

**For a Listing of Upcoming Board Meetings see Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**ADDENDUM**

**August 26, 2004**

A meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on Thursday, August 26, 2004 in the Santa Monica City Council Chambers, 1685 Main Street, Santa Monica, CA. At 5 p.m. the meeting will be called to order in the Board Conference Room in the District Offices 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board will convene a Closed Session for the reason(s) listed in Section III, below. The Board will reconvene the public portion of the meeting at 7 p.m. in the City Council Chambers.

The Public Portion of the Meeting Begins at 7 p.m.

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting, must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Secretary.

**I CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**XI MAJOR ITEMS**

- A.11 Award of Vending Services to First Class Vending  
Bid #5.03

**XX ADJOURNMENT**

This meeting will adjourn to a regular meeting scheduled to be held on Thursday, September 9, 2004, at 7 p.m. in Board Room of the Santa Monica-Malibu Unified School District Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA.

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/26/04

FROM: SUPERINTENDENT/VIRGINIA I. HYATT

RE: AWARD OF VENDING SERVICES TO FIRST CLASS VENDING  
BID #5.03

RECOMMENDATION NO. A.11

It is recommended that the Board of Education award the vending machine contract to First Class Vending.

Funding Information: There is no fiscal impact from this contract as all vending machines create revenue for the District.

COMMENT: Bids were sent to six (6) vendors. Four (4) attended the job walk, three (3) responded with bids. Analysis was based on product selection, equipment, the vendor's accounting, collection and auditing methods and the percent of profit paid to the District (based on net sales). Vending machines and associated products are to adhere to Senate Bills 19 and 677 and to all District policies, including BP 3555 and the Nutrition and Physical Activity Policy adopted on November 20, 2003. All vending machines and associated products will be reviewed prior to their placement into the machines. Bids were as follows:

Vendor	Collection/Auditing Method	% Paid on Net Profit
First Class Vending	Sales, change and money collected are scanned into a computer and balanced through software	50%
Vending Plus	Sales from machine manually done from non-resetting counters, reports are manually done	Average 49%
24/7	Sales, change and money collected are balanced through a remote wireless system	18%

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES: