

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: APPROVAL OF MINUTES

ACTION
06/14/04

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

No Minutes Available

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/14/04

FROM: JOHN E. DEASY/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -
PRINCIPAL, JUAN CABRILLO ELEMENTARY SCHOOL

RECOMMENDATION NO. A.02

It is recommended that the Board of Education approve the following certificated administrative appointment:

Principal
Juan Cabrillo Elementary School

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION
06/14/04

FROM: JOHN E. DEASY/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -
PRINCIPAL, OLYMPIC HIGH SCHOOL

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the following certificated administrative appointment:

Principal
Olympic High School

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/14/04

FROM: JOHN E. DEASY/JOSEPH N. QUARLES

RE: RENEW CONTRACT - CHIEF FINANCIAL OFFICER - ASSISTANT
SUPERINTENDENT, BUSINESS AND FISCAL SERVICES

RECOMMENDATION NO. A.04

It is recommended that the Board of Education renew the employment agreement negotiated between the Board of Education and Kenneth R. Bailey as Assistant Superintendent of the Santa Monica-Malibu Unified School District, effective July 1, 2004 through June 30, 2007.

COMMENT: The Assistant Superintendent's compensation under the renewed contract will be unchanged from his compensation in the current fiscal year. Copies of the negotiated agreement will be made available upon request.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/14/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/CINDY ATLAS

RE: ACCEPTANCE OF SPECIAL EDUCATION STRATEGIC PLAN REPORT

RECOMMENDATION NO. A.05

It is recommended that the Board of Education accept the Special Education Strategic Plan for discussion and direction to staff.

COMMENT: At the request of the Board of Education, a committee of parents, teachers and administrators have conducted surveys, interviews, and community meetings to develop a Strategic Plan for services to students with Special Education needs. This Strategic Plan will be presented to the Board of Education for discussion and further direction.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

6/14/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE
ENERGY COALITION AND THE SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve a memorandum of understanding between the Energy Coalition and the Santa Monica-Malibu Unified School District for 2004 - 2005 and 2005 - 2006.

COMMENT: In addition to the on-going work between PEAK and our middle school, this agreement will provide standards-based lessons in energy use and efficiency for all fourth grade students as an important component in preparation for California Standards Tests in Science at the elementary level.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

AGREEMENT IN PRINCIPLE
Between
THE ENERGY COALITION
And
THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

June 2004

This Agreement in Principle (AIP) between The Energy Coalition (Coalition) and the Santa Monica-Malibu Unified School District (SMMUSD) addresses the continuation of a promising energy efficiency partnership through the use of the Coalition's PEAK Student Energy Action program in elementary and secondary schools within the Santa Monica-Malibu Unified School District.

PEAK is a program developed by the Coalition and is provided to the SMMUSD as part of the Community Energy Partnership (Partnership), a demonstration project of a statewide model for the sustainable delivery of energy efficiency in California. The Partnership focuses energy efficiency services in discreet "energy districts," targeting traditionally underserved energy users such as low-income residents, senior citizens, and small businesses.

PEAK is at the core of the Partnership program, building awareness from the bottom-up and working to educate tomorrow's consumers about the merits and compelling reasons for wise energy management. The Community Energy Partnership is a partnership between the cities of Irvine, Santa Monica, Moreno Valley, Palm Desert, Brea, Cathedral City, Santa Clarita, Corona, and San Bernardino, managed by The Energy Coalition and supported by the ratepayers of Southern California Edison and Southern California Gas through the direction of the California Public Utilities Commission.

The Coalition, as the developer of PEAK and the architect of the Partnership, has been engaged with the cities of Santa Monica and Irvine for many years as they began defining their respective energy futures. PEAK was initially developed in the late 1970s to establish an energy efficiency ethic in elementary school students. In the past two years, the Coalition has redefined PEAK to provide an integrated curriculum and software capability that will meet SMMUSD, City, student, and family energy efficiency needs.

The Agreement in Principle meets the following goals for the 2004-2005 and 2005-2006 school years.

The Coalition will provide the PEAK Student Energy Action program at no cost for use in SMMUSD schools as part of the Community Energy Partnership during the 2004-2005 and 2005-2006 school years.

The SMMUSD will integrate the PEAK Student Energy Actions program into its elementary and secondary schools, initiating energy efficiency savings in approximately 2000 households and in the school facilities in Santa Monica.

The SMMUSD will enable and encourage its teachers to use PEAK and specifically to teach a core lesson plan of smart energy management that will assure that the energy efficiency focus of PEAK is taught to students for use in reducing energy use in their homes and at school.

Interested SMMUSD teachers will receive training by the Coalition on the effective use of the curriculum, software, and website.

The Coalition will work with SMMUSD to develop and support a network of PEAK Program Coordinators in each participating school.

The Coalition will make its proprietary curriculum and software available to all SMMUSD students participating in the PEAK Student Energy Actions program. Students will be provided PEAK software and lesson plans so that they can use PEAK at home to further energy efficiency educational benefits with their families. PEAK's website will be available to students and their families.

The Coalition, in concert with the City of Santa Monica, Southern California Edison and Southern California Gas, will provide every student enrolled in the program with a compact fluorescent lightbulb. A fact sheet provided to each student explains the symbolism of the lightbulb for his or her family's opportunity to leverage greater savings through energy efficiency. In addition, the Coalition will explore the opportunity to provide additional compact fluorescent lightbulbs that students can sell in their communities to raise funds for their schools and specific activities approved by SMMUSD.

By distributing flyers and by providing specific teacher resources, the Coalition will link participating families with other Southern California Edison and Southern California Gas programs and incentives and with other utility programs as necessary for electric, gas, and water efficiency opportunities in student homes.

The Coalition will work with the SMMUSD to develop appropriate rewards and incentives for exemplary student behavior in saving energy at home and at school, potentially in concert with interested local businesses eager to support education. Teacher recognition will also be explored and potentially introduced and awarded.

As part of the Partnership demonstration project, the Coalition will also support SMMUSD in saving energy and money at schools. The Coalition will provide a range of technical services to support saving energy at school activities.

The Coalition will work with SMMUSD facilities staff and District officials to assist in developing mechanisms to determine the real energy and monetary savings from energy efficiency, specifically to help sort out the effects of rate increases and changes in building use patterns and occupancy schedules that affect baseline usage. The Coalition will advocate that a portion of the verified monetary benefits that accrue be reinvested in SMMUSD facilities for deeper levels of energy management.

The Coalition will work with SMMUSD to develop a shared-savings program such that verified energy and dollar savings are split between the school district for general purposes, specific schools for reinvestment to leverage ever-greater efficiency gains, and the maintenance staff that plays a critical role in effective building operation and thus wise energy management on campus.

While providing for complete student and family confidentiality, SMMUSD agrees that the Coalition and Southern California Edison and Southern California Gas shall have access to PEAK results in order to document benefits and to highlight the Partnership case study that will be built.

The Coalition will work with the Santa Monica-Malibu Unified School District and the City of Santa Monica to publicize the results of the PEAK program and its integration with existing school facility energy efficiency programs throughout the community, the City, and the State of California to propel the energy efficiency works at home and at school and to sustain the effort for years to come.

SMMUSD and the Coalition agree that during the school year of 2005-2006 they will review PEAK to determine its further use in sustaining SMMUSD's energy future.

The above represents the Agreement In Principle between The Energy Coalition and the Santa Monica-Malibu Unified School District.

This _____ day of June 2004.

Ted Flanigan
Managing Director
California Energy Coalition

John Deasy
Superintendent
Santa Monica-Malibu
Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/14/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE
COTSEN FAMILY FOUNDATION AND THE SANTA MONICA-MALIBU
UNIFIED SCHOOL DISTRICT

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve a memorandum of understanding between the Cotsen Family Foundation and the Santa Monica-Malibu Unified School District for the ART of TEACHING Mentoring Program at Roosevelt Elementary School and Will Rogers Elementary School for 2004-2006.

COMMENT: The long term goal of the Cotsen Family Foundation is to transform good teachers into great teachers showing promise of becoming exceptional in the art of teaching and reaching the top of their profession. This is a selective program focused on enabling quality teachers already in the school system to become the best they can with the help of a gifted mentor.

(The MOU documents were not available for electronic transfer, however, they are on file in the Educational Services office and a copy will be available at the meeting.)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/MAJOR
06/14/04
FROM: JOHN E. DEASY/JOSEPH N. QUARLES/ROBERT SEEDS
RE: CONSIDERATION OF PERSONNEL COMMISSION BUDGET FOR
2004-2005 FISCAL YEAR

RECOMMENDATION NO. A.08

It is recommended that the Board of Education consider the Personnel Commission budget submitted by interim director, Robert Seeds. The total budget amount is \$620,350 which exceeds the 2003-04 budget by \$9,597.

COMMENT: The Board, in its consideration, may concur with the budget, reject the proposed budget or may recommend modifications to the Personnel Commission based on the budgetary conditions in the district.

Attached for your review is a copy of the proposed budget for the 2004-05 school year.

(The budget was not available for electronic transfer. It will be printed in the hard copy of the agenda and available for review in the Personnel Commission office.)

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/14/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY/BETH CONNORS

RE: TRANSFERRING OF FUNDS

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following transfers for the 2003/2004 fiscal year, from the following Funds as listed below:

- A. \$20,000 from the Cafeteria Fund (Fund 13) to the General Fund (fund 01) to cover the cost of noon aides.
- B. \$47,839 from the General Fund (Fund 01) to the Child Development Fund (Fund 12) for the transfers of St. Johns Infant Family Support to the correct Fund.
- C. \$247,558 from the Special Reserve Fund Capital Outlay Project (Fund 40) to the Flex [Capital Servicing] Fund (Fund 56) for debt service payments.
- D. \$1,000,000 from the Deferred Maintenance Fund (Fund 14) to the State School Building Fund (Fund 30).
- E. \$140,000 from the State School Building Fund (Fund 21) to the General Fund (Fund 01) for the District's ongoing maintenance program cost.
- F. 2,000,000 from the State School Building Fund (Fund 21) to the State School Building Lease Purchase Fund (Fund 30) and to cover modernization construction expenditures paid from (Fund 30).

COMMENTS: The Los Angeles County Office of Education (LACOE) requires Board approval to make transfers between Funds.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/14/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY/BETH CONNORS

RE: APPROPRIATION TRANSFERS AT SCHOOL YEAR-END

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve the attached authorization to make appropriation transfers.

COMMENTS: The Los Angeles County Office of Education encourages District's Governing Boards to authorize the County Office to make appropriation transfers. The District will identify the source of the funds to be transferred. Copies of transfers will be sent to Santa Monica-Malibu Unified School District as they occur. This action is recommended by the Los Angeles County Office of Education and is a routine occurrence.

Section §42601 of the Education Code as amended states:
"At the close of any school year a school district may, with the approval of the governing board, identify and request the County Superintendent of Schools to make the transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year. For each elementary, high school, and unified school district that during the preceding school year, had an average daily attendance less than the level, as appropriate, specified in subdivision (a) of EC §41301, the County Superintendent of Schools, with the consent of the Governing Board of the School District, may identify and make the transfers, and shall notify the districts."

Fiscal year-end posting of warrants or liabilities, or both, may cause overdraft in appropriation accounts, which will need budget transfers between major objects or reserve accounts.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/KENNETH R. BAILEY
RE: PROPOSED BUDGET FOR 2004-05

DISCUSSION
06/14/04

DISCUSSION ITEM NO. D.1

The information for this item was not available at the time the Agenda was being printed, but will be available at the Board Meeting.

TO: BOARD OF EDUCATION

DISCUSSION

6/14/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/DONNA MUNCEY

RE: CALIFORNIA HIGH SCHOOL EXIT EXAMINATION RESULTS

DISCUSSION ITEM NO. D.2

In July 2003, the State Board of Education decided that all public high school students beginning with the Class of 2006 must pass the California High School Exit Examination (CAHSEE) in order to receive a high school diploma. Current 10th grade students (Class of 2006) had their first opportunity to pass the CAHSEE in March or May, 2003. Results of this first administration of the CAHSEE for the Class of 2006 as well as pre-test preparation and post-test intervention and support will be presented to the Board of Education.

TO: BOARD OF EDUCATION

DISCUSSION

06/14/04

FROM: JOHN E. DEASY/JOSEPH N. QUARLES /ROBERT SEEDS

RE: REPORT OF REORGANIZATIONAL STUDY OF HUMAN RESOURCES
DEPARTMENT

DISCUSSION ITEM NO. D.3

In December, 2002, Superintendent Deasy sent a memo to the Personnel Commission, requesting to discuss the possible consolidation of the Personnel Departments. At that time, public education in general, including Santa Monica-Malibu Unified School District, was experiencing a very difficult budget situation. In that memo, Dr. Deasy listed the reasons why consolidation might be cost effective.

It wasn't until late 2003 that the District and Personnel Commission agreed to share the cost of a reorganizational study of human resources. Each party agreed to equally fund the study with the total cost not to exceed \$20,000.

In mid January, 2004, Dr. Quarles met with Bob Seeds to determine the specific objectives of the study and the elements to be included. A time line for the study was also developed, and a request for proposals was sent to prospective consulting agencies. In early March the applications were screened by committee and three consulting agencies were interviewed.

Deberie L. Gomez, Ph.D. of Gomez-Grobe Research Services in Coronado, California was unanimously selected to conduct the study. Dr. Gomez performed her work during the months of April and May and has submitted her report for the review of the Board and Personnel Commission.

Copies of the report have been made available to the Board under separate cover. The report will be made available for review in the Human Resources Department and will be available at the meeting.

TO: BOARD OF EDUCATION

DISCUSSION

06/14/04

FROM: JOHN E. DEASY/KENNETH BAILEY/CHRIS CORLISS

FIRST
READING

RE: PLAYGROUND PARTNERSHIP AGREEMENT WITH THE CITY
OF SANTA MONICA

DISCUSSION ITEM NO. D.4

It is recommended that the Board of Education authorize the Superintendent and/or his designee to approve the 2004-05 PLAYGROUND PARTNERSHIP AGREEMENT (see Attachment AA@) with the City of Santa Monica for fiscal years 2004-05 and 2005-06.

COMMENTS: In March, 2004 the Board asked staff to review the 2003-04 PLAYGROUND PARTNERSHIP AGREEMENT and to make a recommendation as to how to return to the schedule of operation originally approved by the Board in 2001 while still maintaining the staffing level needed to support the safe operation of playgrounds and security of school sites opened during non-school hours.

City of Santa Monica and District staff have worked together in analyzing the schedule and available staffing to meet this criteria and have produced a Schedule of Operation and Staffing for the fiscal years 2004-05 and 2005-06 (see EXHIBIT AA@) that returns operating hours to those of the original schedule while maintaining a staffing pattern adequate to support it.

Substantive changes in the Agreement and Operating Staffing Schedules are highlighted for Board review and discussion. They include:

1. District Grounds Staff assuming responsibility for the maintenance of the playgrounds and fields at the all Playground Partnership sites (except Muir/SMASH which shares Los Amigos Park which is maintained by City of Santa Monica) in return for an annual payment of \$65,000 from the City of Santa Monica for providing such services;
2. Extending the Agreement through the 2005-06 fiscal year.
3. Providing Permit Monitoring staff available at John Adams Middle School fields whenever it is permitted for community use through the City B District permit process.

4. Preparing operating and staffing SCHEDULES should Edison Elementary School decide to accept and complete proposed facilities improvements and approve its inclusion as a Playground Partnership. It is currently the only District elementary school site in Santa Monica that has chosen not to participate and open it's playground to community youth and family use during non-school hours.

NOTE: At the time the agenda went to print, the proposed agreement was not available for duplication. It will be made available at the meeting.

TO: BOARD OF EDUCATION

DISCUSSION

06/14/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: PROPOSED POLICY 3290 - ACCEPTANCE OF GIFTS
NEXT STEPS (R3)

Previously

01/22/04

02/05/04, 02/19/04, 02/26/04
3/11/04, 3/25/05 05/06/04

DISCUSSION ITEM NO. D.5

The Board of Education will continue its discussion of Proposed Policy 3290 - Acceptance of Gifts, from the May 6, 2004 meeting.

It is recommended that the Board of Education discuss each component of the proposed policy as outlined.

At the time the agenda was printed, the revised draft was not available. It will be made available when the edits have been completed.

TO: BOARD OF EDUCATION

BOARD MEMBER ITEM

06/14/04

FROM: MARIA LEON VAZQUEZ

RE: ANALYSIS OF AND INTERVENTION FOR TRAJECTORIES TO
ACADEMIC FAILURE AT SANTA MONICA HIGH SCHOOL

BOARD MEMBER ITEM NO. 01

It is recommended that the Board of Education direct District staff to: (1) conduct an analysis of the educational trajectories that lead students to experience academic failure upon entering Santa Monica High School, and (2) develop and recommend options for interventions to modify those trajectories based on analysis of our own data and study of other Districts.

Staff will present an analysis plan by the start of the 2004-05 school year and report their findings in January 2005 to enable discussion of recommended options during the spring of 2005 and implementation of selected interventions for the 2005-06 school year. The interventions considered by staff will include creating a 7th house at Samohi.

COMMENT: Historically, approximately 150 9th grade students at Samohi have failed core academic courses during their first semester. It is likely that the majority of these students were academically unsuccessful during middle school. Despite redesign and the availability of intervention programs (e.g., AVID, Alliance, tutoring, etc.) at Samohi, these students begin as failures and lose hope for any type of success on the huge campus. A pattern of truancy, not doing the work, and further disengaging from learning often ensues. After one and a half or two years of struggling at Samohi, these students are so far behind in credits that a recommendation to transfer to Olympic High School is well received by students and parents. At Olympic the students may experience some success and graduate or drop out altogether.

Ed Services will conduct an analysis of the educational trajectories that lead students to experience academic failure upon entering Samohi: At what points in their school careers do these students begin to experience failure? What key skills do they fail to acquire in elementary or middle school? What factors outside school contribute to these trajectories (e.g., substance abuse)? How well can we identify prospectively the students who will fail upon entering Samohi?

Ed Services will also conduct a study of other Districts that have addressed this problem and, based on our own data and the study findings, develop and recommend options for

interventions to modify the trajectories to failure. The options will include interventions at the elementary, middle and high school levels. The options considered will include creation of a 7th house at Samohi for students who are targeted as "at risk" upon high school entry. Such a house could emphasize especially recruited teachers; a student-centered, standards-based curriculum; parental involvement; support services; and IEPs for all students.

TO: BOARD OF EDUCATION

PUBLIC REQUEST

06/14/04

FROM: DR. PIEDAD ROBERTSON, PRESIDENT/SUPERINTENDENT,
SANTA MONICA COLLEGE

RE: REQUEST TO ADDRESS BOARD OF EDUCATION

PUBLIC REQUEST NO. 01

Dr. Piedad Robertson, President and Superintendent of Santa Monica College, has requested a place on the agenda to address the Board of Education about a pending capital bond issue.