

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY  
RE: APPROVAL OF MINUTES

ACTION  
05/20/04

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

January 30, 2003

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/06/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

Contractor/Contract Dates	Description	Site	Funding
City of Santa Monica (civic aud) March 17-19, 2004 Amount of Increase: \$1,499 Total contract cost: Not to exceed \$10,499	Amendment of previous contract approved by the board 1/8/04 to rent equipment, facility, labor and services and parking for 2004 Stairway of the Stars concert held March 18 & 19, 2004.	Ed Services	Stairway of the Stars  01-90120-17300-10000-5630-030-1300
Diane Martinez March 1, 2003 - May 31, 2004 Cost: Not to exceed \$1,500	To style wigs (1930's period), provide supplies, materials and hair consultation with cast and including additional haircuts for men for Malibu High School Musical to be held this spring.	Ed Services/Malibu High	Cher funds  73-90300-0-17100-10000-5802-030-1300
Bernadette Cleland June 5, - June 9, 2004 Cost: Not to exceed \$6,000	To provide workshops for use as part of the implementation of the New Teacher Evaluation system	Ed Services	IASA Title II Teacher Quality  01-40350-0-11100-10000-5802-035-1300
Albert "Duffy" Miller June 5, - June 9, 2004 Cost: Not to exceed \$6,000	To provide workshops for use as part of the implementation of the New Teacher Evaluation system	Ed Services	IASA Title II Teacher Quality  01-40350-0-11100-10000-5802-035-1300

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
UCLA Center X August 26, 2003 - June 30, 2004 Cost: Not to exceed \$750.	To provide a Professional Development Workshop, the California Reading & Literature Project, for Santa Monica High School teachers on August 26, 2003.	Ed Services	IASA Title II Teacher Quality  01-40350-0-11100-10000-5802-035-1300
Anti-Defamation League March 1, June 30, 2004 Cost: Not to exceed \$4,700.01	To provide for the implementation to the "A World of difference" Peer Training Program to SAMOHI Students	Samo	Medi-Cal billing option (Grant)  01-56400-0-11100-10000-5802-015-4150
Orlando Griego June 1-June 30, 2004 Cost: Not to exceed \$1,650	To provide supervision & evaluate the performance of staff. Plan, organize & direct the Food Service Program, develop and prepare the annual preliminary budget; direct the accounting functions for the cafeterias; plan, prepare and review menus.	Food & Nutrition Services	Cafeteria Fund  13-53100-0-00000-37000-5802-057-2590

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

5/20/04

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP(S) 2003-2004

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2003-2004 school year. No child will be denied due to financial hardship.

School/Grade	Destination Dates	Principal Teacher	Cost/Budget	Subject	Purpose of Trip
Smash Grade 9	Warner Ranch, Warner Springs, CA.  6/2/04 to 6/4/04	Carrie Ferguson  Andrea Purcell	\$250 paid for by fundraising	Leadership	Leadership training for Seniors.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: SUPPLEMENTAL MATH TEXTBOOKS TO BE ADOPTED

INFORMATION ITEM NO. A.04

It is recommended that the Board of Education adopt the following textbooks for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these materials at the next board meeting.

Basic Foreign Language Textbooks:

PRENTICE HALL - REALIDADES, Grades 6-12 Spanish

HOLT REINHART - ALLEZ, VEINS!, Grades 6-8 French

Supplemental Math Textbook:

PRENTICE HALL - GEOMETRY, Grade 8

Comment: In accordance with Board of Education policy, the textbooks listed below were on display for two (2) weeks at each middle school site, and Educational Services.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/JUDY ABDO

RE: ANNUAL SELF-EVALUATION REPORT FOR CHILD DEVELOPMENT  
SERVICES

RECOMMENDATION NO. A.05

It is recommended that the Board of Education review and approve the Annual Self-Evaluation Report for the Child Development Services Department.

COMMENT: A copy of the report is on file in the Child Development Services Department and Superintendent's Office, and has been provided under separate cover to members of the Board of Education.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE  
ENERGY COALITION AND THE SANTA MONICA-MALIBU UNIFIED  
SCHOOL DISTRICT

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the attached memorandum of understanding between the Energy Coalition and the Santa Monica-Malibu Unified School District for 2004 - 2005 and 2005 - 2006. In addition to the on-going work between PEAK and our middle school, this agreement will provide standards-based lessons in energy use and efficiency for all fourth grade students as an important component in preparation for California Standards Tests in Science at the elementary level.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

## AGREEMENT IN PRINCIPLE

Between

THE ENERGY COALITION

And

THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

May 2004

---

This Agreement in Principle (AIP) between The Energy Coalition (Coalition) and the Santa Monica-Malibu Unified School District (SMMUSD) addresses the continuation of a promising energy efficiency partnership through the use of the Coalition's PEAK Student Energy Action program in elementary and secondary schools within the Santa Monica-Malibu Unified School District.

PEAK is a program developed by the Coalition and is provided to the SMMUSD as part of the Community Energy Partnership (Partnership), a demonstration project of a statewide model for the sustainable delivery of energy efficiency in California. The Partnership focuses energy efficiency services in discreet "energy districts," targeting traditionally underserved energy users such as low-income residents, senior citizens, and small businesses.

PEAK is at the core of the Partnership program, building awareness from the bottom-up and working to educate tomorrow's consumers about the merits and compelling reasons for wise energy management. The Community Energy Partnership is a partnership between the cities of Irvine, Santa Monica, Moreno Valley, Palm Desert, Brea, Cathedral City, Santa Clarita, Corona, and San Bernardino, managed by The Energy Coalition and supported by the ratepayers of Southern California Edison and Southern California Gas through the direction of the California Public Utilities Commission.

The Coalition, as the developer of PEAK and the architect of the Partnership, has been engaged with the cities of Santa Monica and Irvine for many years as they began defining their respective energy futures. PEAK was initially developed in the late 1970s to establish an energy efficiency ethic in elementary school students. In the past two years, the Coalition has redefined PEAK to provide an integrated curriculum and software capability that will meet SMMUSD, City, student, and family energy efficiency needs.

The Agreement in Principle meets the following goals for the 2004-2005 and 2005-2006 school years.



The Coalition will provide the PEAK Student Energy Action program at no cost for use in SMMUSD schools as part of the Community Energy Partnership during the 2004-2005 and 2005-2006 school years.

The SMMUSD will integrate the PEAK Student Energy Actions program into its elementary and secondary schools, initiating energy efficiency savings in approximately 2000 households and in the school facilities in Santa Monica.

The SMMUSD will enable and encourage its teachers to use PEAK and specifically to teach a core lesson plan of smart energy management that will assure that the energy efficiency focus of PEAK is taught to students for use in reducing energy use in their homes and at school.

Interested SMMUSD teachers will receive training by the Coalition on the effective use of the curriculum, software, and website.

The Coalition will work with SMMUSD to develop and support a network of PEAK Program Coordinators in each participating school.

The Coalition will make its proprietary curriculum and software available to all SMMUSD students participating in the PEAK Student Energy Actions program. Students will be provided PEAK software and lesson plans so that they can use PEAK at home to further energy efficiency educational benefits with their families. PEAK's website will be available to students and their families.

The Coalition, in concert with the City of Santa Monica, Southern California Edison and Southern California Gas, will provide every student enrolled in the program with a compact fluorescent lightbulb. A fact sheet provided to each student explains the symbolism of the lightbulb for his or her family's opportunity to leverage greater savings through energy efficiency. In addition, the Coalition will explore the opportunity to provide additional compact fluorescent lightbulbs that students can sell in their communities to raise funds for their schools and specific activities approved by SMMUSD.

By distributing flyers and by providing specific teacher resources, the Coalition will link participating families with other Southern California Edison and Southern California Gas programs and incentives and with other utility programs as necessary for electric, gas, and water efficiency opportunities in student homes.

The Coalition will work with the SMMUSD to develop appropriate rewards and incentives for exemplary student behavior in saving energy at home and at school, potentially in concert with interested local businesses eager to support education. Teacher recognition will also be explored and potentially introduced and awarded.

As part of the Partnership demonstration project, the Coalition will also support SMMUSD in saving energy and money at schools. The Coalition will provide a range of technical services to support saving energy at school activities.

The Coalition will work with SMMUSD facilities staff and District officials to assist in

developing mechanisms to determine the real energy and monetary savings from energy efficiency, specifically to help sort out the effects of rate increases and changes in building use patterns and occupancy schedules that affect baseline usage. The Coalition will advocate that a portion of the verified monetary benefits that accrue be reinvested in SMMUSD facilities for deeper levels of energy management.

The Coalition will work with SMMUSD to develop a shared-savings program such that verified energy and dollar savings are split between the school district for general purposes, specific schools for reinvestment to leverage ever-greater efficiency gains, and the maintenance staff that plays a critical role in effective building operation and thus wise energy management on campus.

While providing for complete student and family confidentiality, SMMUSD agrees that the Coalition and Southern California Edison and Southern California Gas shall have access to PEAK results in order to document benefits and to highlight the Partnership case study that will be built.

The Coalition will work with the Santa Monica-Malibu Unified School District and the City of Santa Monica to publicize the results of the PEAK program and its integration with existing school facility energy efficiency programs throughout the community, the City, and the State of California to propel the energy efficiency works at home and at school and to sustain the effort for years to come.

SMMUSD and the Coalition agree that during the school year of 2005-2006 they will review PEAK to determine its further use in sustaining SMMUSD's energy future.

The above represents the Agreement In Principle between The Energy Coalition and the Santa Monica-Malibu Unified School District.

This \_\_\_\_\_ of May 2004.

---

Ted Flanigan  
Managing Director  
California Energy Coalition

---

John E. Deasy, Ph.D.  
Superintendent  
Santa Monica-Malibu  
Unified School District

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$15,890.98 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$15,615.98, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org), as a pdf file; to view the gift report:

- 1) go to [www.smmusd.org](http://www.smmusd.org)
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 5-20gif.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>CAREY, WILL</u> Information Services 01-00000-0-00000-77000-5220- 054-2540 General Fund - <b>Function:</b> Data Processing Services	Quintessential School Systems End of the Year Seminar Corona, CA April 26 -27, 2004	\$300
<u>CONNORS, Beth</u> Fiscal Services 01-00000-0-00000-72000-5220- 051-2510 General Fund - <b>Function:</b> Other Genl. Admin.	Leadership for First Level Supervisors Ontario, CA May 20, 2004	\$185
01-00000-0-00000-72000-5220- 051-2510 General Fund - <b>Function:</b> Other Genl. Admin.	Governmental Accounting Standards Board Ontario, CA June 3, 2004	\$185
<u>DEASY, John</u> Superintendent 01-00000-0-00000-71500-5220- 020-1200 General Fund - <b>Function:</b> Superintendent	Hewlett Foundation Grantee Meeting Menlo Park, CA May 26 - 27, 2004	\$100 (misc.)
<u>O'Brien, Lourdes</u> John Adams Middle No Cost to District	Advancement Via Individual Determination Teacher Workshop IV Westwood, CA May 20, 2004	Sub only

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>RICHWINE, Dona</u> Food & Nutrition Services 13-53100-0-00000-37000-5220- 057-2570 Cafeteria Fund - <b>Resource:</b> Child Nutrition	Nutrient Standard Menu Planning Ontario, CA July 14 - 15, 2004	\$125
<u>SIEGEL, Marlene</u> Special Education No Cost to District	Motivating the Unmotivated Student Irvine, CA June 23, 2004	0
<u>WHALEY, Tom</u> State & Federal Projects 01-70180-0-17000-10000-5220- 035-1300 General Fund - <b>Resource:</b> Arts Partnership	California Arts Assessment Network Sacramento, CA May 20 - 22, 2004	\$950
<b>Adjustments</b>  (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		
<b>Group Conference and Travel: In-State</b> * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>KAMINSKI, Linda</u> <u>MUNCEY, Donna</u> State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II Teacher Quality	What Works in Schools: Classroom Instruction That Works Downey, CA August 20, 2004	\$350
<u>AUSTIN, Heather</u> + 8 Additional Staff John Adams Middle 01-90120-0-11100-10000-5220- 011-4110 General Fund - <b>Resource:</b> Gifts 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II Teacher Quality  <u>KAMINSKI, Linda</u> + 3 Additional Staff State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II Teacher Quality	Advancement Via Individual Determination Summer Institute 2004 San Diego, CA August 2 - 6, 2004	\$3,000 Registr. (3 free) \$8,550 Expenses  \$6,000 Total Registr. & Exp.

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
STRAUS, Ilene + 2 Additional Staff Santa Monica High 01-58100-0-11100-10000-5220- 015-4150 General Fund - <b>Resource:</b> Other Federal	High School Visitation Fremont, CA May 13, 2004	\$1,500 Total <b>+ 2 SUBS</b>
STRAUS, Ilene + 5 Additional Staff Santa Monica High 01-58100-0-11100-10000-5220- 015-4150 General Fund - <b>Resource:</b> Other Federal	High Tech High Visitation San Diego, CA May 18, 2004	\$500 Total <b>+ 2 SUBS</b>
<b>Out-of-State Conferences: Individual</b>		
NONE		
<b>Out-of-State Conferences: Group</b>		
MUNCEY, Donna + 9 Additional Staff State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II Teacher Quality	Advancement Via Individual Determination Visitation Denver, CO May 23 - 24, 2004	\$3,700 Total <b>+ 5 SUBS</b>

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from April 30, 2004 through May 12, 2004 for fiscal year 2003/04.

**AGENDA**

**NOTE:** The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT  
05/20/04  
FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT  
RE: AMENDMENT TO CONTRACT WITH WHEATSTONE ENERGY FOR  
LIGHTING RETROFIT PROJECT-RFP #3.05-CHANGE ORDER #3

RECOMMENDATION NO. A.10

It is recommended that the Board of Education authorize Change Order #3 as an amendment to the contract with Wheatstone Energy for the Districtwide lighting retrofit project. This change order will deduct \$8,294 from the contract for a total contract price of \$496,760.50.

Funding Information

Budgeted: Yes  
Source: City of Santa Monica

COMMENT: Changes were made in the contract due to the following reasons: Labor was deducted from the contract for updated T8 fixtures at McKinley. The District had already replaced T12 fixtures for more energy efficient T8 fixtures during Prop X, making it unnecessary to replace existing fixtures with newer models. Skylights were moved to Lincoln Gymnasium after it was determined that the roof structure over the Administration offices did not allow for their installation. Lincoln Gymnasium will now be able to use natural lighting during the day, eliminating the need for lights until evening hours. Change Order #3 represents the work listed below:

ORIGINAL CONTRACT	\$499,651.00
CHANGE ORDER #1,2	\$ 5,160.50
CHANGE ORDER #3	\$ (8,294.00)
TOTAL CONTRACT AMOUNT	\$496,760.50

1. Deduct labor for florescent troffers at McKinley Elementary school that contain electronic ballasts for T8 Lamps. This is a labor credit only as materials will be kept by the District for future projects. Labor will be deducted for a total of 291 various fixture types. (\$8,294)



2. Remove skylights from Administrative Offices and install in Lincoln Middle School gymnasium. (No cost involved)

Details on specific room numbers and fixture types is available in the Purchasing Office for review upon request.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE: APPROVAL FOR DISPOSAL/SALE OF SURPLUS EQUIPMENT

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve the disposal, sale, auction or donation of the surplus equipment and furniture listed below.

COMMENT: All items are obsolete, beyond economic repair, unusable or deemed as surplus. Items will be disposed of in accordance with Educational Code 17545-17555. Auditorium seating from Barnum Hall will be surplused and donated to the Alumni Association, who will auction off the seating as a fund raiser for the facility.

SCHOOL/DEPT	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
Franklin	27" TV	1	RCA #F27649TX51	C146B1104	13763
	VCR	1	RCA #VR546A	C173NL058	13775
	Overhead Projector	1	PP3550H	Unknown	Unknown
	Computer	1	Imac	YM0051HX-HQJ-FF01	
	Keyboard	1	Emac	Unknown	None
Food Services - Admin Bldg	Refrigerat or/ Freezer	1	Traulsen	Unknown	05107
Special Ed	Printer	1	HP 680C Model C4549A	US67TV06Y	05258
		1	HP Deskjet 695C	MX926110YT	07094
		1	HP 935C Model C6427E	Unknown	08570
	Laptop	1	Powerbook 165 Model #M4440	FC409T1F1GS	Unknown
		1	Solo 5300	BQB00451249	08564
		1	Gateway E3200- 350	0013388069	07139
	Keyboard	1	Apple	PK603AR433G	None
		1	Gateway RT 3602	62910113	None
		1	Gateway SK9921	F855899	None
	Desk, Laminate	1	None	None	

SCHOOL/DEPT	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
Roosevelt	Monitors	1	Radius	1501A17522	None
		1	Apple 12"	M1297	None
		1	Sony 17"	2102109	None
		1	Apple 17" Studio Display	CY9111M6C45012	None
		2	Apple 14"	7006918, BG7754321	None
		1	Stylewriter 1200	CF535809FN	Unknown
	Printers	2	Apple Personal Laserwriter	Unknown, CA239E4LM2016G/A	4629
		1	Brother Laser 1040	U52521HBJ212647	Unknown
		1	HP 1000C	5G760120GF	Unknown
		1	Epson Photo 700	AW00EE001015	Unknown
		1	Epson 880	CT81007457	Unknown
		1	HP Office Jet T65	SG9958301F	Unknown
		1	HP Deskwriter 680C	US6611094	Unknown
		1	HP 695C	Unknown	6978
	CD Drives	3	Unknown	467789, 624241, S53462FMM3073	None
		1	Sony	Unknown	None
	Scanners	1	Apple I	TF390JO1GO	Unknown
		1	HP	Unknown	4138
		2	HP 2C	3265A25515, 342A10648	Unknown
	External Hard Drives	1	NEC	5852729N111	None
		1	Three	Unknown	None
		3	Jaz	A585600, A838268, 100578	None
	Keyboards	4	Unknown	M0312, KY2230MNZMD08, NNY20E7H336, 322623	Unknown
	CPUs	1	Powerbok 170	MS481	Unknown
		1	MAC Performa 600	Unknown	10123
		1	2VXF	130953A3AFF	Unknown

SCHOOL/DEPT	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
		1	Centris 650	F136A01CAS	Unknown
Roosevelt - con't		1	Power Mac 9500	XB52511A54Z	Unknown
	CPU's	1	Unknown	23XHRX9	Unknown
		1	Unknown	7088MX2F977	Unknown
	Radio	1	GE	90257	None
	Label Printer	1	Unknown	P901685587	None
	Adapter	1	Powerbook	Unknown	None
	Laser Disc Player	1	Unknown	Unknown	04140
	VCR	1	Sony	0139021	Unknown
		2	JVC	Unknown, 793711	10144, None
		1	Sanyo	37558974A3	Unknown
	Typewriter	1	Sharp	78000768	Unknown
	Power Cells	3	Unknown	90956327, C9512621, 90956473	None
Barnum Hall	Auditorium Seating	272	Unkn own	None	None
Health Services	Audiometer	1	AMBCO 1000	1378	05021

MOTION MADE BY:  
 SECONDED BY:

STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:  
 ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: SUPERINTENDENT/KENNETH BAILEY

RE: ATTENDANCE CALENDAR FOR 2004/2005

RECOMMENDATION NO. A.12

It is recommended that the Board of Education adopt the attached Attendance Calendar for the 2004/2005 school year.

COMMENTS: Ed Code 73201 allows us to build an attendance school calendar to maximize ADA by strategically positioning the start and end of the P2 Apportionment period. Historically, our secondary enrollment drops from the seventh month onward. Since P2 is computed as the average attendance from the beginning of the school year through the last full attendance month ending on or before April 15, the earlier we count the ADA the more apportionment we will generate. This can be accomplished by excluding the winter break and filing P2 through the 7<sup>th</sup> school month rather than the 8th school month as is currently depicted in the regular school calendar.

**This will not, in any way, change the current adopted school calendar. It is for attendance accounting purposes only.**

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: APPROVAL OF UNFUNDED SPECIAL EDUCATION POSITIONS

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve an increase to the budget in the amount of \$39,745.55 to provide compensation for the following positions:

2	Elementary Library Coordinators
7	Instructional Assistants - Classroom
6	Instructional Assistants - Special Education
1	Instructional Assistant - Bilingual
1	Child Center Assistant
1	Office Specialist
2	Office Assistants

COMMENTS: The following rationale is provided as an explanation for each of the positions:

1. Elementary Library Coordinators (2): These temporary additional assignments, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, are needed for setting up and organizing files in the Special Education Dept. [*Angela Arnold, Maura Romero*]  
**Cost: \$6,839.43**
2. Instructional Assistants - Classroom (7): These temporary additional assignments, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, are needed for setting up and organizing files in the Special Education Dept. [*Veronica Barba, Jessica Brown, Suzanne Edwards, Smriti Gaur, Wilma Iniguez, Mark Mailander, Sandy Miller*]  
**Cost: \$10,894.57**
3. Instructional Assistants - Special Education (6): These temporary additional assignments, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, are needed for setting up and organizing files in the Special Education Dept. [*Mary Badlissi, Ardis Flores, Shane Louisell, Karen Malik, Cynthia Vargas, Sheleita Woods*]  
**Cost: \$12,768.32**

4. Instructional Assistant - Bilingual (1): This temporary additional assignment, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, is needed for setting up and organizing files in the Special Education Dept. [*Laura Barreras-Graciano*]  
**Cost: \$1,904.18**
5. Child Center Assistant (1): This temporary additional assignment, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, is needed for setting up and organizing files in the Special Education Dept. [*Patricia Haro*]  
**Cost: \$1,636.40**
6. Office Specialist (1): This temporary additional assignment, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, is needed for setting up and organizing files in the Special Education Dept. [*Marilyn Labrie*]  
**Cost: \$2,249.31**
6. Office Assistants (2): These temporary additional assignment, not to exceed 4 hours per day at personal per diem from 4/27/04 to 5/31/04, is needed for setting up and organizing files in the Special Education Dept. [*Guadalupe Beaver, Constance Cornell*]  
**Cost: \$3,453.34**

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: APPROVAL OF SPECIAL DAY CLASS TEACHER

RECOMMENDATION NO. A.14

It is recommended that the Board of Education authorize a budget increase in the amount of \$2,897 for an additional hourly assignment for a certificated employee, at the established hourly rate of \$35.60. This person is working on the Special Education audit.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:



TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: APPROVAL OF NEW POSITION: SPEECH PATHOLOGIST

RECOMMENDATION NO. A.15

It is recommended that the Board of Education authorize a budget increase in the amount of \$15,439 for a Speech Pathologist, from 4/28/04 through 6/30/04.

COMMENTS: This additional position is needed per the terms of the settlement agreement in order to accommodate the preschool caseload. It will be included in the 2004-05 Final Budget.

In the preschool special education programs, the District is currently out of compliance with regards to the preschool speech/language caseloads (see chart below). Section 56441.7 of the Composite of Laws-California Special Education Programs states "The maximum caseload for a speech and language specialist providing services exclusively to individuals with exceptional needs, between the ages of three and five years, as defined in Section 56441.11 or 56026, shall not exceed a count of 40." (p. 4.45-4)A

In addition to being out of compliance with regards to caseload counts, the District currently has a large number of assessments pending. The increase in assessments is due to an increase in initial referrals from:

- o Westside Regional Center
- o District State Preschool & Head start programs
- o Parents
- o Other community agencies
- o Students (approximately 41) transitioning to kindergarten for the 04-05 school year and re-assessments due to requirements following mediation agreements.

Higher caseloads limit the amount of time available for testing and report writing.

Pending the completion of assessments, Individualized Education Plan (IEP) meetings must be scheduled and held. Attendance at the IEP meetings for the S/L Specialist is mandatory. Due to the volume of IEP meetings, IEPs often conflict with therapy schedules forcing the S/L Specialist to either not attend the IEP meeting or cancel therapy so that they can be in attendance at the IEP meeting. When therapy is cancelled, the District is out of compliance for not implementing the IEP and the District is required to

make-up therapy sessions resulting in additional expenses for the completion of compensatory education services.

Currently, there are approximately 4 preschool students needing compensatory speech/language therapy sessions for a total of 60 sessions.

S/L Specialist	Site(s) Served	Current Caseload Count	Number of Students Over	Number of Assessments Pending
Joan Zagrobehny	McKinley, JAMS, Non-Ris**	51	+11	10
Candace Elgart (Linda Schulman)	Pine St. PS, Head Start Non-Ris**, JAMS (2 pm's/week)	57	+17	7
Barbara Copeland	Malibu Preschools	42	+2	14

SOLUTION:

- There is currently a 40% S/L Specialist Position in the special education budget that has not been used.

In closing, the Special Education Department believes this is a high priority. There are parents who are anxious and ready to file complaints with the California Department of Education. The Special Education Department does not want to vendor to non-public agencies to serve the students as per their IEPs.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/20/04

FROM: SUPERINTENDENT/JOSEPH N.QUARLES

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.16

Unless otherwise noted, all items are included in the 2003/04 approved budget.

ADDITIONAL ASSIGNMENTS

CHILD DEVELOPMENT SERVICES

Mercier, Alisha	64 hrs @ \$21.21	04/05/04-04/16/04	Own Hrly/\$1357
Vega, Dolores	64 hrs @ \$24.15	04/05/04-04/16/04	Own Hrly/\$1546
		TOTAL OWN HOURLY	\$2,903

Comment: Child Development Services Operating Spring Break  
01-Unrestricted Resource

Justis, Vickie	32 hrs @ \$32.04	04/05/04-04/10/04	Own Hrly/\$1025
		TOTAL OWN HOURLY	\$1,025

Comment: Child Development Services Operating Spring Break  
01-CD:Fed Chld Care Ctr-BSD Factr

EDUCATIONAL SERVICES

Krug, Jessica	10 hrs @ \$35.60	04/01/04-06/30/04	Est Hrly/\$356
		TOTAL ESTABLISHED HOURLY	\$356

Comment: Revise and Complete BTSA Induction Plan  
01-IASA:Title II Teacher Quality

JOHN MUIR ELEMENTARY SCHOOL

Hanson-Booker, Denise	5 days @ \$428.64	9/3/03-12/17/03	Own Daily/\$2500
		TOTAL OWN DAILY	\$2,500

Comment: Assist incoming principal transition  
01-School Improvement Prog, K-6

MCKINLEY ELEMENTARY SCHOOL

Kittel, Gina	183 hrs @ \$61.72	8/29/04-6/18/04	Own Hrly/\$11,295
		TOTAL OWN HOURLY	\$11,295

Comment: Teacher on Special Assignment, providing additional services  
01-Special Education

EXTENDED DUTY UNITS

<u>LOCATION</u>	<u>RATE</u>	<u>ACTIVITY</u>	<u>EFFECTIVE</u>	<u>TOTAL</u>
<u>GRANT ELEMENTARY</u>				
Friedman, Susan	2.5 units @ \$224	5th Gr Camp Couns	Spring 03/04	\$560
Hopkins, Miriam	2 units @ \$224	Homework Club Adv	Spring 03/04	\$448
Johnson, Lisa	1.5 units @ \$224	5th Gr Camp Couns	Spring 03/04	\$336
Miller, Sheri	6 units @ \$224	Student Counc Adv	Spring 03/04	\$1344
Miyoshi, Melina	2 units @ \$224	Lunchtime Book Clb	Spring 03/04	\$448
Westmacott, Briana	1 units @ \$224	5th Gr Camp Couns	Spring 03/04	\$224
		TOTAL EXTENDED DUTY UNITS		\$3,360
		01-Unrestricted Resource		

JOHN ADAMS MIDDLE SCHOOL

Blanchard, Cecile	5 units @ \$224	Music	1/27/04-6/18/04	\$1120
Bon, Nancy	.5 unit @ \$224	Knitting Club	1/27/04-6/18/04	\$112
Brown, Dan	1 unit @ \$224	Natl Jr Hon Soc	1/27/04-6/18/04	\$224

Compton-Sugars, Shirley	.66 unit	@\$224	BLUS	1/27/04-6/18/04	\$148
Daws, Tracy	1 unit	@\$224	Avid Program	1/27/04-6/18/04	\$224
Dipley, Jeri	2 units	@\$224	Spirit Activ	1/27/04-6/18/04	\$448
Dollosio, Tess	.5 unit	@\$224	PE Activities/ Character Counts	1/27/04-6/18/04	\$112
Frumovitz, Alex	1 unit	@\$224	Core Leader	1/27/04-6/18/04	\$224
Frumovitz, Alex	.5 unit	@\$224	Gardening Club	1/27/04-6/18/04	\$112
Goldberg, Cori	4 units	@\$224	Leadership	1/27/04-6/18/04	\$896
Gonzalez, Maricela	.66 unit	@\$224	BLUS	1/27/04-6/18/04	\$148
Hardisty, Apryl	5 units	@\$224	Music	1/27/04-6/18/04	\$1120
Hart, Matt	.5 unit	@\$224	Surf Club	1/27/04-6/18/04	\$112
Iwasa, Chris	1 unit	@\$224	Core Leader	1/27/04-6/18/04	\$224
Lang, Justin	1 unit	@\$224	Avid Program	1/27/04-6/18/04	\$224
Levin, Tracy	1 unit	@\$224	Core Leader	1/27/04-6/18/04	\$224
Mancini, Carmen	.66 unit	@\$224	BLUS	1/27/04-6/18/04	\$148
McCarthy, Marcia	1 unit	@\$224	Core Leader	1/27/04-6/18/04	\$224
McCarthy, Marcia	1 unit	@\$224	Drama	1/27/04-6/18/04	\$224
Moore, Jon	1 unit	@\$224	Chess Club	1/27/04-6/18/04	\$224
Nonhoff, Sandy	5 units	@\$224	Yearbook	1/27/04-6/18/04	\$1120
O'Brien, Lourdes	1 unit	@\$224	Avid Program	1/27/04-6/18/04	\$224
Pastrana, Victor	.5 unit	@\$224	PE Activities/ Character Counts	1/27/04-6/18/04	\$112
Shockley, Walter	1 unit	@\$224	Blue & Gold Games	1/27/04-6/18/04	\$224
Silvers, Larry	1 unit	@\$224	Natl Jr Hon Soc	1/27/04-6/18/04	\$224
Steinmetz, Brigitte	.5 unit	@\$224	Surf Club	1/27/04-6/18/04	\$112
Torres, Lupe	1 unit	@\$224	Core Leader	1/27/04-6/18/04	\$224
Whitaker, Cathie	1 unit	@\$224	Core Leader	1/27/04-6/18/04	\$224
Woo, Angela	5 units	@\$224	Music	1/27/04-6/18/04	<u>\$1120</u>
TOTAL EXTENDED DUTY UNITS					\$10,080
01-Unrestricted Resource					

#### MALIBU HIGH SCHOOL

DeLeo, Nicholas	12 Units	@\$224	JV Track	2/04-6/04	\$2688
Gardella, Jeff	13 Units	@\$224	Varsity Boys Golf	2/04-6/04	\$2912
Lawson, Richard	13 Units	@\$224	Varsity track	2/04-6/04	\$2912
Meier, Robyn	12 Units	@\$224	JV Boys Volleyball	2/04-6/04	\$2688
Mulligan, Michael	13 Units	@\$224	Vars Boys Swim	2/04-6/04	\$2912
Segesman, Timothy	13 Units	@\$224	Vars Grls Swim	2/04-6/04	\$2912
Silva, Alfredo	13 Units	@\$224	Vars Softball	2/04-6/04	<u>\$2912</u>
TOTAL EXTENDED DUTY UNITS					\$19,936
01-Unrestricted Resource					

Bixler, William	2 units	@\$224	MS Orchestra	2/04-6/04	\$448
Cowgill, Elizabeth	1 unit	@\$224	CJSF	2/04-6/04	\$224
Duvall, Audra	4 units	@\$224	MS Student Counc	2/04-6/04	\$896
Eicks, Dale	6 units	@\$224	6th Gr Overnight	2/04-6/04	\$1344
Hoos, JuliaCheri	3 units	@\$224	6th Gr Overnight	2/04-6/04	\$672
Leonard, Bridgette	3 units	@\$224	6th Gr Overnight	2/04-6/04	\$672
Leonard, Bridgette	6 units	@\$224	MS Drama	2/04-6/04	\$1344
Messoloras, Irene	5 units	@\$224	MS Choir	2/04-6/04	\$1120
Miller, Michael	2 units	@\$224	6th Gr Overnight	2/04-6/04	<u>\$448</u>
TOTAL EXTENDED DUTY UNITS					\$7,168
01-Unrestricted Resource					

Bixler, William	2 units	@\$224	HS Orchestra	2/04-6/04	\$448
Bowman-Smith, Carla	8 units	@\$224	HS Yearbook	2/04-6/04	\$1792
Gardella, Jeff	6 Units	@\$224	HS Student Counc	2/04-6/04	\$1344
Gardella, Jeff	13 Units	@\$224	HS Athletic Dir	2/04-6/04	\$2912
Messoloras, Irene	5 units	@\$224	HS Choral Music	2/04-6/04	\$1120
Plaia, Jodi	10 Units	@\$224	HS Drama	2/04-6/04	\$2240

Scott, Ruben	6 Units	@\$224	HS Student Counc	2/04-6/04	\$1344
Sferra, Luke	8 Units	@\$224	Senior Advisor	2/04-6/04	\$1792
Warshawski, David	6 Units	@\$224	HS Journalism	2/04-6/04	<u>\$1344</u>
TOTAL EXTENDED DUTY UNITS					\$14,336
01-Unrestricted Resource					

**TOTAL ESTABLISHED HOURLY, OWN HOURLY**

**OWN DAILY and EXTENDED DUTY UNITS**

**= \$72,959**

SUBSTITUTE TEACHERS

Effective

REGULAR DAY-TO-DAY SUBSTITUTES

Combes, Evelyne	4/14/04
Sairrino, Denise	5/03/04

PREFERRED SUBSTITUTES

(@\$142 Daily Rate)

Gaur, Smriti	4/20/04
Jensen, Louisa	4/30/04

LONG-TERM SUBSTITUTES

(@\$184 Daily Rate)

Brown, Juliann	4/19/04
Combes, Evelyne	6/18/04

CHANGE IN ASSIGNMENT

Name/Assignment

Location

Effective

McCracken, Lynn 4/19/04-6/18/04

Lincoln MS/Counselor 7th Gr

From: 80%

To: 20%

LEAVES OF ABSENCE (with pay)

Name/Assignment

Location

Effective

Alcalay, Vivian	4/19/04-6/18/04
Olympic HS	[medical]

Bisson, Amy	5/10/04-6/18/04
SAMOH	[maternity]

Boxer, Lorissa	4/19/04-5/21/04
Edison Elementary	[extension of Family Care leave]

Chambers, Amber	5/14/04-6/18/04
SAMOH	[maternity]

Lynch, Jennifer	3/29/04-6/18/04
Cabrillo Elementary	[maternity]

Tymchuk, Marilyn	5/1/04-6/18/04
Cabrillo Elementary	[extension of medical leave]

Vega-Johnson, Leticia	3/29/04-4/5/04
McKinley/CDS	[medical]

LEAVES OF ABSENCE (without pay)

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Elgart, Candace Special Education	4/23/04-6/18/04 [family care]
Krug, Jessica Ed Svcs/SAMOHI	9/3/04-6/24/05 [child care]
Omura, Dawn SAMOHI	9/3/04-6/24/05 [child care]

RESIGNATIONS

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Ballweg, Anne Richert Malibu	06/18/04
Duvall, Audra Malibu	06/18/04
Fort, Krysten SMASH	06/18/04
Westmacott, Briana Grant Elementary	06/18/04
Huls, Jeffery Lincoln MS	06/18/04
Kirk, Diana SMASH	06/18/04
Monastero, Jon Lincoln MS	06/18/04
Welford, Michelle SAMOHI	06/18/04
Woodwell, Jane PT Dume	06/18/04

RETIREMENTS

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Cairns, Pat Cabrillo	06/30/04
Hadlock-Piltz, Kathryn SAMOHI	06/18/04
Kusserow, Tebb SAMOHI	06/18/04
Pitney, Bertha CDS	06/18/04
Rosten, Anne	06/18/04

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION  
05/20/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.17

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Bishop, Christopher	\$3329	04/01/04-06/30/04	\$100/day +10.95% Non-health Benefits
Educational Services, design a web-based test created by the music staff for 5th grade music assessment as part of the California Arts Assessment grant FUNDING: 01-70180-0-17100-10000-2917-035-1501-100% Arts Education Partnership Grant			
Fels, Abigail	\$3,000	10/03-6/18/04	\$25/hr
Will Rogers Elementary, art instructor FUNDING: 01-90150-0-11100-10000-2917-006-1501-100% Reimbursed by PTA			
Isador, Psalm	\$2,950	10/13/03-06/18/04	\$25/hr
Will Rogers Elementary School, teach art classes to students in K-5 FUNDING: 01-90150-0-11100-10000-2917-006-1501-100% Reimbursed by PTA			
Martinez, Yolanda	\$1,375	10/13/03-06/18/04	\$25/hr
Will Rogers Elementary School, art instructor FUNDING: 01-90150-0-11100-10000-2917-006-1501-100% Reimbursed by PTA			
Romero, Maria	\$1,675	10/03/03-06/18/04	\$25/hr
Will Rogers Elementary School, art instructor FUNDING: 01-90150-0-11100-10000-2917-006-1501-100% Reimbursed by PTA			

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05-20-04

FROM: JOHN E. DEASY/ROBERT SEEDS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.18

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

**WORKING OUT OF CLASS (2ND EXTENSION DATES CORRECTED)**

EMHARDT,	ADMINISTRATIVE ASST	03-09-04
JANA	8.0 HRS/12 SAMOHI	06-16-04
	FR: SR OFFICE SPEC	
MORRIS,	ADMINISTRATIVE ASST	03-09-04
TERRY	8.0 HRS/12 SAMOHI	06-16-04
	FR: SR OFFICE SPEC	

**PROFESSIONAL GROWTH**

FLIEGEL,	INST ASST - SPECIAL ED	04-01-04
LOIS	ROGERS	

**UNPAID LEAVE OF ABSENCE**

JIVANI,	CHILDREN CENTER ASST	04-23-04
SAHENAZBEGUM	GRANT	06-18-04

**MEDICAL LEAVE OF ABSENCE**

BUENDIA,	INST ASST - CLASSROOM	05-03-04
CAROLINA	FRANKLIN	05-10-04
FORD,	PAINTER	04-30-04
RONALD	MAINTENANCE	04-30-04
GONZALEZ,	SR OFFICE SPECIALIST	05-05-04
MARIA DEL PILAR	ADULT ED	06-17-04
HEINZ,	LABORATORY TECHNICIAN	05-08-04
MIKA	SAMOHI	07-13-04
MORAGA,	SR ADMINISTRATIVE ASST	04-05-04
DIANA	SUPERINTENDENT OFFICE	04-18-04
YASHAR,	INST ASST - SPECIAL ED	04-26-04
AZITA	MCKINLEY	05-31-04



**TEMP/ADDITIONAL**

CRENSHAW, ANNE	INST ASST - SPECIAL ED CABRILLO	03-01-04 06-30-04
GARDEA-PEREZ, GUADALUPE	BIL COMMUNITY LIAISON STUDENT SERVICES	04-01-04 06-30-04
GARDNER, RODNEY JR	CUSTODIAN I NSI SAMOHI	04-01-04 06-30-04
MARQUEZ, LILY	BIL COMMUNITY LIAISON SAMOHI	04-01-04 06-30-04
MEJIA, DAN	BIL COMMUNITY LIAISON STUDENT SERVICES	10-14-03 06-11-04
OCAMPO, IRMA	BIL COMMUNITY LIAISON STUDENT SERVICES	10-14-03 06-11-04
ROBINSON, MARIA	BIL COMMUNITY LIAISON STUDENT SERVICES	10-14-04 06-11-04
SANDOVAL, KATHY	SR OFFICE SPECIALIST MUIR	01-01-04 06-23-04
SMITH, DUNELL	CAMPUS SECURITY OFFICER LINCOLN	03-01-04 06-18-04
SMITH, LUZ	TRANSLATOR FOOD SERVICES	10-01-03 11-30-03
WAKI, LEONARD	INST ASST - CLASSROOM SAMOHI	04-22-04 06-30-04

**SUBSTITUTE**

GUTIERREZ, FANTINO	BIL COMMUNITY LIAISON EDISON	04-03-04 06-30-04
HUFFMAN, KRISTINA	INST ASST - CLASSROOM MUIR	04-26-04 06-18-04
KELLER, EVELYN	INST ASST - SPECIAL ED SPECIAL ED	04-26-04 06-18-04
SMITH, ZEKAIA	CHILDREN CENTER ASST CDS	03-01-04 06-30-04
STAMER, LINDA	ADMINISTRATIVE ASSISTANT SAMOHI	04-26-04 06-30-04
TAYLOR, TERESA	INST ASST - SPECIAL ED SPECIAL ED	04-21-04 06-18-04

**RESIGNED**

BELLONI,  
ANGELA

PHYSICAL ACTIVITIES SPEC  
PT.DUME

04-29-04

NAVAS,  
JENIKA

NOON AIDE  
ROGERS

04-19-04

TURTZER,  
HEATHER

INST ASST - CLASSROOM  
PT.DUME

06-18-04

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05-20-04

FROM: JOHN E. DEASY/ROBERT SEEDS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.19

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

**STUDENT INTERN - ALLIANCE GRANT**

HARO, KRISTAL	SAMOH	04-01-04 - 06-30-04
RUIZ, JOANNA	SAMOH	04-01-04 - 06-30-04

**STUDENT HELPER**

ALMENARA, SERGIO	WORKABILITY	04-19-04 - 06-30-09
CORRODI, LAURA	WORKABILITY	04-15-04 - 06-30-04
EZRA, JILLIAN	WORKABILITY	03-29-04 - 06-30-04

**ASST COACH**

SIAS, JEREMY	SAMOH	03-01-04 - 06-30-04
WORTHAM, TRAMAIN	SAMOH	04-28-04 - 06-30-04

**CHILD CARE ASST**

BATRES, MIRIAM	MCKINLEY PRSCH	04-23-04 - 06-30-04
----------------	----------------	---------------------

**NOON AIDE**

DE LOS SANTOS, GABRIELA	GRANT	04-20-04 - 06-18-04
GOMEZ, THERESA	MUIR	04-01-04 - 06-18-04

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION  
05/20/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT -  
ASSISTANT PRINCIPAL/HOUSE PRINCIPAL, SANTA MONICA  
HIGH SCHOOL

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the following certificated administrative appointment:

---

Assistant Principal/House Principal  
Santa Monica High School

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/20/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS 2003/2004

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2003-2004 as follows:

**NPS/NPA**

**2003-2004 Budget 01-65000-0-57500-11800-5825-043-1400**

<b>Nonpublic School/Agency</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Linden Center	04-05-88	NPS	#77	\$ 14,417
The Jeffrey Foundation	11-01-00	NPS	#78	\$ 4,137
Beautiful Minds Center for Autism, Inc.	10-16-00	NPA - Behavior Therapy	#150	\$ 13,170
Computer Access Center	06-23-92	NPA - Assistive Technology Assessment	#151	\$ 552
Computer Access Center	11-23-92	NPA - Assistive Technology Assessment	#152	\$ 552
Computer Access Center	10-28-93	NPA - Assistive Technology Assessment	#153	\$ 552
Interim Healthcare	07-12-98	NPA - Nursing Services	#154	\$ 6,177
Pediatric Therapy Network	04-15-95	NPA - OT Evaluation	#155	\$ 540
Steve Kaufman & Associates	02-08-99	NPA - Behavior Therapy	#156	\$ 10,800
Therapy West	05-01-01	NPA - OT/PT	#157	\$ 1,785
Aspen Ranch <b>Contract Increase</b>	08-16-88	NPS	#49 UC04157	\$ 1,764
Poseidon School <b>Contract Increase</b>	03-12-87	NPS	#67 UC04308	\$ 1,100

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Therapy West <b>Contract Increase</b>	04-15-95	NPA - OT	#24 UC04078	\$ 85

Amount Budgeted NPS/NPA 03/04 \$ 3,000,000  
 Prior Board Authorization as of 05/06/04 \$ 3,244,254\*  
 Balance - \$ 244,254

Total Amount for these Contracts \$ 55,631

Balance - \$ 299,885

\*Prior Year Authorization (05-15-03) \$3,009,737

#### Instructional Consultants

2003-2004 Budget 01-65000-0-57500-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Adrian Witchelo-Scott	Various	Instr. Consultant - Assistive Technology Training for the Resource Center	#46	\$ 2,000
Dr. Gary L. Etting	01-10-91	Instr. Consultant - Vision Therapy	#47	\$ 1,400
Dr. Trang Nguyen	01-10-91	Instr. Consultant - Vision Therapy Assessment	#48	\$ 500
Patricia Ortega	02-12-98	Instr. Consultant - Behavior Therapy	#49	\$ 6,930
Accommodating Ideas, Inc. <b>Contract Increase</b>	Various	Instr. Consultant - Sign Language Interpreting Services	#20 UC04134	\$ 500

Amount Budgeted Instructional Consultants 03/04 \$ 300,000  
 Prior Board Authorization as of 05/06/04 \$ 285,992  
 Balance \$ 14,008

Total Amount for these Contracts \$ 11,330

Balance \$ 2,678

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION  
05-20-04

FROM: LAUREL SCHMIDT

RE: UPDATING BOARD POLICY 0410 - NONDISCRIMINATION IN  
DISTRICT PROGRAMS AND ACTIVITIES

RECOMMENDATION NO. A.22

It is recommended that the Board of Education adopt revisions to Board Policy 0410, to bring the existing policy into compliance with current legislation regarding compliance with the Americans with Disabilities Act and ethnic group identification. The required additions to the existing policy are underlined. This policy update was indicated as a corrective step in the CCR process.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:



<u>NUMBER</u>		<u>ARTICLE</u>	<u>TITLE</u>	
410		Philosophy, Goals, Objectives and Comprehensive Plans	Nondiscrimination in District Programs and Activities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Comprehensive Plans	X			

**DETAIL**

The Board of Education is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on gender, sex, race, color, religion, ancestry, national origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics. The Board shall promote programs which ensure that discriminatory practices are eliminated in all district activities.

District programs and facilities, viewed in their entirety, shall be readily accessible and usable by to individuals with disabilities and shall be in compliance with the Americans with Disabilities Act. In addition, new construction and alterations to facilities existing before January 26, 1992, shall be accessible when viewed in their entirety.

The Superintendent or designee shall ensure that the district provides auxiliary aids and services where necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, note takers, written materials, taped text, and Braille or large print materials.

Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored function, program or meeting.

The Superintendent or designee shall notify students, parents/guardians, employees, employee organizations and applicants for admission and employment and sources of referral for applicants about the district's policy on nondiscrimination. Such notification shall be included in each announcement, bulletin, catalog, or application form or other recruitment materials distributed to these groups. (34 CFR 104.8, 106.9)

The Superintendent or designee shall also provide information about related complaint procedures.

To the extent possible, the district's nondiscrimination policy shall be published in the individual's primary language.

## **REFERENCE**

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

48985 Notices to parents in language other than English

GOVERNMENT CODE

11000 Definitions

11138 Rules and regulations

12900-12996 Fair Employment and Housing Act

54953.2 Brown Act compliance with Americans with Disabilities Act

PENAL CODE

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 20

1400-1487 Individuals with Disabilities in Education Act

1681-1688 Discrimination based on sex or blindness, Title IX

2301-2415 Carl D. Perkins Vocational and Applied Technology Act

6311 State plans

6312 Local education agency plans

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

2000h-2000h-6 Title IX

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

36.303 Auxiliary aids and services

CODE OF FEDERAL REGULATIONS, TITLE 34

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of sex, effectuating Title IX, especially:

106.9 Dissemination of policy

CDE: <http://www.cde.ca.gov>

CSBA: <http://www.csba.org>

Pacific Disability and Business Technical Assistance Center: <http://www.pacdbtac.org>

### MANAGEMENT RESOURCES

U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS PUBLICATIONS

Protecting Students from Harassment and Hate Crime, January, 1999

Notice of Non-Discrimination, January, 1999

Nondiscrimination in Employment Practices in Education, August, 1991

### WEB SITES

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/offices/OCR>

### ADOPTED

### REVISED

### CSBA DATE

December 10, 1998

May 20, 2004

July 2003

April 6, 2000

November 1999

DISTRICT GOAL Quality Education for All

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/20/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: SET DATE FOR PUBLIC HEARING AND ADOPTION OF RESOLUTION  
SPECIAL TAX, 2004-05 (PROPOSITION Y - SPECIAL TAX)

RECOMMENDATION NO. A.23

It is recommended that the Board of Education set a public hearing on the matter of applying a CPI-U increase on the Proposition Y - Special Tax for Thursday, June 24, 2004 at 8:00 p.m. in the Board Room of the Administrative Offices, 1651 Sixteenth Street, Santa Monica, CA.

It is further recommended that the notice of the time, date and place of the hearing be posted twice in The Santa Monica Daily Press and Malibu Surfside News with said advertisement commencing at least 15 days prior to the date of the hearing.

It is further recommended that on that date, the Board of Education adopt a resolution to levy the tax at the rate of \$104.13, plus a CPI-U increase.

COMMENT: The original resolution proposing a Special Tax requires that prior to the levying of the special tax in any given year, the Board will conduct a public hearing on the matter. Notice of the time, date and place of the hearing has been published pursuant to Government Code Section §6061 and posted at least twice in a newspaper of general circulation in the District in the The Santa Monica Daily Press and the Malibu Surfside News; posting shall commence at least 15 days prior to the hearing. Following said hearing, each year the Board shall adopt a resolution establishing the amount of tax to be raised and the rate per parcel, not to exceed \$98.00 per parcel plus subsequent CPI-U adjustments.

The current tax rate is \$104.13. Proposition Y permits an annual increase based upon the annual change (from April to April) to the Consumer Price Index-All Urban Consumers (CPI-U) for Los Angeles-Riverside-Orange County.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/20/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ADOPT CALENDAR OF MEETINGS 2004-2005 - BOARD OF EDUCATION

RECOMMENDATION NO. A.24

It is recommended that the Board of Education adopt the attached meeting schedule for the 2004-2005 school year.

COMMENT: Dates for meeting scheduled at Santa Monica City Council Chambers are noted on the schedule. Meetings to be held in Malibu are to be determined based on the schedule of school activities. All locations will be posted on the schedule of meetings which appears in every posted agenda.

MOTION MADE BY:

SECONDED By:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

Board of Education Meeting Schedule					
July through December, 2004					
Month	1st Thurs	2nd Thurs.	3rd Thursday Discussion Mtg.	4th Thursday	Special Note:
July					No meetings in July
August			19 SM	26 (optional)	One regular meeting in Aug.
September		9		23	3 <sup>rd</sup> Thursday is a District Holiday
October	7		21 SM		(Resume 1st & 3 <sup>rd</sup> Meeting schedule)
November	4		18 SM		
December	2				
January through June, 2005					
January	6		20 SM		
February	3		17 SM		
March	3		17 SM		
April	7		21 SM		
May	5		19 SM		
June	2		16 SM		(Graduation is week of 6/20)

District Office (DO)

Malibu Meetings (MHS) **(Dates to be determined)** Malibu High School Aud. 30215 Morningview Drive, Malibu.

Santa Monica City Council Chambers (SM) 1685 Main Street, Santa Monica.: 8/19, 10/21, 11/18, 1/20, 2/17, 3/17, 4/21, 5/19 and 6/16

#### Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica.

Complete Board of Education agendas are available in pdf format, on the District's website: [www.smmusd.org](http://www.smmusd.org).

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/20/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: NOMINATIONS FOR APPOINTMENT - LOS ANGELES COUNTY  
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.25

It is recommended that the Board of Education consider nominations for appointment to fill an unexpired term on the Los Angeles County Committee on School District Reorganization. The vacancy is in the Second Supervisorial District.

COMMENT: Education Code §4006(c)(2) requires the the County Committee appoint a replacement for the remainder fo the term of office (through October 2005). Nominations are due June 4, 2004.

In considering nominees it should be noted:

- Nominations may be made by any of the 94 school and community college districts in Los Angeles County. Nominations do not require governing board action. More than one nomination may be made.
- The nominee(s) must reside within the Second Supervisorial District.
- The nominee(s) must be available to serve the remainder of the unexpired term of office, which expires October 2005.
- The nominee(s) must be a registered voter.
- A member of a school or community college district governing board, who is otherwise eligible, may simultaneously serve as a member of the County Committee.
- Employees of school and community college districts and the Los Angeles County Office of Education (LACOE) are excluded from membership on the County Committee.
- County Committee meetings are held the first Wednesday of each month at LACOE in Downey, from 9:30 a.m. to 12:00 p.m. Occasional public hearings are held in the evenings from 7:30 p.m. to 10 p.m. at various school districts throughout Los Angeles County. Members are expected to make every effort to attend all meetings and public hearings.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

DISCUSSION

05/20/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: JOINT MEETING WITH THE FINANCIAL OVERSIGHT COMMITTEE

DISCUSSION ITEM NO. D.1

The Board of Education and Financial Oversight Committee will meet jointly regarding matters related to the work of the Committee. Below is a proposed agenda

- A. Overview Presentation by Chairman, Craig Hamilton
- B. Sub Committee Chairs - Comments
  - 1) Measure S / Reporting to Public - Cheryl Stecher
  - 2) Strategic Plan - Follow Through - Cynthia Torres
  - 3) Capital Programs/Resources - Chris Harding
  - 4) Current Topics/Board Agenda Items - Patricia Hoffman
- C. Committee Members' Comments
- D. Discussion



TO: BOARD OF EDUCATION

DISCUSSION

05/20/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: TEACHER SUPPORT: BTSA AND COTSEN FAMILY FOUNDATION

DISCUSSION ITEM NO. D.2

The Santa Monica-Malibu Unified School District provides specialized professional development and coaching to teachers through a number of programs. The Beginning Teacher Support and Assessment program uses the California Standards for the Teaching Profession as a resource to assist credentialed teachers new to the profession. Cotsen Family Foundation funds a mentor teacher who assists the continuing development of gifted teachers. Current year initiatives of these two programs as well as plans for the 2004 - 2005 school year will be discussed with the Board.

TO: BOARD OF EDUCATION

DISCUSSION

05/20/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: PROPOSED AGREEMENT WITH CITY OF SANTA MONICA -  
ADDITIONAL TERMS

DISCUSSION ITEM NO. D.3

Following action taken by the Board of Education at its meeting of May 6 and the action taken by the Santa Monica City Council, it is appropriate that the Board of Education engage in further discussions with regard to additional terms appended to the agreement by Council action. The Board of Education may direct the Superintendent with regard to further discussion with the Santa Monica City Manager.

TO: BOARD OF EDUCATION

INFORMATION

5/20/04

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATION ITEM NO. I.1

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District.

**UNDERSTANDING ECONOMICS, A CASE STUDY**, by Rosann Bar and published by Globe Fearon, for 12th grade Economics. Adoption requested by Marcia Gecht at Olympic High School.

**TALES OF A FOURTH GRADE NOTHING**, by Judy Blume for 3rd grade Literature. Adoption requested by Joyce Keler at McKinley.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below has been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS: