

**Santa Monica-Malibu Unified School District  
Board of Education**

**UNADOPTED  
January 22, 2004**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, January 22, 2004 in the Board Room of the District's Administrative Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA. At 5 p.m., the Board called the meeting to order and moved to Closed Session in the Board Conference Room for the reasons listed in Section III, below. The Board reconvene the public portion of the meeting at 7:20 p.m. in the Board Room.

**I CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III CLOSED SESSION:**

- Conference with Superintendent and Assistant Superintendents regarding 2003-2004 Strategies for Negotiations with Non-Represented Employee, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) pursuant to §GC 54956.8, as cited in the Brown Act
- Personnel Matters to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act
- Real Property Transactions regarding district properties located at 1707 4th Street, 1717 4th Street, the high school football field at 4th and Pico, 1310 11th Street, 1631, 1633, 1635, 1637, 1639, 1641, 1645, 1649, and 1651 16th Street, 1630, 1634, 1638, 1642, 1644, 1646, 1648 17th Street, and 2802 4<sup>th</sup> Street, pursuant to GC §54956.8 as cited in the Brown Act.

**IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS**

- Santa Monica Alternative School House - SMASH  
Carrie Ferguson, Principal introduced the following students who addressed the Board of Education:

Sadie Saltzman spoke about how she liked the multiage grouping and the way all the children have art choices.

Daniel Chenevert spoke about his learning plan about his science project in which he set up his questions, made lists of how to find the answers and then reflect on the process.

Jessie Geoffrey spoke about real world math and how the children learned math skills by looking at real life problems.

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

January 22, 2004

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Dmitri Glickman talked about his individual project based on his own personal interest of linguistics. He explained how all the 8<sup>th</sup> graders have mentors who are experts in their area of interest in order to help the students delve deeper into their topics.

Barry Cassilli, PTSA President, thanked the Board of Education for its continued support of SMASH.

**V APPROVAL OF THE AGENDA**

**VI APPROVAL OF MINUTES**

A.1 Approval of Minutes: September 6 and 20, 2001; January 8, 2004 ..... 1

**VII CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

**Curriculum and Instruction**

A.02 Approval of Independent Contractors ..... 2-3  
 A.03 Extension of Lease Agreement with YWCA of Santa Monica/  
 Samohi, Teen Parent Training Program ..... 4  
 A.04 Agreement with the State Department of Education to Accept Funding  
 For the Child Development Program for Fiscal Year 2003-04 ..... 5  
 A.05 Carl D. Perkins Vocational and Applied Technology Education  
 Act of 2003-04 ..... 6

**Business and Finance**

A.06 Acceptance of Gifts - 2003-04 ..... 7-7d  
 A.07 Conference and Travel Approval/Ratification ..... 8-12  
 A.08 Award of Purchase Orders ..... 13-13g  
 A.09 Amendment to Contract with General USA Development Co.,  
 Bid #4.03 - Bathroom Remodel-Washington West Pre-School,  
 Change Orders #2 and 3 ..... 14  
 A.10 Acceptance of Work Completed by General USA Development Company  
 Bid #4.03 ..... 15

**Proposition X/State Modernization**

**Personnel**

A.11 Certificated Personnel - Elections, Separations ..... 16-20  
 A.12 Special Services Employees ..... 21-22  
 A.13 Student Teaching Agreement - Azusa Pacific University ..... 23  
 A.14 Classified Personnel - Merit ..... 24-27  
 A.15 Classified Personnel - Non-Merit ..... 28

**General Functions**

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

**VIII PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes.

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**IX COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Member Reports**
- B. School Report - SMASH**

**X SUPERINTENDENT’S REPORT**

- State and Local Budgets - Update: Analysis of the Governor’s Proposed Budget for K-12 Education ..... 29-33

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.16 Approval of Special Education Contracts 2003/2004 ..... 34-36
- A.17 Classified Administrative Contract Renewal: Director,  
Fiscal and Business Services ..... 37
- A.18 Financial Oversight Committee - Vacancy ..... 38

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

**XII DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- D.1 Boys and Girls Club Annex Facility at John Adams Middle School . . . . . 39
- D.2 Board Policy 6171 - Title I Programs (Second Reading) . . . . . 40-44
- D.3 Proposed Policy BP3290 - Acceptance of Gifts - First Reading . . . . . 45-54a
- D.4 Proposed Directions from Superintendent’s Office as an Outgrowth of  
the Analysis of the SMMUSD Special Education Department . . . . . 55
- D.5 Establishment of Superintendent’s Task Force to Determine  
Future Direction of Olympic Continuation High School . . . . . 56-57c
- D.6 Establishment of Superintendent’s Task Force to Study Spanish Language  
Acquisition for Students Beginning at Sixth Grade . . . . . 58

**XIII INFORMATIONAL ITEMS**

- I.1 Expunging Expulsion Records . . . . . 59
- I.2 Basic/Supplemental Textbooks to be Adopted . . . . . 60

**XIV BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed.

**XVII BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS”.

**XVIII FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIX CLOSED SESSION**

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

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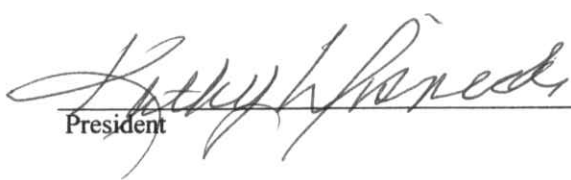
**XX ADJOURNMENT**

It was moved by Ms. Leon-Vazquez, seconded by Mr. de la Torre and voted unanimously to adjourn the meeting at 1:20 a.m. The next meeting is a closed session Board of Education retreat scheduled to be held on Saturday, January 24, 2004 from 8:30 a.m. to 6 p.m. at the Palisades Beach Club, 267 Pacific Coast Highway, Santa Monica, CA.

The next regular meeting is scheduled to be held on Thursday, February 5, 2004, at 7 p.m. in the Auditorium at Malibu High School, 30215 Morningview Drive, Malibu, CA.

Meetings held in Santa Monica are taped for rebroadcast and played on Cable Channel 16 (City TV) at 11:00 AM on the Sunday following the Board meeting. Meetings are rebroadcast in Malibu on Government Access Channel 3 every Saturday at 8 PM

Approved: \_\_\_\_\_

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Superintendent/Secretary

<b>Board of Education Meeting Schedule</b>					
<b>July through December, 2003</b>					
<b>Month</b>	<b>1st Thurs.</b>	<b>2nd Thurs.</b>	<b>3rd Thursday Discussion Mtg.</b>	<b>4th Thursday</b>	<b>Special Note:</b>
July				31 DO	One regular meeting in July
August			21 DO		One regular meeting in Aug.
September	4 MHS		18 SM		9/18 Charter Schools
October	2 DO		16 SM		
November	6 MHS		20 SM		11/20 - school plans; achievement data
December	4 DO				12/4 - school plans
<b>January through June, 2004</b>					
January	1 Holiday no meeting	8 DO		22 DO	1/8 - school plans
February	5 MHS		19 SM		
March	4 DO		17 DO (Wednesday)		18-19: Stairway of the Stars (Civic Auditorium)
April	1 MHS			22 DO	4/5-16: Spring Break
May	6 DO		20 SM		
June	3 DO			24 DO	6/3 - Recognition of Retirees 6/14-18: Graduation Week Activities

Meeting Dates Approved 6/26/03

District Office (DO) 7/31, 8/21, 10/2, 12/4, 1/8/04, 1/22, 3/4, 3/17, 4/22, 5/6, 6/3 and 6/24  
 Malibu Meetings (MHS) 9/4, 11/6, 2/5, and 4/1 - Malibu High School Aud. 30215 Morningview Drive, Malibu.  
 Santa Monica City Council Chambers (SM) 9/18, 10/16, 11/20, 2/19 and 5/20 - 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica.

Complete Board of Education agendas are available in *pdf* format, on the District's website: [www.smmusd.org](http://www.smmusd.org).

**Santa Monica-Malibu Unified School District  
Board of Education**

January 22, 2004

**I CALL TO ORDER**

A Roll Call

Jose Escarce - President  
Emily Bloomfield - Vice President  
Julia Brownley  
Oscar de la Torre  
Mike Jordan  
Maria Leon-Vazquez  
Shane McLoud

Bryce Maddock - Santa Monica High School  
Camden Vilkin - Malibu High School Student Representative - excused absence

B Pledge of Allegiance

**II CLOSED SESSION**

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY  
RE: APPROVAL OF MINUTES

ACTION  
01/22/04

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

September 6, 2001  
September 20, 2001

~~January 8, 2004~~

Staff pulled the Minutes for  
January 8, 2004 because they  
were not available for approval.

MOTION MADE BY: Dr. Jordan  
SECONDED BY: Ms. Leon-Vazquez  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)



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**CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/22/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Jewish Family Service of Santa Monica Nov 1, 2003-June 30, 2004  Amount of Increase:\$3,000  Total Contract Cost:\$9,000	Amendment of previous contract approved by the Board 11/06/03 to provide individual and group counseling	SamoHi	Alliance  01-90120-0-11100-27000-5802-015-4150 \$6,000  73-90210-1-19150-10000-5802-015-4150 \$3,000
Reading and Writing Project Network, LLC Feb 15-Feb 19, 2004  Cost Not to Exceed: \$12,950	To provide a 5 day reading and writing workshop to nine teacher teachers. Teachers will then teach and assist their colleagues in implementing the workshop ideas into the curriculum	Franklin	SI  01-72600-0-11100-10000-5802-002-4020
Kids On Stage, Inc. Feb 1-May 30, 2004  Cost Not to Exceed: \$9,000	To provide weekly one hour classes for 4th and 5th grade students in acting, vocal training, performance techniques, choreography, brainstorming, team building and leadership culminating in a final performance for parents and students`	Franklin	GATE \$5,000 (55%)  01-71400-0-11100-10000-5802-002-4020  SI \$4,000 (45%)  01-72600-0-11100-10000-5802-002-4020

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Mad Science Jan 30 - June 19, 2004  Cost Not to Exceed: \$6,000	To provide three workshops on scientific methods each Friday over 13 weeks to 4/5 students	Rogers	GATE  01-71400-0-11100-10000-5802-006-4060
Irene Harwood, MSW, PhD, PsyD  Jan 1 - June 30, 2004  Cost Not to Exceed: \$100	To provide staff development training for the Infant and Family Support Program	CDS	IFSP  12-94190-0-81000-59000-5802-070-2700
Marilyn McGrath  Jan 5 - June 30, 2004  Cost Not to Exceed: \$2,000	To provide Parent Education Classes for the Infant and Family Support Program	CDS	IFSP  12-92190-0-81000-59000-5802-070-2700
Center for Performance Assessment  Feb 1-June 18, 2004  Cost Not to Exceed: \$25,000	To provide various "Making Standards Work for Leaders" workshops for principals and teacher-leaders	Ed Services	RGK  73-90180-0-00000-21400-5802-030-1300

MOTION MADE BY: Dr. Jordan  
 SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)  
 ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION  
01-22-04

FROM: SUPERINTENDENT/JUDY ABDO

RE: EXTENSION OF LEASE AGREEMENT WITH YWCA OF SANTA  
MONICA/SAMOHI - TEEN PARENT TRAINING PROGRAM

RECOMMENDATION NO. A.03

It is recommended that the Board of Education enter into an agreement with the YWCA of Santa Monica for the use of its facilities and utilities for a combined fee of \$1,100 per month for the period beginning September 1, 2003 through June 30, 2004.

Funding Information

Source: Child Development Fund - Restricted

Currently Budgeted: Yes

Account Number: 12-60920-0-85000-10000-5630-070-2700

12-60920-0-85000-10000-5550-070-2700

Description: Rent & Leases/CAL Safe and Utilities/CAL Safe

COMMENT: The SAMOHI Teen Parent Training Program has previously leased this facility to accommodate the need for additional space to support this program. This is an extension of the current lease and will cost \$900 per month for the lease and \$200 per month for utilities. The rent will be reduced to \$600 per month if the program is moved to a different space within the YWCA. Funding for this lease space has come from several sources including a joint service agreement with Connections for Children, CAL Learn, State Subsidy, and fund raising.

MOTION MADE BY: Dr. Jordan

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION  
01/22/04

FROM: SUPERINTENDENT

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO  
ACCEPT FUNDS FOR THE CHILD DEVELOPMENT PROGRAM FOR  
FISCAL YEAR 2003-2004

RECOMMENDATION NO. A.04

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective July 1, 2003 through June 30, 2004. This agreement FIMS-3297, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$3,758.00. The Board agrees to use the funds for instructional materials and supplies for the Child Development program. And to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted  
Currently Budgeted: No  
Account Number: 12-50350-0-00000-00000-8290-090-0000  
Description: Child Development Center Apportionment - CDC

COMMENT: Our Child Development program has been selected by the State Department of Education, Child Development Division to receive additional one-time-only funding. These funds may be used to purchase instructional materials and supplies for the Child Development Program. These funds may be expended from July 1, 2003, through June 30, 2004.

MOTION MADE BY: Dr. Jordan  
SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/22/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: CARL D. PERKINS VOCATIONAL AND APPLIED TECHNOLOGY  
EDUCATION ACT OF 2003-2004

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the Vocational Education Application for Funding Carl D. Perkins Vocational and Applied Technology Education Act Amendments of 2003-2004 at Santa Monica High School in the amount of \$51,331.00 for the 2003-2004 school year.

**COMMENT:** It is the purpose of the Carl D. Perkins Vocational and Applied Technology Education Act to make the District's students more competitive by developing more fully the academic and occupational skills of all segment of the student population. This purpose will principally be achieved through concentrating resources on improving educational programs leading to academic and occupational skill competencies needed to work in a technologically advanced society. These federal funds may only be used for program improvement with the full participation of special populations. Funds are to be directed toward improvement of programs at sites serving the highest concentration of students with special needs or of programs serving the largest number of students with special needs.

Ms. Rebel Harrison was present to answer questions from the Board of Education. Mr. Deasy commended Ms. Harrison for the work she is doing with the ROB Program.

MOTION MADE BY: Dr. Jordan  
SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/22/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.06

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$28,910.95 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$28,821.95, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org), as a pdf file; to view the gift report:

- 1) go to [www.smmusd.org](http://www.smmusd.org)
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 1-22gif.pdf

MOTION MADE BY: Dr. Jordan

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

School/Site Account Number	Gift Amount	In-kind Value	Donor	Purpose
<b>JAMS</b>	\$ 506.43		Coca-Cola Enterprises Bottling Co.	General Supplies & Materials - P.E. Program
01-90120-0-00000-00000-8699-011-0000	\$ 300.00		When Do We Eat? Production Office	General Supplies & Materials
	\$ 50.00		Jeffrey D. & Ellen R. Rennell	General Supplies & Materials - Jazz Band
<b>Adult Education</b>	\$ 150.00		Yard Sale Proceeds	Patio Expenses
11-90120-0-00000-00000-8699-090-0000	\$ 130.00		Various	Graduation Expenses
<b>Alternative (SMASH)</b>	\$ 4,000.00		SMASH PTSA	Special Serv., Classified & Instructional Asst.
01-90120-0-00000-00000-8699-009-0000				
<b>Cabrillo</b>	\$ 746.13		Various	General Supplies & Materials
01-90120-0-00000-00000-8699-017-0000				
<b>CDS</b>				
12-90120-0-00000-00000-8699-090-0000				
<b>Edison</b>				
01-90120-0-00000-00000-8699-001-0000				
<b>PTA Reim. - Resource #90150</b>				
<b>Franklin</b>				
01-90120-0-00000-00000-8699-002-0000				
<b>PTA Reim. - Resource #90150</b>				
<b>Grant</b>		\$ 50.00	The Staugaard Family	Sony DVD Player for Ms. Miyoshi's Classroom
01-90120-0-00000-00000-8699-003-0000				
<b>Lincoln</b>	\$ 6,000.00		Lincoln PTA	General Supplies & Materials & Non-Capital Equipment
01-90120-0-00000-00000-8699-012-0000	\$ 100.00		Paul L. Sandberg	General Supplies & Materials
<b>Malibu High School</b>	\$ 1,374.18		Malibu High PTSA	Library Books/General Supplies & Materials - Science Prog.
01-90120-0-00000-00000-8699-010-0000	\$ 25.00		Luke Sferra	General Supplies & Materials
<b>Shark Fund - Resource #90141</b>				
<b>McKinley</b>	\$ 250.00		Carl & Rena McKinzie	General Supplies & Materials
01-90120-0-00000-00000-8699-004-0000	\$ 15.00		Herff Jones	General Supplies & Materials
<b>Muir</b>	\$ 10,000.00		John Muir PTA	Special Serv., Classified/General Supplies & Materials - Arts
01-90120-0-00000-00000-8699-005-0000				
<b>Olympic HS</b>				
01-90120-0-00000-00000-8699-014-0000				



School/Site Account Number	Gift Amount	In-kind Value	Donor	Purpose
<b>Rogers</b>				
01-90120-0-00000-00000-8699-006-0000				
<b>PTA Reim. - Resource #90150</b>				
<b>Roosevelt</b>				
01-90120-0-00000-00000-8699-007-0000				
<b>PTA Reim. - Resource #90150</b>				
<b>Samohi</b>	\$ 3,000.00		Samohi PTSA	Independent Contractor for Website Maintenance
01-90120-0-00000-00000-8699-015-0000	\$ 146.10		Coca-Cola Enterprises Bottling Co.	General Supplies & Materials - P.E. Dept.
	\$ 100.00		Steven & Sandra Cahn	General Supplies & Materials
	\$ 81.00		State of California	General Supplies & Materials
<b>Barnum Hall</b>	\$ 1,111.11		William R. Teachworth	Restore Barnum Hall!
01-91150-0-00000-00000-8699-015-0000	\$ 300.00		Eleanor Johnson/Karen Sue Sheppard	Restore Barnum Hall!
	\$ 200.00		June Coleman Living Trust	Restore Barnum Hall!
	\$ 100.00		Marjorie A. Guggenheim	Restore Barnum Hall!
<b>Pt. Dume Marine Science</b>	\$ 120.00		Various Parents	Field Trip Scholarships
01-90120-0-00000-00000-8699-019-0000	\$ 17.00		Access Computer Products	General Supplies & Materials
<b>PTA Reim. - Resource #90150</b>				
<b>Webster</b>				
01-90120-0-00000-00000-8699-008-0000				
<b>PTA Reim. - Resource #90150</b>				
<b>Others:</b>				
<b>Superintendent's Office</b>				
01-90120-0-00000-00000-8699-020-0000				
<b>Educational Services</b>				
01-90120-0-00000-00000-8699-030-0000				
<b>Student &amp; Family Services</b>				
01-90120-0-00000-00000-8699-040-0000				
<b>Special Education</b>				
01-90120-0-00000-00000-8699-044-0000				
<b>Food &amp; Nutrition Services</b>		\$ 39.00	Integrated Foods	Emerson Microwave Oven to be Used in School Cafeteria
01-90120-0-00000-0000-8699-057-0000				
<b>Child Development Services</b>				
12-90120-0-00000-00000-8699-070-0000				
<b>TOTAL</b>	<b>\$ 28,821.95</b>	<b>\$ 89.00</b>		

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 60,935.44	\$ 856.43	\$ 61,791.87	\$ -	\$ -	\$ -
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000	\$ 1,240.00	\$ 280.00	\$ 1,520.00	\$ -	\$ -	\$ -
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000	\$ 1,700.00	\$ 4,000.00	\$ 5,700.00	\$ -	\$ -	\$ -
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000 <i>PTA Reim. - Resource #90150</i>	\$ 17,994.29 \$ 38,561.92	\$ 746.13 \$ -	\$ 18,740.42 \$ 38,561.92	\$ - \$ -	\$ - \$ -	\$ - \$ -
<b>CDS</b> 12-90120-0-00000-00000-8699-090-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000 <i>PTA Reim. - Resource #90150</i>	\$ 117.54 \$ 13,554.00	\$ - \$ -	\$ 117.54 \$ 13,554.00	\$ 100.00	\$ -	\$ 100.00
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000 <i>PTA Reim. - Resource #90150</i>	\$ 1,490.21 \$ -	\$ - \$ -	\$ 1,490.21 \$ -	\$ -	\$ -	\$ -
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000	\$ 35,200.00	\$ -	\$ 35,200.00	\$ 290.00	\$ 50.00	\$ 340.00
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 34,032.60	\$ 6,100.00	\$ 40,132.60	\$ -	\$ -	\$ -
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 23,881.26 \$ 59,870.00	\$ 1,399.18 \$ -	\$ 25,280.44 \$ 59,870.00	\$ -	\$ -	\$ -
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 18,283.70	\$ 265.00	\$ 18,548.70	\$ -	\$ -	\$ -
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 39,547.93	\$ 10,000.00	\$ 49,547.93	\$ 632.00	\$ -	\$ 632.00
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 4,705.24	\$ -	\$ 4,705.24	\$ 50.00	\$ -	\$ 50.00
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000 <i>PTA Reim. - Resource #90150</i>	\$ 8,387.46 \$ 15,775.63	\$ - \$ -	\$ 8,387.46 \$ 15,775.63	\$ 94.00	\$ -	\$ 94.00

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>Roosevelt</b>	\$ 45,400.00	\$ -	\$ 45,400.00	\$ 810.79	\$ -	\$ 810.79
01-90120-0-00000-00000-8699-007-0000						
<i>PTA Reim. - Resource #90150</i>	\$ 21,661.00	\$ -	\$ 21,661.00			
<b>Samohi</b>	\$ 78,638.89	\$ 3,327.10	\$ 81,965.99	\$ 14,976.00	\$ -	\$ 14,976.00
01-90120-0-00000-00000-8699-015-0000	<i>[See Below for Barnum Hall]</i>					
<b>Pt. Dume Marine Science</b>	\$ 39,257.26	\$ 137.00	\$ 39,394.26	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-019-0000						
<i>PTA Reim. - Resource #90150</i>	\$ 7,497.28	\$ -	\$ 7,497.28			
<b>Webster</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-008-0000						
<i>PTA Reim. - Resource #90150</i>	\$ 50,000.00	\$ -	\$ 50,000.00			
<b>All Others:</b>						
<b>Superintendent's Office</b>	\$ -	\$ -	\$ -	\$ 400.00	\$ -	\$ 400.00
01-90120-0-00000-00000-8699-020-0000						
<b>Educational Services</b>	\$ 10,221.00	\$ -	\$ 10,221.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-030-0000						
<b>Student and Family Support Services</b>	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-041-0000						
<b>Special Education</b>	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-044-0000						
<b>Food &amp; Nutrition Services</b>	\$ -	\$ -	\$ -	\$ -	\$ 39.00	\$ 39.00
01-90120-0-00000-00000-8699-070-0000						
<b>Child Development Services</b>	\$ 20.00	\$ -	\$ 20.00	\$ 670.00	\$ -	\$ 670.00
01-90120-0-00000-00000-8699-070-0000						
<b>TOTAL GIFTS</b>	\$ 644,472.65	\$ 27,110.84	\$ 671,583.49	\$ 18,022.79	\$ 89.00	\$ 18,111.79
<b>BARNUM HALL - Current Year</b>	<b>Y-T-D Gifts</b>	<b>Current Gifts</b>	<b>Cumulative Gifts</b>	<b>Prev. In-Kind Gifts</b>	<b>Current In-Kind Gifts</b>	<b>Cumulative In-Kind</b>
01-91150-0-00000-00000-8699-015-0000	\$ 22,605.00	\$ 1,711.11	\$ 24,316.11	Organ (Belt) (Est.)		\$ 250,000.00
<b>Previous Years' Gifts</b>				Organ (Dollinger)		350,000.00
2002-03	\$ 137,110.34			Dollinger Organ donated at 4/11/02 Board Mtg.		
2001-02	\$ 66,200.00			(Item A.21) to Tucson Fox Foundation		\$ (350,000.00)
2000-01	\$ 137,863.00				n/a	
1999-00	\$ 175,700.00				n/a	
1998-99	\$ 10,945.00					
1997-98	\$ 26,645.00					
<b>TOTAL CASH GIFTS FOR BARNUM HALL</b>	\$ 554,463.34					\$ 250,000.00
<b>Total Cash Gifts for District, incl. Barnum Hall:</b>		\$ 28,821.95				

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/22/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date(s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. (This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BOEWE, Juliette</u> Malibu High 01-90141-0-11100-10000-5220- 010-4100 General Fund - <b>Resource:</b> Malibu Shark Fund	Identification & Treatment of Childhood Dyslexia Disorder Oxnard, CA January 26, 2004	\$139.00
01-90141-0-11100-10000-5220- 010-4100 General Fund - <b>Resource:</b> Malibu Shark Fund	Emotional Intelligence Santa Monica, CA January 29, 2004	\$129.00
<u>DEASY, John</u> Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund - <b>Function:</b> Other Genl. Admin.	Assoc. of California School Administrators Symposium Monterey, CA January 28 - 30, 2004	\$1,200.00
No Cost to District	Stupski Foundation - Mid-Year Review Mill Valley, CA February 1 - 2, 2004	0

<b>NAME</b> <b>SITE</b> <b>Account Number</b> <b>Fund - Resource Number</b>	<b>CONFERENCE NAME</b> <b>LOCATION</b> <b>DATE (S)</b>	<b>COST</b> <b>ESTIMATE</b>
<u>JAMES, Kimberly</u> Olympic High 01-90230-0-38000-10000-5220- 015-4150 General Fund - <b>Resource:</b> City of Santa Monica - Alliance	Success through Resiliency (Workshop F) Downey, CA May 18, 2004	\$85.00 + <b>SUB</b>
<u>JEFFRIES, Jane</u> Health Services 01-00000-0-11100-31400-5220- 041-1400 General Fund - <b>Function:</b> Health Services	HIV/AIDS Prevention Training & CCR Preparation Downey, CA January 14, 2004	\$66.00
<u>KAMINSKI, Linda</u> Educational Services 01-30100-11100-10000-5220- 004-4040 General Fund - <b>Resource:</b> IASA Title I	Assoc. of Calif. School Admin. - The Governor's Budget Plan Conf. Ontario, CA January 13, 2004	\$180.00
<u>McTAGGART, Kathy</u> Santa Monica High 01-90230-0-38000-10000-5220- 015-4150 General Fund - <b>Resource:</b> City of Santa Monica - Alliance  01-90230-0-38000-10000-5220- 015-4150 General Fund - <b>Resource:</b> City of Santa Monica - Alliance	Success through Resiliency (Workshop E) Downey, CA April 20, 2003  Success through Resiliency (Workshop G) Downey, CA April 20, 2003	\$100.00    \$85.00
<u>MORSE, Michelle</u> Special Education  No Cost to District   No Cost to District	Attention Deficit/Hyperactivity Disorder: Assessment, Medical Interv., Classroom Programming & Positive Behavioral Support Duarte, CA February 10, 2004  Adapted P.E. Guidelines for California Schools: Requirements, Issues & Best Practices Torrance, CA February 27, 2004	0     0
<u>WINTNER, Lisa</u> Malibu High 01-72600-0-11100-10000-5220- 010-4100 General Fund - <b>Resource:</b> SIP K - 6	High Point English Language Development Downey, CA January 26 - 28 & March 19, 2004	\$325.00 + <b>SUB</b>

<b>NAME</b> <b>SITE</b> <b>Account Number</b> <b>Fund - Resource Number</b>	<b>CONFERENCE NAME</b> <b>LOCATION</b> <b>DATE (S)</b>	<b>COST</b> <b>ESTIMATE</b>
<u>ZAGROBELNY, Joan</u> Health Services 01-56400-0-00000-39000-5220- 041-1400 General Fund - <b>Resource:</b> Medi-Cal Reim.	Assessment & Treatment of Developmental Apraxia of Speech in Children Costa Mesa, CA January 30-31, 2004	\$150.00
<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
None		
<b>Group Conference and Travel: In-State</b> * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>ABDULKAREEM, Nehal</u> + 11 Additional Staff Child Development Serv. 12-60550-0-85000-10000-5220- 025-1250 Child Dev. Fund - <b>Resource:</b> State Pre-School	Seeds of Success, Cultivating Literacy, Growing Readers Santa Monica, CA January 31, 2004	\$120.00 total
<u>BERRIOS, Mercedes</u> + 6 Additional Staff Child Development Serv. <b>Two Funding Sources (50% ea)</b> 12-52101-0-85000-10000-5220- 070-2700 Child Dev. Fund - <b>Resource:</b> Head Start Model I 12-60550-0-85000-10000-5220- 070-2700 Child Dev. Fund - <b>Resource:</b> State Preschool	Seeds of Success: Cultivating Literacy: Growing Readers Santa Monica, CA January 31, 2004	\$70.00 total
<u>BISHOP, Shannon</u> + 3 Additional Staff Special Education  No Cost to District	Speech/Language/Preschool Stuttering Conference Lakewood, CA January 16, 2004	0
<u>BROWN, Rebecca</u> <u>MENDINUETA, Darwin</u> Will Rogers Elementary 01-72600-0-11100-10000-5220- 006-4060 General Fund - <b>Resource:</b> SIP K - 6	Creating a Thinking Curriculum Westwood, CA January 24 - 26 & April 24 - 26, 2004	\$750.00 total <b>+ 2 SUBS</b>

<b>NAME</b> <b>SITE</b> <b>Account Number</b> <b>Fund - Resource Number</b>	<b>CONFERENCE NAME</b> <b>LOCATION</b> <b>DATE (S)</b>	<b>COST</b> <b>ESTIMATE</b>
<u>DEMUTH, Rick</u> <u>PROSSER, Cleveland</u> Facility Maintenance 01-81500-0-00000-81000-5220- 061-2602 General Fund - <b>Resource:</b> Ongoing & Major Maintenance	Calif. Assn. of School Business Officials Job-Alike Workshop El Segundo, CA January 22, 2004	\$70.00 total
<u>GONZALEZ, Irene</u> + 3 Additional Staff State & Federal Projects 01-72800-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Beginning Teacher Support & Assessment	Beginning Teacher Support & Assessment Cluster 4 Norwalk, CA January 27, 2004	\$400.00 total
<u>GONZALEZ, Irene</u> + 5 Additional Staff State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II	Soaring to New Heights Santa Cruz, CA February 1 - 3, 2004	\$6,700.00 total
<u>GRIEGO, Orlando</u> <u>RICHWINE, Dona</u> Food & Nutrition Serv. 13-53100-0-00000-37000-5220- 057-2570 Cafeteria Fund - <b>Resource:</b> Child Nutrition	2004 USDA Commodity Processing Expo Pomona, CA January 14, 2004	\$100.00 total
<u>HARRIS, Hank</u> + 4 Additional Staff Lincoln Middle 01-72600-0-11100-10000-5220- 012-4120 General Fund - <b>Resource:</b> SIP K - 6	Advancement Via Individual Determination Awareness & Implementation Workshop Norwalk, CA February 26, 2004	\$500.00 total <b>+ 2 SUBS</b>
<u>JAMES, Kimberly</u> <u>SIMONE, Laura</u> Santa Monica High 01-90230-0-38000-10000-5220- 015-4150 General Fund - <b>Resource:</b> City of Santa Monica - Alliance	Success through Resiliency (Workshop B) Downey, CA February 10, 2004	\$285.00 total <b>+ 1 SUB</b>
<u>KAMINSKI, Linda</u> + 2 Additional Staff Educational Services 01-90200-0-00000-21400-5220- 030-1300 Found. Trust Fund- <b>Resource:</b> Stupski Foundation	Write Traits, Great Source Anaheim, CA February 23 - 25, 2004	\$1,935.00 total

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>McELWAIN, Nora</u> + 2 Additional Staff Health Services 01-56400-0-00000-39000-5220- 041-1400 General Fund - <b>Resource:</b> Medi-Cal Billing Option	Calif. School Nurses Organization State Conference Sacramento, CA February 17 - 28, 2004	\$2,830.00 total <b>+ 3 SUBS</b>
<u>SHAFIEY, Mariam</u> + 1 Adult & 17 Students Regional Occupational Prg. 01-35500-0-38000-10000-5220- 080-7800 General Fund - <b>Resource:</b> Carl Perkins	The Coastal Career Development Center Irvine, CA January 24, 2004	\$1,500.00 total
<b>Out-of-State Conferences: Individual</b>		
NONE		
<b>Out-of-State Conferences: Group</b>		
<u>FRIEDKIN, Joellen</u> <u>MESSOLORAS, Irene</u> Malibu High 01-72600-0-11100-10000-5220- 010-4100 General Fund - <b>Resource:</b> SIP K - 6	American Choral Directors Assn., Western Division Convention Las Vegas, NV February 26 - 28, 2004	\$500.00 total <b>+ 1 SUB</b>

MOTION MADE BY: Dr. Jordan  
SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)



TO: BOARD OF EDUCATION  
FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT  
RE: APPROVAL OF PURCHASE ORDERS

ACTION/CONSENT  
01/22/04

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from December 17, 2003 through January 15, 2004 for fiscal year 2003/04.

**AGENDA**

**NOTE:** The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Dr. Jordan  
SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 22, 2004

U-GENERAL FUND, UNRESTRICTED   R-GENERAL FUND, RESTRICTED   A-ADULT ED   CD-CHILD DEVELOPMENT   F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX)   EX-PROP ES and X   D-DEVELOPER FEES   SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<b>*** CHANGED PURCHASE ORDERS ***</b>					
404051	HOUGHTON MIFFLIN	INCORRECT PRICING	MCKINLEY ELEMENTARY SCHOOL	57.77	R
404367	NCS PEARSON	TESTING MAT PRICE INCREASE	SANTA MONICA HIGH SCHOOL	157.84	
404190	SOUTHWEST SCHOOL SUPPLY	ADDITIONAL SUPPLIES ORDERED	JOHN ADAMS MIDDLE SCHOOL	49.27	R
404191	U S OFFICE PROD/CORPORATE EXP	ADDITIONAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	102.00	R
404192	U S OFFICE PROD/CORPORATE EXP	ADDITIONAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	83.30	R
404193	U S OFFICE PROD/CORPORATE EXP	ADDITIONAL SUPPLIES PURCH	JOHN ADAMS MIDDLE SCHOOL	35.60	R
<b>** CHANGED PURCHASE ORDERS TOTAL:</b>				<b>485.78</b>	
<b>*** NEW PURCHASE ORDERS ***</b>					
404143	A A EQUIPMENT RENTALS CO. INC	OPEN ORDER GROUNDS VEHICLE REP	FACILITY OPERATIONS	2,000.00	U
404058	ACHIEVEMENT PRODUCTS	WORKBOOKS	PT DUME ELEMENTARY SCHOOL	2,478.49	U
404339	AIRGAS INC (SO CAL AIRGAS)	WOODSHOP SUPPLIES	MALIBU HIGH SCHOOL	80.93	R
404060	AMC/SANTA MONICA 7 PLEX	FIELD TRIP/AMC THEATRE	CHILD DEVELOPMENT CENTER	217.50	CD
404061	AMC/SANTA MONICA 7 PLEX	FIELD TRIP/AMC THEATRE	CHILD DEVELOPMENT CENTER	172.50	CD
403889	AMERITECH BANNERS	ADVERTISING	ADULT EDUCATION CENTER	557.49	A
404258	APPLE COMPUTER CORP	COMPUTER CD-ROM DRIVES	WILL ROGERS ELEMENTARY SCHOOL	4,540.01	U
404130	APPLE COMPUTER INC	Computer Repair	INFORMATION SERVICES	1,500.00	U
404444	ARROYO VIEJO BOOKS	TEXTBOOKS	LINCOLN MIDDLE SCHOOL	354.82	R
404280	ASCD	BOOKS	LINCOLN MIDDLE SCHOOL	48.03	U
404303	ATKINSON ANDELSON LOYA RUDD	ADMINISTRATIVE BOOKS	JOHN ADAMS MIDDLE SCHOOL	58.02	U
403922	BADER, CHERYL	REIMBURSEMENT - CELL PHONE	HEALTH SERVICES	400.00	R
404375	BAKER & TAYLOR	OPEN ORDER/LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	1,669.41	U
404180	BARNES & NOBLE/SANTA MONICA	OPEN ORDER/INST SUP/SI/EXPLOR	JOHN ADAMS MIDDLE SCHOOL	78.86	R
404127	BAY PRINTING CO	ENVELOPES/STATIONERIES	SANTA MONICA HIGH SCHOOL	1,149.15	
404448	BECKLEY CARDY/SCHOOL SPECIALTY	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	97.00	R
404310	BIO CORPORATION	SCIENCE SUPPLIES	MALIBU HIGH SCHOOL	2,709.34	
404446	BMI EDUCATIONAL SERVICES	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	382.44	R
404069	BOISE CASCADE OFFICE/PAPER	XEROX PAPER	SANTA MONICA HIGH SCHOOL	961.26	
404185	BOISE CASCADE OFFICE/PAPER	PAPER/ADMIN/SI/RESOURCE/GIFT	JOHN ADAMS MIDDLE SCHOOL	1,251.15	R
404233	BOISE CASCADE OFFICE/PAPER	XEROX PAPER	EDISON ELEMENTARY SCHOOL	360.47	R
404434	BOISE CASCADE OFFICE/PAPER	XEROX PAPER	SANTA MONICA HIGH SCHOOL	961.26	R
404275	BRESSLER, RACHEL	REIMBURSEMENT/CELL PHONE	HEALTH SERVICES	400.00	R
403924	BRONSTEIN, SUSAN	REIMBURSEMENT - CELL PHONE	HEALTH SERVICES	400.00	R
403714	BSN SPORTS/SPORT SUPPLY GROUP	INSTRUCTIONAL MATERIALS	LINCOLN MIDDLE SCHOOL	649.50	R
404350	BSN SPORTS/SPORT SUPPLY GROUP	TENNIS BALLS	SANTA MONICA HIGH SCHOOL	146.53	
404481	C R LAURENCE CO	OPEN ORDER-GLAZING SUPPLIES	FACILITY MAINTENANCE	2,500.00	
404438	CALIFORNIA CHAMBER OF COMMERCE	POSTERS	PERSONNEL COMMISION	45.84	U
404215	CALIFORNIA DEPARTMENT OF ED.	OVERPAYMENT OF MEALS	FOOD SERVICES	7,377.02	F
404173	CANON BUSINESS SOLUTIONS	TRANSPARENCIES FOR COPIER	GRANT ELEMENTARY SCHOOL	152.54	U
404106	CAREY, WILL	Cell Phone Remiburstment	INFORMATION SERVICES	240.00	U
404333	CENTER FOR PERFORMANCE	Staff Books	STATE AND FEDERAL PROJECTS	1,767.05	R
404487	CERTIFIED DOCUMENT DESTRUCTION	DOCUMENT DESTRUCTION	PERSONNEL SERVICES	135.31	U
404189	CERTIPORT:MICROSOFT OFFICE	ROP COMPUTER TESTING SUPPLIES	R O P	1,039.20	R
404171	CHILDCRAFT EDUCATION CORP.	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,411.07	U
404217	CHILDCRAFT EDUCATION CORP.	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	236.88	U
404295	CHILDCRAFT EDUCATION CORP.	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	228.98	U
403986	CHILDRENS BOOK WORLD	LIBRARY BOOKS	MCKINLEY ELEMENTARY SCHOOL	700.00	
404267	CHILDRENS BOOK WORLD	OPEN ORDER/BOOKS	JOHN MUIR ELEMENTARY SCHOOL	100.00	
404262	CLASSROOMDIRECT.COM	CLASSROOM SUPPLIES/CHEN	GRANT ELEMENTARY SCHOOL	51.36	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 22, 2004

U-GENERAL FUND, UNRESTRICTED   R-GENERAL FUND, RESTRICTED   A-ADULT ED   CD-CHILD DEVELOPMENT   F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX)   EX-PROP ES and X   D-DEVELOPER FEES   SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
404288	COACH USA	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	532.21	U
404114	COASTAL ENTERPRISES	APRONS FOR STORE UNIFORMS	SAMOHI STUDENT STORE	565.07	U
404115	COCA COLA BOTTLING COMPANY OF	OPEN PO FOR RESALE DRINKS	SAMOHI STUDENT STORE	1,000.00	U
403672	COMP USA	BACK UP REPLACEMENT	OLYMPIC CONTINUATION SCHOOL	19.49	U
404251	COMP USA	COMPUTER MEMORY	LINCOLN MIDDLE SCHOOL	545.58	R
404201	CORPORATE EXPRESS	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	310.73	
404212	CORPORATE EXPRESS	OPEN ORDER/INST SUP/HUM/6TH	JOHN ADAMS MIDDLE SCHOOL	130.00	R
404395	CORPORATE EXPRESS	SHREDDER	SANTA MONICA HIGH SCHOOL	503.56	R
404457	CORPORATE EXPRESS	OPEN ORDER/INST SUP/8TH CORE	JOHN ADAMS MIDDLE SCHOOL	82.61	R
404093	CORWIN PRESS	TEACHER BOOKS	CURRICULUM AND IMC	763.54	U
404273	CORWIN PRESS	STAFF BOOKS	CURRICULUM AND IMC	1,067.29	U
404403	CRABTREE PUBLISHING CO	PAPERBACKS BOOKS FOR RM 20	WEBSTER ELEMENTARY SCHOOL	84.22	
404184	CTL ENVIRONMENTAL SERVICES	ENVIRONMENTAL TESTING	SMASH SCHOOL	5,000.00	SM
404247	CULVER CITY SKATING RINK	FIELD TRIP/CULVER ICE RINK	CHILD DEVELOPMENT CENTER	810.00	CD
403485	DELPHIN COMPUTER SUPPLY	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	95.13	R
404053	DELPHIN COMPUTER SUPPLY	TONER CARTRIDGES	SANTA MONICA HIGH SCHOOL	309.60	R
404054	DELPHIN COMPUTER SUPPLY	TONER CARTRIDGES	R O P	598.62	R
404228	DELPHIN COMPUTER SUPPLY	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	432.81	U
404286	DELPHIN COMPUTER SUPPLY	TONER FOR LASER PRINTER	EDISON ELEMENTARY SCHOOL	566.86	U
404362	DELPHIN COMPUTER SUPPLY	INK CARTRIDGES	GRANT ELEMENTARY SCHOOL	191.06	R
404312	DEMCO LIBRARY SUPPLIES	LIBRARY SUPPLIES	SANTA MONICA HIGH SCHOOL	1,329.87	U
404043	E. SAM JONES DISTRIBUTOR INC.	FLOURESCENT BULBS	FRANKLIN ELEMENTARY SCHOOL	161.08	U
404430	E. SAM JONES DISTRIBUTOR INC.	LIGHT BULBS FOR SCHOOL	WEBSTER ELEMENTARY SCHOOL	224.62	U
403453	EDUCATIONAL RESOURCES	SOFTWARE & LICENSE	CURRICULUM AND IMC	160.21	
404121	EDUCATORS OUTLET	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	93.92	
404480	ELECTRIC SUPPLY CONNECTION	OPEN ORDER-ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	700.00	
404259	ELLISON EDUCATIONAL EQUIP	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	928.65	U
404196	ENRICHMENT RESOURCES	CLIP ART FOR ROOM 20	WEBSTER ELEMENTARY SCHOOL	32.01	
404453	ENRICHMENT RESOURCES	POSTERS FOR ROOM 20	WEBSTER ELEMENTARY SCHOOL	88.03	
404122	ENSLow PUBLISHERS INC	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	652.96	R
404279	ERNST, ANNE	REIMBURSEMENT/CELL PHONE	HEALTH SERVICES	400.00	R
404154	ESCOBAR SEWER CONTRACTOR	REPLACE SEWER LINE-PT. DUME	FACILITY MAINTENANCE	7,106.00	
404063	ETS	PreID for STAR 2004	CURRICULUM AND IMC	3,840.00	U
404195	ETS	STAR EDITS	CURRICULUM AND IMC	5,000.00	U
404221	F K M COPIER PRODUCTS	COPIER TONER CARTRIDGE	WILL ROGERS ELEMENTARY SCHOOL	141.27	U
404257	F K M COPIER PRODUCTS	FAX MACHINE TONER	SANTA MONICA HIGH SCHOOL	270.03	
404292	F K M COPIER PRODUCTS	COPIER TONER CARTRIDGE	WILL ROGERS ELEMENTARY SCHOOL	141.27	R
404489	FEDEX	OPEN ORDER/PAYMENT	CHILD DEVELOPMENT CENTER	135.00	CD
404347	FIRST STUDENT	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	325.00	U
404352	FIRST STUDENT	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	325.00	
404388	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	MALIBU HIGH SCHOOL	393.26	
404387	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	MALIBU HIGH SCHOOL	874.88	U
403985	FOLLETT LIBRARY BOOK CO	ED FOUNDATION LIB BOOKS	WILL ROGERS ELEMENTARY SCHOOL	1,980.98	
404074	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS, GRANT	MCKINLEY ELEMENTARY SCHOOL	576.00	R
404099	FOLLETT LIBRARY BOOK CO	library books	GRANT ELEMENTARY SCHOOL	1,761.91	
404101	FOLLETT LIBRARY BOOK CO	General library books	PT DUME ELEMENTARY SCHOOL	420.00	R
404125	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	1,086.08	R
404152	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	JOHN MUIR ELEMENTARY SCHOOL	1,281.00	R
404153	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	SMASH SCHOOL	821.00	R
404278	FOLLETT LIBRARY BOOK CO	4/5 Grade Classroom Books	WILL ROGERS ELEMENTARY SCHOOL	1,176.48	U
404355	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	CABRILLO ELEMENTARY SCHOOL	817.89	

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 SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
404356	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	CABRILLO ELEMENTARY SCHOOL	439.48	R
404366	FOLLETT LIBRARY BOOK CO	Library books	GRANT ELEMENTARY SCHOOL	849.00	R
404188	FREESTYLE PHOTO SUPPLIES	ROP PHOTOGRAPHY SUPPLIES	R O P	756.74	R
404104	FREIMAN, SUSAN	REIMBURSEMENT	HEALTH SERVICES	308.33	R
404047	FREY SCIENTIFIC/SCHOOL SPECIAL	MICROSCOPES	OLYMPIC CONTINUATION SCHOOL	1,266.09	U
404116	FRITO-LAY INC	OPEN PO FOR SNACK RESALE ITEMS	SAMOHI STUDENT STORE	3,000.00	U
403587	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,068.21	U
403991	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	361.56	U
404016	GALE SUPPLY CO	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	174.72	U
404041	GALE SUPPLY CO	CUSTODIAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	987.62	U
404242	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	581.14	CD
404369	GALE SUPPLY CO	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	367.39	U
404391	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	123.41	
404422	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WEBSTER ELEMENTARY SCHOOL	653.94	U
404428	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	111.98	CD
404376	GARRETT BOOK COMPANY	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	453.78	R
404337	GIARDINELLI	MUSIC STANDS FOR INST'L MUSIC	PT DUME ELEMENTARY SCHOOL	178.34	U
404146	GONZALEZ, IRENE D	CELL PHONE REIMBURSEMENT	STATE AND FEDERAL PROJECTS	240.00	R
404159	GREAT SOURCE EDUCATION GROUP	TEXTBOOKS	LINCOLN MIDDLE SCHOOL	1,767.01	R
404164	GREAT SOURCE EDUCATION GROUP	INSTRUCTIONAL MATERIAL	LINCOLN MIDDLE SCHOOL	52.93	U
404103	GUIDED DISCOVERIES	5TH GRADE FIELD TRIP	PT DUME ELEMENTARY SCHOOL	10,335.00	
404276	HANNAN, ELLEN	REIMBURSEMENT/CELL PHONE	HEALTH SERVICES	400.00	R
403925	HANSON, MAGGIE	REIMBURSEMENT CELL PHONE	HEALTH SERVICES	400.00	R
404147	HARCOURT BRACE	TEACHER RESOURCES/4th/5th	PT DUME ELEMENTARY SCHOOL	520.66	R
404277	HARCOURT BRACE	MATH BOOKS	WEBSTER ELEMENTARY SCHOOL	85.03	R
404407	HARRIS, PEGGY THOMAS	REIMBURSEMENT/SUPPLIES	ENGLISH LANGUAGE DEVELOPMENT	75.18	
404046	HAZELDEN EDUC MAT	BOOKS	OLYMPIC CONTINUATION SCHOOL	60.40	U
401763	HOUGHTON MIFFLIN	Barba-Castro Order	WILL ROGERS ELEMENTARY SCHOOL	42.22	R
404098	HOUGHTON MIFFLIN	Books	WILL ROGERS ELEMENTARY SCHOOL	666.20	R
403926	HOUSMAN, JOANN	REIMBURSEMENT - CELL PHONE	HEALTH SERVICES	400.00	R
404210	HOWARD INDUSTRIES	COMPRESSOR FOR CABRILLO	FOOD SERVICES	274.11	F
404479	HOWARD INDUSTRIES	OPEN ORDER-HVAC SUPPLIES	FACILITY MAINTENANCE	4,000.00	
403944	IMED	OVERHEAD SCREENS	JOHN ADAMS MIDDLE SCHOOL	147.22	U
404013	IMED	TV/DVD/CART	SANTA MONICA HIGH SCHOOL	713.58	U
404226	IMED	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	282.15	U
404301	IMED	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	106.09	U
404365	IMED	PROJECTION SCREEN	MALIBU HIGH SCHOOL	77.94	U
404204	INTELLI-TECH	COMPUTER ACCESSORY	SANTA MONICA HIGH SCHOOL	60.62	U
404208	INTELLI-TECH	COMPUTER ACCESSORY	SANTA MONICA HIGH SCHOOL	712.29	U
404359	INTERACT	BOOK	CABRILLO ELEMENTARY SCHOOL	52.03	
404424	IPSWITCH INC	Anti-Virus Service Agreement	INFORMATION SERVICES	4,990.00	U
403921	JEFFRIES, JANE	REIMBURSEMENT - CELLPHONE	HEALTH SERVICES	400.00	R
404281	JIM BURKE PAINTING	PAINTING-EDISON ELEMENTARY	FACILITY MAINTENANCE	1,800.00	
404151	JONES, TRISTEN	NAT'L BOARD TEACHER REIMB	STATE AND FEDERAL PROJECTS	1,000.00	R
404040	JUST DO IT FITNESS EQUIPMENT	REPAIR EQUIPMENTS	SANTA MONICA HIGH SCHOOL	453.10	
404174	KAMRAN & CO	CONVECTION OVEN	FOOD SERVICES	8,587.47	F
404186	KELLY PAPER/SANTA MONICA	ROP INSTRUCTIONAL SUPPLIES	R O P	338.93	R
403514	KENNEY, MICHELLE	REIMB/RACIAL HARMONY RETREAT	SANTA MONICA HIGH SCHOOL	1,113.98	R
404165	KEY CURRICULUM PRESS	INSTRUCTIONAL SUPPLIES	LINCOLN MIDDLE SCHOOL	442.95	
404176	L A COUNTY DEPT OF HEALTH SERV	BACKFLOW PREVENT.DEVICES	FACILITY MAINTENANCE	672.00	U
404136	LAGUNA CLAY COMPANY	INSTRUCTIONAL SUP/EXPL/SI/ART	JOHN ADAMS MIDDLE SCHOOL	429.27	R

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
404304	LAKESHORE (PICK UP ONLY)	INTERVENTION CLASS SUPPLIES	GRANT ELEMENTARY SCHOOL	100.00	R
404305	LAKESHORE (PICK UP ONLY)	INTERVENTION CLASS SUPPLIES	GRANT ELEMENTARY SCHOOL	100.00	R
404307	LAKESHORE (PICK UP ONLY)	INTERVENTION CLASS SUPPLIES	GRANT ELEMENTARY SCHOOL	100.00	R
404336	LAKESHORE (PICK UP ONLY)	MATH INTERVENTION CLASS SUPPLY	GRANT ELEMENTARY SCHOOL	100.00	R
404157	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,118.26	U
404162	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,116.76	U
404163	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,020.90	U
404168	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,390.76	U
404169	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	986.86	U
404170	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,103.04	U
404172	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,109.54	U
404219	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,052.60	U
404225	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	392.53	U
404248	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	427.69	U
404249	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,321.65	U
404294	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	259.33	U
404354	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	31.93	R
404433	LAKESHORE CURRICULUM	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	63.62	R
404177	LANDS END BUSINESS OUTFITTERS	STAFF SHIRTS/ADMIN	JOHN ADAMS MIDDLE SCHOOL	1,307.97	U
404113	LASERCARE	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	113.14	
404014	LIBRARY VIDEO COMPANY	VIDEOS TO SUPPORT CURRICULUM	MCKINLEY ELEMENTARY SCHOOL	460.54	
404094	M & M LIFT INC	ARTICULATING AERIAL LIFT	DISTRICT-WIDE	24,985.81	SR
404206	MAC CONNECTION	COMPUTER ACCESSORY	SANTA MONICA HIGH SCHOOL	91.96	U
403928	MAHON, MARGARET	REIMBURSEMENT - CELL PHONE	HEALTH SERVICES	400.00	R
404112	MANGLE, RUTH	Cell Phone Reimbursement	INFORMATION SERVICES	240.00	U
404289	MARATHON COPIER SERVICE	XEROX 1090 MAINTENANCE	WEBSTER ELEMENTARY SCHOOL	198.23	R
403723	MARKERBOARD PEOPLE, THE	INSTRUCTIONAL SUPPLIES	LINCOLN MIDDLE SCHOOL	305.82	
403929	MCELVAIN, NORA	REIMBURSEMENT - CELL PHONE	HEALTH SERVICES	400.00	R
404398	MCKEOWN, KEVIN	Parts\Supplies\Mileage Reimb	INFORMATION SERVICES	75.69	U
404455	MEDICAL PURCHASING CORP.	HEALTH CHAMPIONS SUPPLIES	HEALTH SERVICES	3,084.52	
404078	MICRO BIO-MEDICS/ORDERS	Earthquake Supplies	ROOSEVELT ELEMENTARY SCHOOL	42.54	U
404129	MICRO BIO-MEDICS/ORDERS	SHARPS CONTAINERS	HEALTH SERVICES	34.33	
404033	MINDWARE	INSTRUCTIONAL SUP/8TH/MATH/SI	JOHN ADAMS MIDDLE SCHOOL	232.62	R
404283	MITTEL'S ART SUPPLY	OPEN ORDER/ART SUPPLIES	SANTA MONICA HIGH SCHOOL	700.00	R
404089	MONASTERO, SUZANNE WEBB	CELL PHONE REIMBURSEMENT	STATE AND FEDERAL PROJECTS	240.00	R
403930	MORN, LORA	REIMBURSEMENT - CELL PHONE	HEALTH SERVICES	400.00	R
403998	MRS NELSONS TOY & BOOK SHOP	Books	WILL ROGERS ELEMENTARY SCHOOL	570.68	U
404256	MUNCEY, DONNA	REIMB./CELL PHONE	CURRICULUM AND IMC	400.00	U
404302	MUNOZ, LUIS	GARDEN MAINTENANCE/GIFT	JOHN ADAMS MIDDLE SCHOOL	75.00	
403516	NACAC	MEMBERSHIP	SANTA MONICA HIGH SCHOOL	145.00	R
404087	NATIONAL COUNCIL ON ECONOMIC	SOCIAL STUDIES TEXTBOOKS	SANTA MONICA HIGH SCHOOL	1,415.45	R
404229	NATIONAL PROFESSIONAL RESOURCE	INSTRUCTIONAL MATERIALS	LINCOLN MIDDLE SCHOOL	134.85	U
404032	NCS PEARSON	SCANTRONS	SANTA MONICA HIGH SCHOOL	202.92	R
404070	NCS PEARSON	SCANTRONS	SANTA MONICA HIGH SCHOOL	434.19	
403931	NIEMI, CHARLENE	REIMBURSEMENT - CELL PHONE	HEALTH SERVICES	400.00	R
404373	OCLC FOREST PRESS	LIBRARY BOOK	LINCOLN MIDDLE SCHOOL	107.17	R
404392	OMEGA INDUSTRIAL SUPPLY	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	327.08	
404156	ORIENTAL TRADING CO INC	COOL TOOLS SUPPLIES	HEALTH SERVICES	75.85	R
404296	ORIENTAL TRADING CO INC	PERSONALIZED PENCILS	SANTA MONICA HIGH SCHOOL	225.05	
404351	ORIENTAL TRADING CO INC	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	55.44	R
404198	PARKING VIOLATIONS BUREAU	PARKING CITATION	SANTA MONICA HIGH SCHOOL	81.00	U

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404030	PC MALL GOV	REPLACEMENT FOR IMAC COMPUTERS	JOHN ADAMS MIDDLE SCHOOL	148.72	R
404408	PEARSON EDUCATION #3	TEXTBOOKS	ADULT EDUCATION CENTER	837.39	A
404131	PERMABOUND BOOKS	ENGLISH TEXTBOOKS	SANTA MONICA HIGH SCHOOL	4,739.52	R
404132	PERMABOUND BOOKS	ENGLISH TEXTBOOKS	SANTA MONICA HIGH SCHOOL	5,430.96	R
404450	PERMABOUND BOOKS	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	331.31	
404409	POOL SUPPLY OF ORANGE COUNTY	OPEN ORDER-POOL SUPPLIES	FACILITY MAINTENANCE	9,000.00	
404309	PRENTICE HALL SCHOOL DIVISION	TEXTBOOK MATERIALS	MALIBU HIGH SCHOOL	192.40	U
404484	PRIORITY MAILING SYSTEMS INC	FOLDING INSERTING EQUIPMENT	DISTRICT-WIDE	24,337.43	SR
404439	PUBLISHERS QUALITY LIBRARY	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	429.63	R
404260	RAND MCNALLY & COMPANY	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	285.21	U
404270	RAYVERN LIGHTING	FLOURSCENT LIGHTING	MALIBU HIGH SCHOOL	667.04	U
403706	RECORDED BOOKS INC	INSTRUCTIONAL MATERIALS	LINCOLN MIDDLE SCHOOL	136.90	
404134	REDWOOD PRESS INC	PRINT EMPLOYEE DIRECTORY	BOE/SUPERINTENDENT	3,307.04	U
403932	RELLES, ELLEN	REIMBURSEMENT - CELL PHONE	HEALTH SERVICES	400.00	R
404155	RHODE ISLAND NOVELTY	COOL TOOLS SUPPLIES	HEALTH SERVICES	103.68	R
404144	RISCHE, JESSICA	CELL PHONE REIMBURSEMENT	STATE AND FEDERAL PROJECTS	240.00	R
404357	RIVERSIDE PUBLISHING/HOUGHTON	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	250.69	
404483	ROTARY CLUB OF SANTA MONICA	MEMBERSHIP DUES	BOE/SUPERINTENDENT	574.00	U
404482	SAFELITE GLASS CORP	REPAIRS TO MAINT. VEH. #34	FACILITY MAINTENANCE	189.38	
404109	SALEM PRESS/MAGILL BOOKS	MAGILL ON LITERATURE DATABASE	SANTA MONICA HIGH SCHOOL	1,515.50	U
404145	SAMARGE, SUSAN	CELL PHONE REIMBURSEMENT	STATE AND FEDERAL PROJECTS	240.00	R
403979	SAMY'S CAMERA	DIGITAL CAMERA	ROOSEVELT ELEMENTARY SCHOOL	308.30	U
404187	SAMY'S CAMERA	ROP PHOTOGRAPHY SUPPLIES	R O P	626.77	R
403735	SAMY'S CAMERA SHOP	CAMCORDER	OLYMPIC CONTINUATION SCHOOL	602.95	U
404123	SAMY'S CAMERA SHOP	DIGITAL CAMERA	SANTA MONICA HIGH SCHOOL	377.79	U
404464	SANTA MONICA FORD	open order for Parts/rep. sp.e	TRANSPORTATION	4,000.00	R
404091	SANTA MONICA MIRROR	ADVERTISING	ADULT EDUCATION CENTER	487.13	A
404361	SANTA MONICA MUN BUS LINES	BUS CARDS FOR RESALE	SAMOHY STUDENT STORE	1,000.00	U
404135	SAX ARTS/SCHOOL SPECIALTY	INSTRUCTIONAL SUP/EXPL/ART	JOHN ADAMS MIDDLE SCHOOL	297.21	R
404344	SCANTRON CORPORATION	MAINTENANCE AGREEMENT	ADULT EDUCATION CENTER	889.82	A
403933	SCHMIDT, LAUREL	REIMBURSEMENT - CELL PHONE	HEALTH SERVICES	400.00	R
404120	SCHOLASTIC MAGAZINES	MAGAZINE SUBSCRIPTIONS	CABRILLO ELEMENTARY SCHOOL	258.93	
404182	SCHOLASTIC MAGAZINES	SUBSCRIPTION	CABRILLO ELEMENTARY SCHOOL	16.18	
403397	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	97.70	R
404072	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	194.59	U
404079	SCHOOL SPECIALTY INC	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	328.64	R
404161	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	169.16	U
404231	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	169.49	U
404253	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	440.36	U
404394	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES/TEISL	GRANT ELEMENTARY SCHOOL	171.40	R
404456	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	74.88	R
404401	SCIENCE KIT & BOREAL LABS	SCIENCE MAGNET SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	278.01	U
403843	SEHI COMPUTER PRODUCTS	Printer Cartridges	ROOSEVELT ELEMENTARY SCHOOL	1,585.13	R
404076	SEHI COMPUTER PRODUCTS	PRINTER	WILL ROGERS ELEMENTARY SCHOOL	622.39	U
404199	SEHI COMPUTER PRODUCTS	PRINTER CARTRIDGES	SANTA MONICA HIGH SCHOOL	677.95	
404423	SEHI COMPUTER PRODUCTS	PRINTER CARTRIDGES	SANTA MONICA HIGH SCHOOL	249.43	
404432	SEHI COMPUTER PRODUCTS	TONER FOR COPY MACHINE	SANTA MONICA HIGH SCHOOL	554.24	
404214	SHORR PRODUCTIONS	BALANCE BEAM SCALES	HEALTH SERVICES	353.67	
404218	SHORR PRODUCTIONS	STADIOMETER	HEALTH SERVICES	164.44	R
404381	SIR SPEEDY PRINTING #0245	SENIOR AWARD NIGHT PROGRAMS	SANTA MONICA HIGH SCHOOL	990.49	R
404039	SMART & FINAL	OPEN ORDER/COOKING & PROJECTS	CHILD DEVELOPMENT CENTER	50.00	CD

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404081	SMART & FINAL	NON INSTR. SUPPLIES/ARTS	CURRICULUM AND IMC	500.00	U
404462	SMITH & HARTFORD CUSTOM COACH	Repairs to bus #11/reg. ed.	TRANSPORTATION	1,183.29	R
404045	SOCIAL STUDIES SCHOOL SVCS	BOOKS	OLYMPIC CONTINUATION SCHOOL	80.97	U
404068	SOCIAL STUDIES SCHOOL SVCS	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	900.00	R
404402	SOCIAL STUDIES SCHOOL SVCS	VIDEOS/BOOKS/POSTERS/ROOM 20	WEBSTER ELEMENTARY SCHOOL	276.72	
404031	SOUTHWEST SCHOOL SUPPLY	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	272.57	R
404119	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/INST SUP/6TH/SI/HUM	JOHN ADAMS MIDDLE SCHOOL	200.00	R
404137	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUP/ADMIN	JOHN ADAMS MIDDLE SCHOOL	405.99	U
404178	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUP/SI/HUMAN	JOHN ADAMS MIDDLE SCHOOL	50.00	R
404234	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	EDISON ELEMENTARY SCHOOL	1,000.00	R
404335	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	PT DUME ELEMENTARY SCHOOL	126.53	
404338	SOUTHWEST SCHOOL SUPPLY	CLASS SUPPLIES/TAKASHIMA	GRANT ELEMENTARY SCHOOL	412.22	R
404378	SOUTHWEST SCHOOL SUPPLY	KRAFT ROLL PAPER	LINCOLN MIDDLE SCHOOL	702.54	R
404393	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES/TEISL	GRANT ELEMENTARY SCHOOL	261.06	U
404348	SPARKLETTS WATER CO	WATER DELIVERY/SCIENCE DEPT.	SANTA MONICA HIGH SCHOOL	106.50	R
404382	SPARKLETTS WATER CO	WATER/SCIENCE DEPT.	SANTA MONICA HIGH SCHOOL	159.64	R
404167	STAPLES DIRECT	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	140.71	U
404222	STAPLES DIRECT	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	446.44	U
404264	STAPLES DIRECT	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	64.28	U
404050	STAPLES/P-U/WLA/CUST#240174490	OPEN ORDER/INST SUP/7TH CORE	JOHN ADAMS MIDDLE SCHOOL	100.00	R
404128	STAPLES/P-U/WLA/CUST#240174490	OPEN ORDER/INST SUP/SS/SI/7TH	JOHN ADAMS MIDDLE SCHOOL	373.52	R
404211	STAPLES/P-U/WLA/CUST#240174490	OPEN ORDER/INST SUP/HUM/SI	JOHN ADAMS MIDDLE SCHOOL	191.62	R
403940	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/INST SUP/SP ED/RES	JOHN ADAMS MIDDLE SCHOOL	50.00	R
404067	STAPLES/PICK UP/SANTA MONICA	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	600.00	R
404083	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/INST SUP/SI/HUMAN	JOHN ADAMS MIDDLE SCHOOL	108.32	R
404095	STAPLES/PICK UP/SANTA MONICA	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	100.00	R
404102	STAPLES/PICK UP/SANTA MONICA	LIBRARY SUPPLIES	SANTA MONICA HIGH SCHOOL	500.00	U
404117	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/INST SUP/S.I./HUMAN	JOHN ADAMS MIDDLE SCHOOL	100.89	R
404181	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/INST SUP/SI/HUMAN	JOHN ADAMS MIDDLE SCHOOL	62.00	R
404385	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	100.00	R
404431	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
403705	SUNDANCE	INSTRUCTIONAL MATERIALS	LINCOLN MIDDLE SCHOOL	353.57	
404124	SUPER DUPER PUBLICATIONS	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	97.43	
403941	TARGET STORES	OPEN ORDER/INST SUP/SP ED/RES	JOHN ADAMS MIDDLE SCHOOL	50.00	R
404022	TEACHER'S DISCOVERY	INSTRUCTIONAL SUP/FOREIGN LANG	JOHN ADAMS MIDDLE SCHOOL	205.29	R
404449	TEACHER'S DISCOVERY	POSTERS FOR ROOM 20	WEBSTER ELEMENTARY SCHOOL	100.35	
404452	TEACHER'S DISCOVERY	POSTERS FOR ROOM 3	WEBSTER ELEMENTARY SCHOOL	164.08	
404065	TEDDYS CAFE	BANQUET	SANTA MONICA HIGH SCHOOL	1,255.00	
404203	THOMPSON PUBLISHING GROUP	RENEW STATE & FEDERAL SUBSCRIP	STATE AND FEDERAL PROJECTS	299.85	R
403710	TOLEDO P.E. SUPPLY CO.	INSTRUCTIONAL SUPPLIES	LINCOLN MIDDLE SCHOOL	1,968.20	R
403712	TRI-BEST VISUAL DISPLAY	WHITEBOARDS	LINCOLN MIDDLE SCHOOL	4,548.67	R
403839	TRI-BEST VISUAL DISPLAY	WHITE BOARDS	OLYMPIC CONTINUATION SCHOOL	1,114.98	U
403942	U S OFFICE PROD/CORPORATE EXP	OPEN ORDER/INS SUP/SP ED/RES	JOHN ADAMS MIDDLE SCHOOL	50.00	R
404004	U S OFFICE PROD/CORPORATE EXP	FILE CABINET	OLYMPIC CONTINUATION SCHOOL	172.12	U
404038	U S OFFICE PROD/CORPORATE EXP	OPEN ORDER/INST SUP/8TH CORE	JOHN ADAMS MIDDLE SCHOOL	93.49	R
404049	U S OFFICE PROD/CORPORATE EXP	OPEN ORDER/INS SUP/6TH/MATH/SI	JOHN ADAMS MIDDLE SCHOOL	286.08	R
404085	U S OFFICE PROD/CORPORATE EXP	OPEN ORDER/INST SUP/S.I./HUMAN	JOHN ADAMS MIDDLE SCHOOL	108.32	R
404092	U S OFFICE PROD/CORPORATE EXP	OPEN ORDER/INST SUP/AVID/GIFT	JOHN ADAMS MIDDLE SCHOOL	190.00	
404110	U S OFFICE PROD/CORPORATE EXP	OPEN ORDER/INST SUP/SS/8TH	JOHN ADAMS MIDDLE SCHOOL	100.00	R
404133	U S OFFICE PROD/CORPORATE EXP	COPIER TONER/ADMIN	JOHN ADAMS MIDDLE SCHOOL	155.69	U
404179	U S OFFICE PROD/CORPORATE EXP	INSTRUCTIONAL SUP/7TH CORE	JOHN ADAMS MIDDLE SCHOOL	165.00	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 22, 2004

PAGE 7

U-GENERAL FUND, UNRESTRICTED   R-GENERAL FUND, RESTRICTED   A-ADULT ED   CD-CHILD DEVELOPMENT   F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX)   EX-PROP ES and X   D-DEVELOPER FEES   SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
404374	U S POSTMASTER-MALIBU	POSTAGE	MALIBU HIGH SCHOOL	1,000.00	U
404284	UC REGENTS C/O PEGGY HAMNER	FIELD TRIP	MALIBU HIGH SCHOOL	450.00	
404261	UNIVERSAL PRINTWORKS INC.	COMPUTER FORMS	INFORMATION SERVICES	1,081.68	U
404399	US BANK (GOVT CARD SERVICES)	Security Certificate	INFORMATION SERVICES	477.00	U
403934	WALDORF, SHERRY	REIMBURSEMENT - CELL PHONE	HEALTH SERVICES	400.00	R
404194	WARREN DISTRIBUTING INC.	FOR REPAIRS ON F.S. VEHICLES	FOOD SERVICES	500.00	F
404142	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	127.65	U
403795	WEST LA MUSIC INCORP	MIXER/SPEAKERS	SANTA MONICA HIGH SCHOOL	2,527.64	R
403987	WESTERN GRAPHIX	LAMINATOR REPAIR	JOHN MUIR ELEMENTARY SCHOOL	120.00	U
404293	WESTERN GRAPHIX	LAMINATING FOR CLASSROOMS	WEBSTER ELEMENTARY SCHOOL	245.33	
404064	WRIGHT GROUP/MCGRAW-HILL	LITERATURE SUPPORT	WILL ROGERS ELEMENTARY SCHOOL	2,073.22	U
403852	XEROX CORP/SUPPLIES	STAPLES FOR XEROX	EDISON ELEMENTARY SCHOOL	179.70	U
402715	YATES, BARRY	REIMB./POSTAGE STAMPS	FRANKLIN ELEMENTARY SCHOOL	74.00	U
** NEW PURCHASE ORDERS TOTAL:				289,754.60	



TO: BOARD OF EDUCATION ACTION/CONSENT  
01/22/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE: AMENDMENT TO CONTRACT WITH GENERAL USA DEVELOPMENT CO.  
 BID #4.03-BATHROOM REMODEL-WASHINGTON WEST PRE-SCHOOL,  
 CHANGE ORDERS #2 AND #3

RECOMMENDATION NO. A.09

It is recommended that the Board of Education authorize change orders #2 and #3 as amendments to the contract with General USA Development Company, in amount of \$1,305 for a total contract amount of \$26,505.

Funding Information

Budgeted: Yes  
 Fund: 12 - Child Development  
 Source: City of Santa Monica  
 Account number: 12-91230-0-85000-85000-6100-070-2700  
 (Corrected account number)  
 Description: Building Improvement

COMMENT: Change Orders #2 and #3 represent the work listed below:

ORIGINAL CONTRACT	\$23,000
PREVIOUS CHANGE ORDER #1	\$ 2,200
PROPOSED CHANGE ORDER #2	\$ 946
PROPOSED CHANGE ORDER #3	\$ 359
 TOTAL CONTRACT AMOUNT	 \$26,505

Change Order #2 - Approximately 20' of old 4" sewer line to be replaced with new 4" cast iron sewer line. \$946

Change Order #3 - Change existing galvanized pipe to copper and replace old waste lines at existing sink in adjacent office/classroom. \$359

MOTION MADE BY: Dr. Jordan  
 SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)  
 ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
01/22/04  
FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT  
RE: ACCEPTANCE OF WORK COMPLETED BY GENERAL USA DEVELOPMENT  
COMPANY - BID #4.03

RECOMMENDATION NO. A.10

It is recommended that the Board of Education accept as completed all work contracted for the Washington West Bathroom Remodel project.

Funding Information

Budgeted: Yes  
Fund: 12 - Child Development  
Source: City of Santa Monica  
Account number: 12-91230-0-85000-85000-6100-070-2700  
Description: Building Improvement

COMMENT: The contract with General USA Development Company has been completed. In order to facilitate the release of the 10% retention being held by the District, a notice of completion must be filed for thirty five (35) days with the County of Los Angeles pending Board approval.

Original Contract Amount	\$23,000
Change Orders #1,2,3	\$ 3,505
Total Contract Amount	\$26,505

MOTION MADE BY: Dr. Jordan  
SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
01/22/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.11

ELECTIONS  
ADDITIONAL ASSIGNMENTS

JOHN ADAMS MIDDLE SCHOOL

Goldberg, Cori	2.8 hrs @\$35.60	12/12/03	Est Hrly/\$100
Torres, Lupe	2.8 hrs @\$35.60	12/12/03	Est Hrly/\$100
			TOTAL ESTABLISHED HOURLY \$200

Comment: Chaperone for School Dance  
01-Reimbursed by ASB

Iwasa, Chris	133 hrs @\$60.49	11/10/03-6/14/04	Own Hrly/\$8045
Tio, Caroline	133 hrs @\$47.86	11/10/03-6/14/04	Own Hrly/\$6365
			TOTAL OWN HOURLY \$14,410

Comment: Extra period  
01-Unrestricted Resource (Approved by Board 10/2/03)

CHILD DEVELOPMENT SERVICES

Mercier, Alisha	64 hrs @\$24.38	12/22/03-1/2/04	Own Hrly/\$1560
			TOTAL OWN HOURLY \$1,560

Comment: CDS Operating Winter Break  
12-CD:St Genl Child Care (GCTR)  
(Lead Teacher 15% Increment)

Langley, Zoe	64 hrs @\$23.06	12/22/03-1/2/04	Own Hrly/\$1476
			TOTAL OWN HOURLY \$1,476

Comment: CDS Operating Winter Break  
12-Unrestricted Resource  
(Lead Teacher 15% Increment)

Patton, Roxanna	64 hrs @\$24.15	12/22/03-1/2/04	Own Hrly/\$1546
			TOTAL OWN HOURLY \$1,546

Comment: CDS Operating Winter Break  
12-CD:Extended Day Care (GLTK) - 50%  
12-CD:Fed Chld Care Ctr - BSD Fctr - 50%  
(Lead Teacher 15% Increment)

Vega, Dolores	48 hrs @\$24.15	12/22/03-1/2/04	Own Hrly/\$1159
			TOTAL OWN HOURLY \$1,159

Comment: CDS Operating Winter Break  
12-Unrestricted Resource - 50%  
12-CD:Fed Chld Care Ctr - BSD Fctr - 50%  
(Lead Teacher 15% Increment)

Douglas Jennifer	32 hrs @\$25.95	12/22/03-1/2/04	Own Hrly/\$830
Justis, Vicki	32 hrs @\$27.85	12/22/03-1/2/04	Own Hrly/\$891
Martinez, Maria	32 hrs @\$21.74	12/22/03-1/2/04	Own Hrly/\$696
Sterling, Patricia	32 hrs @\$21.00	12/22/03-1/2/04	Own Hrly/\$672
			TOTAL OWN HOURLY \$3,089

Comment: CDS Operating Winter Break  
12-Unrestricted Resource

Hentschell, Denise	84 hrs @\$35.60	9/1/03-6/30/04	<u>Est Hrly/\$3000</u>
		TOTAL ESTABLISHED HOURLY	\$3,000

Comment: Cal-Safe (Sapid)  
12-Cal Save Child Care Development

Davis, Shyland	64 hrs @\$14.25	12/22/03-1/2/04	<u>Own Hrly/\$944</u>
Martinez, Emelita	64 hrs @\$28.90	12/22/03-1/2/04	<u>Own Hrly/\$1850</u>
		TOTAL OWN HOURLY	\$2,794

Comment: CDS Operating Winter Break  
12-Unrestricted Resource

Pitney, Bertha	24 hrs @\$24.69	12/22/03-1/2/04	<u>Own Hrly/\$593</u>
		TOTAL OWN HOURLY	\$593

Comment: CDS Operating Winter Break  
12-Unrestricted Resource

Henry, Cassy	32 hrs @\$18.35	12/22/03-1/2/04	<u>Own Hrly/\$587</u>
Herberg, Joan	32 hrs @\$23.20	12/22/03-1/2/04	<u>Own Hrly/\$742</u>
		TOTAL OWN HOURLY	\$1,329

Comment: CDS Operating Winter Break  
12-CD:Fed Chld Care Ctr-BSD Fctr

Samini, Leili	32 hrs @\$18.36	12/22/03-1/2/04	<u>Own Hrly/\$588</u>
		TOTAL OWN HOURLY	\$588

Comment: CDS Operating Winter Break  
12-CD:Extended Day Care (GLTK)

Castellon, Emma	64 hrs @\$19.31	12/22/03-1/2/04	<u>Own Hrly/\$1236</u>
		TOTAL OWN HOURLY	\$1,236

Comment: CDS Operating Winter Break  
12-CD:Extended Day Care (GLTK)

Daanish, Daaim	32 hrs @\$16.14	12/22/03-1/2/04	<u>Own Hrly/\$516</u>
Patel, Varsha	32 hrs @\$15.82	12/22/03-1/2/04	<u>Own Hrly/\$506</u>
Pekkanen, Jaana	32 hrs @\$24.69	12/22/03-1/2/04	<u>Own Hrly/\$790</u>
Perez, Sylvia	32 hrs @\$17.09	12/22/03-1/2/04	<u>Own Hrly/\$547</u>
Rossmann, Tracy	32 hrs @\$24.05	12/22/03-1/2/04	<u>Own Hrly/\$770</u>
Yadegari, Sholeh	32 hrs @\$21.95	12/22/03-1/2/04	<u>Own Hrly/\$702</u>
		TOTAL OWN HOURLY	\$3,831

Comment: CDS Operating Winter Break  
12-CD:St Genl Child Care (GCTR)

Cerrato, Wendy	64 hrs @\$16.46	12/22/03-1/2/04	<u>Own Hrly/\$1053</u>
Chaheme, Jessenia	64 hrs @\$18.99	12/22/03-1/2/04	<u>Own Hrly/\$1215</u>
Conway, Kenyatta	64 hrs @\$17.09	12/22/03-1/2/04	<u>Own Hrly/\$1094</u>
Gonzalaez, Yolanda	64 hrs @\$19.31	12/22/03-1/2/04	<u>Own Hrly/\$1236</u>
		TOTAL OWN HOURLY	\$4,598

Comment: CDS Operating Winter Break  
12-CD:St Genl Child Care (GCTR)

LINCOLN MIDDLE SCHOOL

Ash, Kathy	4 hrs @\$35.60	2/7/04	<u>Est Hrly/\$142</u>
Gies, Gretchen	4 hrs @\$35.60	2/7/04	<u>Est Hrly/\$142</u>
Lee, Chon	4 hrs @\$35.60	2/7/04	<u>Est Hrly/\$142</u>
McNulty, Mary Beth	4 hrs @\$35.60	2/7/04	<u>Est Hrly/\$142</u>
		TOTAL ESTABLISHED HOURLY	\$568

Comment: SI Planning-Holt Writing Domains  
01-School Improvement Prog, 7-12

MCKINLEY ELEMENTARY

Kincannon, Marie 130 hrs @\$35.60 11/1/03-6/20/04 Est Hrly/\$4628  
TOTAL ESTABLISHED HOURLY \$4,628

Comment: Teach K-5 music  
01-Gifts

PT DUME MARINE SCIENCE

Hovest, Christine 15 hrs @\$35.60 1/3/04-4/30/04 Est Hrly/\$534  
TOTAL ESTABLISHED HOURLY \$534

Comment: After School Reading Intervention (Student/Parent Diads)  
School Improvement Prog, K-6

Harris, Kenneth 15 hrs @\$35.60 1/15/04-3/18/04 Est Hrly/\$534  
TOTAL ESTABLISHED HOURLY \$534

Comment: Afterschool Technology Club for Third Grade Advanced Students  
01-Gifted/Talented Educ (GATE)

Dunn, Margo 16.25 hrs @\$35.60 1/22/04-4/29/04 Est Hrly/\$579  
Jennings, Kristine 16.25 hrs @\$35.60 1/20/04-4/30/04 Est Hrly/\$579  
TOTAL ESTABLISHED HOURLY \$1,158

Comment: Afterschool Math Club & Math Competition for G.A.T.E. Program  
01-Gifted/Talented Educ (GATE)

WILL ROGERS ELEMENTARY

Brown, Rebecca 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282  
Cueva, Martha 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282  
DeLaRosa, Mary 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282  
Demopoulos, Katherine 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282  
Elston, Becki 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282  
Hamilton, LaDawn 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282  
Kinsinger, Julie 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282  
Marmolejo, Yolanda 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282  
Murphy, Titia 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282  
Reid, Roberta 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282  
Witt, Carl 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282  
TOTAL ESTABLISHED HOURLY \$14,102

Comment: ASAC After School Class  
01-IASA:Title I Basic-LW Inc/Neg

ROOSEVELT ELEMENTARY

Frederick, Sarah 10 hrs @\$35.60 12/1/03-12/19/03 Est Hrly/\$356  
Mulkern, Nicole 10 hrs @\$35.60 12/1/03-12/19/03 Est Hrly/\$356  
TOTAL ESTABLISHED HOURLY \$712

Comment: Reading Teacher  
01-Gifts

SANTA MONICA HIGH SCHOOL

Gonzalez, Alicia 2 hrs @\$35.60 11/10/03 Est Hrly/\$71  
Hecht, James 2 hrs @\$35.60 11/10/03 Est Hrly/\$71  
Martinez, Chelsea 2 hrs @\$35.60 11/10/03 Est Hrly/\$71  
Mintz, David 2 hrs @\$35.60 11/10/03 Est Hrly/\$71  
Sene, Fabrice 2 hrs @\$35.60 11/10/03 Est Hrly/\$71  
Serratore, Rosa 2 hrs @\$35.60 11/10/03 Est Hrly/\$71  
Veral, Ramon 2 hrs @\$35.60 11/10/03 Est Hrly/\$71  
TOTAL ESTABLISHED HOURLY \$497

Comment: Algebra Block Meeting  
01-Other Federal

Rupprecht, Steve 6 hrs @\$35.60 8/12/03-8/14/03 Est Hrly/\$214  
TOTAL ESTABLISHED HOURLY \$214

Comment: Moved to a different classroom-redesign  
01-Unrestricted Resource

STUDENT AND FAMILY SUPPORT SERVICES

Felix, Michael	58 hrs @\$35.60	11/1/03-6/30/04	Est Hrly/\$2065
Nao, Kimberly	58 hrs @\$35.60	11/1/03-6/30/04	Est Hrly/\$2065
Rupprecht, Steve	58 hrs @\$35.60	11/1/03-6/30/04	Est Hrly/\$2065
TOTAL ESTABLISHED HOURLY			\$6,195

Comment: Advanced Placement Tutorial  
01-Gifted/Talented Educ (GATE)

EXTENDED DUTY UNITS

<u>LOCATION</u>	<u>RATE</u>	<u>ACTIVITY</u>	<u>EFFECTIVE</u>	<u>TOTAL</u>
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MALIBU HIGH SCHOOL

Gardella, Jeffrey	13 units @\$224	Vars Boys Soccer	11/03-2/04	\$2912
Mulligan, Michael	12 units @\$224	JV Grls Water Polo	11/03-2/04	\$2688
Segesman, Timothy	13 units @\$224	Var Grls Water Polo	11/03-2/04	<u>\$2912</u>
TOTAL EXTENDED DUTY UNITS				\$8,512
01-Unrestricted Resource				

Bixler, William	2 units @\$224	MS Orchestra	09/03-1/04	\$448
Bowman-Smith, Carla	2 units @\$224	MS Yearbook	09/03-1/04	\$448
Cowgill, Elizabeth	1 unit @\$224	MS CJSF	09/03-1/04	\$224
Duvall, Audra	4 units @\$224	MS Student Council	09/03-1/04	\$896
Leonard, Brigette	6 units @\$224	MS Drama	09/03-1/04	\$1344
Messoloras, Irene	5 units @\$224	MS Choir	09/03-1/04	\$1120
Warshawski, David	1 units @\$224	MS Newspaper	09/03-1/04	<u>\$224</u>
TOTAL EXTENDED DUTY UNITS				\$4,704
01-Unrestricted Resource				

Bixler, William	2 units @\$224	HS Orchestra	09/03-1/04	\$448
Bowman-Smith, Carla	6 units @\$224	HS Yearbook	09/03-1/04	\$1344
Gardella, Jeffrey	12 units @\$224	HS Student Council	09/03-1/04	\$2688
Gardella, Jeffrey	13 units @\$224	HS Athletic Dir	09/03-1/04	\$2912
Messoloras, Irene	5 units @\$224	HS Choir	09/03-1/04	\$1120
Plaia, Jodi	10 units @\$224	HS Drama	09/03-1/04	\$2240
Sferra, Luke	7 units @\$224	HS Sr. Advisor	09/03-1/04	\$1568
Warshawski, David	6 units @\$224	hS Newspaper	09/03-1/04	<u>\$1344</u>
TOTAL EXTENDED DUTY UNITS				\$13,664
01-Unrestricted Resource				

PT DUME MARINE SCIENCE

Kelley, Didion	4 units @\$224	Student Council		
		Overnight Field Trps	09/03-6/04	\$896
Gruber, Kerrin	2 units @\$224	Overnight Field Trps	09/03-6/04	\$448
Dunn, Margo	2 units @\$224	Overnight Field Trps	09/03-6/04	\$448
Jennings, Kris	2 units @\$224	Overnight Field Trps	09/03-6/04	<u>\$448</u>
TOTAL EXTENDED DUTY UNITS				\$2,240
01-Unrestricted Resource				

**TOTAL ESTABLISHED HOURLY, OWN HOURLY and EXTENDED DUTY UNITS = \$99,671**

SUBSTITUTE TEACHERS

Effective

REGULAR DAY-TO-DAY

(@120 Daily Rate)

Cope, Jill	1/5/04
Harris, John D.	112/9/03

LONG-TERM SUBSTITUTES

(@\$184 Daily Rate)

LeMaster, Garth	12/1/03
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Ruby, Debra 12/5/03

PREFERRED SUBSTITUTES

(@\$142 Daily Rate)

DeBenedictis, Gabrielle 12/17/03  
Dunn, Kevin 12/10/03  
Kackson, Akeba 12/15/03

ADULT EDUCATION

(@\$35.60 Hourly Rate)

Ortega, Sergio 11/10/03-6/30/04

LEAVES OF ABSENCE (with pay)

Name/Assignment

Location Effective

Ackrich, Deborah 1/05/04-3/15/04  
Webster [maternity]  
{revised dates; originally 1/5/04-2/13/04 on 1/8/04 Agenda}  
  
Armfield, Gina 2/1/04-4/2/04  
Pt Dume [medical - extension of leave dates]  
  
Horn, Lorraine 12/2/03-1/15/04  
SAMOHI [family care]  
  
Pitney, Bertha 1/6/04-1/9/04  
Child Development [family care]  
  
Sanders, Bryan 12/2/03-1/21/04  
SAMOHI [family care]

LEAVES OF ABSENCE (without pay)

Name/Assignment

Location Effective

Ackrich, Deborah 3/16/04-6/18/04  
Webster [child care]  
  
Pitney, Bertha 1/12/04-1/30/04  
Child Development [family care]  
  
Sanders, Bryan 1/22/04-3/10/04  
SAMOHI [FMLA-family care]  
3/11/04-6/18/04  
[personal]

MOTION MADE BY: Dr. Jordan  
SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
01/22/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.12

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

<u>Name/Location</u>	Not to <u>Exceed</u>	<u>Effective</u>	<u>Rate</u>
Ashfar, Stephanie	\$49,000	12/01/03-06/30/04	\$50/hr +\$0.365/mile mileage

Student and Family Support Services, Special Education, Provide services to students per IEP's; Contract change from five (5) days to four (4) days. (Originally on Board Agenda of 10/02/03.

FUNDING: 01-65000-0-57700-11900-2917-043-1501-100%  
Special Education

Baker, Elizabeth Ann	\$1500	1/05/04-6/30/04	\$50/hr
Franklin Elementary, teach choral music to all first grade classes culminating with a performance for parents			
FUNDING: 01-90150-0-11100-10000-2917-002-1501 Reimbursed by PTA			

Braley, James	\$6,500	9/03/03-6/18/04	\$30/hr
Roosevelt Elementary, repair, refurbish and install computer and printers in classrooms to meet specific needs			
FUNDING: 01-90150-0-11100-10000-2917-007-1501-100% Reimbursed by PTA			

Circenis, Anita	\$22,000	08/26/03-6/25/04	\$28/hr
Franklin Elementary, troubleshoot and maintain computer lab, classroom connectivity and administrative PC's			
FUNDING: 01-90150-0-11100-10000-2917-002-1501-100% Reimbursed by PTA (Originally on Board Agenda of 10/16/03; Funding Change Only)			

Seeds, Robert	\$40,000	01/01/04-06/30/04	\$34/hr
Personnel Commission, Interim Department Administrator			
FUNDING: 01-00000-0-00000-72000-2917-027-1501-100% Unrestricted Resource			



Van Note, Vonnie            \$12,000      2/19/04-5/31/04    \$35.60/hr  
Pt Dume Marine Science Elementary School, provide reading  
support for students at risk  
FUNDING: 01-72600-0-11100-10000-1910-019-1501-100%  
School Improvement Prog, K-6

MOTION MADE BY: Dr. Jordan  
SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/22/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: STUDENT TEACHING AGREEMENT - AZUSA PACIFIC UNIVERSITY

RECOMMENDATION NO. A.13

It is recommended that the Board of Education enter into a Student Teaching Agreement between Azusa Pacific University and the Santa Monica-Malibu Unified School District.

INSTITUTION: Azusa Pacific University

EFFECTIVE: July 1, 2003 through June 30, 2006

PAYMENT: \$200 for each full-time student teacher secondary level  
\$100 for each full-time student teacher\* K-6

\* "Full-time student teacher" is an assignment for the regular school day for the full 18-week public school semester including all adjunct duties normally performed by a teacher

COMMENT: The District participates with university teacher training institutions in providing classroom teaching situations under the supervision of a master teacher. The university is billed by the District after completion of the student teaching assignment. The master teachers are then paid the amount due them per the agreement after the District has received the monies from the respective universities.

MOTION MADE BY: Dr. Jordan

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/ROBERT SEEDS  
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT  
01-22-04

RECOMMENDATION NO. A.14

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

**ELECTION**

SHIMOOKA, SANDRA	INST ASST - PHYSICAL ED 7.0 HRS/SY ADAMS RANGE: 20 STEP: 01	01-05-04
SOUTHERN, JACOB	INST ASST- PHYSICAL ED 4.0 HRS/SY CABRILLO RANGE: 20 STEP: 01	12-15-03

**INCREASE IN HOURS**

LOYA, JESSICA	INST ASST - SPECIAL ED 6.0 HRS/SY ROOSEVELT FR: 3.0 HRS/SY	12-15-03
SYMONS, ALYSON	INST ASST -SPECIAL ED 6.0 HRS/SY MUIR FR: 5.0 HRS/SY	09-03-03

**INVOLUNTARY TRANSFER**

VISSANI-LESKO, SONIA	INST ASST - SPECIAL ED 6.0 HRS/SY MUIR FR: 6.0 HRS/SY GRANT	12-15-03
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**PROFESSIONAL GROWTH**

BROOKS, ROSALEE	ADMINISTRATIVE ASSISTANT POINT DUME	12-01-03
CASILLAS, SYLVIA	PHYSICAL ACTIVITIES SPEC FRANKLIN	11-01-03
LOPEZ, MARIBEL	INST ASST - SPECIAL ED MCKINLEY	11-01-03
OLMOS, MARIA	SR OFFICE SPECIALIST ROGERS	11-01-03

PEAK, DENISE	INST ASST - SPECIAL ED MALIBU	12-01-03
RAMIREZ, LAURA	CHILDREN CENTER ASSSISTANT CDS	12-01-03
SUASTE, EDUARDO	CUSTODIAN I NSI EDISON	01-01-04
TANGUM, CATHY	CAMPUS SECURITY OFFICER SAMOHI	11-01-03
VASQUEZ, MARTHA	CHILDREN CENTER ASST CDS	11-01-03
VILLATORO, MARIA	CHILDREN CENTER ASST CDS	12-01-03
<b><u>FAMILY CARE LEAVE OF ABSENCE</u></b>		
JOHNSTON, HOLIDAY	INST ASST - SPECIAL ED ADAMS	01-05-04 09-04-04
<b><u>MEDICAL LEAVE OF ABSENCE</u></b>		
CROWELL, SUSANNE	CAFETERIA WORKER I ROGERS	11-28-03 01-05-04
RAMIREZ, MARIA	CAFETERIA WORKER I SAMOHI	12-15-03 01-31-04
SERNA, MARIA	SR ADMINISTRATIVE ASST FISCAL	01-05-04 03-16-04
THOMAS, MARJORIE	CHILDREN CENTER ASST CDS	11-14-03 01-12-04
YEPEZ, VICTORIA	CAFETERIA WORKER II (WOC) ROGERS	11-26-03
<b><u>UNPAID LEAVE OF ABSENCE</u></b>		
SAIRRINO, DENISE	INST ASST -CLASSROOM SMASH	01-12-04 05-07-04
WILLIAMS, ROBERT	INST ASST - SPECIAL ED SPECIAL ED	01-01-04 01-31-04
<b><u>PROVISIONAL</u></b>		
JIMENEZ, ANGELICA	BILINGUAL COMMUNITY LIAISON EDISON	09-08-03 09-22-03

**TEMP/ADDITIONAL**

BARRERAS-GRACIANO, LAURA	INST ASST - BILINGUAL ROGERS/MUIR	10-17-03 11-26-03
BROOKS, HASAN	CAMPUS SECURITY OFFICER MALIBU	12-05-03 06-30-04
BRUNO, ANDERSON	CUSTODIAN I NSI SAMOHI	11-22-03 11-22-03
CERVANTES, HAYDE	INST ASST - BILINGUAL ROGERS/MUIR	10-17-03 11-26-03
FUCHS, SYLVIA	INST ASST - BILINGUAL ROGERS/MUIR	10-17-03 11-26-03
HUMPHREYS, ANTONIA	INST ASST - BILINGUAL EDISON	10-17-03 11-26-03
JIMENEZ, MARGARET	INST ASST - BILINGUAL EDISON	10-17-03 11-26-03
MC GEE, LESLEE	ADMINISTRATIVE ASSISTANT SAMOHI	08-24-03 08-24-03
MCGRATH, ROYAL	CAMPUS SECURITY OFFICER ADAMS	12-12-03 12-12-03
NUNEZ, SHERI	CAMPUS SECURITY OFFICER ADAMS	12-12-03 12-12-03
PADILLA, GLORIA	INST ASST - SPECIAL ED ROGERS	09-01-03 12-19-03
VAZQUEZ, ANALIA	INST ASST - CLASSROOM ROGERS/MUIR	10-17-03 11-26-03
WILSON, STANLEY	CAMPUS SECURITY OFFICER ADAMS	12-12-03 12-12-03

**SUBSTITUTE**

BOLDEN, DEVYN	INST ASST - CLASSROOM MCKINLEY	01-06-04 06-30-04
DIAZ, CHRISTINA	OFFICE SPECIALIST MCKINLEY	12-09-03 06-30-04
MORA, CLAUDIA	OFFICE SPECIALIST PURCHASING	01-05-04 02-28-04

**DISQUALIFICATION FROM PROBATIONARY STATUS**

CROWELL, CAFETERIA WORKER I 01-23-04  
SUSANNE ROGERS

**RESIGNATION**

COOPER, INST ASST - CLASSROOM 11-25-03  
CORY MCKINLEY

**REDUCTION/LAYOFF IN HOURS**

CARROL, BILINGUAL COMMUNITY LIASION 02-23-04  
DONITILA FR: 6.0 HRS/10 MUIR  
TO: 5.0 HRS/10

HERNANDEZ, INST ASST - CLASSROOM 02-23-04  
PAULITA FR: 6.0 HRS/SY MUIR  
TO: 3.5 HRS/SY

JIMENEZ, INST ASST - CLASSROOM 02-23-04  
MARGARET FR: 3.25 HRS/SY EDISON  
TO: 3.0 HRS/SY

NAVIA, INST ASST - CLASSROOM 02-23-04  
MARY FR: 6.0 HRSS/Y MUIR  
TO: 3.5 HRS/SY

SOLIMAN, INST ASST - CLASSROOM 02-23-04  
THORAIA FR: 6.0 HRS/SY MUIR  
TO: 3.5 HRS/SY

THRUSTON, INST ASST - CLASSROOM 02-23-04  
LINDA FR: 4.0 HRS/SY MUIR  
TO: 3.5 HRS/SY

**ABOLISH POSITION**

BARRAGAN, INST ASST - BILINGUAL 02-23-04  
SUSANNA 3.0 HRS/SY EDISON

STUCCHI, INST ASST - BILINGUAL 02-23-04  
JUANA 3.0 HRS/SY EDISON

MOTION MADE BY: Dr. Jordan  
SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

01-22-04

FROM: JOHN E. DEASY/ROBERT SEEDS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.15

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

**STUDENT INTERN - ALLIANCE**

FEATHERSTONE, CHRISTIAN SAMOHI 12-01-03 - 06-30-04

**STUDENT HELPER**

AGUIRRE, DONDI WORKABILITY 12-01-03 - 06-30-04

GUNASEKARA, CHANDRANATH WORKABILITY 12-01-03 - 06-30-04

**NOON AIDE**

ANTWI, ANITA MUIR 12-12-03 - 06-18-04

**ASSISTANT COACH**

BURKE, JOSEPH SAMOHI 12-29-03 - 06-30-04

FIELD, JESSE SAMOHI 12-01-03 - 06-30-04

HOPKINS, MARTIN SAMOHI 12-15-03 - 06-30-04

RUDEN, ERIC samohi 11-26-03 - 06-30-04

USHER, ALAN MALIBU 12-08-03 - 03-31-04

MOTION MADE BY: Dr. Jordan

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

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**SUPERINTENDENT'S REPORT**





## Memorandum

TO: Board of Education  
CC: District Staff  
From: John E. Deasy, Superintendent of Schools  
Date: January 15, 2004  
Re: Analysis of the Governor's Proposed Budget for K-12 Education

### Introduction

This memorandum outlines the major components of the 2004-2005 Governor's Budget for K-12 education and its possible effects on the Santa Monica-Malibu Unified School District. As you know, these proposals will be reviewed by the Legislature in hearings. The members of the Legislature will make modifications to the Governor's proposal before adoption. The Governor's proposal will also be modified by the administration during the May Revision to the budget. In short, many changes are likely before adoption of the proposal. Of critical note is that this proposal is based on the passage of the provisions of propositions 57 and 58, which will appear on the March ballot. If the voters do not pass these propositions, budget will require **MAJOR** revision. I will propose a prudent initial course of action that takes into account the great amount of uncertainty in this year's budget deliberations.

In addition, we also have some uncertainty in our local revenue picture. The City of Santa Monica has generously supported the schools in this last year with a contribution of \$5.24 million towards general fund expenditures and the City of Malibu also supported the schools with a contribution of \$385,000. Neither of these amounts is proposed at this time. Therefore, additional budget adjustments will be required.

### Total K-12 Funding

In his budget, the Governor claims in his budget that on a per ADA basis, K-12 education will increase by over \$200 per child. Upon careful examination of the budget, the total 2004-2005 Proposition 98 support for education will increase by 1.1% as adjusted for changes in local revenues and ADA growth. The true level of K-12 Proposition 98 per-pupil funding between what we were cut this year and what is proposed next year represents an ACTUAL increase of \$5 per ADA. This is the figure upon which we will base our budget planning process. There are additional monies appropriated in his proposed budget for various specific educational elements and initiatives; some in which we participate and others in which we do not. I will outline these later.

Before a more detailed analysis and statement of implication, the following is an estimated approximation of the cost to maintain current services and programs:

- |   |                    |
|---|--------------------|
| 1. Maintain salary schedule with no raise                                 | \$1.25 million     |
| 2. Maintain health benefits   | \$ .75 million     |
| 3. Maintain staffing levels in categorical programs previously non-funded | \$ 1.7 million     |
| <br>Total maintenance of effort   | <br>\$ 3.7 million |

These figures are constructed on the following conditions: The governor's budget is passed as presented and the support of the two cities of Santa Monica and Malibu are continued in the same amount as this year; no student growth, same class size, no increase in local general fund support for special education, no salary enhancements, raises, or COLA for any of our employees, the elimination of some programs which are eliminated in the Governor's Budget Proposal, and the maintenance of our current workforce.

### **Proposition 98**

The single most important element of the education proposal is the suspension of the Proposition 98 guarantee. The Education Coalition reached an agreement with the Governor prior to the publication of this budget proposal to suspend Proposition 98 and reduce the guarantee in the budget year by \$2 billion. The other key elements of this agreement are as follows:

1. The \$2 billion reduction is an absolute number. In other words the Governor promised not to increase or decrease this amount during budget deliberations and there will be no new proposals to fund non-prop. 98 programs with prop. 98 funds.
2. The budget funds a COLA for all programs which have a statutory COLA only (this includes child development), but not most programs.
3. PERS increase will be funded.
4. The block grant proposals (discussed later), the additional program increases for instructional materials (discussed later), equalization funding (not applicable to us) and deferred maintenance are **NOT** part of the agreement!
  - a. NB, this is where much of the "other" money is located in the budget proposal!
5. If revenues increase at the May Revise and there are additional prop. 98 funds available for 2004-2005, these funds will be allocated to education as opposed to increasing the \$2 billion reduction. However, if there are insufficient funds available to fund all of the above commitments, the reductions will come from the education expenditure side of the budget. If this happens the \$2 billion reduction remains in place.
6. The reduction, or as it is being called these days, the REBASING of prop.98, is for 1 year only. It is promised that the cut will be paid back in the future.

### **Program Increases**

While none of the following are "guaranteed" in the agreement with the Education Coalition, they are in the proposed budget.

Equalization: while money is appropriated for equalization, it is calculated in a way that posts an increase PRIOR to the proposal of rolling the additional 2 billion of categorical programs into a district's revenue limit. We should watch this carefully. It is unlikely to stand the scrutiny of the Legislature given this construction.

Deferred Maintenance: funding is appropriated; this does not help the general fund at all.

Instructional Materials: the budget provides an augmentation for providing incentive funds for districts to purchase 2005 History and Social Science adoptions. On its surface, this is a simple “get it, spend it on State approved materials” type item. However, under careful review, the budget is created so that these monies are considered PART of the revenue limit, thus, acting as a cut to the general fund for maintaining previous year’s expenditures.

### **Categorical Programs**

This section is a dramatic shift in policy and practice. The budget calls for the elimination of 22 current categorical education programs and the shifting of the money for these to the general fund revenue limit for a school district. Class Size Reduction and Special Education are **NOT** included in the proposal. The intent is to provide districts greater flexibility in the local use of funds. The following is a list of the programs that are slated for elimination:

- Home-to-school transportation
- School Improvement
- Targeted Instructional Improvement
- Instructional Materials Block Grant
- School Library Materials
- Staff Development Day Buyout
- Beginning Teacher Support and Assessment
- Intersegmental Staff Development
- Bilingual Teacher Training
- Math and Reading Professional Development
- Peer Assistance and Review
- Dropout Prevention
- Tenth Grade Counseling
- Advanced Placement Support
- English Learner Student Assistance
- Specialized Secondary School Program Grants
- Pupil Residence Verification

### **Policy Implications and Concerns**

The Budget raises a number of concerns and implications based upon these proposals. I will outline these and ascribe comment where applicable.

*Equalization:* Under the current law, school district equalization is based on per pupil calculations on the revenue limit. Those lower than the state average will qualify for equalization aid. Those higher than the statewide average do not receive additional state aid. The Governor’s budget provides money for equalization aid PRIOR to the roll-in of categorical education programs. However, in future years the roll-in will create pressure to equalize funding based on the adjusted revenue limit. Not all districts receive an equal amount of categorical funds. Categorical programs tend to follow students with special needs and students with special needs are not equally distributed throughout the school districts. Therefore, school districts that had a low participation level in a program that will be folded into the revenue limit will appear to be poorer compared to other districts. Those districts would now be eligible for equalization aid

compared to other districts that have high levels of participation in these programs. The new aid cycle would be completely shifted towards districts for which the aid was not intended. This is an example of the unintended consequences (of which there are many) in this budget construction.

*Home to School Transportation:* The budget proposes to fold all the money for this population into the revenue limit. This is one of the largest categorical programs to be included into the revenue limit shift proposal. For us, it represents \$316,000.00. School districts will not lose any funding in 2004-2005, but the incentive to cut back or eliminate school transportation will be great and increasing, because state aid for transportation will be a permanent part of the revenue limit. Current encroachment and inequities in transportation spending will become permanent and not be addressed in any future budgets.

*Accountability for Standards-Based Instructional Materials:* This is a new line item and should not be confused with the current Instructional Materials block grant. The short on this complicated shift and increase in funding is that any increase is not what it seems. Again, this is what the Governor touts as **increased funding** for students in the budget. Aside from the many complicated problems in the accountability side of the house (to be resolved later), the new funding for materials and books, which used to be allocated on **enrollment, will now be funded on ADA**. Therefore, this is no assurance there will be enough money for all students to obtain a standards-based instructional text or new instructional material! A classic case of where more is less.

*Staff Development:* There will be no assurance that these funds will be used for specific training in standards-based instruction. It is as simple as that. The shift will have serious consequences for all of us as we have made commitments to closing the achievement gap and raising the achievement of all students simultaneously under the understanding of reliable and predictable funding for this dedicated cause. Again, the shift moves from participation to ADA...thus, less actual funds for actual teachers.

*K-12 Programs for other Block Grants (safety and reform):* This one is clear; districts (we are one) that serve high school students will get substantially less money. We use these important funds (community policing, at risk intervention, prevention, conflict resolution) to support many of our successful intervention programs. Clearly, we will not be able to run these in the future.

*English Learner Student Assistance:* Same story in this program as the others; less actual money for actual students; and a real set up for competition of scarce resources on the backs of already impacted families and youth.

All programs that were ended last year remain suspended. Miller-Unruh is an example of one such program that effected SMMUSD. However, a new set of programs are now slated to be discontinued:

- Early intervention for school success
- School to career
- Local arts education
- Health start

## Academic Improvement and Achievement

Lastly, the budget calls for eliminating excessive salaries for superintendents, who average more than \$203,813 in base salary. This will not affect us. It also calls for cutting millions in education services for child-care programs. The plan would eliminate educational services for 13-year old youth and significantly limit services to 11 and 12 year old youth.

### Summary

While not in the education section of the budget, there are draconian cuts to county and state social and youth services. These will have an impact on our district. Aside from the deep concern that many of the cuts were exacted upon the blind, poor, impoverished, unhealthy, and most needy, many services that students obtained in a county facility will be expected to be provided by local schools. We are not prepared, funded, nor equipped to provide these crucial services. I expect our special education department to come under significant pressure to expand services for youth that we currently do not provide. This will have a major impact on our budget.

While not part of the K-12 budget proposal, a significant proposal in the State Budget is the repeal of SB1419. This would allow districts to contract out for many services and according to the Governor, provide districts with significant savings. The services that could be considered in our district would be: grounds, custodial, maintenance, food, and transportation.

In summary, we will be approximately \$3.5 million dollars short of maintaining all current programs and services for the 2004-2005 school year. Be reminded that we have not replaced the cuts made last year, and that it is not possible to expect us to do so in the budget preparation. This does NOT include maintaining any reduction of programs proposed by the Governor in his budget. We will face reduction in force, and again cut back in services, to experience a balanced budget. The degree and magnitude of these events will be seriously affected by the outcome of the March election. Expecting the bonds to pass leaves us with moderate cuts for next year. Any loss of current support from other sources of revenue, like the support we have this year from the cities of Santa Monica and Malibu, will translate directly into greater cuts in personnel and services for our students.

Support in constructing this document was provided by the following organizations:

Strategic Education Services

CAASFEP Board

California State Department of Education

School Services of California

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**MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR  
01/22/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS 2003/2004

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2003-2004 as follows:

**NPS/NPA**

**2003-2004 Budget 01-65000-0-57500-11800-5825-043-1400**

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Devereux Cleo Wallace	12-01-88	NPS	#64	\$ 17,696
North Hills Prep	07-03-88	NPS	#65	\$ 16,532
The Sycamores	03-12-87	NPS	#66	\$ 11,258
Autism Spectrum Therapies	09-03-94	NPA	#111	\$ 6,000
Baby & Baby, Inc.	11-01-00	NPA - PT Evaluation	#112	\$ 500
Baby & Baby, Inc.	01-10-99	NPA - PT	#113	\$ 1,760
Lovass/Life	09-14-99	NPA - Behavior Therapy	#114	\$ 28,000

<b>Amount Budgeted NPS/NPA 03/04</b>	<b>\$ 3,000,000</b>
<b>Prior Board Authorization as of 01/08/04</b>	<b>\$ 2,909,528*</b>
<b>Balance</b>	<b>\$ 90,472</b>
<b>Positive Adjustment</b>	<b>\$ 78,977</b>
<b>(See attachment)</b>	<b>\$ 169,449</b>
<b>Total Amount for these Contracts</b>	<b>\$ 81,746</b>
<b>Balance</b>	<b>\$ 87,703</b>

**\*Prior Year Authorization (01-09-03) \$2,758,443**

**Adjustment**

NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2003-04 in the amount of \$ **78,977** as of January 22, 2004.

Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Pacific Ridge	NPS	#8 UC04019	R	\$ 25,600	Student no longer attending NPS.
The Pathway School	NPS	#20 UC04031	R	\$ 24,177	Student changed to another NPS.
Tobinworld	NPS	#23 UC04034	E	\$ 29,200	Student moved out of District.

**Non-Instructional Consultants**

2003-2004 Budget 01-65000-0-57500-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement  <b>Contract Increase</b>	07-17-92	Non-Instr.Consultant - Educational Services and materials for school year 1999-2002	#19 UC04224	\$ 7,500

<b>Amount Budgeted Non-Instructional Consultants 03/04</b>	<b>\$ 315,000</b>
<b>Prior Board Authorization as of 01/08/04</b>	<b>\$ 228,113</b>
<b>Balance</b>	<b>\$ 86,887</b>
 <b>Total Amount for these Contracts</b>	 <b>\$ 7,500</b>
<b>Balance</b>	<b>\$ 79,387</b>



**Instructional Consultants**

**2003-2004 Budget 01-65000-0-57500-11800-5802-043-1400**

<b>Instructional Consultant</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Leah Ellenberg	10-19-89	Instr. Consultant - To perform a Neuropsychological Evaluation.	#32	\$ 3,000
Pyramid Educational Consultants, Inc.	n/a	Instr. Consultant - 2-Day PECS Training Workshop.	#33	\$ 4,400

<b>Amount Budgeted Instructional Consultants 03/04</b>	<b>\$ 300,000</b>
<b>Prior Board Authorization as of 01/08/04</b>	<b><u>\$ 221,578</u></b>
<b>Balance</b>	<b>78,422</b>
 <b>Total Amount for these Contracts</b>	 <b><u>\$ 7,400</u></b>
<b>Balance</b>	<b>\$ 71,022</b>

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

Cindy Atlas was present to respond to questions from the Board of Education.

MOTION MADE BY: Dr. Jordan  
SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)



TO: BOARD OF EDUCATION

ACTION/MAJOR  
01/22/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: CLASSIFIED ADMINISTRATIVE CONTRACT RENEWAL:  
DIRECTOR, FISCAL AND BUSINESS SERVICES

RECOMMENDATION NO. A.17

It is recommended that the Board of Education ratify the contract renewal of the following classified administrator from January 2, 2004:

Beth Connors  
Director, Fiscal and Business Services

Public Comment

Jim Jaffe

MOTION MADE BY: Dr. Jordan  
SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/22/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: FINANCIAL OVERSIGHT COMMITTEE - VACANCY

RECOMMENDATION NO. A.18

It is recommended that the Board of Education accept the resignation of Walter Rosenthal from the Financial Oversight Committee and initiate the application process to fill the vacancy.

COMMENT: Mr. Walter Rosenthal has submitted a letter of resignation from the Financial Oversight Committee. Because of a new business venture, Mr. Rosenthal has limited time to devote to the Committee. The District appreciates and thanks Mr. Rosenthal for his service to the district.

Staff is prepared to open the application process to fill Mr. Rosenthal's unexpired term which ends on June 30, 2004. The Board has the option of appointing a replacement or leaving the position vacant until June 30, 2004. It should be noted that Mr. Rosenthal is the only member of the Committee from Malibu.

MOTION MADE BY: Dr. Jordan

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION DISCUSSION  
01/22/04  
FROM: JOHN E. DEASY/SUPERINTENDENT Previsouly  
01/08/04  
RE: BOYS AND GIRLS CLUB ANNEX FACILITY AT JOHN ADAMS MIDDLE  
SCHOOL

DISCUSSION ITEM NO. D.1

The District and the Boys and Girls Club of Santa Monica have been collaborating on a project to house an annex of the Club on the John Adams Middle School site. The original plan for a modular designed building was not approved by DSA (Department of State Architect).

Loren Block, Representing the Santa Monica Boys and Girls Club, will present a revised plan to build a more permanent buildings, one of which will be a full technology center and another which will be available for classroom use by JAMS during school hours.

\* \* \* \* \*

Mr. Block reported that new building plans will be submitted to DSA. Boys and Girls Club representatives hope the building(s) will be ready when school starts in September. A portion of the facility will be available for classroom use. Mr. Block made an appeal to the Board of Education for help to defray the additional costs associated with the new building. He estimated the capital investment from the District at between \$225,000 - \$300,000, which represents about a third of the total cost. The Boys and Girls Club of Santa Monica will cover the remaining two-thirds of the cost.

TO: BOARD OF EDUCATION DISCUSSION  
01-22-04  
FROM: JOHN E. DEASY/LINDA KAMINSKI/STEVE CANNELL/  
LAUREL SCHMIDT Second  
Reading  
RE: BOARD POLICY 6171 - TITLE I PROGRAMS

DISCUSSION ITEM NO. D.2

It is recommended that the Board of Education adopt Board Policy 6171:

COMMENT: Title I of the Federal Elementary and Secondary Education Act is designed to improve the academic achievement of disadvantaged students.

The District does not currently have a Title I policy. Adopting this policy will meet the requirement of No Child Left Behind.

This item was agendized for a first reading at the meeting of January 8, 2004.

\* \* \* \* \*

Steve Cannell was present to respond to questions from the Board. He clarified that the allocation of Title I funds comes to the District based on census information for the Santa Monica and Malibu areas.





**Instruction**  
**TITLE I PROGRAMS**

**BP 6171 (a)**

In order to improve the academic achievement of disadvantaged students, the district shall use federal Title I funds to provide eligible students with supplementary services to reinforce the core curriculum and assist students in attaining proficiency on state academic standards and assessments.

(cf. 5149 - At-Risk Students)  
(cf. 6011 - Academic Standards)  
(cf. 6162.5 - Student Assessment)  
(cf. 6162.51 - Standardized Testing and Reporting Program)

A school may operate a Title I schoolwide program in order to upgrade the entire educational program of the school when at least 40 percent of the students in the school attendance area, or at least 40 percent of the students enrolled in the school, are from low-income families. The Superintendent or designee shall inform any such eligible school and the school's parents/guardians of the school's eligibility and its ability to consolidate funds from federal, state and local sources for program purposes. (20 USC 6312, 6314)

In any school receiving Title I funds that does not operate a schoolwide program, the district shall use Title I funds only for targeted assistance programs for eligible students. (20 USC 6315)

The Superintendent or designee shall provide technical assistance and support to any school participating in the Title I program, including consultation in the development and implementation of school plans and activities.

The Superintendent or designee shall ensure the coordination of Title I activities with other programs as appropriate.

**District Plan**

The district shall submit to the California Department of Education a plan containing the components specified in 20 USC 6312, which describe the assessments, strategies and services the district will use to help low-achieving students meet challenging academic standards. (20 USC 6312)

(cf. 0420 - School Plans/Site Councils)

The district shall periodically review and, as necessary, revise the district plan. (20 USC 6312)

**Instruction**  
**TITLE I PROGRAMS**

**BP 6171 (b)**

**Parent Involvement**

Title I programs, activities and procedures shall be developed and agreed upon with parents/guardians of participating students. (20 USC 6318)

(cf. 1220 - Citizen Advisory Committees)

(cf. 6020 - Parent Involvement)

The Superintendent or designee shall (20 USC 6318):

1. Involve parents/guardians in the joint development of the district's Title I plan pursuant to 20 USC 6312, and the process of school review and improvement pursuant to 20 USC 6316.
2. Provide the coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance.
3. Build the capacity of schools and parents/guardians for strong parent involvement.
4. Coordinate and integrate Title I parent involvement strategies with parent involvement strategies under other programs specified in 20 USC 6318.
5. Conduct, with parent/guardian involvement, an annual evaluation of the content and effectiveness of the parent involvement policy in improving the academic quality of the schools served by Title I, including
  - a. Identifying barriers to greater participation by parents/guardians in parent involvement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background.
  - b. Using evaluation findings to design strategies for more effective parent involvement.
  - c. If necessary, revising the district and school parent involvement policies.
6. Involve parents/guardians in the activities of schools served by Title I.

This policy shall be distributed to parents/guardians of participating students and incorporated into the district's Title I plan. (20 USC 6318)



**Instruction**  
**TITLE I PROGRAMS**

**BP 6171 (c)**

**Comparability of Services**

State and local funds used in schools receiving Title I funds shall provide services that, taken as a whole, are at least comparable to services in schools that are not receiving Title I funds or, if all district schools are receiving Title I funds, that are substantially comparable in each school. Comparability may be determined on a school-by-school basis or by grade span. ( 20 USC 6321)

The Governing Board shall adopt a districtwide salary schedule and the Superintendent or designee shall establish procedures which ensure that all district schools are provided with the same level of base funding, per student, for staff services, curriculum materials and instructional supplies. At the beginning of each school year, the ratio of students to teachers and other staff shall vary as little as possible from school to school. The Superintendent or designee shall maintain records of the quantity and quality of books and equipment at each school.

The Superintendent or designee shall develop procedures for ensuring comparability of services and shall biennially update records documenting the district's compliance. ( 20 USC 6321)

**Program Evaluation**

The Board shall use state assessment results and other available measures or indicators to annually review the progress of each participating school and determine whether the school is making adequate yearly progress toward ensuring that all students meet the state's proficient level of achievement on state assessments. ( 20 USC 6312)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 6190 - Evaluation of the Instructional Program)

(cf. 9000 - Role of the Board)

**Instruction**  
**TITLE I PROGRAMS**

**BP 6171 (d)**

**Legal Reference**

EDUCATION CODE

11500-11506 Programs to encourage parent involvement

UNITED STATES CODE, TITLE 20

6301 Program purpose

6312 Local educational agency plan

6313 Eligibility of schools and school attendance areas; funding allocation

6314 Title I schoolwide programs

6315 Targeted assistance schools

6316 School improvement

6318 Parent involvement

6320 Participation of private school students

6321 Comparability of services

6322 Coordination with early childhood education programs

7881 Participation of private school students

**Management Resources**

CSBA ADVISORIES

Supplemental Educational Services for NCLB School Districts and County Offices as Providers, November 2002

The "No Child Left Behind" Act of 2001 Policy Implications for School Districts, July 2002

USDOE GUIDANCE

Supplemental Educational Services, draft nonregulatory guidance, August 6, 2002

WEB SITES

CDE <http://www.cde.ca.gov/iasa/titleone>

U.S. Department of Education <http://www.ed.gov>

No Child Left Behind <http://www.nclb.gov>

(3/91 10/95) 11/02

TO: BOARD OF EDUCATION

DISCUSSION

FROM: JOHN E. DEASY/SUPERINTENDENT

01/22/04

First Reading

RE: ADOPT POLICY BP3290 - ACCEPTANCE OF GIFTS

DISCUSSION ITEM NO. D.3

It is recommended that the Board of Education adopt Board Policy BD3290 - Acceptance of Gifts, as revised.

**COMMENT:** The standards-based education improvement initiative in this country has been the focus of education policy for nearly 20 years, and it appears likely to remain the focus for many years to come. Simply put, standards-based reform seeks to educate ALL students to high and rigorous levels of achievement. This goal has moved the National agenda about education from access to acquisition. It is no longer enough for students to gain access to rich and challenging educational experiences, the subject of many of our Supreme Court decisions. Access is necessary but not sufficient in the education of our students.

It is critical that we remain vigilant about all students gaining access to the best opportunities in education. This fundamental right is to be zealously ensured. The issue that now looms large and critical is that ALL students have the civil right to achieve the same levels of high academic performance as any other student in school. Getting in is not enough; getting 'it' is now the new civil rights issue of our time in education.

Neither I nor anyone in our schools will be complicit in violating any student's civil rights with respect to this basic tenet of a high quality education. But to succeed requires a conversation and subsequent action dealing with the embedded elements of equity and excellence found in the standards-based work of the California Public Schools as well as the Santa Monica-Malibu Unified Schools. The excellence part of our work has been clearly recognized. We have high and well-articulated subject and performance standards. We have been working diligently at making these explicit to all students, teachers, and parents. Our work with the Institute for Learning has been critical in improving instructional practice and the learning environment so that ALL students can meet these rigorous standards. Yet, the issue of equity remains difficult and at times elusive in our work here and certainly across the State.

While we cannot fix National or State issues quickly, we can make enormous strides to align our own practices, both as a school system and a community, to achieve the twin goals of improving the achievement of all students while simultaneously closing the achievement gap. Equal funding and equitable funding to meet

these goals is not the same thing. There are inherent inequities that exist in our society that present themselves at our schoolhouse doors. In our community, so rich with opportunity, resources, and human capital, we cannot allow this difficult and acknowledged problem to remain unsolved. We are a set of cities deeply committed to our youth and our strong sense of a social justice. I am so encouraged by this all the time when I see example after example of our commitment to correct injustice and make opportunity available for all. And this is done with a remarkable respect for the individual and his or her rights.

No one solution is ever perfect in the world of policy. Yet to propose no solution is equally imperfect and not tolerable when faced with this weighty issue. Thus the attached policy and administrative regulation are offered for the consideration of the Board of Education. It is a proposed solution to one of the most vexing issues we face the inequitable distribution of resources available to the school community. This is not a statement of blame or shame. Far from it, it is a reality of our larger society. The blame or shame would come if we collectively ignore any attempt to adjust our practices and beliefs for the betterment of all.

In a land so full of riches, I am convinced that there is enough to go around so that all may realize the fullness of the opportunities we give most of our students and allow for ALL the full acquisition of high and rigorous learning.

When we make contributions to our schools through direct donation, gift giving, targeted solicitations and the like, we improve opportunities for our own child first and others proximate to our child second. This is wonderful. It models the community's generosity and demand for high quality. I am struck by what a powerful example this is to our youth. I ask that we only consider a third benefit...those students not proximate to our own child, but part of our community. Community, societal, and economic conditions which impact many students often prohibit the opportunities we find others having in our schools. These conditions are no single person's fault. However, we do have an opportunity to help make the learning ground level for our youth.

In essence this policy provides an opportunity to give a small portion of all our various and numerous donations to our individual schools to a fund that will be established to disburse these donations to all schools, but not on a per-student basis. The mechanism proposed would provide support to all schools, but more to schools that have greater needs. It is not an attempt to tell anyone what they can do with their money. Quite the contrary, we as a district are humbled by our community's generosity and caring for our schools and appreciate this deeply. Frankly, we simply could not do what we do so well for our

students without this generous benefaction. This proposed policy does set forth a belief system about accepting donations. We speak as a school system all the time about access, opportunity, and equity. We establish policies dealing with academic, social, and extracurricular and athletic guidelines aimed at assuring these important beliefs. This new policy extends an already deeply held set of beliefs to the arena of possibility for all through a mechanism dealing with funding issues. This practice is not new; in fact, it is used in districts like Cincinnati, Milwaukee, San Francisco, Seattle, and Verona.

This policy provides a unique set of opportunities, if we seize the possibilities before us. All schools can benefit through this opportunity. We, as a district, must also be committed to assisting, coaching, and supporting any school site that wishes to further develop sound and responsible ways of fundraising. These new growth opportunities can emulate those highly successful school districts and foundations in our State. Along with this policy, the District will establish a core cadre of volunteer experts to assist all schools in developing and improving these fundraising skills. Make no mistake about it, the state of education funding in California is not getting better. In fact, it remains on the most perilous downward slide in our history. This portends more and greater cuts. Together we can survive and thrive. Separately we will divide opportunity. Some will have; others will not. Your child, my child, our youth can never be the ones without.

We have an opportunity before us to move even further than other districts and establish norms of support which take into account ALL our youth.

Thank you for your consideration and deliberation.

\* \* \* \* \*

<u>Public Comment</u>	
Erendira Guerrero	Gina de Baca
Rita Reyes	Ana Jara
Carmen Monroy	Louisa Callert
Sergio Rodriguez	Lisa Toledo
Cyndi Mladinov	Randy Hutchinson
Tynan Schmidt	Fantino Gutierrez
Frank Cosa	Edwardo Maldonado
Carol Davis	Maria Cortez
	Maria Carillo
(Check for other names)	Gleam Davis
	Jerry Rubin
	Pat Nolan
	Lauri Crane
	Ana Maria Jara



### **Acceptance of Gifts**

The Board of Education adopts the following policy for acceptance of gifts to the District:

#### Philosophy

The Board of Education acknowledges that education is a fundamental right. Every child has a right to an education that will prepare him or her to be a skilled and productive member of our society. The goal of the Board of Education is to provide equitable and high quality educational opportunities for all students in Santa Monica-Malibu Unified School District.

The Board recognizes that the needs of students require various learning opportunities, and it is the responsibility of the board to identify and remove barriers that contribute to gaps in achievement for different groups of students. It is the intent of the Board that gifts accepted by the District provide equitable access to educational opportunities to meet the needs of all students. The board recognizes the community's desire to participate in promoting excellence in our schools through fund-raising and gifts. While greatly appreciating acceptable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all district students.

The Board recognizes that there are differences among various communities in their ability to contribute additional funds for programs and services at their local schools, and these differences perpetuate inequalities in educational opportunities from one district school to another. Therefore, the Board may not accept gifts by individuals, groups or organizations to specific schools intended to replace personnel, programs or services cut by the Board in the process of budget reduction, unless sufficient funds are received to restore those programs, services or personnel at all sites from which they were cut.

To achieve a greater level of equalization, the Board will establish an Equity Fund, which will be administered by an external organization of the Boards choosing. Fifteen percent of all cash gifts to individual schools or the district will be deposited in the Equity Fund. In addition, fifteen percent of the cash value of a non-monetary gift will be donated to the Equity Fund. Contributions to the Equity Fund will be distributed annually to district schools in the form of block grants, to be used for specified goals determined by individual sites, but

within the guidelines established by the Board. The amount of each grant will be determined through a weighted formula. The purpose of the Equity Fund grants will be to improve the achievement of ALL students while simultaneously closing the achievement gap and mitigate the effects of the unequalized enrichment of schools.

Before accepting a gift, the Board shall consider whether the gift

1. Has a purpose consistent with the district's vision and philosophy
2. Begins a program which the Board would be unable to continue when the donated funds are exhausted
3. Entails undesirable or excessive costs.
4. Implies endorsement of any business or product

The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of district philosophy and operations. If the Board feels the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

Gift books and instructional materials shall be accepted only if they meet regular district criteria.

All gifts, grants and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school.

Legal Reference

EDUCATION CODE

- 1834 Acquisition of materials and apparatus
- 35162 Power to sue, be sued, hold and convey property
- 41030 School district may invest surplus monies from bequest or gifts
- 41031 Special fund or account in county treasury
- 41032 Authority of school board to accept gift or bequest; investments; gift of land requirements
- 41035 Advisory committee
- 41036 Function of advisory committee
  
- 41037 Rules and regulations

MANAGEMENT RESOURCES

ADOPTED: January 23, 1984

REVISED: \_\_\_\_\_  
CSBA Date

DISTRICT GOAL: Quality Education for All

SUBJECT

ISSUED BY: Assistant Superintendent, Business and Fiscal Services

I. EFFECTIVE DATE

II. AUTHORITY

BOARD OF EDUCATION POLICY 3290

III. PROCEDURES

A. ACCEPTANCE PROCEDURES

1. Gifts will be donated to the school district but can be designated for a particular school.
2. A needs assessment will be conducted by a committee at each school composed of parents, teachers and the principal. This committee will develop a prioritized list of needs for each school.
3. The committee and the principal of the school must approve the disposition of all gifts, which should be in accordance with the school's identified needs, before a request for acceptance is submitted to the Board of Education.

B. CRITERIA FOR ACCEPTING GIFTS

All gifts and donations will be formally accepted by the Board of Education in accordance with administrative procedures subject to the following criteria:

1. Gifts are of direct or closely related instructional value and will not cause the instructional program of the school in which the gift is used to differ from established district curriculum. If a gift is offered that does not appear on the prioritized list of needs or is not of direct institutional value, the committee and the principal will evaluate the gift and make a recommendation regarding acceptance.
2. Gifts of money for personnel will be used for instruction, consulting services, assemblies, aides to assist in the instructional program, for supervision of students (i.e., noon aides) or clerical help. Certificated personnel will be

hourly only; however, classified personnel may be hourly, part time or full time. All personnel whose services are paid for with gift funds must be hired through the Personnel Office.

3. The Business Services Division must approve all gifts requiring installation and maintenance, and appropriate money must accompany requests for acceptance of gifts. If gift items require an ongoing maintenance contract, the money for that contract must accompany the gift.
4. Gift funds allocated to a school shall be placed in a specifically designated program account. Any funds remaining in this program at the end of the fiscal year shall carry forward into the ensuing fiscal year.
5. The foregoing rules also apply to gifts from student body organizations or any on-campus improvement projects not
6. With gifts of opportunity, the Superintendent/designee is authorized to accept gifts on behalf of the Board of Education where a delay until the next Board of Education meeting will cause the gift order to be retracted.
7. Schools will be allowed to establish a revolving cash fund created by gift money. The fund shall not exceed \$100 per teacher per semester.
8. Gifts given by individuals not in conjunction with fund raising under a value of \$100 do not need Board approval.

C. CONTRIBUTIONS TO THE EQUITY FUND

To provide equitable and high quality educational opportunities for all students in Santa Monica-Malibu Unified School District, the Board will establish an Equity Fund, which will be administered by an organization of the Board's choosing. The Equity Fund will distribute block grants to all schools to address district goals and mitigate the effects of the unequalized enrichment of schools.

1. Fifteen percent of all cash gifts to the individual schools or the district, donated during a school year, will be deposited in the Equity Fund. In addition, fifteen percent of the cash value of a non-monetary gift will be donated to

- the equity fund.
2. Contributions to the Equity Fund will be distributed annually to district schools in the form of block grants.
  3. The amount of money given to each school in block grants will be determined using a weighted formula. The weights contained in the formula areas follows:
    - a. Equal Weighting (enrollment, number of students participating in the Free and Reduced Lunch program, number of students participating in English Language Learner programs, number of students in Special Day Classes)
    - b. Fractional Weighting (number of students who are not proficient in English Language Arts, and number of students who are not proficient in Mathematics). The sum of these numbers yields a weighted average point total for each site.

The total of all schools' point totals is divided into the total amount of gifted resources available. The quotient becomes the Equity Funding Point Value for each of a school site's points. The Equity Funding Point Value is multiplied by the total number of points at each site resulting in a budget weighted to provide resources differentiated for the needs of each site.

4. Block grants may be used to address the district goal of improving the achievement of ALL students while simultaneously closing the achievement gap. Specifically, block grant funds may be used for professional development, direct interventions for students needing academic support, district approved materials, literacy, math, and instructional coaches to support student learning, academic enrichment for students in intervention programs, and academic enrichment for students in accelerated programs, extra-curricular, co-curricular, interscholastic athletic, the arts, and supplemental educational activities.
5. Before receiving block grant funds, each school will submit a detailed plan for expenditures, as part of their regular school site improvement

plan, to the Chief Academic Officer. The plan must include target population, number of students served, description of need, rationale for plan, detailed plan of interventions and support, budget, assessment and evaluation procedures.

6. Restrictions on expenditures are limited to those items outside these general guidelines and include such items as capitol expenditures for furniture, fixtures, and non-instructional equipment. Any exception to expenditures requires the prior approval of the superintendent or his/her designee.

D. FUNDRAISING ACTIVITIES

1. Adopt-A-School programs and corporate solicitations are encouraged. All adoptions and corporate solicitations initiated by schools or any individual acting on behalf of a school must be approved by the superintendent's office prior to any contact being made with the business. This is an important step to avoid duplication of efforts, overwhelming any one business with multiple requests, and an equitable opportunity for all schools to work with our generous business partners.
2. Fundraising activities and single-event fundraising activities along with booster club(s) are organizations and activities that are considered under the guidelines of this policy. Academic/post-secondary scholarship fundraising is considered exempt from this guideline and policy.
3. The District shall make available to any and all groups engaged in fundraising on behalf of the public schools a cadre of volunteer experts to assist in building and coaching, the skills of fundraising and corporate sponsorship. This will help build the capacity of all sites while ensuring a unified successful approach to this endeavor.

IV. RELATED FORMS

Request for Acceptance of Gift  
Block Grant Planning Form  
Student Weighted Formula

V. APPROVAL \_\_\_\_\_

## Equity Funding Worksheet Technical Assistance Brief

**Enrollment** This is the number of students attending the school as of 10/03. It is not the CBEDS count. This has not been published for this school year yet.

**F&R Lunch** This indicates the number of students at a school site who participate in the National Lunch Program.

**ELL** This is the number of students who are English Language Learners at a school site as of 10/03.

**SDC Enrollment** Indicates the number of students receiving special education services and who are enrolled in a Special Day Class.

**Elementary/Middle School % of Students Not Proficient** This figure is derived from the 2003 Adequate Yearly Progress report. This report indicates the % of students who are proficient at a school site. The figure in this column is calculated using the formula  $(100 - \% \text{ proficient})$ .

**Santa Monica High School % of Students Not Proficient** This figure is derived by averaging the percentage proficient or advanced on the CA Standards Tests in English Language; Algebra I and Geometry at grades 9, 10, 11 and 12 and subtracting that number from 100 in the respective subject matter areas.

**Malibu Middle/High School % of Students Not Proficient** This figure is derived by averaging the 6-11 grades English Language Arts proficiency levels and subtracting this from 100. The mathematics portion of this calculation is generated by averaging the 6-8th grade math proficiency levels (including General Math and Algebra I for 8th graders), 9-11 grade Algebra I and Geometry proficiency rates. The averaged figure is subtracted from 100.

**Weighted Count** The weighted count is the number of students tested multiplied by the percent of students not proficient.

**Funding Point Total (FPT)** The funding point total is the sum of all the previous columns with the exception of the columns containing percentages.

**Equity Budget** This is the FPT multiplied by the equity factor (EF) found in cell B34.

**Funding Value** The amount of funding available to distribute using the spreadsheet. This is the value that drives the equity factor and therefore the equity budget. Place any value in this cell (B33) and the equity factor and budgets will change.

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

**Student Weighted Formula**

**2003-2004 School Year**

Resource:	CBEDS	F&R Lu	ELL	SDC	% Students	Weighted	% Students	Weighted	Funding	Site
	Sep-03	Oct-03	per Oct. 2002 CELDT	Enrollment Sep-03	Not Proficient E	Count ELA	Not Proficient M	Count Math	Point Total	
Edison	405	250	206	0	73%	192	54%	141	1194	#REF!
Franklin	791	66	78	13	22%	121	21%	116	1,185	#REF!
Grant	652	201	123	20	38%	169	34%	150	1,315	#REF!
McKinley	432	227	125	8	40%	106	35%	92	990	#REF!
Muir	348	185	93	25	55%	133	49%	117	901	#REF!
Rogers	686	423	172	16	53%	235	50%	223	1,755	#REF!
Roosevelt	783	127	103	27	32%	163	27%	138	1,341	#REF!
Webster	450	35	20	0	29%	85	27%	79	669	#REF!
SMASH	189	14	20	0	63%	32	79%	26	281	#REF!
Cabrillo	331	51	44	24	39%	85	33%	72	607	#REF!
Pt. Dume	326	9	1	0	24%	54	25%	56	446	#REF!
JAMS	1217	535	162	24	52%	612	62%	729	3,279	
Lincoln	1343	279	122	39	30%	398	38%	503	2,684	
SAMOHI	3435	785	273	92	55%	1417	85%	1031	7,033	
MALIBU HIGH	1314	143	54	54	37%	429	47%	357	2,351	
Olympic	135	34	9	11	n/a		n/a		189	
	<b>12,837</b>	<b>3,364</b>	<b>1,605</b>	<b>353</b>					<b>26,220</b>	<b>0</b> #REF!

Funding Value: 0  
Funding Value Equity Factor: 0.00



TO: BOARD OF EDUCATION

DISCUSSION

01/22/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: PROPOSED DIRECTIONS FROM THE SUPERINTENDENT'S OFFICE AS AN OUTGROWTH OF THE ANALYSIS OF THE SMMUSD SPECIAL EDUCATION DEPARTMENT

DISCUSSION ITEM NO. D.4

The Superintendent directs and will support a multi-year strategic plan to be constructed under the leadership of the Special Education Department. This plan will be presented to the Board of Education no later than June 2004 and, at a minimum, will include the following items:

1. The plan will follow the format of the District's Strategic Plan and support the District's stated goals, strategies and initiatives for student achievement.
2. The plan will contain strategic initiatives and measurable outcomes to address each of the areas in the analysis and remediate the various findings found in each area.
3. It is strongly suggested that the first phase of the plan focus on establishing a range of services for students within the autistic spectrum, address the findings found in our pre-school and early elementary programs, and address the findings found in our operations and fiscal services section of the report.
4. This plan should come to the Board of Education for adoption no later than the close of the 2003-04 school year.
5. This plan should include and document those initiatives completed this year.
6. It is strongly recommended that the plan be created in conjunction with all of our stakeholders who participate, support and work in our Special Education Department.

\* \* \* \* \*

This item was postponed to the February 5, 2004 Meeting.

TO: BOARD OF EDUCATION

DISCUSSION

01/22/04

FROM: JOHN DEASY/SUPERINTENDENT

RE: ESTABLISHMENT OF SUPERINTENDENT'S TASK FORCE TO  
DETERMINE FUTURE DIRECTION OF OLYMPIC CONTINUATION HIGH  
SCHOOL

DISCUSSION ITEM NO. D.5

The goal of the Santa Monica-Malibu School District is extraordinary achievement for all students while closing the achievement gap. To meet that goal, the district must provide a variety of settings and approaches to learning that allow a broad spectrum of learners to experience success in school and earn a high school diploma.

California Education Code 58500 establishes that the governing board of any school district may establish and maintain one or more alternative schools within the district. An alternative school is defined as a school or separate class group within a school which is operated in a manner designed to

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of his desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.
- (d) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

Education Code 58507 continues that alternative schools shall be operated in a manner to maximize the opportunity for improvement of the general school curriculum by innovative methods and ideas.

The district currently has one continuation high school that provides instruction for students who have fallen behind in their credits at Santa Monica High School or Malibu High School. Olympic currently has 129 regular and special education students enrolled, with approximately 30 students on a waiting list.

The Superintendent will convene a task force to study and report on ways the district can meet its goal of providing an effective education for students who need an alternative approach to learning in an instructional setting that capitalizes on their individual interests and strengths.

The charge of the task force will be to examine possible options that will meet this goal, including:

- Alternative High School
- Small, stand alone, diploma granting high school
- Charter High School

The task force would report its findings to the Board of Education in May 2004.

The entire text of Education Code 58500 is attached.

\* \* \* \* \*

The following individuals addressed the Board regarding this item:

Jenny Rosas	Maria Garcia	Jeff Ruiz
Elizabeth Kelso	Patricia Hand	Irma Carranza
Shamir Moorer	Debrah Johnson	Elizabeth Malamed
Paul De La Torre	Dina Cervantes	Steven Fleming
Shaun Foster	Jeff Rohwer	Marsha Williams
Harry Keiley, SMMCTA	Gloria Rose	Jackie Servantes
Kenny Gomez	Craig Jolivette	Janine Parker
Kimberly James	Diane Hernandez	Claudia Cisneros
Marcia Gecht	Catharine Kelso	Suzanne Toyryla Principal, Olympic HS
Anthony Fuller	Gaby De Los Santos	
Jack Casey	Monica Taylor-Williams	

**58500.** The governing board of any school district may establish and maintain one or more alternative schools within the district.

For the purposes of this article, an alternative school is defined as a school or separate class group within a school which is operated in a manner designed to:

(a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.

(b) Recognize that the best learning takes place when the student learns because of his desire to learn.

(c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.

(d) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.

(e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

**58501.** The following notice shall be sent along with the notification of parents and guardians required by Section 48980:

"Notice of Alternative Schools

California state law authorizes all school districts to provide for alternative schools. Section **58500** of the **Education Code** defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

(a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.

(b) Recognize that the best learning takes place when the student learns because of his desire to learn.

(c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.

(d) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.

(e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district."

Further, a copy shall be posted in at least two places normally visible to pupils, teachers, and visiting parents in each attendance unit for the entire month of March in each year.

58502. The parent or guardian of any pupil may request the governing board of a school district to establish an alternative school program or programs in the district pursuant to this chapter.

58503. Teachers employed and students enrolled in the alternative school shall be selected entirely from volunteers.

58504. Previous classroom performance shall not be a criterion limiting any student from the opportunity of attending an alternative school.

58505. A district may establish alternative schools in each attendance area or on a districtwide basis, with enrollment open to all students districtwide, or any combination thereof.

58507. Alternative schools shall be operated in a manner to maximize the opportunity for improvement of the general school curriculum by innovative methods and ideas developed within the alternative school operation and to improve the general level of **education** in the State of California as provided in Section 58510.

Any alternative school shall be maintained and funded by the school district at the same level of support as other educational programs for children of the same age level operated by the district.

58509. For the operation of alternative schools as herein defined, the Superintendent of Public Instruction may, upon application of a school district, waive any provisions of this **code** other than those relating to earthquake safety and the provisions of this chapter.

58510. Each district operating an alternative school shall annually evaluate such school. The evaluation shall include testing of basic skills for student participants, and must identify the variables which may have affected student academic achievement. The process of evaluation shall also include teacher, parent, and student input from the alternative school itself. These evaluation reports shall be sent to the Superintendent of Public Instruction on or before August 1st of the following year and shall be annually reviewed by persons designated by the superintendent who are not employed by the district operating the alternative school under review.

58511. The Superintendent of Public Instruction shall establish minimum standards to further implement the definition of alternative schools as used in Section **58500** and may also establish such further

guidelines as may be deemed by him necessary to the proper administration of this article.

58512. The governing board of a school district maintaining an alternative school may provide in whole or in part for the transportation of a pupil attending the alternative school. In lieu of providing such transportation, the governing board may pay to the parents or guardian of the pupil a sum not to exceed the cost of actual and necessary travel incurred in transporting such pupils in cases where transportation is provided by or paid for by the parents or guardian; provided, that in no case shall the district's state apportionment for transportation expenses be increased because of the operation of an alternative school.

TO: BOARD OF EDUCATION

DISCUSSION

01/22/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ESTABLISHMENT OF SUPERINTENDENT'S TASK FORCE TO STUDY  
THE POSSIBILITY OF HAVING ALL STUDENTS ACQUIRE SPANISH  
PROFICIENCY STARTING AT SIXTH GRADE

DISCUSSION NO. D.6

The Superintendent will convene a task force composed of a panel of administrative leaders to study and report on the feasibility of beginning Spanish language instruction for all students beginning in sixth grade. The task force will report its findings to the Board of Education in May, 2004.

\* \* \* \* \*

This item was postponed to a future meeting.

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## **INFORMATION ITEMS**



TO: BOARD OF EDUCATION  
FROM: JOHN DEASY/LAUREL SCHMIDT  
RE: EXPUNGING EXPULSION RECORDS

INFORMATION  
01/22/04

INFORMATION ITEM NO. I.1

At the January 8, 2004 meeting, School Board members requested clarification on the ability of the Board of Education to expunge expulsion information from the records of students who have been expelled under Education Code 48900.

Education Code 48917 (a-e) provides that the governing board may suspend the enforcement of the expulsion order and expunge the expulsion from a student's records. Sections (a) and (e) are highlighted below for convenience. EC 48917 (a-e) is attached in its entirety.

Education Code 48917 (a) provides that the governing board, upon voting to expel a pupil, may suspend the enforcement of the expulsion order for a period of not more than one year and may, as a condition of the suspension of enforcement, assign the pupil to a school, class, or program that is deemed appropriate for the rehabilitation of the pupil.

Education Code 48917 (e) provides that upon satisfactory completion of the rehabilitation assignment of a pupil, the governing board shall reinstate the pupil in a school of the district and may also order the expungement of any or all records of the expulsion.

\* \* \* \* \*  
This item was postponed to the February 5, 2004 meeting.

TO: BOARD OF EDUCATION

INFORMATION

01/22/04

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATION ITEM NO. I.2

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

**TALES FROM OVID**, written by Ted Hughes, English, Grade 12, Adoption requested by Carol Jago at Samohi.