

TO: BOARD OF EDUCATION

ACTION
02/06/02

FROM: SUPERINTENDENT

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

May 24, 2001

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/06/02

FROM: SUPERINTENDENT

RE: SUPPLEMENTAL/BASIC TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.2

It is recommended that the following supplemental textbooks be adopted for use in the Santa Monica-Malibu Unified School District effective immediately.

COMMENT: In accordance with the Board of Education policy, the textbooks listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

HOT WORDS FOR THE SAT I, by Linda Carneval, Language Arts, Grade 8, Jan La Duke requesting adoption from John Adams, SUPPLEMENTAL

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

CONSENT/ACTION

2/6/02

FROM: SUPERINTENDENT/LISE REILLY

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.3

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2001/2002 budget.

| Contractor/Contract Dates | Description | Site | Funding |
|---|---|--|--|
| ASCUCLA (Associated Students UCLA) Dec. 1, 2001-June 21, 2002 Cost: Not to exceed \$12,150 | To provide tutoring for English learners in the area of reading for SAMOHI students (8 tutors for 6 hours/week) | Ed Services | ELILP 01-62880-0-11100-10000-5802-035-1300 |
| PKS Associated Patricia Dominguez- Kemalya, Pam Solomon Jan. 18 - Feb. 18, 2002 Cost: Not to exceed \$1,000 | To develop a grant proposal for the Physical Education and Food and Nutrition Services. | Ed Services Food and Nutrition Services | Consultant 50% 13-53100-0-00000-37000-5802-057-2570 50% 01-00000-0-11100-10000-5802-030-1300 |
| Gretchen Davis (Consultant thru UCLA) February 14, 2002 Cost: Not to exceed \$400 | To provide training to 8th grade teachers on the TI-83 graphing calculator | Lincoln | School Improvement 01-72600-0-11100-10000-5802-012-4120 |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT
02/06/02
FROM: SUPERINTENDENT/ KENNETH R. BAILEY/ VIRGINIA I. HYATT
RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.4

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from January 16, 2002, through January 30, 2002 for fiscal year 2000/01.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/06/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.5

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

| <u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number | CONFERENCE NAME LOCATION DATE (S) | COST ESTIMATE |
|---|---|------------------|
| <u>BRAMLETTE, Joy</u> Santa Monica High 01-73150-0-00000-21400-5220- 015-4150 General Fund - <u>Resource</u> : SB 1882 | District DECA Conference Ontario, CA January 12 - 14, 2002 | \$400.00 |
| <u>CORLISS, Eileen</u> Santa Monica High No Cost to District | Malibu Lagoon - Wildlife Club Malibu, CA January 9 - 11, 2002 | SUB ONLY |
| <u>DEASY, John</u> Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund - <u>Function</u> : Other Genl. Admin. | Luncheon Meeting Santa Monica, CA January 8, 2002 | \$34.12 |
| <u>GONSALVES, Diane</u> John Adams Middle No Cost to District | The Annual Winter Academy Santa Clarita, CA January 18, 2002 | SUB ONLY |

| <u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number | CONFERENCE NAME LOCATION DATE (S) | COST ESTIMATE |
|---|---|-------------------|
| <u>JIMÉNEZ, Sylvia</u> Educational Services 01-91230-0-19200-10000-5220- 030-1300 General Fund - Resource: City of S.M. | CABE San Jose, CA January 31 - February 3, 2002 | \$635.00 + SUB |
| <u>JONES, Teri</u> Santa Monica High No Cost to District | L.A.County R.O.P. Annual Marketing Conference Los Angeles, CA January 22, 2002 | SUB ONLY |
| <u>KARELSON, Eva</u> Franklin Elementary 01-72600-0-11100-10000-5220- 002-4020 General Fund - Resource: SIP K - 6 | Southern California Kindergarten Conference Burbank, CA March 1 - 2, 2002 | \$160.00 |
| <u>MEGAFFIN, Chris</u> Santa Monica High No Cost to District | Societal Responses to Collective Violence & Genocide Santa Barbara, CA January 30 - February 3, 2002 | SUB ONLY |
| <u>NEIL, William</u> Santa Monica High No Cost to District | Algebra Research Study Downey, CA January 24, 2002 | SUB ONLY |
| <u>PAWINSKI, Lori</u> Santa Monica High 01-73150-0-00000-21400-5220- 015-4150 General Fund - Resource: SB 1882 | Campus Security: Gang Awareness & Response Long Beach, CA February 12, 2002 | \$99.40 |
| <u>SCHOESSOW, Jamar</u> Health Services No Cost to District | L.A. County School Nurse Assn. Glendale, CA September 6 & November 29, 2001 and January 10 & March 7, 2002 | 0 |
| <u>THOBE, Christie</u> Olympic High/Student Svc. 01-11000-0-33000-10000-5220- 040-4140 General Fund - Resource: State Lottery | California Consortium for Independent Study Palm Springs, CA February 6 - 8, 2002 | \$630.00 + SUB |
| <u>ZAVALA, Anna</u> Special Education 01-33200-0-57300-11900-5220- 044-1400 General Fund - Resource: Spec. Ed. - IDEA Preschool Local Entitlement | 47th Annual Speech/Language Study Conference Lakewood, CA January 23, 2002 | \$25.00 |

| <u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number | CONFERENCE NAME LOCATION DATE (S) | COST ESTIMATE |
|--|---|--------------------------------------|
| <p align="center">Adjustments</p> <p align="center">(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)</p> | | |
| NONE | | |
| <p align="center">Group Conference and Travel: In-State</p> <p align="center">* a complete list of conference participants is on file in the Department of Fiscal Services</p> | | |
| <u>GROSS, Linda</u> + 3 Additional Staff SMMEF/Educational Svcs. 01-70180-0-17000-10000-5220- 035-1300 General Fund - Resource: Arts Education Partnership Grant | Model Arts Program Network Riverside, CA January 9 -10, 2002 | \$620.00 Total |
| <u>CARUSO, Stephanie</u> + 5 Additional Staff Special Education 01-33200-0-57300-11900-5220- 044-1400 General Fund - Resource: Spec. Ed. IDEA Preschool Local Entitlement | All of Us Together...Moving to Inclusion Pomona, CA January 14 - 16, 2002 | \$600.00 Total + 1 SUB |
| <u>RODRIQUEZ, Melinda</u> <u>VEGA-JOHNSON, Leticia</u> CDS/Pine St. 12-52101-0-85000-10000-5220- 070-2700 Child Dev. Fund - Resource: Head Start Model 1 | | \$200.00 Total + 2 SUBS |
| <u>GRUBER, Kerrin</u> <u>MATTHEWS, Kelley</u> Pt. Dume Elementary 01-90120-0-11100-10000-5220- 019-1501 General Fund - Resource: Gifts | Help Your Students Be Better Readers Pomona, CA January 17, 2002 | \$400.00 Total + 2 SUBS |
| <u>KILPATRICK, Genevieve</u> <u>KOKIN, Laraine</u> John Adams Middle No Cost to District | Santa Clarita Valley SELPA Winter Academy Santa Clarita, CA January 18, 2002 | 2 SUBS ONLY |
| <u>FOWLER, Amy</u> + 2 Additional Staff Educational Services 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: BTSA | Cluster 4 Network Meeting Glendale, CA January 23 - 24, 2002 | \$300.00 Total |

| <u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number | CONFERENCE NAME LOCATION DATE (S) | COST ESTIMATE |
|---|---|--|
| BAIRD, Janice TAKASHIMA, Iris Grant Elementary 01-72600-0-11100-10000-5220- 003-4030 General Fund - Resource: SIP K-6 | Marcy Cook - Using Math Centers to Strengthen Your Math Ontario, CA January 24, 2002 | \$450.00 Total + 2 SUBS |
| ABDO, Judy + 3 Additional Staff Child Development Svcs. 12-52101-0-85000-10000-5220- 070-2700 Child Dev. Fund - Resource: Head Start Model 1 | Regulations Training Pomona, CA January 24 - 25, 2002 | \$320.00 Total |
| FERRES, Kristin + 2 Additional Staff Special Education 01-33200-0-57300-11900-5220- 044-1400 General Fund - Resource: Spec. Ed. IDEA Preschool Local Entitlement | Lindamood-Bell San Luis Obispo, CA January 28 - 30, 2002 | \$2,764.00 Total + 2 SUBS |
| FOWLER, Amy + 2 Additional Staff Educational Services 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: BTSA | Cluster 4 Network Meeting Azusa, CA February 6, 2002 | \$150.00 Total |
| CANNELL, Steve REILLY, Lise Educational Services 01-30100-0-11100-10000-5220- 035-1300 General Fund - Resource: IASA-Title I Basic | IASA Reauthorization Workshop Azusa, CA February 28, 2002 | \$150.00 Total |
| TAYLOR, Rodney THOMAS, Tracie Food & Nutrition Services 13-53100-0-00000-37000-5220- 057-2570 Cafeteria Fund - Resource: Child Nutrition | 2002 CSFSA Annual Conference Sacramento, CA March 22 - 24, 2002 | \$1,649.00 Total |
| Out-of-State Conferences: Individual | | |
| NONE | | |
| Out-of-State Conferences: Group | | |

| <u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number | CONFERENCE NAME LOCATION DATE (S) | COST ESTIMATE |
|---|---|---|
| <u>LEONARD, Briquette</u> Malibu High 01-73150-0-00000-21400-5220- 010-4100 General Fund - <u>Resource:</u> SB 1882 | Middle School Theatre Forum Las Vegas, NV February 8 - 10, 2002 | \$240.00 + SUB <i>Registra.</i> <i>Only -</i> <i>Employee</i> <i>to be</i> <i>reimbursed</i> |
| <u>MESSOLORAS, Irene</u> Malibu High No Cost to District | | SUB ONLY <i>Registra.</i> <i>To be paid</i> <i>by Arts</i> <i>Angels</i> |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTES:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/06/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS

RECOMMENDATION NO. A.6

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$32,386.32 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2001-2002 income and appropriations by \$28,687.34 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2001-2002.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT
02/07/02
FROM: SUPERINTENDENT/ KENNETH R. BAILEY/ VIRGINIA I. HYATT
RE: AUTHORIZATION TO INCREASE BID LIMITS

RECOMMENDATION NO. A.7

It is recommended that the Board of Education increase the legal bid limit for equipment, materials, supplies and repairs, based on the direction of the State of California, to \$58,900.

COMMENT: Public Contract Code (PCC) 20111(d) & 20651(d) stipulates that the State will annually adjust bid limits. The bid limits for 2001 were set at \$56,900 for the purchase of equipment, materials, or supplies to be furnished, sold or leased to the district; services, except construction services; and repairs including maintenance. Annual increases to the bid limit is based on the average value of the Implicit Price Deflator for state and local government purchases as published by the United States Department of Commerce. The adjustment amount issued by the State of California is calculated by dividing the average of index values for the four quarters of the prior year by the average of index values for the four quarters of the second prior fiscal year. This years increase is 3.498%, which changes the bid limit to \$58,900, as of January 1, 2002.

The \$15,000 threshold on construction contracts specified in Section 20111(b) is not subject to annual adjustments.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT
02/06/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE: APPROVAL FOR DISPOSAL/SALE OF SURPLUS EQUIPMENT

RECOMMENDATION NO. A.8

It is recommended that the Board of Education approve the disposal and/or sale of surplus equipment listed below.

COMMENT: All items are obsolete or beyond economic repair. Items will be disposed of in accordance with Educational Code 3952 and 39521.

| School | Item | Make/Model | Qty | Serial Number | Inventory Number |
|----------------|------------------------------|------------------|-----|--------------------|------------------|
| Ed Services | CPU | Gateway | 1 | 0006798931 | 05432 |
| | Cell Phone, adapter, charger | Nokia 2180 | 1 | 23502804179 | None |
| | Cell Phone, charger | Nokia 5190 | 1 | 010054/30/173979/8 | None |
| ROP | Cell Phone, adapter, charger | Nokia 2189 | 1 | 23502804179 | None |
| Child Dev. | Cell Phone, charger | AudioVox CMD 120 | 1 | E01049890B | None |
| Superintendent | Cell Phone | Qualcomm QCP-829 | 1 | 15902895992 | None |
| Malibu HS | Cell Phone | Airtouch AT300W | 1 | 903K113316 | None |
| Webster | Cell Phone, charger | Nokia 5190 | 1 | 010049/30/295176/4 | None |
| Cabrillo | Cell Phone, adapter | Motorola G520 | 1 | 010038693597435 | None |
| Adult Ed | Chalkboard | 8' x 4' | 1 | None | None |
| Fiscal Svcs | Printer | HP Deskjet 500 | 1 | 3138538827 | 04967 |
| | Printer | HP Deskjet 680C | 1 | US66D1504H | 05226 |
| | Typewriter | Brother EM-85 | 1 | H514534284 | 04922 |

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:
 ABSTENTIONS:

TO: BOARD OF EDUCATION CONSENT/ACTION
02/06/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.9

ELECTIONS

ADDITIONAL ASSIGNMENTS

| <u>Name/Location</u> | <u>Rate</u> | <u>Effective</u> | <u>Not to Exceed</u> |
|---------------------------------|-----------------|--------------------------|----------------------|
| <u>JOHN ADAMS MIDDLE SCHOOL</u> | | | |
| Jenkins, Marilyn | 18 hrs @\$34.90 | 1/14/02-6/21/02 | Est Hrly/\$628 |
| Moore, Jon | 18 hrs @\$34.90 | 1/14/02-6/21/02 | Est Hrly/\$628 |
| | | TOTAL ESTABLISHED HOURLY | \$1,256 |

Comment: Inquiry Professional Development Department Meeting
01-Govrn'r's Perf Awards-on Going

| | | | |
|------------|----------------|--------------------------|----------------|
| Jacobs, Ed | 3 hrs @\$34.90 | 1/15/02 | Est Hrly/\$105 |
| | | TOTAL ESTABLISHED HOURLY | \$105 |

Comment: Inquiry Professional Development Department Meeting
01-Govrn'r's Perf Awards-on Going

| | | | |
|---------------------|---------------|---------------|---------------|
| Cady, Linda | \$600 Stipend | 1/20-25/02 | Stipend/\$600 |
| Gray, Shana | \$600 Stipend | 1/20-25/02 | Stipend/\$600 |
| Hart, Matt | \$600 Stipend | 1/20-25/02 | Stipend/\$600 |
| Post, Joel | \$600 Stipend | 1/20-25/02 | Stipend/\$600 |
| Steinmetz, Brigitte | \$600 Stipend | 1/20-25/02 | Stipend/\$600 |
| | | TOTAL STIPEND | \$3,000 |

Comment: Chaperone Science Magnet Trip To Yosemite
01-Unrestricted Resource

LINCOLN MIDDLE SCHOOL

| | | | |
|------------------|-------------------|-----------------|------------------|
| Mink, Jacqueline | 12 days @\$416.71 | | Own Daily/\$5000 |
| | | TOTAL OWN DAILY | \$5,000 |

Comment: Cover Laura Amador's position during illness
01-Special Education

JOHN MUIR ELEMENTARY

| | | | |
|--------------|-----------------|--------------------------|----------------|
| Isaacs, Mark | 16 hrs @\$34.90 | 1/14/02-3/6/02 | Est Hrly/\$558 |
| | | TOTAL ESTABLISHED HOURLY | \$558 |

Comment: "At Risk" Classes
01-Unrestricted Resource

ROGERS ELEMENTARY

| | | | |
|-------------------------|-----------------|-----------------|----------------|
| Barba-Castro, Graciela | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Berson, Rosie | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Borquez, Catherine | 15 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$524 |
| Brown, Rebecca | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Contreras, Sitara | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| DeLaRosa, Mary | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Duran-Contreras, Martha | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Elson, Beckie | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |

| | | | |
|--------------------------|-----------------|-----------------|----------------|
| Hanson-Booker, Denise | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Lyons, Irma | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Marmolejo, Yolanda | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Murphy, Letitia | 15 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$524 |
| Peacock, Lori | 15 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$524 |
| Powell, Chrysta | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Powell, Fay | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Reid, Roberta | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Teplin, Amy | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Thatcher, Cindy | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| Witt, Carl | 10 hrs @\$34.90 | 1/10/02-5/31/02 | Est Hrly/\$349 |
| TOTAL ESTABLISHED HOURLY | | | \$7,156 |

Comment: Home Visits
01-Parent/Tchr: Nell Soto Program

ROOSEVELT ELEMENTARY

| | | | |
|--------------------------|-----------------|-----------|-----------------|
| Emerson, Susan | 20 hrs @\$34.90 | 8/01-1/02 | Est Hrly/\$698 |
| Frederick, Sarah | 20 hrs @\$34.90 | 8/01-1/02 | Est Hrly/\$698 |
| Harris, Micol | 16 hrs @\$34.90 | 8/01-1/02 | Est Hrly/\$558 |
| Schneider, Rhonda | 36 hrs @\$34.90 | 8/01-1/02 | Est Hrly/\$1256 |
| TOTAL ESTABLISHED HOURLY | | | \$3,210 |

Comment: Moving in and out of bungalows
21-Unrestricted Resource

SANTA MONICA HIGH SCHOOL

| | | | |
|-------------------|------------------|----------------|-----------------|
| Tajiboy, Rosemary | 183 hrs @\$43.35 | 9/5/01-6/21/02 | Own Hrly/\$7933 |
| TOTAL OWN HOURLY | | | \$7,933 |

Comment: Sixth Period Assignment
01-Unrestricted Resource

| | | | |
|--------------------------|-----------------|----------------|-----------------|
| Wisner, Paul | 88 hrs @\$34.90 | 1/1/01-6/30/02 | Est Hrly/\$3071 |
| TOTAL ESTABLISHED HOURLY | | | \$3,071 |

Comment: After-school Tutoring
01-Unrestricted Resource

STUDENT SERVICES

| | | | |
|--------------------------|------------------|------------|---------------|
| Friedman-Siddique, Lydia | 1.5 hrs @\$34.90 | 9/17-20/01 | Est Hrly/\$52 |
| Gonzalez, Gabriela | 1.5 hrs @\$34.90 | 9/17-20/01 | Est Hrly/\$52 |
| Manning, Marlynn | 1.5 hrs @\$34.90 | 9/17-20/01 | Est Hrly/\$52 |
| Mercy, Dana | 1.5 hrs @\$34.90 | 9/17-20/01 | Est Hrly/\$52 |
| Morrell, Dena | 1.5 hrs @\$34.90 | 9/17-20/01 | Est Hrly/\$52 |
| O'Meara, Peggy | 1.5 hrs @\$34.90 | 9/17-20/01 | Est Hrly/\$52 |
| Santomieri, Amy | 1.5 hrs @\$34.90 | 9/17-20/01 | Est Hrly/\$52 |
| Stanley, Erin | 1.5 hrs @\$34.90 | 9/17-20/01 | Est Hrly/\$52 |
| Van Cott, James | 1.5 hrs @\$34.90 | 9/17-20/01 | Est Hrly/\$52 |
| Wiedlin, Meg | 1.5 hrs @\$34.90 | 9/17-20/01 | Est Hrly/\$52 |
| TOTAL ESTABLISHED HOURLY | | | \$520 |

Comment: IEP Workshop
01-Special Education

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY
and STIPENDS = \$31,809**

SUBSTITUTES

| | |
|---|------------------|
| <u>REGULAR DAY-TO-DAY SUBSTITUTE</u> (Daily Rate @\$118) | <u>Effective</u> |
| Fisher-Lerer, Vicki | 1/15/02 |

| | |
|-----------------------|---------|
| Gridley, Steven | 1/9/02 |
| Westling-Saba, Cariey | 1/15/02 |

PREFERRED SUBSTITUTE

(Daily Rate @\$139)

| | |
|----------------|------------------|
| Lazar, Carole | 12/01/01-4/30/02 |
| Housman, Joann | 12/01/01-4/30/02 |

TEMPORARY CONTRACTS

| Name/Assignment <u>Location</u> | Not to <u>Exceed</u> | <u>Effective</u> |
|---|---------------------------------|------------------|
| Foster, Cynthia SAMOHI/Alliance Case Manager [replacing M. Kossoris] | 100% | 1/22/02-6/21/02 |
| Meek-Lange, Eugenia Franklin/2nd Grade | 100% [replacing B. Strachan] | 1/7/02-6/21/02 |
| Smith, Sanea CDS/Adams Teen Center | 50% [replacing L. Cueva] | 1/7/02-6/21/02 |

LEAVES OF ABSENCE (with pay)

| Name/Assignment <u>Location</u> | <u>Effective</u> |
|------------------------------------|--|
| Amador, Laura Lincoln | 11/20/01-3/15/02 [medical] |
| David-Maria, Diana Malibu | 1/7/02-until further notice per Dr. [maternity] |
| Hedrick, Candice Pt. Dume | 12/01/01-12/17/01 [medical] |
| Spooner, Beth Cabrillo | 1/8/02-3/5/02 [maternity] |
| Sterling-Mollitch, Patricia CDS | 11/1/01-1/31/02 [medical] |
| Strachan, Bonnie Franklin | 1/7/02-3/15/02 [medical] |
| Loopesko, Lorna John Adams | 1/29/02-6/21/02 [medical] |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT
2/06/02
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: TEACHING AUTHORIZATIONS

RECOMMENDATION NO.A.10

It is recommended that the Board of Education approve the following teaching assignments for the 2001-2002 school year in accordance with education code provision(s) specified.

PER EDUCATION CODE #44225:

TEACHER

Housman, Jo Ann

PROPOSED ASSIGNMENT

School Nurse -
Audiometry Screening

COMMENT: provides a "waiver" for assigning identified individuals when the employing agency has an insufficient number of certificated persons who meet the specified employment criteria for the position. Such waivers provide individuals with additional time to complete the requirements for the credential that authorizes the service.

This will be Jo Ann's seventh year with the District. During the course of the last seven years she has worked both on a contract and substitute school nurse basis. Jo Ann is a Licensed Registered Nurse in the State of California and holds a Certificate for Audiometry and Vision Testing. Jo Ann was issued a five-year Preliminary Health Services School Nurse Credential which has expired. She has been working toward finishing the requirements for the Professional Clear Credential and has only one course remaining to complete the requirements. She intends to complete the requirements in June, 2002.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION
02/06/02
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.11

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2001/02 budget.

ELECTIONS

| <u>Name/Location</u> | <u>Not to Exceed</u> | <u>Effective</u> | <u>Rate</u> |
|--|----------------------|------------------|--------------|
| Hendricks, Julie | \$1,500 | 01/10/02-6/21/02 | \$34.90/hour |
| Roosevelt Elementary School, Reading Intervention | | | |
| FUNDING: 01-00000-0-13001-10000-1910-007-1501-100% | | | |
| Unrestricted Resource | | | |

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT
02/07/02

FROM: SUPERINTENDENT/JOHN SLISS

RE: APPOINTMENT OF PERSONNEL COMMISSIONER -
RUSSELL BARNARD

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the selection of Russell Barnard for nomination to the Personnel Commission as recommended by the Personnel Commission Selection Committee and forward the nomination to the State Superintendent of Public Instruction for appointment. The term of appointment is to begin immediately upon appointment by the State Superintendent of Public Instruction, following nominations from both the Board of Education and SEIU. It will to extend to December 1, 2004.

Comment: The Personnel Commission Selection Committee consisting of Rick Bagley, Richard Bartolomeo, Ken Bailey, Ron Ferrara, Rebel Harrison and Cleveland Prosser met on January 24, 2002 and interviewed the candidates. All of the interviewers were impressed with Mr. Barnard. Mr. Barnard is currently a Commissioner for the City of Santa Monica and is an active community member.

Discussions have been held with SEIU, Local 660, regarding Mr. Barnard's appointment. They concur with and support his appointment to the Personnel Commission. The union is preparing a letter to the State Superintendent of Public Instruction indicating their support of his nomination for appointment.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT/JOHN SLISS
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
02-06-02

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

| | | |
|-------------------------|---|---|
| ALLEN, MELISSA | CHILDREN CENTER ASSISTANT 3.5 HRS/SY RANGE: 18 | 01-14-02 LINCOLN PRESCHOOL STEP: 01 |
| CONNORS, ELIZABETH | DIRECTOR, FISCAL/BUSINESS 8.0 HRS/12 RANGE: 64 | 01-02-02 FISCAL STEP: 05 |
| DONFELD, SHAUNA | INST ASST - PHYSICAL ED 2.5 HRS/SY RANGE: 20 | 01-07-02 WEBSTER STEP: 01 |
| ENCINO, JOSEFINA | CHILDREN CENTER ASSISTANT 3.5 HRS/SY RANGE: 18 | 01-14-02 ROGERS STEP: 01 |
| HARPER, DANIELLE | OFFICE ASSISTANT I 3.0 HRS/10 RANGE: 18 | 01-07-02 MCKINLEY STEP: 01 |
| KARAMITEV, MOMTCHIL | CHILDREN CENTER ASSISTANT 3.5 HRS/SY RANGE: 18 | 01-22-02 CDS STEP: 01 |
| SADEGHPOUR, CHARLTON | ELEMENTARY LIBRARY COORD BIL 7.0 HRS/10 RANGE: 26 | 01-15-02 EDISON STEP: 01 |

REINSTATED

| | | |
|-------------------|--|--------------------------------|
| CHACON, EVELYN | INST ASST - BILINGUAL 3.5 HRS/SY RANGE: 20 | 01-16-02 ROGERS STEP: 05 |
|-------------------|--|--------------------------------|

PROMOTION

| | | |
|-----------------------|---|----------|
| FRIEDENBERG, MINDY | INST ASST - SPECIAL ED 6.0 HRS/SY GRANT FR: INST ASST - CLASSROOM | 01-14-02 |
|-----------------------|---|----------|

| | | |
|-----------------|--|----------|
| ODOM, LAMONT | LEAD CUSTODIAN NSI 8.0 HRS/12 MALIBU FR: CUSTODIAN I NSI | 01-14-02 |
|-----------------|--|----------|

SUSPENSION WITHOUT PAY

| | | |
|-------------------|---------------------|----------------------|
| LOHMEYER, JUDY | BUYER PURCHASING | 02-05-02 02-07-02 |
|-------------------|---------------------|----------------------|

| | | |
|------------------|-----------------------------------|----------------------|
| TITUS, RACHEL | COMPUTER LAB TECHNICIAN SAMOHI | 01-16-02 01-18-02 |
|------------------|-----------------------------------|----------------------|

| | | |
|------------------|-----------------------------------|----------------------|
| TITUS, RACHEL | COMPUTER LAB TECHNICIAN SAMOHI | 01-28-02 02-01-02 |
|------------------|-----------------------------------|----------------------|

INCREASE IN ASSIGNMENT

| | | |
|-----------------|---|----------|
| MIZEL, JULIE | INST ASST - SPECIAL ED 6.0 HRS/SY MCKINLEY FR: 5.0 HRS/SY | 01-07-02 |
|-----------------|---|----------|

VOLUNTARY REDUCTION IN ASSIGNMENT

| | | |
|------------------|--|----------|
| DOTY, KENNETH | CUSTODIAN I NSI 8.0 HRS/12 MALIBU FR: LEAD CUSTODIAN NSI | 01-14-02 |
|------------------|--|----------|

| | | |
|----------------------|--|----------|
| FRIEDKIN, JOELLEN | ACCOMPANIST 3.0 HRS/SY MALIBU FR: 5.0 HRS/SY | 01-07-02 |
|----------------------|--|----------|

| | | |
|---------------------|--|----------|
| WILLIAMS, ROBERT | INST ASST - SPECIAL ED 6.0 HRS/SY SPECIAL ED FR: 8.0 HRS/SY SPECIAL ED/OLYMPIC | 01-14-02 |
|---------------------|--|----------|

WORKING OUT OF CLASS

| | | |
|-------------------|--|----------------------|
| BEHRENS, IRENE | PERSONNEL ASSISTANT 8.0 HRS/12 PERS SERVICES FR: SR OFFICE ASSISTANT | 01-07-02 06-30-02 |
|-------------------|--|----------------------|

| | | |
|----------------------|--|----------------------|
| DE CORDOVA, ANGEL | SPRINKLER REPAIR TECH 8.0 HRS/12 OPERATIONS FR: GARDENER | 01-09-02 01-16-02 |
|----------------------|--|----------------------|

| | | |
|----------------------|--|----------------------|
| HOLMES, ELIZABETH | PERSONNEL SERV SUPR 8.0 HRS/12 PERS SERVICES FR: PERSONNEL ASSISTANT | 01-07-02 06-30-02 |
|----------------------|--|----------------------|

| | | |
|---------|--------------------------|----------|
| MATA, | SR OFFICE ASSISTANT | 01-08-02 |
| ESTELLA | 8.0 HRS/12 PERS SERVICES | 06-30-02 |
| | FR: SWITCHBOARD OPERATOR | |

PAID LEAVE OF ABSENCE - VERIFIED ILLNESS

| | | |
|----------|-----------------|----------|
| BENTLEY, | CUSTODIAN I NSI | 11-26-01 |
| CHRIS | ROGERS | 03-20-02 |

| | | |
|---------|----------------------|----------|
| MC KAY, | STOREKEEPER | 12-21-01 |
| DANIEL | PURCHASING/WAREHOUSE | 03-04-02 |

INVOLUNTARY TRANSFER

| | | |
|-------------|------------------------|----------|
| DE ALMEIDA, | INST ASST - SPECIAL ED | 01-07-02 |
| SUZANNE | 6.0 HRS/SY LINCOLN | |
| | FR: 6.0 HRS/SY ADAMS | |

STIPEND OF \$375.00 A MONTH FOR ADDITIONAL DUTIES

| | | |
|---------|-------------------|----------|
| GRAVES, | COMMUNITY LIAISON | 11-01-01 |
| GIZELLE | ED SERVICES | 06-30-02 |

TEMP/ADDITIONAL

| | | |
|-----------|------------------------|----------|
| BENJAMIN, | INST ASST - SPECIAL ED | 11-29-01 |
| TAKIYA | SPECIAL ED | 11-29-01 |

| | | |
|--------|------------------------|----------|
| DURST, | INST ASST - SPECIAL ED | 11-29-01 |
| PEGGY | SPECIAL ED | 11-29-01 |

| | | |
|--------|------------------------|----------|
| LIPOW, | INST ASST - SPECIAL ED | 11-29-01 |
| EILEEN | SPECIAL ED | 11-29-01 |

| | | |
|--------|------------------------|----------|
| MARKS, | INST ASST - SPECIAL ED | 11-29-01 |
| LOIS | SPECIAL ED | 11-29-01 |

| | | |
|-------------|------------|----------|
| RUTHERFORD, | TRANSLATOR | 01-01-02 |
| JAMIE | EDISON | 06-22-02 |

| | | |
|---------|------------------------|----------|
| YASHAR, | INST ASST - SPECIAL ED | 11-29-01 |
| AZITA | SPECIAL ED | 11-29-01 |

SUBSTITUTE

| | | |
|-------|------------|----------|
| ALBA, | GARDENER | 12-03-01 |
| RAUL | OPERATIONS | 03-28-02 |

| | | |
|---------|-------------|----------|
| ARIAGA, | CUSTODIAN I | 01-17-02 |
| RAYMOND | OPERATIONS | 06-30-02 |

| | | |
|-----------|------------------------|----------|
| BANDA, | INST ASST - SPECIAL ED | 01-15-02 |
| CLAUDETTE | SPECIAL ED | 06-21-02 |

| | | |
|---------|-----------------------|----------|
| CHERRY, | INST ASST - CLASSROOM | 01-07-02 |
| WENDI | WEBSTER | 06-21-02 |

| | | |
|--------------------|---|----------------------|
| HAHN, FELIZ | INST ASST - SPECIAL ED SPECIAL ED | 01-11-02 06-21-02 |
| MANI, LEONCIO | CUSTODIAN I OPERATIONS | 01-17-02 06-30-02 |
| MARTIN, KEVIN | CAMPUS SECURITY OFFICER ADAMS | 12-14-01 12-14-01 |
| PORKERT, MONIKA | INST ASST - SPECIAL ED SPECIAL ED | 01-14-02 06-21-02 |
| TOLDSON, LELA | SWITCHBOARD OPERATOR PERSONNEL SERVICES | 01-08-02 06-30-02 |
| TOOHEY, MICHAEL | INST ASST - SPECIAL ED SPECIAL ED | 01-15-02 06-21-02 |
| WEBB, RONALD | CUSTODIAN I OPERATIONS | 01-07-02 06-30-02 |
| WILLIAMS, WANDA | INST ASST - PHYSICAL ED PERSONNEL COMMISSION | 01-22-02 06-30-02 |
| YBARRA, ROBERTO | CUSTODIAN I OPERATIONS | 01-17-02 06-30-02 |

DISQUALIFICATION FROM PROBATIONARY STATUS

| | | |
|--------------------|--|----------|
| NIETO, PATRICIA | CHILDREN CENTER ASSISTANT ROOSEVELT | 01-18-02 |
|--------------------|--|----------|

RESIGNATION

| | | |
|----------------------|--------------------------------------|----------|
| DIPAOLA, MARILYNN | ADMINISTRATIVE ASSISTANT MCKINLEY | 01-11-02 |
| DUMAIS, LINDA | INST ASST - SPECIAL ED ADAMS | 03-01-02 |
| OATEN, MIRA | INST ASST - SPECIAL ED MUIR | 01-11-02 |
| REYES, PEDRO | STUDENT OUTREACH SPEC SAMOHI | 12-20-01 |
| SMITH, SANEA | CHILDREN CENTER ASST ADAMS | 01-07-02 |

NEW POSITION

| | | |
|--------------------------------------|----------|----------|
| INST ASST - SPECIAL ED 6.0 HRS/SY | FRANKLIN | 01-07-02 |
|--------------------------------------|----------|----------|

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02-06-02

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN - ALLIANCE

| | | |
|--------------------|-------|---------------------|
| FERNANDEZ, MICHAEL | SAMOH | 01-01-02 - 06-30-02 |
| SMITH, DONNELL | SAMOH | 01-01-02 - 06-30-02 |

CHILD CARE ASSISTANT

| | | |
|---------------|----------|---------------------|
| JUAREZ, MARIA | ADULT ED | 12-14-01 - 06-30-02 |
| NUNEZ, MARIA | CDS | 01-07-02 - 06-30-02 |

NOON SUPERVISION AIDE

| | | |
|----------------|----------|---------------------|
| CHACON, EVELYN | ROGERS | 01-17-02 - 06-21-02 |
| COOPER, CORY | MCKINLEY | 12-01-01 - 06-22-02 |
| FLORES, CARMEN | SMASH | 09-05-01 - 06-21-02 |

ASSISTANT COACH

| | | |
|------------------|--------|---------------------|
| AUSTIN, PHILIP | SAMOH | 12-04-01 - 01-31-02 |
| BLITSCH, STACEY | MALIBU | 02-01-02 - 06-30-02 |
| KAUFMAN, DIONNA | SAMOH | 01-17-02 - 06-30-02 |
| LIN, JASON | SAMOH | 01-01-02 - 05-31-02 |
| SHAH, KEVIN | SAMOH | 12-20-01 - 02-28-02 |
| THORNTON, ROBERT | MALIBU | 01-11-02 - 04-30-02 |
| WESTLING, CARLEY | MALIBU | 02-01-02 - 06-30-02 |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT/TIM McNULTY

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2001-2002 as follows:

NPS/NPA

2001-2002 Budget 01-65000-0-57500-11800-5825-043-1400

| Nonpublic School/Agency | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|---|----------------|------------------------|--------------------|-----------------------|
| New School | 06-20-85 | NPS | #83 | \$ 14,760 |
| Poseidon | 09-02-88 | NPS | #84 | \$ 2,060 |
| Switzer | 09-26-84 | NPS | #85 | \$ 38,340 |
| Vista <u>Contract Increase</u> | 09-19-96 | NPS | #65 UC-02109 | \$ 27,500 |
| Intercare Therapy | 08-10-97 | NPA-OT | #89 | \$ 2,125 |
| Can Do Kids <u>Contract Increase</u> | 03-29-98 | NPA | #9 UC-02146 | \$ 14,300 |
| Debra Tate <u>Contract Increase</u> | 07-12-98 | NPA | #17 UC-02112 | \$ 4,900 |

| | |
|--|--------------|
| Amount Budgeted NPS/NPA | \$ 2,546,666 |
| Prior Board Authorization as of 01/24/02 | \$ 2,395,336 |
| Total Amount for these Contracts | \$ 103,985 |
| Balance | \$ 47,345 |
| *Positive Adjustment | \$ 28,750 |
| Balance | \$ 76,095 |

Adjustment

NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400

There has been a reduction in authorized expenditures of two NPS/NPA contracts for FY 2001-02 in the amount of **\$ 28,750** as of January 24, 2002.

| Nonpublic School/ Agency | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
|---|------------------------|--------------------|-----------------------------|--------------------|---------------------------|
| Bruce Gale | NPA | #3 UC-02070 | E | \$ 4,500 | Adjustment in contract |
| Hear to Talk/Sylvia Rotfleisch | NPA | #4 UC-02071 | R | \$ 2,650 | Adjustment in contract |
| Speech, Language & Education Associate | NPA | #15 UC-02082 | E | \$ 4,300 | Adjustment in contract |
| Lindamood-Bell | Instr. Consultant | #5 UC-02088 | R | \$ 17,300 | Adjustment in contract |

Instructional Consultants

2001-2002 Budget 01-65000-0-50010-11800-5802-043-1400

| Instructional Consultant | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|--------------------------|----------------|--|--------------------|-----------------------|
| Ellen Lenok | 03-23-97 | Instr. Consultant- Occupational Therapy | #41 | \$ 2,565 |

| | |
|---|-------------|
| Amount Budgeted Instructional Consultants | \$ 355,000 |
| Prior Board Authorization as of 01/17/02 | \$ 450,088 |
| Total Amount for this Contract | \$ 2,565 |
| Balance | - \$ 97,653 |

Non-Instructional Consultants

2001-2002 Budget 01-65000-0-57500-11800-5890-043-1400

| Instructional Consultant | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|---|----------------|--|--------------------|-----------------------|
| The Center for the Partially Sighted | 05-14-96 | Instr.Consultant- Complete Vision Exam. | #16 | \$ 150 |

| | |
|---|------------|
| Amount Budgeted Instructional Consultants | \$ 150,000 |
| Prior Board Authorization as of 01/17/02 | \$ 130,661 |
| Total Amount for this Contract | \$ 150 |
| Balance | \$ 19,189 |

*Note: A total of \$ 3,192,666 is budgeted for all **Non-Public School/Agency, Non-Instructional Consultants, Instructional Consultants, Legal Fees and Due Process Case Settlements.** Even though the Instructional Consultant account indicates a negative balance, the unaudited total fund balance, after adjustments, remains positive in the amount of \$ 144,284.*

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT/ JUDY ABDO

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO
ACCEPT FUNDS FOR THE CHILD DEVELOPMENT PROGRAM FOR
FISCAL YEAR 2001-2002

RECOMMENDATION NO. A.16

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective July 1, 2001 through June 30, 2002. This agreement GIMS-1299, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$3,889.00. The Board agrees to use the funds for instructional materials and supplies for the Child Development program. And to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted

Currently Budgeted: No

Account Number: 12-61440-0-00000-00000-8590-090-0000

Description: Child Development Center Apportionment - CDC

COMMENT: Our Child Development program has been selected by the State Department of Education, Child Development Division to receive additional one-time-only funding. These funds may be used to purchase materials and supplies for the Child Development Program. These funds may be expended from July 1, 2001, through June 30, 2002.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT/LISE REILLY/STEVE CANNELL

RE: GOVERNOR'S PERFORMANCE AWARD "B" APPROVAL OF SITE
GOVERNANCE BUDGET FOR SANTA MONICA HIGH

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve the attached Site Governance Council-approved budget for Santa Monica High School. Funds for this award are determined by the State Department of Education, with half of the award going to the Site Governance Council for school site use and the other half for bonuses for all staff assigned to the site, based on the F.T.E. calculation.

BACKGROUND AND RATIONALE

Award "A" was approved in May of 2001 and the funds were allocated based on A.D.A. at those schools that qualified. This award, Award "B", is the second Governance Performance Award. Eligibility is based on a school meeting or exceeding its 5% growth target on the A.P.I. The growth must also meet or exceed 80% of the schools target for significant subgroups. Elementary and middle schools must have 95% of the enrolled students participating in the SAT9. High schools must have 90% of the enrolled students participating in the SAT9.

Guidelines that were used when developing the plan include:

- connecting the expenditure with School Improvement Plan;
- focusing on improving student learning;
- looking for ways to maximize the dollars;
- keeping collective bargaining groups in mind regarding contract, salaries and working conditions, and
- concentrating on one-time expenditures, such as materials, supplies and equipment.

COMMENT

There is a contingency amount of 20% allocated at each site by the Site Governance Council to pay for the benefits that were added to each bonus for the staff. The legislation did not allow for the State funds to pay these benefits. Therefore, the District requested that each site provide a fund to cover this payment. The practice was advised by the State.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
01/24/02

FROM: SUPERINTENDENT

RE: APPROVAL OF AMENDMENT TO BOARD POLICY 5117 -
INTERDISTRICT PERMITS

RECOMMENDATION NO. A.18

It is recommended that the Board of Education adopt the Amendment to Board Policy 5117, Interdistrict Permits. This amendment has come before the board, as various reports, previously at the meetings of November 15, December 12, 2001, and January 17 and January 24, 2002. The policy was last amended on April 1, 1999; it was initially adopted January 27, 1994.

NOTE: The Amendment was not available at the time the Agenda was printed. Copies will be available at the meeting and, subsequent to the meeting, will be on file for public review in the Office of the Superintendent of Schools.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/MAJOR
2/06/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: APPROVAL OF BOARD POLICY 6145 - Extracurricular and Cocurricular Activities

MAJOR ITEM NO. A.19

It is recommended that the Board of Education adopt Board Policy 6145, Extracurricular and Cocurricular Activities. This is an update of an existing policy (BP 6146), which was originally adopted on October 5, 1992. The updated policy was discussed by the Board of Education on January 24, 2002.

COMMENTS: It is recommended that the Board adopt the attached policy, BP 5145 - Extracurricular and Cocurricular Activities.

The attached and updated policy follows the model provided by the California School Boards Association (CSBA) and reflects current law, including updated legal and management references.

In terms of placement within the policy manual, if adopted this revision will require some manual renumbering of existing policies to be in alignment with CSBA policy numbering. Specifically, current BPs 6145 and 6145.1 dealing with continuation high school, will be manually renumbered as "BP 6184 and 6184.1" and inserted into the policy manual accordingly. Current BP 6146 will be replaced by this updated and revised version, which is numbered BP 6145.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

Extracurricular and Cocurricular Activities

The Board of Education directs that the central purpose of the educational program is to attain high academic achievement for all students. In accomplishing that directive, the Board of Education recognizes that extracurricular and cocurricular activities **are an important and integral part of the overall instructional program and** enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and cocurricular activities.

No extracurricular or cocurricular program or activity shall be provided or conducted separately and no district student's participation in extracurricular and cocurricular activities shall be required or refused based on the student's gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Requirements for participation in extracurricular and cocurricular activities shall be limited to those that are essential to the success of the activity. (5 CCR 4925)

Any complaint regarding the district's extracurricular and cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 _ Uniform Complaint Procedures.

No student shall be prohibited from participating in extracurricular and cocurricular activities related to the educational program because of inability to pay ~~fees~~ **costs** associated with the activity.

A. Eligibility Requirements

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7 through 12 must demonstrate satisfactory educational progress in the previous grading period including but not limited to: (Education Code 35160.5)

1. Maintenance of a minimum of 2.0 grade point average on a 4.0 scale
2. Maintenance of minimum progress toward meeting high school graduation requirements

The Superintendent or designee may grant ineligible students a

probationary period of not more than one semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation.

The Superintendent or designee shall provide the necessary assistance to help ineligible students achieve the academic standards required by law.

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

B. Annual Policy Review

The Board shall annually review this policy and implementing regulations.

Legal Reference:

EDUCATION CODE

35145 Public meetings
35160.5 District policy rules and regulations;
requirements; matters subject to regulation
35179 Interscholastic athletics; associations or
consortia
48930_48938 Student organizations
CODE OF REGULATIONS, TITLE 5
350 Fees not permitted
4900_4965 Nondiscrimination in elementary and
secondary education programs
receiving state financial assistance
5531 Supervision of extracurricular activities of
pupils

UNITED STATES CODE, TITLE 42

2000h_2_2000h_6 Title IX, 1972 Education Act

Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CDE LEGAL ADVISORIES

001.90 Access to School Related Activities and Events
by Disabled Students, LO: 3_0

409.87 Requirements for Pupil Participation in
Extracurricular and Cocurricular activities, AB 2613, CIL:

86/87_11

WEB SITES

California Association of Directors of Activities:
<http://www.cadal.org>

Board Goal

A. Quality Education for All

Board Updated: ???

Board Adopted: October 5, 1992

CSBA Updated: November, 2001

TO: BOARD OF EDUCATION ACTION/MAJOR
2/06/02
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: APPROVAL OF BOARD POLICY 5132 - Dress and Grooming

RECOMMENDATION NO. A.20

It is recommended that the Board of Education adopt Board Policy 5132, Dress and Grooming. This policy is an updated version of the policy originally adopted by the Board of Education on September 10, 1991. The proposed revision was discussed at the Board meeting of January 24, 2002

COMMENTS: It is recommended that the Board adopt the attached policy, BP 5132 - Dress and Grooming.

The attached and revised policy is an updated version of the policy originally adopted by the Board of Education in 1991. This revision will bring our policy language in-line with the model policy developed by the California School Boards Association (CSBA) and reflects updated legal references.

California Education Code 35183 authorizes the Board to approve a site-initiated plan that prohibits the school's students from wearing gang-related apparel. The definition of "gang-related apparel" must be limited to apparel that reasonably could be determined to threaten the health and safety of the school environment, and the Board approving the school plan must determine that the policy is necessary for the health and safety of students. Education Code 35294.1 specifies that for the purpose of establishing a schoolwide dress code, gang-related apparel shall not be considered a protected form of speech pursuant to Education Code 48950.

Education Code 35183 authorizes the Board to approve a site-initiated plan that requires a school's students to wear uniforms. The Board approving such a plan must determine that the policy is necessary for the health and safety of students.

Pursuant to Education Code 35183, if the Board approves a plan requiring uniforms, it must provide a method whereby parents/guardians may choose to have their children exempted from an adopted school uniform

policy, and the Board's policy must state that such students shall not be penalized academically, otherwise discriminated against or denied attendance to school.

Pursuant to Education Code 35183, a policy requiring uniforms may not be implemented without the availability of resources to assist economically disadvantaged students.

SB 310 (Ch. 575, Statutes of 2001) added Education Code 35183.5 to provide that students be allowed to wear hats and other sun-protective clothing outdoors. Each school site may adopt rules that specify the types of sun-protective clothing that students will be allowed to wear outdoors and specify the types of clothing and hats that may be "inappropriate." The attached administrative regulation specifically addresses the issue of students wearing hats on campus.

In terms of placement within the policy manual, if adopted this revision will simply replace the existing policy of the same number.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

INSERT CURRENT BP 5132 IN PLACE OF THIS PAGE.

Dress And Grooming

The Board of Education supports students' freedom of expression under the First Amendment of the Constitution. The Board of Education does not intend to diminish any student's civil rights by enacting policies or procedures related to dress and grooming which impose particular codes of morality or religious tenets, attempt to dictate style or taste or which do not fall within the direct or implied authority of the Board.

The Board of Education **also** believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

The Superintendent or designee shall establish clear and specific regulations with respect to student dress and grooming

Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.

A. Gang-Related Apparel

The principal, staff and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a dress code may be included as part of the school safety plan and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.

B. Uniforms

In order to promote student safety and discourage theft, peer rivalry and/or gang activity, the principal, staff and parents/guardians at a school may establish a reasonable dress code requiring students to wear uniforms. Such a dress code may be included as part of the school safety plan and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.

If a school's plan to require uniforms is adopted, the Superintendent or designee shall establish procedures whereby parents/guardians may choose to have their children exempted from the school uniform policy. Students shall not be penalized academically, otherwise discriminated

against or denied attendance to school if their parents/guardians so decide. (EC 35183)
SMMUSD Board Policy 5132 (Continued)
Page 2 of 2

The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms.

Legal Reference:

EDUCATION CODE

35183 School dress codes; uniforms
35294.1 School safety plans
48907 Student exercise of free expression
49066 Grades; effect of physical education class apparel

CODE OF REGULATIONS, TITLE 5

302 Pupils to be neat and clean on entering school
Hartzell v. Connell (1984) 35 Cal. 3d 899
Arcadia Unified School District v. California Department of Education, (1992) 2
Cal. 4th 251
Marvin H. Jeglin et al v. San Jacinto Unified School District et al 827 F.Supp.
1459 (C.D. Cal. 1993)

Board Goal

A. Quality Education for All

Board Updated: ???
Board Adopted: September 10, 1991
CSBA Updated: June, 1996

NOTE: PAGES 40 and 41 ARE PURPOSEFULLY UNUSED

Dress and Grooming

In cooperation with teachers, students and parents/guardians, the principal or designee shall establish school rules governing student dress and grooming which are consistent with law, Governing Board policy and administrative regulations. These school dress codes shall be regularly reviewed.

Each school shall allow students to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)

If students elect to wear hats as a means of sun-protection, only school hats or those deemed appropriate through each school's policies may be worn. Such hats shall be made available to students at a nominal cost. In cases where circumstances beyond a students' control may prohibit him/her from purchasing a school hat, each school shall develop procedures to make a hat available.

In addition, the following guidelines shall apply to all regular school activities:

1. Shoes or sandals must be worn at all times.
2. Clothing, jewelry and personal items (backpacks, fanny packs, gym bags, water bottles etc.) shall be free of writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive, which bear drug, alcohol or tobacco company advertising, promotions and likenesses, or which advocate racial, ethnic or religious prejudice.
3. Hats, caps and other head coverings shall not be worn indoors.
4. Clothes shall be sufficient to conceal undergarments at all times.
5. Hair shall be clean and neatly groomed. Hair may not be sprayed by any coloring that would drip when wet.

Coaches and teachers may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes.

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

The principal, staff, students and parent/guardians at each school may establish reasonable dress and grooming regulations for times when students are engaged in extracurricular or other special

school activities.

SMMUSD Administrative Regulation 5132 (Continued)

Page 2 of 2

A. Gang-Related Apparel

At individual schools that have a dress code prohibiting gang-related apparel at school or school activities, the principal, staff and parents/guardians participating in the development of the school safety plan shall define "gang-related apparel" and shall limit this definition to apparel that reasonably could be determined to threaten the health and safety of the school environment if it were worn or displayed on a school campus. (Education Code 35294.1)

Because gang-related symbols are constantly changing, definitions of gang-related apparel may be reviewed at least once each semester and updated whenever related information is received.

B. Uniforms

In schools where a schoolwide uniform is required, the principal, staff and parents/guardians of the individual school shall jointly select the specific uniform to be worn. (Education Code 35183)

At least six months before a school uniform policy is implemented, the principal or designee shall notify parents/guardians of this policy. (Education Code 35183)

Parents/guardians shall also be informed of their right to have their child exempted.

The principal or designee shall also repeat this notification at the end of the school year so that parents/guardians are reminded before school clothes are likely to be purchased.

The Superintendent or designee shall establish criteria for determining student eligibility for financial assistance when purchasing uniforms.

Students who participate in a nationally recognized youth organization shall be allowed to wear organization uniforms on days when the organization has a scheduled meeting. (Education Code 35183)

APPROVED:

John E. Deasy, Superintendent

DATE

CSBA Updated: November, 2001

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT

RE: APPROVE AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN
THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT AND
JOHN E. DEASY, SUPERINTENDENT

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the amendment to the Employment Agreement executed between the Santa Monica-Malibu Unified School District and John E. Deasy, Superintendent.

NOTE: The actual amendment was not available at the time the agenda was printed. It will have been forwarded to the Board of Education under separate cover. Copies will be available at the meeting and subsequently will be on file for public review in the office of the Deputy Superintendent.

MOTION MADE BY:

SECONDED:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

2/6/02

FROM: SUPERINTENDENT

RE: AGREEMENT FOR CONSULTANT SERVICES - MARK MAWRENCE
ENTERPRISES, INC.

RECOMMENDATION NO. A.22

It is recommended that the Board of Education enter into an agreement with Mark Mawrence Enterprises, Inc. to provide ongoing advice and counsel in the areas of communications strategy, brand development, Board professional development and positioning the District to enhance the value of the District's enterprise. The period of this agreement shall be from January 22, 2002 through June 22, 2002, at the monthly retainer fee of \$7,000 per month, not to exceed \$35,000.

Comment: Staff is recommending that the Board of Education retain the services of Mark Mawrence Enterprises, Inc. to work with the Superintendent and designated staff to develop a marketing plan that will present a specific unifying mission and vision for the district. Mr. Mawrence has reduced his fee in order to assist the District in this endeavor.

Funding Information:

| | |
|---------------------|--------------------------------------|
| Source: | Superintendent/Board of Education |
| Currently Budgeted: | No |
| Account Number: | 01-00000-0-00000-72000-5802-020-1200 |
| Description: | Independent Contractors/Consultants |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT/LISE REILLY/RODNEY TAYLOR

RE: The Model School Nutrition/Physical Activity Policy
Grant 2001-2002

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve the District's application for The Model School Nutrition/Physical Activity Policy Grant for the 2001-2002 school year. The grant program is funded through the California Department of Education, Nutrition Services Division.

The amount of the grant is \$25,000. This would provide funds for the assessment, development and piloting of the implementation of a district-wide nutrition/physical activity policy and to provide funds for the evaluation of such results to share with other schools to enhance nutrition and physical policies and programs at other California school districts.

BACKGROUND

The intent of the grant program is to establish and implement nutrition and physical activity policies in local school districts to build a healthy school environment and to provide all students access to high quality foods, nutrition services, and physical activity programming as an integral part of the total educational program. The goal is to improve children's lifelong eating and physical activity habits.

Specifically, the funds will be used to assess, revise and create significant policy changes that lead to a "District Comprehensive School Health Plan". This plan would address the District's need to aid in the general health of students by increasing their physical fitness levels, fitness and health awareness, providing healthy foods and implementing pilot programs and evaluation of their effectiveness. The needs assessment and strategic planning phases will include students, parents, teachers, administrators, community agencies, and the Board of Education members.

The program would support District Goals for both Physical Education and Nutritional Education.

The grants will be awarded on February 15, 2002 and funds will be

used to award local assistance grant to public schools from March 1, 2002 to August 30, 2003.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT

RE: ADOPT RESOLUTION NO. 01-10 IN SUPPORT OF SCR54 -
COLLEGE AWARENESS MONTH

RECOMMENDATION NO. A.24

It is recommended that the Board of Education show their support of SCR54, College Awareness Month, by adopting Resolution Number 01-10.

COMMENT: This measure would proclaim February, 2002, to be "College Awareness Month." It would urge California residents to encourage elementary and secondary school pupils to succeed in their academic endeavors so they may earn a college education and contribute to the economic, social and political future of California.

SCR54 (Senate Concurrent Resolution) was introduced January 15, 2002, by California State Senators Alpert and Ortiz. Complete text of the resolution follows.

IN SUPPORT OF SCR54, COLLEGE AWARENESS MONTH

(TEXT OF SCR54:)

WHEREAS, The California Education Round Table and its Intersegmental Coordinating Committee are sponsoring February, 2002, as "College Awareness Month"; and
WHEREAS, California needs a college-educated workforce in order to maintain a strong and vibrant economy, a cohesive society, and an effective democracy; and
WHEREAS, Pupils have to learn the skills, competencies and behaviors that will enable them to have a variety of choices after high school graduation, including entering and succeeding in college; and
WHEREAS, California is disadvantaged when pupils leave high school before they graduate, a situation that happens too frequently, or graduate without the skills that are necessary to participate productively in the state's future; and
WHEREAS, Parents have important responsibilities in encouraging their daughters and sons to master the skills in elementary and secondary school that will prepare them to pursue a college education; and
WHEREAS, California's educational community will be conducting a statewide campaign during the month of February to provide parents with information in the appropriate language that will assist them in serving as academic advisors and financial planners for the daughters and sons so that they can graduate from college; now

THEREFORE, BE IT RESOLVED by the Senate of the State of California, the Assembly thereof concurring, that the Legislature of the State of California hereby supports the actions of the California Education Round Table by proclaiming February, 2002, as "College Awareness Month." . . . be it further resolved that the Secretary of the Senate transmit a copy of this resolution to the Governor, the Superintendent of Public Instruction and the California Education Round Table.

THEREFORE BE IT RESOLVED that the Santa Monica-Malibu Unified School District Board of Education SUPPORTS SRC54.

PASSED AND ADOPTED this 6th Day of February, 2002, by the Santa Monica-Malibu Unified School District Board of Education of the County of Los Angeles, California.

Julia Brownley, President

Maria Leon-Vazquez,, Vice President

Pam Brady

Jose Escarce

Brenda Gottfried

Mike Jordan

Tom Pratt

John Deasy, Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT

RE: ADOPT RESOLUTION NO. 01-11 PERTAINING TO THE MID-YEAR STATE
PROPOSED BUDGET REDUCTIONS AND NEEDED ACTION BY THE GOVERNOR
AND LEGISLATURE

RECOMMENDATION NO. A.25

It is recommended that the Board of Education adopt Resolution Number 01-11 pertaining to the mid-year California State Proposed Budget Reductions and needed action by the Governor and Legislature.

COMMENT: California School Boards Association (CSBA) and the California Association of School Business Officials (CASBO) are joining together with school districts from throughout the State of California to issue a joint resolution minimizing the fiscal impact to our schools resulting from the proposed mid-year budget reductions for the current and upcoming budget year.

Resolution NO 01-11
PERTAINING TO MID-YEAR BUDGET REDUCTIONS AND NEEDED ACTION
BY THE GOVERNOR AND LEGISLATURE

- WHEREAS, Governor Davis has proposed mid-year budget reductions amounting to more than \$843.5 million for K-12 education; and
- WHEREAS, At least \$75 million of the cuts come directly out of revenue limit funding which provides the most basic discretionary dollars that schools receive; and
- WHEREAS, More than \$300 million of additional cuts target other discretionary funding that has been committed, and in some cases, spent for high priority education purposes in our schools; and,
- WHEREAS, These unprecedented mid-year budget reductions have never before been required of our school districts even in the most difficult financial times and will be very difficult and challenging for our local public schools given that more than half the school year is over and we face many unavoidable fixed costs and expenses for the year; and
- WHEREAS, A reduction in resources will undoubtedly impede our progress toward improving student learning and achievement, especially for those students who need the most help; and
- WHEREAS, Critically needed action by the Governor and Legislature to temporarily remove the bureaucratic rules and strings attached to several K-12 programs will significantly help our district to modify our local school budgets; and,
- WHEREAS, The ability of local school districts to address any cuts would be far easier if the Governor and Legislature would allow the education community to propose alternatives to the proposed discretionary funding cuts that are so hurtful and difficult to accommodate locally; and
- WHEREAS, We recognize the K-12 education cannot escape some of the burden in balancing projected state budget deficits of as much as \$12 to \$14 billion; and,
- WHEREAS, The Governor and Legislature have made an important commitment to public education over the last few years by funding schools above the Proposition 98 minimum funding guarantee; and
- WHEREAS, Based on numerous public opinion and voter surveys, it is clear the citizens of California overwhelmingly support the guarantees provided by Proposition 98 and the financial stability it provides for K-12 education programs; now

THEREFORE BE IT RESOLVED that the members of the Board of Education of the Santa Monica-Malibu Unified School District respectfully urge the

Governor and Legislature to minimize the fiscal impact to our schools over the proposed mid-year budget reductions for the current and upcoming budget year; and

BE IT FURTHER RESOLVED that the Santa Monica-Malibu Unified School District requests that the Governor and Legislature continue to work with statewide education organizations such as CASBO and CSBA to help minimize the effects of budget reductions on student learning and achievement; and

BE IT FURTHER RESOLVED that the Santa Monica-Malibu Unified School District requests that the Governor and Legislature maintain the Proposition 98 guarantees and ensure a full COLA and enrollment growth funding for ALL K-12 education programs in the 2002-2003 budget.

PASSED AND ADOPTED this 6th Day of February, of the Year 2002, by the Santa Monica-Malibu Unified School District Board of Education in the County of Los Angeles, California.

Julia Brownley, President

Maria Leon-Vazquez,, Vice President

Pam Brady

Jose Escarce

Brenda Gottfried

Mike Jordan

Tom Pratt

John Deasy, Superintendent

TO: BOARD OF EDUCATION DISCUSSION
2/06/02
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: APPROVAL OF BOARD POLICY 5113 - Absences, Excuses and
Minimum Attendance Requirements

DISCUSSION NO. D.1

It is recommended that the Board of Education adopt Board Policy 5113, Absences, Excuses and Minimum Attendance Requirements. This policy was last updated by the Board on October 29, 1998.

COMMENTS: It is recommended that the Board adopt the attached policy, BP 5113 - Absences, Excuses and Minimum Attendance Requirements

The attached and revised policy reflects changes and revisions with respect to legal and management references, but also contains a new section ("A") which outlines specific minimum attendance requirements for middle school and high school students.

Note also that current policy contains a section concerning truancy and the language for that section is not included in this policy revision. CSBA policy guidelines recently moved the language on truancy to a separate and new policy, BP 5113.1. A recommendation to adopt newly created BP 5113.1 will be presented under a separate item.

In terms of placement within the policy manual, if adopted this revision will simply replace the existing policy of the same number.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

CURRENT POLICY

SMMUSD BOARD POLICY
Students

BP 5113

Absences And Excuses

The Board of Education believes that regular attendance plays a key role in student achievement. The Board recognizes its responsibility under the law to ensure that students attend school regularly. Parents/guardians of children aged six to 18 are obligated to send their children to school unless otherwise provided by law. The Board shall abide by all state attendance laws and may use appropriate legal means to correct the problems of excessive absence or truancy.

A. Excused Absences

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law, Board policy and administration regulations. (Education Code 46010, 48216, 48205)

Insofar as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during nonschool hours.

At the beginning of each academic year, notifications shall be sent to the parents/guardians of all students and to all students in grades 7 through 12, informing them that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)

Students in grades K-6 should not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency. Students in grades 7-12 should not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency or confidential medical appointment.

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to administrative regulations and law. (Education Code 46014)

B. Unexcused Absences/Truancy

The Superintendent or designee shall implement positive steps to reduce truancy, such as communication with parents/guardians and the use of student study teams.

The district participates in the district School Attendance Review Board (SARB) as allowed by law in order to meet the special needs of students with school attendance or school behavior problems. Students who are habitual truants or habitually insubordinate or disorderly during attendance at school may be referred to the county probation department, through the School Attendance Review Board. When the student's attendance problems cannot be resolved or the student and parent/guardian have failed to respond to directives to correct the problem, the school attendance review board or probation officer may ask the

County Superintendent of Schools to request a juvenile court petition on behalf of the student.

For purposes of the CalWORKS program, a student shall be determined to be "regularly attending school" until he/she has been referred by the school attendance review board to the county District Attorney.

A student's grades may be affected by excessive unexcused absences in accordance with Board policy. (*Ref. BP 5121*)

Legal Reference:

EDUCATION CODE

- 1740 Employment of personnel to supervise attendance (county superintendent)
- 2550-2558.6 Computation of revenue limits
- 37201 School month
- 37223 Weekend classes
- 41601 Reports of average daily attendance
- 42238-42250.1 Apportionments
- 46000 Records (attendance)
- 46010-46014 Absences
- 46100-46119 Attendance in kindergarten and elementary schools
- 46140-46147 Attendance in junior high and high schools
- 48200-48208 Children between ages of 6 and 18 years (compulsory full-time attendance)
- 48216 Immunizations
- 48240-48246 Supervisors of attendance
- 48260-48273 Truants
- 48292 Filing complaint against parent
- 48320-48324 School Attendance Review Boards
- 48340-48341 Improvement of student attendance
- 49067 Unexcused absences as cause of failing grade

FAMILY CODE

- 6920-6929 Consent by minor

VEHICLE CODE

- 13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

- 601-601.4 Habitually truant minors
- 11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

- 306 Explanation of absence
- 420-421 Record of verification of absence due to illness and other causes
- 66 Ops.Cal.Atty.Gen. 245, 249 (1983)
- American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CDE MANAGEMENT ADVISORIES

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CSBA ADVISORIES

Welfare Reform and Requirements for School Attendance

District Goal Reference

A. Quality Education for All

CSBA UPDATED: February, 1998

BOARD ADOPTED: April 24, 1986

RE-ADOPTED: November 13, 1997

AMENDED : October 29, 1998

Absences, Excuses and Minimum Attendance Requirements

The Board of Education believes that regular attendance plays an important role in student achievement. The Board recognizes its responsibility under the law to ensure that students attend school regularly. Parents/guardians of children aged 6 to 18 are obligated to send their children to school unless otherwise provided by law. The Board shall abide by all state attendance laws and may use appropriate legal means to correct the problems of excessive absence or truancy.

A. Minimum Attendance Requirements

1. High School Minimum Attendance

It shall be the policy of this Board of Education that all students enrolled in high school attend school for at least six (6) class periods day. Exceptions to this requirement may be made as follows:

- a. Graduating seniors who are authorized by the principal to participate in:
 - (1) regional occupational programs (ROP),
 - (2) regional occupation centers,
 - (3) courses at accredited post-secondary educational institutions,
 - (4) independent study,
 - (5) special education programs where the pupil's individualized education program (IEP) establishes a different number of courses,
 - (6) continuation education classes,
 - (7) work experience programs under the provisions of Article 7 (commencing with Section 51760) of Chapter 5 of Part 28,
 - (8) any other course of study authorized by the governing board which is equivalent to the approved high school course of study.
- b. Sophomores and juniors who are authorized by the principal to participate in:
 - (1) ROP where a hardship can be identified as a result of travel to the ROP classes or who attend an ROP class/classes conducted on the high school campus during the regular day.
- c. Any high school student who qualifies for independent study physical education (PE) and demonstrates hardship due the amount of time spent in an outside sport.

In accordance with California Education Code Section 46141, seniors must have at least five periods per day, except as provided above. In accordance with California Education Code Section 46147, seniors in their final semester may attend school for four periods a day.

2. Middle School Minimum Attendance

It shall be the policy of this Board of Education that all students enrolled in middle school attend school for at least six (6) class periods a day. An exception may be made with the approval of the principal for students who qualify for independent study PE and demonstrate a hardship based on hours spent in off-campus athletic practices or events.

B. Excused Absences

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law, Board policy and administration regulations. (Education Code 46010, 48216, 48205)

Inasmuch as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during nonschool hours.

At the beginning of each academic year, notifications shall be sent to the parents/guardians of all students, and to all students in grades 7 through 12, informing them that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)

Students in grades K-6 shall not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency. Students in grades 7-12 shall not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency or confidential medical appointment.

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to law and administrative regulations. (Education Code 46014)

A student's grades may be affected by excessive unexcused absences in accordance with Board policy. (**Ref. BP 5121**)

Legal Reference:

EDUCATION CODE

- 1740 Employment of personnel to supervise attendance (county superintendent)
- 2550-2558.6 Computation of revenue limits
- 37201 School month
- 37223 Weekend classes
- 41601 Reports of average daily attendance
- 42238-42250.1 Apportionments
- 46000 Records (attendance)
- 46010-46014 Absences
- 46100-46119 Attendance in kindergarten and elementary schools
- 46140-46147 Attendance in junior high and high schools
- 48200-48208 Children ages 6-18 (compulsory full-time attendance)
- 48210-48216 Exclusions from attendance
- 48240-48246 Supervisors of attendance
- 48260-48273 Truants
- 48292 Filing complaint against parent
- 48320-48324 School attendance review boards
- 48340-48341 Improvement of student attendance
- 49067 Unexcused absences as cause of failing grade

ELECTIONS CODE

- 12302 Student participation on precinct boards

FAMILY CODE
6920-6929 Consent by minor
VEHICLE CODE
13202.7 Driving privileges; minors; suspension or delay for habitual truancy
WELFARE AND INSTITUTIONS CODE
601-601.4 Habitually truant minors
11253.5 Compulsory school attendance
CODE OF REGULATIONS, TITLE 5
306 Explanation of absence
420-421 Record of verification of absence due to illness and other causes
ATTORNEY GENERAL OPINIONS
66 Ops.Cal.Atty.Gen. 245, 249 (1983)
COURT DECISIONS
American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CDE MANAGEMENT ADVISORIES
0114.98 School Attendance and CalWORKS, Management Bulletin 98-01
CSBA ADVISORIES
0520.97 Welfare Reform and Requirements for School Attendance
WEB SITES
CSBA: <http://www.csba.org>

District Goal Reference

A. Quality Education for All

CSBA UPDATED: November, 1999
BOARD ADOPTED: April 24, 1986
RE-ADOPTED: November 13, 1997
AMENDED : October 29, 1998
AMENDED: ???

TO: BOARD OF EDUCATION DISCUSSION
2/06/02
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: APPROVAL OF BOARD POLICY 5113.1 - Truancy

DISCUSSION NO. D.2

It is recommended that the Board of Education adopt Board Policy 5113.1, Truancy.

COMMENTS: It is recommended that the Board adopt the attached policy, BP 5113.1 - Truancy.

The attached policy is based on a model provided by the California School Board's Association and reflects current language and legal references. The text of this policy was formerly included in BP 5113, Absences and Excuses, but was given its own policy number by CSBA in November, 1999.

In terms of placement within the policy manual, if adopted this new policy will be placed immediately after BP 5113.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

CURRENT POLICY

SMMUSD BOARD POLICY
Students

BP 5113

Absences And Excuses

The Board of Education believes that regular attendance plays a key role in student achievement. The Board recognizes its responsibility under the law to ensure that students attend school regularly. Parents/guardians of children aged six to 18 are obligated to send their children to school unless otherwise provided by law. The Board shall abide by all state attendance laws and may use appropriate legal means to correct the problems of excessive absence or truancy.

A. Excused Absences

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law, Board policy and administration regulations. (Education Code 46010, 48216, 48205)

Insofar as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during nonschool hours.

At the beginning of each academic year, notifications shall be sent to the parents/guardians of all students and to all students in grades 7 through 12, informing them that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)

Students in grades K-6 should not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency. Students in grades 7-12 should not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency or confidential medical appointment.

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to administrative regulations and law. (Education Code 46014)

B. Unexcused Absences/Truancy

The Superintendent or designee shall implement positive steps to reduce truancy, such as communication with parents/guardians and the use of student study teams.

The district participates in the district School Attendance Review Board (SARB) as allowed by law in order to meet the special needs of students with school attendance or school behavior problems. Students who are habitual truants or habitually insubordinate or disorderly during attendance at school may be referred to the county probation department, through the School Attendance Review Board. When the student's attendance problems cannot be resolved or the student and parent/guardian have failed to respond to directives to correct the problem, the school attendance review board or probation officer may ask the

County Superintendent of Schools to request a juvenile court petition on behalf of the student.

For purposes of the CalWORKS program, a student shall be determined to be "regularly attending school" until he/she has been referred by the school attendance review board to the county District Attorney.

A student's grades may be affected by excessive unexcused absences in accordance with Board policy. (**Ref. BP 5121**)

Legal Reference:

EDUCATION CODE

- 1740 Employment of personnel to supervise attendance (county superintendent)
- 2550-2558.6 Computation of revenue limits
- 37201 School month
- 37223 Weekend classes
- 41601 Reports of average daily attendance
- 42238-42250.1 Apportionments
- 46000 Records (attendance)
- 46010-46014 Absences
- 46100-46119 Attendance in kindergarten and elementary schools
- 46140-46147 Attendance in junior high and high schools
- 48200-48208 Children between ages of 6 and 18 years (compulsory full-time attendance)
- 48216 Immunizations
- 48240-48246 Supervisors of attendance
- 48260-48273 Truants
- 48292 Filing complaint against parent
- 48320-48324 School Attendance Review Boards
- 48340-48341 Improvement of student attendance
- 49067 Unexcused absences as cause of failing grade

FAMILY CODE

- 6920-6929 Consent by minor

VEHICLE CODE

- 13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

- 601-601.4 Habitually truant minors
- 11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

- 306 Explanation of absence
- 420-421 Record of verification of absence due to illness and other causes
- 66 Ops.Cal.Atty.Gen. 245, 249 (1983)
- American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CDE MANAGEMENT ADVISORIES

CSBA ADVISORIES

Welfare Reform and Requirements for School Attendance

District Goal Reference

A. Quality Education for All

CSBA UPDATED: February, 1998

BOARD ADOPTED: April 24, 1986

RE-ADOPTED: November 13, 1997

AMENDED : October 29, 1998

Truancy

To improve student attendance, the Superintendent or designee shall implement positive steps to identify the reasons for a student's unexcused absences and to help resolve the problems caused by truancy. Such strategies shall focus on early intervention and may include, but not be limited to, communication with parents/guardians and the use of student study teams.

In addition, the Superintendent or designee shall cooperate with other agencies within the community to meet the needs of students who have serious school attendance or behavior problems and to maintain a continuing inventory of community resources, including alternative programs.

Habitually truant students may be referred to a school attendance review board, a truancy mediation program operated by the county's district attorney or probation officer, and/or juvenile court in accordance with law.

For purposes of California's welfare system (CalWORKS), a student shall be determined to be regularly attending school unless he/she has been referred to the county district attorney or probation office pursuant to Education Code 48263.

Legal Reference:

EDUCATION CODE

1740 Employment of personnel to supervise attendance (county superintendent)
37223 Weekend classes
41601 Reports of average daily attendance
46000 Records (attendance)
46010-46014 Absences
46110-46119 Attendance in kindergarten and elementary schools
46140-46147 Attendance in junior high and high schools
48200-48208 Children ages 6-18 (compulsory full-time attendance)
48240-48246 Supervisors of attendance
48260-48273 Truants
48290-48296 Failure to comply; complaints against parents
48320-48324 School attendance review boards
48340-48341 Improvement of student attendance
49067 Unexcused absences as cause of failing grade

VEHICLE CODE

13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

601-601.4 Habitually truant minors
11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

306 Explanation of absence

420-421 Record of verification of absence due to illness and other causes

ATTORNEY GENERAL OPINIONS

66 Ops.Cal.Atty.Gen. 245, 249 (1983)

Management Resources:

CDE MANAGEMENT ADVISORIES

0114.98 School Attendance and CalWORKS, Management Bulletin 98-01

CDE PUBLICATIONS

School Attendance Review Board Handbook, 1995

CSBA ADVISORIES

0520.97 Welfare Reform and Requirements for School Attendance

WEB SITES

CDE: <http://www.cde.ca.gov>

CSBA: <http://www.csba.org>

BOARD GOAL

A. Quality Education for All

BOARD ADOPTED: ???

CSBA UPDATED: November, 1999

TO: BOARD OF EDUCATION

DISCUSSION

1/24/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: APPROVAL OF BOARD POLICY 6153 - School-Sponsored Trips, Off-Campus Activities and Outings

DISCUSSION NO. D.3

It is recommended that the Board of Education adopt Board Policy 6153, School-Sponsored Trips, Off-Campus Activities and Outings. This policy is an updated version of the policy originally adopted by the Board of Education on November 8, 1982 and last updated on June 13, 1988.

COMMENTS: It is recommended that the Board adopt the attached policy, BP 6153- School-Sponsored Trips, Off-Campus Activities and Outings.

The attached and revised policy is an updated version of the policy originally adopted by the Board of Education in 1982 and most recently updated in 1988. This revision will bring our policy language in-line with the model policy developed by the California School Boards Association (CSBA) and reflects updated legal references.

Education Code 35330 requires students on school-sponsored trips to be supervised by certificated district employees. Although the law establishes no minimum ratio of teachers or other adults to students, it is recommended that the Board require a ration of no more than twelve students per adult.

Education Code 35331 requires that the Board of any district conducting trips either provide or make available medical or hospital service or insurance for students injured while on such trips. See 5143 - Insurance.

In terms of placement within the policy manual, if adopted this revision will simply replace the existing policy of the same number.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

SMMUSD Board Policy
Instruction

BP 6153

School-Sponsored Trips, Off-Campus Activities and Outings

The Board of Education recognizes that school-sponsored trips, off campus activities and outings are important components of a student's development. Besides supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help them relate their school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips.

If the Board allocates funds for school-sponsored trips, individual schools may be provided with budgetary allocations so that they can plan ahead. Special trip expense funds may be established when necessary for fund-raising purposes.

All trips involving out-of-state or overnight travel shall require the prior approval of the Board. Other trips may be approved by the Superintendent or designee.

Principals shall ensure that teachers develop plans which provide for the safety of students and their proper supervision by certificated staff on all school-sponsored trips. Other school employees and parents/guardians also may participate in this supervision and may be asked to attend preparatory training sessions and/or meetings.

The ratio of adults to students on school-sponsored trips, off-campus activities and outings shall be at least one to twelve. If the trip or outing involves water activities, this ratio shall be revised to ensure closer supervision of elementary grade students, appropriate to their ages and it shall be required that a certified lifeguard will be present at all times.

A. Prohibited Field Trips, Off-Campus Activities and Outings

The Board of Education specifically prohibits any field trip, off-campus activity or outing which may involve the use of or the proximity to a swimming pool located on the premises of a private residence.

Additionally, the Board of Education prohibits any field trip, off-campus activity or outing which may involve weapons or any other device which projects objects such as those used in "paint ball" or other games of simulated warfare/combat.

Finally, the Board of Education prohibits any field trip, off-campus activity or outing that is deemed by the site administrator or designee to be inappropriate, unsafe or otherwise unsuitable for students.

SMMUSD Board Policy 6153 (Continued)

Page Two of Two

B. Study Trips

In advance of a study trip, teachers shall determine educational objectives which relate directly to the curriculum. Principals shall ensure that teachers develop plans which provide for the best use of

students' learning time while on the trip. Teachers also shall provide appropriate instruction before and after the trip.

The superintendent or designee shall establish and maintain an administrative regulation that provides for the clear and specific implementation of this policy.

Legal Reference:

EDUCATION CODE

8760 Authorization of outdoor science and conservation programs
32040 Duty to equip school with first aid kit
32041 Field trips
32043 Snakebite kits on field trips
32044 Violations
35330 Excursions and field trips
35331 Provision for medical or hospital service for pupils (on field trips)
35332 Chartered airline transportation
35350 Transportation of students
44808 Liability when pupils not on school property
48908 Duties of pupils; authority of teachers

Board Goal

A. Quality Education for All

Board Amended: ????
Board Amended: June 13, 1988
Board Amended: July 27, 1987
Board Amended: January 23, 1984
Board Adopted: November 8, 1982
CSBA Updated: May, 1991

TO: BOARD OF EDUCATION

DISCUSSION

02/06/02

FROM: SUPERINTENDENT

RE: REPORT ON THE PROPOSED SECURITY PLAN FOR ELEMENTARY SCHOOLS

DISCUSSION ITEM NO. D.4

It is recommended that the Board of Education consider the following memo from the Superintendent to the Board of Education regarding the emerging security plan for elementary Schools.

The Goal:

To provide a secure perimeter at each elementary school, with consistent monitoring of all persons entering the campus.

Logistics:

Personnel will staff a check-in station at a single entrance to the school, signing-in visitors, providing identification badges, and giving directions or assistance. They will also do periodic checks of perimeter gates. The check-in station will be manned for approximately six hours per day, from 8:30-2:30.

Personnel:

Persons hired for this position will be part time, non-merit employees, working in two or three hour shifts, as determined by the site administrator.

Cost:

Personnel will be paid \$6.75 per hour with no benefits.
The cost to staff one school: 30 hour per week = \$202.50/ per year
\$8100.00. The total annual cost for ten elementary campuses:
\$81,000.00

Funding Source:

The program currently in place at Lincoln Middle School is funded through a School Safety grant administered by Kathy McTaggart. McKinley Elementary receives funding through the same grant for additional yard supervision and campus security checks.

Application Process:

Applicants need to complete an employment application, TB test and fingerprinting. TB tests take 2 days. Fingerprint results require 2-30 days to be returned to the district.

Additional Considerations:

Several elementary schools, including Muir/SMASH, Roosevelt and

Franklin, currently have perimeters that can be completely sealed, allowing them to limit visitor entrance/exit to a single gate or door. Additional fencing will be needed at other sites to achieve a secure perimeter.

Campus security employees residing outside the district would be eligible to apply for interdistrict permits.

TO: BOARD OF EDUCATION

DISCUSSION

02/06/02

FROM: SUPERINTENDENT/ KENNETH R. BAILEY

RE: REPORT ON THE GOVERNOR'S PROPOSED 2002 BUDGET

DISCUSSION ITEM NO. D.5

It is recommended that the Board of Education review the attached Management Bulletin 02-01 from the California Department of Education, entitled Governor's Budget for Fiscal Year 2002-03.

NOTE: A Power Point presentation will be made at the meeting. One hard copy of the presentation will be available for public use and will be on file in the Office of the Assistant Superintendent of Business and Fiscal Services. Subsequent to the meeting, additional copies may be requested by completing and handing in the *Request for Printed Materials* card available at the meeting.

TO: BOARD OF EDUCATION

DISCUSSION

02/06/02

FROM: SUPERINTENDENT/ KENNETH R. BAILEY

RE: REPORT ON THE EARLY RETIREMENT INCENTIVES OFFERED BY THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

DISCUSSION ITEM NO. D.6

It is recommended that the Board of Education consider the staff report concerning the Districts's Early Retirement Incentives.

NOTE: The report was not available at the time the agenda was printed. Copies will have been sent to the Board under separate cover and will be available at the meeting. Subsequent to the meeting, copies will be on file in the Office of the Assistant Superintendent of Business and Fiscal Services.

TO: BOARD OF EDUCATION

DISCUSSION

02/06/02

FROM: SUPERINTENDENT/ KENNETH R. BAILEY

RE: CALENDAR FOR THE BUDGET PLANNING PROCESS

DISCUSSION ITEM NO. D.7

Attached is an updated calendar for the district's Budget Planning process.

BUDGET DEVELOPMENT CALENDAR
2002-03 BUDGET

| <u>BUDGET DEVELOPMENT TASK</u> | <u>DUE DATE</u> | <u>PERSON RESPONSIBLE</u> |
|--|------------------------|----------------------------------|
| 1. Revenue Projections - Initial | 02-04 | Asst. Supt-F/B |
| 2. Enrollment Projections - Initial | 02-04 | Asst. Supt-F/B |
| 3. Budget Assumptions - Initial | 03-04 | Asst. Supt-F/B |
| 4. Budget Development Forms Ready | 03-04 | Asst. Supt-F/B |
| 5. Revenue Projections - R/R | 03-11 | Asst. Supt-F/B |
| 6. Determine Budget Allocations | 03-18 | Superintendent |
| 7. Distribute Budget Materials | 03-18 | Asst. Supt-F/B |
| 8. District Goals - R/R as Necessary | 03-18 | Superintendent |
| 9. Budget Planning Meeting - District | | Asst. Supt-F/B |
| a. Schools | 03-18 | |
| b. Departments | 03-25 | |
| 10. Submission of Budgets | | Budget Planners |
| a. Departments | 04-12 | |
| b. Schools | 04-12 | |
| 11. Complete Data Entry | 05-03 | Budget Accountant |
| 12. Enrollment Projections - R/R | 05-03 | Asst. Supt-F/B |
| 13. Estimate Year-end Balance | 05-03 | Asst. Supt-F/B |
| 14. Budget Revisions As Necessary (May Revise) | 05-03 | Asst. Supt-F/B |
| 15. Processing Budget Adjustments | 05-03 | Budget Accountant |
| 16. Preparation-Printing of Planning Budget | 05-03 | Budget Accountant |
| 17. Distribute Planning Budget to BOE | 05-10 | Asst. Supt-F/B |

| | | |
|--|----------|-------------------|
| 18. Special BOE Planning Workshop | 05-16 | Superintendent |
| 19. Board Directed Budget Adjustments | 05-16 | Asst. Supt-F/B |
| 20. Estimate Year-end Balance | 06-01 | Asst. Supt-F/B |
| 21. Prepare Final Budget | 06-01 | Budget Accountant |
| 22. Budget Posted for Public Review | 06-05 | Asst. Supt-F/B |
| 23. Budget Presentation to BOE | 06-27 | Asst. Supt-F/B |
| 24. BOE Approves Final Budget | 06-27 | Asst. Supt-F/B |
| 25. Final Budget Sent to L.A. County | 06-28 | Asst. Supt-F/B |
| 26. Budget Planners Sent Final Budgets | 08-22 | Budget Accountant |
| 27. Updated Budget Report to BOE | 08-22 | Asst. Supt-F/B |
| 28. Budget Revisions As Necessary | 09-12 | Asst. Supt-F/B |
| 29. First Interim Report | 12-05 | Dir.-Fis. Serv. |
| 30. BOE Approves First Interim Report | 12-15 | Asst. Supt-F/B |
| 31. Second Interim Report | 03-06-03 | Dir.-Fis. Serv. |
| 32. BOE Approves Second Interim Report | 03-15-03 | Asst. Supt-F/B |

TO: BOARD OF EDUCATION

INFORMATION

02/06/02

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATIONAL COMMUNICATION NO. I.1

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

The Robber Bridegroom, by Eudora Welty, American Literature, Grade 11, Lorri Horn requesting adoption from Samohi, SUPPLEMENTAL

TO: BOARD OF EDUCATION

INFORMATION

2/6/02

FROM: SUPERINTENDENT/LISE REILLY

RE: PROGRAMS FUNDED BY THE CITY OF SANTA MONICA

INFORMATION ITEM NO. I.2

Following is a description of programs now operating in the Santa Monica-Malibu Unified School District that are funded by grants from the City of Santa Monica.

COMMENT: The City of Santa Monica has a long and consistent history of supporting the school district in both direct and indirect ways. First, and probably best known, the City contributes generously to the general fund and has increased that contribution over the years. These funds can be used by the district to meet a range of needs with the only requirement being that we use them well and responsibly. Next, through its competitive grants process, the City supports the district indirectly by funding several community agencies directly to for the very specific purpose of providing site-based services in a number of our schools. Finally, through this same competitive grant process, we have been recipients of funding over three-year cycles for several very targeted programs. One of these, Project REACH, addresses multicultural issues and challenges; the second is the Santa Monica High School Alliance Program; the third is the Enlace Program. For each of these, we are responsible for meeting clear criteria and achieving designated outcomes in order to have funding awarded in subsequent years.

City of Santa Monica Multicultural Funds

Grant Amount: \$500,000.

Coordinator-Multicultural Education/Curriculum

85,936

To coordinate services for English Learners and oversee Project Reach Coordinators.

Multicultural Education/Curriculum Activities

53,388

A. Project REACH - District's Plan for Cultural Inclusion. Costs required for implementation include stipends, substitutes, and materials for school site Multicultural facilitators, as well as consultants for training. The facilitators assist with planning and implementation of school activities focusing on diversity (racism, classism, etc.) Antibias Curriculum Development and Staff Training will be supported by these funds.

B. Coordinator School/Community Partnerships (0.5)

4,239

C. High School College Trip -

2,500

The purpose is to expose underrepresented students to college life and what is available to them upon graduating from high school.

Community Liaison Program

143,581

To promote communication and participation between the home and school including support for district level training and activities.

Youth Support

35,163

An outreach person to identify youth and provide students and families support services and alternative activities at SAMOHI.

National Conference for Community and Justice (NCCJ)

3,500

Provides human relations training for district teachers.

Jewish Family Services

8,000

Provides bilingual acculturation and counseling groups for students and parents.

Humanities

163,693

SAMOHI program that assists students in transitioning from middle to high schools.

- more -

Program: Enlace Familiar

Grant Amount: \$60,900

Program Description: The Santa Monica-Malibu Unified School District has developed an innovative program for Spanish speaking families that we call Enlace Familiar. This program is a process-based strategy designed to support Latino families from across the district. Through Enlace, participants explore socio-cultural issues that are vitally important to their optimal functioning in both our school community as well as the greater society. The 2001- 02 school year is the seventh year of implementation of Enlace. Enlace has matured into a strong community of Latino parents who are empowered in ways that we could only have dreamed of a few years ago-

Enlace focuses on five major components that have the potential of having a profound impact on the academic performance of their participants' children. These components include:

- 1) Personal Growth: Understanding that parents who are functioning at their personal best have more to give their children and community, Enlace focuses on supporting individual participants' personal growth.
- 2) Continuing Education: Enlace parents model for their children the fact that learning is a life long endeavor.
- 3) Parent/School Connection: The success of a child depends significantly on the strength of the partnership between parents, school staff and the student. Enlace focuses on developing strong mutually respectful partners.
- 4) Leadership: Enlace seek to develop in each participant two very important markers of leadership:
 - The ability to give back to his/her community
 - The power to effectively advocate for the needs of his/her family
- 5) Technology: Enlace parents move into the new millennium with their children by developing skills and competencies in technology

Funding is used to defray the costs of:

- + Consultant/ Facilitator
- + Parent Mentors
- + Transportation

SANTA MONICA HIGH SCHOOL ALLIANCE PROGRAM

Grant Amount: \$308,013.

The Santa Monica High School Alliance Program, currently in its 8th year, is the product of a dream to pull together and enhance a truly collaborative network of school- and community-based services, most to be delivered at the site, to provide resources and additional support for an identified group of ca. 250 students who were not experiencing success at Samohi. While the school already offered a number of services (e.g. group and individual counseling, tutoring, peer listening, health) these were fragmented and often operated independently of one another. The goal of the Alliance Program was to bring the providers n staff and outside resources n together as team which works together to develop strategies, assess effectiveness, identify and meet gaps.

Who are Alliance students? Each year, ca. 250 students are identified, many of them as they transition in from the feeder middle schools, based on meeting a minimum of four criteria. These are

- o Grade low point average (GAP) below 2.0
- o Chronic attendance problems (15 or more absences per semester)
- o Frequent disciplinary referrals
- o Self-destructive patterns of behavior (e.g. substance abuse, self-mutilation)

These are not special education students whose needs can be met with a well-crafted IEP. Alliance students are those who "fall through the cracks," students for whom the regular high school program simply was not working. These are the students most at risk for dropping out, getting in trouble with the law, school failure and a sense of hopelessness. What are the targeted outcomes for participating students? Related directly to the identified needs of Alliance students, the program goals are

- o 20% of Alliance students presenting with a GPA below 2.0 will show improvement by the end of the school year.
- o 50% of Alliance students presenting with attendance problems will show improvement by the end of the school year.
- o 50% of Alliance students presenting with frequent disciplinary referrals will show improvement by the end of the school year.
- o 50% of Alliance Students presenting with significant self-destructive behavior patterns will show

improvement by the end of the school year.

- o 30% of Alliance seniors will successfully apply to two- or four-year colleges

Has the program been successful? Where the challenges remain With increasing success over the years, the Alliance Program has met and often exceeded its goals toward improving student attendance, reducing disciplinary incidents and self-destructive behavior patterns. Most notably, during the course of the Alliance, the drop-out rate dropped from ca. 9% to less than 1%. The challenge, however, of improving academic performance, while positively impacted, remains. While many Alliance students do make modest progress and a few take a giant leap forward, the majority continue to perform at levels which are not acceptable.

Nevertheless, of 26 graduating seniors last year, 18 successfully applied to two two- and four-year colleges. Two Alliance tutorial sections have been added to the schedule this year but the issue of student academic achievement is one which needs to be addressed school and district wide and we look forward to the increased emphasis on high quality instruction for every student at every grade level in every school in the district.

How is the program staffed? This is not a program which operates independently but one which is interwoven with the school as a whole. While there are several people who are clearly identified as Alliance staff ∅ the Case Manager and two Outreach Workers ∅ everyone else on the Alliance Team, both staff and outside agency partners ∅ belong to and are deeply embedded in the workings of the entire school community and provide a vast web of nurturing contacts for students. These include the nurse; the Intervention Specialist, the Assistant Principal; counselors from Jewish Family Service, Ed Edelman (Department of Mental Health,) Family Service of Santa Monica, Didi Hirsch and other programs; the ROP counselor and Job Developer; and many more.

How is the program assessed and evaluated? In the first three-year cycle of the program, City funding allowed for a modest contract with a professional evaluator who, with the help of a graduate student intern, conducted focus groups, did surveys and data collection to assess program effectiveness. We no longer have the capacity to do this. Instead, we rely on information from our own data processing, monthly reporting forms from Alliance staff, activity logs and periodic student focus groups. While these methods give us some indication about what is and is not working, they far short of what both the students and the program deserve.

How is the program funded? The Alliance Program would not exist without a **grant of \$308,013** from the City of Santa Monica, nearly half of which is earmarked for the Job Development and Internship component of the program. Nor would it exist without a **match of \$357,034 from other district funds**. During the program's nearly eight years of operation, we have received very modest COLA's from the City. During that same time period, salaries earned by staff have increased dramatically. In order to maintain compliance with the City's staffing and program requirements, we have been compelled to dig more and more deeply into other funds n for example, Title IV and AB1113.

The future of the Alliance Program. While funded in three-year cycles by the City, the Alliance Program, like most other grant programs, must meet City guidelines and expectations every year in order to be refunded. We have done quite well over the years, with definite compliance issues in several areas unresolved. Further, at the end of each three-year cycle, the City can reprioritize its goals for funding and those programs which have received good evaluations and which meet current criteria may compete successfully for continued funding. It is essential to the ongoing existence of the Alliance program that the Board and district staff hold the site accountable for meeting program criteria; and that, where there is a funding gap between what the City provides and the program mandates, fiscal decisions be made which support the ongoing viability of the program.

| | |
|---|----------------------------|
| Programs Funded by the City of Santa Monica | |
| Multicultural | \$500,000.00 |
| Enlace Familiar | 60,900.00 |
| samohi Alliance Program | <u>308,013.00</u> |
| <u>TOTAL</u> | <u>\$868,913.00</u> |

TO: BOARD OF EDUCATION

INFORMATION

02/06/02

FROM: SUPERINTENDENT/ KEN BAILEY

RE: COPY OF LETTER FROM LOS ANGELES COUNTY OFFICE OF EDUCATION:
COUNTY REVIEW OF THE DISTRICT'S FIRST INTERIM REPORT FOR
FISCAL YEAR 2001-2002.

INFORMATIONAL COMMUNICATION ITEM NO.I.3

Attached is a copy of a letter to Santa Monica-Malibu Unified School District Board of Education President Julia Brownley dated January 11, 2002, from Melvin Iizuka, Business Services Consultant for the Los Angeles County Office of Education (LACOE). The letter is the county's review of the district's First Interim Report for fiscal year 2001-2002. The county concurs with the district's positive certification, specifying several areas of concern.

NOTE: The letter is not available for electronic transmission. Copies of it are attached to the printed agenda and will be available at the meeting. Copies are also on file in the Office of the Assistant Superintendent of Business and Fiscal Services.