<u>ACTION</u> 05/15/03

FROM: JOHN E. DEASY

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

None

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

ACTION/CONSENT 05/15/03

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.2

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2002/2003 budget.

Contractor/Contract Dates	Description	Site	Funding
Jewish Family Service of Santa Monica Sept. 4, 2002-June 20, 2003	To provide individual, group, family counseling; classroom and PTA presentations; referrals; crisis intervention	JAMS	PTA gift 01- 90150-0-11100- 10000-5802-011-4110
Cost not to exceed: \$5,000			

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

FROM: JOHN E. DEASY/ PEGGY HARRIS

RE: ADOPTION OF TRI-CITY SPECIAL EDUCATION LOCAL PLAN

RECOMMENDATION NO. A.3

It is recommended that the Board of Education adopt the Tri-City Selpa Local Plan for Special Education for 2000-01.

COMMENT: It is recommended that the Board of Education authorize the Local Plan for Special Education and the Local Education Agency Assurance Statement for 2000-01. The reason for the delay in approval of the Local Plan for each district was the need to have common rubrics. California Department of Education (CDE) required each SELPA to rewrite their Local Plan to follow specific criteria adopted by CDE.

MOTION MADE BY: SECONDED BY: STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

FROM: SUPERINTENDENT

RE: APPROVAL OF THE LOCAL EDUCATION AGENCY PLAN (LEAP) AS REQUIRED BY THE NO CHILD LEFT BEHIND ACT OF 2001 (NCLB)

RECOMMENDATION NO. A.4

It is recommended that the Board of Education approve the Local Education Agency Plan (LEAP) as required by the No Child Left Behind Act of 2001 (NCLB). This plan is a requirement of the legislation to receive federal funding for NCLB.

The LEAP serves multiple purposes:

- 1. Five-year operational plan from July 1, 2003 through June 30, 2003
- 2. Annual update of LEA program implementation
- 3. Guide to implement federal and state-funded programs
- 4. Blueprint for students to achieve the state content standards
- 5. Single, coordinated, and comprehensive plan describing services for all students
- Basis for a continuous cycle of assessment, parent and community involvement, planning, implementation, monitoring, and evaluation
- 7. Summary of all existing federal and state plans that can establish a focus for raising academic performance for all students.

The plan is due to the California Department of Education by June 1, 2003.

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

FROM: SUPERINTENDENT / JUDY ABDO

RE: COORDINATED COMPLIANCE REVIEW FOR CHILD DEVELOPMENT SERVICES

RECOMMENDATION NO. A.

It is recommended that the Board of Education review and approve the attached Coordinated Compliance Review for the Child Development Services Department.

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

ACTION/CONSENT 05/15/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2002-03

RECOMMENDATION NO. A.6

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$53,037.18 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code \$42602, be authorized to increase the 2002-2003 income and appropriations by \$50,700.18, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2002-2003.

AGENDA

- NOTE: The list of gifts is available on the District's website, <u>www.smmusd.org</u>, as a pdf file; to view the gift report:
 - 1) go to <u>www.smmusd.org</u>
 - 2) click on "Board Meetings"
 - 3) scroll to the date for this meeting
 - 4) click on 5-15gif.pdf

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

ACTION/CONSENT 05/15/03

FROM: SUPERINTENDENT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.7

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from April 11,2003 through May 7, 2003 for fiscal year 2002/03.

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

ACTION/CONSENT 05/15/03

FROM: SUPERINTENDENT/KENNETH BAILEY/BETH CONNORS

RE: ATTENDANCE CALENDAR FOR 2003/2004

RECOMMENDATION NO. A.8

It is recommended that the Board of Education adopt the attached Attendance Calendar for the 2003/2004 school year.

COMMENTS: Ed Code 73201 allows the district to build an attendance school calendar to maximize ADA by strategically positioning the start and end of the P2 Apportionment period. Historically, our secondary enrollment drops from the seventh month onward. Since P2 is computed as the average attendance from the beginning of the school year through the last full school month ending on or before April 15, the earlier we count the ADA the more apportionment we will generate. This can be accomplished by excluding the winter break and filing P2 through the 7th school month rather than the 8th school month as is currently depicted in the regular school calendar.

This will not, in any way, change the current adopted school calendar. It is for attendance accounting purposes only.

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: RENEW CONTRACT-SCHOOL SERVICES OF CALIFORNIA, INC.

RECOMMENDATION NO. A.9

It is recommended that the Board of Education approve an agreement for special fiscal services with School Services of California, Inc., effective July 1, 2003 and terminating June 30, 2004.

It is further recommended that in consideration for services provided by School Services of California, Inc., that the District agrees to pay \$2,460 annually, plus expenses.

Funding InformationSource:General Fund-UnrestrictedCurrently Budgeted:YesAccount Number:01-00000-0-00000-72000-5800-050-1500Description:Other Gen'l Admin/Contracts/Business Serv.

COMMENT: This request represents a renewal of our contract with School Services of California, Inc. There is a \$10 per month increase in the annual fee over the previous contract. School Services of California, Inc. provides fiscal services to the District including school finance, legislation, school budgeting and general fiscal issues. This agreement also includes up to 12 direct service hours at no additional cost.

MOTION MADE BY: SECONDED BY: STUDENT ADVISORY VOTE:

AYES: NOES: ABSTENTIONS:

ACTION/CONSENT 05/15/03

FROM: SUPERINTENDENT/JOSEPH N.QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.10

ELECTIONS

ADDITIONAL ASSIGNMENTS

Name/Location	Rate	Effective	Not to Exceed
JOHN ADAMS MIDDLE SCHO	101		
	14 hrs @\$35.60	9/4/02-2/16/03	Est Hrly/\$500
Brown, Dan			ESt HILY/\$300
Cady, Linda	7 hrs @\$35.60 14 hrs @\$35.60	9/4/02-2/16/03	Est Hrly/\$250
Mikulak, Tracy	14 HLS @\$55.00	9/4/02-2/16/03	Est Hrly/\$500
Comments Dlenning and	auna maiaina Caianaa M	TOTAL ESTABLISHED HO	
01-Unrestrict	supervising Science M	agnet grade level tri	.ps/activities
01-0nrestrict	led Resource		
Daws, Tracy	7.5 hrs @\$35.60	4/28/03-6/6/03	Est Hrly/\$267
Hart, Matt	7.5 hrs @\$35.60	4/28/03-6/6/03	Est Hrly/\$267
Kilpatrick, Genevieve	7.5 hrs @\$35.60	4/28/03-6/6/03	Est Hrly/\$267
Post, Joel	7.5 hrs @\$35.60	4/28/03-6/6/03	Est Hrly/\$267
Scotland, Alva	7.5 hrs @\$35.60	4/28/03-6/6/03	Est Hrly/\$267
Tolin, Gary	7.5 hrs @\$35.60	4/28/03-6/6/03	Est Hrly/\$267
Torres, Lupe	7.5 hrs @\$35.60	4/28/03-6/6/03	Est Hrly/\$267
		TOTAL ESTABLISHED HO	DURLY \$1,869
Comment: After school	library supervision		
01-Gifts			
EDUCATIONAL SERVICES			
Tellier, Bruce	10 hrs @\$35.60	2/1/03-3/6/03	<u>Est Hrly/\$350</u>
		TOTAL ESTABLISHED HO	DURLY \$350
Comment: Re-orchestrat	te Stairway parts		
01-Gifts			
Boxer, Lorissa	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Friedman, Susan	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Gusmao-Garcia, Renata	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Hollander, Christine	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Hovest, Christine	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Ipina, Elizabeth	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Johnson, Rebecca	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Jordan, Nancy	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Kinsinger, Julie	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Lazare, Shernice	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Lopez, Felicia	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Maiztegui, Laura	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Mulkern, Nicole	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Orum, Lori	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Penland, Katherine	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
Scheer, Susan	42.14 hrs @\$35.60	3/27/03-6/30/03	Est Hrly/\$1500
·			-

Page 10

Suskin, Robyn Wintner, Lisa	42.14 hrs @\$35.60 42.14 hrs @\$35.60	3/27/03-6/30/03 3/27/03-6/30/03 TOTAL ESTABLISHED	Est Hrly/\$1500 <u>Est Hrly/\$1500</u> HOURLY \$27,000	
Comment: Literacy Teacher Coach Stupski Foundation				
CHILD DEVELOPMENT SERV	VICES			
Perez, Silvia	64 hrs @\$18.93	4/14/03-4/25/03 Total own hourly	<u>Own Hrly/\$1212</u> \$1,212	
	CDS Operating 4/14/03 15% Increment . Child Care (GCTR)	3-4/25/03		
Martinez, Emelita	64 hrs @\$28.27	4/14/03-4/25/03	Own Hrly/\$1809	
Prinz, Leah	64 hrs @\$25.73	4/14/03-4/25/03 Total own hourly	<u>Own Hrly/\$1647</u> \$3,456	
Comment: Spring Break: 12-Extended D	CDS Operating 4/14/03 Day Care (GLTR)	3-4/25/03		
Cruse, Patricia	64 hrs @\$24.69	4/14/03-4/25/03	Own Hrly/\$1580	
Samimi, Leili	64 hrs @\$17.72	4/14/03-4/25/03	Own Hrly/\$1134	
Cruse, Patricia	64 hrs @\$21.95	4/14/03-4/25/03 TOTAL OWN HOURLY	<u>Own Hrly/\$1405</u> \$4,119	
Comment: Spring Break:		3-4/25/03		
12-CD:Fed Chi	ld Care Ctr-BSD FCTR			
Albricker, Valerie	64 hrs @\$17.72	4/14/03-4/25/03	Own Hrly/\$1134	
Arthur, Diane	64 hrs @\$17.41	4/14/03-4/25/03	Own Hrly/\$1114	
Barba, Yesenia	64 hrs @\$16.78	4/14/03-4/25/03	Own Hrly/\$1074	
Castellon-Gomez, Emma		4/14/03-4/25/03	Own Hrly/\$1195	
Chaheme, Jessenia	64 hrs @\$18.36	4/14/03-4/25/03	Own Hrly/\$1174	
Daanish, Daaim	64 hrs @\$15.51	4/14/03-4/25/03	Own Hrly/\$993	
Douglas, Jennifer	64 hrs @\$24.69 64 hrs @\$26.26	4/14/03-4/25/03 4/14/03-4/25/03	Own Hrly/\$1580 Own Hrly/\$1681	
Glick, Heidi Henry, Cassy	64 hrs @\$16.78	4/14/03-4/25/03	Own Hrly/\$1074	
Martinez, Maria	64 hrs @\$21.74	4/14/03-4/25/03	Own Hrly/\$1391	
Pitney, Bertha	64 hrs @\$24.05	4/14/03-4/25/03	Own Hrly/\$1539	
Rodriquez, Claudia	64 hrs @\$21.00	4/14/03-4/25/03	Own Hrly/\$1344	
Sterling-M, Patti	64 hrs @\$20.26	4/14/03-4/25/03	Own Hrly/\$1297	
Patton, Roxanna	64 hrs @\$24.15	4/14/03-4/25/03	<u>Own Hrly/\$1546</u>	
		TOTAL OWN HOURLY	\$18,136	
Comment: Spring Break: 12-Unrestrict		3-4/25/03		
Lumsden, Peter	32 hrs@\$33.14	4/22/03-4/25/03 Total OWN HOURLY	<u>Own Hrly/\$1060</u> \$1,060	
Comment: Spring Break: 12-Unrestrict			+1,000	
Vega, Dolores	32 hrs@\$24.15	4/14/03-4/17/03 Total Own Hourly	<u>Own Hrly/\$773</u> \$773	
Comment: Spring Break: 12-Unrestrict			÷,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Alidina, Jamila	64 hrs @\$21.21	4/14/03-4/25/03	Own Hrly/\$1357	
		4/14/03-4/25/03	Own Hrly/\$952	
Conway, Kenyatta	64 hrs @\$15.51	4/14/03-4/25/03	Own Hrly/\$993	

Board of Education Meeting: May 15, 2003

Page 11

Cueva, Claudia Gonzalez, Yolanda Herberg, Joan Mercier, Alisha Patel, Varsha Pekkanen, Jaana Stamps, Elizabeth Waxman, Tracy Comment: Spring Break: 12-CD:St Gen	64 hrs @\$18.57 64 hrs @\$19.31 64 hrs @\$22.57 64 hrs @\$22.57 64 hrs @\$15.20 64 hrs @\$21.95 64 hrs @\$21.00 64 hrs @\$23.42 CDS Operating 4/14 Child Care (GCTR)	4/14/03-4/25/03 4/14/03-4/25/03 4/14/03-4/25/03 4/14/03-4/25/03 4/14/03-4/25/03 4/14/03-4/25/03 4/14/03-4/25/03 4/14/03-4/25/03 TOTAL OWN HOURLY /03-4/25/03	Own Hrly/\$1188 Own Hrly/\$1236 Own Hrly/\$1444 Own Hrly/\$1444 Own Hrly/\$1444 Own Hrly/\$1405 Own Hrly/\$1344 <u>Own Hrly/\$1344</u> <u>Own Hrly/\$1499</u> \$13,835
Schlegel, Gretchen Comment: Spring Break 12-CD:St Gen1	32 hrs @\$32.41 CDS Operating 4/14 Child Care (GCTR)	4/14/03-4/17/03 TOTAL OWN HOURLY /03-4/1725/03	<u>Own Hrly/\$1037</u> \$1,037
MALIBU Flowers, Lynne Comment: RSP Teacher 01-Special Ec	160 hrs @\$35.60	9/30/02-6/10/03 TOTAL ESTABLISHED H	<u>Est Hrly/\$5696</u> HOURLY \$5,696
SANTA MONICA HIGH SCHO Marek, Celia Comment: High School H 01-Unrestrict	14 hrs @\$35.60 Exit Exam Tutorial	2/24/03-4/11/03 TOTAL ESTABLISHED H	
WEBSTER ELEMENTARY Dzula, Ric Fein, Vicki Glansberg, Kim Rubin, Teresa Comment: Intensive Rea 01-Unrestrict	2	10/1/02-6/30/03 E 10/1/02-6/30/03 E	Lst Hrly/\$12,104 Lst Hrly/\$12,104 Lst Hrly/\$12,104 Lst Hrly/\$12,104 HOURLY \$48,416
EXTENDED DUTY UNITS	ATE ACTI'	VITY EFFECTIVE	e total
WEBSTER ELEMENTARY SCH Jochims, Katie 1	HOOL unit @\$224 dele (Ast		da)
	unit @\$224 Yoser TOTA		

TOTAL EXTENDED DUTY UNITS 01-Unrestricted Resource

Spring 2003 Spring 2003 Spring 2003 Spring 2003 Spring 2003 Spring 2003

Board of Education Meeting: May 15, 2003

Bradshaw, Kristen 2 units @\$224 Astrocamp

Bladshaw, Klisten2 units @\$224AstrocampCatanzano, Linda2 units @\$224AstrocampGooden, Akiko2 units @\$224AstrocampLedoux, Joseph2 units @\$224AstrocampPaul, Eric2 units @\$224AstrocampTalt, Leslie2 units @\$224Astrocamp

ROOSEVELT ELEMENTARY SCHOOL

\$448

\$448 \$448 \$448 \$448 \$448 \$448 Vega, Dolores 2 units @\$224 Astrocamp Spring 2003 <u>\$448</u>

TOTAL EXTENDED DUTY UNITS \$3,136 01-Unrestricted Resource

TOTAL ESTABLISHED HOURLY, OWN HOURLY and EXTENDED DUTY UNITS \$132,067

SUBSTITUTE TEACHERS

Effective

<u>LONG-TERM SUBSTITUTES</u> (@\$184 Daily Rate)	
Everett, Christina	4/28/03
Latham, Diana	5/5/03
Seaman, Elizabeth	4/28/03
REGULAR DAY-TO-DAY (@120 Daily Rate) Mecolick, Bianca	4/29/03

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

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ACTION/CONSENT 05/15/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.11

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2002/03 budget.

ELECTIONS

Not toName/LocationExceedEffectiveRate

- Earnhardt, Jessica \$1,800 4/01/03-6/30/03 \$600/mo Student and Family Support Services, drug counselor, provide weekly substance abuse prevention groups for students and their parents at SAMOHI FUNDING: 01-90120-0-19150-10000-1910-040-1501-100% Gifts
- Holland, Julia \$2,200 4/28/03-6/20/03 \$35/hr Pt Dume Marine Science, provide vocal music instruction to classes k-5 FUNDING: 01-90150-0-11100-10000-2917-019-1501-100% Reimbursed by PTA

O'Flynn, Julie \$3,124 12/01/02-4/30/03 \$142/day Student and Family Support Services, provide nurse support for the Health Champions positive health profile program FUNDING: 01-93190-0-11100-31400-1910-041-1501-100% St John's: Health Champions

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

5/15/03

ACTION/CONSENT

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: 2003-2004 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

RECOMMENDATION NO. A.12

It is recommended that the District adopt the 2003-2004 Declaration of Need for Fully Qualified Educators.

COMMENT: Based on prior year data, the following Declaration stipulates those areas and numbers of emergency permit holders Santa Monica-Malibu anticipates for the 2003-2004 school year. With Board approval, the Declaration will be sent to the Commission on Teacher Credentialing (CTC) thereby establishing the District's need areas for 2003-2004.

> Under Education Code 44300 and Senate Bill 322, the Declaration enables the District to streamline its approach to obtaining emergency credentials by establishing the statement of need once rather than on a person-by-person basis. Therefore, as the District finds it necessary to employ teachers under emergency permits, the application process and approval will be more quickly completed.

> This declaration may be revised with Board approval as hiring needs change during the school year.

The Board has received a copy of the Declaration of Need for Fully Qualified Educators and supporting documentation under separate cover. These documents are on file in the Office of Human Resources and will be included with the permanent minutes of the meeting.

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

ACTION/CONSENT 05-15-03

FROM: JOHN E. DEASY/JOHN SLISS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

SMART,	CAMPUS SECURI	TY OFFICER	04-28-03
HOWARD	6.0 HRS/10	OLYMPIC	
	RANGE: 25	STEP: 01	
SPRINGER,	OFFICE SPECIA	LIST	04-28-03
CAROLINE	3.0 HRS/10	MCKINLEY	
	RANGE: 22	STEP: 01	

PROMOTION

BAROT,	ACCOUNTING ASSISTANT II	04-21-03
CHRISTINE	8.0 HRS/11 SAMOHI	
	FR: SR OFFICE SPECIALIST	

<u>INVOLUNTARY TRANSFER</u>		
PINEDA-LARA,	CHILDREN CENTER ASSISTANT	05-01-03
BLANCA	3.5 HRS/SY MUIR	
	FR: 3.5 HRS/SY PINE STREET	

PROFESSIONAL GROWTH

JONES,	INST ASST - SPECIAL ED	04-01-03
CHANCY	ADAMS	

MEDICAL LEAVE OF ABSENCE

GAVIN,	CHILDREN CENTER ASSISTANT	04-04-03
VALENCIA	EDISON	04-30-03
WILSON,	CAFETERIA WORKER I	03-10-03
GERALDINE	FRANKLIN	05-12-03
TEMP/ADDITIONAL		

COLES,INST ASST - SPECIAL ED12-01-02ROXANNEPINE STREET06-21-03

SUBSTITUTE

MIZEL, JULIA	INST ASST - SPECIAL ED SPECIAL ED	04-07-03 06-30-03
SHAMSION, DALIA	CHILDREN CENTER ASSISTANT CDS	03-10-03 06-30-03
EXHAUSTION OF ALL PAID L	EAVES	
GARCIA, ZENA	CAFETERIA WORKER I WEBSTER	05-06-03
MISHURIS, LYUBOV	CAFETERIA WORKER I SAMOHI	05-05-03
RESIGNATION		
CHIDA, TOSHIMI	INST ASST - SPECIAL ED SPECIAL ED	04-25-03
NEVAREZ, REBECCA	INST ASST - BILINGUAL ROGERS	05-02-03
DISABILITY RETIREMENT ARVANITES, LINDA	ADMINISTRATIVE ASSISTANT FRANKLIN	07-05-03
NEW POSITION		
	INST ASST - SPECIAL ED 6.0 HRS/SY ROGERS	04-03-03
ABOLISH POSITION		
VACANT	INST ASST - SPECIAL ED 6.0 HRS/SY ADAMS	03-20-03
VACANT	COMPUTER OPERATOR 8.0 HRS/12 CDS	04-08-03

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE:

AYES: NOES: ABSTENTIONS:

ACTION/CONSENT 05-15-03

FROM: JOHN E. DEASY/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

<u>STUDENT INTERN</u> RIVERO, VANESSA	SAMOHI	03-31-03 - 06-30-03
<u>Student Helper</u> Morales, Alex	WORKABILITY	04-14-03 - 06-30-03
<u>NOON AIDE</u> SCHOELKOPF, ILIANA	WEBSTER	04-01-03 - 06-30-03
<u>ASSISTANT COACH</u> BERNARD, GREGARY CARTER, AUNDRELL	SAMOHI MALIBU	04-25-03 - 06-30-03 01-15-03 - 03-31-03

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

ACTION/CONSENT 05/15/03

FROM: SUPERINTENDENT/ JOHN J. SLISS

RE: ADOPT RESOLUTION NO. 02-31 CLASSIFIED SCHOOL EMPLOYEES WEEK 2003

RECOMMENDATION NO. A.15

It is recommended that the Board of Education adopt Resolution No. 02-31 in recognition of Classified Schools Employees Week May 19-23, 2003.

COMMENT: The attached resolution was reviewed in the joint meeting with the Personnel Commission on April 24, 2003.

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION AND PERSONNEL COMMISSION

RESOLUTION NUMBER 02-31 CLASSIFIED SCHOOL EMPLOYEES WEEK 2003

WHEREAS, Classified school employees provide valuable services to schools and students of the Santa Monica-Malibu Unified School District; and

WHEREAS, Classified school employees contribute to the establishment and promotion of a positive instructional environment in our classrooms for the students and teachers; and

WHEREAS, Classified school employees play a vital role in providing for the welfare and safety of the Santa Monica-Malibu Unified School District's students; and

WHEREAS, Classified school employees strive for excellence in all areas relative to the life long learning educational communities of Santa Monica and Malibu;

THEREFORE, BE IT HEREBY RESOLVED that the Santa Monica-Malibu Unified School District's Board of Education and Personnel Commission hereby recognize and wish to honor the contributions of all Classified school employees to quality education in the State of California and in the Santa Monica-Malibu Unified School District, and declare the week of May 19 - 23, 2003, Classified School Employees' Week in the Santa Monica-Malibu Unified School District.

PASSED AND ADOPTED THIS 15th day of May, 2003, by the Santa Monica-Malibu Unified School District's Board of Education and this 6th day of May, 2003, by the Santa Monica-Malibu Unified School District's Personnel Commission.

Maria Leon-Vazquez, President	Mike Jordan, Board Member
Jose Escarce - Vice-President	Shane McLoud, Board Member
Emily Bloomfield, Board Member	Celia Carroll, Commission Chair
Julia Brownley, Board Member	Pam Brady, Commission Vice Chair
Oscar de la Torre, Board Member	Russell Barnard, Commission Member

John Deasy, Superintendent

ACTION/MAJOR 05/15/03

FROM: SUPERINTENDENT/PEGGY HARRIS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2002-2003 as follows:

NPS/NPA

2002-2003 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed	
Institute for Applied Behavior Analysis	01-20-00	NPA - Behavior Therapy	#64	\$ 3,950	
Kelter Center	02-28-92	NPA - Educational Therapy	#65	\$ 3,150	
Steve Kaufman & Associates	03-24-98	NPA - Functional Analysis Assessment	#66	\$ 1,200	
Amount Budgeted NPS/NPA 02/03 \$ 3,020,000					

Prior Board Authorization as of 04/24/03 \$3,001,437 Balance 18,563

Total	Amount	for	these	Contracts	<u>\$</u>	8,300
				Balance	\$	10,263

Instructional Consultants

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Dr. Trang Nguyen	02-28-92	Instr. Consultant- Vision Therapy	#23	\$ 1,200
Pyramid Educational Consultants, Inc.	07-17-92	Instr. Consultant- Behavior Therapy	#21 UC03231	\$ 8,600
Amount Bu Prior Boa	\$ 175,945 \$ 132,433 43,512			
Total Amo	unt for the	se Contracts Balance		<u>\$ 9,800</u> \$ 33,712

2002-2003 Budget 01-65000-0-50010-11800-5802-043-1400

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a nonpublic, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/nonpublic agency reserve account.

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES:

NOES: ABSTENTIONS:

ACTION/MAJOR

05/15/03

FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE: AUTHORIZATION TO PURCHASE APPLE COMPUTERS

RECOMMENDATION NO. A.17

It is recommended that the Board of Education authorize the purchase of computers, for Pt. Dume Elementary school, to Apple Computers, in an amount not to exceed \$60,000.

Funding InformationSource:General Fund RestrictedCurrently Budgeted: YesAccount Number:01-90150-0-11100-10000-4400-019-4190Description:PTA - Gift

COMMENT: Board policy states that any purchase over \$30,000 needs authorization from the Board of Education prior to release of the order. Permission is therefore requested to purchase twenty (20)eMAC computers, ten (10) IBooks, one(1) mobil wireless lab with twenty (20) IBooks, five (5) digital cameras, airports, AppleCare maintenance and other peripheral support equipment.

This purchase is being made by "piggy-backing" on Glendale Unified's bid #P-1693.

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES:

ABSTENTIONS:

ACTION/MAJOR 05/15/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ADOPT RESOLUTION NUMBER 02-32 - APPROVING ASSIGNMENT OF DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA STATEWIDE DELINQUENT TAX FINANCE AUTHORITY FOR THE FISCAL YEARS ENDING JUNE 30, 2003 AND 2004, AND AUTHORIZING EXECUTION AND DELIVERY OF RELATED DOCUMENTS AND ACTIONS

RECOMMENDATION NO. A.18

It is recommended that the Board of Education adopt Resolution No. 02-32 approving assignment of delinquent tax receivables to the California Statewide Delinquent Tax Authority for the 2002-03 and 2003-04 fiscal years, and authorizing execution and delivery of related documents and actions.

COMMENTS: At the October 17, 2002 Board Meeting, the Board of Education adopted Resolution Number 02-05, which approved assignment of delinquent tax receivables to the California Statewide Delinquent Tax Authority. Each member school district will receive 8% of its delinquent tax base within its area.

> Subsequently, we received a communication from School Services of California, Inc. stating that the first round of financing of property tax delinquencies was completed in December, 2002 and each agency received payment for the 8% premium at that time. The next two financings will take place in October of 2003 and 2004. Although no legislation to amend the state law to repeal the benefit to school agencies, such a change is possible, especially in this year of budget shortfalls. Therefore, School Services believes and staff concurs, that by signing a contract now for the next two years of financings, the District would protect itself since a new state law cannot abrogate an existing contract.

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

RESOLUTION NUMBER 02-32

RESOLUTION OF THE BOARD OF EDUCATION OF THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT APPROVING ASSIGNMENT OF DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA STATEWIDE DELINQUENT TAX FINANCE AUTHORITY FOR THE FISCAL YEARS ENDING JUNE 30, 2003 AND 2004, AND AUTHORIZING EXECUTION AND DELIVERY OF RELATED DOCUMENTS AND ACTIONS

WHEREAS, under Section §6516.6 of the Government Code of the State of California (the "Law"), a school district is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by or on behalf of the school district for collection on the secured, unsecured, or supplemental property tax rolls in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the "Authority") has been formed as a joint powers authority for the purpose of purchasing delinquent ad valorem property taxes in accordance with the Law upon terms and conditions which are acceptable to school districts; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for a school district for revenue limit purposes is equal to 100% of the school district's allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the school district; and

WHEREAS, the District has previously sold to the Authority its allocable share of delinquent ad valorem property taxes levied by the County of Los Angeles (the "Tax Receivables") for the fiscal years ending June 30 in each of the years 1999 through 2002; and

WHEREAS, the Authority has requested the District to sell its Tax Receivables to the Authority for the fiscal years ending June 30 in each of the years 2003 and 2004 on terms and conditions substantially identical to the terms and conditions contained in the Purchase and Sale Agreement (the "Prior Agreement") relating to the original purchase of the Tax Receivables by the Authority from the District for the fiscal years ending June 30 in each of the years 1999 through 2002; and

WHEREAS, the Authority has made arrangements to issue and sell a certificate of participation representing a participation interest in all of the Tax Receivables received from the District and from other participating school districts in the County of Los Angeles, which certificate of participation will be sold to a designee of Plymouth Financial Company, Inc., a Delaware corporation ("Plymouth"); and

WHEREAS, the Authority has presented the District with a commitment letter among the District, the Authority and Plymouth, and the governing board of the District wishes to take its action at this time to authorize the execution and delivery of such commitment letter and all documents and actions relating to the sale of the Tax Receivables to the Authority for the fiscal years ending June 30 in each of the years 2003 and 2004, upon the terms and conditions substantially identical to the terms and conditions set forth in the Prior Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Santa Monica-Malibu Unified School District, as follows:

Section 1. Approval of Financing Plan; Sale of Tax Receivables to Authority. The Board hereby approves the financing plan presented to the Board at the meeting at which this Resolution is adopted, and as generally described in the recitals of this Resolution. Pursuant to the financing plan, the Board hereby approves and authorizes the sale of the Tax Receivables to Authority for the fiscal years ending June 30 in each of the years 2003 and 2004 on terms and conditions substantially identical to the terms and conditions contained in the Prior Agreement. The Chief Financial Officer of the District is hereby authorized and directed to approve the final form of a Purchase and Sale Agreement between the District and the Authority, containing terms and conditions substantially identical to the terms and conditions set forth in the Prior Agreement. The Chief Financial Officer of the District is further hereby authorized and directed to execute the final form of said Purchase and Sale Agreement in the name and on behalf of the District. The Board hereby authorizes the delivery and performance of the executed Purchase and Sale Agreement.

Section 2. Official Actions. The Superintendent, the Chief Financial Officer and any and all other officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority for the fiscal years ending June 30 in each of the years 2003 and 2004. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf if such officer is absent or unavailable.

Section 3. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof. PASSED AND ADOPTED this 15th day of May, 2003, by the following vote:

AYES:

NOES:

ABSENT:

Maria Leon-Vazquez, President Board of Education

ATTEST:

John E. Deasy, Secretary Board of Education

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: APPROVAL OF APPLICATION FOR SENIOR EXEMPTION IN SCHOOL FUNDING MEASURE - MEASURE "S"

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the attached application form to be used for Senior Exemption requests, upon passage of the District's School Funding Measure (Measure "S").

COMMENTS: At the May 1, 2003 Board Meeting, the Board of Education discussed item D.1, Application for Senior Exemption in School Funding Measure - Measure "S". It was agreed to bring back the item for approval at the May 15, 2003 Board Meeting.

> At the February 1, 2003 Board Meeting, the Board of Education adopted Resolution No. 01-18 for the Quality Public Education Preservation Act of 2003. Section 4.A. <u>Tax Base</u> of the measure states that "...An exemption to the qualified special tax is available for a person 65 years or older who owns and occupies a parcel as a principal residence and applies for an exemption in accordance with guidelines established by the Board of Education of the District (the "Board")."

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

APPLICATION FOR SENIOR EXEMPTION FROM PARCEL TAX Tax Year 2004-2005

To qualify for the Senior Exemption, a parcel within the District must be owned and occupied by an individual who has attained age 65 before July 1, 2004, and who uses the property as his or her principle place of residence. (An individual will be considered an owner of the property if title is held in trust for his or her benefit.) To claim the Senior Exemption, this Application must be filed with, and approved by, the District each year.

INSTRUCTIONS: This application is to be completed by the person age 65 or older who owns and occupies the property.¹ Only one such person per household need apply. Return this form and all requested documents (copy of proof of age as detailed in Part B.2. and copy of current tax bill) to the Santa Monica Malibu Unified School District, 1651 16th Street, Santa Monica, CA 90404-3891, ATTN: Business Office, no later than **5:00 PM on April 1, 2004**. If you have any questions regarding this Application, please call the District at (310) 450-8338, ext. 269.

Please print all requested information clearly.

PART A - INFORMATION ABOUT THE PROPERTY

1. Assessor Parcel Number as shown on your property tax bill:

(If you own contiguous parcels that qualify for the Senior Exemption as described in Part C, please list one parcel here and the remainder in Part C.)

2. Name as it appears on your property tax bill

Last Name	First Name			Middle Initial
Address of property:				
Street Address	City	State	Zip	Phone #
Mailing address if differ	rent from the above.			

5. Attach a Copy of Your Current Property Tax Bill

¹Lessees age 65 and over are not entitled to the exemption.

Application for Senior Exemption from Parcel Tax - Page 2 of 2

PART B - INFORMATION REGARDING YOUR AGE

1. Date of birth: <u>Month Day Year</u>

2. Attach a *Copy* of One of the Following Documents as Proof of Age: Driver's License, Birth Certificate, Passport or Medicare Card.

PART C - TO BE USED ONLY BY THOSE PERSONS CLAIMING THE EXEMPTION ON CONTIGUOUS PARCELS²

Please provide the information for the contiguous parcels you claim are exempt. Assessor Parcel Number: Address:

1.	
2.	
3.	

(Add additional sheets if necessary.)

You Must Attach a Copy of Your Current Tax Bill for Each Parcel Listed Above

The Santa Monica Malibu Unified School District reserves the right to verify the information provided.

Executed on _____, 200_, at _____, California.

I certify that I own and occupy the property listed above, and use the property as my principle place of residence. I declare under penalty of perjury that this Application (including accompanying copies of proof documents) is, to the best of my knowledge, correct and complete.

Signature of Applicant

This space for Santa Monica Malibu Unified School District Only			
Request Approved	Date County Auditor Notified		
Request Denied	School District Authorized Signature		
Reason, if Denied:			

²If you own multiple parcels within the District, you may only claim the Senior Exemption for the parcel that constitutes your principle place of residence and any Contiguous Parcels. "Contiguous Parcels" are any parcels that share a common lot line with the parcel on which an owner-occupied residence is located (each an "Immediately Adjacent Parcel"), and any parcels that share a common lot line with any Immediately Adjacent Parcel.

ACTION/MAJOR 05/15/03

FROM: JOHN DEASY/KENNETH R. BAILEY/TRACIE THOMAS

RE: ADOPTION OF RESOLUTION NUMBER 02-33: REDUCTION IN HOURS OF CAFETERIA WORKERS I & II

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve Resolution No. 02-33 to reduce the hours of Cafeteria Workers I and II for the 2003/2004 school year.

COMMENT: The Food and Nutrition Services Department believes it is necessary to make these reductions in hours in order to comply with the current funding restrictions of the District's budget crisis.

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES: ABSTENTIONS:

BEFORE THE GOVERNING BOARD OF THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

RESOLUTION NO. 02-33

RESOLUTION REGARDING REDUCTION IN HOURS OF CAFETERIA WORKERS I AND II

WHEREAS, prior notice has been given to the appropriate bargaining unit pursuant to applicable sections of the Collective Bargaining Agreement; and

WHEREAS, it is the opinion of this Board that it has become necessary to reduce the hours for the following Cafeteria Workers I and II for lack of work and/or lack of funds:

EMPLOYEE			CURRENT	NEW
NUMBER	SITE	POSITION	HOURS	HOURS
990505	Cabrillo	CWII	7	4
488582	Lincoln	CWI	4	3
284915	Malibu	CWI	6	3
127696	Malibu	CWI	8	3
284482	Malibu	CWI	6	3
747376	SAMOHI	CWI	6	3
643391	Adams	CWI	3.5	3
038520	Adams	CWI	6.5	3
410204	McKinley	CWII	7	6
279359	Edison	CWII	6.5	6
518729	Grant	CWII	6.5	6
865045	Grant	CWI	3.5	3

BE IT RESOLVED by the Governing Board as follows:

- 1. That due to lack of funds and/or lack of work, the number of Cafeteria Workers I and II and the amount of services rendered shall be reduced by layoff/reduction in hours as specified above, pursuant to Education Code Section 45308.
- 2. That the Superintendent is directed to give notice of layoff to the affected classified employees pursuant to the requirements of law.
- 3. That said layoffs/reduction in hours shall become effective on June 30, 2003, subject to negotiations to the extent required by law.
- 4. That employees laid off/reduced in hours pursuant to this Resolution shall be eligible for re-employment pursuant to Education Code Section 45298.

5. That the Superintendent, or his designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

Adopted by the Governing Board of the Santa Monica-Malibu Unified School District on May 15, 2003, by the following vote:

AYES _____ NOES _____

ABSENT

John E. Deasy, Secretary Board of Education

ACTION/MAJOR 05/15/03

FROM: JOHN E. DEASY / KENNETH R. BAILEY

RE: APPOINTMENT TO FILL ONE VACANCY - FINANCIAL OVERSIGHT COMMITTEE

RECOMMENDATION NO. A.21

It is recommended that the Board of Education name an appointee to fill the existing vacancy on the Financial Oversight Committee.

COMMENT: At it's meeting of May 1, the Board of Education directed that applications to fill the existing vacancy on the Financial Oversight Committee be reviewed by the members of the Financial Oversight Committee and that the Committee recommend a replacement to the Board.

The Financial Oversight Committee has reviewed all applications and has unanimously endorsed the candidate to be named this evening.

MOTION MADE BY: SECONDED BY:

STUDENT ADVISORY VOTE: AYES: NOES:

ABSTENTIONS:

DISCUSSION/MAJOR 05/15/03

FROM: SUPERINTENDENT / KEN BAILEY / CHRIS CORLISS

RE: MASTER FACILITIES JOINT USE AGREEMENT WITH THE CITY OF MALIBU

DISCUSSION ITEM NO. D.1

It is recommended that the Board of Education authorize the Superintendent to approve the Master Joint Use Agreement with the City of Malibu.

COMMENT: The District currently has two (2) joint use agreements operating with the City of Malibu (City) and one (1) with the City and Point Dume Community Services District (PDCSD) providing for City and community education, recreation and athletic programming use of District facilities at Malibu High School, Webster Elementary and Point Dume Marine Science Elementary School sites.

The proposed Agreement enhances District facilities management and provides an opportunity for expanded City and community access to certain joint use facilities at all four (4) District school sites.

The Agreement updates and sets out a schedule of use and calculates an annual contribution to be made by the City to the District to cover Basic Costs of use of specific facilities.

The Agreement provides a process and procedure for possible future joint development of facilities on District of City land.

The Agreement has been reviewed and approved by District and City staff as to form and content.

A copy of the Agreement has been distributed to members of the Board of Education. It will be available for review in the Educational Services Office.

FROM: SUPERINTENDENT/STEVE CANNELL

RE: ADVANCED PLACEMENT AND HONORS PROGRAMS

DISCUSSION ITEM NO. D.2

The Advanced Placement and Honors programs are vehicles to ensure the extraordinary achievement for all students. Student participation and achievement in these programs can also provide opportunities to close the achievement gap experienced by some of the students in SMMUSD.

This presentation and discussion will review the results of the 2002 Advanced Placement exams for SAMO and MHS, as well as reviewing various aspects of the program such as participation rates by race and ethnicity, student achievement for students who choose to enter the programs via waiver, rather than recommendation. The presentation will result in recommendations for the next steps to further improve student performance and participation rates in these programs while maintaining the programs' level of rigor.

One copy of the PowerPoint presentation will be available at the Board Meeting. Other copies may be obtained by contacting the Educational Services Department.