100% [replacing P. Tiv]	9/3/04
Lipscomb, Barbara John Adams MS	100% [replacing S. Moore] [change in Worksite: from SAMOHI]	9/3/04
Losavio, Dina Will Rogers Elementary/1st	100% [replacing C. Powell]	9/3/04
Mackey, Tamara Pt Dume Elementary/3rd	100% [replacing G. Armfield]	9/3/04
Macwan, Vijaya SAMOHI/Chemistry	100% [replacing W. Pence]	9/3/04
Manley, Geoff SAMOHI/Math	100% [new position]	9/3/04
Moe, Eric Lincoln MS/Math	100% [new position]	9/3/04
Montanez, Christina SAMOHI/SSA	100% [replacing W. Gellis]	9/3/04
Morris, Ariel SAMOHI/English	100% [replacing S. McDaniel]	9/3/04
Mugalian, Tamara SMASH	100% [rehire]	9/3/04
Paez, Gabriel SAMOHI/English	100% [replacing D. Herrera]	9/3/04
Perez, Brisa Edison Elementary/1st	100% [replacing E. Narang]	9/3/04

Prunier, Sarah Malibu/English	100%	9/3/04 [replacing A. Duvall]
Reyes, Katrina SAMOHI/Biology	100%	9/3/04 [replacing T. McShane]
Rice, Megan Pt Dume Elementary	100%	9/3/04 [replacing J. Woodwell]
Ross, Carrie SAMOHI/SDC-NS	100%	9/3/04 [replacing S. Irwin]
Rowland, Chris Cabrillo Elementary/3rd	100%	9/3/04 [replacing L. Grega]
Rugg, Meredith SAMOHI/English	100%	9/3/04 [reinstatement from lay-off-Prob II]
Sato, Liane SAMOHI/Health	100%	9/3/04 [rehire]
Schmitt, Joelin Pt Dume Elementary/2nd	100%	9/3/04 [replacing A. Payne]
Schumacher, Elizabeth SAMOHI/Chemistry	100%	9/3/04 [replacing V. Arkle]
Simmons, Veritt John Adams MS/Math	100%	9/3/04 [new position]
Smith, Dana Roosevelt Elementary/RSP	100%	9/3/04 [replacing S. Trentecoste]
Smith, Shelley Grant Elementary/4th-5th	100%	9/3/04 [replacing B. Westmacott] [reassignment due to lay-off-Prob II]
Solomon, Daryl SAMOHI/English	100%	9/3/04 [reinstatement from lay-off-Prob II]
Stout, Terry SAMOHI/English	100%	9/3/04 [reinstatement from lay-off-Prob II]
Thomas, Sara Lincoln MS	100%	9/3/04 [replacing D. Massa]
Tolentino, Aimee Lincoln MS/Couns-Tchr	100%	9/3/04 [replacing L. McCracken]
Verham, Karen Franklin Elementary/3rd	100%	9/3/04 [replacing L. Miller-Prob II]
Willis, Deborah McKinley Elementary/SDC-IS	100%	9/3/04 [replacing D. Mercy]
Wold, Tanya McKinley Elementary/SDC-IS	100%	9/3/04 [replacing L. Johnson]
Wyllie, Amy SAMOHI/Biology	100%	9/3/04 [replacing A. Tolmasoff]

TEMPORARY CONTRACTS

<u>Name/Assignment Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Bushman, Julie Lincoln MS/PE-8	100% [reinstatement from layoff]	9/3/04- 6/24/05
Combes, Evelyne Malibu/French	60% [replacing J. Bristol]	9/3/04-6/24/05
DeLeo, Nicholas Malibu MS/Math-Science	100% [reinstatement from layoff-Temp II]	9/3/04-6/24/05
Emerson, Susan McKinley Elementary	20% [2nd year job-share-Temp II]	9/3/04-6/24/05
Estabrook, Amy SAMOHI/English	100% [replacing A. Franke] [rehire]	9/3/04-6/24/05
Hsu, Grace Malibu MS/Inst Music-Strings	20% [reinstatement from layoff]	9/3/04-6/24/05
Jackson, Akeba SAMOHI/RSP/SDC	100% [replacing C. Bove]	9/3/04-6/24/05
Jaurigi, Marissa Roosevelt Elementary	100% [replacing K. Mendelson]	9/3/04-6/24/05
Kim, Douglas SAMOHI/Ath Dir/Soc Studies	100% [new position]	9/3/04-6/24/05
Munoz-Friedman, Zelina SMASH/Elementary	100% [rehire-Temp II] [replacing D. Kirk]	9/3/04-6/24/05
Naranjo, Rocio Edison Elementary/3rd	100% [replacing M. Meade/LOA]	9/3/04-6/24/05
O'Meara, Peggy John Adams MS/SDC	100% [rehire-Temp IV]	9/3/04-6/24/05
Porter, Jason SMASH/6th-8th	100% [replacing A. Purcell/LOA]	9/3/04-6/24/05
Powers, Andrew SAMOHI/Math	100% [reinstatement from layoff-Temp II]	9/3/04-6/24/05
Schwartz, Jeffrey Lincoln MS/Soc St-History	100% [replacing S. Greenfield]	9/3/04-6/24/05
Sene, Fabrice SAMOHI/Math	100% [reinstatement from layoff-Temp II]	9/3/04-6/24/05
Song, Kate SAMOHI/Biology	100% [reinstatement from layoff-Temp II]	9/3/04-6/24/05
Vazquez-Mancini, Carmen John Adams MS/Social Studies	100% [rehire - Temp II]	9/3/04-6/24/05
Veral, Ramon SAMOHI/Math	100% [reinstatement from layoff-Temp III]	9/3/04-6/24/05

LEAVES OF ABSENCE (with pay)

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Greenfield, Sara Lincoln MS	9/3/04-11/5/04 [maternity]
Purcell, Andrea SMASH	9/8/04-10/29/04 [maternity]

LEAVES OF ABSENCE (without pay)

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Berukhim, Niloufar Roosevelt Elementary	9/3/04-6/24/05 [child care/2nd year]
Davenport, Jeanne Lincoln MS	9/3/04-6/24/05 [child care/2nd year-20% leave]
Greenfield, Sara Lincoln MS	11/8/04-6/24/05 [family care]
Mendelson, Karen Roosevelt Elementary	9/3/04-6/24/05 [child care]
Purcell, Andrea SMASH	11/1/04-6/24/05 [family care]
Ver Steeg, Robin Lincoln MS	9/3/04-6/24/05 [child care-20% leave]
Wetmore, Elayne McKinley Elementary	9/3/04-6/24/05 [child care-20%]

RETURN FROM LEAVE OF ABSENCE

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Grafton, Kimberly Grant Elementary/K	9/3/04 [50% job share]

RESIGNATIONS

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Acevedo, Lucy Edison Elementary	6/18/04
Alcalay, Vivian Olympic HS	6/18/04
Crawford, Joan Lincoln MS	6/18/04
Grega, Leah Anne Cabrillo Elementary	6/18/04
Martinez, Gloria Malibu HS	7/9/04
Montali, Jaimee McKinley Elementary	7/30/04

Morse, Michelle	7/2/04
Student and Family Support Svc/Special Education	
Rubin, Mary	8/6/04
SAMOH	
Toyryla, Suzanne	6/30/04
Olympic HS	
Traylor, Priscilla	6/18/04
Franklin Elementary	
Trentecoste, Susan	7/30/04
Roosevelt Elementary	

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/19/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS

RE: TEACHING AUTHORIZATION

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve the following teaching assignments for the 2004-2005 school year in accordance with education code provision(s) specified.

PER EDUCATION CODE #44266/T5 § 80046.1:

TEACHER

Sene, Fabrice

PROPOSED ASSIGNMENT

Math Teacher (Grades 9 & 10)

Santa Monica High School

COMMENT: This action provides a "waiver" for assigning identified individuals when the employing agency has an insufficient number of certificated persons who meet the specified employment criteria for the position. Such waivers provide individuals with additional time to complete the requirements for the credential that authorizes the service.

This will be Mr. Sene's second year working for the District as a math teacher. Prior to this, Mr. Sene worked in France as a math teacher for five (5) years. In France, he earned a Bachelor's degree and an advanced degree in Mathematics, as well as a Teaching Licence for Math. Mr. Sene has already passed the Math section of the CBEST test, and is working to pass the English section of the test. He has also passed the CSET Subject Matter competency exam in Math. When he successfully passes all sections of the CBEST he will be eligible for an Intern Credential.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/19/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.18

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

<u>Name/Location</u>	Not to <u>Exceed</u>	<u>Effective</u>	<u>Rate</u>
Hendricks, Julie Roosevelt Elementary School, after school reading intervention program FUNDING: 01-00000-0-12000-10000-1130-030-1501-100% Unrestricted Resource	\$1000	05/03/04-06/11/04	\$35.60/hr
Vogel, Monica Roosevelt Elementary School, after school reading intervention program FUNDING: 01-00000-0-12000-10000-1130-030-1501-100% Unrestricted Resource	\$1000	05/03/04-06/11/04	\$35.60/hr

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/19/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: RECOMMENDATION TO APPROVE MEMORANDUM OF UNDERSTANDING
FOR MONICA MORA TO PARTICIPATE IN THE CALIFORNIA
TEACHERS ASSOCIATION STAFF INTERN PROGRAM

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve a Memorandum of Understanding for full-time teacher in the District, Monica Mora, to participate in the California Teachers Association (CTA) Staff Intern Program.

COMMENT: Approval of this agreement will allow the District to release Ms. Mora from her full-time teaching duties in the District to participate in the CTA Staff Intern Program for the period of September 3, 2004, through the end of the first semester, January 28, 2005. This leave may be extended at the discretion of the District following an evaluation approximately mid-October.

Ms. Mora shall remain on payroll and receive her full salary and benefits during the leave of absence. The District will bill CTA monthly for reimbursement of Ms. Mora's salary and benefits for the period of the leave of absence.

Ms. Mora will return to her current teaching assignment at the conclusion of her leave of absence.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/19/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/JESSICA RISHE

RE: AVID TUTOR WORK STUDY AGREEMENTS

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the submission of three partnership agreements with institutions of higher education (University of California, Los Angeles, Loyola Marymount University, and Pepperdine University) intended to make Federal Work Study Program funding available during the 2004-2005 academic year to support college students who wish to work as AVID tutors at Malibu High School, Santa Monica High School, and John Adams Middle School.

COMMENT: In order to get quality, reduced cost tutors into AVID classrooms, Santa Monica High School wants to extend its agreements, and Malibu High School and John Adams Middle School are also interested in participating as off campus employers with the University of California, Los Angeles, Loyola Marymount University, and Pepperdine University Federal Work Study Programs. Advancement Via Individual Determination (AVID) is a college preparatory program with over 90% of AVID graduates enrolling in college and 89% persisting. AVID tutors play a very important role supporting students in their academics and serving as role models.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/ROBERT SEEDS
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
08-19-04

RECOMMENDATION NO. A.21

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

INCREASE IN ASSIGNMENT

JOHNSTON, CINDY	HRS TECH 4.0 HRS/12 PERS COMM FR: 4.0 HRS/11	07-01-04
RIVERA, NANCY	FISCAL PROGRAM SUPV - CDS 8.0 HRS/12 CDS FR: 8.0 HRS/11.5	07-01-04

PROFESSIONAL GROWTH

CARTEE, KERYL	CHIEF STEWARD PERSONNEL SERVICES	07-01-04
GONZALEZ, JEFFREY	INST ASST - SPECIAL ED FRNAKLIN	07-01-04
HOLMES, ELIZABETH	HRS TECH (CONF) PERSONNEL SERVICES	08-01-04
JOHNSTON, CINDY	HRS TECH/SR OFFICE SPEC PERS COMM/MCKINLEY	08-01-04
MARTIN, LINDA	CHILDREN CENTER ASST PINE STREET	08-01-04
McGEE, LESLIE	ADMINISTRATIVE ASST SAMOHI	08-01-04
PATTERSON, PETE	CUSTODIAN I NSI OPERATIONS	08-01-04
RUTHERFORD, MYRIAM	SR OFFICE SPECIALIST CDS	08-01-04
WINGATE, TANYA	ACCOUNTING ASSISTANT II FISCAL	07-01-04

STIPEND \$375.00 - FY 2004-2005 FOR EXTRA WORK DUTY

GRAVES, GIZELLE	COMMUNITY LIAISON CDS	07-01-04 06-30-05
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PAID MEDICAL LEAVE OF ABSENCE

CHOUINARD, DEANNA	INST ASST - SPECIAL ED SAMOHI	05-23-04 06-09-04
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HURTADO, RENEE	CHILDREN CENTER ASST CDS	05-22-04 08-01-04
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JOHNSON, DEBRAH	CUSTODIAN I - DAY OLYMPIC	07-09-04 07-26-04
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FAMILY CARE LEAVE OF ABSENCE

DO, THU HONG	INST ASST - SPECIAL ED SAMOHI	09-07-04 09-17-04
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SUMMER ASSIGNMENT

ADAMS, MELISSA	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
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BERRIOS, MERCEDES	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
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BRIGHAM, DOLORES	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
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BROOKS, HASAN	CAMPUS SECURITY OFFICER ADULT ED	07-06-04 08-05-04
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BURNHAM, REXANNE	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 08-06-04
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BURRELL, CATHERINE	SWIM INSTRUCTOR/LIFEGUARD LINCOLN	06-21-04 06-30-04
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CAVALUZZI, LISA	SR OFFICE SPECIALIST STUDENT SERVICES	06-28-04 07-31-04
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CERVANTES, HAYDEE	INST ASST - BILINGUAL ED SERVICES	07-01-04 08-27-04
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CRAWFORD, CYNTHIA	OFFICE SPECIALIST SPECIAL ED	08-02-04 08-30-04
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FLORES, MARIA	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
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GONZALES, ERNESTO	CAMPUS SECURITY OFFICER SAMOHI	07-19-04 08-06-04
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GUTIERREZ, CAROLINA	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
HENDLER, NANETTE	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
HERMOSILLO, ADRIANA	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
HURTADO, RENEE	CHILDREN CENTER ASST CDS	08-02-04 09-02-04
JIWANI, TAZIM	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
JOHNSON, TRACEY	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
KLIMENKO, HILDA	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
LEONHARD, DEBBIE	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 08-06-04
LOPEZ, TRISHA	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
MALDONADO, ALEJANDRA	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
MANGUM, DON	CAMPUS SECURITY OFFICER SAMOHI	07-19-04 08-06-04
MEJIA, LORENA	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-15-04
MORALES, YANET	COMPUTER LAB TECH SAMOHI	08-09-04 08-20-04
MARTINEZ, KIM	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
PADILLA, ELIZABETH	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
PINEDA-LARA, BLANCA	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
RALPH, LINDA	CHILDREN CENTER ASST CDS	07-21-04 09-02-04

RAZON, MONICA	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
RICHWINE, DONA	NUTRITION SPECIALIST FOOD SERVICES	07-01-04 08-31-04
RIDLEY, LATRESSE	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
RUVALCAVA, NANCY	INST ASST -BILINGUAL ED SERVICES	07-06-04 08-27-04
SCHOELLKOPF, ILLANA	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
SMITH, LUZ	TRANSLATOR SPECIAL ED	06-24-04 06-30-04
TANAMAS, AYDA	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
TRUJILLO, SANDY	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
VALDEZ, LUZ	CHILDREN CENTER ASST CDS	07-01-04 09-02-04
VISSANI-LESKO, SONIA	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
WALKER, CHRISTINE	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
WILMOT, MARK	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
WILSON, STANLEY	CAMPUS SECURITY OFFICER ADAMS	07-18-04 07-18-04
WOODS, SHELEITA	INST ASST - SPECIAL ED SPECIAL ED	06-25-04 07-30-04
YBARRA, JENNIFER	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
<u>TEMP/ADDITIONAL</u>		
JOHNSTON, CINDY	HRS TECH PERSONNEL COMMISSION	07-01-04 08-30-04
MARQUEZ, LILY	BIL COMMUNITY LIAISON SAMOHI	09-01-04 06-30-05

OYENOKI, ELIZABETH	OFFICE SPECIALIST FISCAL SERVICES	08-02-04 08-20-04
SMITH, LUZ	TRANSLATOR COMMUNICATION	07-01-04 06-30-05
VARGAS, PATRICIA	ADMINISTRATIVE ASST ADULT ED	07-01-04 08-07-04
VASQUEZ, MARTHA	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
VILLATORO, MARIA	CHILDREN CENTER ASST CDS	07-21-04 09-02-04
<u>SUBSTITUTE</u>		
ALBA, RAUL	CUSTODIAN I DAY/NSI OPERATIONS	07-01-04 06-30-05
ALBA, RAUL	GARDENER GROUNDS	07-01-04 06-30-05
ASRIYAN, ARAMAIS	CUSTODIAN I DAY/NSI OPERATIONS	07-01-04 06-30-05
BOYD, TERRY	CUSTODIAN I DAY/NSI OPERATIONS	07-01-04 06-30-05
CASTRO, CAROLINE	CHILDREN CENTER ASST CDS	08-02-04 09-02-04
GARICA, EDGAR	CUSTODIAN I DAY/NSI OPERATIONS	07-01-04 06-30-05
GORDON, ROBIN	OFFICE SPECIALIST PERSONNEL SERVICES	07-16-04 07-19-04
GREENE, MILTON	CAMPUS SECURITY OFFICER MALIBU	07-01-04 06-30-05
HART, WALTER	CUSTODIAN I DAY/NSI OPERATIONS	07-01-04 06-30-05
HUBER, TERESA	OFFICE SPECIALIST PERSONNEL SERVICES	07-30-04 08-30-04
LAIRD, ROSEMARY	OFFICE SPECIALIST PERSONNEL SERVICES	07-20-04 08-30-04
LATA, SHOBNA	SR OFFICE SPECIALIST CDS	07-01-04 09-02-04

MARTIN, KEVIN	CAMPUS SECURITY OFFICER SAMOHI	07-15-04 08-06-04
MARTIN, KEVIN	CAMPUS SECURITY OFFICER ADULT ED	07-26-04 08-07-04
MERCER, JAMES	CUSTODIAN I DAY/NSI OPERATIONS	07-01-04 06-30-05
MILLER, PATRINA	DATA ENTRY SPECIALIST SPECIAL ED	07-12-04 08-31-04
PASS, MICHAEL	CUSTODIAN I DAY/NSI OPERATIONS	07-01-04 06-30-05
RIOS RAUL	CUSTODIAN I DAY/NSI OPERATIONS	07-01-04 06-30-05
WIDNER, KIM	CUSTODIAN I DAY/NSI OPERATIONS	07-01-04 06-30-05

RESIGNATION

ANTOINE, ANITRA	BUS DRIVER TRANSPORTATION	08-09-04
BAILEY, KENNETH	ASST SUPT - FISCAL & BUSINESS BUSINESS SERVICES	08-13-04
COOLEY, SUSAN	INST ASST - CLASSROOM WEBSTER	07-14-04
LOPEZ, TRISHA	INST ASST - SPECIAL ED LINCOLN	07-31-04
RODRIGUEZ, JOHANNA	CHILDREN CENTER ASST SAMOHI	06-18-04

RETIREMENT

RUTHERFORD, MYRIAM	SR OFFICE SPECIALIST CDS	08-31-04
STARK, JANE	INST ASST - CLASSROOM ROOSEVELT	06-18-04

ESTABLISHED POSITION

OFFICE SPECIALIST 2.4 HRS/11	09-01-04 ADULT ED
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MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/ROBERT SEEDS
RE: CLASSIFIED PERSONNEL - NON-MERIT

ACTION/CONSENT
08-18-04

RECOMMENDATION NO. A.22

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN - ALLIANCE GRANT

ASCENCIO, ROXANA	SAMOHI	07-01-04 - 08-31-04
BRUCE, CHRISTOPHER	SAMOHI	07-01-04 - 08-31-04
CASAS, ALBERTO	SAMOHI	07-01-04 - 08-31-04
CORTES, MARICELA	SAMOHI	07-01-04 - 08-31-04
CRAWFORD, TALIA	SAMOHI	07-01-04 - 08-31-04
DUARTE, ERICK	SAMOHI	07-01-04 - 08-31-04
FEATHERSTONE, CHRISTAN	SAMOHI	07-01-04 - 08-31-04
HARO, KRISTAL	SAMOHI	07-01-04 - 08-31-04
HAWKINS, ESSENCE	SAMOHI	06-14-04 - 08-31-04
KIDWELL, LACHELL	SAMOHI	07-01-04 - 08-31-04
LANDIS-HUIZAR, MEGAN	SAMOHI	07-01-04 - 08-31-04
MANJARREZ, LISETTE	SAMOHI	06-21-04 - 06-30-05
MARTINEZ, MARICELA	SAMOHI	07-01-04 - 08-31-04
POTTS, GRETCHEN	SAMOHI	07-01-04 - 08-31-04
STUART, LAQUITA	SAMOHI	07-01-04 - 08-31-04

CHILD CARE ASSISTANT

BATRES, MYRIAM	CDS	07-21-04 - 09-02-04
CAMPOS, MARIA	CDS	07-21-04 - 09-02-04
CEJA, ROCIO	CDS	07-21-04 - 09-02-04
DIAZ, MARIA	CDS	07-21-04 - 09-02-04
FAJARDO, VIRGINIA	CDS	07-21-04 - 09-02-04
FLORES, CARMEN	ADULT ED	07-01-04 - 08-30-04
GALLARDO, IRMA	ADULT ED	07-01-04 - 08-07-04
GUTIERREZ, ISAURA	CDS	07-21-04 - 09-02-04
GUTIERREZ, SARA	CDS	07-21-04 - 09-02-04
HERNANDEZ, BEATRICE	CDS	07-21-04 - 09-02-04
ISLAS, HEIDI	CDS	07-21-04 - 09-02-04
MARTIN, MARIA	CDS	07-21-04 - 09-02-04
MORALES, CARMELA	CDS	07-21-04 - 09-02-04
NASSER, MAISAA	ADULT ED	07-12-04 - 06-30-05
NASSER, MAISAA	ADULT ED	07-12-04 - 08-30-04
PADILLA, ELVA	CDS	06-21-04 - 09-02-04
RODAS, VIOLETA	CDS	07-21-04 - 09-02-04
SAINZ, ALICIA	CDS	07-21-04 - 09-02-04
SANDOVAL PAULINA	STUDENT SUPPORT	11-18-03 - 06-16-04

SHEHAT, MESANY	ADULT ED	07-17-04 - 06-30-04
TREJO, MARIA	CDS	07-21-04 - 09-02-04
URENA, HILDA	ADULT ED	07-01-04 - 08-07-04
VARGAS, BRIDGETTE	ADULT ED	07-01-04 - 08-07-04

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/19/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ADJUST BOARD OF EDUCATION - 2004-2005 CALENDAR OF MEETINGS

RECOMMENDATION NO. A.23

It is recommended that the Board of Education adjust its meeting schedule as follows:

Additional meeting set for **August 26** (previously listed as optional)

Move December 2, 2004 meeting to **December 9, 2004** (second Thursday of the month). The California School Boards Association (CSBA) annual conference falls the first week of December. (New schedule attached)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Board of Education Meeting Schedule					
July through December, 2004					
Month	1st Thurs	2nd Thurs.	3rd Thursday Discussion Mtg.	4th Thursday	Special Note:
July				22 DO	Special Meeting re: SMC Bond
August			19 DO	26 SM	
September		9 DO	16 (Holiday)	23 MHS	3 rd Thursday is a District Holiday
October	7 DO		21 SM		(Resume 1st & 3 rd Meeting schedule)
November	4 MHS		18 SM		
December	2	9 DO			(CSBA Conference first week of Dec.)
January through June, 2005					
January	6 DO		20 SM		
February	3 MHS		17 SM		
March	3 DO		17 SM		Stairway: March 11-12
April	7 MHS		21 SM		
May	5 DO		19 SM		
June	2 DO		16 SM		(Graduation is week of 6/20)

District Office (DO) 2004: 7/22, 8/19, 9/9, 10/7, 12/9, 1/6, 3/3, 5/5, and 6/2
 Malibu HS (MHS): 9/23, 11/4, 2/3, and 4/7 Malibu High School Aud. 30215 Morning View Drive, Malibu.
 Santa Monica City Council Chambers (SM): 8/26, 10/21, 11/18, 1/20, 2/17, 3/17, 4/21, 5/19 and 6/16
 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica.

Complete Board of Education agendas are available in *pdf* format, on the District's website: www.smmusd.org.

Amended: 8/19/04

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/19/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: AMEND CERTIFICATION OF AUTHORIZED SIGNATURES

RECOMMENDATION NO. A.24

It is recommended that the Board of Education amend the Certification of Authorized Signatures, as presented on December 4, 2003 in Recommendations No. A.13 and A.13a, to remove the signatures of Dr. Joseph N. Quarles, Kenneth R. Bailey and Kathy Scott and add the signatures of Michael D. Matthews and Orlando R. Griego. This will be in effect from July 1, 2004 through December 3, 2004.

COMMENTS: Dr. Quarles and Mr. Bailey have left the Santa Monica-Malibu Unified School District for other employment and Ms. Scott is now a middle school principal. Mr. Matthews needs authorization to sign Los Angeles County Office of Education (LACOE) warrants, orders for salary payment, notices of employment contracts and other documents as directed by the Board of Education. Mr. Griego needs authorization to sign warrants for expenditures against the Cafeteria Fund.

RECOMMENDATION NO. A. 24a

It is recommended that the attached document "Certification of Signatures" be completed and filed with the County Superintendent of School in accordance with Education Code Section §42633. The signatures will be considered valid for the period July 1, 2004 through December 2, 2004.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Santa Monica-Malibu Unified School District
Addendum to
CERTIFICATION OF SIGNATURES

As secretary to the governing board of the above-named school district, I certify that the signature as shown below is the verified signature of the person authorized to sign warrants, notices of employment, contracts and orders drawn on the funds of the school district. This certification is made in accordance with the provisions of Education Code Sections:

K-12 Districts: §35143, §42632 and §42633

This approved signature is valid for the period of July 1, 2004 to December , 2004
In accordance with governing board approval dated August 19, 2004.

Signature: _____
Secretary of the Board
John E. Deasy

Signature of Personnel authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

Signature:
Typed Name: Michael D. Matthews
Title: Assistant Superintendent, Human Resources/ Chief of Staff

Signature of Personnel authorized to sign warrants for expenditures against the Cafeteria Fund.

Signature:
Typed Name: Orlando R. Griego
Title: Director of Food & Nutrition Services

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/19/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -
PRINCIPAL, MALIBU HIGH SCHOOL

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve the following certificated administrative appointment:

Mark Kelly

Principal, Malibu High School

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/19/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -
ASSISTANT PRINCIPAL, MALIBU HIGH SCHOOL

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve the following certificated administrative appointment:

Suzanne Webb-Monastero

Assistant Principal, Malibu High School

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/19/04

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -
ASSISTANT PRINCIPAL, MALIBU HIGH SCHOOL

RECOMMENDATION NO. A.27

It is recommended that the Board of Education approve the following certificated administrative appointment:

Matthew Horvath

Assistant Principal, Malibu High School

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/19/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -
PRINCIPAL, "A" HOUSE - SANTA MONICA HIGH SCHOOL

RECOMMENDATION NO. A.28

It is recommended that the Board of Education approve the following certificated administrative appointment:

Wendy Wax Gellis

Principal ("A" House), Santa Monica High School

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/19/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -
PRINCIPAL, "I" HOUSE - SANTA MONICA HIGH SCHOOL

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve the following certificated administrative appointment:

Eva Mayoral

Principal ("I" House), Santa Monica High School

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/19/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -
PROGRAM COORDINATOR, SPECIAL EDUCATION

RECOMMENDATION NO. A.30

It is recommended that the Board of Education approve the following certificated administrative appointment:

Maxine Glazer

Program Coordinator, Special Education

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/19/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -
PROGRAM COORDINATOR, SPECIAL EDUCATION

RECOMMENDATION NO. A.31

It is recommended that the Board of Education approve the following certificated administrative appointment:

Debborah Kerns-Mabry

Program Coordinator, Special Education

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/19/04

FROM: JOHN E. DEASY/MICHAEL D. MATTHEWS

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -
PROGRAM COORDINATOR, SPECIAL EDUCATION

RECOMMENDATION NO. A.32

It is recommended that the Board of Education approve the following certificated administrative appointment:

Michael Jason

Program Coordinator, Special Education

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/19/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/LAUREL SCHMIDT

RE: REVISION TO POLICY 5131.61 CONTROLLED SUBSTANCES

RECOMMENDATION NO. A.33

It is recommended that the Board of Education approve revisions to the existing Board Policy 5131.61 Controlled Substances, to change the mandatory involuntary transfer provision to permissive involuntary transfer. This item was discussed by the Board on June 24, 2004.

Background:

Board Policy 5131.61 Controlled Substances indicates that students possessing or being under the influence of a controlled substance shall be transferred to another school within the Santa Monica-Malibu School District until the end of the semester or for 10 weeks, whichever is greater.

Principals in this district raised concerns that the involuntary transfer provisions of the policy are disruptive to staff and damaging to students who may already be at-risk for school failure. Their concerns include the following:

- # The sudden, unanticipated transfer of students does not provide time for the receiving school to prepare an equivalent academic program or become familiar with the history and needs of the students.
- # Academic disruptions caused by transferring students in the middle of a semester decrease the chances of their success.
- # Students who transfer in the later part of one semester and return to their home school after the following semester has begun have two disrupted semesters.
- # Transferred students who use public or district transportation cannot stay after school for remedial or support programs.
- # Parents of transferred students find it harder to establish a working relationship and keep in touch with a new set of teachers who are located in another city.

To address these concerns, it is recommended that Board Policy 5131.61 be revised to change 'shall' to 'may' in regards to the involuntary transfer provision. Principals would not be *required* to transfer students possessing or under the influence of controlled substances.

In response to the board discussion on June 23,2004, a specific set of consequences for first and second violations has been delineated.

Finally, students who were under an involuntary transfer order at the end of the 2003-2004 school year will return to their home school to begin classes in September 2004. However, these students must fulfill all other provisions of their disciplinary contract, as described in the existing version of Board Policy 5131.61.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

New text in underline.
Deleted text in ~~strikeout~~.

BP 5131.61

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
5131.61	Students	Controlled Substance	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Activities	x		

DETAIL

I. POLICY STATEMENT

Unlawfully possessing, using, selling, being under the influence of or otherwise furnishing to others a controlled substance or alcoholic beverage, or intoxicant of any kind, at any school activity or on any school district or adjacent property, is considered to be a threat to the educational process. For the offenses indicated, the student, under guidelines indicated below, may be subject to suspension, transfer to another school, expulsion and an obligation to complete the district counseling requirement.

II. DEFINITIONS OF EVIDENCE

A. Hard Evidence:

1. An admission by the student of unlawfully possessing, using, selling, being under the influence of, or otherwise furnishing to others a controlled substance or alcoholic beverage, or intoxicant of any kind.
2. Discovery of the controlled substance and/or alcoholic beverage, or intoxicant of any kind, on the student's person or in possessions such as lockers or backpacks under the student's control.
3. Eyewitness testimony of any school personnel of the actual unlawful possession, sale, use or furnishing to others.
4. Eyewitness testimony of two or more students of the actual unlawful possession, sale, use or furnishing to others.

B. Soft Evidence:

- Soft evidence is more subjective; it involves all other forms of evidence and usually based on observation of student behavior.

III. DISCIPLINE AND COUNSELING PROCEDURES FOR GOVERNING USE, POSSESSION, BEING UNDER THE INFLUENCE OF A CONTROLLED SUBSTANCE (GRADES 1-12)

A. Hard Evidence:

If the Principal or Superintendent determines, in the presence of hard evidence, that the student unlawfully possessed, used, ~~sold~~, was under the influence of or otherwise furnished to others a controlled substance or alcoholic beverage, or intoxicant of any kind, the following steps shall be taken.

1. The student shall be suspended for a maximum of five(5) days. (Enrollment at Saturday School cannot be used in lieu of suspension.)
 - The rights and responsibilities section of the school district suspension form shall be observed by the school principal/designee. This includes the parent's right to have access to pupil records and the parent's or pupil's right to an appeal following the district's appeal procedures. When make-up work can be reasonably provided, the pupil shall be allowed to complete all assignments and tests missed during a suspension.
2. If a student is attending school in the district on an interdistrict permit, the principal will meet with the parents at the end of the five day suspension, the permit will be revoked and the student will be directed to enroll in his/her neighborhood school.
3. Students in Grades 1-12 shall be placed on academic probation for a period of ten weeks. The terms of probation include loss of privileges from participating in the following: all sports, dramatic, choral or musical performances, dances, cheerleading, graduation and awards ceremonies.
 - a. Students must complete 24 hours of substance abuse counseling in a program offered by the district, or students must obtain preapproval if counseling will be provided by a private agency or therapist. Parents must attend twelve (12) hours of substance abuse counseling designed for parents.
 - b. Students must complete forty (40) hours of community service from a list of approved agencies provided by the district, or receive preapproval for community services with other organizations.
 - c. The principal has the option of requiring that the student participate in a 12-step program if the behavior warrants additional intervention.
 - d. If the student does not complete and provide documentation for all of the above measures, he/she will remain on probation with loss of privileges until all are completed. If the student fails to complete all of the above by the last day of the semester in which the ten-week probation was scheduled to end, the student will be transferred to another school in the district for the entire next semester. At the end of that semester, the student will be returned to his/her home school.
4. Hard Evidence - Second Offense:
If the principal or Superintendent determines, in the presence of hard evidence, that for a second time within middle school (Grades 6-8) or a second time within high school (Grades 9-12), the student unlawfully possessed, used, was under the influence of or otherwise furnished to others a controlled substance or alcoholic beverage or intoxicant of any kind, the following steps shall be taken:

- a. The student shall be suspended for a maximum of five (5) days. The rights and responsibilities section of the district suspension form shall be observed by the principal/designee. This includes the parent's right to have access to pupil records and the parent's or pupil's right to appeal following the district's appeal procedures. When make-up work can be reasonably provided, the pupil shall be allowed to complete all assignments and tests missed during the suspension.
- b. The principal shall recommend that the student be expelled from the district unless it is determined that expulsion is inappropriate under the particular circumstances of the case. During the period when the student is awaiting the expulsion hearing, make-up work will be provided.

IV. DISCIPLINE PROCEDURES FOR PROVIDERS OF CONTROLLED SUBSTANCES OR ALCOHOLIC BEVERAGE, OR INTOXICANT OF ANY KIND TO OTHERS (GRADES 1-12)

In cases where the principal of Superintendent determines, in the presence of hard evidence, that the student sold or provided a controlled substance or alcoholic beverage, or intoxicant of any kind, to others, the following steps shall be taken:

- A. The student shall be suspended for a maximum of five (5) days. (Enrollment at Saturday School cannot be used in lieu of suspension.)
- B. The Santa Monica Police Department or the Los Angeles County Sheriff shall be notified.
- C. The principal shall inform the Superintendent/designee of the incident and actions taken.
- D. The principal shall recommend that the student be expelled from school, unless the principal finds, and so reports to the Superintendent/designee in writing, that expulsion is inappropriate under the particular circumstances of the case.

V. SOFT EVIDENCE PROCEDURES

Soft evidence cases will usually involve situations in which the student is suspected of being under the influence of a controlled substance, alcoholic beverage or intoxicant of any kind. In such a case, the administrator may consult with the school nurse and may require the completion of the Behavioral Observation Form shown in the Discipline Handbook.

VI. DISTRIBUTION GUIDELINES

- A. The above policy and procedure shall be distributed to all students Grades 1-12 at the beginning of each school year and to transfer students at the time of enrollment.
- B. Each principal shall implement procedures to insure that all students have acknowledged that they have received a copy of the above policy and indicated their obligation to share the contents of the policy with the parent/guardian.

- C. Each principal will insure that all middle and high school students are explicitly informed of the provisions of the controlled substance policy through assemblies, presentations and/or direct instruction in appropriate classes.

REFERENCE

Legal Reference:

BUSINESS AND PROFESSIONS CODE

25608 Alcohol on school property; use in connection with instruction

EDUCATION CODE

44049 Known or suspected alcohol or drug abuse by student

48900 Suspension or expulsion (grounds)

48900.5 Suspension, limitation on imposition; exception

48901 Smoking, or use of tobacco prohibited

48901.5 Prohibition of electronic signaling devices

48902 Notification of law enforcement authorities; civil or criminal immunity

48909 Narcotics or other hallucinogenic drugs

48915 Expulsion; particular circumstances

49423 Administration of prescribed medication

49480 Notice to school by parent or guardian; consultation with physician

49602 Confidentiality of pupil information

51202 Instruction in personal and public health and safety

51203 Instruction on alcohol, narcotics and restricted dangerous drugs

51210 Areas of study

51220 Areas of study, grades 7 to 12

51260 Elementary and secondary school instruction in drug education by appropriately trained instructors

51262 Use of anabolic steroids; legislative finding and declaration

51264 CDE assistance for in service training

51265 Gang violence and drug and alcohol abuse prevention in service

51268 Collaboration to avoid duplication of effort

HEALTH AND SAFETY CODE

11032 Narcotics, restricted dangerous drugs and marijuana; construction of terms used in other divisions

11053-11058 Standards and schedules

11353.6 Juvenile Drug Trafficking and Schoolyard Act

11357 Unauthorized possession of marijuana; punishment; prior conviction; possession in school or on school grounds

11361.5 Destruction of arrest or conviction records

11373.7 Drug program fund; uses

11802 Joint school-community alcohol abuse primary education and prevention program

11965-11969 The School-Community Primary Prevention Program

11998-11998.3 Drug and Alcohol Abuse Master Plans

11999-11999.3 Alcohol and drug program funding (Department of Health Services)

PENAL CODE

13864 Comprehensive alcohol and drug prevention education

VEHICLE CODE

13202.5 Drug and alcohol related offenses by person under age of 21, but aged 13 or over; suspension, delay, or restriction of driving privileges

WELFARE AND INSTITUTIONS CODE

828 Disclosure of information re minors

828.1 Disclosure of criminal records; protection of vulnerable staff & students

UNITED STATES CODE, TITLE 20

5812 National education goals

7101-7184 Safe and Drug-Free Schools and Communities Act

MANAGEMENT RESOURCES

WEB SITES

U. S. Department of Education, Family Policy Compliance Office: <http://www.ed.gov/offices/OM/fpco/>

ADOPTED

June 26, 1989

REVISED

June 3, 2004

CSBA DATE

April 10, 1997

DISTRICT GOAL

Quality Education for All

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/19/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS 2004-2005

RECOMMENDATION NO. A.34

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2004-2005 as follows:

NPS/NPA

2004-2005 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Aspen Ranch	08-16-88	NPS	#1	\$ 43,931
Bridgeport School	07-23-90	NPS	#2	\$ 39,620
Carousel	10-11-93	NPS	#3	\$ 60,025
Cathedral Home for Children	08-13-90	NPS	#4	\$ 37,150
Devereux Cleo Wallace	12-01-88	NPS	#5	\$ 18,354
Devereux Foundation - Texas	04-07-88	NPS	#6	\$ 3,669
Echo Horizon	10-21-92	NPS	#7	\$ 25,083
Frostig Center	02-10-97	NPS	#8	\$ 26,604
Heritage Center	04-29-88	NPS	#9	\$ 21,805
Heritage Center	06-09-88	NPS	#10	\$ 2,796
Heritage Center	05-09-89	NPS	#11	\$ 21,805
The Jeffrey Foundation	11-01-00	NPS	#12	\$ 25,517
Kayne-Eras Center	10-20-92	NPS	#13	\$ 34,175
Kayne-Eras Center	12-12-85	NPS	#14	\$ 33,190
Kayne-Eras Center	01-30-88	NPS	#15	\$ 33,190
Kayne-Eras Center	01-23-89	NPS	#16	\$ 56,020
Kayne-Eras Center	08-14-93	NPS	#17	\$ 36,845
Linden Center	06-15-87	NPS	#18	\$ 23,520
Linden Center	02-02-87	NPS	#19	\$ 28,035
Linden Center	06-19-87	NPS	#20	\$ 28,035
Little Citizens	11-06-91	NPS	#21	\$ 47,460
Logan River Academy	11-22-88	NPS	#22	\$ 21,718
North Hills Prep	07-30-88	NPS	#23	\$ 35,025
Oak Grove	09-26-90	NPS	#24	\$ 25,872
Pacific Ridge	06-08-86	NPS	#25	\$ 33,600
Poseidon	03-12-87	NPS	#26	\$ 25,332
Provo Canyon School	02-21-89	NPS	#27	\$ 29,464
Sunrise	06-04-87	NPS	#28	\$ 68,260
Summit View Westside	11-08-91	NPS	#29	\$ 22,500
Summit View Westside	01-08-88	NPS	#30	\$ 35,320
Summit View Westside	07-03-93	NPS	#31	\$ 39,878
Summit View Westside	12-21-90	NPS	#32	\$ 27,110
Summit View Westside	04-18-88	NPS	#33	\$ 40,480
Summit View Westside	03-22-91	NPS	#34	\$ 37,040
Summit View Westside	04-23-86	NPS	#35	\$ 40,480
Summit View Westside	01-10-91	NPS	#36	\$ 33,365

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Tobinworld	03-13-89	NPS	#37	\$ 30,699
Village Glen - Harbor	12-23-86	NPS	#38	\$ 33,600
Village Glen West	11-06-90	NPS	#39	\$ 37,040
Village Glen West	11-01-90	NPS	#40	\$ 40,050
Village Glen West	11-03-87	NPS	#41	\$ 38,760
Village Glen West	12-15-94	NPS	#42	\$ 37,040
Village Glen West	09-16-90	NPS	#43	\$ 37,040
Village Glen West	12-02-94	NPS	#44	\$ 33,600
Village Glen West	06-03-93	NPS	#45	\$ 36,589
Village Glen West	06-08-87	NPS	#46	\$ 33,600
Village Glen West	02-09-95	NPS	#47	\$ 68,260
Village Glen West	10-05-87	NPS	#48	\$ 38,760
Village Glen West	08-23-89	NPS	#49	\$ 37,040
Village Glen Valley	03-02-90	NPS	#50	\$ 36,180
Village Glen Valley	11-03-89	NPS	#51	\$ 51,740
Vista	09-26-86	NPS	#52	\$ 30,045
Vista	05-01-89	NPS	#53	\$ 30,045
Vista	03-06-88	NPS	#54	\$ 30,045
Vista	05-05-91	NPS	#55	\$ 34,990
Vista	09-19-96	NPS	#56	\$ 26,955
Vista	10-30-92	NPS	#57	\$ 32,410
Vista	03-26-87	NPS	#58	\$ 27,843
Westmark	06-11-87	NPS	#59	\$ 25,698
Westmark	03-10-90	NPS	#60	\$ 30,157
Westmark	05-05-87	NPS	#61	\$ 25,849
Westview	04-10-87	NPS	#62	\$ 33,400
Westview	12-23-88	NPS	#63	\$ 33,400
Westview	03-21-85	NPS	#64	\$ 27,100
Allison Freeman		NPA - DHH Counseling	#1	\$ 4,500
Allison Freeman	03-28-96	NPA - DHH Counseling	#2	\$ 1,938
Augmentative Communications Therapies	09-20-95	NPA - Speech	#3	\$ 5,060
Augmentative Communications Therapies	10-22-98	NPA - Augmentative Communication Assessment	#4	\$ 500
Augmentative Communications Therapies	03-29-98	NPA - Augmentative Communication Assessment	#5	\$ 500
Augmentative Communications Therapies	08-14-93	NPA - Speech	#6	\$ 2,530
Baby & Baby, Inc.	09-08-01	NPA - PT Evaluation	#7	\$ 480
Baby & Baby, Inc.	08-17-99	NPA - PT	#8	\$ 2,720
Baby & Baby, Inc.	02-19-00	NPA - PT	#9	\$ 4,960
Baby & Baby, Inc.	10-09-01	NPA - PT Evaluation	#10	\$ 480
Baby & Baby, Inc.	01-07-99	NPA - PT	#11	\$ 3,200
Baby & Baby, Inc.	08-06-01	NPA - PT Evaluation	#12	\$ 480
Baby & Baby, Inc.	10-17-00	NPA - PT	#13	\$ 2,240

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Beautiful Minds Center for Autism, Inc.	08-14-99	NPA - Behavior Therapy	#14	\$ 21,280
Beautiful Minds Center for Autism, Inc.	09-30-97	NPA - Behavior Therapy	#15	\$ 45,740
Beautiful Minds Center for Autism, Inc.	07-04-00	NPA - Behavior Therapy	#16	\$ 14,240
Beautiful Minds Center for Autism, Inc.	12-26-98	NPA - Behavior Therapy	#17	\$ 5,500
Beautiful Minds Center for Autism, Inc.	10-16-00	NPA - Behavior Therapy	#18	\$ 9,390
Beautiful Minds Center for Autism, Inc.	05-01-01	NPA - Behavior Therapy	#19	\$ 7,390
Beautiful Minds Center for Autism, Inc.	09-15-99	NPA - Behavior Therapy	#20	\$ 4,280
Bruce Gale	10-19-86	NPA - Social Skills Group	#21	\$ 1,500
Can Do Kids	03-29-98	NPA - PT	#22	\$ 6,200
Can Do Kids	01-30-01	NPA - PT	#23	\$ 2,300
Can Do Kids	10-12-98	NPA - OT/PT	#24	\$ 7,200
Can Do Kids	05-22-00	NPA - PT	#25	\$ 1,800
Community Speech & Hearing Center	10-16-00	NPA - Speech	#26	\$ 1,800
Hear to Talk - Sylvia Rotfleisch	01-04-99	NPA - Speech	#27	\$ 3,480
Institute for Applied Behavior Analysis	01-20-00	NPA - Behavior Therapy	#28	\$ 3,600
Interim Healthcare	07-12-98	NPA - Nursing Services	#29	\$ 18,970
Julia Hobbs Speech Pathology, Inc.	01-20-00	NPA - Speech	#30	\$ 4,160
Julia Hobbs Speech Pathology, Inc.	03-30-93	NPA - Speech	#31	\$ 11,180
Kayne-Eras Center	09-03-94	NPA	#32	\$ 3,600
Marianne McKim OTR Agency	09-19-96	NPA - OT	#33	\$ 638
Pediatric Developmental Associates	05-06-94	NPA - Behavior Therapy	#34	\$ 38,000
Robert Patterson	01-27-90	NPA - Psychological Assessment	#35	\$ 1,500
Smart Start Preschool	10-31-90	NPA - Behavior Therapy	#36	\$ 2,880
Smart Start Preschool	10-31-90	NPA - Behavior Therapy	#37	\$ 1,360
Smart Start Preschool	10-03-91	NPA - Behavior Therapy	#38	\$ 4,900
Smart Start Preschool	05-06-94	NPA - Behavior Therapy	#39	\$ 5,760
Smart Start Preschool	05-06-94	NPA - Behavior Therapy	#40	\$ 1,200
Smart Start Preschool	05-06-94	NPA - Behavior Therapy	#41	\$ 43,500
Speech, Language & Educational Associates	03-29-04	NPA - Speech	#42	\$ 425

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Ali Jariabek	10-16-00	Instr. Consultant - Occupational Therapy	#6	\$ 850
Cathy Ingram	07-04-99	Instr. Consultant-Speech Services	#7	\$ 2,340
Cynthia D. Ferber	07-13-96	Instr. Consultant-Recreational Therapy	#8	\$ 600
Deborah Bohn, PT	07-23-90	Instr. Consultant-Physical Therapy	#9	\$ 744
Deborah Bohn, PT	07-23-90	Instr. Consultant-Physical Therapy	#10	\$ 3,510
Devereux Institute of Clinical Training & Research	05-02-95	Instr. Consultant-Staff Training on Functional Curriculum and Skills needed to teach students. For school year 2004-2005.	#11	\$ 42,000
Gary Etting	04-08-93	Instr. Consultant-Vision Assessment	#12	\$ 700
Gary Etting	01-10-91	Instr. Consultant-Vision Therapy	#13	\$ 1,400
Larry Sulham	09-20-95	Instr. Consultant-Physical Therapy	#14	\$ 7,380
Larry Sulham	10-16-00	Instr. Consultant-Physical Therapy	#15	\$ 900
Larry Sulham	02-04-01	Instr. Consultant-Physical Therapy	#16	\$ 9,000
Lindsay Bergman	07-03-93	Instr. Consultant-Counseling	#17	\$ 2,000
Patricia Ortega	02-12-98	Instr. Consultant-Behavior Therapy	#18	\$ 9,900
Pyramid Educational Consultants, Inc.	05-02-95	Instr. Consultant-Staff Training	#19	\$ 85,800
Tom Metz	Various	Instr. Consultant-Audiological Services	#20	\$ 1,000
Dr. Trang Nguyen	10-03-91	Instr. Consultant-Vision Therapy Assessment	#21	\$ 500
Dr. Trang Nguyen	11-04-94	Instr. Consultant-Vision Therapy	#22	\$ 960
Dr. Trang Nguyen	10-27-94	Instr. Consultant-Vision Therapy	#23	\$ 1,200

Amount Budgeted Instructional Consultants 04/05	\$ 300,000
Total Amount for these Contracts	<u>\$ 177,384</u>
Balance	\$ 122,616

Non-Instructional Consultants

2004-2005 Budget 01-65000-0-50010-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Administrative Services Cooperative	Various	Non-Instr. Consultant-Transportation	#1	\$ 30,000
Administrative Services Cooperative	09-20-95	Non-Instr. Consultant-Transportation for extended school year 2004-2005.	#2	\$ 5,000
Administrative Services Cooperative	02-28-92	Non-Instr. Consultant-Transportation for summer 2004-2005.	#3	\$ 5,000
Administrative Services Cooperative	02-22-91	Non-Instr. Consultant-Transportation for school year 2004-2005.	#4	\$ 17,000
Administrative Services Cooperative	02-19-98	Non-Instr. Consultant-Transportation	#5	\$ 5,000
Administrative Services Cooperative	09-03-94	Non-Instr. Consultant-Transportation for extended school year 2004-2005.	#6	\$ 5,000
Administrative Services Cooperative	02-05-87	Non-Instr. Consultant-Transportation for school year 2004-2005.	#7	\$ 17,000
House Ear Institute, Inc.	01-04-99	Non-Instr. Consultant-Audiological Services	#8	\$ 2,000
Parent Reimbursement	06-11-87	Non-Instr. Consultant-Mileage reimbursement for school year 2004-2005. Home to NPS school (Westmark).	#9	\$ 9,356
Parent Reimbursement	05-28-89	Non-Instr. Consultant-Mileage reimbursement for school year 2004-2005. Home to Malibu High School.	#10	\$ 1,700
Parent Reimbursement	12-21-90	Non-Instr. Consultant-Mileage reimbursement for school year 2004-2005. Home to NPS school (Summitview).	#11	\$ 1,752
Parent Reimbursement	02-04-01	Non-Instr. Consultant-Physical therapy services for school year 2003-2004.	#12	\$ 9,225

Amount Budgeted Non-Instructional Consultants 04/05 **\$ 400,000**
Total Amount for these Contracts **\$ 108,033**

Balance **\$ 291,967**

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

DISCUSSION

08/19/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: EDUCATIONAL SERVICES JOB DESCRIPTIONS

DISCUSSION ITEM NO. D.1

Educational Services provides support for teachers, students, and administrators in the development of standards-based curriculum, effective instructional strategies, and the administration and analysis of state and district standards-based assessments. Job descriptions have been rewritten to reflect the functions of the department and to align with the district's organizational structure of 200 day coordinator positions at range 60.

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Office of Human Resources

CERTIFICATED JOB DESCRIPTION

Coordinator of Teacher Support

DEFINITION

Under the direction of the Chief Academic Officer/designee, Educational Services, it is the role of the Coordinator of Teacher Support to assist in the development and implementation of professional development for teachers to meet the District's expectations for high quality teaching and the California Standards for the Teaching Profession.

DISTINGUISHING CHARACTERISTICS

Demonstrate knowledge and ability to effectively teach the California Content Standards and meet the highest expectations of the California Standards for the Teaching Profession.

Demonstrate ability to work with adult learners, ability to support and encourage members of the teaching profession, skills in self-assessment, and reflective practice in the process of improving instructional practice. Demonstrate leadership and collaboration in a team setting. Must have good familiarity with computer technology (creating spreadsheets, databases, word processing, email). Will need to develop competency with computerized assessment equipment.

EXAMPLES OF DUTIES:

Provide leadership and support for curriculum development and professional development to support full implementation of an effective, culturally responsive, standards-based curriculum to close the achievement gap.

Oversee and coordinate teacher professional development programs such as the Beginning Teacher Support and Assessment, Career Development Program, National Board Certification, or other programs as assigned by the Chief Academic Officer/designee.

Provide support to prospective, newly credentialed, out-of-state credentialed and continuing teachers to implement the California Content Standards and the California Standards for the Teaching Profession.

Support the selection, administration and analysis of curriculum-embedded assessments. Provide professional development on the use of assessment results for instructional planning.

Assist the Chief Academic Officer/designee with articulation, alignment and implementation of professional development, instructional initiatives, grants, and other programs as assigned.

Serve as a liaison between sites and the district office to further communication, collaboration and shared priorities.

DESIRABLE EXPERIENCE:

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. Typical ways to demonstrate the required knowledge and skill would be:

Documented successful classroom teaching experience, including use of effective instructional practices with diverse learners.

Evidence of ability to write and implement standards-based, grade-appropriate curriculum units/course of study designed to engage all students and close the achievement gap.

Demonstrated skill and ability to provide both individual and group professional development in curriculum, pedagogy and data analysis for instructional planning and modification.

Served in site-based leadership capacity to positively impact student achievement.

CERTIFICATION REQUIREMENTS:

Credential:

Must hold a Life or Professional Clear teaching credential with CLAD, BCLAD, or BCC certification.

Valid California Administrative Services Credential or Preliminary Services Credential is required.

Master's degree and/or National Board Certification.

License:

Possession of a valid Motor Vehicle Operator's license.

Condition of Employment:

Insurability by the district's liability insurance carrier.

Job Description Approved:

Michael Matthews, Ed. D.
Assistant Superintendent/Chief of Staff

Date

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Office of Human Resources

CERTIFICATED JOB DESCRIPTION

Coordinator of Student Support

DEFINITION

Under the direction of the Chief Academic Officer/designee, Educational Services, it is the role of the Coordinator of Student Support to assist in the development and implementation of intervention programs and professional development to increase student achievement and close the achievement gap.

DISTINGUISHING CHARACTERISTICS

Demonstrate knowledge and ability to effectively teach the California Content Standards and to implement effective intervention and remediation programs to increase achievement.

Demonstrate ability to work with adult learners, ability to support and encourage members of the teaching profession, skills in self-assessment, and reflective practice in the process of improving instructional practice. Demonstrate leadership and collaboration in a team setting. Must have good familiarity with computer technology (creating spreadsheets, databases, word processing, email). Will need to develop competency with computerized assessment equipment.

EXAMPLES OF DUTIES:

Provide leadership and support for curriculum development and professional development to support full implementation of an effective, culturally responsive, standards-based curriculum to close the achievement gap.

Oversee and coordinate student intervention programs such as the before/afterschool intervention and summer school programs.

Provide assistance to teachers at Title I, Program Improvement or other schools that need to increase student achievement.

Support the selection, administration and analysis of curriculum-embedded assessments. Provide professional development on the use of assessment results for instructional planning.

Assist the Chief Academic Officer/designee with articulation, alignment and implementation of professional development, instructional initiatives, grants, and other programs as assigned.

Serve as a liaison between sites and the district office to further communication, collaboration and shared priorities.

DESIRABLE EXPERIENCE:

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. Typical ways to demonstrate the required knowledge and skill would be:

Documented successful classroom teaching experience, including use of effective instructional practices with diverse learners.

Evidence of ability to write and implement standards-based, grade-appropriate curriculum units/course of study designed to engage all students and close the achievement gap.

Demonstrated skill and ability to provide both individual and group professional development in curriculum, pedagogy and data analysis for instructional planning and modification.

Served in site-based leadership capacity to positively impact student achievement.

CERTIFICATION REQUIREMENTS:

Credential:

Must hold a Life or Professional Clear teaching credential with CLAD, BCLAD, or BCC certification.

Valid California Administrative Services Credential or Preliminary Services Credential is required.

Master's degree and/or National Board Certification.

License:

Possession of a valid Motor Vehicle Operator's license.

Condition of Employment:

Insurability by the district's liability insurance carrier.

Job Description Approved:

Michael Matthews, Ed. D.
Assistant Superintendent/Chief of Staff

Date

CERTIFICATED JOB DESCRIPTION

Coordinator of Literacy

DEFINITION

Under the direction of the Chief Academic Officer/designee, Educational Services, it is the role of the Coordinator of Literacy to assist in the development and implementation of standards-based literacy instruction, professional development, and assessments to increase student achievement and close the achievement gap.

DISTINGUISHING CHARACTERISTICS

Demonstrate knowledge of the California Content Standards and effective teaching practices to support the development of literacy among all students. Demonstrate knowledge of and ability to analyze curriculum-embedded assessments to measure student progress in literacy and to inform instructional practices. Demonstrate ability to work with adult learners, skills in self-assessment, and reflective practice in the process of improving instructional practice based on knowledge of the state standards and assessment results. Demonstrate leadership and collaboration in a team setting. Must have good familiarity with computer technology (creating spreadsheets, databases, word processing, email). Will need to develop competency with computerized assessment equipment.

EXAMPLES OF DUTIES:

Provide leadership and support for the development of standards-based literacy curriculum and professional development to support full implementation of an effective, culturally responsive, standards-based curriculum to raise student achievement and close the achievement gap.

Oversee and coordinate literacy assessment programs such as district curriculum-embedded assessments, department-wide assessments.

Provide data analysis and professional development to support the interpretation and use of assessment results for school improvement planning and instructional planning.

Support the selection, administration and analysis of curriculum-embedded assessments.
Provide professional development on the use of assessment results for instructional planning.

Assist the Chief Academic Officer/designee with articulation, alignment and implementation of professional development, instructional initiatives, grants, and other programs as assigned.

DESIRABLE EXPERIENCE:

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. Typical ways to demonstrate the required knowledge and skill would be:

Evidence of exceptional knowledge in the field of literacy development including Language - Arts based literacy development as well as content-based literacy development. Demonstrated ability to communicate knowledge effectively with teachers and administrators.

Documented successful classroom teaching experience, including use of effective instructional practices with diverse learners.

Evidence of ability to analyze test results and implement data-based decision making designed to raise student achievement and close the achievement gap.

Demonstrated skill and ability to provide both individual and group professional development in assessment administration and data analysis for instructional planning and modification.

Served in site-based leadership capacity to positively impact student achievement.

CERTIFICATION REQUIREMENTS:

Credential:

Must hold a Life or Professional Clear teaching credential with CLAD, BCLAD, or BCC certification preferred.

Valid California Administrative Services Credential or Preliminary Services Credential is required.

Master's degree or higher in an area of expertise such as curriculum, literacy, linguistics, or reading, and/or National Board Certification.

License:

Possession of a valid Motor Vehicle Operator's license.

Condition of Employment:

Insurability by the district's liability insurance carrier.

Job Description Approved:

Michael Matthews, Ed. D.
Assistant Superintendent/Chief of Staff

Date

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Office of Human Resources

CERTIFICATED JOB DESCRIPTION

Coordinator of Assessment

DEFINITION

Under the direction of the Chief Academic Officer/designee, Educational Services, it is the role of the Coordinator of Assessment to assist in the development, implementation, and analysis of district and state assessment programs to increase student achievement and close the achievement gap.

DISTINGUISHING CHARACTERISTICS

Demonstrate knowledge of the California Content Standards and aligned assessments including the California Standards Tests, California High School Exit Exam, and district standards-based assessments. Demonstrate knowledge of state and federal accountability systems including the Academic Performance Index and No Child Left Behind Adequate Yearly Progress.

Demonstrate ability to analyze and communicate test results patterns to assist schools in data-based decision making. Demonstrate ability to work with adult learners, skills in self-assessment, and reflective practice in the process of improving instructional practice based on assessment results. Demonstrate leadership and collaboration in a team setting. Must have good familiarity with computer technology (creating spreadsheets, databases, word processing, email). Will need to develop competency with computerized assessment equipment.

EXAMPLES OF DUTIES:

Provide leadership and support for data analysis and professional development to support full implementation of an effective, culturally responsive, standards-based curriculum to raise student achievement and close the achievement gap.

Oversee and coordinate assessment programs such as district curriculum-embedded assessments, department-wide assessments and state and federal assessment programs such as the California Standards Tests and the California High School Exit Exam.

Provide data analysis to support the interpretation and use of assessment results for school improvement planning and instructional planning.

Support the selection, administration and analysis of curriculum-embedded assessments. Provide professional development on the use of assessment results for instructional planning.

Assist the Chief Academic Officer/designee with articulation, alignment and implementation of professional development, instructional initiatives, grants, and other programs as assigned.

DESIRABLE EXPERIENCE:

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. Typical ways to demonstrate the required knowledge and skill would be:

Documented successful classroom teaching experience, including use of effective instructional practices with diverse learners.

Evidence of ability to analyze test results and implement data-based decision making designed to engage raise student achievement and close the achievement gap.

Demonstrated skill and ability to provide both individual and group professional development in assessment administration and data analysis for instructional planning and modification.

Served in site-based leadership capacity to positively impact student achievement.

CERTIFICATION REQUIREMENTS:

Credential:

Must hold a Life or Professional Clear teaching credential with CLAD, BCLAD, or BCC certification.

Valid California Administrative Services Credential or Preliminary Services Credential is required.

Master's degree and/or National Board Certification.

License:

Possession of a valid Motor Vehicle Operator's license.

Condition of Employment:

Insurability by the district's liability insurance carrier.

Job Description Approved:

Michael Matthews, Ed. D.
Assistant Superintendent/Chief of Staff

Date

TO: BOARD OF EDUCATION INFORMATION
08/19/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY/MICHAEL D. MATTHEWS

RE: TENTATIVE AGREEMENT - SANTA MONICA MALIBU CLASSROOM
TEACHERS ASSOCIATION - CONTRACT

INFORMATION ITEM NO. I.1

It is recommended that the Board of Education approve the tentative agreement reached between the Santa Monica Malibu Classroom Teachers Association (SMMCTA) and the District regarding the contract which covers the period 2003-04 through 2004-2005.

COMMENT: The SMMCTA and District negotiating teams reached agreement on the contract on July 14, 2004. It is anticipated that the association will contact its membership to vote on the contract by September, 2004.

In accordance with AB 1200, the public disclosure of the collective bargaining agreement form is attached. This information was made available to the public and posted to the district's web site as of August 11, 2004. (The document is in the paper copy of the Agenda, however, the information is not formatted for inclusion in the electronic version of the agenda. The information can be found on the district's web site, under press releases.)

This item will return to the agenda on August 26, 2004 for action.

TO: BOARD OF EDUCATION

INFORMATION

08/19/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: BASIC AND SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATION ITEM NO. I.2

It is recommended that the Board of Education adopt the following textbooks for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these materials at a future board meeting.

Comment: In accordance with Board of Education policy, the textbooks listed below will be on display for the next two (2) weeks at Educational Services.

HOLT - Psychology. Principles in Practice - Psychology
Wright, Richard. (1938). Uncle Tom's Children- English 10
Anaya, Rudolfo A. (1979). Tortuga - English 10
Kingston, Maxine Hong. (1977). China Men - English 10
Naylor, Gloria. (1980). The Women of Brewster Place A
Novel in Seven Stories - English 10
Sebold, Alice. (2002) The Lovely Bones - English 10