

VIRTUAL PERSONNEL COMMISSION MEETING

July 14, 2021 at 4:30pm



JOIN ZOOM MEETING

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PROVIDE PUBLIC COMMENT

You may submit a request to make a public comment by e-mail to: jhatch@smmusd.org

- **Requests must be submitted no later than 5:00 p.m. on Tuesday, July 13, 2021**
- **Please include your full name and the specific agenda item you wish to speak to *or* if you would like to address a non-agenda item**
- **During the meeting via Zoom, speakers will be called upon and unmuted to make a comment – please use your full name as your Zoom profile to help expedite the process**



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION MEETING AGENDA

July 14, 2021

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission will be held on **Wednesday, July 14, 2021**, at **4:30 p.m.**, via Zoom.

I. General Functions:

- G.01 Call to Order
- G.02 Roll Call
- G.03 Pledge of Allegiance
- G.04 Report from Closed Session
- G.05 Approval of Agenda for Regular Meeting on July 14, 2021

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
vacant							

- G.06 Approval of Minutes for Regular Meeting on June 9, 2021

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
vacant							

- G.07 Report from the Director of Classified Personnel
- G.08 Personnel Commissioner Comments/Reports
- G.09 Communications
- G.10 Public Comments



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION MEETING AGENDA

Electronically Recorded (AUDIO ONLY)

July 14, 2021

PERSONNEL COMMISSIONERS:

Mrs. Lauren Robinson and Mr. Phillip Tate

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission will be held on **Wednesday, July 14, 2021**, at **4:30 p.m.**, via Zoom.

❖ **Instructions on Public Comments:**

Persons wishing to address the Personnel Commission must submit a request to make a public comment by e-mail to jhatch@smmusd.org no later than 5:00 p.m. on Tuesday, July 13, 2021. Please include your full name and the specific agenda item you wish to speak to *or* if you would like to address a non-agenda item if the subject matter is not scheduled on this meeting's agenda.

OPEN SESSION

I. GENERAL FUNCTIONS:

G.01 Call to Order:

G.02 Roll Call:

G.03 Pledge of Allegiance:

G.04 Report from Closed Session of Personnel Commission

G.05 Approval of Agenda for Regular Meeting on July 14, 2021

G.06 Approval of Minutes for Regular Meeting on June 9, 2021

G.07 Report from the Director of Classified Personnel:

This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- General Comments and Updates

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

G.08 Personnel Commissioner Comments/Reports:
This is time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

G.09 Communications:
The Communications section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below. All reports are limited to five (5) minutes or less.

- SEIU Report
- Board of Education Report

G.10 Public Comments:
Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

II. CONSENT CALENDAR:

Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

C.01 Approval of Classified Personnel Eligibility List(s):

<u>Classification</u>	<u># Eligibles</u>
Assistant Director, Fiscal Services	8
Instructional Assistant - Bilingual	8
Manager, Sustainability	8
Paraeducator-1	2
Physical Activities Specialist	4

C.02 Advanced Step Placement:

- None

III. ACTION ITEMS:

These items are presented for ACTION at this time.

- None

IV. COMMISSIONER TRAINING/BRIEFING:

These items are to keep the Commissioners up-to-date with relevant information regarding Personnel Commission procedures and practices.

- No Training

V. DISCUSSION ITEMS:

These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

- None

VI. INFORMATION ITEMS:

These items are placed on the agenda as information and do not require discussion.

- I.01 Open Personnel Requisitions Status Report
- I.02 Filled Personnel Requisitions Status Report
- I.03 Classified Personnel - Merit Report No. 4.ii. (for SMMUSD School Board Agenda)
 - June 24, 2021
- I.04 Classified Personnel - Non-Merit Report - No. 4.iii (for SMMUSD School Board Agenda)
 - None
- I.05 Personnel Commission's Twelve-Month Calendar of Events
 - 2021 - 2022
- I.06 Board of Education Meeting Schedule
 - 2021 – 2022

VII. PERSONNEL COMMISSION BUSINESS:

B.01 Future Items:

Subject	Action Steps	Tentative Date
Public Employee Performance Evaluation: Director of Classified Personnel	Closed Session	August 11, 2021

VIII. NEXT REGULAR PERSONNEL COMMISSION MEETING:

Wednesday, August 11, 2021, at 4:30 p.m. – *via Zoom*

IX. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY:

Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

X. CLOSED SESSION:

The Commission adjourned to closed session at _____ p.m. pursuant to Government Code Section 54954.5 and 54957 to discuss:

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION


Title: Director of Classified Personnel

The Commission reconvened into open session at _____ p.m. and reported on the following action taken in closed session:

XI. ADJOURNMENT:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

Submitted by:

 _____

Joshua Kahn

Secretary to the Personnel Commission

Director, Classified Personnel

If you wish to receive a full copy of the Personnel Commission Agenda Packet, please contact the Personnel Commission Office at (310) 450-8338, ext. 70-279.



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

**PERSONNEL COMMISSION MEETING
MINUTES**

Electronically Recorded (AUDIO ONLY)

June 9, 2021

PERSONNEL COMMISSIONERS:
Mrs. Lauren Robinson and Mr. Phillip Tate

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission was held on **Wednesday, June 9, 2021**, at **4:32 p.m.**, via Zoom.

- ❖ **Instructions on Public Comments:**
Persons wishing to address the Personnel Commission must submit a request to make a public comment by e-mail to jhatch@smmusd.org no later than 5:00 p.m. on Tuesday, June 8, 2021. Please include your full name and the specific agenda item you wish to speak to *or* if you would like to address a non-agenda item if the subject matter is not scheduled on this meeting's agenda.

OPEN SESSION

I. GENERAL FUNCTIONS:

- G.01 Call to Order: The Open Session of the Regular Meeting of the Personnel Commission was called to order at 4:32 p.m.**
- G.02 Roll Call: Commissioners Robinson and Tate were present.**
- G.03 Pledge of Allegiance: Commissioner Robinson led all in attendance in the Pledge of Allegiance.**
- G.04 Report from Closed Session:**
 - None
- G.05 Motion to Approve Agenda: June 9, 2021**
It was moved and seconded to approve the agenda as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson		✓	✓			
Phillip Tate	✓		✓			
vacant						

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

G.06 Motion to Approve Minutes: May 12, 2021

It was moved and seconded to approve the minutes as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson		✓	✓			
Phillip Tate	✓		✓			
vacant						

G.07 Report from the Director of Classified Personnel:

This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- General Comments and Updates
 - **Director Kahn updated the Personnel Commission on recruitments and exams since May.**
 - **Since the last meeting, the Personnel Commission staff held performance exams for Communication Specialist, and written exams for Senior Office Specialist, Technical Support Assistant, and Campus Monitor. Oral exams were administered for Assistant Director of Fiscal Services. Final selection interviews were held for Health Office Specialist, Sports Facility Attendant, and Communication Specialist.**
 - **New recruitments have been opened for Senior Administrative Assistant and Bilingual Community Liaison. Additionally, a recruitment was re-opened for Administrative Assistant due to a lack of Spanish speaking candidates. A recruitment for Senior Buyer was also re-opened as a new position was established within Purchasing, and the current eligibility list contains less than three (3) ranks. Continuous recruitments include Bus Driver and Paraeducator series.**
 - **Director Kahn congratulated Ms. Nancy Navarro who accepted a promotion from Senior Office Specialist to Administrative Assistant at John Muir Elementary School, and Mrs. Devon Boothby who promoted from Administrative Assistant in Transportation to Buyer in Purchasing.**
 - **Director Kahn updated the Personnel Commission on staff processing EDD unemployment claims and other requests from the EDD Office. They have processed 38 claims since the last regular Personnel Commission meeting in May. As a point of comparison, there were 16 EDD claims in May 2020 and 24 claims in May 2019.**
 - **Director Kahn acknowledged the last week of the school year with graduations and promotions. It was a challenging year with increased recruitments, exams, unexpected vacancies, providing additional support during the re-opening, and preparation for summer school.**
 - **Director Kahn commended the Personnel Commission staff for their hard work and dedication during this difficult school year.**
 - **Director Kahn updated the Personnel Commission on Mrs. Tarazi's Personnel Commissioner appointment as it is still being reviewed by the State Superintendent of Public Instruction. He thanked her for her dedication attending the monthly meetings in an unofficial capacity. He also expressed his gratitude to Commissioner Robinson and Tate for their consistent attendance which allows the department to move the**

Personnel Commission business forward even with only two commissioners.

G.08 Personnel Commissioner Comments/Reports:

This is a time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

- **Commissioners Robinson and Tate congratulated the District employees on successful completion of the trying school year, and they expressed their gratitude for staff's dedication during this difficult time.**

G.09 Communications:

The Communications Section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below. All reports are limited to five (5) minutes or less.

- SEIU Report
 - **Mr. Mock, Chief Steward, expressed his appreciation for classified staff's dedicated effort during this school year.**
 - **Mr. Mock informed the Personnel Commission about SEIU's role in the District's strategy to continuously provide a safety protocol for classified employees.**
 - **Mr. Mock also updated the Personnel Commission on SEIU's initiatives working with its partners in Sacramento to ensure funding for K-12 school districts.**
 - **Mr. Mock informed the Personnel Commission about SEIU's bargaining team and the District reaching a tentative agreement on "hero pay."**
 - **Mr. Mock updated the Personnel Commission with initiatives of the Special Education, Maintenance and Operations, and Transportation labor management teams to address staffing and reducing work load issues.**
 - **Mr. Mock recognized this year's retirees thanking them for their dedicated service to the District and its students.**

Board of Education Report

- **Director Kahn presented a statement on behalf of Dr. Kelly:**
- **"I apologize for not attending today's meeting. I am attending the first of two in-person Samohi graduations. It is exciting that after the many challenges that affected the last two school years, our schools are able to host in-person promotion and graduation ceremonies. I attended the Webster Elementary School promotion this morning and the Olympic High School graduation last night. Both were wonderful outdoor events, done safely and in celebration of our students. The second Samohi graduation and Malibu High graduation is on Thursday night, and our middle school promotions are on Friday.**
- **The Board of Education is currently in the budget adoption process. On June 3, the Board was presented the District's three-year Local Control Accountability Plan (LCAP) and a preliminary proposal for the 2021 – 2022 budget, which includes three years of favorable outlook for the District. On Thursday, June 17, there will be a public hearing on the proposed LCAP and District budget, with the Board scheduled to take action to**

approve the LCAP and budget at its regularly-scheduled June 24 meeting. The Board is required to adopt the LCAP and the budget on or before June 30. One of the features of the budget is the addition of one-time monies to support the resumption of schooling and address issues resulting from the pandemic.

- On June 3, the Board of Education honored 24 classified and certificated employees who have or will retire at the end of the 2020 – 2021 school year. Done again virtually, it was a wonderful tribute to the many years of service from our retiring employees.
- While we are looking forward to end of the school year, and the opportunity to regroup, staff is busy on summer school that starts on June 21. The District will offer intensive intervention summer school at McKinley, Malibu Elementary and John Adams, credit recovery and a small get-ahead program at Samohi, Malibu High and Olympic. Our special education department is offering its Extended School Year (ESY) program and will also offer some special two-week programs to address learning loss and social emotional learning. We have a number of classified and certificated staff working this summer to provide these programs.
- I am sure that Mr. Mock has shared that we have an agreement with SEIU regarding Hero Compensation that is going through the ratification process and the Board looks forward to honoring our classified, certificated and management employees as heroes who successfully faced head-on the many challenges of the last school year.
- I end by thank in the commission for its work this year and look forward to the upcoming school year. I hope that during the summer everyone has a chance for some down time and the opportunity to re-engaged with our communities.”

G.10 Public Comments:

Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting’s agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during “Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

- **None**

II. CONSENT CALENDAR:

Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

C.01 Approval of Classified Personnel Eligibility List(s):

<u>Classification</u>	<u># Eligibles</u>
Bus Driver	2
Cafeteria Cook/Baker	6
Campus Monitor	10
Communications Specialist	4
Health Office Specialist	8
Instructional Assistant - Classroom	14
Sports Facility Attendant	4
Technical Theater Technician	5

C.02 Advanced Step Placement:

Ikeisha Graves in the classification of Bus Driver at Range A-32 Step B

It was moved and seconded to approve the Consent Calendar as submitted for the Agenda Items C.01 – C.02. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson		✓	✓			
Phillip Tate	✓		✓			
vacant						

REPORT AND DISCUSSION

- None

III. ACTION ITEMS:

These items are presented for ACTION at this time.

A.01 Personnel Commission’s Twelve-Month Calendar of Events:

Consideration/Approval of dates and time for the regular Personnel Commission meetings in fiscal year 2021-2022

It was moved and seconded to approve the Director’s recommendations for Agenda Item III.A.01 as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson		✓	✓			
Phillip Tate	✓		✓			
vacant						

REPORT AND DISCUSSION

- Neither Commissioner had a scheduling conflict at this time.

- A.02 Classification Description Revision:
 Accompanist within the Instructional Assistant and Paraprofessional Job Unit
It was moved and seconded to approve the Director's recommendations for Agenda Item III.A.02 as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson		✓	✓			
Phillip Tate	✓		✓			
vacant						

REPORT AND DISCUSSION

- Director Kahn provided a brief background for the thorough revisions as the classification specification didn't reflect the current needs of the District, and also there was no date when the class spec was first approved.
- At the request of the Coordinator of Visual and Performing Arts, for the purpose of providing accurate employee performance evaluations to his staff, a detailed review and revision of duties had to be conducted as many expected duties were not listed and terms were outdated.
- The revised classification specification will be appropriate for a future recruitment, if a vacancy occurs.

- A.03 Classification Description Revision:
 Director of Maintenance and Operations within the Facilities Services Division
It was moved and seconded to approve the Director's recommendations for Agenda Item III.A.03 as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson		✓	✓			
Phillip Tate	✓		✓			
vacant						

REPORT AND DISCUSSION

- Director Kahn provided a brief background and rationale for the revisions.
- In anticipation of an upcoming recruitment, staff reviewed the classification specification in order to ensure that representative duties and minimum qualifications meet the industry standards.
- The most significant changes occurred in the minimum qualifications including equivalency for Education and clarified language for Experience.

- A.04 Classification Description Revision:
 Student Outreach Specialist within the Office Technical and Business Services Unit
It was moved and seconded to approve the Director's recommendations for Agenda Item III.A.04 as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson		✓	✓			
Phillip Tate	✓		✓			
vacant						

REPORT AND DISCUSSION

- Director Kahn provided a brief background for the revisions. In anticipation of an upcoming recruitment, staff reviewed the classification specification in order to ensure that representative duties are relevant to middle school needs. Currently, the Student Outreach Specialist is located at high schools only, but interest has been expressed in establishing this position also at the middle school level. Hence, the Experience requirements of working with high school aged youth were removed, and they were replaced with preference of working with youth 12-18 years old.

A.05 Salary Reallocation:

Payroll Specialist within the Fiscal Job Unit

It was moved and seconded to approve the Director's recommendations for Agenda Item III.A.05 as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson		✓	✓			
Phillip Tate	✓		✓			
vacant						

REPORT AND DISCUSSION

- Director Kahn provided a brief background for the salary reallocation.
- Mr. Gerardo Cruz, Director of Fiscal and Business Services, inquired if the Payroll Specialist salary was equitable and internally aligned, specifically in relation to Human Resources Specialist classification description.
- In the classification study, the duties of Payroll Specialist and Human Resources Specialist were set side by side. All 15 duties performed by Human Resources Specialist were found to have comparable Payroll Specialist duties.
- Given the scope of work and level of responsibility, the Payroll Specialist salary (range 36) is misaligned in its relationship to the Human Resources Specialist salary (range 38).
- Director Kahn recommended that the Personnel Commission approves the reallocation of Payroll Specialist from range 36 to range 38 on Classified Salary Schedule A.
- Commissioner Tate inquired about the number of employees impacted by this reallocation. Director Cruz stated that they are three (3) Payroll Specialists within his department.

IV. COMMISSIONER TRAINING/BRIEFING:

These items are to keep the Commissioners up-to-date with relevant information regarding Personnel Commission procedures and practices.

- None

V. DISCUSSION ITEMS:

These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

- None

VI. INFORMATION ITEMS:

These items are placed on the agenda as information and do not require discussion.

- I.01 Open Personnel Requisitions Status Report
- I.02 Filled Personnel Requisitions Status Report
- I.03 Classified Personnel - Merit Report No. 4.ii. (for SMMUSD School Board Agenda)
 - May 20, 2021
 - June 3, 2021
- I.04 Classified Personnel - Non-Merit Report - No. 4.iii (for SMMUSD School Board Agenda)
 - May 20, 2021
- I.05 Personnel Commission's Twelve-Month Calendar of Events
 - 2020 - 2021
- I.06 Board of Education Meeting Schedule
 - 2020 – 2021

VII. PERSONNEL COMMISSION BUSINESS:

B.01 Future Items:

Subject	Action Steps	Tentative Date
Tucker Eligibility	Commissioner Training/ Briefing	August 11, 2021

VIII. NEXT REGULAR PERSONNEL COMMISSION MEETING:

Wednesday, July 14, 2021, at 4:30 p.m. – *via Zoom*

IX. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY:

Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of the closed session.

- None

X. CLOSED SESSION:

- No Closed Session

XI. ADJOURNMENT:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

It was moved and seconded to adjourn the meeting.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson		✓	✓			
Phillip Tate	✓		✓			
vacant						

TIME ADJOURNED: 5:03 p.m.

Submitted by:

Joshua Kahn
Secretary to the Personnel Commission
Director, Classified Personnel

If you wish to receive a full copy of the Personnel Commission Agenda Packet, please contact the Personnel Commission Office at (310) 450-8338, ext. 70-279.

II. Consent Calendar:

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
vacant							

III. Action Items:

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
vacant							

IV. Commissioner Training/Briefing:

V. Discussion Items:

VI. Information Items:

Open Requisitions (07/07/21)

Req Number	Req Title	Department	Position Type	FTE
19-188	ADMINISTRATIVE ASSISTANT	SANTA MONICA HIGH SCHOOL	Vac	100
19-206	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	Vac	37.5
20-008	SPORTS FACILITY ATTENDANT	BUSINESS SERVICES	New	30
20-035	TECHNICAL THEATER TECHNICIAN	BUSINESS SERVICES	Vac	50
20-068	ASSISTANT DIRECTOR-FISCAL SERVICES	FISCAL SERVICES	Vac	100
20-082	GARDENER	OPERATIONS	Vac	100
20-125	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	EDISON LANGUAGE ACADEMY	Vac	43.75
20-140	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	Vac	37.5
20-143	INSTRUCTIONAL ASSISTANT-MUSIC	SANTA MONICA HIGH SCHOOL	Vac	37.5
20-152	SENIOR OFFICE SPECIALIST	LINCOLN MIDDLE SCHOOL	Vac	100
20-156	CAMPUS MONITOR	ROOSEVELT ELEMENTARY SCHOOL	Vac	15
21-004	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	Vac	37.5
21-015	CREDENTIAL ANALYST	HUMAN RESOURCES	Vac	100
21-025	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	SANTA MONICA HIGH SCHOOL	Vac	43.75
21-026	CAMPUS MONITOR	MCKINLEY ELEMENTARY SCHOOL	Vac	15.63
21-028	INSTRUCTIONAL ASSISTANT-CLASSROOM	MCKINLEY ELEMENTARY SCHOOL	Vac	31.25
21-034	CAMPUS MONITOR	JOHN MUIR ELEMENTARY SCHOOL	Vac	18.75
21-037	CUSTODIAN	OPERATIONS	Vac	62.5
21-051	INSTRUCTIONAL ASSISTANT-CLASSROOM	WEBSTER ELEMENTARY SCHOOL	Vac	37.5
21-054	BILINGUAL COMMUNITY LIAISON (SPANISH)	EDISON LANGUAGE ACADEMY	Vac	100
21-057	COMMUNICATIONS SPECIALIST	BUSINESS SERVICES	Vac	100
21-058	SENIOR ADMINISTRATIVE ASSISTANT	BUSINESS SERVICES	Vac	100
21-062	BUS DRIVER	TRANSPORTATION	Vac	87.5
21-067	CUSTODIAN	JOHN MUIR ELEMENTARY SCHOOL	Vac	100
21-071	HEALTH OFFICE SPECIALIST	MALIBU HIGH SCHOOL	New	75
21-073	HEALTH OFFICE SPECIALIST	WEBSTER ELEMENTARY SCHOOL	New	75
21-074	CAFETERIA COOK/BAKER	FOOD & NUTRITION SERVICES	Vac	87.5
21-079	CAMPUS MONITOR	FRANKLIN ELEMENTARY SCHOOL	Vac	21.25
21-080	INSTRUCTIONAL ASSISTANT-CLASSROOM	MCKINLEY ELEMENTARY SCHOOL	Vac	37.5

21-081	SENIOR OFFICE SPECIALIST	OPERATIONS	New	100
21-084	SENIOR BUYER	FACILITY IMPROVEMENT PROJECTS	Vac	100
21-088	INSTRUCTIONAL ASSISTANT- CLASSROOM	MCKINLEY ELEMENTARY SCHOOL	Vac	37.5
21-089	SENIOR OFFICE SPECIALIST	JOHN ADAMS MIDDLE SCHOOL	Vac	100
21-090	STUDENT OUTREACH SPECIALIST	SANTA MONICA HIGH SCHOOL	Vac	100
21-091	DIRECTOR OF MAINTENANCE AND OPERATIONS (M&O)	MAINTENANCE	New	100
21-093	ADMINISTRATIVE ASSISTANT	TRANSPORTATION	Vac	100
21-094	CAMPUS MONITOR	GRANT ELEMENTARY SCHOOL	Vac	18.75
21-095	CAMPUS MONITOR	MCKINLEY ELEMENTARY SCHOOL	Vac	25
21-096	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	EDISON LANGUAGE ACADEMY	Vac	43.75
21-099	BUS DRIVER	TRANSPORTATION	Vac	87.5
21-100	HEALTH OFFICE SPECIALIST	EDISON LANGUAGE ACADEMY	New	75
21-102	HEALTH OFFICE SPECIALIST	GRANT ELEMENTARY SCHOOL	New	43.75
21-103	HEALTH OFFICE SPECIALIST	MCKINLEY ELEMENTARY SCHOOL	New	75
21-104	LIBRARY ASSISTANT	JOHN ADAMS MIDDLE SCHOOL	Vac	81.25
21-105	OCCUPATIONAL THERAPIST	SPECIAL EDUCATION	Vac	100
21-106	PHYSICAL ACTIVITIES SPECIALIST	WILL ROGERS LEARNING ACADEMY	Vac	75
21-108	INSTRUCTIONAL ASSISTANT- CLASSROOM	FRANKLIN ELEMENTARY SCHOOL	Vac	45
21-109	CAFETERIA WORKER I	FS - MALIBU HIGH SCHOOL	Vac	0.5
21-110	INSTRUCTIONAL ASSISTANT-MUSIC	JOHN ADAMS MIDDLE SCHOOL	Vac	0.75
21-111	PARAEDUCATOR-1	LINCOLN MIDDLE SCHOOL	Vac	0.75
21-112	PARAEDUCATOR-1	PROJECT-BASED LEARNING (PBL)	Vac	0.75
21-113	PARAEDUCATOR-3	PROJECT-BASED LEARNING (PBL)	Vac	0.75
21-114	CAMPUS MONITOR	WILL ROGERS LEARNING ACADEMY	Vac	0.2188
21-115	INSTRUCTIONAL ASSISTANT- CLASSROOM	GRANT ELEMENTARY SCHOOL	Vac	0.375
21-116	INSTRUCTIONAL ASSISTANT- CLASSROOM	MCKINLEY ELEMENTARY SCHOOL	Vac	0.375
21-117	INSTRUCTIONAL ASSISTANT- CLASSROOM	OLYMPIC HIGH SCHOOL	Vac	0.625
21-118	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	EDISON LANGUAGE ACADEMY	Vac	0.375

21-119	PARAEDUCATOR-2	MCKINLEY ELEMENTARY SCHOOL	New	0.75
21-120	PHYSICAL ACTIVITIES SPECIALIST	EDISON LANGUAGE ACADEMY	Vac	0.56

Filled Requisitions (07/07/21)

Req Number	Req Title	Department	Date of Accepted Job Offer
20-048	PARAEDUCATOR-3	WEBSTER ELEMENTARY SCHOOL	5/14/2021
20-108	TECHNICAL THEATER TECHNICIAN	BUSINESS SERVICES	6/30/2021
20-162	ADMINISTRATIVE ASSISTANT	JOHN MUIR ELEMENTARY SCHOOL	5/25/2021
21-066	PARAEDUCATOR-1	MCKINLEY ELEMENTARY SCHOOL	6/1/2021
21-075	SPORTS FACILITY ATTENDANT	FACILITY USE DEPARTMENT	6/16/2021
21-076	SPORTS FACILITY ATTENDANT	FACILITY USE DEPARTMENT	6/16/2021
21-077	PARAEDUCATOR-1	CDS - WILL ROGERS	5/14/2021
21-078	PARAEDUCATOR-3	JOHN MUIR ELEMENTARY SCHOOL	5/14/2021
21-082	PARAEDUCATOR-1	WEBSTER ELEMENTARY SCHOOL	5/13/2021
21-083	PARAEDUCATOR-3	JOHN ADAMS MIDDLE SCHOOL	5/13/2021
21-085	HEALTH OFFICE SPECIALIST	FRANKLIN ELEMENTARY SCHOOL	5/14/2021
21-086	HEALTH OFFICE SPECIALIST	MCKINLEY ELEMENTARY SCHOOL	5/14/2021
21-087	HEALTH OFFICE SPECIALIST	ROOSEVELT ELEMENTARY SCHOOL	5/14/2021
21-097	INSTRUCTIONAL ASSISTANT-CLASSROOM	FRANKLIN ELEMENTARY SCHOOL	6/14/2021
21-098	INSTRUCTIONAL ASSISTANT-CLASSROOM	FRANKLIN ELEMENTARY SCHOOL	6/14/2021

**Classified Personnel – Merit
6/24/21**

NEW HIRES

		<u>EFFECTIVE DATE</u>
Diaz, Christopher FIP/Purchasing	Senior Buyer 8 Hrs/12 Mo/Range: 43 Step: A	6/7/21
Gershuni, Katherine Student Services-Muir ES/SMASH	Health Office Specialist 6 Hrs/SY/Range: 27 Step: A	6/2/21
Graves, Ikeisha Transportation	Bus Driver 7 Hrs/10 Mo/Range: 32 Step: A	6/1/21
Henderson, Roshawnda Student Services-Grant ES	Health Office Specialist 6 Hrs/SY/Range: 27 Step: A	5/24/21

RE-STATEMENT

		<u>EFFECTIVE DATE</u>
Shanley, Scott Muir ES	Campus Monitor 1.5 Hrs/SY/Range: 13 Step: F	5/8/21

LIMITED TERM

		<u>EFFECTIVE DATE</u>
Andrews, Scott Franklin ES	Physical Activities Specialist 1 Hrs/SY/Range: 28 Step: D	4/19/21-6/11/21
Andrews, Scott Franklin ES	Physical Activities Specialist 2 Hrs/SY/Range: 28 Step: D	5/3/21-6/11/21
Aranda, Antonio McKinley ES	Campus Monitor 3 Hrs/SY/Range: 13 Step: F	4/1/21-6/11/21
Aranda, Antonio McKinley ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Ausmus, Juley Malibu ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Azzariti, Annie McKinley ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Barrera Graciano, Laura Edison LA	Instructional Assistant - Bilingual 1 Hrs/SY/Range: 22 Step: F	4/19/21-6/11/21
Brackett, Kimberly Operations	Custodian 8 Hrs/12 Mo/Range: 26 Step: D	3/15/21-6/30/21
Carlstroem, Gabriella McKinley ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Calvert, Cheryl Malibu ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Carriere, Leigh Malibu ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Davidson, Diane Malibu ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Davis, Lisa Rogers ES	Senior Office Specialist 4 Hrs/SY/Range: 27 Step: C	3/1/21-6/11/21

Fausto, Victoria Rogers ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: D	4/1/21-6/11/21
Gomez, Aida Rogers ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Gondo, Janet Special Ed-Grant ES	Paraeducator-1 2 Hrs/SY/Range: 22 Step: F	4/1/21-6/11/21
Grant, Carolyn Adams MS	Campus Monitor 3 Hrs/SY/Range: 13 Step: F	4/26/21-6/11/21
Guerrero, Daniel Franklin ES	Physical Activities Specialist 1 Hrs/SY/Range: 28 Step: F	4/19/21-6/11/21
Gutierrez, Cindy Student Services	Health Office Specialist 2 Hrs/SY/Range: 27 Step: D	3/25/21-6/11/21
Gutierrez, Maryann McKinley ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: E	4/1/21-6/11/21
Gutierrez, Nallely Edison LA	Instructional Assistant - Bilingual 0.5 Hrs/SY/Range: 22 Step: F	4/19/21-6/11/21
Harris, Ricky Roosevelt ES	Physical Activities Specialist 7 Hrs/SY/Range: 28 Step: A	4/19/21-6/11/21
Hernandez, Christopher Rogers ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Hernandez, Yolanda Student Services	Health Office Specialist 2 Hrs/SY/Range: 27 Step: D	3/25/21-6/11/21
Jackson, Jessica Rogers ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Jackson, Tiffany McKinley ES	Campus Monitor 3 Hrs/SY/Range: 13 Step: F	4/1/21-6/11/21
Khodadadi, Shirin Student Services	Health Office Specialist 2 Hrs/SY/Range: 27 Step: D	3/25/21-6/11/21
Klein, Barbara McKinley ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: D	4/1/21-6/11/21
Lavin, Angela Rogers ES	Senior Office Specialist 8 Hrs/SY/Range: 27 Step: E	3/1/21-6/11/21
Le, Corinne Webster ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/9/21
Lucas, Ralph McKinley ES	Campus Monitor 3 Hrs/SY/Range: 13 Step: F	4/1/21-6/11/21
Lucas, Ralph McKinley ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Luneva, Elena McKinley ES	Campus Monitor 3 Hrs/SY/Range: 13 Step: F	4/1/21-6/11/21
Lyons, Debra Student Services	Health Office Specialist 2 Hrs/SY/Range: 27 Step: D	3/25/21-6/11/21

Madsen, Kaitlin Student Services	Health Office Specialist 2 Hrs/SY/Range: 27 Step: D	3/25/21-6/11/21
Madsen, Karla Student Services-Franklin ES	Health Office Specialist 2 Hrs/SY/Range: 27 Step: F	5/3/21-6/11/21
Montoya Schweers, Ryan Franklin ES	Campus Monitor 5 Hrs/SY/Range: 13 Step: F	4/19/21-6/11/21
Mulligan, Tiffany Webster ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: B	4/1/21-6/11/21
Norton, Tayah McKinley ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: C	4/1/21-6/11/21
Nunez, Maria Franklin ES	Campus Monitor 4 Hrs/SY/Range: 13 Step: F	4/1/21-6/11/21
Ochoa, Barbara Franklin ES	Instructional Assistant - Classroom 1.8 Hrs/SY/Range: 20 Step: F	4/19/21-6/11/21
Perez, Carmen Franklin ES	Campus Monitor 2 Hrs/SY/Range: 13 Step: F	4/19/21-6/11/21
Persaud, Brian McKinley ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: E	4/1/21-6/11/21
Pollack, Bridget Rogers ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Rogers, Ericka Franklin ES	Instructional Assistant - Classroom 0.5 Hrs/SY/Range: 20 Step: F	4/19/21-6/11/21
Rosales, Ana Edison LA	Instructional Assistant - Bilingual 0.5 Hrs/SY/Range: 22 Step: D	4/19/21-6/11/21
Rovetto, Nicole Student Services	Health Office Specialist 2 Hrs/SY/Range: 27 Step: D	3/25/21-6/11/21
Sernas, Angelica McKinley ES	Campus Monitor 3 Hrs/SY/Range: 13 Step: F	4/1/21-6/11/21
Shafai, Kymberly Webster ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: E	4/1/21-6/9/21
Shahmoradi, Sima Franklin ES	Campus Monitor 6 Hrs/SY/Range: 13 Step: F	3/15/21-3/26/21
Shahmoradi, Sima Franklin ES	Campus Monitor 4 Hrs/SY/Range: 13 Step: F	4/1/21-6/11/21
Sotoj, Maria McKinley ES	Campus Monitor 3 Hrs/SY/Range: 13 Step: F	4/1/21-6/11/21
Torres, Virgil Edison LA	Instructional Assistant - Bilingual 0.5 Hrs/SY/Range: 22 Step: E	4/19/21-6/11/21
Vazquez, Analia Rogers ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/11/21
Velazquez, Alejandra McKinley ES	Campus Monitor 3 Hrs/SY/Range: 13 Step: F	4/1/21-6/11/21

Walley, Dayna Webster ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/1/21-6/9/21
Waterford-Bailey, Elzamarco Rogers ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: E	4/1/21-6/11/21
Wedlow, Darina McKinley ES	Campus Monitor 3 Hrs/SY/Range: 13 Step: F	4/1/21-6/11/21
Wedlow, Darina McKinley ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: E	4/1/21-6/11/21
Westbrook, Carey Franklin ES	Campus Monitor 3.7 Hrs/SY/Range: 13 Step: F	4/1/21-6/11/21
Williams, Elyssa Rogers ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: E	4/1/21-6/11/21
Winger, Nidra Student Services	Health Office Specialist 2 Hrs/SY/Range: 27 Step: D	3/25/21-6/11/21
Yadegari, Shiva Franklin ES	Campus Monitor 4 Hrs/SY/Range: 13 Step: F	4/1/21-6/11/21
Yerushalmi, Sara Franklin ES	Instructional Assistant - Classroom 3 Hrs/SY/Range: 20 Step: F	4/19/21-6/11/21

TEMP/ADDITIONAL ASSIGNMENTS

EFFECTIVE DATE

Antheil, Angela Franklin ES	Instructional Assistant - Classroom [additional hours; school reopening support]	3/15/21-3/26/21
Castillo, John Facility Improvement Projects	Senior Network Engineer [overtime; FIP projects]	3/1/21-6/30/21
Castillo, John Information Services	Senior Network Engineer [overtime; district projects]	3/1/21-6/30/22
Chavez, Luis Rogers ES	Campus Monitor [additional hours; school reopening support]	4/1/21-6/11/21
Cortez, Maria Edison LA	Campus Monitor [additional hours; school reopening support]	4/19/21-6/11/21
Daniels, Adriana Rogers ES	Campus Monitor [additional hours; school reopening support]	4/1/21-6/11/21
Diaz, Erika McKinley ES	Bilingual Community Liaison [overtime; parent & community engagement]	3/1/21-6/11/21
Garcia, Claudia FNS-Lincoln MS	Site Food Services Coordinator [additional hours; cafeteria reopening support]	4/19/21-6/11/21
Garcia, Claudia FNS-Lincoln MS	Site Food Services Coordinator [overtime; cafeteria reopening support]	4/16/21-6/11/21
Giroux, Sharon Edison LA	Campus Monitor [additional hours; school reopening support]	4/19/21-6/11/21
Grant, Carol Rogers ES	Campus Monitor [additional hours; school reopening support]	4/1/21-6/11/21

Grewohl, Catherine Franklin ES	Instructional Assistant - Classroom [additional hours; school reopening support]	3/15/21-3/26/21
Hatchett, Ashley Franklin ES	Instructional Assistant - Classroom [additional hours; school reopening support]	3/15/21-3/26/21
Hernandez, Edlin Webster ES	Campus Monitor [additional hours; antigen testing support]	4/26/21-6/10/21
Llosa, Silvia Rogers ES	Campus Monitor [additional hours; school reopening support]	4/1/21-6/11/21
Madsen, Karla Student Services-Franklin ES	Health Office Specialist [additional hours; school reopening support]	3/1/21-6/11/21
Martinez, Aida Rogers ES	Campus Monitor [additional hours; school reopening support]	4/1/21-6/11/21
Nunez, Maria Franklin ES	Campus Monitor [additional hours; school reopening support]	3/15/21-3/26/21 4/1/21-6/11/21
Olivia, Refugio Rogers ES	Campus Monitor [additional hours; school reopening support]	4/1/21-6/11/21
Portillo, Isaac Franklin ES	Instructional Assistant - Classroom [additional hours; school reopening support]	3/15/21-3/26/21
Quiroz, Timothy FNS-Adams MS	Site Food Services Coordinator [additional hours; cafeteria reopening support]	4/16/21-6/11/21
Ramos, Margaret Lincoln MS	Instructional Assistant - Bilingual [additional hours; English learners support]	4/19/21-6/11/21
Rams, Florencia Special Education	Bilingual Community Liaison [overtime; meeting interpreting]	5/12/21
Rodriguez, Ofelia Edison LA	Campus Monitor [additional hours; school reopening support]	4/19/21-6/11/21
Russell, Melissa McKinley ES	Administrative Assistant [overtime; parent & community engagement]	3/1/21-6/11/21
Sandoval, Noelle McKinley ES	Senior Office Specialist [additional hours; parent engagement-attendance]	3/1/21-6/11/21
Shahmoradi, Sima Franklin ES	Campus Monitor [additional hours; school reopening support]	4/1/21-6/11/21
Valdivia Ramos, Israel Edison LA	Campus Monitor [additional hours; school reopening support]	4/19/21-6/11/21
Vargas-Cruz, Patricia Olympic HS	Administrative Assistant [overtime; clerical support]	5/10/21-6/30/21
Westbrook, Carey Franklin ES	Campus Monitor [additional hours; school reopening support]	3/15/21-3/19/21 4/1/21-6/11/21
Yadegari, Shiva Franklin ES	Campus Monitor [additional hours; school reopening support]	4/1/21-6/11/21

SUBSTITUTES

		<u>EFFECTIVE DATE</u>
Avalos, Marlen Muir ES	Senior Office Specialist	4/1/21-6/14/21
Barnes, Brian Educational Services	Instructional Assistant – Physical Education	5/21/21-6/11/21
Bell, Artemis Operations	Custodian	5/4/21-6/30/21
Dickerson, Calvin Educational Services	Instructional Assistant – Physical Education	8/24/20-6/11/21
Flores, Daniel Operations	Custodian	5/11/21-6/30/21
Gordon, Troy Operations	Custodian	5/21/21-6/30/21
Martinez, Jose Operations	Custodian	5/3/21-6/30/21
Sampson, Michelle Operations	Custodian	5/3/21-6/30/21
Shorts, Gerard Educational Services	Instructional Assistant – Physical Education	5/26/21-6/11/21
Smith, John Operations	Custodian	5/7/21-6/30/21
Tarin, Angela Operations	Custodian	5/6/21-6/30/21

PROFESSIONAL GROWTH

		<u>EFFECTIVE DATE</u>
Adams, Daryl Webster ES	Physical Activities Specialist	6/1/21
Avalos, Mario Maintenance	Plumber	7/1/21
Benitez, Jesus Facility Improvement Projects	Facilities Technician	7/1/21
Ellis, Ashley Special Ed-Lincoln MS	Paraeducator-3	7/1/21
McNaughton, Joellen Malibu HS	Accompanist	7/1/21
Mulligan, Sara Special Ed-Muir ES	Paraeducator-1	7/1/21

LEAVE OF ABSENCE (PAID)

		<u>EFFECTIVE DATE</u>
Berumen, Theodore Purchasing	Senior Buyer Medical	6/1/21-6/27/21
Blackmon, Enisha Special Ed-SMASH	Paraeducator-3 Medical/FMLA/CFRA	4/19/21-5/20/21

Marshall, Shaquita Special Ed-Grant ES	Paraeducator-3 Medical/FMLA/CFRA	3/24/21-5/7/21
Marshall, Shaquita Special Ed-Grant ES	Paraeducator-3 Maternity	5/8/21-6/11/21
Morales, Arturo Malibu HS	Campus Security Officer Military	4/12/21-4/30/21
Smith, Dysten Grant ES	Physical Activities Specialist Medical/FMLA/CFRA	3/15/21-6/11/21

LEAVE OF ABSENCE (UNPAID)

Beltran, Marbella Special Ed-Lincoln CDS	Paraeducator-1 Personal	<u>EFFECTIVE DATE</u> 5/17/21-8/16/21
Lopez, Francisco FNS-Adams MS	Cafeteria Worker I Personal	4/16/21-6/11/21
Morales, Arturo Malibu HS	Campus Security Officer Military	5/2/21-6/14/21 8/12/21-9/30/21

TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES
(39-MONTH MEDICAL REEMPLOYMENT LIST)

JB6189091 Maintenance		<u>EFFECTIVE DATE</u> 6/25/21
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WORKING OUT OF CLASS

Gil, Moises Food and Nutrition Services	Stock and Delivery Clerk From: Cafeteria Worker I	<u>EFFECTIVE DATE</u> 3/26/21-5/19/21
Holsome, Dorothy FNS-Santa Monica HS	Cafeteria Worker II From: Cafeteria Worker I	4/27/21-5/6/21
Navarro, Nancy Muir ES	Administrative Assistant From: Senior Office Specialist	4/1/21-6/21/21

ABOLISHMENT OF POSITION

Campus Monitor 4 Hrs/SY/Franklin ES	<u>EFFECTIVE DATE</u> 3/15/21
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RESIGNATION

Woods, Kendall Special Ed-Santa Monica HS	Paraeducator-1	<u>EFFECTIVE DATE</u> 5/5/21
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RETIREMENT

Pegue, Forrest Transportation	Bus Driver	<u>EFFECTIVE DATE</u> 6/1/21
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**SANTA MONICA – MALIBU UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MEETING CALENDAR
2021 – 2022**

Date	Time	Location	Notes
2021			
July 14, 2021	4:30 p.m.	Zoom	
August 11, 2021	4:30 p.m.	Zoom	
September 8, 2021	4:30 p.m.	Board Room – District Office	
October 13, 2021	4:30 p.m.	Board Room – District Office	
November 10, 2021	4:30 p.m.	Board Room – District Office	
December 8, 2021	4:30 p.m.	Board Room – District Office	
2022			
January 12, 2022	4:30 p.m.	Board Room – District Office	
February 9, 2022	4:30 p.m.	Board Room – District Office	
March 9, 2022	4:30 p.m.	Board Room – District Office	
April 20, 2022	4:30 p.m.	Board Room – District Office	Budget – First Reading Moved to 4/20/22 due to Spring Break
May 11, 2022	4:30 p.m.	Board Room – District Office	Budget – Public Hearing and Adoption
June 8, 2022	4:30 p.m.	Board Room – District Office	



School Board Meeting Dates

Meetings take place on Thursdays in the District Board Room: 1651 16th Street, Santa Monica, CA 90404 or

Malibu City Council Chambers: 23825 Stuart Ranch Road, Malibu, CA 90265

Closed Session begins at 4:30 p.m.

Public Meetings begin at 5:30 p.m.

(Meeting dates and locations are subject to change.)

School Board Meetings: 2021-2022

Thurs., July 15, 2021 District Office Hybrid
Thurs., August 12, 2021 District Office A
Tues., August 26, 2021 District Office Special Meeting
Thurs., September 2, 2021 District Office A
Wed., September 22, 2021 District Office B
Thurs., October 7, 2021 Malibu A
Thurs., October 21, 2021 District Office B
Thurs., November 4, 2021 Malibu A
Thurs., November 18, 2021 District Office B
Thurs., December 9, 2021 District Office Special Meeting
Thurs., December 16, 2021 District Office Hybrid
Thurs., January 13, 2022 District Office Hybrid
Tues., January 18, 2022 District Office Special Meeting
Thurs., February 3, 2022 Malibu A
Thurs., February 17, 2022 District Office B
Thurs., March 3, 2022 District Office A
Thurs., March 17, 2022 Malibu B
Tues., March 22, 2022 District Office Special Meeting
Thurs., April 21, 2022 District Office Hybrid
Thurs., May 5, 2022 Malibu A
Thurs., May 19, 2022 District Office B
Thurs., June 2, 2022 District Office A
Thurs., June 23, 2022 District Office Special Meeting
Thurs., June 30, 2022 District Office B

Meeting Format Structures:

Meeting "A"

1. Closed Session
2. Commendations/Recognitions
3. Study Session
4. Communications
5. Executive Staff Reports
6. Consent Calendar
7. General Public Comments (max. 30 minutes)
8. Discussion Items (as needed)
9. Major Items
10. Continuation of General Public Comments (if needed)

Meeting "B"

11. Closed Session
12. Consent Calendar
13. Study Session
14. Discussion Items
15. Major Items (as needed)
16. General Public Comments

Hybrid of "A" and "B"

17. Closed Session
18. Commendations/Recognitions
19. Study Session
20. Communications
21. Executive Staff Reports
22. Consent Calendar
23. General Public Comments (max. 30 minutes)
24. Discussion Items
25. Major Items
26. Continuation of General Public Comments (if needed)

VII. Personnel Commission Business:

B. 01 Future Items:

Subject	Action Steps	Tentative Date
Public Employee Performance Evaluation: Director of Classified Personnel	Closed Session	August 11, 2021

VIII. Next Regular Personnel Commission Meeting:

Wednesday, August 11, 2021, at 4:30 pm, *via Zoom*

IX. Public Comments for Closed Session Items Only:

X. Closed Session:

The Commission adjourned to closed session at _____ p.m.
pursuant to Government Code Section 54954.5 and 54957 to discuss:

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Director of Classified Personnel

The Commission reconvened into open session at _____ p.m. and
reported on the following action taken in closed session:

XI. Adjournment: