

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT
RE: APPROVAL OF MINUTES

ACTION/CONSENT
5/16/02

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

April 11, 2002

April 25, 2002

May 2, 2002

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

5/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY/ LISE REILLY

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.2

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2001/2002 budget.

Contractor/Contract Dates	Description	Site	Funding
Martha Stevens May 28 - June 6, 2002 Cost: Not to exceed \$1,760	To provide professional storytelling to 7th grade Language Arts classes	JAMS	GATE 01-71400-0-11100-10000-5802-011-4110
Music Center April 26 - June 21, 2002 Cost: Not to exceed \$1,440	To provide students with the opportunity to learn how to use their bodies as a creative tool as they explore imaginary objects, play games and physicalize characters. To learn to use their creations in mime stories, incorporating emotions as well as actions.	Franklin	PTA 01-90150-0-11100-10000-5802-002-1501
Linda Harris May 15 - June 30, 2002 Cost: Not to exceed \$150	To act as a Critical Friend for the District Classified Inquiry and activities related to facilitation which could include note taking and distribution of minutes for the May 15, 2002 meeting	Ed Services	Instr Matls/Staff Buyout 01-71860-0-11100-10000-5802-035-1300
Joseph Soto January 7 - June 30, 2002 Cost: Not to exceed \$1,000	To provide Parent Workshops through the Infant & Family Support Program	Ed Services	IFSP 01-94190-0-81000-59000-5802-030-1300

Contractor/Contract Dates	Description	Site	Funding
Dona Richwine July 1, 2001-June 30, 2002 Amount of Increase: \$9,600 Total Contract Cost: Not to exceed \$31,912.34	Amendment of previous contract approved by the Board 9/6/01 and 10/4/01 to present cooking demonstration in the classroom and provide nutrition education	Food Services	Food Services 13-53100-0-00000-37000-5802-057-2570
Music Center Education Division March 8 - June 14, 2002 Cost: Not to exceed \$4,990	To provide art enrichment for K-5, including dance, music and drawing	McKinley	Gift 01-90120-0-11100-10000-5802-004-4040
Christine Tinberg May 8, 2002 Cost: Not to exceed \$400	To provide software training of state mandated Fitgram assessments to Physical Education staff	Ed Services	Curriculum and IMC Instruction 01-0000-0-11100-10000-5802-030-1300
Gary Daly <i>dba</i> dalyamerica March 31, 2003 not to exceed a total of \$90,000.00	Prop X Management To fill the position vacated at Jim DeMuth's resignation Equal to one FTE	District Office/ Malibu	State School Building Fund (Prop X Stand Alone) 21-00000-0-92000-85000-2990-098-1501
Shareen Bell <i>dba</i> Exchange Pointe International (<i>webfeedback.com</i>) thru September 30, 2002 not to exceed a total of \$7,750.00	To provide a web-based survey vehicle relative to community-wide assessment of the Superintendent's programs and initiatives as they pertain to his summative evaluation	Web Site	Independent Contractors and Consultants 01-00000-0-00000-72000-5802-020-1200

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION
05/16/02

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2001-02

RECOMMENDATION NO.A.3

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2001-02 school year. No child will be denied due to financial hardship.

<u>School Grade Number of Students</u>	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost / Paid for by</u>	<u>Subject</u>	<u>Purpose of Trip</u>
SMASH Grade 6 24 students	Warner Springs 6/12/02 to 6/14/02	Carrie Ferguson Ruben Valles	\$75 paid parents / fund raising	Humanities	The purpose of this trip is to give students an opportunity to experience Leadership training and to build leadership skills

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/16/02

FROM: KENNETH R. BAILEY/ VIRGINIA I.HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.4

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from April 24, 2002, through May 7, 2002, for fiscal year 2001/02.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.5

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	<u>CONFERENCE NAME</u> <u>LOCATION</u> DATE (S)	<u>COST</u> <u>ESTIMATE</u>
<u>BADT, Jonathan</u> Santa Monica High No Cost to District	Coaching Accreditation Program Impact Clinic Sacramento, CA April 25 - 26, 2002	SUB ONLY
<u>BUNAYOG, Jesse</u> Santa Monica High Paid for by ASB	Methods & Techniques to Protect & Manage Student Body Funds Pasadena, CA May 3, 2002	0
<u>CANNELL, Steve</u> Educational Services 01-41100-0-11100-10000-5220- 035-1501 General Fund - Resource: Title VI	Consolidated Application Part I Training Glendale, CA May 9, 2002	\$50.00
<u>CLARK, Grant</u> Franklin Elementary 01-72600-0-11100-10000-5220- 002-4020 General Fund - Resource: SIP K-6	Marcy Cook: Hands-On Math for Kindergarten and First Anaheim, CA May 14, 2002	\$189.00 + SUB

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DEMPSEY, Daniel</u> Fiscal Services 01-00000-0-00000-72000-5220- 051-2510 General Fund - Function: Other Genl. Admin.	PeopleSoft Training Downey, CA May 13, 14 and 20, 2002	\$60.00
<u>FEINGOLD, Ken</u> Personnel Commission 01-00000-0-00000-72000-5220- 027-2270 General Fund - Function: Other Genl. Admin.	San Diego County School Personnel Commissioner Assn. Palm Springs, CA June 8, 2002	\$170.00
<u>FOWLER, Amy</u> Educational Services 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: BTSA	BTSA Cluster 4 Meetings Torrance, CA April 18 and 30, 2002	0 [Credit from cancelled meetings]
<u>FREEDMAN, Marolyn</u> Student Services 01-37100-0-19150-10000-5220- 035-1300 General Fund - Resource: IASA: Title IV Drug-Free Schools	Education Grants Summit 2002 San Diego, CA July 17 - 19, 2002	\$1,055.00
<u>GONZALEZ, Irene</u> Educational Services 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: BTSA No Cost to District	BTSA CFASST Year 2 Training Torrance, CA August 1, 2, 6 and 7, 2002	\$300.00
<u>HARRIS, Peggy</u> Educational Services No Cost to District	CSBA English Language Learners Task Force Sacramento, CA May 7, 2002	0
<u>JAGO, Carol</u> Santa Monica High No Cost to District	International Reading Assn. San Francisco, CA May 2, 2002	SUB ONLY
<u>KIRK, Diana</u> SMASH 01-41100-0-11100-10000-5220- 009-40900 General Fund - Resource: IASA Title IV	Key to the Sea West Los Angeles, CA April 13, 2002	\$75.00
<u>KLEIN, Abby</u> Franklin Elementary 01-72600-0-11100-10000-5220- 002-4020 General Fund - Resource: SIP K-6	Creating a Positive School Climate Culver City, CA May 6, 2002	\$70.00 + SUB

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>LOPEZ, Jose</u> Santa Monica High 01-90140-0-11100-41000-5220- 015-4150 General Fund - Resource: Reimbursed by ASB	Advanced Placement Program Workshop Fullerton, CA March 16, 2002	\$150.00
<u>NITTI, Anna</u> Roosevelt Elementary 01-72600-0-11100-10000-5220- 007-4070 General Fund - Resource: SIP K-6	Tough Student Classroom Survival Conference Anaheim, CA May 17, 2002	\$135.00 + SUB
<u>ONAMI, Janice</u> Child Development Serv. 12-52101-0-85000-10000-5220- 070-2700 Child Dev. Fund - Resource: Head Start-Model 1	Creative Curriculum - Connecting to You Beverly Hills, CA June 25 - 28, 2002	\$495.00
<u>RELLES, Ellen</u> Health Services 01-00000-0-11000-31400-5220- 041-1400 General Fund - Function: Health Services	School Issues Related to Kids with Special Health Care Needs Los Angeles, CA April 18, 2002	\$7.02 + SUB
<u>ROACH, Wade</u> Fiscal Services 01-00000-0-00000-72000-5220- 051-2510 General Fund - Function: Other Genl. Admin.	QSS End of the Year Conference San Mateo, CA May 9, 2002	\$425.00
<u>THACKER, Bill</u> Educational Services 01-00000-0-11100-24200-5220- 030-1300 General Fund - Function: Instruct. Library	Computer Using Educators Anaheim, CA May 11, 2002	\$75.00
<u>THOMAS, Tracie</u> Food & Nutrition Services 13-53100-0-00000-37000-5220- 057-2570 Cafeteria Fund - Resource: Child Nutrition	Budget and Finances for School Food Services Rowland Heights, CA May 6, 2002	\$165.00
<u>UNDERWOOD, Brian</u> Educational Services 01-00000-0-11100-10000-5220- 030-1300 General Fund - Function: Instruction	AAHPERD Conference San Diego, CA April 9 - 12, 2002	\$95.00 + SUB

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>VONDERLIETH, Jady</u> Special Education 01-65000-0-50010-31200-5220- 043-1400 General Fund - Resource: Special Education	Autism - A Journey to Solutions Burbank, CA March 15, 2002	\$100.00
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		
Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>CORLISS, Chris</u> Educational Services <u>HIRT, Mary</u> Lincoln Middle 01-00000-0-11100-10000-5220- 030-1300 General Fund - Function: Instruction	Children & Youth Physical Fitness Los Angeles, CA April 29, 2002	\$20.00 \$20.00 + SUB
<u>PAWINSKI, Lori</u> <u>SCHMIDT, Laurel</u> Student Services 01-00000-0-00000-72000-5220- 040-1400 General Fund - Function: Other Genl. Admin.	Train the Trainer Security Course Ontario, CA May 6, 2002	\$495.00 \$495.00
<u>AVEDIAN, Ray</u> <u>STEINMETZ, Brigitte</u> John Adams Middle No Cost to District	English Learners: Strategies for Success Riverside, CA May 8, 2002	2 SUBS ONLY
<u>LIMB, Christine</u> <u>TELLIER, Bruce</u> <u>WHALEY, Tom</u> Educational Services 01-70180-0-11100-10000-5220- 035-1300 General Fund - Resource: Arts Partnership Grant	Arts Education Renaissance: Success Stories/The Arts Work Conference San Jose, CA May 16 - 18, 2002	\$550.00 \$550.00 \$550.00

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>MOORE, Sue</u> <u>PAULSON, Janet</u> Special Education 01-65000-0-50010-21000-5220- 043-1400 General Fund - Resource: Special Education	Bubbling Over with Assessment Strategies for Autistic Spectrum Disorders Lakewood, CA May 17, 2002	\$65.00 \$65.00
<u>DEASY, John</u> Superintendent + 99 Additional Persons 01-91230-0-00000-75100-5220- 020-1200 General Fund - Resource: City of Santa Monica	Strategic Planning Summit Santa Monica, CA May 18, 2002	\$1,000.00
<u>LUONG, Theresa</u> Santa Monica High 01-73150-0-00000-21400-5220- 015-4150 General Fund - Resource: SB 1882	CAHSEE Math Project Resource Guide Workshop Long Beach, CA May 22, 2002	\$182.60
<u>SIEMER, Deborah</u> Educational Services 01-00000-0-19510-31600-5220- 030-1300 General Fund - Function: Pupil Testing Svc.		\$187.00
<u>DEASY, John</u> Superintendent + 16 Additional Staff 01-00000-0-00000-72000-5220- 020-1200 General Fund - Function: Other Genl. Admin.	Annenberg Challenge - Union/District Partnership Santa Monica, CA May 30 - 31, 2002	\$4,000.00 (To be reimbursed by Annenberg)
Out-of-State Conferences: Individual		
<u>BRAMLETTE, Joy</u> Santa Monica High No Cost to District	International DECA Salt Lake City, UT April 20 - 24, 2002	0
Out-of-State Conferences: Group		
NONE		

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS

RECOMMENDATION NO. A.6

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$73,850.27 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2001-2002 income and appropriations by \$71,950.27, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2001-2002.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/16/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT:
DIRECTOR OF STANDARDS, ASSESSMENT AND DATA

RECOMMENDATION NO. A.7

It is recommended that the Board of Education make the following
certificated administrative appointment:

Director of Standards, Assessment and Data

MOTION MADE BY:
SECONDED BY

AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT
05/16/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT:
DIRECTOR, CURRICULUM AND INSTRUCTION

RECOMMENDATION NO. A.8

It is recommended that the Board of Education make the following
certificated administrative appointment:

Director, Curriculum and Instruction

MOTION MADE BY:
SECONDED BY

AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/16/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT:
PRINCIPAL/CHIEF EDUCATION OFFICER - SANTA MONICA HIGH
SCHOOL

RECOMMENDATION NO.A.9

It is recommended that the Board of Education make the following
certificated administrative appointment:

Principal/Chief Education Officer - Santa Monica High School

MOTION MADE BY:
SECONDED BY

AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION
05/16/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT:
PRINCIPAL - PT. DUME ELEMENTARY SCHOOL

RECOMMENDATION NO. A.10

It is recommended that the Board of Education make the following
certificated administrative appointment:

Principal-Pt. Dume Elementary School

MOTION MADE BY:
SECONDED BY

AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION CONSENT/ACTION
05/16/02
 FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
 RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.11

ELECTIONS

ADDITIONAL ASSIGNMENTS

<u>Name/Location</u>	<u>Rate</u>	<u>Effective</u>	<u>Not to Exceed</u>
<u>STUDENT SERVICES</u>			
Velasquez, Cynthia	3 days @\$390.29	3/25/02-4/5/02	Own Daily/\$1172
Martinez, Patricia	2 days @\$433.31	3/25/02-4/5/02	<u>Own Daily/\$867</u>
		TOTAL OWN DAILY	\$2,039
Comment: Working on assessments/testing 01-Special Education			
TOTAL OWN DAILY			= <u>\$2,039</u>

SUBSTITUTES

	<u>EFFECTIVE</u>
<u>REGULAR DAY-TO-DAY</u>	
(@\$118 Daily Rate)	
Finkelstein, Madelynn	4/29/02
Tyler, Tiffany	4/22/02
<u>PREFERRED SUBSTITUTES</u>	
(@139 Daily Rate)	
Gillam, Susan	4/21/02
McCrimmon, Nicole	4/15/02
Rodriguez, Corey	4/15/02
Waldorf, Sherry.	4/10/02
<u>LONG-TERM SUBSTITUTES</u>	
(@\$180 Daily Rate)	
Scott, Loren	4/22/02-6/21/02

MOTION MADE BY
 SECONDED BY:

STUDENT ADVISORY VOTE:
 AYES:
 NOES:
 ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION
05/16/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.12

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2001/02 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Blake, Judith Grant Elementary School, Art Consultant, instruct GATE students in art FUNDING: 01-71400-0-11100-10000-2917-003-1501-100% Gifted/Talented Educ (GATE)	\$2,000	4/15/02-5/20/02	\$50/hour
Caloyeras, Caroline Franklin Elementary School, provide twelve weeks of American art history instruction FUNDING: 01-90150-0-11100-10000-2917-002-1501-100% Reimbursed by PTA	\$800	04/25/02-6/22/02	\$60/hr
Flores, Reina McKinley Elementary, work with parents in parenting groups and events to continue building communication FUNDING: 01-90120-0-11100-10000-2917-030-0004-100% Gifts	\$1,500	01/07/02-6/22/02	\$10.00/hr
Foxwell, Sharon John Muir Elementary, provide "at risk" instruction FUNDING: 01-00000-0-12002-10000-2917-005-1501-100% Unrestricted Resource	\$480	01/01/02-3/31/02	\$30/hour
Harris, Jerry K. Olympic High School, SARB 13A Coordinator, residence checks, DA mediation during spring break FUNDING: 01-00000-0-11100-31300-3302-014-1501-100% Unrestricted Resource	\$1,055	03/25/02-5/05/02	\$15.50/hr

Hudgins, Meghan \$1,000 04/01/02-6/21/02 \$25/hour
Grant Elementary School, inventory, catalog and order
science materials for teachers
FUNDING: 01-90120-0-11100-10000-2917-003-1501-100%
Gifts

Isackson, Kari \$13,500 03/03/02-6/30/02 \$3375/mo
+mileage reimb
Student Services, Special Education COTA, Occupational
Therapy
FUNDING: 01-65000-0-57700-11900-2917-043-1501-100%
Special Education

Ross, Jennifer \$10,125 4/25/02-6/30/02 \$3375/mo
+mileage reimb
Student Services, Special Education COTA, Occupational
Therapy
FUNDING: 01-65000-0-57700-11900-2917-043-1501-100%
Special Education

MOTION MADE BY:
SECONDED BY:

AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT/JOHN SLISS
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
05-16-02

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

BERNARD, PERSONNEL COMMISSIONER 03-01-02
RUSSELL PERSONNEL COMMISSION 12-01-04

PIEPER, BIL COMMUNITY LIAISON 03-01-02
YALILE 1.0 HRS/10 WEBSTER
RANGE: 25 STEP: 01

INCREASE IN HOURS

MCNULTY, INST ASST - SPECIAL ED 03-18-02
NANCY 7.0 HRS/SY SPECIAL ED 06-30-02
FR: 6.0 HRS/SY

INVOLUNTARY TRANSFER

FOWLER, CAFETERIA WORKER II 04-29-02
DAMONE 5.0 HRS/SY CABRILLO
FR: CAFE WORKER II ROOSEVELT

WORKING OUT OF CLASS

O'ROURKE, STOCK & DELIVERY CLERK 04-18-02
THOMAS 8.0 HRS/12 PURCHASING 04-24-02
FR: CUSTODIAN I NSI

YEPEZ, CAFETERIA COOK BAKER 04-29-02
VICTORIA 8.0 HRS/SY SAMOHI 06-30-02
FR: CAFETERIA WORKER I

SUSPENSION WITHOUT PAY

ALANIZ, STOCK & DELIVERY CLERK 05-13-02
FEDERICO FOOD SERVICES 05-31-02

PAID MEDICAL LEAVE OF ABSENCE

CLARK, CUSTODIAN I NSI 04-01-02
RAYMOND SAMOHI 10-10-02

KEISER, KEVIN	CUSTODIAN I NSI WEBSTER	04-18-02 07-01-02
SILVERS, ROBERT	INST ASST - SPECIAL ED MALIBU	04-18-02 01-19-03
<u>TEMP/ADDITIONAL</u>		
GUTIERREZ-PRADA, NANCY	TRANSLATOR SUPERINTENDENT	10-28-01 06-30-02
PEAK, DENISE	PHYSICAL ACTIVITIES SPEC PT.DUME	07-01-01 06-30-02
<u>SUBSTITUTE</u>		
ANTHONY, ANGELA	ADMINISTRATIVE ASSISTANT MCKINLEY	04-01-02 06-30-02
BADER-PINILLOS, CARMELA	CHILDREN CENTER ASSISTANT CDS	04-23-02 06-30-02
ECHEVERRIA, BRENDA	INST ASST - SPECIAL ED SPECIAL ED	04-23-02 06-21-02
GARCIA, NEREIDA	INST ASST - CLASSROOM SAMOHI	03-01-02 06-21-02
GARCIA, ZOILA	INST ASST - CLASSROOM SAMOHI	04-11-02 06-21-02
PAIK, CONNIE	INST ASST - SPECIAL ED SPECIAL ED	04-19-02 06-21-02
RICHARDSON, MELVIN	CHILDREN CENTER ASSISTANT CDS	02-01-02 06-30-02
RODRIGUEZ, FRANCES	CHILDREN CENTER ASSISTANT CDS	04-22-02 06-30-02
SIMKE-SCHAEFFER, ARLENE	CHILDREN CENTER ASSISTANT CDS	04-23-02 06-30-02
TAKAHASHI, SUE	OFFICE ASSISTANT II FRANKLIN	04-29-02 05-31-02
TEPEDINO, ARIANNA	CHILDREN CENTER ASSISTANT CDS	04-23-02 06-30-02

TREVATHAN, DARLENE	INST ASST - SPECIAL ED SPECIAL ED	04-19-02 06-21-02
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VARELA-JUAREZ, LOURDES	INST ASST - SPECIAL ED SPECIAL ED	04-30-02 06-21-02
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EXHAUSTION OF ALL PAID LEAVES

BENTLEY, CHRIS	CUSTODIAN I NSI ROGERS	05-23-02
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TERMINATION

ROSE, JASON	INST ASST - SPECIAL ED MALIBU	05-17-02
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WILSON, SIGNORA	CAFETERIA WORKER I MCKINLEY	05-17-02
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RETIREMENT

GULLO, NORMA	INST ASST - SPECIAL ED ADAMS	06-30-02
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RUSSELL, COLLEEN	INST ASST - SPECIAL ED ADAMS	07-29-02
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MOTION MADE BY:
SECONDED BY:

AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05-16-02

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT HELPER - WORKABILITY

CHAVEZ, MARIBEL WORKABILITY 03-23-02 - 03-23-04

NOON SUPERVISION AIDE

BLACK, SANDEE ROOSEVELT 04-10-02 - 06-21-02

RIZZO, KELLIE LYNN CABRILLO 04-26-02 - 06-21-02

CHILD CARE ASSISTANT

ISLAS, GLORIA SUPERINTENDENT 10-28-01 - 06-30-02

LUNA, MARGARITA SUPERINTENDENT 10-28-01 - 06-30-02

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

COMMUNICATIONS
05/16/02

FROM: DISTRICT ADVISORY COMMITTEES

RE: ACCEPTANCE OF THE DAC YEARLY REPORT FROM THE
INSTRUCTIONAL TECHNOLOGY AND COMMUNITY HEALTH AND
SAFETY DISTRICT ADVISORY COMMITTEES

COMMUNICATIONS ITEM NO. C.1

Relative to the Administrative Regulations governing District Advisory Committees, BP1220/AR1220, the following District Advisory Committee (s) will present its annual report of committee activity and recommendations:

, Instructional Technology
, Community Health and Safety

COMMENT: It is anticipated that each report will take no longer than 20 minutes.

<u>Verbal Report</u>	
Single Discipline	5-7 Minutes
Multiple Disciplines	8-10 Minutes
<u>Input from Staff Liaison</u>	2-3 Minutes
<u>Superintendent's Recommendation</u>	2-3 Minutes
<u>Dialog with Board</u>	As Needed

Santa Monica-Malibu Unified School District Advisory Committee for Instructional Technology

Report to the Board of Education May 2002

BACKGROUND

Board Policy 1220 provides for Advisory Committees to be appointed for specific purposes to advise the Board of Education on school problems, needs, and issues from a neutral point of view. The Instructional Technology Committee (Technology DAC) is charged with responsibility to review and assess:

- C instructional programs that include technology and are currently offered.
- C curriculum including vocational education and instructional material.
- C use of technology in the community.
- C funding models including use of grants.
- C staffing for support and use of technology.
- C attitudes and knowledge of students, faculty, staff and community toward technology in instructional and workplace settings.

The committee is further charged with responsibility to maintain the District Technology Use Plan. The Instructional Technology Committee is required to present its work to the Board of Education during the spring of each school year. This document constitutes that report.

SITE TECHNOLOGY SUPPORT

The Committee has continued to focus on unmet needs in the K-5 grade levels. State and Federal funding for technology has recently been targeted towards middle and high schools. This creates upward pressure on the District to direct technology funding to elementary sites.

Last year, the Subcommittee on Equity in Support conducted a survey of technology programs at all grades and sites within the district. Details of this study are included in the Committee's 2001 Report to the Board of Education. This year, District staff has completed a detailed computer inventory, which tends to support the Subcommittee findings. A summary of the inventory is attached to this report.

The findings evidence that while the distribution of computers per student across the District's elementary schools is relatively equitable, the level of technical support provided varies tremendously. This is because District-funded support has been minimal, and the additional monies that sites can direct toward technical support depend on the fund raising capacities of the individual schools and their parent communities.

The Subcommittee examined what might be an absolute baseline level of support to protect the District's existing investment in elementary school technology, and determined that at the very least there needs to be one hour of District-funded weekly support per twenty students (ADA). To illustrate how minimal this recommended baseline support really is, after the necessary maintenance of site lab(s) and library workstations, elementary teachers will be afforded less than one hour of classroom technology support each week.

This is the minimum level of funding deemed necessary to meet District goals, implement the Technology Use Plan, and insure that all matriculating fifth grade students enter middle school with equitable skills and readiness for technology instruction and integration at that higher level.

The Technology DAC recommendation, then, is for a District elementary school technology support funding level of \$256,550, based on 5547 total elementary ADA and a 37-week year with technology support at \$25/hour. That \$256,550 should be distributed among the elementary schools proportionally according to site ADA.

TECHNOLOGY USE PLAN UPDATE

The Committee is in the process of reviewing and updating the District Technology Use Plan. An initial draft of the revised plan is expected to be available for site review late in the Fall 2002 semester. It is the Committee's intention to submit a final draft of the Plan for consideration and possible adoption to the Board of Education before the end of the 2002-03 academic year.

DISTRICT WEB SITES

The Committee has made it a practice to watch and discuss the development of School Site and District Web Sites. Last year, the Committee reported considerable enhancements to the District Web Site. This trend is continuing, with content being added regularly. As with all public agencies, there is difficulty in keeping some areas current. This problem, the Committee notes, is not widespread.

School Sites, in particular, are utilizing their web sites to an increasing degree. Local administrators manage these sites with support from District Staff. They are all at varying levels of development and include content that varies from general information for the community to curriculum enhancement and support. For example, John Adams Middle School reports that 32 of 54 teachers are posting homework assignments on the school web site.

BUDGET ENHANCEMENT RECOMMENDATIONS

The Technology DAC has exercised diligence in coordinating the following budget enhancement recommendations with concerned stakeholders. The proposed Site Support Enhancement funding was formulated in conjunction with school site technology leaders and is derived from the recent survey of installed instructional computer hardware. The long-term proposal for

Elementary Librarian/Technology Leaders is adapted from the District's existing Library Plan. In all cases, DACIT budget recommendations have been coordinated with District Staff and formulated to be consistent with the expressed needs and desires of school sites.

Last year, the Technology DAC recommended that \$40K annually be budgeted for Technology Professional Development Training. This need is currently being met through a variety of grants.

Recommendations are listed in order of priority.

Near Term Recommendations

Elementary Site Support Enhancements \$207,000

This amount is required to support the District's existing investment in equipment, software, training, and instruction and presupposes continuation of the District's current annual elementary disbursement of \$49,500. Together, these funds equal the total recommended budget of \$256,500 for elementary support.

The Committee considers Elementary Site Support to be a top priority and has elected to postpone its evaluation and recommendation for Secondary Site Support Funding.

Long Term Recommendations

Elementary Librarian/Technology Leaders \$500,000

To be successful in the age of technology students must be:

- C Reading literate: An avid and capable reader
- C Technology literate: A skilled user of technology tools
- C Information Literate: Able to access and evaluate information (print and electronic) efficiently and effectively

Credentialed librarian/technology leaders are essential to the mission of the school library. Librarians are information specialists, which today include being technology specialists, teachers, and instructional consultants. They design school library programs, which insure that libraries have adequate resources (including technology), and work with teachers to develop curriculum using information technologies.

Secondary school libraries have full time Credentialed librarians and support staff. Elementary school libraries are staffed by seven-hour paraprofessionals and one District Elementary Librarian who oversees the management and programs of the ten libraries. In order to provide equity, this budget recommendation provides for the addition of credentialed librarian

technology experts to elementary schools.

Third Year High School Hardware Purchase
\$136,500

This money is for the final phase of a planned hardware rollout that began in fourth grade classrooms. \$130K was planned for Santa Monica High School and \$6.5K was planned for Olympic High School. The Digital High School program has made it unnecessary to use these funds at this time. Failure to secure these funds will eventually result in the loss of basic computer hardware in classrooms.

PLANS FOR NEXT YEAR

The DACIT plans to work in the following areas during the next academic year:

- C Continue to review and revise the TUP and to continue to monitor site compliance.
- C Continue work with the Special Education DAC to focus on assistive technology.
- C Evaluation of a take-home computer program.

As always, the DACIT will continue to assess District performance in the area of instructional technology and serve as a sounding board and collection point for the needs, concerns, and desires of faculty, staff, and the community in this important area.

ATTACHMENTS

Budget Enhancement Recommendations Summary
SMMUSD School Computer Inventory List

Budget Enhancement Recommendations Summary

ITEM	COST	JUSTIFICATION SUMMARY NEAR TERM RECOMMENDATIONS
Elementary Site Support	\$207,000 annually	An annual budget of \$256,500 is necessary to support existing investment in equipment, software and training. Proposed enhancement combines with current annual disbursement of \$49,500.
Elementary Librarian/Technology Leaders	\$500,000 annually	LONG TERM RECOMMENDATIONS Provides one Librarian/Technology Leader per elementary campus. Necessary to meet information literacy goals and to assists elementary teachers to integrate technology into curriculum.
Third Year High School Hardware Purchase	\$136,500 one time	Completes planned hardware rollout to school sites with funds provided for in Proposition K.

At this point, most of the way through the 2001-2002 school year, the **Community Health and Safety Advisory Committee (CHASAC)** recommends the following:

RECOMMENDATION #1: That the Board consider seriously the recommendations expected from the Child Nutrition and Physical Activity Committee this coming Fall, and that the Board support current changes designed to bring the District into conformity with the requirements of California's Pupil Nutrition Act of 2001 (SB19), which will be fully implemented in 2004. In particular, we recommend that the Board support continuation of the Farmers Market Salad Bar program and the Gardening Angels program. The Salad Bar and Gardening Angels programs are currently fully funded, thanks to an annual grant of \$25,000 by the City of Santa Monica. If this contribution from the City is renewed, barring significant increased costs of operation, this amount should cover costs for the coming year.

Cost: The Child Nutrition and Physical Activity Committee activities are currently supported by a \$25,000 CDE grant. Full implementation of SB19 is slated to be paid for by increased state meal subsidies to all school districts beginning in 2004.

Implementation date: The Child Nutrition and Physical Activity Committee is expected to issue its recommendations to the Board in August, 2003. Board review of these recommendations, we hope, will be completed by December, 2003.

Net effect on students: Evidence from recent Health Champions data and from recent Fitnessgram results from District students suggests that too many students are physically unfit and too many already have excess body fat. Consistent scientific literature relates lack of physical fitness and excess body fat to undesirable health, social and academic outcomes. Adoption and implementation of policies designed to increase the proportion of children who are physically fit and who have a healthy weight should yield salubrious benefits in terms of reducing risk of low self-esteem, type 2 diabetes, hypertension, and asthma, with attendant beneficial effects on academic achievement.

RECOMMENDATION #2: The Committee strongly recommends that the Board commit to continued fiscal and staffing support for prevention and early intervention programs. These include: district counseling services at Santa Monica and Olympic High Schools, contracted counseling services at multiple sites that have no counseling services from the district, increased security presence at several sites, conflict resolution programs, Peace Games, Council, and other violence and substance abuse prevention programs designed to optimize student safety and well-being. While these programs differ by school site according to needs and available resources, all K-12 sites currently have mental health services, conflict resolution programs and other programs that help remove critical barriers to student learning.

Cost: Funded exclusively by Safe and Drug Free Schools and School Safety funding, revenues for 2002-03 are anticipated to be significantly reduced from the current year's allocations. For instance, the support from the Safe & Drug-Free Schools program is slated to drop from \$240,000 this year to \$60,000 in the next school year. Including allowable carryover in these

two programs from this year to next, the total amount of revenue anticipated is ca. \$330,000. The total costs for current prevention staffing and programs is \$499,932. Allowing for no augmentations whatsoever in 2002-03, Board and staff will need to develop \$120,002 just to maintain what we currently have in place.

Implementation date: On-going.

Net effect on students: Research strongly supports the need for such programs to ensure academic success for all children. Reductions and possible reallocation of certain categorical funds put many of these programs in jeopardy for the next school year.

RECOMMENDATION #3: Maximum community safety for our students requires integration and coordination of civilian and safety officer efforts. The Santa Monica Police Department stands ready to provide training to site administrators to alert them to ways in which cooperation with the Santa Monica Police Department (and with the Los Angeles County Sheriffs Department) will yield safer schools and safer students. The Santa Monica Police Department is considering the preparation and distribution of a newsletter intended to assist school site administrators. The Committee recommends that the Board direct appropriate district staff to communicate with local law enforcement about district safety plans, including emergency preparedness plans and traffic safety efforts.

Costs: No additional net costs to the District.

Implementation date: On-going, but it would be preferable if Santa Monica Police and Los Angeles County Sheriff's Departments could provide orientation to school site administrators just before the beginning of the new academic year.

Net effect on students: A safe community is a prerequisite to learning. Conversely, student scores drop in proportion to their exposure to drugs and violence. With appropriate coordination, school staff and local law enforcement efforts should be able to optimize student safety and security.

RECOMMENDATION #4: The Committee recommends that the Board continue supporting nursing services at least at its current level. Nursing services are stretched thin, as it is, but provide essential services that cannot be provided by other staff. These include assuring that all students be properly immunized and facilitating access to health insurance for students whose families do not have conventional employer-paid health insurance.

Costs: Provision by Saint Johns Health Center of the salary for two nurses has been predicated on these two nurses being IN ADDITION to existing nursing staff. Moreover, much of the cost of nursing staff is offset by MediCal reimbursement. Best estimates are that \$20,000 in MediCal funding would be lost if two nursing positions were cut.

Net effect on students: A significant fraction of students with chronic medical needs would be in trouble if they could not rely on nursing services and virtually all students benefit from the availability of experienced nursing staff for the treatment of acute conditions and accidents. High academic performance requires that students have good access to the health services currently provided by District nursing staff.

Composition of the Community Health and Safety District Advisory Committee: William J. McCarthy (Chair, parent), Deborah Bellini (parent), Shelley Kramer (parent), Lori Glazer (community member), Louise West (Saint Johns Health Center, community member), Saul Morrison (community member), Eleanor Meyer (community member), Mary Tafi (community member), Cecilia Rosas-Lopez (parent and pre-K teacher), Pam Brady (Board liaison), Kathy McTaggart (staff liaison), Dona Richwine (SMMUSD Food and Nutrition Services), Rodney Taylor (SMMUSD Food and Nutrition Services), Jamar Schoessow (SMMUSD Nursing Services), David Munoz (SM Police Department), Joe Analco (SM Police Department).

TO: BOARD OF EDUCATION
 FROM: SUPERINTENDENT/TIM McNULTY
 RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

ACTION/MAJOR
 05/16/02

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2001-2002 as follows:

NPS/NPA
2001-2002 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Linden Center	06-19-87	NPS	#91	\$ 9,000
Westview	10-23-88	NPS	#92	\$ 8,000
Continuation of placement per Settlement approved Board of 5/16/02.	02-18-86	NPS	SN#01-02513	\$ 39,063
Elliott Institute	04-05-93	NPA	#96	\$ 2,000
Steve Kaufman & Associates	02-08-99	NPA	#97	\$ 7,560
Therapy West	01-05-99	NPA	#98	\$ 340
Therapy West	02-17-99	NPA	#99	\$ 1,275
Therapy West	04-21-99	NPA	#100	\$ 1,275
Verdugo Hills	05-12-95	NPA	#50 UC02181	\$ 12,500
Contract Increase				

Amount Budgeted NPS/NPA	\$ 2,800,000
Prior Board Authorization as of 05/02/02	\$ 2,758,971
Balance	41,029
 Positive Adjustment	 \$ 116,220
	157,249
 Total Amount for these Contracts	 \$ 80,013
 Projected Balance	 \$ 77,236

Adjustment

NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400

There has been a reduction in authorized expenditures of two NPS/NPA contracts for FY 2001-02 in the amount of **\$ 116,220** as of May 16, 2002.

Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
CEDU	NPS	#68 UC-02125	E	\$ 2,000	Contract balance adjustment
Coutin	NPS	#5 UC-02011	R	\$ 4,500	Contract balance adjustment
ERAS Center	NPS	Various	R/E 8 Students	\$ 72,720	Contract balance adjustment
Hathaway	NPS	#80 UC-02284	R	\$ 5,000	Contract balance adjustment
Heritage	NPS	#16 UC-02022	R	\$ 14,000	Contract balance adjustment
Linden Center	NPS	Various	R 5 Students	\$ 18,000	Contract balance adjustment

Non-Instructional Consultants

2001-2002 Budget 01-65000-0-57500-11800-5890-043-1400

Non-Instructional Consultant	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	Reimbursement to Parent for transportation. (Student D.O.B.10-21-92)	#21	\$ 2,587

Amount Budgeted Instructional Consultants	\$ 180,000
Prior Board Authorization as of 05/02/02	\$ 147,154
Total Amount for this Contract	\$ 2,587
Balance	\$ 30,259

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

05-16-02

FROM: SUPERINTENDENT

previous 02-20-02

RE: APPROVAL OF AMENDMENT TO BOARD POLICY 5117 -
INTERDISTRICT PERMIT

RECOMMENDATION NO. A.16

It is recommended that the Board of Education adopt Board Policy 5117, Interdistrict Permits. This policy has come before the Board, as various reports, previously at the meetings of November 15, December 12, 2001, and January 17, January 24, and February 6, 2002, and was adopted February 20, 2002. The policy was last amended on April 1, 1999; it was initially adopted January 27, 1994.

COMMENT: The language revision in this policy is reflective of the current set of budgetary constraints with which this district is faced: Because the district is unable to provide little contractual financial improvement to employees, it is felt that offering interdistrict permits for their children will assist them in an important educational manner.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

STUDENTS

INTERDISTRICT ATTENDANCE POLICY

BP 5117

- ~~A. Students residing within the District boundaries will be given enrollment priority over non-resident students~~
- B. Although students generally must attend school in the district and school where their residence has been established, the Santa Monica-Malibu School District Governing Board recognizes justifiable reasons for interdistrict permits. Upon request, the Superintendent or designee may accept students from other districts and may allow students who live within the District to transfer to another school within the District or out of the District
- C. Permits of this type are to be initiated by the student's parent or guardian who attests to the fact or shows evidence that the permit would be in the student's best interests. Cancellation of the permit shall occur if certain provisions are not adhered to by the student or parent/guardian, or if overcrowding should occur at the school of acceptance.
- D. The Board is committed to providing a quality education for all District students legally enrolled and will provide fair and consistent treatment for students and parent/guardians regardless of their residence or permit status. All applications for a permit will be treated in a fair and consistent manner.
- E. Final approval of permits for all students, including student needing specialized programs, such as GATE, special education, ELL, etc., shall rest at the District and shall be contingent upon space availability. The District will not pay excess costs to provide specialized services to students on permit.
- F. Except for the conditions listed below, effective September 2002, there will be a moratorium on the receipt of all interdistrict attendance permits. The moratorium will be reviewed in February, 2003. Exceptions to the moratorium are as follows:
1. All students currently attending on an interdistrict permit will be allowed to remain in the District until they leave or graduate, assuming that they uphold appropriate standards of behavior and attendance.
 2. ~~New interdistrict permits (subject to A-E above) would be issued if space is available to:~~
 - A. ~~Employees of the Santa Monica-Malibu School District~~
 - B. ~~Employees of the City of Santa Monica and the City of Malibu.~~
 - C. ~~Siblings of students currently on permit, who are entering at the beginning of the elementary, middle or high school level, i.e. grades Kindergarten or first, 6th or 9th grades.~~
 - D. Guidelines previously applied to SMASH, Edison, including the immersion program through Grade 8, and our preschools will remain in effect.

In the event that space is available in any district school, requests for permits will be received (granted) in the following order:

1. Interdistrict permits for children of employees of the Santa Monica-Malibu Unified School District [certificated, classified, management, full and parttime (a minimum of 15 hours per week)];
2. Interdistrict permits for children of employees of the cities of Santa Monica and/or Malibu;
3. Interdistrict permits for children entering Grades Kindergarten or 1, 6 or 9, who currently have siblings attending the Santa Monica-Malibu Unified School district on an Interdistrict permit.
4. Intradistrict permits allowing children who are residents of the cities of Santa Monica and/or Malibu to attend a school other than their neighborhood school;

LEGAL REFERENCE:

EDUCATION CODE

- 46600-46611 Interdistrict attendance agreements
- 48204 Residency requirements for school attendance
- 48915 Expulsion; particular circumstances
- 48915.1 Expelled individuals: enrollment in another district
- 48918 Rules governing expulsion procedures
- 48980 Notice at beginning of term
- 52317 Admission of persons including nonresidents to attendance area; workers' compensation for pupils

DISTRICT POLICIES RELATED TO PERMITS:

- BP 5116 Intradistrict Open Enrollment
- BP 5111 Attendance: Admission of Students
- BP 5145.3 Desegregation Plan

DISTRICT GOAL REFERENCE

A. Quality Education for All

Policy Adopted: January 27, 1994
Policy Amended: April 1, 1999
Policy Amended:
CSBA Updated: February, 1995

I. Interdistrict Attendance Procedures (transfers between districts):

A. General Guidelines:

1. The permit office is responsible for processing interdistrict permits.
2. The request for a permit is initiated by the parent at their child's district of residence.
3. The parent(s) or guardian(s) of the child must be informed that the acceptance of their child is contingent upon the parent and the child assuming full responsibility for:
 - a. satisfactory attendance
 - b. satisfactory behavior
 - c. satisfactory academic effort
 - d. any necessary documentation requested regarding and including child care, employment, doctor's recommendations and guardianship documentation
 - e. understanding that the receiving school has the right to rescind any prior approved interdistrict permit if enrollment fluctuates during the course of the year or the parent/student does not fulfill the responsibilities listed in 3.a & b.
4. The interdistrict permit shall be valid for only the current school year.
5. It is the responsibility of each school to ensure that nonresident students accepted and registered without a valid permit be returned to the school of residence.

A. Conditions for Accepting Interdistrict Attendance Permits

The school site designee and the Superintendent or his designee shall approve or deny applications for transfers. The acceptance of interdistrict attendance permits for students from other school districts to attend classes within the Santa Monica-Malibu Unified School District shall be subject to the following:

1. The student seeking enrollment in the Santa Monica-Malibu Unified School District must present a permit authorizing his or her release from the school district of residence.
2. The student must be eligible to attend elementary school, middle school or senior high school classes maintained by the Santa Monica-Malibu Unified School District and there must be an existing opening in the class, grade level and school to which the student seeking the interdistrict permit would be initially enrolled.

C. Conditions for Cancellation of Interdistrict Permits

The receiving school or district has the right to revoke any previously approved interdistrict permit for the following reasons:

1. Falsification or misrepresentation of information
2. Enrollment fluctuation
3. Unsatisfactory behavior
4. Unsatisfactory attendance
5. Poor academic effort/achievement
6. A change in child care arrangements
7. Inappropriate guardianship documentation
8. Reason for the original issuance of the permit by the school district of residence is no longer valid
9. Student becomes eligible for a program or class other than the one to which he/she was admitted and there is no available space in the new program or class.

D. Appeal Procedures

1. Interdistrict transfer requests that are denied by Santa Monica-Malibu School District at the school level may be appealed by the parent/guardian to the Superintendent or his designee within two weeks from the day the request for acceptance of permit is denied.
2. The appeal is to be in writing and must provide all information and details as to why the denial is being appealed.
3. The Superintendent or his designee shall review the permit appeal based on Board policy and regulations, state law, and in consultation with school site(s), parents and the appropriate district staff as necessary.
4. If the permit continues to be denied, the parent/guardian may within 30 calendar days of the denial, appeal to the County Board of Education

E. Annual Report

The Board will receive a report on permits by February 28 of each year.

TO: BOARD OF EDUCATION

ACTION/MAJOR
5/16/02

FROM: SUPERINTENDENT

RE: APPROVAL OF REVISION TO BOARD POLICY 5116,
INTRADISTRICT PERMITS

RECOMMENDATION NO. A.17

It is recommended that the Board of Education adopt the revision to Board Policy 5116, Intradistrict Permits. This policy was previously adopted April 11, 2002.

COMMENT: The language revision in this policy is reflective of the current set of budgetary constraints with which this district is faced: because the district is unable to provide little contractual financial improvement to employees, it is felt that offering interdistrict permits for their children will assist them in an important educational manner.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

INTRADISTRICT OPEN ENROLLMENT

The Board of Education desires to provide options that meet the diverse needs, potential and interests of district students and shall annually review enrollment options.

Students who reside within the district boundaries may apply for enrollment in any district school. The Superintendent or designee shall determine the enrollment for each district school. The Spring enrollment projection shall serve as the benchmark in determining available spaces for new enrollees the following school year. A random, unbiased selection process for the admission of new enrollees from outside the school's attendance area shall be established.

The Board of Education retains the authority to set guidelines for racial/ethnic balance at district schools. As specified in the Board Policy 5145.3, D.I.1, Desegregation Plan, it is the goal of the board to insure that no school shall have a higher minority enrollment than 20 percentage points above the District average.

In the event that space is available in any district school, requests for permits will be received (granted) in the following order:

1. Interdistrict permits for children of employees of the Santa Monica-Malibu Unified School District [certificated, classified, management, full and parttime (a minimum of 15 hours per week)];
2. Interdistrict permits for children of employees of the cities of Santa Monica and/or Malibu;
3. Interdistrict permits for children entering Grades Kindergarten or 1, 6 or 9, who currently have siblings attending the Santa Monica-Malibu Unified School district on an Interdistrict permit.
4. Intradistrict permits allowing children who are residents of the cities of Santa Monica and/or Malibu to attend a school other than their neighborhood school;
5. Guidelines previously applied to SMASH and Edison, including the immersion program through Grade 8, and our preschools, will remain in the effect.

Legal References:

EDUCATION CODE

35160.5 District Policies; rules and regulations
35291 Rules
35351 Assignment of students to a particular school
48980 Notice at the beginning of term
Crawford v. Board of Education (1976) 17 Cal.3d 280

DISTRICT POLICIES RELATED TO PERMITS:

BP 5117 Interdistrict Attendance Policy
BP 5111 Attendance: Admission of Students
BP 5145.3 Desegregation Plan

DISTRICT GOAL REFERENCE

A. Quality Education for All

SUBJECT: INTRADISTRICT OPEN ENROLLMENT

ISSUED BY: DIRECTOR OF PUPIL SERVICES

I. EFFECTIVE DATE

II. AUTHORITY

BOARD OF EDUCATION POLICY 5116

III. PROCEDURES

A. ENROLLMENT PRIORITIES

1. Students residing within a school's attendance areas shall have first priority for attending that school.
2. No student currently residing within a school's attendance area shall be displaced by another student.
3. The Board of Education retains the authority to set guidelines for racial/ethnic balance at district schools. As specified in the Board Policy 5145.3, D.I.1, Desegregation Plan, it is the goal of the board to insure that no school shall have a higher minority enrollment than 20 percentage points above the District average.
4. Once enrolled in a school through this open enrollment policy, students living outside the school's attendance area shall be considered to be residing in the school's attendance area.
5. Students placed in any school requested through this open enrollment policy no longer have first priority rights to enroll in the school of the attendance area in which they reside. Students who wish to return to the school in which they reside may apply for such enrollment without first priority rights.

B. SELECTION PROCEDURES

1. The Superintendent or designee shall identify those schools which may have space available for additional students. Intradistrict Open Enrollment applications will be available at the District office and all school sites.
2. All students are eligible to submit an Intradistrict Open Enrollment application for their school of choice by date indicated on the application.
3. Enrollment in a school of choice shall be determined by a random, unbiased selection process from the eligible applicant pool, and a waiting list shall be established to indicate the order in which applicants may be accepted as more openings occur. Late applicants shall not be added to the waiting list. The selection process will be conducted by the staff of the permit office under the supervision of the Director of Pupil Services. Edison and SMASH will continue existing enrollment procedures.
4. The priority for granting intradistrict permits from the eligible applicant pool will be as follows: siblings of students on intradistrict permits, followed by new intradistrict permits. Students will be selected as a family unit if space is available. Interdistrict permits will be granted if space is available after eligible intradistrict permits have been granted.
5. Special Education students will continue to be placed through the IEP Team process on a space available basis. Applications will be referred to the Director of Special Education.
6. The Superintendent or designee shall inform applicants by mail prior to the end of the school year as to whether their applications have been approved, denied or placed on a waiting list. If the application is denied, the reasons for the denial shall be stated.
7. Applicants who receive approval must confirm their enrollment within two weeks after the date on the notification letter.

8. Admission to a particular school shall not be influenced by a student's academic or athletic performance except insofar as academic standards are required for admission to specialize schools or programs such as programs for gifted and talented students. Such standards shall be uniformly applied to all students. (Education Code 35160.5)
9. Any complaints regarding the selection process should be addressed to the Superintendent or designee.

C. NOTIFICATIONS

Parents/guardians shall be notified each school year of available attendance options including:

1. Residency requirements for school attendance.
2. A description of any special district program options.
3. A description of the procedure for application for alternative attendance areas or programs.
4. A district application form for requesting a change of attendance.
5. The explanation of attendance options under California law as provided by the California Department of Education.

D. TRANSPORTATION

1. The district will provide school to school transportation for those students living in Santa Monica who are approved for transfer to Malibu High School.

II. RELATED FORMS

INTRADISTRICT OPEN ENROLLMENT APPLICATION

III. APPROVAL

TO: BOARD OF EDUCATION

ACTION/MAJOR

5/16/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: APPROVAL OF BOARD POLICY 6146.11 - Alternative Credit
Toward Graduation

RECOMMENDATION NO. A. 18

It is recommended that the Board of Education adopt Board Policy 6146.11, Alternative Credit Toward Graduation. This item was previously discussed at the Board meeting of March 20th, April 11th and 25, 2002.

COMMENTS: It is recommended that the Board adopt the attached policy, BP 6146.11 - Alternative Credit Toward Graduation.

The attached policy is new to our District and is recommended by the California School Board's Association (CSBA) to specifically address alternative pathways toward the attainment of credits for high school graduation.

Additionally, this policy addresses the issue of "concurrent enrollment" in which students who are currently enrolled in the district may simultaneously enroll in another approved educational program and earn credit toward graduation.

In terms of placement within the policy manual, if adopted this revision will be added to the 6000 series of policies and will be placed immediately after BP 6146.1, High School Graduation Requirements.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

Alternative Credits Toward Graduation

In order to meet individual student needs and encourage all students to complete their high school education, the Board of Education desires to provide flexibility in the completion of prescribed courses in accordance with law.

As an alternative to completing the course requirements for high school graduation ***and with prior approval by the principal or designee***, students may fulfill one or more of the course requirements through:

1. Practical demonstration of skills and competencies
2. Supervised work experience up to 40 semester periods in accordance with 5 CCR 1635, or other outside school experience
3. Vocational education ***and/or Regional Occupational Program (ROP)*** classes offered through our high schools ***district***.
4. Courses offered by regional occupational centers or programs
5. Interdisciplinary Study
6. Independent study
7. Credit earned at a postsecondary institution (Pursuant to 5 CCR 1630)
8. Private instruction (Pursuant to 5 CCR 1631)
9. Military service and training in accordance with 5 CCR 1634
10. Correspondence instruction from a California university or college accredited for teacher training (Pursuant to EC 51740)

The district shall accept for credit any coursework satisfactorily completed by students while detained in a juvenile court school or county or state-operated institution. District students who successfully complete district graduation requirements while so detained shall receive a diploma from the school they last attended. (Education Code 48645.5)

Students may receive physical education credit for participation in district interscholastic athletic programs carried on wholly or partially after regular school hours when such participation entails a comparable amount of time and physical activity.

Students using interscholastic athletics participation to fulfill physical education requirements may be graded on this participation, provided that a teacher credentialed to teach physical education supervises this participation and assigns the grade. ***(Reference BP 6145 Extracurricular and Cocurricular Activities)***

The Superintendent or designee shall determine whether a student has satisfactorily met course requirements through any of the above alternative means.

SMMUSD Board Policy 6146.11 (Continued)

Page Two of Two

A. Concurrent Enrollment

Concurrent enrollment means enrollment in any non-SMMUSD course during the school year or during the summer by a regularly enrolled SMMUSD student. **Concurrent enrollment is an alternative means by which students may obtain credit toward graduation while being simultaneously enrolled in both the school district and another approved educational program.** Students must obtain signed pre-approval for any concurrent enrollment course or program from the school counselor **principal or designee.**

Concurrent enrollment may be approved for “make-up”, “acceleration”, and/or “enrichment” purposes.

Courses eligible for concurrent enrollment include

1. Any course offered **at by** Santa Monica High School, Malibu High School, Olympic High School or the SMMUSD Adult School, either during the school year or during the summer.
2. Courses offered **at by** any **accredited public or private high school**, community college, **public or private college/university**
3. Courses offered by the UC Extension Program

Students who demonstrate that the courses they want to take are not available at their high school, may, with the pre-approval of the principal, take courses at accredited high schools other than the schools mentioned above.

Nothing in this policy is construed to permit web-based or on-line courses either as alternative credits toward graduation or as a course eligible for concurrent enrollment for “make-ups”, “acceleration” and/or “enrichment.”

NOTE: If emerging policies (e.g., ISPE and On-Line/Web-based Courses) are adopted, they will be referenced here.

SMMUSD Board Policy 6146.11 (Continued)

Page Three of Three

Legal Reference:

EDUCATION CODE

- 35160 Authority of governing boards
- 35160.1 Broad authority of school districts
- 48645.5 Course credit, juvenile court schools
- 48800-48802 Attendance at community college; advanced education
- 51220 Areas of study; grades 7-12
- 51225.3 Requirements for graduation
- 51240-51246 Exemptions from requirements
- 51740-51741 Authority to provide instruction by correspondence

CODE OF REGULATIONS, TITLE 5

- 1600-1635 Alternative credit

Management Resources:

SMMUSD BOARD POLICY

- BP6145 **Extracurricular and Cocurricular Activities**

CDE PROGRAM ADVISORIES

- 0418.89 Physical Education, April 18, 1989
- 0615.89 Granting credit for passing GED, SPB:88/89-11

WEB SITES

- CDE: <http://www.cde.ca.gov>

BOARD GOAL

- A. Quality Instruction for All

BOARD ADOPTED:

CSBA UPDATED: March, 2000

TO: BOARD OF EDUCATION

ACTION/MAJOR
5/16/02

FROM: SUPERINTENDENT

RE: **PUBLIC HEARING:** APPROVAL OF PETITION TO ESTABLISH
HOLLYWOOD CHARTER SCHOOL

RECOMMENDATION NO. A.19

It is recommended that the Board of Education hold a public hearing relative to approving the establishment of the Hollywood Charter School, a proposed new charter school that is to be located within the current geographical boundaries of the Santa Monica-Malibu Unified School District.

COMMENT: A formal petition for the establishment of the Hollywood Charter School, Alla Matusova, signatory, has been filed with the Office of the Superintendent on behalf of the Board of Education of the Santa Monica-Malibu Unified School District.

In reviewing petitions for the establishment of charter schools, the chartering authority shall be guided by the intent of the (California) Legislature that charter schools are and should become an integral part of the California educational system and that establishment of charter schools should be encouraged. A school district governing Board shall grant a charter for the operation of a school (under Ed Code 47605.3.b.) if it is satisfied that granting the charter is consistent with sound educational practice.

Copies of all documentation are on file in the Office of the Superintendent and are available for public review during normal business hours.

Pursuant to Section 47608 of the California Education Code, all meetings of the governing board of the school district at which the granting ... of a charter petition is discussed shall comply with Government Code section 54950 as cited in the Ralph M. Brown Act.

Notices of the public hearing have been advertised in the Daily Breeze, Malibu Surfside News and surfsantamonica.com. A notice has also been posted outside the District's Administrative Offices, 1651 16th Street, Santa Monica, California, and sent to all Malibu and Santa Monica Public Libraries. Copies of the public hearing notice were sent to all district schools; the notice has been posted on the district website and sent via e-mail to a comprehensive list of school district constituents.

Subsequent to the public hearing on May 16, 2002, it is the intention of the Board of Education to make public their decision to grant or refuse to grant approval for the establishment of the Hollywood Charter School. It is anticipated that this decision may be reached and publicly noticed as part of the regularly scheduled Board of Education meeting, June 6, 2002, to be held at HRL Laboratories, 3011 Malibu Canyon Road, Malibu, California 90265.

Public Comments:

**Open
Public
Hearing**

**Close
Public
Hearing**

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
05/16/02

FROM: SUPERINTENDENT/KEN BAILEY/JUDY ABDO

RE: APPROVAL OF SANTA MONICA PRESCHOOL COLLABORATIVE (AN AGREEMENT AMONG SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT, SANTA MONICA COLLEGE, and EASTER SEALS SOUTHERN CALIFORNIA)

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the attached agreement between Easter Seals Southern California, Santa Monica College, and Santa Monica-Monica Malibu Unified School District effective July 1, 2002, through June 30, 2003.

COMMENT: The purpose of the Santa Monica Preschool Collaborative is to provide child care and development services to approximately 125 children under the age of five. The intent is to maintain full enrollment, with 80 children funded by the State, up to 24 District Special Education students, and 25 SMC and/or Community children. Easter Seals Southern California will be the operational agent for the Collaborative, responsible for management, oversight, licensing, and contract compliance. The services will be delivered in three sites: John Adams Child Development Center, Lincoln Child Development Center, and SMC/Assistance League Child Development Center.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:

ABSTENTIONS:

Memorandum of Understanding
Santa Monica Preschool Collaborative

1. This agreement is between Easter Seals Southern California, Santa Monica College and Santa Monica-Malibu Unified School District, for the purpose of forming and defining the Santa Monica Preschool Collaborative.
2. The mission of the Santa Monica Preschool Collaborative is to provide child care and development services to approximately 125 Santa Monica area children under the age of five.
3. Easter Seals will be the operational agent for the Collaborative, responsible for management, oversight, licensing, and contract compliance with the State Department of Education funding terms and conditions.
4. Child care and development services will be delivered in three sites through the Collaborative:

John Adams Child Development Center
2320 17th Street
Santa Monica, CA 90405

Lincoln Child Development Center
1532 California Av.
Santa Monica, CA 90403

SMC/Assistance League Child Development Center
1441 15th Street
Santa Monica, CA 90404

All three facilities will be made available throughout the year rent-free, and maintained at no cost to the Collaborative.

5. The District will retain licenses on Adams and Lincoln until new licenses have been issues to Easter Seals. The District and Easter Seals will work with Community Care Licensing to facilitate this process.
5. Daily custodial service will be the responsibility of the Collaborative, through Easter Seals.
6. Child development services to be provided through the Collaborative will include:
 - a. Full-day, (7:00 a.m. to 6:00 p.m.) year-round (240 days/year) care for 80 low-income children, funded through the a contract between State Department of Education, Child Development Division, and Easter Seals.

- b. Special Education preschool (3 hours per day, ten months per year) for up to 24 children (two classes), funded and staffed by Santa Monica-Malibu Unified School District.
- c. Extended hours of child care for Special Education students, funded through parent fees or subsidies obtained by individual families. (The intent is to make full-day child care available for all enrolled Special Education students every day of program operation.)
- d. Child care for up to 25 children of Santa Monica College students, faculty and staff, funded through parent fees, CalWORKS and/or other sources. (The intent is to make child care available to all enrolled children of Santa Monica students, faculty and staff from 7:00 a.m. to 6:00 p.m. every day that the program is operational.) During the first year of operation, the program at the 15th Street site will be evaluated and assessed by the Program Advisory Committee, with possibility that the program and services at that site will be modified in subsequent years.

Easter Seals will assure that the child care program at all sites is of high quality and includes developmentally appropriate curriculum, nutritious meals and snacks consistent with program hours, suitable field trips, consultation by social services professionals, parent support and education.

- 7. The Collaborative will be guided by the Program Advisory Committee, composed of representatives from Easter Seals, Santa Monica-Malibu Unified School District and Santa Monica College. The Committee will meet at least monthly and will participate in staff selection, program quality assurance, curriculum coordination and enrichment, staff development, parent education and similar activities.
- 8. With input from the Program Advisory Committee, Easter Seals will be ultimately responsible for recruiting, selecting, training and supervising all staff at all sites with the following exceptions:
 - a. Special Education teachers and aides will be employees of Santa Monica-Malibu Unified School District. The District will be responsible for recruiting, selecting, supervising and evaluating Special Education staff.
 - b. Two staff members who are Santa Monica College preschool teachers as of May, 2002 will hold teaching positions in the Collaborative. They will continue to be College employees, and will be supervised and evaluated through College policies and procedures. In the event that either leaves the employ of the College, the College will augment the Collaborative budget in an amount sufficient to hire replacement staff, on a 12-month basis.
 - c. In the event that personnel issues arise between/among employees of the District, the College and/or Easter Seals, the Program Advisory Committee will work with the individuals involved to resolve the issue.
- 9. Easter Seals will reserve an agreed-upon number of student spaces for Santa Monica-Malibu Unified School District Special Education preschool students. The District will

compensate Easter Seals for the total number of spaces reserved (regardless of the number of spaces utilized) at the annual rate of \$3000 per student space.

10. Easter Seals will initially reserve an agreed-upon number of spaces for children of Santa Monica College students, faculty and staff. These spaces will be held open for a maximum of two months after the fall semester begins. If at the end of two months spaces remain with no SMC family ready to enroll, the spaces will be made available to families from the community. After the initial enrollment period, students, faculty and staff of SMC will be given priority enrollment whenever there are vacancies in the program.
11. Santa Monica College will underwrite the Collaborative to assure that Easter Seals Southern California's expenses are covered, to a limit of \$100,000 annually. Easter Seals Southern California will provide quarterly accounting to SMC detailing income and expenditures. If there is a deficit, SMC will reimburse Easter Seals within 60 days. In the event that income exceeds expenses, the excess will be applied to the following quarter. The budget will be evaluated by College, District and Easter Seals administration at mid-year, and at year-end, and adjusted as necessary. (Easter Seals' intent is to operate the Collaborative on a break-even basis. SMC will be billed only to cover Easter Seals' expenses.)
12. Easter Seals will maintain a waiting list of children eligible for the State subsidy. SMC will maintain a waiting list of children eligible for the reserved SMC spaces. When there is an opening in the program, the next child of the appropriate age on the relevant waiting list will be enrolled. (The intent is to maintain full enrollment, with 80 children funded by the State, 24 Special Education students, and 25 SMC and/or community children.)
13. SMC will supervise practicum students from child development and early childhood education classes at all three sites.
14. Santa Monica-Malibu Unified School District Special Education Department will provide staff development activities for all Easter Seals and SMC staff working within the Collaborative at no cost to the Collaborative.
15. Easter Seals will coordinate therapeutic services for children enrolled in Collaborative programs when they cannot be served through District resources or programs. (The intent is that, to the greatest extent possible, children requiring special services will receive them on-site, during their regular hours of attendance.)
16. Easter Seals will work with SMC to establish the Collaborative preschools as work/study sites. (The dual intent is to utilize work/study students to reduce the staffing budget and to inspire SMC students to enter the field of child development through a positive work experience.)
17. Easter Seals will work with the District to become a participant in the Child Care Food Program, with the District as the sponsor.
18. Any site renovations desired by Easter Seals are subject to approval by the property

owner and will be funded by Easter Seals.

Still to be addressed:

Insurance

Rochelle:

- need insurance requirements of bldg owners (specific wording)
- contact names and phone numbers for bldg owners
- everyone put everyone else as additional insured
- everyone give everyone else a certificate of insurance

Security

- Lincoln - separate system. Cost?
- Adams - keyed in to JAMS or separate? Cost?
- possibility of keeping these sites on District system? Cost?
- 15th Street - current system?

Grounds keeping

- Lincoln - front yard and playground
- Adams - playground
- 15th Street - playground

Trash

- city or private? Cost?

Parking

- Lincoln - maintain current system?
- Adams - staff park in JAMS lot?
- 15th Street - negotiate with Assistance League?

Staff

- possibility of having college, district staff on loan to Easter Seals

TO: BOARD OF EDUCATION

DISCUSSION

05/16/02

FROM: SUPERINTENDENT

RE: ADOPTION OF RESOLUTION NUMBER 01-21, IN SUPPORT OF
MEDIATING A LABOR DISPUTE

RECOMMENDATION NO. A.21

It is recommended that the Board of Education Adopt Resolution Number 01-21, In Support of Mediating a Labor Dispute.

COMMENT: The District currently holds a 49-year Joint Occupancy Lease on its Fourth Street Property.

Emerging labor unrest at the DoubleTree Hotel, the current tenant at the district's 4th Street property, has alerted the Board to a possible loss of revenue. The use of this revenue continues to be for the enhancement and enrichment of on-going educational programs within the Santa Monica-Malibu Unified School District.

The Board of Education, in its fiduciary role with the citizens of Santa Monica and Malibu, believes that an amicable, timely mediation of any possible labor dispute would be to the mutual benefit of all parties. The following resolution urges such a mediation.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOTES:

ABSTENTIONS

Resolution Number 01- 21

Governing Board of the
Santa Monica-Malibu Unified School District
In Support Of Mediating A Labor Dispute

Whereas, The Board of Education, on behalf of the Santa Monica-Malibu Unified School District, (“Lessor”) ventured into a Joint Occupancy Lease (“Lease”) on May 14, 1984, for its Fourth Street property which is currently being occupied by the DoubleTree Hotel, (“Tenant”), and

Whereas, this specific Lease was promoted, negotiated and finalized to create additional revenue to the Lessor, and

Whereas, this revenue was and continues to be used for the enhancement and enrichment of on-going educational programs and,

Whereas, any specified additional revenue will have been used by the Lessor to further public education, and,

Whereas, the Board of Education is concerned that the continuing perceived Tenant/Employee unrest/ labor dispute could impact the amount of revenue flow to the Lessor which, in turn could hinder the Lessor’s pursuit of its stated educational goals and visions,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, as the Governing Board of the Santa Monica-Malibu Unified School District, “Lessor,” urges all parties to the dispute to resolve it in an amicable and timely manner.

PASSED AND ADOPTED by the Board of Education of the Santa Monica-Malibu Unified School District, Los Angeles County, State of California, this 16th Day of May, 2002.

John E. Deasy
Superintendent and Secretary to
the Board of Education

TO: BOARD OF EDUCATION

ACTION/MAJOR
5/16/02

FROM: SUPERINTENDENT

RE: APPOINTMENT OF MEMBERS TO THE DISTRICT AD HOC ADVISORY COMMITTEE TO CONSIDER PLACING A NEW PARCEL TAX ON THE NOVEMBER 2000 BALLOT and APPROVAL OF THE COMMITTEE CHARGE

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve the appointment of the following citizens to its Ad Hoc Advisory Committee on the November, 2002, parcel tax. It is additionally recommended that the following charge to the committee be approved

The following citizens have been nominated by the Board and/or its nominees to become members of the Ad Hoc Parcel Tax Committee, 2002. It is understood that each has been apprized of the commitment in time, thought and energy needed to rigorously fulfill this appointment.

Membership shall not exceed 16-18 people, excluding *ex officio* members of the Financial Oversight Committee.

<u>Candidate Name</u>	<u>Representing</u>
Steve Alpert	Community-at-Large
Emily Bloomfield	Parent (Roosevelt) Strategic Planning
Cheri Orgel	PTA
Brian Stecher	Parent/RAND (McKinley)
Dave Tillipman	Parent/RAND (Grnat/JAMS)
Michele Wittig	Community-at-Large NAACP Education Committee, Atatus on Women (former)
Kathy Wisnicki	Parent (Pt.Dume)
Julie Lopez Dad	Community-at-Large
Deirdre Roney	Parent (Webster)

AGENDA

NOTE:

This list represents confirmed Board nominees; a complete list will be furnished at the meeting.

CHARGE TO THE COMMITTEE

1. The Committee will be established and begin its work no later than May 17, 2002.
2. The Committee is hereby directed to submit its recommendation(s) to the Board no later than the second Board Meeting in June: TBA
3. The Ad Hoc Advisory Committee shall review and analyze projected District revenues and expenditures, and recommend to the Board of Education the advisability of requesting the general public to continue the parcel tax at a recommended rate.
4. The Committee should address the following questions:
 - a. How critical is it for the School District to initiate a second parcel tax as one of its sources of operating revenue
 - b. If a new parcel tax is recommended would any portion of the rate be identified for a categorical expenditure purpose(s). If so, how much for what purpose(s)?
 - c. What would the rate of the new parcel tax be?

Additional Organizational Guidelines:

1. As a Board-appointed committee, the Ad Hoc Parcel Tax Committee will comply with all Brown Act regulations, including but not limited to publicly noticing all meetings.
2. The Committee shall select its own chairperson, establish its meeting schedule and determine its information needs.
3. The Superintendent of Schools and the Assistant Superintendent for Fiscal and Business Services will facilitate the work of the Committee and make arrangements for providing information and human resources as needed by the Committee.

COMMENT The proposed timeline for the committee's work is attached. The timeline also includes deadlines for placing a measure on the November ballot.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

Parcel Tax 2002 Tentative Timeline

- May 2, 2002** Approve Creation of Ad Hoc Committee to Consider Placing Parcel Tax on the November ballot (A)
- Approve City of Santa Monica Election Consolidation
- Authorize Professional opinion survey
- May 16, 2002** Appointment to Ad Hoc Committee (A)
- Report of findings from voter survey
- June 17, 2002** Additional Special Board Meeting (possible)
- June 6, 2002** Board Discussion/Action on report and recommendations submitted by Ad Hoc Advisory Committee regarding Parcel Tax.....
- Board authorizes Counsel to prepare Resolution
- Review Resolution Ordering Election and Establishing Specification of the Election Order
- June 27, 2002** Board adopts Resolution.
- Ad Hoc Parcel Tax committee is disbanded.
- Early July (E-120)
- No later than this date the County Superintendent of Schools shall deliver a formal notice of a special school district election to the county clerk or registrar of voters.
- August (E-88) Last day for local jurisdictions to file a resolution with the Board of Supervisors requesting consolidation with the General Election.

TO: BOARD OF EDUCATION

ACTION/MAJOR
05/16/02

FROM: JOHN DEASY/JOSEPH QUARLES/ILENE STRAUS

RE: ESTABLISHMENT OF ONE ASSISTANT TO THE CEO POSITION

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve the establishment of one *Assistant to the CEO* position for the new Chief Education Officer at Santa Monica High School.

Comments: the reorganization of Santa Monica High School's administrative staff included hiring a Chief Education Officer(CEO). To properly support this position in promoting meaningful school-based restructuring efforts it is necessary to provide executive support functions to the CEO. This level of support has not previously been required at the school site level in this District.

This position will provide executive support functions on behalf of the CEO and serve as the communications liaison to the school's management team, the school administrative staff, officials, and district stakeholders.

A draft job description is attached. The estimated salary range is range 40 on the Classified Employee Salary schedule \$3278 - \$4184/mo.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

Santa Monica-Malibu Unified School District

Class Specification

ASSISTANT TO THE CHIEF EDUCATION OFFICER (CEO)

Department/Division: Santa Monica High School

Reports To: Chief Education Officer

**Provides Technical
Direction To:** N/A

Date Prepared: May, 2002

File Name: AssttotheCEO.doc

Job Content

Job Summary:

Under administrative direction, performs executive support functions on behalf of the CEO; serves as communications liaison to the school's management team, the school administrative staff, officials, parents and public and private representatives; and performs other related work as necessary.

Examples of Essential Functions:

1. Performs varied administrative assignments and support functions for the CEO.
2. Communicates key information between the CEO and the school's management team regarding policies, decisions, and upcoming events.
3. Acts as a liaison between the CEO, Superintendent, District Office, school personnel, management team, parents, and other community and public representatives.
4. Composes original correspondence and prepares memos, letters and reports for the approval of the CEO; files, types, and proofreads a variety of documents, including confidential materials.

5. Creates and develops visual presentations for the CEO.
6. Organizes and prioritizes large volumes of information. Handles confidential and non-routine information.
7. Assists the CEO in the management of his/her schedule.
8. Prepares regular communications to school management team members.
9. Compiles information for the Annual Budget Report.
10. Investigates and gathers information regarding complaints, problems, and requests for information concerning School/District policies and procedures.
11. Opens, screens and sorts incoming mail and distributes to appropriate staff based upon knowledge of executive level needs.
12. Greets and directs visitors takes messages or fields/answers all routine and non-routine questions; screens and evaluates incoming calls and routes callers to appropriate staff; provides information and assistance as necessary.
13. Works independently and within a team on special and nonrecurring and ongoing projects. Acts as a project manager for special projects, at the request of the CEO, which may include: planning and coordinating multiple presentations, disseminating information, and organizing events.
14. Performs other functions as assigned or as the situation requires.

***Note:** The statements herein are intended to describe the general nature and level of work being performed by employees, and are not to be construed as an exhaustive list of responsibilities and qualifications required of personnel so classified. Reasonable accommodations will be made so that qualified employees can perform the essential functions of the job.*

Qualifications Guidelines

Education/Training/Experience:

Required: Equivalent to completion of high school. Six or more years of progressively responsible administrative support experience, including work at an executive support level. Some education, training or coursework in office management, customer relations, and automated software applications,

Desirable: School District experience.

Knowledge:

- Basic accounting principles.
- Research methods and report writing practices.
- Methods and practices of paper and electronic filing systems, and business correspondence methods.
- Proper usage of the English language including spelling, punctuation and diction; business letter writing methods.
- Record keeping principles and procedures.
- Modern office practices, procedures, and equipment including filing and typing.
- District policies, administrative practices and school procedures.
- Relevant provisions of the Education Code.
- Customer service practices.
- Word-processing spreadsheet and presentation applications programs.

Skills/Abilities:

- Plan, organize and prioritize calendars, agendas, schedules, documents and related information.
- Organize tasks to meet deadlines and provide technical direction to office support staff.
- Analyze and solve routine administrative problems.
- Interpret and apply administrative policies.
- Compose correspondence; compile and maintain files.
- Operate personal computer and standard office equipment including fax machine, computer printer, and copier machines.
- Understand and follow oral and written instructions.
- Maintain confidentiality of information.
- Communicate effectively and work cooperatively with co-workers, management, administrators, public and private officials, parents, and other department personnel.
- Demonstrate flexibility and respond to changing requirements and job assignments.
- Work cooperatively with others.
- Work independently.
- Work requires continual attention to detail in composing, typing and proofing materials, establishing priorities and meeting deadlines. Must be able to work in a fast-paced environment with demonstrated ability to juggle multiple competing tasks and demands.

Physical Elements:

This is primarily a sedentary classification and the employee works in an office environment with moderate noise levels, controlled temperature conditions and no direct exposure to hazardous physical substances. The employee interfaces with school administrators, program coordinators, teachers, staff, parents, students and educational agency representatives in preparing reports, reviewing accounting activities, and requesting and providing information. This position also interfaces with a broad variety of public and private representatives on behalf of the CEO.

Finger dexterity is needed to access, enter and retrieve data using a computer keyboard or calculator and to operate standard office equipment. The position occasionally bends, stoops, reaches, pushes and pulls drawers to retrieve and file information and lifts and carries reports and records that typically weigh less than 20 pounds.

Special Requirements:

None.

Date Adopted by the Commission:

TO: BOARD OF EDUCATION

ACTION/MAJOR
05/16/02

FROM: SUPERINTENDENT

RE: ADOPTION OF THE SM-MUSD DISTRICT CALENDAR FOR THE SCHOOL
YEARS 2002-03 AND 2003-04

RECOMMENDATION NO. A. 24

It is recommended that the Board of Education adopt the Proposed District Calendar for the School Years 2002-03 and 2003-04 which are attached.

COMMENT: The school calendar is a negotiated item with the Santa Monica-Malibu Classroom Teachers Association (SM-MCTA). This two-year calendar has been agreed upon by both the SM-MCTA and the District.

July 4, 2002, and July 4, 2003, are by legal holidays, although not included on the calendar as written,

AGENDA

NOTE:

The calendar is not available in the electronic version of the agenda. It will be printed in the published version and will be available at the meeting.

Dates will also be posted on the district's website once the calendar is adopted.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

5/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY/J.W. BERRIMAN

RE: AUTHORIZATION FOR AN INCREASE IN BUDGET LIMITATION
AGREEMENT (BLA) #3 FOR ADDITIONAL WORK AT BARNUM HALL

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve (a) an increase in Budget Limitation Agreement No. 3 from \$5,100,880 to \$5,284,907 in the form of Contract Amendment 4.2 with an amount equal to \$184,027 for the installation of acoustically baffled walls at the north and south interior walls of the Barnum Hall Auditorium and (b) a correction to Amendment 4.1 to delete an \$18,400 expense already included in a previous amendment.

Funding Information:

The source of funds for the additional work is the money raised through donations to the Restore Barnum Hall Committee held in trust by SMMUSD and dedicated to acoustical enhancements of Barnum Hall.

Comments:

The Phase II portion of Barnum Hall's restoration is currently underway. Because of funding limitations, certain acoustical improvements to the hall could not be incorporated into the current scope of work. The Restore Barnum Hall Committee has considered this situation and believes it is important that this acoustical improvement be undertaken during the current restoration program.

Jacobs Facilities has negotiated a change order with the contractor to perform the necessary work. The change order amount is \$155,869, the associated 10% construction contingency amount is \$15,587 and the associated Jacobs Facilities program construction management fee is \$30,971. The total cost of this work is \$202,427.

Additionally, Amendment 4.1 authorized \$18,400 for Menlo Acoustics to provide design services related to the new work. However, this amount had also included in a package of additional services authorized in Amendment 3.1. Therefore, this action removes the duplicate amount for the record.

This change order is predicated on an agreement to suspend liquidated damages from June 1, 2002 through August 31, 2002, a period of three months.

The total liquidated damages from July 15, 2001 to May 31, 2002 in the amount of \$320,000 will be assessed.

The Proposition X Oversight Committee reviewed this item on May 6, 2002 and recommends approval.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
05/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE: AUTHORIZATION TO PURCHASE APPLE COMPUTERS

RECOMMENDATION NO. A.26

It is recommended that the Board of Education authorize the purchase of computers for Olympic High School, to Apple Computers, in an amount not to exceed \$32,715.22.

Funding Information

Source: General Fund - Restricted
Currently Budgeted: Yes
Account Number: 01-71270-19100-10000-4400-014-4140
Description: Ed Tech Grant

COMMENT: Board policy states that any purchase over \$30,000 needs authorization from the Board of Education prior to release of the order. Permission is therefore requested to purchase twenty-six (26) Apple Power MAC G4 and eMAC computers and their maintenance.

This purchase is being made by 'piggy backing' on Glendale Unified's bid #P-1693.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
05/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: SET DATE FOR PUBLIC HEARING AND ADOPTION OF RESOLUTION
SPECIAL TAX, 2002-03 (PROPOSITION Y - SPECIAL TAX)

RECOMMENDATION NO. A.27

It is recommended that the Board of Education set a public hearing on the matter of applying a CPI-I increase on the Proposition Y - Special Tax for Thursday, June 6, 2002 at 8:00 p.m. in the Auditorium of HRL Laboratories, 3011 Malibu Canyon Road, Malibu, California, 90265.

It is further recommended that the notice of the time, date and place of the hearing be posted twice in THE LOS ANGELES TIMES - OUR TIMES and MALIBU SURFSIDE NEWS with said advertisement commencing at least 15 days prior to the date of the hearing.

It is further recommended that on that date, the Board of Education adopt a resolution to levy the tax at the rate of \$98.00 per parcel plus a CPI-U adjustment.

COMMENT: The original resolution proposing a Special Tax requires that prior to the levying of the special tax in any given year, the Board will conduct a public hearing on the matter. Notice of the time, date and place of the hearing will be published pursuant to Government Code Section 6061 and posted at least twice in a newspaper of general circulation in the District; posting shall commence at least 15 days prior to the hearing. Following said hearing, each year the Board shall adopt a resolution establishing the amount of tax to be raised and the rate per parcel, not to exceed \$98.00 per parcel plus CPI adjustments.

The current tax rate is \$98.00. Proposition Y permits an annual increase based upon the annual change (from April to April) to the Consumer Price Index-All Urban Consumers (CPI-U) for Los Angeles-Anaheim-Riverside.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT/KENNETH R. BAILEY

ACTION/MAJOR
05/16/02

RE: ESTABLISH TWO FUNDS:
1) SPECIAL RESERVE FUND (Fund 17)
2) FOUNDATION TRUST FUND (Fund 73)

RECOMMENDATION NO. A.28

It is recommended that the Board of Education authorize the Fiscal Services Department to establish two Funds: 1) Fund 17 - Special Reserve Fund; and, 2) Fund 73 - Foundation Trust Fund, in order to account for funds received.

COMMENTS: The purpose of establishing a Special Reserve - Non Capital Projects Fund is to set up a secondary reserve for the General Fund. This Fund is highly restrictive. No funds can be spent from this Fund. Funds must be transferred by Board Action to another Fund before an expenditure can be made. It is recommended that reserves for other facilities' funds be transferred into the Special Reserve Fund to establish its fund balance.

The purpose of establishing a Foundation Trust Fund is to separate taxpayer-generated revenue from revenue received locally in the form of donations, gifts and grants. The establishment of this Fund would remove from the General Fund all revenues under local control as opposed to State control. It will be easier to distinguish the funds available for direct control by the Board of Trustees.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
05/16/02

FROM: SUPERINTENDENT/LISE REILLY/SUZANNE TOYRYLA

RE: SUBGRANT AGREEMENT CAREER AND WORKFORCE DEVELOPMENT

RECOMMENDATION NO. A.29

It is recommended that the Board of Education readopt the Subgrant Agreement for School-to-Work Project Career and Workforce Development agreement between the Los Angeles County Office of Education (LACOE) and the Santa Monica-Malibu Unified School District.

LACOE is the recipient of the grant, through the California Employment Development Department, of federal grant funds under the School-to-Work Opportunities Act of 1994 for the project known as the Greater Los Angeles County School to Career Partnership.

The SM-MUSD administrator is Anne Rosten, Olympic High School. All work is coordinated with LACOE's project director, Marion Lockridge. Copies of the agreement are available for public review in the Office of the Educational Services Department during normal business hours.

Funding Information:

Source: General Fund
Currently Budgeted: Yes
Amount: \$28,000.00
Account Number: 01-43100-0-38000-10000-1110-014-1501
Description: Teacher-hourly

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: ADOPT RESOLUTION NUMBER 01-20 - CITY OF SANTA MONICA
REDEVELOPMENT AGENCY PROJECTS

RECOMMENDATION NO. A.30

It is recommended that the Board of Education adopt Resolution Number 01-20 - City of Santa Monica Redevelopment Agency to receive the annual inflationary adjustments for the following redevelopment projects: 1) Earthquake Recovery Redevelopment Project; 2) Downtown Redevelopment Project; 3) Ocean Park Redevelopment Project 1.A.; and 4) Ocean Park Redevelopment Project 1.B.

COMMENTS: In the attached Urgent Bulletin No. 384, the Los Angeles County Office of Education (LACOE) has informed the District of the opportunity to receive an annual inflationary adjustment for redevelopment funding if the District adopts a Resolution to do so by the end of May, 2002.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

RESOLUTION NUMBER 01-20
OF THE BOARD OF EDUCATION OF SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
REGARDING THE CITY OF SANTA MONICA REDEVELOPMENT AGENCY PROJECTS:

- 1) **EARTHQUAKE RECOVERY REDEVELOPMENT PROJECT;**
- 2) **DOWNTOWN REDEVELOPMENT PROJECT;**
- 3) **OCEAN PARK REDEVELOPMENT PROJECT 1(A); AND,**
- 4) **OCEAN PARK REDEVELOPMENT PROJECT 1(B).**

WHEREAS the Community Redevelopment Law, Health and Safety Code, Section §33000 et seq., authorizes cities and counties to establish redevelopment agencies and projects; and

WHEREAS the redevelopment agency receives the increase in taxes due to increased property valuation in a project area, which are referred to as tax increments; and

WHEREAS the governing board of Santa Monica-Malibu Unified School District is directed to elect to receive certain of these tax increment funds as outlined in Health and Safety Code Section §33676;

NOW THEREFORE BE IT RESOLVED, first, that the Santa Monica-Malibu Unified School District hereby elects to be allocated all tax increments as defined in Health and Safety Code, Section §33676 for the titled Redevelopment Project Area; and, secondly, that a copy of this resolution shall be sent to the Los Angeles County Board of Supervisors, Los Angeles County Treasurer and Tax Collector, Los Angeles County Auditor-Controller, and the City Council of the City of Santa Monica and the City of Santa Monica Redevelopment Agency.

IN WITNESS WHEREOF, we have here unto set our hands this 16th day of May, 2002.

BOARD OF EDUCATION OF THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT OF LOS ANGELES COUNTY

By _____
President

By _____
Member

By _____
Vice President

By _____
Member

By _____
Member

By _____
Member

By _____
Member

I, John Deasy, Secretary of the Governing Board of the Santa Monica-Malibu Unified School District of Los Angeles County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular Board Meeting thereof, held at its regular place of meeting, at the regular time, and on the date and by the vote above stated, which resolution is on file in the Office of the Superintendent.

Secretary of the Board of Education
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

5/16/02

FROM: SUPERINTENDENT

RE: DISTRICT ADVISORY COMMITTEES/ ACCEPTANCE OF RESIGNATION/
DECLARATION OF VACANCY

RECOMMENDATION NO. A.31

It is recommended that the Board of Education take the following actions:

1. Accept, with regret and sincere thanks for past service, the resignation of the following District Advisory Committee Appointee who has requested that her name be removed from committee membership:

Patricia Hoffman (Special Education, Community)

2. Declare that this vacancy be filled, based on the acceptance of this above resignations.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

DISCUSSION

05/16/02

FROM: SUPERINTENDENT

Previously 2/20/02

RE: REPORT ON THE ADVANCED PLACEMENT PROGRAM OFFERED BY SANTA
MONICA-MALIBU UNIFIED SCHOOL DISTRICT

DISCUSSION ITEM NO. D.1

It is recommended that the Board of Education consider the staff report continuing the discussion of the Advanced Placement Program offered at Santa Monica and Malibu High Schools.

AGENDA

NOTE: The report was not available at the time the agenda was published. Copies will have been forwarded to the Board prior to the meeting. Copies for public review will also be on file in the Office of the Educational Services Department during normal business hours. They will also be available at the meeting.

TO: BOARD OF EDUCATION

Discussion
05/16/01

FROM: SUPERINTENDENT

RE: ADOPTION OF BOARD OF EDUCATION SCHEDULED MEETINGS FOR THE
2002-2003 SCHOOL YEAR

DISCUSSION ITEM NO. D.2

It is recommended that the Board of Education adopt the following schedule of regular Board of Education meeting for July, 2002, through June, 2003.

Tentative Board Of Education Meeting Schedule					
JULY THROUGH DECEMBER, 2002					
Month	1st	2nd	3rd	4th	Special
July					No Meetings in July
August		8		22	(29)
September	5		19		
October	3		17		(31)
November	7		21		(29)
December	5		XX		(19)
JANUARY THROUGH JUNE, 2003					
January		9		23	
February	6		20		
March	6		19(W)		20-21:Stariway
April	3		17		(Spring break 4/16/03 thru 4/25/03)
May	1		15		(29)
June	5			26	W/O 6/16: Graduations

COMMENT: Anticipated meetings in Malibu (6) and at Santa Monica City Council Chambers (6) will be determined once this schedule is approved.

AYES:

NOES:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

INFORMATION
05/16/02

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATIONAL COMMUNICATION NO.I.1

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

A HISTORY OF US: MAKING THIRTEEN COLONIES 1600-1740, second edition, by Joy Hakim, History for grade 5, Kelley Matthews and Dee Dee Cooper requesting adoption from Point Dume, SUPPLEMENTAL