

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: APPROVAL OF MINUTES

ACTION
02/06/03

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

February 2-3, 2001
February 8, 2001
February 15, 2001
March 1, 2001
February 6, 2002

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/06/03

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.2

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

ENGLISH LANGUAGE ARTS STUDY GUIDE AND WORKBOOK, edited by Richard Parsons for English Language Arts, requested for adoption by Chris Rivera, Educational Services

CALIFORNIA WRITING REVIEW, American Book Company, for English Language Arts, requested for adoption by Chris Rivera, Educational Services

CALIFORNIA GRAMMAR AND USAGE REVIEW, American Book Company, for English Language Arts, requested for adoption by Chris Rivera, Educational Services

CALIFORNIA READING REVIEW, American Book Company, for English Language Arts, requested for adoption by Chris Rivera, Educational Services

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

CONSENT/ACTION

02/06/03

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.3

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2002/2003 budget.

Contractor/Contract Dates	Description	Site	Funding
Will Geer Theatricum Botanicum May 22, 2003 Cost: Not to exceed \$4,095	To provide students experience to live stage productions, including Shakespeare, and what lies behind these productions, the Theatricum was founded by actor Will Geer and has served the community well for years	Franklin	GATE 01-71400-0-11100- 10000-5802-002- 4020
Jewish Family Service Feb. 6 - June 13, 2003 Cost: Not to exceed \$8,025	To provide individual and group counseling as need and other mental health support services as requested and available to all students	Roosevelt	Gift 01-90120-0-11100- 10000-5802-007- 1501
Francisco Martinez Music Center, Artist in Residence Jan 15, June 20, 2003 Amount of Increase: \$940 Total Contract cost: Not to exceed \$8,610	Amendment of previous contract approved by the Board 08/08/02 to provide dance workshops to 3rd and 4th graders	Roosevelt	Gift 01-90120-0-11100- 10000-5802-007- 1501

Contractor/Contract Dates	Description	Site	Funding
Mad Science of Los Angeles Feb. 2003 - June 2003 Cost: Not to exceed \$5,460	To provide a science based program that will teach upper grade students about scientific methods	Rogers	Gate 01-71400-0-11100-10000-5802-006-4060
Jon Pearson Feb. 18, 2003 Cost: Not to exceed \$1,010	To provide a learning techniques assembly	McKinley	Gift 01-90120-0-11100-10000-5802-004-4040

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/06/03

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2002-03

RECOMMENDATION NO. A.4

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2002-2003 school year. No child will be denied due to financial hardship.

<u>School Grade # of Students</u>	<u>Destinatio n Dates</u>	<u>Principal Teacher</u>	<u>Cost / Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Samohi Seniors 32 students	Berkeley, San Francisco and Monterrey Bay February 6- 7, 2003	Ms. Garcia- Hecht Mr. Veral Mr. Wells	Fund Raising by Committee 41 Club No cost to District	College Visita- tion	Annual Overnight Trip to visit various colleges

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/06/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2002-03

RECOMMENDATION NO. A. 5

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$135,070.91 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2002-2003 income and appropriations by \$134,024.10, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2002-2003.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 02-06gif.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/06/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.6

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	<u>CONFERENCE NAME</u> <u>LOCATION</u> DATE (S)	<u>COST</u> <u>ESTIMATE</u>
<u>CANNELL, Steve</u> State & Federal Projects 01-30100-0-11100-10000-5220- 035-1300 General Fund - <u>Resource:</u> Title I	Categorical Directors Meeting Glendale, CA January 17, 2003	\$30.00
73-90200-0-00000-21400-5220- 030-1300 Stupski Found Fund <u>Resource:</u> Stupski Foundation	Stupski Foundation Meeting Sacramento, CA January 28 - 29, 2003	\$310.00
<u>DAWS, Tracy</u> State & Fedl/Adams Middle No Cost to District	Teacher Workshop III-Socratic Seminars Culver City, CA February 12, 2003	SUB ONLY
<u>FREEDMAN, Marolyn</u> Student Services No Cost to District	Crisis Intervention Skills & Strategies - Advanced Westchester, CA March 7, 2003	0

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>JUSTIN, Susan</u> Roosevelt Elementary 01-72600-0-11100-10000-5220- 007-4070 General Fund - Resource: SIP K-6	Calif. Music Educators Conference Orange, CA January 24 - 25, 2003	\$30.00
<u>KIEHM, Monique</u> Lincoln Middle 01-72650-0-11100-10000-5220- 012-4120 General Fund - Resource: SIP 7-12	UCLA Chancellor's Conference Westwood, CA December 7, 2002	\$75.00
<u>NIX, Marcia</u> Webster Elementary 01-72600-0-11100-10000-5220- 008-4080 General Fund - Resource: SIP K-6	Handwriting Without Tears Los Angeles, CA April 12, 2003	\$165.00
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<u>MARTINEZ, Gloria</u> Malibu High 01-56400-0-00000-39000-5220- 041-1400 General Fund - Resource: Medi-Cal Billing Option	AVID Site Team Conference Big Bear, CA December 3 - 4, 2002	\$100.38 OVERAGE
Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>ELLIOTT, Eugene</u> + 2 Additional Staff Special Ed/McKinley 01-65000-0-50010-21000-5220- 043-1400 General Fund - Resource: Special Education	PECS Training Santa Ana, CA January 16 - 17, 2003	\$690.00 total + 3 SUBS
<u>SHAFIEY, Mariam</u> + 17 Additional Staff ROP 01-35500-0-38000-10000-5220- 080-7800 General Fund - Resource: Carl Perkins	DECS's Coastal District Career Development Conference San Diego, CA February 1, 2003	\$1,300.00 total

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BARNARD, Russell</u> + 2 Additional Staff Personnel Commission 01-00000-0-00000-72000-5220- 027-2270 General Fund - Function: Other Genl. Admin.	California School Personnel Commissioner Assn. San Diego, CA January 30 - February 2, 2003	\$2,166.00

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>ARNELLO, Gina</u> Malibu High <u>TONOOKA, Janis</u> Cabrillo Elementary No Cost to District	Dynavox Workshop Santa Monica, CA (District Offices) February 13, 2003	1 SUB ONLY
Out-of-State Conferences: Individual		
<u>WOO, Angela</u> Adams Middle No Cost to District	Midwest International Clinic Chicago, IL December 17 - 20, 2002	0
Out-of-State Conferences: Group		
None		

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

CONSENT/ACTION

02/06/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.7

SUBSTITUTE TEACHERS

Effective

PREFERRED SUBSTITUTES

(@\$142 Daily Rate)

Inguanzo, Ana 1/13/03

LONG-TERM SUBSTITUTES

(@\$180 Daily Rate)

Doyle, Gloria 1/13/03

LEAVES OF ABSENCE (with pay)

Name/Assignment

Location

Effective

Becher, Lyle 1/24/03-6/20/03
SAMOHI [medical]

Brumer, Sandra 12/1/02-1/20/03
Edison Elementary [medical]

Govindraz, Kristen 5/5/03-6/20/03
Franklin Elementary [maternity]

Matthews, Jill 1/6/03-2/1/03
Cabrillo Elementary [medical]

Neumann, Stephanie 1/27/03-3/16/03
Grant Elementary [maternity]

Neumann, Stephanie 3/17/03-4/11/03
Grant Elementary [family]

Tejeda De Leon, Karina 1/21/03-3/7/03
Edison Elementary [maternity]

RESIGNATIONS

Name/Assignment

Location

Effective

Johnson, Kimberly 1/10/03
SAMOHI

RETIREMENTS

<u>Name/Assignment</u>	<u>Effective</u>
<u>Location</u>	
Esquivel, Rita	6/30/03
Adult Education	

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION
02/06/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.8

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2002/03 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Jauregui, Jose McKinley Elementary School, provide technical support in the lab and for teachers FUNDING: 01-90120-0-11100-10000-2917-004-1501-100% Gifts	\$8,000	11/22/02-6/27/03	\$15/hr
Saffren, Genevieve Child Development Services, assist the Head Start Coordinator with updating all licensing forms FUNDING: 12-52101-0-85000-72000-2917-070-1501-100% Head Start Model 1	\$3,125	8/1/02-6/30/03	\$25/hr

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02-06-03

FROM: JOHN E. DEASY/JOHN SLISS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.9

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

BUENDIA,
CAROLINA INST ASST - CLASSROOM 01-14-03
2.0 HRS/SY FRANKLIN
RANGE: 18 STEP: 01

FUNES,
JANICE INST ASST - BILINGUAL 01-14-03
3.5 HRS/SY ROGERS
RANGE: 20 STEP: 01

WORKING OUT OF CLASS

BAXTER-LAM,
BEATRICE JOB DEVELOPMENT/PLACE SPEC 01-04-03
5.0 HRS/SY SPECIAL ED 05-09-03
FR: INST ASST - SPECIAL ED

CARPENTER,
EDDIE CAFETERIA WORKER II 01-01-03
6.5 HRS/SY ADAMS 04-30-03
FR: CAFETERIA WORKER I

LANCASTER,
KELLY FOOD SERV OPERATION SUPR 01-10-03
8.0 HRS/12 FOOD SERVICES 04-30-03
FR: CAFETERIA WORKER II

PEREZ,
MARIA CAFETERIA WORKER II 01-01-03
4.0 HRS/SY PT.DUME 04-30-03
FR: CAFETERIA WORKER I

THOMAS,
TRACIE DIRECTOR OF FOOD SERVICES 01-10-03
8.0 HRS/12 FOOD SERVICES 02-11-03
FR: FOOD SERV OPERATION SUPR

PROFESSIONAL GROWTH

CORIA-ALVAREZ,
CONSUELO CAFETERIA WORKER II 12-01-02
GRANT

DAHLEM, KAREN	ADMINISTRATIVE ASSISTANT ED SERVICES	09-01-02
GUPTA, SAROJ	CAFETERIA WORKER II WEBSTER	11-01-02
MESROBIAN, VARSO	SR. OFFICE SPECIALIST FRANKLIN	01-01-03
<u>INCREASE IN HOURS</u>		
LOPEZ, MARIBEL	INST ASST - SPECIAL ED 6.0 HRS/SY MCKINLEY FR: 3.5 HRS/SY	01-14-03
<u>FAMILY CARE LEAVE</u>		
BENJAMIN, TAKIYA	INST ASST - SPECIAL ED LINCOLN	01-13-03 04-07-03
<u>UNPAID LEAVE OF ABSENCE</u>		
ALTMAN, ALICE	ELEMENTARY LIBRARY COORD ROGERS	01-06-03
<u>MEDICAL LEAVE OF ABSENCE</u>		
ARVANITES, LINDA	ADMINISTRATIVE ASSISTANT FRANKLIN	01-24-03 06-20-03
JOHNSTON, HOLIDAY	INST ASST - SPECIAL ED ADAMS	04-01-03 09-01-03
MACKAVOY, MARTHA	INST ASST - SPECIAL ED GRANT	01-09-03 01-23-03
MISHURIS, LYUBOV	CAFETERIA WORKER I SAMOHI	12-16-02 01-06-03
PADILLA, ELIZABETH	CHILDREN CENTER ASSISTANT CDS	01-14-03 02-03-03
<u>TEMP/ADDITIONAL</u>		
RODRIGUEZ, DIANA	INST ASST - CLASSROOM SAMOHI	10-10-02 01-31-03

SUBSTITUTE

ATKINSON, JOANNE	INST ASST - SPECIAL ED SPECIAL ED	01-21-03 06-30-03
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PEREZ, BRISA	INST ASST - PHYSICAL ED PERSONNEL COMMISSION	01-15-03 06-30-03
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TAIT JR., WILLIS	INST ASST - PHYSICAL ED PERSONNEL COMMISSION	01-22-03 06-30-03
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RESIGNATION

MONGE, BRENDA	BUS DRIVER TRANSPORTATION	01-31-03
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MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/06/03

FROM: JOHN E. DEASY/PEGGY HARRIS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A. 11

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2002-2003 as follows:

NPS/NPA

2002-2003 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Wayne Tashjian	07-24-94	NPA- Behavior Therapy	#56	\$ 1,680

Amount Budgeted NPS/NPA 02/03 \$ 2,862,000
Prior Board Authorization as of 01/23/03 \$ 2,818,574
Balance 43,426

Total Amount for these Contracts \$ 1,680

Balance \$ 41,746

Instructional Consultants

2002-2003 Budget 01-65000-0-50010-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Santa Monica Music Center	10-14-86	Instructional Consultant- Music Services	#18	\$ 744
Bill Takeshita	08-09-86	Instructional Consultant- Vision Assessment	#19	\$ 500

Amount Budgeted Instructional Consultants \$ 140,000
Prior Board Authorization as of 12/12/02 \$ 131,413
Balance \$ 8,587

Total Amount for these Contracts \$ 1,244

Balance \$ 7,343

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/06/03

FROM: JOHN E. DEASY/JOHN J. SLISS

RE: APPROVAL OF INCREASE IN FINGERPRINT FEES

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the increase of outside agency fingerprint fees to \$15.00.

BACKGROUND:

The staff of the Personnel Commission has surveyed other agencies who provide the livescan service and concluded that the average service/rolling fee amount is \$20.00. The current service/rolling fee for SMMUSD is \$12.00. Based on the survey, the Director of Classified Personnel/Secretary of the Personnel Commission recommends increasing the fee to \$15.00

Also based on the survey SMMUSD does not provide comparable days and hours of service as other locations. SMMUSD only fingerprints on Tuesday, Wednesday, and Thursday from 11:00am - 1:00pm. Since we do not offer comparable services, by increasing fees to \$20.00 we might discourage the use of our service.

Location	Hours	Rolling Fee
SM Police Dept	M&W 8:30am-12:00pm T&Th 1:00pm-4:00pm	\$12.00
UCLA Police	-F 9:00am-7:00pm	\$20.00
Culver City Police	M&T 8:00am-6:30pm Wed 8:00am-3:30pm Th&F 11:00am-6:00pm	\$20
El Camino College	T&Th 9:00am-8:00pm Sat 9:00am-2:45pm	\$15.00
Inglewood USD	-F 8:30am - 4:00 pm	\$12.00
SMMUSD	T-Th 11:00am-1:00 pm	\$12.00 (currently)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
2/06/03

FROM: JOHN E. DEASY/ JUDY ABDO

RE: APPROVAL OF RENEWAL OF CONTRACT FOR HEAD START
COLLABORATION WITH THE LOS ANGELES COUNTY OFFICE OF
EDUCATION

RECOMMENDATION NO. A.13

It is recommended that the Board of Education authorize the renewal of the contract with (LACOE) Los Angeles County Office of Education for the purpose of providing Head Start Services to eligible families within the District effective July 1, 2003 through June 30, 2004. This agreement is to be executed between the Superintendent of Public Instruction, LACOE, and the Santa Monica-Malibu Unified School District, wherein LACOE agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund an amount not to exceed \$1,510,272.

COMMENT: Head Start is a federal grant program with a long history of providing comprehensive child development and support services to young children and families with incomes at or below the poverty level. The contract, operates on a minimum of 200 days, provides for the operation of 15 Head Start classes - approximately 294 children.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
CHILD DEVELOPMENT SERVICES

HEAD START/STATE PRESCHOOL PROPOSED BUDGET SUMMARY - 2003/04

Cost Category	LACOE-Head Start	State Preschool/ General Child Care	Total Costs
Personnel	\$ 956,623	\$ 613,812	\$ 1,570,435
Fringe Benefits	234,344	153,887	388,231
Supplies	169,008	170,350	339,158
Contractual	97,798		91,765
Other Costs	52,500	106,019	148,969
Total	\$ 1,510,272	\$ 1,044,068	\$ 2,538,558

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/06/03

FROM: JOHN E. DEASY

RE: ENDORSE SANTA MONICA HIGH SCHOOL REDESIGN PLAN

RECOMMENDATION NO. A.14

It is recommended that the Board of Education endorse the Santa Monica High School Redesign Plan as it was presented at the Board meeting of January 23, 2003. It is stipulated that the plan is a work in progress and that updates of this progress will be on a regular basis.

Should major changes to the presented plan be necessary, the Board requests that it be notified well in advance and that those specific changes be brought back for additional approval.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

At the request of the Board, Item A.9 for the agenda of 1/30/03 is being brought forward to this meeting in its entirety for the purposes of in-depth discussion, Item A.15 is the exact textual duplicate of Item A.9 with the exception that A.15.m is now the Enrollment Projection 2003-04 Information Item.

TO: BOARD OF EDUCATION ACTION/MAJOR
02-06-03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/ KENNETH R. BAILEY/
RICK BAGLEY

RE: APPROVAL OF RESOLUTIONS RELATIVE TO STAFF LAYOFFS,
SUPPLEMENTAL AND INFORMATIONAL ITEMS

RECOMMENDATION NO. A.15

It is recommended that the Board of Education receive the following information and take action as indicated.

It is specified that in adopting Recommendation A.15, this mega item, there is no implication that any of the subsequent items are adopted. It is implicitly stated that each action item will be passed separately.

- A.15.a General Memorandum from Kenneth R. Bailey, Chief Financial Officer (Information)
- A.15.b Memorandum from Superintendent John E. Deasy: Decision-Making Process from Reduction of Services 2003-04 School Year (Information)
- A.15.c Memorandum from Superintendent John E. Deasy: Reduction or Discontinuance of Particular Kinds of Services ("Layoff") (Information)
- A.15.d Adoption of Resolution Number 02-11: Release and Reassignment of Certificated Administrative Employees (Action)
- A.15.e Adoption of Resolution Number 02-12: Release and Reassignment of Certificated Administrative Employees (Action)
- A.15.f Adoption of Resolution Number 02-13: Reduction or Discontinuance of Particular Kinds of Service/CSR (Action)

- A.15.g Adoption of Resolution Number 02-14: Reduction or Discontinuance of Particular Kinds of Service/Music/Nurses (Action)
- A.15.h Adoption of Resolution Number 02-15: Reduction or Discontinuance of Particular Kinds of Service/Categorical Programs (Action)
- A.15.i Adoption of Resolution Number 02-16: Determination of Seniority Among Certificated Employees with the Same Seniority Date ("Tie-Breaker" Resolution) (Action)
- A.15.j Adoption of Resolution Number 02-17: Reduction or Discontinuance of Particular Kinds of Classified Services (Action)
- A.15.k Time Line of Activities Related to Reducing or Eliminating Certificated Services (Discussion)
- A.15.l Governor's Mid-Year Budget Proposal (Discussion)
- A.15.m Enrollment Projection for 2003-2004 (Information)

COMMENT: The combining of Action, Discussion and Informational items into one large, very specific item is seen as conducive to better understanding of the whole fiscal picture and technical ease in grappling with the disastrous decisions being placed before the Board.

There are no words that can begin to express the deep concern and sincere regret that the Superintendent experiences in recommending these extremely difficult decisions.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE: N/A

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION
 FROM: JOHN E. DEASY/KENNETH R. BAILEY
 RE: PROPOSED BUDGET REDUCTIONS

DISCUSSION
 02-06-03

ITEM NO. A.15.a

Governor Gray Davis' fifth State Budget announcement was sober and shocking. His proposed budget calls for major budget reductions and tax increases to address a \$34.6 billion State Budget shortfall. For the second year in a row, schools are facing a mid-year budget cut, current year cut of \$2.7 billion. The proposed 2003-04 State Budget would bring to \$4.8 billion, the amount that schools would lose in revenue over an 18-month period.

The specifics of the Governor's Budget proposals are:

,	2002-03 Revenue Limit reductions	2.15%
,	2002-03 categorical reductions	3.66%
,	2002-03 additional categorical cut	7.46%
,	2003-04 additional categorical cut	1.28%
,	A Block Grant proposal, combining 64	
	categoricals into one unrestricted grant	
,	Suspension of reimbursements for	
	Mandated Cost Claims	

The effects of the Governor's Proposed Budget reduction and the current condition of our own financials leads us to believe that the District is facing a \$12 million shortfall for 2003-04. As a result, staff is proposing a similar amount of budget cuts for the Board's consideration. The recommendation is to make the following cuts:

,	Administrative Staff	12.00 FTEs	\$ 1,372,519
,	Certificated Staff	102.87 FTEs	\$ 6,721,663
,	Classified Staff	56.17 FTEs	\$ 3,242,522
,	Program & Service Reductions	35.73 FTEs	\$ 1,421,496
,	Contracted Services		\$ 998,259
	Total:	206.77 FTEs	\$13,756,459

In addition to these proposed cuts, the District has already implemented a freeze in hiring and a freeze on purchasing. Supplemental salaries have been curtailed and special service contracts are being reviewed to see which can be terminated or not renewed. Fees have been increased for both transportation and food service. Energy conservation is encouraged and the District's energy conservation plan is being implemented. Capital expenditure outlays have been deferred.

As we prepare for the implementation of the proposed State Budget reductions, there are still other preparations that need to be made:

- A. Prepare for a campaign for a Parcel Tax election
- B. Prepare for layoffs and establish a seniority list
- C. Prepare to negotiate the conditions of a layoff
- D. Plan to increase class sizes
- E. Develop school site staffing ratios
- F. Review categorical program budgets
- G. Complete analysis of all budgets that require Local General Fund Contribution (LGFC)
- H. Reorganize Educational Services Department
- I. Investigate retirement incentives
- J. Do a re-enrollment for Health Benefits
- K. Review efficiency of operations

Changes to these proposals are inevitable as our plan will be effected directly by legislative action. We hope for more flexibility by having the legislature change Education Code requirements by easing the General Fund Reserve for Economic Uncertainties requirements, easing the cap on K-3 class size reduction, easing the expenditure requirements for the restricted maintenance account, eliminating supplemental retirement contribution and removing the requirements of unfunded mandates. These options would give us more flexibility to develop a balanced budget for 2003-04.

Administration

Staff recommends that the Board consider a reduction of service in the following areas of administration:

,	Assistant Supt, Student Services	1 FTE
,	Director Assessment	1 FTE
,	Director Professional Dev	1 FTE
,	Director Curriculum	1 FTE
,	Director Personnel Commission	1 FTE
,	Coordinator of Fine Arts	1 FTE
,	Coordinator of PE/Health	1 FTE
,	Coordinator Biling/Language	1 FTE
,	Fiscal Services Supervisor	1 FTE
,	Elem. School Principal	1 FTE
,	Elem School Asst. Principal	<u>2 FTEs</u>

Total Administrative Reductions 12 FTEs \$1,372,519
Certificated Staff

Staff recommends that the Board consider a reduction of service in the following areas of certificated staffing:

New Staffing			
Ratio			
, Samohi	37:1	15 FTEs	
, Malibu H.S.	37:1	10 FTEs	
, John Adams	35:1	10 FTEs	
, Lincoln	35:1	10 FTEs	
, Elementary	30:1	<u>21 FTEs</u>	
(K-2 20:1)		66 FTEs	\$4,074,368
, School Nurses		5.2 FTEs	339,956
		(of 10.7)	
, <u>All</u> Elementary Instrumental			
Music Teachers		6.67 FTE	503,868
, Various Categorical Positions		<u>25.00 FTEs</u>	<u>1,803,471</u>
Total Certificated Reductions		102.87 FTE	<u>\$6,721,663</u>

Classified Staffing Reductions

Staff recommends that the Board consider a reduction in service in the following areas of classified services: (the staff ratio was determined by reducing departments by 20%)

Departments:

, Custodians	11.81 FTE	
, Facilities	4.00 FTE	
, Grounds	3.00 FTE	
, Purchasing	2.00 FTE	
, Fiscal	3.00 FTE	
, Computer Services	2.00 FTE	
, Personnel Commission	1.00 FTE	
, Superintendent's Office	.25 FTE	
, Personnel, Certificated	1.00 FTE	
, Education Services	2.00 FTE	
, Student Services	<u>1.00 FTE</u>	
	31.06 FTEs	\$1,952,669

Classified Positions:

, Senior Admin. Asst.	2.00 FTE	
, Admin. Asst.	5.00 FTE	
, Senior Office Specialist	8.00 FTE	
, Instructional Aides Classroom	1.87 FTE	
, Staff on Special Assign.	1.00 FTE	
, Community Liaisons	2.00 FTE	
, Career Center Specialist	1.00 FTE	
, Computer/AV Technician	3.00 FTE	
, Textbook Coordinator	1.00 FTE	
, Cafeteria Worker	<u>.25 FTE</u>	
	25.12 FTEs	\$1,289,853
Total Classified Staffing		
Reductions Pgm. & Salaries	56.18 FTEs	<u>\$3,242,522</u>

Programs and Services

Staff recommends that the Board consider the elimination of the following programs and services:

, Elementary Library Coordinators	9.00 FTE	
, Middle School Library Asst.	1.38 FTE	
, High School Library Asst.	2.00 FTE	
, PE Aides/PE Specialist	10.88 FTE	
, Music Aides/Accompanist	5.19 FTE	
, MS/HS Athletic Support	<u>7.28 FTE</u>	
Total	35.73 FTEs	\$1,421,496

Special Services Contracts

Staff recommends that the Board consider the elimination of the current special services contracts now in force, and consider a reduction in contracts with independent contractors.

, Contracts with certificated personnel	6	\$64,474
, Contracts with non-certificated personnel	<u>18</u>	<u>766,430</u>
Total Special Services Contracts	24	\$830,904
, Miscellaneous Independent Contractor Contracts		<u>\$167,353</u>
Total		\$998,257
GRAND TOTALS	206.77 FTEs	<u>\$13,756,459</u>

ITEM NO. A.15.b
(Information)

DATE: JANUARY 24, 2003

TO: THE BOARD OF EDUCATION

FROM: JOHN DEASY

RE: DECISION MAKING PROCESS FOR REDUCTION OF SERVICES 2003-04
SCHOOL

As you begin to undertake the difficult task of making decisions to cut District services for the 2003-04 school year in response to the nearly twelve million dollar budgetary shortfall, it is clear that an explicit process that guides decision making is necessary. I believe that a well-conceived comprehensive plan enables you as the custodians of the District to be as *systematic and just* as is humanly possible, given the immensity of the responsibility that lies before you. In the September 2002 message that I published on the District's web page, I referenced how we as a country actually grew stronger after having confronted our individual and collective fears in the aftermath of the events of 9/11. Likewise, it is my hope that we as a District are able to face our fears and emerge stronger and more committed to those fundamental ideals we hold at the core of our institution as we work through the decision making process. In order to accomplish this work I propose the following:

1. The Board utilizes its expressed commitment to extraordinary achievement for all, closing the achievement gap, and equity and access as the organizing principles through which all decisions are screened. The many programs and services that the District currently offer each have constituents and each possess desirability and value to some students and families. However given the scarcity of financial resources, I propose that it is our obligation as a District to first protect those services that promote the core work of the District.

II. The Board listens to the community to obtain extensive input.

Invariably the decisions related to cuts will impact every family in the District. Therefore, the opportunity for the public to share with you information related to those cuts is a vital component of your ability to make fully informed decisions. Additionally, such an opportunity, coupled with the wide spread understanding of the process, has the

potential of engendering in the community a sense of credibility and fairness in the decision making process.

III. The Board examines all proposed cuts and reductions and creates prioritized lists for both elimination, and in the event of available funding, restoration of services.

Once the Board has screened all proposed cuts and established the items' connection to the organizing principles, it is important to determine an order or ranking of the items' relationship to the principles. This is an extremely necessary step when attempting to systematically distribute finite fiscal resources. To aid in that process the following guiding questions may be useful:

- How directly does this service impact our ability to accomplish the core work expressed in the organizing principles of extraordinary achievement, closing the achievement gap, and equity and access? (Directly, indirectly, not at all)
- Will there be other resources available to fill in the services provided by this proposed cut? (Complete coverage, partial coverage, no coverage)
- Which populations are most impacted by this cut?
- Are there contractual concessions that could be made to ameliorate or lessen this cut?

Based on analyzing each proposed cut in this manner, it is possible to make prioritized lists for reduction and, it is hoped, restoration in a systematic way that reflects our beliefs as a District.

Following is a matrix that can be utilized in your deliberations:

	Degree of Impact			Other Resources			Population Most Impacted	Contractual Concessions Needed *
	Directly	Indirectly	Not At All	Complete Coverage	Partial Coverage	No Coverage	(fill-in)	(fill-in)
Proposed Cut 1								
Proposed Cut 2								
Proposed Cut 3								
Etc.								

* e.g., An adjustment in the teachers contract that would allow Kdgn teachers to work in 3rd grade classrooms at the end of their instructional day, should grade 3 class size increase.

I strongly recommend that you adopt this process, and that it be communicated widely to the public. Establishing a sense of trust and confidence in the Board to be systematic and fair is imperative as you embark on the upcoming phase of cutbacks.

ITEM NO. A.15.c
(Information)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Office of the Superintendent

January 24, 2003

TO: Members of the Board of Education

FROM: John E. Deasy, Superintendent

RE: Reduction or Discontinuance of Particular Kinds of
Certificated Services ("Layoff")

As a result of the current fiscal situation in California, school districts throughout our State are coming to face the reality that reductions in existing staff will need to occur for 2003-04. In our own case, the prospect of 2003-04 budget reductions in excess of \$11 million leaves us with no alternative but to find ways to significantly reduce our existing workforce. With respect to certificated employees, we have prepared a series of Resolutions for the Board meeting of January 30, 2003, which will begin the process of reducing or discontinuing particular kinds of certificated services ("layoff") effective next school year. The purpose of this memo is to brief you on this process.

First, please be aware that the process of conducting layoffs is not only psychologically and emotionally difficult, but technically, legally and procedurally complex. With respect to the technical aspects of the process, staff is working closely with our legal counsel throughout each step. At the same time, the very real and human aspects of conducting a layoff of this magnitude are coming sharply into focus. Our Human Resources Department has made it the highest priority to treat each individual with the utmost care, respect and dignity.

The legal phrase used to describe "layoff" is "reduction or discontinuance of particular kinds of certificated services". In that regard, we are placing before you three separate Resolutions pertaining to certificated (non-management) employees, which each have a separate and distinct approach to the reduction or discontinuance of services.

The first Resolution involves a reduction of teaching services at all levels, which is made possible by increasing the ratios at which certain grades and/or levels are staffed. Specifically, we will be recommending the following:

1. Increase in class sizes at 3rd grade from 20:1 to 30:1. The result of this increase is that we estimate a reduction of approximately 20 FTE from our overall elementary teacher workforce.
2. At the middle school level, we are recommending an increase in the staffing ratio from 30:1 to 35:1. We are also recommending the elimination of 8th grade class size reduction in English and math. The result will be an overall reduction in teaching staff of approximately 25 FTE at the middle school level.
3. Finally, at the high school level we are recommending an increase in staffing ratio from 30:1 at Malibu HS and 33:1 at SAMOHI, to 37:1 at both sites. We are also recommending elimination of 9th grade class size reduction in English and math, as well as placing a cap (six courses max) on the number of courses a student may take during any one semester. The result will be an overall reduction in teaching staff of approximately 20 FTE at the high school level.

In all, we estimate a certificated staffing reduction of approximately 65 teachers as a result of increasing student/teacher ratios in various grades and/or levels.

The second Resolution on the January 30th agenda deals specifically with the reduction or discontinuance of particular kinds of services which are not associated with increases in class sizes. These are reductions or eliminations of direct services provided to students by specialized support and/or instructional staff. Specifically, we are recommending the following:

1. Reduction of school nursing services from the current level of 10.7 FTE to 5.5 FTE. Total reduction in nursing services would be 5.2 FTE.
2. Discontinuance of the elementary instrumental music program, which would be a reduction of 6.67 FTE.

In total, this Resolution would reduce certificated services by 11.87 FTE.

The third and final Resolution on the January 30th agenda will involve a potential reduction of services in categorically funded programs (excluding special ed and CDS). This Resolution is the result of our State's new funding structure around its 64 categorical programs which up through this year, each have separate funding as well as separate rules, regulations and procedures. For 2003-04 and beyond, the Governor is proposing that all funding for categorical programs be bundled ("blocked")

together and distributed to school districts in the form of a single "block grant". The concept is to allow Boards of Education to determine how funds are to be allocated among their existing categorical programs. Since we do not yet know how we will elect to allocate the funds among categorical programs in SMMUSD, we are preparing to reduce or discontinue all categorical programs as strictly a precautionary measure. In all, we could reduce categorical services by up to 30.4667 FTE.

In total, we are recommending a maximum reduction of certificated staffing that totals just over 97 FTE. Of that, nearly 72 FTE (73.8%) comes from the general fund.

Once you have taken action with respect to the three Resolutions, staff must begin the process of translating FTEs into people. That process is very technically involved but must be completed by March 15th. First, staff will reduce the target number of FTEs by identifying those employees who have been hired on temporary contracts. Temporary employees serve at the "will of the board" and have each signed contracts that clearly indicate their services to the district will end on the last day of school in June. Next, we will identify those probationary teachers who are being recommended for non re-election. These would be probationary teachers in their first or second year, whose principals have recommended for non re-election during 2003-04. Finally, staff will reduce the target FTEs by a factor which takes into consideration the natural attrition of employees. In past years we have experienced teacher turnover well above 80 teachers per year. Though we do not anticipate such a large number in the current job market, there will be some natural turnover. We will calculate a conservative figure for attrition and use that to further reduce our target FTEs.

The remaining FTEs will need to be converted into actual certificated employee names and positions for purposes of layoff. Staff will then go through a process of identifying individual employees for layoff, using a seniority list that is sorted by the date each employee first rendered service in a probationary position. In the event two or more employees have the same date of first probationary service, we will need to apply specific criterion for "breaking the tie". A fourth Resolution has been placed on the January 30th agenda, which gives specific direction to staff relative to determining seniority in such instances.

On the final Board agenda for February (2/20/03) and the first meeting in March (3/6/03), staff will be presenting you with the list of employees recommended for layoff. By that time, each employee will also have received notice of the pending Board action. Final action with respect to layoff must take place by March 15, 2003. After that date, each individual employee who has been noticed of possible layoff will have an opportunity to schedule a hearing before an administrative law judge. The purposes of the hearing would be to verify the employee was correctly identified for layoff based on his/her place on the seniority list and to verify the employee has received timely notice. All hearings will be concluded and final decisions rendered, by May 1, 2003.

On or before May 7, 2003, the Board will need to take final action relative to layoff of certificated (non management) employees. After action has been taken, employees receive their final notification that layoff will actually occur.

It is important to remember that March 15th is a critical date with respect to this process. Once that date has passed, we will not be able to go back and add FTEs to the list for potential reduction or discontinuance of services. We can however, always reduce the number of FTEs scheduled for reduction.

After a layoff has taken place, employees go on a 39 month employment list, meaning that if a vacant position becomes available we will first try to re-hire those persons on the list who are qualified for the position vacated. Our hope is that over the next 39 months, we would be able to bring as many of our employees back as possible.

Memorandum to Board of Education
January 24, 2003
Page 5

As you can see, this will be a lengthy and complex process, with many details to address along the way. Most important however, will be our sensitivity and support for those employees who will lose their positions in the district. Our staff and community worked very hard to bring these people to us and we are deeply saddened at the prospect of losing them.

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: ADOPTION OF RESOLUTION NUMBER 02-11: RELEASE AND REASSIGNMENT OF CERTIFICATED ADMINISTRATIVE EMPLOYEES

ITEM NO. A.15.d

It is recommended that the Board of Education adopt Resolution Number 20-11: RELEASE AND REASSIGNMENT OF CERTIFICATED ADMINISTRATIVE EMPLOYEES

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

RESOLUTION NUMBER 02-11

**RELEASE OF
CERTIFICATED ADMINISTRATIVE EMPLOYEES**

BE IT RESOLVED that the Board of Education has determined that the following certificated administrative employees shall be released from their administrative positions and because these certificated employees have not attained permanency in any other position, the Superintendent or his designee is hereby authorized to give written notice that their employment in the District will end effective June 30, 2003 pursuant to California Education Code section §44951.

Employee 013003-1153
Employee 013003-6724
Employee 013003-8979
Employee 013003-4842
Employee 013003-6749

APPROVED, this 6th day of February, 2003, by the Board of Education of the Santa Monica-Malibu Unified School District.

President

Vice President

Member

Member

Member

Member

Member

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: ADOPTION OF RESOLUTION NUMBER 02-12: RELEASE AND REASSIGNMENT OF CERTIFICATED ADMINISTRATIVE EMPLOYEES

ITEM NO. A.15.e

It is recommended that the Board of Education adopt the Resolution Number 02-12: RELEASE AND REASSIGNMENT OF CERTIFICATED ADMINISTRATIVE EMPLOYEES.

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

RESOLUTION NUMBER 02-12

**RELEASE AND REASSIGNMENT OF
CERTIFICATED ADMINISTRATIVE EMPLOYEES**

BE IT RESOLVED that the Board of Education has determined that the following certificated administrative employees shall be released from their administrative positions and reassigned at the end of the 2002-03 school year. The Superintendent or his designee is hereby authorized to give written notice of this action pursuant to California Education Code section §44951.

Employee 013003-4715
Employee 013003-4989
Employee 013003-9854
Employee 013003-1971

APPROVED, this 6th day of February, 2003, by the Board of Education of the Santa Monica-Malibu Unified School District.

President

Vice President

Member

Member

Member

Member

Member

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: ADOPTION OF RESOLUTION NUMBER 02-13: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

ITEM NO. A.15.f

It is recommended that the Board of Education adopt Resolution Number 02-13: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

COMMENT: The Superintendent is recommending to the Board of Education that it discuss and take action on this proposed resolution reducing or discontinuing particular kinds of certificated services.

In order to meet notification deadlines for certificated personnel, the Board must act to direct the Superintendent or designee to determine which employees are to receive notice of layoff as a result of the reduction or discontinuance of particular kinds of service(s). The Superintendent or designee will follow applicable Education Codes and Board Policies in issuing appropriate notices to specific personnel on or before March 15, 2003.

This Resolution relates to the reduction or discontinuance of teaching services provided at the elementary, middle and high school levels throughout the district and is the result of increasing class sizes at specific levels. Staffing ratios for purposes of reducing or discontinuing these services are as follows:

	Current 2002-03	2003-04
K-2	20:1	20:1
3rd	20:1	30:1
4-5	30:1	30:1
6-8	30:1	35:1
Malibu HS	30:1	37:1
SAMOHI	33:1	37:1

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

**BEFORE THE GOVERNING BOARD OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NUMBER 02-13

REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

WHEREAS, pursuant to Education Code Section 44955, it is the opinion of this Board that it has become necessary to reduce or discontinue particular kinds of services; and

WHEREAS, this Board does not desire to reduce the services of permanent certificated employees based upon a reduction of average daily attendance during the past two years; and

WHEREAS, it is the opinion of this Board that the following particular kinds of services be reduced or discontinued for the 2003-2004 school year:

1. Reduce Kindergarten through Fifth Grade Classroom Teaching Services - 20 FTE
2. Reduce Sixth through Twelfth Grade Classroom teaching Services - 45 FTE

WHEREAS, it is the opinion of this Board that it is necessary by reason of the aforementioned reductions and discontinuances of service to decrease the number of certificated employees by the equivalent of 65.0 FTE employees for the 2003-2004 school year.

WHEREAS, in determining the service to be reduced, the Board of Education has considered all assured and/or attrition known as of this time;

WHEREAS, the Education Code required that various actions be taken and notices be forwarded no later than March 15th of each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Santa Monica-Malibu Unified School District, that for the 2003-2004 school year, the particular kinds of services to be provided by said District shall be and hereby are reduced to the extent hereinabove set forth.

BE IT FURTHER RESOLVED, that due to the reduction or discontinuance of particular kinds of services, the legal number

of employees of the District, pursuant to Education Code Section 44955, not be reemployed for the 2003-2004 school year.

BE IT FURTHER RESOLVED that the Superintendent, or her designee, is directed to give Notice of Recommendation Not to Reemploy, in accordance with the provisions of Section 44949 and 44955 of the Education Code, to the number of certificated employees allowed pursuant to Education Code Section 44955.

BE IT FURTHER RESOLVED that the Superintendent, or his designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 6th day of February, 2003 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

President, Board of Education
Santa Monica-Malibu Unified School District

I, _____, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its Special Board Meeting held on February 6, 2003.

Secretary, Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION ACTION/MAJOR
02/06/03
FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY
RE: ADOPTION OF RESOLUTION NUMBER 02-14: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

ITEM NO. A.15.g

It is recommended that the Board of Education adopt Resolution Number 02-14: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE.

COMMENT: The Superintendent is recommending to the Board of Education that it discuss and take action on this proposed resolution reducing or discontinuing particular kinds of certificated services.

In order to meet notification deadlines for certificated personnel, the Board must act to direct the Superintendent or designee to determine which employees are to receive notice of layoff as a result of the reduction or discontinuance of particular kinds of service(s). The Superintendent or designee will follow applicable Education Codes and Board Policies in issuing appropriate notices to specific personnel on or before March 15, 2003.

This Resolution relates to the reduction or discontinuance of particular kinds of services in the area of school nursing and elementary instrumental music. Specifically, this Resolution will reduce school nursing services from 10.7 FTE to 5.5 FTE (a reduction of 5.2 FTE). This Resolution will discontinue elementary instrumental music services, with a reduction of 6.67 FTE.

MOTION MADE BY:
SECONDED BY:

AYES:
NOES:
ABSTENTIONS:

**BEFORE THE GOVERNING BOARD OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NUMBER 02-14

REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

WHEREAS, pursuant to Education Code Section 44955, it is the opinion of this Board that it has become necessary to reduce or discontinue particular kinds of services; and

WHEREAS, this Board does not desire to reduce the services of permanent certificated employees based upon a reduction of average daily attendance during the past two years; and

WHEREAS, it is the opinion of this Board that the following particular kinds of services be reduced or discontinued for the 2003-2004 school year:

1. Reduce School Nursing Services - 5.2 FTE
2. Reduce Elementary Instrumental Music Services - 6.67 FTE

WHEREAS, it is the opinion of this Board that it is necessary by reason of the aforementioned reductions and discontinuances of service to decrease the number of certificated employees by the equivalent of 11.87 FTE employees for the 2003-2004 school year.

WHEREAS, in determining the service to be reduced, the Board of Education has considered all assured and/or attrition known as of this time;

WHEREAS, the Education Code required that various actions be taken and notices be forwarded no later than March 15th of each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Santa Monica-Malibu Unified School District, that for the 2003-2004 school year, the particular kinds of services to be provided by said District shall be and hereby are reduced to the extent hereinabove set forth.

BE IT FURTHER RESOLVED, that due to the reduction or discontinuance of particular kinds of services, the legal number of employees of the District, pursuant to Education Code Section 44955, not be reemployed for the 2003-2004 school year.

BE IT FURTHER RESOLVED that the Superintendent, or her designee, is directed to give Notice of Recommendation Not to Reemploy, in accordance with the provisions of Section 44949 and 44955 of the Education Code, to the number of certificated employees allowed pursuant to Education Code Section 44955.

BE IT FURTHER RESOLVED that the Superintendent, or his designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 6th day of February, 2003 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

President, Board of Education
Santa Monica-Malibu Unified School District

I, _____, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its Special Board Meeting held on February 6, 2003.

Secretary, Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/06/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: ADOPTION OF RESOLUTION NUMBER 02-15: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

ITEM NO. A.15.h

It is recommended that the Board of Education adopt Resolution Number 02-15: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

COMMENT: The Superintendent is recommending to the Board of Education that it discuss and take action on this proposed resolution reducing or discontinuing particular kinds of certificated services.

In order to meet notification deadlines for certificated personnel, the Board must act to direct the Superintendent or designee to determine which employees are to receive notice of layoff as a result of the reduction or discontinuance of particular kinds of service(s). The Superintendent or designee will follow applicable Education Codes and Board Policies in issuing appropriate notices to specific personnel on or before March 15, 2003.

This Resolution relates to the reduction or discontinuance of particular kinds of services in categorical programs (excluding special education and child development). Up through this year, funding for categorical programs was provided separately for each program. The Governor's budget for 2003-04 now combines all categorical funding into one "block grant". The State is consequently giving Boards of Education the flexibility and authority to allocate funds among the various programs, as each Governing Board deems appropriate for their particular district.

Because we do not yet know how these funds will be allocated or which categorical programs the district will retain or modify, it is recommended as a precautionary measure that the Board authorize preparation for reduction or discontinuance of particular kinds of categorical services as may be determined at a later date.

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

**BEFORE THE GOVERNING BOARD OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NUMBER 02-15

REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

WHEREAS, pursuant to Education Code Section 44955, it is the opinion of this Board that it has become necessary to reduce or discontinue particular kinds of services; and

WHEREAS, this Board does not desire to reduce the services of permanent certificated employees based upon a reduction of average daily attendance during the past two years; and

WHEREAS, it is the opinion of this Board that the following particular kinds of services be reduced or discontinued for the 2003-2004 school year:

- | | | |
|-----|--------------------|------------|
| 1. | ESL | 6.0 FTE |
| 2. | ELD | 0.6667 FTE |
| 3. | Miller Unruh | 2.0 FTE |
| 4. | Title 1 | 2.0 FTE |
| 5. | Reading Specialist | 3.0 FTE |
| 6. | Reading Recovery | 1.0 FTE |
| 7. | ROP | 1.6 FTE |
| 8. | LEP | 2.6 FTE |
| 9. | BTSA | 4.0 FTE |
| 10. | Other | 5.0 FTE |

WHEREAS, it is the opinion of this Board that it is necessary by reason of the aforementioned reductions and discontinuances of service to decrease the number of certificated employees by the equivalent of 30.4667 FTE employees for the 2003-2004 school year.

WHEREAS, in determining the service to be reduced, the Board of Education has considered all assured and/or attrition known as of this time;

WHEREAS, the Education Code required that various actions be taken and notices be forwarded no later than March 15th of each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Santa Monica-Malibu Unified School District, that for the 2003-2004 school year, the particular kinds of services to be provided by said District shall be and hereby are reduced to the extent hereinabove set forth.

BE IT FURTHER RESOLVED, that due to the reduction or discontinuance of particular kinds of services, the legal number of employees of the District, pursuant to Education Code Section 44955, not be reemployed for the 2003-2004 school year.

BE IT FURTHER RESOLVED that the Superintendent, or her designee, is directed to give Notice of Recommendation Not to Reemploy, in accordance with the provisions of Section 44949 and 44955 of the Education Code, to the number of certificated employees allowed pursuant to Education Code Section 44955.

BE IT FURTHER RESOLVED that the Superintendent, or his designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 6th day of February, 2003 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

President, Board of Education
Santa Monica-Malibu Unified School District

I, _____, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its Special Board Meeting held on February 6, 2003.

Secretary, Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/06/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: ADOPTION OF RESOLUTION NUMBER 02-16: DETERMINATION OF SENIORITY AMONG CERTIFICATED EMPLOYEES WITH THE SAME SENIORITY DATE ("Tie Breaker Resolution")

ITEM NO.A.15.i

It is recommended that the Board of Education adopt Resolution Number 02-16: Determination of Seniority Among Certificated Employees with the Same Seniority Date ("Tie Breaker Resolution").

COMMENT: As the District prepares to implement the reduction or discontinuance of particular kinds of services, it is a requirement to have Board direction regarding the determination of seniority among certificated employees with the same first date of paid service in probationary status. Consequently, the Board must act to direct staff as to the specific criteria to be used in making these determinations as necessary..

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

**BEFORE THE GOVERNING BOARD OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NUMBER 02-16

**DETERMINATION OF SENIORITY AMONG CERTIFICATED EMPLOYEES WITH THE
SAME SENIORITY DATE ("Tie-Breaker Resolution")**

WHEREAS, pursuant to Education Code Section 44955, the Board is required, as between employees who first rendered paid service to the District on the same date, to determine the order of termination solely on the basis of the needs of the District and its students; and

WHEREAS, Education Code Section 44955 requires that upon the request of any employee whose order of termination is determined as stated above, the governing board shall furnish in writing no later than five (5) days prior to the commencement of the hearing held in accordance with Section 44949, a statement of the specific criteria used in determining the order of termination and the application of the criteria in ranking each employee relative to the other employees in the group.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That this Board determines that the needs of the District and the students of this District are best served by resolving seniority ties within the meaning of Education Code Sections 44955, subdivision (b) (third paragraph) and Section 44846, by applying the criteria set forth in paragraphs 4 through 12 below;
2. That as between employees who first rendered paid service to the District in a probationary post on the same date, the order of termination of said employees shall be determined by reference to the criteria which follow and the application thereof to each employee;
3. That the criteria set forth in paragraphs 4 through 12 below are listed in priority order and each criterion shall be used only if the preceding criteria do not delineate the order of termination;
4. As between certificated employees possessing the same seniority date as defined in Education Code Section 44845, and who possess a currently valid BCLAD and an internship credential, a preliminary credential or a professional clear credential (or their equivalent, if any, under previous provisions of law), these employees, will be regarded as having greater seniority for purposes of determining seniority order;

5. Assuming that the preceding paragraph does not resolved all ties between employees having the same seniority date, then employees possessing a currently valid CLAD (or its equivalent under previous provisions of law, or other document permitting the instruction of English Language Learners) and an internship credential, a preliminary credential or a professional clear credential (or their equivalent, if any, under previous provisions of law) will be regarded as having greater seniority for purposes of determining seniority order;
6. Assuming that the preceding paragraphs do not resolved all ties between employees having the same seniority date, and possessing at least a CLAD (or its equivalent under previous provisions of law, or other document permitting the instruction of English Language Learners), then certificated employees currently holding a valid professional clear credential (or its equivalent under previous provisions of law) with the broader scope of services, as defined by supplementary authorizations or majors, as the case may be, will be regarded as having greater seniority purposes of determining seniority order;
7. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, and possessing at least a CLAD (or its equivalent under previous provisions of law, or other document permitting the instruction of English Language Learners), the certificated employees holding a preliminary credential with the broader scope of service, as defined by supplementary authorizations or majors, as the case may be, will be regarded as having greater seniority for purposes of determining seniority order;
8. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, and possessing at least a CLAD (or its equivalent under previous provisions of law, or other document permitting the instruction of English Language Learners), then certificated employees currently holding an internship credential will be regarded as having greater seniority for purposes of determining seniority order;
9. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, and possessing at least a CLAD (or its equivalent under previous provisions of law, or other document permitting the instruction of English Language Learners), then as between certificated employees holding the same credential the employee having the greater amount of teaching experience, shall be given preference for purposes of determining seniority order.

Teaching experience shall be evaluated in the following priority order:

- a) previous complete school years of teaching experience in SMMUSD;
- b) previous complete school years of public school teaching experience outside SMMUSD;
- c) previous years of private school teaching experience;
- d) completed student teaching experience in SMMUSD, and
- e) completed student teaching experience outside SMMUSD

10. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, and there are employees possessing a professional clear credential, or a preliminary credential, or an internship credential (or their equivalent, if any, under previous provisions of law), and who do not possess at least a CLAD (or equivalent under previous provisions of law, or other document permitting the instruction of English Language Learners), then the certificated employee holding a professional clear credential (or its equivalent under previous provisions of law) shall be given preference for purposes of determining seniority order over those holding a less permanent credential such as, and in order of preference: a) a preliminary credential or, b) an internship credential;
11. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, and there are employees possessing a professional clear credential, or a preliminary credential, or an internship credential (or their equivalent, if any, under previous provisions of law), and who do not possess at least a CLAD (or equivalent under previous provisions of law, or other document permitting the instruction of English Language Learners), then as between employees holding the same credential, the certificated employee with the broader scope of service, as defined by supplementary authorization or majors, as the case may be, will be regarded as having greater seniority for purposes of determining seniority order;
12. If a tie still exists, the winner would be the certificated employee with the earliest date of service in any position (certificated or classified) within this District, other than as a day-to-day substitute;

Such criteria shall be applied to rank the order of individuals for purpose of layoff and reemployment, subject to exceptions allowed by law;

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District, on the 6th day of February, 2003 by the following vote:

AYES: _____

NOES: _____

ABSTAINED: _____

President, Board of Education
Santa Monica-Malibu Unified School District

I, _____, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its special meeting held on February 6, 2003.

Secretary, Board of Education
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/06/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: ADOPTION OF RESOLUTION NUMBER 02-17: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF CLASSIFIED SERVICES

ITEM NO. A.15.j

It is recommended that the Board of Education adopt Resolution Number 02-17: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF CLASSIFIED SERVICES

COMMENT: The Superintendent is recommending to the Board of Education that it discuss and take action on this proposed resolution reducing or discontinuing particular kinds of classified services.

Statute does not require the same process relative to notification of classified employees regarding the reduction or discontinuance of particular kinds of services as it does for certificated employees. Nevertheless, in the interest of communicating fairly and equally with all employee groups, staff is recommending that the Board take action relative to this Resolution.

It is recommending that the Board act to direct the Superintendent or designee to determine which employees are to receive notice of layoff as a result of the reduction or discontinuance of particular kinds of classified service(s). The Superintendent or designee will follow applicable Education Codes, Merit Rules, Agreements and Board Policies in issuing appropriate notices to specific personnel as soon as possible.

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

**BEFORE THE GOVERNING BOARD OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NUMBER 02-17

**REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF
CLASSIFIED SERVICE**

WHEREAS it is the opinion of this Board that it has become necessary to reduce or discontinue particular kinds of classified services; and

WHEREAS, this Board does not desire to reduce the services of permanent classified employees based upon a reduction of average daily attendance during the past two years; and

WHEREAS, it is the opinion of this Board that the following particular kinds of services be reduced or discontinued for the 2003-2004 school year:

1. Reduce classified services by 50.0 FTE

WHEREAS, it is the opinion of this Board that it is necessary by reason of the aforementioned reductions and discontinuances of classified service to decrease the number of classified employees by the equivalent of 50.0 FTE employees for the 2003-2004 school year.

WHEREAS, in determining the service to be reduced, the Board of Education has considered all assured and/or attrition known as of this time;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Santa Monica-Malibu Unified School District, that for the 2003-2004 school year, the particular kinds of classified services to be provided by said District shall be and hereby are reduced to the extent hereinabove set forth.

BE IT FURTHER RESOLVED, that due to the reduction or discontinuance of particular kinds of classified services, the legal number of employees of the District, not be reemployed for the 2003-2004 school year.

BE IT FURTHER RESOLVED that the Superintendent, or his designee, is directed to give Notice of Recommendation Not to Reemploy, in accordance with all applicable provisions of the California Education Code, Merit Rules, Agreements and Board Policies.

BE IT FURTHER RESOLVED that the Superintendent, or his designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 6th day of February, 2003 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

President, Board of Education
Santa Monica-Malibu Unified School District

I, _____, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its Special Board Meeting held on February 6, 2003.

Secretary, Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

DISCUSSION
02/06/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: TIME LINE OF ACTIVITIES RELATED TO REDUCING OR
ELIMINATING CERTIFICATED SERVICES

ITEM NO. A.15.k

In order to insure that we follow all relevant Education Codes and legal guidelines and that notifications are properly adopted and served upon each employee, the Board is required to meet certain deadlines during the process to reduce or eliminate services. The information presented below summarizes activities that have already been completed and future deadlines which must be met:

Completed February 20	Board of Education approved the Superintendent's budget reduction proposal
Completed March 6	Board adopted Resolution xx-xx-02 and accompanying Exhibit A which outlined the number of FT reductions to be made
Completed March 7-14	Preliminary notices of recommendations not to reemploy distributed by site administrators to certificated employees
Completed April 10-12	Notice of hearing date distributed to employees requesting hearing
May 1-2	Hearing before Administrative Law Judge. This is the only time the hearing could be scheduled.
On or before May 7	Copy of the Administrative Law Judge's proposed decision delivered to each employee who was a respondent at the hearing
May 8	Board meets to discuss and take action on the proposed decision and to instruct the Superintendent to notify the affected employees that their services will not be required or will be reduced for the 2003-2004 school year
Prior to May 15	Notices of decision not to reemploy delivered to affected employees

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/KENNETH R. BAILEY
RE: GOVERNOR'S MID-YEAR BUDGET PROPOSAL

DISCUSSION
02-06-03

ITEM NO. A.15.1

The Governor's Mid-Year Budget Proposal for 2002-03 proposes a 3.66% (\$980 million) budget reduction across all State funding. In addition, the Governor has subsequently indicated that he recommends a 7.46% (\$482 million) reduction to most categorical programs.

The Governor's Budget Proposal for 2003-04 provides 0% (\$886 million) funding for a Cost of Living Adjustment (COLA) along with additional 1.28% (\$71 million) across-the-board cuts in most categorical programs. He has further proposed a suspension of payments for mandated cost claims (\$870 million). There is no recommended growth funding for most categorical programs (\$106 million).

The most significant proposal for 2003-04 is the Governor's recommendation to combine 64 categorical programs into one unrestricted Block Grant to school districts. The Block Grant apportionment would be agency specific, reflecting both the 3.66% reduction, the 7.46% reduction and the 1.28% reduction. The Governor estimates that the new Block Grant will be \$5.1 billion which will include major categoricals, such as Instructional Materials, Adult Education, R.O.P., Deferred Maintenance and Staff Development. (Please see Table 2 on the following two pages.)

By changing our current system of categorical programs to one unrestricted Block Grant, the District will be given the opportunity to redistribute the funds as are needed to cover the Local General Fund Contribution (LGFC) for K-3 Class Size Reduction, Special Education, Summer School and Home-to-School Transportation. A list of categorical funds which the District receives is shown below as Table 1.

Certain categorical programs will continue as State categoricals. These programs will receive separate entitlements from the proposed new Block Grant. These categoricals are: K-3 Class Size Reduction, Special Education, Child Development: State Preschool, Child Development: Extended Day Care, Standards-Based Math Staff Development and AB 75 Principal Training Program.

**TABLE 1
CATEGORICAL FUNDS RECEIVED BY THE DISTRICT**

Resource Code	State Funding Name
60550	Child Development: State Preschool
60600	Child Development: State General Child Care
60800	Child Development: Extended Day Care
60900	Child Development: SAPID
60910	Child Development: Cal-Safe Supportive Services
60920	Child Development: Cal-Safe Child Care & Development
61440	Child Development: Instructional Materials/Supplies
61450	Child Development: Facilities Renovation/Repair
62500	Early Mental Health Initiative
62670	National Board Certification
62860	Certificated Staff Performance
62850	Adult Education: Community-Based English Tutoring Program
62860	English Language Acquisition Program
62880	English Language/Intensive Literacy Program
62920	Classroom Library Materials K-4
62960	Calif. Public School Library Act of 1998
63000	Lottery - Instructional Materials
63400	Parent/Teacher: Nell Soto Program
63500	ROC/P Apportionment
63700	ROP/Adult Ed: Calwork Participation
64050	School Safety & Violence Prevention
65000	Special Education
66600	Tobacco Use Prevention Education 4-8
70180	Arts Education Partnership Grant

70450	Targeted Instructional Improvement Grant
70900	Economic Impact Aid
71010	Ed Tech: Digital High Tech Support
71100	Ed Tech: CTAPS
71200	Ed Tech: Staff Development
71400	Gifted/Talented Education
71550	Instructional Materials K-8
71600	Instructional Materials 9-12
71800	Standards-Based Instructional Materials
71860	Instructional Materials/Staff Buyout
72000	Miller-Unruh Reading Program
72300	Transportation: Home/School
72350	Transportation: Bus Replacement
72400	Transportation: Special Education
72600	School Improvement Program K-6
72650	School Improvement Program 7-12
72710	Calif. Peer Assistance & Review Program
72800	Staff Development: Beginning Teacher Support
72820	Calif. High School Coaching Educ/Training
72920	Standards-Based Math Staff Development
73250	AB 75 Principal Training Program
73750	Tenth Grade Counseling

The flexibility to decide the use of the new Block Grant will enable us to more fully protect the core educational programs. The specific categorical programs will sunset at the conclusion of this fiscal year.

Even with the flexibility of the new Block Grant, we still estimate that our total deficit for 2003-04 is approximately \$11 million, so further budget restructuring will be required in order for us to produce a balanced budget.

TO: BOARD OF EDUCATION

INFORMATION

02/06/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: ENROLLMENT PROJECTION FOR 2003-04

Item No. A.15.m

In preparation for the 2003-04 school year, staff has prepared our annual enrollment projection for all schools and grades. This projection is based on a "cohort survival formula" which takes into consideration actual enrollment data for the past three school years. The census date used for projection purposes is the last week in October, which corresponds with the date in which CBEDS is taken.

In compiling this projection, the following assumptions were made:

1. It is assumed that the number of students on inter-district permit will remain constant for 2003-04 in grades 1-12.
2. It is assumed that the number of incoming K students on inter-district permit will be the same as it was for this school year.
3. It is assumed that the number of students in special day classes (SDC) and on independent study, will remain constant for 2003-04.

Note also that the projected number of incoming resident kindergarten students is based strictly on mathematical projection. It is anticipated that this number will be revised as we move closer to the end of the school year and further information from the various "round-ups" becomes available.

AGENDA

NOTE: The enrollment projection information is available on the District's website, www.smmusd.org, as a pdf file; to view it:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on "Enrollment Projections"

Copies will also be available at the meeting.

TO: BOARD OF EDUCATION

DISCUSSION

02/06/03

FROM: JOHN E. DEASY

RE: APPROVAL OF REVISED GRADUATION REQUIREMENTS

DISCUSSION ITEM NO. D.1

At its meeting of January 23, 2003, the Board of Education received a report from the Redesign Team at Santa Monica High School. One of the requests included in that report was to revise high school graduation requirements to meet more the rigorous academic expectations and the resultant environment that will take place at the "new" Samohi.

Because any such revision of high school graduation requirements would have district-wide effect, staff was directed to bring recommendations to the Board for discussion. All district high schools are in agreement in spirit with these proposals.

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Office of the Superintendent

January 30, 2003

TO: Members of the Board of Education

FROM: John E. Deasy, Superintendent

RE: High School Graduation Requirements

On January 23, 2003 the administrative staff from Santa Monica High School presented recommendations on behalf of both SAMOHI and Malibu High, that the Board strongly consider modification of the minimum requirements for high school graduation.

Specifically, staff recommends:

- A. Increase the current mathematics requirement from two (2) to three (3) years, and
- B. Modify the current foreign language/arts requirement to require one (1) year of foreign language and one (1) year of a visual or performing art. At present, students are required to take one (1) year of either visual or performing arts, speech, debate, foreign language or American Sign Language.

With respect to the above staff recommendations concerning adding an additional year of mathematics to the current requirement, the first grade level to be impacted would be the Class of 2007 (current 8th graders). This recommendation therefore, would not go into implementarion until the 2005-06 school year.

With respect to the second recommendation, requiring all students to take a full year of foreign language would require immediate additional staffing for the 2003-04 school year. The number of additional FTE required could be as high as five (5), but would likely be lower given we are currently staffed to accommodate those students who would have taken a foreign language anyway.

My recommendation at this time is that we increase the mathematics requirement from two (2) to three (3) years effective with the 2005-06 school year. With respect to the foreign language/visual and performing arts requirement, I recommend we hold on implementation until such time that the district's financial resources will allow us to properly implement it.

NOTE: A graph (High School Graduation Requirement Comparison) is available on the district's website in pdf format: www.smmusd.org, "Board Meetings: 2/6/03: "Grad Req."

TO: BOARD OF EDUCATION

DISCUSSION

02/06/03

FROM: JOHN E. DEASY

RE: BUDGET REDUCTION PROPOSALS

DISCUSSION ITEM NO. D.2

Further in-depth discussion regarding proposed budget reductions for the 2003-04 school year will take place. Any supplementary materials that are germane to the discussion will be distributed at the meeting and will subsequently be available for public review in the Office of the Chief Financial Officer.

TO: BOARD OF EDUCATION

INFORMATION

02/06/03

FROM: JOHN E. DEASY

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATIONAL ITEM NO. I.1

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

HOLT LITERATURE & LANGUAGE THIRD COURSE / 9TH GRADE, Published by Holt Rinehart Winsten for English Language Arts, requested for adoption by Chris Rivera, Educational Services

HOLT LITERATURE & LANGUAGE FOURTH COURSE / 10TH GRADE, Published by Holt Rinehart Winsten for English Language Arts, requested for adoption by Chris Rivera, Educational Services

HOLT LITERATURE & LANGUAGE FOURTH COURSE / 11TH GRADE, Published by Holt Rinehart Winsten for English Language Arts, requested for adoption by Chris Rivera, Educational Services

HOLT LITERATURE & LANGUAGE FOURTH COURSE / 12TH GRADE, Published by Holt Rinehart Winsten for English Language Arts, requested for adoption by Chris Rivera, Educational Services

CALIFORNIA HIGH SCHOOL EXIT EXAM WORKBOOK-MATH , Published by Coordination Group Publications, requested for adoption by Chris Rivera, Educational Services