

**Santa Monica-Malibu Unified School District
Board of Education
MEETING MINUTES**

**UNADOPTED
June 26, 2003**

A regular meeting of the Santa Monica-Malibu Unified School District's Board of Education was held on Thursday, June 26, 2003. Following Roll Call at 5:30 p.m. at the District Offices 1651 16th Street, the Board will move to the Board Conference Room for Closed Session, for reasons listed in Section III, below. The Board reconvened in Open Session at 7:10 p.m. in the Board Room of the Administrative Offices.

I CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III CLOSED SESSION:

- Conference with Superintendent and Assistant Superintendents regarding 2003-2004 Strategies for Negotiations with Non-Represented Employee, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) pursuant to §GC 54956.8, as cited in the Brown Act
- Real Property Transactions pursuant to GC §54956.8, as cited in the Brown Act. (DoubleTree Hotel)

IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS

- Recognition of Retirees - Certificated and Classified
The following retirees were recognized by the Board of Education for their years of service to the District:

Certificated Employees:

Richard Armendariz	28 years	Denise Hanson-Booker	34 years
Diane Brunson	30 years	James Jaffe	32 years
Karen Clark	37 years	Joan Kaczorowski	37 years
Meredith Edens	29 years	Bonnie Kramer	38 years
Rita Esquivel	40 years	Stephen Kramer	34 years
Marie Everett	30 years	Gaye Oberstone	39 years
Otis Goldsmith	35 years	Nancy Perman	37 years

Classified Employees:

Linda Arvanites	11 years	Deborah McKinzie	20 years
Belva Carlson	13 years	Jean Stevens	15 years
Vickie Fein	7 years		

V APPROVAL OF THE AGENDA

Moved by Dr. Escarce, seconded by Ms. Brownley and voted 7/0 to approve the agenda.

VI APPROVAL OF MINUTES

A.1 June 12, 2003 1

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.2 Approval of Independent Contractors 2
A.3 Approval of Consolidated Application Part I 2003-04 3
A.4 Basic / Supplemental Textbooks to be Adopted 4
A.5 Muir, SMASH and Point Dume Before-and-After-School-Age Programs 5

Business and Finance

A.6 Acceptance of Gifts - 2002-03 6-6d
A.7 Conference and Travel Approval/Ratification 7-8
A.8 Award of Purchase Orders - 2002/03 9-9c
A.9 Award of Purchase Orders - 2003/04 10-10c

Proposition X /State Modernization

A.10 Acceptance of Substantial Completion for Budget Limitation Agreement 15
Santa Monica High School New Construction and Modernization 11

Personnel

A.11 Certificated Personnel - Elections, Separations 12-15
A.12 Special Services Employees 16
A.13 Classified Personnel - Merit 17-18
A.14 Classified Personnel - Non-Merit 19
A.15 Special Services Employees 20-21

General Functions

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes.

Tom Carter addressed the Board regarding enrollment numbers in the free and reduced lunch program.

Maggie Hanson address the Board in support of SEIU and Classified staff.

Jean Sedillos addressed the Board with regard to support for the arts.

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Member Reports**
- B. School Report**
- C. SMMCTA Reports**
- D. SEIU Report**

Ms. Cartee provided the following report:

SEIU SMMUSD Local 660 Stewards' Council will be launching an all out "siote and community networking" program for the 2003/04 school year. The Council will be working to increase staff and community awareness of the need to remain actively involved in the development and establishment of new and on-going revenue streams. She stated that SEIU is committed to continue its efforts in preserving the classified services provided to the administrators, principals, teachers and students of the District. She further stated that with continuing cuts would cause support staff to operate at a deficit level.

SEIU will meet over the summer in preparation for the Communication Lab scheduled for October and contract negotiation scheduled for November.

Lastly, Ms. Cartee announced that SEIU Local 660's Annual Walk/Run is taking place. The Keep LA Running 58 Walk/Run and 10k Run is dedicated to children and is sub-titled, "Walk for Kids with Cancer" and "Walk for Babies." Proceeds from the fund raiser will go to LAC and USC Women's and Children's Hospital and MLK's Rosa Parks Neonatal Intensive Care Unit.

- E. Santa Monica-Malibu Education Report**
- F. PTA Council President Report**
- G. Personnel Commission Report**
- H. District Advisory Committee - Reports:(attached to Permanent Minutes)**

- Intercultural Advisory Committee - Peggy Harris and Maggie Phillips
- Fine Arts - Tom Whaley and Zina Josephs

X Superintendent's Report

The Superintendent and/or Assistant Superintendents may report on items not requiring action by the Board but are of interest to the Board and public.

- Final Budget Decisions - State and Federal
- End of School Year - Report
- Cotsen Family Foundation - Grant

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

Action Items are submitted to the Board of Education with a recommendation from the Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items. When a member of the Staff presents an item, the Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

XI MAJOR ITEMS

A.16	Certificated Administrative Appointment / Assistant Principal, Santa Monica High School	22
A.17	Certificated Administrative Appointment / Director, Adult Education	23
A.18	Approval of Special Education Contracts	24-28
A.19	Independent Study in Physical Education	29-29c
A.20	Resolution No. 02-35 - In Support of AB 1012	30-32
A.21	Public Hearing - Special Tax (Proposition Y) 2003-2004	33
A.22	Adopt Resolution Number 02-36 / Special Tax Rate - 2003-2004	34
A.23	Transferring of Funds	35
A.24	Amend Charge - Financial Oversight Committee	36
A.25	Expansion of Financial Oversight Committee by Two Members	37
A.26	Award of Computer Upgrade to Systems Technology Associates, Inc and Cognos Corporation.	38-39
A.27	Authorization for a Decrease in Budget Limitation Agreement #8, Amendment 12.1, Panelized and Relocatable Buildings at Franklin, Muir, McKinley, Edison and Roosevelt Elementary Schools	40-42b
A.28	Recommendation for a Decrease in Budget Limitation Amendment #4, Amendment 7.3, Grant & Rogers Elementary Schools, Lincoln & John Adams Middle School and Olympic High School	43-45b
A.29	Recommendation for a Decrease in Budget Limitation Agreement #19, Amendment #23.1, Adams Auditorium	46-48c
A.30	Calendar of Regular Board Meetings	49-50
A.31	Public Hearing on Proposed 2003-04 Budget	51
A.32	Budget Restorations - 2003/04 Budget	52-53
A.31	Adopt Final Budget for 2003-04	54-60

XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

XIII INFORMATIONAL ITEMS

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX ADJOURNMENT

Moved by Ms. Leon-Vazquez, seconded by Mr. de la Torre and voted 7/0 to adjourn the meeting at 11:45 p.m. The next regular meeting of the Board of Education is scheduled to be held on Thursday, July 31, at 7 p.m. in the Board Room of the District Offices, 1651 16th Street, Santa Monica, CA, unless otherwise noticed.

Approved: _____

President

Superintendent

DRAFT Board Of Education Meeting Schedule DRAFT					
JULY THROUGH DECEMBER, 2003					
Month	1st	2nd	3rd Discussion Meeting (?)	4th	Special
July				31	one regular meeting in July
August			21		one regular meeting in August
September	4		18		4 - Board Retreat (?)
October	2		16		
November	6		20		
December	4				One meeting in December
JANUARY THROUGH JUNE, 2004					
January	1 (HOLIDAY)	8		22	
February	5		19		
March	4		17 (Wed)		18-19 Stairway to the Starts (Civic Aud)
April	1			22	4/5-16 Spring Break
May	6		20		
June	3			24	6/14-18: Graduation Week Activities

** Malibu Meetings (To be determined) - Malibu High School Auditorium 30215 Morningview Drive, Malibu.

* Santa Monica City Council Chambers (To be determined) - 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Offices' entrance, 1651 16th Street in Santa Monica. Complete Board of Education agendas are also available in *pdf* format, 24/7, on the District's website: www.smmusd.org.

Meetings held in Santa Monica are taped for rebroadcast and played on Cable Channel 16 (City TV) at 11:00 AM on the Sunday following the Board meeting. Meetings are rebroadcast in Malibu on Government Access Channel 3 every Saturday at 8 PM

**Santa Monica-Malibu Unified School District
Board of Education
June 26, 2003**

I CALL TO ORDER

5:35 p.m.
Moved to Closed Session: 5:36 p.m.
Reconvened Public Meeting: 7:10 p.m.

A Roll Call

Maria Leon-Vazquez - President
Jose Escarce - Vice President
Emily Bloomfield
Julia Brownley
Oscar de la Torre
Mike Jordan
Shane McLoud

Bryce Maddock - Santa Monica High School
_____ - Malibu High School Student Representative

B Pledge of Allegiance
Led by Mr. McLoud

II CLOSED SESSION

President Leon-Vazquez reported that there was no action taken in Closed Session.

TO: BOARD OF EDUCATION

ACTION
06/26/03

FROM: JOHN E. DEASY

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

June 12, 2003

This item pulled by staff. The Minutes were not available for approval.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/26/03

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.2

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2002/2003 budget.

Contractor/Contract Dates	Description	Site	Funding
The Reptile Family June 10-June 13, 2003 Cost: not to exceed \$450	To provide a live show of different reptiles to Grant and McKinley Preschools	CDS	Head Start 12-52101-0-85000-10000-5802-070-2700
Bob Baker Marionettes June 2 - June 20, 2003 Cost: not to exceed \$2,100	To provide six presentations of marionettes shows	CDS	Head Start 12-52101-0-85000-10000-5802-070-2700
Gary Daly aka dalyamerica March 31-Sept 30, 2003 Cost: not to exceed \$10,800 (Balance of orig. contract)	To act as Prop X owner's representative. Extension of previous contract. (Original contract \$90,000 - Board approved on May 15, 2002 - Item A.2). Carryover balance of original contract: \$10,800	Prop X Stand Alone Projects	Prop X 21-00000-0-92000-85000-5802-098-1501
Michael E. Hill 2001-2002 School Year Amount of Increase: \$4,170 Total Contract Cost: not to exceed \$13,170	Amendment of previous contract approved by the Board 3/06/03 to produce the 2001-2002 school year District-wide School Accountability Report Card (SARC) in Spanish for Rogers, McKinley, Edison, Adams and SamoHi.	Ed Services	Instructional Admin 01-00000-0-11100-21000-5802-030-1300

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

6/26/03

FROM: SUPERINTENDENT/STEVE CANNELL

RE: APPROVAL OF CONSOLIDATED APPLICATION PART I 2003-04

RECOMMENDATION NO. A.3

It is recommended that the Board of Education approve the Consolidated Application Part I 2003-2004.

COMMENT: The Consolidated Application Part I is a document that is submitted annually to the California State Department of Education by school districts that receive categorical funding from State and Federal sources.

The purpose of this document is to declare the District's intent to apply for 2003-2004 funding of Consolidated Aid programs. The programs funded through this application are: Title I, Title II (Teacher Quality and Technology), Title III (ELL), Title IV (Safe and Drug Free Schools), Title V (Innovative Programs), School Improvement, Economic Impact Aid (ELL), Miller Unruh Reading, Peer Assistance & Review, Tobacco-Use Prevention Education, School Safety & Violence Prevention and Gun Free Schools Act.

Part I is a document which includes enrollment data and basic indicators of which programs the District qualifies to receive and indicates the District's intention to provide legal assurances of compliance as required by state and federal statute. The document is locally generated by the Coordinator of State and Federal Programs, with the exception of the District's percentage of students living in poverty. This information is calculated by the State based upon the number of students receiving Free and Reduced Lunch.

The Consolidated Application, Part I may be viewed in the Educational Services Department. This document is submitted electronically on June 30, 2003 to the California Department of Education.

Public Comments

MOTION MADE BY: Dr. Escarce

Tom Carter

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/26/03

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.4

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

THE HOUSE OF THE SCORPION, by Nancy Farmer, Reading, grade 8. Adoption requested by Juliet Dempsy of John Adams Middle School.

THE TWO PRINCESSES OF BAMARRE, by Gail Carson Levine, Reading, grade 6. Adoption requested by Juliet Dempsy of John Adams Middle School.

WHICH WITCH, by Iva Ibbotson, Reading, grade 6. Adoption requested by Juliet Dempsy of John Adams Middle School.

JOURNEY TO THE RIVER SEA, by Iva Ibbotson, Reading, grade 7. Adoption requested by Juliet Dempsy of John Adams Middle School.

MINUK:ASHES IN THE PATHWAY, by Kirkpatrick Hill, Reading, grade 7, Adoption requested by Juliet Dempsy of John Adams Middle School.

CRISPIN: THE CROSS OF LEAD, by Avi, Reading, grade 8. Adoption requested by Juliet Dempsy of John Adams Middle School.

THE GREAT WHALE OF KANSAS, by Richard W. Jennings, Reading, grade 6. Adoption requested by Juliet Dempsy of John Adams Middle School.

CHASING RED BIRD by Sharon Creech, Reading, grade 7. Adoption requested by Juliet Dempsy of John Adams Middle School.

THE SOUND OF WAVES, by Yokio Mishima, Reading, grade 8. Adoption requested by Juliet Dempsy of John Adams Middle School.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

6/26/03

FROM: SUPERINTENDENT/JUDY ABDO

RE: MUIR, SMASH AND POINT DUME BEFORE-AND-AFTER-SCHOOL-AGE
PROGRAMS

RECOMMENDATION NO. A.5

It is recommended that the Board of Education approve combining the CREST programs at Muir and SMASH and the closing of Point Dume before-and-after school programs effective July 1, 2003.

COMMENT: Historically, SMASH and Point Dume after school-age programs have not been fully enrolled but have been staffed for full enrollment. Point Dume only has 10 full-time children and SMASH has 15 children enrolled. Child Development Services is proposing to combine Muir and SMASH and to close Point Dume.

Muir has had children on a waiting list and has not had enough staff to accommodate them. By combining Muir and SMASH more children will be served. We can place the SMASH children at Muir and add an additional 15 children at Muir in a new classroom. Revenues will increase by enrolling for three full classrooms instead of the current total of two and one half.

If the Board approves combining the SMASH and Muir before-and-after-school programs and closing the Point Dume before-and-after-school program, the three-day option currently offered at SMASH and Point Dume will be removed from the District CREST program.

Public Comments

Niel E. Armstrong

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/26/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2002-03

RECOMMENDATION NO. A.6

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$25,925.71 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2002-2003 income and appropriations by \$25,825.71, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2002-2003.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 6-26gif.pdf

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/26/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.7

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BAILEY, Ken</u> Fiscal/Business Services 01-00000-0-00000-72000-5220- 050-1500 General Fund - Function: Other Genl. Admin.	SSC's 2003 School Finance and Management Conference Ontario, CA July 15, 2003	\$230.00
<u>DEASY, John</u> Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund Function: Other Genl. Admin.	The Art of Teaching Forum Los Angeles, CA July 24, 2003	0
<u>ORUM, Lori</u> Edison Elementary 01-71400-0-11100-10000-5220- 001-4010 General Fund - Resource: GATE	Jason Project: Journey through the Rainforest On-line Workshop July 21 - September 1, 2003	\$175.00
<u>SCHEER, Susan</u> Educational Services 73-90200-0-00000-21400-5220- 030-1300 Found. Trust Fund- Resource: Stupski Foundation	LACOE Early Reading Intervention Cerritos, CA June 5, 2003	\$25.00 + SUB

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<p align="center">Adjustments</p> <p align="center">(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)</p>		
<u>CAREY, Will</u> Information Services 01-00000-0-00000-77000-5220- 054-2540 General Fund - Function: Data Proc. Serv.	End of Year Procedures for Student 3000/Web Tools San Mateo, CA May 20, 2003	\$150.28 OVERAGE
<p align="center">Group Conference and Travel: In-State</p> <p align="center">* a complete list of conference participants is on file in the Department of Fiscal Services</p>		
<u>DIAZ, Aida</u> <u>KRATZER, Cindy</u> Educational Services 73-90200-0-00000-21400-5220- 030-1300 Found. Trust Fund Resource: Stupski Foundation	Writing Assessment Institute Burbank, CA January 14, 2003	\$270.00 Total
<u>GONZALEZ, Irene</u> + 3 Additional Staff Educational Services 01-30100-0-11100-10000-5220- 035-1300 General Fund - Resource: IASA Title I Basic	Understanding by Design Santa Monica, CA July 7 - 11, 2003	\$4,000.00 Total Prepay for 2003-04
<u>MANAGEMENT TEAM</u> Approx. 91 people Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund - Function: Other Genl. Admin.	Management Retreat Malibu, Ca August 27, 2003	\$300.00 Total Prepay for 2003-04
<p align="center">Out-of-State Conferences: Individual</p>		
<u>KIM, Chi</u> Educational Services 73-90180-0-00000-21400-5220- 030-1300 Found. Trust Fund- Resource: Stupski Foundation	The Institute for Learning Pittsburgh, PA July 13 - 18, 2003	\$1,350.00
<p align="center">Out-of-State Conferences: Group</p>		
NONE		

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/26/03

FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS - 2002/03

RECOMMENDATION NO. A.8

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from June 4, 2003 through June 18, 2003 for fiscal year 2002/03.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 26, 2003

PAGE 1

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROPOS and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
400169	A. G. LAYNE INC	OPEN ORDER-MAINT.VEH.SUPPLIES	FACILITY MAINTENANCE	1,000.00	
400279	ABRAMSON, NEAL	OPEN PO FOR REIMB./CELL PHONE	TRANSPORTATION	480.00	U
400007	ACTIVE WEST BAYSHORE BOWL	FIELD TRIP/BAY SHORE BOWLING	CHILD DEVELOPMENT CENTER	300.00	CD
400014	ACTIVE WEST BAYSHORE BOWL	FIELD TRIP/BAY SHORE BOWLING	CHILD DEVELOPMENT CENTER	225.00	CD
400082	ADI	OPEN ORDER-FIRE ALARM SYSTEM	FACILITY MAINTENANCE	2,000.00	
400196	ADT SECURITY SERVICES INC	FIRE ALARM SERVICE-BOARD OFFIC	FACILITY MAINTENANCE	2,880.00	
400200	ADT SECURITY SERVICES INC	ARMED SECURITY RESPONSE	FACILITY MAINTENANCE	10,500.00	U
400079	ADVANCED BATTERY SYSTEMS	OPEN ORDER-ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	1,500.00	
400168	ADVANCED BATTERY SYSTEMS	OPEN ORDER-MAINT.VEH.BATTERIES	FACILITY MAINTENANCE	1,000.00	
400141	ADVANCED ELECTRONICS	OPEN ORDER-REPAIRS TO BATTERYS	FACILITY MAINTENANCE	300.00	
400252	ADVANCED ELECTRONICS	OPEN ORDER MONTHLY SITE RENT/T	TRANSPORTATION	7,200.00	R
400253	ADVANCED ELECTRONICS	OPEN ORER FOR REPAIRS/TRANSP.	TRANSPORTATION	2,500.00	R
400278	ADVANCED ELECTRONICS	MAINT AGREEM./REPEATER - TRANS	TRANSPORTATION	1,432.20	R
400170	AGENCIES TOOL CENTER	OPEN ORDER-MAINT.VEH.SUPPLIES	FACILITY MAINTENANCE	500.00	
400132	AIRGAS INC (SO CAL AIRGAS)	OPEN ORDER-METAL SUPPLIES	FACILITY MAINTENANCE	750.00	
400078	AMERICAN TIME & SIGNAL CO.	OPEN ORDER-ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	2,000.00	
400210	ASPEN PUBLISHERS INC	REFERENCE BOOK	SANTA MONICA HIGH SCHOOL	132.20	U
400187	AWARDS-REX GROUP	OPEN ORDER-AWARDS/PLAQUES	FACILITY MAINTENANCE	500.00	
400171	BAY AREA MUFFLER SHOP	OPEN ORDER-MAINT.VEH.MUFFLERS	FACILITY MAINTENANCE	750.00	
400172	BEE LINE ALIGNMENT SPECIALTIES	OPEN ORDER-MAINT.VEH.SUPPLIES	FACILITY MAINTENANCE	500.00	
400055	BLAINE HARDWARE COMPANY	OPEN ORDER-GLAZING SUPPLIES	FACILITY MAINTENANCE	500.00	
400053	C R LAURENCE CO	OPEN ORDER-GLAZING SUPPLIES	FACILITY MAINTENANCE	2,500.00	
400056	CADILLAC PLASTICS	OPEN ORDER-GLAZING SUPPLIES	FACILITY MAINTENANCE	500.00	
400022	CANNELL, STEVEN	REIMBURSE FOR PHONE CALLS	CURRICULUM AND IMC	67.30	U
400084	CATALINA LAMP & SHADE	OPEN ORDER-ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	400.00	
400204	CDW-G COMPUTING SOLUTIONS	Disk Storage	INFORMATION SERVICES	322.17	U
400227	CITY OF SANTA MONICA FINANCE	S.M. CITY DUMP FEE CHARGES	GROUNDS MAINTENANCE	272.76	U
400004	CITY OF SANTA MONICA-PKS/REC	FIELD TRIP/SMC SWIMMING POOL	CHILD DEVELOPMENT CENTER	2,947.50	CD
400006	CITY OF SANTA MONICA-PKS/REC	FIELD TRIP/SMC SWIMMING POOL	CHILD DEVELOPMENT CENTER	112.50	CD
400015	CITY OF SANTA MONICA-PKS/REC	FIELD TRIP/SMC SWIMMING POOL	CHILD DEVELOPMENT CENTER	495.00	CD
400071	CLARK SECURITY	OPEN ORDER-LOCK/SECURITY	FACILITY MAINTENANCE	8,000.00	
400186	COMMERCIAL GRAPHICS	OPEN ORDER-BLUEPRINT COPYING	FACILITY MAINTENANCE	500.00	
400068	COPLY LA NEWSPAPER	PUBLIC HEARING-PARCEL TAX	BUSINESS SERVICES	75.00	U
400237	CORPORATE EXPRESS	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	61.90	U
400059	COX PAINT INC	OPEN ORDER-PAINT SUPPLIES	FACILITY MAINTENANCE	2,500.00	
400199	CSSS INC	SECURITY STATION MONITORIN	FACILITY MAINTENANCE	2,200.00	U
400173	CULVER CITY AUTO PARTS	OPEN ORDER-MAINT.VEH.SUPPLIES	FACILITY MAINTENANCE	500.00	
400162	CUMMINS CAL PACIFIC INC	REPAIR PARTS FOR BUS #1	TRANSPORTATION	482.71	R
400070	DALTILE	OPEN ORDER-TILE SUPPLIES	FACILITY MAINTENANCE	250.00	
400174	DANIELS TIRE SERVICE	OPEN ORDER-MAINT.VEH.TIRES	FACILITY MAINTENANCE	2,000.00	
400223	DATAVAULT	Maintenance	INFORMATION SERVICES	2,256.48	U
400045	DAVIS LE GRANDE CO	GROCERY ITEMS	FOOD SERVICES	10,000.00	F
400220	DON LEE FARMS	BEEF COMMODITY PROCESSING	FOOD SERVICES	1,310.01	F
400051	DOWNEY GLASS CO	OPEN ORDER-GLAZING SUPPLIES	FACILITY MAINTENANCE	5,000.00	
400060	DUNN EDWARDS CORP	OPEN ORDER-PAINT SUPPLIES	FACILITY MAINTENANCE	500.00	
400080	ELECTRIC SUPPLY CONNECTION	OPEN ORDER-ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	700.00	
400081	ELECTRONICS SYSTEM USA Inc.	OPEN ORDER-ELECTRICAL CIRCUITS	FACILITY MAINTENANCE	500.00	
400218	EWING IRRIGATION PRODUCTS	GROUNDS IRRIGATION SUPPLIES	GROUNDS MAINTENANCE	55.77	U
400138	FIRST FIRE SYSTEMS INC	OPEN ORDER-REPAIR FIRE ALARM	FACILITY MAINTENANCE	1,000.00	

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
400209	FIRST STUDENT	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	620.00	U
400063	FISHER LUMBER	OPEN ORDER-CARP/LUMBER SUPPLYS	FACILITY MAINTENANCE	9,000.00	U
400088	FLORENCE FILTER CORPORATION	OPEN ORDER-HVAC FILTERS	FACILITY MAINTENANCE	3,000.00	
400245	FRANKLIN QUEST-CENTURY CITY	OPEN ORDER FOR FRANKLIN PL./TR	TRANSPORTATION	150.00	R
400224	GATEWAY 2000 MAJOR ACCT ADD ON	Memory	INFORMATION SERVICES	430.84	U
400012	GENE AUTRY MUSEUM OF HERITAGE	FIELD TRIP/GENE AUTRY MUSEUM	CHILD DEVELOPMENT CENTER	45.00	CD
400042	GOLD STAR FOODS	FROZEN FOOD ITEMS/BAKERY ITEMS	FOOD SERVICES	40,000.00	F
400074	GRAYBAR ELECTRICAL	OPEN ORDER-ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	7,500.00	
400122	GUIDED DISCOVERIES	DEPOSIT FOR SCIENCE TRIP	JOHN ADAMS MIDDLE SCHOOL	8,000.00	U
400235	HARCOURT BRACE JOVANOVIH	TEXTBOOK FOR ROOM 4	WEBSTER ELEMENTARY SCHOOL	155.47	R
400206	HEINEMANN WORKSHOPS	NATIONAL BOARD WORKBOOKS	STATE AND FEDERAL PROJECTS	1,052.07	R
400190	HEWLETT-PACKARD COMPANY	2 months maintenance	INFORMATION SERVICES	2,898.39	U
400191	HEWLETT-PACKARD COMPANY	HP3000 Maintenance	INFORMATION SERVICES	4,213.09	U
400112	HIRSCH PIPE & SUPPLY	OPEN ORDER-PLUMBING SUPPLIES	FACILITY MAINTENANCE	7,500.00	
400086	HOWARD INDUSTRIES	OPEN ORDER-HVAC SUPPLIES	FACILITY MAINTENANCE	7,000.00	
400091	HUGHES APPLIANCE	OPEN ORDER-HVAC SUPPLIES	FACILITY MAINTENANCE	100.00	
400175	INSTA-TUNE	OPEN ORDER-MAINT.VEH.SMOG TEST	FACILITY MAINTENANCE	500.00	
400087	JOHNSTONE SUPPLY CO	OPEN ORDER-HVAC SUPPLIES	FACILITY MAINTENANCE	4,000.00	
400124	KNORR POOL SYSTEMS	OPEN ORDER-SWIM POOL SUPPLIES	FACILITY MAINTENANCE	1,500.00	
400016	KNOTT'S SOAK CITY	FIELD TRIP/KNOTT'S SOAK CITY	CHILD DEVELOPMENT CENTER	507.55	CD
400017	KNOTT'S SOAK CITY	FIELD TRIP/KNOTT'S SOAK CITY	CHILD DEVELOPMENT CENTER	3,612.90	CD
400165	L.A. FLEET MONITORING SYSTEM	REPAIR PARTS FOR BUS #1/TRANS.	TRANSPORTATION	60.00	R
400090	LENNOX INDUSTRIES	OPEN ORDER-HVAC SUPPLIES	FACILITY MAINTENANCE	250.00	
400076	LINCOLN WHOLESALE ELECTRIC	OPEN ORDER-ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	4,000.00	
400244	LOS ANGELES COUNTY M.T.A.	OPEN PO FOR MTA PASSES/TRANSP.	TRANSPORTATION	2,000.00	R
400057	MADICO SOUTHWEST	OPEN ORDER-GLAZING SUPPLIES	FACILITY MAINTENANCE	1,500.00	
400067	MALIBU SUFFSIDE NEWS	PUBLIC HEARING AD-PARCEL TAX	BUSINESS SERVICES	100.00	U
400270	MARATHON COPIER SERVICE	SUPPLIES FOR XEROX 1090	WEBSTER ELEMENTARY SCHOOL	487.13	U
400085	MARVAC DOW ELECTRONICS	OPEN ORDER-ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	1,000.00	
400072	MC MASTER CARR	OPEN ORDER-BLDG & LOCK SUPPLYS	FACILITY MAINTENANCE	3,000.00	
400115	MC MASTER CARR	OPEN ORDER-MECH TRADE SUPPLIES	FACILITY MAINTENANCE	3,000.00	
400195	MCQUAY SERVICE	MAINT.AGREE.SAMOH1 LANG.CHILLR	FACILITY MAINTENANCE	6,996.00	
400062	MITTEL'S ART SUPPLY	OPEN ORDER-STENCIL SUPPLIES	FACILITY MAINTENANCE	200.00	
400176	MOBILE ALIGNMENT	OPEN ORDER-ALIGN MAINT.VEH.	FACILITY MAINTENANCE	1,000.00	
400030	MONARCH BUS. FORMS/STRATACOM	PAYROLL ABSENCE RECORDS FORMS	FISCAL SERVICES	274.68	U
400089	NATIONAL CHEMICAL	OPEN ORDER-HVAC/BOILER SUPPLYS	FACILITY MAINTENANCE	1,000.00	
400013	NATURAL HISTORY MUSEUM	FIELD TRIP/HISTORY MUSEUM	CHILD DEVELOPMENT CENTER	1,536.25	CD
400061	NAYLOR PAINT & WALLCOVERING	OPEN ORDER-PAINT SUPPLIES	FACILITY MAINTENANCE	250.00	
400101	NEOPOST	MAIL EQUIP MAINTENANCE	PURCHASING/WAREHOUSE	1,304.60	U
400139	OLIVER & WILLIAMS ELEVATOR	OPEN ORDER-ELEVATOR REPAIRS	FACILITY MAINTENANCE	2,000.00	
400189	OLIVER & WILLIAMS ELEVATOR	MAINT.AGREE.DISTRICT ELEVATORS	FACILITY MAINTENANCE	24,500.00	
400260	OLIVER & WILLIAMS ELEVATOR	REPAIR SAMOH1 ELEVATOR	FACILITY MAINTENANCE	307.04	
400005	PACIFIC PARK - SANTA MONICA	FIELD TRIP/PIER	CHILD DEVELOPMENT CENTER	476.00	CD
400114	PACIFIC PLUMBING	OPEN ORDER-PLUMBING SUPPLIES	FACILITY MAINTENANCE	1,000.00	
400046	PAPA JOHNS	PIZZA	FOOD SERVICES	26,000.00	F
400177	PARTS DISTRIBUTION SERVICES	OPEN ORDER-MAINT.VEH.SUPPLIES	FACILITY MAINTENANCE	800.00	
400133	PATTON STEEL SUPPLY	OPEN ORDER-WELDING SUPPLIES	FACILITY MAINTENANCE	500.00	
400207	PENCO	Phone & Telephone Repair	INFORMATION SERVICES	450.00	U
400117	POOL SUPPLY OF ORANGE COUNTY	OPEN ORDER-POOL SUPPLIES	FACILITY MAINTENANCE	9,000.00	
400203	QSS	Installation Consultant	INFORMATION SERVICES	1,500.00	U
400073	RAYVERN LIGHTING	OPEN ORDER-ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	7,500.00	

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
400075	RIVERDEEP	NON-INSTRUCTIONAL/COM. SUPPLY	CHILD DEVELOPMENT CENTER	701.98	CD
400184	SAMS U DRIVE RENTALS	OPEN ORDER-MAINT.EQUIP.	FACILITY MAINTENANCE	1,200.00	
400027	SAN LUIS OBISPO COUNTY OFFICE	PARENT GUIDES	PUBLIC INFORMATION OFFICE	8,776.25	U
400128	SANTA MONICA FENCE/HAUSER SPEC	OPEN ORDER-FENCING SUPPLIES	FACILITY MAINTENANCE	1,000.00	
400178	SANTA MONICA FORD	OPEN ORDER-MAINT.VEH.SUPPLIES	FACILITY MAINTENANCE	1,000.00	
400212	SANTA MONICA MUN BUS LINES	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	165.00	U
400179	SANTA MONICA RADIATOR	OPEN ORDER-MAINT.VEH.RADIATORS	FACILITY MAINTENANCE	500.00	
400282	SCHOOL SPECIALTY INC	OFFICE SUPPLIES	PURCHASING/WAREHOUSE	400.00	U
400119	SEA CLEAR POOLS	OPEN ORDER-SWIM POOL SUPPLIES	FACILITY MAINTENANCE	2,500.00	
400099	SEHI COMPUTER PRODUCTS	TONER	STUDENT SERVICES	120.37	U
400083	SIMPLEX TIME RECORDER	OPEN ORDER-ELEC/FIRE ALARM	FACILITY MAINTENANCE	2,500.00	
400136	SIMPLEX TIME RECORDER	OPEN ORDER-REPAIR FIRE ALARMS	FACILITY MAINTENANCE	2,000.00	
400058	SINCLAIR STORE/ICI DULUX PAINT	OPEN ORDER-PAINT SUPPLIES	FACILITY MAINTENANCE	8,000.00	
400180	SMITH & HARTFORD CUSTOM COACH	OPEN ORDER-MAINT.VEH.SUPPLIES	FACILITY MAINTENANCE	3,000.00	
400064	SOUTHLAND LUMBER CO	OPEN ORDER-LUMBER/CARP SUPPLYS	FACILITY MAINTENANCE	5,000.00	
400181	STRESS LESS ENVIRONMENTAL LLC	OPEN ORDER-WASTE DISP.MAINTVEH	FACILITY MAINTENANCE	500.00	
400127	SWAN FENCE INC	OPEN ORDER-METAL/FENCE SUPPLYS	FACILITY MAINTENANCE	2,000.00	
400044	SWEET LIFE ENTERPRISES	COOKIE DOUGH	FOOD SERVICES	10,000.00	F
400123	SWIMPOOL SUPPLY CENTER	OPEN ORDER-SWIM POOL SUPPLIES	FACILITY MAINTENANCE	1,000.00	
400216	THORNES DISCING SERVICE	DISCING MALIBU PROPERTIES	GROUNDS MAINTENANCE	4,085.00	U
400113	TODD PIPE & SUPPLY	OPEN ORDER-PLUMBING SUPPLIES	FACILITY MAINTENANCE	7,500.00	
400065	TRI-BEST CHALKBOARD CO	OPEN ORDER-CHALK/MARKER BOARDS	FACILITY MAINTENANCE	2,500.00	
400214	TUMBLEWEED TRANSPORTATION	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	247.25	U
400185	U S OFFICE PROD/CORPORATE EXP	OPEN ORDER-GEN.OFFICE SUPPLIES	FACILITY MAINTENANCE	2,000.00	
400247	UNITED RENTAL/HIGHWAY	OPEN ORDER FOR PARK.CONTR/TRAN	TRANSPORTATION	100.00	R
400050	UNIVERSAL IMAX	FIELD TRIP/IMAX THEATRE	CHILD DEVELOPMENT CENTER	336.00	CD
400140	W.A.S.T.E.C.	OPEN ORDER-WASTE DISPOSAL	FACILITY MAINTENANCE	3,500.00	
400182	WARREN DISTRIBUTING INC.	OPEN ORDER-MAINT.VEH.SUPPLIES	FACILITY MAINTENANCE	2,000.00	
400183	WARREN SPRINGS	OPEN ORDER-MAINT.VEH.SUPPLIES	FACILITY MAINTENANCE	300.00	
400135	WEATHERPROOFING TECHNOLOGIES	OPEN ORDER-ROOF REPAIRS	FACILITY MAINTENANCE	2,500.00	
400274	WESTERN GRAPHIX	SUPPLIES FOR LAMINATING	WEBSTER ELEMENTARY SCHOOL	246.81	
400248	XEROX CORP/SUPPLIES	XEROX SUPPLIES/TRANSP.	TRANSPORTATION	500.00	R
400251	XEROX CORP/SUPPLIES	OPEN ORDER FOR XEROX SERVICE/T	TRANSPORTATION	636.00	R
400193	XEROX CORPORATION	MAINT.AGREE.MAINT.DEPT.COPIER	FACILITY MAINTENANCE	870.72	
400188	ZEE MEDICAL	OPEN ORDER-FIRST AID SUPPLIES	FACILITY MAINTENANCE	100.00	
** NEW PURCHASE ORDERS TOTAL:				364,020.89	

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/26/03

FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS - 2003/04

RECOMMENDATION NO. A.9

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from June 18, 2003 through June 18, 2003 for fiscal year 2003/04.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
306414	APPLE COMPUTER CORP	ADDITIONAL CHARGES/INCREASE	R O P	216.50	R
306416	CANON BUSINESS SOLUTIONS	COPIER OVERAGES	JOHN ADAMS MIDDLE SCHOOL	94.82	R
306419	CANON BUSINESS SOLUTIONS	COPIER OVERAGES	PRINTING SERVICES	113.94	U
305709	CLASSROOM READING SERVICE	INCREASED BOOK PRICES	OLYMPIC CONTINUATION SCHOOL	60.00	R
306417	ELECTRIC SUPPLY CONNECTION	ADDITIONAL CHARGES	FACILITY MAINTENANCE	450.00	
306398	OXFORD UNIVERSITY PRESS	BOOK INCREASE	ADULT EDUCATION CENTER	49.44	A
306413	W W GRAINGER	ADDITIONAL ITEMS	FACILITY MAINTENANCE	500.00	
				** CHANGED PURCHASE ORDERS TOTAL:	1,584.70
<u>*** NEW PURCHASE ORDERS ***</u>					
306338	ABC SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	890.84	CD
306322	ACTIVE WEST BAYSHORE BOWL	FIELD TRIP/BAY SHORE BOWLING	CHILD DEVELOPMENT CENTER	300.00	CD
306231	APPLE COMPUTER CORP	COMPUTERS	MCKINLEY ELEMENTARY SCHOOL	28,695.28	R
306268	APPLE COMPUTER CORP	ROP COMPUTER EQUIPMENT	R O P	3,428.28	R
306426	APPLE COMPUTER CORP	NON-INSTRUCTIONAL/AIRPORTS	CHILD DEVELOPMENT CENTER	775.07	CD
306313	AVON RENT A CAR AND TRUCK	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	499.00	U
306256	BAGLEY, RICK	MILEAGE	PERSONNEL SERVICES	4,041.80	U
306288	BARNES & NOBLE/SANTA MONICA	INSTRUCTIONAL MATERIAL	STATE AND FEDERAL PROJECTS	194.25	R
306192	BAY PRINTING CO	PRINT BUSINESS CARDS	WEBSTER ELEMENTARY SCHOOL	63.09	U
306389	BOISE CASCADE OFFICE/PAPER	XEROX PAPER	PRINTING SERVICES	600.00	U
305931	BRODERBUND/RIVERDEEP	INSTRUCTIONAL/PRINT SHOP	CHILD DEVELOPMENT CENTER	345.68	CD
306401	BRODERBUND/RIVERDEEP	PRINT SHOP SOFTWARE	CHILD DEVELOPMENT CENTER	188.09	CD
306342	CHILDCRAFT EDUCATION CORP.	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	3,802.14	CD
306434	CHILDCRAFT EDUCATION CORP.	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	3,341.98	CD
306371	CITY OF SANTA MONICA	REIMBURSEMENT/CREST PROGRAM	CHILD DEVELOPMENT CENTER	84,898.39	CD
306306	CITY OF SANTA MONICA-PKS/REC	FIELD TRIP/SMC SWIMMING POOL	CHILD DEVELOPMENT CENTER	2,947.50	CD
306321	CITY OF SANTA MONICA-PKS/REC	FIELD TRIP/SMC SWIMMING POOL	CHILD DEVELOPMENT CENTER	112.50	CD
306369	CORLISS, CHRISTOPHER	NPA GRANT REIMBURSEMENT	FOOD SERVICES	107.17	F
306281	CORWIN PRESS	INSTRUCTIONAL MATERIAL	STATE AND FEDERAL PROJECTS	254.58	R
306241	CPM EDUCATIONAL PROGRAM	MATHEMATIC TEXTBOOKS	SANTA MONICA HIGH SCHOOL	248.33	R
306348	CUMMINS CAL PACIFIC INC	BUS REPAIRS	TRANSPORTATION	482.71	R
306370	DEREK CONSULTING GROUP	G-FAMS BACKUP SOFTWARE	PURCHASING/WAREHOUSE	1,100.00	U
306405	DIGIACOMO, JULIANNA	ADJUDICATING FEE	CURRICULUM AND IMC	150.00	
306340	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	198.85	CD
306343	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	2,029.09	CD
306349	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	2,405.28	CD
306387	DONNELLY, ANNA	NAT'L BD REIM CERT. TEACHERS	STATE AND FEDERAL PROJECTS	1,300.00	R
306403	DR. FRANK HUESER	ADJUDICATING FEE	CURRICULUM AND IMC	250.00	
306210	DURHAM TRANSPORTATION	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	3,500.00	U
306261	E. SAM JONES DISTRIBUTOR INC.	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	168.71	U
306365	EL CAPITAN THEATRE	FIELD TRIP/EL CAPITAN THEATRE	CHILD DEVELOPMENT CENTER	5,050.00	CD
306168	FOUST, PAMELA	REIMBURSEMENT/STWY	CURRICULUM AND IMC	228.14	
306209	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	299.96	
306094	GATEWAY 2000 MAJOR ACCOUNTS	INSTRUCTIONAL/COMPUTERS	CHILD DEVELOPMENT CENTER	2,777.70	CD
306218	GATEWAY 2000 MAJOR ACCOUNTS	SUPPLIES/COMPUTER LAB	ADULT EDUCATION CENTER	1,124.59	A
306233	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTER	MCKINLEY ELEMENTARY SCHOOL	1,146.37	
306267	GATEWAY 2000 MAJOR ACCOUNTS	ROP Computer Equipment	R O P	3,328.69	R

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
306438	GATEWAY 2000 MAJOR ACCOUNTS	NON-INSTRUCTIONAL/GATEWAY	CHILD DEVELOPMENT CENTER	2,078.30	CD
306336	GENERAL BINDING CORP	NON-INSTRUCTIONAL/LAMINATE ROL	CHILD DEVELOPMENT CENTER	144.73	CD
306282	GLENCOE/MACMILLAN/MCGRAW-HILL	INSTRUCTIONAL MATERIALS	STATE AND FEDERAL PROJECTS	1,494.19	R
305866	GOLDSMITH,OTIS	REIMB./SPEC ED/CLASSROOM SUPPL	SANTA MONICA HIGH SCHOOL	236.56	R
306238	HAMPTON-BROWN BOOKS	ELD TEXTBOOKS	SANTA MONICA HIGH SCHOOL	2,358.75	R
305372	HARCOURT BRACE	math consummables K-2	EDISON ELEMENTARY SCHOOL	5,960.53	R
306150	INTELLI-TECH	MOUSE	MCKINLEY ELEMENTARY SCHOOL	165.88	R
306344	KAPLAN SCHOOL SUPPLY CORP	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	2,802.75	CD
306406	KRONOUR,STEVE	ADJUDICATING FEE	CURRICULUM AND IMC	300.00	
306293	LACOE	TECHNOLOGY TRAINING	CURRICULUM AND IMC	725.00	R
306411	LACOE:ACCOUNTS RECEIVABLE UNIT	READING RECOVERY PARTICIPATION	STATE AND FEDERAL PROJECTS	1,000.00	R
306341	LAKESHORE CURRICULUM	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	21,868.98	CD
306407	LAKESHORE CURRICULUM	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	1,806.85	CD
306409	LAKESHORE CURRICULUM	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	1,806.85	CD
306410	LAKESHORE CURRICULUM	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	1,806.85	CD
306430	LAKESHORE CURRICULUM	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	8,189.55	CD
306378	MARC FREDERICKS DESIGN	ROP FLORISTRY CLASS	R O P	220.00	R
305972	MASUNE/MEDCO SCHOOL FIRST AID	HEALTH & SAFETY	CHILD DEVELOPMENT CENTER	478.36	CD
306404	MATSUMOTO,SHIEMI	ADJUDICATING FEE	CURRICULUM AND IMC	400.00	
306399	MENLO SCIENTIFIC ACOUSTICS INC	ACOUSTICAL ANALYSIS SERVICES	SANTA MONICA HIGH SCHOOL	15,000.00	EX
306181	MERIT SOFTWARE	INSTRUCTIONAL SOFTWARE	ADULT EDUCATION CENTER	1,249.21	A
306229	OXFORD UNIVERSITY PRESS	REFERENCE BOOK	SANTA MONICA HIGH SCHOOL	440.49	R
306324	PACIFIC PARK - SANTA MONICA	FIELD TRIP/PACIFIC PARK PIER	CHILD DEVELOPMENT CENTER	476.00	CD
306081	PBS VIDEO	REFERENCES/VIDEOS	SANTA MONICA HIGH SCHOOL	3,788.75	
306377	PENCO	PHONE & COMPUTER REPAIR	INFORMATION SERVICES	1,700.00	U
305289	POWERKIDS PRESS	INSTRUCTIONAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	408.05	R
306392	QSS	Testing Data Programming	INFORMATION SERVICES	1,200.00	U
306184	RECORDED BOOKS INC	BOOKS ON TAPE	JOHN ADAMS MIDDLE SCHOOL	200.69	
306367	REES ELECTRONICS	COPIER SUPPLIES	SANTA MONICA HIGH SCHOOL	134.23	
306368	RICHWINE, DONA	GRANT BROCHURE REIMBURSEMENT	FOOD SERVICES	98.00	F
306447	SANTA MONICA MUN BUS LINES	FIELD TRIP	STUDENT SERVICES	495.00	
305965	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	CURRICULUM AND IMC	2,400.82	
306070	SCHOOL SPECIALTY INC	GENERAL SUPPLIES & MATERIAL	ADULT EDUCATION CENTER	686.69	A
306290	SCHOOL SPECIALTY INC	FOLDING CHAIRS/CHAIR CADDY	CABRILLO ELEMENTARY SCHOOL	1,589.11	U
306391	SIR SPEEDY PRINTING #0245	PRINT HONORS PROGRAM	SANTA MONICA HIGH SCHOOL	1,204.82	U
305992	SMART & FINAL	OPEN ORDER/IN-SERVICE	CHILD DEVELOPMENT CENTER	500.00	CD
306065	SPECTRA/SHAW CONTRACT FLOORING	FLOORING-PT. DUME	FACILITY MAINTENANCE	3,100.00	
306353	SPECTRA/SHAW CONTRACT FLOORING	NON-INSTRUCTIONAL/FLOORING	CHILD DEVELOPMENT CENTER	3,310.00	CD
306382	SPICERS PAPER INC.	XEROGRAPHIC CARBONLESS PAPER	PRINTING SERVICES	355.49	U
306331	SPINITAR	ROP PRESENTATION MATERIALS	R O P	9,469.18	R
304500	STAPLES BUSINESS ADVANTAGE	INSTRUCTIONAL SUPPLIES	SANTA MONICA HIGH SCHOOL	502.58	
305862	STAPLES DIRECT	NON-INSTRUCTIONAL/OFFICE SUPPL	CHILD DEVELOPMENT CENTER	4,143.51	CD
306332	STAPLES DIRECT	OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	2,197.41	CD
306427	STAPLES/PICK UP/SANTA MONICA	INSTRUCTIONAL SUPPLIES/CLASS R	CHILD DEVELOPMENT CENTER	528.58	CD
306444	STAPLES/PICK UP/SANTA MONICA	PRINTER CARTRIDGE	MCKINLEY ELEMENTARY SCHOOL	73.59	U
306383	STATE OF CALIFORNIA	DSA FILING FEES	FRANKLIN ELEMENTARY SCHOOL	2,196.02	SM
306285	TEACHERS DISCOVERY	INSTRUCTIONAL MATERIALS	STATE AND FEDERAL PROJECTS	312.95	R
306078	TUMBLEWEED TRANSPORTATION	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	1,056.75	U
306335	U S OFFICE PROD/CORPORATE EXP	COPIER SUPPLIES	CHILD DEVELOPMENT CENTER	180.24	CD
306375	U S OFFICE PROD/CORPORATE EXP	OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	898.39	CD
306439	US BANK (GOVT CARD SERVICES)	9 IN 1 GAME TABLE	CHILD DEVELOPMENT CENTER	811.78	CD

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 26, 2003

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
306402	WALLACE UMBER	ADJUDICATING FEE	CURRICULUM AND IMC	200.00	
305418	WORLD OF READING	INSTRUCTIONAL SOFTWARE	ADULT EDUCATION CENTER	192.53	A
306388	ZIMMERMANN-WOLFF,AMELIA	NAT'L BD REIM CERT. TEACHERS	STATE AND FEDERAL PROJECTS	1,725.00	R
306436	ZONES BUSINESS SOLUTIONS	SOFTWARE LICENSES	CHILD DEVELOPMENT CENTER	1,277.39	CD
** NEW PURCHASE ORDERS TOTAL:				279,821.44	

TO: BOARD OF EDUCATION ACTION/CONSENT
06/26/03
FROM: SUPERINTENDENT/KENNETH R. BAILEY/J.W. BERRIMAN
RE: ACCEPTANCE OF SUBSTANTIAL COMPLETION FOR BUDGET
LIMITATION AGREEMENT (BLA) 15, SANTA MONICA HIGH SCHOOL
NEW CONSTRUCTION AND MODERNIZATION

RECOMMENDATION NO. A.10

It is recommended that the Board of Education accept as substantially complete all construction work for BLA 15, concerning the New Construction and Modernization at Santa Monica High School.

Funding Information:

Source: Proposition X Funds, State Modernization and New
Construction Programs

Currently Budgeted: Yes

COMMENT: The contract is substantially complete. A separate Board agenda will follow to incorporate necessary change orders and provide a final accounting of the BLA. In order to facilitate the release of the retention being held, a notice of completion must be filed with the County Recorder of the County of Los Angeles pending Board approval.

The Proposition X Oversight Committee has reviewed this and concurs with the recommendation.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT
06/26/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.11

ELECTIONS

ADDITIONAL ASSIGNMENTS

<u>Name/Location</u>	<u>Rate</u>	<u>Effective</u>	<u>Not to Exceed</u>
<u>JOHN ADAMS MIDDLE SCHOOL</u>			
Brehm, Kristy	2.8 hrs @\$35.60	6/18/03	Est Hrly/\$100
Fowler, Amy	2.8 hrs @\$35.60	6/18/03	Est Hrly/\$100
Goldberg, Cori	2.8 hrs @\$35.60	6/18/03	Est Hrly/\$100
LaDuke, Jan	2.8 hrs @\$35.60	6/18/03	Est Hrly/\$100
Torres, Lupe	2.8 hrs @\$35.60	6/18/03	Est Hrly/\$100
TOTAL ESTABLISHED HOURLY			\$500

Comment: Chapeone 8th grade trip to Magic Mountain
01-Reimbursed by ASB

Kusion, Alex	1.5 hrs @\$35.60	5/23/03	Est Hrly/\$53
Okada, Wendy	1.5 hrs @\$35.60	5/23/03	Est Hrly/\$53
TOTAL ESTABLISHED HOURLY			\$106

Comment: Administering 8th Gr Social Studies STAR test during prep period
01-Gifts

OLYMPIC HIGH SCHOOL

Miller, Stephanie	32 hrs @\$35.60	5/1/03-6/30/03	Est Hrly/\$1140
TOTAL ESTABLISHED HOURLY			\$1,140

Comment: Saturday School
01-Unrestricted Resource

SANTA MONICA HIGH SCHOOL

Beeman-Solano, Amy	28 hrs @\$35.60	9/1/02-6/30/03	Est Hrly/\$1000
Hadlock-Piltz, Tassie	28 hrs @\$35.60	9/1/02-6/30/03	Est Hrly/\$1000
Louria, Meredith	28 hrs @\$35.60	9/1/02-6/30/03	Est Hrly/\$1000
Lunt-Samayoa, Karen	28 hrs @\$35.60	9/1/02-6/30/03	Est Hrly/\$1000
Mayoral, Eva	28 hrs @\$35.60	9/1/02-6/30/03	Est Hrly/\$1000
Serratore, Rosa	28 hrs @\$35.60	9/1/02-6/30/03	Est Hrly/\$1000
TOTAL ESTABLISHED HOURLY			\$6,000

Comment: House (Teacher) Leaders/Redesign
01-Acadmc Perf Indz API - one time

STUDENT SERVICES

Griffith, Nancy	21 hrs @\$42.53	5/5/03-6/20/03	Own Hrly/\$894
TOTAL OWN HOURLY			\$894

Comment: Increased caseload
01-Special Education

Nico, Adalgisa	80 hrs @\$47.86	2/15/03-6/20/03	Own Hrly/\$3829
TOTAL OWN HOURLY			\$3,829

Comment: After school tutoring of student per IEP
01-Special Education

HOURLY TEACHERS

ROP

Smith, Shadrach	20 hrs @\$39.90	5/28/03-6/30/03	Est Hrly/\$798
Emergency Medical Technician/Inservice			
Smith, Shadrach	500 hrs @\$39.90	5/28/03-6/30/03	Est Hrly/\$19,950
Emergency Medical Technician/Inservice			
TOTAL ESTABLISHED HOURLY			\$20,748
01-ROC/P Apportionment			

EXTENDED DUTY UNITS

<u>LOCATION</u>	<u>RATE</u>	<u>ACTIVITY</u>	<u>EFFECTIVE</u>	<u>TOTAL</u>
<u>FRANKLIN ELEMENTARY SCHOOL</u>				
Flynn, Paula	1 unit @\$224	Environmental Club	9/02-6/03	\$224
Fowler, Gloria	1 unit @\$224	Math Team	9/02-6/03	\$224
Normandin, Monique	5 units @\$224	Studt Comm	9/02-6/03	\$1120
Silhavy, Dawn	5 units @\$224	Studt Comm/Math Tm	9/02-6/03	\$1120
Skorko, Nancy	6 units @\$224	Studt Comm	9/02-6/03	\$1344
TOTAL EXTENDED DUTY UNITS				\$4,032
01-Unrestricted Resource				
<u>MCKINLEY ELEMENTARY SCHOOL</u>				
Bannatyne, Elaine	2 units @\$224	Leadership	9/02-6/03	\$448
Hovest, Christine	2 units @\$224	Leadership	9/02-6/03	\$448
Light, Lindsay	2 units @\$224	Leadership	9/02-6/03	\$448
Ruiz, Jaimee	2 units @\$224	Leadership	9/02-6/03	\$448
Sanschagrín, Marc	1 unit @\$224	Leadership	9/02-6/03	\$224
Wetmore, Elayne	2 units @\$224	Leadership	9/02-6/03	\$448
TOTAL EXTENDED DUTY UNITS				\$2,464
01-Unrestricted Resource				
<u>OLMPIC HIGH SCHOOL</u>				
Casey, John	1 unit @\$224	Newspaper	9/02-6/03	\$224
Miller, Stephanie	2 units @\$224	Testing	9/02-6/03	\$448
Tarbell, Harlan	2 units @\$224	Detention	9/02-6/03	\$448
TOTAL EXTENDED DUTY UNITS				\$1,120
01-Unrestricted Resource				

TOTAL ESTABLISHED HOURLY, OWN HOURLY and EXTENDED DUTY UNITS = \$40,833

SUBSTITUTE TEACHERS

Effective

LONG-TERM SUBSTITUTES

(@\$184 Daily Rate)

Abraham-Easley, Mary	5/19/03-6/20/03
Pourmoussa, Nilou	5/27/03-6/20/03
Shulman, Linda	5/2/03-6/20/03

PREFERRED SUBSTITUTES

(@\$142 Daily Rate)

Glatt, Joy	5/20/03
Lowe, Margot	5/19/03
Posey, Stephen	5/21/03
Seaman, Elizabeth	5/23/03
Thomas, Caroline	5/20/03

LEAVES OF ABSENCE (with pay)

Name/Assignment <u>Location</u>	<u>Effective</u>
Cueva, Olga Grant Elementary	6/9/03-6/13/03 [medical]
Hakomori, Teri Edison	3/24/03-3/28/03 [medical]
Salmaggi, Aileen Edison	5/12/03-6/20/03 [family care]

LEAVES OF ABSENCE (without pay)

Name/Assignment <u>Location</u>	<u>Effective</u>
Davenport, Jeanne Lincoln MS/20% leave	8/29/03-6/18/04 [personal]
Huls, Jeffery Lincoln MS	8/29/03-6/18/04 [personal]
Wetmore, Elayne McKinley Elementary/20% leave	8/29/03-6/18/04 [child care]
Winningham, Shannon Franklin Elementary	8/29/03-6/18/04 [child care]

TEMPORARY CONTRACTS

Name/Assignment <u>Location</u>	Not to <u>Exceed</u>	<u>Effective</u>
Dake, Renee Will Rogers/K-1	100% [replacing N. Smith-Bergsten]	2/18/03-6/20/03

RESIGNATIONS

Name/Assignment <u>Location</u>	<u>Effective</u>
Dzula, Richard Webster Elementary	6/20/03
Limb, Christine Educational Svcs/Music	6/20/03

RETIREMENTS

Name/Assignment <u>Location</u>	<u>Effective</u>
Chattaway, Susan Malibu	6/20/03
Everett, Marie John Adams Middle School	7/31/03
Galvan, Jane Malibu	6/20/03
Jaffe, Jim Lincoln Middle School	6/20/03

Ryder, Gladdy Lou Will Rogers Elementary	6/20/03
Santiago, Carol John Adams Middle School	6/20/03

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT
06/26/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.12

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2002/03 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Spain, Susie	\$3,000	6/01/03-6/30/03	\$3,000/mo
Student and Family Support Services, provide weekly substance abuse prevention groups for students and their parents at Santa Monica High School			
FUNDING: 01-90120-0-19150-10000-1910-040-1501-100%			
Gifts			
Yukovitz, Deborah	\$750	5/20/03-6/30/03	\$35/hr
			+9.77% non-
			health benefit
Educational Services, provide string musical instruction for students who do not have additional instruction outside of District music program at John Adams Middle School			
FUNDING: 01-90120-0-17100-10000-2917-030-1501-100%			
Gifts			

MOTION MADE BY: Dr. Escarce
 SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)
 ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06-26-03

FROM: JOHN E. DEASY/JOHN SLISS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

MURILLO, HUGO	CAFETERIA WORKER I 3.0 HRS/SY MALIBU RANGE: 11 STEP: 01	06-04-03
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SYMONS, ALYSON	INST ASST - SPECIAL ED 5.0 HRS/SY MUIR RANGE: 20 STEP: 01	06-10-03
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VOLUNTARY TRANSFER

MEJIA, LORENA	INST ASST - SPECIAL ED 6.0 HRS/SY ROGERS FR: 6.0 HRS/SY MALIBU	05-27-03
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WORKING OUT OF CLASS

BAXTER-LAM, BEATRICE	JOB DEVELOPMENT/PLAC SPEC 5.0 HRS/SY SPECIAL ED FR: INST ASST - SPECIAL ED	05-11-03 06-20-03
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CARPENTER JEAN	CAFETERIA WORKER II 6.5 HRS/SY ADAMS FR: CAFETERIA WORKER I	05-07-03 06-20-03
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DOTY, KENNETH	LEAD CUSTODIAN 8.0 HRS/12 SAMOHI FR: CUSTODIAN I	04-19-03 06-30-03
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PEREZ, MARIA	CAFETERIA WORKER II 4.0 HRS/SY PT.DUME FR: CAFETERIA WORKER I	05-07-03 06-20-03
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YEPEZ, VICTORIA	CAFETERIA WORKER II 7.0 HRS/SY ROGERS FR: CAFETERIA WORKER I	05-07-03 06-20-03
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SUSPENSION WITHOUT PAY

RICHSON,	CAFETERIA COOK BAKER	06-09-03
JENNIFER	SAMOH	06-10-03

STIPEND OF \$1000.00 FOR RESEARCH/DEVELOPMENT FOR AVID GRANT

CONSTANZA,	BILINGUAL COMMUNIT LIASION	09-04-02
SIUGEN	CABRILLO/MALIBU	06-30-04

STIPEND OF \$1000.00 FOR MAINTENANCE OF SAMOH'S WEBSITE

EMHARDT,	LIBRARY ASSISTANT II	09-01-02
JANA	SAMOH	06-30-03

PROFESSIONAL GROWTH

ABDULKAREEN,	CHILDREN CENTER ASSISTANT	06-01-03
NEHAL	PINE STREET	

LONG,	PHYSICAL ACTIVITIES SPEC	06-01-03
RAYMOND	ROGERS	

MEDICAL LEAVE OF ABSENCE

CARLSON,	CAFETERIA WORKER I	06-03-03
BELVA	MALIBU	06-24-03

O'ROURKE,	CUSTODIAN I NSI	04-15-03
THOMAS	OPERATIONS	05-26-03

TEMP/ADDITIONAL

CRAWFORD,	LIBRARY ASSISTANT I	05-01-03
CYNTHIA	ADAMS	06-25-03

OYENOKI,	SR OFFICE SPECIALIST	06-01-03
ELIZABETH	MCKINLEY	06-30-03

SUBSTITUTE

MATTHEW,	CHILDREN CENTER ASSISTANT	05-20-03
LOW	CDS	06-30-03

MEJIA,	CHILDREN CENTER ASSISTANT	05-01-03
LORENA	CDS	06-30-03

ABOLISH POSITION

VACANT	INST ASST - SPECIAL ED	05-12-03
	3.5 HRS/SY MCKINLEY	

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06-26-03

FROM: JOHN E. DEASY/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT HELPER

GOLDBERG, HAYDEN

WORKABILITY

04-30-03 - 06-30-04

ASSISTANT COACH

CARPENTER, THOMAS

SAMOH

05-01-03 - 06-30-03

DEBUS, CHARLES

SAMOH

05-31-03 - 06-30-03

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT
06/26/03
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.15

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Carivau, Sharon	\$28,000	7/01/03-6/30/04	\$35/hour
Fiscal and Business Services, fiscal services consultant, Prop-X project			
FUNDING: 21-00000-0-92000-85000-2917-098-1501-100%			
State School Building Fund-Unrestricted Resource			
Koslow, Kenneth	\$18,750	7/03-9/30/03	\$6250/month
			+full medical&dental benefits;ssi/workers Comp;12 sick days & 12 vacation days and all District holidays

Fiscal and Business Services, Project Manager for several sites for Prop X program

FUNDING: 21-00000-0-92000-85000-2990-098-1501-100%
State School Building Fund-Unrestricted Resource

Brotman, Mary	\$1,400	07/01/03-8/01/03	\$1400/month
			+ mileage reimbursement @ \$.36½/mile

Student Services, Occupational Therapist, to provide direct services to students during ESY with signed IEP's which have occupational therapy goals

FUNDING: 01-65000-0-57700-11900-2917-042-1501-100%
Special Education

Messmer, Vanessa \$1,400 07/01/03-8/01/03 \$1400/month
+ mileage
reimbursement
@ \$.36½/mile

Student Services, Occupational Therapist, to provide direct
services to students during ESY with signed IEP's which have
occupational therapy goals

FUNDING: 01-65000-0-57700-11900-2917-042-1501-100%
Special Education

Ross, Jennifer \$1,400 07/01/03-8/01/03 \$1400/month
+ mileage
reimbursement
@ \$.36½/mile

Student Services, Occupational Therapist, to provide direct
services to students during ESY with signed IEP's which have
occupational therapy goals

FUNDING: 01-65000-0-57700-11900-2917-042-1501-100%
Special Education

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION
06/26/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/R. BAGLEY

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT/
ASSISTANT PRINCIPAL, SANTA MONICA HIGH SCHOOL

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the following certificated administrative appointment:

Patricia Flynn
Assistant Principal, Santa Monica High School

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION
06/26/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/R. BAGLEY

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT/
DIRECTOR, ADULT EDUCATION

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve the following certificated administrative appointment:

Stephen Martinez
Principal, Adult Education

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/26/03

FROM: SUPERINTENDENT/PEGGY HARRIS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2002-2003 as follows:

NPS/NPA

2002-2003 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Poseidon School	12-16-88	NPS	#80	\$ 5,855
Speech, Language & Educational Associates Contract Increase	10-20-92	NPA - Speech	#18 UC03091	\$ 2,500
Speech, Language & Educational Associates Contract Increase	Various	NPA - Speech	#49 UC03171	\$ 40,000
Step by Step Contract Increase	8-14-99	NPA - Behavior Therapy	#50 UC03172	\$ 2,460
Step by Step Contract Increase	09-30-97	NPA - Behavior Therapy	#51 UC03173	\$ 3,600
Linden Center Contract Increase	06-19-87	NPS	#17 UC03037	\$ 500
Sycamores Contract Increase	03-12-87	NPS	#33 UC03053	\$ 1,000
The Pathway School Contract Increase	04-07-88	NPS	#76 UC03241	\$ 2,100
Westview Contract Increase	03-21-85	NPS	#53 UC03073	\$ 800

Westview Contract Increase	06-26-87	NPS	#54 UC03074	\$ 600
Westview Contract Increase	02-20-88	NPS	#55 UC03075	\$ 1,500

Amount Budgeted NPS/NPA 02/03 \$ 3,040,000
Prior Board Authorization as of 06/12/03 \$ 3,037,565
Balance 2,435

Positive Adjustment \$ 96,965
(See attachment) \$ 99,400

Total Amount for these Contracts \$ 60,915

Balance \$ 38,485

Attachment

Adjustment					
NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2002-03 in the amount of \$ 96,965 as of June 26, 2003.					
Nonpublic School/ Agency	Service Descrip.	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
C.A.R.D., Inc.	NPA	#9 UC03082	R	\$ 18,000	Services no longer needed.
Little Citizens	NPS	#18 UC03038	R	\$ 5,000	Adjustment to NPS/NPA.
North Hills Prep	NPS	#21 UC03041	R	\$ 9,600	Adjustment to NPS/NPA.
Pacific Ridge	NPS	#57 UC03124	R	\$ 4,000	Adjustment to NPS/NPA.
Pacific Ridge	NPS	#66 UC03191	R	\$ 8,200	Adjustment to NPS/NPA.
Summitview West	NPS	#26 UC03046	R	\$ 4,000	Adjustment to NPS/NPA.

Summitview West	NPS	#27 UC03047	R	\$ 6,820	Adjustment to NPS/NPA.
Summitview West	NPS	#69 UC03209	R	\$ 5,245	Adjustment to NPS/NPA.
Summitview West	NPS	#28 UC03048	R	\$ 6,700	Adjustment to NPS/NPA.
Summitview West	NPS	#29 UC03049	R	\$ 8,000	Adjustment to NPS/NPA.
Sunrise	NPS	#23 UC03043	R	\$ 6,000	Adjustment to NPS/NPA.
Village Glen West	NPS	#39 UC03059	R	\$ 3,000	Adjustment to NPS/NPA.
Village Glen West	NPS	#41 UC03061	R	\$ 5,900	Adjustment to NPS/NPA.
Village Glen West	NPS	#42 UC03062	R	\$ 6,500	Adjustment to NPS/NPA.

Instructional Consultants

2002-2003 Budget 01-65000-0-50010-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Baby & Baby, LLC. / Debra Tate	07-23-90	Instr. Consultant - Physical Therapy	#29	\$ 240
Baby & Baby, LLC. / Debra Tate	09-30-98	Instr. Consultant - Physical Therapy Evaluation	#30	\$ 320
Baby & Baby, LLC. / Debra Tate	05-14-96	Instr. Consultant - Physical Therapy Evaluation	#31	\$ 320
Baby & Baby, LLC. / Debra Tate	09-17-86	Instr. Consultant - Physical Therapy Evaluation	#32	\$ 320
Baby & Baby, LLC. / Debra Tate	01-07-99	Instr. Consultant - Physical Therapy Evaluation	#33	\$ 320

Baby & Baby, LLC. / Debra Tate	02-05-00	Instr. Consultant - Physical Therapy Evaluation	#34	\$ 320
Baby & Baby, LLC. / Debra Tate	05-22-00	Instr. Consultant - Physical Therapy	#35	\$ 320
Wendy Parise Contract Increase	Various	Instr. Consultant -	#4 UC03010	\$ 4,663
Tumbleweed Transportation Contract Increase	11-18-92	Instr. Consultant - Transportation	#5 UC03106	\$ 7,900

Amount Budgeted Instructional Consultants 02/03 \$ 175,945
 Prior Board Authorization as of 06/12/03 \$ 143,933
 Balance 32,012

 Total Amount for these Contracts \$ 14,723

 Balance \$ 17,289

Non-Instructional Consultants
 2002-2003 Budget 01-65000-0-50010-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Dylan Apple Trust	09-20-95	Non-Instructional - Physical Therapy Services	#24	\$ 19,600
Larry Sulham	09-20-95	Non-Instructional - Physical Therapy Services	#25	\$ 2,880
Nooshin Aghili	10-19-86	Non-Instructional - Behavior Therapy	#26	\$ 4,500
Nooshin Aghili Contract Increase	10-14-86	Non-Instructional - Behavior Therapy	#5 UC03162	\$ 13,200

Amount Budgeted Instructional Consultants \$ 165,000
 Prior Board Authorization as of 06/12/03 \$ 115,393
 Balance \$ 49,607

 Total Amount for these Contracts \$ 40,180

Balance	\$ 9,427
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COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

MAJOR/ACTION

06/26/03

FROM: SUPERINTENDENT/CHRIS CORLISS

RE: INDEPENDENT STUDY IN PHYSICAL EDUCATION

RECOMMENDATION NO. A.19

It is recommended that the Board of Education review and approve the attached (Attachment #A) revised Application/Agreement For Independent Study in Physical Education (ISPE) Course Credit for the 2003-04 School Year.

COMMENTS: This item was originally presented at the May 2, 2002 and subsequently reviewed and discussed at the June 17, and August 22, 2002 Board Meetings. Staff has revised the Item based upon Board members and public concerns and comments. It was presented to the District Advisory Committee for Sports and Physical Education (SPEAC) again for review and approval in November 2002. As was the case at the last presentation of this item, SPEAC again has recommended limiting use of ISPE to high school 10-12 graders only. Attached is the revised Application and Agreement for Independent Study Course Credit in Physical Education (ISPE) for the 2003-04 School Year.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley

Following discussion, the Board directed staff to maintain the current policy.

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

***Santa Monica-Malibu Schools Application/Agreement and Policy for
Independent Study in Physical Education (ISPE)*** Rev. 6/1/03

Independent Study in Physical Education (ISPE)

Independent Study is an educational option designed by the California Department of Education (CDE) and approved by the Santa Monica-Malibu Unified School District that gives students the opportunity to extend learning activities beyond the school campus and regular school hours. It is not to be used in place of, or to replace the District's State mandated Physical Education curriculum, but rather to augment, extend and support the student's learning. Use of ISPE is limited by State law to receiving two (2) semesters of course credit in secondary school Physical Education.

A. ISPE Application Review Procedure and Timeline

ISPE Application / Agreements are available at the school site to any returning or new student. The site Administrator will inform incoming new students and freshman of the availability of ISPE as part of their orientation process. The ISPE Application / Agreement shall be completed and submitted to site Administrator no later than July 1 prior to the next school year. The site Administrator or his/her designee will review each application. They will determine if it meets ISPE requirements and notify Applicants in writing of their decision no later than July 15. The site Administrator or his/her designee will oversee the completion of all ISPE requirements per the Agreement.

B. Criteria for Participation in Independent Study Agreement in Physical Education

Applicant, under the authorization and supervision of his/her parent or guardian, agrees to:

1. Complete and submit the attached Application/Agreement for ISPE by the deadline.
2. Complete and document a minimum of eight (8) hours of Physical Education learning activity during each week school is in session.
3. Receive ISPE approval from the site administrator or his/her designee prior to beginning and ISPE designated activity.
4. Complete the ISPE course of study each semester per the proposed schedule under the direction of a qualified instructor/coach and supervision of the parent/ guardian.
5. Have a parent approved and authorized instructor / coach sign off on the student ISPE Activity Log documenting and verifying that the student has completed all hours as required under this agreement.

C. ISPE Documentation, Supervision and Course Credit / Grading Policy

1. Student will maintain a written ISPE Activity Log (see attached sample form) documenting weekly participation in ISPE learning activities.
2. Log will be submitted to the administrator no later than one (1) week prior to the end of Fall semester in January and again no later than one (1) week prior to the end of Spring semester in June.
3. Upon submission, review and approval of a complete and accurate ISPE Activity Log as documentation, students who complete all required ISPE learning activities will be eligible to receive a PASS/FAIL Physical Education grade and a semester of course credit if they pass.
4. The Activity Log of activities will include weekly dates and times of ISPE learning activities and a brief description of the 8 hours of activities that have been successfully completed.

5. Failure to attend the ISPE course of study as proposed or to maintain and submit an accurate written Activity Log documenting ISPE activities will trigger a review of the ISPE agreement

Application / Agreement for Independent Study in Physical Education Course and Credit

Directions for completing the ISPE Application

Please Print or Type all information clearly. Only this portion of the completed Application should be returned to your site Administrator by no later than July 1.

A. Student Information (please print)

School attending now _____ Grade level next school year _____

Last Name _____ First Name _____

Student ID # _____ Parent/Guardian Name _____

Street Address _____ City _____ Zip _____

Home Phone _____ Email _____

C. Proposed ISPE Course of Study

(Printed or typed responses on a separate sheet attached to form are also acceptable.)

1. Briefly explain why this proposed ISPE course of study is requested and should be considered as a substitute for regular attendance and participation in the required school physical education program. (attach separate sheet if necessary)

2. Please describe how many hours per week of learning activity are included in the proposed ISPE course of study and how the time will be used? (Minimum of 8 hours each school week).

3. Briefly describe the qualifications and background of the instructor / coach of this proposed ISPE course of study?

4. What is the primary location where the proposed ISPE learning activities will take place:

Facility Name _____
Street Address _____
City _____ Zip _____
Phone Number () _____

D. Indemnification

The ISPE Applicant and his/her parent or guardian shall indemnify, defend and hold harmless, to the maximum extent permitted by law, the Santa Monica-Malibu Unified School District and its officers, Board members, agents, employees and representatives ("related parties"), from and against any and all liability, suits, actions, proceedings, judgments, claims, losses, costs (including attorneys fees), liens, damages, injuries (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless of whether the allegations are false, fraudulent or groundless), relating to the applicant's participation in any and all ISPE activities listed under this ISPE Agreement or any activities engaged in by the Applicant in use of any equipment, transportation or facility related to completion of this Agreement. In addition, parent-guardian accepts full responsibility for student transportation to and from any ISPE learning activity and financial liability for any and all criminal acts, accidents, injuries, illnesses or death that could occur as a result of the student's participation in any ISPE-related physical education/sports learning activities.

I hereby certify that the information provided as a part of this Application is true and accurate. I agree to abide by all ISPE rules and regulations described in this Application/ Agreement.

Parent / Guardian Signature (if student is under 18 years of age): Date _____

Student Signature _____ Date _____

(Office use only)

This ISPE Application has been reviewed by _____ on _____.

Application is: ☐ Accepted or ☐ *Denied due to the following reason(s):

Administrator (or designee) _____ Date _____

*If denied – you may contact the site administrator to request a meeting to review the reasons for denying the Application.

ISPE Activity Log / Schedule Review

Semester____: ISPE Activity Log / Schedule was reviewed and approved / not approved on _____,

200____. A grade of _____ was recorded for Physical Education course # _____ for this student on _____, 200____.

Site Administrator _____ Date _____

Semester____: ISPE Activity Log / Schedule was reviewed and a grade of _____ was recorded for

Physical Education course # _____ for this student on _____, 200____.

Site Administrator _____ Date _____

TO: BOARD OF EDUCATION

ACTION
06/26/03

FROM: BOARD MEMBER OSCAR DE LA TORRE

RE: ADOPT RESOLUTION 02-35 IN SUPPORT OF ASSEMBLY BILL 1012

RECOMMENDATION NO. A.20

It is recommended that the Board of Education take action in support of AB 1012 which provides students with the statutory right to have a parent/guardian or a member of the staff present when being questioned by the police.

COMMENT: Assembly Bill 1012 provides guidelines for parent participation or notification when students under the age of 18 are to be questioned by the police. Currently, parents must be notified if law enforcement removes a child from a campus, and then parents are only entitled to know the location where the child is reportedly being taken. AB1012 is supported by the California Teachers Association and the California State PTA among other institutions and agencies.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

Santa Monica-Malibu Unified School District
RESOLUTION NUMBER 02-35
In Support of AB 1012
Pupil Interrogation at School

WHEREAS, parents and/or guardians are expected to be active and informed participants in the educational lives of their children; and

WHEREAS, parents and/or guardians currently possess no statutory or constitutional right to be present with their child during police questioning at school; and

WHEREAS, elementary students are too young to understand their rights and responsibilities in regard to an investigation; and

WHEREAS, AB 1012 would provide a means for parents and schools to work together to become more involved in students' lives by giving parents the right to be present during the questioning of their child at school; and

WHEREAS, AB 1012 would provide that the principal or his/her designee would be required to obtain permission from an elementary school child's parent or guardian before police could interrogate the child; and

WHEREAS, AB 1012 would provide that the principal or his/her designee would be required to inform a high school student that he or she has the right to request that a parent or member of the school staff be present during police questioning; and

WHEREAS, AB 1012 contains provisions for circumstances that may call for the immediate interviewing of a child and also makes provisions for withholding parental notification if it would place the child in any danger; and

WHEREAS, the Santa Monica-Malibu Unified School District has approved protocols regarding police interrogation of students on campus that is in keeping with the spirit of AB 1012;

THEREFORE, BE IT RESOLVED that the governing board of the Santa Monica-Malibu Unified School District supports Assembly Bill 1012, Pupil Interrogation at School.

Passed and adopted by the Board of Education of the Santa Monica-Malibu Unified School District, County of Los Angeles, this 26th day of June, 2003.

President

Vice President

Member

Member

Member

Member

Member

Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/26/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: PUBLIC HEARING - SPECIAL TAX - 2003-2004

RECOMMENDATION NO. A.21

It is recommended that the Board of Education hold a public hearing on the matter of applying a Consumer Price Index (CPI-U) increase to the Special Parcel Tax (formerly Proposition Y). The hearing is scheduled for Thursday, June 26, 2003 at 8:00 p.m.

COMMENT: A provision of the resolution for the extension of the parcel tax is: "Prior to levying of the special tax in any given year, the Board will conduct a public hearing on the matter. Notice of the time, date and place of hearing shall be published pursuant to Government Code Section §6061 posted at least twice in a newspaper of general circulation in the District, posting shall commence at least fifteen (15) days prior to the hearing. Following said hearing each year, the Board shall adopt a resolution establishing the amount of tax to be raised for that year and the rate per parcel, not to exceed \$98.00 for each parcel, plus annual CPI adjustments. Any tax levied shall become a lien upon the properties against which taxes are assessed and collectable as herein provided." Notice of the public hearing has been properly posted in accordance with Government Code §6061.

The Board of Education will be considering the adoption of a \$104.13 per parcel. The CPI-U for April, 2003 was 187.6, an increase of 2.96% over the past year.

* * * * *

There were no speakers to this item.

OPEN PUBLIC HEARING 9:55 p.m.
MOTION MADE BY: Ms. Brownley
SECONDED BY: Dr. Escarce

CLOSE PUBLIC HEARING 9:56 p.m.
MOTION MADE BY: Ms. Brownley
SECONDED BY: Mr. McLoud

STUDENT ADVISORY VOTE:N/A
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/26/02

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ADOPT RESOLUTION NUMBER 02-36/SPECIAL TAX-2003-2004

RECOMMENDATION NO. A.22

It is recommended that the Board of Education resolve that the amount of the Special Tax be raised for the 2003-04 fiscal year, at the rate of \$104.13 per parcel, which includes a 2.96% CPI-U adjustment.

It is further recommended that the tax levy shall become a lien upon the properties against which taxes are assessed and collectable as provided in the RESOLUTION PROPOSING AN EXTENSION OF A SPECIAL TAX AND CALLING FOR ELECTION FOR VOTER APPROVAL approved by the Board of Education on June 14, 2000.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/26/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: TRANSFERRING OF FUNDS

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve the following transfers for the 2002-03 fiscal year, from the following Funds as listed below:

- A. \$20,000 from the Cafeteria Fund (Fund 13) to the General Fund (Fund 01) to cover the cost of noon aides.
- B. \$200,000 from the General Fund (Fund 01) to the Retiree Benefits Fund (Fund 71) for retirement benefits associated with the District's Early Retirement Incentive Program.
- C. \$245,733 from the Special Reserve Fund Capital Outlay Projects (Fund 40) to the Flex [Capital Servicing] Fund (Fund 56) for debt service payments.
- D. \$131,921 from the Special Reserve Fund Capital Outlay Projects (Fund 40) to the General Fund (Fund 01) for debt service payment on equipment.
- E. \$405,766 from the State School Building Fund (Fund 21) to the Deferred Maintenance Fund (Fund 14) for the District's match of the State's Deferred Maintenance Program.
- F. \$3,000,000 from the State School Building Fund (Fund 21) to the State School Building Lease Purchase Fund (Fund 30) to cover modernization construction expenditures paid from Fund 30.
- G. \$6,237,217 from the State School Building Lease Purchase Fund (Fund 30) to the County School Facilities Fund (Fund 35) to transfer expenditures to the correct Fund.

COMMENTS: The Los Angeles County Office of Education (LACOE) requires Board approval to make transfers between Funds.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION
06/26/03

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: AMEND CHARGE - FINANCIAL OVERSIGHT COMMITTEE

RECOMMENDATION NO. A.24

It is recommended that the Board of Education appoint the Financial Oversight Committee to serve as the resident taxpayer oversight committee charged to review the District's administration of and compliance with the terms of "Measure S" as approved by the voters of Malibu and Santa Monica on June 3, 2003.

COMMENT: In keeping with the Santa Monica-Malibu Unified School District Quality Public Education Preservation Act of 2003, it is appropriate that the Financial Oversight Committee be charged with the task as stated above.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/26/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: EXPANSION OF FINANCIAL OVERSIGHT COMMITTEE BY TWO
MEMBERS

RECOMMENDATION NO. A.25

It is recommended that the Board of Education:

1) authorize the process to expand the membership by two positions on the District's Ad Hoc Financial Oversight Committee;

2) direct staff to conduct an application process;

3) approve the following timeline for the appointment:

◆ distribution of applications	June 27, 2003
◆ applications due in Superintendent's office	August 8, 2003
◆ Board to appoint	August 21, 2003

COMMENTS: Based on the preceding recommendation, this item is being presented for expansion of the Committee to meet the requirements stipulated in "Measure S". The current number of members on the Financial Oversight Committee are seven, however, the initial committee consisted of eight members (one member subsequently resigned).

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION ACTION/MAJOR
06/26/03
FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT
RE: AWARD OF COMPUTER UPGRADE TO SYSTEMS TECHNOLOGY
ASSOCIATES, INC., AND COGNOS CORPORATION

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve Systems Technology Associates Inc.(STA),as the awarding vendor for the HP mainframe upgrade, and declare STA as the sole provider of HP products, and that the Board of Education further approve the purchase of software upgrades to Cognos Corporation.

Funding Information

Budgeted:	No-equipment/software upgrade Yes-maintenance
Source:	Fund 40 Fund 01
Account number:	40-00000-0-00000-77000-6400-054-2540 (\$104,075) 01-00000-0-00000-72000-5650-054-2540 (\$80,026)
Description:	Special Reserve Fund - Capitol Projects General Fund - General Admin - Maintenance

COMMENT:

The District currently runs two Hewlett Packard systems. The financial and student systems run on a HP 3000, purchased in 1995, the Library Dynix system runs on a HP 9000 series purchased in 1998. These systems are aging out, becoming obsolete and prohibitively expensive to maintain. The systems are beginning to slow, which prohibits efficient and timely processing of reports. The operating system affords no growth path, being a single mode operating system, affording no flexibility in future software selection. The current systems need replacement in order to run not only efficiently, but economically. These systems will be obsolete within a year or two, and will no longer be supported by HP. Should we not plan for the future, our systems will crash, and there will be "down time" in which we will not be able to produce reports, vendor checks, report cards and transcripts. The District is too dependant on these systems to allow this to happen.

In addition to the needed hardware, Cognos software also needs to be upgraded. Cognos is a third generation programing language used to generate all custom reports, update and modify data into other software programs, and fix problems occurring in the system. This software also helps with longitudinal studies and disaggregation of data. We have always been a District with technology advancements far above other districts and pride

ourselves in running a smooth operation, capable of providing requested data by our users. We must be able to continue to provide these services in the most efficient manner possible as staffs are cut, while demand and use of our systems become greater.

The purchase of two new systems, along with the software upgrade will benefit us in a number of ways. First and foremost is in cost savings. The cost of the two new machines with software, maintenance and support will realize a savings of approximately \$50,000 over the next five years, compared to maintenance cost alone on our existing systems. The simple reason for this is that technology costs continue to drop significantly. Secondly, the two new machines (main frame and server) will have a performance improvement by a factor of 5 and considerably greater storage capacity. As for performance, our current overnight backup and processing routines for our student/financial system take approximately 6-7 hours. The new system will do this in less than 2 hours. More importantly, daily tasks and access by teachers and support staff will improve dramatically. The third important benefit is that both new systems will allow at no cost, conversion to other operating systems, including open source, which gives us tremendous flexibility in software choices in the future as current systems age out.

In summary:

1. Cost Savings
2. Improved Performance
3. Future Flexibility

Staff recommends that the HP equipment/software (\$77,012) and Cognos software (\$27,063) be purchased outright using the 2003-04 Special Reserve Fund for a total of \$104,075.

HP maintenance and support cost for a three (3) year package is \$73,260, Cognos has an annual maintenance cost of \$6,766. These expenditures will come out of Information Services maintenance budget. However, the existing maintenance budget will have to be increased by \$31,000 for this year, or be overdrawn. The four subsequent years will realize the actual savings.

Cost of all equipment, software, maintenance and support totals \$184,101 for year one.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

6/26/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY/J.W. BERRIMAN

RE: AUTHORIZATION FOR A DECREASE IN BUDGET LIMITATION
AGREEMENT #8, AMENDMENT 12.1, PANELIZED AND RELOCATABLE
BUILDINGS AT FRANKLIN, MUIR, MCKINLEY, EDISON AND
ROOSEVELT ELEMENTARY SCHOOLS

RECOMMENDATION NO. A.27

It is recommended that the Board of Education approve a decrease in Budget Limitation Agreement (BLA) #8 from \$1,760,757 to 1,699,358 in the form of Contract Amendment 12.1 with a net amount equal to \$61,399 deducted which reflects the net changes in scope of work attributed to differing site conditions and deletions of work and materials, the reduction in contractor costs for insurance and the return of unused funds.

Funding Information:

Source: Proposition X - General Obligation Bonds
State Modernization Funds

Funds: 30-00000-0-92113-85000-6200-007-2600
30-00000-0-92113-85000-6200-002-2600
30-00000-0-92113-85000-6200-005-2600
30-00000-0-92113-85000-6200-004-2600
30-00000-0-92113-85000-6200-001-2600

Comments:

During the course of construction and installation of the panelized and relocatable classrooms at the Bid Package 2B schools, additional unanticipated earthwork was required. Certain other work was deleted or not performed for which credits were obtained. Funds set aside as an allowance or for original bid work, which were not used, are credited back.

The Proposition X Oversight Committee has reviewed this item and recommends approval.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

**Santa Monica-Malibu Unified School District
Bid Tabulation and Bid Summary**

Bid Package 2B

BLA 8 - Panelized/Relocatable Classrooms for Edlson, McKinley, Franklin, Roosevelt and Mure

	Original Budget	Amend. 12.1	Total Budget
A. Construction Budget			
1. Budget	\$1,186,498		\$1,186,498
2. Contingency	\$118,650		\$118,650
3. Budget w/o contingency	\$1,067,848	(56,475)	\$1,011,373
B. Construction Bids			
1. LA Engineering (site work)	89,238		\$89,238
2. Alfa-26 (utilities)	302,397		\$302,397
3. Grantland/ModCraft (panelized and relocatables)	<u>796,477</u>	(8,462)	<u>\$788,015</u>
Bids Subtotal	\$1,188,112		\$1,179,650
Change Orders to Bids			
4. LA Engineering	0		\$0
5. Alfa-26 (sink and utility hook-up)	22,260		\$22,260
6. Grantland/ModCraft (sinks)	<u>(14,861)</u>		<u>(\$14,861)</u>
Change Orders to Bids Subtotal	\$7,399		\$7,399
Total Bids and Change Orders	\$1,195,511		\$1,187,049
C. Changes/Allowances			
1. Panelized/Relocatables	0		0
2. HC Ramps (ADA)	0		0
3. Panelized/Relocatable design modifications	23,246		23,246
4. cabinet allowance	82,000		82,000
5. Unused portion of cabinet allowance		(18,100)	(18,100)
6. Grantland/ModCraft credit applied to cabinets		14,861	14,861
7. OCIP-related insurance premium credits		(8,287)	(8,287)
8. Various subcontract changes and credits		(36,487)	(36,487)
Total Changes/Allowances	\$105,246	(\$48,013)	\$57,233
D. Total Bids and Changes/Allowances (B+C)	\$1,300,757	(\$56,475)	\$1,244,282
E. Balance: Budget less Bids with Changes (A3-D)	(232,909)	0	(\$232,909)
F. Additional Cost or Credits for			
1. Additional Work	232,909		232,909
2. Contingency at 10%	23,291		23,291
3. Preconstruction Service Fee at 15.3%	56,482		56,482
4. Program Construction Management fee at 15.3%	<u>56,482</u>		<u>56,482</u>
5. Credit of PM Services fee at 7% on scope of work changes of \$44,774		(3,134)	(3,134)
6. Credit of PM Services fee at 15.3% on unused allowances/budget of \$11,701		<u>(1,790)</u>	<u>(1,790)</u>
Total Cost or Credits	\$369,164	(\$4,924)	\$364,240
G. Funding Additional Work			
District-Allocated Funds - Developer Fees	369,163		
H. Work to be Determined	0		
I. BLA Calculation			
Bids and Changes/Allowances (from D. above)	1,300,757	(56,475)	1,244,282
Work to be Determined (from H. above)	0		0
Contingency (from A. and F. above)	141,941		141,941
Program Construction Management	<u>318,059</u>	<u>(4,924)</u>	<u>313,135</u>
Total BLA	\$1,760,757	(\$61,399)	\$1,699,358
J. Total Budget Reconciliation			
BLA Total	\$1,760,757		
Preconstruction Services	<u>318,059</u>		
Total Budget	\$2,078,816		
Amount Under/(Over) Budget	0		

BLA 8 Owner's Reserve Changes Summary

Alfa-26

CO-2	Franklin	OCIP deduct - original	(\$2,227.00)
	McKinley	OCIP deduct - original	(\$3,580.00)
	Rogers	OCIP deduct - original	(\$510.00)
	Muir	OCIP deduct - original	(\$1,970.00)

LA Engineering

CO-9	Franklin	Drainage pit abandonment at relocatable site	\$1,138.55
CO-13	Franklin	Add'l ex and recompaction at panelized bldg	\$3,000.00

ModCraft

CO-3	Franklin	Credit for loud speakers and chain link fence	(\$890.22)
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Ecocrete

CO-7		Credits for work not performed or change in materials	(\$37,734.87)
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Stolo Cabinets

CO-1	all	Materials credit	<u>(\$2,000.00)</u>
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Total OCIP deducts	(\$8,287.00)
Total Scope of Work changes	(\$36,486.54)
Total Adjustment	(\$44,773.54)

CONTRACT AMENDMENT NO. 12.1

This document (hereinafter as "Amendment") dated June 6, 2003, will serve as Contract Amendment Number 12.1 to the Program Management Agreement ("**PM Agreement**") dated August 12, 1999, and is between the Santa Monica-Malibu Unified School District ("**Owner**") and Jacobs Facilities, Inc. ("Jacobs"). This Amendment supplements Contract Amendment 12, BLA #8. All terms and conditions used herein shall reflect the original language as stated in the PM Agreement or any subsequent amendments as currently approved.

This will be the final amendment to BLA #8.

In consideration of the mutual covenants and agreements set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, the Owner and Jacobs hereby amend and supplement the PM Agreement as follows:

SCOPE

Scope adjustments within this Amendment cover work pertaining to Bid Package 2B, Panelized/Relocatable Classrooms for Edison, McKinley, Franklin, Roosevelt and Muir, which includes (a) two change orders to LA Engineering for drainage pit work and for additional excavation and recompaction at Franklin; (b) credits from Mod-Craft for deleted speakers and fencing; (c) a credit from Stolo Cabinets for materials not used; (d) a credit from Ecocrete for items changed or deleted from the modular package; (e) return of unused bid funds and allocated funds; and (f) insurance premium credits from Alfa-26 attributed to the OCIP.

COST

Costs as stated in the current contract as amended will be modified in accordance with the attached summary. A net credit of **\$61,399** is returned to the Owner, which reflects (a) an increase of \$4,138.55 for the LA Engineering change order; (b), (c) and (d) a decrease for credit change orders \$40,625.09; (e) a return of \$8,462 and \$3,239 for unused bid funds and allocated funds, respectively; and (f) a decrease for insurance premium credit change orders totaling \$8,287; and (g) a net fee reduction of \$4,924 for the scope reductions and unused funds.

SCHEDULE

The work described herein has been performed and, therefore, impacts to schedule, if any, have been incurred. No assertion or assessment of damage will be made.

This Amendment applies only after it has been fully executed by both parties.

IN WITNESS WHEREOF, the Owner and Jacobs have executed this Amendment as of the date written above.

**SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT**

JACOBS FACILITIES, INC.

BY:_____

BY:_____

Title:_____

Title:_____

Date:_____

Date:_____

TO: BOARD OF EDUCATION

ACTION/MAJOR

6/26/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY/J.W. BERRIMAN

RE: RECOMMENDATION FOR A DECREASE IN BUDGET LIMITATION
AGREEMENT #4, AMENDMENT #7.3, GRANT & ROGERS ELEMENTARY
SCHOOLS, LINCOLN & JOHN ADAMS MIDDLE SCHOOLS AND
OLYMPIC HIGH SCHOOL

RECOMMENDATION NO. A.28

It is recommended that the Board of Education approve a decrease in Budget Limitation Agreement (BLA) #4 from \$12,748,740 to 12,547,041 in the form of Contract Amendment 7.3 with a net amount equal to \$201,699 deducted which reflects the net changes in scope of work, the reduction in contractor costs for insurance and the return of unused funds

Funding Information:

Source: Proposition X - General Obligation Bonds
State Modernization Funds

Comments:

During the course of construction and modernization of classrooms at the Bid Package 1B schools, ie., Grant, Rogers, Adams (including the cafeteria), Lincoln and Olympic, some additional work was required at the request of District staff and some allowances on funds were not needed and returned. Certain other work was deleted or not performed for which credits were obtained. Some funds set aside as allowances, work-to-be-determined and for original bid work, which were not used, are credited back.

The Proposition X Oversight Committee has reviewed this item and recommends approval.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)

Santa Monica - Malibu Unified School District
Bld Tabulation and BLA Summary

JULY 21, 2000
Modernization Bld Package 1B
Grant, Rogers, Adams, Lincoln
and Olympic

		Modernization Grant	Modernization Rogers	Modernization Adams	Modernization Lincoln	Modernization Olympic	5/13/2002 Amendment 7.1 Adams Café	10/28/2002 Amendment 7.2 Various Changes	6/27/2003 Amendment 7.3 Closeout Changes	Total
A. Construction Budget										
1 Budget		\$1,335,720	\$1,459,948	\$2,407,254	\$3,232,441	\$950,269	\$432,284	\$119,106	(\$177,402)	\$9,159,820
2 Contingency		\$133,572	\$145,995	\$240,725	\$323,244	\$95,027	\$43,228	\$0	\$0	\$981,792
3 Budget w/o cont.		\$1,202,148	\$1,313,953	\$2,166,529	\$2,909,197	\$855,242	\$389,056	\$119,106	(\$177,402)	\$8,177,828
B. Construction Bids										
1 I.C.E. - AFS Bids		\$606,842	\$786,047	\$1,263,667	\$1,789,373	\$680,094				\$5,684,879
2 A-1 Electric Bids		\$23,790	\$10,250	\$307,500	\$560,600	\$352,000				\$1,294,200
3 Karcher - Heatmat Bids		\$2,845	\$19,573	\$31,572	\$4,787	\$19,253				\$76,030
4 ATC - Air Monitoring Bids		\$2,225	\$15,300	\$24,660	\$3,740	\$15,055				\$61,000
5 I.C.E. - Mechanical Bids		\$13,589	\$18,637	\$75,608	\$500,412	\$237,789				\$845,435
CO's to Bids:										
6 Delete fencing, west ramp, toilet partitions, paint toilet rms, add carpet rm 62 & 63.		\$ (21,717)								-\$21,717
7 Add bid N to scope			\$ 27,970							\$27,970
8 Add elect to pool locker, delete remove solar panels, delete replace brick pavers					\$ (29,251)					-\$29,251
9 Change site electrical						\$ (3,038)				-\$3,038
C. Changes / Allowances										
1 FF&E		\$ 40,000	\$ 32,677	\$ 4,720					(\$1,282)	\$76,115
2 Auditorium Seating					\$ 43,068					\$43,068
3 Storage Units				\$ 500	\$ 1,000				(\$500)	1,000
4 Parking/Paving		\$ 25,099							(\$25,099)	0
5 24th St. Gate (actual funding)?									10,000	10,000
6 Drainage			\$ 22,389							22,389
10 Add Transformer						30,000				30,000
11 a Adams Cafeteria - ICE (AFS) bid							339,056			\$339,056
b Adams Cafeteria - ATC air monitoring							10,000			10,000
c Sheathing and Stud Replacement							20,000			20,000
d Adams Cafeteria - DSA Revisions							20,000		(\$8,000)	11,999
12 ICE (Mechanical) changes								(\$12,896)		(\$12,896)
13 A-1 Electric changes								\$46,374		\$46,374
14 ICE (AFS) changes								\$65,626		\$65,626
ICE (Mechanical) changes									(17,760)	(17,760)
ICE (AFS) OCIP-related credits									(127,320)	(127,320)
15 A-1 Electric insurance in lieu of OCIP cost									5,173	5,173
16 ATC contract adjustment for air monitoring									13,891	13,891
17 Karcher contract changes									53,233	53,233
Budget Transfers										
5 Climbing Structure (from BLA 9-Grant)		\$ 25,000							1,912	26,912
6 24th St. Gate (from BLA 9-Grant)		\$ 16,000								16,000
7 Playground Equip (from BLA 9-Rogers)			\$ 25,980						8,583	34,563
8 Parking Lot Restriping (to BLA 9-Rogers)			\$ (30,083)							(\$30,083)
D. Sub-Total (Sec B+Sec C)		\$ 933,433	\$ 927,060	\$ 1,709,447	\$ 2,904,629	\$ 1,331,152	\$ 389,056	\$119,106	(\$137,368)	\$8,176,515
E. Balance(A-C)		\$ 266,715	\$ 386,893	\$ 457,082	\$ 4,568	\$ (475,910)	\$ -			\$641,348
F. Additional Costs for Additional Work										
1 Additional Work						\$ 475,910				\$475,910
2 Contingency @ 10% (D.1)						\$47,591				\$47,591
3 Pre-Construction Service @ 15.3% Program/Construction Management @ 15.3%						\$ 115,412				\$115,412
4						\$ 115,412				\$115,412
5 Credit of PM Services fee for additional Karcher cost (\$30k - \$21,492.80)									(8,507)	(8,507)
6 Credit of PM Services fee at 7% on scope of work changes of \$1,944								\$8,337	(4,409)	3,928
7 Credit of PM Services fee at 10.3% on unused allowances/budget and transfers of \$74,386									(11,381)	(11,381)
Total of Cost or Credits						\$754,324			(\$24,297)	\$730,027
G. Funding Additional Work										
Deferred Maintenance Funds						\$754,324				\$754,324
H. Work to be determined		\$ 268,715	\$ 386,893	\$ 457,082	\$ 4,568	\$ -	\$ -		(\$40,034)	\$1,077,224
I. BLA CALCULATION										
Bids & Changes/Allowances		\$ 933,433	\$ 927,060	\$ 1,709,447	\$ 2,904,629	\$ 1,331,152	\$ 389,056	\$119,106	(137,368)	\$8,313,883
Work to be Determined		\$ 268,715	\$ 386,893	\$ 457,082	\$ 4,568	\$ -	\$ -		(40,034)	\$1,117,258
Contingency		\$ 133,572	\$ 145,995	\$ 240,725	\$ 323,244	\$ 142,815	\$ 43,228			\$1,029,383
Pre-Construction bid		\$ 294,474	\$ 321,662	\$ 530,708	\$ 712,627	\$ 324,909	\$ 95,368	\$8,337	(24,297)	\$2,268,217
TOTAL BLA		\$ 1,630,194	\$ 1,781,810	\$ 2,937,960	\$ 3,945,068	\$ 1,798,879	\$ 527,566	\$127,443	(\$201,899)	\$12,748,740
J. Total Budget Reconciliation										
BLA Total		\$ 1,630,194	\$ 1,781,810	\$ 2,937,960	\$ 3,945,068	\$ 1,798,879	\$ 527,566	\$127,443	(\$201,899)	\$12,547,041
Pre-Construction Services		\$ 294,474	\$ 321,662	\$ 530,708	\$ 712,628	\$ 324,909	\$ 95,302			\$2,279,880
Total Budget - Modernization		\$ 1,924,668	\$ 2,103,472	\$ 3,468,668	\$ 4,657,696	\$ 2,123,587	\$ 622,868	\$127,443	(\$201,899)	\$14,826,920
Amount Under/Over Budget		\$ (294,474)	\$ (321,662)	\$ (530,708)	\$ (712,628)	\$ (324,909)	\$ (95,302)	\$0	\$0	-\$2

Footnotes:

- Allowance for OSA changes and review comments, Drinking fountain, ADA ramp revision, etc.
- A transfer of funds occurred from BLA 9 to BLA 4 for the 24th St. Gate, but no funding was actually added for the gate. Item 6.a above added intended funding by the value of the work, which is \$111,000.
- The amount to be transferred from BLA 9 was estimated and is corrected to match BLA 4 in Amendment 7.3.

Change Order Summary Spreadsheet Bid Package 1B, Amendment 7.3

Contractor (Subcontract No.)	Change Order Number	Change Order Description	Negotiated Amounts
ATC	#1 & #7	Adjustment to cover air monitoring for BLA 4 schools (plus \$15,000 from CO#1 less \$1,308.80 of CO#4)	\$13,691.20
Subtotal			\$13,691.20
Karcher Environmental (S96-0068)	#1	Additional work at Building E	\$22,953.60
	#3	Additional hazardous materials abatement	\$1,958.00
	#9	Demo and remove wall. Treat mold found in wall	\$49,814.25
	#13	Credit for misc. work not performed	(\$21,492.60)
Subtotal			\$53,233.25
LA Engineering (S96-0073)	#1	Gate at 24th Street: ped access, 2 cantilever gates	\$8,551.52
	#1	Entrance asphalt & demo modifications at 24th St.	\$1,448.48
Subtotal			\$10,000.00
ICE Builders (S96-0026)	#2	Original OCIP-related insurance premium credit	(\$127,820.00)
	#43	Frame, patch & repair wall of Bldg K at new louvers	\$500.00
Subtotal			(\$127,320.00)
ICE Builders (S96-0084)	#1	Original OCIP-related insurance premium credit	(\$17,760.00)
Subtotal			(\$17,760.00)
A-1 Electric (S96-0025)	#2	Insurance in lieu of OCIP cost	\$4,700.00
	#40	Replace damaged wiring at Adams, Room 114	\$473.32
Subtotal			\$5,173.32
Total of Direct Cost of Changes (adds and deducts):			(\$62,982.23)
Construction Phase Program Management Costs of 7% of Total Cost:			(\$4,408.76)
Total Price:			(\$67,390.99)

CONTRACT AMENDMENT NO. 7.3

This document (hereinafter as "Amendment") dated **June 13, 2003**, will serve as Contract Amendment Number 7.3 to the Program Management Agreement ("**PM Agreement**") dated August 12, 1999, and is between the Santa Monica-Malibu Unified School District ("**Owner**") and Jacobs Facilities, Inc. ("Jacobs"). This Amendment supplements Contract Amendment 7, 7.1 and 7.2. All terms and conditions used herein shall reflect the original language as stated in the PM Agreement or any subsequent amendments as currently approved.

In consideration of the mutual covenants and agreements set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, the Owner and Jacobs hereby amend and supplement the PM Agreement as follows:

SCOPE

Scope adjustments within this Amendment covers work pertaining to Bid Package 1B, Modernization of Grant, Rogers, Adams, Lincoln and Olympic schools, which include (a) credits for unused funds intended for furniture, fixtures and equipment (FF&E), storage units, parking and paving and Adams cafeteria allowances; (b) corrections to prior transfers of funds to other BLA's; (c) net of adds and deducts for ICE, A-1 Electric, ATC Environmental and Karcher Environmental as well as funding for the 24th Street Gate; (d) credit back unused work-to-be-determined funds; and (e) certain negotiated credits from the Program Management Fee.

COST

Costs adjustments as stated in the current contract as amended will be modified in accordance with the attached summary. A net credit of **\$201,669** is returned to the Owner, which reflects (a) credits for \$84,881; (b) net increase to correct for prior transfers of funds to other BLA's totaling \$10,495; (c) net credit for adds to and deducts from scope of work totaling \$62,982; (d) credit of \$40,034 for unused work-to-be-determined funds; (e) net credit from the Program Management Fee of \$24,297.

SCHEDULE

The work described herein has been performed and, therefore, impacts to schedule, if any, have been incurred. No assertion of liquidated damages will be made.

This Amendment applies only after it has been fully executed by both parties.

IN WITNESS WHEREOF, the Owner and Jacobs have executed this Amendment as of the date written above.

**SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT**

JACOBS FACILITIES, INC.

BY:_____

BY:_____

Title:_____

Title:_____

Date:_____

Date:_____

TO: BOARD OF EDUCATION ACTION/MAJOR
6/26/03
FROM: JOHN E. DEASY/KENNETH R. BAILEY/J.W. BERRIMAN
RE: RECOMMENDATION FOR A DECREASE IN BUDGET LIMITATION
AGREEMENT #19, AMENDMENT 23.1, ADAMS AUDITORIUM

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve a decrease in Budget Limitation Agreement (BLA) #19 from \$506,128 to \$475,957 in the form of Contract Amendment 23.1 with a net amount equal to \$30,171 deducted which reflects the net changes in scope of work attributed to additional facilities requirements and the return of unused bid alternate funds, unused contingency and savings in negotiated pricing.

Funding Information:

Source: Proposition X Contingency - Unforeseen Site
Conditions

Currently budgeted: Yes

Account #: 30-00000-0-92000-85000-6200-011-2600

Comments:

During the course of the truss replacement and other repair work of the auditorium at Adams Middle School, a new stage lighting dimmer system was requested and installed, for which the District paid a portion of the cost. Additional side stage draperies were requested. Additionally, funds set aside for certain potential bid alternates were not required and are credited back.

The Proposition X Oversight Committee has reviewed this item and recommends approval.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

Santa Monica - Malibu Unified School District
BLA Summary

September 9, 2002
Truss Replacement at Adams
Auditorium

Budget Limitation Amendment #23.1, BLA19

A.	Budget	Adams Auditorium	Amendment 23.1	Total
	Total Budget	\$506,128	(\$30,171)	\$475,957
1	Budget	414,702	(\$25,162)	389,540
2	Contingency	<u>41,470</u>	<u>(\$29)</u>	<u>41,441</u>
3	Budget w/o cont.	\$373,232	(\$25,133)	\$348,099
B	Construction Bids			
1	I.C.E Builders	\$319,728	\$0	\$319,728
	Alternates to Bid:			
1	Evening Shift 3 to 11	26,661	(\$26,661)	\$0
2	Replace existing border lights	10,975	(179)	10,796
3	Side drapery at stage	1,788	1,787	3,575
4	City Permit Fees 16 weeks @ \$880	<u>14,080</u>	<u>(14,080)</u>	<u>0</u>
	Total Alternates to Bids:	\$53,504	(\$39,133)	\$14,371
C.	Changes / Allowances			
1	District portion of new dimmer control system	0	\$14,000	14,000
D.	Sub-Total (Sec.B+Sec.C)	\$373,232	(\$25,133)	\$348,099
E.	Balance(A.3-C)	0		0
F.	Costs for Additional Work			
1	Net additional work and unused contingency		13,971	13,971
1a	Fee on changes less returned contingency @ 7%		978	978
2	Contingency@10% (F1)			0
3	Return of unused allowances		(39,133)	(39,133)
3a	Program/Construction Management @ 15.3%		(5,987)	(5,987)
G.	Funding Additional Work			
1	Return of unused contingency		(29)	(29)
I.	Work to be Determined			
J.	BLA CALCULATION			
1	Bids & Changes/Allowances	373,232	(\$25,133)	348,099
2	Work to be Determined	0	0	0
3	Contingency	41,470	(29)	41,441
4	Prog./Construction Mgt	<u>91,426</u>	<u>(5,009)</u>	<u>86,416</u>
	TOTAL BLA	\$506,128	(\$30,171)	\$475,957
K.	Total Budget Reconciliation			
1	BLA Total	\$506,128	(\$30,171)	\$475,957
2	Pre-Construction Services as calculated	91,426		91,426
3	Pre-Construction previously billed	(97,396)		(97,396)
4	Total Budget	\$500,158	(\$30,171)	\$469,987
	Amount Under/(Over) Budget	\$5,970	\$0	\$5,970

Summary for 1D Subcontracts

Jacobs Facilities Inc.
 Client: Santa Monica / Malibu Unified School District
 Project No.: F2-2833-00
 BLA / Bid Pkg Desc: Modernization - Adams MS Auditorium

BLA No.: 19
 Bid Package No.: 1D
 Data Date: 6/6/2003

Contractor	Trade	S/C No.	PCO Count	Construction Bids	C.O.s to Bids	Changes / Allowances	Work TBD	JSCI Contingency	Owner's Reserve	BLA Budget
Original BLA Budget				\$319,728	\$53,504	\$0	\$0	\$41,470	\$0	\$414,702
Amendment 23.1	Pending				(\$39,133)	\$14,000	\$0	(\$28)	\$0	(\$25,162)
BLA Budget				\$319,728	\$14,371	\$14,000	\$0	\$41,441	\$0	\$389,540
Executive Change										
ICE Builders	Auditorium	S98-0260	20	\$319,728	\$14,371	\$14,000	\$0	\$32,992	\$0	\$381,001
Jerry Wilkins Construction	Door Hardware Rework	S98-0268	0	\$0	\$0	\$0	\$0	\$0,449	\$0	\$8,449
Contract Totals:			20	\$319,728	\$14,371	\$14,000	\$0	\$33,441	\$0	\$389,540
Net Contract Balance Totals:				\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pending Change										
ICE Builders	Auditorium	S98-0260	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Jerry Wilkins Construction	Door Hardware Rework	S98-0268	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pending Totals:			0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Pending Balance Totals:				\$0	\$0	\$0	\$0	\$0	\$0	\$0
Potential Change										
ICE Builders	Auditorium	S98-0260	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Jerry Wilkins Construction	Door Hardware Rework	S98-0268	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Potential Totals:			0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Potential Balance Totals:				\$0	\$0	\$0	\$0	\$0	\$0	\$0
Forecast Totals										
ICE Builders	Auditorium	S98-0260	20	\$319,728	\$14,371	\$14,000	\$0	\$32,992	\$0	\$381,091
Jerry Wilkins Construction	Door Hardware Rework	S98-0268	0	\$0	\$0	\$0	\$0	\$0,449	\$0	\$8,449
Forecast Totals:			20	\$319,728	\$14,371	\$14,000	\$0	\$33,441	\$0	\$389,540
Net Forecast Balance Totals:				\$0	\$0	\$0	\$0	\$0	\$0	\$0

NEGOTIATIONS										
O.C.P.		0%	0			\$0	\$0	\$0	\$0	\$0
Approved (Negotiated)		0%	0			\$0	\$0	\$0	\$0	\$0
Reviewed (Need Additional Information)		0%	0			\$0	\$0	\$0	\$0	\$0
Pending Review		100%	20			\$14,000	\$0	\$41,440	\$0	\$55,440
Negotiation Totals:			20			\$14,000	\$0	\$41,440	\$0	\$55,440

Jacobs Facilities Inc.
Client:
Project No.:
BLA / Bid Pkg Desc:

Santa Monica - Malibu Unified School District
F2-2633-00
Modernization - Adams MS Auditorium

ICE Builders
Contract No.: (S88-0280)

BLA No.:
Bid Pkg No.:
Data Date:

19
10
6/02/2003

ICE Builders				Contract No.: (S88-0280)		Contract No.: (S88-0280)				Funding Source for Changes				
JSCI CO #	JSCI	S/C	Bid Pkg	Description	School	JSCI Status	S/C Requested	JSCI Estimate	Subcontract Change Order Totals	C.O.'s to Bids	Changes / Allowances	Work TBD	JSCI Contingency	Owner's Reserve
Void	1D			Evening Shift 3 to 11 (\$26,063 but not needed)	Adams	Not Needed		\$26,063.00	\$0.00					
Void	1D			City permit Fees 16 weeks @ \$880 (\$14,080 but not needed)	Adams	Not Needed		\$14,080.00	\$0.00					
1	1	1D		Relocate storage container	Adams	Executed - LS		\$175.00	\$175.00				\$175.00	
1	2	1D		Replace existing border lights	Adams	Executed - LS		\$10,795.00	\$10,795.00	\$10,795.00				
1	3	1D		Provide drapery fabric for side curtains	Adams	Executed - LS		\$1,788.00	\$3,575.00	\$3,575.00				
1	4	1D		Provide overtime for Saturday steel erection	Adams	Executed - LS		\$1,375.11	\$1,375.11				\$1,375.11	
2	5	1D		Emergency Test at SAMOH	Adams	Executed - LS		\$620.21	\$620.21				\$620.21	
2	6	1D		Remove drywall to expose truss at draft stop	Adams	Executed - LS		\$2,067.35	\$2,067.35				\$2,067.35	
2	7	1D		Patch walls where dry pipe was removed	Adams	Executed - LS		\$727.04	\$727.04				\$727.04	
2	8	1D		Premium rate for Frank and GD Hell Dams	Adams	Executed - LS		\$701.03	\$701.03				\$701.03	
2	9	1D		Caulk and tape drywall at stage ceiling	Adams	Executed - LS		\$1,318.76	\$1,318.76				\$1,318.76	
2	10	1D		Replace drywall and tape draft stop above seating	Adams	Executed - LS		\$3,630.14	\$3,630.14				\$3,630.14	
2	11	1D		New framing control system	Adams	Executed - LS		\$75,100.38	\$75,100.38		\$14,000.00		\$11,100.38	
3	12	1D		Remove, cap off, reconnect lighting fixtures in hall	Adams			\$910.46	\$910.46				\$910.46	
3	13	1D		Relocate lighting blocks to accommodate lights	Adams			\$1,167.25	\$1,167.25				\$1,167.25	
3	14	1D		Smoke Detectors credit	Adams			\$2,210.00	\$2,210.00				\$2,210.00	
3	15	1D		Install additional feet of epoxy injection	Adams			\$1,894.98	\$1,894.98				\$1,894.98	
3	16	1D		Provide rebar detection service prior to core drilling	Adams			\$265.55	\$265.55				\$265.55	
3	17	1D		Provide 2 new fire hose cabinets and hose	Adams			\$2,918.13	\$2,918.13				\$2,918.13	
3	18	1D		Install 2 new sets of panic hardware	Adams			\$7,287.81	\$7,287.81				\$7,287.81	
4	19	1D		Paint all int. conduits	Adams			\$1,307.80	\$1,307.80				\$1,307.80	
4	20	1D		Simplex to correct fire alarm/ASR to ring	Adams			\$2,738.77	\$2,738.77				\$2,738.77	
				Original Contract				\$119,726.09	\$119,726.09					
COs	100%	20		Executed Change Orders				\$0.00	\$81,567.86	\$16,371.00	\$14,000.00	\$0.00	\$32,991.96	\$0.00
Pend	0%	0		Pending Change Orders				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Potential	0%	0		Potential Change Orders				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				Forecasted Value				\$0.00	\$381,260.96	\$16,371.00	\$14,000.00	\$0.00	\$32,991.96	\$0.00
				0% O.C.T.P.				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				0% A. Approved (Not yet at)				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				0% R. Reviewer (Need Additional Information)				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				100% Pending Review				\$0.00	\$48,991.96	\$14,000.00	\$0.00	\$0.00	\$32,991.96	\$0.00

CONTRACT AMENDMENT NO. 23.1

This document (hereinafter as "Amendment") dated **June 16, 2003**, will serve as Contract Amendment Number 23.1 to the Program Management Agreement ("**PM Agreement**") dated August 12, 1999, and is between the Santa Monica-Malibu Unified School District ("**Owner**") and Jacobs Facilities, Inc. ("Jacobs"). All terms and conditions used herein shall reflect the original language as stated in the PM Agreement or any subsequent amendments as currently approved.

In consideration of the mutual covenants and agreements set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, the Owner and Jacobs hereby amend and supplement the PM Agreement as follows:

SCOPE

Scope adjustments within this Amendment covers work pertaining to Bid Package 1D, Truss Replacement at Adams Auditorium, which include (a) a new light dimmer system; (b) additional funding for side stage draperies; and (c) credit back unused bid alternate funds, unused contingency and negotiated savings.

COST

Costs adjustments as stated in the current contract as amended will be modified in accordance with the attached summary. A net credit of **\$30,171** is returned to the Owner, which reflects (a) the District's share of the cost of a new dimmer system at \$14,000; (b) net increase to cover the cost of stage draperies of \$1,787; (c) credit of \$40,949 for unused bid alternate funds, price savings and unused contingency; and (e) net credit from the Program Management Fee of \$5,009.

SCHEDULE

The work described herein has been performed and completed ahead of the original contract schedule.

This Amendment applies only after it has been fully executed by both parties.

IN WITNESS WHEREOF, the Owner and Jacobs have executed this Amendment as of the date written above.

**SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT**

JACOBS FACILITIES, INC.

BY:_____

BY:_____

Title:_____

Title:_____

Date:_____

Date:_____

TO: BOARD OF EDUCATION

ACTION/MAJOR

6/26/03

FROM: SUPERINTENDENT

RE: CALENDAR OF REGULAR BOARD OF EDUCATION MEETINGS
2003-04

RECOMMENDATION NO. A.30

It is recommended that the Board of Education adopt the following regular Board Meeting schedule for the 2003-04 school year.

COMMENTS: Once the dates are adopted, the locations will be set. Meetings are routinely held in Malibu, and in Santa Monica either at the District's Administrative Offices or at Santa Monica City Council Chambers.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

DRAFT Board Of Education Meeting Schedule DRAFT					
JULY THROUGH DECEMBER, 2003					
Month	1st	2nd	3rd Discussion Meeting (?)	4th	Special
July				31	one regular meeting in July
August			21		one regular meeting in August
September	4		18		4 - Board Retreat (?)
October	2		16		
November	6		20		
December	4				One meeting in December
JANUARY THROUGH JUNE, 2004					
January	1 (HOLIDAY)	8		22	
February	5		19		
March	4		17 (Wed)		18-19 Stairway to the Starts (Civic Aud)
April	1			22	4/5-16 Spring Break
May	6		20		
June	3			24	6/14-18: Graduation Week Activities

** Malibu Meetings (To be determined) - Malibu High School Auditorium 30215 Morningview Drive, Malibu.

* Santa Monica City Council Chambers (To be determined) - 1685 Main Street, Santa Monica.

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/26/03

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: PUBLIC HEARING ON PROPOSED 2003-04 BUDGET

RECOMMENDATION NO. A.31

It is recommended that the Board of Education hold a public hearing for the proposed budget for fiscal year 2003-04, in accordance with Education Code Section §42103.

COMMENT: The proposed budget has been made available for public inspection in the Office of the Assistant Superintendent for Fiscal/Business Services since June 23, 2003. Required public notice has been given by the Los Angeles County Office of Education.

NOTE: At 8 p.m., there were no cards submitted for the Public Hearing

There were no speakers to this item.

	Open - 11:52 p.m.	Close - 11:53 p.m.
	<u>Public Hearing</u>	<u>Public Hearing</u>
MOTION MADE BY:	Ms. Brownley	Ms. Brownley
SECONDED BY:	Dr. Escarce	Dr. Escarce
STUDENT ADVISORY VOTE:	N/A	N/A
AYES:	All (7)	All (7)
NOES:	None (0)	None (0)
ABSTENTIONS:	None (0)	None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/26/03

FROM: SUPERINTENDENT

RE: BUDGET RESTORATIONS - 2003/04 BUDGET

RECOMMENDATION NO. A.32

It is recommended that the Board of Education consider restorations to the 2003/04 budget based on additional revenue authorized by the City of Santa Monica in the amount of \$2.25 million.

Restorations of First Package as a result of the passage of "Measure S": (shown in **bold**)

FIRST PACKAGE

21	Elementary Teachers	\$1,296,400
2	Elementary Assistant Principals	\$ 201,800
1	Elementary Principal	\$ 116,984
20	Middle School Teachers	\$1,234,640
25	High School Teachers	<u>\$1,543,300</u>
	Subtotal:	\$4,393,124
2	Nurses	\$ 130,752
6.67	Elem. Instr. Music Teachers	\$ 503,868
5.19	Music Aides/Accompanist	\$ 204,261
1	Fine Arts Coordinator	\$ 91,899
4	Facilities/Custodians/Grounds	\$ 230,772
4	Sr.Adm.Asst./Adm.Asst./Sr.Off.Spec.	\$ 223,612
2	Fiscal Services/Computer Services	\$ 128,150
2	Personnel/Educ. Serv./Student Serv.	\$ 110,579
1	Career Center Specialist	\$ 56,526
5	Elementary Library Coordinators	<u>\$ 214,310</u>
	Subtotal:	\$1,894,729
	<u>TOTAL:</u>	<u>\$6,287,853</u>

The Summer School and Intensive Intervention programs to be restored: \$ 250,000

Partial Restorations (shown in **bold**) based on **\$2,630,000** (\$2.25 million from the City of Santa Monica and an anticipated \$380,000 from the City of Malibu). These proposed restorations total \$2,757,027.

SECOND PACKAGE

2	Educational Services Admin. Positions	\$	249,700
3.2	Nurses	\$	209,204
4	Elementary Library Coordinators	\$	171,448
1.38	Middle School Library Assistants	\$	52,843
2	High School Library Assistants	\$	74,358
10.88	P.E. Aides/P.E. Specialist	\$	441,376
1	P.E./Health Coordinator	\$	96,150
3	Computer Lab/ AV Technicians	\$	115,988
1.87	Instructional Aides - Classroom	\$	72,536
12*	Facilities/Custodians/Grounds	\$	692,316
	*Restore 4 Custodians/Grounds \$ 230,772		
11	Sr.Adm.Asst./Adm.Asst./Sr.Ofc.Spec.	\$	614,933
4	Fiscal Services/Computer Services	\$	256,300
2	Personnel/Educ. Serv./Student Serv.	\$	110,579
2	Staff on Special Assignment(50% reim.)	\$	77,500
1	Personnel Commission Office	\$	99,822
1	Fiscal Services Supervisor	\$	85,973
1	Textbook Coordinator	\$	53,545
0.25	Superintendent's Office	\$	23,493
	Second Package Total:		<u>\$3,498,064</u>

Summer School and Intensive**Intervention****\$ 250,000****Total****\$3,748,064****Total Restoration****\$2,757,027**

COMMENT: The recommendations to restore the Summer School and Intensive Intervention programs and partial restoration of Package 2 are presented for the Board's consideration as we deal with the partial restoration of cuts as a result of \$2.25 million in new, one time monies, from the City of Santa Monica and \$380,000 from the City of Malibu.

* * * * *

Amendment: Moved by Dr. Escarce, seconded by Ms. Leon-Vazquez and voted 7/0 to amend the second package as follows:

Authorize the hiring of 6(six) teachers at Santa Monica High School at a cost of approximately \$440,000. The following positions remain on the reduction list and are not restored:

- 1 High School Library Assistant
- 1.87 FTE Instructional Aides - Classroom
- 4 Custodians/Grounds Positions
- 1 Personnel Commission Office

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Brownley

Public Comments

Marty Mirabal

Keryl Cartee

STUDENT ADVISORY VOTE: n/a

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/26/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ADOPT FINAL BUDGET FOR 2003-04

RECOMMENDATION NO. A.33

It is recommended that the Board of Education adopt the 2003-04 Final Budget as presented in the accompanying California Department of Education Format, AB1200. The details of the budget will be highlighted in a powerpoint presentation at the June 26, 2003 Board Meeting.

STATE BUDGET UPDATE

Early last week, the Budget Conference Committee completed the K-12 portion of its agenda. This essentially means that K-12 is pretty much done when it comes to budget deliberations. The Education Coalition negotiated a K-12 package with the Governor's office in the hopes that the Legislature would take it and run. Without that strategy, it was feared that the Legislature would entertain suspension of Proposition 98. So far, the Education Coalition's strategy has worked. The Conference Committee adopted over 90% of the Education Coalition's package.

Although the K-12 portion of the budget is closed out, significant roadblocks remain outside of education. Democrats and Republicans remain far apart on additional non-Prop. 98 cuts, tax increases, spending caps and borrowing. As a result, the Legislature missed its June 15 deadline to pass a budget and submit it to the Governor.

THE RECALL

The "Recall Gray Davis" effort has exacerbated an already pressure-cooker situation. Given the recall's current signature gathering, it will likely qualify for a fall or March, 2004 election, which adds yet another political dynamic that school advocates must factor into any upcoming policy equation. At the very least, it doesn't do anything to foster greater dialog and compromise when it comes to budget making.

REVENUE LIMIT REDUCTION AND FLEXIBILITY

Part of the K-12 cut package includes a \$350 million reduction to K-12 Revenue Limits. The Education Coalition attempted to work out an arrangement whereby districts would be required to utilize certain flexibility proposals.

The Conference Committee compromised with:

- ◆ Up to ½ of AB1200 reserves for 2003-04 and 2004-05.
- ◆ Up to 1/3 of restricted reserve for routine maintenance for 2003-04.
- ◆ 100% access of categorical program ending year balances, with the exception of: Special Education, Economic Impact Aid, Instructional Materials, Targeted Instructional Improvement Grants, II/USP and High Priority Schools Grant Program.

LATEST CONFERENCE COMMITTEE ACTIONS

AVID - The Committee adopted the Assembly action to restore full funding for this program.

Basic Aid Categorical Program Adjustment - The Conference Committee adopted compromise language that reduces Basic Aid districts by only \$9.9 million. This reduction will be done on a basis of Basic Ad districts' Revenue Limit.

Deferred Maintenance - The Committee adopted the Governor's May Revise recommendation to reduce deferred maintenance by 63%.

Peer Assistance and Review - The Committee chose to reduce PAR funding greater than what the Governor proposed. The Committee's action almost doubled the cut proposed by the Administration and left \$32 million in the program.

School Library Materials - The Committee chose the lowest funding level adopted by both houses, leaving \$8.7 million in the fund.

CONCLUSION

Although the Conference Committee has completed the K-12 portion of the budget, it has a long way to go on other matters. District staff will assume that the Conference Committee actions will go into the final budget and have developed our budget accordingly.

**Source: Association of California School Administrators
Bulletin dated June 17, 2003**

****The Personnel Commission Budget (attached) is incorporated in the budget as presented in the Addendum.***

BUDGET ASSUMPTIONS FOR 2003-04

Revenues

1. District Revenue Limit projections reflect the following:
 - ◆ No COLA
 - ◆ 1.2% reduction to Total Base Revenue Limit of \$4,845
 - ◆ No Equalization Aid
 - ◆ 10.42% PERS employer contribution rate
 - ◆ 23% PERS Reduction Buyout
 - ◆ Elimination of Grades K-4 Intensive Reading and Grades 7-8 Algebra Academies Programs
 - ◆ 5% Cap on fundable hours for the Core Academic Supplemental Instructional Program
 - ◆ Supplemental Instructional Programs' hourly rate of \$3.45
2. District enrollment, as projected by Rick Bagley in the report to the Board of Education on January 30, 2003, is estimated to be 12,711 students. The current year's CBEDs count was 12,789. Therefore, the enrollment projection reflects an enrollment reduction of 78 students.
3. The Lottery allocation is estimated to be \$126 per pupil, of which \$113 per pupil is for unrestricted expenditures and \$13 per pupil is for Proposition 20-Mandated for Instructional Materials.
4. State Categorical Programs which are proposed to be eliminated by the Governor's May Revision are:
 - ◆ Miller-Unruh Reading
 - ◆ 7th and 8th Grade Algebra
 - ◆ K-4 Intensive Reading
 - ◆ Teacher as a Priority
 - ◆ Administrator Training
5. Categorical Programs that are reduced in funding are:
 - ◆ Core Academic Summer School from 7% Cap to 5% Cap
 - ◆ Principal Training
 - ◆ Gifted and Talented Education by 10%
 - ◆ National Board Teacher Incentive
6. Mid-year cuts were made to these categorical programs:

◆ Instructional Materials	\$212,859
◆ PEER Review & Assistance Program	\$ 35,765
◆ Library Materials Program	<u>\$ 19,950</u>
Total:	\$268,574

The Instructional Materials funding is projected to be funded at \$27.21 per CBEDS, reduced from \$64.50. The Peer Assistance and Review Program is reduced by a 1/3 cut (estimated to be \$35,000) and library materials program reduced to \$3.44 per ADA.

7. Categorical funding deferrals of approximately 25% of the 2002-03 entitlements are being reduced by \$499,955, as follows:

◆ School Improvement Program	\$187,592
◆ Home-to-School Transportation	\$109,879
◆ Special Education Transportation	\$101,721
◆ Targeted Instructional Improvement Grant	<u>\$100,763</u>
	\$499,955

Further deferrals of these programs continue into 2004-05.

- ◆ Home-to-School Transportation by 10%
- ◆ Targeted Instructional Improvement Grant by 11%
- ◆ School Safety Block Grant by 100%

8. The Special Education funding for AB602 Base Funding rate is \$524.78 per ADA, for an estimated \$6,400,000. The Governor proposed to fund growth in Special Education enrollment.

9. The legislature has suspended all payments for Mandated Cost Reimbursement Claims. This has caused us to remove \$667,400 from the current year's budget, and to eliminate \$440,000 from the 2003-04 budget.

10. The Class-Size Reduction Program is anticipated to be funded at \$906 per pupil for Grades K-3 and at \$180 per pupil for Ninth Grade Class-Size Reduction. The K-3 Class Size Reduction program is the only categorical program that would receive growth funding under the Governor's May Revision.

11. It is anticipated that the Deferred Maintenance Program will not be funded in the 2003-04 year, so neither the funding nor the required match will be budgeted. It appears that only critical hardship projects will be funded.

12. Federal revenues are estimated to be the same as this year.

13. The District estimates the local revenues to be \$100,000 from leases and rentals, \$587,329 from the DoubleTree Hotel, and \$800,000 for the Madison School site.

14. The local Parcel Tax for Measure Y at \$104.13, which includes a CPI-U adjustment of 2.96%, is estimated to generate \$3,375,166, based on 32,413 parcels. **The successful passage of Measure S, a parcel tax of \$225 per parcel, is estimated to generate \$7,292,925. Until we have completed processing requests for senior exemptions, revenue from Measure S will be posted at \$6,300,000.**

15. The District anticipates receiving \$3,000,000 of financial support from the City of Santa Monica, \$500,000 of which will be designated for multi-cultural education efforts.

16. **The City of Santa Monica has granted an additional \$2,250,000 of one-time monies for the School District's 2003-04 Budget. Several City grants that were funded in addition to the original \$3,000,000 are now included in the City's financial support of \$5,250,000.**

Expenditures

1. **Upon the successful passage of Measure S**, instruction staffing will return to a staffing ratio of 20 to 1 for Grades K-3, 30 to 1 for Grades 4-5, 30 to 1 for middle schools and 33 to 1 for high schools.

The budget reflects the full restoration of the First Package:

21	Elementary Teachers	\$1,296,400
2	Elementary Assistant Principals	\$ 201,800
1	Elementary Principal	\$ 116,984
20	Middle School Teachers	\$1,234,640
25	High School Teachers	<u>\$1,543,300</u>
	Subtotal:	\$4,393,124
2	Nurses	\$ 130,752
6.67	Elem. Instr. Music Teachers	\$ 503,868
5.19	Music Aides/Accompanist	\$ 204,261
1	Fine Arts Coordinator	\$ 91,899
4	Facilities/Custodians/Grounds	\$ 230,772
4	Sr. Adm. Asst./Adm. Asst./Sr. Off. Spec.	\$ 223,612
2	Fiscal Services/Computer Services	\$ 128,150
2	Personnel/Educ. Serv./Student Serv.	\$ 110,579
1	Career Center Specialist	\$ 56,526
5	Elementary Library Coordinators	<u>\$ 214,310</u>
	Subtotal:	\$1,894,729
	<u>TOTAL:</u>	<u>\$6,287,853</u>

Second Package Restoration

3.2	Nurses	\$	209,000
4	Elementary Library Coordinators	\$	171,448
1.38	Middle School Library Assistants	\$	52,843
2	High School Library Assistants	\$	74,358
10.88	P.E. Aides/P.E. Specialist	\$	441,376
1	P.E./Health Coordinator	\$	96,150
3	Computer Lab/AV Technicians	\$	115,988
1.87	Instructional Aides - Classroom	\$	72,536
11	Sr. Adm. Asst./Adm. Asst./Sr. Ofc Spec.	\$	614,933
2	Personnel/Educ. Serv./Student Serv.	\$	110,579
1	Textbook Coordinator	\$	53,545
		Subtotal:	\$2,012,960
		Allocation for 2003 Summer School	\$ 250,000
		TOTAL:	\$2,262,960

The remaining budget reductions defined as "Third Package" and a portion of "Second Package" have not been reinstated. The total reduction is \$3,513,144 and it remains in place.

2. The budget will maintain the schools' Formula Money allocation for instructional supplies similar to 2002-03:

◆	K-5	\$35.81 per pupil
◆	6-8	\$45.45 per pupil
◆	9-12	\$74.70 per pupil

Lottery Instructional Materials funds (Proposition 20) will be used to fund this allocation.

3. The Instructional Materials Fund Realignment Program, (Textbook Fund) will be budgeted at each school at \$27.21 per CBED for a total of \$348,000.

4. The premium rates for District-paid employee medical and dental benefits are budgeted for a 15% increase. **CAL-PERS has announced that they have adopted a 17.7% rate for the 2004 calendar year. We will adjust these rates when we receive the official notification. Budget revisions will be posted in the First Interim Report.**

5. The school site allocations for Extra Duty Units (EDUs) and athletic transportation will be funded at the same level as 2002-03. Consideration is being given to the reduction of teacher hourly budgets that currently fund many teacher activities outside of the classroom.

6. The Special Education, Special Education Transportation, National Board Certification and Summer School enrichment program budgets will need to be supported with unrestricted General Fund revenues.

7. Other categorical programs that require a General Fund contribution are being reduced, commensurate with their revenues. New reduced budgets for EIA, Bilingual Education and Science Magnet programs are being budgeted.

8. Special Service contracts and certain miscellaneous independent contractor agreements have been eliminated in the amount of \$998,257.

9. All capital expenditure budgets have been eliminated from the budget (6000 object code series).

10. The payment of approximately \$250,000 debt service payment on the 20-year Certificates of Participation (COPs) issued to fund a portion of Santa Monica High School Phase III will be paid from the Capital Facilities Fund (Fund 25).

11. Due to our participation in the State's School Facilities Modernization Program, we are currently required to budget 3% of the General Fund unrestricted budget for facility maintenance. **Upon the passage of the State Budget, consideration will be given to use a "flexibility proposal" to reduce this budget to 2% of the General Fund unrestricted budget.**

12. A transfer of \$1,030,000 will be made to Fund 71 to pay for early retirement incentives (the District's 45% Plan), the STRS Golden Handshake, the 2002-03 Service Recognition Program, and health and welfare benefits.

13. Provisions have been made to budget 3% for the Reserve for Economic Uncertainties as required by State Statute.

14. A contribution of \$140,000 to the Deferred Maintenance Program has been budgeted, calculated at 30% of the current year match.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Brownley
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)
ABSTENTIONS: None (0)



Santa Monica
Malibu Schools

PERSONNEL COMMISSION:

Russell Barnard

Pam Brady

Celia Carroll

Office of the Personnel Commission

John J. Sliss

Director of Classified Personnel/

Secretary to the Personnel Commission

June 25, 2003



Board of Education
Superintendent John Deasy
Santa Monica-Malibu USD
1651 Sixteenth Street
Santa Monica, California 90404

Re: Personnel Commission Budget for "2003-04" SY

Dear Members of the Board of Education and Superintendent Deasy,

The Personnel Commission held its Public Hearing on the proposed "2003-04" budget on June 24, 2003. Attached, please find the proposed budget that was adopted by the Personnel Commission. The budget process included consultation with Mr. Kenneth Bailey, Assistant Superintendent, of Business and Fiscal Services.

I would like to point out several important aspects of the "2003-04" budget that were taken into consideration by the Commission.

1. The Personnel Commission budgeted \$10,000 for a study of the reorganization/consolidation of the Human Resources Department, as requested by Superintendent John Deasy.
2. The Personnel Commission also budgeted, as indicated by the second restoration package for the Personnel Analyst Position (\$99,822).

Including these two additional possible expenditures, the Personnel Commission's adopted budget is \$124,923, less than the adjusted second restoration District budget.

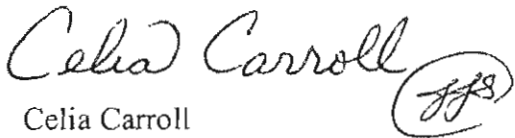
The Personnel Commission has asked its Director, John Sliss, to work with Dr. Joseph Quarles on the preparation of a "Request for Proposal" for the reorganization/consolidation study of the Human Resources Department.

We are moving forward on this matter by budgeting for the study and cooperatively preparing the "Request for Proposal."

The Personnel Commission requests the Board of Education concurrence with its "2003-04" budget. The required "Notification of District Intent" form is attached. Please complete this form and return it to John J. Sliss, Director of Classified Personnel.

Thank you for your assistance and cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Celia Carroll". To the right of the signature is a circular stamp containing the initials "JJS".

Celia Carroll
Chair of the Santa Monica-Malibu USD
Personnel Commission

cc: Kenneth Bailey
Joseph Quarles
Commissioner Russell Barnard
Commissioner Pam Brady
John Sliss

Santa Monica-Malibu Unified School District

1651 Sixteenth Street* Santa Monica* California 90404-3891* (310) 450-8338*www.snmusd.org

Board of Education: Emily Bloomfield * Julia Brownley * Jose Escarce * Oscar de la Torre * Mike Jordan * Maria Leon-Vasquez * Shane McLoud
John E. Deasy, Superintendent of Schools

SITE: 027 - PERSONNEL COMMISSION

FUND: 01 - GENERAL FUND

RESOURCE: 00000 - UNRESTRICTED RESOURCE

GOAL: 00000 - UNDISTRIBUTED

JUN 26 11 45 AM '03

FUNCTION: OTHER GENERAL ADMINISTRATION				WORKING	ENCUMBERED	EXPENDED	BALANCE	PERCENT
01-00000-0-00000-72000-2300-027-1501	CLASSIFIED ADMIN SALARIES			103,615.00	.00	.00	103,615.00	100.0%
01-00000-0-00000-72000-2319-027-1501	BOARD/COMMISSION MEMBERS, MONTHLY			5,400.00	.00	.00	5,400.00	100.0%
01-00000-0-00000-72000-2410-027-1501	CLERICAL/OFFICE, MONTHLY			221,260.00	.00	.00	221,260.00	100.0%
01-00000-0-00000-72000-2460-027-1501	CLERICAL/OFFICE, SUBSTITUTE			19,000.00	.00	.00	19,000.00	100.0%
01-00000-0-00000-72000-3212-027-1501	PERS, CLASSIFIED EMPLOYERS			9,004.00	.00	.00	9,004.00	100.0%
01-00000-0-00000-72000-3312-027-1501	OASDI, CLASSIFIED EMPLOYERS			20,291.00	.00	.00	20,291.00	100.0%
01-00000-0-00000-72000-3332-027-1501	MEDICARE, CLASSIFIED			4,987.00	.00	.00	4,987.00	100.0%
01-00000-0-00000-72000-3412-027-1501	HEALTH/WELFARE, CLASSIFIED			37,943.00	.00	.00	37,943.00	100.0%
01-00000-0-00000-72000-3512-027-1501	SUI, CLASSIFIED			1,032.00	.00	.00	1,032.00	100.0%
01-00000-0-00000-72000-3612-027-1501	W/C, CLASSIFIED			10,317.00	.00	.00	10,317.00	100.0%
01-00000-0-00000-72000-3702-027-1501	RETIREE BENEFITS, CLASSIFIED			98,460.00	.00	.00	98,460.00	100.0%
01-00000-0-00000-72000-3812-027-1501	PERS REDUCTION, CLASSIFIED			33,297.00	.00	.00	33,297.00	100.0%
01-00000-0-00000-72000-3902-027-1501	OTHER BENEFITS, CLASSIFIED			94,825.00	.00	.00	94,825.00	100.0%
01-00000-0-00000-72000-3912-027-1501	CASH IN LIEU, CLASSIFIED			600.00	.00	.00	600.00	100.0%
01-00000-0-00000-72000-4310-027-2270	GENERAL SUPPLIES & MATERIALS			12,060.00	55.73	.00	12,004.27	99.5%
01-00000-0-00000-72000-4400-027-2270	NON-CAPITAL EQUIP-\$500-\$5000			7,500.00	.00	.00	7,500.00	100.0%
01-00000-0-00000-72000-5210-027-2270	MILEAGE REIMBURSEMENT			360.00	.00	.00	360.00	100.0%
01-00000-0-00000-72000-5220-027-2270	CONFERENCE/TRAVEL EXPENSES			300.00	.00	.00	300.00	100.0%
01-00000-0-00000-72000-5300-027-2270	DUES AND MEMBERSHIPS			745.00	.00	.00	745.00	100.0%
01-00000-0-00000-72000-5640-027-2270	REPAIR BY VENDOR			150.00	.00	.00	150.00	100.0%
01-00000-0-00000-72000-5650-027-2270	MAINTENANCE AGREEMENT			4,841.00	.00	.00	4,841.00	100.0%
01-00000-0-00000-72000-5710-027-2270	DIRECT COST TRF - INTRAFUND			7,500.00	.00	.00	7,500.00	100.0%
01-00000-0-00000-72000-5802-027-2270	INDEPENDENT CONTRACTORS/CONSULT			1,350.00	.00	.00	1,350.00	100.0%
01-00000-0-00000-72000-5810-027-2270	ADVERTISING			12,000.00	.00	.00	12,000.00	100.0%
01-00000-0-00000-72000-5890-027-2270	OTHER OPERATING EXPENSES			31,245.00	2,550.00	.00	28,695.00	91.8%
01-00000-0-00000-72000-5900-027-2270	COMMUNICATIONS			.00	.00	.00	.00	0.0%
01-00000-0-00000-72000-5910-027-2270	POSTAGE AND POSTAGE METERS			200.00	.00	.00	200.00	100.0%
01-00000-0-00000-72000-6400-027-2270	EQUIPMENT			.00	.00	.00	.00	0.0%
FUNCTION: OTHER GENERAL ADMINISTRATION 72000 TOTAL:				738,282.00	2,605.73	.00	735,676.27	

FUNCTION: ALL OTHER GENERAL ADMINISTRATION				WORKING	ENCUMBERED	EXPENDED	BALANCE	PERCENT
01-00000-0-00000-76000-5690-027-2270	OTHER OPERATING EXPENSES			50,000.00	.00	.00	50,000.00	100.0%
FUNCTION: ALL OTHER GENERAL ADMINISTRATION 76000 TOTAL:				50,000.00	.00	.00	50,000.00	

FUNCTION: RETIREE BENEFITS - UNSPECIFIED				WORKING	ENCUMBERED	EXPENDED	BALANCE	PERCENT
01-00000-0-00000-94000-3701-027-2270	RETIREE BENEFITS, CERTIFICATED			.00	.00	.00	.00	0.0%
01-00000-0-00000-94000-3702-027-2270	RETIREE BENEFITS, CLASSIFIED			.00	.00	.00	.00	0.0%
FUNCTION: RETIREE BENEFITS - UNSPECIFIED 94000 TOTAL:				.00	.00	.00	.00	

Annual Financial and Budget Report
Fiscal Year 2003-2004

C

Expenditure by Object	Column I 2001-2002 Actual (dollars only)	Column II 2002-2003 Actual or Estimated (dollars only)	Column III 2003-2004 Budget (dollars only)
2000 Classified Salaries¹			
Commission Members ²	\$ 2400	\$ 1400	\$ 1400
Director	97472	97472	99421
Secretaries, Clerks	277427	288868	284444
Other	20060	12347	1000
3000 Employee Benefits	115583	118872	139488
Subtotal	512942	518959	525753
4000 Supplies and Equipment Replacement	12560	10005	5000
5000 Operating Expense	114601	120285	80000
6000 Equipment	4609	0	0
Subtotal	131770	132290	85000
Appropriation for Contingencies³			
Total Expenditures	\$ 644712	\$ 649249	\$ 610753
	Actual Expense	\$	
		Amount Budgeted	\$ 610753

¹ Do not include those expenditures not directly attributable to the activities of the Commission and their employees. For example, salaries of administrators having a line responsibility for all district operations should not be prorated even though some time may be spent working with the personnel director.

² Salaries for Commission members should not be included without prior and specific authorization by the Governing Board. (E. C. Section 45250)

³ Include as Appropriation for Contingencies only such amount as may seem necessary for unforeseen requirements.

LOS ANGELES COUNTY OFFICE OF EDUCATION

Division of Business Advisory Services

NOTIFICATION OF DISTRICT INTENT TO CONCUR WITH OR REJECT THE
PROPOSED FISCAL YEAR 2003-04 PERSONNEL COMMISSION BUDGET

_____ The governing board concurs with the proposed fiscal year 2003-04 Personnel Commission budget.

_____ The governing board intends to request that the County Superintendent of Schools reject the Personnel Commission's budget and follow the provisions of Education Code Section 45253 or Education Code Section 88073. **The superintendent, on behalf of the district governing board, will be submitting a formal written request that the Los Angeles County Superintendent of Schools reject the budget.**

_____ The governing board neither concurs nor intends to request that the County Superintendent reject the Personnel Commission's budget.

Date

District Name

Signature
District Superintendent/President

NOTE: This "Notice of Intent" must be attached to the proposed Personnel Commission budget when it is submitted to the Los Angeles County Office of Education.

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
District Office Board Room
1651 Sixteenth Street, Santa Monica CA 90404

AGENDA

SPECIAL MEETING
June 24, 2003, @ 5:00 p.m.
District Office Board Room

Electronically Recorded

PERSONNEL COMMISSIONERS: Mrs. Celia Carroll, Mr. Russell Barnard, and Mrs. Pam Brady

I. General Functions

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Motion to Approve Agenda

Motion by: _____
Seconded by: _____
Vote: _____

E. Public Comments: This is an opportunity for employees or citizens to make suggestions and identify concerns about matters on the agenda, other Classified Personnel matters, or suggest topics for future agendas. Those wishing to address the Commission are requested to fill out a request to address the Personnel Commission card. Comments may be made to a particular agenda item or during the Public Comments section of the meeting. Members of the Personnel Commission and the staff appreciate your comments. The Brown Act (Government Code) states that Commission Members may not engage in discussion of non agenda items raised during "Public Comments" except to ask clarifying questions, make a brief report on his or her own activities, or to refer the matter to staff.

F. Communications: The Communications section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Director of Classified Personnel/Secretary to the Personnel Commission prior to the date of the meeting.

A. SEIU Report

B. Board of Education Report

II. Public Hearing on Personnel Commission Budget for 2003-04: See attached Budget.

Motion to Open Public Hearing regarding the Personnel Commission Budget: _____

Seconded by: _____

Vote: _____

TIME OPENED: _____

Motion to Close Public Hearing: _____

Seconded by: _____

Vote: _____

Motion to Adopt Personnel Commission Budget for 2003-2004: _____

Seconded by: _____

Vote: _____

III. Personnel Commissioner Business.

A. Personnel Commissioner Comments.

B. Future Items.

IX. Next Regular Personnel Commission Meeting.

Tuesday, August 5, 2003, at 5:00 p.m., in the District Office Board Room.

X. Adjournment: There being no further business to come before the Commission, it is recommended that the meeting be adjourned.

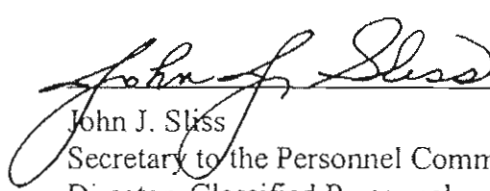
Motion to Adjourned: _____

Seconded by: _____

Vote: _____

TIME ADJOURNED: _____

Submitted by: _____


John J. Sliss

Secretary to the Personnel Commission
Director, Classified Personnel