

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY  
RE: APPROVAL OF MINUTES

ACTION  
03/04/04

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

November 1, 2001  
November 15, 2001

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/04/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
UCLA Center X Feb 24-26, 2004 Cost: not to exceed: \$8,125.00	To provide staff development English Language Development	Student and Family Support Services	Title III 01-42010-0-47600-10 000-5802-032-2560
Richard Strauss Feb 23, to May 4, 2004 Cost: Not to Exceed: \$3,000	To provide teacher training and materials for Humanities/History curriculum	Lincoln	GATE 01-71400-0-11100-10 000-5802-012-4120
Orlando Griego March 2-May 31, 2004 Cost: Not to exceed \$20,000	To provide supervision & evaluate the performance of staff. Plan, organize & direct the Food Service Program, develop and prepare the annual preliminary budget; direct the accounting functions for the cafeterias; plan, prepare and review menus	Food & Nutrition Services	Cafeteria Fund 13-53100-0-00000-37 000-5802-057-5290

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/11/04

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP(S) 2003-04

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2003-2004 school year. No child will be denied due to financial hardship.

<u>School Grade</u>	<u>Destination</u>	<u>Principal</u>	<u>Cost / Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Samohi Grds. 12 30	San Bernardino 03/13/04 to 03/15/04	Catherine Baxter	\$3000 paid for by racial harmony grant	Humanity	The purpose of this trip is to train students to become youth facilitators that advocate tolerance on campus
Samohi Grds11-12 6	New York 04/17/04 to 04/18/04	Teri Jones Catherine Baxter	\$750 paid for by student fundraising	Occupational Program	The purpose of this trip is for the entrepreneurship classes, Virtual Enterprise to attend a trade show and international- level competition on their business projects.
Webster Grds. 5 80	Yosemite 05/31/04 to 06/04/04	Phil Cott Lori Stevens	\$390 paid for by parents and fund raising	Science	The purpose of this trip is for outdoor environmental education.
Webster Grds. 5 80	Astrocamp 05/31/04 to 05/14/04	Phil Cott Karen Sanford	\$200 paid for by parents and fund raising	Science	Science Camp.
Elem. Schls grd. 4-5	Disneyland 3/30/04 to 3/30/04	Tom Whaley	\$60 per student paid for by Gift Music \$\$	Music	Backstage Music Workshop at Disney Magic Music Days.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/04/04

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.04

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

**FUNNY IN FARSI**, written by Firoozeh DuMas, English, Grade 9, Adoption requested by Carol Jago at Samohi.

**ENGLISH LITERATURE & COMPOSITION**, written by KAPLAN, English, Grade 12, Adoption requested by Carol Jago at Samohi.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/04/04

FROM: JOHN E. DEASY/JUDY ABDO

RE: CHANGES ON CHILD CARE FEE SCHEDULE

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the elimination of plans B, C, and D of the schedule established for non-subsidized parent fees in the school-age programs and the three-day plan at Cabrillo for grades K-3.

COMMENT: In response to the proposed State budget reductions, Child Development Services staff recommends changing the program schedule options for after school child care by eliminating options for pre-paying winter and spring breaks. Families will pay for before-and-after school child care on a monthly basis to cover all school days and pupil free days. Fees for winter and spring breaks and summer will be collected separately based on parents needs for child care for break periods. These changes will allow more accurate scheduling of staff for breaks and will eliminate the need for reimbursements for fees paid in advance for services not used. The before-school-only and limited-time-kindergarten (early express) programs (for kindergarten students who need care until sibling are released from class) will not change. All elementary after school programs will be five-days per week.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

**Enrollment Information:**

- < Children are enrolled whenever we have openings.
- < Children who are applying for subsidy are admitted according to the waiting list procedure established by the State Department of Education.
- < A \$50 non-refundable annual registration fee is charged at the time a child is enrolled.

**Program Options and Fees**

Plan	Monthly Fee	Grade	Hours
___ A	\$294	K-3rd	Before & After School (7:00 a.m. to 6:00
___ B	\$315	K-3rd	Including Spring Break
___ C	\$315	K-3rd	Including Winter Break
___ D	\$336	K-3rd	Including both Winter and Spring Breaks
___ A.M. Only	\$131	K-5th	7:00 a.m. until school starts
EE (Early Expenses)	\$158	K	Dismissal until 2:45 p.m.K-3rd

**Cabrillo --- Teen Centers --- ONLY**

Options & Monthly Fees		Grade	Hours
5 days	3 days	K-3rd	CABRILLO Before & After School
\$294	\$176		
5 days	3 days	6th-8th	TEEN CENTER After School
\$221	\$132		

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/04/04

FROM: JOHN E. DEASY/JUDY ABDO

RE: FEE INCREASE FOR THE PRESCHOOL PROGRAM

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve a fee increase for non-subsidized parents in the Preschool Child Development programs effective September 1, 2004.

COMMENT: The cost of the three-hour preschool programs is currently \$350 per month. We are recommending an increase of \$25 dollars per month. The recommended new monthly fee of \$375 is at or below market rate for comparable preschool programs.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/04/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$6,929.00 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$6,019.00, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org), as a pdf file; to view the gift report:

- 1) go to [www.smmusd.org](http://www.smmusd.org)
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 3-04gif.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:



TO: BOARD OF EDUCATION

ACTION/CONSENT

03/04/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>CAREY, Will</u> Information Services 01-00000-0-00000-77000-5220- 054-2540 General Fund - <b>Function:</b> Data Proc. Serv.	Carter Pertaine Users Group Sacramento, CA March 2 - 3, 2004	\$685
<u>OCAMPO, Irma</u> Child Development Serv. 12-94190-0-85000-59000-5220- 070-2700 Child Dev. Fund- <b>Resource:</b> St. John's Infant Family	Supporting Brain Development & Positive Social Outcomes Westwood, CA April 8, 2004	\$150
<u>DAWS, Tracy</u> Adams  No Cost to District	Advancement Via Individual Determination Coordinor Training Alhambra, CA March 3, 2004	<b>SUB ONLY</b>
<u>ZAVALA, Anna</u> Health Services 01-56400-0-00000-39000-5220- 041-1400 General Fund - <b>Resource:</b> Medi-Cal Reimbursement	California Speech & Hearing Assn. Long Beach, CA March 4 - 5, 2004	\$325
<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<b>Group Conference and Travel: In-State</b> * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>BURGEE, Martha</u> <u>DAWS, Tracy</u> John Adams Middle No Cost to District	Advancement Via Individual Determination Counselors & Teachers Downey, CA March 17, 2004	<b>1 SUB  ONLY</b>
<u>COLES, Roxanne</u> + 3 Additional Staff Special Education 01-65000-0-50010-21000-5220- 043-1400 General Fund - <b>Resource:</b> Special Education	Los Angeles County Administrators in Special Education Lakewood, CA March 26, 2004	\$100 Total <b>+ 1 SUB</b>
<u>DE LA ROSA</u> + 4 Additional Staff Child Development Serv. 12-94190-0-85000-59000-5220- 070-2700 Child Dev. Fund - <b>Resource:</b> St. John's Infant Family	Tools for Moving Children, Families & Schools from "Stressed" to "Success" Los Angeles, CA March 4 - 5, 2004	\$875 total
<b>Out-of-State Conferences: Individual</b>		
NONE		
<b>Out-of-State Conferences: Group</b>		
<u>BLANCHARD, Cecile</u> John Adams Middle <u>RHODES, Christopher</u> Santa Monica High No Cost to District	American Choral Directors Assn. Las Vegas, NV February 25 - 28, 2004	<b>2 SUBS  ONLY</b>

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/04/04

FROM: KENNETH R. BAILEY/ VIRGINIA I.HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from February 12, 2004 through February 25, 2005 for fiscal year 2003/04.

**AGENDA**

**NOTE:**

The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT  
03/04/04  
FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT  
RE: AMENDMENT TO CONTRACT WITH WHEATSTONE ENERGY FOR  
LIGHTING RETROFIT PROJECT-RFP #3.05-CHANGE ORDER #1

RECOMMENDATION NO. A.10

It is recommended that the Board of Education authorize Change Order #1 as an amendment to the contract with Wheatstone Energy for the Districtwide lighting retrofit project. This change order is no cost to the District.

Funding Information

Budgeted: Yes  
Source: City of Santa Monica

COMMENT: Due to budget constraints, not all sites surveyed for energy savings were included in the original contract. By taking the credits and reinvesting them in the project, it will allow one more site to become more energy efficient.

Change Order #1 represents the work listed below:

ORIGINAL CONTRACT	\$499,651
CHANGE ORDER #1	\$ N/C
TOTAL CONTRACT AMOUNT	\$499,651

This change order constitutes a change in scope only:

1. Add Rogers Elementary to scope of work in lieu of credits for 106 cases of F32T48 lamps from District warehouse (\$4,0853.44) and lost energy savings(\$7,200) for a total of \$11,253.44.
2. Add fourteen(14) days to contract for a total of 104 days.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/04/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE: APPROVAL FOR DISPOSAL/SALE OF SURPLUS EQUIPMENT

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve the disposal, sale, auction or donation of the surplus equipment and furniture listed below.

COMMENT: All items are obsolete, beyond economic repair, unusable or deemed as surplus. Items will be disposed of in accordance with Educational Code 17545-17555.

SCHOOL/DEPT	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
MCKINLEY/ FOOD SVCS	CONVECTION OVEN	1	Franklin 613G3X	20IDJI0094	02895
PT.DUME/ FOOD SVCS	Printer	1	Panasonic KXP 2624	Unknown	09618
MCKINLEY	VCR	1	Panasonic Omnivision PV- 1225A	B5SA76610	10372
		1	RCA/VPT200	806230774	10367
		1	RCA/VR503A	517690021	10404
	TV	1	RCA LYCEUM 985DR	60162608212168	01487
	OVERHEAD PROJECTOR	1	ELMO HP-L355OH	343129	NONE
Transportation	STEAM CLEANER	1	Sioux Model 200	089050	04751
ADULT ED	TV	1	RCA XL-100 #F20201WN	407223363	NONE
		1	RCA XL-100 #F19207BC	711216933	05681
	VCR	1	RCA #VR508	638750785	08002
		1	PANASONIC #PV-V4521A	F11C92843	12806
FRANKLIN	CPU	4	APPLE MAC #5260	Unknown	05328, 05484, 05481, 05482
		1	MAC G3	Unknown	06233
		1	PERFORMA 6360	Unknown	10232
		3	APPLE MAC LC580	Unknown	02569, 10202, 02015
	CPU	2	APPLE MAC #5200	S05312W55MP, S05312W N5NP	02530, 0200

SCHOOL/DEPT	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
FRANKLIN CONT.		1	MACINTOSH LC560	NH5327Q36BY	020992
		2	MACINTOSH 5260	XA6333TJ1Q, XA6333UY81Q	010460, 010450
	PRINTERS	3	HP DESKWRITER 520	US48K1G16G, US48K1G164, US48L1G028	021528, 021524, 021523
	VCR	1	VR557	A524NROVO	09369
OLYMPIC	COPIER	1	PANASONIC FP-7722	CHEKB312845	10562
ROOSEVELT	VCR	1	RCA	636592224	10149
	RECORDER	2	CALIFONE 1300	JD501989, JD501988	NONE
	OVERHEAD	1	OPTICAL 3651	Unknown	NONE
CHILD DEV.	COPIER	1	Xerox 5034	79H19319	04726

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

CONSENT/ACTION

03/04/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.12

Unless otherwise noted, all items are included in the 2003/04 approved budget.

ELECTIONS

ADDITIONAL ASSIGNMENTS

JOHN ADAMS MIDDLE SCHOOL

Brown, Dan	92 hrs @\$63.91	1/26/04-6/18/04	Own Hrly/\$5880
Hart, Matt	92 hrs @\$40.26	1/26/04-6/18/04	Own Hrly/\$3704
Kusion, Alex	92 hrs @\$72.67	1/26/04-6/18/04	Own Hrly/\$6686
McCarthy, Marcia	92 hrs @\$66.10	1/26/04-6/18/04	Own Hrly/\$6081
Post, Joel	92 hrs @\$72.67	1/26/04-6/18/04	Own Hrly/\$6686
Whitaker, Cathie	92 hrs @\$71.44	1/26/04-6/18/04	<u>Own Hrly/\$6572</u>
		TOTAL OWN HOURLY	\$35,609

Comment: One extra period per day  
01-Unrestricted Resource

Kovaric, Linda	46 hrs @\$72.67	1/26/04-6/18/04	Own Hrly/\$3343
Torres, Lupe	46 hrs @\$48.46	1/26/04-6/18/04	<u>Own Hrly/\$2229</u>
		TOTAL OWN HOURLY	\$5,572

Comment: ½ of one period per day  
01-Unrestricted Resource

Kilpatrick, Genevieve	73 hrs @\$35.60	2/6/04-6/18/04	Est Hrly/\$2599
Moore, Jon	73 hrs @\$35.60	2/6/04-6/18/04	<u>Est Hrly/\$2599</u>
		TOTAL ESTABLISHED HOURLY	\$5,198

Comment: Substitute for after-school computer lab supervision  
01-School Improvement Prog, K-6

Post, Joel	11 hrs @\$35.60	2/6/04-2/15/04	<u>Est Hrly/\$400</u>
		TOTAL ESTABLISHED HOURLY	\$400

Comment: Chaperone Science Magnet Trip to Astrocamp  
01-Unrestricted Resource

Kilpatrick, Genevieve	40 hrs @\$35.60	2/2/04-6/18/04	Est Hrly/\$1424
Kovaric, Linda	40 hrs @\$35.60	2/2/04-6/18/04	Est Hrly/\$1424
Moore, Jon	40 hrs @\$35.60	2/2/04-6/18/04	Est Hrly/\$1424
Scotland, Alva	40 hrs @\$35.60	2/2/04-6/18/04	<u>Est Hrly/\$1424</u>
		TOTAL ESTABLISHED HOURLY	\$5,696

Comment: After-school library supervision  
01-Unrestricted Resource

GRANT ELEMENTARY SCHOOL

Freimund, Paula	8 hrs @\$35.60	2/11/04-3/31/04	<u>Est Hrly/\$285</u>
		TOTAL ESTABLISHED HOURLY	\$285

Comment: Teach 3rd grade reading/Intensive Intervention  
01-School Improvement Prog, K-6

Adams, Judith	7 hrs @\$35.60	2/11/04-3/31/04	<u>Est Hrly/\$249</u>
		TOTAL ESTABLISHED HOURLY	\$249

Comment: Teach 3rd grade math/Intensive Intervention  
01-School Improvement Prog, K-6

LINCOLN MIDDLE SCHOOL

Greenfield, Sara	5 hrs @\$35.60	10/25/04-1/6/04	Est Hrly/\$178
Haenschke, Kristine	4 hrs @\$35.60	10/25/04-1/6/04	Est Hrly/\$142
Vieira, Ron	15 hrs @\$35.60	10/25/04-1/6/04	<u>Est Hrly/\$534</u>
TOTAL ESTABLISHED HOURLY			\$854

Comment: Student LED Conference Planning  
01-School Improvement Prog, K-6

SANTA MONICA HIGH SCHOOL

Blasi, Tasha	92 hrs @\$38.80	1/26/04-6/18/04	Own Hrly/\$3570
Burnett, Michael	92 hrs @\$54.93	1/26/04-6/18/04	Own Hrly/\$5054
Duron, Rob	92 hrs @\$63.91	1/26/04-6/18/04	Own Hrly/\$5880
Fales, Tony	92 hrs @\$60.49	1/26/04-6/18/04	Own Hrly/\$5565
Gaida, Ingo	92 hrs @\$59.54	1/26/04-6/18/04	Own Hrly/\$5478
Lacy, Norman	92 hrs @\$67.06	1/26/04-6/18/04	Own Hrly/\$6170
Luong, Theresa	92 hrs @\$50.78	1/26/04-6/18/04	Own Hrly/\$4672
Pence, Bill	92 hrs @\$58.31	1/26/04-6/18/04	Own Hrly/\$5365
Rhodes, Chris	92 hrs @\$52.24	1/26/04-6/18/04	Own Hrly/\$4806
Rubin, Mary	92 hrs @\$57.21	1/26/04-6/18/04	Own Hrly/\$5263
Wexler, Linda	92 hrs @\$71.44	1/26/04-6/18/04	Own Hrly/\$6572
Wood, David	92 hrs @\$66.10	1/26/04-6/18/04	<u>Own Hrly/\$6081</u>
TOTAL ESTABLISHED HOURLY			\$64,476

Comment: Sixth Period Assignments  
01-Unrestricted Resource

STUDENT SERVICES

Bronstein, Susan	70 hrs @\$35.60	12/1/03-4/30/04	<u>Est Hrly/\$2500</u>
TOTAL ESTABLISHED HOURLY			\$2,500

Comment: Coordinator-Health Champions  
01-St John's:Health Champions

Ernst, Anne	70 hrs @\$35.60	9/3/03-6/30/04	Est Hrly/\$2500
Hopkins, Miriam	70 hrs @\$35.60	9/3/03-6/30/04	Est Hrly/\$2500
Isaacs, Mark	28 hrs @\$35.60	9/3/03-6/30/04	Est Hrly/\$1000
Jeffries, Jane	70 hrs @\$35.60	9/3/03-6/30/04	Est Hrly/\$2500
Keller, Joyce	70 hrs @\$35.60	9/3/03-6/30/04	Est Hrly/\$2500
Kleiser, Yvette	35 hrs @\$35.60	9/3/03-6/30/04	Est Hrly/\$1250
Niemi, Charlene	70 hrs @\$35.60	9/3/03-6/30/04	Est Hrly/\$2500
Ramirez, Joseph	28 hrs @\$35.60	9/3/03-6/30/04	Est Hrly/\$1000
Relles, Ellen	70 hrs @\$35.60	9/3/03-6/30/04	Est Hrly/\$2500
Thatcher, Cindy	35 hrs @\$35.60	9/3/03-6/30/04	<u>Est Hrly/\$1250</u>
TOTAL ESTABLISHED HOURLY			\$19,500

Comment: Facilitator-Health Champions  
01-St John's:Health Champions

WEBSTER ELEMENTARY SCHOOL

Glansberg, Kimberly	9 hrs @\$35.60	2/2/04-3/31/04	Est Hrly/\$320
Harris, Stacy	9 hrs @\$35.60	2/2/04-3/31/04	Est Hrly/\$320
McClure, Katie	9 hrs @\$35.60	2/2/04-3/31/04	Est Hrly/\$320
Seaman, Elizabeth	9 hrs @\$35.60	2/2/04-3/31/04	<u>Est Hrly/\$320</u>
TOTAL ESTABLISHED HOURLY			\$1,280

Comment: Teach reading to struggling students  
01-School Improvement Prog, K-6



HOURLY TEACHERS

STUDENT AND FAMILY SUPPORT SERVICES

Saenz, Debbie	As needed @\$35.60/hr	2/09/04-6/18/04	Est Hrly/\$- - -
			TOTAL ESTABLISHED HOURLY
			\$ - - -

Comment: Home Instruction  
 01-Special Education (as needed)

**TOTAL ESTABLISHED HOURLY and OWN HOURLY = \$141,619**

SUBSTITUTE TEACHERS

	<u>Effective</u>
<u>LONG-TERM SUBSTITUTES</u>	
(@\$184 Daily Rate)	
Devase, Jerome	10/20/03
Krinski, Hallie	1/5/04
Sachs, Teri	2/13/04

<u>PREFERRED SUBSTITUTES</u>	
(@\$142 Daily Rate)	
Culp, Lauren	1/29/04
Harris, John	2/9/04
Tolentino, Kimee	1/7/04
Yazdy, Shahla	2/13/04

TEMPORARY CONTRACTS

Name/Assignment	Not to	
<u>Location</u>	<u>Exceed</u>	<u>Effective</u>
Hsu, Grace	20%	2/2/04-6/18/04
Malibu HS	[String Specialist]	

RESIGNATIONS

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Davis, Shyland	2/5/04
CDS/Franklin Elementary	
Watson, Elena	6/30/04
Student and Family Support Services/Special Education	

RETIREMENTS

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Martin, Kathleen	6/30/04
Santa Monica High School	

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:  
 ABSTENTIONS:

TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT/JOSEPH N. QUARLES  
RE: SPECIAL SERVICES EMPLOYEES

ACTION  
03/04/04

RECOMMENDATION NO. A.13

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Cramer, Dorothy Grant Elementary School, inventory and order science supplies for teachers, help establish science curriculum FUNDING: 01-90150-0-11100-10000-2917-003-1501-100% Reimbursed by PTA	\$1,000	01/31/04-06/30/04	\$25/hr
Dreyfuss, Kit Student Services, Health Services, provide assistance with Health Champions coordination FUNDING: 01-93190-0-11100-31400-1910-041-1501-100% St. John's: Health Champions	\$3,600	01/05/04-06/30/04	\$359.33/day
Meek, Dorie Child Development Services, direct implementation of all infant and family support program activities including Adult Education, Health Families, Outreach and application assistance, UCLA home visitations project FUNDING: 12-94190-0-85000-59000-2917-070-1501-100% St John's: Infant Family	\$20,000	2/01/04-6/30/04	\$4000/mo
Ramirez, Abel Educational Services, guest conductor at 2004 Stairway and rehearse the students according to the schedules FUNDING: 01-00000-0-17300-21000-2917-030-1501-100% Unrestricted Resource	\$1,670	12/01/03-03/30/04	\$100/hr + 10.95% non-health benefit

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/ROBERT SEEDS  
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT  
03-04-04

RECOMMENDATION NO. A.14

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

**ELECTION**

MIYAMOTO, SR OFFICE SPECIALIST 02-09-04  
WENDE 4.0 HRS/10 SMASH  
RANGE: 25 STEP: 01

RUVALCABA, INST ASST - CLASSROOM 02-17-04  
NANCY 3.0 HRS/SY MCKINLEY  
RANGE: 18 STEP: 01

**REINSTATED**

LOUISELL, INST ASST - SPECIAL ED 02-17-04  
SHANE 6.75 HRS/SY WEBSTER  
RANGE: 20 STEP: 06

**PROMOTION**

YEPEZ, CAFETERIA WORKER II 01-26-04  
VICTORIA 7.0 HRS/SY MCKINLEY  
FR: CAFETERIA WORKER I

**INCREASE IN HOURS**

ESCALERA, INST ASST - BILINGUAL 01-20-04  
ROSALIE 3.75 HRS/SY EDISON 06-18-04  
FR: 3.0 HRS/SY

HUMPHERYS, INST ASST - BILINGUAL 01-20-04  
ANTONIA 3.75 HRS/SY EDISON 06-18-04  
FR: 3.0 HRS/SY

RYAN, INST ASST - CLASSROOM 11-01-03  
CALIFORNIA 4.6 HRS/SY PT DUME

RYAN, INST ASST - CLASSROOM 01-01-04  
CALIFORNIA 5.2 HRS/SY PT DUME

**PROFESSIONAL GROWTH**

DOMINGUEZ-MORALES, COMPUTER LAB TECH 02-01-04  
YANET SAMOHI

MORALES, PHYSICAL ACTIIVITIES SPEC 02-01-04  
CARLOS EDISON

**FAMILY CARE LEAVE OF ABSENCE**

COPLIN, KELLY	I/A SIGN LANGUAGE INTER LINCOLN	01-30-04 06-20-04
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**MEDICAL LEAVE OF ABSENCE**

BURDICK, BARTON	GARDENER MAINTENANCE	01-27-04 06-21-04
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ROMERO, MAURA	ELEM LIBRARY COORD EDISON	03-08-04 04-21-04
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SEYMOUR, GEORGIA	ASSISTANT BUYER PURCHASING	12-19-03 02-23-04
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WALLACE, THERESA	CAMPUS SECURITY OFFICER MALIBU	11-24-03 04-15-04
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**TEMP/ADDITIONAL**

DE ALMEIDA, SUZANNE	SR OFFICE SPECIALIST LINCOLN	12-02-03 06-18-04
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GILBERT, JANET	SR OFFICE SPECIALIST ED SERVICES	01-10-04 06-30-04
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GUTIERREZ, NANCY	BIL COMMUNITY LIAISON LINCOLN	11-24-03 06-18-04
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RATHMANN, KRISTIN	INST ASST - CLASSROOM ADAMS	01-31-04 06-18-04
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ROPER, CAROLYN	OFFICE SPECIALIST SAMOHI	12-01-03 06-30-04
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SANDOVAL, KATHY	SR OFFICE SPECIALIST MUIR	01-05-04 06-18-04
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SMITH, LUZ	TRANSLATOR SPECIAL ED	01-29-04 06-30-04
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**SUBSTITUTE**

CORNEJO, MARY	INST ASST - SPECIAL ED SPECIAL ED	02-01-04 06-18-04
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GARCIA, EDGAR	CUSTODIAN I OPERATIONS	02-02-04 06-30-04
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GUZMAN, MARIANA	CAFETERIA WORKER I FOOD SERVICES	10-11-03 06-30-04
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MIYAMOTO, WENDE	OFFICE SPECIALIST EDISON	01-01-04 01-26-04
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RUSHING, SHARON	INST ASST - SPECIAL ED SPECIAL ED	02-01-04 06-18-04
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TAYLOR, OCTAVIA	INST ASST - SPECIAL ED SPECIAL ED	01-01-04 06-18-04
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WOLFE, PETRA	OFFICE SPECIALIST LINCOLN	01-01-04 06-18-04
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**DEFERRED LAYOFF/INCR HOURS**

BARRAGAN, SUSANNA	INST ASST - BILINGUAL 3.75 HRS/SY EDISON FR: 3.0 HRS/SY	01-20-04 06-18-04
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JIMENEZ, MARGARET	INST ASST - BILINGUAL 3.75 HRS/SY EDISON FR: 3.0 HRS/SY	01-20-04 06-18-04
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STUCCHI, JUANA	INST ASST - BILINGUAL 3.75 HRS/SY EDISON FR: 3.0 HRS/SY	01-20-04 06-18-04
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**RESIGNED**

MESNTER, VANESSA	SPECIAL SERVICE CONTRACT SPECIAL ED (OCCUPATIONAL THERAPIST)	02-10-04
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TURNAGE, CATHERINE	CUSTODIAN I NSI OPERATIONS	12-22-03
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**RETIREMENT**

SLOSSER, JUDITH	ADMINISTRATIVE ASSISTANT CABRILLO	04-16-04
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**ESTABLISHED POSITION**

INST ASST - SPECIAL ED 5.0 HRS/SY FRANKLIN	02-02-04
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INST ASST - SPECIAL ED 3.0 HRS/SY CABRILLO	02-02-04
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INST ASST - SPECIAL ED 5.0 HRS/SY GRANT	02-02-04
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MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

03-04-04

FROM: JOHN E. DEASY/ROBERT SEEDS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.15

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

**STUDENT INTERN - ALLIANCE**

MONROY, ROSA	SAMOHI	01-28-04 - 06-30-04
RENTERIA, MARIA	SAMOHI	01-28-04 - 06-30-04

**CHILD CARE ASSISTANT**

GUTIERREZ, ISAWRA	ADULT ED	01-31-04 - 06-30-04
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**ASSISTANT COACH**

RAMOS, DANIEL	SAMOHI	02-01-04 - 06-30-04
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MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/MAJOR  
03/04/04  
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/KATHY SCOTT  
RE: APPROVAL OF 2004-05 and 2005-06 SCHOOL CALENDARS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the school calendars for the 2004-05 and 2005-06 school years.

COMMENT: The school calendar is a negotiated item between the Board of Education and the Santa Monica-Malibu Classroom Teachers' Association (SMMCTA) as per Article VI.A.4 of the current agreement.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/LINDA KAMINSKI  
RE: BOARD POLICY 0000 - VISION

ACTION/MAJOR  
03/04/04  
Previously  
02/05/04, 02/26/04

RECOMMENDATION NO. A.17

It is recommended that the Board of Education revise Board Policy 0000: Mission, Vision and Beliefs.

COMMENT: It is the responsibility of the Board to adopt and revise as necessary a District Vision that encompasses the Mission, Vision and Beliefs of the District.

The policy was reviewed at two previous meetings. It is appropriate for the Board to take action on this item.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

NUMBER	ARTICLE	TITLE	
0000	Philosophy, Goals, Objectives & Plans	Vision	
SUBTOPIC	POLICY	REGULATION	EXHIBIT
Concepts and Roles	x		

BP 0000 (a)

Mission

Extraordinary achievement for ALL students while simultaneously closing the achievement gap.

BP 0000 (b)

Vision

As a community of learners the Santa Monica-Malibu Unified School District works together in a nurturing environment to help students be visionary, versatile thinkers; resourceful, life-long learners; effective, multilingual communicators and global citizens. We are a rich, culturally diverse community that values the contributions of all its members by actively confronting institutionalized racism. We exist to assist all students in their pursuit of academic achievement and personal health and to support them in their exploration of intellectual, artistic, technological, physical and social expression.

BP 0000 (c)

Beliefs

We believe in equality and access and equality of opportunity for all students.

We believe in a strategic plan created by our community to guide our work.

We believe that students, parents and teachers share in the responsibility for each child's learning.

We believe that safe, clean and functional school and district facilities are conducive to learning.

We believe that the district should operate within responsible financial boundaries that include future fiscal planning which reflects instructional priorities and aggressively seeks available funding sources.

We believe high standards and expectations for all our students promote rigorous learning environments.

We believe acceptance, appreciation of and connection with the diversity of students and families in SMMUSD are essential for effective teaching and learning.

We believe intelligence is learned and effort creates ability.

We believe all children are capable of developing intelligence when they are offered proper instruction and the educational support and/or interventions to meet their specific learning needs.

We believe teachers are committed to student and their own learning.

We believe teachers know the subjects they teach and how to teach those subjects to students.

We believe teachers are responsible for managing and monitoring student learning.

We believe teachers think systemically about their practice and learn from experience.

We believe teachers are lead members of our learning community.

We believe teachers are responsible for developing intelligence in students.

We believe two way accountability between school site credentialed and classified staff and Central Office teams promotes a culture of shared responsibility for student learning. Central Office teams must have their goals and accountability system linked to providing support to the work of teachers and site leaders.

We believe resources must be aligned to the goals and strategies for increasing student achievement for all while closing the achievement gap.

## REFERENCE

## MANAGEMENT RESOURCES

### ADOPTED

March 10, 1994

### REVISED

### CSBA DATE

## DISTRICT GOAL

TO: BOARD OF EDUCATION ACTION/MAJOR  
03/04/04  
FROM: JOHN E. DEASY/LINDA KAMINSKI Second Reading  
Previously  
RE: BOARD POLICY 0200 - GOALS 02/05/04, 02/26/04

RECOMMENDATION NO. A.18

It is recommended that the Board of Education revise Board Policy 0200: Goals for the district

COMMENT: It is the responsibility of the Board to adopt and revise as necessary a District Goals that encompass the performance outcomes for which the District holds itself accountable.

The policy was reviewed at two previous meetings. It is appropriate for the Board to take action on this item.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
0200	Philosophy, Goals, Objectives & Plans	Goals for the District

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Concepts and Roles		x	

AR 0200

A. STUDENT ACHIEVEMENT

The district holds itself and all schools accountable for demonstrating that all students and disaggregated subgroups, including English Learners and students with disabilities, will meet the following goals for mastery of the state standards in English/Language Arts, English Language Development, and mathematics.

Performance measures include the California Standards Tests in English/Language Arts and mathematics, the California High School Exit Exam (CAHSEE), the California English Language Development Test (CELDT), and district, standards-based instructional program assessments. Benchmark grades for reporting purposes are Grades 3, 5, 8 and 10.

95 percent of all students and disaggregated subgroups, including English Learners and students with disabilities, will participate in the state and district assessments.

Language Arts

The percentage of all students scoring at or above the Proficient Level will increase by 8 percentage points annually on the California Standards Tests in English-Language Arts.

The percentage of students in disaggregated subgroups scoring at or above the Proficient Level will increase by 16 percentage points annually on the California Standards Tests in English-Language Arts.

85 percent of all Grade 10 students and disaggregated subgroups will pass the English-Language Arts section of the California High School Exit Exam.

85 percent of students will meet district benchmarks on the standards-based instructional program assessments for English-Language Arts.

85 percent of English Learners will demonstrate benchmark progress toward English-Language Arts proficiency on the standards-based instructional program assessments between the winter and spring test administrations.

85 percent of English-Only/Fluent and English Learners in the Two Way Immersion program will demonstrate proficiency on the district standardized Spanish-Language Arts assessment.

### English Language Development

80 percent of English Learners will demonstrate annual increases in English language proficiency on the California English Language Development Test (CELDT) as follows:

Beginning: two levels

Early Intermediate - Early Advanced: one level

85 percent of English Learners will meet district benchmarks on the standards-based English Language Development instructional program assessments.

### Mathematics

The percentage of all students scoring at or above the Proficient Level will increase by 8 percentage points annually on the California Standards Tests in mathematics.

The percentage of students in disaggregated subgroups scoring at or above the Proficient Level will increase by 16 points annually on the California Standards Tests in mathematics.

85 percent of all Grade 10 students and disaggregated subgroups will pass the mathematics section of the California High School Exit Exam.

85 percent of students will meet district benchmarks on the standards-based instructional program assessments for mathematics.

85 percent of English-Only/Fluent and English Learners in the Two Way Immersion program will meet district benchmarks on the standardized Spanish language mathematics assessment.

### College Readiness

We will hold ourselves accountable for preparing both well represented and underrepresented students for UC/CSU eligibility by meeting the following goals:

The percentage of high school students with a grade point average below 2.0 will decrease by 10 percentage points.

The percentage of 11<sup>th</sup> and 12<sup>th</sup> grade students completing Advanced Placement courses will increase by 10 percent annually.

The percentage of 12<sup>th</sup> grade students completing the UC/CSU a-g requirements will increase by 10 percent annually.

### REFERENCE

### MANAGEMENT RESOURCES

ADOPTED

REVISED

CSBA DATE

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/04/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS 2003/2004

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2003-2004 as follows:

**NPS/NPA**

**2003-2004 Budget 01-65000-0-57500-11800-5825-043-1400**

<b>Nonpublic School/Agency</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Heritage	06-09-88	NPS	#69	\$ 11,132
Summitview West	07-03-93	NPS	#70	\$ 16,970
Summitview West	12-21-90	NPS	#71	\$ 11,400
Computer Access Center	03-25-89	NPA - Assistive Technology Assessment	#127	\$ 552
Inclusive Education & Community Partnership	09-03-94	NPA - Behavior Therapy	#128	\$ 2,375
Step by Step	02-12-95	NPA - Speech	#129	\$ 4,590
Therapy West	01-20-00	NPA - OT & PT	#130	\$ 6,120
Therapy West	06-24-95	NPA - PT	#131	\$ 680
Wayne Tashjian	10-20-92	NPA - Behavior Therapy	#132	\$ 5,419
North Hills Prep	07-30-88	NPS	#65 UC04289	\$ 1,140
<b>Contract Increase</b>				
Beautiful Minds Center for Autism	09-30-97	NPA - Behavior Therapy	#86 UC04235	\$ 1,200
<b>Contract Increase</b>				
Baby & Baby	10-17-00	NPA - PT Assesement	#70 UC04197	\$ 80
<b>Contract Increase</b>				
Baby & Baby	09-08-00	NPA - PT Assesement	#85 UC04234	\$ 80
<b>Contract Increase</b>				

Computer Access Center	04-07-93	NPA - Assistive Technology	#77 UC04204	\$ 52
<b>Contract Increase</b>				

Amount Budgeted NPS/NPA 03/04 \$ 3,000,000  
 Prior Board Authorization as of 02/19/04 \$ 3,165,026\*  
 Balance - \$ 165,026

Total Amount for these Contracts \$ 61,790  
 Balance - \$ 226,816

\*Prior Year Authorization (02-20-03) \$2,893,514

**Instructional Consultants**

2003-2004 Budget 01-65000-0-57500-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Cynthia D. Ferber	09-03-94	Instr. Consultant - Recreation Therapy Services	#40	\$ 1,500
Dr. Trang Nguyen	01-10-91	Instr. Consultant - Vision Assessment	#41	\$ 500

Amount Budgeted Instructional Consultants 03/04 \$ 300,000  
 Prior Board Authorization as of 02/19/04 \$ 267,655  
 Balance 32,345

Total Amount for these Contracts \$ 2,000  
 Balance \$ 30,345

**Non-Instructional Consultants**

2003-2004 Budget 01-65000-0-57500-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	07-30-88	Non-Instr.Consultant - Travel to NPS - for school year 2003-2004.	#38	\$ 174
Parent Reimbursement	06-11-87	Non-Instr.Consultant - Mileage reimbursement - for school year 2003-2004.	#39	\$ 3,872

Amount Budgeted Non-Instructional Consultants 03/04 \$ 315,000  
 Prior Board Authorization as of 02/19/04 \$ 307,687  
 Balance \$ 7,313

Total Amount for these Contracts \$ 4,046  
 Balance \$ 3,267

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:



TO: BOARD OF EDUCATION

ACTION/MAJOR

03/04/04

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/KATHY SCOTT

RE: RESOLUTION NO. 03-10: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICES WITH DIRECTION TO NOTIFY AFFECTED EMPLOYEES OF RECOMMENDATION OF LAYOFF; ESTABLISHING ORDER OF SENIORITY ("TIE-BREAKING CRITERIA"); AND RELATED ACTIONS

RECOMMENDATION NO.A.20

It is recommended that the Board of Education approve Resolution 03-10 for the reduction or discontinuance of particular kinds of services (Kindergarten through eighth grade teaching services; counseling services; art teaching services, English teaching services, Spanish teaching services, history teaching services; elementary instrumental music services; librarian services; nursing services; science teaching services; physical education teaching services and math teaching services, effective June, 2004.

COMMENT: The Superintendent of Santa Monica-Malibu Unified School District recommends to the Governing Board that the employees listed on "Exhibit A" not be reemployed for the 2004-2005 school year and that the Board give notice as required by Education Code Sections 44949 and 44955 that their services will not be required. (Exhibit A was not available at the time the agenda went to print. It will be made available 48 hours prior to the meeting.) It is anticipated that the list of employee names will be revised/updated prior to the meeting.

The reason for this recommendation is that the services enumerated in Resolution No.03-10 to be reduced or discontinued no later than the beginning of the 2004-2005 school year.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE: n/a

AYES:

NOES:

ABSTENTIONS:

**BEFORE THE BOARD OF EDUCATION OF THE  
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

**RESOLUTION NO 03-10.  
REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE**

**WHEREAS**, pursuant to Education Code Section 44955, it is the opinion of this Board that it has become necessary to reduce or discontinue particular kinds of service; and

**WHEREAS**, this Board does not desire to reduce the services of permanent certificated employees based upon a reduction of average daily attendance during the past two years; and

**WHEREAS**, it is the opinion of this Board that the following kinds of services be reduced or discontinued for the 2004-2005 school year:

<u>Particular Kinds of Services and Full-Time Equivalents</u>	
1. School Nursing Services	5.8 FTE
2. Librarian Services	1.0 FTE
3. Elementary Teaching Services	29.0 FTE
4. Secondary Teaching Services:	9.0 FTE
Math, Science, English, Art, P.E., Humanities, Technology and Woodshop	

TOTAL SERVICES REDUCED = 44.8 FTE

**WHEREAS**, it is the opinion of this Board that it is necessary by reason of the aforementioned reductions and discontinuances of service to decrease the number of certificated employees by the equivalent of 44.8 FTE employees for the 2004-2005 school year.

**WHEREAS**, in determining the service to be reduced, the Board of Education has considered all assured and/or attrition known as of the time of this Resolution, and the reductions set forth above are in addition to any known and assured attrition;

**WHEREAS**, the District currently employs various persons serving in certificated positions serving solely pursuant to and possessing only emergency permits (sometimes also referred to as "emergency credentials;" Education Code Section 44300 et. seq.);

**WHEREAS**, the time served by employees serving in certificated staffing positions pursuant to, and possessing only emergency permits cannot be included in computing the service required as a prerequisite to attainment of or eligibility to classification as a permanent employee, and such employees therefore are non-probationary and non-permanent employees pursuant to Education Code Section 44911 and administrative interpretations;

**WHEREAS**, it is the Board's belief that individuals employed solely pursuant to emergency permits are not entitled to the rights of a probationary or permanent certificated employees within the layoff process and therefore they have been non-re-elected by Resolution No. 03-10.

**WHEREAS**, due to the legal uncertainty as to whether employees possessing solely emergency permits serving in the particular kind of service being reduced are entitled to be included in the layoff process, the Board has determined to, as a precaution, give said employees the same type of layoff notices as would be provided to probationary or permanent certificated employees despite the fact that said employees have no probationary seniority;

**WHEREAS**, the Education Code requires that various actions be taken and notices be forwarded no later than March 15<sup>th</sup> of each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Santa Monica-Malibu Unified School District, that for the 2004-2005 school year, the particular kinds of services to be provided by said District shall be and hereby are reduced to the extent hereinabove set forth.

**BE IT FURTHER RESOLVED** that due to the reduction or discontinuance of particular kinds of services, the legal number of employees of the District, pursuant to Education Code Section 44955, not be reemployed for the 2004-2005 school year.

**BE IT FURTHER RESOLVED** that the Superintendent, or his designee, is directed to give Notice of Recommendation Not to Reemploy, in accordance with the provisions of Section 44949 and 44955 of the Education Code, to the number of certificated employees allowed pursuant to Education Code Section 44955.

**BE IT FURTHER RESOLVED** that the Superintendent, or his designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 4th day of March, 2004 by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Jose Escarce, President, Board of Education  
Santa Monica-Malibu Unified School District

I, John E. Deasy, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its Regular Board Meeting held on March 4, 2004.

\_\_\_\_\_  
John E. Deasy, Secretary  
Board of Education  
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR  
03/04/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: DETERMINATION OF SENIORITY AMONG CERTIFICATED EMPLOYEES  
WITH THE SAME SENIORITY DATE ("Tie Breaker Resolution")

RECOMMENDATION NO. A.21

It is recommended that the Board of Education adopt Resolution No. 03-11 "Tie Breaker Resolution".

COMMENT: As the District prepares to implement the program reductions contained in the budget reductions, there is a requirement to have Board direction regarding the determination of seniority among permanent status certificated employees with the same date of seniority. Consequently, the Board must act to direct staff as to the specific criteria to be used in determining the order of termination between certificated employees who have the same seniority date.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

**BEFORE THE BOARD OF EDUCATION OF THE  
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

**RESOLUTION NO. 03-11**

**DETERMINATION OF SENIORITY AMONG CERTIFICATED  
EMPLOYEES WITH THE SAME SENIORITY DATE (“TIE-BREAKER RESOLUTION”)**

**WHEREAS**, pursuant to Education Code Section 44955, the Board is required, as between employees who first rendered paid service to the District on the same date, to determine the order of termination solely on the basis of the needs of the District and its students; and

**WHEREAS**, Education Code Section 44955 requires that upon the request of any employee whose order of termination is determined as stated above, the Board of Education shall furnish in writing no later than five days prior to the commencement of the hearing held in accordance with Section 44949, a statement of the specific criteria used in determining the order of termination and the application of the criteria in ranking each employee relative to the other employees in the group.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. That this Board determines that the needs of the District and the students of this District are best served by resolving seniority ties within the meaning of Education Code Section 44955, subdivision (b) (third paragraph) and Section 44846, by applying the criteria set forth in paragraphs 4 through 15 below;
2. That as between employees who first rendered paid service to the district in a probationary position on the same date, the order of termination of said employees shall be determined by reference to the criteria which follow and the application thereof to each employee;
3. That the criteria set forth in paragraphs 4 through 15 below are listed in priority order and each criterion shall be used only if the preceding criteria do not delineate the order of termination;
4. As between certificated employees possessing the same seniority date as defined in Education Code Section 44845, and who possess a currently valid, non-emergency BCLAD and a professional clear credential, a preliminary credential (or their equivalent, if any under previous provisions of law), or internship credential, these employees will be regarded as having greater seniority for purposes of determining seniority order;

5. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then employees possessing a currently valid, non-emergency CLAD (or its equivalent under previous provisions of law, or other document permitting the instruction of English Language Learners) and a professional clear credential, a preliminary credential (or their equivalent, if any, under previous provisions of law) or an internship credential will be regarded as having greater seniority for purposes of determining seniority order;
6. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then certificated employees currently holding a valid professional clear credential (or its equivalent under previous provisions of law) with the broader scope of K-12 services, as defined by supplementary authorizations or majors, as the case may be, will be regarded as having greater seniority for purposes of determining seniority order;
7. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then certificated employees currently holding a preliminary credential with the broader scope of K-12 services, as defined by supplementary authorizations or majors, as the case may be, will be regarded as having greater seniority for purposes of determining seniority order;
8. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then certificated employees holding a preliminary credential with no supplementary authorizations or majors will be regarded as having greater seniority for purposes of determining seniority order;
9. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then certificated employees currently holding an internship credential will be regarded as having greater seniority for purposes of determining seniority order;
10. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then as between certificated employees holding the same credential, the employee having the greater amount of teaching experience shall be given preference for purposes of determining seniority order. Teaching experience shall be evaluated in the following order:
  - (a) previous complete school years of K-12 teaching experience in SMMUSD;
  - (b) previous complete school years of K-12 teaching experience outside SMMUSD;
11. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then as between certificated employees holding the same credential, the employee having the greater amount of teaching experience in the specific courses which the District did not reduce or discontinue shall be given preference for purposes of determining seniority order;

12. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the certificated employee with the earliest original hire date within this District will be regarded as having greater seniority for purposes of determining seniority order;
13. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the certificated employee with a Master's Degree from an accredited institution of higher education will be regarded as having greater seniority for purposes of determining seniority order;
14. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the certificated employee with a Ph.D or an Ed.D from an accredited institution of higher education will be regarded as having greater seniority than an employee with a Master's Degree for purposes of determining seniority order;
15. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the winner shall be the certificated employee with the highest undergraduate grade point average.

Such criteria shall be applied to rank the order of individuals for purposes of layoff and reemployment, subject to exceptions allowed by law;

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 4th day of March, 2004 by the following vote:

AYES: \_\_\_\_\_  
 NOES: \_\_\_\_\_  
 ABSENT: \_\_\_\_\_

\_\_\_\_\_  
 Jose Escarce, President  
 Board of Education  
 Santa Monica-Malibu Unified School District

I, John E. Deasy, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on March 4, 2004.

\_\_\_\_\_  
 John E. Deasy, Secretary  
 Board of Education  
 Santa Monica-Malibu Unified School District

TO BOARD OF EDUCATION

DISCUSSION

3/04/04

FROM: JOHN E. DEASY/KEN BAILEY / CHRIS CORLISS

RE: DISTRICT/CITY OF SANTA MONICA PLAYGROUND PARTNERSHIP  
HOURS

DISCUSSION ITEM NO. D.1

It is recommended that the Board of Education direct staff to work with the City of Santa Monica staff to review the current Playground Partnership scheduled hours of operation and the reduction in hours implemented this current fiscal year and to provide a report and recommendations to the Board outlining what impact returning to the original hours of operation would have on the community use of school sites for recreational purposes, City and District budgetary implications, school site operations and maintenance, community safety and school site security.

COMMENT: The Playground Partnership project provides for operation of six District elementary school playgrounds located in Santa Monica during certain after school and non-school day hours for school-age youth, families and community youth sports group recreational use. This partnership between the City of Santa Monica and the District was first piloted in 2002-03. As a result of a community survey of operations completed in June 2003, analysis of use patterns and mandated 03-04 budget reductions, hours of operation were re-evaluated. This Survey and Report was presented to the Board and City Council in June, 2003. As there were no comments or revisions required, the scheduled hours of operation were modified in July 2003 to make more effective and efficient use of available staffing hours while meeting the greatest needs of the community and schools for safe recreational hours of operation (SEE ATTACHMENT A ). Some community members have recently requested that the hours of operation be returned to the original schedule.

\*Note: Attachment A is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.



TO: BOARD OF EDUCATION

DISCUSSION

03/04/04

FROM: JOHN E. DEASY/SUPERINTENDENT

postponed from

01/22/04

RE: ESTABLISHMENT OF SUPERINTENDENT'S TASK FORCE TO STUDY  
THE POSSIBILITY OF HAVING ALL STUDENTS ACQUIRE SPANISH  
PROFICIENCY STARTING AT SIXTH GRADE

DISCUSSION ITEM NO. D.2

The Superintendent will convene a task force composed of a panel of administrative leaders to study and report on the feasibility of beginning Spanish language instruction for all students beginning in sixth grade. The task force will report its findings to the Board of Education in May, 2004.

TO: BOARD OF EDUCATION

PUBLIC REQUEST

03/04/04

FROM: ROBERT GORE, CHAIRMAN, DACIT

RE: PROPOSAL TO THE BOARD OF EDUCATION ON HUMAN RESOURCES  
SUPPORTING TECHNOLOGY

PUBLIC REQUEST NO. 1

The District has invested in a well-implemented information technology infrastructure. The Technology District Advisory Committee strongly recommends that the Board now establish comprehensive ongoing support of instructional technology. The Tech DAC proposes that the Board implement the following courses of action:

- Establish and fund at least one tech support person per 1,000 students. Thirteen FTE positions would be required to meet the technical support needs of the district. Additionally, the continued use of specialized support or independent contractors as an efficient means of implementing support on a situational basis should not be entirely eliminated.
- Authorize a consolidation of present information technology services and resources, both administrative and instructional. Any department with such authority must be fundamentally and immediately responsive to school sites. Allocation of support resources must be distributed equitably and efficiently throughout the district.

The Committee realizes its charge by the Board to offer the above counsel in this most crucial of pending issues.

Robert Gore  
Chairman, DACIT  
Approved by the Committee