

**Santa Monica-Malibu Unified School District
Board of Education
Meeting MINUTES**

UNADOPTED

February 19, 2004

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, February 19, 2004 at Santa Monica City Hall, City Council Chambers, 1685 Main Street, Santa Monica, CA. The Board called the meeting to order at 5 p.m. in the Board Conference Room at the District Offices, 1651 16th Street and moved to Closed Session for the reason(s) listed in Section III, below. The Board reconvened the public portion of the meeting at 7 p.m. in the City Council Chambers.

I CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III CLOSED SESSION:

- Conference with Superintendent and Assistant Superintendents regarding 2003-2004 Strategies for Negotiations the Santa Monica-Malibu Classroom Teachers Association (SMMCTA), the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) and with Non-Represented Employees (management and confidential) pursuant to §GC 54957.6, as cited in the Brown Act

IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS

- School Report - John Muir Elementary School - Principal Martha Duran-Contreras and PTA President Meighan Maguire presented the school report. PTA is providing funding for a nurse to be on campus every day, funding for a science teacher as well as essential goods and services.
- Susan Samarge - Recognition of 23 National Board Certified Teachers

McKinley	Judy Franklin
McKinley	Susan Suomu
Muir	Martha Durán-Contreras
Pt. Dume Marine Science	Christi Hovest
Rogers	Tristen Jones
(Ed. Services) Rogers	Amy Teplin
Roosevelt	Eric Paul
Roosevelt	Steve Reifman
Webster	Deborah Granof
Lincoln	Gretchen Gies

Lincoln	Susan Stivers
Malibu	Julie Erb
Malibu	Heather Gardner (Hoekman)
Malibu	Katy Lanza
Malibu	Bridgette Leonard
Malibu	Monica Mora
Malibu	Amelia Zimmermann-Wolf
SAMOH	Michael Burnett
SAMOH	Amy Beeman-Solano
SAMOH	Heather Calahan
SAMOH	Lorraine Horn
SAMOH	Bryan Sanders
SAMOH	Michelle Welford

V APPROVAL OF THE AGENDA

Moved by Ms. Brownley, seconded by Ms. Bloomfield and voted 6/0 to approve the agenda .

VI APPROVAL OF MINUTES

A.1 Approval of Minutes: None Available 1

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.02 Approval of Independent Contractors 2
A.03 Overnight Field Trip(s) 2003-04 3-4

Business and Finance

A.04 Acceptance of Gifts - 2003-04 5-5d
A.05 Conference and Travel Approval/Ratification 6-8
A.06 Award of Purchase Orders 9-9d
A.07 Facilities Consultant to Assist District in Obtaining State Facility Funds 10

Proposition X/State Modernization

Personnel

A.08 Certificated Personnel - Elections, Separations 11-15
A.09 Special Services Employees 16-17
A.10 Teaching Authorization 18
A.11 Classified Personnel - Merit 19-22
A.12 Classified Personnel - Non-Merit 23

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes.

- Mr. Jerry Rubin urged the Board of Education to support him in his efforts to have the Santa Monica City Council appoint an ongoing Youth Commission comprised of students. A scroll will be displayed with student and community activist signatures in support of a task force to explore the benefits of appointing a Youth Commission.
- Ms. Sonya Martinez addressed the Board of Education regarding a student permit issue.

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

A. Student Board Member Reports

Elizabeth Kelso, Olympic High School, reported that 12 students had graduated since the beginning of the current school year. Projects at the school include the video project that has been in place for four semesters and is funded by St. John's. Students produce videos about issues that are important to them. A new Sound Art program funded by a non-profit organization is a one semester program that instructs students on how to produce a CD. The Poetry Program provides two poets from the City to work with students. Students present their poetry at Clover Park. Ms. Kelso is the new editor of the school newspaper. Ms. Kelso asked that the scroll come to Olympic High School so that students may add their signatures.

Camden Vilkin, Malibu High School, reported that the student performance of *Little Shop of Horrors* will run through the weekend. The annual Masque production will take place on March 11,12 and 13. Tryouts are underway for spring sports activities.

Bryce Maddock, Santa Monica High School, reported that Girls and Boys basketball and soccer are under way. Eight wrestlers have reached CIF. The student body is working on several items to come before the Santa Monica City Council including the proposal for a youth commission so that students' voice can be heard by the Council. A second issue is a request for an additional structure for student parking.

B. School Report

- C. SMMCTA Report** - Mr. Keiley reported that CTA is working to bring the State budget to a vote as it currently stands. The Association is urging a yes vote on propositions 55, 56, 57 and 58. He reported that the Joint Committee on Standards Based Evaluation is meeting. Monica Moore, union representative on the Committee, is researching contracts throughout the state to assist in determining what works and what does not. Management and Union are working to clarify the role of the Score Committee.

Mr. Keiley addressed item D.1 and stated that SMMCTA had concerns about the MOU. He cited section 3.2 that dealt with certificated and classified staffing would be in conflict with the union contract. He suggested that the Big Picture Company meet with SMMCTA and SEIU to clarify its intentions.

- D. SEIU Report** - Ms. Keryl Cartee reported that the union is working hard in support of Propositions 55, 56, 57 and 58. Ms. Cartee also noted that due to budget constraints, a number of classified positions remain vacant. Lastly, Ms. Cartee echoed Mr. Keiley's comments with regard to Item D.1 and the MOU with the Big Picture Company. She would welcome a meeting with the organization to discuss concerns.

E. Santa Monica-Malibu Education Foundation Report

- F. PTA Council President Report** - PTA Council President Ms. Maria Rodriguez reported that PTA Council has adopted a resolution in support of the Excellent Public Schools Charter Amendment for the November ballot. PTA parents are working to get the required signatures. The Summer School Adventure enrichment program for entering kindergarten through fifth grades students will be held at Pt. Dume (Ken Harris will serve as Principal) and Grant Element School (Barry Yates will serve as Principal) from June 28 through July 23. Last year, almost 700 students participated in the program. Scholarships totaling \$10,000 were provided to students in need.

G. Personnel Commission Report

H. Malibu Boys and Girls Club

X SUPERINTENDENT'S REPORT

- Impact of Governor's Budget - Mr. Deasy reviewed information included in the Governor's budget and how it would impact the district and public education in general. A memo, Analysis of the Governor's Proposed Budget for K-12 Education, prepared by the Superintendent and presented at the January 22, 2004 meeting is attached to the permanent Minutes for reference.

(The Superintendent's Report was heard following Discussion Item D.2)

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.13 Renewal of the Moratorium on the District's Permit Policy for the
2004-2005 School Year 24
- A.14 Appointment - Financial Oversight Committee 25

*At this point in the Agenda, the Board will move to Information Items D.1 and D.2.
The remainder of the Major Items will be addressed following the Superintendent's Report which will be heard following D.2.

- A.15 Approval of Special Education Contracts 2003/2004 26-28
- A.16 Memorandum of Understanding Between the City of Santa Monica and
The District for Energy Efficient Project Funding 29
- A.17 Election of CSBA Delegate Assembly Members - Region 24 30
- A.18 Consider Nominations - Executive Board of Directors, Los Angeles County
School Trustees Association (LACSTA) 31

XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- D.1 Big Picture Company - Memorandum of Understanding 32-38
- D.2 Proposed Policy BP3290 - Acceptance of Gifts - Revised (R1) 39-47

XIII INFORMATIONAL ITEMS

- I.1 Basic/Supplemental Textbooks to be Adopted 48

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX ADJOURNMENT

Moved by Ms. Bloomfield, seconded by Ms. Leon-Vazquez and voted 6/0 to adjourn the meeting at 12:55 a.m. The next regular meeting is scheduled to be held on Thursday, February 26, 2004, at 7 p.m. in Board Room of the District Offices, 1651 16th Street, Santa Monica, CA

Meetings held in Santa Monica are taped for rebroadcast
and played on Cable Channel 16 (City TV) at 11:00 AM
on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access
Channel 3 every Saturday at 8 PM

Approved: _____

President

Superintendent

Due to the fact that the majority of current board members in 2008 (when these minutes came forward for approval) were not on the board in 2004, these minutes have been submitted as notes.

Board of Education Meeting Schedule					
July through December, 2003					
Month	1st Thurs.	2nd Thurs.	3rd Thursday Discussion Mtg.	4th Thursday	Special Note:
July				31 DO	One regular meeting in July
August			21 DO		One regular meeting in Aug.
September	4 MHS		18 SM		9/18 Charter Schools
October	2 DO		16 SM		
November	6 MHS		20 SM		11/20 - school plans; achievement data
December	4 DO				12/4 - school plans
January through June, 2004					
January	1 Holiday no meeting	8 DO		22 DO	1/8 - school plans
February	5 MHS		19 SM	26 DO	
March	4 DO	11 DO	17 DO (Wednesday)	25 DO	18-19: Stairway of the Stars (Civic Auditorium)
April	1 MHS			22DO 29DO	4/5-16: Spring Break
May	6 DO	13 DO	20 SM		
June	3 DO			24 DO	6/3 - Recognition of Retirees 6/14-18: Graduation Week Activities

Meeting Dates Approved 6/26/03 : Updated 2/5/04

District Office (DO) 7/31, 8/21, 10/2, 12/4, 1/8/04, 1/22,**2/26**, 3/4,**3/11**,3/17,**3/25**,4/22, **4/29**, 5/6,**5/13**,6/3 and 6/24
Malibu Meetings (MHS) 9/4, 11/6, 2/5, and 4/1 - Malibu High School Aud. 30215 Morningview Drive, Malibu.
Santa Monica City Council Chambers (SM) 9/18, 10/16, 11/20, 2/19 and 5/20 - 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica.

Complete Board of Education agendas are available in *pdf* format, on the District's website: www.smmusd.org.

Santa Monica-Malibu Unified School District
Board of Education
February 19, 2004

I CALL TO ORDER

5:00 p.m.
Moved to Closed Session: 5:01 p.m.
Reconvened Public Meeting: 7:00 p.m.

A Roll Call

Jose Escarce - President
Emily Bloomfield - Vice President
Julia Brownley
Oscar de la Torre - Excused Absence - Education Conference
Mike Jordan
Maria Leon-Vazquez
Shane McLoud

Bryce Maddock - Santa Monica High School
Camden Vilkin - Malibu High School Student Representative
Elizabeth Kelso - Olympic High School Student Representative

B Pledge of Allegiance
Led by Dr. Jordan

II CLOSED SESSION

President Escarce reported that there was no action taken in Closed Session.



Memorandum

TO: Board of Education
CC: District Staff
From: John E. Deasy, Superintendent of Schools
Date: January 15, 2004
Re: Analysis of the Governor's Proposed Budget for K-12 Education

Introduction

This memorandum outlines the major components of the 2004-2005 Governor's Budget for K-12 education and its possible effects on the Santa Monica-Malibu Unified School District. As you know, these proposals will be reviewed by the Legislature in hearings. The members of the Legislature will make modifications to the Governor's proposal before adoption. The Governor's proposal will also be modified by the administration during the May Revision to the budget. In short, many changes are likely before adoption of the proposal. Of critical note is that this proposal is based on the passage of the provisions of propositions 57 and 58, which will appear on the March ballot. If the voters do not pass these propositions, budget will require **MAJOR** revision. I will propose a prudent initial course of action that takes into account the great amount of uncertainty in this year's budget deliberations.

In addition, we also have some uncertainty in our local revenue picture. The City of Santa Monica has generously supported the schools in this last year with a contribution of \$5.24 million towards general fund expenditures and the City of Malibu also supported the schools with a contribution of \$385,000. Neither of these amounts is proposed at this time. Therefore, additional budget adjustments will be required.

Total K-12 Funding

In his budget, the Governor claims in his budget that on a per ADA basis, K-12 education will increase by over \$200 per child. Upon careful examination of the budget, the total 2004-2005 Proposition 98 support for education will increase by 1.1% as adjusted for changes in local revenues and ADA growth. The true level of K-12 Proposition 98 per-pupil funding between what we were cut this year and what is proposed next year represents an ACTUAL increase of \$5 per ADA. This is the figure upon which we will base our budget planning process. There are additional monies appropriated in his proposed budget for various specific educational elements and initiatives; some in which we participate and others in which we do not. I will outline these later.

Before a more detailed analysis and statement of implication, the following is an estimated approximation of the cost to maintain current services and programs:

- | | |
|---|----------------|
| 1. Maintain salary schedule with no raise | \$1.25 million |
| 2. Maintain health benefits | \$.75 million |
| 3. Maintain staffing levels in categorical programs previously non-funded | \$ 1.7 million |

Total maintenance of effort

\$ 3.7 million

These figures are constructed on the following conditions: The governor's budget is passed as presented and the support of the two cities of Santa Monica and Malibu are continued in the same amount as this year; no student growth, same class size, no increase in local general fund support for special education, no salary enhancements, raises, or COLA for any of our employees, the elimination of some programs which are eliminated in the Governor's Budget Proposal, and the maintenance of our current workforce.

Proposition 98

The single most important element of the education proposal is the suspension of the Proposition 98 guarantee. The Education Coalition reached an agreement with the Governor prior to the publication of this budget proposal to suspend Proposition 98 and reduce the guarantee in the budget year by \$2 billion. The other key elements of this agreement are as follows:

1. The \$2 billion reduction is an absolute number. In other words the Governor promised not to increase or decrease this amount during budget deliberations and there will be no new proposals to fund non-prop. 98 programs with prop. 98 funds.
2. The budget funds a COLA for all programs which have a statutory COLA only (this includes child development), but not most programs.
3. PERS increase will be funded.
4. The block grant proposals (discussed later), the additional program increases for instructional materials (discussed later), equalization funding (not applicable to us) and deferred maintenance are **NOT** part of the agreement!
 - a. NB, this is where much of the "other" money is located in the budget proposal!
5. If revenues increase at the May Revise and there are additional prop. 98 funds available for 2004-2005, these funds will be allocated to education as opposed to increasing the \$2 billion reduction. However, if there are insufficient funds available to fund all of the above commitments, the reductions will come from the education expenditure side of the budget. If this happens the \$2 billion reduction remains in place.
6. The reduction, or as it is being called these days, the REBASING of prop.98, is for 1 year only. It is promised that the cut will be paid back in the future.

Program Increases

While none of the following are "guaranteed" in the agreement with the Education Coalition, they are in the proposed budget.

Equalization: while money is appropriated for equalization, it is calculated in a way that posts an

increase PRIOR to the proposal of rolling the additional 2 billion of categorical programs into a district's revenue limit. We should watch this carefully. It is unlikely to stand the scrutiny of the Legislature given this construction.

Deferred Maintenance: funding is appropriated; this does not help the general fund at all.

Instructional Materials: the budget provides an augmentation for providing incentive funds for districts to purchase 2005 History and Social Science adoptions. On its surface, this is a simple "get it, spend it on State approved materials" type item. However, under careful review, the budget is created so that these monies are considered PART of the revenue limit, thus, acting as a cut to the general fund for maintaining previous year's expenditures.

Categorical Programs

This section is a dramatic shift in policy and practice. The budget calls for the elimination of 22 current categorical education programs and the shifting of the money for these to the general fund revenue limit for a school district. Class Size Reduction and Special Education are **NOT** included in the proposal. The intent is to provide districts greater flexibility in the local use of funds. The following is a list of the programs that are slated for elimination:

- Home-to-school transportation
- School Improvement
- Targeted Instructional Improvement
- Instructional Materials Block Grant
- School Library Materials
- Staff Development Day Buyout
- Beginning Teacher Support and Assessment
- Intersegmental Staff Development
- Bilingual Teacher Training
- Math and Reading Professional Development
- Peer Assistance and Review
- Dropout Prevention
- Tenth Grade Counseling
- Advanced Placement Support
- English Learner Student Assistance
- Specialized Secondary School Program Grants
- Pupil Residence Verification

Policy Implications and Concerns

The Budget raises a number of concerns and implications based upon these proposals. I will outline these and ascribe comment where applicable.

Equalization: Under the current law, school district equalization is based on per pupil calculations on the revenue limit. Those lower than the state average will qualify for equalization aid. Those higher than the statewide average do not receive additional state aid. The Governor's

budget provides money for equalization aid PRIOR to the roll-in of categorical education programs. However, in future years the roll-in will create pressure to equalize funding based on the adjusted revenue limit. Not all districts receive an equal amount of categorical funds. Categorical programs tend to follow students with special needs and students with special needs are not equally distributed throughout the school districts. Therefore, school districts that had a low participation level in a program that will be folded into the revenue limit will appear to be poorer compared to other districts. Those districts would now be eligible for equalization aid compared to other districts that have high levels of participation in these programs. The new aid cycle would be completely shifted towards districts for which the aid was not intended. This is an example of the unintended consequences (of which there are many) in this budget construction.

Home to School Transportation: The budget proposes to fold all the money for this population into the revenue limit. This is one of the largest categorical programs to be included into the revenue limit shift proposal. For us, it represents \$316,000.00. School districts will not lose any funding in 2004-2005, but the incentive to cut back or eliminate school transportation will be great and increasing, because state aid for transportation will be a permanent part of the revenue limit. Current encroachment and inequities in transportation spending will become permanent and not be addressed in any future budgets.

Accountability for Standards-Based Instructional Materials: This is a new line item and should not be confused with the current Instructional Materials block grant. The short on this complicated shift and increase in funding is that any increase is not what it seems. Again, this is what the Governor touts as **increased funding** for students in the budget. Aside from the many complicated problems in the accountability side of the house (to be resolved later), the new funding for materials and books, which used to be allocated on **enrollment, will now be funded on ADA**. Therefore, this is no assurance there will be enough money for all students to obtain a standards-based instructional text or new instructional material! A classic case of where more is less.

Staff Development: There will be no assurance that these funds will be used for specific training in standards-based instruction. It is as simple as that. The shift will have serious consequences for all of us as we have made commitments to closing the achievement gap and raising the achievement of all students simultaneously under the understanding of reliable and predictable funding for this dedicated cause. Again, the shift moves from participation to ADA...thus, less actual funds for actual teachers.

K-12 Programs for other Block Grants (safety and reform): This one is clear; districts (we are one) that serve high school students will get substantially less money. We use these important funds (community policing, at risk intervention, prevention, conflict resolution) to support many of our successful intervention programs. Clearly, we will not be able to run these in the future.

English Learner Student Assistance: Same story in this program as the others; less actual money for actual students; and a real set up for competition of scarce resources on the backs of already impacted families and youth.

All programs that were ended last year remain suspended. Miller-Unruh is an example of one such program that effected SMMUSD. However, a new set of programs are now slated to be discontinued:

- Early intervention for school success
- School to career
- Local arts education
- Health start
- Academic Improvement and Achievement

Lastly, the budget calls for eliminating excessive salaries for superintendents, who average more than \$203,813 in base salary. This will not affect us. It also calls for cutting millions in education services for child-care programs. The plan would eliminate educational services for 13-year old youth and significantly limit services to 11 and 12 year old youth.

Summary

While not in the education section of the budget, there are draconian cuts to county and state social and youth services. These will have an impact on our district. Aside from the deep concern that many of the cuts were exacted upon the blind, poor, impoverished, unhealthy, and most needy, many services that students obtained in a county facility will be expected to be provided by local schools. We are not prepared, funded, nor equipped to provide these crucial services. I expect our special education department to come under significant pressure to expand services for youth that we currently do not provide. This will have a major impact on our budget.

While not part of the K-12 budget proposal, a significant proposal in the State Budget is the repeal of SB1419. This would allow districts to contract out for many services and according to the Governor, provide districts with significant savings. The services that could be considered in our district would be: grounds, custodial, maintenance, food, and transportation.

In summary, we will be approximately \$3.5 million dollars short of maintaining all current programs and services for the 2004-2005 school year. Be reminded that we have not replaced the cuts made last year, and that it is not possible to expect us to do so in the budget preparation. This does NOT include maintaining any reduction of programs proposed by the Governor in his budget. We will face reduction in force, and again cut back in services, to experience a balanced budget. The degree and magnitude of these events will be seriously affected by the outcome of the March election. Expecting the bonds to pass leaves us with moderate cuts for next year. Any loss of current support from other sources of revenue, like the support we have this year from the cities of Santa Monica and Malibu, will translate directly into greater cuts in personnel and services for our students.

Support in constructing this document was provided by the following organizations:

- Strategic Education Services
- CAASFEP Board
- California State Department of Education
- School Services of California

TO: BOARD OF EDUCATION

ACTION
02/19/04

FROM: JOHN E. DEASY

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

None Available

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/19/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

Contractor/Contract Dates	Description	Site	Funding
Amy Yeager Jan. 26 - June 7, 2004 Cost: Not to Exceed:\$1,500	To provide a science and math club at lunchtime	Cabrillo	GATE 01-71400-0-11100- 10000-2917-017- 4170

MOTION MADE BY: Ms. Brownley

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION
02/19/04

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2003-04

RECOMMENDATION NO.A.03

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2003-2004 school year. No child will be denied due to financial hardship.

<u>School Grade # of Students</u>	<u>Destination and Dates</u>	<u>Principal Teacher</u>	<u>Cost / Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Samohi Grds. 9-12 30	Oceanside S.D 2/14/04 to 2/16/04	Bill Pence Ilene Straus	\$150 paid for by sponsors and donations	Sports	High School Surfing State Championship
Point Dume Grd. 4 56	Sacramento Area 5/25/04 to 5/27/04	Margo Dunn Chi Kim	\$434 paid for by sponsors and donations	Social Studies	Students will be exploring the state capitol and gold rush areas to reinforce the 4th grade social studies curriculum.
Malibu Grd 8-12 28	Santa Cruz 3/25/04 to 3/26/04	Bill Bixler Mike Matthews	\$50 paid for by sponsors and parents	Music	Students will be going to the Santa Cruz Jazz Festival to compete.
Samohi Grds 9-12 12	Irvine, CA 3/12/04 to 3/14/04	A. Kemp Catherine Baxter	Amount - 0	Career Dev.	Career Development Conference
Samohi Grds 11-12 12	Chico, CA 3/25/04 to 3/28/04	Teri Jones Catherine Baxter	\$280 paid for by parents of students	ROP	The main purpose of this trip is for the entrepreneurshi p classes, Virtual Enterprise and Project ECHO to attend a trade show and State- level competition on their business projects.

<u>School Grade # of Students</u>	<u>Destination and Dates</u>	<u>Principal Teacher</u>	<u>Cost / Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
John Adams Grd. 7-8 25	New York 6/10/04 to 6/13/04	Marcia McCarthy Lise Reilly	\$1,025 per student paid by parents and donations	Drama	Drama class trip will include two plays "Wicked" on June 10 and "Hairspray" on June 11.

MOTION MADE BY: Ms. Brownley
 SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye
 AYES: All (6)
 NOES: None (0)
 ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/19/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.04

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$36,775.66 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$31,725.66, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 2-19gif.pdf

MOTION MADE BY: Ms. Brownley

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

School/Site Account Number	Gift Amount	In-kind Value	Donor	Purpose
JAMS	\$ 35.51		Cartridge Recyclers	General Supplies & Materials - AVID Program
01-90120-0-00000-00000-8699-011-0000				
Adult Education	\$ 100.00		Lynne Porter	General Supplies & Materials - Graduation
11-90120-0-00000-00000-8699-090-0000	\$ 50.00		Lynne Porter	General Supplies & Materials - Graduation
Alternative (SMASH)				
01-90120-0-00000-00000-8699-009-0000				
Cabrillo	\$ 3,698.00		Various	Teacher Hourly and Field Trip
01-90120-0-00000-00000-8699-017-0000	\$ 325.35		Various	General Supplies & Materials and Field Trip
PTA Reim. - Resource #90150				
CDS				
12-90120-0-00000-00000-8699-090-0000				
Edison		\$ 50.00	Juan Magana	Ricoh FT3813 Copier for Admin. Office
01-90120-0-00000-00000-8699-001-0000				
PTA Reim. - Resource #90150	\$ 10,000.00		Edison PTA	Instructional Aides
Franklin				
01-90120-0-00000-00000-8699-002-0000				
PTA Reim. - Resource #90150				
Grant				
01-90120-0-00000-00000-8699-003-0000				
Lincoln				
01-90120-0-00000-00000-8699-012-0000				
Malibu High School	\$ 683.81		Malibu High School PTA	General Supplies & Materials/Non-Capital Equipment
01-90120-0-00000-00000-8699-010-0000	\$ 96.00		Textbook Locators	Textbooks
Shark Fund - Resource #90141				
McKinley	\$ 10,181.60		Various	General Supplies & Materials - 5th Grade Camping Trip
01-90120-0-00000-00000-8699-004-0000				
Muir	\$ 60.00		Edison International	Equipment
01-90120-0-00000-00000-8699-005-0000	\$ 50.75		Schoolpop, Inc.	Equipment
	\$ 30.00		Edison International	Equipment

School/Site	Gift Amount	In-kind Value	Donor	Purpose
Account Number				
Olympic HS				
01-90120-0-00000-00000-8699-014-0000				
Rogers	\$ 1,500.00		Ronald & Katherine Rothenberg	General Supplies & Materials
01-90120-0-00000-00000-8699-006-0000				
PTA Reim. - Resource #90150				
Roosevelt				
01-90120-0-00000-00000-8699-007-0000				
PTA Reim. - Resource #90150				
Samohi	\$ 3,000.00		Samohi PTSA	Independent Contractor - Website
01-90120-0-00000-00000-8699-015-0000	\$ 500.00		Hendrik & Julie Koning	General Supplies & Materials
Barnum Hall				
01-91150-0-00000-00000-8699-015-0000				
Pt. Dume Marine Science	\$ 60.00		Various parents	Field Trip Scholarships for 4th & 5th Grades
01-90120-0-00000-00000-8699-019-0000				
PTA Reim. - Resource #90150	\$ 1,354.64		Pt. Dume PTA	General Supplies & Materials
Webster				
01-90120-0-00000-00000-8699-008-0000				
PTA Reim. - Resource #90150				
Others:				
Superintendent's Office				
01-90120-0-00000-00000-8699-020-0000				
Educational Services				
01-90120-0-00000-00000-8699-030-0000				
Student & Family Services				
01-90120-0-00000-00000-8699-040-0000				
Special Education				
01-90120-0-00000-00000-8699-044-0000				
Food & Nutrition Services		\$ 5,000.00	Orchard Supply Hardware	Plants/Soil Amendments/Decorations for School Gardens/Giveaways
01-90120-0-00000-0000-8699-057-0000				
Child Development Services				
12-90120-0-00000-00000-8699-070-0000				
TOTAL	\$ 31,725.66	\$ 5,050.00		

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 62,702.29	\$ 35.51	\$ 62,737.80	\$ -	\$ -	\$ -
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 1,520.00	\$ 150.00	\$ 1,670.00	\$ -	\$ -	\$ -
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000	\$ 5,700.00	\$ -	\$ 5,700.00	\$ -	\$ -	\$ -
Cabrillo 01-90120-0-00000-00000-8699-017-0000 <i>PTA Reim. - Resource #90150</i>	\$ 25,290.42 \$ 38,561.92	\$ 4,023.35 \$ -	\$ 29,313.77 \$ 38,561.92	\$ - \$ -	\$ - \$ -	\$ - \$ -
CDS 12-90120-0-00000-00000-8699-090-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Edison 01-90120-0-00000-00000-8699-001-0000 <i>PTA Reim. - Resource #90150</i>	\$ 117.54 \$ 13,554.00	\$ - \$ -	\$ 117.54 \$ 13,554.00	\$ 100.00	\$ 50.00	\$ 150.00
Franklin 01-90120-0-00000-00000-8699-002-0000 <i>PTA Reim. - Resource #90150</i>	\$ 1,490.21 \$ -	\$ - \$ -	\$ 1,490.21 \$ -	\$ -	\$ -	\$ -
Grant 01-90120-0-00000-00000-8699-003-0000	\$ 35,262.14	\$ -	\$ 35,262.14	\$ 340.00	\$ -	\$ 340.00
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 40,832.60	\$ -	\$ 40,832.60	\$ -	\$ -	\$ -
Malibu High School 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 25,387.44 \$ 59,870.00	\$ 779.81 \$ -	\$ 26,167.25 \$ 59,870.00	\$ -	\$ -	\$ -
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 25,376.01	\$ 10,181.60	\$ 35,557.61	\$ -	\$ -	\$ -
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 49,845.13	\$ 140.75	\$ 49,985.88	\$ 632.00	\$ -	\$ 632.00
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 4,705.24	\$ -	\$ 4,705.24	\$ 50.00	\$ -	\$ 50.00
Rogers 01-90120-0-00000-00000-8699-006-0000 <i>PTA Reim. - Resource #90150</i>	\$ 13,706.88 \$ 15,775.63	\$ 1,500.00 \$ -	\$ 15,206.88 \$ 15,775.63	\$ 94.00	\$ -	\$ 94.00

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
Roosevelt	\$ 45,400.00	\$ -	\$ 45,400.00	\$ 810.79	\$ -	\$ 810.79
01-90120-0-00000-00000-8699-007-0000						
PTA Reim. - Resource #90150	\$ 21,661.00	\$ -	\$ 21,661.00			
Samohi	\$ 85,226.99	\$ 3,500.00	\$ 88,726.99	\$ 14,976.00	\$ -	\$ 14,976.00
01-90120-0-00000-00000-8699-015-0000	[See Below for Barnum Hall]					
Pt. Dume Marine Science	\$ 42,866.96	\$ 60.00	\$ 42,926.96	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-019-0000						
PTA Reim. - Resource #90150	\$ 7,497.28	\$ 1,354.64	\$ 8,851.92			
Webster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-008-0000						
PTA Reim. - Resource #90150	\$ 50,000.00	\$ -	\$ 50,000.00			
All Others:						
Superintendent's Office	\$ -	\$ -	\$ -	\$ 400.00	\$ -	\$ 400.00
01-90120-0-00000-00000-8699-020-0000						
Educational Services	\$ 10,221.00	\$ -	\$ 10,221.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-030-0000						
Student and Family Support Services	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-041-0000						
Special Education	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-044-0000						
Food & Nutrition Services	\$ -	\$ -	\$ -	\$ 39.00	\$ 5,000.00	\$ 5,039.00
01-90120-0-00000-00000-8699-070-0000						
Child Development Services	\$ 20.00	\$ -	\$ 20.00	\$ 670.00	\$ -	\$ 670.00
01-90120-0-00000-00000-8699-070-0000						
TOTAL GIFTS	\$ 699,090.68	\$ 21,725.66	\$ 720,816.34	\$ 18,111.79	\$ 5,050.00	\$ 23,161.79
BARNUM HALL - Current Year	Y-T-D Gifts	Current Gifts	Cumulative Gifts	Prev. In-Kind Gifts	Current In-Kind Gifts	Cumulative In-Kind
01-91150-0-00000-00000-8699-015-0000	\$ 28,866.11	\$ -	\$ 28,866.11	Organ (Belt) (Est.)		\$ 250,000.00
Previous Years' Gifts				Organ (Dollinger)		350,000.00
2002-03	\$ 137,110.34			Dollinger Organ donated at 4/11/02 Board Mtg.		
2001-02	\$ 66,200.00			(Item A.21) to Tucson Fox Foundation		
2000-01	\$ 137,863.00				n/a	\$ (350,000.00)
1999-00	\$ 175,700.00				n/a	
1998-99	\$ 10,945.00					
1997-98	\$ 26,645.00					
TOTAL CASH GIFTS FOR BARNUM HALL	\$ 554,463.34					\$ 250,000.00
Total Cash Gifts for District, incl. Barnum Hall:		\$ 21,725.66				

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/19/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>ABRAMSON, Neal</u> Transportation 01-72300-0-11100-36000-5220- 058-2580 General Fund - <u>Resource:</u> Transportation - Home/School	Calif. Assn. of School Transportation Officials Monterey, CA April 3 - 5, 2004	\$550 <i>(Attendee also pays \$550 to split cost)</i>
<u>MUNCEY, Donna</u> Educational Services 01-00000-0-19510-10000-5220- 030-1300 General Fund - <u>Function:</u> Instruction	Spring 2004 Standardized Testing Reporting Meeting Glendale, CA February 9, 2004	\$50
<u>OLLIFF, Elizabeth</u> Child Development Serv. 12-00000-0-85000-10000-5220- 070-2700 Child Dev. Fund- <u>Function:</u> Instruction	Calif. Assn. for the Education of Young Children San Diego, CA February 20 - 22, 2004	\$430 <i>(To be reim. by SMC) + SUB</i>
<u>PAULSON, Janet</u> Health Services 01-56400-0-00000-39000-5220- 041-1400 General Fund <u>Resource:</u> Medi-Cal Reimbursement	Calif. Speech/Language/Hearing 52nd Annual State Convention Long Beach, CA March 4 - 5, 2004	\$365

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>MANNING, Marlynn</u> <u>MOORE, Sue</u> Special Education No Cost to District	L.A. County Administrators in Special Education Conference Lakewood, CA March 26, 2004	0
<u>LUONG, Teresa</u> <u>MUNCEY, Donna</u> Educational Services 01-00000-0-19510-10000-5220- 030-1300 General Fund - Function: Instruction	Calif. State Testing Workshop Burbank, CA February 10, 2004	\$100 total + 1 SUB
Out-of-State Conferences: Individual		
<u>WHALEY, Tom</u> Educational Services No Cost to District	Fine Arts Meeting Towson, MD April 28 - 30, 2004	0
Out-of-State Conferences: Group		
NONE		

MOTION MADE BY: Ms. Brownley
 SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye
 AYES: All (6)
 NOES: None (0)
 ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/19/04

FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from January 30, 2004 through February 11, 2004 for fiscal year 2003/04.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY 19, 2004

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
405000	RHODE ISLAND NOVELTY	INCREASE IN P.O.	HEALTH SERVICES	44.00	R
404935	SRA/MCGRAW HILL	PLACEMENT TESTS	SPECIAL EDUCATION REGULAR YEAR	13.07	R
** CHANGED PURCHASE ORDERS TOTAL:				57.07	
<u>*** NEW PURCHASE ORDERS ***</u>					
404981	ACS - IMAGE SOLUTIONS	FILM PRINTS	STUDENT SERVICES	61.95	U
404684	APPLE COMPUTER CORP	COMPUTER	MALIBU HIGH SCHOOL	4,537.84	
404772	APPLE COMPUTER CORP	COMPUTER	SMASH SCHOOL	3,473.74	R
404855	APPLE COMPUTER CORP	EMAC COMBO/TILT&SWIVEL	CURRICULUM AND IMC	912.55	R
404936	APPLE COMPUTER CORP	APPLECARE	CURRICULUM AND IMC	128.82	R
404776	ARMSTRONG GARDEN CENTER	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	300.00	U
405026	BADER, CHERYL	REIMBURSEMENT - CPR TRAINING	HEALTH SERVICES	170.00	R
404842	BAXTER, CATHERINE	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	88.65	
404986	BMI EDUCATIONAL SERVICES	TEXTBOOKS	LINCOLN MIDDLE SCHOOL	568.84	R
404782	BOISE CASCADE OFFICE/PAPER	OFFICE SUPPLIES-PAPER	CURRICULUM AND IMC	649.50	U
404944	BOISE CASCADE OFFICE/PAPER	XEROX PAPER	SANTA MONICA HIGH SCHOOL	961.26	
405036	BOISE CASCADE OFFICE/PAPER	XEROX PAPER	PRINTING SERVICES	2,883.78	U
404426	BORDERS BOOKS & MUSIC	PROFESSIONAL DEVELOPMENT BOOKS	STATE AND FEDERAL PROJECTS	1,623.75	R
404828	BSN SPORTS/SPORT SUPPLY GROUP	P.E. SUPPLIES FOR IIP	STATE AND FEDERAL PROJECTS	138.02	R
404964	BUSINESS & LEGAL REPORTS INC	FMLA-LEAVE COMPLIANCE FORMS	PERSONNEL SERVICES	70.90	U
405023	CALIFORNIA SCHOOL BOARDS ASSN	OPEN ORDER - CSBA	HEALTH SERVICES	10,000.00	R
404701	CANON BUSINESS SOLUTIONS	COPIER	OLYMPIC CONTINUATION SCHOOL	9,941.68	U
404834	CAROLINA BIOLOGICAL SUPPLY CO	TEACHTIMER FOR IIP	STATE AND FEDERAL PROJECTS	62.94	R
404821	CDW-G COMPUTING SOLUTIONS	APPLE POWER MAC G4 DUAL OPTICA	STATE AND FEDERAL PROJECTS	242.94	R
404859	CLASSROOMDIRECT.COM	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	183.62	CD
404663	COASTAL ENTERPRISES	REORDERED PE CLOTHES	SAMOHI STUDENT STORE	1,310.40	U
404664	COASTAL ENTERPRISES	REORDER PE SHIRTS & SHORTS	SAMOHI STUDENT STORE	712.80	U
404781	COASTAL ENTERPRISES	PE SWEATSHIRTS FOR RESALE	SAMOHI STUDENT STORE	1,178.10	U
404921	COMMERCIAL GRAPHICS	PRINTING/LAMINATING/ETC	JOHN ADAMS MIDDLE SCHOOL	999.00	
404886	COMMERCIAL RESTAURANT SERVICE	REPAIR OF FRYER AT LINCOLN	FOOD SERVICES	546.00	F
404820	COMP USA	LAPTOP NOTEBOOK CASES	STATE AND FEDERAL PROJECTS	606.20	R
405011	COMP USA	COMPUTER ACCESSORIES	SANTA MONICA HIGH SCHOOL	1,509.01	U
404973	COMPLETE BUSINESS SYSTEMS	REPAIR DUPLO MACHINE	WEBSTER ELEMENTARY SCHOOL	324.21	U
404748	COMTRONICS	TRANSLATION EQUIP REPAIR	ENGLISH LANGUAGE DEVELOPMENT	125.00	
404850	CORPORATE EXPRESS	OPEN ORDER INST SUP/AVID/GIFT	JOHN ADAMS MIDDLE SCHOOL	100.00	
405001	CORPORATE EXPRESS	OPEN ORDER/INS SUP/EXPLORATORY	JOHN ADAMS MIDDLE SCHOOL	50.00	R
404071	CORPORATE EXPRESS/US OFFICE	VIEW BINDERS	WILL ROGERS ELEMENTARY SCHOOL	93.66	U
404844	CORPORATE EXPRESS/US OFFICE	CLASSROOM SUPPLIES	OLYMPIC CONTINUATION SCHOOL	123.30	U
405015	CPM EDUCATIONAL PROGRAM	TEXTBOOKS	MALIBU HIGH SCHOOL	3,134.86	R
404885	Chillers Frozen Smoothies	SMOOTHIES FOR LINCOLN MIDDLE	FOOD SERVICES	5,000.00	F
404883	DESIGN SCIENCE INC	DISTRICT LICENSE FOR MATH TEAC	CURRICULUM AND IMC	821.79	U
404891	DEWEY PEST CONTROL	PEST CONTROL 2002/03 SY	FOOD SERVICES	860.00	F
404784	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	167.64	CD
404877	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	116.81	CD
405031	DON LEE FARMS/GOODMAN FOODS	BEEF AND PORK COMMOD. PROC.	FOOD SERVICES	3,000.00	F
404869	DOUBLETREE GUEST SUITES-SM	DEPOSIT/GRADUATION CEREMONY	ADULT EDUCATION CENTER	324.75	A
404837	DURHAM TRANSPORTATION	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	493.66	U
405009	EARTHQUAKE MANAGEMENT	55 GALLON WATER PRESERVER	SANTA MONICA HIGH SCHOOL	123.62	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY 19, 2004

PAGE 2

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
404868	EASTMAN KODAK CO.	REPAIR MICROFICHE RECORDER	STUDENT SERVICES	516.89	U
404841	EBSCO SUBSCRIPTION SERVICES	1 yr. La Opinion subscription	SANTA MONICA HIGH SCHOOL	130.00	U
404974	ETA CUISENAIRE	TILES FOR 2ND GRADES	WEBSTER ELEMENTARY SCHOOL	26.60	
404822	F K M COPIER PRODUCTS	TONER FOR COPIER	WILL ROGERS ELEMENTARY SCHOOL	78.75	R
405018	FITNESS WHOLESALE	PE SUPPLIES	MALIBU HIGH SCHOOL	295.48	R
404786	FOLLETT LIBRARY BOOK CO	AB862 Library Book Fund	WILL ROGERS ELEMENTARY SCHOOL	976.42	R
404793	FRANKLIN QUEST-CENTURY CITY	OPEN ORDER/PLANNERS	CHILD DEVELOPMENT CENTER	500.00	CD
404756	GALE GROUP	REFERENCE BOOKS FOR LIBRARY	SANTA MONICA HIGH SCHOOL	308.75	U
404458	GALE SUPPLY CO	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	896.69	U
404682	GALE SUPPLY CO	CUSTODIAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	56.29	U
404853	GALE SUPPLY CO	HEALTH OFFICE SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	27.87	R
404992	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	207.19	CD
404300	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTERS	MALIBU HIGH SCHOOL	3,341.68	
404787	GATEWAY 2000 MAJOR ACCOUNTS	LAPTOP COMPUTER/	BOE/SUPERINTENDENT	2,266.76	U
405024	GATEWAY 2000 MAJOR ACCT ADD ON	Wireless Network Card	BOE/SUPERINTENDENT	108.23	U
404777	GEORGE'S HARDWARE	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	500.00	U
404905	GOLD COAST TOURS	TRANSPORTATION TO SAN PEDRO	JOHN ADAMS MIDDLE SCHOOL	1,491.58	
405006	GOLDEN RULE BINDERY	VARIOUS DEPARTMENTS TEXTBOOKS	SANTA MONICA HIGH SCHOOL	2,520.38	R
404966	HARCOURT BRACE	MATH BOOK/INST. MAT.-EDISON	STATE AND FEDERAL PROJECTS	6,695.72	R
404086	HOUGHTON MIFFLIN	Houghton Mifflin Teach. Order	WILL ROGERS ELEMENTARY SCHOOL	368.75	R
404599	HOUGHTON MIFFLIN	EDUCATIONAL MATERIALS	WEBSTER ELEMENTARY SCHOOL	104.50	R
404909	HOUGHTON MIFFLIN	EDUCATIONAL MATERIALS	WEBSTER ELEMENTARY SCHOOL	365.30	R
404918	HOUGHTON MIFFLIN	3rd grade language arts books	PT DUME ELEMENTARY SCHOOL	380.33	R
404634	IMED	CLASSROOM SUPPLIES/HEADPHONES	CABRILLO ELEMENTARY SCHOOL	37.04	U
404742	IMED	AUDIO VISUAL	WILL ROGERS ELEMENTARY SCHOOL	598.52	U
404771	INCENTIVES FOR LEARNING	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	51.48	
404825	INGENUITY WORKS INC	LICENSES OF ALL THE RIGHT TYPE	CURRICULUM AND IMC	3,785.10	U
404897	IRI/SKYLIGHT PUBLISHING INC	PUBLICATION/BTSA	STATE AND FEDERAL PROJECTS	9.52	R
404898	JOHNSON CONTROLS	OPEN ORDER-HVAC SUPPLIES	FACILITY MAINTENANCE	500.00	
404904	KINGSLEY KARRIE	MILEAGE REIMBURSEMENT/KINGSLEY	SPECIAL EDUCATION REGULAR YEAR	505.00	R
405025	KJOS, NEIL A.	MUSIC TEXTBOOKS	SANTA MONICA HIGH SCHOOL	490.50	R
404927	L A COUNTY DEPT OF HEALTH SERV	BACKFLOW PREVENTION DEVICES	FACILITY MAINTENANCE	56.00	U
404790	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	208.00	CD
404896	LAKESHORE (PICK UP ONLY)	INSTRUCTIONAL MATERIALS/TEACHE	STATE AND FEDERAL PROJECTS	1,738.62	R
404946	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	75.00	CD
404952	LAKESHORE (PICK UP ONLY)	INTENSIVE READING SUPPLIES	GRANT ELEMENTARY SCHOOL	100.00	R
404953	LAKESHORE (PICK UP ONLY)	INTENSIVE MATH SUPPLIES	GRANT ELEMENTARY SCHOOL	100.00	R
404996	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
404971	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,103.15	U
404972	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	300.04	U
404975	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	631.51	R
404796	LOS ANGELES ZOO	FIELD TRIP/ENTRANCE FEE	ROOSEVELT ELEMENTARY SCHOOL	50.00	
404903	LOS ANGELES ZOO	FIELD TRIP/LA ZOO	CHILD DEVELOPMENT CENTER	137.94	CD
404770	MAILBOX, THE	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	48.08	U
404764	MAINTENANCE SOLUTIONS INC	VEHICLE POLISH	FACILITY OPERATIONS	318.26	U
404900	MARATHON COPIER SERVICE	XEROX 1090 MAINTENANCE	WEBSTER ELEMENTARY SCHOOL	665.85	R
404928	MCKEOWN, KEVIN	Parts\Supplies\Software	INFORMATION SERVICES	34.66	U
404887	MERCURY OFFICE MACHINES	OPEN ORDER:TYPEWRITER SERVICE	LINCOLN MIDDLE SCHOOL	250.00	U
404962	MOORE BUSINESS FORMS	Paper/Labels	INFORMATION SERVICES	650.60	U
404856	NEOPOST	METER RENTAL-POSTAGE MACHINE	PURCHASING/WAREHOUSE	1,399.67	U
404652	NICK RAIL MUSIC	BASS CLARINETS	STATE AND FEDERAL PROJECTS	5,737.25	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY 19, 2004

PAGE 3

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
404884	PERMABOUND BOOKS	TEXTBOOKS	JOHN ADAMS MIDDLE SCHOOL	358.86	R
404907	PIONEER CHEMICAL CO	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	2,000.00	U
404849	PIONEER STATIONERS	FLAGS	PT DUME ELEMENTARY SCHOOL	41.19	U
404788	QSS	Master Schedule Consultant	INFORMATION SERVICES	1,700.00	U
404890	RALPH MECHUR ARCHITECTS	ARCHITECT FEES	CHILD DEVELOPMENT CENTER	20,000.00	CD
404515	RAYVERN LIGHTING	LAMPS	EDISON ELEMENTARY SCHOOL	31.18	U
404895	RAYVERN LIGHTING	FLOURESCENT LAMPS	ROOSEVELT ELEMENTARY SCHOOL	270.68	U
404942	RAYVERN LIGHTING	PROJECTION LAMPS	SANTA MONICA HIGH SCHOOL	825.35	R
404997	RAYVERN LIGHTING	NEAL ABRAMSON/DB	TRANSPORTATION	75.78	R
404747	REDWOOD PRESS INC	PRINT RE-ADMIT FORMS	SANTA MONICA HIGH SCHOOL	384.29	
404761	REES ELECTRONICS OFFICE	DESKTOP COPIER	WILL ROGERS ELEMENTARY SCHOOL	643.01	U
404987	REES ELECTRONICS OFFICE	OPEN ORDER/FAX REPAIR	LINCOLN MIDDLE SCHOOL	125.00	U
404677	ROLANDOS VAITKEVIEIUS	REFUND FOR FEES PD IN ADVANCE	CHILD DEVELOPMENT CENTER	231.00	CD
404838	SANTA MONICA MUN BUS LINES	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	401.50	U
404922	SANTA MONICA RADIATOR	RAPAIED COOLANT TANK BUS 7	TRANSPORTATION	88.00	R
404902	SCHMIDT, LAUREL	REIMBURSEMENT/BUS TOKENS	HEALTH SERVICES	570.00	R
404794	SCHOOL SPECIALTY/BECKLEY CARDY	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	164.00	
404880	SCHOOL SPECIALTY/BECKLEY CARDY	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	64.81	
404893	SCHOOL SPECIALTY/BECKLEY CARDY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	159.27	CD
404848	SEA WORLD	OVERNIGHT FIELD TRIP, 5TH GR	PT DUME ELEMENTARY SCHOOL	7,890.00	
404980	SEHI COMPUTER PRODUCTS	PRINTER FOR POINT DUME CAFE	FOOD SERVICES	181.63	F
404979	SIR SPEEDY PRINTING #0245	CAHSEE BROCHURES	CURRICULUM AND IMC	248.98	U
404774	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	300.00	CD
404795	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	250.00	CD
404839	SMART & FINAL	OPEN ORDER/CLEANING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
404845	SMART & FINAL	OPEN ORDER/NUTRITIONAL SUPPLIE	CHILD DEVELOPMENT CENTER	1,000.00	CD
404863	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
404867	SMART & FINAL	OPEN ORDER/NUTRITIONAL	CHILD DEVELOPMENT CENTER	600.00	CD
404932	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
404949	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
404995	SMART & FINAL	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	200.00	CD
404998	SMART & FINAL	OPEN ORDER/COOKING/SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
404832	SOCIAL STUDIES SCHOOL SVCS	SOCIAL STUDIES VIDEO SETS	SANTA MONICA HIGH SCHOOL	510.93	U
404860	SOCIAL STUDIES SCHOOL SVCS	INSTRUCTIONAL MATERIALS	STATE AND FEDERAL PROJECTS	1,224.47	R
404988	SODA COMPANY, THE	OPEN PO FOR WATER FOR VIKES	FOOD SERVICES	2,500.00	F
404950	SORENSEN ENTERPRISES INC	OPEN P.O. FOR BUS REP./REG.ED.	TRANSPORTATION	500.00	R
404930	SOUTHLAND LUMBER AND SUPPLY CO	OPEN ORDER-CARPENTRY SUPPLIES	FACILITY MAINTENANCE	3,500.00	
404852	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/INST SUP/8TH/NEW	JOHN ADAMS MIDDLE SCHOOL	100.00	R
404881	SOUTHWEST SCHOOL SUPPLY	SCHOOL SUPPLIES	GRANT ELEMENTARY SCHOOL	317.93	
404888	SOUTHWEST SCHOOL SUPPLY	OFFICE SUPPLIES	PT DUME ELEMENTARY SCHOOL	139.19	U
404915	SPIRAL BINDING	BINDING MACHINE FOR SCHOOL	WEBSTER ELEMENTARY SCHOOL	270.89	
404775	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
404779	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
404780	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
404817	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
404866	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
404889	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
404939	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/INSTRUCTIONAL SUPPL	SANTA MONICA HIGH SCHOOL	100.00	R
404982	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/INS SUP/SPEC ED	JOHN ADAMS MIDDLE SCHOOL	100.00	R
404836	STENHOUSE PUBLISHERS	PROFESSIONAL BOOKS/VIDEOS	STATE AND FEDERAL PROJECTS	1,824.70	R
404940	STRAUS, ILENE	REIMB./FOOD	SANTA MONICA HIGH SCHOOL	400.27	

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY 19, 2004

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U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
404976	SUMMIT LEARNING	MATH SUPPLIES FOR 2ND GRADES	WEBSTER ELEMENTARY SCHOOL	144.85	
404917	T-SHIRT WAREHOUSE	T-SHIRTS FOR STAIRWAY	CURRICULUM AND IMC	1,031.31	
404846	TARGET STORES	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	150.00	CD
404862	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	100.00	CD
404929	TARGET STORES	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	125.00	CD
404947	TARGET STORES	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
404912	TEACHER CREATED MATERIAL	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	30.80	U
405005	TEXTBOOK WAREHOUSE INC.	SOCIAL STUDIES TEXTBOOKS	SANTA MONICA HIGH SCHOOL	924.46	R
405016	THE DIVE BOAT "PEACE"	FIELD TRIP	MALIBU HIGH SCHOOL	1,400.00	
404827	THE NETWORK INC	TEACHER PUBLICATIONS/MATERIALS	FRANKLIN ELEMENTARY SCHOOL	201.35	U
404644	THE PRINCETON REVIEW-WEST L A	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	3,525.00	R
404873	TOYS-R-US (SANTA MONICA)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
404933	TOYS-R-US (SANTA MONICA)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
404983	TREETOP PUBLICATIONS	INST SUP/EXPLORATORY	JOHN ADAMS MIDDLE SCHOOL	32.91	R
404984	TRIPLECAT PRODUCTIONS	VIDEO OF FMSB PROG/SOLAND GRNT	FOOD SERVICES	7,000.00	F
405008	TUMBLEWEED EDUCATIONAL	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	310.25	U
404461	U S GAMES - WEST	P.E. SUPPLIES	EDISON ELEMENTARY SCHOOL	286.38	
404785	U S POSTMASTER-SANTA MONICA	POSTAGE	SANTA MONICA HIGH SCHOOL	1,276.50	U
405034	U S POSTMASTER-SANTA MONICA	POSTAGE STAMPS/STRWY	CURRICULUM AND IMC	407.00	
404894	U.S. TOY CO INC/dba	CLASSROOM SUPPLIES ROOM 21	WEBSTER ELEMENTARY SCHOOL	28.85	
404730	W. W. GRAINGER	HAND TRUCK	FOOD SERVICES	413.08	F
404627	WEB CO WESTERN	STEAM CLEANER/REG-SP ED/TRANSP	TRANSPORTATION	4,591.71	R
404916	XENIA VITMER	REIMB./CHILD CARE FEES	CHILD DEVELOPMENT CENTER	197.00	CD
** NEW PURCHASE ORDERS TOTAL:				174,236.90	

** FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **

404763	CENTER FOR PERFORMANCE	Professional books	CURRICULUM AND IMC	810.38	
404818	IMED	AUDIO VISUAL	CURRICULUM AND IMC	.00	
404743	SAMY'S CAMERA SHOP	CAMCORDERS	CURRICULUM AND IMC	1,317.40	
** FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES TOTAL:				2,127.78	

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/19/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: FACILITIES CONSULTANT TO ASSIST DISTRICT IN OBTAINING
STATE FACILITY FUNDS

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve a contract with J.E. School Consulting, in an amount not to exceed \$15,000, to provide assistance to the School District in applying for State Facility Funds by updating our eligibility and filing applications for new construction and, if any, modernization projects, Joint Venture projects, and the Federal Renovation Program. J.E. School Consulting would represent the District's interests in its attempt to obtain the maximum available funding.

Funding Information

Funding Source: Capital Facilities Fund

Currently Budgeted: No

Account Number: 25-00000-0-92000-85000-5890-000-1500

Description: Construction/Construction Projects/
Other Operating Expenses/Districtwide/
Business & Fiscal, Asst. Supt.

MOTION MADE BY: Ms. Brownley

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/19/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO.08

Unless otherwise noted, all items are included in the 2003/04 approved budget.

ELECTIONS

ADDITIONAL ASSIGNMENTS

EDUCATIONAL SERVICES

Jago, Carol	4 hrs @\$35.60	2/1/04-6/30/04	<u>Est Hrly/\$142</u>
		TOTAL ESTABLISHED HOURLY	\$142

Comment: Preparation for and presentaiton of the MS Holt Publisher's Workshop for Language Arts/Humanities and ELD MS teachers

JOHN ADAMS MIDDLE SCHOOL

Cady, Linda	17 hrs @\$35.60	1/18/04-1/23/04	<u>Est Hrly/\$600</u>
Gray, Shana	17 hrs @\$35.60	1/18/04-1/23/04	<u>Est Hrly/\$600</u>
Hart, Matt	17 hrs @\$35.60	1/18/04-1/23/04	<u>Est Hrly/\$600</u>
Steinmetz, Brigitte	17 hrs @\$35.60	1/18/04-1/23/04	<u>Est Hrly/\$600</u>
		TOTAL ESTABLISHED HOURLY	\$2,400

Comment: Chaperone for Science Magnet Trip to Yosemite
01-Unrestricted Resource

Everett, Marie	10 days @\$459.69	9/4/03-9/19/03	<u>Own Daily/\$4597</u>
		TOTAL OWN DAILY	\$4,597

Comment: Substitute for counselor on maternity leave
01-Unrestricted Resource

*Everett, Marie	10 days @\$459.69	8/1/03-8/29/03	<u>Own Daily/\$4597</u>
		TOTAL OWN DAILY	\$4,597

Comment: Administration until new A.P. hired and to assist with transition
01-Unrestricted Resource

***This is an unbudgeted item that will be added to the current
budget upon approval of this Consent/Action Item-Recommendation #08**

Brehm, Kristy	11 hrs @\$35.60	2/6/04-2/15/04	<u>Est Hrly/\$400</u>
Brown, Dan	11 hrs @\$35.60	2/6/04-2/15/04	<u>Est Hrly/\$400</u>
Hart, Matt	11 hrs @\$35.60	2/6/04-2/15/04	<u>Est Hrly/\$400</u>
Holland, Kurt	11 hrs @\$35.60	2/6/04-2/15/04	<u>Est Hrly/\$400</u>
Jurewicz, Kristin	11 hrs @\$35.60	2/6/04-2/15/04	<u>Est Hrly/\$400</u>
Steinmetz, Brigitte	11 hrs @\$35.60	2/6/04-2/15/04	<u>Est Hrly/\$400</u>
Torres, Lupe	11 hrs @\$35.60	2/6/04-2/15/04	<u>Est Hrly/\$400</u>
		TOTAL ESTABLISHED HOURLY	\$2,800

Comment: Chaperone Science Magnet Trip to Astrocamp

GRANT ELEMENTARY

Croft, Susan	12 hrs @\$35.60	1/20/04-3/8/04	<u>Est Hrly/\$427</u>
		TOTAL ESTABLISHED HOURLY	\$427

Comment: Math Intensive Intervention Teacher
01-School Improvement Prog, K-6

Cueva, Olga	15 hrs @\$35.60	1/15/04-3/8/04	Est Hrly/\$534
Martinez, Lorena	15 hrs @\$35.60	1/15/04-3/8/04	Est Hrly/\$534
Petrilyak, David	15 hrs @\$35.60	1/15/04-3/8/04	<u>Est Hrly/\$534</u>
TOTAL ESTABLISHED HOURLY			\$1,602

Comment: Kindergarten Intensive Intervention Teacher
01-School Improvement Prog, K-6

Hopkins, Miriam	10 hrs @\$35.60	1/27/04-3/31/04	<u>Est Hrly/\$356</u>
TOTAL ESTABLISHED HOURLY			\$356

Comment: Intensive Intervention Reading Teacher-5th Gr
01-School Improvement Prog, K-6

LINCOLN MIDDLE SCHOOL

Asgharzadeh, Rozita	4 hrs @\$35.60	1/11/04	Est Hrly/\$142
Debeech, Beth	4 hrs @\$35.60	1/11/04	Est Hrly/\$142
Ehrke, Shelly	4 hrs @\$35.60	1/11/04	Est Hrly/\$142
Greenfield, Sara	4 hrs @\$35.60	1/11/04	Est Hrly/\$142
Haenschke, Kris	4 hrs @\$35.60	1/11/04	Est Hrly/\$142
Stauffer, Nathaniel	4 hrs @\$35.60	1/11/04	Est Hrly/\$142
Vieira, Ron	4 hrs @\$35.60	1/11/04	<u>Est Hrly/\$142</u>
TOTAL ESTABLISHED HOURLY			\$994

Comment: SI Planning Holt Literature Book Collaboration
01-School Improvement Prog, K-6

Belcher, Jeff	26 hrs @\$50.78	11/24/03-6/18/04	<u>Own Hrly/\$1320</u>
TOTAL OWN HOURLY			\$1,320

Comment: Math Lab-Extra 6th period one day per week
01-Unrestricted Resource

Brown, Johnny C.	52 hrs @\$51.33	11/24/03-6/18/04	<u>Own Hrly/\$2669</u>
TOTAL OWN HOURLY			\$2,669

Comment: Math Lab-Extra 6th period two days per week
01-Unrestricted Resource

Santomieri, Amy	52 hrs @\$37.34	11/24/03-6/18/04	<u>Own Hrly/\$1942</u>
TOTAL OWN HOURLY			\$1,942

Comment: Math Lab-Extra 6th period two days per week
01-Unrestricted Resource

Schaben, Ryan	65 hrs @\$38.80	11/17/03-6/18/04	<u>Own Hrly/\$2522</u>
TOTAL OWN HOURLY			\$2,522

Comment: Math Lab-Extra 6th period two days per week
01-Unrestricted Resource

Pham, Vy	38 hrs @\$35.60	01/28/04-6/18/04	<u>Own Hrly/\$1353</u>
TOTAL OWN HOURLY			\$1,353

Comment: Math Lab-Extra 6th period two hours per week
01-Unrestricted Resource

JOHN MUIR ELEMENTARY

Gusmao-Garcia, Renata	20 hrs @\$35.60	1/27/04-3/31/04	Est Hrly/\$712
Isaacs, Mark	20 hrs @\$35.60	1/27/04-3/31/04	Est Hrly/\$712
Lazare, Shernice	20 hrs @\$35.60	1/27/04-3/31/04	Est Hrly/\$712
Navia, Brandon	20 hrs @\$35.60	1/27/04-3/31/04	Est Hrly/\$712
Ramirez, Joe	20 hrs @\$35.60	1/27/04-3/31/04	Est Hrly/\$712
Suskin, Robyn	20 hrs @\$35.60	1/27/04-3/31/04	Est Hrly/\$712
Thomas, Carla	20 hrs @\$35.60	1/27/04-3/31/04	Est Hrly/\$712
Wheeler, Daniel	20 hrs @\$35.60	1/27/04-3/31/04	<u>Est Hrly/\$712</u>
TOTAL ESTABLISHED HOURLY			\$5,696

Comment: ASAP "At Risk" Classes
01-IASA: Title I Basic-LW Inc/Neg

WILL ROGERS ELEMENTARY

Borquesz, Catherine	26 hrs @\$35.60	1/20/04-4/30/04	Est Hrly/\$926
Braff, Sarah	26 hrs @\$35.60	1/20/04-4/30/04	Est Hrly/\$926
Demoulos, Katherine	26 hrs @\$35.60	1/20/04-4/30/04	Est Hrly/\$926
Hensel, Katja	26 hrs @\$35.60	1/20/04-4/30/04	Est Hrly/\$926
Murphy, Tina	26 hrs @\$35.60	1/20/04-4/30/04	Est Hrly/\$926
Smith, Devon	26 hrs @\$35.60	1/20/04-4/30/04	Est Hrly/\$926
Witt, Carl	26 hrs @\$35.60	1/20/04-4/30/04	Est Hrly/\$926
TOTAL ESTABLISHED HOURLY			\$6,482

Comment: After School Homework
01-IASA:Title I Basic-LW Inc/Neg

SANTA MONICA HIGH SCHOOL

Bates, Kelly	22 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$783
Danesi, Dana	22 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$783
Kurtz-Nicholl, Jesse	22 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$783
Latham, Pamela	22 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$783
Martinez, Chelsea	22 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$783
Powers, Andrew	22 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$783
Sene, Fabrice	22 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$783
Solomon, Daryl	22 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$783
TOTAL ESTABLISHED HOURLY			\$6,264

Comment: After-School Tutoring
01-Unrestricted Resource

Hendra, Mary	44 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$1566
TOTAL ESTABLISHED HOURLY			\$1,566

Comment: Advanced Placement Tutorial
01-Gifted/Talented Educ (GATE)

Bart-Bell, Dana	33 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$1175
Garcia-Hecht, Veronica	33 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$1175
Jimenez, Jaime	33 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$1175
McKechnie, Anne	33 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$1175
Roberts, LaSonja	33 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$1175
Wells, Leslie	33 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$1175
TOTAL ESTABLISHED HOURLY			\$7,050

Comment: After-school library hours
01-Gifts

STUDENT AND FAMILY SUPPORT SERVICES

Irwin, Sanford	60 hrs @\$35.60	1/22/04-3/1/04	Est Hrly/\$2136
TOTAL ESTABLISHED HOURLY			\$2,136

Comment: Per stay put order, provide services to student
01-Special Education

WEBSTER ELEMENTARY

Seaman, Elizabeth	450 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$16,020
TOTAL ESTABLISHED HOURLY			\$16,020

Comment: Teach reading to struggling students
01-School Improvement Prog, K-6

Stevens, Lori	16 hrs @\$35.60	1/1/04-6/30/04	Est Hrly/\$570
TOTAL ESTABLISHED HOURLY			\$570

Comment: Teaching Jr Great Books reading class to GATE students
01-Gifted/Talented Educ (GATE)

Stewart, Kris	30 hrs @\$35.60	9/1/03-6/30/04	Est Hrly/\$1068
TOTAL ESTABLISHED HOURLY			\$1,068

Comment: Teaching Math Club to GATE students
01-Gifted/Talented Educ (GATE)

EXTENDED DUTY UNITS

<u>LOCATION</u>	<u>RATE</u>	<u>ACTIVITY</u>	<u>EFFECTIVE</u>	<u>TOTAL</u>
<u>SANTA MONICA HIGH SCHOOL</u>				
Black, Mark	13 units @\$224	Wrestling	Nov-Jan '04	\$2912
Chapman, James	12 units @\$224	Boys Soccer, Asst	Nov-Jan '04	\$2688
Flanders, Matthew	13 units @\$224	Girls Water Polo	Nov-Jan '04	\$2912
Gatell, Frank	13 units @\$224	Boys Soccer, Head	Nov-Jan '04	\$2912
Hecht, James	13 units @\$224	Boys B-ball, Head	Nov-Jan '04	\$2912
Verdugo, Marty	12 units @\$224	Boys B-ball, Asst	Nov-Jan '04	\$2688
TOTAL EXTENDED DUTY UNITS				\$17,024
01-Unrestricted Resource				

**TOTAL BUDGETED ESTABLISHED HOURLY, OWN DAILY, OWN HOURLY and
EXTENDED DUTY UNITS = \$87,000**

TOTAL UNBUDGETED OWN DAILY = \$4,597

TOTAL AFTER APPROVAL OF RECOMMENDATION ITEM = \$91,597

SUBSTITUTE TEACHERSEffectiveLONG-TERM SUBSTITUTES

(@\$184 Daily Rate)

Johnston, Kimberlee 1/5/04

Petz, Susan 1/5/04

PREFERRED SUBSTITUTES

(@\$142 Daily Rate)

Greene, Jennifer 1/13/04

Herman, Melissa 1/26/04

Segel, Julie 1/14/04

REGULAR DAY-TO-DAY SUBSTITUTES

Ferrara, Nicholas 1/30/04

Jensen, Louisa 1/23/04

CHANGE IN ASSIGNMENT

Name/Assignment

LocationEffective

Sachs, Teri 12/01/03-6/30/04

School Nurse/Olympic

From: 10%To: 20%LEAVES OF ABSENCE (with pay)

Name/Assignment

LocationEffective

Elgart, Candace 1/5/04-4/22/04

Special Education [medical/exhaustion of ill days]

Flynn, Patricia 1/13/04-4/2/04

SAMOHI [family care]

Mathewson, Stefanie 2/19/04-3/3/04

Roosevelt Elementary [extension of paid leave/maternity]

Rider, Wendy 1/26/04-4/26/04

Malibu [maternity]

LEAVES OF ABSENCE (without pay)

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Bristol, Jennifer Malibu High	3/11/04-6/18/04 [child care]
Bristol, Jennifer Malibu High	9/01/04-6/30/05 [child care]
Pitney, Bertha Child Development Svcs	1/01/04-2/16/04 [family care]
Rider, Wendy Malibu	4/27/04-6/18/04 [family care/CFRA]

RESIGNATIONS

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Griffin, Nancy SMASH	6/18/04
Mimoun, Ilyse SAMOHI	1/23/04

MOTION MADE BY: Ms. Brownley
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/19/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.09

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Alvarez, Joe	\$20,000	12/08/03-06/19/04	\$32/hr
Will Rogers Elementary, computer technician, trouble shooter for staff			
FUNDING: 01-72600-0-11100-10000-2719-006-1501-60%			
School Improvement Prog, K-6			
01-90150-0-11100-10000-2917-006-1501-40%			
Reimbursed by PTA			
Cardenas, Michael	\$11,500	1/30/04-6/18/04	\$30/hr
Grant Elementary, instruct students K-5 in computer technology			
FUNDING: 01-90150-0-11100-10000-2917-003-1501-100%			
Reimbursed by PTA			
Harding, Debbie	\$5,400	1/23/04-6/30/04	\$15/hr
Food & Nutrition Services, manage Samohi's nine raised garden beds and greenhouse; monitor student planting and harvesting of garden fo Farmer's Market Salad Bar; coordinat annual visits, assist in workshops			
FUNDING: 13-53100-0-00000-37000-2917-057-1501-100%			
Child Nutrition			
Holland, Julia	\$8,000	3/01/04/-6/18/04	\$35/hr
Pt Dume Marine Science, provide vocal music instruction to grades K-5 two days per week; organize/plan music concert(s)			
FUNDING: 01-90150-0-11100-10000-2917-019-1501-100%			
Reimbursed by PTA			
Jauregui, Jorge	\$7,500	1/20/04-6/30/04	\$15/hr
McKinley Elementary School, tech support for teachers and in the lab			
FUNDING: 01-90120-0-11100-31400-2917-004-1501-100%			
Gifts			

TO: BOARD OF EDUCATION

ACTION/CONSENT

2/19/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: TEACHING AUTHORIZATION

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve the following teaching assignment for the 2003-2004 school year in accordance with education code provision specified.

PER EDUCATION CODE #44225:

<u>TEACHER</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Hsu, Grace	Music/String Specialist	2/2/04-6/18/04
	Malibu High School, 20%	

COMMENT: This recommendation provides a "waiver" for assigning identified individuals when the employing agency has an insufficient number of certificated persons who meet the specified employment criteria for the position. Such waivers provide individuals with additional time to complete the requirements for the credential that authorizes the service.

Ms. Hsu has a Bachelor of Fine Arts degree from Carnegie Mellon University in Music Performance (Cello) and a year of graduate work at Teachers College Columbia University. Ms. Hsu has taught Orchestra and General Music in New York for the past five years. Ms. Hsu plans to enroll at a local university to finish her master's degree and complete a California teaching credential program.

MOTION MADE BY: Ms. Brownley

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/ROBERT SEEDS
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
02-19-04

RECOMMENDATION NO. A.11

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

BUSSE, SARAH	INST ASST - PHYSICAL ED 3.0 HRS/SY MCKINLEY RANGE: 20 STEP: 01	01-26-04
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TYLER, MARK	PHYSICAL ACTIVITIES SPEC 6.0 HRS/SY MCKINLEY RANGE: 26 STEP: 01	01-26-04
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PROMOTION

PRICE, LOHREN	LIBRARY ASSISTANT II 8.0 HRS/10 SAMOHI FR: LIBRARY ASSSISTANT I	02-02-04
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WORKING OUT OF CLASS

MATA, ESTELLA	HUMAN RESOURCE TECH 8.0 HRS/12 PERS COMM FR: OFFICE SPECIALIST	02-01-04 06-04-04
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YEPEZ, VICTORIA	CAFETERIA WORKER II 7.0 HRS/SY MCKINLEY FR: CAFETERIA WORKER I	01-01-04 03-04-04
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CHANGE IN ASSIGNMENT

BOYD, KATHERINE	CUSTODIAN I NSI 8.0 HRS/12 SAMOHI FR: CUSTODIAN I DAY	10-01-03
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INCREASE IN HOURS

HERSON, ILANA	INST ASST - SPECIAL ED 8.0 HRS/SY MCKINLEY FR: 6.0 HRS/SY	09-29-03
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PADILLA, GLORIA	INST ASST - SPECIAL ED 6.0 HRS/SY ROGERS FR: 5.0 HRS/SY	09-01-03
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INVOLUNTARY TRANSFER

MORICH, KARIN	INST ASST - SPECIAL ED 6.0 HRS/SY SAMOHI FR: 6.0 HRS/SY MALIBU	09-03-03
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PROFESSIONAL GROWTH

MOLLMANN, IRENE	INST ASST - SPECIAL ED SAMOHI	02-01-01
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FAMILY CARE LEAVE OF ABSENCE

JIVANI, SAHENAZBEGUM	CHILDREN CENTER ASST GRANT (CORRECTION TO BOE 02/05/04 ABANDONMENT OF POSITION CHANGED TO FAMILY CARE LEAVE)	01-01-04 04-22-04
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MEDICAL LEAVE OF ABSENCE

BURDICK, BARTON	GARDENER GROUNDS	02-02-04 06-21-04
DOTY, PAUL	HUMAN RESOURCE TECH PERSONNEL COMMISSION	01-05-04 01-16-04

UNPAID LEAVE OF ABSENCE

JOHNSTON, HOLIDAY	INST ASST - SPECIAL ED ADAMS (CORRECTION TO BOE 01-22-04 UNPAID LEAVE LISTED TILL 09-04-04)	01-05-04 04-01-04
WILSON, LORRAINE	INST ASST - SPECIAL ED FRANKLIN	02-01-04 06-30-04

PROVISIONAL

MORSE, ELEANOR	ATHLETIC TRAINER SAMOHI	01-06-04 06-30-04
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TEMP/ADDITIONAL

CHAPMAN, VICKI	ELEMENTARY LIBRARY COORD CABRILLO	09-15-03 06-20-04
COOPER, RAYMOND	CAMPUS SECURITY OFFICER PERSONNEL SERVICES	01-29-04 06-30-04
GUTIERREZ, NANCY	BIL COMMUNITY LIAISON SAMOHI	01-01-04 06-30-04
GUTIERREZ, NANCY	BIL COMMUNITY LIAISON SPECIAL ED	11-25-03 11-25-04

MARTIN, CHARLES	CAMPUS SECURITY OFFICER LINCOLN	12-01-03 06-18-04
NARAIN, CHANDRA	ADMINISTRATIVE ASSISTANT ED SERVICES	01-05-04 06-30-04
PRECIADO, EDWIN	INST ASST - SPECIAL ED FRANKLIN	12-01-03 06-18-04
RAMOS, ALEXANDER	CUSTODIAN I DAY EDISON	10-01-03 06-30-04
SMITH, DUNELL	CAMPUS SECURITY OFFICER PERSONNEL SERVICES	01-29-04 06-30-04
SMITH, DUNELL	CAMPUS SECURITY OFFICER LINCOLN	12-01-03 06-18-04
WILSON, STANLEY	CAMPUS SECURITY OFFICER PERSONNEL SERVICES	01-29-04 06-30-04
<u>SUBSTITUTE</u>		
ABBEY, CHANTAL	INST ASST - SPECIAL ED SPECIAL ED	11-24-03 06-18-04
BERNARD, GREG	INST ASST - SPECIAL ED SPECIAL ED	01-01-04 06-18-04
DAMASCO, ELEONOR	INST ASST - PHYSICAL ED PERSONNEL COMMISSION	01-23-04 06-18-04
DEWIG, MELISSA	INST ASST - SPECIAL ED SPECIAL ED	01-23-04 06-18-04
ELLIS, LORI	INST ASST - PHYSICAL ED PERSONNEL COMMISSION	01-22-04 06-18-04
GUZMAN, JENNIE	INST ASST - SPECIAL ED SPECIAL ED	01-23-04 06-18-04
KELLER, COLLEEN	INST ASST - SPECIAL ED SPECIAL ED	01-22-04 06-18-04
KELLER, EVELYN	OFFICE SPECIALIST SAMOHI	01-01-04 01-31-04
LAIRD, ROSEMARY	OFFICE SPECIALIST PERSONNEL SERVICES	01-05-04 06-30-04

MANNING, DOUGLAS	INST ASST - PHYSICAL ED SPECIAL ED	01-27-04 06-18-04
MONTEAGUDO, EDYS	INST ASST - SPECIAL ED SPECIAL ED	12-08-03 06-18-04
PERDIGONE, AMY	INST ASST - CLASSROOM SMASH	01-22-04 05-07-04
VIZCARRA, CLAUDIA	BIL COMMUNITY LIAISON EDISON	01-26-04 02-28-04
ZACCAGNINO, ANTHONY	INST ASST - SPECIAL ED SPECIAL ED	01-22-04 06-18-04
ZIV, DANNA	OFFICE SPECIALIST MALIBU	02-02-04 06-30-04
<u>DISQUALIFICATION FROM PROBATIONARY STATUS</u>		
DONAHUE, KRISTEEN	BUS DRIVER TRANSPORTATION	02-20-04

MOTION MADE BY: Ms. Brownley
 SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye
 AYES: All (6)
 NOES: None (0)
 ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02-19-04

FROM: JOHN E. DEASY/ROBERT SEEDS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.12

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN - ALLIANCE

BARRETT, SAFIYA	SAMOH	09-30-03 - 06-30-04
NORTHAM, GENE	SAMOH	01-01-04 - 06-30-04

STUDENT HELPER

KUGELMEYER, JESSICA	WORKABILITY	01-01-04 - 06-30-04
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ASSISTANT COACH

CAVNAR, JASON	MALIBU	02-01-04 - 06-30-04
GALLO, PAUL	MALIBU	02-01-04 - 06-30-04
ROQUES, RYAN	MALIBU	01-01-04 - 01-31-04

MOTION MADE BY: Ms. Brownley
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

Major Items

TO: BOARD OF EDUCATION

ACTION/MAJOR
02-19-04

FROM: SUPERINTENDENT/LAUREL SCHMIDT

RE: RENEWAL OF THE MORATORIUM ON THE DISTRICT'S PERMIT
POLICY FOR THE 2004-2005 SCHOOL YEAR.

RECOMMENDATION NO. A.13

It is recommended that the Board of Education renew its moratorium on the District Permit Policy for the 2004-2005 school year.

COMMENT: In August 2002, the Board of Education adopted a moratorium on the district permit policy for the 2002-2003 school year, with the direction that the Board would review the moratorium each year in February.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Ms. Bloomfield

Public Comment
Brenda Johnson Benson

STUDENT ADVISORY VOTE: Aye
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/19/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: APPOINTMENT - FINANCIAL OVERSIGHT COMMITTEE

RECOMMENDATION NO. A.14

It is recommended that the Board of Education fill the vacancy on the Financial Oversight Committee.

Kathy Wisnicki

COMMENT: A vacancy was created on the Financial Oversight Committee with the resignation of Walter Rosenthal, whose term expires June, 2004.

Previous applicants were contacted to determine whether they wished to reactivate their applications. The District also sent out a press release announcing the vacancy and the recruitment of applicants.

All viable applications have been forwarded to the Financial Oversight Committee for review and recommendation to the Board of Education. Board Members have also received a complete packet of applications for consideration.

MOTION MADE BY: Ms. Brownley

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: Aye

AYES: All (6)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/19/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS 2003/2004

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2003-2004 as follows:

NPS/NPA

2003-2004 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Linden Center	02-02-87	NPS	#68	\$ 13,083
Allison Freeman	10-31-90	NPA - Counseling	#122	\$ 4,750
Beautiful Minds Center for Autism, Inc.	07-04-00	NPA - Behavior Therapy	#123	\$ 15,000
Computer Access Center	01-04-94	NPA - Assistive Technology Assessment	#124	\$ 552
FOCUS	07-27-94	NPA - Behavior Therapy	#125	\$ 2,000
Step by Step	08-16-98	NPA - Behavior Therapy	#126	\$ 2,400
Kayne-Eras Contract Increase	01-23-89	NPS	#53 UC04191	\$ 3,198
Dr. Bruce Gale Contract Increase	Various	NPA	#73 UC04200	\$ 1,050
Wayne Tashjian Contract Increase	10-20-92	NPA - Behavior Therapy	#38 UC04133	\$ 198

Amount Budgeted NPS/NPA 03/04 \$ 3,000,000
Prior Board Authorization as of 02/05/04 \$ 3,122,795*
Balance - \$ 122,795

Total Amount for these Contracts \$ 42,231

Balance - \$ 165,026

***Prior Year Authorization (02-06-03) \$2,820,254**

Instructional Consultants**2003-2004 Budget 01-65000-0-57500-11800-5802-043-1400**

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Carol Atkins	01-04-94	Instr. Consultant - Audiological Assessment	#37	\$ 650
Cathy Ingram	07-04-99	Instr. Consultant - Language, Speech Services	#38	\$ 3,000
Nooshin Aghili	10-14-86	Instr. Consultant - Behavior Therapy	#39	\$18,900
Patricia Ortega	02-12-98	Instr. Consultant - Behavior Therapy	#36 UC04318	\$ 2,475
Contract Increase				

Amount Budgeted Instructional Consultants 03/04 **\$ 300,000**

Prior Board Authorization as of 02/05/04 **\$ 242,630**

Balance **57,370**

Total Amount for these Contracts **\$ 25,025**

Balance **\$ 32,345**

Non-Instructional Consultants**2003-2004 Budget 01-65000-0-57500-11800-5890-043-1400**

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	09-20-95	Non-Instr.Consultant - Physical Therapy Services.	#24 UC04299	\$ 1,280
Contract Increase				
Parent Reimbursement	06-11-87	Non-Instr.Consultant - Mileage for the remaining of this school year 2003-2004.	#28 UC04278	\$ 2,558
Contract Increase				

Amount Budgeted Non-Instructional Consultants 03/04 **\$ 315,000**

Prior Board Authorization as of 02/05/04 **\$ 303,849**

Balance **\$ 11,151**

Total Amount for these Contracts **\$ 3,838**

Balance **\$ 7,313**

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: n/a
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION ACTION/MAJOR
02/19/04
FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT
RE: MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SANTA
MONICA AND THE DISTRICT FOR ENERGY EFFICIENCY PROJECT
FUNDING

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the Memorandum of Understanding with the City of Santa Monica, to provide funding for Energy Efficiency Projects, specifically, funding in the amount of \$500,000 for a Lighting Replacement/Retrofit Project- RFP #3.05.

Funding Information

Budgeted: Yes - No Cost to the District
Source: City of Santa Monica Grant

COMMENT: The City of Santa Monica has allocated approximately \$700,000 to the District for energy efficiency projects. The MOU is an agreement between the City and the District for two identified projects: energy efficiency in the classrooms in the form of light replacement/daylight controls; and a solar demonstration project.

The Board of Education approved the energy efficiency contract at the board meeting of April 23, 2003 to Wheatstone Energy Group, LLC and this agreement is Exhibit 1 to the MOU.

At this time the solar demonstration project contract has not been completed. Upon award of that contract, the agreement will be added as Exhibit 2 to the MOU.

The document, on file in the Fiscal Services Offices, constitutes the financial agreement between the District and the City of Santa Monica, funding both projects at no cost to the District. Copies have been provided to members of the Board of Education.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: n/a
AYES: All (6)
NOES: None (0)
ABSTENTIONS: None (0)

**MEMORANDUM OF UNDERSTANDING
RE ENERGY EFFICIENT SCHOOL PROJECT**

THIS MEMORANDUM OF UNDERSTANDING RE: ENERGY EFFICIENT SCHOOLS PROJECT (AGREEMENT), entered into this 19TH day of February, 2004 (Execution Date), by and between the CITY OF SANTA MONICA, a municipal corporation and charter city (City), and the SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT, a unified school district (District), each duly organized and existing under the laws of the State of California, is made with reference to the following:

RECITALS:

A. The Energy Efficient Schools Partnership has been established between the City and the District for the purpose of reducing energy consumption and increasing renewable energy use at school and District administration sites. On January 14, 2003, the City Council authorized execution of a Memorandum of Understanding for certain projects to reduce the District's electricity costs and improve energy management practices and authorized funding for such projects.

B. The City and the District desire to enter into this Agreement to fund the District's installation of energy efficient lighting systems as more fully set forth in the Agreement by and between the District and The Wheatstone Energy Group, LLC, dated December 31, 2003 (Construction Agreement) upon the terms and conditions set forth below.

NOW, THEREFORE, it is mutually agreed by and between the undersigned parties as follows:

1. TERM

The term of this Agreement shall commence on the Execution Date and shall terminate on the 30th day of June, 2004, unless terminated earlier as set forth herein.

2. PROJECT SERVICES TO BE PERFORMED BY DISTRICT.

The District shall proceed with the implementation and completion of the Construction Agreement with The Wheatstone Energy Group, LLC (Contractor) for the design and installation of energy efficiency measures at eleven schools and District headquarters, as more fully set forth in the Agreement and the Contractor's Response for RFP # 3.05 Energy Efficiencies Lighting Retrofit Project, which are attached hereto as Exhibits A and B, respectively, and incorporated herein by reference.

3. COMPENSATION.

The District shall be reimbursed by the City for energy efficiency services performed pursuant to the Construction Agreement in an amount not to exceed Four Hundred Ninety-Nine Thousand Eight Hundred Ninety-Four Dollars ((\$499,894), as set forth in Exhibits A and B.

Compensation under this Agreement shall be paid by the City to the District only for energy efficiency services actually rendered by the Contractor and paid by the District to the Contractor. Thus, if the project is not completed or completed for less than the amount of compensation set forth in the Construction Agreement with Contractor, the City shall pay only for the actual energy efficiency measures installed at school and District sites.

4. TERMINATION.

The City or District may terminate this Agreement by delivery of written notice of election to terminate at least 60 days in advance of the specified termination date. Upon termination, the District shall reimburse the City of all funds not disbursed to the Contractor pursuant to the Construction Agreement. The reimbursement shall occur no later than thirty (30) days after termination.

5. REPORTS AND RECORDS.

The District shall provide energy efficiency contractor invoices and documentation as required and further specified in Attachment C, Required Documentation, which is attached hereto and is hereby made a part of this Agreement.

The District shall allow the duly authorized agents or employees of the City to inspect, during normal business hours, those sites retrofitted with energy efficiency measures in order to evaluate the vendor's provision of services.

6. PUBLIC STATEMENTS.

The District shall indicate in any press release, brochure, annual report, flyer, announcement or statement related to the services provided pursuant to this Agreement that the services are funded by the City of Santa Monica.

7. DISCRIMINATION.

The District shall not discriminate in the provision of services hereunder because of race, color, religion, national origin, ancestry, sex, age, sexual orientation, marital status, AIDS or disability and shall comply with the requirements of City, State and Federal law.

8. INDEMNIFICATION.

The District hereby agrees to defend, indemnify and hold harmless the City of Santa Monica, its City Council, boards and commissions, officers, agents, employees, and volunteers (collectively City) from and against all claims, damages, losses, expenses, demands, liability, lawsuits, litigation costs, attorneys' fees and judgments arising directly or indirectly out of negligence of the District, its officers, employees, volunteers, contractors, subcontractors of any tier, or agents in connection with the provision of services pursuant to this Agreement.

Survival of Section. This section shall survive the expiration or earlier termination of this Agreement.

9. INSURANCE.

Prior to execution of this Agreement, the District shall procure and thereafter maintain insurance against claims for injuries to persons or damage to property arising from or in connection with the provision of Services pursuant to this Agreement as specified in Exhibit D, which is attached hereto and is made a part of this Agreement. The acquisition and maintenance of such insurance shall not affect the obligation of indemnity established by paragraph 8 of this Agreement.

10. COMPLIANCE WITH LAW.

All activities undertaken pursuant to this Agreement shall be in accordance with all applicable ordinances, resolutions, statutes, rules and regulations of any federal, state or local governmental agency of competent jurisdiction.

11. NOTICES.

A. All notices, demands, requests or approvals to be given under this Agreement shall be given in writing and conclusively shall be deemed served when delivered personally or on the fifth business day after deposit in the United States mail, postage prepaid, registered or certified, addressed as follows:

B. All notices, demands, requests or approval from District to City shall be addressed to City at:

Department of Environmental and Public Works Management
City of Santa Monica
1685 Main Street
Santa Monica, California 90401
Attn: Mr. Craig Perkins, Director

All requests for payment shall be addressed to:

Department of Environmental and Public Works Management
City of Santa Monica
1918 Main Street
Santa Monica, California 90401
Attn: Ms. Susan Munves

C. All notices, demands, requests or approval from City to District shall be addressed to District at:

Santa Monica-Malibu Unified School District
1651 16th Street
Santa Monica, California 90404-3891
Attn: Ms. Virginia Hyatt

12. AMENDMENTS TO AGREEMENT.

This Agreement may be amended or modified at any time by agreement of the parties. Any amendment or modification to this Agreement shall be effective only upon approval by both the City and the District.

13. INTERPRETATION OF AGREEMENT.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. The section headings are for purposes of convenience only.

14. INTEGRATION OF AGREEMENT.

It is understood that there are no oral agreements between the parties hereto affecting this Agreement and the subject matter thereof and this Agreement supersedes and cancels any and all previous negotiations, oral agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. Any amendment or modification to this Agreement will be effective only if in writing and signed by both parties.

15. SEVERABILITY.

In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decrees of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney 's fees.

16. APPLICABLE LAW.

This Agreement shall be construed and interpreted under and governed and enforced according to the laws of the State of California.

IN WITNESS WHEREOF, the parties have executed this Project Agreement as of the day and year first above written.

CITY OF SANTA MONICA
a municipal corporation

By: _____
SUSAN McCARTHY
City Manager

APPROVED AS TO FORM:

MARSHA JONES MOUTRIE
City Attorney

ATTEST:

MARIA STEWART
City Clerk

SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT, a unified school
district

By: _____

Its: _____

EXHIBIT A
AGREEMENT

Attach Entire Agreement between the District Wheatstone dated December 31, 2003)

EXHIBIT B

CONTRACTOR'S RESPONSE TO RFP #3.05
ENERGY EFFICIENCIES LIGHTING RETROFIT PROJECT

EXHIBIT C
REQUIRED DOCUMENTATION

EXHIBIT D

INSURANCE REQUIREMENTS

District ' s Insurance

Prior to commencing work, the District shall procure and maintain at District ' s own cost and expense for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work or services hereunder by the District, its agents, representatives, employees, or subcontractors. The cost of such insurance shall be included in District ' s bid.

Without in any way affecting the indemnity provided the District shall secure before commencement of the work and throughout the Agreement the following types and amounts of insurance:

Minimum Limits of Insurance

District shall obtain insurance of the types and in the amounts described below:

Commercial General Liability Insurance

District shall maintain commercial general liability insurance (CGL) with a limit of not less than \$1,000,000 each occurrence/\$1,000,000 in the annual aggregate.

Business Auto Liability Insurance

District shall maintain business auto liability insurance and, with a limit of not less than \$1,000,000 each accident.

3) Professional Liability (Errors and Omissions) Insurance

District shall maintain professional liability insurance appropriate to the District=s profession with a limit not less than \$1,000,000 each occurrence/\$1,000,000 in the annual aggregate. Architects' and engineers' coverage is to be endorsed to include contractual liability.

4) Worker ' s Compensation and Employer ' s Liability Insurance

District shall maintain worker=s compensation insurance as required by the State of California and Employer ' s Liability Insurance in the amount of \$1,000,000 per accident for bodily injury or disease.

Minimum Scope of Insurance

CGL insurance shall be written on Insurance Services Office form CG 00 01 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury liability assumed under an insured contract (including the tort liability of another assumed in a business contract), and explosion, collapse and underground hazards.

Business Auto Insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos). Coverage shall be written on Insurance Services Office form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City of Santa Monica. At the option of the City of Santa Monica, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City of Santa Monica, its officers, officials, employees, or volunteers; or the District shall provide a financial guarantee satisfactory to the City of Santa Monica guaranteeing payment of losses and related investigation, claim administration and defense expenses.

Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

The City of Santa Monica, its officers, officials, employees, and volunteers are to be covered as additional insured's with respect to liability arising out of automobiles owned, leased, hired, or borrowed by or on behalf of the District; and with respect to liability arising out of work or operations performed by or on behalf of the District including materials, parts or equipment furnished in connection with such work or operations. Under the CGL policy, using the Insurance Services Office additional insured endorsement form CG 20 26 or a substitute providing equivalent coverage. City and other additional insureds mentioned in this paragraph shall not, by reason of their inclusion as additional insureds, become liable for any payment of premiums to carriers for such coverage.

For any claims related to this project, the District's insurance coverage shall be primary as respects the City of Santa Monica, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City of Santa Monica, its officers, officials, employees, or volunteers shall be excess of the District's insurance and shall not contribute with it.

Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under subdivision (b) of Section 2782 of the Civil Code.

General Liability, Workers' Compensation and Employer's Liability

The insurer shall agree to waive all rights of subrogation against the City of Santa Monica, its officers, officials, employees, and volunteers for losses arising from activities and operations of District in the performance of services under the contract.

All Coverages

- 1) Each insurance required by this clause shall be endorsed to state that coverage shall not be canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given (add user department and specify specific individual and title) to the City.
- 2) If District, for any reason, fails to maintain insurance coverage that is required pursuant to this Agreement, the same shall be deemed a material breach of contract. City, at its sole option, may terminate this Agreement and obtain damages from the District resulting from said breach. Alternatively, City may purchase such coverage (but has no special obligation to do so), and without further notice to the District, City may deduct from sums due to the District any premium costs advanced by the City for such insurance.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best 's rating of no less than A:6 unless otherwise approved by the City 's Risk Manager.

Verification of Coverage

District shall furnish the City of Santa Monica with original certificates and amendatory endorsements effecting coverage required by this section. The certificates and endorsements for each policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. The certificates and endorsements should be on forms provided by the City of Santa Monica or on other than the City of Santa Monica 's forms, provided those forms and endorsements conform to the requirements. All certificates and endorsements are to be received and approved by the City of Santa Monica before work commences. The City of Santa Monica reserves the right to require complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by these specifications at any time.

Subconsultants

District shall include all subconsultants as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subconsultant shall be subject to all of the requirements stated herein.

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/19/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ELECTION OF CSBA DELEGATE ASSEMBLY MEMBERS - REGION 24

RECOMMENDATION NO. A.17

It is recommended that the Board of Education cast a ballot for CSBA Delegate Assembly candidates in Region 24. The Board may vote for not more than nine (9) candidates. Nominees include:

(* denotes incumbent)

Leighton Anderson* (Whittier Union SD)
Julia Brownley* (Santa Monica-Malibu USD)
Stewart Bubar (Culver City USD)
Gloria Duran* (Los Nietos SD)
Robert R. Ehlers* (East Whittier City SD)
Gary Kuwahara* (Torrance USD)
Donald E. LaPlante* (Downey USD)
Ellen Perkins* (Palos Verdes Peninsula USD)
Ann M. Phillip's* (Lawndale ESD)
Alissa Roston (Beverly Hills USD)

COMMENT: The Board may vote for up to the number of vacancies in the region, however, the Board may not cast more than one vote for any one candidate. The ballot also contains a provision for write-in candidates. Ballots must be postmarked on or before March 15 - no exception are allowed. The names of newly elected delegates will be available of CSBA's Web site by April 5. Biographical information for each candidate was provided to the Board and is on file in the Superintendent's Office.

* * * * *

The Board of Education voted to cast a ballot for the following individuals:

Leighton Anderson, Julia Brownley, Gloria Duran, Robert R. Ehlers, Gary Kuwahara, Donald E. LaPlante, Ellen Perkins, Ann M. Phillip's and Alissa Roston

MOTION MADE BY: Ms. Brownley

SECONDED BY: Mr. McCloud

STUDENT ADVISORY VOTE:n/a

AYES: All (6)

NOES: None (0)

ABSTENTIONS:(0)

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/19/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: CONSIDER NOMINATIONS - EXECUTIVE BOARD OF DIRECTORS,
LOS ANGELES COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA)

RECOMMENDATION NO. A.18

It is recommended that the Board of Education consider nominations for the Executive Board of Directors for the Los Angeles County School Trustees Association.

COMMENT: The Executive Board provides the leadership, information, workshops, and programs to the county association of board members. The Board holds three to four meetings a year in addition to the three general association meetings. The Executive Board is composed of president, vice-president, secretary-treasurer, and ten directors. Each director serves at-large and is elected for a two-year term, from the Annual May Meeting to the Annual May Meeting of the second succeeding year. Directors may serve two consecutive terms. All the officer positions and five director positions will be open.

MOTION MADE BY: At this time, no Board member wished to
SECONDED BY: be considered for nomination to the
Board of Directors for LACSTA.

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

Discussion Items

TO: BOARD OF EDUCATION

DISCUSSION

02/19/04

FROM: JOHN E. DEASY, SUPERINTENDENT

RE: BIG PICTURE COMPANY - MEMORANDUM OF UNDERSTANDING

DISCUSSION ITEM NO. D.1

It is recommended that the Board of Education approve a Memorandum of Understanding between the District and Big Picture Company in regards to The Santa Monica Alternative School House (SMASH).

COMMENT: This Memorandum of Understanding between SMMUSD and Big Picture Company describes a partnership that would begin fall 2004 in order to provide professional development for the SMASH staff, and educational program ideas that enhance students' and families' experiences.

* * * * *

Public Comments

Laura Sherman
Tamara Mugalian
Marty Smith
Julie Lee

Carrie Ferguson, Principal at SMASH, Jessica Rishe, Program Facilitator and Elliot Washor, Big Picture Company were present to respond to questions from the Board of Education.

Memorandum of Understanding
for the Partnership between
SMMUSD, SMASH and The Big Picture Company

This Memorandum of Understanding (MOU) is entered into as of March 4, 2004, by and between the Santa Monica-Malibu Unified School District (“SMMUSD”) organized and existing under the laws of the State of California whose address is 1651 16th Street, Santa Monica, CA 90404, Santa Monica Alternative School House (“SMASH”), whose address is 2525 5th Street, Santa Monica, CA 90405, and The Big Picture Company, Inc. (“Big Picture”), a 501 c 3 corporation with its principal office at 275 Westminster Street, Suite 500, Providence, Rhode Island 02903. The parties agree as follows:

1. Purpose of MOU

The purpose of this MOU is to specify the terms and conditions pursuant to which educational services including curriculum delivery, models of student assessment, new forms of school organization, programs for staff development, and systems of evaluation, replication and dissemination (as detailed in “Exhibit A”) will be delivered under the Big Picture School option through SMASH for grades K-8.

2. Term and Termination of Agreement

This MOU shall commence on the date first set forth above and shall remain in effect through and including June 30, 2005, unless earlier terminated as set forth below. It is the understanding and intention of all parties that they are entering into a long-term contractual relationship. With that understanding, this MOU shall be renewed from fiscal year to fiscal year (July 1 through June 30) after the initial term, or after any succeeding term, unless SMMUSD, SMASH, or Big Picture provides written notice to all other parties on or before April 30 that they have elected not to renew the MOU for the immediately succeeding fiscal year. SMMUSD, SMASH and Big Picture understand and agree that no reason or cause shall be required for any party’s election not to renew the MOU pursuant to this section, in which case the MOU shall automatically terminate at the conclusion of the then-current fiscal year. Any party may terminate this MOU during its initial or any succeeding term upon sixty (60) days advance notice to the other parties if in its sole discretion the terminating party believes that continuation of the MOU is no longer in the party’s best interest.

3. Operation of Big Picture School

3.1 The principal will remain an employee of SMMUSD. A representative of Big Picture will participate on the hiring committee of any future principal.

3.2 SMASH shall be staffed by teachers and classified personnel employed by SMMUSD and will be members of Santa Monica Malibu California Teacher’s Association (SMMCTA) and Santa Monica Service Employees International Union (SEIU). Big Picture and SMMUSD agree that the principal is responsible for making a recommendation to the SMMUSD School Board with regard to hiring teachers and staff.

3.3 SMASH shall continue to implement a curriculum using alternative methods and supplemental materials designed to allow students to meet or exceed school, district and state standards. SMASH agrees to administer all state mandated tests.

3.4 Big Picture Schools are personalized learning communities that serve students of all abilities and interests. Each K-8 school ideally has no more than 180 students, with a student to teacher ratio of up to 20:1.

4. Services and Resources to be Provided by The Big Picture Company

4.1 Big Picture agrees to provide professional development support for principals, advisors/teachers and staff through onsite coaching.

4.2 Big Picture agrees to provide print materials. These will be used for recruitment, orientation, instruction and assessment. These materials will support the principal, advisors/teachers, students, parents and mentors.

4.3 Big Picture also agrees to provide consulting services and connection to the national network of Big Picture Schools. This is facilitated through all-school retreats and online communications and materials.

5. Provisions Agreed to by SMMUSD

5.1 In order to support the alternative teaching practices and the need for curriculum materials to support these teaching methods (section 3.3) SMMUSD agrees to allow SMASH to exchange inflexible funding sources for more flexible funding sources in order to purchase appropriate materials.

5.2 In order to be true to the Big Picture program, SMMUSD allows and SMASH must fundraise, following district fundraising policies, for any part of the program not covered by regular district funding.

5.3 In order to maintain all of the programmatic details listed in Exhibit A, in the event that there are district budgetary increases or decreases, SMMUSD allows SMASH to make site decisions around the cuts or gains to its program.

6. Independent Contractor

6.1 Big Picture shall provide its services and resources under this MOU as an independent contractor to SMMUSD. As such, Big Picture shall have the right to determine when, how and by whom its services and resources will be provided, subject to and consistent with the terms and conditions of this MOU.

6.2 Big Picture shall be exclusively responsible for: (a) all compensation, employment tax withholdings and payments, and all fringe benefits for its employees in full compliance with all applicable federal, state and local laws; (b) all insurance coverages and benefits for its employees in full compliance with all applicable federal, state and local laws, including but not limited to pension or retirement

benefits, workers' compensation, unemployment compensation, and Social Security benefits; and (c) all payments to its contractors and subcontractors for goods and/or services directly or indirectly related to this MOU.

6.3 Nothing in this MOU shall be construed as creating a single enterprise, partnership, joint venture or employer-employee relationship between Big Picture and SMMUSD.

7. Miscellaneous Provisions.

7.1 Big Picture shall not assign this MOU or any of its rights, interests or obligations under this MOU without prior written consent of SMMUSD, which consent may be withheld for any reason or no reason as determined by SMMUSD in its sole discretion.

7.2 No amendment or modification of this MOU shall be valid unless set forth in writing and executed by the parties in the same manner and with the same formality as was done for this MOU.

7.3 This MOU shall be governed by and construed in accordance with the laws of the state of California.

SMMUSD, the SMASH Principal, and Big Picture have signed this MOU with the intent that it be effective as of the date first set forth above.

By: _____ Date: _____
Jose Escarce, President
SMMUSD Board of Education

By: _____ Date: _____
John E. Deasy , Superintendent
SMMUSD

By: _____ Date: _____
Carrie Ferguson, Principal
SMASH

By: _____ Date: _____
Elliot Washor, Co-Director,
The Big Picture Company, Inc.

Exhibit A:

Statement of Big Picture School Principles

A philosophy of personalization, a far-reaching vision, and a unique design

Big Picture Schools are defined by their commitment to educate “One Student at a Time.” Our schools are built around the recognition that each child has unique interests, needs, and abilities that the educational program must take into account. We believe that the key to achievement lies in fostering students’ individual interests and encouraging their active participation in the learning process. Big Picture Schools focus on authentic learning in order to develop students’ ability to apply knowledge and skills to real life experiences and challenges.

Each Big Picture School has a small student population but is connected to a greater whole, both locally and nationally. All Big Picture Schools will be electronically networked and will participate annually in our national conference.

Because of our philosophical commitment to interest-generated, real-world, personalized learning, Big Picture Schools have a markedly different structure than other schools. These differences may necessitate waiver language, particularly around curriculum requirements and personnel regulations. Creation of any waivers would follow the local bargaining process.

Core Educational Principles

Those who start Big Picture schools agree to follow the guiding philosophy of "One Student at a Time" by incorporating the following core principles in the school structure:

- C Small school size
- C Advisory structure
- C Personalized education
- C Real world learning
- C Authentic assessment
- C Focus on community
- C Family engagement
- C Eye on the Big Picture

Small School Size

Big Picture Schools are personalized learning communities that serve students of all abilities and interests. Each K-8 school ideally has no more than 180 students, with a student to teacher ratio of up to 20:1. Big Picture Schools may not be a “school within a school.”

Advisory Structure

A core student group of between 10 and 20 students serves as a student's advisory and center of accountability. Advisories meet daily and serve as the core learning community for that group of students for up to three years.

An advisor (teacher) facilitates the advisory. He/she serves as a teaching generalist, finding educational resources for the students, ensuring that the personalized learning plans target key academic learning goals, working with mentors to ensure the rigor of projects, internships, and real world learning and actively involving parents in their children's education.

Personalized Education

Each student at a Big Picture School has a comprehensive, individualized learning plan that the student crafts with the guidance of the advisor, parent, and, where applicable, the internship mentor. The learning plan identifies the student's particular academic and developmental needs, describes authentic project work to meet these goals, and outlines expected outcomes and timelines. It is revised as needed and updated at learning plan meetings.

Real World Learning

Big Picture Schools foster learning through connections to the community. These connections provide the primary structure in the Big Picture School for engaging students in the real world and, thus, the school should aim to have each student engaged in meaningful project work with the community. Advisors coordinate this work, ensuring that it is integrated with the student's learning goals and school-based study. It is important to note that such real-world work is intended to foster broad learning applicable to all fields.

Authentic Assessment

Although the school is obligated to administer state-mandated tests, by philosophy and design, Big Picture Schools focus on authentic assessment and rigorously assess student learning and development through a variety of performances. Each student must create a portfolio of his/her work; present exhibitions; and receive in-depth written narrative assessments from advisors. Additionally, each Big Picture School must create an annual school portfolio that documents a range of qualitative as well as quantitative data about the students and school.

Focus on Community

Big Picture Schools are vibrant and inclusive learning communities that value diversity and respect. Whole community events for staff, students, families, and mentors are scheduled throughout the year.

To promote cooperation and communication within the staff, each Big Picture School puts out a weekly TGIF, an informal staff newsletter that includes reflective writing as well as logistical updates. Schools submit copies of their TGIFs to the Big Picture Company for purposes of data-collection and documentation.

Family Engagement

Big Picture Schools enroll whole families and empower parents to play an active role in their child's education and in the school community. Parents/guardians in Big Picture Schools take part in learning plan meetings and are expected to attend a number of functions

throughout the year. Each Big Picture School must hold an orientation for new families; organize social, cultural, and educational activities for them; and support parents/guardians in their role as educators.

Eye on the Big Picture

Although each Big Picture School has a small student population, the vision extends far beyond the building. Big Picture Schools are literally and figuratively networked to promote the philosophy of “one student at a time” and share best practices. Schools agree to use and contribute to the development of Big Picture’s school design materials, and staffs from all Big Picture Schools attend an annual retreat in the summer.

Organizational Design

Leadership

Principals of Big Picture Schools are expected to engage stakeholders– including staff, students, and families– in democratic decision-making while simultaneously functioning as the “keeper of the vision” to ensure that decisions support the school’s philosophy. Staff members participate in Big Picture leadership training, which includes consultation in Big Picture’s philosophy and design.

Student Population

Big Picture Schools are designed to serve students of all abilities, interests, aspirations, and socio-economic backgrounds. Because of the individualized approach, Big Picture Schools can successfully meet the needs of all students, from the most severely at-risk to the highest achieving. Students must be first recruited from SMMUSD and selected by a lottery system to ensure that the school population reflects the demographics of the community as a whole.

Contract Language

Two basic tenets underlie staff contracts in Big Picture Schools: 1) trust, respect, and open communication characterize relations between the principal, teachers, and families; and 2) concern for the communal good guides all decisions. Staff members play an active role in site-based decision-making and must have ample opportunity for productive dialogue and problem solving.

TO: BOARD OF EDUCATION

DISCUSSION

02/19/04

FROM: JOHN E. DEASY/SUPERINTENDENT

(Revision #1-R1)

Previously

RE: PROPOSED POLICY 3290 - ACCEPTANCE OF GIFTS

01/22/04

02/05/04

DISCUSSION ITEM NO. D.2

It is recommended that the Board of Education adopt Board Policy BP3290 - Acceptance of Gifts.

COMMENT: The proposed policy for acceptance of gifts has been before the Board of Education for discussion on January 22 and February 5, 2004, and has been posted on the district's web site since November 7, 2003. Following public input and Board discussion, the proposed policy is returned with revisions (R1). New, added information is in bold italics; wording deleted is shown as a strikeout.

* * * * *

Dr. Escarce opened this discussion item with a statement as to procedure. The members of the Board of Education agreed with proceeding as follows:

The Board of Education needed to give the Superintendent direction regarding the proposed policy so that there could be no mistake of the Board's intent. Dr. Escarce suggested that the Board listen to the speakers at this meeting and that the Board members restrict their comments to clarifying questions only. The item will be returned to the agenda for the meeting of February 26, 2004, at which time no public comments will be heard and the matter will be before the Board for discussion only. The public was also encouraged to submit comments in writing.

Public Comments:

John Henry Toy (student)

Theresa Karanik

Sandy Thacker

Mitch Clarfield

Ken Peterson

Kristina Peterson

Susan Holley

Deborah L. Kramer

Cricket Blake

Les Hardie

Joanna McPartlinCarol Coote

Elizabeth Stearns

Laura Kanofsky

Debbie Mulvaney

Denny Zane

Lauri Crane

Richard McKinnon

Ralph Mechur

Donna Block

Marty Smith

Patti Oblath

Ana Jara

Deirdre Roney

Gleam Davis

Laura Rosenthal

Cyndi Mladinov

Patricia Hoffman

Craig Hamilton

Erendira Guerrero

Loren Bloch

Ana Maria Jara

Chris Harding

Shari Davis

Acceptance of Gifts

The Board of Education adopts the following policy for acceptance of gifts to the District:

Philosophy

The Board of Education acknowledges that education is a fundamental right. Every child has a right to an education that will prepare him or her to be a skilled and productive member of our society. The goal of the Board of Education is to provide equitable and high quality educational opportunities for all students in Santa Monica-Malibu Unified School District.

The Board recognizes that the needs of students require various learning opportunities, and it is the responsibility of the board to identify and remove barriers that contribute to gaps in achievement for different groups of students. It is the intent of the Board that gifts accepted by the District provide equitable access to educational opportunities to meet the needs of all students. The board recognizes the community's desire to participate in promoting excellence in our schools through fund-raising and gifts. While greatly appreciating acceptable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all district students.

The Board recognizes that there are differences among various communities in their ability to contribute additional funds for programs and services at their local schools, and these differences perpetuate inequalities in educational opportunities from one district school to another. Therefore, the Board may not accept gifts by individuals, groups or organizations to specific schools intended to replace personnel, programs or services cut by the Board in the process of budget reduction, unless sufficient funds are received to restore those programs, services or personnel at all sites from which they were cut.

To achieve a greater level of equalization, the Board will establish an Equity Fund, which will be administered by an external organization of the Boards choosing. ***Contributions to this fund and distributions from this fund will be made in accordance with the attached administrative regulation*** Fifteen percent of all cash gifts to individual schools or the district, will be deposited in the Equity Fund. In addition, fifteen percent of the cash value of a non-monetary gift will be donated to the Equity Fund. Contributions to the Equity Fund will be distributed annually to district schools in the form of block grants, to be used for specified goals determined by individual sites, but within the guidelines established by the Board. The amount of each grant will be determined through a weighted formula. The purpose of the Equity Fund grants will be to improve the achievement of ALL students while simultaneously closing the achievement gap and mitigate the effects of the unequalized enrichment of schools.

Before accepting a gift, the Board shall consider whether the gift:

1. Has a purpose consistent with the district's vision and philosophy
2. Begins a program which the Board would be unable to continue when the donated funds are exhausted
3. Entails undesirable or excessive costs
4. Implies endorsement of any business or product

The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of district philosophy and operations. If the Board feels the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

Gift books and instructional materials shall be accepted only if they meet regular district criteria.

All gifts, grants and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school.

Legal Reference:

EDUCATION CODE

- [1834](#) Acquisition of materials and apparatus
- [35162](#) Power to sue, be sued, hold and convey property
- [41030](#) School district may invest surplus monies from bequest or gifts
- [41031](#) Special fund or account in county treasury
- [41032](#) Authority of school board to accept gift or bequest; investments; gift of land requirements
- [41035](#) Advisory committee
- [41036](#) Function of advisory committee
- [41037](#) Rules and regulations

MANAGEMENT RESOURCES

ADOPTED January 23, 1984

REVISED

CSBA DATE

DISTRICT GOAL

BUSINESS AND OPERATIONS

AR 3290

SUBJECT: Acceptance of Gifts

ISSUED BY: Assistant Superintendent, Business and Fiscal Services

I. EFFECTIVE DATE

II. AUTHORITY
BOARD OF EDUCATION POLICY 3290

III. PROCEDURES

A. ACCEPTANCE PROCEDURES

1. Gifts will be donated to the school district but can be designated for a particular school.
2. A needs assessment will be conducted by a committee at each school composed of parents, teachers and the principal. This committee will develop a prioritized list of needs for each school.
3. The committee and the principal of the school must approve the disposition of all gifts, which should be in accordance with the school's identified needs, before a request for acceptance is submitted to the Board of Education.

B. CRITERIA FOR ACCEPTING GIFTS

All gifts and donations will be formally accepted by the Board of Education in accordance with administrative procedures subject to the following criteria:

1. Gifts are of direct or closely related instructional value and will not cause the instructional program of the school in which the gift is used to differ from established district curriculum. If a gift is offered that does not appear on the prioritized list of needs or is not of direct institutional value, the committee and the principal will evaluate the gift and make a recommendation regarding acceptance.
2. Gifts of money for personnel will be used for instruction, consulting services, assemblies, aides to assist in the instructional program, for supervision of students (i.e., noon aides) or clerical help. Certificated personnel will be hourly only; however, classified personnel may be hourly, part time or full time. All personnel whose services are paid for with gift funds must be hired through the Personnel Office.

3. The Business Services Division must approve all gifts requiring installation and maintenance, and appropriate money must accompany requests for acceptance of gifts. If gift items require an ongoing maintenance contract, the money for that contract must accompany the gift.
4. Gift funds allocated to a school shall be placed in a specifically designated program account. Any funds remaining in this program at the end of the fiscal year shall carry forward into the ensuing fiscal year.
5. The foregoing rules also apply to gifts from student body organizations or any on-campus improvement projects not financed or processed through normal requisitioning procedures.
6. With gifts of opportunity, the Superintendent/designee is authorized to accept gifts on behalf of the Board of Education where a delay until the next Board of Education meeting will cause the gift order to be retracted.
7. Schools will be allowed to establish a revolving cash fund created by gift money. The fund shall not exceed \$100 per teacher per semester.
8. Gifts given by individuals not in conjunction with fund raising under a value of \$100 do not need Board approval.

C. CONTRIBUTIONS TO THE EQUITY FUND

To provide equitable and high quality educational opportunities for all students in Santa Monica-Malibu Unified School District, the Board will establish an Equity Fund, which will be administered by an organization of the Board's choosing. The Equity Fund will distribute block grants to all schools to address district goals and mitigate the effects of the unequalized enrichment of schools. ***The District will establish two components inside the Equity Fund that will run concurrently. The first will be composed of contributions established in this policy (mandatory). The second will be composed of voluntary contributions only. This second fund will be managed by a group of volunteers who will serve as fundraisers for this fund and operate in a similar method as 'For The Arts' does in terms of community awareness and fundraising.***

1. ***Contributions to the mandatory equity fund will be determined according to the formula established in appendix I of this policy. In essence the formula establishes a diminishing rate of***

contribution as a site/organization increases its contributions. Contributions to the mandatory Equity Fund will be established accordingly:

- a. Fifteen percent of all cash gifts to either the District or any department or organization thereof, or individual schools, donated during a school year for the first 100,000 dollars of donation, 13 percent of the next 100,000 dollars donated, 11 percent of the next 100,000 dollars donated, nine percent of the next 100,000 dollars donated, seven percent of the next 100,000 dollars donated, five percent of the next 100,000 dollars donated, three percent of the next 100,000 dollars donated, one percent of the next 100,000 dollars donated and 0 percent for all funds donated above this point will be deposited in the Equity Fund. ~~(In addition, fifteen percent of the cash value of a non-monetary gift will be donated to the equity fund.)~~*
- b. In any year, based upon any contributions made to the Santa Monica-Malibu Unified Schools by the cities of Malibu and/or Santa Monica, the District shall also make a contribution to the mandatory fund using this formula.*
- c. It is not the intent of this policy to diminish or make impossible the awarding of grants from private or public philanthropy. When seeking a grant, the grant writer/grantee must have the approval of the Office of the Superintendent before the grant can be submitted. In each case, the grantee shall make a request of the grantor that any funds obtained be subject to this policy.*
- d. Exemptions to this policy with respect to mandatory contributions to the Equity Fund are herewith established as the following items:*
 - 1) ASB activities initiated and administered by students*
 - 2) Operational costs of any organization contributing to the fund*
 - 3) Any expenditure made by any organization covered by this policy that does not provide a donation explicitly to the Santa Monica-Malibu Unified Public Schools*
 - 4) Field trips for students*

5) Scholarships (either academic or to ameliorate fiscal hardship for a student in order to participate in a school sponsored activity)

6) District approved capitol programs

7) State and Federal Grants

- 2 No Formula is applied to any contribution to the voluntary component of the Equity Fund. In short, any amount given is made as a 100 percent contribution.**
- 3 ~~Contributions to the Equity Fund will be distributed annually to district schools in the form of block grants.~~ Distributions from the Equity Fund will be made annually to District schools. Prior to the purchase of any new service or material made by Equity Fund funds, a site must (to the extent fiscally possible) make whole the various organizations that contribute to the fund in the previous year.**
- 4. The amount of money given to each school in block grants will be determined using a weighted formula. A copy of the formula is attached in Appendix II.** The weights contained in the formula areas follows:
 - a. Equal Weighting (enrollment, number of students participating in the Free and Reduced Lunch program, number of students participating in English Language Learner programs, number of students in Special Day Classes)
 - b. Fractional Weighting (number of students who are not proficient in English Language Arts, and number of students who are not proficient in Mathematics). The sum of these numbers yields a weighted average point total for each site.

The total of all schools' point totals is divided into the total amount of gifted resources available. The quotient becomes the Equity Funding Point Value for each of a school site's points. The Equity Funding Point Value is multiplied by the total number of points at each site resulting in a budget weighted to provide resources differentiated for the needs of each site. ***In the case of CDS, the funding point total per site will be the District average.***

5. Block grants may be used to address the district goal of improving the achievement of ALL students while simultaneously closing the achievement gap. Specifically, block grant funds may be used for: professional development, direct interventions for students needing academic support, ***remediation, or acceleration in math or English language arts***, district approved materials, literacy and math instructional coaches to support student learning.
6. Before receiving block grant funds, each school will submit a detailed plan for expenditures, as part of their regular school site improvement plan, to the Chief Academic Officer. The plan must include: target population, number of students served, description of need, rationale for plan, detailed plan of interventions and support, budget, assessment and evaluation procedures.
7. Restrictions on expenditures are limited to those items outside these general guidelines and include such items as capital expenditures for furniture, fixtures, and non-instructional equipment. Any exception to expenditures requires the prior approval of the superintendent or his/her designee.
8. ***The organization that administers the funds provided to a school/site from the Equity Fund is established as Site Governance (or in absence of such an organization, a similar body).***
9. ***This policy will automatically return to the Board of Education for review each year prior to October 1 of any given school year.***

D. FUNDRAISING ACTIVITIES

- 1.) Adopt-A-School programs and corporate solicitations are encouraged. All adoptions and corporate solicitations initiated by schools or any individual acting on behalf of a school must be approved by the superintendent's office prior to any contact being made with the business. This is an important step to avoid duplication of efforts, overwhelming any one business with multiple requests, and an equitable opportunity for all schools to work with our generous business partners.
- 2.) Fundraising activities and single-event fundraising activities along with booster club(s) are organizations and activities that are considered under the guidelines of this policy. Academic/post-secondary scholarship fundraising is considered exempt from this guideline and policy.

- 3.) The District shall make available to any and all groups engaged in fundraising on behalf of the public schools a cadre of volunteer experts to assist in building and coaching, the skills of fundraising and corporate sponsorship. This will help build the capacity of all sites while ensuring a unified successful approach to this endeavor. ***Furthermore, the District will facilitate a set of 'sister-school' teams that will serve as partners in assisting with the goals of increasing fundraising and increasing efficacy in establishing a greater base of financial support from the community and corporate partners.***

IV. RELATED FORMS:

Request for Acceptance of Gift
Block Grant Planning Form
Student Weighted Formula

V. APPROVAL _____

Informational Items

TO: BOARD OF EDUCATION

INFORMATION

02/19/04

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATION ITEM NO. I.1

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

FUNNY IN FARSI, written by FirooZeh DuMas, English, Grade 9, Adoption requested by Carol Jago at Samohi.

ENGLISH LITERATURE & COMPOSITION, written by KAPLAN, English, Grade 12, Adoption requested by Carol Jago at Samohi.

SMMUSD Proposed Equity Fund Gift Policy

Gift Policies in Force at Cited "Precedent" School Districts (as of February 2004)

	<u>Cincinnati</u>	<u>Milwaukee</u>	<u>San Francisco</u>	<u>Seattle</u>	<u>Verona</u>	<u>Edmonton, Canada</u>	<u>Portland</u>
Superintendent	Alton L. Frailey 513-363-0051	William G. Andreopoulos 560@mail.milwaukee.k12.wi.us	Dr. Arlene Ackerman 415-241-6000	Raj Manhas 206-252-0167 rsmnhas@seattleschools.org	Bill Conzemius 608-845-4309 conzemib@verona.k12.wi.us	Angus McBeath 780-429-8000 communic@epsb.ca	Jim Scherzinger 503-916-3200 superintendent@pps.k12.or.us
Finance/ Business Manager	did not get name	Michelle Nate CFO 414-475-8288	did not get name	Stephen Nielsen 206-252-0017 snielsen@seattleschools.org	Chris Murphy 608-845-4330 murphyc@verona.k12.wi.us	did not get name	did not get name
Contacted Person	Amy Bills at Treasurer's Office 513-363-0419 513-363-0415 (fax)	Marie at Grant Development 414-475-8260 414-475-8422 (fax) Michelle Nate CFO 414-475-8288	Rida Madhavan, Admin Assistant at Budget Office 415-241-6187	Stephanie Roche, Assistant to Chief of Finance 206-252-0015 Rodney Wheeler, Development Director, Alliance For Education 206-205-0335 Susan Lockyer, Accountant, Alliance For Education 206-205-0323	Dodie Sileo, Admin assistant at the Superintendent's Office 608-845-4309 Nancy Dorman, consultant at Wisconsin Association of School Board 608-257-2622 608-257-8386 (fax)	Rebecca Kroetch, Accountant in charge of donation distribution in the Dept of Finance 780-429-8152	Sheri Little, Finance Department 503-916-3363 Portland Schools Foundation 503-234-5404 Communication Dept 503-916-3304
SM policy reviewed	Yes	Yes	No	No	Yes	No	No
Comments	Amy of treasurer's office included comments on her fax, stated that all private funds are going to designated school(s) .	Spoke with Michelle Nate, CFO of the school district. She confirmed Milwaukee DOES NOT have a policy like SMMU. She also stated that ALL private donations to a designated school are distributed to that school.	Rida of budget office stated on the phone: - 100% of the private donations go to the school specified.	Spoke with Stephanie, Asst Chief of Finance, who confirmed that Seattle equity system applies to State and Federal funds, and that private funds to a school are not re-directed to other schools in the district. Alliance For Education (A4E), a private foundation is in place to handle majority of the private fundraising of the district. Most schools in the district have an account with the foundation. Funds raised by the foundation that are designated to a school go 100% to the school.	Dodie, asst to Superintendent, referred us to Nancy, who drafted the new policy that has been presented to the school board within the last two months. Verona did have the similar concern of funding issues for unprivileged schools. Under the new policy, school district will have more control over the donated funds, as funds going <u>directly</u> to the district can be directed to unprivileged schools based on needs; but ALL private funds to a school go directly to the specific school; no such private funds get re- directed to other schools in the district. The funds may not, however, be directed to a specific curriculum a parent specified.	Spoke with Angel, who speaks on behalf of Rebecca Kroetch, accountant in charge of donations. She confirmed that 100% of the private donations to schools are going to designated school(s) . Only private donations going directly to the school <u>district</u> get re- distributed among schools.	Spoke with Sheri at finance dept., who confirmed: 1. 100% of private donations through PTA are going to designated shool(s). 2. Private donations for specific staff additions (including teachers) go through Portland Schools Foundation, where 1/3 charge is taken as administrative cost for employee benefits.
Date of the conversation	02/03/2004	2/3/2004 and 2/17/04	02/03/2004	2/3/2004, 2/5/2004	02/05/2004	02/06/2004	02/06/2004