

**Santa Monica-Malibu Unified School District
Board of Education
MINUTES**

UNADOPTED
December 4, 2003

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, December 4, 2003 in the Board Room of the District's Administrative Offices, 1651 16th Street, Santa Monica, CA. At 5 p.m., the Board called the meeting to order and moved to Closed Session in the Board Conference Room for the reasons listed in Section III, below. The Board reconvened the public portion of the meeting at 7:33 p.m. in the Board Room.

I CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III CLOSED SESSION:

- Conference with Superintendent and Assistant Superintendents regarding 2003-2004 Strategies for Negotiations with Non-Represented Employee, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) pursuant to §GC 54956.8, as cited in the Brown Act
- Personnel Matters to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act
- Public Employee Appointment/Re-appointment (Superintendent; public employee performance evaluation) pursuant to GC§54957, as cited in the Brown Act

IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS

- Recognition of Outgoing Board of Education Officers:
President, Maria Leon-Vazquez and Vice-President, Jose Escarce
On behalf of the Board of Education, Maria Leon-Vazquez received an engraved crystal pen set and Jose Escarce received an engraved silver timer. These tokens of appreciation were presented for a year of outstanding leadership as President and Vice-President of the Board.
- John Adams Middle School - Report
Judith Meister, PTA President, introduced the John Adams School Report. She introduced clarinet students James Hodges, Ian Scheffler, Lena Simon and Melinda Gottesman who performed "Caprice for Clarinets" by Clare Grundman. Ms. Meister noted that the art work on display was from John Adams. John Adams worked with 18th Street Art Complex to create the computer generated designs on the crosswalk at 17th and Pearl Streets. JAMS has enjoyed a 33% increase in PTSA membership; a PTSA email list has been established and a new web page has been created. In addition to fundraising efforts, parents are involved in campus activities including, but not limited to: 6th grade binder check, student salad bar gardening program and tutoring programs.

Lise Reilly, Principal of John Adams Middle School, reported that parents from a wide variety of groups have come together on various projects at JAMS providing academic access and support for students. The math proposal supported by the Board of Education is well underway. Participation by 8th grade students in Algebra I increased from 40% to 80%. Core programs are flourishing and expanding. The AVID (Advancement Via Individual Determination) Program is in its second year. Students participating in AVID have improved their GPA's.

Principal Reilly commented that although these are difficult times of in terms of budget constraints and where to find funds for various programs, the JAMS staff is motivated to do all it can for its students in part because of the exceptional community support shown their school and students.

V APPROVAL OF THE AGENDA

Moved by Dr. Escarce, Seconded by Ms. Bloomfield and approved 7-0.
Student voted Aye.

VI APPROVAL OF MINUTES

A.1 Approval of Minutes: June 27, 2001 and November 20, 2003 1

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.02 Approval of Independent Contractors 2-3
A.03 Overnight Field Trip(s) 2003-04 4

Business and Finance

A.04 Acceptance of Gifts - 2003-04 5-5d
A.05 Conference and Travel Approval/Ratification 6-7
A.06 Award of Purchase Orders 8-8c

Proposition X/State Modernization

Personnel

A.07 Certificated Personnel - Elections, Separations 9-12
A.08 Classified Personnel - Merit 13-14
A.09 Classified Personnel - Non-Merit 15

General Functions

A.10 Adopt Resolution No. 03-08 In Support of Proposition 55 - The
Kindergarten-University Public Education Facilities Bond
Act of 2004 16-17
A.11 Adopt Resolution No. 03-09 In Support of Proposition 56 - The Budget
Accountability Act 18-20

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes.

The following individuals addressed the Board of Education and expressed a variety of opinions about the proposed gift policy/equity fund:

Deborah Griffin
Sandy Thacker
Laura Rosenthal
Tim McPartlin
Jerri Churchill
Ron Ben-Yehuda
Kathy Wisnicki
Kym Frolick
Lucia Nordstrom

- Rick Williams addressed the Board regarding special education services for his child.
- Jim Jaffe addressed the Board regarding correspondence he has received related to his allegation that the Board of Education has been in violation of the Brown Act.
- Jerry Rubin invited everyone to his 60th Birthday Peace Party and thanked the Board for its past support of a Santa Monica Youth Commission.
- Kevin Tamm spoke out against the number of tests students are expected to take.
- Abby Arnold thanked Maria Leon-Vazquez and Jose Escarce for their service to the district as the Board of Education President and Vice-President for 2003. She stated that she is proud of the progressive values demonstrated by the district and believes the district is committed to having an alternative school such as SMASH.

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

A. Student Board Member Reports

Student Board Members, Camden Vilkin and Bryce Maddock were both present and presented the attached reports.

B. School Report - John Adams Middle School

C. SMMCTA Report -Mr. Keiley was absent

IX COMMUNICATIONS (continued)

D. SEIU Report

Ms. Keryl Cartee, Chief Steward for SEIU, presented the attached report.

E. Santa Monica-Malibu Education Foundation Report - no report

F. PTA Council President Report

Ms. Maria Rodriguez reported that Council PTA has not taken a position with regard to the draft of the gift policy that is posted on the district's web site. She reported that on November 24, Council PTA held a budget workshop with Ken Bailey and the chair of the Financial Oversight Committee. The workshop, coordinated by Barbara Inatsugu, provided the Council with an opportunity for better understanding of school budgets and the role of the Financial Oversight Committee. On January 15, the Council PTA will meet with City of Santa Monica representatives at the Ken Edwards Center to review the City budget. A similar meeting will be scheduled with representatives from the City of Malibu.

Ms. Rodriguez encouraged the Board to support Propositions 55, The Kindergarten-University Public Education Facilities Bond Act of 2004 and Proposition 56, the Budget Accountability Act. PTA, SMMCTA, SEIU and the League of Women Voters have all endorsed this measure.

Lastly, Ms. Rodriguez reminded the Board of Education that the annual PTA Holiday Breakfast will be held on Tuesday, December 16, at 9:30 a.m. at Pepperdine University.

G. Personnel Commission Report - no report

X SUPERINTENDENT'S REPORT

- National Board Certification - Teachers
Mr. Deasy announced that the following 23 teachers have been named as National Board Certified Teachers:
Judy Franklin, Christi Hovest, Susan Suomu, Martha Duran-Contreras, Tristen Jones, Amy Teplin, Eric Paul, Steve Reifman, Deborah Granof, Gretchen Gies, Susan Stivers, Julie Erb, Heather Hoekman, Katy Lanza, Bridgette Leonard, Monica Mora, Amelia Zimmermann-Wolf, Michael Burnett, Amy Beeman-Solano, Heather Calahan, Lorraine Horn, and Michelle Welford.
- Advanced Placement (AP) Results
Superintendent Deasy reported that the numbers of students taking AP courses has increased at Malibu and Santa Monica High Schools, with Santa Monica High experiencing a 32% increase in participation.
- SMC has received an Even Start grant focused on family literacy, working with parents and very young children, ages 3 -7, struggling with literacy. SMC will work in partnership with the district.
- No Child Left Behind (NCLB) - Comments from Superintendent's National Conference Presentation. Mr. Deasy attended the National Board for Professional Teaching Standards conference at which he was a keynote speaker. He touched on the requirements of NCLB and the impact it has on students and public school districts.

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.12	Election of Board of Education Officers	21
A.13	Certification of Authorized Signatures	22-22b
A.14	Election of Annual Representative to the Los Angeles County School Trustees Association (LACSTA) for 2004	23
A.15	Election of Voting Representative: Los Angeles County Committee on School District Organization	24
A.16	Assembly Run-Off Election and Election Results - Los Angeles County Committee on School District Organization	25-25b
A.17	Nominations - California School Boards Association-Delegate Assembly . . .	26
A.18	Approval of Special Education Contracts 2003/04	27-30
A.19	2003-04 First Interim Report	31-35

XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	Analysis of the Special Education Department (pulled by staff)	36-37
	(Rescheduled from November 20, 2003)	

XIII INFORMATIONAL ITEMS

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX ADJOURNMENT

On a motion by Ms. Bloomfield, seconded by Ms. Leon-Vazquez, and voted 7-0 to adjourn the meeting at 11:10 p.m. The next regular meeting is scheduled to be held on Thursday, January 8, 2004, at 7 p.m. in the Board Room of the District's Administrative Offices, 1651 16th Street, Santa Monica, CA.

Meetings held in Santa Monica are taped for rebroadcast and played on Cable Channel 16 (City TV) at 11:00 AM on the Sunday following the Board meeting. Meetings are rebroadcast in Malibu on Government Access Channel 3 every Saturday at 8 PM

Approved: Jan 8, 2004

[Signature]
President

[Signature]
Superintendent

Samohi Student Board Member Report
December 4, 2003

The students of Santa Monica High School have gotten a lot accomplished recently. We held a blood drive in which the Red Cross collected over 200 donations for Samohi students. Considering that the requirement to be a donor was that the student was over seventeen years of age and above 110 pounds, that number is a considerable portion of the those who were eligible. I would like to commend student Stephanie Evans for organizing the blood drive, and all the students of Samohi who saved over 600 lives with their donations. Under the leadership of student Keshia Ram an effort to clean our campus and encourage recycling has been launched. Six steel bins have been placed around the campus to collect recyclables and the money made off of the recycled products will go to six different student organizations. This will give students a direct incentive to go out of their way to recycle. Presentations about the benefits of recycling have been made in all homeroom classes. This effort should help in beautifying our campus.

I would like to thank the district and the board for their efforts to provide an athletic trainer for Samohi students. With the help of grants from Saint Johns and Train to Win we now have a trainer employed 32 hours a week. It would be optimal to have this position as a full time job, meaning 40 hours a week, so as we move out of the budget crisis I hope the board will keep our students safety in mind. However the most important thing is that we now have a trainer, and I would like to thank those who made this possible again.

An issue that has caught the concern of the students, the parents, and the community that surrounds Samohi is the student parking situation. With a motion by the people of Ninth Street to impose permit only parking there has been uproar in the Samohi community. As a student who drives himself to school every day I must say providing students with a place to park is essential. I am one of the forty seniors lucky enough to have won a parking spot on campus. To get an idea of how many students drive to school take in mind that about 250 seniors entered their names in the lottery for parking spots. Many have suggested that all students should take public transportation to school. In a perfect world this would undoubtedly be possible. However, with many students staying late into the evening for sports, theater, and activities such as yearbook, newspaper and leadership, it is not often safe to do so. I myself was at school until 7 o'clock recently, when I left there were a few sports still practicing and the play was still in rehearsal. To expect students as young as fourteen to get on the bus at seven, eight, even nine o'clock is ridiculous. So we have problem. The students need parking spots and the community around Samohi, understandably, does not want us to park in front of their houses. I see a solution so glaring that I am incensed that it has not been moved on yet. Directly across the street from our school is possibly the largest public parking lot in Santa Monica. The civic center parking lot is the answer to everyone's problems in this situation. Currently it costs eight dollars a day to park in the civic center, which is rather expensive for a student. Why not charge a dollar a day for student parking? For a lot that the majority of the time sits empty I am sure this would create even more revenue for the city. Mayor Kevin McKewon has said that this is not possible because of the variations in the Civic centers schedule. While the majority of the days the parking lot sits empty there are days on which is completely full, because of venues at the civic center. I say it is absolutely

possible. With a little bit of work, this entire situation is solved. If the Civic center publishes a calendar that is available to students, saying which days the parking lot will be open for the student reduced rate and which days it will not be available, students could park at the civic center the majority of school days, and on the days which it would not be available could park in the surrounding neighborhoods. This would delight the student population because it would allow them to park much closer to school, and would satisfy the neighbors of Samohi because parking would only be an issue a few days a month. Civic means for the community, it is ironic that there is a civic parking lot so close to the children of the community and yet there is no action to make it available to them. I urge the board to put pressure on the city council to open the civic center parking lot for students at reduced rates on those days on which it is available.

This concludes my report.

Malibu Report
Camden Vilkin

Tonight is the opening night of our school's production of "The Elephant Man." The play will run nightly through Saturday, with a Sunday matinee performance. Tickets are available at the door.

The Malibu High School girls tennis team won their first CIF championship in the school's history. Chelsey Mosser, Kelly Steward, and Dayla Pearlman swept their singles matches and doubles pair Casey and Megan Zweig performed well.

I just returned, along with 18 other Malibu High School journalism students, from the national journalism convention in Washington D.C. Students exchanged newspapers and ideas with fellow reporters from high schools across the country and attended seminars on various journalism subjects.

The Malibu High School Christmas tree lot is open for business on the corner of Pacific Coast Highway and Heathercliff 7 days a week. It is sponsored by the Malibu High School Booster Club and supported by parent and student volunteers. Many of the high school athletic teams will be volunteering.

The students at Malibu High School are engaged in a holiday canned-food drive competition to benefit the Salvation Army. Each class in the school competed for the most cans, with the drive ending tomorrow. We are also currently holding a holiday toy drive for underprivileged kids. If anyone has toys they would like to donate please contact the Malibu Student Council. The drive will end on December 19th.

S.E.I.U. Board Report

Thursday, December 04, 2003

7:00 P.M.

The SEIU 2003/04 Negotiation Committee worked tirelessly (all day long) in the negotiation process with District Staff on November 22, 2003. Both SEIU and the District were able to work collaboratively and reach resolutions on multiple issues. While we have not resolved all issues, SEIU has expressed to the District that we are willing to continue negotiations until a mutual agreement can be reached.

SEIU has launched training workshops in support of **Proposition 56 (Budget Accountability Act)** scheduled on the March 2004 ballot. SEIU began training employees and union members to become "official spokespersons" to ensure the passing of **Proposition 56**. The most recent workshop was held December 03, 2003 in Los Angeles (Hollywood United Methodist Church).

The next workshop is scheduled for **December 09, 2003** in the Inland Empire at the following location: **San Bernardino Safety Employees Association 433 N. Sierra Way, San Bernardino**. Each training day consists of two (2) sessions from which to choose: 11:00 AM -1:00 PM OR 3:00 PM - 5:00 PM.

Individuals interested in participating should call SEIU's COPE (Committee On Political Education) at **213/368-8602 OR 213/368-8625 to make reservations**.

SEIU has been collecting toys in its 23rd Annual SEIU Local 660 Christmas Toy Drive for Los Angeles County Foster Children. The deadline to donate gifts and toys is December 15, 2003. Anyone interested in donating to this worthy cause may contact any SEIU shop steward or make the donation directly to SEIU by calling Alexa Medlin at 213/368-8686.

And, as we wind down to the end of 2003, **SEIU** has invited all SEIU Union Membership to its Annual Membership Meeting and Holiday Celebration on Friday, December 12, 2003 at the Park Plaza Hotel in Los Angeles. It is free to all Union Members (plus one guest). The Membership Meeting begins at 6:00 PM and the Holiday Celebration begins at 7:15 PM. All Union Members interested in going should contact Ms. Myrna Mercado at 213/368-8631.

Board of Education Meeting Schedule					
July through December, 2003					
Month	1st Thurs.	2nd Thurs.	3rd Thursday Discussion Mtg.	4th Thursday	Special Note:
July				31 DO	One regular meeting in July
August			21 DO		One regular meeting in Aug.
September	4 MHS		18 SM		9/18 Charter Schools
October	2 DO		16 SM		
November	6 MHS		20 SM		11/20 - school plans; achievement data
December	4 DO				12/4 - school plans
January through June, 2004					
January	1 Holiday no meeting	8 DO		22 DO	1/8 - school plans
February	5 MHS		19 SM		
March	4 DO		17 DO (Wednesday)		18-19: Stairway of the Stars (Civic Auditorium)
April	1 MHS			22 DO	4/5-16: Spring Break
May	6 DO		20 SM		
June	3 DO			24 DO	6/3 - Recognition of Retirees 6/14-18: Graduation Week Activities

Meeting Dates Approved 6/26/03

District Office (DO) 7/31, 8/21, 10/2, 12/4, 1/8/04, 1/22, 3/4, 3/17, 4/22, 5/6, 6/3 and 6/24
 Malibu Meetings (MHS) 9/4, 11/6, 2/5, and 4/1 - Malibu High School Aud. 30215 Morningview Drive, Malibu.
 Santa Monica City Council Chambers (SM) 9/18, 10/16, 11/20, 2/19 and 5/20 - 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica.

Complete Board of Education agendas are available in *pdf* format, on the District's website: www.smmusd.org.

**Santa Monica-Malibu Unified School District
Board of Education**

December 4, 2003

I CALL TO ORDER

5 :00 p.m.
Moved to Closed Session 5:01 p.m.
Moved to Public Session: 7:30 p.m.

A Roll Call

Maria Leon-Vazquez - President
Jose Escarce - Vice President
Emily Bloomfield
Julia Brownley
Oscar de la Torre
Mike Jordan
Shane McLoud

Bryce Maddock - Santa Monica High School - voting
Camden Vilkin - Malibu High School Student Representative

B Pledge of Allegiance

Led by Camden Vilkin

II CLOSED SESSION

There was no report out of Closed Session.

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: APPROVAL OF MINUTES

ACTION
12/04/03

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

June 27, 2001

November 20, 2003

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/04/03

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

Contractor/Contract Dates	Description	Site	Funding
Jewish Family Service of Santa Monica Sept 3, 2003-June 16, 2004 Cost: Not to exceed \$5,000	To provide individual, group, family counseling; classroom & PTSA presentations; referrals; crisis intervention	ADAMS	PTSA Gift 01-90150-0-11100-10000-5802-011-4110
ASUCLA-Jerry Mann Oct 3, 2003-June 18, 2004 Cost: Not to exceed \$22,000	Peer advising and tutoring at SAMOHI	SamoHi	PTSA Gift \$10,000 01-90120-0-11100-10000-5802-015-4150 Title III \$12,000 01-42010-0-47600-10000-5802-032-2560
"PENCO" Ronald A. Pennington Sept 18, 2003-June 30, 2004 Amount of Increase: \$2,400 Total Contract Cost: \$5,400	Amendment of previous contract approved by the Board 11/06/03 to provide services for computer virus contamination	SamoHi	Function: Administration 01-00000-0-11100-27000-5802-015-4150

Contractor/Contract Dates	Description	Site	Funding
Music Center/Ed Division Sept 20, 2002 - June 20, 2003 Amount of Increase: \$40.00 Total Contract Cost: \$3,290.	Amendment of previous contract approved by the Board 01/23/03 to provide assemblies in story telling and music to first graders	Franklin	SIP 01-72600-0-11100-10000-5802-002-1501 Additional Amount: PTA Gift 01-90150-0-11100-10000-5802-002-4020

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/04/03

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2003-04

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2003-2004 school year. No child will be denied participation due to financial hardship.

<u>School Grade</u>	<u>Destination</u>	<u>Principal</u>	<u>Cost / Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Cabrillo Grd. 5	Aquarium of the Pacific 1/22/04 to 1/23/04	Staci Erlandson Pat Cairns	\$75.00 paid for by parents and PTA Gift Fund	Science	The Oceanography club will spend the night with the fishes and have a lesson on predator prey and sharks. It will include a pizza party and breakfast.
Cabrillo Grd. 5	Catalina Island 3/08/04 to 3/10/04	Staci Erlandson Pat Cairn	\$250.00 per student paid for by parents and fundraisers	Science	Students will visit the Catalina Island Marine Institute for snorkeling, lab, science curriculum, whale watching and hiking.
McKinley Grade 5	Camp Gilmore, Ventura, CA 3/29/04 to 3/31/04	Lindsay Light Francisco Garcia	\$150. 00 per student paid for by parents and PTA	Social Science	Naturalist at large is a unique opportunity to teach our 5th graders decision making skills and develop a leadership role enhanced through group building and initiative activities.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/04/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.04

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$44,507.64 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$42,565.64, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 12-4gif.pdf

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None

School/Site Account Number	Gift Amount	In-kind Value	Donor	Purpose
JAMS	\$ 200.00		CYSA-South	General Supplies & Materials
01-90120-0-00000-00000-8699-011-0000	\$ 50.00		Santa Monica Way of Life Group	General Supplies & Materials - Custodial
Adult Education				
11-90120-0-00000-00000-8699-090-0000				
Alternative (SMASH)				
01-90120-0-00000-00000-8699-009-0000				
Cabrillo	\$ 25.00		Miriam J. Schulze	General Supplies & Materials
01-90120-0-00000-00000-8699-017-0000				
PTA Reim. - Resource #90150	\$ 1,793.36		Cabrillo PTA	General Supplies & Materials
CDS				
12-90120-0-00000-00000-8699-090-0000				
Edison				
01-90120-0-00000-00000-8699-001-0000				
PTA Reim. - Resource #90150				
Franklin				
01-90120-0-00000-00000-8699-002-0000				
PTA Reim. - Resource #90150				
Grant	\$ 35,000.00		Grant School Booster Club	Instructional Aides/Special Serv.-Classified/Teachers-Hrly.
01-90120-0-00000-00000-8699-003-0000		\$ 190.00	Amy Bishop-Dunbar	Maxtor Hard Drive to Be Used for the Grant Server
Lincoln				
01-90120-0-00000-00000-8699-012-0000				
Malibu High School	\$ 3,500.00		Malibu High PTSA	Community Services Coordinator/Library Books
01-90120-0-00000-00000-8699-010-0000	\$ 896.28		White Studios	Graduation Expenses
	\$ 250.00		Various Parents	Marine Biology Field Trip Expenses
	\$ 125.00		Lucinda Bassett	Marine Biology Field Trip Expenses
	\$ 46.00		Various Parents	Counseling Office Supplies
McKinley				
01-90120-0-00000-00000-8699-004-0000				
Muir	\$ 90.00		Kimberly Grant	General Supplies & Materials
01-90120-0-00000-00000-8699-005-0000	\$ 60.00		Edison International	General Supplies & Materials
	\$ 30.00		Edison International	General Supplies & Materials
		\$ 632.00	Washington Mutual	Dell Computer for School Savings Program

School/Site	Gift Amount	In-kind Value	Donor	Purpose
Account Number				
Olympic HS		\$ 50.00	Dawn Smithfield	Sofa for Teachers' Lounge
01-90120-0-00000-00000-8699-014-0000				
Rogers				
01-90120-0-00000-00000-8699-006-0000				
PTA Reim. - Resource #90150				
Roosevelt				
01-90120-0-00000-00000-8699-007-0000				
PTA Reim. - Resource #90150				
Samohi				
01-90120-0-00000-00000-8699-015-0000				
Barnum Hall				
01-91150-0-00000-00000-8699-015-0000				
Pt. Dume Marine Science	\$ 500.00		The Sandel Family	4th Grade Field Trip to Santa Catalina Island
01-90120-0-00000-00000-8699-019-0000				
PTA Reim. - Resource #90150				
Webster				
01-90120-0-00000-00000-8699-008-0000				
PTA Reim. - Resource #90150				
Others:				
Superintendent's Office		\$ 400.00	Charlene Rockler	IBM Wheelwriter 10 Typewriter
01-90120-0-00000-00000-8699-020-0000				
Educational Services				
01-90120-0-00000-00000-8699-030-0000				
Student & Family Services				
01-90120-0-00000-00000-8699-040-0000				
Special Education				
01-90120-0-00000-00000-8699-044-0000				
Food & Nutrition Services				
01-90120-0-00000-00000-8699-057-0000				
Fiscal Services				
01-90120-0-00000-00000-8699-051-0000				
Child Development Services	\$ 20.00			
12-90120-0-00000-00000-8699-070-0000		\$ 525.00	Timi Anyon Hallen & Robert Hallem	Amana Refrigerator for MicKinley Child Development
		\$ 145.00	Santa Monica Convention/Visitors Bureau	Typewriter/Stand/Printer/Keyboards/Mouse/Hard Drives/Monitor
TOTAL	\$ 42,565.64	\$ 1,942.00		

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 59,362.15	\$ 250.00	\$ 59,612.15	\$ -	\$ -	\$ -
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 1,240.00	\$ -	\$ 1,240.00	\$ -	\$ -	\$ -
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000	\$ 1,700.00	\$ -	\$ 1,700.00	\$ -	\$ -	\$ -
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 16,999.79	\$ 25.00	\$ 17,024.79	\$ -	\$ -	\$ -
PTA Reim. - Resource #90150	\$ 36,768.56	\$ 1,793.36	\$ 38,561.92	\$ -	\$ -	\$ -
CDS 12-90120-0-00000-00000-8699-090-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 117.54	\$ -	\$ 117.54	\$ 100.00	\$ -	\$ 100.00
PTA Reim. - Resource #90150	\$ 2,000.00	\$ -	\$ 2,000.00			
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 1,490.21	\$ -	\$ 1,490.21	\$ -	\$ -	\$ -
PTA Reim. - Resource #90150	\$ -	\$ -	\$ -			
Grant 01-90120-0-00000-00000-8699-003-0000	\$ 200.00	\$ 35,000.00	\$ 35,200.00	\$ 100.00	\$ 190.00	\$ 290.00
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 33,482.60	\$ -	\$ 33,482.60	\$ -	\$ -	\$ -
Malibu High School 01-90120-0-00000-00000-8699-010-0000	\$ 51,983.98	\$ 4,817.28	\$ 56,801.26	\$ -	\$ -	\$ -
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 11,783.70	\$ -	\$ 11,783.70	\$ -	\$ -	\$ -
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 39,321.29	\$ 180.00	\$ 39,501.29	\$ -	\$ 632.00	\$ 632.00
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 4,705.24	\$ -	\$ 4,705.24	\$ -	\$ 50.00	\$ 50.00

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
Rogers	\$ 7,448.82	\$ -	\$ 7,448.82	\$ 94.00	\$ -	\$ 94.00
01-90120-0-00000-00000-8699-006-0000						
PTA Reim. - Resource #90150	\$ 15,775.63	\$ -	\$ 15,775.63			
Roosevelt	\$ 45,400.00	\$ -	\$ 45,400.00	\$ 810.79	\$ -	\$ 810.79
01-90120-0-00000-00000-8699-007-0000						
PTA Reim. - Resource #90150	\$ 21,661.00	\$ -	\$ 21,661.00			
Samohi	\$ 38,638.89	\$ -	\$ 38,638.89	\$ 14,976.00	\$ -	\$ 14,976.00
01-90120-0-00000-00000-8699-015-0000						
	<i>[See Below for Barnum Hall]</i>					
Pt. Dume Marine Science	\$ 38,657.26	\$ 500.00	\$ 39,157.26	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-019-0000						
PTA Reim. - Resource #90150	\$ 7,329.02	\$ -	\$ 7,329.02			
Webster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-008-0000						
PTA Reim. - Resource #90150	\$ -	\$ -	\$ -			
All Others:						
Superintendent's Office	\$ -	\$ -	\$ -	\$ -	\$ 400.00	\$ 400.00
01-90120-0-00000-00000-8699-020-0000						
Educational Services	\$ 5,221.00	\$ -	\$ 5,221.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-030-0000						
Student and Family Support Services	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-041-0000						
Special Education	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-044-0000						
Child Development Services	\$ -	\$ 20.00	\$ 20.00	\$ -	\$ 670.00	\$ 670.00
01-90120-0-00000-00000-8699-070-0000						
TOTAL GIFTS	\$ 457,786.68	\$ 42,565.64	\$ 500,352.32	\$ 15,786.79	\$ 1,942.00	\$ 17,352.79
BARNUM HALL - Current Year	Y-T-D Gifts	Current Gifts	Cumulative Gifts	Prev. In-Kind Gifts	Current In-Kind Gifts	Cumulative In-Kind
01-91150-0-00000-00000-8699-015-0000	\$ 22,455.00	\$ -	\$ 22,455.00	Organ (Belt) (Est.)		\$ 250,000.00
Previous Years' Gifts				Organ (Dollinger)		350,000.00
2002-03	\$ 137,110.34			Dollinger Organ donated at 4/11/02 Board Mtg.		
2001-02	\$ 66,200.00			(Item A.21) to Tucson Fox Foundation		\$ (350,000.00)
2000-01	\$ 137,863.00				n/a	
1999-00	\$ 175,700.00				n/a	
1998-99	\$ 10,945.00					
1997-98	\$ 26,645.00					
TOTAL CASH GIFTS FOR BARNUM HALL	\$ 554,463.34					\$ 250,000.00
Total Cash Gifts for District, incl. Barnum Hall:		\$ 42,565.64				

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/04/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
MUNOZ-FRIEDMAN, Zelina SMASH 01-90120-0-11100-10000-5220- 009-4090 General Fund - Resource: Gifts	Early Literacy Institute Westwood, CA (UCLA) November 17, December 8, 2003 and February 9, 2004	\$200 + SUB
RUIZ, Jaimee McKinley Elementary 01-30100-0-11100-10000-5220- 004-4040 General Fund - Resource: IASA Title I Basic	Raising Test Scores: Meeting the Calif. Standards Test Buena Park, CA October 27, 2003	\$179 + SUB
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
Group Conference and Travel: In-State		
* a complete list of conference participants is on file in the Department of Fiscal Services		
<u>ASH, Kathy</u> + 9 Additional Staff Lincoln Middle 01-72650-0-11100-10000-5220- 012-4120 General Fund - Resource: SIP 7 - 12	Chancellor's Conference on Composition and Literature Westwood, CA (UCLA) December 6, 2003	\$720 total
<u>BAXTER-LAM, Nan</u> <u>HEYLER, Sioux</u> Special Education 01-65000-0-50010-21000-5220- 043-1400 General Fund - Resource: Special Education	Workability I Fall 2003 Conference Ontario, CA November 20, 2003	\$150 total
<u>EPSTEIN-GOLDMAN, Laura</u> <u>KELLER, Anne</u> Cabrillo Elementary No Cost to District	International Dyslexia Assn. San Diego, CA November 13 - 15, 2003	2 SUBS ONLY
<u>PALILIS, Barbara</u> <u>WURSTER, Pat</u> Santa Monica High No Cost to District	Augmentative Alternative Communication in the Classroom Los Angeles, CA December 3, 2003	1 SUB ONLY
Out-of-State Conferences: Individual		
None		
Out-of-State Conferences: Group		
<u>LOURIA, Meredith</u> <u>THAIS, Rob</u> Santa Monica High 01-58100-0-11100-10000-5220- 015-4150 General Fund - Resource: Other Federal	Small Schools Study Tour New York, NY November 30 - December 5, 2003	\$6,125 total + 2 SUBS

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/04/03

FROM: KENNETH R. BAILEY/ VIRGINIA I.HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from November 13, 2003 through November 24, 2003 for fiscal year 2003/04.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2003

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** CHANGED PURCHASE ORDERS ***					
403372	KING RELOCATION SERVICES	ADD'L HOURLY SERVICES	CURRICULUM AND IMC	3,562.12	U
				** CHANGED PURCHASE ORDERS TOTAL:	3,562.12
*** NEW PURCHASE ORDERS ***					
403352	ACADEMIC THERAPY PUBL	MATERIALS FOR GINA KITTEL	SPECIAL EDUCATION REGULAR YEAR	1,000.80	R
403480	ADVANTIDGE ID SOLUTIONS	SUPPLIES/PRINTING BUS PASSES	TRANSPORTATION	227.33	R
403365	AMMIE ENTERPRISES	SPANISH BOOKS FOR LUZ	SPECIAL EDUCATION REGULAR YEAR	43.46	R
403440	APPLE COMPUTER CORP	NON-INSTRUCTIONAL/POWERBOOK	CHILD DEVELOPMENT CENTER	556.61	R
403447	APPLE COMPUTER CORP	NON-INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	242.48	R
403501	APPLE COMPUTER CORP	COMPUTERS	WILL ROGERS ELEMENTARY SCHOOL	15,544.70	R
403542	ASSOCIATED POWER	Bus Repairs/Regular Ed.	TRANSPORTATION	1,253.41	R
403059	BAY PRINTING CO	BUSINESS CARDS	CHILD DEVELOPMENT CENTER	31.55	CD
403534	BAY PRINTING CO	PRINT BUSINESS CARDS	FOOD SERVICES	31.55	F
403325	BEKAERT SPECIALTY FILMS	OPEN ORDER-GLAZING/FILM SUPPLY	FACILITY MAINTENANCE	1,000.00	
403418	BOISE CASCADE OFFICE/PAPER	O.O./COPY/PRINTER PAPER	MCKINLEY ELEMENTARY SCHOOL	2,000.00	R
403327	BUDGET COPY SYSTEMS	NON-INSTRUCTIONAL/TONER	CHILD DEVELOPMENT CENTER	126.74	CD
403508	CALIFORNIA DEPT OF EDUCATION	HEALTH FRAMEWORK	HEALTH SERVICES	409.45	R
403364	CANON BUSINESS SOLUTIONS	COPIER SUPPLIES	LINCOLN MIDDLE SCHOOL	168.75	U
403459	CANON BUSINESS SOLUTIONS	MAINTENANCE AGREEMENT	SANTA MONICA HIGH SCHOOL	238.00	U
403457	CAROLINA BIOLOGICAL SUPPLY CO	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	595.86	R
403140	CLARK SECURITY	PADLOCKS	SANTA MONICA HIGH SCHOOL	144.62	U
403419	CLASSROOM STORAGE UNITS	INSTRUCTIONAL SUPPLIES	LINCOLN MIDDLE SCHOOL	620.81	
403146	CLASSROOMDIRECT.COM	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	174.03	
403452	COMP USA	SOFTWARE	OLYMPIC CONTINUATION SCHOOL	281.45	U
403511	COMP USA	PRINTER CARTRIDGES	SANTA MONICA HIGH SCHOOL	43.30	R
403355	CORLISS, CHRISTOPHER	REIMBURSEMENT/COMPUTER SUPPLIE	SANTA MONICA HIGH SCHOOL	185.38	
403527	CORLISS, CHRISTOPHER	REIMBURSEMENT/CELLPHONE USE	CURRICULUM AND IMC	400.00	U
403350	COTT, PHIL	REIMB. FOR DIGITAL VIDEO CAMER	WEBSTER ELEMENTARY SCHOOL	933.89	
403544	CRABTREE PUBLISHING CO	CLASSROOM SUPPLIES ROOM 3	WEBSTER ELEMENTARY SCHOOL	117.17	R
403264	DEMCO LIBRARY SUPPLIES	LIBRARY SUPPLIES	WEBSTER ELEMENTARY SCHOOL	324.61	U
403503	DUPLO/COMPLETE BUSINESS SYS	Ink Cartridges for Duplo	ROOSEVELT ELEMENTARY SCHOOL	682.59	U
403410	EAI EDUCATION	INSTRUCTIONAL SUPPLIES	LINCOLN MIDDLE SCHOOL	305.10	
403469	EDUCATORS PUBLISHING SERVICE	BOOKS/RESOURCE	SMASH SCHOOL	65.01	R
403456	FIRST STUDENT	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	1,405.00	U
403458	FLINN SCIENTIFIC INC	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	962.18	R
403347	FOLLETT LIBRARY BOOK CO	General books for library	PT DUME ELEMENTARY SCHOOL	1,450.00	
403348	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	PT DUME ELEMENTARY SCHOOL	620.20	
403496	FOLLETT LIBRARY BOOK CO	OPEN ORDER/LIBRARY BOOKS	JOHN ADAMS MIDDLE SCHOOL	3,900.00	R
403509	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS/ ED. FOUNDATION	ROOSEVELT ELEMENTARY SCHOOL	2,000.00	
403495	FOUR SEASONS LANDSCAPING (DBA)	GROUNDS CONTRACT TREE TRIMMING	GROUNDS MAINTENANCE	1,075.00	U
403484	FRIEDMAN-SIDDIQUE, LYDIA	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	170.65	R
403121	GALE SUPPLY CO	FLOOR CARE/CUSTODIAL/JAMS	JOHN ADAMS MIDDLE SCHOOL	74.53	
403334	GALE SUPPLY CO	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	565.61	U
403336	GALE SUPPLY CO	CUSTODIAL SUPPLIES	GRANT ELEMENTARY SCHOOL	78.75	U
403357	GALE SUPPLY CO	CUSTODIAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	762.84	U
403382	GALE SUPPLY CO	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	723.11	U
403448	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	23.38	CD
403449	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	114.96	CD
403450	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	76.64	CD

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2003

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
403363	GANDER EDUCATION PUBLISHING	MATERIALS FOR GINA KITTEL	SPECIAL EDUCATION REGULAR YEAR	1,341.95	R
403481	GARRETT BOOK COMPANY	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	642.76	
402725	GATEWAY 2000 MAJOR ACCOUNTS	Computers for Special Ed	SPECIAL EDUCATION REGULAR YEAR	12,063.38	R
403444	GENERAL BINDING CORP	ANNUAL MAINTENANCE	CHILD DEVELOPMENT CENTER	463.00	CD
403429	GITTER, RANDALL	REIMBURSE FOR SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	54.13	R
403486	GUIDED DISCOVERIES	SCIENCE ENRICHMENT-CATALINA	JOHN ADAMS MIDDLE SCHOOL	23,952.00	
403434	HARCOURT BRACE	4-5 SCIENCE MATERIALS/BOOKS	MCKINLEY ELEMENTARY SCHOOL	8,365.70	R
403407	HARCOURT BRACE JOVANOVIH	4TH GR. SCIENCE BOOKS	ROOSEVELT ELEMENTARY SCHOOL	3,452.85	R
403451	HARCOURT BRACE JOVANOVIH	Change order	GRANT ELEMENTARY SCHOOL	25.00	R
403493	HARCOURT BRACE JOVANOVIH	GR.4 SCIENCE BOOKS	ROOSEVELT ELEMENTARY SCHOOL	1,520.70	R
403494	HARCOURT BRACE JOVANOVIH	SCIENCE VIDEOS, GR.4 & 5	ROOSEVELT ELEMENTARY SCHOOL	593.48	R
403353	IDEAL OFFICE INTERIORS	ERGONOMIC OFFICE CHAIRS	EDISON ELEMENTARY SCHOOL	612.90	R
403445	IMED	PROJECTOR SCREENS	SANTA MONICA HIGH SCHOOL	2,132.15	U
403466	IMED	PROJECTION SCREEN	JOHN MUIR ELEMENTARY SCHOOL	78.97	U
403499	IMED	CLASSROOM LISTENING CENTER	WILL ROGERS ELEMENTARY SCHOOL	220.83	R
403532	IMED	LISTENING CENTERS	ENGLISH LANGUAGE DEVELOPMENT	806.68	R
402935	INCLUSIVE TLC	SOFTWARE/L.JOHNSON/MCKINLEY	SPECIAL EDUCATION REGULAR YEAR	591.25	R
403517	JOSTENS/DIPLOMAS	DIPLOMAS	SANTA MONICA HIGH SCHOOL	6,192.50	R
403383	KELIN, MARIE-CLAIRE	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	188.20	
403540	L.A. FLEET MONITORING SYSTEM	Bus Repairs #1/Transp.	TRANSPORTATION	363.25	R
403401	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	128.82	R
403470	LAKESHORE CURRICULUM	INSTRUCTIONAL MATERIAL	DISTRICT-WIDE	1,075.48	SR
403374	LIBRARY VIDEO COMPANY	Library videos	JOHN ADAMS MIDDLE SCHOOL	447.91	R
403340	LIVE WIRE MEDIA	CHARACTER BUILDING	PT DUME ELEMENTARY SCHOOL	417.92	R
403332	MERCURY OFFICE MACHINES	Typewriter Repair	ROOSEVELT ELEMENTARY SCHOOL	109.24	R
401919	MICRO BIO-MEDICS/ORDERS	ATHLETIC 1ST AID SUPPLIES	MALIBU HIGH SCHOOL	375.00	
403010	MONARCH BUS. FORMS/STRATACOM	MAINT. VEHICLE DECALS	FACILITY MAINTENANCE	226.24	
403478	MONARCH BUS. FORMS/STRATACOM	RETURN ADDRESS ON PAYROLL ENV.	FISCAL SERVICES	297.69	U
403526	MONARCH BUS. FORMS/STRATACOM	PRINT RETURN ADDRESS ENVELOPES	EMPLOYEE RELATIONS	121.78	U
403243	NELSON, KIIMBERLY	REIMBURSEMENT/PARENT FEES	CHILD DEVELOPMENT CENTER	344.00	CD
403354	NORTH AMERICAN BUSINESS PHONES	Telephone/jams VAP office	JOHN ADAMS MIDDLE SCHOOL	108.25	
403523	ORIENTAL TRADING CO INC	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	106.07	
403555	PIONEER CHEMICAL CO	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	2,000.00	U
403441	PLAY AND GROW SMART	INSTRUCTIONAL/BOOKS	CHILD DEVELOPMENT CENTER	527.31	CD
402401	REDWOOD PRESS	PRINT REPORT CARDS	ROOSEVELT ELEMENTARY SCHOOL	613.78	U
402745	REDWOOD PRESS	PRINT REPORT CARDS	WEBSTER ELEMENTARY SCHOOL	451.40	U
402797	REDWOOD PRESS	PRINT REPORT CARDS	CABRILLO ELEMENTARY SCHOOL	243.56	R
403316	REDWOOD PRESS	PRINT NCR FORMS	MALIBU HIGH SCHOOL	254.39	R
403335	SANTA MONICA MUN BUS LINES	STUDENT BUS CARDS FOR RESALE	SAMOHI STUDENT STORE	1,000.00	U
403506	SCHOOL HEALTH CORPORATION	GOOD LITE	HEALTH SERVICES	150.61	R
403507	SCHOOL HEALTH CORPORATION	GOOD LITE	HEALTH SERVICES	151.77	R
403512	SCHOOL HEALTH CORPORATION	OTOSCOPE	HEALTH SERVICES	285.41	R
403409	SCHOOL SAVERS	CALCULATORS	LINCOLN MIDDLE SCHOOL	7,803.60	R
403396	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	75.67	R
403398	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	73.61	R
403413	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	387.48	R
403414	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	75.76	R
403415	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	62.32	R
403483	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	74.48	R
403488	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	63.09	R
403333	SEHI COMPUTER PRODUCTS	PRINTERS	OLYMPIC CONTINUATION SCHOOL	1,252.52	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2003

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SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
403515	SEHI COMPUTER PRODUCTS	PRINTER CARTRIDGES	SANTA MONICA HIGH SCHOOL	233.19	R
403240	SMART & FINAL	OPEN ORDER/CLEANING SUPPLIES	CHILD DEVELOPMENT CENTER	200.00	CD
403241	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	250.00	CD
403291	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	200.00	CD
403442	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	250.00	CD
403443	SMART & FINAL	OPEN ORDER/CLEANING	CHILD DEVELOPMENT CENTER	100.00	CD
403510	SMART & FINAL	GENERAL SUPPLIES & MATERIALS	BOE/SUPERINTENDENT	200.00	U
403525	SMART & FINAL	IN-SERVICE SUPPLIES	EMPLOYEE RELATIONS	350.00	U
403497	SMITH & HARTFORD CUSTOM COACH	Bus Repairs #4/Regular Ed.	TRANSPORTATION	1,708.11	R
403422	SOCIAL STUDIES SCHOOL SVCS	INSTRUC SUP/SOC STU/SI	JOHN ADAMS MIDDLE SCHOOL	550.00	R
403545	SOCIAL STUDIES SCHOOL SVCS	CLASSROOM SUPPLIES ROOM 3	WEBSTER ELEMENTARY SCHOOL	59.32	R
403373	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES/WESTMACOTT	GRANT ELEMENTARY SCHOOL	87.41	U
403411	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES/AHERONI	GRANT ELEMENTARY SCHOOL	162.27	U
403479	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER FOR CLASS.SUPPLIES	CABRILLO ELEMENTARY SCHOOL	2,500.00	
403362	SRA/MCGRAW HILL	MATERIALS FOR GINA KITTEL	SPECIAL EDUCATION REGULAR YEAR	1,996.86	R
403343	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PT DUME ELEMENTARY SCHOOL	500.00	
403549	STAPLES BUSINESS ADVANTAGE	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	144.21	R
403351	STAPLES DIRECT	TONER FOR COPIER	WILL ROGERS ELEMENTARY SCHOOL	211.30	R
403408	STAPLES DIRECT	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	81.50	R
403424	STAPLES DIRECT	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	84.29	R
403425	STAPLES DIRECT	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	154.71	R
403426	STAPLES DIRECT	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	81.27	R
403242	STAPLES/PICK UP/SANTA MONICA	NON-INSTRUCTIONAL/OFFICE ITEMS	CHILD DEVELOPMENT CENTER	50.00	CD
403504	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/LIBRARY SUPPLIES	SANTA MONICA HIGH SCHOOL	500.00	U
403519	STRAUS, ILENE	REIMB./REFRESHMENTS	SANTA MONICA HIGH SCHOOL	174.92	U
403461	TEPLIN, AMY	FINAL REIMB/NATIONAL BOARD	STATE AND FEDERAL PROJECTS	1,119.02	R
403368	U S OFFICE PROD/CORPORATE EXP	NON-INSTR SUPPLIES	EMPLOYEE RELATIONS	541.25	U
403421	U S POSTMASTER-SANTA MONICA	POSTAGE STAMPS/COUNSELING	JOHN ADAMS MIDDLE SCHOOL	37.00	R
403455	U S POSTMASTER-SANTA MONICA	POSTAGE STAMPS	SMASH SCHOOL	74.00	U
403476	U S POSTMASTER-SANTA MONICA	POSTAGE STAMPS	OLYMPIC CONTINUATION SCHOOL	160.21	U
403359	VEGA, DOLORES	Supplies for Hispanic DBAC	ROOSEVELT ELEMENTARY SCHOOL	63.95	U
403473	VITAL LINK BUSINESS ED CONSORT	TEXTBOOKS	OLYMPIC CONTINUATION SCHOOL	355.60	U
403344	WESTERN GRAPHIX	LAMINATOR MAINTENANCE AGREEMNT	PT DUME ELEMENTARY SCHOOL	425.00	
403529	WHALEY, TOM	REIMBURSEMENT/CELLPHONE CHARGE	CURRICULUM AND IMC	400.00	U
403377	WORLD ALMANAC EDUCATION	Library books	JOHN ADAMS MIDDLE SCHOOL	2,015.17	
403454	XEROX CORPORATION	Maintenance Agreement/Xerox	ROOSEVELT ELEMENTARY SCHOOL	4,261.84	R
403492	XEROX CORPORATION	COPIER MAINTENANCE CONTRACT/SI	JOHN ADAMS MIDDLE SCHOOL	2,875.99	R
403244	ZABEHI, POURON	REIMBURSEMENT/PARENT FEES	CHILD DEVELOPMENT CENTER	65.00	CD
** NEW PURCHASE ORDERS TOTAL:				147,941.73	

** FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **

403487	DELPHIN COMPUTER SUPPLY	SCANNER	CURRICULUM AND IMC	4,963.26	
403491	INTERSTATE MUSIC SUPPLIES	MUSICAL INSTRUMENT	CURRICULUM AND IMC	2,052.42	
403552	INTERSTATE MUSIC SUPPLIES	INSTRUMENT/SAMOHI ORCHESTRA	CURRICULUM AND IMC	2,052.42	
403531	KRATZER, CINDY	reimburse-Cindy Kratzer	CURRICULUM AND IMC	854.00	
** FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES TOTAL:				9,922.10	

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/04/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.07

ELECTIONS

ADDITIONAL ASSIGNMENTS

JOHN ADAMS MIDDLE SCHOOL

Frumovitz, Alex	11.24 hrs @\$35.60	11/14/03	Est Hrly/\$400
Holland, Kurt	11.24 hrs @\$35.60	11/14/03	Est Hrly/\$400
Levin, Tracy	11.24 hrs @\$35.60	11/14/03	Est Hrly/\$400
O'Meara, Peggy	11.24 hrs @\$35.60	11/14/03	Est Hrly/\$400
Pastrana, Victor	11.24 hrs @\$35.60	11/14/03	Est Hrly/\$400
Scotland, Alva	11.24 hrs @\$35.60	11/14/03	<u>Est Hrly/\$400</u>
			TOTAL ESTABLISHED HOURLY \$2,400

Comment: Chaperone Science Enrichment Field Trip to Catalina
01-Unrestricted Resource

Boxer, Lorissa	4 hrs @\$35.60	8/25/03-10/15/03	Est Hrly/\$150
Didion, Kelley	25 hrs @\$35.60	10/30/03-1/30/07	Est Hrly/\$900
Kiehm, Monique	8 hrs @\$35.60	8/25/03-10/15/03	Est Hrly/\$300
McClure, Katie	25 hrs @\$35.60	10/30/03-1/30/07	Est Hrly/\$900
Talbott, Debbie	8 hrs @\$35.60	8/25/03-10/15/03	<u>Est Hrly/\$300</u>
			TOTAL ESTABLISHED HOURLY \$2,550

Comment: Literacy Teacher Coach

MALIBU

diMercurio, Joseph	174 hrs @\$35.60	11/1/03-6/18/04	<u>Est Hrly/\$6194</u>
			TOTAL ESTABLISHED HOURLY \$6,194

Comment: After school library hours
01-Gifts

Erb, Julie	56 hrs @\$35.60	9/3/03-6/18/04	<u>Est Hrly/\$2000</u>
			TOTAL ESTABLISHED HOURLY \$2,000

Comment: AVID teacher and AVID coordinator
01-Medi-cal Billing Option

Cairns, John	10 hrs @\$35.60	10/13/03-10/31/03	<u>Est Hrly/\$356</u>
			TOTAL ESTABLISHED HOURLY \$356

Comment: CBEDS project
01-School Improvement Prog, 7-12

Poole, William	183 hrs @\$60.14	8/29/03-6/18/04	<u>Own Hrly/\$11,006</u>
			TOTAL OWN HOURLY \$11,006

Comment: Woodshop - one period
01-Unrestricted Resource

PT DUME MARINE SCIENCE

Harris, Kenneth	27 hrs @\$35.60	11/18/03-3/30/04	<u>Est Hrly/\$961</u>
			TOTAL ESTABLISHED HOURLY \$961

Comment: Teach technology classes to GATE students
01-Gifted/Talented Educ (GATE)

SANTA MONICA HIGH SCHOOL

Beeman-Solano, Amy	30 hrs @\$35.60	8/13/03-8/25/03	Est Hrly/\$1068
Hadlock-Piltz, Tassie	30 hrs @\$35.60	8/13/03-8/25/03	Est Hrly/\$1068
Louria, Meredith	30 hrs @\$35.60	8/13/03-8/25/03	Est Hrly/\$1068
Mayoral, Eva	30 hrs @\$35.60	8/13/03-8/25/03	Est Hrly/\$1068
Roberts, LaSonja	30 hrs @\$35.60	8/13/03-8/25/03	Est Hrly/\$1068
Serratore, Rosa	30 hrs @\$35.60	8/13/03-8/25/03	Est Hrly/\$1068
TOTAL ESTABLISHED HOURLY			\$6,408

Comment: Teacher Leaders Retreat-Redesign
01-Other Federal

Orlowski, Jami	8 hrs @\$35.60	8/7/03	Est Hrly/\$285
Trundle, Albert	8 hrs @\$35.60	8/7/03	Est Hrly/\$285
TOTAL ESTABLISHED HOURLY			\$570

Comment: Summer Counselor/Admin Training
01-Other Federal

Audet, Amanda	18 hrs @\$35.60	8/13-15/03	Est Hrly/\$641
DeMorst, Wendi	18 hrs @\$35.60	8/13-15/03	Est Hrly/\$641
Dresher, Sue	18 hrs @\$35.60	8/13-15/03	Est Hrly/\$641
Gatell, Frank	18 hrs @\$35.60	8/13-15/03	Est Hrly/\$641
Le-Cassidy, Linh	18 hrs @\$35.60	8/13-15/03	Est Hrly/\$641
Orlowski, Jami	18 hrs @\$35.60	8/13-15/03	Est Hrly/\$641
Simone, Laura	18 hrs @\$35.60	8/13-15/03	Est Hrly/\$641
Spriggs, Elli	18 hrs @\$35.60	8/13-15/03	Est Hrly/\$641
Trundle, Al	18 hrs @\$35.60	8/13-15/03	Est Hrly/\$641
TOTAL ESTABLISHED HOURLY			\$5,769

Comment: Summer Counselors Workshop-Redesign
01-Other Federal

Franco, Tom	112 hrs @\$35.60	11/1/03-6/30/04	Est Hrly/\$3987
Shafiey, Mariam	96 hrs @\$35.60	10/1/03-6/30/04	Est Hrly/\$3418
TOTAL ESTABLISHED HOURLY			\$7,405

Comment: Saturday School Teacher
01-Unrestricted Resource

DeLaCruz, Gilda	152 hrs @\$35.60	9/1/03-6/30/04	Est Hrly/\$5411
TOTAL ESTABLISHED HOURLY			\$5,411

Comment: After-school Tutoring
01-Unrestricted Resource

Reichle, Tisha	20 hrs @\$35.60	9/1/03-6/30/04	Est Hrly/\$712
Beeman-Solano, Amy	5 hrs @\$35.60	9/1/03-6/30/04	Est Hrly/\$178
Busse, Nathan	5 hrs @\$35.60	9/1/03-6/30/04	Est Hrly/\$178
Danesi, Dana	5 hrs @\$35.60	9/1/03-6/30/04	Est Hrly/\$178
Dew, Stephanie	5 hrs @\$35.60	9/1/03-6/30/04	Est Hrly/\$178
Marek, Celia	5 hrs @\$35.60	9/1/03-6/30/04	Est Hrly/\$178
Marsh, Catherine	5 hrs @\$35.60	9/1/03-6/30/04	Est Hrly/\$178
Reichle, Tisha	5 hrs @\$35.60	9/1/03-6/30/04	Est Hrly/\$178
TOTAL ESTABLISHED HOURLY			\$1,958

Comment: Facilitated Literacy Training to Teachers
01-RGK Foundation (Gifts)

Duron, Rob	144 hrs @\$63.91	10/27/03-6/30/04	Own Hrly/\$9203
TOTAL OWN HOURLY			\$9,203

Comment: Sixth period assignment
01-Unrestricted Resource

EXTENDED DUTY UNITS

<u>LOCATION</u>	<u>RATE</u>	<u>ACTIVITY</u>	<u>EFFECTIVE</u>	<u>TOTAL</u>
<u>MALIBU HIGH SCHOOL</u>				
DeLeo, Nicholas	12 units @\$224	JV Football	8/03-11/03	\$2688
Gardella, Jeffrey	8 units @\$224	F/S Boys Volleyball	8/03-11/03	\$1792
Gardella, Jeffrey	13 units @\$224	Varsity Girls Golf	8/03-11/03	\$2912
Gonzalez, Jennifer	13 units @\$224	Vars Cross Country	8/03-11/03	\$2912
Lawson, Richard	13 units @\$224	Varsity Football	8/03-11/03	\$2912
Meier, Robyn	12 units @\$224	JV Girls Volleyball	8/03-11/03	\$2688
Mulligan, Michael	13 units @\$224	Vars Boys Water Polo	8/03-11/03	\$2912
Segesman, Timothy	12 units @\$224	JV Boys Water Polo	8/03-11/03	\$2688
Silva, Alfredo	8 units @\$224	Asst Football	8/03-11/03	<u>\$1792</u>
		TOTAL EXTENDED DUTY UNITS		\$23,296
		01-Unrestricted Resource		

TOTAL ESTABLISHED HOURLY, OWN HOURLY and EXTENDED DUTY UNITS = \$85,487

SUBSTITUTE TEACHERS

	<u>Effective</u>
<u>CHILD DEVELOPMENT SERVICES</u> (@\$14.25 Hourly Rate)	
Forinash, Richard	9/3/03-6/18/04
<u>REGULAR DAY-TO DAY</u> (@\$120 Daily Rate)	
Stout, Larry	11/10/03
<u>LONG TERM SUBSTITUTE</u> (@\$184 Daily Rate)	
Greene, Jennifer	11/5/03-12/19/03
<u>PREFERED SUBSTITUTE</u> (@\$142 Daily Rate)	
Ortega, Sergio	11/18/03

CHANGE IN ASSIGNMENT

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Bristol, Jennifer	8/29/03
Malibu	
<u>From:</u> 100%	
<u>To:</u> 80%	
Plaia, Jodi	8/29/03
Malibu	
<u>From:</u> 100%	
<u>To:</u> 60%	

LEAVES OF ABSENCE (with pay)

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Clark-Bristol, Jennifer	9/8/03-12/2/03
Malibu High	[maternity]
Lynch, Jennifer	9/15/03-11/14/03
Cabrillo Elementary	[medical]
[revised dates; previously on 11/6/03 Agenda]	

Nico, Adalgisa 10/16/03-12/1/03
John Muir Elementary [medical]
[extension of leave]

Stevens, Maria 1/5/04-2/17/04
SAMOHI [maternity]

LEAVES OF ABSENCE (without pay)

<u>Name/Assignment</u>	<u>Effective</u>
<u>Location</u> Higuchi-Hernandez, Jessica Webster Elementary	11/17/03-6/18/04 [child care - 20% leave]

RESIGNATIONS

<u>Name/Assignment</u>	<u>Effective</u>
<u>Location</u> Dempsey, Juliet John Adams Middle School	12/2/03

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)

ABSTENTIONS: None

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/ROBERT SEEDS
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
12-04-03

RECOMMENDATION NO. A.08

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

KASPAR, JOSEPH	INST ASST -CLASSROOM 3.0 HRS/SY MCKINLEY RANGE: 18 STEP: 01	10-29-03
THACKER, ROBERT	INST ASST - SPECIAL ED 6.0 HRS/SY SAMOHI RANGE: 20 STEP: 01	10-28-03

INVOLUNTARY TRANSFER

HARRIS, WESLEY	CAFETERIA WORKER I 3.0 HRS/SY MALIBU FR: 3.0 HRS/SY SAMOHI	11-17-03
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VOLUNTARY TRANSFER

TORRES, KENNIA	INST ASST - SPECIAL ED 6.0 HRS/SY MCKINLEY FR: 5.0 HRS/SY LINCOLN	11-10-03
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STIPENDS OF \$4000.00 - COMMUNITY SERVICE COORD

CONSTANZA, SIUGEN	BIL COMMUNITY LIAISON MALIBU	10-01-03 06-30-04
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TEMP/ADDITIONAL

HUMPHREY, REGENCE	INST ASST - SPECIAL ED SAMOHI	10-18-03 10-18-03
SEMERAU, PIPER	INST ASST - CLASSROOM MALIBU	11-13-03 06-11-04

SUBSTITUTE

ABBEY, CHANTAL	INST ASST - PHYSICAL ED ED SERVICES	11-24-03 06-18-04
HERNANDEZ, XOCHITL	INST ASST - SPECIAL ED SPECIAL ED	11-01-03 06-20-04

SHERMAN, WYNN	INST ASST - SPECIAL ED SPECIAL ED	11-04-03 06-18-04
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ESTABLISHED POSITION

INST ASST - CLASSROOM 3.5 HRS/SY SMASH	10-15-03
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TELEPHONE SYS/COMP EQUIP SPEC 8.0 HRS/12 COMPUTER SERV	11-14-03
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REDUCTION/LAYOFF IN HOURS

CARROL, DOMITILA	BIL COMMUNITY LIAISON 5.0 HRS/10 MUIR FR: 6.0 HRS/10	01-05-04
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HERNANDEZ, PAULITA	INST ASST - CLASSROOM 3.5 HRS/SY MUIR FR: 6.0 HRS/SY	01-05-04
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JIMENEZ, MARGARET	INST ASST - BILINGUAL 3.0 HRS/SY EDISON FR: 3.25 HRS/SY	01-05-04
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NAVIA, MARY	INST ASST - CLASSROOM 3.5 HRS/SY MUIR FR: 6.0 HRS/SY	01-05-04
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SOLIMAN, THORAIA	INST ASST - CLASSROOM 3.5 HRS/SY MUIR FR: 6.0 HRS/SY	01-05-04
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THRUSTON, LINDA	INST ASST - CLASSROOM 3.5 HRS/SY MURI FR: 4.0 HRS/SY	01-05-04
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ABOLISH POSITION/LAYOFF

BARRAGAN, SUSANNA	INST ASST - BILINGUAL FR: 3.0 HRS/SY EDISON	01-05-04
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STUCCHI, JUANA	INST ASST - BILINGUAL FR: 3.0 HRS/SY EDISON	01-05-04
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MOTION MADE BY: Dr. Escarce
 SECONDED BY: Ms. Bloomfield
 STUDENT ADVISORY VOTE: Aye
 AYES: All (7)
 NOES: None (0)
 ABSTENTIONS: None

Moved by Dr. Escarce, seconded by Dr. Jordan to reconsider this item. Ms. Cartee, Chief Steward, SEIU addressed this matter. Following discussion by the Board it was moved 6 - 1, with Mr. McCloud voting No, to rescind the actions regarding Reduction/Layoff in Hours and Abolish Position/Layoff. The remainder of the item is approved.

TO: BOARD OF EDUCATION

ACTION/CONSENT

12-04-03

FROM: JOHN E. DEASY/ROBERT SEEDS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.09

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT ALLIANCE

MILLER, TREVER SAMOHI 10-18-03 - 06-30-04

NOON AIDE

CASILLAS, JENIKA ROGERS 11-21-03 - 06-18-04

ISLAS JR, DANIEL GRANT 11-06-03 - 06-18-04

ASSISTANT COACH

BLACK, JARRIN SAMOHI 11-14-03 - 06-30-04

FERRERA, NICHOLAS SAMOHI 11-14-03 - 06-30-04

GARCIA, MANUEL SAMOHI 11-10-03 - 06-30-04

JENSEN, ADAM SAMOHI 11-14-03 - 06-30-04

LINDSTRON, BRADON SAMOHI 11-06-03 - 06-30-04

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/04/03

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ADOPT RESOLUTION NO. 03-08 ENDORSING PROPOSITION 55,
THE KINDERGARTEN-UNIVERSITY PUBLIC EDUCATION FACILITIES
BOND ACT OF 2004.

RECOMMENDATION NO. A.10

It is recommended that the Board of Education adopt Resolution No. 03-08 endorsing Proposition 55, the Kindergarten-University Public Education Facilities Bond Act of 2004, a copy of which is attached.

MOTION MADE BY: Ms. Bloomfield
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE:-0-
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

**RESOLUTION ENDORSING PROPOSITION 55
THE KINDERGARTEN-UNIVERSITY PUBLIC EDUCATION FACILITIES BOND
ACT OF 2004**

Resolution No. 03-08

Whereas, Prop. 55, the Kindergarten-University Public Education Facilities Bond Act of 2004, provides \$12.3 billion in bonds to repair and upgrade California's elementary, middle and high schools, community colleges and universities and to build new schools to relieve overcrowding and reduce class sizes; and

Whereas, fixing old and outdated classrooms in need of repair and building new schools to relieve overcrowding will help improve student performance and help our children succeed; and

Whereas, California currently has the third most overcrowded schools in the nation, Prop. 55 will provide funds to build the more than 22,000 classrooms that are needed to relieve overcrowding and deal with increasing student enrollment; and

Whereas, recent surveys show that one million children attend schools with bathrooms that don't work, seventy three percent of California classrooms are more than 25 years old; and

Whereas, Prop. 55 targets funds where they're needed most – severely overcrowded classrooms, outdated schools in need of repair, and fast-growing communities that need new schools; and

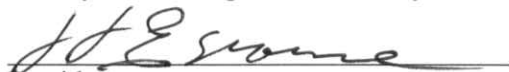
Whereas, Prop. 55 contains strict accountability provisions, including independent audits, cost controls and other requirements that guard against waste and mismanagement and ensure Prop. 55 funds can only be spent on school repair and construction; and

Whereas, school construction in California is a state/local partnership. Prop. 55 provides matching state funds to help local communities with their local school repair and construction projects; and

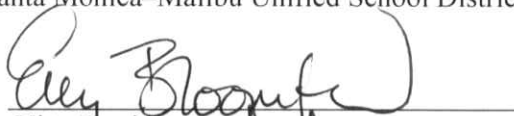
Whereas, Prop. 55 is a direct investment in the local economy, which will create hundreds of thousands of new jobs and add billions in local economic activities throughout California.

Therefore Be It Resolved, that the Santa Monica-Malibu Unified School District Board of Education endorses Proposition 55, the Kindergarten-University Public Education Facilities Bond Act of 2004.

Passed and adopted by the Board of Education of the Santa Monica-Malibu Unified School District, County of Los Angeles, this 4th day of December, 2003.



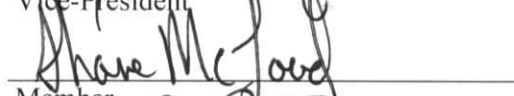
President



Vice-President



Member



Member



Member



Member

Member



Superintendent

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/04/03

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ADOPT RESOLUTION NO. 03-09 ENDORSING PROPOSITION 56,
THE BUDGET ACCOUNTABILITY ACT

RECOMMENDATION NO. A.11

It is recommended that the Board of Education adopt Resolution No. 03-09 endorsing Proposition 56, the Budget Accountability Act, a copy of which is attached.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -0-
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

RESOLUTION ENDORSING PROPOSITION 56
Budget Accountability Act
Resolution No. 03-09

WHEREAS, California has not passed a budget on time since 1986; and

WHEREAS, legislators can work on other bills or even go on vacation while California's budget remains unresolved; and

WHEREAS, lack of an adopted state budget results in severe financial and organizational consequences to state businesses and vendors, state services such as healthcare and education, and millions of working Californians; and

WHEREAS, the two-thirds vote requirement to pass a state budget and related taxes has failed to keep spending in check and presents a significant stumbling block to passing an on time and responsible budget ; and

WHEREAS, legislators are currently threatened and punished if they do not bend to partisan pressures; and

WHEREAS, Proposition 56, the Budget Accountability Act, will enact a comprehensive reform of the State budget process that will hold the Governor and the Legislature more accountable to the People of California; and

WHEREAS, the Budget Accountability Act will force legislators to permanently forfeit their salary, per diem and car allowance for every day the budget is late; and

WHEREAS, the Budget Accountability Act establishes a real budget reserve in good times so that extreme budget cuts and taxes will be less likely in a weak economy; and

WHEREAS, the Budget Accountability Act changes the vote requirement for the budget and related taxes from two-thirds to 55%, which will end budget gridlock while still requiring a broad consensus to pass the budget; and

WHEREAS, the Budget Accountability Act will force legislators to stay in session and only work on the budget when the budget is late; and

WHEREAS, the Budget Accountability Act gives the Assembly and Senate Legislative Ethics Committees the authority to censure party leaders who bully legislators to vote the party line rather than their conscience; and

WHEREAS, the Budget Accountability Act fully protects the property tax limitations of Proposition 13; and

WHEREAS, the Budget Accountability Act gives voters the information they need on how their taxes are spent and how their legislators voted on the budget so voters can keep legislators accountable on Election Day.

THEREFORE BE IT RESOLVED that the Board of Education of the Santa Monica-Malibu Unified School District endorses Proposition 56 on the March 2, 2004 ballot.

Passed and adopted by the Board of Education of the Santa Monica-Malibu Unified School District, County of Los Angeles, this 4th day of December, 2003.

President

Vice-President

Member

Member

Member

Member

Member

Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/04/03

FROM: SUPERINTENDENT

RE: ELECTION OF BOARD OF EDUCATION OFFICERS

RECOMMENDATION NO. A.12

It is recommended that Jose Escarce be elected President of the Board of Education of the Santa Monica-Malibu Unified School District by acclamation.

Nominations:

Jose Escarce

RECOMMENDATION NO. A.12a

It is recommended that Emily Bloomfield be elected Vice-President of the Board of Education of the Santa Monica-Malibu Unified School District.

Nominations:

Oscar de la Torre (2 votes) Ms. Leon-Vazquez and
Mr. de la Torre

Emily Bloomfield (5 votes)

RECOMMENDATION NO. A.12b

It is recommended that the Superintendent, John E. Deasy, be designated as the Secretary of the Board of Education for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with Board Policy 9100, the officers of the Board of Education of the Santa Monica-Malibu Unified School District shall consist of a President, Vice President and Secretary. Each shall be elected at the organization meeting held annually each year.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -0-

AYES: All (7)

NOES: None (0)

ABSTENTIONS: (0)

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT/KENNETH R. BAILEY
RE: CERTIFICATION OF AUTHORIZED SIGNATURES

ACTION/MAJOR
12/04/03

RECOMMENDATION NO. A.13

It is recommended that the following persons be authorized to sign warrants, orders for salary payment, notices of employment, contracts and other documents as directed by the Board of Education:

Mr. John E. Deasy, Superintendent
Mr. Kenneth R. Bailey, Chief Financial Officer
Dr. Joseph N. Quarles, Deputy Superintendent/Chief of Staff
Dr. Linda Kaminski, Chief Academic Officer
J. Wallace Berriman, Director of Facilities Management
Ms. Peggy Harris, Director of Student & Family Support Services
Laurel Schmidt, Director of Pupil Services
Ms. Cindy Atlas, Director of Special Education
Ms. Beth Connors, Director, Fiscal/Business Services
Ms. Judy Abdo, Director, Child Development Services

It is further recommended that Virginia I. Hyatt, Director of Purchasing and Warehouse, be authorized to sign purchase orders, contracts and other related documents as directed by the Board of Education.

It is further recommended that Ms. Kathy Scott, Coordinator of Human Resources, be authorized to sign lease agreements, contracts and other documents as directed by the Board of Education.

RECOMMENDATION NO. A.13a

It is recommended that the attached document "Certification of Signatures" be completed and filed with the County Superintendent of School in accordance with Education Code §42633. The signatures will be considered valid for the period December 3, 2003 through December 2, 2004.

RECOMMENDATION NO. A.13
MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE:-0-
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None

RECOMMENDATION NO. A.13a
MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Floomfield

STUDENT ADVISORY VOTE:-0-
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None

Santa Monica-Malibu Unified School District
SCHOOL DISTRICT

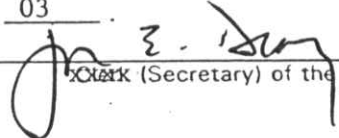
CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named school district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures as shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633
Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.


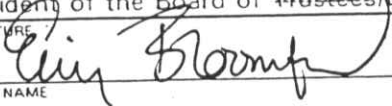
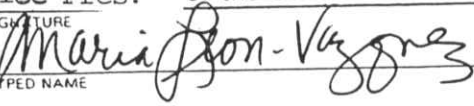
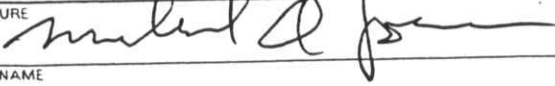
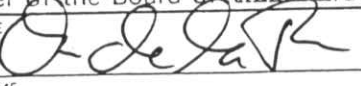

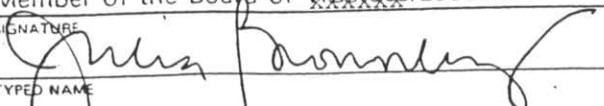
These approved signatures are valid for the period of: December 3, 2003 to December 2, 2004
In accordance with governing board approval dated December 4, 2003.

Signature 
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

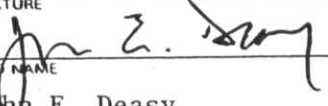
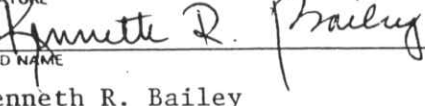
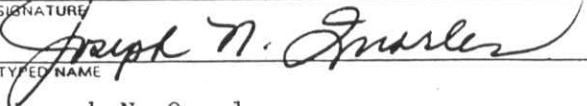

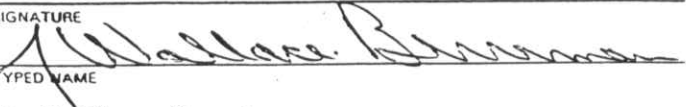
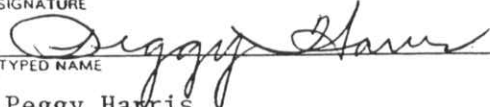
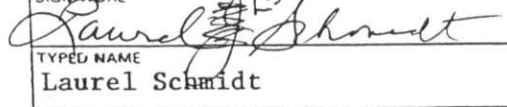
Signatures of Members of the Governing Board

SIGNATURE	
TYPED NAME	J. J. Escarce
	President of the Board of Trustees/Education
SIGNATURE	
TYPED NAME	Emily Bloomfield
	Vice Pres. of the Board of Trustees/Education
SIGNATURE	
TYPED NAME	Maria Leon-Vazquez
	Member of the Board of Trustees/Education
SIGNATURE	
TYPED NAME	Michael A. Jordan
	Member of the Board of Trustees/Education
SIGNATURE	
TYPED NAME	Oscar de la Torre
	Member of the Board of Trustees/Education
SIGNATURE	
TYPED NAME	Shane McLoud
	Member of the Board of Trustees/Education
SIGNATURE	
TYPED NAME	Julia Brownley
	Member of the Board of Trustees/Education

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	
TYPED NAME	John E. Deasy
	TITLE Superintendent & Secretary of the Board
SIGNATURE	
TYPED NAME	Kenneth R. Bailey
	TITLE Chief Financial Officer
SIGNATURE	
TYPED NAME	Joseph N. Quarles
	TITLE Deputy Superintendent/Chief of Staff
SIGNATURE	
TYPED NAME	Linda Kaminski
	TITLE Chief Academic Officer
SIGNATURE	
TYPED NAME	J. Wallace Berriman
	TITLE Director of Facilities Management
SIGNATURE	
TYPED NAME	Peggy Harris
	TITLE Director of Student & Family Supp. Serv.
SIGNATURE	
TYPED NAME	Laurel Schmidt
	TITLE Director of Pupil Services

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS

Santa Monica-Malibu Unified School District
SCHOOL DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named school district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures as shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633
Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: December 3, 2003 to December 2, 2004
In accordance with governing board approval dated December 4, 2003.

Signature _____
~~Clerk~~(Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE
TYPED NAME
President of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Clerk/Secretary of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE
TYPED NAME
Cindy Atlas
TITLE Director of Special Education
SIGNATURE
TYPED NAME
Beth Connors
TITLE Director of Fiscal & Business Services
SIGNATURE
TYPED NAME
Judy Abdo
TITLE Director of Child Development Services
SIGNATURE
TYPED NAME
Virginia I. Hyatt
TITLE Director of Purchasing & Warehouse
SIGNATURE
TYPED NAME
Kathy Scott
TITLE Coordinator of Human Resources
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/04/03

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ELECTION OF ANNUAL REPRESENTATIVE TO THE LOS ANGELES
COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA) FOR 2004

RECOMMENDATION NO. A.14

It is recommended that Shane McLoud be elected by the Board of Education as the Annual Representative to the Los Angeles County School Trustees Association for 2003-04. The Representative shall perform duties as described in Standing Rule #6 as follows:

Representatives: Each School Board will be asked to select a Board member at their organizational meeting to serve as the LACSTA representative. The representative's role is to:

- a. vote on all Association matters;
- b. communicate between the Executive Board, the Association, and the local Board.

MOTION MADE BY: Mr. Brownley

SECONDED BY: Dr. Jordan

STUDENT ADVISORY VOTE: -0-

AYES: All (7)

NOES: None (0)

ABSTENTIONS: Aye

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/04/03

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ELECTION OF VOTING REPRESENTATIVE: LOS ANGELES COUNTY
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.15

It is recommended that Maria Leon-Vazquez be elected as the Board's voting representative to elect members to the Los Angeles County Committee on School District Organization from December, 2003 through November 2004.

COMMENT: Each school board is asked to select a board member at its annual organizational meeting to serve as the voting representative to elect members to the Los Angeles County Committee on School District Organization.

MOTION MADE BY: Ms. Brownley

SECONDED BY: Dr. Jordan

STUDENT ADVISORY VOTE: -0-

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

**Los Angeles County Office of Education
Division of Business Advisory Services**

**Nominees for the
Los Angeles County Committee on School District Organization**

(For Terms Beginning Upon Election in 2003 and Expiring in 2007)

Fifth Supervisorial District (one vacancy)

SUZAN TERRI SOLOMON

As governing board member for the Newhall School District I work with various local and state agencies through which I have gained great knowledge and experience regarding the dynamics of multiple jurisdictions and their functions. These experiences along with multiple hours of leadership training and conflict resolution training have prepared me for serving on the Los Angeles County School District Organization Committee.

I will bring fairness and objectivity to the committee. I will focus on issues in order to stay on task and resolve issues timely. I will maintain positive relationships and always communicate clearly.

As a resident of the Santa Clarita Valley I am familiar with jurisdictional and annexation issues. Our city is surrounded by unincorporated areas and has pursued the process of having a sphere of influence a number of times.

Currently I serve on the Los Angeles County School Board Trustees Association (LACSTA) and serve as president of the Santa Clarita Valley Council PTA. My work as a governing board member, LACSTA director, and PTA president provide me the opportunities for familiarity with people and issues throughout Los Angeles County.

It would be a privilege to serve.

Fifth Supervisorial District (one vacancy)

Mr. Charles E. Whitesell

One of the Glendale area's most respected attorneys, Mr. Whitesell served on the Glendale Unified School District's Board of Education from 1985 to 1993. He was selected twice as Board President. More recently, Mr. Whitesell has served with distinction as a member of the district's Measure K for Excellence Advisory Bond Committee, which oversees \$186 million in locally-funded bonds and more than \$50 million in state and other funding for facilities construction and modernization in the Glendale Schools.

Mr. Whitesell holds a Juris Doctorate degree from the University of Southern California and was admitted to the California State Bar in 1962. As senior partner in the firm of Whitesell & Stroh, he practices general civil law with extensive experience in areas of family law, including real estate.

Mr. Whitesell has held leadership positions in bar associations across Los Angeles County. Serving in the Los Angeles County Superior and Municipal Courts, he has assumed positions as judge pro tem, mediator, pro tem arbitrator and probate volunteer panel member.

His community activities in the Glendale area include leadership positions in numerous educational, medical and civic organizations. He and his wife Ginger of 43 years are parents of three grown children.

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/04/03

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: RUN OFF ELECTION AND ELECTION RESULTS - LOS ANGELES
COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.16

It is recommended that the Board of Education cast an absentee ballot in the run-off election for the Fifth Supervisory District vacancy. Candidates are: Ms. Suzan T. Solomon and Mr. Charles E. Whitesell (biographical sketches attached).

COMMENT: The Los Angeles County Office of Education has notified the district that Ms. Pamela Brady was the successful write-in candidate for the vacancy in the Third Supervisory District and will serve as the representative through October 2007.

None of the five candidates in the Fifth Supervisory District received a majority of the votes. Therefore, in accordance with County Committee policy, a run-off election will be held between the two candidates that received the highest number of votes.

The run-off election is an at-large election. Therefore, all voting representatives in Los Angeles County may cast one vote for a candidate in the Fifth Supervisorial District. The Absentee Ballot is due 5 p.m. on Friday, December 18, 2003.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mr. McLoud

casting ballot for
Mr. Charles E. Whitesell

STUDENT ADVISORY VOTE: -0-

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION ACTION/MAJOR
12/04/03
FROM: JOHN E. DEASY/SUPERINTENDENT
RE: NOMINATIONS FOR CALIFORNIA SCHOOL BOARDS ASSOCIATION
(CSBA) DELEGATE ASSEMBLY

RECOMMENDATION NO. A.17

It is recommended that the Board of Education nominate Julia Brownley for election to the CSBA Delegate Assembly, Region 24 - Los Angeles County, (SW Crescent).

COMMENT: Nominations for CSBA's Delegate Assembly will be accepted until Monday, January 5, 2004. Any CSBA member board id eligible to nominate board members within their geographical region or subregion. Each board may nominate as many individuals as it chooses. All nominees must submit the required biographical sketch. (Nomination and biographical sketch forms provided by CSBA).

CSBA Delegates serve two-year terms. Those elected in 2004 will serve from May 1, 2004 to April 30, 2006. There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding the CSBA Annual Education Conference in December. In accordance with CSBA Bylaws, CSBA does not pay travel expenses associated with Deleghatre Assembly meetings. District and county association often cover or offer supplemental help with expenses.

Region 24 - Los Angeles County (SW Crescent)
Delegates whose terms expire in 2004:
Leighton Anderson (Whittier Union HSD)
Julia Brownley (Santa Monica-Malibu USD)
Gloria Duran (Los Nietos SD)
Gary S. Kuwahara (Torrance USD)
Donald E. La Plante (Downey USD)
Ellen Perkins (Paols Verdes Pennisula USD)
Ann M. Phillips (Lawndale ESD)
Armin Reyes (ABC USD)

Important dates to keep in mind:

January 05	- Nomination(s) deadline
January 12	- Biographical Sketch deadline
February 01	- March 15 - Boards vote for Delegates
April 01	- Elections results posted on CSBA's Web site
May 01-02	- Delegate Assembly Meeting in Sacramento
(Sat/Sun)	

MOTION MADE BY: Dr. Jordan
SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: -0-
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/04/03

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS 2003/2004

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2003-2004 as follows:

NPS/NPA

2003-2004 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Summitview West	12-21-90	NPS	#55	\$ 13,750
Village Glen	09-16-90	NPS	#56	\$ 5,280
Vista	10-16-90	NPS	#57	\$ 15,322
Westmark	06-11-87	NPS	#58	\$ 25,698
Westmark	03-10-90	NPS	#59	\$ 17,744
Westmark	05-05-87	NPS	#60	\$ 30,157
Augmentative Communications Therapies, Inc.	04-30-92	NPA - Augumentative Evaluation	#82	\$ 500
Baby & Baby, Inc.	10-17-00	NPA - PT	#83	\$ 4,480
Baby & Baby, Inc.	11-01-00	NPA - PT	#84	\$ 1,280
Baby & Baby, Inc.	09-09-00	NPA - PT Evaluation	#85	\$ 320
Beautiful Minds Center for Autism, Inc.	09-30-97	NPA - Behavior Therapy	#86	\$ 30,100
Beautiful Minds Center for Autism, Inc.	10-16-00	NPA - Behavior Therapy	#87	\$ 28,200
Bruce Gale	10-31-90	NPA - Social/Emotioanl Assessment	#88	\$ 875
Can Do Kids, Inc.	04-18-94	NPA - OT/PT	#89	\$ 21,500
Can Do Kids, Inc.	03-29-98	NPA - OT/PT	#90	\$ 9,000
Computer Access Center	01-03-91	NPA - Assistive Technology	#91	\$ 552
Kelter Center	06-30-86	NPA - Educational Therapy	#92	\$ 3,610

Lovass/Life	09-14-99	NPA - Behavior Therapy	#93	\$ 10,800
Step by Step	08-14-99	NPA - Behavior Therapy	#94	\$ 10,920
Therapy West	07-10-93	NPA - PT	#95	\$ 4,420
Therapy West	09-14-99	NPA - OT	#96	\$ 1,870
Wayne Tashjian	10-20-92	NPA - Behavior Therapy	#97	\$ 65,484
Sunrise School (Board approved 07-31-03) change vendor to Bridgeport School (contract amount previously approved)		NPS	#10 UC04021	
Heritage School Contract Increase	06-09-88	NPS	#45 UC04125	\$ 1,600
Heritage School Contract Increase	05-09-89	NPS	#46 UC04126	\$ 1,600
Summitview West Contract Increase	09-08-87	NPS	#18 UC04029	\$ 2,100
The Sycamores Contract Increase	03-12-87	NPS	#21 UC04032	\$ 753

Amount Budgeted NPS/NPA 03/04 \$ 3,000,000
Prior Board Authorization as of 11/06/03 \$ 2,473,340*
Balance \$ 526,660

Total Amount for these Contracts \$ 307,915

Balance \$ 218,745

*Prior Year Authorization (11-07-02) \$2,719,362

Non-Instructional Consultants
2003-2004 Budget 01-65000-0-57500-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	11-01-00	Non-Instr.Consultant - Mileage Reimbursement	#21	\$ 791
Parent Reimbursement	01-04-99	Non-Instr.Consultant - Mileage Reimbursement	#22	\$ 720
Parent Reimbursement	07-27-91	Non-Instr.Consultant - Assistive Technology	#23	\$ 760
Parent Reimbursement	04-07-88	Non-Instr.Consultant - Behavior Intervention	#24	\$ 503

Parent Reimbursement	09-19-96	Non-Instr.Consultant - Mileage Reimbursement	#25	\$ 316
Parent Reimbursement	09-03-94	Non-Instr.Consultant - Recreational Therapy Assessment.	#26	\$ 2,750
Tumbleweed Transportation	11-18-92	Non-Instr.Consultant - Transportation - to cover expenses for 2002-03 school year.	#5 UC03106	\$ 433

Amount Budgeted Non-Instructional Consultants 03/04 \$ 315,000
Prior Board Authorization as of 11/06/03 \$ 181,382
Balance \$ 133,618

Total Amount for these Contracts \$ 6,273
Balance \$ 127,345

Instructional Consultants

2003-2004 Budget 01-65000-0-57500-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Joe Voglund	11-18-93	Instr. Consultant - To provide Audiological Services.	#28	\$ 450
Dr. Trang	02-12-95	Instr. Consultant - Vision Assessment	#29	\$ 500

Amount Budgeted Instructional Consultants 03/04 \$ 300,000
Prior Board Authorization as of 11/06/03 \$ 216,470
Balance 83,530

Total Amount for these Contracts \$ 950
Balance \$ 82,580

NPS - Legal

2003-2004 Budget 01-65000-0-50010-11800-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Lozano Smith, Atty.	Legal Services	#1 UC04114	\$ 50,000
Contract Increase			
Lozano Smith, Atty.	Legal Services - to cover expenses from 2002-2003 school year.	#1 UC03007	\$ 8,000

Amount Budgeted Legal 03/04 \$ 100,000
Prior Board Authorization as of 07/31/03 \$ 50,000
Balance \$ 50,000

Total Amount for these Contracts \$ 58,000

Balance - \$ 8,000

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

NOTE:

This recommendation was approved with the exception of the contract for legal services contract increase and expenses for 2002-2003 for Lozano Smith, Atty. Staff pulled that portion of the recommendation from consideration.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -0-
AYES: All (7)

NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION ACTION/MAJOR
12/04/03
 FROM: JOHN E. DEASY/KENNETH R. BAILEY/BETH CONNORS
 RE: 2003-04 FIRST INTERIM REPORT

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the **2003-04** First Interim Report and supporting documentation.

COMMENTS: The Board of Education adopted the **2003-04** Budget on June 26, **2003**, and it was approved by the Los Angeles County Office of Education (LACOE).

Since the adoption of the initial budget, changing conditions have necessitated adjusting the District budget. All of the expenditure and revenue changes previously approved by the Board or proposed for approval at this time are individually identified in the First Interim Report (October 31, **2003**), which is included as a part of this document, as Attachment A.

	<u>Adopted Budget</u>	<u>1st Interim</u>
Total Revenues:	\$81,376,110	\$81,156,945
Total Expenditures:	\$68,990,183	\$69,952,307 *
Total Contributions:	\$11,426,267	\$11,521,131
Transfers	<u>\$ 221,000</u>	<u>\$ 221,000</u>
Change in Fund Balance:	\$ 738,660	<\$ 537,493> *
Beginning Fund Balance:	\$ 1,565,162	\$ 1,565,162
Change in Fund Balance:	\$ 738,660	<\$ 537,493> *
Current Fund Balance:	\$ 2,303,822	\$ 1,027,699 *

Required Reserve for Economic Uncertainties:	\$ 1,555,178
Additional Reserve Requirement:	\$ 527,510 *

*Figures corrected and in agreement with Attachment A, First Interim Report

The following is an explanation of the unrestricted General Fund revenue changes between the original budget and the First Interim Report:

Description of Revenues	Adopted Budget	1st Interim Report	Changes
Revenue Limit	\$58,347,532	\$58,306,442	<\$41,090>
Interest Income	\$580,000	\$120,000	<\$460,000>
Parcel Tax - Measure "S"	\$6,300,000	\$6,581,925	\$281,925
TOTAL:	\$65,227,532	\$65,008,367	<\$219,165>

CERTIFICATED CHANGES:

The following changes are the result of additional staffing, changes in salaries due to teachers' retirement, and replacement with lower step-and-column teachers:

Description	Adopted Budget	1st Interim Report	Changes	Site	Staffing Changes
Monthly Teachers	\$1,377,574	\$1,282,638	<\$94,936>	Edison	0
Monthly Teachers	\$2,271,753	\$2,249,418	<\$22,335>	Franklin	0
Monthly Teachers	\$1,924,561	\$1,747,949	<\$166,612>	Grant	-2 FTEs
Monthly Teachers	\$1,203,764	\$1,249,210	\$45,446	McKinley	1 FTE
Monthly Teachers	\$837,124	\$851,798	\$14,674	Muir	0
Monthly Teachers	\$1,846,742	\$1,760,758	<85,984>	Rogers	-.50 FTE
Monthly Teachers	\$1,215,283	\$1,180,281	<\$35,002>	Webster	0
Monthly Teachers	\$2,991,415	\$2,971,133	<\$20,282>	Malibu	1.8 FTEs
Monthly Teachers	\$2,913,752	\$3,023,752	\$110,000	Adams	2.98 FTEs
Monthly Teachers	\$3,115,411	\$2,944,667	<\$170,744>	Lincoln	-.7 FTE
Monthly Teachers	\$7,506,624	\$7,720,120	\$213,496	Samohi	8.2 FTEs
TOTAL:	\$27,204,003	\$26,991,724	<\$212,279>		10.78 FTEs

There is an increase in hourly teachers due to the increased hourly components which were not originally budgeted, including 6th period assignments, Summer School and Saturday School.

Description	Adopted Budget	1st Interim Report	Changes	Site
Hourly Teachers	\$3,227,957	\$4,182,444	\$954,487	Various
TOTAL:	\$3,227,957	\$4,182,444	\$954,487	

Other adjustments for Librarians and Counselors have resulted in a net reduction of \$352,470, for a total change in certificated salaries of \$389,738.

CLASSIFIED CHANGES:

The following salaries have been adjusted to reflect the changes in the positions, the hiring of new positions, reinstatement of previously abolished positions, and that continuing use of positions which were terminated, but not abolished. Other small miscellaneous adjustments have not been included due to the quantity and materiality of the changes.

Description	Adopted Budget	1st Interim Report	Changes	Site
Physical Activ. Spec.	\$265,108	\$282,138	\$17,030	All Schools
Athletic Trainer	---	\$6,826	\$6,826	All Schools
Classified Admin.	\$103,615	\$63,615	<\$40,000>	Pers. Comm.
Clerical	\$19,000	\$15,000	<\$4,000>	Pers. Comm.
Substitute, Clerical	---	\$40,000	\$40,000	Pers. Comm.
Custodian	\$86,226	\$71,256	<\$14,970>	Franklin
Custodian	\$33,024	\$66,852	\$33,828	McKinley
Custodian	\$64,392	\$47,178	<\$17,214>	Muir
Custodian	\$63,904	\$66,132	\$2,228	Rogers
Custodian	\$40,140	\$71,592	\$31,452	Webster
Custodian	\$110,736	\$135,784	\$25,048	Lincoln
Custodian	\$333,324	\$495,816	\$162,492	Samohi
Custodian	\$64,560	\$49,650	<\$14,910>	Pt. Dume
Grounds	\$39,660	\$62,850	\$23,190	Adams

Grounds	\$45,775	\$57,810	\$12,035	Lincoln
Instructional Asst.	---	\$18,888	\$18,888	Adams
Clerical	\$218,293	\$225,813	\$7,520	Educ. Svc.
Library Asst.	\$24,028	\$29,268	\$5,240	Edison
Library Asst.	\$29,269	20799	<\$8,470>	Muir
Library Asst.	\$18,963	\$19,030	\$67	Adams
Library Asst.	---	\$18,000	\$18,000	Lincoln
Library Asst.	---	\$38,232	\$38,232	Samohi
Library Asst.	---	\$19,756	\$19,756	Malibu
Library Asst, Overtime	---	\$4,839	\$4,839	Adams
Clerical	\$146,124	\$169,074	\$22,950	Adams
Clerical	\$181,536	\$194,861	\$13,325	Lincoln
Clerical	\$660,725	\$785,274	\$124,549	Samohi
Clerical	---	\$26,341	\$26,341	Malibu
Tech Support	\$80,348	\$82,300	\$1,952	Samohi
Tech/Monthly	---	\$40,140	\$40,140	Samohi
Tech/Monthly	---	\$60,940	\$60,940	Educ. Svc.
Instructional Asst.	\$29,978	\$42,815	\$12,837	Malibu
Instructional Asst.	\$30,434	\$23,554	<\$6,880>	Adams
Instructional Asst.	\$14,950	\$17,150	\$2,200	Adams
Instructional Asst.	\$31,219	\$15,405	<\$15,814>	Lincoln
Instructional Asst.	---	\$98,840	\$98,840	Educ. Svc.
Security, Stairway	---	\$2,000	\$2,000	Educ. Svc.
Security, Saturday	---	\$1,965	\$1,965	Olympic
Security, Overtime	---	\$24,913	\$24,913	Samohi
Clerical Overtime	---	\$2,500	\$2,500	Adams
Educational Svc. Supv.	---	\$87,557	\$87,557	Educ. Svc.
Stipends	---	\$2,200	\$2,200	Malibu
Coaching Assts.	---	\$81,984	\$81,984	Samohi
TOTAL:	\$2,735,331	\$3,686,937	\$951,606	

BENEFITS CHANGES:

The following changes to benefits, including STRS, OASDI/Medicare, Unemployment Insurance and Workers Compensation Insurance was adjusted based on the adjustment to the salaries. The health and welfare benefits were adjusted based on additional information for the actual cost of the premiums for the 2004 calendar year. The PERS and PERS Reduction were reversed, and the increase in the PERS reduction is offset by the decrease in the PERS, and both benefits reflect the increase in costs for the additional salaries. When the budget was set up for the other benefits, it was based on a projection of how many retirees and other benefits we would have. The decrease is reflective of the actual projected costs at this time.

Description	Adopted Budget	1st Interim	Changes
STRS	\$3,418,639	\$3,504,501	\$85,862
PERS	\$1,102,830	\$981,860	<\$120,970>
OASDI/Medicare	\$1,298,550	\$1,359,308	\$60,758
Health/Welfare	\$5,157,144	\$5,830,484	\$673,340
Unemployment Ins.	\$154,514	\$165,955	\$11,441
Workers' Comp.	\$1,523,316	\$1,637,247	\$113,931
PERS Reduction	\$18,498	\$251,434	\$232,936
Other Benefits	\$1,028,861	\$686,617	<\$342,244>
TOTAL:	\$13,702,352	\$14,417,406	\$715,054

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -0-
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

DISCUSSION ITEMS

TO: BOARD OF EDUCATION DISCUSSION
12/04/03
FROM: JOHN E. DEASY/CINDY ATLAS previously
11/20/03
RE: ANALYSIS OF THE SPECIAL EDUCATION DEPARTMENT

DISCUSSION ITEM NO. D.1

In 1975 school districts in the United States were required to comply with PL 94-142, the Education for the Education for the Handicapped Act. This federal mandate required states to comply with this act in order to receive federal funding for special education students. It also specified how students with disabilities would be identified and described the necessary services and supports that districts must have in place to meet the needs of these students. The special education laws specifically discussed the need to have a range of program options so that all identified students are provided services in the least restrictive environment (LRE). The range of services extend from general education with Designated Instruction Services (DIS), to general education with Resource Specialist (RSP) support, to Special Day Classes, to Nonpublic Schools to State Schools, the most restrictive placement. In addition, these laws and regulations addressed the need for a district to provide that continuum of services and supports in a Free and Appropriate Education (FAPE). The laws also addressed the need for a district to comply with both the federal and state laws and regulations.

In 1997 PL 94-142 was revised and is now known as the Individuals with Disabilities Act, IDEA. This Act expanded parent rights and gave more responsibilities to the general education teacher for the education of disabled students. A major focus of this re-authorization was the need for special education students to receive equitable access to the district core curriculum and receive progress reports at the same time as general education students. In addition, IDEA provided guidelines to address students with behavior difficulties, requiring positive supports.

Based on the requirements of the special education state and federal laws, the Director of the Santa Monica-Malibu Unified School District's Special Education Department analyzed components of the district's special education programs. The Director also took into account the recommendations by Investigator, Fred Weintraub, "Report of a Study of Special Education Policies, Procedures and Resources related to Compliance in the Santa Monica-Malibu Unified School District," August 2000. In addition, the Director used information from recommendations from the District Advisory Committee's 2002 report to the Board. The analysis comprises a summary of these findings.

This "Analysis of the Special Education Department" will show what is needed to bring the district into compliance and establish a foundation upon which to make informed budgetary decisions. A budget cannot be created without first knowing the needs of the department. Once the needs have been identified, the budget can be developed.

Others contributing to the compilation of the report include: Mary Bush, Heidi Kleis and Mary Ellen Toomey.

NOTE:

This item was postponed until the January 8, 2004 meeting.