



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

**PERSONNEL COMMISSION MEETING
AGENDA**

January 11, 2023

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission will be held on **Wednesday, January 11, 2023**, at **4:30 p.m.**, via Zoom.

I. General Functions:

- G.01 Call to Order
- G.02 Roll Call
- G.03 Pledge of Allegiance
- G.04 Report from Closed Session
- G.05 Approval of Agenda for Regular Meeting on January 11, 2023

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Mahshid Tarazi							
Phillip Tate							

- G.06 Approval of Minutes for Regular Meeting on December 14, 2022

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Mahshid Tarazi							
Phillip Tate							

- G.07 Report from the Director of Classified Personnel
- G.08 Personnel Commissioner Comments/Reports
- G.09 Communications
- G.10 Public Comments



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION MEETING AGENDA

Electronically Recorded (AUDIO ONLY)

Assembly Bill 361 (9/2021) added section 54953(e) to the Government Code, authorizing a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act during a declared state of emergency under specific scenarios. The law remains in effect until January 1, 2024. Due to the state of emergency proclaimed by Governor Newsom in response to the COVID-19 pandemic and its highly contagious variants, and as authorized by per AB 361 and SMMUSD Board of Education Resolution No. 21-08, the January 11 Personnel Commission meeting will be held virtually via Zoom (<http://bit.ly/SMMUSDPCMEETING>; meeting ID: **898 6103 9433**; password: **SMMUSD**).

January 11, 2023

PERSONNEL COMMISSIONERS:

Mrs. Lauren Robinson, Mrs. Mahshid Tarazi, and Mr. Phillip Tate

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission will be held on **Wednesday, January 11, 2023, at 4:30 p.m.**, via Zoom.

❖ **Instructions on Public Comments:**

Persons wishing to address the Personnel Commission must submit a request for public comment using the following link prior to the beginning of Public Comments: <https://forms.gle/HsfWNT5CzZ1QqgGr8>.

OPEN SESSION

I. GENERAL FUNCTIONS:

G.01 Call to Order:

G.02 Roll Call:

G.03 Pledge of Allegiance:

G.04 Report from Closed Session of Personnel Commission

G.05 Approval of Agenda for Regular Meeting on January 11, 2023

G.06 Approval of Minutes for:

- Regular Meeting on December 14, 2022

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

- G.07 Report from the Director of Classified Personnel:
This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.
- General Comments and Updates
- G.08 Personnel Commissioner Comments/Reports:
This is time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.
- G.09 Communications:
The Communications section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below. All reports are limited to five (5) minutes or less.
- SEIU Report
 - Board of Education Report
- G.10 Public Comments:
Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting’s agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during “Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

II. CONSENT CALENDAR:

Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

C.01 Approval of Classified Personnel Eligibility List(s):

<u>Classification</u>	<u># Eligible</u>
Instructional Assistant - Bilingual	4
Instructional Assistant - Classroom	4
Instructional Assistant – Physical Education	3
Physical Activities Specialist	3
Systems Analyst	6

C.02 Advanced Step Placement:
Gabriela Barba in the classification of Paraeducator 1 at Range A-22 Step C

III. ACTION ITEMS:

These items are presented for ACTION at this time.

- None

IV. COMMISSIONER TRAINING/BRIEFING:

These items are to keep the Commissioners up-to-date with relevant information regarding Personnel Commission procedures and practices.

- No Training

V. DISCUSSION ITEMS:

These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

- None

VI. INFORMATION ITEMS:

These items are placed on the agenda as information and do not require discussion.

- I.01 Open Personnel Requisitions Status Report
- I.02 Filled Personnel Requisitions Status Report
- I.03 Classified Personnel - Merit Report No. 4.ii. (for SMMUSD School Board Agenda)
 - December 15, 2022
- I.04 Classified Personnel - Non-Merit Report - No. 4.iii (for SMMUSD School Board Agenda)
 - December 15, 2022
- I.05 Personnel Commission’s Twelve-Month Calendar of Events
 - 2022 - 2023
- I.06 Board of Education Meeting Schedule
 - 2022 – 2023

VII. PERSONNEL COMMISSION BUSINESS:

B.01 Future Items:

Subject	Action Steps	Tentative Date
TBD		

VIII. NEXT REGULAR PERSONNEL COMMISSION MEETING:

Wednesday, February 8, 2023, at 4:30 p.m. – *via Zoom*

IX. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY:

Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

X. CLOSED SESSION:

- No Closed Session

XI. ADJOURNMENT:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

Submitted by:

Joshua Kahn
Secretary to the Personnel Commission
Director, Classified Personnel

If you wish to receive a full copy of the Personnel Commission Agenda Packet, please contact the Personnel Commission Office at (310) 450-8338, ext. 70-279.



PERSONNEL COMMISSION MEETING MINUTES

Electronically Recorded (AUDIO ONLY)

Assembly Bill 361 (9/2021) added section 54953(e) to the Government Code, authorizing a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act during a declared state of emergency under specific scenarios. The law remains in effect until January 1, 2024. Due to the state of emergency proclaimed by Governor Newsom in response to the COVID-19 pandemic and its highly contagious variants, and as authorized by per AB 361 and SMMUSD Board of Education Resolution No. 21-08, the December 14 Personnel Commission meeting will be held virtually via Zoom (<http://bit.ly/SMMUSDPCMEETING>; meeting ID: **898 6103 9433**; password: **SMMUSD**).

December 14, 2022

PERSONNEL COMMISSIONERS:

Mrs. Lauren Robinson, Mrs. Mahshid Tarazi, and Mr. Phillip Tate

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission was held on **Wednesday, December 14, 2022**, at **4:32 p.m.**, via Zoom.

❖ **Instructions on Public Comments:**

Persons wishing to address the Personnel Commission must submit a request for public comment using the following link prior to the beginning of Public Comments: <https://forms.gle/HsfWNT5CzZ1QqgGr8>.

OPEN SESSION

I. GENERAL FUNCTIONS:

G.01 Call to Order: The Open Session of the Regular Meeting of the Personnel Commission was called to order at 4:32 p.m.

G.02 Roll Call: Commissioners Robinson, Tarazi, and Tate were present.

G.03 Pledge of Allegiance: Commissioner Tate led all in attendance in the Pledge of Allegiance.

G.04 Report from Closed Session:

- **None**

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

G.05 Motion to Approve Agenda: December 14, 2022

It was moved and seconded to approve the agenda as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson						✓
Mahshid Tarazi		✓	✓			
Phillip Tate	✓		✓			

G.06 Motion to Approve Regular Meeting Minutes: November 9, 2022

It was moved and seconded to approve the minutes as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson						✓
Mahshid Tarazi		✓	✓			
Phillip Tate	✓		✓			

G.07 Report from the Director of Classified Personnel:

This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- General Comments and Updates
 - **Director Kahn updated the Personnel Commission on recruitments, exams, and selection interviews administered since the last regular meeting on November 9, 2022.**
 - **The Personnel Commission staff held written exams for Campus Monitor, Administrative Assistant, Senior Office Specialist, and Skilled Maintenance Worker.**
 - **Performance exams were held for Administrative Assistant.**
 - **Oral exams were administered for Instructional Assistant-Classroom, the Paraeducator series, Senior Administrative Assistant, Instructional Assistant-Bilingual, HVAC Technician, Physical Activities Specialist, and Instructional Assistant – Physical Education.**
 - **Final selection interviews were held for Campus Monitor, Physical Activities Specialist, Instructional Assistant-Classroom, the Paraeducator series, Senior Administrative Assistant, and HVAC Technician.**
 - **Since the November 9 regular meeting, the following recruitments have been opened: Swimming Instructor/Lifeguard, Facilities Technician, Speech Language Pathology Assistant, and Technology Support Assistant.**
 - **The Senior Buyer recruitment was moved from continuous to closed recruitment.**
 - **The continuous recruitments include Vehicle and Equipment Mechanic, Instructional Assistant-Classroom, Campus Monitor, Cafeteria Worker I, Campus Security Officer, the Paraeducator series, and Bus Driver.**
 - **Director Kahn updated the Personnel Commission on staff processing EDD unemployment claims and other requests from the EDD Office.**

They have processed 3 claims since the last regular Personnel Commission meeting in November.

- Director Kahn thanked the District Council of PTA for inviting him to participate in their holiday breakfast.
- Director Kahn informed the Personnel Commission about Dr. Drati accepting a Superintendent post at Bellflower Unified School District. Director Kahn expressed his appreciation for Dr. Drati's leadership and support of the Personnel Commission's role and the Merit System. He wished Dr. Drati all the best in his new endeavors.
- Commissioner Tate inquired about an open session for a classified employee disciplinary hearing and the procedures involved with it. Director Kahn explained the procedures for an open session hearing that will be structured as a Special Personnel Commission meeting open to the public.

Commissioner Tarazi inquired about the appellant's representation.

Mr. Mock stated that the appellant will have the Union representation.

Commissioner Tarazi inquired about the Bus Driver recruitment status and the salary for this classification in comparison with other public agencies. She also had a question about the required qualifications and licenses.

Director Kahn provided information regarding the current salary at the top step- using Accelerated Hiring Rate, and the comparison with several neighboring school districts and other public agencies that have their own Transportation departments.

Director Kahn stated that truck drivers and city bus drivers can qualify only if they obtain the school bus driver certification.

G.08 Personnel Commissioner Comments/Reports:

This is a time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

- **Commissioner Tarazi expressed her appreciation to the Personnel Commission staff for their hard work and dedication.**

G.09 Communications:

The Communications Section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below. All reports are limited to five (5) minutes or less.

- SEIU Report
 - **Mr. Mock, Chief Steward, reported on the SEIU, Local 99, district division training and leadership summit that took place on November 17, 2022 in the Bonaventura hotel.**
 - **Mr. Mock updated the Personnel Commission about the Maintenance and Operation labor management team successfully resolving various issues before they become grievances.**
 - **Mr. Mock also informed the Personnel Commission about the Special Education labor management team working on resolution of safety and training issues, as well as creating a quarterly paraeducator newsletter.**
 - **Mr. Mock updated the Personnel Commission on the continuous negotiations between SEIU, Local 99, and the District. The last meeting**

took place on December 6, 2022 to discuss the Health and Welfare Benefits, Article 17.

- **Mr. Mock mentioned Dr. Drati's new post as the Superintendent at Bellflower Unified School District wishing him all the best. He expressed his appreciation for Dr. Drati's leadership during the Covid-19 pandemic era.**

Commissioner Robinson joined the meeting at 4:38 p.m.

- **Board of Education Report**
 - **Dr. Kelly informed the Personnel Commission about the December 15, 2022 Board of Education meeting agenda. The Board will recognize Mr. Craig Foster, an outgoing Board Member, as he opted to not seek re-election. The Board will welcome Ms. Stacy Rouse and Ms. Alicia Mignano, who have been elected to fill Mr. Coleman and Mr. Foster's vacancies. The Board will elect a new president and a vice-president. The Board will also recognize Dr. Drati's contribution to the District. Dr. Kelly wished him all the best as Dr. Drati transitions into a new community. Dr. Kelly notified the Personnel Commission about the Board resolution relative to the Wong case, pertaining to a request for periodic payments. The District will seek a new trial as the evidence doesn't support the verdict. The Board will be approving District calendars for the next three (3) school years. There is also an action item relative to rectifying certain labels in certificated salary schedules in order to accurately report to the retirement system. The actual schedules were correct.**
 - **Dr. Kelly updated the Personnel Commission about the open enrollment for health benefits that was concluded on December 2, 2022. The health benefits will be in place for employees on January 1, 2023.**
 - **Dr. Kelly was pleased to announce 10 percent retroactive salary increase for classified employees that was distributed this week. He expressed his gratitude to Payroll, Fiscal, and Human Resources staff, as the process was very complicated, involving a very detailed and tremendous amount of work due to various aspects and employees' extra assignments. The retroactive pay was dated back to July 1, 2021.**
 - **Commissioner Tarazi inquired about the Board announcing the new interim superintendent. Dr. Kelly stated that there is a Board agenda item pertaining to the appointment on December 15, 2022.**

G.10 Public Comments:

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speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during “Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

- **None**

II. CONSENT CALENDAR:

Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

C.01 Approval of Classified Personnel Eligibility List(s):

<u>Classification</u>	<u># Eligibles</u>
Campus Monitor	3
HVAC Technician	1
Instructional Assistant - Classroom	2
Paraeducator 1	3
Paraeducator 3	1
Senior Administrative Assistant	2

C.02 Advanced Step Placement:
Sahra Gul Kessenich in the classification of Instructional Assistant - Classroom at Range A-20 Step B

C.03 Advanced Step Placement:
Sean Putzier in the classification of Technical Theater Technician at Range A-37 Step D

C.04 Advanced Step Placement:
Timothy Trimble in the classification of Plumber at Range A-41 Step C

C.05 Advanced Step Placement:
Cindy Villasenor in the classification of Custodian at Range A-26 Step C

C.06 Advanced Step Placement:
Harelle Washington in the classification of HVAC Technician at Range A-41 Step C
It was moved and seconded to approve the Consent Calendar as submitted for the Agenda Items C.01-06. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson			✓			
Mahshid Tarazi	✓		✓			
Phillip Tate		✓	✓			

REPORT AND DISCUSSION

- **None**

III. ACTION ITEMS:

These items are presented for ACTION at this time.

- None

IV. COMMISSIONER TRAINING/BRIEFING:

These items are to keep the Commissioners up-to-date with relevant information regarding Personnel Commission procedures and practices.

- None

V. DISCUSSION ITEMS:

These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

- None

VI. INFORMATION ITEMS:

These items are placed on the agenda as information and do not require discussion.

- I.01 Open Personnel Requisitions Status Report
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 - November 17, 2022
- I.04 Classified Personnel - Non-Merit Report - No. 4.iii (for SMMUSD School Board Agenda)
 - November 17, 2022
- I.05 Personnel Commission’s Twelve-Month Calendar of Events
 - 2022 - 2023
- I.06 Board of Education Meeting Schedule
 - 2022 – 2023

VII. PERSONNEL COMMISSION BUSINESS:

B.01 Future Items:

Subject	Action Steps	Tentative Date
TBD		

VIII. NEXT REGULAR PERSONNEL COMMISSION MEETING:

Wednesday, January 11, 2023, at 4:30 p.m. – *via Zoom*

IX. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY:

Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of the closed session.

- None

X. CLOSED SESSION:

- No Closed Session

XI. ADJOURNMENT:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

It was moved and seconded to adjourn the meeting.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson			✓			
Mahshid Tarazi	✓		✓			
Phillip Tate		✓	✓			

TIME ADJOURNED: 5:12 p.m.

Submitted by:

Joshua Kahn
Secretary to the Personnel Commission
Director, Classified Personnel

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II. Consent Calendar:

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Mahshid Tarazi							
Phillip Tate							



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION

Regular Meeting: Wednesday, January 11, 2023

AGENDA ITEM NO: II.C.02

SUBJECT: Advanced Step Placement – Gabriela Barba

Hire Date: 01/03/2023

ASP Request Submitted: 01/04/2023

BACKGROUND INFORMATION:

Classification Title: Paraeducator-1	Employee: Gabriela Barba	Calculation of Advanced Step Recommendation
Education: Must have a high school diploma or its recognized equivalent and ONE of the following: <ul style="list-style-type: none"> Completed 48 units at an institution of higher learning OR Obtained an Associate's (or higher) degree OR Obtaining a passing score on the District's Instructional Assistance (ESSA) written examination 	<ul style="list-style-type: none"> Gabriela Barba has a Bachelor of Arts in Psychology. 	1 level of education above the required level = 1 Step Advance (Max. allowed)
Experience: None	<ul style="list-style-type: none"> Gabriela Barba has over three (3) years of experience working with children. 	1 (2-year periods) of experience above the required level = 1 Step Advance
Total Advanced Steps: 1 (Education) + 1 (Experience) = 2 Advanced Step = STEP C		

DIRECTOR'S COMMENTS:

Gabriela Barba's education and experience exceeds the minimum requirements specified for this classification. Pay rate at salary Range A-22 at Step A is \$16.81/hour, while Step C is \$18.54/hour.

DIRECTOR'S RECOMMENDATION:

It is recommended that the Personnel Commission approve Advanced Step Placement for Gabriela Barba at Range A-22, Step C on the Classified Salary Schedule pursuant to Merit Rule §12.2.4. (B) *Salary on Employment.*

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Mahshid Tarazi							
Phillip Tate							

12.2.4 SALARY ON EMPLOYMENT

- B. A new employee may request or be recommended for Advanced Step Placement within the first sixty (60) working days during the probationary period. If the new employee is granted Advanced Step Placement, the salary rate shall be retroactive to the date of entry in the classification. The request or recommendation shall be submitted, in writing, to the Director of Classified Personnel. The Advanced Step Placement is subject to the recommendation of the Director of Classified Personnel and approval of the Personnel Commission.

16.4 ADVANCED STEP PLACEMENT

A unit member may request or be recommended for Advanced Step Placement within the first sixty (60) working days during the probationary period. If the unit member is granted Advanced Step Placement, the salary rate shall be retroactive to the date of entry into the classification.

16.4.1 Unit members being promoted may be offered advanced step placement upon the supervisor's request. This request shall be supported by at least one of the following criteria:

- a. Unit member was originally hired in an entry level classification in which Advanced Step Placement was not offered; and/or
- b. Recruitment difficulty as evidenced by failure to obtain a rank of three (3) through the testing process, or a lack of qualified applicants as determined by the Director of Classified Personnel.

III. Action Items:

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Mahshid Tarazi							
Phillip Tate							

IV. Commissioner Training/Briefing:

V. Discussion Items:

VI. Information Items:

Open Requisitions (1/5/2023)

Req Number	Req Title	Department	Position Type	FTE
22-129	ADMINISTRATIVE ASSISTANT	EDUCATIONAL SERVICES	Vac	100
23-119	ADMINISTRATIVE ASSISTANT	LINCOLN MIDDLE SCHOOL	Vac	100
22-231	ATHLETIC TRAINER	MALIBU HIGH SCHOOL	New	87.5
21-099	BUS DRIVER	TRANSPORTATION	Vac	87.5
22-115	BUS DRIVER	TRANSPORTATION	Vac	87.5
22-174	BUS DRIVER	TRANSPORTATION	Vac	87.5
22-207	BUS DRIVER	TRANSPORTATION	Vac	87.5
23-089	BUS DRIVER	TRANSPORTATION	Vac	87.5
20-037	CAFETERIA WORKER I	FOOD & NUTRITION SERVICES	Vac	37.5
20-147	CAFETERIA WORKER I	FOOD & NUTRITION SERVICES	Vac	37.5
21-109	CAFETERIA WORKER I	FS - MALIBU HIGH SCHOOL	Vac	50
22-252	CAFETERIA WORKER I	FS - JOHN ADAMS	Vac	37.5
23-117	CAFETERIA WORKER I	SANTA MONICA HIGH SCHOOL	Vac	37.5
19-152	CAMPUS MONITOR	JOHN MUIR ELEMENTARY SCHOOL	Vac	18.75
21-034	CAMPUS MONITOR	JOHN MUIR ELEMENTARY SCHOOL	Vac	18.75
22-175	CAMPUS MONITOR	JOHN MUIR ELEMENTARY SCHOOL	Vac	18.75
22-215	CAMPUS MONITOR	WEBSTER ELEMENTARY SCHOOL	Vac	18.75
22-283	CAMPUS MONITOR	FRANKLIN ELEMENTARY SCHOOL	Vac	25
23-031	CAMPUS MONITOR	WEBSTER ELEMENTARY SCHOOL	Vac	25
23-063	CAMPUS MONITOR	ROOSEVELT ELEMENTARY SCHOOL	Vac	0.1
23-064	CAMPUS MONITOR	ROOSEVELT ELEMENTARY SCHOOL	Vac	0.1
23-112	CAMPUS MONITOR	WILL ROGERS LEARNING ACADEMY	New	0.09
22-113	CAMPUS SECURITY OFFICER	FACILITY USE DEPARTMENT	Vac	25
22-200	CAMPUS SECURITY OFFICER	FACILITY USE DEPARTMENT	Vac	50
22-011	CHILDREN'S CENTER ASSISTANT-2	CHILD DEVELOPMENT SERVICES	New	43.75

22-038	CHILDREN'S CENTER ASSISTANT-2	CHILD DEVELOPMENT SERVICES	New	43.75
22-039	CHILDREN'S CENTER ASSISTANT-2	CHILD DEVELOPMENT SERVICES	New	43.75
22-163	CHILDREN'S CENTER ASSISTANT-2	CDS - GRANT	Vac	43.75
22-170	CHILDREN'S CENTER ASSISTANT-2	CDS - EDISON	Vac	43.75
23-041	CHILDREN'S CENTER ASSISTANT-2	CDS - GRANT	Vac	43.75
23-042	CHILDREN'S CENTER ASSISTANT-2	CDS - GRANT	Vac	43.75
23-043	CHILDREN'S CENTER ASSISTANT-2	CDS - FRANKLIN	Vac	43.75
23-066	CHILDREN'S CENTER ASSISTANT-2	CHILD DEVELOPMENT SERVICES	Vac	43.75
23-021	ELEMENTARY LIBRARY COORDINATOR	MCKINLEY ELEMENTARY SCHOOL	Vac	87.5
23-076	FACILITIES TECHNICIAN	MAINTENANCE	Vac	100
22-235	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	EDISON LANGUAGE ACADEMY	Vac	43.75
22-243	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	SANTA MONICA HIGH SCHOOL	Vac	43.75
22-267	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	EDISON LANGUAGE ACADEMY	Vac	43.75
23-058	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	SANTA MONICA HIGH SCHOOL	Vac	43.75
21-117	INSTRUCTIONAL ASSISTANT-CLASSROOM	OLYMPIC HIGH SCHOOL	Vac	62.5
22-100	INSTRUCTIONAL ASSISTANT-CLASSROOM	ROOSEVELT ELEMENTARY SCHOOL	Vac	37.5
22-176	INSTRUCTIONAL ASSISTANT-CLASSROOM	WEBSTER ELEMENTARY SCHOOL	Vac	37.5
22-244	INSTRUCTIONAL ASSISTANT-CLASSROOM	FRANKLIN ELEMENTARY SCHOOL	Vac	40

22-249	INSTRUCTIONAL ASSISTANT-CLASSROOM	ADULT EDUCATION CENTER	New	42.5
22-281	INSTRUCTIONAL ASSISTANT-CLASSROOM	WEBSTER ELEMENTARY SCHOOL	Vac	37.5
23-044	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	Vac	43.75
23-046	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	Vac	37.5
23-065	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	Vac	37.5
23-077	INSTRUCTIONAL ASSISTANT-CLASSROOM	WILL ROGERS LEARNING ACADEMY	Vac	37.5
23-083	INSTRUCTIONAL ASSISTANT-CLASSROOM	MCKINLEY ELEMENTARY SCHOOL	Vac	37.5
23-105	INSTRUCTIONAL ASSISTANT-CLASSROOM	WILL ROGERS LEARNING ACADEMY	Vac	43.75
23-113	INSTRUCTIONAL ASSISTANT-CLASSROOM	MCKINLEY ELEMENTARY SCHOOL	Vac	43.75
22-177	INSTRUCTIONAL ASSISTANT-PHYSICAL EDUCATION	SANTA MONICA HIGH SCHOOL	Vac	50
23-097	INSTRUCTIONAL ASSISTANT-PHYSICAL EDUCATION	MALIBU HIGH SCHOOL	Vac	75
22-055	LICENSED VOCATIONAL NURSE (LVN)	SPECIAL EDUCATION	New	100
23-011	LICENSED VOCATIONAL NURSE (LVN)	MCKINLEY ELEMENTARY SCHOOL	New	75
22-125	PARAEDUCATOR-1	WEBSTER ELEMENTARY SCHOOL	Vac	75
22-147	PARAEDUCATOR-1	ROOSEVELT ELEMENTARY SCHOOL	Vac	75
22-167	PARAEDUCATOR-1	MALIBU HIGH SCHOOL	Vac	75
22-183	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	75
22-195	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	81.25
22-237	PARAEDUCATOR-1	MALIBU HIGH SCHOOL	Vac	75
22-272	PARAEDUCATOR-1	CDS - LINCOLN	Vac	50
22-287	PARAEDUCATOR-1	LINCOLN MIDDLE SCHOOL	Vac	75

23-024	PARAEDUCATOR-1	LINCOLN MIDDLE SCHOOL	Vac	75
23-026	PARAEDUCATOR-1	LINCOLN MIDDLE SCHOOL	Vac	75
23-027	PARAEDUCATOR-1	MALIBU ELEMENTARY SCHOOL	Vac	75
23-035	PARAEDUCATOR-1	MALIBU HIGH SCHOOL	Vac	75
23-039	PARAEDUCATOR-1	LINCOLN MIDDLE SCHOOL	New	75
23-068	PARAEDUCATOR-1	LINCOLN MIDDLE SCHOOL	Vac	75
23-078	PARAEDUCATOR-1	EDISON LANGUAGE ACADEMY	Vac	75
23-080	PARAEDUCATOR-1	EDISON LANGUAGE ACADEMY	Vac	75
23-085	PARAEDUCATOR-1	ROOSEVELT ELEMENTARY SCHOOL	Vac	75
23-086	PARAEDUCATOR-1	LINCOLN MIDDLE SCHOOL	Vac	75
23-087	PARAEDUCATOR-1	LINCOLN MIDDLE SCHOOL	Vac	75
23-099	PARAEDUCATOR-1	FRANKLIN ELEMENTARY SCHOOL	Vac	75
23-106	PARAEDUCATOR-1	WEBSTER ELEMENTARY SCHOOL	New	75
23-114	PARAEDUCATOR-1	FRANKLIN ELEMENTARY SCHOOL	New	75
23-115	PARAEDUCATOR-1	FRANKLIN ELEMENTARY SCHOOL	New	75
23-121	PARAEDUCATOR-1	SMASH (ALTERNATIVE) SCHOOL	Vac	75
23-081	PARAEDUCATOR-2	OLYMPIC HIGH SCHOOL	Vac	96.63
22-117	PARAEDUCATOR-3	WEBSTER ELEMENTARY SCHOOL	Vac	75
22-141	PARAEDUCATOR-3	MALIBU ELEMENTARY SCHOOL	Vac	75
22-168	PARAEDUCATOR-3	ROOSEVELT ELEMENTARY SCHOOL	New	75
22-186	PARAEDUCATOR-3	MALIBU ELEMENTARY SCHOOL	Vac	75
22-198	PARAEDUCATOR-3	MALIBU ELEMENTARY SCHOOL	New	75
22-238	PARAEDUCATOR-3	SMASH (ALTERNATIVE) SCHOOL	Vac	75
22-250	PARAEDUCATOR-3	SMASH (ALTERNATIVE) SCHOOL	Vac	75
23-017	PARAEDUCATOR-3	CDS - LINCOLN	Vac	56.25
23-018	PARAEDUCATOR-3	ROOSEVELT ELEMENTARY SCHOOL	Vac	75
23-037	PARAEDUCATOR-3	MALIBU ELEMENTARY SCHOOL	Vac	75

23-040	PARAEDUCATOR-3	LINCOLN MIDDLE SCHOOL	Vac	75
23-048	PARAEDUCATOR-3	MALIBU ELEMENTARY SCHOOL	New	75
23-049	PARAEDUCATOR-3	SANTA MONICA HIGH SCHOOL	New	81.25
23-069	PARAEDUCATOR-3	LINCOLN MIDDLE SCHOOL	Vac	75
23-070	PARAEDUCATOR-3	JOHN ADAMS MIDDLE SCHOOL	New	75
23-101	PARAEDUCATOR-3	WILL ROGERS LEARNING ACADEMY	New	75
23-107	PARAEDUCATOR-3	MCKINLEY ELEMENTARY SCHOOL	Vac	75
23-116	PARAEDUCATOR-3	MCKINLEY ELEMENTARY SCHOOL	New	75
23-108	PHYSICAL ACTIVITIES SPECIALIST	ROOSEVELT ELEMENTARY SCHOOL	Vac	75
22-262	SENIOR BUYER	PURCHASING/WAREHOUSE	Vac	100
22-247	SENIOR OFFICE SPECIALIST	WILL ROGERS LEARNING ACADEMY	Vac	50
23-073	SENIOR OFFICE SPECIALIST	ADULT EDUCATION CENTER	Vac	80
23-092	SKILLED MAINTENANCE WORKER	MAINTENANCE	New	100
23-102	SPEECH LANGUAGE PATHOLOGY ASSISTANT	SPECIAL EDUCATION	New	81.25
22-169	SPORTS FACILITY ATTENDANT	FACILITY USE DEPARTMENT	Vac	37.5
23-118	TECHNOLOGY SUPPORT ASSISTANT	INFORMATION SERVICES	Vac	100
23-088	VEHICLE AND EQUIPMENT MECHANIC	TRANSPORTATION	Vac	100

Filled Requisitions (1/5/2023)

Req Number	Req Title	Department	Date of Accepted Job Offer
23-110	CAMPUS MONITOR	MCKINLEY ELEMENTARY SCHOOL	12/12/2022
23-100	CUSTODIAN	OPERATIONS	12/13/2022
23-120	CUSTODIAN	MALIBU HIGH SCHOOL	1/5/2023
23-091	HVAC TECHNICIAN	MAINTENANCE	12/12/2022
22-158	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	12/12/2022
23-095	INSTRUCTIONAL ASSISTANT-CLASSROOM	MCKINLEY ELEMENTARY SCHOOL	12/15/2022
23-015	PARAEDUCATOR-3	FRANKLIN ELEMENTARY SCHOOL	12/12/2022
22-226	SYSTEMS ANALYST	EDUCATIONAL SERVICES	1/3/2023

**Classified Personnel – Merit
12/15/22**

NEW HIRES

		<u>EFFECTIVE DATE</u>
Villasenor, Cindy Operations-Adams MS	Custodian 8 Hrs/12 Mo/Range: 26 Step: A	11/1/22
Washington, Harelle Maintenance	HVAC Technician 8 Hrs/12 Mo/Range: 41 Step: A	11/7/22
Wicker, Keith Roosevelt ES	Campus Monitor 2 Hrs/SY/Range: 13 Step: E	10/11/22

PROMOTION

		<u>EFFECTIVE DATE</u>
Fleck, Maria McKinley ES	Instructional Assistant-Classroom 6 Hrs/SY/Range: 20 Step: D From: Campus Monitor: 2.86 Hrs/SY	11/1/22

LIMITED TERM

		<u>EFFECTIVE DATE</u>
Randolph, Jayon Roosevelt ES	Physical Activities Specialist 6 Hrs/SY/Range: 28 Step: A	8/17/22-6/9/23

RE-INSTATEMENT

		<u>EFFECTIVE DATE</u>
Villa, Paola FNS-Malibu HS	Cafeteria Worker I 5 Hrs/SY/Range: 15 Step: F	11/10/22

ADDITIONAL CLASSIFICATION

		<u>EFFECTIVE DATE</u>
Conrad, Wei-Jin Webster ES	Campus Monitor 1 Hrs/SY/Range: 13 Step: F Current Class: Instructional Assistant-Classroom: 5 Hrs/SY	10/17/22
Landaverde, Elmer Grant ES	Campus Monitor 0.8 Hrs/SY/Range: 13 Step: F Current Class: Physical Activities Specialist: 6 Hrs/SY	11/1/22

TEMP/ADDITIONAL ASSIGNMENTS

		<u>EFFECTIVE DATE</u>
Burrell, Catherine Facility Use	Swimming Instructor/Lifeguard [overtime; Facility Use events support]	7/1/22-6/30/23
Escobar, Victoria FNS-Rogers LC	Cafeteria Worker II [additional hours; cafeteria support]	8/17/22-6/12/23
Escobar, Victoria FNS-Rogers LC	Cafeteria Worker II [overtime; cafeteria support]	8/17/22-6/12/23
Goldberg, Hayden Facility Use	Swimming Instructor/Lifeguard [overtime; Facility Use events support]	7/1/22-6/30/23
Gomez, Jack Operations-Santa Monica HS	Custodian [overtime; custodial projects]	8/18/22-6/12/23
Graves, McKenzi Special Ed-Grant ES	Paraeducator 1 [additional hours; learning recovery support]	8/18/21-6/9/22
Graves, McKenzi Special Ed-Grant ES	Paraeducator 1 [additional hours; learning recovery support]	8/17/22-9/14/22

Jackson, Donte Operations	Lead Custodian [overtime; custodial projects]	7/1/22-6/30/23
Levy, Robin Special Ed-Malibu HS	Paraeducator 3 [overtime; bus supervision]	8/18/22-6/12/23
Magee, Bianca Facility Use	Swimming Instructor/Lifeguard [overtime; Facility Use events support]	7/1/22-6/30/23
Martin, Eric Operations	Lead Custodian [overtime; custodial projects]	7/1/22-6/30/23
Murray, April Facility Use	Swimming Instructor/Lifeguard [overtime; Facility Use events support]	7/1/22-6/30/23
Polk, Carlesha Special Ed-SMASH	Paraeducator 3 [additional hours; staff retreat]	9/16/22
Suaste, Eduardo Operations	Lead Custodian [overtime; custodial projects]	7/1/22-6/30/23
Taylor, Amariah Malibu MS/HS	Accounting Assistant II [overtime; ASB events support]	10/1/22-6/12/23
Washington, Harelle Maintenance	HVAC Technician [overtime; HVAC unit maintenance]	11/7/22-6/30/23
West, Malcolm Operations	Lead Custodian [overtime; custodial projects]	7/1/22-6/30/23
Williams, Steven Food and Nutrition Services	Stock and Delivery Clerk [additional hours; cafeteria support]	9/1/22-6/12/23
Williams, Steven Food and Nutrition Services	Stock and Delivery Clerk [overtime; cafeteria support]	9/1/22-6/12/23
Wilson, Malcolm Facility Use	Technical Theater Technician [overtime; Facility Use events support]	9/27/22-6/30/23
<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
Gayler, Kim Human Resources	Instructional Assistant-Classroom	7/1/22-6/30/23
Gomez, Luis Operations	Custodian	11/3/22-6/30/23
Molina, Carla Operations	Custodian	11/18/22-6/30/23
Niederberger-Beekman, Jenelle Human Resources	Senior Office Specialist	10/3/22-6/30/23
Shih, Jennifer Child Development Services	Children's Center Assistant 2	8/17/22-6/12/23
Sutton, Michael Personnel Commission	Campus Security Officer	11/2/22-6/12/23
Taylor, Christian Child Development Services	Children's Center Assistant 2	8/17/22-6/12/23

Walsh, Leslie Child Development Services	Children's Center Assistant 2	8/17/22-6/12/23
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PROFESSIONAL GROWTH

Fuentes, Mario Grounds	Gardener	<u>EFFECTIVE DATE</u> 12/1/22
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CHANGE IN ASSIGNMENT

Fountain, Maresa Grant ES	Instructional Assistant-Classroom 6 Hrs/SY From: 3 Hrs/SY/Grant ES	<u>EFFECTIVE DATE</u> 8/17/22
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Graves, McKenzie Special Ed-Grant ES	Paraeducator 1 6 Hrs/SY From: 5 Hrs/SY/Special Ed-Grant ES	10/1/22
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Levy, Robin Special Ed-Roosevelt ES	Paraeducator 3 8 Hrs/SY From: 7.6 Hrs/SY/Special Ed-Roosevelt ES	8/18/22
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INVOLUNTARY TRANSFER

Brown, Shawn Operations-Lincoln MS	Custodian-DS 8 Hrs/12 Mo From: 8 Hrs/12 Mo/Operations-Lincoln MS/Custodian-NS	<u>EFFECTIVE DATE</u> 8/17/22
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Colvin, Monica Special Ed-Rogers LC	Paraeducator 1 6 Hrs/SY From: 6 Hrs/SY/Special Ed-Remote Learning	8/17/22
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Gershuni, Katherine Student Services-Santa Monica HS	Health Office Specialist 6 Hrs/SY From: 6 Hrs/SY/Student Services-SMASH	10/25/22
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Ihim, Nnaemeka Operations-Lincoln MS	Custodian-NS 8 Hrs/12 Mo From: 8 Hrs/12 Mo/Operations-Lincoln MS/Custodian-DS	8/17/22
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Iverson, Ocea Special Ed-Franklin ES	Paraeducator 1 6 Hrs/SY From: 6 Hrs/SY/Special Ed-Adams MS (Information Revised from BOE 9-14-22)	8/24/22
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Lopez, Francisco FNS-Santa Monica HS	Cafeteria Worker I 3.5 Hrs/SY From: 3.5 Hrs/SY/FNS-Adams MS	8/17/22
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Miller, Brenda Student Services-District	Health Office Specialist 6 Hrs/SY From: 6 Hrs/SY/Student Services-Webster ES	11/3/22
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Padilla, Elizabeth CDS-Rogers LC	Children's Center Assistant 2 3.5 Hrs/SY From: 3.5 Hrs/SY/CDS-Grant ES	8/17/22
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Womack, Raven CDS-Rogers LC	Children's Center Assistant 2 3.5 Hrs/SY From: 3.5 Hrs/SY/CDS-Muir ES	8/17/22
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LEAVE OF ABSENCE (PAID)

		<u>EFFECTIVE DATE</u>
Bracey, Kendra Special Ed-Malibu ES	Paraeducator 1 Medical/FMLA/CFRA	11/14/22-1/12/23
Jones, Chancy Santa Monica HS	Campus Security Officer Medical/FMLA/CFRA	10/20/22-11/25/22
Hernandez, Patricia Lincoln MS	Senior Office Specialist Intermittent FMLA	8/18/22-6/12/23
Madsen, Karla Student Services-Franklin ES	Health Office Specialist Medical/FMLA/CFRA	10/28/22-1/26/23
Mahir, Sahar Grant ES	Campus Monitor Medical/FMLA/CFRA	8/17/22-1/31/23
McNaughton, Joellen Malibu MS/HS	Accompanist Medical/FMLA/CFRA	10/11/22-11/28/22
Romero-Hernandez, Silvia CDS-Business Office	Administrative Assistant Medical	10/18/22-12/7/22
Wallace, Kymberlee Special Ed-Lincoln MS	Paraeducator 1 Intermittent FMLA	7/20/22-1/20/23
Zalazar, Vanina Educational Services	Lead Translator Medical/FMLA/CFRA	10/20/22-12/7/22

WORKING OUT OF CLASS

		<u>EFFECTIVE DATE</u>
Clark, Marenda Special Ed-Franklin ES	Paraeducator 3 From: Paraeducator 1	11/2/22-2/2/23
Fuentes, Mario Grounds	Equipment Operator/Sports Facilities From: Gardener	11/12/22-3/28/23
Jackson, Donte Operations	Lead Custodian From: Custodian	8/15/22-1/26/23
Lopez, Saby Operations	Custodian From: Cafeteria Worker I	8/18/22-1/13/23
Lucas, Ralph Operations	Custodian From: Instructional Assistant-Classroom	8/18/22-1/13/23
Pannu, Jessica Operations	Custodian From: Cafeteria Worker I	8/18/22-1/13/23
Royal, Kenneth Operations	Lead Custodian From: Custodian	11/16/22-3/31/23
Serrano, Elva Operations	Custodian From: Cafeteria Worker I	8/18/22-1/13/23
Uliantzeff, Elena Roosevelt ES	Translator/Interpreter From: Bilingual Community Liaison	8/18/22-6/12/23
Villa, Paola FNS-Adams MS	Site Food Services Coordinator From: Cafeteria Worker I	8/18/22-8/19/22

ABOLISHMENT OF POSITIONHealth Office Specialist
6 Hr/SY/Student Services-SMASH**EFFECTIVE DATE**

10/25/22

Health Office Specialist
6 Hr/SY/Student Services-Webster ES

11/3/22

RESIGNATIONMorales, Stephanie
McKinley ES

Instructional Assistant-Classroom

EFFECTIVE DATE

11/11/22

Ramirez, Mike
Education Technology Services

Technology Support Assistant

11/10/22

Safavi, Moshir
Roosevelt ES

Physical Activities Specialist

11/15/22

**Classified Personnel – Non-Merit
12/15/22**

AVID TUTOR

Cueva, Ty	Adams MS	11/15/22-6/12/23
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COACHING ASSISTANT

Meyer, Andrew	Malibu MS/HS	10/20/22-6/12/23
Moneta, Samuel	Santa Monica HS	10/11/22-6/30/23
Stevenson, Shanna	Santa Monica HS	7/1/22-6/30/23
Sutton, Michael	Malibu MS/HS	10/20/22-6/12/23

TECHNICAL SPECIALIST – LEVEL II

Giles, Emma	Facility Use [Permit and Production Coordinator] - Funding: Permits	9/1/22-12/31/22
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Kirschbaum, Hayden	Facility Use [Permit and Production Coordinator] - Funding: Permits	11/9/22-12/31/22
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Naziemiec, Karolina	Educational Services [Elementary Dream Strings Instructor] - Funding: SMEF – Dream Winds	8/18/22-6/12/23
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Nguyen, Jacob	Facility Use [Permit and Production Coordinator] - Funding: Permits	8/25/22-12/31/22
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Oliva Acosta, Carlos	Educational Services [Elementary Mariachi Instructor] - Funding: Measure “R”	9/20/22-5/31/23
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TECHNICAL SPECIALIST – LEVEL III

Ilic, Evan	Santa Monica HS [Visual Technology Instructor-SMAPA Band] - Funding: Santa Monica Arts Parents Association	8/18/22-6/12/23
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Miyoshi, Yuri	Santa Monica HS [Percussion Instructor-SMAPA Band] - Funding: Santa Monica Arts Parents Association	8/18/22-6/12/23
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Parise, Chris	Lincoln MS [Music Instructor] - Funding: Gifts	8/18/22-6/30/23
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Rowles, Ryan	Lincoln MS [Music Instructor] - Funding: Gifts	8/18/22-6/30/23
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Senchuk, Peter	Lincoln MS [Music Instructor] - Funding: Gift	8/18/22-6/30/23
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**SANTA MONICA – MALIBU UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MEETING CALENDAR
2022 – 2023**

Date	Time	Location	Notes
2022			
July 13, 2022	4:30 p.m.	Zoom	
August 10, 2022	4:30 p.m.	Zoom	
September 14, 2022	4:30 p.m.	Zoom	
October 12, 2022	4:30 p.m.	Zoom	
November 9, 2022	4:30 p.m.	Zoom	
December 14, 2022	4:30 p.m.	Zoom	
2023			
January 11, 2023	4:30 p.m.	Zoom	
February 8, 2023	4:30 p.m.	Zoom	
March 8, 2023	4:30 p.m.	Zoom	
April 19, 2023	4:30 p.m.	Zoom	Budget – First Reading Moved to 4/19/23 due to Spring Break
May 10, 2023	4:30 p.m.	Zoom	Budget – Public Hearing and Adoption
June 14, 2023	4:30 p.m.	Zoom	

SMMUSD Board of Education Meeting Schedule 2022-23

Closed Session begins at 4:30pm *(subject to change)*

Public Meetings begin at 5:30pm *(subject to change)*

Meeting Date	Meeting Location*	Meeting Format			Additional Notes
		"A" Format	"B" Format	Hybrid of "A" & "B"	
7/21/22 (Th)	DO			X	
8/11/22 (Th)	DO	X			
TBD	DO				Special Meeting: Retreat
9/1/22 (Th)	DO	X			
9/14/22 (W)	DO		X		Note: Wednesday
10/6/22 (Th)	M	X			
10/20/22 (Th)	DO		X		
11/3/22 (Th)	M	X			
11/17/22 (Th)	DO		X		
12/8/22 (Th)	DO				Special Meeting: 1 st Interim Budget
12/15/22 (Th)	DO			X	
1/19/23 (Th)	DO			X	
TBD	DO				Special Meeting: Retreat
2/2/23 (Th)	M	X			
2/16/23 (Th)	DO		X		
3/2/23 (Th)	DO	X			
3/15/23 (W)	M		X		Note: Wednesday
3/29/23 (W)	DO				Special Meeting: Time-sensitive items prior to spring break
4/20/23 (Th)	DO			X	
5/4/23 (Th)	M	X			
5/9/23 (T)	DO				Potential Special Meeting: HR items
5/18/23 (Th)	DO		X		
6/1/23 (Th)	DO	X			
6/22/23 (Th)	DO				Special Meeting: Public Hearings for Budget and LCAP
6/29/23 (Th)	DO		X		

**Until further notice, the board members and executive cabinet will meet in the board room at the district office, while members of the public and other staff will participate via Zoom.*

District Office (DO): 1651 16th Street, Santa Monica.

Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

Meeting Format Structures:

Meeting "A"	Meeting "B"	Hybrid of "A" and "B"
<ol style="list-style-type: none"> 1. Closed Session 2. Commendations/Recognitions 3. Study Session 4. Communications 5. Executive Staff Reports 6. Consent Calendar 7. General Public Comments <i>(max. 30 minutes)</i> 8. Discussion Items (as needed) 9. Major Items 10. Continuation of General Public Comments (if needed) 	<ol style="list-style-type: none"> 1. Closed Session 2. Consent Calendar 3. Study Session 4. Discussion Items 5. Major Items (as needed) 6. General Public Comments 	<ol style="list-style-type: none"> 1. Closed Session 2. Commendations/Recognitions 3. Study Session 4. Communications 5. Executive Staff Reports 6. Consent Calendar 7. General Public Comments <i>(max. 30 minutes)</i> 8. Discussion Items 9. Major Items 10. Continuation of General Public Comments (if needed)

The schedule of meetings appears on the [board meeting page](#) of the district website and can also be found on the [CSBA Simbli software page](#).

VII. Personnel Commission Business:

A. Future Items:

Subject	Action Steps	Tentative Date
TBD		

VIII. Next Regular Personnel Commission Meeting:

Wednesday, February 8, 2023, at 4:30 pm, *via Zoom*

IX. Public Comments for Closed Session Items Only:

X. Closed Session:

XI. Adjournment: