

**Santa Monica-Malibu Unified School District
Board of Education
MINUTES**

**UNADOPTED
November 20, 2003**

A regular meeting of the Santa Monica-Malibu Unified School District’s Board of Education was held on Thursday, November 20, 2003 at the Santa Monica City Council Chambers, 1685 Main Street, Santa Monica. At 5:15 p.m., the Board called the meeting to order and moved to Closed Session for the reasons listed in Section III, below. The Closed Session was held in the Board Conference Room of the District Offices, 1651 16th Street, Santa Monica, Ca. The Board reconvened the meeting in Open Session at 7:10 p.m. in the Santa Monica City Council Chambers.

I CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III CLOSED SESSION:

- Conference with Superintendent and Assistant Superintendents regarding 2003-2004 Strategies for Negotiations with Non-Represented Employee, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) pursuant to §GC 54956.8, as cited in the Brown Act
- Personnel Matters to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act

IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS

- Jan Williams - Former Assistant Director, Business and Fiscal Services
Mr. Deasy read an obituary prepared by Ms. Williams’ family, and stated that Jan will be missed by many friends and colleagues in the district.

V APPROVAL OF THE AGENDA

VI APPROVAL OF MINUTES

- A.1 Approval of Minutes: May 17, 2001; June 14, 2001 and
November 6, 2003 1

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.02	Approval of Independent Contractors	2
A.03	Overnight Field Trip(s) 2003-04	3
A.04	Basic/Supplemental Textbooks to be Adopted	4

Business and Finance

A.05	Acceptance of Gifts - 2003-04	5-5d
A.06	Conference and Travel Approval/Ratification	6-7
A.07	Award of Purchase Orders	8-8e
A.08	Adopt Resolution 03-07 - Gann Amendment	9-10f

Proposition X/State Modernization

Personnel

A.09	Certificated Personnel - Elections, Separations	11-15
A.10	Classified Personnel - Merit	16-21
A.11	Classified Personnel - Non-Merit	22-23

General Functions

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

The following individuals addressed the Board of Education with regard to the draft of the gift policy which is posted on the District's Web site:

- | | |
|------------------------|---------------------|
| Tom Sorce | Melissa Dinolfo |
| Kevin Montgomery | Debbie Mulvaney |
| Lorelei Woerner-Eisner | Susan Holley |
| Bruce Ochmanek | Elizabeth Anthony |
| Lisa Toledo | Michael G. Corrigan |
| Ralph Mechur | Ken Peterson |
| Lauri Crane | Rick Gates |

Mr. Rick Williams and Ms. Julie Melendez addressed the Board of Education regarding concerns they had about an ongoing absence of a special education teacher and the effect it is having on their children and families.

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

A. Student Board Member Reports - none

B. School Report - Edison Language Academy

PTA Co-Presidents Carol Davis and Griselda de la Torre presented a report to the Board. Mr. Ernesto Leon addressed the Board and briefly highlighted activities taking place at Edison. Students Clea DeCrane, Omar Martin and Maria Cerceda, 5th grade students, addressed the Board of Education in Spanish and English. (A copy of the PTA report and the principal's highlights are attached.)

C. SMMCTA Report -

Joining Mr. Keiley at the Board of ED meeting were Don Hedrick, Jenny Lipson, Jane Jeffries, Jeannie Dwornin, Marcia McCarthy and Marc Sanschagrin, all members of the SMMCTA Executive Board.

Mr. Keiley reported that he, Jeannie Dwornin, and Susan Rosales met with Mr. Ernesto Leon, Principal at Edison School to work on various issues. He reported that everyone was pleased with the meeting .

Samohi Redesign: Mr. Keiley reported that teachers have met and the first scheduled meeting with the principal is set for December 2 and will include classified employees, as well. He further stated that the environment at Santa Monica High School is calmer this year, however, as long as teacher are working with 150-175 students a day, their work will continue to be a challenge.

D. SEIU Report - Ms. Cartee filed the attached report (see vii-viii).

E. Santa Monica-Malibu Education Foundation Report - none

F. PTA Council President Report -

Maria Rodriguez reported the this month is a "Month of Thanksgiving." PTA has been actively thanking parents and community for the passage of Measure S. Parent representatives and students attended a Santa Monica City Council meeting where student presented a framed photo of a banner, signed by the students to the Council. Banners are on display throughout the district at all sites.

Ms. Rodriguez also noted that she was glad that the PTA had an opportunity to provide input into the proposed gift policy. Santa Monica-Malibu PTA Council has not, as a Council, taken a position on the policy.

G. Personnel Commission Report

Ms. Celia Carroll reported to the Board that Mr. John Sliss has resigned as Director of the Personnel Commission to work closer to his home in Apple Valley. Mr. Robert Seeds will serve as the interim director. In addition to serving as interim director, Mr. Seeds will assist in the reorganization of the department to increase efficiency and communication.

A vacancy list of current classified vacant positions was distributed to the Board.

Lastly, Ms. Carroll reported that Dawn Smithfield, Senior Administrative Assistant to Mr. Ken Bailey, was recognized by the Personnel Commission for her tireless work on the parcel tax and notification of those who qualified for senior exemptions. Dawn personally handled over 3,000 exemptions in a very short time period. Mr. Deasy also commended Ms. Smithfield for her efforts and the personal attention she gave to all those who called the district with questions about the parcel tax and the senior exemption.

X SUPERINTENDENT’S REPORT

- District Advisory Committees - Policy Review
Mr. Deasy noted that the district’s policy stipulates that vacancies will be filled quarterly and that a review of membership on each DAC will be completed twice a year. Applications are accepted throughout the year.
- The superintendent also indicated that the district’s policy on Charter schools has not been reviewed by the Board of Education since 1997. The Board requested that it be placed on a future agenda for review.
- Mr. Deasy reported with gratitude that St. John’s Hospital and Health Center has increased its funding for the Infant and Child Care program by \$36,000, bringing their total contribution to this particular program to \$322,000. The District is extremely grateful for the generosity of St. John’s Hospital and Health Center on behalf of children and families in the district.
- Santa Monica High School Redesign - Mr. Deasy reported that Dr. Linda Darling-Hammond spent a day at Santa Monica High School to work with staff on the redesign. Dr. Hammond, Professor of Education, Stanford University, also addressed the faculty and members of the community about high school redesign. She is currently putting together a policy at the national level on high school improvement.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.12 Approval of the Single Plan for Student Achievement - Santa Monica High School, Lincoln Middle School, Franklin, McKinley and Roosevelt Elementary Schools (previously known as School Improvement Plan) 24

A.13 Analysis of SMASH Charter Petition/Petitioner Response and Public Hearing - SMASH Charter School Petition 25-33

A.14 Nutrition and Physical Activity Policy 34-43b

A.15 Stupski Family Foundation, Memorandum of Understanding 44-44g

XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- D.1 Analysis of the Special Education Department . . (postponed to 12/4/03) . . 45-46
- D.2 Excellence in Student Achievement – California Standards Test Results, Grades 2 through 11 47

XIII INFORMATIONAL ITEMS

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS”.

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX ADJOURNMENT

At 12:55 a.m. the Board adjourned to Closed Session. President Maria Leon-Vazquez reported that there would be no action to report out. It was moved by Dr. Jordan, seconded by Mr. McLoud and voted unanimously to adjourn the meeting at 1:05 a.m. The next regular meeting is scheduled to be held on Thursday, December 4, 2003, at 7 p.m. in the Board Room of the District’s Administrative Offices, 1651 16th Street, Santa Monica, CA.

Approved: 12-4-03

Maria Leon-Vazquez
President

John E. Jordan
Superintendent

Board of Education Meeting Schedule					
July through December, 2003					
Month	1st Thurs.	2nd Thurs.	3rd Thursday Discussion Mtg.	4th Thursday	Special Note:
July				31 DO	One regular meeting in July
August			21 DO		One regular meeting in Aug.
September	4 MHS		18 SM		9/18 Charter Schools
October	2 DO		16 SM		
November	6 MHS		20 SM		11/20 - school plans; achievement data
December	4 DO				12/4 - school plans
January through June, 2004					
January	1 Holiday no meeting	8 DO		22 DO	1/8 - school plans
February	5 MHS		19 SM		
March	4 DO		17 DO (Wednesday)		18-19: Stairway of the Stars (Civic Auditorium)
April	1 MHS			22 DO	4/5-16: Spring Break
May	6 DO		20 SM		
June	3 DO			24 DO	6/3 - Recognition of Retirees 6/14-18: Graduation Week Activities

Meeting Dates Approved 6/26/03

District Office (DO) 7/31, 8/21, 10/2, 12/4, 1/8/04, 1/22, 3/4, 3/17, 4/22, 5/6, 6/3 and 6/24
 Malibu Meetings (MHS) 9/4, 11/6, 2/5, and 4/1 - Malibu High School Aud. 30215 Morningview Drive, Malibu.
 Santa Monica City Council Chambers (SM) 9/18, 10/16, 11/20, 2/19 and 5/20 - 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica.

Complete Board of Education agendas are available in *pdf* format, on the District's website: www.smmusd.org.

S.E.I.U. Board Report
Thursday, November 20, 2003
7:00 P.M.

*In Loving Memory of Our Dear Friend and Colleague
Jan Williams*

As A Benefit To Community Members Who Did Not Attend The Malibu Meeting On November 06, 2003 (Which Was Not Televised), This Report Contains Duplicate Information From That Report.

I. SEIU has been in negotiations with District Staff since October 03, 2003. We have been working in the sub-committees of Contract Language and Salary & Benefits throughout the months of October and November. Tomorrow, Friday, November 21, 2003 is our final date for negotiations.

Just as the District and community were challenged with the State reduction of educational funding, we continue to be challenged by budgetary constraints in the negotiation process. However, there has been a significant amount of positive work within the development of contract language which is critical to the protection of classified employees.

II. **After facing** such adversity with budgetary issues and layoffs, it wonderful to share with you tonight that on Thursday, November 06, 2003, **SEIU Local 660 AFL-CIO** signed a three (3) year contract for 53,000 Los Angeles County Employees with NO-PASS ALONG cost of benefits to those employees. In addition, the contract agrees to a five percent (5%) salary enhancement over the three (3) years. The first year is zero percent (0%), with two-and-a-half percent (2 ½ %) increase in the second and third year.

In an article in the Daily Breeze and on Channel 9 News, it was reported, the Spokesperson for Los Angeles County said, “. . .this agreement was reached because it (the negotiation process) was a very collaborative negotiation process. . . .”

As a union, we (SEIU/SMMUSD Local Chapter) are committed to supporting our employees in achieving the District’s primary objective of “**No Child Left Behind.**” In order for us to do that, we (SEIU) must ensure that “**No Employee Is Left Behind**” because it is the classified employees who provide and support so many of the services and programs that serve our teachers and students.

III. **SEIU held its General Membership Meeting** last night. We had a strong member turn out. We presented informational pieces such as: Month of Thanksgiving to our City Council and Community, SMASH Charter School, Budget Accountability Act, the County Workers’ Contract Settlement and the

UFCW Strike. Another informational piece was the flyer we sent to all classified employees to address the “on-site meetings between employees and site administrators for the voluntary reductions of assignments.”

- IV.** SEIU has distributed flyers to all District departments and sites to alert classified employees of the increasing practice of site administrators (primarily principals) who are independently meeting with classified employees and having them sign a voluntary reduction of hours (as a result of funding) and then submitting the signed form with a position control form to the Personnel Commission Office. This practice is clearly in violation of the Ed. Code, the SEIU/SMMUSD Contract and the Merit Rules. Even with a signed letter of “voluntary reduction” the District is not released from its contractual and Ed. Code obligations of due process of layoff procedures. There are a multitude of such infractions and I did alert the Personnel Commission of this practice at the last meeting. SEIU will be seeking restoration of hours and payment to the affected employees which will no doubt require the assistance of the Personnel Commission staff.

On behalf of all the classified employees in the District, I would like to close my report in honor of Jan Williams (Assistant Director - Fiscal Services). Jan inspired so many of us to rise to the top, both personally and professionally. Jan began her career with the District as an Elementary Secretary and promoted up the ranks to Assistant Director of Fiscal Services. She was an active Union member and a serious member of SEIU the SEIU Negotiation Committee. She is loved by us all and we are deeply saddened at her passing. We extend our love and prayers to her family and her sons, (our colleagues and friends) , A.Deer and Robert.

**Santa Monica-Malibu Unified School District
Board of Education**

November 20, 2003

I CALL TO ORDER

5:15 p.m.
5:16 p.m. moved to Closed Session
7:10 p.m. moved to Public Session

A Roll Call

Maria Leon-Vazquez - President
Jose Escarce - Vice President
Emily Bloomfield
Julia Brownley
Oscar de la Torre
Mike Jordan
Shane McCloud

Bryce Maddock - Santa Monica High School - Excused Absence
Camden Vilkin - Malibu High School Student Representative - Excused Absence

B Pledge of Allegiance
Led by Dr. Jordan

II CLOSED SESSION

There was no action to report out of Closed Session.

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: APPROVAL OF MINUTES

ACTION
11/20/03

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

May 17, 2001
June 14, 2001

November 6, 2003

MOTION MADE BY: Ms. Brownley
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-
AYES: All (7)
NOES: None (0)
ABSTENTIONS: (0)

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/03

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

Contractor/Contract Dates	Description	Site	Funding
Orlando Griego Nov 3, 2003-Mar 1, 2004 Cost: Not to exceed \$47,740	To provide supervision & evaluate the performance of staff. Plan, organize & direct the Food Service Program, develop and prepare the annual preliminary budget, direct the accounting, functions for the cafeterias, plan, prepare and review menus	Food Services	Food & Nutrition 13-531000-0-00000-37000-5802-057-2570
Santa Monica Academy of Music, Jessica Spike Gravelle Sept 11, 2003-June 30, 2004 Cost: Not to exceed \$6,000	To provide vocal music instruction to 4th and 5th grade students who are not involved in the instrumental music program at Will Rogers Elementary and Kindergarten through third at Edison	Ed Services	Arts Partnership Funds 01-70180-0-17100-10000-5802-035-1300

MOTION MADE BY: Ms. Brownley

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-

AYES: All (7)

NOES: None (0)

ABSTENTIONS: (0)

TO: BOARD OF EDUCATION

ACTION
11/20/03

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2003-04

RECOMMENDATION NO. 03

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2003-2004 school year. No child will be denied due to financial hardship.

<u>School Grade</u>	<u>Destination Dates</u>	<u>Principal</u>	<u>Cost / Paid</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Samohi Grades 9-12	Santa Cruz 12/04/03 to 12/06/03	Catherine Baxter Joni Swenson	\$100 paid for by parents and PTA Gift Fund	Humanities	To visit the University of Santa Cruz CODA California
Samohi 12 students Grades 11-12	Bakersfield Trade Fair Competition	Teri Jones Mary Kay McCray	\$60 per student paid for by LA County ROP funds and fund raising	ROP entrepreneurship Course, Virtual Enterprise	To attend a trade show to promote the students' on-line virtual business - competition with 120 other student businesses.
Edison Grade 5	Catalina Island 2/25/04 to 2/27/03	Ernesto Leon Tom Boyd	\$200 per student paid for by parents and fundraisers	Science	To culminate the 5th grade experience and initiate students into the science program at John Adams
Grant Grade 5	Camp Hess-Kramer 2/17/04 to 2/20/04	Alan Friedenberg Susan Croft	\$150 per student paid for by parents and PTA	Science	A four day science enrichment program offered to 5th graders will include an array of science classes, daily hikes, evening activities and environmental discussions. This camp is offered thru the Los Angeles County of Education
Malibu High Grade 6	Astro Camp 3/8/04 to 3/10/04	Mike Matthews Mr. Eicks	\$225 per student paid for by parents	Science	Science enrichment

MOTION MADE BY: Ms. Brownely

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-

AYES: All (7)

NOES: None (0)

ABSTENTIONS: (0)

TO: BOARD OF EDUCATION

ACTION
11/20/03

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.04

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

PLAINSONG, written by Arundhati Roy, English 11 AP, Adoption requested by Meredith Louria at Samohi.

THE GOD OF SMALL THINGS, written by Arundhati Roy, English 11 AP, Adoption requested by Meredith Louria at Samohi.

MAURICE, written by E.M. Forster, English 11 AP, Adoption requested by Meredith Louria at Samohi.

THE PACT, written by Drs. Sampson Davis, George Jenkins, and Rameck Hunt with Lisa Frazier page, AVID, grades 9 and 10, Adoption requested by Veronica Garcia Hecht

MOTION MADE BY: Ms. Brownley
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-
AYES: All (7)
NOES: None (0)
ABSTENTIONS: (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.05

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$63,366.57 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$63,172.18, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 11-20gif.pdf

MOTION MADE BY: Ms. Brownley

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-

AYES: All (7)

NOES: None (0)

ABSTENTIONS: (0)

School/Site	Gift Amount	In-kind Value	Donor	Purpose
Account Number				
JAMS	\$ 202.20		Chris Iwasa	Classroom Dry Erase Board
01-90120-0-00000-00000-8699-011-0000	\$ 60.38		Cartridge Recyclers	General Supplies & Materials - AVID Program
Adult Education	\$ 100.00		Anonymous	Textbooks
11-90120-0-00000-00000-8699-090-0000				
Alternative (SMASH)				
01-90120-0-00000-00000-8699-009-0000				
Cabrillo	\$ 1,100.10		Various	General Supplies & Materials
01-90120-0-00000-00000-8699-017-0000	\$ 95.00		Various	Other Books/Reference Books
PTA Reim. - Resource #90150				
CDS				
12-90120-0-00000-00000-8699-090-0000				
Edison		\$ 100.00	David Zander	Ping Pong Table for P.E. Dept.
01-90120-0-00000-00000-8699-001-0000				
PTA Reim. - Resource #90150	\$ 300.00		Edison PTA	General Supplies & Materials - P.E.
Franklin	\$ 145.00		Various Parents	Library Books
01-90120-0-00000-00000-8699-002-0000				
PTA Reim. - Resource #90150				
Grant				
01-90120-0-00000-00000-8699-003-0000				
Lincoln				
01-90120-0-00000-00000-8699-012-0000				
Malibu High School	\$ 30,870.00		The Shark Fund	Teacher Hrly/Textbooks/Contract/Cust & Science Supp/Science Equip.
01-90120-0-00000-00000-8699-010-0000				
McKinley	\$ 2,490.00		McKinley PTA	5th Grade Camping Field Trip to Camp Gilmore
01-90120-0-00000-00000-8699-004-0000				
Muir				
01-90120-0-00000-00000-8699-005-0000				
Olympic HS	\$ 1,219.00		John Muir PTA	General Supplies & Materials
01-90120-0-00000-00000-8699-014-0000				

School/Site	Gift Amount	In-kind Value	Donor	Purpose
Account Number				
Rogers	\$ 500.00		Hemisphere Productions, Inc.	General Supplies & Materials
01-90120-0-00000-00000-8699-006-0000		\$ 94.00	Kim Eyler	Pull-down screen w/brackets for Ms. Klein's classroom
PTA Reim. - Resource #90150				
Roosevelt				
01-90120-0-00000-00000-8699-007-0000				
PTA Reim. - Resource #90150	\$ 6,245.50		Roosevelt PTA	Xerox Mtn Agmt/Lease Agmts for Duplo & Laminator
Samohi	\$ 1,295.00		Samohi PTSA	Postage
01-90120-0-00000-00000-8699-015-0000	\$ 885.00		Samohi Bands	Music Coach, Hrly.
	\$ 350.00		J. Paul Getty Trust	General Supplies & Materials
	\$ 340.00		Various	General Supplies & Materials - Art
Barnum Hall	\$ 1,000.00		Jon & Stephanie Matsunaga	Restore Barnum Hall!
01-91150-0-00000-00000-8699-015-0000	\$ 100.00		Kirk & Nan Borchering	Restore Barnum Hall!
	\$ 30.00		Gail Myers Findley	Restore Barnum Hall!
	\$ 25.00		Ruth & Ronald Fiala	Restore Barnum Hall!
Pt. Dume Marine Science	\$ 15,070.00		Various Parents	5th Grade Field Trip to Catalina Island
01-90120-0-00000-00000-8699-019-0000				
PTA Reim. - Resource #90150				
Webster				
01-90120-0-00000-00000-8699-008-0000				
PTA Reim. - Resource #90150				
Others:				
Superintendent's Office				
01-90120-0-00000-00000-8699-020-0000				
Educational Services				
01-90120-0-00000-00000-8699-030-0000				
Student & Family Services				
01-90120-0-00000-00000-8699-040-0000				
Special Education	\$ 750.00		Wells Fargo Foundation/Matching Gifts	General Supplies & Materials - Preschool Program
01-90120-0-00000-00000-8699-044-0000				
Food & Nutrition Services				
01-90120-0-00000-0000-8699-057-0000				
Fiscal Services				
01-90120-0-00000-0000-8699-051-0000				
TOTAL	\$ 63,172.18	\$ 194.00		

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 59,099.57	\$ 262.58	\$ 59,362.15	\$ -	\$ -	\$ -
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 1,140.00	\$ 100.00	\$ 1,240.00	\$ -	\$ -	\$ -
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000	\$ 1,700.00	\$ -	\$ 1,700.00	\$ -	\$ -	\$ -
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 15,804.69	\$ 1,195.10	\$ 16,999.79	\$ -	\$ -	\$ -
PTA Reim. - Resource #90150	\$ 36,768.56	\$ -	\$ 36,768.56	\$ -	\$ -	\$ -
CDS 12-90120-0-00000-00000-8699-090-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 117.54	\$ -	\$ 117.54	\$ -	\$ 100.00	\$ 100.00
PTA Reim. - Resource #90150	\$ 1,700.00	\$ 300.00	\$ 2,000.00			
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 1,345.21	\$ 145.00	\$ 1,490.21	\$ -	\$ -	\$ -
PTA Reim. - Resource #90150	\$ -	\$ -	\$ -			
Grant 01-90120-0-00000-00000-8699-003-0000	\$ 200.00	\$ -	\$ 200.00	\$ 100.00	\$ -	\$ 100.00
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 33,482.60	\$ -	\$ 33,482.60	\$ -	\$ -	\$ -
Mallbu High School 01-90120-0-00000-00000-8699-010-0000	\$ 21,113.98	\$ 30,870.00	\$ 51,983.98	\$ -	\$ -	\$ -
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 9,293.70	\$ 2,490.00	\$ 11,783.70	\$ -	\$ -	\$ -
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 39,321.29	\$ -	\$ 39,321.29	\$ -	\$ -	\$ -
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 3,486.24	\$ 1,219.00	\$ 4,705.24	\$ -	\$ -	\$ -

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 6,948.82	\$ 500.00	\$ 7,448.82	\$ -	\$ 94.00	\$ 94.00
PTA Reim. - Resource #90150	\$ 15,775.63	\$ -	\$ 15,775.63			
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 45,400.00	\$ -	\$ 45,400.00	\$ 810.79	\$ -	\$ 810.79
PTA Reim. - Resource #90150	\$ 15,415.50	\$ 6,245.50	\$ 21,661.00			
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 95,768.89	\$ 2,870.00	\$ 38,638.89	\$ 14,976.00	\$ -	\$ 14,976.00
	<i>[See Below for Barnum Hall]</i>					
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000	\$ 23,587.26	\$ 15,070.00	\$ 38,657.26	\$ -	\$ -	\$ -
PTA Reim. - Resource #90150	\$ 7,329.02	\$ -	\$ 7,329.02			
Webster 01-90120-0-00000-00000-8699-008-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PTA Reim. - Resource #90150	\$ -	\$ -	\$ -			
All Others:						
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 5,221.00	\$ -	\$ 5,221.00	\$ -	\$ -	\$ -
Student and Family Support Services 01-90120-0-00000-00000-8699-041-0000	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
Special Education 01-90120-0-00000-00000-8699-044-0000	\$ 750.00	\$ 750.00	\$ 1,500.00	\$ -	\$ -	\$ -
TOTAL GIFTS	\$ 395,769.50	\$ 62,017.18	\$ 457,786.68	\$ 15,786.79	\$ 194.00	\$ 16,080.79
BARNUM HALL - Current Year	Y-T-D Gifts	Current Gifts	Cumulative Gifts	Prev. In-Kind Gifts	Current In-Kind Gifts	Cumulative In-Kind
01-91150-0-00000-00000-8699-015-0000	\$ 21,300.00	\$ 1,155.00	\$ 22,455.00	Organ (Belt) (Est.)		\$ 250,000.00
Previous Years' Gifts				Organ (Dollinger)		350,000.00
2002-03	\$ 137,110.34			Dollinger Organ donated at 4/11/02 Board Mtg. (Item A.21) to Tucson Fox Foundation		\$ (350,000.00)
2001-02	\$ 66,200.00				n/a	
2000-01	\$ 137,863.00				n/a	
1999-00	\$ 175,700.00					
1998-99	\$ 10,945.00					
1997-98	\$ 26,645.00					\$ 250,000.00
TOTAL CASH GIFTS FOR BARNUM HALL	\$ 554,463.34					
Total Cash Gifts for District, incl. Barnum Hall:		\$ 63,172.18				

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	<u>CONFERENCE NAME</u> <u>LOCATION</u> <u>DATE (S)</u>	<u>COST</u> <u>ESTIMATE</u>
<u>ARNELLO, Gina</u> Special Education 01-65000-0-50010-21000-5220- 043-1400 General Fund - Resource: Special Education	Journey to Solutions Pasadena, CA November 15 - 16, 2003	\$180 + SUB
<u>DEASY, John</u> Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund - Function: Other Genl. Admin.	American Assn. of School Administrators San Francisco, CA February 19 - 22, 2004	\$1,481
<u>DRYMON, Cheryl</u> Child Development Serv. 12-00000-0-85000-10000-5220- 070-2700 Child Dev. Fund - Function: Instruction	Mother Read/Father Read Los Angeles, CA November 18 - 21, 2003	\$350
<u>TEPLIN, Amy</u> State & Federal Projects 01-30100-0-11100-10000-5220- 035-1300 General Fund - Resource: Title I	Vocabulary Prep vs. Vocabulary Decoration Across Curricula Alhambra, CA November 12, 2003	\$200

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		
Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>KELLY, Mark</u> + 3 Additional Staff Santa Monica High 01-58100-0-11100-10000-5220- 015-4150 General Fund - Resource: Other Federal	Smaller Learning Communities Portland, OR December 7 - 10, 2003	\$3,200 total + 1 SUB
Out-of-State Conferences: Individual		
<u>STRAUS, Ilene</u> Santa Monica High 01-58100-0-11100-10000-5220- 015-4150 General Fund - Resource: Other Federal	Small Schools Study Tour New York, NY November 30 - December 5, 2003	\$3,000
Out-of-State Conferences: Group		
NONE		

MOTION MADE BY: Ms. Brownley
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-
AYES: All (7)
NOES: None (0)
ABSTENTIONS: (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/03

FROM: KENNETH R. BAILEY/ VIRGINIA I.HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 30, 2003 through November 12, 2003 for fiscal year 2003/04.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Ms. Brownley

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-

AYES: All (7)

NOES: None (0)

ABSTENTIONS: (0)

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 20, 2003

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
403105	PRENTICE-HALL INC	PRICE INCREASE	LINCOLN MIDDLE SCHOOL	646.00	R
403299	STAPLES/PICK UP/SANTA MONICA	SUMMER SCHOOL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	23.93	U
				** CHANGED PURCHASE ORDERS TOTAL:	669.93
<u>*** NEW PURCHASE ORDERS ***</u>					
402530	AARDVARK CLAY	CERAMIC GLAZES	FRANKLIN ELEMENTARY SCHOOL	217.47	
403176	AGS	SURVEY BOOKLETS	HEALTH SERVICES	62.82	R
403028	APPLE COMPUTER CORP	COMPUTER	CURRICULUM AND IMC	859.51	R
403235	APPLE COMPUTER CORP	APPLE COMPUTERS	WILL ROGERS ELEMENTARY SCHOOL	15,544.70	
403283	APPLE COMPUTER CORP	Supplies	INFORMATION SERVICES	220.63	U
403288	APPLE COMPUTER CORP	Computers	JOHN ADAMS MIDDLE SCHOOL	2,188.82	R
403218	AUTISM RESOURCE NETWORK	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	137.57	R
403127	BAKER & TAYLOR	OPEN ORDER/LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	2,500.00	U
403012	BAY CITIES APPLIANCE	REFRIGERATOR & ICE MAKER	HEALTH SERVICES	907.14	R
403230	BEN'S ASPHALT & MAINTENANCE	ASPHALT REPAIR-SAMOHI/WASHWEST	FACILITY MAINTENANCE	4,124.30	
402860	BMI EDUCATIONAL SERVICES	TEXTBOOKS	LINCOLN MIDDLE SCHOOL	371.43	R
403197	BMI EDUCATIONAL SERVICES	Library books	JOHN ADAMS MIDDLE SCHOOL	313.89	R
403179	BOISE CASCADE OFFICE/PAPER	COPY PAPER	GRANT ELEMENTARY SCHOOL	72.06	U
403259	BOISE CASCADE OFFICE/PAPER	XEROX PAPER	OLYMPIC CONTINUATION SCHOOL	240.32	U
403262	BOISE CASCADE OFFICE/PAPER	XEROX PAPER	EDISON ELEMENTARY SCHOOL	360.47	U
403297	BOISE CASCADE OFFICE/PAPER	COLORLED XEROX PAPER	SANTA MONICA HIGH SCHOOL	377.47	U
403049	BORDERS BOOKS & MUSIC	LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	500.00	U
403304	BORDERS BOOKS & MUSIC	BOOK STUDY GROUP	ENGLISH LANGUAGE DEVELOPMENT	189.44	R
403318	BSN SPORTS/SPORT SUPPLY GROUP	PE SUPPLIES	MALIBU HIGH SCHOOL	563.17	R
402932	CALIFORNIA DEPT OF EDUCATION	TEXTBOOKS	LINCOLN MIDDLE SCHOOL	160.09	R
403266	CALLOWAY HOUSE	GATE SUPPLIES FOR ROOM 17	WEBSTER ELEMENTARY SCHOOL	238.12	R
403301	CANON BUSINESS SOLUTIONS	TONER FOR CANON	EDISON ELEMENTARY SCHOOL	443.83	U
403277	CHILDRENS BOOK WORLD	OPEN ORDER/INSTRUCTIONAL SUP	SAINT ANNE'S PRIVATE SCHOOL	1,500.00	R
403153	COCA COLA BOTTLING COMPANY OF	OPEN PO FOR RESALE DRINKS	SAMOHI STUDENT STORE	1,500.00	U
403308	COHN,JEFFREY	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	1,000.00	R
403326	COMTRONICS	TRANSLATING EQUIPMENT	WILL ROGERS ELEMENTARY SCHOOL	445.94	U
403233	COOKSON DOOR SALES CO	BARNUM HALL FIRE DOORS	FACILITY MAINTENANCE	2,500.00	U
403034	CREATIVE COMPUTERS' MAC MALL	Computer keyboards	JOHN ADAMS MIDDLE SCHOOL	194.29	R
401890	CURRICULUM ASSOC INC	EDUCATIONAL MATERIALS	WEBSTER ELEMENTARY SCHOOL	301.83	R
403021	DELPHIN COMPUTER SUPPLY	PRINTER CARTRIDGES	SANTA MONICA HIGH SCHOOL	979.08	R
403141	DELPHIN COMPUTER SUPPLY	PRINTER CARTRIDGES	SANTA MONICA HIGH SCHOOL	813.80	R
403161	DELTA EDUCATION	SCIENCE KIT	MCKINLEY ELEMENTARY SCHOOL	663.38	R
403023	DEMUTH,RICK	CELL PHONE REIMBURSEMENT	FACILITY MAINTENANCE	280.00	U
403151	DESERT EXPRESS	TRANSPORTATION-BAND	SANTA MONICA HIGH SCHOOL	500.00	U
403022	DICK BLICK	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	1,596.40	R
403088	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	121.97	CD
402901	DUPLO/COMPLETE BUSINESS SYS	DUPLO SUPPLIES	LINCOLN MIDDLE SCHOOL	2,259.94	R
403156	DURHAM TRANSPORTATION	BUS FOR 4TH GRADE CELP TRIP	PT DUME ELEMENTARY SCHOOL	1,595.89	
403284	E.G. BRENNAN & CO. INC	Buster Repair	INFORMATION SERVICES	406.94	U
403217	EDUCATORS OUTLET	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	231.08	
403261	EDUCATORS PUBLISHING COMPANY	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	140.72	
403106	ETS-GED ESSAY SCORING	GED ESSAY SCORING	ADULT EDUCATION CENTER	303.10	A
403226	EXCELSIOR SOFTWARE INC	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	593.31	U
403310	EXCELSIOR SOFTWARE INC	COMPUTER SOFTWARE/PTSA	JOHN ADAMS MIDDLE SCHOOL	1,077.09	

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 20, 2003

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
402861	FACTS ON FILE	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	435.07	
403269	FIRST STUDENT	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	443.50	U
403289	FIRST STUDENT	FIELD TRIP/EL CAPITAN	CHILD DEVELOPMENT CENTER	310.00	CD
403293	FOLLETT EDUCATIONAL SERVICES	BOOKS	OLYMPIC CONTINUATION SCHOOL	681.48	U
403143	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	MUIR/SMASH	3,000.00	
403165	FOLLETT LIBRARY BOOK CO	Library Books	EDISON ELEMENTARY SCHOOL	2,000.00	
402564	FOUR POINTS SHERATON HOTEL	ADMIN BANQUET	SANTA MONICA HIGH SCHOOL	811.55	
403154	FRITO-LAY INC	OPEN PO FOR RESALE SNACK FOOD	SAMOHI STUDENT STORE	3,000.00	U
402610	FRY'S ELECTRONICS	OPEN P.O.	STUDENT SERVICES	750.00	U
403157	GALE GROUP	LIBRARY BOOKS	JOHN ADAMS MIDDLE SCHOOL	1,212.40	
403250	GALE RESEARCH	LIBRARY DATABASES	SANTA MONICA HIGH SCHOOL	5,075.00	U
402850	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	84.92	CD
403130	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CABRILLO ELEMENTARY SCHOOL	374.84	U
403159	GALE SUPPLY CO	CUSTODIAL SUPPLIES	GRANT ELEMENTARY SCHOOL	794.50	U
403313	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	659.52	U
403212	GBC/EDUCATION DEPARTMENT	LAMINATING FILM	EDISON ELEMENTARY SCHOOL	57.89	U
403273	GBC/EDUCATION DEPARTMENT	LAMINATING FILM	PT DUME ELEMENTARY SCHOOL	159.73	
402290	GITTER,RANDALL	reimburse for school supplies	SAINT ANNE'S PRIVATE SCHOOL	77.55	R
402084	GLENCOE/MACMILLAN/MCGRAW-HILL	EDUCATIONAL MATERIALS	WEBSTER ELEMENTARY SCHOOL	92.43	R
403100	GLENCOE/MACMILLAN/MCGRAW-HILL	SOCIAL STUDIES TEXTBOOKS	SANTA MONICA HIGH SCHOOL	8,327.54	R
403256	GLENCOE/MACMILLAN/MCGRAW-HILL	BIOLOGY TEXTBOOKS	OLYMPIC CONTINUATION SCHOOL	2,032.61	U
403152	GLOBAL HEALTH & HYGIENE	ROLL PAPER FOR NURSE COTS	PT DUME ELEMENTARY SCHOOL	44.83	U
403292	GREG LARSON SPORTS	P.E. SUPPLIES	WEBSTER ELEMENTARY SCHOOL	137.09	
403123	HARCOURT BRACE	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	8,161.51	R
403183	HARCOURT BRACE	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	277.87	R
403104	HOLT RINEHART & WINSTON	ENGLISH TEXTBOOKS	SANTA MONICA HIGH SCHOOL	10,270.01	R
403035	HOME DEPOT- L.A.	OPEN ORDER/SCIENCE PROJECTS	CHILD DEVELOPMENT CENTER	50.00	CD
403103	HOUGHTON MIFFLEN-MCDOUGAL	SOCIAL STUDIES TEXTBOOKS	SANTA MONICA HIGH SCHOOL	1,745.16	R
403129	HOUGHTON MIFFLEN-MCDOUGAL	ENGLISH TEXTBOOKS	SANTA MONICA HIGH SCHOOL	851.40	R
402076	HOUGHTON MIFFLIN	EDUCATIONAL MATERIALS	WEBSTER ELEMENTARY SCHOOL	91.94	R
402086	HOUGHTON MIFFLIN	EDUCATIONAL MATERIALS	WEBSTER ELEMENTARY SCHOOL	100.43	R
403114	HOUGHTON MIFFLIN	INTEGRATED THEME TESTS	PT DUME ELEMENTARY SCHOOL	634.33	
403182	HOUGHTON MIFFLIN	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	1,280.29	R
403184	HOUGHTON MIFFLIN	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	298.43	R
403202	HOUGHTON MIFFLIN	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	217.22	R
403203	HOUGHTON MIFFLIN	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	116.93	R
403204	HOUGHTON MIFFLIN	Teacher Materials	WILL ROGERS ELEMENTARY SCHOOL	1,613.77	R
403228	HOUGHTON MIFFLIN	Language arts mat'ls	GRANT ELEMENTARY SCHOOL	705.74	R
403162	IDENATRONICS INC	ID BADGES	STUDENT SERVICES	81.19	U
403309	INTERSTATE MUSIC SUPPLIES	MUSICAL INSTRUMENTS/JAMS	STATE AND FEDERAL PROJECTS	2,318.72	R
403305	ISACKSON,KARI	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	600.00	R
403108	JOSTENS/DIPLOMAS	GRADUATION DIPLOMAS	ADULT EDUCATION CENTER	63.59	A
403192	JUNIOR LIBRARY GUILD	SUBSCRIPTION RENEWAL	JOHN ADAMS MIDDLE SCHOOL	788.00	R
403168	JW PEPPER OF LOS ANGELES	STRWY MUSIC	CURRICULUM AND IMC	2,800.00	
403190	KERN HIGH SCHOOL DISTRICT	ROP Virtual Enterprise	R O P	750.00	R
403115	LACOE: ACADEMY FOR BUSINESS	LACOE ANNUAL FINANCIAL REPORTS	BOE/SUPERINTENDENT	120.00	U
402902	LAKESHORE (PICK UP ONLY)	OPEN ORDER / INSTR. SUPPLIES	LINCOLN MIDDLE SCHOOL	75.00	
403276	LAKESHORE (PICK UP ONLY)	OPEN ODER/INSTRUCTIONAL SUP	SAINT ANNE'S PRIVATE SCHOOL	150.00	R
403255	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	67.40	U
403322	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	78.28	R
403122	LECTORUM PUBLICATIONS	Library books	JOHN ADAMS MIDDLE SCHOOL	297.19	R

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 20, 2003

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
403265	LIBRARY VIDEO COMPANY	CLASSROOM SUPPLIES ROOM 17	WEBSTER ELEMENTARY SCHOOL	355.16	
403331	LIBRARY VIDEO COMPANY	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	68.32	R
403345	MAIL-WELL ENVELOPE	A WARRANT ENVELOPES	FISCAL SERVICES	972.69	U
403198	MARATHON COPIER SERVICE	XEROX 1090 MAINTENANCE	WEBSTER ELEMENTARY SCHOOL	640.39	R
403166	MARSHALL MUSIC	STRWY MUSIC	CURRICULUM AND IMC	541.25	
403286	MCKEOWN, KEVIN	Parts\Supplies\Mileage reimb	INFORMATION SERVICES	155.74	U
403011	MEDCO SUPPLY CO	HEALTH OFFICE COTS	HEALTH SERVICES	676.10	R
403298	NASCO WEST - MODESTO	ART SUPPLIES	OLYMPIC CONTINUATION SCHOOL	1,019.83	U
403270	NATIONAL ASSOC OF SECONDARY	MEMBERSHIP	SANTA MONICA HIGH SCHOOL	210.00	U
403315	NATIONAL ASSOCIATION FOR	MEMBERSHIP DUES	MALIBU HIGH SCHOOL	145.00	U
403223	NATIONAL AUTOMOTIVE TECHNICIAN	ROP INSTRUCTIONAL SUPPLIES	R O P	81.19	R
402918	NATIONAL MIDDLE SCHOOL ASSN.	MEMBERSHIP	LINCOLN MIDDLE SCHOOL	199.00	U
403319	NEW HERMES INC	CARPENTRY SUPPLIES-MAINT.	FACILITY MAINTENANCE	100.50	
403117	NICK RAIL MUSIC	FOLDING MUSIC STANDS	STATE AND FEDERAL PROJECTS	859.51	R
403231	NORTHWEST TEXT DEPOSITORY	Spelling Source Book	WILL ROGERS ELEMENTARY SCHOOL	89.25	R
403029	NOW SOFTWARE INC	NOW UP-TO-DATE ELECTRONIC	CURRICULUM AND IMC	117.20	R
403311	ORGANIZED SPORTS INC	CHARACTER COUNTS T-SHIRTS/GIFT	JOHN ADAMS MIDDLE SCHOOL	76.86	
403155	OTIS SPUNKMEYER INC	OPEN PO FOR COOKIES	SAMOHI STUDENT STORE	1,000.00	U
403163	OXFORD UNIVERSITY PRESS	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	653.20	
403164	OXFORD UNIVERSITY PRESS	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	193.73	
403194	OXFORD UNIVERSITY PRESS/NY	LIBRARY BOOKS	JOHN ADAMS MIDDLE SCHOOL	853.73	
403258	PATCH USA	SPIRIT HATS FOR RESALE	SAMOHI STUDENT STORE	209.26	U
403268	POSITIVE PROMOTIONS	READING INCENTIVES	PT DUME ELEMENTARY SCHOOL	604.53	U
401803	PREMIERE SCHOOL AGENDAS	SCHOOL AGENDAS/4/5THGRADE	WILL ROGERS ELEMENTARY SCHOOL	1,316.66	U
403174	PRO-ED	WORD CARDS ETC.	HEALTH SERVICES	135.41	R
403177	PSYCHOLOGICAL CORP/HARCOURT	SPED	HEALTH SERVICES	191.28	R
403087	QUALITY RUBBER STAMPS	RUBBER STAMP	CHILD DEVELOPMENT CENTER	38.86	CD
403091	READ NATURALLY	FLUENCY BOOKS	PT DUME ELEMENTARY SCHOOL	1,769.89	R
403135	RELIANCE COMMUNICATIONS INC	School Messenger (Dialer)	INFORMATION SERVICES	6,131.09	U
403107	RENTERIA, URIEL	GRADUATION AWARD	ADULT EDUCATION CENTER	500.00	A
403279	RIVERSIDE PUBLISHING	ORDER SUPPLIES/ST. ANNES	SAINT ANNE'S PRIVATE SCHOOL	560.21	R
403307	ROSS, JENNIFER	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	140.00	R
403171	SAMARGE, SUSAN	MILEAGE REIMBURSEMENT/BTSA	STATE AND FEDERAL PROJECTS	800.00	R
403090	SAMY'S CAMERA SHOP	CAMERAS FOR GRADE LEVEL USE	PT DUME ELEMENTARY SCHOOL	2,219.99	U
403119	SANTA MONICA MIRROR	ADVERTISING	ADULT EDUCATION CENTER	81.19	A
403144	SANTA MONICA MUN BUS LINES	TOKENS FOR FARMERS' MRKT TOURS	FOOD SERVICES	150.00	F
401892	SCHOLASTIC INC	SCHOLASTIC MAGAZINES	WEBSTER ELEMENTARY SCHOOL	461.70	R
402077	SCHOLASTIC INC	EDUCATIONAL MATERIALS	WEBSTER ELEMENTARY SCHOOL	171.79	R
403167	SCHOOL SPECIALTY INC	BTSA SUPPLIES	STATE AND FEDERAL PROJECTS	324.75	R
403257	SCHOOL SPECIALTY INC	OPEN ORDER/INSTRUCTIONAL SUPPL	FRANKLIN ELEMENTARY SCHOOL	3,247.50	R
403324	SCHOOL SPECIALTY INC	OFFICE SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	151.33	U
403330	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	82.11	R
402577	SEHI COMPUTER PRODUCTS	ROP INSTRUCTIONAL SUPPLIES	R O P	1,526.67	R
403111	SEHI COMPUTER PRODUCTS	PRINTER CARTRIDGES	SANTA MONICA HIGH SCHOOL	182.53	U
403137	SEHI COMPUTER PRODUCTS	NEW PRINTER FOR MS. BARBA	FOOD SERVICES	174.52	F
403139	SEHI COMPUTER PRODUCTS	PRINTERS	SANTA MONICA HIGH SCHOOL	3,488.04	U
403195	SEHI COMPUTER PRODUCTS	TONER FOR PRINTER	WILL ROGERS ELEMENTARY SCHOOL	360.19	U
403272	SEHI COMPUTER PRODUCTS	PRINTER	SANTA MONICA HIGH SCHOOL	183.58	U
403136	SLISS, JOHN J	REIMBURSEMENT	PERSONNEL COMMISION	30.01	U
403073	SLOSSON EDUC	PROTOCOLS	HEALTH SERVICES	175.13	R
403037	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	250.00	CD

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 20, 2003

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
403039	SMART & FINAL	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	135.00	CD
403040	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	200.00	CD
403149	SMART & FINAL	SCIENCE MAGNET SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	1,000.00	U
403158	SMART & FINAL	CUSTODIAL	CHILD DEVELOPMENT CENTER	135.00	CD
403169	SMART & FINAL	STAIRWAY SUPPLIES	CURRICULUM AND IMC	595.38	
403191	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	218.00	CD
403214	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
403216	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
403260	SMART & FINAL	O.O./CONFERENCE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	300.00	U
403110	SOCIAL STUDIES SCHOOL SVCS	EDUCATIONAL CLASSROOM	WEBSTER ELEMENTARY SCHOOL	180.13	R
403338	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER FOR CLASS SUPPLIES	CABRILLO ELEMENTARY SCHOOL	1,500.00	
403041	SPARKLETT'S WATER CO	OPEN ORDER/SPARKETTS WATER	CHILD DEVELOPMENT CENTER	600.00	CD
403294	SPORTIME	PE SUPPLIES	WEBSTER ELEMENTARY SCHOOL	188.43	
403317	SPORTIME	PE SUPPLIES	MALIBU HIGH SCHOOL	79.14	R
403097	STAPLES BUSINESS ADVANTAGE	OPEN ORDER/OFFICE SUPPLIES	CURRICULUM AND IMC	1,700.00	U
403120	STAPLES/P-U/WLA/CUST#240174490	OPEN ORDER/OFFICE SUPPLIES	ENGLISH LANGUAGE DEVELOPMENT	350.00	R
403239	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/INST SUP/EXPL & SI	JOHN ADAMS MIDDLE SCHOOL	91.55	R
403172	STATE OF CALIFORNIA	APPLICATION	HEALTH SERVICES	200.00	R
403224	STATE OF CALIFORNIA	CA EPA MANIFEST FEES I.D.	FACILITY MAINTENANCE	1,027.50	U
403187	SUPER DUPER PUBLICATIONS	PUBLICATIONS	HEALTH SERVICES	296.19	R
402907	TARGET STORES	OPEN ORDER/GENERAL SUPPLIES	EDISON ELEMENTARY SCHOOL	70.00	U
403113	TEACHER'S DISCOVERY	GATE SUPPLIES ROOM 20	WEBSTER ELEMENTARY SCHOOL	76.80	R
402772	TEACHER'S VIDEO COMPANY	INSTRUCTIONAL SUPPLIES	LINCOLN MIDDLE SCHOOL	36.01	U
403101	TEXTBOOK WAREHOUSE INC.	SOCIAL STUDIES TEXTBOOKS	SANTA MONICA HIGH SCHOOL	3,290.80	R
403102	TEXTBOOK WAREHOUSE INC.	MATH/SCIENCE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	2,451.86	R
403282	TRI-BEST CHALKBOARD CO	WHITE MARKER BOARDS	SANTA MONICA HIGH SCHOOL	24,846.32	SM
403181	U S GAMES - WEST	P.E. EQUIPMENT	EDISON ELEMENTARY SCHOOL	1,169.06	
403044	U S OFFICE PROD/CORPORATE EXP	OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	110.46	CD
403188	U S OFFICE PROD/CORPORATE EXP	TESTING SUPPLIES	CURRICULUM AND IMC	1,236.94	U
403189	U S OFFICE PROD/CORPORATE EXP	OPEN ORDER/INS SUP/8TH CORE	JOHN ADAMS MIDDLE SCHOOL	100.00	R
403205	U S OFFICE PROD/CORPORATE EXP	OPEN ORDER/INS SUP/NEW TEACH	JOHN ADAMS MIDDLE SCHOOL	70.00	R
403248	U S OFFICE PROD/CORPORATE EXP	OPEN ORDER/INST SUP/6TH CORE	JOHN ADAMS MIDDLE SCHOOL	183.27	R
403303	U S POSTMASTER-SANTA MONICA	POSTAGE STAMPS	EDISON ELEMENTARY SCHOOL	37.00	U
402973	US BANK (GOVT CARD SERVICES)	CONFERENCE FOR GINA KITTEL	SPECIAL ED SPECIAL PROJECTS	948.00	R
403206	VERNIER SOFTWARE & TECHNOLOGY	INSTRUCTIONAL SUPPLIES	LINCOLN MIDDLE SCHOOL	267.94	
403093	VIRCO MFG CORP	COMPUTER TABLE FOR ROOM 1	WEBSTER ELEMENTARY SCHOOL	72.52	
403126	WEEKLY READER PERIODICALS	SUBSCRIPTION RENEWAL	CABRILLO ELEMENTARY SCHOOL	74.60	
403225	WEST COACH CORPORATION	CART REPAIR	SANTA MONICA HIGH SCHOOL	204.05	U
403118	WEST COAST EDUCATION SYSTEMS	GENERAL SUPPLIES & MATERIALS	ADULT EDUCATION CENTER	13,011.65	A
403296	WEST ED	HEALTH SURVEYS	SANTA MONICA HIGH SCHOOL	250.00	
403175	WESTERN PSYCHOLOGICAL	VMI	HEALTH SERVICES	267.51	R
403339	WITTCO SYSTEMS INC.	SUPPLIES FOR RISOGRAPH	WEBSTER ELEMENTARY SCHOOL	901.18	U
402920	WORLD ALMANAC EDUCATION	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	2,488.91	
402934	WORLD ALMANAC EDUCATION	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	412.18	
403160	WORLD BOOK ENCYCLOPEDIA	LIBRARY BOOKS	JOHN ADAMS MIDDLE SCHOOL	917.96	
403302	XEROX CORP/SUPPLIES	TONER FOR XEROX	EDISON ELEMENTARY SCHOOL	360.47	U
401854	XEROX CORPORATION	MAIN AGREE/COPIER	JOHN ADAMS MIDDLE SCHOOL	10,106.04	U
403247	XEROX CORPORATION	COPIER MAINT. AGMT.	BOE/SUPERINTENDENT	1,039.20	U
			** NEW PURCHASE ORDERS TOTAL:	223,428.78	

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 20, 2003

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT
<u>** FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</u>				
403178	APPLE COMPUTER CORP	ibooks/elem music	CURRICULUM AND IMC	10,889.27
403209	APPLE COMPUTER CORP	POWERBOOKS	CURRICULUM AND IMC	6,940.53
403186	STRIKE IT INC.	System Set-up	CURRICULUM AND IMC	1,800.00
** FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES TOTAL:				19,629.80

TO: BOARD OF EDUCATION ACTION/CONSENT
11/20/03
FROM: JOHN E. DEASY/KENNETH R. BAILEY/BETH CONNORS
RE: ADOPT RESOLUTION 03-07 - GANN AMENDMENT

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the attached resolution.

COMMENT: Under the Gann Initiative which was passed in 1979 by the State electorate, all agencies of the State must calculate an appropriations limit which cannot be exceeded on a year-to-year basis. The formula for the calculation is statutorily set. The worksheets are attached. (The attachments will appear in the printed copy of the agenda; however, they are not available for electronic transfer.)

This limit is calculated annually. The statute provides that any excess be returned to the local taxpayers.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-
AYES: All (7)
NOES: None (0)
ABSTENTIONS: (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

RESOLUTION NO.03-07

DISTRICT APPROPRIATIONS LIMITS FOR 2002-03
AND PROJECTED LIMITS FOR 2003-04

WHEREAS, in November of 1979, the California Electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriations limitations, commonly called "Gann Limits", for public agencies, including school districts; and,

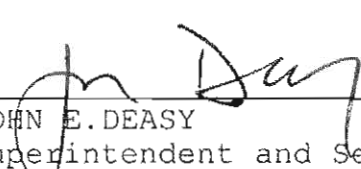
WHEREAS, the District must establish a revised Gann Limit for the 2002-03 fiscal year and a projected Gann Limit for the 2003-04 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2002-03 and 2003-04 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2002-03 and 2003-04 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this Resolution along with the appropriate attachments to interested citizens of this District.

Passed and adopted by the Board of Education of the Santa Monica-Malibu Unified School District, Los Angeles County, State of California, this 20th day of November, 2003.



JOHN E. DEASY
Superintendent and Secretary
to the Board of Education

11/7/2003

NAME	CODE	
COUNTY: LOS ANGELES	19	
DISTRICT: Santa Monica-Malibu Unified	64980	<---District Code
=====		
	2002-03	2003-04
=====		
***** DISTRICT INFORMATION *****		
CONTACT: Beth Connors		
PHONE: 310-450-8338 ext 212		
=====		
***** ** INPUT DATA *****		
	2002-03	2003-04
	CALCULATIONS	CALCULATIONS
=====		
X.PRIOR YEAR DATA <i>(Starting point for calculations)</i>	2001-02 ACTUAL	2002-03 ACTUAL
<i>(2001-02 Actual Appropriations Limit & Gann ADA)</i>	<i>(Preloaded Data)</i>	<i>(Calculated Data)</i>
<i>(are from District's Prior Year Gann report to CDE)</i>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT	57,912,703	58,549,465
2.PRIOR YEAR GANN ADA <i>(whole number)</i>	12,334	12,630
ADJUSTMENTS TO PRIOR YEAR LIMIT		ADJ TO 2002-03
3.District Lapses, Reorgs, Other Transfers		
4.Temporary Voter approved increases (+)		
5.Lapses of Voter approved increases (-)		
6.TOTAL ADJUSTMENTS TO LIMIT <i>(3 + 4 + 5)</i>		
7.ADJUSTMENTS TO PRIOR YEAR ADA		
<i>(Only for district lapses, reorgs, other transfers and)</i>		
<i>(only if adjustment to limit is entered in X3 above)</i>		
Y.CURRENT YEAR GANN ADA		
P2 ADA <i>(from J200A)</i>	2002-03 P2 RPT	2003-04 P2 EST
<i>(2002-03 data should tie to P2 J18/19, J18/19C,</i>		
<i>J18/19 CH, J18/19 CH/BG, & J18/19 CH/BG/U</i>		
1.Total K-12 ADA-Line 10	12,124.00	12,166.00
2. ROC/P ADA-Line 12		
3. Charter School ADA-Line 26		
4.Total Summer School/Supplemental hrs-lines 21 + 27	354,311	354,311
5.Divide line 4, above, by 700	506.16	506.16
6.Sum lines 1 + 2 + 3 + 5	12,630.16	12,672.16
OTHER ADA <i>(from J18/19 & J18/19 CH P2)</i>	2002-03 P2 RPT	2003-04 P2 EST
7.Apprentice hours--Line M--High School		
8.Divide line 7 by 525		
TOTAL CURRENT YEAR GANN ADA		
9.Sum lines 6 + 8	12,630.16	12,672.16

NAME	CODE	11/7/2003
COUNTY: LOS ANGELES	19	
DISTRICT: Santa Monica-Malibu Unified	64980	<---District Code
=====		
	2002-03	2003-04
=====		
10.Round to Whole Number	12,630	12,672
Z.PROCEEDS OF TAXES DATA		
TAXES & SUBVENTIONS (from J201R&E & J210R&E)	2002-03 COL C	2003-04 COL F
1.Homeowners Exemptions-Account 8021	386,382	386,743
2.Timber Yield-Account 8022		
3.Other Subventions-Account 8029	165,328	
4.Secured Roll-Account 8041	25,746,037	25,638,324
5.Unsecured Roll-Account 8042	1,517,419	1,668,386
6.Prior Year's Taxes-Account 8043	1,345,639	552,672
7.Supplemental Taxes-Account 8044	-380,733	
8.ERAF-Account 8045	7,155,796	7,075,610
9.Penalties & Interest-Account 8048	54,413	145,000
10.Misc. Funds/In Lieu Taxes-Account 8082		
11.Comm. Redev. Funds-Accounts 8047 & 8625 (<i>ONLY if not counted in Redevelop. Agcy's Limit</i>)		
12.Parcel Taxes-Account 8621	3,292,626	3,375,166
13.Other Taxes-Account 8622 (Taxes Only), etc.		6,300,000
14.Penalties & Interest-Account 8629 (<i>only those for the above taxes</i>)		
15.Charter In-Lieu Taxes Received-Account 8780		
16.Charter In-Lieu Taxes Transferred Out-Acct 7280		
17.TOTAL TAXES/SUBVENTS(sum 1-15, less 16)	39,282,907	45,141,901
OTHER LOCAL REVENUES (from J2010 & J2100)		
18.Excess Debt Service Taxes-Account 8914		
TOTAL LOCAL PROCEEDS OF TAXES		
19.Sum lines 17 + 18	39,282,907	45,141,901
EXCLUDED APPROPRIATIONS		
20.Medicare-Mandated-Accounts 3330 & 3340 (from J201E, J210E) (<i>Only include appropriations made directly or indirectly from local proceeds of taxes in line Z19, above or state aid received in line Z36, below (SACS users will have to get data for the above item) from their personnel system, mandated amount only</i>)	951,040	1,063,781
21.Americans with Disabilities Act		

	NAME	CODE	
COUNTY:	LOS ANGELES	19	
DISTRICT:	Santa Monica-Malibu Unified	64980	<---District Code
=====		2002-03	2003-04
22.Court Mandated Desegregation Costs			
<i>(For court orders imposed on or after November 6, 1979)</i>			

11/7/2003

NAME	CODE	
COUNTY: LOS ANGELES	19	
DISTRICT: Santa Monica-Malibu Unified	64980	<---District Code
=====		
	2002-03	2003-04
=====		
OTHER EXCLUSIONS	2002-03 ACTUAL	2003-04 BUDGET
23. Other Unfunded Court/Federal Mandates <i>(Imposed on or after November 6, 1979)</i>		
TOTAL EXCLUSIONS		
24. Sum lines 20 through 23	951,040	1,063,781
STATE AID RECEIVED <i>(from J201R & J210R)</i>	2002-03 COL C	2003-04 COL F
25. Revenue Limit-Current Yr-Account 8011	23,367,490	24,685,863
26. Revenue Limit-Prior Yr-Account 8019	381,224	
27. ROC/P-Current Year-Account 8311, <i>(SACS--Resource 6350)</i>		
28. ROC/P-Prior Year-Account 8319, <i>(SACS--Resource 6350)</i>		
29. Charter School General Purpose-Account 8015		
30. Charter Schl Categorical Block Grant-Acct 8480		
31. Class Size Reduction K-3-Account 8434, <i>(SACS--Resource 1300)</i>	3,050,502	3,050,000
32. Class Size Reduction 9-Account 8435, <i>(SACS--Resource 1200)</i>	297,180	360,000
33. TOTAL FROM J201R/J210R <i>(sum 25 - 32)</i>	27,096,396	28,095,863
ADD BACK TRANSFERS TO COUNTY <i>(fr J201RL)</i>	2002-03 ACTUAL	2003-04 BUDGET
34. Special Education SDC Transfer-Line 14		
35. County Community Schl Transfer-Line 15		
TOTAL STATE AID		
36. Sum lines 33 + 34 + 35	27,096,396	28,095,863
36A. Supplemental Instruction Funds Included above - <i>(from Form RL - sum lines 17, 18, 22, 23, & 25)</i>	1,073,934	820,566
DATA FOR INTEREST CALCULATION	2002-03 COL C	2003-04 COL F
37. Total Revenues <i>(from J201 & J210 Line A-5)</i>	96,306,668	99,544,305
38. Total Interest & Return on Investments <i>(from J201R & J210R; Accounts 8660 & 8662)</i>	112,614	580,000

11/7/2003

NAME	CODE	
COUNTY: LOS ANGELES	19	
DISTRICT: Santa Monica-Malibu Unified	64980	<---District Code
=====		
	2002-03	2003-04
=====		
APPROPRIATIONS LIMIT CALCULATIONS	2002-03	2003-04
=====		
I: PRELIMINARY APPROPRIATIONS LIMIT	2002-03 ACTUAL	2003-04 BUDGET
A. REVISED PRIOR YEAR LIMIT (X1 + X6)	57,912,703	58,549,465
B. INFLATION ADJUSTMENT	0.9873	1.0231
C. POPULATION ADJUSTMENT (Y10 / (X2 + X7), 4 decs)	1.0240	1.0033
D. PRELIMINARY LIMIT (A * B * C)	58,549,465	60,099,634
II: APPROPRIATIONS SUBJECT TO LIMIT		
E. LOCAL REVENUES EXCLUDING INTEREST (Z19)	39,282,907	45,141,901
F. PRELIMINARY STATE AID CALCULATION		
1. Minimum State Aid in Local Limit <i>(greater of \$2,400 or \$120 times Y10; but not greater than Z36 or less than Zero)</i>	1,515,600	1,520,640
2. Maximum State Aid in Local Limit <i>(lesser of (D - E + Z24), or Z36; but not < zero)</i>	20,217,598	16,021,514
3. Preliminary State Aid in local limit <i>(greater of F1 or F2)</i>	20,217,598	16,021,514
G. LOCAL REVENUES IN PROCEEDS OF TAXES		
1. Interest Counting in Local Limit <i>(Z38 / (Z37 - Z38) times (E + F3))</i>	69,657	358,460
2. TOTAL LOCAL PROCEEDS OF TAXES (E + G1)	39,352,564	45,500,361
H. STATE AID IN PROCEEDS OF TAXES <i>(greater of F1 or (D - G2 + Z24), but not less than Zero & not greater than Z36)</i>	20,147,941	15,663,054
J. TOTAL APPROPRIATIONS SUBJECT TO LIMIT		
1. Local Revenues (Line G2)	39,352,564	
2. State Subventions (Line H)	20,147,941	
3. Less Excluded appropriations (minus Line Z24)	-951,040	
4. TOTAL APPROPS SUBJECT TO LIMIT (1 + 2 + 3)	58,549,465	

11/7/2003

	NAME	CODE	
COUNTY:	LOS ANGELES	19	
DISTRICT:	Santa Monica-Malibu Unified	64980	<---District Code
=====		2002-03	2003-04
=====		2002-03 ACTUAL	
K.AJUSTMENTS TO LIMIT PER G.C. 7902.1			
<i>(J4 - D, but not less than Zero)</i>			
IF NOT ZERO REPORT AMOUNT TO:			
DIRECTOR			
STATE DEPARTMENT OF FINANCE			
STATE CAPITOL, ROOM 1145			
SACRAMENTO, CALIFORNIA 95814			
ATTN: SCHOOL GANN LIMITS			
=====		2002-03 ACTUAL	2003-04 BUDGET
III. SUMMARY			
L.ADJUSTED APPROPRIATIONS LIMIT <i>(D + K)</i>		58,549,465	60,099,634
M.APPROPRIATIONS SUBJECT TO LIMIT <i>(J4)</i>		58,549,465	

TO: BOARD OF EDUCATION

CONSENT/ACTION

11/06/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.09

ELECTIONS

ADDITIONAL ASSIGNMENTS

LINCOLN MIDDLE SCHOOL

Johnston, Roe	92 hrs @\$58.31	8/29/03-6/18/04	<u>Own Hrly/\$5365</u>
		TOTAL OWN HOURLY	\$5,365

Comment: Extra ½ sixth period
01-Unrestricted Resource

Gross, Stephanie	162 hrs @\$52.20	9/30/03-6/18/04	<u>Own Hrly/\$8456</u>
Stauffer, Nathaniel	145 hrs @\$37.34	10/22/03-6/18/04	<u>Own Hrly/\$5414</u>
		TOTAL OWN HOURLY	\$13,870

Comment: Extra sixth period
01-Unrestricted Resource

SANTA MONICA HIGH SCHOOL

Everett, Marie	46 days @\$459.69	10/15/03-12/19/03	<u>Own Daily/\$21,146</u>
		TOTAL OWN DAILY	\$21,146

Comment: Substitute House "H" Principal
01-Unrestricted Resource

Irwin, Sanford	190 hrs @\$35.60	9/3/03-1/21/04	<u>Est Hrly/6764</u>
		TOTAL ESTABLISHED HOURLY	\$6,764

Ernst, Anne	28 hrs @\$35.60	10/03-6/04	<u>Est Hrly/\$1000</u>
		TOTAL ESTABLISHED HOURLY	\$1,000

Comment: CPR/First Aid Instructor
01-Reimbursed by ASB

Gleason, Beverly	40 hrs @\$35.60	9/01/03-6/30/04	<u>Est Hrly/\$1424</u>
		TOTAL ESTABLISHED HOURLY	\$1,424

Comment: Math Placement Testing
01-Gifts

Garcia-Hecht, Veronica	7 hrs @\$35.60	6/03-7/04	<u>Est Hrly/\$250</u>
		TOTAL ESTABLISHED HOURLY	\$250

Comment: Athletic Support Staff
01-Reimbursed by ASB

Acosta, George	3.5 hrs @\$35.60	10/18/03	<u>Est Hrly/\$125</u>
Bates, Abigail	3.5 hrs @\$35.60	10/18/03	<u>Est Hrly/\$125</u>
Chambers, Amber	3.5 hrs @\$35.60	10/18/03	<u>Est Hrly/\$125</u>
Danesi, Dana	3.5 hrs @\$35.60	10/18/03	<u>Est Hrly/\$125</u>
DeLaCruz, Gilda	3.5 hrs @\$35.60	10/18/03	<u>Est Hrly/\$125</u>
Demorst, Wendy	3.5 hrs @\$35.60	10/18/03	<u>Est Hrly/\$125</u>
Farrell, Sally	3.5 hrs @\$35.60	10/18/03	<u>Est Hrly/\$125</u>
Fella, Annamarie	3.5 hrs @\$35.60	10/18/03	<u>Est Hrly/\$125</u>
Fuchs, Frank	3.5 hrs @\$35.60	10/18/03	<u>Est Hrly/\$125</u>
Gleason, Beverly	3.5 hrs @\$35.60	10/18/03	<u>Est Hrly/\$125</u>
Gonzalez, Alicia	3.5 hrs @\$35.60	10/18/03	<u>Est Hrly/\$125</u>

Herrera, David	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Jones, Jeff	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Kurtz-Nicholl, Jesse	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Lopez, Gilbert	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Louria, Meredith	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Luong, Theresa	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Marek, Celia	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
McGee, Richard	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Mintz, David	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Petz, Susan	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Powers, Andrew	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Ragsdale, Steve	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Reichle, Tisha	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Serratore, Rosa	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Stevens, Maria	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Sugarman, Amariah	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Thun, Charles	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Trundle, Al	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Wells, Leslie	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
Wrabel, Carol	3.5 hrs @\$35.60	10/18/03	Est Hrly/\$125
			<u>Est Hrly/\$125</u>
TOTAL ESTABLISHED HOURLY			\$3,875

Comment: PSAT Test Administration
01-Reimbursed by ASB

Flanders, Matthew	61 hrs @\$35.60	7/03-6/04	<u>Est Hrly/\$2175</u>
			TOTAL ESTABLISHED HOURLY \$2,175

Comment: Coach-Water Polo
01-Reimbursed by ASB

Trundle, Al	61 hrs @\$35.60	9/03-10/03	<u>Est Hrly/\$2175</u>
			TOTAL ESTABLISHED HOURLY \$2,175

Comment: Coach-Water Polo
01-Reimbursed by ASB

EXTENDED DUTY UNITS

<u>LOCATION</u>	<u>RATE</u>	<u>ACTIVITY</u>	<u>EFFECTIVE</u>	<u>TOTAL</u>
<u>SANTA MONICA HIGH SCHOOL</u>				
Barraza, Pete	12 units @\$224	Asst Girls VB	Fall 03/04	\$2688
Burnett, Michael	13 units @\$224	Head, Football	Fall 03/04	\$2912
Cady, Patrick	13 units @\$224	Head Cross Cntry	Fall 03/04	\$2912
Fischer, Tania	12 units @\$224	Asst Cross Cntry	Fall 03/04	\$2688
Flanders, Matthew	13 units @\$224	Boys Water Polo	Fall 03/04	\$2912
Sato, Liane	13 units @\$224	Head Girls VB	Fall 03/04	\$2912
Verdugo, Marty	13 units @\$224	Head, Golf	Fall 03/04	\$2912
Cuda, Conrad	12 units @\$224	Asst Football	Fall 03/04	\$2688
Cuda, Zachary	12 units @\$224	Asst Football	Fall 03/04	<u>\$2688</u>
TOTAL EXTENDED DUTY UNITS				\$25,312
01-Unrestricted Resource				

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY and
EXTENDED DUTY UNITS = \$83,356**

SUBSTITUTES

EFFECTIVE

REGULAR DAY-TO DAY
(@\$120 Daily Rate)

Blair, Paul	10/24/03
Brown, Juliann	10/24/03
Busch, Laura	10/24/03
Contreras, Omar	10/24/03
Culp, Lauren	10/24/03
Dunn, Kevin	10/16/03
Gaur, Smriti	10/16/03
Gleason, Tania	10/24/03
Haskell, Amanda	10/24/03
Hudson, Nikki	10/29/03
Jackson, Akesa	10/13/03
Janda, Brandi	10/29/03
Johnston, Kimberlee	10/24/03
Jones, Sabrina	10/29/03
Kashef, Niku	11/03/03
Kerze, Isaac	10/23/03
Klein, Judy	11/03/03
Klocki, Karen	11/03/03
Malfer, Warren	11/03/03
Metz, Jeneen	10/29/03
Mutch, Stephanie	11/04/03
Nimoy, Adam	10/23/03
O'Connor, Shelley	11/06/03
Pardridge, Michael	11/03/03
Pearl, Brandon	10/29/03
Richardson, Darla	11/05/03
Ross, Dale	11/04/03
Sawaya, Miguel	11/04/03
Sias, Jeremy	11/04/03
Smith, Elizabeth	10/24/03
Sturtz, Jennifer	10/29/03
Willis, Jan	10/29/03
Yazoy, Shahla	11/03/03
Zagor, Maura	10/29/03

LONG TERM SUBSTITUTE
(@\$184 Daily Rate)

Jackson, Akeba	11/3/03-6/18/04
Tolentino, Aimee	11/3/03

PREFERED SUBSTITUTE
(@\$142 Daily Rate)

Gesell, Gretchen	11/6/03
Wickham-Foxwell, Sharon	10/15/03

CHANGE IN ASSIGNMENT

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Heyler, Susan	8/29/03-6/30/04
Malibu	
<u>From:</u> RSP	
<u>To:</u> Teacher on Special Assignment	
Transition Program	

Hovest, Christine 8/29/03
 Pt Dume Marine Science
From: McKinley/Miller Unruh
To: Pt Dume Marine Science/2nd Grade

PROBATIONARY CONTRACTS

Name/Assignment <u>Location</u>	Not to <u>Exceed</u>	<u>Effective</u>
Ahmadi, Parisa John Adams MS/Math	100%	11/4/03
Wintner, Lisa Malibu HS/ELL-ELD	100%	10/21/03

TEMPORARY CONTRACTS

Name/Assignment <u>Location</u>	Not to <u>Exceed</u>	<u>Effective</u>
Davidson, Martha Malibu/RSP	100%	11/4/03-6/18/04
Gheewala, Mehram CDS/Franklin	50%	10/1/03-6/18/04

REDUCED WORKLOAD

Name/Assignment <u>Location</u>	<u>Effective</u>
Rosten, Anne Contracted Substitute and Special Projects As Needed Personnel, Certificated Human Resources	8/29/03-6/18/04

LEAVES OF ABSENCE (with pay)

Name/Assignment <u>Location</u>	<u>Effective</u>
Armfield, Gina Pt Dume Marine Science	11/03/03-1/1/04 [medical]
Dew, Stephanie SAMOHI	10/29/03-11/12/03 [medical]
Elgart, Candice Special Education	10/16/03-further notice from doctor [medical]
Decray-Kleiser, Yvette Will Rogers Elementary	11/5/03-12/17/03 [maternity]
Gonzalez, Irene Ed Services	9/29/03-12/8/03 [maternity] [revised dates]
McCracken, Jerry Lynn Lincoln MS	10/27/03-3/22/04 [maternity]
Mendelson, Karen Roosevelt Elementary	10/3/03-3/9/04 [maternity]
Nico, Adalgisa John Muir Elementary	10/16/03-11/10/03 [medical]

LEAVES OF ABSENCE (without pay)

<u>Name/Assignment</u>	<u>Effective</u>
<u>Location</u> McCracken, Jerry Lynn Lincoln MS	3/23/04-4/1/04 [child care]

MOTION MADE BY: Ms. Brownley
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-
AYES: All (7)
NOES: None (0)

ABSTENTIONS: (0)

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/ROBERT SEEDS
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
11-20-03

RECOMMENDATION NO. A.10

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

BAUTISTA, GLORIA	INST ASST - SPECIAL ED 5.0 HRS/SY MCKINLEY RANGE: 20 STEP: 01	10-28-03
BIGLOW, LAURIE	INST ASST - SPECIAL ED 5.05 HRS/SY PT.DUME RANGE: 20 STEP: 04	10-02-03
EDWARDS, SUZANNE	INST ASST - CLASSROOM 3.0 HRS/SY ROGERS RANGE: 18 STEP: 01	10-22-03
KAMKAR, VIDA	ADMINISTRATIVE ASSISTANT 8.0 HRS/10+10 MCKINLEY RANGE: 29 STEP: 01	10-22-03
PROANO, CHRYSTA	INST ASST - CLASSROOM 3.0 HRS/SY PT.DUME RANGE: 18 STEP: 01	10-08-03
REINHARD, JUDITH	SR OFFICE SPECIALIST 8.0 HRS/10 MALIBU RANGE: 25 STEP: 01	10-22-03
RYAN, CALIFORNIA	INST ASST - CLASSROOM 3.0 HRS/SY PT.DUME RANGE: 18 STEP: 01	10-27-03
TORGERSON, SUSAN	INST ASST - SPECIAL ED 5.0 HRS/SY WEBSTER RANGE: 20 STEP: 04	10-02-03

REINSTATEMENT

LARIOS, SR OFFICE SPECIALIST (BIL) 10-15-03
KATY 8.0 HRS/12 CDS
RANGE: 25 STEP: 4

STIPEND OF \$250.00 FOR SELLING TICKETS - FOOTBALL GAME

EMHARDT, SR OFFICE SPECIALIST 07-01-03
JANA SAMOHI 06-30-04
MCGEE, ADMINISTRATIVE ASSISTANT 07-01-03
LESLIE SAMOHI 06-30-04

STIPEND OF \$125.00 FOR P.S.A.T TEST PROCTOR

HERNANDEZ, STUDENT OUTREACH SPECIALIST 10-18-03
JUAN SAMOHI 10-18-03
SATO, INST ASST - CLASSROOM 10-18-03
NAOMI SAMOHI 10-18-03
SLAWTER, SR OFFICE SPECIALIST 10-18-03
MARY SAMOHI 10-18-03
TYLER, STUDENT OUTREACH SPECIALIST 10-18-03
TIFFANY SAMOHI 10-18-03
WASHINGTON, SR OFFICE SPECIALIST 10-18-03
CHANEY SAMOHI 10-18-03

WORKING OUT OF CLASS

BAXTER-LAM, JOB DEVELOPMENT/PLACE SPEC 09-01-03
BEATRICE 5.0 HRS/SY SPECIAL ED 01-02-04
FR: INST ASST - SPECIAL ED
CHAVEZ, GLAZIER 11-03-03
DENNIS 8.0 HRS/12 MAINTENANCE 12-03-03
FR: SKILLED MAINT WORKER
PEREZ, CAFETERIA WORKER II 10-20-03
MARIA 4.0 HRS/SY WEBSTER 01-20-04
FR: CAFETERIA WORKER I

VOLUNTARY REDUCTION IN ASSIGNMENT

ELLIOTT, INST ASST - SPECIAL ED 10-20-03
EUGENE 4.5 HRS/SY MCKINLEY
FR: 6.0 HRS/SY

INCREASE IN ASSIGNMENT

ADAMS, MELISSA	INST ASST - SPECIAL ED 5.0 HRS/SY WEBSTER FR: 4.0 HRS/SY	09-03-03
GILKISON, JESSICA	INST ASST - CLASSROOM 6.0 HRS/SY MCKINLEY FR: 3.0 HRS/SY	10-06-03
PURSELL, ROBIN	INST ASST - SPECIAL ED 6.0 HRS/SY LINCOLN FR: 5.0 HRS/SY	10-20-03 12-31-03
RIDLEY, LATRESSE	INST ASST - SPECIAL ED 6.0 HRS/SY MCKINLEY FR: 4.5 HRS/SY	10-20-03
THOMAS, MARJORIE	CHILDREN CENTER ASSISTANT 3.5 HRS/SY CDS FR: 3.0 HRS/SY	11-03-03

SUBSTITUTE

BROWN, KIMBERLY	INST ASST - PHYSICAL ED ED SERVICES	10-27-03 06-18-04
CASANOVA, MARGARITA	CAFETERIA WORKER I FOOD SERVICES	10-20-03 06-30-04
DELEON, KAREY	INST ASST - SPECIAL ED SPECIAL ED	10-19-03 06-18-04
GUTIERREZ, CINDY	OFFICE SPECIALIST FRANKLIN	10-01-03 06-18-04
GUTIERREZ, MARTHA	CAFETERIA WORKER I FOOD SERVICES	10-06-03 06-30-04
GUTIERREZ, PATRICIA	CAFETERIA WORKER I FOOD SERVICES	10-03-03 06-30-04
HILL, ALISON	INST ASST - PHYSICAL ED ED SERVICES	10-21-03 06-18-04
JENKINS, KATRINA	CAFETERIA WORKER I FOOD SERVICES	11-04-03 06-30-04
KAMANI, BAYANO	INST ASST - PHYSICAL ED ED SERVICES	11-01-03 06-18-04

LATA, SHOBNA	OFFICE SPECIALIST CDS	10-13-03 06-18-04
LEE, EDMUND	INST ASST - SPECIAL ED SPECIAL ED	10-30-03 06-18-04
MARTIN, RAQUEL	CAFETERIA WORKER I FOOD SERVICES	10-07-03 06-30-04
MIYAMOTO, WENDE	OFFICE SPECIALIST EDISON	10-13-03 12-31-03
REID, SHAYNA	INST ASST - SPECIAL ED SPECIAL ED	10-25-03 06-18-04
RYAN, CALIFORNIA	INST ASST - CLASSROOM PT.DUME	10-14-03 12-31-03
SCOTT, BEN	CAMPUS SECURITY OFFICER ADULT ED	10-01-03 06-30-04
SHERMAN, J WYNN	INST ASST - PHYSICAL ED ED SERVICES	11-04-03 06-18-04
SHIMOOKA, SANDRA	INST ASST - SPECIAL ED SPECIAL ED	10-30-03 06-18-04
ULIANTZEFF, ELENA	INST ASST - SPECIAL ED SPECIAL ED	10-22-03 06-20-04
ZAKI, MANAL	CAFETERIA WORKER I FOOD SERVICES	10-22-03 06-30-04
ZWEIG, MARIE	ATHLETIC TRAINER MALIBU	10-20-03 06-30-04
NUNEZ, SHERRY	OFFICE SPECIALIST FISCAL	11-03-03 04-15-04
<u>TEMP/ADDITIONAL</u>		
BOYD, JACQUELINE	INST ASST - CLASSROOM SMASH	09-02-03 06-18-04
CONRAD, WEI-JIN	INST ASST - SPECIAL ED SPECIAL ED	09-01-03 06-30-04
COOPER, RAYMOND	CAMPUS SECURITY OFFICER SAMOHI	08-26-03 06-30-04

FLORES, MARIA	SR OFFICE SPECIALIST SAMOHI	08-15-03 08-16-03
GONZALES, ERNESTO	CAMPUS SECURITY OFFICER SAMOHI	08-26-03 06-30-04
HERNANDEZ, PATRICIA	INST ASST - SPECIAL ED ADAMS	10-23-03 01-22-04
HUMPHREY, REGENCE	INST ASST - SPECIAL ED SAMOHI	09-22-03 06-30-04
INIGUEZ, LUCIA	INST ASST - SPECIAL ED SPECIAL ED	09-01-03 09-30-03
LOPEZ, VICTORIA	CAMPUS SECURITY OFFICER SAMOHI	08-26-03 06-30-04
MANGUM, DON	CAMPUS SECURITY OFFICER SAMOHI	08-26-03 06-30-04
MARQUEZ, LILY	BIL COMMUNITY LIAISON MCKINLEY	09-01-03 06-30-04
MELVILLE, ADAM	INST ASST - CLASSROOM ADAMS	10-28-03 06-18-04
PALKOVIC, DIANE	OFFICE SPECIALIST OLYMPIC	09-01-03 06-30-04
PAZ, CHIARA	INST ASST - CLASSROOM ADAMS	10-20-03 06-18-04
ROMERO, MAURA	SR OFFICE SPECIALIST CDS	09-01-03 10-03-03
SMART, HOWARD	CAMPUS SECURITY OFFICER OLYMPIC	10-01-03 06-30-04
SPITLER, EMILY	INST ASST - CLASSROOM MALIBU	10-28-03 06-11-04
TANGUM, CATHY	CAMPUS SECURITY OFFICER SAMOHI	08-26-03 06-30-04
WITHERSPOON, ROBERTA	ACCOUNTING TECHNICIAN FISCAL	07-01-03 06-30-04

DISQUALIFICATION FROM PROBATIONARY STATUS

Williams, Rondia	Cafeteria Worker I Food Services	11-21-03
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RESIGNATION

SHANLEY, SCOTT	INST ASST - PHYSICAL ED FRANKLIN	10-31-03
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THOMAS, TRACIE	DIRECTOR OF FOOD SERVICES FOOD SERVICES	11-07-03
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ESTABLISHED POSITION

INST ASST - SPECIAL ED 5.0 HRS/SY	MCKINLEY	10-13-03
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INST ASST - SPECIAL ED 6.0 HRS/SY	MCKINLEY	09-24-03
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INST ASST - SPECIAL ED 6.0 HRS/SY	CABRILLO	10-13-03
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INST ASST - SPECIAL ED 3.0 HRS/SY	ROOSEVELT	10-07-03
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MOTION MADE BY: Ms. Brownley
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-
AYES: All (7)
NOES: None (0)

ABSTENTIONS: (0)

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/ROBERT SEEDS
RE: CLASSIFIED PERSONNEL - NON-MERIT

ACTION/CONSENT
11-20-03

RECOMMENDATION NO. A.11

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN - ALLIANCE GRANT

BURGER, WHITNEY	SAMOH	09-01-03 - 06-30-04
CISNEROS, CLAUDIA	SAMOH	09-01-03 - 06-30-04
FLEMING, BRITTANY	SAMOH	09-01-03 - 06-30-04
FRANCO, JOSEPH	SAMOH	10-01-03 - 06-30-04
GILMORE, JESSICA	SAMOH	09-01-03 - 06-30-04
PARKER, ASHTON	SAMOH	10-22-03 - 06-30-04

STUDENT HELPER

JIMENEZ, ABEL	WORKABILITY	10-01-03 - 06-30-04
KOEFOED, GABRIELLA	WORKABILITY	10-01-03 - 06-30-05
LISTAMA-KERSHNER, MAYA	WORKABILITY	10-01-03 - 06-30-05
LOTT, BRANDON	WORKABILITY	10-07-03 - 06-30-05
WOODWORTH, BRIAN	WORKABILITY	10-01-03 - 06-30-05
YIN, ANDREW	WORKABILITY	10-30-03 - 06-30-05

COACHING ASSISTANT

APPELIUS, EMANUELE	SAMOH	07-01-03 - 06-30-04
BAILEY, MICHAEL	SAMOH	07-01-03 - 06-30-04
BARNES, THOMAS	SAMOH	10-15-03 - 06-30-04
BERNARD, GREGORY	SAMOH	07-01-03 - 06-30-04
CARPENTER, THOMAS	SAMOH	07-01-03 - 06-30-04
CARTER, AUNDRELL	MALIBU	11-01-03 - 06-30-04
CHARUVASTRA, MARCUS	SAMOH	07-01-03 - 06-30-04
CZARNETZKI, MICHAEL	SAMOH	07-01-03 - 06-30-04
GIPSMAN, DANIEL	MALIBU	11-01-03 - 06-30-04
HEARN, MICHAEL	SAMOH	07-01-03 - 06-30-04
HOUCHEN, JEANNINE	SAMOH	07-01-03 - 06-30-04
HUMPHREY, REGENCE	SAMOH	07-01-03 - 06-30-04
MAHON, MICHAEL	SAMOH	07-01-03 - 06-30-04
MCLAUGHLIN, CYNTHIA	SAMOH	07-01-03 - 06-30-04
MILLER, RICHARD	MALIBU	11-01-03 - 06-30-04
MINTON, DANIELLE	SAMOH	07-01-03 - 06-30-04
PERLMUTTER, HOLLIE	MALIBU	11-01-03 - 06-30-04
RICHARDSON, DARLA	SAMOH	10-22-03 - 06-30-04
ROBERTSON, HUGH	SAMOH	07-01-03 - 06-30-04
SHARKEY, COLLEEN	SAMOH	07-01-03 - 06-30-04
SHUGARS, RUSSELL	SAMOH	07-01-03 - 06-30-04
SIAS, JEREMY	SAMOH	07-01-03 - 06-30-04
SIMPSON, DAVID	MALIBU	11-01-03 - 06-30-04

SMITH, DYLAN	SAMOHI	07-01-03 - 06-30-04
SHUTTLE, DANE	MALIBU	11-10-03 - 06-30-04
SUGARMAN, AMARIAH	SAMOHI	07-01-03 - 06-30-04
TABATA, BRAD	SAMOHI	07-01-03 - 06-30-04
TORRES, RAUL	SAMOHI	07-01-03 - 06-30-04
TRINH, NGUYEN	SAMOHI	07-01-03 - 06-30-04
WARNER, DAVID	MALIBU	11-15-03 - 04-30-04
WRIGHT, BRENT	SAMOHI	10-08-03 - 06-30-04

CHILD CARE ASSISTANT

ALKATOB, IRMA	CDS	10-24-03 - 06-18-04
CEJA, ROCIO	CDS	10-24-03 - 06-18-04
DIAZ, MARIA	CDS	10-15-03 - 06-18-04
GONZALEZ, EVANGELINA	CDS	10-22-03 - 06-30-04
MONTEAGUDO, EDYS	ADULT ED	10-24-03 - 06-30-04

NOON AIDE

ARANGO, KARLA	ROOSEVELT	10-28-03 - 06-18-04
FOUNTAIN, MARESA	GRANT	11-03-03 - 06-18-04
GILKISON, JESSICA	MCKINLEY	09-03-03 - 10-31-03
OCHOA, BARBARA	FRANKLIN	09-03-03 - 06-18-04
REYES, MARTHA	ROGERS	09-03-03 - 06-18-04
RYAN, CALIFORNIA	PT.DUME	10-14-03 - 06-18-04
MONTEAGUDO, EDYS	ADAMS	11-04-03 - 06-18-04

MOTION MADE BY: Ms. Brownley
 SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-
 AYES: All (7)
 NOES: None (0)
 ABSTENTIONS: (0)

MAJOR ITEMS

TO: BOARD OF EDUCATION ACTION/MAJOR
11/20/03

FROM: JOHN E. DEASY/LINDA KAMINSKI/STEVE CANNELL

RE: APPROVAL OF THE SINGLE PLAN FOR STUDENT ACHIEVEMENT
(PREVIOUSLY KNOWN AS SCHOOL IMPROVEMENT PLAN)
LINCOLN MIDDLE SCHOOL, FRANKLIN, MCKINLEY AND ROOSEVELT
ELEMENTARY SCHOOLS
RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the Single Plan for Student Achievement (aka School Improvement Plan) submitted by Lincoln Middle School and Franklin, McKinley and Roosevelt Elementary Schools. The Single Plan for Student Achievement establishes a focus for raising the academic performance of students to meet or exceed state standards.

The development of the Single Plan for Student Achievement consists of twelve steps:

1. Obtain the input of the school community
2. Review the school characteristics
3. Analyze current educational practice and staffing
4. Analyze student performance data
5. Establish school goals
6. Review available resources
7. Select specific improvements
8. Consider centralized services
9. Recommend the plan to the local governing board
10. Monitor progress
11. Evaluate the effectiveness of planned activities
12. Modify the plan

The Board of Education will be presented with the Malibu Pathway Single Plan for Student Achievement at its December 4, 2003 meeting and the Santa Monica High School, Olympic High School and John Adams Pathway Single Plan for Student Achievement at its January 8, 2004 meeting.

One public copy of each plan will be available at the Board meeting. Electronic copies of the plans will be posted to each school's website. Hard copies of the plans are available for viewing in the Office of State and Federal Programs.

MOTION MADE BY: Dr. Jordan
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -0-
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

Principals Pat Samarge,
Franklin; Francisco Garcia,
McKinley; Jerry Harris,
Roosevelt; and Hank Harris,
Lincoln, presented the Single
Plan for Student Achievement
for their respective schools.

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/20/03

FROM: JOHN E. DEASY, SUPERINTENDENT

RE: STAFF PRESENTATION - ANALYSIS OF SMASH CHARTER
PETITION/PETITIONER RESPONSE AND PUBLIC HEARING -
SMASH CHARTER SCHOOL PETITION

RECOMMENDATION NO. A.13

It is recommended that the Board of Education hold a public hearing for the purpose of hearing testimony regarding the Charter School Petition submitted to the Board of Education at its regular meeting held Thursday, October 2, 2003 by the Santa Monica Alternative School House (SMASH).

COMMENT: Staff will provide an analysis of the SMASH Charter Petition. Following presentation of the analysis, the Petitioner will have an opportunity to respond. The Board of Education will then open a public hearing on this matter.

Speakers:

Sandie Richards	Amy Dickman
Beth Leder-Pack	Krysten Fort
Ann Pemberton	Abby Arnold
Dmitri Glickman	Suchi Branfoman
Jessica Gilmore	Julie Lee
Barry Cassilly	Kevin Tamm
Judith Lewin	John Smith

A variety of opinions was expressed ranging from support of the charter to urging the Board of Education to deny the charter.

Mr. Harry Keiley, President of SMMCTA, read the attached comments from the Executive Board (see page 33a)

	9:45 p.m.	10:20 p.m.
	<u>Open Hearing</u>	<u>Close Hearing</u>
Motion Made By:	Dr. Escarce	Mr. McLoud
Seconded By:	Ms. Brownley	Dr. Escarce
Student: (absent)		
Ayes:	All (7)	All (7)
Noes:	None (0)	None (0)
Abstentions: None		

Santa Monica-Malibu Unified School District
Review of SMASH Charter Petition
November 20, 2003

Once a petition for a charter school is received by a school district, California law requires districts to review the petition to ensure that charter petitioners cover all of the minimum elements required by law in a systematic way. To assist districts in meeting this responsibility, The California Department of Education recently developed a Model Application for Charter Schools that was reviewed by the Advisory Commission on Charter Schools and presented to the California State Board of Education at the November 12-13, 2003 meeting. This model serves as an exemplary guide for the development and review of the required elements of an application for a charter school.

Additionally, District legal counsel has previously recommended that

“prior to approving any petition, the District requires the petition to be extensive and specific, obligating the school to comply with known and well-defined standards and requirements. These requirements should encompass all areas necessary to the sound operation of a school, ranging from educational and curriculum issues to potential liability to business and finance concerns to legal obligations. Stated good intentions to develop specifics in the future are not enough. Rather, the provisions in the Charter should themselves be adequate for the Governing Board to judge the soundness and potential success of the program and to hold the School accountable to meet measurable and specific criteria and requirements in its operations.” (Atkinson, Andelson, Loya, Ruud & Romo communication to Dr. Joseph Quarles, May 15, 2002)

As noted by the California Department of Education in the Model Application for Charter Schools,

“Charter authorizers are fundamentally concerned that charter schools be held responsible for meeting the following expectations:
Provision of a sound educational program for all of the school’s students;
Faithful implementation of the provisions of the charter;
Compliance with all requirements of applicable federal, state, and local laws; and
Prudent operation of the charter school in all respects, including governance, educational program, faculty and staff, facilities, business management and support services, and relationships with students and families.”

Using the California Department of Education Model Application for Charter Schools and the recommendations from District legal counsel, the following pages note the model evaluation criteria and the strengths and areas for suggested revision of the SMASH Charter Petition.

I. FOUNDING GROUP

EVALUATION CRITERIA

Substantial evidence is provided that the founding group:

- P Demonstrates the capacity to establish and sustain an excellent school;
- P Will manage public funds effectively and responsibly, or will secure necessary staff expertise for this purpose; and
- P Includes members who possess skill and experience in areas such as education, management, finance, and law, and/or will secure necessary staff expertise in these areas.

STRENGTHS

- P The staff at SMASH has experience and expertise in the operation of a K-8 school.

SUGGESTED REVISIONS

- P Evidence of staff or proposed staff skill and experience in high school education
- P Evidence of staff or support personnel with expertise in facilities, operations and business management.
- P Petition indicates desire to use state textbook funds for purchasing alternate instructional materials and technology; however, state law requires textbook funds to be used for state board adopted (K-8), standards-based curriculum materials

II. EDUCATIONAL PHILOSOPHY AND PROGRAM

EVALUATION CRITERIA

Substantial evidence is provided of an educational philosophy and program that:

- P Indicates the proposed charter school's target student population, including, at a minimum, grade levels, approximate numbers of students, and specific educational interests, backgrounds, or challenges; Specifies a concise school mission that expresses clear priorities; includes specific, realistic objectives; and conveys the applicant's sense of an "educated person";
- P Demonstrates alignment between mission and programs;
- P Shows evidence that the school's approach will lead to improved student performance;
- P Is founded on an understanding of effective, research-based educational practices or, if innovative, presents a reasonable likelihood for success.

STRENGTHS

- P SMASH has a well-established history of providing an alternative educational program for grades K-8 focused on student-directed project-based learning.
- P Individual Learning Plans and the sample description of a Learning Plan provide evidence of how the school intends to develop skill in the five learning domains of empirical reasoning, quantitative reasoning, communication, social reasoning and personal qualities.

SUGGESTED REVISIONS

- P School standards focus on the development of skills but do not specifically address attainment of proficiency in the state content standards for which all public schools are held accountable.
- P Need to identify high school level courses and evidence that they meet the UC a-g requirements college eligibility and transferability.
- P Individual Learning Plans should indicate how to support and accelerate low achieving students.
- P English Learner programs and services need to be consistent with District practice, including teacher authorization requirements.
- P Special Education programs and services need to be consistent with District practice, including teacher authorization requirements.

III. MEASURABLE STUDENT OUTCOMES AND OTHER USES OF DATA

EVALUATION CRITERIA

Substantial evidence is provided of an assessment approach that:

- P Specifies skills, knowledge, and attitudes that reflect the school's clearly measurable educational objectives
- P Can be assessed by objective means that are frequent and sufficiently detailed enough to determine whether students are making satisfactory progress
- P Meets the requirements of the assessment system prescribed by law for all California public schools
- P Features a clear and externally credible design that incorporates multiple measures of student outcomes, reported both in terms of absolute scores and year-to-year gains and losses;
- P Will facilitate continuous improvement in the educational program

STRENGTHS

- P The charter petition provides a description of a comprehensive assessment system based on exhibitions, portfolios, narratives, gateway requirements, and state-mandated assessments

SUGGESTED REVISIONS

- P Clarification is needed to identify the specific measurable educational objectives and skills, knowledge and attitudes required.
- P To ensure that all students attain proficiency on the state content standards, the school-based evaluations need to be benchmarked against these standards.

IV. GOVERNANCE STRUCTURE

EVALUATION CRITERIA

Substantial evidence is provided of an effective governance structure and proposed practices that will:

- P Provide a strong vision and continuity of leadership;
- P Include board members who are committed to the mission of the school and cognizant of their responsibilities;
- P Demonstrate a track record of success in the private or public sector among the proposed members of the governing body;
- P Clearly delineate the roles and responsibilities of the governing body and the staff

STRENGTHS

- P Petition calls for a governing board, Site Advisory Council, and PTSA.

SUGGESTED REVISIONS

- P The school is required to have a Bilingual Advisory Committee if 20 or more English Learners are enrolled.
- P The governing board's responsibilities for hiring and firing the school principal and the principal's responsibilities for hiring and firing teachers need to be aligned with District practices regarding qualifications for selection and safeguards against arbitrary removal.
- P Provide bylaws to insure consistency with District governing procedures.

V. HUMAN RESOURCES

EVALUATION CRITERIA

Substantial evidence is provided of:

- P A plan for the recruitment and development of staff that is manageable and consistent with the school's mission and educational program, as well as federal legislation;
- P A clear understanding of staffing needs and requirements as they relate to the educational program and student population;
- P Working conditions and compensation packages that will attract and retain high quality staff;
- P A dispute resolution process that provides fair and prompt action, respects the due process rights of all parties, and operates in the spirit of the school's mission.

STRENGTHS

- P The school intends to hire teachers who hold appropriate California teaching certificates, permits or other documents issued by the Commission on Teacher Credentialing.
- P The school may hire non-certified support staff with demonstrated capacity to work successfully in an instructional capacity.

SUGGESTED REVISIONS

- P The petition needs to specify how the new requirements for Highly Qualified Teachers in the federal No Child Left Behind will be met, particularly for subject area teachers in the middle and high school levels.
- P It is not clear that the budget adequately covers the cost of the intended 20:1 / 15:1 student: teacher ratio.
- P The charter and the district need to determine the appropriate transfer and return rights for certificated employees that are hired exclusively by the charter.

VI. STUDENT ADMISSIONS, ATTENDANCE, AND SUSPENSION/EXPULSION POLICIES

EVALUATION CRITERIA

Substantial evidence is provided of:

- P A demonstration that admission policies at the proposed school will comply with applicable law;
- P Assurance that the school has a viable plan for recruiting a student population reflective of the population in the surrounding community;
- P A continuing plan for broad outreach and recruitment, including families traditionally less informed about education options;
- P A student admissions plan that ensures adequate enrollment and full accessibility of the school to all eligible students;
- P Evidence that petitioners have reviewed the offenses for which students may or must be suspended or expelled in non-charter public schools;
- P Evidence that the proposed suspension/expulsion procedures provide adequately for the safety of students, staff, and visitors to the school; provide adequate due process for students; and serve the best interests of the school's students and their parents or guardians.

STRENGTHS

- P The school has a plan for outreach and recruitment of students underrepresented at the school.
- P The school has a plan for informing parents and obtaining their signed understanding of the educational philosophy and program as well as their commitment to participate.
- P The school plans to initially follow District procedures for suspension and expulsion and may modify these later provided they are aligned to all applicable laws. Students shall not be suspended or expelled for academic failure.

SUGGESTED REVISIONS

- P Parental participation requirements and provisions for special circumstances need to be identified to ensure that families can reasonably participate.
- P The charter petition should list the reasons students may or must be suspended or expelled in order to demonstrate that these have been reviewed.
- P The charter petition needs to identify the attendance rights of Special Education students who have committed an offense for which the usual consequence is suspension or expulsion.
- P The charter petition needs to identify how it will meet the requirements for an independent

review panel for expulsion cases.

VII. FINANCIAL PLANNING, REPORTING, AND ACCOUNTABILITY

EVALUATION CRITERIA

Substantial evidence is provided of:

- P Sound budget planning that supports the educational mission and operational plans of the proposed school and makes the most of limited funds (i.e., demonstrates that public funds will be used effectively and responsibly);
- P Realistic revenue and expenditure projects over the first three years of operation, including realistic projects relative to cash flow and buffers in case of shortfalls;
- P An understanding of the timing of the receipts of various revenues and their relative relationship to timing of expenditures;
- P Adequacy of financial management systems and procedures;
- P A plausible plan for obtaining and financing adequate space in time for an orderly opening and operation of the school.

FINANCIAL ANALYSIS OF CHARTER SCHOOL PETITION

The current difficulty in making a comparison of the revenue received by the District for SMASH and the revenue that SMASH would receive as a charter school is the disparity in the funding rates. The current revenue limit for SMMUISD is \$4,991.84 per ADA for 2003-04. The estimated 2003-04 Charter School Rates are:

K-3	\$4,526
4-6	\$4,587
7-8	\$4,716

For comparison purposes, using the 2003-04 CBEDS count, converting at 95.5% to ADA, SMASH would have the following Charter School Revenue:

K-3	\$4,526	x 80 students	=	\$345,786
4-6	\$4,587	x 70 students	=	\$306,641
7-8	\$4,716	x 40 students	=	<u>\$180,151</u>
Total:				\$832,578

At the current SMMUSD Revenue Limits rate:

\$4,991	x 190 students	=	\$905,769
Total Difference:		=	\$ 73,191
Per Enrollment Difference:		=	\$ 385

To make up for the reduced funding rate that SMASH would receive as a Charter School, the petition's budget assumes a funding source of grants and fundraising. In addition, the budget shows a portion of local contribution from the City of Santa Monica and a portion of the District's parcel taxes as part of this revenue.

It may be reasonable to ask for an alternative budget, one that would reflect lower expenses if grants and fundraising are not as successful as projected.

For the expense budget, the largest expense will be the maintaining of low class sizes. Separate administrative costs may not be affordable due to the cost commitment to low pupil ratio. The most difficult cost estimate is the facilities expense for a new high school. Perhaps these costs can be more accurately estimated at some future date when a specific rental location can be identified.

Finally, while the K-8 Charter funding model is not financially advantageous, the high school portion of the model would financially provide more resources as a 9-12 high school than is available to SMMUSD.

Charter Schools

2003-04 ESTIMATED CHARTER SCHOOL RATES

	K-3	4-6	7-8	9-12
General Purpose Block Grant*	\$4,526	\$4,587	\$4,716	\$5,462
Categorical Block Grant	\$ 214	\$ 220	\$ 165	\$ 205
Total	\$4,740	\$4,807	\$4,881	\$5,667

CDE recalculates the General Purpose rates at each apportionment

DOF will report the categorical rates in September

Caution: Categorical Block Grant is considerably underfunded – by as much as 30%

*If equalization is funded, General Purpose rates will increase about \$8 per ADA, but categorical rate will decrease (depending on what programs are cut)

Source: School Services of California, 2003 School Finance and Management Conference, Table B-24.

VII. SCHOOL MANAGEMENT

EVALUATION CRITERIA

Substantial evidence if provided of clear understanding and agreement concerning the respective rights and responsibilities of the governing board and any proposed management company, including a clearly defined performance-based relationship between the organization and the school's board.

STRENGTHS

- P SMASH intends to receive professional development services from The Big Picture Company.

SUGGESTED REVISIONS

- P The Big Picture Company's professional development supports secondary education. The plan needs to identify professional development support and funding for the elementary program.

To: Members of the Board of Education
From: SMMCTA Executive Board
Date: November 20, 2003
Re: SMASH Charter Petition

On Monday, November 17th the members of the SMMCTA Executive Board met with our members of SMASH to discuss their Charter petition.

At this time, our primary concern is with the proposed budget. In particular, the over reliance on “soft money”, inequities in relationship to class size when compared to other schools within SMMUSD. Specifically, we do not believe that the current budget proposal is sufficient to justify the granting of a “charter status”.

The SMMCTA Executive Board doubts that the petitioners will be able to “successfully implement the program set forth in their petition”.

Moreover, we have great concern that the granting of this charter will have an adverse impact on the overall district budget.

In an effort to provide a **full and fair** analysis, the SMMCTA leadership team will continue to study the petition and budget, prior to making a final recommendation to our Representative Assembly. This recommendation will occur prior to winter recess.

SMMCTA will continue to keep an open mind with regard to this proposal and our ultimate position will be based on analysis of the facts and the common welfare and well being of the entire district.

TO: BOARD OF EDUCATION ACTION/MAJOR
11/20/03
FROM: SUPERINTENDENT/ LINDA KAMINSKI/
PEGGY HARRIS/ CHRIS CORLISS/DONA RICHWINE Previously
10/02/03
RE: NUTRITION AND PHYSICAL ACTIVITY POLICY

RECOMMENDATION NO. A.14

It is recommended that the Board of Education consider for adoption the attached Nutrition and Physical Activity Policy.

COMMENT: This Policy was presented and reviewed at the 10-02-03 Board Meeting. At that time the Board requested staff review and revise the physical activity portion of the item in light of the current and possible future budget constraints. The Board directed staff to identify those Policy implications, which have existing funding sources, and to identify and estimate costs associated with implementation of the Policies, which do not have any current, identified funding source. Finally the Board asked to then resubmit the Policy for consideration at the next Board Meeting. Changes to the Policy and Board Agenda Item have been printed in italics. In response to the Board's questions re: any existing nutrition policy we are attaching a copy of the existing policy.

BACKGROUND:

At the 10/17/02 meeting of the Board of Education, a discussion item was presented by staff on a Nutrition and Physical Activity Program Model that was to be piloted during the 2002-2003 school year. The model was developed through the process delineated in the District's application to the State of California's Nutrition and Physical Education Policy Grant Program. The primary purpose of the pilot was to provide feedback on the model that could serve as the basis for a District adopted **Nutrition and Physical Activity Policy**.

This model was piloted, tested and evaluated at John Muir Elementary, Webster Elementary and Lincoln Middle School during the 2002-03 school year as follows:

John Muir Elementary:

1. Ten week *Physical Best* Activity lessons for 4 classes.
2. *Provided 4 hours of Physical Best Program training to Physical Activity Specialist (PAS).*
3. Fourteen week Breakfast in the classroom for 4 classes.
4. Met with 4 teachers to discuss current and desired nutrition education practices.

Webster Elementary:

1. Ten week *Physical Best* Activity lessons for 3 classes
2. *Provided 4 hours of Physical Best Program training to Physical Activity Specialist (PAS).*
3. Four week nutrition lessons for 3 classes.
4. Met with 4 teachers to discuss current and desired nutrition education practices.
5. Introduced "healthier" food items to a la carte food sales.

Lincoln Middle School

1. Lincoln Middle School Physical Education staff received eight hours of training in Physical Best Specialist Health-related Fitness concepts and lesson planning and learning activities.
2. Physical Best Health-related Fitness Activity lessons introduced in 6th-8th grade P.E.
3. Reinstated Farmers' Market Salad Bar with support from Student Nutrition Advisory Committee.
4. Introduced "healthier" items in vending machines including a milk machine.

Findings:

- < *Physical Best Learning Activities engaged students in more health-related fitness learning activities and increased the actual percent of time dedicated to moderate to vigorous physical activity in each Physical Education class meeting.*
- < *Teachers need more consistent direction and professional development from the District re: health and nutrition education curriculum; many prefer an outside educator to come into the classroom*
- < *Health and Nutrition Education can be incorporated into the curriculum in a way that supports and integrates health and nutrition education into other academic subjects.*
- < *Students will eat healthier foods such as salad bar and milk if they are made available to them.*

A broad based task force of Administrators, Teachers, Parents, Community Members and Students known as the Health Reform Task Force embraced the following tenets as fundamental to the District's work in the area of the health of District students:

1. The nutritional and physical fitness status of children helps determine the overall quality of their health and their readiness to learn. This status is affected by the food they eat on campus and their participation in physical activity at school.

2. Schools play an influential role in the development of lifelong eating and physical activity habits.
3. Appropriate training of school district personnel in nutrition and physical activity education is essential.
4. It is vital for the District to create and implement an effective multi-faceted plan related to health centered programs and activities that result in environments that support improved student learning at all sites across the District.

These tenets provide the philosophical framework for the Nutrition and Physical Activity Policy. Fitgram and Health Champions Data provide the factual framework for the policy.

2002 Fitgram Assessment results for SMMUSD indicate:

1. 30% of all 5th graders in our district are considered fit by State Standards - *achieving passing scores in all six fitness test.*
2. 33% of all 5th graders in our district fail the key test of cardiovascular health - *the mile run test.*
3. 25% of all 5th graders in our district are obese or dangerously overweight which is consistent with national data that has triggered concern for a nationwide obesity epidemic. At sites with the highest percentages of Latino and Afro-American students this number increases to 35%.

2002 Report to health Champions from West Ed:

1. body Mass Index: an increase from 10% to 15% of girls register as having undesirable weight; 10% to 20% for boys.
2. Serum Cholesterol: 10% of boys and girls were classified as having high serum cholesterol levels.

In addition, School Nurses and St. John's Health Center report increased incidences of Diabetes in our student population.

Financial Implications of Policy

- < *Nutritious Food/Food and Nutrition Services and Nutrition Education: - NONE AT THIS TIME.*
- < *Standards Based Physical Education and Physical Activity:*
 1. *Adding Kindergarten PE Program:*
 - i. *Costs for staffing, training, curriculum materials, supplies and equipment to enable 900 Kindergarten students located at 10 elementary school sites to receive directed Physical Activity at a cost of \$81,000.*

ii. *Current Funding: General Fund, \$100.000 in Joint Use and Partnership in-kind services.*

iii. *Projected Source of new Funding: Facilities Use Permit Revenues, Participation Fees, Grants, Community Partnerships, General Fund.*

< *Family and Community Partnerships*

Estimated costs of providing schools, teachers, parents and community education regarding nutrition and physical activity policy is none at this time.

Additional Background: during the 2001-2002 school year the Board of Education authorized staff to apply for a Model School Nutrition and Physical Activity Policy Grant that was offered through the California Department of Education, Nutrition Services Division. As a result of the application SMMUSD was awarded a \$25,000 planning grant. This grant enabled the District to initiate an 18 month planning process to create significant policy changes that lead to a District Comprehensive Health Plan. The plan was to address: School Food Services, Nutrition Education and Physical Activity.

Public Comment:

Sonia Sohaili

Andrea N. Giancoli

Dr. William J. McCarthy

Linda Roberts

Jane Jeffries (Mrs. Jeffries also read a statement written by Bob Gottlieb who was not able to stay until this item came before the Board.

MOTION MADE BY: Ms. Brownley

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

Santa Monica-Malibu Unified School District
Nutrition and Physical Activity Policy
November 20, 2003

A. Purpose:

The Board of Education recognizes that sound nutrition and optimal physical fitness correlate with learning readiness, academic achievement, decreased discipline problems and improved emotional well being. Life long healthy habits include the daily consumption of fruits and vegetables and performing daily physical fitness activities. Such habits can prevent Type 2 Diabetes, some Cancers, Cardiovascular Disease, Obesity and Osteoporosis.

The Santa Monica-Malibu Unified School District is committed to promoting the health of its students by linking the Departments of Food and Nutrition Services with Health Services, Health and Physical Education and, Family and Community Services.

This Nutrition and Physical Activity Policy will ensure that all students in the Santa Monica-Malibu Unified School District will have the opportunity to receive the following:

1. High quality, nutritious food while in school including during classroom activities.
2. Nutrition education in the classroom
3. Standards based physical education and physical activity at all grade levels.

B. Program Implementation:

1. Nutritious Food/Food and Nutrition Services

Access to high quality, nutritious meals has been shown to improve eating habits and overall health status.

- a. Food and Nutrition Services will offer healthy foods for sale on all school campuses, elementary through secondary. School meals will meet the standards set by the National School Lunch Program.
- b. All food and beverages served or sold during school hours will also meet or exceed Senate Bill 19 Guidelines. See Addendum "A" for explanation of these standards and guidelines.
- c. The SMMUSD Farmers' Market Salad Bar which is served daily in all of the our schools has

received national recognition for positively impacting children's eating habits by providing fresh, seasonal, California grown, Farmers' Market produce and shall remain a reimbursable lunch option in all of our schools

2. Nutrition Education

Research validates that healthy eating is directly correlated with the amount of nutrition education received. It is the District's position that all students will receive:

- a. Consistent nutrition education K thru 12
- b. Nutrition education integrated into standards based curriculum using Science, Math, Language Arts, History, etc.
- c. Nutrition education will include recommendations made in the Dietary Guidelines for Americans which can be found at:
<http://www.usda.gov/cnpp/DietGd.pdf>
- d. Nutrition behavior monitored biennially through Healthy Kids Survey.

The Board of Education authorizes that nutrition education be provided in a variety of instructional settings such as:

- a. The Farmers' Market Salad Bar Program which plays a valuable role in providing nutrition education via cafeteria messages, Farmers' Market tours, nutrition education offered by a Nutrition Specialist and school gardens that connect classroom gardens, nutrition education and the school salad bar.
- b. The Health Champions Program, a Comprehensive Health Education Program present in eight of our schools and supported by Saint John's Health Center reinforces the above nutrition messages.
- c. Schools Gardens; Research has shown that children are more likely to eat fruits and vegetables if they grow them. The Santa Monica High School Garden is a learning laboratory linking gardens to the science curriculum and has become a model for other school districts. SMMUSD supports the California Department of Education Mandate, "A

Garden in Every School".

- d. Standards-based Health Education curriculum included in elementary school programs, in Health courses in middle and high school programs and through Science curriculum in middle and high school programs.

Teachers will be kept aware of the above programs via workshops, staff meetings and flyers and be encouraged to participate and to utilize them as much as possible.

3. Standards Based Physical Education and Physical Activity

The Board of Education recognizes that student academic performance, behavior and health status are compromised by physical inactivity and enhanced by consistent, quality physical activity. Research indicates that becoming physically active and maintaining a regular physical activity program significantly reduces the risk of some obesity and some cancers, Diabetes and other chronic diseases.

It is the District's position that all students have equal and equitable opportunities for physical activity and fitness education in our schools. As budget allows, the Board will review and consider implementing Physical Activity and Fitness Education Program improvements. The goals of this Policy are:

- a. All children, from pre-kindergarten through grade 12 will participate in a quality, Standards-based physical activity/fitness education program.
- b. All secondary schools will have certificated physical education teachers and all elementary schools will have classified Physical Activity Specialists providing instruction.
- c. All schools will have appropriate class sizes; facilities, equipment, and supplies needed to deliver quality physical education.
- d. District physical activity/physical education programs will be monitored and assessed regularly in conjunction with other District academic and health-related programs. Using tools like the Healthy Kids Survey, School Health Index and High Places Survey, State mandated Fitnessgram Physical Fitness Testing - student health and fitness performance and achievement of State physical

fitness and health standards will be assessed. Results of these surveys and assessments will be reported to the Board of Education, school sites, parents and community on an annual basis.

- e. *Access to school sites will be provided through permitting of facilities to community youth sports groups, community college and municipal joint use agreements and partnerships with youth organizations so additional opportunities are available for all youth in our communities to participate in quality physical activity, fitness, sports and recreation programs.*

4. Family and Community Partnerships

The Board of Education acknowledges that a team of community partners delivering strong, consistent health related messages and modeling healthy food choices and physical activity as part of a coordinated school health program increases the effectiveness of school based nutrition and fitness education.

- a. All family groups within the district (i.e. PTA, sports booster clubs,, etc.) will be informed of this policy and receive information on healthy ways to do fundraising and offer refreshments for meetings that present a healthy message. Teachers will receive information on appropriate foods in the classroom.
- b. A coordinated effort will be made to educate parents and care givers as to proper nutrition and physical activity to encourage modeling for students.
- c. District Advisory committees exist for Health and Safety and Physical Activity. These groups will interface to assess adherence to this Nutrition and Physical Activity Policy. The Chairperson of the Health and Safety Committee will report annually to the School Board on compliance with this policy.

Addendum "A"

The National School Lunch Act mandates that school meals "safeguard the health and well-being of the Nation's children". Participating schools must serve lunches that are consistent with the applicable recommendations of the most recent Dietary Guidelines for Americans including: eat a variety of foods, salt and sugar in moderation, choose a diet with 30% or less of calories from fat and less than 10% of calories from saturated fat.

In addition, lunches must provide, on average over each school week, at least 1/3 of the daily Recommended Dietary Allowances for protein iron, calcium, and Vitamins A and C.

California Senate Bill 19

The Pupil Nutrition, Health and Achievement Act of 2001 Summary of Provisions to become operative January 1, 2004

Elementary Schools:

Food sold during breakfast and lunch must be sold as a full meal. Does not prohibit sale of fruit, non fried vegetables, legumes, beverages, dairy products or grain products if meet the following criteria:

1. No more than 35% calories from fat. Excludes nuts or seeds.
2. No more than 10% from saturated fat.
3. Not more than 35% of total weight shall be composed of sugar - excluding fruits and vegetables.
4. The only beverages that may be sold to students are milk, water or juice that is at least 50% fruit juice with no added sweeteners.

Middle Schools and High Schools

Same as above but with regard to vending machines:

1. -0- carbonated beverages may not be sold from one half hour before the start of the school day until after the end of the last lunch period.
2. Fruit based drinks have no less than 50% fruit juice and have no added sweeteners.
3. Drinking water
4. Milk - chocolate, soy, rice, etc.
5. Electrolyte replacement beverages have no more than 42 grams of added sweetener per 20 ounce serving. Does not include natural sugar contained within the fruit juice that is a component of the beverage.
6. No beverage to exceed 12 ounces per serving. Does not apply to water, milk, electrolyte replacement beverages as stated above.

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/20/03

FROM: JOHN E. DEASY, SUPERINTENDENT

RE: STUPSKI FAMILY FOUNDATION, MEMORANDUM OF UNDERSTANDING

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the attached Memorandum of Understanding with the Stupski Family Foundation.

COMMENT: The purpose of this Memorandum of Understanding ("MOU") is to outline mutual commitments between the Santa Monica Malibu Unified School District and the Stupski Foundation. The District and the Foundation have entered into a relationship to improve critical District systems in order to generate significant improvement in student achievement: to close the achievement gap by attaining student achievement outcomes and to build the District's capacity to sustain and extend these improvements. A copy of the MOU is attached.

MOTION MADE BY: Ms. Brownley

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: -0-

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

Memorandum of Understanding

**Santa Monica Malibu Unified School District
And Stupski Foundation
District Alliance Program – Cohort 2
July 1, 2003 – June 30, 2004**

Purpose

The purpose of this *Memorandum of Understanding* ("MOU") is to outline mutual commitments between the Santa Monica Malibu Unified School District ("District") and the Stupski Foundation ("Foundation"). The District and the Foundation have entered into a relationship to improve critical District systems in order to generate significant improvement in student achievement: to close the achievement gap by attaining student achievement outcomes as outlined in Santa Monica Malibu's Roadmap, and to build the District's capacity to sustain and extend these improvements. This MOU states our current mutual understanding of the District's priority strategies for improvement in leadership development, implementation of the District's balanced literacy initiative, curriculum alignment, and data analysis and decision making in which the Foundation proposes to work in collaboration. It also includes specifics on essential components of proposed Foundation and District support over the next year, principles to guide collaboration, and terms and conditions of support.

Executive Summary

In keeping with Santa Monica Malibu Unified School District's priority strategies as outlined in their Roadmap, this year's continued support by the Foundation will extend initiatives begun in 2002-2003, as outlined below, with the provision that both parties be jointly committed to achieving the District objectives as outlined in this MOU.

The Foundation agrees to provide support in the following areas totaling \$290,000 between July 1, 2003 and June 30, 2004. This is the second year of investment in the District. Our collaboration includes satisfactory implementation of initiatives, and progress toward mutually agreed upon performance measures outlined later in this document under Outcomes/Benchmarks. For the 2003-2004 academic year, the Foundation continues support for the areas outlined below.

<u>Total Support Agreement for 2003 – 2004 Academic Year</u>	<u>Maximum Total Amount</u>
Educational Database Systems (EDAS)	Foundation Program Manager Support
Curriculum and Instruction: <ul style="list-style-type: none">▪ District Teacher Literacy Coaches (2)	\$167,000
Curriculum and Instruction: <ul style="list-style-type: none">▪ Stipends for Teacher Leaders to implement Literacy Professional Development at School Sites	\$33,000
Curriculum and Instruction: Implementation of High School Redesign	\$50,000
Leadership Development: <ul style="list-style-type: none">▪ Administrators and Teacher Leaders: Stipends for Teacher Leaders to Attend Leadership Professional Development.	\$40,000

- External Leadership Development:
- NCEE NISL Leadership Training

Paid directly to
NCEE by prior
arrangement

TOTAL: \$290,000

Essential Components of Foundation and District Collaboration Investments

Educational Database Systems (EDAS) Support

The Foundation Investment:

- The Foundation will make its Program Manager-Technology available to the District to help develop a framework, data sets and protocols for setting instructional goals and performance indicators, collecting and analyzing data and using this data to improve performance and realign resources. The Program Manager – Technology will provide coaching, technical assistance, facilitation, planning support and thought partnership to assist the District.

The District Investment:

- The District will provide facilities according to the standards described in the Foundation's "Procedures and Expectations for Successful Meetings and Events" to maximize productive behavior for all meetings that occur as part of this initiative.

Curriculum and Instruction: District Literacy Leaders

The Foundation Investment:

- The Foundation will fund two District Literacy Leaders who will deliver literacy training to site literacy leaders and provide ongoing coaching to support effective implementation of the new Language Arts adoption and ELD training, in an amount not to exceed \$167,000. The funds will be paid in two installments of \$83,500 payable by October 15, 2003 and by January 15, 2004.

The District Investment:

- The District will fund site Literacy Leaders at each school to support effective implementation of the new Language Arts adoption and ELD training to all teachers at each site.

Curriculum and Instruction: Literacy Professional Development (ELD)

The Foundation Investment:

- The Foundation will fund stipend support, in an amount not to exceed \$33,000, to provide time for Teacher Leaders to fully implement the new Language Arts adoption as part of a standards based curriculum at schools sites.

The District Investment:

- The District will provide substitute teachers to allow this implementation to occur, and will provide facilities according to the standards described in the Foundation's "Procedures and Expectations for Successful Meetings and Events" to maximize productive behavior for all meetings that occur as part of this initiative.

Curriculum and Instruction: Implementation of High School Redesign

The Foundation Investment:

- Subject to the negotiation of a mutually agreeable contract, the Foundation will engage the consulting services of Paula Evans, Consultant, to work with the District to redesign the high schools.
- The Foundation's contribution to this initiative, including consulting services, materials and supplies, and travel, will not exceed \$50,000 for the year, and the consultant will be paid directly when invoiced for services delivered, according to the terms of the above-referenced contract.

The District Investment:

- The District will provide Principal and District Leadership Team time and facilities required to optimize this consulting relationship.

Leadership Development: Administrators and Teachers Leaders

The Foundation Investment:

- The Foundation will fund stipend support, in an amount not to exceed \$40,000 to provide time for Administrators and Teacher Leaders to attend monthly training sessions.
- The Foundation will contribute technical assistance for the integration and design of support for selected Professional Development sessions.

The District Investment:

- The District will provide substitute teachers to allow this Professional Development to occur, and will provide facilities according to the standards described in the Foundation's "Procedures and Expectations for Successful Meetings and Events" to maximize productive behavior for all meetings that occur as part of this initiative.

External Leadership Development: NCEE - NISL Leadership Training

The Foundation Investment:

- The Foundation will support participants in the National Center for Education in the Economy's (NCEE) National Institute for School Leaders (NISL) leadership development training. Participants will design and implement a plan to build internal leadership capacity through a train-the-trainer model based upon the principles learned in the Institute. The funds to support this participation were paid last year directly to the NCEE by prior arrangement.
- The Foundation will support the Program Manager – Organization Development to provide coaching, technical assistance, facilitation, planning support and thought partnership to assist the District in implementing the Roadmap and organizing a leadership model to integrate all the leadership development strands into a cohesive curriculum for Principals.

The District Investment:

- The District will provide time for the participants to attend the designated program.
- The District will build the necessary structure for the NISL team to work with the team that attended the Institute for Learning (IFL) and other leadership training, and align the knowledge gained to develop both a comprehensive leadership development model, and a Professional Development plan for implementation.

Program Management Support

The Foundation Investment:

- The Foundation will assign a Program Manager ("PM") to assist in achieving the District's objectives. Program Managers are assigned to multiple Districts to add focus and project management skills to this joint endeavor and play an active role with the District.

The District Investment:

- The District will invite the participation of the PM in strategic working sessions and implementation sessions. The District will provide for active participation of the Program Manager in learning events and preparation for those events.
- The District leadership team, including the Superintendent, Associate and Assistant and Superintendents, will actively participate in the planning and effective implementation of actions related to this MOU and will actively engage in supporting this relationship.
- The PM will actively serve in an advisory capacity with respect to all matters related to the work of this MOU and will actively participate on District planning teams related to the work of this MOU.
- The District will assign an administrative contact person who will be responsible for logistics of all meetings, copying and dissemination of materials, and scheduling appointments.
- The District will assign a Finance contact person who will be the point of contact for budget responsibilities, including providing accounting information.

Outcomes/Benchmarks

In keeping with the focus on improved performance, it is expected that the Foundation PM assigned to the District will work together with the Superintendent and leadership team to identify benchmarks and measures that provide ongoing monitoring information regarding the effectiveness of program implementation, including the identification of barriers to achieving program results. Progress towards these outcomes will be reviewed both at the mid-year point and at the end of the academic year. Current performance measures agreed to for this year are contained in Exhibit 1.

Financial Management

At times, the Foundation's Finance Department may require financial information from a District's business office. If possible, the District shall maintain books to show funds pursuant to this MOU separately. All expenditures made in furtherance of the purposes of the MOU shall be charged off against these funds and shall appear on those books. The District shall keep records to substantiate such expenditures. The District shall make such books and records available to the Foundation at reasonable times.

Reporting

Board, Mid-Year and End of Year Reports

The District is explicitly required to present the details of the Foundation's investment to the Board of Education at the beginning of the academic year and to send the Foundation a copy of the Board's authorization to receive this funding. The Superintendent will provide ongoing communication in the form of a written report to the Foundation regarding progress toward milestones and outcomes, development of internal capacity to promote literacy achievement, and new developments in instructional leadership. This report is expected prior to the mid-year (not later than January 30, 2004) and end-of year (not later than June 30, 2004) reviews. At

appropriate times, the District is expected to inform representatives of the District Board of Education, unions, the larger community, and other stakeholders regarding the details of this relationship.

Data and Evaluation

the Foundation conducts internal and external Program Evaluation efforts. The internal efforts are to analyze, understand and improve its work with all Districts. The external work consists of Program Evaluation research to assess the Foundation's effect within each District. For all of these efforts to be successful, the Foundation needs to collect data from each District.

It is expected that the District will provide data as requested to the best of its ability within specific, reasonable time frames provided. The types of data requested will be yearly Board Reports and other internal analytic/strategic reports, non-identifying student data from student information systems and brief written, phone and in-person surveys of various District staff.

The Foundation will work with the District to assist in a successful collection process. The data requested will focus on the 2001-2002, 2002-2003, and 2003-2004 academic years but may extend to other years if necessary. In all events, the Foundation will make a substantial effort to prevent these collection activities from being burdensome to the District.

Progress Reporting

The District will participate in semi-annual progress reviews at mid-year and end of year with the Foundation. Progress Reviews will assess progress the District has made in achieving this MOU's purposes, will detail all expenditures made from the MOU funds (including salaries, travel, and supplies), and will report on the District's compliance with the terms of this MOU. In addition, The Foundation will solicit feedback from the District on how the Foundation is discharging its obligations.

Principles to Guide Collaboration

The following principles will guide the District and The Foundation to achieve mutually desired outcomes of this relationship. The work together will be:

- Consistent with the District's internal planning and allocation of resources.
- Structured, managed and evaluated on the basis of results (e.g. progress in achieving benchmarks).
- Focused on the needs of the District's students, particularly the lower performing students.
- Simplified and integrated as much as possible, delegating responsibilities for design, delivery and results to operational District staff and/or vendors.

Other Responsibilities of the District and the Foundation

Effective Collaboration and Communication

- The points of contact regarding all changes to the MOU will be the District Superintendent, John Deasy, and the Foundation's Director of District Reform Initiatives, Rudy Crew.
- At the request of either party, the District and Foundation will meet to resolve any emerging problems, improve collaboration or coordinate and communicate status of projects.
- To facilitate system coherence, the District will provide the PM contact information for the key support providers (e.g., external evaluators, coaches, vendors, organizations, foundations,) involved in supporting the District's implementing the District's plan.

- The District and the Foundation will provide for mutual orientation of participating staff and faculty, and also of third party vendors, as to the philosophies, rules, regulations and policies of the District and the Foundation.
- The District and Foundation will use their best efforts to keep participants informed of relevant changes in policies and procedures.
- The District will provide adequate facilities for participants, using its best efforts to make appropriate conference space available as necessary. The Foundation will provide support of coordination for conference logistics with the understanding that the District will build internal capacity to lead logistics efforts.

Guidelines for Confidentiality

- The District and Foundation will fully embrace the philosophy of a learning community, and will evaluate and publicly share the experiences and lessons learned as a result of this relationship. Publication or use of materials or information related to this collaboration for specific purposes of extending the learning are encouraged and will not require specific prior agreement.
- The District and Foundation will keep in confidence all financial and other sensitive information pertaining to the matters of this relationship, including identifiable information about students, faculty, and administrators.

Professional Conduct

In keeping with professional standards, the Foundation and the District are expected to observe the following:

- The District and Foundation will endeavor to follow the administrative policies, standards and practices of the other when visiting each other's organization.
- The District and Foundation will report to meetings and appointments on time.

Additional Terms and Conditions

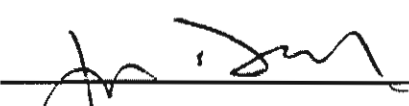
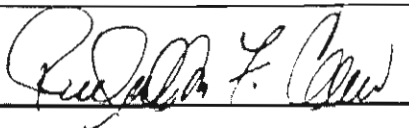
The District and Foundation agree to the following terms and conditions of funding:

1. The District shall use funds solely for the purposes of the specific projects described and outlined above, without reserving some portion of these funds for administrative support of the investment, and District shall repay to Foundation any portion of the amount funded which is not used for those purposes. Any changes in the purposes for which MOU funds are spent must be approved in writing by the Foundation before implementation.
2. With regard to the District's selection of any independent contractors to carry out the purposes of this MOU, the District retains full discretion and control over the selection process, acting completely independently of the Foundation. Except as specifically provided for in this MOU, there is no agreement, written or oral, by which the Foundation may cause the District to choose any particular independent contractor.
3. These funds are not earmarked to be used in any attempt to influence legislation within the meaning of Internal Revenue Code §4945(e). No agreement, written or oral, to that effect has been made between the Foundation and the District. The Foundation is relying upon the District's representations, made in the District's proposal and proposed budget, that these funds do not exceed the amount budgeted by the District for activities of the project that are not attempts to influence legislation.
4. The District shall not use any portion of the funds herein to influence the outcome of any specific election for candidates to public office, to carry on any voter registration drive except as provided in Internal Revenue Code §4945(f), to induce or encourage violations of law or public policy, to cause any private inurement or improper private benefit to occur, nor to take any other action inconsistent with Section 501(c)(3) of the Internal Revenue Code.

5. The District shall notify the Foundation immediately of: any change in (a) District's executive staff responsible for achieving the MOU purposes, or (b) the overall projected budgets or anticipated funding sources for the specific projects described above; and any material change in the District's projected budget for its overall operations, including anticipated sources and amounts of revenue or expenditures.
6. The District hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its officers, directors, trustees, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission of the District, its employees, or agents, in applying for or accepting the funds, in expending or applying the funds furnished pursuant to the MOU or in carrying out the program or project to be funded or financed by the MOU, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of the Foundation, its officers, directors, trustees, employees, or agents.
7. In the event that the District violates or fails to carry out any provision of this MOU, the Foundation may, in addition to any other legal remedies it may have, refuse to make any further funding payments to the District, and the Foundation may demand the return of all or part of the unexpended funds, which the District shall immediately repay to the Foundation.
8. This MOU shall supercede any prior oral or written understandings or communications between the parties and constitutes the entire MOU of the parties with respect to the subject matter hereof. This MOU may not be amended or modified, except in writing signed by both parties hereto.

Signatories

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding effective on _____, 2003.

	
<p>John Deasy, Superintendent Santa Monica Malibu Unified School District 1651 16th Street Santa Monica Malibu, CA 90401</p>	<p>Rudolph F. Crew, Director of District Reform Initiatives Stupski Foundation Two Belvedere Place, Suite 110 Mill Valley, CA 94941</p>

Discussion Items

TO: BOARD OF EDUCATION

DISCUSSION

11/20/03

FROM: JOHN E. DEASY/CINDY ATLAS

RE: ANALYSIS OF THE SPECIAL EDUCATION DEPARTMENT

DISCUSSION ITEM NO. D.1

In 1975 school districts in the United States were required to comply with PL 94-142, the Education for the Education for the Handicapped Act. This federal mandate required states to comply with this act in order to receive federal funding for special education students. It also specified how students with disabilities would be identified and described the necessary services and supports that districts must have in place to meet the needs of these students. The special education laws specifically discussed the need to have a range of program options so that all identified students are provided services in the least restrictive environment(LRE). The range of services extend from general education with Designated Instruction Services (DIS), to general education with Resource Specialist (RSP) support, to Special Day Classes, to Nonpublic Schools to State Schools, the most restrictive placement. In addition, these laws and regulations addressed the need for a district to provide that continuum of services and supports in a Free and Appropriate Education (FAPE). The laws also addressed the need for a district to comply with both the federal and state laws and regulations.

In 1997 PL 94-142 was revised and is now known as the Individuals with Disabilities Act, IDEA. This Act expanded parent rights and gave more responsibilities to the general education teacher for the education of disabled students. A major focus of this reauthorization was the need for special education students to receive equitable access to the district core curriculum and receive progress reports at the same time as general education students. In addition, IDEA provided guidelines to address students with behavior difficulties, requiring positive supports.

Based on the requirements of the special education state and federal laws, the Director of the Santa Monica-Malibu Unified School District's Special Education Department analyzed components of the district's special education programs. The Director also took into account the recommendations by Investigator, Fred Weintraub, "Report of a Study of Special Education Policies, Procedures and Resources related to Compliance in the Santa Monica-Malibu Unified School District," August 2000. In addition, the Director used information from

recommendations from the District Advisory Committee's 2002 report to the Board. The analysis comprises a summary of these findings.

This "Analysis of the Special Education Department" will show what is needed to bring the district into compliance and establish a foundation upon which to make informed budgetary decisions. A budget cannot be created without first knowing the needs of the department. Once the needs have been identified, the budget can be developed.

Others contributing to the compilation of the report include: Mary Bush, Heidi Kleis and Mary Ellen Toomey.

NOTE:

This item was not heard due to the lateness of the meeting. It will be returned to the December 4, 2003 Board of Education meeting.

TO: BOARD OF EDUCATION

DISCUSSION

11/20/03

FROM: JOHN E. DEASY, SUPERINTENDENT/LINDA KAMINSKI/
DONNA MUNCEY

RE: EXCELLENCE IN STUDENT ACHIEVEMENT -- CALIFORNIA
STANDARDS TEST RESULTS, GRADES 2 THROUGH 11

DISCUSSION NO. D.2

The California Standards Tests measure student achievement on grade level standards and are administered to all students in grades 2 through 11. These tests contribute to the calculation of the No Child Left Behind (NCLB) Adequate Yearly Progress (AYP) and California's Academic Performance Index (API). Overall achievement results (for the district and individual schools) from the 2002 and 2003 testing will be presented to the board. Data from these tests help schools and the central office identify program needs, professional development priorities, and develop data-driven school improvement plans.

Linda Kaminski and Donna Muncey presented this item and responded to questions from the Board. A copy of the PowerPoint presentation is attached to the permanent minutes.

Rising to New Standards: California Standards Tests Results

Linda Kaminski, Ed.D., Chief Academic Officer
Donna Muncey, Ph.D., Director of
Professional Development and Assessment
November 20, 2003

Content Standards

- English-Language Arts 1997
- Mathematics 1997
- History-Social Science 1998
- Science 1998
- English Language Development 1999
- Visual and Performing Arts 2001

California Standards

Purpose

- High Expectations
- Clear Expectations
- National Preeminence

Why are Standards Important?

Students

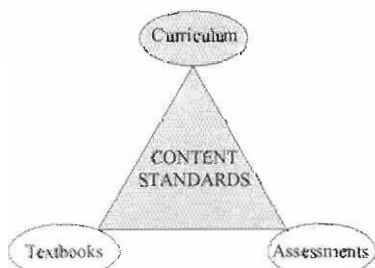
- High Expectations for All
- Class of 2006 CAHSEE Graduation Requirement
- College Readiness

Schools

- AYP
- API
- Interventions



California Standards: An Aligned Academic System



District Mission: Excellence and Equity

*Extraordinary Achievement for All
Students While Simultaneously
Closing the Achievement Gap*

District Beliefs:

- High standards promote rigorous learning.
- Diverse students and families are essential for effective teaching and learning.
- Intelligence is learned and effort creates ability.
- Proper instruction and educational support develop intelligence.

Excellence: Tonight's Focus on Overall Achievement

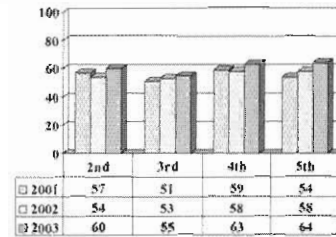
- California Standards Tests
 - English-Language Arts
 - 2001-2003
 - Grades 2-11
 - Benchmarks: Grades 5, 8, 11
 - Mathematics
 - 2002-2003
 - Grades 2-7, 8th Grade Algebra
 - Benchmarks: Grades 5, 8th Grade Algebra
- School Highlights

District Beliefs

- Teachers are responsible for developing intelligence in students.
- Central office must support the work of teachers and site leaders.
- Resources must be aligned to our mission.

Excellence: Elementary ELA

2001-2003 Percent Proficient/Advanced



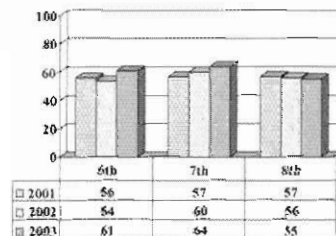
Theory of Action

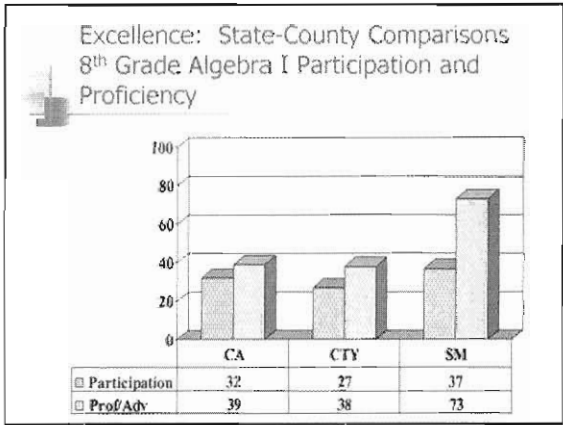
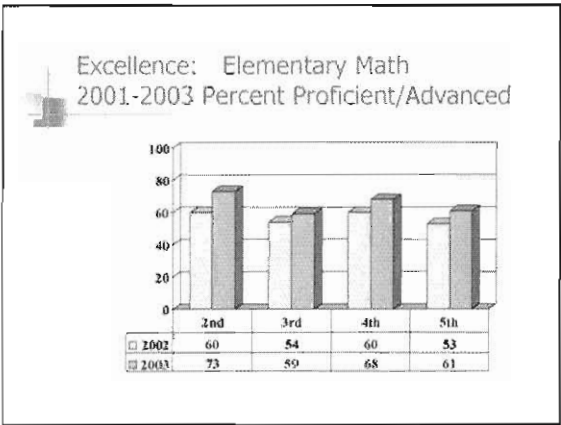
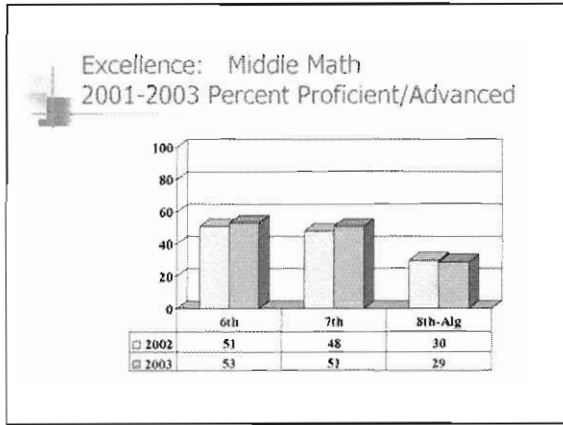
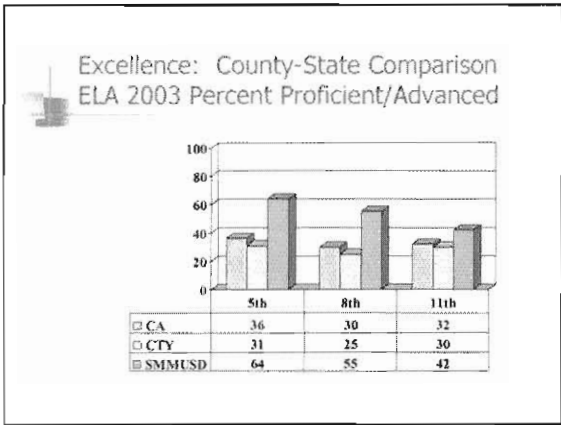
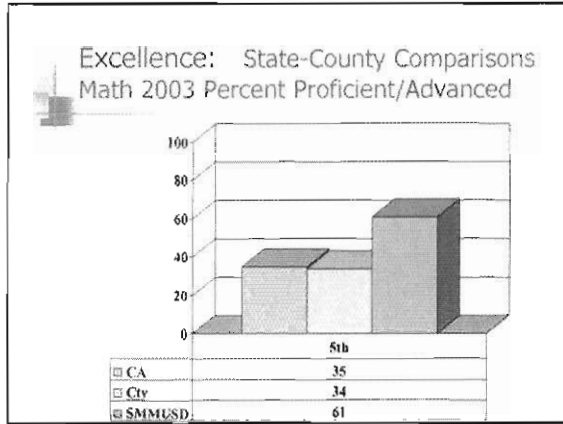
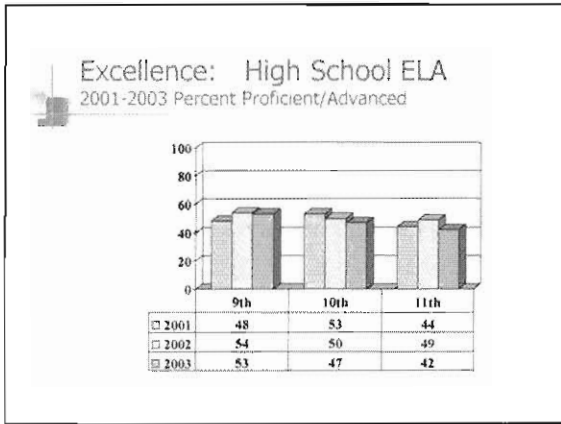
We will build our capacity by coaching teachers and site leaders for

- Literacy and Numeracy Standards
- Rigorous Instruction
- Culturally Relevant Strategies

Excellence: Middle ELA

2001-2003 Percent Proficient/Advanced

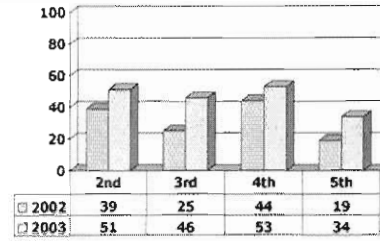




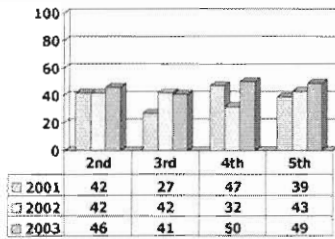
Rising to Standards at Schools

- Edison
- Pt Dume
- Rogers
- Roosevelt

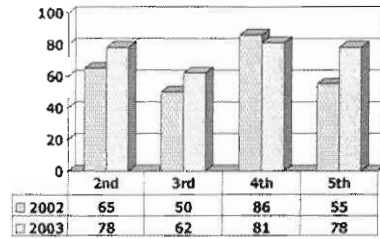
Edison - Math



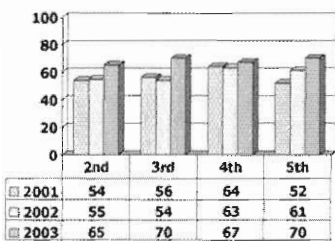
Rogers - ELA



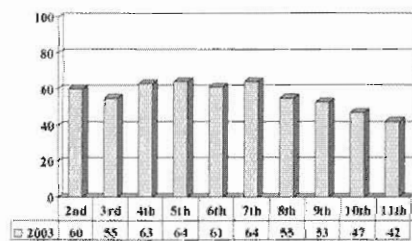
Pt. Dume - Math



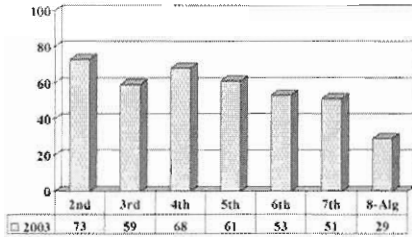
Roosevelt - ELA



District Excellence: ELA-2003 Wide Angle View



District Excellence: Math-2003 Wide Angle View



Focus on Equity: January Board Meeting

- California Standards Tests
- Subgroup Longitudinal Results
- Poverty Gap
- Language Gap

Planning for the Future: District



Curriculum and Professional Development

- Standards-Based Content
- Literacy Across Curriculum
- K-7 Math
- Preparation and Success in 8th Grade Algebra
- ELD
- Science

Planning for the Future: Schoolwide



Curriculum Focus

- Standards-Based Curriculum
- Academic Rigor
- Culturally Relevant Strategies

Student Focus

- Best First Learning
- Extended Learning
- Intervention Learning