

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: APPROVAL OF MINUTES

ACTION
01/22/04

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

September 6, 2001
September 20, 2001

January 8, 2004

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/22/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

Contractor/Contract Dates	Description	Site	Funding
Jewish Family Service of Santa Monica Nov 1, 2003-June 30, 2004 Amount of Increase:\$3,000 Total Contract Cost:\$9,000	Amendment of previous contract approved by the Board 11/06/03 to provide individual and group counseling	SamoHi	Alliance 01-90120-0-11100-27000-5802-015-4150 \$6,000 73-90210-1-19150-10000-5802-015-4150 \$3,000
Reading and Writing Project Network, LLC Feb 15-Feb 19, 2004 Cost Not to Exceed: \$12,950	To provide a 5 day reading and writing workshop to nine teacher teachers. Teachers will then teach and assist their colleagues in implementing the workshop ideas into the curriculum	Franklin	SI 01-72600-0-11100-10000-5802-002-4020
Kids On Stage, Inc. Feb 1-May 30, 2004 Cost Not to Exceed: \$9,000	To provide weekly one hour classes for 4th and 5th grade students in acting, vocal training, performance techniques, choreography, brainstorming, team building and leadership culminating in a final performance for parents and students`	Franklin	GATE \$5,000 (55%) 01-71400-0-11100-10000-5802-002-4020 SI \$4,000 (45%) 01-72600-0-11100-10000-5802-002-4020

Contractor/Contract Dates	Description	Site	Funding
Mad Science Jan 30 - June 19, 2004 Cost Not to Exceed: \$6,000	To provide three workshops on scientific methods each Friday over 13 weeks to 4/5 students	Rogers	GATE 01-71400-0-11100-10000-5802-006-4060
Irene Harwood, MSW, PhD, PsyD Jan 1 - June 30, 2004 Cost Not to Exceed: \$100	To provide staff development training for the Infant and Family Support Program	CDS	IFSP 12-94190-0-81000-59000-5802-070-2700
Marilyn McGrath Jan 5 - June 30, 2004 Cost Not to Exceed: \$2,000	To provide Parent Education Classes for the Infant and Family Support Program	CDS	IFSP 12-92190-0-81000-59000-5802-070-2700
Making Standards Count, Michelle LePatner Feb 1-June 18, 2004 Cost Not to Exceed: \$25,000	To provide various "Making Standards Work for Leaders" workshops for principals and teacher-leaders	Ed Services	RGK 73-90180-0-00000-21400-5802-030-1300

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION
01-22-04

FROM: SUPERINTENDENT/JUDY ABDO

RE: EXTENSION OF LEASE AGREEMENT WITH YWCA OF SANTA
MONICA/SAMOHI - TEEN PARENT TRAINING PROGRAM

RECOMMENDATION NO. A.03

It is recommended that the Board of Education enter into an agreement with the YWCA of Santa Monica for the use of its facilities and utilities for a combined fee of \$1,100 per month for the period beginning September 1, 2003 through June 30, 2004.

Funding Information

Source: Child Development Fund - Restricted

Currently Budgeted: Yes

Account Number: 12-60920-0-85000-10000-5630-070-2700

12-60920-0-85000-10000-5550-070-2700

Description: Rent & Leases/CAL Safe and Utilities/CAL Safe

COMMENT: The SAMOHI Teen Parent Training Program has previously leased this facility to accommodate the need for additional space to support this program. This is an extension of the current lease and will cost \$900 per month for the lease and \$200 per month for utilities. The rent will be reduced to \$600 per month if the program is moved to a different space within the YWCA. Funding for this lease space has come from several sources including a joint service agreement with Connections for Children, CAL Learn, State Subsidy, and fund raising.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION
01/22/04

FROM: SUPERINTENDENT

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO
ACCEPT FUNDS FOR THE CHILD DEVELOPMENT PROGRAM FOR
FISCAL YEAR 2003-2004

RECOMMENDATION NO. A.04

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective July 1, 2003 through June 30, 2004. This agreement FIMS-3297, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$3,758.00. The Board agrees to use the funds for instructional materials and supplies for the Child Development program. And to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted
Currently Budgeted: No
Account Number: 12-50350-0-00000-00000-8290-090-0000
Description: Child Development Center Apportionment - CDC

COMMENT: Our Child Development program has been selected by the State Department of Education, Child Development Division to receive additional one-time-only funding. These funds may be used to purchase instructional materials and supplies for the Child Development Program. These funds may be expended from July 1, 2003, through June 30, 2004.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/22/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: CARL D. PERKINS VOCATIONAL AND APPLIED TECHNOLOGY
EDUCATION ACT OF 2003-2004

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the Vocational Education Application for Funding Carl D. Perkins Vocational and Applied Technology Education Act Amendments of 2003-2004 at Santa Monica High School in the amount of \$51,331.00 for the 2003-2004 school year.

COMMENT: It is the purpose of the Carl D. Perkins Vocational and Applied Technology Education Act to make the District's students more competitive by developing more fully the academic and occupational skills of all segment of the student population. This purpose will principally be achieved through concentrating resources on improving educational programs leading to academic and occupational skill competencies needed to work in a technologically advanced society. These federal funds may only be used for program improvement with the full participation of special populations. Funds are to be directed toward improvement of programs at sites serving the highest concentration of students with special needs or of programs serving the largest number of students with special needs.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/KENNETH R. BAILEY
RE: ACCEPTANCE OF GIFTS - 2003-04

ACTION/CONSENT
01/22/04

RECOMMENDATION NO. A.06

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$28,910.95 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$28,821.95, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 1-22gif.pdf

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/22/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date(s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. (This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BOEWE, Juliette</u> Malibu High 01-90141-0-11100-10000-5220- 010-4100 General Fund - Resource: Malibu Shark Fund	Identification & Treatment of Childhood Dyslexia Disorder Oxnard, CA January 26, 2004	\$139.00
01-90141-0-11100-10000-5220- 010-4100 General Fund - Resource: Malibu Shark Fund	Emotional Intelligence Santa Monica, CA January 29, 2004	\$129.00
<u>DEASY, John</u> Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund - Function: Other Genl. Admin.	Assoc. of California School Administrators Symposium Monterey, CA January 28 - 30, 2004	\$1,200.00
No Cost to District	Stupski Foundation - Mid-Year Review Mill Valley, CA February 1 - 2, 2004	0

NAME SITE Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>JAMES, Kimberly</u> Olympic High 01-90230-0-38000-10000-5220- 015-4150 General Fund - Resource: City of Santa Monica - Alliance	Success through Resiliency (Workshop F) Downey, CA May 18, 2004	\$85.00 + SUB
<u>JEFFRIES, Jane</u> Health Services 01-00000-0-11100-31400-5220- 041-1400 General Fund - Function: Health Services	HIV/AIDS Prevention Training & CCR Preparation Downey, CA January 14, 2004	\$66.00
<u>KAMINSKI, Linda</u> Educational Services 01-30100-11100-10000-5220- 004-4040 General Fund - Resource: IASA Title I	Assoc. of Calif. School Admin. - The Governor's Budget Plan Conf. Ontario, CA January 13, 2004	\$180.00
<u>McTAGGART, Kathy</u> Santa Monica High 01-90230-0-38000-10000-5220- 015-4150 General Fund - Resource: City of Santa Monica - Alliance 01-90230-0-38000-10000-5220- 015-4150 General Fund - Resource: City of Santa Monica - Alliance	Success through Resiliency (Workshop E) Downey, CA April 20, 2003 Success through Resiliency (Workshop G) Downey, CA April 20, 2003	\$100.00 \$85.00
<u>MORSE, Michelle</u> Special Education No Cost to District No Cost to District	Attention Deficit/Hyperactivity Disorder: Assessment, Medical Interv., Classroom Programming & Positive Behavioral Support Duarte, CA February 10, 2004 Adapted P.E. Guidelines for California Schools: Requirements, Issues & Best Practices Torrance, CA February 27, 2004	0 0
<u>WINTNER, Lisa</u> Malibu High 01-72600-0-11100-10000-5220- 010-4100 General Fund - Resource: SIP K - 6	High Point English Language Development Downey, CA January 26 - 28 & March 19, 2004	\$325.00 + SUB

NAME SITE Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>ZAGROBELNY, Joan</u> Health Services 01-56400-0-00000-39000-5220- 041-1400 General Fund - Resource: Medi-Cal Reim.	Assessment & Treatment of Developmental Apraxia of Speech in Children Costa Mesa, CA January 30-31, 2004	\$150.00
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
None		
Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>ABDULKAREEM, Nehal</u> + 11 Additional Staff Child Development Serv. 12-60550-0-85000-10000-5220- 025-1250 Child Dev. Fund - Resource: State Pre-School	Seeds of Success, Cultivating Literacy, Growing Readers Santa Monica, CA January 31, 2004	\$120.00 total
<u>BERRIOS, Mercedes</u> + 6 Additional Staff Child Development Serv. Two Funding Sources (50% ea) 12-52101-0-85000-10000-5220- 070-2700 Child Dev. Fund - Resource: Head Start Model I 12-60550-0-85000-10000-5220- 070-2700 Child Dev. Fund - Resource: State Preschool	Seeds of Success: Cultivating Literacy: Growing Readers Santa Monica, CA January 31, 2004	\$70.00 total
<u>BISHOP, Shannon</u> + 3 Additional Staff Special Education No Cost to District	Speech/Language/Preschool Stuttering Conference Lakewood, CA January 16, 2004	0
<u>BROWN, Rebecca</u> <u>MENDINUETA, Darwin</u> Will Rogers Elementary 01-72600-0-11100-10000-5220- 006-4060 General Fund - Resource: SIP K - 6	Creating a Thinking Curriculum Westwood, CA January 24 - 26 & April 24 - 26, 2004	\$750.00 total + 2 SUBS

NAME SITE Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DEMUTH, Rick</u> <u>PROSSER, Cleveland</u> Facility Maintenance 01-81500-0-00000-81000-5220- 061-2602 General Fund - Resource: Ongoing & Major Maintenance	Calif. Assn. of School Business Officials Job-Alike Workshop El Segundo, CA January 22, 2004	\$70.00 total
<u>GONZALEZ, Irene</u> + 3 Additional Staff State & Federal Projects 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: Beginning Teacher Support & Assessment	Beginning Teacher Support & Assessment Cluster 4 Norwalk, CA January 27, 2004	\$400.00 total
<u>GONZALEZ, Irene</u> + 5 Additional Staff State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - Resource: Title II	Soaring to New Heights Santa Cruz, CA February 1 - 3, 2004	\$6,700.00 total
<u>GRIEGO, Orlando</u> <u>RICHWINE, Dona</u> Food & Nutrition Serv. 13-53100-0-00000-37000-5220- 057-2570 Cafeteria Fund - Resource: Child Nutrition	2004 USDA Commodity Processing Expo Pomona, CA January 14, 2004	\$100.00 total
<u>HARRIS, Hank</u> + 4 Additional Staff Lincoln Middle 01-72600-0-11100-10000-5220- 012-4120 General Fund - Resource: SIP K - 6	Advancement Via Individual Determination Awareness & Implementation Workshop Norwalk, CA February 26, 2004	\$500.00 total + 2 SUBS
<u>JAMES, Kimberly</u> <u>SIMONE, Laura</u> Santa Monica High 01-90230-0-38000-10000-5220- 015-4150 General Fund - Resource: City of Santa Monica - Alliance	Success through Resiliency (Workshop B) Downey, CA February 10, 2004	\$285.00 total + 1 SUB
<u>KAMINSKI, Linda</u> + 2 Additional Staff Educational Services 01-90200-0-00000-21400-5220- 030-1300 Found. Trust Fund- Resource: Stupski Foundation	Write Traits, Great Source Anaheim, CA February 23 - 25, 2004	\$1,935.00 total

NAME SITE Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>McELWAIN, Nora</u> + 2 Additional Staff Health Services 01-56400-0-00000-39000-5220- 041-1400 General Fund - Resource: Medi-Cal Billing Option	Calif. School Nurses Organization State Conference Sacramento, CA February 17 - 28, 2004	\$2,830.00 total + 3 SUBS
<u>SHAFIEY, Mariam</u> + 1 Adult & 17 Students Regional Occupational Prg. 01-35500-0-38000-10000-5220- 080-7800 General Fund - Resource: Carl Perkins	The Coastal Career Development Center Irvine, CA January 24, 2004	\$1,500.00 total
Out-of-State Conferences: Individual		
NONE		
Out-of-State Conferences: Group		
<u>FRIEDKIN, Joellen</u> <u>MESSOLORAS, Irene</u> Malibu High 01-72600-0-11100-10000-5220- 010-4100 General Fund - Resource: SIP K - 6	American Choral Directors Assn., Western Division Convention Las Vegas, NV February 26 - 28, 2004	\$500.00 total + 1 SUB

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: KENNETH R. BAILEY/ VIRGINIA I.HYATT
RE: APPROVAL OF PURCHASE ORDERS

ACTION/CONSENT
01/22/04

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from December 17, 2003 through January 15, 2004 for fiscal year 2003/04.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT
01/22/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE: AMENDMENT TO CONTRACT WITH GENERAL USA DEVELOPMENT CO.
 BID #4.03-BATHROOM REMODEL-WASHINGTON WEST PRE-SCHOOL,
 CHANGE ORDERS #2 AND #3

RECOMMENDATION NO. A.09

It is recommended that the Board of Education authorize change orders #2 and #3 as amendments to the contract with General USA Development Company, in amount of \$1,305 for a total contract amount of \$26,505.

Funding Information

Budgeted: Yes
 Fund: 12 - Child Development
 Source: City of Santa Monica
 Account number: 12-91230-0-85000-85000-6100-070-2700
 (Corrected account number)
 Description: Building Improvement

COMMENT: Change Orders #2 and #3 represent the work listed below:

ORIGINAL CONTRACT	\$23,000
PREVIOUS CHANGE ORDER #1	\$ 2,200
PROPOSED CHANGE ORDER #2	\$ 946
PROPOSED CHANGE ORDER #3	\$ 359
 TOTAL CONTRACT AMOUNT	 \$26,505

Change Order #2 - Approximately 20' of old 4" sewer line to be replaced with new 4" cast iron sewer line. \$946

Change Order #3 - Change existing galvanized pipe to copper and replace old waste lines at existing sink in adjacent office/classroom. \$359

MOTION MADE BY:
 SECONDED BY:

STUDENT ADVISORY VOTE:
 AYES:
 NOES:
 ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT
01/22/04
FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT
RE: ACCEPTANCE OF WORK COMPLETED BY GENERAL USA DEVELOPMENT
COMPANY - BID #4.03

RECOMMENDATION NO. A.10

It is recommended that the Board of Education accept as completed all work contracted for the Washington West Bathroom Remodel project.

Funding Information

Budgeted: Yes
Fund: 12 - Child Development
Source: City of Santa Monica
Account number: 12-91230-0-85000-85000-6100-070-2700
Description: Building Improvement

COMMENT: The contract with General USA Development Company has been completed. In order to facilitate the release of the 10% retention being held by the District, a notice of completion must be filed for thirty five (35) days with the County of Los Angeles pending Board approval.

Original Contract Amount	\$23,000
Change Orders #1,2,3	\$ 3,505
Total Contract Amount	\$26,505

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT
01/22/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.11

ELECTIONS
ADDITIONAL ASSIGNMENTS

JOHN ADAMS MIDDLE SCHOOL

Goldberg, Cori	2.8 hrs @\$35.60	12/12/03	Est Hrly/\$100
Torres, Lupe	2.8 hrs @\$35.60	12/12/03	Est Hrly/\$100
			TOTAL ESTABLISHED HOURLY \$200

Comment: Chaperone for School Dance
01-Reimbursed by ASB

Iwasa, Chris	133 hrs @\$60.49	11/10/03-6/14/04	Own Hrly/\$8045
Tio, Caroline	133 hrs @\$47.86	11/10/03-6/14/04	Own Hrly/\$6365
			TOTAL OWN HOURLY \$14,410

Comment: Extra period
01-Unrestricted Resource (Approved by Board 10/2/03)

CHILD DEVELOPMENT SERVICES

Mercier, Alisha	64 hrs @\$24.38	12/22/03-1/2/04	Own Hrly/\$1560
			TOTAL OWN HOURLY \$1,560

Comment: CDS Operating Winter Break
12-CD:St Genl Child Care (GCTR)
(Lead Teacher 15% Increment)

Langley, Zoe	64 hrs @\$23.06	12/22/03-1/2/04	Own Hrly/\$1476
			TOTAL OWN HOURLY \$1,476

Comment: CDS Operating Winter Break
12-Unrestricted Resource
(Lead Teacher 15% Increment)

Patton, Roxanna	64 hrs @\$24.15	12/22/03-1/2/04	Own Hrly/\$1546
			TOTAL OWN HOURLY \$1,546

Comment: CDS Operating Winter Break
12-CD:Extended Day Care (GLTK) - 50%
12-CD:Fed Chld Care Ctr - BSD Fctr - 50%
(Lead Teacher 15% Increment)

Vega, Dolores	48 hrs @\$24.15	12/22/03-1/2/04	Own Hrly/\$1159
			TOTAL OWN HOURLY \$1,159

Comment: CDS Operating Winter Break
12-Unrestricted Resource - 50%
12-CD:Fed Chld Care Ctr - BSD Fctr - 50%
(Lead Teacher 15% Increment)

Douglas Jennifer	32 hrs @\$25.95	12/22/03-1/2/04	Own Hrly/\$830
Justis, Vicki	32 hrs @\$27.85	12/22/03-1/2/04	Own Hrly/\$891
Martinez, Maria	32 hrs @\$21.74	12/22/03-1/2/04	Own Hrly/\$696
Sterling, Patricia	32 hrs @\$21.00	12/22/03-1/2/04	Own Hrly/\$672
			TOTAL OWN HOURLY \$3,089

Comment: CDS Operating Winter Break
12-Unrestricted Resource

Hentschell, Denise	84 hrs @\$35.60	9/1/03-6/30/04	<u>Est Hrly/\$3000</u>
		TOTAL ESTABLISHED HOURLY	\$3,000

Comment: Cal-Safe (Sapid)
12-Cal Save Child Care Development

Davis, Shyland	64 hrs @\$14.25	12/22/03-1/2/04	<u>Own Hrly/\$944</u>
Martinez, Emelita	64 hrs @\$28.90	12/22/03-1/2/04	<u>Own Hrly/\$1850</u>
		TOTAL OWN HOURLY	\$2,794

Comment: CDS Operating Winter Break
12-Unrestricted Resource

Pitney, Bertha	24 hrs @\$24.69	12/22/03-1/2/04	<u>Own Hrly/\$593</u>
		TOTAL OWN HOURLY	\$593

Comment: CDS Operating Winter Break
12-Unrestricted Resource

Henry, Cassy	32 hrs @\$18.35	12/22/03-1/2/04	<u>Own Hrly/\$587</u>
Herberg, Joan	32 hrs @\$23.20	12/22/03-1/2/04	<u>Own Hrly/\$742</u>
		TOTAL OWN HOURLY	\$1,329

Comment: CDS Operating Winter Break
12-CD:Fed Chld Care Ctr-BSD Fctr

Samini, Leili	32 hrs @\$18.36	12/22/03-1/2/04	<u>Own Hrly/\$588</u>
		TOTAL OWN HOURLY	\$588

Comment: CDS Operating Winter Break
12-CD:Extended Day Care (GLTK)

Castellon, Emma	64 hrs @\$19.31	12/22/03-1/2/04	<u>Own Hrly/\$1236</u>
		TOTAL OWN HOURLY	\$1,236

Comment: CDS Operating Winter Break
12-CD:Extended Day Care (GLTK)

Daanish, Daaim	32 hrs @\$16.14	12/22/03-1/2/04	<u>Own Hrly/\$516</u>
Patel, Varsha	32 hrs @\$15.82	12/22/03-1/2/04	<u>Own Hrly/\$506</u>
Pekkanen, Jaana	32 hrs @\$24.69	12/22/03-1/2/04	<u>Own Hrly/\$790</u>
Perez, Sylvia	32 hrs @\$17.09	12/22/03-1/2/04	<u>Own Hrly/\$547</u>
Rossmann, Tracy	32 hrs @\$24.05	12/22/03-1/2/04	<u>Own Hrly/\$770</u>
Yadegari, Sholeh	32 hrs @\$21.95	12/22/03-1/2/04	<u>Own Hrly/\$702</u>
		TOTAL OWN HOURLY	\$3,831

Comment: CDS Operating Winter Break
12-CD:St Genl Child Care (GCTR)

Cerrato, Wendy	64 hrs @\$16.46	12/22/03-1/2/04	<u>Own Hrly/\$1053</u>
Chaheme, Jessenia	64 hrs @\$18.99	12/22/03-1/2/04	<u>Own Hrly/\$1215</u>
Conway, Kenyatta	64 hrs @\$17.09	12/22/03-1/2/04	<u>Own Hrly/\$1094</u>
Gonzalaez, Yolanda	64 hrs @\$19.31	12/22/03-1/2/04	<u>Own Hrly/\$1236</u>
		TOTAL OWN HOURLY	\$4,598

Comment: CDS Operating Winter Break
12-CD:St Genl Child Care (GCTR)

LINCOLN MIDDLE SCHOOL

Ash, Kathy	4 hrs @\$35.60	2/7/04	<u>Est Hrly/\$142</u>
Gies, Gretchen	4 hrs @\$35.60	2/7/04	<u>Est Hrly/\$142</u>
Lee, Chon	4 hrs @\$35.60	2/7/04	<u>Est Hrly/\$142</u>
McNulty, Mary Beth	4 hrs @\$35.60	2/7/04	<u>Est Hrly/\$142</u>
		TOTAL ESTABLISHED HOURLY	\$568

Comment: SI Planning-Holt Writing Domains
01-School Improvement Prog, 7-12

MCKINLEY ELEMENTARY

Kincannon, Marie 130 hrs @\$35.60 11/1/03-6/20/04 Est Hrly/\$4628
TOTAL ESTABLISHED HOURLY \$4,628

Comment: Teach K-5 music
01-Gifts

PT DUME MARINE SCIENCE

Hovest, Christine 15 hrs @\$35.60 1/3/04-4/30/04 Est Hrly/\$534
TOTAL ESTABLISHED HOURLY \$534

Comment: After School Reading Intervention (Student/Parent Diads)
School Improvement Prog, K-6

Harris, Kenneth 15 hrs @\$35.60 1/15/04-3/18/04 Est Hrly/\$534
TOTAL ESTABLISHED HOURLY \$534

Comment: Afterschool Technology Club for Third Grade Advanced Students
01-Gifted/Talented Educ (GATE)

Dunn, Margo 16.25 hrs @\$35.60 1/22/04-4/29/04 Est Hrly/\$579
Jennings, Kristine 16.25 hrs @\$35.60 1/20/04-4/30/04 Est Hrly/\$579
TOTAL ESTABLISHED HOURLY \$1,158

Comment: Afterschool Math Club & Math Competition for G.A.T.E. Program
01-Gifted/Talented Educ (GATE)

WILL ROGERS ELEMENTARY

Brown, Rebecca 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282
Cueva, Martha 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282
DeLaRosa, Mary 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282
Demopoulos, Katherine 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282
Elston, Becki 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282
Hamilton, LaDawn 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282
Kinsinger, Julie 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282
Marmolejo, Yolanda 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282
Murphy, Titia 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282
Reid, Roberta 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282
Witt, Carl 36 hrs @\$35.60 12/1/03-5/31/04 Est Hrly/\$1282
TOTAL ESTABLISHED HOURLY \$14,102

Comment: ASAC After School Class
01-IASA:Title I Basic-LW Inc/Neg

ROOSEVELT ELEMENTARY

Frederick, Sarah 10 hrs @\$35.60 12/1/03-12/19/03 Est Hrly/\$356
Mulkern, Nicole 10 hrs @\$35.60 12/1/03-12/19/03 Est Hrly/\$356
TOTAL ESTABLISHED HOURLY \$712

Comment: Reading Teacher
01-Gifts

SANTA MONICA HIGH SCHOOL

Gonzalez, Alicia 2 hrs @\$35.60 11/10/03 Est Hrly/\$71
Hecht, James 2 hrs @\$35.60 11/10/03 Est Hrly/\$71
Martinez, Chelsea 2 hrs @\$35.60 11/10/03 Est Hrly/\$71
Mintz, David 2 hrs @\$35.60 11/10/03 Est Hrly/\$71
Sene, Fabrice 2 hrs @\$35.60 11/10/03 Est Hrly/\$71
Serratore, Rosa 2 hrs @\$35.60 11/10/03 Est Hrly/\$71
Veral, Ramon 2 hrs @\$35.60 11/10/03 Est Hrly/\$71
TOTAL ESTABLISHED HOURLY \$497

Comment: Algebra Block Meeting
01-Other Federal

Rupprecht, Steve 6 hrs @\$35.60 8/12/03-8/14/03 Est Hrly/\$214
TOTAL ESTABLISHED HOURLY \$214

Comment: Moved to a different classroom-redesign
01-Unrestricted Resource

STUDENT AND FAMILY SUPPORT SERVICES

Felix, Michael	58 hrs @\$35.60	11/1/03-6/30/04	Est Hrly/\$2065
Nao, Kimberly	58 hrs @\$35.60	11/1/03-6/30/04	Est Hrly/\$2065
Rupprecht, Steve	58 hrs @\$35.60	11/1/03-6/30/04	Est Hrly/\$2065
TOTAL ESTABLISHED HOURLY			\$6,195

Comment: Advanced Placement Tutorial
01-Gifted/Talented Educ (GATE)

EXTENDED DUTY UNITS

<u>LOCATION</u>	<u>RATE</u>	<u>ACTIVITY</u>	<u>EFFECTIVE</u>	<u>TOTAL</u>
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MALIBU HIGH SCHOOL

Gardella, Jeffrey	13 units @\$224	Vars Boys Soccer	11/03-2/04	\$2912
Mulligan, Michael	12 units @\$224	JV Grls Water Polo	11/03-2/04	\$2688
Segesman, Timothy	13 units @\$224	Var Grls Water Polo	11/03-2/04	<u>\$2912</u>
TOTAL EXTENDED DUTY UNITS				\$8,512
01-Unrestricted Resource				

Bixler, William	2 units @\$224	MS Orchestra	09/03-1/04	\$448
Bowman-Smith, Carla	2 units @\$224	MS Yearbook	09/03-1/04	\$448
Cowgill, Elizabeth	1 unit @\$224	MS CJSF	09/03-1/04	\$224
Duvall, Audra	4 units @\$224	MS Student Council	09/03-1/04	\$896
Leonard, Brigette	6 units @\$224	MS Drama	09/03-1/04	\$1344
Messoloras, Irene	5 units @\$224	MS Choir	09/03-1/04	\$1120
Warshawski, David	1 units @\$224	MS Newspaper	09/03-1/04	<u>\$224</u>
TOTAL EXTENDED DUTY UNITS				\$4,704
01-Unrestricted Resource				

Bixler, William	2 units @\$224	HS Orchestra	09/03-1/04	\$448
Bowman-Smith, Carla	6 units @\$224	HS Yearbook	09/03-1/04	\$1344
Gardella, Jeffrey	12 units @\$224	HS Student Council	09/03-1/04	\$2688
Gardella, Jeffrey	13 units @\$224	HS Athletic Dir	09/03-1/04	\$2912
Messoloras, Irene	5 units @\$224	HS Choir	09/03-1/04	\$1120
Plaia, Jodi	10 units @\$224	HS Drama	09/03-1/04	\$2240
Sferra, Luke	7 units @\$224	HS Sr. Advisor	09/03-1/04	\$1568
Warshawski, David	6 units @\$224	hS Newspaper	09/03-1/04	<u>\$1344</u>
TOTAL EXTENDED DUTY UNITS				\$13,664
01-Unrestricted Resource				

PT DUME MARINE SCIENCE

Kelley, Didion	4 units @\$224	Student Council		
		Overnight Field Trps	09/03-6/04	\$896
Gruber, Kerrin	2 units @\$224	Overnight Field Trps	09/03-6/04	\$448
Dunn, Margo	2 units @\$224	Overnight Field Trps	09/03-6/04	\$448
Jennings, Kris	2 units @\$224	Overnight Field Trps	09/03-6/04	<u>\$448</u>
TOTAL EXTENDED DUTY UNITS				\$2,240
01-Unrestricted Resource				

TOTAL ESTABLISHED HOURLY, OWN HOURLY and EXTENDED DUTY UNITS = \$99,671

SUBSTITUTE TEACHERS

Effective

REGULAR DAY-TO-DAY

(@120 Daily Rate)

Cope, Jill	1/5/04
Harris, John D.	112/9/03

LONG-TERM SUBSTITUTES

(@\$184 Daily Rate)

LeMaster, Garth	12/1/03
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Ruby, Debra 12/5/03

PREFERRED SUBSTITUTES

(@\$142 Daily Rate)

DeBenedictis, Gabrielle 12/17/03
Dunn, Kevin 12/10/03
Kackson, Akeba 12/15/03

ADULT EDUCATION

(@\$35.60 Hourly Rate)

Ortega, Sergio 11/10/03-6/30/04

LEAVES OF ABSENCE (with pay)

Name/Assignment

Location Effective

Ackrich, Deborah 1/05/04-3/15/04
Webster [maternity]
{revised dates; originally 1/5/04-2/13/04 on 1/8/04 Agenda}

Armfield, Gina 2/1/04-4/2/04
Pt Dume [medical - extension of leave dates]

Horn, Lorraine 12/2/03-1/15/04
SAMOHI [family care]

Pitney, Bertha 1/6/04-1/9/04
Child Development [family care]

Sanders, Bryan 12/2/03-1/21/04
SAMOHI [family care]

LEAVES OF ABSENCE (without pay)

Name/Assignment

Location Effective

Ackrich, Deborah 3/16/04-6/18/04
Webster [child care]

Pitney, Bertha 1/12/04-1/30/04
Child Development [family care]

Sanders, Bryan 1/22/04-3/10/04
SAMOHI [FMLA-family care]
3/11/04-6/18/04
[personal]

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT
01/22/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.12

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

<u>Name/Location</u>	Not to <u>Exceed</u>	<u>Effective</u>	<u>Rate</u>
Ashfar, Stephanie	\$49,000	12/01/03-06/30/04	\$50/hr +\$0.365/mile mileage

Student and Family Support Services, Special Education, Provide services to students per IEP's; Contract change from five (5) days to four (4) days. (Originally on Board Agenda of 10/02/03.

FUNDING: 01-65000-0-57700-11900-2917-043-1501-100%
Special Education

Baker, Elizabeth Ann	\$1500	1/05/04-6/30/04	\$50/hr
Franklin Elementary, teach choral music to all first grade classes culminating with a performance for parents			
FUNDING: 01-90150-0-11100-10000-2917-002-1501 Reimbursed by PTA			

Braley, James	\$6,500	9/03/03-6/18/04	\$30/hr
Roosevelt Elementary, repair, refurbish and install computer and printers in classrooms to meet specific needs			
FUNDING: 01-90150-0-11100-10000-2917-007-1501-100% Reimbursed by PTA			

Circenis, Anita	\$22,000	08/26/03-6/25/04	\$28/hr
Franklin Elementary, troubleshoot and maintain computer lab, classroom connectivity and administrative PC's			
FUNDING: 01-90150-0-11100-10000-2917-002-1501-100% Reimbursed by PTA (Originally on Board Agenda of 10/16/03; Funding Change Only)			

Seeds, Robert	\$40,000	01/01/04-06/30/04	\$34/hr
Personnel Commission, Interim Department Administrator			
FUNDING: 01-00000-0-00000-72000-2917-027-1501-100% Unrestricted Resource			

Van Note, Vonnie \$12,000 2/19/04-5/31/04 \$35.60/hr
Pt Dume Marine Science Elementary School, provide reading
support for students at risk
FUNDING: 01-72600-0-11100-10000-1910-019-1501-100%
School Improvement Prog, K-6

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/22/04

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: STUDENT TEACHING AGREEMENT - AZUSA PACIFIC UNIVERSITY

RECOMMENDATION NO. A.13

It is recommended that the Board of Education enter into a Student Teaching Agreement between Azusa Pacific University and the Santa Monica-Malibu Unified School District.

INSTITUTION: Azusa Pacific University
EFFECTIVE: July 1, 2003 through June 30, 2006
PAYMENT: \$200 for each full-time student teacher
secondary level
\$100 for each full-time student teacher*
K-6

* "Full-time student teacher" is an assignment for the regular school day for the full 18-week public school semester including all adjunct duties normally performed by a teacher

COMMENT: The District participates with university teacher training institutions in providing classroom teaching situations under the supervision of a master teacher. The university is billed by the District after completion of the student teaching assignment. The master teachers are then paid the amount due them per the agreement after the District has received the monies from the respective universities.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/ROBERT SEEDS
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
01-22-04

RECOMMENDATION NO. A.14

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

SHIMOOKA, SANDRA	INST ASST - PHYSICAL ED 7.0 HRS/SY ADAMS RANGE: 20 STEP: 01	01-05-04
SOUTHERN, JACOB	INST ASST- PHYSICAL ED 4.0 HRS/SY CABRILLO RANGE: 20 STEP: 01	12-15-03

INCREASE IN HOURS

LOYA, JESSICA	INST ASST - SPECIAL ED 6.0 HRS/SY ROOSEVELT FR: 3.0 HRS/SY	12-15-03
SYMONS, ALYSON	INST ASST -SPECIAL ED 6.0 HRS/SY MUIR FR: 5.0 HRS/SY	09-03-03

INVOLUNTARY TRANSFER

VISSANI-LESKO, SONIA	INST ASST - SPECIAL ED 6.0 HRS/SY MUIR FR: 6.0 HRS/SY GRANT	12-15-03
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PROFESSIONAL GROWTH

BROOKS, ROSALEE	ADMINISTRATIVE ASSISTANT POINT DUME	12-01-03
CASILLAS, SYLVIA	PHYSICAL ACTIVITIES SPEC FRANKLIN	11-01-03
LOPEZ, MARIBEL	INST ASST - SPECIAL ED MCKINLEY	11-01-03
OLMOS, MARIA	SR OFFICE SPECIALIST ROGERS	11-01-03

PEAK, DENISE	INST ASST - SPECIAL ED MALIBU	12-01-03
RAMIREZ, LAURA	CHILDREN CENTER ASSSISTANT CDS	12-01-03
SUASTE, EDUARDO	CUSTODIAN I NSI EDISON	01-01-04
TANGUM, CATHY	CAMPUS SECURITY OFFICER SAMOHI	11-01-03
VASQUEZ, MARTHA	CHILDREN CENTER ASST CDS	11-01-03
VILLATORO, MARIA	CHILDREN CENTER ASST CDS	12-01-03
<u>FAMILY CARE LEAVE OF ABSENCE</u>		
JOHNSTON, HOLIDAY	INST ASST - SPECIAL ED ADAMS	01-05-04 09-04-04
<u>MEDICAL LEAVE OF ABSENCE</u>		
CROWELL, SUSANNE	CAFETERIA WORKER I ROGERS	11-28-03 01-05-04
RAMIREZ, MARIA	CAFETERIA WORKER I SAMOHI	12-15-03 01-31-04
SERNA, MARIA	SR ADMINISTRATIVE ASST FISCAL	01-05-04 03-16-04
THOMAS, MARJORIE	CHILDREN CENTER ASST CDS	11-14-03 01-12-04
YEPEZ, VICTORIA	CAFETERIA WORKER II (WOC) ROGERS	11-26-03
<u>UNPAID LEAVE OF ABSENCE</u>		
SAIRRINO, DENISE	INST ASST -CLASSROOM SMASH	01-12-04 05-07-04
WILLIAMS, ROBERT	INST ASST - SPECIAL ED SPECIAL ED	01-01-04 01-31-04
<u>PROVISIONAL</u>		
JIMENEZ, ANGELICA	BILINGUAL COMMUNITY LIAISON EDISON	09-08-03 09-22-03

TEMP/ADDITIONAL

BARRERAS-GRACIANO, LAURA	INST ASST - BILINGUAL ROGERS/MUIR	10-17-03 11-26-03
BROOKS, HASAN	CAMPUS SECURITY OFFICER MALIBU	12-05-03 06-30-04
BRUNO, ANDERSON	CUSTODIAN I NSI SAMOHI	11-22-03 11-22-03
CERVANTES, HAYDE	INST ASST - BILINGUAL ROGERS/MUIR	10-17-03 11-26-03
FUCHS, SYLVIA	INST ASST - BILINGUAL ROGERS/MUIR	10-17-03 11-26-03
HUMPHREYS, ANTONIA	INST ASST - BILINGUAL EDISON	10-17-03 11-26-03
JIMENEZ, MARGARET	INST ASST - BILINGUAL EDISON	10-17-03 11-26-03
MC GEE, LESLIE	ADMINISTRATIVE ASSISTANT SAMOHI	08-24-03 08-24-03
MCGRATH, ROYAL	CAMPUS SECURITY OFFICER ADAMS	12-12-03 12-12-03
NUNEZ, SHERI	CAMPUS SECURITY OFFICER ADAMS	12-12-03 12-12-03
PADILLA, GLORIA	INST ASST - SPECIAL ED ROGERS	09-01-03 12-19-03
VAZQUEZ, ANALIA	INST ASST - CLASSROOM ROGERS/MUIR	10-17-03 11-26-03
WILSON, STANLEY	CAMPUS SECURITY OFFICER ADAMS	12-12-03 12-12-03

SUBSTITUTE

BOLDEN, DEVYN	INST ASST - CLASSROOM MCKINLEY	01-06-04 06-30-04
DIAZ, CHRISTINA	OFFICE SPECIALIST MCKINLEY	12-09-03 06-30-04
MORA, CLAUDIA	OFFICE SPECIALIST PURCHASING	01-05-04 02-28-04

DISQUALIFICATION FROM PROBATIONARY STATUS

CROWELL, CAFETERIA WORKER I 01-23-04
SUSANNE ROGERS

RESIGNATION

COOPER, INST ASST - CLASSROOM 11-25-03
CORY MCKINLEY

REDUCTION/LAYOFF IN HOURS

CARROL, BILINGUAL COMMUNITY LIASION 02-23-04
DONITILA FR: 6.0 HRS/10 MUIR
TO: 5.0 HRS/10

HERNANDEZ, INST ASST - CLASSROOM 02-23-04
PAULITA FR: 6.0 HRS/SY MUIR
TO: 3.5 HRS/SY

JIMENEZ, INST ASST - CLASSROOM 02-23-04
MARGARET FR: 3.25 HRS/SY EDISON
TO: 3.0 HRS/SY

NAVIA, INST ASST - CLASSROOM 02-23-04
MARY FR: 6.0 HRSS/Y MUIR
TO: 3.5 HRS/SY

SOLIMAN, INST ASST - CLASSROOM 02-23-04
THORAIA FR: 6.0 HRS/SY MUIR
TO: 3.5 HRS/SY

THRUSTON, INST ASST - CLASSROOM 02-23-04
LINDA FR: 4.0 HRS/SY MUIR
TO: 3.5 HRS/SY

ABOLISH POSITION

BARRAGAN, INST ASST - BILINGUAL 02-23-04
SUSANNA 3.0 HRS/SY EDISON

STUCCHI, INST ASST - BILINGUAL 02-23-04
JUANA 3.0 HRS/SY EDISON

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01-22-04

FROM: JOHN E. DEASY/ROBERT SEEDS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.15

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN - ALLIANCE

FEATHERSTONE, CHRISTIAN SAMOHI 12-01-03 - 06-30-04

STUDENT HELPER

AGUIRRE, DONDI WORKABILITY 12-01-03 - 06-30-04

GUNASEKARA, CHANDRANATH WORKABILITY 12-01-03 - 06-30-04

NOON AIDE

ANTWI, ANITA MUIR 12-12-03 - 06-18-04

ASSISTANT COACH

BURKE, JOSEPH SAMOHI 12-29-03 - 06-30-04

FIELD, JESSE SAMOHI 12-01-03 - 06-30-04

HOPKINS, MARTIN SAMOHI 12-15-03 - 06-30-04

RUDEN, ERIC samohi 11-26-03 - 06-30-04

USHER, ALAN MALIBU 12-08-03 - 03-31-04

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:



Memorandum

TO: Board of Education
CC: District Staff
From: John E. Deasy, Superintendent of Schools
Date: January 15, 2004
Re: Analysis of the Governor's Proposed Budget for K-12 Education

Introduction

This memorandum outlines the major components of the 2004-2005 Governor's Budget for K-12 education and its possible effects on the Santa Monica-Malibu Unified School District. As you know, these proposals will be reviewed by the Legislature in hearings. The members of the Legislature will make modifications to the Governor's proposal before adoption. The Governor's proposal will also be modified by the administration during the May Revision to the budget. In short, many changes are likely before adoption of the proposal. Of critical note is that this proposal is based on the passage of the provisions of propositions 57 and 58, which will appear on the March ballot. If the voters do not pass these propositions, budget will require **MAJOR** revision. I will propose a prudent initial course of action that takes into account the great amount of uncertainty in this year's budget deliberations.

In addition, we also have some uncertainty in our local revenue picture. The City of Santa Monica has generously supported the schools in this last year with a contribution of \$5.24 million towards general fund expenditures and the City of Malibu also supported the schools with a contribution of \$385,000. Neither of these amounts is proposed at this time. Therefore, additional budget adjustments will be required.

Total K-12 Funding

In his budget, the Governor claims in his budget that on a per ADA basis, K-12 education will increase by over \$200 per child. Upon careful examination of the budget, the total 2004-2005 Proposition 98 support for education will increase by 1.1% as adjusted for changes in local revenues and ADA growth. The true level of K-12 Proposition 98 per-pupil funding between what we were cut this year and what is proposed next year represents an ACTUAL increase of \$5 per ADA. This is the figure upon which we will base our budget planning process. There are additional monies appropriated in his proposed budget for various specific educational elements and initiatives; some in which we participate and others in which we do not. I will outline these later.

Before a more detailed analysis and statement of implication, the following is an estimated approximation of the cost to maintain current services and programs:

- | | |
|---|----------------|
| 1. Maintain salary schedule with no raise | \$1.25 million |
| 2. Maintain health benefits | \$.75 million |
| 3. Maintain staffing levels in categorical programs previously non-funded | \$ 1.7 million |

Total maintenance of effort	\$ 3.7 million
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These figures are constructed on the following conditions: The governor's budget is passed as presented and the support of the two cities of Santa Monica and Malibu are continued in the same amount as this year; no student growth, same class size, no increase in local general fund support for special education, no salary enhancements, raises, or COLA for any of our employees, the elimination of some programs which are eliminated in the Governor's Budget Proposal, and the maintenance of our current workforce.

Proposition 98

The single most important element of the education proposal is the suspension of the Proposition 98 guarantee. The Education Coalition reached an agreement with the Governor prior to the publication of this budget proposal to suspend Proposition 98 and reduce the guarantee in the budget year by \$2 billion. The other key elements of this agreement are as follows:

1. The \$2 billion reduction is an absolute number. In other words the Governor promised not to increase or decrease this amount during budget deliberations and there will be no new proposals to fund non-prop. 98 programs with prop. 98 funds.
2. The budget funds a COLA for all programs which have a statutory COLA only (this includes child development), but not most programs.
3. PERS increase will be funded.
4. The block grant proposals (discussed later), the additional program increases for instructional materials (discussed later), equalization funding (not applicable to us) and deferred maintenance are **NOT** part of the agreement!
 - a. NB, this is where much of the "other" money is located in the budget proposal!
5. If revenues increase at the May Revise and there are additional prop. 98 funds available for 2004-2005, these funds will be allocated to education as opposed to increasing the \$2 billion reduction. However, if there are insufficient funds available to fund all of the above commitments, the reductions will come from the education expenditure side of the budget. If this happens the \$2 billion reduction remains in place.
6. The reduction, or as it is being called these days, the REBASING of prop.98, is for 1 year only. It is promised that the cut will be paid back in the future.

Program Increases

While none of the following are "guaranteed" in the agreement with the Education Coalition, they are in the proposed budget.

Equalization: while money is appropriated for equalization, it is calculated in a way that posts an increase PRIOR to the proposal of rolling the additional 2 billion of categorical programs into a district's revenue limit. We should watch this carefully. It is unlikely to stand the scrutiny of the Legislature given this construction.

Deferred Maintenance: funding is appropriated; this does not help the general fund at all.

Instructional Materials: the budget provides an augmentation for providing incentive funds for districts to purchase 2005 History and Social Science adoptions. On its surface, this is a simple “get it, spend it on State approved materials” type item. However, under careful review, the budget is created so that these monies are considered PART of the revenue limit, thus, acting as a cut to the general fund for maintaining previous year’s expenditures.

Categorical Programs

This section is a dramatic shift in policy and practice. The budget calls for the elimination of 22 current categorical education programs and the shifting of the money for these to the general fund revenue limit for a school district. Class Size Reduction and Special Education are **NOT** included in the proposal. The intent is to provide districts greater flexibility in the local use of funds. The following is a list of the programs that are slated for elimination:

- Home-to-school transportation
- School Improvement
- Targeted Instructional Improvement
- Instructional Materials Block Grant
- School Library Materials
- Staff Development Day Buyout
- Beginning Teacher Support and Assessment
- Intersegmental Staff Development
- Bilingual Teacher Training
- Math and Reading Professional Development
- Peer Assistance and Review
- Dropout Prevention
- Tenth Grade Counseling
- Advanced Placement Support
- English Learner Student Assistance
- Specialized Secondary School Program Grants
- Pupil Residence Verification

Policy Implications and Concerns

The Budget raises a number of concerns and implications based upon these proposals. I will outline these and ascribe comment where applicable.

Equalization: Under the current law, school district equalization is based on per pupil calculations on the revenue limit. Those lower than the state average will qualify for equalization aid. Those higher than the statewide average do not receive additional state aid. The Governor’s budget provides money for equalization aid PRIOR to the roll-in of categorical education programs. However, in future years the roll-in will create pressure to equalize funding based on the adjusted revenue limit. Not all districts receive an equal amount of categorical funds. Categorical programs tend to follow students with special needs and students with special needs are not equally distributed throughout the school districts. Therefore, school districts that had a low participation level in a program that will be folded into the revenue limit will appear to be poorer compared to other districts. Those districts would now be eligible for equalization aid

compared to other districts that have high levels of participation in these programs. The new aid cycle would be completely shifted towards districts for which the aid was not intended. This is an example of the unintended consequences (of which there are many) in this budget construction.

Home to School Transportation: The budget proposes to fold all the money for this population into the revenue limit. This is one of the largest categorical programs to be included into the revenue limit shift proposal. For us, it represents \$316,000.00. School districts will not lose any funding in 2004-2005, but the incentive to cut back or eliminate school transportation will be great and increasing, because state aid for transportation will be a permanent part of the revenue limit. Current encroachment and inequities in transportation spending will become permanent and not be addressed in any future budgets.

Accountability for Standards-Based Instructional Materials: This is a new line item and should not be confused with the current Instructional Materials block grant. The short on this complicated shift and increase in funding is that any increase is not what it seems. Again, this is what the Governor touts as **increased funding** for students in the budget. Aside from the many complicated problems in the accountability side of the house (to be resolved later), the new funding for materials and books, which used to be allocated on **enrollment, will now be funded on ADA**. Therefore, this is no assurance there will be enough money for all students to obtain a standards-based instructional text or new instructional material! A classic case of where more is less.

Staff Development: There will be no assurance that these funds will be used for specific training in standards-based instruction. It is as simple as that. The shift will have serious consequences for all of us as we have made commitments to closing the achievement gap and raising the achievement of all students simultaneously under the understanding of reliable and predictable funding for this dedicated cause. Again, the shift moves from participation to ADA...thus, less actual funds for actual teachers.

K-12 Programs for other Block Grants (safety and reform): This one is clear; districts (we are one) that serve high school students will get substantially less money. We use these important funds (community policing, at risk intervention, prevention, conflict resolution) to support many of our successful intervention programs. Clearly, we will not be able to run these in the future.

English Learner Student Assistance: Same story in this program as the others; less actual money for actual students; and a real set up for competition of scarce resources on the backs of already impacted families and youth.

All programs that were ended last year remain suspended. Miller-Unruh is an example of one such program that effected SMMUSD. However, a new set of programs are now slated to be discontinued:

- Early intervention for school success
- School to career
- Local arts education
- Health start

Academic Improvement and Achievement

Lastly, the budget calls for eliminating excessive salaries for superintendents, who average more than \$203,813 in base salary. This will not affect us. It also calls for cutting millions in education services for child-care programs. The plan would eliminate educational services for 13-year old youth and significantly limit services to 11 and 12 year old youth.

Summary

While not in the education section of the budget, there are draconian cuts to county and state social and youth services. These will have an impact on our district. Aside from the deep concern that many of the cuts were exacted upon the blind, poor, impoverished, unhealthy, and most needy, many services that students obtained in a county facility will be expected to be provided by local schools. We are not prepared, funded, nor equipped to provide these crucial services. I expect our special education department to come under significant pressure to expand services for youth that we currently do not provide. This will have a major impact on our budget.

While not part of the K-12 budget proposal, a significant proposal in the State Budget is the repeal of SB1419. This would allow districts to contract out for many services and according to the Governor, provide districts with significant savings. The services that could be considered in our district would be: grounds, custodial, maintenance, food, and transportation.

In summary, we will be approximately \$3.5 million dollars short of maintaining all current programs and services for the 2004-2005 school year. Be reminded that we have not replaced the cuts made last year, and that it is not possible to expect us to do so in the budget preparation. This does NOT include maintaining any reduction of programs proposed by the Governor in his budget. We will face reduction in force, and again cut back in services, to experience a balanced budget. The degree and magnitude of these events will be seriously affected by the outcome of the March election. Expecting the bonds to pass leaves us with moderate cuts for next year. Any loss of current support from other sources of revenue, like the support we have this year from the cities of Santa Monica and Malibu, will translate directly into greater cuts in personnel and services for our students.

Support in constructing this document was provided by the following organizations:

Strategic Education Services

CAASFEP Board

California State Department of Education

School Services of California

TO: BOARD OF EDUCATION

ACTION/MAJOR
01/22/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS 2003/2004

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2003-2004 as follows:

NPS/NPA

2003-2004 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Devereux Cleo Wallace	12-01-88	NPS	#64	\$ 17,696
North Hills Prep	07-03-88	NPS	#65	\$ 16,532
The Sycamores	03-12-87	NPS	#66	\$ 11,258
Autism Spectrum Therapies	09-03-94	NPA	#111	\$ 6,000
Baby & Baby, Inc.	11-01-00	NPA - PT Evaluation	#112	\$ 500
Baby & Baby, Inc.	01-10-99	NPA - PT	#113	\$ 1,760
Lovass/Life	09-14-99	NPA - Behavior Therapy	#114	\$ 28,000

Amount Budgeted NPS/NPA 03/04	\$ 3,000,000
Prior Board Authorization as of 01/08/04	\$ 2,909,528*
Balance	\$ 90,472
Positive Adjustment	\$ 78,977
(See attachment)	\$ 169,449
Total Amount for these Contracts	\$ 81,746
Balance	\$ 87,703

***Prior Year Authorization (01-09-03) \$2,758,443**

Adjustment

NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2003-04 in the amount of \$ **78,977** as of January 22, 2004.

Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Pacific Ridge	NPS	#8 UC04019	R	\$ 25,600	Student no longer attending NPS.
The Pathway School	NPS	#20 UC04031	R	\$ 24,177	Student changed to another NPS.
Tobinworld	NPS	#23 UC04034	E	\$ 29,200	Student moved out of District.

Non-Instructional Consultants

2003-2004 Budget 01-65000-0-57500-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement Contract Increase	07-17-92	Non-Instr.Consultant - Educational Services and materials for school year 1999-2002	#19 UC04224	\$ 7,500

Amount Budgeted Non-Instructional Consultants 03/04	\$ 315,000
Prior Board Authorization as of 01/08/04	\$ 228,113
Balance	\$ 86,887
 Total Amount for these Contracts	 \$ 7,500
Balance	\$ 79,387

Instructional Consultants

2003-2004 Budget 01-65000-0-57500-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Leah Ellenberg	10-19-89	Instr. Consultant - To perform a Neuropsychological Evaluation.	#32	\$ 3,000
Pyramid Educational Consultants, Inc.	n/a	Instr. Consultant - 2-Day PECS Training Workshop.	#33	\$ 4,400

Amount Budgeted Instructional Consultants 03/04	\$ 300,000
Prior Board Authorization as of 01/08/04	<u>\$ 221,578</u>
Balance	78,422
 Total Amount for these Contracts	 <u>\$ 7,400</u>
Balance	\$ 71,022

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/22/04

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: CLASSIFIED ADMINISTRATIVE CONTRACT RENEWAL:
DIRECTOR, FISCAL AND BUSINESS SERVICES

RECOMMENDATION NO. A.17

It is recommended that the Board of Education ratify the contract renewal of the following classified administrator from January 2, 2004:

Beth Connors
Director, Fiscal and Business Services

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/22/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: FINANCIAL OVERSIGHT COMMITTEE - VACANCY

RECOMMENDATION NO. A.18

It is recommended that the Board of Education accept the resignation of Walter Rosenthal from the Financial Oversight Committee and initiate the application process to fill the vacancy.

COMMENT: Mr. Walter Rosenthal has submitted a letter of resignation from the Financial Oversight Committee. Because of a new business venture, Mr. Rosenthal has limited time to devote to the Committee. The District appreciates and thanks Mr. Rosenthal for his service to the district.

Staff is prepared to open the application process to fill Mr. Rosenthal's unexpired term which ends on June 30, 2004. The Board has the option of appointing a replacement or leaving the position vacant until June 30, 2004. It should be noted that Mr. Rosenthal is the only member of the Committee from Malibu.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION DISCUSSION
01/22/04
FROM: JOHN E. DEASY/SUPERINTENDENT Previsouly
01/08/04
RE: BOYS AND GIRLS CLUB ANNEX FACILITY AT JOHN ADAMS MIDDLE
SCHOOL

DISCUSSION ITEM NO. D.1

The District and the Boys and Girls Club of Santa Monica have been collaborating on a project to house an annex of the Club on the John Adams Middle School site. The original plan for a modular designed building was not approved by DSA (Department of State Architect).

Wade Killefer, Representing the Santa Monica Boys and Girls Club, will present a revised plan to build a more permanent buildings, one of which will be a full technology center and another which will be available for classroom use by JAMS during school hours.

TO: BOARD OF EDUCATION DISCUSSION
01-22-04
FROM: JOHN E. DEASY/LINDA KAMINSKI/STEVE CANNELL/
LAUREL SCHMIDT Second
Reading
RE: BOARD POLICY 6171 - TITLE I PROGRAMS

DISCUSSION ITEM NO. D.2

It is recommended that the Board of Education adopt Board Policy 6171:

COMMENT: Title I of the Federal Elementary and Secondary Education Act is designed to improve the academic achievement of disadvantaged students.

The District does not currently have a Title I policy. Adopting this policy will meet the requirement of No Child Left Behind.

This item was agendaized for a first reading at the meeting of January 8, 2004.

Instruction
TITLE I PROGRAMS

BP 6171 (a)

In order to improve the academic achievement of disadvantaged students, the district shall use federal Title I funds to provide eligible students with supplementary services to reinforce the core curriculum and assist students in attaining proficiency on state academic standards and assessments.

(cf. 5149 - At-Risk Students)
(cf. 6011 - Academic Standards)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - Standardized Testing and Reporting Program)

A school may operate a Title I schoolwide program in order to upgrade the entire educational program of the school when at least 40 percent of the students in the school attendance area, or at least 40 percent of the students enrolled in the school, are from low-income families. The Superintendent or designee shall inform any such eligible school and the school's parents/guardians of the school's eligibility and its ability to consolidate funds from federal, state and local sources for program purposes. (20 USC 6312, 6314)

In any school receiving Title I funds that does not operate a schoolwide program, the district shall use Title I funds only for targeted assistance programs for eligible students. (20 USC 6315)

The Superintendent or designee shall provide technical assistance and support to any school participating in the Title I program, including consultation in the development and implementation of school plans and activities.

The Superintendent or designee shall ensure the coordination of Title I activities with other programs as appropriate.

District Plan

The district shall submit to the California Department of Education a plan containing the components specified in 20 USC 6312, which describe the assessments, strategies and services the district will use to help low-achieving students meet challenging academic standards. (20 USC 6312)

(cf. 0420 - School Plans/Site Councils)

The district shall periodically review and, as necessary, revise the district plan. (20 USC 6312)

Instruction
TITLE I PROGRAMS

BP 6171 (b)

Parent Involvement

Title I programs, activities and procedures shall be developed and agreed upon with parents/guardians of participating students. (20 USC 6318)

(cf. 1220 - Citizen Advisory Committees)

(cf. 6020 - Parent Involvement)

The Superintendent or designee shall (20 USC 6318):

1. Involve parents/guardians in the joint development of the district's Title I plan pursuant to 20 USC 6312, and the process of school review and improvement pursuant to 20 USC 6316.
2. Provide the coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance.
3. Build the capacity of schools and parents/guardians for strong parent involvement.
4. Coordinate and integrate Title I parent involvement strategies with parent involvement strategies under other programs specified in 20 USC 6318.
5. Conduct, with parent/guardian involvement, an annual evaluation of the content and effectiveness of the parent involvement policy in improving the academic quality of the schools served by Title I, including
 - a. Identifying barriers to greater participation by parents/guardians in parent involvement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background.
 - b. Using evaluation findings to design strategies for more effective parent involvement.
 - c. If necessary, revising the district and school parent involvement policies.
6. Involve parents/guardians in the activities of schools served by Title I.

This policy shall be distributed to parents/guardians of participating students and incorporated into the district's Title I plan. (20 USC 6318)

Instruction
TITLE I PROGRAMS

BP 6171 (c)

Comparability of Services

State and local funds used in schools receiving Title I funds shall provide services that, taken as a whole, are at least comparable to services in schools that are not receiving Title I funds or, if all district schools are receiving Title I funds, that are substantially comparable in each school. Comparability may be determined on a school-by-school basis or by grade span. (20 USC 6321)

The Governing Board shall adopt a districtwide salary schedule and the Superintendent or designee shall establish procedures which ensure that all district schools are provided with the same level of base funding, per student, for staff services, curriculum materials and instructional supplies. At the beginning of each school year, the ratio of students to teachers and other staff shall vary as little as possible from school to school. The Superintendent or designee shall maintain records of the quantity and quality of books and equipment at each school.

The Superintendent or designee shall develop procedures for ensuring comparability of services and shall biennially update records documenting the district's compliance. (20 USC 6321)

Program Evaluation

The Board shall use state assessment results and other available measures or indicators to annually review the progress of each participating school and determine whether the school is making adequate yearly progress toward ensuring that all students meet the state's proficient level of achievement on state assessments. (20 USC 6312)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 6190 - Evaluation of the Instructional Program)

(cf. 9000 - Role of the Board)

Instruction
TITLE I PROGRAMS

BP 6171 (d)

Legal Reference

EDUCATION CODE

11500-11506 Programs to encourage parent involvement

UNITED STATES CODE, TITLE 20

6301 Program purpose

6312 Local educational agency plan

6313 Eligibility of schools and school attendance areas; funding allocation

6314 Title I schoolwide programs

6315 Targeted assistance schools

6316 School improvement

6318 Parent involvement

6320 Participation of private school students

6321 Comparability of services

6322 Coordination with early childhood education programs

7881 Participation of private school students

Management Resources

CSBA ADVISORIES

Supplemental Educational Services for NCLB School Districts and County Offices as Providers, November 2002

The "No Child Left Behind" Act of 2001 Policy Implications for School Districts, July 2002

USDOE GUIDANCE

Supplemental Educational Services, draft nonregulatory guidance, August 6, 2002

WEB SITES

CDE <http://www.cde.ca.gov/iasa/titleone>

U.S. Department of Education <http://www.ed.gov>

No Child Left Behind <http://www.nclb.gov>

(3/91 10/95) 11/02

TO: BOARD OF EDUCATION DISCUSSION
01/22/04
FROM: JOHN E. DEASY/SUPERINTENDENT First Reading
RE: ADOPT POLICY BP3290 - ACCEPTANCE OF GIFTS

DISCUSSION ITEM NO. D.3

It is recommended that the Board of Education adopt Board Policy BD3290 - Acceptance of Gifts, as revised.

COMMENT: The standards-based education improvement initiative in this country has been the focus of education policy for nearly 20 years, and it appears likely to remain the focus for many years to come. Simply put, standards-based reform seeks to educate ALL students to high and rigorous levels of achievement. This goal has moved the National agenda about education from access to acquisition. It is no longer enough for students to gain access to rich and challenging educational experiences, the subject of many of our Supreme Court decisions. Access is necessary but not sufficient in the education of our students.

It is critical that we remain vigilant about all students gaining access to the best opportunities in education. This fundamental right is to be zealously ensured. The issue that now looms large and critical is that ALL students have the civil right to achieve the same levels of high academic performance as any other student in school. Getting in is not enough; getting 'it' is now the new civil rights issue of our time in education.

Neither I nor anyone in our schools will be complicit in violating any student's civil rights with respect to this basic tenet of a high quality education. But to succeed requires a conversation and subsequent action dealing with the embedded elements of equity and excellence found in the standards-based work of the California Public Schools as well as the Santa Monica-Malibu Unified Schools. The excellence part of our work has been clearly recognized. We have high and well-articulated subject and performance standards. We have been working diligently at making these explicit to all students, teachers, and parents. Our work with the Institute for Learning has been critical in improving instructional practice and the learning environment so that ALL students can meet these rigorous standards. Yet, the issue of equity remains difficult and at times elusive in our work here and certainly across the State.

While we cannot fix National or State issues quickly, we can make enormous strides to align our own practices, both as a school system and a community, to achieve the twin goals of improving the achievement of all students while simultaneously closing the achievement gap. Equal funding and equitable funding to meet

these goals is not the same thing. There are inherent inequities that exist in our society that present themselves at our schoolhouse doors. In our community, so rich with opportunity, resources, and human capital, we cannot allow this difficult and acknowledged problem to remain unsolved. We are a set of cities deeply committed to our youth and our strong sense of a social justice. I am so encouraged by this all the time when I see example after example of our commitment to correct injustice and make opportunity available for all. And this is done with a remarkable respect for the individual and his or her rights.

No one solution is ever perfect in the world of policy. Yet to propose no solution is equally imperfect and not tolerable when faced with this weighty issue. Thus the attached policy and administrative regulation are offered for the consideration of the Board of Education. It is a proposed solution to one of the most vexing issues we face the inequitable distribution of resources available to the school community. This is not a statement of blame or shame. Far from it, it is a reality of our larger society. The blame or shame would come if we collectively ignore any attempt to adjust our practices and beliefs for the betterment of all.

In a land so full of riches, I am convinced that there is enough to go around so that all may realize the fullness of the opportunities we give most of our students and allow for ALL the full acquisition of high and rigorous learning.

When we make contributions to our schools through direct donation, gift giving, targeted solicitations and the like, we improve opportunities for our own child first and others proximate to our child second. This is wonderful. It models the community's generosity and demand for high quality. I am struck by what a powerful example this is to our youth. I ask that we only consider a third benefit...those students not proximate to our own child, but part of our community. Community, societal, and economic conditions which impact many students often prohibit the opportunities we find others having in our schools. These conditions are no single person's fault. However, we do have an opportunity to help make the learning ground level for our youth.

In essence this policy provides an opportunity to give a small portion of all our various and numerous donations to our individual schools to a fund that will be established to disburse these donations to all schools, but not on a per-student basis. The mechanism proposed would provide support to all schools, but more to schools that have greater needs. It is not an attempt to tell anyone what they can do with their money. Quite the contrary, we as a district are humbled by our community's generosity and caring for our schools and appreciate this deeply. Frankly, we simply could not do what we do so well for our

students without this generous benefaction. This proposed policy does set forth a belief system about accepting donations. We speak as a school system all the time about access, opportunity, and equity. We establish policies dealing with academic, social, and extracurricular and athletic guidelines aimed at assuring these important beliefs. This new policy extends an already deeply held set of beliefs to the arena of possibility for all through a mechanism dealing with funding issues. This practice is not new; in fact, it is used in districts like Cincinnati, Milwaukee, San Francisco, Seattle, and Verona.

This policy provides a unique set of opportunities, if we seize the possibilities before us. All schools can benefit through this opportunity. We, as a district, must also be committed to assisting, coaching, and supporting any school site that wishes to further develop sound and responsible ways of fundraising. These new growth opportunities can emulate those highly successful school districts and foundations in our State. Along with this policy, the District will establish a core cadre of volunteer experts to assist all schools in developing and improving these fundraising skills. Make no mistake about it, the state of education funding in California is not getting better. In fact, it remains on the most perilous downward slide in our history. This portends more and greater cuts. Together we can survive and thrive. Separately we will divide opportunity. Some will have; others will not. Your child, my child, our youth can never be the ones without.

We have an opportunity before us to move even further than other districts and establish norms of support which take into account ALL our youth.

Thank you for your consideration and deliberation.

Acceptance of Gifts

The Board of Education adopts the following policy for acceptance of gifts to the District:

Philosophy

The Board of Education acknowledges that education is a fundamental right. Every child has a right to an education that will prepare him or her to be a skilled and productive member of our society. The goal of the Board of Education is to provide equitable and high quality educational opportunities for all students in Santa Monica-Malibu Unified School District.

The Board recognizes that the needs of students require various learning opportunities, and it is the responsibility of the board to identify and remove barriers that contribute to gaps in achievement for different groups of students. It is the intent of the Board that gifts accepted by the District provide equitable access to educational opportunities to meet the needs of all students. The board recognizes the community's desire to participate in promoting excellence in our schools through fund-raising and gifts. While greatly appreciating acceptable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all district students.

The Board recognizes that there are differences among various communities in their ability to contribute additional funds for programs and services at their local schools, and these differences perpetuate inequalities in educational opportunities from one district school to another. Therefore, the Board may not accept gifts by individuals, groups or organizations to specific schools intended to replace personnel, programs or services cut by the Board in the process of budget reduction, unless sufficient funds are received to restore those programs, services or personnel at all sites from which they were cut.

To achieve a greater level of equalization, the Board will establish an Equity Fund, which will be administered by an external organization of the Boards choosing. Fifteen percent of all cash gifts to individual schools or the district will be deposited in the Equity Fund. In addition, fifteen percent of the cash value of a non-monetary gift will be donated to the Equity Fund. Contributions to the Equity Fund will be distributed annually to district schools in the form of block grants, to be used for specified goals determined by individual sites, but

within the guidelines established by the Board. The amount of each grant will be determined through a weighted formula. The purpose of the Equity Fund grants will be to improve the achievement of ALL students while simultaneously closing the achievement gap and mitigate the effects of the unequalized enrichment of schools.

Before accepting a gift, the Board shall consider whether the gift

1. Has a purpose consistent with the district's vision and philosophy
2. Begins a program which the Board would be unable to continue when the donated funds are exhausted
3. Entails undesirable or excessive costs.
4. Implies endorsement of any business or product

The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of district philosophy and operations. If the Board feels the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

Gift books and instructional materials shall be accepted only if they meet regular district criteria.

All gifts, grants and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school.

Legal Reference

EDUCATION CODE

- 1834 Acquisition of materials and apparatus
- 35162 Power to sue, be sued, hold and convey property
- 41030 School district may invest surplus monies from bequest or gifts
- 41031 Special fund or account in county treasury
- 41032 Authority of school board to accept gift or bequest; investments; gift of land requirements
- 41035 Advisory committee
- 41036 Function of advisory committee

- 41037 Rules and regulations

MANAGEMENT RESOURCES

ADOPTED: January 23, 1984

REVISED: _____
CSBA Date

DISTRICT GOAL: Quality Education for All

SUBJECT

ISSUED BY: Assistant Superintendent, Business and Fiscal Services

I. EFFECTIVE DATE

II. AUTHORITY

BOARD OF EDUCATION POLICY 3290

III. PROCEDURES

A. ACCEPTANCE PROCEDURES

1. Gifts will be donated to the school district but can be designated for a particular school.
2. A needs assessment will be conducted by a committee at each school composed of parents, teachers and the principal. This committee will develop a prioritized list of needs for each school.
3. The committee and the principal of the school must approve the disposition of all gifts, which should be in accordance with the school's identified needs, before a request for acceptance is submitted to the Board of Education.

B. CRITERIA FOR ACCEPTING GIFTS

All gifts and donations will be formally accepted by the Board of Education in accordance with administrative procedures subject to the following criteria:

1. Gifts are of direct or closely related instructional value and will not cause the instructional program of the school in which the gift is used to differ from established district curriculum. If a gift is offered that does not appear on the prioritized list of needs or is not of direct institutional value, the committee and the principal will evaluate the gift and make a recommendation regarding acceptance.
2. Gifts of money for personnel will be used for instruction, consulting services, assemblies, aides to assist in the instructional program, for supervision of students (i.e., noon aides) or clerical help. Certificated personnel will be

hourly only; however, classified personnel may be hourly, part time or full time. All personnel whose services are paid for with gift funds must be hired through the Personnel Office.

3. The Business Services Division must approve all gifts requiring installation and maintenance, and appropriate money must accompany requests for acceptance of gifts. If gift items require an ongoing maintenance contract, the money for that contract must accompany the gift.
4. Gift funds allocated to a school shall be placed in a specifically designated program account. Any funds remaining in this program at the end of the fiscal year shall carry forward into the ensuing fiscal year.
5. The foregoing rules also apply to gifts from student body organizations or any on-campus improvement projects not
6. With gifts of opportunity, the Superintendent/designee is authorized to accept gifts on behalf of the Board of Education where a delay until the next Board of Education meeting will cause the gift order to be retracted.
7. Schools will be allowed to establish a revolving cash fund created by gift money. The fund shall not exceed \$100 per teacher per semester.
8. Gifts given by individuals not in conjunction with fund raising under a value of \$100 do not need Board approval.

C. CONTRIBUTIONS TO THE EQUITY FUND

To provide equitable and high quality educational opportunities for all students in Santa Monica-Malibu Unified School District, the Board will establish an Equity Fund, which will be administered by an organization of the Board's choosing. The Equity Fund will distribute block grants to all schools to address district goals and mitigate the effects of the unequalized enrichment of schools.

1. Fifteen percent of all cash gifts to the individual schools or the district, donated during a school year, will be deposited in the Equity Fund. In addition, fifteen percent of the cash value of a non-monetary gift will be donated to

- the equity fund.
2. Contributions to the Equity Fund will be distributed annually to district schools in the form of block grants.
 3. The amount of money given to each school in block grants will be determined using a weighted formula. The weights contained in the formula areas follows:
 - a. Equal Weighting (enrollment, number of students participating in the Free and Reduced Lunch program, number of students participating in English Language Learner programs, number of students in Special Day Classes)
 - b. Fractional Weighting (number of students who are not proficient in English Language Arts, and number of students who are not proficient in Mathematics). The sum of these numbers yields a weighted average point total for each site.

The total of all schools' point totals is divided into the total amount of gifted resources available. The quotient becomes the Equity Funding Point Value for each of a school site's points. The Equity Funding Point Value is multiplied by the total number of points at each site resulting in a budget weighted to provide resources differentiated for the needs of each site.

4. Block grants may be used to address the district goal of improving the achievement of ALL students while simultaneously closing the achievement gap. Specifically, block grant funds may be used for professional development, direct interventions for students needing academic support, district approved materials, literacy, math, and instructional coaches to support student learning, academic enrichment for students in intervention programs, and academic enrichment for students in accelerated programs, extra-curricular, co-curricular, interscholastic athletic, the arts, and supplemental educational activities.
5. Before receiving block grant funds, each school will submit a detailed plan for expenditures, as part of their regular school site improvement

plan, to the Chief Academic Officer. The plan must include target population, number of students served, description of need, rationale for plan, detailed plan of interventions and support, budget, assessment and evaluation procedures.

6. Restrictions on expenditures are limited to those items outside these general guidelines and include such items as capitol expenditures for furniture, fixtures, and non-instructional equipment. Any exception to expenditures requires the prior approval of the superintendent or his/her designee.

D. FUNDRAISING ACTIVITIES

1. Adopt-A-School programs and corporate solicitations are encouraged. All adoptions and corporate solicitations initiated by schools or any individual acting on behalf of a school must be approved by the superintendent's office prior to any contact being made with the business. This is an important step to avoid duplication of efforts, overwhelming any one business with multiple requests, and an equitable opportunity for all schools to work with our generous business partners.
2. Fundraising activities and single-event fundraising activities along with booster club(s) are organizations and activities that are considered under the guidelines of this policy. Academic/post-secondary scholarship fundraising is considered exempt from this guideline and policy.
3. The District shall make available to any and all groups engaged in fundraising on behalf of the public schools a cadre of volunteer experts to assist in building and coaching, the skills of fundraising and corporate sponsorship. This will help build the capacity of all sites while ensuring a unified successful approach to this endeavor.

IV. RELATED FORMS

Request for Acceptance of Gift
Block Grant Planning Form
Student Weighted Formula

V. APPROVAL _____

Equity Funding Worksheet Technical Assistance Brief

Enrollment This is the number of students attending the school as of 10/03. It is not the CBEDS count. This has not been published for this school year yet.

F&R Lunch This indicates the number of students at a school site who participate in the National Lunch Program.

ELL This is the number of students who are English Language Learners at a school site as of 10/03.

SDC Enrollment Indicates the number of students receiving special education services and who are enrolled in a Special Day Class.

Elementary/Middle School % of Students Not Proficient This figure is derived from the 2003 Adequate Yearly Progress report. This report indicates the % of students who are proficient at a school site. The figure in this column is calculated using the formula $(100 - \% \text{ proficient})$.

Santa Monica High School % of Students Not Proficient This figure is derived by averaging the percentage proficient or advanced on the CA Standards Tests in English Language; Algebra I and Geometry at grades 9, 10, 11 and 12 and subtracting that number from 100 in the respective subject matter areas.

Malibu Middle/High School % of Students Not Proficient This figure is derived by averaging the 6-11 grades English Language Arts proficiency levels and subtracting this from 100. The mathematics portion of this calculation is generated by averaging the 6-8th grade math proficiency levels (including General Math and Algebra I for 8th graders), 9-11 grade Algebra I and Geometry proficiency rates. The averaged figure is subtracted from 100.

Weighted Count The weighted count is the number of students tested multiplied by the percent of students not proficient.

Funding Point Total (FPT) The funding point total is the sum of all the previous columns with the exception of the columns containing percentages.

Equity Budget This is the FPT multiplied by the equity factor (EF) found in cell B34.

Funding Value The amount of funding available to distribute using the spreadsheet. This is the value that drives the equity factor and therefore the equity budget. Place any value in this cell (B33) and the equity factor and budgets will change.

TO: BOARD OF EDUCATION

DISCUSSION

01/22/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: PROPOSED DIRECTIONS FROM THE SUPERINTENDENT'S OFFICE AS
AN OUTGROWTH OF THE ANALYSIS OF THE SMMUSD SPECIAL
EDUCATION DEPARTMENT

DISCUSSION ITEM NO. D.4

The Superintendent directs and will support a multi-year strategic plan to be constructed under the leadership of the Special Education Department. This plan will be presented to the Board of Education no later than June 2004 and, at a minimum, will include the following items:

1. The plan will follow the format of the District's Strategic Plan and support the District's stated goals, strategies and initiatives for student achievement.
2. The plan will contain strategic initiatives and measurable outcomes to address each of the areas in the analysis and remediate the various findings found in each area.
3. It is strongly suggested that the first phase of the plan focus on establishing a range of services for students within the autistic spectrum, address the findings found in our pre-school and early elementary programs, and address the findings found in our operations and fiscal services section of the report.
4. This plan should come to the Board of Education for adoption no later than the close of the 2003-04 school year.
5. This plan should include and document those initiatives completed this year.
6. It is strongly recommended that the plan be created in conjunction with all of our stakeholders who participate, support and work in our Special Education Department.

TO: BOARD OF EDUCATION

DISCUSSION

01/22/04

FROM: JOHN DEASY/SUPERINTENDENT

RE: ESTABLISHMENT OF SUPERINTENDENT'S TASK FORCE TO
DETERMINE FUTURE DIRECTION OF OLYMPIC CONTINUATION HIGH
SCHOOL

DISCUSSION ITEM NO. D.5

The goal of the Santa Monica-Malibu School District is extraordinary achievement for all students while closing the achievement gap. To meet that goal, the district must provide a variety of settings and approaches to learning that allow a broad spectrum of learners to experience success in school and earn a high school diploma.

California Education Code 58500 establishes that the governing board of any school district may establish and maintain one or more alternative schools within the district. An alternative school is defined as a school or separate class group within a school which is operated in a manner designed to

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of his desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.
- (d) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

Education Code 58507 continues that alternative schools shall be operated in a manner to maximize the opportunity for improvement of the general school curriculum by innovative methods and ideas.

The district currently has one continuation high school that provides instruction for students who have fallen behind in their credits at Santa Monica High School or Malibu High School. Olympic currently has 129 regular and special education students enrolled, with approximately 30 students on a waiting list.

The Superintendent will convene a task force to study and report on ways the district can meet its goal of providing an effective education for students who need an alternative approach to learning in an instructional setting that capitalizes on their individual interests and strengths.

The charge of the task force will be to examine possible options that will meet this goal, including:

- Alternative High School
- Small, stand alone, diploma granting high school
- Charter High School

The task force would report its findings to the Board of Education in May 2004.

The entire text of Education Code 58500 is attached.

TO: BOARD OF EDUCATION

DISCUSSION

01/22/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: ESTABLISHMENT OF SUPERINTENDENT'S TASK FORCE TO STUDY
THE POSSIBILITY OF HAVING ALL STUDENTS ACQUIRE SPANISH
PROFICIENCY STARTING AT SIXTH GRADE

DISCUSSION NO. D.6

The Superintendent will convene a task force composed of a panel of administrative leaders to study and report on the feasibility of beginning Spanish language instruction for all students beginning in sixth grade. The task force will report its findings to the Board of Education in May, 2004.

TO: BOARD OF EDUCATION
FROM: JOHN DEASY/LAUREL SCHMIDT
RE: EXPUNGING EXPULSION RECORDS

INFORMATION
01/22/04

INFORMATION ITEM NO. I.1

At the January 8, 2004 meeting, School Board members requested clarification on the ability of the Board of Education to expunge expulsion information from the records of students who have been expelled under Education Code 48900.

Education Code 48917 (a-e) provides that the governing board may suspend the enforcement of the expulsion order and expunge the expulsion from a student's records. Sections (a) and (e) are highlighted below for convenience. EC 48917 (a-e) is attached in its entirety.

Education Code 48917 (a) provides that the governing board, upon voting to expel a pupil, may suspend the enforcement of the expulsion order for a period of not more than one year and may, as a condition of the suspension of enforcement, assign the pupil to a school, class, or program that is deemed appropriate for the rehabilitation of the pupil.

Education Code 48917 (e) provides that upon satisfactory completion of the rehabilitation assignment of a pupil, the governing board shall reinstate the pupil in a school of the district and may also order the expungement of any or all records of the expulsion.

TO: BOARD OF EDUCATION

INFORMATION

01/22/04

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATION ITEM NO. I.2

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

TALES FROM OVID, written by Ted Hughes, English, Grade 12, Adoption requested by Carol Jago at Samohi.