

## ABOUT US

### Adult Education Center (AEC):

2510 Lincoln Boulevard, Room 116, Santa Monica  
(On Lincoln, between Ocean Park and Pine Street)

**Office Hours (AEC):** Monday - Thursday 8:30 am - 8 pm

### Santa Monica-Malibu USD:

**Board of Education:** Jon Kean, Maria Leon-Vazquez,  
Laurie Lieberman, Alicia Mignano, Stacy Rouse,  
Jennifer Smith, Dr. Richard Tahvildaran-Jesswein

**Superintendent:** Antonio Shelton, Ed. D.

**Adult Education Center (AEC) Principal:** Cynthia McGregory

### SPRING TERM CALENDAR: March 3 - June 6, 2025

First day of SPRING term. . . . . March 3, 2025  
PM Classes NOT in Session. . . . . March 27  
Cesar Chavez Day Holiday. . . . . March 31  
Spring Break Holiday. . . . . April 7 - April 18 (2 weeks)  
ESL Registration Period Ends. . . . . April 21  
PM Classes NOT in Session. . . . . May 8  
Classes NOT in Session. . . . . May 22  
Memorial Day Holiday. . . . . May 26  
Graduation. . . . . June 4  
Last day of SPRING term. . . . . June 6, 2025

### SUMMER SCHOOL: July 1 - July 24, 2025

**Registration:** Complete a **Contact Request** form or call (310) 664-6222, ext. 76203. Enrollment steps include student orientation, assessment, education plan and counseling meeting.

**Inscripción:** Complete un formulario de **solicitud de contacto** o llame al (310) 664-6222, ext. 76203. Los pasos para la inscripción incluyen orientación evaluación, plan educativo y reunión con consejero.



All educational opportunities are available without regard to gender, sex, race, color, religion, ancestry, national origin, ethnic origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics.

**Smoke-Free Campus and Grounds Policy:** Smoking is prohibited on campus, including parking lots, before, during, and after any school-related activities.

**Mandated classes:** Mandated classes are funded by the State of California.

**Fees:** Students enrolled in the Adult Education Center are not required to pay any fee, deposit, or other charge for participation in an educational activity offered by the school or the Santa Monica-Malibu Unified School District, except as authorized by law and consistent with the California constitution and Hartzell v. Connell (1984) 35 Cal.3d 899. Donations are sought and accepted for various activities and supplies, and are at times critical to the continued success of classes and activities, but donations are always voluntary, and no child will be denied the right to fully and meaningfully participate in any activity because he/she has not donated money or supplies. For more information, go to <http://www.smmusd.org>.

[www.smmusd.org/adulted](http://www.smmusd.org/adulted)

**Public Notice:** The Santa Monica-Malibu Unified School District (SMMUSD) has a uniform complaint process as required in Code of Regulations, Title 5, Section 4622. SMMUSD Policy 1312.3. The Chief Academic Officer is designated as the compliance officer. A copy of that policy is posted in the Adult Education Center Office. The policy provides for mediation or investigation, presentation of information relevant to the complaint, follow up and remedies or appeals as appropriate.

## PROGRAMS

### Career Technical Education (CTE)

**Introduction to Building and Construction Trades with Apprenticeship Readiness** - Start your career in the building and construction trades with this FREE introductory course! The Multi-Craft Core Curriculum (MC 3) introduces students to the basics of the different crafts (carpentry, plumbing, ironwork, etc.) within the construction industry. Upon successful completion of the course, you will receive certificates from OSHA, First Aid, CPR, and NABTU. This course also affords you the best opportunity to apply for paid union apprenticeships.



### Citizenship

Courses are designed to cover topics in U.S. history and government. Students receive assistance filling out the citizenship application. Practice is provided in written dictation and in answering questions for the oral interview. Student must be eligible to become a U.S. citizen and read, write, and speak English at an intermediate level.

### English as a Second Language

Courses are designed to meet educational goals with a focus on using English for real-life needs, employment, and citizenship. Classes include practice of listening, speaking, reading, and writing for beginning through advanced students. Students enrolling after the registration deadline will be placed on waiting list until the following term. Students absent more than two weeks may be removed from class.

### Adult Basic Education (ABE)

Courses are designed to improve basic skills in written communication and math. Students apply these skills in narrative writing assignments and in practical (consumer and workplace) applications.

### Adult Secondary Education (ASE)

Courses designed to complete High School diploma requirements or prepare for High School Equivalency Exam passage (GED or HiSET) in an individualized instruction format. Focus is on writing, reading and math skills needed for course completion.

## 4 WAYS TO CONTACT US



### PHONE

- Olga Saucedo (310) 664-6222, Ext. 76203
- Maria Barajas (310) 664-6222, Ext. 76205



### EMAIL

#### Enrollment:

- [osaucedo@smmusd.org](mailto:osaucedo@smmusd.org)
- [mbarajas@smmusd.org](mailto:mbarajas@smmusd.org)

#### Counseling Staff:

- [gdixon@smmusd.org](mailto:gdixon@smmusd.org)
- [hrousseau@smmusd.org](mailto:hrousseau@smmusd.org)



### ONLINE

- [www.smmusd.org/adulted](http://www.smmusd.org/adulted)



### ENROLL HERE!

- Scan the code on the right to complete a Contact Form.
- Escanee el código a la derecha para completar un formulario de contacto.



### APPOINTMENTS

- Maria Barajas (310) 664-6222, EXT. 76205
- Gregory Dixon, Jr. (310) 664-6222, EXT. 76205
- Harmony Rousseau (310) 664-6222, EXT. 76203
- Olga Saucedo (310) 664-6222, EXT. 76203

Santa Monica-Malibu Adult Education Center is accredited by the Western Association of Schools and Colleges.



FREE ▪ СВОБОДНО ▪ LIBRE  
GRATIS ▪ शुल्क ▪ اناجم



ADULT EDUCATION CENTER  
UNLOCKING DOORS OF OPPORTUNITY



SPRING / SUMMER 2025



Santa Monica-Malibu Unified School District  
**Adult Education Center**

2510 Lincoln Boulevard, Room 116  
Santa Monica CA 90405

(310) 664-6222, Ext. 76203 or 76205  
[www.smmusd.org/adulted](http://www.smmusd.org/adulted)



**NEW!**

## New Learning Opportunities!

- Empower your learning journey! Students gain free access to Burlington English and Imagine Learning Edgenuity, robust online platforms propelling academic achievement. *¡Desbloquea un aprendizaje sin fin! Los estudiantes obtienen acceso gratuito a Burlington English e Imagine Learning Edgenuity, potentes plataformas en línea que impulsan el éxito académico.*
- Learn and grow - for free! Classes and counseling sessions are available at no cost. Talk to a counselor today! *¡No te detengas! Aprende y crece - ¡gratis! Clases y consejería a tu alcance. ¡Habla con un consejero hoy y desbloquea tu potencial!*
- Unlock your potential with one-on-one support! Experienced instructors provide tailored tutoring to help you achieve your goals. *¡Desbloquea tu potencial con apoyo personalizado! Instructores experimentados brindan tutoría individualizada para ayudarte a alcanzar tus metas.*
- Counseling Schedule:  
Gregory Dixon - Tuesday through Thursday, 6 - 8:30 pm  
Harmony Rousseau - Tuesday & Thursday, 5:30 - 8:30 pm



**¡Aprenda Inglés! Clases son gratis.**

**Учить английский! Занятия бесплатные.**

**تس ناگیار امسالک! ریگب دای یسی لگنا**

## English Classes (ESL)

Our classes provide free English instruction that is designed to meet your educational goals with a focus on using English for real-life needs, employment, citizenship, and digital literacy.

**In-Person:** Fully on ground and will be taught in person at the time and location listed in the schedule of classes.

**Evening Classes** Beginning through Advanced  
6:15 pm - 9 pm, In-Person

**Conversation Classes** In-Person

**Multi-level Low,** Wednesday 10 am - 12:30 pm, Pico Library

**Multi-level High,** Tuesday 10:30 am - 1 pm, Main Library

## Citizenship

Tuesday & Thursday  
6:30 pm - 8:30 pm  
Adult Ed Center

Monday (Monthly)  
10 am - 12:30 pm  
Pico Library



## English Skills Learning Center & Math Fundamentals (ABE)

**Evening Classes,** Distance Learning & In-Person

**English Skills,** Thursday 6:15 pm - 9 pm

**Math Skills,** Wednesday 6:15 pm - 9 pm

## High School Diploma (ASE)

All high school diploma requirements in an individualized instruction format. Complete courses for your diploma at your own pace. Math subjects include basic math and algebra, as well as preparation for the High School Equivalency exams (GED/HiSET).

**Flexible with Scheduled Exams:** Taught primarily through online learning platforms that are flexible for the student's schedule, but with in-person and online Zoom meetings for instructional support, quizzes and exams at the scheduled class time.

**Evening Classes,** Distance Learning & In-Person

**English Subjects,** Thursday 6:15 pm - 9 pm

**Math Subjects,** Wednesday 6:15 pm - 9 pm

**General Subjects,** Tuesday & Thursday 6:15 pm - 9 pm

**Para más información, llame al (310) 664-6222, ext. 76203 o visite el sitio [www.smmusd.org/adulted](http://www.smmusd.org/adulted)**

## Test Preparation

We can help you prepare for and pass the high school equivalency exams (GED or HiSET) in an individualized instruction format! Focus is on writing, reading, and math skills needed for exam. Classes and counseling sessions are free! Plan a schedule that suits your needs!

**Evening classes** Distance Learning & In-Person

**Math Subjects,** Wednesday 6:15 pm - 9 pm

**Language Arts,** Thursday 6:15 pm - 9 pm

**Science & Social Studies,** Tuesday & Thursday  
6:15 pm - 9 pm

**Official GED Online Test:** [www.ged.com](http://www.ged.com)

**Official HISET Online Test:** [www.hiset.org](http://www.hiset.org)

**Adult education gives people a second chance!**

You can start with basic classes in reading and math and move on to a class that prepares you to earn your high school equivalency and then into a career training program. **Enroll today!**

**#MoveAhead with ADULTED**

## Career Technical Education (CTE)

**Introduction to Building and Construction Trades with Apprenticeship Readiness** - Start your career in the building and construction trades with this FREE introductory course! The Multi-Craft Core Curriculum (MC 3) introduces students to the basics of the different crafts (carpentry, plumbing, ironwork, etc.) within the construction industry. Upon successful completion of the course, you will receive certificates from OSHA, First Aid, CPR, and NABTU. This course also affords you the best opportunity to apply for paid union apprenticeships.

**Fall 2025**

Monday, Tuesday, Wednesday & Thursday, 6:15 - 9:15 pm,  
Adult Education Center

**Information & Orientation Sessions:**

Coming Soon!

**Contact Olga Saucedo at [osaucedo@smmusd.org](mailto:osaucedo@smmusd.org) or (310) 664-6222, ext 76203**

