

**Santa Monica-Malibu Unified School District  
Board of Education Meeting  
MINUTES**

**UNADOPTED  
May 20, 2004**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, May 20, 2004 in the Santa Monica City Council Chambers, 1685 Main Street, Santa Monica, CA. The Board called the meeting to order at the District Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA at 5:10 p.m. and moved to the Board Conference Room to meet in Closed Session for the reason(s) listed in Section III, below. The Board reconvened the public portion of the meeting at 7 p.m. in the Santa Monica City Council Chambers.

**I CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III CLOSED SESSION:**

- Conference with Superintendent and Assistant Superintendents regarding 2003-2004 Strategies for Negotiations the Santa Monica-Malibu Classroom Teachers Association (SMMCTA), the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) and with Non-Represented Employees (management and confidential) pursuant to GC § 54957.6, as cited in the Brown Act
- Administrative Appointment - Assistant Principal/House Principal - Santa Monica High School pursuant to GC §54057, as cited in the Brown Act
- Conference with Legal Counsel (Existing Litigation) - Settlement/Release Agreement - Jones vs SMMUSDCase Number: BS088737 pursuant to GC§ 54956.0, as cited in the Brown Act.
- Receipt of Recommendation from the Student Services/Special Education Director to Approve the proposed due process cases pursuant to GC §54954.9 as cited in the Brown Act: SN#'s 03-00290; 03-02592 (corrected number); 04-00107; 03-02329; 03-02332; and 04-00467.

**IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS**

- The AVID/UCLA Write-off contest is styled after the English Placement Test. Students read an excerpt and respond to a prompt related to the excerpt. This year the excerpt was taken from "The Freedom Writers Diary/How a Teacher and 150 Teens Used Writing to Change Themselves and the World Around Them." The winners for 2004 included:  
Samohi:  
9<sup>th</sup> grade: Kiana Ashtiani  
10<sup>th</sup> grade: Tysonn Wiley  
11<sup>th</sup> grade \*Ryan Rodríguez, also won the Bronze for all of LA County  
12 grade: Monica Gobrial

Malibu MS:

7<sup>th</sup> grade: \*Lauren Sánchez, also won the Silver from all of LA County

8<sup>th</sup> grade: Raquel López

John Adams MS:

8<sup>th</sup> grade: Daniel Gerena

7<sup>th</sup> grade: Kiah Carr

- Child Development Services - Judy Abdo, Director, presented a PowerPoint presentations on the Eight Domains of the Child Outcomes Framework, Crest and Teen Programs.
- Child Development Services PTA

**V APPROVAL OF THE AGENDA**

**VI APPROVAL OF MINUTES**

A.01 Approval of Minutes: January 30, 2003 ..... 1

**VII CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

**Curriculum and Instruction**

A.02 Independent Contractors ..... 2-3  
A.03 Overnight Field Trip(2) 2003-2004 ..... 4  
A.04 Supplemental Math Textbooks to be Adopted ..... 5  
A.05 Annual Self-Evaluation Report for Child Development Services ..... 6  
A.06 PEAK - Memorandum of Understanding ..... 7-10

**Business and Finance**

A.07 Acceptance of Gifts - 2003-04 ..... 11-11d  
A.08 Conference and Travel Approval/Ratification ..... 12-14  
A.09 Award of Purchase Orders ..... 15-15e  
A.10 Amendment to Contract with Wheatstone Energy for Lighting Retrofit  
Project - RFP #3.05 - Change Order #3 ..... 16-17  
A.11 Approval for Disposal/Sale of Surplus Equipment ..... 18-20  
A.12 Attendance Calendar for 2004/2005 ..... 21-21a

**Personnel**

A.13 Approval of Unfunded Special Education Positions ..... 22-23  
A.14 Approval of Special Day Class Teacher ..... 24  
A.15 Approval of New Position: Speech Pathologist ..... 25-26  
A.16 Certificated Personnel, Elections, Separations ..... 27-30  
A.17 Special Services Employees ..... 31  
A.18 Classified Personnel - Merit ..... 32-34  
A.19 Classified Personnel - Non-Merit ..... 35

## **VIII PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes.

- The following speakers addressed the Board of Education regarding the drug and alcohol policy and the related transfer policy: Carla McCloskey, Leigh McCloskey, George Hauptman, Margaret Hauptman, Scott Pieper, Linda Pieper, and Pam Eilerson.
- Don Hedrick, teacher and SMMCTA Board Member, addressed the Board of Education regarding the budget proposal that is part of negotiations with SMMCTA, especially as it relates to health care.

## **IX COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

### **A. Student Board Member Reports**

- Bryce Maddock, Santa Monica High School, reported that the Prom will be held on May 22 at the Beverly Hilton Hotel. Bryce has continued to work on the issue of student parking, meeting every other Wednesday and talking with neighbors. Student elections took place on Wednesday, May 29. He announced that Naomi Vasquez was elected Student Board Member.
- Camden Vilkin, Malibu High School, reported that student elections will be held on May 27 and 28. The Malibu Youth Commission and Boys and Girls Club sponsors a two-on-two basketball program. The MHS Current is sponsoring a Coffee House on 5/27 in the Library where there will be poetry and music performances. The Honorary Service Awards luncheon for PTA and teachers was held in the quad. Sixth grade students made presentations regarding Brown vs. Board of Education. Graduation is scheduled for June 17 in the gym. Students are performing *42<sup>nd</sup> Street* the first week in June.

### **B. School Report - CDS (see section IV)**

### **C. SMMCTA Report**

Harry Keiley address the Board with Keryl Cartee regarding current negotiations with the union/association. Mr. Keiley stated that together, the employee associations, community and administration have worked tirelessly to benefit the District and its students and that without local contributions it would not have the excellent reputation it enjoys today. They encouraged the Board of Education and Administration to provide affordable and quality health care for all employees.



**D. SEIU Report**

Keryl Cartee noted that with the untimely passing of Richard Bartolomeo, SEIU will continue to negotiate the unresolved health care and professional growth issues remaining. She reiterated the union's commitment to stand with SMMCTA on the issue of health care for all district employees.

Ms. Cartee announced the establishment of a scholarship in the name of Richard Bartolomeo which would go to a student in the district who plans a career in union/labor work and/or in the Journeyman trades.

**E. Santa Monica-Malibu Education Foundation Report - no report**

**F. PTA Council President Report - no report**

**G. Personnel Commission Report - no report**

**H. Malibu Foundation for Youth and Families - no report**

**I. Special Education Strategic Plan Committee -** Craig Hamilton reported that the Committee is concluding work on the Strategic Plan. A follow-up workshop was held on May 15 with both Cindy Atlas and Linda Kaminski attending. The plan will be agendaized for June 14, an additional meeting being scheduled in June.

**J. Financial Oversight Committee Report**

**K. DAC Reports: (Maximum of 10 minutes)**

- O Health and Safety - Kathy McTaggart introduced Dr. William McCarthy, Chair of the Committee. Attached is a copy of the report.

**X SUPERINTENDENT'S REPORT**

- O Budget Planning Update and Information Regarding Governor's May Revise

Dr. Deasy reported that the agreement with the Education Coalition has remained and that the COLA established for all programs including non-statutory programs was 2.4% which is a slight increase. ADA and growth have been funded for all programs. Still to be resolved is a substantial collapse of categoricals into a block grant. Because class size reduction funding will not continue at the secondary level, there will be movement at that level included in the District's budget. Dr. Deasy noted that it will take several years to return to where the District was financially 24 months ago. The budget to come to the Board will include approximately \$2.5 million in reductions to meet the District's obligations.

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

## **XI MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.20 Certificated Administrative Appointment- Assistant Principal/  
House Principal, Santa Monica High School ..... 36

NOTE: Items D.1 and D.2 were moved forward to follow Item A.20

- A.21 Approval of Special Education Contracts 2003/2004 ..... 37-39  
A.22 Updating Board Policy 0410 - Nondiscrimination in District  
Programs and Activities ..... 40-43  
A.23 Set Date for Public Hearing and Adoption of Resolution Special Tax,  
2004-05 (Proposition Y - Parcel Tax Rate) ..... 44  
A.24 Adopt Schedule of Board Meetings - 2004-2005 ..... 45-46  
A.25 Nominations for Appointment to fill Vacancy- Los Angeles County  
Committee on School District Organization ..... 47

## **XII DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- D.1 Joint Meeting with the Financial Oversight Committee ..... 48  
D.2 Teacher Support: BTSA and Cotsen Family Foundation ..... 49  
D.3 Proposed Agreement with the City of Santa Monica - Consideration of  
Any Additional Terms to be Included ..... 50

## **XIII INFORMATIONAL ITEMS**

- I.1 Basic/Supplemental Textbook to be Adopted ..... 51

## **XIV BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

## **XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

## **XVI CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed.

Board of Education Meeting Schedule					
January through June, 2004					
January	1 Holiday no meeting	8 DO		22 DO	1/8 - school plans
February	5 MHS		19 SM	<b>26 DO</b>	
March	4 DO	<b>11 DO</b>	17 DO (Wednesday)	<b>25 DO</b>	18-19: Stairway of the Stars (Civic Auditorium)
April	1 MHS			22DO <del>29DO</del>	4/5-16: Spring Break (4/29 cancelled)
May	6 DO	<b>13 DO</b>	20 SM		
June	3 DO			24 DO	6/3 - Recognition of Retirees 6/14-18: Graduation Week Activities

Meeting Dates Approved 6/26/03 : Updated 2/5/04

District Office (DO) 7/31, 8/21, 10/2, 12/4, 1/8/04, 1/22,**2/26**, 3/4,**3/11**,3/17,**3/25**,4/22, **4/29**, 5/6,**5/13**,6/3 and 6/24  
 Malibu Meetings (MHS) 9/4, 11/6, 2/5, and 4/1 - Malibu High School Aud. 30215 Morningview Drive, Malibu.  
 Santa Monica City Council Chambers (SM) 9/18, 10/16, 11/20, 2/19 and 5/20 - 1685 Main Street, Santa Monica.

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Approved: \_\_\_\_\_

2/7/08



\_\_\_\_\_  
President



\_\_\_\_\_  
Superintendent

To Board of Education, Santa Monica Malibu Unified School District (SMMUSD)

From District Advisory Committee on Community Health & Safety (CHASAC). William J. McCarthy, Ph.D., Chair, representing the following members: Kathy McTaggart (SMMUSD), Dona Richwine (SMMUSD Nutrition & Food Services), Ellen Hannan / Susan Bronstein (SMMUSD Health Services), Lieutenant Pasquale Guido / Sgt. Mohamed Marhaba (SMPD), Deborah Bellini (parent), Shelley Kramer (parent), Mary Tafi (parent), Eleanore Meyer, MD (community member), Saul Morrison (community member), Oscar de la Torre (Board liaison), Deborah Bellini (parent).

Date: May 20

Re: Annual report and recommendations to the Board

These are the best of times; these are the worst of times. Never have we known as much as we do today about effective ways to protect our children from current and future challenges to their health. Unfortunately never in our memory has there been such a lack of resources for putting into practice the strategies that we know to be effective in protecting our children from current and future challenges to their health.

Despite the admitted lack of financial resources, the SMMUSD joined the LAUSD, the San Francisco school district and other thought leaders in committing itself to healthier eating and to encouraging increased physical activity. We commend the Board for adopting the forward-looking new nutrition and physical activity policy drafted by an ad hoc Child Nutrition and Physical Activity Advisory Committee and adopted by the Board last October. Our children will thank you in later life for protecting them from obesity-related conditions such as diabetes and heart disease and for creating more optimal conditions for learning. The chair of the Community Health & Safety District Advisory Committee will report next year on the success with which the District has complied with the provisions of its new Nutrition & Physical Activity Policy.

Yes, you heard right. The new nutrition policy you have adopted, is likely to create more optimal conditions for learning. While the data are cross-sectional for now, recent data obtained from examining standardized test scores and Fitnessgram scores for SMMUSD 5<sup>th</sup> and 7<sup>th</sup> graders show significant relationships between fitness and test scores, and between body mass-for-age and test scores. Reading and mathematics standardized test scores are highest in those students who appear to be the most physical fit and highest in those student with the least excess body weight for age. See Figures 1-4.



Figure 1. 2002 California Achievement Test (CAT) scores in relation to mile run / walk times observed in SMMUSD 5<sup>th</sup> & 7<sup>th</sup> graders.

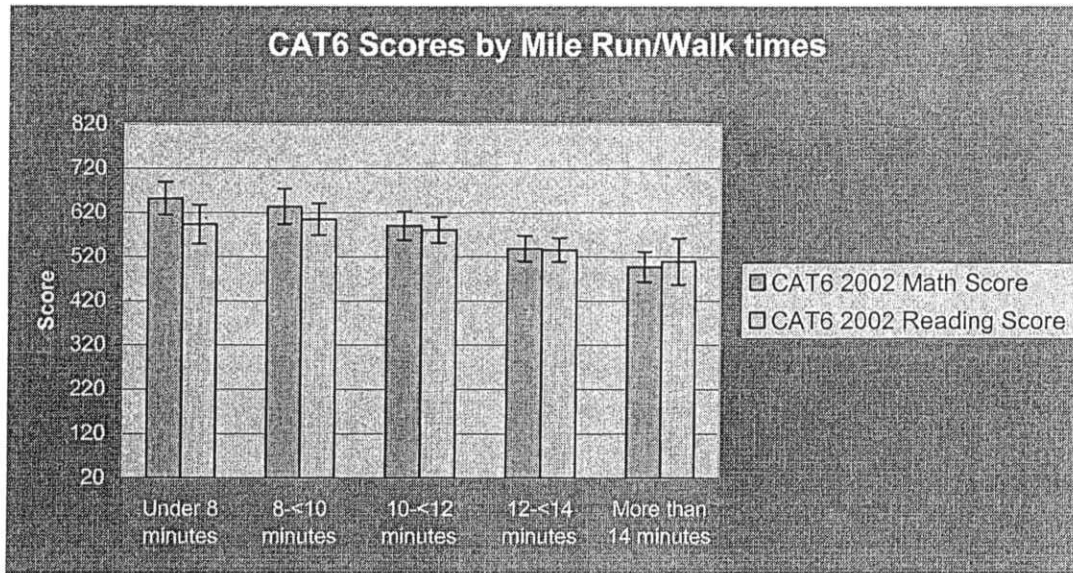


Figure 2. 2002 California Achievement Test (CAT) scores in relation to body mass index (BMI)-for-age for SMMUSD 5<sup>th</sup> & 7<sup>th</sup> graders.

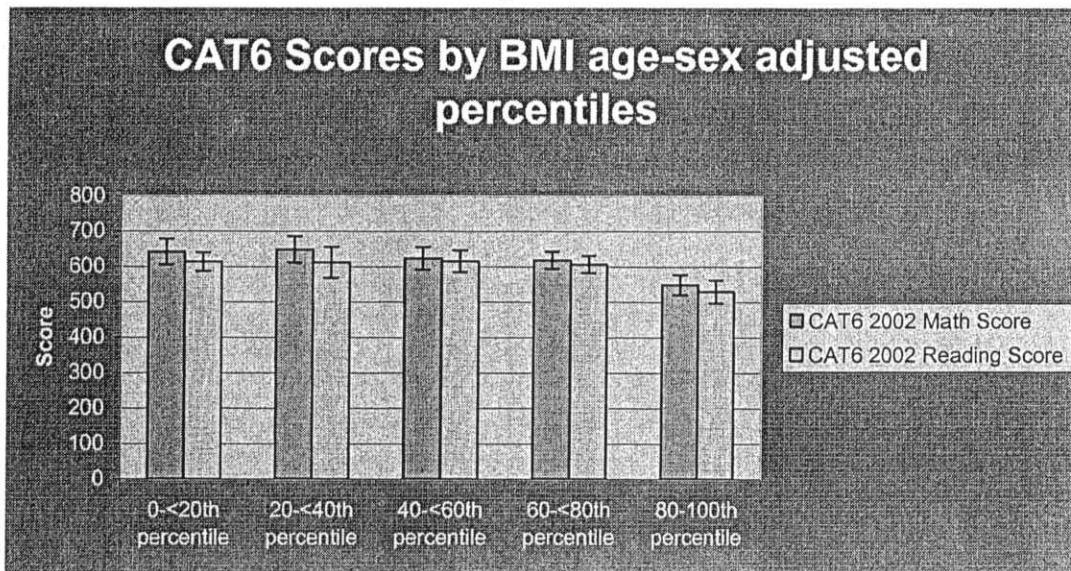


Figure 3. 2003 California Achievement Test (CAT) math scores in relation to one mile run / walk times for SMMUSD 5<sup>th</sup> & 7<sup>th</sup> graders.

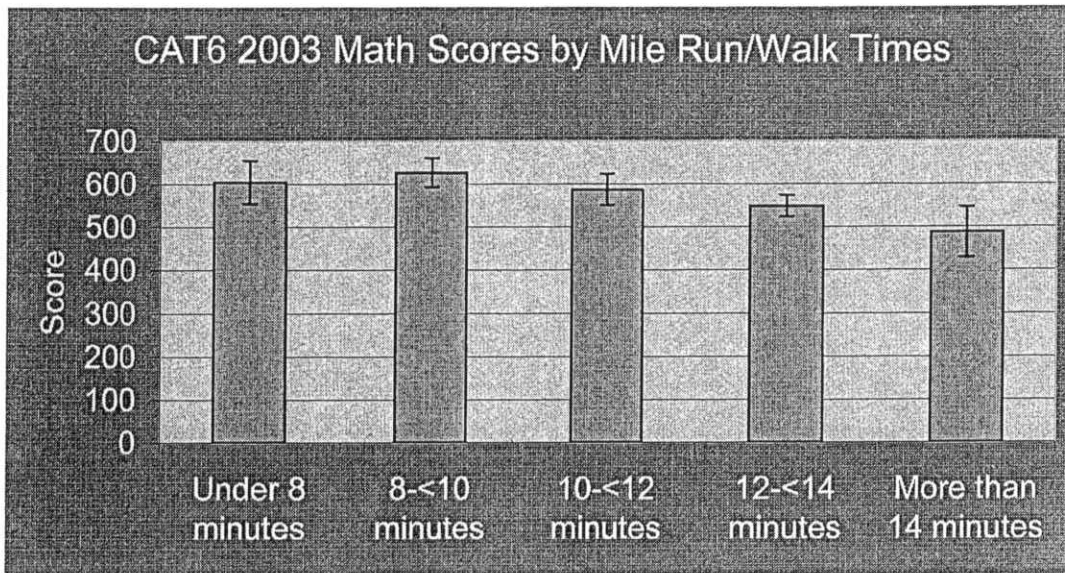
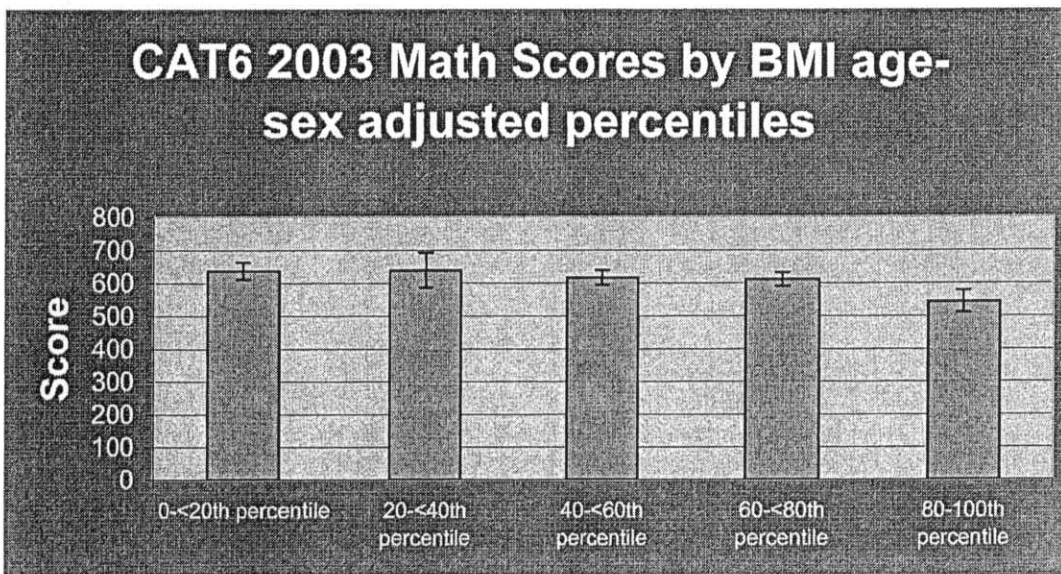


Figure 4. 2003 California Achievement Test (CAT) math scores in relation to body mass index-for-age observed in SMMUSD 5<sup>th</sup> & 7<sup>th</sup> graders.



These data are preliminary and they are cross-sectional. The observed differences in fitness and obesity are confounded by socioeconomic status, which has not yet been factored into these graphs. In any case it is not possible to infer from these data alone that helping our children be more physical fit and to eat the kind of quality food that protects them from obesity will boost their test scores. That hypothesis is currently being tested. For now just know that there is widespread consensus that our children are better off with consuming fewer sodas and consuming fewer hours of television, are better off by eating more broccoli and spending more

time in vigorous, fun and safe physical activities of the kind featured in the CREST after-school program.

While we are on the subject of good things happening in the SMMUSD, we would like to highlight the exemplary relationship that exists between the SMMUSD and the Santa Monica Police Department. This important relationship is nurtured at the top, through regular meetings between Superintendent Deasy and Chief Butts. But it is also nurtured by an enviably dedicated group of officers in the Youth Services Division. The Committee has been continually impressed by these officers' constant, proactive efforts to identify potential problems before they get serious and to find permanent solutions so that they never become serious problems. They can be tough but they clearly love our kids and strive in every way possible to help them avoid trouble and when that fails, to have them learn from their mistakes so that they can hope and plan for a brighter future. The continual presence of Santa Monica Police Department Youth Services staff at Samohi has clearly made it easier for our students to talk to the officers and to see them more as coaches than as guards. Our community is lucky to have such dedicated officers.

There are lots of things the Committee would love to see improved in the district, from better monitored cross-walks to lighter backpacks. We will spare you our exhaustive laundry list and instead will share with you only those concerns that seem especially salient at this time.

It will not surprise you that our first recommendation is to bring the SMMUSD into compliance with respect to involving our children in physical activity. Incidentally, the order of the recommendations is arbitrary. The first recommendation is not necessarily the most important.

Recommendation #1: Support the recommendations of the PE/Sports DAC. District children are doing less physical education than is minimally required by the state. They need more opportunities to learn and practice non-competitive forms of physical activity, such as walking, that can be sustained for a lifetime.

Related to recommendation #1 is recommendation #2: Get the word out that the City of Santa Monica offers scholarships to students who cannot afford the costs of participating in the "Child Care, Recreation, Enrichment, Sports, Together" (CREST) after-school Program. The scholarships go as high as \$150 per child. CREST classes include dance and sports programs such as soccer, tennis and golf and usually include a healthful snack. Activities that are sustainable for a lifetime, such as dance and hiking, are exactly the kind of physical activities that nearly all of our students can engage in with pleasure and physical benefit and should be encouraged.

Recommendation #3. Spare the custodians the budget axe. The LAUSD was embarrassed into putting more resources into custodial services, because school bathrooms had become so consistently unhygienic. The cuts to custodial services already enacted threaten to land our schools in the same predicament if any more cuts are made to custodial services. If budget cuts need to be made, don't make them in custodial services.

Recommendation #4. Please continue supporting at least the level of counseling by outside agency counseling programs currently available to students. This recommendation may be difficult to realize, given that the County Department of Health Services funding for such programs has been reduced because of fiscal constraints. Nonetheless, just as good nutrition and

physical activity create conditions for optimal learning, so does an emotionally healthy student body. We would all wish that parents had the resources necessary to fully meet their children's emotional needs, but such an ideal world does not exist here and probably nowhere. The community counseling resources that Kathy McTaggart mobilizes each year to help our students in need, contribute to the enviable academic achievements of our students. For an extremely modest contribution of funding from the district, literally thousands of hours of counseling and support services are made available to students which come at no additional cost whatsoever to the district. It is critical that such resources be maintained, despite the fiscal challenges.

Recommendation #5. This recommendation is more a challenge to the Committee and the Department of Food and Nutrition Services than it is a responsibility of the Board. Nonetheless we hope you will agree with us that it is prudent policy to offer more opportunities for nutrition education to parents of preschoolers. Many children are entering the school system already at risk of being medically undesirably overweight, a situation that can only get worse if parents are not properly educated about healthful nutrition. The Department of Food and Nutrition Services already fields an excellent nutrition education program for parents; it's more a matter of how to expose the most parents possible to this resource. Where the Department could use more support from the Board is in having the resources necessary to expand the nutrition education program to all classrooms that want it. Current resources limit how many classrooms can be visited.

And finally, here is our pie-in-the-sky recommendation, recommendation #6. Please reinstate district-wide staff development days. For many years the District had reserved a day for district-wide staff development, when staff could attend a variety of health-related and staff development-related seminars taught by community experts. Staff thoroughly benefited from these opportunities for self-improvement, with consequent improvements in their ability to model healthy behaviors for the students as well as an enhanced feeling of being nurtured and cared for by the District. It sounds like a luxury that the district cannot afford but it seems counter-intuitive to expect our teachers to motivate our children to strive for academic excellence if we cannot afford to give our teachers regular opportunities for nurturing excellence in themselves.

We thank you for your efforts in the past year to include concern with our children's physical and emotional well-being along with all of the other pressing concerns that you have had to deal with. Our children will thank you for looking beyond the immediate horizon.

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Approved: \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Superintendent



**Santa Monica-Malibu Unified School District  
Board of Education**

May 20, 2004

**I CALL TO ORDER**

5:00 p.m.

Moved to Closed Session 5:01 p.m.

Reconvened Public Session 7:10 p.m.

**A Roll Call**

Jose Escarce - President (in at 5 p.m. out at 7 p.m. returned 7:50 p.m.)

Emily Bloomfield - Vice President

Julia Brownley

Oscar de la Torre

Mike Jordan

Maria Leon-Vazquez

Shane McLoud - out at 10:18 p.m.

Bryce Maddock - Santa Monica High School

Camden Vilkin - Malibu High School Student Representative

\_\_\_\_\_ - Olympic High School Student Representative

**B Pledge of Allegiance**

Led by Ms. Leon-Vazquez

**II CLOSED SESSION**

Vice-President Bloomfield reported the action from Closed Session:

Moved by Dr. Jordan, seconded by Ms. Leon-Vazquez and voted 7/0 to approve the settlement/release agreement - Jones vs SMMUSD Case Number: BS088737 pursuant to GC§ 54956.0, as cited in the Brown Act.

Moved by Ms. Leon-Vazquez, seconded by Mr. McLoud and voted 7/0 to approve the proposed due process cases pursuant to GC §54954.9 as cited in the Brown Act: SN#'s 03-00290; 03-02592 (corrected number); 04-00107; 03-02329; 03-02332; and 04-00467.

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY  
RE: APPROVAL OF MINUTES

ACTION  
05/20/04

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

January 30, 2003

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
AYES: All (6)  
NOES: None (0)  
ABSTENTIONS: None (0)

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## **CONSENT ITEMS**



TO: BOARD OF EDUCATION

ACTION/CONSENT

FROM: SUPERINTENDENT

05/20/04

Corrected copy

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Michael E. Hill May 1, - June 30, 2004  Cost: Not to Exceed \$5,005	To provide professional development for Teacher and Staff in computer and camera use	CDS	Head Start/Child Development Service  12-52101-0-85000-10000-5802-070-2700
Michael E. Hill May 1, - June 30, 2004  Cost: Not to Exceed \$4,875	To provide website update and redesign and instruction on updating information website	CDS	Head Start/Child Development Service  12-52101-0-85000-10000-5802-070-2700
Family Service of Santa Monica  Sept. 1, 2003 - June 30, 2004  Cost: Not to Exceed \$40,000	To provide mental health prevention and intervention services for preschool children and their families. Also provide training and technical assistance for classroom instructional staff	CDS	State PreSchool/Child Development Services  12-60550-0-35000-10000-5802-070-2700 (44%) Head Start  12-52101-0-35000-10000-5802-070-2700 (56%)
Donna Iwagaki  May 20 - June 30, 2004  Cost: Not to Exceed \$5,000	To provide professional development: Head Start on Science for classroom staff	CDS	Head Start  12-52101-0-85000-10000-5802-070-2700

Contractor/Contract Dates	Description	Site	Funding
Orlando Griego June 1-June 30, 2004 Cost: Not to exceed \$1,650	To provide supervision & evaluate the performance of staff. Plan, organize & direct the Food Service Program, develop and prepare the annual preliminary budget; direct the accounting functions for the cafeterias; plan, prepare and review menus.	Food & Nutrition Services	Cafeteria Fund 13-53100-0-00000-37000-5802-057-2590

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
AYES: All (6)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

5/20/04

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP(S) 2003-2004

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2003-2004 school year. No child will be denied due to financial hardship.

School/Grade	Destination Dates	Principal Teacher	Cost/Budget	Subject	Purpose of Trip
Smash Grade 9	Warner Ranch, Warner Springs, CA.  6/2/04 to 6/4/04	Carrie Ferguson  Andrea Purcell	\$250 paid for by fundraising	Leadership	Leadership training for Seniors.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: SUPPLEMENTAL MATH TEXTBOOKS TO BE ADOPTED

INFORMATION ITEM NO. A.04

It is recommended that the Board of Education adopt the following textbooks for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these materials at the next board meeting.

Basic Foreign Language Textbooks:

PRENTICE HALL - REALIDADES, Grades 6-12 Spanish

HOLT REINHART - ALLEZ, VEINS!, Grades 6-8 French

Supplemental Math Textbook:

PRENTICE HALL - GEOMETRY, Grade 8

Comment: In accordance with Board of Education policy, the textbooks listed below were on display for two (2) weeks at each middle school site, and Educational Services.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/JUDY ABDO

RE: ANNUAL SELF-EVALUATION REPORT FOR CHILD DEVELOPMENT  
SERVICES

RECOMMENDATION NO. A.05

It is recommended that the Board of Education review and approve the Annual Self-Evaluation Report for the Child Development Services Department.

COMMENT: A copy of the report is on file in the Child Development Services Department and Superintendent's Office, and has been provided under separate cover to members of the Board of Education.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE  
ENERGY COALITION AND THE SANTA MONICA-MALIBU UNIFIED  
SCHOOL DISTRICT

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the attached memorandum of understanding between the Energy Coalition and the Santa Monica-Malibu Unified School District for 2004 - 2005 and 2005 - 2006. In addition to the on-going work between PEAK and our middle school, this agreement will provide standards-based lessons in energy use and efficiency for all fourth grade students as an important component in preparation for California Standards Tests in Science at the elementary level.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

## AGREEMENT IN PRINCIPLE

Between

THE ENERGY COALITION

And

THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

May 2004

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This Agreement in Principle (AIP) between The Energy Coalition (Coalition) and the Santa Monica-Malibu Unified School District (SMMUSD) addresses the continuation of a promising energy efficiency partnership through the use of the Coalition's PEAK Student Energy Action program in elementary and secondary schools within the Santa Monica-Malibu Unified School District.

PEAK is a program developed by the Coalition and is provided to the SMMUSD as part of the Community Energy Partnership (Partnership), a demonstration project of a statewide model for the sustainable delivery of energy efficiency in California. The Partnership focuses energy efficiency services in discreet "energy districts," targeting traditionally underserved energy users such as low-income residents, senior citizens, and small businesses.

PEAK is at the core of the Partnership program, building awareness from the bottom-up and working to educate tomorrow's consumers about the merits and compelling reasons for wise energy management. The Community Energy Partnership is a partnership between the cities of Irvine, Santa Monica, Moreno Valley, Palm Desert, Brea, Cathedral City, Santa Clarita, Corona, and San Bernardino, managed by The Energy Coalition and supported by the ratepayers of Southern California Edison and Southern California Gas through the direction of the California Public Utilities Commission.

The Coalition, as the developer of PEAK and the architect of the Partnership, has been engaged with the cities of Santa Monica and Irvine for many years as they began defining their respective energy futures. PEAK was initially developed in the late 1970s to establish an energy efficiency ethic in elementary school students. In the past two years, the Coalition has redefined PEAK to provide an integrated curriculum and software capability that will meet SMMUSD, City, student, and family energy efficiency needs.

The Agreement in Principle meets the following goals for the 2004-2005 and 2005-2006 school years.

The Coalition will provide the PEAK Student Energy Action program at no cost for use in SMMUSD schools as part of the Community Energy Partnership during the 2004-2005 and 2005-2006 school years.

The SMMUSD will integrate the PEAK Student Energy Actions program into its elementary and secondary schools, initiating energy efficiency savings in approximately 2000 households and in the school facilities in Santa Monica.

The SMMUSD will enable and encourage its teachers to use PEAK and specifically to teach a core lesson plan of smart energy management that will assure that the energy efficiency focus of PEAK is taught to students for use in reducing energy use in their homes and at school.

Interested SMMUSD teachers will receive training by the Coalition on the effective use of the curriculum, software, and website.

The Coalition will work with SMMUSD to develop and support a network of PEAK Program Coordinators in each participating school.

The Coalition will make its proprietary curriculum and software available to all SMMUSD students participating in the PEAK Student Energy Actions program. Students will be provided PEAK software and lesson plans so that they can use PEAK at home to further energy efficiency educational benefits with their families. PEAK's website will be available to students and their families.

The Coalition, in concert with the City of Santa Monica, Southern California Edison and Southern California Gas, will provide every student enrolled in the program with a compact fluorescent lightbulb. A fact sheet provided to each student explains the symbolism of the lightbulb for his or her family's opportunity to leverage greater savings through energy efficiency. In addition, the Coalition will explore the opportunity to provide additional compact fluorescent lightbulbs that students can sell in their communities to raise funds for their schools and specific activities approved by SMMUSD.

By distributing flyers and by providing specific teacher resources, the Coalition will link participating families with other Southern California Edison and Southern California Gas programs and incentives and with other utility programs as necessary for electric, gas, and water efficiency opportunities in student homes.

The Coalition will work with the SMMUSD to develop appropriate rewards and incentives for exemplary student behavior in saving energy at home and at school, potentially in concert with interested local businesses eager to support education. Teacher recognition will also be explored and potentially introduced and awarded.

As part of the Partnership demonstration project, the Coalition will also support SMMUSD in saving energy and money at schools. The Coalition will provide a range of technical services to support saving energy at school activities.

The Coalition will work with SMMUSD facilities staff and District officials to assist in



developing mechanisms to determine the real energy and monetary savings from energy efficiency, specifically to help sort out the effects of rate increases and changes in building use patterns and occupancy schedules that affect baseline usage. The Coalition will advocate that a portion of the verified monetary benefits that accrue be reinvested in SMMUSD facilities for deeper levels of energy management.

The Coalition will work with SMMUSD to develop a shared-savings program such that verified energy and dollar savings are split between the school district for general purposes, specific schools for reinvestment to leverage ever-greater efficiency gains, and the maintenance staff that plays a critical role in effective building operation and thus wise energy management on campus.

While providing for complete student and family confidentiality, SMMUSD agrees that the Coalition and Southern California Edison and Southern California Gas shall have access to PEAK results in order to document benefits and to highlight the Partnership case study that will be built.

The Coalition will work with the Santa Monica-Malibu Unified School District and the City of Santa Monica to publicize the results of the PEAK program and its integration with existing school facility energy efficiency programs throughout the community, the City, and the State of California to propel the energy efficiency works at home and at school and to sustain the effort for years to come.

SMMUSD and the Coalition agree that during the school year of 2005-2006 they will review PEAK to determine its further use in sustaining SMMUSD's energy future.

The above represents the Agreement In Principle between The Energy Coalition and the Santa Monica-Malibu Unified School District.

This \_\_\_\_\_ of May 2004.

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Ted Flanigan  
Managing Director  
California Energy Coalition

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John E. Deasy, Ph.D.  
Superintendent  
Santa Monica-Malibu  
Unified School District

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$15,890.98 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$15,615.98, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org), as a pdf file; to view the gift report:

- 1) go to [www.smmusd.org](http://www.smmusd.org)
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 5-20gif.pdf

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

School/Site	Gift Amount	In-kind Value	Donor	Purpose
Account Number				
<b>JAMS</b>	\$ 800.00		Santa Monica Science Magnet	Field Trip Transportation
01-90120-0-00000-00000-8699-011-0000	\$ 730.45		Coca-Cola Enterprises Bottling Co.	General Supplies & Materials - P.E. Dept.
	\$ 500.00		Metro Church	General Supplies & Materials
	\$ 56.37		Verizon Long Distance	General Supplies & Materials
<b>Adult Education</b>	\$ 175.00		Various	Graduation Expenses
11-90120-0-00000-00000-8699-090-0000				
<b>Alternative (SMASH)</b>				
01-90120-0-00000-00000-8699-009-0000				
<b>Cabrillo</b>	\$ 647.89		Various	General Supplies & Materials
01-90120-0-00000-00000-8699-017-0000				
<b>PTA Reim. - Resource #90150</b>				
<b>CDS</b>				
12-90120-0-00000-00000-8699-090-0000				
<b>Edison</b>	\$ 125.01		Edison International	General Supplies & Materials
01-90120-0-00000-00000-8699-001-0000	\$ 125.01		Edison International	General Supplies & Materials
<b>PTA Reim. - Resource #90150</b>				
<b>Franklin</b>	\$ 251.95		Target, Take Charge of Education	Postage
01-90120-0-00000-00000-8699-002-0000				
<b>PTA Reim. - Resource #90150</b>				
<b>Grant</b>	\$ 100.00		Gloria Savinar	Library Books (Donation in memory of Rose Green)
01-90120-0-00000-00000-8699-003-0000	\$ 25.00		Judith Mitchell	Library Books (Donation in memory of Rose Green)
		\$ 75.00	Al Friedenberg	Set of Books
<b>Lincoln</b>	\$ 383.25		AMF Bowling Centers	General Supplies & Materials
01-90120-0-00000-00000-8699-012-0000	\$ 91.38		Verizon	General Supplies & Materials
<b>Malibu High School</b>	\$ 5,000.00		Malibu H.S. Arts Angels	Instructional Aides
01-90120-0-00000-00000-8699-010-0000	\$ 95.23		Verizon	General Supplies & Materials
	\$ 46.50		AMF Bowling Centers	General Supplies & Materials
<b>Shark Fund - Resource #90141</b>	\$ 2,000.00		Shark Fund	Athletic Trainer
<b>McKinley</b>	\$ 1,717.00		Various	General Supplies & Materials - Yearbook
01-90120-0-00000-00000-8699-004-0000	\$ 1,368.00		Various	General Supplies & Materials
<b>Muir</b>	\$ 100.00		Wells Fargo	Equipment
01-90120-0-00000-00000-8699-005-0000	\$ 45.00		Jennifer Repo	Equipment
	\$ 30.00		Edison International	Equipment

School/Site	Gift Amount	In-kind Value	Donor	Purpose
<b>Account Number</b>				
<b>Olympic HS</b>				
01-90120-0-00000-00000-8699-014-0000				
<b>Rogers</b>	\$ 102.00		AMF Bay Shore	General Supplies & Materials
01-90120-0-00000-00000-8699-006-0000				
<b>PTA Reim. - Resource #90150</b>				
<b>Roosevelt</b>				
01-90120-0-00000-00000-8699-007-0000				
<b>PTA Reim. - Resource #90150</b>				
<b>Samohi</b>	\$ 244.19		Coca-Cola Enterprises Bottling Co.	General Supplies & Materials - P.E. Dept.
01-90120-0-00000-00000-8699-015-0000		\$ 200.00	Paul Mandabach	Photographic Equipment
<b>Barnum Hall</b>				
01-91150-0-00000-00000-8699-015-0000				
<b>Pt. Dume Marine Science</b>	\$ 110.00		Parent	Sacramento Field Trip Transportation
01-90120-0-00000-00000-8699-019-0000	\$ 40.75		Access Computer Products	General Supplies & Materials
<b>PTA Reim. - Resource #90150</b>				
<b>Webster</b>				
01-90120-0-00000-00000-8699-008-0000				
<b>PTA Reim. - Resource #90150</b>				
<b>Others:</b>				
<b>Superintendent's Office</b>				
01-90120-0-00000-00000-8699-020-0000				
<b>Educational Services</b>	\$ 339.00		Samohi Orchestras	Special Services, Certificated
01-90120-0-00000-00000-8699-030-0000	\$ 117.00		Harlan Dorin dba Dorin Development	Custodian Overtime - Dream Strings
<b>Student &amp; Family Services</b>				
01-90120-0-00000-00000-8699-040-0000				
<b>Special Education</b>				
01-90120-0-00000-00000-8699-044-0000				
<b>Food &amp; Nutrition Services</b>				
01-90120-0-00000-0000-8699-057-0000				
<b>Child Development Services</b>				
12-90120-0-00000-00000-8699-070-0000				
<b>District</b>	\$ 250.00		ASCIP	General Supplies & Materials - Safety
01-90120-0-00000-00000-8699-090-0000				
<b>TOTAL</b>	\$ 15,615.98	\$ 275.00		

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 72,658.61	\$ 2,086.82	\$ 74,745.43	\$ -	\$ -	\$ -
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000	\$ 6,245.00	\$ 175.00	\$ 6,420.00	\$ -	\$ -	\$ -
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000	\$ 14,250.00	\$ -	\$ 14,250.00	\$ -	\$ -	\$ -
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000 <b>PTA Reim. - Resource #90150</b>	\$ 30,918.19 \$ 38,561.92	\$ 647.89 \$ -	\$ 31,566.08 \$ 38,561.92	\$ - \$ -	\$ - \$ -	\$ - \$ -
<b>CDS</b> 12-90120-0-00000-00000-8699-090-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000 <b>PTA Reim. - Resource #90150</b>	\$ 1,704.03 \$ 28,554.00	\$ 250.02 \$ -	\$ 1,954.05 \$ 28,554.00	\$ 10,560.00	\$ -	\$ 10,560.00
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000 <b>PTA Reim. - Resource #90150</b>	\$ 1,490.21 \$ -	\$ 251.95 \$ -	\$ 1,742.16 \$ -	\$ -	\$ -	\$ -
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000	\$ 39,018.19	\$ 125.00	\$ 39,143.19	\$ 1,340.00	\$ 75.00	\$ 1,415.00
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 41,026.72	\$ 474.63	\$ 41,501.35	\$ -	\$ -	\$ -
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <b>Malibu Shark Fund - Resource #90141</b>	\$ 27,514.64 \$ 61,370.00	\$ 5,141.73 \$ 2,000.00	\$ 32,656.37 \$ 63,370.00	\$ 175.00	\$ -	\$ 175.00
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 44,081.68	\$ 3,085.00	\$ 47,166.68	\$ -	\$ -	\$ -
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 63,995.75	\$ 175.00	\$ 64,170.75	\$ 632.00	\$ -	\$ 632.00
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 6,724.46	\$ -	\$ 6,724.46	\$ 50.00	\$ -	\$ 50.00
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000 <b>PTA Reim. - Resource #90150</b>	\$ 27,381.26 \$ 25,775.63	\$ 102.00 \$ -	\$ 27,483.26 \$ 25,775.63	\$ 94.00	\$ -	\$ 94.00

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>Roosevelt</b>	\$ 47,728.00	\$ -	\$ 47,728.00	\$ 810.79	\$ -	\$ 810.79
01-90120-0-00000-00000-8699-007-0000						
<b>PTA Reim. - Resource #90150</b>	\$ 22,087.00	\$ -	\$ 22,087.00			
<b>Samohi</b>	\$ 92,993.49	\$ 244.19	\$ 93,237.68	\$ 14,976.00	\$ 200.00	\$ 15,176.00
01-90120-0-00000-00000-8699-015-0000	<b>[See Below for Barnum Hall]</b>					
<b>Pt. Dume Marine Science</b>	\$ 57,115.26	\$ 150.75	\$ 57,266.01	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-019-0000						
<b>PTA Reim. - Resource #90150</b>	\$ 73,851.92	\$ -	\$ 73,851.92			
<b>Webster</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-008-0000						
<b>PTA Reim. - Resource #90150</b>	\$ 50,000.00	\$ -	\$ 50,000.00			
<b>ALL OTHER LOCATIONS:</b>						
<b>Superintendent's Office</b>	\$ -	\$ -	\$ -	\$ 400.00	\$ -	\$ 400.00
01-90120-0-00000-00000-8699-020-0000						
<b>Educational Services</b>	\$ 57,380.00	\$ 456.00	\$ 57,836.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-030-0000						
<b>Student and Family Support Services</b>	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-041-0000						
<b>Special Education</b>	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-044-0000						
<b>Food &amp; Nutrition Services</b>	\$ -	\$ -	\$ -	\$ 5,039.00	\$ -	\$ 5,039.00
01-90120-0-00000-00000-8699-070-0000						
<b>Child Development Services</b>	\$ 20.00	\$ -	\$ 20.00	\$ 710.00	\$ -	\$ 710.00
01-90120-0-00000-00000-8699-070-0000						
<b>District</b>	\$ -	\$ 250.00	\$ 250.00	\$ -		\$ -
01-90120-00000-0-00000-8699-090-0000						
<b>TOTAL GIFTS</b>	\$ 948,945.96	\$ 15,615.98	\$ 964,311.94	\$ 34,786.79	\$ 275.00	\$ 35,061.79
<b>BARNUM HALL - Current Year</b>	<b>Y-T-D Gifts</b>	<b>Current Gifts</b>	<b>Cumulative Gifts</b>	<b>Prev. In-Kind Gifts</b>	<b>Current In-Kind Gifts</b>	<b>Cumulative In-Kind</b>
01-91150-0-00000-00000-8699-015-0000	\$ 28,866.11	\$ -	\$ 28,866.11	Organ (Belt) (Est.)		\$ 250,000.00
<b>Previous Years' Gifts</b>				Organ (Dollinger)		350,000.00
2002-03	\$ 137,110.34			Dollinger Organ donated at 4/11/02 Board Mtg.		
2001-02	\$ 66,200.00			(Item A.21) to Tucson Fox Foundation		
2000-01	\$ 137,863.00				n/a	\$ (350,000.00)
1999-00	\$ 175,700.00				n/a	
1998-99	\$ 10,945.00					
1997-98	\$ 26,645.00					\$ 250,000.00
<b>TOTAL CASH GIFTS FOR BARNUM HALL</b>	\$ 554,463.34					
<b>Total Cash Gifts for District, incl. Barnum Hall:</b>		\$ 15,615.98				

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>CAREY, WILL</u> Information Services 01-00000-0-00000-77000-5220- 054-2540 General Fund - <b>Function:</b> Data Processing Services	Quintessential School Systems End of the Year Seminar Corona, CA April 26 -27, 2004	\$300
<u>CONNORS, Beth</u> Fiscal Services 01-00000-0-00000-72000-5220- 051-2510 General Fund - <b>Function:</b> Other Genl. Admin.	Leadership for First Level Supervisors Ontario, CA May 20, 2004	\$185
01-00000-0-00000-72000-5220- 051-2510 General Fund - <b>Function:</b> Other Genl. Admin.	Governmental Accounting Standards Board Ontario, CA June 3, 2004	\$185
<u>DEASY, John</u> Superintendent 01-00000-0-00000-71500-5220- 020-1200 General Fund - <b>Function:</b> Superintendent	Hewlett Foundation Grantee Meeting Menlo Park, CA May 26 - 27, 2004	\$100 (misc.)
<u>O'Brien, Lourdes</u> John Adams Middle No Cost to District	Advancement Via Individual Determination Teacher Workshop IV Westwood, CA May 20, 2004	Sub only

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>RICHWINE, Dona</u> Food & Nutrition Services 13-53100-0-00000-37000-5220- 057-2570 Cafeteria Fund - <b>Resource:</b> Child Nutrition	Nutrient Standard Menu Planning Ontario, CA July 14 - 15, 2004	\$125
<u>SIEGEL, Marlene</u> Special Education No Cost to District	Motivating the Unmotivated Student Irvine, CA June 23, 2004	0
<u>WHALEY, Tom</u> State & Federal Projects 01-70180-0-17000-10000-5220- 035-1300 General Fund - <b>Resource:</b> Arts Partnership	California Arts Assessment Network Sacramento, CA May 20 - 22, 2004	\$950
<b>Adjustments</b>  (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		
<b>Group Conference and Travel: In-State</b> * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>KAMINSKI, Linda</u> <u>MUNCEY, Donna</u> State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II Teacher Quality	What Works in Schools: Classroom Instruction That Works Downey, CA August 20, 2004	\$350
<u>AUSTIN, Heather</u> + 8 Additional Staff John Adams Middle 01-90120-0-11100-10000-5220- 011-4110 General Fund - <b>Resource:</b> Gifts 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II Teacher Quality  <u>KAMINSKI, Linda</u> + 3 Additional Staff State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II Teacher Quality	Advancement Via Individual Determination Summer Institute 2004 San Diego, CA August 2 - 6, 2004	\$3,000 Registr. (3 free) \$8,550 Expenses  \$6,000 Total Registr. & Exp.



<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
STRAUS, Ilene + 2 Additional Staff Santa Monica High 01-58100-0-11100-10000-5220- 015-4150 General Fund - <b>Resource:</b> Other Federal	High School Visitation Fremont, CA May 13, 2004	\$1,500 Total <b>+ 2 SUBS</b>
STRAUS, Ilene + 5 Additional Staff Santa Monica High 01-58100-0-11100-10000-5220- 015-4150 General Fund - <b>Resource:</b> Other Federal	High Tech High Visitation San Diego, CA May 18, 2004	\$500 Total <b>+ 2 SUBS</b>
<b>Out-of-State Conferences: Individual</b>		
NONE		
<b>Out-of-State Conferences: Group</b>		
MUNCEY, Donna + 9 Additional Staff State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II Teacher Quality	Advancement Via Individual Determination Visitation Denver, CO May 23 - 24, 2004	\$3,700 Total <b>+ 5 SUBS</b>

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
 AYES: All (6)  
 NOES: None (0)  
 ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from April 30, 2004 through May 12, 2004 for fiscal year 2003/04.

**AGENDA**

**NOTE:** The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MAY 20, 2004

PAGE 1

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROPS and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
406423	DON JOHNSTON INC	ADDITIONAL ITEMS	SPECIAL EDUCATION REGULAR YEAR	560.00	R
			** CHANGED PURCHASE ORDERS TOTAL:	560.00	
<u>*** NEW PURCHASE ORDERS ***</u>					
406673	A-Z BUS SALES	OPE ORDER FOR REPAIRS/TRANSP.	TRANSPORTATION	1,000.00	R
406672	ADVANCED BATTERY SYSTEMS	OPEN ORDER FOR PARTS/TRANSP.	TRANSPORTATION	600.00	R
406669	ANT HILL PRODUCTIONS	REVISE/PRODUCE IEP FOLDERS	SPECIAL EDUCATION REGULAR YEAR	650.00	R
406552	ANTELOPE VALLEY BUS COMPANY	TRANSPORTATION TO ASTRO CAMP	JOHN ADAMS MIDDLE SCHOOL	1,632.86	
405393	APPLE COMPUTER CORP	COMPUTER	JOHN ADAMS MIDDLE SCHOOL	2,454.03	U
406622	APPLE COMPUTER CORP	LAP TOPS	WILL ROGERS ELEMENTARY SCHOOL	3,066.72	R
406630	APPLE COMPUTER CORP	POWER BOOK	WILL ROGERS ELEMENTARY SCHOOL	2,206.14	R
406474	ATTAINMENT COMPANY	COMPUTER SOFTWARE	MALIBU HIGH SCHOOL	137.74	
406400	AUDIOMED INC	HEALTH SUPPLIES	CHILD DEVELOPMENT CENTER	858.94	CD
406679	AVID CENTER	AVID books	STATE AND FEDERAL PROJECTS	518.25	R
406431	BAKER & TAYLOR	LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	500.00	R
406031	BARNES & NOBLE/SANTA MONICA	INSTR MATERIALS	SANTA MONICA HIGH SCHOOL	198.66	R
406543	BARNES & NOBLE/SANTA MONICA	OPEN ORDER/INST SUP/SI-DRAMA	JOHN ADAMS MIDDLE SCHOOL	100.00	R
406559	BAUDVILLE INC	AWARDS/RECOGNITION	ENGLISH LANGUAGE DEVELOPMENT	87.23	R
406368	BOISE CASCADE OFFICE/PAPER	OPEN ORDER/PAPER/OFFICE SUPPLY	STATE AND FEDERAL PROJECTS	1,000.00	R
406482	BOISE CASCADE OFFICE/PAPER	PENCILS	SANTA MONICA HIGH SCHOOL	328.00	R
406333	BORDERS BOOKS & MUSIC	TEXTBOOK	ADULT EDUCATION CENTER	206.10	A
406691	BORDERS BOOKS & MUSIC	OPEN ORDER/INST SUP/SI-LAN.ART	JOHN ADAMS MIDDLE SCHOOL	142.85	R
405492	BOXLIGHT CORPORATION	LCD PROJECTOR	SANTA MONICA HIGH SCHOOL	1,691.95	R
406582	CAEA	CAAN PAYMENT	STATE AND FEDERAL PROJECTS	3,000.00	R
406531	CALAHAN, HEATHER	REIMB/DEDUCTIBLE CAR DAMAGES	INSURANCE SERVICES	500.00	U
406412	CALIFORNIA COPY PRODUCTS	Rental For Special Ed.	SPECIAL EDUCATION REGULAR YEAR	1,000.00	R
406405	CALIFORNIA SCHOOL LAW	PUBLICATION	STUDENT SERVICES	93.60	U
406684	CARSON-DELLOSA PUBLISHING CO	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	36.94	U
406416	CARUSO, STEPHANIE	MILEAGE REIMBURSEMENT/CARUSO	SPECIAL EDUCATION REGULAR YEAR	200.00	R
406469	CASE PARTS COMPANY	HINGES FOR CAMBRO CARTS	FOOD SERVICES	570.29	F
406685	CDW-G COMPUTING SOLUTIONS	COMPUTER EQUIP.	CABRILLO ELEMENTARY SCHOOL	30.74	U
406421	CERTIFIED DOCUMENT DESTRUCTION	DOCUMENT DISTRUCTION	STUDENT SERVICES	75.00	U
406502	CHILD DEVELOPMENT MEDIA INC	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	106.43	CD
406407	CHILDRENS BOOK WORLD	OPEN ORDER/CLASSROOM BOOKS	JOHN ADAMS MIDDLE SCHOOL	78.57	R
406692	CHILDRENS BOOK WORLD	OPEN ORDER/INST SUP/SI-LAN.ART	JOHN ADAMS MIDDLE SCHOOL	142.85	R
406693	CHILDRENS BOOK WORLD	OPEN ORDER/INST SUP/SI-LAN.ART	JOHN ADAMS MIDDLE SCHOOL	142.85	R
406676	CINTAS CORPORATION	OPEN ORDER FOR UNIFORM SH./TRA	TRANSPORTATION	2,700.00	R
406357	CLASSROOMDIRECT.COM	CLASSROOM SUPPLIES/PETRILYAK	GRANT ELEMENTARY SCHOOL	323.26	R
406484	COCA COLA BOTTLING COMPANY OF	OPEN PO FOR RESALABLE DRINKS	SAMOHI STUDENT STORE	450.00	U
406506	COMPUSA	SOFTWARE	SANTA MONICA HIGH SCHOOL	97.39	R
406616	COMPUSA	COMPUTER ACCESSORIES	SANTA MONICA HIGH SCHOOL	728.18	R
406028	CORLISS, CHRISTOPHER	REIMBURSEMENT FOR SUPPLIES	CURRICULUM AND IMC	137.24	U
406418	CORPORATE EXPRESS	OPEN ORDER/INST SUP/RESOURCE	JOHN ADAMS MIDDLE SCHOOL	50.00	R
406436	CORPORATE EXPRESS	OPEN ORDER/INST SUP/SCIENCE SI	JOHN ADAMS MIDDLE SCHOOL	250.00	R
406513	CORPORATE EXPRESS	OFFICE SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	1,500.00	R
406516	CORPORATE EXPRESS	SMEAD FILE FOLDERS FOR RECORDS	SPECIAL EDUCATION REGULAR YEAR	847.59	R
406521	CORPORATE EXPRESS	OPEN ORDER/INST SUP/6TH/HUM-SI	JOHN ADAMS MIDDLE SCHOOL	74.20	R
406555	CORPORATE EXPRESS	OPEN ORDER/INST SUP/8TH/L.A.	JOHN ADAMS MIDDLE SCHOOL	64.29	R
406635	CORPORATE EXPRESS	OPEN ORDER/INST SUP/7TH CORE	JOHN ADAMS MIDDLE SCHOOL	156.26	R

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
406636	CORPORATE EXPRESS	OPEN ORDER/INST SUP/SI-MATH	JOHN ADAMS MIDDLE SCHOOL	116.00	R
406637	CORPORATE EXPRESS	OPEN ORDER/INST SUP/SI-MATH	JOHN ADAMS MIDDLE SCHOOL	78.00	R
406638	CORPORATE EXPRESS	OPEN ORDER/INST SUP/7TH CORE	JOHN ADAMS MIDDLE SCHOOL	135.00	R
406639	CORPORATE EXPRESS	OPEN ORDER/INST SUP/SI-MATH	JOHN ADAMS MIDDLE SCHOOL	78.00	R
406729	CORPORATE EXPRESS	OPEN ORDER/INST SUP/SI-FOR.LAN	JOHN ADAMS MIDDLE SCHOOL	230.00	R
406006	CORPORATE EXPRESS/US OFFICE	CHAIR MATS	CHILD DEVELOPMENT CENTER	202.42	CD
406232	CORPORATE EXPRESS/US OFFICE	CHAIR FOR LIBRARY	WEBSTER ELEMENTARY SCHOOL	156.96	
406261	CORPORATE EXPRESS/US OFFICE	PHONE HEADSETS	SANTA MONICA HIGH SCHOOL	151.77	
406490	CORPORATE EXPRESS/US OFFICE	OFFICE SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	729.59	U
406491	CORPORATE EXPRESS/US OFFICE	FILE CABINET	WILL ROGERS ELEMENTARY SCHOOL	282.53	R
406529	CORPORATE EXPRESS/US OFFICE	OPEN PO FOR OFFICE SUPPLIES	FISCAL SERVICES	2,000.00	U
406456	COSENTINO'S	GRADUATION SUPPLIES	MALIBU HIGH SCHOOL	150.00	
406536	COX PAINT INC	OPEN ORDER-PAINT SUPPLIES	FACILITY MAINTENANCE	1,000.00	
406510	DELPHIN COMPUTER SUPPLY	vacuum	PURCHASING/WAREHOUSE	28.93	U
406518	DELPHIN COMPUTER SUPPLY	FAX/COPIER CARTRIDGES	SPECIAL EDUCATION REGULAR YEAR	257.64	R
406494	DEMCO LIBRARY SUPPLIES	LIBRARY SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	607.27	R
406597	DICK BLICK	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	1,157.78	R
406593	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	3,129.49	CD
406733	DON LEE FARMS/GOODMAN FOODS	COMMODITY PROCESSING OF BEEF	FOOD SERVICES	2,500.00	F
405457	DOTY, KEN	REIMB./CUSTODIAL CART	JOHN MUIR ELEMENTARY SCHOOL	91.80	U
406727	DUTTONS BOOKSTORE	OPEN ORDER/INST SUP/SI-L.A.	JOHN ADAMS MIDDLE SCHOOL	142.85	R
406472	EDUCATIONAL RESOURCES	COMPUTER SOFTWARE	MALIBU HIGH SCHOOL	965.57	
406645	ESCOBAR SEWER CONTRACTOR	ADDITIONAL WORK-SEWERLINE MHS	FACILITY MAINTENANCE	2,686.52	U
406564	EXCELSIOR SOFTWARE INC	SOFTWARE	PURCHASING/WAREHOUSE	969.38	U
406447	F K M COPIER PRODUCTS	TONER FOR COPIER	EDISON ELEMENTARY SCHOOL	86.60	U
406460	FACETS MULTIMEDIA INC	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	206.50	R
406526	FISHER LUMBER	OPEN ORDER-CARPENTRY/LUMBER	FACILITY MAINTENANCE	6,000.00	
406457	FLOWERS BY PAMELA	GRADUATION SUPPLIES	MALIBU HIGH SCHOOL	250.00	
406422	FLYNN, PATTY	REIMBURSEMENT FOR PATTY FLYNN	SPECIAL EDUCATION REGULAR YEAR	600.00	R
406254	FOLLETT LIBRARY BOOK CO	Library books	EDISON ELEMENTARY SCHOOL	534.00	R
406534	FOLLETT LIBRARY BOOK CO	Encyclopedia and misc. books	PT DUME ELEMENTARY SCHOOL	1,000.00	
406608	FOLLETT LIBRARY BOOK CO	Books	GRANT ELEMENTARY SCHOOL	210.00	R
406483	FRITO-LAY INC	OPEN PO FOR RESALE SNACK ITEMS	SAMOHI STUDENT STORE	500.00	U
406670	GALE SUPPLY CO	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	618.75	R
406579	GONZALEZ, IRENE D	CELL PHONE REIMBURSEMENT	STATE AND FEDERAL PROJECTS	240.00	R
406434	GREAT SOURCE EDUCATION GROUP	TEXTBOOKS	LINCOLN MIDDLE SCHOOL	2,625.47	R
406530	GREAT SOURCE EDUCATION GROUP	WRITER CLASROOM KIT	GRANT ELEMENTARY SCHOOL	162.38	R
406709	GREAT SOURCE EDUCATION GROUP	MATH MATERIALS	WILL ROGERS ELEMENTARY SCHOOL	69.21	R
406544	HOME DEPOT- L.A.	OPEN ORDER/MEDI-CAL GRANT	JOHN ADAMS MIDDLE SCHOOL	400.00	R
406706	HOT DOGGER TOURS	BUS TRANSPORTATION-SEA WORLD	PT DUME ELEMENTARY SCHOOL	2,782.00	
406476	IEP RESOURCES	COMPUTER SOFTWARE	MALIBU HIGH SCHOOL	714.81	
406539	IMED	AUDIO VISUAL EQUIP/ST ANNES	SAINT ANNE'S PRIVATE SCHOOL	1,106.75	R
406540	IMED	AUDIO VISUAL EQUIP/ST. ANNES	SAINT ANNE'S PRIVATE SCHOOL	553.37	R
406541	IMED	AUDIO VISUAL EQUIP/ST ANNES	SAINT ANNE'S PRIVATE SCHOOL	1,106.75	R
406373	ISLAND PACKERS	SANTA CRUZ ISLAND FIELD TRIP	JOHN MUIR ELEMENTARY SCHOOL	2,359.85	
406452	JAIME JOSE LUIS	PRODUCE FOR FARMERS MRKT SBP	FOOD SERVICES	700.00	F
406640	JOSEPHSON INSTITUTE OF ETHICS	CHARACTER POSTER/MEDICAL GRANT	JOHN ADAMS MIDDLE SCHOOL	293.74	R
404587	KAMINSKI, LINDA	CELL PHONE REIMBURSEMENT	CURRICULUM AND IMC	360.00	U
406557	KELIN, MARIE-CLAIRE	LIBRARY SUPPLIES	LINCOLN MIDDLE SCHOOL	56.60	
406414	KELLER, ANNE	MILEAGE REIMBURSEMENT/KELLER	SPECIAL EDUCATION REGULAR YEAR	400.00	R
406631	KELLY PAPER CO	CARD STOCK/IEP FOLDERS	SPECIAL EDUCATION REGULAR YEAR	40.92	R

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406413	KLEIS,HEIDI	CELL PHONE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	480.00	R
406450	LABELDYNAMICS	PARKING TAGS	MALIBU HIGH SCHOOL	358.69	
406661	LACOE: CURRIC AND INSTR SERV	MATH FIELD DAY	ENGLISH LANGUAGE DEVELOPMENT	550.00	R
406459	LAGUNA CLAY COMPANY	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	600.00	R
406430	LAKESHORE (PICK UP ONLY)	CLASSROOM SUPPLIES/PETRILYAK	GRANT ELEMENTARY SCHOOL	50.00	R
406468	LAKESHORE (PICK UP ONLY)	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	150.00	
406619	LAKESHORE (PICK UP ONLY)	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	75.00	
405988	LISA SMOLEN \$ ASSOCIATES	KURZWEIL 3000 MAC SCAN/READ	SPECIAL EDUCATION REGULAR YEAR	1,344.39	R
406658	LOS ANGELES DAILY NEWS	AD FOR BID	PURCHASING/WAREHOUSE	201.00	U
406477	MALIBU PARTY RENTALS	TABLE RENTAL	MALIBU HIGH SCHOOL	563.91	R
406479	MALONE, KRYSTLE	SCHOLARSHIP	OLYMPIC CONTINUATION SCHOOL	1,000.00	
406553	MARATHON COPIER SERVICE	XEROX 1090 MAINTENANCE	WEBSTER ELEMENTARY SCHOOL	189.00	R
406364	MARAZZI NANCY LEVY	NAT'L BD CERT TEACHER REIMB	STATE AND FEDERAL PROJECTS	725.00	R
406528	MC MASTER CARR	OPEN ORDER-MAINTENANCE SUPPLYS	FACILITY MAINTENANCE	3,000.00	
406569	MEDCO SUPPLY CO	HEALTH SUPPLIES	EDISON ELEMENTARY SCHOOL	109.94	U
406594	MEDIAPRO	VIDEOS FOR WORKABILITY DEPT.	SPECIAL ED SPECIAL PROJECTS	600.22	R
406697	MITTEL'S ART SUPPLY	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	1,000.00	R
406618	MONASTERO WEBB,SUZANNE MARIE	CELL PHONE REIMBURSEMENT	STATE AND FEDERAL PROJECTS	240.00	R
406435	MOORE BUSINESS FORMS	Billing Error	INFORMATION SERVICES	367.00	U
406728	NASCO WEST - MODESTO	MATH MATERIALS	WILL ROGERS ELEMENTARY SCHOOL	236.93	R
406598	NCS PEARSON	SCANTRONS	SANTA MONICA HIGH SCHOOL	425.11	R
406478	OLIVER & WILLIAMS ELEVATOR	ELEVATOR REPAIR-MALIBU HIGH	FACILITY MAINTENANCE	2,905.00	
406437	ORCHARD SUPPLY HARDWARE	OPEN ORDER/SCIENCE SUP/SI	JOHN ADAMS MIDDLE SCHOOL	200.00	R
406678	ORIENTAL TRADING CO INC	classroom supplies	CABRILLO ELEMENTARY SCHOOL	22.57	U
406473	PATCH USA	SPIRIT HATS FOR RESALE	SAMOHI STUDENT STORE	212.50	U
406455	PEARSON EDUCATION #1	MATH INVESTIGATIONS	SMASH SCHOOL	2,706.78	R
405781	PIONEER CHEMICAL CO	VACUUM CLEANER & SUPPLIES	PT DUME ELEMENTARY SCHOOL	449.13	U
406674	R G ENTERPRISES	SMOG TESTS/TRANSPORTATION DEPT	TRANSPORTATION	770.00	R
406256	RAYVERN LIGHTING	PROJECTOR BULBS	SANTA MONICA HIGH SCHOOL	142.57	R
406504	RAYVERN LIGHTING	FLOUSCENT LIGHT BULBS	FRANKLIN ELEMENTARY SCHOOL	176.83	U
406554	RAYVERN LIGHTING	FLOURSCENT LIGHTING	MALIBU HIGH SCHOOL	279.29	U
406549	REALLY GOOD STUFF INCORP	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	97.17	
406671	REES ELECTRONICS OFFICE	REPAIR OF COPY MACHINE	SANTA MONICA HIGH SCHOOL	75.00	U
406603	RISCHE,JESSICA	CELL PHONE REIMBURSEMENT	STATE AND FEDERAL PROJECTS	240.00	R
406580	SAMARGE, SUSAN	CELL PHONE REIMBURSEMENT	STATE AND FEDERAL PROJECTS	240.00	R
406419	SAMY'S CAMERA SHOP	DIGITAL CAMERA	WILL ROGERS ELEMENTARY SCHOOL	464.34	R
406634	SAMY'S CAMERA SHOP	CAMCORDER/MUSIC DEPT/SI	JOHN ADAMS MIDDLE SCHOOL	630.02	R
406471	SANTA MONICA MUN BUS LINES	STUDENT BUS CARDS FOR RESALE	SAMOHI STUDENT STORE	1,000.00	U
406495	SANTA MONICA MUN BUS LINES	BUS TRANSPORTATION	BOE/SUPERINTENDENT	154.00	U
406687	SCHOLASTIC INC	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	161.69	U
406465	SCHOOL HEALTH CORPORATION	NURSE SUPPLIES	MALIBU HIGH SCHOOL	240.07	R
406343	SCHOOL SPECIALTY INC	COMPUTER TABLES	WILL ROGERS ELEMENTARY SCHOOL	722.03	U
406402	SCHOOL SPECIALTY INC	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	2,000.00	R
406601	SCHOOL SPECIALTY INC	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	182.44	R
406689	SCHOOL SPECIALTY INC	OPEN ORDER/INST SUP/SI-ELL	JOHN ADAMS MIDDLE SCHOOL	300.00	R
406720	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES/CHEMEL	GRANT ELEMENTARY SCHOOL	75.96	R
406533	SCHWARTZ,BONNIE	REIMB/DEDUCTIBLE CAR DAMAGES	INSURANCE SERVICES	100.00	U
406485	SCIENCE KIT & BOREAL LABS	SCIENCE CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	1,437.98	U
405394	SEHI COMPUTER PRODUCTS	INKJET PRINTERS/COUNSELORS	JOHN ADAMS MIDDLE SCHOOL	395.22	U
406299	SEHI COMPUTER PRODUCTS	PRINTER	MCKINLEY ELEMENTARY SCHOOL	1,023.72	R
406600	SEHI COMPUTER PRODUCTS	PRINTER CARTRIDGES	SANTA MONICA HIGH SCHOOL	225.59	R

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406606	SEHI COMPUTER PRODUCTS	PRINTERS	SANTA MONICA HIGH SCHOOL	372.57	
406610	SEHI COMPUTER PRODUCTS	PRINTER CARTRIDGES	SANTA MONICA HIGH SCHOOL	495.72	
406698	SEHI COMPUTER PRODUCTS	TONER CARTRIDGES	FISCAL SERVICES	2,020.75	U
406744	SEHI COMPUTER PRODUCTS	LASERJET PRINTER/CABLE	FISCAL SERVICES	395.71	U
406410	SIGNAL ELECTRONICS/PARISA AMIR	AUDIOVISUAL REPAIRS	PURCHASING/WAREHOUSE	3,000.00	U
406666	SIR SPEEDY PRINTING #0245	PRINTING	SANTA MONICA HIGH SCHOOL	105.55	R
406404	SMART & FINAL	OPEN ORDER/IN-SERVICES	CHILD DEVELOPMENT CENTER	1,000.00	CD
406545	SMART & FINAL	OPEN ORDER/MEDI-CAL GRANT	JOHN ADAMS MIDDLE SCHOOL	119.69	R
406300	SMART & FINAL #315	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	500.00	
406398	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/CLASSROOM SUPPLIES	PT DUME ELEMENTARY SCHOOL	7,500.00	R
406399	SOUTHWEST SCHOOL SUPPLY	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	179.13	
406420	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES/BAIRD	GRANT ELEMENTARY SCHOOL	60.01	R
406466	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES/GORMLEY	GRANT ELEMENTARY SCHOOL	110.33	R
406522	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/INST SUP/IMMERSION	JOHN ADAMS MIDDLE SCHOOL	100.00	R
406628	SOUTHWEST SCHOOL SUPPLY	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	126.52	
406644	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES/CHEMEL	GRANT ELEMENTARY SCHOOL	138.66	R
406688	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/INST SUP/SI-ELL	JOHN ADAMS MIDDLE SCHOOL	200.00	R
406690	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/INST SUP/LA/FL/IMM	JOHN ADAMS MIDDLE SCHOOL	103.88	R
406734	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/INST SUP/SI-LAN.ART	JOHN ADAMS MIDDLE SCHOOL	142.85	R
406742	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/INST SUP/6TH	JOHN ADAMS MIDDLE SCHOOL	53.40	R
406675	SPEEDO ELECTRIC CO	ARGO CHART TACKS/REGULAR ED.	TRANSPORTATION	280.31	R
406429	STAPLES BUSINESS ADVANTAGE	Toner for copier	ROOSEVELT ELEMENTARY SCHOOL	173.26	
406441	STAPLES BUSINESS ADVANTAGE	TECHNOLOGY EQUIPMENT	CURRICULUM AND IMC	222.01	U
406562	STAPLES BUSINESS ADVANTAGE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	1,340.00	CD
406566	STAPLES BUSINESS ADVANTAGE	MATERIALS FOR BTSA TEACHERS	STATE AND FEDERAL PROJECTS	111.35	R
406602	STAPLES BUSINESS ADVANTAGE	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	1,986.61	R
406609	STAPLES BUSINESS ADVANTAGE	NON-INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	202.54	
406629	STAPLES BUSINESS ADVANTAGE	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	110.63	R
406677	STAPLES BUSINESS ADVANTAGE	NON-INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	104.10	R
406739	STAPLES BUSINESS ADVANTAGE	CLASSROOM SUP/6TH/8TH/MATH/SI	JOHN ADAMS MIDDLE SCHOOL	177.67	R
406401	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	2,000.00	CD
406470	STAPLES/P-U/VENICE/LINCOLN BL	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	50.00	
406620	STAPLES/P-U/VENICE/LINCOLN BL	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	75.00	
406686	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUP/7TH/LA/6TH	JOHN ADAMS MIDDLE SCHOOL	120.69	R
406740	STAPLES/P-U/VENICE/LINCOLN BL	LIBRARY SUPPLIES 2003-04	JOHN ADAMS MIDDLE SCHOOL	150.00	R
405687	STRAUS, ILENE	FOOD/DRINKS-REIMBURSEMENT	SANTA MONICA HIGH SCHOOL	156.54	
406561	TARGET	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	85.00	CD
406558	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	CD
406567	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	CD
406369	TEACHER CURRICULUM INSTITUTE	INSTRUCTIONAL MATERIAL	SANTA MONICA HIGH SCHOOL	1,885.49	R
406699	TEACHER TO TEACHER PRESS	INSTRUCTIONAL SUP/ALGEBRA TRAN	JOHN ADAMS MIDDLE SCHOOL	825.00	U
406730	TEACHER TO TEACHER PRESS	MATH MATERIALS	WILL ROGERS ELEMENTARY SCHOOL	297.92	R
406492	TEACHER'S DISCOVERY	INSTRUCTIONAL MATERIALS	LINCOLN MIDDLE SCHOOL	154.00	U
406613	TEN SPEED PRESS	REFERENCE BOOKS	SANTA MONICA HIGH SCHOOL	270.63	U
406538	TODD PIPE & SUPPLY	OPEN ORDER-PLUMGING SUPPLIES	FACILITY MAINTENANCE	2,500.00	
406667	U S POSTMASTER-MALIBU	POSTAGE	MALIBU HIGH SCHOOL	1,000.00	U
406571	U S POSTMASTER-SANTA MONICA	CHECK FOR POSTAGE	SANTA MONICA HIGH SCHOOL	1,159.40	U
406625	U S POSTMASTER-SANTA MONICA	POSTAGE STAMPS	SANTA MONICA HIGH SCHOOL	222.00	R
406428	UNITED DISTRIBUTION CENTER	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	672.67	U
406532	UNITED STATES POSTAL SERVICE	POSTAGE FOR POSTAGE METER	PURCHASING/WAREHOUSE	10,000.00	U
406703	UNITED STATES POSTAL SERVICE	POSTAGE	LINCOLN MIDDLE SCHOOL	555.00	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MAY 20, 2004

PAGE 5

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
406059	VIRCO MFG CORP	STUDENT CHAIRS FOR RM 15	WEBSTER ELEMENTARY SCHOOL	454.39	U
406497	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	100.00	CD
406508	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING PROJECT	CHILD DEVELOPMENT CENTER	50.00	CD
406546	VONS STORE #2262	OPEN ORDER/MEDI-CAL GRANT	JOHN ADAMS MIDDLE SCHOOL	200.00	R
406467	WESTERN GRAPHIX	LAMINATING FOR CLASSROOMS	WEBSTER ELEMENTARY SCHOOL	246.81	
406408	WILSHIRE BOULEVARD TEMPLE	5TH GRADE FIELD TRIP DEPOSIT	PT DUME ELEMENTARY SCHOOL	500.00	
406517	WORLD STRIDES	SACRAMENTO FIELD TRIP	PT DUME ELEMENTARY SCHOOL	1,954.00	
406426	WRIGHT GROUP/MCGRAW-HILL	KIT FOR JESSICA HIGUCHI-HERNAN	WEBSTER ELEMENTARY SCHOOL	492.93	
406449	XEROX CORP/SUPPLIES	Supplies for Xerox	ROOSEVELT ELEMENTARY SCHOOL	361.85	
406663	XEROX CORP/SUPPLIES	COPIER PAPER	PRINTING SERVICES	602.57	U
				** NEW PURCHASE ORDERS TOTAL:	151,131.58

\*\* FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES \*\*

406572	E R MOORE COMPANY	CHOIR STOLE	CURRICULUM AND IMC	843.00	
				** FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES TOTAL:	843.00

TO: BOARD OF EDUCATION ACTION/CONSENT  
05/20/04  
FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT  
RE: AMENDMENT TO CONTRACT WITH WHEATSTONE ENERGY FOR  
LIGHTING RETROFIT PROJECT-RFP #3.05-CHANGE ORDER #3

RECOMMENDATION NO. A.10

It is recommended that the Board of Education authorize Change Order #3 as an amendment to the contract with Wheatstone Energy for the Districtwide lighting retrofit project. This change order will deduct \$8,294 from the contract for a total contract price of \$496,760.50.

Funding Information

Budgeted: Yes  
Source: City of Santa Monica

COMMENT: Changes were made in the contract due to the following reasons: Labor was deducted from the contract for updated T8 fixtures at McKinley. The District had already replaced T12 fixtures for more energy efficient T8 fixtures during Prop X, making it unnecessary to replace existing fixtures with newer models. Skylights were moved to Lincoln Gymnasium after it was determined that the roof structure over the Administration offices did not allow for their installation. Lincoln Gymnasium will now be able to use natural lighting during the day, eliminating the need for lights until evening hours. Change Order #3 represents the work listed below:

ORIGINAL CONTRACT	\$499,651.00
CHANGE ORDER #1,2	\$ 5,160.50
CHANGE ORDER #3	\$ (8,294.00)
TOTAL CONTRACT AMOUNT	\$496,760.50

1. Deduct labor for florescent troffers at McKinley Elementary school that contain electronic ballasts for T8 Lamps. This is a labor credit only as materials will be kept by the District for future projects. Labor will be deducted for a total of 291 various fixture types. (\$8,294)



2. Remove skylights from Administrative Offices and install in Lincoln Middle School gymnasium. (No cost involved)

Details on specific room numbers and fixture types is available in the Purchasing Office for review upon request.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
AYES: All (6)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE: APPROVAL FOR DISPOSAL/SALE OF SURPLUS EQUIPMENT

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve the disposal, sale, auction or donation of the surplus equipment and furniture listed below.

COMMENT: All items are obsolete, beyond economic repair, unusable or deemed as surplus. Items will be disposed of in accordance with Educational Code 17545-17555. Auditorium seating from Barnum Hall will be surplused and donated to the Alumni Association, who will auction off the seating as a fund raiser for the facility.

SCHOOL/DEPT	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
Franklin	27" TV	1	RCA #F27649TX51	C146B1104	13763
	VCR	1	RCA #VR546A	C173NL058	13775
	Overhead Projector	1	PP3550H	Unknown	Unknown
	Computer	1	Imac	YM0051HX-HQJ-FF01	
	Keyboard	1	Emac	Unknown	None
Food Services - Admin Bldg	Refrigerat or/ Freezer	1	Traulsen	Unknown	05107
Special Ed	Printer	1	HP 680C Model C4549A	US67TV06Y	05258
		1	HP Deskjet 695C	MX926110YT	07094
		1	HP 935C Model C6427E	Unknown	08570
	Laptop	1	Powerbook 165 Model #M4440	FC409T1F1GS	Unknown
		1	Solo 5300	BQB00451249	08564
		1	Gateway E3200- 350	0013388069	07139
	Keyboard	1	Apple	PK603AR433G	None
		1	Gateway RT 3602	62910113	None
		1	Gateway SK9921	F855899	None
	Desk, Laminate	1	None	None	

SCHOOL/DEPT	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
Roosevelt	Monitors	1	Radius	1501A17522	None
		1	Apple 12"	M1297	None
		1	Sony 17"	2102109	None
		1	Apple 17" Studio Display	CY9111M6C45012	None
		2	Apple 14"	7006918, BG7754321	None
		1	Stylewriter 1200	CF535809FN	Unknown
	Printers	2	Apple Personal Laserwriter	Unknown, CA239E4LM2016G/A	4629
		1	Brother Laser 1040	U52521HBJ212647	Unknown
		1	HP 1000C	5G760120GF	Unknown
		1	Epson Photo 700	AW00EE001015	Unknown
		1	Epson 880	CT81007457	Unknown
		1	HP Office Jet T65	SG9958301F	Unknown
		1	HP Deskwriter 680C	US6611094	Unknown
		1	HP 695C	Unknown	6978
	CD Drives	3	Unknown	467789, 624241, S53462FMM3073	None
		1	Sony	Unknown	None
	Scanners	1	Apple I	TF390JO1GO	Unknown
		1	HP	Unknown	4138
		2	HP 2C	3265A25515, 342A10648	Unknown
	External Hard Drives	1	NEC	5852729N111	None
		1	Three	Unknown	None
		3	Jaz	A585600, A838268, 100578	None
	Keyboards	4	Unknown	M0312, KY2230MNZMD08, NNY20E7H336, 322623	Unknown
	CPUs	1	Powerbok 170	MS481	Unknown
		1	MAC Performa 600	Unknown	10123
		1	2VXF	130953A3AFF	Unknown

SCHOOL/DEPT	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
		1	Centris 650	F136A01CAS	Unknown
Roosevelt - con't		1	Power Mac 9500	XB52511A54Z	Unknown
	CPU's	1	Unknown	23XHRX9	Unknown
		1	Unknown	7088MX2F977	Unknown
	Radio	1	GE	90257	None
	Label Printer	1	Unknown	P901685587	None
	Adapter	1	Powerbook	Unknown	None
	Laser Disc Player	1	Unknown	Unknown	04140
	VCR	1	Sony	0139021	Unknown
		2	JVC	Unknown, 793711	10144, None
		1	Sanyo	37558974A3	Unknown
	Typewriter	1	Sharp	78000768	Unknown
	Power Cells	3	Unknown	90956327, C9512621, 90956473	None
Barnum Hall	Auditorium Seating	272	Unkn own	None	None
Health Services	Audiometer	1	AMBCO 1000	1378	05021

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
 AYES: All (6)  
 NOES: None (0)  
 ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: SUPERINTENDENT/KENNETH BAILEY

RE: ATTENDANCE CALENDAR FOR 2004/2005

RECOMMENDATION NO. A.12

It is recommended that the Board of Education adopt the attached Attendance Calendar for the 2004/2005 school year.

COMMENTS: Ed Code 73201 allows us to build an attendance school calendar to maximize ADA by strategically positioning the start and end of the P2 Apportionment period. Historically, our secondary enrollment drops from the seventh month onward. Since P2 is computed as the average attendance from the beginning of the school year through the last full attendance month ending on or before April 15, the earlier we count the ADA the more apportionment we will generate. This can be accomplished by excluding the winter break and filing P2 through the 7<sup>th</sup> school month rather than the 8th school month as is currently depicted in the regular school calendar.

**This will not, in any way, change the current adopted school calendar. It is for attendance accounting purposes only.**

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: APPROVAL OF UNFUNDED SPECIAL EDUCATION POSITIONS

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve an increase to the budget in the amount of \$39,745.55 to provide compensation for the following positions:

2	Elementary Library Coordinators
7	Instructional Assistants - Classroom
6	Instructional Assistants - Special Education
1	Instructional Assistant - Bilingual
1	Child Center Assistant
1	Office Specialist
2	Office Assistants

COMMENTS: The following rationale is provided as an explanation for each of the positions:

1. Elementary Library Coordinators (2): These temporary additional assignments, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, are needed for setting up and organizing files in the Special Education Dept. [*Angela Arnold, Maura Romero*]  
**Cost: \$6,839.43**
2. Instructional Assistants - Classroom (7): These temporary additional assignments, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, are needed for setting up and organizing files in the Special Education Dept. [*Veronica Barba, Jessica Brown, Suzanne Edwards, Smriti Gaur, Wilma Iniguez, Mark Mailander, Sandy Miller*]  
**Cost: \$10,894.57**
3. Instructional Assistants - Special Education (6): These temporary additional assignments, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, are needed for setting up and organizing files in the Special Education Dept. [*Mary Badlissi, Ardis Flores, Shane Louisell, Karen Malik, Cynthia Vargas, Sheleita Woods*]  
**Cost: \$12,768.32**

4. Instructional Assistant - Bilingual (1): This temporary additional assignment, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, is needed for setting up and organizing files in the Special Education Dept. [*Laura Barreras-Graciano*]  
**Cost: \$1,904.18**
5. Child Center Assistant (1): This temporary additional assignment, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, is needed for setting up and organizing files in the Special Education Dept. [*Patricia Haro*]  
**Cost: \$1,636.40**
6. Office Specialist (1): This temporary additional assignment, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, is needed for setting up and organizing files in the Special Education Dept. [*Marilyn Labrie*]  
**Cost: \$2,249.31**
6. Office Assistants (2): These temporary additional assignment, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, is needed for setting up and organizing files in the Special Education Dept. [*Guadalupe Beaver, Constance Cornell*]  
**Cost: \$3,453.34**

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
AYES: All (6)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: APPROVAL OF SPECIAL DAY CLASS TEACHER

RECOMMENDATION NO. A.14

It is recommended that the Board of Education authorize a budget increase in the amount of \$2,897 for an additional hourly assignment for a certificated employee, at the established hourly rate of \$35.60. This person is working on the Special Education audit.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)



TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: APPROVAL OF NEW POSITION: SPEECH PATHOLOGIST

RECOMMENDATION NO. A.15

It is recommended that the Board of Education authorize a budget increase in the amount of \$15,439 for a Speech Pathologist, from 4/28/04 through 6/30/04.

COMMENTS: This additional position is needed per the terms of the settlement agreement in order to accommodate the preschool caseload. It will be included in the 2004-05 Final Budget.

In the preschool special education programs, the District is currently out of compliance with regards to the preschool speech/language caseloads (see chart below). Section 56441.7 of the Composite of Laws-California Special Education Programs states "The maximum caseload for a speech and language specialist providing services exclusively to individuals with exceptional needs, between the ages of three and five years, as defined in Section 56441.11 or 56026, shall not exceed a count of 40." (p. 4.45-4)A

In addition to being out of compliance with regards to caseload counts, the District currently has a large number of assessments pending. The increase in assessments is due to an increase in initial referrals from:

- o Westside Regional Center
- o District State Preschool & Head start programs
- o Parents
- o Other community agencies
- o Students (approximately 41) transitioning to kindergarten for the 04-05 school year and re-assessments due to requirements following mediation agreements.

Higher caseloads limit the amount of time available for testing and report writing.

Pending the completion of assessments, Individualized Education Plan (IEP) meetings must be scheduled and held. Attendance at the IEP meetings for the S/L Specialist is mandatory. Due to the volume of IEP meetings, IEPs often conflict with therapy schedules forcing the S/L Specialist to either not attend the IEP meeting or cancel therapy so that they can be in attendance at the IEP meeting. When therapy is cancelled, the District is out of compliance for not implementing the IEP and the District is required to

make-up therapy sessions resulting in additional expenses for the completion of compensatory education services.

Currently, there are approximately 4 preschool students needing compensatory speech/language therapy sessions for a total of 60 sessions.

S/L Specialist	Site(s) Served	Current Caseload Count	Number of Students Over	Number of Assessments Pending
Joan Zagrobehny	McKinley, JAMS, Non-Ris**	51	+11	10
Candace Elgart (Linda Schulman)	Pine St. PS, Head Start Non-Ris**, JAMS (2 pm's/week)	57	+17	7
Barbara Copeland	Malibu Preschools	42	+2	14

SOLUTION:

- There is currently a 40% S/L Specialist Position in the special education budget that has not been used.

In closing, the Special Education Department believes this is a high priority. There are parents who are anxious and ready to file complaints with the California Department of Education. The Special Education Department does not want to vendor to non-public agencies to serve the students as per their IEPs.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: SUPERINTENDENT/JOSEPH N.QUARLES

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.16

Unless otherwise noted, all items are included in the 2003/04 approved budget.

ADDITIONAL ASSIGNMENTS

CHILD DEVELOPMENT SERVICES

Mercier, Alisha	64 hrs @ \$21.21	04/05/04-04/16/04	Own Hrly/\$1357
Vega, Dolores	64 hrs @ \$24.15	04/05/04-04/16/04	Own Hrly/\$1546
		TOTAL OWN HOURLY	\$2,903

Comment: Child Development Services Operating Spring Break  
01-Unrestricted Resource

Justis, Vickie	32 hrs @ \$32.04	04/05/04-04/10/04	Own Hrly/\$1025
		TOTAL OWN HOURLY	\$1,025

Comment: Child Development Services Operating Spring Break  
01-CD:Fed Chld Care Ctr-BSD Factr

EDUCATIONAL SERVICES

Krug, Jessica	10 hrs @ \$35.60	04/01/04-06/30/04	Est Hrly/\$356
		TOTAL ESTABLISHED HOURLY	\$356

Comment: Revise and Complete BTSA Induction Plan  
01-IASA:Title II Teacher Quality

JOHN MUIR ELEMENTARY SCHOOL

Hanson-Booker, Denise	5 days @ \$428.64	9/3/03-12/17/03	Own Daily/\$2500
		TOTAL OWN DAILY	\$2,500

Comment: Assist incoming principal transition  
01-School Improvement Prog, K-6

MCKINLEY ELEMENTARY SCHOOL

Kittel, Gina	183 hrs @ \$61.72	8/29/04-6/18/04	Own Hrly/\$11,295
		TOTAL OWN HOURLY	\$11,295

Comment: Teacher on Special Assignment, providing additional services  
01-Special Education

EXTENDED DUTY UNITS

<u>LOCATION</u>	<u>RATE</u>	<u>ACTIVITY</u>	<u>EFFECTIVE</u>	<u>TOTAL</u>
<u>GRANT ELEMENTARY</u>				
Friedman, Susan	2.5 units @ \$224	5th Gr Camp Couns	Spring 03/04	\$560
Hopkins, Miriam	2 units @ \$224	Homework Club Adv	Spring 03/04	\$448
Johnson, Lisa	1.5 units @ \$224	5th Gr Camp Couns	Spring 03/04	\$336
Miller, Sheri	6 units @ \$224	Student Counc Adv	Spring 03/04	\$1344
Miyoshi, Melina	2 units @ \$224	Lunchtime Book Clb	Spring 03/04	\$448
Westmacott, Briana	1 units @ \$224	5th Gr Camp Couns	Spring 03/04	\$224
		TOTAL EXTENDED DUTY UNITS		\$3,360
		01-Unrestricted Resource		

JOHN ADAMS MIDDLE SCHOOL

Blanchard, Cecile	5 units @ \$224	Music	1/27/04-6/18/04	\$1120
Bon, Nancy	.5 unit @ \$224	Knitting Club	1/27/04-6/18/04	\$112
Brown, Dan	1 unit @ \$224	Natl Jr Hon Soc	1/27/04-6/18/04	\$224

Compton-Sugars, Shirley	.66 unit	@\$224	BLUS	1/27/04-6/18/04	\$148
Daws, Tracy	1 unit	@\$224	Avid Program	1/27/04-6/18/04	\$224
Dipley, Jeri	2 units	@\$224	Spirit Activ	1/27/04-6/18/04	\$448
Dollosio, Tess	.5 unit	@\$224	PE Activities/ Character Counts	1/27/04-6/18/04	\$112
Frumovitz, Alex	1 unit	@\$224	Core Leader	1/27/04-6/18/04	\$224
Frumovitz, Alex	.5 unit	@\$224	Gardening Club	1/27/04-6/18/04	\$112
Goldberg, Cori	4 units	@\$224	Leadership	1/27/04-6/18/04	\$896
Gonzalez, Maricela	.66 unit	@\$224	BLUS	1/27/04-6/18/04	\$148
Hardisty, Apryl	5 units	@\$224	Music	1/27/04-6/18/04	\$1120
Hart, Matt	.5 unit	@\$224	Surf Club	1/27/04-6/18/04	\$112
Iwasa, Chris	1 unit	@\$224	Core Leader	1/27/04-6/18/04	\$224
Lang, Justin	1 unit	@\$224	Avid Program	1/27/04-6/18/04	\$224
Levin, Tracy	1 unit	@\$224	Core Leader	1/27/04-6/18/04	\$224
Mancini, Carmen	.66 unit	@\$224	BLUS	1/27/04-6/18/04	\$148
McCarthy, Marcia	1 unit	@\$224	Core Leader	1/27/04-6/18/04	\$224
McCarthy, Marcia	1 unit	@\$224	Drama	1/27/04-6/18/04	\$224
Moore, Jon	1 unit	@\$224	Chess Club	1/27/04-6/18/04	\$224
Nonhoff, Sandy	5 units	@\$224	Yearbook	1/27/04-6/18/04	\$1120
O'Brien, Lourdes	1 unit	@\$224	Avid Program	1/27/04-6/18/04	\$224
Pastrana, Victor	.5 unit	@\$224	PE Activities/ Character Counts	1/27/04-6/18/04	\$112
Shockley, Walter	1 unit	@\$224	Blue & Gold Games	1/27/04-6/18/04	\$224
Silvers, Larry	1 unit	@\$224	Natl Jr Hon Soc	1/27/04-6/18/04	\$224
Steinmetz, Brigitte	.5 unit	@\$224	Surf Club	1/27/04-6/18/04	\$112
Torres, Lupe	1 unit	@\$224	Core Leader	1/27/04-6/18/04	\$224
Whitaker, Cathie	1 unit	@\$224	Core Leader	1/27/04-6/18/04	\$224
Woo, Angela	5 units	@\$224	Music	1/27/04-6/18/04	<u>\$1120</u>
TOTAL EXTENDED DUTY UNITS					\$10,080
01-Unrestricted Resource					

#### MALIBU HIGH SCHOOL

DeLeo, Nicholas	12 Units	@\$224	JV Track	2/04-6/04	\$2688
Gardella, Jeff	13 Units	@\$224	Varsity Boys Golf	2/04-6/04	\$2912
Lawson, Richard	13 Units	@\$224	Varsity track	2/04-6/04	\$2912
Meier, Robyn	12 Units	@\$224	JV Boys Volleyball	2/04-6/04	\$2688
Mulligan, Michael	13 Units	@\$224	Vars Boys Swim	2/04-6/04	\$2912
Segesman, Timothy	13 Units	@\$224	Vars Grls Swim	2/04-6/04	\$2912
Silva, Alfredo	13 Units	@\$224	Vars Softball	2/04-6/04	<u>\$2912</u>
TOTAL EXTENDED DUTY UNITS					\$19,936
01-Unrestricted Resource					

Bixler, William	2 units	@\$224	MS Orchestra	2/04-6/04	\$448
Cowgill, Elizabeth	1 unit	@\$224	CJSF	2/04-6/04	\$224
Duvall, Audra	4 units	@\$224	MS Student Counc	2/04-6/04	\$896
Eicks, Dale	6 units	@\$224	6th Gr Overnight	2/04-6/04	\$1344
Hoos, JuliaCheri	3 units	@\$224	6th Gr Overnight	2/04-6/04	\$672
Leonard, Bridgette	3 units	@\$224	6th Gr Overnight	2/04-6/04	\$672
Leonard, Bridgette	6 units	@\$224	MS Drama	2/04-6/04	\$1344
Messoloras, Irene	5 units	@\$224	MS Choir	2/04-6/04	\$1120
Miller, Michael	2 units	@\$224	6th Gr Overnight	2/04-6/04	<u>\$448</u>
TOTAL EXTENDED DUTY UNITS					\$7,168
01-Unrestricted Resource					

Bixler, William	2 units	@\$224	HS Orchestra	2/04-6/04	\$448
Bowman-Smith, Carla	8 units	@\$224	HS Yearbook	2/04-6/04	\$1792
Gardella, Jeff	6 Units	@\$224	HS Student Counc	2/04-6/04	\$1344
Gardella, Jeff	13 Units	@\$224	HS Athletic Dir	2/04-6/04	\$2912
Messoloras, Irene	5 units	@\$224	HS Choral Music	2/04-6/04	\$1120
Plaia, Jodi	10 Units	@\$224	HS Drama	2/04-6/04	\$2240

Scott, Ruben	6 Units	@\$224	HS Student Counc	2/04-6/04	\$1344
Sferra, Luke	8 Units	@\$224	Senior Advisor	2/04-6/04	\$1792
Warshawski, David	6 Units	@\$224	HS Journalism	2/04-6/04	<u>\$1344</u>
TOTAL EXTENDED DUTY UNITS					\$14,336
01-Unrestricted Resource					

**TOTAL ESTABLISHED HOURLY, OWN HOURLY**

**OWN DAILY and EXTENDED DUTY UNITS**

**= \$72,959**

SUBSTITUTE TEACHERS

Effective

REGULAR DAY-TO-DAY SUBSTITUTES

Combes, Evelyne	4/14/04
Sairrino, Denise	5/03/04

PREFERRED SUBSTITUTES

(@\$142 Daily Rate)

Gaur, Smriti	4/20/04
Jensen, Louisa	4/30/04

LONG-TERM SUBSTITUTES

(@\$184 Daily Rate)

Brown, Juliann	4/19/04
Combes, Evelyne	6/18/04

CHANGE IN ASSIGNMENT

Name/Assignment

Location

Effective

McCracken, Lynn 4/19/04-6/18/04

Lincoln MS/Counselor 7th Gr

From: 80%

To: 20%

LEAVES OF ABSENCE (with pay)

Name/Assignment

Location

Effective

Alcalay, Vivian	4/19/04-6/18/04
Olympic HS	[medical]

Bisson, Amy	5/10/04-6/18/04
SAMOH	[maternity]

Boxer, Lorissa	4/19/04-5/21/04
Edison Elementary	[extension of Family Care leave]

Chambers, Amber	5/14/04-6/18/04
SAMOH	[maternity]

Lynch, Jennifer	3/29/04-6/18/04
Cabrillo Elementary	[maternity]

Tymchuk, Marilyn	5/1/04-6/18/04
Cabrillo Elementary	[extension of medical leave]

Vega-Johnson, Leticia	3/29/04-4/5/04
McKinley/CDS	[medical]

LEAVES OF ABSENCE (without pay)

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Elgart, Candace Special Education	4/23/04-6/18/04 [family care]
Krug, Jessica Ed Svcs/SAMOHI	9/3/04-6/24/05 [child care]
Omura, Dawn SAMOHI	9/3/04-6/24/05 [child care]

RESIGNATIONS

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Ballweg, Anne Richert Malibu	06/18/04
Duvall, Audra Malibu	06/18/04
Fort, Krysten SMASH	06/18/04
Westmacott, Briana Grant Elementary	06/18/04
Huls, Jeffery Lincoln MS	06/18/04
Kirk, Diana SMASH	06/18/04
Monastero, Jon Lincoln MS	06/18/04
Welford, Michelle SAMOHI	06/18/04
Woodwell, Jane PT Dume	06/18/04

RETIREMENTS

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Cairns, Pat Cabrillo	06/30/04
Hadlock-Piltz, Kathryn SAMOHI	06/18/04
Kusserow, Tebb SAMOHI	06/18/04
Pitney, Bertha CDS	06/18/04
Rosten, Anne	06/18/04

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
AYES: All (6)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION  
05/20/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.17

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Bishop, Christopher	\$3329	04/01/04-06/30/04	\$100/day +10.95% Non-health Benefits
Educational Services, design a web-based test created by the music staff for 5th grade music assessment as part of the California Arts Assessment grant FUNDING: 01-70180-0-17100-10000-2917-035-1501-100% Arts Education Partnership Grant			
Fels, Abigail	\$3,000	10/03-6/18/04	\$25/hr
Will Rogers Elementary, art instructor FUNDING: 01-90150-0-11100-10000-2917-006-1501-100% Reimbursed by PTA			
Isador, Psalm	\$2,950	10/13/03-06/18/04	\$25/hr
Will Rogers Elementary School, teach art classes to students in K-5 FUNDING: 01-90150-0-11100-10000-2917-006-1501-100% Reimbursed by PTA			
Martinez, Yolanda	\$1,375	10/13/03-06/18/04	\$25/hr
Will Rogers Elementary School, art instructor FUNDING: 01-90150-0-11100-10000-2917-006-1501-100% Reimbursed by PTA			
Romero, Maria	\$1,675	10/03/03-06/18/04	\$25/hr
Will Rogers Elementary School, art instructor FUNDING: 01-90150-0-11100-10000-2917-006-1501-100% Reimbursed by PTA			

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05-20-04

FROM: JOHN E. DEASY/ROBERT SEEDS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.18

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

**WORKING OUT OF CLASS (2ND EXTENSION DATES CORRECTED)**

EMHARDT,	ADMINISTRATIVE ASST	03-09-04
JANA	8.0 HRS/12 SAMOHI	06-16-04
	FR: SR OFFICE SPEC	
MORRIS,	ADMINISTRATIVE ASST	03-09-04
TERRY	8.0 HRS/12 SAMOHI	06-16-04
	FR: SR OFFICE SPEC	

**PROFESSIONAL GROWTH**

FLIEGEL,	INST ASST - SPECIAL ED	04-01-04
LOIS	ROGERS	

**UNPAID LEAVE OF ABSENCE**

JIVANI,	CHILDREN CENTER ASST	04-23-04
SAHENAZBEGUM	GRANT	06-18-04

**MEDICAL LEAVE OF ABSENCE**

BUENDIA,	INST ASST - CLASSROOM	05-03-04
CAROLINA	FRANKLIN	05-10-04
FORD,	PAINTER	04-30-04
RONALD	MAINTENANCE	04-30-04
GONZALEZ,	SR OFFICE SPECIALIST	05-05-04
MARIA DEL PILAR	ADULT ED	06-17-04
HEINZ,	LABORATORY TECHNICIAN	05-08-04
MIKA	SAMOHI	07-13-04
MORAGA,	SR ADMINISTRATIVE ASST	04-05-04
DIANA	SUPERINTENDENT OFFICE	04-18-04
YASHAR,	INST ASST - SPECIAL ED	04-26-04
AZITA	MCKINLEY	05-31-04



**TEMP/ADDITIONAL**

CRENSHAW, ANNE	INST ASST - SPECIAL ED CABRILLO	03-01-04 06-30-04
GARDEA-PEREZ, GUADALUPE	BIL COMMUNITY LIAISON STUDENT SERVICES	04-01-04 06-30-04
GARDNER, RODNEY JR	CUSTODIAN I NSI SAMOHI	04-01-04 06-30-04
MARQUEZ, LILY	BIL COMMUNITY LIAISON SAMOHI	04-01-04 06-30-04
MEJIA, DAN	BIL COMMUNITY LIAISON STUDENT SERVICES	10-14-03 06-11-04
OCAMPO, IRMA	BIL COMMUNITY LIAISON STUDENT SERVICES	10-14-03 06-11-04
ROBINSON, MARIA	BIL COMMUNITY LIAISON STUDENT SERVICES	10-14-04 06-11-04
SANDOVAL, KATHY	SR OFFICE SPECIALIST MUIR	01-01-04 06-23-04
SMITH, DUNELL	CAMPUS SECURITY OFFICER LINCOLN	03-01-04 06-18-04
SMITH, LUZ	TRANSLATOR FOOD SERVICES	10-01-03 11-30-03
WAKI, LEONARD	INST ASST - CLASSROOM SAMOHI	04-22-04 06-30-04

**SUBSTITUTE**

GUTIERREZ, FANTINO	BIL COMMUNITY LIAISON EDISON	04-03-04 06-30-04
HUFFMAN, KRISTINA	INST ASST - CLASSROOM MUIR	04-26-04 06-18-04
KELLER, EVELYN	INST ASST - SPECIAL ED SPECIAL ED	04-26-04 06-18-04
SMITH, ZEKAIA	CHILDREN CENTER ASST CDS	03-01-04 06-30-04
STAMER, LINDA	ADMINISTRATIVE ASSISTANT SAMOHI	04-26-04 06-30-04
TAYLOR, TERESA	INST ASST - SPECIAL ED SPECIAL ED	04-21-04 06-18-04

**RESIGNED**

BELLONI, ANGELA	PHYSICAL ACTIVITIES SPEC PT.DUME	04-29-04
NAVAS, JENIKA	NOON AIDE ROGERS	04-19-04
TURTZER, HEATHER	INST ASST - CLASSROOM PT.DUME	06-18-04

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
AYES: All (6)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05-20-04

FROM: JOHN E. DEASY/ROBERT SEEDS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.19

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

**STUDENT INTERN - ALLIANCE GRANT**

HARO, KRISTAL	SAMOH	04-01-04 - 06-30-04
RUIZ, JOANNA	SAMOH	04-01-04 - 06-30-04

**STUDENT HELPER**

ALMENARA, SERGIO	WORKABILITY	04-19-04 - 06-30-09
CORRODI, LAURA	WORKABILITY	04-15-04 - 06-30-04
EZRA, JILLIAN	WORKABILITY	03-29-04 - 06-30-04

**ASST COACH**

SIAS, JEREMY	SAMOH	03-01-04 - 06-30-04
WORTHAM, TRAMAIN	SAMOH	04-28-04 - 06-30-04

**CHILD CARE ASST**

BATRES, MIRIAM	MCKINLEY PRSCH	04-23-04 - 06-30-04
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**NOON AIDE**

DE LOS SANTOS, GABRIELA	GRANT	04-20-04 - 06-18-04
GOMEZ, THERESA	MUIR	04-01-04 - 06-18-04

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
AYES: All (6)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION  
05/20/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -  
ASSISTANT PRINCIPAL/HOUSE PRINCIPAL, SANTA MONICA  
HIGH SCHOOL

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the  
following certificated administrative appointment:

Robert Craig Lewis  
Assistant Principal/House Principal  
Santa Monica High School

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

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## MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/20/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS 2003/2004

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2003-2004 as follows:

**NPS/NPA**

**2003-2004 Budget 01-65000-0-57500-11800-5825-043-1400**

<b>Nonpublic School/Agency</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Linden Center	04-05-88	NPS	#77	\$ 14,417
The Jeffrey Foundation	11-01-00	NPS	#78	\$ 4,137
Beautiful Minds Center for Autism, Inc.	10-16-00	NPA - Behavior Therapy	#150	\$ 13,170
Computer Access Center	06-23-92	NPA - Assistive Technology Assessment	#151	\$ 552
Computer Access Center	11-23-92	NPA - Assistive Technology Assessment	#152	\$ 552
Computer Access Center	10-28-93	NPA - Assistive Technology Assessment	#153	\$ 552
Interim Healthcare	07-12-98	NPA - Nursing Services	#154	\$ 6,177
Pediatric Therapy Network	04-15-95	NPA - OT Evaluation	#155	\$ 540
Steve Kaufman & Associates	02-08-99	NPA - Behavior Therapy	#156	\$ 10,800
Therapy West	05-01-01	NPA - OT/PT	#157	\$ 1,785
Aspen Ranch <b>Contract Increase</b>	08-16-88	NPS	#49 UC04157	\$ 1,764
Poseidon School <b>Contract Increase</b>	03-12-87	NPS	#67 UC04308	\$ 1,100

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Therapy West <b>Contract Increase</b>	04-15-95	NPA - OT	#24 UC04078	\$ 85

Amount Budgeted NPS/NPA 03/04 \$ 3,000,000  
 Prior Board Authorization as of 05/06/04 \$ 3,244,254\*  
 Balance - \$ 244,254

Total Amount for these Contracts \$ 55,631

Balance - \$ 299,885

\*Prior Year Authorization (05-15-03) \$3,009,737

#### Instructional Consultants

2003-2004 Budget 01-65000-0-57500-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Adrian Witchelo-Scott	Various	Instr. Consultant - Assistive Technology Training for the Resource Center	#46	\$ 2,000
Dr. Gary L. Etting	01-10-91	Instr. Consultant - Vision Therapy	#47	\$ 1,400
Dr. Trang Nguyen	01-10-91	Instr. Consultant - Vision Therapy Assessment	#48	\$ 500
Patricia Ortega	02-12-98	Instr. Consultant - Behavior Therapy	#49	\$ 6,930
Accommodating Ideas, Inc. <b>Contract Increase</b>	Various	Instr. Consultant - Sign Language Interpreting Services	#20 UC04134	\$ 500

Amount Budgeted Instructional Consultants 03/04 \$ 300,000  
 Prior Board Authorization as of 05/06/04 \$ 285,992  
 Balance \$ 14,008

Total Amount for these Contracts \$ 11,330

Balance \$ 2,678

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)



TO: BOARD OF EDUCATION

ACTION  
05-20-04

FROM: LAUREL SCHMIDT

RE: UPDATING BOARD POLICY 0410 - NONDISCRIMINATION IN  
DISTRICT PROGRAMS AND ACTIVITIES

RECOMMENDATION NO. A.22

It is recommended that the Board of Education adopt revisions to Board Policy 0410, to bring the existing policy into compliance with current legislation regarding compliance with the Americans with Disabilities Act and ethnic group identification. The required additions to the existing policy are underlined. This policy update was indicated as a corrective step in the CCR process.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

<u>NUMBER</u>		<u>ARTICLE</u>	<u>TITLE</u>	
410		Philosophy, Goals, Objectives and Comprehensive Plans	Nondiscrimination in District Programs and Activities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Comprehensive Plans	X			

DETAIL

The Board of Education is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on gender, sex, race, color, religion, ancestry, national origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics. The Board shall promote programs which ensure that discriminatory practices are eliminated in all district activities.

District programs and facilities, viewed in their entirety, shall be readily accessible and usable by to individuals with disabilities and shall be in compliance with the Americans with Disabilities Act. In addition, new construction and alterations to facilities existing before January 26, 1992, shall be accessible when viewed in their entirety.

The Superintendent or designee shall ensure that the district provides auxiliary aids and services where necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, note takers, written materials, taped text, and Braille or large print materials.

Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored function, program or meeting.

The Superintendent or designee shall notify students, parents/guardians, employees, employee organizations and applicants for admission and employment and sources of referral for applicants about the district's policy on nondiscrimination. Such notification shall be included in each announcement, bulletin, catalog, or application form or other recruitment materials distributed to these groups. (34 CFR 104.8, 106.9)

The Superintendent or designee shall also provide information about related complaint procedures.

To the extent possible, the district's nondiscrimination policy shall be published in the individual's primary language.

## **REFERENCE**

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

48985 Notices to parents in language other than English

GOVERNMENT CODE

11000 Definitions

11138 Rules and regulations

12900-12996 Fair Employment and Housing Act

54953.2 Brown Act compliance with Americans with Disabilities Act

PENAL CODE

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 20

1400-1487 Individuals with Disabilities in Education Act

1681-1688 Discrimination based on sex or blindness, Title IX

2301-2415 Carl D. Perkins Vocational and Applied Technology Act

6311 State plans

6312 Local education agency plans

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

2000h-2000h-6 Title IX

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

36.303 Auxiliary aids and services

CODE OF FEDERAL REGULATIONS, TITLE 34

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of sex, effectuating Title IX, especially:

106.9 Dissemination of policy

CDE: <http://www.cde.ca.gov>

CSBA: <http://www.csba.org>

Pacific Disability and Business Technical Assistance Center: <http://www.pacdbtac.org>

MANAGEMENT RESOURCES

U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS PUBLICATIONS

Protecting Students from Harassment and Hate Crime, January, 1999

Notice of Non-Discrimination, January, 1999

Nondiscrimination in Employment Practices in Education, August, 1991

WEB SITES

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/offices/OCR>

ADOPTED

REVISED

CSBA DATE

December 10, 1998

May 20, 2004

July 2003

April 6, 2000

November 1999

DISTRICT GOAL Quality Education for All

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/20/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: SET DATE FOR PUBLIC HEARING AND ADOPTION OF RESOLUTION  
SPECIAL TAX, 2004-05 (PROPOSITION Y - SPECIAL TAX)

RECOMMENDATION NO. A.23

It is recommended that the Board of Education set a public hearing on the matter of applying a CPI-U increase on the Proposition Y - Special Tax for Thursday, June 24, 2004 at 8:00 p.m. in the Board Room of the Administrative Offices, 1651 Sixteenth Street, Santa Monica, CA.

It is further recommended that the notice of the time, date and place of the hearing be posted twice in The Santa Monica Daily Press and Malibu Surfside News with said advertisement commencing at least 15 days prior to the date of the hearing.

It is further recommended that on that date, the Board of Education adopt a resolution to levy the tax at the rate of \$104.13, plus a CPI-U increase.

COMMENT: The original resolution proposing a Special Tax requires that prior to the levying of the special tax in any given year, the Board will conduct a public hearing on the matter. Notice of the time, date and place of the hearing has been published pursuant to Government Code Section §6061 and posted at least twice in a newspaper of general circulation in the District in the The Santa Monica Daily Press and the Malibu Surfside News; posting shall commence at least 15 days prior to the hearing. Following said hearing, each year the Board shall adopt a resolution establishing the amount of tax to be raised and the rate per parcel, not to exceed \$98.00 per parcel plus subsequent CPI-U adjustments.

The current tax rate is \$104.13. Proposition Y permits an annual increase based upon the annual change (from April to April) to the Consumer Price Index-All Urban Consumers (CPI-U) for Los Angeles-Riverside-Orange County.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/20/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ADOPT CALENDAR OF MEETINGS 2004-2005 - BOARD OF EDUCATION

RECOMMENDATION NO. A.24

It is recommended that the Board of Education adopt the attached meeting schedule for the 2004-2005 school year.

COMMENT: Dates for meeting scheduled at Santa Monica City Council Chambers are noted on the schedule. Meetings to be held in Malibu are to be determined based on the schedule of school activities. All locations will be posted on the schedule of meetings which appears in every posted agenda.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Yes  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

Board of Education Meeting Schedule					
July through December, 2004					
Month	1st Thurs	2nd Thurs.	3rd Thursday Discussion Mtg.	4th Thursday	Special Note:
July					No meetings in July
August			19 DO	26 SM (optional)	One regular meeting in Aug.
September		9		23	3 <sup>rd</sup> Thursday is a District Holiday
October	7		21 SM		(Resume 1st & 3 <sup>rd</sup> Meeting schedule)
November	4		18 SM		
December	2				
January through June, 2005					
January	6		20 SM		
February	3		17 SM		
March	3		17 SM		
April	7		21 SM		
May	5		19 SM		
June	2		16 SM		(Graduation is week of 6/20)

District Office (DO)

Malibu Meetings (MHS) **(Dates to be determined)** Malibu High School Aud. 30215 Morningview Drive, Malibu.

Santa Monica City Council Chambers (SM) 1685 Main Street, Santa Monica.: 8/19, 10/21, 11/18, 1/20, 2/17, 3/17, 4/21, 5/19 and 6/16

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica.

Complete Board of Education agendas are available in pdf format, on the District's website: [www.smmusd.org](http://www.smmusd.org).

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/20/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: NOMINATIONS FOR APPOINTMENT - LOS ANGELES COUNTY  
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.25

It is recommended that the Board of Education consider nominations for appointment to fill an unexpired term on the Los Angeles County Committee on School District Reorganization. The vacancy is in the Second Supervisorial District.

COMMENT: Education Code §4006(c)(2) requires the the County Committee appoint a replacement for the remainder fo the term of office (through October 2005). Nominations are due June 4, 2004.

In considering nominees it should be noted:

- Nominations may be made by any of the 94 school and community college districts in Los Angeles County. Nominations do not require governing board action. More than one nomination may be made.
- The nominee(s) must reside within the Second Supervisorial District.
- The nominee(s) must be available to serve the remainder of the unexpired term of office, which expires October 2005.
- The nominee(s) must be a registered voter.
- A member of a school or community college district governing board, who is otherwise eligible, may simultaneously serve as a member of the County Committee.
- Employees of school and community college districts and the Los Angeles County Office of Education (LACOE) are excluded from membership on the County Committee.
- County Committee meetings are held the first Wednesday of each month at LACOE in Downey, from 9:30 a.m. to 12:00 p.m. Occasional public hearings are held in the evenings from 7:30 p.m. to 10 p.m. at various school districts throughout Los Angeles County. Members are expected to make every effort to attend all meetings and public hearings.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

There were no nominations  
at this time.

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:



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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

05/20/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: JOINT MEETING WITH THE FINANCIAL OVERSIGHT COMMITTEE

DISCUSSION ITEM NO. D.1

The Board of Education and Financial Oversight Committee will meet jointly regarding matters related to the work of the Committee. Below is a proposed agenda

- A. Overview Presentation by Chairman, Craig Hamilton
- B. Sub Committee Chairs - Comments
  - 1) Measure S / Reporting to Public - Cheryl Stecher
  - 2) Strategic Plan - Follow Through - Cynthia Torres
  - 3) Capital Programs/Resources - Chris Harding
  - 4) Current Topics/Board Agenda Items - Patricia Hoffman
- C. Committee Members' Comments
- D. Discussion

# SMMUSD Financial Oversight Committee Presentation

Joint School Board / FOC Meeting  
May 20, 2004

Craig Hamilton, chair  
Paul J. Silvern, co-chair

SMMUSD  
Financial Oversight Committee  
Presentation

Joint School Board / FOC Meeting  
May 20, 2004

Craig Hamilton, chair  
Paul J. Silvern, co-chair

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SMMUSD  
Financial Oversight Committee  
Overview

- Introductions
- Overview
- Subcommittee Reports
- Concluding Observations
- Discussion with the Board of Education

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Financial Oversight Committee –2003-04

- Craig Hamilton (chair)
- Christopher Harding
- Babette Heimbuch
- Patricia Hoffman
- Michael Rich
- Paul Silvern (co-chair)
- Cheryl Stecher
- Cynthia Torres
- Kathy Wisnicki
- Julia Brownley - Board Liaison
- Maria Leon-Vasquez- Board Liaison
- Ken Bailey – Ass't. Superintendent, Fiscal & Bus. Services
- Dawn Smithfield – Admin. Support, Fiscal & Bus. Services

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## FOC Appointment Terms

Member	Term	Recommendation
• Craig Hamilton	6/30/06	
• Christopher Harding	6/30/06	
• Babette Heimbuch	6/30/06	resigned - new appt. '06
• Michael Rich	6/30/06	resigned- new appt. '05
• Patricia Hoffman	6/30/04	reappoint to 2007
• Paul Silvern (co-chair)	6/30/04	reappoint to 2007
• Kathy Wisnicki	6/30/04	reappoint to 2007
• Cheryl Stecher	--	confirm 2005
• Cynthia Torres	--	confirm 2005

### Considerations:

- Outreach
- Composition, Financial Perspective
- Eminent Status

## Initial FOC Structure

- General Oversight
  - Began work in 2000
- Meetings
  - 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays - Full Committee
  - Public
  - Annual Agenda / Review Process
- Subcommittees - not public; self-selected
  - Revenue Track
    - Inflows
    - Opportunities for enhancement
  - Expenditure Track
    - Outflows
    - Strategic Plan / process
    - Communication—internal and to community

## Observations - 2002-03

- General Oversight
  - Have developed further understanding of District budgeting and finances
- Meetings / Subcommittees
  - Annual Agenda / Review Process
  - Focus on departmental presentations, overview
  - Limitations-Meeting format, time of committee members
  - Limited time for in-depth work, analysis
- Measure S Responsibility Added
- Need to Leverage Committee Member's Time and Expertise
- Community Relevance - Moving beyond general oversight

### Current FOC Structure

- Specific Measure S Responsibility Added
  - Passed June, 2003
- Meetings
  - 1<sup>st</sup> Tuesday – Subcommittees
  - 3<sup>rd</sup> Tuesday – Full Committee
  - Public
  - Annual Agenda / Review Process
- Subcommittees
  - Measure S / Reporting to the Public
  - Strategic Plan – Follow Through
  - Capital Programs / Resources
  - Current Topics / Board Agenda Items

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### New Subcommittee Focus

- Measure S / Reporting to the Public
  - Monitoring / tracking / public input
  - Exemption Eligibility / collections
  - Relationship to remainder of budget
- Strategic Plan – Follow Through
  - Integration / articulation
  - Ongoing development
  - Reinvigoration of Process
- Capital Programs / Resources
  - Facilities
  - Organizational Structure
- Current Topics / Board Agenda Items

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### Measure S / Reporting to the Public Subcommittee (Cheryl Stecher, Chair)

- New Responsibility / First Year
- Understanding / Monitoring / Public Reporting
  - Eligibility for senior exemptions
  - District-County accounting, payment and reporting relationships
  - 2003/04 revenues and expenditures
  - 2004/05 expenditure plan
  - Reporting to the Board and public

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## Measure S

- Purposes
  - Restore programs and replace funds lost cut by the State
  - Sustain achievement and fulfill core curriculum
  - Protect taxpayers' investment by ensuring fiscal accountability
- Administrative Requirements
  - Separate accounting
  - Annual expenditure plan
  - Annual revenue and expenditure report
  - Independent audit

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## Measure S – FY 03/04 Budgeted Revenues and Expenditures

- Revenue Assumptions
  - \$225/parcel levy
  - 32,413 parcels in SM and Malibu
  - Allowances for senior exemptions and tax payment delinquencies
  - \$6,287,853 revenue projection
- Expenditures: "First Package" Restored
  - 69.00 school faculty FTEs (elementary, middle and high school teachers)
  - 32.86 specialist and staff FTEs (nurses, music and arts instructors, library coordinators, educational specialists, facilities and administrative staff)

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## Measure S – FY 03/04 Actual Revenues and Expenditures

- Estimated Actual Revenue: \$6,450,300
  - About \$162,500 more than budgeted
  - Fewer senior exemptions than projection
  - Difference to be received in FY 04/05
- Estimated Actual Expenditures: \$6,287,853
  - Separate accounting code established
  - Expenditures reported to be consistent with Budget Plan
  - FOC Annual Report to follow FY 03/04 close-out and District audit

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### Measure S - FOC Next Steps

- Review FY 04/05 Expenditure Recommendations
- Prepare FY 03/04 Annual Report
- Review Any Supplemental Expenditure Recommendations
- Monitor FY 04/05 Revenues, Expenditures and Compliance with Measure S
- Preliminary Report on FY 04/05 Revenues and Expenditures
- Consider Other Public Reporting Approaches

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### Capital Programs Subcommittee

(Christopher Harding, Chair)

- Sufficient, High-Quality School Facilities Are Critical to Achieving the District's Mission and Vision, and Implementing the Strategic Plan
- Benefiting from Recent Experience
  - Lessons from Props ES and X
  - Lessons from other school districts
- Preparing for Next Steps
  - Districtwide Facilities Assessment
  - Facilities Master Plan
  - Financing/Delivery Options
  - Project Management Structure

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### Strategic Plan Subcommittee

(Cynthia Torres, Chair)

- Reviewed District Strategic Plan & Superintendent's Plan (vision)
  - Implementation
  - Role of FOC in providing support
- Strategic Plan – Follow Through
  - Continued Value
  - Integration / Articulation
    - District Plan and Superintendent's Plan
    - Financial Integration and Clarity
  - Further Development – financial, capital
  - Reinvigoration of Process

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### Strategic Plan Subcommittee Follow Through

- Superintendent's Response
  - Address with Board and Senior Administrators:
    - Integration / Articulation
    - Prioritizing Initiatives
    - Capital Requirements
    - Priorities and Funding
  - Revisit Strategic Plan in Fall
- Continued Work:
  - Strategic Planning as Financial Tool
  - Support to initiatives - e.g., Special Ed.

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### Ongoing / Current Board Items Subcommittee (Patricia Hoffman, Chair)

- Agenda response:
  - Gift policy
  - MET Charter
- General considerations
  - Informing FOC on major items
  - Annual Budget workshop
  - Annual Audit review
- Agenda specific recommendations
  - All agenda items should show cost impact to annual budget relative to budget allocation
    - Classified Personnel positions
    - Certificated Personnel positions
    - Other Expenditures

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### Concluding Observations & Recommendations

- Continued Focus on Management and Controls on Expenditures throughout District:
  - Measure S / Reporting to the Public
    - Accounting / Tracking
    - Eligibility & Initial oversight process
    - Communication - newsletter
  - Strategic Plan -
    - Reinvigoration of Process
  - Capital Programs / Resources
    - Assessments: Facilities, Financing and Organization
  - Current Topics / Board Agenda Items
    - FOC role / inclusion

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### Concluding Observations & Recommendations

- Entering 2004/05
  - Measure S, City Funding Agreement, Positive Closure of Measure X: Positive Platform
  - State Budget
    - Certificated and Classified Contract Negotiations
    - Ongoing Cost Exposure
- District positioned to meet near-term challenges
  - Leadership, Management and Fiscal Discipline

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### Discussion with the Board of Education

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TO: BOARD OF EDUCATION

DISCUSSION

05/20/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: TEACHER SUPPORT: BTSA AND COTSEN FAMILY FOUNDATION

DISCUSSION ITEM NO. D.2

The Santa Monica-Malibu Unified School District provides specialized professional development and coaching to teachers through a number of programs. The Beginning Teacher Support and Assessment program uses the California Standards for the Teaching Profession as a resource to assist credentialed teachers new to the profession. Cotsen Family Foundation funds a mentor teacher who assists the continuing development of gifted teachers. Current year initiatives of these two programs as well as plans for the 2004 - 2005 school year will be discussed with the Board.

\* \* \* \* \*

Jessica Rishe, Suzanne Webb, Irene Gonzalez and Kerry King presented the attached PowerPoint.



## The Approval Process

- 20 Program Standards

Transitional Peer Program Review (TPPR):

- 5 Articulation with Teacher Prep.
- 6 Advice and Assistance
- 12 Professional Development for IIP
- 15 Formative Assessment

## BTSA and BTSA Induction

**BTSA**

CFASST and Support Provider (SP)  
Professional Development  
Opportunity (PDO)

**BTSA Induction**

CFASST and SP  
PDO—year one only  
Health, Technology, Special  
Populations, and ELL courses  
Portfolio

## Who Qualifies?

- Teachers who are newly credentialed within the last three years (Ryan or 2042)
- Out of state teachers who have taught 0-4 years and are issued a CA preliminary (Ryan or 2042)

## State Funding

- Per teacher state funding (\$3,400) with required program match (\$2,000) in district-sponsored BTSA programs

## Benefits

- The benefits of being a Classroom-based support provider: professional growth, getting comfortable with observing in each other's classrooms, \$1500 stipend per PT...
- The benefits of being a participant: professional growth, high retention rate, release days, IIP resources, network, additional SMMCTA support...

## Academy



- Teacher Academy will be 2-5 days week of August 23.
- Open to every new hire
- Focus is on CSTP, district mandates such as IFL, district and state adopted curricular materials and testing, scavenger hunt of district office...

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## Colloquium



- June 14<sup>th</sup> at PDLC
- 5:30-7:00
- This is a celebratory culmination of the reflective work done over 1-2 years. You are invited to enjoy the entertainment and acknowledge the hard work of your teachers.

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## What can you do to support this program?



1. Continue to ensure the best working conditions keeping new teachers in mind.
2. Continue the district's financial commitment to a combination of Fully Released and Classroom Based Support Providers.
3. Consider adopting a Board policy around prompt credential completion.

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## What can you do to support this program?



3. Participate on the BTSA Advisory Council
4. Attend the BTSA Colloquium June 14<sup>th</sup> 5:30-7:00 at the PDLC
5. Visit the Teacher Academy at Franklin Elementary the week of August 23 (exact dates tbd)

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TO: BOARD OF EDUCATION

DISCUSSION

FROM: JOHN E. DEASY/SUPERINTENDENT

05/20/04

Updated

RE: PROPOSED AGREEMENT WITH CITY OF SANTA MONICA -  
ADDITIONAL TERMS

DISCUSSION ITEM NO. D.3

Following action taken by the Board of Education at its meeting of May 6 and the action taken by the Santa Monica City Council, it is appropriate that the Board of Education engage in further discussions with regard to additional terms appended to the agreement by Council action. The Board of Education may direct the Superintendent with regard to further discussion with the Santa Monica City Manager.

Update 05/18/04:

To facilitate consideration, the City Manager has drafted the language below, describing the City's and District's mutual commitment to keeping the public informed and involved over the term of the agreement. Experience has shown that both organizations work daily to achieve high standards of public accountability and service and consequently welcome opportunities to share information with each other and with the community.

Draft Language

**ACCOUNTABILITY:**

The parties agree that the best interests of the public will be served if the benefits of the contract as well as the financial status of the two organizations are well understood. To that end, the City Manager and Superintendent will prepare an annual report on the status of the agreement for presentation to the City Council and Board of Education in conjunction with the annual budget cycles of the organizations. The City and District will make the annual report and their proposed and adopted budgets available at public libraries and on-line and will continue to seek ways to make complex financial information more understandable to the community. Both organizations will observe the provisions of the Brown Act in regard to this agreement, as in all matters of governance subject to the terms of the Act. The District will continue to benefit from the advice of its Financial Oversight Committee during the term of the agreement

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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

5/20/04

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATION ITEM NO. I.1

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District.

**UNDERSTANDING ECONOMICS, A CASE STUDY**, by Rosann Bar and published by Globe Fearon, for 12th grade Economics. Adoption requested by Marcia Gecht at Olympic High School.

**TALES OF A FOURTH GRADE NOTHING**, by Judy Blume for 3rd grade Literature. Adoption requested by Joyce Keler at McKinley.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below has been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.