For a Listing of Upcoming Board Meetings see page -ix- of this Table of Contents

Santa Monica-Malibu Unified School District
Board of Education
MEETING MINUTES

3/4/04

~~UN~~ADOPTED
November 1, 2001

A regular meeting of the Santa Monica-Malibu Unified School District's Board of Education was held on Thursday, November 1, 2001, in the Auditorium of Hughes Research Laboratories, 3011 Malibu Canyon Road, Malibu, California. Following Roll Call, at 5:00 PM, the Board moved to **CLOSED SESSION**, in the Library of Webster Elementary School, 3602 Winter Canyon, Malibu for reasons listed in Section III, below. The Board reconvened in **OPEN SESSION** at 7:16 P.M.. at Hughes Research Laboratories.

THE PUBLIC PORTION OF THE MEETING BEGAN AT 7:16 PM

If you wish to address the Board of Education you must submit the "request to address" card **prior** to discussion of the item. The cards are located with meeting materials at the room's entrance.

I CALL TO ORDER

A Roll Call - the meeting was called to order by President Tom Pratt. All Board members were present

B Pledge of Allegiance - the Pledge of Allegiance was led by Dr. Jordan.

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY. None.

III CLOSED SESSION.

Note: Board member Pam Brady was absent/excused for the Closed Session. She joined the Open Session at its onset.

In addition to the action reported out below, two items were finalized in Closed Session, the appointment of the Assistant Superintendent of Business and Fiscal Services and the appointment of the Coordinator of Child Development. The action for these items was reported out when the correlative items, A.25 and A.26, came before the Board for approval.

- ~~Request from Parents to Appeal the Decision of the Superintendent of Schools Regarding District Enrollment and Attendance Policy, pursuant to §GC54954.5 (h), as cited in the Brown Act:~~
  - ~~Student DOB 08-04-87~~

  Note: This item was pulled from the Closed Session Agenda at the Superintendent's request.

- Public Employee Performance Evaluation/ Superintendent/ Contract, relative to finalizing Performance Targets, Pursuant to GC§ 54954.5 and §54957 as cited in the Brown Act

- Conference with Superintendent and Assistant Superintendents regarding 2000-2001 negotiations with the Santa Monica-Malibu Teachers Association (SMMCTA) regarding Child Development Services (CDS) pursuant to §GC 54957.6 as cited in the Brown Act

- Conference with Superintendent and Assistant Superintendents regarding 2001-2002 Strategies for Negotiations with Non-Represented Employees, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and Santa Monica Chapter of Local 660 Service Employees International Union (SEIU) pursuant to §GC 54957.6 as cited in the Brown Act

- Receipt of Recommendation from Student Services Administrators to Approve a Pupil Expulsion, pursuant to GC§ 54954.5 (h), as cited in the Brown Act:

  - Student DOB 08-20-86

Note: In Closed Session, the Board of Education approved a Pupil Expulsion (student DOB 08-20-86) pursuant to GC§ 54954.5 (h), as cited in the Brown Act. The Board also approved putting the Pupil Expulsion in abeyance.

Motion Made By:	Ms. Brownley
Seconded By:	Dr. Escarce
Ayes:	Six (All)
Noes:	Zero (None)
Abstentions:	Zero (None)
Absent:	One (Mrs. Brady, excused)

- Personnel/Classified Administrative Appointment/ Assistant Superintendent of Business and Fiscal Services pursuant to GC§54957, as cited in the Brown Act
  Note: This item was finalized in Closed Session and the action taken on it was reported out when the correlative item, A.25, came before the Board for approval; *please refer to Page 56 for comments*

- Certificated Administrative Appointment/ Coordinator of Child Development Services pursuant to GC§54957, as cited in the Brown Act
  Note: This item was finalized in Closed Session, and the action taken on it was reported out when the correlative item, A.26, came before the Board for approval; *please refer to Page 57 for comments*

IV BOARD OF EDUCATION - COMMENDATIONS/RECOGNITIONS

Presentation from Juan Cabrillo Elementary School

Cabrillo Principal, Pat Cairns, spoke briefly about the tremendous values imparted to SMMUSD students through the remarkable school system, a system that puts children first. She thanked the Board and Superintendent for the continued interest and support. Finally, she brought attention to the art work hanging in the auditorium, representative of the creative forces at work and play at her school. Mrs. Cairns then introduced Cabrillo

Student Body President, Kristen Lambert, who regaled the Board with insightful information about the school and its students. Included in Kristen's report were facts concerning the computer lab, field trips, Fine Arts studies and upcoming student events.

V APPROVAL OF THE AGENDA

The agenda was approved as follows:

Motion Made By:	Ms. Brownley
Seconded By:	Mrs. Brady
Student Advisory Vote:	Aye (except for Personnel matters)
Ayes:	Seven (All)
Noes:	Zero (None)
Abstentions:	Zero (None)

VI APPROVAL OF MINUTES

A.1 Approval of Minutes (None) 1

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.2 Approval of Basic and Supplemental Textbooks to be Adopted 2
A.3 Approval of Independent Contractors 4
A.4 Approval of Overnight Field Trips (**Revised**) 5

General Functions

A.5 Expulsion of Student (DOB 08-20-86) 6
(*please refer to Report Out of Closed Session*)

Business and Finance

A.6 Award of Purchase Orders, FY 2001-2002 . . . . . 7-7e
A.7 Approval of Conference and Travel 8-12
A.8 Acceptance of Gifts 13-13d
A.9 Denial of Claim 14

Proposition X /State Modernization

None.

Personnel

A.10 Certificated Personnel - Elections, Separations 15-17
A.11 Classified Personnel - Merit 18-22
A.12 Classified Personnel - Non-Merit 23

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

There were no Public Comments.

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. **All reports are limited to 5 minutes or less.** However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

A. Student Board Member Reports

Chris Gary, Santa Monica High School - Mr. Gary reported that

1) Spirit Week and Homecoming were excellent
2) ASB and Delians are offering tutoring in Math and Science
3) ASB's magazine drive/fund raiser is well underway; proceeds will go to offset expenses for trips and/or events involving student legislative activitity
4) students are testing again; there is a big emphasis on rising above the disappointing API ineligibility; everyone is working hard to do better.

Greg Sands, Malibu High School - Mr. Sands reported that

1) everyone was very excited about the beginning of construction on the classroom building
2) the playing field looks great(and plays great!)
3) November 9 is Midnight Madness – all are welcome
4) December 5 is the ASB blood drive; it is hoped that this year's level will exceed all previous year's
5) ASB is working diligently to raise money for various projects; the Board will be updated as events unfold

B. **School Reports - Juan Cabrillo Elementary School**

Beth Pugh, Cabrillo PTA President, reported that the Cabrillo PTA is one of the most supportive parental bodies she has ever worked with; they have dedicated this year to trying to provide adequate funding for all identified projects. Of special interest this year is the funding of an additional teacher to develop the Science curriculum, run the Science labs and take care of the classroom components.

On behalf the Cabrillo parents, students and teachers, Mrs. Pugh respectfully

requested that the Board try to find funding for at least one full time PE teacher for each district elementary school.

Among the things to be sponsored by PTA this year are free "Family Nights" at the school, further development of the mentoring program with Malibu High School students, and providing needed funds to students in need for school trips, etc.

If turnout at the recent Back-to-School night is any indicator, this will be a terrific year for Cabrillo PTA

C. SMMCTA Report - none

D. SEIU Report - none

E. PTA Council President Reports - Cheri Orgel, President
Mrs. Orgel stated that the PTA Council is working hard to define and refine its goals, one of which is to increase bi-city (Santa Monica and Malibu) participation in PTA events. She thanked the Board and Superintendent for taking the leadership role in developing this heightened interaction, as represented by the addition of two more Board meetings in Malibu and the opening of an office at Malibu High School by the Superintendent.

F. Malibu Youth Coalition Report
Laure Stern, Executive Director of the Malibu Youth Coalition presented a report, a copy of which is attached hereto and made a part hereof of these original Minutes.

X Superintendent's Report
The Superintendent and/or Assistant Superintendents may report on items not requiring action by the board but are of interest to the Board and public.

- √ **State of the Schools** - the Superintendent reported that he was expecting an formal report from Jacobs Engineering relative to updating the work progress at all sites before mid-December. The Board and public will be notified; the Board may choose to entertain the idea of an joint meeting between itself and Jacobs to **hear** the report and have the opportunity to question the company's principals.

- √ **Strategic Planning Update -** Mr. Deasy announced two very important Strategic Planning meetings, one in at Malibu High School Library, November 14, from 5:30 to 7:30 P.M., and the other in the Library of Muir/SMASH, November 18 from 2 P.M. to 5 P.M. The meetings will be staffed by parent volunteers and Planning Committee members who will assist community members with taking the on-line interviews (relative to the Strategic Planning process) that are currently available on the website. The object of the interviews is community outreach: by gathering information that is important to under-represented community subgroups, the Planning Committee can augment the scope of the process to be inclusive. Anyone is welcome, translation is available, as are refreshments.

Regarding Major and Discussion Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda. Action Items are submitted to the Board of Education with a recommendation from the Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items. When a member of the Staff presents an item, the Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

A.13 DAC Committee Appointments for 2001-2002 School Year 24-25j
A.14 Approval of Special Education Contracts (2001-2002) 26-26c
A.15 Approval of Governor's Performance Award "B": Approval of Site Governance Budget for Webster Elementary School 27-28a
A.16 Approval of Board Policy 4113 - Assignment 29-31a, 32-33
A.17 Approval of Board Policy 4111 - Recruitment and Selection 34-37
A.18 Approval of Board Policy 3550 - Food Services/ Child Nutrition 38-41
A.19 Approval of Board Policy 3551 - Food Services Operations/ Cafeteria Fund 42-45
A.20 Approval of Board Policy 3580 - District Records 46-47a, 48
A.21 Approval of Board Policy 3511 - Energy and Water Conservation 49-52
A.22 Authorization to Contract for Musical Instrument Repair with Nick Rail Music/ Quote #2002.02 53
A.23 Acceptance of Work Completed by Flexi-Tech Specialty Contractors/ Quote #1.06 - Planter Box and Deck Replacement: Muir/SMASH 54
A.24 Authorization for Additional Design Work for Barnum Hall 55
A.25 Classified Administrative Appointment/ Assistant Superintendent of Business and Fiscal Services (**Note: moved forward and heard immediately before A.13**) 56
A.26 Certificated Administrative Appointment/ Coordinator of Child Development Services (**Note: moved forward and heard immediately before A.13**) 57

XII DISCUSSION ITEMS

These items are submitted for information (generally, FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1 Academic Performance Index (API) 58-59u

XIII INFORMATIONAL ITEMS

I.1 Basic/Supplemental Textbooks to be Adopted 60
I.2 Initial Contract Proposal 2001/2002 Santa Monica Malibu Classroom Teachers Association 61-61b

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, in accordance with Board Policy 8320(b).

Note: Mrs. Gottfried indicated that a runoff for the an open seat in the Second Supervisorial District of the Los Angeles County Committee on School District Organization may be necessary. Consequently, there is a possibility that the Board may need to ratify the nomination of its voting delegate, Brenda Gottfried, as the pending nomination falls between two SMMUSD Board meetings, on November 28, 2001. By consensus the Board agreed; if necessary, to place an item for ratification on the Board meeting agenda for December 6, 2001. Staff was directed to notify LACOE of the possible ratification.

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

Note: Mrs. Brady stated that the district's plan to put all new and/or updated Board policies on the website was excellent and so doing would create a middle ground between the hoped-for paperless policies and procedures and something more concrete.

Dr. Jordan added that having access to the District's Master Calendar on the website would be very beneficial, as well. Staff was so directed and will report back to the Board.

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time. **None.**

XIX CLOSED SESSION

The Board of Education may adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION. **None.**

XX ADJOURNMENT

At 9:18 P.M., in a motion by Mrs. Gottfried, seconded by Ms. Brownley, (Five [all] to Zero [none], with no abstentions) this meeting was adjourned to the next regularly scheduled meeting of the Board of Education, Thursday, November 15, 2001, in Council Chambers of the City of Santa Monica, 1685 Main Street, Santa Monica, California.

Approved March 4, 2004

President

Superintendent

Meetings held in Santa Monica are taped for rebroadcast
and played on Cable Channel 16 (City TV) at 11:00 AM
on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access
Channel 15 every Thursday at 2 PM; every Saturday & Sunday at 8 P.M.

Board of Education Meeting Schedule 2001-2002					
July through December, 2001					
Month	**1st Week**	**2nd Week**	**3rd Week**	**4th Week**	**Special/Comments**
July		11 (W)	18th (W)	26	11 & 18 are Wednesdays 18 & 26: Duplicate Strategic Planning Workshops
August	2		16		
September	6	**13**	20		13 - Strategic Planning Design Team Appointments
October	4 **		18 *		
November	1 **		15 *		
December	6		XX		
January through June, 2002					
January		10		24	
February	7 **		21 *		
March	7 **		20 (W)		Wednesday (to accommodate Stairway)
April		11		25	
May	2 **		16 *		
June	6 **		20		

AGENDA DISTRIBUTION -- Agendas are distributed to:
All District principals/District managers/supervisors
all branches of the public library in Santa Monica and Malibu
print media in both Santa Monica and Malibu
SMMCTA and SEIU representatives
presidents of PTA Council and site PTAs
African American Parent Support Group
District Legal Counsel
the City Managers of both Santa Monica and Malibu
members of the public who may subscribe
electronic media - surfsantamonica.com, oceanparkgazette.com

Agenda Tables of Contents are mailed first class mail at no cost to the receiving party to:
chairs of District Advisory Committees, chairs of Site Governance Councils,
members of the Prop X Oversight Committee
City Council members of both Santa Monica and Malibu
Board of Trustees Members Santa Monica College
representatives of child care/child welfare agencies in Santa Monica
representatives of various City commissions
requesting members of the public.
members, Superintendent's Financial Task Force; members Financial Oversight Committee
e-mail distribution list

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is accessible to the public 24 hours/day at the District Offices' entrance, 1651 - 16th street in Santa Monica. Special meeting agendas are posted 24 hours prior to special meetings of the Board of Education. It is also available 24/7 on the District's website, *www.smmusd.org*.

** = Meetings to be held in the Council Chambers of the City of Santa Monica, 1685 Main Street, Santa Monica.*
*** = Meetings to be held at Hughes Research Laboratories, 3011 Malibu Canyon Road, Malibu.*

November 1, 2001

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

I CALL TO ORDER

A Roll Call - the meeting was called to order by President Tom Pratt.

Tom Pratt - President
Julia Brownley - Vice President
Pam Brady - absent and excused (Closed Session only)
Jose Escarce
Brenda Gottfried
Mike Jordan
Maria Leon-Vazquez

Gregory Sands Student Board Member representing Malibu High School (voting)
Christopher Gary Student Board Member representing Santa Monica High School
TBA Student Board Member representing Olympic High School

B Pledge of Allegiance- the Pledge of Allegiance was led by Dr. Jordan

II CLOSED SESSION -

In Closed Session, the Board of Education approved a Pupil Expulsion (student DOB 08-20-86) pursuant to GC§ 54954.5 (h), as cited in the Brown Act. The Board also approved putting the Pupil Expulsion in abeyance.

Motion Made By:	Ms. Brownley
Seconded By:	Dr. Escarce
Ayes:	Six (All)
Noes:	Zero (None)
Abstentions:	Zero (None)
Absent:	One (Mrs. Brady, excused)

- Personnel/Classified Administrative Appointment/ Assistant Superintendent of Business and Fiscal Services pursuant to GC§54957, as cited in the Brown Act
  Note: This item was finalized in Closed Session and the action taken on it was reported out when the correlative item, A.25, came before the Board for approval; please refer to page for comments

- Certificated Administrative Appointment/ Coordinator of Child Development Services pursuant to GC§54957, as cited in the Brown Act
  Note: This item was finalized in Closed Session, and the action taken on it was reported out when the correlative item, A.26, came before the Board for approval; please refer to page for comments

TO: BOARD OF EDUCATION

ACTION
11/01/01

FROM: SUPERINTENDENT

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes: None

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Consent Calendar

TO: BOARD OF EDUCATION

ACTION/CONSENT
11/01/01

FROM: SUPERINTENDENT

RE: BASIC AND SUPPLEMENTAL/TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.2

It is recommended that the following basic and supplemental textbooks be adopted for use in the Santa Monica-Malibu Unified School District effective immediately.

COMMENT: In accordance with the Board of Education policy, the textbooks listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

ENGLISH TO USE, by Barbara and David Trautman, Language Arts, copyright 1998, Grade 7, SUPPLEMENTARY, person requesting adoption: Diane Gonsalves, John Adams for Readers/Writers Workshop

ENGLISH TO USE-STUDENT WORKBOOK, by Barbara and David Trautman, Language Arts, copyright 1998, Grade 7, SUPPLEMENTARY, person requesting adoption: Diane Gonsalves, John Adams for Readers/Writers Workshop

JUNIOR DICTIONARY, by E.L. Thorndike/Clarence Barnhart, Language Arts, copyright 1997, Grade 7, SUPPLEMENTARY, person requesting adoption: Diane Gonsalves from John Adams for Resource class

UNITED STATE HISTORY TEACHERS EDITION, by Wayne King and John Napp, US History-Social Studies for grade 6-8 SDC, published by AGS, copyright 2001, BASIC, request made by Kristin Ferres of John Adams Middle School

UNITED STATES HISTORY, by Wayne King and John Napp, US History-Social Studies for grade 6-8 SDC, published by AGS, copyright 2001, BASIC, request made by Kristin Ferres of John Adams Middle School

UNITED STATE HISTORY STUDENT WORKBOOK, by Wayne King and John Napp, US History-Social Studies for grade 6-8 SDC, published by AGS, copyright 2001, BASIC, request made by Kristin Ferres of John Adams Middle School

WORLD HISTORY HANDBOOK, by Wayne King and John Napp, US History-Social Studies for grade 6-8 SDC, published by AGS, copyright 2001, BASIC, request made by Kristin Ferres of John Adams Middle School

AGS WORLD HISTORY, by Wayne King and John Napp, US History-Social Studies for grade 6-8 SDC, published by AGS, copyright 2001, BASIC, request made by Kristin Ferres of John Adams Middle School

THE COLOR PURPLE, by Alice Walker, English, Grade 11, Published Pocket Books, copyright 1982, Supplemental, request made by Lori Horn of Samohi

BURIED ONIONS, by Gary Soto, published by Harper Collins, English, Grade 9, Published Pocket Books, copyright 1997, Supplemental, request made by Lori Horn of Samohi

THIS BOYS LIFE, by Tobias Wolff, published by Harper and Row, English, Grade 10, copyright 1989, Supplemental, request made by Lori Horn of Samohi

MONSTER, by Walter Dean Myers, published by Harper Collins, copyright 1999, English, Grade 10, Supplemental, request made by Lori Horn of Samohi

SHORT STORY MASTER PIECES, Edited by Robert Penn Warren and Albert Erskine, published by Dell, English, Grade 9, Published Pocket Books, copyright 1997, Supplemental, request made by Lori Horn of Samohi

ESSENTIAL ELEMENTS 2000, COMPREHENSIVE BAND METHOD, by Tim Lautzenheiser, John Higgins, Published by Hal Leonard, Music for Grades 4 & 5, Supplemental, copyright 1999, request made by Tom Whaley of Educational Services

MOTION MADE BY:	Ms. Brownley
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

TO: BOARD OF EDUCATION

ACTION/CONSENT
11/01/01

FROM: SUPERINTENDENT/LISE REILLY

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.3

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2001/2002 budget.

Contractor/Contract Dates	Description	Site	Funding
Family Service of Santa Monica Nov 1, 2001- June 30, 2002 Cost: Not to exceed $6,360	To provide 8 hours per week of supervised individual and crisis counseling at Olympic High School	Educational Services	Safe and Drug Free Schools 01-37100-0-19150-1000-5802-035-1300
Michael Hill Nov 1, 2001-June 30, 2002 Cost: Not to exceed $3,500	To produce the 2000-2001 school year District-wide School Accountability Report Card (SARC)	Educational Services	Instructional Administration 01-00000-0-11100-21000-5802-030-1300
Michael Hill Nov 1, 2001- June 30, 2002 Cost: Not to exceed $10,400	To work with District staff to create online, searchable access to the District's existing policies and administrative regulations using FileMaker Pro Database software. Create word-processed copies of policies not currently in electronic format	Human Resources	Unrestricted Resource/ Other General Admin/ Personnel Services 01-00000-0-00000-72000-5802-025-1250
Jewish Family Service of Santa Monica Sept. 5, 2001-June 21, 2002 Cost: Not to exceed $3,000	Individual, group, family counseling; classroom & PTA presentations; referrals; crisis intervention	John Adams Middle School	JAMS Gift 01-90120-0-11100-10000-5802-011-4110
NCCJ National Conference for Community & Justice Nov. 1, 2001-June 30, 2002 Cost: Not to exceed $3,500	To provide two days of human relations training to district teachers	Educational Services	City of SM - Multicultural Programs 01-91230-0-19200-10000-5802-030-1300

MEETING NOTE: It was noted that Mr. Hill will also produce individual report cards for each school. Ms. Brownley asked that when items such as the third one come before the Board, that a time line be provided with a drop-dead as precise as possible. All Board members strongly support placing policies and procedures on the web site.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mrs. Brady
STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

NOTE: THIS ITEM WAS REVISED PRIOR TO THE MEETING AND WAS PROPERLY NOTICED

TO: BOARD OF EDUCATION

ACTION/CONSENT
11/01/01

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2001-02

RECOMMENDATION NO. A.4

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2000-01 school year. No child will be denied due to financial hardship.

School Grade # of Students	Destination Dates	Principal Teacher	Cost / Paid for	Subject	Purpose of Trip
Webster Grade 4 30 students	Catalina Island 11/07/01 to 11/09/01	Phil Cott Katie Jochims	$200.00 per student paid for by PTA and scholarship funds	Science	To study the marine environment and ecology with hands on experience.
Webster Grades 4/5 90 students	Sacramento, Ca. 5/1/02 to 5/3/02	Phil Cott Bea Poole	$531.00 per student paid for by PTA and scholarship funds	History	Fourth and Fifth grade students will have completed a study of California's History. Will visit sites that include the Capitol, Coloma, Sutters Fort and Mill.
Webster Grade 5 75 students	Astro Camp Idyllwild, CA 5/15/02 to 5/17/02	Phil Cott Victoria Winokur	$150.00 per student. Students have raised the money on their own through fund raising, PTA, Scholarship fund	Science	Gives students an opportunity to participate in a series of hands-on science discovery oriented science seminars. They will be taught a series of science classes both in classroom labs and out in the field. In the evenings they will study astronomy as well.
Webster Grade 5 75 students	Yosemite 6/3/02 to 6/7/02	Phil Cott	$350 per student. Students have raised the money on their own through fund raising, PTA, Scholarship fund	Science	To allow students to experience a curriculum in the snow and @ high elevations. They will also explore the geological and ecological wonders of this environment and come back with a new awareness of our world and themselves.
Samohi Seniors 18 students	Cal State Monterey/ UC Santa Cruz 11/9-11/10/01	T. Collatos V. Garcia-Hecht	$400+/student ASB Funds Fund Rasing	AVID 12	On-site admissions at two (2) state institutions of higher learning

PUBLIC SPEAKER: Tony Collatos, Samohi instructor, strongly supporting the AVID program and student trips to colleges.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mrs. Brady
STUDENT ADVISORY VOTE: Aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/CONSENT
11-01-01

FROM: SUPERINTENDENT / LAUREL SCHMIDT

RE: EXPULSION OF STUDENT (B/D 08-20-86)

RECOMMENDATION NO. A.5

It is recommended that the Board of Education expel student (B/D 08-20-86).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Education Code Section 48900 (a)(1) and (a)(2):

"Caused, attempted to cause or threatened to cause physical injury to another person."
Education Code 48900 (a)(1)

"Willfully used force or violence upon another, except in self defense."
Education Code 48900 (a)(2)

MEETING NOTE: Action for this item was reported out of Closed Session (See Table of Contents). Because Mrs. Brady had been detained and did not participate in the Closed Session the vote was 6(all) 0 (none), as reported.

MOTION MADE BY: Ms. Brownley
SECONDED BY: ~~Mrs. Brady~~ **Dr. Escarce**

STUDENT ADVISORY VOTE: Aye
AYES: 6 (all: Mrs. Brady *in absentia*)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/CONSENT
11/01/01

FROM: SUPERINTENDENT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.6

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 12, 2001, through October 23, 2001 for fiscal year 2000/01.

MOTION MADE BY:	Ms. Brownley
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	Aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2001

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES EQ-EARTHQUAKE
SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
		*** CHANGED PURCHASE ORDERS ***			
253199	IDEAL OFFICE INTERIORS	INCORRECT PRICING	PERSONNEL SERVICES	241.32	U
253153	SHIFFLER WEST EQUIPMENT SALES	ADDITIONAL ITEM PURCHASED	WEBSTER ELEMENTARY SCHOOL	40.00	U
			** CHANGED PURCHASE ORDERS TOTAL:	281.32	
		*** NEW PURCHASE ORDERS ***			
253108	(ASCD)ASSN FOR SUPERVISION &	membership	CURRICULUM AND IMC	189.00	U
252975	3M LIBRARY SECURITY SYSTEM	REPAIR	SANTA MONICA HIGH SCHOOL	460.00	U
253267	A TOUCH OF CLASSROOM	CLASSROOM GATE MATERIALS	WILL ROGERS ELEMENTARY SCHOOL	151.56	U
253206	AARDVARK CLAY	CLAY FOR ART PROJECTS	FRANKLIN ELEMENTARY SCHOOL	323.28	U
253036	ACHIEVEMENT TECHNOLOGIES INC	SOFTWARE SUBSCRIPTION	SANTA MONICA HIGH SCHOOL	7,500.00	U
253101	ADAGER	Maintenance	INFORMATION SERVICES	300.00	U
252606	ADVANCED DOCUMENT SYSTEMS	CASH REGISTER	SAMOHI STUDENT STORE	284.60	U
253240	ALCO PRODUCTS INC	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	441.58	U
253301	ALPHA SCIENTIFIC MEDICAL INC.	OTOSCOPE	HEALTH SERVICES	108.85	U
253145	AMECI	INSERVICE SUPPLIES	STATE AND FEDERAL PROJECTS	648.00	U
253140	ANAHEIM BAND	BASSES/LINCOLN	CURRICULUM AND IMC	1,272.24	U
253141	ANAHEIM BAND	STRING BASS OUTFIT/MHS	CURRICULUM AND IMC	1,704.24	U
253208	APPLE COMPUTER CORP	COMPUTER HARDWARE/SOFTWARE	STATE AND FEDERAL PROJECTS	3,878.17	U
253087	ARTHUR J GALLAGHER & CO	TRAVEL ACCIDENT INSURANCE	INSURANCE SERVICES	3,645.00	U
253192	ASSOC OF SCH ADMINISTRATORS	PUBLICATIONS	PERSONNEL SERVICES	127.32	U
253128	AUSTIN,HEATHER	REIMBURSE/INST SUP/LANG ARTS	JOHN ADAMS MIDDLE SCHOOL	93.50	U
253249	AVEDIAN,RAY	REIMBURSEMENT FOR AVEDIAN	JOHN ADAMS MIDDLE SCHOOL	96.49	U
253072	AWARDS REX	AWARDS/SERVICES	PUBLIC INFORMATION OFFICE	500.00	U
253092	AWARDS REX	SUPPLIES	PERSONNEL COMMISION	140.79	U
253205	BARKERS FOOD MACHINERY SVCS	PARTS FOR PORTABLE GRILLS	FOOD SERVICES	274.00	
253259	BARNES & NOBLE/SANTA MONICA	OPEN ORDER/INST SUP/S.I.	JOHN ADAMS MIDDLE SCHOOL	100.00	U
252987	BAY PRINTING CO	PRINT BUSINESS CARDS	HEALTH SERVICES	408.56	U
253018	BAY PRINTING CO	PRINT SEASCAPE NEWSLETTER	PUBLIC INFORMATION OFFICE	7,262.00	U
253086	BAY PRINTING CO	BUSINESS CARDS	CURRICULUM AND IMC	31.18	U
253096	BAY PRINTING CO	PRINT BUSINESS CARD MASTER	DISTRICT-WIDE	934.20	U
253151	BAY PRINTING CO	PRINT BUSINESS CARDS	SPECIAL EDUCATION REGULAR YEAR	62.36	U
253078	BECKLEY CARDY/SCHOOL SPECIALTY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	145.26	
253114	BECKLEY CARDY/SCHOOL SPECIALTY	INSTRUCTIONAL SUPPLIES	CHILD DEVELOPMENT CENTER	125.80	
253207	BORDERS BOOKS & MUSIC-WESTWOOD	BTSA BOOKS	STATE AND FEDERAL PROJECTS	68.39	U
253280	BOSTON MUSIC COMPANY	MUSIC TEXTBOOKS	SANTA MONICA HIGH SCHOOL	337.48	U
253201	BRIDGES.COM COMPANY	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	236.00	U
253033	BUDGET COPY SYSTEMS	OPEN ORDER/MAINTENANCE AGREEM-	CHILD DEVELOPMENT CENTER	325.00	
253055	BUDGET COPY SYSTEMS	OPEN ORDER/MAINTENANCE AGREEM-	CHILD DEVELOPMENT CENTER	325.00	
253059	BUDGET COPY SYSTEMS	OPEN ORDER/ANNUAL MAINTENANCE	CHILD DEVELOPMENT CENTER	325.00	
253188	CALIFORNIA ALLIANCE FOR ARTS	NON INSTRUCTIONAL CONTRACT	STATE AND FEDERAL PROJECTS	3,000.00	U
253075	CANNON SPORTS INC	P.E. SUPPLIES	DISTRICT-WIDE	259.20	U
252950	CARLSONS APPLIANCES	KITCHEN STOVE	CHILD DEVELOPMENT CENTER	398.57	
253193	CARLSONS APPLIANCES	ICE MAKER	HEALTH SERVICES	717.17	U
253038	CHARIOT SOFTWARE GROUP	SOFTWARE LICENSE	SANTA MONICA HIGH SCHOOL	250.00	U
253296	CHELSEA HOUSE PUBLISHERS	LIBRARY BOOKS	CABRILLO ELEMENTARY SCHOOL	224.50	U
253138	CHILDRENS BOOK COUNCIL	LIBRARY READING PROMO	CURRICULUM AND IMC	442.50	U
253048	CHILDRENS BOOK WORLD	Open P.O. St. Anne	STATE AND FEDERAL PROJECTS	4,000.00	U
253269	CLASSROOM READING SERVICE	SCIENCE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	265.50	U
253090	COCA COLA BOTTLING COMPANY OF	SOFT DRINKS	OLYMPIC CONTINUATION SCHOOL	168.44	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
253166	COCA COLA BOTTLING COMPANY OF	OPEN PO FOR DRINKS FOR RESALE	SAMOHI STUDENT STORE	1,000.00	U
253020	COLLEGE BOARD PUBLICATIONS	OTHER BOOKS	MALIBU HIGH SCHOOL	236.00	U
253189	COPLEY LA NEWSPAPER	MEDIA RELEASE FOR F/R MEALS	FOOD SERVICES	1,058.00	
253300	CORPORATE EXPRESS ACCT #69639	PRINTER INK	HEALTH SERVICES	88.54	U
252994	CRUCIAL TECHNOLOGY	COMPUTER SUPPLIES	MALIBU HIGH SCHOOL	598.43	U
253149	CUNNINGHAM,ALAN	PRODUCE FOR FARMERS MRK SBP	FOOD SERVICES	2,000.00	
253042	CURRICULUM ASSOC INC	BOOKS	MCKINLEY ELEMENTARY SCHOOL	463.32	U
253067	DANIELS TIRE SERVICE	TIRES VEHICLE #63	PURCHASING/WAREHOUSE	137.48	U
253172	DAVIS,LAUREL	TECH CADRE PURCHASES	WILL ROGERS ELEMENTARY SCHOOL	52.83	U
253191	DEPT OF GENERAL SERVICES	EMPLOYEE RELATIONS	EMPLOYEE RELATIONS	225.00	U
253253	DESERT EXPRESS	TRANSP/MUSIC DEPT/TRAILER	SANTA MONICA HIGH SCHOOL	4,205.00	U
253251	DURHAM TRANSPORTATION	PAYMENT FOR TRANS.6TH SE	JOHN ADAMS MIDDLE SCHOOL	351.36	U
253254	DURHAM TRANSPORTATION	TRANSPORTATION	EDISON ELEMENTARY SCHOOL	413.69	U
253099	E.G. BRENNAN & CO.INC	BURSTER	INFORMATION SERVICES	4,394.60	U
253091	EDUCATION STATION LEARNING	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	200.00	U
253244	EMPIRE FLOOR MACHINE	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	2,000.00	U
252988	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	MALIBU HIGH SCHOOL	1,083.78	U
253163	FRITO-LAY INC	OPEN PO FOR SNACK RESALE ITEMS	SAMOHI STUDENT STORE	3,500.00	U
253248	FRUMOVITZ,ALEXANDRA	REIMBURSEMENT FOR FRUMOVITA	JOHN ADAMS MIDDLE SCHOOL	92.56	U
252970	GALE GROUP	BOOKS	SANTA MONICA HIGH SCHOOL	1,080.88	U
253085	GALE SUPPLY CO	CUSTODIAL SUPPLIES	DISTRICT-WIDE	1,279.80	U
252991	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTER EQUIPMENT/TECHN EDUC	CURRICULUM AND IMC	4,702.32	U
253264	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTER	HEALTH SERVICES	1,180.44	U
253277	GBC - NATIONAL SERVICE	LAMINATING FILM	WILL ROGERS ELEMENTARY SCHOOL	236.00	U
253121	GBC/EDUCATION DEPARTMENT	GENERAL SUPPLIES/LAMINATE	SMASH SCHOOL	39.42	U
253237	GEMS	CORE 3 SCIENCE BOOKS	SMASH SCHOOL	223.88	U
252916	GENERAL BINDING CORP	LAMINATOR SUPPLIES	LINCOLN MIDDLE SCHOOL	176.28	U
253061	GENERAL BINDING CORP	OPEN ORDER/ANNUAL MAINTENANCE	CHILD DEVELOPMENT CENTER	432.00	
253118	GENERAL BINDING CORP	CLASSROOM SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	31.59	U
252997	GOLDEN RULE BINDERY	STUDENT WORK/NCCJ PROJECTS	CURRICULUM AND IMC	594.00	U
253027	GREAT SOURCE	WRITING HANDBOOKS	GRANT ELEMENTARY SCHOOL	5,968.36	U
253073	GREAT SOURCE EDUCATION GROUP	TEACHING MATERIALS	JOHN MUIR ELEMENTARY SCHOOL	433.61	U
253089	GREAT SOURCE EDUCATION GROUP	INSTRUCTIONAL SUP/S.I.	JOHN ADAMS MIDDLE SCHOOL	154.09	U
253250	GUIDED DISCOVERIES	PAYMENT FOR CATALINA 9/28/01	JOHN ADAMS MIDDLE SCHOOL	6,876.00	U
253171	HANDWRITING WITHOUT TEARS	BOOKS & MATERIALS	WEBSTER ELEMENTARY SCHOOL	205.42	U
253132	HARBOR DIESEL & EQUIPMENT INC	REPAIR OF BUS #11/TRANSP. DEPT	TRANSPORTATION	3,784.80	U
253231	HARCOURT BRACE	MATH CHAPTER RESOURCE BINDERS	ROOSEVELT ELEMENTARY SCHOOL	338.95	U
253270	HARCOURT BRACE	SCIENCE TEXTBOOKS	WEBSTER ELEMENTARY SCHOOL	716.69	U
253204	HOLT RINEHART & WINSTON	SCIENCE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	9,213.73	U
253120	HOUGHTON MIFFLEN-MCDOUGAL	SOCIAL STUDIES TEXTBOOKS	SANTA MONICA HIGH SCHOOL	5,565.00	U
252986	HOUGHTON MIFFLIN	TEXTBOOKS	MALIBU HIGH SCHOOL	685.43	U
253229	HOUGHTON MIFFLIN	THESAURUS	ROOSEVELT ELEMENTARY SCHOOL	966.42	U
253039	IMED	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	524.88	U
253182	IMED	BOOM BOX--FINE ARTS DEPT.	STATE AND FEDERAL PROJECTS	1,414.80	U
252326	INTELLI-TECH	Computer equipment	PT DUME ELEMENTARY SCHOOL	561.60	U
252574	INTELLI-TECH	ROP PHOTOGRAPHY SUPPLIES	R O P	1,169.64	U
252849	INTELLI-TECH	COMPUTER MEMORY	MCKINLEY ELEMENTARY SCHOOL	42.12	U
253006	INTELLI-TECH	PRINTER MEMORY	CURRICULUM AND IMC	62.64	U
253049	IPMA BOOKSTORE	BOOK	PURCHASING/WAREHOUSE	38.06	U
253074	JUNIOR LIBRARY GUILD	data disc remake	JOHN ADAMS MIDDLE SCHOOL	10.00	U
252770	JUST IN DRAPERIES & BLINDS	OFFICE WINDOW BLINDS	MALIBU HIGH SCHOOL	508.75	U

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253290	KAPLAN SCHOOL SUPPLY CORP	Preschool supplies/Crane	SPECIAL ED SPECIAL PROJECTS	210.11	U
253044	KINKO'S	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	25.92	U
253274	KJOS, NEIL A.	MUSIC TEXTBOOKS	SANTA MONICA HIGH SCHOOL	303.85	U
252968	KNOWBUDDY PUBLISHERS	BOOKS	SANTA MONICA HIGH SCHOOL	718.31	U
253043	KOVARIC, LINDA	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	63.55	U
253029	L.A. METRO PUBLIC PURCHASING	LAMPPAC DUES	SPECIAL EDUCATION REGULAR YEAR	50.00	U
253203	LAGUNA CLAY COMPANY	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	55.09	U
253209	LAKESHORE (PICK UP ONLY)	WORKBOOKS	CABRILLO ELEMENTARY SCHOOL	154.55	U
253058	LAKESHORE CURRICULUM	EduCubes/Lakin Crane	SPECIAL ED SPECIAL PROJECTS	249.95	U
253131	LAKESHORE CURRICULUM	Carpeting/Bookstand	ROOSEVELT ELEMENTARY SCHOOL	2,829.84	U
253177	LASERCARE	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	160.30	U
253154	LEADERSHIP MEDIA	TESTING MATERIALS	CURRICULUM AND IMC	697.20	U
253265	LINGUI SYSTEMS INC	SPEECH DEPT. MATERIALS	WILL ROGERS ELEMENTARY SCHOOL	107.09	U
253196	LOS ANGELES COUNTY OFFICE OF	REFERENCE MATERIAL	PERSONNEL SERVICES	40.75	U
253195	LOS ANGELES TIMES	ADVERTISING	PERSONNEL SERVICES	500.00	U
253037	MARTINEZ, GLORIA	MILEAGE REIMBURSEMENT	MALIBU HIGH SCHOOL	500.00	U
253183	MATERIAL SUPPLIES DISTRIBUTORS	NEW HAND TRUCK	FACILITY OPERATIONS	212.91	U
253035	MATTHEWS, MIKE	MILEAGE REIMBURSEMENT	MALIBU HIGH SCHOOL	1,000.00	U
252728	MICRO BIO-MEDICS	NURSE SUPPLIES	PT DUME ELEMENTARY SCHOOL	200.00	U
253083	MONARCH BUS. FORMS/STRATACOM	TEACHER NURSE REFFERAL FORMS	DISTRICT-WIDE	1,620.00	U
253162	NAFSA PUBLICATIONS	REFERENCE BOOK	SANTA MONICA HIGH SCHOOL	102.20	U
253261	NATIONAL ASSOC OF SECONDARY	APPLICATION FORMS	SANTA MONICA HIGH SCHOOL	59.00	U
253307	NELI'S INC	SUPPLIES/STRATEGIC DESIGN TEAM	BOE/SUPERINTENDENT	1,700.00	U
253262	NEXTEL COMMUNICATIONS	NEXTEL PHONES	TRANSPORTATION	821.95	U
253314	NEXTEL COMMUNICATIONS	NEXTEL PHONES	CURRICULUM AND IMC	181.97	U
253082	NICK RAIL MUSIC	MUSIC TEXT BOOKS	STATE AND FEDERAL PROJECTS	5,495.80	U
253252	NORTH AMERICAN BUSINESS PHONES	MULTI LINE PHONE-ST ANNES	STATE AND FEDERAL PROJECTS	150.12	U
253186	O'MEARA,PEGGY	REIMBURSE/INST SUP/SPEC ED	JOHN ADAMS MIDDLE SCHOOL	97.24	U
253239	OLYMPIC TRANSMISSIONS	REPAIR OPERATIONS VEHICLE	FACILITY OPERATIONS	2,655.00	U
253095	OTIS SPUNKMEYER INC	OPEN PO FOR COOKIES FOR RESALE	SAMOHI STUDENT STORE	1,200.00	U
253167	PACIFIC RIM PRINTERS*MAILERS	PRINTING	SANTA MONICA HIGH SCHOOL	216.00	U
250447	PAGENET PAGING NETWORK	PAGER RENTAL/SERVICE	PURCHASING/WAREHOUSE	82.80	U
251019	PAGENET PAGING NETWORK	PAGER RENTAL/SERVICE	FACILITY OPERATIONS	457.80	U
251022	PAGENET PAGING NETWORK	DIGITAL PAGER SERVICE/RENTAL	TRANSPORTATION	41.40	U
253093	PAGENET PAGING NETWORK	PAGER RENTAL/SERVICE	CURRICULUM AND IMC	44.23	U
253094	PAGENET PAGING NETWORK	PAGER RENTAL/SERVICE	STATE AND FEDERAL PROJECTS	44.23	U
253152	PAGENET PAGING NETWORK	PAGER RENTAL/SERVICE	MCKINLEY ELEMENTARY SCHOOL	41.40	U
253170	PAGENET PAGING NETWORK	PAGER RENTAL/SERVICE	SANTA MONICA HIGH SCHOOL	199.69	U
253184	PAGENET PAGING NETWORK	PAGER RENTAL/SERVICE	FOOD SERVICES	118.80	
252966	PBS VIDEO	DATABASE	SANTA MONICA HIGH SCHOOL	3,780.00	U
252711	PERFORMING TREE	PERFORMANCE	JOHN MUIR ELEMENTARY SCHOOL	408.00	U
252712	PERFORMING TREE	`ERFORMANCE	JOHN MUIR ELEMENTARY SCHOOL	658.00	U
252713	PERFORMING TREE	PERFORMANCE	JOHN MUIR ELEMENTARY SCHOOL	398.00	U
252714	PERFORMING TREE	PERFORMANCE	JOHN MUIR ELEMENTARY SCHOOL	428.00	U
252716	PERFORMING TREE	PERFORMANCE	JOHN MUIR ELEMENTARY SCHOOL	718.00	U
252717	PERFORMING TREE	PERFORMANCE	JOHN MUIR ELEMENTARY SCHOOL	608.00	U
253084	PIONEER CHEMICAL CO	CUSTODIAL SUPPLIES	DISTRICT-WIDE	3,300.48	U
253243	PIONEER CHEMICAL CO	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	2,000.00	U
253245	PITNEY BOWES	EQUIPMENT REPAIR	PRINTING SERVICES	500.00	U
253306	PRETTY PARTY	SUPPLIES/STRATEGIC DESIGN TEAM	BOE/SUPERINTENDENT	205.20	U
253060	PSYCHOLOGICAL CORP/HARCOURT	WISC KIT/ Sandy Baral	SPECIAL EDUCATION REGULAR YEAR	855.50	U

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253287	PYRAMID EDUCATIONAL PRODUCTS	PECS supplies/Bishop	SPECIAL EDUCATION REGULAR YEAR	82.36	U
253045	R & D TRANSPORTATION SERVICES	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	250.60	U
253041	RAMOS, IRENE	MILEAGE REIMBURSEMENT	MALIBU HIGH SCHOOL	500.00	U
253104	RAND MCNALLY	globes	GRANT ELEMENTARY SCHOOL	622.96	U
253164	RAND MCNALLY	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	1,058.46	U
253165	RAND MCNALLY	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	405.92	U
253005	REDWOOD PRESS	SBRC PROGRESS REPORTS	CURRICULUM AND IMC	1,967.76	U
253289	REILLY, LISE	mileage reimbursement	CURRICULUM AND IMC	500.00	U
253200	RENAISSANCE LEARNING	Literacy Program Materials	ROOSEVELT ELEMENTARY SCHOOL	1,001.99	U
253137	ROMERO, CLARA	PRINT CARTRIDGE FOR FAX	WILL ROGERS ELEMENTARY SCHOOL	79.90	U
253169	S & R SPORT	P.E. EQUIPMENT	SANTA MONICA HIGH SCHOOL	304.43	U
253234	SADDLEBACK EDUCATIONAL INC	textbook preview copy	JOHN ADAMS MIDDLE SCHOOL	42.91	U
253139	SAMARGE, SUSAN	OFFICE SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	70.18	U
253034	SCHEER,SUSAN	REIM. CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	167.34	U
253143	SCHOLASTIC INC	SCHOLASTIC MAGAZINES	WEBSTER ELEMENTARY SCHOOL	105.93	U
253158	SCHOLASTIC INC	SCIENCE WORLD	WEBSTER ELEMENTARY SCHOOL	217.73	U
253054	SCHOOL SERVICES OF CALIFORNIA	order workshop materials	STATE AND FEDERAL PROJECTS	141.60	U
253233	SCHOOL SPECIALTY INC	MATH MANIPULATIVES	ROOSEVELT ELEMENTARY SCHOOL	85.59	U
253142	SEA CLEAR POOLS	MAINT POOL SUPPLIES/PARTS	FACILITY MAINTENANCE	675.00	U
253050	SEHI COMPUTER PRODUCTS	PRINTER	SANTA MONICA HIGH SCHOOL	1,565.76	U
253077	SEHI COMPUTER PRODUCTS	SUPPLIES/PRINTERS	MCKINLEY ELEMENTARY SCHOOL	967.51	U
253161	SEHI COMPUTER PRODUCTS	PRINTER	SANTA MONICA HIGH SCHOOL	376.07	U
253168	SEHI COMPUTER PRODUCTS	PRINTER	SANTA MONICA HIGH SCHOOL	376.07	U
252974	SMART & FINAL	OPEN PO FOR SNACK FOOD & SUP.	SAMOHI STUDENT STORE	400.00	U
253109	SMART & FINAL	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	300.00	
252414	SOUTHWEST SCHOOL SUPPLY	OFFICE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	163.65	U
253051	SRA/MCGRAW HILL	books are per attached form	STATE AND FEDERAL PROJECTS	3,851.77	U
252967	STAPLES BUSINESS ADVANTAGE	OPEN PO FOR MERCHANDISE & SUP.	SAMOHI STUDENT STORE	500.00	U
253232	STAPLES BUSINESS ADVANTAGE	SUPPLIES/STRATEGIC PLANNING	BOE/SUPERINTENDENT	500.00	U
252972	STAPLES/PICK UP/SANTA MONICA	OPEN PO FOR MERCH. & SUPPLIES	SAMOHI STUDENT STORE	350.00	U
253031	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	
253032	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	
252957	STECK VAUGHN CO.	INSTRUCTIONAL SUP/ESL/SI	JOHN ADAMS MIDDLE SCHOOL	460.96	U
253071	STRAUS, ILENE	FLOWERS FOR DOCUMENTARY	LINCOLN MIDDLE SCHOOL	334.70	U
253263	SUPER DUPER PUBLICATIONS	SPEECH DEPT. MATERIALS	WILL ROGERS ELEMENTARY SCHOOL	138.08	U
253030	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	
253069	TEACHING RESOURCE CENTER	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	150.00	U
253117	THE RESOURCE NETWORK	GEN SUPPL & MATERIALS/TECH LAB	STATE AND FEDERAL PROJECTS	1,118.10	U
253266	TIME FOR KIDS	SUBSCRIPTION	WEBSTER ELEMENTARY SCHOOL	120.00	U
253130	U S OFFICE PROD./CORPORATE EXP	OPEN ORDER/INST SUP/EXPLOR	JOHN ADAMS MIDDLE SCHOOL	60.00	U
253134	U S OFFICE PROD./CORPORATE EXP	File Cabinet	ROOSEVELT ELEMENTARY SCHOOL	324.50	U
253147	U S OFFICE PROD./CORPORATE EXP	FURNITURE	ROOSEVELT ELEMENTARY SCHOOL	963.53	U
253180	U S OFFICE PROD./CORPORATE EXP	OPEN ORDER OFFICE SUPPLIES	INSURANCE SERVICES	500.00	U
253292	U S OFFICE PROD./CORPORATE EXP	OFFICE SUPPLIES	SPECIAL ED SPECIAL PROJECTS	603.46	U
253023	UNIVERSAL AWNING INC	STANDARD AWNING - MCKINLEY	MCKINLEY ELEMENTARY SCHOOL	1,236.56	F
252633	VIRCO MFG CORP	COMPUTER LAB FURNITURE	WEBSTER ELEMENTARY SCHOOL	3,025.13	U
253025	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	75.00	
253026	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	75.00	
253028	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	75.00	
253105	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	75.00	
253107	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	75.00	

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2001

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES EQ-EARTHQUAKE
SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
253115	VONS STORE #2262	INSERVICE SUPPLIES/SAFETY WKSP	STATE AND FEDERAL PROJECTS	756.00	U
253156	VONS STORE #2262	inservice supplies	CURRICULUM AND IMC	324.00	U
253133	WARICK, CATHY	REIMBURSE/INST SUP/EXPLOR	JOHN ADAMS MIDDLE SCHOOL	78.55	U
253295	WEEKLY READER PERIODICALS	PERIODICAL	CABRILLO ELEMENTARY SCHOOL	88.20	U
252656	WEST COAST PRINT	PRINT REPORT CARDS	MCKINLEY ELEMENTARY SCHOOL	237.60	U
253116	WEST GROUP	CCR TITLE 5	STUDENT SERVICES	213.84	U
253241	WINNER INDUSTRIAL SUPPLY INC	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	637.20	U
253040	WURSTER,PATRICIA	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	93.51	U
252901	YOUNG'S MAINTENANCE	Custodial supplies	ROOSEVELT ELEMENTARY SCHOOL	88.03	U
			** NEW PURCHASE ORDERS TOTAL:	180,945.59	

TO: BOARD OF EDUCATION

ACTION/CONSENT
11/01/01

FROM: SUPERINTENDENT

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.7

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. (The average cost for substitute teachers is $130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

NAME **SITE** **Account Number** **Fund - Program Number**	**CONFERENCE NAME** **LOCATION** **DATE (S)**	**COST ESTIMATE**
ARMSTRONG, Brenda Samohi 01-73150-0-00000-21400-5220-015-4150 General Fund - **Resource**: Staff Dev (CPDP)	California Dance Education Assn. Long Beach, CA October 19 - 21, 2001	$135.00
BERRIMAN, J. Wallace Facilities Management 01-81500-0-00000-81100-5220-061-2602 General Fund - **Resource**: Ongoing and Major Maintenance	The Money & Muscle of Facilities Maintenance Ontario, CA November 2, 2001	$180.00
CONTRERAS, Luis Samohi No Cost to District	CPM Training Ontario, CA Oct. 18 & Dec. 13, 2001; Feb. 4, Mar. 21 & May 9, 2002	**SUB ONLY**
DEASY, John Superintendent 01-00000-0-00000-72000-5220-020-1200 General Fund - **Function**: Other Genl. Admin.	Dinner Meeting (6 people) Santa Monica, CA October 6, 2001 Lunch Meeting (4 people) Santa Monica, CA October 8, 2001 Dinner Meeting (Samohi Admin Staff) Santa Monica, CA October 8, 2001	$251.49 $63.35 $105.35

NAME SITE Account Number Fund - Program Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
DEMPSEY, Juliet John Adams Middle 01-72600-0-11110-10000-5220-011-4110 General Fund - **Resource**: SIP (K-6)	California School Library Assn. Annual Conference Long Beach, CA November 2, 2001	$109.04 **+ SUB**
DONOHOE, Mary C. Roosevelt Elementary 01-72600-0-11100-10000-5220-007-4070 General Fund - **Resource**: SIP (K-6)	California Reading Assn. Annual Conference Ontario, CA November 8 - 10, 2001	$180.00 **+ SUB**
GARBARINI, Rachelle Special Education 01-33200-0-57300-11900-5220-044-1400 General Fund - **Resource**: Spec. Ed. - IDEA Preschool	Teamwork 2001 San Diego, CA November 7 - 10, 2001	$600.00
GLEASON, Beverly Samohi No Cost to District	Small Learning Community Site Visit Norwalk, CA October 9, 2001	**SUB ONLY**
GRANT, Nancy Samohi 01-9[illegible]140-0-11100-41000-5220-015-4150 General Fund - **Resource**: Reimbursed by ASB	AP Conference Venice, CA October 6, 2001	$150.00
HOPKINSON, Sandra Lincoln Middle 01-72600-0-11100-10000-5220-012-4120 General Fund - **Resource**: SIP (K-6)	Literacy through the Social Science Los Angeles, CA October 13, 2001	$45.00
KRUG, Jessica Educational Services 01-7[illegible]800-0-11100-10000-5220-035-[illegible]00 General Fund - **Resource**: Staff Dev. (BTSA)	CFASST Training Network Meeting Alhambra, CA October 9, 2001	$35.00
KUSTON, Alex John Adams Middle 01-72600-0-11100-10000-5220-011-4110 General Fund - **Resource**: SIP (K-6)	Threat Assessment Workshop Santa Monica, CA October 6, 2001	$7.00
LaBRIE, Marilyn Grant Elementary 01-5[illegible]00-0-00000-39000-5220-041-[illegible]00 General Fund - **Resource**: Medi-Cal Billing Option	Community CPR & First Aid Santa Monica, CA October 13 & 25, 2001	$50.00

NAME SITE Account Number Fund - Program Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
MARTINEZ, Gloria Malibu High School 01-73150-0-00000-21400-5220-010-4100 General Fund - **Resource**: Staff Dev. (CPDP)	ACSA Annual Conference San Francisco, CA November 8 - 10, 2001	$425.00
MILLER, Stephanie Olympic High School 01-41100-0-11100-10000-5220-014-4140 General Fund - **Resource**: IASA Innov. Educ.	Creative Strategies for Working with O.D.D. Children & Adolescents Fullerton, CA December 3, 2001	$119.00
NEILL, William Samohi 01-73150-0-00000-21400-5220-015-4150 General Fund - **Resource**: Staff Dev. (CPDP)	California Math Council Palm Springs, CA November 2, 2001	$200.00 **+ SUB**
ORLOWSKI, Jami John Adams Middle 01-[illegible]600-0-11100-10000-5220-011-4110 General Fund - **Resource**: SIP (K-6)	Project Alert (Drug Education) Westchester, CA October 30, 2001	$125.00
PARKER, Jason Samohi 01-[illegible]0140-0-11100-41000-5220-015-4150 General Fund - **Resource**: Reimbursed by ASB	Advanced Placement Workshop - Computer Science Irvine, CA December 8, 2001	$125.00 **+ SUB**
PARSON, Janet Grant Elementary 01-[illegible]200-0-57300-11900-5220-044-[illegible]400 General Fund - **Resource**: Spec. Ed. IDEA Preschool	Pasadena City College: Techs, Tools for Supervision Pasadena, CA October 6, 2001	$60.00
SHIELD, Deanna Franklin Elementary 01-[illegible]200-0-57300-11900-5220-044-1400 General Fund - **Resource**: Spec. Ed. IDEA Preschool	Discrete Trial Training Workshop Seal Beach, CA January 11 - 12, 2002	$395.00
SUTTON, Robyn John Muir Elementary 01-[illegible]600-0-1110-10000-5220-0[illegible]050 General Fund - **Resource**: SIP (K-6)	Reading Results for K-6 Teachers West Los Angeles, CA August 13 - 17, 2001	$100.00
V[illegible] Jesus Educational Services 0[illegible]230-0-19200-10000-5220-0[illegible]501 General Fund - **Resource**: City of Santa Monica	LACOE Frontline Leadership & Management Series Downey, CA October 10 - 18, 2001	$350.00

N E SITE Account Number Fund - Program Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
W EY, Tom ducational Services 0 0180-0-11100-10000-5220- 0 1300 General Fund - Re urce: Arts Education P nership Grant	CDE - Standards Awareness Workshop Costa Mesa, CA October 30, 2001	$80.00
0 0180-0-17000-10000-5220- (300 General Fund - R rce: Arts Education	Regional MAP Conference Los Angeles, CA November 9, 2001	$80.00
Z O, Peter ducational Services N ost to District	Digital High School Technology Expo 2001 Pasadena, CA October 12, 2001	0
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board) (Changes in Personnel Attendance)		
Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
N, Patty + Additional Staff ohn Muir Elementary 0 1100-0-11100-10000-5220- 00 -4050 General Fund - Re urce: IASA Innov. Educ.	John Muir Staff Retreat Santa Barbara, CA August 29 - 30, 2001	$3,104.50
OS, Adan + Additional Staff amohi 0 3150-0-00000-21400-5220- 0 4150 General Fund - R urce: Staff Dev. (CPDP)	Chicano Graphic Art in Calif. Westwood, CA (UCLA) Oct. 7 & 20 and Nov. 10 & 29, 2001	$195.00
N, Tom + Additional Staff incoln Middle 01 2600-0-11100-10000-5220- 01 4120 General Fund - Re urce: SIP (K-6)	With Difference Eyes Westwood, CA (UCLA) October 20, 2001	$240.00
IAN, Ray + Additional Staff John Adams Middle 0 0100-0-11100-10000-5220- 1300 General Fund - Re urce: IASA Title II hower	CSTA Palm Springs, CA October 25 - 28, 2001	$2,500.00 **+ 5 SUBS**

NAME SITE Account Number Fund - Program Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
NINGER, Joy Additional Staff Franklin Elementary -72600-0-11100-10000-5220- -1501 General Fund - Source: SIP (K-6)	Boost Reading Comprehension Long Beach, CA November 1, 2001	$477.00 **+ 3 Subs**
T, Amy Additional Staff Franklin Elementary -72600-0-11100-10000-5220- -4020 General Fund - Source: SIP (K-6)	Math for K-3 Active Involvement is the Key! Torrance, CA November 14, 2001	$676.00 **+ 4 Subs**
, Marcia VENS, Lori Webster Elementary -72600-0-11100-10000-5220- -4080 General Fund - Source: SIP (K-6)	Marcy Cook Workshop Burbank, CA November 15, 2001	$378.00 **+ 2 Subs**
Out-of-State Conferences: Individual		
FIELD, Deanna Franklin Elementary 33200-0-57300-11900-5220- -1400 General Fund - Source: Special Education- A Preschool	Autism & Disorders of Relating and Communicating Tyson's Corner, VA November 9 - 11, 2001	$1,135.00
Out-of-State Conferences: Group		
NE		

TION MADE BY:	Ms. Brownley
CONDED BY:	Mrs. Brady
UDENT ADVISORY VOTES:	Aye
ES:	7 (all)
ES:	0 (none)
BSTENTIONS:	0 (none)

TO: BOARD OF EDUCATION

ACTION/CONSENT
11/01/01

FROM: SUPERINTENDENT

RE: ACCEPTANCE OF GIFTS

RECOMMENDATION NO. A.8

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling $79,587.41 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code 42602, be authorized to increase the 2001-2002 income and appropriations by $63,222.41 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2001-2002.

MOTION MADE BY:	Ms. Brownley
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	Aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

Board Date: 11/01/01

Gifts and Donations for Fiscal Year 2001-2002

School/Site	Gift Amount	In-kind Value	Donor	Purpose
Account Number				
JAMS	$ 25.00		Diego Leon	Vocal Music Instructional Supplies
01-90120-0-00000-00000-8699-011-0000				
Adult Education				
11-90120-0-00000-00000-8699-090-0000				
Alternative (SMASH)				
01-90120-0-00000-00000-8699-009-0000				
Cabrillo	$ 17,995.05		Juan Cabrillo PTA	Instructional Aides (incl. Balance from 2000-01)
01-90120-0-00000-00000-8699-017-0000	$ 6,000.00		Nancy & Brian Helgeland	Reading Program
	$ 100.00		Laurel & Larry Thorne	Instructional Supplies
CDS				
12-90120-0-00000-00000-8699-090-0000				
Edison				
01-90120-0-00000-00000-8699-001-0000				
Franklin				
01-90120-0-00000-00000-8699-002-0000				
Grant				
01-90120-0-00000-00000-8699-003-0000				
Lincoln	$ 500.00		The Capital Group Co. Charitable Found.	Instructional Supplies
01-90120-0-00000-00000-8699-012-0000				
McKinley				
01-90120-0-00000-00000-8699-004-0000				
Malibu High School	$ 3,600.00		Malibu HS Athletic Booster Club	Additional Football Coaches
01-90120-0-00000-00000-8699-010-0000	$ 720.00		Various Parents	Photography Classroom Expenses
	$ 625.00		Various Parents	Marine Biology Field Trips
Muir				
01-90120-0-00000-00000-8699-005-0000				

Board Date: 11/01/01

Gifts and Donations for Fiscal Year 2001-2002

School/Site	Gift Amount	In-kind Value	Donor	Purpose
Account Number				
Muir/SMASH Joint				
01-90120-0-00000-00000-8699-016-0000				
Olympic HS	$ 64.36		Coca-Cola Bottling Co. of L.A.	General Supplies & Materials
01-90120-0-00000-00000-8699-014-0000				
Rogers	$ 16,000.00		Will Rogers PTA	PE Equip./Tech Support/Science Coordinator
01-90120-0-00000-00000-8699-006-0000	$ 493.00		Various Parents	Outdoor Science School
	$ 100.00		Westside Oikos Comm. Church	General Supplies & Materials (Administration)
Roosevelt				
01-90120-0-00000-00000-8699-007-0000				
Samohi				
01-90120-0-00000-00000-8699-015-0000				
Barnum Hall				
01-90120-0-00000-00000-8699-015-0000				
Pt. Dume Marine Science	$ 17,000.00		Various Parents	Field Trip to C.E.L.P.
01-90120-0-00000-00000-8699-019-0000				
Webster				
01-90120-0-00000-00000-8699-008-0000				
Educational Services		$ 15,750.00	Equinoxe Digital Entertainment	Computer Equipment
01-90120-0-00000-00000-8699-030-0000		$ 615.00	Frank Weeks	Computer Equipment
Student Services (Health Champions)				
01-90120-0-00000-00000-8699-041-0000				
All Others:				
Special Education				
01-90120-0-00000-00000-8699-044-0000				
General				
TOTAL	**$ 63,222.41**	**$ 16,365.00**		

Board Date:11/01/01

Cumulative Totals:Gifts and Donations for Fiscal Year 2001-2002

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS	$ 37,183.85	$ 25.00	**$ 37,208.85**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-011-0000						
Adult Education	$ 1,805.00	$ -	**$ 1,805.00**	$ -	$ -	**$ -**
11-90120-0-00000-00000-8699-090-0000						
Alternative (SMASH)	$ -	$ -	**$ -**	$ 500.00	$ -	**$ 500.00**
01-90120-0-00000-00000-8699-009-0000						
Cabrillo	$ 20,832.73	$ 24,095.05	**$ 44,927.78**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-017-0000						
CDS	$ -	$ -	**$ -**	$ -	$ -	**$ -**
12-90120-0-00000-00000-8699-090-0000						
Edison	$ 95.73	$ -	**$ 95.73**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-001-0000						
Franklin	$ -	$ -	**$ -**	$ 300.00	$ -	**$ 300.00**
01-90120-0-00000-00000-8699-002-0000						
Grant	$ 139.26	$ -	**$ 139.26**	$ 175.00	$ -	**$ 175.00**
01-90120-0-00000-00000-8699-003-0000						
Lincoln	$ 1,012.93	$ 500.00	**$ 1,512.93**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-012-0000						
McKinley	$ 2,088.15	$ -	**$ 2,088.15**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-004-0000						
Malibu High School	$ 7,880.53	$ 4,945.00	**$ 12,825.53**	$ 3,116.00	$ -	**$ 3,116.00**
01-90120-0-00000-00000-8699-010-0000						

Board Date:11/01/01

Cumulative Totals:Gifts and Donations for Fiscal Year 2001-2002

School/Site	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Previous In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
Muir	$ 13,563.65	$ -	**$ 13,563.65**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-005-0000						
Muir/Smash Joint	$ -	$ -	**$ -**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-016-0000						
Olympic HS	$ 3,529.35	$ 64.36	**$ 3,593.71**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-014-0000						
Rogers	$ 39,374.63	$ 16,593.00	**$ 55,967.63**	$ 4,117.40	$ -	**$ 4,117.40**
01-90120-0-00000-00000-8699-006-0000						
Roosevelt	$ 24,510.00	$ -	**$ 24,510.00**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-007-0000						
Samohi	$ 4,359.96	$ -	**$ 4,359.96**	$ 4,250.00	$ -	**$ 4,250.00**
01-90120-0-00000-00000-8699-015-0000						
Barnum Hall	$ 4,900.00	$ -	**$ 4,900.00**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-015-0000						
Pt. Dume Marine Science	$ 706.20	$ 17,000.00	**$ 17,706.20**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-019-0000						
Webster	$ -	$ -	**$ -**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-008-0000						
Educational Services	$ -	$ -	**$ -**	$ 1,200.00	$ 16,365.00	**$ 17,565.00**
01-90120-0-00000-00000-8699-030-0000						
Student Services (Health Champ.)	$ -	$ -	**$ -**	$ -	$ -	**$ -**
01-90120-0-00000-00000-8699-041-0000						
All Others:	$ -	$ -	**$ -**	$ -	$ -	**$ -**
Special Education						
01-90120-0-00000-00000-8699-044-0000						
TOTAL GIFTS	**$ 161,981.97**	**$ 63,222.41**	**$ 225,204.38**	**$ 13,658.40**	**$ 16,365.00**	**$ 30,023.40**

TO: BOARD OF EDUCATION

ACTION/CONSENT
11/01/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: DENIAL OF CLAIM - STUDENT (DOB 8/02/90)

RECOMMENDATION NO. A.9

It is recommended that the Board of Education reject the claim presented on behalf of student (DOB 8/20/90) by Attorney, Henry G. Haddad on September 12, 2001. This claim was forwarded to the District's Insurance Administrator for determination.

COMMENT: Claimant alleges damages due to a trip and fall at Camp Bloomfield in Malibu on May 2, 2001.

Amount of claim - $105,000.00

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: Aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION ACTION/CONSENT
11/01/01

FROM: SUPERINTENDENT/JOSEPH N.QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.10

ELECTIONS

ADDITIONAL ASSIGNMENTS

Name/Location	Rate	Effective	Not to Exceed
ADAMS			
Hale, Shannon	155 hrs @$51.21	10/15/01-6/21/02	Own Hrly/$7938
Santiago, Carol	155 hrs @$58.36	10/15/01-6/21/02	Own Hrly/$9046
		TOTAL OWN HOURLY	$16,984
Comment: Extra 6th period 01-Unrestricted Resource, Reg Ed K-12			
EDUCATIONAL SERVICES			
Hentschell, Denise	$3000 Stipend	9/4/01-6/30/02	Stipend/$3000
		TOTAL STIPEND	$3,000
Comment: Sapid 01-Cal Safe Child Care Development			
FRANKLIN			
Joy, Marion	$100 Stipend	9/1/01-9/28/01	Stipend/$100
		TOTAL STIPEND	$100
Comment: Weekend Conference Stipend 01-Reimbursed by PTA			
LINCOLN			
Massa, Darren	165 hrs @$45.49	10/1/01-6/21/02	Own Hrly/$7506
Seymour, Bob	165 hrs @$55.50	10/1/01-6/21/02	Own Hrly/$9158
		TOTAL OWN HOURLY	$7,506
Comment: Extra 6th period 01-Unrestricted Resource, Reg Ed K-12			
MALIBU			
Harvey, Victoria	150 hrs @$36.69	10/22/01-6/21/02	Own Hrly/$5504
Lanza, Katherine	150 hrs @$45.49	10/22/01-6/21/02	Own Hrly/$6824
		TOTAL OWN HOURLY	$12,328
Comment: Extra 6th period 01-Unrestricted Resource, Reg Ed K-12			
Lovejoy, Anna	50 hrs @$34.90	9/1/00-6/25/01	Est Hrly/$1745
		TOTAL ESTABLISHED HOURLY	$1,745
Comment: Full Inclusion Planning 01-Special Education, 5-22 Severe			
SAMOHI			
Beeman-Solano, Amy	1 hr @$34.90	8/1/01-8/31/01	Est Hrly/$35
DeLaCruz, Gilda	1 hr @$34.90	8/1/01-8/31/01	Est Hrly/$35
Horn, Lorri	1 hr @$34.90	8/1/01-8/31/01	Est Hrly/$35
Howard, Jody	1 hr @$34.90	8/1/01-8/31/01	Est Hrly/$35
Krug, Jessica	1 hr @$34.90	8/1/01-8/31/01	Est Hrly/$35
Louria, Meredith	1 hr @$34.90	8/1/01-8/31/01	Est Hrly/$35
Sanders, Bryan	1 hr @$34.90	8/1/01-8/31/01	Est Hrly/$35
Thais, Robert	1 hr @$34.90	8/1/01-8/31/01	Est Hrly/$35
		TOTAL ESTABLISHED HOURLY	$280
Comment: Summer English Honors Placement 01-Unrestricted,Assessment			

Baxter, Catherine 183 hrs @$58.29 9/5/01-6/21/02 Own Hrly/$10,667
TOTAL OWN HOURLY $10,667

Comment: Extra 6th Period
01-Unrestricted Resource

~~Edens, Meredith 228 hrs @$34.90 9/5/01-6/21/02 Est Hrly/$7957~~
~~Jago, Carol 228 hrs @$34.90 9/5/01-6/21/02 Est Hrly/$7957~~
~~TOTAL ESTABLISHED HOURLY $15,914~~

~~Comment: T.E.S. (Test of Essential Skills) Grading of Writing Tests~~
~~01-Unrestricted Resource, Assessment~~

MEETING NOTE: This item was deleted at the request of Dr. Quarles; it had been erroneously inserted. The District no longer administers this test.

WEBSTER ELEMENTARY
Granof, Deborah 30 hrs @$34.90 10/1/01-6/30/02 Est Hrly/$1047
TOTAL ESTABLISHED HOURLY $1,047

Comment: Teaching language arts to GATE students
01-Gifted/Talented Educ (GATE)

Norris, Jody 510 hrs @$34.90 10/1/01-6/30/01 Est Hrly/$17,799
TOTAL ESTABLISHED HOURLY $17,799

Comment: K-4 Intensive Reading
01-Unrestricted Resource, Reg Educ K-12

HOURLY TEACHERS

ADULT EDUCATION
McClure, Michael 608 hrs @$39.10 10/16/01-6/30/02 Est Hrly/$23,773
TOTAL ESTABLISHED HOURLY $23,773

Comment: ESL Teacher
11-Unrestricted Resource, Regular Education Adult

TOTAL OWN HOURLY, ESTABLISHED HOUR AND STIPENDS = $120.301

SUBSTITUTE TEACHERS

	Effective
ADULT EDUCATION	
($39.10/hour)	
Hernandez, Angelica	9/14/01-6/30/02
CHILD DEVELOPMENT SERVICES	
($12.82/hour)	
Gheewala, Mehram	9/4/01
Langley, Bhakti	9/4/01
REGULAR DAY-TO-DAY	
($118 Daily Rate)	
Asselin, Sylvie	10/6/01
Carter, Robert	10/6/01
Jones, Evelyn	10/6/01
Kinzelberg, Mary	10/6/01
Krinski, Hallie	10/6/01
Larking, Lisa	10/6/01
Reynolds, James	10/6/01
Sarvian, Afsaneh	10/6/01
Schmitz, Will	10/6/01
Waldorf, Sherry	10/6/01

CHANGE IN ASSIGNMENT

Name/Assignment Location	Effective
Hoos, JuliaCheri Malibu/MS English-History From: 40% To: 100%	10/22/01

PROBATIONARY CONTRACTS

Name/Assignment Location	Effective
Bressler, Rachel School Nurse/Rogers 60%-Grant 20%	10/15/01
Henry, Cassy CDS/Edison	9/01/01

TEMPORARY CONTRACTS

Name/Assignment Location	Not to Exceed	Effective
Barba, Yesenia CDS/Rogers	50%	10/1/01-6/21/02
Castillo, Carolina CDS/Edison	50%	9/1/01-6/21/02
Mink, Jacqueline Student Services/Psychologist	100%	9/7/01-6/30/02

LEAVES OF ABSENCE (paid)

Name/Assignment Location	Effective
Armfield, Gina Pt Dume	6/22/01-11/02/01 [maternity]
Valenzuela, Amanda Lincoln	5/21/01-6/22/01

RESIGNATIONS

Name/Assignment Location	Effective
O'Keefe, Amy Cabrillo	9/28/01
Quade, Valerie CDS	6/30/01

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/CONSENT
11-01-01

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A. 11

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

BASS, RONALD	CAMPUS SECURITY OFFICER 4.0 HRS/10 RANGE: 25	 SAMOHI STEP: 01	10-15-01
CARSTEN, ELIZABETH	INST ASST - SPECIAL ED 5.0 HRS/SY RANGE: 20	 PT.DUME STEP: 04	10-12-01
COOPER, CORY	INST ASST - CLASSROOM 3.0 HRS/SY RANGE: 18	 MCKINLEY STEP: 01	10-15-01
GARCIA, VERONICA	CHILDREN CENTER ASSISTANT 3.5 HRS/SY RANGE: 18	 CDS STEP: 01	10-22-01
HENDRICKS, DAVID	CHILDREN CENTER ASSISTANT 3.5 HRS/SY RANGE: 18	 CDS STEP: 01	10-25-01
LEWIS, JESSE	BUS DRIVER 7.0 HRS/10 RANGE: 28	 TRANSPORTATION STEP: 01	08-30-01
LUIS, NOEMI	CHILDREN CENTER ASSISTANT 3.5 HRS/SY RANGE: 18	 CDS STEP: 01	10-22-01
PINEDA-DE LARA, BLANCA	CHILDREN CENTER ASSISTANT 3.5 HRS/SY RANGE: 18	 CDS STEP: 01	10-08-01
RICHARDSON, MELVIN	INST ASST - SPECIAL ED 5.0 HRS/SY RANGE: 20	 CABRILLO STEP: 04	10-08-01

TAYLOR, TERESA	CHILDREN CENTER ASSISTANT 3.5 HRS/SY RANGE: 18	CDS STEP: 01	10-16-01
YATES, KATHY	BUS DRIVER 7.0 HRS/10 RANGE: 28	TRANSPORTATION STEP: 01	10-23-01

PROMOTION

COLAJEZZI, DENISE	OFFICE ASSISTANT II 4.0 HRS/10 RANGE: 22 FR: OFFICE ASSISTANT I	SMASH STEP: 01	10-08-01

REINSTATED

REFAHI, YVONNE	CHILDREN CENTER ASSISTANT 3.5 HRS/SY RANGE: 18	CDS STEP: 01	10-15-01

UNPAID LEAVE OF ABSENCE

DUMAIS, LINDA	INST ASST - SPECIAL ED ADAMS	09-01-01 03-01-02

PROFESSIONAL GROWTH

DURST, PEGGY	INST ASST - SPECIAL ED MCKINLEY	08-01-01

WORKING OUT OF CLASS

LANCASTER, KELLY	CAFETERIA WORKER II 5.0 HRS/SY FR: CAFETERIA WORKER I	FOOD SERVICES	10-08-01

INVOLUNTARY TRANSFER

DROZDOSKI, MANUELA	CHILDREN CENTER ASSISTANT 3.5 HRS/SY FR: 3.5 HRS/SY	ROOSEVELT FRANKLIN	09-26-01
LOPEZ, FRANCISCO	INST ASST - BILINGUAL 3.0 HRS/SY FR: 3.0 HRS/SY	ROGERS SAMOHI	10-15-01

INCREASE IN ASSIGNMENT

CRUZ, TERESITA	INST ASST - BILINGUAL 5.0 HRS/SY FR: 3.0 HRS/SY	ROGERS	10-15-01
ESCALERA, ROSALIE	INST ASST - BILINGUAL 5.0 HRS/SY FR: 3.0 HRS/SY	EDISON	10-08-01 06-14-02

JIMENEZ, MARGARET	INST ASST - BILINGUAL 5.25 HRS/SY EDISON FR: 3.25 HRS/SY	10-08-01 06-14-02
MAILANDER, MARK	INST ASST - CLASSROOM 5.0 HRS/SY WEBSTER FR: 3.0 HRS/SY	10-01-01
ROWLAND, CARLA	INST ASST - SPECIAL ED 5.0 HRS/SY CABRILLO FR: 3.0 HRS/SY	09-05-01
VALADEZ, LUZ	INST ASST - BILINGUAL 5.0 HRS/SY EDISON FR: 3.0 HRS/SY	10-08-01 06-14-02

TEMP/ADDITIONAL

CAPITANO, CAROL	INST ASST - SPECIAL ED MUIR	09-05-01 01-30-02
GARY, BARBARA	INST ASST - CLASSROOM ED SERVICES	09-24-01 10-31-01
GODINEZ, LORENA	CHILDREN CENTER ASSISTANT SAPID	09-04-01 06-30-02
HARMON, LAURIE	INST ASST - SPECIAL ED ED SERVICES	09-24-01 10-31-01
JIMENEZ, MARGARET	INST ASST - BILINGUAL EDISON	10-08-01 06-14-02
MALDONADO, ERICA	INST ASST - CLASSROOM ED SERVICES	09-24-01 10-31-01
MARSHALL, LILIAN	INST ASST - CLASSROOM ED SERVICES	09-24-01 10-31-01
OCAMPO, IRMA	TRANSLATOR SPUERINTENDENT OFFICE	08-01-01 06-30-02
VALADEZ, LUZ	INST ASST - BILINGUAL EDISON	10-08-01 06-14-02

SUBSTITUTE

ACUNA, CLAUDIA	INST ASST - SPECIAL ED SPECIAL ED	10-18-01 06-21-02

DONFELD, SHAUNA	INST ASST - SPECIAL ED SPECIAL ED	10-22-01 06-21-02
GARCIA, CYNTHIA	INST ASST - SPECIAL ED SPECIAL ED	09-27-01 06-21-02
HOPEWELL, ANDREW	INST ASST - PHYSICAL ED PERSONNEL COMMISSION	10-22-01 06-21-02
LAVIGNE, IANNE	INST ASST - SPECIAL ED SPECIAL ED	10-18-01 06-21-02
MEJIA, LORENA	CHILDREN CENTER ASSISTANT CDS	09-01-01 06-30-02
MERCER, JAMES	STOCK AND DELIVERY CLERK PURCHASING	10-29-01 11-05-01
MURPHY, TONY	CHILDREN CENTER ASSISTANT CDS	09-01-01 06-30-02
ONO, MEGAN	INST ASST - SPECIAL ED SPECIAL ED	10-19-01 06-21-02
PIEPER, YALILE	BILINGUAL COMMUNITY LIAISON WEBSTER	09-01-01 12-31-01
THORNTON, CHRISTINE	ELEMENTARY LIBRARY COORD ROGERS	08-28-01 09-30-01
VOSMIKOVA, BARBARA	CHILDREN CENTER ASSISTANT CDS	10-08-01 06-30-02
WARNER, DAVID	INST ASST - SPECIAL ED SPECIAL ED	10-18-01 06-21-02
WOODARD, ANNETTE	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 06-21-02

RESIGNATION

GOODLOE, TONYA	CHILDREN CENTER ASSISTANT ADAMS	10-12-01
LIPSON, KEITH	INST ASST - CLASSROOM MUSIC SAMOHI	09-04-01
NORDSTROM, KEARSTEN	INST ASST - CLASSROOM ROGERS	11-02-01

ROWLAND, CARLA	INST ASST - SPECIAL ED CABRILLO	10-25-01

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/CONSENT
11-01-01

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.12

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

CHILD CARE ASSISTANT

GOMEZ, MONICA	CDS	10-08-01 - 06-30-02
MARTIN-CHUN,ZOILA	CDS	10-11-01 - 06-30-02
RODA, DELFINA	CDS	10-10-01 - 03-07-02

NOON SUPERVISION AIDE

COMPTON, ROBERT	ADAMS	10-09-01 - 06-21-02
DESAI, BELLA	MCKINLEY	10-01-01 - 06-21-02
HERRERA, HELEN	MCKINLEY	10-04-01 - 06-23-02
SHEHORN, NOEL	PT.DUME	09-14-01 - 06-21-02

ASSISTANT COACH

CLARK, TRAVIS	SAMOHI	10-05-01 - 11-30-01
LOPEZ, ALEXUS	SAMOHI	10-02-01 - 12-31-01
MINTON, DANIELLE	SAMOHI	10-08-01 - 12-31-01

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: Aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Major Items

TO: BOARD OF EDUCATION

MAJOR/ACTION
11/01/01

FROM: SUPERINTENDENT

RE: APPOINTMENTS TO DISTRICT ADVISORY COMMITTEES

RECOMMENDATION NO. A.13

It is recommended that the Board of Education make appointments to the District Advisory Committees for the 2001-2002 school year.

COMMENT: The Board of Education wishes to thank those who have taken the time and effort to apply for membership on one of the following district advisory committees as well as publicly thanking on-going DAC members who continue to contribute valuable thought, insight and energy on behalf of the district's students.

Applications and committee composition/vacancies have been sent to the Board members under separate cover and will be available at the meeting. Appointments will be made at the Board meeting.

Community Health and Safety
Saul Morrison (Expert, Community)
Mary Tafi-Ochmanek (Parent, Expert)

Child Care and Development
Paul Feinberg (Parent)

Fine Arts
Dr. Cheryl Downey (Parent, Expert)
Kathy Kochman (Expert)
Maureen Matthes (Parent, Expert)
Cyndi Mladinov (Parent)
Jean Sedillos (Community)

Instructional Technology
Bob Gore (Expert, District Employee)

Intercultural Advisory
Thomas D. Carter (Community, Other)
William R. Sharp (Expert)

Special Education
Judy Fridkis (Parent)
Alan Paul Shatkin (Parent)
Ruth Sheridan (Parent, Expert)
Lisa Szilagyi (Parent, District Employee)

Sports and Physical Education

Stacy Blitsch (invitee; Expert, District Employee)
Richard Holben (Community)

MEETING NOTE:

In making the above-referenced appointments, the Board noted that all applicants' first choices had been honored. Several applicants had indicated a willingness to serve on multiple committees; staff was directed to so invite them.

The Board directed staff to do the following, relative to the District Advisory Process:

1) bring the current DAC policy and regulations back to the Board for review; the impetus for the review is two-fold: 1)to explore possible ways of stimulating wider participation from various sites and, 2) to explore various ways of increasing communication between the committees and the Board.
2) provide a brief staff report, as soon as possible, regarding the DACs' role in the strategic planning process

Copies of the Individual (DAC) Committee Composition and Vacancy List were made available at the meeting and are on file with the permanent Minutes.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: Aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

CHILD CARE AND DEVELOPMENT ADVISORY COMMITTEE VACANCIES TO BE FILLED (2001-02)

10/30/01

Child Care and Development Advisory Committee (established 1991)

Committee Composition: (27-31)
- Up to 19 parents (1 from each school and preschool site)
- 4-6 Representatives of agencies or community organizations
- 5-7 At-Large (community/parent)
- 1 District Staff Member

Current Committee Composition (by constituents)

The following are current members and wish to continue for the next school year.

School Site Representatives (1 @ each school/preschool site)

_____	Adams PreSchool
Amy Bailey	Cabrillo (10/19/00)
_____	Edison
_____	Franklin
Carol Kinney Fox	Grant (10/23/97)
_____	Lincoln CDC
_____	McKinley
_____	Muir
_____	Adams Teen Center
_____	Lincoln Teen Center
_____	Pt. Dume
Florence Benjamin	Rogers (10/24/96)
_____	Roosevelt)
_____	SMASH
_____	Santa Monica High School
_____	Malibu High School
_____	Olympic
_____	Pine Street CDC

At-Large (parent/community) (5-7)

Irene Zivi	Community (1/21/92)
Gleam Davis, Chair	Community (11/19/00)
Crystal Reed	Community (11/19/00)
Dorothy Chapman	Community (01/18/00)
_____	
_____	

Community Organizations & Agency Representatives (4-6)

Linda Gordon	PICSI Liaison (1/21/92)
Julie Taren	City of Santa Monica (4/11/96)
_____	
_____	

PTA Council Liaison

_____

Board Liaison

Julia Brownley (1/00)

District Staff Liaison

_____

cdc0102.

COMMUNITY HEALTH AND SAFETY ADVISORY COMMITTEE 10/30/01
VACANCIES TO BE FILLED (2001-2)

Community Health Advisory Committee (established 10/14/86)
Community Health and Safety Advisory Committee (per reorganization of 10/1/98)

Committee: (33)

16	One representative each school site	6	District Employees
5	Community Members (Non-Parent)	2	Student Representatives
4	Health Care Professionals (Non-Parents)		

Current Committee Composition (by constituency)

The following are current members and wish to continue for the next school year.

School Site Representatives (16)

Deborah Bellini,	Alternative
_____,	Cabrillo
_____,	Edison
_____,	Franklin
_____,	Grant
_____,	McKinley
_____,	Muir
_____,	Pt. Dume
_____,	Rogers
Janine Kushner	Roosevelt (11/5/98)
William McCarthy,	Webster (11/5/98)
Shelley Cox,	Lincoln MS (1/18/01)
_____,	John Adams
Paulette Silver,	Malibu
_____,	Samohi
_____,	Olympic

District Employees (6)

Joanna Chase (10/19/00)
Susan Bronstein (11/5/98)
Jamar Schoessow (10/19/00)
Jane Jeffries
Cecelia Rosas-Lopez (1/18/01)
_____

Health Care Professionals (4)

Carol Falendar (3/00)
Eleanore Meyer (3/00)
Louise West (3/00)
Shelly Kramer (10/19/00)
Bill McCarthy, Chair

Student Representatives (2)

Kimberly Cox (samohi) (1/18/01)
Jason Brownstone (samohi) (1/18/01)

Non Parent Community (5)

Joe Analco (11/5/98)/ Dave Munoz
Lori E. Glazer (5/9/99)
Raven Kras (11/4/99)
Marlene Suzuki (11/4/99)
Jack Dillenberg (6/20/00)

Staff Liaison

Kathy McTaggart

Board Liaison

Jose Escarce (2001)
Pam Brady

Other

Chris Corliss
Laurel Schmidt

chsac010

DISTRICT ADVISORY COMMITTEE/FINE ARTS VACANCIES TO BE FILLED (2001/02)

10/30/01

District Advisory Committee/Fine Arts (established 3/13/97)

Committee Composition: (30/subcommittee for a possible total of 90)

General:

Board Liaison(s)
Administrative Liaison(s)

Musical Arts

2 High School Students
2 Middle School Students
2 Elementary School Music Teachers
2 Middle School Music Teachers
2 High School Music Teachers
6 Parents of Elementary School Students
4 Parents of Middle School Students
4 Parents of High School Students
6 Community Members

Visual Arts

2 High School Students
2 Middle School Students
2 Elementary Classroom teachers
2 Middle School Teachers
2 High School Teachers
6 Parents of Elementary School Students
4 Parents of Middle School Students
4 Parents of High School Students
6 Community Members

Dance and the Dramatic Arts

2 High School Students
2 Middle School Students
2 Elementary Teachers
2 Middle School Teachers
2 High School Teachers
6 Parents of Elementary School Students
4 Parents of Middle School Students
4 Parents of High School Students
6 Community Members

finearts0102.

DISTRICT ADVISORY COMMITTEE/FINE ARTS
VACANCIES TO BE FILLED (2001/02)

10/30/01

Current Committee Composition

The following are current members and wish to continue for the next school year.

GENERAL:

Board Liaison(s)	**Brenda Gottfried (1/00)**
Administrative Liaison(s)	**Tom Whaley (08/01/01)**

MUSICAL ARTS

2	High School Students	
2	Middle School Students	
2	Elementary School Music Teachers	**Sue Edwards (5/8/97)**
2	Middle School Music Teachers	
2	High School Music Teachers	
6	Parents of Elementary School Students	**Terry Sakow (5/8/97)** **Susan Justin (10/19/00)**
4	Parents of Middle School Students	**David Avshalomov (5/8/97)**
4	Parents of High School Student	**Donna Stanton (Santa Monica High School)** (1/18/01) **Peter Davison (11/5/98)**
6	Community Members	**Sheila Wells (5/8/97)** **Marilyn Hall (10/19/00)** **Zina Josephs (11/5/98)** **Anne Bunney (10/21/99)** **Jean Gebman (10/19/00)** **Maggie Hall**
7	Other	Kathy Kochman Jean Sieillon

DISTRICT ADVISORY COMMITTEE/FINE ARTS
VACANCIES TO BE FILLED (2001/02)

10/30/01

Current composition (continued)

VISUAL ARTS

2	High School Students	
2	Middle School Students	
2	Elementary Teachers	
2	Middle School Teachers	
2	High School Teachers	**Amy Bouse (11/2/00)** **Anna Lovejoy (11/5/98)**
6	Parents of Elementary School Students	**Susan Petz (McK) 10/23/97** **Sheila Forsander (11/5/98)**
4	Parents of Middle School Students	
4	Parents of High School Students	**Diane Hines (10/23/97)**
6	Community Members	**Bruria Finkel (10/23/97)**

DISTRICT ADVISORY COMMITTEE/FINE ARTS
VACANCIES TO BE FILLED (2001/02)

10/30/01

Current composition (continued)

DANCE AND THE DRAMATIC ARTS

2	High School Students	
2	Middle School Students	
2	Elementary Teachers	Zoe Langley (5/99)
2	Middle School Teachers	
2	High School Teachers	**Brenda Armstrong (11/5/98)**
6	Parents of Elementary School Students	**Amy Santo (Rogers) (10/23/97)** Cyndi Medinew
4	Parents of Middle School Students	
4	Parents of High School Students	Dr. Cheryl Downey
6	Community Members	**Cecilia Soriano (5/8/97)** **Jeanne (Gigi) de Marrais (11/5/98)** **Jennifer Douglas (11/5/98)** ~~Ro~~ Maureen Matthes

INSTRUCTIONAL TECHNOLOGY COMMITTEE VACANCIES TO BE FILLED (2000-01)

10/31/01

Instructional Technology Committee (established 9/24/92)

Members nominated from District schools, departments or offices and appointed by the Board as follows: (39-48)

1 each	Elementary Schools
2 each	Middle Schools
6	Samohi/ROP
2	Malibu High School
1	Olympic
1 each	Special Ed/Ed Services
3	Classified Employees
2	Middle School Students
4	High School Students

Up to 10 Community members at-large, including business representatives, parents, or other interested persons appointed by the Board

Current Committee Composition (by constituency)

The following are current members and wish to continue for the next school year.

Elementary Schools (1/ea)

Alternative	_____
Cabrillo	_____
Edison	Santiago Martinez (10/23/97)
Franklin	Anita Circenis (11/16/00)
Grant	Stephanie Sherry (5/9/99)
McKinley	_____
Muir	_____
Pt. Dume	Margo Dunn (5/14/98)
Rogers	Amy Teplin (11/16/00)
Roosevelt	_____
Webster	_____

Middle Schools (2/ea)

Adams	_____
	Eddie Jacobs (4/11/96)
Lincoln	Marie Claire Kelin (10/23/97)
	Sarah Rhodes (11/16/00)
Malibu Park	Bill Thacker (10/24/96)

Samohi/ROP (6)

Greg Runyon (4/11/96)
Rebel Harrison (10/24/96)
_____
Ann McKechnie (11/5/98)
_____
Bryan Sanders (10/21/99)

Olympic (1)

_____

Malibu High School (2)

_____
_____

Classified Employees (3)
Will Carey (9/92)
Sandy Szabo (11/16/00)
Eric Paul (10/21/99)

Special Ed/Ed Services (1/ea)

_____
Helen Siporin (Special Ed) (6/29/00)

Middle School Students (2)
Julia Dempsey (1/18/01)
_____

High School Students (4)
Daniel Goodwin (5/14/98)
Hal Bergen (5/9/99)
Nicholas Phillips (5/9/99)
Chris Gary (1/18/01)

Community At-Large (Up to 10)
Lori Freehling (11/16/00)
Keith Kurtz (PEN) (9/24/92)
Kevin McKeown (PEN) (9/24/92)
Diane Goodwin (9/24/92)
Terry Schillar (11/5/98)
Shane McCloud (10/21/99)
Joseph Alvarez (1/18/01) Miguel Acsota (1/18/01
_____

District Staff
Peter Zrinzo - Staff Liaison (1997)

Board Liaison(s)
Julia Brownley (2001)

itc0102

INTERCULTURAL ADVISORY COUNCIL
VACANCIES TO BE FILLED (2001-02)

10/30/01

Intercultural Advisory Council (established 11/11/93)

Council Composition: (49)

2 each	(maximum number) Nominated from each District school, appointed by the Board
8	Students, appointed by the Board: (1) Malibu High School (2) Santa Monica High School (1) Olympic (1) John Adams Middle School (1) Lincoln Middle School (1) Malibu Park (1) SMASH
3	Community Members-at-Large, appointed by the Board
1	Project Reach Consultant

One (1) member each selected by the following constituency groups:

- African American Staff/Parent Support Group
- City of Santa Monica Social Services Commission
- CLAS
- LRO or a Latino Community Service Organization
- LULAC
- MAPA
- MASC (Multiracial Americans of Southern California
- NAACP
- National Conference (NCCJ)

Current Committee Composition (by constituency)

The following are current members and wish to continue for the next school year.

(2 per school) (total 30)

Cabrillo: _____
_____
Edison: _____
_____
Franklin: Dr. Margaret E. Phillips (10/23/97)
_____
Grant: _____
_____
McKinley: _____
_____
Muir: _____
_____
Pt. Dume _____
_____
Rogers: _____
_____
Roosevelt: Valette-Graves Johnson
_____
Webster: _____
_____
SMASH: Nozomi Oye (1/18/01)
_____
Adams: Florence Benjamin (11/1 /00)
Lincoln: Ana Maria Jara (11/11/93)
_____
Malibu HS: _____
_____
Olympic: _____
_____
Samohi: _____
_____
_____

Students:

Samohi: _____
Malibu High _____
Olympic _____
JAMS _____
Lincoln _____
Malibu Park _____
SMASH _____

JAMS Preschool _____

Project Reach Consultant (1)

_____

Community-at-Large: (3)

Patricia Hoffman (01/26/95)
Darrell Goode (11/11/93)
Barbara Inatsugu (1/1/01)
Sidonie Smith (10/23/97)

Community Groups - One (1) Member Each

AAPSSG: _____
SM Soc Svcs: _____
CLAS: _____
LRO: _____
LULAC: Forrest Freed (93/94)
MAPA: _____
MASC: _____
NAACP: Michele Wittig (94/95)
NCCJ: _____
College/University Michele Wittig (/1/94)

Staff Liaison

Peggy Harris
Jesus Vaca

Board Liaison

Jose Escarce (2001)

iac0102.

DISTRICT ADVISORY COMMITTEE ON SPECIAL EDUCATION VACANCIES TO BE FILLED (2001-02)

10/31/01

District Advisory Committee on Special Education (established 6/9/94)

Committee Composition (revised 3/25/96)

18	Parents of children with various disabilities (1 parent from each school, including McKinley, Lincoln and Malibu preschool programs)
3	Parents of general education students: 1/ea elementary, middle, high school
1	Parent of a child with special needs who is attending a nonpublic school
2	Student members "at-large"
2-4	Students with disabilities or special education placement
4	Members from the general/business community
1	General education teacher
1	Special education teacher or program facilitator
1	Instructional Assistant
1	District Administrator
2	District Support Staff

Current Committee Composition

The following are current members and wish to continue for the next school year. Names crossed out are being submitted to the Board of Education for acceptance. The Board may then declare the positions vacant.

Parents of children with various disabilities (total 18)

Pine Street preschool	
McKinley preschool	
Malibu preschool	
Alternative	**Lora Morn (10/19/00)**
Cabrillo	**Linda Karr O'Connor (10/19/00)**
Edison	
Franklin	
Grant	**Claudia Landis (10/19/00)**
McKinley	**Mazal Nissim-Gralnek (3/00)**
Muir	**Barbara Matthews (10/23/**
Pt. Dume	
Rogers	**Karen Aspinall (10/19/00)**
Roosevelt	
Webster	
Adams	
Lincoln	
Malibu HS	**David Kramer**
Olympic	
Samohi	**Andrea Tobey (3/00)**
Transition Program	

1	Parent of elementary general education student	
1	Parent of middle school general education student	
1	Parent of high school general education student	
1	Parent of child w/special needs who is attending a non-public school	
2	Student Members "at-large"	
2-4	Students with disabilities of special education placement	
4	Members from general/business community	**Karen Paris (3/00)** **Tricia Crane (10/19/00)** **Patricial Hoffman (11/4/99)**
1	Teacher, general education	
1	Special Education teacher or program facilitator	
1	Instructional Assistant	
2	District Support Staff	

District Administrator (Staff Liaison)
Rose Ecker
Board Liaison
Mike Jordan (2001)

sedac0102

SPORTS AND PHYSICAL EDUCATION ADVISORY COMMITTEE 10/30/01
Formerly the Athletic Advisory Committee (renamed 2/26/98)
VACANCIES TO BE FILLED (2001-02)

Athletic Advisory Committee (established 6/9/94)

Committee Composition: (30-36)

District Staff
- 1 High School Administrator
- 1 Athletic Director
- 2 Athletic Coaches (1/ea men's/women's)

Teachers
- 3 PE Teachers (1/ea middle school)
- 2-4 Teachers (disciplines other than PE)
- 2 Elementary Teachers

Parents
- 2 ea High Schools
- 2 ea Middle Schools
- 2 Elementary School Level
- 2-3 Parents with No Children in Athletics

Community
- 2-3 Community Members

Students
- 4-6

Current Committee Composition

The following are current members and wish to continue for the next school year.

District Staff

1 High School Administrator	**Frank Turner @samohi** **Gloria Martinez @ Malibu High School**
1 Athletic Director (Samohi) (Malibu High)	**Mike Griswold (10/12/95)** **Jeff Gardella**
1 Women's Athletic Coach	
1 Men's Athletic Coach	**Mark Black (10/24/96)**

Teachers

3 PE Teachers (1/ea middle school)	
- Lincoln	
- John Adams	
- Malibu Park	
2-4 Teachers (disciplines other than PE)	
2 Elementary Teachers	

Parents

2 Samohi	**Robert Ettenger** **Graham Wong**
2 Malibu High	**John Mills** (10/21/99)

Middle Schools (2/ea)

2 Lincoln	
2 John Adams	
2 Malibu Park	
2 SMASH	
2 Elementary School Level	
2-3 Parents with No Children in Athletics	
Community (2-3)	**Phillip Brock (10/24/96)** **William Lockton**
Students (4-6)	
Staff Liaison	**Chris Corliss (9/97)**
Board Liaison	**Mike Jordan (2001)**
Administrative Liaison	**Dr. Joseph Quarles (1/98)**

pesprt0102

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/01/01

FROM: SUPERINTENDENT/TIM McNULTY/ROSEMARY ECKER

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2001-2002 as follows:

NOTE FOR ELECTRONIC USERS: the Tables would not transfer properly and **have been deleted from the electronic versions only.** All information is available via fax from the Office of Special Education (310/450-8338 extension 393) or in hard copy at the meeting.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: Aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/01/01

FROM: SUPERINTENDENT/TIM McNULTY/ROSEMARY ECKER

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2001-2002 as follows:

NPS/NPA
2001-2002 Budget 01-65000-0-50010-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Linden Center	04-05-83	NPS	#74	$ 26,082
Vista	03-26-87	NPS	#76	$ 23,775
Augmentative Communication Therapies	07-17-92	NPA-Speech	#54	$ 450
Speech, Language & Educational Associates (Helen Wade)	10-11-93	NPA-Speech	#55	$ 10,560
Speech, Language & Educational Associates (Helen Wade)	10-11-93	NPA-Speech	#56	$ 7,680

Amount Budgeted NPS/NPA	**$ 2,546,666**
Prior Board Authorization as of 10/18/01	**$ 2,500,206**
Total Amount for these Contracts	**$ 68,547**
Balance	**-$ 22,087**
***Positive Adjustment**	**$ 83,000**
Balance	**$ 60,913**

Adjustment

NPS/NPA Budget 01-65000-0-50010-11800-5825-043-1400

There has been a reduction in authorized expenditures of two NPS/NPA contracts for FY 2001-02 in the amount of **$ 83,000** as of October 22, 2001.

Nonpublic School/ Agency	**Service Description**	**Contract Number**	**Reduce (R) Eliminate (E)**	**Adjusted Amount**	**Comment**
Accomodating Ideas	Interpretation Services	#1 #UC-02084	R	$ 30,000	Reduced need for service
Pediatric Developmental Associates	Physical Therapy	#12 #UC-02079	E	$ 3,200	Attrition
Step by Step	Behavior Therapy	#22 #UCO2159	R	$ 13,200	Exited Service
Greg Kimberlin	Psychological Therapy	#24 #UC-02119	R	$ 3,500	Exited Service
North Hills Prep	School Program	#57 #UC-02063	E	$ 33,100	Changed School

Instructional Consultants
2001-2002 Budget 01-65000-0-50010-11800-5802-043-1400

Instructional Consultant	**Student DOB**	**Service Description**	**Contract Number**	**Cost Not to Exceed**
Can Do Kids	09-20-95	Instr.Consultant Physical Therapy	#33	$ 9,600
Can Do Kids	04-18-94	Instr.Consultant Physical Therapy	#34	$ 7,200
Katherine Cordova	02-08-91	Instr.Consultant Speech Therapy	#35	$ 7,920
Step by Step **Increase Contract**	05-29-93	Instr.Consultant Behavior Interv.	#23 #UC-02160	$ 43,200

Amount Budgeted Instructional Consultants	**$ 355,000**
Prior Board Authorization as of 10/18/01	**$ 341,540**
Total Amount for this Contract	**$ 67,920**
Balance	**-$ 54,460**

Non-Instructional Consultant
2001-2002 Budget 01-65000-0-50010-11800-5890-043-1400

Non-Instructional Consultant	Service Description	Contract Number	Cost Not to Exceed
John & Shelly Cox	Reimbursement for Transportation costs per mediation agreement.	#9	$ 21,000

Amount Budgeted Instructional Consultants	**$ 150,000**
Prior Board Authorization as of 10/18/01	**$ 61,971**
Total Amount for this Contract	**$ 21,000**
Balance	**$ 67,029**

Note: *A total of $ 3,192,666 is budgeted for all* ***Non-Public School/Agency, Non-Instructional Consultants, Instructional Consultants, Legal Fees and Due Process Case Settlements****. Even though the Instructional Consultant account indicates a negative balance, the unaudited total fund balance, after adjustments, remains positive in the amount of* ***$ 205,453****.*

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/01/01

FROM: SUPERINTENDENT/LISE REILLY/STEVE CANNELL

RE: GOVERNOR'S PERFORMANCE AWARD "B" APPROVAL OF SITE GOVERNANCE BUDGET FOR WEBSTER ELEMENTARY

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the attached Site Governance Council-approved budget for Webster Elementary School. Funds for this award are determined by the State Department of Education, with half of the award going to the Site Governance Council for school site use and the other half for bonuses for all staff assigned to the site, based on the F.T.E. calculation.

BACKGROUND AND RATIONALE

Award "A" was approved in May of 2001 and the funds were allocated based on A.D.A. at those schools that qualified. This award, Award "B", is the second Governance Performance Award. Eligibility is based on a school meeting or exceeding its 5% growth target on the A.P.I. The growth must also meet or exceed 80% of the schools target for significant subgroups. Elementary and middle schools must have 95% of the enrolled students participating in the SAT9. High schools must have 90% of the enrolled students participating in the SAT9.

Guidelines that were used when developing the plan include:

- connecting the expenditure with School Improvement Plan;
- focusing on improving student learning;
- looking for ways to maximize the dollars;
- keeping collective bargaining groups in mind regarding contract, salaries and working conditions, and
- concentrating on one-time expenditures, such as materials, supplies and equipment.

COMMENT

There is a contingency amount of 20% allocated at each site by the Site Governance Council to pay for the benefits that were added to each bonus for the staff. The legislation did not allow for the State funds to pay these benefits. Therefore, the District requested that each site provide a fund to cover this payment. The practice was advised by the State.

The proposed budget follows.

MOTION MADE BY:	Ms. Brownley
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	Aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

Site Governance Proposed Budget
School Site Employee Bonus (SB1667)
Award "B"

School: Webster Elementary
Amount awarded to site: $29,625
Amount awarded to site's employees: $29,625

SIP Goal	Objective	Specific Items	Cost
#1	Provide a dynamic, challenging, comprehensive, differentiated instructional program in which all students meet their grade level expectations and reach their maximum potential	Purchase new computers and printers for classrooms	$22,500
#1	Provide a dynamic, challenging, comprehensive, differentiated instructional program in which all students meet their grade level expectations and reach their maximum potential	Purchase furniture for new Computer Lab	$1,200
		Amount allocated to District to offset payroll expenses 20%	$5,925
		TOTAL:	**$29,625**

Approved by the Webster School Site Governance Council on October 4, 2001

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/01/01

FROM: SUPERINTENDENT/JOSEPH QUARLES/RICK BAGLEY

RE: APPROVAL OF BOARD POLICY 4113 - ASSIGNMENT

RECOMMENDATION NO. A.16

It is recommended that the Board of Education adopt Board Policy 4113, Assignment. This item was previously discussed by the Board at the meetings of 10/4/01 and 10/18/01.

COMMENTS: BP 4113 (Assignment) is being recommended for adoption as part of the Board's on-going work to establish, revise and update Board policies. This particular policy, if adopted, would replace existing BP 4113 which was adopted by the Board on November 5, 1998. The attached policy is recommended by the California School Board's Association (CSBA) as meeting the current provisions of all new laws and regulations. The CSBA recommended policy was last updated in March, 2001.

This is a revised and MANDATED policy which includes language encouraging assignment of fully qualified teachers to the ~~lowest performing~~ schools of greatest risk, and a note regarding a NEW LAW that establishes incentives for teachers with National Board for Professional Teaching Standards (NBPTS) certification to teach in low-performing schools for four years.

Education Code 35035 gives the Superintendent or designee the authority to assign personnel subject to Board approval.

The policy addresses the need to assign qualified teachers to the ~~lowest performing~~ schools of greatest risk. Education Code 44395 provides one-time $10,000 merit awards to teachers who are employed by districts, including charter schools, and who have attained certification from the National Board for Professional Teaching Standards. SB 1666 (Ch. 70, Statutes of 2000) amended Education Code 44395 to provide an additional $20,000 if the teacher agrees to teach for four years in a ~~low performing~~ school identified as one of greatest risk, defined as one that is in the bottom half of all schools statewide based on the Academic Performance Index.

Education Code 44250-44279 addresses credential types and provides conditions under which specified teachers may be assigned outside the scope of their credentials. Among these statutes, Education Code 44258.3 allows the Board to assign the holder of a credential other than an emergency permit to teach any subjects in departmentalized classes in any of grades K-12, with the teacher's consent, provided that the Board first verifies that the teacher has adequate knowledge of each subject to be taught. If the district makes such assignments, Education Code 44258.3 mandates the Board to establish policies and procedures for verifying the adequacy of these teachers' subject knowledge; the following paragraph is provided for these districts.

Pursuant to Education Code 44258.9, the County Superintendent of Schools is responsible for monitoring teacher assignments and reporting to the Commission on Teacher Credentialing (CTC). In schools and districts likely to have misassignments based on past experience or other information, the County Superintendent must review assignment practices annually. In all other schools, he/she must review assignment practices on a four-year cycle. In counties in which there is a single school district, the CTC is responsible for monitoring teacher assignments. SMMUSD is reviewed on a four-year cycle with the next review scheduled for 2002-03.

Pursuant to Education Code 44258.9, the County Superintendent is required to notify any certificated administrator responsible for a misassignment and advise him/her to correct it within 30 calendar days. The County Superintendent is also required to notify the Superintendent of any district where five percent or more of the certificated teachers in the secondary schools are misassigned, advising him/her to correct the misassignments within 120 calendar days. Education Code 44258.9 also requires a teacher who believes he/she has been misassigned, after exhausting any local remedies, to file a written notification with the County Superintendent, who must advise the teacher as to the legality of the assignment within 15 working days.

Education Code 44258.7 allows the use of a committee to approve, in advance, the voluntary assignment of full-time teachers to teach an elective course outside their credential authorization in an area for which they have special skills or preparation. Assignments approved by such a committee can be made for any percentage of a teacher's assignment.

With respect to numbering of this policy, currently there is an existing BP 4113 on the same topic in our Board Policy Manual. When updating policy manuals, the existing BP 4113 should be discarded and replaced with this revised/updated policy version.

MOTION MADE BY:	Ms. Brownley
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	Aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

Current Policy

Assignment

In order to serve the best interests of students and the educational program, the Superintendent or designee shall assign certificated personnel to positions for which their preparation, certification, experience and aptitude qualify them.

Teachers may be assigned to any school within the district in accordance with the collective bargaining agreement.

Teachers may be assigned outside the scope of their certificates or fields of study only as allowed by law and when so required in order to meet the needs of the educational program.

The Superintendent or designee may assign holders of a credential other than an emergency permit, with their consent, to teach subjects outside their credential authorization in departmentalized classes, pursuant to Education Code 44258.3. The Superintendent or designee shall develop procedures which the Board of Education shall use to verify the subject matter knowledge of the teacher before any such assignment is made. These procedures shall be developed with the assistance of subject matter specialists and shall be submitted to the Board for approval.

The Superintendent or designee shall periodically report to the Board on the legality of teacher assignments.

Committee on Assignments

The Superintendent or designee shall establish a committee on assignments which may grant approval for the voluntary assignment of full-time teachers to teach an elective course outside their credential authorization in an area for which they have special skills or preparation.

Legal Reference:

EDUCATION CODE

35035 Additional powers and duties of superintendent
44256-44265.5 Credentials and assignments of teachers
44955 Reduction in number of employees

GOVERNMENT CODE

3543.2 Scope of representation (re transfer/reassignment)

Board Related Goals

A. Quality Education for All
B. Effective Communication
C. Effective Utilization if Human Resources
D. Effective Resource Allocation

BOARD ADOPTED: November 5, 1998
CSBA UPDATED: September, 1997

Assignment

In order to serve the best interests of students and the educational program, the Superintendent or designee shall assign certificated personnel to positions for which their preparation, certification, experience and aptitude qualify them.

Teachers may be assigned to any school within the district in accordance with the collective bargaining agreement.

The Board of Education encourages the assignment of experienced and fully credentialed teachers, including those who have attained National Board for Professional Teaching Standards certification, to schools with the greatest need to improve student achievement.

Teachers may be assigned outside the scope of their certificates or fields of study only as allowed by law and when so required in order to meet the needs of the educational program.

The Superintendent or designee may assign holders of a credential other than an emergency permit, with their consent, to teach subjects outside their credential authorization in departmentalized classes, pursuant to Education Code 44258.3. The Superintendent or designee shall develop procedures to verify the subject matter knowledge of the teacher before any such assignment is made. These procedures shall be developed with the assistance of subject matter specialists and shall be submitted to the Board for approval.

The Superintendent or designee shall ~~periodically~~ **make an annual** report to the Board on any teacher misassignments, **including teachers who are on emergency credentials**.

A. Committee on Assignments

The Superintendent or designee shall establish a committee on assignments which may grant approval for the voluntary assignment of full-time teachers to teach one or more elective courses outside their credential authorization in an area for which they have special skills or preparation.

Legal Reference:

EDUCATION CODE
35035 Additional powers and duties of superintendent
37616 Assignment of teachers to year-round schools
44250-44279 Credentials and assignments of teachers
44395-44398 Incentives for assigning NBPTS-certified teachers to low-performing schools
44824 Assignment of teachers to weekend classes
44955 Reduction in number of employees

GOVERNMENT CODE
3543.2 Scope of representation

Management Resources:

WEB SITES

Commission on Teacher Credentialing: www.ctc.ca.gov

BOARD GOAL:

A. Quality Education for All

CSBA UPDATED:	March, 2001
BOARD ADOPTED:	November 5, 1998
BOARD UPDATED:	November 1, 2001

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/01/01

FROM: SUPERINTENDENT/JOSEPH QUARLES/RICK BAGLEY

RE: APPROVAL OF BOARD POLICY 4111 - RECRUITMENT AND SELECTION

RECOMMENDATION NO. A.17

It is recommended that the Board of Education adopt Board Policy 4111, Recruitment and Selection. This item has been previously discussed by the Board at the meetings of 10/4/01 and 10/18/01.

COMMENTS: BP 4111 (Recruitment and Selection) is being recommended for adoption as part of the Board's on-going work to establish, revise and update Board policies. This particular policy, if adopted, would be new to our District policy manual. The attached policy is recommended by the California School Board's Association (CSBA) as meeting the provisions of all new laws and regulations. The CSBA recommended policy was last updated in March, 2001.

This policy has been updated by CSBA to reflect a NEW LAW providing incentive grants to districts to recruit and retain credentialed teachers in schools that are ranked at the bottom half of the state's Academic Performance Index.

This policy reflects the purposes of the Teacher Recruitment Incentive Program established by Education Code 44735, added by SB 1666 (Ch. 70, Statutes of 2000). Under this program, districts may apply for incentive grants to attract and retain credentialed teachers in schools ranking in the bottom half of the Academic Performance Index. Funds may be used at the discretion of the district for the purpose of reducing the number of teachers with emergency permits. Possible incentives listed in Education Code 44735 are included in the policy.

SB 1666 also added Education Code 44751 to establish six regional teacher recruitment centers across the state. With a focus on recruiting teachers to

~~low-performing~~ schools of greatest need, the centers will, among other duties, provide information and counseling to prospective teachers, screen and distribute applications of prospective teachers to participating schools, and schedule interviews between candidates and school administrators.

Once approved, this policy will be placed in the Board Policy Manual immediately after BP 4102 and immediately prior to BP 4112.

MOTION MADE BY:	Ms. Brownley
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	Aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

Recruitment And Selection

The Board of Education believes that ~~Because~~ an important factor in student achievement is the quality of the teaching staff. The Board of Education **therefore intends** ~~desires~~ to employ the most highly qualified and appropriate person available for each open position.

The Superintendent or designee shall recruit candidates for open positions based on an assessment of the district's needs for specific skills, knowledge and abilities. He/she shall develop job descriptions that accurately describe all essential and marginal functions and duties of each position, and shall disseminate job announcements to ensure a wide range of candidates.

The Superintendent or designee may provide incentives to recruit credentialed teachers to teach in any district school ranked in the bottom half of the state Academic Performance Index. Such incentives may include, but are not limited to, signing bonuses, improved work conditions, teacher compensation or housing subsidies.

The Superintendent or designee shall develop selection procedures that identify the best possible candidate for each position based on screening processes, interviews, observations, and recommendations from previous employers.

No inquiry shall be made with regard to the age, gender, race, ethnicity, religion, national origin, medical condition, disability or sexual orientation of a person seeking employment. During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job.

District employment practices shall not discriminate against legal noncitizen residents. Inquiries to assure employment eligibility shall be made in accordance with law, Board policy and administrative regulation.

For each position, the Superintendent or designee shall present to the Board, one candidate who meets all qualifications established by law and the Board **of Education** ~~for the position~~. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex
44066 Limitations on certification requirement
44259 Teaching credential; exception; designated subjects; minimum requirements
44735 Incentive grants for recruiting teachers for low-performing schools
44750-44754.5 Regional teacher recruitment centers
44830-44831 Employment of certificated persons

44858 Age or marital status in certificated positions
44859 Prohibition against certain rules and regulations re residency
52051 Academic Performance Index
GOVERNMENT CODE
12900 Unlawful employment practices
12940-12956 Discrimination prohibited; unlawful practices
UNITED STATES CODE, TITLE 8
1324(a)(b) Immigration and Nationality Act
UNITED STATES CODE, TITLE 42
2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended
2000h-2-2000h-6 Title IX, 1972 Education Act Amendments
12101-12213 Americans With Disabilities

BOARD GOAL:
A. Quality Education for All

CSBA UPDATED: March, 2001
BOARD ADOPTED: November 1, 2001

TO: BOARD OF EDUCATION

MAJOR/ACTION
11/01/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RODNEY TAYLOR

RE: APPROVAL OF BOARD POLICY 3550 - FOOD SERVICE/CHILD NUTRITION PROGRAM

RECOMMENDATION NO. A. 18

It is recommended that the Board of Education adopt Board Policy 3550, Food Service/Child Nutrition Program. This item was previously discussed at the Board meetings of 10/4/01 and 10/18/01.

COMMENTS: BP 3550 (Food Service/Child Nutrition Program) is being recommended for adoption as part of the Board's on-going work to establish, revise and update Board policies. This particular policy, if adopted, would be new to our District policy manual. The attached policy is recommended by the California School Board's Association (CSBA) as meeting the provisions of all new laws and regulations. The CSBA recommended policy was last updated in March, 2001.

This revised policy clarifies that the district's food service program is required to satisfy all legal requirements, including nutritional standards and dietary guidelines. The policy also contains updated legal citations and deletes references to out-dated State Board of Education policy.

Pursuant to 7 CFR 210.12, districts participating in the National School Lunch Program are encouraged to promote activities to involve students and parents/guardians in the program. The following optional paragraph reflects this intent and should be revised to reflect district practice.

In order to qualify for reimbursements under the National School Lunch and School Breakfast Programs, districts must comply with the nutritional standards specified in 7 CFR 210.10 and 220.8. The following paragraph is for use by districts participating in the National School Lunch and Breakfast Programs.

"Offer versus Serve" is an option which allows students to decline a certain number of meal items which they do not intend to consume while still allowing the meal to

qualify for reimbursement under the National School Lunch and School Breakfast Programs. Pursuant to 7 CFR 210.10 and 220.8, this option applies to high school students. At the Board's discretion, this option may be extended to students in all grades to the extent permitted by law.

This policy complies with CSBA guidelines in terms of numbering. However, the SMMUSD Board Policy Manual already has a BP 3550 on the record whose numbering is not in compliance with CSBA. The current BP 3550 will be manually renumbered as BP 3321. The new BP 3550 will then be inserted immediately after BP 3541.2 and immediately before BP 3553.

MEETING NOTE:

Interested parties are additionally referred to Board Policy 3540, Healthy Nutrition for All Children.

MOTION MADE BY:	Ms. Brownley
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	Aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

Food Service/Child Nutrition Program

The Board of Education recognizes that students need adequate, nourishing food in order to grow, learn and maintain good health. To reinforce the district's nutrition education program, foods available on school premises shall be:

1. Carefully selected so as to contribute to students' nutritional well-being and the prevention of disease

2. Prepared in ways which will appeal to students, retain nutritive quality and foster healthful eating habits

3. Served in age-appropriate quantities and at reasonable prices

The Superintendent or designee shall ensure that the meals offered by the district's food service program meet all legal requirements for participation in the National School Lunch and School Breakfast Programs.

The Superintendent or designee shall develop strategies designed to encourage the participation of students and parents/guardians in the selection of foods of good nutritional quality for school menus. Parents/guardians are encouraged to support the district's nutrition education efforts by considering nutritional quality when selecting any snacks which they may donate for occasional class parties.

~~To the extent permitted under the National School Lunch and School Breakfast Programs, students in all grades shall be allowed to decline a certain number of meal items which they do not intend to consume.~~

Legal Reference:

EDUCATION CODE
- 38080-38103 Cafeterias - establishment and use
- 45103.5 Contracts for management consulting services; restrictions
- 49490-49493 School breakfast and lunch programs
- 49500-49505 School meals
- 49510-49520 Nutrition
- 49530-49536 Child Nutrition Act
- 49540-49546 Child care food program
- 49547-48548.3 Comprehensive nutrition services
- 49550-49560 Meals for needy students
- 49570 National School Lunch Act

CODE OF REGULATIONS, TITLE 5
- 15500-15501 Food sales by student organizations
- 15510 Mandatory meals for needy students
- 15530-15535 Nutrition education
- 15550-15565 School lunch and breakfast programs

CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 National School Lunch Program
220.1-220.21 National School Breakfast Program

Management Resources:
WEB SITES
CDE, Nutrition Services Division: http://www.cde.ca.gov/nsd/
California Project L.E.A.N: http://www.dhs.cahwnet.gov/lean
U.S. Department of Agriculture; Child Nutrition Programs: http://www.fns.usda.gov/cnd/

BOARD GOAL:
A. Quality Education for All

CSBA UPDATED: March, 2001
BOARD ADOPTED: November 1, 2001

TO: BOARD OF EDUCATION

MAJOR/ACTION
11/01/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RODNEY TAYLOR

RE: APPROVAL OF BOARD POLICY 3551 - FOOD SERVICES OPERATIONS/CAFETERIA FUND

RECOMMENDATION NO. A.19

It is recommended that the Board of Education adopt Board Policy 3551, Food Services Operation/Cafeteria Fund. This item was previously discussed by the Board at the meetings of 10/4/01 and 10/18/01.

COMMENTS: BP 3551 (Food Services Operation/Cafeteria Fund) is being recommended for adoption as part of the Board's on-going work to establish, revise and update Board policies. This particular policy, if adopted, would be new to our District policy manual. The attached policy is recommended by the California School Board's Association (CSBA) as meeting the provisions of all new laws and regulations. The CSBA recommended policy was last updated in March, 2001.

This is a MANDATED policy which contain new notes and text regarding the serving of meals to adults other than employees and Board members who are on campus during meal times. Revised option also clarifies that reimbursement for wages and benefits paid from the general fund may not exceed actual costs incurred.

Education Code 38082 authorizes the cafeteria to sell food only to students, district employees, Board members and employees of the fund or association maintaining the cafeteria. Districts that wish to provide meals to other persons are mandated to adopt a resolution authorizing the provision of meals to other persons. In Management Bulletin No. 00-111, the California Department of Education addresses the issue of serving of meals provided under the National School Lunch and Breakfast Programs to persons other than those specified in Education Code 38082. The CDE recommends that the Board's policy or resolution specify the circumstances under which those other persons will be served and the means by which the district will ensure that costs of meals are not subsidized by federal or state reimbursements.

Pursuant to Education Code 45103.5, districts may contract with food service management companies only for consulting services for a period of one year. Such companies are not allowed to manage or operate food service programs on behalf of a district. However, it appears permissible under Education Code 45103.5 for a district to enter into a franchise agreement under which a school operates the food service as a fast food company franchise, paying the private company for training, recipes and the use of its logos. The food would be prepared at the school, and the franchise agreement would be subject to the competitive bidding requirements of the National School Lunch and School Breakfast Programs, as would the purchase of food products.

With respect to placement of this item in the Board Policy Manual, this policy will be inserted after BP 3550 and before BP 3553.

MOTION MADE BY:	Ms. Brownley
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	Aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

Food Service Operations/Cafeteria Fund

The Board of Education intends that, insofar as possible, school food services shall be a self-supporting, nonprofit program. Upon recommendation of the Superintendent or designee, the Board shall review and approve meal prices. Program financial reports shall be presented regularly to the Board.

Meals may be offered to employees and Board members as a matter of convenience. Since these meals may include federally donated food commodities, their price shall be set in accordance with state and federal guidelines.

Meals may be served to adults other than employees and Board members who are on campus during meal times for a legitimate purpose, such as serving as a classroom volunteer. Since these meals may include federally donated food commodities, their price shall be set in accordance with state and federal guidelines.

A. Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The wages, salaries and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

To increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of food and supplies, the planning of menus, and the auditing of all food service accounts for the district.

B. Contracts with Outside Providers

With Board approval, the district may enter into a contract for management consulting services related to food service on a year-to-year basis.

With Board approval, the district may enter into a contract with a private company that enables a school to operate a franchise offering fast food items for sale to students. The franchise agreement and food purchases shall be subject to the competitive bidding requirements of the National School Lunch and School Breakfast Programs.

Legal Reference:

EDUCATION CODE
38090-38095 Cafeterias, funds and accounts
38100-38103 Cafeterias, allocation of charges

42646 Alternate payroll procedure
45103.5 Contracts for management consulting services
49490-49493 School breakfast and lunch programs
49500-49505 School meals
CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 National School Lunch Program
220.1-220.21 National School Breakfast Program

Management Resources:
CDE MANAGEMENT ADVISORIES
0701.00 Adult and Sibling Meals in the National School Lunch and School Breakfast Programs, No. 00-111
WEB SITES
CDE, Nutrition Services Division: http://www.cde.ca.gov/nsd/
U.S. Department of Agriculture; Child Nutrition Programs: http://www.fns.usda.gov/cnd/

BOARD GOAL:
A. Quality Education for All

CSBA UPDATED: March, 2001
BOARD ADOPTED: November 1, 2001

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/01/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: APPROVAL OF BOARD POLICY 3580 - DISTRICT RECORDS

RECOMMENDATION NO. A.20

It is recommended that the Board of Education adopt Board Policy 3580, District Records. This policy has been discussed by the Board at the meetings of 10/04/01 and 10/18/01.

COMMENTS: BP 3580 (District Records) is being recommended for adoption as part of the Board's on-going work to establish, revise and update Board policies. This particular policy, if adopted, would replace existing BP 3589 (attached) which was adopted in October, 1988. The updated policy is recommended by the California School Board's Association (CSBA) as meeting the provisions of all new laws and regulations. The CSBA recommended policy was last updated in March, 2001.

CSBA updated this Policy to reflect NEW LAW which authorizes the participation of victims of stalking in the Secretary of State's confidential address program.

Although 5 CCR 16022 authorizes districts to store permanent records only on microfilm, Education Code 35254, as amended by AB 1600 (Ch. 646, Statutes of 1999), now authorizes electronic district records. It is likely that Title 5 regulations will be amended to reflect this new law.

Government Code 6207 provides that, when creating a public record, the district must not include actual residences of students, parents/guardians or employees who have been victims of domestic violence when a substitute address is designated through the Secretary of State's Safe At Home Program (formerly known as the California Confidential Address Program (Cal CAP)). As amended by SB 1318 (Ch. 562, Statutes of 2000), victims of stalking may also participate in this program pursuant to Government Code 6205.5.

Districts are required to accept the program participation card issued by the Secretary of State and Substitute a P.O. Box address as the participant's real address. According to the Secretary of State, a participant's confidential, actual address may only be used to establish district eligibility and for school emergency purposes. Pursuant to Government Code 6207, a participant's confidential, actual address is not a public record and should not be made available to anyone under any circumstances.

With respect to numbering of Board policies, this updated version of BP 3580 conforms to CSBA numbering guidelines and is intended to replace the current version of BP 3580 which is in the Board Policy Manual.

MOTION MADE BY:	Ms. Brownley
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	Aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

Current Policy

BP 3580

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

DISTRICT RECORDS

The Santa Monica-Malibu Unified School District records shall be developed, maintained and disposed of according to the requirements of law and regulations of the State Department of Education and other regulatory agencies. The Superintendent or designee shall establish Administrative Regulations so that district staff will know which documents are records and which are not; which records are permanent, optional or disposable; and how each type of record is to be maintained or destroyed. The Superintendent or designee shall insure confidentiality of each kind of record as permitted or required by law.

Legal Reference

Education Code
35250-35255 Records and Reports

California Administrative Code
16020-16027 Definition of Records
Period of Retention

Policy Adopted: 10/10/88

District Records

District records shall be developed, maintained and disposed of in accordance with law and California Department of Education regulations.

The Superintendent or designee shall establish regulations that define records which are permanent, optional and disposable and specify how each type of record is to be maintained or destroyed. Any microfilm or electronic copies of original records shall be permanently retained.

The Superintendent or designee shall ensure the confidentiality of records as required by law and shall establish regulations to safeguard data against damage or loss.

A. Safe at Home Program

District public records shall not include the actual addresses of students, parents/guardians or employees when a substitute address is designated by the Secretary of State for victims of domestic violence or stalking. (Government Code 6207)

Legal Reference:

EDUCATION CODE
- 35145 Public meetings
- 35163 Official actions, minutes and journal
- 35250-35255 Records and reports
- 44031 Personnel file contents and inspection
- 49065 Reasonable charge for transcripts

GOVERNMENT CODE
- 6205-6211 Confidentiality of addresses for victims of domestic violence
- 6252-6265 Inspection of public records
- 12946 Retention of employment applications and records for two years

CODE OF REGULATIONS, TITLE 5
- 432 Varieties of pupil records
- 16020-16022 Records-general provisions
- 16023-16027 Retention of records

Management Resources:

SECRETARY OF STATE
- Letter re: California Confidential Address Program Implementation (SB 489), August 27, 1999

WEB SITES
- California Secretary of State: http://www.ss.ca.gov

BOARD GOAL: Quality Education for All
CSBA UPDATED: March, 2001
BOARD ADOPTED: 10/10/88
BOARD UPDATED: November 1, 2001

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/1/01

FROM: SUPERINTENDENT/JOSEPH QUARLES/RICK BAGLEY

RE: APPROVAL OF BOARD POLICY 3511 - ENERGY AND WATER CONSERVATION

RECOMMENDATION NO. A.21

It is recommended that the Board of Education adopt Board Policy 3511, Energy and Water Conservation. This item was previously discussed by the Board at the meetings of 10/4/01 and 10/18/01.

COMMENTS: BP 3511 (Energy and Water Conservation) is being recommended for adoption as part of the Board's on-going work to establish, revise and update Board policies.

This policy was first introduced on CSBA's web site in February 2001. The Policy was revised to reflect recommendations by the California Department of Education designed to help districts deal with power outages and to conserve energy. The Policy contains language regarding the development of an energy efficiency program and emergency action plan.

In the event that instructional time is lost as a result of an energy crisis, districts may request credit for the loss of ADA as detailed in the California Department of Education's Management Advisory 90-01.

The California Energy Commission administers the Bright Schools Program pursuant to Public Resources Code 25410-25421. This program offers specific services to help districts become more energy efficient by providing design and implementation assistance, conducting energy audit and feasibility studies, providing equipment bid specifications, assisting with installation and helping to secure loans for energy-related maintenance. In addition, CSBA administers the Smart Power Program which provides an independent evaluation of energy suppliers' for school districts and county office of education.

The attached policy is recommended by the California School Board's Association (CSBA) as meeting the provisions of all new laws and regulations. The CSBA recommended policy was developed in March, 2001 and would be a new policy for SMMUSD.

With respect to placement in the District's Policy Manual, this new policy will be inserted just before current policy 3511.1.

MOTION MADE BY:	Ms. Brownley
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	Aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

Energy and Water Conservation

The Board of Education is committed to reducing the district's demand for electricity and water in order to help conserve natural resources and to save money to support other district needs. To that end, the Board shall establish goals to help reduce the district's energy and water consumption.

The Superintendent or designee shall establish an energy efficiency program which shall include specific strategies designed to help the district use energy more efficiently and to help ensure that funds intended for student learning are not diverted to cover energy costs.

As part of the energy efficiency program, the Superintendent or designee shall develop an emergency action plan to address actions to be taken in the event of power outages in schools, both during and after school operations. The action plan shall also address the role of staff, students and parents/guardians in helping to conserve resources and other activities to help the district meet energy reduction goals.

The Superintendent or designee shall analyze the effect of a utility rate increase on the district's budget. He/she shall develop and implement any necessary contingency plans.

The Superintendent or designee shall regularly inspect district facilities and operations and make recommendations for maintenance and capital expenditures which may help the district reach its energy and water conservation goals.

The Superintendent or designee shall make every effort to identify funding opportunities and cost-reducing incentive programs to help the district achieve its conservation goals.

The Superintendent or designee shall **make an annual** ~~periodically~~ report to the Board on the district's progress in meeting energy and water use reduction goals.

Legal Reference:
- EDUCATION CODE
  - 41422 School term or session length, failure to complydue to disaster
  - 46392 Emergency conditions; ADA estimate
- PUBLIC RESOURCES CODE
  - 25410-25421 Energy Conservation Assistance

Management Resources:
- CDE MANAGEMENT ADVISORIES
  - 0118.01 California's Energy Challenge
  - 0706.90 Water Conservation Advisory, 90-09
  - 0222.90 Average Daily Attendance Credit During Periods of Emergency 90-01

WEB SITES

CSBA: http://www.csba.org
California Department of Education, Facilities Division, Energy Challenge: http://www.cde.ca.gov/facilities/energyefficiency
California Energy Commission: http://www.energy.ca.gov/
Alliance to Save Energy: http://www.ase.org/

Board Goal

A. Quality Education for All

CSBA UPDATED: March, 2001
BOARD ADOPTED: November 1, 2001

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/01/01

FROM: SUPERINTENDENT/VIRGINIA I. HYATT

RE: AUTHORIZATION TO CONTRACT FOR MUSICAL INSTRUMENT REPAIR WITH NICK RAIL MUSIC - QUOTE #2002.02

RECOMMENDATION NO. A.22

It is recommended that the Board of Education award a contract to Nick Rail Music for districtwide musical instrument repair.

Funding Information
Source: General Non Restricted Fund
Currently Budgeted: Yes
Account number: 01-11000-0-17100-10000-5640-030-1300
Description: Repair by Vendor

COMMENT: The Music Department owns most of the instruments used in the music programs through out the District. These instruments need cleaning and repairs during the summer months in preparation for the upcoming school year, as well as continual repairs during the school year. The District periodically goes out for pricing on this service. Quotations were sent to five (5) vendors and one (1)responded with quotes. Unit pricing is available for review in the purchasing office.

The Music Department budgets approximately **$32,500** annually on this contract. This contract is renewable for up to five (5) years.

MEETING NOTE:

Board member Gottfried asked if Nick Rail Music were a new vendor for the District. Mrs. Hyatt stated that he was.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: Aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/01/01

FROM: SUPERINTENDENT/VIRGINIA I. HYATT

RE: ACCEPTANCE OF WORK COMPLETED BY FLEXI-TECH SPECIALTY CONTRACTORS - QUOTE #1.06 - PLANTER BOX AND DECK REPLACEMENT MUIR/SMASH ELEMENTARY SCHOOL

RECOMMENDATION NO. A.23

It is recommended that the Board of Education accept as completed all work contracted for the Planter Box and Deck Replacement for the Muir/Smash Elementary School.

Funding Information

Source:	General Fund
Currently Budgeted:	Yes
Account number:	01-81500-0-00000-72000-5640-061-2602
Description:	Special Projects

COMMENT: The contract with Flexi-Tech Speciality Contractors has been completed with no changes to the original scope of work. In order to facilitate the release of the 10% retention being held by the District, a notice of completion must be filed with the County of Los Angeles pending Board approval.

ORIGINAL CONTRACT AMOUNT	$39,755.00
FINAL CONTRACT PRICE	$39,755.00

MEETING NOTE:

Staff advised the Board the work had a one-year warranty.

MOTION MADE BY:	Ms. Brownley
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	Aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/01/01

FROM: SUPERINTENDENT/J. W. BERRIMAN

RE: AUTHORIZATION OF ADDITIONAL DESIGN WORK FOR BARNUM HALL

RECOMMENDATION NO. A.24

It is recommended that the Board of Education authorize the design of acoustical sidewall baffles to the interior of Barnum Hall, in an amount not to exceed $24,810.

COMMENTS: The Phase II portion of Barnum Hall's restoration has resumed. Because of budget limitations, certain acoustical improvements to the Hall were not able to be incorporated into the current scope of work. The Restore Barnum Hall Committee believes it is important that further acoustical improvements be undertaken during the current restoration program. Consequently, the Committee has donated $24,810 to fund the needed design effort.

Jacobs Engineering has received quotes from W/L/C Architects, $18,810, and Menlo Acoustics, $6,000, for a total cost of $24,810, to perform the associated design work. When the actual cost of construction for this additional work is known, a recommendation regarding the undertaking of the work will be made to the Board.

The Proposition X Oversight Committee has reviewed this item and recommends approval.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

NOTE: THIS ITEM WAS MOVED FORWARD BY BOARD CONSENSUS AND WAS HEARD PRIOR TO AGENDA ITEM A.13

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/01/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CLASSIFIED ADMINISTRATIVE APPOINTMENT/ASSISTANT SUPERINTENDENT OF BUSINESS AND FISCAL SERVICES

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve the following classified administrative appointment:

Kenneth R. Bailey
Assistant Superintendent of Business and Fiscal Services

MEETING NOTE:

It was stated that this appointment had been agreed upon in Closed Session and that this reading would constitute a reporting out of the action taken (*please refer to Table of Contents*).

The Superintendent noted, in welcoming Mr. Bailey, that the district was exceptionally fortunate in being able to bring him on board. Following a brief review of Mr. Bailey's dossier, Mr. Deasy additionally remarked that Mr. Bailey's knowledge of school funding, state and federal funding processes and in-depth educational fiscal experience made him the best possible addition to the executive administrative team, especially in light of the district's primary effort toward success for all children. The transition will begin December 1, 2001.

Finally, it was noted that the contract relative to this appointment (as are all such contracts) is on file in the Office of the Deputy Superintendent and available for public review, with adequate advanced notice.

MOTION MADE BY:	Ms. Brownley
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	N/A
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

NOTE: THIS ITEM WAS MOVED FORWARD BY BOARD CONSENSUS AND WAS HEARD PRIOR TO AGENDA ITEM A.13

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/01/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT/
COORDINATOR OF CHILD DEVELOPMENT SERVICES

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve the following certificated administrative appointment:

Judy Abdo
Coordinator of Child Development Services

MEETING NOTE:

It was stated that this appointment had been agreed upon in Closed Session and that this reading would constitute a reporting out of the action taken (*please refer to Table of Contents*).

In welcoming Ms. Abdo, the Superintendent stated that no introduction could possibly do justice to her remarkable public service record; highlighting major accomplishments in Ms. Abdo's long and distinguished community governance career, Mr. Deasy stated that her level of expertise would greatly enhance the administration's goals of offering quality education for all children. Ms. Abdo is scheduled to begin work before Thanksgiving, 2001.

Finally, it was noted that the contract relative to this appointment (as are all such contracts) is on file in the Office of the Deputy Superintendent and available for public review, with adequate advanced notice.

MOTION MADE BY: Ms. Brownley
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Discussion Items

TO: BOARD OF EDUCATION

DISCUSSION
11/01/01

FROM: SUPERINTENDENT/LISE REILLY/STEVE CANNELL/TONY DAHL

RE: ACADEMIC PERFORMANCE INDEX (API)

DISCUSSION ITEM NO. D. 1

This report addresses the interpretation of the District API results.

Background Information

The API is the centerpiece of the statewide accountability system in California public education. The Public School Accountability Act (PSAA) of 1999 requires that the California Department of Education (CDE) annually calculate APIs for California Public Schools and publish rankings based on those APIs. The PSAA also requires the establishment of a minimum annual API growth target for each school that has not met the statewide API performance target of 800 or above.

Process

A school that meets API growth targets may be eligible for awards under the following programs:

1. The Governor's Performance Award Program
2. The Certificated Staff Performance Incentive Act

Time line

1. The State Board of Education (SBE) approved a methodology for calculating the 1999 API on a scale of 200-1000 on November 9, 2000.

2. SBE established a five-percent annual API growth target - November 9, 2001 (State Target=800, School Score=720, to reach 800 you need to score 80 more points, therefore each year the 5% is based on the difference of the State Target of 800 and the School Score. For this example it would be 800-720=80 thus,5% of 80=4)

3. Results for 2000-2001 school year were reported - October 2001

4. The anticipated allocation date for API Funds is December/January 2001-02.

MEETING NOTE:

Ms. Reilly, Mr. Cannell and Mr. Dahl delivered a PowerPoint presentation, hard copies of which were distributed and are now attached hereto and made a part hereof of these original Minutes.

Also distributed were the following documents, copies of which are attached hereto and made a part hereof of these original Minutes:

1) *Explanatory Notes for the 2000-2001 Academic Performance Index (API) Growth Report*
2) *2000-2001 Academic Performance Index (API) Growth Report: List of Schools- District Level*

MEETING NOTE:

The Board thanked the presenters. Dr. Escarce noted that he was particularly pleased to see hard data relative to one of the Board's main interests, using data to improve instruction. Superintendent Deasy stated that administrative staff was currently discussing how best to use the referenced subgroups to assist with garnering meaningful longitudinal data, it being clear that certain subgroups were not demonstrating test scores that were indicative of district-wide student success. The Superintendent pledged that the work to ensure success for all students while simultaneously improving overall academic achievement would go forward

Board member Gottfried requested information relative to the district's legal responsibilities in terms of promoting school site councils, suggesting that, if necessary, a new Board Policy be prepared for Board approval/ratification. A short staff report will be provided in the future.

ACADEMIC PERFORMANCE INDEX (API)

SANTA MONICA-MALIUBU
UNIFIED SCHOOL DISTRICT
DEPT OF EDUCATIONAL
SERVICES

PUBLIC SCHOOLS ACCOUNTABILITY ACT

- Passed in 1999 – Amended 2000
- Requires that the CDE annually calculate API's for California Public Schools
- CDE must publish the school rankings based on the API scores
- Schools must make comparable improvement in both the growth target and numerically significant subgroups

WHAT IS THE API?

- Measures the academic performance and growth of schools.
- A numerical index (or scale) that ranges from 200 to 1000
- A school's placement on the API is an indicator of the school's performance level.
- The Statewide Performance Target for all schools is 800.

WHAT WAS USED TO CALCULATE THE API FOR 2000 AND 2001?

- Results of the Stanford 9 tests, given in the spring were used to calculate a school's API for the 2000 Base and 2001 Growth.
- Additional information about a school's academic performance will be used in future years. This may include primary language tests, graduation rates, and attendance.

PARTICIPATION RATE

- 95% of all elementary and middle school students must be tested.
- 90% of all high school students must be tested.
- Students exempted from SAT9 testing due to an IEP statement are not included.
- Students with parent/guardian requests for exemption are not included.

WHAT DOES THE 2000-01 GROWTH REPORT INCLUDE?

- The report includes:
  - Each school's 2000 and 2001 API Scores
  - The 2000-2001 growth target
  - The 2000-2001 actual growth
  - Indicates whether the growth target was met
  - The school's eligibility for an award
  - Information by student subgroups
  - School's demographic information

WHAT AWARDS ARE AVAILABLE?

- Governors Performance Award (GPA) – Award A
- Certificated Staff Performance Incentive Act

CERTIFICATED STAFF PERFORMANCE INCENTIVE ACT

- Schools with a 2000 API in the lower half of the statewide rankings are eligible for this award.
- John Muir qualified for this award in the 2000-2001 school year.
- The certificated staff will receive $75,000.
- Distribution of these funds is a negotiable item between BOE and SMMCTA

HOW MUCH MONEY COULD A SCHOOL RECEIVE ?

- Schools meeting the criteria for the GPA in 2000-01 received $63 per student.
- The awards will be distributed after January 2002.
- The use of funds will be determined by the School Site Councils and ratified by the BOE

CRITERIA FOR API AWARDS

School API Base	School Growth Target	Awards Eligibility Criteria
<800	5% of the difference between school API to 800 Min. 1 point gain	5% of the difference between school API to 800 Min. 5 point gain
= or >800	Maintain API equal to or greater than 800	Minimum 5 point gain in API.

CRITERIA FOR API AWARDS

Subgroup API (Base)	Subgroup Growth Target	Awards Eligibility Criteria
<800	80% of school target. Minimum of 1 point gain	80% of school target. Minimum 4 point gain
= or > 800	Maintain API equal to or greater than 800	Minimum 4 point gain

Middle and High School API Scores 2000-2001

School	2001 API	2000 API	2000-01 Growth Target	2000-01 Growth	Awards Eligible
JAMS	711	679	6	32	Yes
Lincoln	857	850	*	7	Yes
Malibu	808	799	1	9	Yes
SAMOHI	712	717	4	-5	No

*Denotes the school scored at or above the State target of 800 in 2000

Elementary School API's 2000-2001

School	2001API	2000 API	2000-01 Growth Target	2000-01 Growth	Awards Eligible
Cabrillo	851	837	*	14	No
Franklin	914	897	*	17	Yes
Grant	801	786	1	15	Yes
McKinley	832	809	*	23	No
John Muir	737	683	6	54	Yes
Pt. Dume	896	901	*	-5	No
Rogers	744	727	4	17	Yes
Roosevelt	850	839	*	11	Yes
Webster	873	873	*	0	No

*Denotes that the school scored above the State target of 800 in 2000

SUMMARY

- Schools must meet both the school-wide API growth target and subgroup growth target.
- Must meet a minimum growth of five points on a school wide basis (effective Oct. 2001)
- Subgroups must meet a minimum growth of 4 points (effective Oct. 2001)

California Department of Education
Policy and Evaluation Division

2000-2001 Academic Performance Index (API) Growth Report

List of Schools - District Level

Revised October 24, 2001

District: Santa Monica-Malibu Unified
County: Los Angeles
CD Code: 19-64980

- Explanatory Notes for the 2000-2001 API (Growth) Report contain more details about the displayed information.
- Click on the school name
  - for a School Report, or
  - for an explanation if no data are printed here

This report only includes schools that were listed on the 2000 API (Base) Report. New schools with 2001 STAR test results will appear on the 2001 API (Base) Report.

Click on column heading to view notes.

School Type for 2000 API (Base)	STAR 2001 Percent Tested	2001 API (Growth)	2000 API (Base)	2000-2001 Growth Target	2000-2001 Growth	Met Growth Target: School-wide	Met Growth Target: Comparable Improvement (CI)	Met Growth Target: Both Schoolwide and CI	Awards Eligible
Elementary Schools									
Cabrillo (Juan) Elementary	100	851	837	A	14	Yes	Yes	Yes	No
Edison Elementary									
Franklin Elementary	100	914	897	A	17	Yes	Yes	Yes	Yes
Grant Elementary	100	801	786	1	15	Yes	Yes	Yes	Yes
McKinley Elementary	98	832	809	A	23	Yes	Yes	Yes	No
Muir (John) Elementary	97	737	683	6	54	Yes	Yes	Yes	Yes
Point Dume Elementary	99	896	901	A	-5	Yes	Yes	Yes	No
Rogers (Will) Elementary	96	744	727	4	17	Yes	Yes	Yes	Yes
Roosevelt Elementary	99	850	839	A	11	Yes	Yes	Yes	Yes
Santa Monica Alternative (K-8)									
Webster Elementary	100	873	873	A	0	Yes	Yes	Yes	No
Middle Schools									
Adams (John) Middle	100	711	679	6	32	Yes	Yes	Yes	Yes
Lincoln Middle	100	857	850	A	7	Yes	Yes	Yes	Yes
High Schools									
Malibu High	96	808	799	1	9	Yes	Yes	Yes	Yes
Santa Monica High	97	712	717	4	-5	No	No	No	No

"N/A" means a number is not applicable or not available due to missing data.

"NR" means required enrollment data are not reported.

" * " means this API is calculated for a small school, defined as having between 11 and 99 valid Stanford 9 test scores. APIs based on small numbers of students are less reliable and therefore should be interpreted with caution.

"A" means the school scored at or above the interim Statewide Performance Target of 800 in 2000.

"B" means a 2000 API was not valid for this school. The API listed is the 1999 API (Base). Therefore, growth is measured over two years, 1999 to 2001. A two-year target (1999-2001), double the 1999-2000 growth target, is reported under the heading "2000-2001 Growth Target," and two-year growth (1999-2001) is reported under ther heading "2000-2001 Growth."

Awards Notes -The "Awards Eligible" column reflects awards eligibility if SB347 or SB735 is enacted, both of which require at least five points schoolwide growth and at least four points growth for each numerically significant subgroup.

If a school was small in either 2000 or 2001 (API is asterisked) awards eligibility is unclear at this time pending

Explanatory Notes for the 2000-2001 Academic

Performance Index (API)

Growth Report

These *Explanatory Notes* are designed to assist educators and other interested parties in interpreting the *2000-2001 Academic Performance Index (API) Growth Report*. The *Explanatory Notes* provide details about calculating the Academic Performance Index (API) and API growth targets. The *Notes* also explain the criteria that were applied to determine whether or not schools met their growth targets and whether or not they were eligible for the school awards programs.

The Public Schools Accountability Act

The API is the centerpiece of the statewide accountability system in California public education. The Public Schools Accountability Act (PSAA) of 1999 (Chapter 3, Statutes of 1999, as amended by Chapter 695, Statutes of 2000), requires that the California Department of Education (CDE) annually calculate APIs for California public schools, including charter schools, and publish school rankings based on these APIs. The PSAA also requires the establishment of a minimum five-percent annual API growth target for each school as well as an overall statewide API performance target for all schools. A school that meets API growth targets may be eligible for awards under the following programs:

· The Governor's Performance Award Program

· The Certificated Staff Performance Incentive Act (Chapter 52, Statutes of 1999)

If a school fails to meet its annual growth target and its API score ranks in the bottom half state wide, it will be identified for the Immediate Intervention / Underperforming Schools Program (II/USP).

On November 9, 1999, the State Board of Education (SBE):

- approved a methodology for calculating the 1999 API on a scale of 200 to 1000
- defined the five-percent annual API growth target
- established an interim statewide API performance target of 800

These actions cleared the way for the publication of the *1999 API Base Report*. This report, which was released in January 2000, included each school's 1999 Base API, its statewide API rank by type of school (elementary, middle, and high), and API rank when compared to schools with similar background characteristics, as defined by the PSAA, and APIs for each numerically significant ethnic and socioeconomically disadvantaged subgroup. It also set API growth targets for each school for the upcoming year.

The *1999-2000 API Growth Report* was released in October 2000. It reported whether or not each school had met its 1999-2000 growth targets and whether or not the school was awards eligible.

Base and Growth Reports

c. Presentation

Each annual API reporting cycle includes two reports: a base report, which appears after the first of the calendar year, and a growth report, which appears after school starts in the fall. This pair of reports is based on APIs calculated in exactly the same fashion with the same indicators but using test results from two different years.

Eventually, the API will incorporate a number of different indicators; however, since 1999 to the present the API has consisted solely of results from the Stanford 9 norm-referenced assessment that is administered in conjunction with the Standardized Testing and Reporting (STAR) Program. In January 2002 the API will be expanded to include some results from the California Standards Tests. Other required indicators will be added as they become available in the future.

Students Included in the API

The term "valid Stanford 9 test scores" as it appears in various API reports is synonymous with the number of students with Stanford 9 test results contributing to a school's API. In determining which test results should be included in the API, the CDE employed the same pupil exclusion rules used in calculating school-level STAR results that appear on the Internet at *http://star.cde.ca.gov*.

1. A pupil record was excluded if the Stanford 9 test administration accommodation for the pupil was more than one grade out of level (e.g., a sixth grader tested lower than 5th grade or higher than 7th grade).

2. A pupil record was excluded if any of the following seven test administration accommodations were marked "yes" for all Stanford 9 content areas:

a. Braille

b. Timing/Scheduling

d. Response

e. Test read aloud

f. Directions translated

g. Bilingual dictionary

3. A particular content area of a record was excluded if the percentile rank for that content area was not between 1 and 99.

4. A particular content area of a pupil record was excluded if the test administration accommodation for that content area was marked "yes" for any of the seven reasons under #2 above.

In addition, to comply with provisions of the PSAA regarding student mobility, a record is excluded if the pupil first attended the district in the current year as indicated on the STAR answer document. An exception is made for a student new to a district who has followed a normal matriculation pattern.

Core Elements in API Growth Reports

Certain core elements appear throughout the 2000-2001 API Growth Reports. They include:

· STAR 2001 Percent Tested

· 2001 API (Growth)

· 2000 API (Base)

· 2000-2001 Growth Target

· 2000-2001 Growth

· Met Growth Target

· Awards Eligible

STAR 2001 Percent Tested

This percentage is calculated by dividing the number of students tested by the nonexempt enrollment. The nonexempt enrollment is defined as the number of students enrolled in the first day of testing in the grades 2-11 minus the number of

students in those grades exempted from standardized testing due to Individualized Education Program statement, minus the number of students in those grades exempted from testing due to parent/guardian written request. The number is rounded down to the nearest whole number (e.g., 94.9=94) The STAR 2001 Apportionment Information Report is the source of these data.

2001 API (Growth)

The 2001 API (Growth) summarizes a school's performance on the 2001 Stanford 9. It is calculated in exactly the same fashion as the 2000 API (Base).

2000 API (Base)

The 2000 API (Base) summarizes a school's performance on the 2000 Stanford 9. It was released in January 2001. The API is on a scale of 200 to 1000. It is based on the performance of individual pupils on Stanford 9 content area tests as measured through national percentile rankings (NPRs). In some instances, APIs are also calculated for student subgroups at a school in order to ascertain whether the school meets the "comparable improvement" criterion (see page 5). For details on the calculation of the 2000 Base API, please consult the document titled *Calculating the Academic Performance Index (January 2001)*, which is accessible through the PSAA web site at www.cde.ca.gov/psaa/api. (See *News, Documents and Law, Reporting Cycle: 2000-2001.*)

The structure of the test varies between two grade configuration segments: grades 2-8 and grades 9-11. For schools with grades in both segments, an API was calculated for each segment. The two APIs were averaged by weighting each segment API by the number of pupils with valid scores. For example, for a K-12 school, the API was the weighted average of the APIs for grades 2-8 and grades 9-11.

For a small number of schools with invalid 2000 Base APIs, the API listed is actually the 1999 Base API. In this instance, the API is footnoted appropriately.

2000-2001 Growth Target

A school's 2000-2001 growth target was calculated by taking five percent of the distance between a school's 2000 Base API and the interim statewide performance target of 800. For a small number of schools with invalid 2000 Base APIs, the number listed under the 2000-2001 Growth Target is really a 1999-2001 Growth Target, which is double the 1999-2000 Growth Target. For any school with a 2000 API of 781 to 799, the annual growth target is one point. The growth target for any school with a base API of 800 or more is not listed as these schools need only to maintain an API of at least 800.

2000-2001 Growth

A school's 2000-2001 growth is calculated by subtracting the school's 2000 API (Base) from its 2001 API (Growth).

Met Growth Target

A school met its 2000-2001 growth target if:

- it met its school-wide growth target, **and**
- all numerically significant ethnic and socioeconomically disadvantaged subgroups at the school demonstrated comparable improvement.

Schools met the comparable improvement target if all numerically significant ethnic/racial and socioeconomically disadvantaged subgroups met their API subgroup targets, which in most cases is 80 percent of the school-wide 2000-2001 API growth target. For a full discussion, see the section on "Subgroups," beginning on page 5.

Explanatory Notes for the 2000-2001 API Growth Report

Awards Eligible

Schools that met the following criteria may be eligible for the Governor's Performance Awards (GPA) Program:

· the schools met both the school-wide API growth target and comparable improvement targets

· the schools demonstrated a minimum growth of five points (this requirement is effective October 2001)

· all numerically significant ethnic and socioeconomically disadvantaged subgroups at the schools demonstrated a minimum growth of four points (this requirement is effective October 2001)

· elementary and middle schools had at least 95 percent participation rates in the 2001 Stanford 9; high schools had at least 90 percent participation rates in the 2001 Stanford 9

Structure of the Report

The *2000-2001 API Growth Report* is composed of three parts:

1. *County List of Schools*

2. *District List of Schools*

3. School Report

Lists of Schools

These lists include all schools in a county or a district for which the CDE has calculated a 2001 API (Growth). In the county list, the schools are presented alphabetically by district and by type (elementary, middle, high, and small); in the district list, the schools are presented alphabetically by type.

Only schools included in the 2000 Base API Report appear on the lists of schools. New schools that tested for the first time in 2001 will appear on the 2001 Base API Report, which will be released in January 2002.

Schools with nontraditional grade configurations, e.g., 7-12, have been placed into the school type according to standard criteria established by the California Department of Education. These criteria are available through: <*www.cde.ca.gov/psaa/api*>.

Schools on the Lists without APIs

A sizeable number of schools on the lists do not have APIs because they are participating in the Alternative Schools Accountability Model, which is presently under development. These include:

- Schools with fewer than 11 pupils with valid test scores in either 2000 or 2001
- Alternative schools serving nontraditional student populations

Other schools have had their 2001 growth APIs invalidated. Under regulations adopted by the SBE, this may occur for several reasons:

- adult testing irregularities have occurred at the school
- the API is not representative of the total pupil population at the school
- the school has experienced a significant demographic change in pupil population
- the rate of students who have been excused from STAR testing by parent request is equal to or greater than 10 percent (schools with rates between 10 percent and 20 percent will later be reevaluated through standard statistical tests to check the representativeness of the tested population)
- the school failed to test a significant proportion of its students in all content areas

Finally, some districts are correcting STAR demographic data with a resulting impact on

school-wide or subgroup APIs. The APIs for the affected schools will be reported in December 2001, after corrected data are received from the test publisher.

School Report

A *School Report* is generated for each school on the *List of Schools*. In addition to the common core elements, the *School Report* includes:

· data on subgroups

· school demographic characteristics

Subgroups

The law defines a "numerically significant ethnic or socioeconomically disadvantaged subgroup" as a subgroup "that constitutes at least 15 percent of a school's total pupil population and consists of at least 30 pupils." Also, an ethnic or socioeconomically disadvantaged subgroup of 100 pupils constitutes a numerically significant subgroup even if the subgroup does not constitute 15 percent of the school population. **These numerical criteria (15 percent and 30 pupils, or 100 pupils) will be computed on the basis of the number of pupils with valid Stanford 9 scores for that subgroup.**

The school is responsible for demonstrating comparable improvement only for those subgroups that are numerically significant in both 2000 and 2001. Ethnic/racial subgroups include the following:

- African American not Hispanic
- American Indian or Alaska Native
- Asian/Asian American
- Filipino/Filipino American
- Hispanic /Latino
- Pacific Islander
- White (not of Hispanic origin)

According to the definition adopted by the SBE, the "socioeconomically disadvantaged subgroup" consists of pupils who meet either one of two criteria:

1) Neither of the pupil's parents has received a high school diploma

OR

2) The pupil participates in the free or reduced price lunch program.

A pupil who is a member of the socioeconomically disadvantaged subgroup is also a member of one of the racial/ethnic subgroups. Therefore, the total percentage of students in all numerically significant subgroups at a school may exceed 100.

To determine whether or not a numerically significant subgroup demonstrated comparable improvement, it is necessary to compute the 2000 API (Base) and the 2001 API (Growth) for each subgroup. Under the definition adopted by the State Board of Education, "comparable improvement" requires that each numerically significant subgroup must meet or exceed 80 percent of the 2000-2001 school-wide growth target. The 2000-2001 subgroup target was calculated by first multiplying the school-wide target by .8 and then rounding the product to the nearest whole number.

There were four minor exceptions to this rule:

1. For subgroups within schools with school-wide APIs between 781 and 799, i.e., approaching the statewide interim performance target of 800, the annual growth target was one point.

2. Regardless of the school-wide API, subgroups already at or above 800 had to continue to meet the statewide interim performance target of 800.

3. In schools with 2000 APIs of 800 or more, subgroups with an API of less than 800 had to make growth of at least one point.

4. In instances where 80 percent of the school-wide target results in a subgroup target that would exceed the distance from the subgroup API to 800, the subgroup target equalled the distance to 800.

Growth Targets and Award Eligibility

It is possible for a school to meet its school-wide and subgroup targets but fail to qualify for the GPA. **As noted on page 3, a school must demonstrate a minimum of five points growth and all numerically significant subgroups at the school must demonstrate a minimum of four points' growth in order for the school to qualify for the GPA.**

School Demographic Characteristics

Along with subgroup data, the *School Report* includes the demographic characteristics on which the school characteristics index for the upcoming 2001 Base API school rankings will be based. The data from which the percentages and rates are derived come from two sources:

1. October 2000 CBEDS data collection (information on teacher credentials, multi-track year round participation, and class size)

2. 2001 STAR student answer documents (information on ethnic/racial distribution, parent education level, participation in free or reduced price lunch program, school mobility, matriculation, English learners)

Regarding information taken from CBEDS:

- It is possible for one teacher to be in both the fully-credentialed and emergency-credential categories (e.g., a teacher holds a single subject emergency credential); therefore, the total of the percentages for "Fully credentialed teachers" and "Teachers with emergency credentials" may exceed 100.
- Average class sizes were derived from the enrollment data reported on the Professional Assignment Information Form (PAIF).
- "Core academic courses in departmentalized programs" reflects average class size in the following subject areas: English, Foreign Languages, Math, Science, and Social Science.

Regarding background characteristics derived from the STAR answer document:

- School mobility is the percentage of students who first attended the school in the current year. Students enrolled in the lowest grade at a school are excluded from this calculation. School mobility is used as a background characteristic only. The criterion for excluding a score from the API calculation **district** mobility, i.e., any student who began continuous enrollment in the district during the year tested.

The School Demographic Characteristics that appear on this report encompass students in the grades tested, i.e., 2-11. The characteristics will be used in the formation of the new similar schools comparison groups for the 2001 API (Base) Report.

Contacts

If you have further questions about the API, growth targets, or numerically significant subgroups, please contact the Educational Planning and Information Center via e-mail at epic@cde.ca.gov or by phone at (916) 657-2273.

Information Items

TO: BOARD OF EDUCATION

INFORMATION
11/01/01

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATIONAL COMMUNICATION NO. I.1

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

ALFRED'S ESSENTIALS OF MUSIC THEORY - SOFTWARE, by Alfred Publishing Co., Inc, MUSIC for grades 4-12, copyright 1994, Carl Hammer requesting adoption from Samohi, BASIC

AND STILL WE RISE, by Miles Corwin, published by Harper Collins, ENGLISH, for grade 11, copyright 1955, Lori Horn requesting adoption from Samohi, SUPPLEMENTAL

C'EST A TOI!, By Karla Winther Fawbush, Toni Theisen and others, Paradigm Publishing, French III for Grades 9-12, copyright 2002, Jennifer Clark and Susan Thomas requesting adoption from Malibu, BASIC

TO: BOARD OF EDUCATION

INFORMATION
11/01/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: INITIAL CONTRACT PROPOSAL 2001/2002/SANTA MONICA-MALIBU CLASSROOM TEACHERS ASSOCIATION

INFORMATIONAL COMMUNICATION NO. I.2

The Santa Monica-Malibu Classroom Teachers Association (SMMCTA) has requested that its initial contract proposal be placed on the Board of Education agenda of November 1, 2001, to sunshine it.

Copies of the contract will be available at the meeting.

MEETING NOTE:

Copies of the actual contract were **not** available at the meeting. Available for distribution at the meeting were the following documents, copies of which are attached hereto and made a part hereof of these original Minutes:

1) a letter from SMMCTA President Harry Keiley to Board President, Tom Pratt, and to Superintendent John Deasy
2) a list of SMMCTA 2001-02 Article Proposals

Santa Monica-Malibu Classroom Teachers Association – CTA/NEA

To: Mr. John Deasy
Superintendent
Mr. Tom Pratt
President, Santa Monica MALIBU School Board

From: Harry M. Keiley
President, SMMCTA

Re: SMMCTA'S Initial Proposal for 2001-02 Negotiations

Date: October 18, 2001

Enclosed is the Association's Contract Proposal for 2001-02. In accordance with the provisions of section 3547 of the Educational Employment Relations Act, we ask that you "sunshine" our proposal at the next regularly scheduled Board of Education meeting.

The condition of teacher salaries in Santa Monica Malibu and throughout California was not resolved as a result of the May 8, 2000 Action Day funding. While meaningful improvements in teacher salaries were made last year, teacher salaries remain far too low to attract and retain the best and the brightest into the profession. We must continue to build on the gains of last year and work to ensure that teacher salaries in SMMUSD are the envy of the state

During the 1990's teacher salaries, when adjusted for inflation, declined by 4% in the state of California. We cannot allow that to happen again. Teachers deserve a professional wage, one that at a minimum keeps up with the increased cost of living.

In order to achieve and maintain a competitive level, the SMMUSD Teachers' Salary Schedule must be improved. Although some cells of the SMMUSD Teachers' Salary Schedule compare favorably with other districts in the county, far too many do not.

Moreover, as noted in the 2000-01 edition of the Los Angeles County Survey of Salaries, SMMUSD ranks high in the percentage of budget spent on salaries for administrative and non-teaching personnel and not favorably for teacher salaries.

SMMCTA is interested in exploring the possibility of a multi year salary agreement.

In addition, SMMCTA will be opening several other Articles to be negotiated this year. (See page 2) We are eager to work with the District on class size, working conditions, and other professional matters during the 2001-02 Negotiations.

I look forward to scheduling dates for our upcoming negotiations.

SMMCTA 2001-02 Article Proposals

Article VI	Assigned Days and Hours of Work
Article VIII	Class Size
Article XV	Safety and Working Conditions
Article XX	Child Development Teachers
Article XXI	Adult Education Teachers
Article XXV	Health and Welfare Benefits
Article XXIII	Salary and Benefits

Attachments

Attached hereto and made a part
hereof these original Minutes

Santa Monica-Malibu Unified School District
Board of Education Meeting/ Updates to the Agenda of November 1, 2001

Update 11/01/01 A

CONSENT CALENDAR

Item No. A. 10

Page 17. Certificated Personnel - Elections, Separations. DELETE: Edens, Meredith and Jago, Carol/ re: Grading of Writing Tests associated with TES (Test of Essential Skills). The District no longer administers this test; the item was erroneously inserted. (Revised)

Attached hereto and made a part
hereof these original Minutes

Santa Monica-Malibu Unified School District
Board of Education Meeting/ Updates to the Agenda of November 1, 2001

MINUTES

None.

CONSENT CALENDAR

Item No. A.4 **Page 5. Overnight Field Trips. ADD**: Overnight Field Trip for AVID 12 class at Santa Monica High School. Updated item attached. (Revised)

MAJOR ITEMS

Item No. A.13 **Page 25. Appointments to District Advisory Committees**. Copies of Individual Committee Composition and Vacancy List attached.

DISCUSSION ITEMS

None.

INFORMATION ITEMS

Item No. I.2 **Page 60. Initial Contract Proposal 2001/2002/ Santa Monica-Malibu Classroom Teachers Association.** Copy of letter dated 10/18/01 from SM-MCTA President, Harry Keiley, addressed to Board President Tom Pratt and Superintendent John Deasy, plus attachment "SMMCTA 2001-2002 Article Proposals" attached.

Attached hereto and made a part
hereof these original Minutes

November 1, 2001
SMMUSD
Hughes Research Lab, Board of Education meeting
Malibu California

- School community education night, November 7, co-sponsored by Bilingual Committee, MHS PTSA, Malibu Foundation for Youth and Families.
    - Crisis Support systems – picture of our District and site plans for supporting the school community during crisis situations-Peggy Harris to attend on behalf of the District.

- Conference sponsored by Pepperdine University Graduate School of Educatio and Psychology: On Our Children's Future. Keynote speaker Jonathan Kozol.. Among panelists were Robert Barner the Assistant Superintendent of Education Programs of LA County Office of Education. Paradigm shift from "All children can learn" to " All children will learn". Jesus Javier, news anchor for KRCA-TV. Concept of technology to light the fire and inspire not just a tool to groom future tech workers for industry.. Erin Gruwell the two-time teacher of the year for her work with children "of disappointment"-W.E.B. Dubois as per Kozol. Turning them from children with no ecpectation of success to Freedom Writers.
- Kozol speaking of the inequities of the public education system being the shame of the nation and calling for Federal funding of all public schools since they are teaching America's citizens. I pledge allegiance to America not Sacramento or Albany.
- Sweet Alice Harris, Founder and Director of Parents of Watts-parents getting along with teachers and teachers getting along with parents. Tradition of against them. Time to break the chain.
- Importance of Collaboration and not competition between youth serving or community serving agencies. Scarcity of funding for fundamental programs, Requires new approach to partnership.

- Collaboration in our Malibu community : Pepperdine-lending courts of tennis tournament, tutors for Powerhour, teachers in training in the classroom, Step Forward Day, service clubs like Kiwanis and Optimists and Rotary and Lions Club supporting schools, afterschool programs and scholarships, Hughes giving space for meetings, City of Malibu for sharing resources in recreation department and heling support Teen Center, dealing with traffic safety issues at Webster. Many more ways to partner. I hope that we can be creative and resourceful so that as funding grows tight we can think creatively on providing for the needs of our students.

Attached hereto and made a part
hereof these original Minutes

What Do You Tell The Kids?

A panel discussion on crisis

- **Wednesday, November 7**
- **7:00-8:30 PM (D'Amores pizza 6:00-7:00. 20% of sales go to MHS PTSA)**
- **Juan Cabrillo Elementary School Auditorium**

30237 Morningview Drive

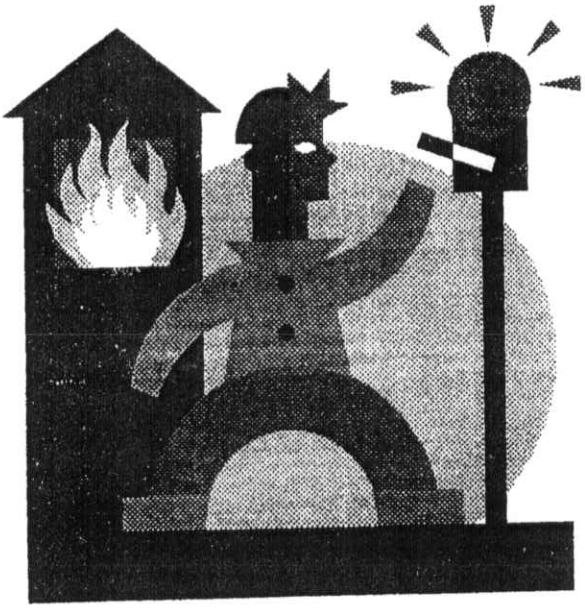
(Boys and Girls Club open until 8:30 PM for members.
Additional childcare for K-5($3.00 pizza included)
Boys and Girls Club of Malibu Teen Center 457-2582.
Reservations due by Monday, Nov. 5. No drop ins for childcare.

Topics include:

- Common reactions to unexpected acts of violence.
- Crisis support systems for our school community.
- Cultivating a culture of respect for diversity.
- Resources for school community and its children.

Panelists include: school and district administrators, security personnel, psychologists, diversity professional, and others.

Moderated Q&A following presentations.



Co-sponsors: Malibu HS PTSA, Bilingual Committee, and Malibu Foundation for Youth and Families

For more information :
Call: Malibu Foundation 310 589-8363
Email: lem51@aol.com

Visit the Malibu Public Library for a special resource information section on these topics.

MALIBU YOUTH .ORG