

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**PERSONNEL COMMISSION**  
District Special Education Conference Room  
1651 Sixteenth Street, Santa Monica CA 90404

**MINUTES**

**SPECIAL MEETING**  
**June 25, 2009 @ 5:30 p.m.**  
**District Special Education Conference Room**

Electronically Recorded

***Transparency:*** characterized by visibility or ability to access information especially concerning business practices. It may include open meetings, financial disclosure statements, the freedom of information legislation, budgetary reviews, audits, etc. The Personnel Commission's intention is to create a safe environment to be able to ask unpopular questions. The Personnel Commission is committed to accomplish its work in a transparent manner.

**PERSONNEL COMMISSIONERS:** Mrs. Celia Carroll, Mrs. Pam Brady, and Mr. Shane McLoud

**I. General Functions:**

- A. Call to Order: The Regular Meeting of the Personnel Commission was called to order at 5:35 p.m.**
- B. Roll Call: Commissioners Brady, Carroll, and McLoud were present.**
- C. Pledge of Allegiance: Commissioner Brady led all in attendance in the Pledge of Allegiance.**
- D. Motion to Approve Agenda:**

Motion by: **Celia Carroll**  
Seconded by: **Shane McLoud**  
Vote: **3 – 0**

- E. Public Comments for Closed Session Item Only: Comments is the time when members of the audience may address the Personnel Commission on item scheduled. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.**

**None**

**II. Special Personnel Commission Closed Session:**

- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957 as cited in the Brown Act
  - Performance Review of Director, Classified Personnel

**TIME ADJOURNED TO CLOSED SESSION: 5:37 p.m.**

**TIME RETURNED TO OPEN SESSION AT: 8:08 p.m.**

**The Commission reported out of Closed Session at 8:08 p.m. The Personnel Commissioners conducted the six-month goal progress performance review of the Director of Classified Personnel - no action was taken.**

**III. Next Regular Personnel Commission Meeting:**

Tuesday, July 14, 2009, at 5:00 pm - *District Office Board Room*

**IV. Adjournment:**

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

Motion by: **Celia Carroll**

Seconded by: **Pam Brady**

Vote: **3 – 0**

**TIME ADJOURNED: 8:09 p.m.**

Submitted by:

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Wilbert Young, Ph.D.  
Secretary to the Personnel Commission  
Director, Classified Personnel

If you wish to receive a full copy of the Personnel Commission Agenda Packet, please contact the Personnel Commission Office at (310) 450-8338, ext. 279.