

TO: BOARD OF EDUCATION

ACTION
12/12/02

FROM: SUPERINTENDENT

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes: November 21, 2002.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/12/02

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.2

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

MISS JANE PITTMAN, by Ernest J. Gaines, Grade 8 Honors Language Arts, Jan La Duke requesting adoption from John Adams, SUPPLEMENTAL

FRIDAY NIGHT LIGHTS, by H.G. Bissinger, Grade 12 Sports Literature, David Herrera requesting adoption from Samohi, BASIC

ECONOMICS, by John S. Morton, Grade 12 AP Economics, Michael Burnett requesting adoption from Samohi, BASIC ISBN#1-56183-477-7

ECONOMICS, by John S. Morton, Grade 12 AP Economics, Michael Burnett requesting adoption from Samohi, BASIC ISBN#1-56183-478-5

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/12/02

FROM: JOHN E. DEASY

RE: OVERNIGHT FIELD TRIP (S) 2002-03

RECOMMENDATION NO. A.3

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2002-2003 school year. No child will be denied due to financial hardship.

<u>School Grade # of Students</u>	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost / Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
GRANT 5th grade 130	Camp Bloomfield 4/28/03 to 5/02/03	Susan Croft Al Friedenberg	\$180.00 per student paid for by parents & fund raisers	Science	A five-day science enrichment program offered to 5 th Grade students including tide pool studies, nature walks and studies and outdoor classroom observations.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

CONSENT/ACTION

12/05/02

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO.A.4

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2002/2003 budget.

Contractor/Contract Dates	Description	Site	Funding
Patty Kamalyan/PKS & Associates Oct. 1, 2002-June 30, 2003 Cost: Not to exceed \$10,800	To research and develop letters of interest and full grant proposals to Private or Corporate Foundations for the Fine Arts Program and to review the (Model Arts Program Network) MAP Network Arts Education Survey/Assessment and develop a comprehensive report for the district.	Ed Services	Ed Services Admin. (\$4,500) 01- 00000-0-19600-10000-5802-030-1300 Fine Arts (\$6,300) 01-00000-0-17150-1000-5802-030-1300
NCCJ - National Conference for Community and Justice Oct. 1, 2002 - June 30, 2003 Cost: Not to exceed \$12,000	To work with students and staff members on effective cross cultural communication strategies	Student Services	City of Santa Monica/Multi Cultural 01-91230-0-19200-10000-5802-040-1400
Jessica Earnhardt Nov. 1, 2002 - June 30, 2003 Cost: Not to exceed \$2,400 (\$300 per month for 8 months)	"Promises" substance abuse intervention and support groups for parents and students at Santa Monica High School	Student Services	Gift 01-90120-0-19150-10000-5802-040-1400

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/12/02

FROM: JOHN E. DEASY/JOSEPH N. QUARLES

RE: APPROVAL FOR INDEPENDENT CONTRACTS - JOHN C. JARBOE

RECOMMENDATION NO. A.5

It is recommended that the Board of Education enter into the following Independent Contracts. These contracts are included in the 2002/03 budget.

CONTRACTOR	DESCRIPTION	SITE	FUNDING
John C. Jarboe Contract UC03170 Total amount of Contract is open-ended: Contract starting November 1, 2002 and <u>ending June 30, 2003.</u>	Serve as Independent Hearing Officer in disciplinary matters and research and writing of findings.	Human Resources	Independent Contractors/Consultant 01-00000-0-00000-72000-5802-026-1250

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/12/02

FROM: KENNETH R. BAILEY/ VIRGINIA I.HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.6

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from November 13, 2002, through December 3, 2002, for fiscal year 2002/03.

AGENDA

NOTE:

The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/12/02

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2002-03

RECOMMENDATION NO. A.7

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$36,401.41 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2002-2003 income and appropriations by \$36,226.41, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2002-2003.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 12-12gif.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/12/02

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.8

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BAROT, Christine</u> Child Development Serv. 12-52101-0-85000-21000-5220- 070-2700 General Fund - <u>Resource</u> : Head Start Model 1	LACOE Head Start Social Service Training Downey, CA October 23, 2002	\$18.25 (mileage only)
<u>CORLISS, Chris</u> Educational Services 01-00000-0-19480-10000-5220- 030-1300 General Fund - <u>Function</u> : Instruction No Cost to District	Calif. Middle School P.E. Workshop Fullerton, CA July 28 - 30, 2002 Physical Best Training Sacramento, CA November 25, 2002	\$555.00 0
<u>DIAZ, Aida</u> Educational Services 01-62880-0-11100-10000-5220- 035-1300 General Fund - <u>Resource</u> : ELILP	4th Annual Accountability Institute Engl. Learners & Immigrant Students Santa Barbara, CA December 9 - 10, 2002	\$550.00

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>KEILEY, Harry</u> Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund - Function: Other Genl. Admin.	National Board for Professional Teaching Standards San Diego, CA November 8 - 10, 2002	\$900.00
<u>KRATZER, Cindy</u> Educational Services 01-41100-0-11100-10000-5220- 030-1300 General Fund - Resource: Title V	Houghton Mifflin Teacher Training Oxnard, CA November 15, 2002	\$36.00
<u>MARTINEZ, Lorena</u> Grant Elementary 01-72600-0-11100-10000-5220- 003-4030 General Fund - Resource: SIP K-6	Parent Expectation Support Achievement Los Angeles, CA November 6 - 8, 2002	\$275.00
<u>MOORE, Judy</u> Samohi No Cost to District	Albert Ellis-Treating Destructive Beliefs, Feelings & Behaviors Sherman Oaks, CA December 3, 2002	0
<u>PAULSON, Janet</u> Samohi No Cost to District	48th Annual Speech Language Study Conference Lakewood, CA January 17, 2003	0
<u>ZRINZO, Peter</u> Educational Services No Cost to District	Macworld Conference & Expo - 2003 San Francisco, CA January 6 - 10, 2003	0
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<u>SAVAGE, Christine</u> Roosevelt Elementary 01-72600-0-11100-10000-5220- 007-4070 General Fund - Resource: SIP K-6	Calif. Math Council Southern Section Conference Palm Springs, CA November 8 - 9, 2002	\$91.25 OVERAGE + SUB

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<p align="center">Group Conference and Travel: In-State</p> <p align="center">* a complete list of conference participants is on file in the Department of Fiscal Services</p>		
<u>GONZALEZ, Irene</u> + 4 Additional Staff Educational Services 01-00000-0-11100-74000-5220- 025-1250 General Fund - Function: CDP	Washington Mutual Future Teachers Conference Santa Monica, CA October 26, 2002	\$50.00
<u>FERRES, Kristin</u> <u>TOOMEY, Mary Ellen</u> Special Education 01-65000-0-57700-11100-5220- 043-1400 General Fund - Resource: Special Education	Special Education Law in California Los Angeles, CA November 18, 2002	\$400.00 total + 1 SUB
<u>ELGART, Candace</u> <u>PUNT, Ruth</u> CDS/Roosevelt (Spec. Ed.) 01-65000-0-57700-11900-5220- 043-1400 General Fund - Resource: Special Education	Hear Now and Always - Auditory/ Verbal Training Workshop Los Angeles, CA November 15, 2002	\$75.00 total
<u>ESSELN, Ruth</u> <u>MARTIN, Kathleen</u> Samohi No Cost to District	WASC Self-Study Training Ontario, CA November 15, 2002	0
<u>DIAZ, Aida</u> <u>RIVERA, Chris</u> Educational Services 01-91220-0-19450-10000-5220- 030-1300 General Fund - Function: Instruction	Focus on Induction-Study Groups Claremont, CA November 19 & December 16, 2002	\$200.00 total
<u>CADY, Linda</u> + 5 Additional Staff 01-41100-0-11100-10000-5220- 035-1300 General Fund - Resource: IASA Title VI - Innov. Educ. Strategies	AVID Lake Arrowhead, CA December 3 - 4, 2002	\$1,200.00 total + 4 SUBS
<u>CAMPOS-GONZALEZ, Sara</u> <u>DIAZ, Aida</u> Educational Services 01-91220-0-19450-10000-5220- 030-1300 General Fund - Function: Instruction	High Point English Language Development & Reading Intervention Training Cerritos, CA February 4 - 6, 2003	\$400.00 + 1 SUB

<u>NAME</u>	<u>CONFERENCE NAME</u>	<u>COST</u>
<u>SITE</u>	<u>LOCATION</u>	<u>ESTIMATE</u>
Account Number	DATE (S)	
Fund - Resource Number		
Out-of-State Conferences: Individual		
<u>CARLSON, Linda</u> Webster Elementary No Cost to District	ASHA Annual Convention Atlanta, GA November 20 - 24, 2002	0
Out-of-State Conferences: Group		
<u>KRUG, Jessica</u> + 2 Additional Staff Educational Services 01-41100-0-11100-10000-5220- 035-1300 General Fund - Resource: Title V	Coalition of Essential Schools Washington, DC November 14 - 16, 2002	\$3,500 total (airfare & misc only- UCLA pays for regis)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ATION/CONSENT

12/12/02

FROM: JOHN E. DEASY/PETER ZRINZO

RE: RECOMMENDATION TO APPROVE REVISED DISTRICT TECHNOLOGY USE
PLAN

RECOMMENDATION NO A.9

It is recommended that the Board of Education approve the following Revised SMMUSD Technology Use Plan submitted by the Technology District Advisory Committee.

COMMENT: The District Advisory Committee for Instructional Technology is responsible for reviewing Site Technology Plans and evaluating conformance of plans with the District Technology Use Plan. These findings shall be summarized and reported to the Board of Education annually.

This plan is being recommended prior to their annual June report to the Board of Education to enable the district to qualify for grant opportunities during the current year.

"Pursuant to Education Code Section 51871.5(a), after January 1, 2002, a school district must have the School District Education Technology Plan Certification Form and Addendum completed and on file with the California Department of Education (CDE), Education Technology Office.

AGENDA

NOTE:

The Technology Use Plan may be accessed on the district's website, www.smmusd.org. as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on TUP1102.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION CONSENT/ACTION
12/12/02

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.10

ELECTIONS

ADDITIONAL ASSIGNMENTS

<u>Name/Location</u>	<u>Rate</u>	<u>Effective</u>	<u>Not to Exceed</u>
<u>JOHN ADAMS MIDDLE SCHOOL</u>			
Kusion, Alex	40 hrs @\$35.60	9/7/02-6/21/03	Est Hrly/\$1424
Mancini, Carmen	40 hrs @\$35.60	9/7/02-6/21/03	<u>Est Hrly/\$1424</u>
			TOTAL ESTABLISHED HOURLY \$2,848

Comment: Attend Saturday Immersion Articulation Meetings
01-Engl Lang/Intens Literacy Prog

<u>FRANKLIN ELEMENTARY SCHOOL</u>			
Cornford, Linda	19 hrs @\$35.60	9/02-6/03	Est Hrly/\$676
Flynn, Paula	38 hrs @\$35.60	9/02-6/03	Est Hrly/\$1353
Jorgensen, Monica	38 hrs @\$35.60	9/02-6/03	Est Hrly/\$1353
Reff, Eric	38 hrs @\$35.60	9/02-6/03	<u>Est Hrly/\$1353</u>
			TOTAL ESTABLISHED HOURLY \$4,735

Comment: Technology Club
01-Local Parcel Tax

Cueva, Olga	6 hrs @\$35.60	8/1-31/02	Est Hrly/\$214
Grafton, Kimberly	6 hrs @\$35.60	8/1-31/02	Est Hrly/\$214
Martinez, Lorena	6 hrs @\$35.60	8/1-31/02	Est Hrly/\$214
Petrilyak, David	6 hrs @\$35.60	8/1-31/02	Est Hrly/\$214
Spanos, Christina	6 hrs @\$35.60	8/1-31/02	Est Hrly/\$214
Thomas, Christine	6 hrs @\$35.60	8/1-31/02	<u>Est Hrly/\$214</u>
			TOTAL ESTABLISHED HOURLY \$1,284

Comment: "Getting to Know You" Kindergarten Assessment
01-School Improvement Prog, K-6

<u>LINCOLN MIDDLE SCHOOL</u>			
Brown, J.C.	3 hrs @\$35.60	11/4/02	Est Hrly/\$107
Rhodes, Sara	3 hrs @\$35.60	11/4/02	Est Hrly/\$107
Suffolk, Stefanie	3 hrs @\$35.60	11/4/02	<u>Est Hrly/\$107</u>
			TOTAL ESTABLISHED HOURLY \$321

Comment: Read 5th grade portfolios
01-School Improvement Prog, K-6

Kittel, Gina	145 hrs @\$35.60	10/28/02-6/13/03	<u>Est Hrly/\$5162</u>
			TOTAL ESTABLISHED HOURLY \$5,162

Comment: RSP Teacher
01-Special Education

<u>MALIBU HIGH</u>			
Flowers, Lynne	75 hrs @\$35.60	9/30/02-1/24/03	<u>Est Hrly/\$2670</u>
			TOTAL ESTABLISHED HOURLY \$2,670

Comment: RSP teacher - additional hour per day to work with student
01-Special Education

MCKINLEY ELEMENTARY

Bishop, Shannon	1.5 hrs @\$35.60	10/1/02-6/20/03	Est Hrly/\$53
Light, Lindsay	2.5 hrs @\$35.60	10/1/02-6/20/03	Est Hrly/\$89
Moore, LaShawn	1.5 hrs @\$35.60	10/1/02-6/20/03	Est Hrly/\$53
Ruiz, Jaimee	1.5 hrs @\$35.60	10/1/02-6/20/03	<u>Est Hrly/\$53</u>
TOTAL ESTABLISHED HOURLY			\$248

Comment: Family Literacy
01-IASA: Title I Basic-Lw Inc/Neg

WILL ROGERS ELEMENTARY

Ferrell, Peggy Sue	280 hrs @\$35.60	10/2/02-6/30/03	<u>Est Hrly/\$9968</u>
TOTAL ESTABLISHED HOURLY			\$9,968

Comment: Science Coordinator
01-Reimbursed by PTA

SANTA MONICA HIGH SCHOOL

Luong, Theresa	7 hrs @\$35.60	10/1-31/02	<u>Est Hrly/\$250</u>
TOTAL ESTABLISHED HOURLY			\$250

Comment: Administration and coordination of 2002 PSAT
01-Reimbursed by ASB

Baker, Rufus	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Barraza, Pete	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Beeman-Solano, Amy	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Burnett, Michael	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
DeLaCruz, Gilda	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
DeMorst, Wendy	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Gatell, Frank	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Gleason, Beverly	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Hadlock-Piltz, Tassie	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Reichle, Tisha	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Herrera, David	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Johnson, Kimberly	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Latham, Diana	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Lawrence, Laura	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Lockwood, Courtney	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Lotz, Kelly	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Louria, Meredith	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Marek, Celia	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Morante, Roger	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Neill, Bill	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Nichols, Sharon	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Orlowski, Jamy	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Perkins, Stacie	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Ragsdale, Stephen	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Sawaya, Peter	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Sawaya, Sharon	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Serratore, Rosa	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Shafiey, Mahvash	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Veral, Ramon	3.5 hrs @\$35.60	10/19/02	Est Hrly/\$125
Wright, Cynthia	3.5 hrs @\$35.60	10/19/02	<u>Est Hrly/\$125</u>
TOTAL ESTABLISHED HOURLY			\$3,750

Comment: P.S.A.T. Administration
01-Reimbursed by ASB

STUDENT SERVICES

Baral, Sandy	32 hrs @\$53.59	10/1/02-12/1/02	Own Hrly/\$1715
Close, Jackie	32 hrs @\$52.82	10/1/02-12/1/02	Own Hrly/\$1690
		TOTAL OWN HOURLY	\$3,405

Comment: Additional hours to cover Laura Amador's absence
01-Special Education

WEBSTER ELEMENTARY

Wintner, Lisa	340 hrs @\$35.60	10/1/02-6/30/02	Est Hrly/\$12,104
		TOTAL ESTABLISHED HOURLY	\$12,104

Comment: K-4 intensive reading
01-Unrestricted Resource

TOTAL ESTABLISHED HOURLY and OWN HOURLY = \$46,745

SUBSTITUTESEFFECTIVEREGULAR DAY-TO-DAY

(Daily Rate @\$120)

Kantor, Andrea	11/12/02
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PREFERRED SUBSTITUTE

(Daily Rate @\$142)

Bast, Sue	11/12/02
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Everett, Cristina	11/12/02
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Kincannon, Marie	11/21/02
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Nordberg, Karrie	11/21/02
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Stocking, Susan	11/19/02
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Thacker, William	11/4/02
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LONG-TERM SUBSTITUTE

(Daily Rate @\$184)

Thacker, William	11/4/02
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CHANGE IN ASSIGNMENT

Name/Assignment

<u>Location</u>	<u>Effective</u>
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Castillo, Carolina	11/4/02-1/3/03
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Edison/CDS

From: 50%To: 100%TEMPORARY CONTRACTS

Name/Assignment

LocationPercentageEffective

Kratzer, Cindy	100%	11/06/02-6/20/03
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Educational Services - Literacy Coach

[Teacher on Special Assignment]

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/12/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: MEMORANDUM OF UNDERSTANDING: DEPARTMENT OF SECONDARY
EDUCATION SINGLE SUBJECT UNIVERSITY INTERN PROGRAM -
CALIFORNIA STATE UNIVERSITY NORTHRIDGE

RECOMMENDATION NO. A.11

It is recommended that the Board of Education enter into a Memorandum of Understanding with California State University Northridge and the Santa Monica-Malibu Unified School District.

INSTITUTION: California State University, Northridge

EFFECTIVE: On-going

PAYMENT: No additional cost to District

COMMENT: Teacher Internship Programs are designed to help districts meet shortages of qualified teachers, and to attract persons into teaching who would not normally enroll in a traditional preparation program. Internships provide an alternative route to certification that allows candidates to obtain credentials while teaching in classrooms.

A copy of the Memorandum of Understanding is attached.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/05/02

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.12

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2002/03 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Barba, Carolina	\$12,000	8/30/02-6/20/03	\$20/hr
Educational Services, administer English Language proficiency tests and determine appropriate placement for LEP students			
FUNDING: 01-70900-0-47600-10000-2917-035-1501-100%			
Economic Impact Aid			
Cramer, Dorothy	\$1,000	10/17/02-6/21/03	\$25/hr
Grant Elementary School, inventory and order science supplies for teachers and help establish science curriculum			
FUNDING: 01-90150-0-11100-10000-2917-003-1501-100%			
Reimbursed by PTA			
Dress, Stephen	\$6,192	10/21/02-6/30/03	\$40/hr
+9.77% non-health benefit			
Educational Services, provide bass instruction to Lincoln and John Adams students, Dream Strings Instructor			
FUNDING: 01-90120-0-17100-10000-2917-030-1501-100%			
Gifts			
Dreyfuss, Kit	\$3,600	11/01/02-6/30/03	\$359.33/day
Student Services, provide assistance with Health Champions Coordination			
FUNDING: 01-93190-0-11100-31400-1910-041-1501-100%			
St. Johns: Health Champions			

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Naufel, Judy-Benay \$8,550 09/02/02-6/30/03 \$15/hr
Food and Nutrition Services, manage Santa Monica High
School's nine raised garden beds and greenhouse; monitor
student planting and harvesting of garden for Farmers Market
Salad Bar, coordinate annual visits, assist in workshops
FUNDING: 13-53100-0-00000-37000-5802-057-2570-100%
Child Nutrition

Pennington, Ronald \$50,000 10/01/02-7/01/03 \$50/hr
Information Services, hardware and software support,
computer repair specialist
FUNDING: 01-00000-0-00000-72000-2917-054-1501-100%
Unrestricted Resource

Perrey, Katja \$7,740 09/02/02-6/30/03 \$18/hr
Food and Nutrition Services, provide technical support for
all school gardens, support PTA's in gardening angel
recruitments, plan workshops, attend related workshops
FUNDING: 13-53100-0-00000-37000-5802-057-2570-100%
Child Nutrition

Zweig, Marie \$5,000 10/02/02-6/30/03 \$555/mo
Malibu High School, work with the Athletic Director and
coaches to help prevent injuries to students and to treat
minor injuries
FUNDING: 01-00000-0-15000-42000-2917-010-1501-100%
Unrestricted Resource

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12-12-02

FROM: JOHN E. DEASY/JOHN SLISS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

OVERBECK, HEIDI	INST ASST - SPECIAL ED 3.0 HRS/SY MALIBU RANGE: 20 STEP: 04	11-21-02
SURGINER, LAURA	SR. OFFICE SPECIALIST 4.0 HRS/10 SMASH RANGE: 25 STEP: 01	11-01-02

WORKING OUT OF CLASS

CARPENTER, EDDIE	CAFETERIA WORKER II 6.5 HRS/SY ADAMS FR: CAFETERIA WORKER I	09-03-02 12-31-02
DOTY, KENNETH	LEAD CUSTODIAN 8.0 HRS/12 SAMOHI FR: CUSTIDIAN I NSI	07-24-02 11-15-02
GOMEZ, JOSE	SITE FOOD SERVICE COORD 7.0 HRS/SY LINCOLN FR: CAFETERIA WORKER II	10-22-02 01-30-03
MCCARTHY, JENNIFER	ACCOUNTING TECHNICIAN 8.0 HRS/12 FISCAL FR: ACCOUNTING ASSISTANT II	11-01-02 12-31-02
O'ROURKE, TOM	STOCK & DELIVERY CLERK 8.0 HRS/12 PURCHASING FR: CUSTODIAN I	10-28-02 11-08-02
YEPEZ, VICTORIA	CAFETERIA WORKER II 7.0 HRS/SY ROGERS FR: CAFETERIA WORKER I	10-22-02 01-30-03

PROFESSIONAL GROWTH

KHIMANI, ASHRAF	HRIS TECHNICIAN PERSONNEL COMMISSION	10-01-02
WILSON, STANLEY	CAMPUS SECURITY OFFICER ADAMS	09-01-02

INCREASE IN HOURS

MOORE, JENNIFER	CHILDREN CENTER ASSISTANT 3.5 HRS/SY CDS FR: 3.0 HRS/SY	09-03-02
RICHWINE, DONA	NUTRITION SPECIALIST 8.0 HRS/10 FOOD SERVICES FR: 6.0 HRS/10	10-01-02

VOLUNTARY DEMOTION

COBURN, SHARON	CAFETERIA COOK BAKER 8.0 HRS/SY SAMOHI FR: SITE FOOD SERVICE COORD	10-11-02
QUIROZ, TIMOTHY	CAFETERIA WORKER II 7.0 HRS/SY SAMOHI FR: CAFETERIA COOK BAKER	11-04-02

MEDICAL LEAVE OF ABSENCE

ARVANITES, LINDA	ADMINISTRATIVE ASSISTANT FRANKLIN	11-07-02 01-23-03
CARDIEL, MIGUEL	CUSTODIAN I DAY MALIBU	03-15-02 11-30-02
CONNORS, ELIZABETH	DIRECTOR OF FISCAL/BUSINESS FISCAL	12-11-02 01-15-03
ESTRADA, FRANK	LEAD CUSTODIAN SAMOHI	11-16-02 12-15-02
TANGUM, CATHY	CAMPUS SECURITY OFFICER SAMOHI	11-18-02 12-03-02

FAMILY CARE LEAVE OF ABSENCE

BIREN, SARA	COMMUNITY LIAISON ED SERVICES	11-07-02 12-23-02
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TEMP/ADDITIONAL

QUINN, GARY	INST ASST - CLASSROOM ADAMS	11-14-02 06-20-03
RAMOS, ALEX	CUSTODIAN I DAY EDISON	10-01-02 06-20-03
SMITH, LUZ	TRANSLATOR STUDENT SERVICES	10-01-02 06-30-03

SUBSTITUTE

BELLONI, ANGELA	INST ASST - PHYSICAL ED PERSONNEL COMMISSION	11-11-02 06-30-03
DIXON, CRYSTAL	INST ASST - SPECIAL ED SPECIAL ED	11-20-02 06-30-03
FLORES, MARIA	INST ASST - SPECIAL ED SPECIAL ED	11-12-02 06-30-03
GRAVES, VALETTE	COMMUNITY LIAISON ROOSEVELT	11-07-02 06-20-03
HASDAY, CYNTHIA	OFFICE SPECIALIST LINCOLN	11-04-02 11-08-02
HEAVENS, JOHN	CUSTODIAN I NSI SAMOHI	11-04-02 06-30-03
MACKENZIE, ALLISON	INST ASST- PHYSICAL ED PERSONNEL COMMISSION	11-13-02 06-30-03
MOORE, CORNELIA	INST ASST - SPECIAL ED SPECIAL ED	11-13-02 06-30-03
RODRIGUEZ, HUGO	INST ASST - SPECIAL ED SPECIAL ED	11-15-02 06-30-03

RETIREMENT

BOLOGNA, SUE	CAFETERIA WORKER I LINCOLN	11-29-02
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NEW POSITION

INST ASST - SPECIAL ED	10-21-02
6.0 HRS/SY CABRILLO	

ABOLISH POSITION

VACANT	11-07-02
INST ASST - SPECIAL ED	
MALIBU PRESCHOOL	

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12-12-02

FROM: JOHN E. DEASY/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

ASSISTANT COACH

DOYLE, MICHAEL	MALIBU	11-12-02 - 02-28-03
MARTIN, JENNIFER	SAMOH	10-18-02 - 02-28-03
MCLAUGHLIN, CYNTHIA	SAMOH	12-01-02 - 03-31-03
ROMAN FRANCISCO	SAMOH	11-18-02 - 02-28-03

NOON AIDE

GIBSON, LETICIA	MCKINLEY	11-05-02 - 06-20-03
KAHLE, AARON	WEBSTER	10-08-02 - 06-30-03

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/12/02

FROM: JOHN E. DEASY

RE: ELECTION OF THE PRESIDENT OF THE BOARD OF EDUCATION

RECOMMENDATION NO. A.15

It is recommended that _____ be elected President of the Board of Education of the Santa Monica-Malibu Unified Schools District.

COMMENT: In accordance with Board Policy 9130, the officers of the Board of Education of the Santa Monica-Malibu Unified School District shall consist of a President, Vice President and Secretary. Each shall be elected at the annual organizational meeting held each year.

Serving for the 2001-2002 term have been:

Julia Brownley - President

Maria Leon-Vazquez - Vice President

John Deasy - Secretary

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/12/01

FROM: JOHN E. DEASY

RE: ELECTION OF THE VICE PRESIDENT OF THE BOARD OF EDUCATION

RECOMMENDATION NO. A.16

It is recommended that _____ be elected Vice President of the Board of Education of the Santa Monica-Malibu Unified Schools District.

COMMENT: In accordance with Board Policy 9130, the officers of the Board of Education of the Santa Monica-Malibu Unified School District shall consist of a President, Vice President and Secretary. Each shall be elected at the annual organizational meeting held each year.

Serving for the 2001-2002 term have been:

Julia Brownley - President

Maria Leon-Vazquez - Vice President

John Deasy - Secretary

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/12/02

FROM: PRESIDENT OF THE BOARD

RE: DESIGNATION OF THE SUPERINTENDENT AS SECRETARY TO THE
BOARD OF EDUCATION

RECOMMENDATION NO. A. 17

It is recommended that the Superintendent, John E. Deasy, be designated as the Secretary to the Board of Education of the Santa Monica-Malibu Unified Schools District.

COMMENT: It is the practice of this District to appoint the Superintendent of Schools to serve as Secretary to the Board of Education.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE: N/A

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/12/02

FROM: JOHN E. DEASY

RE: ELECTION OF ANNUAL REPRESENTATIVE TO THE LOS ANGELES
COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA) FOR 2003

RECOMMENDATION NO. A.18

It is recommended that _____ be elected by the Board of Education as the Annual Representative to the Los Angeles County School Trustees Association (LACSTA) for 2003. The representative shall perform duties as described in Standing Rule #7:

- a. Vote on all Association matters;
- b. Communicate between the Executive Board, the Association and the local Board;
- c. Serve on the Legislative Committee.

COMMENT: Each school board is asked to select a Board member at their organizational meeting to serve as the LACSTA representative. Maria Leon-Vazquez has served as the 2002 representative.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOTES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/12/02

FROM: JOHN E. DEASY

RE: ELECTION OF VOTING REPRESENTATIVE: LOS ANGELES COUNTY
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.19

It is recommended that _____ be elected as the Board's voting representative to elect members to the Los Angeles County Committee on School District Organization from December, 2002, through November, 2003.

COMMENT: Each school board is asked to select a Board member at their annual organizational meeting to serve as the voting representative to elect members to the Los Angeles County Committee on School District Organization. The 2001-02 voting representative has been Brenda Gottfried.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOTES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/12/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: CLASSIFIED ADMINISTRATIVE CONTRACT RENEWAL:
DIRECTOR, FISCAL AND BUSINESS SERVICES

RECOMMENDATION NO. A.20

It is recommended that the Board of Education renew the contract of the following classified administrator from January 2, 2003:

Beth Connors
Director, Fiscal and Business Services

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/12/02

FROM: JOHN E. DEASY/ JOSEPH N. QUARLES

RE: APPROVAL OF RANKING AND INDICATION OF SUPPORT FOR
PERSONNEL COMMISSIONER CANDIDATES

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the ranked list of candidates to be forwarded to the State Superintendent of Public Instruction for appointment. It is also recommended that the Board of Education indicate its support of the top-ranked candidate. It is further recommended that the District prepare a letter to the Superintendent of Public Instruction indicating the results of the Board's action.

BACKGROUND:

The term of appointment is to begin immediately, upon appointment by the State Superintendent of Public Instruction, extending to December 1, 2005.

There were three (3) applications received during the thirty (30) day recruitment period which closed on November 6, 2002. Interviews were conducted on November 15, 2002, and November 18, 2002. The interview panel consisted of the following District Personnel.

Rick Bagley, Director of Human Resources Department
Ruth Mangle, Assistant Director of Information Services
Keryl Cartee, Chief Steward, SEIU Local 660/SMMUSD
Cheri Orgel, President, SMMUSD PTA Council

Each candidate was asked a series of eight (8) questions and ranked by their responses. The candidates were ranked as follows.

Pam Brady 1
Barbara Greenstein 2

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOTES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/12/02

FROM: JOHN E. DEASY

RE: APPROVAL OF ADDITIONAL MEMBERS TO THE AD HOC ADVISORY
COMMITTEE ON THE PARCEL TAX

RECOMMENDATION NO. A.22

It is recommended that the Board of Education ratify the appointment of the following nominees to the Ad Hoc Advisory Committee on the Parcel Tax.

COMMENT: At its meeting of November 21, 2002, the Board approved the creation of a new Parcel Tax Advisory Committee the purpose of which would be to consider placing a new parcel tax on a future ballot.

The Ad Hoc Advisory Committee will review and analyze projected District revenues and expenditures, and recommend to the Board of Education the advisability of requesting the general public to continue the parcel tax at a recommended rate, to be determined.

The Committee will have met for the first time, Monday, December 9, 2002.

Abby Arnold
Matteo Dinolfo
Stanley Epstein
John Petz

Donna Block
Rochelle Fanali
David Finkel
Jean Sedillos

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOTES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

MAJOR/ACTION

12/12/02

FROM: JOHN E. DEASY

RE: ADDITIONAL APPOINTMENTS TO THE SPECIAL EDUCATION DISTRICT
ADVISORY COMMITTEE

RECOMMENDATION NO. A.23

It is recommended that the Board of Education make and/or ratify these appointments to the District Advisory Committee for Special Education for the 2002-2003 school year.

COMMENT: The Board of Education wishes to thank those who have taken the time and effort to apply for membership on one of the following district advisory committees as well as publicly thanking on-going DAC members who continue to contribute valuable thought, insight and energy on behalf of the district's students.

Appointments will be made at the Board meeting.

Susan Bryant-Deason
Kenneth Haker
Peter Leffe
Susan Staraci

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/12/02

FROM: JOHN E. DEASY/PEGGY HARRIS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2002-2003 as follows:

NPS/NPA

2002-2003 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Summitview West	09-08-87	NPS	#62	\$ 34,880
Village Glen West	12-15-94	NPS	#63	\$ 31,840
Westview	11-20-85	NPS	#64	\$ 2,700

Amount Budgeted NPS/NPA 02/03	\$ 2,820,000
Prior Board Authorization as of 11/21/02	\$ 2,762,482
Balance	57,518
Positive Adjustment (See attachment)	\$ 47,000
	104,518
Total Amount for these Contracts	\$ 69,420
Balance	\$ 35,098

Instructional Consultants

2002-2003 Budget 01-65000-0-50010-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Accommodating Ideas Inc.	Various	Instr. Consultant	#17	\$ 1,000

Amount Budgeted Instructional Consultants 02/03	\$ 152,000
Prior Board Authorization as of 11/21/02	\$ 130,413
Balance	21,587
Total Amount for these Contracts	\$ 1,000
Balance	\$ 20,587

Non-Instructional Consultants**2002-2003 Budget 01-65000-0-50010-11800-5890-043-1400**

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	01-04-99	Reimbursement to Parent for Transportation for Audiological Services as per IEP.	#11	\$ 1,500

Amount Budgeted Instructional Consultants	\$ 90,000
Prior Board Authorization as of 11/21/02	\$ 81,091
Balance	\$ 8,909

Total Amount for these Contracts	\$ 1,500
Balance	\$ 7,409

Adjustment					
NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2002-03 in the amount of \$ 47,000 as of December 12, 2002.					
Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Carousel	NPS	#2 UC03022	R	\$ 24,000	Student Exited District .
Kelter Center	NPA	#16 UC03089	R	\$ 23,000	Services transfer red to District

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/12/02

FROM: JOHN E. DEASY/ JUDY ABDO

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO
ACCEPT FUNDS FOR THE CHILD DEVELOPMENT PROGRAM FOR
FISCAL YEAR 2002-2003

RECOMMENDATION NO.25

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective July 1, 2002 through June 30, 2003. This agreement GIMS-2305, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$3,759.00. The Board agrees to use the funds for instructional materials and supplies for the Child Development program. And to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted

Currently Budgeted: N/A

Account Number: 12-61440-0-00000-00000-8590-090-0000

Description: Child Development Center Apportionment - CDC

COMMENT: Our Child Development program has been selected by the State Department of Education, Child Development Division to receive additional one-time-only funding. These funds may be used to purchase materials and supplies for the Child Development Program. These funds may be expended from July 1, 2002, through June 30, 2003.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/12/02

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CERTIFICATION OF AUTHORIZED SIGNATURES

RECOMMENDATION NO. A.26

It is recommended that the following persons be authorized to sign warrants, orders for salary payment, notices of employment, contracts and other documents as directed by the Board of Education.

Mr. John Deasy, Superintendent
Mr. Kenneth R. Bailey, Asst. Superintendent-Fiscal/Business Svcs.
Dr. Joseph N. Quarles, Deputy Superintendent/Chief of Staff
Ms. Peggy Harris, Asst. Supt., Student & Family Support Services
Ms. Beth Connors, Director, Fiscal/Business Services
Ms. Judy Abdo, Director, Child Development Services

It is further recommended that Virginia I. Hyatt, Director of Purchasing and Warehouse, be authorized to sign purchase orders, contracts and other related documents as directed by the Board of Education.

It is further recommended that Rick E. Bailey, Director of Human Resources, be authorized to sign lease agreements, contracts and other documents as directed by the Board of Education.

It is further recommended that Tracie Thomas, Interim Director of Food & Nutrition Services, be authorized to sign warrants for expenditures against the Cafeteria Checking Account.

RECOMMENDATION NO. A.24.a

It is recommended that the attached document "Certification of Signatures" be completed and filed with the County Superintendent of School in accordance with Education Code §42633. The signatures will be considered valid for the period December 3, 2002 through December 2, 2003.

RECOMMENDATION NO.A.24

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

RECOMMENDATION NO.A.24.a

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/12/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: RATIFY RESOLUTION NUMBER 02-07 - CONSTRUCTION OF SCHOOL FACILITIES AND APPLYING FOR STATE GRANT FUNDS BEYOND ELIGIBILITY FOR SANTA MONICA AND MALIBU HIGH SCHOOL ADDITIONS

RECOMMENDATION NO. A.27

It is recommended that the Board of Education ratify Resolution Number 02-07 - Construction of Santa Monica High School and Malibu High School Additions and Applying for State Grant Funding Beyond Eligibility.

COMMENTS: The District is seeking State funding for the Santa Monica High School and Malibu High School Additions under the State School Facilities Program or future State Bond Program funds. Because the eligible number of grants for each project is not sufficient to cover the construction costs, the District needs to request additional grants to assist in the funding of 50 percent of the State's share. The District is eligible to request grant unit funding from the State for "nonclassroom" space if certain conditions are met, as follows:

- < A plan that describes how the District has or will adequately house the pupils receiving grants beyond the capacity of the project.
- < Acknowledgment that funds for the purpose of housing pupils are being diverted to an alternative use.
- < Acknowledgment that the State has satisfied its obligation to house the pupils receiving grants.

The following plan is an amendment to the original plan due to State requirements on use of grants. The State only allows the District to claim additional grants using the lowest grade level eligibility available. Since the District now has eligibility at grades 7-8, this grant use plan must be amended based on grades 7-8 rather than grades 9-12 as originally requested. This plan has been developed to demonstrate how the students will be adequately housed as required by the State. Adoption of the Resolution and California Department of Education plan approval fulfills the above State requirements to apply for excess grant funding.

The application for 50 percent State funding will be processed upon receipt of the Board's Resolution and approval by the California Department of Education.

FISCAL IMPACT

Revenue generation, no additional cost to the District.

Staff recommends a ratification of Resolution Number 02-07, which benefits the District to obtain additional State Grant Funding to construct the Santa Monica High School and Malibu High School additions.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
RESOLUTION NUMBER 02-07**

**BOARD RESOLUTION
CONSTRUCTION OF SCHOOL FACILITIES AND
APPLYING FOR STATE GRANT FUNDS BEYOND ELIGIBILITY FOR
SANTA MONICA AND MALIBU HIGH SCHOOL ADDITIONS**

WHEREAS, Santa Monica-Malibu Unified School District, County of Los Angeles, State of California ("District"), is duly authorized and existing under the laws of said State; and

WHEREAS, the District is applying for State funding under the School Facility Program ("SFP") for new school facilities and utilizing some of the grant units for support space without constructing commensurate classrooms;

WHEREAS, the District has developed plans that describe how the District will adequately house the pupils in lieu of receiving grants beyond the capacity of the project;

WHEREAS, the District acknowledges that State funds for the purpose of housing pupils are being diverted to an alternative use, specifically gymnasium, performing arts and restroom facilities;

WHEREAS, the District acknowledges that the State has satisfied its obligation to house the pupils for which it is receiving excess grant units; and

WHEREAS, the District is committed to fulfilling its facility plan which includes the construction of the new school facilities;

NOW, THEREFORE, BE IT RESOLVED that the District authorizes staff to file a waiver and application to the State Allocation Board for said project.

RATIFIED by the Governing Board of the Santa Monica-Malibu Unified School District this 12th day of December, 2002.

Secretary to the Board of Education
Santa Monica-Malibu Unified School District

**Plan For Housing Pupils to Utilize Grants
For Santa Monica and Malibu High School Addition Projects**

The District is in the process of planning new permanent additions to Santa Monica and Malibu High Schools that include 9 and 10 classrooms, respectively, and support facilities. The District is requesting grant units to fund the project from the State School Facility Program. Because the grant units claimed is beyond the number of classrooms that would normally be designed for these projects, the State Allocation Board requires the District to develop a plan to house the remaining students that may otherwise be unhoused. Additional grants must be claimed at the lowest grade level available first before claiming grants at higher grade levels. The District has 282 eligible grants at Grades 7-8, and must utilize additional grants from this grades level before requesting grants from Grades 9-12.

The State normally recognizes a project and approves grant funding based on the number of classrooms being constructed in the project for the respective grade level. Because some of the grant unit funding would be utilized to construct facilities that are not considered "classrooms", the plan must describe how the district will adequately house the pupils receiving grants beyond the project's capacity.

The Santa Monica and Malibu School Projects are requesting 85 and 95 excess grade 7-8 grants respectively. These students will be housed through loading students at 32 per classroom. This plan creates a total of additional 95 seats per school, which is equivalent to or exceeds the excess grants requested per project.

It is the District's goal that all students will be housed in standard classrooms of no less than 900 square feet. It is also the District's goal that all high schools have permanent core facilities such as gymnasium, performing arts, media center, administration, kitchen, bathrooms, etc. In order to achieve both goals, the District's plan is to house more students per classroom than the State loading standards. This plan demonstrates how all of the students are being housed for the grants used in this project.

The following provides the data to demonstrate the accommodation of all students at the schools for which projects are requesting excess grant units:

Plan to Accommodate Grade 7-8 Students for Grants Used for Santa Monica High School

7-8 Grants Requested = 328
 7-8 Eligible Grants = 243
 7-8 Excess Grants Requested = 85

Project	Grade Level	# CRs	District Loading	State Loading	District Capacity	State Capacity	Excess Capacity
Lincoln Middle	7-8 <i>Total</i>	19	32	27	608	513	95 95

Plan to Accommodate Grade 7-8 Students for Grants Used for Malibu High School

7-8 Grants Requested = 365
 7-8 Eligible Grants = 270
 7-8 Excess Grants Requested = 95

Project	Grade Level	# CRs	District Loading	State Loading	District Capacity	State Capacity	Excess Capacity
Malibu High	7-8 <i>Total</i>	19	32	27	608	513	95 95

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/12/02

FROM: JOHN E. DEASY

RE: ACCEPTANCE OF FUNDS FROM THE STUPSKI FAMILY FOUNDATION

RECOMMENDATION NO. A.28

It is recommended that the Board of Education accept the following investment for increasing educational excellence for all students from the Stupski Family Foundation: **\$300,750.00 total**. This funding was outlined in the Memorandum of Understanding for 2002-03.

Delineated and delivered as follows:

11/18/02	\$45,750	Leadership Development for Superintendent and Administrators
11/18/02	\$83,393.50	Support Two Literacy Coaches

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/12/02

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: AUTHORIZATION TO INCREASE DISTRICT TRANSPORTATION FEES

RECOMMENDATION NO. A.29

It is recommended that the Board of Education authorize increases in District costs for field trips and home-to-school transportation (bus passes), as detailed below. These increases will become effective at the start of the second semester on January 28, 2003:

COMMENTS: The costs of field trips and home-to-school transportation have greatly increased, and an increase in transportation fees is necessary to keep up with rising costs and to cover the General Fund contribution for home-to-school transportation. Bus pass fees are established by approval of the Board of Education and have not been increased since August 10, 2000.

Field Trips

Current SMMUSD Field Trip Costs: \$21.09/hour and \$1.59/mile

Proposed SMMUSD Field Trip Costs: \$24.39/hour and \$2.07/mile

Following is a table of the School District's proposed rates as compared to three other bus lines:

Destination	SMMUSD	Durham	Blue Bus	Tumbleweed
Malibu H.S. to Ventura Harbor 8am - 3pm	\$419.13	\$422.50	\$770.00	\$414.75
Samohi to Disneyland 8:45 am-7pm	\$618.75	\$610.00	\$1,210.00	\$592.00
McKinley to IMA Theatre 8:45 am-2pm	\$252.84	\$384.50	\$577.50	\$277.25
Franklin to L.A. Zoo 8:45 am-2pm	\$299.65	\$384.50	\$577.50	\$302.25

NOTE: The above costs are per bus based on transporting 60 to 80 passengers at the proposed rate. Blue Bus costs are higher due to their smaller capacity per bus, and Tumbleweed is a very small contractor with limited availability (rarely is more than 1 bus available at a time).

Home-to-School Transportation

Every student who uses Santa Monica-Malibu Unified School District transportation services (rides a regular bus route) is required to obtain a bus pass. This applies to all routes to all Malibu schools: Cabrillo, Pt. Dume and Webster Elementary Schools as well as Malibu Middle/High School.

Currently, the following exemptions apply for all students, permit and non-permit alike:

- 1) Any Special Education student for whom transportation is a part of the written IEP;
- 2) A resident Malibu student attending Santa Monica High School;
- 3) A resident Santa Monica student or non-resident permit student, attending any District school for which there is existing District transportation, for voluntary desegregation purposes;
- 4) Any student, resident or non-resident, who qualifies for the District's free lunch program under current Federal guidelines. Resident or non-resident students who qualify for reduced lunches under current Federal guidelines will pay a reduced fee; and,
- 5) Pupils of School District employees are eligible to receive reduced bus pass fees for intradistrict transportation at current Board-approved reduced fee schedule.

Proof of eligibility for free or reduced fares must be provided at the time of application for ridership.

The proposed fee structure is:

Full Fee Schedule			Reduced Fee Schedule		
Pupils per Family	Annual	Semester	Pupils per Family	Annual	Semester
1	\$ 472	\$252	1	\$112	\$ 58
2	\$ 824	\$440	2	\$190	\$104
3 or more	\$1,108	\$590	3 or more	\$264	\$138

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/12/02

FROM: JOHN E. DEASY/KENNETH R. BAILEY/TRACIE THOMAS

RE: AUTHORIZATION TO INCREASE FOOD & NUTRITION SERVICES ALA
CARTE PRICES

RECOMMENDATION NO. A.30

It is recommended that the Board of Education authorize the following Food Services Secondary and Adult Ala Carte Price increases, as detailed below. These increases will become effective at the start of the second semester, January 28, 2003:

<u>Ala Carte Item</u>	<u>Present</u>	2002-03
		<u>Recommended</u>
Monterey/Posada Burrito	\$ 1.75	\$ 2.00
French Fries	\$ 1.50	\$ 1.75
Pizza Slice	\$ 2.00	\$ 2.25
Taco Bell Burrito	\$ 1.50	\$ 1.75
Chicken Nuggets	\$ 2.75	\$ 3.00
Chili Fritos	\$ 1.50	\$ 1.75
Rootbeer Floats	\$ 1.50	\$ 1.75
Cookies	\$ 0.75	\$ 1.00
Bagel	\$ 0.75	\$ 1.00
Cream Cheese	\$ 0.25	\$ 0.50

COMMENTS: An increase in Secondary and Adult Ala Carte items is necessary due to increased food and supply costs. The last Ala Carte price increase was implemented in 1998/99.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/12/02

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: 2002-03 FIRST INTERIM REPORT

RECOMMENDATION NO. A.31

It is recommended that the Board of Education approve the 2002-03 First Interim Report and supporting documentation.

COMMENTS: The Board of Education adopted the 2002-03 Budget on June 27, 2002, and it was approved by the Los Angeles County Office of Education (LACOE).

Since the adoption of the initial budget, changing conditions have necessitated adjusting the District budget. All of the expenditure and revenue changes previously approved by the Board or proposed for approval at this time are individually identified in the First Interim Report (October 31, 2002), which is included as a part of this document, as Attachment A.

NOTE: The First Interim Report was not available at the time the Agenda was being printed but is available for public review on December 9, 2002 in the Office of the Assistant Superintendent for Fiscal and Business Services. Copies will be available at the meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/12/02

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: BUDGET ADJUSTMENTS

RECOMMENDATION NO. A.32

It is recommended that the Board of Education approve the following adjustments to the 2002-03 Budget, as described on the following pages for these Funds:

Fund 01	-	General Fund
Fund 11	-	Adult Education Fund
Fund 12	-	Child Development Fund
Fund 13	-	Cafeteria Fund
Fund 14	-	Deferred Maintenance Fund
Fund 17	-	Special Reserve Fund Non-Cap Projects
Fund 21	-	State School Building Fund
Fund 25	-	Capital Facilities Fund
Fund 40	-	Special Reserve Fund: Capital Outlay Projects

NOTE: The Budget Adjustments Board item was not available at the time the Agenda was being printed but will be available for public review in the Office of the Assistant Superintendent for Fiscal and Business Services. Copies will be available at the meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

DISCUSSION

12/12/02

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: 2003/2004 BUDGET - TENTATIVE AREAS FOR REDUCTION

DISCUSSION ITEM NO. D.1

There will be a discussion about the California State Budget, how it affects the School District's Budget and what possible areas may be targeted for reduction.

NOTE: The attached document, The California State Budget: Where We Are and Where We're Going, is available in the published agenda, but is not available in the electronic version. Copies are available for public review in the Office of the Chief Financial Officer and will be available at the meeting.

TO: BOARD OF EDUCATION

INFORMATION

12/12/02

FROM: SUPERINTENDENT

RE: CERTIFICATION OF ELECTION RESULTS/ MEASURE EE

INFORMATIONAL ITEM NO. I.1

Attached is a copy of the Certified Election Results relative to Measure EE as supplied by the County of Los Angeles Registrar-Recorder/County Clerk. The originals have been placed in the permanent Measure EE file in the Office of the Superintendent for archival purposes.

AGENDA

NOTE: The election results are not available as part of the electronic agenda. Copies are printed in the published agenda and are on file in the Office of the Superintendent.

TO: BOARD OF EDUCATION

INFORMATION

12/12/02

FROM: SUPERINTENDENT/KATHY McTAGGART

RE: STRATEGIC PLAN IMPLEMENTATION

INFORMATIONAL ITEM NO. I.2

This is the first of two annual reports to the Board of Education, summarizing briefly the progress toward implementation of the Year 1 goals of the district's Strategic Plan, "Designing the Classroom of the Future."

MEETING

NOTE: Printed materials were not yet available at the time the Board Agenda was published. They will be available at the meeting and will be on file in the office of Student and Family Services.

TO: BOARD OF EDUCATION

INFORMATION

12/12/02

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATIONAL ITEM NO. I.3

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

PIONEER GIRL, by Laura Ingalls Wilder, Grade 4 Social Studies, Linda Catanzano requesting adoption from Roosevelt, SUPPLEMENTAL

THE PIONEERS GO WEST, by George R. Stewart, Grade 4 Social Studies, Linda Catanzano requesting adoption from Roosevelt, SUPPLEMENTAL

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS: