

TO: BOARD OF EDUCATION

ACTION  
09/05/02

FROM: JOHN E. DEASY

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

August 22, 2002

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

CONSENT/ACTION

9/5/02

FROM: JOHN E. DEASY/JUDY ABDO/LAUREL SCHMIDT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.2

It is recommended that Board of Education ratify and/or enter into an agreement with the following Independent Contractors. These contracts are included in the **2001/2002 and 2002/2003** budgets.

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
American Academy for Dance and Kindred Arts  September 6, 2002- June 30, 2003  Cost: Not to Exceed \$16,000	To provide "Dance for All" Dance Program to Third graders	Educational Services	Fine Arts-Drama/Dance  01-00000-0-17150-10000- 5802-030-1300
Family Service of Santa Monica  09/01/02 - 06/30/03  Total Contract: \$40,000.00	To provide social services through family counselors to preschool children at Edison, Grant, McKinley, Muir, Pine Street, Rogers, Washington West and other facilities	Child Development Services	CDS/Head Start @ 57% 12-60550-0-85000-10000- 5802-070-2700  State Preschool @ 43@ 12-52101-0-85000-10000- 5802-070-2700
Eleanore U. Meyer  09/0/02 - 06/30/03  Total amount of contract not to exceed \$10,000.00	Provide medical consultation services for the district, particularly school nurses	Student Services	Student Services: Medi-Cal reimbursement  01-56400-0-00000-39000- 5802-041-1400
Donna Vigneau  08/16/02 - 08/21/02  Total amount of contract not to exceed \$4,250.00	Staff Development at Administrative Retreat: Building Professional Learning Communities and Analyzing Data to improve student learning	Districtwide	Stupski Family Foundation Funds  73-90200-0-00000-21400- 5820-020-1200
Paula Evans  08/27/02 - 06/30/02  Total cost of contract not to exceed: \$45,000.00	Year-long coaching Malibu and Santa Monica High School Principals	Malibu High School and Santa Monica High School	Stupski Family Foundation Funds  73-90180-0-00000-21400- 5802-020-1200

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Don Shalvey 07/01/02 - 06/30/03  Cost: Not to Exceed \$4,000	To provide consultant/facilitator services at Santa Monica High School	SamoHi	Administration  01-00000-0-11100-27000-5802-015-4150
0701/02 - 06/30/03  Total Cost: Not to Exceed \$5,000.	Meeting with Management Team throughout the year to build District Service Teams	Districtwide	Stupski Family Foundation Funds  73-90200-0-00000-21400-5820-020-1200
Michael Hill  07/11/01 - 06/30/02 <b>(2001-02 budget)</b>  Contract increase for producing SARCS in Spanish  Total Cost not to exceed \$3,500.00	Amendment of previous contract approved on 3/20/02  To prepare the State-mandated 2000-2001 School Accountability Report Card in Spanish for discreet school sites	Educational Services	Supervision of Instruction  01-00000-0-11100-2100-5802-030-1300

MOTION MADE BY:  
 SECONDED BY:

STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:  
 ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/05/02

FROM: JOHN E. DEASY/CHRIS RIVERA

RE: CONTRACT FOR PARTICIPATION IN OUTDOOR SCIENCE AND  
CONSERVATION EDUCATION PROGRAMS-2002-2003

RECOMMENDATION NO. A.3

It is recommended that the Board of Education approve the 2002-2003 contract with Los Angeles County Office of Education (LACOE), and the Santa Monica-Malibu Unified School District for the purpose of SMMUSD participation in the LACOE program of Outdoor Science, Science and Conservation Education.

**FUNDING INFORMATION: Cost to be paid by parents and fund raising**

COMMENT: Currently 90 fifth graders from Will Rogers Learning Community are scheduled to attend the May 27-May 30, 2003 session at the Colby Ranch LACOE Outdoor Science School.

The cost to the District is approximately \$160.00 for a four day week per participant. The complete contract is on file in the office of Educational Services.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/05/02

FROM: SUPERINTENDENT/CHRIS RIVERA

RE: CONTRACT FOR PARTICIPATION IN MARINE EDUCATION PROGRAMS-  
2002-2003

RECOMMENDATION NO. A.4

It is recommended that the Board of Education approve the 2002-2003 contract with Los Angeles County Office of Education, (LACOE), and the Santa Monica-Malibu Unified School District for the purpose of SMMUSD participation in the LACOE Marine Education Programs for the 2002-2003 school year.

**FUNDING INFORMATION: Cost to be paid by parents and fund raising**

COMMENT: Schedule "A", Marine Program Charges, is attached. The following is the scope of the program:

Marine Science Floating Laboratory (San Pedro and Long Beach)  
Roundhouse Marine Studies Lab/Aquarium (Manhattan Beach)  
Ocean's Alive (School Visits)  
Seashore Field Studies (Various LA County coastal locations)

The complete contract is on file in the Office of Educational Services.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/05/02

FROM: JOHN E. DEASY/CHRIS RIVERA

RE: AGREEMENT FOR COMPREHENSIVE MEDIA CONTRACT - INSTRUCTION  
TECHNOLOGY/SERVICES LOS ANGELES COUNTY PUBLIC SCHOOLS

RECOMMENDATION NO. A.5

It is recommended that Board of Education enter into an agreement with the Los Angeles County Office of Education for Comprehensive Media Contract/Instructional Technology Services for the 2001-2002 school year. This agreement would be for a comprehensive contract in an amount not to exceed \$23,509.80.

FUNDING INFORMATION

Source: General Fund Unrestricted

Currently Budgeted: Yes

Account Number: 01-00000-0-11100-10000-5620-030-1300  
County Contracts - Instructional Media

BACKGROUND

INFORMATION:

This contract provides a variety of instructional technology and media services to include:

1. Circulating Media Collections
2. Unlimited use of Instructional Television (ITV/RETAC) video series library.
3.
  - a. Rights to tape ITV/RETAC programs off air from KCET.
  - b. Member Video Library - Rights to borrow ITV/RETAC series tapes and duplicate multiple copies.
  - c. Video Copy Service - Rights to purchase videotape copies of ITV/RETAC series.
  - d. Rights to retain tapes for duration of membership.
  - e. Teacher guides upon request for series granting rights to LACOE.

- f. Content specific flyers sent to schools to promote teacher use of the media libraries and services.
  - g. Multimedia Services/RETAC catalog on CD-ROM, information and ordering online through Internet.
- 4. Provide Staff Development - Regional workshops upon request utilizing instructional media for effective instruction. Topics include: Making the Most of Your Video Service, Aligning Programming to the California Content Standards, Effective Use Video in the Classroom, Booking Your Orders Online, Designing your Video Library, and Video Production in the Classroom
  - 5. Participation in Multimedia Services Advisory Consortium.
  - 6. Use of state-of-the-art Technology Training Center
  - 7. Use of Reference Center Resources

A copy of the contract is on file at Fiscal Office, Superintendent's Office, School Libraries and at the office of Educational Services.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/05/02

FROM: KENNETH R. BAILEY/ VIRGINIA I.HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.6

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from August 14, 2002, through August 28, 2002, for fiscal year 2002/03.

**AGENDA**

**NOTE:** Copies of the purchase order list are not available in the electronic agenda. They are printed in the published agenda and are available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/05/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.7

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>CANNELL, Steve</u> Educational Services 01-30100-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title I	CAASFEP (Calif. Assn. Of Admin.- State & Federal Education Projects) San Diego, CA October 21 - 23, 2002	\$1,500.00
<u>CONNORS, Beth</u> Insurance Services 01-00000-0-00000-72000-5220- 045-2511 General Fund - <b>Function:</b> Other Genl. Admin.	CalPERS Conference 2002 Sacramento, CA October 28 - 30, 2002	\$900.00
<u>GARCIA-HECHT, VERONICA</u> Santa Monica High 01-00000-0-11100-27000-5220- 015-4150 General Fund - <b>Function:</b> School Admin.	AVID Summer Institute San Diego, CA July 29 - August 2, 2002	\$566.71
<u>LATHAM, Pamela</u> Santa Monica High 01-00000-0-11100-27000-5220- 015-4150 General Fund - <b>Function:</b> School Admin.	Pasco Technology Institute Roseville, CA August 12 - 16, 2002	\$1,159.00

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>RICHWINE, Dona</u> Food & Nutrition Services 13-53100-0-00000-37000-5220- 057-2570 Cafeteria Fund - <b>Resource:</b> Child Nutrition	Enhanced Food-Based & Nutrient Menu Planning Rancho Cucamonga, CA October 16 - 17, 2002	\$150.00
<u>WALDORF, Sherry</u> Health Services 01-56400-0-00000-39000-5220- 041-1400 General Fund - <b>Resource:</b> Medi-Cal Billing Option	New School Nurse Orientation Downey, CA September 25, October 11 & 25, and November 4 & 20, 2002	\$375.00
<p align="center"><b>Adjustments</b></p> <p align="center">(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)</p>		
<u>FREEDMAN, Marolyn</u> State & Federal Projects 01-37100-0-19150-10000-5220- 035-1300 General Fund - <b>Resource:</b> IASA Title IV Drug-Free Schools	Education Grants Summit San Diego, CA July 17 - 19, 2002	<b>\$162.85</b> <b>OVERAGE</b>
<p align="center"><b>Group Conference and Travel: In-State</b></p> <p align="center">* a complete list of conference participants is on file in the Department of Fiscal Services</p>		
<u>DEASY, John</u> + 100 Additional Staff Superintendent's Office 01-00000-0-00000-72000-5220- 020-1200 General Fund - <b>Function:</b> Other Genl. Admin.	Annual Kick-Off Meeting Malibu, CA August 21, 2002	\$700.00
<u>BAGLEY, Rick</u> + 5 Additional Staff Educational Services 01-72800-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> BTSA	LA Ric Colosimo, BTSA Induction Consultant Torrance, CA August 22, 2002	\$240.00 total

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>ABDO, Judy</u> + 6 Additional Staff Educational Services 01-30100-0-11100-10000-5220- 035-1300 General Fund - <u>Resource:</u> Title I	CCR Institute Los Angeles, CA October 28, 2002	\$1,400.00
CANNELL, Steve + 3 Additional Staff Educational Services 01-30100-0-11100-10000-5220- 035-1300 General Fund - <u>Resource:</u> Title I	CCR Institute Los Angeles, CA October 28 - 29, 2002	\$800.00
QUARLES, Joe RIVERA, Chris Educational Services 01-30100-0-11100-10000-5220- 035-1300 General Fund - <u>Resource:</u> Title I	CCR Institute Los Angeles, CA October 29, 2002	\$400.00
<b>Out-of-State Conferences: Individual</b>		
<u>STRAUS, Ilene</u> Superintendent's Office 01-90180-0-00000-71000-5220- 020-1200 General Fund - <u>Resource:</u> RGK Foundation	Institute for Learning Pittsburgh, PA July 14 - 19, 2002	\$1,061.00
<b>Out-of-State Conferences: Group</b>		
NONE		

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/05/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY/BETH CONNORS

RE: ACCOUNTING AND CONSULTING SERVICES/MANDATED COST  
REIMBURSEMENT CLAIMS - CENTRATION, INC.

RECOMMENDATION NO. A.8

It is recommended that the Board of Education enter into an agreement with Centration, Inc. (formerly known as Vavrinek, Trine, Day & Co.), to provide accounting and consulting services relative to the preparation of Mandated Cost reimbursement claims and other related services, in an amount not to exceed \$23,000 per year. The term of this agreement is July 1, 2002 through June 30, 2003. The agreement covers work necessary to file claims for Fiscal Year 2001-02, due on January 15, 2003, and all claims which become necessary between July 1, 2002 and June 30, 2003. The cost will be totally reimbursed to the District through the mandated cost claims process.

Funding Information

Source: Mandated Cost Income

Currently Budgeted: Yes

SACS Account #: 01-00000-0-00000-73900-5802-051-2510

Description: General Fund/Unrestricted/Other Fiscal Serv./  
Consultant/Fiscal Services/Director

COMMENTS: The District has utilized this service from Vavrinek, Trine, Day & Co. over the past five years. The mandated costs reimbursement claims processing services will assist the District with:

- 1) Maximizing State Mandated Costs reimbursement revenue
- 2) Monthly data collection
- 3) Staff training and consultation
- 4) Preparation of State Mandated Claim Reports
- 5) Semi-annual status reports to management
- 6) Preparation and presentation of revised claims

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT  
09/05/02  
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY  
RE: TEACHING AUTHORIZATIONS

RECOMMENDATION NO. A.9

It is recommended that the Board of Education approve the following teaching assignments for the 2002-2003 school year in accordance with education code provision(s) specified.

PER EDUCATION CODE #44265:

<u>TEACHER</u>	<u>PROPOSED ASSIGNMENT</u>
Suskin, Robyn	Miller-Unruh Reading Specialist John Muir Elementary School

COMMENT: This section of the Ed Code provides a "waiver" for assigning identified individuals when the employing agency has an insufficient number of certificated persons who meet the specified employment criteria for the position. Such waivers provide individuals with additional time to complete the requirements for the credential that authorizes the service.

This will be Robyn's second year with the District. She holds a Multiple Subject Teaching Credential which authorizes the instruction of reading. However, the funding requirements for the Miller-Unruh grant specify the teacher needs to hold a Reading Specialist Credential or a Commission on Teacher Credentialing waiver. Robyn has 10 years teaching experience and one year working as a reading specialist. She is working toward her goal of obtaining a Reading and Language Arts Specialist Credential and hopes to complete the requirements by Spring, 2003.

MOTION MADE BY:  
SECONDED BY:

AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT  
09/05/02

FROM: SUPERINTENDENT/JOSEPH N.QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.10

ELECTIONS

ADDITIONAL ASSIGNMENTS

<u>Name/Location</u>	<u>Rate</u>	<u>Effective</u>	<u>Not to Exceed</u>
<u>CABRILLO ELEMENTARY</u>			
Lambert, Ann	400 hrs @\$34.90	9/4/02-6/20/03	<u>Est Hrly/\$13,960</u>
		TOTAL ESTABLISHED HOURLY	\$13,960

Comment: Vocal Music Teacher  
01-Reimbursed by PTA

CHILD DEVELOPMENT SERVICES

Chaheme, Jessenia	352 hrs @\$18.01	7/01/02-8/30/02	<u>Own Hrly/\$6340</u>
		TOTAL OWN HOURLY	\$6,340

Comment: Summer Program CDS Operating 7/1-8/30/02  
12-CD: St Genl Child Care (GCTR)

Castillo, Carolina	200 hrs @\$16.45	7/29/02-8/30/02	<u>Own Hrly/\$3290</u>
		TOTAL OWN HOURLY	\$3,290

Comment: Summer Program CDS Operating 7/29/02-8/30/02  
12-Head Start Model 1

Patton, Roxanna	40 hrs @\$23.68	8/26/02-8/30/02	<u>Own Hrly/\$947</u>
		TOTAL OWN HOURLY	\$947

Comment: Summer Program CDS Operating 8/26/02-8/30/02  
12-CD: Unrestricted Resource

EDUCATIONAL SERVICES

Fowler, Amy	100 hrs @\$34.90	7/1/02-8/16/02	<u>Est Hrly/\$3490</u>
Gonzalez, Irene	100 hrs @\$34.90	7/1/02-8/16/02	<u>Est Hrly/\$3490</u>
Krug, Jessica	100 hrs @\$34.90	7/1/02-8/16/02	<u>Est Hrly/\$3490</u>
Rishe, Jessica	100 hrs @\$34.90	7/1/02-8/16/02	<u>Est Hrly/\$3490</u>
Webb, Suzanne	50 hrs @\$34.90	7/1/02-8/16/02	<u>Est Hrly/\$1745</u>
		TOTAL ESTABLISHED HOURLY	\$15,705

Comment: Summer Work  
01-Stf Dev: Begin Tchr Sup (BTSA)

Castillo, Alma	10 hrs @\$34.90	8/12/02-8/16/02	<u>Est Hrly/\$349</u>
Ferguson, Carrie	10 hrs @\$34.90	8/12/02-8/16/02	<u>Est Hrly/\$349</u>
Fowler, Amy	10 hrs @\$34.90	8/12/02-8/16/02	<u>Est Hrly/\$349</u>
Hovest, Christi	10 hrs @\$34.90	8/12/02-8/16/02	<u>Est Hrly/\$349</u>
King, Keri	10 hrs @\$34.90	8/12/02-8/16/02	<u>Est Hrly/\$349</u>
Louria, Meredith	10 hrs @\$34.90	8/12/02-8/16/02	<u>Est Hrly/\$349</u>
Teplin, Amy	10 hrs @\$34.90	8/12/02-8/16/02	<u>Est Hrly/\$349</u>
		TOTAL ESTABLISHED HOURLY	\$2,443

Comment: BTSA Teacher Academy  
01-Stf Dev: Begin Tchr Sup (BTSA)

Brown, Victoria	50 hrs @\$34.90	7/1/02-6/30/03	<u>Est Hrly/\$1745</u>
		TOTAL ESTABLISHED HOURLY	\$1,745

Comment: CPR Classes  
01-St. John's: Infant Family

FRANKLIN ELEMENTARY SCHOOL

Bartoli, Lisa	\$100 Stipend	8/31/02-6/20/03	<u>Stipend/\$100</u>
		TOTAL STIPEND	\$100

Comment: Weekend Conference  
01-School Improvement Prog, K-6

Galvan, Janine	\$1500 Stipend	7/29/02-8/16/02	Stipend/\$1500
Moore, LaShawn	\$1500 Stipend	7/29/02-8/16/02	Stipend/\$1500
Plasenica, Rachel	\$1500 Stipend	7/29/02-8/16/02	Stipend/\$1500
Suomu, Susan	\$2000 Stipend	7/29/02-8/16/02	<u>Stipend/\$2000</u>
		TOTAL STIPEND	\$6,500

Comment: Summer Literacy Institute  
01-Unrestricted Resource

WILL ROGERS ELEMENTARY SCHOOL

Kinsinger, Julie	2 hrs @\$34.90	8/2/02	<u>Est Hrly/\$70</u>
		TOTAL ESTABLISHED HOURLY	\$70

Comment: Volunteer Training  
01-IASA: Title I Basic-LW Inc/Neg

STUDENT SERVICES

Franklin, Judy	18 hrs @\$34.90	8/1-30/02	<u>Est Hrly/\$628</u>
		TOTAL ESTABLISHED HOURLY	\$628

Comment: Work with new teachers orienting to Special Ed requirements  
01-Special Education

SANTA MONICA HIGH SCHOOL

Sanders, Bryan	10 hrs @\$34.90	7/1/02-8/29/02	<u>Est Hrly/\$349</u>
		TOTAL ESTABLISHED HOURLY	\$349

Comment: Summer English Placement Testing  
01-Unrestricted Resource

Gleason, Beverly	20 hrs @\$34.90	7/1/02-8/29/02	Est Hrly/\$698
Lowe, Brian	10 hrs @\$34.90	7/1/02-8/29/02	<u>Est Hrly/\$349</u>
		TOTAL ESTABLISHED HOURLY	\$1,047

Comment: Summer Math Placement Testing  
01-Unrestricted Resource

Gonzalez, Irene	50 hrs @\$34.90	7/02-6/03	Est Hrly/\$1745
Krug, Jessica	50 hrs @\$34.90	7/02-6/03	Est Hrly/\$1745
Rische, Jessica	50 hrs @\$34.90	7/02-6/03	Est Hrly/\$1745
Webb, Suzanne	50 hrs @\$34.90	7/02-6/03	<u>Est Hrly/\$1745</u>
		TOTAL ESTABLISHED HOURLY	\$6,980

Comment: Professional Development Presentations  
01-Stf Dev: Begin Tchr Sup (BTSA)

WEBSTER ELEMENTARY

McComas, Shanti	92 hrs @\$34.90	7/1/02-8/5/02	Est Hrly/\$3211
Wintner, Lisa	92 hrs @\$34.90	7/1/02-8/5/02	<u>Est Hrly/\$3211</u>
		TOTAL ESTABLISHED HOURLY	\$6,422

Comment: Summer reading intervention Gr K and 1  
Unrestricted Resource

HOURLY TEACHERSSTUDENT SERVICES

Anderson, Diane	As Needed @\$34.90	9/4/02-6/20/03	Est Hrly/\$ - -
Bernota, Vincent	As Needed @\$34.90	9/4/02-6/20/03	Est Hrly/\$ - -
Cairns, John	As Needed @\$34.90	9/4/02-6/20/03	Est Hrly/\$ - -
Ferres, Kristin	As Needed @\$34.90	9/4/02-6/20/03	Est Hrly/\$ - -
Jones, Jeff	As Needed @\$34.90	9/4/02-6/20/03	Est Hrly/\$ - -
Lezak-Rubell, Kay	As Needed @\$34.90	9/4/02-6/20/03	Est Hrly/\$ - -
Nichols, Sharon	As Needed @\$34.90	9/4/02-6/20/03	Est Hrly/\$ - -
Normandin, Monique	As Needed @\$34.90	9/4/02-6/20/03	Est Hrly/\$ - -
Pusey, Jonathan	As Needed @\$34.90	9/4/02-6/20/03	Est Hrly/\$ - -
Sachs, Eddie	As Needed @\$34.90	9/4/02-6/20/03	Est Hrly/\$ - -
Saenz, Debbie	As Needed @\$34.90	9/4/02-6/20/03	Est Hrly/\$ - -
Santiago, Joan	As Needed @\$34.90	9/4/02-6/20/03	Est Hrly/\$ - -
TOTAL ESTABLISHED HOURLY			\$ - -

Comment: Home Instruction  
 01-Unrestricted Resource - As Needed  
 01-Special Education - As Needed

**TOTAL ESTABLISHED HOURLY, OWN HOURLY and STIPENDS****\$ 66,526**SUBSTITUTESEFFECTIVECHILD DEVELOPMENT SERVICES

(@13.97 Hourly Rate)

Gheewals, Mehrun

6/24/02-8/30/02

CHANGE IN ASSIGNMENT

Name/Assignment

LocationEffective

Alidina, Jamila

7/1/02

CDS

From: 220 days-LincolnTo: 182 days-Pine Street

Dabash, Reham

7/1/02

CDS

From: 220 daysTo: 182 days

Drymon, Cheryl

7/1/02

CDS

From: 220 daysTo: 182 days

Lumsden, Peter

7/1/02

CDS

From: 220 days-LCDSTo: 182 days-Franklin

Orlowski, Jami

8/1/02

SAMOHI

From: AdamsTo: Samohi-Student Support Advisor

Ortiz, Jessica 7/1/02  
 CDS  
From: 220 days-Lincoln  
To: 182 days-Grant

Prinz, Leah 7/1/02  
 CDS  
From: 220 days-Lincoln  
To: 182 days-CDS Office

Ramirez, Luis 8/1/02  
 Samohi  
From: Adams-Teacher  
To: Samohi-Student Support Advisor

Rodriguez, Claudi 7/1/02  
 CDS  
From: 220 days  
To: 182 days

Simone, Laura 8/1/02  
 Samohi  
From: Counselor  
To: Student Support Advisor

Alidina, Jamila 7/1/02  
 CDS  
From: 220 days  
To: 182 days

TEMPORARY CONTRACTS

Name/Assignment <u>Location</u>	<u>Percentage</u>	<u>Effective</u>
Miller, Sheri Grant Elementary/4th	100%	8/30/02-6/20/03 [M. Spang - LOA]
Wintner, Lisa Cabrillo/Pt Dume/Webster - ELD/ESL Instructor	66%	8/30/02-6/20/03

LEAVES OF ABSENCE (with pay)

Name/Assignment <u>Location</u>	<u>Effective</u>
Cueva, Olga Grant Elementary	8/27/02-11/05/02 [maternity]
Nordberg, Karrie McKinley Elementary	8/30/02-10/31/02 [medical]
Spang, Edith Grant Elementary	8/30/02-09/09/02 [medical]

LEAVES OF ABSENCE (without pay)

Name/Assignment <u>Location</u>	<u>Effective</u>
Milwe, Cynthia SAMOHI	08/30/02-6/20/03 [child care]

Spang, Edith  
Grant Elementary

09/10/02-6/20/03  
[personal]

Thompson, Jennifer  
SAMOHI

08/30/02-6/20/03  
[personal]

RESIGNATIONS

Name/Location  
Clarke, Mary  
Malibu

Effective  
6/21/02

Pawinski, Lori  
Samohi

8/2/02

MOTION MADE BY:  
SECONDED BY:

AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/05/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.11

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2002/03 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Carivau, Sharon	\$28,000	7/01/02-6/30/03	\$35/hr
Business Services, Fiscal Services Consultant			
FUNDING: 21-00000-0-92000-85000-2917-098-1501-100%			
Unrestricted Resource			
Cohen, Arthur	\$20,000	08/01/02-6/30/03	\$125/hr
Fiscal/Business Services, consultant services to close out the Proposition X Program			
FUNDING: 21-00000-0-92000-85000-2917-098-1501-100%			
Unrestricted Resource			
Rodriguez, Marisol	\$5,580	9/9/02-6/20/03	\$60/day
Student Services, Pyschologist Intern			
FUNDING: 01-65000-0-50010-31200-2917-043-1501			
Special Education			

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09-05-02

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.12

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

**ELECTION**

NICOLORO,	INST ASST - PHYSICAL ED	09-03-02
NANCY	6.0 HRS/SY MALIBU	
	RANGE: 20 STEP: 01	

TIRADO,	CAFETERIA WORKER I	09-03-02
LETICIA	3.0 HRS/SY LINCOLN	
	RANGE: 11 STEP: 01	

**PROMOTIONS**

BEAVERS,	CUSTODIAN I - NSI	08-12-02
MARCUS	8.0 HRS/12 SAMOHI	
	FR: CAFETERIA WORKER I	

**WORKING OUT OF CLASS**

BOLAN,	SR. OFFICE ASSISTANT	12-15-98
ANNETTE	8.0 HRS/10 SAMOHI	06-30-99
	FR: OFFICE ASSISTANT II	

DOTY,	PERSONNEL ANALYST	08-12-02
PAUL	8.0 HRS/12 PERN COMM	09-12-02
	FR: HUMAN RESOURCE TECH	

HERSCHBERGER,	SR. ADMINISTRATIVE ASSISTANT	08-19-02
PATSY	8.0 HRS/12 FOOD SERVICES	01-10-03
	FR: ADMINISTRATIVE ASSISTANT	

LANCASTER,	FOOD SERVICE OPERATION SUPR	08-19-02
KELLY	8.0 HRS/12 FOOD SERVICES	01-10-03
	FR: CAFETERIA WORKER II	

THOMAS,	DIRECTOR OF FOOD SERVICES	08-19-02
TRACIE	8.0 HRS/12 FOOD SERVICES	01-10-03
	FR: FOOD SERVICES OPR SUPR	

**INCREASE IN HOURS**

HUNTER, CLIFTON	CAMPUS SECURITY OFFICER 7.0 HRS/10 OLYMPIC FR: 6.0 HRS/10	09-08-99 06-28-02
JONES, CHANCY	INST ASST - SPECIAL ED 6.5 HRS/SY SPECIAL ED FR: 6.0 HRS/SY	09-05-01 04-14-02

**PROFESSIONAL GROWTH**

PATTERSON, PETE	CUSTODIAN I - NSI OPERATIONS	08-01-02
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**VOLUNTARY TRANSFER**

MCALPIN, MICHAEL	CUSTODIAN I - NSI 8.0 HRS/12 CABRILLO FR: CUSTODIAN I NSI LINCOLN/ADAMS	08-19-02
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**UNPAID LEAVE OF ABSENCE**

KLIMENKO, HILDA	CHILDREN CENTER ASST ADAMS	07-07-02 07-27-02
VAN LOO, DONNA	INST ASST - SPECIAL ED LINCOLN	09-01-02 06-30-03

**SUMMER ASSIGNMENT**

BAHADOR, MARIA	CHILDREN CENTER ASST CDS	06-24-02 06-28-02
COPLIN, KELLY	I/A SIGN LANG INTERP SPECIAL ED	07-01-02 07-30-02
DIAZ, MARIA S	CHILDREN CENTER ASST CDS	08-05-02 08-30-02
GUPTA, SAROJ	CAFETERIA WORKER II FOOD SERVICES	08-19-02 08-30-02
HUMPHREY, ANTONIA	INST ASST - BILINGUAL EDISON	07-01-02 08-02-02
JIMENEZ, MARGARET	INST ASST - BILINGUAL EDISON	07-01-02 08-02-02
JOHNSTON, CINDY	HUMAN RESOURCE TECH PERSONNEL COMMISSION	08-01-02 08-31-02
LOZA, ADELSA	INST ASST - SPECIAL ED EDISON	07-01-02 08-02-02

MARTINEZ, LUZ	CAFETERIA WORKER II FOOD SERVICES	07-08-02 08-30-02
NOLEN, HENRY	CAFETERIA WORKER II FOOD SERVICES	08-19-02 08-30-02
OCAMPO, IRMA	BIL COMMUNITY LIAISON ED SERVICES	08-01-02 08-30-02
PASTRANA, VICTOR	INST ASST - SPECIAL ED EDISON	07-01-02 08-02-02
PEREZ, MARIA	CAFETERIA WORKER II FOOD SERVICES	08-19-02 08-30-02
REDFERN, JILL	CAFETERIA WORKER II FOOD SERVICES	08-19-02 08-30-02
RICHARDSON, MELVIN	INST ASST - SPECIAL ED SPECIAL ED	07-01-02 08-02-02
RUTHERFORD, JAIME	INST ASST - BILINGUAL EDISON	07-01-02 08-02-02
STUCCHI, JUANA	INST ASST - BILINGUAL EDISON	07-01-02 08-02-02
VALADEZ, LUZ	INST ASST - BILINGUAL EDISON	07-01-02 08-02-02
WILLIAMS, ROBERT	INST ASST - SPECIAL ED SPECIAL ED	08-03-02 08-31-02
YEPEZ, VICTORIA	CAFETERIA WORKER II FOOD SERVICES	08-19-02 08-30-02
<b><u>TEMP/ADDITIONAL</u></b>		
CRAWFORD, CYNTHIA	LIBRARY ASSISTANT I ADAMS	08-13-02 08-16-02
<b><u>SUBSTITUTE</u></b>		
ALEJANDRE, AURORA	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
ANTHONY, ANGELA	ADMINISTRATIVE ASSISTANT MCKINLEY	08-19-02 11-30-02
BEAVER, DORIAN	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03

BERNIER, ANDREW	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
CASTRO, CAROLYN	CHILDREN CENTER ASST SAPID	06-24-02 08-30-02
CHAMBERS, JAMES	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
FORD, DIANE	OFFICE SPECIALIST FOOD SERVICES	08-19-02 08-20-02
FRUCHTMAN, BETTELYN	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
GISS, WENDY	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
GUERRA, VANESSA	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
HABUSH, RACHEL	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
HAYES, VIENNA	OFFICE SPECIALIST PERSONNEL COMMISSION	08-20-02 09-30-02
IBARRA, CHASEN	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
MCKENZIE, AMY	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
MENENDEZ, BRIAN	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
OVERBECK, HEIDI	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
PALMER, JUSTIN	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
PERALTA JR., CARLOS	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-02
PAREDES, GUILLERMINA	SR. OFFICE SPECIALIST SAMOHI	08-14-02 08-26-02
PEREZ-MADERA,	INST ASST - SPECIAL ED	09-03-02

SALOMON	SPECIAL ED	06-30-03
POWELL, JOYCE	OFFICE SPECIALIST PERSONNEL SERVICES	08-19-02 08-19-02
SEMBER, JUDY	OFFICE SPECIALIST PERSONNEL SERVICES	08-16-02 08-16-02
TIEDE, RALF	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
VISSANI-LESKO, SONIA	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
WALKER, CHRISTINE	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
WARD, DIANE	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
WILLIAMS, ESTELLE	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
WILMOTT, MARK	INST ASST - SPECIAL ED SPECIAL ED	09-03-02 06-30-03
<b><u>RESIGNATION</u></b>		
EVANS, KELLI	INST ASST - CLASSROOM FRANKLIN	06-22-02
JOHNSTON, KIMBERLEE	INST ASST - PHYSICAL ED FRANKLIN	06-21-02
SULLIVAN, CLAIRE	CHILDREN CENTER ASST CDS	06-21-02
<b><u>ESTABLISHED POSITION</u></b>		
	INST ASSISTANT - CLASSROOM 4.0 HRS/SY PT.DUME	09-03-02
	INST ASSISTANT - PHYSICAL ED 2.0 HRS/SY PT.DUME	09-03-02
	INST ASSISTANT - SPECIAL ED 3.5 HRS/SY ADAMS PRE-SCHOOL	09-03-02
	CHILD NUTRITION SPECIALIST 6.0 HRS/SY FOOD SERVICES	07-01-02

INST ASST - SPECIAL ED 09-03-02  
6.0 HRS/SY MALIBU

INST ASST - SPECIAL ED 09-03-02  
3.5 HRS/SY LINCOLN PRESCHOOL

JOB DEVELOPMENT/PLACEMENT 09-01-02  
5.0 HRS/10 SPECIAL ED

JOB DEVELOPMENT/PLACEMENT 09-01-02  
5.0 HRS/10 SPECIAL ED

SR. ADMINISTRATIVE ASSISTANT 08-12-02  
8.0 HRS/12 SAMOHI

MOTION MADE BY:  
SECONDED BY:

AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09-05-02

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.13

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

**STUDENT HELPER - WORKABILITY**

ISLAS, HAYDEE	WORKABILITY	07-01-02 - 06-30-03
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**ASSISTANT COACH**

BLITSCH, STACEY	MALIBU	08-10-02 - 06-20-03
CARDIEL, MIGUEL	MALIBU	08-10-02 - 12-31-02
GRAY, CARLOS	MALIBU	08-10-02 - 06-20-03
MAHON, MICHAEL	SAMOH	08-14-02 - 01-01-03
MCCAMPBELL, JOHN	MALIBU	08-10-02 - 06-20-03

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/MAJOR  
09/05/02

FROM: JULIA BROWNLEY and MARIA LEON-VAZQUEZ  
on behalf of the MEMBERS OF THE BOARD OF EDUCATION

RE: COMPLETION OF EVALUATION: SUPERINTENDENT'S PERFORMANCE  
TARGETS AND SUBSEQUENT PERFORMANCE BONUS, FISCAL YEAR  
2001-2002

RECOMMENDATION NO. A.14

It is recommended that the Board of Education formally complete the evaluation of Superintendent John E. Deasy, by amending his original contract of May 3, 2001, to accommodate the finding reached at the Special Board Meeting, August 23, 2002.

COMMENT: At a Special Board of Education meeting, August 23, 2002, the Board completed its evaluation of Superintendent John Deasy, using a wide variety of information sources in developing its evaluation, including a groundbreaking survey of the District's many stakeholders.

The evaluation encompassed both a summative assessment of the Superintendent's general performance and an assessment of his achievement on four specific performance targets. The Board chose the targets to focus the Superintendent's efforts on specific areas for improvement and established standards to encourage exceptional performance.

In reporting out following the special session, the Board noted that it was extremely pleased with the Superintendent's performance during his first year in the District, overall. On the four specific performance targets, the Board's assessment was as follows:

<u>Target Area</u>	<u>Finding/Achievement/Level</u>
Building Instructional Leadership Capacity	Substantially Achieved
Strategic Planning	Completely Achieved
Improving Fiscal Stewardship	Substantially Achieved
Communications and Central Office	Substantially Achieved

Given these findings, based on the previously-approved guidelines, the performance bonus for Superintendent John Deasy will be \$9,375.00.

The Board thanked the community and staff for its participation in the Superintendent's evaluation and for its on-going support of our schools.

BACKGROUND: The Board ratified Superintendent Deasy's Performance Targets and the Guidelines for Awarding A Performance Bonus for Superintendent John Deasy for Fiscal Year 2001-2002, at its meeting of January 17, 2002. Copies of the agenda Item A.28, recommending that ramification, and the original Guidelines follow this item as reference. Copies of the 2001-02 Performance Targets are on file in the Office of the Superintendent and available for public review upon request.

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

**\* COPY - FOR REFERENCE ONLY \***

TO: BOARD OF EDUCATION ACTION/MAJOR  
01/17/02

FROM: JULIA BROWNLEY and MARIA LEON-VAZQUEZ on behalf of the  
MEMBERS OF THE BOARD OF EDUCATION

RE: SUPERINTENDENT'S PERFORMANCE TARGETS AND SUBSEQUENT  
PERFORMANCE BONUS

RECOMMENDATION NO. A.28

It is recommended that the Board of Education ratify the *Performance Targets* and the *Guidelines for Awarding A Performance Bonus for Superintendent John Deasy for Fiscal Year 2001-2002*.

COMMENT: As part of the Board of Education's goal to systematize and measure accountability factors associated with the position of Superintendent of Schools of the Santa Monica-Malibu Unified School District, the Board requested that John Deasy submit a schema of his Performance Targets for the Fiscal Year 2001-2002. The Board of Education has discussed and subsequently agreed with the broad concept as well as with the specific targets.

Furthermore, it was contractually agreed by the Board of Education and Superintendent Deasy that specific performance bonuses, remuneration, would be linked to the degree of success in completing those targets.

Upon ratification, the *Performance Targets* and *Guidelines for Awarding A Performance Bonus* will become an addendum to the contract between the Board of Education of the Santa Monica-Malibu Unified School District and John E. Deasy, Superintendent of Schools.

NOTE: Copies of the *Performance Targets the Board of Education's Guidelines for Awarding A Performance Bonus for Superintendent John Deasy for Fiscal Year 2001-2002* are attached.

MOTION: Mrs. Brady  
SECONDED: Mr. Pratt

STUDENT ADVISORY VOTE: N/A  
AYES: 7 (All)  
NOES: 0 (None)  
ABSTENTIONS: 0 (None)

**\* COPY - FOR REFERENCE ONLY \***

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT BOARD OF  
EDUCATION GUIDELINES FOR AWARDING A PERFORMANCE BONUS FOR  
SUPERINTENDENT JOHN DEASY FOR FISCAL YEAR  
2001-2002**

- 1) The Superintendent may receive a maximum of 10% of his base salary as a performance bonus.
- 2) The bonus will be based on the extent to which he has achieved success in meeting the performance targets as specified by the Board at the start of fiscal year 2001-2002.
- 3) The Board specified performance targets in four (4) distinct areas with subset targets in each area:
  - A. Building Instructional Leadership Capacity
  - B. Strategic Planning
  - C. Fiscal Stewardship
  - D. Communications and Central Office Reorganization
- 4) The Superintendent may receive a maximum of 2.5% of his base salary in each area.
- 5) At the conclusion of the Superintendent's evaluation in May, 2002, the Board will determine the Superintendent's success using the criteria "minimally achieved," "substantially achieved" and "completely achieved" in each area.
- 6) There will be no bonus for minimal achievement, a 1.25% bonus for partial achievement and a full 2.5% bonus for substantial achievement in each discreet area. Generally, achieving fewer than one-third of the subset targets in any area will be considered "minimal achievement"; achieving one- to two-thirds of the subset targets in any area will be considered "substantial achievement;" achieving more than two-thirds of the subset targets in any area will be considered "complete achievement."
- 7) In making its final determination, the Board will also consider the relative importance of the particular target and/or subset of a discreet target area.

- 8) Assessment tools for determining achievement will include, but not be limited to:
- A. Written reports and/or other pertinent documentation furnished by the Superintendent on his behalf
  - B. Tangible evidence of on-going success (improved communication, test scores, community participation and buy-in, general support, etc.)
  - C. Other (as deemed appropriate by a consensus of the members of the Board)

<b>TARGET AREA</b>	<b>Minimal</b>	<del>Partial</del> <b><u>Substantial</u></b>	<del>Substantial</del> <b><u>Complete</u></b>
Building Leadership Capacity	0.0%	1.25%	2.5%
Strategic Planning	0.0%	1.25%	2.5%
Fiscal Stewardship	0.0%	1.25%	2.5%
Communications and Central Office Reorganization	0.0%	1.25%	2.5%
<b>TOTAL</b> (and/or any combination)	0.0%	5.0%	10.0%

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/05/02

FROM: JOHN E. DEASY/PEGGY HARRIS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2002-2003 as follows:

NPS/NPA

2002-2003 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Carousel	10-11-93	NPS	#1	\$ 48,125
Carousel	05-12-95	NPS	#2	\$ 37,135
CEDU	02-18-86	NPS	#3	\$ 35,112
Elliott Institute	11-18-92	NPS	#4	\$ 67,320
ERAS	11-01-90	NPS	#5	\$ 10,080
ERAS	12-12-85	NPS	#6	\$ 41,581
ERAS	01-23-87	NPS	#7	\$ 50,085
ERAS	02-26-83	NPS	#8	\$ 29,715
ERAS	04-24-85	NPS	#9	\$ 2,880
ERAS	09-30-87	NPS	#10	\$ 32,865
Hathaway	10-28-84	NPS	#11	\$ 24,837
Hathaway	05-20-86	NPS	#12	\$ 24,837
Islandview	12-07-85	NPS	#13	\$ 9,915
Islandview	05-29-85	NPS	#14	\$ 9,915
Islandview	09-21-85	NPS	#15	\$ 9,915
Linden Center	04-05-83	NPS	#16	\$ 33,390
Linden Center	06-19-87	NPS	#17	\$ 24,120
Little Citizens	11-06-91	NPS	#18	\$ 23,315
New School	06-20-85	NPS	#19	\$ 372
North Hills	04-10-87	NPS	#20	\$ 35,025

North Hills Prep	12-03-86	NPS	#21	\$ 35,025
Poseidon	04-10-85	NPS	#22	\$ 25,062
Sunrise	07-23-90	NPS	#23	\$ 40,880
Sunrise	05-28-89	NPS	#24	\$ 34,920
Sunrise	06-04-87	NPS	#25	\$ 70,120
Summitview West	01-08-88	NPS	#26	\$ 38,220
Summitview West	09-18-86	NPS	#27	\$ 38,300
Summitview West	04-08-88	NPS	#28	\$ 38,220
Summitview West	04-18-88	NPS	#29	\$ 41,580
Summitview West	06-27-88	NPS	#30	\$ 38,220
Summitview West	04-23-86	NPS	#31	\$ 41,580
Summitview West	01-17-85	NPS	#32	\$ 3,930
Sycamores	03-12-87	NPS	#33	\$ 30,750
Tobinworld	03-13-89	NPS	#34	\$ 33,048
Tobinworld	04-23-86	NPS	#35	\$ 30,489
Village Glen West	11-06-90	NPS	#36	\$ 38,300
Village Glen West	11-01-90	NPS	#37	\$ 41,660
Village Glen West	03-02-90	NPS	#38	\$ 38,300
Village Glen West	11-03-87	NPS	#39	\$ 38,300
Village Glen West	06-08-87	NPS	#40	\$ 36,780
Village Glen West	10-05-87	NPS	#41	\$ 41,740
Village Glen West	08-23-89	NPS	#42	\$ 36,780
Village Glen West	11-03-89	NPS	#43	\$ 41,740
Vista	09-26-90	NPS	#44	\$ 32,410
Vista	05-05-01	NPS	#45	\$ 32,410
Vista	09-16-90	NPS	#46	\$ 32,410
Vista	09-19-96	NPS	#47	\$ 34,990
Vista	03-26-87	NPS	#48	\$ 32,410
Westmark	06-11-87	NPS	#49	\$ 30,258
Westmark	12-02-84	NPS	#50	\$ 30,258
Westmark	05-05-87	NPS	#51	\$ 30,258

Westview	08-12-84	NPS	#52	\$ 33,868
Westview	03-21-85	NPS	#53	\$ 33,167
Westview	06-26-87	NPS	#54	\$ 35,747
Westview	02-20-88	NPS	#55	\$ 33,167
Westview	02-21-89	NPS	#56	\$ 33,167
Augmentative Communications Therapies	08-14-93	NPA-Speech	#4	\$ 10,500
BECA	11-28-95	NPA- Behavior Therapy	#5	\$ 400
Can Do Kids	04-18-94	NPA-PT	#6	\$ 7,200
Can Do Kids	04-08-93	NPA-OT	#7	\$ 3,600
Can Do Kids	03-29-98	NPA-OT/PT	#8	\$ 10,800
C.A.R.D.	01-07-94	NPA- Behavior Therapy	#9	\$ 60,750
ERAS	04-17-85	NPA- Educational Therapy	#10	\$ 3,360
Bruce Gale	10-06-92	NPA- Behavior Therapy	#11	\$ 5,400
Bruce Gale	01-23-89	NPA- Behavior Therapy	#12	\$ 600
Hear to Talk - Sylvia Rotfleisch	01-04-99	NPA-Speech	#13	\$ 5,640
Julia Hobbs Speech Pathology, Inc.	11-05-96	NPA-Speech	#14	\$ 720
Kelter Center	04-09-93	NPA- Educational Therapy	#15	\$ 2,185
Kelter Center	07-27-91	NPA- Educational Therapy	#16	\$ 27,740
Lovaas Institute for Early Intervention (LIFE)	03-09-99	NPA- Behavior Therapy	#17	\$ 52,500
Speech, Language & Educational Associates	10-20-92	NPA-Speech	#18	\$ 5,760

Step by Step	01-24-97	NPA-Behavior Intervention	#19	\$ 28,350
Step by Step	03-24-98	NPA-Behavior Intervention	#20	\$ 15,120
Step by Step	07-12-98	NPA-OT & Speech	#21	\$ 59,775
Step by Step	02-12-95	NPA-Speech	#22	\$ 4,725
Wayne Tashjian	10-20-92	NPA-Behavior Therapy	#23	\$ 25,790
Wayne Tashjian	02-03-97	NPA-Behavior Therapy	#24	\$ 24,450
Wayne Tashjian	08-14-93	NPA-Behavior Therapy	#25	\$ 67,280
Therapy in Action	11-03-89	NPA-OT	#26	\$ 7,140
Verdugo Hills	10-11-93	NPA-Behavior Therapy	#27	\$ 26,280
Verdugo Hills	05-12-95	NPA-Behavior Therapy	#28	\$ 73,470
Verdugo Hills	11-18-92	NPA-Behavior Therapy	#29	\$ 39,828

**Amount Budgeted NPS/NPA 02/03**                   \$ 2,660,000  
**Prior Board Authorization as of 06/27/02**   \$ 120,000  
**Balance**   2,540,000  
**Total Amount for these Contracts**               \$ 2,398,366  
**Balance**   \$ 141,634

**Instructional Consultants**

**2002-2003 Budget 01-65000-0-50010-11800-5802-043-1400**

<b>Instructional Consultant</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Baby & Baby, LLC./ Debra Tate	07-12-98	Instr. Consultant-Physical Therapy	#2	\$ 13,680
Bill Takeshita	04-17-85	Instr. Consultant-Vision Assessments	#3	\$ 1,080
Bill Takeshita	08-09-87	Instr. Consultant-Vision Assessments	#4	\$ 960
Tumbleweed Transportation	11-18-92	Instr. Consultant-Transportation	#5	\$ 42,900

**Amount Budgeted Instructional Consultants 02/03**                   \$ 200,000

Prior Board Authorization as of 06/27/02	\$ 14,628
Balance	\$ 185,372
Total Amount for these Contracts	\$ 58,620
Balance	\$ 126,752

**Non-Instructional Consultants**

2002-2003 Budget 01-65000-0-50010-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
House Ear Institute	08-29-85	Non-Instr. Consultant- Audiological Assessments	#2	\$ 1,620

Amount Budgeted Instructional Consultants	\$ 130,000
Prior Board Authorization as of 06/27/02	\$ 10,335
Balance	\$ 119,665

Total Amount for these Contracts	\$ 1,620
Balance	\$ 118,045

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR  
09-05-02

FROM: JOHN E. DEASY

RE: EXPULSION OF STUDENT (B/D 05-11-89)

RECOMMENDATION NO. A.16

It is recommended that the Board of Education expel student  
(B/D 05-11-89).

COMMENT: The Principal of Malibu High School recommended the  
expulsion based on the student's violations of Education  
Code 48900(c):

"Unlawfully possessed, used, sold, or otherwise  
furnished, or been under the influence of, any controlled  
substance, alcoholic beverage or intoxicant of any kind."

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE: N/A  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/MAJOR  
09/05/02  
FROM: JOHN E. DEASY/*RESTORE BARNUM HALL!* COMMITTEE  
RE: APPROVAL OF APPLICATION FOR LANDMARK STATUS FROM THE CITY  
OF SANTA MONICA FOR BARNUM HALL

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve the Application for Landmark Status for Barnum Hall that is being submitted by the *Restore Barnum Hall!* Committee. A copy of the application follows this item.

COMMENT: Barnum Hall, built in 1936-37 by the federal Works Progress Administration (WPA), is a classic example of Streamline Moderne architecture that we believe merits landmark designation. In addition, Barnum Hall houses two (2) WPA murals by Stanton Macdonald-Wright, a preeminent pioneer of American Modern Art. In addition to educating the public about Barnum Hall's significance, landmark status will help in attracting grant money for continuing restoration of Barnum and its two significant art works.

In August, the *Restore Barnum Hall!* Committee submitted a grant application to the Getty Foundation's Preserve LA grant program, which only considers buildings that have been designated as landmarks or are applying for landmark status. The committee is applying for the Getty grant to restore the Stanton Macdonald-Wright mural on Barnum's fire curtain, the 25' x 40' *Entrance of the Gods to Valhalla*.

Although the City of Santa Monica has no legal jurisdiction over what the school District does to its buildings, if landmark status were granted, the City would most likely want the District to follow the guidelines of Santa Monica's landmark ordinance, which requires owners of landmark buildings to submit any proposed changes to their exterior to the Landmarks Commission for review. Changes to the interior are not reviewed.

The Landmarks Commission meets on the second Monday of each month and it is hoped this item can be included on their September 9, 2002, agenda.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR  
09/05/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: ADOPT RESOLUTION NUMBER 02-03: CONSTRUCTION OF SANTA MONICA HIGH SCHOOL AND MALIBU HIGH SCHOOL ADDITIONS AND APPLYING FOR STATE GRANT FUNDING BEYOND ELIGIBILITY

RECOMMENDATION NO. A.18

It is recommended that the Board of Education adopt Resolution Number 02-03: Construction of Santa Monica High School and Malibu High School Additions and Applying for State Grant Funding Beyond Eligibility.

**BACKGROUND INFORMATION:**

The District is seeking State funding for the Santa Monica High School and Malibu High School Additions under the State School Facilities Program or future State Bond Program funds. Because the eligible number of grants for each project (270) is not sufficient to cover the construction costs, the District needs to request 95 additional grants to assist in the funding of 50 percent of the State's share. The District is eligible to request grant unit funding from the State for "non-classroom" space if certain conditions are met as follows:

- , A plan that describes how the District has or will adequately house the pupils receiving grants beyond the capacity of the project.
- , Acknowledgment that funds for the purpose of housing pupils are being diverted to an alternative use.
- , Acknowledgment that the State has satisfied its obligation to house the pupils receiving grants.

The following plan has been developed to demonstrate how the students will be adequately housed as required by the State. Adoption of the Resolution and California Department of Education plan approval fulfills the above State requirements to apply for excess grant funding.

The application for 50 percent State funding will be processed upon receipt of the Board's Resolution and approval by the California Department of Education.

**FISCAL IMPACT:**

This will generate revenue at no additional cost to the District and will benefit the District to obtain additional State Grant Funding to construct the Santa Monica High School and Malibu High School additions.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**Resolution Number 02-03**

**CONSTRUCTION OF SCHOOL FACILITIES AND  
APPLYING FOR STATE GRANT FUNDS BEYOND ELIGIBILITY FOR  
SANTA MONICA AND MALIBU HIGHS SCHOOL ADDITIONS**

WHEREAS, Santa Monica-Malibu Unified School District, County of Los Angeles, State of California ("District"), is duly authorized and existing under the laws of said State; and

WHEREAS, the District is applying for State funding under the School Facility Program ("SFP") for new school facilities and utilizing some of the grant units for support space without constructing commensurate classrooms;

WHEREAS, the District has developed plans that describe how the District will adequately house the pupils in lieu of receiving grants beyond the capacity of the project;

WHEREAS, the District acknowledges that State funds for the purpose of housing pupils are being diverted to an alternative use, specifically gymnasium, performing arts and restroom facilities;

WHEREAS, the District acknowledges that the State has satisfied its obligation to house the pupils for which it is receiving excess grant units; and

WHEREAS, the District is committed to fulfilling its facility plan which includes the construction of the new school facilities;

NOW, THEREFORE, BE IT RESOLVED that the District authorizes staff to file a waiver and application to the State Allocation Board for said project.

ADOPTED by the Governing Board of the Santa Monica-Malibu Unified School District this 5<sup>th</sup> day of September, 2002.

\_\_\_\_\_  
Secretary to the Board of Education  
Santa Monica-Malibu Unified School District

**Plan For Housing Pupils to Utilize Grants  
For Santa Monica and Malibu High School Addition Projects**

The District is in the process of planning new permanent additions to Santa Monica and Malibu High Schools that include 10 classrooms each and support facilities. The District is requesting grant units to fund the project from the State School Facility Program. Because the grant units claimed is beyond the number of classrooms that would normally be designed for these projects, the State Allocation Board requires the District to develop a plan to house the remaining students that may otherwise be unhoused.

The State normally recognizes a project and approves grant funding based on the number of classrooms being constructed in the project for the respective grade level. Because some of the grant unit funding would be utilized to construct facilities that are not considered "classrooms", the plan must describe how the district will adequately house the pupils receiving grants beyond the project's capacity.

The Santa Monica and Malibu School Projects are requesting 95 excess grade 9-12 grants each if needed. These students will be housed through loading students at 32 per classroom. This plan creates a total of additional 95 seats per school, which is equivalent to the excess grants requested per project.

It is the District's goal that all students will be housed in standard classrooms of no less than 900 square feet. It is also the District's goal that all high schools have permanent core facilities such as gymnasium, performing arts, media center, administration, kitchen, bathrooms, etc. In order to achieve both goals, the District's plan is to house more students per classroom than the State loading standards. This plan demonstrates how all of the students are being housed for the grants used in this project.

The following provides the data to demonstrate the accommodation of all students at the schools for which projects are requesting excess grant units:

**Plan to Accommodate 9-12 Students for Grants used for Santa Monica HS**

*9-12 Grants Requested = 365*

*9-12 Eligible Grants = 270*

*9-12 Excess Grants Requested = 95*

<b>Project</b>	<b>Grade Level</b>	<b># CRs</b>	<b>District Loading</b>	<b>State Loading</b>	<b>District Capacity</b>	<b>State Capacity</b>	<b>Excess Capacity</b>
Malibu High School	9 - 12	19	32	27	608	513	95

**Total: 19**

**95**

**Plan to Accommodate 9-12 Students for Grants used for Malibu HS**

*9-12 Grants Requested = 365*

*9-12 Eligible Grants = 270*

*9-12 Excess Grants Requested = 95*

<b>Project</b>	<b>Grade Level</b>	<b># CRs</b>	<b>District Loading</b>	<b>State Loading</b>	<b>District Capacity</b>	<b>State Capacity</b>	<b>Excess Capacity</b>
Santa Monica High School	Gr 9-12	19	32	27	608	513	95

**Total: 19**

**95**

TO: BOARD OF EDUCATION ACTION/MAJOR  
09/05/02  
FROM: SUPERINTENDENT/KENNETH R. BAILEY/REBEL HARRISON  
RE: RENEWAL OF AGREEMENT WITH LOS ANGELES COUNTY OFFICE OF  
EDUCATION FOR REGIONAL OCCUPATIONAL PROGRAM

RECOMMENDATION NO. A.19

It is recommended that the Board of Education renew the agreement with the Los Angeles County Office of Education (LACOE) for the District's participation in the Los Angeles County Regional Occupational Program (ROP) for the 2002-03 fiscal year.

Funding Information

Source: General Fund  
Currently Budgeted: Yes  
Account Number: 01-63500-0-71100-27000-2410-080-1501  
Description: ROP/Non-Agency Educ./School Admin./Clerical  
Salary/ROP/Samohi

Account Number: 01-63500-0-00000-00000-8983-090-0000  
Description: Local General Fund Contribution

COMMENTS: This program provides vocational training and guidance services to students of the District. The District shall be reimbursed for the actual cost of the program upon timely receipt of the claims for reimbursement, provided such claims are in accordance with the program budget approved by the County Superintendent and the District.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR  
09/05/02

FROM: JOHN E. DEASY

RE: APPROVAL OF AMENDMENT TO BOARD BYLAW 9211, REGULAR  
MEETINGS

RECOMMENDATION NO A.20

It is recommended that the Board of Education approve the following amendment to Board Bylaw 9211, Regular Meetings.

COMMENT: This amendment is being proposed in order to update the referenced bylaw.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

REGULAR MEETINGS

The Board of Education of the Santa Monica-Malibu Unified School District meets in regular session primarily in the Board Room of the Board of Education Offices at 1651 16<sup>th</sup> Street. Meetings are held on the first and third Thursday of each month at ~~seven-thirty~~ seven o'clock p.m. (7:00 p.m.). In cases where Thursday falls on a legal holiday, or on a day observed as a legal holiday, such regular meeting shall be held at the place and time set by the Board of Education.

Board Meetings held in December shall be scheduled for the second Thursday of the month to allow Board members to attend the California School Board Association's (CSBA) Annual Education Conference held during the first week of December.

Beginning with school year ~~1998/99~~ 2001/02, six (6) Board meetings scheduled for the third Thursday of the month will be held in the Santa Monica City Council Chambers at 1685 Main Street in Santa Monica, for the purpose of being televised live. Actual dates are to be determined yearly by members of the Board. Additionally, beginning with the school year 2001/02, six (6) Board meetings scheduled for the first Thursday of the month will be held in Malibu, for the purpose of uniting the communities. Actual dates and locations are to be determined yearly by members of the Board.

## LEGAL REFERENCE:

Education Code - 35140

Government Code - 54954

Bylaw Adopted:	<u>June 11, 1981</u>
Bylaw Readopted:	<u>August 2, 1983</u>
Bylaw Amended:	<u>March 9, 1987</u>
Bylaw Amended:	<u>June 22, 1987</u>
Bylaw Amended:	<u>July 27, 1992</u>
Bylaw Amended:	<u>September 10, 1992</u>
Bylaw Amended:	<u>July 9, 1998</u>
Bylaw Amended:	_____

TO: BOARD OF EDUCATION

ACTION/MAJOR  
09/05/02

FROM: JOHN E. DEASY

RE: APPROVAL OF REVISION TO THE EXISTING BOARD OF EDUCATION  
SCHEDULE FOR THE 2002-03 FISCAL YEAR FOR THE PURPOSE  
OF INCREASING DIALOG AND UNDERSTANDING OF ISSUES BEFORE  
THE LEARNING COMMUNITY

RECOMMENDATION NO. A. 21

It is recommended that the Board of Education review and approve the following revision of its meeting scheduled for the school year 2002-2003.

COMMENT: The need for intense, focused discussion surrounding major pieces of the SMMUSD vision, necessitates a revision of the standard board schedule for the 2002-2003 school year. This revision would allow for one (1) general business meeting a month, at which the vast majority of district business would be accomplished and one (1) meeting a month, at which highly specific issues would be explored in depth with public input and participation being actively sought.

No conflict is seen with existing Board Policy BB9211, Regular Meetings, as it is not the frequency or location of the meetings but the content that is being more specifically defined.

It is anticipated that, following each discussion session, the Board may direct staff to agendize certain suggestions for formal Board action.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

Tentative Board Of Education Meeting Schedule					
JULY THROUGH DECEMBER, 2002					
Month	1st	2nd	3rd Discussion Meeting	4th	Special Comments ( xx ) = Fifth Thursday in the month
July					No Meetings in July
August		8		22	23 - tentative: Board Retreat (29)
September	5		19 *		<b>19 - Data Review discussion</b>
October	3 **		17 *		<b>17 - Race and Discipline discussion</b> (30)
November	7 **		21 *		(29)
December	5	<b>12</b>	19		(12) Tentative Reschedule of 12/5/02 <b>19 - Board Agenda Management and SIP's discussion</b>
JANUARY THROUGH JUNE, 2003					
January		9		23	<b>23 - Charter Schools discussion</b>
February	6 **		20 *		1: Possible Board Retreat <b>20: Institute for Learning discussion</b>
March	6		19(W)		20-21:Stairway <b>19: Standards-based Instruction discussion</b>
April	3 **		17 *		(Spring break 4/16/03 thru 4/25/03) 17 - Passover <b>17: Preliminary Budget Planning discussion</b>
May	1 **		15 *		<b>15: Budget Planning discussion</b> (20)
June	5 **			26	W/O 6/16: Graduations

\*\* Malibu Meetings (10/3, 11/7, 2/6/03, 4/3, 5/1, 6/1/02) (10/3/02: Malibu High School; all others: Malibu City Council Chambers)  
 \* Santa Monica City Council Chambers (9/19, 10/17, 11/21, 2/20/03, 4/17, 5/15)

TO: BOARD OF EDUCATION

ACTION/MAJOR  
09/05/02

FROM: JOHN E. DEASY

RE: APPROVAL OF AMENDMENT TO BOARD OPERATION POLICY NUMBER BO 8320.2.1 and BO 8320.2.2: MEETINGS/AGENDAS/DISTRIBUTION

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve the following amendment to Board Operations BO 8321.2.1 and 8320.2.2, Meetings/Agendas/Distribution. These policies were last amended September 24, 1992.

COMMENT: Currently the Office of the Superintendent distributes 205 hard copies of various forms of the agenda to different organizations, private citizens and staff. At this time no charges are being made for this service.

Production costs (printing, postage, envelopes, etc.) averaged \$891.58/month for the 2001-2002 school year, or \$9,807.38 for the year, based on 11 months. This does not include the recent 9% postage hike, nor does it include personnel costs.

Because the agenda is now available "24/7" in *pdf* format on the District's website, it being posted Friday afternoon prior to a Thursday meeting, it is recommended that hard copies of the agenda be limited to:

Board members	10
Personnel Commissions	3
Senior Staff	10
Board Secretary	1
Libraries	7
School Sites	19
PTA Council	1
Bargaining Units (@1)	2
City Managers	2
Public Copies	<u>4</u>
	58 full agenda copies

thereby reducing the number of full copies by 53; of the remaining 58 full agendas, only nine (9) require sending via US Mail. Should Media request hard copies of the full agenda it is recommended that the copies be picked up at the meeting along with any update or additional materials.

It is further recommended that one-third of the hard copies of the Table of Contents be eliminated; the remaining copies will be available at the meeting, as outlined below.

The public posting, Friday afternoon prior to the subsequent Thursday meeting in front of the District's administrative offices, will continue. Those who do not have personal access to a home computer can either retrieve information at one of the libraries or schools, either electronically or as hard copy or can subscribe to an agenda subscription service as outlined in the policy.

Four (4) complete public copies will be available at the meeting.

While potentially increasing the number of virtual subscribers and, thereby, possible public participation, by a substantial number, it is anticipated that adopting this recommendation will save the district approximately \$5,000.00 in production costs this year plus an added saving in personnel costs.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

MEETINGS

A. AGENDAS

1. Distribution of Board Agendas

The following rules shall apply for distribution of Board Agendas:

a. Full Agenda

The full agenda for each meeting of the Board of Education will be provided at no cost to organizations and individuals on file in the Office of the Superintendent, to included but not be limited to:

Board Members and Student Board Representatives (10)  
Personnel Commissioners (3)  
City Managers (2)  
Public Libraries (7)  
School Sites (19)  
PTA Council President and/or Nominee (1)  
Bargaining Unit @1 each (2)  
Senior Staff (10)  
Board Secretary (1)  
Media (by request)  
Public Copies (4)

The Full Agenda will be posted to the District website the Friday prior to a Thursday meeting and no later than 72 hours before any public meeting.

Individuals and organizations may request to be included on the e-mail distribution list for Agendas, Table of Contents and other meeting notices. There is no cost for this service. The list shall include, but not be limited to:

members of the City Councils of both Malibu and Santa Monica, members of the press, private citizens, organizations, district-wide distribution through office managers and principals, members of the District Advisory Committees, Prop X and Financial Oversight Committees.

The Full Agenda is to be sent on Friday afternoon, after the it has been distributed to members of Board of Education via e-mail or no later than 72 hours before the scheduled meeting.

In the event that a person or organization not authorized under Board policy requests a full copy of

the Agenda and is unable to acquire it by accessing the website or via e-mail, at the public library or school site, a copy may be requested. The cost of providing the full agenda shall be set at \$5.00/copy or more should the agenda be of a length that exceeds 80 pages, in which case a prorated cost will be assessed. That cost is to be determined by the Board.

Requests for full copies of the agenda made by organizations and individuals not referenced above shall be made in writing, with the understanding that a charge of \$5.00/copy will be assessed, and payable up front (\$5.00 x the number of remaining board meetings) or more should the agenda be of a length that exceeds 80 pages, in which case a prorated cost will be assessed. That cost is to be determined by the Board. Requests shall be renewed every year.

b. Table of Contents with Major Items Attached

A copy of the Table of Contents with copies of the Major Action items attached will be furnished only to organizations and persons on file in the Office of the Superintendent.

In the event that a person or organization not authorized under Board policy requests a copy of the Table of Contents with Major Action items attached and is unable to acquire it by accessing the website, or via e-mail, at the public library or school site, a copies may be provided by request.

Requests for the Table of Contents with Major Action Items attached made by organizations and individuals not referenced above (A.1.a) shall be made in writing, with the understanding that a charge of \$4.00/copy will be assessed, and payable up front (\$4.00 x the number of remaining board meetings) or more should the agenda be of a length that exceeds 80 pages, in which case a prorated cost will be assessed. That cost is to be determined by the Board. Requests shall be renewed every year.

c. Table of Contents only:

A copy of the Table of Contents will be furnished free of charge to person wishing to have one. It will be available in the Office of the Superintendent or ~~sent to a school site as designated on the district's website.~~ If the requester asks that a Table of Contents be mailed, a charge will be ~~made~~ assessed; the cost shall be \$1.00 and will be payable

in advance for the remainder of the year in which the request has been made (\$1.00 x number of remaining board meetings). Requests shall be in writing and shall be renewed yearly. 40 Copies of the Table of Contents will be available at the Board meeting.

d. Individual copies of requested items:

Persons wishing to secure copies of individual agenda items may do so ~~in~~ by contacting the Superintendent's Office at any time after the agenda has been prepared and distributed to members of the Board of Education. Staff will make effort to provide requested information in a timely manner. The materials will be furnished at a cost \$.25 per page.

LEGAL REFERENCE

Government Code 54954.0 - 54954.1, 54954.2 (a), 54957.5  
Education Code - 35145, 35145, 35145.5

MEETINGS

A. AGENDAS

1. Distribution and Content

The following services shall be implemented with regard to the distribution and content of the agenda for meetings of the Board of Education:

a. There shall be a subscription service for agendas

The full agenda for each meeting of the Board of Education will be provided at no cost to organizations and individuals on file in the Office of the Superintendent, to included but not be limited to:

Board Members and Student Board Representatives  
(10)

Personnel Commissioners (3)

City Managers (2)

Public Libraries (7)

School Sites (19)

PTA Council President and/or Nominee (1)

Bargaining Unit @1 each (1)

Senior Staff (10)

Board Secretary (1)

Media (by request)

Public Copies (4)

The Full Agenda will be posted to the District website the Friday prior to a Thursday meeting and no later than 72 hours before any public meeting.

In the event that a person or organization not authorized under Board policy requests a full copy of the Agenda and is unable to acquire it by accessing the website, a copy may be requested. The cost of providing the full agenda shall be set at \$5.00/copy or more should the agenda be of a length that exceeds 80 pages, in which case a prorated cost will be assessed. That cost is to be determined by the Board.

Requests for full copies of the agenda made by organizations and individuals not referenced above shall be made in writing, with the understanding that a charge of \$5.00/copy will be assessed, and payable up front (\$5.00 x the number of remaining board meetings) or more should the agenda be of a

length that exceeds 80 pages, in which case a prorated cost will be assessed. That cost is to be determined by the Board. Requests shall be renewed every year.

Individuals and organizations may request to be included on the e-mail distribution list for Agendas, Table of Contents and other meeting notices. There is no cost for this service. The list shall include, but not be limited to: members of the City Councils of both Malibu and Santa Monica, members of the press, private citizens, organizations, district-wide distribution through office managers and principals, members of the District Advisory Committees, Prop X and Financial Oversight Committees. The agenda is to be sent on Friday afternoon, after it has been distributed to members of Board of Education via e-mail or no later than 72 hours before the scheduled meeting.

- b. Agendas are to be supplied to each district site and to public libraries in Malibu and Santa Monica for posting no later than the working day preceding each regular meetings and 72 hours preceding each regular meeting except during vacation periods and other times when schools are not in session.
- c. Each agenda item is to be listed with sufficient description to adequately inform people as to the content of the each item its content.
- d. The Board will comply with all applicable laws regarding the Closed Session and disclose in the agenda what the meeting is being called for - and at the conclusion of the closed session, will convene and table public action on the matter, if any such action is required.
- e. A copy of the Table of Contents is available free of charge to the public twenty-four hours before each meeting. A copy of the agenda is available for review at all public libraries as part of the full agenda that is posted there,. and the Table of Contents on the Public Electronic Network (PEN). the district website and via e-mail, by request.

A copy of the Table of Contents will be furnished free of charge to person wishing to have one. It will be available in the Office of the Superintendent or ~~sent to a school site as designated on the district's website.~~ If the requester asks that a Table of Contents be mailed, a charge will be ~~made~~ assessed; the cost shall be \$1.00 and will be payable in advance for the remainder of the year in which the request has been made (\$1.00 x number of remaining board meetings). Requests shall be in writing and shall be renewed yearly. 40 Copies of the Table of Contents will be available at the Board meeting.

Policy adopted:	May 19, 1981
Policy Amended:	August 2, 1983
Policy Amended:	September 24, 1992
Policy Amended:	_____

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/05/02

FROM: SUPERINTENDENT

previously 8/22/02

RE: CALL FOR NOMINATIONS FOR CSBA DIRECTORS-AT-LARGE,  
ASIAN/PACIFIC ISLANDER AND HISPANIC

RECOMMENDATION NO. A.23

It is recommended that the Board of Education respond to the "Call for Nominations for CSBA Directors-at-Large, Asian/Pacific Islander and Hispanic" be determining which name, if any, they will submit for nomination.

BACKGROUND: Any CSBA member board is eligible to nominate board members for either or both of the Director-at-Large seats.

All nominees must serve on a CSBA member board and each nominating board must certify that the nominee has consented to run. The elections for these two-year seats will take place at the Delegate Assembly meeting in San Francisco, December 4 and 5, 2002.

The CSBA Board of Directors adopts the Association's Mission and Goals, the annual budget and Standing Rules. They also provide leadership and advocacy to achieve the Association's goals. The Director-at-Large, Asian/Pacific Islander and Director-at-Large, Hispanic, serve as members of the Board of Directors. Directors are expected to attend six (6) CSBA board meetings each year, as well as other CSBA functions and events. Directors also serve on committee and task forces. In addition, Directors-at-Large are expected to communicate regularly with board members and districts about education issues, CSBA activities, and to seek input from representative board members in order to effectively communicate their perspectives.

**The deadline for submitting nominations is Monday, September 30, 2002.**

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE: N/A

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

DISCUSSION

09/05/02

FROM: JOHN E. DEASY

RE: FIRST YEAR IMPLEMENTATION OF THE STRATEGIC PLAN

DISCUSSION ITEM NO. D.1

It is recommended that the Board review and sanction the initial steps that district staff has taken to implement the first year suggestions of the SMMUSD's Strategic Plan.

COMMENT: The District's Strategic Plan, *Designing the Classroom of the Future*, was unanimously adopted by the Board of Education on June 27, 2002. The completed plan, culminating a year's work by an alliance of students, parents, staff and community representatives of all socio-economic, ethnic and linguistic backgrounds from both the cities of Malibu and Santa Monica, lays the foundation on which the district will build during the next five years.

Much of the immense value of the strategic plan rests with a series of seven (7) initiatives, related budgetary suggestions/allocations, and subsequent action plans, which offer specific guidelines and time lines for implementation.

The plan has been printed and general distribution has begun.

**MEETING**

**NOTE:**

Public copies are not available as part of the agenda. Copies are available for public review in the Office of the Superintendent during normal business hours. There will also be two (2) copies for public use at the meeting.