

**Santa Monica-Malibu Unified School District  
Board of Education Meeting  
MINUTES**

**UNADOPTED  
March 17, 2004**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Wednesday, March 17, 2004 in the Board Room of the District Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board called the meeting to order at 6 p.m. and moved to the Board Conference Room to meet in Closed Session for the reason(s) listed in Section III, below. The Board reconvened the public portion of the meeting at 7:20 p.m. in the Board Room.

**I CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III CLOSED SESSION:**

- Conference with Superintendent and Assistant Superintendents regarding 2003-2004 Strategies for Negotiations the Santa Monica-Malibu Classroom Teachers Association (SMMCTA), the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) and with Non-Represented Employees (management and confidential) pursuant to §GC 54957.6, as cited in the Brown Act

**IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS**

- **Grant Elementary School and PTA**  
Principal Al Friedenberg opened the school report by stating how proud he is of the students, staff and parents at Grant Elementary School. He introduced Kristin Kanjo, President of the Grant PTA. She introduced third graders Benjamin Rosenberg and Jazzmyn Bardera. Benjamin recited "Where the Wild Things Are", by Maurice Sendak and Jazzmyn recited "Olivia Saves the Circus", by Ian Falconer. Kirstin filed the following report:

Parents at Grant fill in many gaps. More than 30 parents volunteer their time on-campus every day, helping out in many areas. Parents help in classrooms, in the office, in the library, in the classroom gardens, supervising on the playgrounds and in the cafeteria.

The winter session of PTA after school enrichment just concluded. Three hundred and ninety (390) students enrolled with 55 on scholarship.

Parents are currently preparing for many upcoming Spring Events. Through the course of this school year, parents will have coordinated the Kindergarten Open House, the Monster Mash family dance, a school picnic, two bingo nights, a Reflections Art Show, three parent education nights, a literature night with star

gazing, a book fair, BAC's Holiday Fiesta, AASPG's Kwazaa Celebration, a Jogathon, AASPG's African American Celebration and potluck, Honorary Service Awards, Science Expo, Talent Show, Fifth Grade Play, and a Teacher Appreciation Luncheon.

Lastly, Kristin noted future important dates, invitations or events: Grant Fiesta de Mayo Carnival and Silent Auction on May 22<sup>nd</sup>. Everyone is invited to attend.

## **V APPROVAL OF THE AGENDA**

Moved by Julia Brownley, seconded by Shane McLoud and voted 7/0 to approve the agenda. Student voted aye.

## **VI APPROVAL OF MINUTES**

A.1 Approval of Minutes: January 17, 2002 and March 4, 2004 ..... 1

## **VII CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

### **Curriculum and Instruction**

A.02 Approval of Independent Contractors ..... 2  
A.03 Service Agreement - Paradigm Services, Inc. .... 3

### **Business and Finance**

A.04 Acceptance of Gifts - 2003-04 ..... 4-4d  
A.05 Conference and Travel Approval/Ratification ..... 5-7  
A.06 Award of Purchase Orders ..... 8-8e  
A.07 Amendment to Contract with Wheatstone Energy for Lighting Retrofit  
Project - RFP #3.05 - Change Order #2 ..... 9  
A.08 Approval for Disposal/Sale of Surplus Equipment ..... 10-11

### **Proposition X/State Modernization**

#### **Personnel**

A.09 Certificated Personnel - Elections, Separations ..... 12-13  
A.10 Approval of Preschool SDC Teacher ..... 14-15  
A.11 Special Services Employees ..... 16-17  
A.12 Approve Resolution 03-18 for Employee to Participate in the Visiting  
Educator Program with the California Department of Education ..... 18-19  
A.13 Classified Personnel - Merit ..... 20-23  
A.14 Classified Personnel - Non-Merit ..... 24

### **General Functions**

## **VIII PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes.

- Jerry Rubin addressed the Board with regard to the Youth Commission. He stated his disappointment that the Santa Monica City Council did not take action to form the Commission at its last meeting. Mr. Rubin indicated that, just as with other groups in the community, the youth of the community deserve to have a voice. Mr. Rubin thanked the Board of Education for its previous endorsement of a Youth Commission and said he would continue to meet with city staff on this endeavor.

## **IX COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

### **A. Student Board Member Reports**

Bryce Maddock reported that supports Mr. Rubin's efforts to form a Youth Commission to give a voice to the students of Santa Monica. In addition, Bryce filed the attached report (see pageiii (a) ).

### **B. School Report - Grant Elementary School** (See commendations, Section IV)

### **C. SMMCTA Report**

Mr. Harry Keiley announced that a memorial service for Leonard Vincent would be held on Sunday, March 21 at Santa Monica High School in the Humanities Center. A scholarship will be established in Mr. Vincent's name.

Mr. Keiley reported that teachers and union representatives have been working on a draft evaluation document that should be complete in the next couple of weeks. The union hopes to pilot the program for temporary and probationary teachers in the fall of 2004. He stated that extensive training will have to take place throughout the district as to what the evaluation is and is not.

The SCORE Committee which is overseeing the redesign at Santa Monica High School had a pre meeting prior to meeting with the school administration. The Committee requested and it was agreed that a survey be created and distributed to teachers to find out what the impact of the redesign has been for teachers. The survey which will be co-created by the teachers and administration hopes to have results back to the Board of Education by mid May, 2004.

### **D. SEIU Report**

### SAMO Student Board Member Report (3/17/04)

*Kiss Me Kate* ended its' run this past weekend, I got to see the play and truly was impressed by my fellow students in the performing arts department. Last Wednesday Chamber singers and Coral performed in the masterworks series at Barnum Hall. Our Color Guard is attending a national competition this weekend in Denver Colorado. Last Friday we held the 2<sup>nd</sup> pep rally of the year, and it was a wonderful success. For those of you who don't remember we had trouble at our first pep rally do to a few rowdy students. This time students were very calm, but excited and showed immense school spirit. Samohi students will be visiting the middle schools before spring break to conduct our transition program. I want to thank all the students participating in this, there is no better way to get to know a school than hearing about it from students who are already there.

On a less positive note I must express my concern about possible loosing so many teachers due to budgetary problems. While I fully understand the responsibility and position of the board, I must express my sadness in this unfortunate situation. Many of our classrooms are already very crowded and this will only worsen the problem. Also, I would assume the majority of the teachers who will no longer be with us will be those with out tenure, generally the youngest teachers, teachers I believe students tend to relate best to.

Parking continues to be a problem for students. We will be going to the City Council next Tuesday along with the residents of Ninth Street, in a cooperative plan to ask the council to look at a short-term solution that would benefit both students and residents. The best part of course is it won't cost anyone a dime.

Looking ahead, our open house will be next Tuesday the 23<sup>rd</sup>. It will begin at 6:30 in Barnum Hall, and at 7:00 parents will be able to tour the classrooms. Next Thursday and Friday we will be hosting the southern California Band and Orchestra Festival at Barnum. Bands and Orchestras from around California we'll perform and be judged by an expert panel. And finally this Friday students have organized a dialogue on the war in Iraq. It will be held at the Pico Youth and family center and will go from four to six pm. Fidel Rodriguez, the host of Divine Forces Radio, will be the moderator of the event.

Submitted by Bryce Maddock



Ms. Cartee filed the following report:

The SEIU 2003/04 Negotiation Committee will resume the negotiation process with the District regarding benefits and professional growth. As a reminder, the Committee and the District agreed to return to the negotiation table after the March election. During the past three (3) months, the Committee and District have been working within a sub-committee to finalize specifics of other negotiation issues and those meetings have been extremely productive for both the Union and the District.

On March 5, 2004, Richard Bartolomeo, Vehicle & Equipment Mechanic (Transportation Dept.), Carla Weeks, Kitchen Production Coordinator (Santa Monica High School) and I visited the office of Assembly Member Fran Pavley to speak to the issue of the Governor's recommendation to repeal SB1419 which would open the door for the possibility of using outside contractors within school districts. Ms. Pavley gave us 30-minutes of her time and was very interested in hearing our concerns regarding the use of outside contractors as well as listening to our statements in support of the use of school district and union employees. Ms. Pavley's response to us was very favorable and informed us that to her knowledge there was no legislative effort to move toward repealing SB1419.

SEIU Local 660 has just recently offered its support (both financial and use of facilities) to the **Committee for Excellence in Public Schools (CEPS)** in the campaign for the Charter Amendment.

In addition, SEIU Local 660 has sent written notice of its official endorsement to support the establishment of a Santa Monica Youth Commission.

SEIU/SMMUSD Local Chapter Stewards' Council has continued to grow as a result of our District's financial hardships. Though the growth comes as a result of difficult times, it has rendered an extremely positive impact for the Classified Employees in the District. The addition of stewards at Adams Middle School (Judy Sember and Chancy Jones), Edison Language Academy (Martha Zaragoza), Food & Nutrition Services (Carla Weeks and Jennifer Richson), Maintenance & Operations (Louis Walker and Jeff Davis), Child Development Services (Momtchil Karamitov) and others, has provided a more accurate flow of communication to Classified Employees. The communication component is the most important tool we have in maintaining a positive and healthy environment for our students to learn. I want to personally thank these new stewards for the commitment to sustaining and improving the workplace at their specific sites.

- E. Santa Monica-Malibu Education Foundation Report - no report**
- F. PTA Council President Report - no report**
- G. Personnel Commission Report - no report**
- H. Malibu Foundation for Youth and Families - no report**

## **X SUPERINTENDENT'S REPORT**

- Mr. Deasy opened his report by stating that he attended performances of *Kiss Me Kate* at Santa Monica High School and *Masque* at Malibu High School. He indicated that the performances were the highlights of the week and that it would be difficult to overstate the talent of the students in the district.
- Mr. Deasy commended the work done by Bryce Maddock and other students who made the Pep Rally held on Friday at Santa Monica HS a success.
- High School exit exams were completed today, March 17. There was a variety of site monitoring at each of the high schools.
- Budget - School Finance - There is nothing new to report. There is a flood of bills in Sacramento which staff is monitoring to see if there are any that will impact the education budget.
- API (Academic Performance Index) Results - On Friday, staff will issue a press release on the API scores for the 2003 Academic Performance Index. Eight District schools out of 14 exceeded the state API target of 800 on a scale of 200-1000. Mr. Deasy stated that these results far surpass statewide results showing less than three out of ten schools meeting the 800 target. The most dramatic growth in scores was at the elementary level. Mr. Deasy indicated that as work on secondary education and high school redesign proceeds, staff expected to see all secondary schools reaching the state target as well.

### **MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

## **XI MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.15 Approval of Special Education Contracts 2003/2004 ..... 25-27  
A.16 Updated Board Policy 8324 - Electronic Recording of Board Proceedings 28-29a

## **XII DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- D.1 ELD (English Language Development) presentation ..... 30  
D.2 The Met-Santa Monica - Response to Public Hearing ..... 31-36

### **XIII INFORMATIONAL ITEMS**

#### **XIV BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

#### **XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c).

#### **XVI CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed.

#### **XVII BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

#### **XVIII FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

- **Policy Consideration - Expunge Expulsion Records (March 25, 2004)**
- **Special Education - Strategic Plan (June 3, 2004)**
- **Brown Act - Review - (date to be determined)**

#### **XIX CLOSED SESSION**

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

#### **XX ADJOURNMENT**

Moved by Mr. de la Torre, seconded by Ms. Bloomfield and voted 6/0 to adjourn the meeting at 11:15 p.m. The next regular meeting is scheduled to be held on Thursday, March 25, 2004, at 7 p.m. in Board Room of the District Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA

Meetings held in Santa Monica are taped for rebroadcast  
and played on Cable Channel 16 (City TV) at 11:00 AM  
on the Sunday following the Board meeting.  
Meetings are rebroadcast in Malibu on Government Access  
Channel 3 every Saturday at 8 PM

Approved:

*April 22, 2004*

*Jose Escarce*  
Jose Escarce, President

*John E. Deasy*  
John E. Deasy, Superintendent



| Board of Education Meeting Schedule |                      |            |                              |              |  |
|-------------------------------------|----------------------|------------|------------------------------|--------------|--|
| July through December, 2003         |                      |            |                              |              |  |
| Month                               | 1st Thurs.           | 2nd Thurs. | 3rd Thursday Discussion Mtg. | 4th Thursday | Special Note:  |
| July                                |                      |            |                              | 31 DO        | One regular meeting in July  |
| August                              |                      |            | 21 DO                        |              | One regular meeting in Aug.  |
| September                           | 4 MHS                |            | 18 SM                        |              | 9/18 Charter Schools   |
| October                             | 2 DO                 |            | 16 SM                        |              |  |
| November                            | 6 MHS                |            | 20 SM                        |              | 11/20 - school plans; achievement data                               |
| December                            | 4 DO                 |            |                              |              | 12/4 - school plans  |
| January through June, 2004          |                      |            |                              |              |  |
| January                             | 1 Holiday no meeting | 8 DO       |                              | 22 DO        | 1/8 - school plans   |
| February                            | 5 MHS                |            | 19 SM                        | 26 DO        |  |
| March                               | 4 DO                 | 11 DO      | 17 DO (Wednesday)            | 25 DO        | 18-19: Stairway of the Stars (Civic Auditorium)                      |
| April                               | 1 MHS                |            |                              | 22DO<br>29DO | 4/5-16: Spring Break   |
| May                                 | 6 DO                 | 13 DO      | 20 SM                        |              |  |
| June                                | 3 DO                 |            |                              | 24 DO        | 6/3 - Recognition of Retirees<br>6/14-18: Graduation Week Activities |

Meeting Dates Approved 6/26/03 : Updated 2/5/04

District Office (DO) 7/31, 8/21, 10/2, 12/4, 1/8/04, 1/22,**2/26**, 3/4,**3/11**,3/17,**3/25**,4/22, **4/29**, 5/6,**5/13**,6/3 and 6/24  
Malibu Meetings (MHS) 9/4, 11/6, 2/5, and 4/1 - Malibu High School Aud. 30215 Morningview Drive, Malibu.  
Santa Monica City Council Chambers (SM) 9/18, 10/16, 11/20, 2/19 and 5/20 - 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica.

Complete Board of Education agendas are available in *pdf* format, on the District's website: [www.smmusd.org](http://www.smmusd.org).

**Santa Monica-Malibu Unified School District  
Board of Education**

March 17, 2004

**I CALL TO ORDER**

6:00 p.m.

Moved to Closed Session: 6:01 p.m.  
Reconvene Public Meeting: 7:20 p.m.

A Roll Call

Jose Escarce - President  
Emily Bloomfield - Vice President  
Julia Brownley  
Oscar de la Torre  
Mike Jordan  
Maria Leon-Vazquez  
Shane McLoud

Bryce Maddock - Santa Monica High School - present (out at 7:45 p.m.)  
Camden Vilkin - Malibu High School Student Representative - absent  
Elizabeth Kelso - Olympic High School Student Representative - absent

B Pledge of Allegiance

Led by Bryce Maddock

**II CLOSED SESSION**

There was no action taken in Closed Session and no report out.

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY  
RE: APPROVAL OF MINUTES

ACTION  
03/17/04

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

January 17, 2002

March 4, 2004

MOTION MADE BY: Ms. Brownley  
SECONDED BY: Mr. McLoud

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

---

## CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

| <b>Contractor/Contract Dates</b>   | <b>Description</b>  | <b>Site</b>                         | <b>Funding</b>  |
|--|---|-------------------------------------|---|
| Children's Museum of L.A.<br><br>Mar 3, 2004 one day only<br><br>Cost: Not to Exceed:\$1,250                             | To provide two Reader's Theater Performances                                      | Rogers                              | PTA Gift<br><br>01-90120-0-11100-10000-5802-006-4060  |
| National Conference for Community & Justice (NCCJ)<br><br>Nov. 2, 2003- June 11, 2004<br><br>Cost: Not to Exceed \$5,000 | To provide professional development for teachers and facilitate book study groups | Student and Family Support Services | City of Santa Monica/Multicultural Programs<br>\$3,000<br>01-91230-0-19200-24950-5802-032-2560<br><br>Title II<br>\$2,000<br>01-40350-0-11100-10000-5802-035-1300 |
| Martha Stevens<br><br>May 10- June 4,2004<br><br>Cost: Not to Exceed \$2,040   | To provide professional storytelling to 7th grade Language Arts classes           | JAMS                                | GATE<br><br>01-71400-0-11100-10000-5802-011-4110  |

MOTION MADE BY: Ms. Brownley

SECONDED BY: Mr. McCloud

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
03/17/04  
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/LAUREL SCHMIDT  
RE: SERVICE AGREEMENT - PARADIGM SERVICES, INC.,

RECOMMENDATION NO. A.03

It is recommended that the Board of Education enter into a Service Agreement between Paradigm Services, Inc., a California Corporation ("Paradigm") and Santa Monica-Malibu Unified School District ("LEA")

INSTITUTION: Paradigm Services, Inc., a California Corporation

EFFECTIVE: July 1, 2003 - June 30, 2007  
("Initial Term")

PAYMENT: 10% of the MAA Claim paid by the Department of Health Services

COMMENT: LEA (Santa Monica-Malibu Unified School District), hereby retains Paradigm to perform the services set forth in the agreement. Paradigm will assist the LEA with development and submission to the Lead County or Regional Agency, claim plans for all claiming units in accordance with State Department of Health Services MAA Claim plan instructions. Provide participating staff with appropriate training, assist LEA in the calculation of transportation direct charge rates and complete claims in accordance with State Department of Health Services guidelines.

MOTION MADE BY: Ms. Brownley  
SECONDED BY: Mr. McLoud

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.04

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$38,804.70 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$28,129.70, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org), as a pdf file; to view the gift report:

- 1) go to [www.smmusd.org](http://www.smmusd.org)
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 3-17gif.pdf

MOTION MADE BY: Ms. Brownley

SECONDED BY: Mr. McCloud

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

| School/Site<br>Account Number                                      | Gift Amount  | In-kind Value | Donor   | Purpose  |
|--|--|---------------|---|--|
| <b>JAMS</b><br>01-90120-0-00000-00000-8699-011-0000                | \$ 500.00  |               | James J. Colt Foundation, Inc.                                    | General Supplies & Materials - Music Program   |
| <b>Adult Education</b><br>11-90120-0-00000-00000-8699-090-0000     | \$ 1,000.00<br>\$ 1,000.00<br>\$ 250.00<br>\$ 150.00 |               | Akihide Madenokoji<br>Stephen Martinez<br>Various<br>Lynne Porter | General Supplies & Materials - Graduation Expenses<br>General Supplies & Materials - Graduation Expenses<br>General Supplies & Materials - Graduation Expenses<br>General Supplies & Materials - Graduation Expenses |
| <b>Alternative (SMASH)</b><br>01-90120-0-00000-00000-8699-009-0000 | \$ 250.00  |               | Joyce Jurin   | General Supplies & Materials-Sid Jurin Scholarship Fund  |
| <b>Cabrillo</b><br>01-90120-0-00000-00000-8699-017-0000            | \$ 600.00  |               | Malibu Knowledge Group  | General Supplies & Materials   |
| <b>PTA Reim. - Resource #90150</b>                                 |  |               |   |  |
| <b>CDS</b><br>12-90120-0-00000-00000-8699-090-0000                 |  |               |   |  |
| <b>Edison</b><br>01-90120-0-00000-00000-8699-001-0000              |  | \$ 10,000.00  | Access Books  | Spanish books for Classrooms and School Libraries  |
| <b>PTA Reim. - Resource #90150</b>                                 |  |               |   |  |
| <b>Franklin</b><br>01-90120-0-00000-00000-8699-002-0000            |  |               |   |  |
| <b>PTA Reim. - Resource #90150</b>                                 |  |               |   |  |
| <b>Grant</b><br>01-90120-0-00000-00000-8699-003-0000               | \$ 3,600.00  | \$ 500.00     | Morley Group, Inc.<br>Emily Draper                                | General Supplies & Materials/Field Trips for the 5th Grade<br>IMAC Computer  |
| <b>Lincoln</b><br>01-90120-0-00000-00000-8699-012-0000             |  |               |   |  |
| <b>Malibu High School</b><br>01-90120-0-00000-00000-8699-010-0000  | \$ 1,000.00  | \$ 175.00     | Dark Forest, LLC<br>Mark & Debra Prince                           | General Supplies & Materials - Photography Class<br>Two Microwave Ovens for Student Cafeteria  |
| <b>Shark Fund - Resource #90141</b>                                |  |               |   |  |
| <b>McKinley</b><br>01-90120-0-00000-00000-8699-004-0000            |  |               |   |  |
| <b>Muir</b><br>01-90120-0-00000-00000-8699-005-0000                | \$ 500.00  |               | St. Onge Mullins Properties                                       | General Supplies & Materials   |



| School/Site                          | Gift Amount  | In-kind Value | Donor                       | Purpose   |
|--------------------------------------|--------------|---------------|-----------------------------|---|
| Account Number                       |              |               |                             |   |
| <b>Olympic HS</b>                    |              |               |                             |   |
| 01-90120-0-00000-00000-8699-014-0000 |              |               |                             |   |
| <b>Rogers</b>                        | \$ 3,451.00  |               | Various Parents             | Camp Colby Science Field Trip                             |
| 01-90120-0-00000-00000-8699-006-0000 |              |               |                             |   |
| <b>PTA Reim. - Resource #90150</b>   |              |               |                             |   |
|                                      |              |               |                             |   |
| <b>Roosevelt</b>                     |              |               |                             |   |
| 01-90120-0-00000-00000-8699-007-0000 |              |               |                             |   |
| <b>PTA Reim. - Resource #90150</b>   |              |               |                             |   |
|                                      |              |               |                             |   |
| <b>Samohi</b>                        | \$ 243.70    |               | Coca-Cola Bottling Co.      | General Supplies & Materials - P.E. Dept.                 |
| 01-90120-0-00000-00000-8699-015-0000 | \$ 200.00    |               | Various Parents             | General Supplies & Materials - Chemistry Lab              |
|                                      | \$ 100.00    |               | Los Angeles Times           | General Supplies & Materials                              |
|                                      |              |               |                             |   |
| <b>Barnum Hall</b>                   |              |               |                             |   |
| 01-91150-0-00000-00000-8699-015-0000 |              |               |                             |   |
|                                      |              |               |                             |   |
| <b>Pt. Dume Marine Science</b>       |              |               |                             |   |
| 01-90120-0-00000-00000-8699-019-0000 |              |               |                             |   |
| <b>PTA Reim. - Resource #90150</b>   |              |               |                             |   |
|                                      |              |               |                             |   |
| <b>Webster</b>                       |              |               |                             |   |
| 01-90120-0-00000-00000-8699-008-0000 |              |               |                             |   |
| <b>PTA Reim. - Resource #90150</b>   |              |               |                             |   |
|                                      |              |               |                             |   |
| <b>Others:</b>                       |              |               |                             |   |
| <b>Superintendent's Office</b>       |              |               |                             |   |
| 01-90120-0-00000-00000-8699-020-0000 |              |               |                             |   |
| <b>Educational Services</b>          | \$ 9,285.00  |               | Various Stairway Parents    | Disney Magic Music Days/T-Shirt Printing/Scholarships     |
| 01-90120-0-00000-00000-8699-030-0000 | \$ 6,000.00  |               | Gail Dorin Music Foundation | 2 Special Services Empl, Classified-Dream Strings Program |
| <b>Student &amp; Family Services</b> |              |               |                             |   |
| 01-90120-0-00000-00000-8699-040-0000 |              |               |                             |   |
| <b>Special Education</b>             |              |               |                             |   |
| 01-90120-0-00000-00000-8699-044-0000 |              |               |                             |   |
| <b>Food &amp; Nutrition Services</b> |              |               |                             |   |
| 01-90120-0-00000-0000-8699-057-0000  |              |               |                             |   |
| <b>Child Development Services</b>    |              |               |                             |   |
| 12-90120-0-00000-00000-8699-070-0000 |              |               |                             |   |
| <b>TOTAL</b>                         | \$ 28,129.70 | \$ 10,675.00  |                             |   |

| School/Site<br>Account Number   | Y-T-D Adjusted<br>Gift Total | Current<br>Gift Amount | Cumulative<br>Gift Amount    | Y-T-D<br>In-Kind Value | Current<br>In-Kind Value | Cumulative<br>In-Kind Value |
|---|------------------------------|------------------------|------------------------------|------------------------|--------------------------|-----------------------------|
| <b>JAMS</b><br>01-90120-0-00000-00000-8699-011-0000   | \$ 63,415.94                 | \$ 500.00              | \$ 63,915.94                 | \$ -                   | \$ -                     | \$ -                        |
| <b>Adult Education</b><br>11-90120-0-00000-00000-8699-090-0000  | \$ 3,670.00                  | \$ 2,400.00            | \$ 6,070.00                  | \$ -                   | \$ -                     | \$ -                        |
| <b>Alternative (SMASH)</b><br>01-90120-0-00000-00000-8699-009-0000  | \$ 5,700.00                  | \$ 250.00              | \$ 5,950.00                  | \$ -                   | \$ -                     | \$ -                        |
| <b>Cabrillo</b><br>01-90120-0-00000-00000-8699-017-0000<br><i>PTA Reim. - Resource #90150</i>                   | \$ 29,652.71<br>\$ 38,561.92 | \$ 600.00<br>\$ -      | \$ 30,252.71<br>\$ 38,561.92 | \$ -<br>\$ -           | \$ -<br>\$ -             | \$ -<br>\$ -                |
| <b>CDS</b><br>12-90120-0-00000-00000-8699-090-0000  | \$ -                         | \$ -                   | \$ -                         | \$ -                   | \$ -                     | \$ -                        |
| <b>Edison</b><br>01-90120-0-00000-00000-8699-001-0000<br><i>PTA Reim. - Resource #90150</i>                     | \$ 704.03<br>\$ 13,554.00    | \$ -<br>\$ -           | \$ 704.03<br>\$ 13,554.00    | \$ 560.00              | \$ 10,000.00             | \$ 10,560.00                |
| <b>Franklin</b><br>01-90120-0-00000-00000-8699-002-0000<br><i>PTA Reim. - Resource #90150</i>                   | \$ 1,490.21<br>\$ -          | \$ -<br>\$ -           | \$ 1,490.21<br>\$ -          | \$ -                   | \$ -                     | \$ -                        |
| <b>Grant</b><br>01-90120-0-00000-00000-8699-003-0000  | \$ 35,262.14                 | \$ 3,600.00            | \$ 38,862.14                 | \$ 840.00              | \$ 500.00                | \$ 1,340.00                 |
| <b>Lincoln</b><br>01-90120-0-00000-00000-8699-012-0000  | \$ 40,832.60                 | \$ -                   | \$ 40,832.60                 | \$ -                   | \$ -                     | \$ -                        |
| <b>Malibu High School</b><br>01-90120-0-00000-00000-8699-010-0000<br><i>Malibu Shark Fund - Resource #90141</i> | \$ 26,221.25<br>\$ 59,870.00 | \$ 1,000.00<br>\$ -    | \$ 27,221.25<br>\$ 59,870.00 | \$ -                   | \$ 175.00                | \$ 175.00                   |
| <b>McKinley</b><br>01-90120-0-00000-00000-8699-004-0000   | \$ 35,557.61                 | \$ -                   | \$ 35,557.61                 | \$ -                   | \$ -                     | \$ -                        |
| <b>Muir</b><br>01-90120-0-00000-00000-8699-005-0000   | \$ 50,030.88                 | \$ 500.00              | \$ 50,530.88                 | \$ 632.00              | \$ -                     | \$ 632.00                   |
| <b>Olympic HS</b><br>01-90120-0-00000-00000-8699-014-0000   | \$ 4,705.24                  | \$ -                   | \$ 4,705.24                  | \$ 50.00               | \$ -                     | \$ 50.00                    |
| <b>Rogers</b><br>01-90120-0-00000-00000-8699-006-0000<br><i>PTA Reim. - Resource #90150</i>                     | \$ 15,206.88<br>\$ 15,775.63 | \$ 3,451.00<br>\$ -    | \$ 18,657.88<br>\$ 15,775.63 | \$ 94.00               | \$ -                     | \$ 94.00                    |

| School/Site<br>Account Number                            | Y-T-D Adjusted<br>Gift Total | Current<br>Gift Amount | Cumulative<br>Gift Amount | Y-T-D<br>In-Kind Value                        | Current<br>In-Kind Value     | Cumulative<br>In-Kind Value |
|--|------------------------------|------------------------|---------------------------|---|------------------------------|-----------------------------|
| <b>Roosevelt</b>   | \$ 47,728.00                 | \$ -                   | \$ 47,728.00              | \$ 810.79                                     | \$ -                         | \$ 810.79                   |
| 01-90120-0-00000-00000-8699-007-0000                     |                              |                        |                           |   |                              |                             |
| <b>PTA Reim. - Resource #90150</b>                       | \$ 21,661.00                 | \$ -                   | \$ 21,661.00              |   |                              |                             |
| <b>Samohi</b>  | \$ 90,462.12                 | \$ 543.70              | \$ 91,005.82              | \$ 14,976.00                                  | \$ -                         | \$ 14,976.00                |
| 01-90120-0-00000-00000-8699-015-0000                     | [See Below for Barnum Hall]  |                        |                           |   |                              |                             |
| <b>Pt. Dume Marine Science</b>                           | \$ 42,980.26                 | \$ -                   | \$ 42,980.26              | \$ -  | \$ -                         | \$ -                        |
| 01-90120-0-00000-00000-8699-019-0000                     |                              |                        |                           |   |                              |                             |
| <b>PTA Reim. - Resource #90150</b>                       | \$ 8,851.92                  | \$ -                   | \$ 8,851.92               |   |                              |                             |
| <b>Webster</b>   | \$ -                         | \$ -                   | \$ -                      | \$ -  | \$ -                         | \$ -                        |
| 01-90120-0-00000-00000-8699-008-0000                     |                              |                        |                           |   |                              |                             |
| <b>PTA Reim. - Resource #90150</b>                       | \$ 50,000.00                 | \$ -                   | \$ 50,000.00              |   |                              |                             |
| <b>All Others:</b>                                       |                              |                        |                           |   |                              |                             |
| <b>Superintendent's Office</b>                           | \$ -                         | \$ -                   | \$ -                      | \$ 400.00                                     | \$ -                         | \$ 400.00                   |
| 01-90120-0-00000-00000-8699-020-0000                     |                              |                        |                           |   |                              |                             |
| <b>Educational Services</b>                              | \$ 10,421.00                 | \$ 15,285.00           | \$ 25,706.00              | \$ -  | \$ -                         | \$ -                        |
| 01-90120-0-00000-00000-8699-030-0000                     |                              |                        |                           |   |                              |                             |
| <b>Student and Family Support Services</b>               | \$ 15,000.00                 | \$ -                   | \$ 15,000.00              | \$ -  | \$ -                         | \$ -                        |
| 01-90120-0-00000-00000-8699-041-0000                     |                              |                        |                           |   |                              |                             |
| <b>Special Education</b>                                 | \$ 1,500.00                  | \$ -                   | \$ 1,500.00               | \$ -  | \$ -                         | \$ -                        |
| 01-90120-0-00000-00000-8699-044-0000                     |                              |                        |                           |   |                              |                             |
| <b>Food &amp; Nutrition Services</b>                     | \$ -                         | \$ -                   | \$ -                      | \$ 5,039.00                                   | \$ -                         | \$ 5,039.00                 |
| 01-90120-0-00000-00000-8699-070-0000                     |                              |                        |                           |   |                              |                             |
| <b>Child Development Services</b>                        | \$ 20.00                     | \$ -                   | \$ 20.00                  | \$ 670.00                                     | \$ -                         | \$ 670.00                   |
| 01-90120-0-00000-00000-8699-070-0000                     |                              |                        |                           |   |                              |                             |
| <b>TOTAL GIFTS</b>                                       | \$ 728,835.34                | \$ 28,129.70           | \$ 756,965.04             | \$ 24,071.79                                  | \$ 10,675.00                 | \$ 34,746.79                |
| <b>BARNUM HALL - Current Year</b>                        | <b>Y-T-D Gifts</b>           | <b>Current Gifts</b>   | <b>Cumulative Gifts</b>   | <b>Prev. In-Kind Gifts</b>                    | <b>Current In-Kind Gifts</b> | <b>Cumulative In-Kind</b>   |
| 01-91150-0-00000-00000-8699-015-0000                     | \$ 28,866.11                 | \$ -                   | \$ 28,866.11              | Organ (Belt) (Est.)                           |                              | \$ 250,000.00               |
| <b>Previous Years' Gifts</b>                             |                              |                        |                           | Organ (Dollinger)                             |                              | 350,000.00                  |
| 2002-03  | \$ 137,110.34                |                        |                           | Dollinger Organ donated at 4/11/02 Board Mtg. |                              |                             |
| 2001-02  | \$ 66,200.00                 |                        |                           | (Item A.21) to Tucson Fox Foundation          |                              | \$ (350,000.00)             |
| 2000-01  | \$ 137,863.00                |                        |                           |   | n/a                          |                             |
| 1999-00  | \$ 175,700.00                |                        |                           |   | n/a                          |                             |
| 1998-99  | \$ 10,945.00                 |                        |                           |   |                              |                             |
| 1997-98  | \$ 26,645.00                 |                        |                           |   |                              | \$ 250,000.00               |
| <b>TOTAL CASH GIFTS FOR BARNUM HALL</b>                  | \$ 554,463.34                |                        |                           |   |                              |                             |
| <b>Total Cash Gifts for District, incl. Barnum Hall:</b> |                              | \$ 28,129.70           |                           |   |                              |                             |

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

| <u>NAME</u><br><u>SITE</u><br>Account Number<br>Fund - Resource Number   | CONFERENCE NAME<br>LOCATION<br>DATE (S)   | COST<br>ESTIMATE |
|--|---|------------------|
| <u>KAMINSKI, Linda</u><br>State & Federal Projects<br>01-40350-0-11100-10000-5220-<br>035-1300 General Fund -<br><b>Resource:</b> Title II, Teacher<br>Quality | American Assn. of School<br>Administrators<br>San Francisco, CA<br>February 20 - 22, 2004           | \$1,500          |
| <u>QUARLES, Joseph</u><br>Personnel Services<br>01-00000-0-00000-72000-5220-<br>025-1250 General Fund -<br><b>Function:</b> Other Genl. Admin.                 | Charter School Consortium<br>Long Beach, CA<br>February 26, 2004                                    | \$100            |
| <u>SCOTLAND, Alva</u><br>English Language Develop.<br>01-42010-0-47600-10000-5220-<br>032-2560 General Fund -<br><b>Resource:</b> Title III                    | Teachers of English to Speakers<br>of Other Languages<br>Long Beach, CA<br>March 29 - April 3, 2004 | \$470<br>+ SUB   |
| <u>SIMMER, Heather</u><br>Malibu High<br>01-90141-0-11100-10000-5220-<br>010-4100 General Fund -<br><b>Resource:</b> Malibu Shark Fund                         | Non-Violent Crisis Intervention<br>Camarillo, CA<br>May 12, 2004                                    | \$50<br>+ SUB    |
| <b>Adjustments</b><br>(Preapproved expenses 10% in excess of approved costs that<br>must be approved by Board/Changes in Personnel Attendance)                 |   |                  |
| NONE   |   |                  |

| <u>NAME</u><br><u>SITE</u><br>Account Number<br>Fund - Resource Number  | CONFERENCE NAME<br>LOCATION<br>DATE (S)   | COST<br>ESTIMATE                  |
|---|---|-----------------------------------|
| <p align="center"><b>Group Conference and Travel: In-State</b></p> <p align="center">* a complete list of conference participants is on file in the<br/>Department of Fiscal Services</p> |   |                                   |
| <u>COPELAND, Barbara</u><br><u>HOBBS, Lynne</u><br>Special Education<br>No Cost to District   | L.A. County Administrators in<br>Special Education "Thinking About<br>You, Thinking About Me"<br>Downey, CA<br>March 26, 2004 | 0                                 |
| <u>DIPLEY, Jeri</u><br>+ 2 Additional Staff<br>John Adams Middle<br>01-90120-0-11110-10000-5220-<br>011-4110 General Fund -<br><b>Resource:</b> Gifts                                     | 71st Annual Calif. Assn. of<br>Health, P.E., Recreation & Dance<br>Pasadena, CA<br>March 5 - 7, 2004                          | \$507<br>Total<br><b>+ 3 SUBS</b> |
| <u>HARRIS, Peggy</u><br>+ 2 Additional Staff<br>Educational Services<br>01-00000-0-19510-10000-5220-<br>030-1300 General Fund -<br><b>Function:</b> Instruction                           | Parent Information for Calif.<br>State Tests<br>Downey, CA<br>February 27, 2004   | \$225<br>Total                    |
| <u>MUNCEY, Donna</u><br>+ 9 Additional Staff<br>State & Federal Projects<br>01-40350-0-11100-10000-5220-<br>035-1300 General Fund -<br><b>Resource:</b> Title II, Teacher<br>Quality      | Advancement Via Individual<br>Determination-Making It Happen<br>South Lake Tahoe, CA<br>March 24 - 26, 2004                   | \$6,000<br>Total                  |
| <u>PETERSON, Suzanne</u><br>+ 6 Additional Staff<br>State & Federal Projects<br>01-40350-0-11100-10000-5220-<br>035-1300 General Fund -<br><b>Resource:</b> Title II, Teacher<br>Quality  | What's New in Children's<br>Literature & How to Use It<br>Oxnard, CA<br>April 26, 2004  | \$1,183<br>Total                  |

| <u>NAME</u><br><u>SITE</u><br>Account Number<br>Fund - Resource Number                                     | CONFERENCE NAME<br>LOCATION<br>DATE (S)   | COST<br>ESTIMATE |
|--|---|------------------|
| <b>Out-of-State Conferences: Individual</b>  |   |                  |
| <u>Deasy, John</u><br>Supt.Office<br>73-90180-0-00000-21400-<br>5220-130-1200<br>Resource: RGK Grant Funds | National Institute for School<br>Leadership (NISL) Conference -<br>presenter<br>Jacksonville, FL<br>March 28-30, 2004 | \$ 900           |
| <u>Deasy, John</u><br>Member, OPE National<br>Advisory Board<br><br>No Cost to District                    | OPE (Operation Public Education)<br>National Advisory Board Meeting<br>University of Pennsylvania<br>April 3-6, 2004  | -0-              |
| <b>Out-of-State Conferences: Group</b>   |   |                  |
| NONE   |   |                  |

MOTION MADE BY: Ms. Brownley  
 SECONDED BY: Mr. McLoud

STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)  
 ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/04

FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from February 26, 2004 through March 10, 2005 for fiscal year 2003/04.

**AGENDA**

**NOTE:** The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Ms. Brownley

SECONDED BY: Mr. McCloud

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MARCH 17, 2004

PAGE 1

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

| PO NO.                                 | VENDOR                         | DESCRIPTION                    | LOCATION                      | AMOUNT   |    |
|--|--------------------------------|--------------------------------|-------------------------------|----------|----|
| <u>*** CHANGED PURCHASE ORDERS ***</u> |                                |                                |                               |          |    |
| 405479                                 | DESIGN SCIENCE INC             | SOFTWARE LICENSE               | CURRICULUM AND IMC            | 163.21   | U  |
| 405439                                 | HOUGHTON MIFFLIN               | TESTING MATERIAL               | PT DUME ELEMENTARY SCHOOL     | 31.76    | R  |
| ** CHANGED PURCHASE ORDERS TOTAL:      |                                |                                |                               | 194.97   |    |
| <u>*** NEW PURCHASE ORDERS ***</u>     |                                |                                |                               |          |    |
| 405498                                 | ACCU-CUT INC                   | OFFICE SUPPLIES                | MCKINLEY ELEMENTARY SCHOOL    | 115.90   | R  |
| 405431                                 | ACUITY SPECIALTY PRODUCTS      | CUSTODIAL SUPPLIES BOARD OFF   | FACILITY OPERATIONS           | 421.33   | U  |
| 405470                                 | ADDISON-WESLEY-LONGMAN/PEARSON | Crosscultural Handbook         | ROOSEVELT ELEMENTARY SCHOOL   | 316.32   |    |
| 405522                                 | ADDISON-WESLEY-LONGMAN/PEARSON | GATE SUPPLIES ROOM 16          | WEBSTER ELEMENTARY SCHOOL     | 146.33   | R  |
| 405366                                 | ADVANCED BATTERY SYSTEMS       | PALLET JACK BATTERY            | PURCHASING/WAREHOUSE          | 1,437.39 | U  |
| 405506                                 | AMERICAN ASSOCIATION FOR       | TEACHER BOOKS                  | STATE AND FEDERAL PROJECTS    | 635.64   | R  |
| 405436                                 | AMERICAN COUNCIL ON EDUCATION  | GED FEES                       | ADULT EDUCATION CENTER        | 349.65   | A  |
| 405437                                 | AMERITECH BANNERS              | GRADUATION BANNER              | ADULT EDUCATION CENTER        | 75.78    | A  |
| 405539                                 | ANIXTER BROS INC               | O.O./COMPUTER PARTS/REPAIR     | INFORMATION SERVICES          | 500.00   | U  |
| 405352                                 | APPLE COMPUTER CORP            | COMPUTERS/POWERBOOK            | CHILD DEVELOPMENT CENTER      | 6,629.23 | CD |
| 405574                                 | APPLE COMPUTER CORP            | COMPUTER SUPPLIES              | WILL ROGERS ELEMENTARY SCHOOL | 381.04   |    |
| 405309                                 | ARCH WIRELESS                  | PAGER RENTAL/SERVICE           | SANTA MONICA HIGH SCHOOL      | 18.70    | U  |
| 405353                                 | ARONSHA                        | FABRIC BACK JACK CHAIRS        | CHILD DEVELOPMENT CENTER      | 532.74   | CD |
| 405288                                 | ATLAS PEN & PENCIL COMPANY     | Golden Pencils                 | ROOSEVELT ELEMENTARY SCHOOL   | 162.76   |    |
| 405564                                 | BACK TO BASICS TOYS            | CLASSROOM SUPPLIES/GATE        | WEBSTER ELEMENTARY SCHOOL     | 121.88   | R  |
| 405381                                 | BARNES AND NOBLE THOUSAND OAKS | TEXTBOOKS                      | MALIBU HIGH SCHOOL            | 692.15   | R  |
| 405507                                 | BARNES AND NOBLE THOUSAND OAKS | TEACHER BOOKS                  | SMASH SCHOOL                  | 250.33   | U  |
| 405385                                 | BAXTER, CATHERINE              | CELL PHONE REIMBURSEMENT       | SANTA MONICA HIGH SCHOOL      | 240.00   | U  |
| 405328                                 | BIO CORPORATION                | INSTRUCTIONAL MATERIAL         | CABRILLO ELEMENTARY SCHOOL    | 77.53    | R  |
| 405358                                 | BOISE CASCADE OFFICE/PAPER     | XEROX PAPER                    | SANTA MONICA HIGH SCHOOL      | 1,922.52 |    |
| 405377                                 | BOISE CASCADE OFFICE/PAPER     | XEROX PAPER                    | ADULT EDUCATION CENTER        | 72.09    | A  |
| 405401                                 | BOISE CASCADE OFFICE/PAPER     | COPY PAPER FOR OFFICE          | GRANT ELEMENTARY SCHOOL       | 866.00   | U  |
| 405425                                 | BOISE CASCADE OFFICE/PAPER     | COPY PAPER/ADMIN               | JOHN ADAMS MIDDLE SCHOOL      | 789.47   | U  |
| 405589                                 | BOISE CASCADE OFFICE/PAPER     | PAPER                          | CHILD DEVELOPMENT CENTER      | 162.10   | CD |
| 405434                                 | CALIFORNIA DEPT OF EDUCATION   | GED PROCESSING RECORD FEES     | ADULT EDUCATION CENTER        | 1,117.14 | A  |
| 405342                                 | CALLOWAY HOUSE INC             | CLASSROOM SUPPLIES             | CABRILLO ELEMENTARY SCHOOL    | 120.91   | U  |
| 405306                                 | CLARK SECURITY                 | PADLOCK                        | MALIBU HIGH SCHOOL            | 182.00   | R  |
| 405561                                 | COAST LABEL COMPANY            | STUDENT IDENTIFICATION LABELS  | ADULT EDUCATION CENTER        | 763.16   | A  |
| 405472                                 | COCA COLA BOTTLING COMPANY     | CANNED DRINKS FOR HIGH SCHOOLS | FOOD SERVICES                 | 7,000.00 | F  |
| 405294                                 | COLLEGE BOARD, THE             | TESTING REPORTS                | MALIBU HIGH SCHOOL            | 54.13    | R  |
| 404943                                 | COMP USA                       | CAMCORDER                      | SANTA MONICA HIGH SCHOOL      | 481.71   | R  |
| 405145                                 | COMP USA                       | DVD WRITER                     | SANTA MONICA HIGH SCHOOL      | 737.18   |    |
| 405146                                 | COMP USA                       | CAMCORDER                      | SANTA MONICA HIGH SCHOOL      | 750.17   | R  |
| 405147                                 | COMP USA                       | CAMCORDER/DUBBING DECK         | SANTA MONICA HIGH SCHOOL      | 1,670.30 |    |
| 405350                                 | COMPLETE BUSINESS SYSTEMS      | COPIER SUPPLIES                | ROOSEVELT ELEMENTARY SCHOOL   | 768.31   |    |
| 405346                                 | COMTRONICS                     | PA SYSTEM REPLACEMENT PARTS    | CHILD DEVELOPMENT CENTER      | 795.46   | CD |
| 405302                                 | CORPORATE EXPRESS/US OFFICE    | OFFICE FURNITURE               | MALIBU HIGH SCHOOL            | 762.08   | U  |
| 405315                                 | CORPORATE EXPRESS/US OFFICE    | TABLE BASE                     | OLYMPIC CONTINUATION SCHOOL   | 236.74   | R  |
| 405397                                 | CORPORATE EXPRESS/US OFFICE    | CHAIR/ADMIN                    | JOHN ADAMS MIDDLE SCHOOL      | 338.56   | U  |
| 405603                                 | CORPORATE EXPRESS/US OFFICE    | BOOKCASE                       | CHILD DEVELOPMENT CENTER      | 151.42   | CD |
| 405410                                 | COX PAINT INC                  | OPEN ORDER-PAINTING SUPPLIES   | FACILITY MAINTENANCE          | 1,000.00 |    |
| 405283                                 | CPM EDUCATIONAL PROGRAM        | MATHEMATIC TEXTBOOKS           | SANTA MONICA HIGH SCHOOL      | 1,773.75 | R  |
| 405336                                 | CSBA                           | NCLB PARENT NOTIFICATION LETTE | STATE AND FEDERAL PROJECTS    | 89.19    | R  |



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MARCH 17, 2004

PAGE 2

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROPOS and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

| PO NO. | VENDOR                         | DESCRIPTION                     | LOCATION                       | AMOUNT   |    |
|--------|--------------------------------|---------------------------------|--------------------------------|----------|----|
| 405427 | DAY-N-NIGHT                    | OPEN ORDER-EMERGENCY GLASS      | FACILITY MAINTENANCE           | 500.00   |    |
| 405355 | DELPHIN COMPUTER SUPPLY        | TONER CARTRIDGE                 | SMASH SCHOOL                   | 382.12   | R  |
| 405327 | DELTA EDUCATION                | CLASSROOM SUPPLIES              | CABRILLO ELEMENTARY SCHOOL     | 24.27    | R  |
| 405551 | DEMCO LIBRARY SUPPLIES         | LIBRARY SUPPLIES                | JOHN MUIR ELEMENTARY SCHOOL    | 350.00   | R  |
| 405318 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES          | CHILD DEVELOPMENT CENTER       | 68.15    | CD |
| 405500 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES          | CHILD DEVELOPMENT CENTER       | 140.92   | CD |
| 405503 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES          | CHILD DEVELOPMENT CENTER       | 426.98   | CD |
| 405505 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES          | CHILD DEVELOPMENT CENTER       | 155.73   | CD |
| 405368 | DON JOHNSTON INC               | SOFTWARE/HEIDI KLEIS            | SPECIAL EDUCATION REGULAR YEAR | 1,165.38 | R  |
| 405556 | DR GRAPHICS                    | STAIRWAY PROGRAM PRINTING       | CURRICULUM AND IMC             | 2,165.00 |    |
| 405357 | E. SAM JONES DISTRIBUTOR INC.  | OVERHEAD PROJECTOR BULBS        | GRANT ELEMENTARY SCHOOL        | 64.95    |    |
| 405441 | E. SAM JONES DISTRIBUTOR INC.  | FLUORESCENT BULBS               | LINCOLN MIDDLE SCHOOL          | 243.56   | U  |
| 405290 | EDUPRESS                       | Language Arts Resource Material | ROOSEVELT ELEMENTARY SCHOOL    | 235.91   |    |
| 405519 | ETA CUISINAIRE                 | 2ND GRADE SUPPLIES/\$2,000 BUDG | WEBSTER ELEMENTARY SCHOOL      | 45.03    |    |
| 405464 | EWING IRRIGATION PRODUCTS      | OPEN ORDER GROUNDS IRRIGATION   | FACILITY OPERATIONS            | 2,000.00 | U  |
| 405488 | F K M COPIER PRODUCTS          | PRINTER CARTRIDGES              | SANTA MONICA HIGH SCHOOL       | 132.53   |    |
| 405495 | F K M COPIER PRODUCTS          | PRINTER/COPIER SUPPLIES         | MCKINLEY ELEMENTARY SCHOOL     | 2,000.00 | R  |
| 405471 | FEDERAL EXPRESS                | OVERNIGHT DELIVERY SERVICE      | FOOD SERVICES                  | 20.67    | F  |
| 405365 | FEDEX                          | OVERNIGHT PACKAGE DELIVERY      | PURCHASING/WAREHOUSE           | 23.70    | U  |
| 405526 | FEDEX                          | TEST/EXPRESS MAILING            | CURRICULUM AND IMC             | 270.63   | U  |
| 405490 | FIRST STUDENT                  | BUS TRANSPORTATION              | SANTA MONICA HIGH SCHOOL       | 650.00   | U  |
| 405310 | FLINN SCIENTIFIC INC           | CHEMISTRY LAB SUPPLIES          | SANTA MONICA HIGH SCHOOL       | 705.90   | R  |
| 405332 | FOLLETT EDUCATIONAL SERVICES   | DICTIONARIES                    | ROOSEVELT ELEMENTARY SCHOOL    | 573.18   | R  |
| 405476 | FOLLETT EDUCATIONAL SERVICES   | TEXTBOOKS                       | LINCOLN MIDDLE SCHOOL          | 636.94   | R  |
| 405372 | FRIEDENBERG, ALAN              | REIMB/MEALS/STAFF DEVELOPMENT   | GRANT ELEMENTARY SCHOOL        | 250.66   |    |
| 405117 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES              | FRANKLIN ELEMENTARY SCHOOL     | 537.24   | U  |
| 405282 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES              | CHILD DEVELOPMENT CENTER       | 110.20   | CD |
| 405298 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES              | CHILD DEVELOPMENT CENTER       | 470.00   | CD |
| 405404 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES              | MALIBU HIGH SCHOOL             | 368.92   |    |
| 405412 | GALE SUPPLY CO                 | KLEENEX                         | EDISON ELEMENTARY SCHOOL       | 142.89   | R  |
| 405421 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES              | GRANT ELEMENTARY SCHOOL        | 485.83   | U  |
| 405426 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES              | JOHN ADAMS MIDDLE SCHOOL       | 230.73   | U  |
| 405430 | GALE SUPPLY CO                 | OPEN ORDER CUSTODIAL SUPPLIES   | FACILITY OPERATIONS            | 1,000.00 | U  |
| 405442 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES              | LINCOLN MIDDLE SCHOOL          | 743.08   | U  |
| 405445 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES              | ROOSEVELT ELEMENTARY SCHOOL    | 247.09   | U  |
| 405489 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES              | MCKINLEY ELEMENTARY SCHOOL     | 307.43   | R  |
| 405418 | GARCIA, FLAVIO                 | SCHOLARSHIP                     | OLYMPIC CONTINUATION SCHOOL    | 500.00   |    |
| 405038 | GATEWAY 2000 MAJOR ACCOUNTS    | GATEWAY LAPTOP COMPUTERS        | CURRICULUM AND IMC             | 9,177.44 | U  |
| 405329 | GATEWAY 2000 MAJOR ACCOUNTS    | COMPUTER E-4100                 | HEALTH SERVICES                | 1,317.40 | R  |
| 405334 | GATEWAY 2000 MAJOR ACCOUNTS    | COMPUTER/PR DUME NURSE OFFICE   | HEALTH SERVICES                | 1,317.40 | R  |
| 405371 | GATEWAY 2000 MAJOR ACCOUNTS    | COMPUTERS                       | MALIBU HIGH SCHOOL             | 8,583.68 | U  |
| 405416 | GATEWAY 2000 MAJOR ACCOUNTS    | COMPUTER EQUIPMENT              | PERSONNEL COMMISSION           | 1,105.23 | U  |
| 405379 | GATEWAY 2000 MAJOR ACCT ADD ON | DVD Cd Rom Add Rom              | INFORMATION SERVICES           | 188.56   | U  |
| 405475 | GATEWAY 2000 MAJOR ACCT ADD ON | Power Supply                    | INFORMATION SERVICES           | 108.23   | U  |
| 405411 | GBC/EDUCATION DEPARTMENT       | LAMINATING FILM                 | EDISON ELEMENTARY SCHOOL       | 57.89    | R  |
| 405351 | GENERAL BINDING CORP           | LAMINATING FILM                 | STATE AND FEDERAL PROJECTS     | 578.92   | R  |
| 405513 | GENERAL BINDING CORP           | LAMINATING FILM                 | ROOSEVELT ELEMENTARY SCHOOL    | 221.34   | U  |
| 405423 | GONZALEZ, IRENE D              | MILEAGE REIMB FOR BTS           | STATE AND FEDERAL PROJECTS     | 300.00   | R  |
| 405322 | GREAT SOURCE EDUCATION GROUP   | INSTRUCTIONAL MATERIALS         | STATE AND FEDERAL PROJECTS     | 244.27   | R  |
| 405325 | GUSMAO-GARCIA, RENATA          | REIMB NATL BD/CERTIFIED TEACHE  | STATE AND FEDERAL PROJECTS     | 1,150.00 | R  |

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MARCH 17, 2004

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 SM-STATE MODERNIZATION

| PO NO. | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT    |    |
|--------|--------------------------------|--------------------------------|--------------------------------|-----------|----|
| 405305 | HARCOURT BRACE                 | SCIENCE TEST PREP              | FRANKLIN ELEMENTARY SCHOOL     | 84.32     | R  |
| 405555 | HEINEMANN EDUCATIONAL          | CLASSROOM MATERIALS            | GRANT ELEMENTARY SCHOOL        | 176.19    | R  |
| 405559 | HEINEMANN EDUCATIONAL          | CLASSROOM MATERIALS            | GRANT ELEMENTARY SCHOOL        | 176.19    | R  |
| 405560 | HEINEMANN EDUCATIONAL          | CLASSROOM MATERIALS            | GRANT ELEMENTARY SCHOOL        | 176.19    | R  |
| 405417 | HERNANDEZ, TOMAS               | SCHOLARSHIP                    | OLYMPIC CONTINUATION SCHOOL    | 250.00    |    |
| 405511 | HOWS MARKET                    | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER       | 200.00    | CD |
| 404913 | IDEAL OFFICE INTERIORS         | ERGONOMIC CHAIR                | CHILD DEVELOPMENT CENTER       | 431.92    | CD |
| 405111 | IMED                           | LCD PROJECTOR AND MOUNT        | PT DUME ELEMENTARY SCHOOL      | 1,970.42  | R  |
| 405493 | IMED                           | CASSETTE TAPE RECORDERS        | SANTA MONICA HIGH SCHOOL       | 177.69    | R  |
| 405508 | IMED                           | BOOM BOX                       | OLYMPIC CONTINUATION SCHOOL    | 74.69     |    |
| 405456 | INTERACT                       | INSTRUCTIONAL MATERIAL         | JOHN MUIR ELEMENTARY SCHOOL    | 113.92    | R  |
| 405413 | JAIME VALERIA                  | SCHOLARSHIP                    | OLYMPIC CONTINUATION SCHOOL    | 500.00    |    |
| 405375 | JOSTENS - CAMARILLO            | GRADUATION ANNOUNCEMENTS       | ADULT EDUCATION CENTER         | 357.23    | A  |
| 405376 | JOSTENS - CAMARILLO            | STUDENT CAP & GOWN RENTAL      | ADULT EDUCATION CENTER         | 400.00    | A  |
| 405382 | KAMINSKI, LINDA                | IN-SERVICE SUPPLIES            | STATE AND FEDERAL PROJECTS     | 170.46    | R  |
| 405089 | LAKESHORE (PICK UP ONLY)       | CLASSROOM SUPPLIES             | CABRILLO ELEMENTARY SCHOOL     | 421.47    | U  |
| 405258 | LAKESHORE (PICK UP ONLY)       | OPEN ORDER/INSTRUCTIONAL       | CHILD DEVELOPMENT CENTER       | 126.00    | CD |
| 405312 | LAKESHORE (PICK UP ONLY)       | CLASSROOM RUG                  | CABRILLO ELEMENTARY SCHOOL     | 48.17     | U  |
| 405360 | LAKESHORE (PICK UP ONLY)       | OPEN ORDER/INSTRUCTIONAL ITEMS | CHILD DEVELOPMENT CENTER       | 500.00    | CD |
| 405316 | LAKESHORE CURRICULUM           | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 4,623.25  | CD |
| 405341 | LAKESHORE CURRICULUM           | CLASSROOM SUPPLIES             | CABRILLO ELEMENTARY SCHOOL     | 62.55     | U  |
| 405363 | LAKESHORE CURRICULUM           | Materials for CAPA Tests       | SPECIAL EDUCATION REGULAR YEAR | 41.81     | R  |
| 405454 | LAKESHORE CURRICULUM           | BOOKS                          | OLYMPIC CONTINUATION SCHOOL    | 252.89    | U  |
| 405390 | LAW ADVISORY GROUP INC         | ADMINISTRATOR REFERENCE BOOKS  | JOHN ADAMS MIDDLE SCHOOL       | 75.67     | U  |
| 405460 | LAW FIRE PROTECTION SERVICES   | FIRE EXTINGUISHER SERVICES     | FACILITY OPERATIONS            | 539.95    | U  |
| 405267 | LIBRARY VIDEO COMPANY          | Science videos                 | GRANT ELEMENTARY SCHOOL        | 169.28    |    |
| 405450 | MARATHON COPIER SERVICE        | XEROX 1090 MAINTENANCE         | WEBSTER ELEMENTARY SCHOOL      | 435.44    | R  |
| 405301 | MCDUGAL LITTEL                 | TEXTBOOKS                      | MALIBU HIGH SCHOOL             | 13,399.94 | R  |
| 405544 | MCKEOWN, KEVIN                 | COMPUTER PARTS/SOFTWARE        | INFORMATION SERVICES           | 400.27    | U  |
| 405319 | MICRO BIO-MEDICS/ORDERS        | HEALTH OFFICE SUPPLIES         | JOHN ADAMS MIDDLE SCHOOL       | 150.00    | R  |
| 405349 | MICRO BIO-MEDICS/ORDERS        | ATHLETIC TRAINING SUPPLIES     | MALIBU HIGH SCHOOL             | 524.41    |    |
| 405387 | MONARCH BUS. FORMS/STRATACOM   | RETURN ADDRESS WINDOW ENVELOPE | CURRICULUM AND IMC             | 160.75    | U  |
| 405541 | MOORE BUSINESS FORMS           | COLOR PAPER                    | INFORMATION SERVICES           | 182.38    | U  |
| 405361 | MOORE WALLACE NORTH AMERICA    | Green Bar Paper                | INFORMATION SERVICES           | 112.43    | U  |
| 405568 | NCTM EDUCATIONAL MATERIALS     | INSTR SUPPLIES                 | SANTA MONICA HIGH SCHOOL       | 236.96    | R  |
| 405532 | NELI'S INC                     | IN-SERVICE/FOOD                | EMPLOYEE RELATIONS             | 500.00    | U  |
| 405340 | NORTH AMERICAN BUSINESS PHONES | Phones                         | INFORMATION SERVICES           | 854.35    | U  |
| 405226 | ORCHARD SUPPLY HARDWARE        | OPEN ORDER/PEST CONTROL SUPPLY | CHILD DEVELOPMENT CENTER       | 100.00    | CD |
| 405478 | OTIS SPUNKMEYER INC            | OPEN ORDER/COOKIES/VIKES INN   | SAMOH I STUDENT STORE          | 1,000.00  | U  |
| 405567 | PEARSON EDUCATION #3           | TEXTBOOKS                      | ADULT EDUCATION CENTER         | 591.45    | A  |
| 405415 | PERMABOUND BOOKS               | TEXTBOOKS                      | JOHN ADAMS MIDDLE SCHOOL       | 1,906.60  | R  |
| 405440 | PERMABOUND BOOKS               | ENGLISH TEXTBOOKS              | SANTA MONICA HIGH SCHOOL       | 3,618.24  | R  |
| 405265 | PIONEER CHEMICAL CO            | Custodial Supplies             | ROOSEVELT ELEMENTARY SCHOOL    | 39.14     | U  |
| 405593 | PRO-ED                         | PSYCHOLOGICAL TESTING KITS     | HEALTH SERVICES                | 307.29    | R  |
| 405587 | PSYCHOLOGICAL ASSESS           | PSYCHOLOGICAL TESTING KIT      | HEALTH SERVICES                | 1,097.47  | R  |
| 405595 | PSYCHOLOGICAL CORP/HARCOURT    | WISC PROTOCOLS                 | HEALTH SERVICES                | 1,987.78  | R  |
| 405501 | QUILL                          | OPEN ORDER/OFFICE SUPPLIES     | MCKINLEY ELEMENTARY SCHOOL     | 1,000.00  | R  |
| 405525 | R.U.S.D. NUTRITION SERVICES    | TRANSF OF CHEESE FROM R.U.S.D  | FOOD SERVICES                  | 150.00    | F  |
| 405326 | REALLY GOOD STUFF INCORP       | CLASSROOM SUPPLIES             | CABRILLO ELEMENTARY SCHOOL     | 66.78     | U  |
| 405356 | REES ELECTRONICS OFFICE        | COPIER/PRINTER/OFFICE SUPPLIES | CHILD DEVELOPMENT CENTER       | 3,444.23  | CD |
| 405571 | RIDDELL                        | REPAIR BY VENDOR               | SANTA MONICA HIGH SCHOOL       | 5,672.51  | U  |

## SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PAGE 4

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MARCH 17, 2004

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 SM-STATE MODERNIZATION

| PO NO. | VENDOR                         | DESCRIPTION                    | LOCATION                      | AMOUNT   |    |
|--------|--------------------------------|--------------------------------|-------------------------------|----------|----|
| 405461 | RIGHT WAY COMPANY, THE         | REFERENCE GUIDE                | JOHN MUIR ELEMENTARY SCHOOL   | 157.67   | R  |
| 405586 | RISO INC                       | RISOGRAPH SUPPLIES             | WILL ROGERS ELEMENTARY SCHOOL | 674.95   |    |
| 405383 | SAMY'S CAMERA                  | PHOTOGRAPHIC SUPPLIES          | SANTA MONICA HIGH SCHOOL      | 202.70   | R  |
| 405552 | SAMY'S CAMERA                  | O.O./VIDEO CAMERA REPAIR       | SANTA MONICA HIGH SCHOOL      | 500.00   | R  |
| 405284 | SAMY'S CAMERA SHOP             | PHOTOGRAPHY SUPPLIES           | MALIBU HIGH SCHOOL            | 431.86   |    |
| 405510 | SANTA MONICA MUN BUS LINES     | ATHLETIC TRANSPORTATION        | MALIBU HIGH SCHOOL            | 1,028.50 |    |
| 405406 | SCANTRON CORPORATION           | CLASSROOM SUPPLIES             | MALIBU HIGH SCHOOL            | 42.89    | R  |
| 405003 | SCHOOL NURSE SUPPLY INC        | LOCKING REFRIGERATOR           | WILL ROGERS ELEMENTARY SCHOOL | 244.19   | R  |
| 405477 | SCHOOL NURSE SUPPLY INC        | HEALTH SUPPLIES                | OLYMPIC CONTINUATION SCHOOL   | 76.90    |    |
| 405570 | SCHOOL NURSE SUPPLY INC        | HEALTH SUPPLIES                | SANTA MONICA HIGH SCHOOL      | 202.21   | U  |
| 405573 | SCHOOL SPECIALTY INC           | CINCO DE MAYO SUPPLIES         | WILL ROGERS ELEMENTARY SCHOOL | 359.92   |    |
| 405509 | SCSBOA                         | MUSIC FESTIVAL REGISTRATION    | MALIBU HIGH SCHOOL            | 260.00   | R  |
| 405534 | SEA CLEAR POOLS                | OPEN ORDER-POOL SUPPLIES       | FACILITY MAINTENANCE          | 1,000.00 |    |
| 405409 | SEHI COMPUTER PRODUCTS         | TONER/NETWORK PRINTERS/ADMIN   | JOHN ADAMS MIDDLE SCHOOL      | 440.91   | U  |
| 405453 | SEHI COMPUTER PRODUCTS         | PRINTER                        | PERSONNEL COMMISSION          | 238.98   | U  |
| 405462 | SEHI COMPUTER PRODUCTS         | INK CARTRIDGE                  | OLYMPIC CONTINUATION SCHOOL   | 193.40   | U  |
| 405473 | SHADE STRUCTURES               | SHADE STRUCTURE-ROOSEVELT E.S. | ROOSEVELT ELEMENTARY SCHOOL   | 4,000.00 | SM |
| 405562 | SIMON & SCHUSTER/KAPLAN        | ENGLISH LITERATURE BOOKS       | SANTA MONICA HIGH SCHOOL      | 690.64   | R  |
| 405317 | SMART & FINAL                  | OPEN ORDER/COOKING & SCIENCE   | CHILD DEVELOPMENT CENTER      | 300.00   | CD |
| 405465 | SMART & FINAL                  | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER      | 250.00   | CD |
| 405467 | SMART & FINAL                  | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER      | 50.00    | CD |
| 405468 | SMART & FINAL                  | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER      | 100.00   | CD |
| 405527 | SPECTRA/SHAW CONTRACT FLOORING | CARPET JAMS ROOM 100-SHOP WING | FACILITY MAINTENANCE          | 4,385.00 |    |
| 405530 | SPECTRA/SHAW CONTRACT FLOORING | CARPETING AT MUIR ELEMENTARY   | FACILITY MAINTENANCE          | 1,300.00 |    |
| 405344 | STAPLES BUSINESS ADVANTAGE     | FURNITURE/BOOKCASE             | CHILD DEVELOPMENT CENTER      | 108.24   | CD |
| 405481 | STAPLES BUSINESS ADVANTAGE     | SIGNAGE FOR STORE              | SAMOHAI STUDENT STORE         | 542.87   | U  |
| 405277 | STAPLES DIRECT                 | CLASSROOM SUPPLIES             | SMASH SCHOOL                  | 1,490.25 | R  |
| 405491 | STAPLES DIRECT                 | OPEN ORDER/OFFICE SUPPLIES     | MCKINLEY ELEMENTARY SCHOOL    | 2,000.00 | R  |
| 405535 | STAPLES/P-U/WLA/CUST#240174490 | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL      | 100.00   | R  |
| 405546 | STAPLES/PICK UP/SANTA MONICA   | OPEN ORDER/OFFICE SUPPLIES     | CHILD DEVELOPMENT CENTER      | 1,000.00 | CD |
| 405547 | STAPLES/PICK UP/SANTA MONICA   | OPEN ORDER/OFFICE SUPPLIES     | CHILD DEVELOPMENT CENTER      | 1,000.00 | CD |
| 405448 | STEVE SPANGLER SCIENCE         | CLASSROOM SUPPLIES             | CABRILLO ELEMENTARY SCHOOL    | 85.89    | R  |
| 405386 | STRAUS, ILENE                  | CELL PHONE REIMBURSEMENT       | SANTA MONICA HIGH SCHOOL      | 240.00   | U  |
| 405487 | STRAUS, ILENE                  | NON INSTR SUPPLIES             | SANTA MONICA HIGH SCHOOL      | 67.45    |    |
| 405459 | STUDENT SUPPLY                 | STUDENT STORE SUPPLIES         | JOHN MUIR ELEMENTARY SCHOOL   | 246.31   | R  |
| 405520 | SUMMIT LEARNING                | 2ND GRADE CLASSROOM SUPPLIES   | WEBSTER ELEMENTARY SCHOOL     | 187.06   |    |
| 405331 | SUPER DUPER PUBLICATIONS       | INSTRUCTIONAL MATERIAL         | CABRILLO ELEMENTARY SCHOOL    | 80.00    | U  |
| 405313 | SUPERFAST COPYING & BINDING    | STAIRWAY TICKET PRINTING       | CURRICULUM AND IMC            | 184.03   |    |
| 405486 | TARGET                         | OPEN ORDER/INSTRUCTIONAL       | CHILD DEVELOPMENT CENTER      | 200.00   | CD |
| 405485 | TARGET STORES                  | OPEN ORDER/INSTRUCTIONAL       | CHILD DEVELOPMENT CENTER      | 150.00   | CD |
| 405373 | TEACHER'S VIDEO COMPANY        | VIDEOS FOR LIBRARY COLLECTION  | SANTA MONICA HIGH SCHOOL      | 234.78   | U  |
| 405303 | TEXTBOOK WAREHOUSE INC.        | TEXTBOOKS                      | OLYMPIC CONTINUATION SCHOOL   | 1,794.39 | R  |
| 405422 | TEXTBOOK WAREHOUSE INC.        | SOCIAL STUDIES TEXTBOOKS       | SANTA MONICA HIGH SCHOOL      | 1,059.98 | R  |
| 405405 | THEATER HOUSE                  | DRAMA SUPPLIES                 | MALIBU HIGH SCHOOL            | 195.27   | R  |
| 405408 | TOYS-R-US                      | OPEN ORDER FOR CAR SEATS/TRANS | TRANSPORTATION                | 250.00   | R  |
| 405469 | TOYS-R-US (SANTA MONICA)       | OPEN ORDER/INSTRUCTIONAL       | CHILD DEVELOPMENT CENTER      | 100.00   | CD |
| 405266 | TRI-BEST VISUAL DISPLAY        | BULLETIN BOARD                 | ROOSEVELT ELEMENTARY SCHOOL   | 154.57   |    |
| 405497 | TUMBLEWEED EDUCATIONAL         | FIELD TRIP TRANSPORTATION      | MCKINLEY ELEMENTARY SCHOOL    | 254.00   |    |
| 405253 | UPSTART                        | BOOKS                          | OLYMPIC CONTINUATION SCHOOL   | 69.24    | U  |
| 405569 | XEROX CORP/SUPPLIES            | STAPLES FOR COPY MACHINE       | SANTA MONICA HIGH SCHOOL      | 571.56   |    |

\*\* NEW PURCHASE ORDERS TOTAL: 158,744.75

## SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PAGE 5

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MARCH 17, 2004

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 SM-STATE MODERNIZATION

| PO NO.  | VENDOR                     | DESCRIPTION                | LOCATION           | AMOUNT          |
|---|----------------------------|----------------------------|--------------------|-----------------|
| <b>** FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</b>     |                            |                            |                    |                 |
| 405389  | BEST BUY                   | MICROPHONE                 | CURRICULUM AND IMC | 67.12           |
| 405321  | CAIRNS PATRICIA            | REIMB./IN-SERVICE SUPPLIES | CURRICULUM AND IMC | 400.00          |
| 405335  | D3M SOLUTIONS              | QSP INSTALLATION           | CURRICULUM AND IMC | 2,600.00        |
| 405238  | IMED                       | AUDIO VISUAL EQUIPMENT     | CURRICULUM AND IMC | 214.69          |
| 405246  | STAPLES BUSINESS ADVANTAGE | OPEN ORDER/OFFICE SUPPLIES | CURRICULUM AND IMC | 2,706.25        |
| <b>** FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES TOTAL:</b> |                            |                            |                    | <b>5,988.06</b> |

TO: BOARD OF EDUCATION ACTION/CONSENT  
03/17/04  
FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT  
RE: AMENDMENT TO CONTRACT WITH WHEATSTONE ENERGY FOR  
LIGHTING RETROFIT PROJECT-RFP #3.05-CHANGE ORDER #2

RECOMMENDATION NO. A.07

It is recommended that the Board of Education authorize Change Order #2 as an amendment to the contract with Wheatstone Energy for the Districtwide lighting retrofit project. This change order will add \$5,160.50 to the contract for a total contract price of \$504,811.50.

Funding Information

Budgeted: Yes  
Source: City of Santa Monica

COMMENT: This change order adds the adaptive PE room at Lincoln Middle School to the scope of work. This room was not originally surveyed for the original contract. Rebate dollars from California Edison will pay for the additional cost. Change Order #2 represents the work listed below:

|                       |              |
|-----------------------|--------------|
| ORIGINAL CONTRACT     | \$499,651.00 |
| CHANGE ORDER #1       | \$ N/C       |
| CHANGE ORDER #2       | \$ 5,160.50  |
| TOTAL CONTRACT AMOUNT | \$504,811.50 |

This change order constitutes the following changes:

1. Replace 50 (qty) 90 watt incandescent fixture in the Adaptive PE room at Lincoln Middle School.  
\$5,160.50
2. Add ten(10) days to contract for a total of 114 days.

MOTION MADE BY: Ms. Brownley  
SECONDED BY: Mr. McCloud

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE: APPROVAL FOR DISPOSAL/SALE OF SURPLUS EQUIPMENT

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the disposal, sale, auction or donation of the surplus equipment and furniture listed below.

COMMENT: All items are obsolete, beyond economic repair, unusable or deemed as surplus. Items will be disposed of in accordance with Educational Code 17545-17555.

| SCHOOL/D<br>EPT | ITEM             | QTY | MAKE/MODEL            | SERIAL NUMBER   | INVENTORY NUMBER                  |
|-----------------|------------------|-----|-----------------------|---|-----------------------------------|
| ROGERS          | CPU              | 1   | APPLE II E            | E020W0ZA2S2128  | 03164                             |
|                 |                  | 1   | APPLE MAC LCII        | SG32331MF28   | 04658                             |
|                 |                  | 1   | APPLE IIE             | 1A2S2-<br>D4704HCA2S2064  | 04269                             |
|                 |                  | 2   | APPLE MAC IICI        | F12484P7724,F12456VA724   | 10469, UNKNOWN                    |
|                 |                  | 1   | APPLE MAC<br>LC550    | L043158C2PQ   | 04248                             |
|                 |                  | 1   | APPLE PERFORMA<br>475 | SB43706T1PT   | 10598                             |
|                 |                  | 5   | APPLE LC475           | XB5013SB2BL,<br>XB5013342BL,<br>XB5013U12BL,<br>XB5013U12BL,<br>XB5013TY2BL | 04504,04265,04264,<br>04505,04291 |
|                 |                  | 1   | APPLE PERFORMA 460    | UNKNOWN   | 10451                             |
|                 |                  | 1   | APPLE LCII            | SG3283P3F28   | 04653                             |
|                 |                  | 1   | APPLE IIE             | 3A2S2-<br>E5C181M82S2064  | UNKNOWN                           |
|                 |                  | 1   | APPLE MAC IICI        | F12484RD724   | UNKNOWN                           |
|                 |                  | 2   | APPLE MAC<br>LC575    | MY4271R2427,SG3503G52GU   | 04245, 04262                      |
|                 |                  | 4   | MAC LCII              | SG209EQMF01,SG209GL6F01<br>,<br>SG209DSEF01,SG3232YQF28                     | UNKNOWN,UNKNOWN,<br>UNKNOWN,04324 |
|                 |                  | 1   | APPLE MAC<br>LC550    | L043053U2PQ   | 04512                             |
|                 |                  | 1   | APPLE LC580           | NH5384Z6647   | 04317                             |
|                 |                  | 2   | APPLE MAC<br>LC475    | XB5013U62BL,XB5013U52BL   | 04254, 04253                      |
|                 |                  | 1   | APPLE MAC IICI        | F12484QN724   | UNKNOWN                           |
|                 | Floppy<br>Drives | 2   | APPLE 5.25<br>DRIVE   | KJC8821, KEH4425  | NONE                              |

| SCHOOL/D<br>EPT        | ITEM             | QTY | MAKE/MODEL                   | SERIAL NUMBER   | INVENTORY NUMBER       |
|------------------------|------------------|-----|------------------------------|---|------------------------|
| ROGERS<br>CONT         | Floppy<br>Drives | 1   | APPLE DISK II                | A2M0003-1717374   | NONE                   |
| .                      |                  | 1   | APPLE DUO DISK               | 357545YE  | NONE                   |
|                        | Monitors         | 2   | MAC COLOR DISPLAY            | S12498DPE04,<br>S533804WE04                               | NONE                   |
|                        |                  | 2   | APPLE COLOR<br>IIE           | T512059, T123740  | NONE                   |
|                        |                  | 3   | MAC 12"RGB DISPLAY           | M1236B03DT6,<br>M12100NBDT6,M1236AZYDT6                   | NONE                   |
|                        |                  | 1   | Apple Color+ 14"<br>Display  | CY5132R21S2   | NONE                   |
|                        |                  | 1   | Apple Vision 1710<br>Display | SG71618B35J   | NONE                   |
|                        |                  | 1   | GATEWAY EV500                | 150098413615  | NONE                   |
|                        | FAX MACHINE      | 1   | CANON CFX-<br>L4000          | UYJ14341  | UNKNOWN                |
|                        | Printers         | 2   | DESKWRITER                   | 3310S04535,3310S056<br>04                                 | 10629, UNKNOWN         |
|                        |                  | 1   | STYLEWRITER II               | CE327FZQ%M8003G/A   | 04246                  |
|                        |                  | 2   | Color Stylewriter<br>2400    | CC435ZGT2C1,<br>CE527X8W2C1                               | UNKNOWN, 04292         |
|                        |                  | 1   | Epson Stylus Photo<br>700    | AWE1207052  | UNKNOWN                |
|                        |                  | 1   | Apple Stylewriter<br>II      | CC249KE3%M8003G/A   | UNKNOWN                |
|                        |                  | 1   | HP DESKWRITER 520            | US48K1G16Z  | 04506                  |
|                        | Keyboards        | 1   | APPLE EXTENDED II            | AP244G2K%M0312  | NONE                   |
|                        |                  | 1   | APPLE II                     | MI2418FE03N   | NONE                   |
|                        |                  | 1   | KEYBOARD II                  | SR23867WO3N   | NONE                   |
| ADULT<br>ED.<br>CENTER | CPU              | 1   | MAC/MO420                    | E10820HMK043511/A   | 02998                  |
|                        |                  | 2   | MAC/M5011                    | F938926B02,<br>F750243M5011                               | 02295, 02336           |
|                        |                  | 1   | MAC/M5119                    | F104364GK02   | 08003                  |
|                        |                  | 3   | MAC/M4150                    | E1375E5M21542LL/A,<br>EB55GM1540LL/A,<br>E13172QM1540LL/A | 02307, 02305,<br>02306 |

MOTION MADE BY: Ms. Brownley  
 SECONDED BY: Mr. McLoud

STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)  
 ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT  
03/17/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.09

Unless otherwise noted, all items are included in the 2003/04 approved budget.

ELECTIONS

PROBATIONARY CONTRACTS

| Name/Assignment<br><u>Location</u> | Not to<br><u>Exceed</u> | <u>Effective</u> |
|------------------------------------|-------------------------|------------------|
| Hannan, Ellen                      | 60%                     | 8/29/03-6/30/04  |
| John Adams MS/Nurse                | [replacing L. Morn]     |                  |

**NOTE: Correction: on 10/02/03 Board Agenda as TEMPORARY CONTRACT**

SUBSTITUTE TEACHERS

|   | <u>Effective</u> |
|---|------------------|
| <u>ADULT EDUCATION</u><br>(@\$35.60 Hourly Rate)    |                  |
| Nemeth, Pamela                                      | 2/04-6/30/04     |
| <u>LONG-TERM SUBSTITUTES</u><br>(@\$184 Daily Rate) |                  |
| Culp, Lauren  | 2/9/04-2/24/04   |
| Oatway, Bruce                                       | 1/26/04-6/18/04  |

LEAVES OF ABSENCE (with pay)

| Name/Assignment<br><u>Location</u> | <u>Effective</u> |
|------------------------------------|------------------|
| Boxer, Lorissa                     | 3/2/04-3/17/04   |
| Edison                             | [medical]        |
| McElvain, Nora                     | 2/11/04-3/24/04  |
| Health Svcs/Nurse/Lincoln          | [military]       |

LEAVES OF ABSENCE (without pay)

| Name/Assignment<br><u>Location</u> | <u>Effective</u> |
|------------------------------------|------------------|
| McElvain, Nora                     | 3/25/04-TBD      |
| Health Svcs/Nurse/Lincoln          | [military]       |
| Toomey, Mary Ellen                 | 7/1/04-6/30/05   |
| Special Education                  | [personal]       |

RESIGNATIONS

| Name/Assignment<br><u>Location</u> | <u>Effective</u> |
|------------------------------------|------------------|
| Holland, Kurt                      | 6/18/04          |
| John Adams MS                      |                  |
| Johnson, Larissa                   | 6/18/04          |
| McKinley Elementary                |                  |
| Monroe, Sabrina                    | 6/18/04          |
| John Adams MS                      |                  |
| Nico, Adalgisa                     | 6/18/04          |
| John Muir Elementary               |                  |



|   |         |
|---|---------|
| Peacock, Lori<br>Will Rogers Elementary | 6/18/04 |
| Pham, Vy<br>Lincoln MS                  | 6/18/04 |
| Rhinehart, Rosalee<br>SMASH             | 6/18/04 |
| Soo, Jennifer<br>Grant Elementary       | 6/18/04 |

MOTION MADE BY: Ms. Brownley  
SECONDED BY: Mr. McLoud

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/17/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY/CINDY ATLAS

RE: APPROVAL OF PRESCHOOL SDC TEACHER

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve an increase to the budget in the amount of \$70,746 to begin the hiring process for a Preschool Special Day Class (SDC) Teacher, and an increase from 10% to 20% Psychologist.

COMMENTS: Currently, the preschool special education programs have only three preschool collaborative-inclusion spaces and two Intensive Studies (I/S) preschool special day class spaces left open. In the Non-Severe (N/S) preschool day class, the enrollment is over by two students.

There are currently six pending Individual Education Plan (IEP) team meetings for students needing special day class placements. In addition, there are six initial speech/language only evaluations and eight initial full-team evaluations pending for new referrals.

The following proposal has been recommended to alleviate the need for additional space to meet the federal requirements as mandated by the Individuals with Disabilities Education Act, Part B:

, Open a Preschool Special Day Class at the Assistance League 15th Street site through "the Collaborative" with Santa Monica College (SMC), Easter Seals and the District's Child Development Services (CDS). This site will be no cost to the District except for the costs of one Special Education Teacher and two Instructional Assistants. SMC will provide custodial support to maintain the facilities and Easter Seals will leave all classroom furniture, manipulatives, supplies, etc.

Additional Use of the 15th Street site:

, This site will also be utilized for an assessment center. Currently, we are using a multi-disciplinary (each assessor evaluates the child independently and provides reports to a central figure) model to assess new preschool referrals. This can often leave families trying to make arrangements to meet with different SMMUSD staff up to 6-8 separate occasions before they reach their child's IEP meeting to learn whether or not their child is eligible for special education services.

, By utilizing the 15th Street site, an assessment center can be established so that a trans-disciplinary model (representation by all disciplines are present and the child is observed and discussed by all at the same time, thus providing an evaluation of the total child). One comprehensive assessment report (versus 5-6 separate reports) is then generated and presented to the parent(s). Best practice recommends a trans-disciplinary model for working with and evaluating young children with special needs.

, Additional benefits to operating under a trans-disciplinary model include:

- < All assessors will work with the child at the same time and discuss their observations and concerns immediately following the evaluation;
- < One comprehensive report can be generated that is more professional and streamlined for the parents;
- < More efficient process for staff and families (a set assessment and IEP schedule would be established instead of having assessments and IEPs at different times and days of the week) leaving time for staff to provide support and service to our students with special needs;
- < We would be in compliance with *Council for Exceptional Children-Division of Early Childhood Best Practice* guidelines.

MOTION MADE BY: Ms. Brownley

SECONDED BY: Mr. McLoud

STUDENT ADVISORY VOTE:N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION  
03/17/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO.

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

| <u>Name/Location</u>  | <u>Not to<br/>Exceed</u> | <u>Effective</u>  | <u>Rate</u> |
|---|--------------------------|-------------------|-------------|
| Kahn, Diana<br>Franklin Elementary School, provide lessons in musica appreciation and choral singig, culminating in a performance for parents | \$1,500                  | 02/24/04-06/08/04 | \$50/hr     |

FUNDING: 01-90150-0-11100-10000-2917-002-1501-100%  
Reimbursed by PTA

|   |          |                 |         |
|---|----------|-----------------|---------|
| Lovett, Robert<br>Santa Monica Alternative School House, maintaining and upgrading computer system technology and educational instruction | \$13,000 | 9/01/03-6/18/04 | \$30/hr |
|---|----------|-----------------|---------|

FUNDING: 01-90120-0-11100-10000-2917-009-1501-100%  
Gifts

|  |         |                   |         |
|--|---------|-------------------|---------|
| Odian, Regina<br>Cabrillo Elementary School, computer lab aide | \$7,000 | 02/01/04-06/30/04 | \$15/hr |
|--|---------|-------------------|---------|

FUNDING: 01-90150-0-11100-10000-2917-017-1501-100%  
Reimbursed by PTA

|   |         |                   |   |
|---|---------|-------------------|---|
| Yeager, Amy<br><br>Cabrillo Elementary School, GATE(lunch time) science and math club | \$1,000 | 01/26/04-06/07/04 | \$35/hr<br>+materials<br>not to<br>exceed \$500 |
|---|---------|-------------------|---|

FUNDING: 01-71400-0-11100-10000-2917-017-1501-100%  
Gifted/Talented Educ (GATE)

Zwahlen, Ryan                      \$4,444                      11/10/03-06/30/04                      \$45/hr  
+10.95% non  
health benefit

Educational Services, provide brass/winds instruction to students at four Title 1 schools and Lincoln and John Adams Middle School students who do not have additional instruction outside of district music program

FUNDING:    01-90830-0-17100-10000-2917-030-1501-100%  
Santa Monica-Malibu Education Foundation

MOTION MADE BY: Ms. Brownley  
SECONDED BY: Mr. McLoud

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: RECOMMENDATION TO APPROVE RESOLUTION 03-18 FOR EMPLOYEE  
TO PARTICIPATE IN THE VISITING EDUCATOR PROGRAM WITH  
THE CALIFORNIA DEPARTMENT OF EDUCATION

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve attached Resolution No. 03-18 to approve the loan of an employee to the State Department of Education. This is an extension of the memorandum of understanding for Edison Language Academy teacher, Nancy Zarenda, to participate in the visiting educator program with the California Department of Education.

COMMENT: Approval of this resolution will allow the District to extend the memorandum of understanding to loan Ms. Zarenda to the State Department of Education. The original Memorandum of Understanding was approved by the Board of Education at their regular board meeting on January 18, 2001.

Although Ms. Zarenda is working with the California Department of Education, she will continue to be an employee of the Santa Monica-Malibu Unified School District with the State Department reimbursing the District for all costs associated with maintaining Ms. Zarenda's employment with us.

MOTION MADE BY: Ms. Brownley  
SECONDED BY: Mr. McCloud

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

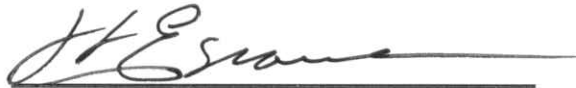
**BEFORE THE BOARD OF EDUCATION OF THE  
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

**RESOLUTION NO 03-18**

**WHEREAS**, this Resolution be adopted in order to certify the approval of the Santa Monica-Malibu Unified School District to approve a contract extension with the State Department of Education for the purpose of allowing an employee of this District to serve on loan to the California State Department of Education.

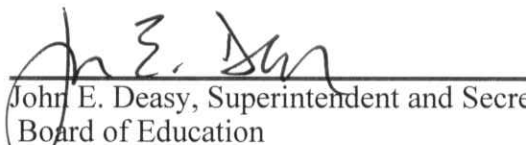
**THEREFORE**, although the employee is working with the California Department of Education, she will continue to be an employee of the Santa Monica-Malibu Unified School District with the State Department reimbursing the District for all costs associated with maintaining employment with the Santa Monica-Malibu Unified School District.

**IN WITNESS WHEREOF**, the foregoing Resolution was passed and adopted by the Board of Education of the Santa Monica-Malibu Unified School District, this 17th day of March, 2004.



Jose Escarce, President  
Board of Education  
Santa Monica-Malibu Unified School District

I, John E. Deasy, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its Regular Board Meeting held on March 17, 2004.



John E. Deasy, Superintendent and Secretary  
Board of Education  
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/CONSENT

03-17-04

FROM: JOHN E. DEASY/ROBERT SEEDS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

**ELECTION**

|        |                     |          |
|--------|---------------------|----------|
| HUBER, | LIBRARY ASSISTANT I | 02-13-04 |
| TERESA | 8.0 HRS/10 MALIBU   |          |
|        | RANGE: 22 STEP: 01  |          |

|        |                     |          |
|--------|---------------------|----------|
| WOLFE, | LIBRARY ASSISTANT I | 02-18-04 |
| PETRA  | 6.0 HRS/10 LINCOLN  |          |
|        | RANGE: 22 STEP: 01  |          |

**WORKING OUT OF CLASS 2ND EXTENSION**

|             |                            |          |
|-------------|----------------------------|----------|
| BAXTER-LAM, | JOB DEVELOPMENT/PLACE SPEC | 01-01-04 |
| BEATRICE    | 5.0 HRS/SY SPECIAL ED      | 05-07-04 |
|             | FR: INST ASST - SPECIAL ED |          |

|          |                          |          |
|----------|--------------------------|----------|
| EMHARDT, | ADMINISTRATIVE ASSISTANT | 12-09-03 |
| JANA     | 8.0 HRS/12 SAMOHI        | 03-08-04 |
|          | FR: SR OFFICE SPECIALIST |          |

|         |                          |          |
|---------|--------------------------|----------|
| MORRIS, | ADMINISTRATIVE ASSISTANT | 12-09-03 |
| TERRY   | 8.0 HRS/12 SAMOHI        | 03-08-04 |
|         | FR: SR OFFICE SPECIALIST |          |

|        |                        |          |
|--------|------------------------|----------|
| PEREZ, | CAFETERIA WORKER II    | 02-23-04 |
| MARIA  | 4.0 HRS/SY WEBSTER     | 04-30-04 |
|        | FR: CAFETERIA WORKER I |          |

**VOLUNTARY TRANSFER**

|         |                       |          |
|---------|-----------------------|----------|
| YBARRA, | CUSTODIAN I NSI       | 02-19-04 |
| JOSE    | 8.0 HRS/12 OPERATIONS |          |
|         | FR: 8.0 HRS/12 ROGERS |          |

**VOLUNTARY REDUCTION IN ASSIGNMENT**

|           |                           |          |
|-----------|---------------------------|----------|
| WILLIAMS, | INST ASST - SPECIAL ED    | 02-09-04 |
| ROBERT    | 5.0 HRS/SY FRANKLIN       |          |
|           | FR: 8.0 HRS/SY SPECIAL ED |          |

**STIPEND - ATHLETIC SUPPORT STAFF - SELLING TICKETS FOR BASKETBALL**

|          |                      |          |
|----------|----------------------|----------|
| EMHARDT, | SR OFFICE SPECIALIST | 02-01-04 |
| JANA     | \$500.00 SAMOHI      | 06-30-04 |

|        |                          |          |
|--------|--------------------------|----------|
| MCGEE, | ADMINISTRATIVE ASSISTANT | 02-01-04 |
| LESLEE | \$250.00 SAMOHI          | 06-30-04 |



**MEDICAL LEAVE OF ABSENCE**

|                       |                                   |                      |
|-----------------------|-----------------------------------|----------------------|
| KAHALEUAHI,<br>JOAN   | INST ASST - SPECIAL ED<br>LINCOLN | 01-30-04<br>02-05-04 |
| NIEBERGALL,<br>BROOKE | INST ASST - SPECIAL ED<br>PT DUME | 01-20-04<br>02-23-04 |
| SEYMOUR,<br>GEORGIA   | BUYER<br>PURCHASING               | 02-24-04<br>03-01-04 |

**TEMP/ADDITIONAL**

|                          |  |                      |
|--------------------------|--|----------------------|
| BROOKS,<br>HASAN         | CAMPUS SECURITY OFFICER<br>ED SERVICES     | 03-18-04<br>03-19-04 |
| COOLEY,<br>SUSAN         | INST ASST - CLASSROOM<br>WEBSTER           | 02-01-04<br>03-31-04 |
| COOPER,<br>RAYMOND       | CAMPUS SECURITY OFFICER<br>ED SERVICES     | 03-18-04<br>03-19-04 |
| FLORES,<br>MARIA         | INST ASST - SPECIAL ED<br>SPECIAL ED       | 01-29-04<br>01-30-04 |
| GONZALES,<br>ERNESTO     | CAMPUS SECURITY OFFICER<br>ED SERVICES     | 03-18-04<br>03-19-04 |
| GREENE,<br>MILTON        | CAMPUS SECURITY OFFICER<br>ED SERVICES     | 03-18-04<br>03-19-04 |
| JOHNSON,<br>TRACEY       | INST ASST - SPECIAL ED<br>SPECIAL ED       | 01-29-04<br>01-30-04 |
| LEGUIZAMON,<br>SEBASTIAN | INST ASST - CLASSROOM<br>SAMOHI            | 01-01-04<br>06-30-04 |
| LOPEZ,<br>VICTORIA       | CAMPUS SECURITY OFFICER<br>ED SERVICES     | 03-18-04<br>03-19-04 |
| MANGUM,<br>DON           | CAMPUS SECURITY OFFICER<br>ED SERVICES     | 03-18-04<br>03-19-04 |
| MCGRATH,<br>ROYAL        | CAMPUS SECURITY OFFICER<br>ED SERVICES     | 03-18-04<br>03-19-04 |
| PARTRIDGE,<br>FRANCES    | OFFICE SPECIALIST<br>ROOSEVELT             | 02-25-04<br>06-18-04 |
| PEOPLES,<br>JEFFREY      | CUSTODIAN I NSI<br>SAMOHI                  | 02-01-04<br>06-30-04 |
| SATO,<br>NOAMI           | INST ASST - CLASSROOM MUSIC<br>ED SERVICES | 01-29-04<br>03-30-04 |
| STANLEY,<br>WILSON       | CAMPUS SECURITY OFFICER<br>ED SERVICES     | 03-18-04<br>03-19-04 |

|                          |   |                      |
|--------------------------|---|----------------------|
| TANAMAS,<br>AYDA         | INST ASST - SPECIAL ED<br>SPECIAL ED            | 01-29-04<br>01-30-04 |
| TANGUM,<br>CATHY         | CAMPUS SECURITY OFFICER<br>ED SERVICES          | 03-18-04<br>03-19-04 |
| WALTERS,<br>DANA         | INST ASST - CLASSROOM<br>ED SERVICES            | 02-24-04<br>06-30-04 |
| YBARRA,<br>ANGEL         | CUSTODIAN I DAY<br>SAMOHI                       | 01-31-04<br>06-30-04 |
| YBARRA,<br>JOSE          | CUSTODIAN I NSI<br>LINCOLN                      | 01-31-04<br>06-18-04 |
| <b><u>SUBSTITUTE</u></b> |   |                      |
| ADLAN,<br>ARFAH          | INST ASST - SPECIAL ED<br>SPECIAL ED            | 02-18-04<br>06-18-04 |
| BAPTIST,<br>D' MITRI     | INST ASST - PHYSICAL ED<br>PERSONNEL COMMISSION | 02-05-04<br>06-18-04 |
| BOLDEN,<br>DEVYN         | INST ASST - CLASSROOM<br>ROGERS                 | 01-14-04<br>06-18-04 |
| BOULDIN,<br>IAN          | INST ASST - PHYSICAL ED<br>PERSONNEL COMMISSION | 02-24-04<br>06-18-04 |
| COX,<br>NATHALIE         | INST ASST - SPECIAL ED<br>SPECIAL ED            | 02-18-04<br>06-18-04 |
| HERRADOR,<br>CLAUDIA     | INST ASST - BILINGUAL<br>SAMOHI                 | 02-20-04<br>06-18-04 |
| KELLER,<br>EVELYN        | OFFICE SPECIALIST<br>EDISON                     | 03-02-04<br>04-30-04 |
| KRONENBERG,<br>SUSAN     | INST ASST - SPECIAL ED<br>SPECIAL ED            | 02-21-04<br>06-18-04 |
| MARTIN,<br>KEVIN         | CAMPUS SECURITY OFFICER<br>ED SERVICES          | 03-18-04<br>03-19-04 |
| MCCLELLAN,<br>MARK       | CHILDREN CENTER ASST<br>CDS                     | 01-05-04<br>06-30-04 |
| PERL,<br>SHAYLA          | INST ASST - SPECIAL ED<br>SPECIAL ED            | 02-10-04<br>06-18-04 |
| PRECIADO,<br>DANIEL      | INST ASST - PHYSICAL ED<br>PERSONNEL COMMISSION | 02-05-04<br>06-18-04 |
| RUVALCABA,<br>NANCY      | INST ASST - BILINGUAL<br>SAMOHI                 | 02-02-04<br>02-13-04 |
| SMITH,<br>BRIAN          | BUS DRIVER<br>TRANSPORTATION                    | 02-01-04<br>04-01-04 |

|                      |   |                      |
|----------------------|---|----------------------|
| TAIT,<br>WILLIS      | INST ASST - PHYSICAL ED<br>PERSONNEL COMMISSION | 02-05-04<br>06-18-04 |
| VASQUEZ,<br>GRACIELA | CAMPUS SECURITY OFFICER<br>SAMOHI               | 02-01-04<br>06-30-04 |
| VILLA,<br>ALEJANDRO  | CUSTODIAN I<br>OPERATIONS                       | 02-11-04<br>06-30-04 |
| WILMOTT,<br>MARK     | CHILDREN CENTER ASST<br>CDS                     | 01-30-04<br>06-30-04 |

**DEFERRED LAYOFF/INCR HOURS**

|                       |  |                      |
|-----------------------|--|----------------------|
| HERNANDEZ,<br>PAULITA | INST ASST - CLASSROOM<br>6.0 HRS/SY MUIR | 03-01-04<br>06-18-04 |
| NAVIA,<br>MARY        | INST ASST - CLASSROOM<br>6.0 HRS/SY MUIR | 03-01-04<br>06-18-04 |
| SOLIMAN,<br>THORAIA   | INST ASST - CLASSROOM<br>6.0 HRS/SY MUIR | 03-01-04<br>06-18-04 |
| THRUSTON,<br>LINDA    | INST ASST - CLASSROOM<br>4.0 HRS/SY MUIR | 03-01-04<br>06-18-04 |

**EXHAUSTION OF ALL PAID LEAVE OF ABSENCES**

|                   |                              |          |
|-------------------|------------------------------|----------|
| JETER,<br>BERNICE | CAFETERIA WORKER I<br>EDISON | 03-10-04 |
|-------------------|------------------------------|----------|

**DISQUALIFICATION FROM PROBATIONARY STATUS**

|                  |                                   |          |
|------------------|-----------------------------------|----------|
| CARTER,<br>AGNES | ACCOUNTING ASSISTANT II<br>SAMOHI | 03-18-04 |
|------------------|-----------------------------------|----------|

**RESIGNED**

|                   |                                     |          |
|-------------------|-------------------------------------|----------|
| BOLDEN,<br>DAYLAN | PHYSICAL ACTIVITIES SPEC<br>SMASH   | 03-12-04 |
| MAYA,<br>BARNERT  | STUDENT INTERVENTION SPEC<br>SAMOHI | 02-21-04 |

**RETIREMENT**

|                 |                                |          |
|-----------------|--------------------------------|----------|
| GUPTA,<br>SAROJ | CAFETERIA WORKER II<br>WEBSTER | 02-29-04 |
|-----------------|--------------------------------|----------|

**ESTABLISHED POSITION**

|  |          |
|--|----------|
| INST ASST - CLASSROOM<br>1.2 HRS/SY FRANKLIN | 03-12-04 |
|--|----------|

MOTION MADE BY: Ms. Brownley  
SECONDED BY: Mr. McLoud

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03-17-04

FROM: JOHN E. DEASY/ROBERT SEEDS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

**STUDENT HELPER**

|                  |             |                     |
|------------------|-------------|---------------------|
| BLAAUW, JENNIFER | WORKABILITY | 02-24-04 - 06-30-08 |
| GRAY, NICOLE     | WORKABILITY | 02-16-04 - 06-30-08 |
| MANDICH, DOMINIC | WORKABILITY | 02-16-04 - 06-30-08 |

**ASSISTANT COACH**

|                   |       |                     |
|-------------------|-------|---------------------|
| DAWSON, JOEL      | SAMOH | 02-01-04 - 06-30-04 |
| DEBUS, CHUCK      | SAMOH | 02-01-04 - 06-30-04 |
| FISHER, BRETT     | SAMOH | 03-01-04 - 06-30-04 |
| GLADDEN, MIKE     | SAMOH | 02-01-04 - 06-30-04 |
| MACZKA, EVAN      | SAMOH | 02-19-04 - 06-30-04 |
| MEDRANO, LORENZO  | SAMOH | 02-01-04 - 06-30-04 |
| SCHRAEDER, CHERIE | SAMOH | 02-01-04 - 06-30-04 |
| WHITE, GERALD     | SAMOH | 02-01-04 - 06-30-04 |

**NOON AIDE**

|                  |         |                     |
|------------------|---------|---------------------|
| BARZ, SULIETTE   | ADAMS   | 02-23-04 - 06-18-04 |
| JENKINS, KATRINA | ROGERS  | 02-18-04 - 06-18-04 |
| LEONARD, HALEY   | LINCOLN | 03-01-04 - 06-18-04 |

MOTION MADE BY: Ms. Brownley

SECONDED BY: Mr. McCloud

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

---

## MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/17/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS 2003/2004

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2003-2004 as follows:

**NPS/NPA**

**2003-2004 Budget 01-65000-0-57500-11800-5825-043-1400**

| <b>Nonpublic<br/>School/Agency</b>           | <b>Student<br/>DOB</b> | <b>Service<br/>Description</b>                       | <b>Contract<br/>Number</b> | <b>Cost<br/>Not to<br/>Exceed</b> |
|--|------------------------|--|----------------------------|-----------------------------------|
| Heritage                                     | 05-09-89               | NPS  | #72                        | \$ 6,709                          |
| Vista  | 06-15-87               | NPS  | #73                        | \$ 6,439                          |
| Vista  | 03-06-88               | NPS  | #74                        | \$ 7,154                          |
| Augmentative<br>Communication<br>Therapies   | 10-17-90               | NPA -<br>Augmentative<br>Communication<br>Assessment | #133                       | \$ 500                            |
| Augmentative<br>Communication<br>Therapies   | 08-14-93               | NPA - Speech   | #134                       | \$ 3,220                          |
| Baby & Baby                                  | 05-01-01               | NPA -<br>PT Evaluation                               | #135                       | \$ 480                            |
| Can Do Kids, Inc.                            | 10-12-98               | NPA -<br>Physical Therapy<br>Assesement              | #136                       | \$ 400                            |
| Computer Access<br>Center                    | 04-09-93               | NPA -<br>Assisitive<br>Technology<br>Assessment      | #137                       | \$ 552                            |
| Julia Hobbs Speech<br>Pathology, Inc.        | 11-14-00               | NPA -<br>Speech Evaluation                           | #138                       | \$ 1,040                          |
| Kelter Center                                | 02-28-92               | NPA -<br>Ed Therapy                                  | #139                       | \$ 19,238                         |
| Pediatric Therapy<br>Network                 | 05-05-94               | NPA - PT   | #140                       | \$ 360                            |
| Therapy West                                 | 12-07-98               | NPA - PT   | #141                       | \$ 2,210                          |
| Wayne Tashjian                               | 08-14-93               | NPA -<br>Behavior Therapy                            | #142                       | \$ 19,890                         |
| North Hills Prep<br><b>Contract Increase</b> | 07-30-88               | NPS  | #65<br>UC04289             | \$ 1,440                          |

| Nonpublic School/Agency   | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|---|-------------|---------------------|-----------------|--------------------|
| Bruce Gale<br><b>Contract Increase</b>                          | 05-06-87    | NPA -               | #54<br>UC04169  | \$ 964             |
| Bruce Gale<br><b>Contract Increase</b>                          | 10-31-90    | NPA -               | #88<br>UC04237  | \$ 1,094           |
| Hear to Talk -<br>Sylvia Rotfleisch<br><b>Contract Increase</b> | 01-04-99    | NPA - Speech        | #55<br>UC04170  | \$ 1,152           |

|  |               |
|--|---------------|
| Amount Budgeted NPS/NPA 03/04            | \$ 3,000,000  |
| Prior Board Authorization as of 03/04/04 | \$ 3,226,816* |
| Balance -                                | \$ 226,816    |
| Positive Adjustment<br>(See attachment)  | \$ 8,462      |
|  | - \$ 218,354  |
| Total Amount for these Contracts         | \$ 72,842     |
| Balance -                                | \$ 291,196    |

\*Prior Year Authorization (04-24-03) \$3,001,437

| Adjustment   |                     |                 |                          |                 |                             |
|--|---------------------|-----------------|--------------------------|-----------------|-----------------------------|
| NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400  |                     |                 |                          |                 |                             |
| There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2003-04 in the amount of \$ <b>8,462</b> as of March 17, 2004. |                     |                 |                          |                 |                             |
| Nonpublic School/Agency  | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment                     |
| The Sycamores  | NPS                 | #66<br>UC04290  | R                        | \$ 1,987        | Student no longer at NPS.   |
| Lovass/Life  | NPA                 | #93<br>UC04242  | R                        | \$ 6,475        | Adjustment to NPA contract. |

**Instructional Consultants****2003-2004 Budget 01-65000-0-57500-11800-5802-043-1400**

| <b>Instructional Consultant</b>       | <b>Student DOB</b> | <b>Service Description</b>                               | <b>Contract Number</b> | <b>Cost Not to Exceed</b> |
|---------------------------------------|--------------------|--|------------------------|---------------------------|
| Lindsey Bergman                       | 07-03-93           | Instr. Consultant - Counseling                           | #42                    | \$ 2,000                  |
| Lynn Koegel                           | 11-13-93           | Instr. Consultant - Behavior Therapy - 1:1 Aide Training | #43                    | \$10,250                  |
| Pyramid Educational Consultants, Inc. | n/a                | Instr. Consultant - 2-Day PECS Training Workshop.        | #33 UC04296            | \$ 2,052                  |
| <b>Contract Increase</b>              |                    |  |                        |                           |

**Amount Budgeted Instructional Consultants 03/04** **\$ 300,000**

**Prior Board Authorization as of 03/04/04** **\$ 269,655**

**Balance** **30,345**

**Total Amount for these Contracts** **\$ 14,302**

**Balance** **\$ 16,043**

**Non-Instructional Consultants****2003-2004 Budget 01-65000-0-57500-11800-5890-043-1400**

| <b>Instructional Consultant</b> | <b>Student DOB</b> | <b>Service Description</b>   | <b>Contract Number</b> | <b>Cost Not to Exceed</b> |
|---------------------------------|--------------------|--|------------------------|---------------------------|
| Parent Reimbursement            | 12-21-90           | Non-Instr. Consultant - Mileage Reimbursement for school year 2003-2004. | #40                    | \$ 876                    |

**Amount Budgeted Non-Instructional Consultants 03/04** **\$ 315,000**

**Prior Board Authorization as of 03/04/04** **\$ 311,733**

**Balance** **\$ 3,267**

**Total Amount for these Contracts** **\$ 876**

**Balance** **\$ 2,391**

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Brownley

SECONDED BY: Mr. McCloud

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)



TO: BOARD OF EDUCATION

ACTION  
03-17-04

FROM: SUPERINTENDENT

RE: UPDATING BOARD POLICY 8324 - ELECTRONIC RECORDINGS OF  
BOARD PROCEEDINGS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the addition of the following language to Policy 8234 to make audio and video recordings of Board meetings available for review by the public, in accordance with Section 54953.5(b) of The Brown Act.

"Any tape or film record of an open and public meeting made for whatever purpose by or at the direction of the local agency shall be subject to inspection pursuant to the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title I, but, notwithstanding Section 34000, may be erased or destroyed 30 days after the taping or recording. Any inspection of a video tape or tape recording shall be provided without charge on a video or tape player made available by the local agency."

Videotapes and audio recordings may be reviewed at the district office by appointment.

MOTION MADE BY: Ms. Brownley  
SECONDED BY: Mr. McLoud

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

## PROPOSED POLICY

| <u>NUMBER</u> | <u>ARTICLE</u>            | <u>TITLE</u>                               |
|---------------|---------------------------|--|
| 8324          | Internal Board Operations | Electronic Recordings of Board Proceedings |

| <u>SUBTOPIC</u> | <u>POLICY</u> | <u>REGULATION</u> | <u>EXHIBIT</u> |
|-----------------|---------------|-------------------|----------------|
| Meetings        | <b>x</b>      |                   |                |

### DETAIL

Where practicable, all meetings of the Board of Education shall be recorded in their entirety via tape recordings. Such recordings as are made shall be considered unofficial and are designed primarily to assist in the preparation of the minutes, and may be erased or destroyed 30 days after such recordings are made.

Any tape or film record of an open and public meeting made for whatever purpose by or at the direction of the local agency shall be subject to inspection pursuant to the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title I, but, notwithstanding Section 34000, may be erased or destroyed 30 days after the taping or recording. Any inspection of a video tape or tape recording shall be provided without charge on a video or tape player made available by the local agency."

Transcripts of recordings will not be made for any purpose other than assistance in the preparation of Board Minutes.

Videotapes and audio recordings may be reviewed at the district office by appointment.

### REFERENCE

### MANAGEMENT RESOURCES

| <u>ADOPTED</u> | <u>REVISED</u>                     | <u>CSBA DATE</u> |
|----------------|------------------------------------|------------------|
| May 19, 1981   | August 2, 1983, September 10, 1992 |                  |

### DISTRICT GOAL

Quality Education for All

CURRENT POLICY**Santa Monica-Malibu District Policy Detail**[SMMUSD Board Policy](#)[SMMUSD Policy Sections](#)[SMMUSD Policy Search](#)[SMMUSD Home](#)

---

| <u>NUMBER</u>   | <u>ARTICLE</u>            | <u>TITLE</u>                               |                |  |
|-----------------|---------------------------|--|----------------|--|
| 8324            | Internal Board Operations | Electronic Recordings of Board Proceedings |                |  |
| <u>SUBTOPIC</u> | <u>POLICY</u>             | <u>REGULATION</u>                          | <u>EXHIBIT</u> |  |
| Meetings        | x                         |  |                |  |

DETAIL

Where practicable, all meetings of the Board of Education shall be recorded in their entirety via tape recording. Such recordings as are made shall be considered unofficial and are designed primarily to assist in the preparation of the minutes, and may be erased or destroyed six months after such recordings are made.

Transcripts of recordings will not be made for any purpose other than assistance in the preparation of Board Minutes.

REFERENCEMANAGEMENT RESOURCES

| <u>ADOPTED</u> | <u>REVISED</u>                    | <u>CSBA DATE</u> |
|----------------|-----------------------------------|------------------|
| May 19, 1981   | August 2, 1983 September 10, 1992 |                  |

DISTRICT GOAL[SMMUSD Board Policy](#)[SMMUSD Policy Sections](#)[SMMUSD Policy Search](#)[SMMUSD Home](#)

---

## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

03/17/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/PEGGY HARRIS/AIDA DIAZ

RE: REPORT ON DISTRICT SERVICES TO ENGLISH LANGUAGE  
LEARNERS

DISCUSSION ITEM NO. D.1

There are currently 1,635 students in district schools, grades K-12, classified as English Language Learners. In compliance with state and federal statutes, these students require specific programs and services to meet their academic and linguistic needs. In the spring of last school year, staff from the Department of Student and Family Support Services worked with teachers and administrators to create a programmatic design that improves/enhances District services to English Learners. Staff from the Department of Student and Family Support Services will present information on the program design and its implementation.

\* \* \* \* \*

Peggy Harris and Aida Diaz presented the report on district services to English language learners. Lisa Montoya assisted with the powerpoint presentation, a copy of which is attached to the permanent minutes.

Following the report, the superintendent stated that he had a deep appreciation for the work accomplished on this program this year. He commended Peggy Harris and Aida Diaz for the work they've done in providing support to faculties to improve the program and strengthen skill levels for staff in order to meet the needs of English Language Learners.

TO: BOARD OF EDUCATION

DISCUSSION

03/17/04

FROM: JOHN E. DEASY/ANDREA PURCELL/JESSICA RISHE

RE: THE MET-SANTA MONICA RESPONSE TO PUBLIC HEARING

DISCUSSION ITEM NO. D.2

Petitioners for The MET-Santa Monica charter school will respond to comments and questions received at the February 26 public hearing. Areas of focus are determined by the SMMUSD staff analysis as well as Board member questions. Many strengths were already identified in the educational program, therefore, most responses relate to facility, start up grants, special education plan, non-profit status, and some operational budget costs.

NOTE: Those items listed in the response column as being attached are attached to the permanent minutes.

\* \* \* \* \*

Andrea Purcell and Jessica Rishe presented the response and responded to questions from the Board of Education. The Board directed the superintendent place an item on the March 25, 2004 agenda that would include a draft memorandum of understanding with contingencies. The Board of Education is scheduled to take action to approve or deny the charter petition at its April 1, 2004 meeting.

**Santa Monica-Malibu Unified School District  
Review of THE MET – SANTA MONICA Charter Petition  
March 17, 2004**

**I. FOUNDING GROUP**

**SUGGESTED REVISIONS**

None

**II. EDUCATIONAL PHILOSOPHY AND PROGRAM**

**SUGGESTED REVISIONS**

P In conjunction with other California MET schools, THE MET – SANTA MONICA will develop evidence that high school courses meet the UC A-G requirements for college eligibility and transferability. This evidence should be provided to the District as soon as it is available.

**RESPONSE**

Petitioners for the MET-Santa Monica are currently working with other California Big Picture Schools to submit course applications for the UC A-G requirements. The petitioners participate weekly in conference calls with all California Big Picture principals, the California Big Picture coach, and staff from Big Picture. A central focus of these calls since January has been the construction of the A-G course applications. Attached is a draft application the group has been working on to meet the History requirement (please see Draft History Course Description). Each Big Picture High School will have access to these applications when needed. The petitioners also participated with the co-director of Big Picture, Elliot Washor, and the other California principals in a meeting with a representative from the UC BOARS (Board of Admissions and Relations) in January. This meeting was followed up by a very productive meeting between the co-director and the UC BOARS which continued the dialogue about how Big Picture schools can prove that their students qualify for admission to the UC system. This process is on-going. Last week Elliot Washor received a letter from the University of California Board Of Admissions and Relations. The sum of it says: *... the committee has agreed in concept to consider an alternative that would allow charter schools and others to present to UC a list of learning outcomes rather than a standard course outline in order to receive a-g approval so that UC continues to be accessible to the full range of eligible students in California.* Roman Stearns, a Big Picture advocate at the University of California, was instrumental in making this happen.

P Individual Learning Plans will be developed for each student and will address their unique learning needs. Examples of how this will be accomplished for low achieving students, English Learners and Special Education students would strengthen the proposal.

Individual Learning Plans are specifically designed to address the individual strengths and needs of every student. We will provide the board and district staff with an example of an ELL, a Special Ed, and a regular Ed student learning plan (please see attached learning plans).

### III. MEASURABLE STUDENT OUTCOMES AND OTHER USES OF DATA

#### SUGGESTED REVISIONS

P To ensure that all students attain proficiency on the state content standards, the school-based evaluations need to be benchmarked against these standards.

#### RESPONSE

During a 3/5/04 meeting, Chief Academic Officer Linda Kaminski explained that the exhibitions referenced in the high school model are an excellent form of formative, benchmark assessments for the school when they are done with safeguards in place to guarantee academic rigor. The following elements ensure academic rigor through exhibitions:

- P Exhibitions are very rigorous because the work is public and individualized and there is strong follow up by the advisor and learning team after the exhibition.
- P The role of the principal and advisors is to prepare and train panelists in judging individual student work.
- P The advisor's role is to prepare students for the exhibition by 1) giving them clear expectations (both of the content and the presentation expected), 2) practicing with students – giving them an opportunity to ask questions and watch videos of other students, 3) calling all of the learning team (parents, mentor) and make sure that they come to the panel, 4) If you go to BP school exhibition, you often hear students ask, "Do you have proof of that?" "Why did you choose to do that?" "How does this support your learning and learning plan?" "What learning goals did you use or investigate to do this project?" - The probing of the panelists ensures that the exhibition is a process, not an ending. The presenting students are encouraged to take notes and at the end of the exhibition, when each panelist reflects and adds suggestions, the student now has in depth direction to add to their next learning plan. This is how the community holds one another accountable and pushes one another to the next level.
- P The principal is vital in supporting this process by: 1) creating the culture of exhibitions and a culture of quality, 2) creating schedules that allow for this 3) playing the role of the panelist 4) making sure advisors are doing the things listed above, 5) **inviting panelists from outside the school – college professors, professional people, district administrators, etc.**



#### **IV. GOVERNANCE STRUCTURE**

##### **SUGGESTED REVISIONS**

P Provide bylaws to the District as soon as possible to insure consistency with District governing procedures.

##### **RESPONSE**

A copy of The MET-Santa Monica governance bylaws will be given to the district as soon as possible. The bylaws will state that one position is held for a SMMUSD Board of Education member.

#### **V. HUMAN RESOURCES**

##### **SUGGESTED REVISIONS**

C The charter and district need to specify whether teachers will have appropriate transfer and return rights for certificated employees that are hired exclusively by the charter, particularly if they are members of the SMMUSD bargaining unit.

C The charter school needs to demonstrate how the teaching staff will meet the compliance requirements for Highly Qualified Teachers under the provisions of No Child Left Behind for schools receiving Title I funds.

##### **RESPONSE**

Per Assistant Superintendent Ken Bailey on 2/25/04, although there is no formal agreement to give teachers seniority credit yet, the petitioners have expressed an interest and it is possible to create an MOU at a later date that puts provisions in place regarding transfer, return, and seniority only for teachers already permanent employees of SMMUSD.

Across the country, small schools, rural schools, and alternative programs (such as Olympic High School in SMMUSD) are developing ways to address the NCLB Highly Qualified Teacher requirements. Many ideas are currently being considered. 1) Distance Learning [Subject area credentialed teachers from each of the Big Picture schools will agree to supervise students on-line during specific coursework.] 2) Hiring Interviews [Prospective teachers who meet all other school criteria will go through a Housse (high objective uniform state standard of evaluation) survey similar to the one being piloted by SMMUSD's Human Resources Spring 2004] 3) Team Teaching [MET advisors team teach all day, as part of an interdisciplinary team thereby representing their subject matter on the team.] We will continue to investigate ways to meet these NCLB HQT (highly qualified teacher) requirements and will provide the district with our final plan when it is ready 4) Teachers with multiple certifications [It may be possible to hire people with multiple certifications.] and 5) Charter definitions of core teachers [please see attached recent correspondence between Charter Voice and MET-Sacramento Principal Beth Kay regarding potential options for charter schools.]

#### **VI. STUDENT ADMISSIONS, ATTENDANCE, AND SUSPENSION/EXPULSION POLICIES**

##### **SUGGESTED REVISIONS**

P The charter petition should list the reasons students may or must be suspended or expelled in order to demonstrate that these have been reviewed.

P The charter petition needs to identify the attendance rights of Special Education students who have committed an offense for which the usual consequence is suspension or expulsion.

##### **RESPONSE**

While mandatory expulsions are required by Ed. Code and were already addressed in the charter petition, permissive expulsions will be handled according to the criteria provided by Laurel Schmidt, SMMUSD's Director of Pupil Services (please see attached excerpts from A Rock And a Hard Place).

In suspension or expulsion cases regarding students with Individual Education Plans (IEPs), the students' IEP will be used in making the decision. The criteria attached was provided by Laurel Schmidt.

P The charter petition needs to identify how it will meet the requirements for an independent review panel for expulsion cases.

Per Chief Academic Officer Linda Kaminski and Assistant Superintendent Ken Bailey 2/25/04, the petitioners may use the SMMUSD independent review panel already in place through Laurel Schmidt's office for expulsion cases. Per Laurel Schmidt 3/8/04, it is appropriate that the petitioners use the panel through her office with consideration of indirect costs.

## **VII. FINANCIAL PLANNING, REPORTING, AND ACCOUNTABILITY**

### **SUGGESTED REVISIONS**

P There are provisions within the Charter Schools Act that allow "non-profit charitable organizations" to exempt their sponsoring school districts from any financial liabilities that may be incurred by the Charter School. It would be preferable if the petitioners would organize themselves as a non-profit charitable organization in order to limit the liability of the Santa Monica-Malibu Unified School District.

P The estimate of Title I revenue would be contingent upon the Charter School meeting qualifications set forth by the CDE (California Department of Education).

P The petitioners have not applied a Cost of Living Adjustment (COLA).

P The estimates for Site Lease/Rent are based on \$.75 per square foot. We do not currently have a method to verify that cost. Some of the projections that we have received are considerably higher monthly costs per square foot, however, without knowing the type of building and the amenities included in the lease price, it is difficult to say whether an estimate of \$.75 per square foot is competitive in the Santa Monica market.

P The other issue facing the petitioners would be the ability to increase the size of the facility in even increments that would match their projected growth of 38 students per year for 4 years.

P The petitioners indicate that they are going to budget 5% of their revenue for District-provided services, including: Business, Fiscal, Food & Nutrition, Maintenance and Insurance. It is highly unlikely that the District can provide all of these items at a 5% indirect cost rate. If the petitioners plan to be an independent charter, all of these services will need to be contracted independently of the District.

### **RESPONSE**

The MET-Santa Monica intends to file as a 501c organization.

In addition, the petitioners are not going to exercise the right to have the district provide space for the school.

Title I funding has been taken out of the proposed budget. The petitioners may investigate the potential for qualifying for Title I funding in the future.

The Cost of Living Adjustments proposed by CFO Bailey have been incorporated into the revised budget (see the attached budget).

The petitioners are currently investigating possible school sites at this rate. The petitioners are not going to exercise the right to have the district provide space for the school.

The petitioners recognize that the school may need to move once or several times in order to accommodate school growth. The petitioners are currently investigating facilities that can accommodate the school for at least the first two years.

The petitioners are investigating private charter management companies to compare rates. The petitioners investigated ExED, a charter management company. ExED quoted no more than 5% of the overall budget as a cost for providing business, management, and development services. The petitioners have already budgeted this amount in the original budget.

The petitioners have also contacted CFO Bailey requesting a counter proposal for indirect services.

P The petitioners' budget shows that, in the first three years of operation, the Charter School will be deficit spending. There will be a need for a loan or a grant to fund this deficit. There's no mention as to how this deficit will be funded. The earliest that a loan or grant can be repaid would not be until the fourth year of operation. Provisions for handling this budget deficit must be outlined in order for the District to approve this budget.

The petitioners, in collaboration with Big Picture fundraising staff, have prepared a list of potential funding agencies whose criteria for funding closely match the mission and program of the MET-Santa Monica. The petitioners intend to apply for funding from these agencies as soon as charter status is granted. Opening the first year of school is contingent on raising these funds (please see the attached list).

## **VII. FINANCIAL PLANNING, REPORTING, AND ACCOUNTABILITY** (continued)

### **SUGGESTED REVISIONS**

### **RESPONSE**

P Currently, there is a requirement to maintain 5% or \$50,000 as a designation of the Reserve for Economic Uncertainties. This Reserve requirement will need to be added to the operating budget.

This line has been included in the proposed budget.

P There's no mention in the petition as to how the Special Education Program will be funded. Since the District's Special Education Program requires such a substantial Local General Fund Contribution (LGFC), the District would have considerable financial difficulty providing Special Education services without first identifying the reimbursement rates.

The charter budget reflects The MET's intention to return all government special education monies (approximately \$525 per student) to SMMUSD in order to maintain the district's special education program.

The petitioners will follow the current guidelines regarding non SMMUSD students (students on permits) who cost the district substantially over the allotted government monies. The sending districts will be asked to pay for these services. This will be written into The MET-Santa Monica's special education plan created with Director of Special Education Cindy Atlas.

During a March 1<sup>st</sup> consultation with Cindy Atlas, the petitioners were asked to collect data about the numbers of students with IEPs at each CA Big Picture school, the types of services the students receive, and any description of the special education program design and cost for these programs. Please see the attached information.

Due to a California Department of Education visit to SMMUSD's special education department, the follow up meeting with Cindy Atlas could not be scheduled until 3/19.

P The petitioners will need to be more specific about how they will handle annual audit requirements. It is unlikely that we could add this requirement to the District's current contract, especially if the District does not handle the financial accounting for the petitioners. More detail is needed on how the petitioners will contract for this service.

If a charter management company is used, the annual audit will be contracted separately. Estimated cost is \$5,000. Otherwise, the annual audit will be included in the list of contracted services to SMMUSD.

## **VIII. SCHOOL MANAGEMENT**

### **SUGGESTED REVISIONS**

None