

For a Listing of Upcoming Board Meetings see Page viii of this Table of Contents

**Santa Monica-Malibu Unified School District
Board of Education Meeting
MINUTES**

Unadopted
September 18, 2003

A regular meeting of the Santa Monica-Malibu Unified School District's Board of Education was held on Thursday, September 18, 2003, at the Santa Monica City Council Chambers, 1685 Main Street, Santa Monica. The Board called the meeting to order at 4 p.m. in the District Office Board Conference Room and moved to Closed Session for the reasons listed in Section III, below. The Board reconvened in Open Session at 7:05 p.m. in the Santa Monica City Council Chambers.

I CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III CLOSED SESSION:

- Conference with Superintendent and Assistant Superintendents regarding 2003-2004 Strategies for Negotiations with Non-Represented Employee, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) pursuant to §GC 54956.8, as cited in the Brown Act
- Personnel Matters Related to Public Employee discipline/dismissal/release/employment status pursuant to GC§54957, as cited in the Brown Act
- Public Employee: Performance Evaluation/Superintendent/Performance Targets/Evaluation, pursuant to GC §54954.5 and GC §54957, as cited in the Brown Act.

IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS

- **Recognition of New Teachers**
The superintendent and/or principals from various schools introduced teachers who are new to SMMUSD. Over 90 teachers were hired this year. Some teachers and their principals were not present because of programs taking place at their schools on this evening.
- **Recognition of Parent Volunteers - Opening of School**
Mr. Deasy commended the many parent volunteers for their tremendous help in opening school this year. Parents helped in the classrooms, prepared student packets for mailing, and assisted with registration. Additionally, some parents worked in classrooms and/or served as translators. Mr. Deasy expressed how

appreciative the district is for the many hours of volunteer time which contributed to a very smooth opening of school throughout the district.

V APPROVAL OF THE AGENDA

VI APPROVAL OF MINUTES

A.1	Approval of Minutes: September 4, 2003	1
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VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.2	Approval of Independent Contractors	2
A.3	Overnight Field Trip(s) 2003-04	3
A.4	Approval of a Memorandum of Understanding with the California Reading and Literature Project/Center X	4
A.5	Approval of a Memorandum of Understanding with the Los Angeles County Office of Education Bilingual Teacher Training Program	5
A.6	Agreement with the State Department of Education to Accept Funding For the Infant and Toddler Program for Fiscal Year 2002-2003 Through 2003-2004	6

Business and Finance

A.7	Acceptance of Gifts - 2003-04	7-7d
A.8	Conference and Travel Approval/Ratification	8-9
A.9	Award of Purchase Orders	10-10c

Personnel

A.10	Certificated Personnel - Elections, Separations	11-13
A.11	Special Service Employees	14
A.12	Certificated Administrative Appointment/ Psychologist, Student and Family Support Services	15
A.13	Classified Personnel - Merit	16-24
A.14	Classified Personnel - Non-Merit	25

General Functions

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

VIII PUBLIC COMMENTS (continued)

Judith Meister, President John Adams PTSA, addressed the Board about health and safety concerns she had including the gymnasium that needs screens on air ducts to keep pigeons out; marquee letters to be repaired, excessive use of fields and use of space by the grounds department.

Daria Jones, student at Lincoln Middle School, Lee Jones, parent, Cynthia Smith and her son, Coleman Bellamy, expressed concerns about the proposed move of a resource program to another campus. They requested that the matter be reconsidered.

Jim Jaffe addressed the Board regarding administrative positions established in the Educational Services Department in light of budget reductions/restorations.

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

A. Student Board Member Reports

- Bryce Maddock, Samohi, reported on the successful start of school and impact of the redesign. A copy of his report is attached (vi [a])
- Camden Vilkin reported on student activities at Malibu High School. A copy of her report is attached (vi [b])

B. School Report - no report

C. SMMCTA Report -

Harry Keiley reported that he and Cindy Einsworth had met with the staff at SMASH regarding Charter School status. They reviewed a draft of the Charter and made recommendations. They are looking forward to reviewing the budget. Mr. Keiley submitted the attached report (see page vii).

D. SEIU Report -

Ms. Cartee, Chief Steward, reported that the beginning of the school year was a challenging and exciting time for everyone in the district. A copy of her report is attached (see page viii).

E. Santa Monica-Malibu Education Foundation Report - no report

F. PTA Council President Report -

Maria Rodriguez, President of the SMM PTSA Council, reported that the State and local PTA's oppose Prop. 54. Ms. Rodriguez welcomed all new teachers to the District and encouraged them to continue parent participation in their classrooms.

G. Personnel Commission Report -

Ms. Celia Carroll, President of the Personnel Commission made a report to the Board. She noted that Linda Stamer, employed 13 years in the district, was recognized at the last Personnel Commission meeting on the occasion of her retirement.

During the summer months, Personnel Commission staff worked through the layoff and restoration processes. Staff filled 23 vacation positions before school opened. Ms. Carroll left copies of the classified positions vacancy list as well as a schedule of Personnel Commission meetings.

X SUPERINTENDENT'S REPORT

- # Mr. Deasy reported that since school opened, he has had intensive conversations with JAMS staff regarding mathematics and the possibility for more support for students at John Adams. They have discussed 8th grade and the acquisition of the complete scope of Algebra. Mr. Deasy commented that this is a fortuitous opportunity to place support structures in the school to allow students to take a full year of Algebra (Algebra 1). Faculty members have been very creative in working with the principal, Lise Reilly, to begin the program. The Superintendent stated that he is supportive of the work being done and that an item would come to the Board at the October 2 meeting that would include a support structure and staffing to provide JAMS students with this opportunity.
- # Mr. Deasy also provided an update on the gift giving policy. The discussions are at a point where there is a great deal of input from across the district. A policy item will come to the Board of Education in November.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.15 Completion of Evaluation: Superintendent's Performance Targets
and Subsequent Performance Bonus, Fiscal Year 2002-2003 26
- A.16 Approval of Special Education Contracts 27-29
- A.17 Revision of Board Policy 5125.1 - Release of Directory Information 30-31
- A.18 Public Hearing - Santa Monica-Malibu Classroom Teachers
Association (SMMCTA) Initial Proposal 32-34

XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- D.1 Introduction and Primer on Charter Schools 35-36
- D.2 Strategic Plan and Theory of Action for Improving Student
Achievement 37

XIII INFORMATIONAL ITEMS

- I.1 Organizational Charts/Educational Services, Fiscal Services and
Human Resources 38-38c

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS”.

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX

ADJOURNMENT


At 11 p.m., it was moved by Ms. Bloomfield, seconded by Dr. Escarce and voted unanimously to adjourn the meeting. The next regular meeting of the Board of Education is scheduled to be held on Thursday, October 2, 2003, at 7 p.m. in the Board Room of the Administrative Offices, 1651 16th Street, Santa Monica, CA.

Meetings held in Santa Monica are taped for rebroadcast
and played on Cable Channel 16 (City TV) at 11:00 AM
on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access
Channel 3 every Saturday at 8 PM

Approved: October 2, 2003



President



Superintendent

STUDENT BOARD MEMBER REPORT

9/18/03

The year has gotten off to a very successful start. Students and teachers are settling into a somewhat transformed campus. The redesign process has taken effect, and it has done so much more successfully than I had originally anticipated. With in each of the house offices are two councilors; this design has made the schedule changing process much easier as compared with previous years. When a student is absent instead of going to the attendance office, he clears the absence in his house office. This is a huge improvement from last year, when line for readmits would extend out of the attendance office at the beginning of every school day, causing students to miss even more class. For the most part the redesign has pleased teachers, who are beginning to recognize a sense of unity among their house colleagues. Upper classmen have seen little change. I myself only take one class out of seven with in my house. Yet a majority of lower classmen have three or four classes a day in their houses.

Clearly the redesign process has not taken full effect. It will probably take from three to five years for us to see a full redesign of Santa Monica High School. I feared that we would compromise the education of those students attending the school during the transition. Quite possibly the entire high school education of a student could have been effected. But from my own experience and what others have said to me the effects and opinions on redesign are now mostly positive. I truly look forward to watching the plan unfold, and seeing how it improves the student and teacher experience of Santa Monica High School.

The administration has had an insurmountable task, to move every classroom, organize three thousand five hundred students into six separate houses, schedule them, and do everything that goes along with beginning a normal school year. These people are amazing, and they have done an incredible job. Unfortunately, with all this a few people have been overlooked. Some teachers feel as if they have not been listened to. This is the result of any change, of any process of this magnitude. Yet, I hope that as we begin to ease into another school year, and the dust settles from this intense summer that the administration will take the time to hear the concerns of all the faculty.

On a lighter note, tomorrow will be our Welcome Rally, and tomorrow night we play Palisade's high school in football. Hopefully we will do a little better than last week. Earlier this week the seniors elected their two class representatives, Simon Hanna and Debi Solemani. On Tuesday September 30th we have back to school night and on Tuesday October 7th we have our college fair.

This concludes my report.

Submitted by Bryce Maddock, Student Board Member, Santa Monica High School

Malibu High School Report - September 18, 2003

I'd like to give you a brief update on some of the activities taking place at Malibu.

Student Council is currently planning our Homecoming which will be held on November 7th. We are combining our activities to include both the boys' water polo and football games. We are planning to make it a night game which requires us to rent lights for the evening. We feel that the increased attendance due to a night game will more than pay for the cost of the lights. For the first time, Student Council is organizing a Homecoming dance directly following the Homecoming football game.

Currently, we are on a campus beautification campaign which started with student council painting the bathrooms over the past two weeks.

One of our main goals is to increase school spirit and participation. We're planning on having a lot of pep rallies, beginning with the first one which will let the student body know and be aware of all the different sports and activities taking place this fall.

Students are finalizing their class selections for this semester. We give students six weeks if necessary to change their schedule.

Malibu High School's student newspaper, The Current, put out its first issue the first week of school, which focused on the recall election. The second issue will be out in a few weeks. In addition, the staff of the paper is making arrangements to attend a national journalism convention in Washington, D.C. on the Weekend of November 22nd.

I would like to invite all of you to attend our Homecoming on Friday, November 7th.

Thank you.

submitted by Camden Vilkin, Student Board Member, Malibu High School

Board of Education Meeting: Thursday, September 18, 2003

CHARTER SCHOOLS

CTA believes charter schools have a role in California's education system by providing students, parents and CTA members with educational opportunities in the public school setting. (I have attached CTA's Charter School Guidelines)

Prior to any conversion or start-up, all stakeholders must actively engage in a comprehensive dialogue about the pros and cons of charter schools. A decision by a Board of Education to convert or start-up should not be rushed. Compelling reasons must be presented prior to any conversion or start-up.

Districts must proceed with GREAT caution when studying dependent and independent charters. In particular, districts must ensure the ongoing fiscal stability of any charter school. Specifically, charter schools should not adversely impact a districts overall financial status.

On April 7, 2003, Professor Bruce Fuller of U.C Berkeley released a study with regard to charter schools. The report found:

- Nearly 50% of charter school teachers are not fully certified. That compared to 9% of traditional public schools.
- Charter school classrooms are 20% more crowded than traditional school classrooms.
- 43% of charter school students are eligible for federal programs for low-income students. Only 5% of these children receive the aid.
- Charter school teachers are paid on average \$14,000 a year less than a traditional school teacher.
- African American children in charter schools have a higher rate of racial isolation than do African American students in traditional public schools.
- 60% of teachers in predominantly African-American charter schools lack credentials.

CTA recently reported that one charter school company received more than \$37 million from the state of California and less than half of this money was spent on instruction. As a result of CTA's findings, 40% of the budget for the *Options for Youth Charter Schools* was cut.

SMMCTA will continue to work "alongside" our members at SMASH as they explore the possibility of becoming a dependent charter within SMMUSD. We urge the Board of Education to proceed cautiously in matters as significant as the creation of charter schools within SMMUSD. . Prior to taking such action, COMPELLING reasons must be evident and the fiscal sustainability of the entire district must be studied.

Report submitted by Harry Keiley, President, SMMCTA

S.E.I.U. Board Report
Thursday, September 18, 2003
7:00 P.M.

SEIU Local 660 stewards are working to put their concentration into the communication process and build off the unity and partnerships developed during the Measure S Campaign. With all the changes, re-organization and looming budgetary issues, it is critical we provide communication support to Classified Employees. One way this is being done is through stewards having work site meetings to organize issues so that processes and schools will run more efficiently in support of teachers and students. I have provided in-service to administrators for several departments and sites with respect to contract language which has helped tremendously in bring uniformity to several processes.

As the Chief Steward and on behalf of SEIU and Classified Employees, I want to publicly thank (on record) the Board of Education in its restriction of approving Special Services Employees. As we here know, the three (3) put-back packages, were contingent upon specific funds or funding sources being received. Since no funding came into the District to support Package 3, which primarily consisted of the Special Services and Contract Employees, the District has thus far kept true to its commitment in not hiring Special Services Employees to do the work of the Classified Bargaining Unit.

In concluding my report, SEIU Local 660 is hosting its annual Family Picnic on Saturday, October 18, 2003 in El Dorado Park - Long Beach, California. It will be a lot of fun and I think it is important for us to attend and give ourselves this day. With the past year and the challenges we face this year and next, we need to do this for ourselves. FUN - FUN - FUN - FUN!

Submitted by Keryl Cartee, Chief Steward

Board Of Education Meeting Schedule					
JULY THROUGH DECEMBER, 2003					
Month	1st Thurs.	2 nd Thurs.	3rd Thurs. Discussion Meeting	4 th Thurs.	Special Note
July				31 DO	one regular meeting in July
August			21 DO		one regular meeting in August
September	4 MHS		18 SM		9/18 Charter Schools
October	2 DO		16 SM		10/16 -
November	6 MHS		20 SM		11/20 - school plans; achievement data
December	4 DO				12/4 - school plans
JANUARY THROUGH JUNE, 2004					
January	1 HOLIDAY no meeting	8 DO		22 DO	1/8 - school plans
February	5 MHS		19 SM		
March	4 DO		17 DO (Wednesday)		18-19 Stairway to the Stars (Civic Aud)
April	1 MHS			22 DO	4/5-16 Spring Break
May	6 DO		20 SM		
June	3 DO			24 DO	6/3 - Recognition of Retirees 6/14-18: Graduation Week Activities

approved 6/26/03

District Office (DO) 7/31, 8/21,10/2, 11/6,1/8/04,1/22,3/4, 3/17, 4/22, 5/6, 6/3 and 6/24
Malibu Meetings (MHS) 9/4, 12/4,2/5, and 4/1 - Malibu High School Aud. 30215 Morningview Drive, Malibu.
Santa Monica City Council Chambers (SM) 9/18, 10/16,11/20,2/19, 5/20 - 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Offices' entrance, 1651 16th Street in Santa Monica.

Complete Board of Education agendas are also available in *pdf* format, 24/7, on the District's website:

www.smmusd.org.

**Santa Monica-Malibu Unified School District
Board of Education**

September 18, 2003

I CALL TO ORDER

4:00 p.m.

Move to Closed Session 4:01 p.m.

Reconvene in Open Session 7:05 p.m.

A Roll Call

Maria Leon-Vazquez - President

Jose Escarce - Vice President

Emily Bloomfield

Julia Brownley

Oscar de la Torre

Mike Jordan

Shane McLoud - excused absence

Bryce Maddock - Santa Monica High School - voting

Camden Vilkin - Malibu High School Student Representative

B Pledge of Allegiance

Led by Bryce Maddock

II CLOSED SESSION

There was no report out of Closed Session.

TO: BOARD OF EDUCATION

ACTION
09/18/03

FROM: JOHN E. DEASY

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

September 4, 2003

MOTION MADE BY: Dr. Jordan
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

CONSENT ITEMS

TO: BOARD OF EDUCATION

CONSENT/ACTION

9/18/03

FROM: SUPERINTENDENT/LINDA KAMINSKI

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.2

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003-2004 budget.

Contractor/Contract Dates	Description	Site	Funding
Victoria Brown September 20 - October 5, 2003 Cost: Not to exceed \$1,000	To provide CPR training to School-Age program staff	Child Development Services	General Child Development 12-60600-0-85000-1000-5802-070-2700
Victoria Brown September 20 - October 5, 2003 Cost: Not to exceed \$500	To provide CPR training to Head Start/State Preschool Teachers	Child Development Services	Headstart 12-52101-0-85000-10000-5802-070-2700 (56%) State Preschool 12-60550-0-85000-100000-5802-070-2700 (44%)
Robert Germain Germain-Bartel Associates Dates of Service: October 3-4 , October 30 and November 22, 2003 Estimated Cost: \$11,776	To conduct the Win/Win Contract Development program in accordance with the procedures described in the document titled, "Steps and Guidelines."	Dist. Admin/SEIU Local 660	Non-Instructional/Contract Admin/Emp. Rel. 01-00000-0-00000-72000-5802-026-1250 The total expense of the program is to be assumed by the District. All bills and all payments will be handled through the District Office.

MOTION MADE BY: Dr. Jordan

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION
09/18/03

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2003-04

RECOMMENDATION NO. A.3

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2003-2004 school year. No child will be denied due to financial hardship.

<u>School Grade # of Students</u>	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost / Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
MALIBU grd. 11-12 12 students going	San Luis Obispo, CA. 10/2/03 to 10/04/03	Mike Mulligan Mike Matthews	\$90 paid for by sponsors and donations	P.E.	San Luis Obispo High School Water Polo Tournament
Santa Monica High School grds 9-12 100 students attending	Prague, Czech Republic; Vienna ,Austria; April 4 - 13, 2004 (Spring Break)	Joni Swenson and 20 additional teachers/adults	\$1,975 through fundraisers	Music	Music-orchestra trip; music workshop - Janacek Conservatory

MOTION MADE BY: Dr. Jordan

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/18/03

FROM: SUPERINTENDENT/PEGGY HARRIS/AIDA DIAZ

RE: APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE
CALIFORNIA READING AND LITERATURE PROJECT/CENTER X

RECOMMENDATION NO. A.4

It is recommended that the Board of Education approve a Memorandum of Understanding (MOU) between the District and the California Reading and Literature Project (CRLP), UCLA. This Memorandum enables the CRLP to provide for District elementary teachers the state sanctioned *ELD Institute for Houghton Mifflin Reading A Focused Approach to Frontloading English Language Instruction*. Training will be open to all elementary district teachers.

Funding

Source: Title III - Restricted

Currently Budgeted: Yes

Account Number: 01-42010-0-47600-10000-5802-032-2560

Description: Title III - Student and Family Support

Comment: In accordance with state guidelines, English Language Development (ELD) instruction is a component of the base instructional program provided elementary ELL students in District classrooms. This is the first year of implementation of this model. The ELD materials of the Houghton Mifflin Language Arts series are the basic materials for ELD instruction. The CRLP Institute is designed to support teachers of English Learners using the Houghton Mifflin Reading Program. The Institute has the following outcomes:

Participants will

- 1) Realize the distinction between simply teaching **in** English and effectively **teaching** English;
- 2) Increase knowledge of the competencies and instructional needs of students in each of the five levels of English proficiency
- 3) Become more familiar with the general principles of second language learning
- 4) Learn an approach for planning additional instruction by analyzing the concept and skill instruction of Houghton Mifflin reading/language arts lessons.
- 5) Learn how to structure multiple opportunities for both oral and written student language practice.

Projected cost for the Institute is \$9,500

MOTION MADE BY: Dr. Jordan

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/18/03

FROM: SUPERINTENDENT/PEGGY HARRIS/AIDA DIAZ

RE: APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE LOS ANGELES COUNTY OFFICE OF EDUCATION BILINGUAL TEACHER TRAINING PROGRAM

RECOMMENDATION NO A.5

It is recommended that the Board of Education approve a Memorandum of Understanding (MOU) between the District and the Los Angeles County Office of Education Bilingual Teacher Training Program (LACOE-BTTP). This Memorandum enables the County Office BTTP to conduct training in the District designed to lead to the qualification of teachers for (Bilingual) Crosscultural Language and Academic Development (CLAD/BCLAD) certification. Training will be open to all district teachers, and will take place throughout the 2003-04 school year.

Funding

Source	Title III - Restricted
Currently Budgeted	Yes
Account Number	01-42010-0-47600-10000-5802-032-2560
Description	Title III - Student and Family Support

Comment The State of California requires that all teachers who instruct English Language Learner (ELL) students be trained and certified in methodologies designed to meet the linguistic needs of the ELL student. The current form of certification for the State of California is the CLAD/BCLAD. The LACOE/BTTP is a state authorized provider of training, and its courses of study of CLAD/BCLAD and minority language proficiency are consistent with the California Department of Education guidelines. The projected cost for services is \$8,700.

MOTION MADE BY: Dr. Jordan

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION
09/18/03

FROM: SUPERINTENDENT

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO
ACCEPT FUNDS FOR THE INFANT AND TODDLER PROGRAM FOR
FISCAL YEAR 2002-2003 THROUGH 2003-2004

RECOMMENDATION NO. A.6

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective June 1, 2003 through June 30, 2004. This agreement FCAP-2118, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$2,190.00. The Board agrees to use the funds to purchase equipment & materials, staff training, and for minor renovations and repair for the infant and toddler program and to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted
Currently Budgeted: No
Account Number: 12-50950-0-00000-00000-8290-090-0000
Description: Child Care Capacity Project

COMMENT: The intent of this resource award is to improve the quality and availability of child care by allowing us flexibility in the expenditures of the funds for one-time only items that primarily benefit the infant-toddler child care services program.

MOTION MADE BY: Dr. Jordan
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/18/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.7

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$243.91 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$243.91, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 9-18gif.pdf

MOTION MADE BY: Dr. Jordan

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

School/Site Account Number	Gift Amount	In-kind Value	Donor	Purpose
JAMS				
01-90120-0-00000-00000-8699-011-0000				
Adult Education				
11-90120-0-00000-00000-8699-090-0000				
Alternative (SMASH)				
01-90120-0-00000-00000-8699-009-0000				
Cabrillo				
01-90120-0-00000-00000-8699-017-0000				
PTA Reim. - Resource #90150				
CDS				
12-90120-0-00000-00000-8699-090-0000				
Edison				
01-90120-0-00000-00000-8699-001-0000				
PTA Reim. - Resource #90150				
Franklin				
01-90120-0-00000-00000-8699-002-0000				
PTA Reim. - Resource #90150				
Grant				
01-90120-0-00000-00000-8699-003-0000				
Lincoln				
01-90120-0-00000-00000-8699-012-0000				
Malibu High School				
01-90120-0-00000-00000-8699-010-0000				
McKinley				
01-90120-0-00000-00000-8699-004-0000				
Muir	\$ 30.00		Edison International	General Supplies and Materials
01-90120-0-00000-00000-8699-005-0000	\$ 4.09		Albertson's	General Supplies and Materials
Olympic HS	\$ 146.82		Coca-Cola Bottling Co., Inc.	General Supplies and Materials
01-90120-0-00000-00000-8699-014-0000				

School/Site Account Number	Gift Amount	In-kind Value	Donor	Purpose
Rogers	\$ 43.00		Co-Opportunity	General Supplies and Materials
01-90120-0-00000-00000-8699-006-0000				
PTA Reim. - Resource #90150				
Roosevelt				
01-90120-0-00000-00000-8699-007-0000				
PTA Reim. - Resource #90150				
Samohi				
01-90120-0-00000-00000-8699-015-0000				
Barnum Hall				
01-91150-0-00000-00000-8699-015-0000				
Pt. Dume Marine Science	\$ 20.00		Parent	Other Books/Reference Books
01-90120-0-00000-00000-8699-019-0000				
PTA Reim. - Resource #90150				
Webster				
01-90120-0-00000-00000-8699-008-0000				
PTA Reim. - Resource #90150				
Others:				
Superintendent's Office				
01-90120-0-00000-00000-8699-020-0000				
Educational Services				
01-90120-0-00000-00000-8699-030-0000				
Student & Family Services				
01-90120-0-00000-00000-8699-040-0000				
Special Education				
01-90120-0-00000-00000-8699-044-0000				
Food & Nutrition Services				
01-90120-0-00000-0000-8699-057-0000				
Fiscal Services				
01-90120-0-00000-0000-8699-051-0000				
TOTAL	\$ 243.91	\$ -		

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 4,124.73	\$ -	\$ 4,124.73	\$ -	\$ -	\$ -
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 1,140.00	\$ -	\$ 1,140.00	\$ -	\$ -	\$ -
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 5,258.49	\$ -	\$ 5,258.49	\$ -	\$ -	\$ -
PTA Reim. - Resource #90150	\$ 22,000.00	\$ -	\$ 22,000.00	\$ -	\$ -	\$ -
CDS 12-90120-0-00000-00000-8699-090-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Edison 01-90120-0-00000-00000-8699-001-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PTA Reim. - Resource #90150	\$ -	\$ -	\$ -			
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ -	\$ -
PTA Reim. - Resource #90150	\$ -	\$ -	\$ -			
Grant 01-90120-0-00000-00000-8699-003-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ -		\$ -	\$ -	\$ -	\$ -
Malibu High School 01-90120-0-00000-00000-8699-010-0000	\$ 1,004.00	\$ -	\$ 1,004.00	\$ -	\$ -	\$ -
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Muir 01-90120-0-00000-00000-8699-005-0000	\$ -	\$ 34.09	\$ 34.09	\$ -	\$ -	\$ -
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 2,000.00	\$ 146.82	\$ 2,146.82	\$ -	\$ -	\$ -

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
Rogers	\$ 252.00	\$ 43.00	\$ 295.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-006-0000						
PTA Reim. - Resource #90150	\$ -	\$ -	\$ -			
Roosevelt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-007-0000						
PTA Reim. - Resource #90150	\$ -	\$ -	\$ -			
Samohi	\$ 1,700.00	\$ -	\$ 1,700.00	\$ -	\$ 14,976.00	\$ 14,976.00
01-90120-0-00000-00000-8699-015-0000						
Pt. Dume Marine Science	\$ 22.00	\$ 20.00	\$ 42.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-019-0000						
PTA Reim. - Resource #90150	\$ 7,329.02	\$ -	\$ 7,329.02			
Webster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-008-0000						
PTA Reim. - Resource #90150	\$ -	\$ -	\$ -			
All Others:						
Superintendent's Office	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-020-0000						
Educational Services	\$ 5,171.00	\$ -	\$ 5,171.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-030-0000						
Student and Family Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-041-0000						
Special Ed Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-044-0000						
TOTAL GIFTS	\$ 50,201.24	\$ 243.91	\$ 50,445.15	\$ -	\$ 14,976.00	\$ 14,976.00
BARNUM HALL - Current Year	Y-T-D Gifts	Current Gifts	Cumulative Gifts	Prev. In-Kind Gifts	Current In-Kind Gifts	Cumulative In-Kind
01-91150-0-00000-00000-8699-015-0000	\$ -	\$ -	\$ -	Organ (Belt) (Est.)		\$ 250,000.00
Previous Years' Gifts				Organ (Dollinger)		350,000.00
2002-03	\$ 157,962.34			Dollinger Organ donated at 4/11/02 Board Mtg.		
2001-02	\$ 66,200.00			(Item A.21) to Tucson Fox Foundation		\$ (350,000.00)
2000-01	\$ 137,863.00				n/a	
1999-00	\$ 175,700.00				n/a	
1998-99	\$ 10,945.00					
1997-98	\$ 26,645.00					\$ 250,000.00
TOTAL CASH GIFTS FOR BARNUM HALL	\$ 575,315.34					
Total Cash Gifts for District, incl. Barnum Hall:		\$ 243.91				

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/18/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.8

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
NONE		
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		
Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>SCOTT, Kathy</u> + 2 Additional Staff Personnel Services 01-00000-0-00000-72000-5220- 025-1250 General Fund- Function: Other Genl. Admin.	The Fiscal Aspects of Negotiation Anaheim, CA November 7, 2003	\$462.49 total

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
BLOOMFIELD, Emily + 4 Additional Board Members Board of Education 01-00000-0-00000-71000-5220- 020-1200 General Fund - Function: Board & Sup't.	CSBA Annual Education Conference San Diego, CA December 11 - 14, 2003	\$4,600 total
DEASY, John Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund Function: Other Genl. Admin.		\$1,200 total
Out-of-State Conferences: Individual		
Deasy, John Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund FUNCTION: Other Genl. Admin.	Superintendent's Forum Stupski Foundation Chicago, IL September 21-23, 2003	\$100 incidentals only
Out-of-State Conferences: Group		
NONE		

MOTION MADE BY: Dr. Jordan
 SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye
 AYES: All (6)
 NOES: None (0)
 ABSTENTIONS: None (1)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/18/03

FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.9

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from August 29, 2003 through September 10, 2003 for fiscal year 2003/04.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Dr. Jordan

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER 18, 2003

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF SPECIAL FINANCING [FLEX] EX-PROP ES and X D DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 SM STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** CHANGED PURCHASE ORDERS ***					
401601	CALIFORNIA EDUCATIONAL	PRICE INCREASE	SANTA MONICA HIGH SCHOOL	15.16	U
401591	CORPORATE EXPRESS	ADDITIONAL PURCHASES	CHILD DEVELOPMENT CENTER	402.69	CD
401618	PRENTICE-HALL INC	MATH TEXTBOOKS/WORKBOOKS	LINCOLN MIDDLE SCHOOL	704.75	R
** CHANGED PURCHASE ORDERS TOTAL:				1,122.60	
*** NEW PURCHASE ORDERS ***					
401510	ADVANCE LANDAU TOPS	REPAIR SEAT-MAINT VEHICLE 57	FACILITY MAINTENANCE	150.00	
401567	ADVANCE LANDAU TOPS	CART REPAIR	SANTA MONICA HIGH SCHOOL	150.00	U
401490	ADVANTIDGE ID SOLUTIONS	NON-INSTRUCTIONAL SUPPLIES	PERSONNEL SERVICES	811.88	U
401711	ALL STAR GLASS	OPEN PO FOR GLASS REPAIRS/TRAN	TRANSPORTATION	1,000.00	R
401665	AMERICAN COUNCIL ON EDUCATION	GED SCORING FEES	ADULT EDUCATION CENTER	460.06	A
401640	AMERICAN STUDENT ACTIVITY	STUDENT PLANNERS/VIKES INN	SAMOHAI STUDENT STORE	600.00	U
401453	ARGONAUT, THE	DISPLAY ADVERTISING FOR ROP	R O P	1,000.00	R
401641	BARON EMBROIDERY	REORDER SPIRIT SWEATSHIRT	SAMOHAI STUDENT STORE	2,520.00	U
401480	BAY PRINTING CO	PRINT BUSINESS CARDS	STUDENT SERVICES	31.55	U
401536	BAY PRINTING CO	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	31.25	R
401551	BAY PRINTING CO	PRINT BUSINESS CARDS	CURRICULUM AND IMC	31.55	U
401584	BAY PRINTING CO	PRINT BUSINESS CARDS/BOARD	BOE/SUPERINTENDENT	31.55	U
401585	BAY PRINTING CO	PRINT BUSINESS CARDS/BOARD	BOE/SUPERINTENDENT	31.55	U
401588	BAY PRINTING CO	PRINT BUSINESS CARDS/BOARD	BOE/SUPERINTENDENT	31.55	U
401594	BAY PRINTING CO	PRINT BUSINESS CARDS	BOE/SUPERINTENDENT	31.55	U
401648	BAY PRINTING CO	PRINT BUSINESS CARDS	ROOSEVELT ELEMENTARY SCHOOL	31.55	U
401668	BERNARD SELLING	TEXTBOOKS	ADULT EDUCATION CENTER	123.84	A
401544	BMC	FAX MACHINE REPAIR	MALIBU HIGH SCHOOL	150.00	U
401589	BOISE CASCADE OFFICE/PAPER	XEROX PAPER	EDISON ELEMENTARY SCHOOL	391.32	U
401655	BOYS & GIRLS CLUB OF	MEMBERSHIP	BOE/SUPERINTENDENT	250.00	U
401565	BUMPER SHOP INC, THE	SCHOOL BUS REPAIRS/TRANSP.	TRANSPORTATION	113.25	R
401593	C X & B UNITED CORPORATION	NON-INSTRUCTION/PAYMENT	CHILD DEVELOPMENT CENTER	546.90	CD
401563	CALIFORNIA INTERSCHOLASTIC	MEMBERSHIP DUES	SANTA MONICA HIGH SCHOOL	2,006.59	U
401526	CALIFORNIA SCHOOL LAW	NONINSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	80.00	R
401667	CALIFORNIA STATE CONSORTIUM	ADVERTISING/ADULT EDUCATION	ADULT EDUCATION CENTER	317.17	A
401646	CDW-G COMPUTING SOLUTIONS	USB Cables	INFORMATION SERVICES	197.97	U
401556	CINTAS CORPORATION	UNIFORM CLEANING/MECHANICS.	TRANSPORTATION	1,600.00	R
401557	CINTAS CORPORATION	OPEN ORDER FOR SHOP TOWELS/TRA	TRANSPORTATION	400.00	R
401675	CONTEMPORARY BOOKS/MCGRAW-HILL	TEXTBOOKS	ADULT EDUCATION CENTER	1,885.89	A
401561	CORPORATE EXPRESS	DOUBLE SIDED WHITE MARKER BD	SANTA MONICA HIGH SCHOOL	636.08	
401617	CORPORATE EXPRESS	OPEN ORDER/OFFICE SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	2,000.00	U
401633	CORPORATE EXPRESS	OPEN ORDER/OFFICE SUPPLIES	CURRICULUM AND IMC	500.00	U
401720	CORPORATE EXPRESS	GEN. SUPPLIES/ELD PROG	ENGLISH LANGUAGE DEVELOPMENT	500.00	R
401535	CURRICULUM ASSOC INC	DICTIONARIES	ROOSEVELT ELEMENTARY SCHOOL	167.56	R
401637	DEMIDEC RESOURCES	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	1,180.14	U
401574	DICK BLICK	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	830.09	R
401628	DICK BLICK	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	980.24	R
401635	DOUBLETREE GUEST SUITES-SM	ADMIN BANQUET	SANTA MONICA HIGH SCHOOL	1,694.47	U
401672	DUTTONS BOOKSTORE	TEXTBOOKS	ADULT EDUCATION CENTER	402.80	A
401717	E. SAM JONES DISTRIBUTOR INC.	LIGHT BULBS	LINCOLN MIDDLE SCHOOL	157.72	U
401575	EAI K-12 MATH CATALOG	MATH MANIPULATIVES	ROOSEVELT ELEMENTARY SCHOOL	60.15	R
401706	EBSCO SUBSCRIPTION SERVICES	SUBSCRIPTION	ADULT EDUCATION CENTER	31.39	A
401708	EBSCO SUBSCRIPTION SERVICES	LIBRARY MAGAZINES	LINCOLN MIDDLE SCHOOL	356.85	R

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER 18, 2003

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF SPECIAL FINANCING FLEX EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
401716	EDSOURCE	PARENT RESOURCE INFO./COMM LIA	ENGLISH LANGUAGE DEVELOPMENT	51.05	R
401553	EXCELSIOR SOFTWARE INC	GRADE-BOOK MAINTENANCE	INFORMATION SERVICES	2,253.77	U
401569	FIRST STUDENT	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	620.00	U
401631	FLINN SCIENTIFIC INC	SCIENCE LAB SUPPLIES	SANTA MONICA HIGH SCHOOL	915.41	R
401632	FOUR POINTS SHERATON HOTEL	ADMIN BANQUET	SANTA MONICA HIGH SCHOOL	1,020.23	U
401709	FRANKLIN QUEST-CENTURY CITY	COMMLIAISON CAL.REFILLS/MULTI	ENGLISH LANGUAGE DEVELOPMENT	300.00	
401496	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	275.98	U
401508	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,607.40	U
401549	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	2,769.76	U
401576	GALE SUPPLY CO	PAPER TOWELS	SANTA MONICA HIGH SCHOOL	361.56	U
401674	GALE SUPPLY CO	CUSTODIAL SUPPLIES	GRANT ELEMENTARY SCHOOL	879.37	U
401520	GATEWAY 2000 MAJOR ACCOUNTS	Stupski Computer	STATE AND FEDERAL PROJECTS	3,978.19	R
401554	GATEWAY 2000 MAJOR ACCT ADD ON	NON-INSTRUCTIONAL/REPLICATORS	CHILD DEVELOPMENT CENTER	418.93	CD
401528	GBC/EDUCATION DEPARTMENT	BINDERS FOR TEACHERS	WEBSTER ELEMENTARY SCHOOL	95.48	
401592	GBC/EDUCATION DEPARTMENT	LAMINATING FILM	EDISON ELEMENTARY SCHOOL	57.89	U
401643	GBC/EDUCATION DEPARTMENT	Laminating Film	FRANKLIN ELEMENTARY SCHOOL	56.29	U
401622	GEOMATRIX CONSULTANTS	CONSULT.STORM WATER PERMIT	FACILITY MAINTENANCE	1,200.00	U
401504	GLENCOE/MACMILLAN/MCGRAW-HILL	ENGLISH TEXTBOOKS	SANTA MONICA HIGH SCHOOL	21,445.31	R
401684	GLENCOE/MACMILLAN/MCGRAW-HILL	TEXTBOOKS	ADULT EDUCATION CENTER	340.55	A
401532	GREAT SOURCE EDUCATION GROUP	DAILY ORAL LANGUAGES	WEBSTER ELEMENTARY SCHOOL	828.78	U
401597	HAMPTON BROWN BOOKS	ELD BOOKS FOR TEACHERS	ENGLISH LANGUAGE DEVELOPMENT	4,734.01	R
401523	HARCOURT BRACE	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	2,527.78	R
401573	HARCOURT BRACE	GR. 4 & 5 MATH BOOKS	ROOSEVELT ELEMENTARY SCHOOL	699.67	R
401582	HARCOURT BRACE	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	431.80	R
401522	HOUGHTON MIFFLIN	LANGUAGE ARTS PRACTICE BOOKS	ROOSEVELT ELEMENTARY SCHOOL	2,205.59	R
401524	HOUGHTON MIFFLIN	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	370.05	R
401580	HOUGHTON MIFFLIN	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	120.86	R
401583	HOUGHTON MIFFLIN	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	187.49	R
401690	IKON OFFICE SOLUTIONS	COPIER SUPPLIES	ADULT EDUCATION CENTER	168.22	A
401657	IMED	OVERHEAD PROJECTORS	SANTA MONICA HIGH SCHOOL	2,266.11	U
401512	INCO 1 DISTRIBUTORS INC	GLOVES FOR CAFETERIA	FOOD SERVICES	839.63	F
401638	INTERACT	SUPPLIES FOR RM 3,17,19,20	WEBSTER ELEMENTARY SCHOOL	737.07	
401669	J WESTON WALCH PUBLISHER	TEXTBOOKS	ADULT EDUCATION CENTER	577.01	A
401548	JW PEPPER OF LOS ANGELES	CHORAL MUSIC	MALIBU HIGH SCHOOL	400.00	R
401559	L.A. FLEET MONITORING SYSTEM	OPEN ORDER FOR FUELING/TRANSP.	TRANSPORTATION	276.50	R
401626	LAGUNA CLAY COMPANY	OPEN ORDER/ART SUPPLIES	SANTA MONICA HIGH SCHOOL	700.00	R
401619	LAKESHORE (PICK UP ONLY)	Easel	ROOSEVELT ELEMENTARY SCHOOL	243.56	R
401693	LAKESHORE (PICK UP ONLY)	INSTRUCTIONAL SUPPLIES	PURCHASING/WAREHOUSE	1,000.00	U
401550	MACWAREHOUSE/MICROWAREHOUSE	ZIP DRIVE	CURRICULUM AND IMC	137.94	U
401572	MARC POPCORN CO INC	POPCORN FOR RESALE	SAMOHY STUDENT STORE	1,250.00	U
401534	MARCY COOK MATH	MATH SUPPLIES ROOM 3	WEBSTER ELEMENTARY SCHOOL	67.12	
401547	MARSHALL MUSIC	INSTRUMENTAL MUSIC	MALIBU HIGH SCHOOL	700.00	R
401719	MENC PUBLICATIONS	MEMBERSHIP/MENC	CURRICULUM AND IMC	85.00	U
400359	MICRO BIO MEDICS/ORDERS	NURSE OFFICE SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	169.64	U
400696	MICRO BIO MEDICS/ORDERS	NURSE OFFICE SUPPLIES	PT DUME ELEMENTARY SCHOOL	182.02	
401533	MODERN CURRICULUM PRESS	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	362.08	R
401541	NICK RAIL MUSIC	MUSIC INSTRUCTIONAL SUPPLIES	CURRICULUM AND IMC	2,056.75	U
401562	OCEAN/BAY LEAGUE	MEMBERSHIP DUES	SANTA MONICA HIGH SCHOOL	1,100.00	U
401677	PEARSON EDUCATION #3	TEXTBOOKS	ADULT EDUCATION CENTER	112.53	A
401692	PEARSON EDUCATION #3	TEXTBOOKS	ADULT EDUCATION CENTER	400.15	A
401701	PEARSON EDUCATION #3	TEXTBOOK	ADULT EDUCATION CENTER	27.76	A

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER 18, 2003

PAGE 3

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING FLEX EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
401603	PIONEER STATIONERS	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	373.46	U
401679	PRINTLAND	BROCHURE FOR SALAD BAR PROGRAM	FOOD SERVICES	606.20	F
401487	QUARLES, JOSEPH N.	REIMBURSEMENT OF EMPLOYEE	PERSONNEL SERVICES	139.59	U
401605	RAYVERN LIGHTING	FLOURSCENT LAMPS	EDISON ELEMENTARY SCHOOL	126.65	U
401537	RISO INC	MAINTENANCE AGREEMENT	FRANKLIN ELEMENTARY SCHOOL	1,900.00	
401654	ROTARY CLUB OF SANTA MONICA	MEMBERSHIP	BOE/SUPERINTENDENT	474.00	U
401621	S C A Q M D	YR.OPER.FEES-MALIBU ELEC GEN.	FACILITY MAINTENANCE	276.77	U
401529	SANTA MONICA MUN BUS LINES	BUS TOKENS FOR FRMS' MRKT TOUR	FOOD SERVICES	750.00	F
401676	SCHOLASTIC INC	TEXTBOOKS	ADULT EDUCATION CENTER	331.44	A
401606	SEHI COMPUTER PRODUCTS	TONER CATRIDGES	FISCAL SERVICES	970.81	U
401625	SIERRA HILLS STONE	OPEN ORDER/CERAMIC SUPPLIES	SANTA MONICA HIGH SCHOOL	300.00	R
401515	SNAP SYSTEMS INC	OPEN PO FOR TECH SUPPORT	FOOD SERVICES	12,000.00	F
401516	SNAP SYSTEMS INC	OPEN PO FOR SOFTWARE & HARDWARE	FOOD SERVICES	10,000.00	F
401602	SOUTHWEST SCHOOL SUPPLY	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	647.88	U
401445	SPORTIME	RECESS EQUIPMENT	PT DUME ELEMENTARY SCHOOL	772.80	U
401598	STAPLES BUSINESS ADVANTAGE	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	171.57	U
401599	STAPLES BUSINESS ADVANTAGE	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	508.28	U
401670	STECK VAUGHN CO.	TEXTBOOKS	ADULT EDUCATION CENTER	435.18	A
401694	TARGET STORES	INSTRUCTIONAL SUPPLIES	PURCHASING/WAREHOUSE	500.00	U
401564	TAYLOR DUNN CO	CART REPAIR	SANTA MONICA HIGH SCHOOL	639.75	U
401596	THOMPSON PUBLISHING GROUP	Title I Material	STATE AND FEDERAL PROJECTS	101.84	R
401678	TOUCHLINE SOFTWARE	ROP Work Permit Software	R O P	258.18	R
401590	U S OFFICE PROD/CORPORATE EXP	TONER FOR FAX	EDISON ELEMENTARY SCHOOL	112.14	U
401609	U S OFFICE PROD/CORPORATE EXP	SUPPLIES	STUDENT SERVICES	541.25	U
401696	U S OFFICE PROD/CORPORATE EXP	OPEN ORDER/ADMIN SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	300.00	U
401546	U S POSTMASTER-MALIBU	BULK MAIL PERMIT FEE	MALIBU HIGH SCHOOL	150.00	U
401586	U S POSTMASTER-SANTA MONICA	POSTAGE	CHILD DEVELOPMENT CENTER	185.00	CD
401587	U S POSTMASTER SANTA MONICA	POSTAGE	CHILD DEVELOPMENT CENTER	185.00	CD
401629	UNIFORMS INC	SECURITY UNIFORM	SANTA MONICA HIGH SCHOOL	129.85	U
401636	UNITED STATES ACADEMIC	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	663.38	U
401713	US BANK (GOVT CARD SERVICES)	OPEN ORDER FOR MISC. FUEL/EMER	TRANSPORTATION	200.00	R
401686	WESTERN GRAPHIX	LAMINATING FOR TEACHERS	WEBSTER ELEMENTARY SCHOOL	246.81	
401729	WILSON BROOKS TAYLOR	PIANO TUNING/REPAIRS	CURRICULUM AND IMC	7,500.00	U
401659	WORTHINGTON DIRECT INC	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	800.94	U
401645	WRIGHT GROUP/MCGRAW-HILL	SUPPLEMENTAL MATH RESOURCES	WEBSTER ELEMENTARY SCHOOL	102.83	
401710	WRIGHT GROUP/MCGRAW-HILL	PTA INSTR. MAT'L - TEXTBOOK	WEBSTER ELEMENTARY SCHOOL	492.93	
401604	XEROX CORP/SUPPLIES	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	558.57	U
				** NEW PURCHASE ORDERS TOTAL:	133,569.85

TO: BOARD OF EDUCATION

CONSENT/ACTION

09/18/03

FROM: SUPERINTENDENT/JOSEPH N.QUARLES

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.10

ELECTIONS

ADDITIONAL ASSIGNMENTS

CHANGE IN ASSIGNMENT

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Cady, Patrick SAMOHI/Social Studies <u>From:</u> 80% <u>To:</u> 100%	8/29/03
Davenport, Jeanne Lincoln MS/7th English <u>From:</u> 100% <u>To:</u> 80%	8/29/03-6/18/04
Dewar, Ruth John Muir Elementary/RSP <u>From:</u> 80% <u>To:</u> 100%	8/29/03
Kariya, Emily SAMOHI/Japanese <u>From:</u> 60% <u>To:</u> 100%	8/29/03
Marcy, Steve Lincoln MS/Math <u>From:</u> 80% <u>To:</u> 40%	8/29/03 -6/18/04
Mimoun, Ilyse SAMOHI/English-rehire <u>From:</u> 60% <u>To:</u> 40%	8/29/03
Roquemore, Shermella SMASH <u>From:</u> 40% <u>To:</u> 100%	7/1/03
Silva, Alfredo Malibu HS/History <u>From:</u> 80% <u>To:</u> 100%	8/29/03

Ver Steeg, Robin
SAMOHI/English
From: 40%
To: 60%

8/29/03

PROBATIONARY CONTRACTS

<u>Name/Assignment</u> <u>Location</u>	<u>Not to</u> <u>Exceed</u>	<u>Effective</u>
Blasi, Tasha SAMOHI/Biology/Health	100% [replacing A. Groefsema]	8/29/03
Boewe, Juliette Malibu/Psychologist	100% [replacing M. Bush]	8/25/03
Bui, Jasper John Adams MS/Language Arts	100% [replacing C. O'Connell]	8/29/03
DeBeech, Elizabeth Lincoln MS/English	100% [new position]	8/29/03
Ehrke, Shelly Lincoln MS/6th English	100% [replacing A. McCracken]	8/29/03
Marken, Ari SAMOHI/Geometry	100% [rehire]	8/29/03
McKeown, Kevin Ed Svcs/Elementary Music	100% [replacing C. Limb]	8/29/03
Rosen, Maureen Malibu/MS-SDC	100% [replacing K. Costalupes]	8/29/03
Rugg, Meredith SAMOHI/English	100% [new position]	8/29/03
Smith, Shelley John Adams MS/L.E.	100% [new position]	8/29/03
Ziff, Alison Edison	100%	8/29/03

TEMPORARY CONTRACTS

<u>Name/Assignment</u> <u>Location</u>	<u>Not to</u> <u>Exceed</u>	<u>Effective</u>
Adams, Laura SAMOHI/Math	100% [temp-rehire]	8/29/03-6/18/04
Baltrushes, Susan Cabrillo Elementary	20% [continue 20% assignment with Lynch]	8/29/03-6/18/04
Barraza, Pete SAMOHI/English	100% [temp-rehire]	8/29/03-6/18/04
Bautista-Nicholas, Claudia	100%	8/29/03-6/18/04

SAMOH/ Spanish	[temp-rehire]	
Bushman, Julie Lincoln MS/8th P.E.	100% [replacing J. Jaffe]	8/29/03-6/18/04
DeLeo, Nicholas Malibu/MS-HS Math/Science	100% [replacing M. Kass]	8/29/03-6/18/04
Gregg, Leah Anne Cabrillo Elementary/3rd	100% [new position due to enrollment]	8/29/03-6/18/04
Hernandez, Jose Lincoln MS/Counselor	100% [replacing F. Costanzo]	8/26/03-6/30/03
Lynch, Jennifer Cabrillo Elementary	80% [continue 80% assignment with Baltrushes]	8/29/03-6/18/04
Martinez, Chelsea SAMOH/ Math	100% [new position]	8/29/03
McShane, Michael Thomas SAMOH/ Biology	100% [replacing L. Little/Technology]	8/29/03-6/18/04
Montero, Viria SAMOH/ Spanish	100% [replacing S. Campos-Gonzalez]	8/29/03-6/18/04
Mugalian, Tamara SMASH/4th-5th	100% [replacing C. Ferguson]	8/29/03-6/18/04
Reeves, Dan Malibu/MS Algebra	100% [new position]	8/29/03-6/18/04
Sato, Liane SAMOH/ Health	100% [rehire]	8/29/03-6/18/04
Sperber, Heidi SDC/IS	100% [new position]	9/03/03-6/18/04
Veral, Ramon SAMOH/ Algebra	100% [rehire]	8/29/03-6/18/04

REINSTATEMENT OF LAY-OFF

Name/Assignment <u>Location</u>	Not to <u>Exceed</u>	<u>Effective</u>
Vega-Johnson, Leticia CDS	100%	9/1/03

MOTION MADE BY: Dr. Jordan
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye
AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION
09/18/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.11

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Ahart, MaryAnn Roosevelt Elementary School, leadership training for Roosevelt staff FUNDING: 01-90150-0-11100-10000-2917-007-1501-100% Reimbursed by PTA	\$500	8/15/03	\$500/day
Kramer, Neda Natasha Student and Family Support Services, provide psychology intern services as directed and supervised by a School District Psychologist FUNDING: 01-65000-0-50010-31200-2917-043-1501-100% Special Education	\$5,400	9/08/03-6/11/04	\$60/day
Wrobel, John Student and Family Support Services, provide psychology intern services as directed and supervised by a School District Psychologist FUNDING: 01-65000-0-50010-31200-2917-043-1501-100% Special Education	\$5,400	9/08/03-6/11/04	\$60/day

MOTION MADE BY: Dr. Jordan
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION
09/18/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT/
PSYCHOLOGIST, STUDENT and FAMILY SUPPORT SERVICES

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the following certificated administrative appointment:

Janis Kingsley-Scott
Psychologist, Student and Family Support Services

MOTION MADE BY: Dr. Jordan
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09-18-03

FROM: JOHN E. DEASY/JOHN SLISS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

ARNOLD, ANGELA	ELEM LIBRARY COORDINATOR 7.0 HRS/10 MUIR RANGE: 26 STEP: 01	09-02-03
BRADLEY, JIM	CAFETERIA WORKER I 3.0 HRS/SY ADAMS RANGE: 11 STEP: 01	09-02-03
EMHARDT, JANA	SR OFFICE SPECIALIST 8.0 HRS/12 SAMOHI FR: LIBRARY ASSISTANT II	08-19-03
JOHNSON, TRACEY	INST ASST - SPECIAL ED 3.5 HRS/SY PINE STREET RANGE: 20 STEP: 01	09-02-03
MCGRATH, ROYAL AMBER	CAMPUS SECURITY OFFICER 8.0 HRS/10 ADAMS RANGE: 25 STEP: 01	08-26-03
WILLIAMS, RONDIA	CAFETERIA WORKER I 3.0 HRS/SY MALIBU RANGE: 11 STEP: 01	09-02-03

REINSTATEMENT FROM TERMINATION

JONES, CAROLYN	INST ASST - CLASSROOM 3.0 HRS/SY TBD	02-21-03
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PROMOTION

FRUCHTMAN, BETTELYN	ADMINISTRATIVE ASSISTANT 8.0 HRS/10+10 FRANKLIN FR: OFFICE SPECIALIST	08-18-03
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SPRINGER, CAROLINE	SR OFFICE SPECIALIST 8.0 HRS/10 SAMOHI FR: OFFICE SPECIALIST	08-28-03
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LAYOFF -REDUCTION IN HOURS

LOUISELLE, ANNE	INST ASST - SPECIAL ED 6.75 HRS/SY WEBSTER FR: 8.0 HRS/SY	09-01-03
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INCREASE IN ASSIGNMENT

CONSTANZA, SIUGEN	BIL COMMUNITY LIAISON 8.0 HRS/10 CABRILLO/PT.DUME FR: 7.8 HRS/10	08-26-03
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LA BRIE, MARILYN	OFFICE SPECIALIST 6.0 HRS/10 GRANT FR: 4.0 HRS/10	08-26-03 06-23-04
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LANCASTER, KELLY	FOOD SERV OPERATION SUPR 8.0 HRS/12 FOOD SERVICES FR: 8.0 HRS/11	09-02-03
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RICHWINE, DONA	NUTRITION SPECIALIST 8.0 HRS/10 FOOD SERVICES FR: 8.0 HRS/SY	08-26-03
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VOLUNTARY TRANSFER

KUWANO, SUE	SR ADMINISTRATIVE ASSISTANT 8.0 HRS/12 SAMOHI FR: 8.0 HRS/12 SPECIAL ED	08-25-03
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INVOLUNTARY TRANSFER

COBURN, SHARON	CAFETERIA COOK BAKER 8.0 HRS/SY SAMOHI FR: 8.0 HRS/SY MALIBU	09-01-03
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EXERCISE DISPLACEMENT RIGHTS

BRITO, MARIA	INST ASST - CLASSROOM 3.0 HRS/SY MCKINLEY FR: 3.0 HRS/SY ROOSEVELT	09-02-03
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EVANS, LAURA	INST ASST - CLASSROOM 3.0 HRS/SY ROGERS FR: 3.0 HRS/SY ROOSEVELT	09-02-03
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VOLUNTARY REDUCTION IN ASSIGNMENT

CAMPBELL,	INST ASST - CLASSROOM	09-02-03
CHARLOTTE	4.0 HRS/SY PT.DUME	
	FR: 4.4 HRS/SY	

LOYA,	INST ASST - SPECIAL ED	09-02-03
JESSICA	3.0 HRS/SY ROOSEVELT	
	FR: 6.0 HRS/SY	

CATASTROPHIC LEAVE OF ABSENCE

WILLIAMS,	INST ASST - SPECIAL ED	07-01-03
ROBERT	SPECIAL ED	08-31-03

UNPAID LEAVE OF ABSENCE

WILLIAMS,	PHYSICAL ACTIVITIES SPEC	08-26-03
ANTONIO	MCKINLEY	11-25-03

FAMILY LEAVE OF ABSENCE

WILSON,	INST ASST - SPECIAL ED	09-02-03
LORRAINE	FRANKLIN	01-31-04

MEDICAL LEAVE OF ABSENCE

MICHEL,	INST ASST - SPECIAL ED	09-03-03
CATHLEEN	SAMOHI	09-15-03

SUMMER ASSIGNMENT

BATCHELOR,	CAMPUS SECURITY OFFICER	08-19-03
EUGENE	SAMOHI	08-22-03

BEAVERS,	CHILDREN CENTER ASSISTANT	08-18-03
GUADALUPE	CDS	08-29-03

BEHPOURIAN,	CHILDREN CENTER ASSISTANT	08-28-03
MASOMEH	CDS	08-29-03

BIVENS,	CHILDREN CENTER ASSISTANT	08-29-03
EMILY	CDS	08-29-03

BRIGHAM,	CHILDREN CENTER ASSISTANT	08-29-03
DOLORES	CDS	08-29-03

COOPER,	CAMPUS SECURITY OFFICER	08-19-03
RAYMOND	SAMOHI	08-22-03

DRUMMOND,	CHILDREN CENTER ASSISTANT	08-18-03
ALLISON	CDS	08-29-03

GARCIA, VERONICA	CHILDREN CENTER ASSISTANT CDS	08-29-03 08-29-03
GONZALES, ERNESTO	CAMPUS SECURITY OFFICER SAMOHI	08-19-03 08-22-03
GRAY, BRIAN	CHILDREN CENTER ASSISTANT CDS	08-18-03 08-29-03
GUTIERREZ-R, EVANGELINA	CHILDREN CENTER ASSISTANT CDS	08-29-03 08-29-03
INIGUEZ, LUCIA	INST ASST - SPECIAL ED SPECIAL ED	08-04-03 08-08-03
JAUREGUI, MARISA	CHILDREN CENTER ASSISTANT CDS	08-18-03 08-29-03
JIVANI, SHENY	CHILDREN CENTER ASSISTANT CDS	08-29-03 08-29-03
KELLER, EVELYN	CHILDREN CENTER ASSISTANT CDS	08-18-03 08-29-03
MALDONADO, ERIKA	CHILDREN CENTER ASSISTANT CDS	08-18-03 08-29-03
MANGUM, DON	CAMPUS SECURITY OFFICER SAMOHI	08-19-03 08-22-03
MIRANDA, KARLA	CAFETERIA WORKER II FOOD SERVICES	08-18-03 08-30-03
PRECIADO, IRIS	SR OFFICE SPECIALIST EDISON	08-20-03 08-26-03
SANCHEZ, JOHANNA	CHILDREN CENTER ASSISTANT CDS	08-29-03 08-29-03
SANTOS, MARIA	CHILDREN CENTER ASSISTANT CDS	08-18-03 08-29-03
WILLIAMS, ROBERT	INST ASST - SPECIAL ED SPECIAL ED	06-30-03 08-01-03
WILSON, STANLEY	CAMPUS SECURITY OFFICER ADAMS	07-23-03 08-15-03

SUBSTITUTE

ALAS, JUANA	CAFETERIA WORKER I FOOD SERVICES	09-02-03 06-18-04
CONNELL, KIM	CAFETERIA WORKER I FOOD SERVICES	09-02-03 06-18-04
CUNNEFF, NANCY	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
DIXON, CRYSTAL	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
ERIKSON, ANNA-GRETA	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
EVANS, JEAN	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
GAETA, GRACIELA	CAFETERIA WORKER I FOOD SERVICES	09-02-03 06-18-04
GARCIA, MARTIN	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
GONZALEZ, MARTINA	CAFETERIA WORKER I FOOD SERVICES	09-02-03 06-18-04
GORDON, ROBIN	SR OFFICE SPECIALIST ADAMS	08-26-03 12-31-03
GREEN, SHANNA	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
GUERRA, VANESSA	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
HAROONI, SHAHIN	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
HUTCHINSON, JOAN	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
ISLAS, GLORIA	CAFETERIA WORKER I FOOD SERVICES	09-02-03 06-18-04

JENKINS, SANFORD	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
LAWRENCE, DIRK	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
LIZARDO, AURORA	CAFETERIA WORKER I FOOD SERVICES	09-03-03 06-18-04
MARTIN, JENNIFER	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
MARTIN, KEVIN	CAMPUS SECURITY OFFICER MALIBU	09-03-03 06-30-04
MCDONALD, VONTAE	CAFETERIA WORKER I FOOD SERVICES	09-03-03 06-18-04
MIRANDA, KARLA	CAFETERIA WORKER II FOOD SERVICES	09-02-03 06-18-04
MIZEL, JULIA	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
MOORE, CORNELIA	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
MOYA, DIANA	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
NEYLAN, SUZANNE	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
PAIK, CONNIE	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
PALMER, JUSTIN	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
PEREZ-MADERA, SALOMAN	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
RABBANI, SUSAN	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
ROPER-CONLEY, CAROLYN	OFFICE SPECIALIST PERSONNEL SERVICES	07-18-03 08-26-03

SCHLIERMAN, CHERIE	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
SHAMSIAN, DALIA	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
SIMONIAN, PATRICIA	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
SPEIGELMAN, JOSEPH	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
VITARTAS, CHERYL	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
WIDNER, KIM	CUSTODIAN I OPERATIONS	08-05-03 06-30-04
WILLIAMS, ESTELLE	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
WILLIAMS, JEANA	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
WILMOT, MARK	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04
YAZDY, SHAHLA	INST ASST - SPECIAL ED SPECIAL ED	09-03-03 06-18-04

TEMP/ADDITIONAL

GORDON, ROBIN	OFFICE SPECIALIST STUDENT SERVICES	08-18-03 12-31-03
LUCAS, RALPH	INST ASST - CLASSROOM MCKINLEY	09-02-03 06-18-04

~~DISPLACED BY PERMANENT CLASSIFIED EMPLOYEE WITH HIGHER SENIORITY~~

EDWARDS, SUZANNE	INST ASST - CLASSROOM ROGERS	08-25-03
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RESIGNATION

FARRELL, KERRY	INST ASST - CLASSROOM MUSIC LINCOLN	08-28-03
KELLER, EVELYN	INST ASST - CLASSROOM PT.DUME	09-15-03

LEE, JAE	COMPUTER LAB TECH SAMOHI	06-25-03
ORTEGA, SERGIO	INST ASST - BILINGUAL ROGERS	09-03-03
SURGINER, KAY	OFFICE SPECIALIST SMASH	08-26-03
WHITTEMORE, WINSOME	INST ASST - CLASSROOM WEBSTER	08-25-03
YERMIAN, VANESSA	INST ASST - CLASSROOM ROGERS	08-21-03

RETIREMENT

STAMER, LINDA	H.R. TECHNICIAN PERSONNEL COMMISSION	10-31-03
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ABOLISH POSITION

VACANT	SR ADMINISTRATIVE ASST 8.0 HRS/12 SPECIAL ED	08-27-03
VACANT	CAFETERIA WORKER II 6.5 HRS/SY ADAMS	09-03-03

BARRAGAN, SUSANNA	INST ASST - BILINGUAL 3.0 HRS/SY EDISON	10-18-03
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STUCCHI, JUANA	INST ASST - BILINGUAL 3.0 HRS/SY EDISON	10-18-03
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LAYOFF -- REDUCTION IN HOURS

HERNANDEZ, PAULITA	INST ASST - CLASSROOM 3.5 HRS/SY MUIR FR: 6.0 HRS/SY	10-18-03
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HUMPHREY, ANTONIA	INST ASST - BILINGUAL 3.0 HRS/SY EDISON FR: 6.0 HRS/SY	10-18-03
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JIMENEZ, MARGARET	INST ASST - BILINGUAL 3.0 HRS/SY EDISON FR: 3.25 HRS/SY	10-18-03
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~~NAVIA, INST ASST - CLASSROOM 10-18-03~~
~~MARY ELLEN 3.5 HRS/SY MUIR~~
~~FR: 6.0 HRS/SY~~

~~SOLIMAN, INST ASST - CLASSROOM 10-18-03~~
~~THORAIA 3.5 HRS/SY MUIR~~
~~FR: 6.0 HRS/SY~~

~~THRUSTON, INST ASST - CLASSROOM 10-18-03~~
~~LINDA 3.5 HRS/SY MUIR~~
~~FR: 4.0 HRS/SY~~

ESTABLISHED POSITION

CHILDREN CENTER ASSISTANT 09-01-03
3.5 HRS/SY CDS

INST ASST - BILINGUAL 09-02-03
3.0 HRS/SY SAMOHI

Note: Those sections lined out were
pulled by staff.

MOTION MADE BY: Dr. Jordan
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09-18-03

FROM: JOHN E. DEASY/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN

BADILLO, ABRAHAM	SAMOH	07-01-03 - 08-31-03
COVARRUBIAS, JACQUELINE	SAMOH	07-01-03 - 08-31-03
PASILLAS-SILVA, MARIO	SAMOH	06-25-03 - 08-31-03

COACHING ASSISTANT

BAILEY, MICHAEL	SAMOH	08-01-03 - 01-01-04
BERNARD, GREGORY	SAMOH	08-01-03 - 01-31-04
DEBUS, CHARLES	SAMOH	08-01-03 - 01-31-04
DELEO, NICHOLAS	MALIBU	07-01-03 - 06-30-04
GRAY, CARLOS	MALIBU	08-01-03 - 06-30-04
HEARN, MICHAEL	SAMOH	09-01-03 - 06-30-04
HUMPHREY, REGENCE	SAMOH	08-01-03 - 12-31-03
MCCAMPBELL, JOHN	MALIBU	08-01-03 - 06-30-04
PAGE, FRANK	SAMOH	08-01-03 - 06-30-04
ROBERTSON, ANTONIO	SAMOH	08-01-03 - 01-31-04
SMITH, DYLEN	SAMOH	09-01-03 - 01-31-04
TRINH, NGUYEN	SAMOH	08-01-03 - 01-31-04

CHILD CARE ASSISTANT

ISLAS, HAYDEE	CDS	08-01-03 - 08-29-03
PADILLA, MARGARITA	CDS	06-30-03 - 08-08-03

NOON AIDE

ACEVES, DELIA	GRANT	09-03-03 - 06-18-04
ELLIS, NORM	GRANT	09-03-03 - 06-18-04
MC DONOUGH, BARBARA	GRANT	09-03-03 - 06-18-04
ORBAN, MARIE-CLAIRE	GRANT	09-03-03 - 06-18-04
PROCTOR, JASON	GRANT	09-03-03 - 06-18-04
REABER, WINIFRED	GRANT	09-03-03 - 06-18-04
SHEFFIELD, MARY	GRANT	09-03-03 - 06-18-04
WILAND, HARRY	GRANT	09-03-03 - 06-18-04

MOTION MADE BY: Dr. Jordan

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/18/03

FROM: MARIA LEON-VAZQUEZ AND JOSÉ ESCARCE

RE: COMPLETION OF EVALUATION: SUPERINTENDENT'S PERFORMANCE
TARGETS AND SUBSEQUENT PERFORMANCE BONUS, FISCAL YEAR
2002-2003

RECOMMENDATION NO. A.15

It is recommended that the Board of Education formally complete the evaluation of Superintendent John E. Deasy, by amending his original contract of May 3, 2001, to accommodate the finding reached at the Special Board Meeting, June 21, 2003.

COMMENT: At a Special Board of Education meeting, June 21, 2003, the Board completed its evaluation of Superintendent John Deasy, using a wide variety of information sources in developing its evaluation.

The evaluation encompassed both a summative assessment of the Superintendent's general performance and an assessment of his achievement on four specific performance targets. The Board chose the targets to focus the Superintendent's efforts on specific areas for improvement and established standards to encourage exceptional performance.

In reporting the completion of the formal evaluation, the Board noted that it was extremely pleased with the Superintendent's performance during his second year in the District. On the four specific performance targets, the Board's assessment was as follows:

Target Area

Enhance Communication/Build
Collaborative Relationships
Implement Strategic Plan-Year One
Develop Assessment Model
Develop Instruction Model

Finding/Achievement/Level

Completely Achieved

Completely Achieved
Substantially Achieved
Substantially Achieved

Given these findings and based on the previously approved guidelines, the performance bonus for Superintendent John Deasy will be 7.5% of his base salary, \$11,250.

MOTION MADE BY: Dr. Jordan
SECONDED BY: Dr. Escarce
STUDENT ADVISORY VOTE: N/A
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

NOTE: Mr. Deasy thanked the Board and stated that he felt privileged to work in the district. In light of budget considerations, Mr. Deasy respectfully declined the bonus.

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/18/03

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2003-2004 as follows:

NPS/NPA

2003-2004 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Computer Access Center	04-18-94	NPA - Staff Training	#39	\$ 1,840
Computer Access Center	Various	NPA - Assistive Technology	#40	\$ 500
Greg Kimberlin & Associates	02-08-91	NPA - DHH Counseling	#41	\$ 1,875
Kelter Center	02-28-92	NPA - Educational Therapy	#42	\$ 11,400
Pediatric Developmental Associates	05-06-94	NPA - Behavior Therapy	#43	\$ 12,400
Wayne Tashjian	02-03-97	NPA - Behavior Therapy	#44	\$ 23,630

Amount Budgeted NPS/NPA 03/04	\$ 3,300,000
Prior Board Authorization as of 8/21/03	<u>\$ 1,949,039</u>
Balance	1,350,961
Total Amount for these Contracts	<u>\$ 51,645</u>
Balance	\$ 1,299,316

Non-Instructional Consultants**2003-2004 Budget 01-65000-0-50010-11800-5890-043-1400**

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
House Ear Institute, Inc.	01-04-99	Non-Instr.Consultant - Audiological Services for hearing device.	#9	\$ 2,000
Parent Reimbursement	04-07-88	Reimbursement to Parent for Travel to NPS.	#10	\$ 503

Amount Budgeted Non-Instructional Consultants 03/04 \$ 165,000**Prior Board Authorization as of 8/21/03** \$ 104,400**Balance** 60,600**Total Amount for these Contracts** \$ 2,503**Balance** \$ 58,097**Instructional Consultants****2003-2004 Budget 01-65000-0-50010-11800-5802-043-1400**

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Pyramid Educational Consultants, Inc.	07-17-92	Instr. Consultant- Staff Training	#21	\$ 88,000

Amount Budgeted Instructional Consultants 03/04 \$ 150,000**Prior Board Authorization as of 8/21/03** \$ 59,230**Balance** 90,770**Total Amount for these Contracts** \$ 88,000**Balance** \$ 2,770

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Dr. Jordan
SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

09-18-03

FROM: SUPERINTENDENT

RE: REVISION OF BOARD POLICY 5125.1 - RELEASE OF DIRECTORY
INFORMATION

RECOMMENDATION NO. A.17

It is recommended that the Board of Education revise Board Policy 5125.1, Release of Directory Information. The policy was initially adopted October 29, 1998.

COMMENT: No Child Left Behind authorizes military services representatives to receive student directory information for high school students. In order to comply with the provisions of NCLB, it is necessary to revise our current Board Policy 5125.1 Release of Directory Information, by deleting the final sentence "Military services representatives shall not have access to directory information."

MOTION MADE BY: Dr. Jordan

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

DISTRICT POLICY DETAIL

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5125.1	Students	Release of Directory Information

SUBTOPIC
Progress and Student Records

DETAIL

The Superintendent or designee may authorize the release of student directory information to representatives of the news media, prospective employers or nonprofit organizations (including school alumni associations) as provided by law.

Unless prohibited by the parent/guardian in accordance with law, directory information which school officials may disclose consists of the following: student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of athletic team members, dates of attendance, degrees and awards received, and most recent previous school attended.

Telephone number shall be released only with express parental consent.

~~Military services representatives shall not have access to directory information.~~

REFERENCE

EDUCATION CODE

49061 Definitions

49063 Notification of parents of their rights

49073 Release of directory information

49073.5 Directory information; military representatives; telephone numbers

49603 Public high schools; military recruiting

MANAGEMENT RESOURCES

<u>ADOPTED</u>	<u>REVISED</u>	<u>CSBA DATE</u>
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October 29, 1998

December, 1991

DISTRICT GOAL

Quality Education for All

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/18/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: PUBLIC HEARING - SANTA MONICA-MALIBU CLASSROOM
TEACHER'S ASSOCIATION (SMMCTA) INITIAL PROPOSAL

RECOMMENDATION NO. A.18

It is recommended that the Board of Education hold a Public Hearing on the initial collective bargaining proposal of the Santa Monica-Malibu Classroom Teacher's Association (SMMCTA).

COMMENT: The Board of Education having received the Santa Monica-Malibu Classroom Teacher's Association (SMMCTA) initial proposal invites public comments regarding the proposal (attached).

There were no speakers to this item.

	<u>OPEN HEARING</u>	<u>CLOSE HEARING</u>
	8:35 p.m.	8: 36 p.m.
MOTION MADE BY:	Dr. Jordan	Ms. Brownley
SECONDED BY:	Ms. Brownley	Dr. Escarce
STUDENT ADVISORY VOTE:	Aye	Aye
AYES:	All (6)	All (6)
NOES:	None (0)	None (0)
ABSTENTIONS:	None (0)	None (0)

SMMCTA LETTERHEAD

To: Joe Quarles, Assistant Superintendent, Human Resources
Santa Monica -Malibu Unified School District

From: Harry Keiley, President
Santa Monica-Malibu Classroom Teachers Association/CTA/NEA

Date: July 16, 2003

Re: Successor Negotiations for SMMCTA and SMMUSD in 2003-2004

This proposal is submitted for purposes of informing the public pursuant to the government code section 3547. The Santa Monica-Malibu Classroom Teachers Association/CTA/NEA requests that the Santa Monica-Malibu Unified School District Board present this proposal at the next regularly scheduled School Board meeting.

The Association proposes to negotiate the following articles for a successor agreement commencing 2003-2004:

Article VI: Assigned Days and Hours of Work:

- C Address issues related to instrumental music teachers: no competition with other classes, itinerant travel, duty day
- C Address issues related to reporting to work site
- C Preparation time for elementary unit members shall be within the instructional day
- C Provide workplace accommodations for unit members who are assigned to more than one classroom at a site
- C Address issues related to Subsection 6 (modified day)
- C Reflect the negotiated agreement of May 2003 regarding assignments to committees
- C Reflect the negotiated agreement of May 2003 regarding itinerant assignments
- C Address impact of IDEA on hours of work

Article XXIII: Salary and Appendices B

Enhance salary schedules to improve career earnings

Article XXV: Health and Welfare Benefits

- C The District shall absorb health and welfare premium increases.
- C Clarify eligibility language in the article
- C Establish a joint insurance committee

Article XXXVI: Term of Agreement

The duration of the agreement shall be July 1, 2003 through June 30, 2004

Appendix C: Grievance Form

Revise grievance form

In addition, the Association wishes to negotiate the impact and effects of Induction, and the Elementary and Secondary Education Act.

Please contact me to schedule negotiations dates. We are prepared to begin negotiations as soon as possible.

cc: SMMCTA Bargaining Team
SMMCTA Executive Board
Cindy Ensworth, CTA Regional UniServ Director
John Deasy, SMMUSD Superintendent
SMMUSD School Board

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

09/18/03

FROM: JOHN E. DEASY, SUPERINTENDENT

RE: INTRODUCTION AND PRIMER ON CHARTER SCHOOLS

DISCUSSION ITEM NO. D.1

The California charter legislation has been around for nearly a decade. We here in the SMMUSD have begun to see a growing interest in charter school requests for consideration. There is a great deal to be gained from a progressive, wise, and thoughtful exploration of charter schools. And, there are a number of cautions which must be heeded while examining this type of public education.

The purpose of this presentation is to acquaint and orient both the Board and public to the charter workings in California and possible impact (deliberate or otherwise) for Santa Monica-Malibu. The powerpoint presentation was accompanied by copies of the slides for both the Board of Education and the public. As always, anyone wishing an electronic copy of this presentation is encouraged to ask, thusly reducing the use of paper.

The presentation was designed to 'set the table' for expected requests from SMASH and other external agencies seeking to establish charter schools in Santa Monica-Malibu Unified. The superintendent made the presentation from the distinct bias of supporting deliberations that would encourage the growth of high quality, public, not-for-profit charter schools. These include both dependent and independent charters as well as start-up and conversion.

What new small charter schools can accomplish: New schools can address the following opportunities for the sponsoring or endorsing school district:

- C They can encourage the use of different innovative teaching methodologies to encourage these different innovative governance relationship and accountability structures.
- C They can create new professional opportunities for teachers and other school leaders, including the opportunity to be responsible for a learning program.
- C They can provide parents and pupils with expanded choices in the types of education opportunities.

- C They can increase learning opportunities for all pupils, especially, pupils who are identified as academically "low achieving".
- C They can establish an organizational norm of accountability and a value proposition of "maximum flexibility for maximum accountability".
- C They can assist a school district superintendent and Board of Education in learning the concept of "portfolio management" as described in Paul Hill's works.
- C They can provide the district with all of the above and simultaneously provide an increase in the ADA revenue limit to the district.

The presentation will conclude with an opportunity for dialogue, questions & answers, and any requests for additional information.

PUBLIC COMMENTS
Kevin Tamm

TO: BOARD OF EDUCATION

DISCUSSION

09/18/03

FROM: JOHN E. DEASY, SUPERINTENDENT

RE: STRATEGIC PLAN AND THEORY OF ACTION FOR IMPROVING
STUDENT ACHIEVEMENT

DISCUSSION ITEM NO. D.2

The Superintendent presented an overview of the district's strategic initiatives and theory of action for improving the achievement of all students while simultaneously closing the achievement gap.

During the last year both the McKinsey & Co. consultants and the Stupski Family Foundation provided the district with extensive resources to establish a systematic program for the improvement of instructional capacity, building leadership, and central office leadership necessary to accomplish our stated student achievement goals. This work began last year with the beginnings of an intensive focus on literacy and the leadership skills for building instructional capacity.

This presentation provided an overview of our goals, strategic vision and initiatives designed to achieve our student achievement goals. While we must focus on the impact of the *No Child Left Behind* federal legislation, our work does more than just place a narrow focus on this legislation. It is central to all we do in the district and results in all efforts aimed at using our theory of action in order to help all students achieve at high levels.

It also provided both the Board and public knowledge of what our administration and faculty are concentrating on in terms of skill building for themselves and our students.

The presentation was lead by both myself and the Educational Services Team and will be accompanied by a powerpoint presentation. As always, paper copies of the slides were available during the meeting, however, anyone wishing an electronic copy of this presentation is encouraged to seek it, thusly reducing the amount of paper used.

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

09/18/03

FROM: SUPERINTENDENT

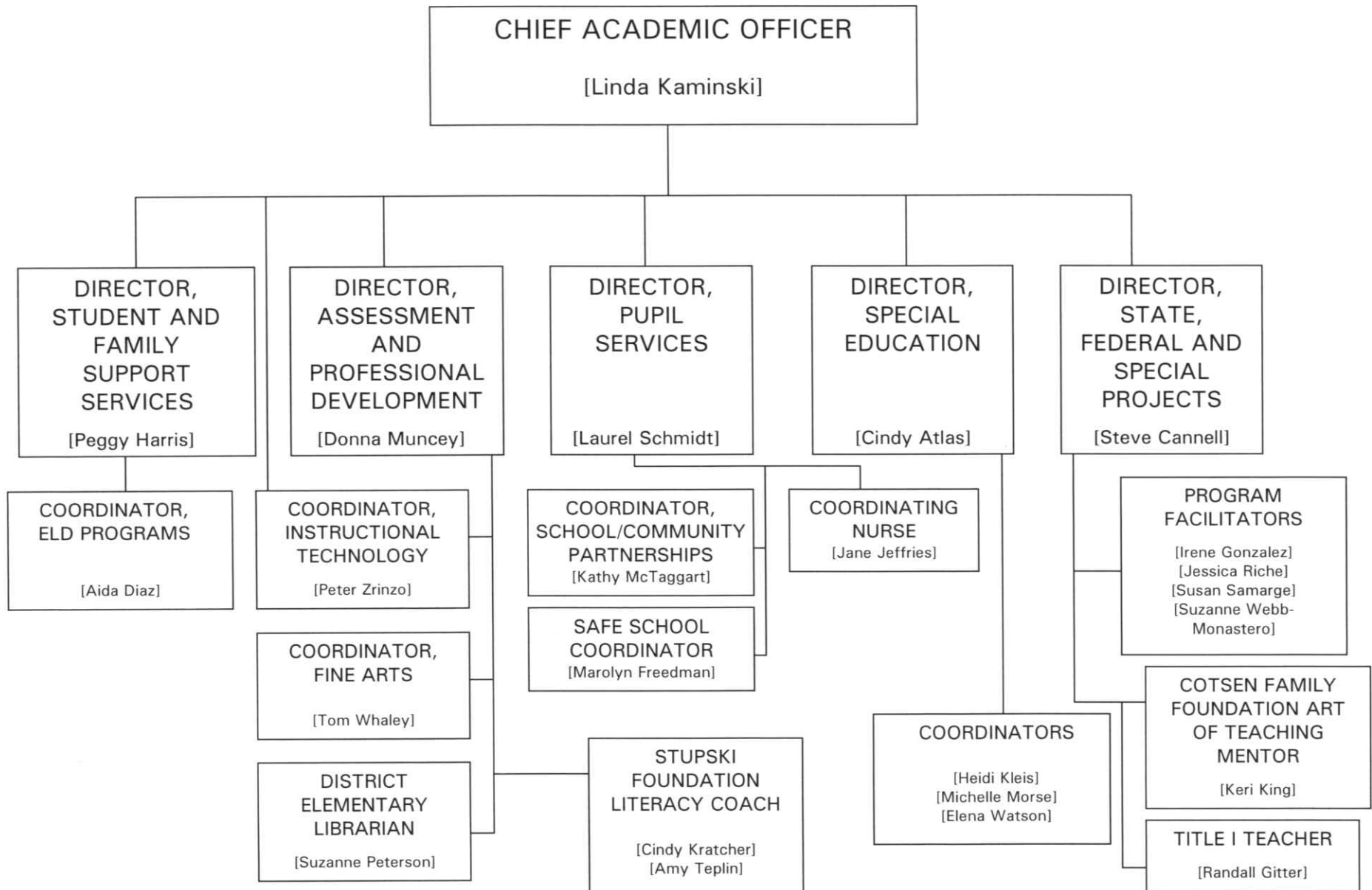
RE: ORGANIZATIONAL CHARTS/EDUCATIONAL SERVICES, FISCAL
SERVICES AND HUMAN RESOURCES

INFORMATIONAL COMMUNICATION NO. I.1

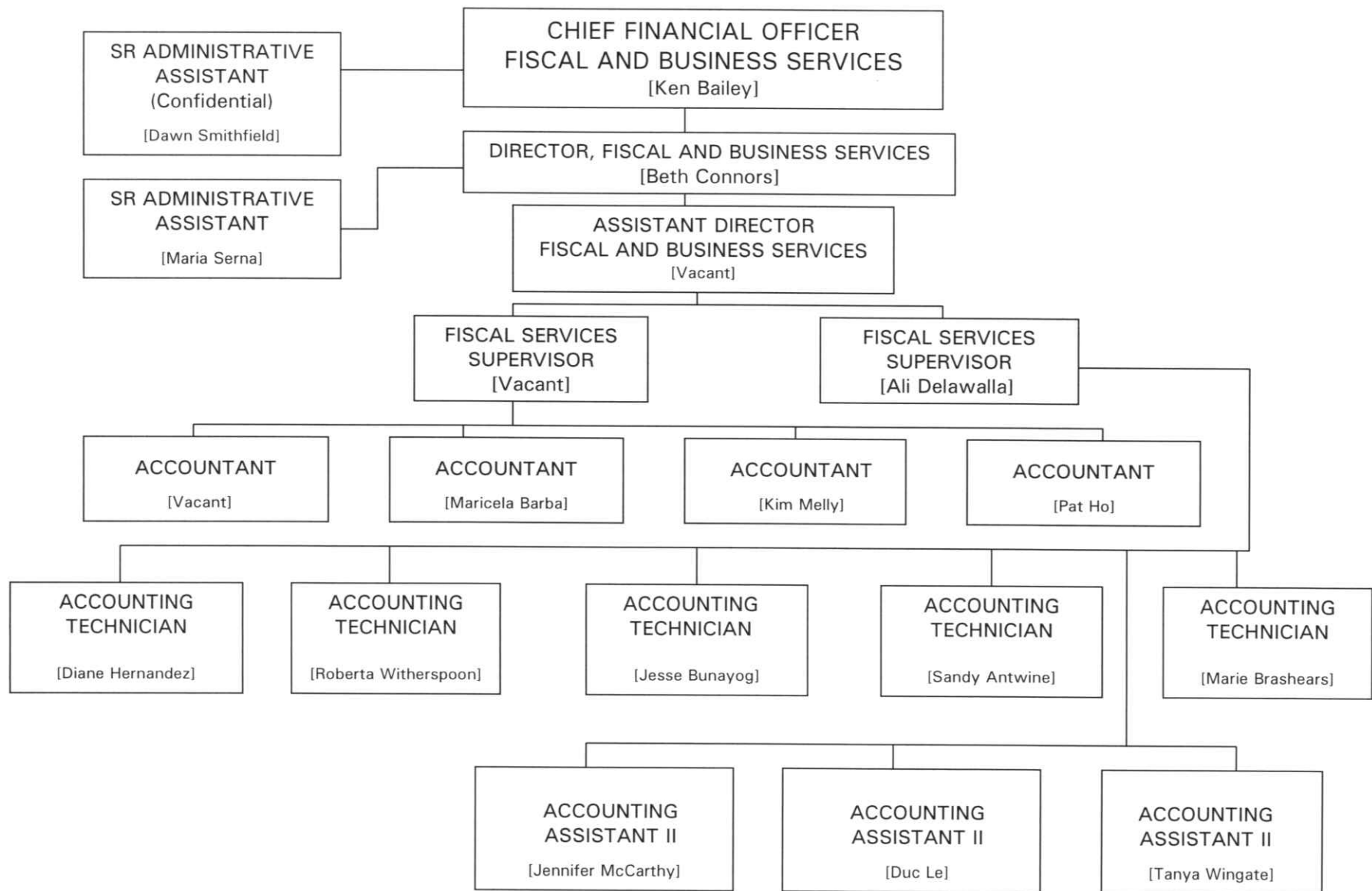
Attached to this item are organizational charts for the three departments noted above.

NOTE: The organizational charts are not available in the electronic agenda. They are, however, printed as part of the official Minutes. They were available for public review in the Office of the Superintendent and were included in the public copies of the agenda which were available at the meeting.

EDUCATIONAL SERVICES



FISCAL SERVICES



HUMAN RESOURCES

